

## RENNSELAER COUNTY CIVIL SERVICE COMMISSION

### MEETING AGENDA

Date: July 11, 2023  
Time: 2:00 PM  
Location: Third Floor Conference Room, Rensselaer County, 99 Troy Road, East Greenbush NY  
Notice: In accordance with Public Officers Law Section 104

1. Call to order
2. Approval of June 27, 2023 Meeting Minutes
3. Consider ex
4. Consider establishing a new position tentatively titled Confidential Assistant to the CFO (*Rensselaer County, Budget and Finance*);
5. Consider a revision to the job specification for Caseworker Trainee (*Rensselaer County DSS*);
6. Consider a revision to the job specification for Caseworker (*Rensselaer County DSS*);
7. Consider establishing a new position tentatively titled Planning and Zoning Administrator (*Town of Schodack*);
8. Discussion on classifying the position tentatively titled Assistant Comptroller in the Non-Competitive Juridical Classification (*Town of Schodack*);
9. Consider reclassification of Senior Social Welfare Examiner to HEAP Coordinator (*Rensselaer County*);
10. Consider an application review for promotion from Case Tracking Clerk I to Case Tracking Clerk III (*Rensselaer County*);
11. Consider establishing a new position tentatively titled Food Service Manager (*Berlin Central School District*);
12. Consider reclassification of Supervisor of Transportation to Supervisor of Transportation and Maintenance (*Brunswick CSD*);
13. Consider establishing a new position tentatively titled District Communications Liaison (*Berlin CSD*);
14. Consider a reclassification of Supervisor of Transportation to Supervisor of Transportation into Director of Facilities I (*Brunswick CSD*);
15. Consider a reclassification of Supervisor of Transportation to Supervisor of Transportation into Supervisor of Transportation (*Brunswick CSD*);
16. Consider reclassification of Building Maintenance Worker to Painter (*Hudson Valley Community College*);
17. Consider establishing new position tentatively titled Deputy Director Human Resources (*Rensselaer County*);

18. Establish a promotional eligible list for four (4) years for Deputy/Assistant Police Chief, Type B, Exam #79-341;
19. Establish a promotional eligible list for four (4) years for Police Chief, Type B, Exam #77-258;
20. Establish a promotional eligible list for four (4) years for Senior Account Clerk, Exam #72-234;
21. Establish an open competitive eligible list for four (4) years for Senior Account Clerk, Exam #62-999;
22. Establish an open competitive eligible list for four (4) years for Medico Legal Death Investigator (OC) Exam #67-517;
23. Establish a open competitive eligible list for four (4) years for Welfare Fraud Investigator I (OC) Exam #61-804;
24. Consider reclassification of Senior Probation Officer – Mental Health (*Rensselaer County*);
25. Consider reclassification of Human Resources Manager Part-Time to Human Resources Manager (*Town of Schodack*)
26. Discussion on classifying the position tentatively titled Human Resources Manager in the Non-Competitive Juridical Classification (*Town of Schodack*)
27. Consider establishing a new position tentatively titled Relief Personnel.