

2017 TENTATIVE Rensselaer County Budget

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INDEX

Association Dues	90	Jail	109
Auditor	53	Judgment & Claims	90
Authorized Positions	App. C	Justices & Constables	49
Automotive Maintenance	82		
		Legislative Board	13
Budget, Bureau of	58		
Buildings Department	80	Medical Examiner	50
Bus Operations	176	Mental Health, Department of	149
Capital Projects Program	App. B	Note Issuance	62
Central Printing and Mailing	84		
Central Services, Bureau of	78	Probation, Department of	102
Children with Special Needs	93	Public Administrator	47
Civil Service Commission	70	Public Defender	29
Clerk of Legislative Board	15	Public Safety, Bureau of	121
Community Colleges	92		
Community Development Fund	227	Research and Information	
Community Program Grants	199	Services, Bureau of	86
Conflict Defender	40	REVENUES:	
Consumer Affairs	203	General Fund	1
Contingent	90	Community Development Fund	227
Contract Budget Submissions	App. A	Risk Retention Fund	240
County Attorney	65	County Road Fund	245
County Clerk	63	Road Machinery Fund	254
County Executive	52	Hospital Fund	259
County Road Fund	245	Sewer Fund	277
		Workers' Compensation Fund	289
Demolition of Unsafe Buildings	134	Workforce Investment Act Fund	232
Distribution of Sales Tax	90	Risk Retention Fund	240
District Attorney	16	Road Machinery Fund	254
E-911 and Dispatch	96	Sewer Fund	277
Early Care Intervention Program	143	Sheriff	99
Economic Development and Planning, Bureau of	219	Social Services, Department of	177
Elections, Board of	76	Statement of County Debt	App. D
Engineering, Department of	74	Stop-DWI	118
Environmental Management Council	222		
Exemption Report	App. E	Tax Advertising & Expense	61
Expenses, Tax Property	62	Tax Services, Bureau of	59
		Tourism Program	200
Finance, Bureau of	54	Town Expenses	90
		Traffic Control	117
Handicapped Parking Education	95	Unified Family Services:	
Health, Department of	135	Aging	205
Hudson River Black River Regulating District	90	Dyken Pond	223
Hospital Fund (Van Rensselaer Manor)	259	Veterans Service Agency	201
Human Resources, Bureau of	72	Youth	217
HVCC (Sponsor Contribution)	92		
		Workers' Compensation Fund	289
Insurance	90	Workforce Investment Act Fund	232

RENSELAER COUNTY
2017 TENTATIVE BUDGET - SUMMARY OF TAX REQUIREMENT

APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS): \$ 338,336,473.00

SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):

LOCAL SOURCES	\$	184,021,429.00
INTERFUND REVENUES	\$	24,036,051.00
STATE AND FEDERAL REVENUE	\$	66,114,265.00
APPROPRIATED FUND BALANCE	\$	2,088,052.00

REQUIRED FROM REAL PROPERTY TAXES: \$ 62,076,676.00

REAL PROPERTY TAX LEVY:

REVENUE REQUIRED FOR APPROPRIATIONS	\$	62,076,676.00
ADD: PROVISION FOR UNCOLLECTED TAXES	\$	6,150,000.00
LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES	\$	5,000,000.00

REQUIRED PROPERTY TAX LEVY: \$ 63,226,676.00

ASSESSMENTS:

COUNTY FULL VALUE: \$ 10,794,165,481.00

ANTICIPATED AVERAGE TAX RATE PER \$1,000: \$ 5.857

**RENSELAEER COUNTY
2017 TENTATIVE BUDGET - REAL PROPERTY TAX LEVY**

MUNICIPALITY	SHARE OF COUNTY LEVY:					TAX RATE PRIOR TO CHARGEBACKS:	
	2013	2014	2015	2016	2017	2016	2017
Troy *	\$ 10,678,211.10	\$ 10,629,367.76	\$ 10,604,473.94	\$ 10,685,517.71	\$ 10,767,007.40	\$ 6.039	\$ 6.109
Rensselaer	\$ 2,490,737.37	\$ 2,334,628.37	\$ 2,474,701.50	\$ 2,550,884.01	\$ 2,565,543.32	\$ 20.813	\$ 21.147
Berlin	\$ 863,429.15	\$ 885,084.39	\$ 887,752.34	\$ 910,499.59	\$ 860,841.67	\$ 23.361	\$ 21.995
Brunswick	\$ 5,646,184.60	\$ 5,525,486.24	\$ 5,852,368.60	\$ 5,995,596.67	\$ 6,268,924.10	\$ 23.029	\$ 23.136
East Greenbush	\$ 8,746,187.87	\$ 8,933,376.51	\$ 8,985,378.65	\$ 9,087,245.16	\$ 9,140,076.05	\$ 6.055	\$ 6.101
Grafton **	\$ 1,153,627.37	\$ 1,163,095.97	\$ 1,222,017.64	\$ 1,255,876.14	\$ 1,257,572.56	\$ 68.085	\$ 68.508
Hoosick	\$ 2,490,267.32	\$ 2,518,199.73	\$ 2,433,091.34	\$ 2,468,918.20	\$ 2,529,636.53	\$ 22.860	\$ 23.349
Nassau	\$ 2,091,240.96	\$ 2,125,479.11	\$ 2,040,027.76	\$ 2,026,012.16	\$ 2,068,272.06	\$ 7.817	\$ 7.930
North Greenbush	\$ 5,475,972.89	\$ 5,757,891.75	\$ 5,793,647.44	\$ 6,010,144.02	\$ 6,216,681.06	\$ 22.969	\$ 23.547
Petersburgh	\$ 696,123.26	\$ 709,417.34	\$ 701,901.36	\$ 711,097.37	\$ 739,586.08	\$ 10.714	\$ 11.113
Pittstown	\$ 2,196,108.48	\$ 2,214,140.85	\$ 2,246,397.03	\$ 2,368,014.55	\$ 2,356,792.68	\$ 10.050	\$ 9.984
Poestenkill	\$ 1,851,403.65	\$ 1,794,314.81	\$ 1,880,308.42	\$ 1,970,852.40	\$ 1,999,663.05	\$ 23.603	\$ 23.829
Sand Lake	\$ 4,224,910.60	\$ 4,276,494.41	\$ 4,335,338.51	\$ 4,388,902.08	\$ 4,446,746.08	\$ 6.055	\$ 6.097
Schaghticoke	\$ 3,319,621.19	\$ 3,401,070.13	\$ 3,437,846.21	\$ 3,574,873.74	\$ 3,671,934.71	\$ 25.988	\$ 26.683
Schodack	\$ 6,298,378.10	\$ 6,335,936.51	\$ 6,633,666.23	\$ 6,753,839.24	\$ 6,856,803.80	\$ 6.144	\$ 6.192
Stephentown **	\$ 1,513,891.09	\$ 1,580,011.12	\$ 1,547,759.03	\$ 1,468,402.96	\$ 1,480,594.85	\$ 6.140	\$ 6.191
Totals:	\$ 59,736,295.00	\$ 60,183,995.00	\$ 61,076,676.00	\$ 62,226,676.00	\$ 63,226,676.00		
Average Tax Rate *** (per \$1,000):	\$ 5.460	\$ 5.706	\$ 5.750	\$ 5.811	\$ 5.857		

* During 2013, this city completed reassessments.

** During 2015, these towns completed reassessments.

*** Average tax rate is calculated based upon County full value.

RENSSELAER COUNTY
SUMMARY OF 2017 TENTATIVE BUDGET BY FUND

	GENERAL (A)	COMMUNITY DEVELOPMENT (CB)	WORK FORCE INVESTMENT ACT (CD)	RISK RETENTION (CS)	ROAD (D)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 240,714,781.00	\$ 596,153.00	\$ 1,494,887.00	\$ 21,914,463.00	\$ 10,645,364.00
INTERFUND TRANSFERS	\$ 0.00	\$ 2,515.00	\$ 40,000.00	\$ 0.00	\$ 263,417.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 240,714,781.00	\$ 598,668.00	\$ 1,534,887.00	\$ 21,914,463.00	\$ 10,908,781.00
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 120,775,370.00	\$ 598,668.00	\$ 120,000.00	\$ 4,784,797.00	\$ 940,500.00
INTERFUND	\$ 1,821,638.00	\$ 0.00	\$ 0.00	\$ 17,129,666.00	\$ 410,000.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 61,797,393.00	\$ 0.00	\$ 1,414,887.00	\$ 0.00	\$ 2,901,985.00
APPROPRIATED FUND BALANCE	\$ 900,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUES	\$ 185,294,401.00	\$ 598,668.00	\$ 1,534,887.00	\$ 21,914,463.00	\$ 4,252,485.00
TAX REQUIREMENT	\$ 55,420,380.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,656,296.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2016	\$ 32,000,000.00	\$ 500,000.00	\$ 300,000.00	\$ 75,000.00	\$ 1,000,000.00

RENSSELAER COUNTY
SUMMARY OF 2017 TENTATIVE BUDGET BY FUND

	ROAD MACHINERY (DM)	HOSPITAL (EH)	SEWER (G)	SELF INSURANCE (S)	TOTAL (MEMORANDUM ONLY)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 2,777,774.00	\$ 44,924,446.00	\$ 10,835,461.00	\$ 3,080,611.00	\$ 336,983,940.00
INTERFUND TRANSFERS	\$ 111,517.00	\$ 765,923.00	\$ 169,161.00	\$ 0.00	\$ 1,352,533.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 2,889,291.00	\$ 45,690,369.00	\$ 11,004,622.00	\$ 3,080,611.00	\$ 338,336,473.00
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 64,600.00	\$ 45,690,369.00	\$ 9,816,570.00	\$ 1,230,555.00	\$ 184,021,429.00
INTERFUND	\$ 2,824,691.00	\$ 0.00	\$ 0.00	\$ 1,850,056.00	\$ 24,036,051.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66,114,265.00
APPROPRIATED FUND BALANCE	\$ 0.00	\$ 0.00	\$ 1,188,052.00	\$ 0.00	\$ 2,088,052.00
TOTAL REVENUES	\$ 2,889,291.00	\$ 45,690,369.00	\$ 11,004,622.00	\$ 3,080,611.00	\$ 276,259,797.00
TAX REQUIREMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62,076,676.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2016	\$ 50,000.00	\$ 2,000.00	\$ 150,000.00	\$ 4,000,000.00	\$ 38,077,000.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
REAL PROPERTY TAX ITEMS							
A.0000.10011		Real Property Tax	53,413,398.03	54,320,380.00	55,320,380.00	55,420,380.00	0.00
A.0000.10301		Community College Debt Service	175,310.00	175,819.00	178,002.00	178,002.00	0.00
A.0000.10811		Payments in Lieu of Taxes	2,401,045.56	2,392,039.00	2,436,550.00	2,436,550.00	0.00
A.0000.10901		Tax Interest & Penalties	3,169,373.21	3,375,000.00	3,375,000.00	3,375,000.00	0.00
TOTAL REAL PROPERTY TAX ITEMS			59,159,126.80	60,263,238.00	61,309,932.00	61,409,932.00	0.00
NON PROPERTY TAX ITEMS							
A.0000.11101		Sales Tax	79,198,951.82	81,263,876.00	81,263,876.00	81,263,876.00	0.00
A.0000.11131		Tax on Hotel Occupancy	487,072.05	480,000.00	525,000.00	525,000.00	0.00
A.0000.11891		Mortgage Recording Tax	1,350,302.28	1,500,000.00	1,550,000.00	1,550,000.00	0.00
A.0000.11892		Forestry Stumpage	1,496.42	0.00	0.00	0.00	0.00
A.3020.11401		E-911 Surcharge	206,551.50	199,000.00	204,000.00	204,000.00	0.00
A.3020.11402		Cell Phone Surcharge	330,296.27	327,000.00	330,000.00	330,000.00	0.00
TOTAL NON PROPERTY TAX ITEMS			81,574,670.34	83,769,876.00	83,872,876.00	83,872,876.00	0.00
DEPARTMENTAL INCOME							
GENERAL GOVERNMENT SUPPORT							
A.1170.12651		Public Defender Fees	7,135.00	12,500.00	0.00	6,000.00	0.00
A.1174.12652		Conflict Defender Fees	145.00	0.00	0.00	0.00	0.00
A.1320.12301		Treasurer's Fees	7,346.72	7,500.00	8,000.00	7,500.00	0.00
A.1362.12351		Tax Advertising Fees	42,400.00	43,000.00	43,000.00	43,000.00	0.00
A.1362.12352		Tax Search, In-Rem Properties	21,770.00	20,000.00	22,000.00	22,000.00	0.00
A.1410.12551		Clerk Fees	2,747,637.85	2,983,000.00	3,000,000.00	3,000,000.00	0.00
A.1420.12891		Freedom of Information	783.24	1,500.00	1,500.00	1,500.00	0.00
A.1430.12601		Civil Service Exam Fee	14,070.00	12,000.00	12,500.00	12,500.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			2,841,287.81	3,079,500.00	3,087,000.00	3,092,500.00	0.00
PUBLIC SAFETY							
A.3110.15101		Sheriff Fees-General	192,101.19	185,000.00	185,000.00	190,000.00	0.00
A.3110.15151		Sheriff Fees I-D	18,840.25	3,600.00	3,600.00	10,000.00	0.00
A.3110.15201		Stop-DWI Deputy	20,000.00	20,000.00	16,000.00	16,000.00	0.00
A.3140.15202		MH Probation Officer	67,850.00	67,850.00	67,850.00	67,850.00	0.00
A.3140.15801		Restitution Surcharge	6,138.43	10,000.00	11,000.00	10,000.00	0.00
A.3140.15891		Probation Fees-General	48,852.00	40,000.00	50,000.00	50,000.00	0.00
A.3140.15896		Electronic Monitoring Fees	14,168.09	20,000.00	20,000.00	17,500.00	0.00
A.3140.15899		Alcohol Testing - Probation	1,034.00	6,000.00	6,000.00	2,000.00	0.00
A.3150.15251		Jail Telephone Commission	223,461.09	200,000.00	100,000.00	100,000.00	0.00
A.3150.15253		Video Visitation	7,275.00	0.00	0.00	5,000.00	0.00
A.3150.15894		SS Admin Incentive Pay	31,800.00	30,000.00	30,000.00	30,000.00	0.00
A.3310.15898		Alive at 25 Program	3,750.00	5,000.00	5,000.00	5,000.00	0.00
A.3315.15893		Victims Impact Fee - DWI	13,038.00	12,000.00	12,500.00	13,000.00	0.00
TOTAL PUBLIC SAFETY			648,308.05	599,450.00	506,950.00	516,350.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE	EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
HEALTH						
A.2960.16052	Preschool Medicaid Fees	420,527.79	849,872.00	759,679.00	759,679.00	0.00
A.4017.16012	Flu Vaccine Fees	16,161.54	16,000.00	16,000.00	16,000.00	0.00
A.4017.16014	Fees for Clinics	34,006.24	48,000.00	48,000.00	48,000.00	0.00
A.4017.16016	Fees For Rabies	22,594.77	18,881.00	16,976.00	16,976.00	0.00
A.4017.16017	PH-Third Party Insurance	5,819.35	9,000.00	9,000.00	9,000.00	0.00
A.4017.16891	Other Health Fees	1,596.58	1,000.00	1,000.00	1,000.00	0.00
A.4059.16211	Early Intervention Fees	103,556.47	57,032.00	57,595.00	57,595.00	0.00
A.4090.16011	Public Health Fees-General	214,761.17	215,000.00	215,000.00	215,000.00	0.00
A.4090.16013	Public Hlth-Violation Abat	5,700.00	9,000.00	10,000.00	10,000.00	0.00
A.4090.16018	PH Fees - Lead Detection	1,250.00	1,000.00	1,000.00	1,000.00	0.00
A.4090.16019	PH Fees - Rodent Control	0.00	1,000.00	1,000.00	1,000.00	0.00
A.4320.16201	Mental Health Fees-General	3,473,696.90	5,462,366.00	5,152,713.00	5,149,808.00	0.00
A.4320.16202	MR Fees	250,807.79	151,800.00	252,000.00	252,000.00	0.00
A.4320.16204	M. H. Fees, Misc.	85,995.18	85,000.00	110,000.00	110,000.00	0.00
A.4320.16206	MH Fees -COPS/CSP	25.00	0.00	0.00	0.00	0.00
A.4321.16203	Medicaid Fees - ICM	327,317.00	0.00	0.00	0.00	0.00
A.4321.16208	Health Home Fees	1,157,563.38	2,164,807.00	2,077,807.00	2,077,807.00	0.00
A.4323.16301	Student Assistance Program	267,762.38	294,223.00	302,007.00	302,007.00	0.00
TOTAL HEALTH		6,389,141.54	9,383,981.00	9,029,777.00	9,026,872.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY						
A.6010.18941	Social Services Charges	43,434.50	45,000.00	45,000.00	45,000.00	0.00
A.6055.18551	Repayment Day Care	9,388.02	8,500.00	8,500.00	8,500.00	0.00
A.6070.18701	Repay-Services for Recipients	20,986.51	10,000.00	20,000.00	20,000.00	0.00
A.6101.18011	Repayment Medical Assistance	481,920.92	950,000.00	500,000.00	500,000.00	0.00
A.6109.18091	Repayment Aid To Depend Child	990,747.83	1,000,000.00	1,000,000.00	1,000,000.00	0.00
A.6109.18111	Child Support Incentive Earn	241,117.90	175,000.00	160,000.00	160,000.00	0.00
A.6119.18191	Repayment Child Care	258,919.08	275,000.00	275,000.00	275,000.00	0.00
A.6123.18231	Repayment Juvenile Delinquent	55,975.06	25,000.00	50,000.00	50,000.00	0.00
A.6140.18401	Repayment Safety Net	766,569.80	650,000.00	750,000.00	750,000.00	0.00
A.6141.18411	Repayment of Home Energy Asst	112,548.36	100,000.00	100,000.00	100,000.00	0.00
A.6142.18421	Repayment Emergency Aid Adults	865.70	500.00	850.00	850.00	0.00
A.6610.19621	Weights & Measure Fees	27,243.80	25,000.00	25,000.00	28,000.00	0.00
A.6772.19722	Transportation-DI	5,514.87	4,500.00	4,500.00	4,500.00	0.00
A.6773.19721	Meal Contributions	124,313.60	120,000.00	120,000.00	120,000.00	0.00
A.6775.19723	Community Services	3,699.40	4,500.00	4,500.00	4,500.00	0.00
A.6777.19724	EISEP Contributions	1,170.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY		3,144,415.35	3,394,000.00	3,064,350.00	3,067,350.00	0.00
TOTAL DEPARTMENTAL INCOME		13,023,152.75	16,456,931.00	15,688,077.00	15,703,072.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
INTERGOVERNMENTAL CHARGES							
GENERAL							
A.0000.22106		Gen Svcs, Other Governments	513,375.00	513,776.00	564,050.00	564,050.00	0.00
A.1355.22102		Tax Assmts, School	46,659.28	23,000.00	25,000.00	25,000.00	0.00
A.1355.22103		Tax Services, Town & City	589,188.00	565,267.00	592,823.00	592,823.00	0.00
A.1450.22104		Election Expense	1,038,512.07	1,243,934.00	1,198,028.00	1,198,028.00	0.00
		TOTAL GENERAL	2,187,734.35	2,345,977.00	2,379,901.00	2,379,901.00	0.00
EDUCATION							
A.0000.22381		Community College Charges	5,156,340.66	5,521,091.00	5,655,468.00	5,655,468.00	0.00
A.0000.22401		HVCC Debt Service	2,526,623.17	2,513,259.00	2,499,909.00	2,499,909.00	0.00
		TOTAL EDUCATION	7,682,963.83	8,034,350.00	8,155,377.00	8,155,377.00	0.00
PUBLIC SAFETY							
A.3150.22601		Police Services, Other Gov't	11,210.33	10,000.00	10,000.00	10,000.00	0.00
A.3150.22603		Jail Facilities, Other Gov't	3,467,718.33	2,375,000.00	2,650,000.00	2,830,000.00	0.00
		TOTAL PUBLIC SAFETY	3,478,928.66	2,385,000.00	2,660,000.00	2,840,000.00	0.00
GENERAL GOVERNMENT SUPPORT							
A.8020.23720		Homeowner Program	0.00	3,750.00	3,750.00	3,750.00	0.00
A.8020.23723		Planning Fees - JDP	29,997.19	30,000.00	30,000.00	30,000.00	0.00
A.8020.23725		Planning Fees - IDA	430,305.00	443,126.00	481,449.00	481,449.00	0.00
		TOTAL GENERAL GOVERNMENT SUPPORT	460,302.19	476,876.00	515,199.00	515,199.00	0.00
USE OF MONEY AND PROPERTY							
A.0000.24011		Interest & Earnings-General	31,801.05	27,500.00	50,000.00	50,000.00	0.00
A.0000.24101		Rental Real Property-Masonic	7,680.00	7,680.00	7,680.00	7,680.00	0.00
A.0000.24102		Rental Real Property, COB	43,470.24	55,373.00	52,873.00	52,873.00	0.00
A.1165.24011	DAFAF.24011	Interest & Earnings-Gen	94.89	0.00	0.00	0.00	0.00
A.1165.24011	DASAF.24011	Interest & Earnings-Gen	88.79	0.00	0.00	0.00	0.00
A.3110.24011	SHFAF.24011	Interest & Earnings-Gen	59.06	0.00	0.00	0.00	0.00
A.3640.24142		Tower Rental	3,600.00	3,600.00	3,600.00	3,600.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	86,794.03	94,153.00	114,153.00	114,153.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
FINES AND FORFEITURES							
A.1010.26111		Leg Enforcement Revenue	35,300.00	35,500.00	35,500.00	35,500.00	0.00
A.2989.26103		Handicapped Parking Fee	1,300.50	2,000.00	2,000.00	2,000.00	0.00
A.3110.26251		Forfeiture of Crime Proceeds	5,000.00	0.00	0.00	0.00	0.00
A.3140.26102		Fine & Forfeiture - Alternate	1,206.80	1,500.00	1,500.00	1,500.00	0.00
A.3140.26152		Probation/Stop DWI	82,800.00	82,800.00	80,000.00	80,000.00	0.00
A.3315.26151		Stop-DWI	195,010.19	213,529.00	203,991.00	197,440.00	0.00
A.6610.26104		Fines-Weight Measure	13,200.00	10,000.00	10,000.00	10,000.00	0.00
		TOTAL FINES AND FORFEITURES	333,817.49	345,329.00	332,991.00	326,440.00	0.00
		TOTAL INTERGOVERNMENTAL CHARGES	14,230,540.55	13,681,685.00	14,157,621.00	14,331,070.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
A.0000.26551		Minor Sales-Misc	10,728.49	0.00	0.00	0.00	0.00
A.0000.26801		Insurance Recoveries	79,173.55	0.00	0.00	0.00	0.00
A.8090.26511		Sale of Recyclable Products	416.36	0.00	0.00	0.00	0.00
A.8090.26511		Sale of Recyclable Products	63.20	0.00	0.00	0.00	0.00
A.8790.26520		Forest Management	0.00	1,500.00	0.00	0.00	0.00
		TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	90,381.60	1,500.00	0.00	0.00	0.00
MISCELLANEOUS							
A.0000.27011		Refunds, Prior Years	18,445.73	0.00	0.00	0.00	0.00
A.0000.27051		Gifts-Donations	1,124.99	0.00	0.00	0.00	0.00
A.0000.27201		OTB Earnings	250,061.00	150,000.00	175,000.00	175,000.00	0.00
A.0000.27701		N.O.C.	11,821.07	200,000.00	200,000.00	200,000.00	0.00
A.3110.27093		Employee Contrib-Disability	6,222.00	6,300.00	6,300.00	6,300.00	0.00
A.5130.27055		Energy Rebates	37,335.00	0.00	0.00	0.00	0.00
A.6510.27056		Veterans Donations	3,000.00	3,000.00	3,000.00	3,000.00	0.00
A.7310.27057		Youth Donations	24,722.00	23,000.00	23,000.00	23,000.00	0.00
A.8790.27053		Dyken Pond Donations/Fees	4,840.21	5,000.00	5,000.00	5,000.00	0.00
A.8790.27054		Friends of Dyken Pond	4,500.00	9,500.00	4,500.00	4,500.00	0.00
		TOTAL MISCELLANEOUS	362,072.00	396,800.00	416,800.00	416,800.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
INTERFUND REVENUES							
A.0000.28011		Interfund Revenue	1,142,179.00	1,843,444.00	1,799,488.00	1,799,488.00	0.00
A.0000.28022		Postage-IR	1,852.36	0.00	300.00	300.00	0.00
A.1620.28034		Telephone	3,018.64	3,400.00	3,150.00	3,150.00	0.00
A.1640.28026		Auto Maintenance	3,489.94	4,000.00	3,500.00	3,500.00	0.00
A.1640.28033		Gasoline Sales	5,430.51	6,500.00	4,700.00	4,700.00	0.00
A.1670.28023		Printing-IR	564.00	0.00	0.00	0.00	0.00
A.1670.28032		Central Stores	5,972.53	8,000.00	8,000.00	8,000.00	0.00
A.1680.28029		DP - Sales	2,502.84	5,000.00	2,500.00	2,500.00	0.00
TOTAL INTERFUND REVENUES			1,165,009.82	1,870,344.00	1,821,638.00	1,821,638.00	0.00
STATE AID							
GENERAL							
A.0000.30212		State Aid Courts - Interest	99,574.00	94,771.00	89,637.00	89,637.00	0.00
A.1165.30301		District Attorney	72,189.00	72,189.00	72,189.00	72,189.00	0.00
A.1165.30321	VAW.2015	Violence Against Women Grant	75,385.74	0.00	0.00	0.00	0.00
A.1165.30321	VAW.2016.30321	Violence Against Women Grant	0.00	102,350.00	0.00	0.00	0.00
A.1165.30325	CARP.2016.30325	DCJS/DTF Crimes Agnst Rev Prg	0.00	108,750.00	0.00	0.00	0.00
A.1168.30311	OVS.2016SP.30311	D.A.-Crime Victims Board	0.00	7,950.14	192.00	0.00	0.00
A.1168.30311	OVS.D1Y2.30311	D.A.-Crime Victims Board	45,492.70	152,360.00	0.00	0.00	0.00
A.1168.30311	OVS.D1Y3.30311	D.A.-Crime Victims Board	0.00	51,128.00	153,383.00	153,383.00	0.00
A.1168.30311		D.A.-Crime Victims Board	121,641.05	0.00	0.00	0.00	0.00
A.1175.30250	CFA.D1Y2	Indigent Legal Services	62,341.67	0.00	0.00	0.00	0.00
A.1175.30250	CFA.D1Y3.30250	Indigent Legal Services	87,286.70	97,428.00	0.00	0.00	0.00
A.1175.30250	CFA.D1Y4.30250	Indigent Legal Services	0.00	202,058.00	0.00	0.00	0.00
A.1175.30250	ILS.D2Y3	Indigent Legal Services	27,120.35	0.00	0.00	0.00	0.00
A.1175.30250	ILS.D2Y4.30250	Indigent Legal Services	47,072.84	87,610.00	0.00	0.00	0.00
A.1175.30250	ILS.D3Y2.30250	Indigent Legal Services	11,300.94	0.00	0.00	0.00	0.00
A.1175.30250	ILS.D3Y3.30250	Indigent Legal Services	48,992.80	41,692.00	0.00	0.00	0.00
A.1175.30250	ILS.D3Y4.30250	Indigent Legal Services	0.00	115,516.00	0.00	0.00	0.00
A.1175.30250	ILS.D4Y2	Indigent Legal Services	27,216.00	0.00	0.00	0.00	0.00
A.1175.30250	ILS.D4Y3.30250	Indigent Legal Services	0.00	90,691.00	0.00	0.00	0.00
A.1175.30250	ILS.D5Y2.30250	Indigent Legal Services	0.00	181,382.00	0.00	0.00	0.00
A.1175.30250	ILS.D5Y3.30250	Indigent Legal Services	0.00	0.00	0.00	181,382.00	0.00
A.1175.30250	ILS.D6Y1.30250	Indigent Legal Services	0.00	90,691.00	0.00	0.00	0.00
A.1175.30250	ILS.D6Y2.30250	Indigent Legal Services	0.00	0.00	0.00	90,691.00	0.00
A.1175.30250	UQI.D1Y3.30250	Indigent Legal Services	0.00	99,527.00	0.00	0.00	0.00
A.1620.30211		State Aid Courts - O & M	438,011.00	467,497.00	487,275.00	487,275.00	0.00
A.3315.30895	CD.2014	DWI-Crackdown	39,391.36	0.00	0.00	0.00	0.00
A.3315.30895	CD.2015.30895	DWI-Crackdown	15,536.18	34,404.00	0.00	0.00	0.00
TOTAL GENERAL			1,218,552.33	2,097,994.14	802,676.00	1,074,557.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EDUCATION							
A.2960.32771		Ed for Handicapped Children	7,020,506.41	7,665,813.00	7,728,660.00	7,728,660.00	0.00
A.2960.32772		State Admin Cost Reim	88,200.00	81,450.00	72,750.00	72,750.00	0.00
A.3644.33061	WMDBPS.2011	State Aid - Homeland Sec	940.54	0.00	0.00	0.00	0.00
A.3644.33061	WMDS.2010	State Aid - Homeland Sec	(1,051.31)	0.00	0.00	0.00	0.00
A.3644.33061	WMDS.2011	State Aid - Homeland Sec	8,353.95	0.00	0.00	0.00	0.00
A.3644.33061	WMDS.2012	State Aid - Homeland Sec	11,644.67	0.00	0.00	0.00	0.00
A.3644.33061	WMDS.2013	State Aid - Homeland Sec	29,803.67	0.00	0.00	0.00	0.00
A.3644.33061	WMDS.2014.33061	State Aid - Homeland Sec	5,503.79	24,495.00	0.00	0.00	0.00
A.3644.33061	WMDS.2015.33061	State Aid - Homeland Sec	0.00	30,000.00	0.00	0.00	0.00
TOTAL EDUCATION			7,163,901.72	7,801,758.00	7,801,410.00	7,801,410.00	0.00
PUBLIC SAFETY							
A.1165.33891	ATP.2014	DA - Aid to Prosecution	10,550.00	0.00	0.00	0.00	0.00
A.1165.33891	ATP.2015.33891	DA - Aid to Prosecution	31,650.00	31,650.00	0.00	0.00	0.00
A.1165.33891	ATP.2016.33891	DA - Aid to Prosecution	0.00	0.00	31,650.00	31,650.00	0.00
A.1165.33899	GIVEDA.2014	DCJS Project Impact	94,730.78	0.00	0.00	0.00	0.00
A.1165.33899	GIVEDA.2015.33899	DCJS Project Impact	91,996.22	81,402.00	0.00	0.00	0.00
A.1165.33899	GIVEDA.2016.33899	DCJS Project Impact	0.00	86,700.00	86,700.00	86,700.00	0.00
A.1165.33902	RTF.2014	DCJS - Parole Reentry SA	43,166.82	0.00	0.00	0.00	0.00
A.1165.33902	RTF.2015.33902	DCJS - Parole Reentry SA	35,279.00	64,721.00	0.00	0.00	0.00
A.1165.33902	RTF.2016.33902	DCJS - Parole Reentry SA	0.00	25,000.00	75,000.00	75,000.00	0.00
A.1165.33905	DASAF.33905	Asset Forfeiture	117,743.15	0.00	0.00	0.00	0.00
A.3140.33972	IIDPROB.2014.33972	Other Public Safety Grants	12,690.00	0.00	0.00	0.00	0.00
A.3140.33972	IIDPROB.2015.33972	Other Public Safety Grants	0.00	23,220.00	0.00	0.00	0.00
A.1170.33251		Indigent Parolee Program	2,852.52	0.00	0.00	0.00	0.00
A.1171.33892		Pub Def-Aid To Defense	15,700.00	15,700.00	15,700.00	15,700.00	0.00
A.3110.33152	GIVESHERRIFF.2015.33152	Sheriff's Operation Impact	0.00	10,000.00	0.00	0.00	0.00
A.3110.33152	GIVESHERRIFF.2016.33152	Sheriff's Operation Impact	0.00	10,000.00	0.00	0.00	0.00
A.3110.33152	OL.2013	Sheriff's Operation Impact	0.01	0.00	0.00	0.00	0.00
A.3110.33903		EMT Recertification	300.00	3,900.00	3,300.00	3,300.00	0.00
A.3140.33101		Probation-General	774,968.00	774,968.00	774,968.00	774,968.00	0.00
A.3140.33105		Alternatives To Incarceration	20,362.84	17,839.00	17,839.00	17,839.00	0.00
A.3140.33107		Misc. Probation Grants	210.00	0.00	0.00	0.00	0.00
A.3140.33109	GIVEPROB.2014	Probation Operation Impact	48,082.82	0.00	0.00	0.00	0.00
A.3140.33109	GIVEPROB.2015.33109	Probation Operation Impact	54,327.41	56,779.00	0.00	0.00	0.00
A.3140.33109	GIVEPROB.2016.33109	Probation Operation Impact	0.00	55,556.00	55,553.00	55,553.00	0.00
A.3151.33104		Alter To Incar-Wk Prgm/Sheriff	18,812.68	20,099.00	20,099.00	20,099.00	0.00
A.3640.33972	PSAP.2015	Other Public Safety Grants	176,332.00	0.00	0.00	0.00	0.00
A.3640.33972	PSAP.2016.33972	Other Public Safety Grants	0.00	177,913.00	0.00	0.00	0.00
A.3640.33972	PSAP.2017.33972	Other Public Safety Grants	0.00	0.00	193,544.00	193,544.00	0.00
A.3640.33972	BPS.2016.33972	Other Public Safety Grants	0.00	28,000.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			1,549,754.25	1,483,447.00	1,274,353.00	1,274,353.00	0.00
HEALTH							
A.4010.34011		Public Health-State Aid	799,439.76	894,531.00	868,139.00	853,533.00	0.00
A.4017.34012		Lead Grant	84,253.51	87,323.00	89,793.00	89,793.00	0.00
A.4017.34015		CSHCN Grant	23,457.78	24,789.00	26,831.00	26,831.00	0.00
A.4017.34016		Immunization Action Grant	81,171.32	86,108.00	86,283.00	86,283.00	0.00
A.4017.34018		Rabies State Reimbursement	11,151.43	23,119.00	25,024.00	25,024.00	0.00
A.4017.34026		PH Prepare/Response to Bioterror	116,241.70	185,740.00	170,162.00	170,162.00	0.00
A.4017.34026	IBI.2013	PH Prepare/Response to Bioterror	1,497.82	0.00	0.00	0.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
HEALTH (CONTINUED)							
A.4059.34013		ECIS Grant	65,174.05	62,084.00	62,084.00	62,084.00	0.00
A.4059.34491		ECIS Reimbursement	421,608.80	547,032.00	547,595.00	547,595.00	0.00
A.4090.34014		ATUPA Grant	51,768.66	56,942.00	57,884.00	57,885.00	0.00
A.4090.34023		Water Supply Protection Grant	134,849.15	136,556.00	136,556.00	136,556.00	0.00
A.4090.34029		Childhood Lead Primary Prevent	266,286.54	330,933.00	358,202.00	358,202.00	0.00
A.4230.34918		OASAS-Apartments-Hudson Mohawk	28,889.00	28,889.00	28,889.00	28,889.00	0.00
A.4230.34939		OASAS Womens Housing	373,184.00	366,760.00	366,760.00	366,760.00	0.00
A.4250.34923		Mohawk Hudson Recovery Center	541,978.00	447,192.00	468,703.00	468,703.00	0.00
A.4250.34937		OASAS Gambling Grt-Clin Treat	20,397.00	50,000.00	50,000.00	50,000.00	0.00
A.4250.34948		H M Adolescent Outpatient Srvc	50,000.00	20,397.00	3,000.00	3,000.00	0.00
A.4320.34901		Mental Health-SA	725,503.00	810,992.00	683,185.00	683,185.00	0.00
A.4320.34901	HIT.2016.34901	Mental Health-SA	0.00	49,850.00	0.00	0.00	0.00
A.4320.34902		TFIP Grant	87,544.00	90,736.00	89,368.00	89,368.00	0.00
A.4320.34903		State Aid-Nysomh-Forensic Gr	297,108.00	353,118.00	301,940.00	301,940.00	0.00
A.4320.34911		State Aid-MR	31,662.00	31,662.00	31,662.00	31,662.00	0.00
A.4320.34921		State Aid - Alcoholism-Gen	19,745.00	19,745.00	19,745.00	19,745.00	0.00
A.4320.34955		NYS-OMH Community Reinvest	0.00	132,323.00	92,641.00	92,641.00	0.00
A.4321.34951		Mental Health - CSS	928,779.00	932,158.00	948,540.00	948,540.00	0.00
A.4322.34904		Unity Supported Housing-SA	710,524.00	723,470.00	732,257.00	732,257.00	0.00
A.4322.34905		Joseph House Supp Housing	349,242.00	343,242.00	332,106.00	332,106.00	0.00
A.4322.34907		Unity Crisis Residence-SA	21,983.00	21,983.00	22,076.00	22,076.00	0.00
A.4322.34908		Josephs House Outreach Prog	10,211.00	10,311.00	10,640.00	10,640.00	0.00
A.4322.34914		Unity Sunshine School-SA	30,555.00	33,283.00	33,283.00	33,283.00	0.00
A.4322.34915		Workshop, Inc. (MR)	147,708.00	152,922.00	152,922.00	152,922.00	0.00
A.4322.34916		Troy-YWCA Supported	137,668.00	138,350.00	138,500.00	138,500.00	0.00
A.4322.34919		Unity House SCM Program	67,583.00	67,583.00	68,681.00	68,681.00	0.00
A.4322.34928		OASAS Residential	203,125.00	205,152.00	206,094.00	206,094.00	0.00
A.4322.34930		OMH Voc Program	80,537.00	80,537.00	80,537.00	80,537.00	0.00
A.4322.34932		Parsons Mobile C&Y Crisis Unit	160,066.00	152,566.00	152,566.00	152,566.00	0.00
A.4322.34935		Family Support Svs (OMH)	214,605.00	214,605.00	215,199.00	215,199.00	0.00
A.4322.34936		OMH Advocacy Support Services	190,189.00	170,210.00	170,509.00	170,509.00	0.00
A.4322.34940		Unity House Nursing	62,621.00	62,621.00	63,397.00	63,397.00	0.00
A.4322.34943		OASAS - Employ & Voc. Trg.	200,568.00	201,668.00	202,459.00	202,459.00	0.00
A.4322.34945		Joseph's House-MICA Homeless	100,017.00	100,542.00	101,067.00	101,067.00	0.00
A.4322.34949		St. Anne's Commissioner's Pool	156,061.00	151,312.00	156,784.00	156,784.00	0.00
A.4322.34952		Workshop, Inc. (CSS)	117,443.00	116,618.00	117,718.00	117,718.00	0.00
A.4322.34953		Unity House Act. Ctr. (CSS)	322,502.00	343,068.00	0.00	0.00	0.00
A.4322.34956		Coordinate Children's Srv In	32,109.00	32,109.00	32,214.00	32,214.00	0.00
A.4322.34958		Unity House - TFIP Grant-SA	144,027.00	48,622.00	48,760.00	48,760.00	0.00
A.4322.34968		MHEP - Consumers Program	359,630.00	513,358.00	512,846.00	512,846.00	0.00
A.4322.34969		MHEP - Consumer MICA Program	3,381.00	3,381.00	3,399.00	3,399.00	0.00
A.4322.34971		Drug Free Prevention RCDA	27,165.00	27,165.00	27,314.00	27,314.00	0.00
A.4322.34972		Adult Home Housing	0.00	600,000.00	281,928.00	281,928.00	0.00
A.4322.34973		RSS - Supported Housing	65,093.00	65,093.00	66,711.00	66,711.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
HEALTH (CONTINUED)							
A.4322.34974		Parsons Adult Mobile Crisis	1,250,238.00	1,000,191.00	1,000,191.00	1,000,191.00	0.00
A.4322.34975		Samaritan Hospital - PROS	274,116.00	151,116.00	201,488.00	201,488.00	0.00
A.4322.34976		Unity House - PROS	0.00	192,137.00	102,828.00	102,828.00	0.00
A.4322.34977		HMRC-RCJ Drug Education Prgrm	0.00	0.00	20,000.00	20,000.00	0.00
A.4323.34961		Student Assist Program-SA	571,575.00	582,062.00	584,888.00	584,888.00	0.00
TOTAL HEALTH			11,172,231.52	12,274,256.00	11,352,348.00	11,337,743.00	0.00
TRANSPORTATION							
A.5630.35891		State Aid - Bus Companies	53,099.14	53,400.00	57,000.00	57,000.00	0.00
A.5630.35892		Section 5311 Rural Transport	50,000.00	60,000.00	60,000.00	60,000.00	0.00
A.6610.35901		W & M Petroleum	7,494.50	9,280.00	9,280.00	9,280.00	0.00
TOTAL TRANSPORTATION			110,593.64	122,680.00	126,280.00	126,280.00	0.00
SOCIAL SERVICES							
A.4059.36013		Medical Assistance - EI Trans	(2,977.00)	21,910.00	21,910.00	21,910.00	0.00
A.4059.36103		Medical Assistance - EI Admin	45,088.00	23,159.00	24,466.00	24,466.00	0.00
A.6010.36101		Soc Ser Administration-SA	1,626,585.00	1,685,913.00	1,528,414.00	1,524,089.00	0.00
A.6055.36551		Child Care Block Grant-SA	4,185,737.00	4,604,339.00	4,430,106.00	4,430,106.00	0.00
A.6070.36701		Services for Recipients	2,517,077.00	2,601,082.00	2,778,259.00	2,763,259.00	0.00
A.6101.36011		Medical Assistance-SA	(204,659.00)	(431,250.00)	(232,500.00)	(232,500.00)	0.00
A.6106.36061		Adult Family-Type Homes	0.00	2,600.00	0.00	0.00	0.00
A.6109.36091		Family Assistance-SA	6,817.00	8,388.00	8,041.00	8,041.00	0.00
A.6119.36191		Child Care-SA	5,948,346.00	5,466,825.00	5,892,694.00	5,892,694.00	0.00
A.6123.36231		Juvenile Delinquents	717,796.51	393,495.00	474,448.00	474,448.00	0.00
A.6140.36401		State Aid - Safety Net	1,321,014.00	1,660,712.00	1,483,860.00	1,483,860.00	0.00
A.6142.36421		Emergency Aid	96,781.00	87,250.00	99,750.00	99,750.00	0.00
TOTAL SOCIAL SERVICES			16,257,605.51	16,124,423.00	16,509,448.00	16,490,123.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
A.6510.37101		Veteran Service-General	12,793.00	12,793.00	12,793.00	12,793.00	0.00
A.6510.37102		Veterans Service Telephone	924.36	1,300.00	1,550.00	1,550.00	0.00
A.6772.37730	BIP.2015.37730	NY Connects	4,243.97	94,421.00	0.00	0.00	0.00
A.6772.37751		HEAP - Aging-General	(2,000.00)	8,000.00	8,000.00	8,000.00	0.00
A.6773.37721		Wellness in Nutrition	313,202.50	253,915.00	252,012.00	252,012.00	0.00
A.6774.37752		HIICAP - Aging	13,901.00	13,901.00	13,901.00	13,901.00	0.00
A.6775.37731		Community Service	159,027.39	227,474.00	224,182.00	224,182.00	0.00
A.6775.37754		Caregivers Support Training	3,239.00	0.00	0.00	0.00	0.00
A.6777.37732		EISEP	427,781.81	425,929.00	426,820.00	427,597.00	0.00
A.8020.37154	CGP.2012.37154	Hud River Valley Greenway Grt	100.45	6,472.00	0.00	0.00	0.00
A.8020.37161		NYS Snow Mobile Program	33,075.00	36,250.00	40,605.00	40,605.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			966,288.48	1,080,455.00	979,863.00	980,640.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CULTURE AND RECREATION							
A.7310.38201		Youth Programs-General	153,523.00	153,523.00	157,776.00	157,776.00	0.00
		TOTAL CULTURE AND RECREATION	153,523.00	153,523.00	157,776.00	157,776.00	0.00
HOME AND COMMUNITY SERVICES							
A.8090.39105		Environmental Mgmt Unclassified	297,904.05	0.00	0.00	0.00	0.00
A.8020.39111		Emp. St./Streambanks	(705.15)	0.00	0.00	0.00	0.00
A.8790.39101		Natural Heritage Trust Grant	25,000.00	30,000.00	35,000.00	35,000.00	0.00
		TOTAL HOME & COMMUNITY SERVICES	322,198.90	30,000.00	35,000.00	35,000.00	0.00
		TOTAL STATE AID	38,914,649.35	41,168,536.14	39,039,154.00	39,277,882.00	0.00
FEDERAL AID							
PUBLIC SAFETY							
A.3140.43903	OVW.2013.43903	DOJ-Encourage Arrest Policies	13,322.49	12,565.00	0.00	0.00	0.00
A.3110.43101	SHFAF.43101	Federal Asset Forfeiture	12,374.84	0.00	0.00	0.00	0.00
A.3140.43101	PROFAF.43101	Federal Asset Forfeiture	9,006.53	6,283.00	0.00	0.00	0.00
A.3150.43896		Alien Assistance Program	5,231.46	10,000.00	10,000.00	7,500.00	0.00
A.3640.43880	EMP.2012	Public Safety Grants-Fed	62,137.00	0.00	0.00	0.00	0.00
A.3640.43880	EMP.2013.43880	Public Safety Grants-Fed	0.00	65,166.00	0.00	0.00	0.00
A.3640.43880	EMP.2014.43880	Public Safety Grants-Fed	0.00	64,987.00	0.00	0.00	0.00
A.3640.43880	EMP.2015.43880	Public Safety Grants-Fed	0.00	0.00	30,000.00	30,000.00	0.00
A.3640.43880	WMDBPS.2013.43880	Public Safety Grants-Fed	62,783.83	6,062.00	0.00	0.00	0.00
A.3640.43880	WMDBPS.2014.43880	Public Safety Grants-Fed	32,870.76	124,819.00	0.00	0.00	0.00
A.3640.43880	WMDBPS.2015.43880	Public Safety Grants-Fed	0.00	243,138.00	0.00	0.00	0.00
A.3640.43880	BPS.2014	Public Safety Grants-Fed	18,300.00	0.00	0.00	0.00	0.00
A.3643.43880	HAZ.2014.43880	Public Safety Grants-Fed	0.00	3,917.00	0.00	0.00	0.00
A.3643.43880	HAZ.2015.43880	Public Safety Grants-Fed	0.00	3,815.00	0.00	0.00	0.00
A.3640.43880	WMDBPS.2012	Public Safety Grants-Fed	50,965.22	0.00	0.00	0.00	0.00
		TOTAL PUBLIC SAFETY	266,992.13	540,752.00	40,000.00	37,500.00	0.00
HEALTH							
A.4017.44010	EPR.2015.44010	Ebola Prep & Rspns Grant	18,642.14	19,357.00	0.00	0.00	0.00
A.4017.44891	CDCGR.2015.44891	Other Health Grants	4,758.86	966.00	0.00	0.00	0.00
A.4017.44891	MRC.2015.44891	Other Health Grants	3,500.00	1,508.00	0.00	0.00	0.00
A.4017.44891	SHSHEALTH.2016.44891	Other Health Grants	0.00	0.00	35,349.00	35,349.00	0.00
A.4017.44891	WMDHEALTH.2013.44891	Other Health Grants	26,364.00	0.00	0.00	0.00	0.00
A.4017.44891	WMDHEALTH.2014.44891	Other Health Grants	33,776.00	23,166.00	0.00	0.00	0.00
A.4017.44891	WMDHEALTH.2015.44891	Other Health Grants	0.00	41,380.00	34,572.00	34,572.00	0.00
A.4090.44011	HNP.2015.44011	Healthy Neighborhoods	80,778.84	286,400.00	309,999.00	309,999.00	0.00
A.4090.44012	RAD.2015.44012	State Indoor Radon Grants	0.00	13,355.00	13,515.00	13,515.00	0.00
A.4320.44901		Federal Revenue Sharing	187,750.00	100,000.00	200,000.00	200,000.00	0.00
		TOTAL HEALTH	355,569.84	486,132.00	593,435.00	593,435.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
SOCIAL SERVICES							
A.4059.46013		Medical Assistance - EI Trans	(2,976.00)	21,910.00	21,910.00	21,910.00	0.00
A.4059.46103		Medical Assistance - EI Admin	44,182.00	23,159.00	24,466.00	24,466.00	0.00
A.6010.46101		Social Services Admin-FA	3,478,137.00	3,784,392.00	3,740,866.00	3,737,441.00	0.00
A.6010.46111		Food Stamp Program Admin	1,014,675.00	978,296.00	1,194,609.00	1,194,609.00	0.00
A.6010.46892		Other Social Services	130,829.00	130,828.00	130,828.00	130,828.00	0.00
A.6015.46095		TANF Block Grant	13,885.00	24,999.00	24,999.00	24,999.00	0.00
A.6070.46701		Services To Recipients	671,177.00	502,056.00	482,412.00	482,412.00	0.00
A.6101.46011		Medical Assistance-FA	(201,983.00)	(428,750.00)	(227,500.00)	(227,500.00)	0.00
A.6109.46091		Family Assistance	8,749,160.00	9,255,182.00	8,843,091.00	8,843,091.00	0.00
A.6109.46151		FFFS	4,822,457.00	4,822,457.00	4,822,457.00	4,822,457.00	0.00
A.6119.46191		Child Care-FA	2,168,086.00	1,852,003.00	1,711,414.00	1,711,414.00	0.00
A.6119.46611		IV-B Funds	262,691.00	140,000.00	116,759.00	116,759.00	0.00
A.6140.46401		Federal Aid, Safety Net	66,980.00	37,805.00	31,853.00	31,853.00	0.00
A.6141.46411		Energy Assistance Program	(34,534.00)	(46,550.00)	(35,000.00)	(35,000.00)	0.00
		TOTAL SOCIAL SERVICES	21,182,766.00	21,097,787.00	20,883,164.00	20,879,739.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
A.6772.47721		IIIB-Center Services	138,147.00	138,147.00	133,568.00	133,568.00	0.00
A.6772.47730	BIP.2015.47730	Aging -NY Connects	0.00	320,662.00	0.00	0.00	0.00
A.6773.47722		Nutrition Aging	271,689.00	266,552.00	265,890.00	265,890.00	0.00
A.6773.47723		Cash In Lieu of Food	112,270.83	111,749.00	111,749.00	111,749.00	0.00
A.6774.47720		CMS - HIICAP	17,875.46	18,369.00	19,267.00	19,267.00	0.00
A.6774.47725		Title V - Senior Employ	34,810.00	18,411.00	18,411.00	18,411.00	0.00
A.6775.47724		IIIF-Health & Wellness	5,180.12	8,503.00	8,050.00	8,050.00	0.00
A.6775.47727		Title VII Ombudsman	11,534.00	0.00	0.00	0.00	0.00
A.6775.47728		IIIE Family Caregiver Support	52,860.06	61,836.00	63,588.00	63,588.00	0.00
		TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	644,366.47	944,229.00	620,523.00	620,523.00	0.00
CULTURE AND RECREATION							
A.7310.48201		Youth Summer Lunch	241,418.00	388,314.00	388,314.00	388,314.00	0.00
		TOTAL CULTURE AND RECREATION	241,418.00	388,314.00	388,314.00	388,314.00	0.00
HOME AND COMMUNITY SERVICES							
A.1450.40891		Federal Aid - HAVA	60,034.15	26,078.00	0.00	0.00	0.00
A.8020.40893	FTS.2016.40893	Other Planning Grants	0.00	61,889.00	0.00	0.00	0.00
A.8020.40893	PSC.2014.40893	Other Planning Grants	17,366.99	74,938.00	0.00	0.00	0.00
		TOTAL HOME AND COMMUNITY SERVICES	77,401.14	162,905.00	0.00	0.00	0.00
		TOTAL FEDERAL AID	22,768,513.58	23,620,119.00	22,525,436.00	22,519,511.00	0.00

GENERAL FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE	EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
INTERFUND TRANSFERS						
A.0000.50312	Unused Capital	89,809.18	110,000.00	462,000.00	462,000.00	0.00
	TOTAL INTERFUND TRANSFERS	89,809.18	110,000.00	462,000.00	462,000.00	0.00
	TOTAL GENERAL FUND	231,377,925.97	241,339,029.14	239,293,534.00	239,814,781.00	0.00

**GENERAL FUND
APPROPRIATIONS**

A1010 LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

- DISTRICT 1: City of Troy – 6 Legislators
- DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
- DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
- DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
- DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburg and Hoosick – 2 Legislators
- DISTRICT 6: City of Rensselaer – 1 Legislator

PROGRAM OBJECTIVES:

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

MANDATES:

There shall be a County Legislature, which shall be the governing and policy making body of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1010.26111 Legislative Enforcement Revenue \$35,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE
Legislative Board**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1010 Legislative Board						
.1	PERSONNEL SERVICE					
1375	Counsel to Legislature		31,514.00	31,514.00	31,514.00	0.00
4290	Legislature, Chairman		30,000.00	30,000.00	30,000.00	0.00
4291	Vice Chairman, Legislature		25,000.00	25,000.00	25,000.00	0.00
4300	Legislature, Majority Leader		25,000.00	25,000.00	25,000.00	0.00
4310	Legislature, Minority Leader		25,000.00	25,000.00	25,000.00	0.00
4320	Legislator		280,000.00	280,000.00	280,000.00	0.00
4370	Legislative Assistant (Maj.)		127,657.00	130,848.00	130,848.00	0.00
4380	Legislative Assistant (Min.)		36,549.00	37,464.00	37,464.00	0.00
4385	Leg. Enforcement Officer		54,867.00	56,240.00	56,240.00	0.00
8060	Temporary Services		6,600.00	6,600.00	6,600.00	0.00
8600	Vice Chairman, Finance		25,000.00	25,000.00	25,000.00	0.00
TOTAL	PERSONNEL SERVICES	606,215.18	667,187.00	672,666.00	672,666.00	0.00
.4	CONTRACTUAL					
04011	Travel (Alt #1)	2,659.35	3,000.00	3,000.00	3,000.00	0.00
04300	Telephone	978.99	1,080.00	1,080.00	1,080.00	0.00
04420	Maintenance	0.00	40.00	40.00	40.00	0.00
04450	Rental - Equipment/Maintenance	5,322.57	6,000.00	6,000.00	6,000.00	0.00
04500	Special Departmental Supplies	1,099.43	3,500.00	3,500.00	3,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	336.50	500.00	500.00	500.00	0.00
04540	Publications	3,312.81	2,500.00	2,500.00	2,500.00	0.00
04550	Office Supplies	9,435.13	9,800.00	9,800.00	9,800.00	0.00
04551	Office Supplies - (Alt #1)	432.52	2,012.00	2,012.00	2,012.00	0.00
04800	Contractual Agency	21,818.10	18,500.00	18,500.00	18,500.00	0.00
TOTAL	CONTRACTUAL	45,395.40	46,932.00	46,932.00	46,932.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	230,429.65	277,657.00	274,236.00	274,236.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	230,429.65	277,657.00	274,236.00	274,236.00	0.00
TOTAL	LEGISLATIVE BOARD	882,040.23	991,776.00	993,834.00	993,834.00	0.00

A1040 CLERK OF LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

		LEGISLATIVE Clerk of Legislative Board				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1040 Clerk of Legislative Board						
.1	PERSONNEL SERVICE					
1190	Clerk Of Legislature		66,636.00	64,575.00	64,575.00	0.00
1960	Deputy Clerk (Legislature)		46,511.00	47,675.00	47,675.00	0.00
2660	Dir of Constituent Relations		54,428.00	42,025.00	42,025.00	0.00
4321	Legislative Liaison		100,299.00	100,300.00	100,300.00	0.00
TOTAL	PERSONNEL SERVICES	214,204.53	267,874.00	254,575.00	254,575.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,810.11	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	0.00	80,000.00	8,000.00	8,000.00	0.00
04540	Publications	935.19	1,200.00	1,200.00	1,200.00	0.00
04550	Office Supplies	1,782.59	1,800.00	1,800.00	1,800.00	0.00
TOTAL	CONTRACTUAL	5,527.89	86,000.00	14,000.00	14,000.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	95,006.45	98,546.00	114,420.00	114,420.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	95,006.45	98,546.00	114,420.00	114,420.00	0.00
TOTAL	CLERK OF LEGISLATIVE BOARD	314,738.87	452,420.00	382,995.00	382,995.00	0.00
TOTAL	LEGISLATIVE	1,196,779.10	1,444,196.00	1,376,829.00	1,376,829.00	0.00

A1165 DISTRICT ATTORNEY

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York State. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there are a Chief Assistant District Attorney and fifteen (15) Assistant District Attorneys, of which five (5) are at least partially funded by grants. All are full time attorneys with equivalent caseloads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management, evidence management, and acting as liaisons between the office and the various police agencies working in the County. These individuals are also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post-conviction orders of protection and restitution. The District Attorney is served by dedicated confidential support staff which manages the operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. The front office support staff maintains the office case tracking system, coordinates the day-to-day duties and responsibilities of the sitting Grand Juries, coordinates the city and county court calendars, maintains all records with the various local justice courts, and opens, closes and files all cases.

The District Attorney's Office was awarded a renewal grant from the New York State Division of Criminal Justice Services and the New York State Department of Taxation and Finance under the Crimes Against Revenue Program (CARP). This grant provides salary and fringe benefits for one (1) Assistant District Attorney with experience in prosecuting revenue crimes. The primary focus of this grant is to provide services to victims of financial revenue crimes in Rensselaer County. This renewal grant award is being presented to the Rensselaer County Legislature at their October 11, 2016 meeting.

The District Attorney's Office anticipates being awarded renewal of two (2) grant awards from the New York State Division of Criminal Justice Services under the Violence Against Women (VAW) program. The grant funds the salary for one (1) additional Victim Liaison who will work closely with the victims of crimes and their families, and the attorneys, in order to ensure justice for the victims of domestic violence and sexual assault crimes. The grant also funds the salary of one (1) Assistant District Attorney who will be assigned to prosecute domestic violence and sexual assault cases. The primary focus of these grants is to work together to provide services to victims of domestic violence and sexual assault in Rensselaer County.

The District Attorney's Office was awarded renewal of the Gun Involved Violence Elimination (GIVE) grant. Said grant funds provide for the salary and fringe benefits for one (1) full-time prosecutor and one (1) full-time Special Investigator (Confidential). All task force members will operate as a planning group and work together to develop and implement a strategy for reducing gun-related crime. Monthly task force meetings will be held to collaborate with other GIVE partners in an effort to reduce shootings, homicides and firearm-related violent crime. The Special Investigator (Confidential) position, funded under the GIVE grant, will be dedicated to assist in the investigation of gun-related crimes. The primary focus of this grant is to reduce gun-related crime in a targeted area within the County.

The District Attorney's Office was awarded renewal of a grant from the New York State Division of Criminal Justice Services under the Aid to Prosecution (ATP) program. This grant provides for a portion of salaries for two (2) Assistant District Attorneys. The primary focus of this grant is to provide services to victims in cases that involve repeat and serious felony offenders.

The District Attorney's Office was awarded renewal of the Parole Re-entry grant from the New York State Division of Criminal Justice Services. The Rensselaer County District Attorney is the Chair of the County Re-entry Task Force. The Re-entry Task Force monitors and coordinates services and compliance efforts of high-risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdictions and has become the standard of how such programs should run state-wide. The program has been in effect for several years and has reduced the recidivism rate by a significant percentage while contributing greatly to the reduced jail population in the Rensselaer County Correctional Facility. This grant allows for the salary and partial fringe for one (1) Parole Re-entry Coordinator. The grant also allows for contractual services with local agencies to provide support services for reintegration, as well as funding for travel, telephone and office supplies. The primary focus of this grant is to help with the reintegration process of parolees returning to Rensselaer County.

A1165 DISTRICT ATTORNEY

PROGRAM OBJECTIVES:

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

PROGRAM STATISTICS:

In 2015, a total of 4,690 cases were opened, with the number of felonies increasing. The projected numbers for 2016, based on the first two quarters, show an increase in cases opened.

MANDATES:

The County is mandated to fund a District Attorney’s Office. All grants associated with this office are not considered mandated services.

REVENUE APPLICABLE TO THIS PROGRAM: **\$265,539**

A.1165.30301	State Aid – District Attorney	\$ 72,189
A.1165.33891.ATP.2016.33891	DA – Aid to Prosecution	31,650
A.1165.33899.GIVEDA.2016.33899	State Aid – GIVE Grant	86,700
A.1165.33902.RTF.2016.33902	State Aid – Parole Re-Entry	75,000

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Resolution G/68/16 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services and the New York State Department of Taxation and Finance for the Crimes Against Revenue Program (CARP.2016) in the total amount of \$108,750 for the period January 1, 2016 through December 31, 2016. Since this grant expires at the end of 2016, allocations for 2017 have not been appropriated.

Resolution G/70/16 authorized the acceptance of the renewal of two (2) grant awards from the New York State Division of Criminal Justice Services for the STOP Violence Against Women program (VAW.2016) in the total amounts of \$35,600 and \$66,750 for the period January 1, 2016 through December 31, 2016. Since these grants expire at the end of 2016, allocations for 2017 have not been appropriated.

Resolution G/266/16 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Gun Involved Violence Elimination program (GIVEDA.2016) in the total amount of \$173,401 for the period of July 1, 2016 through June 30, 2017.

Resolution G/373/16 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program (ATP.2016) in the amount of \$42,200 for the period of October 1, 2016 through September 30, 2017.

Resolution G/380/16 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Parole Re-entry program (RTF.2016) in the total amount of \$100,000 for the period of October 1, 2016 through September 30, 2017.

A1165 DISTRICT ATTORNEY

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Based upon the provisions of the United Public Service Employees Union (UPSEU) agreement, all bargaining unit positions are budgeted with a 2.5% increase over 2016 year-end salary levels. Management confidential positions, except for the District Attorney, have also been budgeted with a 2.5% salary increase over 2016 year-end levels. The Administrative Aide to the District Attorney is the direct supervisor of the Case Tracking unit, overseeing the day to day operations of opening, closing and filing cases, as well as the confidential contact person between the DA and all courts. The Administrative Aide maintains the court calendars, and works closely with the United States Marshall, all Federal, State and local facilities, as well as the jurors selected for Grand Jury. This employee must be extremely organized and must have in depth knowledge of the court system. This is a non-competitive position, as the DA needs to have the utmost trust and confidence in the employee. In review of the salary for this position, it was found that it is lower than the positions they supervise. The proposed salary increase of \$9,650 was reduced to \$4,080. The District Attorney (DA) has proposed to restructure the Assistant District Attorney (ADA) salary levels, which will include seven levels. By utilizing such a salary structure, the attorneys can avoid having the unpredictability of having to wait for a higher-paying ADA to leave, in order to move up in the office. Also, this system will allow the DA to pay salaries based on performance, experience, and longevity, which hold ADAs accountable, and reward effort, results, and loyalty to the office. The salaries reflect the value of the person, not merely the position. The proposed salary levels will go a long way to close the gap with surrounding counties. To offset a portion of this new salary structure, one vacant level one ADA position (\$52,500) has been placed in the Personnel Service Savings line item. The Chief Assistant District Attorney (ADA) must have several years of experience as a prosecutor, as they are expected to prosecute the most serious cases in the County. They are also expected to perform administrative and management duties. The Chief ADA stands in when the District Attorney is unreachable. Although the salary is based upon a thirty-five hour work week, the Chief ADA works many more hours, often working late into the evenings and on weekends. This position works closely with each ADA, answering questions and providing guidance for prosecuting cases. The proposed increase in salary for the Chief ADA was reduced from \$30,000 to \$15,000.

Contractual funding is provided based upon historical analysis, anticipated need and the department's request.

**JUDICIAL
District Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 District Attorney						
.1	PERSONNEL SERVICE					
0075	Administrative Aide to DA		40,920.00	50,570.00	45,000.00	0.00
0200	Assistant District Attorney		619,018.00	756,347.00	727,550.00	0.00
0930	Case Tracking Clerk I		34,403.00	29,974.00	29,974.00	0.00
0940	Case Tracking Clerk II		38,599.00	40,044.00	40,044.00	0.00
0950	Case Tracking Clerk III		36,181.00	39,267.00	39,267.00	0.00
1095	Chief Asst - District Attorney		95,000.00	125,000.00	110,000.00	0.00
1670	Conf Asst To District Attorney		79,794.00	81,789.00	81,789.00	0.00
2150	District Attorney		152,500.00	183,350.00	183,350.00	0.00
5410	Overtime		12,000.00	12,000.00	12,000.00	0.00
5630	Personnel Service Savings		(12,000.00)	(53,097.00)	(52,500.00)	0.00
5650	On Call Stipend		2,700.00	2,700.00	2,700.00	0.00
7880	Secretary To District Attorney		58,846.00	61,107.00	61,107.00	0.00
8880	Transfers Out		(29,500.00)	(29,500.00)	(29,500.00)	0.00
9750	Special Investigator (Confid)		112,075.00	141,789.00	115,038.00	0.00
TOTAL	PERSONNEL SERVICES	1,126,510.69	1,240,536.00	1,441,340.00	1,365,819.00	0.00
.2	EQUIPMENT					
02100	Furniture	2,444.36	2,100.00	900.00	900.00	0.00
02400	Other Equipment	586.28	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,030.64	2,100.00	900.00	900.00	0.00
.4	CONTRACTUAL					
04010	Travel	10,447.73	8,883.00	9,000.00	9,000.00	0.00
04050	Automobile Maintenance	1,049.80	0.00	0.00	0.00	0.00
04300	Telephone	7,941.05	9,395.00	9,755.00	9,755.00	0.00
04450	Rental - Equipment/Maintenance	7,261.84	7,827.00	8,400.00	8,400.00	0.00
04500	Special Departmental Supplies	499.81	500.00	500.00	500.00	0.00
04520	Dues	1,875.00	1,875.00	1,875.00	1,875.00	0.00
04540	Publications	11,389.44	14,053.20	18,000.00	18,000.00	0.00
04550	Office Supplies	9,132.91	10,000.00	10,000.00	10,000.00	0.00
04560	Training	0.00	1,887.00	2,000.00	2,000.00	0.00
04700	Program Expenditures	14,959.94	25,000.00	21,200.00	21,200.00	0.00
04900	Professional Services	91.97	200.00	200.00	200.00	0.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	0.00
04930	Transcripts	84,638.55	60,000.00	60,000.00	60,000.00	0.00
TOTAL	CONTRACTUAL	149,288.04	140,120.20	141,430.00	141,430.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	415,072.14	506,592.00	630,395.00	600,148.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	415,072.14	506,592.00	630,395.00	600,148.00	0.00
TOTAL	DISTRICT ATTORNEY	1,693,901.51	1,889,348.20	2,214,065.00	2,108,297.00	0.00

**JUDICIAL
District Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 ATP.2014 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	10,550.00	0.00	0.00	0.00	0.00
TOTAL	ATP.2014 DA - AID TO PROSECUTION	10,550.00	0.00	0.00	0.00	0.00
A1165 ATP.2015 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		31,650.00	0.00	0.00	0.00
5630	Personnel Service Savings		(5,275.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	31,650.00	26,375.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	4,728.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	4,728.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04550	Office Supplies	0.00	547.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	547.00	0.00	0.00	0.00
TOTAL	ATP.2015 DA - AID TO PROSECUTION	31,650.00	31,650.00	0.00	0.00	0.00
A1165 ATP.2016 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		0.00	31,650.00	31,650.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	31,650.00	31,650.00	0.00
TOTAL	ATP.2016 DA - AID TO PROSECUTION	0.00	0.00	31,650.00	31,650.00	0.00
A1165 CARP.2016 DA - Crimes Against Revenue						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		75,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	75,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	33,750.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	33,750.00	0.00	0.00	0.00
TOTAL	CARP.2016 DA - CRIMES AGAINST REVENUE	0.00	108,750.00	0.00	0.00	0.00

**JUDICIAL
District Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 DAFAF DA - Federal Asset Forfeiture						
.2	EQUIPMENT					
02400	Other Equipment	54,658.76	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	54,658.76	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	971.85	0.00	0.00	0.00	0.00
04901	Litigation Expense	200.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,171.85	0.00	0.00	0.00	0.00
TOTAL	DAFAF DA - FEDERAL ASSET FORFEITURE	55,830.61	0.00	0.00	0.00	0.00
A1165 DASAF DA - Asset Forfeiture						
.2	EQUIPMENT					
02400	Other Equipment	54,333.71	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	54,333.71	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	934.13	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	260.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	10,609.25	0.00	0.00	0.00	0.00
04560	Training	1,852.03	0.00	0.00	0.00	0.00
04900	Professional Services	860.33	0.00	0.00	0.00	0.00
04901	Litigation Expense	31,412.20	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	45,927.94	0.00	0.00	0.00	0.00
TOTAL	DASAF DA - ASSET FORFEITURE	100,261.65	0.00	0.00	0.00	0.00
A1165 GIVEDA.2014 DA - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	67,872.04	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	26,858.74	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	26,858.74	0.00	0.00	0.00	0.00
TOTAL	GIVEDA.2014 DA - GUN INVOLVED VIOLENCE ELIMINATION	94,730.78	0.00	0.00	0.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 GIVEDA.2015 DA - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		34,353.00	0.00	0.00	0.00
5410	Overtime		18,514.00	0.00	0.00	0.00
5630	Personnel Service Savings		(18,514.00)	0.00	0.00	0.00
5650	On Call Stipend		450.00	0.00	0.00	0.00
9750	Special Investigator (Confid)		26,119.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	74,326.86	60,922.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	655.20	844.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	655.20	844.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	17,014.16	19,636.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	17,014.16	19,636.00	0.00	0.00	0.00
TOTAL	GIVEDA.2015 DA - GUN INVOLVED VIOLENCE ELIMINATION	91,996.22	81,402.00	0.00	0.00	0.00

A1165 GIVEDA.2016 DA - Gun Involved Violence Elimination

.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		40,500.00	40,500.00	40,500.00	0.00
5650	On Call Stipend		450.00	450.00	450.00	0.00
9750	Special Investigator (Confid)		28,074.00	28,074.00	28,074.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	69,024.00	69,024.00	69,024.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	0.00	200.00	200.00	200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	17,476.00	17,476.00	17,476.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	17,476.00	17,476.00	17,476.00	0.00
TOTAL	GIVEDA.2016 DA - GUN INVOLVED VIOLENCE ELIMINATION	0.00	86,700.00	86,700.00	86,700.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 RTF.2014 DA - Parole Reentry						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	27,311.93	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	499.78	0.00	0.00	0.00	0.00
04300	Telephone	299.10	0.00	0.00	0.00	0.00
04800	Contractual Agency	17,004.75	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,803.63	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	10,924.78	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	10,924.78	0.00	0.00	0.00	0.00
TOTAL	RTF.2014 DA - PAROLE REENTRY	56,040.34	0.00	0.00	0.00	0.00

A1165 RTF.2015 DA - Parole Reentry

.1	PERSONNEL SERVICE					
5630	Personnel Service Savings		(3,200.00)	0.00	0.00	0.00
6400	Reentry Coordinator		30,324.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	22,368.19	27,124.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,287.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,287.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	750.00	0.00	0.00	0.00
04300	Telephone	313.40	316.00	0.00	0.00	0.00
04550	Office Supplies	117.26	722.00	0.00	0.00	0.00
04800	Contractual Agency	7,727.07	29,772.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	8,157.73	31,560.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	7,817.21	4,750.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	7,817.21	4,750.00	0.00	0.00	0.00
TOTAL	RTF.2015 DA - PAROLE REENTRY	38,343.13	64,721.00	0.00	0.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 RTF.2016 DA - Parole Reentry						
.1	PERSONNEL SERVICE					
6400	Reentry Coordinator		13,974.00	41,922.00	41,922.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	13,974.00	41,922.00	41,922.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	250.00	750.00	750.00	0.00
04300	Telephone	0.00	157.00	471.00	471.00	0.00
04550	Office Supplies	0.00	63.00	189.00	189.00	0.00
04800	Contractual Agency	0.00	9,375.00	28,125.00	28,125.00	0.00
TOTAL	CONTRACTUAL	0.00	9,845.00	29,535.00	29,535.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	1,181.00	3,543.00	3,543.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	1,181.00	3,543.00	3,543.00	0.00
TOTAL	RTF.2016 DA - PAROLE REENTRY	0.00	25,000.00	75,000.00	75,000.00	0.00

A1165 VAW.2015 DA - Violence Against Women Grant

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	70,981.62	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	1,463.52	0.00	0.00	0.00	0.00
02400	Other Equipment	2,640.63	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,104.15	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	359.88	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	873.00	0.00	0.00	0.00	0.00
04540	Publications	335.00	0.00	0.00	0.00	0.00
04550	Office Supplies	299.97	0.00	0.00	0.00	0.00
04980	Computer Services	2,055.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,922.85	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	21,022.77	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	21,022.77	0.00	0.00	0.00	0.00
TOTAL	VAW.2015 DA - VIOLENCE AGAINST WOMEN GRANT	100,031.39	0.00	0.00	0.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1165 VAW.2016 DA - Violence Against Women Grant						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		66,750.00	0.00	0.00	0.00
8562	Victim Liaison		35,600.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	102,350.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	166.00	0.00	0.00	0.00
04300	Telephone	0.00	360.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	0.00	573.00	0.00	0.00	0.00
04560	Training	0.00	64.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	1,163.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	40,000.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	40,000.00	0.00	0.00	0.00
TOTAL	VAW.2016 DA - VIOLENCE AGAINST WOMEN GRANT	0.00	143,513.00	0.00	0.00	0.00

A1168 DISTRICT ATTORNEY – VICTIMS ASSISTANCE PROGRAM

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney’s Office continues to receive funding from the New York State Office of Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney’s Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director and two (2) Victim Liaisons (Town and City/County). The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses.

PROGRAM OBJECTIVES:

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to counseling services, emergency housing, money and transportation.

PROGRAM STATISTICS:

2016 Statistics:

- 55 victims provided with compensation claims information per month;
- 55 new cases opened per month;
- 115 victim provided with information and referrals per month; and
- 120 follow-up contacts per month.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1168.30311.OVS.D1Y3.30311 DA – Office of Victim Services \$153,383

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Resolution G/292/16 authorized the third year of funding from the New York State Office of Crime Victim Services for the Victims Assistance Program in the total amount of \$204,511 for the period of October 1, 2016 through September 30, 2017.

Pursuant to the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), all bargaining unit positions are budgeted with a 2.5% increase over 2016 year-end salary levels.

Contractual funding for the program has been approved through September 30, 2017, and is based upon the grant award.

JUDICIAL
DA-Victims Assistance Program

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1168 DA-Victims Assistance Program						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	108,512.61	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	594.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	594.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,068.06	0.00	0.00	0.00	0.00
04300	Telephone	1,350.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	6,241.60	0.00	0.00	0.00	0.00
04980	Computer Services	2,312.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	10,971.66	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	24,013.98	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	24,013.98	0.00	0.00	0.00	0.00
TOTAL	DA-VICTIMS ASSISTANCE PROGRAM	144,092.25	0.00	0.00	0.00	0.00

A1168 OVS.D1Y2 DA-Victims Assistance Program

.1	PERSONNEL SERVICE					
5650	On Call Stipend		731.00	0.00	0.00	0.00
8095	Town Court Victim Liaison		31,924.00	0.00	0.00	0.00
8547	Victim Assistance Program Dir		49,389.00	0.00	0.00	0.00
8566	Victim Liason II		37,912.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	39,910.96	119,956.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	17.54	5,393.00	0.00	0.00	0.00
04300	Telephone	469.98	1,530.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	171.00	513.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	0.00	13,924.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	3,500.00	0.00	0.00	0.00
04540	Publications	0.00	1,000.00	0.00	0.00	0.00
04550	Office Supplies	186.96	560.00	0.00	0.00	0.00
04980	Computer Services	770.00	3,034.00	0.00	0.00	0.00
04990	Purchased Services	0.00	932.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,615.48	30,386.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	23,475.99	47,961.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	23,475.99	47,961.00	0.00	0.00	0.00
TOTAL	OVS.D1Y2 DA-VICTIMS ASSISTANCE PROGRAM	65,002.43	198,303.00	0.00	0.00	0.00

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1168 OVS.D1Y3 DA-Victims Assistance Program						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		225.00	675.00	675.00	0.00
8095	Town Court Victim Liaison		10,908.00	32,723.00	32,723.00	0.00
8457	Victim Assist/Program Director		16,874.00	0.00	0.00	0.00
8547	Victim Assistance Program Dir		0.00	50,623.00	50,623.00	0.00
8566	Victim Liason II		12,953.00	38,860.00	38,860.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	40,960.00	122,881.00	122,881.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	750.00	2,250.00	2,250.00	0.00
04150	Postage	0.00	272.00	816.00	816.00	0.00
04300	Telephone	0.00	1,155.00	3,465.00	3,465.00	0.00
04450	Rental - Equipment/Maintenance	0.00	171.00	513.00	513.00	0.00
04480	Maintenance In Lieu of Rent	0.00	3,523.00	10,569.00	10,569.00	0.00
04500	Special Departmental Supplies	0.00	750.00	2,250.00	2,250.00	0.00
04540	Publications	0.00	250.00	750.00	750.00	0.00
04550	Office Supplies	0.00	125.00	375.00	375.00	0.00
04980	Computer Services	0.00	813.00	2,439.00	2,439.00	0.00
04990	Purchased Services	0.00	233.00	699.00	699.00	0.00
TOTAL	CONTRACTUAL	0.00	8,042.00	24,126.00	24,126.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	16,385.00	49,155.00	49,155.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	16,385.00	49,155.00	49,155.00	0.00
TOTAL	OVS.D1Y3 DA-VICTIMS ASSISTANCE PROGRAM	0.00	65,387.00	196,162.00	196,162.00	0.00

A1168 OVS.2016SP DA-Victims Assistance Program

.2	EQUIPMENT					
02400	Other Equipment	0.00	7,950.14	192.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	7,950.14	192.00	0.00	0.00
TOTAL	OVS.2016SP DA-VICTIMS ASSISTANCE PROGRAM	0.00	7,950.14	192.00	0.00	0.00

A1170 PUBLIC DEFENDER

DEPARTMENTAL FUNCTIONS:

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility of representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

MANDATES:

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1170.12651	Public Defender Fees	\$6,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$184,719.74 was budgeted for separately within the following project codes: CFA.D1Y1, CFA.D1Y2 and CFA.D1Y3. Resolution G/196/16 authorized the extension of this grant to December 31, 2017. Remaining funds were budgeted, in 2016, within project code CFA.D1Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D1Y1, ILS.D2Y2 and ILS.D2Y3. Resolution G/299/15 authorized the extension of this grant to May 31, 2016 and resolution G/170/16 authorized the extension of this grant to May 31, 2017. Remaining funds were budgeted, in 2016, within project code ILS.D2Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D3Y1, ILS.D3Y2 and ILS.D3Y3. Resolution G/189/16 authorized the extension of this grant to May 31, 2017. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/438/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D4Y1, ILS.D4Y2 and ILS.D4Y3. Since this grant expires at the end of 2016, allocations for 2017 have not been appropriated.

Resolution G/508/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$544,146 for the period of January 1, 2015 through December 31, 2017. These grant monies were split into three (3) equal distributions. Each \$181,382 was/will be budgeted for separately within the following project codes: ILS.D5Y1, ILS.D5Y2 and ILS.D5Y3.

A1170 PUBLIC DEFENDER

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/509/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2016 through December 31, 2018. These grant monies were split into three (3) equal distributions. Each \$90,691 was/will be budgeted for separately within the following project codes: ILS.D6Y1, ILS.D6Y2 and ILS.D6Y3.

Resolution G/422/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$299,527 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) distributions. Each distribution was budgeted for separately within the following project codes: UQI.D1Y1, UQI.D1Y2 and UQI.D1Y3.

Personnel Services is funded at a level consistent with the provisions of the 2014-2017 UPSEU collective bargaining agreement, which provides for a 2.5% salary increase. These provisions have been extended to management confidential employees. In April of 2016, the Office of Indigent Legal Services promulgated revised eligibility standards and criteria for the provision of mandated legal services in New York. The revised criteria will be effective in April of 2017. In sum, the new standards raise the income eligibility for indigent legal services from 125% of the Federal Poverty Guidelines to 250% of the Federal Poverty Guidelines. It is conservatively estimated that this revision of the eligibility criteria and standards will result in a significant (20% or greater) increase in the number of individuals who will be deemed eligible for indigent legal services in Rensselaer County. As a result, an additional Assistant Public Defender and Secretary have been funded as of April 1, 2017.

Contractual codes are budgeted to meet anticipated needs.

		JUDICIAL Public Defender				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 Public Defender						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		370,559.00	522,725.00	414,790.00	0.00
1810	Conf Asst To Public Defender		25,515.00	26,153.00	26,153.00	0.00
6140	Public Defender		104,409.00	121,920.00	107,019.00	0.00
6970	Sec To Asst Public Defender		68,930.00	70,653.00	70,653.00	0.00
6990	Secretary To Public Defender		47,361.00	91,170.00	76,670.00	0.00
7335	Special Investigator (PT)		22,714.00	23,282.00	23,282.00	0.00
TOTAL	PERSONNEL SERVICES	625,639.62	639,488.00	855,903.00	718,567.00	0.00
.4	CONTRACTUAL					
04150	Postage	39.48	150.00	50.00	50.00	0.00
04300	Telephone	500.99	1,000.00	1,000.00	1,000.00	0.00
04420	Maintenance	1,752.42	2,000.00	3,000.00	2,500.00	0.00
04450	Rental - Equipment/Maintenance	220.00	250.00	250.00	250.00	0.00
04500	Special Departmental Supplies	250.00	250.00	250.00	250.00	0.00
04520	Dues	210.00	650.00	700.00	650.00	0.00
04540	Publications	4,733.65	4,500.00	4,500.00	4,500.00	0.00
04550	Office Supplies	4,154.71	4,450.00	4,500.00	4,500.00	0.00
04560	Training	2,999.29	3,000.00	3,000.00	3,000.00	0.00
04900	Professional Services	31,553.43	40,000.00	40,000.00	40,000.00	0.00
04902	Expert Testimony	3,090.00	10,000.00	10,000.00	10,000.00	0.00
04904	Trial Exhibits	212.77	500.00	500.00	500.00	0.00
04930	Transcripts	5,407.95	11,680.00	12,000.00	12,000.00	0.00
TOTAL	CONTRACTUAL	55,124.69	78,430.00	79,750.00	79,200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	292,078.13	325,897.00	417,076.00	353,073.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	292,078.13	325,897.00	417,076.00	353,073.00	0.00
TOTAL	PUBLIC DEFENDER	972,842.44	1,043,815.00	1,352,729.00	1,150,840.00	0.00

**JUDICIAL
Public Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 CFA.D1Y2 PD - Counsel At First Appearance						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	35,974.62	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,752.05	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,752.05	0.00	0.00	0.00	0.00
TOTAL	CFA.D1Y2 PD - COUNSEL AT FIRST APPEARANCE	38,726.67	0.00	0.00	0.00	0.00

A1170 CFA.D1Y3 PD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		8,451.00	0.00	0.00	0.00
6890	Salary Adjustments		36,690.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	50,697.80	45,141.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	0.00	13,833.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	17,333.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	3,878.38	3,452.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	3,878.38	3,452.00	0.00	0.00	0.00
TOTAL	CFA.D1Y3 PD - COUNSEL AT FIRST APPEARANCE	54,576.18	66,926.00	0.00	0.00	0.00

A1170 CFA.D1Y4 PD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		18,577.00	0.00	0.00	0.00
6890	Salary Adjustments		75,279.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	93,856.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	0.00	0.00	0.00
04300	Telephone	0.00	1,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	27,666.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	34,666.00	0.00	0.00	0.00

Public Defender

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 CFA.D1Y4 PD - Counsel At First Appearance (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	7,181.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	7,181.00	0.00	0.00	0.00
TOTAL	CFA.D1Y4 PD - COUNSEL AT FIRST APPEARANCE	0.00	137,703.00	0.00	0.00	0.00

A1170 ILS.D2Y4 PD - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	5,390.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	5,390.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	1,437.00	0.00	0.00	0.00
04500	Special Departmental Supplies	20.47	512.00	0.00	0.00	0.00
04560	Training	1,466.52	5,770.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	7,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,486.99	15,219.00	0.00	0.00	0.00
TOTAL	ILS.D2Y4 PD - INDIGENT LEGAL SERVICES	1,486.99	20,609.00	0.00	0.00	0.00

A1170 ILS.D3Y2 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	92.72	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	7.10	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	7.10	0.00	0.00	0.00	0.00
TOTAL	ILS.D3Y2 PD - INDIGENT LEGAL SERVICES	99.82	0.00	0.00	0.00	0.00

A1170 ILS.D3Y3 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
8060	Temporary Services		1,845.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	11,454.68	1,845.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	8,249.75	0.00	0.00	0.00
02400	Other Equipment	4,483.00	507.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,483.00	8,756.75	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	10,319.06	0.00	0.00	0.00
04540	Publications	290.67	959.00	0.00	0.00	0.00
04560	Training	0.00	2,579.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	290.67	18,857.06	0.00	0.00	0.00

Public Defender

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 ILS.D3Y3 PD - Indigent Legal Services (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	876.29	2,160.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	876.29	2,160.00	0.00	0.00	0.00
TOTAL	ILS.D3Y3 PD - INDIGENT LEGAL SERVICES	17,104.64	31,618.81	0.00	0.00	0.00

A1170 ILS.D3Y4 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
8060	Temporary Services		4,043.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	4,043.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	26,500.00	0.00	0.00	0.00
02400	Other Equipment	0.00	29,673.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	56,173.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	3,564.00	0.00	0.00	0.00
04300	Telephone	0.00	4,800.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	965.00	0.00	0.00	0.00
04540	Publications	0.00	2,500.00	0.00	0.00	0.00
04560	Training	0.00	2,186.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	5,191.00	0.00	0.00	0.00
04904	Trial Exhibits	0.00	753.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	19,959.00	0.00	0.00	0.00
TOTAL	ILS.D3Y4 PD - INDIGENT LEGAL SERVICES	0.00	80,175.00	0.00	0.00	0.00

A1170 ILS.D4Y3 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		46,360.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	46,360.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	18,544.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	18,544.00	0.00	0.00	0.00
TOTAL	ILS.D4Y3 PD - INDIGENT LEGAL SERVICES	0.00	64,904.00	0.00	0.00	0.00

A1170 ILS.D5Y2 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		14,766.00	0.00	0.00	0.00
6140	Public Defender		3,115.00	0.00	0.00	0.00
8060	Temporary Services		17,500.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	35,381.00	0.00	0.00	0.00

Public Defender

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 ILS.D5Y2 PD - Indigent Legal Services (Continued)						
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04350	Utilities - General/Misc	0.00	3,000.00	0.00	0.00	0.00
04540	Publications	0.00	2,500.00	0.00	0.00	0.00
04560	Training	0.00	5,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	9,547.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	10,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	31,547.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	10,479.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	10,479.00	0.00	0.00	0.00
TOTAL	ILS.D5Y2 PD - INDIGENT LEGAL SERVICES	0.00	77,407.00	0.00	0.00	0.00

A1170 ILS.D5Y3 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		0.00	0.00	16,656.00	0.00
6140	Public Defender		0.00	0.00	3,350.00	0.00
8060	Temporary Services		0.00	0.00	17,500.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	37,506.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	1,000.00	0.00
04300	Telephone	0.00	0.00	0.00	500.00	0.00
04350	Utilities - General/Misc	0.00	0.00	0.00	3,000.00	0.00
04540	Publications	0.00	0.00	0.00	2,500.00	0.00
04560	Training	0.00	0.00	0.00	5,000.00	0.00
04900	Professional Services	0.00	0.00	0.00	8,542.00	0.00
04902	Expert Testimony	0.00	0.00	0.00	8,000.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	28,542.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	9,344.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	9,344.00	0.00
TOTAL	ILS.D5Y3 PD - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	75,392.00	0.00

A1170 ILS.D6Y1 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		50,000.00	0.00	0.00	0.00
6990	Secretary To Public Defender		5,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	55,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,941.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,941.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	500.00	0.00	0.00	0.00

Public Defender

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1170 ILS.D6Y1 PD - Indigent Legal Services (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	20,000.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	20,000.00	0.00	0.00	0.00
TOTAL	ILS.D6Y1 PD - INDIGENT LEGAL SERVICES	0.00	77,441.00	0.00	0.00	0.00
A1170 ILS.D6Y2 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		0.00	0.00	51,250.00	0.00
6990	Secretary To Public Defender		0.00	0.00	5,125.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	56,375.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	500.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	20,500.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	20,500.00	0.00
TOTAL	ILS.D6Y2 PD - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	77,375.00	0.00
A1170 UQLD1Y3 PD - Upstate Quality Improvement & Caseload Reduction Grant						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		34,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	34,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	500.00	0.00	0.00	0.00
02400	Other Equipment	0.00	750.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,250.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	0.00	3,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	527.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	1,000.00	0.00	0.00	0.00
04980	Computer Services	0.00	4,250.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,777.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	13,500.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	13,500.00	0.00	0.00	0.00
TOTAL	UQLD1Y3 PD - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	57,527.00	0.00	0.00	0.00

A1171 PUBLIC DEFENDER – AID TO DEFENSE PROGRAM

PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1171.33892 Aid to Defense Program \$15,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded with a 2.5% increase over the year-end 2016 level.

		JUDICIAL				
		PD - Aid to Defense Program				
		EXPENDED	BUDGET AS	DEPARTMENT	BUDGET OFFICER	ADOPTED
		2015	MODIFIED	REQUEST	RECOMMEND	BUDGET
			2016	2017	2017	2017
A1171 PD - Aid to Defense Program						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		51,788.00	52,661.00	53,083.00	0.00
TOTAL	PERSONNEL SERVICES	50,221.88	51,788.00	52,661.00	53,083.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	27,980.55	30,818.00	32,062.00	32,062.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	27,980.55	30,818.00	32,062.00	32,062.00	0.00
TOTAL	PD - AID TO DEFENSE PROGRAM	78,202.43	82,606.00	84,723.00	85,145.00	0.00

A1172 PUBLIC DEFENDER – FAMILY COURT

DEPARTMENTAL FUNCTIONS:

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D1Y1, ILS.D2Y2 and ILS.D2Y3. Resolution G/299/15 authorized the extension of this grant to May 31, 2016 and resolution G/170/16 authorized the extension of this grant to May 31, 2017. Remaining funds were budgeted, in 2016, within project code ILS.D2Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D3Y1, ILS.D3Y2 and ILS.D3Y3. Resolution G/189/16 authorized the extension of this grant to May 31, 2017. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/508/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$544,146 for the period of January 1, 2015 through December 31, 2017. These grant monies were split into three (3) equal distributions. Each \$181,382 was/will be budgeted for separately within the following project codes: ILS.D5Y1, ILS.D5Y2 and ILS.D5Y3.

Pursuant with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), 2017 Personnel Services line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to one Assistant Public Defender. Approximately two years ago, it became necessary to reduce the salary of an Assistant Public Defender for administrative reasons. The Public Defender has determined that it is now appropriate to restore a portion of that reduction. This proposed increase in the 2017 salary is not a raise, but rather, a partial restoration of the former salary.

Contractual expense allocations reflect projected requirements.

		JUDICIAL PD - Family Court				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1172 PD - Family Court						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		95,593.00	147,808.00	100,133.00	0.00
6970	Sec To Asst Public Defender		21,901.00	34,404.00	22,935.00	0.00
TOTAL	PERSONNEL SERVICES	114,126.77	117,494.00	182,212.00	123,068.00	0.00
.4	CONTRACTUAL					
04300	Telephone	1,169.07	1,200.00	1,800.00	1,200.00	0.00
04420	Maintenance	0.00	620.00	1,620.00	650.00	0.00
04450	Rental - Equipment/Maintenance	168.00	250.00	250.00	250.00	0.00
04550	Office Supplies	118.76	400.00	400.00	400.00	0.00
TOTAL	CONTRACTUAL	1,455.83	2,470.00	4,070.00	2,500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	64,883.01	94,288.00	146,224.00	92,378.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	64,883.01	94,288.00	146,224.00	92,378.00	0.00
TOTAL	PD - FAMILY COURT	180,465.61	214,252.00	332,506.00	217,946.00	0.00

**JUDICIAL
PD - Family Court**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1172 ILS.D2Y3 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	16,361.41	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,251.65	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,251.65	0.00	0.00	0.00	0.00
TOTAL	ILS.D2Y3 PD - INDIGENT LEGAL SERVICES	17,613.06	0.00	0.00	0.00	0.00

A1172 ILS.D2Y4 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		41,629.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		8,806.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	23,832.35	50,435.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,823.17	4,328.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,823.17	4,328.00	0.00	0.00	0.00
TOTAL	ILS.D2Y4 PD - INDIGENT LEGAL SERVICES	25,655.52	54,763.00	0.00	0.00	0.00

A1172 ILS.D3Y2 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	132.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	6,708.21	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	6,708.21	0.00	0.00	0.00	0.00
TOTAL	ILS.D3Y2 PD - INDIGENT LEGAL SERVICES	6,840.21	0.00	0.00	0.00	0.00

A1172 ILS.D3Y3 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		1,362.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		1,100.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	196.27	2,462.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	11,433.03	11.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	11,433.03	11.00	0.00	0.00	0.00
TOTAL	ILS.D3Y3 PD - INDIGENT LEGAL SERVICES	11,629.30	2,473.00	0.00	0.00	0.00

**JUDICIAL
PD - Family Court**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1172 ILS.D5Y2 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		22,950.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		12,075.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	35,025.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	16,225.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	16,225.00	0.00	0.00	0.00
TOTAL	ILS.D5Y2 PD - INDIGENT LEGAL SERVICES	0.00	51,250.00	0.00	0.00	0.00

A1172 ILS.D5Y3 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		0.00	0.00	26,910.00	0.00
6970	Sec To Asst Public Defender		0.00	0.00	12,310.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	39,220.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	13,045.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	13,045.00	0.00
TOTAL	ILS.D5Y3 PD - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	52,265.00	0.00

A1174 CONFLICT DEFENDER

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

MANDATES:

This department was created to address the mandate of representing indigent defendants and reduce the escalating costs associated with the Public Administrator and 18-B Counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$184,719.74 was budgeted for separately within the following project codes: CFA.D1Y1, CFA.D1Y2 and CFA.D1Y3. Resolution G/196/16 authorized the extension of this grant to December 31, 2017. Remaining funds were budgeted, in 2016, within project code CFA.D1Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D1Y1, ILS.D2Y2 and ILS.D2Y3. Resolution G/299/15 authorized the extension of this grant to May 31, 2016 and resolution G/170/16 authorized the extension of this grant to May 31, 2017. Remaining funds were budgeted, in 2016, within project code ILS.D2Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D3Y1, ILS.D3Y2 and ILS.D3Y3. Resolution G/189/16 authorized the extension of this grant to May 31, 2017. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/438/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D4Y1, ILS.D4Y2 and ILS.D4Y3. Since this grant expires at the end of 2016, allocations for 2017 have not been appropriated.

Resolution G/508/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$544,146 for the period of January 1, 2015 through December 31, 2017. These grant monies were split into three (3) equal distributions. Each \$181,382 was/will be budgeted for separately within the following project codes: ILS.D5Y1, ILS.D5Y2 and ILS.D5Y3.

Resolution G/509/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2016 through December 31, 2018. These grant monies were split into three (3) equal distributions. Each \$90,691 was/will be budgeted for separately within the following project codes: ILS.D6Y1, ILS.D6Y2 and ILS.D6Y3.

A1174 CONFLICT DEFENDER

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/422/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$299,527 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) distributions. Each distribution was budgeted for separately within the following project codes: UQI.D1Y1, UQI.D1Y2 and UQI.D1Y3.

Personnel Services line items reflect the 2.5% salary increase over the 2016 levels as provided by the UPSEU collective bargaining agreement, which has been extended to management confidential employees.

Contractual expenses are funded to meet anticipated requirements for 2017.

		JUDICIAL Conflict Defender				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 Conflict Defender						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		165,446.00	268,446.00	170,311.00	0.00
1635	Conflict Defender		60,100.00	61,603.00	61,603.00	0.00
6745	Secretary To Conflict Defender		20,988.00	21,513.00	21,513.00	0.00
TOTAL	PERSONNEL SERVICES	232,895.09	246,534.00	351,562.00	253,427.00	0.00
.4	CONTRACTUAL					
04010	Travel	625.15	175.00	175.00	175.00	0.00
04450	Rental - Equipment/Maintenance	1,291.15	1,600.00	1,600.00	1,600.00	0.00
04480	Maintenance In Lieu of Rent	8,971.00	0.00	0.00	0.00	0.00
04540	Publications	2,692.41	2,250.00	2,250.00	2,250.00	0.00
04550	Office Supplies	845.58	1,000.00	1,000.00	1,000.00	0.00
04900	Professional Services	3,844.06	5,000.00	5,000.00	5,000.00	0.00
04902	Expert Testimony	0.00	1,000.00	1,000.00	1,000.00	0.00
04930	Transcripts	879.45	1,500.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	19,148.80	12,525.00	12,525.00	12,525.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	88,108.53	126,334.00	180,155.00	105,423.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	88,108.53	126,334.00	180,155.00	105,423.00	0.00
TOTAL	CONFLICT DEFENDER	340,152.42	385,393.00	544,242.00	371,375.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 CFA.D1Y2 CD - Counsel At First Appearance						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	20,483.40	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04900	Professional Services	345.99	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	345.99	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,566.98	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,566.98	0.00	0.00	0.00	0.00
TOTAL	CFA.D1Y2 CD - COUNSEL AT FIRST APPEARANCE	22,396.37	0.00	0.00	0.00	0.00

A1174 CFA.D1Y3 CD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		7,812.00	0.00	0.00	0.00
6890	Salary Adjustments		10,368.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	29,858.76	18,180.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	500.00	0.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	67.56	2,432.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	567.56	3,932.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,284.20	1,390.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,284.20	1,390.00	0.00	0.00	0.00
TOTAL	CFA.D1Y3 CD - COUNSEL AT FIRST APPEARANCE	32,710.52	24,502.00	0.00	0.00	0.00

A1174 CFA.D1Y4 CD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		18,577.00	0.00	0.00	0.00
6890	Salary Adjustments		23,372.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	41,949.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,003.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,003.00	0.00	0.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 CFA.D1Y4 CD - Counsel At First Appearance (Continued)						
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	0.00	0.00	0.00
04300	Telephone	0.00	1,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	2,193.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,193.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	3,210.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	3,210.00	0.00	0.00	0.00
TOTAL	CFA.D1Y4 CD - COUNSEL AT FIRST APPEARANCE	0.00	52,355.00	0.00	0.00	0.00

A1174 ILS.D2Y3 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	9,507.29	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04900	Professional Services	463.85	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	463.85	0.00	0.00	0.00	0.00
TOTAL	ILS.D2Y3 CD - INDIGENT LEGAL SERVICES	9,971.14	0.00	0.00	0.00	0.00

A1174 ILS.D2Y4 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		3,061.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	14,353.79	3,061.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	8.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	8.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	258.00	42.00	0.00	0.00	0.00
04900	Professional Services	355.54	1,704.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	613.54	1,746.00	0.00	0.00	0.00
TOTAL	ILS.D2Y4 CD - INDIGENT LEGAL SERVICES	14,967.33	4,815.00	0.00	0.00	0.00

A1174 ILS.D3Y2 CD - Indigent Legal Services

.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,360.90	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,360.90	0.00	0.00	0.00	0.00
TOTAL	ILS.D3Y2 CD - INDIGENT LEGAL SERVICES	4,360.90	0.00	0.00	0.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 ILS.D3Y3 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		13,073.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	13,073.00	0.00	0.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	672.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	672.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	450.00	800.00	0.00	0.00	0.00
04900	Professional Services	539.00	16.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	989.00	816.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	5,377.45	932.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	5,377.45	932.00	0.00	0.00	0.00
TOTAL	ILS.D3Y3 CD - INDIGENT LEGAL SERVICES	6,366.45	15,493.00	0.00	0.00	0.00

A1174 ILS.D3Y4 CD - Indigent Legal Services

.2	EQUIPMENT					
02200	Office Equipment	0.00	6,302.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	6,302.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	2,200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	2,200.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	13,839.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	13,839.00	0.00	0.00	0.00
TOTAL	ILS.D3Y4 CD - INDIGENT LEGAL SERVICES	0.00	22,341.00	0.00	0.00	0.00

A1174 ILS.D4Y2 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	25,095.68	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,120.32	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,120.32	0.00	0.00	0.00	0.00
TOTAL	ILS.D4Y2 CD - INDIGENT LEGAL SERVICES	27,216.00	0.00	0.00	0.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 ILS.D4Y3 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		25,756.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	25,756.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	31.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	31.00	0.00	0.00	0.00
TOTAL	ILS.D4Y3 CD - INDIGENT LEGAL SERVICES	0.00	25,787.00	0.00	0.00	0.00

A1174 ILS.D5Y2 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		21,840.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	21,840.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04520	Dues	0.00	250.00	0.00	0.00	0.00
04560	Training	0.00	1,500.00	0.00	0.00	0.00
04900	Professional Services	0.00	555.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	2,305.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	23,580.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	23,580.00	0.00	0.00	0.00
TOTAL	ILS.D5Y2 CD - INDIGENT LEGAL SERVICES	0.00	47,725.00	0.00	0.00	0.00

A1174 ILS.D5Y3 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		0.00	0.00	36,920.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	36,920.00	0.00
.4	CONTRACTUAL					
04520	Dues	0.00	0.00	0.00	250.00	0.00
04560	Training	0.00	0.00	0.00	1,500.00	0.00
04900	Professional Services	0.00	0.00	0.00	555.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	2,305.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	10,000.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	10,000.00	0.00
TOTAL	ILS.D5Y3 CD - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	49,225.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1174 ILS.D6Y1 CD - Indigent Legal Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04560	Training	0.00	2,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	2,500.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	7,500.00	0.00	0.00	0.00
TOTAL	ILS.D6Y1 CD - INDIGENT LEGAL SERVICES	0.00	8,500.00	0.00	0.00	0.00

A1174 ILS.D6Y2 CD - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	1,006.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	1,006.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	500.00	0.00
04560	Training	0.00	0.00	0.00	2,000.00	0.00
04900	Professional Services	0.00	0.00	0.00	2,560.00	0.00
04902	Expert Testimony	0.00	0.00	0.00	2,500.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	7,560.00	0.00
TOTAL	ILS.D6Y2 CD - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	8,566.00	0.00

A1174 UQLD1Y3 CD - Upstate Quality Improvement & Caseload Reduction Grant

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		26,250.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	26,250.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	250.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	250.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	0.00	2,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	10,500.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	10,500.00	0.00	0.00	0.00
TOTAL	UQLD1Y3 CD - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	40,000.00	0.00	0.00	0.00

A1175 PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS:

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of \$75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

MANDATES:

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

REVENUE APPLICABLE TO THIS PROGRAM: **\$272,073**

A.1175.30250.ILS.D5Y3.30250	Indigent Legal Services	\$181,382
A.1175.30250.ILS.D6Y2.30250	Indigent Legal Services	90,691

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services program. Under this process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five percent (75%) of the base year was received in March 2012 for 2011, fifty percent (50%) of the base year was received in March 2013 for 2012, and twenty-five percent (25%) of the base year was received in March 2014 for 2013. In 2014, there was no longer State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel were included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

**JUDICIAL
Public Administrator**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1175 Public Administrator						
.1	PERSONNEL SERVICE					
7345	Special Appellate Counsel		48,000.00	49,200.00	48,000.00	0.00
7365	Special Family Court Counsel		46,498.00	46,656.00	46,126.00	0.00
TOTAL	PERSONNEL SERVICES	95,910.61	94,498.00	95,856.00	94,126.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	0.00	0.00	500.00	0.00
04907	Special Counsel	549,468.68	450,000.00	450,000.00	450,000.00	0.00
04930	Transcripts	0.00	0.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	549,468.68	450,000.00	455,000.00	455,500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	27,762.01	29,236.00	48,698.00	48,698.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	27,762.01	29,236.00	48,698.00	48,698.00	0.00
TOTAL	PUBLIC ADMINISTRATOR	673,141.30	573,734.00	599,554.00	598,324.00	0.00

A1180 JUSTICES & CONSTABLES

DEPARTMENTAL FUNCTIONS:

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by the New York State Comptroller's Office. The County is billed quarterly by the State.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

		JUDICIAL Justices & Constables				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1180 Justices & Constables						
.4	CONTRACTUAL					
04700	Program Expenditures	4,010.00	4,800.00	5,000.00	4,800.00	0.00
TOTAL	CONTRACTUAL	4,010.00	4,800.00	5,000.00	4,800.00	0.00
TOTAL	JUSTICES & CONSTABLES	4,010.00	4,800.00	5,000.00	4,800.00	0.00

A1185 MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS:

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

PROGRAM OBJECTIVES:

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

PROGRAM STATISTICS:

In 2015, the Medical Examiner performed 96 full autopsies (including toxicology) and 3 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. A total of 1,347 calls were taken by the Medical Examiner's office.

MANDATES:

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. The salary of the Medical Examiner remains unchanged.

Contractual appropriations include funding which would allow the department to contract with a replacement medical examiner, on an as needed basis, in the absence (due to illness, vacation, etc.) of the County's Medical Examiner.

The 2017 budget for the Medical Examiner program continues to reflect the loss of Public Health State Aid Article 6 funding.

**JUDICIAL
Medical Examiner**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1185 Medical Examiner						
.1	PERSONNEL SERVICE					
1110	Chief Medical Examiner		72,600.00	72,600.00	72,600.00	0.00
4735	Medico Legal Death Investigat		155,609.00	160,289.00	160,289.00	0.00
TOTAL	PERSONNEL SERVICES	224,548.24	228,209.00	232,889.00	232,889.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	20,000.00	20,000.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	20,000.00	20,000.00	0.00
.4	CONTRACTUAL					
04200	Insurance	290.10	372.00	368.00	368.00	0.00
04450	Rental - Equipment/Maintenance	1,565.04	1,620.00	1,620.00	1,620.00	0.00
04500	Special Departmental Supplies	1,990.14	2,000.00	2,000.00	2,000.00	0.00
04520	Dues	440.00	440.00	440.00	440.00	0.00
04560	Training	2,250.00	2,300.00	2,300.00	2,300.00	0.00
04800	Contractual Agency	86,749.40	97,000.00	98,000.00	93,000.00	0.00
04919	Body Transports	20,165.00	20,350.00	20,350.00	20,350.00	0.00
TOTAL	CONTRACTUAL	113,449.68	124,082.00	125,078.00	120,078.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	87,016.11	76,436.00	76,454.00	76,454.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	87,016.11	76,436.00	76,454.00	76,454.00	0.00
TOTAL	MEDICAL EXAMINER	425,014.03	428,727.00	454,421.00	449,421.00	0.00
TOTAL	JUDICIAL	5,447,979.64	6,400,366.15	5,976,944.00	5,638,483.00	0.00

A1230 COUNTY EXECUTIVE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

The County Executive's office also provides support to the County's Tourism program and the Stop-DWI program through the sharing of staff and office space.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Management confidential employees, excluding the County Executive, are budgeted with a 2.5% salary increase over 2016 year-end levels. The "Transfers Out" line item reflects the transfer of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

		EXECUTIVE County Executive				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1230 County Executive						
.1	PERSONNEL SERVICE					
0215	Asst. for Governmental Rltns		37,836.00	38,507.00	38,507.00	0.00
0235	Asst for Pub Infor & Operation		102,484.00	105,046.00	105,046.00	0.00
1420	County Executive		121,300.00	121,300.00	121,300.00	0.00
1708	Confidential Assistant		50,562.00	51,826.00	51,826.00	0.00
2570	Secretary to Cty Exec.		58,614.00	60,929.00	60,929.00	0.00
8880	Transfers Out		(75,635.00)	(77,348.00)	(77,348.00)	0.00
TOTAL	PERSONNEL SERVICES	302,886.13	295,161.00	300,260.00	300,260.00	0.00
.4	CONTRACTUAL					
04010	Travel	310.00	400.00	700.00	700.00	0.00
04420	Maintenance	82.75	86.00	86.00	86.00	0.00
04500	Special Departmental Supplies	930.22	987.00	1,100.00	1,100.00	0.00
04540	Publications	806.17	807.00	807.00	807.00	0.00
04550	Office Supplies	1,524.89	1,800.00	1,600.00	1,600.00	0.00
04565	Advertising	196.30	350.00	350.00	350.00	0.00
TOTAL	CONTRACTUAL	3,850.33	4,430.00	4,643.00	4,643.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	164,646.23	162,958.00	160,491.00	160,491.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	164,646.23	162,958.00	160,491.00	160,491.00	0.00
TOTAL	COUNTY EXECUTIVE	471,382.69	462,549.00	465,394.00	465,394.00	0.00
TOTAL	EXECUTIVE	471,382.69	462,549.00	465,394.00	465,394.00	0.00

A1320 AUDITOR

DEPARTMENTAL FUNCTIONS:

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

PROGRAM OBJECTIVES:

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential positions are budgeted at a level agreed to by the Legislature.

Based upon the department's request, contractual funding is provided to meet projected requirements for 2017.

		FINANCE Auditor				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1320 Auditor						
.1	PERSONNEL SERVICE					
0400	Auditor		69,449.00	71,185.00	71,185.00	0.00
1705	Conf Asst To County Auditor		14,952.00	15,326.00	15,326.00	0.00
1940	Deputy County Auditor		46,943.00	48,117.00	48,117.00	0.00
TOTAL	PERSONNEL SERVICES	134,187.47	131,344.00	134,628.00	134,628.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	326.24	425.00	425.00	425.00	0.00
04550	Office Supplies	572.85	600.00	600.00	600.00	0.00
TOTAL	CONTRACTUAL	899.09	1,025.00	1,025.00	1,025.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	53,293.43	74,376.00	70,796.00	70,796.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	53,293.43	74,376.00	70,796.00	70,796.00	0.00
TOTAL	AUDITOR	188,379.99	206,745.00	206,449.00	206,449.00	0.00

A1325 BUREAU OF FINANCE

DEPARTMENTAL FUNCTIONS:

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

PROGRAM OBJECTIVES:

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to New World; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

MANDATES:

This department administers all of the financial affairs of the County.

A1325 BUREAU OF FINANCE

PROGRAM STATISTICS:

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct funds and more than 30 operating departments:

- 20,400 vendor payments and other cash disbursements;
- 4,500 purchase orders/accounts payable entries;
- 4,100 miscellaneous accounting entries; and
- 7,200 cash receipts

Approximately 46,500 payroll checks are issued each year through more than 160 separate payroll issuances.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1320.12301	Treasurer's Fees	\$7,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks. The Clinical Billing Unit was created as a cost savings measure and to consolidate medical and other billing functions. The cost of a portion of this unit will be directly allocated to the Departments of Health and Mental Health.

Funding in "Other Equipment" is provided for replacement of computer equipment.

Contractual expenses reflect expenditure history, anticipated need and the department's request. The "Maintenance" line item has been increased to include the maintenance fee for the New World financial/human resources system, and an amount for disaster recovery services.

FINANCE
Bureau of Finance

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1325 Bureau of Finance						
.1	PERSONNEL SERVICE					
0155	Associate Fiscal Coordinator		67,292.00	68,974.00	68,974.00	0.00
0160	Associate Account Clerk		144,485.00	148,590.00	148,590.00	0.00
1100	Chief Fiscal Officer		121,204.00	124,234.00	124,234.00	0.00
1450	Confidential Asst To C. F. O.		35,904.00	37,272.00	37,272.00	0.00
2320	Deputy Chief Fiscal Officer		87,160.00	84,050.00	84,050.00	0.00
2730	Financial Review Specialist		64,047.00	65,648.00	65,648.00	0.00
2740	Fiscal Operations Manager		69,917.00	63,832.00	63,832.00	0.00
5625	Payroll Coordinator		52,366.00	54,525.00	54,525.00	0.00
6485	Property Tax Supervisor		53,598.00	54,938.00	54,938.00	0.00
6635	Real Estate Specialist		62,275.00	63,832.00	63,832.00	0.00
7000	Senior Account Clerk		36,720.00	38,108.00	38,108.00	0.00
8060	Temporary Services		2,600.00	2,600.00	3,000.00	0.00
8880	Transfers Out		(10,500.00)	(10,500.00)	(10,500.00)	0.00
9790	Prop Tax Collection Specialist		51,315.00	52,598.00	52,598.00	0.00
TOTAL	PERSONNEL SERVICES	814,538.04	838,383.00	848,701.00	849,101.00	0.00
.2	EQUIPMENT					
02100	Furniture	651.96	0.00	0.00	0.00	0.00
02400	Other Equipment	4,000.52	4,000.00	4,000.00	4,000.00	0.00
TOTAL	EQUIPMENT	4,652.48	4,000.00	4,000.00	4,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	132.25	500.00	500.00	500.00	0.00
04100	Printing	1,149.76	2,500.00	3,000.00	2,500.00	0.00
04200	Insurance	710.31	0.00	0.00	0.00	0.00
04420	Maintenance	180.36	22,861.97	70,980.00	70,980.00	0.00
04480	Maintenance In Lieu of Rent	21,564.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	135.00	300.00	300.00	300.00	0.00
04540	Publications	463.10	400.00	400.00	400.00	0.00
04550	Office Supplies	3,333.23	3,450.00	3,450.00	3,450.00	0.00
04560	Training	410.00	600.00	600.00	600.00	0.00
04565	Advertising	193.19	500.00	500.00	500.00	0.00
04900	Professional Services	34,071.22	40,000.00	39,000.00	39,000.00	0.00
TOTAL	CONTRACTUAL	62,342.42	71,111.97	118,730.00	118,230.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	381,105.16	383,273.00	383,741.00	383,741.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	381,105.16	383,273.00	383,741.00	383,741.00	0.00
TOTAL	BUREAU OF FINANCE	1,262,638.10	1,296,767.97	1,355,172.00	1,355,072.00	0.00

FINANCE
Bureau of Finance

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1325 CBU - Clinical Billing Unit						
.1	PERSONNEL SERVICE					
4670	Clinical Billing Specialist		84,751.00	87,659.00	87,659.00	0.00
4671	Clinical Billing Specialist II		43,617.00	45,497.00	45,497.00	0.00
7375	Special Projects Administrator		66,168.00	68,612.00	68,612.00	0.00
8880	Transfers Out		(17,194.00)	(17,920.00)	(17,920.00)	0.00
TOTAL	PERSONNEL SERVICES	152,189.00	177,342.00	183,848.00	183,848.00	0.00
.2	EQUIPMENT					
02100	Furniture	759.60	0.00	0.00	0.00	0.00
02400	Other Equipment	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL	EQUIPMENT	759.60	2,000.00	2,000.00	2,000.00	0.00
.4	CONTRACTUAL					
04100	Printing	233.97	350.00	350.00	350.00	0.00
04300	Telephone	2,334.23	0.00	0.00	0.00	0.00
04420	Maintenance	0.00	250.00	250.00	250.00	0.00
04510	Microcomputer Software	5,820.00	6,000.00	6,000.00	6,000.00	0.00
04550	Office Supplies	337.60	500.00	500.00	500.00	0.00
04560	Training	5,279.79	4,725.00	4,725.00	4,725.00	0.00
04800	Contractual Agency	1,603.00	8,500.00	7,500.00	7,500.00	0.00
04992	CBU Charges	0.00	(2,009.00)	(1,919.00)	(1,919.00)	0.00
TOTAL	CONTRACTUAL	15,608.59	18,316.00	17,406.00	17,406.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	80,175.00	72,787.00	93,565.00	93,565.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	80,175.00	72,787.00	93,565.00	93,565.00	0.00
TOTAL	CBU - CLINICAL BILLING UNIT	248,732.19	270,445.00	296,819.00	296,819.00	0.00
A1325 CHGBK - Ledger and Payroll Services						
.4	CONTRACTUAL					
04058	Ledger & Payroll Charges	0.00	(313,628.00)	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	(313,628.00)	0.00	0.00	0.00
TOTAL	CHGBK - LEDGER AND PAYROLL SERVICES	0.00	(313,628.00)	0.00	0.00	0.00

A1340 BUREAU OF BUDGET

DEPARTMENTAL FUNCTIONS:

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of management confidential employees are funded with a 2.5% increase over 2016 year-end levels. The Director's salary request for the Deputy Director is for an increase of approximately \$2,500 more than the contractual raise. This increase is merited based upon his job performance. The incumbent has become a valuable resource to the Bureau of Budget, as well as other departments, with the implementation of and the transition to the financial and HR/payroll functions of the New World System.

Equipment and contractual expenses have been allocated to meet anticipated requirements.

		FINANCE Bureau of Budget				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1340 Bureau of Budget						
.1	PERSONNEL SERVICE					
1605	Conf Asst to Budget & Finance		38,340.00	38,274.00	38,274.00	0.00
1820	Director Of Budget		102,166.00	104,720.00	104,720.00	0.00
2110	Deputy Budget Director		73,656.00	78,000.00	78,000.00	0.00
6890	Salary Adjustments		1,500.00	0.00	0.00	0.00
7920	Senior Program Associate		66,322.00	67,980.00	67,980.00	0.00
TOTAL	PERSONNEL SERVICES	264,397.80	281,984.00	288,974.00	288,974.00	0.00
.2	EQUIPMENT					
02100	Furniture	651.96	0.00	0.00	0.00	0.00
02400	Other Equipment	0.00	0.00	1,500.00	1,500.00	0.00
TOTAL	EQUIPMENT	651.96	0.00	1,500.00	1,500.00	0.00
.4	CONTRACTUAL					
04100	Printing	517.00	600.00	600.00	600.00	0.00
04300	Telephone	57.50	0.00	0.00	0.00	0.00
04420	Maintenance	21.22	40.00	0.00	0.00	0.00
04550	Office Supplies	290.75	500.00	500.00	500.00	0.00
04560	Training	730.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	1,616.47	2,140.00	2,100.00	2,100.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	119,372.42	105,473.00	110,577.00	110,577.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	119,372.42	105,473.00	110,577.00	110,577.00	0.00
TOTAL	BUREAU OF BUDGET	386,038.65	389,597.00	403,151.00	403,151.00	0.00

A1355 BUREAU OF TAX SERVICES

DEPARTMENTAL FUNCTIONS:

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every county of the state. The services performed by these offices are legislated by statute pursuant to the New York State Legislature or by rule pursuant to the New York State Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the New York State Real Property Tax Law (NYSRPTL), are as follows:

- Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.
- Assist and monitor reassessment projects being done within the county.
- Apportion the county tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.
- Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for processing unpaid taxes for re-levy.
- Provide required training for local assessors and annual training for local Boards of Assessment Review (BAR) members.
- Prepare and submit schedule of real property taxes levied by the county legislature to the New York State Comptroller and statement of county tax apportionment, pursuant to Article 8 of the NYSRPTL, to the State Office of Real Property Services.

PROGRAM OBJECTIVES:

The Bureau of Real Property Tax Services, in accordance with Article 15 of the NYSRPTL, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to Section 305 of the NYSRPTL.

MANDATES:

The County shall create and maintain a Real Property Tax Services Agency.

REVENUE APPLICABLE TO THIS PROGRAM: **\$617,823**

A.1355.22102	Tax Assessments, Schools	\$ 25,000
A.1355.22103	Tax Services, Town & City	\$592,823

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Per the agreement with United Public Service Employees Union (UPSEU), Personnel Services reflects a budgeted increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management positions.

“Plus Transfers, Other Codes” represents the chargeback for the sharing of staff with the Bureau of Finance (\$10,500) and Bureau of Research and Information Services (\$18,500).

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

FINANCE
Bureau of Tax Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1355 Bureau of Tax Services						
.1	PERSONNEL SERVICE					
2060	Director of Real Property Tax		77,876.00	79,823.00	79,823.00	0.00
5630	Personnel Service Savings		(43,120.00)	0.00	0.00	0.00
6320	Plus Transfers, Other Codes		29,000.00	29,000.00	29,000.00	0.00
6625	Real Property Technician		43,120.00	45,611.00	45,611.00	0.00
6626	Real Property Tax Svs Aide		44,499.00	0.00	0.00	0.00
8080	Tax Services Supervisor		61,381.00	62,916.00	62,916.00	0.00
TOTAL	PERSONNEL SERVICES	218,267.05	212,756.00	217,350.00	217,350.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	2,374.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,374.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	250.00	250.00	250.00	0.00
04480	Maintenance In Lieu of Rent	16,343.00	16,576.00	0.00	0.00	0.00
04540	Publications	0.00	205.00	205.00	205.00	0.00
04550	Office Supplies	309.71	350.00	350.00	350.00	0.00
TOTAL	CONTRACTUAL	16,652.71	17,381.00	805.00	805.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	115,223.10	120,441.00	105,861.00	105,861.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	115,223.10	120,441.00	105,861.00	105,861.00	0.00
TOTAL	BUREAU OF TAX SERVICES	352,516.86	350,578.00	324,016.00	324,016.00	0.00

A1362 TAX ADVERTISING & EXPENSE

DEPARTMENTAL FUNCTIONS:

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

PROGRAM OBJECTIVES:

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

REVENUE APPLICABLE TO THIS PROGRAM: **\$65,000**

A.1362.12351	Tax advertising fees	\$43,000
A.1362.12352	Tax search, in-rem properties	22,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to meet anticipated requirements.

		FINANCE				
		Tax Advertising & Expense				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1362 Tax Advertising & Expense						
.4	CONTRACTUAL					
04010	Travel	86.25	400.00	400.00	400.00	0.00
04565	Advertising	6,279.36	19,000.00	14,200.00	14,200.00	0.00
TOTAL	CONTRACTUAL	6,365.61	19,400.00	14,600.00	14,600.00	0.00
TOTAL	TAX ADVERTISING & EXPENSE	6,365.61	19,400.00	14,600.00	14,600.00	0.00

A1364 EXPENSES, TAX PROPERTY

DEPARTMENTAL FUNCTIONS:

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program, which include various maintenance expenses for a property located in Hoosick Falls.

		FINANCE Expenses, Tax Property				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1364 Expenses, Tax Property						
.4	CONTRACTUAL					
04215	Minor Claims	2,088.29	11,500.00	10,000.00	10,000.00	0.00
04420	Maintenance	25,855.88	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	27,944.17	11,500.00	10,000.00	10,000.00	0.00
TOTAL	EXPENSES, TAX PROPERTY	27,944.17	11,500.00	10,000.00	10,000.00	0.00

A1380 NOTE ISSUANCE

DEPARTMENTAL FUNCTIONS:

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Professional Services' funding is provided at the level requested by the Bureau of Finance.

		FINANCE Note Issuance				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1380 Note Issuance						
.4	CONTRACTUAL					
04900	Professional Services	1,950.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	CONTRACTUAL	1,950.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	NOTE ISSUANCE	1,950.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	FINANCE	2,474,565.57	2,235,404.97	2,614,207.00	2,614,107.00	0.00

A1410 COUNTY CLERK

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

PROGRAM OBJECTIVES:

The County Clerk's Office Integrated Document Imaging Records Management System (IDIRMS) now has civil records and trade names for online search and retrieval that has significantly increased 2016 internet revenue. The pistol permit system is integrated into the IDIRMS. This has allowed for a quicker and more efficient single system application/amendment process while contributing to an increase in pistol revenue. The Rensselaer County Clerk, through the IDIRMS, will begin e-recording of documents in 2017.

Over a million pages of land, civil, and trade name records were scanned into the County IDIRMS in 2015-2016. As a result, over four million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

MANDATES:

The County Clerk shall perform all duties prescribed by law as register of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1410.12551 Clerk Fees \$3,000,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees, with the exception of the County Clerk. Rensselaer County is experiencing tremendous increases in new pistol permit applications, amendments and transfers in and out of county since passage of the SAFE Act. As a result, the duties have grown to full-time and as such, the County Clerk is seeking to create the position of Pistol Permit Clerk to deal with all aspects of the permit process. In addition, the position will be responsible for updating and maintaining the hard copy and computerized pistol records, and gun dealers, liaise with the county Rod and Gun clubs, pistol ranges, other county pistol permit clerks and the New York State Police as well as other law enforcement officials and the judges in Rensselaer County that currently review and approve/reject pistol permit applications. The pistol permit section of the County Clerk's office is a revenue enhancer and will cover a portion of the salary of this new position.

Equipment and contractual funding reflects expenditure history and projected requirements.

**STAFF
County Clerk**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1410 County Clerk						
.1	PERSONNEL SERVICE					
0820	Building Attendant II		42,252.00	43,308.00	43,308.00	0.00
1255	Computer Imaging Technician		111,497.00	113,480.00	108,637.00	0.00
1390	County Clerk		102,000.00	102,000.00	102,000.00	0.00
1575	Criminal Records Coordinator		19,917.00	20,925.00	20,925.00	0.00
1585	Computer Systems Supervisor		43,600.00	44,690.00	43,630.00	0.00
1990	Deputy County Clerk		159,347.00	163,331.00	163,331.00	0.00
2505	Enforcement Coordinator		42,116.00	43,169.00	43,169.00	0.00
2685	Mortgage Tax Supervisor		46,337.00	46,624.00	47,495.00	0.00
4771	Supervising MV License Clerk		65,119.00	66,747.00	66,747.00	0.00
4790	Motor Vehicle License Clerk		468,378.00	462,512.00	480,089.00	0.00
4810	Motor Vehicle Financial Superv		45,614.00	46,754.00	46,754.00	0.00
4895	MV Inform Process Specialist		36,720.00	36,720.00	31,992.00	0.00
5440	Record Room Supervisor		45,627.00	45,708.00	45,708.00	0.00
5630	Personnel Service Savings		(176,892.00)	(142,373.00)	(170,394.00)	0.00
5699	Pistol Permit Clerk		0.00	47,861.00	47,861.00	0.00
5740	Principal Account Clerk		43,057.00	44,613.00	44,613.00	0.00
6150	Principal Mtr Veh License Clk		49,654.00	50,895.00	50,895.00	0.00
6780	Senior MV License Clerk		41,143.00	42,172.00	42,172.00	0.00
7120	Secretary To County Clerk		57,359.00	59,583.00	59,583.00	0.00
7460	Special Assistant To Cty Clerk		76,237.00	75,276.00	75,276.00	0.00
7875	Sr. Computer Imaging Tech		40,693.00	41,710.00	41,710.00	0.00
8060	Temporary Services		70,000.00	57,706.00	50,000.00	0.00
TOTAL	PERSONNEL SERVICES	1,365,397.78	1,429,775.00	1,513,411.00	1,485,501.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,785.47	2,500.00	1,200.00	1,200.00	0.00
TOTAL	EQUIPMENT	1,785.47	2,500.00	1,200.00	1,200.00	0.00
.4	CONTRACTUAL					
04010	Travel	360.87	1,500.00	1,500.00	1,500.00	0.00
04100	Printing	855.00	2,500.00	2,500.00	2,500.00	0.00
04200	Insurance	2,576.52	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	1,106.94	1,600.00	1,600.00	1,600.00	0.00
04450	Rental - Equipment/Maintenance	117,057.91	144,800.00	138,000.00	135,000.00	0.00
04500	Special Departmental Supplies	10,945.80	10,500.00	9,500.00	9,500.00	0.00
04520	Dues	375.00	500.00	500.00	500.00	0.00
04540	Publications	606.50	595.00	542.00	542.00	0.00
04542	Book Repairs	0.00	5,000.00	5,000.00	5,000.00	0.00
04545	Photostat & Microfilm Service	3,000.11	4,915.00	3,100.00	3,100.00	0.00
04550	Office Supplies	6,426.30	7,500.00	11,700.00	11,700.00	0.00
TOTAL	CONTRACTUAL	143,310.95	180,910.00	175,442.00	172,442.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	615,682.54	601,388.00	618,539.00	618,539.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	615,682.54	601,388.00	618,539.00	618,539.00	0.00
TOTAL	COUNTY CLERK	2,126,176.74	2,214,573.00	2,308,592.00	2,277,682.00	0.00

A1420 COUNTY ATTORNEY

DEPARTMENTAL FUNCTIONS:

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The prosecution of neglect proceedings, removal proceedings and related matters in the Family Court;
- The representation of the Commissioner of Social Services in guardianship proceedings and in the prosecution and enforcement of liens for various benefits paid to residents;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

MANDATES:

The County shall have a County Attorney's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$184,719.74 was budgeted for separately within the following project codes: CFA.D1Y1, CFA.D1Y2 and CFA.D1Y3. Resolution G/196/16 authorized the extension of this grant to December 31, 2017. Remaining funds were budgeted, in 2016, within project code CFA.D1Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D1Y1, ILS.D2Y2 and ILS.D2Y3. Resolution G/299/15 authorized the extension of this grant to May 31, 2016 and resolution G/170/16 authorized the extension of this grant to May 31, 2017. Remaining funds were budgeted, in 2016, within project code ILS.D2Y4. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following project codes: ILS.D3Y1, ILS.D3Y2 and ILS.D3Y3. Resolution G/189/16 authorized the extension of this grant to May 31, 2017. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolution.

Resolution G/508/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$544,146 for the period of January 1, 2015 through December 31, 2017. These grant monies were split into three (3) equal distributions. Each \$181,382 was/will be budgeted for separately within the following project codes: ILS.D5Y1, ILS.D5Y2 and ILS.D5Y3.

Resolution G/509/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2016 through December 31, 2018. These grant monies were split into three (3) equal distributions. Each \$90,691 was/will be budgeted for separately within the following project codes: ILS.D6Y1, ILS.D6Y2 and ILS.D6Y3.

A1420 COUNTY ATTORNEY

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/422/15 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$299,527 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) distributions. Each distribution was budgeted for separately within the following project codes: UQI.D1Y1, UQI.D1Y2 and UQI.D1Y3.

The County Attorney has assumed the responsibility of providing legal services to the Department of Social Services. That assumption of professional duties requires that the four (4) Social Services' Attorneys move to and work in the County Attorney's office. As a result of this change, in 2017, there are now four (4) additional Assistant County Attorney positions being funded within the County Attorney budget rather than in Social Services. A \$5,500 raise is proposed for the Deputy County Attorney as that employee will be directly overseeing the new Assistant County Attorneys. The funding for this increase comes mostly from the decrease in the salary rate for one of the former Social Services' Attorneys. There is a great deal of oversight necessary to managing this larger office. Thus, the County Attorney seeks to increase the salary of the Secretary by \$7,500 (reduced to \$5,000) and the Confidential Assistant by \$3,000 (reduced to \$2,000) to reflect a salary commensurate with the additional duties assumed by these employees. All other management confidential personnel are budgeted with a 2.5% increase over year-end 2016 salary levels.

Contractual line item allocations reflect anticipated requirements due to the increase in staffing.

		STAFF County Attorney				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1420 County Attorney						
.1	PERSONNEL SERVICE					
0150	Assistant County Attorney		40,920.00	381,317.00	372,079.00	0.00
1380	County Attorney		119,705.00	122,698.00	122,698.00	0.00
1452	Conf Asst to County Attorney		42,966.00	88,966.00	86,466.00	0.00
2330	Deputy County Attorney		73,114.00	78,617.00	78,617.00	0.00
5630	Personnel Service Savings		0.00	0.00	(60,000.00)	0.00
7190	Secretary To County Attorney		49,739.00	57,239.00	54,739.00	0.00
7600	Special Counsel		96,121.00	98,974.00	98,975.00	0.00
8880	Transfers Out		(35,000.00)	0.00	(35,000.00)	0.00
TOTAL	PERSONNEL SERVICES	374,408.21	387,565.00	827,811.00	718,574.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	207.00	0.00	0.00	0.00
04100	Printing	0.00	100.00	1,800.00	100.00	0.00
04420	Maintenance	42.44	75.00	75.00	75.00	0.00
04520	Dues	678.00	700.00	1,400.00	1,400.00	0.00
04540	Publications	2,018.79	3,000.00	6,500.00	22,000.00	0.00
04550	Office Supplies	1,230.52	1,500.00	3,500.00	3,000.00	0.00
04560	Training	1,180.90	793.00	3,000.00	3,000.00	0.00
04900	Professional Services	0.00	15,000.00	15,000.00	5,000.00	0.00
04901	Litigation Expense	468.45	1,500.00	1,500.00	1,500.00	0.00
04930	Transcripts	0.00	1,500.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	5,619.10	24,375.00	34,275.00	37,575.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	171,999.24	165,921.00	300,000.00	300,000.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	171,999.24	165,921.00	300,000.00	300,000.00	0.00
TOTAL	COUNTY ATTORNEY	552,026.55	577,861.00	1,162,086.00	1,056,149.00	0.00

**STAFF
County Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1420 CFA.DIY3 CA - Counsel At First Appearance						
.4	CONTRACTUAL					
04900	Professional Services	0.00	1,000.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	500.00	0.00	0.00	0.00
04907	Special Counsel	0.00	4,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CFA.DIY3 CA - COUNSEL AT FIRST APPEARANCE	0.00	6,000.00	0.00	0.00	0.00

A1420 CFA.DIY4 CA - Counsel At First Appearance

.4	CONTRACTUAL					
04900	Professional Services	0.00	2,000.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	1,000.00	0.00	0.00	0.00
04907	Special Counsel	0.00	9,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	12,000.00	0.00	0.00	0.00
TOTAL	CFA.DIY4 CA - COUNSEL AT FIRST APPEARANCE	0.00	12,000.00	0.00	0.00	0.00

A1420 ILS.D2Y4 CA - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	186.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	186.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	4,963.00	37.00	0.00	0.00	0.00
04540	Publications	0.00	4,200.00	0.00	0.00	0.00
04560	Training	0.00	3,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,963.00	7,237.00	0.00	0.00	0.00
TOTAL	ILS.D2Y4 CA - INDIGENT LEGAL SERVICES	4,963.00	7,423.00	0.00	0.00	0.00

A1420 ILS.D3Y3 CA - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	1,111.90	1,888.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,111.90	1,888.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	222.70	27.00	0.00	0.00	0.00
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	1,250.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	222.70	2,777.00	0.00	0.00	0.00
TOTAL	ILS.D3Y3 CA - INDIGENT LEGAL SERVICES	1,334.60	4,665.00	0.00	0.00	0.00

**STAFF
County Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1420 ILS.D3Y4 CA - Indigent Legal Services						
.2	EQUIPMENT					
02100	Furniture	0.00	9,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	10,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	1,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,000.00	0.00	0.00	0.00
TOTAL	ILS.D3Y4 CA - INDIGENT LEGAL SERVICES	0.00	13,000.00	0.00	0.00	0.00

A1420 ILS.D5Y2 CA - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	2,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,000.00	0.00	0.00	0.00
TOTAL	ILS.D5Y2 CA - INDIGENT LEGAL SERVICES	0.00	5,000.00	0.00	0.00	0.00

A1420 ILS.D5Y3 CA - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	1,000.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	1,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	500.00	0.00
04540	Publications	0.00	0.00	0.00	1,000.00	0.00
04560	Training	0.00	0.00	0.00	2,000.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	3,500.00	0.00
TOTAL	ILS.D5Y3 CA - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	4,500.00	0.00

A1420 ILS.D6Y1 CA - Indigent Legal Services

.4	CONTRACTUAL					
04010	Travel	0.00	750.00	0.00	0.00	0.00
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,750.00	0.00	0.00	0.00
TOTAL	ILS.D6Y1 CA - INDIGENT LEGAL SERVICES	0.00	4,750.00	0.00	0.00	0.00

**STAFF
County Attorney**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1420 ILS.D6Y2 CA - Indigent Legal Services						
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	750.00	0.00
04540	Publications	0.00	0.00	0.00	1,500.00	0.00
04560	Training	0.00	0.00	0.00	2,500.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	4,750.00	0.00
TOTAL	ILS.D6Y2 CA - INDIGENT LEGAL SERVICES	0.00	0.00	0.00	4,750.00	0.00

A1420 UQI.D1Y3 CA - Upstate Quality Improvement & Caseload Reduction Grant

.2	EQUIPMENT					
02400	Other Equipment	0.00	2,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00
TOTAL	UQI.D1Y3 CA - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	2,000.00	0.00	0.00	0.00

A1430 CIVIL SERVICE COMMISSION

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts within Rensselaer County, exclusive of the City of Troy. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities. The Commission also strives to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 150 locations including surrounding counties, city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public trust of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the aforementioned jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

PROGRAM OBJECTIVES:

The objectives of the Commission are the recruitment, development and retention of a proficient work force and the efficient and effective serving of Rensselaer County government and the civil divisions under the jurisdiction of the Commission in accordance with merit and fitness.

PROGRAM STATISTICS:

The Civil Service Commission has merit system jurisdiction for approximately 4,500 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Troy. During 2016, the Commission will administer approximately 85 examinations for over 1,400 candidates. It is anticipated that during 2017 a minimum of 50 examinations will be administered.

MANDATES:

The Commission is mandated to administer New York Civil Service Law and Rules for Rensselaer County, and its towns, villages, school districts and special districts.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1430.12601	Civil Service Exam Fee	\$12,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.5% over 2016 year-end salaries for all positions with the exception of the fixed salaries of the Chairperson and the Commissioners.

The request for the purchase of a Civil Service Portal software package has been eliminated. The purchase will be evaluated during Fiscal Year 2016. Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

STAFF
Civil Service Commission

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1430 Civil Service Commission						
.1	PERSONNEL SERVICE					
1135	Chairperson of Commission		7,500.00	7,500.00	7,500.00	0.00
1145	Civil Srv Administration Aide		45,240.00	46,371.00	46,371.00	0.00
1200	Commissioner		13,000.00	13,000.00	13,000.00	0.00
6775	Secretary to Chairperson		35,561.00	36,450.00	36,450.00	0.00
TOTAL	PERSONNEL SERVICES	99,405.43	101,301.00	103,321.00	103,321.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	273.00	0.00	29,750.00	0.00	0.00
TOTAL	EQUIPMENT	273.00	0.00	29,750.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	0.00	4,275.00	0.00	0.00
04540	Publications	392.00	508.00	510.00	510.00	0.00
04550	Office Supplies	234.73	92.00	150.00	150.00	0.00
04800	Contractual Agency	7,780.00	10,000.00	10,000.00	10,000.00	0.00
04927	Proctors	3,538.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	11,944.73	15,600.00	19,935.00	15,660.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	59,286.11	68,811.00	51,624.00	51,624.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	59,286.11	68,811.00	51,624.00	51,624.00	0.00
TOTAL	CIVIL SERVICE COMMISSION	170,909.27	185,712.00	204,630.00	170,605.00	0.00

A1431 BUREAU OF HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS:

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management System (HRMS); working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act (FMLA) and American's with Disabilities Act (ADA).

The County is self-insured for purposes of workers' compensation, the Bureau administers the plan, in which not only the County, but also other municipal entities within the County can participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

PROGRAM OBJECTIVES:

The Department's objectives include: Records updating, health benefits costs monitoring as trends lead to ever-increasing costs, offering multiple plans including HMOs, workers' compensation administration activities to assure continued lower costs to the County and pool participants, HRMS management applications use, review and implementation of statutory compliance programs with the assistance of the County Attorney's office, and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.5% over 2016 year-end salaries for all positions. The salary for the Human Resources Coordinator has been increased above the standard rate. This is due to additional responsibilities and knowledge required for the implementation and transition to the New World Human Resources software. This position will have a critical role in maintaining all Human Resources information in the new system. This includes all salary information, benefit plans, and employee records.

"Transfers Out" reflects fifty percent (50%) of the salary of the Human Resources Coordinator's salary to the Workers' Compensation (S) Fund based on the duties performed supporting the Workers' Compensation plan.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

STAFF
Bureau of Human Resources

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1431 Bureau of Human Resources						
.1	PERSONNEL SERVICE					
1865	Director Of Human Resources		92,001.00	94,301.00	94,301.00	0.00
3650	Human Resources Coordinator		43,178.00	47,250.00	47,250.00	0.00
8880	Transfers Out		(21,589.00)	(23,625.00)	(23,625.00)	0.00
TOTAL	PERSONNEL SERVICES	111,036.98	113,590.00	117,926.00	117,926.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	273.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	273.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	1,100.00	500.00	500.00	0.00
04420	Maintenance	90.18	100.00	100.00	100.00	0.00
04540	Publications	155.98	250.00	250.00	250.00	0.00
04550	Office Supplies	392.68	400.00	400.00	400.00	0.00
04900	Professional Services	0.00	5,000.00	5,000.00	5,000.00	0.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	638.84	7,350.00	6,750.00	6,750.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	82,717.91	79,193.00	82,550.00	82,550.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	82,717.91	79,193.00	82,550.00	82,550.00	0.00
TOTAL	BUREAU OF HUMAN RESOURCES	194,666.73	200,133.00	207,226.00	207,226.00	0.00

A1440 DEPARTMENT OF ENGINEERING

DEPARTMENTAL FUNCTIONS:

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

PROGRAM OBJECTIVES:

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

MANDATES:

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County highway.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries, as this salary increase has been extended to all management confidential employees. A percentage of the Deputy County Engineer's salary expense will again be transferred to the Highway Department's Bridge Maintenance Unit (D5120) to reflect duties performed specific to bridge projects.

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements..

**STAFF
Department of Engineering**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1440 Department of Engineering						
.1	PERSONNEL SERVICE					
0825	Buildings & Code Inspector		30,000.00	25,625.00	25,625.00	0.00
1410	County Engineer		101,629.00	104,170.00	104,170.00	0.00
1482	Assistant to Engineering Dept		25,575.00	28,575.00	28,575.00	0.00
2170	Deputy County Engineer		78,266.00	80,715.00	80,715.00	0.00
8880	Transfers Out		(21,000.00)	(24,000.00)	(24,000.00)	0.00
TOTAL	PERSONNEL SERVICES	213,346.65	214,470.00	215,085.00	215,085.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,800.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,800.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	932.16	1,500.00	1,500.00	1,500.00	0.00
04100	Printing	0.00	210.00	210.00	210.00	0.00
04450	Rental - Equipment/Maintenance	3,000.00	3,000.00	3,000.00	3,000.00	0.00
04520	Dues	450.00	490.00	490.00	490.00	0.00
04540	Publications	32.43	1,000.00	250.00	250.00	0.00
04565	Advertising	622.60	250.00	750.00	750.00	0.00
TOTAL	CONTRACTUAL	5,037.19	6,450.00	6,200.00	6,200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	86,342.80	92,029.00	89,950.00	89,950.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	86,342.80	92,029.00	89,950.00	89,950.00	0.00
TOTAL	DEPARTMENT OF ENGINEERING	304,726.64	315,749.00	311,235.00	311,235.00	0.00

A1450 BOARD OF ELECTIONS

DEPARTMENTAL FUNCTIONS:

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the county's more than 93,027 active registered voters, and over 9,310 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections compiles and oversees the printing of ballots and prints absentee ballots and poll books for all elections. In addition, the Board prints Enrollment Books for all active voters in 121 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act (HAVA).

PROGRAM OBJECTIVES:

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

MANDATES:

There shall be a Board of Elections in each County according to State Election Law.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1450.22104 Election Expense	\$1,198,028
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The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of 2.5% over 2016 year-end salaries for all positions, with the exception of the Voting Machine Custodians, which are set by the department. Temporary Services, funded at the requested level of \$103,180, is utilized to pay the Election Inspectors at all polling sites for all scheduled elections. The Board of Elections is required to hire and train 484 inspectors (four at each of the 121 polling places located within the county).

Equipment and contractual codes are funded based upon the department's request and historical spending levels.

STAFF
Board of Elections

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1450 Board of Elections						
.1	PERSONNEL SERVICE					
1200	Commissioner		149,142.00	152,870.00	152,870.00	0.00
1560	Custodian Of Records		88,256.00	90,943.00	90,943.00	0.00
8060	Temporary Services		155,240.00	103,180.00	103,180.00	0.00
8140	Senior Elections Registrar		104,002.00	107,072.00	107,072.00	0.00
8145	Election Registrar		159,834.00	163,830.00	163,830.00	0.00
8540	Voting Machine Custodian		40,000.00	40,000.00	40,000.00	0.00
TOTAL	PERSONNEL SERVICES	628,436.64	696,474.00	657,895.00	657,895.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	5,500.00	5,500.00	5,500.00	0.00
02400	Other Equipment	10,690.72	26,078.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	10,690.72	31,578.00	5,500.00	5,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	406.37	1,500.00	2,000.00	2,000.00	0.00
04050	Automobile Maintenance	180.65	1,500.00	1,500.00	1,500.00	0.00
04051	Automobile, Gasoline	0.00	500.00	300.00	300.00	0.00
04100	Printing	16,306.92	40,000.00	40,000.00	40,000.00	0.00
04150	Postage	29,306.09	38,000.00	38,000.00	38,000.00	0.00
04200	Insurance	1,334.63	1,515.00	1,561.00	1,561.00	0.00
04300	Telephone	6,728.34	7,000.00	7,000.00	7,000.00	0.00
04420	Maintenance	35,250.00	35,250.00	35,250.00	35,250.00	0.00
04450	Rental - Equipment/Maintenance	3,098.00	3,000.00	3,500.00	3,500.00	0.00
04480	Maintenance In Lieu of Rent	54,974.00	60,237.00	0.00	0.00	0.00
04540	Publications	1,171.35	1,500.00	1,500.00	1,500.00	0.00
04550	Office Supplies	7,340.97	10,000.00	10,000.00	10,000.00	0.00
04980	Computer Services	30,595.00	40,522.00	0.00	0.00	0.00
04990	Purchased Services	0.00	10,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	186,692.32	250,524.00	140,611.00	140,611.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	241,149.35	258,882.00	273,157.00	273,157.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	241,149.35	258,882.00	273,157.00	273,157.00	0.00
TOTAL	BOARD OF ELECTIONS	1,066,969.03	1,237,458.00	1,077,163.00	1,077,163.00	0.00
TOTAL	STAFF	4,421,772.56	4,786,324.00	5,270,932.00	5,109,310.00	0.00

A1610 BUREAU OF CENTRAL SERVICES

DEPARTMENTAL FUNCTIONS:

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during the Bid, RFP, and RFQ process; and
- Administration and supervision of the Central Printing & Mailing program and the Buildings Department.

PROGRAM OBJECTIVES:

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate surplus equipment auctions.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Central Services (BOCS), under this proposal, will now oversee the Buildings Department. BOCS, under the direction of the Director, will make sure the day to day operations of the Buildings Department are administered and carried out in a professional manner. Management structure in this proposed scenario will include the Director of Central Services, Deputy Director of Central Services – focused on day to day operations of the Bureau of Central Services, Superintendent of Buildings – focused on the day to day operations and oversight of Buildings’ staff at the County Court House facilities, and the Assistant Superintendent of Buildings – focused on the day to day operations and oversight of Buildings’ staff in all other facilities. Under this consolidation plan, the Director of Central Services’ salary will increase to \$90,000 and the Assistant Superintendent of Buildings’ salary will increase two grade rates to account for the increased responsibilities. To accommodate these salary increases of \$13,867, an equal amount will be placed into the Personnel Service Savings line item. These savings will be achieved by adjusting staffing levels to address economies in support staff established by the implementation of the New World financial system. This proposed change will also free up County Engineering staff to focus on our road and bridge maintenance programs, along with other engineering requirements.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees. The department’s request to upgrade the current Account Clerk to the position of Senior Account Clerk has been denied.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

SHARED SERVICES
Central Services - Administration

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1610 Central Services - Administration						
.1	PERSONNEL SERVICE					
0000	Account Clerk		32,746.00	0.00	33,565.00	0.00
1680	Confidential Asst. to Director		37,391.00	38,326.00	38,326.00	0.00
2080	Director Of Central Services		79,048.00	90,000.00	90,000.00	0.00
2300	Deputy Dir Of Central Services		58,668.00	60,615.00	60,615.00	0.00
5630	Personnel Service Savings		0.00	(13,867.00)	(13,867.00)	0.00
7000	Senior Account Clerk		0.00	38,120.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	202,410.32	207,853.00	213,194.00	208,639.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	362,959.29	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	362,959.29	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	538.81	2,500.00	2,500.00	2,000.00	0.00
04200	Insurance	322.94	189.00	286.00	286.00	0.00
04300	Telephone	36,874.37	30,000.00	30,000.00	30,000.00	0.00
04480	Maintenance In Lieu of Rent	19,213.00	19,213.00	0.00	0.00	0.00
04500	Special Departmental Supplies	7,805.31	7,495.00	7,000.00	2,500.00	0.00
04520	Dues	50.00	50.00	50.00	50.00	0.00
04550	Office Supplies	250.58	500.00	350.00	350.00	0.00
04565	Advertising	3,722.12	3,500.00	5,000.00	4,500.00	0.00
04900	Professional Services	12,156.25	10,000.00	10,000.00	10,000.00	0.00
04980	Computer Services	0.00	7,617.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	80,933.38	81,064.00	55,186.00	49,686.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	124,146.59	117,669.00	110,996.00	110,648.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	124,146.59	117,669.00	110,996.00	110,648.00	0.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	770,449.58	406,586.00	379,376.00	368,973.00	0.00
A1610 CHGBK Central Services - Administration						
.4	CONTRACTUAL					
04056	Telephone Charges	(107,171.85)	(12,750.00)	(19,950.00)	(19,950.00)	0.00
04057	Contractual Services Charges	0.00	(55,346.00)	0.00	0.00	0.00
TOTAL	CONTRACTUAL	(107,171.85)	(68,096.00)	(19,950.00)	(19,950.00)	0.00
TOTAL	CHGBK CENTRAL SERVICES - ADMINISTRATION	(107,171.85)	(68,096.00)	(19,950.00)	(19,950.00)	0.00

A1620 BUILDINGS DEPARTMENT

DEPARTMENTAL FUNCTIONS:

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and
- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

PROGRAM OBJECTIVES:

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 490,425**

A.1620.28034	Telephone	\$ 3,150
A.1620.30211	State Aid Courts - O & M	487,275

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Central Services (BOCS), under this proposal, will now oversee the Buildings Department. See the Summary of Budget Officer's Actions within The Bureau of Central Services (A1610) for details.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees.

Funding for anticipated court facilities "tenant work" to be performed by the County continues to be provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System's Court Cleaning and Minor Repairs program, and has been accounted for within the department's projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need. The department's telephone revenue code continues to account for chargebacks relating to the telephone system the Buildings Department has provided at the Family Court facility.

**SHARED SERVICES
Buildings Department**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1620 Buildings Department						
.1	PERSONNEL SERVICE					
0190	Assist Superintendent of Bldgs		46,694.00	52,752.00	52,752.00	0.00
0790	Building Maintenance Mechanic		120,213.00	122,002.00	122,002.00	0.00
0820	Building Attendant II		80,477.00	82,489.00	82,489.00	0.00
1170	Cleaner		195,843.00	197,185.00	197,185.00	0.00
4230	Laborer		154,150.00	157,338.00	157,338.00	0.00
4640	Maintenance Worker		73,957.00	74,201.00	74,201.00	0.00
5410	Overtime		5,000.00	5,000.00	5,000.00	0.00
5620	Parking Lot Attendant		52,524.00	54,387.00	54,387.00	0.00
6920	Sr Bldg Maintenance Mechanic		95,096.00	97,473.00	97,473.00	0.00
7470	Superintendent Of Buildings		54,807.00	56,177.00	56,177.00	0.00
8350	Sec To Superintendent Of Bldgs		33,123.00	33,951.00	33,951.00	0.00
8400	Union Allowances		790.00	790.00	790.00	0.00
8770	Working Supervisor		52,338.00	53,646.00	53,646.00	0.00
TOTAL	PERSONNEL SERVICES	937,913.61	965,012.00	987,391.00	987,391.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	10,038.61	8,500.00	3,000.00	3,000.00	0.00
TOTAL	EQUIPMENT	10,038.61	8,500.00	3,000.00	3,000.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	4,923.00	0.00	0.00	0.00	0.00
04051	Automobile, Gasoline	2,675.91	0.00	0.00	0.00	0.00
04200	Insurance	2,231.17	2,933.00	3,262.00	3,262.00	0.00
04300	Telephone	7,888.69	5,000.00	5,000.00	5,000.00	0.00
04350	Utilities - General/Misc	466,978.02	418,500.00	418,500.00	418,500.00	0.00
04400	Repairs	18,461.18	42,000.00	17,000.00	17,000.00	0.00
04420	Maintenance	278,787.79	335,550.46	325,000.00	325,000.00	0.00
04421	Maintenance (Alt #1)	11,958.94	39,742.98	60,000.00	60,000.00	0.00
04450	Rental - Equipment/Maintenance	24,377.52	25,100.00	27,000.00	27,000.00	0.00
04500	Special Departmental Supplies	35,325.73	45,600.00	45,600.00	45,600.00	0.00
04501	Spec Dept Supplies (Alt #1)	43,053.88	50,500.00	50,000.00	50,000.00	0.00
04550	Office Supplies	147.95	150.00	150.00	150.00	0.00
04900	Professional Services	82,952.29	84,000.00	180,980.00	180,980.00	0.00
04980	Computer Services	3,938.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	983,700.07	1,049,076.44	1,132,492.00	1,132,492.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	481,757.74	610,127.00	611,846.00	611,846.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	481,757.74	610,127.00	611,846.00	611,846.00	0.00
TOTAL	BUILDINGS DEPARTMENT	2,413,410.03	2,632,715.44	2,734,729.00	2,734,729.00	0.00

A1620 CHGBK - Buildings Department

.4	CONTRACTUAL					
04482	MILOR Charges	(830,674.00)	(600,461.00)	(429,686.00)	(429,686.00)	0.00
TOTAL	CONTRACTUAL	(830,674.00)	(600,461.00)	(429,686.00)	(429,686.00)	0.00
TOTAL	CHGBK - BUILDINGS DEPARTMENT	(830,674.00)	(600,461.00)	(429,686.00)	(429,686.00)	0.00

A1640 AUTOMOTIVE MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

PROGRAM OBJECTIVES:

This department maintains and services approximately two hundred vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

REVENUE APPLICABLE TO THIS PROGRAM:

\$8,200

A.1640.28026	Automotive Maintenance	\$3,500
A.1640.28033	Gasoline Sales	4,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Head Automotive Mechanic is currently spending more time on paperwork than fixing vehicles. As such, the department requested to add an additional Automotive Mechanic position to assist with maintaining the County's fleet. The 2017 budget has this position being funded as a part-time position and the Sheriff has been asked to lend his clerical staff to aid with the processing of paperwork.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

SHARED SERVICES
Automotive Maintenance

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1640 Automotive Maintenance						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		46,922.00	86,064.00	86,064.00	0.00
3300	Head Automotive Mechanic		54,573.00	55,937.00	55,937.00	0.00
5410	Overtime		4,000.00	4,000.00	3,000.00	0.00
5630	Personnel Service Savings		0.00	0.00	(19,077.00)	0.00
8400	Union Allowances		300.00	300.00	300.00	0.00
TOTAL	PERSONNEL SERVICES	101,768.26	105,795.00	146,301.00	126,224.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	8,407.70	5,870.00	1,450.00	1,450.00	0.00
TOTAL	EQUIPMENT	8,407.70	5,870.00	1,450.00	1,450.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	45,578.16	92,000.00	65,000.00	65,000.00	0.00
04200	Insurance	606.97	667.00	732.00	732.00	0.00
04300	Telephone	393.43	500.00	700.00	700.00	0.00
04400	Repairs	1,008.00	1,500.00	1,200.00	1,200.00	0.00
04500	Special Departmental Supplies	82,992.68	90,000.00	90,000.00	90,000.00	0.00
04540	Publications	1,500.00	1,600.00	1,500.00	1,500.00	0.00
04550	Office Supplies	288.87	400.00	400.00	400.00	0.00
04560	Training	796.00	1,200.00	1,200.00	1,200.00	0.00
04570	Uniforms/Tools	1,115.11	1,400.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	134,279.22	189,267.00	162,732.00	162,732.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	60,486.04	59,714.00	48,558.00	47,022.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	60,486.04	59,714.00	48,558.00	47,022.00	0.00
TOTAL	AUTOMOTIVE MAINTENANCE	304,941.22	360,646.00	359,041.00	337,428.00	0.00

A1640 CHGBK - Automotive Maintenance

.4	CONTRACTUAL					
04052	Gasoline Charges	(25,926.09)	(46,000.00)	(24,500.00)	(24,500.00)	0.00
04053	Auto Maintenance Charges	(79,432.53)	(70,500.00)	(31,500.00)	(31,500.00)	0.00
TOTAL	CONTRACTUAL	(105,358.62)	(116,500.00)	(56,000.00)	(56,000.00)	0.00
TOTAL	CHGBK - AUTOMOTIVE MAINTENANCE	(105,358.62)	(116,500.00)	(56,000.00)	(56,000.00)	0.00

A1670 CENTRAL PRINTING AND MAILING

DEPARTMENTAL FUNCTIONS:

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

PROGRAM STATISTICS:

The staff of Central Printing and Mailing typically processes approximately 400,000 pieces of mail annually.

REVENUE APPLICABLE TO THIS PROGRAM: **\$8,300**

A.0000.28022	Postage	\$ 300
A.1670.28032	Central Stores	8,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget again includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

SHARED SERVICES
Central Printing & Mailing

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1670 Central Printing & Mailing						
.1	PERSONNEL SERVICE					
4760	Messenger		54,824.00	56,194.00	56,194.00	0.00
8775	Work Super (Ctl Print & Mail)		43,027.00	44,103.00	44,103.00	0.00
TOTAL	PERSONNEL SERVICES	94,985.62	97,851.00	100,297.00	100,297.00	0.00
.4	CONTRACTUAL					
04101	Printing (Alt #1)	14,111.67	15,000.00	16,000.00	16,000.00	0.00
04150	Postage	211,965.41	212,000.00	210,000.00	210,000.00	0.00
04200	Insurance	771.07	655.00	776.00	776.00	0.00
04450	Rental - Equipment/Maintenance	18,759.64	22,000.00	20,000.00	20,000.00	0.00
04480	Maintenance In Lieu of Rent	18,395.00	18,395.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,977.23	6,500.00	6,000.00	6,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	5,940.98	8,000.00	8,000.00	8,000.00	0.00
04550	Office Supplies	28.00	250.00	800.00	250.00	0.00
TOTAL	CONTRACTUAL	273,949.00	282,800.00	261,576.00	261,026.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	36,733.84	39,679.00	46,208.00	46,208.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	36,733.84	39,679.00	46,208.00	46,208.00	0.00
TOTAL	CENTRAL PRINTING & MAILING	405,668.46	420,330.00	408,081.00	407,531.00	0.00

A1670 CHGBK - Central Printing & Mailing

.4	CONTRACTUAL					
04054	Postage Charges	(105,387.04)	(103,500.00)	(11,500.00)	(11,500.00)	0.00
04055	Printing Charges	(28,370.73)	(21,600.00)	(6,000.00)	(6,000.00)	0.00
TOTAL	CONTRACTUAL	(133,757.77)	(125,100.00)	(17,500.00)	(17,500.00)	0.00
TOTAL	CHGBK - CENTRAL PRINTING & MAILING	(133,757.77)	(125,100.00)	(17,500.00)	(17,500.00)	0.00

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

DEPARTMENTAL FUNCTIONS:

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies and political subdivisions within the County in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. Through recommendation, implementation, and the integration of technology into County operations, BRIS works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, maintenance, and protection of all County computer operations, communications infrastructure, and information systems applications and data while ensuring compliance with all Federal and State mandated security requirements. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), the Sheriff's Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Division of Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, NY Alert, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of the County, as well as E911 addressing, are also the responsibility of this office, as are maintenance of Internet and E-mail accessibility for County departments and maintenance and support of the County's official web site.

PROGRAM OBJECTIVES:

The department's overall objective is, by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

Departmental goals in 2017 will focus on taking full advantage of advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform tasks that we have the expertise to complete ourselves. Additionally, BRIS will continue to enhance its strategic technology and information security plans in an effort to provide a forward thinking technology direction for the County.

Bringing Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the federally mandated security requirements for the protection of personal, private, and sensitive information will continue to be a priority in 2017, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. Also continuing in 2017 is the Continuity of Operations (COOP) initiative, which ensures County departments and agencies are able to continue operation of their essential functions under a broad range of circumstances, including all-hazard emergencies, natural, man-made and technological threats and national security emergencies. Other projects in 2017 will be reducing the County computing environment's physical footprint through implementation of virtual server and desktop technologies and the re-design and publishing of the County's web site.

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

PROGRAM STATISTICS:

Statistics for the calendar year 2015 include:

- The incorporation and utilization of computing and communications technology into the business operations of Rensselaer County continued to grow in 2015, affecting all computer users located in the County Office Building and all other County locations, including the five (5) Senior Centers.
- The County had over 870 desktop computers in service, accessing 350 print devices, and 900 Internet and E-mail users.
- Desktop and Networking staff of five (5) responded to over 4,200 calls for assistance. Help Desk calls continue to increase, up 5% from the number of calls responded to during 2014. The total number of calls responded to during 2015 increases to nearly 6,500 when including those addressed by our PeopleSoft Applications Support, Real Property System (RPS) Applications Support, Tax Mapping Services, and GIS personnel.
- Desktop technicians undertook various support activities when responding to the needs of the County’s almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio, while our technicians operate on a ratio of approximately 1:435, or over five (5) times the recommended ratio.
- Network staff is responsible for ongoing maintenance and support of 125 servers (physical and virtual), 95 switches and routers, 35 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and multiple networks at every location, as well as the design and implementation of new networks and extension of the existing network infrastructure.
- BRIS staff responded to 200 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) in 2015.
- SPAM E-mail and spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of E-mail received by the county. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 175,000 infection attempts – a 75% increase from the number of attempts in 2014.
- Applications Development and Support staff continues to develop, maintain, and support the County’s web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County’s web site.

REVENUE APPLICABLE TO THIS PROGRAM:

A.1680.28029	DP-Sales	\$2,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees. Sharing of the department’s Confidential Administrative Assistant with Tax Services will continue in 2017.

As per the department’s objectives, bringing Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information will continue as a top priority in 2017, and as a result, budget resources of the Bureau of Research and Information Services are again heavily weighted toward those activities, specifically within the equipment, telecommunications, and maintenance accounts.

SHARED SERVICES
Bureau of Research & Information Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICE					
0600	Applications Developer I		56,227.00	57,633.00	57,633.00	0.00
0605	Applications Developer II		146,685.00	151,202.00	151,202.00	0.00
0610	Applications Developer III		78,067.00	80,019.00	80,019.00	0.00
0620	Assoc Network Administrator		63,325.00	65,698.00	65,698.00	0.00
1675	Confidential Admin Assistant		35,904.00	36,802.00	36,802.00	0.00
1709	Director Of BRIS		103,902.00	106,500.00	106,500.00	0.00
3060	GIS Technician I		33,763.00	34,607.00	34,607.00	0.00
3075	GIS Manager		63,295.00	64,877.00	64,877.00	0.00
4695	Manager-Sys Int/Client Srvs		78,581.00	81,546.00	81,546.00	0.00
5410	Overtime		20,000.00	15,000.00	15,000.00	0.00
5430	Microcomputer Technician I		33,763.00	35,860.00	35,860.00	0.00
5432	Microcomputer Technician II		44,593.00	46,178.00	46,178.00	0.00
5434	Microcomputer Technician III		52,516.00	54,619.00	54,619.00	0.00
5605	Principal Network Admin		74,582.00	76,447.00	76,447.00	0.00
5757	FMS/HRMS Sr Systems Analyst		99,990.00	102,490.00	102,490.00	0.00
8014	Tax Map Technician III		52,465.00	53,777.00	53,777.00	0.00
8060	Temporary Services		2,500.00	2,500.00	2,500.00	0.00
8880	Transfers Out		(18,500.00)	(18,500.00)	(18,500.00)	0.00
TOTAL	PERSONNEL SERVICES	971,088.82	1,021,658.00	1,047,255.00	1,047,255.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	3,500.00	0.00	0.00	0.00
02400	Other Equipment	34,625.07	51,000.00	51,000.00	51,000.00	0.00
TOTAL	EQUIPMENT	34,625.07	54,500.00	51,000.00	51,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,163.52	1,200.00	1,200.00	1,200.00	0.00
04100	Printing	1,789.90	0.00	0.00	0.00	0.00
04200	Insurance	703.62	833.00	1,303.00	1,303.00	0.00
04300	Telephone	10,612.61	0.00	0.00	0.00	0.00
04310	Telecommunications	154,671.96	180,248.00	197,443.00	197,443.00	0.00
04420	Maintenance	110,415.81	200,300.00	185,680.00	185,680.00	0.00
04480	Maintenance In Lieu of Rent	50,916.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	29,205.11	14,263.00	13,800.00	13,800.00	0.00
04510	Microcomputer Software	51,987.74	55,250.00	55,250.00	55,250.00	0.00
04520	Dues	50.00	250.00	250.00	250.00	0.00
04540	Publications	0.00	225.00	225.00	225.00	0.00
04550	Office Supplies	405.97	1,000.00	1,000.00	1,000.00	0.00
04560	Training	0.00	250.00	250.00	250.00	0.00
04900	Professional Services	3,528.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	415,450.24	453,819.00	456,401.00	456,401.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	396,960.47	386,881.00	378,997.00	378,997.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	396,960.47	386,881.00	378,997.00	378,997.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	1,818,124.60	1,916,858.00	1,933,653.00	1,933,653.00	0.00

SHARED SERVICES
Bureau of Research & Information Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1680 CHGBK - Bureau of Research & Information Services						
.4	CONTRACTUAL					
04983	Computer Services Charges	(634,799.00)	(455,540.00)	0.00	0.00	0.00
TOTAL	CONTRACTUAL	(634,799.00)	(455,540.00)	0.00	0.00	0.00
TOTAL	CHGBK - BUREAU OF RESEARCH & INFORMATION SERVICES	(634,799.00)	(455,540.00)	0.00	0.00	0.00

A1680 WMDBRIS.2012 - Bureau of Research & Information Services

.2	EQUIPMENT					
02400	Other Equipment	39,894.43	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	39,894.43	0.00	0.00	0.00	0.00
TOTAL	WMDBRIS.2012 - BUREAU OF RESEARCH & INFORMATION SERVICES	39,894.43	0.00	0.00	0.00	0.00

A1680 WMDBRIS.2013 - Bureau of Research & Information Services

.2	EQUIPMENT					
02400	Other Equipment	16,884.32	16,109.70	0.00	0.00	0.00
TOTAL	EQUIPMENT	16,884.32	16,109.70	0.00	0.00	0.00
TOTAL	WMDBRIS.2013 - BUREAU OF RESEARCH & INFORMATION SERVICES	16,884.32	16,109.70	0.00	0.00	0.00

A1680 WMDBRIS.2014 - Bureau of Research & Information Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	32,995.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	32,995.00	0.00	0.00	0.00
TOTAL	WMDBRIS.2014 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	32,995.00	0.00	0.00	0.00

A1680 WMDBRIS.2015 - Bureau of Research & Information Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	23,700.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	23,700.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	33,986.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	33,986.00	0.00	0.00	0.00
TOTAL	WMDBRIS.2015 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	57,686.00	0.00	0.00	0.00
TOTAL	SHARED SERVICES	3,957,611.40	4,478,229.14	5,291,744.00	5,259,178.00	0.00

A1900 SPECIAL ITEMS

DEPARTMENTAL FUNCTIONS:

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

MANDATES:

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and all funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of Counties, plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

In accordance with Environmental Conservation Law (ECL) 15-2103 and the Five County Agreement with the Hudson River Black Regulating District (HRBRRD), the County is obligated to fund a portion (14.09%) of the operation and maintenance costs of the Great Sacandaga Lake. The County's next annual assessment, due in January 2017, is in the amount of \$542,447.

Town/city expense is an appropriation expense that is charged back to municipalities.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

SPECIAL ITEMS

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	120,232.96	150,000.00	150,000.00	150,000.00	0.00
TOTAL	CONTRACTUAL	120,232.96	150,000.00	150,000.00	150,000.00	0.00
TOTAL	INSURANCE	120,232.96	150,000.00	150,000.00	150,000.00	0.00
A1920 Association Dues						
.4	CONTRACTUAL					
04520	Dues	24,781.00	26,000.00	26,500.00	26,500.00	0.00
TOTAL	CONTRACTUAL	24,781.00	26,000.00	26,500.00	26,500.00	0.00
TOTAL	ASSOCIATION DUES	24,781.00	26,000.00	26,500.00	26,500.00	0.00

SPECIAL ITEMS

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A1930 Judgement & Claims						
.4	CONTRACTUAL					
04210	Judgement And Claims	0.00	50,000.00	50,000.00	25,000.00	0.00
04909	Special Prosecutor	10,873.60	25,000.00	25,000.00	25,000.00	0.00
TOTAL	CONTRACTUAL	10,873.60	75,000.00	75,000.00	50,000.00	0.00
TOTAL	JUDGEMENT & CLAIMS	10,873.60	75,000.00	75,000.00	50,000.00	0.00
A1950 Tax & Assessment on Muni Prty						
.4	CONTRACTUAL					
04882	HRBRRD Assessments	542,447.00	542,447.00	542,447.00	542,447.00	0.00
TOTAL	CONTRACTUAL	542,447.00	542,447.00	542,447.00	542,447.00	0.00
TOTAL	TAX & ASSESSMENT ON MUNI PRTY	542,447.00	542,447.00	542,447.00	542,447.00	0.00
A1970 Town Expenses						
.4	CONTRACTUAL					
04505	Town/City Expense	294,652.91	279,166.00	169,300.00	169,300.00	0.00
TOTAL	CONTRACTUAL	294,652.91	279,166.00	169,300.00	169,300.00	0.00
TOTAL	TOWN EXPENSES	294,652.91	279,166.00	169,300.00	169,300.00	0.00
A1985 Distribution of Sales Tax						
.4	CONTRACTUAL					
04004	Distribution of Sales Tax	28,122,310.40	28,890,592.00	28,833,850.00	28,833,850.00	0.00
TOTAL	CONTRACTUAL	28,122,310.40	28,890,592.00	28,833,850.00	28,833,850.00	0.00
TOTAL	DISTRIBUTION OF SALES TAX	28,122,310.40	28,890,592.00	28,833,850.00	28,833,850.00	0.00
A1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	379,406.00	250,000.00	250,000.00	0.00
TOTAL	CONTRACTUAL	0.00	379,406.00	250,000.00	250,000.00	0.00
TOTAL	CONTINGENT	0.00	379,406.00	250,000.00	250,000.00	0.00
TOTAL	SPECIAL ITEMS	29,115,297.87	30,342,611.00	30,047,097.00	30,022,097.00	0.00

A2490 COMMUNITY COLLEGES

DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College (HVCC). State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to HVCC for tuition for Rensselaer County employees attending approved job-related continuing education classes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The recommended appropriation is an estimate based upon a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes \$55,000 for tuition of Rensselaer County employees enrolled in the County sponsored education program at HVCC.

		EDUCATION Community Colleges				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A2490 Community Colleges						
.4	CONTRACTUAL					
04800	Contractual Agency	649,134.16	850,000.00	805,000.00	805,000.00	0.00
TOTAL	CONTRACTUAL	649,134.16	850,000.00	805,000.00	805,000.00	0.00
TOTAL	COMMUNITY COLLEGES	649,134.16	850,000.00	805,000.00	805,000.00	0.00

A2495 CONTRIBUTION – HVCC

DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In accordance with Resolution G/291/16, the County's 2017 sponsor contribution has been increased by \$200,000. The additional funding will assist the College in addressing its current financial difficulties. The additional support will also continue the process of equalizing Rensselaer County's per resident contributions with the chargeback rate paid by other counties, as per directive of SUNY.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

		EDUCATION Contribution - HVCC				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A2495 Contribution - HVCC						
.4	CONTRACTUAL					
04800	Contractual Agency	4,475,900.00	4,675,900.00	4,875,900.00	4,875,900.00	0.00
TOTAL	CONTRACTUAL	4,475,900.00	4,675,900.00	4,875,900.00	4,875,900.00	0.00
TOTAL	CONTRIBUTION - HVCC	4,475,900.00	4,675,900.00	4,875,900.00	4,875,900.00	0.00

A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS

DEPARTMENTAL FUNCTIONS:

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

PROGRAM OBJECTIVES:

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

PROGRAM STATISTICS:

<u>CASELOAD</u>	<u>PROGRAM TYPE (Projected)</u>	<u>INSURANCE</u>
Current 650	Center Based 340	Medicaid 45%
Projected 660	Related Services 320	Non-Medicaid 55%

MANDATES:

This program is mandated to provide special education services and programs to eligible preschool children.

REVENUE APPLICABLE TO THIS PROGRAM: **\$8,561,089**

A.2960.16052	Preschool Medicaid Fees	\$ 759,679
A.2960.32771	State Aid – Education for Handicapped Children	7,728,660
A.2960.32772	State Aid – Administrative Cost Reimbursement	72,750

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2017. The July through December 2017 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to \$75 per child as compensation for approved administrative costs.

EDUCATION
Children With Special Needs

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A2960 Children With Special Needs						
.4	CONTRACTUAL					
04800	Contractual Agency	12,612,992.87	13,952,800.00	14,003,486.00	14,003,486.00	0.00
04900	Professional Services	75,250.08	155,015.00	155,015.00	155,015.00	0.00
TOTAL	CONTRACTUAL	12,688,242.95	14,107,815.00	14,158,501.00	14,158,501.00	0.00
TOTAL	CHILDREN WITH SPECIAL NEEDS	12,688,242.95	14,107,815.00	14,158,501.00	14,158,501.00	0.00

A3010 BUREAU OF PUBLIC SAFETY - E911

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Beginning in 2016, A3010 has been eliminated. Revenue, Contractual Expense, and Equipment Expense have been moved into A3020. Personnel Services and benefit expenses have been moved into A3640.

		PUBLIC SAFETY Bureau of Public Safety-E911				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3010 Bureau of Public Safety-E911						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	39,269.61	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	1,429.75	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,429.75	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	21,311.97	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	21,311.97	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY-E911	62,011.33	0.00	0.00	0.00	0.00

A3020 BUREAU OF PUBLIC SAFETY - DISPATCH

DEPARTMENTAL FUNCTIONS:

1. The Communications Center is the answering point for calls for emergency service; and
2. The Communications Center provides:
 - a. Emergency medical procedures prior to the arrival of the first responders;
 - b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
 - c. Services to non-English speaking callers, via language line procedures;
 - d. Comprehensive and pro-active training for all Communication Officers; and
 - e. Additional services as may be required.

PROGRAM OBJECTIVES:

The Communications Center is the heart and soul of the County 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the county's emergency radio network. Communications Officers dispatch for 43 fire departments, 19 ambulance services, NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing lifesaving medical procedures to untrained civilians at the scene of a medical emergency until the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, NFPA, OSHA and many other regulatory agencies.

PROGRAM STATISTICS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Number of Calls Dispatched	135,392	134,179	134,982	143,043	140,227

REVENUE APPLICABLE TO THIS PROGRAM: **\$534,000**

A.3020.11401 E-911 Surcharge	\$204,000
A.3020.11402 Cellular Surcharge	330,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is budgeted in accordance with the provisions of the 2012 – 2018 collective bargaining agreement between Rensselaer County and the Civil Service Employees Association (CSEA). Based upon this agreement, all bargaining unit positions are budgeted with a 2.50% salary increase over 2016 year-end salaries. Due to budgetary constraints, two (2) Communications Officer positions and one Senior Communications Officer position remain unfilled, and are placed in Personnel Service Savings for 2017.

“Transfers Out” represents the salary amount budgeted for training and backfilling positions for training. This will be paid for by a grant (PSAP.2017) from the NYS Division of Homeland Security and Emergency Services (DHSES).

Other Equipment is funded to purchase replacement monitors for use in the 911 Center.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - Dispatch

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3020 Bureau of Public Safety - Dispatch						
.1	PERSONNEL SERVICE					
1310	Communication Ctr Supervisor		63,701.00	65,294.00	65,294.00	0.00
1460	Communications Officer		1,744,974.00	1,794,313.00	1,794,313.00	0.00
5410	Overtime		100,000.00	156,000.00	156,000.00	0.00
5630	Personnel Service Savings		(114,299.00)	(117,156.00)	(117,156.00)	0.00
7060	Shift Differential		24,000.00	24,000.00	24,000.00	0.00
7307	Sick Leave Incentive		20,000.00	25,000.00	25,000.00	0.00
7750	Senior Communications Officer		407,741.00	415,386.00	415,386.00	0.00
7890	Sheriff's Disability Plan		7,500.00	7,500.00	7,500.00	0.00
8880	Transfers Out		0.00	(31,000.00)	(31,000.00)	0.00
TOTAL	PERSONNEL SERVICES	2,224,433.80	2,253,617.00	2,339,337.00	2,339,337.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,015.00	920.00	920.00	0.00
TOTAL	EQUIPMENT	0.00	1,015.00	920.00	920.00	0.00
.4	CONTRACTUAL					
04200	Insurance	2,395.65	3,100.00	2,800.00	2,800.00	0.00
04420	Maintenance	0.00	3,231.00	3,262.00	3,262.00	0.00
04450	Rental - Equipment/Maintenance	1,355.84	2,178.00	2,452.00	2,452.00	0.00
04500	Special Departmental Supplies	1,711.20	1,994.00	2,287.00	2,287.00	0.00
04540	Publications	45.00	100.00	100.00	100.00	0.00
04550	Office Supplies	1,414.44	1,500.00	1,500.00	1,500.00	0.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	6,922.13	12,603.00	12,901.00	12,901.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	977,253.51	968,574.00	1,001,613.00	1,001,613.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	977,253.51	968,574.00	1,001,613.00	1,001,613.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - DISPATCH	3,208,609.44	3,235,809.00	3,354,771.00	3,354,771.00	0.00

A3110 SHERIFF

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

PROGRAM OBJECTIVES:

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

PROGRAM STATISTICS:

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Incidents	23,137	19,439	18,430	16,445	17,769	11,808
Arrests	1,145	896	820	559	778	710
Traffic Accidents	659	729	574	677	661	624
Traffic Stops	4,011	1,665	2,256	1,749	3,081	2,311
Traffic Tickets	1,843	3,167	1,349	867	453	856
EMS	710	555	529	588	493	467

MANDATES:

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

REVENUE APPLICABLE TO THIS PROGRAM: **\$225,600**

A.3110.15101	Sheriff Fees	\$190,000
A.3110.15151	Sheriffs Fees ID	10,000
A.3110.15201	Stop-DWI Deputy	16,000
A.3110.27093	Disability - Employee Contribution	6,300
A.3110.33903	EMT Recertification	3,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between the County of Rensselaer and the Rensselaer County Deputy Sheriff's Police Benevolent Association (PBA). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees, with the exception of the Sheriff. During 2016, Resolution G/274/16 authorized the reclassification of the Technical Sergeant/I.D. position to an additional Deputy Sheriff position and authorized a part-time Evidence/Property Technician position. The Sheriff would like to upgrade a Principal Account Clerk position to a Sheriff's Civil Office Coordinator position. This position oversees and manages operations of the Civil Office. The work involves responsibility for independently performing and/or supervising the maintenance and review of court documents and financial accounts and records. The upgrade will afford the incumbent the ability to more effectively manage Civil Office personnel for whom they are responsible. The "Transfers Out" line item refers to a chargeback to the Department of Social Services for two (2) Deputy Sheriff's assigned to Flanigan Square.

A3110 SHERIFF

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

In 2017, the "Furniture" budget reflects an appropriation for office chairs that may need to be replaced during the year. Four (4) computer monitors and a printer are budgeted within the "Office Equipment" line item. The "Automobile" request to purchase two (2) patrol vehicles plus equipment has been approved. Funding in "Other Equipment" is provided for the replacement of three (3) radar units and six (6) laptops.

Contractual accounts have been funded, within fiscal constraints, based upon an analysis of prior and current year spending and projected requirements.

		PUBLIC SAFETY				
		Sheriff				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3110 Sheriff						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		15,836.00	16,232.00	16,232.00	0.00
1490	Confidential Asst to Sheriff		56,356.00	57,765.00	57,765.00	0.00
1930	Deputy Sheriff		1,427,944.00	1,434,259.00	1,450,232.00	0.00
2120	Deputy Sheriff Captain		80,755.00	82,774.00	82,774.00	0.00
2130	Deputy Sheriff Sergeant		378,072.00	452,109.00	387,522.00	0.00
2512	Evidence/Property Custodian		30,000.00	30,000.00	30,000.00	0.00
5410	Overtime		175,000.00	200,000.00	200,000.00	0.00
5630	Personnel Service Savings		(73,250.00)	0.00	0.00	0.00
5740	Principal Account Clerk		43,083.00	0.00	0.00	0.00
6615	Records Clerk		33,417.00	34,252.00	34,252.00	0.00
7000	Senior Account Clerk		116,333.00	119,907.00	119,907.00	0.00
7060	Shift Differential		15,000.00	15,000.00	15,000.00	0.00
7175	Sr. Nar Inv & Intell Liasion		58,746.00	60,215.00	60,215.00	0.00
7300	Sheriff		99,600.00	99,600.00	99,600.00	0.00
7305	Sheriffs Civil Off Coordinator		0.00	50,000.00	50,000.00	0.00
7306	Sheriffs Financial Advisor		69,917.00	71,665.00	71,665.00	0.00
7890	Sheriff's Disability Plan		7,540.00	7,540.00	7,540.00	0.00
8030	Technical Sergeant/I.D.		63,012.00	0.00	0.00	0.00
8310	Undersheriff		91,600.00	93,890.00	93,890.00	0.00
8390	Stipend (Annual)		47,800.00	41,915.00	41,915.00	0.00
8880	Transfers Out		(204,200.00)	(211,600.00)	(211,600.00)	0.00
9780	Longevity		51,490.00	46,285.00	46,285.00	0.00
TOTAL	PERSONNEL SERVICES	2,532,771.15	2,584,051.00	2,701,808.00	2,653,194.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	200.00	750.00	500.00	0.00
02200	Office Equipment	0.00	1,875.00	1,580.00	1,580.00	0.00
02300	Automobile	90,727.66	114,148.00	100,000.00	100,000.00	0.00
02400	Other Equipment	14,983.50	26,875.00	24,525.00	24,525.00	0.00
TOTAL	EQUIPMENT	105,711.16	143,098.00	126,855.00	126,605.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,000.00	2,500.00	3,000.00	2,500.00	0.00
04050	Automobile Maintenance	15,149.53	25,000.00	25,000.00	20,000.00	0.00
04051	Automobile, Gasoline	109,172.27	160,000.00	125,000.00	125,000.00	0.00
04100	Printing	1,287.42	5,000.00	4,000.00	4,000.00	0.00
04150	Postage	0.00	250.00	0.00	0.00	0.00
04200	Insurance	71,423.11	125,000.00	100,000.00	100,000.00	0.00
04300	Telephone	84,492.04	61,167.00	65,265.00	65,265.00	0.00
04420	Maintenance	5,598.45	30,000.00	38,060.00	35,000.00	0.00
04421	Maintenance (Alt #1)	29,706.65	33,640.20	27,631.00	27,631.00	0.00
04450	Rental - Equipment/Maintenance	3,547.88	7,444.00	7,200.00	7,200.00	0.00
04500	Special Departmental Supplies	6,407.72	15,000.00	24,275.00	20,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	9,972.72	10,000.00	10,400.00	10,000.00	0.00
04502	Spec Dept Supplies (Alt #2)	4,652.80	6,000.00	7,000.00	6,000.00	0.00

**PUBLIC SAFETY
Sheriff**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3110 Sheriff (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04503	Spec Dept Supplies (Alt #3)	0.00	1,000.00	1,000.00	1,000.00	0.00
04504	Spec Dept Supplies (Alt #4)	3,284.17	1,500.00	2,232.00	2,000.00	0.00
04506	Spec Dept Supplies (Alt #5)	2,351.60	2,500.00	3,000.00	2,500.00	0.00
04540	Publications	2,852.65	2,500.00	2,500.00	2,500.00	0.00
04550	Office Supplies	6,807.19	7,500.00	7,500.00	7,500.00	0.00
04560	Training	14,831.78	17,372.00	18,188.00	17,500.00	0.00
04570	Uniforms/Tools	16,271.40	32,506.00	50,000.00	50,000.00	0.00
04900	Professional Services	11,730.44	15,600.00	15,600.00	15,600.00	0.00
04901	Litigation Expense	0.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	400,539.82	566,479.20	541,851.00	526,196.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,346,173.54	1,426,790.00	1,496,593.00	1,496,593.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,346,173.54	1,426,790.00	1,496,593.00	1,496,593.00	0.00
TOTAL	SHERIFF	4,385,195.67	4,720,418.20	4,867,107.00	4,802,588.00	0.00

A3110 GIVESHERIFF.2015 Sheriff - Gun Involved Violence Elimination

.1	PERSONNEL SERVICE					
5410	Overtime		10,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	10,000.00	0.00	0.00	0.00
TOTAL	GIVESHERIFF.2015 SHERIFF - GUN INVOLVED VIOLENCE ELIMINATION	0.00	10,000.00	0.00	0.00	0.00

A3110 GIVESHERIFF.2016 Sheriff - Gun Involved Violence Elimination

.1	PERSONNEL SERVICE					
5410	Overtime		10,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	10,000.00	0.00	0.00	0.00
TOTAL	GIVESHERIFF.2016 SHERIFF - GUN INVOLVED VIOLENCE ELIMINATION	0.00	10,000.00	0.00	0.00	0.00

A3110 SHFAF Sheriff - Federal Asset Forfeiture

.2	EQUIPMENT					
02300	Automobile	181,204.64	0.00	0.00	0.00	0.00
02400	Other Equipment	34,670.33	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	215,874.97	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	702.95	0.00	0.00	0.00	0.00
04300	Telephone	1,450.87	0.00	0.00	0.00	0.00
04420	Maintenance	900.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	35,390.17	0.00	0.00	0.00	0.00
04501	Spec Dept Supplies (Alt #1)	3,495.00	0.00	0.00	0.00	0.00
04560	Training	6,431.44	0.00	0.00	0.00	0.00
04570	Uniforms/Tools	2,702.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	51,072.43	0.00	0.00	0.00	0.00
TOTAL	SHFAF SHERIFF - FEDERAL ASSET FORFEITURE	266,947.40	0.00	0.00	0.00	0.00

A3140 DEPARTMENT OF PROBATION

DEPARTMENTAL FUNCTIONS:

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, school districts and all police agencies of Rensselaer County. The Investigation/Supervision Unit serves the two Family Courts by providing investigation and supervision services, and contributes to and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. This division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements. The department's youth employment coordinator connects youth on probation with job opportunities funded through the Rensselaer County Department for Youth.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for a Change", which meets weekly. Probationers work through lessons of cognitive self-change, social skills, and problem solving skills. Our department workforce development specialist provides ongoing programming, "Ready, Set, Work", which is designed to prepare offenders for the process of seeking, gaining, and maintaining employment. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also monitor treatment groups for convicted offenders facilitated by local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, the Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 was one dedicated caseload for probationers with mental health needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies.

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobriety Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

A3140 DEPARTMENT OF PROBATION

PROGRAM OBJECTIVES:

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families, and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations;
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies;
- To work collaboratively with other county departments to achieve cost savings and improved services; and
- To provide evidence-based programming to guide probationers and reduce recidivism.

In 2016, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and out-of-home juvenile placements, thus contributing to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Gun Involved Violence Elimination (GIVE) a collaborative effort with Troy PD, DOCS Community supervision, DEA, ATF, State and Federal Agencies, and NYS DCJS; Jail Utilization Committee; Human Services Cabinet; Children's Services Committee; and Capital Region Youth Justice Team; and through relationships with organizations including: Troy Police Department; Rensselaer County school districts; Rensselaer County Departments such as Social Services, Mental Health, Youth, Aging, and Employment and Training; Berkshire Farms; Unity House; Treatment Alternatives for Safer Communities (TASC); Hudson-Mohawk Recovery Center; and Commission on Economic Opportunity of the Capital Region.

The Probation Alcohol Treatment Program, part of the Rensselaer County STOP-DWI plan, has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment, in a collaborative team approach with the Hudson-Mohawk Recovery Center. The evidence-based cognitive behavior program "Thinking for a Change" has been incorporated. The goals of the program are to reduce recidivism by preventing re-arrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assists the client in establishing a sober support system. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. Rensselaer County Local Law allows for a \$30 per month Probation Supervision fee on DWI offenders. The fees collected provide additional revenue for Probation Alcohol Treatment operations. The Rensselaer County Court has added an Alcohol Treatment Court to their schedule. Probation Officers assist with the supervision of these offenders as well.

The Probation Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

A3140 DEPARTMENT OF PROBATION

PROGRAM STATISTICS:

During 2015, the Juvenile Intake Unit processed 372 Intakes: 255 Persons in Need of Supervision (PINS) and 117 Juvenile Delinquent (JD) complaints. The department was also able to divert 123 PINS and adjusted 31 JD cases from formal court involvement. There were 103 cases remaining open for services as of December 31, 2015.

The Juvenile Investigations Unit completed 80 Pre-dispositional and Home Study reports for the three Family Courts of Rensselaer County in 2015. The Family Court Supervision unit received 72 new supervision cases. The Family Court Unit presently supervises 57 cases, many of which are identified as level one or high risk for residential placement. The Family Court Unit continues to collaborate with other County agencies to strategize the many ways to meet the needs of children and families and reduce the need for residential placement. In 2015 the Department residentially placed only 20 youth: 12 PINS and 8 JD's.

During 2015, 555 Pre-Sentence Reports were ordered and 577 were completed for criminal court cases. Two Probation Officers are designated to complete expedited Pre-Sentence Investigations for prison bound inmates and those incarcerated in the Rensselaer County Jail.

With the assistance of the Department of Mental Health, a Probation Officer now supervises probationers with mental health and substance abuse dependency diagnosis. This caseload carries a maximum of 35 offenders. This officer works in conjunction with treatment providers to assist the probationer in achieving their best behavioral health and lifestyle and remaining arrest free. This officer also participates in county committees and review groups who deal with mental health issues.

Criminal Supervision received 447 new probation cases, which resulted in an overall caseload of 1,166 probationers under supervision. We have an intensive caseload of greatest and high risk offenders, including a new caseload concentrating on individuals addicted to heroin. In the past year, officers and resources have been allocated to address outstanding long-term warrants. They have been successful in clearing over a quarter of those Violation of Probation warrants.

During 2015-16, Probation continued its partnership with the Gun Involved Violence Elimination Grant (GIVE), in which officers participate in targeted details and warrant sweeps. They coordinated and conducted 794 evening residence checks, had 18 arrests, seized/recovered 3 firearms and conducted 95 debriefings. Probation's role in this program has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The department was allocated GIVE funds to continue supporting a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers, and coordinating GIVE details with the Troy Police Department.

The Rensselaer County Probation Alcohol Treatment program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision for high-risk cases and co-facilitated treatment of offenders. All probation officers assigned to this unit regularly provide enhanced supervision by means of residence checks and community surveillance. There are presently 205 probationers being supervised for DWI convictions. The Probation Alcohol Treatment program collected a total of \$44,437.00 in DWI fee monies in 2015.

During 2015, staff at our Pre-Trial Release Program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, probation officers screened 1,930 people, interviewed 1,006, and released 668 without electronic monitoring or other restrictions. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. A total of 211 were released with electronic monitoring. The number of jail days saved via Pre-Trial Release was 30,060, for a total savings of \$2,555,100.00 (\$85.00 per day/inmate). The Day Reporting Center staff assists the county and regional drug courts by monitoring offenders and reporting to the courts, and is also the point of contact for the Troy City Court's community service program.

The Alternatives to Incarceration Unit, through the Electronic Monitoring Program, provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring, which has eliminated the need for 4,643 jail days in the first 6 months of 2016, for a total savings of \$394,655.00 (\$85.00 per day/inmate).

MANDATES:

This mandated department conducts court ordered investigations for Family Court, County Court, City Criminal Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

A3140 DEPARTMENT OF PROBATION

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,083,210**

A.3140.15202	Mental Health Probation Officer	\$ 67,850
A.3140.15801	Restitution Surcharge	10,000
A.3140.15891	Probation Fees - General	50,000
A.3140.15896	Electronic Monitoring Fees	17,500
A.3140.15899	Alcohol Testing - Probation	2,000
A.3140.26102	Fines & Forfeitures - A.T.I.	1,500
A.3140.26152	Probation/STOP-DWI	80,000
A.3140.33101	Probation State Aid (Block Grant)	774,968
A.3140.33105	Alternatives to Incarceration	17,839
A.3140.33109.GIVEPROB.2016	GIVE Partnership Grant	55,553
A.7310.38201	Youth Program - State Aid	6,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees. The department's request for an additional Probation Supervisor position has been denied due to budgetary constraints.

The department requested to add a Deputy Probation Director III position to create a succession plan for administrative positions and enhance the management of supervisory staff. There is not a State requirement for probation departments to have a deputy director, however to meet qualifications, per Civil Service; to be eligible for promotion to director you must have been a deputy for at least one year. The 2017 budget has this position being funded as of July 1, 2017 to analyze if this is the best plan for the department. The department's request to upgrade a current Principal Account Clerk (grade 12) to an Associate Account Clerk (grade 14) has been approved. The incumbent was hired to replace and assume the duties of the retiring Accountant (grade 15). The County's Civil Service Commission has analyzed the current job duties of the incumbent and they believe these duties correspond to a level of a grade 14. Other changes in the structure of the department's staffing were authorized in 2016 by resolution G/345/16.

Funds for the department's computer replacement program have been allocated. The department's request for funds to purchase a new vehicle as replacement for one currently in the County's fleet has been reduced due to budgetary constraints.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Contractual funding (04800) is again allocated for a contract with TASC, Inc. for screening evaluation and treatment. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

PUBLIC SAFETY
Department of Probation

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3140 Department of Probation						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		32,276.00	0.00	0.00	0.00
0160	Associate Account Clerk		0.00	48,354.00	48,354.00	0.00
2335	Deputy Probation Director III		0.00	75,467.00	75,467.00	0.00
3005	Front Desk Coordinator		39,124.00	40,102.00	40,102.00	0.00
5410	Overtime		14,000.00	14,000.00	14,000.00	0.00
5630	Personnel Service Savings		(244,023.00)	(287,768.00)	(287,768.00)	0.00
5650	On Call Stipend		50,400.00	51,300.00	51,300.00	0.00
5740	Principal Account Clerk		43,047.00	0.00	0.00	0.00
6090	Probation Assistant		114,105.00	78,203.00	78,203.00	0.00
6100	Probation Officer		1,978,440.00	2,011,100.00	2,011,100.00	0.00
6105	Probation Stipend		375.00	375.00	375.00	0.00
6110	Probation Supervisor		431,409.00	512,845.00	443,193.00	0.00
6315	Probation Director III		79,048.00	81,024.00	81,024.00	0.00
6320	Plus Transfers, Other Codes		4,644.00	4,927.00	4,927.00	0.00
7135	Senior Probation Assistant		0.00	126,655.00	126,655.00	0.00
7140	Senior Probation Officer		704,239.00	717,957.00	717,957.00	0.00
8090	Typist		64,465.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	3,203,429.95	3,311,549.00	3,474,541.00	3,404,889.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	500.00	832.00	500.00	0.00
02200	Office Equipment	179.95	920.00	1,200.00	1,200.00	0.00
02300	Automobile	0.00	28,000.00	35,065.00	25,000.00	0.00
02400	Other Equipment	48,412.12	5,959.00	6,490.00	6,300.00	0.00
TOTAL	EQUIPMENT	48,592.07	35,379.00	43,587.00	33,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	20,158.26	22,500.00	22,500.00	22,500.00	0.00
04200	Insurance	4,676.12	4,869.00	5,140.00	5,140.00	0.00
04300	Telephone	19,696.40	21,000.00	21,000.00	21,000.00	0.00
04350	Utilities - General/Misc	24,224.12	30,000.00	30,000.00	25,000.00	0.00
04420	Maintenance	36,284.21	39,448.00	44,920.00	43,100.00	0.00
04450	Rental - Equipment/Maintenance	298,869.03	321,471.00	328,906.00	328,906.00	0.00
04500	Special Departmental Supplies	9,233.16	14,940.00	17,497.00	15,500.00	0.00
04520	Dues	800.00	860.00	900.00	900.00	0.00
04540	Publications	500.00	545.00	839.00	839.00	0.00
04550	Office Supplies	4,196.92	6,000.00	6,000.00	5,000.00	0.00
04560	Training	1,847.96	3,000.00	3,000.00	3,000.00	0.00
04733	Participant Allowance Payments	5,993.77	6,000.00	6,000.00	6,000.00	0.00
04800	Contractual Agency	60,000.00	60,000.00	60,000.00	60,000.00	0.00
04900	Professional Services	16,882.81	23,404.00	19,014.00	19,014.00	0.00
TOTAL	CONTRACTUAL	503,362.76	554,037.00	565,716.00	555,899.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,589,175.44	1,686,454.00	1,657,962.00	1,652,278.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,589,175.44	1,686,454.00	1,657,962.00	1,652,278.00	0.00
TOTAL	DEPARTMENT OF PROBATION	5,344,560.22	5,587,419.00	5,741,806.00	5,646,066.00	0.00

**PUBLIC SAFETY
Department of Probation**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3140 GIVEPROB.2014 Probation - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	42,125.42	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	5,957.40	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	5,957.40	0.00	0.00	0.00	0.00
TOTAL	GIVEPROB.2014 PROBATION - GUN INVOLVED VIOLENCE ELIMINATION	48,082.82	0.00	0.00	0.00	0.00
A3140 GIVEPROB.2015 Probation - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
5410	Overtime		21,654.00	0.00	0.00	0.00
5650	On Call Stipend		444.00	0.00	0.00	0.00
6100	Probation Officer		28,223.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	48,079.04	50,321.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	6,248.37	6,458.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	6,248.37	6,458.00	0.00	0.00	0.00
TOTAL	GIVEPROB.2015 PROBATION - GUN INVOLVED VIOLENCE ELIMINATION	54,327.41	56,779.00	0.00	0.00	0.00
A3140 GIVEPROB.2016 Probation - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
5410	Overtime		20,000.00	20,000.00	20,000.00	0.00
5650	On Call Stipend		450.00	450.00	450.00	0.00
6100	Probation Officer		28,097.00	28,097.00	28,097.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	48,547.00	48,547.00	48,547.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	655.00	652.00	652.00	0.00
TOTAL	CONTRACTUAL	0.00	655.00	652.00	652.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	6,354.00	6,354.00	6,354.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	6,354.00	6,354.00	6,354.00	0.00
TOTAL	GIVEPROB.2016 PROBATION - GUN INVOLVED VIOLENCE ELIMINATION	0.00	55,556.00	55,553.00	55,553.00	0.00
A3140 IIDPROB.2013 Probation - Ignition Interlock Device Monitoring System						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,267.92	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,267.92	0.00	0.00	0.00	0.00
TOTAL	IIDPROB.2013 PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	1,267.92	0.00	0.00	0.00	0.00

**PUBLIC SAFETY
Department of Probation**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3140 IIDPROB.2014 Probation - Ignition Interlock Device Monitoring System						
.2	EQUIPMENT					
02100	Furniture	1,999.60	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,999.60	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	8,274.77	1,197.06	0.00	0.00	0.00
TOTAL	CONTRACTUAL	8,274.77	1,197.06	0.00	0.00	0.00
TOTAL	IIDPROB.2014 PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	10,274.37	1,197.06	0.00	0.00	0.00
A3140 IIDPROB.2015 Probation - Ignition Interlock Device Monitoring System						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	11,610.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	11,610.00	0.00	0.00	0.00
TOTAL	IIDPROB.2015 PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	0.00	11,610.00	0.00	0.00	0.00
A3140 OVW.2013 Probation - Office on Violence Against Women						
.1	PERSONNEL SERVICE					
5410	Overtime		9,888.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	12,500.38	9,888.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	822.11	1,011.00	0.00	0.00	0.00
04560	Training	0.00	1,666.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	822.11	2,677.00	0.00	0.00	0.00
TOTAL	OVW.2013 PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN	13,322.49	12,565.00	0.00	0.00	0.00
A3140 PROFAF Probation - Federal Asset Forfeiture						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	4,213.94	11,075.59	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,213.94	11,075.59	0.00	0.00	0.00
TOTAL	PROFAF PROBATION - FEDERAL ASSET FORFEITURE	4,213.94	11,075.59	0.00	0.00	0.00

A3150 JAIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times, the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining, with the completion of our expansion project, of up to 473 inmates.

PROGRAM OBJECTIVES:

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well-being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision, the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals, it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The facility is on track to process approximately 2,557 new admissions in 2016. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening/assessment, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily, or within a reasonable amount of time, with the essentials as outlined under the minimum standards including, but not limited to, three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain, secure, and consult with legal representation, use of legal reference materials, and ability to partake in religious services of chosen denomination. The facility provides access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. The facility also provides barbering, dental, and laundry services, secure transportation of inmates and/or charged juveniles to various courts, institutions, facilities, and appointments as mandated or authorized by local, state or federal decree.

PROGRAM STATISTICS:

In the year 2015, the Rensselaer County Correctional Facility:

- Processed 2,419 new admissions compared to: 2,933 in 2014; 3,163 in 2013; 3,566 in 2012; 3,230 in 2011; 2,648 in 2010; 2,253 in 2009; 2,552 in 2008; 2,778 in 2007; 2,686 in 2006; and 2,699 in 2005.
- Maintained a daily average population of 327.07 inmates per day and continued boarding in inmates from other jurisdictions averaging 98.97 boarders per day.
- Transferred 266 inmates to N.Y.S.D.O.C.S. facilities, including 136 parole violators compared to: 290 and 153 in 2014; 269 and 130 in 2013; 278 and 134 in 2012; 200 and 104 in 2011; 220 and 104 in 2010; 232 and 120 in 2009; 258 and 130 in 2008; 295 and 168 in 2007; 323 and 156 in 2006; and 336 and 89 in 2005.
- Served 432,888 meals at an average cost of \$1.84 per meal compared to: 438,248 at an average cost of \$1.84 in 2014; 465,363 at an average cost of \$1.82 in 2013; 522,670 at an average cost of \$1.62 in 2012; 465,778 at an average cost of \$1.54 in 2011; 306,784 at an average cost of \$1.50 in 2010; 270,724 at an average cost of \$1.52 in 2009; 283,956 at an average cost of \$1.67 in 2008; and 308,578 at an average cost of \$1.65 in 2007.
- Reported 77 reportable incidents to N.Y.S.C.O.C. compared to: 86 in 2014; 38 in 2013; 24 in 2012; 21 in 2011; 25 in 2010 and 19 in 2009; 21 in 2008; 16 in 2007; 17 in 2006; and 33 in 2005.
- Issued 639 inmate disciplinary reports compared to: 765 in 2014; 847 in 2013; 924 in 2012; 506 in 2011; 352 in 2010; 347 in 2009; 335 in 2008; 380 in 2007; 341 in 2006; and 401 in 2005.
- Received, investigated, and answered 74 formal inmate grievances as compared to: 25 in 2014; 38 in 2013; 38 in 2012; 32 in 2011; 36 in 2010; 10 in 2009; 3 in 2008; 4 in 2007; 6 in 2006; and 8 in 2005.

A3150 JAIL

MANDATES:

Each County shall maintain a Jail as prescribed by law.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$2,982,500
A.3150.15251	Jail Telephone Commission	\$ 100,000
A.3150.15253	Video Visitation	5,000
A.3150.15894	Social Security Administration Incentive Payment	30,000
A.3150.22601	Police Services, Other Governments	10,000
A.3150.22603	Jail Facilities, Other Governments	2,830,000
A.3150.43896	Alien Assistance Program	7,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2009-2012 SEARCO collective bargaining agreement, Personnel Services line items are budgeted with a 2.5% increase over 2016 budgeted salary levels. Management personnel will receive a 2.5% salary increase over year-end 2016 levels. During July 2015, the New York State Commission on Corrections conducted a site visit for the purpose of reviewing facility staffing needs. Many factors not previously considered in staff utilization and post coverage are now being considered as they relate to appropriate coverage. Some of these daily staffing shortages are driven by military deployment, FMLA, disability, sick leave, workers' compensation, 207c, transportation of inmates, outside hospital watches, one-to-one watches, etc. This comprehensive approach in the review of staffing levels is designed to better identify facility needs as they relate to constant staffing patterns on a daily basis. In 2017, four (4) additional Correctional Officer positions have been funded but will not be filled until the County receives official documentation from New York State that states these positions are necessary.

In 2017, the "Furniture" budget reflects an appropriation for housing unit workstation and mandated post chairs that may need to be replaced during the year. Two (2) housing unit officer station lamps and two (2) paper shredders are budgeted within the "Office Equipment" line item. Funding in "Other Equipment" is provided for replacement of the closed circuit camera system and various computer equipment.

Contractual accounts have been funded within fiscal limitations, based upon as analysis of prior and current year expenditures and projected needs.

PUBLIC SAFETY
Jail

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3150 Jail						
.1	PERSONNEL SERVICE					
0000	Account Clerk		34,956.00	35,830.00	35,830.00	0.00
0010	Account Clerk Typist		68,430.00	69,474.00	69,474.00	0.00
0140	Assistant To Inmate Services		85,358.00	87,492.00	87,492.00	0.00
1020	Correctional Sergeant		1,278,679.00	1,309,144.00	1,309,144.00	0.00
1025	Correctional Captain		78,404.00	80,364.00	80,364.00	0.00
1125	Chief of Corrections-Operation		89,600.00	91,840.00	91,840.00	0.00
1300	Cook		201,565.00	206,605.00	206,605.00	0.00
1650	Coordinator Of Inmate Services		54,402.00	55,762.00	55,762.00	0.00
1715	Correctional Officer (Spanish)		44,664.00	45,781.00	45,781.00	0.00
1720	Correctional Officer		7,052,419.00	7,385,428.00	7,385,428.00	0.00
1730	Correctional Lieutenant		221,916.00	227,463.00	227,463.00	0.00
1731	Correctional Lieutenant Tech		73,972.00	75,821.00	75,821.00	0.00
1944	Correctional Lieutenant 207-C		73,972.00	75,821.00	75,821.00	0.00
1945	Correctional Officer 207-C		113,617.00	116,457.00	116,457.00	0.00
2760	Food Service Manager		50,224.00	51,480.00	51,480.00	0.00
5410	Overtime		1,500,000.00	1,500,000.00	1,500,000.00	0.00
5630	Personnel Service Savings		(300,000.00)	(200,000.00)	(250,000.00)	0.00
7000	Senior Account Clerk		77,122.00	79,050.00	79,050.00	0.00
7060	Shift Differential		72,800.00	72,800.00	72,800.00	0.00
7890	Sheriff's Disability Plan		15,080.00	15,080.00	15,080.00	0.00
9780	Longevity		22,260.00	23,630.00	23,630.00	0.00
TOTAL	PERSONNEL SERVICES	11,034,221.78	10,909,440.00	11,405,322.00	11,355,322.00	0.00
.2	EQUIPMENT					
02100	Furniture	3,921.54	4,092.00	4,340.00	4,340.00	0.00
02200	Office Equipment	1,676.43	1,026.00	1,028.00	1,028.00	0.00
02300	Automobile	35,605.94	38,764.00	0.00	0.00	0.00
02400	Other Equipment	46,648.99	54,999.98	35,000.00	35,000.00	0.00
TOTAL	EQUIPMENT	87,852.90	98,881.98	40,368.00	40,368.00	0.00
.4	CONTRACTUAL					
04010	Travel	7,943.46	8,000.00	8,000.00	8,000.00	0.00
04100	Printing	4,133.62	7,500.00	7,500.00	5,500.00	0.00
04150	Postage	224.18	0.00	0.00	0.00	0.00
04200	Insurance	203,252.46	225,000.00	200,000.00	200,000.00	0.00
04420	Maintenance	87,509.29	178,699.00	178,699.00	178,699.00	0.00
04450	Rental - Equipment/Maintenance	22,583.63	24,252.00	25,404.00	25,404.00	0.00
04500	Special Departmental Supplies	2,589.12	5,000.00	2,500.00	2,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	130,878.32	150,000.00	169,175.00	160,000.00	0.00
04502	Spec Dept Supplies (Alt #2)	9,458.40	12,000.00	12,656.00	12,500.00	0.00
04540	Publications	18,670.67	21,310.59	26,280.00	25,000.00	0.00
04550	Office Supplies	11,506.95	16,500.00	14,804.00	14,804.00	0.00
04560	Training	30,624.09	23,365.00	23,765.00	23,765.00	0.00
04565	Advertising	0.00	2,000.00	2,500.00	2,000.00	0.00
04570	Uniforms/Tools	84,123.40	126,133.95	117,741.00	115,000.00	0.00
04580	Food	793,624.84	736,000.00	790,000.00	790,000.00	0.00
04900	Professional Services	5,343.00	6,900.00	6,900.00	6,900.00	0.00
04901	Litigation Expense	150.00	35,000.00	35,000.00	35,000.00	0.00
04910	Medical Service Costs	1,913,680.38	2,068,842.00	2,100,000.00	2,100,000.00	0.00
04926	Barber Service	5,760.00	9,360.00	9,360.00	9,360.00	0.00
TOTAL	CONTRACTUAL	3,332,055.81	3,655,862.54	3,730,284.00	3,714,432.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,886,739.03	5,341,354.00	5,383,836.00	5,383,836.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,886,739.03	5,341,354.00	5,383,836.00	5,383,836.00	0.00
TOTAL	JAIL	19,340,869.52	20,005,538.52	20,559,810.00	20,493,958.00	0.00

A3151 SHERIFF – ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternative to Incarceration Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

PROGRAM STATISTICS:

In 2015, the Alternatives Bureau performed work at over 200 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the Sheriff's Highway Patrol substation, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 215 offenders were sentenced to this program in 2015. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over \$1,000,000 in State and County housing costs, as well as countless savings to the work sites served by this bureau.

REVENUE APPLICABLE TO THIS PROGRAM:

A.3151.33104	Alternatives to Incarceration	\$20,099
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Director and Supervisors reflect 2.5% increases in accordance with the 2014-2017 UPSEU collective bargaining agreement. A vacant Alternatives to Incarceration Program Supervisor position has been reclassified into two (2) part-time positions. The department believes this will give them more control over staff scheduling, especially for evening hours and weekends.

The "Automobile" line item reflects the purchase of a vehicle to replace a 2007 Chevy Express 2500 van with mileage of approximately 165,000 and potential transmission issues.

Contractual expenses reflect projected needs.

PUBLIC SAFETY
Sheriff - Alternatives to Incarceration - Work Order Program

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3151 Sheriff - Alternatives to Incarceration - Work Order Program						
.1	PERSONNEL SERVICE					
0280	Alternatives to Incar Prg Dir		55,384.00	56,769.00	56,769.00	0.00
0285	Alternative to Incar Prg Sup		176,518.00	180,920.00	180,920.00	0.00
5410	Overtime		3,500.00	3,650.00	3,500.00	0.00
7060	Shift Differential		1,200.00	1,200.00	1,200.00	0.00
9780	Longevity		4,080.00	3,620.00	3,620.00	0.00
TOTAL	PERSONNEL SERVICES	232,421.40	240,682.00	246,159.00	246,009.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	38,725.00	38,725.00	0.00
02400	Other Equipment	1,409.87	2,000.00	2,000.00	2,000.00	0.00
TOTAL	EQUIPMENT	1,409.87	2,000.00	40,725.00	40,725.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	(504.65)	0.00	0.00	0.00	0.00
04100	Printing	0.00	250.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,752.16	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	0.00	250.00	250.00	250.00	0.00
04570	Uniforms/Tools	316.50	350.00	800.00	500.00	0.00
TOTAL	CONTRACTUAL	1,564.01	2,850.00	3,050.00	2,750.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	51,754.64	63,711.00	60,411.00	60,411.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	51,754.64	63,711.00	60,411.00	60,411.00	0.00
TOTAL	SHERIFF - ALTERNATIVES TO INCARCERATION - WORK ORDER PROGRAM	287,149.92	309,243.00	350,345.00	349,895.00	0.00

A3152 SHERIFF – JAIL MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the one (1) Sheriff's Office Patrol substation. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

PROGRAM OBJECTIVES:

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substation.

PROGRAM STATISTICS:

In 2015, the Sheriff's Maintenance Department completed 3,020 work orders as compared to 3,110 in 2014, 4,100 in 2013 and 3,947 in 2012. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc.). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2017 budget reflects the necessary funding in repairs, parts, and workload as our facility expansion project has been completed. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing can increase to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks may certainly increase.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries for jail maintenance personnel are budgeted for 2.5% salary increases in accordance with the 2014-2017 collective bargaining agreement with UPSEU.

The request to install a carbon monoxide detection system within the facility has been approved, as it is required in all commercial buildings by New York State (section 1228.4).

Contractual funding is provided to meet anticipated requirements in 2017.

PUBLIC SAFETY
Sheriff - Jail Maintenance

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3152 Sheriff - Jail Maintenance						
.1	PERSONNEL SERVICE					
0775	Building Maintenc Wrkr-Sheriff		35,468.00	36,355.00	36,355.00	0.00
0790	Building Maintenance Mechanic		74,037.00	77,443.00	77,443.00	0.00
5410	Overtime		10,000.00	10,000.00	10,000.00	0.00
6920	Sr Bldg Maintenance Mechanic		99,506.00	101,994.00	101,994.00	0.00
7060	Shift Differential		300.00	300.00	300.00	0.00
7475	Supintend of Bldgs & Grounds		56,356.00	57,765.00	57,765.00	0.00
9780	Longevity		4,130.00	4,130.00	4,130.00	0.00
TOTAL	PERSONNEL SERVICES	274,271.08	279,797.00	287,987.00	287,987.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	43,779.00	0.00	0.00	0.00
02400	Other Equipment	0.00	125,500.00	38,057.00	38,057.00	0.00
TOTAL	EQUIPMENT	0.00	169,279.00	38,057.00	38,057.00	0.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	554,205.23	525,000.00	525,000.00	525,000.00	0.00
04400	Repairs	110,566.54	149,999.00	139,393.00	139,393.00	0.00
04420	Maintenance	54,499.09	81,572.20	62,087.00	62,087.00	0.00
04421	Maintenance (Alt #1)	113,254.00	123,202.00	126,311.00	126,311.00	0.00
04550	Office Supplies	0.00	250.00	500.00	250.00	0.00
04560	Training	0.00	4,950.00	1,980.00	1,980.00	0.00
04570	Uniforms/Tools	5,143.50	3,500.00	4,000.00	3,500.00	0.00
TOTAL	CONTRACTUAL	837,668.36	888,473.20	859,271.00	858,521.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	122,735.57	133,608.00	133,606.00	133,606.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	122,735.57	133,608.00	133,606.00	133,606.00	0.00
TOTAL	SHERIFF - JAIL MAINTENANCE	1,234,675.01	1,471,157.20	1,318,921.00	1,318,171.00	0.00

A3170 OTHER CORRECTION AGENCIES

DEPARTMENTAL FUNCTIONS:

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

PROGRAM OBJECTIVES:

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

During calendar year 2014, the County housed out one inmate for ten days at other correctional facilities. For 2015, a daily average of one inmate was housed out. For the nine month period of January 1, 2016 through September 30, 2016, an average of 1.7 inmates was housed out at other correctional facilities.

The allocation of \$56,300 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

		PUBLIC SAFETY Other Correction Agencies				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3170 Other Correction Agencies						
.4	CONTRACTUAL					
04800	Contractual Agency	31,880.00	56,300.00	56,300.00	56,300.00	0.00
TOTAL	CONTRACTUAL	31,880.00	56,300.00	56,300.00	56,300.00	0.00
TOTAL	OTHER CORRECTION AGENCIES	31,880.00	56,300.00	56,300.00	56,300.00	0.00

A3315 STOP-DWI PROGRAM

DEPARTMENTAL FUNCTIONS:

The Stop-DWI program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the Stop-DWI program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The Stop-DWI program is financed through a combination of fines collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the Stop-DWI program to fund the programming areas mentioned above.

PROGRAM OBJECTIVES:

The objective of the Stop-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County Stop-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County Stop-DWI program enters into contracts with law enforcement agencies within the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. Stop-DWI also provides funding for positions within the Rensselaer County Department of Probation to oversee DWI offenders.

Information intended to educate the public about the dangers of drunk driving, including the amplified certainty of arrest and increased penalties if convicted, is frequently distributed through various local media outlets and presentations held throughout the County. These presentations focus on training vendors on their responsibilities under New York State Law and informing individuals about personal responsibility when it comes to the consumption of alcohol - all aimed at preventing drunk driving. The Stop-DWI program works with local middle and high school Students Against Drunk Driving (SADD) Chapters to conduct many of these outreach programs, focusing on community based education and awareness efforts. The Rensselaer County Stop-DWI program also contracts with Hudson Mohawk Recovery Center for the Probation Alcohol Treatment (PAT) program, aimed at repeat offenders currently on probation. Rensselaer County Stop-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day and New Year's Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to ignition interlock devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimum of six months.

REVENUE APPLICABLE TO THIS PROGRAM: **\$210,440**

A.3315.15893	Victims Impact Fee-DWI	\$ 13,000
A.3315.26151	Stop-DWI	197,440

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the program is in deterring individuals from driving while impaired, the less revenue available for this program.

“Plus Transfers, Other Codes” represents the chargeback of a portion of the Confidential Assistant’s salary and related benefits with the Office of the County Executive (A1230) for the provision of clerical and support functions of the Stop-DWI program.

A3315 STOP-DWI PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Professional Services expense represents funding in the amount of \$28,000 to local municipalities for DWI patrols and enforcement. In addition, the County Department of Probation (A3140) will receive \$80,000 to further support an innovative and effective program which combines alcohol treatment and probation for recidivists. The Sheriff's Department (A3110) will receive \$16,000 for DWI law enforcement duties, especially important in areas of the County lacking municipal police coverage. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

The Stop-DWI budget is subject to review by the State of New York.

		PUBLIC SAFETY STOP - DWI Program				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3315 STOP - DWI Program						
.1	PERSONNEL SERVICE					
1950	Dir Of Spec Traffic Oper Prg		54,264.00	55,621.00	50,000.00	0.00
6320	Plus Transfers, Other Codes		37,799.00	38,841.00	38,841.00	0.00
TOTAL	PERSONNEL SERVICES	90,553.97	92,063.00	94,462.00	88,841.00	0.00
.4	CONTRACTUAL					
04200	Insurance	248.94	237.00	220.00	220.00	0.00
04480	Maintenance In Lieu of Rent	5,829.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,023.57	5,650.00	5,000.00	5,000.00	0.00
04520	Dues	0.00	650.00	650.00	650.00	0.00
04550	Office Supplies	0.00	50.00	50.00	50.00	0.00
04565	Advertising	2,268.00	3,000.00	3,000.00	3,000.00	0.00
04900	Professional Services	129,173.36	135,800.00	124,000.00	124,000.00	0.00
TOTAL	CONTRACTUAL	140,542.87	145,387.00	132,920.00	132,920.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	13,245.67	18,079.00	19,109.00	18,679.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	13,245.67	18,079.00	19,109.00	18,679.00	0.00
TOTAL	STOP - DWI PROGRAM	244,342.51	255,529.00	246,491.00	240,440.00	0.00

**PUBLIC SAFETY
STOP DWI Program**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3315 CD.2014 STOP DWI Program - DWI Crackdown						
.4	CONTRACTUAL					
04900	Professional Services	38,922.69	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	38,922.69	0.00	0.00	0.00	0.00
TOTAL	CD.2014 STOP DWI PROGRAM - DWI CRACKDOWN	38,922.69	0.00	0.00	0.00	0.00

A3315 CD.2015 STOP DWI Program - DWI Crackdown

.4	CONTRACTUAL					
04900	Professional Services	15,536.36	34,404.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	15,536.36	34,404.00	0.00	0.00	0.00
TOTAL	CD.2015 STOP DWI PROGRAM - DWI CRACKDOWN	15,536.36	34,404.00	0.00	0.00	0.00

A3315 IIDSTOPDWI.2014 STOP DWI Program - Ignition Interlock Device Monitoring System

.2	EQUIPMENT					
02400	Other Equipment	3,090.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,090.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	156.70	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,652.91	0.00	0.00	0.00	0.00
04520	Dues	533.04	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,342.65	0.00	0.00	0.00	0.00
TOTAL	IIDSTOPDWI.2014 STOP DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	5,432.65	0.00	0.00	0.00	0.00

A3315 IIDSTOPDWI.2015 STOP DWI Program - Ignition Interlock Device Monitoring System

.2	EQUIPMENT					
02400	Other Equipment	0.00	3,403.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	3,403.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	0.00	2,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	5,542.00	0.00	0.00	0.00
04520	Dues	0.00	665.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,207.00	0.00	0.00	0.00
TOTAL	IIDSTOPDWI.2015 STOP DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	0.00	11,610.00	0.00	0.00	0.00

A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN

DEPARTMENTAL FUNCTIONS:

1. Determine the cause and origin of all fires where they are dispatched and/or requested by fire departments and police;
2. If arson is determined to be the cause, evidence is submitted to the appropriate law enforcement agency;
3. Submit all findings to the insurance companies (unless the information is in the hands of the law enforcement agencies);
4. File detailed records and reports on all fires; and
5. Assist with a program for juvenile fire setters in the county that offers counseling to juveniles who have an association with fire. This is a proactive attempt to educate our youth and direct their future in a positive direction and away from our legal and corrections institutions.

PROGRAM OBJECTIVES:

The Fire Investigation Team is called to all types of fires. The determination of the cause and origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of thirteen (13) volunteers who have spent many hours training for their job. The Fire Chief or law enforcement personnel frequently request their services and expertise. The information is very important to both insurance companies and law enforcement. In addition, their findings provide an essential tool in training firefighting personnel as well as the private citizen.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Other Equipment” is funded to purchase three (3) Cameras for use at fire scenes.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		PUBLIC SAFETY Bureau of Public Safety - Arson Plan				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3411 Bureau of Public Safety - Arson Plan						
.2	EQUIPMENT					
02400	Other Equipment	1,249.82	385.00	1,305.00	1,305.00	0.00
TOTAL	EQUIPMENT	1,249.82	385.00	1,305.00	1,305.00	0.00
.4	CONTRACTUAL					
04010	Travel	493.99	750.00	1,200.00	1,200.00	0.00
04420	Maintenance	155.00	633.00	1,542.00	1,542.00	0.00
04500	Special Departmental Supplies	1,713.00	1,298.00	1,160.00	1,160.00	0.00
04560	Training	275.65	1,500.00	1,500.00	1,500.00	0.00
04570	Uniforms/Tools	2,340.80	3,335.00	2,916.00	2,916.00	0.00
TOTAL	CONTRACTUAL	4,978.44	7,516.00	8,318.00	8,318.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - ARSON PLAN	6,228.26	7,901.00	9,623.00	9,623.00	0.00

A3640 BUREAU OF PUBLIC SAFETY

DEPARTMENTAL FUNCTIONS:

The Bureau forms a center for Ambulance Agencies, Fire Investigators and departments, Hazmat Team, Auxiliary Police, Radio Amateur Civil Emergency Service (RACES), E911, and all county and related state agencies. It ensures compliance with all guidelines and regulations set forth by New York State Emergency Management Office (NYSEMO), Federal Emergency Management Agency (FEMA), Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA).

The Bureau is responsible for the preparation of the annual budget, and the acquisition and maintenance of all specialized equipment. We respond to all types of emergencies and are mandated to do any related follow up activities, such as reports to state and/or federal agencies.

PROGRAM OBJECTIVES:

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in Rensselaer County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all fire personnel.

REVENUE APPLICABLE TO THIS PROGRAM: **\$227,144**

A.3640.24142	Tower Rental	\$ 3,600
A.3640.43880.EMP.2015.43880	Public Safety Grants - Federal	30,000
A.3640.43880.PSAP.2017.33972	Other Public Safety Grants	193,544

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees. "Transfers Out" represents the amount of the Director of Public Safety's salary that will be paid from an Emergency Management Performance Grant (EMP.2015).

The request to increase the salary of the Secretary to the Director has been modified from the initial departmental request due to fiscal constraints. The increase is in recognition of the additional duties and responsibilities that the incumbent has been performing. This includes many budget and financial duties, staff training, and project tracking, in addition to the administrative duties of the position.

Automobile Maintenance is funded for repairs to the Bureau's Mobile Communications Center (MCC), Mobile Command Unit (MCU) and the Fire Investigation Unit (FIU) which cannot be performed by the County Highway Department. Telephone, Utilities and Rental appropriations have been budgeted for new radio towers being built to replace obsolete equipment, maintain compliance with regulations, and improve performance of the radio system. The remaining Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Resolution G/477/15 authorized the acceptance of a grant (BPS.2016) from the New York State Division of Criminal Justice in the amount of \$28,000.00 for the purchase of a decontamination trailer and related equipment. Any unexpended funds at the end of 2016 may be brought into 2017 by legislative resolution.

Resolution G/426/14 authorized the acceptance of an Emergency Management Performance Grant (EMP.2013) from the NYS Division of Homeland Security in the amount of \$65,166.00. This grant funds a portion of the Director of Public Safety salary in addition to equipment and training related to the County's Emergency Management Plan. The grant period was extended to September 30, 2016 by Resolution G/448/15 and Resolution G/27/16 moved unexpended funds into 2016.

Resolution G/449/15 authorized the acceptance of an Emergency Management Performance Grant (EMP.2014) from the NYS Division of Homeland Security in the amount of \$64,987.00. This grant will fund a portion of the Director of Public Safety salary and benefits in addition to equipment and training related to the County's Emergency Management Plan. The grant period is scheduled to end on March 30, 2017. Any unexpended funds at the end of 2016 may be brought into 2017 by legislative resolution.

A3640 BUREAU OF PUBLIC SAFETY

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/340/16 authorized the acceptance of an Emergency Management Performance grant (EMP.2015) in the amount of \$64,720.00. Of the award, \$30,000 is budgeted in the 2017 Budget. Any unexpended funds from the 2016 budget, may be brought into 2017 by legislative resolution.

Resolution G/73/16 authorized the acceptance of a Public Safety Answering Point Grant (PSAP.2016) totaling \$177,913.00 from the NYS Division of Homeland Security and Emergency Services. The grant period is scheduled to end on December 31, 2016.

Rensselaer County was awarded a Public Safety Answering Point Grant (PSAP.2017) from the New York State Division of Homeland Security in the amount of \$193,544 for the period of January 1, 2017 through December 31, 2017. The grant funds ongoing public safety expenses.

Resolution G/510/13 authorized the acceptance of a State Homeland Security Program Grant (WMDBPS.2013) from NYS Division of Homeland Security in the amount of \$123,065.00. The grant period was scheduled to end on August 31, 2016.

Resolution G/533/14 authorized the acceptance of a State Homeland Security Program Grant (WMDBPS.2014) from NYS Division of Homeland Security in the amount of \$130,418.00. The grant period was scheduled to end on August 31, 2016.

Resolution G/452/15 authorized the acceptance of a State Homeland Security Program Grant (WMDBPS.2015) from the NYS Division of Homeland Security and Emergency Services in the amount of \$292,000.00 for the period of September 1 2015 through August 31, 2018. Any unexpended funds at the end of 2016 may be brought into 2017 by legislative resolution.

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 Bureau of Public Safety						
.1	PERSONNEL SERVICE					
1150	Director Of Public Safety		87,513.00	89,701.00	89,701.00	0.00
1395	Cty Communications Coordinator		67,492.00	69,179.00	69,179.00	0.00
1706	Dep Dir Public Safety-E-911		73,554.00	75,393.00	75,393.00	0.00
2285	Dep. Emergency Mgr		5,000.00	5,000.00	5,000.00	0.00
3210	EMS Coordinator		7,500.00	7,500.00	7,500.00	0.00
3370	Fire Coordinator		14,000.00	14,000.00	14,000.00	0.00
6196	PS Grants Coordinator		44,746.00	45,865.00	45,865.00	0.00
6610	Radiological & Chemical Offr		16,546.00	16,960.00	16,960.00	0.00
8520	Sec. to Dir of Public Safety		47,942.00	52,942.00	50,000.00	0.00
8880	Transfers Out		(15,375.00)	(34,200.00)	(34,200.00)	0.00
TOTAL	PERSONNEL SERVICES	264,976.94	348,918.00	342,340.00	339,398.00	0.00
.2	EQUIPMENT					
02100	Furniture	209.59	4,789.80	0.00	0.00	0.00
TOTAL	EQUIPMENT	209.59	4,789.80	0.00	0.00	0.00
.4	CONTRACTUAL					
04006	Emergency Purchases	0.00	500.00	500.00	500.00	0.00
04010	Travel	1,568.16	1,500.00	1,500.00	1,500.00	0.00
04050	Automobile Maintenance	3,107.04	7,000.00	7,000.00	7,000.00	0.00
04051	Automobile, Gasoline	3,815.59	7,500.00	0.00	0.00	0.00
04200	Insurance	20,246.81	20,000.00	18,500.00	18,500.00	0.00
04300	Telephone	7,045.16	9,200.00	9,200.00	9,200.00	0.00
04301	Telephone (Alt #1)	0.00	4,809.00	0.00	0.00	0.00
04350	Utilities - General/Misc	30,869.69	56,300.00	59,300.00	59,300.00	0.00
04353	Utilities - Refuse	587.25	1,000.00	1,000.00	1,000.00	0.00
04400	Repairs	29,668.38	31,762.00	35,000.00	35,000.00	0.00
04420	Maintenance	292,229.04	366,118.00	296,379.00	296,379.00	0.00
04450	Rental - Equipment/Maintenance	56,881.41	78,186.00	86,242.00	86,242.00	0.00
04451	Rental (Alt #1)	0.00	100,680.00	53,670.00	53,670.00	0.00
04500	Special Departmental Supplies	3,267.24	7,635.00	3,820.00	3,820.00	0.00
04520	Dues	411.00	464.00	464.00	464.00	0.00
04550	Office Supplies	2,584.01	2,500.00	2,500.00	2,500.00	0.00

Bureau of Public Safety

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 Bureau of Public Safety						
.4	CONTRACTUAL (CONTINUED)					
04560	Training	869.32	1,100.00	1,100.00	1,100.00	0.00
04570	Uniforms/Tools	2,206.05	4,280.00	2,235.00	2,235.00	0.00
04900	Professional Services	12,939.03	12,000.00	12,000.00	12,000.00	0.00
TOTAL	CONTRACTUAL	468,295.18	712,534.00	590,410.00	590,410.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	89,610.68	129,148.00	121,116.00	121,116.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	89,610.68	129,148.00	121,116.00	121,116.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY	823,092.39	1,195,389.80	1,053,866.00	1,050,924.00	0.00

A3640 BPS.2014 - Bureau of Public Safety- Public Safety Answering Point Grant

.4	CONTRACTUAL					
04420	Maintenance	18,300.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	18,300.00	0.00	0.00	0.00	0.00
TOTAL	BPS.2014 - BUREAU OF PUBLIC SAFETY- PUBLIC SAFETY ANSWERING POINT GRANT	18,300.00	0.00	0.00	0.00	0.00

A3640 BPS.2016 - Bureau of Public Safety- Decontamination Emergency Response Trailer

.2	EQUIPMENT					
02400	Other Equipment	0.00	28,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	28,000.00	0.00	0.00	0.00
TOTAL	BPS.2016 - BUREAU OF PUBLIC SAFETY- DECONTAMINATION EMERGENCY RESPONSE TRAILER	0.00	28,000.00	0.00	0.00	0.00

A3640 EMP.2012 Bureau of Public Safety - Emergency Management Performance Grant

.2	EQUIPMENT					
02400	Other Equipment	23,575.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	23,575.00	0.00	0.00	0.00	0.00
TOTAL	EMP.2012 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT	23,575.00	0.00	0.00	0.00	0.00

Bureau of Public Safety

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 EMP.2013 Bureau of Public Safety - Emergency Management Performance Grant						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		31,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	31,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	29,284.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	29,284.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	4,882.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,882.00	0.00	0.00	0.00
TOTAL	EMP.2013 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT	0.00	65,166.00	0.00	0.00	0.00

A3640 EMP.2014 Bureau of Public Safety - Homeland Security

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		15,375.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	15,375.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	43,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	43,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	6,612.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	6,612.00	0.00	0.00	0.00
TOTAL	EMP.2014 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	64,987.00	0.00	0.00	0.00

A3640 EMP.2015 Bureau of Public Safety - Homeland Security

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		0.00	17,100.00	17,100.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	17,100.00	17,100.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	12,900.00	12,900.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	12,900.00	12,900.00	0.00
TOTAL	EMP.2015 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	0.00	30,000.00	30,000.00	0.00

Bureau of Public Safety

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 PSAP.2015 Bureau of Public Safety - Public Safety Answering Point Grant						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	60,577.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	82,375.72	0.00	0.00	0.00	0.00
04560	Training	7,236.02	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	89,611.74	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	26,143.28	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	26,143.28	0.00	0.00	0.00	0.00
TOTAL	PSAP.2015 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT	176,332.02	0.00	0.00	0.00	0.00

A3640 PSAP.2016 Bureau of Public Safety - Public Safety Answering Point Grant

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		47,857.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	47,857.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	100,000.00	0.00	0.00	0.00
04560	Training	0.00	10,913.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	110,913.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	19,143.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	19,143.00	0.00	0.00	0.00
TOTAL	PSAP.2016 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT	0.00	177,913.00	0.00	0.00	0.00

A3640 PSAP.2017 Bureau of Public Safety - Public Safety Answering Point Grant

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		0.00	31,000.00	31,000.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	31,000.00	31,000.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	0.00	140,160.00	140,160.00	0.00
04420	Maintenance	0.00	0.00	2,640.00	2,640.00	0.00
04560	Training	0.00	0.00	7,344.00	7,344.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	150,144.00	150,144.00	0.00

Bureau of Public Safety

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 PSAP.2017 Bureau of Public Safety - Public Safety Answering Point Grant (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	12,400.00	12,400.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	12,400.00	12,400.00	0.00
TOTAL	PSAP.2017 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT	0.00	0.00	193,544.00	193,544.00	0.00

A3640 WMDDBPS.2012 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	6,075.79	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	6,075.79	0.00	0.00	0.00	0.00
TOTAL	WMDDBPS.2012 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	6,075.79	0.00	0.00	0.00	0.00

A3640 WMDDBPS.2013 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	40,818.02	2,718.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	40,818.02	2,718.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	2,813.52	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	2,560.72	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,374.24	0.00	0.00	0.00	0.00
TOTAL	WMDDBPS.2013 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	46,192.26	2,718.00	0.00	0.00	0.00

A3640 WMDDBPS.2014 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	5,576.14	69,382.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	5,576.14	69,382.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	16,905.00	5,543.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	10,829.73	14,597.80	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	7,583.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	27,734.73	27,723.80	0.00	0.00	0.00
TOTAL	WMDDBPS.2014 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	33,310.87	97,105.80	0.00	0.00	0.00

Bureau of Public Safety

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3640 WMDBPS.2015 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	0.00	115,852.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	115,852.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	60,000.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	0.00	9,600.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	69,600.00	0.00	0.00	0.00
TOTAL	WMDBPS.2015 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	185,452.00	0.00	0.00	0.00

A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE

DEPARTMENTAL FUNCTIONS:

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisition and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

PROGRAM OBJECTIVES:

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the county. This program includes continuing education as well as first-time certification. In addition, the county oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes).

This Bureau also operates a very important and highly publicized program named Reduce Emergency Stress Team (R.E.S.T.). This program works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Uniforms/Tools (04570) is funded to replace aging protective gear which has a life expectancy of ten years. Other contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		PUBLIC SAFETY Bureau of Public Safety - Ambulance				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3641 Bureau of Public Safety - Ambulance						
.2	EQUIPMENT					
02400	Other Equipment	1,695.07	570.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,695.07	570.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	966.00	1,000.00	1,000.00	1,000.00	0.00
04400	Repairs	0.00	1,853.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	0.00	1,052.00	1,052.00	0.00
04560	Training	758.83	1,200.00	1,200.00	1,200.00	0.00
04570	Uniforms/Tools	2,690.46	1,979.00	1,898.00	1,898.00	0.00
TOTAL	CONTRACTUAL	4,415.29	6,032.00	5,150.00	5,150.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - AMBULANCE	6,110.36	6,602.00	5,150.00	5,150.00	0.00

A3643 BUREAU OF PUBLIC SAFETY - HAZMAT

DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the county;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators, technical advisors and decontamination team;
8. Assistance in the coordination of Hazmat training for fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire county, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulations). Additionally, there are numerous other facilities that store or use hazardous substances which report to the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Training” funds of \$2,000.00 have been added for the Local Emergency Planning (LEPC) Meetings, which were previously funded via a grant. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		PUBLIC SAFETY				
		Bureau of Public Safety - HazMat				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3643 Bureau of Public Safety - HazMat						
.4	CONTRACTUAL					
04420	Maintenance	1,162.00	680.00	2,150.00	2,150.00	0.00
04500	Special Departmental Supplies	5,112.61	2,520.00	900.00	900.00	0.00
04540	Publications	806.99	810.00	0.00	0.00	0.00
04560	Training	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	7,081.60	6,010.00	5,050.00	5,050.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZMAT	7,081.60	6,010.00	5,050.00	5,050.00	0.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3643 HAZ.2014 Bureau of Public Safety - Hazardous Material Grant Program						
.4	CONTRACTUAL					
04900	Professional Services	0.00	3,917.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,917.00	0.00	0.00	0.00
TOTAL	HAZ.2014 BUREAU OF PUBLIC SAFETY - HAZARDOUS MATERIAL GRANT PROGRAM	0.00	3,917.00	0.00	0.00	0.00

A3643 HAZ.2015 Bureau of Public Safety - Hazardous Material Grant Program

.4	CONTRACTUAL					
04900	Professional Services	0.00	3,815.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,815.00	0.00	0.00	0.00
TOTAL	HAZ.2015 BUREAU OF PUBLIC SAFETY - HAZARDOUS MATERIAL GRANT PROGRAM	0.00	3,815.00	0.00	0.00	0.00

A3644 BUREAU OF PUBLIC SAFETY/SHERIFF – HOMELAND SECURITY

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available Homeland Security funds were budgeted in 2016. If any monies remain at the end of 2016, they may be brought forward into 2017 by legislative resolutions.

		PUBLIC SAFETY Bureau of Public Safety/Sheriff				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3644 WMDS.2011 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	8,569.42	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	8,569.42	0.00	0.00	0.00	0.00
TOTAL	WMDS.2011 SHERIFF - HOMELAND SECURITY	8,569.42	0.00	0.00	0.00	0.00
A3644 WMDBPS.2011 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	940.54	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	940.54	0.00	0.00	0.00	0.00
TOTAL	WMDBPS.2011 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	940.54	0.00	0.00	0.00	0.00
A3644 WMDS.2012 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	7,361.75	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	7,361.75	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	4,282.92	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,282.92	0.00	0.00	0.00	0.00
TOTAL	WMDS.2012 SHERIFF - HOMELAND SECURITY	11,644.67	0.00	0.00	0.00	0.00
A3644 WMDS.2013 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	27,033.40	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	27,033.40	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	1,727.47	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,727.47	0.00	0.00	0.00	0.00
TOTAL	WMDS.2013 SHERIFF- HOMELAND SECURITY	28,760.87	0.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety/Sheriff

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3644 WMDS.2014 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	5,085.55	15,114.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	5,085.55	15,114.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	418.24	9,381.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	418.24	9,381.00	0.00	0.00	0.00
TOTAL	WMDS.2014 SHERIFF - HOMELAND SECURITY	5,503.79	24,495.00	0.00	0.00	0.00

A3644 WMDS.2015 Sheriff - Homeland Security

.4	CONTRACTUAL					
04301	Telephone (Alt #1)	0.00	10,000.00	0.00	0.00	0.00
04420	Maintenance	0.00	20,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	30,000.00	0.00	0.00	0.00
TOTAL	WMDS.2015 SHERIFF - HOMELAND SECURITY	0.00	30,000.00	0.00	0.00	0.00

A3650 DEMOLITION OF UNSAFE BUILDINGS

DEPARTMENT FUNCTIONS:

Rensselaer County is required to take title to tax delinquent properties through the in rem tax foreclosure process. Occasionally, there are structural or other issues with distressed and/or condemned buildings that pose a threat to public safety and could become liabilities to the County. Although the county would prefer that these problems were rectified by the former owners and local code enforcement before taking title, these issues are the County’s responsibility after the foreclosure. The requested appropriation will allow the County to efficiently address these problems by removing or stabilizing unsafe structures. If at all possible, County resources such as personnel and equipment will be used before hiring outside contractors. Contracts with outside vendors will be subject to normal county purchasing and legislative approval processes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance.

		PUBLIC SAFETY				
		Demolition of Unsafe Buildings				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A3650 Demolition of Unsafe Buildings						
.4	CONTRACTUAL					
04800	Contractual Agency	0.00	80,000.00	75,000.00	75,000.00	0.00
TOTAL	CONTRACTUAL	0.00	80,000.00	75,000.00	75,000.00	0.00
TOTAL	DEMOLITION OF UNSAFE BUILDINGS	0.00	80,000.00	75,000.00	75,000.00	0.00
TOTAL	PUBLIC SAFETY	35,801,439.51	37,840,682.17	37,928,337.00	37,692,033.00	0.00

A4010 DEPARTMENT OF HEALTH - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County’s health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

PROGRAM OBJECTIVES:

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County’s Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

MANDATES:

The following programs are mandated by New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

REVENUE APPLICABLE TO THIS PROGRAM:

A.4010.34011	State Aid - Public Health	\$853,533
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees. “Plus Transfer, Other Codes” represents the department’s share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County’s contract management system. The department’s request to reclassify the existing Accounting Supervisor Grade B position was denied.

The Department of Public Health’s 2017 budget reflects an increase of approximately \$1,500 above the contractual increase for the department’s Secretary, reduced from the department’s original request of \$3,037 more than the contractual increase. This request is based upon shifting the administrative duty of contracts from the Accounting Supervisor Grade B and the Principal Clerk (A4059). The Secretary, starting in January 2017, will be responsible for approximately 93 contracts, 30 from the Core Health Department Divisions and 63 from the Preschool Program. The responsibility would be to enter all contracts into the Contract Management System and oversee their progress until they are executed. This administrative duty has become a burden to the positions mentioned above and this relief will allow them to concentrate on other important administrative duties.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of \$650,000 plus an additional percentage of eligible expenses. The projected revenue reflects the continuation of reduced funding for State-designated “optional” programs.

HEALTH
Department of Health - Administration

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4010 Department of Health - Administration						
.1	PERSONNEL SERVICE					
0090	Accounting Supervisor Grade A		0.00	62,387.00	0.00	0.00
0095	Accounting Supervisor Grade B		56,530.00	0.00	56,498.00	0.00
1480	Conf Asst Public Hth Director		35,904.00	36,802.00	36,802.00	0.00
3000	Fiscal Coordinator		51,282.00	52,564.00	52,564.00	0.00
4730	Medical Consultant		33,938.00	34,786.00	34,786.00	0.00
5920	Public Health Director		89,633.00	91,874.00	91,874.00	0.00
6320	Plus Transfers, Other Codes		27,861.00	29,560.00	29,560.00	0.00
7550	Secretary To PH Director		38,519.00	42,519.00	40,982.00	0.00
8025	Telephone Receptionist		32,276.00	33,553.00	33,553.00	0.00
8880	Transfers Out		(5,652.00)	(5,794.00)	(5,794.00)	0.00
TOTAL	PERSONNEL SERVICES	357,398.28	360,291.00	378,251.00	370,825.00	0.00
.2	EQUIPMENT					
02100	Furniture	479.80	0.00	0.00	0.00	0.00
02400	Other Equipment	1,289.84	2,800.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,769.64	2,800.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	16,387.87	19,000.00	19,000.00	19,000.00	0.00
04050	Automobile Maintenance	2,090.20	2,500.00	2,000.00	2,000.00	0.00
04051	Automobile, Gasoline	1,113.07	1,500.00	1,500.00	1,500.00	0.00
04100	Printing	493.29	1,000.00	500.00	500.00	0.00
04150	Postage	11,250.68	17,000.00	11,500.00	11,500.00	0.00
04200	Insurance	20,964.17	14,488.00	22,415.00	22,415.00	0.00
04300	Telephone	22,482.70	23,000.00	23,000.00	23,000.00	0.00
04420	Maintenance	201.58	300.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	1,498.69	1,400.00	1,400.00	1,400.00	0.00
04480	Maintenance In Lieu of Rent	189,915.00	180,470.00	194,264.00	194,264.00	0.00
04520	Dues	6,773.00	6,863.00	7,084.00	7,084.00	0.00
04540	Publications	0.00	360.00	1,000.00	800.00	0.00
04550	Office Supplies	4,225.41	5,000.00	5,000.00	5,000.00	0.00
04560	Training	2,397.59	2,500.00	2,500.00	2,500.00	0.00
04900	Professional Services	0.00	12,900.00	8,000.00	8,000.00	0.00
04901	Litigation Expense	50.00	0.00	0.00	0.00	0.00
04980	Computer Services	0.00	15,628.00	0.00	0.00	0.00
04990	Purchased Services	0.00	7,500.00	0.00	0.00	0.00
04992	CBU Charges	56,259.00	26,402.00	29,093.00	29,093.00	0.00
TOTAL	CONTRACTUAL	336,102.25	337,811.00	328,256.00	328,056.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	174,305.90	197,180.00	202,163.00	202,046.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	174,305.90	197,180.00	202,163.00	202,046.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ADMINISTRATION	869,576.07	898,082.00	908,670.00	900,927.00	0.00

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

DEPARTMENTAL FUNCTIONS:

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the sexually transmitted disease (STD) program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs. The Health Educator assisted in the compiling of information and development of the RCDOH community health assessment and community health improvement plan 2014 – 2017.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling tuberculosis (TB) in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

PROGRAM OBJECTIVES:

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

PROGRAM STATISTICS:

- In 2015, the Nursing Division received 111 maternal child referrals. The nurses made 28 home visits to provide services to families in our county.
- The department received a total of 3,006 blood lead level reports on children birth to six years of age. Further, 96 packets were sent out to families with children having a lead level of 10-14, and there were 60 newly identified children with lead levels that were 15 or higher.
- HIV Testing: In 2015, 255 HIV tests were done.
- STD: In 2015, 360 individuals were seen in a STD clinic offered by the department and 119 were provided treatment. The department provided 1 screening for eligible women through the Healthy Women Partnership.
- Communicable Disease: There were a total of 1,720 communicable disease reports received by the Nursing Division requiring follow-up by the department. Significant increases seen with tick borne illnesses during 2015.
- Immunization: Total number of individuals seen in 2015 through the Immunization Program was 837. Total number of flu vaccines given in 2015 at offsite RCDOH-sponsored clinics was 276. There were 80 clients seen in travel clinics.

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

PROGRAM STATISTICS (CONTINUED):

- Rabies: Total of 96 animals submitted for testing in 2015, of which 8 tested positive (1 cat, 3 raccoons, 3 skunks, 1 bat). The department did follow-up on 460 animal bites. A total of 48 individuals were treated with rabies prophylaxis in 2015. RCDOH hosted 12 rabies clinics throughout the county and 1,184 animals were vaccinated.
- Health Fairs/Education: 12 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 182 presentations (serving 3,900 individuals through presentations) were done for various community organizations. The department actively participates on 20 coalitions.
- TB: There were 581 tests done throughout the county, with 6 referred to RCDOH for a positive, along with an additional 32 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2015, 44 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

REVENUE APPLICABLE TO THIS PROGRAM: **\$558,990**

A.4017.16012	Flu Vaccine Fees	\$ 16,000
A.4017.16014	Fees for Clinics	48,000
A.4017.16016	Fees for Rabies	16,976
A.4017.16017	Public Health - Third Party Insurance	9,000
A.4017.16891	Other Health Fees	1,000
A.4017.34012	State Aid - Lead Grant	89,793
A.4017.34015	State Aid - CSHCN Grant	26,831
A.4017.34016	State Aid - Immunization Action Grant	86,283
A.4017.34018	State Aid - Rabies Reimbursement	25,024
A.4017.34026	State Aid - Public Health Preparedness Grant	170,162
A.4017.44891.WMDHEALTH.2015.44891	NYS Homeland Security Grant	34,572
A.4017.44891.SHSHEALTH.2016.44891	NYS Homeland Security Grant	35,349

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/304/16 authorized the acceptance of a grant award (SHSHEALTH.2016) from the New York State Office of Homeland Security and Emergency Services for the State Homeland Security program. As per resolution G/342/16, the total amount of that grant available to the Department of Health was \$46,846 for the period of September 1, 2016 through August 31, 2019. Of the total grant award, \$35,349 has been allocated for the period of January 1, 2017 through December 31, 2017, and such funding has been appropriated in this budget.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. One Public Health Aide's salary and benefits will be partially funded by the WMDHEALTH.2015 grant program. The salary and benefits of the Public Health Preparedness Coordinator are partially funded by the above-noted SHSHEALTH.2016 grant program. During 2016, the department reclassified a vacant Senior Public Health Educator position to that of Local Public Health Educator.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

HEALTH
Department of Health - Nursing

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4017 Department of Health - Nursing						
.1	PERSONNEL SERVICE					
1175	Clinical Records Clerk		29,243.00	29,974.00	29,974.00	0.00
1455	Community Health RN		223,964.00	229,563.00	229,563.00	0.00
2210	Director Of Patient Services		78,370.00	80,329.00	80,329.00	0.00
4655	Local Public Health Educator		49,337.00	84,893.00	84,893.00	0.00
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	0.00
6160	Public Health Aide		47,070.00	45,842.00	45,842.00	0.00
6175	Public Health Planner		50,521.00	51,784.00	51,784.00	0.00
6184	PH Preparedness Coordinator		43,350.00	36,553.00	36,553.00	0.00
6195	PH Training Coordinator		29,243.00	30,313.00	30,313.00	0.00
7360	Senior Public Health Educator		54,068.00	0.00	0.00	0.00
7965	Supervisor Comm Disease Prev		62,745.00	63,832.00	63,832.00	0.00
TOTAL	PERSONNEL SERVICES	543,375.53	671,511.00	656,683.00	656,683.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	4,646.00	5,600.00	5,600.00	0.00
02400	Other Equipment	1,289.84	16,259.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,289.84	20,905.00	5,600.00	5,600.00	0.00
.4	CONTRACTUAL					
04100	Printing	3,564.90	3,500.00	3,500.00	3,500.00	0.00
04420	Maintenance	750.00	8,788.00	8,788.00	8,788.00	0.00
04500	Special Departmental Supplies	13,670.91	20,000.00	20,000.00	20,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	19,382.87	26,000.00	26,000.00	26,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	32,175.34	44,994.00	27,863.00	27,863.00	0.00
04540	Publications	28.45	250.00	0.00	0.00	0.00
04711	Rabies	36,424.96	42,000.00	42,000.00	42,000.00	0.00
04712	Lead Services	4,821.07	7,275.00	7,275.00	7,275.00	0.00
04800	Contractual Agency	442.92	1,209.00	1,209.00	1,209.00	0.00
04900	Professional Services	15,473.94	17,025.00	17,025.00	17,025.00	0.00
04911	Medical Exams	0.00	100.00	100.00	100.00	0.00
04912	Laboratory Service	0.00	250.00	250.00	250.00	0.00
04913	Hospital - X Rays	165.91	1,500.00	1,000.00	1,000.00	0.00
04980	Computer Services	0.00	30,415.00	0.00	0.00	0.00
04990	Purchased Services	0.00	22,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	126,901.27	225,306.00	155,010.00	155,010.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	295,527.83	398,889.00	384,699.00	384,699.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	295,527.83	398,889.00	384,699.00	384,699.00	0.00
TOTAL	DEPARTMENT OF HEALTH - NURSING	967,094.47	1,316,611.00	1,201,992.00	1,201,992.00	0.00

HEALTH

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4017 CDCGR.2015 - Department of Health - Workhealth Program Grant						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	3,792.18	966.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,792.18	966.00	0.00	0.00	0.00
TOTAL	CDCGR.2015 - DEPARTMENT OF HEALTH - WORKHEALTH PROGRAM GRANT	3,792.18	966.00	0.00	0.00	0.00

A4017 EPR.2015 - Department of Health - Ebola Preparedness and Response Grant

.2	EQUIPMENT					
02400	Other Equipment	18,642.14	15,357.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	18,642.14	15,357.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	4,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,000.00	0.00	0.00	0.00
TOTAL	EPR.2015 - DEPARTMENT OF HEALTH - EBOLA PREPAREDNESS AND RESPONSE GRANT	18,642.14	19,357.00	0.00	0.00	0.00

A4017 MRC.2015 Department of Health - Medical Reserve Corps 2015

.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,992.00	1,508.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,992.00	1,508.00	0.00	0.00	0.00
TOTAL	MRC.2015 DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2015	1,992.00	1,508.00	0.00	0.00	0.00

A4017 SHSHEALTH.2016 Department of Health – State Homeland Security

.1	PERSONNEL SERVICE					
6184	PH Preparedness Coordinator		0.00	24,369.00	24,369.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	24,369.00	24,369.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	10,980.00	10,980.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	10,980.00	10,980.00	0.00
TOTAL	SHSHEALTH.2016 DEPARTMENT OF HEALTH – STATE HOMELAND SECURITY	0.00	0.00	35,349.00	35,349.00	0.00

HEALTH

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4017 WMDHEALTH.2013 Department of Health - Homeland Security						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	18,832.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	7,532.00	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	7,532.00	0.00	0.00	0.00	0.00
TOTAL	WMDHEALTH.2013 DEPARTMENT OF HEALTH - HOMELAND SECURITY	26,364.00	0.00	0.00	0.00	0.00

A4017 WMDHEALTH.2014 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
6184	PH Preparedness Coordinator		16,086.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	23,452.00	16,086.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	10,324.00	7,080.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	10,324.00	7,080.00	0.00	0.00	0.00
TOTAL	WMDHEALTH.2014 DEPARTMENT OF HEALTH - HOMELAND SECURITY	33,776.00	23,166.00	0.00	0.00	0.00

A4017 WMDHEALTH.2015 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
6160	Public Health Aide		29,557.00	24,684.00	24,684.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	29,557.00	24,684.00	24,684.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	11,823.00	9,888.00	9,888.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	11,823.00	9,888.00	9,888.00	0.00
TOTAL	WMDHEALTH.2015 DEPARTMENT OF HEALTH - HOMELAND SECURITY	0.00	41,380.00	34,572.00	34,572.00	0.00

A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

PROGRAM OBJECTIVES:

To ensure the County’s public health, by identifying sources of contamination and preventing disease.

PROGRAM STATISTICS:

During 2015, the department performed a total of 106 public water supply (PWS) inspections. There were 34 engineering plans reviewed and 3 complaints regarding PWS were investigated. Additionally, 5 water emergencies were investigated and 2 “boil water” orders were issued. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

		HEALTH				
		Department of Health - Laboratory Services				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4025 Department of Health - Laboratory Services						
.4	CONTRACTUAL					
04800	Contractual Agency	4,150.00	7,500.00	7,500.00	7,500.00	0.00
TOTAL	CONTRACTUAL	4,150.00	7,500.00	7,500.00	7,500.00	0.00
TOTAL	DEPARTMENT OF HEALTH - LABORATORY SERVICES	4,150.00	7,500.00	7,500.00	7,500.00	0.00

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill Medicaid and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

PROGRAM STATISTICS:

<u>CASELOAD</u>		<u>PROGRAM TYPE (Projected)</u>		<u>INSURANCE</u>	
Current	330	Center Based	30	Medicaid	50%
Projected	340	Home Based	310	Third Party	48%
				Uninsured	2%

MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

REVENUE APPLICABLE TO THIS PROGRAM: **\$760,026**

A.4059.16211	Early Intervention Fees	\$57,595
A.4059.34013	ECIS Grant	62,084
A.4059.34491	ECIS Reimbursement	547,595
A.4059.36013	Medical Assistance - EI Trans (State)	21,910
A.4059.36103	Medical Assistance - EI Admin (State)	24,466
A.4059.46013	Medical Assistance - EI Trans (Federal)	21,910
A.4059.46103	Medical Assistance - EI Admin (Federal)	24,466

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees.

The department's request to upgrade a current Principal Clerk (grade 8) to a Clinical Records Supervisor (grade 12) has been granted. This position will be responsible for the billing and reimbursement for services for the Division of Children with Special Needs (services for children birth to 5 years of age) within the Department of Health. Work is performed under the supervision of the Director of Children with Special Needs. This position will be responsible for the supervision of work completed by the two Clinical Records Clerks within this division.

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Funds necessary to pay for service expenses (04800) reflect current program procedures, by which Medicaid pays 50% of said expenses directly to service providers. The remainder of the Early Care Intervention Program is funded based upon an analysis of historical data and projected needs.

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49% by the New York State Department of Health for transportation and center-based and related services. Reimbursement for this program is calculated based upon the aforementioned change in program methodology.

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

**HEALTH
Department of Health - E.C.I.P.**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4059 Department of Health - E.C.I.P.						
.1	PERSONNEL SERVICE					
1174	Clinical Records Supervisor		0.00	44,652.00	44,652.00	0.00
1175	Clinical Records Clerk		68,806.00	65,237.00	65,237.00	0.00
1355	Child Services Specialist		50,388.00	52,438.00	52,438.00	0.00
1841	Dir of Children w Spec Needs		71,244.00	73,975.00	73,975.00	0.00
2580	ECI Service Worker		325,895.00	329,115.00	329,115.00	0.00
5750	Principal Clerk		37,717.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	522,552.66	554,050.00	565,417.00	565,417.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	4,200.00	8,400.00	8,400.00	0.00
TOTAL	EQUIPMENT	0.00	4,200.00	8,400.00	8,400.00	0.00
.4	CONTRACTUAL					
04010	Travel	3,465.11	4,500.00	4,500.00	4,500.00	0.00
04500	Special Departmental Supplies	747.90	750.00	750.00	750.00	0.00
04540	Publications	94.95	145.00	0.00	0.00	0.00
04560	Training	0.00	500.00	500.00	500.00	0.00
04800	Contractual Agency	770,457.01	1,000,000.00	1,000,000.00	1,000,000.00	0.00
TOTAL	CONTRACTUAL	774,764.97	1,005,895.00	1,005,750.00	1,005,750.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	234,821.30	235,656.00	260,074.00	260,074.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	234,821.30	235,656.00	260,074.00	260,074.00	0.00
TOTAL	DEPARTMENT OF HEALTH - E.C.I.P.	1,532,138.93	1,799,801.00	1,839,641.00	1,839,641.00	0.00

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

The Environmental Health Division’s primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children’s camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention, Healthy Neighborhoods, and Radon programs administered through New York State Department of Health grants provide the community with guidance and resources in the area of radon and lead hazard prevention.
- “Compliance checks” in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County’s Emergency Preparedness activities.

PROGRAM OBJECTIVES:

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

PROGRAM STATISTICS:

Statistics for the calendar year 2015 include the following:

- Water Supplies - 106 inspections of public water supplies.
- Food Service - 756 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 65 food vendors inspected at the Schaghticoke Fair, 25 at Country Fest, and 10 at DiscJam.
- Sewage Disposal - 145 “permits to construct” issued and 8 realty subdivision plans approved.
- Children’s Camps - 103 inspections of 41 permitted camps.
- Mobile Home Parks - 16 inspections of 28 permitted parks.
- Temporary Residences - 10 hotel/motel inspections, 10 campground inspections, 3 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches - 57 inspections of 57 permitted facilities (47 pools/10 beaches).
- Lead Hazard Assessment - 23 lead hazard inspections with 21 identified hazards and 20 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities - 10 inspections of 10 permitted facilities.
- ATUPA -168 compliance checks with youths and 168 licensing inspections.
- Rodent Control - 8 rat baiting requests and 8 demolitions.
- CIAA - 3 complaints and 7 investigations.
- Primary Prevention - 120 initial inspections, 107 lead hazards, and 92 clearance notices.

REVENUE APPLICABLE TO THIS PROGRAM:

\$1,103,157

A.4090.16011	Public Health Fees	\$ 215,000
A.4090.16013	Public Health - Violation Abatement	10,000
A.4090.16018	PH Fees – Lead Detection	1,000
A.4090.16019	PH Fees - Rodent Control	1,000
A.4090.34014	State Aid - ATUPA Grant	57,885
A.4090.34023	Water Supply Protection Grant	136,556
A.4090.34029	Childhood Lead Primary Prevention	358,202
A.4090.44011. HNP.2015.44011	Healthy Neighborhoods Program	309,999
A.4090.44012. RAD.2015.44012	State Indoor Radon Grant	13,515

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. The Assistant Sanitary Code Enforcement Officer position was reestablished in late 2015 by reclassifying a Public Health Technician position. The department's request for a new Public Health Aide position was denied due to budgetary constraints.

Resolution G/367/15 authorized the acceptance of a multi-year grant award (HNP.2015) from the New York State Department of Health for the Healthy Neighborhoods Program. Of the total grant award, \$309,999 has been allocated for the period of January 1, 2017 through December 31, 2017, and such funding has been appropriated in this budget. Salary and benefits of various department personnel performing grant-related administrative activities are partially funded by both this grant and the State Indoor Radon Grant (RAD.2015).

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need, including appropriations being made available for replacement of two desktop computers.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

HEALTH
Department of Health - Environmental Health

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4090 Department of Health - Environmental Health						
.1	PERSONNEL SERVICE					
0430	Asst Sanitary Code Enforce Off		0.00	43,630.00	43,630.00	0.00
2501	Environmental Health Educator		54,600.00	55,965.00	55,965.00	0.00
2515	Environmental Health Director		75,480.00	75,453.00	75,453.00	0.00
4656	Local PH Educator - Asthma		0.00	42,985.00	42,985.00	0.00
5630	Personnel Service Savings		(67,953.00)	(69,652.00)	(69,652.00)	0.00
5650	On Call Stipend		1,800.00	1,800.00	1,800.00	0.00
5840	Public Health Technician		121,802.00	79,752.00	79,752.00	0.00
5910	Public Health Engineer		67,953.00	69,652.00	69,652.00	0.00
6160	Public Health Aide		0.00	29,974.00	0.00	0.00
6190	Public Health Sanitarian		285,993.00	293,142.00	293,142.00	0.00
7180	Sr Public Health Sanitarian		66,837.00	69,508.00	69,508.00	0.00
8060	Temporary Services		12,600.00	12,600.00	12,600.00	0.00
8880	Transfers Out		(7,468.00)	(37,746.00)	(37,746.00)	0.00
TOTAL	PERSONNEL SERVICES	601,918.31	611,644.00	667,063.00	637,089.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	2,579.68	2,800.00	2,800.00	2,800.00	0.00
TOTAL	EQUIPMENT	2,579.68	2,800.00	2,800.00	2,800.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	450.00	650.00	450.00	450.00	0.00
04100	Printing	2,303.75	2,000.00	2,000.00	2,000.00	0.00
04500	Special Departmental Supplies	5,134.95	1,500.00	2,500.00	2,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	181,684.91	224,375.00	234,409.00	234,409.00	0.00
04540	Publications	93.00	50.00	0.00	0.00	0.00
04715	ATUPA Grant	800.00	7,000.00	4,700.00	4,700.00	0.00
04800	Contractual Agency	0.00	2,500.00	2,500.00	2,500.00	0.00
04980	Computer Services	0.00	13,517.00	0.00	0.00	0.00
04990	Purchased Services	0.00	12,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	190,466.61	263,592.00	246,559.00	246,559.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	292,512.15	288,724.00	308,467.00	306,174.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	292,512.15	288,724.00	308,467.00	306,174.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	1,087,476.75	1,166,760.00	1,224,889.00	1,192,622.00	0.00

HEALTH

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4090 HNP.2015 - Department of Health - Environmental Health						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		13,120.00	43,540.00	43,540.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	13,120.00	43,540.00	43,540.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	0.00	8,035.00	8,035.00	0.00
04800	Contractual Agency	71,925.84	268,607.00	239,429.00	239,429.00	0.00
TOTAL	CONTRACTUAL	71,925.84	268,607.00	247,464.00	247,464.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	4,673.00	18,995.00	18,995.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	4,673.00	18,995.00	18,995.00	0.00
TOTAL	HNP.2015 - DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	71,925.84	286,400.00	309,999.00	309,999.00	0.00

A4090 RAD.2015 - Department of Health - Environmental Health

.1	PERSONNEL SERVICE					
0090	Accounting Supervisor Grade A		0.00	1,445.00	0.00	0.00
0095	Accounting Supervisor Grade B		1,413.00	0.00	1,445.00	0.00
2515	Environmental Health Director		1,867.00	1,914.00	1,914.00	0.00
4655	Local Public Health Educator		0.00	1,075.00	1,075.00	0.00
5840	Public Health Technician		3,229.00	3,310.00	3,310.00	0.00
7360	Senior Public Health Educator		1,340.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	7,849.00	7,744.00	7,744.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	2,729.00	2,730.00	2,730.00	0.00
04500	Special Departmental Supplies	0.00	1,100.00	1,100.00	1,100.00	0.00
04560	Training	0.00	300.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,129.00	3,830.00	3,830.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	1,377.00	1,941.00	1,941.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	1,377.00	1,941.00	1,941.00	0.00
TOTAL	RAD.2015 - DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	0.00	13,355.00	13,515.00	13,515.00	0.00

A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS

DEPARTMENTAL FUNCTIONS:

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from New York State Office of Alcoholism and Substance Abuse Services (OASAS) to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, a structured intensive day treatment program, supportive living program, and supervision of Elizabeth House, a community based residential facility for women.

The Hudson Mohawk Recovery Center Inc., Supportive Living Program is a comprehensive multi-faceted program designed to foster, support, and promote a continuum of recovery management, mental health, and community reentry services offered by Rensselaer County. HMRC-SL is a 17 bed residential program with an anticipated length of stay of six to nine months. The program provides methodologies, such as peer-to-peer recovery supports, life skills management groups, individualized case management services, and facilitate referrals for all ancillary services. HMRC-SL fulfills three primary functions:

- Provide the environment, supports, and resources conducive to facilitating permanent change and self-efficacy.
- Facilitate successful transition back into the community
- Reduce recidivism by providing continued support services beyond the scope of detoxification and rehabilitation services.

Hudson Mohawk Recovery Center Inc. operates Elizabeth House, a 14 bed community residence for women age 18 and older who are seeking recovery from alcohol and other drugs. Residents stay at Elizabeth House for an average of 6-12 months in an effort to gain the independent living skills necessary to begin living a sober life style.

The program seeks to promote recovery by endorsing a community atmosphere that encourages individual and group responsibility with a variety of opportunities whereby residents help themselves and one another. Staff and other residents attempt to help transition from rehabilitation to independent living by providing a supportive, substance free environment. Encouragement and guidance are provided in the areas of vocation, education, employment, family relationships, daily living skills and social/recreational skills. Chemical Dependency is not a moral problem, but rather a disease that can be treated when individuals share concerns and lend and receive support from each other. Residents must be willing to participate in every activity of the program in order to demonstrate progress in identifying negative and unhealthy coping skills, to develop positive coping skills and to make the changes necessary to reach their recovery goals. In addition to providing chemical dependency treatment services, HMRC also provides for the improvement of independent living skills through such groups as Nutrition, Budgeting and Spirituality. HMRC has been able to partner with community providers to bring these groups into the facility and provide them to the residents. HMRC has continued our focus on trauma informed care through programs such as trauma sensitive yoga therapy, as well as by developing a new partnership with Unity House to provide Trauma Recovery groups weekly at the residence. HMRC would like to continue to expand upon our ability to provide alternative, holistic approaches to wellness within the community. The Elizabeth House program is based on a 12 step philosophy and way of life that seeks to incorporate those principals into our daily lives.

PROGRAM OBJECTIVES:

The objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety and living independently. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

PROGRAM STATISTICS:

HMRC - Supportive Living 6th Ave:	Total 2015 Units: 4,355; Units through Midyear 2016: 3,194
HMRC - Residential Women's:	Total 2015 Units: 4,703; Units through Midyear 2016: 2,216

REVENUE APPLICABLE TO THIS PROGRAM: **\$395,649**

A.4230.34918	OASAS - Apartments - Hudson Mohawk	\$ 28,889
A.4230.34939	OASAS - Community Women's Residence	\$366,760

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Narcotic Addiction Programs

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4230 MH - Narcotic Addiction Programs						
.4	CONTRACTUAL					
04868	Hudson Mohawk - Apartments	28,889.00	28,889.00	28,889.00	28,889.00	0.00
04879	HMRC-Womens Housing	366,760.00	366,760.00	366,760.00	366,760.00	0.00
TOTAL	CONTRACTUAL	395,649.00	395,649.00	395,649.00	395,649.00	0.00
TOTAL	MH - NARCOTIC ADDICTION PROGRAMS	395,649.00	395,649.00	395,649.00	395,649.00	0.00

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

DEPARTMENTAL FUNCTIONS:

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) to provide outpatient clinical, residential and support services to adolescent and adult recipients with alcohol or other drug abuse or dependence diagnosis and their families.

Clinical services are available at HMRC's following outpatient clinic locations: 1724 Fifth Avenue (Troy), 743 Columbia Turnpike (East Greenbush), and at the Rensselaer County Department of Mental Health facilities located at 69 Church Street, (Hoosick Falls). Recipients receive a range of services including group and family counseling, relapse prevention counseling, evaluation, referrals and coordination of services with treatment providers and community based agencies.

HMRC's - Troy Outpatient Clinic offers evaluations and treatment services to individuals with a substance use disorder and their family members. A variety of group services (co-ed and gender specific) are offered to help an individual identify his/her substance abuse as a problem and develop the skills to establish abstinence and maintain long term sobriety. Individual counseling is provided in conjunction with group therapy or as a sole modality; conjoint and family sessions are also available. The program offers clinic and IOP levels of care. Treatment recommendations are made following a comprehensive evaluation (which includes a health assessment by an agency Registered Nurse (RN)) and are based on a stages of change model with increasing/decreasing intensity based on client need. All clients entering treatment are screened for co-occurring disorders using the Modified Mini Screen. A psychiatric nurse practitioner is available for psychiatric evaluations and medication management, including Vivitrol injections. Referral to alternate chemical dependency programs, housing and other community services are made based on client need. Clinical programs include the use of evidence based practices (MI, CBT, DBT, 12 Step Facilitation model). The clinic encourages attendance at 12 Step and other community support programs including AA, NA, ACOA, CODA, Al-Anon, GA etc. Weekly on-site meetings include; AA, CODA and SMART Recovery. Outreach is provided to the community regarding the availability of services for adults and adolescents. At the Hoosick Falls Satellite Site located in the Rensselaer County Department of Mental Health facilities at 69 Church Street Hoosick Falls, HMRC offers evaluations; individual and group counseling one day/week. The units are included in the HMRC's Troy Clinic unit numbers reported.

HMRC's - Outpatient Rehab runs a 90 day cycle and is designed to provide intensive, structured treatment services for individuals who have progressed in their chemical dependency resulting in substantial deficits in functional skills or health care needs and have an adequate social support system. The program runs Monday through Friday 8:30 AM to 1:30 PM

HMRC's East Greenbush Clinic provides evaluation/treatment and referral services to individuals and family members affected by substance use disorders. Evidenced based treatment services are utilized throughout the program. Services are provided without discrimination against any particular population and regardless of ability to pay. The clinic assists client's in understanding and accepting their addictive behaviors. HMRC encourage self-motivation for abstinence and behavioral change: recognition of relapse triggers and development of skills to live a recovery based lifestyle. HMRC provide a range of services (evaluation, individual, group and family services) based on a stage of change model and increasing/decreasing intensity based on client need. Services include gender specific relapse prevention groups. On-site psychiatric evaluations and medication management sessions (including Vivitrol injections) are provided as well as referral services to individuals who are in need of concurrent/alternative substance abuse, mental health and housing. The clinic encourages attendance at 12 Step and other community support programs including AA, NA, ACOA, CODA, Al-Anon, GA etc. Weekly on-site meetings include; AA, CODA and SMART Recovery. Outreach is provided to the community regarding the availability of services for adults and adolescents.

HMRC's Compulsive Gambling Program, provides services for individuals who have a concern about their gambling activities. HMRC offers Problem Gambling Treatment and Recovery Services to assist individuals who are affected by gambling disorders including family members and/or significant others. Gambling evaluations and treatment services are provided at their East Greenbush Clinic. These treatment services will be provided for clients who only meet the diagnostic criteria of a gambling disorder and not other concurrent substance use disorder diagnoses. Clinical staff with gambling specialty credentials; provide the gambling treatment services. Referrals on the behalf of clients are made for legal assistance, financial counseling, mental health and other services deemed necessary.

HMRC's – Rensselaer County Jail Education Program: Under new funding approved by OASAS, HMRC will provide an eight week program in the Rensselaer County Jail to introduce services available to the clients that will be available to them in the community. The clients will be educated on the disease model of addiction, the general effects of drugs on mental health, CBR, DBT modalities, relapse signs and relapse prevention, different levels of care and medication assisted therapies. Funding to start up the program in 2016 will be \$10,000 and for 2017 it is budgeted at \$20,000.

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

PROGRAM STATISTICS:

SITE	2015 UNITS OF SERVICE
Clinical & Outreach (Troy & Hoosick Falls)	9,779
Troy Outpatient Rehab Program (5 days/wk.)	7,503
Clinical (East Greenbush)	3,458
Adolescent Outpatient Services	0
OASAS Compulsive Gambling Treatment	15

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 541,703**

A.4250.34923	Hudson-Mohawk Recovery Center - OASAS	\$ 468,703
A.4250.34937	OASAS Gambling Grant - Clinical Treatment	3,000
A.4250.34948	Hudson-Mohawk Adolescent Outpatient Services	50,000
A.4250.34977	HMRC-RCJ Education Program	20,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

**HEALTH
MH - Hudson Mohawk Recovery Center**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4250 MH - Hudson Mohawk Recovery Center						
.4	CONTRACTUAL					
04820	Hudson Mohawk Recovery Center	550,366.00	447,192.00	468,703.00	468,703.00	0.00
04823	HM Adolescent Outpatient Srvs	50,000.00	50,000.00	50,000.00	50,000.00	0.00
04880	OASAS Gambling Treatment	20,397.00	20,397.00	3,000.00	3,000.00	0.00
04890	HMRC-RCJ Drug Ed Progrm	0.00	0.00	20,000.00	20,000.00	0.00
TOTAL	CONTRACTUAL	620,763.00	517,589.00	541,703.00	541,703.00	0.00
TOTAL	MH - HUDSON MOHAWK RECOVERY CENTER	620,763.00	517,589.00	541,703.00	541,703.00	0.00

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), mandated under the laws of NYS Mental Hygiene Laws, Article 41 and 41.03, the Rensselaer County Department of Mental Health (RCDMH) has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County’s programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Persons with Developmental Disabilities (OPWDD) for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions and all licensed programs providing these services in Rensselaer County.

The Mental Hygiene system in NYS is undergoing a high level of redesign moving from an institutionally based system to a community service based delivery system. Funding structures are shifting to support this redesign. Fee for Service Medicaid recipients have begun to have their benefits transition to managed care; pay for performance opportunities are emerging for providers; and outcome measures are being established by NYS to move the health care system to a value based payment structure rather than a volume based payment.

The department’s Mission Statement continues to guide us through these changes as follows:

“Rensselaer County Department of Mental Health, functioning as a Unified Services System, is committed to providing quality integrated treatment, prevention, and supportive services to our community with respect, compassion, and expertise, in order to empower and help all persons to improve their quality of life.”

The behavioral health care and developmental disability service delivery continuums in New York State continue to be in an extreme phase of redesign, as noted above. The Medicaid Redesign Team (MRT), established in 2011, continues to set forth initiatives to be implemented. This redesign is intended to have an impact on Medicaid services provided to improve both quality and cost.

In April 2014, NYS Department of Health (DOH) announced the launch of the Delivery System Reform Incentive Payment (DSRIP) approved by the Federal Government – Center for Medicaid – Medicare Services. This is a five year initiative with \$8 billion federal savings resultant of NYS Medicaid Redesign efforts to be disseminated via NYS – DOH to lead entities for system reform with designated measured system performance criteria to bring about a greater emphasis upon community based services such as clinic treatment and population health efforts verses avoidable inpatient admissions. The DSRIP brings together safety net providers of all three disability serving systems in addition to physical health care providers. This constellation of providers occurs with lead organizations and safety net providers as Performing Provider Systems (PPS). Rensselaer County is included in the catchment area of the Alliance for Better Health Care LLC PPS. This initiative requires unprecedented levels of collaboration in a highly regionalized approach. RCDMH as well as many other physical and behavioral health care providers in the county have a “safety net” status via NYS DOH. The Rensselaer County Commissioner of MH serves of the Alliance Board of Managers and other committees in the PPS to advocate for the needs of Rensselaer County citizens who receive Medicaid benefits. In 2015 the PPS initiated 11 health care projects which have continued into 2016.

New York State has submitted an amendment to its current 1115 waiver demonstration to enable qualified Managed Care Organizations (MCO’s) throughout the state to comprehensively meet the needs of individuals with Behavioral Health needs. Effective July 1, 2016, all adult recipients who are eligible for Medicaid Managed Care (excluding Medicare recipients and certain other populations) have managed Behavior Health benefit coverage. NYS DOH has identified high utilizing adult Medicaid recipients with serious behavioral health disorders to be eligible for the new HARP (Health and Recovery Plan) benefit, which launched on July 1, 2016. On October 1, 2016, Home and Community Based Services (HCBS) will be launched in every county. These services may be delivered by designated providers on county and regional basis. The designation process has been initiated by NYS DOH and several behavioral health providers in Rensselaer County have applied for designation to provide one or more of the 12 new HCBS service array. The intention of these services is to increase the capacity to meet the behavioral health medical needs of eligible high need persons via community services promoting recovery in the natural setting of the recipient rather than an over dependence upon institutional levels of care. A new array of HCBS services will launch for with Children’s Behavioral Health in the Medicaid Managed Care benefit package in 2018.

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS (CONTINUED):

County Operated Outpatient Clinic operations: Strategic planning and implementation over the past five years has led to the establishment of several satellite clinics in school settings, Head Start programs, and primary care practices. These locations have resulted in an increased penetration across the county allowing for greater access to mental health services.

Satellite locations are continuing to being in operated in primary care practices: Capital Care Family Practice in Averill Park Capital Care Pediatrics on Hoosick Street in Troy and Village Primary Care in Hoosick Falls. In 2015, we first entered into agreement to provide clinical services located in School 2 in Troy, NY and have negotiated to continue these services into 2017. These locations have very limited hours of operation; yet provide the ability to intervene early in the emergence of behavioral health concerns through an integrated model of care.

In addition to the above clinic satellites, the department operates satellite clinics in the following school districts: Rensselaer, Hoosick Falls, Lansingburgh, and Troy.

The county continues to operate the Forensic Outpatient Mental Health Services located at Rensselaer County Jail. This clinic and discharge coordinator serve all inmates, regardless of county of origin, who are identified to have behavioral health issues; thus assuring continuity of care for the inmates and supporting the jail in meeting the needs of all inmates housed in the facility. For the past several years, the Sheriff's Department has contributed to the forensic funding to support these services; the majority of the funding comes to the county in the form of state aid from NYS OMH. Through the active efforts of the Department's Director of Forensic Services, the Department has saved on the costs of Criminal Procedure Law (CPL) 730 admissions (individuals ruled not competent to stand trial) to state facilities, which has the potential to add up to several hundred thousand dollars. The Director has informed administration of potential CPL 730 admissions which may result in costs to the county in 2017.

The Department's Mental Health Information Systems unit is an essential workforce to support clinic operations. This unit manages and customizes the electronic health record (EHR), an essential tool for operations, prepares reports re: clinic data for informed decision making and is growing in necessity as the value based payment and pay for performance models take hold. This unit also provides support to 100 computers and end users; monitors the Department's proximity security system and maintains the clinic EHR linkage to HIXNY – the regional Health Information Organization. In 2016, the unit achieved the longstanding department goal to have limited paper charting and achieve a fully functioning EHR. Consequently the Department has less printing need than ever before which is anticipated to result in budget savings of printer, paper, and workforce costs. The ability to track and assess the clinic (and other program) performance is essential in the future state of health care delivery.

RCDMH continues to be a subcontractor for CEO Inc. to provide mental health screening and assessment for children in the Head Start program. CEO has committed \$60,000 to this initiative and has submitted a proposed contract to continue this venture into 2017. This service is delivered via clinical staff and the revenue supports clinic operations. RCDMH is also continuing to be a subcontractor for psychologist services at Rensselaer ARC. This revenue also supports the cost of psychologist embedded in clinic operations.

Outpatient clinic services are stressed throughout NYS. This is true for the county operated clinics as well. The Department has worked to pioneer new outpatient treatment models i.e. integrated behavioral and physical health care, and has worked to bring services into the natural pathways of people's lives such as: at the Fawn Ridge Adult Home and local schools. Despite these efforts and a strong focus on productivity, clinic operations consistently run the risk of revenue short fall. The MH administration has held back on filling a number of vacancies in an effort to support savings to operations. Additionally, the clinics must be tracking performance outcomes to prepare for the future state of reimbursing under a value based payment model. The current business model, in this time of transition, requires clinic leadership to have one foot in the current system and one foot in the future – a great leadership challenge. Presently clinic revenue is lagging in year to date goals; a trend which leadership is striving to reverse. Strategies include: the redeployment of staff from one clinic site to another, in order to meet the needs of volume of referrals; open access intakes and increased evening hours. This type of flexibility hasn't been used in the past and will likely be needed moving forward. The Department has also entered into collaborative project proposals submitted to the PPS, which has the potential of generating unbudgeted revenue for clinic operations. The decision regarding project funding is anticipated for early fall. There exists a very real possibility of the need to downsize clinic operations; this decision will need to be made this fall; and will be predicated upon the results of the above mentioned strategies.

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS (CONTINUED):

Medicaid Service Coordination has been a small but important program offered by the Department. This program of 2 direct care staff and a part time supervisor serve persons in the county with intellectual and developmental disabilities. The LGU has received information from NYS OPWDD of persons in the county awaiting MSC services. There is likely an opportunity to expand the capacity of this program to serve persons now waiting for care. The 2017 budget includes two new positions to expand this program should the existing need continue. The county's MSC program has expanded caseloads in 2015 and 2016 to a point where there is no further capacity in the existing structure. Revenue to date is strong enough to support the existing program. Any expansion would be revenue supported.

Interdepartmental Funding

The Department of Mental Health will continue to provide assistance to the Rensselaer County Probation Department for a mental health credentialed probation officer to oversee the supervision of probationers with mental health issues. This service strives to reduce days of incarceration and increasing community tenure of these probationers.

The RCDMH receives funding provided through the Rensselaer County Department of Social Services (DSS) to provide urine drug screens for recipients of services as requested. This interagency collaboration also includes DSS funding for the provision of a licensed mental health professional to provide evaluations and assessments for children and parents involved in Child Protective or foster care services (service delivered by clinic staff and revenue supports clinic operations). RCDSS will also continue the purchase of Urine Drug Screen services for parents/guardians involved in CPS who are suspected to be abusing substances (revenue supports the Substance Abuse prevention program of RCDMH).

NYS OMH continues to provide state aid to Rensselaer County to support both the forensic outpatient clinic services at the Rensselaer County Jail as well as the court ordered evaluations of juveniles involved in Family Court. The Sheriff's department has committed continued support for additional prescribing and clinical hours to meet the need of inmates housed for other entities (i.e. federal inmates).

DEPARTMENT GOALS:

- Provide quality care for adults experiencing severe to moderate mental illness; which is recovery oriented;
- Support adults with mental illness and children with emotional disturbance in ability to successfully reside in the community with decreasing need to use the emergency department, inpatient facilities, correctional facilities and the criminal/juvenile justice systems.
- Achieve and maintain strong revenue to support county operated programs.
- Prepare the Department for new reimbursement methodologies i.e. value based payments.
- Develop and implement integrated care opportunities for clinic treatment delivery.
- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities;
- Participate in the adult health home to be established in the county, contracting as a provider of care coordination; actively engaging and enrolling persons identified to be in need of health home services.
- Participate in the implementation of a children's health home to include subcontracting for the provision of care coordination services.
- Maintain and develop collaborative working relationships across the health care system within the county and region.
- Maintain a commitment to staff development in evidence based treatment approaches, information technology, and cultural competency.
- The department is charged to be in compliance with the Governors Justice Center objectives of reporting any incidents that may occur in the department that may negatively impact a recipient of services. Our staff is now required to receive clearance to be employed in the department, including fingerprinting and a complete background check under the recently enacted Justice legislation.

A4320 DEPARTMENT OF MENTAL HEALTH

PROGRAM OBJECTIVES:

The Department’s focus is to assure a robust, effective and efficient recovery oriented system of care to address the behavioral health needs of citizens in Rensselaer County. The Department continues to provide programs that meet recipient’s needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of recipients and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department’s objectives include:

- Increase interdepartmental service agreements and service delivery.
- Be an active leader and participant in new service delivery models to integrate care regionally and within the county, for persons of all ages.
- Continue to foster a collaborative environment able to creatively implement system change, with timely response to new funding initiatives.
- Expand outreach/case management capacity through the Health Home structure and revenue.
- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure they maintain quality focused on recovery; are recipient friendly and accessible and are an individualized system of cost efficient care.

MANDATES:

The services provided by this department are mandated under the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

PROGRAM STATISTICS (2015):

OMH Programs

Children’s Clinic	17,650
Adult Clinic	9,352
Outreach	6,299
Advocacy	11,723
Transitional Management Services	1,467
MICA Network	1,827

OPWDD Programs

OPWDD Medicaid Service Coordination	633
OPWDD Care at Home	111

REVENUE APPLICABLE TO THIS PROGRAM:

\$ 6,930,349

A.4320.16201	Mental Health Fees - General	5,149,808
A.4320.16202	Mental Health Fees - MR	252,000
A.4320.16204	Mental Health Fees - Misc.	110,000
A.4320.34901	State Aid - OMH	683,185
A.4320.34902	TFIP Grant	89,368
A.4320.34903	State Aid-NYSOMH - Forensic Grant	301,940
A.4320.34911	State Aid-MR	31,662
A.4320.34921	State Aid - OASAS	19,745
A.4320.34955	NYS - OMH Community Reinvestment	92,641
A.4320.44901	Federal Revenue Sharing - OMH	200,000

A4320 DEPARTMENT OF MENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant to the 2014 - 2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), Personnel Services reflect a budgeted increase of 2.5% over year-end 2016 salaries. This increase has also been applied to all management confidential positions.

Due to budgetary constraints, the following positions are placed in Personnel Service Savings for 2017: Information Processing Technician, Information Processing Specialist, two Mental Health social Workers II, Nurse Practitioner (budgeted for half of the year) and a Staff Psychiatrist.

The request to add two (2) Developmental Disabilities Social work aides has been approved. These positions will expand the Medicaid Service Coordination (MSC) program. The county's MSC program has expanded caseloads in 2015 and 2016 to a point where there is no further capacity in the existing structure. One position is budgeted to begin on July 1, 2017 and the other is scheduled to begin on January 1, 2017. The new positions will be funded by additional program revenue and will not be filled if revenue cannot support the cost.

The request to upgrade a MH Information Assistant to a MH Information Supervisor has been amended to an upgrade of the current position's grade level. This increase in grade reflects the increased responsibilities and workload of the position for Electronic Medical Records and other mandated technology. The increase brings the salary to a more competitive level within the IT field.

The request to increase the hourly rate of a Staff Psychiatrist is approved. The increase is in recognition of the additional duties and responsibilities the incumbent has assumed as Clinical Medical Director. The additional expense is offset by a reduction in the hours of a vacant Staff Psychiatrist, and does not impact tax levy.

"Plus Transfers, Other Codes" represents the department's share of the Human Services Liaison related to the Human Services cabinet and the administration of the County's contract management system.

"Transfers Out" represents the transfer of the cost of a Substance Abuse Specialist, who performs evaluations of persons in receipt of emergency and public assistance, to the Department of Social Services.

"Other Equipment" is funded to purchase computers, mobile devices, scanners, and other technology to further streamline operations and ensure compliance with HIPAA and other mandated rules and regulations.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
Department of Mental Health

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4320 Department of Mental Health						
.1	PERSONNEL SERVICE					
0650	Associate Fiscal Analyst		84,526.00	86,639.00	86,639.00	0.00
0900	Coord of Devel Disability Svcs		63,405.00	65,734.00	65,734.00	0.00
1080	Commissioner Of Mental Health		104,354.00	106,963.00	106,963.00	0.00
1510	Court Consultation Specialist		57,019.00	59,894.00	59,894.00	0.00
1760	Devel Disabil Social Work Aid		85,523.00	166,859.00	166,859.00	0.00
1925	Deputy Commissioner-Clinic		86,051.00	88,202.00	88,202.00	0.00
1927	Dep Commissioner of MH (Admin)		86,051.00	88,202.00	88,202.00	0.00
2035	Director for Children Services		74,656.00	76,799.00	76,799.00	0.00
2036	Director for Adult Services		81,666.00	84,442.00	84,442.00	0.00
2037	Director of Forensic Services		75,740.00	78,253.00	78,253.00	0.00
2340	Dir of Clinical Administraton		81,222.00	0.00	0.00	0.00
2720	Financial Advocate		38,854.00	39,059.00	39,059.00	0.00
2805	Forensic MH Discharge Planner		50,350.00	51,609.00	51,609.00	0.00
3330	Info Processing Technician II		87,054.00	90,051.00	90,051.00	0.00
3600	Information Processing Spec		156,292.00	130,474.00	130,474.00	0.00
3605	Info Processing Specialist II		107,402.00	105,404.00	105,404.00	0.00
4831	MH Information Supervisor		0.00	71,414.00	0.00	0.00
4835	MH Information Assistant		63,309.00	0.00	68,509.00	0.00
4836	MH Information Systems Analyst		46,694.00	47,861.00	47,861.00	0.00
4837	MH Info Systems Analyst II		49,818.00	51,063.00	51,063.00	0.00
4850	Mental Health Social Worker II		400,564.00	407,731.00	407,731.00	0.00
4851	MH S.W. II - Spanish Speaking		56,802.00	58,425.00	58,425.00	0.00
4860	MH Social Worker III		429,038.00	423,831.00	423,831.00	0.00
4870	Mental Health Social Worker I		191,592.00	196,497.00	196,497.00	0.00
4885	MH Coordinator / SPOA C+Y		62,275.00	64,324.00	64,324.00	0.00
4905	MH Site Supervisor		200,654.00	206,171.00	206,171.00	0.00
5180	Coordinator Of MICA		56,530.00	58,214.00	58,214.00	0.00
5630	Personnel Service Savings		(376,844.00)	(363,180.00)	(363,180.00)	0.00
5650	On Call Stipend		26,100.00	26,100.00	26,100.00	0.00
6320	Plus Transfers, Other Codes		20,896.00	22,170.00	22,170.00	0.00
6421	Psychiatric Nurse Pract I		347,026.00	356,100.00	356,100.00	0.00
6422	Psychiatric Nurse Pract II		218,773.00	223,824.00	223,824.00	0.00
6505	Qual Assur & Utiliza Rev Spec		56,766.00	57,943.00	57,943.00	0.00
6660	Registered Professional Nurse		55,145.00	56,524.00	56,524.00	0.00
7045	Senior Office Manager		36,181.00	43,630.00	43,630.00	0.00
7615	Senior Financial Advocate		42,566.00	43,849.00	43,849.00	0.00
7840	Sec To Commissioner Mental Hlt		49,739.00	51,418.00	51,418.00	0.00
7900	Staff Psychiatrist		824,430.00	835,657.00	835,657.00	0.00
7911	Staff Psychologist		138,149.00	113,241.00	113,241.00	0.00
8025	Telephone Receptionist		33,309.00	34,142.00	34,142.00	0.00
8060	Temporary Services		20,000.00	20,000.00	20,000.00	0.00
8880	Transfers Out		(135,040.00)	(92,685.00)	(92,685.00)	0.00
9650	Substance Abuse Specialist		63,556.00	65,734.00	65,734.00	0.00
TOTAL	PERSONNEL SERVICES	3,598,884.74	4,298,193.00	4,398,582.00	4,395,677.00	0.00
.2	EQUIPMENT					
02100	Furniture	3,565.95	12,000.00	12,000.00	12,000.00	0.00
02400	Other Equipment	19,363.06	58,275.00	144,625.00	144,625.00	0.00
TOTAL	EQUIPMENT	22,929.01	70,275.00	156,625.00	156,625.00	0.00
.4	CONTRACTUAL					
04010	Travel	25,953.33	24,000.00	24,000.00	24,000.00	0.00
04100	Printing	7,799.14	7,000.00	1,000.00	1,000.00	0.00
04150	Postage	3,943.45	9,000.00	400.00	400.00	0.00
04200	Insurance	25,364.56	21,000.00	29,200.00	29,200.00	0.00
04300	Telephone	46,362.56	47,000.00	25,000.00	25,000.00	0.00
04400	Repairs	139.89	8,000.00	8,000.00	8,000.00	0.00
04420	Maintenance	18,630.04	106,750.00	20,000.00	20,000.00	0.00
04450	Rental - Equipment/Maintenance	82,683.78	93,472.00	102,461.00	102,461.00	0.00
04480	Maintenance In Lieu of Rent	174,437.00	166,089.00	60,000.00	60,000.00	0.00
04500	Special Departmental Supplies	67,668.92	60,000.00	70,000.00	70,000.00	0.00
04520	Dues	8,817.00	11,623.00	12,328.00	12,328.00	0.00
04540	Publications	443.43	800.00	800.00	800.00	0.00
04550	Office Supplies	10,820.44	14,000.00	14,000.00	14,000.00	0.00

HEALTH
Department of Mental Health

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4320 Department of Mental Health (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04560	Training	4,947.98	26,700.00	26,700.00	26,700.00	0.00
04800	Contractual Agency	75,012.20	137,850.00	67,850.00	67,850.00	0.00
04900	Professional Services	48,575.76	52,600.00	50,000.00	50,000.00	0.00
04980	Computer Services	306,345.15	430,764.00	306,148.00	306,148.00	0.00
04990	Purchased Services	0.00	55,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	907,944.63	1,271,648.00	817,887.00	817,887.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,445,735.24	1,648,771.00	1,672,666.00	1,672,666.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,445,735.24	1,648,771.00	1,672,666.00	1,672,666.00	0.00
TOTAL	DEPARTMENT OF MENTAL HEALTH	5,975,493.62	7,288,887.00	7,045,760.00	7,042,855.00	0.00

A4320 HIT.2016 - Department of Mental Health

.2	EQUIPMENT					
02400	Other Equipment	0.00	48,540.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	48,540.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	1,310.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	1,310.00	0.00	0.00	0.00
TOTAL	HIT.2016 - DEPARTMENT OF MENTAL HEALTH	0.00	49,850.00	0.00	0.00	0.00

A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION

DEPARTMENTAL FUNCTIONS:

This code has traditionally funded Community Support Services (CSS) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County's CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. In 2015, the On-Site Rehabilitation Unit visited clients throughout Rensselaer County and provided 2,535 units of service

In addition to serving persons covered by Medicaid, the Adult Care Coordination Program serves the severe and persistently mentally ill, who are not covered by Medicaid. This funding underwrites the cost of care coordination services for this Non-Medicaid population. The program has the capacity to serve up to 60 persons meeting the criteria at any given time.

The Adult Home Care Coordination program generates revenue for care coordination services delivered to persons residing in adult homes who have a severe and persistent mental illness. In September 2014, by directive of NYS OMH, the program became a subcontractor of care coordination services within the Health Home structure through Capital Region Health Connections of Samaritan Hospital. Services will continue to be dedicated to this focus population located at the Adult Homes of Fawn Ridge and Troy Adult.

The On-Site Rehabilitation Unit attached to the Adult Home Care Coordination program and funded 100% through OMH, will continue to serve persons residing in Adult Homes within Rensselaer County, providing residents experiencing mental illness with activities which foster recovery and wellness.

The Adult Care Coordination program has been a subcontracted downstream provider for the Capital Region Health Connections Health Home since May 2013. Medicaid revenues for this service demonstrate a steady increase. Per the Health Home's contract with Rensselaer County (and all of the care coordination program's serving the Health Home) three percent (3%) of the revenue is paid to the Health Home as an administrative fee. Steady referrals for this service are anticipated to continue, and will likely result in further need to expand. In 2016, NYS Mandated Managed Care for the majority of the fee for service Medicaid recipients in upstate New York; referred to as the behavioral health benefit, Health and Recovery Plans (HARP). NYS Department of Health has stated that all HARP enrollees will have a designated Health Home Care Manager to oversee their health benefits. The target population is those with serious mental illness/substance use disorder diagnoses.

In December 2016, the New York State Department of Health (NYS DOH) plans to implement Health Homes to serve children and youth with severe emotional disturbances. The County's current targeted case management program, serving these youth, will then become a subcontractor of care coordination services for 1-3 health homes designated to serve the county. Medicaid reimbursement rates for this service have been set by New York State, however to date there is no ability to forecast the revenue for the program due to the need to establish acuity rates for each client currently being served. NYS DOH has not provided any mechanism for programs to obtain the acuity score from the state. Rensselaer County will be a subcontract provider of care management services for all three Health Homes designated by NYS DOH to serve children and youth in the county. Each Health Home will have a separate contract and administrative rates. The NYS design for children's Health Homes intentionally allows for family choice of Health Home and care Management Agency; the Department intends to be positioned to provide care management via the Child and Youth Care Coordination Program in manner that assures family choice and continuity of care.

PROGRAM OBJECTIVES:

- Deliver community based care coordination services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.
- Increasing community tenure and reduce recipient's reliance on emergency services, avoidable inpatient admissions/readmissions, extended inpatient admissions; institutional placements; or incarceration.
- Provide care coordination services which integrate behavioral and physical health care through individualized care plans targeted to promoting preventative health care, and ongoing monitoring and treatment of chronic co-occurring physical and behavioral health conditions.
- Promote wellness and recovery by assisting individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.

A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION

PROGRAM OBJECTIVES (CONTINUED):

- Decrease utilization of residential care for children by providing community supports for the child and family.
- Promote wellness and increase resiliency for children and youth experiencing severe emotional disturbance and needed physical health care via an integrated care plan.

PROGRAM STATISTICS (2015):

Care Coordination Adult Unit (Non Medicaid)	117
Care Coordination C&Y Unit (ICM)	282
Care Coordination Adult Unit (Medicaid)	3,654
Care Coordination C&Y Unit (SCM)	714
PPHA (On-Site Rehabilitation)	2,535

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 3,026,347**

A.4321.16208	Health Home Fees - Care Coordination	\$ 2,077,807
A.4321.34951	Mental Health - CSS	948,540

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees.

Funding for vacant Care Coordination positions is included as the department plans for future expansion should the need arise and revenue support. The positions will remain vacant if revenue increases are not achieved.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels

HEALTH
MH - Community Support and Care Coordination

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4321 MH - Community Support and Care Coordination						
.1	PERSONNEL SERVICE					
2038	Dir of Adult Care Coordination		74,118.00	76,084.00	76,084.00	0.00
4850	Mental Health Social Worker II		113,060.00	116,712.00	116,712.00	0.00
4860	MH Social Worker III		53,598.00	0.00	0.00	0.00
4881	MH Care Coordinator I		243,904.00	248,052.00	248,052.00	0.00
4882	MH Care Coordinator II		349,771.00	359,022.00	359,022.00	0.00
4883	MH Care Coordinator III		681,985.00	680,222.00	680,222.00	0.00
4884	MH Adult Home Care Coordinator		60,436.00	61,947.00	61,947.00	0.00
4900	MH Social Worker Aide		82,497.00	80,429.00	80,429.00	0.00
5630	Personnel Service Savings		(51,784.00)	0.00	0.00	0.00
5650	On Call Stipend		28,800.00	28,800.00	28,800.00	0.00
6120	Program Associate		60,757.00	62,728.00	62,728.00	0.00
6660	Registered Professional Nurse		62,577.00	56,524.00	56,524.00	0.00
7045	Senior Office Manager		43,023.00	45,513.00	45,513.00	0.00
8580	Vocational Rehabilitation Coun		59,663.00	61,341.00	61,341.00	0.00
TOTAL	PERSONNEL SERVICES	1,478,580.96	1,862,405.00	1,877,374.00	1,877,374.00	0.00
.2	EQUIPMENT					
02100	Furniture	501.60	12,000.00	0.00	0.00	0.00
02300	Automobile	0.00	40,000.00	40,000.00	40,000.00	0.00
02400	Other Equipment	0.00	10,500.00	9,600.00	9,600.00	0.00
TOTAL	EQUIPMENT	501.60	62,500.00	49,600.00	49,600.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04011	Travel (Alt #1)	7,852.54	25,000.00	25,000.00	25,000.00	0.00
04050	Automobile Maintenance	13,904.29	22,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	5,391.66	15,000.00	0.00	0.00	0.00
04100	Printing	652.00	750.00	0.00	0.00	0.00
04101	Printing (Alt #1)	1,416.00	1,500.00	0.00	0.00	0.00
04200	Insurance	1,860.40	2,500.00	2,800.00	2,800.00	0.00
04300	Telephone	31,758.15	40,000.00	33,000.00	33,000.00	0.00
04481	MILR (Alt #1)	10,979.00	18,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	10.00	400.00	400.00	400.00	0.00
04501	Spec Dept Supplies (Alt #1)	981.54	1,800.00	1,600.00	1,600.00	0.00
04550	Office Supplies	60.15	200.00	100.00	100.00	0.00
04551	Office Supplies - (Alt #1)	1,433.44	2,300.00	2,100.00	2,100.00	0.00
04560	Training	1,530.00	10,254.00	10,254.00	10,254.00	0.00
04700	Program Expenditures	191,346.75	214,568.00	214,568.00	214,568.00	0.00
04900	Professional Services	79,958.80	88,482.00	68,482.00	68,482.00	0.00
04980	Computer Services	0.00	0.00	25,000.00	25,000.00	0.00
04990	Purchased Services	0.00	24,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	349,134.72	467,754.00	383,304.00	383,304.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	695,323.94	799,520.00	805,946.00	805,946.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	695,323.94	799,520.00	805,946.00	805,946.00	0.00
TOTAL	MH - COMMUNITY SUPPORT AND CARE COORDINATION	2,523,541.22	3,192,179.00	3,116,224.00	3,116,224.00	0.00

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health service delivery system to address the needs of three disability groups - the mentally ill, developmentally disabled and chemically dependent persons. Nonprofits are essential resources in the behavioral health services delivery system in Rensselaer County. They are community partners helping provide critical services and programs to individuals of the three disability groups. Through a network of community-based, nonprofit agencies, recipients are linked to a wide range of services in convenient locations throughout Rensselaer County. With the shifting of state aid to Medicaid by New York State, the County LGU is still charged with the responsibility of providing fiduciary and programmatic oversight to several agencies operating programs that are no longer directly receiving funding through the county. These agencies include Northeast Career Planning, NYSARC – Rensselaer County Chapter and some services of Samaritan Hospital.

The Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies collaborate closely with the county to identify needs while coordinating and providing comprehensive and integrated services and support to recipients with mental illness, developmental disabilities and substance use disorders. Strategically, the Department uses a continuum of care approach for serving recipients. This approach centers on the use of prevention, education and intervention for the coordination of treatment and recovery programs offered to recipients.

The County, as the LGU, distributes State funds to sub-grantee agencies. In this role, the County is ultimately responsible and accountable for providing fiduciary, regulatory and programmatic oversight to contract agencies funded by the County with State and Federal dollars. Funding through NYS Office of Mental Health (OMH), NYS Office of People with Developmental Disabilities (OPWDD) and the NYS Office of Alcohol and Substance Abuse Services (OASAS), require pass through funding to flow through nonprofit agencies.

PROGRAM OBJECTIVES:

The Department of Mental Health contracts with area community-based, nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with brief service and program descriptions follow:

Adult Home Court Ordered/Nursing Homes: OMH awarded Rensselaer County \$600,000 for Adult Home court ordered/Nursing Home community resettlement. The funding will be used to relocate mentally ill persons into community housing from adult homes. The county is awaiting direction from NYS OMH regarding resettlement plans. When the instructions are received the funding will be issued through Request for Proposals from the various housing agencies operating in the region. The LGU has consistently advocated for the ability to access these funds for RFP to develop this much needed housing. To date NYS OMH has not permitted the county to release RFP for development.

OASAS - Halfway House: A 22-bed community residential facility, operated by the Addictions Care Center of Albany, Inc. (ACCA) whom took over operations from 820 River Street, Inc. offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. The residence offers supervision 24hrs/day seven days a week and 75% of the clients are from Rensselaer County. Average length of stay is 3 to 6 months and clients are referred back to their home county upon successful completion of treatment. The Addictions Care Center of Albany took over the management of 820 River Street, Inc. under the direction of NYS – Office of Alcohol and Substance Abuse Services.

OASAS funds are used for personnel services and operational expenses necessary for providing case management services and round-the-clock supervision. Recipients may access case management services, engage in outpatient employment and vocational services, receive assistance in job and housing placements. The units of services projected for 2017 remain stable at 7,227.

Funding was amended by OASAS to reflect changes in the federal eligibility for the Supplemental Nutritional Assistance Program (SNAP).

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter: ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening the community's capacity for the successful and full integration of persons with disabilities into community life and workplace environments. Since 2011, the funding for all ARC programs has been converted by OPWDD to Medicaid payments. This agency is still required to report programmatically and fiscally to the County by OPWDD.

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

The ARC has now entirely moved programmatically into the HCBS Waiver Pre Vocational Services from the former Sheltered Workshop Program Model. This program provides services and experience to participants with the goal of increasing participants work skills. The program teaches prevocational skills with work in task orientation, coordinator skills, adjusting to work conditions, and/or counseling. In addition, individuals with intellectual disabilities are taught prevocational skills, work experiences, work stamina, dealing with co-workers, attention to task, responding to supervisor instructions, and adjusting to work conditions.

Clients will be allowed to move into retirement, some will be eligible to move into competitive employment and others will explore other options. More individuals will be moved into other program models in 2017. This program funding through Medicaid is slated to end in 2020.

In addition the ARC operates recreation and respite programs to provide recreation and transportation to and from for approximately 25 adolescents and adults. The Recreational program operates Monday to Thursday, with occasional Saturdays. Summer Camp runs for 7 weeks (July-August) with campers ages 5-21.

Commission on Economic Opportunity (CEO) for the Greater Capital Region, Inc.: The Family Support Service program at CEO will employ two parent advocates to provide case management to the families of children exhibiting social, emotional, and behavioral concerns. There are numerous types of Family Peer Support that the program provides; outreach and information, engagement, transition and bridging support, self-advocacy, self-efficacy, empowerment, community connections and natural supports, parent skill development, and promotion of effective Family-Driven practice

The program will provide systems advocacy and also serve as a liaison between parents/caregivers and service providers, especially, but not limited to, the special education field. Case management will also include supportive services, referrals and linkage, working collaboratively to enhance the family capacity that will support the growth and development of all family members. The Family Peer Advocates attend a number of meetings in partnership with the families, such as CSE, school and probation meeting scheduled with the families. Family Support Services works to partner with the family to assist them in fulfilling their responsibility to maintain a positive environment for their children, including internal and external referral and linkage, as well as transportation. The program will also convene Wit's End support groups for parents/caregivers and work to coordinate the support services necessary to remove the barriers to attendance, which may include, but are not limited to, child care, transportation, and food. The Parent Advocates will provide consumer representation on committees related to the mental health network (such as SPOA). Staff will lend assistance at the Rensselaer County Mental Health Clinic, providing advocacy, linkage, services and assistance in the completion of satisfaction surveys on site.

Parent Advocates will provide consumer representation on committees related to the mental health network. Staff will lend assistance at the Rensselaer County Mental Health Clinic, providing advocacy, linkage, services and assistance in the completion of satisfaction surveys on site. Units of service for 2017 are projected at the same level as 2016 at 3,293.

Note: The LGU is currently in conversations with NYS Office of Mental Health – Hudson River Field Office to move funds within the funding code for Family Support Services which would increase parent advocacy services and decrease respite services. A final plan of funds distribution has not yet been approved by NYS OMH. Consequently the 2017 Budget may be amended to include a funding increase to CEO for this service.

Joseph House and Shelter Inc.: *Supported Housing Program:* The Lansing and Hill Street Inns provide an affordable and stable housing option for people who are reluctant or unable to participate in structured programs or more restrictive environments. Residents pay rent equal to 30% of their income (primarily SSI). Tenants at the Inns are seriously, persistently mentally ill men and women with histories of chronic homelessness. Most Inn tenants are dually diagnosed with active alcohol and/or substance abuse problems. On-site support services are provided to ensure that problems can be anticipated and identified quickly, intervention strategies can be pre-planned, and participants can develop skills for daily living and increased independence. Core services provided by the Inns include outreach, coordinated care management, entitlement advocacy, basic life skills assistance, referral to treatment programs, health care, and legal services.

Supported Housing funding will be used to deliver case management and supportive services to a minimum of 20 persons with a serious and persistent mental illness, 14 chronically homeless adults with co-occurring disorders residing at the Lansing Inn located at 596 Second Avenue and 5 eligible persons residing in scattered sites. Units of service for 2017 are projected to be 9,240

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

Homeless Mentally Ill Chemical Abusers (MICA) Case Management: Funding will be used to deliver case management, care coordination, supported and wrap around services to tenants of the Lansing and Hill Street Inns who are dually diagnosed with a severe and persistent mental illness and substance abuse and have histories of chronic homelessness. Safe, supported and subsidized housing that is staffed 24/7 is available to the residents. Units of service for 2017 remain consistent with the program goal of 6,000 units of service.

The Homeless Outreach program provides identification, support and housing for homeless and chronically homeless adults with disabilities who are living in places not intended for human habitation or have no permanent address or are living in substandard and unsafe housing throughout the county. Additionally this program provides identification and provision of legal services to adults and families with children who are homeless and/or at high risk of homelessness. Outreach legal services can include eviction prevention, SSI/SSD determinations and applications, DSS fair hearings, etc. Legal Services are provided through a sub-contract with the Legal Aid Society of NENY. Units of service in 2017 is projected at 2,900, based upon OMH funding guidelines.

Mental Health Empowerment Project (MHEP): MHEP is a not-for-profit peer run organization that promotes self-help, peer support, advocacy and recovery for recipients of mental health services. OMH funds the Empowerment Exchange operation for activities held on behalf of recipients and related services. The Exchange operates a Peer Support Line, offers individual and systems advocacy services, as well as provides self-advocacy skill building.

MICA Contract Program: This program is funded by OMH and provides support for people with dual diagnosis by providing 1:1 peer support and through developing and sustaining dual recovery self-help groups in the community and in the Samaritan Inpatient Unit. A goal of 17 units of service in 2017 reflects the anticipated units of service for this program.

Advocacy Contract: MHEP provides one to one advocacy, self-advocacy, housing advocacy, and community/ systems advocacy helping recipients learn their rights and responsibilities in the Mental Health system, organize tenants associations at housing complexes, and bring a peer perspective into policy making and development of new projects. Projected units of service for 2017 are anticipated to be 1,080 units.

Drop In Center: MHEP's Empowerment Exchange offers skill building activities and education to health professionals and people in recovery on the concept of self-help, mutual support, and recovery. Here they seek to help individuals connect with their personal power and develop and strengthen their own identities. In 2015, MHEP expanded the means of providing peer to peer support through participation in the Probation Department's peer initiative; this collaboration will continue in 2017. Units of service are projected to remain level at 6,134.

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining forensic involved county residents who do not have the capacity to stand trial as patients within State operated OMH or OPWDD facilities. The average daily cost ranges from \$750 to \$1,800 per day. Rensselaer County is required to pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula. The department through collaborative work with the District Attorney's Office, the Public Defender's Office and the judicial system has been highly successful in the diversion of the placement of persons into the state OMH/OPWDD. The RCDMH Director of Forensic Services has reported the potential of three inmates in need of this service in 2016/2017.

Northeast Career Planning (NCP) – The Workshop: NCP receives funding from NYS OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and integrated employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA recipients. NCP programs are designed to improve life quality of mentally ill; developmentally disabled persons and MICA recipients by helping them live more independently through obtaining and retaining employment. NCP provides necessary supports for individuals to engage in successful work experiences and succeed in educational settings. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program. Due to the loss of Unified Services funding to the county several years ago the county is required to match 50 % for the OPWDD funding.

Long Term Sheltered Employment (LTSE) of NCP: Long Term Sheltered Employment (LTSE) program offers participants who have never worked before, or have had unsuccessful work histories, the opportunity to learn valuable work skills in a safe and nurturing work environment. While in program, staff assists and trains individuals in the areas of adapting to a work routine, following directions, conflict resolution and appropriate work habits needed to be successful in employment. The sheltered workshop provides them an opportunity to earn a paycheck and to feel good about their accomplishment. When individuals have met their vocational goals, and feel ready to accept the challenge of competitive employment, staff supports them in achieving this

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

goal. Units of services generated in 2015 were 476 and are projected to remain stable in 2017 under the unit definition established by OPWDD for this program.

Innovative Vocational Expansion Program of NCP: Program participants are young adults ages 14-21 with a severe emotional disturbance or psychiatric disability. The program is designed to expose young adults to the world of work and to provide them with integrated employment, further training, education and access to community resources that will assist them in their transition to the adult world. NCP expects to maintain the same level of services in 2017 at 288.

Vocational Program of NCP: This program, funded by OASAS and VERSA, provides a full array of vocational services to consumers enrolled in addiction treatment, including assessment, career exploration, job seeking skills development, job placement, retention, and follow up services. The program also provides linkages with other appropriate services (VESID, EOC, BOCES, etc.) on an as needed basis. All consumers must be enrolled in an addiction treatment program and actively addressing their addiction in order to receive services.

Supported Education of NCP: The supported education program is geared towards individuals diagnosed with severe and persistent mental illness. While the program serves consumers 18 and older the majority fall in the 30 to 45 year-old range and many carry a diagnosis of schizophrenia or schizoaffective disorder. Supported Education assists participants to develop the skills, resources and supports necessary to be successful in their academic environment. The program expects that 90 percent of students will be enrolled at an educational institution and will participate in one or more services or organizations outside the classroom. A total of 25-30 consumers are expected to receive supported education services per year. Projected units for 2017 remain the same at 2,324.

In 2012, NCP converted some of their OMH funding to a licensed limited PROS model and will be reimbursed through Medicaid funding for vocational programs. Supported education programs continue to be funded through the county as pass-through funding.

Capital Region Child and Adolescent Mobile Team operated by Parsons Child and Family Center: CRCAMT services are designed to provide emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. Funded with OMH reinvestment funding, this unit works to keep children in the community and to avoid more expensive hospitalization. The goal is to accomplish crisis resolution expeditiously and with the least disruption to the child and family as possible. When clinically appropriate, the team strives to avoid admission to a higher level of care. CRCAMT provides telephone and/or mobile response to families in the three counties it services, Monday through Friday from 11:00 AM to 9:30 PM. In 2013 RCDMH acquired additional funding for CRCAMT to have an embedded crisis evaluator at the RCDMH county operated MH outpatient clinic in order to improve diversion of avoidable Emergency Department crisis evaluations. CRCAMT emphasizes the use of ecological, strengths based family approach to assessment and intervention. The team focuses on prioritizing the most pressing needs and on improving communication and problem solving skills. This program provides linkages to other, more or less intensive services in the community including access to a new crisis respite bed service. This new crisis bed service is adjunct to CRCAMT and has been developed with new 2015 NYS OMH funding received by Rensselaer County on behalf of all three counties. These beds are utilized to divert children and youth from high cost avoidable inpatient psychiatric admissions.

Regional Adult Mobile Program (RAMP) operated by Parsons Child and Family Center: In 2015, Rensselaer County was able to secure new funding through NYS – Office of Mental Health in collaboration with 4 other counties to provide a regional Adult Mobile Unit for high risk adults who are: recently discharged from state operated psychiatric centers, forensic state prison release and/or under Assisted Outpatient Treatment (AOT) order; and expanded to high utilizers of emergency department services and AOT alumni. The thrust of this service is to divert avoidable emergency department crisis evaluations; divert avoidable psychiatric inpatient admission/readmission and assist providers in maintaining persons in community settings. The introduction of a Mobile Crisis response to the service continuum is intended to make a positive impact in the reduction of unnecessary Emergency Department (ED) evaluations and resultant avoidable inpatient admissions for both Article 28 and 31 hospitals. In addition, the team is to be mobilized for priority response to persons discharged from State Psychiatric Centers and Acute psychiatric inpatient admission for a period of six months following the discharge. This unique facet of team responsibility assists each county in working to reduce their respective state psychiatric center census. Discussions between Rensselaer, Saratoga, Schenectady, and Warren-Washington Counties indicate adult behavioral health providers and community stakeholders have identified the regional need for this service. Recent criminal justice system sequential mapping exercises, conducted in both Rensselaer and Schenectady County, have identified adult mobile crisis response as a gap in the system of care. In addition, all five counties are active participants (some as sub-contracted providers of care coordination services) in the health home networks of care which includes a commitment to decrease avoidable ED evaluations and inpatient admissions. Rensselaer County

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

volunteered to be the lead county in this project and has received the funding for the entire project to manage. The program was launched in October 2015 and is being positioned to become a contracted entity via Managed Care Organizations to receive Medicaid reimbursement as a new State Plan Amendment Service. We are anticipating, based upon information from NYS-OMH, that funding will remain intact through 2018.

Rehabilitation Support Services, Inc. (RSS): In 2014, Rensselaer County Department of Mental Health issued a request for proposal with new funding from NYS OMH and RSS was identified as the successful provider to our request. The agency agreed to provide support and services for 7 supported housing beds in collaboration with the RCDMH housing Single Point of Access (SPOA); whom will determine eligibility for these beds. RSS provides a minimum one hour per week of face-to-face services with staff being accessible by phone, text and e-mail. RSS provides assistance to clients to enroll into Health Home Care Management if they are eligible. RSS has apartments throughout Rensselaer County and will be eligible to clients based on affordability and located where the individuals desire to reside.

Samaritan Hospital: Samaritan Hospital continues to run an Outpatient Clinic that provides short-term care, and long-term care, and counseling services. The clinic objectives include stabilization of psychiatric symptoms enabling successful management within the community and patient safety. In addition, Samaritan Hospital operates a Mental Health Crisis service providing a safe, caring evaluation to reduce acute psychiatric disturbances; developing an appropriate treatment plan for each patient. In 2015, Samaritan converted their continuing day treatment program to the Personalized Recovery Oriented Services (PROS) with clinical services under the NYS – Office of Mental Health guidelines. This model allows recipients a path towards independence by developing strengths and skills that will assist recipients achieve their life goals. PROS services are available for adults 18 years of age or older with a diagnosed psychiatric illness or co-occurring psychiatric illness and addictive disorder. The goals for this program is to establish and secure safe housing, returning to work/school, volunteering, building a support network and decreasing costly hospitalization and emergency room visits.

St. Anne Institute: St. Anne Institute (SAI)/Rensselaer County Department of Mental Health (RCDMH) Specialized Treatment Program is collaboration funded by the Commissioner's performance monies from New York State Office of Mental Health. The SAI/RCDMH Specialized Treatment Program provides services to families with children and adolescents who have engaged in sexually abusive, coercive, and/or sexually inappropriate behavior. Best practice recommends that youth with sexual behavior problems should be served in community based services. Because of the sexual nature of their behavior these youth are frequently excluded from traditional child welfare or juvenile justice services.

Referrals for families with children and adolescents who are experiencing sexual behavior problems can come from anywhere in Rensselaer County. The most frequent source of referrals is Rensselaer County Family Court and Rensselaer County Juvenile Probation. Referrals are also received from Rensselaer County Mental Health, START Children's Services, town courts, schools and families sometimes self-refer.

St. Catherine's Center for Children: RCDMH contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative.

The department refers families to St. Catherine's Family Support Services to provide the family with respite services for relief from the intense demands of raising a child with social, emotional and/or behavioral disabilities through therapeutically based supervised contact. These respite services are available during the day, evenings, or weekends. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. Units of service for 2017 are projected to remain at 1,600, per OMH guidelines.

Through the Coordinated Children Services Initiative (CCSI), St. Catherine's supports families whose children have special emotional, behavioral, or mental health needs by using strengths based, individualized care approach. Services will be delivered using an approach that offers respite care and skill building in a community based setting so that recipients may remain at home with their families.

Note: The LGU is currently in conversations with NYS OMH HRFO regarding the Family Support Service funding for Rensselaer County. NYS OMH has requested the county to increase funds to expand the parent advocacy program contracted for with CEO, and decrease funding for respite to St Catherine's. No final plan has been approved to date. Consequently, the 2017 Budget may be amended to reflect final changes for both agencies.

Unity House of Troy, Inc.: Rensselaer County funds Unity House for programs that provide service coordination, promote self-sufficiency and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

Unity House Children and Youth Services offer a continuum of programs and services for children and youth from birth to 13 through their Sunshine Preschool. The Special Needs Preschool Program specifically serves children ages 18 months to five years old. Funded by OPWDD, this program provides quality affordable daycare and speech, language and hearing evaluations to children with special developmental and educational needs. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program and the elimination of Unified Services funding requiring a 50/50 match to receive funding.

In its activities center, Unity House provides Employment and Training Services (ACE, ENCLAVE, & OISE) to assist adults with serious psychiatric illnesses and/or have very limited employment skills and experience to find and maintain employment. Their illnesses create significant challenges in finding employment. Services provided include readiness training and skills assessment, the development of individual employment goals, and help finding and retaining both competitive employment and employment in a supportive environment such as the Unique Boutique, a Unity House work crew or with employers in the community who work with the agency. A PROS license was issued to Unity House by NYS OMH (implemented on 10/1/15), funding for these programs is eliminated due to the conversion to PROS and Medicaid reimbursement. Funding for his program was discontinued in 2016.

Advocacy Services case management is provided to young adult consumers who were not living in a Unity House residential program but who need support and advocacy. Services provided include: assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance which are intended to prevent crisis and expensive hospitalizations. Projected units for 2017 remain stable at 4,860.

Mentally Ill Chemically Addicted Services (MICA) case management services are provided for MICA consumers who are not living in a Unity House residential program but who need support and advocacy. Services provided include: assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance. Projected units for 2016 remain stable at 1,522.

In 2014, funding was reallocated partially from Unity House's transportation program to fund a Nursing program. In 2015, the allocation was increased from \$30,000 to \$60,000 which will allow Unity House Inc. to be able to offer to eligible Health Home and/or MRT Supported Housing Clients; Nursing services to assist them to remain in the community and avoid more costly emergency room treatment and/or hospitalization.

Unity House's Supported Housing/Housing Stipend Programs offers a variety of Supported Housing Services, with a combination of rental assistance and case management services provided to people living at their Community Residences (42 beds) and in scattered sites (72 beds) throughout the community.

Permanent housing assistance includes rental assistance and support services provided to adults with mental illness, people living with HIV/AIDS and people who are homeless or at risk of homelessness. Services are delivered based on consumer choice, allowing them to define their needs and receive flexible, individualized services. Consumers choose the location and frequency of meetings with their case managers and define their own goals. Consumer services include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Projected units of service is 29,079 and reflects the transfer of a long term bed from Joseph House to Unity House in 2016 as advised by NYS – OMH to meet program guidelines. In addition, the agency is projecting 790 units for Supported Housing Community Services supportive services.

Through the Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Projected units of service for 2017 remains the same at 242.

Unity House also received funds to provide housing to discharge ready individuals from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2017 Budget with OMH funds. These beds are funded through OMH under the MRT Supported Housing beds funding stream.

These housing programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

Health Home Non-Medicaid Care Management & Health Home Care Management Service Dollars provides a comprehensive care management to help consumers with high end needs to navigate their psychiatric and physical service needs. Services are designed

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

to increase communication between mental health and/or medical providers to ensure effective communication and care. This program assists consumers to link with services and providers to maintain preventive health services and reduce emergency room utilization and inpatient hospital stays.

YWCA of the Greater Capital Region, Inc.: OMH funds help cover the cost for a supported housing case manager that assists seven residents with serious and persistent mental health issues, with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding also helps provide the Y's Women in Transition Program with Peer Advocate staff that provides oversight of the programs 14 women and children recipients who are homeless. These 14 women are also supported by all YWCA staff and there is an afterhours emergency plan in place including a YWCA Housing staff member on call. The projected units for 2017, per OMH guidelines, are 5,749.

The YWCA Woman in Transition (WIT) program provides a structured learning environment with oversight provided by the peer counseling staff. There is a mandatory weekly meeting for all program participants, a curfew and daily chores. Participants are also required to maintain two community resource connections which can include, but are not limited to, employment, substance abuse treatment, mental health treatment, parenting classes, parole, probation, Roarke Center Re-entry Program. Potential WIT residents are generally referred to the YWCA-GCR by a number of agencies and providers such as: homeless shelters, transitional shelters, substance abuse treatment facilities, mental health treatment facilities, NYS prison system, County Jail, parole, probation, agency or self-referral.

Youth Department – Rensselaer County Unified Family Services: The Rough Riders program was initiated in 1995 in response to a need seen in Rensselaer County to provide young people with a work experience along with job training. The program is open to youth aged 14 through 18 and runs for four to six week sessions during the summer. The goal of the Rough Riders is to give youth a positive first work and community service experience with enough training and skills building to successfully attain other jobs in the future. Recipients divide their time equally between work on conservation projects and vocational training. Conservation projects might include gardening, landscaping, trail building, bridge building and carpentry. Training includes job skills development, resume writing, team building, leadership development, tool and work safety, first aid training and environmental education. Youth are involved 100% in each project, from the initial planning process to selecting proper tools and methods to successfully carrying out each project. Participating in the Rough Riders program gives youth a sense of community, personal accomplishment and confidence, knowledge of their local environment and their relationship to it, and respect for themselves and others.

The Rough Riders Program takes place on-site at the Dyken Pond Environmental Education Center. The Center is a Rensselaer County owned and operated public park in Grafton, New York. This 500-acre park is an environmental study site as well as a recreational area. There are six miles of hiking trails along with a 200-acre lake for fishing and boating. The Center serves over 5,000 children and families each year in educational programs and has a yearly visitation of 15,000.

The Rough Riders is funded primarily by Rensselaer County along with the Friends of the Dyken Pond Center, a separate, not-for-profit organization. Through the Office of Mental Health, under Youth vocational funding, The Department of Mental Health is able to provide funding in the amount of \$21,675 to this program operated by this department.

Drug Prevention – Roman Catholic Diocese of Albany (RCDA):

In Rensselaer County the Catholic School Office is planning to work in four schools St. Augustine, St Jude, Sacred Heart, and Catholic Central High for the school year 2016/17. Within those four schools Too Good for Drugs and Violence will be taught in about 26 classrooms ranging from kindergarten through 9th grade, for a total of about 461 students. All Rensselaer Catholic schools (five listed above as well as St Mary's Academy) will also receive training in the RULER Approach, an emotional literacy program supported by Yale. Creating a space that a child feels safe, respected, and cared for diminishes maladaptive behavior and enhances academic performance among students. This is an evidence based systemic program will be used to address emotional health needs of students, teachers, and families.

A4322 MENTAL HEALTH CONTRACTED SERVICES

REVENUE APPLICABLE TO THIS PROGRAM:

\$5,095,075

Revenues are estimated based upon recent funding letters provided to the department from OMH, OPWDD and OASAS. These agencies also allow the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end in the event a program is underperforming.

<u>CODE</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
A.4322.34904	Unity Supported Housing	\$732,257
A.4322.34905	Joseph's House Supp Housing-SA	\$332,106
A.4322.34907	Unity Crisis Residence	\$22,076
A.4322.34908	Joseph's House Outreach Program	\$10,640
A.4322.34914	Unity Sunshine School	\$33,283
A.4322.34915	Workshop, Inc. (MR)	\$152,922
A.4322.34916	Troy-YWCA Supported	\$138,500
A.4322.34919	Unity House SCM Program	\$68,681
A.4322.34928	OASAS Residential	\$206,094
A.4322.34930	OMH Vocational Program	\$58,862
A.4322.34932	Parsons Mobile C&Y Crisis Unit	\$152,566
A.4322.34935	Family Support Services (OMH)	\$215,199
A.4322.34936	OMH Advocacy Support Services	\$170,509
A.4322.34940	Unity House Nursing	\$63,397
A.4322.34943	OASAS-Employ & Voc Training	\$202,459
A.4322.34945	Joseph's House-MICA Homeless	\$101,067
A.4322.34949	St. Anne's Commissioner's Pool	\$156,784
A.4322.34952	Workshop, Inc. (CSS)	\$117,718
A.4322.34956	Coordinated Children's Service Initiative (CCSI)	\$32,214
A.4322.34958	Unity House - TFIP Grant	\$48,760
A.4322.34968	MHEP - Consumers Program	\$512,846
A.4322.34969	MHEP - Consumer MICA Program	\$3,399
A.4322.34971	Drug Prevention - RCDA	\$27,314
A.4322.34972	Adult Home Housing	\$281,928
A.4322.34973	Rehabilitation Support Services, Inc. (RSS)	\$66,711
A.4322.34974	Parsons Adult Mobile Crisis	\$1,000,191
A.4322.34975	Samaritan Hospital PROS	\$201,488
A.4322.34976	Unity House – PROS	\$102,828

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

HEALTH
MH - Contracted Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4322 MH - Contracted Services						
.4	CONTRACTUAL					
04828	Unity Sunshine School	31,555.00	33,283.00	33,283.00	33,283.00	0.00
04829	The Workshop Inc.	147,708.00	152,922.00	152,922.00	152,922.00	0.00
04831	The Workshop Inc. (CSS)	117,443.00	116,618.00	117,718.00	117,718.00	0.00
04832	Unity House Act Center (CSS)	343,068.00	343,068.00	0.00	0.00	0.00
04836	NYS Bureau of Patient Resource	93,492.36	66,100.00	269,000.00	269,000.00	0.00
04837	OASAS Residential	205,122.00	205,152.00	206,094.00	206,094.00	0.00
04838	N-E Career-Employ & Voc. Trg.	201,668.00	201,668.00	202,459.00	202,459.00	0.00
04840	Unity House - TFIP Grant	48,622.00	48,622.00	48,760.00	48,760.00	0.00
04841	Unity House Crisis Residence	21,983.00	21,983.00	22,076.00	22,076.00	0.00
04844	Joseph's House-Outreach Progrm	10,311.00	10,311.00	10,640.00	10,640.00	0.00
04845	Joseph's House-Supported Hsg	313,413.00	343,242.00	332,106.00	332,106.00	0.00
04846	Unity House Supported Housing	710,524.00	723,470.00	732,257.00	732,257.00	0.00
04848	Coord Child's Srv Initiative	32,109.00	32,109.00	32,214.00	32,214.00	0.00
04851	Joseph's House-MICA Homeless	100,017.00	100,542.00	101,067.00	101,067.00	0.00
04852	Troy-YWCA Supported	137,668.00	138,350.00	138,500.00	138,500.00	0.00
04854	Northeast - VOC	58,862.00	58,862.00	58,862.00	58,862.00	0.00
04863	St. Anne's Commissioner's Pool	156,061.00	151,312.00	156,784.00	156,784.00	0.00
04869	Unity House SCM Program	67,583.00	67,583.00	68,681.00	68,681.00	0.00
04871	Children's Mobile Crisis Team	160,066.00	152,566.00	152,566.00	152,566.00	0.00
04873	Family Support Services (OMH)	214,605.00	214,605.00	215,199.00	215,199.00	0.00
04874	MHEP - Consumers	414,130.00	513,358.00	512,846.00	512,846.00	0.00
04875	MHEP Consumer Program	3,381.00	3,381.00	3,399.00	3,399.00	0.00
04881	Advocacy/Support Services	190,189.00	170,210.00	170,509.00	170,509.00	0.00
04883	Unity House Nursing	62,621.00	62,621.00	63,397.00	63,397.00	0.00
04884	Drug Free Prevention RCDA	27,165.00	27,165.00	27,314.00	27,314.00	0.00
04885	Adult Home Housing	0.00	600,000.00	281,928.00	281,928.00	0.00
04886	RSS - Supported Housing	65,093.00	65,093.00	66,711.00	66,711.00	0.00
04887	Parsons Adult Mobile Crisis	1,250,238.00	1,000,191.00	1,000,191.00	1,000,191.00	0.00
04888	Samaritan Hospital - PROS	274,116.00	151,116.00	201,488.00	201,488.00	0.00
04889	Unity House - PROS	0.00	192,137.00	102,828.00	102,828.00	0.00
TOTAL	CONTRACTUAL	5,458,813.36	5,967,640.00	5,481,799.00	5,481,799.00	0.00
TOTAL	MH - CONTRACTED SERVICES	5,458,813.36	5,967,640.00	5,481,799.00	5,481,799.00	0.00

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS:

The Substance Abuse Prevention Services provides both school based prevention education and counseling; and community prevention services.

The Student Assistance Program (school based prevention) provides Master's Degree level prevention counselors to schools for substance abuse/mental health prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and individual school districts.

During the 2016 – 2017 school year, seven full-time counselors will be based in area elementary, middle and high schools including, Averill Park, Berlin, East Greenbush, Lansingburgh, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are provided.

Evidence based model programs presented in the 2015-2016 school year included Project Alert, PATHS, Project Success, Second Step, Too Good For Violence, Too Good For Drugs and Alcohol Literacy Challenge . Listed below is a brief description of each program. These programs will continue in the 2016-2017 school year.

- **Project Alert** - This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in the Averill Park and East Greenbush school districts. The program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **Projects for Assistance in Transition from Homelessness (PATHS)** - A SAMHSA model elementary school program is offered at Turnpike Elementary and Troy elementary schools. The program improves a student's self-control, understanding and recognition of emotions, increases their ability to tolerate frustration, and helps children use effective conflict-resolution strategies.
- **Project Success** – Targeting the high school population, Project Success is offered in the Berlin, Averill Park, Troy and Columbia high schools. It is a science-based substance abuse prevention program that provides classroom education, assessments and small group discussions.
- **Second Step** - Second Step is a classroom-based social-skills program for children 4 to 14 years of age that teaches social emotional skills aimed at reducing impulsive and aggressive behavior while increasing social competence
- **Too Good For Violence** - TGFV is a universal violence prevention and character education program using social and emotional learning to develop skills for conflict resolution, anger management, and respect for self and others. There are lessons students complete with their parents.
- **Too Good For Drugs** - TGFV is a universal prevention program designed to mitigate the risk factors and enhance protective factors related to alcohol, tobacco, and other drug (ATOD) use. The program introduces and develops social and emotional skills for making healthy choices, building positive friendships, communicating effectively, and resisting peer pressure.
- **Alcohol Literacy Challenge** - Classroom based prevention program that specifically and systematically challenges students' beliefs about the effects of drinking alcohol by changing alcohol expectancies and reducing the quantity and frequency of alcohol use among high school students.

Approximately 1,850 classroom presentations were given in the 2015 – 2016 school year.

The evidence-based family/parenting programs provided by the Substance Abuse Department include:

- **Guiding Good Choices** – A SAMHSA parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding with the goal of preventing substance abuse among teens.
- **Active Parenting Now** - Helps parents of children ages 5 to 12 raise responsible, cooperative children who are able to resist negative peer pressure and thrive in the 21st century. Using this program, parents are provided with skills that will help them develop cooperation, responsibility and self-esteem in their children. They also learn positive, non-violent discipline techniques used to avoid power struggles.
- **Active Parenting Teen** - Helps parents of teen's age 11-14 by providing training and support for families experiencing dynamic changes during teenage development. It gives parents confidence and courage to meet the challenges (and savor the joys) of their children's teen years.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

In addition to the research based programming, there were over 640 youth who received clinical services in the 2015-2016 school year. All youth received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services. Approximately 1,900 counseling sessions occurred with the staff dealing with 360 crisis situations.

In the summer months, program staff provides prevention services in local camp programs: Grafton, Stephentown, Sunnyside – Troy, Troy Boys and Girls Club, and North Greenbush. As well as facilitate Active Parenting Now and Teen Parent Programs.

The Student Assistance program anticipates the same or more services to be delivered in the 2016-2017 school year.

Community Prevention continues to be a major focus of the Substance Abuse Prevention Services. Many community prevention initiatives continue via the NYS OASAS prevention funding. The Department employs a half time Community Prevention Specialist who is designated to work with area community coalitions, provide community evidence-based family/parenting programs and OASAS prevention gambling information awareness. The other half of the Community Prevention Specialist position is funded by the Troy Drug Free Coalition and is responsible for the coordination of its activities, with a focus on increasing membership. In the past year this specialist has organized/supported activities such as: focus groups; Opioid Overdose Prevention; Drug Take Back event; Rensselaer County Youth Summit; mentoring program for north central Troy youth: National Night Out and Earth Day.

In March 2016, the Prevention Needs Survey was given to all 6th, 8th, 10th and 12th graders in the county. Data will be compared to that of past years and prevention programming was driving by that data. Local coalitions, schools and county administrators will receive information on the risk and protective factors in their respective areas of the county in the fall of 2016. This bi-annual prevention survey will again be issued in 2018.

The program sends various representatives to attend regional meetings supporting and promoting community coalition development. Via these monthly meetings, action plans are developed and implemented. Participation in the Statewide Environmental Task Force meetings continues with a focus on laws and policies. The NENY Prevention Cooperative, made up of prevention staff from the 15 counties is a productive group concentrating on regional initiatives and trainings.

In addition to the Troy Drug Free Community Coalition, Rensselaer County has three other community coalitions they support. The Berlin (TRACS) coalition meets monthly and has an active youth component. The focus continues to change social norms and provide positive alternatives to using drugs. Averill Park School's community coalition, Rage Against Alcohol and Drugs (RAAD), also has met regularly this year. The group continues to raise awareness on the dangers of underage drinking and drugging by holding several community events. The Student Assistance Specialist for the respective school district and the Student Assistance Supervisor have consistently attended TRACS and RAAD. During 2015-2016 school year, the supervisor of the substance abuse prevention program has been instrumental in providing consultation, technical assistance and leadership in forming the Rensselaer Area Drug Awareness Reality Coalition (RADAR), serving the city of Rensselaer. RADAR's vision is for youth in the City of Rensselaer to live substance free. They believe that comprehensive community action is the answer to America's substance use problem, and the coalition is working to raise awareness of underage ATOD (alcohol, tobacco, and other drugs) use and to provide substance abuse prevention and education resources. The department will continue to provide consultation, technical assistance and maintaining the connection to the county and other coalitions. The Prevention Program supervisor and staff will also participate in the newly launched county wide coalition against Opiate/Heroin abuse.

In January 2016, the department partnered with the Rensselaer County Department of Health to provide Opioid Overdose Prevention Trainings (OOP). The supervisor of substance abuse prevention, Jennifer Haggerty, was trained as an OOP trainer and to date has trained over 200 people on recognizing an opioid overdose, the steps to take when encountering an opioid overdose and administering naloxone.

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

PROGRAM OBJECTIVES:

School based prevention goals for 2017 are:

1. Explore funding avenues and opportunities to allow evidence based programming to continue; including Heroin prevention and problem gambling prevention/education.
2. To provide science-based prevention programming to schools, families and communities in as many areas of the county as possible.
3. Provide clinical prevention/intervention services within the participating school districts. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
4. Continue moving toward healthier community norms; which is a direction supported by NYS OASAS.
5. Work with various school districts to develop new opportunities for expansion.
6. Increase the number of students admitted to prevention counseling services.

Community Prevention goals for 2017 are:

1. Assist Berlin (TRACS), Averill Park (RAAD) and the City of Rensselaer (RADAR) and county wide coalitions in their efforts.
2. Continue our focus on prescription drug abuse, specifically opiates.
3. Explore receiving additional monies to expand community prevention effort to increase suicide prevention, mental health and physical wellness.
4. Assist the newly formed Rensselaer County Opioid Task Force in their efforts in coalition building.

The management tasks for the prevention program are assumed by the Student Assistant Specialist Supervisor and the Deputy Commissioner - Clinical. The department is working with the various school districts to develop new revenue sources. In the 2016-17 school year the Department increased the schools contractual contributions to offset Cost of Living Adjustments.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$886,895
A.4323.16301	Student Assistance Programs - Schools	\$302,007
A.4323.34961	Student Assistance Programs - OASAS	584,888

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels

HEALTH
MH - Substance Abuse Prevention Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A4323 MH - Substance Abuse Prevention Services						
.1	PERSONNEL SERVICE					
1700	Community Prevention Specialis		54,087.00	55,439.00	55,439.00	0.00
7320	Student Asst Prev Educ Counsel		116,001.00	118,901.00	118,901.00	0.00
8060	Temporary Services		10,000.00	10,000.00	10,000.00	0.00
9640	Supv. Student Assistant Spec.		64,575.00	66,790.00	66,790.00	0.00
9670	Student Assistance Specialist		285,785.00	294,668.00	294,668.00	0.00
TOTAL	PERSONNEL SERVICES	484,064.27	530,448.00	545,798.00	545,798.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,047.37	2,000.00	2,000.00	2,000.00	0.00
04100	Printing	101.68	400.00	0.00	0.00	0.00
04101	Printing (Alt #1)	402.32	500.00	0.00	0.00	0.00
04200	Insurance	591.16	1,000.00	700.00	700.00	0.00
04300	Telephone	898.94	1,100.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	5,182.00	2,600.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,327.90	7,000.00	7,000.00	7,000.00	0.00
04550	Office Supplies	0.00	400.00	400.00	400.00	0.00
04900	Professional Services	0.00	14,000.00	0.00	0.00	0.00
04990	Purchased Services	0.00	3,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	11,551.37	32,000.00	10,100.00	10,100.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	234,854.42	249,130.00	255,868.00	255,868.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	234,854.42	249,130.00	255,868.00	255,868.00	0.00
TOTAL	MH - SUBSTANCE ABUSE PREVENTION SERVICES	730,470.06	811,578.00	811,766.00	811,766.00	0.00
TOTAL	MENTAL HEALTH PROGRAMS	15,704,730.26	18,223,372.00	17,392,901.00	17,389,996.00	0.00
TOTAL	HEALTH	20,321,658.64	23,798,258.00	22,969,028.00	22,926,113.00	0.00

A5630 BUS OPERATIONS

DEPARTMENTAL FUNCTIONS:

Program functions include the provision of bus service to the urban, suburban and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2016 are the Capital District Transportation Authority (CDTA) and Yankee Trails, Inc.

PROGRAM OBJECTIVES:

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides independence to the elderly, handicapped and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak-hour traffic. Public transportation also reduces the need for parking areas in downtown areas. Public transportation allows both employers and riders relief from parking requirements and fluctuating gas prices, and also helps reduce greenhouse gases and conserves fuel.

PROGRAM STATISTICS:

From April 2015 to March 2016, CDTA provided 3,914,009 rides, and, in 2015, Yankee Trails carried 5,717 passengers on its Hoosick Falls run. A new handicapped-accessible bus, which brought the run into compliance with the Federal Americans with Disabilities Act, came on line in March 2011. The number of riders on CDTA is still increasing although gas prices are still low.

MANDATES:

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

REVENUE APPLICABLE TO THIS PROGRAM: **\$117,000**

A.5630.35891	State Aid - Bus Companies	\$57,000
A.5630.35892	Section 5311 Rural Transportation	60,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

		TRANSPORTATION Bus Operations				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A5630 Bus Operations						
.4	CONTRACTUAL					
04703	Private Bus Service	58,047.45	60,100.00	64,700.00	64,700.00	0.00
04704	Section 5311 Bus Service	50,000.00	60,000.00	60,000.00	60,000.00	0.00
04800	Contractual Agency	446,661.25	446,661.00	446,661.00	446,661.00	0.00
TOTAL	CONTRACTUAL	554,708.70	566,761.00	571,361.00	571,361.00	0.00
TOTAL	BUS OPERATIONS	554,708.70	566,761.00	571,361.00	571,361.00	0.00
TOTAL	TRANSPORTATION	554,708.70	566,761.00	571,361.00	571,361.00	0.00

A6010 SOCIAL SERVICES – ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Functions include planning, preparation of service plans, financial management, budget preparation, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

PROGRAM OBJECTIVES:

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

PROGRAM STATISTICS:

Administrative salaries as a % of Total Salaries	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016 Budget</u>	<u>2017 Request</u>
	9.2%	7.8%	7.9%	8.1%	8.6%	8.4%	8.2%	8.9%	8.5%	9.0%	6.7% *

*The Social Services Attorney function is being transferred to the County Attorney’s office.

MANDATES:

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

REVENUE APPLICABLE TO THIS PROGRAM:

\$6,631,967

A.6010.18941	Social Services Charges	\$ 45,000
A.6010.36101	Social Services Administration – SA	1,524,089
A.6010.46101	Social Services Administration – FA	3,737,441
A.6010.46111	Food Stamp Program Administration	1,194,609
A.6010.46892	Other Social Services	130,828

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County’s contract management system. “Transfers Out” refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments. The recently appointed Commissioner has decided to reorganize several positions within the department. This proposal is contingent upon the Deputy Commissioner of Services position not being filled. A Children and Family Services Manger position is included within this proposal. This position will be responsible to oversee all staff and the workload of the following services units: CPS, Foster Care, JD/PINS, Day Care, Children’s Services, Adoption, Home Care and Adult Protective Services. This position will also provide oversight and implementation of all contracts with service providers and voluntary foster care agencies. In addition to planning, coordinating, supervising, and managing the activities of the various financial assistance programs of the department, the Director of Program Assistance will take on additional duties in the area of community outreach. This position was moved to A6010 from A6011 to be included within all other administrative staff. A Senior Resource Consultant position will become a Performance Improvement Specialist position. This position will be responsible for drafting and implementing the following county plans: Rensselaer County Children and Family Services Five Year Plan and annual plan updates, STSJP Alternative to Detention Plan, Education and Training Voucher Program, Non-residential Domestic Violence Services Plan, Day Care Plan, and Rensselaer County Foster Parent Recruitment and Retention Plan. Due to the recent restructuring of the Fraud Unit, the Program Audit and Review Specialist II position will engage in cross-referencing multiple databases as a means to investigate fraudulent behavior by recipients of TANF and SNAP. This is in addition to the investigation of fraud within the Medicaid program. The position of Policy and Program Consultant is needed to create policy within the agency in all respects with both services and eligibility programs. The incumbent will interpret regulations and administrative directives to ensure the Department’s compliance with State regulations and mandates. The Secretary to the Commissioner’s responsibilities will increase with the administration restructure. The incumbent is also taking on a more active role with respect to administrative personnel issues. The department has also requested to upgrade the Staff Development Coordinator one grade level (Grade 21 to 22) because the scope of the job duties of this position has increased. They now include interviewing and hiring all departmental employees and processing civil service lists for all positions. All matters pertaining to discipline of employees and request for time (i.e. FMLA, sick leave and maternity leave) is reviewed and processed by the incumbent.

A6010 SOCIAL SERVICES – ADMINISTRATION

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

In 2017, the “Furniture” budget reflects an appropriation for office furniture that may need to be replaced during the year. Funding in “Other Equipment” is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Administration

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6010 Social Services - Administration						
.1	PERSONNEL SERVICE					
0090	Accounting Supervisor Grade A		64,281.00	66,738.00	66,738.00	0.00
0290	Assistant Social Services Atty		273,667.00	0.00	0.00	0.00
1055	Coordinator of Bldg Operations		50,245.00	51,501.00	51,501.00	0.00
1250	Commissioner Of Social Service		110,667.00	110,000.00	110,000.00	0.00
1356	Children & Family Services Mgr		0.00	78,644.00	78,644.00	0.00
1695	Dir of Assistance Programs		0.00	82,476.00	82,476.00	0.00
2070	Dep Commissioner of Soc Svcs		91,301.00	94,534.00	94,534.00	0.00
2280	Dep Com Of Social Services		96,705.00	83,000.00	83,000.00	0.00
4000	Human Services Liaison		67,593.00	69,283.00	69,283.00	0.00
5630	Personnel Service Savings		(96,705.00)	(83,000.00)	(83,000.00)	0.00
5645	Performance Improvement Mgr		70,076.00	71,828.00	71,828.00	0.00
5646	Performance Improve Specialist		0.00	65,467.00	65,467.00	0.00
5735	Policy & Program Consultant		0.00	71,000.00	71,000.00	0.00
6123	Prg Audit & Review Special II		73,765.00	78,109.00	78,109.00	0.00
6320	Plus Transfers, Other Codes		0.00	92,685.00	92,685.00	0.00
7330	Social Services Attorney		170,831.00	0.00	0.00	0.00
7390	Staff Development Coordinator		69,679.00	75,326.00	75,326.00	0.00
7790	Secretary To Commissioner		45,669.00	49,311.00	49,311.00	0.00
8880	Transfers Out		(71,975.00)	(76,364.00)	(76,364.00)	0.00
TOTAL	PERSONNEL SERVICES	961,950.94	1,015,799.00	980,538.00	980,538.00	0.00
.2	EQUIPMENT					
02100	Furniture	6,478.52	8,559.00	3,065.00	3,065.00	0.00
02300	Automobile	49,396.00	17,903.00	0.00	0.00	0.00
02400	Other Equipment	56,888.56	50,938.00	48,310.00	48,310.00	0.00
TOTAL	EQUIPMENT	112,763.08	77,400.00	51,375.00	51,375.00	0.00
.4	CONTRACTUAL					
04010	Travel	157,115.72	145,566.00	146,750.00	141,050.00	0.00
04050	Automobile Maintenance	11,715.21	13,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	7,033.75	14,000.00	0.00	0.00	0.00
04100	Printing	783.45	900.00	0.00	0.00	0.00
04150	Postage	72,474.77	95,000.00	10,000.00	10,000.00	0.00
04200	Insurance	41,038.98	36,000.00	36,000.00	36,000.00	0.00
04300	Telephone	59,666.41	69,696.00	52,550.00	52,550.00	0.00
04351	Utilities - Electricity	81,453.97	95,000.00	91,000.00	91,000.00	0.00
04352	Utilities - Fuel	11,264.75	17,500.00	15,000.00	15,000.00	0.00
04400	Repairs	0.00	500.00	500.00	500.00	0.00
04420	Maintenance	71,228.47	86,249.00	93,296.00	93,296.00	0.00
04450	Rental - Equipment/Maintenance	1,233,471.29	1,234,697.00	1,244,935.00	1,244,935.00	0.00
04500	Special Departmental Supplies	5,533.52	10,000.00	10,000.00	10,000.00	0.00
04520	Dues	5,609.00	5,897.00	6,039.00	6,039.00	0.00
04540	Publications	12,265.32	17,586.00	630.00	630.00	0.00
04550	Office Supplies	49,005.47	50,000.00	50,000.00	50,000.00	0.00
04560	Training	14,524.00	14,500.00	14,750.00	14,750.00	0.00
04565	Advertising	108.00	1,500.00	1,500.00	1,500.00	0.00
04749	Transportation - Client	76,818.76	119,000.00	119,000.00	119,000.00	0.00
04750	Vital Stat Verification	143.44	150.00	200.00	200.00	0.00
04900	Professional Services	854,350.62	1,081,739.00	1,130,004.00	999,486.00	0.00
04903	Subpoenas/Witness	136.65	200.00	200.00	200.00	0.00
04990	Purchased Services	0.00	165,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,765,741.55	3,273,680.00	3,022,354.00	2,886,136.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	455,335.84	442,724.00	413,047.00	413,047.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	455,335.84	442,724.00	413,047.00	413,047.00	0.00
TOTAL	SOCIAL SERVICES - ADMINISTRATION	4,295,791.41	4,809,603.00	4,467,314.00	4,331,096.00	0.00

A6011 SOCIAL SERVICES – INCOME MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

PROGRAM OBJECTIVES:

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

PROGRAM STATISTICS:

12/31 of the year per WMS	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
TANF cases	811	807	892	1,003	1,085	1,041	1,059	1,035	942	887
Safety Net cases	348	312	347	368	421	424	514	535	511	446

	<u>Food Stamps Issued</u>	<u>Average Households</u>
2007	\$14,000,284	5,700
2008	\$16,679,477	6,354
2009	\$24,993,697	7,505
2010	\$29,223,295	8,515
2011	\$30,014,667	8,956
2012	\$29,998,461	9,096
2013	\$30,308,154	9,117
2014	\$28,386,946	9,421
2015	\$26,989,425	9,074

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Pursuant to the 2014-2017 United Public Service Employees Union (UPSEU) collective bargaining agreement, 2017 personnel line items reflect a 2.5% increase from corresponding 2016 year-end salary levels. An Associate Account Clerk (Grade 14) position is being upgraded to a Fiscal Analyst (Grade 15) position based upon the incumbent’s job performance. During 2016, security cameras were installed at the Administration Building. As a result, a Receptionist (Grade 5) position is being upgraded to a Front Desk Coordinator (Grade 9) position since the incumbent is now responsible to monitor traffic to public and restricted areas. The department is requesting a Messenger position to pick-up, sort and deliver the daily mail, to run errands and to do general messenger work. This position is necessary for the mailroom to run efficiently. A Clerk (Grade 2) position is being upgraded to a Senior Clerk (Grade 4) position because the incumbent oversees the day to day operations of the office of the Director of Assistance Programs. Duties that have been assumed include, but are not limited to, preparing all correspondence, answer calls from the public including recipients, and maintain files for the Director. The Department has restructured the Fraud Unit to have more expertise in investigation. Staff is needed to work diligently to recover funds not initially received due to recipient fraud. A Social Welfare Examiner position will review reports to determine whether applicants or recipients are receiving unclaimed income. Due to fiscal constraints, the position has been funded with a July 1, 2017 start date. A Fraud Data Analyst position was requested by the department to assist the increased staff within the Investigation and Support Units. Since the department is still reviewing and revising these units, the position was placed into Personnel Service Savings. In an effort to offset these changes and the changes in administration, a vacant Account Clerk position has been placed into Personnel Services Savings and a Support Investigator position has been eliminated.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Income Maintenance

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6011 Social Services - Income Maintenance						
.1	PERSONNEL SERVICE					
0000	Account Clerk		153,849.00	172,581.00	172,581.00	0.00
0160	Associate Account Clerk		95,338.00	48,861.00	48,861.00	0.00
1240	Community Service Worker		94,548.00	65,683.00	65,683.00	0.00
1590	Clerk		581,736.00	631,841.00	631,838.00	0.00
1695	Dir of Assistance Programs		75,586.00	0.00	0.00	0.00
2390	Data Entry Machine Operator		69,354.00	33,016.00	33,016.00	0.00
2700	Fiscal Analyst		0.00	51,570.00	51,570.00	0.00
2900	Fraud Data Analyst		0.00	77,800.00	77,800.00	0.00
3005	Front Desk Coordinator		0.00	39,560.00	39,560.00	0.00
3600	Information Processing Spec		35,454.00	37,130.00	37,130.00	0.00
4675	Mail and Supply Clerk		34,884.00	35,756.00	35,756.00	0.00
4715	Managed Care Facilitator		49,826.00	51,072.00	51,072.00	0.00
4760	Messenger		0.00	27,175.00	27,175.00	0.00
5410	Overtime		10,000.00	15,000.00	15,000.00	0.00
5630	Personnel Service Savings		(257,347.00)	(404,510.00)	(454,893.00)	0.00
5650	On Call Stipend		11,700.00	10,800.00	10,800.00	0.00
5740	Principal Account Clerk		42,566.00	43,630.00	43,630.00	0.00
5930	Principal Data Entry Operator		43,261.00	44,343.00	44,343.00	0.00
6085	Principal S. W. Examiner II		215,507.00	218,287.00	218,287.00	0.00
6086	Principal S. W. Examiner III		61,640.00	63,181.00	63,181.00	0.00
6710	Receptionist		33,829.00	0.00	0.00	0.00
7000	Senior Account Clerk		331,332.00	334,406.00	334,406.00	0.00
7030	Senior Clerk		0.00	35,033.00	35,033.00	0.00
7100	Senior Resource Consultant		57,529.00	0.00	0.00	0.00
7210	Senior Social Welfare Examiner		385,511.00	395,044.00	395,044.00	0.00
7260	Sr Welfare Fraud Investigator		48,051.00	49,252.00	49,252.00	0.00
7340	Social Welfare Examiner		1,689,329.00	1,749,293.00	1,749,293.00	0.00
7860	Senior Support Investigator		45,722.00	46,865.00	46,865.00	0.00
7870	Support Investigator		208,199.00	172,690.00	172,690.00	0.00
8060	Temporary Services		50,673.00	38,851.00	38,851.00	0.00
8090	Typist		65,389.00	67,024.00	67,024.00	0.00
8755	Welfare Investigator I		95,369.00	100,253.00	98,223.00	0.00
8760	Welfare Investigator		158,036.00	151,710.00	151,710.00	0.00
8765	Welfare Investigator II		56,126.00	58,554.00	58,554.00	0.00
8800	Welfare Management Sys Coord		54,596.00	55,961.00	55,961.00	0.00
9745	Special Fraud Investgr Conf/SS		39,690.00	40,682.00	39,520.00	0.00
9755	Super of Investigaor & Support		52,934.00	54,257.00	54,257.00	0.00
TOTAL	PERSONNEL SERVICES	4,172,473.54	4,690,217.00	4,612,651.00	4,559,073.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,202,578.01	2,331,464.00	2,293,047.00	2,293,047.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,202,578.01	2,331,464.00	2,293,047.00	2,293,047.00	0.00
TOTAL	SOCIAL SERVICES - INCOME MAINTENANCE	6,375,051.55	7,021,681.00	6,905,698.00	6,852,120.00	0.00

A6012 SOCIAL SERVICES – GENERAL SERVICES

DEPARTMENTAL FUNCTIONS:

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

PROGRAM OBJECTIVES:

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
CPS reports investigated	2,444	2,647	2,888	2,858	2,596	2,707	2,846	2,930	2,820	1,478

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal revenue are included in organization codes A6010, A 6070, and A6119.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2014-2017 UPSEU collective bargaining agreement states that all bargaining unit titles are entitled to 2.5% salary increases in 2017. The Department is requesting additional staff in Child Protective Services to address an influx of serious CPS reports, many of which can be attributed to opiate abuse. This has in turn affected the individual caseloads of caseworkers. New York State Office of Children and Family Services (NYS OCFS) recommends that workers maintain a caseload of twelve (12). Currently the caseload average is over twenty (20) per worker. Additionally, there has been a high turnover rate of CPS staff and this proposal is an effort to address that as well. This request is based upon the need for additional staff to adequately assess the safety of the children we are charged with protecting. The purpose of the additional staff is to create an additional CPS unit. By creating a seventh unit, it will allow for CPS Supervisors to better assist their staff as the ratio of supervisors to caseworkers will be lessened. Included within this proposal is: one additional CPS Supervisor position, two (2) Senior CPS Worker positions and an additional CPS worker position. To offset this additional staff, the department's overtime request has been reduced and a vacant Senior Typist position was placed into Personnel Service Savings. A \$2,000 increase above the contractual raise is being requested for the Principal Court Liaison. The incumbent will act as the liaison during the transition of the Department of Social Services' Attorneys to the County Attorney's office. Upon completion of the transition, the incumbent will continue to oversee caseworkers with respect to legal matters.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - General Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6012 Social Services - General Services						
.1	PERSONNEL SERVICE					
0000	Account Clerk		68,395.00	70,104.00	70,104.00	0.00
1040	Case Supervisor Grade B		419,704.00	429,145.00	429,145.00	0.00
1050	Caseworker	1,631,768.00		1,625,932.00	1,625,932.00	0.00
1330	Child Protective Coordinator		69,897.00	71,644.00	69,652.00	0.00
1340	Child Protective Supervisor		449,541.00	524,609.00	524,609.00	0.00
1350	Child Protective Worker	1,299,281.00		1,443,866.00	1,443,866.00	0.00
1590	Clerk		61,379.00	59,817.00	59,817.00	0.00
3320	Homemaker		67,305.00	62,858.00	62,858.00	0.00
4800	Motor Vehicle Operator		72,634.00	74,450.00	74,450.00	0.00
5410	Overtime		325,000.00	425,000.00	395,000.00	0.00
5630	Personnel Service Savings		(150,000.00)	(208,083.00)	(208,083.00)	0.00
5650	On Call Stipend		45,000.00	44,100.00	44,100.00	0.00
5927	Principal Court Liaison		64,177.00	67,781.00	67,781.00	0.00
7020	Senior Caseworker		166,262.00	168,903.00	168,903.00	0.00
7025	Senior Child Protective Worker		0.00	115,886.00	115,886.00	0.00
7250	Senior Typist		32,276.00	33,083.00	33,083.00	0.00
7340	Social Welfare Examiner		165,243.00	169,374.00	169,374.00	0.00
8770	Working Supervisor		37,479.00	38,416.00	38,416.00	0.00
TOTAL	PERSONNEL SERVICES	4,729,375.77	4,825,341.00	5,216,885.00	5,184,893.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,170,213.94	2,183,334.00	2,227,541.00	2,227,541.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,170,213.94	2,183,334.00	2,227,541.00	2,227,541.00	0.00
TOTAL	SOCIAL SERVICES - GENERAL SERVICES	6,899,589.71	7,008,675.00	7,444,426.00	7,412,434.00	0.00

A6013 SOCIAL SERVICES – SUPPORT COLLECTION UNIT

DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

PROGRAM STATISTICS:

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Total Collections	\$20,956,000	\$20,537,558	\$20,782,932	\$20,640,423	\$21,321,014	\$20,582,160	\$19,997,794	\$20,360,552

REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

As required by the United Public Service Employees Union (UPSEU) 2014-2017 collective bargaining agreement, all bargaining unit positions are budgeted with a 2.5% increase over 2016 year-end salary levels. Due to a retirement, the department requested the Civil Service Commission to downgrade the Supervisor of Support Collection (grade 18) position to a Supervising Support Investigator (Grade 15) position. This downgrade was approved by Civil Service on August 17, 2016. The department has requested to upgrade a Support Investigator (Grade 10) position to a Senior Support Investigator (Grade 11). The incumbent, in addition to their regular duties, trains all other Support Investigators in all aspects of child support investigations. This increase will be offset by the downgrade of the Supervisor of Support Collection.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Support Collection Unit**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6013 Social Services - Support Collection Unit						
.1	PERSONNEL SERVICE					
1590	Clerk		58,657.00	58,318.00	58,317.00	0.00
7000	Senior Account Clerk		116,927.00	67,748.00	67,748.00	0.00
7003	Sr Account Clerk Coordinator		0.00	41,710.00	41,710.00	0.00
7860	Senior Support Investigator		0.00	42,172.00	42,172.00	0.00
7870	Support Investigator		204,751.00	163,408.00	163,408.00	0.00
7871	Supervising Support Investigat		0.00	50,570.00	50,570.00	0.00
9760	Supervisor Of Support Collect		63,923.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	333,607.44	444,258.00	423,926.00	423,925.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	170,891.27	210,000.00	181,096.00	181,096.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	170,891.27	210,000.00	181,096.00	181,096.00	0.00
TOTAL	SOCIAL SERVICES - SUPPORT COLLECTION UNIT	504,498.71	654,258.00	605,022.00	605,021.00	0.00

A6014 SOCIAL SERVICES – EMPLOYMENT

DEPARTMENTAL FUNCTIONS:

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff works toward the goal of a high client participation rate and toward the ultimate goal of client self-sufficiency and closing public assistance cases.

PROGRAM OBJECTIVES:

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

A 2.5% salary increase, based upon the provisions of the 2014-2017 UPSEU collective bargaining agreement, has been budgeted for all Personnel Services line items. The United States Department of Agriculture (USDA) limits an able-bodied adult without dependents (ABAWD) to three months of Supplemental Nutrition Assistance Program (SNAP) benefits in a 36-month period unless the individual is working or participating in certain employment and training activities. Beginning January 1, 2016, all districts were required to monitor and track each ABAWD’s participation in qualifying work assignments and to timely discontinue or deny benefits to ABAWDs who have received SNAP benefits for three months in a 36-month period and are not complying with the ABAWD work requirement. Project Hire caseloads have increased as a result of these changes to the employment requirement for SNAP recipients. Tracking is required; dates letters mailed, dates of appointments, no-shows, how many job searches, work sites, etc., in the Welfare Management System (WMS), Welfare to Work (WTW) as well as in case records.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Employment**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6014 Social Services - Employment						
.1	PERSONNEL SERVICE					
1050	Caseworker		54,995.00	56,370.00	56,370.00	0.00
1590	Clerk		25,673.00	26,315.00	26,315.00	0.00
2605	Employment Specialist		52,438.00	53,749.00	53,749.00	0.00
5650	On Call Stipend		4,500.00	4,500.00	4,500.00	0.00
7210	Senior Social Welfare Examiner		210,936.00	216,659.00	216,659.00	0.00
TOTAL	PERSONNEL SERVICES	227,657.79	348,542.00	357,593.00	357,593.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	110,799.98	172,254.00	165,508.00	165,508.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	110,799.98	172,254.00	165,508.00	165,508.00	0.00
TOTAL	SOCIAL SERVICES - EMPLOYMENT	338,457.77	520,796.00	523,101.00	523,101.00	0.00

A6015 SOCIAL SERVICES – BLOCK GRANT PROGRAMS

PROGRAM OBJECTIVES:

This code contains funding for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

REVENUE APPLICABLE TO THIS PROGRAM:

A.6015.46095 TANF Services \$24,999

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the department's request.

		ECONOMIC ASSISTANCE & OPPORTUNITY Social Services - Block Grant Programs				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6015 Social Services - Block Grant Programs						
.4	CONTRACTUAL					
04800	Contractual Agency	39,575.00	39,575.00	39,575.00	39,575.00	0.00
TOTAL	CONTRACTUAL	39,575.00	39,575.00	39,575.00	39,575.00	0.00
TOTAL	SOCIAL SERVICES - BLOCK GRANT PROGRAMS	39,575.00	39,575.00	39,575.00	39,575.00	0.00

A6070 SOCIAL SERVICES – PURCHASE OF SERVICES

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of \$100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$3,265,671
A.6070.18701	Repayment – Services to Recipients	\$ 20,000
A.6070.36701	Services to Recipients – SA	2,763,259
A.6070.46701	Services to Recipients – FA	482,412

SUMMARY OF BUDGET OFFICER'S ACTIONS:

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is for Title XX mandated homemaker and home health services and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services - contractual payments to Northeast Parent and Child Society, Berkshire Farms, Jewish Family Services, START Center, Vanderheyden, Charlton School, LaSalle School, Lincoln Hall, St. Catherine’s Center for Children, Developmental Pediatrics/Capital Care, Equinox, Parsons, and Black & White Cab Company are all funded within this line item.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Purchase of Services**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6070 Social Services - Purchase of Services						
.4	CONTRACTUAL					
04738	Adult Services	29,755.69	15,000.00	15,000.00	15,000.00	0.00
04743	Homemakers	5,660.24	30,000.00	30,000.00	30,000.00	0.00
04746	Mandated Preventive/Protection	299,729.15	275,000.00	300,000.00	300,000.00	0.00
04747	Child Preventive Services	1,095,616.35	1,725,351.00	1,767,244.00	1,767,244.00	0.00
TOTAL	CONTRACTUAL	1,430,761.43	2,045,351.00	2,112,244.00	2,112,244.00	0.00
TOTAL	SOCIAL SERVICES - PURCHASE OF SERVICES	1,430,761.43	2,045,351.00	2,112,244.00	2,112,244.00	0.00

A6101 SOCIAL SERVICES – MEDICAL ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

The Office of Medicaid Inspector General (OMIG) administers the MRT initiative to centralize the management and reporting of Medicaid casualty and estate recovery. OMIG requires Local Departments of Social Services (LDSS), to use the HMS Maestro Case Management System to administer these recovery programs. The County chose the Full Outsourcing Option – the most comprehensive solution which is a (near) full utilization of HMS services. This solution includes the case management and referrals network solution, case overflow assistance, additional case identification and full case management by HMS caseworkers for all cases, both those identified by the district and those identified by HMS. With this solution, the local district’s direct involvement in casework would be limited to situation where only the county has the legal authority to take an action. On these cases, HMS would provide consultation to facilitate the work.

PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and other minor expenses are paid on behalf of clients as the need arises.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
Total Insurance Cases	365	477	551	673	607	507	436	69	14	5

REVENUE APPLICABLE TO THIS PROGRAM: \$ 40,000

A.6101.18011	Repayment Medical Assistance	\$500,000
A.6101.36011	Medical Assistance – SA	(232,500)
A.6101.46011	Medical Assistance – FA	(227,500)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

On July 1, 2012, the County discontinued making payments for Medicaid transportation. This program was taken over by the New York State Department of Health. The County will continue to fund the cost of health insurance premium continuation, miscellaneous transportation costs, and client lodging/housing costs during medical treatment.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6101 Social Services - Medical Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	5,896.31	40,000.00	10,000.00	10,000.00	0.00
TOTAL	CONTRACTUAL	5,896.31	40,000.00	10,000.00	10,000.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE	5,896.31	40,000.00	10,000.00	10,000.00	0.00

A6102 SOCIAL SERVICES – MEDICAL ASSISTANCE - M.M.I.S.

DEPARTMENTAL FUNCTIONS:

This code reflects the County's 2017 Medicaid obligation as per the Medicaid CAP legislation.

PROGRAM OBJECTIVES:

The enacted 2012-2013 New York State Budget began phasing down the current law’s three percent (3%) annual increase paid by counties to the State for Medicaid costs. Under the enacted budget, the scheduled payment increase by counties to the State in the first year of the takeover would be reduced from \$183 million to \$148 million (\$35 million lower than the current law annual increase). For 2015 and thereafter, the payment would be the same as it was in 2014. The Governor estimated the enacted budget would lower payments made by counties to the state for Medicaid by \$1.2 billion over five years.

PROGRAM STATISTICS:

as of 1st of year:	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
Medicaid recipients	19,937	21,353	23,052	25,373	26,570	27,879	29,199	26,320	24,050	22,985

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York’s 2016-2017 budget continues the phase down of the three percent (3%) annual increase paid by counties to the state for Medicaid costs. In 2017, a county’s payment will be based upon their 2014 total Medicaid payments. The new 2017 Medicaid CAP obligation is reflected in “Program Expenditures”. These payments still fluctuate due to estimates of the enhanced Federal Medical Assistance Percentages (eFMAP) due to the Federal Affordable Care Act (ACA). The actual amount of eFMAP cannot be determined by the State until current eligibility is determined, claims are paid and all necessary adjustments are completed. The “IGT Offset” line item represents fifty percent (50%) of the estimated Van Rensselaer Manor’s Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance - M.M.I.S.**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6102 Social Services - Medical Assistance - M.M.I.S.						
.4	CONTRACTUAL					
04700	Program Expenditures	32,512,652.00	32,936,582.00	32,938,942.00	32,938,942.00	0.00
04706	IGT Offset	4,206,471.00	4,206,471.00	4,200,000.00	4,200,000.00	0.00
TOTAL	CONTRACTUAL	36,719,123.00	37,143,053.00	37,138,942.00	37,138,942.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.	36,719,123.00	37,143,053.00	37,138,942.00	37,138,942.00	0.00

A6106 SOCIAL SERVICES – ADULT FAMILY-TYPE HOMES

DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

At the request of the department, in 2016, this function is accounted for within the Department of Social Services – Safety Net budget (A6140).

		ECONOMIC ASSISTANCE & OPPORTUNITY				
		Social Services - Adult Family-Type Homes				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6106 Social Services - Adult Family-Type Homes						
.4	CONTRACTUAL					
04700	Program Expenditures	145.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	145.00	0.00	0.00	0.00	0.00
TOTAL	SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES	145.00	0.00	0.00	0.00	0.00

A6109 SOCIAL SERVICES – FAMILY ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

PROGRAM OBJECTIVES:

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/2016</u>
Average Monthly Cases	1,004	995	995	1,078	1,172	1,190	1,190	1,235	1,128	1,045

REVENUE APPLICABLE TO THIS PROGRAM: **\$14,833,589**

A.6109.18091	Repayment Family Assistance	\$ 1,000,000
A.6109.18111	Child Support Incentive Earnings	160,000
A.6109.36091	Family Assistance – State	8,041
A.6109.46091	Family Assistance – Federal	8,843,091
A.6109.46151	FFFS	4,822,457

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TANF caseload continues to trend downward as the economy slowly improves from the recession. The TANF/EAF non-services portion of this line item reflects fifty-seven percent (57%) of the total appropriation. The remaining forty-three percent (43%) is for foster care cases that would have been reimbursed under the prior Title IV-A EAF program. Foster care services include: foster home families, agency foster care, group care and congregate care.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Family Assistance**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6109 Social Services - Family Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	14,564,145.25	15,044,397.00	15,819,135.00	15,819,135.00	0.00
TOTAL	CONTRACTUAL	14,564,145.25	15,044,397.00	15,819,135.00	15,819,135.00	0.00
TOTAL	SOCIAL SERVICES - FAMILY ASSISTANCE	14,564,145.25	15,044,397.00	15,819,135.00	15,819,135.00	0.00

A6119 SOCIAL SERVICES – FOSTER CARE

DEPARTMENTAL FUNCTIONS:

The functions include the placement, monitoring and provision of service to children in care.

PROGRAM OBJECTIVES:

Mandated under Social Services Law and the Family Court Act, the main objective is to assure the under care of children who cannot be maintained in their own homes. The type of care varies from family foster homes, agency foster homes, group homes and private institutions.

PROGRAM STATISTICS:

Average monthly cases	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/2016</u>
Adoption Subsidies	156	153	165	178	182	188	210	209	209	209
Foster Parent Homes	24.3	34	40.7	35	37	34.4	14	11	14	14
Institutional Care	46.7	40.6	57.8	55	61	72	27	29	32	36

REVENUE APPLICABLE TO THIS PROGRAM: **\$7,995,867**

A.6119.18191	Repayment Child Care	\$ 275,000
A.6119.36191	Child Care – SA	5,892,694
A.6119.46191	Child Care – FA	1,711,414
A.6119.46611	V-B Funds	116,759

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2017 budget allocation reflects payments for various services provided to children in foster care that are eligible for Federal Title IV-E funding and State funding under the Foster Care Block Grant. These services include the following: adoption subsidies, board/care, tuition, foster care babysitting, preventive rent subsidies and clothing.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Foster Care**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6119 Social Services - Foster Care						
.4	CONTRACTUAL					
04700	Program Expenditures	7,066,116.57	9,244,660.00	7,978,600.00	7,978,600.00	0.00
TOTAL	CONTRACTUAL	7,066,116.57	9,244,660.00	7,978,600.00	7,978,600.00	0.00
TOTAL	SOCIAL SERVICES - FOSTER CARE	7,066,116.57	9,244,660.00	7,978,600.00	7,978,600.00	0.00

A6123 SOCIAL SERVICES – JD-PRIVATE INSTITUTIONS

DEPARTMENTAL FUNCTIONS:

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

PROGRAM OBJECTIVES:

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
Average Placements	5.2	5.5	4.8	7	8	6	6	3	5	5

REVENUE APPLICABLE TO THIS PROGRAM: \$524,448

A.6123.18231	Repayment Juvenile Delinquents	\$ 50,000
A.6123.36231	Juvenile Delinquents	474,448

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2017 line item reflects payments for care of Juvenile Delinquents/Persons in Need of Supervision (JD/PINS) in congregate care and group homes, as well as, independent living expenses. In addition, detention costs at the Capital District Youth Center (secure detention) and non-secure detention services at Berkshire Farms are projected at \$825,000. The contract for non-secure detention beds will be utilized only if placement of the youth is absolutely necessary.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-Private Institutions**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6123 Social Services - JD-Private Institutions						
.4	CONTRACTUAL					
04700	Program Expenditures	1,100,072.91	842,628.00	1,439,950.00	1,439,950.00	0.00
TOTAL	CONTRACTUAL	1,100,072.91	842,628.00	1,439,950.00	1,439,950.00	0.00
TOTAL	SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS	1,100,072.91	842,628.00	1,439,950.00	1,439,950.00	0.00

A6129 SOCIAL SERVICES – JD-STATE TRAINING SCHOOLS

DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools. These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

PROGRAM OBJECTIVES:

The enacted 2015-2016 New York State Budget capped the amount that can be billed to local departments of social services (LDSS), including New York City (NYC), for the cost of care of youth placed in New York State (NYS) Office of Children and Family Services’ (OCFS) juvenile facilities. Billings are capped at \$55 million annually from calendar year (CY) 2015 and thereafter, providing total projected savings of \$425 million to districts from CY 2015 through CY 2019.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Total Care Days Paid	2,689	3,221	1,524	993	349	245	632	1,207

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York’s 2015-2016 budget capped the amount that can be billed for the cost of care of youth placed in NYSOCFS juvenile facilities. Section 529 of the Executive Law requires OCFS to charge LDSS fifty percent (50%) of the non-federal share of the cost of care of youth placed in OCFS facilities. Bills are generated to charge each LDSS its share of the cost per child based on applicable rates and care days applied to each youth for which the LDSS is responsible. Chapter 50 of the Laws of 2015 capped the mandated costs imposed on LDSS at \$55 million from CY 2015 and, thereafter, for the operation of the OCFS juvenile facilities. This initiative provides significant fiscal relief to LDSS for 2015 and the out years. In addition, it provides LDSS with the ability to better plan and budget for these expenses due to the predictability of the annual billing amount.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-State Training Schools**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6129 Social Services - JD-State Training Schools						
.4	CONTRACTUAL					
04700	Program Expenditures	(362,764.05)	340,050.00	250,000.00	250,000.00	0.00
TOTAL	CONTRACTUAL	(362,764.05)	340,050.00	250,000.00	250,000.00	0.00
TOTAL	SOCIAL SERVICES - JD- STATE TRAINING SCHOOLS	(362,764.05)	340,050.00	250,000.00	250,000.00	0.00

A6141 SOCIAL SERVICES – ENERGY CRISIS ASSISTANCE PROGRAMS

DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

PROGRAM STATISTICS:

2015 Total Program: **\$3,986,803**
 Payments made by DSS 94,687
 Payments made by OSC 3,892,116

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/2016</u>
Total Households	3,789	3,888	4,428	4,557	4,751	4,158	3,953	7,022	3,182	3,066

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 65,000**

A.6141.18411 HEAP Repayments \$100,000
 A.6141.46411 Energy Assistance Program (35,000)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2017 budget is based upon two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY
 Social Services - Energy Crisis Assistance Programs**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6141 Social Services - Energy Crisis Assistance Programs						
.4	CONTRACTUAL					
04700	Program Expenditures	86,014.25	100,000.00	100,000.00	100,000.00	0.00
TOTAL	CONTRACTUAL	86,014.25	100,000.00	100,000.00	100,000.00	0.00
TOTAL	SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS	86,014.25	100,000.00	100,000.00	100,000.00	0.00

A6142 SOCIAL SERVICES – EMERGENCY AID FOR ADULTS

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

PROGRAM OBJECTIVES:

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

PROGRAM STATISTICS:

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>6/30/16</u>
Average Monthly Cases	9.3	7.8	8.5	4.1	7.2	8	10	14.3	22.5	18

REVENUE APPLICABLE TO THIS PROGRAM: **\$100,600**

A.6142.18421 Repayment Emergency Aid Adults	\$ 850
A.6142.36421 Emergency Aid	99,750

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this cost center is provided as per the department’s request.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Emergency Aid for Adults**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6142 Social Services - Emergency Aid for Adults						
.4	CONTRACTUAL					
04700	Program Expenditures	175,807.39	175,000.00	200,000.00	200,000.00	0.00
TOTAL	CONTRACTUAL	175,807.39	175,000.00	200,000.00	200,000.00	0.00
TOTAL	SOCIAL SERVICES - EMERGENCY AID FOR ADULTS	175,807.39	175,000.00	200,000.00	200,000.00	0.00
TOTAL	SOCIAL SERVICES PROGRAMS	88,989,141.67	95,755,575.00	94,982,182.00	94,760,393.00	0.00

A6310 COMMUNITY PROGRAM GRANTS

DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies that provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to “include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts.”

Overall, community program grants have been funded at approximately the same level as 2016, although Cornell Cooperative Extension, Soil and Water, and Historical Society all requested substantial increases for 2017. During 2011, the County reduced community program appropriations by five percent (5%) due to budgetary constraints. Since then funding has remained at a consistent level. Soil and Water has asked to have their reduction, or a portion thereof, restored and this request has been approved. Cornell Cooperative Extension has requested an increase of 16.5% and the Historical Society’s request was for an increase of 275%. Due to fiscal limitations, the County is proposing to increase these allocations, but not to the levels requested.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Community Program Grants**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6310 Community Program Grants						
.4	CONTRACTUAL					
04801	Huds-Mohawk (Tob. Prg)	5,000.00	5,000.00	5,000.00	5,000.00	0.00
04807	Conservation Alliance	7,500.00	7,500.00	7,500.00	7,500.00	0.00
04809	Schaghticoke Fair	3,325.00	3,325.00	3,325.00	3,325.00	0.00
04810	Cooperative Extension	436,160.00	436,160.00	508,012.00	486,160.00	0.00
04811	Rental - Cooperative Extension	39,779.00	31,300.00	28,978.00	28,978.00	0.00
04812	Soil And Water	157,225.00	157,225.00	165,225.00	165,225.00	0.00
04813	Libraries	50,635.00	50,635.00	50,635.00	50,635.00	0.00
04814	Historical Society	4,750.00	5,000.00	18,750.00	8,000.00	0.00
04815	Uncle Sam Parade Comm.	2,500.00	2,500.00	0.00	0.00	0.00
04816	Memorial Day Parade Comm.	1,400.00	1,400.00	1,400.00	1,400.00	0.00
04817	Flag Day Parade Comm.	2,500.00	2,500.00	2,500.00	2,500.00	0.00
04876	Troy Youth Association, Inc.	1,425.00	1,425.00	1,425.00	1,425.00	0.00
TOTAL	CONTRACTUAL	712,199.00	703,970.00	792,750.00	760,148.00	0.00
TOTAL	COMMUNITY PROGRAM GRANTS	712,199.00	703,970.00	792,750.00	760,148.00	0.00

A6411 TOURISM PROGRAM

DEPARTMENTAL FUNCTIONS:

The Tourism Program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State’s Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

REVENUE APPLICABLE TO THIS PROGRAM:

A.8020.23725 Planning Fees – IDA \$38,507

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 2012 the Rensselaer County IDA was named the County’s Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff continues to perform the day-to-day tasks associated with our tourism activities, but the change in TPA allows the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program continues to be reflected in their operating budget.

		ECONOMIC ASSISTANCE & OPPORTUNITY Tourism Program				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6411 Tourism Program						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		37,836.00	38,507.00	38,507.00	0.00
TOTAL	PERSONNEL SERVICES	24,000.00	37,836.00	38,507.00	38,507.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,913.84	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,913.84	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	570.98	600.00	1,100.00	1,100.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
04520	Dues	500.00	2,000.00	2,000.00	2,000.00	0.00
04800	Contractual Agency	5,300.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,370.98	3,100.00	3,600.00	3,600.00	0.00
TOTAL	TOURISM PROGRAM	32,284.82	40,936.00	42,107.00	42,107.00	0.00

A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY

DEPARTMENTAL FUNCTIONS:

The Veterans Service Agency provides services to veterans of Rensselaer County and their families. Information is provided regarding available benefits and eligibility standards. In addition, qualifying veterans are given assistance with the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also helps provide for the placement of grave markers provided for by the United States Government and transportation to/from the Albany Stratton VA Medical Center via the Veteran’s medical transportation vans.

PROGRAM OBJECTIVES:

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits to which they are eligible;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to assist them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are eligible for and receive transportation to/from those VA medical appointments.

PROGRAM STATISTICS:

The Rensselaer County Veterans Agency served a total of 12,791 veterans/dependents in 2015. This is an average of 1,066 veterans/dependents per month.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$17,343
A.6510.27056	Veterans Donations	\$ 3,000
A.6510.37101	State Aid - Veterans Services	12,793
A.6510.37102	State Veterans Counselor Telephone	1,550

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.5% over 2016 year-end salaries for all positions. “Plus Transfers Other Codes” reflects the sharing of Relief Drivers from the Aging Department (A6773). This sharing of resources is planned in lieu of hiring additional drivers strictly for the Veterans Service Agency and ensures that no Veteran will miss an appointment due to a driver absence.

The contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Veterans Agency

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6510 Unified Family Services - Veterans Agency						
.1	PERSONNEL SERVICE					
3290	Dep Commissioner of Veterans		74,761.00	76,630.00	76,630.00	0.00
4800	Motor Vehicle Operator		62,669.00	64,236.00	64,236.00	0.00
6320	Plus Transfers, Other Codes		6,000.00	6,000.00	6,000.00	0.00
8535	Veterans Services Specialist		46,564.00	47,728.00	47,728.00	0.00
TOTAL	PERSONNEL SERVICES	178,663.61	189,994.00	194,594.00	194,594.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	86,998.78	0.00	0.00	0.00
02400	Other Equipment	0.00	0.00	2,700.00	2,700.00	0.00
TOTAL	EQUIPMENT	0.00	86,998.78	2,700.00	2,700.00	0.00
.4	CONTRACTUAL					
04010	Travel	54.68	500.00	500.00	500.00	0.00
04300	Telephone	1,007.46	1,300.00	1,550.00	1,550.00	0.00
04450	Rental - Equipment/Maintenance	474.11	700.00	0.00	0.00	0.00
04500	Special Departmental Supplies	5,875.98	6,239.00	6,000.00	6,000.00	0.00
04550	Office Supplies	550.08	300.00	600.00	600.00	0.00
04560	Training	350.00	1,500.00	1,500.00	1,500.00	0.00
04792	Headstone Foundations	0.00	150.00	150.00	150.00	0.00
TOTAL	CONTRACTUAL	8,312.31	10,689.00	10,300.00	10,300.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	114,691.32	86,673.00	86,479.00	86,479.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	114,691.32	86,673.00	86,479.00	86,479.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - VETERANS AGENCY	301,667.24	374,354.78	294,073.00	294,073.00	0.00

A6610 CONSUMER AFFAIRS

DEPARTMENTAL FUNCTIONS:

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

MANDATES:

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$47,280
A.6610.19621	Weights and Measures Fees	\$28,000
A.6610.26104	Weights and Measures Fines	10,000
A.6610.35901	Weights and Measures Petroleum	9,280

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries.

Funding which would allow the department to replace aging equipment required for fuel sampling has been allocated as per request. Maintenance of the department's vehicle will continue to be provided by the Highway Department. Contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

ECONOMIC ASSISTANCE & OPPORTUNITY
Consumer Affairs

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6610 Consumer Affairs						
.1	PERSONNEL SERVICE					
1750	Dir Of Weights & Measures A		56,530.00	57,943.00	57,943.00	0.00
TOTAL	PERSONNEL SERVICES	55,258.95	56,530.00	57,943.00	57,943.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	691.41	4,000.00	20,000.00	20,000.00	0.00
TOTAL	EQUIPMENT	691.41	4,000.00	20,000.00	20,000.00	0.00
.4	CONTRACTUAL					
04150	Postage	0.00	50.00	50.00	50.00	0.00
04300	Telephone	300.00	300.00	300.00	300.00	0.00
04500	Special Departmental Supplies	874.20	2,000.00	2,000.00	2,000.00	0.00
04520	Dues	0.00	100.00	100.00	100.00	0.00
04560	Training	501.20	750.00	750.00	750.00	0.00
04570	Uniforms/Tools	87.41	250.00	250.00	250.00	0.00
TOTAL	CONTRACTUAL	1,762.81	3,450.00	3,450.00	3,450.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	9,507.24	12,671.00	12,358.00	12,358.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	9,507.24	12,671.00	12,358.00	12,358.00	0.00
TOTAL	CONSUMER AFFAIRS	67,220.41	76,651.00	93,751.00	93,751.00	0.00

A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 31,155 residents of Rensselaer County who are 60 years of age and older. The primary goal is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The programs delivered by the department are funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- Services (A6772) which includes access, legal and home care;
- Nutrition (A6773) - including congregate and home delivered meals;
- Counseling (A6774) - Counseling for health insurance, pharmaceutical and Long Term Care Insurance.
- Community Services for the Elderly and Caregiver Support (A6775) provides assistance to allow seniors to remain at home and support services for caregivers; and
- Expanded In-Home Services for the Elderly Program (A6777) provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with Rensselaer Organization United for Senior Endeavors (ROUSE) and ROUSE Rural Preservation Corp (RPC) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- Planning and coordination of senior programs and services;
- Overall personnel management of Departmental needs;
- Stimulation of interest and action toward the expansion and creation of new programs;
- Pooling of untapped resources to provide services to the elderly; and
- Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This increase has been extended to management positions.

Contractual line items are budgeted based upon historical analysis and anticipated need.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Central Office

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6771 Unified Family Services - Aging Central Office						
.1	PERSONNEL SERVICE					
1205	Commissioner for Aging		77,876.00	79,823.00	79,823.00	0.00
1708	Confidential Assistant		39,897.00	40,894.00	40,894.00	0.00
2270	Deputy Commissioner For Aging		52,500.00	53,813.00	53,813.00	0.00
6320	Plus Transfers, Other Codes		9,287.00	9,853.00	9,853.00	0.00
7000	Senior Account Clerk		22,731.00	23,415.00	23,415.00	0.00
7200	Sec To Commissioner For Aging		40,495.00	41,507.00	41,507.00	0.00
TOTAL	PERSONNEL SERVICES	236,150.21	242,786.00	249,305.00	249,305.00	0.00
.4	CONTRACTUAL					
04100	Printing	224.94	250.00	0.00	0.00	0.00
04150	Postage	153.64	250.00	0.00	0.00	0.00
04200	Insurance	295.46	400.00	400.00	400.00	0.00
04300	Telephone	1,905.52	150.00	0.00	0.00	0.00
04420	Maintenance	196.27	250.00	250.00	250.00	0.00
04480	Maintenance In Lieu of Rent	32,685.00	33,151.00	35,704.00	35,704.00	0.00
04550	Office Supplies	345.66	400.00	400.00	400.00	0.00
04990	Purchased Services	0.00	2,650.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	35,806.49	37,501.00	36,754.00	36,754.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	134,928.14	168,675.00	152,918.00	152,918.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	134,928.14	168,675.00	152,918.00	152,918.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE	406,884.84	448,962.00	438,977.00	438,977.00	0.00

A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES

DEPARTMENTAL FUNCTIONS:

The Unified Family Services Department for the Aging directly provides a wide range of services to the county’s senior citizens, with an emphasis on serving those most in need. The type of service provided include: maintenance of five multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs.

In order to adequately serve the needs of the entire county, the department has divided the county into three catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

PROGRAM STATISTICS:

<u>Seniors Served by Senior Service Centers:</u>		<u>FY 2016</u>
Northern Tier	Everett Wagar Senior Center	368
	Hoosick Falls Senior Center	488
Middle Tier	Troy Area Senior Center	1,083
Southern Tier	Edward C. Swartz So. Tier Senior Center	584
	Rensselaer Area Senior Center	<u>658</u>
Total Seniors Served by Senior Service Centers:		3,181

REVENUE APPLICABLE TO THIS PROGRAM: **\$146,068**

A.6772.19722	Transportation	\$ 4,500
A.6772.37751	HEAP	8,000
A.6772.47721	IIIB Center Services	133,568

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees.

Due to budgetary constraints the vacant Assistant Site Manager position for the Schodack Center and a part time Motor Vehicle Operator position will remain unfilled and are put into Personnel Services Savings. In addition, the request to make the Assistant Aging Services Center Director of the Grafton Senior Center full time is denied.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Direct Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6772 Unified Family Services - Aging Direct Services						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		20,608.00	21,168.00	21,168.00	0.00
0105	Aging Services Records Clerk		0.00	29,974.00	29,974.00	0.00
0120	Aging Services Ctr Director II		36,734.00	38,259.00	38,259.00	0.00
0310	Asst Aging Svcs Ctr Director		64,177.00	71,725.00	65,922.00	0.00
0315	Assistant Site Manager		27,394.00	28,079.00	28,079.00	0.00
0510	Aging Svcs Center Director I		47,642.00	56,972.00	56,972.00	0.00
1631	Coordinator of Aging Services		47,185.00	48,845.00	48,845.00	0.00
3600	Information Processing Spec		104,850.00	66,174.00	66,174.00	0.00
4800	Motor Vehicle Operator		72,142.00	73,437.00	73,437.00	0.00
5630	Personnel Service Savings		(27,394.00)	(41,312.00)	(41,312.00)	0.00
TOTAL	PERSONNEL SERVICES	313,089.14	393,338.00	393,321.00	387,518.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	4,473.99	11,459.36	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,473.99	11,459.36	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,147.00	2,300.00	2,300.00	2,300.00	0.00
04050	Automobile Maintenance	13,928.65	16,000.00	14,000.00	14,000.00	0.00
04051	Automobile, Gasoline	10,381.55	20,000.00	15,000.00	15,000.00	0.00
04100	Printing	2,014.61	1,900.00	0.00	0.00	0.00
04150	Postage	293.44	600.00	300.00	300.00	0.00
04200	Insurance	7,609.26	8,200.00	9,000.00	9,000.00	0.00
04300	Telephone	10,971.89	10,000.00	10,000.00	10,000.00	0.00
04354	Utilities - Water - Sewer	1,408.67	1,750.00	1,750.00	1,750.00	0.00
04420	Maintenance	5,965.35	7,500.00	7,500.00	7,500.00	0.00
04450	Rental - Equipment/Maintenance	22,103.80	26,051.00	31,386.00	31,386.00	0.00
04480	Maintenance In Lieu of Rent	55,309.00	54,772.00	55,370.00	55,370.00	0.00
04500	Special Departmental Supplies	246.46	250.00	250.00	250.00	0.00
04550	Office Supplies	467.14	500.00	500.00	500.00	0.00
04800	Contractual Agency	8,250.00	9,000.00	9,000.00	9,000.00	0.00
04990	Purchased Services	0.00	14,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	141,096.82	172,823.00	156,356.00	156,356.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	151,952.81	193,101.00	180,705.00	180,261.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	151,952.81	193,101.00	180,705.00	180,261.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	610,612.76	770,721.36	730,382.00	724,135.00	0.00

**ECONOMIC ASSISTANCE & OPPORTUNITY
BIP01 Unified Family Services - Aging Direct Services**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6772 BIP.2015 Unified Family Services - Aging Direct Services						
.1	PERSONNEL SERVICE					
0510	Aging Srvs Center Director I		7,940.00	0.00	0.00	0.00
1631	Coordinator of Aging Services		46,694.00	0.00	0.00	0.00
3600	Information Processing Spec		68,806.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	123,440.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	455.97	29,543.32	0.00	0.00	0.00
02400	Other Equipment	3,788.00	22,461.36	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,243.97	52,004.68	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	10,500.00	0.00	0.00	0.00
04100	Printing	0.00	21,470.00	0.00	0.00	0.00
04150	Postage	0.00	15,000.00	0.00	0.00	0.00
04300	Telephone	0.00	17,500.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	67,664.00	0.00	0.00	0.00
04550	Office Supplies	0.00	8,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	140,134.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	104,080.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	104,080.00	0.00	0.00	0.00
TOTAL	BIP.2015 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	4,243.97	419,658.68	0.00	0.00	0.00

A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES

DEPARTMENTAL FUNCTIONS:

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one-third of the Federal Recommended Daily Nutrition Allowance. Meals are served at five sites throughout the County. The congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals is voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

PROGRAM STATISTICS:

	2011	2012	2013	2014	2015
Congregate Dining	48,242	49,002	49,458	45,636	49,153
Home Delivered	105,172	105,742	110,206	112,681	125,629
Meals Served - Total	153,414	154,744	159,664	158,317	174,782

REVENUE APPLICABLE TO THIS PROGRAM: **\$749,651**

A.6773.19721	Participant Contribution	\$120,000
A.6773.37721	Wellness in Nutrition	252,012
A.6773.47722	Federal Aid – Nutrition	265,890
A.6773.47723	Cash-in-lieu of Food	111,749

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees. Due to budgetary constraints, two (2) vacant Aging Services Aide positions and an Information Processing Specialist position will remain unfilled in 2016 and placed in Personnel Service Savings.

Increases in Relief Personnel and Food (04580) are due to the continued growth in the number of meals being home delivered. The number of meals delivered through September 2016 increased 17% from the same period in 2015. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Nutrition

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6773 Unified Family Services - Aging Nutrition						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		199,757.00	204,215.00	204,215.00	0.00
0105	Aging Services Records Clerk		0.00	15,113.00	15,113.00	0.00
0165	Asst Coord of Aging Ctr Oper		44,012.00	45,671.00	45,671.00	0.00
1060	Coordinator Of Ctr Operations		59,555.00	61,044.00	61,044.00	0.00
1170	Cleaner		32,352.00	33,033.00	33,033.00	0.00
1870	Consulting Dietician		16,014.00	0.00	0.00	0.00
3600	Information Processing Spec		64,381.00	50,877.00	50,877.00	0.00
4800	Motor Vehicle Operator		63,504.00	62,462.00	62,462.00	0.00
5160	Nutrition Site Manager		161,210.00	165,538.00	165,538.00	0.00
5630	Personnel Service Savings		(27,720.00)	(39,047.00)	(39,047.00)	0.00
6740	Relief Personnel		214,394.00	260,000.00	260,000.00	0.00
8880	Transfers Out		(6,000.00)	(6,000.00)	(6,000.00)	0.00
TOTAL	PERSONNEL SERVICES	906,525.13	821,459.00	852,906.00	852,906.00	0.00
.4	CONTRACTUAL					
04010	Travel	77,362.99	72,000.00	72,000.00	72,000.00	0.00
04050	Automobile Maintenance	5,746.41	5,000.00	7,500.00	7,500.00	0.00
04100	Printing	1,731.15	2,350.00	0.00	0.00	0.00
04150	Postage	217.50	500.00	0.00	0.00	0.00
04200	Insurance	17,065.04	17,250.00	17,250.00	17,250.00	0.00
04300	Telephone	1,262.25	0.00	0.00	0.00	0.00
04351	Utilities - Electricity	12,538.32	13,000.00	13,000.00	13,000.00	0.00
04352	Utilities - Fuel	5,934.95	17,000.00	12,000.00	12,000.00	0.00
04353	Utilities - Refuse	3,502.56	4,500.00	4,500.00	4,500.00	0.00
04400	Repairs	6,170.96	9,000.00	9,000.00	9,000.00	0.00
04420	Maintenance	5,624.84	5,000.00	5,000.00	5,000.00	0.00
04450	Rental - Equipment/Maintenance	22,103.80	26,051.00	31,386.00	31,386.00	0.00
04480	Maintenance In Lieu of Rent	55,309.00	54,772.00	55,370.00	55,370.00	0.00
04500	Special Departmental Supplies	40,232.10	42,000.00	43,000.00	43,000.00	0.00
04550	Office Supplies	299.65	400.00	400.00	400.00	0.00
04580	Food	338,349.40	340,000.00	345,000.00	345,000.00	0.00
04800	Contractual Agency	4,500.00	25,000.00	25,000.00	25,000.00	0.00
04950	Linen Service	1,863.06	2,000.00	2,000.00	2,000.00	0.00
04990	Purchased Services	0.00	36,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	599,813.98	672,323.00	642,406.00	642,406.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	302,568.74	332,288.00	345,104.00	345,104.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	302,568.74	332,288.00	345,104.00	345,104.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING NUTRITION	1,808,907.85	1,826,070.00	1,840,416.00	1,840,416.00	0.00

A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING

DEPARTMENTAL FUNCTIONS:

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.
- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM: **\$51,579**

A.6774.37752	HIICAP- Aging	\$13,901
A.6774.47720	CMS - HIICAP	19,267
A.6774.47725	Title V	18,411

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This program is one hundred percent (100%) funded through New York State and the Federal Government. HIICAP was established to assist and counsel Rensselaer County's senior citizens in the areas of Health Insurance, Medicare and Medicaid. Any reduction in funding will have a direct impact on the program.

Title V of the Older Americans Act makes funds available for four part-time positions for older workers. The Department of Aging partners with Employment and Training to manage this program.

"Plus Transfers, Other Codes" reflects seventy-three percent (73%) of the salary of an Aging Services Specialist from A6775 which is reimbursed by the State of New York.

Contractual codes are funded based upon the department's request and historical spending trends.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Insurance Counseling**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6774 Unified Family Services - Aging Insurance Counseling						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		29,353.00	29,721.00	29,721.00	0.00
TOTAL	PERSONNEL SERVICES	28,693.00	29,353.00	29,721.00	29,721.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	250.00	250.00	250.00	0.00
04150	Postage	229.77	500.00	0.00	0.00	0.00
04200	Insurance	23.36	50.00	50.00	50.00	0.00
04800	Contractual Agency	34,810.00	18,411.00	18,411.00	18,411.00	0.00
TOTAL	CONTRACTUAL	35,063.13	19,211.00	18,711.00	18,711.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING	63,756.13	48,564.00	48,432.00	48,432.00	0.00

A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY

DEPARTMENTAL FUNCTIONS:

The Community Services Bill, signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to be able to remain in their home and to participate in family and community life. State funds are provided to assist the county in improving the cooperation and coordination among the providers of community services, who serve the needy elderly. Services will be determined locally, but must:

- Increase the capacity of recipients to remain in their homes and community as long as possible;
- Assist recipients to return to their homes from more acute care facilities; and
- Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title III.E. This program offers supportive services to those caring for elderly persons. Some of the services include:

- Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and Overnight Respite Care at Residential Facilities;
- Support Groups - Caregivers and Grandparents Raising Grandchildren;
- Home delivered meals; and
- Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$300,320
A.6775.19723	Contributions	\$ 4,500
A.6775.37731	State Aid - Community Services	224,182
A.6775.47724	IIID - Health and Wellness	8,050
A.6775.47728	IIIE Family Caregivers Support	63,588

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries for all positions.

“Transfers Out” reflects seventy-three percent (73%) of the Aging Services Specialist and is transferred to the Aging Insurance Counseling Budget (A6774).

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Community Services for the Elderly

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6775 Unified Family Services - Aging Community Services for the Elderly						
.1	PERSONNEL SERVICE					
0570	Aging Services Specialist		40,210.00	40,714.00	40,714.00	0.00
3435	Hlth & Wellness Activities Aid		7,671.00	7,500.00	7,500.00	0.00
4800	Motor Vehicle Operator		33,310.00	34,143.00	34,143.00	0.00
8880	Transfers Out		(29,353.00)	(29,721.00)	(29,721.00)	0.00
TOTAL	PERSONNEL SERVICES	93,215.24	51,838.00	52,636.00	52,636.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	30,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	30,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	8,828.59	5,500.00	5,500.00	5,500.00	0.00
04050	Automobile Maintenance	7,465.20	9,500.00	8,000.00	8,000.00	0.00
04051	Automobile, Gasoline	11,559.01	16,000.00	16,000.00	16,000.00	0.00
04100	Printing	326.06	440.00	0.00	0.00	0.00
04150	Postage	227.53	1,250.00	0.00	0.00	0.00
04200	Insurance	208.39	250.00	250.00	250.00	0.00
04300	Telephone	2,960.22	0.00	0.00	0.00	0.00
04350	Utilities - General/Misc	0.00	300.00	300.00	300.00	0.00
04550	Office Supplies	0.00	250.00	250.00	250.00	0.00
04800	Contractual Agency	66,954.11	75,000.00	75,000.00	75,000.00	0.00
04900	Professional Services	574.88	900.00	900.00	900.00	0.00
04990	Purchased Services	0.00	11,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	99,103.99	120,890.00	106,200.00	106,200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	58,886.77	56,428.00	54,026.00	54,026.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	58,886.77	56,428.00	54,026.00	54,026.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY	251,206.00	259,156.00	212,862.00	212,862.00	0.00

A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)

DEPARTMENTAL FUNCTIONS:

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. Recipients can access a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. EISEP is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

PROGRAM OBJECTIVES:

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

PROGRAM STATISTICS:

118 EISEP clients were served in 2015.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$428,597
A.6777.19724	EISEP Contribution	\$ 1,000
A.6777.37732	EISEP	427,597

SUMMARY OF BUDGET OFFICER'S ACTIONS:

A 2.5% increase, based upon the provisions of the 2014 – 2017 collective bargaining agreement between UPSEU and Rensselaer County, has been budgeted for all positions. The request to make the Senior Case Manager position full time has been denied due to fiscal constraints.

Contractual codes have been funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging EISEP

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A6777 Unified Family Services - Aging EISEP						
.1	PERSONNEL SERVICE					
7005	Senior Case Manager		57,782.00	65,808.00	59,227.00	0.00
TOTAL	PERSONNEL SERVICES	56,266.74	57,782.00	65,808.00	59,227.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	285.36	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	285.36	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,757.99	2,500.00	2,000.00	2,000.00	0.00
04100	Printing	326.06	525.00	0.00	0.00	0.00
04150	Postage	539.21	500.00	150.00	150.00	0.00
04200	Insurance	388.67	500.00	450.00	450.00	0.00
04300	Telephone	1,499.40	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,951.70	400.00	400.00	400.00	0.00
04550	Office Supplies	0.00	400.00	400.00	400.00	0.00
04800	Contractual Agency	354,042.57	411,787.00	400,000.00	400,000.00	0.00
04990	Purchased Services	0.00	4,625.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	360,505.60	421,237.00	403,400.00	403,400.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	27,627.29	30,200.00	33,217.00	33,217.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	27,627.29	30,200.00	33,217.00	33,217.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING EISEP	444,684.99	509,219.00	502,425.00	495,844.00	0.00
TOTAL	ECONOMIC ASSISTANCE & OPPORTUNITY	93,692,809.68	101,233,837.82	99,978,357.00	99,711,138.00	0.00

A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES

DEPARTMENTAL FUNCTIONS:

The Youth Bureau follows the Child and Family Services Plan (CFSP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.
- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.
- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.
- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State Office of Children and Family Services (OCFS) objectives and community needs within the abilities of the Department for Youth.

PROGRAM OBJECTIVES:

The Bureau of Youth Services provides technical assistance and coordination of youth programming throughout Rensselaer County, serving a network of ten municipal programs and over fifty private agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with OCFS standards, to serve the more than 40,000 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting youth development continues to be the primary objective of the Youth Bureau. The Bureau follows the Child and Family Services Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to city youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 2,500 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2017.

To work in cooperation with various County agencies, departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

REVENUE APPLICABLE TO THIS PROGRAM: **\$569,090**

A.7310.27057	Youth Program Donations	\$ 23,000
A.7310.38201	State Aid - Youth Program	157,776
A.7310.48201	Youth Summer Lunch Program	388,314

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries for all positions. Temp Services expense is utilized to assist with the Summer Food Program and is 100% reimbursable.

“Plus Transfers, Other Codes” reflects fifty percent (50%) of the Environmental Educator’s salary in the Dyken Pond Environmental Education Center (A8790) and the department’s share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county’s contract management system.

Contractual codes are funded based upon the department’s request and historical spending levels.

CULTURE AND RECREATION
Unified Family Services - Youth Services

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A7310 Unified Family Services - Youth Services						
.1	PERSONNEL SERVICE					
1980	Deputy Commissioner For Youth		74,206.00	76,116.00	76,116.00	0.00
2770	Food Program Coordinator		4,500.00	4,500.00	4,500.00	0.00
6320	Plus Transfers, Other Codes		33,656.00	34,782.00	34,782.00	0.00
8060	Temporary Services		4,500.00	1,944.00	1,944.00	0.00
9230	Youth Services Worker		46,564.00	48,352.00	48,352.00	0.00
TOTAL	PERSONNEL SERVICES	154,941.95	163,426.00	165,694.00	165,694.00	0.00
.4	CONTRACTUAL					
04010	Travel	307.63	50.00	50.00	50.00	0.00
04050	Automobile Maintenance	1,303.70	1,000.00	0.00	0.00	0.00
04100	Printing	85.20	100.00	100.00	100.00	0.00
04200	Insurance	593.59	625.00	700.00	700.00	0.00
04300	Telephone	0.00	2,077.00	2,077.00	2,077.00	0.00
04351	Utilities - Electricity	218.66	1,000.00	500.00	500.00	0.00
04420	Maintenance	465.34	500.00	500.00	500.00	0.00
04450	Rental - Equipment/Maintenance	4,965.12	5,400.00	5,200.00	5,200.00	0.00
04500	Special Departmental Supplies	9,132.00	8,000.00	8,000.00	8,000.00	0.00
04550	Office Supplies	44.23	300.00	300.00	300.00	0.00
04800	Contractual Agency	317,500.46	496,836.00	496,836.00	496,836.00	0.00
04900	Professional Services	10,532.14	15,000.00	15,000.00	15,000.00	0.00
TOTAL	CONTRACTUAL	345,148.07	530,888.00	529,263.00	529,263.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	49,890.30	63,996.00	62,428.00	62,428.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	49,890.30	63,996.00	62,428.00	62,428.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH SERVICES	549,980.32	758,310.00	757,385.00	757,385.00	0.00
TOTAL	CULTURE AND RECREATION	549,980.32	758,310.00	757,385.00	757,385.00	0.00

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

DEPARTMENTAL FUNCTIONS:

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, farmers and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use and community development strategies. Within this office, studies on county-wide trends in land use, growth and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans and zoning regulations as well as with plans, studies and local laws. The department continues to help coordinate the local communities that fall under federal and state Municipal Stormwater Separate Sewer System (MS4) regulations and completes the County’s annual report for this program. This office is responsible for mandated review of local zoning actions taken under General Municipal Law Section 239, reviewing the County’s six (6) Agricultural Districts, providing transportation and transit planning services, coordinating the update of the County’s Agricultural and Farmland Protection Plan, and working with the County’s snowmobile trail clubs who maintain and operate over 100 miles of snowmobile trails. The department is also assisting in creating an ADA Accessibility Plan for the County.

The Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing the completion of a \$14.6 million bond-financed water and sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. The Authority is assisting the Town in meeting the requirements of the Department of Environmental Conservation’s sewer treatment consent order. While all of the water system projects have been completed, approximately \$300,000 in sewer bond proceeds remain unspent and will be used for sewer pump station upgrades and infiltration and inflow reduction projects in accordance with the Town’s order. The Authority also owns a number of small sewer infrastructure projects that were donated to the Authority over time. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies. The department also assists in the administration of successful grants on behalf of the County and local municipalities, including a homeownership assistance program to provide down payment and closing costs for low-to-moderate income families.

PROGRAM OBJECTIVES:

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Agricultural district and zoning reviews will continue, as well as assistance to municipalities with planning, zoning and infrastructure issues. The Bureau of Economic Development and Planning will continue to assist the County’s communities in fulfilling their MS4 mandates and to assist localities with their land use and development needs. The County’s snowmobile trail clubs will also be served with sponsorship provided through the New York State Snowmobile Trails program.

MANDATES:

The only mandated function in this department is the management of the Bus Operations program.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$517,297
A.8020.23720	Planning Fees - Homeowner Program	\$ 3,750
A.8020.23723	Planning Fees - JDP	\$ 30,000
A.8020.23725	Planning Fees - IDA	\$ 442,942
A.8020.37161	NYS Snowmobile Program	\$ 40,605

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees.

Contractual line items have been funded based upon historical analysis and anticipated need.

		HOME AND COMMUNITY SERVICES				
		Bureau of Economic Development & Planning				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A8020 Bureau of Economic Development & Planning						
.1	PERSONNEL SERVICE					
1235	Comm. Dev. Affairs Advisor		56,627.00	58,043.00	58,043.00	0.00
1430	Community Develop Specialist		43,563.00	44,652.00	44,652.00	0.00
1830	Dir Economic Develop & Planning		101,960.00	104,509.00	104,509.00	0.00
2190	Deputy Director For Planning		66,684.00	69,201.00	69,201.00	0.00
5630	Personnel Service Savings		(42,566.00)	(43,630.00)	(43,630.00)	0.00
6040	Principal Planner		70,099.00	71,851.00	71,851.00	0.00
7740	Senior Economic Developer		49,964.00	52,003.00	52,003.00	0.00
7950	Secretary To Director		33,427.00	35,053.00	35,053.00	0.00
8370	Sec To Deputy Dir, Planning		42,566.00	43,630.00	43,630.00	0.00
TOTAL	PERSONNEL SERVICES	409,166.32	422,324.00	435,312.00	435,312.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,541.01	2,000.00	2,000.00	2,000.00	0.00
04420	Maintenance	21.22	150.00	150.00	150.00	0.00
04520	Dues	50.00	100.00	100.00	100.00	0.00
04540	Publications	696.73	600.00	600.00	600.00	0.00
04550	Office Supplies	169.45	200.00	200.00	200.00	0.00
04818	Rens. Cty. Snowmobile Ass'n.	33,075.00	36,250.00	40,605.00	40,605.00	0.00
04900	Professional Services	20,000.00	20,000.00	20,000.00	20,000.00	0.00
TOTAL	CONTRACTUAL	55,553.41	59,300.00	63,655.00	63,655.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	178,938.90	188,980.00	178,970.00	178,970.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	178,938.90	188,980.00	178,970.00	178,970.00	0.00
TOTAL	BUREAU OF ECONOMIC DEVELOPMENT & PLANNING	643,658.63	670,604.00	677,937.00	677,937.00	0.00

**HOME AND COMMUNITY SERVICES
Bureau of Economic Development & Planning**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A8020 CGP.2012 Bureau of Economic Development & Planning - Community Grant Program						
.4	CONTRACTUAL					
04100	Printing	60.45	574.00	0.00	0.00	0.00
04150	Postage	40.00	297.00	0.00	0.00	0.00
04550	Office Supplies	0.00	101.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	5,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	100.45	6,472.00	0.00	0.00	0.00
TOTAL	CGP.2012 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - COMMUNITY GRANT PROGRAM	100.45	6,472.00	0.00	0.00	0.00

A8020 FTS.2016 Bureau of Economic Development & Planning – Farm to School Program

.1	PERSONNEL SERVICE					
7740	Senior Economic Developer		9,992.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	9,992.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,150.00	0.00	0.00	0.00
04150	Postage	0.00	247.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	500.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	50,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	51,897.00	0.00	0.00	0.00
TOTAL	FTS.2016 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING – FARM TO SCHOOL PROGRAM	0.00	61,889.00	0.00	0.00	0.00

A8020 PSC.2014 Bureau of Economic Development & Planning - Specialty Crops Grant Program

.1	PERSONNEL SERVICE					
7740	Senior Economic Developer		10,059.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	2,940.30	10,059.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	172.18	611.00	0.00	0.00	0.00
04500	Special Departmental Supplies	111.42	862.00	0.00	0.00	0.00
04800	Contractual Agency	12,748.29	58,801.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	13,031.89	60,274.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,394.80	4,605.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,394.80	4,605.00	0.00	0.00	0.00
TOTAL	PSC.2014 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - SPECIALTY CROPS GRANT PROGRAM	17,366.99	74,938.00	0.00	0.00	0.00

A8090 ENVIRONMENTAL MANAGEMENT COUNCIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the NYS Environmental Conservation Law, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of 2.5% over the 2016 year-end salary for the department's full-time position. The part-time Temporary Services position has been increased from \$9.00/hour to \$9.70/hour to comply with NYS Minimum Wage regulations.

Contractual codes are funded based upon the department's request and historical spending levels.

		HOME AND COMMUNITY SERVICES Environmental Management Council				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A8090 Environmental Management Council						
.1	PERSONNEL SERVICE					
2510	Exec Dir Envir Manage Council		53,748.00	55,572.00	55,572.00	0.00
8060	Temporary Services		4,698.00	5,044.00	5,044.00	0.00
TOTAL	PERSONNEL SERVICES	44,768.18	58,446.00	60,616.00	60,616.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	(629.68)	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	(629.68)	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	400.00	400.00	400.00	0.00
04100	Printing	0.00	50.00	50.00	50.00	0.00
04500	Special Departmental Supplies	1,491.91	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	38.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	1,529.91	2,500.00	2,500.00	2,500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	15,552.82	20,095.00	20,077.00	20,077.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	15,552.82	20,095.00	20,077.00	20,077.00	0.00
TOTAL	ENVIRONMENTAL MANAGEMENT COUNCIL	61,221.23	81,041.00	83,193.00	83,193.00	0.00

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER

DEPARTMENTAL FUNCTIONS:

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. Outreach programs are offered throughout Rensselaer County and the Capital District as well. The following programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Forest Conservation Corps: teen work/service learning program for youth ages 14 - 16
- Summer Outdoor Learning Adventure: a summer day camp for youth ages 6 -13
- Outreach programs for libraries, youth and community organizations
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

PROGRAM OBJECTIVES:

The Dyken Pond Environmental Education Center provides:

- A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
- Programs to youth and families which foster healthy lifestyles, physical recreation and positive outdoor experiences.
- Access to a living collection of New York State plants and animals and interpretive programs to enhance understanding of their importance in the local and global environment.
- A low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center also provides opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

PROGRAM STATISTICS:

The Center served 5,123 students in 2015 in 206 scheduled educational programs and had a general public visitation of over 15,000.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$66,175
A.8790.27053	Dyken Pond Donations/Fees	\$5,000
A.8790.27054	Friends of Dyken Pond	4,500
A.8790.39101	National Heritage Trust	35,000
A.4322.34930	OMH Vocational Training	21,675

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of 2.5% over 2016 year-end salaries for all full-time positions. "Transfers Out" reflects fifty percent (50%) of the Environmental Educator's salary and is transferred to the Department for Youth (A7310).

Contractual codes are funded based upon the department's request and historical spending levels.

HOME AND COMMUNITY SERVICES
Dyken Pond Environmental Education Center

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A8790 Dyken Pond Environmental Education Center						
.1	PERSONNEL SERVICE					
2500	Environmental Educator		58,024.00	59,710.00	59,710.00	0.00
8060	Temporary Services		30,000.00	14,635.00	14,635.00	0.00
8880	Transfers Out		(29,012.00)	(29,855.00)	(29,855.00)	0.00
TOTAL	PERSONNEL SERVICES	52,625.63	59,012.00	44,490.00	44,490.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,432.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,432.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	50.00	0.00	0.00	0.00
04150	Postage	0.00	100.00	0.00	0.00	0.00
04200	Insurance	1,823.20	1,500.00	1,500.00	1,500.00	0.00
04300	Telephone	1,564.53	1,500.00	1,700.00	1,700.00	0.00
04350	Utilities - General/Misc	2,457.35	2,500.00	2,500.00	2,500.00	0.00
04420	Maintenance	400.00	450.00	450.00	450.00	0.00
04500	Special Departmental Supplies	0.00	118.00	118.00	118.00	0.00
04733	Participant Allowance Payments	13,794.68	21,675.00	21,675.00	21,675.00	0.00
04900	Professional Services	5,365.00	10,365.00	20,365.00	20,365.00	0.00
TOTAL	CONTRACTUAL	25,404.76	38,258.00	48,308.00	48,308.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	34,814.36	30,509.00	31,790.00	31,790.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	34,814.36	30,509.00	31,790.00	31,790.00	0.00
TOTAL	DYKEN POND ENVIRONMENTAL EDUCATION CENTER	112,844.75	129,211.00	124,588.00	124,588.00	0.00
TOTAL	HOME AND COMMUNITY SERVICES	835,192.05	1,024,155.00	885,718.00	885,718.00	0.00

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	1,977,446.00	2,031,283.00	2,082,127.00	2,082,127.00	0.00
06002	HVCC Principal Payments	1,586,990.00	1,640,651.00	1,693,312.00	1,693,312.00	0.00
TOTAL	PRINCIPAL BONDS	3,564,436.00	3,671,934.00	3,775,439.00	3,775,439.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	1,229,987.74	1,152,349.00	1,052,192.00	1,052,192.00	0.00
07002	HVCC Interest Payments	1,224,943.20	1,158,428.00	1,094,600.00	1,094,600.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	2,454,930.94	2,310,777.00	2,146,792.00	2,146,792.00	0.00
TOTAL	SERIAL BONDS	6,019,366.94	5,982,711.00	5,922,231.00	5,922,231.00	0.00
A9730 Bond Anticipation Notes						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	0.00	777,000.00	777,000.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	0.00	777,000.00	777,000.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	36,709.00	85,079.00	85,079.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	36,709.00	85,079.00	85,079.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	36,709.00	862,079.00	862,079.00	0.00
A9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	231,100.90	405,491.00	467,273.00	467,273.00	0.00
TOTAL	PRINCIPAL BONDS	231,100.90	405,491.00	467,273.00	467,273.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	209,832.82	197,944.00	192,651.00	192,651.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	209,832.82	197,944.00	192,651.00	192,651.00	0.00
TOTAL	INSTALLMENT PURCHASE	440,933.72	603,435.00	659,924.00	659,924.00	0.00
A9901 Interfund Transfers						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09001	Transfers to Other Funds	142,500.00	0.00	400,000.00	400,000.00	0.00
09002	Transfers to Hospital Fund	3,000,000.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	3,142,500.00	0.00	400,000.00	400,000.00	0.00
TOTAL	INTERFUND TRANSFERS	3,142,500.00	0.00	400,000.00	400,000.00	0.00

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
A9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	1,120,998.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	1,120,998.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	1,120,998.00	0.00	0.00	0.00	0.00

A9989 Other Uses

.9	OTHER GENERAL GOVERNMENT SUPPORT					
09053	TSC Repurchases	347,798.98	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	347,798.98	0.00	0.00	0.00	0.00
TOTAL	OTHER USES	347,798.98	0.00	0.00	0.00	0.00
TOTAL	GENERAL FUND	227,727,192.08	241,630,254.25	241,818,968.00	240,714,781.00	0.00

**COMMUNITY DEVELOPMENT (CB) FUND
REVENUE**

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
LOAN REPAYMENTS						
CB.6400.19891	Loan Repayments	403,721.16	200,343.00	598,668.00	598,668.00	0.00
	TOTAL LOAN REPAYMENTS	403,721.16	200,343.00	598,668.00	598,668.00	0.00
FEDERAL AID						
CB.6910.49118	Renss Cty Homeownership VIII	166,951.70	132,836.00	0.00	0.00	0.00
CB.6911.49119	Renss Cty Homeownership IX	0.00	300,000.00	0.00	0.00	0.00
	TOTAL FEDERAL AID	166,951.70	432,836.00	0.00	0.00	0.00
	TOTAL COMMUNITY DEVELOPMENT (CB) FUND	570,672.86	633,179.00	598,668.00	598,668.00	0.00

**COMMUNITY DEVELOPMENT FUND
APPROPRIATIONS**

CB6400 JOB DEVELOPMENT PROGRAM

DEPARTMENTAL FUNCTIONS:

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (bank, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one full time equivalent job per \$25,000 loaned. In addition to job creation, at least 51% of newly created jobs must be made available to individuals of low-to-moderate income. Loans range between \$50,000 and \$250,000. Interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

PROGRAM OBJECTIVES:

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

PROGRAM STATISTICS:

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. Since then, the JDP has provided a total of \$6.75 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional \$16.7 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

CB.6400.19891 Loan Repayments \$598,668

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

		COMMUNITY DEVELOPMENT Job Development Program				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CB6400 Job Development Program						
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	500.00	500.00	0.00
04200	Insurance	127.65	168.00	172.00	172.00	0.00
04300	Telephone	529.57	600.00	0.00	0.00	0.00
04540	Publications	0.00	100.00	100.00	100.00	0.00
04550	Office Supplies	0.00	100.00	100.00	100.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04700	Program Expenditures	(456.31)	101,675.00	505,181.00	505,181.00	0.00
04900	Professional Services	31,388.23	90,000.00	90,000.00	90,000.00	0.00
04980	Computer Services	646.00	0.00	0.00	0.00	0.00
04995	Cost Allocation	873.00	7,100.00	2,515.00	2,515.00	0.00
TOTAL	CONTRACTUAL	33,108.14	200,343.00	598,668.00	598,668.00	0.00
TOTAL	JOB DEVELOPMENT PROGRAM	33,108.14	200,343.00	598,668.00	598,668.00	0.00

CB6910 RENSSELAER COUNTY HOMEOWNERSHIP VIII PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its eighth round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the City of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Fifteen families were proposed to be assisted in this round of funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This grant program ended in 2016.

		COMMUNITY DEVELOPMENT Homeownership VIII Program				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CB6910 Homeownership VIII Program						
.4	CONTRACTUAL					
04100	Printing	0.00	579.00	0.00	0.00	0.00
04150	Postage	0.00	50.00	0.00	0.00	0.00
04540	Publications	72.56	37.00	0.00	0.00	0.00
04800	Contractual Agency	166,823.60	125,676.00	0.00	0.00	0.00
04900	Professional Services	0.00	5,750.00	0.00	0.00	0.00
04990	Purchased Services	0.00	744.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	166,896.16	132,836.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP VIII PROGRAM	166,896.16	132,836.00	0.00	0.00	0.00

CB6911 RENSSELAER COUNTY HOMEOWNERSHIP IX PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its ninth round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the City of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Fifteen families were proposed to be assisted in this round of funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The majority of the activity within this program is expected to take place in 2016, and, as such, any funds which may remain at the end of 2016 will be brought forward into the 2017 budget by legislative resolution.

**COMMUNITY DEVELOPMENT
Homeownership IX Program**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CB6911 Homeownership IX Program						
.4	CONTRACTUAL					
04100	Printing	0.00	750.00	0.00	0.00	0.00
04150	Postage	0.00	50.00	0.00	0.00	0.00
04540	Publications	0.00	150.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	292,500.00	0.00	0.00	0.00
04900	Professional Services	0.00	5,750.00	0.00	0.00	0.00
04990	Purchased Services	0.00	800.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	300,000.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP IX PROGRAM	0.00	300,000.00	0.00	0.00	0.00
TOTAL	COMMUNITY DEVELOPMENT FUND	200,004.30	633,179.00	598,668.00	598,668.00	0.00

WORKFORCE INVESTMENT ACT (CD) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
INTERGOVERNMENTAL CHARGES						
CD.6290.22106	Gen Svcs, Other Governments	28,487.20	97,000.00	120,000.00	120,000.00	0.00
	TOTAL INTERGOVERNMENTAL CHARGES	28,487.20	97,000.00	120,000.00	120,000.00	0.00
FEDERAL AID						
CD.6290.47901	WIA Adult	401,768.70	380,000.00	331,991.00	331,991.00	0.00
CD.6295.47902	WIA Youth	568,976.43	590,000.00	570,000.00	570,000.00	0.00
CD.6391.47905	WIA Dislocated Worker	394,422.65	500,577.00	467,000.00	467,000.00	0.00
CD.6298.47906	Incentive Money	0.00	74,835.00	45,896.00	45,896.00	0.00
	TOTAL FEDERAL AID	1,365,167.78	1,545,412.00	1,414,887.00	1,414,887.00	0.00
	TOTAL WORKFORCE INVESTMENT ACT (CD) FUND	1,393,654.98	1,642,412.00	1,534,887.00	1,534,887.00	0.00

**WORKFORCE INVESTMENT ACT FUND
APPROPRIATIONS**

CD FUND - WORKFORCE INVESTMENT ACT/WORKFORCE INNOVATION AND OPPORTUNITY ACT

CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

The Department is responsible for administering the Workforce Investment Act (WIA) now replaced with the Workforce Innovation and Opportunity Act (WIOA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations, mandated Federal, State and local requirements, and program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

PROGRAM OBJECTIVES:

The Department of Employment & Training is the County agency designated as a One Stop Center under the WIA/WIOA workforce system. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system.

REVENUE APPLICABLE TO THIS PROGRAM:

\$460,000

CD.6290.22106	General Services, Other Governments	\$ 120,000
CD.6290.47901	WIA Adult	331,991

CD6292 TRAINING CLIENT SERVICES

DEPARTMENTAL FUNCTIONS:

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIOA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

PROGRAM OBJECTIVES:

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self-directed and staff assisted. WIA/WIOA partners located at the One Stop Center include NYS Department of Labor; the Wagner-Peyser funded division, ACCESS VR (formally VESID), Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College (EOC) and CDTA are also partners, although they are located on-site on a limited basis.

PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling center. In an average month, the Center sees between 1,000 - 1,300 customers who are looking for employment. Any person who collects Unemployment Insurance (UI) payments are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend in order to continue to receive benefits. In calendar year 2015, approximately 12,500 individuals visited the One Stop Center and utilized our services.

CD FUND - WORKFORCE INVESTMENT ACT

CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet 10 required program elements as specified in the workforce legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the department's focus.

REVENUE APPLICABLE TO THIS PROGRAM:

CD.6295.47902	WIA Youth	\$570,000
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PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about 75 youth. The summer component includes WIA funding and State Temporary Assistance for Needy Families (TANF) funds, and for 2016 the program will serve about 175 eligible low-income youth. In addition, the One Stop Center will have about 250 youth visit the center for information and referral services during the program year.

CD6298 INCENTIVE PROGRAM

DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the WIOA Workforce Board . Also under this code is the Disability Resource Coordinator, which expects to receive a new round of grant funds.

PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the department and is jointly determined by the consortium and the WIB.

REVENUE APPLICABLE TO THIS PROGRAM:

CD.6298.47906	Incentive Money	\$45,896
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CD FUND - WORKFORCE INVESTMENT ACT

CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS

DEPARTMENTAL FUNCTIONS:

The department provides a full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

PROGRAM OBJECTIVES:

The funding component under WIOA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual’s return to productive employment as quickly as possible.

REVENUE APPLICABLE TO THIS PROGRAM:

CD.6391.47905	WIA Dislocated Worker	\$467,000
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PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the workforce and extended unemployment duration. Persons who are long-term unemployed 26 weeks or more are also considered as Dislocated Workers. They are included in the total number of individuals who have received services at the One Stop.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Departments in this fund are budgeted in accordance with available federal funding, federal regulations, and recommendations of the department’s administration. Changes in federal revenue will have a direct impact on program funding.

Personnel Services is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County’s contract management system. “Plus Transfers, Other Codes” in CD6290 refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments. “Transfers Out” in CD6292 and CD6290 represents the amount expended on Title V that is transferred to A6774.

Contractual funding is provided based upon historical analysis, anticipated need and the department’s request.

WORKFORCE INVESTMENT ACT

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CD1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	35,500.00	35,000.00	40,000.00	40,000.00	0.00
TOTAL	CONTRACTUAL	35,500.00	35,000.00	40,000.00	40,000.00	0.00
TOTAL	FULL COST ALLOCATION	35,500.00	35,000.00	40,000.00	40,000.00	0.00
CD6290 WIA - Administration						
.1	PERSONNEL SERVICE					
0641	Case Manager		58,431.00	59,892.00	59,892.00	0.00
1090	Comm Of Employment & Training		93,696.00	96,038.00	96,038.00	0.00
2600	Employment & Training Coord		55,580.00	56,970.00	56,970.00	0.00
2800	Employment & Training Prg Sup		76,479.00	79,681.00	79,681.00	0.00
5935	Principal E & T Coordinator		67,004.00	68,679.00	68,679.00	0.00
5950	Principal Fiscal Coordinator		59,919.00	61,897.00	61,897.00	0.00
6045	On the Job Training Specialist		55,544.00	56,933.00	56,933.00	0.00
6320	Plus Transfers, Other Codes		4,644.00	4,927.00	4,927.00	0.00
6770	Sec To Comm Of Employ & Train		38,906.00	40,729.00	40,729.00	0.00
8060	Temporary Services		4,000.00	2,500.00	2,500.00	0.00
8880	Transfers Out		(5,000.00)	(5,000.00)	(5,000.00)	0.00
9695	Youth Gang Preventive Special		40,179.00	41,973.00	41,973.00	0.00
TOTAL	PERSONNEL SERVICES	526,755.26	549,382.00	565,219.00	565,219.00	0.00
.4	CONTRACTUAL					
04010	Travel	35.08	550.00	500.00	500.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04150	Postage	10.24	400.00	250.00	250.00	0.00
04200	Insurance	1,292.24	1,800.00	1,500.00	1,500.00	0.00
04300	Telephone	2,792.86	3,800.00	3,800.00	3,800.00	0.00
04420	Maintenance	20,090.13	1,000.00	1,000.00	1,000.00	0.00
04480	Maintenance In Lieu of Rent	13,560.00	13,560.00	13,588.00	13,588.00	0.00
04540	Publications	181.00	500.00	500.00	500.00	0.00
04550	Office Supplies	0.00	200.00	200.00	200.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04900	Professional Services	2,064.11	2,500.00	2,500.00	2,500.00	0.00
04980	Computer Services	526.00	550.00	561.00	561.00	0.00
04990	Purchased Services	(1,390.00)	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	39,161.66	30,060.00	24,599.00	24,599.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	238,650.03	240,589.00	233,958.00	233,958.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	238,650.03	240,589.00	233,958.00	233,958.00	0.00
TOTAL	WIA - ADMINISTRATION	804,566.95	820,031.00	823,776.00	823,776.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CD6292 Training Client Services						
.1	PERSONNEL SERVICE					
6260	Participant Wages		50,000.00	50,000.00	50,000.00	0.00
8880	Transfers Out		(30,000.00)	(30,000.00)	(30,000.00)	0.00
TOTAL	PERSONNEL SERVICES	831.25	20,000.00	20,000.00	20,000.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	2,500.00	2,000.00	2,000.00	0.00
02200	Office Equipment	1,082.61	1,500.00	1,000.00	1,000.00	0.00
TOTAL	EQUIPMENT	1,082.61	4,000.00	3,000.00	3,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,972.13	2,500.00	2,500.00	2,500.00	0.00
04100	Printing	1,706.20	2,200.00	2,000.00	2,000.00	0.00
04150	Postage	46.10	400.00	150.00	150.00	0.00
04300	Telephone	10,473.20	10,900.00	10,900.00	10,900.00	0.00
04350	Utilities - General/Misc	3,232.16	5,000.00	5,000.00	5,000.00	0.00
04420	Maintenance	265.23	300.00	300.00	300.00	0.00
04480	Maintenance In Lieu of Rent	54,242.00	54,242.00	54,354.00	54,354.00	0.00
04550	Office Supplies	2,842.96	3,500.00	3,500.00	3,500.00	0.00
04565	Advertising	0.00	300.00	200.00	200.00	0.00
04707	Program Support/Enhancements	0.00	4,000.00	3,000.00	3,000.00	0.00
04722	Department OJT	20,302.40	30,000.00	25,000.00	25,000.00	0.00
04724	Individual Referrals	12,705.00	30,000.00	20,000.00	20,000.00	0.00
04726	Needs Based Payments	0.00	1,500.00	500.00	500.00	0.00
04730	Tuition/Books/Fees	1,250.00	3,000.00	3,000.00	3,000.00	0.00
04900	Professional Services	290.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	109,327.38	148,842.00	131,404.00	131,404.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	3,173.43	4,466.00	4,466.00	4,466.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	3,173.43	4,466.00	4,466.00	4,466.00	0.00
TOTAL	TRAINING CLIENT SERVICES	114,414.67	177,308.00	158,870.00	158,870.00	0.00

CD6295 Training/SYEP

.1	PERSONNEL SERVICE					
6260	Participant Wages		225,000.00	210,000.00	210,000.00	0.00
TOTAL	PERSONNEL SERVICES	190,412.34	225,000.00	210,000.00	210,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	3,382.26	3,500.00	3,500.00	3,500.00	0.00
04100	Printing	770.09	2,000.00	1,800.00	1,800.00	0.00
04150	Postage	0.00	300.00	250.00	250.00	0.00
04300	Telephone	698.20	550.00	550.00	550.00	0.00
04540	Publications	2,005.78	2,000.00	2,100.00	2,100.00	0.00
04550	Office Supplies	0.00	500.00	500.00	500.00	0.00
04707	Program Support/Enhancements	5,685.00	17,000.00	10,000.00	10,000.00	0.00
04720	Case Management Services	0.00	5,000.00	5,000.00	5,000.00	0.00
04724	Individual Referrals	580.00	10,000.00	0.00	0.00	0.00
04760	Youth Out of School	24,735.00	75,000.00	70,000.00	70,000.00	0.00
04761	Youth In School	69,585.00	56,000.00	46,000.00	46,000.00	0.00
TOTAL	CONTRACTUAL	107,441.33	171,850.00	139,700.00	139,700.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	15,142.50	17,723.00	16,541.00	16,541.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	15,142.50	17,723.00	16,541.00	16,541.00	0.00
TOTAL	TRAINING/SYEP	312,996.17	414,573.00	366,241.00	366,241.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CD6298 Employment & Training - Incentive Program						
.2	EQUIPMENT					
02400	Other Equipment	1,344.78	12,000.00	5,000.00	5,000.00	0.00
TOTAL	EQUIPMENT	1,344.78	12,000.00	5,000.00	5,000.00	0.00
.4	CONTRACTUAL					
04735	SDA - Programming	999.96	10,000.00	10,000.00	10,000.00	0.00
04800	Contractual Agency	0.00	22,000.00	20,000.00	20,000.00	0.00
04900	Professional Services	6,903.48	13,000.00	10,000.00	10,000.00	0.00
TOTAL	CONTRACTUAL	7,903.44	45,000.00	40,000.00	40,000.00	0.00
TOTAL	EMPLOYMENT & TRAINING - INCENTIVE PROGRAM	9,248.22	57,000.00	45,000.00	45,000.00	0.00
CD6391 WIA - Dislocated Workers						
.4	CONTRACTUAL					
04100	Printing	0.00	500.00	500.00	500.00	0.00
04150	Postage	46.10	1,000.00	500.00	500.00	0.00
04707	Program Support/Enhancements	165.10	0.00	0.00	0.00	0.00
04722	Department OJT	38,915.37	50,000.00	40,000.00	40,000.00	0.00
04724	Individual Referrals	77,331.90	85,000.00	60,000.00	60,000.00	0.00
04726	Needs Based Payments	470.50	2,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	116,928.97	138,500.00	101,000.00	101,000.00	0.00
TOTAL	WIA - DISLOCATED WORKERS	116,928.97	138,500.00	101,000.00	101,000.00	0.00
TOTAL	WORKFORCE INVESTMENT ACT FUND	1,393,654.98	1,642,412.00	1,534,887.00	1,534,887.00	0.00

RISK RETENTION (CS) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
USE OF MONEY AND PROPERTY						
CS.1810.24011	Interest & Earnings-General	216.96	100.00	100.00	100.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	216.96	100.00	100.00	100.00	0.00
MISCELLANEOUS						
CS.1810.27011	Refunds, Prior Years	25,227.22	0.00	0.00	0.00	0.00
CS.1810.27051	Gifts-Donations	3,900.00	0.00	0.00	0.00	0.00
CS.9060.27091	Employee Contribution-Health	3,402,583.24	3,554,652.00	3,731,488.00	3,731,488.00	0.00
CS.9060.27092	Employee Contribution-Dental	311,694.68	302,000.00	350,000.00	350,000.00	0.00
CS.9060.27094	Retiree Contribution - Health	664,508.65	548,075.00	703,209.00	703,209.00	0.00
	TOTAL MISCELLANEOUS	4,407,913.79	4,404,727.00	4,784,697.00	4,784,697.00	0.00
INTERFUND REVENUES						
CS.9060.28013	County Health Assessment	14,379,401.87	15,967,892.00	16,624,666.00	16,624,666.00	0.00
CS.9060.28014	County Dental Assessment	275,707.52	280,000.00	280,000.00	280,000.00	0.00
CS.9050.28015	County Unemployment Assessme	77,671.55	150,000.00	125,000.00	125,000.00	0.00
CS.9060.28017	County Vision Assessment	87,271.52	103,000.00	100,000.00	100,000.00	0.00
	TOTAL INTERFUND REVENUES	14,820,052.46	16,500,892.00	17,129,666.00	17,129,666.00	0.00
	TOTAL RISK RETENTION (CS) FUND	19,228,183.21	20,905,719.00	21,914,463.00	21,914,463.00	0.00

**RISK RETENTION FUND
APPROPRIATIONS**

CS1810 HEALTH PROGRAM

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the PeopleSoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage during and after annual open enrollment periods.

PROGRAM OBJECTIVES:

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Human Resource Specialist is funded with a 2.5% increase over the 2016 year-end level. Currently, the position is filled with a part-time employee; Personnel Service Savings represents the savings. It is anticipated that the position will remain part-time for 2017.

“Contractual Agency” funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. “Professional Services” line item for the yearly deferred compensation audit.

**RISK RETENTION FUND
Health Program**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CS1810 Health Program						
.1	PERSONNEL SERVICE					
3440	Human Resource Specialist		36,720.00	37,770.00	37,770.00	0.00
5630	Personnel Service Savings		(20,928.00)	(21,583.00)	(21,583.00)	0.00
TOTAL	PERSONNEL SERVICES	18,818.16	15,792.00	16,187.00	16,187.00	0.00
.4	CONTRACTUAL					
04800	Contractual Agency	34,114.80	36,000.00	36,000.00	36,000.00	0.00
04900	Professional Services	3,900.00	12,800.00	4,900.00	4,900.00	0.00
TOTAL	CONTRACTUAL	38,014.80	48,800.00	40,900.00	40,900.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,247.92	1,209.00	2,881.00	2,881.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,247.92	1,209.00	2,881.00	2,881.00	0.00
TOTAL	HEALTH PROGRAM	59,080.88	65,801.00	59,968.00	59,968.00	0.00

CS9050 UNEMPLOYMENT INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2017.

		RISK RETENTION FUND Unemployment Insurance				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CS9050 Unemployment Insurance						
.4	CONTRACTUAL					
04002	State Charges	96,191.54	150,000.00	125,000.00	125,000.00	0.00
TOTAL	CONTRACTUAL	96,191.54	150,000.00	125,000.00	125,000.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	96,191.54	150,000.00	125,000.00	125,000.00	0.00

CS9060 MEDICAL INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, flexible medical spending and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

PROGRAM OBJECTIVES:

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The revenue for the employee share of the Health program is based upon current enrollments. The employee share of health insurance premiums is contractually set at twenty percent (20%) or twenty-five percent (25%) of the actual cost paid by Rensselaer County. Employee contribution percentages are pursuant to the provisions of the various Collective Bargaining Agreements and the employee date of hire.

		RISK RETENTION FUND				
		Medical Insurance				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
CS9060 Medical Insurance						
.4	CONTRACTUAL					
04211	Medical Insurance Premiums	18,838,715.53	20,004,918.00	20,999,495.00	20,999,495.00	0.00
04212	Vision Insurance Premiums	94,803.32	103,000.00	100,000.00	100,000.00	0.00
04213	Dental Insurance Premiums	558,157.33	582,000.00	630,000.00	630,000.00	0.00
04480	Maintenance In Lieu of Rent	1,536.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	19,493,212.18	20,689,918.00	21,729,495.00	21,729,495.00	0.00
TOTAL	MEDICAL INSURANCE	19,493,212.18	20,689,918.00	21,729,495.00	21,729,495.00	0.00
TOTAL	RISK RETENTION FUND	19,648,484.60	20,905,719.00	21,914,463.00	21,914,463.00	0.00

COUNTY ROAD (D) FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE	EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
REAL PROPERTY ITEMS						
D.5110.10011	Real Property Tax	6,384,926.00	6,656,296.00	6,656,296.00	6,656,296.00	0.00
	TOTAL REAL PROPERTY ITEMS	6,384,926.00	6,656,296.00	6,656,296.00	6,656,296.00	0.00
NON PROPERTY TAX ITEMS						
D.5110.11361	Automobile Use Tax	940,363.29	910,000.00	910,000.00	920,000.00	0.00
	TOTAL NON PROPERTY TAX ITEMS	940,363.29	910,000.00	910,000.00	920,000.00	0.00
GENERAL GOVERNMENT SUPPORT						
D.5120.23891	Bridge Engineering Svs (Misc)	0.00	1,500.00	1,500.00	0.00	0.00
	TOTAL GENERAL GOVERNMENT SUPPORT	0.00	1,500.00	1,500.00	0.00	0.00
USE OF MONEY AND PROPERTY						
D.5110.24011	Interest & Earnings-General	241.96	50.00	50.00	2,000.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	241.96	50.00	50.00	2,000.00	0.00
LICENSES AND PERMITS						
D.5110.25901	Permits - Highway	5,702.10	3,500.00	3,500.00	3,500.00	0.00
	TOTAL LICENSES AND PERMITS	5,702.10	3,500.00	3,500.00	3,500.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS						
D.5110.26551	Minor Sales-Misc	16,858.17	15,000.00	15,000.00	15,000.00	0.00
D.5110.26801	Insurance Recoveries	884.08	0.00	0.00	0.00	0.00
	TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	17,742.25	15,000.00	15,000.00	15,000.00	0.00

COUNTY ROAD (D) FUND REVENUE

GENERAL LEDGER CODE	PROJECT CODE		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
MISCELLANEOUS							
D.5110.28011		Interfund Revenue	0.00	18,500.00	10,000.00	10,000.00	0.00
		TOTAL MISCELLANEOUS	0.00	18,500.00	10,000.00	10,000.00	0.00
STATE AID							
D.5120.30893		Bridge Engineering Svs (State)	3,456.27	2,520.00	2,400.00	2,400.00	0.00
D.5112.35012		Highway Assist Program-Capital	2,759,212.42	2,340,782.00	2,875,585.00	2,875,585.00	0.00
D.5120.39601		State Disaster Assistance	7,885.90	0.00	0.00	0.00	0.00
D.5120.39601	FEMA.2011	State Disaster Assistance	(2,776.64)	0.00	0.00	0.00	0.00
		TOTAL STATE AID	2,767,777.95	2,343,302.00	2,877,985.00	2,877,985.00	0.00
FEDERAL AID							
D.5120.40892		Bridge Engineering Svs (Fed)	18,425.23	13,440.00	24,000.00	24,000.00	0.00
D.5120.49601		Federal Disaster Assistance	23,657.71	0.00	0.00	0.00	0.00
D.5120.49601	FEMA.2011	Federal Disaster Assistance	(8,329.94)	0.00	0.00	0.00	0.00
		TOTAL FEDERAL AID	33,753.00	13,440.00	24,000.00	24,000.00	0.00
INTERFUND TRANSFERS							
D.5110.50311		Interfund Transfers-General	142,500.00	0.00	0.00	400,000.00	0.00
		TOTAL INTERFUND TRANSFERS	142,500.00	0.00	0.00	400,000.00	0.00
		TOTAL COUNTY ROAD (D) FUND	10,293,006.55	9,961,588.00	10,498,331.00	10,908,781.00	0.00

**COUNTY ROAD FUND
APPROPRIATIONS**

D FUND - HIGHWAY DEPARTMENT ROAD FUND

DEPARTMENTAL FUNCTIONS/OBJECTIVES:

The Highway Department’s primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department’s traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$10,908,781
D.5110.10011	Real Property Tax	\$ 6,656,296
D.5110.11361	Automobile Use Tax	920,000
D.5110.24011	Interest & Earnings	2,000
D.5110.25901	Permits - Highway	3,500
D.5110.26551	Minor Sales	15,000
D.5110.28011	Interfund Revenue	10,000
D.5110.50311	Interfund Transfers	400,000
D.5112.35012	Highway Assistance - Capital	2,875,585
D.5120.30893	Bridge Engineering - State	2,400
D.5120.40892	Bridge Engineering - Federal	24,000

D FUND - HIGHWAY DEPARTMENT ROAD FUND

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Due to the recent resignation of the Highway Superintendent, the County Engineer has reviewed operations and has proposed several changes to the department. The Engineer proposes to eliminate the vacant Highway Superintendent position and redistribute duties to other management staff. Also, field operations are being reevaluated. To improve efficiency and to support operational changes within the department, the operations at the Cropseyville garage will be discontinued. As a result, the department will be reorganizing the duties of the site managers and consolidating functions into four sites. We will continue to take advantage of shared services with other municipalities. The proposed operational changes will reduce the number of temporary seasonal employees required for snow removal and reduce utility and building maintenance costs, while still putting more emphasis toward the bridge and road maintenance programs.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has also been extended to all management confidential employees.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings continue to be budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate. Highway Department personnel continue to work at keeping overtime costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2017. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways. Interfund revenue is budgeted in anticipation of projects for other County departments which would be completed by Highway staff.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County’s cost of such projects at 5% of the total expense.

The department expects to be able to fund a portion of the Deputy County Engineer’s salary expense through various revenue sources in relation to dedicated bridge engineering work. A percentage of his salary will again be transferred to the road fund from the Department of Engineering (A1440) to reflect duties performed specific to bridge projects.

COUNTY ROAD FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
D1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	243,241.00	264,404.00	263,417.00	263,417.00	0.00
TOTAL	CONTRACTUAL	243,241.00	264,404.00	263,417.00	263,417.00	0.00
TOTAL	FULL COST ALLOCATION	243,241.00	264,404.00	263,417.00	263,417.00	0.00
D1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	15,943.66	16,044.00	15,981.00	15,981.00	0.00
TOTAL	CONTRACTUAL	15,943.66	16,044.00	15,981.00	15,981.00	0.00
TOTAL	INSURANCE	15,943.66	16,044.00	15,981.00	15,981.00	0.00

COUNTY ROAD FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
D3310 Traffic Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		68,608.00	69,294.00	69,294.00	0.00
TOTAL	PERSONNEL SERVICES	65,997.00	68,608.00	69,294.00	69,294.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	4,000.00	4,000.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	4,000.00	4,000.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	26,020.00	31,020.00	43,000.00	43,000.00	0.00
04500	Special Departmental Supplies	157,745.27	155,000.00	200,000.00	200,000.00	0.00
TOTAL	CONTRACTUAL	183,765.27	186,020.00	243,000.00	243,000.00	0.00
TOTAL	TRAFFIC CONTROL	249,762.27	254,628.00	316,294.00	316,294.00	0.00
D5010 Highway Department - Administration						
.1	PERSONNEL SERVICE					
0325	Asst to County Engineer - Oper		0.00	56,091.00	56,091.00	0.00
1481	Conf Asst to Highway Dept		49,713.00	50,956.00	50,956.00	0.00
5750	Principal Clerk		37,190.00	38,120.00	38,120.00	0.00
6750	Secretary To County Engineer		47,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	129,600.96	133,903.00	145,167.00	145,167.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	2,551.68	1,400.00	1,400.00	1,400.00	0.00
TOTAL	EQUIPMENT	2,551.68	1,400.00	1,400.00	1,400.00	0.00
.4	CONTRACTUAL					
04100	Printing	390.62	500.00	500.00	500.00	0.00
04150	Postage	293.70	450.00	450.00	450.00	0.00
04420	Maintenance	18,098.00	20,556.00	21,324.00	21,324.00	0.00
04450	Rental - Equipment/Maintenance	5,613.14	5,975.00	7,653.00	7,653.00	0.00
04500	Special Departmental Supplies	97.46	335.00	300.00	300.00	0.00
04550	Office Supplies	1,058.95	1,000.00	1,000.00	1,000.00	0.00
04900	Professional Services	1,281.29	2,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	27,397.00	45,105.00	46,491.00	46,491.00	0.00
04990	Purchased Services	0.00	45,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	54,230.16	120,921.00	79,718.00	79,718.00	0.00
TOTAL	HIGHWAY DEPARTMENT - ADMINISTRATION	186,382.80	256,224.00	226,285.00	226,285.00	0.00

COUNTY ROAD FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
D5110 Highway - Road Maintenance						
.1	PERSONNEL SERVICE					
3405	Highway Superintendent		77,809.00	0.00	0.00	0.00
3410	Highway Supervisor I		0.00	145,000.00	145,000.00	0.00
3415	Highway Laborer		137,830.00	111,149.00	111,149.00	0.00
3420	Highway Supervisor II		292,315.00	235,073.00	235,073.00	0.00
4610	Motor Equipment Operator Heavy		564,808.00	564,601.00	564,601.00	0.00
4620	Motor Equipment Operator Light		830,345.00	829,036.00	829,036.00	0.00
5410	Overtime		55,000.00	50,000.00	50,000.00	0.00
5415	Overtime - Snow/Ice (Highway)		250,000.00	250,000.00	250,000.00	0.00
5630	Personnel Service Savings	(125,813.00)		(44,886.00)	(44,886.00)	0.00
7955	Sign Crew Supervisor		48,553.00	49,767.00	49,767.00	0.00
8060	Temporary Services		51,820.00	40,000.00	40,000.00	0.00
8400	Union Allowances		7,500.00	7,500.00	7,500.00	0.00
8770	Working Supervisor		257,705.00	206,909.00	206,909.00	0.00
8880	Transfers Out		(1,221,944.00)	(1,163,965.00)	(1,163,965.00)	0.00
TOTAL	PERSONNEL SERVICES	1,091,991.36	1,225,928.00	1,280,184.00	1,280,184.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	822,636.00	843,723.00	948,592.00	948,592.00	0.00
04500	Special Departmental Supplies	273,873.45	546,870.00	756,609.00	756,609.00	0.00
04560	Training	2,500.00	2,500.00	2,500.00	2,500.00	0.00
04570	Uniforms/Tools	28,444.90	30,060.00	30,060.00	30,060.00	0.00
04800	Contractual Agency	0.00	4,000.00	0.00	0.00	0.00
04900	Professional Services	10,832.50	7,000.00	7,000.00	7,000.00	0.00
TOTAL	CONTRACTUAL	1,138,286.85	1,434,153.00	1,744,761.00	1,744,761.00	0.00
TOTAL	HIGHWAY - ROAD MAINTENANCE	2,230,278.21	2,660,081.00	3,024,945.00	3,024,945.00	0.00
D5112 Road Construction						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		589,614.00	589,614.00	589,614.00	0.00
TOTAL	PERSONNEL SERVICES	581,700.88	589,614.00	589,614.00	589,614.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	696,537.00	696,537.00	696,537.00	696,537.00	0.00
04500	Special Departmental Supplies	839,188.41	654,000.00	864,434.00	864,434.00	0.00
04800	Contractual Agency	641,786.13	490,249.00	725,000.00	725,000.00	0.00
TOTAL	CONTRACTUAL	2,177,511.54	1,840,786.00	2,285,971.00	2,285,971.00	0.00
TOTAL	ROAD CONSTRUCTION	2,759,212.42	2,430,400.00	2,875,585.00	2,875,585.00	0.00
D5120 Highway - Bridge Maintenance						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		21,000.00	24,000.00	24,000.00	0.00
8190	Transfers Personnel		20,000.00	20,000.00	20,000.00	0.00
TOTAL	PERSONNEL SERVICES	36,500.00	41,000.00	44,000.00	44,000.00	0.00
.4	CONTRACTUAL					
04300	Telephone	880.41	700.00	0.00	0.00	0.00
04500	Special Departmental Supplies	15,010.21	100,000.00	100,000.00	100,000.00	0.00
04900	Professional Services	0.00	59,750.00	49,550.00	49,550.00	0.00
TOTAL	CONTRACTUAL	15,890.62	160,450.00	149,550.00	149,550.00	0.00
TOTAL	HIGHWAY - BRIDGE MAINTENANCE	52,390.62	201,450.00	193,550.00	193,550.00	0.00

COUNTY ROAD FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
D5142 Highway - Snow & Ice Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		543,722.00	485,057.00	485,057.00	0.00
TOTAL	PERSONNEL SERVICES	518,860.00	543,722.00	485,057.00	485,057.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	1,025,531.00	1,014,561.00	1,133,562.00	1,133,562.00	0.00
04500	Special Departmental Supplies	756,980.96	830,000.00	830,000.00	830,000.00	0.00
04800	Contractual Agency	102,635.23	90,000.00	90,000.00	90,000.00	0.00
TOTAL	CONTRACTUAL	1,885,147.19	1,934,561.00	2,053,562.00	2,053,562.00	0.00
TOTAL	HIGHWAY - SNOW & ICE CONTROL	2,404,007.19	2,478,283.00	2,538,619.00	2,538,619.00	0.00
D9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	440,573.53	378,900.00	364,865.00	364,865.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	440,573.53	378,900.00	364,865.00	364,865.00	0.00
TOTAL	STATE RETIREMENT	440,573.53	378,900.00	364,865.00	364,865.00	0.00
D9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	176,242.45	193,681.00	199,919.00	199,919.00	0.00
08008	Employee Benefits	(1,371.13)	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	174,871.32	193,681.00	199,919.00	199,919.00	0.00
TOTAL	SOCIAL SECURITY	174,871.32	193,681.00	199,919.00	199,919.00	0.00
D9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	108,186.31	31,624.00	34,786.00	34,786.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	108,186.31	31,624.00	34,786.00	34,786.00	0.00
TOTAL	WORKERS' COMPENSATION	108,186.31	31,624.00	34,786.00	34,786.00	0.00
D9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	8,478.00	2,838.00	3,254.00	3,254.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	8,478.00	2,838.00	3,254.00	3,254.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	8,478.00	2,838.00	3,254.00	3,254.00	0.00

COUNTY ROAD FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
D9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	505,285.75	628,305.00	622,354.00	622,354.00	0.00
08007	Dental	9,222.00	9,096.00	9,301.00	9,301.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	514,507.75	637,401.00	631,655.00	631,655.00	0.00
TOTAL	MEDICAL INSURANCE	514,507.75	637,401.00	631,655.00	631,655.00	0.00
D9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	89,075.00	92,409.00	95,743.00	95,743.00	0.00
TOTAL	PRINCIPAL BONDS	89,075.00	92,409.00	95,743.00	95,743.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	51,258.70	48,537.00	45,236.00	45,236.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	51,258.70	48,537.00	45,236.00	45,236.00	0.00
TOTAL	SERIAL BONDS	140,333.70	140,946.00	140,979.00	140,979.00	0.00
D9730 Bond Anticipation Notes						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	0.00	72,000.00	72,000.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	0.00	72,000.00	72,000.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	14,684.00	6,647.00	6,647.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	14,684.00	6,647.00	6,647.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	14,684.00	78,647.00	78,647.00	0.00
D9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	295,175.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	295,175.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	295,175.00	0.00	0.00	0.00	0.00
TOTAL	COUNTY ROAD FUND	9,823,343.78	9,961,588.00	10,908,781.00	10,908,781.00	0.00

ROAD MACHINERY (DM) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
USE OF MONEY AND PROPERTY						
DM.5130.24011	Interest & Earnings-General	2.92	0.00	0.00	0.00	0.00
DM.5130.24141	Rental Equipment	2,573,724.00	2,588,841.00	2,824,691.00	2,824,691.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	2,573,726.92	2,588,841.00	2,824,691.00	2,824,691.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS						
DM.5130.26501	Sale of Scrap	742.86	3,000.00	3,000.00	3,000.00	0.00
DM.5130.26551	Minor Sales-Misc	8,111.58	10,000.00	10,000.00	10,000.00	0.00
	TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	8,854.44	13,000.00	13,000.00	13,000.00	0.00
MISCELLANEOUS						
DM.5130.27011	Refunds, Prior Years	215.29	0.00	0.00	0.00	0.00
DM.5130.27055	Energy Rebates	5,770.00	0.00	0.00	0.00	0.00
DM.5130.28033	Gasoline Sales	47,527.26	60,000.00	51,600.00	51,600.00	0.00
	TOTAL MISCELLANEOUS	53,512.55	60,000.00	51,600.00	51,600.00	0.00
	TOTAL ROAD MACHINERY (DM) FUND	2,636,093.91	2,661,841.00	2,889,291.00	2,889,291.00	0.00

**ROAD MACHINERY FUND
APPROPRIATIONS**

DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND

DEPARTMENTAL FUNCTIONS:

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

PROGRAM OBJECTIVES:

- Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities.
- Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,889,291**

DM.5130.24141	Rental Equipment	\$2,824,691
DM.5130.26501	Sale of Scrap	3,000
DM.5130.26551	Minor Sales	10,000
DM.5130.28033	Gasoline Sales	51,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2017 line items for bargaining unit positions reflect an increase of 2.5% over 2016 year-end salaries. In 2016 the department reclassified a vacant Automotive Mechanic position to that of Automotive Mechanic Helper.

As part of their ongoing vehicle and equipment replacement program, funding has been approved within the department's operating budget for the purchase of two pickup trucks. In addition, funding was allocated as requested for the purchase of a new fuel management system at the main garage fuel pump, as the existing mechanism has reached the end of its useful life. Contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints.

ROAD MACHINERY FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
DM1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	74,041.00	91,090.00	111,517.00	111,517.00	0.00
TOTAL	CONTRACTUAL	74,041.00	91,090.00	111,517.00	111,517.00	0.00
TOTAL	FULL COST ALLOCATION	74,041.00	91,090.00	111,517.00	111,517.00	0.00
DM1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	44,777.29	48,579.00	54,495.00	54,495.00	0.00
TOTAL	CONTRACTUAL	44,777.29	48,579.00	54,495.00	54,495.00	0.00
TOTAL	INSURANCE	44,777.29	48,579.00	54,495.00	54,495.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
DM5130 Highway Department - Machinery						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		217,212.00	175,849.00	175,849.00	0.00
0420	Automotive Mechanic Helper		0.00	35,497.00	35,497.00	0.00
4890	Mtr Equip Partsman Dispatcher		49,337.00	50,570.00	50,570.00	0.00
5410	Overtime		36,000.00	42,000.00	42,000.00	0.00
5630	Personnel Service Savings		(37,366.00)	(38,153.00)	(38,153.00)	0.00
6860	Senior Auto Mechanic		60,911.00	63,484.00	63,484.00	0.00
8400	Union Allowances		1,100.00	1,100.00	1,100.00	0.00
8830	Welder - Mechanic		48,552.00	49,575.00	49,575.00	0.00
TOTAL	PERSONNEL SERVICES	375,835.14	375,746.00	379,922.00	379,922.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	35,403.00	101,155.00	93,000.00	93,000.00	0.00
TOTAL	EQUIPMENT	35,403.00	101,155.00	93,000.00	93,000.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	251,057.12	395,000.00	350,000.00	350,000.00	0.00
04300	Telephone	10,055.65	10,700.00	12,530.00	12,530.00	0.00
04350	Utilities - General/Misc	50,986.90	90,000.00	70,000.00	70,000.00	0.00
04400	Repairs	43,988.10	25,000.00	20,000.00	20,000.00	0.00
04420	Maintenance	9,519.62	10,000.00	10,960.00	10,960.00	0.00
04450	Rental - Equipment/Maintenance	6,000.00	6,000.00	6,000.00	6,000.00	0.00
04500	Special Departmental Supplies	723,386.50	689,000.00	689,000.00	689,000.00	0.00
04570	Uniforms/Tools	5,729.29	6,000.00	6,000.00	6,000.00	0.00
04990	Purchased Services	0.00	57,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,100,723.18	1,288,700.00	1,164,490.00	1,164,490.00	0.00
TOTAL	HIGHWAY DEPARTMENT - MACHINERY	1,511,961.32	1,765,601.00	1,637,412.00	1,637,412.00	0.00
DM9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	59,876.06	62,041.00	52,673.00	52,673.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	59,876.06	62,041.00	52,673.00	52,673.00	0.00
TOTAL	STATE RETIREMENT	59,876.06	62,041.00	52,673.00	52,673.00	0.00
DM9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	27,331.28	31,603.00	29,064.00	29,064.00	0.00
08008	Employee Benefits	(276.36)	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	27,054.92	31,603.00	29,064.00	29,064.00	0.00
TOTAL	SOCIAL SECURITY	27,054.92	31,603.00	29,064.00	29,064.00	0.00
DM9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	28,162.51	62,848.00	69,132.00	69,132.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	28,162.51	62,848.00	69,132.00	69,132.00	0.00
TOTAL	WORKERS' COMPENSATION	28,162.51	62,848.00	69,132.00	69,132.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
DM9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	94,572.26	114,495.00	101,088.00	101,088.00	0.00
08007	Dental	1,269.00	1,491.00	1,192.00	1,192.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	95,841.26	115,986.00	102,280.00	102,280.00	0.00
TOTAL	MEDICAL INSURANCE	95,841.26	115,986.00	102,280.00	102,280.00	0.00
DM9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	416,344.00	430,512.00	443,678.00	443,678.00	0.00
TOTAL	PRINCIPAL BONDS	416,344.00	430,512.00	443,678.00	443,678.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	92,393.21	79,841.00	66,265.00	66,265.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	92,393.21	79,841.00	66,265.00	66,265.00	0.00
TOTAL	SERIAL BONDS	508,737.21	510,353.00	509,943.00	509,943.00	0.00
DM9730 Bond Anticipation Notes						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	0.00	206,000.00	206,000.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	0.00	206,000.00	206,000.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	4,895.00	35,893.00	35,893.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	4,895.00	35,893.00	35,893.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	4,895.00	241,893.00	241,893.00	0.00
DM9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	0.00	37,586.00	37,586.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	0.00	37,586.00	37,586.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	43,296.00	43,296.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	43,296.00	43,296.00	0.00
TOTAL	INSTALLMENT PURCHASE	0.00	0.00	80,882.00	80,882.00	0.00
TOTAL	ROAD MACHINERY FUND	2,350,451.57	2,692,996.00	2,889,291.00	2,889,291.00	0.00

HOSPITAL (EH) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
PATIENT REVENUE						
EH.0000.3020.11	Private Pay	4,703,487.00	5,733,700.00	5,441,800.00	5,441,800.00	0.00
EH.0000.3020.21	Medicare Part A	2,466,989.00	2,492,600.00	2,893,100.00	2,893,100.00	0.00
EH.0000.3020.31	Medicaid SNF	21,034,198.00	22,903,600.00	22,196,183.00	22,103,319.00	0.00
EH.0000.3020.32	Medicaid Other	0.00	0.00	1,857,800.00	1,857,800.00	0.00
EH.0000.3020.37	Managed Care	1,505,898.00	1,567,150.00	1,252,100.00	1,252,100.00	0.00
EH.0000.3020.61	VA Revenue	46,094.00	90,700.00	0.00	0.00	0.00
EH.0000.3030.11	Assessment Add On - Private	316,715.00	389,900.00	370,000.00	370,000.00	0.00
EH.0000.3030.31	Assessment Add On - Medicaid	1,286,649.00	1,396,900.00	1,470,300.00	1,470,300.00	0.00
EH.0000.4400.11	Physical Therapy - Private	7,936.00	40,373.00	35,019.00	35,019.00	0.00
EH.0000.4400.31	Physical Therapy - Part B	297,518.00	408,223.00	354,081.00	354,081.00	0.00
EH.0000.4400.39	Physical Therapy - HMO	0.00	0.00	48,400.00	48,400.00	0.00
EH.0000.4500.11	Occupational Therapy - Private	5,646.00	29,170.00	30,240.00	30,240.00	0.00
EH.0000.4500.31	Occupational Therapy - Part B	298,243.00	294,934.00	305,760.00	305,760.00	0.00
EH.0000.4500.39	Occupational Therapy - HMO	0.00	0.00	47,700.00	47,700.00	0.00
EH.0000.4600.11	Speech Therapy - Private	1,819.00	7,884.00	10,458.00	10,458.00	0.00
EH.0000.4600.31	Speech Therapy - Part B	91,483.00	79,716.00	105,742.00	105,742.00	0.00
EH.0000.4600.39	Speech Therapy - HMO	0.00	0.00	23,100.00	23,100.00	0.00
EH.0000.4700.61	Pharmacy - VA	27,995.00	0.00	0.00	0.00	0.00
EH.0000.4770.31	Flu Vaccine Part B	8,271.00	9,900.00	9,900.00	9,900.00	0.00
EH.0000.4780.31	Medicare Part B Physician - Medicaid	307,114.00	277,200.00	270,800.00	270,800.00	0.00
EH.0000.4800.21	Podiatry Part A	2,927.00	3,000.00	3,000.00	3,000.00	0.00
EH.0000.5054	Refund Cable TV from Residents	0.00	0.00	70,000.00	70,000.00	0.00
	TOTAL PATIENT REVENUE	32,408,982.00	35,724,950.00	36,795,483.00	36,702,619.00	0.00
MISCELLANEOUS						
EH.0000.5055	Barber & Beauty	30,299.00	59,000.00	63,000.00	63,000.00	0.00
EH.0000.5063	Gift Shop	11,882.00	13,000.00	13,000.00	13,000.00	0.00
EH.0000.5095	Vending Machines	1,730.00	2,200.00	2,000.00	2,000.00	0.00
EH.0000.5100.00	CNA Training Reimbursement	30,235.00	47,050.00	47,050.00	47,050.00	0.00
EH.0000.5175	Vendor Refunds	24,095.00	27,000.00	24,000.00	24,000.00	0.00
EH.0000.5177	Interest Income	1,127.00	0.00	0.00	0.00	0.00
EH.0000.5188	Miscellaneous	101,900.00	50,000.00	266,700.00	266,700.00	0.00
EH.0000.5540.21	IGT	8,412,942.00	8,412,942.00	8,400,000.00	8,400,000.00	0.00
EH.0000.5540.30	Retro Rate Adjustments	106,790.00	251,380.00	172,000.00	172,000.00	0.00
	TOTAL MISCELLANEOUS	8,721,000.00	8,862,572.00	8,987,750.00	8,987,750.00	0.00
INTERFUND TRANSFERS						
EH.0000.5560	County Operating Tax Levy	3,000,000.00	0.00	0.00	0.00	0.00
	TOTAL INTERFUND TRANSFERS	3,000,000.00	0.00	0.00	0.00	0.00
	TOTAL HOSPITAL (EH) FUND	44,129,982.00	44,587,522.00	45,783,233.00	45,690,369.00	0.00

**HOSPITAL FUND
APPROPRIATIONS**

EH FUND - VAN RENSSELAER MANOR

DEPARTMENTAL FUNCTIONS:

Van Rensselaer Manor is a Skilled Nursing Facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. In order to better meet the needs of the members of our community, the Manor has been actively promoting its short term rehabilitation program. This program provides intensive short term rehabilitation services to community members who have short term acute episodes, with the intent of returning them back to their homes in the community after a brief stay at the Manor. Not only does the provision of this service respond to community need, to the extent that this service is typically paid for by Medicare or a third party private insurer, this service reduces the Manor's reliance on Medicaid funding as well as any possible Rensselaer County General Fund subsidy.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has 362 beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed to meet the future potential need for residents in need of long term care. To accommodate the growing number of patients admitted with impaired cognitive skill, there is an 80 bed unit dedicated to this type of resident. There are nine isolation rooms that can accommodate future needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to 42 beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

PROGRAM STATISTICS:

PATIENTS UNDER CARE 6/30/15

<u>MALE</u>	<u>FEMALE</u>
95	250

PATIENTS UNDER CARE 6/30/16

<u>MALE</u>	<u>FEMALE</u>
98	250

EH FUND - VAN RENSSELAER MANOR

REVENUE APPLICABLE TO THIS PROGRAM:

\$45,690,369

EH.0000.3020.11	Private Pay	\$ 5,441,800
EH.0000.3020.21	Medicare Part A	2,893,100
EH.0000.3020.31	Medicaid SNF	22,103,319
EH.0000.3020.32	Medicaid Other	1,857,800
EH.0000.3020.37	Managed Care	1,252,100
EH.0000.3030.11	Assessment Add On - Private	370,000
EH.0000.3030.31	Assessment Add On - Medicaid	1,470,300
EH.0000.4400.11	Physical Therapy - Private	35,019
EH.0000.4400.31	Physical Therapy - Part B	354,081
EH.0000.4400.39	Physical Therapy - HMO	48,400
EH.0000.4500.11	Occupational Therapy - Private	30,240
EH.0000.4500.31	Occupational Therapy - Part B	305,760
EH.0000.4500.39	Occupational Therapy - HMO	47,700
EH.0000.4600.11	Speech Therapy - Private	10,458
EH.0000.4600.31	Speech Therapy - Part B	105,742
EH.0000.4600.39	Speech Therapy - HMO	23,100
EH.0000.4770.31	Flu Vaccine Part B	9,900
EH.0000.4780.31	Part B Physician	270,800
EH.0000.4800.21	Podiatry Part A	3,000
EH.0000.5054	Refund Cable TV/Residents	70,000
EH.0000.5055	Barber & Beauty	63,000
EH.0000.5063	Gift Shop	13,000
EH.0000.5095	Vending Machines	2,000
EH.0000.5100.00	CNA Training Reimbursement	47,050
EH.0000.5175	Vendor Refunds	24,000
EH.0000.5188	Miscellaneous	266,700
EH.0000.5540.21	IGT	8,400,000
EH.0000.5540.30	Retro Rate Adjustments	172,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), 2017 Personnel Services line items reflect an increase of 2.5% over 2016 year-end salaries. This salary increase has been extended to all management confidential employees.

The requests to increase the hours of a Staff Physician and add a Nurse Practitioner (EH7410) have been approved. These changes are necessitated by the difficulty the Nursing Home has in recruiting qualified medical staff. The goal is to fill one position and leave the other vacant. The changes give management flexibility in hiring as well as provide better patient care and coverage.

The request to add three (3) part-time stylists is also approved. Outsourced vendors are currently being utilized for this mandated function, but it has become difficult to find new vendors to fill the contracts. Several current vendors have retired or are near retirement. The new positions will be filled if efforts to find vendors continue to be unsuccessful.

For 2017, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include: updates to computer hardware and software to meet mandated changes (\$77,300), kitchen equipment (\$39,150), resident furniture, office furniture, and dining room chairs (\$143,375), electronic equipment and security cameras (\$17,500), housekeeping and laundry equipment (\$18,425), maintenance equipment (\$54,700) and medical equipment (\$58,700).

Contractual codes are funded based upon the department's request and historical spending levels.

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH510 PROVISION FOR UNCOLLECTABLE ACCOUNT						
.0	CONTRACTUAL					
0	Bad Debt Expense	505,890.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	505,890.00	0.00	0.00	0.00	0.00
TOTAL	PROVISION FOR UNCOLLECTABLE ACCOUNT	505,890.00	0.00	0.00	0.00	0.00

EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR

.1	PERSONNEL SERVICE					
1	Management and Supervisors	87,688.00	85,245.00	87,376.00	87,376.00	0.00
2	Technicians, SP	66,822.00	67,066.00	69,231.00	69,231.00	0.00
6	Clerical and Other	68,357.00	109,662.00	72,134.00	72,134.00	0.00
15410	Overtime	0.00	7,800.00	7,400.00	7,400.00	0.00
17060	Shift Differential	0.00	170.00	70.00	70.00	0.00
TOTAL	PERSONNEL SERVICES	222,867.00	269,943.00	236,211.00	236,211.00	0.00
.0	CONTRACTUAL					
29	Consultant	4,572.00	5,000.00	10,000.00	10,000.00	0.00
55	Office and Administrative Supplies	17,029.00	30,000.00	30,000.00	30,000.00	0.00
59	Other Supplies	258.00	0.00	0.00	0.00	0.00
88	Travel, Conferences	1,122.00	2,000.00	2,000.00	2,000.00	0.00
89	Books and Periodicals	0.00	3,000.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	22,981.00	40,000.00	45,000.00	45,000.00	0.00
TOTAL	NURSING ADMINISTRATION - NURSING DIRECTOR	245,848.00	309,943.00	281,211.00	281,211.00	0.00

EH6012 NURSING - IN SERVICE EDUCATION

.1	PERSONNEL SERVICE					
3	Registered Nurses	118,127.00	116,411.00	119,061.00	119,061.00	0.00
15410	Overtime	0.00	4,500.00	4,600.00	4,600.00	0.00
17060	Shift Differential	0.00	180.00	160.00	160.00	0.00
TOTAL	PERSONNEL SERVICES	118,127.00	121,091.00	123,821.00	123,821.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	287.00	1,000.00	1,000.00	1,000.00	0.00
59	Other Supplies and Materials	2,343.00	3,000.00	3,000.00	3,000.00	0.00
88	Travel, Conferences	0.00	200.00	200.00	200.00	0.00
91	Other Direct Expenses	10,180.00	14,650.00	14,650.00	14,650.00	0.00
TOTAL	CONTRACTUAL	12,810.00	18,850.00	18,850.00	18,850.00	0.00
TOTAL	NURSING - IN SERVICE EDUCATION	130,937.00	139,941.00	142,671.00	142,671.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH6013 NURSING - QUALITY ASSURANCE						
.1	PERSONNEL SERVICE					
3	Quality Assurance Nurse	56,333.00	293,608.00	302,025.00	302,025.00	0.00
15410	Overtime	0.00	4,900.00	5,100.00	5,100.00	0.00
17060	Shift Differential	0.00	220.00	130.00	130.00	0.00
TOTAL	PERSONNEL SERVICES	56,333.00	298,728.00	307,255.00	307,255.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	0.00	200.00	200.00	200.00	0.00
TOTAL	NURSING - QUALITY ASSURANCE	56,333.00	298,928.00	307,455.00	307,455.00	0.00

EH6020 SNF - NURSING SERVICE

.1	PERSONNEL SERVICE					
1	Supervisors	776,662.00	717,821.00	736,358.00	736,358.00	0.00
3	Registered Nurses	122,120.00	1,698,030.00	1,621,642.00	1,621,642.00	0.00
4	Licensed Practical Nurses	3,654,927.00	2,932,390.00	2,995,933.00	2,995,933.00	0.00
5	Aides and Orderlies	6,142,671.00	6,124,971.00	6,126,766.00	6,126,766.00	0.00
6	Ward Clerks	263,984.00	355,839.00	504,400.00	504,400.00	0.00
15410	Overtime	0.00	1,371,500.00	1,441,100.00	1,441,100.00	0.00
15630	Personnel Service Savings	0.00	(1,317,991.00)	(1,093,009.00)	(1,093,009.00)	0.00
17060	Shift Differential	0.00	235,610.00	239,170.00	239,170.00	0.00
18060	Temporary Services	0.00	70,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	10,960,364.00	12,188,170.00	12,572,360.00	12,572,360.00	0.00
.0	CONTRACTUAL					
35	Fee - Licensed Practical Nurses	13,917.00	432,263.00	448,190.00	448,190.00	0.00
59	Other Supplies and Materials	16,324.00	30,000.00	30,000.00	30,000.00	0.00
63	Repairs and Maintenance Services	9,982.00	14,000.00	14,000.00	14,000.00	0.00
68	Contracted Services	29,573.00	56,150.00	56,150.00	56,150.00	0.00
73	Rental or Lease	113,331.00	144,610.00	147,250.00	137,250.00	0.00
80	Advertising	783.00	10,750.00	13,100.00	13,100.00	0.00
88	Travel, Conferences	199.00	1,000.00	1,000.00	1,000.00	0.00
91	Other Direct Expenses	17,231.00	51,900.00	33,300.00	33,300.00	0.00
TOTAL	CONTRACTUAL	201,340.00	740,673.00	742,990.00	732,990.00	0.00
TOTAL	SNF - NURSING SERVICE	11,161,704.00	12,928,843.00	13,315,350.00	13,305,350.00	0.00

EH6021 SUBSTITUTE NURSES

.1	PERSONNEL SERVICE					
3	Substitute Nurses - RN	209,414.00	368,700.00	376,464.00	376,464.00	0.00
4	Substitute Nurses - LPN	105,302.00	241,410.00	246,500.00	246,500.00	0.00
15410	Overtime	0.00	91,000.00	53,300.00	53,300.00	0.00
15630	Personnel Service Savings	0.00	(223,400.00)	(195,600.00)	(195,600.00)	0.00
TOTAL	PERSONNEL SERVICES	314,716.00	477,710.00	480,664.00	480,664.00	0.00
TOTAL	SUBSTITUTE NURSES	314,716.00	477,710.00	480,664.00	480,664.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH7200 CENTRAL NURSING SUPPLIES						
.1	PERSONNEL SERVICE					
6	Ward Clerks	0.00	0.00	40,535.00	40,535.00	0.00
15410	Overtime	0.00	0.00	700.00	700.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	41,235.00	41,235.00	0.00
.0	CONTRACTUAL					
45	OTC Drugs	33,279.00	72,000.00	72,000.00	72,000.00	0.00
49	Other Medical Materials	516,108.00	616,100.00	616,100.00	616,100.00	0.00
57	Minor Medical Equipment	10,309.00	38,530.00	38,530.00	38,530.00	0.00
73	Rental or Lease	580.00	720.00	720.00	720.00	0.00
TOTAL	CONTRACTUAL	560,276.00	727,350.00	727,350.00	727,350.00	0.00
TOTAL	CENTRAL NURSING SUPPLIES	560,276.00	727,350.00	768,585.00	768,585.00	0.00
EH7210 LABORATORY						
.0	CONTRACTUAL					
62	Laboratory	26,390.00	33,500.00	35,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	26,390.00	33,500.00	35,000.00	35,000.00	0.00
TOTAL	LABORATORY	26,390.00	33,500.00	35,000.00	35,000.00	0.00
EH7240 RADIOLOGY						
.0	CONTRACTUAL					
62	X-Ray	27,268.00	35,000.00	35,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	27,268.00	35,000.00	35,000.00	35,000.00	0.00
TOTAL	RADIOLOGY	27,268.00	35,000.00	35,000.00	35,000.00	0.00
EH7250 INHALATION THERAPY						
.0	CONTRACTUAL					
41	Oxygen and Other Medical Gases	56,395.00	73,300.00	73,300.00	73,300.00	0.00
59	Other Supplies and Materials	600.00	3,500.00	3,500.00	3,500.00	0.00
73	Rental or Lease	20,764.00	23,900.00	23,900.00	23,900.00	0.00
TOTAL	CONTRACTUAL	77,759.00	100,700.00	100,700.00	100,700.00	0.00
TOTAL	INHALATION THERAPY	77,759.00	100,700.00	100,700.00	100,700.00	0.00
EH7260 ACTIVITIES PROGRAM						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	36,065.00	45,224.00	46,354.00	46,354.00	0.00
2	Technicians, SP	0.00	34,954.00	35,970.00	35,970.00	0.00
5	Aides and Orderlies	303,654.00	332,179.00	328,527.00	328,527.00	0.00
15410	Overtime	0.00	25,100.00	30,800.00	30,800.00	0.00
17060	Shift Differential	0.00	1,520.00	1,520.00	1,520.00	0.00
TOTAL	PERSONNEL SERVICES	339,719.00	438,977.00	443,171.00	443,171.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH7260 ACTIVITIES PROGRAM (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	865.00	1,000.00	1,000.00	1,000.00	0.00
59	Other Supplies and Materials	9,814.00	10,500.00	10,500.00	10,500.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
67	Other Purchased Services	2,967.00	74,000.00	74,000.00	74,000.00	0.00
73	Rental or Lease	2,646.00	35,100.00	35,100.00	35,100.00	0.00
87	Automobile Maintenance	2,283.00	11,100.00	11,100.00	11,100.00	0.00
88	Travel, Conferences	32.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	6,080.00	7,000.00	7,000.00	7,000.00	0.00
TOTAL	CONTRACTUAL	24,687.00	139,450.00	139,450.00	139,450.00	0.00
TOTAL	ACTIVITIES PROGRAM	364,406.00	578,427.00	582,621.00	582,621.00	0.00

EH7270 PHARAMACY

.0	CONTRACTUAL					
29	Pharmacy Consultant	35,501.00	50,800.00	50,800.00	50,800.00	0.00
44	Pharmaceuticals	315,367.00	611,000.00	629,300.00	629,300.00	0.00
TOTAL	CONTRACTUAL	350,868.00	661,800.00	680,100.00	680,100.00	0.00
TOTAL	PHARAMACY	350,868.00	661,800.00	680,100.00	680,100.00	0.00

EH7280 PODIATRY

.0	CONTRACTUAL					
28	Consultant	12,534.00	35,100.00	0.00	0.00	0.00
29	Consultant	0.00	0.00	35,100.00	35,100.00	0.00
91	Other Direct Expenses	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	12,534.00	35,600.00	35,600.00	35,600.00	0.00
TOTAL	PODIATRY	12,534.00	35,600.00	35,600.00	35,600.00	0.00

EH7290 DENTIST

.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
62	Medical - Purchased Services	64,500.00	69,500.00	69,500.00	69,500.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	64,500.00	70,500.00	70,500.00	70,500.00	0.00
TOTAL	DENTIST	64,500.00	70,500.00	70,500.00	70,500.00	0.00

EH7310 PSYCHIATRY

.0	CONTRACTUAL					
29	Psychiatry Consultant	108,264.00	109,200.00	110,448.00	110,448.00	0.00
TOTAL	CONTRACTUAL	108,264.00	109,200.00	110,448.00	110,448.00	0.00
TOTAL	PSYCHIATRY	108,264.00	109,200.00	110,448.00	110,448.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH7330 PHYSICAL THERAPY						
.0	CONTRACTUAL					
29	Physical Therapy Consultant	648,144.00	1,500,000.00	1,700,000.00	1,700,000.00	0.00
49	Other Medical Care Materials	8,370.00	9,000.00	10,000.00	10,000.00	0.00
55	Office and Administrative Supplies	4.00	700.00	500.00	500.00	0.00
59	Other Supplies and Materials	0.00	100.00	0.00	0.00	0.00
63	Repairs and Maintenance Services	172.00	500.00	500.00	500.00	0.00
86	Printing and Duplicating	0.00	2,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	656,690.00	1,512,300.00	1,711,000.00	1,711,000.00	0.00
TOTAL	PHYSICAL THERAPY	656,690.00	1,512,300.00	1,711,000.00	1,711,000.00	0.00
EH7340 OCCUPATIONAL THERAPY						
.0	CONTRACTUAL					
28	Therapists and Others	610,105.00	0.00	0.00	0.00	0.00
49	Other Medical Supplies	4,189.00	5,500.00	6,000.00	6,000.00	0.00
55	Office and Administrative Supplies	0.00	200.00	500.00	500.00	0.00
59	Other Supplies and Materials	0.00	200.00	0.00	0.00	0.00
86	Printing and Duplicating	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	614,294.00	6,900.00	6,500.00	6,500.00	0.00
TOTAL	OCCUPATIONAL THERAPY	614,294.00	6,900.00	6,500.00	6,500.00	0.00
EH7350 SPEECH AND HEARING THERAPY						
.0	CONTRACTUAL					
28	Therapists and Others	156,226.00	0.00	0.00	0.00	0.00
29	Therapists and Others	0.00	10,000.00	10,000.00	10,000.00	0.00
55	Office and Administrative Supplies	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	156,226.00	10,200.00	10,200.00	10,200.00	0.00
TOTAL	SPEECH AND HEARING THERAPY	156,226.00	10,200.00	10,200.00	10,200.00	0.00
EH7380 SOCIAL SERVICES						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	56,999.00	56,530.00	57,943.00	57,943.00	0.00
2	Technicians	258,105.00	261,233.00	268,774.00	268,774.00	0.00
15410	Overtime	0.00	8,400.00	6,100.00	6,100.00	0.00
17060	Shift Differential	0.00	220.00	220.00	220.00	0.00
TOTAL	PERSONNEL SERVICES	315,104.00	326,383.00	333,037.00	333,037.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	242.00	500.00	500.00	500.00	0.00
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
88	Travel, Conferences	925.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	250.00	0.00	0.00	0.00
91	Other Direct Expenses	0.00	100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,167.00	2,350.00	2,000.00	2,000.00	0.00
TOTAL	SOCIAL SERVICES	316,271.00	328,733.00	335,037.00	335,037.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH7383 PASTORAL CARE						
.1	PERSONNEL SERVICE					
2	Technicians, SP	9,157.00	9,403.00	9,638.00	9,638.00	0.00
TOTAL	PERSONNEL SERVICES	9,157.00	9,403.00	9,638.00	9,638.00	0.00
.0	CONTRACTUAL					
28	Therapists and Others	4,500.00	4,500.00	0.00	0.00	0.00
29	Therapists and Others	0.00	0.00	4,500.00	4,500.00	0.00
TOTAL	CONTRACTUAL	4,500.00	4,500.00	4,500.00	4,500.00	0.00
TOTAL	PASTORAL CARE	13,657.00	13,903.00	14,138.00	14,138.00	0.00
EH7390 MEDICAL RECORDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	38,630.00	38,721.00	39,888.00	39,888.00	0.00
15410	Overtime	0.00	800.00	900.00	900.00	0.00
TOTAL	PERSONNEL SERVICES	38,630.00	39,521.00	40,788.00	40,788.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	1,575.00	2,625.00	2,625.00	2,625.00	0.00
55	Office and Administrative Supplies	217.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	1,792.00	3,625.00	3,625.00	3,625.00	0.00
TOTAL	MEDICAL RECORDS	40,422.00	43,146.00	44,413.00	44,413.00	0.00
EH7410 MEDICAL STAFF						
.1	PERSONNEL SERVICE					
6	Clerical	14,976.00	32,276.00	0.00	0.00	0.00
8	Physicians (PT)	347,145.00	357,225.00	490,088.00	490,088.00	0.00
15410	Overtime	0.00	5,620.00	6,000.00	6,000.00	0.00
15630	Personnel Service Savings	0.00	(32,276.00)	(40,000.00)	(79,864.00)	0.00
TOTAL	PERSONNEL SERVICES	362,121.00	362,845.00	456,088.00	416,224.00	0.00
.0	CONTRACTUAL					
27	Physicians' Fees	9,946.00	0.00	20,000.00	20,000.00	0.00
TOTAL	CONTRACTUAL	9,946.00	0.00	20,000.00	20,000.00	0.00
TOTAL	MEDICAL STAFF	372,067.00	362,845.00	476,088.00	436,224.00	0.00
EH7420 MEDICAL DIRECTOR						
.1	PERSONNEL SERVICE					
8	Physicians (PT)	77,842.00	72,684.00	74,501.00	74,501.00	0.00
15410	Overtime	0.00	2,800.00	3,200.00	3,200.00	0.00
TOTAL	PERSONNEL SERVICES	77,842.00	75,484.00	77,701.00	77,701.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	125.00	300.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	125.00	300.00	500.00	500.00	0.00
TOTAL	MEDICAL DIRECTOR	77,967.00	75,784.00	78,201.00	78,201.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH7430 MEDICAL CARE/EVALUATION (U.R)						
.1	PERSONNEL SERVICE					
3	Registered Nurses	63,775.00	119,350.00	123,076.00	123,076.00	0.00
15410	Overtime	0.00	1,800.00	3,100.00	3,100.00	0.00
17060	Shift Differential	0.00	70.00	110.00	110.00	0.00
TOTAL	PERSONNEL SERVICES	63,775.00	121,220.00	126,286.00	126,286.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	1,594.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	1,594.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL	MEDICAL CARE/EVALUATION (U.R)	65,369.00	126,220.00	131,286.00	131,286.00	0.00
EH8110 NON-MEDICAL EDUCATION						
.1	PERSONNEL SERVICE					
2	Technicians, SP	68,708.00	70,933.00	72,706.00	72,706.00	0.00
15410	Overtime	0.00	400.00	400.00	400.00	0.00
TOTAL	PERSONNEL SERVICES	68,708.00	71,333.00	73,106.00	73,106.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	9.00	300.00	300.00	300.00	0.00
73	Rental or Lease	0.00	300.00	300.00	300.00	0.00
88	Travel, Conferences	0.00	150.00	150.00	150.00	0.00
TOTAL	CONTRACTUAL	9.00	750.00	750.00	750.00	0.00
TOTAL	NON-MEDICAL EDUCATION	68,717.00	72,083.00	73,856.00	73,856.00	0.00
EH8212 PATIENT FOOD SERVICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	216,884.00	200,874.00	206,580.00	206,580.00	0.00
2	Technicians, SP	573,467.00	565,330.00	581,891.00	581,891.00	0.00
6	Clerical and Other	31,626.00	32,409.00	33,871.00	33,871.00	0.00
7	Environment and Facility	1,308,292.00	1,250,282.00	1,259,857.00	1,259,857.00	0.00
15410	Overtime	0.00	166,500.00	192,400.00	192,400.00	0.00
15630	Personnel Service Savings	0.00	(43,600.00)	(60,000.00)	(60,000.00)	0.00
17060	Shift Differential	0.00	14,620.00	14,720.00	14,720.00	0.00
18060	Temporary Services	0.00	10,000.00	30,000.00	30,000.00	0.00
TOTAL	PERSONNEL SERVICES	2,130,269.00	2,196,415.00	2,259,319.00	2,259,319.00	0.00
.0	CONTRACTUAL					
49	Other Medical Supplies	78,000.00	120,000.00	120,000.00	120,000.00	0.00
50	Food	895,261.00	990,600.00	990,600.00	990,600.00	0.00
52	Tableware and Kitchen Supplies	114,808.00	144,200.00	144,200.00	144,200.00	0.00
54	Cleaning Supplies	21,057.00	29,000.00	29,000.00	29,000.00	0.00
55	Office and Administrative Supplies	7,210.00	6,000.00	8,000.00	8,000.00	0.00
59	Other Supplies and Materials	25,648.00	35,000.00	35,000.00	35,000.00	0.00
63	Repairs and Maintenance Services	15,082.00	26,000.00	26,000.00	26,000.00	0.00
68	Contracted Services	14,599.00	12,350.00	17,350.00	17,350.00	0.00
73	Rental or Lease	735.00	9,650.00	9,650.00	9,650.00	0.00
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	1,172,400.00	1,373,100.00	1,380,100.00	1,380,100.00	0.00
TOTAL	PATIENT FOOD SERVICE	3,302,669.00	3,569,515.00	3,639,419.00	3,639,419.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8220 PLANT OPERATION & MAINTENANCE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	76,454.00	70,379.00	72,125.00	72,125.00	0.00
2	Technicians, SP	43,032.00	42,777.00	43,833.00	43,833.00	0.00
7	Environment and Facility	161,819.00	189,794.00	177,878.00	177,878.00	0.00
15410	Overtime	0.00	13,100.00	20,300.00	20,300.00	0.00
17060	Shift Differential	0.00	750.00	900.00	900.00	0.00
TOTAL	PERSONNEL SERVICES	281,305.00	316,800.00	315,036.00	315,036.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	417.00	1,600.00	1,600.00	1,600.00	0.00
59	Other Supplies and Materials	55,968.00	69,500.00	70,000.00	70,000.00	0.00
63	Repairs and Maintenance Services	43,537.00	45,500.00	50,000.00	50,000.00	0.00
67	Other Purchased Services	76,768.00	77,000.00	84,000.00	84,000.00	0.00
68	Contracted Services	152,820.00	228,785.00	234,699.00	234,699.00	0.00
73	Rental or Lease	165.00	350.00	350.00	350.00	0.00
74	Electricity	554,640.00	600,600.00	620,400.00	620,400.00	0.00
75	Gas	83,871.00	212,000.00	120,000.00	120,000.00	0.00
76	Water and Sewer	140,617.00	159,600.00	166,400.00	166,400.00	0.00
77	Oil	0.00	2,000.00	2,000.00	2,000.00	0.00
86	Printing and Duplicating	1,508.00	2,700.00	2,700.00	2,700.00	0.00
91	Other Direct Expenses	3,125.00	60,000.00	60,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	1,113,436.00	1,459,635.00	1,412,149.00	1,387,149.00	0.00
TOTAL	PLANT OPERATION & MAINTENANCE	1,394,741.00	1,776,435.00	1,727,185.00	1,702,185.00	0.00
EH8225 GROUNDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	46,278.00	42,962.00	44,023.00	44,023.00	0.00
7	Environment and Facility	36,029.00	34,880.00	35,604.00	35,604.00	0.00
15410	Overtime	0.00	12,500.00	10,900.00	10,900.00	0.00
17060	Shift Differential	0.00	320.00	320.00	320.00	0.00
TOTAL	PERSONNEL SERVICES	82,307.00	90,662.00	90,847.00	90,847.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	100.00	100.00	100.00	0.00
59	Other Supplies and Materials	13,472.00	13,500.00	16,000.00	16,000.00	0.00
63	Repairs and Maintenance Services	0.00	2,000.00	2,000.00	2,000.00	0.00
87	Automobile Maintenance	2,296.00	4,900.00	4,900.00	4,900.00	0.00
TOTAL	CONTRACTUAL	15,768.00	20,500.00	23,000.00	23,000.00	0.00
TOTAL	GROUNDS	98,075.00	111,162.00	113,847.00	113,847.00	0.00
EH8231 ELECTRICAL & REFRIGERATION OPER						
.0	CONTRACTUAL					
59	Other Supplies and Materials	3,819.00	6,500.00	6,500.00	6,500.00	0.00
TOTAL	CONTRACTUAL	3,819.00	6,500.00	6,500.00	6,500.00	0.00
TOTAL	ELECTRICAL & REFRIGERATION OPER	3,819.00	6,500.00	6,500.00	6,500.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8240 HOUSEKEEPING SERVICES						
.1	PERSONNEL SERVICE					
2	Technicians, SP	123,061.00	117,997.00	120,879.00	120,879.00	0.00
7	Environment and Facility	914,867.00	936,844.00	939,695.00	939,695.00	0.00
15410	Overtime	0.00	73,900.00	84,900.00	84,900.00	0.00
15630	Personnel Service Savings	0.00	(27,900.00)	(10,000.00)	(10,000.00)	0.00
17060	Shift Differential	0.00	9,320.00	9,800.00	9,800.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	1,037,928.00	1,120,161.00	1,155,274.00	1,155,274.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	241.00	500.00	500.00	500.00	0.00
59	Other Supplies and Materials	125,784.00	128,000.00	130,000.00	130,000.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	5,000.00	5,000.00	0.00
68	Contracted Services	150,038.00	152,290.00	154,580.00	154,580.00	0.00
73	Rental or Lease	666.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	276,729.00	282,290.00	291,080.00	291,080.00	0.00
TOTAL	HOUSEKEEPING SERVICES	1,314,657.00	1,402,451.00	1,446,354.00	1,446,354.00	0.00
EH8250 LAUNDRY AND LINEN						
.1	PERSONNEL SERVICE					
7	Environment and Facility	393,361.00	395,419.00	406,100.00	406,100.00	0.00
15410	Overtime	0.00	30,600.00	35,700.00	35,700.00	0.00
15630	Personnel Service Savings	0.00	(11,000.00)	(10,000.00)	(10,000.00)	0.00
17060	Shift Differential	0.00	3,800.00	3,800.00	3,800.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	393,361.00	428,819.00	445,600.00	445,600.00	0.00
.0	CONTRACTUAL					
38	Disposable Linen	335,390.00	412,000.00	412,000.00	412,000.00	0.00
53	Linen and Bedding	63,822.00	89,700.00	89,700.00	89,700.00	0.00
54	Cleaning Supplies	50,742.00	82,200.00	82,200.00	79,200.00	0.00
55	Office and Administrative Supplies	163.00	500.00	500.00	500.00	0.00
59	Other Supplies and Materials	5,683.00	18,350.00	12,500.00	12,500.00	0.00
63	Repairs and Maintenance Services	533.00	5,000.00	5,000.00	5,000.00	0.00
67	Purchased Services	1,370.00	6,370.00	6,370.00	6,370.00	0.00
68	Contracted Services	108,346.00	108,540.00	110,170.00	110,170.00	0.00
TOTAL	CONTRACTUAL	566,049.00	722,660.00	718,440.00	715,440.00	0.00
TOTAL	LAUNDRY AND LINEN	959,410.00	1,151,479.00	1,164,040.00	1,161,040.00	0.00
EH8260 SECURITY						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	49,210.00	42,791.00	44,020.00	44,020.00	0.00
7	Environment and Facility	84,200.00	78,305.00	79,901.00	79,901.00	0.00
15410	Overtime	0.00	17,900.00	22,000.00	22,000.00	0.00
17060	Shift Differential	0.00	1,570.00	920.00	920.00	0.00
TOTAL	PERSONNEL SERVICES	133,410.00	140,566.00	146,841.00	146,841.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8260 SECURITY (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	1,130.00	3,000.00	3,000.00	3,000.00	0.00
59	Other Supplies and Materials	1,980.00	5,500.00	5,500.00	5,500.00	0.00
63	Repairs and Maintenance Services	7,421.00	6,000.00	9,000.00	9,000.00	0.00
67	Purchased Services	0.00	0.00	25,200.00	25,200.00	0.00
68	Contracted Services	206,792.00	276,215.00	317,200.00	317,200.00	0.00
88	Travel, Conferences	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	217,323.00	290,815.00	360,000.00	360,000.00	0.00
TOTAL	SECURITY	350,733.00	431,381.00	506,841.00	506,841.00	0.00

EH8270 PATIENT TRANSPORTATION

.1	PERSONNEL SERVICE					
7	Environment and Facility	69,925.00	67,410.00	69,084.00	69,084.00	0.00
15410	Overtime	0.00	10,800.00	6,400.00	6,400.00	0.00
17060	Shift Differential	0.00	150.00	80.00	80.00	0.00
TOTAL	PERSONNEL SERVICES	69,925.00	78,360.00	75,564.00	75,564.00	0.00
.0	CONTRACTUAL					
68	Contracted Services	3,796.00	15,000.00	15,000.00	15,000.00	0.00
87	Automobile Maintenance	17,912.00	19,900.00	19,900.00	19,900.00	0.00
TOTAL	CONTRACTUAL	21,708.00	34,900.00	34,900.00	34,900.00	0.00
TOTAL	PATIENT TRANSPORTATION	91,633.00	113,260.00	110,464.00	110,464.00	0.00

EH8311 BUSINESS OFFICE

.1	PERSONNEL SERVICE					
1	Management and Supervisors	83,667.00	86,233.00	88,389.00	88,389.00	0.00
2	Technicians, SP	124,573.00	112,590.00	115,405.00	115,405.00	0.00
3	Registered Nurse	55,437.00	55,852.00	57,243.00	57,243.00	0.00
6	Clerical and Other	243,791.00	394,042.00	411,865.00	411,865.00	0.00
15410	Overtime	0.00	13,500.00	13,100.00	13,100.00	0.00
15630	Personnel Service Savings	0.00	(137,992.00)	(70,721.00)	(70,721.00)	0.00
17060	Shift Differential	0.00	40.00	40.00	40.00	0.00
TOTAL	PERSONNEL SERVICES	507,468.00	524,265.00	615,321.00	615,321.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	950.00	5,000.00	5,000.00	5,000.00	0.00
31	Auditing Services	10,900.00	15,000.00	15,000.00	15,000.00	0.00
55	Office and Administrative Supplies	11,116.00	9,000.00	13,000.00	13,000.00	0.00
59	Other Supplies and Materials	911.00	2,500.00	2,500.00	2,500.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
68	Contracted Services	22,355.00	27,020.00	27,425.00	27,425.00	0.00
73	Rental	0.00	0.00	3,550.00	3,550.00	0.00
88	Travel, Conferences	503.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	300.00	300.00	300.00	0.00
90	Postage	8,717.00	16,000.00	16,000.00	16,000.00	0.00
91	Other Direct Expenses	495.00	1,500.00	1,500.00	1,500.00	0.00
92	Accounting Services Chargeback	0.00	80,400.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	55,947.00	158,220.00	85,775.00	85,775.00	0.00
TOTAL	BUSINESS OFFICE	563,415.00	682,485.00	701,096.00	701,096.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8318 PATIENT ACCOUNTING						
.0	CONTRACTUAL					
91	Other Direct Expenses	610.00	840.00	840.00	840.00	0.00
TOTAL	CONTRACTUAL	610.00	840.00	840.00	840.00	0.00
TOTAL	PATIENT ACCOUNTING	610.00	840.00	840.00	840.00	0.00
EH8319 DATA PROCESSING						
.0	CONTRACTUAL					
67	Other Purchased Services	173,354.00	350,194.00	385,909.00	370,909.00	0.00
68	Contracted Services	30,241.00	41,850.00	50,959.00	50,959.00	0.00
73	Rental or Lease	94,860.00	100,460.00	140,636.00	140,636.00	0.00
TOTAL	CONTRACTUAL	298,455.00	492,504.00	577,504.00	562,504.00	0.00
TOTAL	DATA PROCESSING	298,455.00	492,504.00	577,504.00	562,504.00	0.00
EH8351 ADMINISTRATIVE OFFICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	182,351.00	184,344.00	189,294.00	189,294.00	0.00
6	Clerical and Other	35,385.00	37,022.00	37,948.00	37,948.00	0.00
15410	Overtime	0.00	200.00	200.00	200.00	0.00
TOTAL	PERSONNEL SERVICES	217,736.00	221,566.00	227,442.00	227,442.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	1,050.00	10,000.00	15,000.00	15,000.00	0.00
30	Executive Administration - Legal Fees	35,050.00	35,000.00	35,000.00	35,000.00	0.00
55	Office and Administrative Supplies	1,033.00	2,500.00	2,500.00	2,500.00	0.00
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
68	Contracted Services	21.00	50.00	50.00	50.00	0.00
73	Rental or Lease	18,000.00	18,000.00	18,000.00	18,000.00	0.00
80	Advertising	3,421.00	4,200.00	4,200.00	4,200.00	0.00
81	Insurance	198,330.00	226,600.00	237,070.00	237,070.00	0.00
83	A-87 DSS Administration	587,679.00	587,679.00	765,923.00	765,923.00	0.00
85	Dues and Subscriptions	24,789.00	35,000.00	35,000.00	35,000.00	0.00
86	Printing and Duplicating	130.00	1,000.00	1,000.00	1,000.00	0.00
87	Automobile Maintenance	6,888.00	7,600.00	7,600.00	7,600.00	0.00
88	Travel, Conferences	1,422.00	2,900.00	2,900.00	2,900.00	0.00
91	Other Direct Expenses	553.00	1,000.00	1,000.00	1,000.00	0.00
92	Dues and Assessments	1,829,687.00	2,149,800.00	2,203,400.00	2,203,400.00	0.00
TOTAL	CONTRACTUAL	2,708,053.00	3,081,829.00	3,329,143.00	3,329,143.00	0.00
TOTAL	ADMINISTRATIVE OFFICE	2,925,789.00	3,303,395.00	3,556,585.00	3,556,585.00	0.00
EH8371 PURCHASING						
.0	CONTRACTUAL					
91	Other Direct Expenses	0.00	26,820.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	26,820.00	0.00	0.00	0.00
TOTAL	PURCHASING	0.00	26,820.00	0.00	0.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8381 COMMUNICATIONS						
.1	PERSONNEL SERVICE					
6	Clerical and Other	60,499.00	124,899.00	68,349.00	68,349.00	0.00
15410	Overtime	0.00	11,200.00	12,600.00	12,600.00	0.00
15630	Personnel Service Savings	0.00	(55,390.00)	0.00	0.00	0.00
17060	Shift Differential	0.00	240.00	360.00	360.00	0.00
TOTAL	PERSONNEL SERVICES	60,499.00	80,949.00	81,309.00	81,309.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	0.00	100.00	100.00	0.00
59	Other Supplies and Materials	180.00	2,400.00	2,400.00	2,400.00	0.00
63	Repairs and Maintenance Services	1,080.00	1,500.00	1,500.00	1,500.00	0.00
68	Contracted Services	11,267.00	12,500.00	12,500.00	12,500.00	0.00
73	Rental or Lease	0.00	1,000.00	1,000.00	1,000.00	0.00
84	Telephone Charges	19,005.00	27,100.00	27,100.00	27,100.00	0.00
TOTAL	CONTRACTUAL	31,532.00	44,500.00	44,600.00	44,600.00	0.00
TOTAL	COMMUNICATIONS	92,031.00	125,449.00	125,909.00	125,909.00	0.00
EH8385 RECEIVING & STORES						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	38,165.00	38,984.00	39,953.00	39,953.00	0.00
6	Clerical and Other	31,501.00	33,368.00	34,160.00	34,160.00	0.00
15410	Overtime	0.00	400.00	400.00	400.00	0.00
TOTAL	PERSONNEL SERVICES	69,666.00	72,752.00	74,513.00	74,513.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	49.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	189.00	200.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	238.00	400.00	500.00	500.00	0.00
TOTAL	RECEIVING & STORES	69,904.00	73,152.00	75,013.00	75,013.00	0.00
EH8400 BARBER & BEAUTY						
.1	PERSONNEL SERVICE					
2	Technicians, SP	29,171.00	34,439.00	123,078.00	123,078.00	0.00
15410	Overtime	0.00	0.00	2,900.00	2,900.00	0.00
15630	Personnel Service Savings	0.00	0.00	(51,000.00)	(51,000.00)	0.00
TOTAL	PERSONNEL SERVICES	29,171.00	34,439.00	74,978.00	74,978.00	0.00
.0	CONTRACTUAL					
29	Consultant Services	24,460.00	51,000.00	51,000.00	51,000.00	0.00
59	Other Supplies and Materials	3,326.00	6,000.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	27,786.00	57,000.00	57,000.00	57,000.00	0.00
TOTAL	BARBER & BEAUTY	56,957.00	91,439.00	131,978.00	131,978.00	0.00
EH8401 GIFT SHOP						
.0	CONTRACTUAL					
59	Other Supplies and Materials	13,974.00	13,000.00	13,000.00	13,000.00	0.00
TOTAL	CONTRACTUAL	13,974.00	13,000.00	13,000.00	13,000.00	0.00
TOTAL	GIFT SHOP	13,974.00	13,000.00	13,000.00	13,000.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH8411 DEPRECIATION - EQUIPMENT						
.0	CONTRACTUAL					
69	Building	714,776.00	579,776.00	387,223.00	387,223.00	0.00
TOTAL	CONTRACTUAL	714,776.00	579,776.00	387,223.00	387,223.00	0.00
TOTAL	DEPRECIATION - EQUIPMENT	714,776.00	579,776.00	387,223.00	387,223.00	0.00
EH8412 DEPRECIATION EXPENSE - FIXED						
.0	CONTRACTUAL					
69	Fixed Equipment	540,521.00	293,009.00	41,766.00	41,766.00	0.00
TOTAL	CONTRACTUAL	540,521.00	293,009.00	41,766.00	41,766.00	0.00
TOTAL	DEPRECIATION EXPENSE - FIXED	540,521.00	293,009.00	41,766.00	41,766.00	0.00
EH8413 DEPRECIATION EXPENSE - MOVEABLE						
.0	CONTRACTUAL					
0	Property Spending Account	0.00	0.00	597,350.00	597,350.00	0.00
69	Equipment	322,333.00	524,590.00	0.00	0.00	0.00
70	Vehicles	34,674.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	357,007.00	524,590.00	597,350.00	597,350.00	0.00
TOTAL	DEPRECIATION EXPENSE - MOVEABLE	357,007.00	524,590.00	597,350.00	597,350.00	0.00
EH8452 INTEREST EXPENSE						
.0	CONTRACTUAL					
82	Interest on Debt	475,177.00	457,646.00	421,892.00	421,892.00	0.00
TOTAL	CONTRACTUAL	475,177.00	457,646.00	421,892.00	421,892.00	0.00
TOTAL	INTEREST EXPENSE	475,177.00	457,646.00	421,892.00	421,892.00	0.00
EH8460 EMPLOYEE BENEFITS						
.0	CONTRACTUAL					
16	FICA	1,382,936.00	1,538,174.00	1,601,800.00	1,601,800.00	0.00
18	Group Health Insurance	3,674,972.00	4,120,000.00	4,299,712.00	4,299,712.00	0.00
19	Pension and Retirement	2,358,700.00	3,588,187.00	3,515,020.00	3,515,020.00	0.00
20	Workers' Compensation	912,683.00	813,000.00	958,000.00	958,000.00	0.00
21	GASB 45 - OPEB	1,480,603.00	0.00	0.00	0.00	0.00
23	Unemployment Insurance	39,779.00	91,000.00	91,000.00	91,000.00	0.00
25	Dental Insurance	86,760.00	95,000.00	95,000.00	95,000.00	0.00
TOTAL	CONTRACTUAL	9,936,433.00	10,245,361.00	10,560,532.00	10,560,532.00	0.00
TOTAL	EMPLOYEE BENEFITS	9,936,433.00	10,245,361.00	10,560,532.00	10,560,532.00	0.00

HOSPITAL FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
EH9010 OTHER NON-OPERATING EXPENSE						
.0	CONTRACTUAL					
91	RMLC - Annual Fee	6,300.00	0.00	0.00	0.00	0.00
91	Non-Allowable Interest	58,786.00	56,317.00	51,271.00	51,271.00	0.00
TOTAL	CONTRACTUAL	65,086.00	56,317.00	51,271.00	51,271.00	0.00
TOTAL	OTHER NON-OPERATING EXPENSE	65,086.00	56,317.00	51,271.00	51,271.00	0.00
TOTAL	HOSPITAL FUND	40,015,245.00	44,587,522.00	45,783,233.00	45,690,369.00	0.00

SEWER (G) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
DEPARTMENTAL INCOME						
G.8130.21201	Sewer Rents	8,629,303.42	9,426,450.00	9,343,580.00	9,343,580.00	0.00
G.8189.21202	Scavengers	159,178.50	160,000.00	150,000.00	150,000.00	0.00
G.8130.21211	Sewer Rents Debt Service	(25,000.00)	0.00	0.00	0.00	0.00
G.8130.21221	Pretreatment Assessments	91,962.00	94,765.00	93,740.00	93,740.00	0.00
G.8130.21281	Int Pen on Sewer Accts	99,702.88	80,000.00	100,000.00	100,000.00	0.00
	TOTAL DEPARTMENTAL INCOME	8,955,146.80	9,761,215.00	9,687,320.00	9,687,320.00	0.00
USE OF MONEY AND PROPERTY						
G.8130.24011	Interest & Earnings-General	14.35	50.00	50.00	50.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	14.35	50.00	50.00	50.00	0.00
FINES AND FORFEITURES						
G.8130.26201	Fines-General	905.00	1,000.00	1,000.00	1,000.00	0.00
	TOTAL FINES AND FORFEITURES	905.00	1,000.00	1,000.00	1,000.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS						
G.8130.26551	Minor Sales-Misc	0.00	700.00	700.00	700.00	0.00
G.8130.26801	Insurance Recoveries	6,192.62	500.00	500.00	500.00	0.00
	TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	6,192.62	1,200.00	1,200.00	1,200.00	0.00
MISCELLANEOUS						
G.8130.27011	Refunds, Prior Years	0	500	500	500.00	0.00
G.8130.27701	N.O.C.	422.05	133020	126500	126,500.00	0.00
	TOTAL MISCELLANEOUS	422.05	133,520.00	127,000.00	127,000.00	0.00
	TOTAL SEWER (G) FUND	8,962,680.82	9,896,985.00	9,816,570.00	9,816,570.00	0.00

**SEWER FUND
APPROPRIATIONS**

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1

DEPARTMENTAL FUNCTIONS:

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater in 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

PROGRAM OBJECTIVES:

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several District owned pumping stations which delivers the wastewater to the treatment plant.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be met on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Sewer District Board of Commissioners who are appointed by the Rensselaer County Legislature.

REVENUE APPLICABLE TO THIS PROGRAM:

\$9,816,570

G.8130.21201	Sewer Rents	\$9,343,580
G.8189.21202	Scavengers	150,000
G.8130.21221	Pretreatment Assessments	93,740
G.8130.21281	Interest Penalties on Sewer Accts	100,000
G.8130.20411	Interest & Earnings-General	50
G.8130.26201	Fines-General	1,000
G.8130.26551	Minor Sales-Misc	700
G.8130.26801	Insurance Recoveries	500
G.8130.27011	Refunds, Prior Years	500
G.8130.27701	N.O.C.	126,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant to the 2014-2017 United Public Service Employees Union (UPSEU) collective bargaining agreement, 2017 personnel services line items reflect a 2.5% increase from corresponding 2016 year-end salary levels. . The salaries of the Administrative Director and the Director of Operations and Maintenance have also been increased 2.5% over 2016 year-end salaries. The salaries of the Legal Counsel, Commissioners, and the Chairman of Commissioners remain unchanged from 2017.

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

“Personnel Service Savings” in G8110 represents the salary of an Account Clerk Typist and a reduction in hours of the Principal Account Clerk. In G8130, “Personnel Service Savings” represents the salary for (2) Senior Maintenance mechanic positions, two (2) Waste Water Plant Operators, and one (1) Laborer positions. Due to budgetary constraints, all of these positions will remain vacant in 2017.

Contractual codes have been funded based on the department’s request and historical spending levels.

The balance of the required funding in the amount of \$1,188,052 is provided by an appropriation of the anticipated available fund balance.

		SEWER FUND				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
G1380 Note Issuance						
.4	CONTRACTUAL					
04700	Program Expenditures	7,554.00	6,448.00	6,448.00	6,448.00	0.00
TOTAL	CONTRACTUAL	7,554.00	6,448.00	6,448.00	6,448.00	0.00
TOTAL	NOTE ISSUANCE	7,554.00	6,448.00	6,448.00	6,448.00	0.00
G1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	157,845.00	137,956.00	169,161.00	169,161.00	0.00
TOTAL	CONTRACTUAL	157,845.00	137,956.00	169,161.00	169,161.00	0.00
TOTAL	FULL COST ALLOCATION	157,845.00	137,956.00	169,161.00	169,161.00	0.00
G1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	233,894.00	230,000.00	230,000.00	230,000.00	0.00
TOTAL	CONTRACTUAL	233,894.00	230,000.00	230,000.00	230,000.00	0.00
TOTAL	INSURANCE	233,894.00	230,000.00	230,000.00	230,000.00	0.00
G1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	50,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTRACTUAL	0.00	50,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTINGENT	0.00	50,000.00	50,000.00	50,000.00	0.00

SEWER FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
G8110 Sewer District No. 1 - Administration						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		32,276.00	33,083.00	33,083.00	0.00
1200	Commissioner		9,000.00	9,000.00	9,000.00	0.00
1690	Chairman Of Commissioners		1,800.00	1,800.00	1,800.00	0.00
4280	Legal Counsel		16,000.00	16,000.00	16,000.00	0.00
5630	Personnel Service Savings		(48,156.00)	(49,361.00)	(49,361.00)	0.00
5740	Principal Account Clerk		44,465.00	45,578.00	45,578.00	0.00
6830	Sewer District Admin Director		86,192.00	88,347.00	88,347.00	0.00
7000	Senior Account Clerk		15,606.00	16,648.00	16,648.00	0.00
8390	Stipend (Annual)		1,313.00	1,313.00	1,313.00	0.00
TOTAL	PERSONNEL SERVICES	153,979.12	158,496.00	162,408.00	162,408.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	3,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	3,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,023.82	2,670.00	3,000.00	3,000.00	0.00
04100	Printing	3.12	150.00	150.00	150.00	0.00
04150	Postage	6,404.98	14,500.00	12,000.00	12,000.00	0.00
04420	Maintenance	344.72	1,000.00	1,000.00	1,000.00	0.00
04500	Special Departmental Supplies	2,204.62	500.00	500.00	500.00	0.00
04540	Publications	0.00	500.00	500.00	500.00	0.00
04550	Office Supplies	518.85	1,100.00	1,100.00	1,100.00	0.00
04900	Professional Services	9,091.00	9,476.00	9,374.00	9,374.00	0.00
04980	Computer Services	3,698.00	2,715.00	2,715.00	2,715.00	0.00
04982	Automated Billing	88,887.64	110,858.00	104,844.00	104,844.00	0.00
04990	Purchased Services	0.00	9,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	112,176.75	152,969.00	135,183.00	135,183.00	0.00
TOTAL	SEWER DISTRICT NO. 1 - ADMINISTRATION	266,155.87	314,465.00	297,591.00	297,591.00	0.00
G8120 Sewer District - Sewers/Pump Stations						
.4	CONTRACTUAL					
04300	Telephone	12,009.71	12,000.00	6,000.00	6,000.00	0.00
04351	Utilities - Electricity	260,398.90	200,000.00	366,590.00	366,590.00	0.00
04352	Utilities - Fuel	11,334.87	22,800.00	19,000.00	19,000.00	0.00
04354	Utilities - Water - Sewer	25,989.43	17,000.00	26,000.00	26,000.00	0.00
04420	Maintenance	3,453.60	9,000.00	162,500.00	162,500.00	0.00
04450	Rental - Equipment/Maintenance	146,519.65	149,423.00	149,688.00	149,688.00	0.00
04500	Special Departmental Supplies	8,233.92	34,830.00	22,000.00	22,000.00	0.00
04900	Professional Services	0.00	115,000.00	25,000.00	25,000.00	0.00
TOTAL	CONTRACTUAL	467,940.08	560,053.00	776,778.00	776,778.00	0.00
TOTAL	SEWER DISTRICT - SEWERS/PUMP STATIONS	467,940.08	560,053.00	776,778.00	776,778.00	0.00

SEWER FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
G8130 Sewer District - Sewage Treat/Disposal						
.1	PERSONNEL SERVICE					
0195	Assist. Maintenance Supervisor		0.00	51,784.00	51,784.00	0.00
0415	Automotive/Maintenance Mech		44,593.00	45,708.00	45,708.00	0.00
1645	Control System Technician		60,470.00	0.00	0.00	0.00
2030	Dir Of Operat & Maintenance		73,773.00	75,617.00	75,617.00	0.00
3620	Industrial Wastewater Techn		56,530.00	57,943.00	57,943.00	0.00
4220	Laboratory Director		49,337.00	50,570.00	50,570.00	0.00
4230	Laborer		129,883.00	133,080.00	133,080.00	0.00
4610	Motor Equipment Operator Heavy		43,980.00	45,366.00	45,366.00	0.00
4680	Maintenance Mechanic		187,449.00	195,698.00	195,698.00	0.00
4690	Maintenance Helper		38,106.00	39,540.00	39,540.00	0.00
4840	Maintenance Supervisor		73,073.00	70,712.00	70,712.00	0.00
5410	Overtime		168,630.00	174,716.00	174,716.00	0.00
5630	Personnel Service Savings		(243,196.00)	(243,955.00)	(243,955.00)	0.00
5720	Processing Technician I		148,117.00	151,808.00	151,808.00	0.00
5830	Processing Technician II		296,831.00	299,285.00	299,285.00	0.00
6840	Senior Maintenance Mechanic		201,417.00	209,372.00	209,372.00	0.00
6850	Senior Lab Technician		18,091.00	18,838.00	18,838.00	0.00
7970	Supv Wastewater Plant Operator		72,996.00	75,449.00	75,449.00	0.00
8390	Stipend (Annual)		16,800.00	16,800.00	16,800.00	0.00
8820	Waste Water Plant Operator		218,837.00	224,308.00	224,308.00	0.00
TOTAL	PERSONNEL SERVICES	1,550,666.70	1,655,717.00	1,692,639.00	1,692,639.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	2,314.68	9,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,314.68	9,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	19,911.60	19,500.00	19,500.00	19,500.00	0.00
04010	Travel	363.99	3,000.00	3,000.00	3,000.00	0.00
04050	Automobile Maintenance	9,530.88	10,000.00	10,000.00	10,000.00	0.00
04051	Automobile, Gasoline	15,768.31	22,000.00	20,000.00	20,000.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04150	Postage	883.44	1,500.00	1,500.00	1,500.00	0.00
04300	Telephone	1,736.23	3,500.00	3,500.00	3,500.00	0.00
04351	Utilities - Electricity	553,673.84	497,335.00	575,995.00	575,995.00	0.00
04352	Utilities - Fuel	127,751.46	110,000.00	109,000.00	109,000.00	0.00
04354	Utilities - Water - Sewer	8,739.88	50,000.00	35,000.00	35,000.00	0.00
04420	Maintenance	144,856.59	240,090.00	324,370.00	324,370.00	0.00
04450	Rental - Equipment/Maintenance	6,833.40	30,000.00	20,000.00	20,000.00	0.00
04500	Special Departmental Supplies	312,171.51	525,254.00	303,213.00	303,213.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	0.00	126,000.00	126,000.00	0.00
04540	Publications	0.00	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	358.18	600.00	600.00	600.00	0.00
04560	Training	2,610.00	3,000.00	3,000.00	3,000.00	0.00
04571	Uniform/Tools - Allowances	3,250.72	3,600.00	3,600.00	3,600.00	0.00
04900	Professional Services	102,551.08	172,000.00	700,000.00	700,000.00	0.00
04990	Purchased Services	0.00	31,400.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,310,991.11	1,723,879.00	2,259,378.00	2,259,378.00	0.00
TOTAL	SEWER DISTRICT - SEWAGE TREAT/DISPOSAL	2,863,972.49	3,388,596.00	3,952,017.00	3,952,017.00	0.00

SEWER FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
G8189 Scavengers						
.4	CONTRACTUAL					
04005	Permits/ Fees	0.00	500.00	500.00	500.00	0.00
04150	Postage	73.62	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	73.62	1,200.00	1,200.00	1,200.00	0.00
TOTAL	SCAVENGERS	73.62	1,200.00	1,200.00	1,200.00	0.00
G9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	314,803.05	343,210.00	257,412.00	257,412.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	314,803.05	343,210.00	257,412.00	257,412.00	0.00
TOTAL	STATE RETIREMENT	314,803.05	343,210.00	257,412.00	257,412.00	0.00
G9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	123,526.27	136,988.00	141,911.00	141,911.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	123,526.27	136,988.00	141,911.00	141,911.00	0.00
TOTAL	SOCIAL SECURITY	123,526.27	136,988.00	141,911.00	141,911.00	0.00
G9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	46,769.56	82,752.00	91,027.00	91,027.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	46,769.56	82,752.00	91,027.00	91,027.00	0.00
TOTAL	WORKERS' COMPENSATION	46,769.56	82,752.00	91,027.00	91,027.00	0.00
G9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	0.00	13,243.00	1,386.00	1,386.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	13,243.00	1,386.00	1,386.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	0.00	13,243.00	1,386.00	1,386.00	0.00
G9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	374,983.15	381,657.00	418,391.00	418,391.00	0.00
08007	Dental	6,279.66	6,339.00	6,132.00	6,132.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	381,262.81	387,996.00	424,523.00	424,523.00	0.00
TOTAL	MEDICAL INSURANCE	381,262.81	387,996.00	424,523.00	424,523.00	0.00

SEWER FUND

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
G9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	145,145.00	144,483.00	150,140.00	150,140.00	0.00
TOTAL	PRINCIPAL BONDS	145,145.00	144,483.00	150,140.00	150,140.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	53,540.92	52,925.00	51,641.00	51,641.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	53,540.92	52,925.00	51,641.00	51,641.00	0.00
TOTAL	SERIAL BONDS	198,685.92	197,408.00	201,781.00	201,781.00	0.00
G9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	10,000.00	0.00	0.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	10,000.00	0.00	0.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	10,000.00	0.00	0.00	0.00
G9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	2,019,096.96	2,764,298.00	3,140,064.00	3,140,064.00	0.00
TOTAL	PRINCIPAL BONDS	2,019,096.96	2,764,298.00	3,140,064.00	3,140,064.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	2,158,610.12	1,386,922.00	1,263,323.00	1,263,323.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	2,158,610.12	1,386,922.00	1,263,323.00	1,263,323.00	0.00
TOTAL	INSTALLMENT PURCHASE	4,177,707.08	4,151,220.00	4,403,387.00	4,403,387.00	0.00
TOTAL	SEWER FUND	9,240,189.75	10,011,535.00	11,004,622.00	11,004,622.00	0.00

**WORKING CAPITAL FUND
APPROPRIATIONS**

M1610 BUREAU OF CENTRAL SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Central Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND Central Services - Administration				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1610 Central Services - Administration						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	1,549.81	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	39,331.71	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	39,331.71	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	118.56	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	118.56	0.00	0.00	0.00	0.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	41,000.08	0.00	0.00	0.00	0.00

M1640 AUTOMOTIVE MAINTENANCE

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Automotive Maintenance was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND Automotive Maintenance				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1640 Automotive Maintenance						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	750.15	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	57.39	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	57.39	0.00	0.00	0.00	0.00
TOTAL	AUTOMOTIVE MAINTENANCE	807.54	0.00	0.00	0.00	0.00

M1670 CENTRAL PRINTING AND MAILING

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Central Printing and Mailing was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND Central Printing & Mailing				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1670 Central Printing & Mailing						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	724.41	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	55.42	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	55.42	0.00	0.00	0.00	0.00
TOTAL	CENTRAL PRINTING & MAILING	779.83	0.00	0.00	0.00	0.00

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Research & Information Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND Bureau of Research & Information Services				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	7,058.17	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	539.95	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	539.95	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	7,598.12	0.00	0.00	0.00	0.00

M1681 LEDGER SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Ledger Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND
Ledger Services**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1681 Ledger Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	2,020.93	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04990	Purchased Services	456.31	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	456.31	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	154.63	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	154.63	0.00	0.00	0.00	0.00
TOTAL	LEDGER SERVICES	2,631.87	0.00	0.00	0.00	0.00

M1682 PAYROLL SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Payroll Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND
Payroll Services**

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
M1682 Payroll Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	749.64	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	57.35	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	57.35	0.00	0.00	0.00	0.00
TOTAL	PAYROLL SERVICES	806.99	0.00	0.00	0.00	0.00
TOTAL	WORKING CAPITAL FUND	53,624.43	0.00	0.00	0.00	0.00

WORKERS' COMPENSATION (S) FUND REVENUE

		EARNED 2015	ANTICIPATED 2016	DEPARTMENT SUBMISSION 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
PARTICIPANTS ASSESSMENTS						
S.9040.22101	Anticipated W.C. Participant	1,046,822.84	790,463.00	790,896.00	790,896.00	0.00
S.9040.22105	HVCC W. C. Assessment	328,881.57	361,770.00	416,035.00	416,035.00	0.00
	TOTAL PARTICIPANTS ASSESSMENTS	1,375,704.41	1,152,233.00	1,206,931.00	1,206,931.00	0.00
USE OF MONEY						
S.9040.24011	Interest & Earnings- General	4,954.50	4,500.00	5,500.00	5,500.00	0.00
	TOTAL USE OF MONEY	4,954.50	4,500.00	5,500.00	5,500.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS						
S.9040.26802	Ins Recov-2nd Injury Fund	221,958.42	17,088.00	18,124.00	18,124.00	0.00
	TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	221,958.42	17,088.00	18,124.00	18,124.00	0.00
INTERFUND REVENUES						
S.9040.28012	County W.C. Assessment	1,528,971.45	1,681,869.00	1,850,056.00	1,850,056.00	0.00
	TOTAL INTERFUND REVENUES	1,528,971.45	1,681,869.00	1,850,056.00	1,850,056.00	0.00
	TOTAL WORKERS' COMPENSATION (S) FUND	3,131,588.78	2,855,690.00	3,080,611.00	3,080,611.00	0.00

**WORKERS' COMPENSATION FUND
APPROPRIATIONS**

S1720 BENEFITS & AWARDS

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Plus Transfers, Other Codes” reflect the chargeback of fifty percent (50%) of the Human Resources Coordinator’s salary from the Bureau of Human Resources’ budget.

WORKERS' COMPENSATION

		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
S1720 Benefits & Awards						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		21,589.00	23,625.00	23,625.00	0.00
TOTAL	PERSONNEL SERVICES	21,103.00	21,589.00	23,625.00	23,625.00	0.00
TOTAL	BENEFITS & AWARDS	21,103.00	21,589.00	23,625.00	23,625.00	0.00

S9040 WORKERS' COMPENSATION

DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, seventeen (17) fire districts and five (5) rescue and ambulance squads. Collectively over 3,500 municipal employees and 750 volunteers are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" is funded for an actuarial study of the pool, and for plan administration.

		WORKERS' COMPENSATION				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
S9040 Workers' Compensation						
.4	CONTRACTUAL					
04300	Telephone	897.83	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	1,536.00	0.00	0.00	0.00	0.00
04900	Professional Services	106,900.00	122,000.00	125,000.00	125,000.00	0.00
TOTAL	CONTRACTUAL	109,333.83	122,000.00	125,000.00	125,000.00	0.00
TOTAL	WORKERS' COMPENSATION	109,333.83	122,000.00	125,000.00	125,000.00	0.00

S9041 BENEFITS AND AWARDS

DEPARTMENTAL FUNCTIONS:

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, funds are budgeted for payments for assessments levied by the New York State Workers' Compensation Board.

		WORKERS' COMPENSATION				
		EXPENDED 2015	BUDGET AS MODIFIED 2016	DEPARTMENT REQUEST 2017	BUDGET OFFICER RECOMMEND 2017	ADOPTED BUDGET 2017
S9041 Benefits and Awards						
.4	CONTRACTUAL					
04790	Insurance Award Payments	3,001,151.95	2,712,101.00	2,931,986.00	2,931,986.00	0.00
TOTAL	CONTRACTUAL	3,001,151.95	2,712,101.00	2,931,986.00	2,931,986.00	0.00
TOTAL	BENEFITS AND AWARDS	3,001,151.95	2,712,101.00	2,931,986.00	2,931,986.00	0.00
TOTAL	WORKERS' COMPENSATION FUND	3,131,588.78	2,855,690.00	3,080,611.00	3,080,611.00	0.00

Appendix A

CONTRACT BUDGET SUBMISSIONS

2017 CONTRACT BUDGET SUBMISSIONS

			2017
Department/ Budget Code	Description	Vendor	Maximum Expenditure
<u>District Attorney</u>			
A.1165.04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 9,000
A.1165.04450	Office document printer/copier	Eastern	\$ 7,479
A.1165.04540	On-Line Legal Research	Lexis Nexis	\$ 5,292
A.1168.04300 OVS.D1Y3.04300	Cellular Phone Service for Victim Liaison Grant	Verizon Wireless	\$ 3,465
A.1168.04450 OVS.D1Y3.04450	Office document printer/copier	Eastern	\$ 513
<u>Finance</u>			
A.1325.04420	Disaster Recovery Services	New World	\$ 13,750
<u>Buildings</u>			
A.1620.04420	Maintenance of Facility Systems at Courthouse Annex	Johnson Controls, Inc.	\$ 16,000
<u>Sheriff/Jail</u>			
A.3110.04300	GPS Monitoring	Networkfleet, Inc. / Verizon	\$ 15,000
A.3110.04300	Cell Phones & Air Cards	Verizon	\$ 25,000
A.3110.04300	Cable & Internet	Time Warner Cable	\$ 7,000
A.3110.04421	Maintenance on Communication Equipment	Wells Communications	\$ 12,000
A.3110.04421	Software Subscription-Sex Offender Monitoring	Watch System	\$ 7,500
A.3110.04900	EMT Services	Lynn Kane	\$ 12,600
A.3150.04420	KRONOS Timekeeping System	MM Hayes	\$ 8,500
A.3150.04420	LiveScan - Digital Fingerprint	MorphoTrust	\$ 12,600
A.3150.04420	Call Recording System	Interaction Insight	\$ 8,000
A.3150.04420	Service Contract - Inmate Management System	Black Creek	\$ 50,000
A.3150.04420	Service Contract - Jail Security System	Black Creek	\$ 12,900
A.3150.04540	Law Library	LexisNexis	\$ 16,300
A.3150.04900	Religious Services	Catholic Charities	\$ 5,400
A.3150.04910	Psychological Evaluations	Public Safety Psychology	\$ 20,000
A.3150.04926	Barber Services	Lou Caruso	\$ 9,360
<u>Stop-DWI</u>			
A.3315.04900	DWI Patrols	City of Troy	\$ 10,000
<u>Bureau of Public Safety</u>			
A.3640.04420	911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment	Wells Communications	\$ 31,620
A.3640.04420	Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service	Wells Communications	\$ 28,800
A.3640.04420	Maintenance and Repair of Communication Service Equipment (900 EFJ Portables) - Field Service	Wells Communications	\$ 32,400
A.3640.04420	Maintenance and Repair of Motorola MCC 7500 K-Core Console Equipment	Wells Communications	\$ 10,800
A.3640.04420	Technical Site Management	Wells Communications	\$ 18,000
A.3640.04900	Special Projects Consultant	Mark Lacavita	\$ 12,000
<u>Health</u>			
A.4017.04900	Nurse Practitioner for Nursing Clinics & Services	Barbara Leo	\$ 10,000
A.4025.04800	Water Sampling	Bender Laboratory	\$ 7,500
<u>Mental Health</u>			
A.4230.04868	Supportive Apartments (OASAS)	Hudson Mohawk Recovery Center	\$ 28,889
A.4230.04879	Women MICA Housing	Hudson Mohawk Recovery Center	\$ 366,760
A.4250.04820	Outpatient Clinic Adolescent (Troy, East Greenbush, and OPR Services)	Hudson Mohawk Recovery Center	\$ 468,703
A.4250.04823	Supervised Outpatient Adolescent Services	Hudson Mohawk Recovery Center	\$ 50,000
A.4250.04890	RCJ - Drug Education Program	Hudson Mohawk Recovery Center	\$ 20,000
A.4320.04800	Transportation Services	C. D. T. A.	\$ 8,000
A.4321.04700	Transportation Services	C. D. T. A.	\$ 40,000
A.4321.04700	Adult - Recreation and Socialization	Joseph's House and Shelter, Inc.	\$ 32,000
A.4321.04700	Crisis Respite Services - ICM Program	Parson's Child and Family Center	\$ 10,000
A.4321.04700	Respite Services (CCSI)	St. Catherine's Center for Children	\$ 6,000
A.4321.04900	Peer Advocacy - 2 Adult Homes	Mental Health Empowerment Project, Inc.	\$ 38,482
A.4322.04828	Unity Sunshine Special Needs Preschool	Unity House	\$ 33,283

2017 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2017 Maximum Expenditure
<u>Mental Health (continued)</u>			
A.4322.04829	Vocational Services (OPWDD)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 152,922
A.4322.04831	Supported Education and Employment Services (OMH)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 117,718
A.4322.04837	Community Residential Program and Case Management (OASAS)	The Addictions Care Center of Albany (ACCA)	\$ 206,094
A.4322.04838	Vocational Rehabilitation (OASAS)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 202,459
A.4322.04840	MICA Network (TFIP Grant)	Unity House, Inc.	\$ 48,760
A.4322.04841	Crisis Residence (OMH)	Unity House, Inc.	\$ 22,076
A.4322.04844	Outreach	Joseph's House and Shelter, Inc.	\$ 10,640
A.4322.04845	Supported Housing (OMH)	Joseph's House and Shelter, Inc.	\$ 332,106
A.4322.04846	Supported Housing (OMH)	Unity House, Inc.	\$ 732,257
A.4322.04848	Respite Services (CCSI)	St. Catherine Center for Children	\$ 32,214
A.4322.04851	Homeless MICA (OMH)	Joseph's House and Shelter, Inc.	\$ 101,067
A.4322.04852	Supported Housing	YWCA of the Greater Capital Region, Inc.	\$ 138,500
A.4322.04854	Children & Youth Vocational Services (OMH)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 58,862
A.4322.04863	Treatment Commissioner's Pool	St. Anne Institute	\$ 156,784
A.4322.04869	Supported Case Management Program	Unity House, Inc.	\$ 68,681
A.4322.04871	Children's Mobile Crisis Team	Parson's Child and Family Center	\$ 152,566
A.4322.04873	Family Support Services and Advocacy	Commission on Economic Opportunity for the Greater Capital Region, Inc. (CEO)	\$ 113,916
A.4322.04873	Family Support Services	St. Catherine's Center for Children	\$ 101,283
A.4322.04874	Drop in Center	Mental Health Empowerment Project, Inc.	\$ 512,846
A.4322.04881	Advocacy and Support Services for Children and Youth Power	Families Together in New York State, Inc.	\$ 39,683
A.4322.04881	Peer Advocates	Mental Health Empowerment Project, Inc.	\$ 64,264
A.4322.04881	Advocacy/Support Services	Unity House of Troy, Inc.	\$ 66,562
A.4322.04883	Unity House Nursing	Unity House of Troy, Inc.	\$ 63,397
A.4322.04884	Prevention Programs for Catholic Schools	Albany Diocesan School Board	\$ 27,314
A.4322.04886	Supported Housing (RSS)	Rehabilitation Support Services, Inc.	\$ 66,711
A.4322.04887	Five County Adult Mobile Crisis Team	Parson's Child and Family Center	\$ 1,000,191
A.4322.04888	Personalized Recovery Oriented Services (PROS)	Samaritan Hospital	\$ 201,488
A.4322.04889	Personalized Recovery Oriented Services (PROS)	Unity House	\$ 102,828
<u>Social Services</u>			
A.6010.04420	Troy Housing Code Enforcement	City of Troy - Code Enforcement	\$ 15,000
A.6010.04900	Process Services	Alexander Poole	\$ 20,000
A.6010.04900	Paternity Testing	DNA Diagnostics Center	\$ 15,000
A.6010.04900	Interpreter Services	All Language Translations	\$ 7,500
A.6010.04900	Interpreter Services	Multicultural Association of Medical Interpreters of New York	\$ 10,000
A.6015.04800	Domestic Violence Supportive Services	Unity House	\$ 12,075
A.6015.04800	Domestic Violence Liaison	Unity House	\$ 27,500
A.6070.04747	Clinical Consultations Program (CCP)	START Center	\$ 44,315
A.6070.04747	Foster Care Aftercare	Berkshire Farms	\$ 10,000
A.6070.04747	Foster Care Aftercare	LaSalle	\$ 10,000
A.6070.04747	Foster Care Aftercare	Northeast Parent & Child Society	\$ 10,000
A.6070.04747	Foster Care Aftercare	Parsons	\$ 10,000
A.6070.04747	Group Emergency Care	Vanderheyden	\$ 20,000
A.6070.04747	Independent Living Services	Northeast Parent & Child Society	\$ 30,000
A.6070.04747	Mandated Crisis Respite Services	Northeast Parent & Child Society	\$ 20,000
A.6070.04747	Mandated Post-Adoption Services	Parsons	\$ 15,000
A.6070.04747	Mandated Crisis Respite Services	Vanderheyden	\$ 20,000
A.6070.04747	Physical/Developmental Assessment	Capital Care Medical Group, LLC	\$ 10,000
A.6070.04747	Sex Abuse Treatment	Northeast Parent & Child Society	\$ 15,000

2017 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2017 Maximum Expenditure
<u>Community Program Grants</u>			
A.6310.04807	Monitor Natural and Wildlife Resources	Rensselaer County Conservation Alliance	\$ 7,500
A.6310.04813	Library Services	Brunswick Library	\$ 7,030
A.6310.04813	Library Services	Rensselaer Library	\$ 5,700
A.6310.04814	Historical Services	Rensselaer County Historical Society	\$ 8,000
<u>Unified Family Services - Aging</u>			
A.6772.04800	Legal Services	Matthew Turner, Esq.	\$ 9,000
A.6773.04800	Nutrition Services	Cornell Cooperative Extension	\$ 25,000
A.6775.04800	Dietary Services	Cornell Cooperative Extension	\$ 9,000
A.6775.04800	Respite Services	Home Instead - Albany	\$ 20,000
A.6775.04800	Caregiver Support Services	Catholic Charities	\$ 6,000
A.6775.04800	Legal Services	Legal Aid Society	\$ 10,000
A.6775.04800	Respite Services	Community Health Care	\$ 6,500
A.6777.04800	Life Line	Eddy Life Line	\$ 30,000
<u>Economic Development & Planning</u>			
A.8020.04900	Farmland Protection Consultant	Agricultural Stewardship Assoc.	\$ 20,000
CB.6400.04900	Job Development Program Administration	New York Business Development Corp.	\$ 25,000
<u>Unified Family Services - Dyken Pond Environmental Education Center</u>			
A.8790.04900	Natural Resource Educator	Cornell Cooperative Extension	\$ 20,365
<u>Highway Department</u>			
DM.5130.04450	Rental of Storage Facility for Highway Equipment	Town of Berlin	\$ 6,000
<u>Van Rensselaer Manor</u>			
EH.06020.68	Repair Resident's Glasses	Quality Care Optician Services	\$ 10,000
EH.06020.73	Medical Equipment Rental	Northeast Home Medical Equipment	\$ 35,000
EH.06020.73	Medical Equipment Rental	Rainbow Care & Consultants	\$ 35,000
EH.06020.80	Employee Recruiting Advertisements	Monster.com	\$ 5,625
EH.06020.80	Employee Recruiting Advertisements	Capital Area Help Wanted	\$ 6,480
EH.07210.62	Laboratory Services for Residents & Employees	Samaritan Hospital - St. Peter's Health Partners	\$ 35,000
EH.07240.62	X-Ray Services	Mobile Imaging	\$ 31,000
EH.07260.73	Resident Bus Rental for Activities	Star and Strand	\$ 30,000
EH.07280.29	Patient Podiatry Services	Collar City Podiatry	\$ 35,100
EH.07350.29	Speech Consulting Service - FEE Procedure	Northeast Speech-Language Pathology, PC	\$ 10,000
EH.08212.63	Kitchen Equipment Repair/Maintenance	Northeast Commercial Appliance	\$ 12,000
EH.08220.68	Water Legionella Test	Certified National Analytics Lab	\$ 8,000
EH.08270.68	Resident Transportation	Capital District Transportation	\$ 10,000
EH.08311.31	Annual Audit Services	Drescher & Malecki LLP	\$ 15,000
EH.08311.68	Time Clock System Maintenance	M. M. Hayes	\$ 16,125
EH.08319.67	Medicare Billing Processing Network	Ability Network	\$ 6,600
EH.08351.29	Consulting Services	Leading Age New York	\$ 15,000
EH.08351.85	Membership Dues	Leading Age New York	\$ 30,000
EH.08381.68	Telephone System Maintenance	Gracecom Communications	\$ 12,500
EH.08381.84	Wireless Communication Services	Verizon Wireless	\$ 13,300
EH.08400.29	Beautician	Suzanne Filieau	\$ 17,000
EH.08400.29	Beautician	Carol Quinn	\$ 17,000
EH.08400.29	Beautician	Luigia Palage	\$ 17,000
<i>"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.</i>			
<i>ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."</i>			
<i>(Note: Some contracts, which are listed here, are funded within two different budget codes. The remainder of these contracts are indicated by italics. The total amount of those contracts are over \$5,000.)</i>			

Appendix B

**PROPOSED CAPITAL PROJECTS
PROGRAM**

2017 CAPITAL PROJECTS PROGRAM

The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.

It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:

- * purchase of land
- * construction of new buildings
- * reconstruction of existing buildings
- * purchase of large machinery or equipment
- * major improvements to large machinery or equipment
- * any acquisition in which gross cost exceeds \$10,000
- * any studies or surveys preliminary to the above noted projects

Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:

- Capital Fund - Major, non-recurring projects with costs in excess of \$50,000, and those which require bonding. Useful life must be in excess of ten (10) years.
- Operating Fund - Smaller, recurring, routine projects with a gross cost in excess of \$10,000 will be budgeted in the requesting department's operating fund.

The 2017 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.

All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:

<i>Tax Levy</i>	a	<i>Bonds</i>	b
<i>Federal Aid</i>	f	<i>State Aid</i>	s
<i>Operations</i>	o	<i>Other</i>	p

BUILDINGS/ENGINEERING - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.

The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.

With a goal of improving the energy efficiency of County buildings, an energy performance contract was initially awarded in 2009. The funding in the current capital projects program includes maintenance and necessary upgrades, which, in addition to the County Office Building, will focus on several other County facilities.

CONSUMER AFFAIRS - The department's plan to replace aging equipment required for fuel sampling is funded in 2017.

2017 CAPITAL PROJECTS PROGRAM

COUNTY CLERK - The office intends to overhaul the Department of Motor Vehicles (DMV), particularly the counter and lobby area. The overhaul would include the construction of a new counter, which would meet DMV design specifications, as well as provide additional workspace for employees while allowing adequate room to conduct transactions. A new lobby area would allow for adequate and comfortable waiting space for customers. A new entrance would be handicapped accessible and would provide ingress and egress only to DMV, allowing the office to open additional nights and weekends. This request will be brought to the attention of the County Engineer.

COUNTY EXECUTIVE - The department's current vehicle is scheduled to be replaced in 2020.

HEALTH - The department's computer replacement program, which would allow for replacement of up to eight (8) computers per year, is funded in 2017. In addition, funding has been allocated for the replacement of a transport vehicle (for the Medical Examiner program) which has reached the end of its useful life.

HIGHWAY - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements as necessary. This overall commitment will again be augmented in 2017 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2017.

The Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a salt shed in Berlin, replacement of the roof at the Schodack garage, and installation of DEC-required floor drains at various garage locations.

As part of the department's 10 year Strategic Highway Improvement Plan, plans to address significant road maintenance and reconstruction projects throughout the County Highway System have been presented.

HUDSON VALLEY COMMUNITY COLLEGE (HVCC) - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.

Capital projects for the college are generally financed fifty percent (50%) by the State of New York and fifty percent (50%) by county-backed general obligation bonds. Debt service, for bonds issued prior to 2001, is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the College's first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.

HVCC is pursuing funding for an Advanced Manufacturing Center to begin in late 2017.

LEGISLATURE - The estimated balance of unexpended funds (\$719,196) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.

MENTAL HEALTH - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans while improving efficiencies. This ongoing six year plan to update the computers used both in the office and in the field along with the software upgrades will allow the department to automate the client records and the billing process to further improve efficiencies and remain in compliance with mandates for electronic health records. Desktop computers that are more than five (5) years old will be replaced with laptops and other mobile computing devices.

The department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life.

Financing for all Mental Health projects is estimated at one hundred percent (100%) State Aid.

2017 CAPITAL PROJECTS PROGRAM

PROBATION - The department's computer replacement program, which would allow for replacement of up to four (4) computers per year, is funded in 2017. The department's vehicle replacement program has one vehicle scheduled for replacement in each of the next two years.

SEWER DISTRICT - The District is planning on making repairs and upgrades to the sewer collection system, including inspection, repair and cleaning of district interceptors to maintain compliance with Department of Environmental Conservation Consent Orders. This is estimated to cost \$150,000 in 2017 and is funded in code G.8120.04420.

The Sewer District is replacing the aging grit and aeration equipment at an estimated cost of \$3.55 million. This project will improve efficiency, add energy savings, and help maintain compliance with Department of Environmental Conservation Consent Orders. Construction Management and Engineering Fees of \$300,000 have been budgeted in G.8130.04900 for this undertaking.

The Waste Water Treatment Plant water hydrants, valve boxes and ground valves need to be replaced. This will result in water savings and make repairs and maintenance of the system more efficient. This is estimated to cost \$300,000 and is budgeted in G.8130.04900.

The access roads in and around the plant are in need of repair. This is planned for 2018 and 2019.

SHERIFF/JAIL - The department plans on a replacement and upgrading program for computer hardware and software for the ensuing six-year period. They are also considering transitioning from touchscreen computers to tablets in the future.

The parking lot at the Public Safety Building will need to be sealed, which the department plans on doing in 2021.

In 2017, the office will purchase three (3) vehicles. In future years, it intends to continue its ongoing vehicle replacement program by replacing approximately three (3) vehicles per year.

The closed circuit camera system needs to be replaced. This will take place over the next six years. They would also like to acquire the necessary equipment to function on an additional radio frequency. This is scheduled for 2018. The department will review the necessity of replacing other vital equipment within the facility.

The request to replace the Avaya server is scheduled to take place in 2018.

The request to modify the entrance and lobby of the Public Safety Building needs to be brought to the attention of the County Engineer.

SOCIAL SERVICES - Computer, office furniture and vehicle replacements are projected for the ensuing six-year period.

UNIFIED FAMILY SERVICES – AGING - The department will continue to utilize Capital Project funds to repair and upgrade the County's various senior centers.

VAN RENSSELAER MANOR - For 2017, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include: updates to computer hardware and software to meet mandated changes (\$77,300), kitchen equipment (\$39,150), resident furniture, office furniture, and dining room chairs (\$143,375), electronic equipment and security cameras (\$17,500), housekeeping and laundry equipment (\$18,425), maintenance equipment (\$54,700) and medical equipment (\$58,700).

Other Van Rensselaer Manor projects earmarked for 2017 include repairs to the Courtyard fencing (\$17,000), exterior caulking and painting (\$61,200), replacing a wheelchair accessible bus (\$65,000) and replacing the current outdated telephone system (\$45,000).

Appendix C

AUTHORIZED POSITIONS

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1010			Legislative Board			
			1375	Counsel to Legislature		2	
			4290	Legislature, Chairman	1		
			4291	Vice Chairman, Legislature	1		
			4300	Legislature, Majority Leader	1		
			4310	Legislature, Minority Leader	1		
			4320	Legislator	14		
			4370	Legislative Assistant (Majority)	6		
			4380	Legislative Assistant (Minority)	1		
			4385	Legislative Enforcement Officer	1		
			8600	Vice Chairman, Finance	1		
A	1040			Clerk of Legislative Board			
			1190	Clerk of Legislature	1		
			1960	Deputy Clerk (Legislature)	1		
			2660	Director of Constituent Relations	1		
			4321	Legislative Liaison	1		
A	1165			District Attorney			
			0075	Administrative Aide to District Attorney	1		
			0200	Assistant District Attorney	10	2	
			0930	Case Tracking Clerk I	1		
			0940	Case Tracking Clerk II	1		
			0950	Case Tracking Clerk III	1		
			1095	Chief Assistant District Attorney	1		
			1670	Confidential Assistant to District Attorney	1		
			2150	District Attorney	1		
			7880	Secretary to District Attorney	1		
			9750	Special Investigator (Confidential)	1	2	
A	1165	ATP.2016		DA - Aid to Prosecution (Funded through September 30, 2017)			
			0200	Assistant District Attorney			2
A	1165	GIVEDA.2016		DA - Gun Involved Violence Elimination (Funded through June 30, 2017)			
			0200	Assistant District Attorney	1		
			9750	Special Investigator (Confidential)	1		
A	1165	RTF.2016		DA - Parole Reentry (Funded through September 30, 2017)			
			6400	Reentry Coordinator	1		
A	1168	OVS.D1Y3		DA - Victims Assistance Program (Funded through September 30, 2017)			
			8095	Town Court Victim Liaison	1		
			8547	Victim Assistance Program Director	1		
			8566	Victim Liaison II	1		
A	1170			Public Defender			
			0260	Assistant Public Defender		7	
			1810	Confidential Assistant to Public Defender		1	
			6140	Public Defender		1	
			6970	Secretary to Assistant Public Defender	1	1	
			6990	Secretary to Public Defender		1	
			7335	Special Investigator (PT)			1
A	1170	ILS.D5Y3		Public Defender - Indigent Legal Services			
			0260	Assistant Public Defender			2
			6140	Public Defender			1
A	1170	ILS.D6Y2		Public Defender - Indigent Legal Services			
			0260	Assistant Public Defender		1	
			6990	Secretary to Public Defender			1
A	1171			PD - Aid to Defense			
			0260	Assistant Public Defender		1	
A	1172			PD - Family Court			
			0260	Assistant Public Defender		2	
			6970	Secretary to Assistant Public Defender		1	

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1172	ILS.D5Y3		PD - Family Court - Indigent Legal Services			
			0260	Assistant Public Defender			1
			6970	Secretary to Assistant Public Defender			1
A	1174			Conflict Defender			
			0255	Assistant Conflict Defender			3
			1635	Conflict Defender			1
			6745	Secretary to Conflict Defender			1
A	1174	ILS.D5Y3		Conflict Defender - Indigent Legal Services			
			0255	Assistant Conflict Defender			2
A	1175			Public Administrator			
			7345	Special Appellate Counsel			1
			7365	Special Family Court Counsel			2
A	1185			Medical Examiner			
			1110	Chief Medical Examiner		1	
			4735	Medico Legal Death Investigator		3	1
A	1230			County Executive			
			0215	Assistant for Governmental Relations			1
			0235	Assistant for Public Information and Operations		1	
			1420	County Executive		1	
			1708	Confidential Assistant		1	
			2570	Secretary to County Executive		1	
A	1320			Auditor			
			0400	Auditor		1	
			1700	Confidential Assistant to County Auditor			1
			1940	Deputy County Auditor		1	
A	1325			Bureau of Finance			
			0155	Associate Fiscal Coordinator		1	
			0160	Associate Account Clerk		3	
			1100	Chief Fiscal Officer		1	
			1450	Confidential Assistant to Chief Fiscal Officer		1	
			2320	Deputy Chief Fiscal Officer		1	
			2730	Financial Review Specialist		1	
			2740	Fiscal Operations Manager		1	
			5625	Payroll Coordinator		1	
			6485	Property Tax Supervisor		1	
			6635	Real Estate Specialist		1	
7000	Senior Account Clerk		1				
9790	Property Tax Collection Specialist		1				
A	1325	CBU		Bureau of Finance - Clinical Billing Unit			
			4670	Clinical Billing Specialist		2	
			4671	Clinical Billing Specialist II		1	
			7375	Special Projects Administrator		1	
A	1340			Bureau of Budget			
			1605	Confidential Assistant to Budget and Finance		1	
			1820	Director of Budget		1	
			2110	Deputy Budget Director		1	
			7920	Senior Program Associate		1	
A	1355			Bureau of Tax Services			
			2060	Director of Real Property Tax Services		1	
			6625	Real Property Technician		1	
			8080	Supervisor of Tax Mapping Services		1	

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1410			County Clerk			
			0820	Building Attendant II	1		
			1255	Computer Imaging Technician	3		
			1390	County Clerk	1		
			1575	Criminal Records Coordinator		1	
			1585	Computer Systems Supervisor	1		
			1990	Deputy County Clerk	2		
			2505	Enforcement Coordinator	1		
			2685	Mortgage Tax Supervisor	1		
			4771	Supervising Motor Vehicle License Clerk	1		
			4790	Motor Vehicle License Clerk	12		
			4810	Motor Vehicle Financial Supervisor	1		
			4895	Motor Vehicle Information Processing Specialist	1		
			5699	Pistol Permit Clerk	1		
			5440	Record Room Supervisor	1		
			5740	Principal Account Clerk	1		
			6150	Principal Motor Vehicle License Clerk	1		
			6780	Senior Motor Vehicle License Clerk	1		
			7120	Secretary to County Clerk	1		
			7460	Special Assistant to County Clerk	2		
			7875	Senior Computer Imaging Technician		1	
A	1420			County Attorney			
			0150	Assistant County Attorney	5	1	
			1380	County Attorney	1		
			1452	Confidential Assistant to County Attorney	2		
			2330	Deputy County Attorney	1		
			7190	Secretary to County Attorney	1		
			7600	Special Counsel		2	
A	1430			Civil Service Commission			
			1135	Chairperson of Commission			1
			1145	Civil Service Administration Aide	1		
			1200	Commissioner			2
			6775	Secretary to Chairperson	1		
A	1431			Bureau of Human Resources			
			1865	Director of Human Resources	1		
			3650	Human Resources Coordinator	1		
A	1440			Engineering			
			0825	Building & Code Inspector		1	
			1410	County Engineer	1		
			1482	Confidential Assistant to Engineering Department			1
			2170	Deputy County Engineer	1		
A	1450			Board of Elections			
			1200	Commissioner	2		
			1560	Custodian Of Records	2		
			8140	Senior Elections Registrar	2		
			8145	Election Registrar	4		
			8540	Voting Machine Custodian			4
A	1610			Central Services - Administration			
			0000	Account Clerk	1		
			1680	Confidential Assistant to Director	1		
			2080	Director of Central Services	1		
			2300	Deputy Director of Central Services	1		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1620			Buildings Department			
			0190	Assistant Superintendent of Buildings	1		
			0790	Building Maintenance Mechanic	3		
			0820	Building Attendant II	2		
			1170	Cleaner		8	7
			4230	Laborer	5		
			4640	Maintenance Worker	2		
			5620	Parking Lot Attendant		3	
			6920	Senior Building Maintenance Mechanic	2		
			7470	Superintendent of Buildings	1		
			8350	Secretary to Superintendent of Buildings	1		
			8770	Working Supervisor		3	
A	1640			Automotive Maintenance			
			0410	Auto Mechanic	1		1
			3300	Head Automotive Mechanic	1		
A	1670			Central Printing & Mailing			
			4760	Messenger	1	1	
			8775	Working Supervisor (Central Printing/Mailing)	1		
A	1680			Bureau of Research and Information Services			
			0600	Applications Developer I	1		
			0605	Applications Developer II	2		
			0610	Applications Developer III	1		
			0620	Associate Network Administrator	1		
			1675	Confidential Administrative Assistant	1		
			1709	Director of BRIS	1		
			3060	GIS Technician I	1		
			3075	GIS Manager	1		
			4695	Manager - Systems Integration & Client Services	1		
			5430	Microcomputer Technician I	1		
			5432	Microcomputer Technician II	1		
			5434	Microcomputer Technician III	1		
			5605	Principal Network Administrator	1		
			5757	FMS/HRMS Senior Systems Analyst	1		
			8014	Tax Map Technician III	1		
A	3020			Bureau of Public Safety - Dispatch			
			1310	Communication Center Supervisor	1		
			1460	Communications Officer	34		
			7750	Senior Communications Officer	7		
A	3110			Sheriff			
			0010	Account Clerk Typist			1
			1490	Confidential Assistant to Sheriff	1		
			1930	Deputy Sheriff	25		
			2120	Deputy Sheriff Captain	1		
			2130	Deputy Sheriff Sergeant	6		
			2512	Evidence/Property Custodian			1
			6615	Records Clerk	1		
			7000	Senior Account Clerk	3		
			7175	Senior Narcotics Investigator and Intelligence Liaison	1		
			7300	Sheriff	1		
			7305	Sheriff's Civil Office Coordinator	1		
			7306	Sheriff's Financial Advisor	1		
			8310	Undersheriff	1		
A	3140			Department of Probation			
			0160	Associate Account Clerk	1		
			2335	Deputy Probation Director III	1		
			3005	Front Desk Coordinator	1		
			6090	Probation Assistant	2		
			6100	Probation Officer	37		
			6110	Probation Supervisor	6		
			6315	Probation Director III	1		
			7135	Senior Probation Assistant	3		
			7140	Senior Probation Officer	11		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	3150			Jail			
			0000	Account Clerk	1		
			0010	Account Clerk Typist	2		
			0140	Assistant to Inmate Services	2		
			1020	Correctional Sergeant	23		
			1025	Correctional Captain	1		
			1125	Chief of Corrections - Operations	1		
			1300	Cook	5		
			1650	Coordinator of Inmate Services	1		
			1715	Correctional Officer (Spanish Speaking)	1		
			1720	Correctional Officer	145		
			1730	Correctional Lieutenant	3		
			1731	Correctional Lieutenant - Technical	1		
			1944	Correctional Lieutenant (207-C)	1		
			1945	Correctional Officer (207-C)	2		
			2760	Food Service Manager	1		
			7000	Senior Account Clerk	2		
A	3151			Alternatives to Incarceration - Work Program (Sheriff)			
			0280	Alternative to Incarceration Program Director	1		
			0285	Alternatives to Incarceration Program Supervisor	3		2
A	3152			Jail Maintenance			
			0775	Building Maintenance Worker - Sheriff	1		
			0790	Building Maintenance Mechanic	2		
			6920	Senior Building Maintenance Mechanic	2		
			7475	Superintendent of Buildings & Grounds (Sheriff)	1		
A	3315			Stop DWI Program			
			1950	Director of Special Traffic Operations Program	1		
A	3640			Bureau of Public Safety			
			1150	Director of Public Safety	1		
			1395	County Communications Coordinator	1		
			1706	Deputy Director of Public Safety - E-911	1		
			2285	Deputy Emergency Manager			1
			3210	EMS Coordinator			1
			3370	Fire Coordinator			1
			6196	Public Safety Grants Coordinator	1		
			6610	Radiological & Chemical Officer			1
			8520	Secretary to Director of Public Safety	1		
A	4010			Department of Health - Administration			
			0095	Accounting Supervisor Grade B	1		
			1480	Confidential Assistant to Public Health Director	1		
			3000	Fiscal Coordinator	1		
			4730	Medical Consultant	1		
			5920	Public Health Director	1		
			7550	Secretary to Public Health Director	1		
			8025	Telephone Receptionist	1		
A	4017			Department of Health - Nursing			
			1175	Clinical Records Clerk	1		
			1455	Community Health RN	4		
			2210	Director of Patient Services	1		
			4655	Local Public Health Educator	2		
			6160	Public Health Aide	2		
			6175	Public Health Planner	1		
			6184	Public Health Preparedness Coordinator	1		
			6195	Public Health Training Coordinator	1		
			7965	Supervisor of Communicable Disease Prevention	1		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	4059			Early Care Intervention Program			
			1174	Clinical Records Supervisor	1		
			1175	Clinical Records Clerk	2		
			1355	Child Services Specialist	1		
			1841	Director of Children with Special Needs	1		
			2580	ECI Service Worker	6		1
A	4090			Department of Health - Environmental Health			
			0430	Assistant Sanitary Code Enforcement Officer	1		
			2501	Environmental Health Educator	1		
			2515	Environmental Health Director	1		
			4656	Local Public Health Educator - Asthma	1		
			5840	Public Health Technician	2		
			5910	Public Health Engineer	1		
			6190	Public Health Sanitarian	5		
			7180	Senior Public Health Sanitarian	1		
A	4320			Department of Mental Health			
			0650	Associate Fiscal Analyst	1		
			0900	Coordinator of Disability Services	1		
			1080	Commissioner of Mental Health	1		
			1510	Court Consultant Specialist	1		
			1760	Develop Disabilities Work Aide	4		
			1925	Deputy Commissioner-Clinic	1		
			1927	Dep Commissioner of MH (Admin)	1		
			2035	Director of Children Services	1		
			2036	Director of Adult Services	1		
			2037	Director of Forensic Services	1		
			2720	Financial Advocate	1		
			2805	Forensic Mental Health Discharge Planner	1		
			3330	Information Processing Technician II	2		
			3600	Information Processing Specialist	4		
			3605	Information Processing Specialist II	3		
			4835	Mental Health Information Assistant	1		
			4836	Mental Health Information Systems Analyst	1		
			4837	Mental Health Information Systems Analyst II	1		
			4850	Mental Health Social Worker II	7		
			4851	Mental Health Social Worker II - Spanish Speaking	1		
			4860	Mental Health Social Worker III	8		
			4870	Mental Health Social Worker I	3		
			4885	MH Coordinator/SPOA C & Y	1		
			4905	Mental Health Site Supervisor	3		
			5180	Coordinator of MICA	1		
			6421	Psychiatric Nurse Practitioner I	3		
			6422	Psychiatric Nurse Practitioner II		2	1
			6505	Quality Assurance & Utilization Review Specialist	1		
			6660	Registered Professional Nurse	1		
			7045	Senior Office Manager	1		
			7615	Senior Financial Advocate	1		
			7840	Secretary to the Commissioner of Mental Health	1		
			7900	Staff Psychiatrist		5	1
			7911	Staff Psychologist	1		
			8025	Telephone Receptionist	1		
			9650	Substance Abuse Specialist	1		
A	4321			M.H. - CSS & ICM			
			2038	Dir of Adult Care Coordination	1		
			4850	Mental Health Social Worker II	2		
			4881	Mental Health Care Coordinator I	4		
			4882	Mental Health Care Coordinator II	7		
			4883	Mental Health Care Coordinator III	16		
			4884	Adult Home Care Coordinator	1		
			4900	Mental Health Social Worker Aide	2		
			6120	Program Associate	1		
			6660	Registered Professional Nurse	1		
			7045	Senior Office Manager	1		
			8580	Vocational Rehabilitation Counselor	1		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	4323			M.H. - Substance Abuse Services			
			1700	Community Prevention Specialist	1		
			7320	Student Asst Prev Educ Counsel	2		
			9640	Supv. Student Assistant Spec.	1		
			9670	Student Assistance Specialist	5		
A	6010			Social Services - Administration			
			0090	Accounting Supervisor Grade A	1		
			1055	Coordinator of Building Operations	1		
			1250	Commissioner of Social Services	1		
			1356	Children & Family Services Manager	1		
			1695	Director of Assistance Programs	1		
			2070	Deputy Commissioner Administration Services	1		
			2280	Deputy Commissioner Services	1		
			4000	Human Services Liaison	1		
			5645	Performance Improvement Manager	1		
			5646	Performance Improvement Specialist	1		
			5735	Policy and Program Consultant	1		
			6123	Program Audit and Review Specialist II	1		
			7390	Staff Development Coordinator	1		
			7790	Secretary to Commissioner	1		
A	6011			Social Services - Income Maintenance			
			0000	Account Clerk	5		
			0160	Associate Account Clerk	1		
			1240	Community Service Worker	2		
			1590	Clerk	21		
			2390	Data Entry Machine Operator	1		
			2700	Fiscal Analyst	1		
			2900	Fraud Data Analyst	1		
			3005	Front Desk Coordinator	1		
			3600	Information Processing Specialist	1		
			4675	Mail and Supply Clerk	1		
			4715	Managed Care Facilitator	1		
			4760	Messenger	1		
			5740	Principal Account Clerk	1		
			5930	Principal Data Entry Machine Operator	1		
			6085	Principal Social Welfare Examiner II	4		
			6086	Principal Social Welfare Examiner III	1		
			7000	Senior Account Clerk	9		
			7030	Senior Clerk	1		
			7210	Senior Social Welfare Examiner	9		
			7260	Senior Welfare Fraud Investigator	1		
			7340	Social Welfare Examiner	43		
			7860	Senior Support Investigator	1		
			7870	Support Investigator	4		
			8090	Typist	2		
			8755	Welfare Investigator I	2		
			8760	Welfare Investigator	3		
			8765	Welfare Investigator II	1		
			8800	Welfare Management Systems Coordinator	1		
			9745	Special Field Investigator (Confidential) - PT			2
			9755	Supervisor of Investigation and Support	1		
A	6012			Social Services - General Services			
			0000	Account Clerk	2		
			1040	Case Supervisor Grade B	7		
			1050	Caseworker	31		
			1330	Child Protective Coordinator	1		
			1340	Child Protective Supervisor	8		
			1350	Child Protective Worker	29		
			1590	Clerk	2		
			3320	Homemaker	2		
			4800	Motor Vehicle Operator	2		
			5927	Principal Court Liaison	1		
			7020	Senior Caseworker	3		
			7025	Senior Child Protective Worker	2		
			7250	Senior Typist	1		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	6012			Social Services - General Services (continued)			
			7340	Social Welfare Examiner	4		
			8770	Working Supervisor	1		
A	6013			Social Services - Support Collection			
			1590	Clerk	2		
			7000	Senior Account Clerk	2		
			7003	Senior Account Clerk Coordinator	1		
			7860	Senior Support Investigator	1		
			7870	Support Investigator	4		
			7871	Supervising Support Investigator	1		
A	6014			Social Services - Employment			
			1050	Caseworker	1		
			1590	Clerk	1		
			2605	Employment Specialist	1		
			7210	Senior Social Welfare Examiner	5		
A	6510			U.F.S. - Veterans Service Agency			
			3290	Deputy Commissioner of Veterans	1		
			4800	Motor Vehicle Operator	2		
			8535	Veterans Services Specialist	1		
A	6610			Consumer Affairs			
			1750	Director of Weights & Measures	1		
A	6771			Unified Family Services - Central Office			
			1205	Commissioner for Aging	1		
			1708	Confidential Assistant	1		
			2270	Deputy Commissioner for Aging	1		
			7000	Senior Account Clerk		1	
			7200	Secretary to Commissioner for Aging	1		
A	6772			U.F.S. - Direct Services			
			0100	Aging Services Aide		1	
			0105	Aging Services Records Clerk	1		
			0120	Aging Services Center Director II		1	
			0310	Assistant Aging Services Center Director		2	
			0315	Assistant Site Manager		1	
			0510	Aging Services Center Director I	1		
			1631	Coordinator of Aging Services	1		
			3600	Information Processing Specialist	2		
			4800	Motor Vehicle Operator	1	1	1
A	6773			U.F.S. - Nutrition			
			0100	Aging Services Aide	2	5	6
			0105	Aging Services Records Clerk			1
			0165	Asst Coord of Aging Center Operations	1		
			1060	Coordinator of Center Operations	1		
			1170	Cleaner		1	2
			3600	Information Processing Specialist	1		1
			4800	Motor Vehicle Operator	1		2
			5160	Nutrition Site Manager	2	3	
			6740	Relief Personnel			34
A	6775			U.F.S. - Community Services			
			0570	Aging Services Specialist	1		
			3435	Health & Wellness Activities Aid			3
			4800	Motor Vehicle Operator	1		
A	6777			U.F.S. - EISEP			
			7005	Senior Case Manager		1	
A	7310			U.F.S. - Youth Services			
			1980	Deputy Commissioner for Youth	1		
			2770	Food Program Coordinator (Seasonal)			1
			9230	Youth Services Worker	1		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	8020			Bureau of Economic Development & Planning			
			1235	Community Development Affairs Advisor	1		
			1430	Community Development Specialist	1		
			1830	Director of Economic Development & Planning	1		
			2190	Deputy Director for Planning	1		
			6040	Principal Planner	1		
			7740	Senior Economic Developer	1		
			7950	Secretary to Director	1		
			8370	Secretary to Deputy Director	1		
A	8090			Environmental Management Council			
			2510	Executive Director of Environmental Management Council	1		
A	8790			Dyken Pond Env. Education Center			
			2500	Environmental Educator	1		
CD	6290			Job Training Administration			
			0641	Case Manager	1		
			1090	Commissioner of Employment & Training	1		
			2600	Employment & Training Coordinator	1		
			2800	Employment & Training Program Supervisor	1		
			5935	Principal Employment & Training Coordinator	1		
			5950	Principal Fiscal Coordinator	1		
			6045	On the Job Training Specialist	1		
			6770	Secretary to Commissioner of Employment & Training	1		
			9695	Youth Gang Preventive Specialist	1		
CS	1810			Health Program			
			3440	Human Resource Specialist	1		
D	5010			Department of Highways - Administration			
			0325	Assistant to County Engineer - Operations	1		
			1481	Confidential Assistant to Highway Department	1		
			5750	Principal Clerk	1		
D	5110			Department of Highways - Road Maintenance			
			3410	Highway Supervisor I	2		
			3415	Highway Laborer	4		
			3420	Highway Supervisor II	4		
			4610	Motor Equipment Operator Heavy	12		
			4620	Motor Equipment Operator Light	20		
			7955	Sign Crew Supervisor	1		
			8770	Working Supervisor	4		
DM	5130			Highway Department - Machinery			
			0410	Automotive Mechanic	4		
			0420	Automotive Mechanic Helper	1		
			4890	Motor Equipment Partsman Dispatcher	1		
			6860	Senior Automotive Mechanic	1		
			8830	Welder - Mechanic	1		
G	8110			Sewer District No. 1 - Administration			
			0010	Account Clerk Typist	1		
			1200	Commissioner			9
			1690	Chairman of Commissioners			1
			4280	Legal Counsel			1
			5740	Principal Account Clerk	1		
			6830	Sewer District Administrative Director	1		
			7000	Senior Account Clerk			1

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
G	8130			Sewer District No. 1 - Sewage Treatment/Disp.			
			0195	Assistant Maintenance Supervisor	1		
			0415	Automotive/Maintenance Mechanic	1		
			2030	Director of Operations & Maintenance	1		
			3620	Industrial Wastewater Technician	1		
			4220	Laboratory Director	1		
			4230	Laborer	4		
			4610	Motor Equipment Operator - Heavy	1		
			4680	Maintenance Mechanic	4		
			4690	Maintenance Helper	1		
			4840	Maintenance Supervisor	1		
			5720	Processing Technician I	3		
			5830	Processing Technician II	7		
			6840	Senior Maintenance Mechanic	4		
			6850	Senior Lab Technician			1
			7970	Supervisor of Waste Water Plant Operations	1		
			8820	Waste Water Plant Operator	4		
Van Rensselaer Manor:							
EH	6011			Nursing Administration			
			01	Director of Nursing	1		
			02	Assistant Director of Nursing	1		
			06	Clerk	1		
				Office Manager	1		
EH	6012			Nursing - In Service Education			
			03	Coordinator of Nurse Training	1		
				Registered Nurse	1		
EH	6013			Nursing - Quality Assurance			
			03	Quality Assurance Nurse	1		
				MDS Coordinator	1		
				MDS RN	3		
EH	6020			SNF - Nursing Services			
			01	Assistant Supervisor of Nursing	11		
			03	Head Nurse	9		
				Infection Control Nurse	1		
				Restorative Coordinator	1		
				Registered Nurse	15	4	
			04	Licensed Practical Nurse	55	12	
			05	Senior CNA	10		
				CNA	132	66	1
				PCA	1		
			06	Clerk	10	3	
				Clerk in CNA	4		
EH	6021			Substitute Nurses			
			03	Substitute Nurse - RN			12
			04	Substitute Nurse - LPN			10
EH	7200			Central Nursing Supplies			
			06	Principal Clerk	1		
EH	7260			Activities Program			
			01	Recreation Coordinator	1		
			02	Working Supervisor	1		
			05	Leisure Time Aide	9	2	
EH	7380			Social Services			
			01	Director of Patient and Family Service	1		
			02	Social Worker Assistant	5		
EH	7383			Pastoral			
			02	Chaplain			1

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
Van Rensselaer Manor (continued):							
EH	7390			Medical Records			
			02	Principal Clerk	1		
EH	7410			Medical Staff			
			08	Assistant Physicians	1	8	
				Nurse Practitioner	1		
EH	7420			Medical Director			
			08	Physician		1	
EH	7430			Medical Care/Evaluation (U.R.)			
			03	Admission RN	1		
				Utilization Review Specialist	1		
EH	8110			Non-Medical Evaluation			
			02	Labor Relations & Personnel Aide	1		
EH	8212			Patient Food Services			
			01	Dietary Services Director	1		
				Food Service Manager	1		
				Registered Dietician	1		
			02	Cook	6		
				Dietetic Technician	3		
				Dietician	1		
				Food Service Supervisor	3		
			06	Typist	1		
			07	Food Service Helper	28	1	22
EH	8220			Plant Operation & Maintenance			
			01	Facility Maintenance Supervisor	1		
			02	Senior Building Maintenance Mechanic	1		
			07	Building Maintenance Mechanic	3		
				Building Attendant II	1		
				Laborer	1		
EH	8225			Grounds			
			02	Working Supervisor	1		
			07	Laborer	1		
EH	8240			Housekeeping			
			02	Assistant Housekeeper	2		
				Working Supervisor	1		
			07	Cleaner	25		
				Laborer	4		
EH	8250			Laundry & Linen			
			07	Laborer	3		
				Laundry Worker	9		
EH	8260			Security			
			01	Security Supervisor	1		
				Watchman	2		
EH	8270			Transportation			
			07	Motor Vehicle Operator	2		

AUTHORIZED POSITIONS - 2017 TENTATIVE BUDGET

Fund	Org	Project	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
Van Rensselaer Manor (continued):							
EH	8311			Business Office			
			01	Controller	1		
			02	Accounting Supervisor - Grade A	1		
				Clinical Billing Supervisor	1		
			03	Registered Nurse	1		
			06	Account Clerk	2		
				Associate Account Clerk	1		
				Clinical Billing Clerk	1		
				Principal Clerk	1		
				Senior Accounting Clerk	4		
				Senior Clerk	1		
				Senior Typist	1		
EH	8351			Administrative Office			
			01	Executive Director	1		
				Assistant Administrator	1		
			06	Secretary to Executive Director	1		
EH	8381			Communications			
			06	Receptionist	1	3	
EH	8385			Receiving & Stores			
			01	Working Supervisor	1		
			06	Laborer	1		
EH	8400			Barber & Beauty			
			02	Stylist			5
Totals					1,504	181	155
NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.							

Appendix D

STATEMENT OF COUNTY DEBT

STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2016

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2016</u>
GOVERNMENTAL ACTIVITIES:				
<u>GENERAL FUND:</u>				
Jail/Public Safety Building	1991/2021	6.70	19,245,000	3,747,400
Jail Expansion	2008/2017	3.25/4.375	20,300,000	910,000
Jail Expansion ref 2015	2015/2028	1.00/5.00	12,898,755	12,889,045
Facilities Master Plan	2012/2025	3.00/5.00	930,287	794,174
Jail Expansion	2012/2025	3.00/5.00	3,100,932	2,647,226
Jail	2012/2038	3.00/3.25	4,078,947	3,697,000
COB Energy Lease	2010/2018	4.69	513,371	149,503
Equipment Lease	2013/2018	1.526	869,674	341,973
Facilities Master Lease	2014/2030	2.96	5,001,079	4,832,390
Facilities EPC 2015	2015/2024	2.39	3,430,000	3,430,000
<u>HIGHWAY:</u>				
2005 Improvements	2012/2025	3.00/5.00	1,240,377	1,058,893
2005 Machinery	2012/2025	3.00/5.00	1,550,468	1,323,612
2012 Highway Equipment	2012/2017	3.00	1,500,000	324,000
<u>SEWER:</u>				
Monofill Expansion Phase II	2008/2017	3.25/4.375	635,000	30,000
Monofill Exp Phase II ref 2015	2015/2028	1.00/5.00	406,245	405,955
Sewer EFC	2014/2034	3.099	2,829,338	2,460,000
Sewer Energy Lease	2010/2026	3.20	12,997,247	9,394,797
Sewer Energy II Lease	2012/2028	2.4606	16,887,857	14,430,786
Sewer Energy IIA Lease	2012/2028	2.53	4,077,860	3,478,129
Sewer Energy III Lease	2013/2032	2.60	21,889,132	21,200,175
<u>HUDSON VALLEY COMMUNITY COLLEGE (HVCC):</u>				
HPER Center	1989/2019	6.90/7.00	2,000,000	180,000
HPER Center	1991/2020	6.70	5,500,000	839,600
Admin/Campus/Various	2012/2026	3.00/5.00	10,287,936	9,081,096
Science Center	2012/2038	3.00/3.25	23,578,862	21,249,000
TOTAL GOVERNMENTAL ACTIVITIES				<u>\$118,894,753</u>
BUSINESS TYPE ACTIVITIES:				
Van Rensselaer Manor Bonds	2014/2031	2.00/3.125	24,000,000	<u>19,960,000</u>
TOTAL BUSINESS TYPE ACTIVITIES				<u>\$19,960,000</u>

Appendix E

EXEMPTION REPORT

S495 Exemption Impact Report
 County Summary

Total Assessed Value 9,585,780,536

Equalized Total Assessed Value 14,204,230,792

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	137	58,813,077	0.41%
13100	CO - GENERALLY	RPTL 406(1)	58	104,922,465	0.74%
13350	CITY - GENERALLY	RPTL 406(1)	271	115,741,480	0.81%
13370	CITY - CEMETERY LAND	RPTL 446	14	509,295	0.00%
13500	TOWN - GENERALLY	RPTL 406(1)	278	51,803,633	0.36%
13510	TOWN - CEMETERY LAND	RPTL 446	8	127,504	0.00%
13650	VG - GENERALLY	RPTL 406(1)	71	17,994,041	0.13%
13800	SCHOOL DISTRICT	RPTL 408	51	334,753,840	2.36%
13850	BOCES	RPTL 408	6	6,945,800	0.05%
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	67	79,760,571	0.56%
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	11	76,552,456	0.54%
13970	REGIONAL OTB CORPORATION	RACING L 513	1	386,192	0.00%
14100	USA - GENERALLY	RPTL 400(1)	18	57,172,466	0.40%
14110	USA - SPECIFIED USES	STATE L 54	3	4,138,511	0.03%
14120	USA - DEFENSE PURPOSES	STATE L 59-g	2	9,520,000	0.07%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	118	1,202,881,063	8.47%
18040	URBAN REN: OWNER-MUNICIPALITY	GEN MUNY 506	1	130,000	0.00%
18080	MUN HSNB AUTH-FEDERAL/MUN AIDED	PUB HSNB L 52(3)&(5)	20	39,485,004	0.28%
18180	UDC OWNED NON-HOUSING PROJECT	MC K UCON L 6272	2	175,309	0.00%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	51	13,039,939	0.09%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	222	124,841,029	0.88%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	104	656,730,837	4.62%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	29	26,741,614	0.19%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	21	158,887,276	1.12%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	56	24,337,928	0.17%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	223	166,216,106	1.17%
25600	NONPROFIT HEALTH MAINTENANCE ORG	RPTL 486-a	1	1,050,000	0.01%
26050	AGRICULTURAL SOCIETY	RPTL 450	2	410,587	0.00%
26100	VETERANS ORGANIZATION	RPTL 452	25	5,112,244	0.04%
26250	HISTORICAL SOCIETY	RPTL 444	6	1,920,000	0.01%
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	27	8,429,403	0.06%
27250	RAILROAD PROP OWNED BY AMTRAK	45 U S C 546b	8	6,921,140	0.05%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	127	21,400,113	0.15%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	11,753,171	0.08%
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	8	17,833,332	0.13%

S495 Exemption Impact Report
 County Summary

Total Assessed Value 9,585,780,536

Equalized Total Assessed Value 14,204,230,792

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
29350	TRUSTEES - HOSP, LIB, PLAYGROUND	RPTL 438	10	3,325,560	0.02%
32252	NYS OWNED REFORESTATION LAND	RPTL 534	27	4,464,899	0.03%
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	2	0	0.00%
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	22	2,746,203	0.02%
33400	TAX SALE - CITY OWNED	RPTL 406(5)	33	545,965	0.00%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	111	4,060,111	0.03%
38260	MUN HSNNG AUTH - NYS AIDED	PUB HSNNG L 52(4)&(5)	4	14,885,000	0.10%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	45	400,933	0.00%
41102	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	6	46,456	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	271	25,034,103	0.18%
41112	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	170	10,802,060	0.08%
41120	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,459	34,648,422	0.24%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,048	21,474,002	0.15%
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	482	9,717,183	0.07%
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1,122	43,664,924	0.31%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	811	28,069,908	0.20%
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	416	14,123,756	0.10%
41140	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	416	17,391,340	0.12%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	292	10,840,453	0.08%
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	128	4,036,596	0.03%
41151	COLD WAR VETERANS (10%)	RPTL 458-b	465	3,695,326	0.03%
41152	COLD WAR VETERANS (10%)	RPTL 458-b	19	152,000	0.00%
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	28	775,480	0.01%
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	6	184,520	0.00%
41300	PARAPLEGIC VETS	RPTL 458(3)	3	743,486	0.01%
41400	CLERGY	RPTL 460	40	213,942	0.00%
41700	AGRICULTURAL BUILDING	RPTL 483	60	3,839,753	0.03%
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1,366	91,713,849	0.65%
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG-MKTS L 306	28	1,708,088	0.01%
41800	PERSONS AGE 65 AND OVER	RPTL 467	2,302	127,105,745	0.89%
41801	PERSONS AGE 65 AND OVER	RPTL 467	308	16,227,320	0.11%
41802	PERSONS AGE 65 AND OVER	RPTL 467	11	544,511	0.00%
41805	PERSONS AGE 65 AND OVER	RPTL 467	240	10,276,106	0.07%
41900	PHYSICALLY DISABLED	RPTL 459	8	345,791	0.00%
41901	PHYSICALLY DISABLED	RPTL 459	2	97,292	0.00%

S495 Exemption Impact Report
 County Summary

Total Assessed Value 9,585,780,536

Equalized Total Assessed Value 14,204,230,792

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41902	PHYSICALLY DISABLED	RPTL 459	2	36,564	0.00%
41930	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	139	7,788,885	0.05%
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	25	1,151,965	0.01%
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	2	75,673	0.00%
41935	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	57	2,985,542	0.02%
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	73	3,883,000	0.03%
42120	TEMPORARY GREENHOUSES	RPTL 483-c	3	95,500	0.00%
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	18	1,403,590	0.01%
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	50	2,347,159	0.02%
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	62	8,976,664	0.06%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	8	1,233,738	0.01%
48000	URBAN REN: OWNER-URB REDEV CO	P H F I L 211	40	4,770,843	0.03%
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	51	1,295,829	0.01%
49530	INDUSTRIAL WASTE TREATMENT FAC	RPTL 477	1	10,909	0.00%
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	6	4,829,760	0.03%
Total Exemptions Exclusive of System Exemptions:			14,343	3,951,394,370	27.82%
Total System Exemptions:			6	4,829,760	0.03%
Totals:			14,349	3,956,224,130	27.85%

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \$ 2,436,550