

2016 ADOPTED

Rensselaer County Budget

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RENSELAER COUNTY
2016 ADOPTED BUDGET - SUMMARY OF TAX REQUIREMENT

APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS): \$ 331,576,642.00

SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):

LOCAL SOURCES	\$	181,590,678.00
INTERFUND REVENUES	\$	22,660,446.00
STATE AND FEDERAL REVENUE	\$	66,234,292.00
APPROPRIATED FUND BALANCE	\$	114,550.00

REQUIRED FROM REAL PROPERTY TAXES: \$ 60,976,676.00

REAL PROPERTY TAX LEVY:

REVENUE REQUIRED FOR APPROPRIATIONS	\$	60,976,676.00
ADD: PROVISION FOR UNCOLLECTED TAXES	\$	6,150,000.00
LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES	\$	4,900,000.00

REQUIRED PROPERTY TAX LEVY: \$ 62,226,676.00

ASSESSMENTS:

COUNTY FULL VALUE: \$ 10,708,876,988.00

ANTICIPATED AVERAGE TAX RATE PER \$1,000: \$ 5.811

**RENSELAEER COUNTY
2016 ADOPTED BUDGET - REAL PROPERTY TAX LEVY**

MUNICIPALITY	SHARE OF COUNTY LEVY:					TAX RATE PRIOR TO CHARGEBACKS:	
	2012	2013	2014	2015	2016	2015	2016
Troy *	\$ 10,623,949.25	\$ 10,678,211.10	\$ 10,629,367.76	\$ 10,604,473.94	\$ 10,685,517.71	\$ 6.002	\$ 6.048
Rensselaer	\$ 2,395,406.36	\$ 2,490,737.37	\$ 2,334,628.37	\$ 2,474,701.50	\$ 2,550,884.01	\$ 20.195	\$ 20.816
Berlin	\$ 884,012.62	\$ 863,429.15	\$ 885,084.39	\$ 887,752.34	\$ 910,499.59	\$ 22.834	\$ 23.419
Brunswick	\$ 5,515,958.72	\$ 5,646,184.60	\$ 5,525,486.24	\$ 5,852,368.60	\$ 5,995,596.67	\$ 22.834	\$ 23.393
East Greenbush	\$ 8,418,226.24	\$ 8,746,187.87	\$ 8,933,376.51	\$ 8,985,378.65	\$ 9,087,245.16	\$ 6.003	\$ 6.071
Grafton **	\$ 1,148,206.17	\$ 1,153,627.37	\$ 1,163,095.97	\$ 1,222,017.64	\$ 1,255,876.14	\$ 74.414	\$ 76.476
Hoosick	\$ 2,331,580.40	\$ 2,490,267.32	\$ 2,518,199.73	\$ 2,433,091.34	\$ 2,468,918.20	\$ 22.468	\$ 22.799
Nassau	\$ 2,073,742.47	\$ 2,091,240.96	\$ 2,125,479.11	\$ 2,040,027.76	\$ 2,026,012.16	\$ 7.955	\$ 7.900
North Greenbush	\$ 5,202,399.13	\$ 5,475,972.89	\$ 5,757,891.75	\$ 5,793,647.44	\$ 6,010,144.02	\$ 22.811	\$ 23.663
Petersburgh	\$ 702,875.96	\$ 696,123.26	\$ 709,417.34	\$ 701,901.36	\$ 711,097.37	\$ 10.592	\$ 10.731
Pittstown	\$ 2,217,876.12	\$ 2,196,108.48	\$ 2,214,140.85	\$ 2,246,397.03	\$ 2,368,014.55	\$ 9.573	\$ 10.092
Poestenkill	\$ 1,881,397.54	\$ 1,851,403.65	\$ 1,794,314.81	\$ 1,880,308.42	\$ 1,970,852.40	\$ 22.655	\$ 23.746
Sand Lake	\$ 4,082,362.59	\$ 4,224,910.60	\$ 4,276,494.41	\$ 4,335,338.51	\$ 4,388,902.08	\$ 6.002	\$ 6.076
Schaghticoke	\$ 3,345,814.26	\$ 3,319,621.19	\$ 3,401,070.13	\$ 3,437,846.21	\$ 3,574,873.74	\$ 25.788	\$ 26.816
Schodack	\$ 6,453,532.58	\$ 6,298,378.10	\$ 6,335,936.51	\$ 6,633,666.23	\$ 6,753,839.24	\$ 6.085	\$ 6.195
Stephentown **	\$ 1,477,150.59	\$ 1,513,891.09	\$ 1,580,011.12	\$ 1,547,759.03	\$ 1,468,402.96	\$ 19.502	\$ 18.502
Totals:	\$ 58,754,491.00	\$ 59,736,295.00	\$ 60,183,995.00	\$ 61,076,676.00	\$ 62,226,676.00		
Average Tax Rate *** (per \$1,000):	\$ 5.267	\$ 5.460	\$ 5.706	\$ 5.750	\$ 5.811		

* During 2013, this city completed reassessments.

** During 2015, these towns completed reassessments.

*** Average tax rate is now calculated based upon County full value.

RENSELAER COUNTY
SUMMARY OF 2016 ADOPTED BUDGET BY FUND

	GENERAL (A)	COMMUNITY DEVELOPMENT (CB)	WORK FORCE INVESTMENT ACT (CD)	RISK RETENTION (CS)	ROAD (D)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 238,882,512.00	\$ 193,243.00	\$ 1,607,412.00	\$ 20,905,719.00	\$ 9,697,184.00
INTERFUND TRANSFERS	\$ 0.00	\$ 7,100.00	\$ 35,000.00	\$ 0.00	\$ 264,404.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	<u>\$ 238,882,512.00</u>	<u>\$ 200,343.00</u>	<u>\$ 1,642,412.00</u>	<u>\$ 20,905,719.00</u>	<u>\$ 9,961,588.00</u>
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 120,359,650.00	\$ 200,343.00	\$ 97,000.00	\$ 4,404,827.00	\$ 930,050.00
INTERFUND	\$ 1,870,344.00	\$ 0.00	\$ 0.00	\$ 16,500,892.00	\$ 18,500.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 62,332,138.00	\$ 0.00	\$ 1,545,412.00	\$ 0.00	\$ 2,356,742.00
APPROPRIATED FUND BALANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUES	<u>\$ 184,562,132.00</u>	<u>\$ 200,343.00</u>	<u>\$ 1,642,412.00</u>	<u>\$ 20,905,719.00</u>	<u>\$ 3,305,292.00</u>
TAX REQUIREMENT	\$ 54,320,380.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,656,296.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2015	\$ 28,000,000.00	\$ 185,000.00	\$ 200,000.00	\$ 75,000.00	\$ 100,000.00

**RENSSELAER COUNTY
SUMMARY OF 2016 ADOPTED BUDGET BY FUND**

	ROAD MACHINERY (DM)	HOSPITAL (EH)	SEWER (G)	SELF INSURANCE (S)	TOTAL (MEMORANDUM ONLY)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 2,570,751.00	\$ 43,999,843.00	\$ 9,741,059.00	\$ 2,855,690.00	\$ 330,453,413.00
INTERFUND TRANSFERS	\$ 91,090.00	\$ 587,679.00	\$ 137,956.00	\$ 0.00	\$ 1,123,229.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 2,661,841.00	\$ 44,587,522.00	\$ 9,879,015.00	\$ 2,855,690.00	\$ 331,576,642.00
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 73,000.00	\$ 44,587,522.00	\$ 9,764,465.00	\$ 1,173,821.00	\$ 181,590,678.00
INTERFUND	\$ 2,588,841.00	\$ 0.00	\$ 0.00	\$ 1,681,869.00	\$ 22,660,446.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66,234,292.00
APPROPRIATED FUND BALANCE	\$ 0.00	\$ 0.00	\$ 114,550.00	\$ 0.00	\$ 114,550.00
TOTAL REVENUES	\$ 2,661,841.00	\$ 44,587,522.00	\$ 9,879,015.00	\$ 2,855,690.00	\$ 270,599,966.00
TAX REQUIREMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 60,976,676.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2015	\$ 100,000.00	\$ 2,000.00	\$ 100,000.00	\$ 3,300,000.00	\$ 32,062,000.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
REAL PROPERTY TAX ITEMS							
R1001	10011	Real Property Tax	52,024,649.36	53,541,750.00	54,441,750.00	54,441,750.00	54,320,380.00
R1030	10301	Community College Debt Service	860,277.00	175,310.00	175,819.00	175,819.00	175,819.00
R1081	10811	Payments in Lieu of Taxes	2,385,632.77	2,284,529.00	2,392,039.00	2,392,039.00	2,392,039.00
R1090	10901	Tax Interest & Penalties	3,724,953.99	3,500,000.00	3,375,000.00	3,375,000.00	3,375,000.00
TOTAL REAL PROPERTY TAX ITEMS			58,995,513.12	59,501,589.00	60,384,608.00	60,384,608.00	60,263,238.00
NON PROPERTY TAX ITEMS							
R1110	11101	Sales Tax	79,307,739.29	81,263,876.00	81,263,876.00	81,263,876.00	81,263,876.00
R1113	11131	Tax on Hotel Room Occupancy	480,711.82	475,000.00	480,000.00	480,000.00	480,000.00
R1140	11401	E-911 Surcharge	198,197.42	203,000.00	199,000.00	199,000.00	199,000.00
R1140	11402	Cell Phone Surcharge	327,398.83	327,000.00	327,000.00	327,000.00	327,000.00
R1189	11891	Mortgage Recording Tax	1,235,324.22	1,300,000.00	1,500,000.00	1,500,000.00	1,500,000.00
TOTAL NON PROPERTY TAX ITEMS			81,549,371.58	83,568,876.00	83,769,876.00	83,769,876.00	83,769,876.00
DEPARTMENTAL INCOME							
GENERAL GOVERNMENT SUPPORT							
R1225	12251	Medical Examiner Fees	0.00	500.00	500.00	0.00	0.00
R1230	12301	Treasurer's Fees	7,543.62	10,000.00	10,000.00	7,500.00	7,500.00
R1235	12351	Tax Advertising Fees	41,000.00	46,000.00	43,000.00	43,000.00	43,000.00
R1235	12352	Tax Search, In-Rem Properties	29,455.00	17,000.00	20,000.00	20,000.00	20,000.00
R1255	12551	Clerk Fees	2,645,752.37	2,850,000.00	2,983,000.00	2,983,000.00	2,983,000.00
R1260	12601	Civil Service Exam Fee	14,620.00	12,000.00	12,000.00	12,000.00	12,000.00
R1265	12651	Public Defender Fees	12,905.00	14,000.00	14,000.00	12,500.00	12,500.00
R1265	12652	Conflict Defender Fees	0.00	250.00	250.00	0.00	0.00
R1289	12891	Freedom of Information	1,535.34	1,750.00	1,500.00	1,500.00	1,500.00
TOTAL GENERAL GOVERNMENT SUPPORT			2,752,811.33	2,951,500.00	3,084,250.00	3,079,500.00	3,079,500.00
PUBLIC SAFETY							
R1510	15101	Sheriff Fees-General	187,439.62	185,000.00	185,000.00	185,000.00	185,000.00
R1515	15151	Sheriff Fees I-D	23,921.48	3,600.00	3,600.00	3,600.00	3,600.00
R1520	15201	Stop-DWI Deputy	28,159.05	20,000.00	20,000.00	20,000.00	20,000.00
R1520	15202	MH Probation Officer	67,850.00	67,850.00	67,850.00	67,850.00	67,850.00
R1525	15251	Jail Telephone Commission	207,484.59	0.00	200,000.00	200,000.00	200,000.00
R1525	15253	Video Visitation	1,911.00	0.00	0.00	0.00	0.00
R1580	15801	Restitution Surcharge	6,851.70	11,000.00	11,000.00	10,000.00	10,000.00
R1589	15891	Probation Fees-General	44,789.80	40,000.00	40,000.00	40,000.00	40,000.00
R1589	15893	Victims Impact Fee - DWI	13,585.00	12,000.00	12,000.00	12,000.00	12,000.00
R1589	15894	Soc Sec Admin Incentive Pay	29,800.00	30,000.00	30,000.00	30,000.00	30,000.00
R1589	15896	Electronic Monitoring Fees	6,601.04	10,000.00	20,000.00	20,000.00	20,000.00
R1589	15898	Alive at 25 Program	1,440.00	5,000.00	5,000.00	5,000.00	5,000.00
R1589	15899	Alcohol Testing - Probation	1,232.00	6,000.00	6,000.00	6,000.00	6,000.00
TOTAL PUBLIC SAFETY			621,065.28	390,450.00	600,450.00	599,450.00	599,450.00

GENERAL FUND REVENUE

		EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
HEALTH						
R1601	16011	Public Health Fees-General	205,122.26	209,500.00	215,000.00	215,000.00
R1601	16012	Flu Vaccine Fees	14,697.12	17,000.00	16,000.00	16,000.00
R1601	16013	Public Health-Violation Abat	9,030.00	6,000.00	9,000.00	9,000.00
R1601	16014	Fees for Clinics	36,190.31	46,000.00	48,000.00	48,000.00
R1601	16016	Fees For Rabies	23,816.24	18,881.00	18,881.00	18,881.00
R1601	16017	PH-Third Party Insurance	4,187.82	9,000.00	9,000.00	9,000.00
R1601	16018	PH Fees - Lead Detection	750.00	1,000.00	1,000.00	1,000.00
R1601	16019	PH Fees - Rodent Control	895.00	1,500.00	1,000.00	1,000.00
R1605	16052	Preschool Medicaid Fees	1,006,601.92	873,486.00	849,872.00	849,872.00
R1620	16201	Mental Health Fees-General	3,241,633.70	5,551,458.00	5,471,219.00	5,462,366.00
R1620	16202	MR Fees	117,071.76	145,000.00	151,800.00	151,800.00
R1620	16203	Medicaid Fees - ICM	1,147,504.03	270,487.00	0.00	0.00
R1620	16204	M. H. Fees, Misc.	95,249.00	85,000.00	85,000.00	85,000.00
R1620	16208	Health Home Fees	499,275.06	1,219,802.00	2,177,807.00	2,164,807.00
R1621	16211	Early Intervention Fees	161,297.76	51,801.00	57,032.00	57,032.00
R1630	16301	Student Assistance Program	210,930.00	252,178.00	294,223.00	294,223.00
R1689	16891	Other Health Fees	648.99	1,500.00	1,000.00	1,000.00
TOTAL HEALTH		6,774,900.97	8,759,593.00	9,405,834.00	9,383,981.00	9,383,981.00
ECONOMIC ASSISTANCE AND OPPORTUNITY						
R1801	18011	Repayment Medical Assistance	956,034.86	1,400,000.00	950,000.00	950,000.00
R1809	18091	Repayment Aid To Depend Child	914,917.39	1,000,000.00	1,000,000.00	1,000,000.00
R1811	18111	Child Support Incentive Earn	210,077.80	160,000.00	175,000.00	175,000.00
R1819	18191	Repayment Child Care	251,506.25	375,000.00	275,000.00	275,000.00
R1823	18231	Repayment Juvenile Delinquen	51,228.04	30,000.00	25,000.00	25,000.00
R1840	18401	Repayment Safety Net	600,542.08	600,000.00	650,000.00	650,000.00
R1841	18411	Repayment of Home Energy Asst	154,034.31	95,000.00	100,000.00	100,000.00
R1842	18421	Repayment Emergency Aid Adults	385.63	600.00	500.00	500.00
R1855	18551	Repayment Day Care	8,981.24	8,000.00	8,500.00	8,500.00
R1870	18701	Repay-Services for Recipients	18,987.73	8,000.00	10,000.00	10,000.00
R1894	18941	Social Services Charges	45,621.58	40,000.00	45,000.00	45,000.00
R1962	19621	Weights & Measure Fees	15,284.00	25,000.00	25,000.00	25,000.00
R1972	19721	Meal Contributions	119,203.69	141,000.00	120,000.00	120,000.00
R1972	19722	Transportation-DI	4,395.60	6,250.00	4,500.00	4,500.00
R1972	19723	Community Services	4,076.25	5,500.00	4,500.00	4,500.00
R1972	19724	EISEP Contributions	980.00	1,000.00	1,000.00	1,000.00
R1972	19725	Third Party Meal Charges	0.00	250.00	0.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY		3,356,256.45	3,895,600.00	3,394,000.00	3,394,000.00	3,394,000.00
TOTAL DEPARTMENTAL INCOME		13,505,034.03	15,997,143.00	16,484,534.00	16,456,931.00	16,456,931.00
INTERGOVERNMENTAL CHARGES						
GENERAL						
R2210	22102	Tax Assmts, School	30,737.70	54,000.00	23,000.00	23,000.00
R2210	22103	Tax Services, Town & City	589,188.00	589,188.00	565,267.00	565,267.00
R2210	22104	Election Expense	1,188,011.15	1,204,074.00	1,242,464.00	1,243,934.00
R2210	22106	Gen Svcs, Other Governments	298,496.74	513,375.00	513,776.00	513,776.00
TOTAL GENERAL		2,106,433.59	2,360,637.00	2,344,507.00	2,344,507.00	2,345,977.00
EDUCATION						
R2238	22381	Community College Charges	4,345,790.41	5,322,165.00	5,521,091.00	5,521,091.00
R2240	22401	HVCC Debt Service	2,877,399.21	2,526,623.00	2,513,259.00	2,513,259.00
TOTAL EDUCATION		7,223,189.62	7,848,788.00	8,034,350.00	8,034,350.00	8,034,350.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
PUBLIC SAFETY							
R2260	22601	Police Services, Other Gov't	12,797.44	10,000.00	10,000.00	10,000.00	10,000.00
R2260	22603	Jail Facilities, Other Gov't	3,906,193.10	2,500,000.00	2,375,000.00	2,375,000.00	2,375,000.00
R2260	22604	State Ready Inmates, Other Gov	37.60	0.00	0.00	0.00	0.00
R2260	22607	Jail Facilites, Contracted	49,820.54	0.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			3,968,848.68	2,510,000.00	2,385,000.00	2,385,000.00	2,385,000.00
GENERAL GOVERNMENT SUPPORT							
R2372	23720	Homeowner Program	0.00	3,750.00	3,750.00	3,750.00	3,750.00
R2372	23723	Planning Fees - JDP	29,999.04	30,000.00	30,000.00	30,000.00	30,000.00
R2372	23725	Planning Fees - IDA	423,105.00	430,305.00	443,126.00	443,126.00	443,126.00
TOTAL GENERAL GOVERNMENT SUPPORT			453,104.04	464,055.00	476,876.00	476,876.00	476,876.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	33,121.53	36,900.00	27,500.00	27,500.00	27,500.00
R2410	24101	Rental Real Property-Masonic	7,545.00	7,680.00	7,680.00	7,680.00	7,680.00
R2410	24102	Rental Real Property, COB	45,970.24	55,373.00	55,373.00	55,373.00	55,373.00
R2414	24142	Tower Rental	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00
TOTAL USE OF MONEY AND PROPERTY			90,236.77	103,553.00	94,153.00	94,153.00	94,153.00
FINES AND FORFEITURES							
R2610	26101	Fines & Forfeitures-General	3,419.67	0.00	0.00	0.00	0.00
R2610	26102	Fine & Forfeiture - Alternate	1,066.64	2,000.00	2,000.00	1,500.00	1,500.00
R2610	26103	Handicapped Parking Fee	1,394.50	2,000.00	2,000.00	2,000.00	2,000.00
R2610	26104	Fines-Weight Measure	14,400.00	3,000.00	10,000.00	10,000.00	10,000.00
R2611	26111	Leg Enforcement Revenue	35,525.00	46,500.00	35,500.00	35,500.00	35,500.00
R2615	26151	Stop-DWI	190,384.07	218,927.00	213,529.00	213,529.00	213,529.00
R2615	26152	Probation/Stop DWI	82,800.00	82,800.00	82,800.00	82,800.00	82,800.00
TOTAL FINES AND FORFEITURES			328,989.88	355,227.00	345,829.00	345,329.00	345,329.00
TOTAL INTERGOVERNMENTAL CHARGES			14,170,802.58	13,642,260.00	13,680,715.00	13,680,215.00	13,681,685.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2651	26511	Sale of Recyclable Products	2,182.33	3,300.00	0.00	0.00	0.00
R2652	26520	Forest Management	0.00	3,000.00	1,500.00	1,500.00	1,500.00
R2655	26551	Minor Sales-Misc	14,252.00	0.00	0.00	0.00	0.00
R2660	26601	Sale of Real Property	3,000.00	0.00	0.00	0.00	0.00
R2680	26801	Insurance Recoveries	100,511.28	6,875.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			119,945.61	13,175.00	1,500.00	1,500.00	1,500.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	158,435.08	0.00	0.00	0.00	0.00
R2705	27051	Gifts-Donations	0.00	330.00	0.00	0.00	0.00
R2705	27053	Dyken Pond Donations/Fees	4,908.00	5,000.00	5,000.00	5,000.00	5,000.00
R2705	27054	Friends of Dyken Pond	4,500.00	4,500.00	9,500.00	9,500.00	9,500.00
R2705	27056	Veterans Donations	2,838.06	3,000.00	3,000.00	3,000.00	3,000.00
R2705	27057	Youth Donations	31,693.52	23,000.00	23,000.00	23,000.00	23,000.00
R2709	27093	Employee Contrib-Disability	6,602.00	6,300.00	6,300.00	6,300.00	6,300.00
R2720	27201	OTB Earnings	187,020.00	150,000.00	150,000.00	150,000.00	150,000.00
R2770	27701	N.O.C.	16,398.76	230,000.00	200,000.00	200,000.00	200,000.00
TOTAL MISCELLANEOUS			412,395.42	422,130.00	396,800.00	396,800.00	396,800.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
INTERFUND REVENUES							
R2801	28011	Interfund Revenue	1,171,940.00	1,099,965.00	1,843,444.00	1,843,444.00	1,843,444.00
R2801	28026	Auto Maintenance	0.00	3,500.00	4,000.00	4,000.00	4,000.00
R2801	28029	DP - Sales	3,043.62	10,000.00	10,000.00	5,000.00	5,000.00
R2801	28032	Central Stores	0.00	8,000.00	8,000.00	8,000.00	8,000.00
R2801	28033	Gasoline Sales	21,222.67	8,500.00	6,500.00	6,500.00	6,500.00
R2801	28034	Telephone	3,016.98	4,700.00	3,400.00	3,400.00	3,400.00
TOTAL INTERFUND REVENUES			1,199,223.27	1,134,665.00	1,875,344.00	1,870,344.00	1,870,344.00
STATE AID							
GENERAL							
R3021	30211	State Aid Courts - O & M	390,964.00	444,397.00	438,011.00	438,011.00	467,497.00
R3021	30212	State Aid Courts - Interest	174,809.00	99,574.00	94,771.00	94,771.00	94,771.00
R3025	30250	CFA11 Indigent Legal Services	18,824.33	0.00	0.00	0.00	0.00
R3025	30250	CFA12 Indigent Legal Services	86,220.54	98,497.00	0.00	0.00	0.00
R3025	30250	CFA13 Indigent Legal Services	0.00	120,183.00	64,536.00	64,536.00	64,536.00
R3025	30250	ILS22 Indigent Legal Services	26,896.49	0.00	0.00	0.00	0.00
R3025	30250	ILS23 Indigent Legal Services	36,246.72	54,442.00	0.00	0.00	0.00
R3025	30250	ILS24 Indigent Legal Services	0.00	93,922.00	40,764.00	40,764.00	40,764.00
R3025	30250	ILS32 Indigent Legal Services	54,570.82	126,808.00	0.00	0.00	0.00
R3025	30250	ILS33 Indigent Legal Services	0.00	78,264.00	12,427.00	12,427.00	12,427.00
R3025	30250	ILS42 Indigent Legal Services	0.00	90,691.00	0.00	0.00	0.00
R3025	30250	ILS43 Indigent Legal Services	0.00	0.00	90,691.00	90,691.00	90,691.00
R3025	30250	UQI13 Indigent Legal Services	0.00	0.00	0.00	0.00	99,527.00
R3030	30301	District Attorney	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00
R3031	30311	D.A.-Crime Victims Board	113,850.19	125,856.00	0.00	0.00	0.00
R3031	30311	OVS02 D.A.-Crime Victims Board	0.00	0.00	148,390.00	148,390.00	148,390.00
R3032	30321	VAW01 Violence Against Women Grant	0.00	102,350.00	102,350.00	0.00	0.00
R3089	30895	CD001 DWI-Crackdown	45,250.79	0.00	0.00	0.00	0.00
R3089	30895	CD002 DWI-Crackdown	18,639.94	43,767.00	0.00	0.00	0.00
TOTAL GENERAL			1,038,461.82	1,550,940.00	1,064,129.00	961,779.00	1,090,792.00
EDUCATION							
R3277	32771	Ed for Handicapped Children	7,484,829.79	7,403,036.00	7,665,813.00	7,665,813.00	7,665,813.00
R3277	32772	State Administrative Cost Reim	74,850.00	80,625.00	81,450.00	81,450.00	81,450.00
R3306	33061	WMD12 State Aid - Homeland Security	8,454.24	9,028.00	0.00	0.00	0.00
R3306	33061	WMD13 State Aid - Homeland Security	35,652.97	956.00	0.00	0.00	0.00
R3306	33061	WMD14 State Aid - Homeland Security	4,609.48	11,780.00	0.00	0.00	0.00
R3306	33061	WMD16 State Aid - Homeland Security	28,444.62	0.00	0.00	0.00	0.00
R3306	33061	WMD18 State Aid - Homeland Security	0.00	28,957.00	0.00	0.00	0.00
R3306	33061	WMD20 State Aid - Homeland Security	0.00	30,000.00	0.00	0.00	0.00
TOTAL EDUCATION			7,636,841.10	7,564,382.00	7,747,263.00	7,747,263.00	7,747,263.00
PUBLIC SAFETY							
R3310	33101	Probation-General	774,968.00	774,968.00	774,968.00	774,968.00	774,968.00
R3310	33104	Alter To Incar-Wk Prgm/Sheriff	20,742.16	20,099.00	20,099.00	20,099.00	20,099.00
R3310	33105	Alternatives To Incarceration	17,781.64	17,839.00	17,839.00	17,839.00	17,839.00
R3310	33109	GIVE1 Probation Operation Impact	42,710.42	49,083.00	0.00	0.00	0.00
R3310	33109	GIVE2 Probation Operation Impact	0.00	56,555.00	54,554.00	54,554.00	54,554.00
R3310	33109	OI010 Probation Operation Impact	38,681.65	0.00	0.00	0.00	0.00
R3315	33152	GIVE2 Sheriff's Operation Impact	0.00	10,000.00	0.00	0.00	0.00
R3315	33152	OI010 Sheriff's Operation Impact	6,459.20	0.00	0.00	0.00	0.00
R3325	33251	Indigent Parolee Program	3,228.18	0.00	0.00	0.00	0.00
R3389	33891	ATP01 DA - Aid to Prosecution	9,442.00	0.00	0.00	0.00	0.00
R3389	33891	ATP02 DA - Aid to Prosecution	31,650.00	10,550.00	0.00	0.00	0.00
R3389	33891	ATP03 DA - Aid to Prosecution	0.00	31,650.00	31,650.00	31,650.00	31,650.00
R3389	33892	Public Defender-Aid To Defen	15,700.00	15,700.00	15,700.00	15,700.00	15,700.00
R3389	33899	DCJS Project Impact	60,300.00	0.00	0.00	0.00	0.00
R3389	33899	GIVE1 DCJS Project Impact	89,295.22	95,730.00	0.00	0.00	0.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016	
PUBLIC SAFETY (CONTINUED)								
R3389	33899	GIVE2	DCJS Project Impact	0.00	86,700.00	86,701.00	86,701.00	86,701.00
R3390	33902	RTF03	DCJS - Parole Reentry - SA	7,939.80	0.00	0.00	0.00	0.00
R3390	33902	RTF04	DCJS - Parole Reentry - SA	57,166.53	0.00	0.00	0.00	0.00
R3390	33902	RTF05	DCJS - Parole Reentry - SA	56,833.18	59,536.00	0.00	0.00	0.00
R3390	33902	RTF06	DCJS - Parole Reentry - SA	0.00	50,000.00	50,000.00	50,000.00	50,000.00
R3390	33903		EMT Recertification	4,200.00	0.00	3,900.00	3,900.00	3,900.00
R3397	33970	EMP14	Emergency Management Grant	0.00	65,166.00	0.00	0.00	0.00
R3397	33972		Other Public Safety Grants	29,329.40	0.00	0.00	0.00	0.00
R3397	33972	BPS03	Other Public Safety Grants	78,603.00	0.00	0.00	0.00	0.00
R3397	33972	BPS05	Other Public Safety Grants	49,978.35	0.00	0.00	0.00	0.00
R3397	33972	BPS06	Other Public Safety Grants	17,823.00	0.00	0.00	0.00	0.00
R3397	33972	BPS07	Other Public Safety Grants	63,239.00	0.00	0.00	0.00	0.00
R3397	33972	BPS08	Other Public Safety Grants	0.00	18,300.00	0.00	0.00	0.00
R3397	33972	BPS09	Other Public Safety Grants	0.00	0.00	0.00	0.00	28,000.00
R3397	33972	EMP13	Other Public Safety Grants	0.00	37,000.00	0.00	0.00	0.00
R3397	33972	IID12	Other Public Safety Grants	(2,865.46)	0.00	0.00	0.00	0.00
R3397	33972	IID13	Other Public Safety Grants	20,829.69	0.00	0.00	0.00	0.00
R3397	33972	IID14	Other Public Safety Grants	6,345.00	23,220.00	0.00	0.00	0.00
R3397	33972	PAP15	Other Public Safety Grants	0.00	176,560.00	0.00	0.00	0.00
R3397	33972	UAS10	Other Public Safety Grants	4,964.00	0.00	0.00	0.00	0.00
R3397	33972	WMD15	Other Public Safety Grants	8,006.90	51,625.00	0.00	0.00	0.00
R3397	33972	WMD17	Other Public Safety Grants	30,597.06	81,907.00	0.00	0.00	0.00
R3397	33972	WMD19	Other Public Safety Grants	0.00	163,413.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			1,543,947.92	1,895,601.00	1,055,411.00	1,055,411.00	1,083,411.00	
HEALTH								
R3401	34011		Public Health-State Aid	814,151.05	874,747.00	873,631.00	873,631.00	873,631.00
R3401	34012		Lead Grant	93,135.32	87,323.00	87,323.00	87,323.00	87,323.00
R3401	34013		ECIS Grant	63,120.28	62,084.00	62,084.00	62,084.00	62,084.00
R3401	34014		ATUPA Grant	54,310.65	53,700.00	56,942.00	56,942.00	56,942.00
R3401	34015		CSHCN Grant	26,157.90	23,823.00	24,789.00	24,789.00	24,789.00
R3401	34016		Immunization Action Grant	84,162.42	79,715.00	79,715.00	79,715.00	79,715.00
R3401	34018		Rabies State Reimbursement	8,822.91	23,119.00	23,119.00	23,119.00	23,119.00
R3401	34023		Water Supply Protection Grant	137,108.83	136,556.00	136,556.00	136,556.00	136,556.00
R3401	34026		PH Prepare/Respon to Bioterror	151,697.40	185,212.00	170,162.00	170,162.00	170,162.00
R3401	34026	IBI13	PH Prepare/Respon to Bioterror	13,806.01	0.00	0.00	0.00	0.00
R3401	34026	UAS10	PH Prepare/Respon to Bioterror	335.00	0.00	0.00	0.00	0.00
R3401	34026	WMD13	PH Prepare/Respon to Bioterror	17,417.65	0.00	0.00	0.00	0.00
R3401	34026	WMD15	PH Prepare/Respon to Bioterror	9,236.00	0.00	0.00	0.00	0.00
R3401	34026	WMD17	PH Prepare/Respon to Bioterror	26,515.00	26,364.00	0.00	0.00	0.00
R3401	34026	WMD19	PH Prepare/Respon to Bioterror	0.00	33,776.00	0.00	0.00	0.00
R3401	34029		Childhood Lead Primary Prevent	343,905.09	352,933.00	330,933.00	330,933.00	330,933.00
R3449	34491		ECIS Reimbursement	143,116.36	654,010.00	547,032.00	547,032.00	547,032.00
R3490	34901		Mental Health-SA	471,410.00	703,494.00	810,992.00	810,992.00	810,992.00
R3490	34902		TFIP Grant	87,544.00	87,544.00	90,736.00	90,736.00	90,736.00
R3490	34903		State Aid-Nysomh-Forensic Gr	301,469.00	326,466.00	353,118.00	353,118.00	353,118.00
R3490	34904		Unity Supported Housing-SA	697,197.00	697,197.00	713,940.00	713,940.00	713,940.00
R3490	34905		Joseph House Supp Housing-SA	361,783.00	343,214.00	352,772.00	352,772.00	352,772.00
R3490	34907		Unity Crisis Residence-SA	21,704.00	21,704.00	21,983.00	21,983.00	21,983.00
R3490	34908		Josephs House Outreach Progr	9,324.00	9,324.00	10,311.00	10,311.00	10,311.00
R3491	34911		State Aid-MR	31,662.00	31,662.00	31,662.00	31,662.00	31,662.00
R3491	34914		Unity Sunshine School-SA	34,394.00	34,394.00	32,123.00	32,123.00	32,123.00
R3491	34915		Workshop, Inc. (MR)	147,708.00	147,708.00	147,708.00	147,708.00	147,708.00
R3491	34916		Troy-YWCA Supported	134,910.00	134,910.00	138,350.00	138,350.00	138,350.00
R3491	34918		OASAS-Apartments-Hud Mohawk	14,161.00	18,889.00	28,889.00	28,889.00	28,889.00
R3491	34919		Unity House SCM Program	94,650.00	67,583.00	67,583.00	67,583.00	67,583.00
R3492	34921		State Aid - Alcoholism-Gen	17,560.00	19,745.00	19,745.00	19,745.00	19,745.00
R3492	34923		Mohawk Hudson Recovery Center	521,425.00	566,420.00	447,192.00	447,192.00	447,192.00
R3492	34928		820 River Street-SA	210,289.00	201,417.00	205,152.00	205,152.00	205,152.00
R3493	34930		OMH Voc Program	80,537.00	80,537.00	80,537.00	80,537.00	80,537.00
R3493	34932		Parsons Mobile C&Y Crisis Unit	122,565.00	152,565.00	152,566.00	152,566.00	152,566.00
R3493	34935		Family Support Services (OMH)	166,167.00	210,496.00	214,605.00	214,605.00	214,605.00
R3493	34936		OMH Advocacy Support Services	168,758.00	189,003.00	170,210.00	170,210.00	170,210.00
R3493	34937		OASAS Gambling Grt-Clin Treat	3,000.00	3,000.00	50,000.00	50,000.00	50,000.00
R3493	34939		OASAS Womens Housing	333,937.00	366,760.00	366,760.00	366,760.00	366,760.00
R3494	34940		Unity House Nursing	30,000.00	60,000.00	62,621.00	62,621.00	62,621.00
R3494	34943		Oasas-Employ & Voc. Trg.	198,295.00	198,295.00	201,668.00	201,668.00	201,668.00

GENERAL FUND REVENUE

		EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
HEALTH (CONTINUED)						
R3494	34945	Joseph's House-MICA Homeless	98,440.00	98,440.00	100,542.00	100,542.00
R3494	34948	H M Adolescent Outpatient Srvc	50,000.00	50,000.00	20,397.00	20,397.00
R3494	34949	St. Anne's Commissioner's Pool	151,312.00	151,312.00	151,312.00	151,312.00
R3495	34951	Mental Health - CSS	954,065.00	883,058.00	932,158.00	932,158.00
R3495	34952	Workshop, Inc. (CSS)	116,618.00	116,618.00	116,618.00	116,618.00
R3495	34953	Unity House Act. Ctr. (CSS)	337,252.00	337,252.00	343,068.00	343,068.00
R3495	34954	Unity House Transp. (CSS)	30,000.00	0.00	0.00	0.00
R3495	34955	NYS-OMH Community Reinvestme	216,258.00	112,093.00	132,323.00	132,323.00
R3495	34956	Coordinate Children's Srv In	31,382.00	31,382.00	32,109.00	32,109.00
R3495	34958	Unity House - TFIP Grant-SA	48,192.00	48,192.00	48,622.00	48,622.00
R3496	34961	Student Assistance Program-S	571,280.00	589,645.00	582,062.00	582,062.00
R3496	34968	MHEP - Consumers Program	441,706.00	475,520.00	328,358.00	328,358.00
R3496	34969	MHEP - Consumer MICA Program	4,069.00	3,256.00	3,381.00	3,381.00
R3497	34971	Drug Free Prevention RCDA	13,420.00	26,840.00	27,165.00	27,165.00
R3497	34972	Adult Home Housing	0.00	691,032.00	600,000.00	600,000.00
R3497	34973	RSS - Supported Housing	0.00	64,995.00	65,093.00	65,093.00
R3497	34974	Parsons Adult Mobile Crisis	0.00	1,000,190.00	1,000,191.00	1,000,191.00
R3497	34975	Samaritan Hospital - PROS	0.00	261,819.00	151,116.00	151,116.00
		TOTAL HEALTH	9,311,440.87	12,207,333.00	11,798,024.00	11,798,024.00
TRANSPORTATION						
R3589	35891	State Aid - Bus Companies	50,750.13	51,400.00	53,400.00	53,400.00
R3589	35892	Section 5311 Rural Transport	43,300.00	50,000.00	60,000.00	60,000.00
R3590	35901	W & M Petroleum	7,780.52	9,280.00	9,280.00	9,280.00
		TOTAL TRANSPORTATION	101,830.65	110,680.00	122,680.00	122,680.00
SOCIAL SERVICES						
R3601	36011	Medical Assistance-SA	(424,573.00)	(656,250.00)	(431,250.00)	(431,250.00)
R3601	36013	Medical Assistance - EI Trans	17,267.00	21,910.00	21,910.00	21,910.00
R3606	36061	Adult Family-Type Homes	0.00	2,600.00	2,600.00	2,600.00
R3609	36091	Family Assistance-SA	6,655.00	5,542.00	8,388.00	8,388.00
R3610	36101	Soc Ser Administration-SA	1,897,659.00	1,701,597.00	1,668,444.00	1,668,444.00
R3610	36103	Medical Assistance - EI Admin	(384.00)	19,657.00	23,159.00	23,159.00
R3619	36191	Child Care-SA	5,645,399.00	5,627,333.00	5,466,825.00	5,466,825.00
R3623	36231	Juvenile Delinquents	308,921.68	406,800.00	393,495.00	393,495.00
R3640	36401	State Aid - Safety Net	1,454,480.00	1,615,676.00	1,660,712.00	1,660,712.00
R3642	36421	Emergency Aid	55,171.00	87,200.00	87,250.00	87,250.00
R3655	36551	Child Care Block Grant-SA	4,094,701.00	4,055,000.00	4,604,339.00	4,604,339.00
R3670	36701	Services for Recipients	4,102,311.00	2,300,000.00	2,581,360.00	2,581,360.00
		TOTAL SOCIAL SERVICES	17,157,607.68	15,187,065.00	16,087,232.00	16,087,232.00
ECONOMIC ASSISTANCE AND OPPORTUNITY						
R3710	37101	Veteran Service-General	12,793.00	12,793.00	12,793.00	12,793.00
R3710	37102	Veterans Service Telephone	1,011.58	1,300.00	1,300.00	1,300.00
R3715	37154	CGP12 Hud River Valley Greenway Grt	0.00	6,573.00	0.00	0.00
R3716	37161	NYS Snow Mobile Program	32,150.64	33,075.00	33,075.00	33,075.00
R3717	37171	AMS12 Ren Cty Farmers' Market Prg	11,612.23	0.00	0.00	0.00
R3772	37721	Snap	250,562.50	250,562.00	253,915.00	253,915.00
R3773	37730	BIP01 Aging - NY Connects	0.00	0.00	0.00	89,242.00
R3773	37731	Community Service	207,736.72	182,875.00	227,474.00	227,474.00
R3773	37732	EISEP	394,776.71	425,929.00	425,929.00	425,929.00
R3775	37751	HEAP - Aging-General	10,000.00	10,000.00	8,000.00	8,000.00
R3775	37752	Hiicap - Aging	13,901.00	13,901.00	13,901.00	13,901.00
R3775	37754	Caregivers Support Training	6,477.00	6,477.00	0.00	0.00
		TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	941,021.38	943,485.00	976,387.00	1,065,629.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CULTURE AND RECREATION							
R3820	38201	Youth Programs-General	153,523.00	113,523.00	153,523.00	153,523.00	153,523.00
TOTAL CULTURE AND RECREATION			153,523.00	113,523.00	153,523.00	153,523.00	153,523.00
HOME AND COMMUNITY SERVICES							
R3910	39101	Natural Heritage Trust Grant	20,000.00	25,000.00	30,000.00	30,000.00	30,000.00
R3910	39111	Emp. St./Streambanks	245,925.00	0.00	0.00	0.00	0.00
R4089	40893	PSC14 Promoting Speciality Crops	0.00	92,308.00	0.00	0.00	0.00
TOTAL HOME AND COMMUNITY SERVICES			265,925.00	117,308.00	30,000.00	30,000.00	30,000.00
TOTAL STATE AID			38,150,599.42	39,690,317.00	39,034,649.00	38,932,299.00	39,178,554.00
FEDERAL AID							
PUBLIC SAFETY							
R4310	43101	DAAF	73,608.30	0.00	0.00	0.00	0.00
R4310	43101	PROAF	4,324.00	2,490.00	0.00	0.00	0.00
R4310	43101	SHFAF	476,844.21	0.00	0.00	0.00	0.00
R4388	43880	EMP15	0.00	0.00	64,987.00	64,987.00	64,987.00
R4388	43880	HAZ16	0.00	0.00	3,917.00	3,917.00	3,917.00
R4388	43880	WMD21	0.00	0.00	243,138.00	243,138.00	243,138.00
R4389	43896		7,012.20	10,000.00	10,000.00	10,000.00	10,000.00
R4389	43903	OVW13	11,474.74	25,889.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			573,263.45	38,379.00	322,042.00	322,042.00	322,042.00
HEALTH							
R4401	44010	EPR15	0.00	19,000.00	0.00	0.00	0.00
R4401	44011	HNP15	0.00	134,346.00	286,400.00	286,400.00	286,400.00
R4489	44891	CDCGR	0.00	4,759.00	0.00	0.00	0.00
R4489	44891	MRC12	1,532.00	0.00	0.00	0.00	0.00
R4489	44891	MRC13	4,000.00	0.00	0.00	0.00	0.00
R4489	44891	MRC14	3,500.00	0.00	0.00	0.00	0.00
R4489	44891	MRC15	0.00	3,500.00	0.00	0.00	0.00
R4489	44891	WMD19	0.00	0.00	23,166.00	23,166.00	23,166.00
R4489	44891	WMD21	0.00	0.00	41,380.00	41,380.00	41,380.00
R4490	44901		889,696.00	400,000.00	100,000.00	100,000.00	100,000.00
TOTAL HEALTH			898,728.00	561,605.00	450,946.00	450,946.00	450,946.00
SOCIAL SERVICES							
R4601	46011		(430,195.00)	(653,750.00)	(428,750.00)	(428,750.00)	(428,750.00)
R4601	46013		17,267.00	21,910.00	21,910.00	21,910.00	21,910.00
R4609	46091		9,938,593.00	9,870,845.00	9,255,182.00	9,255,182.00	9,255,182.00
R4609	46095		7,415.00	10,083.00	24,999.00	24,999.00	24,999.00
R4610	46101		4,182,654.00	3,749,771.00	3,765,472.00	3,765,472.00	3,765,472.00
R4610	46102		171,929.00	0.00	0.00	0.00	0.00
R4610	46103		(384.00)	19,656.00	23,159.00	23,159.00	23,159.00
R4611	46111		1,053,001.00	1,008,305.00	978,296.00	978,296.00	978,296.00
R4615	46151		5,034,415.00	5,322,457.00	4,822,457.00	4,822,457.00	4,822,457.00
R4619	46191		1,751,730.00	2,141,630.00	1,852,003.00	1,852,003.00	1,852,003.00
R4640	46401		184,229.00	89,374.00	37,805.00	37,805.00	37,805.00
R4641	46411		(98,825.00)	(55,000.00)	(46,550.00)	(46,550.00)	(46,550.00)
R4661	46611		135,461.00	150,000.00	140,000.00	140,000.00	140,000.00
R4670	46701		331,913.00	0.00	502,056.00	502,056.00	502,056.00
R4689	46892		130,830.00	130,828.00	130,828.00	130,828.00	130,828.00
TOTAL SOCIAL SERVICES			22,410,033.00	21,806,109.00	21,078,867.00	21,078,867.00	21,078,867.00

GENERAL FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R4772	47720	CMS - HIICAP	17,840.51	21,667.00	18,369.00	18,369.00	18,369.00
R4772	47721	IIIB-Center Services	142,948.00	142,900.00	138,147.00	138,147.00	138,147.00
R4772	47722	Nutrition Aging	268,137.00	267,114.00	266,552.00	266,552.00	266,552.00
R4772	47723	Cash In Lieu of Food	110,170.37	104,000.00	111,749.00	111,749.00	111,749.00
R4772	47724	IIIF-Health & Wellness	7,572.49	8,536.00	8,503.00	8,503.00	8,503.00
R4772	47725	Title V - Senior Employ	38,390.00	18,411.00	18,411.00	18,411.00	18,411.00
R4772	47727	Title VII Ombudsman	11,076.00	11,076.00	0.00	0.00	0.00
R4772	47728	IIIE Family Caregiver Support	52,608.28	63,612.00	61,836.00	61,836.00	61,836.00
R4773	47730	BIP01 Aging - Balancing Incentive Prog	0.00	0.00	0.00	0.00	320,662.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			648,742.65	637,316.00	623,567.00	623,567.00	944,229.00
 CULTURE AND RECREATION							
R4820	48201	Youth Summer Lunch	215,577.00	350,500.00	357,500.00	357,500.00	357,500.00
TOTAL CULTURE AND RECREATION			215,577.00	350,500.00	357,500.00	357,500.00	357,500.00
TOTAL FEDERAL AID			24,746,344.10	23,393,909.00	22,832,922.00	22,832,922.00	23,153,584.00
 INTERFUND TRANSFERS							
R5031	50311	Interfund Transfers-General	999.21	0.00	0.00	0.00	0.00
R5031	50312	Unused Capital	13,674.75	110,000.00	110,000.00	110,000.00	110,000.00
TOTAL INTERFUND TRANSFERS			14,673.96	110,000.00	110,000.00	110,000.00	110,000.00
TOTAL GENERAL FUND			232,863,903.09	237,474,064.00	238,570,948.00	238,435,495.00	238,882,512.00

**GENERAL FUND
APPROPRIATIONS**

A1010 LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

- DISTRICT 1: City of Troy – 6 Legislators
- DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
- DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
- DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
- DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburg and Hoosick – 2 Legislators
- DISTRICT 6: City of Rensselaer – 1 Legislator

PROGRAM OBJECTIVES:

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

MANDATES:

There shall be a County Legislature, which shall be the governing and policy making body of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R2611 26111 Legislative Enforcement Revenue	\$35,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE
Legislative Board**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1010 Legislative Board						
.1	PERSONNEL SERVICE					
1375	Counsel to Legislature		31,514.00	31,514.00	31,514.00	31,514.00
4290	Legislature, Chairman		30,000.00	30,000.00	30,000.00	30,000.00
4291	Vice Chairman, Legislature		25,000.00	25,000.00	25,000.00	25,000.00
4300	Legislature, Majority Leader		25,000.00	25,000.00	25,000.00	25,000.00
4310	Legislature, Minority Leader		25,000.00	25,000.00	25,000.00	25,000.00
4320	Legislator		280,000.00	280,000.00	280,000.00	280,000.00
4370	Legislative Assistant (Maj.)		127,657.00	127,657.00	127,657.00	127,657.00
4380	Legislative Assistant (Min.)		36,198.00	36,549.00	36,549.00	36,549.00
4385	Leg. Enforcement Officer		53,634.00	54,867.00	54,867.00	54,867.00
5630	Personnel Service Savings		(23,114.00)	0.00	0.00	0.00
8060	Temporary Services		6,600.00	6,600.00	6,600.00	6,600.00
8600	Vice Chairman, Finance		25,000.00	25,000.00	25,000.00	25,000.00
TOTAL	PERSONNEL SERVICES	618,728.53	642,489.00	667,187.00	667,187.00	667,187.00
.4	CONTRACTUAL					
04011	Travel (Alt #1)	2,554.72	3,000.00	3,000.00	3,000.00	3,000.00
04300	Telephone	963.54	1,080.00	1,080.00	1,080.00	1,080.00
04420	Maintenance	0.00	40.00	40.00	40.00	40.00
04450	Rental - Equipment/Maintenance	1,976.54	6,000.00	6,000.00	6,000.00	6,000.00
04500	Special Departmental Supplies	3,841.11	3,500.00	3,500.00	3,500.00	3,500.00
04501	Spec Dept Supplies (Alt #1)	162.25	500.00	500.00	500.00	500.00
04540	Publications	2,519.67	2,500.00	2,500.00	2,500.00	2,500.00
04550	Office Supplies	9,742.11	9,800.00	9,800.00	9,800.00	9,800.00
04551	Office Supplies - (Alt #1)	811.67	2,012.00	2,012.00	2,012.00	2,012.00
04800	Contractual Agency	14,690.00	18,500.00	18,500.00	18,500.00	18,500.00
04990	Purchased Services	12,254.75	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	49,516.36	46,932.00	46,932.00	46,932.00	46,932.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	239,124.38	269,576.00	277,657.00	277,657.00	277,657.00
TOTAL	UNDISTRIBUTED EXPENSE	239,124.38	269,576.00	277,657.00	277,657.00	277,657.00
TOTAL	LEGISLATIVE BOARD	907,369.27	958,997.00	991,776.00	991,776.00	991,776.00

A1040 CLERK OF LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states "The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1."

		LEGISLATIVE Clerk of Legislative Board				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1040 Clerk of Legislative Board						
.1	PERSONNEL SERVICE					
1190	Clerk Of Legislature		65,138.00	66,636.00	66,636.00	66,636.00
1960	Deputy Clerk (Legislature)		45,466.00	46,511.00	46,511.00	46,511.00
2660	Dir of Constituent Relations		53,205.00	54,428.00	54,428.00	54,428.00
4321	Legislative Liaison		97,214.00	100,299.00	100,299.00	100,299.00
5630	Personnel Service Savings		(7,456.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	252,451.91	253,567.00	267,874.00	267,874.00	267,874.00
.4	CONTRACTUAL					
04010	Travel	2,348.54	3,000.00	3,000.00	3,000.00	3,000.00
04100	Printing	0.00	72,000.00	8,000.00	8,000.00	8,000.00
04540	Publications	1,091.73	1,200.00	1,200.00	1,200.00	1,200.00
04550	Office Supplies	1,770.49	1,800.00	1,800.00	1,800.00	1,800.00
04990	Purchased Services	1,864.73	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	7,075.49	78,000.00	14,000.00	14,000.00	14,000.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	116,186.91	111,886.00	98,546.00	98,546.00	98,546.00
TOTAL	UNDISTRIBUTED EXPENSE	116,186.91	111,886.00	98,546.00	98,546.00	98,546.00
TOTAL	CLERK OF LEGISLATIVE BOARD	375,714.31	443,453.00	380,420.00	380,420.00	380,420.00
TOTAL	LEGISLATIVE	1,283,083.58	1,402,450.00	1,372,196.00	1,372,196.00	1,372,196.00

A1159 DISTRICT ATTORNEY – PROJECT IMPACT

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/424/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT X in the total amount of \$121,000 for the period of July 1, 2013 through June 30, 2014. Since this grant expired, allocations for 2016 have not been appropriated.

The replacement of this grant is the GIVE grant. At the request of the department, since 2015, this function is being accounted for within the District Attorney’s main budget (A1165) utilizing program code GIVE2.

		JUDICIAL DA - Project Impact				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1159 DA - Project Impact						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	60,924.08	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	31,862.13	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	31,862.13	0.00	0.00	0.00	0.00
TOTAL	DA - PROJECT IMPACT	92,786.21	0.00	0.00	0.00	0.00

A1165 DISTRICT ATTORNEY

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there are a Chief Assistant District Attorney and twelve (12) Assistant District Attorneys. All are full time attorneys with equivalent caseloads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management, evidence management, and acting as liaisons between the office and the various police agencies working in the County. These individuals are also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post-conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staff which manages the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the city and county court calendars, together with maintaining all records with the various local justice courts.

The District Attorney's Office was awarded renewal of the GIVE (Gun Involved Violence Elimination) grant. Said grant funds provide for the salary and fringe benefits for one (1) additional full-time prosecutor and one (1) full-time Special Investigator (Confidential). The primary focus of this grant is to reduce gun-related crime in a targeted area within the County. All task force members will operate as a planning group and work together to develop and implement a strategy for reducing gun-related crime. Monthly task force meetings will be held to collaborate with other GIVE partners in an effort to reduce shootings, homicides and firearm-related violent crime. In an effort to achieve the goal of reducing gun-related crimes, the dedicated GIVE prosecutor will be available to provide legal and/or prosecutorial advice and assistance to law enforcement agencies during the investigatory or pre-arrest stage of a gun-involved investigation and can be available to be present at gun-related crime scenes. In addition to the assistance to law enforcement agencies, the dedicated GIVE prosecutor will provide prosecution services at preliminary hearings, grand jury proceedings, pre-trial hearings, as well as any trials that relate to gun-related crimes. The Special Investigator (Confidential) position, funded under the GIVE grant, will be dedicated to assist in the investigation of gun-related crimes. The Special Investigator will work exclusively with the GIVE prosecutor and law enforcement agencies in an effort to support targeted firearm and violent crime reduction efforts related to gun violence.

The District Attorney's Office was awarded renewal of the Parole Re-Entry grant from the New York State Division of Criminal Justice Services. The Rensselaer County District Attorney is the Chair of the County Re-entry Task Force. The Re-entry Task Force monitors and coordinates services and compliance efforts of high-risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdictions and has become the standard of how such programs should run state-wide. The program has been in effect for several years and has reduced the recidivism rate by a significant percentage while contributing greatly to the reduced jail population in the Rensselaer County Correctional Facility. This grant allows for the salary and partial fringe for one (1) Parole Re-Entry Coordinator. The grant also allows for contractual services with local agencies to provide support services for reintegration, as well as funding for travel, telephone and office supplies. The primary focus of this grant is to help with the reintegration process of parolees returning to Rensselaer County.

The District Attorney's Office applied for and was granted two (2) newly created grant awards from the New York State Division of Criminal Justice Services under the VAWA (Violence Against Women) program. The grant awards the salary for one (1) additional Victim Liaison who will work closely with the victims of crimes and their families, and the attorneys, in order to ensure justice for the victims of domestic violence and sexual assault crimes. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post-conviction orders of protection and restitution and the collection and entry of Integrated Court data. The grant also awards the salary of one (1) additional Assistant District Attorney who will be assigned to prosecute domestic violence and sexual assault cases. This new position will allow for specialization of prosecutorial resources and case management continuity. The VAWA Prosecutor will be responsible for outreach and training with a broad range of community partners including the Rensselaer County Sexual Assault and Response Team, Rensselaer County Sexual Assault Nurse Examiner's Office and local law enforcement agencies. The primary focus of these grants is to work together to provide services to victims of domestic violence and sexual assault in Rensselaer County.

A1165 DISTRICT ATTORNEY (CONTINUED)

PROGRAM OBJECTIVES:

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

PROGRAM STATISTICS:

In 2014, a total of 5,242 cases were opened; 3,986 misdemeanors and 1,256 felonies. As of July 15, 2015, the District Attorney's office has opened a total of 2,965 cases; 2,268 misdemeanors and 697 felonies. The projected number of misdemeanors for 2015 is 4,187, which is 201 more cases than 2014, an increase of five percent (5%), and the number of felony cases opened is estimated to be 1,286, an increase of 30 cases over 2014 or approximately two percent (2%).

MANDATES:

The County is mandated to fund a District Attorney's Office. All grants associated with this office are not considered mandated services.

REVENUE APPLICABLE TO THIS PROGRAM: **\$240,540**

R3030 30301 State Aid – District Attorney	\$ 72,189
R3389 33891 ATP03 DA – Aid to Prosecution	31,650
R3389 33899 GIVE2 State Aid – GIVE Grant	86,701
R3390 33902 RTF06 State Aid – Parole Re-Entry	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/262/15 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program (ATP03) in the amount of \$63,300 for the period of April 1, 2015 through September 30, 2016.

Resolution G/309/15 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Gun Involved Violence Elimination program (GIVE2) in the total amount of \$173,401 for the period of July 1, 2015 through June 30, 2016.

Resolution G/310/15 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a Parole Re-Entry program (RTF06) in the total amount of \$100,000 for the period of July 1, 2015 through June 30, 2016.

Resolution G/38/15 authorized the acceptance of two (2) grant awards from the New York State Division of Criminal Justice Services for the STOP Violence Against Women program (VAW01) in the total amounts of \$35,600 and \$66,750 for the period January 1, 2015 through December 31, 2015. Since this grant expires at the end of 2015, allocations for 2016 have not been appropriated.

Rensselaer County and the United Public Service Employees Union (UPSEU) settled the terms of their agreement for a successor collective bargaining agreement covering the period January 1, 2014 through December 31, 2017. Based upon the provisions of this agreement, all bargaining unit positions are budgeted with a 2.3% increase over 2015 year-end salary levels. Management confidential positions, except for the District Attorney, have also been budgeted with a 2.3% salary increase over 2015 year-end levels. The department would like to upgrade a current Case Tracking Clerk I (grade 6) to a Case Tracking Clerk II (grade 9). The Case Tracking II position is more involved than the Case Tracking I position. It requires creating and maintaining all case files in the District Attorney's office. Work is performed with general supervision allowing for independent judgment in the routine tracking of cases in the CaseTraQ System. At the December 18, 2014 Civil Service Commission meeting, the position of First Assistant District Attorney was reclassified to the position of Chief Assistant District Attorney (ADA). The Chief ADA must have several years of experience as a prosecutor, as they are expected to prosecute the most serious cases in the County. They are also expected to perform administrative and management duties. The Chief ADA stands in when the District Attorney is unreachable. The District Attorney's 2016 budget request for the Chief ADA is for approximately \$2,900 above the contractual increase.

Contractual funding is provided based upon historical analysis, anticipated need and the department's request.

JUDICIAL
District Attorney

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1165 District Attorney						
.1	PERSONNEL SERVICE					
0075	Administrative Aide to DA		40,000.00	40,920.00	40,920.00	40,920.00
0200	Assistant District Attorney		621,921.00	619,018.00	619,018.00	619,018.00
0930	Case Tracking Clerk I		67,741.00	34,403.00	34,403.00	34,403.00
0940	Case Tracking Clerk II		0.00	38,599.00	38,599.00	38,599.00
0950	Case Tracking Clerk III		35,368.00	36,181.00	36,181.00	36,181.00
1095	Chief Asst - District Attorney		90,000.00	95,000.00	95,000.00	95,000.00
1670	Conf Asst To District Attorney		78,000.00	79,794.00	79,794.00	79,794.00
2150	District Attorney		152,500.00	152,500.00	152,500.00	152,500.00
5630	Personnel Service Savings		(17,860.00)	0.00	0.00	0.00
5650	On Call Stipend		3,600.00	2,700.00	2,700.00	2,700.00
7880	Secretary To District Attorney		57,523.00	58,846.00	58,846.00	58,846.00
8880	Transfers Out		(29,500.00)	(29,500.00)	(29,500.00)	(29,500.00)
9750	Special Investigator (Confid)		128,232.00	112,075.00	112,075.00	112,075.00
TOTAL	PERSONNEL SERVICES	1,201,102.77	1,227,525.00	1,240,536.00	1,240,536.00	1,240,536.00
.2	EQUIPMENT					
02100	Furniture	3,509.00	2,500.00	2,100.00	2,100.00	2,100.00
TOTAL	EQUIPMENT	3,509.00	2,500.00	2,100.00	2,100.00	2,100.00
.4	CONTRACTUAL					
04010	Travel	5,986.72	9,000.00	9,000.00	9,000.00	9,000.00
04300	Telephone	13,960.11	10,830.00	9,755.00	9,755.00	9,755.00
04450	Rental - Equipment/Maintenance	7,463.67	8,300.00	8,400.00	8,400.00	8,400.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	500.00
04520	Dues	750.00	1,875.00	1,875.00	1,875.00	1,875.00
04540	Publications	20,063.98	20,000.00	18,000.00	18,000.00	18,000.00
04550	Office Supplies	9,861.31	10,000.00	10,000.00	10,000.00	10,000.00
04560	Training	0.00	0.00	2,000.00	2,000.00	2,000.00
04700	Program Expenditures	40,561.24	16,125.00	20,000.00	20,000.00	20,000.00
04900	Professional Services	126.88	200.00	200.00	200.00	200.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	500.00
04930	Transcripts	80,102.45	45,000.00	60,000.00	60,000.00	60,000.00
04990	Purchased Services	17,301.68	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	196,178.04	122,330.00	140,230.00	140,230.00	140,230.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	399,867.97	497,502.00	563,322.00	563,322.00	563,322.00
TOTAL	UNDISTRIBUTED EXPENSE	399,867.97	497,502.00	563,322.00	563,322.00	563,322.00
TOTAL	DISTRICT ATTORNEY	1,800,657.78	1,849,857.00	1,946,188.00	1,946,188.00	1,946,188.00

**JUDICIAL
District Attorney**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1165 ATP01 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	10,862.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	919.64	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	919.64	0.00	0.00	0.00	0.00
TOTAL	ATP01 DA - AID TO PROSECUTION	11,781.64	0.00	0.00	0.00	0.00
A1165 ATP02 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		11,419.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	31,650.00	11,419.00	0.00	0.00	0.00
TOTAL	ATP02 DA - AID TO PROSECUTION	31,650.00	11,419.00	0.00	0.00	0.00
A1165 ATP03 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		31,650.00	31,650.00	31,650.00	31,650.00
TOTAL	PERSONNEL SERVICES	0.00	31,650.00	31,650.00	31,650.00	31,650.00
TOTAL	ATP03 DA - AID TO PROSECUTION	0.00	31,650.00	31,650.00	31,650.00	31,650.00
A1165 GIVE1 DA - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		40,000.00	0.00	0.00	0.00
5650	On Call Stipend		450.00	0.00	0.00	0.00
9750	Special Investigator (Confid)		29,015.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	64,146.96	69,465.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	1,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	25,148.26	26,144.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	25,148.26	26,144.00	0.00	0.00	0.00
TOTAL	GIVE1 DA - GUN INVOLVED VIOLENCE ELIMINATION	89,295.22	96,609.00	0.00	0.00	0.00

**JUDICIAL
District Attorney**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1165 GIVE2 DA - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		40,600.00	40,600.00	40,600.00	40,600.00
5650	On Call Stipend		450.00	450.00	450.00	450.00
9750	Special Investigator (Confid)		26,575.00	26,575.00	26,575.00	26,575.00
TOTAL	PERSONNEL SERVICES	0.00	67,625.00	67,625.00	67,625.00	67,625.00
.4	CONTRACTUAL					
04010	Travel	0.00	750.00	750.00	750.00	750.00
TOTAL	CONTRACTUAL	0.00	750.00	750.00	750.00	750.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	18,325.00	18,326.00	18,326.00	18,326.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	18,325.00	18,326.00	18,326.00	18,326.00
TOTAL	GIVE2 DA - GUN INVOLVED VIOLENCE ELIMINATION	0.00	86,700.00	86,701.00	86,701.00	86,701.00

A1165 RTF04 DA - Parole Reentry

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	26,868.55	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	742.78	0.00	0.00	0.00	0.00
04300	Telephone	303.81	0.00	0.00	0.00	0.00
04800	Contractual Agency	17,001.76	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	18,048.35	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	10,747.42	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	10,747.42	0.00	0.00	0.00	0.00
TOTAL	RTF04 DA - PAROLE REENTRY	55,664.32	0.00	0.00	0.00	0.00

A1165 RTF05 DA - Parole Reentry

.1	PERSONNEL SERVICE					
6400	Reentry Coordinator		27,766.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	28,318.39	27,766.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	297.14	1,702.00	0.00	0.00	0.00
04300	Telephone	123.45	300.00	0.00	0.00	0.00
04800	Contractual Agency	10,538.45	28,031.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	10,959.04	30,033.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	11,327.35	2,208.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	11,327.35	2,208.00	0.00	0.00	0.00
TOTAL	RTF05 DA - PAROLE REENTRY	50,604.78	60,007.00	0.00	0.00	0.00

**JUDICIAL
District Attorney**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1165 RTF06 DA - Parole Reentry						
.1	PERSONNEL SERVICE					
6400	Reentry Coordinator		27,947.00	27,947.00	27,947.00	27,947.00
TOTAL	PERSONNEL SERVICES	0.00	27,947.00	27,947.00	27,947.00	27,947.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	500.00	500.00	500.00
04300	Telephone	0.00	315.00	315.00	315.00	315.00
04550	Office Supplies	0.00	125.00	125.00	125.00	125.00
04800	Contractual Agency	0.00	18,750.00	18,750.00	18,750.00	18,750.00
TOTAL	CONTRACTUAL	0.00	19,690.00	19,690.00	19,690.00	19,690.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	2,363.00	2,363.00	2,363.00	2,363.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	2,363.00	2,363.00	2,363.00	2,363.00
TOTAL	RTF06 DA - PAROLE REENTRY	0.00	50,000.00	50,000.00	50,000.00	50,000.00

A1165 VAW01 DA - Violence Against Women Grant

.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		66,750.00	68,285.00	0.00	0.00
8562	Victim Liaison		35,600.00	36,181.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	102,350.00	104,466.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	40,000.00	40,000.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	40,000.00	40,000.00	0.00	0.00
TOTAL	VAW01 DA - VIOLENCE AGAINST WOMEN GRANT	0.00	142,350.00	144,466.00	0.00	0.00

A1168 DISTRICT ATTORNEY – VICTIMS ASSISTANCE PROGRAM

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney’s Office continues to receive funding from the New York State Office of Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney’s Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director, and two (2) Victim Liaisons (Town and City/County). The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses.

PROGRAM OBJECTIVES:

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to counseling services, emergency housing, money and transportation.

PROGRAM STATISTICS:

2015 Statistics:

- 55 victims provided with compensation claims information per month;
- 55 new cases opened per month;
- 115 victim provided with information and referrals per month; and
- 120 follow-up contacts per month.

REVENUE APPLICABLE TO THIS PROGRAM:

R3031 30311 OVS02 DA – Office of Victim Services \$148,390

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Resolution G/413/15 authorized the acceptance of second year funding from the New York State Office of Crime Victim Services for the Victims Assistance Program in the amount of \$197,853 for the period of October 1, 2015 through September 30, 2016.

A position upgrade, from grade 11 to grade 12, is being requested because the Town Court Victim Liaison essentially performs the same job duties as a Victim Liaison, which is a grade 12, only in different areas of the County. The minimum qualifications, as well as knowledge, skills and abilities required are exactly the same for both positions. The salary of the Victim Assistance Program Director is funded with the 2.3% contractual increase over the year-end 2015 level. An on-call stipend has been requested for the Victim Assistance Program Director. The department would like to upgrade a current Victim Liaison (grade 12) to a Victim Liaison II. The work involves providing services to victims of crime in the City of Troy, City of Rensselaer and the rest of Rensselaer County. The work is performed with limited supervision, allowing for independent judgment in the routine daily operation. This position will act as the unit supervisor in the absence of the director and will train new and current employees.

Contractual funding for the program has been approved through September 30, 2016, and is based upon the grant award.

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1168 DA - Victims Assistance Program						
.1	PERSONNEL SERVICE					
8095	Town Court Victim Liaison		30,164.00	0.00	0.00	0.00
8547	Victim Assistance Program Dir		48,278.00	0.00	0.00	0.00
8562	Victim Liaison		33,130.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	127,069.46	111,572.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	10.08	2,922.00	0.00	0.00	0.00
04300	Telephone	1,513.55	2,250.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	3,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,523.63	8,672.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	44,310.81	38,910.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	44,310.81	38,910.00	0.00	0.00	0.00
TOTAL	DA - VICTIMS ASSISTANCE PROGRAM	172,903.90	159,154.00	0.00	0.00	0.00

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1168 OVS02 DA - Victims Assistance Program						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		0.00	675.00	675.00	675.00
8095	Town Court Victim Liaison		0.00	31,924.00	31,924.00	31,924.00
8547	Victim Assistance Program Dir		0.00	49,389.00	49,389.00	49,389.00
8566	Victim Liason II		0.00	37,912.00	37,912.00	37,912.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	119,900.00	119,900.00	119,900.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	4,058.00	4,058.00	4,058.00
04300	Telephone	0.00	0.00	1,500.00	1,500.00	1,500.00
04450	Rental - Equipment/Maintenance	0.00	0.00	513.00	513.00	513.00
04480	Maintenance In Lieu of Rent	0.00	0.00	10,443.00	10,443.00	10,443.00
04500	Special Departmental Supplies	0.00	0.00	2,625.00	2,625.00	2,625.00
04540	Publications	0.00	0.00	750.00	750.00	750.00
04550	Office Supplies	0.00	0.00	560.00	560.00	560.00
04980	Computer Services	0.00	0.00	2,853.00	2,853.00	2,853.00
04990	Purchased Services	0.00	0.00	699.00	699.00	699.00
TOTAL	CONTRACTUAL	0.00	0.00	24,001.00	24,001.00	24,001.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	47,961.00	47,961.00	47,961.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	47,961.00	47,961.00	47,961.00
TOTAL	OVS02 DA - VICTIMS ASSISTANCE PROGRAM	0.00	0.00	191,862.00	191,862.00	191,862.00

A1170 PUBLIC DEFENDER

DEPARTMENTAL FUNCTIONS:

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

MANDATES:

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12651 Public Defender Fees	\$12,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$184,719.74 was budgeted for separately within the following programs codes: CFA11, CFA12 and CFA13.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23. Resolution G/299/15 authorized the extension of this grant to May 31, 2016. Remaining funds are budgeted within program code ILS24. If any monies remain at the end of 2015, they may be brought forward into 2016 by legislative resolutions.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS31, ILS32 and ILS33.

Resolution G/438/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS41, ILS42 and ILS43.

Personnel Services is funded at a level consistent with the provisions of the 2014-2017 UPSEU collective bargaining agreement, which provides for a 2.3% salary increase. These provisions have been extended to management confidential employees. The department has requested a position upgrade, from grade 7 to grade 8, for the two Secretary to Assistant Public Defenders. Over the course of the past year and a half, the implementation of the Counsel at First Appearance grant as well as other OILS grants has increased the work load for all members of the Public Defender's secretarial staff. Due to the proposed retirement, in November 2015, of a secretary, there are sufficient funds within these line items to cover the proposed upgrades to these positions. Any new employee hired for the impending vacancy will be hired at the reduced (15% less) union level, which will also help offset the upgrades.

Contractual codes are budgeted to meet anticipated needs.

**JUDICIAL
Public Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1170 Public Defender						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		362,704.00	370,561.00	370,559.00	370,559.00
1810	Conf Asst To Public Defender		25,397.00	25,226.00	25,515.00	25,515.00
6140	Public Defender		102,062.00	104,409.00	104,409.00	104,409.00
6970	Sec To Asst Public Defender		73,267.00	68,930.00	68,930.00	68,930.00
6990	Secretary To Public Defender		46,296.00	47,361.00	47,361.00	47,361.00
7335	Special Investigator (PT)		22,203.00	22,714.00	22,714.00	22,714.00
TOTAL	PERSONNEL SERVICES	610,194.75	631,929.00	639,201.00	639,488.00	639,488.00
.2	EQUIPMENT					
02100	Furniture	89.99	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	89.99	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	0.00	50.00	50.00	50.00	50.00
04300	Telephone	536.01	2,000.00	2,000.00	1,000.00	1,000.00
04420	Maintenance	1,736.90	2,000.00	2,000.00	2,000.00	2,000.00
04450	Rental - Equipment/Maintenance	192.00	250.00	250.00	250.00	250.00
04500	Special Departmental Supplies	211.69	250.00	250.00	250.00	250.00
04520	Dues	483.00	250.00	500.00	500.00	500.00
04540	Publications	4,464.52	4,500.00	4,500.00	4,500.00	4,500.00
04550	Office Supplies	3,788.23	4,500.00	4,500.00	4,500.00	4,500.00
04560	Training	1,763.72	3,000.00	3,000.00	3,000.00	3,000.00
04900	Professional Services	35,891.50	40,000.00	40,000.00	40,000.00	40,000.00
04902	Expert Testimony	8,959.18	10,000.00	10,000.00	10,000.00	10,000.00
04904	Trial Exhibits	458.10	500.00	500.00	500.00	500.00
04930	Transcripts	5,151.10	12,000.00	12,000.00	12,000.00	12,000.00
04990	Purchased Services	11,010.32	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	74,646.27	79,300.00	79,550.00	78,550.00	78,550.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	303,013.09	306,721.00	325,897.00	325,897.00	325,897.00
TOTAL	UNDISTRIBUTED EXPENSE	303,013.09	306,721.00	325,897.00	325,897.00	325,897.00
TOTAL	PUBLIC DEFENDER	987,944.10	1,017,950.00	1,044,648.00	1,043,935.00	1,043,935.00

A1170 CFA11 PD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	10,302.95	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	788.18	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	788.18	0.00	0.00	0.00	0.00
TOTAL	CFA11 PD - COUNSEL AT FIRST APPEARANCE	11,091.13	0.00	0.00	0.00	0.00

**JUDICIAL
Public Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1170 CFA12 PD - Counsel At First Appearance						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		9,288.00	0.00	0.00	0.00
6890	Salary Adjustments		35,004.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	51,547.56	44,292.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	0.00	13,833.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	17,333.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	3,943.39	3,388.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	3,943.39	3,388.00	0.00	0.00	0.00
TOTAL	CFA12 PD - COUNSEL AT FIRST APPEARANCE	55,490.95	66,013.00	0.00	0.00	0.00

A1170 CFA13 PD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		12,740.00	9,100.00	9,100.00	9,100.00
6890	Salary Adjustments		43,166.00	30,834.00	30,834.00	30,834.00
TOTAL	PERSONNEL SERVICES	0.00	55,906.00	39,934.00	39,934.00	39,934.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	0.00	13,833.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	17,333.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	4,277.00	3,054.00	3,054.00	3,054.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	4,277.00	3,054.00	3,054.00	3,054.00
TOTAL	CFA13 PD - COUNSEL AT FIRST APPEARANCE	0.00	78,516.00	42,988.00	42,988.00	42,988.00

**JUDICIAL
Public Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1170 ILS22 PD - Indigent Legal Services						
.4	CONTRACTUAL					
04560	Training	262.44	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	262.44	0.00	0.00	0.00	0.00
TOTAL	ILS22 PD - INDIGENT LEGAL SERVICES	262.44	0.00	0.00	0.00	0.00
A1170 ILS23 PD - Indigent Legal Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,353.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,353.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	479.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	229.00	0.00	0.00	0.00
04560	Training	0.00	2,500.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	5,708.00	0.00	0.00	0.00
TOTAL	ILS23 PD - INDIGENT LEGAL SERVICES	0.00	8,061.00	0.00	0.00	0.00
A1170 ILS24 PD - Indigent Legal Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	5,390.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	5,390.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	1,437.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	533.00	0.00	0.00	0.00
04560	Training	0.00	7,237.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	7,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	16,707.00	0.00	0.00	0.00
TOTAL	ILS24 PD - INDIGENT LEGAL SERVICES	0.00	22,097.00	0.00	0.00	0.00

**JUDICIAL
Public Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1170 ILS32 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
8060	Temporary Services		5,510.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	1,990.00	5,510.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	26,500.00	0.00	0.00	0.00
02400	Other Equipment	0.00	29,638.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	56,138.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,469.41	7,530.00	0.00	0.00	0.00
04300	Telephone	0.00	4,800.00	0.00	0.00	0.00
04500	Special Departmental Supplies	34.87	965.00	0.00	0.00	0.00
04540	Publications	0.00	2,500.00	0.00	0.00	0.00
04560	Training	0.00	2,186.00	0.00	0.00	0.00
04900	Professional Services	6,308.91	41.00	0.00	0.00	0.00
04902	Expert Testimony	27,411.74	88.00	0.00	0.00	0.00
04904	Trial Exhibits	82.20	1,882.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	36,307.13	19,992.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	154.66	1,960.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	154.66	1,960.00	0.00	0.00	0.00
TOTAL	ILS32 PD - INDIGENT LEGAL SERVICES	38,451.79	83,600.00	0.00	0.00	0.00

A1170 ILS33 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
8060	Temporary Services		20,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	20,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	8,250.00	0.00	0.00	0.00
02400	Other Equipment	0.00	15,310.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	23,560.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	1,250.00	0.00	0.00	0.00
04560	Training	0.00	2,579.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,829.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	1,771.00	1,266.00	1,266.00	1,266.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	1,771.00	1,266.00	1,266.00	1,266.00
TOTAL	ILS33 PD - INDIGENT LEGAL SERVICES	0.00	54,160.00	1,266.00	1,266.00	1,266.00

**JUDICIAL
Public Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1170 ILS42 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		45,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	45,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	18,000.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	18,000.00	0.00	0.00	0.00
TOTAL	ILS42 PD - INDIGENT LEGAL SERVICES	0.00	63,000.00	0.00	0.00	0.00
A1170 ILS43 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		0.00	46,360.00	46,360.00	46,360.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	46,360.00	46,360.00	46,360.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	18,544.00	18,544.00	18,544.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	18,544.00	18,544.00	18,544.00
TOTAL	ILS43 PD - INDIGENT LEGAL SERVICES	0.00	0.00	64,904.00	64,904.00	64,904.00
A1170 UQI13 PD - Upstate Quality Improvement & Caseload Reduction Grant						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		0.00	0.00	0.00	34,000.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	34,000.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	0.00	0.00	500.00
02400	Other Equipment	0.00	0.00	0.00	0.00	750.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	0.00	1,250.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	0.00	0.00	0.00	0.00	3,000.00
04900	Professional Services	0.00	0.00	0.00	0.00	527.00
04902	Expert Testimony	0.00	0.00	0.00	0.00	1,000.00
04980	Computer Services	0.00	0.00	0.00	0.00	4,250.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	0.00	8,777.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	0.00	13,500.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	0.00	13,500.00
TOTAL	UQI13 PD - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	0.00	0.00	0.00	57,527.00

A1171 PUBLIC DEFENDER – AID TO DEFENSE PROGRAM

PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program \$15,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded with a 2.3% increase over the year-end 2015 level.

		JUDICIAL PD - Aid to Defense Program				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1171 PD - Aid to Defense Program						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		50,222.00	51,790.00	51,788.00	51,788.00
TOTAL	PERSONNEL SERVICES	49,480.11	50,222.00	51,790.00	51,788.00	51,788.00
.4	CONTRACTUAL					
04990	Purchased Services	675.46	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	675.46	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	27,877.16	30,085.00	30,818.00	30,818.00	30,818.00
TOTAL	UNDISTRIBUTED EXPENSE	27,877.16	30,085.00	30,818.00	30,818.00	30,818.00
TOTAL	PD - AID TO DEFENSE PROGRAM	78,032.73	80,307.00	82,608.00	82,606.00	82,606.00

A1172 PUBLIC DEFENDER – FAMILY COURT

DEPARTMENTAL FUNCTIONS:

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23. Resolution G/299/15 authorized the extension of this grant to May 31, 2016. Remaining funds are budgeted within program code ILS24.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS31, ILS32 and ILS33.

The department has requested a position upgrade, from grade 7 to grade 8, for the Secretary to Assistant Public Defender. Over the course of the past year and a half, the implementation of the Counsel at First Appearance grant as well as other OILS grants has increased the work load for all members of the Public Defender’s secretarial staff. The provisions of the 2014-2017 UPSEU collective bargaining agreement have been extended to the two Assistant Public Defenders. Their salaries have been increased by 2.3% over 2015 year-end levels.

Contractual expense allocations reflect projected requirements.

**JUDICIAL
PD - Family Court**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1172 PD - Family Court						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		92,783.00	95,595.00	95,593.00	95,593.00
6970	Sec To Asst Public Defender		20,710.00	21,901.00	21,901.00	21,901.00
TOTAL	PERSONNEL SERVICES	121,744.36	113,493.00	117,496.00	117,494.00	117,494.00
.4	CONTRACTUAL					
04300	Telephone	1,167.15	1,200.00	1,200.00	1,200.00	1,200.00
04420	Maintenance	0.00	500.00	500.00	500.00	500.00
04450	Rental - Equipment/Maintenance	168.00	250.00	250.00	250.00	250.00
04550	Office Supplies	324.78	400.00	400.00	400.00	400.00
04990	Purchased Services	1,853.82	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,513.75	2,350.00	2,350.00	2,350.00	2,350.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	65,787.13	75,191.00	94,288.00	94,288.00	94,288.00
TOTAL	UNDISTRIBUTED EXPENSE	65,787.13	75,191.00	94,288.00	94,288.00	94,288.00
TOTAL	PD - FAMILY COURT	191,045.24	191,034.00	214,134.00	214,132.00	214,132.00

**JUDICIAL
PD - Family Court**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1172 ILS22 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	15,162.25	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,159.92	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,159.92	0.00	0.00	0.00	0.00
TOTAL	ILS22 PD - INDIGENT LEGAL SERVICES	16,322.17	0.00	0.00	0.00	0.00

A1172 ILS23 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		15,752.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		6,499.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	21,952.92	22,251.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,679.40	7,314.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,679.40	7,314.00	0.00	0.00	0.00
TOTAL	ILS23 PD - INDIGENT LEGAL SERVICES	23,632.32	29,565.00	0.00	0.00	0.00

A1172 ILS24 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		35,759.00	25,542.00	25,542.00	25,542.00
6970	Sec To Asst Public Defender		7,564.00	5,403.00	5,403.00	5,403.00
TOTAL	PERSONNEL SERVICES	0.00	43,323.00	30,945.00	30,945.00	30,945.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	3,589.00	2,563.00	2,563.00	2,563.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	3,589.00	2,563.00	2,563.00	2,563.00
TOTAL	ILS24 PD - INDIGENT LEGAL SERVICES	0.00	46,912.00	33,508.00	33,508.00	33,508.00

A1172 ILS32 PD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		2,215.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		27.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	75.40	2,242.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	8,573.02	1,265.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	8,573.02	1,265.00	0.00	0.00	0.00
TOTAL	ILS32 PD - INDIGENT LEGAL SERVICES	8,648.42	3,507.00	0.00	0.00	0.00

PD - Family Court

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1172 ILS33 PD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		832.00	593.00	593.00	593.00
6970	Sec To Asst Public Defender		720.00	515.00	515.00	515.00
TOTAL	PERSONNEL SERVICES	0.00	1,552.00	1,108.00	1,108.00	1,108.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	2,768.00	1,977.00	1,977.00	1,977.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	2,768.00	1,977.00	1,977.00	1,977.00
TOTAL	ILS33 PD - INDIGENT LEGAL SERVICES	0.00	4,320.00	3,085.00	3,085.00	3,085.00

A1174 CONFLICT DEFENDER

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

MANDATES:

This department was created to address the mandate of representing indigent defendants and reduce the escalating costs associated with the Public Administrator and 18-B Counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$184,719.74 was budgeted for separately within the following programs codes: CFA11, CFA12 and CFA13.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of \$272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23. Resolution G/299/15 authorized the extension of this grant to May 31, 2016. Remaining funds are budgeted within program code ILS24.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 was budgeted for separately within the following program codes: ILS31, ILS32 and ILS33.

Resolution G/438/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of \$272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each \$90,691 will be budgeted for separately within the following program codes: ILS41, ILS42 and ILS43.

Personnel Services line items, except for the Conflict Defender, reflect the 2.3% salary increase over the 2015 levels as provided by the UPSEU collective bargaining agreement, which has been extended to management confidential employees. The Conflict Defender has requested an increase of approximately \$2,500 more than the contract raise. This increase is being approved to correct a salary disparity between the Conflict Defender and the highest paid Assistant Conflict Defenders. The Conflict Defender does assume the extra duties of being the Department Head.

Contractual expenses are funded to meet anticipated requirements for 2016.

**JUDICIAL
Conflict Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1174 Conflict Defender						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		161,727.00	165,446.00	165,446.00	165,446.00
1635	Conflict Defender		56,307.00	60,102.00	60,100.00	60,100.00
6745	Secretary To Conflict Defender		20,516.00	20,988.00	20,988.00	20,988.00
TOTAL	PERSONNEL SERVICES	237,171.96	238,550.00	246,536.00	246,534.00	246,534.00
.2	EQUIPMENT					
02200	Office Equipment	289.42	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	289.42	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	995.68	175.00	175.00	175.00	175.00
04300	Telephone	1,398.39	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	1,548.00	1,600.00	1,600.00	1,600.00	1,600.00
04480	Maintenance In Lieu of Rent	14,920.00	8,971.00	0.00	0.00	0.00
04540	Publications	2,113.26	1,750.00	1,750.00	2,250.00	2,250.00
04550	Office Supplies	676.44	1,000.00	500.00	1,000.00	1,000.00
04900	Professional Services	3,784.29	4,500.00	5,000.00	5,000.00	5,000.00
04902	Expert Testimony	0.00	1,000.00	1,000.00	1,000.00	1,000.00
04930	Transcripts	0.00	1,500.00	1,500.00	1,500.00	1,500.00
04990	Purchased Services	4,147.95	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	29,584.01	20,496.00	11,525.00	12,525.00	12,525.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	87,217.96	103,127.00	126,334.00	126,334.00	126,334.00
TOTAL	UNDISTRIBUTED EXPENSE	87,217.96	103,127.00	126,334.00	126,334.00	126,334.00
TOTAL	CONFLICT DEFENDER	354,263.35	362,173.00	384,395.00	385,393.00	385,393.00

A1174 CFA11 CD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	7,183.65	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	549.55	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	549.55	0.00	0.00	0.00	0.00
TOTAL	CFA11 CD - COUNSEL AT FIRST APPEARANCE	7,733.20	0.00	0.00	0.00	0.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1174 CFA12 CD - Counsel At First Appearance						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		9,288.00	0.00	0.00	0.00
6890	Salary Adjustments		12,286.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	26,465.12	21,574.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	997.00	3.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	997.00	3.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	2,461.52	1,257.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,461.52	3,257.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,024.58	1,650.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,024.58	1,650.00	0.00	0.00	0.00
TOTAL	CFA12 CD - COUNSEL AT FIRST APPEARANCE	31,948.22	26,484.00	0.00	0.00	0.00

A1174 CFA13 CD - Counsel At First Appearance

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		12,740.00	9,100.00	9,100.00	9,100.00
6890	Salary Adjustments		15,283.00	10,917.00	10,917.00	10,917.00
TOTAL	PERSONNEL SERVICES	0.00	28,023.00	20,017.00	20,017.00	20,017.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	0.00	0.00	0.00
04300	Telephone	0.00	500.00	0.00	0.00	0.00
04900	Professional Services	0.00	2,500.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,500.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	2,144.00	1,531.00	1,531.00	1,531.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	2,144.00	1,531.00	1,531.00	1,531.00
TOTAL	CFA13 CD - COUNSEL AT FIRST APPEARANCE	0.00	35,667.00	21,548.00	21,548.00	21,548.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1174 ILS22 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	8,661.88	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04900	Professional Services	1,650.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,650.00	0.00	0.00	0.00	0.00
TOTAL	ILS22 CD - INDIGENT LEGAL SERVICES	10,311.88	0.00	0.00	0.00	0.00
A1174 ILS23 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		9,225.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	12,614.40	9,225.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04900	Professional Services	0.00	555.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	555.00	0.00	0.00	0.00
TOTAL	ILS23 CD - INDIGENT LEGAL SERVICES	12,614.40	9,780.00	0.00	0.00	0.00
A1174 ILS24 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		10,159.00	7,256.00	7,256.00	7,256.00
TOTAL	PERSONNEL SERVICES	0.00	10,159.00	7,256.00	7,256.00	7,256.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	8.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	8.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	0.00	300.00	0.00	0.00	0.00
04900	Professional Services	0.00	2,060.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	2,360.00	0.00	0.00	0.00
TOTAL	ILS24 CD - INDIGENT LEGAL SERVICES	0.00	12,527.00	7,256.00	7,256.00	7,256.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1174 ILS32 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		18,199.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	18,199.00	0.00	0.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	129.00	6,168.00	0.00	0.00	0.00
02400	Other Equipment	1,366.00	134.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,495.00	6,302.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	300.00	2,200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	300.00	2,200.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	5,675.61	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	5,675.61	0.00	0.00	0.00	0.00
TOTAL	ILS32 CD - INDIGENT LEGAL SERVICES	7,470.61	26,701.00	0.00	0.00	0.00

A1174 ILS33 CD - Indigent Legal Services

.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		11,307.00	8,076.00	8,076.00	8,076.00
TOTAL	PERSONNEL SERVICES	0.00	11,307.00	8,076.00	8,076.00	8,076.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	672.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	672.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	1,250.00	0.00	0.00	0.00
04900	Professional Services	0.00	555.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	1,805.00	0.00	0.00	0.00
TOTAL	ILS33 CD - INDIGENT LEGAL SERVICES	0.00	13,784.00	8,076.00	8,076.00	8,076.00

**JUDICIAL
Conflict Defender**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1174 ILS42 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		25,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	25,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	2,691.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	2,691.00	0.00	0.00	0.00
TOTAL	ILS42 CD - INDIGENT LEGAL SERVICES	0.00	27,691.00	0.00	0.00	0.00
A1174 ILS43 CD - Indigent Legal Services						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		0.00	25,756.00	25,756.00	25,756.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	25,756.00	25,756.00	25,756.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	31.00	31.00	31.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	31.00	31.00	31.00
TOTAL	ILS43 CD - INDIGENT LEGAL SERVICES	0.00	0.00	25,787.00	25,787.00	25,787.00
A1174 UQI13 CD - Upstate Quality Improvement & Caseload Reduction Grant						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		0.00	0.00	0.00	26,250.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	26,250.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	0.00	250.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	0.00	250.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	0.00	0.00	0.00	0.00	2,000.00
04900	Professional Services	0.00	0.00	0.00	0.00	1,000.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	0.00	3,000.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	0.00	10,500.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	0.00	10,500.00
TOTAL	UQI13 CD - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	0.00	0.00	0.00	40,000.00

A1175 PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS:

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of \$75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

MANDATES:

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

REVENUE APPLICABLE TO THIS PROGRAM: **\$208,418**

R3025 30250 CFA13 Indigent Legal Services	\$ 64,536
R3025 30250 ILS24 Indigent Legal Services	40,764
R3025 30250 ILS33 Indigent Legal Services	12,427
R3025 30250 ILS43 Indigent Legal Services	90,691

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services program. Under this new process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five percent (75%) of the base year was received in March 2012 for 2011, fifty percent (50%) of the base year was received in March 2013 for 2012, and twenty-five percent (25%) of the base year was received in March 2014 for 2013. In 2014, there was no longer State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel were included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Family Court Counsels have been budgeted with a 2.3% increase over 2015 year-end levels.

**JUDICIAL
Public Administrator**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1175 Public Administrator						
.1	PERSONNEL SERVICE					
7345	Special Appellate Counsel		53,511.00	48,000.00	48,000.00	48,000.00
7365	Special Family Court Counsel		45,452.00	46,498.00	46,498.00	46,498.00
TOTAL	PERSONNEL SERVICES	88,108.33	98,963.00	94,498.00	94,498.00	94,498.00
.4	CONTRACTUAL					
04907	Special Counsel	471,236.25	439,296.00	450,000.00	450,000.00	450,000.00
TOTAL	CONTRACTUAL	471,236.25	439,296.00	450,000.00	450,000.00	450,000.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	28,082.58	29,514.00	29,236.00	29,236.00	29,236.00
TOTAL	UNDISTRIBUTED EXPENSE	28,082.58	29,514.00	29,236.00	29,236.00	29,236.00
TOTAL	PUBLIC ADMINISTRATOR	587,427.16	567,773.00	573,734.00	573,734.00	573,734.00

A1180 JUSTICES & CONSTABLES

DEPARTMENTAL FUNCTIONS:

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by the New York State Comptroller's Office. The County is billed quarterly by the State.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

		JUDICIAL Justices & Constables				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1180 Justices & Constables						
.4	CONTRACTUAL					
04700	Program Expenditures	4,760.00	4,500.00	4,500.00	4,800.00	4,800.00
TOTAL	CONTRACTUAL	4,760.00	4,500.00	4,500.00	4,800.00	4,800.00
TOTAL	JUSTICES & CONSTABLES	4,760.00	4,500.00	4,500.00	4,800.00	4,800.00

A1185 MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS:

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

PROGRAM OBJECTIVES:

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

PROGRAM STATISTICS:

In 2014, the Medical Examiner performed 72 full autopsies (including toxicology) and 26 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. A total of 1,343 calls were taken by the Medical Examiner's office.

MANDATES:

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. The salary of the Medical Examiner remains unchanged.

Contractual appropriations include funding which would allow the department to contract with a replacement medical examiner, on an as needed basis, in the absence (due to illness, vacation, etc.) of the County's Medical Examiner.

The 2016 budget for the Medical Examiner program continues to reflect the loss of Public Health State Aid Article 6 funding.

**JUDICIAL
Medical Examiner**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1185 Medical Examiner						
.1	PERSONNEL SERVICE					
1110	Chief Medical Examiner		72,600.00	72,600.00	72,600.00	72,600.00
4735	Medico Legal Death Investigat		179,467.00	155,609.00	155,609.00	155,609.00
5630	Personnel Service Savings		(27,386.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	189,656.59	224,681.00	228,209.00	228,209.00	228,209.00
.4	CONTRACTUAL					
04100	Printing	118.83	200.00	0.00	0.00	0.00
04200	Insurance	326.63	369.00	372.00	372.00	372.00
04450	Rental - Equipment/Maintenance	1,178.57	1,600.00	1,650.00	1,620.00	1,620.00
04500	Special Departmental Supplies	1,946.51	2,000.00	2,000.00	2,000.00	2,000.00
04520	Dues	440.00	440.00	440.00	440.00	440.00
04560	Training	1,100.00	2,250.00	2,300.00	2,300.00	2,300.00
04800	Contractual Agency	87,995.13	86,950.00	95,000.00	97,000.00	97,000.00
04919	Body Transports	19,425.00	20,350.00	20,350.00	20,350.00	20,350.00
04990	Purchased Services	3,397.10	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	115,927.77	114,159.00	122,112.00	124,082.00	124,082.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	56,044.19	70,682.00	76,436.00	76,436.00	76,436.00
TOTAL	UNDISTRIBUTED EXPENSE	56,044.19	70,682.00	76,436.00	76,436.00	76,436.00
TOTAL	MEDICAL EXAMINER	361,628.55	409,522.00	426,757.00	428,727.00	428,727.00
TOTAL	JUDICIAL	5,094,422.51	5,733,390.00	5,390,061.00	5,248,146.00	5,345,673.00

A1230 COUNTY EXECUTIVE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

The County Executive's office also provides support to the County's Tourism program and the Stop-DWI program through the sharing of staff and office space.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Management confidential employees, excluding the County Executive, are budgeted with a 2.3% salary increase over 2015 year-end levels. The "Transfers Out" line item reflects the transfer of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

		EXECUTIVE County Executive				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1230 County Executive						
.1	PERSONNEL SERVICE					
0215	Asst. for Governmental Rltns		36,723.00	37,836.00	37,836.00	37,836.00
0235	Asst for Pub Infor & Operation		100,181.00	102,484.00	102,484.00	102,484.00
1420	County Executive		121,300.00	121,300.00	121,300.00	121,300.00
1708	Confidential Assistant		49,425.00	50,562.00	50,562.00	50,562.00
2570	Secretary to Cty Exec.		57,296.00	58,614.00	58,614.00	58,614.00
8880	Transfers Out		(61,510.00)	(75,635.00)	(75,635.00)	(75,635.00)
TOTAL	PERSONNEL SERVICES	297,105.26	303,415.00	295,161.00	295,161.00	295,161.00
.4	CONTRACTUAL					
04010	Travel	585.00	400.00	400.00	400.00	400.00
04420	Maintenance	80.34	83.00	83.00	83.00	83.00
04500	Special Departmental Supplies	818.90	990.00	990.00	990.00	990.00
04540	Publications	956.15	807.00	807.00	807.00	807.00
04550	Office Supplies	1,730.45	1,800.00	1,800.00	1,800.00	1,800.00
04565	Advertising	150.76	291.00	350.00	350.00	350.00
04990	Purchased Services	2,710.82	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	7,032.42	4,371.00	4,430.00	4,430.00	4,430.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	165,838.91	153,342.00	162,958.00	162,958.00	162,958.00
TOTAL	UNDISTRIBUTED EXPENSE	165,838.91	153,342.00	162,958.00	162,958.00	162,958.00
TOTAL	COUNTY EXECUTIVE	469,976.59	461,128.00	462,549.00	462,549.00	462,549.00
TOTAL	EXECUTIVE	469,976.59	461,128.00	462,549.00	462,549.00	462,549.00

A1320 AUDITOR

DEPARTMENTAL FUNCTIONS:

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

PROGRAM OBJECTIVES:

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential positions are budgeted at a level agreed to by the Legislature.

Based upon the department's request, contractual funding is provided to meet projected requirements for 2016.

		FINANCE Auditor				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1320 Auditor						
.1	PERSONNEL SERVICE					
0400	Auditor		73,335.00	69,449.00	69,449.00	69,449.00
1705	Conf Asst To County Auditor		16,088.00	14,952.00	14,952.00	14,952.00
1940	Deputy County Auditor		55,883.00	46,943.00	46,943.00	46,943.00
5630	Personnel Service Savings		(9,150.00)	0.00	0.00	0.00
8060	Temporary Services		16,720.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	141,017.17	152,876.00	131,344.00	131,344.00	131,344.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	411.09	425.00	425.00	425.00	425.00
04550	Office Supplies	548.52	600.00	600.00	600.00	600.00
04990	Purchased Services	1,308.32	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,267.93	1,025.00	1,025.00	1,025.00	1,025.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	55,962.70	54,226.00	74,376.00	74,376.00	74,376.00
TOTAL	UNDISTRIBUTED EXPENSE	55,962.70	54,226.00	74,376.00	74,376.00	74,376.00
TOTAL	AUDITOR	199,247.80	208,127.00	206,745.00	206,745.00	206,745.00

A1325 BUREAU OF FINANCE

DEPARTMENTAL FUNCTIONS:

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

PROGRAM OBJECTIVES:

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to PeopleSoft; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

MANDATES:

This department administers all of the financial affairs of the County.

A1325 BUREAU OF FINANCE (CONTINUED)

PROGRAM STATISTICS:

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct funds and more than 30 operating departments:

- 20,400 vendor payments and other cash disbursements;
- 4,500 purchase orders/accounts payable entries;
- 4,100 miscellaneous accounting entries; and
- 7,200 cash receipts

Approximately 46,500 payroll checks are issued each year through more than 160 separate payroll issuances.

REVENUE APPLICABLE TO THIS PROGRAM:

R1230 12301 Treasurer's Fees	\$7,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

In previous fiscal years, Ledger and Payroll Services were budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget continues to account for these expenditures in the General (A) Fund. This change simplified accounting practices and eliminated the “double counting” of expenses. Revenues to be raised through taxes were unaffected by this change.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees. The Bureau of Finance’s 2016 budget request for the Confidential Assistant to Chief Fiscal Officer is for an increase of approximately \$2,000 more than the contract raise. This increase is merited based upon her job performance and will bring her compensation in line with other employees, who perform similar tasks. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks. The Clinical Billing Unit was created as a cost savings measure and to consolidate medical and other billing functions. The cost of a portion of this unit will be directly allocated to the Departments of Health and Mental Health.

Funding in “Other Equipment” is provided for a scanner and replacement of computer equipment.

Contractual expenses reflect expenditure history, anticipated need and the department’s request.

FINANCE
Bureau of Finance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1325 Bureau of Finance						
.1	PERSONNEL SERVICE					
0155	Associate Fiscal Coordinator		65,779.00	67,292.00	67,292.00	67,292.00
0160	Associate Account Clerk		140,405.00	144,485.00	144,485.00	144,485.00
1100	Chief Fiscal Officer		118,479.00	121,204.00	121,204.00	121,204.00
1450	Confidential Asst To C. F. O.		33,153.00	35,916.00	35,904.00	35,904.00
2320	Deputy Chief Fiscal Officer		84,223.00	87,160.00	87,160.00	87,160.00
2730	Financial Review Specialist		62,607.00	64,047.00	64,047.00	64,047.00
2740	Fiscal Operations Manager		68,345.00	69,917.00	69,917.00	69,917.00
5625	Payroll Coordinator		51,189.00	52,366.00	52,366.00	52,366.00
6485	Property Tax Supervisor		52,393.00	53,598.00	53,598.00	53,598.00
6635	Real Estate Specialist		60,875.00	62,275.00	62,275.00	62,275.00
7000	Senior Account Clerk		35,894.00	36,720.00	36,720.00	36,720.00
8060	Temporary Services		2,600.00	2,600.00	2,600.00	2,600.00
8880	Transfers Out		(10,500.00)	(10,500.00)	(10,500.00)	(10,500.00)
9790	Prop Tax Collection Specialist		50,161.00	51,315.00	51,315.00	51,315.00
TOTAL	PERSONNEL SERVICES	385,381.46	815,603.00	838,395.00	838,383.00	838,383.00
.2	EQUIPMENT					
02100	Furniture	0.00	660.00	0.00	0.00	0.00
02400	Other Equipment	2,820.27	4,001.00	4,000.00	4,000.00	4,000.00
TOTAL	EQUIPMENT	2,820.27	4,661.00	4,000.00	4,000.00	4,000.00
.4	CONTRACTUAL					
04010	Travel	454.16	600.00	500.00	500.00	500.00
04100	Printing	19.08	1,500.00	2,500.00	2,500.00	2,500.00
04200	Insurance	0.00	904.00	0.00	0.00	0.00
04420	Maintenance	87.55	250.00	250.00	250.00	250.00
04480	Maintenance In Lieu of Rent	0.00	21,564.00	0.00	0.00	0.00
04500	Special Departmental Supplies	280.00	300.00	300.00	300.00	300.00
04540	Publications	429.00	400.00	400.00	400.00	400.00
04550	Office Supplies	1,962.13	3,450.00	3,450.00	3,450.00	3,450.00
04560	Training	160.00	600.00	600.00	600.00	600.00
04565	Advertising	423.45	500.00	500.00	500.00	500.00
04900	Professional Services	31,143.19	36,234.00	40,000.00	40,000.00	40,000.00
04980	Computer Services	0.00	260,884.00	0.00	0.00	0.00
04990	Purchased Services	5,291.46	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	40,250.02	327,186.00	48,500.00	48,500.00	48,500.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	199,556.64	379,868.00	383,273.00	383,273.00	383,273.00
TOTAL	UNDISTRIBUTED EXPENSE	199,556.64	379,868.00	383,273.00	383,273.00	383,273.00
TOTAL	BUREAU OF FINANCE	628,008.39	1,527,318.00	1,274,168.00	1,274,156.00	1,274,156.00

FINANCE
Bureau of Finance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1325 CBU13 - Clinical Billing Unit						
.1	PERSONNEL SERVICE					
4670	Clinical Billing Specialist		84,747.00	84,751.00	84,751.00	84,751.00
4671	Clinical Billing Specialist II		42,636.00	43,617.00	43,617.00	43,617.00
7375	Special Projects Administrator		64,680.00	66,168.00	66,168.00	66,168.00
8880	Transfers Out		(39,874.00)	(17,194.00)	(17,194.00)	(17,194.00)
TOTAL	PERSONNEL SERVICES	193,747.00	152,189.00	177,342.00	177,342.00	177,342.00
.2	EQUIPMENT					
02100	Furniture	231.00	760.00	0.00	0.00	0.00
02400	Other Equipment	129.95	1,339.00	2,000.00	2,000.00	2,000.00
TOTAL	EQUIPMENT	360.95	2,099.00	2,000.00	2,000.00	2,000.00
.4	CONTRACTUAL					
04010	Travel	113.12	0.00	0.00	0.00	0.00
04100	Printing	34.79	350.00	350.00	350.00	350.00
04300	Telephone	2,724.31	2,250.00	0.00	0.00	0.00
04420	Maintenance	0.00	500.00	250.00	250.00	250.00
04510	Microcomputer Software	4,500.00	6,000.00	6,000.00	6,000.00	6,000.00
04550	Office Supplies	553.18	500.00	500.00	500.00	500.00
04560	Training	3,450.61	4,725.00	4,725.00	4,725.00	4,725.00
04800	Contractual Agency	1,050.00	8,500.00	8,500.00	8,500.00	8,500.00
04980	Computer Services	32,943.00	53,531.00	0.00	0.00	0.00
04990	Purchased Services	2,000.00	0.00	0.00	0.00	0.00
04992	CBU Charges	0.00	(7,886.00)	(2,009.00)	(2,009.00)	(2,009.00)
TOTAL	CONTRACTUAL	47,369.01	68,470.00	18,316.00	18,316.00	18,316.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	78,711.00	76,500.00	72,787.00	72,787.00	72,787.00
TOTAL	UNDISTRIBUTED EXPENSE	78,711.00	76,500.00	72,787.00	72,787.00	72,787.00
TOTAL	CBU13 - CLINICAL BILLING UNIT	320,187.96	299,258.00	270,445.00	270,445.00	270,445.00

A1325 CHGBK - Ledger and Payroll Services

.4	CONTRACTUAL					
04058	Ledger & Payroll Charges	0.00	(603,730.00)	(313,628.00)	(313,628.00)	(313,628.00)
TOTAL	CONTRACTUAL	0.00	(603,730.00)	(313,628.00)	(313,628.00)	(313,628.00)
TOTAL	CHGBK - LEDGER AND PAYROLL SERVICES	0.00	(603,730.00)	(313,628.00)	(313,628.00)	(313,628.00)

A1340 BUREAU OF BUDGET

DEPARTMENTAL FUNCTIONS:

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential employees are funded with a 2.3% increase over 2015 year-end levels.

Contractual expenses have been allocated to meet anticipated requirements.

		FINANCE Bureau of Budget				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1340 Bureau of Budget						
.1	PERSONNEL SERVICE					
1605	Conf Asst to Budget & Finance		37,500.00	38,340.00	38,340.00	38,340.00
1820	Director Of Budget		99,869.00	102,166.00	102,166.00	102,166.00
2110	Deputy Budget Director		72,000.00	73,656.00	73,656.00	73,656.00
5630	Personnel Service Savings		(61,525.00)	0.00	0.00	0.00
6120	Program Associate		61,337.00	0.00	0.00	0.00
6890	Salary Adjustments		0.00	1,500.00	1,500.00	1,500.00
7920	Senior Program Associate		64,000.00	66,322.00	66,322.00	66,322.00
TOTAL	PERSONNEL SERVICES	294,810.84	273,181.00	281,984.00	281,984.00	281,984.00
.2	EQUIPMENT					
02100	Furniture	0.00	700.00	0.00	0.00	0.00
02400	Other Equipment	2,023.50	200.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,023.50	900.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	600.00	600.00	600.00	600.00
04300	Telephone	0.00	60.00	0.00	0.00	0.00
04420	Maintenance	20.60	40.00	40.00	40.00	40.00
04550	Office Supplies	490.42	500.00	500.00	500.00	500.00
04560	Training	916.00	940.00	1,000.00	1,000.00	1,000.00
04990	Purchased Services	1,785.38	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,212.40	2,140.00	2,140.00	2,140.00	2,140.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	132,817.30	115,730.00	105,473.00	105,473.00	105,473.00
TOTAL	UNDISTRIBUTED EXPENSE	132,817.30	115,730.00	105,473.00	105,473.00	105,473.00
TOTAL	BUREAU OF BUDGET	432,864.04	391,951.00	389,597.00	389,597.00	389,597.00

A1355 BUREAU OF TAX SERVICES

DEPARTMENTAL FUNCTIONS:

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every county of the state. The services performed by these offices are legislated by statute pursuant to the New York State Legislature or by rule pursuant to the New York State Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the New York State Real Property Tax Law (NYSRPTL), are as follows:

- Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.
- Assist and monitor reassessment projects being done within the county.
- Apportion the county tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.
- Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for processing unpaid taxes for re-levy.
- Provide required training for local assessors and annual training for local Boards of Assessment Review (BAR) members.
- Prepare and submit schedule of real property taxes levied by the county legislature to the New York State Comptroller and statement of county tax apportionment, pursuant to Article 8 of the NYSRPTL, to the State Office of Real Property Services.

PROGRAM OBJECTIVES:

The Bureau of Real Property Tax Services, in accordance with Article 15 of the NYSRPTL, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to Section 305 of the NYSRPTL.

MANDATES:

The County shall create and maintain a Real Property Tax Services Agency.

REVENUE APPLICABLE TO THIS PROGRAM: **\$588,267**

R2210 22102 Tax Assessments, Schools	\$ 23,000
R2210 22103 Tax Services, Town & City	565,267

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions. "Plus Transfers, Other Codes" represents the chargeback for the sharing of staff with the Bureau of Finance (\$10,500) and Bureau of Research and Information Services (\$18,500). Due to increased duties (court orders, small claims tracking, Board of Assessment Review tracking, verification of omitted and prorated tax calculations, and the handling of corrections and balancing), the request to promote a Real Property Technician to a Real Property Tax Services Aide is approved. The cost of the new position is completely offset with the elimination of the Temporary Services expense of \$18,200.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

FINANCE
Bureau of Tax Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1355 Bureau of Tax Services						
.1	PERSONNEL SERVICE					
2060	Director of Real Property Tax		76,125.00	77,876.00	77,876.00	77,876.00
5630	Personnel Service Savings		0.00	(43,120.00)	(43,120.00)	(43,120.00)
6320	Plus Transfers, Other Codes		22,000.00	29,000.00	29,000.00	29,000.00
6625	Real Property Technician		42,151.00	43,120.00	43,120.00	43,120.00
6626	Real Property Tax Svs Aide		0.00	44,499.00	44,499.00	44,499.00
8060	Temporary Services		18,200.00	0.00	0.00	0.00
8080	Supervisor Of Tax Mapping Srvs		60,001.00	61,381.00	61,381.00	61,381.00
TOTAL	PERSONNEL SERVICES	226,960.14	218,477.00	212,756.00	212,756.00	212,756.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	2,374.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,374.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	750.00	500.00	250.00	250.00
04420	Maintenance	0.00	145.00	145.00	0.00	0.00
04480	Maintenance In Lieu of Rent	15,127.00	16,343.00	16,576.00	16,576.00	16,576.00
04540	Publications	0.00	205.00	205.00	205.00	205.00
04550	Office Supplies	121.40	300.00	350.00	350.00	350.00
04990	Purchased Services	1,946.02	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,194.42	17,743.00	17,776.00	17,381.00	17,381.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	98,968.92	115,042.00	120,441.00	120,441.00	120,441.00
TOTAL	UNDISTRIBUTED EXPENSE	98,968.92	115,042.00	120,441.00	120,441.00	120,441.00
TOTAL	BUREAU OF TAX SERVICES	343,123.48	353,636.00	350,973.00	350,578.00	350,578.00

A1362 TAX ADVERTISING & EXPENSE

DEPARTMENTAL FUNCTIONS:

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

PROGRAM OBJECTIVES:

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

REVENUE APPLICABLE TO THIS PROGRAM: **\$63,000**

R1235 12351 Tax advertising fees	\$43,000
R1235 12352 Tax search, in-rem properties	20,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to meet anticipated requirements.

**FINANCE
Tax Advertising & Expense**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1362 Tax Advertising & Expense						
.4	CONTRACTUAL					
04010	Travel	104.16	400.00	400.00	400.00	400.00
04100	Printing	636.30	0.00	1,000.00	0.00	0.00
04500	Special Departmental Supplies	17.98	0.00	0.00	0.00	0.00
04565	Advertising	13,416.64	19,000.00	18,000.00	19,000.00	19,000.00
04990	Purchased Services	666.48	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	14,841.56	19,400.00	19,400.00	19,400.00	19,400.00
TOTAL	TAX ADVERTISING & EXPENSE	14,841.56	19,400.00	19,400.00	19,400.00	19,400.00

A1364 EXPENSES, TAX PROPERTY

DEPARTMENTAL FUNCTIONS:

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program, which include various maintenance expenses for a property located in Hoosick Falls.

		FINANCE Expenses, Tax Property				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1364 Expenses, Tax Property						
.4	CONTRACTUAL					
04215	Minor Claims	478.78	11,500.00	11,500.00	11,500.00	11,500.00
04420	Maintenance	0.00	25,900.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	478.78	37,400.00	11,500.00	11,500.00	11,500.00
TOTAL	EXPENSES, TAX PROPERTY	478.78	37,400.00	11,500.00	11,500.00	11,500.00

A1380 NOTE ISSUANCE

DEPARTMENTAL FUNCTIONS:

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Professional Services' funding is provided at the level requested by the Bureau of Finance.

		FINANCE Note Issuance				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1380 Note Issuance						
.4	CONTRACTUAL					
04900	Professional Services	5,651.03	4,000.00	4,000.00	4,000.00	4,000.00
TOTAL	CONTRACTUAL	5,651.03	4,000.00	4,000.00	4,000.00	4,000.00
TOTAL	NOTE ISSUANCE	5,651.03	4,000.00	4,000.00	4,000.00	4,000.00
TOTAL	FINANCE	1,944,403.04	2,237,360.00	2,213,200.00	2,212,793.00	2,212,793.00

A1410 COUNTY CLERK

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

PROGRAM OBJECTIVES:

The County Clerk's Office Integrated Document Imaging Records Management System (IDIRMS) now has civil records and trade names for online search and retrieval that has significantly increased 2015 internet revenue. The pistol permit system is integrated into the IDIRMS. This has allowed for a quicker and more efficient single system application process. The Rensselaer County Clerk, through the IDIRMS, will begin e-recording of documents effective January 2016.

Close to a million pages of land, civil, and trade name records were scanned into the County IDIRMS in 2014-2015. As a result, over four million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

MANDATES:

The County Clerk shall perform all duties prescribed by law as register of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1255 12551 Clerk Fees \$2,983,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees, with the exception of the County Clerk.

Equipment and contractual funding reflects expenditure history and projected requirements.

**STAFF
County Clerk**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1410 County Clerk						
.1	PERSONNEL SERVICE					
0820	Building Attendant II		41,302.00	42,252.00	42,252.00	42,252.00
1255	Computer Imaging Technician		108,223.00	111,115.00	111,497.00	111,497.00
1390	County Clerk		102,000.00	102,000.00	102,000.00	102,000.00
1575	Criminal Records Coordinator		19,469.00	19,917.00	19,917.00	19,917.00
1585	Computer Systems Supervisor		42,620.00	43,600.00	43,600.00	43,600.00
1990	Deputy County Clerk		155,765.00	159,347.00	159,347.00	159,347.00
2505	Enforcement Coordinator		40,700.00	42,116.00	42,116.00	42,116.00
2685	Mortgage Tax Supervisor		44,464.00	46,337.00	46,337.00	46,337.00
4771	Supervising MV License Clerk		63,655.00	65,119.00	65,119.00	65,119.00
4790	Motor Vehicle License Clerk		458,349.00	464,857.00	468,378.00	468,378.00
4810	Motor Vehicle Financial Superv		44,588.00	45,614.00	45,614.00	45,614.00
4895	MV Inform Process Specialist		35,894.00	35,894.00	36,720.00	36,720.00
5440	Record Room Supervisor		44,601.00	45,627.00	45,627.00	45,627.00
5630	Personnel Service Savings		(192,111.00)	(175,689.00)	(176,892.00)	(176,892.00)
5740	Principal Account Clerk		42,089.00	43,057.00	43,057.00	43,057.00
6150	Principal Mtr Veh License Clk		56,816.00	48,537.00	49,654.00	49,654.00
6780	Senior MV License Clerk		43,111.00	44,103.00	41,143.00	41,143.00
7120	Secretary To County Clerk		56,069.00	57,359.00	57,359.00	57,359.00
7460	Special Assistant To Cty Clerk		74,523.00	76,239.00	76,237.00	76,237.00
7875	Sr. Computer Imaging Tech		39,778.00	39,778.00	40,693.00	40,693.00
8060	Temporary Services		70,000.00	73,643.00	70,000.00	70,000.00
TOTAL	PERSONNEL SERVICES	1,366,199.05	1,391,905.00	1,431,737.00	1,429,775.00	1,429,775.00
.2	EQUIPMENT					
02400	Other Equipment	51,138.96	2,600.00	2,500.00	2,500.00	2,500.00
TOTAL	EQUIPMENT	51,138.96	2,600.00	2,500.00	2,500.00	2,500.00
.4	CONTRACTUAL					
04010	Travel	1,108.12	1,750.00	1,750.00	1,500.00	1,500.00
04100	Printing	1,632.25	3,000.00	3,000.00	2,500.00	2,500.00
04200	Insurance	1,243.13	1,500.00	1,500.00	1,500.00	1,500.00
04420	Maintenance	2,141.14	2,000.00	1,600.00	1,600.00	1,600.00
04450	Rental - Equipment/Maintenance	101,699.79	115,000.00	124,000.00	120,000.00	120,000.00
04500	Special Departmental Supplies	10,417.70	10,500.00	10,600.00	10,500.00	10,500.00
04520	Dues	375.00	500.00	500.00	500.00	500.00
04540	Publications	340.00	538.00	595.00	595.00	595.00
04542	Book Repairs	229.00	5,000.00	5,000.00	5,000.00	5,000.00
04545	Photostat & Microfilm Service	1,032.06	5,516.00	2,800.00	2,800.00	2,800.00
04550	Office Supplies	5,628.31	5,000.00	12,000.00	7,500.00	7,500.00
04990	Purchased Services	17,068.60	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	142,915.10	150,304.00	163,345.00	153,995.00	153,995.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	604,937.42	602,587.00	626,188.00	626,188.00	626,188.00
TOTAL	UNDISTRIBUTED EXPENSE	604,937.42	602,587.00	626,188.00	626,188.00	626,188.00
TOTAL	COUNTY CLERK	2,165,190.53	2,147,396.00	2,223,770.00	2,212,458.00	2,212,458.00

A1420 COUNTY ATTORNEY

DEPARTMENTAL FUNCTIONS:

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

MANDATES:

The County shall have a County Attorney's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Management confidential personnel are budgeted with a 2.3% increase over year-end 2015 salary levels.

Contractual line item allocations reflect anticipated requirements.

		STAFF County Attorney				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1420 County Attorney						
.1	PERSONNEL SERVICE					
0150	Assistant County Attorney		42,000.00	40,920.00	40,920.00	40,920.00
1380	County Attorney		117,014.00	119,705.00	119,705.00	119,705.00
1452	Conf Asst to County Attorney		42,000.00	42,966.00	42,966.00	42,966.00
2330	Deputy County Attorney		71,470.00	73,114.00	73,114.00	73,114.00
7190	Secretary To County Attorney		48,621.00	49,739.00	49,739.00	49,739.00
7600	Special Counsel		93,960.00	96,121.00	96,121.00	96,121.00
8880	Transfers Out		(35,000.00)	(35,000.00)	(35,000.00)	(35,000.00)
TOTAL	PERSONNEL SERVICES	367,962.49	380,065.00	387,565.00	387,565.00	387,565.00
.4	CONTRACTUAL					
04100	Printing	4.50	100.00	1,000.00	100.00	100.00
04420	Maintenance	41.20	75.00	75.00	75.00	75.00
04520	Dues	678.00	700.00	700.00	700.00	700.00
04540	Publications	2,835.14	3,000.00	3,000.00	3,000.00	3,000.00
04550	Office Supplies	1,317.82	1,250.00	1,500.00	1,500.00	1,500.00
04560	Training	1,114.80	1,000.00	1,000.00	1,000.00	1,000.00
04901	Litigation Expense	75.00	1,500.00	1,500.00	1,500.00	1,500.00
04930	Transcripts	0.00	1,500.00	1,500.00	1,500.00	1,500.00
04990	Purchased Services	4,198.70	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	10,265.16	9,125.00	10,275.00	9,375.00	9,375.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	166,892.87	155,860.00	165,921.00	165,921.00	165,921.00
TOTAL	UNDISTRIBUTED EXPENSE	166,892.87	155,860.00	165,921.00	165,921.00	165,921.00
TOTAL	COUNTY ATTORNEY	545,120.52	545,050.00	563,761.00	562,861.00	562,861.00

**STAFF
County Attorney**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1420 CFA12 CA - Counsel At First Appearance						
.4	CONTRACTUAL					
04900	Professional Services	0.00	1,000.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	500.00	0.00	0.00	0.00
04907	Special Counsel	0.00	4,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CFA12 CA - COUNSEL AT FIRST APPEARANCE	0.00	6,000.00	0.00	0.00	0.00
A1420 CFA13 CA - Counsel At First Appearance						
.4	CONTRACTUAL					
04900	Professional Services	0.00	1,000.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	500.00	0.00	0.00	0.00
04907	Special Counsel	0.00	4,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CFA13 CA - COUNSEL AT FIRST APPEARANCE	0.00	6,000.00	0.00	0.00	0.00
A1420 ILS22 CA - Indigent Legal Services						
.2	EQUIPMENT					
02400	Other Equipment	1,192.27	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,192.27	0.00	0.00	0.00	0.00
TOTAL	ILS22 CA - INDIGENT LEGAL SERVICES	1,192.27	0.00	0.00	0.00	0.00
A1420 ILS23 CA - Indigent Legal Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	336.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	336.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	4,200.00	0.00	0.00	0.00
04560	Training	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,700.00	0.00	0.00	0.00
TOTAL	ILS23 CA - INDIGENT LEGAL SERVICES	0.00	7,036.00	0.00	0.00	0.00
A1420 ILS24 CA - Indigent Legal Services						
.2	EQUIPMENT					
02100	Furniture	0.00	1,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	4,186.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	5,186.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	4,200.00	0.00	0.00	0.00
04560	Training	0.00	3,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	7,200.00	0.00	0.00	0.00
TOTAL	ILS24 CA - INDIGENT LEGAL SERVICES	0.00	12,386.00	0.00	0.00	0.00

**STAFF
County Attorney**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1420 ILS32 CA - Indigent Legal Services						
.2	EQUIPMENT					
02100	Furniture	0.00	9,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	1,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	10,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	1,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,000.00	0.00	0.00	0.00
TOTAL	ILS32 CA - INDIGENT LEGAL SERVICES	0.00	13,000.00	0.00	0.00	0.00

A1420 ILS33 CA - Indigent Legal Services

.2	EQUIPMENT					
02400	Other Equipment	0.00	3,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	3,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	0.00	1,500.00	0.00	0.00	0.00
04560	Training	0.00	1,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,000.00	0.00	0.00	0.00
TOTAL	ILS33 CA - INDIGENT LEGAL SERVICES	0.00	6,000.00	0.00	0.00	0.00

A1420 UQI13 CA - Upstate Quality Improvement & Caseload Reduction Grant

.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	0.00	2,000.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	0.00	2,000.00
TOTAL	UQI13 CA - UPSTATE QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT	0.00	0.00	0.00	0.00	2,000.00

A1430 CIVIL SERVICE COMMISSION

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts within Rensselaer County, exclusive of the city of Troy. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 150 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public trust of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

PROGRAM OBJECTIVES:

The objectives of the Commission are the recruitment, development and retention of a proficient work force and the efficient and effective serving of Rensselaer County government and the civil divisions under the jurisdiction of the Commission in accordance with merit and fitness.

PROGRAM STATISTICS:

The Civil Service Commission has merit system jurisdiction for approximately 4,500 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Troy. During 2015, the Commission will administer approximately 60 examinations for over 1,100 candidates. It is anticipated that during 2016 a minimum of 55 examinations will be administered.

MANDATES:

The Commission is mandated to administer New York Civil Service Law and Rules for Rensselaer County, and its towns, villages, school districts and special districts.

REVENUE APPLICABLE TO THIS PROGRAM:

R1260 12601 Civil Service Exam Fee	\$12,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions with the exception of the Chairperson and the Commissioners, whose salaries are fixed.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

STAFF
Civil Service Commission

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1430 Civil Service Commission						
.1	PERSONNEL SERVICE					
1135	Chairperson of Commission		7,500.00	7,500.00	7,500.00	7,500.00
1145	Civil Srv Administration Aide		44,223.00	45,240.00	45,240.00	45,240.00
1200	Commissioner		13,000.00	13,000.00	13,000.00	13,000.00
6775	Secretary to Chairperson		34,761.00	35,561.00	35,561.00	35,561.00
TOTAL	PERSONNEL SERVICES	98,237.38	99,484.00	101,301.00	101,301.00	101,301.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	488.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	488.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04540	Publications	356.00	392.00	400.00	400.00	400.00
04550	Office Supplies	114.55	200.00	200.00	200.00	200.00
04800	Contractual Agency	6,670.00	10,000.00	10,000.00	10,000.00	10,000.00
04927	Proctors	5,491.00	5,000.00	5,000.00	5,000.00	5,000.00
04990	Purchased Services	3,682.77	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	16,314.32	15,592.00	15,600.00	15,600.00	15,600.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	60,481.95	67,194.00	68,811.00	68,811.00	68,811.00
TOTAL	UNDISTRIBUTED EXPENSE	60,481.95	67,194.00	68,811.00	68,811.00	68,811.00
TOTAL	CIVIL SERVICE COMMISSION	175,033.65	182,758.00	185,712.00	185,712.00	185,712.00

A1431 BUREAU OF HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS:

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management System (HRMS) portion of the PeopleSoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County can participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

PROGRAM OBJECTIVES:

Records updating; health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including HMOs; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions. "Transfers Out" reflects fifty percent (50%) of the salary of the Human Resources Coordinator's salary to the Workers' Compensation (S) Fund based on the duties performed.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

STAFF
Bureau of Human Resources

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1431 Bureau of Human Resources						
.1	PERSONNEL SERVICE					
1865	Director Of Human Resources		89,933.00	92,001.00	92,001.00	92,001.00
3650	Human Resources Coordinator		42,207.00	43,178.00	43,178.00	43,178.00
8880	Transfers Out		(21,103.00)	(21,589.00)	(21,589.00)	(21,589.00)
TOTAL	PERSONNEL SERVICES	114,267.66	111,037.00	113,590.00	113,590.00	113,590.00
.2	EQUIPMENT					
02200	Office Equipment	149.95	0.00	0.00	0.00	0.00
02400	Other Equipment	0.00	500.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	149.95	500.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	72.10	91.00	100.00	100.00	100.00
04471	Labor Expense	4,400.00	0.00	0.00	0.00	0.00
04540	Publications	156.00	250.00	250.00	250.00	250.00
04550	Office Supplies	325.85	384.00	400.00	400.00	400.00
04900	Professional Services	0.00	0.00	0.00	0.00	5,000.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	500.00
04990	Purchased Services	1,113.84	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,067.79	1,225.00	1,250.00	1,250.00	6,250.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	80,370.67	65,846.00	80,293.00	80,293.00	80,293.00
TOTAL	UNDISTRIBUTED EXPENSE	80,370.67	65,846.00	80,293.00	80,293.00	80,293.00
TOTAL	BUREAU OF HUMAN RESOURCES	200,856.07	178,608.00	195,133.00	195,133.00	200,133.00

A1440 DEPARTMENT OF ENGINEERING

DEPARTMENTAL FUNCTIONS:

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

PROGRAM OBJECTIVES:

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

MANDATES:

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County highway.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries, as this salary increase has been extended to all management confidential employees. A percentage of the Deputy County Engineer's salary expense will again be transferred to the Highway Department's Bridge Maintenance Unit (D5120) to reflect duties performed specific to bridge projects.

Funding which would allow the department to replace two computers has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

STAFF
Department of Engineering

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1440 Department of Engineering						
.1	PERSONNEL SERVICE					
0825	Buildings & Code Inspector		30,000.00	30,000.00	30,000.00	30,000.00
1410	County Engineer		99,344.00	101,629.00	101,629.00	101,629.00
1482	Assistant to Engineering Dept		25,000.00	25,575.00	25,575.00	25,575.00
2170	Deputy County Engineer		76,594.00	78,266.00	78,266.00	78,266.00
8880	Transfers Out		(16,500.00)	(21,000.00)	(21,000.00)	(21,000.00)
TOTAL	PERSONNEL SERVICES	188,141.89	214,438.00	214,470.00	214,470.00	214,470.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	2,800.00	2,800.00	2,800.00
TOTAL	EQUIPMENT	0.00	0.00	2,800.00	2,800.00	2,800.00
.4	CONTRACTUAL					
04010	Travel	844.16	1,000.00	1,500.00	1,500.00	1,500.00
04100	Printing	0.00	250.00	250.00	250.00	250.00
04450	Rental - Equipment/Maintenance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
04520	Dues	450.00	550.00	550.00	450.00	450.00
04540	Publications	858.73	1,000.00	1,000.00	1,000.00	1,000.00
04565	Advertising	170.64	750.00	250.00	250.00	250.00
04990	Purchased Services	1,371.78	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,695.31	6,550.00	6,550.00	6,450.00	6,450.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	83,629.87	83,750.00	92,029.00	92,029.00	92,029.00
TOTAL	UNDISTRIBUTED EXPENSE	83,629.87	83,750.00	92,029.00	92,029.00	92,029.00
TOTAL	DEPARTMENT OF ENGINEERING	278,467.07	304,738.00	315,849.00	315,749.00	315,749.00

A1450 BOARD OF ELECTIONS

DEPARTMENTAL FUNCTIONS:

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the county's more than 93,027 active registered voters, and over 9,310 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections compiles and oversees the printing of ballots and prints absentee ballots and poll books for all Elections. In addition, the Board prints Enrollment Books for all active voters in 121 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act (HAVA).

PROGRAM OBJECTIVES:

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

MANDATES:

There shall be a Board of Elections in each County according to State Election Law.

REVENUE APPLICABLE TO THIS PROGRAM:

R2210 22104 Election Expense	\$1,242,464
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The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For 2016, the department has made the decision to reclassify the current Senior Voting Machine Custodian positions so that all personnel performing such duties will be classified as Voting Machine Custodians. Personnel Services reflects an increase of 2% over 2015 year-end salaries for all positions, with the exception of the Voting Machine Custodians, which are set by the department. Temporary Services, funded at the requested level of \$155,240, is utilized to pay the Election Inspectors at all polling sites for all scheduled elections. The Board of Elections is required to hire and train 484 inspectors (four at each of the 121 polling places located within the county).

Equipment and contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**STAFF
Board of Elections**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1450 Board of Elections						
.1	PERSONNEL SERVICE					
1200	Commissioner		145,788.00	148,704.00	148,704.00	149,142.00
1560	Custodian Of Records		86,271.00	87,996.00	87,996.00	88,256.00
8060	Temporary Services		116,000.00	155,240.00	155,240.00	155,240.00
8140	Senior Elections Registrar		100,891.00	103,699.00	103,699.00	104,002.00
8145	Election Registrar		155,770.00	159,365.00	159,365.00	159,834.00
8150	Sr Voting Machine Custodian		20,000.00	0.00	0.00	0.00
8540	Voting Machine Custodian		20,000.00	40,000.00	40,000.00	40,000.00
TOTAL	PERSONNEL SERVICES	616,036.13	644,720.00	695,004.00	695,004.00	696,474.00
.2	EQUIPMENT					
02200	Office Equipment	4,734.00	5,500.00	5,500.00	5,500.00	5,500.00
02400	Other Equipment	10,005.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	14,739.00	5,500.00	5,500.00	5,500.00	5,500.00
.4	CONTRACTUAL					
04010	Travel	356.37	1,500.00	1,500.00	1,500.00	1,500.00
04050	Automobile Maintenance	50.25	1,500.00	1,500.00	1,500.00	1,500.00
04051	Automobile, Gasoline	0.00	500.00	500.00	500.00	500.00
04100	Printing	41,153.94	30,000.00	40,000.00	40,000.00	40,000.00
04150	Postage	33,754.10	38,000.00	38,000.00	38,000.00	38,000.00
04200	Insurance	1,369.37	1,500.00	1,515.00	1,515.00	1,515.00
04300	Telephone	6,607.87	6,800.00	7,000.00	7,000.00	7,000.00
04420	Maintenance	35,250.00	35,250.00	35,250.00	35,250.00	35,250.00
04450	Rental - Equipment/Maintenance	4,912.00	5,000.00	3,000.00	3,000.00	3,000.00
04480	Maintenance In Lieu of Rent	54,974.00	54,974.00	60,237.00	60,237.00	60,237.00
04540	Publications	1,089.90	1,500.00	1,500.00	1,500.00	1,500.00
04550	Office Supplies	8,074.15	10,000.00	10,000.00	10,000.00	10,000.00
04900	Professional Services	19.22	0.00	0.00	0.00	0.00
04980	Computer Services	35,579.00	47,551.00	40,522.00	40,522.00	40,522.00
04990	Purchased Services	13,605.23	15,500.00	10,000.00	10,000.00	10,000.00
TOTAL	CONTRACTUAL	236,795.40	249,575.00	250,524.00	250,524.00	250,524.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	249,170.64	260,321.00	258,882.00	258,882.00	258,882.00
TOTAL	UNDISTRIBUTED EXPENSE	249,170.64	260,321.00	258,882.00	258,882.00	258,882.00
TOTAL	BOARD OF ELECTIONS	1,116,741.17	1,160,116.00	1,209,910.00	1,209,910.00	1,211,380.00
TOTAL	STAFF	4,482,601.28	4,569,088.00	4,694,135.00	4,681,823.00	4,690,293.00

A1600 SHARED SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In previous fiscal years, Bureau of Central Services, Automotive Maintenance, Central Printing and Mailing, Bureau of Research and Information Services, Ledger Services and Payroll Services were all budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. This cost center represented the appropriation side of the undistributed expense for these internal service functions. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, the 2015 budget moved the remaining M Fund expenditures to the General (A) Fund. This change simplified accounting practices and eliminated the "double counting" of expenses. Revenues to be raised through taxes were unaffected by this change. As such, there continues to be no funding provided within this organization code.

		SHARED SERVICES				
		Shared Services				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1600 Shared Services						
.4	CONTRACTUAL					
04100	Printing	17,944.51	0.00	0.00	0.00	0.00
04150	Postage	93,075.65	0.00	0.00	0.00	0.00
04300	Telephone	85,175.90	0.00	0.00	0.00	0.00
04990	Purchased Services	32,478.27	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	228,674.33	0.00	0.00	0.00	0.00
TOTAL	SHARED SERVICES	228,674.33	0.00	0.00	0.00	0.00

A1610 BUREAU OF CENTRAL SERVICES

DEPARTMENTAL FUNCTIONS:

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during the Bid, RFP, and RFQ process; and
- Administration and supervision of the Central Printing & Mailing program.

PROGRAM OBJECTIVES:

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate surplus equipment auctions.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

SHARED SERVICES
Central Services - Administration

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1610 Central Services - Administration						
.1	PERSONNEL SERVICE					
0000	Account Clerk		31,550.00	32,746.00	32,746.00	32,746.00
1680	Confidential Asst. to Director		36,240.00	37,391.00	37,391.00	37,391.00
2080	Director Of Central Services		77,271.00	79,048.00	79,048.00	79,048.00
2300	Deputy Dir Of Central Services		57,349.00	58,668.00	58,668.00	58,668.00
TOTAL	PERSONNEL SERVICES	0.00	202,410.00	207,853.00	207,853.00	207,853.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	402,291.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	402,291.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	2,500.00	2,500.00	2,500.00	2,500.00
04200	Insurance	0.00	411.00	189.00	189.00	189.00
04300	Telephone	0.00	45,000.00	30,000.00	30,000.00	30,000.00
04480	Maintenance In Lieu of Rent	0.00	19,213.00	19,213.00	19,213.00	19,213.00
04500	Special Departmental Supplies	0.00	9,300.00	2,500.00	2,500.00	2,500.00
04520	Dues	0.00	50.00	50.00	50.00	50.00
04550	Office Supplies	0.00	500.00	500.00	500.00	500.00
04565	Advertising	0.00	3,500.00	3,500.00	3,500.00	3,500.00
04900	Professional Services	0.00	21,000.00	10,000.00	10,000.00	10,000.00
04980	Computer Services	0.00	7,617.00	7,617.00	7,617.00	7,617.00
TOTAL	CONTRACTUAL	0.00	109,091.00	76,069.00	76,069.00	76,069.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	132,806.00	117,669.00	117,669.00	117,669.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	132,806.00	117,669.00	117,669.00	117,669.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	0.00	846,598.00	401,591.00	401,591.00	401,591.00

A1610 CHGBK Central Services - Administration

.4	CONTRACTUAL					
04056	Telephone Charges	0.00	(120,375.00)	(12,750.00)	(12,750.00)	(12,750.00)
04057	Contractual Services Charges	0.00	(116,495.00)	(55,346.00)	(55,346.00)	(55,346.00)
TOTAL	CONTRACTUAL	0.00	(236,870.00)	(68,096.00)	(68,096.00)	(68,096.00)
TOTAL	CHGBK CENTRAL SERVICES - ADMINISTRATION	0.00	(236,870.00)	(68,096.00)	(68,096.00)	(68,096.00)

A1620 BUILDINGS DEPARTMENT

DEPARTMENTAL FUNCTIONS:

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and
- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

PROGRAM OBJECTIVES:

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 441,411**

R2801 28034	Telephone	\$ 3,400
R3021 30211	State Aid Courts - O & M	438,011

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees.

Funding for anticipated court facilities "tenant work" to be performed by the County continues to be provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System's Court Cleaning and Minor Repairs program, and has been accounted for within the department's projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need. The department's telephone revenue code continues to account for chargebacks relating to the telephone system the Buildings Department has provided at the Family Court facility.

**SHARED SERVICES
Buildings Department**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1620 Buildings Department						
.1	PERSONNEL SERVICE					
0190	Assist Superintendent of Bldgs		45,644.00	46,694.00	46,694.00	46,694.00
0790	Building Maintenance Mechanic		77,922.00	80,193.00	80,193.00	80,193.00
0820	Building Attendant II		78,667.00	80,477.00	80,477.00	80,477.00
1170	Cleaner		198,420.00	195,843.00	195,843.00	195,843.00
4230	Laborer		150,215.00	154,150.00	154,150.00	154,150.00
4640	Maintenance Worker		106,179.00	109,425.00	109,425.00	109,425.00
5410	Overtime		5,000.00	5,000.00	5,000.00	5,000.00
5620	Parking Lot Attendant		51,023.00	52,524.00	52,524.00	52,524.00
6920	Sr Bldg Maintenance Mechanic		92,958.00	95,096.00	95,096.00	95,096.00
7470	Superintendent Of Buildings		53,575.00	54,807.00	54,807.00	54,807.00
8350	Sec To Superindent Of Bldgs		32,264.00	33,123.00	33,123.00	33,123.00
8400	Union Allowances		923.00	790.00	790.00	790.00
8770	Working Supervisor		51,161.00	52,338.00	52,338.00	52,338.00
TOTAL	PERSONNEL SERVICES	985,963.88	943,951.00	960,460.00	960,460.00	960,460.00
.2	EQUIPMENT					
02400	Other Equipment	15,870.48	12,500.00	8,500.00	8,500.00	8,500.00
TOTAL	EQUIPMENT	15,870.48	12,500.00	8,500.00	8,500.00	8,500.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	5,054.35	3,500.00	0.00	0.00	0.00
04051	Automobile, Gasoline	3,636.84	4,000.00	0.00	0.00	0.00
04200	Insurance	(2,834.97)	2,589.00	2,933.00	2,933.00	2,933.00
04300	Telephone	8,114.30	8,300.00	5,000.00	5,000.00	5,000.00
04350	Utilities - General/Misc	419,590.13	418,500.00	418,500.00	418,500.00	418,500.00
04400	Repairs	15,204.95	17,000.00	42,000.00	42,000.00	42,000.00
04420	Maintenance	218,650.99	320,000.00	325,000.00	325,000.00	325,000.00
04421	Maintenance (Alt #1)	0.00	75,000.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	24,656.36	25,000.00	25,100.00	25,100.00	25,100.00
04500	Special Departmental Supplies	41,537.87	35,100.00	45,600.00	45,600.00	45,600.00
04501	Spec Dept Supplies (Alt #1)	25,072.33	30,000.00	35,000.00	35,000.00	50,000.00
04550	Office Supplies	136.12	150.00	150.00	150.00	150.00
04900	Professional Services	69,345.24	80,712.00	84,000.00	84,000.00	84,000.00
04931	Land Acquisition & Development	90,000.00	0.00	0.00	0.00	0.00
04980	Computer Services	4,190.00	3,946.00	0.00	0.00	0.00
04990	Purchased Services	33,181.69	32,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	955,536.20	1,055,797.00	983,283.00	983,283.00	998,283.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	523,119.07	546,869.00	610,127.00	610,127.00	610,127.00
TOTAL	UNDISTRIBUTED EXPENSE	523,119.07	546,869.00	610,127.00	610,127.00	610,127.00
TOTAL	BUILDINGS DEPARTMENT	2,480,489.63	2,559,117.00	2,562,370.00	2,562,370.00	2,577,370.00

A1620 CHGBK - Buildings Department

.4	CONTRACTUAL					
04482	MILOR Charges	(765,578.00)	(853,742.00)	(600,461.00)	(600,461.00)	(600,461.00)
TOTAL	CONTRACTUAL	(765,578.00)	(853,742.00)	(600,461.00)	(600,461.00)	(600,461.00)
TOTAL	CHGBK - BUILDINGS DEPARTMENT	(765,578.00)	(853,742.00)	(600,461.00)	(600,461.00)	(600,461.00)

A1640 AUTOMOTIVE MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

PROGRAM OBJECTIVES:

This department maintains and services approximately two hundred vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

REVENUE APPLICABLE TO THIS PROGRAM: **\$10,500**

R2801	28026	Automotive Maintenance	\$ 4,000
R2801	28033	Gasoline Sales	6,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

SHARED SERVICES
Automotive Maintenance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1640 Automotive Maintenance						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		45,470.00	46,922.00	46,922.00	46,922.00
3300	Head Automotive Mechanic		52,877.00	54,573.00	54,573.00	54,573.00
5410	Overtime		4,000.00	4,000.00	4,000.00	4,000.00
8400	Union Allowances		300.00	300.00	300.00	300.00
TOTAL	PERSONNEL SERVICES	103,067.85	102,647.00	105,795.00	105,795.00	105,795.00
.2	EQUIPMENT					
02400	Other Equipment	6,157.19	3,500.00	5,870.00	5,870.00	5,870.00
TOTAL	EQUIPMENT	6,157.19	3,500.00	5,870.00	5,870.00	5,870.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	76,820.67	97,000.00	92,000.00	92,000.00	92,000.00
04200	Insurance	700.52	648.00	667.00	667.00	667.00
04300	Telephone	355.93	400.00	500.00	500.00	500.00
04400	Repairs	1,259.00	1,500.00	1,500.00	1,500.00	1,500.00
04500	Special Departmental Supplies	87,519.60	90,000.00	90,000.00	90,000.00	90,000.00
04540	Publications	1,500.00	1,600.00	1,600.00	1,600.00	1,600.00
04550	Office Supplies	282.39	300.00	400.00	400.00	400.00
04560	Training	1,194.00	1,200.00	1,200.00	1,200.00	1,200.00
04570	Uniforms/Tools	1,084.23	1,400.00	1,400.00	1,400.00	1,400.00
04990	Purchased Services	14,134.25	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	184,850.59	194,048.00	189,267.00	189,267.00	189,267.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	60,220.21	58,630.00	59,714.00	59,714.00	59,714.00
TOTAL	UNDISTRIBUTED EXPENSE	60,220.21	58,630.00	59,714.00	59,714.00	59,714.00
TOTAL	AUTOMOTIVE MAINTENANCE	354,295.84	358,825.00	360,646.00	360,646.00	360,646.00

A1640 CHGBK - Automotive Maintenance

.4	CONTRACTUAL					
04052	Gasoline Charges	(25,070.58)	(47,750.00)	(46,000.00)	(46,000.00)	(46,000.00)
04053	Auto Maintenance Charges	(76,454.67)	(85,000.00)	(70,500.00)	(70,500.00)	(70,500.00)
TOTAL	CONTRACTUAL	(101,525.25)	(132,750.00)	(116,500.00)	(116,500.00)	(116,500.00)
TOTAL	CHGBK - AUTOMOTIVE MAINTENANCE	(101,525.25)	(132,750.00)	(116,500.00)	(116,500.00)	(116,500.00)

A1670 CENTRAL PRINTING AND MAILING

DEPARTMENTAL FUNCTIONS:

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

PROGRAM STATISTICS:

The staff of Central Printing and Mailing typically processes approximately 400,000 pieces of mail annually.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28032	Central Stores	\$8,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget again includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

**SHARED SERVICES
Central Printing & Mailing**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1670 Central Printing & Mailing						
.1	PERSONNEL SERVICE					
4760	Messenger		53,265.00	54,824.00	54,824.00	54,824.00
8775	Work Super (Ctl Print & Mail)		41,751.00	43,027.00	43,027.00	43,027.00
TOTAL	PERSONNEL SERVICES	0.00	95,016.00	97,851.00	97,851.00	97,851.00
.4	CONTRACTUAL					
04101	Printing (Alt #1)	0.00	17,000.00	15,000.00	15,000.00	15,000.00
04150	Postage	0.00	212,000.00	212,000.00	212,000.00	212,000.00
04200	Insurance	0.00	857.00	655.00	655.00	655.00
04450	Rental - Equipment/Maintenance	0.00	23,000.00	23,000.00	22,000.00	22,000.00
04480	Maintenance In Lieu of Rent	0.00	18,395.00	18,395.00	18,395.00	18,395.00
04500	Special Departmental Supplies	0.00	7,000.00	7,000.00	6,500.00	6,500.00
04501	Spec Dept Supplies (Alt #1)	0.00	8,000.00	8,000.00	8,000.00	8,000.00
04550	Office Supplies	0.00	250.00	500.00	250.00	250.00
TOTAL	CONTRACTUAL	0.00	286,502.00	284,550.00	282,800.00	282,800.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	38,494.00	39,679.00	39,679.00	39,679.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	38,494.00	39,679.00	39,679.00	39,679.00
TOTAL	CENTRAL PRINTING & MAILING	0.00	420,012.00	422,080.00	420,330.00	420,330.00

A1670 CHGBK - Central Printing & Mailing

.4	CONTRACTUAL					
04054	Postage Charges	0.00	(171,105.00)	(103,500.00)	(103,500.00)	(103,500.00)
04055	Printing Charges	0.00	(36,315.00)	(21,600.00)	(21,600.00)	(21,600.00)
TOTAL	CONTRACTUAL	0.00	(207,420.00)	(125,100.00)	(125,100.00)	(125,100.00)
TOTAL	CHGBK - CENTRAL PRINTING & MAILING	0.00	(207,420.00)	(125,100.00)	(125,100.00)	(125,100.00)

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

DEPARTMENTAL FUNCTIONS:

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies and political subdivisions within the County in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. Through recommendation, implementation, and the integration of technology into County operations, BRIS works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, maintenance, and protection of all County computer operations, communications infrastructure, information systems applications, and data while ensuring compliance with all Federal and State mandated security requirements. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), the Sheriff's Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Division of Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, NY Alert, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of the County, as well as E911 addressing, are also the responsibility of this office, as are maintenance of Internet and E-mail accessibility for County departments and maintenance and support of the County's official web site.

PROGRAM OBJECTIVES:

The department's overall objective is, by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

Departmental goals in 2016 will focus on taking full advantage of advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform tasks that we have the expertise to complete ourselves. Additionally, BRIS will continue to enhance its strategic technology and information security plans in an effort to provide a forward thinking technology direction for the County.

Bringing Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the federally mandated security requirements for the protection of personal, private, and sensitive information will continue as a top priority in 2016, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. Also continuing in 2016 will be the Continuity of Operations (COOP) initiative, which ensures County departments and agencies are able to continue operation of their essential functions under a broad range of circumstances, including all-hazard emergencies, natural, man-made and technological threats and national security emergencies. Other projects in 2016 will be reducing the County computing environment's physical footprint through implementation of virtual server and desktop technologies and the re-design and publishing of the County's web site.

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

PROGRAM STATISTICS:

Statistics for the calendar year 2014 include:

- Rensselaer County’s reliance on computer technology continued to grow and expand to all of the County’s departments, whether located at the County Office Building, any of nine (9) remote sites, the five (5) Senior Centers, the Jail/Public Safety facility, Van Rensselaer Manor, or Flanigan Square.
- The County had over 800 desktop computers in service, accessing 375 print devices, and 955 Internet and E-mail users.
- Desktop and Networking staff of five (5) responded to over 4,000 calls for assistance. Help Desk calls continue to increase, up 6% from the number of calls responded to during 2013. The total number of calls responded to during 2014 increases to nearly 6,000 when including those addressed by our PeopleSoft Applications Support, Real Property System (RPS) Applications Support, Tax Mapping Services, and GIS personnel.
- Desktop technicians undertook various support activities when responding to the needs of the County’s almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio, while our technicians operate on a ratio of approximately 1:400, or over five (5) times the recommended ratio.
- Network staff is responsible for ongoing maintenance and support of 110 servers (physical and virtual), 85 switches and routers, 25 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and multiple networks at every location, as well as the design and implementation of new networks and extension of the existing network infrastructure.
- BRIS staff responded to 150 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) in 2014.
- SPAM E-mail and spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of E-mail received by the county. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 100,000 infection attempts – a 81% increase from the number of attempts in 2013.
- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway, Health, Public Safety, County Clerk, Board of Elections, Sewer, Aging, Central Services, Finance, Sheriff, Tax Services and BRIS, for a total of over 40 users across those departments.
- Applications Development and Support staff continues to develop, maintain, and support the County’s web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County’s web site.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28029	DP-Sales	\$5,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees. The department’s salary request for the Confidential Administrative Assistant, for approximately \$600 more than the contract raise, will bring her compensation in line with other employees who perform similar tasks, and also acknowledges additional duties being performed as part of BRIS’s continuing cooperative arrangement with Tax Services.

As per the department’s objectives, bringing Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information will continue as a top priority in 2016, and as a result, budget resources of the Bureau of Research and Information Services are again heavily weighted toward those activities, specifically within the equipment, telecommunications, and maintenance accounts.

SHARED SERVICES
Bureau of Research & Information Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICE					
0600	Applications Developer I		54,191.00	56,227.00	56,227.00	56,227.00
0605	Applications Developer II		142,615.00	146,685.00	146,685.00	146,685.00
0610	Applications Developer III		75,822.00	78,067.00	78,067.00	78,067.00
0620	Assoc Network Administrator		61,901.00	63,325.00	63,325.00	63,325.00
1675	Confidential Admin Assistant		34,291.00	37,000.00	35,904.00	35,904.00
1709	Director Of BRIS		101,566.00	103,902.00	103,902.00	103,902.00
3060	GIS Technician I		38,828.00	33,763.00	33,763.00	33,763.00
3075	GIS Manager		61,872.00	63,295.00	63,295.00	63,295.00
4695	Manager-Sys Int/Client Srvs		76,814.00	78,581.00	78,581.00	78,581.00
5410	Overtime		10,000.00	20,000.00	20,000.00	20,000.00
5430	Microcomputer Technician I		38,828.00	33,763.00	33,763.00	33,763.00
5432	Microcomputer Technician II		43,590.00	44,593.00	44,593.00	44,593.00
5434	Microcomputer Technician III		51,335.00	52,516.00	52,516.00	52,516.00
5605	Principal Network Admin		72,905.00	74,582.00	74,582.00	74,582.00
5757	FMS/HRMS Sr Systems Analyst		97,742.00	99,990.00	99,990.00	99,990.00
8014	Tax Map Technician III		51,218.00	52,465.00	52,465.00	52,465.00
8060	Temporary Services		2,500.00	2,500.00	2,500.00	2,500.00
8880	Transfers Out		(11,500.00)	(18,500.00)	(18,500.00)	(18,500.00)
TOTAL	PERSONNEL SERVICES	967,816.82	1,004,518.00	1,022,754.00	1,021,658.00	1,021,658.00
.2	EQUIPMENT					
02400	Other Equipment	54,647.16	58,500.00	51,000.00	51,000.00	51,000.00
TOTAL	EQUIPMENT	54,647.16	58,500.00	51,000.00	51,000.00	51,000.00
.4	CONTRACTUAL					
04010	Travel	1,156.96	1,200.00	1,200.00	1,200.00	1,200.00
04100	Printing	1,313.28	1,089.00	0.00	0.00	0.00
04150	Postage	616.99	750.00	0.00	0.00	0.00
04200	Insurance	1,675.39	895.00	833.00	833.00	833.00
04300	Telephone	10,628.82	11,000.00	0.00	0.00	0.00
04310	Telecommunications	167,952.30	162,623.00	180,248.00	180,248.00	180,248.00
04420	Maintenance	168,241.02	235,083.00	203,800.00	203,800.00	203,800.00
04480	Maintenance In Lieu of Rent	47,131.00	50,916.00	0.00	0.00	0.00
04500	Special Departmental Supplies	12,585.06	28,263.00	14,263.00	14,263.00	14,263.00
04510	Microcomputer Software	6,569.20	57,425.00	55,250.00	55,250.00	55,250.00
04520	Dues	0.00	250.00	250.00	250.00	250.00
04540	Publications	0.00	225.00	225.00	225.00	225.00
04550	Office Supplies	527.37	1,000.00	1,000.00	1,000.00	1,000.00
04560	Training	0.00	250.00	250.00	250.00	250.00
04900	Professional Services	1,372.00	0.00	0.00	0.00	0.00
04990	Purchased Services	9,895.13	11,550.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	429,664.52	562,519.00	457,319.00	457,319.00	457,319.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	426,843.03	399,932.00	386,881.00	386,881.00	386,881.00
TOTAL	UNDISTRIBUTED EXPENSE	426,843.03	399,932.00	386,881.00	386,881.00	386,881.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	1,878,971.53	2,025,469.00	1,917,954.00	1,916,858.00	1,916,858.00

SHARED SERVICES
Bureau of Research & Information Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1680 CHGBK - Bureau of Research & Information Services						
.4	CONTRACTUAL					
04983	Computer Services Charges	(1,002,298.00)	(1,108,110.00)	(455,540.00)	(455,540.00)	(455,540.00)
TOTAL	CONTRACTUAL	(1,002,298.00)	(1,108,110.00)	(455,540.00)	(455,540.00)	(455,540.00)
TOTAL	CHGBK - BUREAU OF RESEARCH & INFORMATION SERVICES	(1,002,298.00)	(1,108,110.00)	(455,540.00)	(455,540.00)	(455,540.00)
A1680 WMD15 - Bureau of Research & Information Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	44,890.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	44,890.00	0.00	0.00	0.00
TOTAL	WMD15 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	44,890.00	0.00	0.00	0.00
A1680 WMD17 - Bureau of Research & Information Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	32,995.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	32,995.00	0.00	0.00	0.00
TOTAL	WMD17 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	32,995.00	0.00	0.00	0.00
A1680 WMD19 - Bureau of Research & Information Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	32,995.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	32,995.00	0.00	0.00	0.00
TOTAL	WMD19 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	32,995.00	0.00	0.00	0.00
A1680 WMD21 - Bureau of Research & Information Services						
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	23,700.00	23,700.00	23,700.00
TOTAL	EQUIPMENT	0.00	0.00	23,700.00	23,700.00	23,700.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	0.00	33,986.00	33,986.00	33,986.00
TOTAL	CONTRACTUAL	0.00	0.00	33,986.00	33,986.00	33,986.00
TOTAL	WMD21 - BUREAU OF RESEARCH & INFORMATION SERVICES	0.00	0.00	57,686.00	57,686.00	57,686.00
TOTAL	SHARED SERVICES	3,073,030.08	3,782,009.00	4,356,630.00	4,353,784.00	4,368,784.00

A1900 SPECIAL ITEMS

DEPARTMENTAL FUNCTIONS:

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

MANDATES:

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Expenses related to the County’s insurance contract are funded under A1910. The County has a premium-based insurance contract and all funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County’s assessment of the National Association of Counties and the New York State Association of Counties, plus payments for the County’s elected officials’ national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

In accordance with Environmental Conservation Law (ECL) 15-2103 and the Five County Agreement with the Hudson River Black Regulating District (HRBRRD), the County is obligated to fund a portion (14.09%) of the operation and maintenance costs of the Great Sacandaga Lake. The County’s next annual assessment, due in January 2016, is in the amount of \$542,447.

Town/city expense is an appropriation expense that is charged back to municipalities.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

		SPECIAL ITEMS				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	132,548.41	135,000.00	150,000.00	150,000.00	150,000.00
TOTAL	CONTRACTUAL	132,548.41	135,000.00	150,000.00	150,000.00	150,000.00
TOTAL	INSURANCE	132,548.41	135,000.00	150,000.00	150,000.00	150,000.00
A1920 Association Dues						
.4	CONTRACTUAL					
04520	Dues	24,253.75	25,000.00	26,000.00	26,000.00	26,000.00
TOTAL	CONTRACTUAL	24,253.75	25,000.00	26,000.00	26,000.00	26,000.00
TOTAL	ASSOCIATION DUES	24,253.75	25,000.00	26,000.00	26,000.00	26,000.00

SPECIAL ITEMS

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A1930 Judgment & Claims						
.4	CONTRACTUAL					
04210	Judgment And Claims	0.00	50,000.00	50,000.00	50,000.00	50,000.00
04909	Special Prosecutor	24,978.00	25,000.00	25,000.00	25,000.00	25,000.00
TOTAL	CONTRACTUAL	24,978.00	75,000.00	75,000.00	75,000.00	75,000.00
TOTAL	JUDGEMENT & CLAIMS	24,978.00	75,000.00	75,000.00	75,000.00	75,000.00
A1950 Hudson River Black River Regulating District						
.4	CONTRACTUAL					
04882	HRBRRD Assessments	542,447.00	542,447.00	542,447.00	542,447.00	542,447.00
TOTAL	CONTRACTUAL	542,447.00	542,447.00	542,447.00	542,447.00	542,447.00
TOTAL	HUDSON RIVER BLACK RIVER REGULATING DISTRICT	542,447.00	542,447.00	542,447.00	542,447.00	542,447.00
A1970 Town Expenses						
.4	CONTRACTUAL					
04505	Town/City Expense	308,017.54	337,242.00	279,166.00	279,166.00	279,166.00
TOTAL	CONTRACTUAL	308,017.54	337,242.00	279,166.00	279,166.00	279,166.00
TOTAL	TOWN EXPENSES	308,017.54	337,242.00	279,166.00	279,166.00	279,166.00
A1985 Distribution of Sales Tax						
.4	CONTRACTUAL					
04004	Distribution of Sales Tax	28,152,767.90	28,890,592.00	28,890,592.00	28,890,592.00	28,890,592.00
TOTAL	CONTRACTUAL	28,152,767.90	28,890,592.00	28,890,592.00	28,890,592.00	28,890,592.00
TOTAL	DISTRIBUTION OF SALES TAX	28,152,767.90	28,890,592.00	28,890,592.00	28,890,592.00	28,890,592.00
A1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	150,000.00	250,000.00	250,000.00	428,656.00
TOTAL	CONTRACTUAL	0.00	150,000.00	250,000.00	250,000.00	428,656.00
TOTAL	CONTINGENT	0.00	150,000.00	250,000.00	250,000.00	428,656.00
TOTAL	SPECIAL ITEMS	29,185,012.60	30,155,281.00	30,213,205.00	30,213,205.00	30,391,861.00

A2490 COMMUNITY COLLEGES

DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College (HVCC). State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to HVCC for tuition for Rensselaer County employees attending approved job-related continuing education classes.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

The recommended appropriation is an estimate based upon a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes \$45,000 for tuition of Rensselaer County employees enrolled in the County sponsored education program at HVCC.

		EDUCATION Community Colleges				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A2490 Community Colleges						
.4	CONTRACTUAL					
04800	Contractual Agency	689,029.08	850,000.00	850,000.00	850,000.00	850,000.00
TOTAL	CONTRACTUAL	689,029.08	850,000.00	850,000.00	850,000.00	850,000.00
TOTAL	COMMUNITY COLLEGES	689,029.08	850,000.00	850,000.00	850,000.00	850,000.00

A2495 CONTRIBUTION – HVCC

DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

In accordance with Resolution G/307/15, the County’s 2016 sponsor contribution has been increased by \$200,000. The additional funding will assist the College in addressing its current financial difficulties. The additional support will also continue the process of equalizing Rensselaer County’s per resident contributions with the chargeback rate paid by other counties, as per directive of SUNY.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County’s Employee Education Program.

		EDUCATION Contribution - HVCC				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A2495 Contribution - HVCC						
.4	CONTRACTUAL					
04800	Contractual Agency	3,591,900.00	4,475,900.00	4,675,900.00	4,675,900.00	4,675,900.00
TOTAL	CONTRACTUAL	3,591,900.00	4,475,900.00	4,675,900.00	4,675,900.00	4,675,900.00
TOTAL	CONTRIBUTION - HVCC	3,591,900.00	4,475,900.00	4,675,900.00	4,675,900.00	4,675,900.00

A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS

DEPARTMENTAL FUNCTIONS:

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

PROGRAM OBJECTIVES:

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, at no cost to their families.

PROGRAM STATISTICS:

<u>CASELOAD</u>	<u>PROGRAM TYPE (Projected)</u>	<u>INSURANCE</u>	
Current 670	Center Based 350	Medicaid	45%
Projected 680	Related Services 330	Non-Medicaid	55%

MANDATES:

This program is mandated to provide special education services and programs to eligible preschool children.

REVENUE APPLICABLE TO THIS PROGRAM: **\$8,597,135**

R1605 16052 Preschool Medicaid Fees	\$ 849,872
R3277 32771 State Aid – Education for Handicapped Children	7,665,813
R3277 32772 State Aid – Administrative Cost Reimbursement	81,450

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2016. The July through December 2016 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to \$75 per child as compensation for approved administrative costs.

EDUCATION
Children With Special Needs

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A2960 Children With Special Needs						
.4	CONTRACTUAL					
04800	Contractual Agency	14,374,181.99	13,781,112.00	13,952,800.00	13,952,800.00	13,952,800.00
04900	Professional Services	0.00	170,000.00	155,015.00	155,015.00	155,015.00
04990	Purchased Services	16,773.08	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	14,390,955.07	13,951,112.00	14,107,815.00	14,107,815.00	14,107,815.00
TOTAL	CHILDREN WITH SPECIAL NEEDS	14,390,955.07	13,951,112.00	14,107,815.00	14,107,815.00	14,107,815.00

A2989 HANDICAPPED PARKING EDUCATION

DEPARTMENTAL FUNCTIONS:

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this department to promote and ensure a quality of life for disabled residents and visitors.

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

PROGRAM OBJECTIVES:

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

REVENUE APPLICABLE TO THIS PROGRAM:

R2610 26103 Handicapped Parking Fee \$2,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This program is funded to meet anticipated needs, based upon historical spending levels, and is one hundred percent (100%) funded through fines collected.

		EDUCATION Handicapped Parking Education				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A2989 Handicapped Parking Education						
.4	CONTRACTUAL					
04800	Contractual Agency	811.84	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL	CONTRACTUAL	811.84	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL	HANDICAPPED PARKING EDUCATION	811.84	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL	EDUCATION	18,672,695.99	19,279,012.00	19,635,715.00	19,635,715.00	19,635,715.00

A3010 BUREAU OF PUBLIC SAFETY – E911

SUMMARY OF BUDGET OFFICER’S ACTIONS:

A 3010 has been eliminated. Revenue, Contractual Expense, and Equipment Expense have been moved into A 3020. Personnel Services and benefit expenses have been moved into A 3640.

**PUBLIC SAFETY
Bureau of Public Safety - E911**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3010 Bureau of Public Safety - E911						
.1	PERSONNEL SERVICE					
1706	Dep Dir Public Safety-E-911		71,900.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	69,999.97	71,900.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	3,628.13	1,045.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,628.13	1,045.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	62,757.84	0.00	0.00	0.00	0.00
04420	Maintenance	3,468.85	3,231.00	0.00	0.00	0.00
04990	Purchased Services	8,224.79	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	74,451.48	3,231.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	34,287.30	33,266.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	34,287.30	33,266.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - E911	182,366.88	109,442.00	0.00	0.00	0.00

A3020 BUREAU OF PUBLIC SAFETY – DISPATCH

DEPARTMENTAL FUNCTIONS:

1. The Communications Center is the answering point for calls for emergency service; and
2. The Communications Center provides:
 - a. Emergency medical procedures prior to the arrival of the first responders;
 - b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
 - c. Services to non-English speaking callers, via language line procedures;
 - d. Comprehensive and pro-active training for all Communication Officers; and
 - e. Additional services as may be required.

PROGRAM OBJECTIVES:

The Communications Center is the heart and soul of the County 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the county's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing lifesaving medical procedures to untrained civilians at the scene of a medical emergency until the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, NFPA, OSHA and many other regulatory agencies.

The county-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

PROGRAM STATISTICS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Number of Calls Dispatched	135,392	134,179	134,982	143,043

REVENUE APPLICABLE TO THIS PROGRAM: **\$526,000**

R1140 11401 E-911 Surcharge	\$199,000
R1140 11402 Cellular Surcharge	327,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County and the Civil Service Employees Association (CSEA) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2011. The parties did reach a tentative agreement, encompassed by a Memorandum of Agreement (MOA) dated October 1, 2015, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 2.30% increase over 2015 year-end salary levels. Due to budgetary constraints, two Communications Officer positions and one Senior Communications Officer position remain unfilled, and are placed in Personnel Service Savings for 2016.

Other Equipment is funded to purchase five (5) replacement monitors for use in the 911 Center. This expense was previously funded in A3010.

Certain contractual codes contain expenses from A3010. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - Dispatch

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3020 Bureau of Public Safety - Dispatch						
.1	PERSONNEL SERVICE					
1310	Communication Ctr Supervisor		61,872.00	63,701.00	63,701.00	63,701.00
1460	Communications Officer		1,702,025.00	1,744,974.00	1,744,974.00	1,744,974.00
5410	Overtime		120,000.00	120,000.00	100,000.00	100,000.00
5630	Personnel Service Savings		(119,938.00)	(114,299.00)	(114,299.00)	(114,299.00)
7060	Shift Differential		26,000.00	26,000.00	24,000.00	24,000.00
7307	Sick Leave Incentive		0.00	20,000.00	20,000.00	20,000.00
7750	Senior Communications Officer		394,760.00	407,741.00	407,741.00	407,741.00
7890	Sheriff's Disability Plan		7,500.00	7,500.00	7,500.00	7,500.00
8880	Transfers Out		(60,577.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	2,133,916.31	2,131,642.00	2,275,617.00	2,253,617.00	2,253,617.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,015.00	1,015.00	1,015.00
TOTAL	EQUIPMENT	0.00	0.00	1,015.00	1,015.00	1,015.00
.4	CONTRACTUAL					
04200	Insurance	2,678.24	3,100.00	3,100.00	3,100.00	3,100.00
04420	Maintenance	0.00	0.00	3,231.00	3,231.00	3,231.00
04450	Rental - Equipment/Maintenance	1,590.00	1,873.00	1,358.00	1,358.00	1,358.00
04500	Special Departmental Supplies	1,229.90	2,987.00	2,814.00	2,814.00	2,814.00
04540	Publications	45.00	100.00	100.00	100.00	100.00
04550	Office Supplies	876.35	1,500.00	1,500.00	1,500.00	1,500.00
04560	Training	1,948.59	0.00	0.00	0.00	0.00
04901	Litigation Expense	300.00	500.00	500.00	500.00	500.00
04990	Purchased Services	10,170.67	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	18,838.75	10,060.00	12,603.00	12,603.00	12,603.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	991,403.00	928,508.00	968,574.00	968,574.00	968,574.00
TOTAL	UNDISTRIBUTED EXPENSE	991,403.00	928,508.00	968,574.00	968,574.00	968,574.00
TOTAL	BUREAU OF PUBLIC SAFETY - DISPATCH	3,144,158.06	3,070,210.00	3,257,809.00	3,235,809.00	3,235,809.00

A3110 SHERIFF

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

PROGRAM OBJECTIVES:

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

PROGRAM STATISTICS:

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Incidents	23,137	19,439	18,430	16,445	17,769
Arrests	1,145	896	820	559	778
Traffic Accidents	659	729	574	677	661
Traffic Stops	4,011	1,665	2,256	1,749	3,081
Traffic Tickets	1,843	3,167	1,349	867	453
EMS	710	555	529	588	493

MANDATES:

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

REVENUE APPLICABLE TO THIS PROGRAM: **\$218,800**

R1510 15101 Sheriff Fees	\$185,000
R1515 15151 Sheriffs Fees ID	3,600
R1520 15201 Stop-DWI Deputy	20,000
R2709 27093 Disability – Employee Contribution	6,300
R3390 33903 EMT Recertification	3,900

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between the County of Rensselaer and the Rensselaer County Deputy Sheriff's Police Benevolent Association (PBA). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees, with the exception of the Sheriff. The salary request for the Sheriff is equivalent to an annual one percent (1%) increase over the last eight years that it hasn't been raised. This is considerably lower than union contract driven raises that County employees have received over the same time period. The "Transfers Out" line item refers to a chargeback to the Department of Social Services for two (2) Deputy Sheriff's assigned to Flanigan Square. An additional Senior Account Clerk position will perform clerical functions including payroll and scheduling, as well as assisting in records management. It is essential to create this position at this level to have the ability to cross-train all the Sheriff's Senior Account Clerks, which will provide the capability to rotate individuals in order to cover for vacations and other absences. To offset the request for this position, the Assistant for Public Relations/Public Affairs position in the Jail (A3150) will be eliminated.

A3110 SHERIFF (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

In 2016, the "Furniture" budget reflects an appropriation for office chairs that may need to be replaced during the year. Three (3) fax machines are budgeted within the "Office Equipment" line item. The "Automobile" request to purchase two (2) patrol vehicles plus equipment has been approved. Funding in "Other Equipment" is provided for the replacement of three (3) radar units and four (4) laptops.

Contractual accounts have been funded, within fiscal constraints, based upon an analysis of prior and current year spending and projected requirements.

		PUBLIC SAFETY				
		Sheriff				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3110 Sheriff						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		15,635.00	15,836.00	15,836.00	15,836.00
1490	Confidential Asst to Sheriff		55,089.00	56,356.00	56,356.00	56,356.00
1930	Deputy Sheriff		1,364,245.00	1,384,694.00	1,384,694.00	1,384,694.00
2120	Deputy Sheriff Captain		157,878.00	80,755.00	80,755.00	80,755.00
2130	Deputy Sheriff Sergeant		306,010.00	378,072.00	378,072.00	378,072.00
5410	Overtime		175,000.00	175,000.00	175,000.00	175,000.00
5630	Personnel Service Savings		(10,000.00)	0.00	0.00	0.00
5740	Principal Account Clerk		42,046.00	43,083.00	43,083.00	43,083.00
6615	Records Clerk		32,646.00	33,417.00	33,417.00	33,417.00
7000	Senior Account Clerk		76,280.00	116,983.00	116,333.00	116,333.00
7060	Shift Differential		15,000.00	15,000.00	15,000.00	15,000.00
7175	Sr. Nar Inv & Intell Liasion		57,143.00	58,746.00	58,746.00	58,746.00
7300	Sheriff		97,000.00	105,000.00	105,000.00	99,600.00
7306	Sheriffs Financial Advisor		68,345.00	69,917.00	69,917.00	69,917.00
7890	Sheriff's Disability Plan		7,540.00	7,540.00	7,540.00	7,540.00
8030	Technical Sergeant/I.D.		61,202.00	63,012.00	63,012.00	63,012.00
8310	Undersheriff		90,420.00	92,500.00	92,500.00	91,600.00
8390	Stipend (Annual)		48,030.00	47,800.00	47,800.00	47,800.00
8880	Transfers Out		(170,000.00)	(204,200.00)	(204,200.00)	(204,200.00)
9780	Longevity		55,095.00	53,020.00	51,490.00	51,490.00
TOTAL	PERSONNEL SERVICES	2,574,253.97	2,544,604.00	2,592,531.00	2,590,351.00	2,584,051.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	200.00	200.00	200.00
02200	Office Equipment	0.00	0.00	825.00	825.00	825.00
02300	Automobile	112,213.90	92,600.00	114,148.00	114,148.00	114,148.00
02400	Other Equipment	0.00	9,100.00	38,925.00	27,925.00	27,925.00
TOTAL	EQUIPMENT	112,213.90	101,700.00	154,098.00	143,098.00	143,098.00
.4	CONTRACTUAL					
04010	Travel	670.36	1,000.00	3,000.00	2,500.00	2,500.00
04050	Automobile Maintenance	11,409.40	25,000.00	25,000.00	25,000.00	25,000.00
04051	Automobile, Gasoline	158,172.27	160,000.00	160,000.00	160,000.00	160,000.00
04100	Printing	1,265.78	1,500.00	6,000.00	5,000.00	5,000.00
04150	Postage	0.00	500.00	500.00	250.00	250.00
04200	Insurance	54,041.86	125,000.00	125,000.00	125,000.00	125,000.00
04300	Telephone	76,330.62	76,107.00	61,107.00	61,167.00	61,167.00
04420	Maintenance	8,365.24	15,000.00	34,141.00	30,000.00	30,000.00
04421	Maintenance (Alt #1)	21,765.00	66,481.00	22,081.00	22,081.00	22,081.00
04450	Rental - Equipment/Maintenance	4,866.08	7,444.00	7,444.00	7,444.00	7,444.00
04500	Special Departmental Supplies	11,371.99	12,400.00	19,455.00	15,000.00	15,000.00
04501	Spec Dept Supplies (Alt #1)	5,151.64	10,000.00	17,000.00	10,000.00	10,000.00
04502	Spec Dept Supplies (Alt #2)	10,207.99	6,000.00	7,000.00	6,000.00	6,000.00
04503	Spec Dept Supplies (Alt #3)	0.00	1,000.00	1,000.00	1,000.00	1,000.00
04504	Spec Dept Supplies (Alt #4)	195.55	3,661.56	1,785.00	1,500.00	1,500.00
04506	Spec Dept Supplies (Alt #5)	1,912.99	3,500.00	3,000.00	2,500.00	2,500.00
04540	Publications	1,796.61	3,000.00	2,500.00	2,500.00	2,500.00

PUBLIC SAFETY

		Sheriff				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3110 Sheriff (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04550	Office Supplies	6,481.42	7,500.00	7,545.00	7,500.00	7,500.00
04560	Training	23,478.70	17,372.00	17,372.00	17,372.00	17,372.00
04570	Uniforms/Tools	3,216.21	25,000.00	30,000.00	25,000.00	25,000.00
04900	Professional Services	(2,230.38)	18,800.00	15,600.00	15,600.00	15,600.00
04901	Litigation Expense	0.00	5,000.00	6,000.00	5,000.00	5,000.00
04990	Purchased Services	27,762.47	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	426,231.80	591,265.56	573,530.00	547,414.00	547,414.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,426,128.24	1,428,087.00	1,426,790.00	1,426,790.00	1,426,790.00
TOTAL	UNDISTRIBUTED EXPENSE	1,426,128.24	1,428,087.00	1,426,790.00	1,426,790.00	1,426,790.00
TOTAL	SHERIFF	4,538,827.91	4,665,656.56	4,746,949.00	4,707,653.00	4,701,353.00

A3110 GIVE2 Sheriff - Gun Involved Violence Elimination

.1	PERSONNEL SERVICE					
5410	Overtime		10,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	10,000.00	0.00	0.00	0.00
TOTAL	GIVE2 SHERIFF - GUN INVOLVED VIOLENCE ELIMINATION	0.00	10,000.00	0.00	0.00	0.00

A3110 OI010 Sheriff - Operation IMPACT X

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	939.31	0.00	0.00	0.00	0.00
TOTAL	OI010 SHERIFF - OPERATION IMPACT X	939.31	0.00	0.00	0.00	0.00

A3140 DEPARTMENT OF PROBATION

DEPARTMENTAL FUNCTIONS:

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, school districts and all police agencies of Rensselaer County. The Investigation/Supervision Unit serves the two Family Courts by providing investigation and supervision services, and contributes to and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. This division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements. The department's youth employment coordinator connects youth on probation with job opportunities funded through the Rensselaer County Department for Youth.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self-change, social skills, and problem solving skills. Our department workforce development specialist provides ongoing programming, "Ready, Set, Work", which is designed to prepare offenders for the process of seeking, gaining, and maintaining employment. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also monitor treatment groups for convicted offenders facilitated by local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, the Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 was one dedicated caseload for probationers with mental health needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies.

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobriotor Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

PROGRAM OBJECTIVES:

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families, and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations;
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies;
- To work collaboratively with other county departments to achieve cost savings and improved services; and
- To provide evidence-based programming to guide probationers and reduce recidivism.

In 2015, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and out-of-home juvenile placements, thus contributing to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Gun Involved Violence Elimination (GIVE) a collaborative effort with Troy PD, DOCS Community supervision, DEA, ATF, State and Federal Agencies, and NYS DCJS; Jail Utilization Committee; Human Services Cabinet; Children's Services Committee; and Capital Region Youth Justice Team; and through relationships with organizations including: Troy Police Department; Rensselaer County school districts; Rensselaer County Departments such as Social Services, Mental Health, Youth, Aging, and Employment and Training; Berkshire Farms; Unity House; Treatment Alternatives for Safer Communities (TASC); Hudson-Mohawk Recovery Center; and Commission on Economic Opportunity of the Capital Region.

The Probation Alcohol Treatment Program, part of the Rensselaer County STOP-DWI plan, has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment, in a collaborative team approach with the Hudson-Mohawk Recovery Center. The evidence-based cognitive behavior program "Thinking for a Change" has been incorporated. The goals of the program are to reduce recidivism by preventing re-arrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assists the client in establishing a sober support system. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. Rensselaer County Local Law allows for a \$30 per month Probation Supervision fee on DWI offenders. The fees collected provide additional revenue for Probation Alcohol Treatment operations. The Rensselaer County Court has added an Alcohol Treatment Court to their schedule. Probation Officers assist with the supervision of these offenders as well.

The Probation Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

A3140 DEPARTMENT OF PROBATION

PROGRAM STATISTICS:

During 2014, the Juvenile Intake Unit processed 454 Intakes: 299 Persons in Need of Supervision (PINS) and 155 Juvenile Delinquent (JD) complaints. The department was also able to divert 198 PINS and adjusted 42 JD cases from formal court involvement. There were 63 cases remaining open for services as of December 31, 2014.

The Juvenile Investigation Unit completed 115 Pre-Dispositional and Home Study reports for the two Family Courts of Rensselaer County in 2014. The Family Court Supervision Unit received 83 new juvenile supervision cases. The Juvenile Supervision Unit presently supervises 75 cases identified as level one supervision, or high risk for residential placement. The Juvenile Unit continued with unified strategies, working collaboratively with the Department of Social Services, to reduce the number of costly juvenile residential placements. During 2014, the Department residentially placed 36 youth: 20 PINS and 16 JD's.

During 2014, 689 Pre-Sentence Reports were ordered and 738 were completed for criminal court cases. Two Probation Officers are designated to complete expedited Pre-Sentence Investigations for prison bound inmates and those incarcerated in the Rensselaer County Jail.

With the assistance of the Department of Mental Health, a Probation Officer now supervises probationers with mental health and substance abuse dependency diagnosis. This caseload carries a maximum of 35 offenders. This officer works in conjunction with treatment providers to assist the probationer in achieving their best behavioral health and lifestyle and remaining arrest free. This officer also participates in county committees and review groups who deal with mental health issues.

Criminal Supervision received 168 new probation cases, which resulted in an overall caseload of 1,345 probationers under supervision.

During 2014-15, Probation continued its partnership with the Gun Involved Violence Elimination Grant (GIVE), in which officers participate in targeted details and warrant sweeps. They coordinated and conducted 438 evening residence checks, had 30 arrests, seized/recovered 5 firearms and executed 121 warrants. Probation's role in this program has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The department was allocated GIVE funds to continue supporting a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers, and coordinating GIVE details with the Troy Police Department.

The Rensselaer County Probation Alcohol Treatment program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision for high-risk cases and co-facilitated treatment of offenders. All probation officers assigned to this unit regularly provide enhanced supervision by means of residence checks and community surveillance. There are presently 250 probationers being supervised for DWI convictions. The Probation Alcohol Treatment program collected a total of \$46,003.00 in DWI fee monies.

During 2014, staff at our Pre-Trial Release Program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, probation officers screened 1,860 people, interviewed 993, and released 467 without electronic monitoring or other restrictions. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. A total of 158 were released with electronic monitoring. The number of jail days saved via Pre-Trial Release was 21,015, for a total savings of \$1,786,275.00 (\$85.00 per day/inmate). The Day Reporting Center staff assists the county and regional drug courts by monitoring offenders and reporting to the courts, and is also the point of contact for the Troy City Court's community service program.

The Alternatives to Incarceration Unit, through the Electronic Monitoring Program, provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring, which has eliminated the need for 6,114 jail days in the first 6 months of 2015, for a total savings of \$519,690.00 (\$85.00 per day/inmate).

MANDATES:

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

A3140 DEPARTMENT OF PROBATION

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$1,081,511
R1520 15202 Mental Health Probation Officer	\$ 67,850
R1580 15801 Restitution Surcharge	10,000
R1589 15891 Probation Fees - General	40,000
R1589 15896 Electronic Monitoring Fees	20,000
R1589 15899 Alcohol Testing - Probation	6,000
R2610 26102 Fines & Forfeitures - A.T.I.	1,500
R2615 26152 Probation/STOP-DWI	82,800
R3310 33101 Probation State Aid (Block Grant)	774,968
R3310 33105 Alternatives to Incarceration	17,839
R3820 38201 Youth Program - State Aid	6,000
R3310 33109 GIVE2 Partnership Grant	54,554

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees.

Funds for the department's computer replacement program have been allocated. The department's request for funds to purchase a new vehicle as replacement for one currently in the County's fleet has been reduced due to budgetary constraints.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Contractual funding (04800) is again allocated for a contract with TASC, Inc. for screening evaluation and treatment. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

PUBLIC SAFETY
Department of Probation

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3140 Department of Probation						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		37,366.00	38,225.00	32,276.00	32,276.00
3005	Front Desk Coordinator		38,244.00	39,124.00	39,124.00	39,124.00
5410	Overtime		14,000.00	14,000.00	14,000.00	14,000.00
5630	Personnel Service Savings		(243,278.00)	(244,023.00)	(244,023.00)	(244,023.00)
5650	On Call Stipend		50,400.00	50,400.00	50,400.00	50,400.00
5740	Principal Account Clerk		41,859.00	43,047.00	43,047.00	43,047.00
6090	Probation Assistant		111,078.00	114,105.00	114,105.00	114,105.00
6100	Probation Officer		1,871,567.00	1,978,440.00	1,978,440.00	1,978,440.00
6105	Probation Stipend		375.00	375.00	375.00	375.00
6110	Probation Supervisor		419,405.00	431,409.00	431,409.00	431,409.00
6315	Probation Director III		77,271.00	79,048.00	79,048.00	79,048.00
6320	Plus Transfers, Other Codes		4,875.00	4,644.00	4,644.00	4,644.00
7140	Senior Probation Officer		752,050.00	704,239.00	704,239.00	704,239.00
8090	Typist		63,016.00	64,465.00	64,465.00	64,465.00
TOTAL	PERSONNEL SERVICES	3,181,816.32	3,238,228.00	3,317,498.00	3,311,549.00	3,311,549.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	500.00	500.00	500.00
02200	Office Equipment	0.00	1,095.00	1,030.00	1,030.00	1,030.00
02300	Automobile	18,209.55	0.00	36,107.00	28,000.00	28,000.00
02400	Other Equipment	4,705.68	51,570.00	5,849.00	5,849.00	5,849.00
TOTAL	EQUIPMENT	22,915.23	52,665.00	43,486.00	35,379.00	35,379.00
.4	CONTRACTUAL					
04010	Travel	19,530.75	21,000.00	23,000.00	22,500.00	22,500.00
04100	Printing	2,895.92	1,000.00	0.00	0.00	0.00
04150	Postage	7,117.57	0.00	0.00	0.00	0.00
04200	Insurance	3,467.45	4,809.00	4,869.00	4,869.00	4,869.00
04300	Telephone	24,909.97	21,000.00	21,000.00	21,000.00	21,000.00
04350	Utilities - General/Misc	31,223.07	36,000.00	30,000.00	30,000.00	30,000.00
04420	Maintenance	28,701.07	38,000.00	39,448.00	39,448.00	39,448.00
04450	Rental - Equipment/Maintenance	297,323.93	301,500.00	321,471.00	321,471.00	321,471.00
04500	Special Departmental Supplies	3,825.74	11,303.00	19,024.00	15,000.00	15,000.00
04520	Dues	800.00	800.00	800.00	800.00	800.00
04540	Publications	467.32	500.00	545.00	545.00	545.00
04550	Office Supplies	5,655.39	6,000.00	6,000.00	6,000.00	6,000.00
04560	Training	1,086.14	3,000.00	3,000.00	3,000.00	3,000.00
04733	Participant Allowance Payments	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
04800	Contractual Agency	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
04900	Professional Services	17,350.09	22,124.00	23,404.00	23,404.00	23,404.00
04990	Purchased Services	26,999.96	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	537,354.37	533,036.00	558,561.00	554,037.00	554,037.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,597,069.12	1,557,142.00	1,686,454.00	1,686,454.00	1,686,454.00
TOTAL	UNDISTRIBUTED EXPENSE	1,597,069.12	1,557,142.00	1,686,454.00	1,686,454.00	1,686,454.00
TOTAL	DEPARTMENT OF PROBATION	5,339,155.04	5,381,071.00	5,605,999.00	5,587,419.00	5,587,419.00

PUBLIC SAFETY
Department of Probation

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3140 GIVE1 Probation - Gun Involved Violence Elimination						
.1	PERSONNEL SERVICE					
5410	Overtime		15,685.00	0.00	0.00	0.00
5650	On Call Stipend		450.00	0.00	0.00	0.00
6100	Probation Officer		26,298.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	36,370.58	42,433.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	268.00	0.00	0.00	0.00
04560	Training	244.24	356.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	244.24	624.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	6,095.60	6,026.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	6,095.60	6,026.00	0.00	0.00	0.00
TOTAL	GIVE1 PROBATION - GUN INVOLVED VIOLENCE ELIMINATION	42,710.42	49,083.00	0.00	0.00	0.00

A3140 GIVE2 Probation - Gun Involved Violence Elimination

.1	PERSONNEL SERVICE					
5410	Overtime		20,000.00	20,000.00	20,000.00	20,000.00
5650	On Call Stipend		450.00	450.00	450.00	450.00
6100	Probation Officer		27,751.00	27,751.00	27,751.00	27,751.00
TOTAL	PERSONNEL SERVICES	0.00	48,201.00	48,201.00	48,201.00	48,201.00
.4	CONTRACTUAL					
04560	Training	0.00	2,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	2,000.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	6,354.00	6,353.00	6,353.00	6,353.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	6,354.00	6,353.00	6,353.00	6,353.00
TOTAL	GIVE2 PROBATION - GUN INVOLVED VIOLENCE ELIMINATION	0.00	56,555.00	54,554.00	54,554.00	54,554.00

A3140 IID13 Probation - Ignition Interlock Device Monitoring System

.4	CONTRACTUAL					
04500	Special Departmental Supplies	5,312.17	1,267.92	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,312.17	1,267.92	0.00	0.00	0.00
TOTAL	IID13 PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	5,312.17	1,267.92	0.00	0.00	0.00

**PUBLIC SAFETY
Department of Probation**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3140 IID14 Probation - Ignition Interlock Device Monitoring System						
.4	CONTRACTUAL					
04051	Automobile, Gasoline	0.00	4,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	7,610.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	11,610.00	0.00	0.00	0.00
TOTAL	IID14 PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	0.00	11,610.00	0.00	0.00	0.00

A3140 OI010 Probation - Operation IMPACT X

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	33,781.65	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,900.00	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,900.00	0.00	0.00	0.00	0.00
TOTAL	OI010 PROBATION - OPERATION IMPACT X	38,681.65	0.00	0.00	0.00	0.00

A3140 OVW13 Probation - Office on Violence Against Women

.1	PERSONNEL SERVICE					
5410	Overtime		22,389.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	1,883.83	22,389.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,166.30	1,834.00	0.00	0.00	0.00
04560	Training	0.00	1,666.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,166.30	3,500.00	0.00	0.00	0.00
TOTAL	OVW13 PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN	3,050.13	25,889.00	0.00	0.00	0.00

A3140 PROAF Probation - Federal Asset Forfeiture

.4	CONTRACTUAL					
04500	Special Departmental Supplies	4,324.00	2,490.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,324.00	2,490.00	0.00	0.00	0.00
TOTAL	PROAF PROBATION - FEDERAL ASSET FORFEITURE	4,324.00	2,490.00	0.00	0.00	0.00

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times, the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining, with the completion of our expansion project, of up to 473 inmates.

PROGRAM OBJECTIVES:

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision, the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals, it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The facility is on track to process approximately 2,718 new admissions in 2015. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening/assessment, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily, or within a reasonable amount of time, with the essentials as outlined under the minimum standards including, but not limited to, three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain, secure, and consult with legal representation, use of legal reference materials, and ability to partake in religious services of chosen denomination. The facility provides access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. The facility also provides barbering, dental, and laundry services, secure transportation of inmates and/or charged juveniles to various courts, institutions, facilities, and appointments as mandated or authorized by local, state or federal decree.

PROGRAM STATISTICS:

In the year 2014, the Rensselaer County Correctional Facility:

- Processed 2,953 new admissions compared to: 3,163 in 2013; 3,566 in 2012; 3,230 in 2011; 2,648 in 2010; 2,253 in 2009; 2,552 in 2008; 2,778 in 2007; 2,686 in 2006; and 2,699 in 2005.
- Maintained a daily average population of 351.942 inmates per day and continued boarding in inmates from other jurisdictions averaging 114.71 boarders per day.
- Transferred 290 inmates to N.Y.S.D.O.C.S. facilities, including 153 parole violators compared to: 269 and 130 in 2013; 278 and 134 in 2012; 200 and 104 in 2011; 220 and 104 in 2010; 232 and 120 in 2009; 258 and 130 in 2008; 295 and 168 in 2007; 323 and 156 in 2006; and 336 and 89 in 2005.
- Served 399,900 meals at an average cost of \$1.84 per meal compared to: 465,363 meals at an average cost of \$1.82 in 2013; 522,670 meals at an average cost of \$1.62 in 2012; 465,778 meals at an average cost of \$1.54 in 2011; 306,784 meals at an average cost of \$1.50 in 2010; 270,724 meals at an average cost of \$1.52 in 2009; 283,956 meals at an average cost of \$1.67 in 2008; and 308,578 meals at an average cost of \$1.65 in 2007.
- Reported 86 reportable incidents to N.Y.S.C.O.C. compared to: 38 in 2013; 24 in 2012; 21 in 2011; 25 in 2010 and 19 in 2009; 21 in 2008; 16 in 2007; 17 in 2006; and 33 in 2005.
- Issued 765 inmate disciplinary reports compared to: 847 in 2013; 924 in 2012; 506 in 2011; 352 in 2010; 347 in 2009; 335 in 2008; 380 in 2007; 341 in 2006; and 401 in 2005.
- Received, investigated, and answered 25 formal inmate grievances as compared to: 38 in 2013; 38 in 2012; 32 in 2011; 36 in 2010; 10 in 2009; 3 in 2008; 4 in 2007; 6 in 2006; and 8 in 2005.

A3150 JAIL (CONTINUED)

MANDATES:

Each County shall maintain a Jail as prescribed by law.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,580,000**

R1525 15251 Jail Telephone Commission	\$ 200,000
R1589 15894 Social Security Admin. Incentive Payment	30,000
R2260 22601 Police Services, Other Government	10,000
R2260 22603 Jail Facilities, Other Governments	2,330,000
R4389 43896 Alien Assistance Program	10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2009-2012 SEARCO collective bargaining agreement, Personnel Services line items are budgeted with a 1.5% increase over 2014 year-end salary levels plus an additional 2%. Management personnel will receive a 2.3% salary increase over year-end 2015 levels. During July 2015, the New York State Commission on Corrections conducted a site visit for the purpose of reviewing facility staffing needs. Many factors not previously considered in staff utilization and post coverage are now being considered as they relate to appropriate coverage. Some of these daily staffing shortages are driven by military deployment, FMLA, disability, sick leave, workers' compensation, 207c, transportation of inmates, outside hospital watches, one-to-one watches, etc. This comprehensive approach in the review of staffing levels is designed to better identify facility needs as they relate to constant staffing patterns on a daily basis. As a result, four (4) additional Correctional Officer positions have been budgeted. The department is requesting to add an additional Senior Account Clerk position. Assistance is necessary to help offset the work being done by the individual currently handling the Kronos payroll system as the overwhelming amount of work involved in the payroll preparation and scheduling has made it extremely difficult for this individual to complete those tasks as well as the other clerical functions assigned. It is essential to create this position at this level to have the ability to cross-train all the Sheriff's Senior Account Clerks, which will provide the capability to rotate individuals in order to cover for vacations and other absences. To offset the request for this position, the Assistant for Public Relations/Public Affairs position will be eliminated.

In 2016, the "Furniture" budget reflects an appropriation for housing unit workstation and mandated post chairs that may need to be replaced during the year. Two (2) housing unit officer station lamps and two (2) paper shredders are budgeted within the "Office Equipment" line item. The "Automobile" request to purchase a transport van has been approved. Funding in "Other Equipment" is provided for replacement of the closed circuit camera system and various computer equipment.

Contractual accounts have been funded within fiscal limitations, based upon as analysis of prior and current year expenditures and projected needs.

PUBLIC SAFETY

Jail

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3150 Jail						
.1	PERSONNEL SERVICE					
0000	Account Clerk		33,952.00	34,956.00	34,956.00	34,956.00
0010	Account Clerk Typist		66,465.00	68,430.00	68,430.00	68,430.00
0140	Assistant To Inmate Services		82,906.00	85,358.00	85,358.00	85,358.00
0225	Asst for Pub Affairs/Pub Relat		73,377.00	0.00	0.00	0.00
1020	Correctional Sergeant		1,245,690.00	1,278,679.00	1,278,679.00	1,278,679.00
1025	Correctional Captain		76,641.00	78,404.00	78,404.00	78,404.00
1124	Chief of Corrections-Admin		87,654.00	0.00	0.00	0.00
1125	Chief of Corrections-Operation		87,654.00	89,670.00	89,670.00	89,600.00
1300	Cook		196,652.00	201,565.00	201,565.00	201,565.00
1650	Coordinator Of Inmate Services		52,840.00	54,402.00	54,402.00	54,402.00
1715	Correctional Officer (Spanish)		43,574.00	44,664.00	44,664.00	44,664.00
1720	Correctional Officer		6,877,308.00	7,231,075.00	7,231,075.00	7,052,419.00
1730	Correctional Lieutenant		216,927.00	221,916.00	221,916.00	221,916.00
1731	Correctional Lieutenant Tech		72,309.00	73,972.00	73,972.00	73,972.00
1944	Correctional Lieutenant 207-C		72,309.00	73,972.00	73,972.00	73,972.00
1945	Correctional Officer 207-C		110,843.00	113,617.00	113,617.00	113,617.00
1946	Correctional Sergeant 207-C		44,100.00	0.00	0.00	0.00
2760	Food Service Manager		49,095.00	50,224.00	50,224.00	50,224.00
5410	Overtime		1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
5630	Personnel Service Savings		(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)
7000	Senior Account Clerk		37,267.00	77,122.00	77,122.00	77,122.00
7060	Shift Differential		72,800.00	72,800.00	72,800.00	72,800.00
7890	Sheriff's Disability Plan		15,080.00	15,080.00	15,080.00	15,080.00
9780	Longevity		20,990.00	22,260.00	22,260.00	22,260.00
TOTAL	PERSONNEL SERVICES	10,610,060.74	10,836,433.00	11,088,166.00	11,088,166.00	10,909,440.00
.2	EQUIPMENT					
02100	Furniture	0.00	3,900.00	4,092.00	4,092.00	4,092.00
02200	Office Equipment	2,399.09	1,678.00	1,026.00	1,026.00	1,026.00
02300	Automobile	0.00	38,764.00	38,764.00	38,764.00	38,764.00
02400	Other Equipment	0.00	49,724.00	35,000.00	35,000.00	35,000.00
TOTAL	EQUIPMENT	2,399.09	94,066.00	78,882.00	78,882.00	78,882.00
.4	CONTRACTUAL					
04010	Travel	5,771.91	8,000.00	8,000.00	8,000.00	8,000.00
04100	Printing	3,177.36	7,500.00	7,500.00	7,500.00	7,500.00
04150	Postage	24,996.81	23,484.00	0.00	0.00	0.00
04200	Insurance	333,341.81	210,000.00	225,000.00	225,000.00	225,000.00
04420	Maintenance	61,138.86	113,123.39	178,699.00	178,699.00	178,699.00
04450	Rental - Equipment/Maintenance	21,100.49	24,252.00	24,252.00	24,252.00	24,252.00
04500	Special Departmental Supplies	0.00	2,608.30	6,648.00	5,000.00	5,000.00
04501	Spec Dept Supplies (Alt #1)	99,838.86	150,000.00	150,000.00	150,000.00	150,000.00
04502	Spec Dept Supplies (Alt #2)	4,997.69	10,000.00	12,755.00	12,000.00	12,000.00
04540	Publications	10,964.95	21,099.72	22,779.00	20,000.00	20,000.00
04550	Office Supplies	9,326.43	16,500.00	16,987.00	16,500.00	16,500.00
04560	Training	8,785.90	31,522.40	23,365.00	23,365.00	23,365.00
04565	Advertising	0.00	2,000.00	2,500.00	2,000.00	2,000.00
04570	Uniforms/Tools	70,115.83	118,564.60	129,052.00	120,000.00	120,000.00
04580	Food	777,484.86	725,000.00	736,000.00	736,000.00	736,000.00
04900	Professional Services	5,343.00	7,600.00	6,900.00	6,900.00	6,900.00
04901	Litigation Expense	7,983.94	35,000.00	35,000.00	35,000.00	35,000.00
04910	Medical Service Costs	1,741,689.84	2,025,000.00	2,068,842.00	2,068,842.00	2,068,842.00
04926	Barber Service	5,280.00	9,360.00	9,360.00	9,360.00	9,360.00
04990	Purchased Services	64,054.12	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,255,392.66	3,540,614.41	3,663,639.00	3,648,418.00	3,648,418.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,993,058.60	5,024,131.00	5,341,354.00	5,341,354.00	5,341,354.00
TOTAL	UNDISTRIBUTED EXPENSE	4,993,058.60	5,024,131.00	5,341,354.00	5,341,354.00	5,341,354.00
TOTAL	JAIL	18,860,911.09	19,495,244.41	20,172,041.00	20,156,820.00	19,978,094.00

A3151 SHERIFF – ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternative to Incarceration Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

PROGRAM STATISTICS:

In 2014, the Alternatives Bureau performed work at over 200 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the Sheriff's Highway Patrol substation, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 229 offenders were sentenced to this program in 2014. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over \$1,000,000 in State and County housing costs, as well as countless savings to the work sites served by this bureau.

REVENUE APPLICABLE TO THIS PROGRAM:

R3310 33104 Alternatives to Incarceration	\$20,099
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Director and Supervisors reflect 2.3% increases in accordance with the 2014-2017 UPSEU collective bargaining agreement.

Equipment and contractual expenses reflect projected needs.

PUBLIC SAFETY
Sheriff - Alternatives to Incarceration/Work Order Program

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3151 Sheriff - Alternatives to Incarceration/Work Order Program						
.1	PERSONNEL SERVICE					
0280	Alternatives to Incar Prg Dir		54,139.00	55,384.00	55,384.00	55,384.00
0285	Alternative to Incar Prg Sup		171,702.00	176,518.00	176,518.00	176,518.00
5410	Overtime		3,500.00	3,500.00	3,500.00	3,500.00
7060	Shift Differential		1,100.00	1,200.00	1,200.00	1,200.00
9780	Longevity		3,570.00	4,080.00	4,080.00	4,080.00
TOTAL	PERSONNEL SERVICES	236,913.35	234,011.00	240,682.00	240,682.00	240,682.00
.2	EQUIPMENT					
02400	Other Equipment	2,063.94	1,500.00	2,000.00	2,000.00	2,000.00
TOTAL	EQUIPMENT	2,063.94	1,500.00	2,000.00	2,000.00	2,000.00
.4	CONTRACTUAL					
04100	Printing	0.00	250.00	400.00	250.00	250.00
04500	Special Departmental Supplies	1,096.29	2,000.00	2,000.00	2,000.00	2,000.00
04550	Office Supplies	0.00	250.00	250.00	250.00	250.00
04570	Uniforms/Tools	0.00	350.00	400.00	350.00	350.00
04990	Purchased Services	2,544.81	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,641.10	2,850.00	3,050.00	2,850.00	2,850.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	53,779.12	61,945.00	63,711.00	63,711.00	63,711.00
TOTAL	UNDISTRIBUTED EXPENSE	53,779.12	61,945.00	63,711.00	63,711.00	63,711.00
TOTAL	SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM	296,397.51	300,306.00	309,443.00	309,243.00	309,243.00

A3152 SHERIFF – JAIL MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the one (1) Sheriff's Office Patrol substation. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

PROGRAM OBJECTIVES:

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

PROGRAM STATISTICS:

In 2014, the Sheriff's Maintenance Department completed 3,110 work orders as compared to 4,100 in 2013 and 3,947 in 2012. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2016 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing can increase to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks may certainly increase.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries for jail maintenance personnel are budgeted for 2.3% salary increases in accordance with the 2014-2017 collective bargaining agreement with UPSEU.

The request for a utility truck was denied, in 2015, due to fiscal limitations. It is necessary for this purchase to take place in 2016. Chiller #1 is scheduled to be replaced due to it being past its useful life.

Contractual funding is provided to meet anticipated requirements in 2016.

PUBLIC SAFETY
Sheriff - Jail Maintenance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3152 Sheriff - Jail Maintenance						
.1	PERSONNEL SERVICE					
0790	Building Maintenance Mechanic		116,613.00	114,057.00	114,057.00	114,057.00
5410	Overtime		10,000.00	10,000.00	10,000.00	10,000.00
6920	Sr Bldg Maintenance Mechanic		96,650.00	99,506.00	99,506.00	99,506.00
7060	Shift Differential		75.00	300.00	300.00	300.00
7475	Supintend of Bldgs & Grounds		55,089.00	56,356.00	56,356.00	56,356.00
9780	Longevity		4,130.00	4,130.00	4,130.00	4,130.00
TOTAL	PERSONNEL SERVICES	285,287.30	282,557.00	284,349.00	284,349.00	284,349.00
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	43,779.00	43,779.00	43,779.00
02400	Other Equipment	0.00	0.00	125,500.00	125,500.00	125,500.00
TOTAL	EQUIPMENT	0.00	0.00	169,279.00	169,279.00	169,279.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	517,654.86	525,000.00	525,000.00	525,000.00	525,000.00
04400	Repairs	92,737.85	135,000.00	147,632.00	145,000.00	145,000.00
04420	Maintenance	34,370.09	85,000.00	75,742.00	75,742.00	75,742.00
04421	Maintenance (Alt #1)	0.00	120,500.00	123,202.00	123,202.00	123,202.00
04550	Office Supplies	0.00	250.00	500.00	250.00	250.00
04560	Training	0.00	0.00	4,950.00	4,950.00	4,950.00
04570	Uniforms/Tools	3,235.39	3,500.00	4,000.00	3,500.00	3,500.00
04990	Purchased Services	17,569.56	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	665,567.75	869,250.00	881,026.00	877,644.00	877,644.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	135,939.43	132,766.00	133,608.00	133,608.00	133,608.00
TOTAL	UNDISTRIBUTED EXPENSE	135,939.43	132,766.00	133,608.00	133,608.00	133,608.00
TOTAL	SHERIFF - JAIL MAINTENANCE	1,086,794.48	1,284,573.00	1,468,262.00	1,464,880.00	1,464,880.00

A3170 OTHER CORRECTION AGENCIES

DEPARTMENTAL FUNCTIONS:

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

PROGRAM OBJECTIVES:

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For calendar year 2013, the County housed out an average of 1.2 inmates per day at other correctional facilities. For 2014, no inmates were housed out. For the nine month period of January 1, 2015 through September 30, 2015, an average of 0.5 inmates was housed out at other correctional facilities.

The allocation of \$56,300 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

		PUBLIC SAFETY Other Correction Agencies				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3170 Other Correction Agencies						
.4	CONTRACTUAL					
04800	Contractual Agency	13,378.55	56,300.00	56,300.00	56,300.00	56,300.00
TOTAL	CONTRACTUAL	13,378.55	56,300.00	56,300.00	56,300.00	56,300.00
TOTAL	OTHER CORRECTION AGENCIES	13,378.55	56,300.00	56,300.00	56,300.00	56,300.00

A3310 TRAFFIC CONTROL – ALIVE AT 25

DEPARTMENTAL FUNCTIONS:

Alive at 25 is a driver’s educational course developed by the National Safety Council. It is designed to prevent the number one killer of teens - automobile crashes. Alive at 25 is taught by certified instructors. The course is delivered in one 4.5 hour program which focuses on the behaviors, decision-making and risks facing young drivers every time they get behind the wheel.

REVENUE APPLICABLE TO THIS PROGRAM:

R1589 15898 Alive at 25 Program \$5,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This program is funded by the participant’s fees associated with the course.

		PUBLIC SAFETY Traffic Control				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3310 Traffic Control						
.4	CONTRACTUAL					
04800	Contractual Agency	450.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL	CONTRACTUAL	450.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL	TRAFFIC CONTROL	450.00	5,000.00	5,000.00	5,000.00	5,000.00

A3315 STOP-DWI PROGRAM

DEPARTMENTAL FUNCTIONS:

The Stop-DWI program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the Stop-DWI program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The Stop-DWI program is financed through a combination of fines collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the Stop-DWI program to fund the programming areas mentioned above.

PROGRAM OBJECTIVES:

The objective of the Stop-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County Stop-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County Stop-DWI program enters into contracts with law enforcement agencies within the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. Stop-DWI also provides funding for positions within the Rensselaer County Department of Probation to oversee DWI offenders.

Information intended to educate the public about the dangers of drunk driving, including the amplified certainty of arrest and increased penalties if convicted, is frequently distributed through various local media outlets and presentations held throughout the County. These presentations focus on training vendors on their responsibilities under New York State Law and informing individuals about personal responsibility when it comes to the consumption of alcohol - all aimed at preventing drunk driving. The Stop-DWI program works with local middle and high school Students Against Drunk Driving (SADD) Chapters to conduct many of these outreach programs, focusing on community based education and awareness efforts. The Rensselaer County Stop-DWI program also contracts with Hudson Mohawk Recovery Center for the Probation Alcohol Treatment (PAT) program, aimed at repeat offenders currently on probation. Rensselaer County Stop-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day and New Year's Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to ignition interlock devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimum of six months.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$225,529
R1589 15893 Victims Impact Fee-DWI	\$ 12,000
R2615 26151 Stop-DWI	213,529

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the program is in deterring individuals from driving while impaired, the less revenue available for this program.

The director's salary is increased 2.3% from its 2015 year-end level. "Plus Transfers, Other Codes" represents the chargeback of a portion of the Confidential Assistant's salary and related benefits with the Office of the County Executive (A1230) for the provision of clerical and support functions of the Stop-DWI program.

A3315 STOP-DWI PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Professional Services expense represents funding in the amount of \$33,000 to local municipalities for DWI patrols and enforcement. In addition, the County Department of Probation (A3140) will receive \$82,800 to further support an innovative and effective program which combines alcohol treatment and probation for recidivists. The Sheriff's Department (A3110) will receive \$20,000 for DWI law enforcement duties, especially important in areas of the County lacking municipal police coverage. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

The Stop-DWI budget is subject to review by the State of New York.

		PUBLIC SAFETY STOP-DWI Program				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3315 STOP-DWI Program						
.1	PERSONNEL SERVICE					
1950	Dir Of Spec Traffic Oper Prg		53,044.00	54,264.00	54,264.00	54,264.00
6320	Plus Transfers, Other Codes		37,510.00	37,799.00	37,799.00	37,799.00
TOTAL	PERSONNEL SERVICES	88,925.03	90,554.00	92,063.00	92,063.00	92,063.00
.2	EQUIPMENT					
02400	Other Equipment	297.00	250.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	297.00	250.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	540.71	0.00	0.00	0.00	0.00
04200	Insurance	263.24	325.00	237.00	237.00	237.00
04300	Telephone	486.84	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	5,396.00	5,829.00	0.00	0.00	0.00
04500	Special Departmental Supplies	4,247.47	6,000.00	5,650.00	5,650.00	5,650.00
04520	Dues	0.00	700.00	650.00	650.00	650.00
04550	Office Supplies	0.00	50.00	50.00	50.00	50.00
04565	Advertising	2,368.00	3,000.00	3,000.00	3,000.00	3,000.00
04900	Professional Services	142,793.98	135,800.00	135,800.00	135,800.00	135,800.00
04990	Purchased Services	4,650.38	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	160,746.62	151,704.00	145,387.00	145,387.00	145,387.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	13,815.47	18,419.00	18,079.00	18,079.00	18,079.00
TOTAL	UNDISTRIBUTED EXPENSE	13,815.47	18,419.00	18,079.00	18,079.00	18,079.00
TOTAL	STOP-DWI PROGRAM	263,784.12	260,927.00	255,529.00	255,529.00	255,529.00

**PUBLIC SAFETY
STOP-DWI Program**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3315 CD001 STOP-DWI Program - DWI Crackdown						
.4	CONTRACTUAL					
04900	Professional Services	45,839.06	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	45,839.06	0.00	0.00	0.00	0.00
TOTAL	CD001 STOP-DWI PROGRAM - DWI CRACKDOWN	45,839.06	0.00	0.00	0.00	0.00

A3315 CD002 STOP-DWI Program - DWI Crackdown

.4	CONTRACTUAL					
04900	Professional Services	18,639.94	43,767.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	18,639.94	43,767.00	0.00	0.00	0.00
TOTAL	CD002 STOP-DWI PROGRAM - DWI CRACKDOWN	18,639.94	43,767.00	0.00	0.00	0.00

A3315 IID13 STOP-DWI Program - Ignition Interlock Device Monitoring System

.2	EQUIPMENT					
02400	Other Equipment	3,249.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,249.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	317.17	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	2,923.84	0.00	0.00	0.00	0.00
04520	Dues	685.67	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,926.68	0.00	0.00	0.00	0.00
TOTAL	IID13 STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	7,175.68	0.00	0.00	0.00	0.00

A3315 IID14 STOP-DWI Program - Ignition Interlock Device Monitoring System

.2	EQUIPMENT					
02400	Other Equipment	0.00	3,403.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	3,403.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04150	Postage	0.00	2,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	5,542.00	0.00	0.00	0.00
04520	Dues	0.00	665.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,207.00	0.00	0.00	0.00
TOTAL	IID14 STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING SYSTEM	0.00	11,610.00	0.00	0.00	0.00

A3411 BUREAU OF PUBLIC SAFETY – ARSON PLAN

DEPARTMENTAL FUNCTIONS:

1. Determine the cause and origin of all fires where they are dispatched and/or requested by fire departments and police;
2. If arson is determined to be the cause, evidence is submitted to the appropriate law enforcement agency;
3. Submit all findings to the insurance companies (unless the information is in the hands of the law enforcement agencies);
4. File detailed records and reports on all fires; and
5. Assist with a program for juvenile fire setters in the county that offers counseling to juveniles who have an association with fire. This is a proactive attempt to educate our youth and direct their future in a positive direction and away from our legal and corrections institutions.

PROGRAM OBJECTIVES:

The Fire Investigators Team is called to all types of fires. The determination of the cause and origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven (11) volunteers who have spent many hours training for their job. The Fire Chief or law enforcement personnel frequently request their services and expertise. The information is very important to both insurance companies and law enforcement. In addition, their findings provide an essential tool in training fire fighting personnel as well as the private citizen.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Other Equipment” is funded for the LaserJet multi-purpose printer for use at fire scenes.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		PUBLIC SAFETY				
		Bureau of Public Safety - Arson Plan				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3411 Bureau of Public Safety - Arson Plan						
.2	EQUIPMENT					
02400	Other Equipment	3,708.62	1,975.00	2,561.00	365.00	365.00
TOTAL	EQUIPMENT	3,708.62	1,975.00	2,561.00	365.00	365.00
.4	CONTRACTUAL					
04010	Travel	277.76	500.00	1,000.00	750.00	750.00
04100	Printing	246.19	0.00	0.00	0.00	0.00
04420	Maintenance	500.00	1,119.00	1,206.00	848.00	848.00
04500	Special Departmental Supplies	0.00	2,150.00	1,103.00	1,103.00	1,103.00
04560	Training	202.05	750.00	2,750.00	1,500.00	1,500.00
04570	Uniforms/Tools	4,181.90	6,881.80	3,335.00	3,335.00	3,335.00
04990	Purchased Services	892.55	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,300.45	11,400.80	9,394.00	7,536.00	7,536.00
TOTAL	BUREAU OF PUBLIC SAFETY - ARSON PLAN	10,009.07	13,375.80	11,955.00	7,901.00	7,901.00

A3640 BUREAU OF PUBLIC SAFETY

DEPARTMENTAL FUNCTIONS:

The Bureau forms a center for Ambulance Agencies, Fire Investigators and departments, Hazmat Team, Auxiliary Police, Radio Amateur Civil Emergency Service (RACES), E911, and all county and related state agencies. It ensures compliance with all guidelines and regulations set forth by New York State Emergency Management Office (NYSEMO), Federal Emergency Management Agency (FEMA), Occupational Safety and Health Administration OSHA)and National Fire Protection Association (NFPA).

The Bureau is responsible for the preparation of the annual budget, and the acquisition and maintenance of all specialized equipment. We respond to all types of emergencies and are mandated to do any related follow up activities, such as reports to state and/or federal agencies.

PROGRAM OBJECTIVES:

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in Rensselaer County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all fire personnel.

REVENUE APPLICABLE TO THIS PROGRAM: **\$311,725**

R2414 24142	Tower Rental	\$ 3,600
R4388 43880 EMP15	Public Safety Grants - Federal	64,987
R4388 43880 WMD21	Public Safety Grants - Federal	243,138

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees. "Transfers Out" represents the amount of the Director of Public Safety's salary that will be paid from an Emergency Management Performance Grant (EMP15) from FEMA.

Automobile Maintenance is funded for repairs to the Bureau's Mobile Communications Center (MCC), Mobile Command Unit (MCU) and the Fire Investigation Unit (FIU) which cannot be performed by the County Highway Department. Telephone, Utilities and Rental appropriations have been increased for new radio towers being built to replace obsolete equipment, maintain compliance with regulations, and improve performance of the radio system. The remaining Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Resolution G/203/14 authorized the acceptance of an Emergency Management Performance Grant (EMP13) from the NYS Division of Homeland Security in the amount of \$62,137.00. Resolution G/73/15 moved unexpended funds from 2014 into 2015 and the grant period was extended, via Resolution G/473/14, to September 30, 2015. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

Resolution G/426/14 authorized the acceptance of an Emergency Management Performance Grant (EMP14) from the NYS Division of Homeland Security in the amount of \$65,166.00. This grant funds a portion of the Director of Public Safety salary in addition to equipment and training related to the County's Emergency Management Plan. The grant period is scheduled to end on September 30, 2015. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

Rensselaer County was awarded an Emergency Management Performance Grant (EMP15) from the NYS Division of Homeland Security in the amount of \$64,987.00. This grant will fund a portion of the Director of Public Safety salary and benefits in addition to equipment and training related to the County's Emergency Management Plan.

Rensselaer County was awarded a Public Safety Answering Point Grant (PAP15) from the New York State Division of Homeland Security in the amount of \$198,283. The grant funds ongoing public safety expenses. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

A3640 BUREAU OF PUBLIC SAFETY (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/596/12 authorized the acceptance of a grant from NYS Division of Homeland Security (WMD15). Resolution G/476/14 extended the grant period to August 31, 2015. Resolution G/30/15 moved unexpended funds from 2014 into 2015. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

Resolution G/510/13 authorized the acceptance of a State Homeland Security Program Grant (WMD17) from NYS Division of Homeland Security in the amount of \$123,065.00. Resolution G/36/14 moved unexpended funds from 2013 into 2014 and resolution G/30/15 moved unexpended funds into 2015. The grant period is scheduled to end on August 31, 2015. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

Resolution G/533/14 authorized the acceptance of a State Homeland Security Program Grant (WMD19) from NYS Division of Homeland Security in the amount of \$130,418.00. The grant period is scheduled to end on August 31, 2016. Any unexpended funds at the end of 2015 may be brought into 2016 by legislative resolution.

Rensselaer County was awarded a State Homeland Security Program Grant (WMD21) from the NYS Division of Homeland Security and Emergency Services in the amount of \$292,000.00. The grant is in collaboration with the Department of Health and Bureau of Research and Information Services (BRIS).

		PUBLIC SAFETY Bureau of Public Safety				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3640 Bureau of Public Safety						
.1	PERSONNEL SERVICE					
1150	Director Of Public Safety		85,545.00	87,513.00	87,513.00	87,513.00
1395	Cty Communications Coordinator		66,027.00	67,492.00	67,492.00	67,492.00
1706	Dep Dir Public Safety-E-911		0.00	73,554.00	73,554.00	73,554.00
2285	Dep. Emergency Mgr		5,000.00	5,000.00	5,000.00	5,000.00
3210	EMS Coordinator		7,500.00	7,500.00	7,500.00	7,500.00
3370	Fire Coordinator		14,000.00	14,000.00	14,000.00	14,000.00
6196	PS Grants Coordinator		43,740.00	44,746.00	44,746.00	44,746.00
6610	Radiological & Chemical Offr		16,254.00	16,546.00	16,546.00	16,546.00
8520	Sec. to Dir of Public Safety		46,033.00	47,942.00	47,942.00	47,942.00
8880	Transfers Out		(31,000.00)	(15,375.00)	(15,375.00)	(15,375.00)
TOTAL	PERSONNEL SERVICES	275,694.91	253,099.00	348,918.00	348,918.00	348,918.00
.2	EQUIPMENT					
02100	Furniture	0.00	150.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	150.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04006	Emergency Purchases	0.00	500.00	500.00	500.00	500.00
04010	Travel	1,419.60	1,500.00	1,500.00	1,500.00	1,500.00
04050	Automobile Maintenance	1,331.60	7,000.00	7,000.00	7,000.00	7,000.00
04051	Automobile, Gasoline	7,008.93	10,000.00	10,000.00	7,500.00	7,500.00
04100	Printing	6.20	0.00	0.00	0.00	0.00
04150	Postage	731.99	0.00	0.00	0.00	0.00
04200	Insurance	17,778.50	17,500.00	20,000.00	20,000.00	20,000.00
04300	Telephone	6,825.97	7,200.00	10,700.00	9,200.00	9,200.00
04350	Utilities - General/Misc	36,622.38	40,000.00	59,300.00	56,300.00	56,300.00
04353	Utilities - Refuse	345.00	1,000.00	1,000.00	1,000.00	1,000.00
04400	Repairs	18,013.20	33,750.00	40,000.00	33,500.00	33,500.00
04420	Maintenance	362,512.48	372,539.00	373,417.00	335,329.00	335,329.00
04450	Rental - Equipment/Maintenance	55,152.95	58,530.00	78,186.00	78,186.00	78,186.00
04451	Rental (Alt #1)	0.00	0.00	100,680.00	100,680.00	100,680.00
04500	Special Departmental Supplies	4,759.24	5,618.00	3,962.00	4,000.00	4,000.00
04520	Dues	411.00	454.00	464.00	464.00	464.00
04550	Office Supplies	2,491.61	3,000.00	3,000.00	2,500.00	2,500.00
04560	Training	666.66	1,100.00	1,300.00	1,100.00	1,100.00
04570	Uniforms/Tools	4,729.30	6,342.05	4,280.00	4,280.00	4,280.00

PUBLIC SAFETY

Bureau of Public Safety

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3640 Bureau of Public Safety (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04900	Professional Services	12,381.71	12,000.00	12,000.00	12,000.00	12,000.00
04990	Purchased Services	18,594.65	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	551,782.97	578,033.05	727,289.00	675,039.00	675,039.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	88,389.93	99,184.00	129,148.00	129,148.00	129,148.00
TOTAL	UNDISTRIBUTED EXPENSE	88,389.93	99,184.00	129,148.00	129,148.00	129,148.00
TOTAL	BUREAU OF PUBLIC SAFETY	915,867.81	930,466.05	1,205,355.00	1,153,105.00	1,153,105.00

A3640 BPS03 Bureau of Public Safety - Emergency Performance Grant

.4	CONTRACTUAL					
04300	Telephone	16,748.32	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	16,748.32	0.00	0.00	0.00	0.00
TOTAL	BPS03 BUREAU OF PUBLIC SAFETY - EMERGENCY PERFORMANCE GRANT	16,748.32	0.00	0.00	0.00	0.00

A3640 BPS05 Bureau of Public Safety - Emergency Performance Grant

.2	EQUIPMENT					
02400	Other Equipment	49,978.35	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	49,978.35	0.00	0.00	0.00	0.00
TOTAL	BPS05 BUREAU OF PUBLIC SAFETY - EMERGENCY PERFORMANCE GRANT	49,978.35	0.00	0.00	0.00	0.00

A3640 BPS06 Bureau of Public Safety - Public Safety Answering Point Grant

.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	17,823.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,823.00	0.00	0.00	0.00	0.00
TOTAL	BPS06 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT	17,823.00	0.00	0.00	0.00	0.00

A3640 BPS07 Bureau of Public Safety - Emergency Management Performance Grant

.4	CONTRACTUAL					
04400	Repairs	7,890.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	7,890.00	0.00	0.00	0.00	0.00
TOTAL	BPS07 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT	7,890.00	0.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3640 BPS08 - Bureau of Public Safety- Public Safety Answering Point Grant						
.4	CONTRACTUAL					
04420	Maintenance	0.00	18,300.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	18,300.00	0.00	0.00	0.00
TOTAL	BPS08 - BUREAU OF PUBLIC SAFETY- PUBLIC SAFETY ANSWERING POINT GRANT	0.00	18,300.00	0.00	0.00	0.00

A3640 BPS09 - Bureau of Public Safety- Decontamination Emergency Response Trailer

.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	0.00	28,000.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	0.00	28,000.00
TOTAL	BPS09 - BUREAU OF PUBLIC SAFETY- DECONTAMINATION EMERGENCY RESPONSE TRAILER	0.00	0.00	0.00	0.00	28,000.00

A3640 EMP13 Bureau of Public Safety - Emergency Management Performance Grant

.2	EQUIPMENT					
02400	Other Equipment	0.00	37,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	37,000.00	0.00	0.00	0.00
TOTAL	EMP13 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT	0.00	37,000.00	0.00	0.00	0.00

A3640 EMP14 Bureau of Public Safety - Emergency Management Performance Grant

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		31,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	31,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	21,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	21,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	13,166.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	13,166.00	0.00	0.00	0.00
TOTAL	EMP14 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT	0.00	65,166.00	0.00	0.00	0.00

A3640 EMP15 Bureau of Public Safety - Homeland Security

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		0.00	15,375.00	15,375.00	15,375.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	15,375.00	15,375.00	15,375.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3640 EMP15 Bureau of Public Safety - Homeland Security (Continued)						
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	20,000.00	20,000.00	20,000.00
TOTAL	EQUIPMENT	0.00	0.00	20,000.00	20,000.00	20,000.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	0.00	9,000.00	9,000.00	9,000.00
04560	Training	0.00	0.00	9,000.00	9,000.00	9,000.00
04900	Professional Services	0.00	0.00	5,000.00	5,000.00	5,000.00
TOTAL	CONTRACTUAL	0.00	0.00	23,000.00	23,000.00	23,000.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	6,612.00	6,612.00	6,612.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	6,612.00	6,612.00	6,612.00
TOTAL	EMP15 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	0.00	64,987.00	64,987.00	64,987.00

A3640 PAP15 Bureau of Public Safety - Public Safety Answering Point Grant

.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		60,577.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	60,577.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	84,000.00	0.00	0.00	0.00
04560	Training	0.00	7,366.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	91,366.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	24,617.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	24,617.00	0.00	0.00	0.00
TOTAL	PAP15 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT	0.00	176,560.00	0.00	0.00	0.00

A3640 UAS10 Bureau of Public Safety - Response to Bioterrorism

.2	EQUIPMENT					
02400	Other Equipment	4,964.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,964.00	0.00	0.00	0.00	0.00
TOTAL	UAS10 BUREAU OF PUBLIC SAFETY - RESPONSE TO BIOTERRORISM	4,964.00	0.00	0.00	0.00	0.00

A3640 WMD15 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	8,006.90	6,735.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	8,006.90	6,735.00	0.00	0.00	0.00
TOTAL	WMD15 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	8,006.90	6,735.00	0.00	0.00	0.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3640 WMD17 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	1,365.36	43,217.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,365.36	43,217.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	20,541.36	2,814.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	15,090.34	2,881.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	35,631.70	5,695.00	0.00	0.00	0.00
TOTAL	WMD17 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	36,997.06	48,912.00	0.00	0.00	0.00

A3640 WMD19 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	0.00	67,818.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	67,818.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	31,000.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	0.00	27,600.00	0.00	0.00	0.00
04560	Training	0.00	4,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	62,600.00	0.00	0.00	0.00
TOTAL	WMD19 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	130,418.00	0.00	0.00	0.00

A3640 WMD21 Bureau of Public Safety - Homeland Security

.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	115,852.00	115,852.00	115,852.00
TOTAL	EQUIPMENT	0.00	0.00	115,852.00	115,852.00	115,852.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	0.00	60,000.00	60,000.00	60,000.00
04450	Rental - Equipment/Maintenance	0.00	0.00	9,600.00	9,600.00	9,600.00
TOTAL	CONTRACTUAL	0.00	0.00	69,600.00	69,600.00	69,600.00
TOTAL	WMD21 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	0.00	185,452.00	185,452.00	185,452.00

A3641 BUREAU OF PUBLIC SAFETY – AMBULANCE

DEPARTMENTAL FUNCTIONS:

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisition and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

PROGRAM OBJECTIVES:

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the county. This program includes continuing education as well as first-time certification. In addition, the county oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes).

This Bureau also operates a very important and highly publicized program named Reduce Emergency Stress Team (R.E.S.T.). This program works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Other Equipment” is funded for the purchase of supplies and equipment for the EMS Coordinators.

“Uniforms/Tools” is funded to replace aging protective gear which has a life expectancy of ten years. Other contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		PUBLIC SAFETY				
		Bureau of Public Safety - Ambulance				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3641 Bureau of Public Safety - Ambulance						
.2	EQUIPMENT					
02400	Other Equipment	2,328.75	1,847.00	570.00	570.00	570.00
TOTAL	EQUIPMENT	2,328.75	1,847.00	570.00	570.00	570.00
.4	CONTRACTUAL					
04300	Telephone	966.00	1,000.00	1,000.00	1,000.00	1,000.00
04400	Repairs	0.00	0.00	1,853.00	1,853.00	1,853.00
04500	Special Departmental Supplies	0.00	0.00	2,210.00	0.00	0.00
04560	Training	619.26	925.00	1,600.00	1,200.00	1,200.00
04570	Uniforms/Tools	0.00	2,403.00	2,257.00	1,979.00	1,979.00
04990	Purchased Services	535.55	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,120.81	4,328.00	8,920.00	6,032.00	6,032.00
TOTAL	BUREAU OF PUBLIC SAFETY - AMBULANCE	4,449.56	6,175.00	9,490.00	6,602.00	6,602.00

A3643 BUREAU OF PUBLIC SAFETY – HAZMAT

DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the county;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators, technical advisors and decontamination team;
8. Assistance in the coordination of Hazmat training for fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire county, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulations). Additionally, there are numerous other facilities that store or use hazardous substances which report to the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Training” funds of \$2,000.00 have been added for the Local Emergency Planning (LEPC) Meetings, which were previously funded via a grant. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Rensselaer County has been awarded a Hazardous Material Emergency Preparedness Grant (HAZ16) from the New York State Division of Homeland Security and Emergency Services from the New York State Division of Homeland Security in the amount of \$3,917.00 for the period of October 1, 2014 through September 30, 2016.

**PUBLIC SAFETY
Bureau of Public Safety - HazMat**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3643 Bureau of Public Safety - HazMat						
.4	CONTRACTUAL					
04420	Maintenance	2,227.99	4,800.00	4,899.00	2,400.00	2,400.00
04500	Special Departmental Supplies	1,782.17	5,544.00	5,112.00	800.00	800.00
04540	Publications	806.99	810.00	810.00	810.00	810.00
04550	Office Supplies	0.00	150.00	0.00	0.00	0.00
04560	Training	805.00	0.00	2,000.00	2,000.00	2,000.00
04990	Purchased Services	670.39	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,292.54	11,304.00	12,821.00	6,010.00	6,010.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZMAT	6,292.54	11,304.00	12,821.00	6,010.00	6,010.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3643 HAZ16 Bureau of Public Safety - Hazardous Material Grant Program						
.4	CONTRACTUAL					
04900	Professional Services	0.00	0.00	3,917.00	3,917.00	3,917.00
TOTAL	CONTRACTUAL	0.00	0.00	3,917.00	3,917.00	3,917.00
TOTAL	HAZ16 BUREAU OF PUBLIC SAFETY - HAZARDOUS MATERIAL GRANT PROGRAM	0.00	0.00	3,917.00	3,917.00	3,917.00

A3644 BUREAU OF PUBLIC SAFETY/SHERIFF – HOMELAND SECURITY

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available Homeland Security funds were budgeted in 2015. If any funds remain at the end of 2015, they may be brought forward into 2016 by legislative resolutions.

		PUBLIC SAFETY				
		Bureau of Public Safety/Sheriff - Homeland Security				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3644 WMD10 Bureau of Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	4,230.89	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,230.89	0.00	0.00	0.00	0.00
TOTAL	WMD10 BUREAU OF SHERIFF - HOMELAND SECURITY	4,230.89	0.00	0.00	0.00	0.00
A3644 WMD12 Bureau of Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	25,791.96	9,028.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	25,791.96	9,028.00	0.00	0.00	0.00
TOTAL	WMD12 BUREAU OF SHERIFF - HOMELAND SECURITY	25,791.96	9,028.00	0.00	0.00	0.00
A3644 WMD13 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	35,652.97	956.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	35,652.97	956.00	0.00	0.00	0.00
TOTAL	WMD13 BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	35,652.97	956.00	0.00	0.00	0.00
A3644 WMD14 Bureau of Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	4,609.48	8,266.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,609.48	8,266.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	0.00	3,514.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,514.00	0.00	0.00	0.00
TOTAL	WMD14 BUREAU OF SHERIFF - HOMELAND SECURITY	4,609.48	11,780.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety/Sheriff - Homeland Security

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3644 WMD16 Bureau of Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	19,527.53	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	19,527.53	0.00	0.00	0.00	0.00
TOTAL	WMD16 BUREAU OF SHERIFF - HOMELAND SECURITY	19,527.53	0.00	0.00	0.00	0.00

A3644 WMD18 Bureau of Sheriff - Homeland Security

.2	EQUIPMENT					
02401	Other Equipment Alt 1	0.00	20,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	20,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	1,042.80	8,957.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,042.80	8,957.00	0.00	0.00	0.00
TOTAL	WMD18 BUREAU OF SHERIFF - HOMELAND SECURITY	1,042.80	28,957.00	0.00	0.00	0.00

A3644 WMD20 Bureau of Sheriff - Homeland Security

.2	EQUIPMENT					
02401	Other Equipment Alt 1	0.00	20,200.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	20,200.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	0.00	9,800.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	9,800.00	0.00	0.00	0.00
TOTAL	WMD20 BUREAU OF SHERIFF - HOMELAND SECURITY	0.00	30,000.00	0.00	0.00	0.00

A3650 DEMOLITION OF UNSAFE BUILDINGS

DEPARTMENT FUNCTIONS:

Rensselaer County is required to take title to tax delinquent properties through the in rem tax foreclosure process. Occasionally, there are structural or other issues with distressed and/or condemned buildings that pose a threat to public safety and could become liabilities to the County. Although the county would prefer that these problems were rectified by the former owners and local code enforcement before taking title, these issues are the County’s responsibility after the foreclosure. The requested appropriation will allow the County to efficiently address these problems by removing or stabilizing unsafe structures. If at all possible, County resources such as personnel and equipment will be used before hiring outside contractors. Contracts with outside vendors will be subject to normal county purchasing and legislative approval processes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance.

		PUBLIC SAFETY Demolition of Unsafe Buildings				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A3650 Demolition of Unsafe Buildings						
.4	CONTRACTUAL					
04800	Contractual Agency	0.00	14,100.00	80,000.00	80,000.00	80,000.00
TOTAL	CONTRACTUAL	0.00	14,100.00	80,000.00	80,000.00	80,000.00
TOTAL	DEMOLITION OF UNSAFE BUILDINGS	0.00	14,100.00	80,000.00	80,000.00	80,000.00
TOTAL	PUBLIC SAFETY	35,062,778.24	36,380,234.74	37,505,863.00	37,341,181.00	37,184,155.00

A4010 DEPARTMENT OF HEALTH - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County's health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

PROGRAM OBJECTIVES:

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County's Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

MANDATES:

The following programs are mandated by New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

REVENUE APPLICABLE TO THIS PROGRAM:

R3401	34011	State Aid - Public Health	\$873,631
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees. "Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system. The department's requests to reclassify the existing Accounting Supervisor Grade B and Fiscal Coordinator positions were denied due to budgetary constraints.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of \$650,000 plus an additional percentage of eligible expenses. The projected revenue reflects the continuation of reduced funding for State-designated "optional" programs.

HEALTH
Department of Health - Administration

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4010 Department of Health - Administration						
.1	PERSONNEL SERVICE					
0090	Accounting Supervisor Grade A		0.00	62,275.00	0.00	0.00
0095	Accounting Supervisor Grade B		55,259.00	0.00	56,530.00	56,530.00
1480	Conf Asst Public Hth Director		35,097.00	35,904.00	35,904.00	35,904.00
3000	Fiscal Coordinator		50,129.00	0.00	51,282.00	51,282.00
4730	Medical Consultant		33,168.00	33,938.00	33,938.00	33,938.00
5920	Public Health Director		87,618.00	89,633.00	89,633.00	89,633.00
6320	Plus Transfers, Other Codes		29,251.00	27,861.00	27,861.00	27,861.00
7550	Secretary To PH Director		37,194.00	38,519.00	38,519.00	38,519.00
7575	Senior Fiscal Coordinator		0.00	55,543.00	0.00	0.00
8025	Telephone Receptionist		31,550.00	32,276.00	32,276.00	32,276.00
8880	Transfers Out		0.00	(5,652.00)	(5,652.00)	(5,652.00)
TOTAL	PERSONNEL SERVICES	379,683.72	359,266.00	370,297.00	360,291.00	360,291.00
.2	EQUIPMENT					
02400	Other Equipment	1,080.00	1,400.00	2,800.00	2,800.00	2,800.00
TOTAL	EQUIPMENT	1,080.00	1,400.00	2,800.00	2,800.00	2,800.00
.4	CONTRACTUAL					
04010	Travel	15,020.74	20,000.00	20,000.00	19,000.00	19,000.00
04050	Automobile Maintenance	3,896.14	3,500.00	2,500.00	2,500.00	2,500.00
04051	Automobile, Gasoline	1,893.69	2,500.00	1,500.00	1,500.00	1,500.00
04100	Printing	865.21	1,000.00	1,000.00	1,000.00	1,000.00
04150	Postage	13,201.19	17,000.00	17,000.00	17,000.00	17,000.00
04200	Insurance	15,855.26	16,529.00	14,488.00	14,488.00	14,488.00
04300	Telephone	22,359.18	23,000.00	23,000.00	23,000.00	23,000.00
04420	Maintenance	195.70	500.00	300.00	300.00	300.00
04450	Rental - Equipment/Maintenance	1,263.83	1,500.00	1,400.00	1,400.00	1,400.00
04480	Maintenance In Lieu of Rent	175,507.00	189,915.00	180,470.00	180,470.00	180,470.00
04520	Dues	6,108.00	7,739.00	6,863.00	6,863.00	6,863.00
04540	Publications	0.00	360.00	360.00	360.00	360.00
04550	Office Supplies	4,627.53	4,950.00	5,000.00	5,000.00	5,000.00
04560	Training	1,045.56	2,000.00	2,500.00	2,500.00	2,500.00
04900	Professional Services	0.00	0.00	8,000.00	8,000.00	8,000.00
04901	Litigation Expense	0.00	50.00	0.00	0.00	0.00
04980	Computer Services	13,308.00	13,571.00	15,628.00	15,628.00	15,628.00
04990	Purchased Services	7,728.12	7,500.00	7,500.00	7,500.00	7,500.00
04992	CBU Charges	53,431.00	56,259.00	26,402.00	26,402.00	26,402.00
TOTAL	CONTRACTUAL	336,306.15	367,873.00	333,911.00	332,911.00	332,911.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	163,342.41	157,361.00	202,846.00	202,080.00	202,080.00
TOTAL	UNDISTRIBUTED EXPENSE	163,342.41	157,361.00	202,846.00	202,080.00	202,080.00
TOTAL	DEPARTMENT OF HEALTH - ADMINISTRATION	880,412.28	885,900.00	909,854.00	898,082.00	898,082.00

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

DEPARTMENTAL FUNCTIONS:

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the sexually transmitted disease (STD) program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs. The Health Educator assisted in the compiling of information and development of the RCDOH community health assessment and community health improvement plan 2014 – 2017.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling tuberculosis (TB) in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

PROGRAM OBJECTIVES:

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

PROGRAM STATISTICS:

- In 2014, the Nursing Division received 87 maternal child referrals. The nurses made 15 home visits to provide services to families in our county.
- The department received a total of 2,856 blood lead level reports on children birth to six years of age. Further, 48 packets were sent out to families with children having a lead level of 10-14, there were 45 newly identified children with lead levels that were 15 or higher.
- HIV Testing: In 2014, 325 HIV tests were done.
- STD: In 2014, 331 individuals were seen in a STD clinic offered by the department and 175 were provided treatment. The department provided 3 screenings for eligible women through the Healthy Women Partnership.
- Communicable Disease: There were a total of 1,509 communicable disease reports received by the Nursing Division requiring follow-up by the department. Significant increases seen with Gonorrhea, Syphilis and Influenza A during 2014.
- Immunization: Total number of individuals seen in 2014 through the Immunization Program was 800. Total number of flu vaccines given in 2014 at offsite RCDOH-sponsored clinics was 470. There were 45 clients seen in travel clinics.

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

PROGRAM STATISTICS (CONTINUED):

- Rabies: Total of 47 animals submitted for testing in 2014, of which 4 tested positive (all raccoons). The department did follow-up on 422 animal bites. A total of 34 individuals were treated with rabies prophylaxis in 2014. RCDOH hosted 12 rabies clinics throughout the county and 1,142 animals were vaccinated.
- Health Fairs/Education: 12 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 203 presentations (serving 4,710 individuals through presentations) were done for various community organizations. The department actively participates on 11 coalitions.
- TB: There were 547 tests done throughout the county, with 24 referred to RCDOH for a positive, along with an additional 46 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2014, 60 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

REVENUE APPLICABLE TO THIS PROGRAM: **\$542,535**

R1601	16012	Flu Vaccine Fees	\$ 16,000
R1601	16014	Fees for Clinics	48,000
R1601	16016	Fees for Rabies	18,881
R1601	16017	Public Health - Third Party Insurance	9,000
R1689	16891	Other Health Fees	1,000
R3401	34012	State Aid - Lead Grant	87,323
R3401	34015	State Aid - CSHCN Grant	24,789
R3401	34016	State Aid - Immunization Action Grant	79,715
R3401	34018	State Aid - Rabies Reimbursement	23,119
R3401	34026	State Aid - Public Health Preparedness Grant	170,162
R4489	44891 WMD19	NYS Homeland Security Grant	23,166
R4489	44891 WMD21	NYS Homeland Security Grant	41,380

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/533/14 authorized the acceptance of a grant award (WMD19) from the New York State Office of Homeland Security and Emergency Services for the State Homeland Security program. The total amount of that grant available to the Department of Health was \$56,942 for the period of September 1, 2014 through August 31, 2016. Of the total grant award, \$23,166 has been allocated for the period of January 1, 2016 through August 31, 2016, and such funding has been appropriated in this budget.

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. One Public Health Aide's salary and benefits will be partially funded by the recently awarded WMD21 grant program. The salary and benefits of the Public Health Preparedness Coordinator are partially funded by the above-noted WMD19 grant program. The department's request of a new Clinical Records Clerk position was approved in order to provide necessary, dedicated support staff for this unit. In addition, an existing Community Health Registered Nurse position and the currently vacant Epidemiology Coordinator position will be reclassified in order to allow various changes within the unit's operation which are crucial to the department's public health mission, while more closely aligning them with changes happening in health care today.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

HEALTH
Department of Health - Nursing

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4017 Department of Health - Nursing						
.1	PERSONNEL SERVICE					
1175	Clinical Records Clerk		0.00	29,243.00	29,243.00	29,243.00
1455	Community Health RN		271,315.00	223,964.00	223,964.00	223,964.00
2210	Director Of Patient Services		76,148.00	78,370.00	78,370.00	78,370.00
2806	Epidemiology Coordinator		66,425.00	0.00	0.00	0.00
4655	Local Public Health Educator		48,228.00	49,337.00	49,337.00	49,337.00
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	3,600.00
6160	Public Health Aide		55,976.00	47,070.00	47,070.00	47,070.00
6175	Public Health Planner		0.00	50,521.00	50,521.00	50,521.00
6184	PH Preparedness Coordinator		34,648.00	43,350.00	43,350.00	43,350.00
6195	PH Training Coordinator		33,630.00	34,403.00	29,243.00	29,243.00
7360	Senior Public Health Educator		52,393.00	54,068.00	54,068.00	54,068.00
7965	Supervisor Comm Disease Prev		0.00	62,745.00	62,745.00	62,745.00
TOTAL	PERSONNEL SERVICES	588,555.58	642,363.00	676,671.00	671,511.00	671,511.00
.2	EQUIPMENT					
02400	Other Equipment	1,660.39	1,400.00	1,400.00	1,400.00	1,400.00
TOTAL	EQUIPMENT	1,660.39	1,400.00	1,400.00	1,400.00	1,400.00
.4	CONTRACTUAL					
04100	Printing	3,023.58	3,000.00	3,500.00	3,500.00	3,500.00
04420	Maintenance	995.00	1,000.00	1,000.00	1,000.00	1,000.00
04500	Special Departmental Supplies	16,275.89	20,000.00	20,000.00	20,000.00	20,000.00
04501	Spec Dept Supplies (Alt #1)	19,257.07	26,000.00	26,000.00	26,000.00	26,000.00
04503	Spec Dept Supplies (Alt #3)	24,465.43	47,754.00	29,416.00	29,416.00	29,416.00
04540	Publications	156.75	250.00	250.00	250.00	250.00
04711	Rabies	36,122.58	42,000.00	42,000.00	42,000.00	42,000.00
04712	Lead Services	251.37	7,275.00	7,275.00	7,275.00	7,275.00
04800	Contractual Agency	264.07	1,209.00	1,209.00	1,209.00	1,209.00
04900	Professional Services	15,015.76	17,250.00	17,025.00	17,025.00	17,025.00
04911	Medical Exams	0.00	100.00	100.00	100.00	100.00
04912	Laboratory Service	0.00	250.00	250.00	250.00	250.00
04913	Hospital - X Rays	401.46	2,000.00	2,000.00	1,500.00	1,500.00
04980	Computer Services	43,472.00	42,493.00	30,415.00	30,415.00	30,415.00
04990	Purchased Services	21,987.44	22,000.00	22,000.00	22,000.00	22,000.00
TOTAL	CONTRACTUAL	181,688.40	232,581.00	202,440.00	201,940.00	201,940.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	297,844.56	291,689.00	399,284.00	398,889.00	398,889.00
TOTAL	UNDISTRIBUTED EXPENSE	297,844.56	291,689.00	399,284.00	398,889.00	398,889.00
TOTAL	DEPARTMENT OF HEALTH - NURSING	1,069,748.93	1,168,033.00	1,279,795.00	1,273,740.00	1,273,740.00

HEALTH

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4017 CDCGR Department of Health - Workhealth Program Grant						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	4,759.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,759.00	0.00	0.00	0.00
TOTAL	CDCGR - DEPARTMENT OF HEALTH - WORKHEALTH PROGRAM GRANT	0.00	4,759.00	0.00	0.00	0.00
A4017 EPR15 Department of Health - Ebola Preparedness and Response Grant						
.2	EQUIPMENT					
02400	Other Equipment	0.00	19,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	19,000.00	0.00	0.00	0.00
TOTAL	EPR15 - DEPARTMENT OF HEALTH - EBOLA PREPAREDNESS AND RESPONSE GRANT	0.00	19,000.00	0.00	0.00	0.00
A4017 IBI13 Department of Health - Immunization Billing Implementation						
.2	EQUIPMENT					
02400	Other Equipment	9,105.98	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	9,105.98	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	246.74	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	246.74	0.00	0.00	0.00	0.00
TOTAL	IBI13 DEPARTMENT OF HEALTH - IMMUNIZATION BILLING IMPLEMENTATION	9,352.72	0.00	0.00	0.00	0.00
A4017 MRC12 Department of Health - Medical Reserve Corps 2012						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,042.90	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,042.90	0.00	0.00	0.00	0.00
TOTAL	MRC12 DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2012	1,042.90	0.00	0.00	0.00	0.00
A4017 MRC13 Department of Health - Medical Reserve Corps 2013						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	3,936.22	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,936.22	0.00	0.00	0.00	0.00
TOTAL	MRC13 DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2013	3,936.22	0.00	0.00	0.00	0.00

HEALTH

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4017 MRC14 Department of Health - Medical Reserve Corps 2014						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	2,536.30	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,536.30	0.00	0.00	0.00	0.00
TOTAL	MRC14 DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2014	2,536.30	0.00	0.00	0.00	0.00

A4017 MRC15 Department of Health - Medical Reserve Corps 2015

.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	3,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,500.00	0.00	0.00	0.00
TOTAL	MRC15 DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2015	0.00	3,500.00	0.00	0.00	0.00

A4017 UAS10 Department of Health - Urban Area Security Initiative

.4	CONTRACTUAL					
04503	Spec Dept Supplies (Alt #3)	335.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	335.00	0.00	0.00	0.00	0.00
TOTAL	UAS10 DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	335.00	0.00	0.00	0.00	0.00

A4017 WMD13 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	12,616.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,801.65	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,801.65	0.00	0.00	0.00	0.00
TOTAL	WMD13 DEPARTMENT OF HEALTH - HOMELAND SECURITY	17,417.65	0.00	0.00	0.00	0.00

A4017 WMD15 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	6,690.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,546.00	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,546.00	0.00	0.00	0.00	0.00
TOTAL	WMD15 DEPARTMENT OF HEALTH - HOMELAND SECURITY	9,236.00	0.00	0.00	0.00	0.00

HEALTH

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4017 WMD17 Department of Health - Homeland Security						
.1	PERSONNEL SERVICE					
6160	Public Health Aide		18,832.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	18,939.00	18,832.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	7,576.00	7,532.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	7,576.00	7,532.00	0.00	0.00	0.00
TOTAL	WMD17 DEPARTMENT OF HEALTH - HOMELAND SECURITY	26,515.00	26,364.00	0.00	0.00	0.00

A4017 WMD19 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
6184	PH Preparedness Coordinator		23,452.00	16,086.00	16,086.00	16,086.00
TOTAL	PERSONNEL SERVICES	0.00	23,452.00	16,086.00	16,086.00	16,086.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	10,324.00	7,080.00	7,080.00	7,080.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	10,324.00	7,080.00	7,080.00	7,080.00
TOTAL	WMD19 DEPARTMENT OF HEALTH - HOMELAND SECURITY	0.00	33,776.00	23,166.00	23,166.00	23,166.00

A4017 WMD21 Department of Health - Homeland Security

.1	PERSONNEL SERVICE					
6160	Public Health Aide		0.00	29,557.00	29,557.00	29,557.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	29,557.00	29,557.00	29,557.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	11,823.00	11,823.00	11,823.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	11,823.00	11,823.00	11,823.00
TOTAL	WMD21 DEPARTMENT OF HEALTH - HOMELAND SECURITY	0.00	0.00	41,380.00	41,380.00	41,380.00

A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

PROGRAM OBJECTIVES:

To ensure the County’s public health, by identifying sources of contamination and preventing disease.

PROGRAM STATISTICS:

During 2014, the department performed a total of 89 public water supply (PWS) inspections. There were 22 engineering plans reviewed and 5 complaints regarding PWS were investigated. Additionally, 5 water emergencies were investigated and 2 “boil water” orders were issued. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

		HEALTH Department of Health - Laboratory Services				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4025 Department of Health - Laboratory Services						
.4	CONTRACTUAL					
04800	Contractual Agency	4,165.00	10,000.00	7,500.00	7,500.00	7,500.00
TOTAL	CONTRACTUAL	4,165.00	10,000.00	7,500.00	7,500.00	7,500.00
TOTAL	DEPARTMENT OF HEALTH - LABORATORY SERVICES	4,165.00	10,000.00	7,500.00	7,500.00	7,500.00

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

PROGRAM STATISTICS:

<u>CASELOAD</u>		<u>PROGRAM TYPE (Projected)</u>		<u>INSURANCE</u>	
Current	280	Center Based	30	Medicaid	50%
Projected	300	Home Based	270	Third Party	48%
				Uninsured	2%

MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

REVENUE APPLICABLE TO THIS PROGRAM: **\$756,286**

R1621	16211	Early Intervention Fees	\$57,032
R3401	34013	ECIS Grant	62,084
R3449	34491	ECIS Reimbursement	547,032
R3601	36013	Medical Assistance - EI Trans (State)	21,910
R3610	36103	Medical Assistance - EI Admin (State)	23,159
R4601	46013	Medical Assistance - EI Trans (Federal)	21,910
R4610	46103	Medical Assistance - EI Admin (Federal)	23,159

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees. The department's request for an additional part-time ECIS Worker, which would help decrease the caseloads of the current full-time ECIS Workers and assist with the Health Home Program to be implemented during 2016 by New York State, has been approved.

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Funds necessary to pay for service expenses (04800) reflect current program procedures, by which Medicaid pays 50% of said expenses directly to service providers. The remainder of the Early Care Intervention Program is funded based upon an analysis of historical data and projected needs.

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49% by the New York State Department of Health for transportation and center-based and related services. Reimbursement for this program is calculated based upon the aforementioned change in program methodology.

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

**HEALTH
Department of Health - E.C.I.P.**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4059 Department of Health - E.C.I.P.						
.1	PERSONNEL SERVICE					
1175	Clinical Records Clerk		67,260.00	68,806.00	68,806.00	68,806.00
1355	Child Services Specialist		49,255.00	50,388.00	50,388.00	50,388.00
1841	Dir of Children w Spec Needs		69,642.00	71,244.00	71,244.00	71,244.00
2580	E.C.I Service Worker		297,049.00	325,895.00	325,895.00	325,895.00
5750	Principal Clerk		36,700.00	37,717.00	37,717.00	37,717.00
TOTAL	PERSONNEL SERVICES	491,479.88	519,906.00	554,050.00	554,050.00	554,050.00
.2	EQUIPMENT					
02400	Other Equipment	2,717.68	0.00	4,200.00	4,200.00	4,200.00
TOTAL	EQUIPMENT	2,717.68	0.00	4,200.00	4,200.00	4,200.00
.4	CONTRACTUAL					
04010	Travel	3,359.98	5,000.00	4,500.00	4,500.00	4,500.00
04100	Printing	2,813.37	0.00	0.00	0.00	0.00
04300	Telephone	6,818.80	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	749.46	750.00	750.00	750.00	750.00
04540	Publications	0.00	145.00	145.00	145.00	145.00
04560	Training	255.00	500.00	500.00	500.00	500.00
04800	Contractual Agency	794,525.77	1,229,000.00	1,000,000.00	1,000,000.00	1,000,000.00
04990	Purchased Services	9,534.81	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	818,057.19	1,235,395.00	1,005,895.00	1,005,895.00	1,005,895.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	229,803.89	217,470.00	235,656.00	235,656.00	235,656.00
TOTAL	UNDISTRIBUTED EXPENSE	229,803.89	217,470.00	235,656.00	235,656.00	235,656.00
TOTAL	DEPARTMENT OF HEALTH - E.C.I.P.	1,542,058.64	1,972,771.00	1,799,801.00	1,799,801.00	1,799,801.00

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

The Environmental Health Division’s primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children’s camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- “Compliance checks” in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County’s Emergency Preparedness activities.

PROGRAM OBJECTIVES:

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

PROGRAM STATISTICS:

Statistics for the calendar year 2014 include the following:

- Water Supplies - 89 inspections of public water supplies.
- Food Service - 651 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 69 food vendors inspected at the Schaghticoke Fair.
- Sewage Disposal - 179 “permits to construct” issued and 8 realty subdivision plans approved.
- Children’s Camps - 101 inspections of 41 permitted camps.
- Mobile Home Parks - 3 inspections of 27 permitted parks.
- Temporary Residences - 15 hotel/motel inspections, 13 campground inspections, 2 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches - 49 inspections of 58 permitted facilities (48 pools/10 beaches).
- Lead Hazard Assessment - 24 lead hazard inspections with 20 identified hazards and 21 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities - 10 inspections of 10 permitted facilities.
- ATUPA -173 compliance checks with youths and 173 licensing inspections.
- Rodent Control - 4 rat baiting requests and 7 demolitions.
- CIAA - 6 complaints and 14 investigations.
- Primary Prevention - 112 initial inspections, 101 lead hazards, and 86 clearance notices.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,036,831**

R1601	16011	Public Health Fees	\$ 215,000
R1601	16013	Public Health - Violation Abatement	9,000
R1601	16018	PH Fees – Lead Detection	1,000
R1601	16019	PH Fees - Rodent Control	1,000
R3401	34014	State Aid - ATUPA Grant	56,942
R3401	34023	Water Supply Protection Grant	136,556
R3401	34029	Childhood Lead Primary Prevention	330,933
R4401	44011 HNP15	Healthy Neighborhoods Program	286,400

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. The Assistant Sanitary Code Enforcement Officer position was reclassified upon the retirement of the previous incumbent at the end of 2014.

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Resolution G/367/15 authorized the acceptance of a multi-year grant award (HNP15) from the New York State Department of Health for the Healthy Neighborhoods Program. Of the total grant award, \$286,400 has been allocated for the period of January 1, 2016 through December 31, 2016, and such funding has been appropriated in this budget. Salary and benefits of various department personnel performing grant-related administrative activities are partially funded by this grant.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need, including appropriations being made available for replacement of two desktop computers.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

		HEALTH				
		Department of Health - Environmental Health				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4090 Department of Health - Environmental Health						
.1	PERSONNEL SERVICE					
0430	Asst Sanitary Code Enforce Off		41,609.00	0.00	0.00	0.00
2501	Environmental Health Educator		53,295.00	54,600.00	54,600.00	54,600.00
2515	Environmental Health Director		73,011.00	75,480.00	75,480.00	75,480.00
5630	Personnel Service Savings		(66,425.00)	(67,953.00)	(67,953.00)	(67,953.00)
5650	On Call Stipend		2,700.00	1,800.00	1,800.00	1,800.00
5840	Public Health Technician		83,697.00	121,802.00	121,802.00	121,802.00
5910	Public Health Engineer		66,425.00	67,953.00	67,953.00	67,953.00
6190	Public Health Sanitarian		278,787.00	285,993.00	285,993.00	285,993.00
7180	Sr Public Health Sanitarian		65,334.00	66,837.00	66,837.00	66,837.00
8060	Temporary Services		12,600.00	12,600.00	12,600.00	12,600.00
8880	Transfers Out		0.00	(7,468.00)	(7,468.00)	(7,468.00)
TOTAL	PERSONNEL SERVICES	584,426.05	611,033.00	611,644.00	611,644.00	611,644.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,800.00	2,800.00	2,800.00	2,800.00
TOTAL	EQUIPMENT	0.00	2,800.00	2,800.00	2,800.00	2,800.00
.4	CONTRACTUAL					
04005	Permits/ Fees	900.00	450.00	450.00	450.00	450.00
04100	Printing	1,469.69	2,000.00	2,000.00	2,000.00	2,000.00
04500	Special Departmental Supplies	122.99	5,000.00	1,500.00	1,500.00	1,500.00
04501	Spec Dept Supplies (Alt #1)	179,016.05	234,367.00	224,375.00	224,375.00	224,375.00
04540	Publications	0.00	250.00	250.00	250.00	250.00
04715	ATUPA Grant	1,164.24	3,400.00	7,000.00	7,000.00	7,000.00
04800	Contractual Agency	0.00	0.00	2,500.00	2,500.00	2,500.00
04900	Professional Services	490.00	0.00	0.00	0.00	0.00
04980	Computer Services	15,907.00	18,857.00	13,517.00	13,517.00	13,517.00
04990	Purchased Services	12,081.11	12,000.00	12,000.00	12,000.00	12,000.00
TOTAL	CONTRACTUAL	211,151.08	276,324.00	263,592.00	263,592.00	263,592.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	293,145.06	291,726.00	288,724.00	288,724.00	288,724.00
TOTAL	UNDISTRIBUTED EXPENSE	293,145.06	291,726.00	288,724.00	288,724.00	288,724.00
TOTAL	DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	1,088,722.19	1,181,883.00	1,166,760.00	1,166,760.00	1,166,760.00

HEALTH

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4090 HNP15 Department of Health - Environmental Health						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		0.00	13,120.00	13,120.00	13,120.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	13,120.00	13,120.00	13,120.00
.4	CONTRACTUAL					
04800	Contractual Agency	0.00	134,346.00	268,607.00	268,607.00	268,607.00
TOTAL	CONTRACTUAL	0.00	134,346.00	268,607.00	268,607.00	268,607.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	4,673.00	4,673.00	4,673.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	4,673.00	4,673.00	4,673.00
TOTAL	HNP15 - DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	0.00	134,346.00	286,400.00	286,400.00	286,400.00

A4230 MENTAL HEALTH – NARCOTIC ADDICTION PROGRAMS

DEPARTMENTAL FUNCTIONS:

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from New York State Office of Alcoholism and Substance Abuse Services (OASAS) to provide a variety of services and programs, including the operation and management of the Troy and East Greenbush clinics, a structured intensive day treatment program, supportive living program, and supervision of Elizabeth House.

The Hudson Mohawk Recovery Center Inc., Supportive Living Program (HMRC-SL) is a comprehensive multi-faceted program designed to foster, support, and promote a continuum of recovery management, mental health, and community reentry services offered by Rensselaer County. HMRC-SL is a 17 capacity residential program with an anticipated length of stay of six to nine months. The program provides methodologies, i.e. peer to peer recovery supports, life skills management groups, individualized case management services, and facilitate referrals for all ancillary services. HMRC-SL fulfills three primary functions:

- Provide the environment, supports, and resources conducive to facilitating permanent change and self-efficacy.
- Facilitate successful transition back into the community
- Reduce recidivism by providing continued support services beyond the scope of detoxification and rehabilitation services.

Hudson Mohawk Recovery Center Inc. operates Elizabeth House, a 14 bed community residence for women age 18 and older who are seeking recovery from alcohol and other drugs. Residents stay at Elizabeth House for an average of 6-12 months in an effort to gain the independent living skills necessary to begin living a sober life style.

The program seeks to promote recovery by endorsing a community atmosphere that encourages both individual and group responsibility with a variety of opportunities whereby residents help themselves and one another. Staff and other residents attempt to help transition from rehabilitation to independent living by providing a supportive, substance free environment. Encouragement and guidance are provided in the areas of vocation, education, employment, family relationships, daily living skills and social/recreational skills. Chemical Dependency is not a moral problem, but rather a disease that can be treated when individuals share concerns and lend and receive support from each other. Residents must be willing to participate in every activity of the program in order to demonstrate progress in identifying negative and unhealthy coping skills, to develop positive coping skills and to make the changes necessary to reach their recovery goals. In addition to providing chemical dependency treatment services, we also provide for the improvement of independent living skills through such groups as Nutrition, Budgeting and Spirituality. HMRC has been able to partner with community providers to bring these groups into the facility and provide them to the residents. HMRC has continued our focus on trauma informed care through programs such as trauma sensitive yoga therapy, as well as by developing a new partnership with Unity House to provide Trauma Recovery groups weekly at the residence. HMRC would like to continue to expand upon our ability to provide alternative, holistic approaches to wellness within the community. The Elizabeth House program is based on a 12 step philosophy and way of life that seeks to incorporate those principals into our daily lives.

PROGRAM OBJECTIVES:

The objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety and living independently. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

PROGRAM STATISTICS:

HMRC - Supportive Living 6th Ave:	Total 2014 Units: 5,275
HMRC - Residential Women's:	Total 2014 Units: 4,824

REVENUE APPLICABLE TO THIS PROGRAM: **\$395,649**

R3491 34918 OASAS - Apartments - Hudson Mohawk	\$ 28,889
R3493 34939 OASAS - Community Women's Residence	\$366,760

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Narcotic Addiction Programs

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4230 MH - Narcotic Addiction Programs						
.4	CONTRACTUAL					
04868	Hudson Mohawk - Apartments	18,889.00	18,889.00	28,889.00	28,889.00	28,889.00
04879	Hudson Mohawk-Womens Housing	347,012.00	340,128.00	366,760.00	366,760.00	366,760.00
TOTAL	CONTRACTUAL	365,901.00	359,017.00	395,649.00	395,649.00	395,649.00
TOTAL	MH - NARCOTIC ADDICTION PROGRAMS	365,901.00	359,017.00	395,649.00	395,649.00	395,649.00

DEPARTMENTAL FUNCTIONS:

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) to provide outpatient clinical, residential and support services to adolescent and adult recipients with alcohol or other drug abuse or dependence diagnosis and their families.

Clinical services are available at HMRC's following outpatient clinic locations: 1724 Fifth Avenue (Troy), 743 Columbia Turnpike (East Greenbush), and at the Rensselaer County Department of Mental Health facilities located at 69 Church Street, (Hoosick Falls). Recipients receive a range of services including group and family counseling, relapse prevention counseling, evaluation, referrals and coordination of services with treatment providers and community based agencies.

HMRC's - Troy Outpatient Clinic offers evaluations and treatment services to individuals with a substance use disorder and their family members. A variety of group services (co-ed and gender specific) are offered to help an individual identify his/her substance abuse as a problem and develop the skills to establish abstinence and maintain long term sobriety. Individual counseling is provided in conjunction with group therapy or as a sole modality; conjoint and family sessions are also available. The program offers clinic and IOP levels of care. Treatment recommendations are made following a comprehensive evaluation (which includes a health assessment by an agency RN) and are based on a stages of change model with increasing/decreasing intensity based on client need. All clients entering treatment are screened for co-occurring disorders using the Modified Mini Screen. A psychiatric nurse practitioner is available for psychiatric evaluations and medication management, including Vivitrol injections. Referral to alternate chemical dependency programs, housing and other community services are made based on client need. Clinical programs include the use of evidence based practices (MI, CBT, DBT, 12 Step Facilitation model). The clinic encourages attendance at 12 Step and other community support programs including AA, NA, ACOA, CODA, Al-Anon, GA, etc. Weekly on-site meetings include AA, CODA, and SMART Recovery. Outreach is provided to the community regarding the availability of services for adults and adolescents. At the Hoosick Falls Satellite Site located in the Rensselaer County Department of Mental Health facilities at 69 Church Street Hoosick Falls, HMRC offers evaluations as well as individual and group counseling one day per week. The units are included in the HMRC's Troy Clinic unit numbers reported.

HMRC's - The outpatient Rehab runs a 90 day cycle and is designed to provide intensive, structured treatment services for individuals who have progressed in their chemical dependency resulting in substantial deficits in functional skills or health care needs and have an adequate social support system. The program runs Monday through Friday 8:30 AM to 1:30 PM.

HMRC's East Greenbush Clinic provides evaluation/treatment and referral services to individuals and family members affected by substance use disorders. Evidenced based treatment services are utilized throughout the program. Services are provided without discrimination against any particular population and regardless of ability to pay. The clinic assists client's in understanding and accepting their addictive behaviors. HMRC encourage self-motivation for abstinence and behavioral change: recognition of relapse triggers and development of skills to live a recovery based lifestyle. HMRC provide a range of services (evaluation, individual, group and family services) based on a stage of change model and increasing/decreasing intensity based on client need. Services include gender specific relapse prevention groups. On-site psychiatric evaluations and medication management sessions (including Vivitrol injections) are provided as well as referral services to individuals who are in need of concurrent/alternative substance abuse, mental health and housing. The clinic encourages attendance at 12 Step and other community support programs including AA, NA, ACOA, CODA, Al-Anon, GA etc. Weekly on-site meetings include; AA, CODA and SMART Recovery. Outreach is provided to the community regarding the availability of services for adults and adolescents.

HMRC's Compulsive Gambling Program provides services for individuals who have a concern about their gambling activities. HMRC offers Problem Gambling Treatment and Recovery Services to assist individuals who are affected by gambling disorders including family members and/or significant others. Gambling evaluations and treatment services are provided at their East Greenbush Clinic. These treatment services will be provided for clients who only meet the diagnostic criteria of a gambling disorder and not other concurrent substance use disorder diagnoses. Clinical staff with gambling specialty credentials; provide the gambling treatment services. Referrals on the behalf of clients are made for legal assistance, financial counseling, mental health and other services deemed necessary.

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

PROGRAM STATISTICS:

SITE	2014 UNITS OF SERVICE
Clinical & Outreach (Troy & Hoosick Falls)	11,608
Troy Outpatient Rehab Program (5 days/wk.)	7,066
Clinical (East Greenbush)	3,767
Adolescent Outpatient Services	0
OASAS Compulsive Gambling Treatment	23

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 517,589**

R3492 34923 Hudson-Mohawk Recovery Center - OASAS	\$ 447,192
R3493 34937 OASAS Gambling Grant - Clinical Treatment	20,397
R3494 34948 Hudson-Mohawk Adolescent Outpatient Services	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Hudson Mohawk Recovery Center

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4250 MH - Hudson Mohawk Recovery Center						
.4	CONTRACTUAL					
04820	Hudson Mohawk Recovery Center	510,506.00	593,052.00	447,192.00	447,192.00	447,192.00
04823	HM Adolescent Outpatient Srvs	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
04880	OASAS Gambling Treatment	3,000.00	3,000.00	20,397.00	20,397.00	20,397.00
TOTAL	CONTRACTUAL	563,506.00	646,052.00	517,589.00	517,589.00	517,589.00
TOTAL	MH - HUDSON MOHAWK RECOVERY CENTER	563,506.00	646,052.00	517,589.00	517,589.00	517,589.00

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), mandated under the New York State Mental Hygiene Laws, Article 41 and 41.03, the Rensselaer County Department of Mental Health (RCDMH) has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County’s programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Persons with Developmental Disabilities (OPWDD) for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions and all licensed programs providing these services in Rensselaer County.

The Mental Hygiene system in NYS is undergoing a high level of redesign moving from an institutionally based system to a community service based delivery system. Funding structures are shifting to support this redesign.

The department’s Mission Statement continues to guide us through these changes as follows:

“Rensselaer County Department of Mental Health, functioning as a Unified Services System, is committed to providing quality integrated treatment, prevention, and supportive services to our community with respect, compassion, and expertise, in order to empower and help all persons to improve their quality of life.”

The behavioral health care and developmental disability service delivery continuums in New York State continue to be in an extreme phase of redesign, as noted above. The governor’s Medicaid Redesign Team (MRT) after undertaking information gathering since 2011, has set forth a plan to be implemented, solidified and launched, this restructuring will have an impact on Medicaid services provided.

In April, 2014, NYS Department of Health (DOH) announced the launch of the Delivery System Reform Incentive Payment (DSRIP) approved by the Federal Government – Center for Medicaid – Medicare Services. This will be a five year initiative with \$8 billion federal savings resultant of NYS Medicaid Redesign efforts to be disseminated via NYS – DOH to lead entities for system reform with designated measured system performance criteria to bring about a greater emphasis upon community based services such as clinic treatment and population health efforts verses avoidable inpatient admissions. The DSRIP brings together safety net providers of all three disability serving systems in addition to physical health care providers. This Constellation of providers occurs with lead organizations and safety net providers as Performing Provider Systems (PPS). This initiative requires unprecedented levels of collaboration in a highly regionalized approach. RCDMH has been identified by NYS DOH as a safety net provider.

New York State has submitted an amendment to its current 1115 waiver demonstration to enable qualified Managed Care Organizations (MCO’s) throughout the state to comprehensively meet the needs of individuals with Behavioral Health needs. Effective October 1st, 2015, all adult recipients who are eligible for Medicaid Managed Care (excluding Medicare recipients and certain other populations) will have Behavior Health benefit coverage. Children’s Behavioral Health Services will be included in the Medicaid Managed Care benefit package in 2017.

Seriously mentally ill/substance use diagnoses will make clients eligible for Health and Recovery Plans (HARPS). All HARP enrollees are expected to have a Health Home Care Manager.

Outpatient Clinic Operations: Strategic planning and implementation over the past three years has led to the establishment of several satellite clinics in school settings and primary care practices. These locations have resulted in an increased penetration across the county allowing for greater access to mental health services.

In 2015, the Department briefly suspended operations at the Schodack Family Medical Practice, Miller Rd, Castleton, NY. Additional satellite locations are continuing to being in operated in primary care practices: Capital Care Family Practice in Averill Park; and Village Primary Care in Hoosick Falls. In 2015, we entered into agreement to provide clinical services located in School 2 in Troy, NY and have negotiated to continue these services into 2016. These locations have very limited hours of operation; yet provide the ability to intervene early in the emergence of behavioral health concerns through an integrated model of care.

In addition to the above clinic satellites, the department operates satellite clinics in the following school districts: Rensselaer, Hoosick Falls, Lansingburgh, and Troy. In 2013, the school satellite located at Troy Middle School was opened; and further expanded in 2014. The Rensselaer Jr/Sr High School site expanded hours of operation in 2014.

DEPARTMENTAL FUNCTIONS (CONTINUED):

Productivity across the clinic operations has steadily increased. The Department's 2014 Consolidated Fiscal Report (CFR), as submitted to NYS, reported a clinic productivity increase overall by 2.4%; when combined with the productivity since 2012; this reflects a productivity increase of 24.4% over 3 years. This continues to be as a direct result of: supervisors holding clinicians responsible for achievement of established productivity goals; centralized scheduling; development and enforcement of attendance contracts; increased referrals via satellite operations; advancements in the use of the Electronic Health Record to improve efficiencies; and turnover of staff allowing for a greater shift in the service delivery culture. Clinic Site Supervisors and the Director of Adult Services report current staff are nearing a point of maxing out in the number of clinical hours available for appointments. Consequently additional clinical staff is needed to provide care to those being referred. The department continues to work toward further increases in productivity by reducing appointment absenteeism.

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and a clinic satellite location in Hoosick Falls, the Department also provides forensic clinical services in the Rensselaer County Jail (RCJ) for inmates with mental health issues. The department receives \$221,000 of funding in state aid to support this service. In addition, the department provides funding to the Rensselaer County Probation Department to provide a mental health credentialed probation officer for the supervision of probationers with mental health issues. This service strives to keep reduce days of incarceration and increasing community tenure of these probationers.

The RCDMH receives funding provided through the Rensselaer County Department of Social Services (DSS) to provide urine drug screens for recipients of services as requested. This interagency collaboration also includes DSS funding for the provision of a licensed mental health professional to provide evaluations and assessments for children and parents involved in Child Protective or foster care services. The long standing collaboration for a Substance Abuse Specialist to perform evaluations of persons in receipt of emergency and public assistance will continue in 2016.

NYS OMH continues to provide state aid to Rensselaer County to support both the forensic outpatient clinic services at RCJ as well as the court ordered evaluations of juveniles involved in Family Court. The Sherriff's department has committed continued support for additional prescribing and clinical hours to meet the need of inmates housed for other entities (i.e. federal inmates).

The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client's access treatment and services in the community and prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities funded by the County and administered and delivered by contract agencies.

In a new collaboration, launched in October 2014, RCDMH acts as a subcontractor for CEO Inc., providing mental health screening and assessment for children in the Head Start program. CEO has committed \$60,000 to this initiative and has submitted a proposed contract to continue this venture into 2016. The amount of the increase will be determined via data collected and service needs during the period of 10/1/15 thru 9/30/16. Staff from the children's outpatient therapy unit will be deployed to this initiative.

The Department's Corporate Compliance Team is actively engaged in ongoing review and revision of policies associated with the operations of programs, assuring all are in compliance with federal, state, and county laws and regulations.

Department's goals include the following:

- To expand clinical services in co-location opportunities i.e. schools and primary care practices.
- Continue the development of a HIPAA compliant electronic health record to include meaningful use components and ability to have remote access from satellite locations.
- To continue development of evidence based treatment approaches in the clinics.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmentally disabled and chemically dependent residents of Rensselaer County;

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS (CONTINUED):

Department’s goals include the following (Continued):

- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities;
- Participate in the adult health home to be established in the county, contracting as a provider of care coordination; actively engaging and enrolling persons identified to be in need of health home services.
- Participate in the implementation of a children’s health home to include subcontracting for the provision of care coordination services.
- Maintain and develop collaborative working relationships across the health care system within the county and region.
- Maintain a commitment to staff development in evidence based treatment approaches, information technology, and cultural competency.
- The department is charged to be in compliance with the Governors Justice Center objectives of reporting any incidents that may occur in the department that may negatively impact a recipient of services. Our staff is now required to receive clearance to be employed in the department, including fingerprinting and a complete background check under the recently enacted Justice legislation.

PROGRAM OBJECTIVES:

The Department’s focus is to assure a robust, effective and efficient recovery oriented system of care to address the behavioral health needs of citizens in Rensselaer County. The Department continues to provide programs that meet recipient’s needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of recipients and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department’s objectives include:

- Increase interdepartmental service agreements and service delivery.
- Be an active leader and participant in new service delivery models to integrate care regionally and within the county, for persons of all ages.
- Continue to foster a collaborative environment able to creatively implement system change, with timely response to new funding initiatives.
- Expand outreach/case management capacity through the Health Home structure and revenue.
- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure they maintain quality focused on recovery; are recipient friendly and accessible and are an individualized system of cost efficient care.

PROGRAM STATISTICS:

<u>OMH Programs</u>	<u>2014 Units</u>
Children’s Clinic	17,806
Adult Clinic	8,207
Outreach	6,634
Advocacy	5,607
Transitional Management Services	1,532
MICA Network	1,827
<u>OPWDD Programs</u>	
OPWDD Medicaid Service Coordination	623
OPWDD Care at Home	226

MANDATES:

The services provided by this department are mandated under the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

A4320 DEPARTMENT OF MENTAL HEALTH

REVENUE APPLICABLE TO THIS PROGRAM:

\$ 7,375,534

R1620	16201	Mental Health Fees-General	\$5,462,366
R1620	16202	MR Fees	151,800
R1620	16204	Mental Health Fees - Misc.	85,000
R2260	22603	Jail Facilities, Other Governments	45,000
R3490	34901	State Aid - OMH	810,992
R3490	34902	TFIP Grant	90,736
R3490	34903	State Aid-NYSOMH - Forensic Grant	353,118
R3491	34911	State Aid-MR	31,662
R3492	34921	State Aid - OASAS	19,745
R3495	34955	NYS - OMH Community Reinvestment	132,323
R4490	44901	Federal Revenue Sharing - OMH	100,000
R4615	46151	FFFS	92,792

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant to the 2014-2017 collective bargaining agreement with United Public Service Employees Union (UPSEU), Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions other than those listed below.

The request to upgrade the Director of Clinical Administration to the Deputy Commissioner of Clinical Administration is approved. This promotion is in recognition of the expanded role and additional duties the Director has taken on as other directors have retired (Prevention Services and Adult Care Coordination). There is no tax levy increase associated with this change.

Due to additional administrative duties supporting the expansion of the Single Point of Access (SPOA) program for children and youth, the request to increase the salary of the Secretary to the Commissioner of Mental Health is approved. The department is receiving additional funding to support the expansion of the program; therefore no tax levy increase is associated with this change.

The request to upgrade two IT positions is approved. A Mental Health Information System Analyst to a Mental Health Information systems Analyst I and a Mental Health Information Processing Tech II upgraded to the Mental Health Information System Analyst. These upgrades are due to the department's continued emphasis on IT development to keep pace with the mandates of electronic medical records (records keeping, prescribing, billing, and ICD 10/11 conversion). Much of the health care reform is predicated upon robust electronic health records with interoperability capacity, functional linkage to the Regional Health Information Organization; and ability to track quality and performance metrics by recipient and provider; and successfully achieving communication across all health care providers. The cost of these upgrades, approximately \$6,300, is offset by the elimination of a vacant position in the department.

The request to increase the hours of a Staff Psychiatrist from 27 hours per week to 30.5 hours per week is approved. The additional hours are justified as the incumbent takes on additional duties as the Medical Director for the department and additional Corporate Compliance activities. The additional cost is offset by a reduction in the hours of a vacant Staff Psychiatrist position.

"Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet and the administration of the county's contract management system. "Transfers Out" represents the cost of a shared Mental Health Social Worker II position with the Department of Social Services (\$42,223), the cost of psychological evaluations for CPS parents performed by the Staff Psychologist (\$30,000), and a portion (\$62,817) of the salary of the Deputy Commissioner of Mental Health (Admin), reflecting the time assigned to the triage unit, located at Flannigan Square, to assist in the important task of coordinating activities between the Departments of Social Services, Probation, Youth and Mental Health. This provides assistance to clients in critical need and streamlines operations.

"Other Equipment" is funded to purchase computers, mobile devices, scanners, and other technology to further streamline operations and ensure compliance with HIPAA and other mandated rules and regulations.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
Department of Mental Health

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4320 Department of Mental Health						
.1	PERSONNEL SERVICE					
0650	Associate Fiscal Analyst		82,626.00	84,526.00	84,526.00	84,526.00
0900	Coord of Devel Disability Svcs		61,917.00	63,405.00	63,405.00	63,405.00
1080	Commissioner Of Mental Health		102,008.00	104,354.00	104,354.00	104,354.00
1171	Clinical Billing Clerk		40,707.00	0.00	0.00	0.00
1173	MH Clinical Receptionist		34,639.00	0.00	0.00	0.00
1510	Court Consultation Specialist		55,737.00	57,019.00	57,019.00	57,019.00
1760	Devel Disabil Social Work Aid		83,475.00	85,523.00	85,523.00	85,523.00
1925	Deputy Commissioner-Clinic		0.00	86,051.00	86,051.00	86,051.00
1927	Dep Commissioner of MH (Admin)		84,116.00	86,051.00	86,051.00	86,051.00
2035	Director for Children Services		72,978.00	74,656.00	74,656.00	74,656.00
2036	Director for Adult Services		79,699.00	81,666.00	81,666.00	81,666.00
2037	Director of Forensic Services		74,037.00	75,740.00	75,740.00	75,740.00
2340	Dir of Clinical Administrator		78,365.00	81,222.00	81,222.00	81,222.00
2720	Financial Advocate		37,732.00	38,854.00	38,854.00	38,854.00
2805	Forensic MH Discharge Planner		49,196.00	50,350.00	50,350.00	50,350.00
3330	Info Processing Technician II		124,827.00	87,054.00	87,054.00	87,054.00
3600	Information Processing Spec		152,772.00	156,292.00	156,292.00	156,292.00
3605	Info Processing Specialist II		105,315.00	107,402.00	107,402.00	107,402.00
4831	MH Information Supervisor		0.00	67,953.00	0.00	0.00
4835	MH Information Assistant		61,886.00	63,309.00	63,309.00	63,309.00
4836	MH Information Systems Analyst		45,844.00	46,694.00	46,694.00	46,694.00
4837	MH Info Systems Analyst II		0.00	49,818.00	49,818.00	49,818.00
4850	Mental Health Social Worker II		446,495.00	400,564.00	400,564.00	400,564.00
4851	MH S.W. II - Spanish Speaking		0.00	56,802.00	56,802.00	56,802.00
4860	MH Social Worker III		419,144.00	429,038.00	429,038.00	429,038.00
4870	Mental Health Social Worker I		187,104.00	191,592.00	191,592.00	191,592.00
4885	MH Coordinator / SPOA C+Y		0.00	62,275.00	62,275.00	62,275.00
4905	MH Site Supervisor		132,488.00	200,654.00	200,654.00	200,654.00
4906	MH Site Supervisor I		67,449.00	0.00	0.00	0.00
5180	Coordinator Of MICA		55,259.00	56,530.00	56,530.00	56,530.00
5630	Personnel Service Savings		(263,481.00)	(438,556.00)	(376,844.00)	(376,844.00)
5650	On Call Stipend		24,300.00	26,100.00	26,100.00	26,100.00
6320	Plus Transfers, Other Codes		21,938.00	20,896.00	20,896.00	20,896.00
6421	Psychiatric Nurse Pract I		338,896.00	347,026.00	347,026.00	347,026.00
6422	Psychiatric Nurse Pract II		213,603.00	218,773.00	218,773.00	218,773.00
6505	Qual Assur & Utiliza Rev Spec		55,259.00	56,766.00	56,766.00	56,766.00
6660	Registered Professional Nurse		53,905.00	55,145.00	55,145.00	55,145.00
7045	Senior Office Manager		41,609.00	36,181.00	36,181.00	36,181.00
7615	Senior Financial Advocate		41,609.00	42,566.00	42,566.00	42,566.00
7840	Sec To Commissioner Mental Hlt		46,286.00	52,351.00	49,739.00	49,739.00
7900	Staff Psychiatrist		842,178.00	824,430.00	824,430.00	824,430.00
7911	Staff Psychologist		133,513.00	138,149.00	138,149.00	138,149.00
8025	Telephone Receptionist		0.00	33,309.00	33,309.00	33,309.00
8060	Temporary Services		20,000.00	20,000.00	20,000.00	20,000.00
8880	Transfers Out		(56,058.00)	(135,040.00)	(135,040.00)	(135,040.00)
9650	Substance Abuse Specialist		61,917.00	63,556.00	63,556.00	63,556.00
TOTAL	PERSONNEL SERVICES	3,746,644.76	4,311,289.00	4,307,046.00	4,298,193.00	4,298,193.00
.2	EQUIPMENT					
02100	Furniture	4,845.87	18,117.95	15,000.00	15,000.00	15,000.00
02200	Office Equipment	1,421.86	0.00	0.00	0.00	0.00
02400	Other Equipment	31,944.64	53,600.00	58,275.00	58,275.00	58,275.00
TOTAL	EQUIPMENT	38,212.37	71,717.95	73,275.00	73,275.00	73,275.00
.4	CONTRACTUAL					
04010	Travel	23,687.81	20,000.00	24,000.00	24,000.00	24,000.00
04100	Printing	5,950.64	12,000.00	7,000.00	7,000.00	7,000.00
04150	Postage	6,942.65	10,000.00	9,000.00	9,000.00	9,000.00
04200	Insurance	19,796.23	21,000.00	21,000.00	21,000.00	21,000.00
04300	Telephone	44,964.18	42,000.00	47,000.00	47,000.00	47,000.00
04400	Repairs	3,265.00	6,000.00	5,000.00	5,000.00	5,000.00
04420	Maintenance	7,068.37	27,750.00	106,750.00	106,750.00	106,750.00

HEALTH
Department of Mental Health

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4320 Department of Mental Health (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04450	Rental - Equipment/Maintenance	92,521.97	140,000.00	93,472.00	93,472.00	93,472.00
04480	Maintenance In Lieu of Rent	131,782.00	193,089.00	166,089.00	166,089.00	166,089.00
04500	Special Departmental Supplies	45,993.06	62,555.49	60,000.00	60,000.00	60,000.00
04520	Dues	7,025.00	10,000.00	11,623.00	11,623.00	11,623.00
04540	Publications	454.78	1,000.00	800.00	800.00	800.00
04550	Office Supplies	12,674.09	13,500.00	14,000.00	14,000.00	14,000.00
04560	Training	4,068.99	25,000.00	26,700.00	26,700.00	26,700.00
04565	Advertising	0.00	900.00	0.00	0.00	0.00
04800	Contractual Agency	75,848.90	94,850.00	137,850.00	137,850.00	137,850.00
04900	Professional Services	72,438.16	80,600.00	52,600.00	52,600.00	52,600.00
04980	Computer Services	318,732.71	440,290.00	430,764.00	430,764.00	430,764.00
04990	Purchased Services	42,803.79	52,500.00	55,000.00	55,000.00	55,000.00
TOTAL	CONTRACTUAL	916,018.33	1,253,034.49	1,268,648.00	1,268,648.00	1,268,648.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,545,512.53	1,671,756.00	1,648,771.00	1,648,771.00	1,648,771.00
TOTAL	UNDISTRIBUTED EXPENSE	1,545,512.53	1,671,756.00	1,648,771.00	1,648,771.00	1,648,771.00
TOTAL	DEPARTMENT OF MENTAL HEALTH	6,246,387.99	7,307,797.44	7,297,740.00	7,288,887.00	7,288,887.00

DEPARTMENTAL FUNCTIONS:

This code has traditionally funded Community Support Services (CSS) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County's CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. In 2014 the On-Site Rehabilitation Unit, visited clients throughout Rensselaer County and provided 2,013 units of service

In addition to serving persons covered by Medicaid, the Adult Care Coordination Program serves the severe and persistently mentally ill in need of these services, who are not covered by Medicaid. This funding underwrites the cost of care coordination services for this Non-Medicaid population. The program has the capacity to serve up to 60 persons meeting the criteria at any given time.

The Adult Home Care Coordination program generates revenue for care coordination services delivered to persons residing in adult homes who have a severe and persistent mental illness. In September 2014, by directive of NYS OMH, the program became a subcontractor of care coordination services within the Health Home structure through Capital Region Health Connections of Samaritan Hospital. Services will continue to be dedicated to this focus population located at the Adult Homes of Fawn Ridge and Troy Adult.

The On-Site Rehabilitation Unit (attached to the Adult Home Care Coordination program and funded 100% though OMH will continue to serve persons residing in Adult Homes within Rensselaer County, providing residents experiencing mental illness with activities which foster recovery and wellness.

The Adult Care Coordination program has been a subcontracted downstream provider for the Capital Region Health Connections Health Home, since May 2013. Medicaid revenues for this service demonstrate a steady increase over the months of operation. Per the Health Home's contract with Rensselaer County (and all of the care coordination program's serving the Health Home) 3% of the revenue is paid to the Health Home as an administrative fee. Steady referrals for this service are anticipated to continue, and will likely result in further need to expand. In the 2016 budget submission, the department is requesting seven more Care Coordinator positions to allow for expansion to meet the emerging need for this service. In April 2016 NYS Mandated Managed Care for many of the current fee for service Medicaid recipients will institute upstate the behavioral health benefit known as the Health and Recovery Plans (HARP). NYS DOH anticipates all HARP enrollees will have a Health Home Care Manager. The target criteria is: Serious mental Illness/Substance use disorder diagnoses.

In January 2016 the New York State Department of Health (NYS DOH) plans to implement Health Homes to serve children and youth with severe emotional disturbances. The County's current targeted case management program, serving these youth, will then become a subcontractor of care coordination services for 1-3 health homes designated to serve the county. Medicaid reimbursement rates for this service have not yet been set by NYS. Originally slated to occur on January 1st, 2015, the conversion was delayed for C&Y by one year. The Care Coordination Positions for expansion noted above may also be made available to serve this population should the need be great.

PROGRAM OBJECTIVES:

- Deliver community based care coordination services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.
- Increasing community tenure and reduce recipient's reliance on emergency services, avoidable inpatient admissions/readmissions, extended inpatient admissions; institutional placements; or incarceration.
- Provide care coordination services which integrate behavioral and physical health care through individualized care plans targeted to promoting preventative health care, and ongoing monitoring and treatment of chronic co-occurring physical and behavioral health conditions.
- Promote wellness and recovery by assisting individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.
- Decrease utilization of residential care for children by providing community supports for the child and family.
- Promote wellness and increase resiliency for children and youth experiencing severe emotional disturbance and needed physical health care via an integrated care plan.

A4321 MENTAL HEALTH – COMMUNITY SUPPORT AND CARE COORDINATION

PROGRAM STATISTICS (2014):

Care Coordination Adult Unit (Non Medicaid)	326
Care Coordination C&Y Unit (ICM)	277
Care Coordination Adult Unit (Medicaid)	3,598
Care Coordination C&Y Unit (SCM)	347
Care Coordination Adult Home Unit	664
PPHA (On-Site Rehabilitation)	2,013

REVENUE APPLICABLE TO THIS PROGRAM: **\$3,096,965**

R1620 16208 Health Home Fees	\$2,164,807
R3495 34951 Mental Health - CSS	932,158

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant to the 2014-2017 collective bargaining agreement with United Public Service Employees Union (UPSEU), Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions.

Adult Care Coordination and Children and Youth Targeted Case Management program is a subcontracted service for the Capital Region Health Connections Health Home. This program serves the most high risk Rensselaer County behavioral health involved members of the Health Home with strong reimbursement rates. The Health Home continues to receive robust numbers of referrals and has an ongoing need for Care Coordination services. In an effort to position the both programs for expanded capacity based upon need, the request to add seven (7) new Care Coordinator positions, to be filled as need presents in either the adult or children's care coordination services, is approved. The costs of the new positions will be reimbursed through fees and will not impact tax levy.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
MH - Community Support and Care Coordination

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4321 MH - Community Support and Care Coordination						
.1	PERSONNEL SERVICE					
2038	Dir of Adult Care Coordination		71,971.00	74,118.00	74,118.00	74,118.00
4850	Mental Health Social Worker II		110,518.00	113,060.00	113,060.00	113,060.00
4860	MH Social Worker III		52,393.00	53,598.00	53,598.00	53,598.00
4881	MH Care Coordinator I		179,392.00	243,904.00	243,904.00	243,904.00
4882	MH Care Coordinator II		244,948.00	349,771.00	349,771.00	349,771.00
4883	MH Care Coordinator III		524,542.00	681,985.00	681,985.00	681,985.00
4884	MH Adult Home Care Coordinator		58,100.00	60,436.00	60,436.00	60,436.00
4900	MH Social Worker Aide		87,180.00	82,497.00	82,497.00	82,497.00
5630	Personnel Service Savings		(62,007.00)	(51,784.00)	(51,784.00)	(51,784.00)
5650	On Call Stipend		21,600.00	28,800.00	28,800.00	28,800.00
6120	Program Associate		58,698.00	60,757.00	60,757.00	60,757.00
6121	Program Assistant		39,868.00	0.00	0.00	0.00
6660	Registered Professional Nurse		61,170.00	62,577.00	62,577.00	62,577.00
7045	Senior Office Manager		41,609.00	43,023.00	43,023.00	43,023.00
8580	Vocational Rehabilitation Coun		58,322.00	59,663.00	59,663.00	59,663.00
TOTAL	PERSONNEL SERVICES	1,344,183.27	1,548,304.00	1,862,405.00	1,862,405.00	1,862,405.00
.2	EQUIPMENT					
02100	Furniture	565.20	1,000.00	12,000.00	12,000.00	12,000.00
02200	Office Equipment	230.58	2,000.00	0.00	0.00	0.00
02300	Automobile	0.00	0.00	40,000.00	40,000.00	40,000.00
02400	Other Equipment	0.00	0.00	10,500.00	10,500.00	10,500.00
TOTAL	EQUIPMENT	795.78	3,000.00	62,500.00	62,500.00	62,500.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	500.00	500.00	500.00
04011	Travel (Alt #1)	5,747.84	14,000.00	25,000.00	25,000.00	25,000.00
04050	Automobile Maintenance	17,311.05	21,000.00	22,000.00	22,000.00	22,000.00
04051	Automobile, Gasoline	9,451.83	20,000.00	28,000.00	15,000.00	15,000.00
04100	Printing	660.24	1,200.00	750.00	750.00	750.00
04101	Printing (Alt #1)	1,305.20	2,100.00	1,500.00	1,500.00	1,500.00
04200	Insurance	1,889.42	2,500.00	2,500.00	2,500.00	2,500.00
04300	Telephone	29,747.98	32,000.00	40,000.00	40,000.00	40,000.00
04481	MILR (Alt #1)	10,163.00	10,979.00	18,000.00	18,000.00	18,000.00
04500	Special Departmental Supplies	0.00	400.00	400.00	400.00	400.00
04501	Spec Dept Supplies (Alt #1)	724.96	1,000.00	1,800.00	1,800.00	1,800.00
04550	Office Supplies	182.99	250.00	200.00	200.00	200.00
04551	Office Supplies - (Alt #1)	1,112.10	1,500.00	2,300.00	2,300.00	2,300.00
04560	Training	3,854.00	10,254.00	10,254.00	10,254.00	10,254.00
04700	Program Expenditures	173,861.52	223,665.64	214,568.00	214,568.00	214,568.00
04900	Professional Services	69,805.89	70,000.00	88,482.00	88,482.00	88,482.00
04990	Purchased Services	16,435.36	17,500.00	24,500.00	24,500.00	24,500.00
TOTAL	CONTRACTUAL	342,253.38	428,848.64	480,754.00	467,754.00	467,754.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	621,996.41	643,116.00	799,520.00	799,520.00	799,520.00
TOTAL	UNDISTRIBUTED EXPENSE	621,996.41	643,116.00	799,520.00	799,520.00	799,520.00
TOTAL	MH - COMMUNITY SUPPORT AND CARE COORDINATION	2,309,228.84	2,623,268.64	3,205,179.00	3,192,179.00	3,192,179.00

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health service delivery system to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. Nonprofits are essential resources in the behavioral health services delivery system in Rensselaer County. They are community partners helping provide critical services and programs to individuals of the three disability groups. Through a network of community-based nonprofit agencies, recipients are linked to a wide range of services in convenient locations throughout Rensselaer County. With the shifting of state aid to Medicaid by New York State, the County LGU is still charged with the responsibility of providing fiduciary and programmatic oversight to several agencies operating programs that are no longer directly receiving funding through the county. These agencies include Northeast Career Planning, NYSARC – Rensselaer County Chapter and some services of Samaritan Hospital.

The Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies collaborate closely with the county to identify needs while coordinating and providing comprehensive and integrated services and support to recipients with mental illness, developmental disabilities and persons with substance use disorders. Strategically, the Department uses a continuum of care approach for serving recipients. This approach centers on the use of prevention, education and intervention for the coordination of treatment and recovery programs offered to recipients.

The county passes through State funds to sub-grantee agencies. In this role, the county, as the LGU, is ultimately responsible and accountable for providing fiduciary, regulatory and programmatic oversight to contract agencies funded by the County with State and Federal dollars. Funding through NYS Office of Mental Health (OMH), NYS Office of People with Developmental Disabilities (OPWDD) and the NYS Office of Alcohol and Substance Abuse Services (OASAS), require pass through funding to flow through nonprofit agencies.

PROGRAM OBJECTIVES:

The Department of Mental Health contracts with area community-based, nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with brief service and program descriptions follow.

Adult Home Court Ordered/Nursing Homes: OMH awarded Rensselaer County \$600,000 for Adult Home court ordered/Nursing Home community resettlement. The funding will be used to relocate mentally ill persons into community housing from adult homes. The county is awaiting direction from NYS OMH regarding resettlement plans. When the instructions are received, the funding will be issued through Request for Proposals from the various housing agencies operating in the region.

820 River Street, Halfway House: A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. The residence offers supervision 24 hours per day, seven days a week. 75% of the clients are from Rensselaer County. Average length of stay is 3 to 6 months and clients are referred back to their home county upon successful completion of treatment.

OASAS funds are used for personnel services and operational expenses necessary for providing case management services and round-the-clock supervision. Recipients may access case management services, engage in outpatient employment and vocational services, receive assistance in job and housing placements. The units of services projected for 2015 remain stable at 7,542.

Funding was amended by OASAS to reflect changes in the federal eligibility for the Supplemental Nutritional Assistance Program (SNAP).

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter: ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening the community's capacity for the successful and full integration of persons with disabilities into community life and workplace environments. Since 2011, the funding for all ARC programs has been converted by OPWDD to Medicaid payments. This agency is still required to report programmatically and fiscally to the County by OPWDD.

ARC has now entirely moved programmatically into the HCBS Waiver Pre Vocational Services from the former Sheltered Workshop Program Model. This program provides services and experience to participants with the goal of increasing participants work skills. The program teaches prevocational skills with work in task orientation, coordinator skills, adjusting to work conditions, and/or counseling. Teach individuals with intellectual disabilities prevocational skills, work experiences, work stamina, dealing with co-workers, attention to task, responding to supervisor instructions, and adjusting to work conditions. Clients will be allowed to move into retirement, some will be eligible to move into competitive employment and others will explore other options.

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter (Continued): More individuals will be moved into other program models in 2016. This program funding through Medicaid is slated to end in 2020. As reported in the agencies 2014 Consolidated Fiscal Report (CFR), the agency provided 10,493 units of service.

In addition, ARC operates recreation and respite programs to provide recreation and transportation to and from for approximately 25 adolescents and adults. The Recreational program operates Monday through Thursday, with occasional Saturdays. Summer Camp runs for 7 weeks (July-August) for campers ages 5-21. In 2014, as reported on the agencies CFR, they provided 71,988 units of service.

Commission on Economic Opportunity (CEO) for the Greater Capital Region, Inc.:

The Family Support Service program at CEO will employ two parent advocates to provide case management to the families of children exhibiting social, emotional, and behavioral concerns. There are numerous types of Family Peer Support that the program provides: Outreach and information, engagement, transition and bridging support, self-advocacy, self-efficacy, empowerment, community connections and natural supports, parent skill development, and promotion of effective Family-Driven practice

The program will provide systems advocacy and also serve as a liaison between parents/caregivers and service providers, especially, but not limited to, the special education field. Case management will also include supportive services, referrals and linkage, working collaboratively to enhance the family capacity that will support the growth and development of all family members. The Family Peer Advocates attend a number of meetings in partnership with the families, such as CSE, school and probation meeting scheduled with the families. Family Support Services works to partner with the family assisting in fulfilling their responsibility to maintain a positive environment for their children, including internal and external referral and linkage, as well as transportation. The program will also convene Wit's End support groups for parents/caregivers and work to coordinate the support services necessary to remove the barriers to attendance; these may include, but are not limited to, child care, transportation, and food. The Parent Advocates will provide consumer representation on committees related to the mental health network (such as SPOA). Staff will lend assistance at the Rensselaer County Mental Health Clinic, providing advocacy, linkage, and services: as well as assistance in the completion of satisfaction surveys on site. 2016 Units of service is projected at the same level as 2015 at 3,293.

Joseph House and Shelter Inc.:

Supported Housing Program: The Lansing and Hill Street Inns provide an affordable and stable housing option for people who are reluctant or unable to participate in structured programs or more restrictive environments. Residents pay rent equal to 30% of their income (primarily SSI). Tenants at the Inns are seriously, persistently mentally ill men and women with histories of chronic homelessness. Most Inn tenants are dually diagnosed with active alcohol and/or substance abuse problems. On-site support services are provided to ensure that problems can be anticipated and identified quickly, intervention strategies can be pre-planned, and participants can develop skills for daily living and increased independence. Core services provided by the Inns include outreach, coordinated care management, entitlement advocacy, and basic life skills assistance, as well as referral to treatment programs, health care, and legal services

Supported Housing funding will be used to deliver case management and supportive services to a minimum of 20 persons with a serious and persistent mental illness, 14 chronically homeless adults with co-occurring disorders residing at the Lansing Inn located at 596 Second Avenue and 5 eligible persons residing in scattered sites. Units of service for 2016 are projected to be 10,534.

Homeless Mentally Ill Chemical Abusers (MICA) Case Management funding will be used to deliver case management, care coordination, supported and wrap around services to tenants of the Lansing and Hill Street Inns who are dually diagnosed with a severe and persistent mental illness and substance abuse and have histories of chronic homelessness. Safe, supported and subsidized housing that is staffed 24/7 is available to the residents. Units of service for 2016 remain consistent with the program goal of 6,000.

The Homeless Outreach program provides identification, support and housing for homeless and chronically homeless adults with disabilities who are living in places not intended for human habitation or have no permanent address or are living in substandard and unsafe housing throughout the county. Additionally this program provides identification and provision of legal services to adults and families with children who are homeless and/or at high risk of homelessness. Outreach legal services can include eviction prevention, SSI/SSD determinations and applications, DSS fair hearings, etc. Legal Services are provided through a sub-contract with the Legal Aid Society of NENY. Units of service in 2016 are forecast to be 2,900, based upon OMH funding guidelines.

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Mental Health Empowerment Project (MHEP): MHEP is a not-for-profit peer run organization that promotes self-help, peer support, advocacy and recovery for recipients of mental health services. OMH funds the Empowerment Exchange operation for activities held on behalf of recipients and related services. The Exchange operates a Peer Support Line, offers individual and systems advocacy services, as well as provides self-advocacy skill building.

MICA Contract Program: This program is funded by OMH and provides support for people with dual diagnosis by providing 1:1 peer support and through developing and sustaining dual recovery self-help groups in the community and in the Samaritan Inpatient Unit. Units of service in 2015 remain the same as reported in 2013 at 246 units.

Advocacy Contract: MHEP provides one to one advocacy, self-advocacy, housing advocacy, and community/systems advocacy helping recipients learn their rights and responsibilities in the Mental Health system, organize tenants associations at housing complexes, and bring a peer perspective into policy making and development of new projects. Projected units of service for 2015 remain stable at 1,213 units.

Drop In Center: MHEP's Empowerment Exchange offers skill building activities and education to health professionals and people in recovery on the concept of self-help, mutual support, and recovery. Here they seek to help individuals connect with their personal power and develop and strengthen their own identities. In 2015, MHEP expanded the means of providing peer-to-peer support through participation in the Probation Department's peer initiative. This new effort will continue in 2016. Units are projected to increase to 8,633 units from 7,135 in 2015.

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining forensic involved county residents who do not have the capacity to stand trial as patients within State operated OMH or OPWDD facilities. The average daily cost ranges from \$750 to \$1,800 per day. Rensselaer County is required to pay 50 percent (50%) of the average daily cost as a result of the elimination of the Unified Services funding formula. The department through collaborative work with the District Attorney's Office, the Public Defender's Office, and the judicial system has been highly successful in the diversion of the placement of persons into the state OMH/OPWDD. The RCDMH Director of Forensic Services has reported the potential of two inmates in need of this service in 2016.

Northeast Career Planning (NCP) – The Workshop: NCP receives funding from NYS OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and integrated employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA recipients. NCP programs are designed to improve life quality of mentally ill, developmentally disabled persons, and MICA recipients by helping them live more independently through obtaining and retaining employment. NCP provides necessary supports for individuals to engage in successful work experiences and succeed in educational settings. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program. Due to the loss of Unified Services funding to the county several years ago the county is required to match 50% for the OPWDD funding. A brief description of the funded programs follows.

Long Term Sheltered Employment (LTSE) of NCP: This program offers participants who have never worked before, or have had unsuccessful work histories, the opportunity to learn valuable work skills in a safe and nurturing environment. While in program, staff assists and trains individuals in the areas of adapting to a work routine, following directions, conflict resolution and appropriate work habits needed to be successful in employment. The sheltered workshop provides them an opportunity to earn a paycheck and to feel good about their accomplishment. When individuals have met their vocational goals, and feel ready to accept the challenge of competitive employment, staff supports them in achieving this goal. Units of services generated in 2014 were 1,981 and are projected to remain stable in 2016 under the new unit definition established by OPWDD.

Innovative Vocational Expansion Program of NCP: Program participants are young adults ages 14-21 with a severe emotional disturbance or psychiatric disability. The program is designed to expose young adults to the world of work and to provide them with integrated employment, further training, education and access to community resources that will assist them in their transition to the adult world. NCP expects to maintain the same level of services in 2016 at 288.

Vocational Program of NCP: This program, funded by OASAS and VERSA, provides a full array of vocational services to consumers enrolled in addiction treatment, including assessment, career exploration, job seeking skills development, job placement, retention, and follow up services. The program also provides linkages with other appropriate services (VESID, EOC, BOCES, etc.) on an as needed basis. All consumers must be enrolled in an addiction treatment program and actively addressing their addiction in order to receive services.

PROGRAM OBJECTIVES (CONTINUED):

Supported Education of NCP: The supported education program is geared towards individuals diagnosed with severe and persistent mental illness. While the program serves consumers 18 and older the majority fall in the 30 to 45 year-old range and many carry a diagnosis of schizophrenia or schizoaffective disorder. Supported Education assists participants to develop the skills, resources and supports necessary to be successful in their academic environment. The program expects that 90 percent of students will be enrolled at an educational institution and will participate in one or more services or organizations outside the classroom. A total of 25-30 consumers are expected to receive supported education services per year. Projected units for 2016 remain the same at 2,324.

In 2012, NCP converted some of their OMH funding to a licensed limited PROS model and will be reimbursed through Medicaid funding for vocational programs. Supported education programs continue to be funded through the county as pass-through funding.

Capital Region Child and Adolescent Mobile Team operated by Parsons Child and Family Center: CRCAMT services are designed to provide emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. Funded with OMH reinvestment funding, this unit works to keep children in the community and to avoid more expensive hospitalization. The goal is to accomplish crisis resolution expeditiously and with the least disruption to the child and family as possible. When clinically appropriate, the team strives to avoid admission to a higher level of care. CRCAMT provides telephone and/or mobile response to families in the three counties it services, Monday through Friday from 11:00 AM to 9:30 PM. In 2013 RCDMH acquired additional funding for CRCAMT to have an embedded crisis evaluator at the RCDMH County operated outpatient clinic in order to improve diversion of avoidable Emergency Department (ED) crisis evaluations. CRCAMT emphasizes the use of ecological, strengths-based family approach to assessment and intervention. The team focuses on prioritizing the most pressing needs and on improving communication and problem solving skills. This program provides linkages to other, more or less intensive services in the community including access to a new crisis respite bed service. This new crisis bed service is adjunct to CRCAMT and has been developed with new 2015 NYS OMH funding received by Rensselaer County on behalf of three counties (Rensselaer, Saratoga and Schenectady). These beds are utilized to divert children and youth from high cost avoidable inpatient psychiatric admissions.

In 2014, Rensselaer County, in collaboration with Saratoga, Schenectady and Warren-Washington Counties, was able to secure new funding through NYS – OMH to provide a regional Adult Mobile Unit for high risk adults who are: recently discharged from state operated psychiatric centers, forensic state prison release and/or under Assisted Outpatient Treatment (AOT) order. The thrust of this service is to divert avoidable emergency department crisis evaluations; divert avoidable psychiatric inpatient admission/readmission and assist providers in maintaining persons in community settings. The introduction of a Mobile Crisis response to the service continuum is intended to make a positive impact in the reduction of unnecessary ED evaluations and the resultant avoidable inpatient admissions for both Article 28 and 31 hospitals. In addition, the team is to be mobilized for priority response to persons discharged from State Psychiatric Centers and Acute psychiatric inpatient admission for a period of six months following the discharge. This unique facet of team responsibility assists each county in working to reduce their respective state psychiatric center census. Discussions among the participating counties indicate both adult behavioral health providers and community stakeholders have identified the need for this service. Recent criminal justice system sequential mapping exercises conducted in both Rensselaer and Schenectady counties has identified adult mobile crisis response as a gap in the system of care. In addition, all five counties are active participants (some as sub-contracted providers of care coordination services) in the health home networks of care which includes a commitment to decrease avoidable ED evaluations and inpatient admissions. Rensselaer County volunteered to be the lead county in this project and has received the funding for the entire project to manage.

Rehabilitation Support Services, Inc (RSS): In 2014, Rensselaer County Department of Mental Health issued a request for proposal with new funding from NYS OMH and RSS was identified as the successful provider to our request. The agency agreed to provide support and services for 7 supported housing beds in collaboration with the RCDMH housing Single Point of Access (SPOA); whom will determine eligibility for these beds. RSS provides a minimum one hour per week of face to face services with staff being accessible by phone, text and e-mail at other times. RSS provides assistance to clients to enroll into Health Home Care Management if they are eligible. RSS has apartments throughout Rensselaer County and will be eligible to clients based on affordability and located where the individuals desire to reside. Funding is new in 2015 and the agency is expected to meet the OMH spending plan guidelines for providing Supported Housing Services moving forward.

St. Anne Institute (SAD): St. Anne Institute/Rensselaer County Department of Mental Health (RCDMH) Specialized Treatment Program is collaboration between SAI and RCDMH funded by the Commissioner's performance monies from New York State Office of Mental Health. The SAI/RCDMH Specialized Treatment Program provides services to families with children and adolescents who have engaged in sexually abusive, coercive, and/or sexually inappropriate behavior. Best practice recommends

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

St. Anne Institute (SAI) (Continued): youth with sexual behavior problems should be served in community based services. Because of the sexual nature of their behavior these youth are frequently excluded from traditional child welfare or juvenile justice services.

Referrals for families with children and adolescents who are experiencing sexual behavior problems can come from anywhere in Rensselaer County. The most frequent source of referrals is Rensselaer County Family Court and Rensselaer County Juvenile Probation. Referrals are also received from Rensselaer County Mental Health, START Children's Services, town courts, schools and families sometimes self-refer.

St. Catherine's Center for Children: RCDMH contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative. The department refers families to St. Catherine's Family Support Services to provide the family with respite services for relief from the intense demands of raising a child with social, emotional and/or behavioral disabilities through therapeutically based supervised contact. These respite services are available during the day, evenings, or weekends. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. Projected units of service for 2016 remain the same as reported in St. Catherine's 2014 cost report at 1,901 units of service.

Through the Coordinated Children Services Initiative (CCSI), St. Catherine's supports families whose children have special emotional, behavioral, or mental health needs by using strengths based, individualized care approach. Services will be delivered using an approach that offers respite care and skill building in a community based setting so that recipients may remain at home with their families.

Unity House of Troy, Inc.: Rensselaer County funds Unity House for programs that provide service coordination, promote self-sufficiency and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

Unity House Children and Youth Services offer a continuum of programs and services for children and youth from birth to 13 through their Sunshine Preschool. The Special Needs Preschool Program specifically serves children ages 18 months to five years old. Funded by OPWDD, this program provides quality affordable daycare and speech, language and hearing evaluations to children with special developmental and educational needs. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program and the elimination of Unified Services funding requiring a 50/50 match to receive funding.

In its activities center, Unity House provides Employment and Training Services (ACE, ENCLAVE, & OISE) to assist adults with serious psychiatric illnesses and/or very limited employment skills and experience to find and maintain employment. Their illnesses create significant challenges in finding employment. Services provided include readiness training and skills assessment, the development of individual employment goals, and help finding and retaining both competitive employment and employment in a supportive environment such as the Unique Boutique, a Unity House work crew or with employers in the community who work with the agency. Units for these services in 2016 are projected to remain the same at 6,569. The agency has applied for a limited PROS license (targeted start date of October 1, 2015), in the event OMH accepts that application, funding for these programs will be changed to 100% Medicaid and no longer passed through the county. The county will continue to have oversight responsibilities for the program.

Advocacy Services case management is provided to young adult consumers who were not living in a Unity House residential program but who need support and advocacy. Services provided include: assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance which are intended to prevent crisis and expensive hospitalizations. Projected units for 2016 remain stable at 3,360.

Mentally Ill Chemically Addicted Services (MICA) case management services are provided for MICA consumers who are not living in a Unity House residential program but who need support and advocacy. Services provided include: assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance. Projected units for 2016 remain stable at 1,439.

In 2014, funding was reallocated partially from Unity House's transportation program to fund a Nursing program. In 2015, the allocation was increased from \$30,000 to \$60,000 which will allow Unity House Inc. to be able to offer to eligible Health Home and/or MRT Supported Housing Clients; Nursing services to assist them to remain in the community and avoid more costly emergency room treatment and/or hospitalization.

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Unity House of Troy, Inc. (Continued): Unity House's Supported Housing/Housing Stipend Programs offers a variety of Supported Housing Services, with a combination of rental assistance and case management services provided to people living at their Community Residences (42 beds) and in scattered sites (72 beds) throughout the community.

Permanent housing assistance includes rental assistance and support services provided to adults with mental illness, people living with HIV/AIDS and people who are homeless or at risk of homelessness. Services are delivered based on consumer choice, allowing them to define their needs and receive flexible, individualized services. Consumers choose the location and frequency of meetings with their case managers and define their own goals. Consumer services include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Projected units of service for 2016 remain stable at 27,570. In addition the agency is projecting 792 units for Supported Housing Community Services supportive services.

Through the Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Projected units of service for 2016 remains the same at 242.

Unity House also received funds to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2016 Budget with OMH funds.

These housing programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

Health Home Non-Medicaid Care Management & Health Home Care Management Service Dollars provides a comprehensive care management to help consumers with high end needs to navigate their psychiatric and physical service needs. Services are designed to increase communication between mental health and/or medical providers to ensure effective communication and care. This program assists consumers to link with services and providers to maintain preventive health services and reduce emergency room utilization and inpatient hospital stays.

YWCA of the Greater Capital Region, Inc.: OMH funds help cover the cost for a supported housing case manager that assists seven residents with serious and persistent mental health issues, with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding also helps provide the Y's Women in Transition Program with Peer Advocate staff that provides oversight of the programs 14 women and children recipients who are homeless. These 14 women are also supported by all YWCA staff and there is an afterhour's emergency plan in place including a YWCA Housing staff member on call. The projected units for 2016 remain equal to 2014 at 5,980.

The YWCA Woman in Transition (WIT) program provides a structured learning environment with oversight provided by the peer counseling staff. There is a mandatory weekly meeting for all program participants, a curfew and daily chores. Participants are also required to maintain two community resource connections which can include employment, substance abuse treatment, mental health treatment, parenting classes, parole, probation, Roarke Center Re-entry Program and more.

Potential WIT residents are generally referred to the YWCA-GCR by a number of agencies and providers such as: homeless shelters, transitional shelters, substance abuse treatment facilities, mental health treatment facilities, NYS Prison system, County Jail, parole, probation, agency or self-referral.

Youth Department – Rensselaer County Unified Family Services: The Rough Riders program was initiated in 1995 in response to a need seen in Rensselaer County to provide young people with a work experience along with job training. The program is open to youth aged 14 through 18 and runs for four to six weeks during the summer. The goal of the Rough Riders is to give youth a positive first work and community service experience with enough training and skills building to successfully attain other jobs in the future. Recipients divide their time equally between work on conservation projects and vocational training. Conservation projects might include gardening, landscaping, trail building, bridge building and carpentry. Training includes job skills development, resume writing, team building, leadership development, tool and work safety, first aid training and environmental education. Youth are involved 100% in each project, from the initial planning process to selecting proper tools and methods to successfully carrying out each project. Participating in the Rough Riders program gives youth a sense of community, personal accomplishment and confidence, knowledge of their local environment and their relationship to it, and respect for themselves and others.

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Youth Department – Rensselaer County Unified Family Services (Continued): The Rough Riders Program takes place on-site at the Dyken Pond Environmental Education Center. The Center is a Rensselaer County owned and operated public park in Grafton, New York. This 500-acre park is an environmental study site as well as a recreational area. There are six miles of hiking trails along with a 200-acre lake for fishing and boating. The Center serves over 5,000 children and families each year in educational programs and has a yearly visitation of 15,000.

The Rough Riders is funded primarily by Rensselaer County along with the Friends of the Dyken Pond Center, a separate, not-for-profit organization. Through the Office of Mental Health, under Youth vocational funding, The Department of Mental Health is able to provide funding in the amount of \$21,675 to this program operated by this department.

Drug Prevention – Roman Catholic Diocese of Albany (RCDA): In Rensselaer County the Catholic School Office is planning to work in five schools St. Augustine, St. Jude, Sacred Heart, and Catholic Central High for the school year 2015/16. Within those five schools Too Good for Drugs and Violence will be taught in about 26 classrooms ranging from kindergarten through 9th grade, for a total of about 461 students. All Rensselaer Catholic schools (five listed above as well as St. Mary’s Academy) will also receive training in the RULER Approach, an emotional literacy program supported by Yale. Creating a space that a child feels safe, respected, and cared for diminishes maladaptive behavior and enhances academic performance among students. This is an evidence based systemic program will be used to address emotional health needs of students, teachers, and families.

REVENUE APPLICABLE TO THIS PROGRAM:

\$5,518,029

Revenues are estimated based upon recent funding letters provided to the department from OMH, OPWDD and OASAS. These agencies also allow the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end in the event a program is underperforming.

<u>CODE</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
R3492 34928	820 River Street-SA	\$205,152
R3497 34972	Adult Home Housing	600,000
R3495 34956	Coordinated Children's Service Initiative (CCSI)	32,109
R3497 34971	Drug Prevention - RCDA	27,165
R3493 34935	Family Support Services (OMH)	214,605
R3490 34905	Joseph's House Supp Housing-SA	352,772
R3490 34908	Joseph's House Outreach Program	10,311
R3494 34945	Joseph's House-MICA Homeless	100,542
R3496 34969	MHEP - Consumer MICA Program	3,381
R3496 34968	MHEP - Consumers Program	328,358
R3494 34943	OASAS-Employ & Voc Training	201,668
R3493 34936	OMH Advocacy Support Services	170,210
R3493 34930	OMH Vocational Program	58,862
R3497 34974	Parsons Adult Mobile Crisis	1,000,191
R3493 34932	Parsons Mobile C&Y Crisis Unit	152,566
R3497 34973	Rehabilitation Support Services, Inc. (RSS)	65,093
R3497 34975	Samaritan Hospital	151,116
R3494 34949	St. Anne's Commissioner's Pool	151,312
R3491 34916	Troy-YWCA Supported	138,350
R3490 34907	Unity Crisis Residence	21,983
R3495 34958	Unity House - TFIP Grant	48,622
R3495 34953	Unity House Act. Ctr. (CSS)	343,068
R3494 34940	Unity House Nursing	62,621
R3491 34919	Unity House SCM Program	67,583
R3491 34914	Unity Sunshine School	32,123
R3490 34904	Unity Supported Housing	713,940
R3495 34952	Workshop, Inc. (CSS)	116,618
R3491 34915	Workshop, Inc. (MR)	147,708

A4322 MENTAL HEALTH CONTRACTED SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

**HEALTH
MH - Contracted Services**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4322 MH - Contracted Services						
.4	CONTRACTUAL					
04828	Unity Sunshine School	34,394.00	34,394.00	32,123.00	32,123.00	32,123.00
04829	The Workshop Inc.	147,708.00	147,708.00	147,708.00	147,708.00	147,708.00
04831	The Workshop Inc. (CSS)	116,618.00	116,618.00	116,618.00	116,618.00	116,618.00
04832	Unity House Act Center (CSS)	337,252.00	337,252.00	343,068.00	343,068.00	343,068.00
04835	Unity Transportation (CSS)	30,000.00	0.00	0.00	0.00	0.00
04836	NYS Bureau of Patient Resource	0.00	150,100.00	66,100.00	66,100.00	66,100.00
04837	820 River Street	199,076.00	201,417.00	205,152.00	205,152.00	205,152.00
04838	N-E Career-Employ & Voc. Trg.	198,295.00	198,295.00	201,668.00	201,668.00	201,668.00
04840	Unity House - TFIP Grant	48,192.00	48,192.00	48,622.00	48,622.00	48,622.00
04841	Unity House Crisis Residence	21,704.00	21,704.00	21,983.00	21,983.00	21,983.00
04844	Joseph House-Outreach Program	9,324.00	9,324.00	10,311.00	10,311.00	10,311.00
04845	Joseph House Supported Housing	341,784.00	343,214.00	352,772.00	352,772.00	352,772.00
04846	Unity House Supported Housing	697,197.00	697,197.00	713,940.00	713,940.00	713,940.00
04848	Coord Child's Srv Initiative	31,382.00	31,382.00	32,109.00	32,109.00	32,109.00
04851	Joseph's House-MICA Homeless	98,440.00	98,440.00	100,542.00	100,542.00	100,542.00
04852	Troy-YWCA Supported	134,910.00	134,910.00	138,350.00	138,350.00	138,350.00
04854	Northeast - VOC	58,862.00	58,862.00	58,862.00	58,862.00	58,862.00
04863	St. Anne's Commissioner's Pool	151,312.00	151,312.00	151,312.00	151,312.00	151,312.00
04869	Unity House SCM Program	67,583.00	67,583.00	67,583.00	67,583.00	67,583.00
04871	Children's Mobil Crisis Team	122,565.00	152,565.00	152,566.00	152,566.00	152,566.00
04873	Family Support Services (OMH)	190,621.14	210,496.00	214,605.00	214,605.00	214,605.00
04874	MHEP - Consumers	493,966.00	475,520.00	328,358.00	328,358.00	328,358.00
04875	MHEP Consumer Program	3,256.00	3,256.00	3,381.00	3,381.00	3,381.00
04881	Advocacy/Support Services	131,968.04	189,003.00	170,210.00	170,210.00	170,210.00
04883	Unity House Nursing	30,000.00	60,000.00	62,621.00	62,621.00	62,621.00
04884	Drug Free Prevention RCDA	13,420.00	26,840.00	27,165.00	27,165.00	27,165.00
04885	Adult Home Housing	0.00	591,032.00	600,000.00	600,000.00	600,000.00
04886	RSS - Supported Housing	0.00	64,995.00	65,093.00	65,093.00	65,093.00
04887	Parsons Adult Mobile Crisis	0.00	1,000,190.00	1,000,191.00	1,000,191.00	1,000,191.00
04888	Samaritan Hospital - PROS	0.00	261,819.00	151,116.00	151,116.00	151,116.00
TOTAL	CONTRACTUAL	3,709,829.18	5,883,620.00	5,584,129.00	5,584,129.00	5,584,129.00
TOTAL	MH - CONTRACTED SERVICES	3,709,829.18	5,883,620.00	5,584,129.00	5,584,129.00	5,584,129.00

A4323 MENTAL HEALTH – SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS:

The Substance Abuse Prevention Services provides both school based prevention education and counseling; and community prevention services.

The Student Assistance Program (school based prevention) provides Master's Degree level prevention counselors to schools for substance abuse/mental health prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and individual school districts.

During the 2015 – 2016 school year, seven full-time counselors will be based in area elementary, middle and high schools including, Averill Park, Berlin, East Greenbush, Lansingburgh, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are provided.

Evidence based model programs presented in the 2014-2015 school year included Project Alert, PATHS, Project Success, Second Step, Too Good For Violence and Too Good For Drugs. Listed below is a brief description of each program. These programs will continue in the 2015-2016 school year.

- **Project Alert** - This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in the Averill Park and East Greenbush school districts. The program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **PATHS** - A SAMHSA model elementary school program is offered at Turnpike Elementary and Troy elementary schools. PATHS, improves a students' self-control; understanding and recognition of emotions, increases their ability to tolerate frustration, and helps children use effective conflict-resolution strategies.
- **Project Success** – Targeting the high school population, Project Success is offered in the Berlin, Averill Park, Troy and Columbia high schools. It is a science-based substance abuse prevention program that provides classroom education, assessments and small group discussions.
- **Second Step**- Second Step is a classroom-based social-skills program for children 4 to 14 years of age that teaches social emotional skills aimed at reducing impulsive and aggressive behavior while increasing social competence
- **Too Good For Violence** – TGFV is a universal violence prevention and character education program using social and emotional learning to develop skills for conflict resolution, anger management, and respect for self and others. There are lessons students complete with their parents.
- **Too Good For Drugs**- TGFV is a universal prevention program designed to mitigate the risk factors and enhance protective factors related to alcohol, tobacco, and other drug (ATOD) use. The program introduces and develops social and emotional skills for making healthy choices, building positive friendships, communicating effectively, and resisting peer pressure.

Approximately 1,800 classroom presentations were given in the 2014 – 2015 school year.

The evidence-based family/parenting programs provided by the Substance Abuse Department include:

- **Guiding Good Choices** – A SAMHSA parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding with the goal of preventing substance abuse among teens.
- **Active Parenting Now** - Helps parents of children ages 5 to 12 raise responsible, cooperative children who are able to resist negative peer pressure and thrive in the 21st century. Using this program, parents are provided with skills that will help them develop cooperation, responsibility and self-esteem in their children. The parents also learn positive, non-violent discipline techniques so they can avoid power struggles.
- **Active Parenting Teen** – Helps parents of teens age 11-14 by providing training and support for families experiencing dynamic changes during teenage development. It gives parents confidence and courage to meet the challenges (and savor the joys) of their children's teen years.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

A4323 MENTAL HEALTH – SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS (CONTINUED):

In addition to the research-based programming, there were over 600 youth who received clinical services in the 2014-2015 school year. All youth received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services. Approximately 1,800 counseling sessions occurred with the staff dealing with 350 crisis situations.

In the summer months, program staff provides prevention services in local camp programs: Grafton, Stephentown, Nassau, Sunnyside – Troy, Troy Boys and Girls Club and Brunswick.

The Student Assistance program anticipates the same or more services to be delivered in the 2015-2016 school year.

Community Prevention continues to be a major focus of the Substance Abuse Prevention Services. Many community prevention initiatives continue via the NYS OASAS prevention funding. The Department employs a half time Community Prevention Specialist who is designated to work with area community coalitions, provide community evidence-based family/parenting programs and OASAS prevention gambling information awareness. The other half of the Community Prevention Specialist position is funded by the Troy Drug Free Coalition and is responsible for the coordination of its activities, with a focus on increasing membership. In the past year this specialist has organized/supported activities such as: focus groups; a Drug Take Back event; Rensselaer County Youth Summit; mentoring program for North central Troy youth: National Night Out and Earth Day and the ongoing development of a Youth Court.

In March 2014 the Prevention Needs Survey was given to all 6th, 8th, 10th and 12th graders in the county. Data was compared to that of past years and prevention programming was driving by that data. In March 2016 the Prevention Needs Survey will be offered again and administered to all 6th, 8th, 10th and 12th graders in the county. The results will be compared to that of past years. Local coalitions, schools and county administrators received information on the risk and protective factors in their respective areas of the county. This bi-annual prevention survey will again be issued in 2016.

The program sends various representatives to attend regional meetings supporting and promoting community coalition development. Via these monthly meetings, action plans are developed and implemented. Participation in the Statewide Environmental Task Force meetings continues with a focus on laws and policies. The NENY Prevention Cooperative, made up of prevention staff from the 15 counties is a productive group concentrating on regional initiatives and trainings.

In addition to the Troy Coalition Rensselaer County has two other community coalitions. The Berlin (TRACS) coalition meets monthly and has an active youth component. The focus continues to change social norms and provide positive alternatives to using drugs. Averill Park School's community coalition, Rage Against Alcohol and Drugs (RAAD), also has met regularly this year. The group continues to raise awareness on the dangers of underage drinking and drugging by holding several community events. The Student Assistance Specialist for the respective school district and the Student Assistance Supervisor have consistently attended TRACS and RAAD. The department has been instrumental in providing consultation, technical assistance and maintaining the connection to the county and other coalitions.

In January 2015, the leadership design of the county prevention program changed due to the retirement of the Department's Director of Substance Abuse services. Administrative functions folded into the job duties of the Director of Clinical Administration and the new Student Assistant Specialist Supervisor. The Student Assistant Supervisor covers supervisory needs part time, and will be deployed in the fall of 2015 to dedicate the remainder of the time to further community coalition development in areas of the county where no coalition currently exists.

PROGRAM OBJECTIVES:

School based prevention goals for 2016 are:

1. Explore funding avenues and opportunities to allow evidence based programming to continue; including Heroin prevention and problem gambling prevention/education.
2. To provide science-based prevention programming to schools, families and communities in as many areas of the county as possible.
3. Provide clinical prevention/intervention services within the participating school districts. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
4. Continue moving toward healthier community norms; which is a direction supported by NYS OASAS.
5. Work with various school districts to develop new opportunities for expansion.
6. Increase the number of students admitted to prevention counseling services.

A4323 MENTAL HEALTH – SUBSTANCE ABUSE PREVENTION SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Community Prevention goals for 2016 are:

1. Assist Berlin (TRACS) and Averill Park (RAAD) in their efforts.
2. Continue the major focus in Troy/Lansingburgh and coordinating the mentoring grant’s activities.
3. Continue our focus on prescription drug abuse, specifically opiates.
4. Explore receiving additional monies to expand community prevention effort to increase suicide prevention, mental health and physical wellness.
5. Assist the City of Rensselaer in their efforts in community coalition building.

In 2015 the Director of Substance Abuse Services position was eliminated. The management tasks for the prevention program were assumed by the Director of Clinical Administration and the new Student Assistant Specialist Supervisor. The department is working with the various school districts to develop new revenue sources. In the 2015-16 School year the Department increased the schools contractual contributions to offset Cost of Living Adjustments.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$876,285
R1630 16301 Student Assistance Programs - Schools	\$294,223
R3496 34961 Student Assistance Programs - OASAS	582,062

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions.

“Professional Services” is funded to undertake a bi-annual Prevention Needs Assessment through the school districts in Rensselaer County. This tool will be used by the county to analyze the extent of the drug and alcohol problem within Rensselaer County and to develop evidence based planning to rectify the problem. Anticipated tax levy would be \$14,000 to continue undertaking this vital needs assessment, especially in consideration of the recent disclosures by the various local and national news media of the dramatic rise in heroin use in the community. The remaining contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
MH - Substance Abuse Prevention Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4323 MH - Substance Abuse Prevention Services						
.1	PERSONNEL SERVICE					
1700	Community Prevention Specialis		52,871.00	54,087.00	54,087.00	54,087.00
7320	Student Asst Prev Educ Counsel		112,985.00	116,001.00	116,001.00	116,001.00
8060	Temporary Services		10,000.00	10,000.00	10,000.00	10,000.00
9640	Supv. Student Assistant Spec.		60,875.00	64,575.00	64,575.00	64,575.00
9670	Student Assistance Specialist		289,508.00	285,785.00	285,785.00	285,785.00
TOTAL	PERSONNEL SERVICES	553,342.73	526,239.00	530,448.00	530,448.00	530,448.00
.4	CONTRACTUAL					
04010	Travel	1,329.89	1,500.00	2,000.00	2,000.00	2,000.00
04100	Printing	306.56	200.00	400.00	400.00	400.00
04101	Printing (Alt #1)	401.92	700.00	500.00	500.00	500.00
04200	Insurance	610.87	900.00	1,000.00	1,000.00	1,000.00
04300	Telephone	990.79	1,000.00	1,100.00	1,100.00	1,100.00
04480	Maintenance In Lieu of Rent	4,797.00	5,182.00	2,600.00	2,600.00	2,600.00
04500	Special Departmental Supplies	1,300.00	3,355.00	7,000.00	7,000.00	7,000.00
04550	Office Supplies	0.00	500.00	400.00	400.00	400.00
04900	Professional Services	0.00	0.00	14,000.00	14,000.00	14,000.00
04990	Purchased Services	3,936.58	3,000.00	3,000.00	3,000.00	3,000.00
TOTAL	CONTRACTUAL	13,673.61	16,337.00	32,000.00	32,000.00	32,000.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	237,287.90	243,264.00	249,130.00	249,130.00	249,130.00
TOTAL	UNDISTRIBUTED EXPENSE	237,287.90	243,264.00	249,130.00	249,130.00	249,130.00
TOTAL	MH - SUBSTANCE ABUSE PREVENTION SERVICES	804,304.24	785,840.00	811,578.00	811,578.00	811,578.00

A4325 MENTAL HEALTH – FEDERAL UNDERAGE DRINKING GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)

DEPARTMENTAL FUNCTIONS:

The program grant from SAMSHA ended on September 30th, 2013.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All expenses associated with this program have been consolidated in code A4323.

		HEALTH				
		MH - Federal Underage Drinking Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A4325 MH - Federal Underage Drinking Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)						
.4	CONTRACTUAL					
04900	Professional Services	10,052.00	0.00	0.00	0.00	0.00
04990	Purchased Services	361.01	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	10,413.01	0.00	0.00	0.00	0.00
TOTAL	MH - FEDERAL UNDERAGE DRINKING GRANT & SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)	10,413.01	0.00	0.00	0.00	0.00
TOTAL	MENTAL HEALTH PROGRAMS	14,009,570.26	17,605,595.08	17,811,864.00	17,790,011.00	17,790,011.00
TOTAL	HEALTH	18,665,049.09	23,045,927.08	23,326,520.00	23,286,840.00	23,286,840.00

A5630 BUS OPERATIONS

DEPARTMENTAL FUNCTIONS:

Program functions include the provision of bus service to the urban, suburban and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2015 are the Capital District Transportation Authority (CDTA) and Yankee Trails, Inc.

PROGRAM OBJECTIVES:

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides independence to the elderly, handicapped and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak-hour traffic. Public transportation allows both employers and riders relief from parking requirements and fluctuating gas prices, and also helps reduce greenhouse gases and conserves fuel.

PROGRAM STATISTICS:

From April 2014 to March 2015, CDTA provided 3,828,513 rides, and, in 2014, Yankee Trails carried 5,135 passengers on its Hoosick Falls run. A new handicapped-accessible bus, which brought the run into compliance with the Federal Americans with Disabilities Act, came on line in March 2011. The number of riders on CDTA is still increasing although gas prices have recently fallen.

MANDATES:

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

REVENUE APPLICABLE TO THIS PROGRAM: **\$113,400**

R3589	35891	State Aid - Bus Companies	\$53,400
R3589	35892	Section 5311 Rural Transportation	60,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

		TRANSPORTATION Bus Operations				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A5630 Bus Operations						
.4	CONTRACTUAL					
04703	Private Bus Service	55,404.68	57,900.00	60,100.00	60,100.00	60,100.00
04704	Section 5311 Bus Service	43,300.00	50,000.00	60,000.00	60,000.00	60,000.00
04800	Contractual Agency	446,660.75	446,661.00	446,661.00	446,661.00	446,661.00
TOTAL	CONTRACTUAL	545,365.43	554,561.00	566,761.00	566,761.00	566,761.00
TOTAL	BUS OPERATIONS	545,365.43	554,561.00	566,761.00	566,761.00	566,761.00
TOTAL	TRANSPORTATION	545,365.43	554,561.00	566,761.00	566,761.00	566,761.00

A6010 SOCIAL SERVICES – ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

PROGRAM OBJECTIVES:

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

PROGRAM STATISTICS:

Administrative salaries as a % of Total Salaries	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Budget</u>	<u>2016 Request</u>
	8.6%	9.2%	7.8%	7.9%	8.1%	8.6%	8.4%	8.2%	8.9%	8.5%	9.0%

MANDATES:

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

REVENUE APPLICABLE TO THIS PROGRAM:

\$6,588,040

R1894 18941 Social Services Charges	\$ 45,000
R3610 36101 Social Services Administration – SA	1,668,444
R4610 46101 Social Services Administration – FA	3,765,472
R4611 46111 Food Stamp Program Administration	978,296
R4689 46892 Other Social Services	130,828

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County’s contract management system. “Transfers Out” refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments.

In 2016, the “Furniture” budget reflects an appropriation for office furniture that may need to be replaced during the year. The “Automobile” line item reflects the purchase of an automobile to replace the Commissioner’s current vehicle, which is a 2007 Ford Freestyle with in excess of 110,000 miles. Funding in “Other Equipment” is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Administration

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6010 Social Services - Administration						
.1	PERSONNEL SERVICE					
0090	Accounting Supervisor Grade A		62,836.00	64,281.00	64,281.00	64,281.00
0290	Assistant Social Services Atty		267,954.00	273,667.00	273,667.00	273,667.00
1055	Coordinator of Bldg Operations		48,945.00	50,245.00	50,245.00	50,245.00
1250	Commissioner Of Social Service		108,179.00	110,667.00	110,667.00	110,667.00
2070	Dep Commissioner of Soc Svcs		89,248.00	91,301.00	91,301.00	91,301.00
2280	Dep Com Of Social Services		94,531.00	96,705.00	96,705.00	96,705.00
4000	Human Services Liaison		66,073.00	67,593.00	67,593.00	67,593.00
5630	Personnel Service Savings		(94,531.00)	(96,705.00)	(96,705.00)	(96,705.00)
5645	Performance Improvement Mgr		68,500.00	70,076.00	70,076.00	70,076.00
6123	Prg Audit & Review Special II		72,107.00	73,765.00	73,765.00	73,765.00
7330	Social Services Attorney		179,086.00	170,831.00	170,831.00	170,831.00
7390	Staff Development Coordinator		68,112.00	69,679.00	69,679.00	69,679.00
7790	Secretary To Commissioner		44,642.00	45,669.00	45,669.00	45,669.00
8880	Transfers Out		(75,564.00)	(71,975.00)	(71,975.00)	(71,975.00)
TOTAL	PERSONNEL SERVICES	872,571.42	1,000,118.00	1,015,799.00	1,015,799.00	1,015,799.00
.2	EQUIPMENT					
02100	Furniture	1,089.90	11,250.00	8,559.00	8,559.00	8,559.00
02300	Automobile	0.00	49,396.00	17,903.00	17,903.00	17,903.00
02400	Other Equipment	49,323.48	63,238.00	50,366.00	50,366.00	50,366.00
TOTAL	EQUIPMENT	50,413.38	123,884.00	76,828.00	76,828.00	76,828.00
.4	CONTRACTUAL					
04010	Travel	130,226.58	148,670.00	145,566.00	145,566.00	145,566.00
04050	Automobile Maintenance	10,318.76	15,000.00	13,000.00	13,000.00	13,000.00
04051	Automobile, Gasoline	10,937.50	14,000.00	14,000.00	14,000.00	14,000.00
04100	Printing	767.85	900.00	900.00	900.00	900.00
04150	Postage	84,252.71	96,000.00	95,000.00	95,000.00	95,000.00
04200	Insurance	31,460.41	36,000.00	36,000.00	36,000.00	36,000.00
04300	Telephone	59,907.29	60,678.00	69,696.00	69,696.00	69,696.00
04351	Utilities - Electricity	93,125.26	108,000.00	95,000.00	95,000.00	95,000.00
04352	Utilities - Fuel	16,743.29	30,500.00	17,500.00	17,500.00	17,500.00
04400	Repairs	194.10	500.00	500.00	500.00	500.00
04420	Maintenance	43,635.09	78,448.00	83,334.00	83,334.00	83,334.00
04450	Rental - Equipment/Maintenance	1,161,253.18	1,314,966.00	1,234,697.00	1,234,697.00	1,234,697.00
04500	Special Departmental Supplies	4,997.10	10,000.00	10,000.00	10,000.00	10,000.00
04520	Dues	5,475.00	5,734.00	5,897.00	5,897.00	5,897.00
04540	Publications	15,245.54	16,150.00	17,586.00	17,586.00	17,586.00
04550	Office Supplies	50,041.56	50,000.00	50,000.00	50,000.00	50,000.00
04560	Training	3,090.00	14,500.00	14,500.00	14,500.00	14,500.00
04565	Advertising	222.75	1,500.00	1,500.00	1,500.00	1,500.00
04749	Transportation - Client	95,514.41	119,000.00	119,000.00	119,000.00	119,000.00
04750	Vital Stat Verification	85.95	150.00	150.00	150.00	150.00
04751	Food Stamps	154,573.00	0.00	0.00	0.00	0.00
04800	Contractual Agency	39,500.00	0.00	0.00	0.00	0.00
04900	Professional Services	1,000,108.67	947,145.00	996,121.00	1,058,938.00	1,058,938.00
04903	Subpoenas/Witness	100.00	200.00	200.00	200.00	200.00
04990	Purchased Services	148,603.46	165,000.00	165,000.00	165,000.00	165,000.00
TOTAL	CONTRACTUAL	3,160,379.46	3,233,041.00	3,185,147.00	3,247,964.00	3,247,964.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	430,801.46	407,871.00	442,724.00	442,724.00	442,724.00
TOTAL	UNDISTRIBUTED EXPENSE	430,801.46	407,871.00	442,724.00	442,724.00	442,724.00
TOTAL	SOCIAL SERVICES - ADMINISTRATION	4,514,165.72	4,764,914.00	4,720,498.00	4,783,315.00	4,783,315.00

A6011 SOCIAL SERVICES – INCOME MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

PROGRAM OBJECTIVES:

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

PROGRAM STATISTICS:

12/31 of the year per WMS	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/15</u>
TANF cases	877	811	807	892	1,003	1,085	1,041	1,059	1,035	970
Safety Net cases	338	348	312	347	368	421	424	514	535	549

<u>Food Stamps Issued</u>		<u>Average Households</u>
2006	\$13,092,075	5,460
2007	\$14,000,284	5,700
2008	\$16,679,477	6,354
2009	\$24,993,697	7,505
2010	\$29,223,295	8,515
2011	\$30,014,667	8,956
2012	\$29,998,461	9,096
2013	\$30,308,154	9,117
2014	\$28,386,946	9,421

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Pursuant to the 2014-2017 United Public Service Employees Union (UPSEU) collective bargaining agreement, 2016 personnel line items reflect a 2.3% increase from corresponding 2015 year-end salary levels. The provisions of this agreement have been extended to the Director of Assistance Programs. The department’s request to upgrade the Welfare Management Systems Coordinator position from a grade 15 to a grade 17 has been accepted. The incumbent has assumed additional duties related to the relocation of the department to Flanagan Square. These additional duties include managing the phone system, door fobs and cameras for all County staff located in the building including Probation, Youth and the Triage Unit.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Income Maintenance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6011 Social Services - Income Maintenance						
.1	PERSONNEL SERVICE					
0000	Account Clerk		164,296.00	153,849.00	153,849.00	153,849.00
0160	Associate Account Clerk		92,256.00	95,338.00	95,338.00	95,338.00
1240	Community Service Worker		91,650.00	94,548.00	94,548.00	94,548.00
1590	Clerk		569,193.00	556,063.00	556,063.00	556,063.00
1695	Dir of Assistance Programs		73,887.00	75,586.00	75,586.00	75,586.00
2390	Data Entry Machine Operator		67,795.00	69,354.00	69,354.00	69,354.00
3600	Information Processing Spec		34,657.00	35,454.00	35,454.00	35,454.00
4675	Mail and Supply Clerk		34,100.00	34,884.00	34,884.00	34,884.00
4715	Managed Care Facilitator		48,706.00	49,826.00	49,826.00	49,826.00
5410	Overtime		10,000.00	10,000.00	10,000.00	10,000.00
5630	Personnel Service Savings		(100,000.00)	(100,000.00)	(100,000.00)	(100,000.00)
5650	On Call Stipend		11,700.00	11,700.00	11,700.00	11,700.00
5740	Principal Account Clerk		32,667.00	42,566.00	42,566.00	42,566.00
5930	Principal Data Entry Operator		42,288.00	43,261.00	43,261.00	43,261.00
6085	Principal S. W. Examiner II		202,360.00	215,507.00	215,507.00	215,507.00
6086	Principal S. W. Examiner III		60,254.00	61,640.00	61,640.00	61,640.00
6710	Receptionist		33,068.00	33,829.00	33,829.00	33,829.00
7000	Senior Account Clerk		319,783.00	331,332.00	331,332.00	331,332.00
7100	Senior Resource Consultant		55,259.00	57,529.00	57,529.00	57,529.00
7210	Senior Social Welfare Examiner		370,586.00	385,511.00	385,511.00	385,511.00
7340	Social Welfare Examiner		1,738,540.00	1,770,752.00	1,770,752.00	1,770,752.00
7860	Senior Support Investigator		43,765.00	45,722.00	45,722.00	45,722.00
7870	Support Investigator		202,541.00	208,199.00	208,199.00	208,199.00
7872	Supervising Welfare Investigat		58,578.00	59,925.00	59,925.00	59,925.00
8060	Temporary Services		63,513.00	50,673.00	50,673.00	50,673.00
8090	Typist		60,935.00	65,389.00	65,389.00	65,389.00
8760	Welfare Investigator		153,506.00	158,036.00	158,036.00	158,036.00
8800	Welfare Management Sys Coord		49,203.00	54,596.00	54,596.00	54,596.00
TOTAL	PERSONNEL SERVICES	4,533,918.16	4,585,086.00	4,671,069.00	4,671,069.00	4,671,069.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,308,964.13	2,328,591.00	2,329,517.00	2,329,517.00	2,329,517.00
TOTAL	UNDISTRIBUTED EXPENSE	2,308,964.13	2,328,591.00	2,329,517.00	2,329,517.00	2,329,517.00
TOTAL	SOCIAL SERVICES - INCOME MAINTENANCE	6,842,882.29	6,913,677.00	7,000,586.00	7,000,586.00	7,000,586.00

A6012 SOCIAL SERVICES – GENERAL SERVICES

DEPARTMENTAL FUNCTIONS:

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

PROGRAM OBJECTIVES:

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

PROGRAM STATISTICS:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>06/30/15</u>
CPS reports investigated	2,402	2,444	2,647	2,888	2,858	2,596	2,707	2,846	2,930	1,421

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal revenue are included in organization codes A6010, A 6070, and A6119.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2014-2017 collective bargaining agreement states that all bargaining unit titles are entitled to 2.3% salary increases in 2016.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - General Services**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6012 Social Services - General Services						
.1	PERSONNEL SERVICE					
0000	Account Clerk		66,858.00	68,395.00	68,395.00	68,395.00
1040	Case Supervisor Grade B		410,269.00	419,704.00	419,704.00	419,704.00
1050	Caseworker		1,654,429.00	1,631,768.00	1,631,768.00	1,631,768.00
1330	Child Protective Coordinator		68,326.00	69,897.00	69,897.00	69,897.00
1340	Child Protective Supervisor		436,966.00	449,541.00	449,541.00	449,541.00
1350	Child Protective Worker		1,216,777.00	1,299,281.00	1,299,281.00	1,299,281.00
1590	Clerk		60,008.00	61,379.00	61,379.00	61,379.00
3320	Homemaker		65,314.00	67,305.00	67,305.00	67,305.00
4800	Motor Vehicle Operator		69,876.00	72,634.00	72,634.00	72,634.00
5410	Overtime		335,000.00	325,000.00	325,000.00	325,000.00
5630	Personnel Service Savings		(229,500.00)	(150,000.00)	(150,000.00)	(150,000.00)
5650	On Call Stipend		44,100.00	45,000.00	45,000.00	45,000.00
5927	Principal Court Liaison		62,734.00	64,177.00	64,177.00	64,177.00
7020	Senior Caseworker		162,524.00	166,262.00	166,262.00	166,262.00
7250	Senior Typist		31,550.00	32,276.00	32,276.00	32,276.00
7340	Social Welfare Examiner		161,506.00	165,243.00	165,243.00	165,243.00
8770	Working Supervisor		36,636.00	37,479.00	37,479.00	37,479.00
TOTAL	PERSONNEL SERVICES	4,721,539.76	4,653,373.00	4,825,341.00	4,825,341.00	4,825,341.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,201,813.86	2,091,125.00	2,183,334.00	2,183,334.00	2,183,334.00
TOTAL	UNDISTRIBUTED EXPENSE	2,201,813.86	2,091,125.00	2,183,334.00	2,183,334.00	2,183,334.00
TOTAL	SOCIAL SERVICES - GENERAL SERVICES	6,923,353.62	6,744,498.00	7,008,675.00	7,008,675.00	7,008,675.00

A6013 SOCIAL SERVICES – SUPPORT COLLECTION UNIT

DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

PROGRAM STATISTICS:

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Total Collections	\$20,956,000	\$20,537,558	\$20,782,932	\$20,640,423	\$21,321,014	\$20,582,160	\$19,997,794

REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

As required by the United Public Service Employees Union (UPSEU) 2014-2017 collective bargaining agreement, all bargaining unit positions are budgeted with a 2.3% increase over 2015 year-end salary levels. Due to a retirement, an Account Clerk position has been downgraded to a Clerk position.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Support Collection Unit**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6013 Social Services - Support Collection Unit						
.1	PERSONNEL SERVICE					
0000	Account Clerk		33,450.00	0.00	0.00	0.00
1590	Clerk		30,520.00	58,657.00	58,657.00	58,657.00
5630	Personnel Service Savings		(3,820.00)	0.00	0.00	0.00
7000	Senior Account Clerk		110,102.00	116,927.00	116,927.00	116,927.00
7870	Support Investigator		200,148.00	204,751.00	204,751.00	204,751.00
9760	Supervisor Of Support Collect		61,362.00	63,923.00	63,923.00	63,923.00
TOTAL	PERSONNEL SERVICES	416,894.98	431,762.00	444,258.00	444,258.00	444,258.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	202,992.82	210,000.00	210,000.00	210,000.00	210,000.00
TOTAL	UNDISTRIBUTED EXPENSE	202,992.82	210,000.00	210,000.00	210,000.00	210,000.00
TOTAL	SOCIAL SERVICES - SUPPORT COLLECTION UNIT	619,887.80	641,762.00	654,258.00	654,258.00	654,258.00

A6014 SOCIAL SERVICES – EMPLOYMENT

DEPARTMENTAL FUNCTIONS:

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self-sufficiency and closing public assistance cases.

PROGRAM OBJECTIVES:

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

A 2.3% salary increase, based upon the provisions of the 2014-2017 UPSEU collective bargaining agreement, has been budgeted for all Personnel Services line items. The United States Department of Agriculture (USDA) limits an able-bodied adult without dependents (ABAWD) to three months of Supplemental Nutrition Assistance Program (SNAP) benefits in a 36-month period unless the individual is working or participating in certain employment and training activities. Federal statute authorizes the ABAWD requirements to be waived in states or areas within a state which are determined to meet or exceed certain unemployment rates. New York State was approved for a statewide ABAWD waiver through December 31, 2015. However, New York State does not meet the requirements to qualify for a statewide ABAWD waiver beginning January 1, 2016. All districts are required to determine the work registrant and ABAWD status of each SNAP recipient. Effective January 1, 2016, districts who do not qualify for an ABAWD waiver are also required to monitor and track each ABAWD's participation in qualifying work assignments and to timely discontinue or deny benefits to ABAWDs who have received SNAP benefits for three months in a 36-month period and are not complying with the ABAWD work requirement. Based on the ABAWD waiver request that New York State Office of Temporary and Disability Assistance (OTDA) has submitted to USDA for approval, it appears Rensselaer County is not eligible for an ABAWD waiver beginning January 1, 2016 through December 31, 2016. Rensselaer County must implement ABAWD requirements effective January 1, 2016, with April 1, 2016 being the first month that ABAWDs may not be eligible for SNAP benefits due to ABAWD time limits. Initially, Project Hire caseload may increase by up to 2,000 cases with the changes to the employment requirement for SNAP recipients. There will be a need for extensive tracking; dates letters mailed, dates of appointments, no-shows, how many job searches, work sites, etc., in the Welfare Management System (WMS), Welfare to Work (WTW) as well as in case records. The Department is requesting two (2) additional Senior Social Welfare Examiners to handle the additional casework, as well as a Clerk for the data entry and tracking duties.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Employment**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6014 Social Services - Employment						
.1	PERSONNEL SERVICE					
1050	Caseworker		52,781.00	54,995.00	54,995.00	54,995.00
1590	Clerk		0.00	25,673.00	25,673.00	25,673.00
2605	Employment Specialist		50,790.00	52,438.00	52,438.00	52,438.00
5650	On Call Stipend		2,700.00	4,500.00	4,500.00	4,500.00
7210	Senior Social Welfare Examiner		124,829.00	210,936.00	210,936.00	210,936.00
TOTAL	PERSONNEL SERVICES	231,513.40	231,100.00	348,542.00	348,542.00	348,542.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	112,189.70	125,000.00	172,254.00	172,254.00	172,254.00
TOTAL	UNDISTRIBUTED EXPENSE	112,189.70	125,000.00	172,254.00	172,254.00	172,254.00
TOTAL	SOCIAL SERVICES - EMPLOYMENT	343,703.10	356,100.00	520,796.00	520,796.00	520,796.00

A6015 SOCIAL SERVICES – BLOCK GRANT PROGRAMS

PROGRAM OBJECTIVES:

This code contains funding for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services \$24,999

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the department’s request.

		ECONOMIC ASSISTANCE & OPPORTUNITY Social Services - Block Grant Programs				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6015 Social Services - Block Grant Programs						
.4	CONTRACTUAL					
04800	Contractual Agency	37,075.00	39,575.00	39,575.00	39,575.00	39,575.00
04990	Purchased Services	583.17	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	37,658.17	39,575.00	39,575.00	39,575.00	39,575.00
TOTAL	SOCIAL SERVICES - BLOCK GRANT PROGRAMS	37,658.17	39,575.00	39,575.00	39,575.00	39,575.00

A6055 SOCIAL SERVICES – DAY CARE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

REVENUE APPLICABLE TO THIS PROGRAM: **\$4,612,839**

R1855 18551 Repayments Day Care	\$ 8,500
R3655 36551 Child Care Block Grant – SA	4,604,339

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget request for the New York State Child Care Development Block Grant is funded based upon historical and anticipated expenditure levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Day Care**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6055 Social Services - Day Care						
.4	CONTRACTUAL					
04700	Program Expenditures	4,050,418.25	4,404,000.00	4,407,500.00	4,407,500.00	4,407,500.00
TOTAL	CONTRACTUAL	4,050,418.25	4,404,000.00	4,407,500.00	4,407,500.00	4,407,500.00
TOTAL	SOCIAL SERVICES - DAY CARE	4,050,418.25	4,404,000.00	4,407,500.00	4,407,500.00	4,407,500.00

A6101 SOCIAL SERVICES – MEDICAL ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and other minor expenses are paid on behalf of clients as the need arises.

PROGRAM STATISTICS:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/15</u>
Total Insurance Cases	397	365	477	551	673	607	507	436	69	7

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 90,000**

R1801 18011 Repayment Medical Assistance	\$950,000
R3601 36011 Medical Assistance – SA	(431,250)
R4601 46011 Medical Assistance – FA	(428,750)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

On July 1, 2012, the County discontinued making payments for Medicaid transportation. This program was taken over by the New York State Department of Health. The County will continue to fund the cost of health insurance premium continuation, miscellaneous transportation costs, and client lodging/housing costs during medical treatment.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6101 Social Services - Medical Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	44,108.83	60,000.00	40,000.00	40,000.00	40,000.00
TOTAL	CONTRACTUAL	44,108.83	60,000.00	40,000.00	40,000.00	40,000.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE	44,108.83	60,000.00	40,000.00	40,000.00	40,000.00

A6102 SOCIAL SERVICES – MEDICAL ASSISTANCE - M.M.I.S.

DEPARTMENTAL FUNCTIONS:

This code reflects the County's 2016 Medicaid obligation as per the Medicaid CAP legislation.

PROGRAM OBJECTIVES:

The enacted 2012-2013 New York State Budget began phasing down the current law’s three percent (3%) annual increase paid by counties to the State for Medicaid costs. Under the enacted budget, the scheduled payment increase by counties to the State in the first year of the takeover would be reduced from \$183 million to \$148 million (\$35 million lower than the current law annual increase). For 2015 and thereafter, the payment would be the same as it was in 2014. The Governor estimated the enacted budget would lower payments made by counties to the state for Medicaid by \$1.2 billion over five years.

PROGRAM STATISTICS:

as of 1st of year	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/2015</u>
Medicaid recipients	19,802	19,937	21,353	23,052	25,373	26,570	27,879	29,199	26,320	25,209

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York’s 2015-2016 budget continues to phase down the three percent (3%) annual increase paid by counties to the state for Medicaid costs. In 2016, a county’s payment will be based upon their 2014 total Medicaid payments. The new 2016 Medicaid CAP obligation is reflected in “Program Expenditures”. The “IGT Offset” line item represents fifty percent (50%) or the estimated Van Rensselaer Manor’s Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance - M.M.I.S.**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6102 Social Services - Medical Assistance - M.M.I.S.						
.4	CONTRACTUAL					
04700	Program Expenditures	33,999,952.00	33,944,872.00	32,936,582.00	32,936,582.00	32,936,582.00
04706	IGT Offset	9,932,274.00	4,206,471.00	4,206,471.00	4,206,471.00	4,206,471.00
TOTAL	CONTRACTUAL	43,932,226.00	38,151,343.00	37,143,053.00	37,143,053.00	37,143,053.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.	43,932,226.00	38,151,343.00	37,143,053.00	37,143,053.00	37,143,053.00

A6106 SOCIAL SERVICES – ADULT FAMILY-TYPE HOMES

DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

At the request of the department, beginning in 2016, this function is being accounted for within the Department of Social Services – Safety Net budget (A6140).

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Adult Family-Type Homes**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6106 Social Services - Adult Family-Type Homes						
.4	CONTRACTUAL					
04700	Program Expenditures	675.66	2,600.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	675.66	2,600.00	0.00	0.00	0.00
TOTAL	SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES	675.66	2,600.00	0.00	0.00	0.00

A6109 SOCIAL SERVICES – FAMILY ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

PROGRAM OBJECTIVES:

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

PROGRAM STATISTICS:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/15</u>
Average Monthly Cases	1,082	1,004	995	995	1,078	1,172	1,190	1,190	1,235	1,131

REVENUE APPLICABLE TO THIS PROGRAM:

\$15,168,235

R1809 18091 Repayment Family Assistance	\$ 1,000,000
R1811 18111 Child Support Incentive Earnings	175,000
R3609 36091 Family Assistance – State	8,388
R4609 46091 Family Assistance – Federal	9,255,182
R4615 46151 FFFS	4,729,665

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TANF caseload is currently trending downward compared to the prior year. The TANF/EAF non-services portion of this line item reflects over sixty percent (60%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Family Assistance**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6109 Social Services - Family Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	16,064,921.15	16,505,000.00	15,284,447.00	15,284,447.00	15,284,447.00
TOTAL	CONTRACTUAL	16,064,921.15	16,505,000.00	15,284,447.00	15,284,447.00	15,284,447.00
TOTAL	SOCIAL SERVICES - FAMILY ASSISTANCE	16,064,921.15	16,505,000.00	15,284,447.00	15,284,447.00	15,284,447.00

A6123 SOCIAL SERVICES – JD-PRIVATE INSTITUTIONS

DEPARTMENTAL FUNCTIONS:

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

PROGRAM OBJECTIVES:

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

PROGRAM STATISTICS:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>6/30/2014</u>	<u>6/30/15</u>
Average Placements	17	5.2	5.5	4.8	7	8	6	7	0

REVENUE APPLICABLE TO THIS PROGRAM: \$418,495

R1823 18231 Repayment Juvenile Delinquents	\$ 25,000
R3623 36231 Juvenile Delinquents	393,495

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2016 line item reflects payments for care provided at the following levels: congregate care/institutions, group homes, agency foster care, and independent living. Additionally, the Capital District Youth Center (secure detention) is projected at \$475,000 and Berkshire Farms (non-secure detention) at \$325,000. The contract for non-secure detention beds will be utilized only if placement of the youth is absolutely necessary.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-Private Institutions**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6123 Social Services - JD-Private Institutions						
.4 04700	CONTRACTUAL Program Expenditures	978,336.22	1,187,000.00	842,628.00	842,628.00	842,628.00
TOTAL	CONTRACTUAL	978,336.22	1,187,000.00	842,628.00	842,628.00	842,628.00
TOTAL	SOCIAL SERVICES - JD- PRIVATE INSTITUTIONS	978,336.22	1,187,000.00	842,628.00	842,628.00	842,628.00

A6129 SOCIAL SERVICES – JD-STATE TRAINING SCHOOLS

DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools. These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

PROGRAM OBJECTIVES:

The enacted 2015-2016 New York State Budget caps the amount that can be billed to local departments of social services (LDSS), including New York City (NYC), for the cost of care of youth placed in New York State (NYS) Office of Children and Family Services’ (OCFS) juvenile facilities. Billings are capped at \$55 million annually from calendar year (CY) 2015 and thereafter, providing total projected savings of \$425 million to districts from CY 2015 through CY 2019.

PROGRAM STATISTICS:

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Total Care Days Paid	3,672	2,415	2,689	3,221	1,524	993	349	245

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York’s 2015-2016 budget caps the amount that can be billed for the cost of care of youth placed in NYSOCFS juvenile facilities. Section 529 of the Executive Law requires OCFS to charge LDSS fifty percent (50%) of the non-federal share of the cost of care of youth placed in OCFS facilities. Bills are generated to charge each LDSS its share of the cost per child based on applicable rates and care days applied to each youth for which the LDSS is responsible. Chapter 50 of the Laws of 2015 caps the mandated costs imposed on LDSS at \$55 million from CY 2015 and, thereafter, for the operation of the OCFS juvenile facilities. LDSS should anticipate receiving the next chargeback billing in January 2016. This initiative provides significant fiscal relief to LDSS for 2015 and the out years. In addition, it provides LDSS with the ability to better plan and budget for these expenses due to the predictability of the annual billing amount.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-State Training Schools**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6129 Social Services - JD-State Training Schools						
.4	CONTRACTUAL					
04700	Program Expenditures	(46,268.00)	900,000.00	100,000.00	100,000.00	100,000.00
TOTAL	CONTRACTUAL	(46,268.00)	900,000.00	100,000.00	100,000.00	100,000.00
TOTAL	SOCIAL SERVICES - JD- STATE TRAINING SCHOOLS	(46,268.00)	900,000.00	100,000.00	100,000.00	100,000.00

A6141 SOCIAL SERVICES – ENERGY CRISIS ASSISTANCE PROGRAMS

DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

PROGRAM STATISTICS:

2014 Total Program: **\$4,185,992**
 Payments made by DSS 67,209
 Payments made by OSC 4,118,783

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/15</u>
Total Households	3,760	3,789	3,888	4,428	4,557	4,751	4,158	3,953	7,022	3,388

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 53,450**

R1841 18411 HEAP Repayments \$100,000
 R4641 46411 Energy Assistance Program (46,550)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2016 budget is based upon two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY
 Social Services - Energy Crisis Assistance Programs**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6141 Social Services - Energy Crisis Assistance Programs						
.4	CONTRACTUAL					
04700	Program Expenditures	65,010.95	100,000.00	100,000.00	100,000.00	100,000.00
TOTAL	CONTRACTUAL	65,010.95	100,000.00	100,000.00	100,000.00	100,000.00
TOTAL	SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS	65,010.95	100,000.00	100,000.00	100,000.00	100,000.00

A6142 SOCIAL SERVICES – EMERGENCY AID FOR ADULTS

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

PROGRAM OBJECTIVES:

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

PROGRAM STATISTICS:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>6/30/15</u>
Average Monthly Cases	8.7	9.3	7.8	8.5	4.1	7.2	8	10	14.3	20.5

REVENUE APPLICABLE TO THIS PROGRAM: **\$87,750**

R1842 18421 Repayment Emergency Aid Adults	\$ 500
R3642 36421 Emergency Aid	87,250

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this cost center is provided as per the department’s request.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Emergency Aid for Adults**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6142 Social Services - Emergency Aid for Adults						
.4	CONTRACTUAL					
04700	Program Expenditures	134,441.82	175,000.00	175,000.00	175,000.00	175,000.00
TOTAL	CONTRACTUAL	134,441.82	175,000.00	175,000.00	175,000.00	175,000.00
TOTAL	SOCIAL SERVICES - EMERGENCY AID FOR ADULTS	134,441.82	175,000.00	175,000.00	175,000.00	175,000.00
TOTAL	SOCIAL SERVICES PROGRAMS	99,360,101.33	96,538,729.00	95,714,246.00	95,777,063.00	95,777,063.00

A6310 COMMUNITY PROGRAM GRANTS

DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies that provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to “include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts.”

Overall community program grants have been funded at approximately the same level as 2015.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Community Program Grants**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6310 Community Program Grants						
.4	CONTRACTUAL					
04801	Huds-Mohawk (Tob. Prg)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
04807	Conservation Alliance	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
04809	Schaghticoke Fair	3,325.00	3,325.00	3,325.00	3,325.00	3,325.00
04810	Cooperative Extension	436,160.00	436,160.00	436,160.00	436,160.00	436,160.00
04811	Rental - Cooperative Extension	49,526.00	39,779.00	31,300.00	31,300.00	31,300.00
04812	Soil And Water	157,225.00	157,225.00	157,225.00	157,225.00	157,225.00
04813	Libraries	50,635.00	50,635.00	50,635.00	50,635.00	50,635.00
04814	Historical Society	4,750.00	4,750.00	5,000.00	5,000.00	5,000.00
04815	Uncle Sam Parade Comm.	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
04816	Memorial Day Parade Comm.	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
04817	Flag Day Parade Comm.	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
04876	Troy Youth Association, Inc.	1,425.00	1,425.00	1,425.00	1,425.00	1,425.00
TOTAL	CONTRACTUAL	721,946.00	712,199.00	703,970.00	703,970.00	703,970.00
TOTAL	COMMUNITY PROGRAM GRANTS	721,946.00	712,199.00	703,970.00	703,970.00	703,970.00

A6411 TOURISM PROGRAM

DEPARTMENTAL FUNCTIONS:

The Tourism Program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State’s Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

REVENUE APPLICABLE TO THIS PROGRAM:

R2372 23725 Planning Fees – IDA \$37,836

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 2012 the Rensselaer County IDA was named the County’s Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff continues to perform the day-to-day tasks associated with our tourism activities, but the change in TPA allows the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program continues to be reflected in their operating budget.

		ECONOMIC ASSISTANCE & OPPORTUNITY Tourism Program				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6411 Tourism Program						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		24,000.00	37,836.00	37,836.00	37,836.00
TOTAL	PERSONNEL SERVICES	18,000.00	24,000.00	37,836.00	37,836.00	37,836.00
.2	EQUIPMENT					
02400	Other Equipment	752.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	752.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	599.76	600.00	600.00	600.00	600.00
04150	Postage	850.95	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	500.00
04520	Dues	8,000.00	10,000.00	2,000.00	2,000.00	2,000.00
04990	Purchased Services	614.90	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	10,065.61	11,100.00	3,100.00	3,100.00	3,100.00
TOTAL	TOURISM PROGRAM	28,817.61	35,100.00	40,936.00	40,936.00	40,936.00

A6510 UNIFIED FAMILY SERVICES – VETERANS SERVICE AGENCY

DEPARTMENTAL FUNCTIONS:

The Veterans Service Agency provides services to veterans of Rensselaer County and their families. Information is provided regarding available benefits and eligibility standards. In addition, qualifying veterans are given assistance with the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also helps provide for the placement of grave markers provided for by the United States Government and transportation to/from the Albany Stratton VA Medical Center via the Veteran’s medical transportation vans.

PROGRAM OBJECTIVES:

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits to which they are eligible;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to assist them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are eligible for and receive transportation to/from those VA medical appointments.

PROGRAM STATISTICS:

The Rensselaer County Veterans Agency served a total of 13,561 veterans/dependents in 2014. This is an average of 1,130 veterans/dependents per month.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$17,093
R2705 27056 Veterans Donations	\$ 3,000
R3710 37101 State Aid – Veterans Services	12,793
R3710 37102 State Veterans Counselor Telephone	1,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects a budgeted increase of 2.3% over 2015 year-end salaries for all positions. “Plus Transfers Other Codes” reflects the sharing of Relief Drivers from the Aging Department (A6773). This sharing of resources is planned in lieu of hiring additional drivers strictly for the Veterans Service Agency and ensures that no Veteran will miss an appointment due to a driver absence.

The request to purchase a 12 passenger/2 wheelchair bus under the “Automobile” code for \$60,000 has been approved. The new bus replaces a 2008 bus with high mileage.

The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Veterans Service Agency

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6510 Unified Family Services - Veterans Service Agency						
.1	PERSONNEL SERVICE					
3290	Dep Commissioner of Veterans		73,080.00	74,761.00	74,761.00	74,761.00
4800	Motor Vehicle Operator		67,850.00	62,669.00	62,669.00	62,669.00
6320	Plus Transfers, Other Codes		6,000.00	6,000.00	6,000.00	6,000.00
8535	Veterans Services Specialist		45,517.00	46,564.00	46,564.00	46,564.00
TOTAL	PERSONNEL SERVICES	155,203.51	192,447.00	189,994.00	189,994.00	189,994.00
.2	EQUIPMENT					
02100	Furniture	89.99	0.00	0.00	0.00	0.00
02200	Office Equipment	789.69	0.00	0.00	0.00	0.00
02300	Automobile	0.00	27,500.00	60,000.00	60,000.00	60,000.00
TOTAL	EQUIPMENT	879.68	27,500.00	60,000.00	60,000.00	60,000.00
.4	CONTRACTUAL					
04010	Travel	951.78	500.00	500.00	500.00	500.00
04300	Telephone	1,011.58	1,300.00	1,300.00	1,300.00	1,300.00
04420	Maintenance	4,990.00	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	724.44	700.00	700.00	700.00	700.00
04500	Special Departmental Supplies	6,588.06	6,000.00	6,000.00	6,000.00	6,000.00
04550	Office Supplies	336.89	600.00	600.00	600.00	600.00
04560	Training	0.00	1,500.00	1,500.00	1,500.00	1,500.00
04792	Headstone Foundations	0.00	150.00	150.00	150.00	150.00
04800	Contractual Agency	0.00	2,500.00	0.00	0.00	0.00
04990	Purchased Services	3,277.30	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,880.05	13,250.00	10,750.00	10,750.00	10,750.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	113,070.24	115,001.00	86,673.00	86,673.00	86,673.00
TOTAL	UNDISTRIBUTED EXPENSE	113,070.24	115,001.00	86,673.00	86,673.00	86,673.00
TOTAL	UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY	287,033.48	348,198.00	347,417.00	347,417.00	347,417.00

A6610 CONSUMER AFFAIRS

DEPARTMENTAL FUNCTIONS:

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

MANDATES:

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

REVENUE APPLICABLE TO THIS PROGRAM: **\$44,280**

R1962	19621	Weights and Measures Fees	\$25,000
R2610	26104	Weights and Measures Fines	10,000
R3590	35901	Weights and Measures Petroleum	9,280

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries.

Maintenance of the department's vehicle will continue to be provided by the Highway Department. Remaining equipment and contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

ECONOMIC ASSISTANCE & OPPORTUNITY
Consumer Affairs

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6610 Consumer Affairs						
.1	PERSONNEL SERVICE					
1750	Dir Of Weights & Measures A		55,259.00	56,530.00	56,530.00	56,530.00
TOTAL	PERSONNEL SERVICES	55,186.98	55,259.00	56,530.00	56,530.00	56,530.00
.2	EQUIPMENT					
02300	Automobile	22,017.97	0.00	0.00	0.00	0.00
02400	Other Equipment	802.30	1,000.00	4,000.00	4,000.00	4,000.00
TOTAL	EQUIPMENT	22,820.27	1,000.00	4,000.00	4,000.00	4,000.00
.4	CONTRACTUAL					
04150	Postage	0.00	50.00	50.00	50.00	50.00
04300	Telephone	300.00	300.00	300.00	300.00	300.00
04500	Special Departmental Supplies	1,401.18	2,065.00	2,315.00	2,000.00	2,000.00
04520	Dues	0.00	100.00	100.00	100.00	100.00
04560	Training	448.95	600.00	750.00	750.00	750.00
04570	Uniforms/Tools	0.00	250.00	250.00	250.00	250.00
04990	Purchased Services	3,294.68	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,444.81	3,365.00	3,765.00	3,450.00	3,450.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	11,053.25	12,901.00	12,671.00	12,671.00	12,671.00
TOTAL	UNDISTRIBUTED EXPENSE	11,053.25	12,901.00	12,671.00	12,671.00	12,671.00
TOTAL	CONSUMER AFFAIRS	94,505.31	72,525.00	76,966.00	76,651.00	76,651.00

A6771 UNIFIED FAMILY SERVICES – AGING CENTRAL OFFICE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 31,155 residents of Rensselaer County who are 60 years of age and older. The primary goal is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The programs delivered by the department are funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- Services (A6772) which includes access, legal and home care;
- Nutrition (A6773) - including congregate and home delivered meals;
- Counseling (A6774) - Counseling for health insurance, pharmaceutical and Long Term Care Insurance.
- Community Services for the Elderly and Caregiver Support (A6775) provides assistance to allow seniors to remain at home and support services for caregivers; and
- Expanded In-Home Services for the Elderly Program (A6777) provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with Rensselaer Organization United for Senior Endeavors (ROUSE) and ROUSE Rural Preservation Corp (RPC) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- Planning and coordination of senior programs and services;
- Overall personnel management of Departmental needs;
- Stimulation of interest and action toward the expansion and creation of new programs;
- Pooling of untapped resources to provide services to the elderly; and
- Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), 2016 Personnel Services line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees.

The request to increase the salary of the Deputy Commissioner above the contract raise is approved. The increase is justified due to additional duties managing the nutrition program, which has experienced an 11% growth in the number of meals. In addition, the Deputy Commissioner has been given responsibility for the execution of all departmental contracts and assisting with state and federal revenue claims. Finally, this increase brings her compensation in line with other deputies within the County.

"Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provide to the Human Services Cabinet in coordinating its efforts and for the administration of the County's contract management system.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Central Office

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6771 Unified Family Services - Aging Central Office						
.1	PERSONNEL SERVICE					
1205	Commissioner for Aging		76,125.00	77,876.00	77,876.00	77,876.00
1708	Confidential Assistant		39,000.00	39,897.00	39,897.00	39,897.00
2270	Deputy Commissioner For Aging		49,935.00	52,500.00	52,500.00	52,500.00
6320	Plus Transfers, Other Codes		9,750.00	9,287.00	9,287.00	9,287.00
7000	Senior Account Clerk		21,964.00	22,731.00	22,731.00	22,731.00
7200	Sec To Commissioner For Aging		39,585.00	40,495.00	40,495.00	40,495.00
TOTAL	PERSONNEL SERVICES	231,193.84	236,359.00	242,786.00	242,786.00	242,786.00
.4	CONTRACTUAL					
04100	Printing	225.87	250.00	250.00	250.00	250.00
04150	Postage	216.87	1,800.00	250.00	250.00	250.00
04200	Insurance	290.60	400.00	400.00	400.00	400.00
04300	Telephone	2,000.08	2,250.00	150.00	150.00	150.00
04420	Maintenance	317.33	250.00	250.00	250.00	250.00
04480	Maintenance In Lieu of Rent	30,255.00	32,685.00	33,151.00	33,151.00	33,151.00
04550	Office Supplies	291.95	400.00	400.00	400.00	400.00
04990	Purchased Services	2,418.20	2,650.00	2,650.00	2,650.00	2,650.00
TOTAL	CONTRACTUAL	36,015.90	40,685.00	37,501.00	37,501.00	37,501.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	131,321.74	138,954.00	168,675.00	168,675.00	168,675.00
TOTAL	UNDISTRIBUTED EXPENSE	131,321.74	138,954.00	168,675.00	168,675.00	168,675.00
TOTAL	UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE	398,531.48	415,998.00	448,962.00	448,962.00	448,962.00

A6772 UNIFIED FAMILY SERVICES – AGING DIRECT SERVICES

DEPARTMENTAL FUNCTIONS:

The Unified Family Services Department for the Aging directly provides a wide range of services to the county’s senior citizens, with an emphasis on serving those most in need. The type of service provided include: maintenance of five multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs.

In order to adequately serve the needs of the entire county, the department has divided the county into three catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

PROGRAM STATISTICS:

<u>Seniors Served</u>		<u>Seniors by Senior Service Centers:</u>	<u>FY 2014</u>
Northern Tier	Everett Wagar Senior Center		471
	Hoosick Falls Senior Center		514
Middle Tier	Troy Area Senior Center		2,010
Southern Tier	Edward C. Swartz So. Tier Senior Center		604
	Rensselaer Area Senior Center		<u>651</u>
Total Seniors Served by Senior Service Centers:			4,250

REVENUE APPLICABLE TO THIS PROGRAM: **\$150,647**

R1972 19722 Transportation	\$ 4,500
R3775 37751 HEAP	8,000
R4772 47721 IIIB Center Services	138,147

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), 2016 Personnel Services line items reflect an increase of 2.3% over 2015 year-end salaries for all positions.

The vacant Aging Services Center Director I position has been eliminated in order to create a new Coordinator of Aging Services position for the Troy Senior Center. The new title is necessary due to the unique population (low income/high need) that is served out of the Troy Center. The Coordinator of Aging Services will be responsible for coordinating services for those seniors who utilize the Troy Center. The added cost is offset by savings in A6773.

Due to budgetary constraints the vacant Assistant Site Manager position for the Schodack Center will remain unfilled and is put into Personnel Services Savings. In addition, the requests to make the Assistant Aging Services Center Director and the Aging Services Center Director I full time are denied.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Direct Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6772 Unified Family Services - Aging Direct Services						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		20,145.00	20,608.00	20,608.00	20,608.00
0120	Aging Services Ctr Director II		35,830.00	36,734.00	36,734.00	36,734.00
0310	Asst Aging Svcs Ctr Director		61,605.00	69,815.00	64,177.00	64,177.00
0315	Assistant Site Manager		26,778.00	27,394.00	27,394.00	27,394.00
0510	Aging Svcs Center Director I		91,894.00	55,582.00	47,642.00	47,642.00
1631	Coordinator of Aging Services		0.00	47,185.00	47,185.00	47,185.00
3600	Information Processing Spec		92,192.00	104,850.00	104,850.00	104,850.00
4800	Motor Vehicle Operator		70,417.00	72,142.00	72,142.00	72,142.00
5630	Personnel Service Savings		(30,862.00)	(27,394.00)	(27,394.00)	(27,394.00)
TOTAL	PERSONNEL SERVICES	393,502.30	367,999.00	406,916.00	393,338.00	393,338.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	350.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	350.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,904.56	2,300.00	2,300.00	2,300.00	2,300.00
04050	Automobile Maintenance	15,993.89	14,000.00	16,000.00	16,000.00	16,000.00
04051	Automobile, Gasoline	19,393.00	25,000.00	22,500.00	20,000.00	20,000.00
04100	Printing	1,437.96	2,050.00	1,900.00	1,900.00	1,900.00
04150	Postage	534.61	1,200.00	600.00	600.00	600.00
04200	Insurance	7,291.26	7,800.00	8,200.00	8,200.00	8,200.00
04300	Telephone	9,933.84	11,150.00	10,000.00	10,000.00	10,000.00
04354	Utilities - Water - Sewer	1,411.80	1,500.00	1,750.00	1,750.00	1,750.00
04420	Maintenance	5,663.87	7,500.00	7,500.00	7,500.00	7,500.00
04450	Rental - Equipment/Maintenance	15,000.00	22,104.00	26,051.00	26,051.00	26,051.00
04480	Maintenance In Lieu of Rent	50,291.00	55,309.00	54,772.00	54,772.00	54,772.00
04500	Special Departmental Supplies	157.38	330.00	250.00	250.00	250.00
04550	Office Supplies	428.15	500.00	500.00	500.00	500.00
04800	Contractual Agency	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
04990	Purchased Services	10,893.91	14,000.00	14,000.00	14,000.00	14,000.00
TOTAL	CONTRACTUAL	149,335.23	173,743.00	175,323.00	172,823.00	172,823.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	167,260.16	169,552.00	193,101.00	193,101.00	193,101.00
TOTAL	UNDISTRIBUTED EXPENSE	167,260.16	169,552.00	193,101.00	193,101.00	193,101.00
TOTAL	UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	710,097.69	711,644.00	775,340.00	759,262.00	759,262.00

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Direct Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6772 BIP01 Unified Family Services - Aging Direct Services – Balancing Incentive Program						
.1	PERSONNEL SERVICE					
0510	Aging Srvs Center Director I		0.00	0.00	0.00	7,940.00
1631	Coordinator of Aging Services		0.00	0.00	0.00	46,694.00
3600	Information Processing Spec		0.00	0.00	0.00	68,806.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	123,440.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	0.00	0.00	23,000.00
02400	Other Equipment	0.00	0.00	0.00	0.00	20,250.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	0.00	43,250.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	0.00	0.00	10,500.00
04100	Printing	0.00	0.00	0.00	0.00	20,970.00
04150	Postage	0.00	0.00	0.00	0.00	14,500.00
04300	Telephone	0.00	0.00	0.00	0.00	17,500.00
04500	Special Departmental Supplies	0.00	0.00	0.00	0.00	67,664.00
04550	Office Supplies	0.00	0.00	0.00	0.00	8,000.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	0.00	139,134.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	0.00	104,080.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	0.00	104,080.00
TOTAL	UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	0.00	0.00	0.00	0.00	409,904.00

A6773 UNIFIED FAMILY SERVICES – AGING NUTRITION SERVICES

DEPARTMENTAL FUNCTIONS:

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one-third of the Federal Recommended Daily Nutrition Allowance. Meals are served at five sites throughout the County. The congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals is voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

PROGRAM STATISTICS:

	2010	2011	2012	2013	2014
Congregate Dining	47,636	48,242	49,002	49,458	45,636
Home Delivered	104,311	105,172	105,742	110,206	112,681
Meals Served - Total	151,947	153,414	154,744	159,664	158,317

REVENUE APPLICABLE TO THIS PROGRAM: **\$752,216**

R1972 19721 Participant Contribution	\$120,000
R3772 37721 Wellness in Nutrition	253,915
R4772 47722 Federal Aid – Nutrition	266,552
R4772 47723 Cash-in-lieu of Food	111,749

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees. Due to budgetary constraints, a vacant Aging Services Aide position will remain unfilled in 2016.

The vacant full time Aging Services Specialist (due to a promotion to Coordinator of Aging Services in A6772) position will be downgraded to two (2) part time Information Processing Specialists. Total net savings in Aging is \$4,565.

Increases in Relief Personnel and Food (04580) are due to growth in the number of meals being home delivered. The number of meals served in through September 2015 increased 11% from 2014. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Nutrition Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6773 Unified Family Services - Aging Nutrition Services						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		226,295.00	215,818.00	215,818.00	199,757.00
0165	Asst Coord of Aging Ctr Oper		42,783.00	44,012.00	44,012.00	44,012.00
0570	Aging Services Specialist		39,308.00	0.00	0.00	0.00
1060	Coordinator Of Ctr Operations		58,216.00	59,555.00	59,555.00	59,555.00
1170	Cleaner		31,625.00	32,352.00	32,352.00	32,352.00
1870	Consulting Dietician		26,505.00	16,014.00	16,014.00	16,014.00
3600	Information Processing Spec		34,108.00	64,381.00	64,381.00	64,381.00
4800	Motor Vehicle Operator		61,993.00	63,504.00	63,504.00	63,504.00
5160	Nutrition Site Manager		144,665.00	148,543.00	148,543.00	161,210.00
5630	Personnel Service Savings		(38,130.00)	(11,720.00)	(11,720.00)	(11,720.00)
6740	Relief Personnel		179,341.00	211,000.00	211,000.00	214,394.00
8880	Transfers Out		(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
TOTAL	PERSONNEL SERVICES	871,074.54	800,709.00	837,459.00	837,459.00	837,459.00
.2	EQUIPMENT					
02400	Other Equipment	2,942.71	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,942.71	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	66,877.44	72,000.00	72,000.00	72,000.00	72,000.00
04050	Automobile Maintenance	5,156.78	9,000.00	8,500.00	5,000.00	5,000.00
04100	Printing	2,228.45	3,000.00	2,350.00	2,350.00	2,350.00
04150	Postage	410.37	550.00	500.00	500.00	500.00
04200	Insurance	19,343.76	17,750.00	17,250.00	17,250.00	17,250.00
04300	Telephone	1,377.00	1,700.00	0.00	0.00	0.00
04351	Utilities - Electricity	17,015.08	12,714.00	13,000.00	13,000.00	13,000.00
04352	Utilities - Fuel	15,791.77	15,000.00	17,000.00	17,000.00	17,000.00
04353	Utilities - Refuse	3,583.52	5,000.00	4,500.00	4,500.00	4,500.00
04400	Repairs	2,066.56	8,400.00	9,000.00	9,000.00	9,000.00
04420	Maintenance	10,433.99	4,600.00	5,000.00	5,000.00	5,000.00
04450	Rental - Equipment/Maintenance	16,479.87	22,104.00	26,051.00	26,051.00	26,051.00
04480	Maintenance In Lieu of Rent	50,291.00	55,309.00	54,772.00	54,772.00	54,772.00
04500	Special Departmental Supplies	39,506.66	42,000.00	42,000.00	42,000.00	42,000.00
04550	Office Supplies	748.92	500.00	800.00	800.00	800.00
04580	Food	315,446.86	310,000.00	340,000.00	340,000.00	340,000.00
04800	Contractual Agency	6,750.00	9,000.00	9,000.00	9,000.00	9,000.00
04950	Linen Service	1,684.15	2,000.00	2,000.00	2,000.00	2,000.00
04990	Purchased Services	35,640.10	36,500.00	36,500.00	36,500.00	36,500.00
TOTAL	CONTRACTUAL	610,832.28	627,127.00	660,223.00	656,723.00	656,723.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	295,499.52	320,953.00	332,288.00	332,288.00	332,288.00
TOTAL	UNDISTRIBUTED EXPENSE	295,499.52	320,953.00	332,288.00	332,288.00	332,288.00
TOTAL	UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES	1,780,349.05	1,748,789.00	1,829,970.00	1,826,470.00	1,826,470.00

A6774 UNIFIED FAMILY SERVICES – AGING INSURANCE COUNSELING

DEPARTMENTAL FUNCTIONS:

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.
- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM: **\$50,681**

R3775 37752 HIICAP- Aging	\$13,901
R4772 47720 CMS – HIICAP	18,369
R4772 47725 Title V	18,411

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This program is one hundred percent (100%) funded through New York State and the Federal Government. HIICAP was established to assist and counsel Rensselaer County’s senior citizens in the areas of Health Insurance, Medicare and Medicaid. Any reduction in funding will have a direct impact on the program.

Title V of the Older Americans Act makes funds available for four part-time positions for older workers. The Department of Aging partners with Employment and Training to manage this program.

“Plus Transfers, Other Codes” reflects seventy-three percent (73%) of the salary of an Aging Services Specialist from A6775 which is reimbursed by the State of New York.

Contractual codes are funded based upon the department’s request and historical spending trends.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Insurance Counseling**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6774 Unified Family Services - Aging Insurance Counseling						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		28,693.00	29,353.00	29,353.00	29,353.00
TOTAL	PERSONNEL SERVICES	11,480.00	28,693.00	29,353.00	29,353.00	29,353.00
.4	CONTRACTUAL					
04010	Travel	0.00	250.00	250.00	250.00	250.00
04100	Printing	0.00	50.00	0.00	0.00	0.00
04150	Postage	497.03	425.00	500.00	500.00	500.00
04200	Insurance	24.82	31.00	50.00	50.00	50.00
04800	Contractual Agency	38,390.00	18,411.00	18,411.00	18,411.00	18,411.00
TOTAL	CONTRACTUAL	38,911.85	19,167.00	19,211.00	19,211.00	19,211.00
TOTAL	UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING	50,391.85	47,860.00	48,564.00	48,564.00	48,564.00

A6775 UNIFIED FAMILY SERVICES – AGING COMMUNITY SERVICES FOR THE ELDERLY

DEPARTMENTAL FUNCTIONS:

The Community Services Bill, signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to be able to remain in their home and to participate in family and community life. State funds are provided to assist the county in improving the cooperation and coordination among the providers of community services, who serve the needy elderly. Services will be determined locally, but must:

- Increase the capacity of recipients to remain in their homes and community as long as possible;
- Assist recipients to return to their homes from more acute care facilities; and
- Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

- Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and Overnight Respite Care at Residential Facilities;
- Support Groups - Caregivers and Grandparents Raising Grandchildren;
- Home delivered meals; and
- Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

REVENUE APPLICABLE TO THIS PROGRAM: **\$302,313**

R1972 19723 Contributions	\$ 4,500
R3773 37731 State Aid – Community Services	227,474
R4772 47724 IIID – Health and Wellness	8,503
R4772 47728 IIIIE Family Caregivers Support	61,836

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries for all positions.

“Transfers Out” reflects seventy-three percent (73%) of the Aging Services Specialist and is transferred to the Aging Insurance Counseling Budget (A6774). Due to the end of the Title VII Ombudsman Program and all related funding, the position of Ombudsman Coordinator is eliminated. A 12 hour per week Relief Personnel position is being funded in A6773.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Community Services for the Elderly

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6775 Unified Family Services - Aging Community Services for the Elderly						
.1	PERSONNEL SERVICE					
0570	Aging Services Specialist		39,306.00	40,210.00	40,210.00	40,210.00
3435	Hlth & Wellness Activities Aid		7,500.00	7,671.00	7,671.00	7,671.00
4800	Motor Vehicle Operator		32,561.00	33,310.00	33,310.00	33,310.00
5450	Ombudsman Coordinator		20,336.00	0.00	0.00	0.00
6740	Relief Personnel		10,817.00	0.00	0.00	0.00
8880	Transfers Out		(28,693.00)	(29,353.00)	(29,353.00)	(29,353.00)
TOTAL	PERSONNEL SERVICES	114,691.16	81,827.00	51,838.00	51,838.00	51,838.00
.2	EQUIPMENT					
02300	Automobile	23,030.79	0.00	30,000.00	30,000.00	30,000.00
TOTAL	EQUIPMENT	23,030.79	0.00	30,000.00	30,000.00	30,000.00
.4	CONTRACTUAL					
04010	Travel	10,251.16	11,500.00	5,500.00	5,500.00	5,500.00
04050	Automobile Maintenance	9,472.45	9,000.00	9,500.00	9,500.00	9,500.00
04051	Automobile, Gasoline	14,387.93	16,150.00	16,000.00	16,000.00	16,000.00
04100	Printing	356.24	440.00	440.00	440.00	440.00
04150	Postage	1,271.28	1,530.00	1,250.00	1,250.00	1,250.00
04200	Insurance	246.11	275.00	250.00	250.00	250.00
04300	Telephone	3,100.70	3,650.00	0.00	0.00	0.00
04350	Utilities - General/Misc	0.00	0.00	300.00	300.00	300.00
04550	Office Supplies	0.00	250.00	250.00	250.00	250.00
04800	Contractual Agency	72,543.19	75,000.00	75,000.00	75,000.00	75,000.00
04900	Professional Services	594.33	900.00	900.00	900.00	900.00
04990	Purchased Services	12,130.97	11,500.00	11,500.00	11,500.00	11,500.00
TOTAL	CONTRACTUAL	124,354.36	130,195.00	120,890.00	120,890.00	120,890.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	57,673.41	60,040.00	56,428.00	56,428.00	56,428.00
TOTAL	UNDISTRIBUTED EXPENSE	57,673.41	60,040.00	56,428.00	56,428.00	56,428.00
TOTAL	UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY	319,749.72	272,062.00	259,156.00	259,156.00	259,156.00

A6777 UNIFIED FAMILY SERVICES – AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)

DEPARTMENTAL FUNCTIONS:

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. Recipients can access a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. EISEP is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

PROGRAM OBJECTIVES:

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

PROGRAM STATISTICS:

129 EISEP clients were served in 2014.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$426,929
R1972 19724 EISEP Contribution	\$ 1,000
R3773 37732 EISEP	425,929

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries for all positions.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging EISEP**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A6777 Unified Family Services - Aging EISEP						
.1	PERSONNEL SERVICE					
0641	Case Manager		51,456.00	0.00	0.00	0.00
5630	Personnel Service Savings		(51,456.00)	0.00	0.00	0.00
7005	Senior Case Manager		56,482.00	57,782.00	57,782.00	57,782.00
TOTAL	PERSONNEL SERVICES	51,140.04	56,482.00	57,782.00	57,782.00	57,782.00
.2	EQUIPMENT					
02400	Other Equipment	2,579.68	350.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,579.68	350.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,824.08	2,500.00	2,500.00	2,500.00	2,500.00
04100	Printing	315.61	525.00	525.00	525.00	525.00
04150	Postage	384.46	500.00	500.00	500.00	500.00
04200	Insurance	437.86	500.00	500.00	500.00	500.00
04300	Telephone	1,423.56	1,700.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,928.00	2,400.00	400.00	400.00	400.00
04550	Office Supplies	0.00	400.00	400.00	400.00	400.00
04800	Contractual Agency	351,229.43	413,587.00	421,587.00	421,587.00	421,587.00
04990	Purchased Services	5,012.46	4,625.00	4,625.00	4,625.00	4,625.00
TOTAL	CONTRACTUAL	362,555.46	426,737.00	431,037.00	431,037.00	431,037.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	19,059.58	19,985.00	30,200.00	30,200.00	30,200.00
TOTAL	UNDISTRIBUTED EXPENSE	19,059.58	19,985.00	30,200.00	30,200.00	30,200.00
TOTAL	UNIFIED FAMILY SERVICES - AGING EISEP	435,334.76	503,554.00	519,019.00	519,019.00	519,019.00
TOTAL	ECONOMIC ASSISTANCE & OPPORTUNITY	104,186,858.28	101,406,658.00	100,764,546.00	100,807,470.00	101,136,860.00

A7310 UNIFIED FAMILY SERVICES – YOUTH SERVICES

DEPARTMENTAL FUNCTIONS:

The Youth Bureau follows the Child and Family Services Plan (CFSP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.
- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.
- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.
- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State Office of Children and Family Services (OCFS) objectives and community needs within the abilities of the Department for Youth.

PROGRAM OBJECTIVES:

The Bureau of Youth Services provides technical assistance and coordination of youth programming throughout Rensselaer County, serving a network of ten municipal programs and over fifty private agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with OCFS standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting youth development continues to be the primary objective of the Youth Bureau. The Bureau follows the Child and Family Services Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to city youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 2,500 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2016.

To work in cooperation with various County agencies, departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

REVENUE APPLICABLE TO THIS PROGRAM: **\$534,023**

R3820 38201 State Aid – Youth Program	\$153,523
R4820 48201 Youth Summer Lunch Program	357,500
R2705 27057 Youth Program Donations	23,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries for all positions. Temporary Services expense was added to assist with the Summer Food Program and is 100% reimbursable from the State.

“Plus Transfers, Other Codes” reflects fifty percent (50%) of the Environmental Educator’s salary in the Dyken Pond Environmental Education Center (A8790) and the department’s share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county’s contract management system.

Contractual codes are funded based upon the department’s request and historical spending levels.

CULTURE AND RECREATION
Unified Family Services - Youth Services

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A7310 Unified Family Services - Youth Services						
.1	PERSONNEL SERVICE					
1980	Deputy Commissioner For Youth		72,538.00	74,206.00	74,206.00	74,206.00
2770	Food Program Coordinator		4,500.00	4,500.00	4,500.00	4,500.00
6320	Plus Transfers, Other Codes		32,957.00	33,656.00	33,656.00	33,656.00
8060	Temporary Services		0.00	4,500.00	4,500.00	4,500.00
9230	Youth Services Worker		45,517.00	46,564.00	46,564.00	46,564.00
TOTAL	PERSONNEL SERVICES	150,036.34	155,512.00	163,426.00	163,426.00	163,426.00
.4	CONTRACTUAL					
04010	Travel	208.03	50.00	50.00	50.00	50.00
04050	Automobile Maintenance	674.55	1,000.00	1,000.00	1,000.00	1,000.00
04100	Printing	269.95	100.00	100.00	100.00	100.00
04150	Postage	750.81	0.00	0.00	0.00	0.00
04200	Insurance	840.53	625.00	625.00	625.00	625.00
04300	Telephone	161.70	2,077.00	2,077.00	2,077.00	2,077.00
04351	Utilities - Electricity	0.00	1,000.00	1,000.00	1,000.00	1,000.00
04420	Maintenance	464.72	1,460.00	1,460.00	500.00	500.00
04450	Rental - Equipment/Maintenance	4,386.90	7,467.00	5,400.00	5,400.00	5,400.00
04500	Special Departmental Supplies	8,848.00	8,200.00	8,200.00	8,000.00	8,000.00
04550	Office Supplies	0.00	300.00	300.00	300.00	300.00
04800	Contractual Agency	294,672.61	464,022.00	466,022.00	466,022.00	466,022.00
04900	Professional Services	9,408.33	15,000.00	15,000.00	15,000.00	15,000.00
04980	Computer Services	2,405.00	5,036.00	0.00	0.00	0.00
04990	Purchased Services	3,925.30	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	327,016.43	506,337.00	501,234.00	500,074.00	500,074.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	45,913.81	62,405.00	63,996.00	63,996.00	63,996.00
TOTAL	UNDISTRIBUTED EXPENSE	45,913.81	62,405.00	63,996.00	63,996.00	63,996.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH SERVICES	522,966.58	724,254.00	728,656.00	727,496.00	727,496.00
TOTAL	CULTURE AND RECREATION	522,966.58	724,254.00	728,656.00	727,496.00	727,496.00

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

DEPARTMENTAL FUNCTIONS:

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, farmers and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use and community development strategies. Within this office, studies on county-wide trends in land use, growth and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans and zoning regulations as well as with plans, studies and local laws. The department continues to help coordinate the local communities that fall under federal and state Municipal Stormwater Separate Sewer System (MS4) regulations and completes the County’s annual report for this program. This office is responsible for mandated review of local zoning actions taken under General Municipal Law Section 239, reviewing the County’s six (6) Agricultural Districts, providing transportation and transit planning services, coordinating the update of the County’s Agricultural and Farmland Protection Plan, and working with the County’s snowmobile trail clubs who maintain and operate over 100 miles of snowmobile trails.

The Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing the completion of a \$14.6 million bond-financed water and sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. The Authority is assisting the Town in meeting the requirements of the Department of Environmental Conservation’s sewer treatment consent order. While all of the water system projects have been completed, approximately \$700,000 in sewer bond proceeds remain unspent and will be used for sewer pump station upgrades and infiltration and inflow reduction projects in accordance with the Town’s order. The Authority also owns a number of small sewer infrastructure projects that were donated to the Authority over time. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies. The department also assists in the administration of successful grants on behalf of the County and local municipalities, including a homeownership assistance program to provide down payment and closing costs for low-to-moderate income families.

PROGRAM OBJECTIVES:

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Agricultural district and zoning reviews will continue, as well as assistance to municipalities with planning, zoning and infrastructure issues. The Bureau of Economic Development and Planning will continue to assist the County’s communities in fulfilling their MS4 mandates and to assist localities with their land use and development needs. The County’s snowmobile trail clubs will also be served with sponsorship provided through the New York State Snowmobile Trails program.

MANDATES:

The only mandated function in this department is the management of the Bus Operations program.

REVENUE APPLICABLE TO THIS PROGRAM:

\$472,115

R2372	23720	Planning Fees - Homeowner Program	\$ 3,750
R2372	23723	Planning Fees - JDP	30,000
R2372	23725	Planning Fees - IDA	405,290
R3716	37161	NYS Snowmobile Program	33,075

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees.

Contractual line items have been funded based upon historical analysis and anticipated need.

		HOME AND COMMUNITY SERVICES Bureau of Economic Development & Planning				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A8020 Bureau of Economic Development & Planning						
.1	PERSONNEL SERVICE					
1235	Comm. Dev. Affairs Advisor		55,354.00	56,627.00	56,627.00	56,627.00
1430	Community Develop Specialist		41,609.00	43,563.00	43,563.00	43,563.00
1830	Dir Economic Develop & Plannin		99,668.00	101,960.00	101,960.00	101,960.00
2190	Deputy Director For Planning		65,282.00	66,684.00	66,684.00	66,684.00
5630	Personnel Service Savings		(10,402.00)	(42,566.00)	(42,566.00)	(42,566.00)
6040	Principal Planner		68,523.00	70,099.00	70,099.00	70,099.00
7740	Senior Economic Developer		48,841.00	49,964.00	49,964.00	49,964.00
7950	Secretary To Director		32,723.00	33,427.00	33,427.00	33,427.00
8370	Sec To Deputy Dir, Planning		42,525.00	42,566.00	42,566.00	42,566.00
TOTAL	PERSONNEL SERVICES	409,244.05	444,123.00	422,324.00	422,324.00	422,324.00
.4	CONTRACTUAL					
04010	Travel	2,037.84	2,000.00	2,000.00	2,000.00	2,000.00
04100	Printing	14.60	0.00	0.00	0.00	0.00
04420	Maintenance	20.60	150.00	150.00	150.00	150.00
04520	Dues	0.00	100.00	100.00	100.00	100.00
04540	Publications	565.87	600.00	600.00	600.00	600.00
04550	Office Supplies	181.61	200.00	200.00	200.00	200.00
04818	Rens. Cty. Snowmobile Ass'n.	32,131.14	33,075.00	33,075.00	33,075.00	33,075.00
04900	Professional Services	19,150.00	20,000.00	20,000.00	20,000.00	20,000.00
04990	Purchased Services	4,152.84	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	58,254.50	56,125.00	56,125.00	56,125.00	56,125.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	172,721.68	180,152.00	188,980.00	188,980.00	188,980.00
TOTAL	UNDISTRIBUTED EXPENSE	172,721.68	180,152.00	188,980.00	188,980.00	188,980.00
TOTAL	BUREAU OF ECONOMIC DEVELOPMENT & PLANNING	640,220.23	680,400.00	667,429.00	667,429.00	667,429.00

**HOME AND COMMUNITY SERVICES
Bureau of Economic Development & Planning**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A8020 AMS12 Bureau of Economic Development & Planning – Agricultural Marketing Service						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	200.00	0.00	0.00	0.00	0.00
04800	Contractual Agency	11,404.98	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	11,604.98	0.00	0.00	0.00	0.00
TOTAL	AMS12 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING – AGRICULTURAL MARKETING SERVICE	11,604.98	0.00	0.00	0.00	0.00

A8020 CGP12 Bureau of Economic Development & Planning - Community Grant Program

.4	CONTRACTUAL					
04100	Printing	0.00	635.00	0.00	0.00	0.00
04150	Postage	0.00	337.00	0.00	0.00	0.00
04550	Office Supplies	0.00	101.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	5,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,573.00	0.00	0.00	0.00
TOTAL	CGP12 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - COMMUNITY GRANT PROGRAM	0.00	6,573.00	0.00	0.00	0.00

A8020 PSC14 Bureau of Economic Development & Planning - Specialty Crops Grant Program

.4	CONTRACTUAL					
04150	Postage	0.00	784.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	974.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	71,550.00	0.00	0.00	0.00
04900	Professional Services	0.00	19,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	92,308.00	0.00	0.00	0.00
TOTAL	PSC14 BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - SPECIALTY CROPS GRANT PROGRAM	0.00	92,308.00	0.00	0.00	0.00

A8090 ENVIRONMENTALMANAGEMENT COUNCIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the NYS Environmental Conservation Law, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of 2.3% over 2015 year-end salary for the department’s full-time position. The part-time Temporary Services position has been increased from \$8.75/hour to \$9.00/hour to comply with NYS Minimum Wage regulations.

Contractual codes are funded based upon the department’s request and historical spending levels.

		HOME AND COMMUNITY SERVICES Environmental Management Council				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A8090 Environmental Management Council						
.1	PERSONNEL SERVICE					
2510	Exec Dir Envir Manage Council		52,540.00	53,748.00	53,748.00	53,748.00
8060	Temporary Services		4,568.00	4,698.00	4,698.00	4,698.00
TOTAL	PERSONNEL SERVICES	41,567.10	57,108.00	58,446.00	58,446.00	58,446.00
.2	EQUIPMENT					
02400	Other Equipment	4,907.68	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,907.68	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	80.08	400.00	400.00	400.00	400.00
04100	Printing	0.00	50.00	50.00	50.00	50.00
04150	Postage	500.00	500.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,075.00	1,500.00	2,000.00	2,000.00	2,000.00
04550	Office Supplies	0.00	50.00	50.00	50.00	50.00
04990	Purchased Services	2,061.01	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,716.09	2,500.00	2,500.00	2,500.00	2,500.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	14,789.61	19,635.00	20,095.00	20,095.00	20,095.00
TOTAL	UNDISTRIBUTED EXPENSE	14,789.61	19,635.00	20,095.00	20,095.00	20,095.00
TOTAL	ENVIRONMENTAL MANAGEMENT COUNCIL	64,980.48	79,243.00	81,041.00	81,041.00	81,041.00

A8745 FLOOD & EROSION CONTROL

**HOME AND COMMUNITY SERVICES
Flood & Erosion Control**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A8745 Flood & Erosion Control						
.4	CONTRACTUAL					
04812	Soil And Water	245,925.35	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	245,925.35	0.00	0.00	0.00	0.00
TOTAL	FLOOD & EROSION CONTROL	245,925.35	0.00	0.00	0.00	0.00

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER

DEPARTMENTAL FUNCTIONS:

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. Outreach programs are offered throughout Rensselaer County and the Capital District as well. The following programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Forest Conservation Corps: teen work/service learning program for youth ages 14 - 16
- Summer Outdoor Learning Adventure: a summer day camp for youth ages 6 -13
- Outreach programs for libraries, youth organizations and lake associations
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

PROGRAM OBJECTIVES:

The Dyken Pond Environmental Education Center provides:

- A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
- Programs to youth and families which foster healthy lifestyles, physical recreation and positive outdoor experiences.
- Access to a living collection of New York State plants and animals and serves as a low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

PROGRAM STATISTICS:

The Center served 5,945 students in 2014 in 223 scheduled educational programs and had a general public visitation of over 15,000.

REVENUE APPLICABLE TO THIS PROGRAM:

\$67,675

R2652 26520 Forest Management	\$ 1,500
R2705 27053 Dyken Pond Donations/Fees	5,000
R2705 27054 Friends of Dyken Pond	9,500
R3910 39101 National Heritage Trust	30,000
R3493 34930 OMH Vocational Training	21,675

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of 2.3% over 2015 year-end salaries for all full-time positions. "Transfers Out" reflects fifty percent (50%) of the Environmental Educator's salary and is transferred to the Department for Youth budget (A7310).

Contractual codes are funded based upon the department's request and historical spending levels.

**HOME AND COMMUNITY SERVICES
Dyken Pond Environmental Education Center**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A8790 Dyken Pond Environmental Education Center						
.1	PERSONNEL SERVICE					
2500	Environmental Educator		56,164.00	58,024.00	58,024.00	58,024.00
8060	Temporary Services		25,000.00	30,000.00	30,000.00	30,000.00
8880	Transfers Out		(28,082.00)	(29,012.00)	(29,012.00)	(29,012.00)
TOTAL	PERSONNEL SERVICES	48,621.75	53,082.00	59,012.00	59,012.00	59,012.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,500.00	1,400.00	1,400.00
TOTAL	EQUIPMENT	0.00	0.00	1,500.00	1,400.00	1,400.00
.4	CONTRACTUAL					
04100	Printing	0.00	50.00	50.00	50.00	50.00
04150	Postage	500.00	0.00	100.00	100.00	100.00
04200	Insurance	1,858.84	2,000.00	1,500.00	1,500.00	1,500.00
04300	Telephone	1,276.58	1,450.00	1,500.00	1,500.00	1,500.00
04350	Utilities - General/Misc	1,970.89	2,000.00	2,500.00	2,500.00	2,500.00
04420	Maintenance	190.00	450.00	450.00	450.00	450.00
04500	Special Departmental Supplies	0.00	150.00	150.00	150.00	150.00
04733	Participant Allowance Payments	15,002.10	21,675.00	21,675.00	21,675.00	21,675.00
04900	Professional Services	5,365.00	5,365.00	10,365.00	10,365.00	10,365.00
04990	Purchased Services	3,142.81	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	29,306.22	33,140.00	38,290.00	38,290.00	38,290.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	34,224.28	28,268.00	30,509.00	30,509.00	30,509.00
TOTAL	UNDISTRIBUTED EXPENSE	34,224.28	28,268.00	30,509.00	30,509.00	30,509.00
TOTAL	DYKEN POND ENVIRONMENTAL EDUCATION CENTER	112,152.25	114,490.00	129,311.00	129,211.00	129,211.00
TOTAL	HOME AND COMMUNITY SERVICES	1,074,883.29	973,014.00	877,781.00	877,681.00	877,681.00

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	1,931,236.04	1,977,446.00	2,031,283.00	2,031,283.00	2,031,283.00
06002	HVCC Principal Payments	2,292,737.21	1,586,990.00	1,640,651.00	1,640,651.00	1,640,651.00
TOTAL	PRINCIPAL BONDS	4,223,973.25	3,564,436.00	3,671,934.00	3,671,934.00	3,671,934.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	1,377,614.51	1,276,724.00	1,152,349.00	1,152,349.00	1,152,349.00
07002	HVCC Interest Payments	1,319,020.74	1,224,944.00	1,158,428.00	1,158,428.00	1,158,428.00
TOTAL	INTEREST ON INDEBTEDNESS	2,696,635.25	2,501,668.00	2,310,777.00	2,310,777.00	2,310,777.00
TOTAL	SERIAL BONDS	6,920,608.50	6,066,104.00	5,982,711.00	5,982,711.00	5,982,711.00

A9730 Bond Anticipation Notes

.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	36,709.00	36,709.00	36,709.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	36,709.00	36,709.00	36,709.00
TOTAL	BOND ANTICIPATION NOTES	0.00	0.00	36,709.00	36,709.00	36,709.00

A9758 Installment Purchase

.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	225,900.70	231,101.00	405,491.00	405,491.00	405,491.00
TOTAL	PRINCIPAL BONDS	225,900.70	231,101.00	405,491.00	405,491.00	405,491.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	26,783.02	209,833.00	222,944.00	222,944.00	197,944.00
TOTAL	INTEREST ON INDEBTEDNESS	26,783.02	209,833.00	222,944.00	222,944.00	197,944.00
TOTAL	INSTALLMENT PURCHASE	252,683.72	440,934.00	628,435.00	628,435.00	603,435.00

A9901 Interfund Transfers

.9	OTHER GENERAL GOVERNMENT SUPPORT					
09001	Transfers to Other Funds	453,528.00	100,000.00	0.00	0.00	0.00
09002	Transfers to Hospital Fund	55,930.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	509,458.00	100,000.00	0.00	0.00	0.00
TOTAL	INTERFUND TRANSFERS	509,458.00	100,000.00	0.00	0.00	0.00

A9950 Transfers - Capital Fund

.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	135,425.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	135,425.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	135,425.00	0.00	0.00	0.00	0.00

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
A9989 Other Uses						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09051	TSC Closing Costs	3,550.00	0.00	0.00	0.00	0.00
09053	TSC Repurchases	259,725.43	710,000.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	263,275.43	710,000.00	0.00	0.00	0.00
TOTAL	OTHER USES	263,275.43	710,000.00	0.00	0.00	0.00
TOTAL	GENERAL FUND	232,344,577.23	238,021,404.82	238,755,673.00	238,435,495.00	238,882,512.00

COMMUNITY DEVELOPMENT (CB) FUND REVENUE

		EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
LOAN REPAYMENTS						
R1989	19891					
	Loan Repayments	317,988.02	184,243.00	200,343.00	200,343.00	200,343.00
	TOTAL LOAN REPAYMENTS	317,988.02	184,243.00	200,343.00	200,343.00	200,343.00
FEDERAL AID						
R4910	49118					
	Renss Cty Homeownership VIII	210.88	299,733.00	0.00	0.00	0.00
	TOTAL FEDERAL AID	210.88	299,733.00	0.00	0.00	0.00
	TOTAL COMMUNITY DEVELOPMENT (CB) FUND	318,198.90	483,976.00	200,343.00	200,343.00	200,343.00

**COMMUNITY DEVELOPMENT FUND
APPROPRIATIONS**

CB6400 JOB DEVELOPMENT PROGRAM

DEPARTMENTAL FUNCTIONS:

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (bank, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per \$25,000 loaned. In addition to job creation, at least 51% of newly created jobs must be made available to individuals of low-to-moderate income. Loans range between \$50,000 and \$250,000. Interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

PROGRAM OBJECTIVES:

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

PROGRAM STATISTICS:

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. Since then, the JDP has provided a total of \$6.75 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional \$16.7 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

R1989 19891 Loan Repayments \$200,343

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

**COMMUNITY DEVELOPMENT
Job Development Program**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CB6400 Job Development Program						
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	500.00	500.00	500.00
04100	Printing	0.00	100.00	0.00	0.00	0.00
04200	Insurance	351.81	163.00	168.00	168.00	168.00
04300	Telephone	536.64	600.00	600.00	600.00	600.00
04540	Publications	0.00	100.00	100.00	100.00	100.00
04550	Office Supplies	0.00	100.00	100.00	100.00	100.00
04565	Advertising	0.00	100.00	100.00	100.00	100.00
04700	Program Expenditures	50,000.00	286,695.00	101,675.00	101,675.00	101,675.00
04900	Professional Services	52,947.19	94,354.00	90,000.00	90,000.00	90,000.00
04980	Computer Services	667.00	658.00	0.00	0.00	0.00
04990	Purchased Services	888.64	0.00	0.00	0.00	0.00
04995	Cost Allocation	7,075.00	873.00	7,100.00	7,100.00	7,100.00
TOTAL	CONTRACTUAL	112,466.28	384,243.00	200,343.00	200,343.00	200,343.00
TOTAL	JOB DEVELOPMENT PROGRAM	112,466.28	384,243.00	200,343.00	200,343.00	200,343.00

CB6910 RENSSELAER COUNTY HOMEOWNERSHIP VIII PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its eighth round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the City of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Fifteen families were proposed to be assisted in this round of funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The majority of the activity within this program is expected to take place in 2015, and, as such, any funds which may remain at the end of 2015 will be brought forward into the 2016 budget by legislative resolution.

**COMMUNITY DEVELOPMENT
Homeownership VIII Program**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CB6910 Homeownership VIII Program						
.4	CONTRACTUAL					
04100	Printing	0.00	579.00	0.00	0.00	0.00
04150	Postage	0.00	50.00	0.00	0.00	0.00
04540	Publications	210.88	110.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	292,500.00	0.00	0.00	0.00
04900	Professional Services	0.00	5,750.00	0.00	0.00	0.00
04990	Purchased Services	55.54	744.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	266.42	299,733.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP VIII PROGRAM	266.42	299,733.00	0.00	0.00	0.00
TOTAL	COMMUNITY DEVELOPMENT	112,732.70	683,976.00	200,343.00	200,343.00	200,343.00

WORKFORCE INVESTMENT ACT (CD) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
INTERGOVERNMENTAL CHARGES							
R2210	22106	Gen Svcs, Other Governments	38,662.39	86,000.00	97,000.00	97,000.00	97,000.00
		TOTAL INTERGOVERNMENTAL CHARGES	38,662.39	86,000.00	97,000.00	97,000.00	97,000.00
FEDERAL AID							
R4790	47901	WIA Adult	427,086.00	435,000.00	380,000.00	380,000.00	380,000.00
R4790	47902	WIA Youth	570,537.81	610,000.00	590,000.00	590,000.00	590,000.00
R4790	47905	WIA Dislocated Worker	420,098.78	538,153.00	500,577.00	500,577.00	500,577.00
R4790	47906	Incentive Money	8,213.36	76,000.00	74,835.00	74,835.00	74,835.00
		TOTAL FEDERAL AID	1,425,935.95	1,659,153.00	1,545,412.00	1,545,412.00	1,545,412.00
		TOTAL WORKFORCE INVESTMENT ACT (CD) FUND	1,464,598.34	1,745,153.00	1,642,412.00	1,642,412.00	1,642,412.00

**WORKFORCE INVESTMENT ACT FUND
APPROPRIATIONS**

CD FUND - WORKFORCE INVESTMENT ACT/WORKFORCE INNOVATION AND OPPORTUNITY ACT

CD6290 WORKFORCE INVESTMENT ACT – ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

The Department is responsible for administering the Workforce Investment Act (WIA) now replaced with the Workforce Innovation and Opportunity Act (WIOA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations, mandated Federal, State and local requirements, and program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

PROGRAM OBJECTIVES:

The Department of Employment & Training is the County agency designated as a One Stop Center under the WIA/WIOA workforce system. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system.

REVENUE APPLICABLE TO THIS PROGRAM: **\$477,000**

R2210 22106 General Services, Other Governments	\$ 97,000
R4790 47901 WIA Adult	380,000

CD6292 TRAINING CLIENT SERVICES

DEPARTMENTAL FUNCTIONS:

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA/WIOA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

PROGRAM OBJECTIVES:

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self-directed and staff assisted. WIA/WIOA partners located at the One Stop Center include NYS Department of Labor; the Wagner-Peyser funded division, ACCESS VR (formally VESID), Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College (EOC) and CDTA are also partners, although they are located on-site on a limited basis.

PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling center. Due to higher unemployment rates and the slowly recovering economy, the One Stop Center has seen a tremendous increase in customer traffic.

In an average month, the Center sees between 1,200 - 1,400 customers who are looking for employment. Any person who collects Unemployment Insurance (UI) payments are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend in order to continue to receive benefits. In calendar year 2014, approximately 14,500 individuals visited the One Stop Center and utilized our services.

CD FUND - WORKFORCE INVESTMENT ACT

CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet 10 required program elements as specified in the workforce legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the department's focus.

REVENUE APPLICABLE TO THIS PROGRAM:

R4790 47902 WIA Youth	\$590,000
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PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about 75 youth. The summer component includes WIA funding and State Temporary Assistance for Needy Families (TANF) funds, and for 2014 the program will serve about 200 eligible low-income youth. In addition, the One Stop Center will have about 300 youth visit the center for information and referral services during the program year.

CD6298 INCENTIVE PROGRAM

DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the WIB/WIOA Workforce Board . Also under this code is the contract for the Disability Resource Coordinator, which expects to receive a new round of grant funds.

PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the department and is jointly determined by the consortium and the WIB.

REVENUE APPLICABLE TO THIS PROGRAM:

R4790 47906 Incentive Money	\$74,835
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CD FUND - WORKFORCE INVESTMENT ACT

CD6391 WORKFORCE INVESTMENT ACT – DISLOCATED WORKERS

DEPARTMENTAL FUNCTIONS:

The department provides a full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

PROGRAM OBJECTIVES:

The funding component under WIOA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual’s return to productive employment as quickly as possible.

PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the workforce and extended unemployment duration. Persons who are long-term unemployed 26 weeks or more are also considered as Dislocated Workers. They are included in the total number of individuals who have received services at the One Stop.

REVENUE APPLICABLE TO THIS PROGRAM:

R4790 47905 WIA Dislocated Worker	\$500,577
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SUMMARY OF BUDGET OFFICER’S ACTIONS:

The CD Fund is budgeted in accordance with available federal funding, federal regulations, and recommendations of the department’s administration. Changes in federal revenue will have a direct impact on program funding.

Personnel Services is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees. Participant Wages have been increased due to the increase in NYS minimum wage. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County’s contract management system. “Transfers Out” refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

WORKFORCE INVESTMENT ACT

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CD1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	26,000.00	35,500.00	35,000.00	35,000.00	35,000.00
TOTAL	CONTRACTUAL	26,000.00	35,500.00	35,000.00	35,000.00	35,000.00
TOTAL	FULL COST ALLOCATION	26,000.00	35,500.00	35,000.00	35,000.00	35,000.00
CD6290 WIA - Administration						
.1	PERSONNEL SERVICE					
0641	Case Manager		56,657.00	58,431.00	58,431.00	58,431.00
1090	Comm Of Employment & Training		91,589.00	93,696.00	93,696.00	93,696.00
2600	Employment & Training Coord		54,330.00	55,580.00	55,580.00	55,580.00
2800	Employment & Training Prg Sup		74,760.00	76,479.00	76,479.00	76,479.00
5630	Personnel Service Savings		(173,449.00)	0.00	0.00	0.00
5780	Principal Accountant		66,425.00	0.00	0.00	0.00
5935	Principal E & T Coordinator		65,310.00	67,004.00	67,004.00	67,004.00
5950	Principal Fiscal Coordinator		58,572.00	59,919.00	59,919.00	59,919.00
6045	On the Job Training Specialist		54,295.00	55,544.00	55,544.00	55,544.00
6320	Plus Transfers, Other Codes		4,875.00	4,644.00	4,644.00	4,644.00
6770	Sec To Comm Of Employ & Train		38,031.00	38,906.00	38,906.00	38,906.00
7030	Senior Clerk		31,550.00	0.00	0.00	0.00
7110	Sr Employ & Train Prog Coord		59,772.00	0.00	0.00	0.00
7575	Senior Fiscal Coordinator		52,874.00	0.00	0.00	0.00
8060	Temporary Services		5,000.00	4,000.00	4,000.00	4,000.00
8880	Transfers Out		(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)
9695	Youth Gang Preventive Special		39,276.00	40,179.00	40,179.00	40,179.00
TOTAL	PERSONNEL SERVICES	542,640.10	574,867.00	549,382.00	549,382.00	549,382.00
.4	CONTRACTUAL					
04010	Travel	311.12	550.00	550.00	550.00	550.00
04100	Printing	2.25	100.00	100.00	100.00	100.00
04150	Postage	141.86	500.00	400.00	400.00	400.00
04200	Insurance	1,385.25	2,000.00	1,800.00	1,800.00	1,800.00
04300	Telephone	2,828.65	3,800.00	3,800.00	3,800.00	3,800.00
04420	Maintenance	432.00	20,500.00	1,000.00	1,000.00	1,000.00
04480	Maintenance In Lieu of Rent	13,560.00	13,560.00	13,560.00	13,560.00	13,560.00
04540	Publications	0.00	500.00	500.00	500.00	500.00
04550	Office Supplies	0.00	200.00	200.00	200.00	200.00
04565	Advertising	0.00	100.00	100.00	100.00	100.00
04900	Professional Services	2,406.06	2,600.00	2,500.00	2,500.00	2,500.00
04980	Computer Services	539.00	550.00	550.00	550.00	550.00
04990	Purchased Services	12,906.35	7,500.00	5,000.00	5,000.00	5,000.00
TOTAL	CONTRACTUAL	34,512.54	52,460.00	30,060.00	30,060.00	30,060.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	248,436.68	252,014.00	240,589.00	240,589.00	240,589.00
TOTAL	UNDISTRIBUTED EXPENSE	248,436.68	252,014.00	240,589.00	240,589.00	240,589.00
TOTAL	WIA - ADMINISTRATION	825,589.32	879,341.00	820,031.00	820,031.00	820,031.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CD6292 Training Client Services						
.1	PERSONNEL SERVICE					
6260	Participant Wages		50,000.00	50,000.00	50,000.00	50,000.00
8880	Transfers Out		(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)
TOTAL	PERSONNEL SERVICES	169.75	20,000.00	20,000.00	20,000.00	20,000.00
.2	EQUIPMENT					
02100	Furniture	483.93	2,500.00	2,500.00	2,500.00	2,500.00
02200	Office Equipment	0.00	1,600.00	1,500.00	1,500.00	1,500.00
TOTAL	EQUIPMENT	483.93	4,100.00	4,000.00	4,000.00	4,000.00
.4	CONTRACTUAL					
04010	Travel	1,111.75	2,000.00	2,500.00	2,500.00	2,500.00
04100	Printing	1,963.68	2,500.00	2,200.00	2,200.00	2,200.00
04150	Postage	100.00	400.00	400.00	400.00	400.00
04300	Telephone	10,666.35	10,900.00	10,900.00	10,900.00	10,900.00
04350	Utilities - General/Misc	0.00	4,000.00	5,000.00	5,000.00	5,000.00
04420	Maintenance	5,219.74	300.00	300.00	300.00	300.00
04480	Maintenance In Lieu of Rent	54,242.00	54,242.00	54,242.00	54,242.00	54,242.00
04550	Office Supplies	1,968.76	3,500.00	3,500.00	3,500.00	3,500.00
04565	Advertising	0.00	300.00	300.00	300.00	300.00
04707	Program Support/Enhancements	3,464.39	5,000.00	4,000.00	4,000.00	4,000.00
04722	Department OJT	23,443.88	30,000.00	30,000.00	30,000.00	30,000.00
04724	Individual Referrals	9,450.00	35,000.00	30,000.00	30,000.00	30,000.00
04726	Needs Based Payments	0.00	2,500.00	1,500.00	1,500.00	1,500.00
04730	Tuition/Books/Fees	1,358.00	4,000.00	3,000.00	3,000.00	3,000.00
04900	Professional Services	112.50	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL	CONTRACTUAL	113,101.05	155,642.00	148,842.00	148,842.00	148,842.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,368.98	4,466.00	4,466.00	4,466.00	4,466.00
TOTAL	UNDISTRIBUTED EXPENSE	1,368.98	4,466.00	4,466.00	4,466.00	4,466.00
TOTAL	TRAINING CLIENT SERVICES	115,123.71	184,208.00	177,308.00	177,308.00	177,308.00
CD6295 Training/SYEP						
.1	PERSONNEL SERVICE					
6260	Participant Wages		200,000.00	225,000.00	225,000.00	225,000.00
TOTAL	PERSONNEL SERVICES	161,717.00	200,000.00	225,000.00	225,000.00	225,000.00
.4	CONTRACTUAL					
04010	Travel	2,754.64	3,500.00	3,500.00	3,500.00	3,500.00
04100	Printing	1,267.64	2,400.00	2,000.00	2,000.00	2,000.00
04150	Postage	70.00	500.00	300.00	300.00	300.00
04300	Telephone	648.19	550.00	550.00	550.00	550.00
04540	Publications	956.80	3,000.00	2,000.00	2,000.00	2,000.00
04550	Office Supplies	0.00	500.00	500.00	500.00	500.00
04707	Program Support/Enhancements	4,989.00	8,000.00	10,000.00	10,000.00	10,000.00
04720	Case Management Services	0.00	10,000.00	10,000.00	10,000.00	10,000.00
04724	Individual Referrals	240.00	25,000.00	10,000.00	10,000.00	10,000.00
04760	Youth Out of School	41,025.00	50,000.00	75,000.00	75,000.00	75,000.00
04761	Youth In School	64,303.75	70,000.00	50,000.00	50,000.00	50,000.00
04990	Purchased Services	7,609.55	9,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	123,864.57	182,950.00	163,850.00	163,850.00	163,850.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	12,371.37	15,754.00	17,723.00	17,723.00	17,723.00
TOTAL	UNDISTRIBUTED EXPENSE	12,371.37	15,754.00	17,723.00	17,723.00	17,723.00
TOTAL	TRAINING/SYEP	297,952.94	398,704.00	406,573.00	406,573.00	406,573.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CD6298 Employment & Training - Incentive Program						
.2	EQUIPMENT					
02400	Other Equipment	5,730.00	8,500.00	5,000.00	5,000.00	5,000.00
TOTAL	EQUIPMENT	5,730.00	8,500.00	5,000.00	5,000.00	5,000.00
.4	CONTRACTUAL					
04735	SDA - Programming	999.96	15,000.00	10,000.00	10,000.00	10,000.00
04800	Contractual Agency	10,437.34	26,400.00	35,000.00	35,000.00	35,000.00
04900	Professional Services	7,526.48	11,000.00	13,000.00	13,000.00	13,000.00
TOTAL	CONTRACTUAL	18,963.78	52,400.00	58,000.00	58,000.00	58,000.00
TOTAL	EMPLOYMENT & TRAINING - INCENTIVE PROGRAM	24,693.78	60,900.00	63,000.00	63,000.00	63,000.00
CD6391 WIA - Dislocated Workers						
.4	CONTRACTUAL					
04100	Printing	0.00	500.00	500.00	500.00	500.00
04150	Postage	200.00	1,500.00	1,000.00	1,000.00	1,000.00
04707	Program Support/Enhancements	801.91	2,500.00	2,000.00	2,000.00	2,000.00
04722	Department OJT	46,829.01	60,000.00	50,000.00	50,000.00	50,000.00
04724	Individual Referrals	126,950.67	120,000.00	85,000.00	85,000.00	85,000.00
04726	Needs Based Payments	457.00	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL	CONTRACTUAL	175,238.59	186,500.00	140,500.00	140,500.00	140,500.00
TOTAL	WIA - DISLOCATED WORKERS	175,238.59	186,500.00	140,500.00	140,500.00	140,500.00
TOTAL	WORKFORCE INVESTMENT ACT FUND	1,464,598.34	1,745,153.00	1,642,412.00	1,642,412.00	1,642,412.00

RISK RETENTION (CS) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	353.46	100.00	100.00	100.00	100.00
TOTAL USE OF MONEY AND PROPERTY			353.46	100.00	100.00	100.00	100.00
MISCELLANEOUS							
R2709	27091	Employee Contribution-Health	3,391,069.48	3,445,523.00	3,554,652.00	3,554,652.00	3,554,652.00
R2709	27092	Employee Contribution-Dental	312,094.90	300,000.00	302,000.00	302,000.00	302,000.00
R2709	27094	Retiree Contribution - Health	594,735.62	600,845.00	548,075.00	548,075.00	548,075.00
TOTAL MISCELLANEOUS			4,297,900.00	4,346,368.00	4,404,727.00	4,404,727.00	4,404,727.00
INTERFUND REVENUES							
R2801	28013	County Health Assessment	14,110,068.87	15,583,491.00	15,967,892.00	15,967,892.00	15,967,892.00
R2801	28014	County Dental Assessment	282,087.88	280,000.00	280,000.00	280,000.00	280,000.00
R2801	28015	County Unemployment Assessme	76,470.10	200,000.00	150,000.00	150,000.00	150,000.00
R2801	28017	County Vision Assessment	90,277.23	90,000.00	103,000.00	103,000.00	103,000.00
TOTAL INTERFUND REVENUES			14,558,904.08	16,153,491.00	16,500,892.00	16,500,892.00	16,500,892.00
TOTAL RISK RETENTION (CS) FUND			18,857,157.54	20,499,959.00	20,905,719.00	20,905,719.00	20,905,719.00

**RISK RETENTION FUND
APPROPRIATIONS**

CS1810 HEALTH PROGRAM

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the PeopleSoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage during and after annual open enrollment periods.

PROGRAM OBJECTIVES:

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Human Resource Specialist is funded with a 2.3% increase over the 2015 year-end level. Currently, the position is filled with a part-time employee; Personnel Service Savings represents the savings. It is anticipated that the position will remain part-time for 2016.

“Contractual Agency” funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the “Professional Services” line item is \$4,000 for the yearly deferred compensation audit and \$8,800 for actuarial services to calculate non-pension post-employment benefit costs to comply with GASB 45. This actuarial study must be completed every other year.

**RISK RETENTION FUND
Health Program**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CS1810 Health Program						
.1	PERSONNEL SERVICE					
3440	Human Resource Specialist		35,894.00	36,720.00	36,720.00	36,720.00
5630	Personnel Service Savings		0.00	(20,928.00)	(20,928.00)	(20,928.00)
TOTAL	PERSONNEL SERVICES	21,749.89	35,894.00	15,792.00	15,792.00	15,792.00
.4	CONTRACTUAL					
04800	Contractual Agency	34,304.60	36,000.00	36,000.00	36,000.00	36,000.00
04900	Professional Services	3,900.00	4,500.00	12,800.00	12,800.00	12,800.00
TOTAL	CONTRACTUAL	38,204.60	40,500.00	48,800.00	48,800.00	48,800.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	11,879.80	25,000.00	1,209.00	1,209.00	1,209.00
TOTAL	UNDISTRIBUTED EXPENSE	11,879.80	25,000.00	1,209.00	1,209.00	1,209.00
TOTAL	HEALTH PROGRAM	71,834.29	101,394.00	65,801.00	65,801.00	65,801.00

CS9050 UNEMPLOYMENT INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2016.

		RISK RETENTION FUND Unemployment Insurance				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CS9050 Unemployment Insurance						
.4	CONTRACTUAL					
04002	State Charges	45,771.91	200,000.00	150,000.00	150,000.00	150,000.00
TOTAL	CONTRACTUAL	45,771.91	200,000.00	150,000.00	150,000.00	150,000.00
TOTAL	UNEMPLOYMENT INSURANCE	45,771.91	200,000.00	150,000.00	150,000.00	150,000.00

CS9060 MEDICAL INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, flexible medical spending and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

PROGRAM OBJECTIVES:

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The revenue for the employee share of the Health program is based upon current enrollments. The employee share of health insurance premiums is contractually set at twenty percent (20%) or twenty-five percent (25%), dependent on the employees date of hire and union membership, of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements.

**RISK RETENTION FUND
Medical Insurance**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
CS9060 Medical Insurance						
.4	CONTRACTUAL					
04211	Medical Insurance Premiums	17,960,442.74	19,478,729.00	20,004,918.00	20,004,918.00	20,004,918.00
04212	Vision Insurance Premiums	81,344.55	90,000.00	103,000.00	103,000.00	103,000.00
04213	Dental Insurance Premiums	535,868.49	628,300.00	582,000.00	582,000.00	582,000.00
04480	Maintenance In Lieu of Rent	1,422.00	1,536.00	0.00	0.00	0.00
04990	Purchased Services	5,879.54	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	18,584,957.32	20,198,565.00	20,689,918.00	20,689,918.00	20,689,918.00
TOTAL	MEDICAL INSURANCE	18,584,957.32	20,198,565.00	20,689,918.00	20,689,918.00	20,689,918.00
TOTAL	RISK RETENTION FUND	18,702,563.52	20,499,959.00	20,905,719.00	20,905,719.00	20,905,719.00

COUNTY ROAD (D) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
REAL PROPERTY ITEMS							
R1001	10011	Real Property Tax	6,384,926.00	6,384,926.00	6,534,926.00	6,534,926.00	6,656,296.00
TOTAL REAL PROPERTY ITEMS			6,384,926.00	6,384,926.00	6,534,926.00	6,534,926.00	6,656,296.00
NON PROPERTY TAX ITEMS							
R1136	11361	Automobile Use Tax	894,391.50	900,000.00	910,000.00	910,000.00	910,000.00
TOTAL NON PROPERTY TAX ITEMS			894,391.50	900,000.00	910,000.00	910,000.00	910,000.00
GENERAL GOVERNMENT SUPPORT							
R2389	23891	Bridge Engineering Svs (Misc)	0.00	5,000.00	1,500.00	1,500.00	1,500.00
TOTAL GENERAL GOVERNMENT SUPPORT			0.00	5,000.00	1,500.00	1,500.00	1,500.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	23.32	50.00	50.00	50.00	50.00
TOTAL USE OF MONEY AND PROPERTY			23.32	50.00	50.00	50.00	50.00
LICENSES AND PERMITS							
R2590	25901	Permits - Highway	8,159.05	3,500.00	3,500.00	3,500.00	3,500.00
TOTAL LICENSES AND PERMITS			8,159.05	3,500.00	3,500.00	3,500.00	3,500.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Misc	32,579.50	15,000.00	15,000.00	15,000.00	15,000.00
R2680	26801	Insurance Recoveries	2,590.59	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			35,170.09	15,000.00	15,000.00	15,000.00	15,000.00
MISCELLANEOUS							
R2801	28011	Interfund Revenue	0.00	18,000.00	18,500.00	18,500.00	18,500.00
TOTAL MISCELLANEOUS			0.00	18,000.00	18,500.00	18,500.00	18,500.00
STATE AID							
R3089	30893	Bridge Engineering Svs (State)	3,126.42	10,800.00	2,520.00	2,520.00	2,520.00
R3501	35012	Highway Assist Program-Capital	2,946,990.87	2,781,807.00	2,340,782.00	2,340,782.00	2,340,782.00
R3960	39601	State Disaster Assistance	41,125.54	0.00	0.00	0.00	0.00
R3960	39601	FEM11 State Disaster Assistance	(63,828.70)	0.00	0.00	0.00	0.00
TOTAL STATE AID			2,927,414.13	2,792,607.00	2,343,302.00	2,343,302.00	2,343,302.00

COUNTY ROAD (D) FUND REVENUE

				EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
FEDERAL AID								
R4089	40892		Bridge Engineering Svs (Fed)	16,674.28	47,600.00	13,440.00	13,440.00	13,440.00
R4960	49601	FEM11	Federal Disaster Assistance	(185,239.11)	0.00	0.00	0.00	0.00
R4960	49601	FHA11	Federal Disaster Assistance	159,141.63	0.00	0.00	0.00	0.00
TOTAL FEDERAL AID				(9,423.20)	47,600.00	13,440.00	13,440.00	13,440.00
INTERFUND TRANSFERS								
R5031	50311		Interfund Transfers-General	453,528.00	100,000.00	0.00	0.00	0.00
R5031	50312		Unused Capital	19,074.33	0.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS				472,602.33	100,000.00	0.00	0.00	0.00
TOTAL COUNTY ROAD (D) FUND				10,713,263.22	10,266,683.00	9,840,218.00	9,840,218.00	9,961,588.00

**COUNTY ROAD FUND
APPROPRIATIONS**

D FUND - HIGHWAY DEPARTMENT ROAD FUND

DEPARTMENTAL FUNCTIONS/OBJECTIVES:

The Highway Department’s primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department’s traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$9,840,218
R1001	10011	Real Property Tax	\$6,534,926
R1136	11361	Automobile Use Tax	910,000
R2389	23891	Bridge Engineering - Misc.	1,500
R2401	24011	Interest & Earnings	50
R2590	25901	Permits - Highway	3,500
R2655	26551	Minor Sales	15,000
R2801	28011	Interfund Revenue	18,500
R3089	30893	Bridge Engineering - State	2,520
R3501	35012	Highway Assistance - Capital	2,340,782
R4089	40892	Bridge Engineering - Federal	13,440

D FUND - HIGHWAY DEPARTMENT ROAD FUND

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has also been extended to all management confidential employees.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings continue to be budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate. Highway Department personnel continue to work at keeping overtime costs at a manageable level as part of an overall plan to meet departmental responsibilities, although the trend of recently harsh winters has necessitated an increase in both overtime and temporary services funding.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2016. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways. Interfund revenue is budgeted in anticipation of projects for other County departments which would be completed by Highway staff.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County's cost of such projects at 5% of the total expense.

The department expects to be able to fund a portion of the Deputy County Engineer's salary expense through various revenue sources in relation to dedicated bridge engineering work. A percentage of his salary will again be transferred to the road fund from the Department of Engineering (A1440) to reflect duties performed specific to bridge projects.

COUNTY ROAD FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
D1600 Full Cost Allocation						
.4 04995	CONTRACTUAL Cost Allocation	273,017.00	243,241.00	264,404.00	264,404.00	264,404.00
TOTAL	CONTRACTUAL	273,017.00	243,241.00	264,404.00	264,404.00	264,404.00
TOTAL	FULL COST ALLOCATION	273,017.00	243,241.00	264,404.00	264,404.00	264,404.00
D1910 Insurance						
.4 04200	CONTRACTUAL Insurance	17,971.00	16,587.00	16,044.00	16,044.00	16,044.00
TOTAL	CONTRACTUAL	17,971.00	16,587.00	16,044.00	16,044.00	16,044.00
TOTAL	INSURANCE	17,971.00	16,587.00	16,044.00	16,044.00	16,044.00

COUNTY ROAD FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
D3310 Traffic Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		65,997.00	68,608.00	68,608.00	68,608.00
TOTAL	PERSONNEL SERVICES	64,358.00	65,997.00	68,608.00	68,608.00	68,608.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	22,769.00	26,020.00	31,020.00	31,020.00	31,020.00
04500	Special Departmental Supplies	136,378.54	160,000.00	155,000.00	155,000.00	155,000.00
TOTAL	CONTRACTUAL	159,147.54	186,020.00	186,020.00	186,020.00	186,020.00
TOTAL	TRAFFIC CONTROL	223,505.54	252,017.00	254,628.00	254,628.00	254,628.00

D5010 Highway Department - Administration

.1	PERSONNEL SERVICE					
1481	Conf Asst to Highway Dept		48,595.00	49,713.00	49,713.00	49,713.00
5750	Principal Clerk		35,894.00	37,190.00	37,190.00	37,190.00
6750	Secretary To County Engineer		45,112.00	47,000.00	47,000.00	47,000.00
TOTAL	PERSONNEL SERVICES	128,414.55	129,601.00	133,903.00	133,903.00	133,903.00
.2	EQUIPMENT					
02400	Other Equipment	792.00	1,290.00	1,400.00	1,400.00	1,400.00
TOTAL	EQUIPMENT	792.00	1,290.00	1,400.00	1,400.00	1,400.00
.4	CONTRACTUAL					
04100	Printing	26.60	600.00	500.00	500.00	500.00
04150	Postage	969.04	450.00	450.00	450.00	450.00
04420	Maintenance	0.00	19,861.00	20,556.00	20,556.00	20,556.00
04450	Rental - Equipment/Maintenance	5,542.54	5,671.00	5,975.00	5,975.00	5,975.00
04500	Special Departmental Supplies	0.00	335.00	335.00	335.00	335.00
04550	Office Supplies	1,308.76	1,250.00	1,000.00	1,000.00	1,000.00
04900	Professional Services	217.02	2,000.00	2,000.00	2,000.00	2,000.00
04980	Computer Services	33,571.00	46,823.00	45,105.00	45,105.00	45,105.00
04990	Purchased Services	48,565.34	45,000.00	45,000.00	45,000.00	45,000.00
TOTAL	CONTRACTUAL	90,200.30	121,990.00	120,921.00	120,921.00	120,921.00
TOTAL	HIGHWAY DEPARTMENT - ADMINISTRATION	219,406.85	252,881.00	256,224.00	256,224.00	256,224.00

D5110 Highway - Road Maintenance

.1	PERSONNEL SERVICE					
3405	Highway Superintendent		76,060.00	77,809.00	77,809.00	77,809.00
3415	Highway Laborer		148,653.00	137,830.00	137,830.00	137,830.00
3420	Highway Supervisor II		283,043.00	292,315.00	292,315.00	292,315.00
4610	Motor Equipment Operator Heavy		549,733.00	564,808.00	564,808.00	564,808.00
4620	Motor Equipment Operator Light		818,788.00	830,345.00	830,345.00	830,345.00
5410	Overtime		55,000.00	55,000.00	55,000.00	55,000.00
5415	Overtime - Snow/Ice (Highway)		220,000.00	250,000.00	250,000.00	250,000.00
5630	Personnel Service Savings		(124,866.00)	(125,813.00)	(125,813.00)	(125,813.00)
7955	Sign Crew Supervisor		46,689.00	48,553.00	48,553.00	48,553.00
8060	Temporary Services		31,820.00	51,820.00	51,820.00	51,820.00
8400	Union Allowances		7,500.00	7,500.00	7,500.00	7,500.00
8770	Working Supervisor		250,265.00	257,705.00	257,705.00	257,705.00
8880	Transfers Out		(1,194,471.00)	(1,221,944.00)	(1,221,944.00)	(1,221,944.00)
TOTAL	PERSONNEL SERVICES	1,175,775.54	1,168,214.00	1,225,928.00	1,225,928.00	1,225,928.00

COUNTY ROAD FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
D5110 Highway - Road Maintenance (Continued)						
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	543,168.00	822,636.00	843,723.00	843,723.00	843,723.00
04500	Special Departmental Supplies	323,104.90	280,936.00	425,500.00	425,500.00	546,870.00
04560	Training	3,000.00	2,500.00	2,500.00	2,500.00	2,500.00
04570	Uniforms/Tools	27,828.34	30,060.00	30,060.00	30,060.00	30,060.00
04800	Contractual Agency	6,880.86	6,500.00	4,000.00	4,000.00	4,000.00
04900	Professional Services	9,081.44	7,000.00	7,000.00	7,000.00	7,000.00
TOTAL	CONTRACTUAL	913,063.54	1,149,632.00	1,312,783.00	1,312,783.00	1,434,153.00
TOTAL	HIGHWAY - ROAD MAINTENANCE	2,088,839.08	2,317,846.00	2,538,711.00	2,538,711.00	2,660,081.00
D5112 Road Construction						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		589,614.00	589,614.00	589,614.00	589,614.00
TOTAL	PERSONNEL SERVICES	673,963.00	589,614.00	589,614.00	589,614.00	589,614.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	836,327.00	696,537.00	696,537.00	696,537.00	696,537.00
04500	Special Departmental Supplies	887,748.96	754,304.00	654,000.00	654,000.00	654,000.00
04800	Contractual Agency	745,744.08	741,352.00	490,249.00	490,249.00	490,249.00
TOTAL	CONTRACTUAL	2,469,820.04	2,192,193.00	1,840,786.00	1,840,786.00	1,840,786.00
TOTAL	ROAD CONSTRUCTION	3,143,783.04	2,781,807.00	2,430,400.00	2,430,400.00	2,430,400.00
D5120 Highway - Bridge Maintenance						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		16,500.00	21,000.00	21,000.00	21,000.00
8190	Transfers Personnel		20,000.00	20,000.00	20,000.00	20,000.00
TOTAL	PERSONNEL SERVICES	25,000.00	36,500.00	41,000.00	41,000.00	41,000.00
.4	CONTRACTUAL					
04300	Telephone	919.31	936.00	700.00	700.00	700.00
04500	Special Departmental Supplies	16,314.80	47,698.00	100,000.00	100,000.00	100,000.00
04900	Professional Services	0.00	0.00	59,750.00	59,750.00	59,750.00
TOTAL	CONTRACTUAL	17,234.11	48,634.00	160,450.00	160,450.00	160,450.00
TOTAL	HIGHWAY - BRIDGE MAINTENANCE	42,234.11	85,134.00	201,450.00	201,450.00	201,450.00
D5142 Highway - Snow & Ice Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		518,860.00	543,722.00	543,722.00	543,722.00
TOTAL	PERSONNEL SERVICES	486,854.00	518,860.00	543,722.00	543,722.00	543,722.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	783,529.00	1,025,531.00	1,014,561.00	1,014,561.00	1,014,561.00
04500	Special Departmental Supplies	1,002,443.78	880,000.00	830,000.00	830,000.00	830,000.00
04800	Contractual Agency	79,942.93	80,000.00	90,000.00	90,000.00	90,000.00
TOTAL	CONTRACTUAL	1,865,915.71	1,985,531.00	1,934,561.00	1,934,561.00	1,934,561.00
TOTAL	HIGHWAY - SNOW & ICE CONTROL	2,352,769.71	2,504,391.00	2,478,283.00	2,478,283.00	2,478,283.00

COUNTY ROAD FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
D9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	451,731.09	446,314.00	378,900.00	378,900.00	378,900.00
TOTAL	UNDISTRIBUTED EXPENSE	451,731.09	446,314.00	378,900.00	378,900.00	378,900.00
TOTAL	STATE RETIREMENT	451,731.09	446,314.00	378,900.00	378,900.00	378,900.00
D9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	184,135.09	190,851.00	193,681.00	193,681.00	193,681.00
TOTAL	UNDISTRIBUTED EXPENSE	184,135.09	190,851.00	193,681.00	193,681.00	193,681.00
TOTAL	SOCIAL SECURITY	184,135.09	190,851.00	193,681.00	193,681.00	193,681.00
D9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	119,732.85	108,187.00	31,624.00	31,624.00	31,624.00
TOTAL	UNDISTRIBUTED EXPENSE	119,732.85	108,187.00	31,624.00	31,624.00	31,624.00
TOTAL	WORKERS' COMPENSATION	119,732.85	108,187.00	31,624.00	31,624.00	31,624.00
D9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	0.00	3,009.00	2,838.00	2,838.00	2,838.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	3,009.00	2,838.00	2,838.00	2,838.00
TOTAL	UNEMPLOYMENT INSURANCE	0.00	3,009.00	2,838.00	2,838.00	2,838.00
D9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	543,270.17	584,260.00	628,305.00	628,305.00	628,305.00
08007	Dental	9,343.00	9,222.00	9,096.00	9,096.00	9,096.00
TOTAL	UNDISTRIBUTED EXPENSE	552,613.17	593,482.00	637,401.00	637,401.00	637,401.00
TOTAL	MEDICAL INSURANCE	552,613.17	593,482.00	637,401.00	637,401.00	637,401.00
D9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	1,060,082.81	89,075.00	92,409.00	92,409.00	92,409.00
TOTAL	PRINCIPAL BONDS	1,060,082.81	89,075.00	92,409.00	92,409.00	92,409.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	95,612.01	51,259.00	48,537.00	48,537.00	48,537.00
TOTAL	INTEREST ON INDEBTEDNESS	95,612.01	51,259.00	48,537.00	48,537.00	48,537.00
TOTAL	SERIAL BONDS	1,155,694.82	140,334.00	140,946.00	140,946.00	140,946.00

COUNTY ROAD FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
D9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	14,684.00	14,684.00	14,684.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	14,684.00	14,684.00	14,684.00
TOTAL	BOND ANTICIPATION NOTES	0.00	0.00	14,684.00	14,684.00	14,684.00
D9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	58,928.00	330,602.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	58,928.00	330,602.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	58,928.00	330,602.00	0.00	0.00	0.00
TOTAL	COUNTY ROAD FUND	10,884,361.35	10,266,683.00	9,840,218.00	9,840,218.00	9,961,588.00

ROAD MACHINERY (DM) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	4.62	0.00	0.00	0.00	0.00
R2414	24141	Rental Equipment	2,188,793.00	2,573,724.00	2,588,841.00	2,588,841.00	2,588,841.00
TOTAL USE OF MONEY AND PROPERTY			2,188,797.62	2,573,724.00	2,588,841.00	2,588,841.00	2,588,841.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2650	26501	Sale of Scrap	4,347.42	3,000.00	3,000.00	3,000.00	3,000.00
R2655	26551	Minor Sales-Misc	2,081.00	10,000.00	10,000.00	10,000.00	10,000.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			6,428.42	13,000.00	13,000.00	13,000.00	13,000.00
MISCELLANEOUS							
R2801	28033	Gasoline Sales	73,773.94	80,000.00	60,000.00	60,000.00	60,000.00
TOTAL MISCELLANEOUS			73,773.94	80,000.00	60,000.00	60,000.00	60,000.00
TOTAL ROAD MACHINERY (DM) FUND			2,268,999.98	2,666,724.00	2,661,841.00	2,661,841.00	2,661,841.00

**ROAD MACHINERY FUND
APPROPRIATIONS**

DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND

DEPARTMENTAL FUNCTIONS:

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

PROGRAM OBJECTIVES:

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,661,841**

R2414	24141	Rental Equipment	\$2,588,841
R2650	26501	Sale of Scrap	3,000
R2655	26551	Minor Sales	10,000
R2801	28033	Gasoline Sales	60,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU). 2016 line items for bargaining unit positions reflect an increase of 2.3% over 2015 year-end salaries.

As part of their ongoing vehicle and equipment replacement program, funding has been approved within the department's operating budget for the purchase of two pickup trucks to be outfitted with plow packages. Contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints.

ROAD MACHINERY FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
DM1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	111,776.00	74,041.00	91,090.00	91,090.00	91,090.00
TOTAL	CONTRACTUAL	111,776.00	74,041.00	91,090.00	91,090.00	91,090.00
TOTAL	FULL COST ALLOCATION	111,776.00	74,041.00	91,090.00	91,090.00	91,090.00
DM1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	40,085.59	44,877.00	48,579.00	48,579.00	48,579.00
TOTAL	CONTRACTUAL	40,085.59	44,877.00	48,579.00	48,579.00	48,579.00
TOTAL	INSURANCE	40,085.59	44,877.00	48,579.00	48,579.00	48,579.00

ROAD MACHINERY FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
DM5130 Highway Department - Machinery						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		218,459.00	217,212.00	217,212.00	217,212.00
4890	Mtr Equip Partsman Dispatcher		48,228.00	49,337.00	49,337.00	49,337.00
5410	Overtime		36,000.00	36,000.00	36,000.00	36,000.00
5630	Personnel Service Savings		0.00	(37,366.00)	(37,366.00)	(37,366.00)
6860	Senior Auto Mechanic		59,542.00	60,911.00	60,911.00	60,911.00
8400	Union Allowances		1,100.00	1,100.00	1,100.00	1,100.00
8830	Welder - Mechanic		47,461.00	48,552.00	48,552.00	48,552.00
TOTAL	PERSONNEL SERVICES	350,517.81	410,790.00	375,746.00	375,746.00	375,746.00
.2	EQUIPMENT					
02400	Other Equipment	13,995.00	85,700.00	70,000.00	70,000.00	70,000.00
TOTAL	EQUIPMENT	13,995.00	85,700.00	70,000.00	70,000.00	70,000.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	391,572.63	391,400.00	395,000.00	395,000.00	395,000.00
04300	Telephone	10,340.41	10,700.00	10,700.00	10,700.00	10,700.00
04350	Utilities - General/Misc	86,084.97	90,000.00	90,000.00	90,000.00	90,000.00
04400	Repairs	24,504.35	36,900.00	25,000.00	25,000.00	25,000.00
04420	Maintenance	13,201.25	10,000.00	10,000.00	10,000.00	10,000.00
04450	Rental - Equipment/Maintenance	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
04500	Special Departmental Supplies	622,527.25	719,000.00	689,000.00	689,000.00	689,000.00
04570	Uniforms/Tools	1,800.00	6,000.00	6,000.00	6,000.00	6,000.00
04571	Uniform/Tools - Allowances	4,253.83	0.00	0.00	0.00	0.00
04990	Purchased Services	55,814.16	57,000.00	57,000.00	57,000.00	57,000.00
TOTAL	CONTRACTUAL	1,216,098.85	1,327,000.00	1,288,700.00	1,288,700.00	1,288,700.00
TOTAL	HIGHWAY DEPARTMENT - MACHINERY	1,580,611.66	1,823,490.00	1,734,446.00	1,734,446.00	1,734,446.00
DM9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	63,388.46	64,268.00	62,041.00	62,041.00	62,041.00
TOTAL	UNDISTRIBUTED EXPENSE	63,388.46	64,268.00	62,041.00	62,041.00	62,041.00
TOTAL	STATE RETIREMENT	63,388.46	64,268.00	62,041.00	62,041.00	62,041.00
DM9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	25,290.21	31,341.00	31,603.00	31,603.00	31,603.00
TOTAL	UNDISTRIBUTED EXPENSE	25,290.21	31,341.00	31,603.00	31,603.00	31,603.00
TOTAL	SOCIAL SECURITY	25,290.21	31,341.00	31,603.00	31,603.00	31,603.00
DM9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	31,941.40	28,163.00	62,848.00	62,848.00	62,848.00
TOTAL	UNDISTRIBUTED EXPENSE	31,941.40	28,163.00	62,848.00	62,848.00	62,848.00
TOTAL	WORKERS' COMPENSATION	31,941.40	28,163.00	62,848.00	62,848.00	62,848.00

ROAD MACHINERY FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
DM9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	80,864.48	90,537.00	114,495.00	114,495.00	114,495.00
08007	Dental	1,323.00	1,269.00	1,491.00	1,491.00	1,491.00
TOTAL	UNDISTRIBUTED EXPENSE	82,187.48	91,806.00	115,986.00	115,986.00	115,986.00
TOTAL	MEDICAL INSURANCE	82,187.48	91,806.00	115,986.00	115,986.00	115,986.00
DM9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	395,129.25	416,344.00	430,512.00	430,512.00	430,512.00
TOTAL	PRINCIPAL BONDS	395,129.25	416,344.00	430,512.00	430,512.00	430,512.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	104,785.96	92,394.00	79,841.00	79,841.00	79,841.00
TOTAL	INTEREST ON INDEBTEDNESS	104,785.96	92,394.00	79,841.00	79,841.00	79,841.00
TOTAL	SERIAL BONDS	499,915.21	508,738.00	510,353.00	510,353.00	510,353.00
DM9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	4,895.00	4,895.00	4,895.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	4,895.00	4,895.00	4,895.00
TOTAL	BOND ANTICIPATION NOTES	0.00	0.00	4,895.00	4,895.00	4,895.00
TOTAL	ROAD MACHINERY FUND	2,435,196.01	2,666,724.00	2,661,841.00	2,661,841.00	2,661,841.00

HOSPITAL (EH) FUND REVENUE

		EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
PATIENT REVENUE						
EH3020.11.00	Private Pay SNF	4,432,210.00	5,248,350.00	5,733,700.00	5,733,700.00	5,733,700.00
EH3020.21.00	Medicare Part - A	2,029,245.00	2,622,755.00	2,492,600.00	2,492,600.00	2,492,600.00
EH3020.31.00	Medicaid SNF	23,280,477.00	22,981,879.00	22,903,600.00	22,903,600.00	22,903,600.00
EH3020.37.00	Managed Care	1,080,172.00	1,142,282.00	1,567,150.00	1,567,150.00	1,567,150.00
EH3020.61.00	VA Revenue	117,839.00	0.00	90,700.00	90,700.00	90,700.00
EH3030.11.00	Private Assessment Add On	303,375.00	0.00	389,900.00	389,900.00	389,900.00
EH3030.31.00	Medicaid Assessment Add On	1,286,281.00	0.00	1,396,900.00	1,396,900.00	1,396,900.00
EH4400.11.10	Physical Therapy - SP	5,727.00	37,098.00	40,373.00	40,373.00	40,373.00
EH4400.31.10	Physical Therapy - MA	271,765.00	375,098.00	408,223.00	408,223.00	408,223.00
EH4500.11.10	Occupational Therapy - SP/Medicare	3,811.00	22,403.00	29,170.00	29,170.00	29,170.00
EH4500.31.10	Occupational Therapy - MA	174,360.00	226,513.00	294,934.00	294,934.00	294,934.00
EH4600.11.10	Speech Therapy - SP	2,867.00	11,190.00	7,884.00	7,884.00	7,884.00
EH4600.31.10	Speech Therapy - MA	76,292.00	113,149.00	79,716.00	79,716.00	79,716.00
EH4770.31.10	Flu Vaccine MA	6,634.00	9,952.00	9,900.00	9,900.00	9,900.00
EH4780.31.00	Medicare Part B Physician - Medicaid	109,715.00	310,451.00	277,200.00	277,200.00	277,200.00
EH4800.21.00	Podiatry	4,789.00	5,000.00	3,000.00	3,000.00	3,000.00
EH5054.00.00	Refund Cable TV from Residents	0.00	70,000.00	0.00	0.00	0.00
	TOTAL PATIENT REVENUE	33,185,559.00	33,176,120.00	35,724,950.00	35,724,950.00	35,724,950.00
MISCELLANEOUS						
EH5055.00.00	Barber & Beauty	34,522.00	59,000.00	59,000.00	59,000.00	59,000.00
EH5063.00.00	Gift Shop	10,034.00	12,000.00	13,000.00	13,000.00	13,000.00
EH5095.00.00	Vending Machines	2,260.00	2,200.00	2,200.00	2,200.00	2,200.00
EH5100.00.00	CNA Training Reimbursement	28,295.00	47,630.00	47,050.00	47,050.00	47,050.00
EH5175.00.00	Vendor Refunds	25,543.00	27,000.00	27,000.00	27,000.00	27,000.00
EH5177.01.00	Interest Income	3,171.00	0.00	0.00	0.00	0.00
EH5188.00.00	Miscellaneous	30,549.00	20,571.00	50,000.00	50,000.00	50,000.00
EH5540.21.00	IGT	9,464,548.00	8,412,942.00	8,412,942.00	8,412,942.00	8,412,942.00
EH5540.30.00	Retro Rate Adjustments	0.00	115,000.00	251,380.00	251,380.00	251,380.00
	TOTAL MISCELLANEOUS	9,598,922.00	8,696,343.00	8,862,572.00	8,862,572.00	8,862,572.00
INTERFUND TRANSFERS						
EH5560.00.00	County Operating Tax Levy	55,930.00	0.00	0.00	0.00	0.00
	TOTAL INTERFUND TRANSFERS	55,930.00	0.00	0.00	0.00	0.00
	TOTAL HOSPITAL (EH) FUND	42,840,411.00	41,872,463.00	44,587,522.00	44,587,522.00	44,587,522.00

**HOSPITAL FUND
APPROPRIATIONS**

EH FUND – VAN RENSSELAER MANOR

DEPARTMENTAL FUNCTIONS:

Van Rensselaer Manor is a Skilled Nursing Facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. In order to better meet the needs of the members of our community, the Manor has been actively promoting its short term rehabilitation program. This program provides intensive short term rehabilitation services to community members who have short term acute episodes, with the intent of returning them back to their homes in the community after a brief stay at the Manor. Not only does the provision of this service respond to community need, to the extent that this service is typically paid for by Medicare or a third party private insurer, this service reduces the Manor's reliance on Medicaid funding as well as any possible Rensselaer County General Fund subsidy.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has 362 beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed to meet the future potential need for residents in need of long term care. To accommodate the growing number of patients admitted with impaired cognitive skill, there is an 80 bed unit dedicated to this type of resident. There are nine isolation rooms that can accommodate future needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to 42 beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

PROGRAM STATISTICS:

PATIENTS UNDER CARE 6/30/14

<u>MALE</u>	<u>FEMALE</u>
94	250

PATIENTS UNDER CARE 6/30/15

<u>MALE</u>	<u>FEMALE</u>
95	250

EH FUND – VAN RENSSELAER MANOR

REVENUE APPLICABLE TO THIS PROGRAM: \$44,587,522

3020.11.00	Private Pay SNF	\$ 5,733,700
3020.21.00	Medicare Part - A	2,492,600
3020.31.00	Medicaid SNF	22,903,600
3020.37.00	Managed Care	1,567,150
3020.61.00	VA Revenue	90,700
3030.11.00	Private Assessment Add On	389,900
3030.31.00	Medicaid Assessment Add On	1,396,900
4400.11.10	Physical Therapy - SP	40,373
4400.31.10	Physical Therapy - MA	408,223
4500.11.10	Occupational Therapy - SP/Medicare	29,170
4500.31.10	Occupational Therapy - MA	294,934
4600.11.10	Speech Therapy - SP	7,884
4600.31.10	Speech Therapy - MA	79,716
4770.31.10	Flu Vaccine MA	9,900
4780.31.00	Medicare Part B Physician - Medicaid	277,200
4800.21.00	Podiatry	3,000
5055.00.00	Barber & Beauty	59,000
5063.00.00	Gift Shop	13,000
5095.00.00	Vending Machines	2,200
5100.00.00	CNA Training Reimbursement	47,050
5175.00.00	Vendor Refunds	27,000
5188.00.00	Miscellaneous	50,000
5540.21.00	IGT	8,412,942
5540.30.00	Retro Rate Adjustments	251,380

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Pursuant with the provisions of the 2014-2017 collective bargaining agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), 2016 Personnel Services line items reflect an increase of 2.3% over 2015 year-end salaries. This salary increase has been extended to all management confidential employees.

Two drivers were moved from Security into the newly created Transportation Department. This will simplify tracking for billing to Medicare/Medicaid. The Activity Department has been merged into the Recreation Department. This allows more operational flexibility, sharing of staff, and ultimately expense savings. In addition the request to add a Full-Time Leisure Time Activities Aide is also approved. Two part-time Leisure Time Activities Aide positions have been eliminated to offset the cost.

The budgeted 2016 expense (EH8351.92) for the State mandated cash receipts assessment is increasing by \$1,929,800. In prior years, the budget showed the “net” cash receipts assessment expense, netting the expense against revenues received under this program. In order to better disclose program activity, the 2016 budget request shows both the revenue and expense attributable to the State mandated cash receipts assessment program. This is a budget change only and is not increasing actual expenses.

For 2016, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include: Updates to computer hardware and software to meet mandated changes (\$68,075), kitchen equipment (\$25,200), resident furniture, office furniture and dining room chairs (\$52,840), electronic equipment and security cameras (\$14,000), resident unit appliances including washers and dryers (\$30,500), and medical equipment (\$52,975).

Contractual codes are funded based upon the department’s request and historical spending levels.

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT						
.0	CONTRACTUAL					
0	Bad Debt Expense	471,207.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	471,207.00	0.00	0.00	0.00	0.00
TOTAL	PROVISION FOR UNCOLLECTABLE ACCOUNT	471,207.00	0.00	0.00	0.00	0.00

EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR

.1	PERSONNEL SERVICE					
1	Management and Supervisors	80,647.00	82,422.00	85,245.00	85,245.00	85,245.00
2	Technicians, SP	73,862.00	65,563.00	67,066.00	67,066.00	67,066.00
6	Clerical and Other	105,830.00	106,403.00	109,662.00	109,662.00	109,662.00
15410	Overtime	0.00	7,900.00	7,800.00	7,800.00	7,800.00
17060	Shift Differential	0.00	200.00	170.00	170.00	170.00
TOTAL	PERSONNEL SERVICES	260,339.00	262,488.00	269,943.00	269,943.00	269,943.00
.0	CONTRACTUAL					
29	Consultant	2,962.00	5,000.00	5,000.00	5,000.00	5,000.00
55	Office and Administrative Supplies	15,007.00	30,000.00	30,000.00	30,000.00	30,000.00
86	Printing and Duplicating	0.00	1,000.00	0.00	0.00	0.00
88	Travel, Conferences	1,173.00	2,000.00	2,000.00	2,000.00	2,000.00
89	Books and Periodicals	0.00	3,000.00	3,000.00	3,000.00	3,000.00
TOTAL	CONTRACTUAL	19,142.00	41,000.00	40,000.00	40,000.00	40,000.00
TOTAL	NURSING ADMINISTRATION - NURSING DIRECTOR	279,481.00	303,488.00	309,943.00	309,943.00	309,943.00

EH6012 NURSING - IN SERVICE EDUCATION

.1	PERSONNEL SERVICE					
3	Registered Nurses	118,333.00	113,496.00	116,411.00	116,411.00	116,411.00
15410	Overtime	0.00	3,100.00	4,500.00	4,500.00	4,500.00
17060	Shift Differential	0.00	100.00	180.00	180.00	180.00
TOTAL	PERSONNEL SERVICES	118,333.00	116,696.00	121,091.00	121,091.00	121,091.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	248.00	700.00	1,000.00	1,000.00	1,000.00
59	Other Supplies and Materials	1,757.00	3,000.00	3,000.00	3,000.00	3,000.00
88	Travel, Conferences	0.00	200.00	200.00	200.00	200.00
91	Other Direct Expenses	8,225.00	14,650.00	14,650.00	14,650.00	14,650.00
TOTAL	CONTRACTUAL	10,230.00	18,550.00	18,850.00	18,850.00	18,850.00
TOTAL	NURSING - IN SERVICE EDUCATION	128,563.00	135,246.00	139,941.00	139,941.00	139,941.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH6013 NURSING - QUALITY ASSURANCE						
.1	PERSONNEL SERVICE					
3	Quality Assurance Nurse	77,139.00	66,104.00	59,994.00	59,994.00	59,994.00
15410	Overtime	0.00	6,400.00	4,900.00	4,900.00	4,900.00
17060	Shift Differential	0.00	100.00	220.00	220.00	220.00
TOTAL	PERSONNEL SERVICES	77,139.00	72,604.00	65,114.00	65,114.00	65,114.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	200.00	200.00	200.00	200.00
TOTAL	CONTRACTUAL	0.00	200.00	200.00	200.00	200.00
TOTAL	NURSING - QUALITY ASSURANCE	77,139.00	72,804.00	65,314.00	65,314.00	65,314.00

EH6020 SNF - NURSING SERVICE

.1	PERSONNEL SERVICE					
1	Supervisors	796,443.00	765,685.00	783,858.00	783,858.00	783,858.00
3	Registered Nurses	1,186,438.00	1,884,856.00	1,921,510.00	1,921,510.00	1,921,510.00
4	Licensed Practical Nurses	3,698,889.00	2,869,854.00	2,932,390.00	2,932,390.00	2,932,390.00
5	Aides and Orderlies	6,459,321.00	6,157,257.00	6,124,971.00	6,124,971.00	6,124,971.00
6	Ward Clerks	297,461.00	348,553.00	355,839.00	355,839.00	355,839.00
15410	Overtime	0.00	1,373,800.00	1,371,500.00	1,371,500.00	1,371,500.00
15630	Personnel Service Savings	0.00	(1,668,984.00)	(1,317,991.00)	(1,317,991.00)	(1,317,991.00)
17060	Shift Differential	0.00	221,000.00	235,610.00	235,610.00	235,610.00
18060	Temporary Services	0.00	70,000.00	70,000.00	70,000.00	70,000.00
TOTAL	PERSONNEL SERVICES	12,438,552.00	12,022,021.00	12,477,687.00	12,477,687.00	12,477,687.00
.0	CONTRACTUAL					
35	Fee - Licensed Practical Nurses	81,769.00	439,350.00	443,760.00	443,760.00	443,760.00
59	Other Supplies and Materials	18,679.00	33,150.00	30,000.00	30,000.00	30,000.00
63	Repairs and Maintenance Services	8,978.00	17,000.00	14,000.00	14,000.00	14,000.00
68	Contracted Services	34,728.00	56,150.00	56,150.00	56,150.00	56,150.00
73	Rental or Lease	76,489.00	127,670.00	144,610.00	144,610.00	144,610.00
80	Advertising	3,849.00	10,750.00	10,750.00	10,750.00	10,750.00
88	Travel, Conferences	179.00	1,000.00	1,000.00	1,000.00	1,000.00
91	Other Direct Expenses	10,754.00	51,900.00	51,900.00	51,900.00	51,900.00
TOTAL	CONTRACTUAL	235,425.00	736,970.00	752,170.00	752,170.00	752,170.00
TOTAL	SNF - NURSING SERVICE	12,673,977.00	12,758,991.00	13,229,857.00	13,229,857.00	13,229,857.00

EH6021 SUBSTITUTE NURSES

.1	PERSONNEL SERVICE					
3	Substitute Nurses - RN	299,009.00	362,208.00	368,700.00	368,700.00	368,700.00
4	Substitute Nurses - LPN	102,375.00	237,160.00	241,410.00	241,410.00	241,410.00
15410	Overtime	0.00	93,200.00	91,000.00	91,000.00	91,000.00
15630	Personnel Service Savings	0.00	(228,900.00)	(223,400.00)	(223,400.00)	(223,400.00)
TOTAL	PERSONNEL SERVICES	401,384.00	463,668.00	477,710.00	477,710.00	477,710.00
TOTAL	SUBSTITUTE NURSES	401,384.00	463,668.00	477,710.00	477,710.00	477,710.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7200 CENTRAL NURSING SUPPLIES						
.0	CONTRACTUAL					
45	OTC Drugs	48,956.00	72,000.00	72,000.00	72,000.00	72,000.00
49	Other Medical Materials	507,656.00	602,300.00	616,100.00	616,100.00	616,100.00
57	Minor Medical Equipment	27,908.00	38,530.00	38,530.00	38,530.00	38,530.00
73	Rental or Lease	540.00	720.00	720.00	720.00	720.00
TOTAL	CONTRACTUAL	585,060.00	713,550.00	727,350.00	727,350.00	727,350.00
TOTAL	CENTRAL NURSING SUPPLIES	585,060.00	713,550.00	727,350.00	727,350.00	727,350.00
EH7210 LABORATORY						
.0	CONTRACTUAL					
62	Laboratory	23,445.00	31,000.00	33,500.00	33,500.00	33,500.00
TOTAL	CONTRACTUAL	23,445.00	31,000.00	33,500.00	33,500.00	33,500.00
TOTAL	LABORATORY	23,445.00	31,000.00	33,500.00	33,500.00	33,500.00
EH7240 RADIOLOGY						
.0	CONTRACTUAL					
62	X-Ray	25,122.00	35,000.00	35,000.00	35,000.00	35,000.00
TOTAL	CONTRACTUAL	25,122.00	35,000.00	35,000.00	35,000.00	35,000.00
TOTAL	RADIOLOGY	25,122.00	35,000.00	35,000.00	35,000.00	35,000.00
EH7250 INHALATION THERAPY						
.0	CONTRACTUAL					
41	Oxygen and Other Medical Gases	60,703.00	70,700.00	73,300.00	73,300.00	73,300.00
59	Other Supplies and Materials	548.00	3,500.00	3,500.00	3,500.00	3,500.00
63	Repairs and Maintenance Services	0.00	500.00	0.00	0.00	0.00
73	Rental or Lease	20,849.00	21,800.00	23,900.00	23,900.00	23,900.00
TOTAL	CONTRACTUAL	82,100.00	96,500.00	100,700.00	100,700.00	100,700.00
TOTAL	INHALATION THERAPY	82,100.00	96,500.00	100,700.00	100,700.00	100,700.00
EH7260 ACTIVITIES PROGRAM						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	75,075.00	108,076.00	45,224.00	45,224.00	45,224.00
2	Technicians, SP	0.00	0.00	34,954.00	34,954.00	34,954.00
5	Aides and Orderlies	220,483.00	233,377.00	332,179.00	332,179.00	332,179.00
15410	Overtime	0.00	21,500.00	25,100.00	25,100.00	25,100.00
15630	Personnel Service Savings	0.00	(52,817.00)	0.00	0.00	0.00
17060	Shift Differential	0.00	800.00	1,520.00	1,520.00	1,520.00
TOTAL	PERSONNEL SERVICES	295,558.00	310,936.00	438,977.00	438,977.00	438,977.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7260 ACTIVITIES PROGRAM (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	257.00	1,000.00	1,000.00	1,000.00	1,000.00
59	Other Supplies and Materials	7,169.00	8,500.00	10,500.00	10,500.00	10,500.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	500.00
67	Other Purchased Services	3,808.00	74,000.00	74,000.00	74,000.00	74,000.00
73	Rental or Lease	7,567.00	35,100.00	35,100.00	35,100.00	35,100.00
86	Printing and Duplicating	0.00	200.00	0.00	0.00	0.00
87	Automobile Maintenance	4,031.00	9,777.00	11,100.00	11,100.00	11,100.00
88	Travel, Conferences	0.00	250.00	250.00	250.00	250.00
91	Other Direct Expenses	2,815.00	3,580.00	7,000.00	7,000.00	7,000.00
TOTAL	CONTRACTUAL	25,647.00	132,907.00	139,450.00	139,450.00	139,450.00
TOTAL	ACTIVITIES PROGRAM	321,205.00	443,843.00	578,427.00	578,427.00	578,427.00

EH7270 PHARAMACY

.1	PERSONNEL SERVICE					
2	Technicians, SP	0.00	66,650.00	0.00	0.00	0.00
15630	Personnel Service Savings	0.00	(66,650.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
29	Pharmacy Consultant	44,044.00	50,800.00	50,800.00	50,800.00	50,800.00
44	Pharmaceuticals	314,830.00	593,200.00	611,000.00	611,000.00	611,000.00
TOTAL	CONTRACTUAL	358,874.00	644,000.00	661,800.00	661,800.00	661,800.00
TOTAL	PHARAMACY	358,874.00	644,000.00	661,800.00	661,800.00	661,800.00

EH7280 PODIATRY

.0	CONTRACTUAL					
28	Consultant	13,254.00	26,250.00	35,100.00	35,100.00	35,100.00
91	Other Direct Expenses	333.00	500.00	500.00	500.00	500.00
TOTAL	CONTRACTUAL	13,587.00	26,750.00	35,600.00	35,600.00	35,600.00
TOTAL	PODIATRY	13,587.00	26,750.00	35,600.00	35,600.00	35,600.00

EH7281 RECREATIONAL THERAPY

.1	PERSONNEL SERVICE					
2	Technicians, SP	40,701.00	33,855.00	0.00	0.00	0.00
5	Activities Aides	82,889.00	78,361.00	0.00	0.00	0.00
15410	Overtime	0.00	4,700.00	0.00	0.00	0.00
17060	Shift Differential	0.00	700.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	123,590.00	117,616.00	0.00	0.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	22.00	500.00	0.00	0.00	0.00
59	Other Supplies and Materials	1,865.00	2,000.00	0.00	0.00	0.00
86	Printing and Duplicating	0.00	50.00	0.00	0.00	0.00
91	Other Direct Expenses	3,175.00	3,425.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,062.00	5,975.00	0.00	0.00	0.00
TOTAL	RECREATIONAL THERAPY	128,652.00	123,591.00	0.00	0.00	0.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7290 DENTIST						
.1	PERSONNEL SERVICE					
8	Physicians (PT)	0.00	18,669.00	0.00	0.00	0.00
15630	Personnel Service Savings	0.00	(18,669.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	500.00
62	Medical - Purchased Services	66,292.00	72,860.00	69,500.00	69,500.00	69,500.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	500.00
TOTAL	CONTRACTUAL	66,292.00	73,860.00	70,500.00	70,500.00	70,500.00
TOTAL	DENTIST	66,292.00	73,860.00	70,500.00	70,500.00	70,500.00
EH7310 PSYCHIATRY						
.0	CONTRACTUAL					
29	Psychiatry Consultant	107,328.00	108,264.00	109,200.00	109,200.00	109,200.00
TOTAL	CONTRACTUAL	107,328.00	108,264.00	109,200.00	109,200.00	109,200.00
TOTAL	PSYCHIATRY	107,328.00	108,264.00	109,200.00	109,200.00	109,200.00
EH7330 PHYSICAL THERAPY						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	76,869.00	127,680.00	0.00	0.00	0.00
2	Technicians, SP	76,993.00	121,329.00	0.00	0.00	0.00
5	Aides and Orderlies	34,095.00	60,988.00	0.00	0.00	0.00
15630	Personnel Service Savings	0.00	(309,997.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	187,957.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
29	Physical Therapy Consultant	456,396.00	1,335,200.00	1,500,000.00	1,500,000.00	1,500,000.00
49	Other Medical Care Materials	7,008.00	9,000.00	9,000.00	9,000.00	9,000.00
55	Office and Administrative Supplies	289.00	700.00	700.00	700.00	700.00
59	Other Supplies and Materials	0.00	100.00	100.00	100.00	100.00
63	Repairs and Maintenance Services	453.00	300.00	500.00	500.00	500.00
86	Printing and Duplicating	548.00	3,000.00	2,000.00	2,000.00	2,000.00
88	Travel, Conferences	0.00	500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	464,694.00	1,348,800.00	1,512,300.00	1,512,300.00	1,512,300.00
TOTAL	PHYSICAL THERAPY	652,651.00	1,348,800.00	1,512,300.00	1,512,300.00	1,512,300.00
EH7340 OCCUPATIONAL THERAPY						
.1	PERSONNEL SERVICE					
2	Technicians, SP	58,264.00	95,927.00	0.00	0.00	0.00
15630	Personnel Service Savings	0.00	(95,927.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	58,264.00	0.00	0.00	0.00	0.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7340 OCCUPATIONAL THERAPY (CONTINUED)						
.0	CONTRACTUAL					
28	Therapists and Others	421,366.00	0.00	0.00	0.00	0.00
49	Other Medical Supplies	4,930.00	5,500.00	5,500.00	5,500.00	5,500.00
55	Office and Administrative Supplies	24.00	200.00	200.00	200.00	200.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	200.00
86	Printing and Duplicating	235.00	1,300.00	1,000.00	1,000.00	1,000.00
TOTAL	CONTRACTUAL	426,555.00	7,200.00	6,900.00	6,900.00	6,900.00
TOTAL	OCCUPATIONAL THERAPY	484,819.00	7,200.00	6,900.00	6,900.00	6,900.00

EH7350 SPEECH AND HEARING THERAPY

.0	CONTRACTUAL					
28	Therapists and Others	157,444.00	10,000.00	10,000.00	10,000.00	10,000.00
55	Office and Administrative Supplies	18.00	200.00	200.00	200.00	200.00
59	Other Supplies and Materials	0.00	50.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	157,462.00	10,250.00	10,200.00	10,200.00	10,200.00
TOTAL	SPEECH AND HEARING THERAPY	157,462.00	10,250.00	10,200.00	10,200.00	10,200.00

EH7380 SOCIAL SERVICES

.1	PERSONNEL SERVICE					
1	Management and Supervisors	0.00	55,269.00	56,530.00	56,530.00	56,530.00
2	Technicians, SP	305,210.00	255,119.00	261,233.00	261,233.00	261,233.00
15410	Overtime	0.00	3,300.00	8,400.00	8,400.00	8,400.00
17060	Shift Differential	0.00	0.00	220.00	220.00	220.00
TOTAL	PERSONNEL SERVICES	305,210.00	313,688.00	326,383.00	326,383.00	326,383.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	281.00	500.00	500.00	500.00	500.00
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	500.00
88	Travel, Conferences	0.00	1,000.00	1,000.00	1,000.00	1,000.00
89	Books and Periodicals	0.00	250.00	250.00	250.00	250.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	100.00
TOTAL	CONTRACTUAL	281.00	2,350.00	2,350.00	2,350.00	2,350.00
TOTAL	SOCIAL SERVICES	305,491.00	316,038.00	328,733.00	328,733.00	328,733.00

EH7383 PASTORAL CARE

.1	PERSONNEL SERVICE					
2	Technicians, SP	9,021.00	9,146.00	9,403.00	9,403.00	9,403.00
TOTAL	PERSONNEL SERVICES	9,021.00	9,146.00	9,403.00	9,403.00	9,403.00
.0	CONTRACTUAL					
28	Therapists and Others	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
91	Other Direct Expenses	0.00	50.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,500.00	4,550.00	4,500.00	4,500.00	4,500.00
TOTAL	PASTORAL CARE	13,521.00	13,696.00	13,903.00	13,903.00	13,903.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7390 MEDICAL RECORDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	38,826.00	37,850.00	38,721.00	38,721.00	38,721.00
15410	Overtime	0.00	100.00	800.00	800.00	800.00
TOTAL	PERSONNEL SERVICES	38,826.00	37,950.00	39,521.00	39,521.00	39,521.00
.0	CONTRACTUAL					
29	Consulting and Management	2,100.00	2,625.00	2,625.00	2,625.00	2,625.00
55	Office and Administrative Supplies	217.00	1,000.00	1,000.00	1,000.00	1,000.00
86	Printing and Duplicating	0.00	300.00	0.00	0.00	0.00
91	Other Direct Expenses	0.00	100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,317.00	4,025.00	3,625.00	3,625.00	3,625.00
TOTAL	MEDICAL RECORDS	41,143.00	41,975.00	43,146.00	43,146.00	43,146.00
EH7410 MEDICAL STAFF						
.1	PERSONNEL SERVICE					
6	Clerical	32,838.00	31,550.00	32,276.00	32,276.00	32,276.00
8	Physicians (PT)	339,400.00	361,964.00	357,225.00	357,225.00	357,225.00
15410	Overtime	0.00	6,500.00	5,620.00	5,620.00	5,620.00
15630	Personnel Service Savings	0.00	0.00	(32,276.00)	(32,276.00)	(32,276.00)
TOTAL	PERSONNEL SERVICES	372,238.00	400,014.00	362,845.00	362,845.00	362,845.00
.0	CONTRACTUAL					
27	Physicians' Fees	8,274.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	8,274.00	0.00	0.00	0.00	0.00
TOTAL	MEDICAL STAFF	380,512.00	400,014.00	362,845.00	362,845.00	362,845.00
EH7420 MEDICAL DIRECTOR						
.1	PERSONNEL SERVICE					
8	Physicians (PT)	85,447.00	71,311.00	72,684.00	72,684.00	72,684.00
15410	Overtime	0.00	1,100.00	2,800.00	2,800.00	2,800.00
TOTAL	PERSONNEL SERVICES	85,447.00	72,411.00	75,484.00	75,484.00	75,484.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	300.00	300.00	300.00	300.00
TOTAL	CONTRACTUAL	0.00	300.00	300.00	300.00	300.00
TOTAL	MEDICAL DIRECTOR	85,447.00	72,711.00	75,784.00	75,784.00	75,784.00
EH7430 MEDICAL CARE/EVALUATION (U.R)						
.1	PERSONNEL SERVICE					
3	Registered Nurses	62,721.00	61,481.00	63,447.00	63,447.00	63,447.00
15410	Overtime	0.00	2,100.00	1,800.00	1,800.00	1,800.00
17060	Shift Differential	0.00	0.00	70.00	70.00	70.00
TOTAL	PERSONNEL SERVICES	62,721.00	63,581.00	65,317.00	65,317.00	65,317.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH7430 MEDICAL CARE/EVALUATION (U.R) (CONTINUED)						
.0	CONTRACTUAL					
88	Travel, Conferences	1,445.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL	CONTRACTUAL	1,445.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL	MEDICAL CARE/EVALUATION (U.R)	64,166.00	68,581.00	70,317.00	70,317.00	70,317.00
EH8110 NON-MEDICAL EDUCATION						
.1	PERSONNEL SERVICE					
2	Technicians, SP	67,782.00	69,338.00	70,933.00	70,933.00	70,933.00
15410	Overtime	0.00	100.00	400.00	400.00	400.00
TOTAL	PERSONNEL SERVICES	67,782.00	69,438.00	71,333.00	71,333.00	71,333.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	129.00	300.00	300.00	300.00	300.00
73	Rental or Lease	0.00	50.00	300.00	300.00	300.00
88	Travel, Conferences	0.00	150.00	150.00	150.00	150.00
TOTAL	CONTRACTUAL	129.00	500.00	750.00	750.00	750.00
TOTAL	NON-MEDICAL EDUCATION	67,911.00	69,938.00	72,083.00	72,083.00	72,083.00
EH8212 PATIENT FOOD SERVICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	210,971.00	196,206.00	200,874.00	200,874.00	200,874.00
2	Technicians, SP	587,159.00	552,139.00	565,330.00	565,330.00	565,330.00
6	Clerical and Other	32,504.00	31,530.00	32,409.00	32,409.00	32,409.00
7	Environment and Facility	1,320,710.00	1,280,001.00	1,250,282.00	1,250,282.00	1,250,282.00
15410	Overtime	0.00	181,800.00	166,500.00	166,500.00	166,500.00
15630	Personnel Service Savings	0.00	(94,271.00)	(43,600.00)	(43,600.00)	(43,600.00)
17060	Shift Differential	0.00	14,500.00	14,620.00	14,620.00	14,620.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	10,000.00
TOTAL	PERSONNEL SERVICES	2,151,344.00	2,171,905.00	2,196,415.00	2,196,415.00	2,196,415.00
.0	CONTRACTUAL					
49	Other Medical Supplies	75,831.00	137,000.00	120,000.00	120,000.00	120,000.00
50	Food	898,225.00	976,300.00	990,600.00	990,600.00	990,600.00
52	Tableware and Kitchen Supplies	117,367.00	144,200.00	144,200.00	144,200.00	144,200.00
54	Cleaning Supplies	23,648.00	25,000.00	29,000.00	29,000.00	29,000.00
55	Office and Administrative Supplies	3,841.00	6,000.00	6,000.00	6,000.00	6,000.00
59	Other Supplies and Materials	26,462.00	35,000.00	35,000.00	35,000.00	35,000.00
63	Repairs and Maintenance Services	13,011.00	26,000.00	26,000.00	26,000.00	26,000.00
68	Contracted Services	9,089.00	12,300.00	12,350.00	12,350.00	12,350.00
73	Rental or Lease	0.00	9,300.00	9,650.00	9,650.00	9,650.00
86	Printing and Duplicating	0.00	500.00	0.00	0.00	0.00
88	Travel, Conferences	0.00	300.00	300.00	300.00	300.00
TOTAL	CONTRACTUAL	1,167,474.00	1,371,900.00	1,373,100.00	1,373,100.00	1,373,100.00
TOTAL	PATIENT FOOD SERVICE	3,318,818.00	3,543,805.00	3,569,515.00	3,569,515.00	3,569,515.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8220 PLANT OPERATION & MAINTENANCE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	73,647.00	68,169.00	70,379.00	70,379.00	70,379.00
2	Technicians, SP	41,984.00	41,827.00	42,777.00	42,777.00	42,777.00
7	Environment and Facility	188,443.00	195,000.00	189,794.00	189,794.00	189,794.00
15410	Overtime	0.00	9,700.00	13,100.00	13,100.00	13,100.00
17060	Shift Differential	0.00	600.00	750.00	750.00	750.00
TOTAL	PERSONNEL SERVICES	304,074.00	315,296.00	316,800.00	316,800.00	316,800.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	888.00	1,600.00	1,600.00	1,600.00	1,600.00
59	Other Supplies and Materials	42,624.00	69,500.00	69,500.00	69,500.00	69,500.00
63	Repairs and Maintenance Services	29,328.00	44,500.00	45,500.00	45,500.00	45,500.00
67	Other Purchased Services	71,298.00	70,000.00	77,000.00	77,000.00	77,000.00
68	Contracted Services	159,906.00	237,471.00	228,785.00	228,785.00	228,785.00
73	Rental or Lease	66.00	350.00	350.00	350.00	350.00
74	Electricity	445,746.00	600,600.00	600,600.00	600,600.00	600,600.00
75	Gas	174,286.00	212,000.00	212,000.00	212,000.00	212,000.00
76	Water and Sewer	143,773.00	154,600.00	159,600.00	159,600.00	159,600.00
77	Oil	1,624.00	2,000.00	2,000.00	2,000.00	2,000.00
86	Printing and Duplicating	1,694.00	2,700.00	2,700.00	2,700.00	2,700.00
91	Other Direct Expenses	405.00	60,000.00	60,000.00	60,000.00	60,000.00
TOTAL	CONTRACTUAL	1,071,638.00	1,455,321.00	1,459,635.00	1,459,635.00	1,459,635.00
TOTAL	PLANT OPERATION & MAINTENANCE	1,375,712.00	1,770,617.00	1,776,435.00	1,776,435.00	1,776,435.00
EH8225 GROUNDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	49,178.00	42,002.00	42,962.00	42,962.00	42,962.00
7	Environment and Facility	38,640.00	34,275.00	34,880.00	34,880.00	34,880.00
15410	Overtime	0.00	8,400.00	12,500.00	12,500.00	12,500.00
17060	Shift Differential	0.00	200.00	320.00	320.00	320.00
TOTAL	PERSONNEL SERVICES	87,818.00	84,877.00	90,662.00	90,662.00	90,662.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	5.00	50.00	100.00	100.00	100.00
59	Other Supplies and Materials	11,517.00	13,500.00	13,500.00	13,500.00	13,500.00
63	Repairs and Maintenance Services	555.00	2,000.00	2,000.00	2,000.00	2,000.00
68	Contracted Services	0.00	500.00	0.00	0.00	0.00
87	Automobile Maintenance	2,794.00	4,996.00	4,900.00	4,900.00	4,900.00
TOTAL	CONTRACTUAL	14,871.00	21,046.00	20,500.00	20,500.00	20,500.00
TOTAL	GROUNDS	102,689.00	105,923.00	111,162.00	111,162.00	111,162.00
EH8231 ELECTRICAL & REFRIGERATION OPERATIONS						
.0	CONTRACTUAL					
59	Other Supplies and Materials	4,764.00	6,500.00	6,500.00	6,500.00	6,500.00
TOTAL	CONTRACTUAL	4,764.00	6,500.00	6,500.00	6,500.00	6,500.00
TOTAL	ELECTRICAL & REFRIGERATION OPERATIONS	4,764.00	6,500.00	6,500.00	6,500.00	6,500.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8240 HOUSEKEEPING SERVICES						
.1	PERSONNEL SERVICE					
2	Technicians, SP	120,932.00	115,206.00	117,997.00	117,997.00	117,997.00
7	Environment and Facility	938,327.00	895,207.00	936,844.00	936,844.00	936,844.00
15410	Overtime	0.00	70,900.00	73,900.00	73,900.00	73,900.00
15630	Personnel Service Savings	0.00	(38,117.00)	(27,900.00)	(27,900.00)	(27,900.00)
17060	Shift Differential	0.00	9,300.00	9,320.00	9,320.00	9,320.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	10,000.00
TOTAL	PERSONNEL SERVICES	1,059,259.00	1,062,496.00	1,120,161.00	1,120,161.00	1,120,161.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	207.00	500.00	500.00	500.00	500.00
59	Other Supplies and Materials	118,402.00	126,000.00	128,000.00	128,000.00	128,000.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	500.00
68	Contracted Services	154,212.00	160,000.00	152,290.00	152,290.00	152,290.00
73	Rental or Lease	641.00	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL	CONTRACTUAL	273,462.00	288,000.00	282,290.00	282,290.00	282,290.00
TOTAL	HOUSEKEEPING SERVICES	1,332,721.00	1,350,496.00	1,402,451.00	1,402,451.00	1,402,451.00
EH8250 LAUNDRY AND LINEN						
.1	PERSONNEL SERVICE					
7	Environment and Facility	396,709.00	384,737.00	395,419.00	395,419.00	395,419.00
15410	Overtime	0.00	30,400.00	30,600.00	30,600.00	30,600.00
15630	Personnel Service Savings	0.00	(17,500.00)	(11,000.00)	(11,000.00)	(11,000.00)
17060	Shift Differential	0.00	3,800.00	3,800.00	3,800.00	3,800.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	10,000.00
TOTAL	PERSONNEL SERVICES	396,709.00	411,437.00	428,819.00	428,819.00	428,819.00
.0	CONTRACTUAL					
38	Disposable Linen	359,912.00	400,000.00	412,000.00	412,000.00	412,000.00
53	Linen and Bedding	65,226.00	80,000.00	89,700.00	89,700.00	89,700.00
54	Cleaning Supplies	60,834.00	82,200.00	82,200.00	82,200.00	82,200.00
55	Office and Administrative Supplies	172.00	500.00	500.00	500.00	500.00
59	Other Supplies and Materials	10,667.00	13,000.00	18,350.00	18,350.00	18,350.00
63	Repairs and Maintenance Services	420.00	5,000.00	5,000.00	5,000.00	5,000.00
67	Purchased Services	0.00	6,300.00	6,370.00	6,370.00	6,370.00
68	Contracted Services	116,148.00	120,000.00	108,540.00	108,540.00	108,540.00
TOTAL	CONTRACTUAL	613,379.00	707,000.00	722,660.00	722,660.00	722,660.00
TOTAL	LAUNDRY AND LINEN	1,010,088.00	1,118,437.00	1,151,479.00	1,151,479.00	1,151,479.00
EH8260 SECURITY						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	56,596.00	41,834.00	42,791.00	42,791.00	42,791.00
7	Environment and Facility	249,575.00	288,290.00	78,305.00	78,305.00	78,305.00
15410	Overtime	0.00	47,600.00	17,900.00	17,900.00	17,900.00
15630	Personnel Service Savings	0.00	(107,925.00)	0.00	0.00	0.00
17060	Shift Differential	0.00	2,100.00	1,570.00	1,570.00	1,570.00
TOTAL	PERSONNEL SERVICES	306,171.00	271,899.00	140,566.00	140,566.00	140,566.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8260 SECURITY (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	2,195.00	2,000.00	3,000.00	3,000.00	3,000.00
59	Other Supplies and Materials	4,121.00	4,300.00	5,500.00	5,500.00	5,500.00
63	Repairs and Maintenance Services	7,676.00	5,000.00	6,000.00	6,000.00	6,000.00
68	Contracted Services	102,288.00	172,680.00	276,215.00	276,215.00	276,215.00
88	Travel, Conferences	0.00	100.00	100.00	100.00	100.00
TOTAL	CONTRACTUAL	116,280.00	184,080.00	290,815.00	290,815.00	290,815.00
TOTAL	SECURITY	422,451.00	455,979.00	431,381.00	431,381.00	431,381.00

EH8270 PATIENT TRANSPORTATION

.1	PERSONNEL SERVICE					
7	Environment and Facility	0.00	0.00	67,410.00	67,410.00	67,410.00
15410	Overtime	0.00	0.00	10,800.00	10,800.00	10,800.00
17060	Shift Differential	0.00	0.00	150.00	150.00	150.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	78,360.00	78,360.00	78,360.00
.0	CONTRACTUAL					
68	Contracted Services	6,624.00	15,000.00	15,000.00	15,000.00	15,000.00
87	Automobile Maintenance	14,842.00	20,976.00	19,900.00	19,900.00	19,900.00
TOTAL	CONTRACTUAL	21,466.00	35,976.00	34,900.00	34,900.00	34,900.00
TOTAL	PATIENT TRANSPORTATION	21,466.00	35,976.00	113,260.00	113,260.00	113,260.00

EH8311 BUSINESS OFFICE

.1	PERSONNEL SERVICE					
1	Management and Supervisors	81,549.00	83,848.00	86,233.00	86,233.00	86,233.00
2	Technicians, SP	109,772.00	109,959.00	112,590.00	112,590.00	112,590.00
3	Registered Nurse	51,008.00	54,613.00	55,852.00	55,852.00	55,852.00
6	Clerical and Other	322,321.00	394,597.00	394,042.00	394,042.00	394,042.00
15410	Overtime	0.00	17,800.00	13,500.00	13,500.00	13,500.00
15630	Personnel Service Savings	0.00	(140,214.00)	(137,992.00)	(137,992.00)	(137,992.00)
17060	Shift Differential	0.00	0.00	40.00	40.00	40.00
18060	Temporary Services	0.00	10,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	564,650.00	530,603.00	524,265.00	524,265.00	524,265.00
.0	CONTRACTUAL					
29	Consulting and Management	0.00	5,000.00	5,000.00	5,000.00	5,000.00
31	Auditing Services	10,900.00	13,000.00	15,000.00	15,000.00	15,000.00
55	Office and Administrative Supplies	7,922.00	9,000.00	9,000.00	9,000.00	9,000.00
59	Other Supplies and Materials	1,284.00	1,000.00	2,500.00	2,500.00	2,500.00
63	Repairs and Maintenance Services	155.00	500.00	500.00	500.00	500.00
68	Contracted Services	21,817.00	26,950.00	27,020.00	27,020.00	27,020.00
88	Travel, Conferences	129.00	1,000.00	1,000.00	1,000.00	1,000.00
89	Books and Periodicals	0.00	300.00	300.00	300.00	300.00
90	Postage	14,208.00	16,000.00	16,000.00	16,000.00	16,000.00
91	Other Direct Expenses	970.00	1,000.00	1,000.00	1,500.00	1,500.00
92	Accounting Services Chargeback	77,339.00	83,000.00	80,400.00	80,400.00	80,400.00
TOTAL	CONTRACTUAL	134,724.00	156,750.00	158,220.00	158,220.00	158,220.00
TOTAL	BUSINESS OFFICE	699,374.00	687,353.00	682,485.00	682,485.00	682,485.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8318 PATIENT ACCOUNTING						
.0	CONTRACTUAL					
91	Other Direct Expenses	720.00	840.00	840.00	840.00	840.00
TOTAL	CONTRACTUAL	720.00	840.00	840.00	840.00	840.00
TOTAL	PATIENT ACCOUNTING	720.00	840.00	840.00	840.00	840.00
EH8319 DATA PROCESSING						
.0	CONTRACTUAL					
67	Other Purchased Services	261,049.00	294,900.00	350,194.00	350,194.00	350,194.00
68	Contracted Services	19,130.00	41,900.00	41,850.00	41,850.00	41,850.00
73	Rental or Lease	79,440.00	100,460.00	100,460.00	100,460.00	100,460.00
TOTAL	CONTRACTUAL	359,619.00	437,260.00	492,504.00	492,504.00	492,504.00
TOTAL	DATA PROCESSING	359,619.00	437,260.00	492,504.00	492,504.00	492,504.00
EH8351 ADMINISTRATIVE OFFICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	177,460.00	179,753.00	184,344.00	184,344.00	184,344.00
6	Clerical and Other	35,779.00	36,063.00	37,022.00	37,022.00	37,022.00
15410	Overtime	0.00	200.00	200.00	200.00	200.00
TOTAL	PERSONNEL SERVICES	213,239.00	216,016.00	221,566.00	221,566.00	221,566.00
.0	CONTRACTUAL					
29	Consulting and Management	14,899.00	10,000.00	10,000.00	10,000.00	10,000.00
30	Executive Administration - Legal Fees	28,300.00	35,000.00	35,000.00	35,000.00	35,000.00
55	Office and Administrative Supplies	445.00	2,500.00	2,500.00	2,500.00	2,500.00
59	Other Supplies and Materials	8.00	500.00	500.00	500.00	500.00
68	Contracted Services	21.00	50.00	50.00	50.00	50.00
73	Rental or Lease	18,000.00	16,000.00	18,000.00	18,000.00	18,000.00
80	Advertising	2,995.00	4,200.00	4,200.00	4,200.00	4,200.00
81	Insurance	192,689.00	298,000.00	226,600.00	226,600.00	226,600.00
83	A-87 DSS Administration	553,965.00	553,965.00	587,679.00	587,679.00	587,679.00
85	Dues and Subscriptions	29,097.00	35,000.00	35,000.00	35,000.00	35,000.00
86	Printing and Duplicating	0.00	1,000.00	1,000.00	1,000.00	1,000.00
87	Automobile Maintenance	5,669.00	5,951.00	7,600.00	7,600.00	7,600.00
88	Travel, Conferences	1,221.00	2,900.00	2,900.00	2,900.00	2,900.00
91	Other Direct Expenses	600.00	650.00	1,000.00	1,000.00	1,000.00
92	Dues and Assessments	1,936,128.00	85,100.00	2,149,800.00	2,149,800.00	2,149,800.00
TOTAL	CONTRACTUAL	2,784,037.00	1,050,816.00	3,081,829.00	3,081,829.00	3,081,829.00
TOTAL	ADMINISTRATIVE OFFICE	2,997,276.00	1,266,832.00	3,303,395.00	3,303,395.00	3,303,395.00
EH8371 PURCHASING						
.0	CONTRACTUAL					
91	Other Direct Expenses	25,796.00	31,000.00	26,820.00	26,820.00	26,820.00
TOTAL	CONTRACTUAL	25,796.00	31,000.00	26,820.00	26,820.00	26,820.00
TOTAL	PURCHASING	25,796.00	31,000.00	26,820.00	26,820.00	26,820.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8381 COMMUNICATIONS						
.1	PERSONNEL SERVICE					
6	Clerical and Other	67,245.00	128,803.00	124,899.00	124,899.00	124,899.00
15410	Overtime	0.00	10,800.00	11,200.00	11,200.00	11,200.00
15630	Personnel Service Savings	0.00	(62,630.00)	(66,887.00)	(66,887.00)	(66,887.00)
17060	Shift Differential	0.00	100.00	240.00	240.00	240.00
TOTAL	PERSONNEL SERVICES	67,245.00	77,073.00	69,452.00	69,452.00	69,452.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	100.00	0.00	0.00	0.00
59	Other Supplies and Materials	1,344.00	2,400.00	2,400.00	2,400.00	2,400.00
63	Repairs and Maintenance Services	533.00	1,500.00	1,500.00	1,500.00	1,500.00
68	Contracted Services	10,833.00	12,100.00	12,500.00	12,500.00	12,500.00
73	Rental or Lease	686.00	1,000.00	1,000.00	1,000.00	1,000.00
84	Telephone Charges	26,977.00	28,710.00	27,100.00	27,100.00	27,100.00
TOTAL	CONTRACTUAL	40,373.00	45,810.00	44,500.00	44,500.00	44,500.00
TOTAL	COMMUNICATIONS	107,618.00	122,883.00	113,952.00	113,952.00	113,952.00
EH8385 RECEIVING & STORES						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	45,603.00	41,678.00	38,984.00	38,984.00	38,984.00
6	Clerical and Other	28,979.00	36,192.00	33,368.00	33,368.00	33,368.00
15410	Overtime	0.00	0.00	400.00	400.00	400.00
TOTAL	PERSONNEL SERVICES	74,582.00	77,870.00	72,752.00	72,752.00	72,752.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	92.00	200.00	200.00	200.00	200.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	200.00
TOTAL	CONTRACTUAL	92.00	400.00	400.00	400.00	400.00
TOTAL	RECEIVING & STORES	74,674.00	78,270.00	73,152.00	73,152.00	73,152.00
EH8400 BARBER & BEAUTY						
.1	PERSONNEL SERVICE					
2	Technicians, SP	29,250.00	29,795.00	34,439.00	34,439.00	34,439.00
TOTAL	PERSONNEL SERVICES	29,250.00	29,795.00	34,439.00	34,439.00	34,439.00
.0	CONTRACTUAL					
29	Consultant Services	26,129.00	51,000.00	51,000.00	51,000.00	51,000.00
59	Other Supplies and Materials	3,263.00	6,000.00	6,000.00	6,000.00	6,000.00
TOTAL	CONTRACTUAL	29,392.00	57,000.00	57,000.00	57,000.00	57,000.00
TOTAL	BARBER & BEAUTY	58,642.00	86,795.00	91,439.00	91,439.00	91,439.00
EH8401 GIFT SHOP						
.0	CONTRACTUAL					
59	Other Supplies and Materials	11,436.00	13,000.00	13,000.00	13,000.00	13,000.00
TOTAL	CONTRACTUAL	11,436.00	13,000.00	13,000.00	13,000.00	13,000.00
TOTAL	GIFT SHOP	11,436.00	13,000.00	13,000.00	13,000.00	13,000.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH8411 DEPRECIATION - EQUIPMENT						
.0	CONTRACTUAL					
69	Building	717,415.00	714,776.00	579,776.00	579,776.00	579,776.00
TOTAL	CONTRACTUAL	717,415.00	714,776.00	579,776.00	579,776.00	579,776.00
TOTAL	DEPRECIATION - EQUIPMENT	717,415.00	714,776.00	579,776.00	579,776.00	579,776.00
EH8412 DEPRECIATION EXPENSE - FIXED						
.0	CONTRACTUAL					
69	Fixed Equipment	540,734.00	540,478.00	293,009.00	293,009.00	293,009.00
TOTAL	CONTRACTUAL	540,734.00	540,478.00	293,009.00	293,009.00	293,009.00
TOTAL	DEPRECIATION EXPENSE - FIXED	540,734.00	540,478.00	293,009.00	293,009.00	293,009.00
EH8413 DEPRECIATION EXPENSE - MOVEABLE						
.0	CONTRACTUAL					
69	Equipment	304,763.00	446,150.00	524,590.00	524,590.00	524,590.00
70	Vehicles	24,470.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	329,233.00	446,150.00	524,590.00	524,590.00	524,590.00
TOTAL	DEPRECIATION EXPENSE - MOVEABLE	329,233.00	446,150.00	524,590.00	524,590.00	524,590.00
EH8452 INTEREST EXPENSE						
.0	CONTRACTUAL					
82	Interest on Debt	701,931.00	487,754.00	457,646.00	457,646.00	457,646.00
82	Cost of Issuance	57,359.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	759,290.00	487,754.00	457,646.00	457,646.00	457,646.00
TOTAL	INTEREST EXPENSE	759,290.00	487,754.00	457,646.00	457,646.00	457,646.00
EH8460 EMPLOYEE BENEFITS						
.0	CONTRACTUAL					
0	RMLC - Arbitrage Fee	2,500.00	0.00	0.00	0.00	0.00
0	RMLC - Financial Statement Audit	6,300.00	0.00	0.00	0.00	0.00
16	FICA	1,462,681.00	1,507,365.00	1,538,174.00	1,538,174.00	1,538,174.00
18	Group Health Insurance	3,579,166.00	4,119,537.00	4,120,000.00	4,120,000.00	4,120,000.00
19	Pension and Retirement	3,463,090.00	3,502,341.00	3,588,187.00	3,588,187.00	3,588,187.00
20	Workers' Compensation	789,141.00	812,745.00	813,000.00	813,000.00	813,000.00
21	GASB 45 - OPEB	962,634.00	0.00	0.00	0.00	0.00
23	Unemployment Insurance	45,099.00	90,907.00	91,000.00	91,000.00	91,000.00
25	Dental Insurance	88,060.00	90,586.00	95,000.00	95,000.00	95,000.00
TOTAL	CONTRACTUAL	10,398,671.00	10,123,481.00	10,245,361.00	10,245,361.00	10,245,361.00
TOTAL	EMPLOYEE BENEFITS	10,398,671.00	10,123,481.00	10,245,361.00	10,245,361.00	10,245,361.00

HOSPITAL FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
EH9010 OTHER NON-OPERATING EXPENSE						
.0	CONTRACTUAL					
0	Non-Allowable Interest	135,136.00	68,100.00	56,317.00	56,317.00	56,317.00
0	RMLC - Annual Fee	2,000.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	137,136.00	68,100.00	56,317.00	56,317.00	56,317.00
TOTAL	OTHER NON-OPERATING EXPENSE	137,136.00	68,100.00	56,317.00	56,317.00	56,317.00
TOTAL	HOSPITAL FUND	42,802,882.00	41,872,463.00	44,587,522.00	44,587,522.00	44,587,522.00

SEWER (G) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
DEPARTMENTAL INCOME							
R2120	21201	Sewer Rents	7,374,280.37	8,742,000.00	9,426,450.00	9,426,450.00	9,426,450.00
R2120	21202	Scavengers	174,447.00	140,000.00	160,000.00	160,000.00	160,000.00
R2120	21221	Pretreatment Assessments	(86,900.00)	0.00	0.00	0.00	0.00
R2121	21211	Sewer Rents Debt Service	25,000.00	530,000.00	0.00	0.00	0.00
R2122	21221	Pretreatment Assessments	168,084.00	92,714.00	94,765.00	94,765.00	94,765.00
R2128	21281	Int Pen on Sewer Accts	78,433.22	70,000.00	80,000.00	80,000.00	80,000.00
TOTAL DEPARTMENTAL INCOME			7,733,344.59	9,574,714.00	9,761,215.00	9,761,215.00	9,761,215.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	543.75	850.00	50.00	50.00	50.00
TOTAL USE OF MONEY AND PROPERTY			543.75	850.00	50.00	50.00	50.00
FINES AND FORFEITURES							
R2620	26201	Fines-General	300.00	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL FINES AND FORFEITURES			300.00	1,000.00	1,000.00	1,000.00	1,000.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Misc	1,095.00	700.00	700.00	700.00	700.00
R2680	26801	Insurance Recoveries	0.00	500.00	500.00	500.00	500.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			1,095.00	1,200.00	1,200.00	1,200.00	1,200.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	0.00	500.00	500.00	500.00	500.00
R2770	27701	N.O.C.	28,232.90	500.00	500.00	500.00	500.00
TOTAL MISCELLANEOUS			28,232.90	1,000.00	1,000.00	1,000.00	1,000.00
INTERFUND TRANSFERS							
R5031	50312	Unused Capital	508.45	0.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS			508.45	0.00	0.00	0.00	0.00
TOTAL SEWER (G) FUND			7,764,024.69	9,578,764.00	9,764,465.00	9,764,465.00	9,764,465.00

**SEWER FUND
APPROPRIATIONS**

G FUND – RENSSELAER COUNTY SEWER DISTRICT NO. 1

DEPARTMENTAL FUNCTIONS:

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater in 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

PROGRAM OBJECTIVES:

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several District owned pumping stations which delivers the wastewater to the treatment plant.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be met on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners which is appointed by the County Legislature.

REVENUE APPLICABLE TO THIS PROGRAM:

\$9,764,465

R2120	21201	Sewer Rents	\$9,426,450
R2120	21202	Scavengers	160,000
R2122	21221	Pretreatment Assessments	94,765
R2128	21281	Interest Penalties on Sewer Accts	80,000
R2401	24011	Interest & Earnings-General	50
R2620	26201	Fines-General	1,000
R2655	26551	Minor Sales-Misc	700
R2680	26801	Insurance Recoveries	500
R2701	27011	Refunds, Prior Years	500
R2770	27701	N.O.C.	500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Sewer District's 2016 revenue projections, as submitted by the department and the Rensselaer County Legislature, include an increase. These anticipated amounts may be achieved by adding new customers, an increase in usage among existing customers, and/or a sewer rate increase. If that is not realized, a reduction of expenditures will be necessary.

Pursuant to the 2014-2017 United Public Service Employees Union (UPSEU) collective bargaining agreement, 2016 personnel services line items reflect a 2.3% increase from corresponding 2015 year-end salary levels. . The salaries of the Administrative Director and the Director of Operations and Maintenance have also been increased 2.3% over 2015 year-end salaries. The salaries of the Legal Counsel, Commissioners, and the Chairman of Commissioners remain unchanged from 2015 year-end.

G FUND – RENSSELAER COUNTY SEWER DISTRICT NO. 1 (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

“Personnel Service Savings” in G8110 represents the salary of an Account Clerk Typist and a reduction in hours of the Principal Account Clerk. In G8130, “Personnel Service Savings” represents the salary for two (2) Senior Maintenance mechanic positions, two (2) Waste Water Plant Operators, and two (2) Laborer positions. Due to budgetary constraints, all of these positions will remain vacant in 2016. In addition, the position of Principal Store Clerk will be eliminated.

“Office Equipment” has been funded at \$3,000 to replace outdated computers.

Contractual codes have been funded based on the department’s request and historical spending levels.

The balance of the required funding in the amount of \$200,000 is provided by an appropriation of the anticipated available fund balance.

		SEWER FUND				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
G1380 Note Issuance						
.4	CONTRACTUAL					
04700	Program Expenditures	0.00	7,554.00	6,448.00	6,448.00	6,448.00
TOTAL	CONTRACTUAL	0.00	7,554.00	6,448.00	6,448.00	6,448.00
TOTAL	NOTE ISSUANCE	0.00	7,554.00	6,448.00	6,448.00	6,448.00
G1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	157,107.00	157,845.00	137,956.00	137,956.00	137,956.00
TOTAL	CONTRACTUAL	157,107.00	157,845.00	137,956.00	137,956.00	137,956.00
TOTAL	FULL COST ALLOCATION	157,107.00	157,845.00	137,956.00	137,956.00	137,956.00
G1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	245,523.59	235,000.00	230,000.00	230,000.00	230,000.00
TOTAL	CONTRACTUAL	245,523.59	235,000.00	230,000.00	230,000.00	230,000.00
TOTAL	INSURANCE	245,523.59	235,000.00	230,000.00	230,000.00	230,000.00
G1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	20,000.00	50,000.00	50,000.00	50,000.00
TOTAL	CONTRACTUAL	0.00	20,000.00	50,000.00	50,000.00	50,000.00
TOTAL	CONTINGENT	0.00	20,000.00	50,000.00	50,000.00	50,000.00

SEWER FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
G8110 Sewer District No. 1 - Administration						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		31,550.00	32,276.00	32,276.00	32,276.00
1200	Commissioner		9,000.00	9,000.00	9,000.00	9,000.00
1690	Chairman Of Commissioners		1,800.00	1,800.00	1,800.00	1,800.00
4280	Legal Counsel		16,000.00	16,000.00	16,000.00	16,000.00
5630	Personnel Service Savings		(47,130.00)	(48,156.00)	(48,156.00)	(48,156.00)
5740	Principal Account Clerk		42,931.00	44,465.00	44,465.00	44,465.00
6830	Sewer District Admin Director		84,254.00	86,192.00	86,192.00	86,192.00
7000	Senior Account Clerk		17,946.00	15,606.00	15,606.00	15,606.00
8390	Stipend (Annual)		1,313.00	1,313.00	1,313.00	1,313.00
TOTAL	PERSONNEL SERVICES	166,603.14	157,664.00	158,496.00	158,496.00	158,496.00
.2	EQUIPMENT					
02100	Furniture	0.00	10,000.00	0.00	0.00	0.00
02200	Office Equipment	3,435.00	3,000.00	3,000.00	3,000.00	3,000.00
TOTAL	EQUIPMENT	3,435.00	13,000.00	3,000.00	3,000.00	3,000.00
.4	CONTRACTUAL					
04010	Travel	877.07	2,000.00	2,000.00	2,000.00	2,000.00
04100	Printing	0.00	140.00	150.00	150.00	150.00
04150	Postage	11,414.88	14,500.00	14,500.00	14,500.00	14,500.00
04420	Maintenance	81.37	1,000.00	1,000.00	1,000.00	1,000.00
04500	Special Departmental Supplies	480.12	500.00	500.00	500.00	500.00
04540	Publications	454.00	500.00	500.00	500.00	500.00
04550	Office Supplies	510.73	1,100.00	1,100.00	1,100.00	1,100.00
04900	Professional Services	7,537.00	9,271.00	9,476.00	9,476.00	9,476.00
04980	Computer Services	3,206.00	3,600.00	2,715.00	2,715.00	2,715.00
04982	Automated Billing	101,185.14	106,000.00	110,858.00	110,858.00	110,858.00
04990	Purchased Services	8,678.27	9,500.00	9,500.00	9,500.00	9,500.00
TOTAL	CONTRACTUAL	134,424.58	148,111.00	152,299.00	152,299.00	152,299.00
TOTAL	SEWER DISTRICT NO. 1 - ADMINISTRATION	304,462.72	318,775.00	313,795.00	313,795.00	313,795.00
G8120 Sewer District - Sewers/Pump Stations						
.4	CONTRACTUAL					
04300	Telephone	12,025.79	12,000.00	12,000.00	12,000.00	12,000.00
04351	Utilities - Electricity	245,004.63	306,000.00	285,450.00	285,450.00	200,000.00
04352	Utilities - Fuel	23,033.04	27,000.00	22,800.00	22,800.00	22,800.00
04354	Utilities - Water - Sewer	17,487.71	15,500.00	7,000.00	7,000.00	7,000.00
04420	Maintenance	0.00	89,409.77	9,000.00	9,000.00	9,000.00
04450	Rental - Equipment/Maintenance	141,053.72	150,100.00	146,753.00	146,753.00	146,753.00
04500	Special Departmental Supplies	13,066.47	60,188.00	37,500.00	37,500.00	37,500.00
04900	Professional Services	0.00	0.00	175,000.00	175,000.00	175,000.00
TOTAL	CONTRACTUAL	451,671.36	660,197.77	695,503.00	695,503.00	610,053.00
TOTAL	SEWER DISTRICT - SEWERS/PUMP STATIONS	451,671.36	660,197.77	695,503.00	695,503.00	610,053.00
G8130 Sewer District - Sewage Treatment/Disposal						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		43,590.00	0.00	0.00	0.00
0415	Automotive/Maintenance Mech		0.00	44,593.00	44,593.00	44,593.00
1645	Control System Technician		59,110.00	60,470.00	60,470.00	60,470.00
2030	Dir Of Operat & Maintenance		72,114.00	73,773.00	73,773.00	73,773.00
3620	Industrial Wastewater Techn		55,259.00	56,530.00	56,530.00	56,530.00
4220	Laboratory Director		48,469.00	49,337.00	49,337.00	49,337.00
4230	Laborer		126,620.00	129,883.00	129,883.00	129,883.00
4610	Motor Equipment Operator Heavy		42,971.00	43,980.00	43,980.00	43,980.00
4680	Maintenance Mechanic		185,200.00	187,449.00	187,449.00	187,449.00

SEWER FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
G8130 Sewer District - Sewage Treatment/Disposal (Continued)						
.1	PERSONNEL SERVICE (CONTINUED)					
4690	Maintenance Helper		37,249.00	38,106.00	38,106.00	38,106.00
4840	Maintenance Supervisor		70,977.00	73,073.00	73,073.00	73,073.00
5410	Overtime		162,252.00	168,630.00	168,630.00	168,630.00
5630	Personnel Service Savings		(40,994.00)	(270,388.00)	(270,388.00)	(270,388.00)
5720	Processing Technician I		143,037.00	148,117.00	148,117.00	148,117.00
5830	Processing Technician II		296,227.00	296,831.00	296,831.00	296,831.00
6070	Principal Stores Clerk		58,202.00	0.00	0.00	0.00
6840	Senior Maintenance Mechanic		182,082.00	201,417.00	201,417.00	201,417.00
6850	Senior Lab Technician		20,805.00	18,091.00	18,091.00	18,091.00
7970	Supv Wastewater Plant Operator		70,977.00	72,996.00	72,996.00	72,996.00
8390	Stipend (Annual)		20,475.00	16,800.00	16,800.00	16,800.00
8820	Waste Water Plant Operator		213,918.00	218,837.00	218,837.00	218,837.00
TOTAL	PERSONNEL SERVICES	1,623,444.11	1,868,540.00	1,628,525.00	1,628,525.00	1,628,525.00
.2	EQUIPMENT					
02300	Automobile	27,079.99	0.00	0.00	0.00	0.00
02400	Other Equipment	213,231.03	12,950.00	9,000.00	9,000.00	9,000.00
TOTAL	EQUIPMENT	240,311.02	12,950.00	9,000.00	9,000.00	9,000.00
.4	CONTRACTUAL					
04005	Permits/ Fees	18,029.50	19,500.00	19,500.00	19,500.00	19,500.00
04010	Travel	615.80	3,000.00	3,000.00	3,000.00	3,000.00
04050	Automobile Maintenance	8,122.75	10,000.00	10,000.00	10,000.00	10,000.00
04051	Automobile, Gasoline	24,193.29	22,000.00	22,000.00	22,000.00	22,000.00
04100	Printing	0.00	100.00	100.00	100.00	100.00
04150	Postage	1,568.94	1,500.00	1,500.00	1,500.00	1,500.00
04300	Telephone	2,277.00	3,500.00	3,500.00	3,500.00	3,500.00
04351	Utilities - Electricity	407,796.60	526,000.00	497,335.00	497,335.00	497,335.00
04352	Utilities - Fuel	82,698.08	120,800.00	110,000.00	110,000.00	110,000.00
04354	Utilities - Water - Sewer	10,728.36	107,557.00	50,000.00	50,000.00	50,000.00
04420	Maintenance	216,006.04	496,897.00	315,686.00	315,686.00	315,686.00
04450	Rental - Equipment/Maintenance	17,173.34	30,000.00	30,000.00	30,000.00	30,000.00
04500	Special Departmental Supplies	284,181.78	494,631.00	417,000.00	417,000.00	417,000.00
04540	Publications	45.00	1,000.00	1,000.00	1,000.00	1,000.00
04550	Office Supplies	465.20	600.00	600.00	600.00	600.00
04560	Training	762.00	2,921.00	3,000.00	3,000.00	3,000.00
04571	Uniform/Tools - Allowances	3,396.61	4,400.00	3,600.00	3,600.00	3,600.00
04900	Professional Services	70,897.38	183,480.00	50,000.00	50,000.00	50,000.00
04990	Purchased Services	33,144.62	31,400.00	31,400.00	31,400.00	31,400.00
TOTAL	CONTRACTUAL	1,182,102.29	2,059,286.00	1,569,221.00	1,569,221.00	1,569,221.00
TOTAL	SEWER DISTRICT - SEWAGE TREATMENT/DISPOSAL	3,045,857.42	3,940,776.00	3,206,746.00	3,206,746.00	3,206,746.00
G8189 Scavengers						
.4	CONTRACTUAL					
04005	Permits/ Fees	0.00	500.00	500.00	500.00	500.00
04150	Postage	90.75	200.00	200.00	200.00	200.00
04500	Special Departmental Supplies	88.51	500.00	500.00	500.00	500.00
TOTAL	CONTRACTUAL	179.26	1,200.00	1,200.00	1,200.00	1,200.00
TOTAL	SCAVENGERS	179.26	1,200.00	1,200.00	1,200.00	1,200.00

SEWER FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
G9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	342,473.17	396,275.00	343,210.00	343,210.00	343,210.00
TOTAL	UNDISTRIBUTED EXPENSE	342,473.17	396,275.00	343,210.00	343,210.00	343,210.00
TOTAL	STATE RETIREMENT	342,473.17	396,275.00	343,210.00	343,210.00	343,210.00
G9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	129,897.95	155,005.00	136,988.00	136,988.00	136,988.00
TOTAL	UNDISTRIBUTED EXPENSE	129,897.95	155,005.00	136,988.00	136,988.00	136,988.00
TOTAL	SOCIAL SECURITY	129,897.95	155,005.00	136,988.00	136,988.00	136,988.00
G9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workmen's Compensation	52,955.53	46,770.00	82,752.00	82,752.00	82,752.00
TOTAL	UNDISTRIBUTED EXPENSE	52,955.53	46,770.00	82,752.00	82,752.00	82,752.00
TOTAL	WORKERS' COMPENSATION	52,955.53	46,770.00	82,752.00	82,752.00	82,752.00
G9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	6,885.00	2,559.00	13,243.00	13,243.00	13,243.00
TOTAL	UNDISTRIBUTED EXPENSE	6,885.00	2,559.00	13,243.00	13,243.00	13,243.00
TOTAL	UNEMPLOYMENT INSURANCE	6,885.00	2,559.00	13,243.00	13,243.00	13,243.00
G9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	383,959.95	432,053.00	381,657.00	381,657.00	381,657.00
08007	Dental	6,616.50	6,695.00	6,339.00	6,339.00	6,339.00
TOTAL	UNDISTRIBUTED EXPENSE	390,576.45	438,748.00	387,996.00	387,996.00	387,996.00
TOTAL	MEDICAL INSURANCE	390,576.45	438,748.00	387,996.00	387,996.00	387,996.00
G9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	210,814.69	145,145.00	144,483.00	144,483.00	144,483.00
TOTAL	PRINCIPAL BONDS	210,814.69	145,145.00	144,483.00	144,483.00	144,483.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	38,680.40	55,044.00	52,925.00	52,925.00	52,925.00
TOTAL	INTEREST ON INDEBTEDNESS	38,680.40	55,044.00	52,925.00	52,925.00	52,925.00
TOTAL	SERIAL BONDS	249,495.09	200,189.00	197,408.00	197,408.00	197,408.00

SEWER FUND

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
G9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	10,000.00	10,000.00	10,000.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	10,000.00	10,000.00	10,000.00
TOTAL	BOND ANTICIPATION NOTES	0.00	0.00	10,000.00	10,000.00	10,000.00
G9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	1,312,803.41	2,019,097.00	2,764,298.00	2,764,298.00	2,764,298.00
TOTAL	PRINCIPAL BONDS	1,312,803.41	2,019,097.00	2,764,298.00	2,764,298.00	2,764,298.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	1,533,738.63	2,158,611.00	1,386,922.00	1,386,922.00	1,386,922.00
TOTAL	INTEREST ON INDEBTEDNESS	1,533,738.63	2,158,611.00	1,386,922.00	1,386,922.00	1,386,922.00
TOTAL	INSTALLMENT PURCHASE	2,846,542.04	4,177,708.00	4,151,220.00	4,151,220.00	4,151,220.00
TOTAL	SEWER FUND	8,223,626.58	10,758,601.77	9,964,465.00	9,964,465.00	9,879,015.00

WORKING CAPITAL (M) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	18.46	0.00	0.00	0.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	18.46	0.00	0.00	0.00	0.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	423.55	0.00	0.00	0.00	0.00
		TOTAL MISCELLANEOUS	423.55	0.00	0.00	0.00	0.00
INTERFUND REVENUES							
R2801	28022	Postage-IR	269,533.16	0.00	0.00	0.00	0.00
R2801	28023	Printing-IR	47,942.38	0.00	0.00	0.00	0.00
R2801	28024	Ledger Services	596,149.44	0.00	0.00	0.00	0.00
R2801	28025	Payroll Services	416,416.49	0.00	0.00	0.00	0.00
R2801	28026	Auto Maintenance	1,234.38	0.00	0.00	0.00	0.00
R2801	28031	Central Services	156,143.33	0.00	0.00	0.00	0.00
R2801	28032	Central Stores	5,707.01	0.00	0.00	0.00	0.00
R2801	28033	Gasoline Sales	2,064.04	0.00	0.00	0.00	0.00
R2801	28034	Telephone	208,039.45	0.00	0.00	0.00	0.00
		TOTAL INTERFUND REVENUES	1,703,229.68	0.00	0.00	0.00	0.00
		TOTAL WORKING CAPITAL (M) FUND	1,703,671.69	0.00	0.00	0.00	0.00

**WORKING CAPITAL FUND
APPROPRIATIONS**

M1610 BUREAU OF CENTRAL SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Central Services has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND
Central Services - Administration**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1610 Central Services - Administration						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	200,040.13	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	2,308.07	0.00	0.00	0.00	0.00
04150	Postage	3,584.89	0.00	0.00	0.00	0.00
04200	Insurance	336.50	0.00	0.00	0.00	0.00
04300	Telephone	44,806.98	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	17,785.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	92.70	0.00	0.00	0.00	0.00
04520	Dues	50.00	0.00	0.00	0.00	0.00
04550	Office Supplies	370.22	0.00	0.00	0.00	0.00
04565	Advertising	3,452.06	0.00	0.00	0.00	0.00
04980	Computer Services	8,014.00	0.00	0.00	0.00	0.00
04990	Purchased Services	5,138.60	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	85,939.02	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	132,948.94	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	132,948.94	0.00	0.00	0.00	0.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	418,928.09	0.00	0.00	0.00	0.00

M1640 AUTOMOTIVE MAINTENANCE

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Automotive Maintenance has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND				
		Automotive Maintenance				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1640 Automotive Maintenance						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	(750.15)	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	(57.39)	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	(57.39)	0.00	0.00	0.00	0.00
TOTAL	AUTOMOTIVE MAINTENANCE	(807.54)	0.00	0.00	0.00	0.00

M1670 CENTRAL PRINTING AND MAILING

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Central Printing and Mailing has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND				
		Central Printing & Mailing				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1670 Central Printing & Mailing						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	91,796.70	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	496.69	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	496.69	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04101	Printing (Alt #1)	12,480.07	0.00	0.00	0.00	0.00
04150	Postage	184,966.05	0.00	0.00	0.00	0.00
04200	Insurance	723.78	0.00	0.00	0.00	0.00
04300	Telephone	465.57	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	20,097.64	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	17,027.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,413.23	0.00	0.00	0.00	0.00
04501	Spec Dept Supplies (Alt #1)	5,674.01	0.00	0.00	0.00	0.00
04990	Purchased Services	5,662.90	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	250,510.25	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	42,317.91	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	42,317.91	0.00	0.00	0.00	0.00
TOTAL	CENTRAL PRINTING & MAILING	385,121.55	0.00	0.00	0.00	0.00

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Bureau of Research & Information Services has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND				
		Bureau of Research & Information Services				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	(7,058.17)	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	(3,308.40)	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	(3,308.40)	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04310	Telecommunications	(8,538.65)	0.00	0.00	0.00	0.00
04420	Maintenance	(27,491.04)	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	(36,029.69)	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	(539.95)	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	(539.95)	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	(46,936.21)	0.00	0.00	0.00	0.00

M1681 LEDGER SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Ledger Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND
Ledger Services**

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1681 Ledger Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	269,694.83	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,338.84	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,338.84	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	46.81	0.00	0.00	0.00	0.00
04100	Printing	1,989.07	0.00	0.00	0.00	0.00
04150	Postage	12.05	0.00	0.00	0.00	0.00
04200	Insurance	742.48	0.00	0.00	0.00	0.00
04300	Telephone	1,969.37	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	8,383.00	0.00	0.00	0.00	0.00
04550	Office Supplies	747.31	0.00	0.00	0.00	0.00
04980	Computer Services	109,885.00	0.00	0.00	0.00	0.00
04990	Purchased Services	3,217.32	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	126,992.41	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	130,548.45	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	130,548.45	0.00	0.00	0.00	0.00
TOTAL	LEDGER SERVICES	528,574.53	0.00	0.00	0.00	0.00

M1682 PAYROLL SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Payroll Services was reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

		WORKING CAPITAL FUND				
		Payroll Services				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
M1682 Payroll Services						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	129,883.72	0.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,338.84	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,338.84	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04200	Insurance	321.53	0.00	0.00	0.00	0.00
04300	Telephone	614.73	0.00	0.00	0.00	0.00
04420	Maintenance	87.55	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	11,577.00	0.00	0.00	0.00	0.00
04550	Office Supplies	430.62	0.00	0.00	0.00	0.00
04980	Computer Services	179,320.00	0.00	0.00	0.00	0.00
04990	Purchased Services	1,916.13	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	194,267.56	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	52,685.62	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	52,685.62	0.00	0.00	0.00	0.00
TOTAL	PAYROLL SERVICES	378,175.74	0.00	0.00	0.00	0.00
TOTAL	WORKING CAPITAL FUND	1,663,056.16	0.00	0.00	0.00	0.00

WORKERS' COMPENSATION (S) FUND REVENUE

			EARNED 2014	ANTICIPATED 2015	DEPARTMENT SUBMISSION 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
PARTICIPANTS ASSESSMENTS							
R2210	22101	Anticipated W.C. Participant	652,482.24	743,334.00	790,463.00	790,463.00	790,463.00
R2210	22105	HVCC W. C. Assessment	307,365.96	328,882.00	361,770.00	361,770.00	361,770.00
TOTAL PARTICIPANTS ASSESSMENTS			959,848.20	1,072,216.00	1,152,233.00	1,152,233.00	1,152,233.00
USE OF MONEY							
R2401	24011	Interest & Earnings-General	5,618.44	4,500.00	4,500.00	4,500.00	4,500.00
TOTAL USE OF MONEY			5,618.44	4,500.00	4,500.00	4,500.00	4,500.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2680	26802	Ins Recov-2nd Injury Fund	210,436.86	45,739.00	17,088.00	17,088.00	17,088.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			210,436.86	45,739.00	17,088.00	17,088.00	17,088.00
INTERFUND REVENUES							
R2801	28012	County W.C. Assessment	1,428,945.28	1,528,971.00	1,681,869.00	1,681,869.00	1,681,869.00
TOTAL INTERFUND REVENUES			1,428,945.28	1,528,971.00	1,681,869.00	1,681,869.00	1,681,869.00
TOTAL WORKERS COMPENSATION (S) FUND			2,604,848.78	2,651,426.00	2,855,690.00	2,855,690.00	2,855,690.00

**WORKERS' COMPENSATION FUND
APPROPRIATIONS**

S1720 BENEFITS & AWARDS

SUMMARY OF BUDGET OFFICER’S ACTIONS:

“Plus Transfers, Other Codes” reflect the chargeback of fifty percent (50%) of the Human Resources Coordinator’s salary from the Bureau of Human Resources’ budget.

WORKERS’ COMPENSATION

		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
S1720 Benefits & Awards						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		21,103.00	21,589.00	21,589.00	21,589.00
TOTAL	PERSONNEL SERVICES	20,858.00	21,103.00	21,589.00	21,589.00	21,589.00
TOTAL	BENEFITS & AWARDS	20,858.00	21,103.00	21,589.00	21,589.00	21,589.00

S9040 WORKERS' COMPENSATION

DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, seventeen(17) fire districts and ten (10) rescue and ambulance squads. Collectively over 3,500 municipal employees and 700 volunteers are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects \$15,000 for an actuarial study of the pool, and \$107,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs.

		WORKERS' COMPENSATION				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
S9040 Workers' Compensation						
.4	CONTRACTUAL					
04300	Telephone	1,054.78	1,100.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	1,422.00	1,536.00	0.00	0.00	0.00
04900	Professional Services	96,999.96	121,500.00	122,000.00	122,000.00	122,000.00
04990	Purchased Services	2,277.14	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	101,753.88	124,136.00	122,000.00	122,000.00	122,000.00
TOTAL	WORKERS' COMPENSATION	101,753.88	124,136.00	122,000.00	122,000.00	122,000.00

S9041 BENEFITS AND AWARDS**DEPARTMENTAL FUNCTIONS:**

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Workers' Compensation Board are provided for.

		WORKERS' COMPENSATION				
		EXPENDED 2014	BUDGET AS MODIFIED 2015	DEPARTMENT REQUEST 2016	BUDGET OFFICER RECOMMEND 2016	ADOPTED BUDGET 2016
S9041 Benefits and Awards						
.4	CONTRACTUAL					
04790	Insurance Award Payments	2,482,236.90	2,506,187.00	2,712,101.00	2,712,101.00	2,712,101.00
TOTAL	CONTRACTUAL	2,482,236.90	2,506,187.00	2,712,101.00	2,712,101.00	2,712,101.00
TOTAL	BENEFITS AND AWARDS	2,482,236.90	2,506,187.00	2,712,101.00	2,712,101.00	2,712,101.00
TOTAL	WORKERS' COMPENSATION FUND	2,604,848.78	2,651,426.00	2,855,690.00	2,855,690.00	2,855,690.00

Appendix A

CONTRACT BUDGET SUBMISSIONS

2016 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2016 Maximum Expenditure
<u>District Attorney</u>			
A1165 04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 9,000
A1165 04540	On-Line Legal Research	Lexis Nexis	\$ 5,400
A1165 04300 RTF06/RTF07	Cellular Phone Service for Parole Grant	Verizon Wireless	\$ 630
A1168 04300 OVS02/OVS03	Cellular Phone Service for Victim Liaison Grant	Verizon Wireless	\$ 2,000
<u>Buildings</u>			
A1620 04420	Maintenance of Facility Systems at Courthouse Annex	Johnson Controls, Inc.	\$ 14,924
<u>Sheriff/Jail</u>			
A3110 04300	GPS Monitoring	Networkfleet, Inc. / Verizon	\$ 15,000
A3110 04300	Cell Phones & Air Cards	Verizon	\$ 20,500
A3110 04421	Maintenance on Communication Equipment	Wells Communications	\$ 12,000
A3110 04421	Software Subscription-Sex Offender Monitoring	Watch System	\$ 7,500
A3110 04900	EMT Services	Lynn Kane	\$ 12,600
A3150 04420	KRONOS Timekeeping System	MM Hayes	\$ 8,000
A3150 04420	LiveScan - Digital Fingerprint	MorphoTrust	\$ 12,600
A3150 04420	Call Recording System	Wilmac	\$ 8,000
A3150 04420	Service Contract - Inmate Management System	Black Creek	\$ 50,000
A3150 04420	Service Contract - Jail Security System	Black Creek	\$ 12,900
A3150 04540	Law Library	LexisNexis	\$ 16,300
A3150 04900	Religious Services	Catholic Charities	\$ 5,400
A3150 04910	Psychological Evaluations	Public Safety Psychology	\$ 20,000
A3150 04926	Barber Services	Lou Caruso	\$ 9,360
<u>Stop-DWI</u>			
A3315 04900	DWI Patrols	City of Troy	\$ 13,000
<u>Bureau of Public Safety</u>			
A3640 04420	911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment	Wells Communications	\$ 31,620
A3640 04420	Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service	Wells Communications	\$ 28,800
A3640 04420	Maintenance and Repair of Communication Service Equipment (900 EFJ Portables) - Field Service	Wells Communications	\$ 32,400
A3640 04420	Maintenance and Repair of Motorola MCC 7500 K-Core Console Equipment	Wells Communications	\$ 10,800
A3640 04420	Technical Site Management	Wells Communications	\$ 18,000
A3640 04900	Special Projects Consultant	Mark Lacavita	\$ 12,000
<u>Health</u>			
A4017 04900	Nurse Practitioner for Nursing Clinics & Services	Barbara Leo	\$ 8,600
A4025 04800	Water Sampling	Bender Laboratory	\$ 7,500
<u>Mental Health</u>			
A4230 04868	Supportive Apartments (OASAS)	Hudson Mohawk Recovery Center	\$ 28,889
A4230 04879	Women MICA Housing	Hudson Mohawk Recovery Center	\$ 366,760
A4250 04820	Outpatient Clinic Adolescent (Troy, East Greenbush, and OPR Services)	Hudson Mohawk Recovery Center	\$ 447,192
A4250 04823	Supervised Outpatient Adolescent Services	Hudson Mohawk Recovery Center	\$ 50,000
A4322 04880	Gambling Treatment Services (OASIS)	Hudson Mohawk Recovery Center	\$ 20,397
A4320 04800	Transportation Services	C. D. T. A.	\$ 8,000
A4321 04700	Transportation Services	C. D. T. A.	\$ 40,000
A4321 04700	Respite Services (CCSI)	St. Catherine's Center for Children	\$ 6,000
A4321 04700	Crisis Respite Services - ICM Program	Parson's Child and Family Center	\$ 10,000
A4321 04700	Adult - Recreation and Socialization	Joseph's House and Shelter, Inc.	\$ 32,000
A4321 04900	Administrative Fees - Home Health Care Coordination	Samaritan Hospital	\$ 50,000
A4321 04900	Peer Advocacy - 2 Adult Homes	Mental Health Empowerment Project, Inc.	\$ 38,482
A4322 04828	Unity Sunshine Special Needs Preschool	Unity House	\$ 32,123

2016 CONTRACT BUDGET SUBMISSIONS

			2016
Department/ Budget Code	Description	Vendor	Maximum Expenditure
<u>Mental Health (continued)</u>			
A4322 04829	Vocational Services (OPWDD)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 147,708
A4322 04831	Supported Education and Employment Services (OMH)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 116,618
A4322 04832	Activities Center (OMH Work Programs)	Unity House, Inc.	\$ 343,068
A4322 04837	Community Residential Program and Case Management (OASAS)	820 River Street, Inc.	\$ 205,152
A4322 04838	Vocational Rehabilitation (OASAS)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 201,668
A4322 04840	MICA Network (TFIP Grant)	Unity House, Inc.	\$ 48,622
A4322 04841	Crisis Residence (OMH)	Unity House, Inc.	\$ 21,983
A4322 04844	Outreach	Joseph's House and Shelter, Inc.	\$ 10,311
A4322 04845	Supported Housing (OMH)	Joseph's House and Shelter, Inc.	\$ 352,772
A4322 04846	Supported Housing (OMH)	Unity House, Inc.	\$ 713,940
A4322 04848	Respite Services (CCSI)	St. Catherine Center for Children	\$ 32,109
A4322 04851	Homeless MICA (OMH)	Joseph's House and Shelter, Inc.	\$ 100,542
A4322 04852	Supported Housing	YWCA of the Greater Capital Region, Inc.	\$ 138,350
A4322 04854	Children & Youth Vocational Services (OMH)	The Workshop, Inc. (Northeast Career Planning, Inc.)	\$ 58,862
A4322 04863	Treatment Commissioner's Pool	St. Anne Institute	\$ 151,312
A4322 04873	Family Support Services and Advocacy	Commission on Economic Opportunity for the Greater Capital Region, Inc. (CEO)	\$ 113,611
A4322 04869	Supported Case Management Program	Unity House, Inc.	\$ 67,583
A4322 04871	Children's Mobile Crisis Team	Parson's Child and Family Center	\$ 152,566
A4322 04873	Family Support Services	St. Catherine's Center for Children	\$ 100,994
A4322 04874	Drop in Center	Mental Health Empowerment Project, Inc.	\$ 328,358
A4322 04881	Advocacy/Support Services	Unity House of Troy, Inc.	\$ 66,949
A4322 04881	Peer Advocates	Mental Health Empowerment Project, Inc.	\$ 63,578
A4322 04881	Advocacy and Support Services for Children and Youth Power	Families Together in New York State, Inc.	\$ 39,683
A4322 04883	Unity House Nursing	Unity House of Troy, Inc.	\$ 62,621
A4322 04884	Prevention Programs for Catholic Schools	Albany Diocesan School Board	\$ 27,165
A4322 04886	Supported Housing (RSS)	Rehabilitation Support Services, Inc.	\$ 65,093
A4322 04887	Five County Adult Mobile Crisis Team	Parson's Child and Family Center	\$ 1,000,191
A4322 04888	Personalized Recovery Oriented Services	Samaritan Hospital	\$ 151,116
<u>Social Services</u>			
A6010 04420	Troy Housing Code Enforcement	City of Troy - Code Enforcement	\$ 15,000
A6010 04540	On-line Legal Research Service	Thompson West (West Law)	\$ 14,536
A6010 04900	Process Services	Alexander Poole	\$ 20,000
A6010 04900	Interpreter Services	All Language Translations	\$ 10,000
A6015 04800	Domestic Violence Supportive Services	Unity House	\$ 12,075
A6015 04800	Domestic Violence Liaison	Unity House	\$ 27,500
A6070 04747	Independent Living Services	Northeast Parent & Child Society	\$ 30,000
A6070 04747	Foster Care Aftercare	Berkshire Farms	\$ 20,000
A6070 04747	Foster Care Aftercare	LaSalle	\$ 10,000
A6070 04747	Foster Care Aftercare	Northeast Parent & Child Society	\$ 10,000
A6070 04747	Foster Care Aftercare	St. Catherine's	\$ 10,000
A6070 04747	Sex Abuse Treatment	Northeast Parent & Child Society	\$ 15,000
A6070 04747	Mandated Crisis Respite Services	Vanderheyden	\$ 20,000
A6070 04747	Mandated Crisis Respite Services	Northeast Parent & Child Society	\$ 20,000
A6070 04747	Mandated Post-Adoption Services	Parsons	\$ 15,000
A6070 04747	Physical/Developmental Assessment	Capital Care Medical Group, LLC	\$ 10,000
A6070 04747	Group Emergency Care	Vanderheyden	\$ 20,000
<u>Community Program Grants</u>			
A6310 04807	Monitor Natural and Wildlife Resources	Rensselaer County Conservation Alliance	\$ 7,500
A6310 04813	Library Services	Brunswick Library	\$ 7,030
A6310 04813	Library Services	Rensselaer Library	\$ 5,700

2016 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2016 Maximum Expenditure
Unified Family Services - Aging			
A6772 04800	Legal Services	Matthew Turner, Esq.	\$ 9,000
A6773 04800	Nutrition Services	Cornell Cooperative Extension	\$ 9,000
A6775 04800	Dietary Services	Cornell Cooperative Extension	\$ 9,000
A6775 04800	Respite Services	Home Instead - Albany	\$ 20,000
A6775 04800	Caregiver Support Services	Catholic Charities	\$ 6,000
A6775 04800	Legal Services	Legal Aid Society	\$ 10,000
A6775 04800	Respite Services	Community Health Care	\$ 6,500
A6777 04800	Life Line	Eddy Life Line	\$ 30,000
Economic Development & Planning			
A8020 04900	Farmland Protection Consultant	Agricultural Stewardship Assoc.	\$ 20,000
Unified Family Services - Dyken Pond Environmental Education Center			
A8790 04900	Natural Resource Educator	Cornell Cooperative Extension	\$ 10,365
Highway Department			
DM5130 04450	Rental of Storage Facility for Highway Equipment	Town of Berlin	\$ 6,000
Van Rensselaer Manor			
EH6020.68	Repair Resident's Glasses	Quality Care Optician Services	\$ 10,000
<i>EH6020.68</i>	<i>Laboratory for Employees</i>	<i>Samaritan Hospital - St Peter's Health Partners</i>	<i>\$ 1,500</i>
EH6020.73	Medical Equipment Rental	Northeast Home Medical Equipment	\$ 45,000
EH6020.80	Employee Recruiting Advertisements	Monster.com	\$ 6,750
EH7210.62	Laboratory for Residents	Samaritan Hospital - St Peter's Health Partners	\$ 33,500
EH7240.62	X-Ray Services	Mobile Imaging	\$ 35,000
EH7260.73	Resident Bus Rental for Activities	Star and Strand	\$ 30,000
EH7280.28	Patient Podiatry Services	Collar City Podiatry	\$ 35,100
EH7350.28	Speech Consulting Service - FEE Procedure	Northeast Speech-Language Pathology, PC	\$ 10,000
EH8212.63	Kitchen Equipment Repair/Maintenance	Northeast Commercial Appliance	\$ 12,000
EH8260.68	Security Equipment PM and Inspection	Simplex Grinnell	\$ 8,100
EH8270.68	Resident Transportation	Capital District Transportation	\$ 8,000
EH8311.31	Annual Audit Services Chargeback	Drescher & Malecki LLP	\$ 15,000
EH8311.68	Time Clock System Maintenance	M. M. Hayes	\$ 14,700
EH8319.67	Medicare Billing Processing Network	Ability Network	\$ 6,600
EH8351.29	Consulting Services for Managed Care Contract	Nixon Peabody, LLP	\$ 8,000
EH8351.85	Membership Dues	Leading Age New York	\$ 30,000
EH8381.68	Telephone System Maintenance	Gracecom Communications	\$ 12,500
EH8381.84	Wireless Communication Services	Verizon Wireless	\$ 8,000
EH8400.29	Beautician	Suzanne Filieau	\$ 17,000
EH8400.29	Beautician	Carol Quinn	\$ 17,000
EH8400.29	Beautician	Luigia Palage	\$ 17,000
"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.			
ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."			
(Note: Some contracts, which are listed here, are funded within two different budget codes. The remainder of these contracts are indicated by italics. The total amount of those contracts are over \$5,000.)			

Appendix B

**PROPOSED CAPITAL PROJECTS
PROGRAM**

2016 CAPITAL PROJECTS PROGRAM

The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.

It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:

- * purchase of land
- * construction of new buildings
- * reconstruction of existing buildings
- * purchase of large machinery or equipment
- * major improvements to large machinery or equipment
- * any acquisition in which gross cost exceeds \$10,000
- * any studies or surveys preliminary to the above noted projects

Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:

- Capital Fund - Major, non-recurring projects with costs in excess of \$50,000, and those which require bonding. Useful life must be in excess of ten (10) years.
- Operating Fund - Smaller, recurring, routine projects with a gross cost in excess of \$10,000 will be budgeted in the requesting department's operating fund.

The 2016 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.

All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:

<i>Tax Levy</i>	a	<i>Bonds</i>	b
<i>Federal Aid</i>	f	<i>State Aid</i>	s
<i>Operations</i>	o	<i>Other</i>	p

BUILDINGS/ENGINEERING - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.

The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.

With a goal of improving the energy efficiency of County buildings, an energy performance contract was awarded in 2009 and phase 1 of the facility upgrades, which focused on the County Office Building, was completed in 2011. The funding in the current capital projects program includes maintenance and necessary upgrades, which, in addition to the County Office Building, will focus on several other County facilities.

COUNTY CLERK - The office intends to overhaul the Department of Motor Vehicles (DMV), particularly the counter and lobby area. The overhaul would include the construction of a new counter, which would meet DMV design specifications, as well as provide additional workspace for employees while allowing adequate room to conduct transactions. A new lobby area would allow for adequate and comfortable waiting space for customers. A new entrance would be handicapped accessible and would provide ingress and egress only to DMV, allowing the office to open additional nights and weekends. The County will have to review the best way to pursue this request.

2016 CAPITAL PROJECTS PROGRAM

DISTRICT ATTORNEY - The department is requesting that the carpeting within the office be replaced, as it can't be cleaned or repaired. Also, the office needs to be completely repainted. Due to fiscal constraints, this capital request has been deferred until 2017. These requests will be brought to the attention of the County Engineer.

FINANCE - The Bureau of Finance would like to purchase and implement a new Financial, Payroll and Human Resources software package to replace the County's outdated PeopleSoft software. The project will, hopefully, begin during the fourth quarter of 2015 and continue into 2016.

HEALTH - The department's computer replacement program, which would allow for replacement of up to eight (8) computers per year, is funded in 2016.

HIGHWAY - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements as necessary. This overall commitment will again be augmented in 2016 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2016.

The Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roofs at the main and Schodack garages, and installation of DEC-required floor drains at various garage locations.

Finally, as part of a 10 year Strategic Highway Improvement Plan drawn up by the department, plans to address significant road maintenance and reconstruction projects throughout the County Highway System have been presented.

HUDSON VALLEY COMMUNITY COLLEGE (HVCC) - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.

Capital projects for the college are generally financed fifty percent (50%) by the State of New York and fifty percent (50%) by county-backed general obligation bonds. Debt service, for bonds issued prior to 2001, is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the College's first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.

HVCC is upgrading its athletic facilities at a cost of \$3,500,000. The college has received state funding for this project. Matching funds will be provided by the faculty student association. This project is currently underway and scheduled for completion in August 2016.

LEGISLATURE - The estimated balance of unexpended funds (\$701,952) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.

MENTAL HEALTH - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans while improving efficiencies. This ongoing six year plan to update the computers used both in the office and in the field along with the software upgrades will allow the department to automate the client records and the billing process to further improve efficiencies and remain in compliance with mandates for electronic health records. Desktop computers that are more than five (5) years old will be replaced with laptops and other mobile computing devices.

2016 CAPITAL PROJECTS PROGRAM

MENTAL HEALTH (continued) - The department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life.

To allow their employees in the field to connect to County shared drives efficiently over Wi-Fi, the department is purchasing VMware software, licensing, and all needed hardware (servers). This is the recommended solution from BRIS and is estimated to cost \$82,500.

Financing for all Mental Health projects is estimated at one hundred percent (100%) State Aid.

PROBATION - The department's computer replacement program, which would allow for replacement of up to four (4) computers per year, is funded in 2016. The department's vehicle replacement program has one vehicle scheduled for replacement in each of the next five years.

PUBLIC SAFETY - The Bureau of Public Safety will purchase a new burn facility at a cost of \$85,000. This is used by all Rensselaer County Fire Departments for mandated training. The existing tower is no longer safe for live burn exercises. The existing tower will continue to be utilized for climbing and other non-burn related training.

SEWER DISTRICT - The District is planning on making repairs and upgrades to the sewer collection system, including inspection, repair and cleaning of district interceptors to maintain compliance with Department of Environmental Conservation Consent Orders. This is estimated to cost \$175,000 in 2016 and is funded in code 04900 G 8120.

The Sewer District is replacing the aging grit and aeration equipment at an estimated cost of \$10 million. This project will improve efficiency, add energy savings, and help maintain compliance with Department of Environmental Conservation Consent Orders.

SHERIFF/JAIL - The department plans on a replacement and upgrading program for computer hardware and software for the ensuing six-year period.

The parking lot at the Public Safety Building needs to be resurfaced and/or repaved, which the department would like the cost to be bonded for in 2016. The County will have to review the best way to pursue this request.

In 2016, the office will purchase four (4) vehicles. In future years, it intends to continue its ongoing vehicle replacement program by replacing approximately six (6) vehicles per year.

Chiller #1 and the closed circuit camera system will be replaced in 2016. The department will review the necessity of replacing other vital equipment within the facility.

The request to replace the Avaya server is scheduled to take place in 2017.

Due to fiscal constraints, the request to replace the server room doors has been deferred until 2017. This request will also be brought to the attention of the County Engineer.

SOCIAL SERVICES - Computer, office furniture and vehicle replacements are projected for the ensuing six-year period.

UNIFIED FAMILY SERVICES – AGING - The department will continue to utilize Capital Project funds to repair and upgrade the County's various senior centers. In addition, the department will replace one 12-passenger van in 2016.

2016 CAPITAL PROJECTS PROGRAM

UNIFIED FAMILY SERVICES – VETERANS SERVICE AGENCY - The department is replacing a wheelchair bus for \$60,000. The bus is used to transport Veterans to and from medical appointments and/or Adult Day Care Facilities.

VAN RENSSELAER MANOR - For 2016, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include: updates to computer hardware and software to meet mandated changes (\$68,075), kitchen equipment (\$25,200), resident furniture, office furniture, and dining room chairs (\$52,840), electronic equipment and security cameras (\$14,000), resident unit appliances including washers and dryers (\$30,500), and medical equipment (\$52,975).

Other Van Rensselaer Manor projects earmarked for 2016 include repairs to the Courtyard fencing (\$16,000) and replacing damaged tile in the first floor units (\$265,000).

RENSSELAER COUNTY
2016 CAPITAL PROJECTS PROGRAM

<i>DEPARTMENT/PROJECT</i>	<i>TOTAL ESTIMATED COST</i>	<i>SIX YEAR COST ESTIMATES</i>										
		2016		2017		2018		2019		2020		2021
<u>MENTAL HEALTH</u>												
Clinic/Leasehold Improvements	100,000			25,000	s	25,000	s	25,000	s	25,000	s	
Computer Replacement / Acquisitions - Annual Upgrade	310,275	60,275	s	50,000	s	50,000	s	50,000	s	50,000	s	50,000
VMware Licensing and Associated Hardware	82,500	82,500	s									
Vehicle Replacement	240,000	40,000	s	40,000	s	40,000	s	40,000	s	40,000	s	40,000
<u>PROBATION</u>												
Vehicle Replacement	130,600	28,000	a	25,650	a	25,650	a	25,650	a	25,650	a	
Computer Upgrades and Replacements	31,608	5,268	a	5,268	a	5,268	a	5,268	a	5,268	a	5,268
<u>PUBLIC SAFETY</u>												
Fire Training Facility (Training Tower- Burn Facility)	85,000	85,000	b									
Home Alerting System (Radio Minitors)	35,200			35,200	a							
<u>SEWER DISTRICT</u>												
Collection System Upgrades and Repairs	1,175,000	175,000	o	250,000	o	250,000	o	250,000	o	250,000	o	
Expansion Joint Repair	15,000			15,000	o							
Grease Tank Mixing System	9,000			9,000	o							
Grit & Aeration Upgrades (Wastewater Plant)	10,000,000	7,750,000	b	2,250,000	b							
Paving	200,000			100,000	o	100,000	o					
Plant Water Yard Hydrants	300,000			300,000	o							
<u>SHERIFF/JAIL</u>												
Computer Hardware and Software	110,000	10,000	a	20,000	a	20,000	a	20,000	a	20,000	a	20,000
Parking Lot Resurfacing/Repaving	153,015	153,015	b									
Vehicle Replacement	1,917,683	196,691	a	273,704	a	351,075	a	331,182	a	364,300	a	400,731
Other Facility Equipment Replacement	150,500	150,500	a									
Avaya Server Upgrade	50,000			50,000	a							
Server Room Doors (Security)	10,000			10,000	a							

RENSELAER COUNTY
2016 CAPITAL PROJECTS PROGRAM

DEPARTMENT/PROJECT	TOTAL ESTIMATED COST	SIX YEAR COST ESTIMATES											
		2016		2017		2018		2019		2020		2021	
SOCIAL SERVICES													
Office Furniture Replacement	34,559	2,996	a	2,625	a	3,500	a	1,225	a	875	a	875	a
		3,852	f	3,375	f	4,500	f	1,575	f	1,125	f	1,125	f
		1,712	s	1,500	s	2,000	s	700	s	500	s	500	s
Vehicle Replacement	97,903	6,982	a	10,140	a	10,335	a					10,725	a
		6,087	f	8,840	f	9,010	f					9,350	f
		4,834	s	7,020	s	7,155	s					7,425	s
Computer Replacement	272,156	17,124	a	13,461	a	15,402	a	5,823	a	22,279	a	18,445	a
		19,643	f	15,440	f	17,667	f	6,679	f	25,555	f	21,158	f
		13,599	s	10,689	s	12,231	s	4,624	s	17,692	s	14,648	s
UNIFIED FAMILY SERVICES - AGING													
Vehicle Replacement	180,000	30,000	a	30,000	a	30,000	a	30,000	a	30,000	a	30,000	a
Repairs and Upgrades to Senior Centers	15,000	15,000	p										
UNIFIED FAMILY SERVICES - VETERANS													
Vehicle Replacement - Handicap 12 Passenger Bus	60,000	60,000	a										
VAN RENSSELAER MANOR													
First Floor Tile Replacement	345,000	265,000	o					80,000	o				
Computers and Software	188,075	68,075	o	20,000	o	20,000	o	40,000	o	20,000	o	20,000	o
Medical Equipment	527,975	52,975	o	100,000	o	80,000	o	100,000	o	90,000	o	105,000	o
Furniture Replacement	182,840	52,840	o	45,000	o	40,000	o	35,000	o	5,000	o	5,000	o
Replacement Resident Unit Washer, Dryers, & Ice Machines	130,500	30,500	o									100,000	o
Dietary Equipment	74,800	25,200	o	10,000	o	9,600	o	10,000	o	10,000	o	10,000	o
Courtyard Fences	16,000	16,000	o										
Electronic Equipment/Copiers	83,500	14,000	o	17,000	o	16,500	o	17,000	o	17,000	o	2,000	o
Vehicle Replacement	65,000											65,000	o
Nurse Call Light System	70,000									70,000	o		
Sidewalk Repair	20,000			20,000	o								
Roof Replacement	850,000			850,000	o								
Exterior Painting/Caulking	143,000			143,000	o								
Phone System	200,000			200,000	o								
TOTALS:	73,617,207	26,546,101		15,714,740		7,621,841		7,889,883		8,020,346		7,824,296	

Appendix C

AUTHORIZED POSITIONS

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1010			Legislative Board			
			1375	Counsel to Legislature			2
			4290	Legislature, Chairman	1		
			4291	Vice Chairman, Legislature	1		
			4300	Legislature, Majority Leader	1		
			4310	Legislature, Minority Leader	1		
			4320	Legislator	14		
			4370	Legislative Assistant (Majority)	6		
			4380	Legislative Assistant (Minority)	1		
			4385	Legislative Enforcement Officer	1		
			8600	Vice Chairman, Finance	1		
A	1040			Clerk of Legislative Board			
			1190	Clerk of Legislature	1		
			1960	Deputy Clerk (Legislature)	1		
			2660	Director of Constituent Relations	1		
			4321	Legislative Liaison	1		
A	1165			District Attorney			
			0075	Administrative Aide to District Attorney	1		
			0200	Assistant District Attorney	10	2	
			0930	Case Tracking Clerk I	1		
			0940	Case Tracking Clerk II	1		
			0950	Case Tracking Clerk III	1		
			1095	Chief Assistant District Attorney	1		
			1670	Confidential Assistant to District Attorney	1		
			2150	District Attorney	1		
			7880	Secretary to District Attorney	1		
			9750	Special Investigator (Confidential)	1	2	
A	1165	ATP03		DA - Aid to Prosecution (Funded through September 30, 2016)			
			0200	Assistant District Attorney			2
A	1165	GIVE2		DA - Gun Involved Violence Elimination (Funded through June 30, 2016)			
			0200	Assistant District Attorney	1		
			9750	Special Investigator (Confidential)	1		
A	1165	RFT06		DA - Parole Reentry (Funded through June 30, 2016)			
			6400	Reentry Coordinator	1		
A	1168	OVS02		DA - Victims Assistance Program (Funded through September 30, 2016)			
			8095	Town Court Victim Liaison	1		
			8547	Victim Assistance Program Director	1		
			8566	Victim Liaison II	1		
A	1170			Public Defender			
			0260	Assistant Public Defender			7
			1810	Confidential Assistant to Public Defender			1
			6140	Public Defender	1		
			6970	Secretary to Assistant Public Defender	2		
			6990	Secretary to Public Defender	1		
			7335	Special Investigator (PT)			1
A	1170	CFA13		Public Defender - Counsel at First Appearance (Funded through May 31, 2016)			
			0260	Assistant Public Defender			1
A	1170	ILS43		Public Defender - Indigent Legal Services			
			0260	Assistant Public Defender			1
A	1170	UQI13		Public Defender - Upstate Quality Improvement			
			0260	Assistant Public Defender			1
A	1171			PD - Aid to Defense			
			0260	Assistant Public Defender			1
A	1172			PD - Family Court			
			0260	Assistant Public Defender			2
			6970	Secretary to Assistant Public Defender			1

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1172	ILS24		PD - Family Court - Indigent Legal Services (Funded through May 31, 2016)			
			0260	Assistant Public Defender			1
			6970	Secretary to Assistant Public Defender			1
A	1172	ILS33		PD - Family Court - Indigent Legal Services (Funding through May 31, 2016)			
			0260	Assistant Public Defender			2
			6970	Secretary to Assistant Public Defender			1
A	1174			Conflict Defender			
			0255	Assistant Conflict Defender		3	
			1635	Conflict Defender		1	
			6745	Secretary to Conflict Defender		1	
A	1174	CFA13		Conflict Defender - Counsel at First Appearance (Funded through May 31, 2016)			
			0255	Assistant Conflict Defender			1
A	1174	ILS24		Conflict Defender - Indigent Legal Services (Funded through May 31, 2016)			
			0255	Assistant Conflict Defender			1
A	1174	ILS33		Conflict Defender - Indigent Legal Services (Funded through May 31, 2016)			
			0255	Assistant Conflict Defender			1
A	1174	ILS43		Conflict Defender - Indigent Legal Services			
			0255	Assistant Conflict Defender		1	
A	1174	UQI13		Conflict Defender - Upstate Quality Improvement			
			0260	Assistant Conflict Defender		1	
A	1175			Public Administrator			
			7345	Special Appellate Counsel		1	
			7365	Special Family Court Counsel		2	
A	1185			Medical Examiner			
			1110	Chief Medical Examiner	1		
			4735	Medico Legal Death Investigator	3		1
A	1230			County Executive			
			0215	Assistant for Governmental Relations		1	
			0235	Assistant for Public Information and Operations	1		
			1420	County Executive	1		
			1708	Confidential Assistant	1		
			2570	Secretary to County Executive	1		
A	1320			Auditor			
			0400	Auditor	1		
			1700	Confidential Assistant to County Auditor		1	
			1940	Deputy County Auditor	1		
A	1325			Bureau of Finance			
			0155	Associate Fiscal Coordinator	1		
			0160	Associate Account Clerk	3		
			1100	Chief Fiscal Officer	1		
			1450	Confidential Assistant to Chief Fiscal Officer	1		
			2320	Deputy Chief Fiscal Officer	1		
			2730	Financial Review Specialist	1		
			2740	Fiscal Operations Manager	1		
			5625	Payroll Coordinator	1		
			6485	Property Tax Supervisor	1		
			6635	Real Estate Specialist	1		
			7000	Senior Account Clerk	1		
			9790	Property Tax Collection Specialist	1		
A	1325	CBU13		Bureau of Finance - Clinical Billing Unit			
			4670	Clinical Billing Specialist		2	
			4671	Clinical Billing Specialist II		1	
			7375	Special Projects Administrator		1	

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1340			Bureau of Budget			
			1675	Confidential Assistant to Budget and Finance	1		
			1820	Director of Budget	1		
			2110	Deputy Budget Director	1		
			7920	Senior Program Associate	1		
A	1355			Bureau of Tax Services			
			2060	Director of Real Property Tax Services	1		
			6626	Real Property Tax Svs Aide	1		
			8080	Supervisor of Tax Mapping Services	1		
A	1410			County Clerk			
			0820	Building Attendant II	1		
			1255	Computer Imaging Technician	3		
			1390	County Clerk	1		
			1575	Criminal Records Coordinator		1	
			1585	Computer Systems Supervisor	1		
			1990	Deputy County Clerk	2		
			2505	Enforcement Coordinator	1		
			2685	Mortgage Tax Supervisor	1		
			4771	Supervising Motor Vehicle License Clerk	1		
			4790	Motor Vehicle License Clerk	12		
			4810	Motor Vehicle Financial Supervisor	1		
			4895	Motor Vehicle Information Processing Specialist	1		
			5440	Record Room Supervisor	1		
			5740	Principal Account Clerk	1		
			6150	Principal Motor Vehicle License Clerk	1		
			6780	Senior Motor Vehicle License Clerk	1		
			7120	Secretary to County Clerk	1		
			7460	Special Assistant to County Clerk	2		
			7875	Senior Computer Imaging Technician		1	
A	1420			County Attorney			
			0150	Assistant County Attorney		1	
			1380	County Attorney	1		
			1452	Confidential Assistant to County Attorney	1		
			2330	Deputy County Attorney	1		
			7190	Secretary to County Attorney	1		
			7600	Special Counsel		2	
A	1430			Civil Service Commission			
			1135	Chairperson of Commission			1
			1145	Civil Service Administration Aide	1		
			1200	Commissioner			2
			6775	Secretary to Chairperson	1		
A	1431			Bureau of Human Resources			
			1865	Director of Human Resources	1		
			3650	Human Resources Coordinator	1		
A	1440			Engineering			
			0825	Building & Code Inspector		1	
			1410	County Engineer	1		
			1482	Confidential Assistant to Engineering Department			1
			2170	Deputy County Engineer	1		
A	1450			Board of Elections			
			1200	Commissioner	2		
			1560	Custodian Of Records	2		
			8140	Senior Elections Registrar	2		
			8145	Election Registrar	4		
			8540	Voting Machine Custodian			4
A	1610			Central Services - Administration			
			0000	Account Clerk	1		
			1680	Confidential Assistant to Director	1		
			2080	Director of Central Services	1		
			2300	Deputy Director of Central Services	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	1620			Buildings Department			
			0190	Assistant Superintendent of Buildings	1		
			0790	Building Maintenance Mechanic	2		
			0820	Building Attendant II	2		
			1170	Cleaner		8	7
			4230	Laborer	5		
			4640	Maintenance Worker	3		
			5620	Parking Lot Attendant		3	
			6920	Senior Building Maintenance Mechanic	2		
			7470	Superintendent of Buildings	1		
			8350	Secretary to Superintendent of Buildings	1		
			8770	Working Supervisor		3	
A	1640			Automotive Maintenance			
			0410	Auto Mechanic	1		
			3300	Head Automotive Mechanic	1		
A	1670			Central Printing & Mailing			
			4760	Messenger	1	1	
			8775	Working Supervisor (Central Printing/Mailing)	1		
A	1680			Bureau of Research and Information Services			
			0600	Applications Developer I	1		
			0605	Applications Developer II	2		
			0610	Applications Developer III	1		
			0620	Associate Network Administrator	1		
			1675	Confidential Administrative Assistant	1		
			1709	Director of BRIS	1		
			3060	GIS Technician I	1		
			3075	GIS Manager	1		
			4695	Manager - Systems Integration & Client Services	1		
			5430	Microcomputer Technician I	1		
			5432	Microcomputer Technician II	1		
			5434	Microcomputer Technician III	1		
			5605	Principal Network Administrator	1		
			5757	FMS/HRMS Senior Systems Analyst	1		
			8014	Tax Map Technician III	1		
A	3020			Bureau of Public Safety - Dispatch			
			1310	Communication Center Supervisor	1		
			1460	Communications Officer	34		
			7750	Senior Communications Officer	7		
A	3110			Sheriff			
			0010	Account Clerk Typist			1
			1490	Confidential Assistant to Sheriff	1		
			1930	Deputy Sheriff	24		
			2120	Deputy Sheriff Captain	1		
			2130	Deputy Sheriff Sergeant	6		
			5740	Principal Account Clerk	1		
			6615	Records Clerk	1		
			7000	Senior Account Clerk	3		
			7175	Senior Narcotics Investigator and Intelligence Liaison	1		
			7300	Sheriff	1		
			7306	Sheriff's Financial Advisor	1		
			8030	Technical Sergeant/I.D.	1		
			8310	Undersheriff	1		
A	3140			Department of Probation			
			0010	Account Clerk Typist	1		
			3005	Front Desk Coordinator	1		
			5740	Principal Account Clerk	1		
			6090	Probation Assistant	3		
			6100	Probation Officer	37		
			6110	Probation Supervisor	6		
			6315	Probation Director III	1		
			7140	Senior Probation Officer	11		
			8090	Typist	2		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	3150			Jail			
			0000	Account Clerk	1		
			0010	Account Clerk Typist	2		
			0140	Assistant to Inmate Services	2		
			1020	Correctional Sergeant	23		
			1025	Correctional Captain	1		
			1125	Chief of Corrections - Operations	1		
			1300	Cook	5		
			1650	Coordinator of Inmate Services	1		
			1715	Correctional Officer (Spanish Speaking)	1		
			1720	Correctional Officer	141		
			1730	Correctional Lieutenant	3		
			1731	Correctional Lieutenant - Technical	1		
			1944	Correctional Lieutenant (207-C)	1		
			1945	Correctional Officer (207-C)	2		
			2760	Food Service Manager	1		
			7000	Senior Account Clerk	2		
A	3151			Alternatives to Incarceration - Work Program (Sheriff)			
			0280	Alternative to Incarceration Program Director	1		
			0285	Alternatives to Incarceration Program Supervisor	4		
A	3152			Jail Maintenance			
			0790	Building Maintenance Mechanic	3		
			6920	Senior Building Maintenance Mechanic	2		
			7475	Superintendent of Buildings & Grounds (Sheriff)	1		
A	3315			Stop DWI Program			
			1950	Director of Special Traffic Operations Program	1		
A	3640			Bureau of Public Safety			
			1150	Director of Public Safety	1		
			1395	County Communications Coordinator	1		
			1706	Deputy Director of Public Safety - E-911	1		
			2285	Deputy Emergency Manager			1
			3210	EMS Coordinator			1
			3370	Fire Coordinator			1
			6196	Public Safety Grants Coordinator	1		
			6610	Radiological & Chemical Officer			1
			8520	Secretary to Director of Public Safety	1		
A	4010			Department of Health - Administration			
			0095	Accounting Supervisor Grade B	1		
			1480	Confidential Assistant to Public Health Director	1		
			3000	Fiscal Coordinator	1		
			4730	Medical Consultant	1		
			5920	Public Health Director	1		
			7550	Secretary to Public Health Director	1		
			8025	Telephone Receptionist	1		
A	4017			Department of Health - Nursing			
			1175	Clinical Records Clerk	1		
			1455	Community Health RN	4		
			2210	Director of Patient Services	1		
			4655	Local Public Health Educator	1		
			6160	Public Health Aide	2		
			6175	Public Health Planner	1		
			6184	Public Health Preparedness Coordinator	1		
			6195	Public Health Training Coordinator	1		
			7360	Senior Public Health Educator	1		
			7965	Supervisor of Communicable Disease Prevention	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	4059			Early Care Intervention Program			
			1175	Clinical Records Clerk	2		
			1355	Child Services Specialist	1		
			1841	Director of Children with Special Needs	1		
			2580	ECI Service Worker	6		1
			5750	Principal Clerk	1		
A	4090			Department of Health - Environmental Health			
			2501	Environmental Health Educator	1		
			2515	Environmental Health Director	1		
			5840	Public Health Technician	3		
			5910	Public Health Engineer	1		
			6190	Public Health Sanitarian	5		
			7180	Senior Public Health Sanitarian	1		
A	4320			Department of Mental Health			
			0650	Associate Fiscal Analyst	1		
			0900	Coordinator of Disability Services	1		
			1080	Commissioner of Mental Health	1		
			1510	Court Consultant Specialist	1		
			1760	Develop Disabilities Work Aide	2		
			1925	Deputy Commissioner-Clinic	1		
			1927	Dep Commissioner of MH (Admin)	1		
			2035	Director of Children Services	1		
			2036	Director of Adult Services	1		
			2037	Director of Forensic Services	1		
			2340	Director of Clinical Administration	1		
			2720	Financial Advocate	1		
			2805	Forensic Mental Health Discharge Planner	1		
			3330	Information Processing Technician II	2		
			3600	Information Processing Specialist	4		1
			3605	Information Processing Specialist II	3		
			4835	Mental Health Information Assistant	1		
			4836	Mental Health Information Systems Analyst	1		
			4837	Mental Health Information Systems Analyst II	1		
			4850	Mental Health Social Worker II	7		
			4851	Mental Health Social Worker II - Spanish Speaking	1		
			4860	Mental Health Social Worker III	8		
			4870	Mental Health Social Worker I	3		
			4885	MH Coordinator/SPOA C & Y	1		
			4905	Mental Health Site Supervisor	3		
			5180	Coordinator of MICA	1		
			6421	Psychiatric Nurse Practitioner I	3		
			6422	Psychiatric Nurse Practitioner II		2	1
			6505	Quality Assurance & Utilization Review Specialist	1		
			6660	Registered Professional Nurse	1		
			7045	Senior Office Manager	1		
			7615	Senior Financial Advocate	1		
			7840	Secretary to the Commissioner of Mental Health	1		
			7900	Staff Psychiatrist		5	1
			7911	Staff Psychologist	1		
			8025	Telephone Receptionist	1		
			9650	Substance Abuse Specialist	1		
A	4321			M.H. - CSS & ICM			
			2038	Dir of Adult Care Coordination	1		
			4850	Mental Health Social Worker II	2		
			4860	Mental Health Social Worker III	1		
			4881	Mental Health Care Coordinator I	4		
			4882	Mental Health Care Coordinator II	7		
			4883	Mental Health Care Coordinator III	16		
			4884	Adult Home Care Coordinator	1		
			4900	Mental Health Social Worker Aide	2		
			6120	Program Associate	1		
			6121	Program Assistant	1		
			6660	Registered Professional Nurse	1		
			7045	Senior Office Manager	1		
			8580	Vocational Rehabilitation Counselor	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	4323			M.H. - Substance Abuse Services			
			1700	Community Prevention Specialist	1		
			7320	Student Asst Prev Educ Counsel	2		
			9640	Supv. Student Assistant Spec.	1		
			9670	Student Assistance Specialist	5		
A	6010			Social Services - Administration			
			0090	Accounting Supervisor Grade A	1		
			0290	Assistant Social Services Attorney	4		
			1055	Coordinator of Building Operations	1		
			1250	Commissioner of Social Services	1		
			2070	Deputy Commissioner Administration Services	1		
			2280	Deputy Commissioner Services	1		
			4000	Human Services Liaison	1		
			5645	Performance Improvement Manager	1		
			6123	Program Audit and Review Specialist II	1		
			7330	Social Services Attorney	2		
			7390	Staff Development Coordinator	1		
			7790	Secretary to Commissioner	1		
A	6011			Social Services - Income Maintenance			
			0000	Account Clerk	5		
			0160	Associate Account Clerk	2		
			1240	Community Service Worker	3		
			1590	Clerk	19		
			1695	Director of Assistance Programs	1		
			2390	Data Entry Machine Operator	2		
			3600	Information Processing Specialist	1		
			4675	Mail and Supply Clerk	1		
			4715	Managed Care Facilitator	1		
			5740	Principal Account Clerk	1		
			5930	Principal Data Entry Machine Operator	1		
			6085	Principal Social Welfare Examiner II	4		
			6086	Principal Social Welfare Examiner III	1		
			6710	Receptionist	1		
			7000	Senior Account Clerk	9		
			7100	Senior Resource Consultant	1		
			7210	Senior Social Welfare Examiner	9		
			7340	Social Welfare Examiner	44		
			7860	Senior Support Investigator	1		
			7870	Support Investigator	5		
			7872	Supervising Welfare Investigator	1		
			8090	Typist	2		
			8760	Welfare Investigator	3		
			8800	Welfare Management Systems Coordinator	1		
A	6012			Social Services - General Services			
			0000	Account Clerk	2		
			1040	Case Supervisor Grade B	7		
			1050	Caseworker	31		
			1330	Child Protective Coordinator	1		
			1340	Child Protective Supervisor	7		
			1350	Child Protective Worker	28		
			1590	Clerk	2		
			3320	Homemaker	2		
			4800	Motor Vehicle Operator	2		
			5927	Principal Court Liaison	1		
			7020	Senior Caseworker	3		
			7250	Senior Typist	1		
			7340	Social Welfare Examiner	4		
			8770	Working Supervisor	1		
A	6013			Social Services - Support Collection			
			1590	Clerk	2		
			7000	Senior Account Clerk	3		
			7870	Support Investigator	5		
			9760	Supervisor of Support Collection	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	6014			Social Services - Employment			
			1050	Caseworker	1		
			1590	Clerk	1		
			2605	Employment Specialist	1		
			7210	Senior Social Welfare Examiner	5		
A	6510			U.F.S. - Veterans Service Agency			
			3290	Deputy Commissioner of Veterans	1		
			4800	Motor Vehicle Operator	2		
			8535	Veterans Services Specialist	1		
A	6610			Consumer Affairs			
			1750	Director of Weights & Measures	1		
A	6771			Unified Family Services - Central Office			
			1205	Commissioner for Aging	1		
			1708	Confidential Assistant	1		
			2270	Deputy Commissioner for Aging	1		
			7000	Senior Account Clerk			1
			7200	Secretary to Commissioner for Aging	1		
A	6772			U.F.S. - Direct Services			
			0100	Aging Services Aide			1
			0120	Aging Services Center Director II			1
			0310	Assistant Aging Services Center Director			2
			0510	Aging Services Center Director I			1
			1631	Coordinator of Aging Services	1		
			3600	Information Processing Specialist	3		
			4800	Motor Vehicle Operator	1	1	1
A	6772	BIP01		U.F.S. - Direct Services - Balancing Incentive Program			
			0510	Aging Services Center Director I			1
			1631	Coordinator of Aging Services	1		
			3600	Information Processing Specialist	1	2	
A	6773			U.F.S. - Nutrition			
			0100	Aging Services Aide	2	5	6
			0165	Asst Coord of Aging Center Operations	1		
			1060	Coordinator of Center Operations	1		
			1170	Cleaner		1	2
			1870	Consulting Dietician			1
			3600	Information Processing Specialist	1		2
			4800	Motor Vehicle Operator	1	1	1
			5160	Nutrition Site Manager	2	3	
			6740	Relief Personnel			34
A	6775			U.F.S. - Community Services			
			0570	Aging Services Specialist	1		
			3435	Health & Wellness Activities Aid			3
			4800	Motor Vehicle Operator	1		
A	6777			U.F.S. - EISEP			
			7005	Senior Case Manager			1
A	7310			U.F.S. - Youth Services			
			1980	Deputy Commissioner for Youth	1		
			2770	Food Program Coordinator (Seasonal)			1
			9230	Youth Services Worker	1		
A	8020			Bureau of Economic Development & Planning			
			1235	Community Development Affairs Advisor	1		
			1430	Community Development Specialist	1		
			1830	Director of Economic Development & Planning	1		
			2190	Deputy Director for Planning	1		
			6040	Principal Planner	1		
			7740	Senior Economic Developer	1		
			7950	Secretary to Director	1		
			8370	Secretary to Deputy Director	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
A	8090			Environmental Management Council			
			2510	Executive Director of Environmental Management Council	1		
A	8790			Dyken Pond Env. Education Center			
			2500	Environmental Educator	1		
CD	6290			Job Training Administration			
			0641	Case Manager	1		
			1090	Commissioner of Employment & Training	1		
			2600	Employment & Training Coordinator	1		
			2800	Employment & Training Program Supervisor	1		
			5935	Principal Employment & Training Coordinator	1		
			5950	Principal Fiscal Coordinator	1		
			6045	On the Job Training Specialist	1		
			6770	Secretary to Commissioner of Employment & Training	1		
			9695	Youth Gang Preventive Specialist	1		
CS	1810			Health Program			
			3440	Human Resource Specialist	1		
D	5010			Department of Highways - Administration			
			1481	Confidential Assistant to Highway Department	1		
			5750	Principal Clerk	1		
			6750	Secretary to County Engineer	1		
D	5110			Department of Highways - Road Maintenance			
			3405	Highway Superintendent	1		
			3415	Highway Laborer	5		
			3420	Highway Supervisor II	5		
			4610	Motor Equipment Operator Heavy	12		
			4620	Motor Equipment Operator Light	20		
			7955	Sign Crew Supervisor	1		
			8770	Working Supervisor	5		
DM	5130			Highway Department - Machinery			
			0410	Auto Mechanic	5		
			4890	Motor Equipment Partsman Dispatcher	1		
			6860	Senior Auto Mechanic	1		
			8830	Welder - Mechanic	1		
G	8110			Sewer District No. 1 - Administration			
			0010	Account Clerk Typist	1		
			1200	Commissioner			9
			1690	Chairman of Commissioners			1
			4280	Legal Counsel			1
			5740	Principal Account Clerk	1		
			6830	Sewer District Administrative Director	1		
			7000	Senior Account Clerk			1
G	8130			Sewer District No. 1 - Sewage Treatment/Disp.			
			0415	Automotive/Maintenance Mechanic	1		
			1645	Control Systems Technician	1		
			2030	Director of Operations & Maintenance	1		
			3620	Industrial Wastewater Technician	1		
			4220	Laboratory Director	1		
			4230	Laborer	4		
			4610	Motor Equipment Operator - Heavy	1		
			4680	Maintenance Mechanic	4		
			4690	Maintenance Helper	1		
			4840	Maintenance Supervisor	1		
			5720	Processing Technician I	3		
			5830	Processing Technician II	7		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
Sewer District No. 1 - Sewage Treatment/Disp. (Continued):							
			6840	Senior Maintenance Mechanic	4		
			6850	Senior Lab Technician		1	
			7970	Supervisor of Waste Water Plant Operations	1		
			8820	Waste Water Plant Operator	4		
Van Rensselaer Manor:							
EH	6011			Nursing Administration			
			01	Director of Nursing	1		
			02	Assistant Director of Nursing	1		
			06	Clerk	1		
				Office Manager	1		
				Principal Clerk	1		
EH	6012			Nursing - In Service Education			
			03	Coordinator of Nurse Training	1		
				Registered Nurse	1		
EH	6013			Nursing - Quality Assurance			
			03	Quality Assurance Nurse	1		
EH	6020			SNF - Nursing Services			
			01	Assistant Supervisor of Nursing	11		
				MDS Coordinator	1		
			03	Head Nurse	9		
				Infection Control Nurse	1		
				Restorative Coordinator	1		
				Registered Nurse	19	4	
			04	Licensed Practical Nurse	55	12	
			05	Senior C.N.A.	10		
				C.N.A.	136	66	3
				P.C.A.	4		
			06	Clerk	10	3	
EH	6021			Substitute Nurses			
			03	Substitute Nurse - RN			12
			04	Substitute Nurse - LPN			10
EH	7260			Activities Program			
			01	Recreation Coordinator	1		
			02	Working Supervisor	1		
			05	Leisure Time Aides	9	2	
EH	7380			Social Services			
			01	Director of Patient and Family Service	1		
			02	Social Worker Assistant	5		
EH	7383			Pastoral			
			02	Chaplain			1
EH	7390			Medical Records			
			02	Principal Clerk	1		
EH	7410			Medical Staff			
			06	Senior Typist	1		
			08	Assistant Physicians		9	
EH	7420			Medical Director			
			08	Physician		1	
EH	7430			Medical Care/Evaluation (U.R.)			
			03	Utilization Review Specialist	1		
EH	8110			Non-Medical Evaluation			
			02	Labor Relations & Personnel Aide	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions:		
					FT	LFT	PT
Van Rensselaer Manor (continued):							
EH	8212			Patient Food Services			
			01	Dietary Services Director	1		
				Food Service Manager	1		
				Registered Dietician	1		
			02	Cook	6		
				Dietetic Technician	3		
				Dietician	1		
				Food Service Supervisor	3		
			06	Typist	1		
			07	Food Service Helper	28	3	20
EH	8220			Plant Operation & Maintenance			
			01	Facility Maintenance Supervisor	1		
			02	Senior Building Maintenance Mechanic	1		
			07	Building Maintenance Mechanic	3		
				Building Attendant II	1		
				Laborer	1		
EH	8225			Grounds			
			02	Working Supervisor	1		
			07	Laborer	1		
EH	8240			Housekeeping			
			02	Assistant Housekeeper	2		
				Working Supervisor	1		
			07	Cleaner	25		
				Laborer	4		
EH	8250			Laundry & Linen			
			07	Laborer	3		
				Laundry Worker	9		
EH	8260			Security			
			01	Security Supervisor	1		
				Watchman	2		
EH	8270			Transportation			
			07	Motor Vehicle Operator	2		
EH	8311			Business Office			
			01	Controller	1		
			02	Accounting Supervisor - Grade A	1		
				Clinical Billing Supervisor	1		
			03	Registered Nurse	1		
			06	Account Clerk	2		
				Associate Account Clerk	1		
				Clinical Billing Clerk	1		
				Principal Clerk	1		
				Senior Accounting Clerk	4		
				Senior Clerk	1		
				Senior Typist	1		
EH	8351			Administrative Office			
			01	Executive Director	1		
				Assistant Administrator	1		
			06	Secretary to Executive Director	1		
EH	8381			Communications			
			06	Clerk			2
				Receptionist	2		2
EH	8385			Receiving & Stores			
			01	Working Supervisor	1		
			06	Laborer	1		

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET

AUTHORIZED POSITIONS - 2016 ADOPTED BUDGET								
Fund	Org	Prg	Job	Department/Job Titles	# Positions:			
			Codes		FT	LFT	PT	
<i>Van Rensselaer Manor (continued):</i>								
EH	8400			Barber & Beauty				
			02	Barber				2
Totals						1,496	186	148
NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.								

Appendix D

STATEMENT OF COUNTY DEBT

STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2015

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2015</u>
GOVERNMENTAL ACTIVITIES:				
<u>GENERAL FUND:</u>				
Jail/Public Safety Building	1991/2021	6.70	19,245,000	4,497,500
Jail Expansion	2008/2028	3.25/4.375	20,300,000	1,785,000
Jail Expansion ref 2015	2015/2028	1.00/5.00	12,898,755	12,893,900
Facilities Master Plan	2012/2025	3.00/5.00	930,287	863,481
Jail Expansion	2012/2025	3.00/5.00	3,100,932	2,878,247
Jail	2012/2038	3.00/3.25	4,078,947	3,798,000
COB Energy Lease	2010/2018	4.69	513,371	219,185
Equipment Lease	2013/2018	1.526		509,092
Facilities Master Lease	2014/2030	2.96	5,001,079	5,001,079
Facilities EPC 2015	2015/2024	N.A.	3,430,000	3,430,000
<u>HIGHWAY:</u>				
2005 Improvements	2012/2025	3.00/5.00	1,240,377	1,151,302
2005 Machinery	2012/2025	3.00/5.00	1,550,468	1,439,124
2012 Highway Equipment	2012/2017	3.00	1,500,000	639,000
<u>SEWER:</u>				
Monofill Expansion Phase II	2008/2028	3.25/4.375	635,000	55,000
Monofill Exp Phase II ref 2015	2015/2028	1.00/5.00	406,245	406,100
Sewer EFC	2014/2034	3.099	2,829,338	2,579,338
Sewer Energy Lease	2010/2026	3.20	12,997,247	10,203,383
Sewer Energy II Lease	2012/2028	2.4606	16,887,857	15,452,443
Sewer Energy IIA Lease	2012/2028	2.53	4,077,860	3,723,219
Sewer Energy III Lease	2013/2032	2.60		21,889,132
<u>HUDSON VALLEY COMMUNITY COLLEGE (HVCC):</u>				
HPER Center	1989/2019	6.90/7.00	2,000,000	240,000
HPER Center	1991/2020	6.70	5,500,000	1,049,500
Admin/Campus/Various	2012/2026	3.00/5.00	10,287,936	9,842,846
HVCC Project	2012/2038	3.00/3.25	23,578,862	21,858,000
TOTAL GOVERNMENTAL ACTIVITIES				<u>\$126,403,870</u>
BUSINESS TYPE ACTIVITIES:				
Van Rensselaer Manor Bonds	2014/2031	2.00/3.125	24,000,000	<u>22,000,000</u>
TOTAL BUSINESS TYPE ACTIVITIES				<u>\$22,000,000</u>

Appendix E

EXEMPTION REPORT

S495 Exemption Impact Report
County Summary

Total Assessed Value 9,562,440,072

Equalized Total Assessed Value 14,095,075,526

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	135	56,600,206	0.40%
12350	PUBLIC AUTHORITY - STATE	RPTL 412	2	2,032,416	0.01%
13100	CO - GENERALLY	RPTL 406(1)	57	104,650,422	0.74%
13350	CITY - GENERALLY	RPTL 406(1)	277	115,658,340	0.82%
13370	CITY - CEMETERY LAND	RPTL 446	13	507,883	0.00%
13500	TOWN - GENERALLY	RPTL 406(1)	278	52,286,748	0.37%
13510	TOWN - CEMETERY LAND	RPTL 446	8	127,737	0.00%
13650	VG - GENERALLY	RPTL 406(1)	71	17,743,919	0.13%
13800	SCHOOL DISTRICT	RPTL 408	57	407,677,845	2.89%
13850	BOCES	RPTL 408	6	6,945,800	0.05%
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	67	78,750,416	0.56%
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	11	75,808,264	0.54%
13970	REGIONAL OTB CORPORATION	RACING L 513	1	378,279	0.00%
14100	USA - GENERALLY	RPTL 400(1)	3	1,404,043	0.01%
14110	USA - SPECIFIED USES	STATE L 54	3	4,134,747	0.03%
14120	USA - DEFENSE PURPOSES	STAE L 59-g	2	9,520,000	0.07%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	112	1,158,873,886	8.22%
18040	URBAN REN: OWNER-MUNICIPALITY	GEN MUNY 506	1	130,000	0.00%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	22	39,176,182	0.28%
18180	UDC OWNED NON-HOUSING PROJECT	MC K UCON L 6272	2	172,179	0.00%
18600	USA-PROP UNDER PURCHASE CONTRA	RPTL 400(2)	12	55,615,000	0.39%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	52	12,987,670	0.09%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	228	125,037,497	0.89%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	102	612,650,590	4.35%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	23	25,612,882	0.18%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	22	156,199,326	1.11%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	56	24,409,528	0.17%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	211	167,759,270	1.19%
25600	NONPROFIT HEALTH MAINTENANCE ORG	RPTL 486-a	1	1,050,000	0.01%
26050	AGRICULTURAL SOCIETY	RPTL 450	2	405,737	0.00%
26100	VETERANS ORGANIZATION	RPTL 452	26	5,365,211	0.04%
26250	HISTORICAL SOCIETY	RPTL 444	6	1,920,000	0.01%
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	27	8,435,472	0.06%
27250	RAILROAD PROP OWNED BY AMTRAK	45 U S C 546b	8	6,913,245	0.05%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	126	21,615,772	0.15%

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28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	11,670,670	0.08%
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	8	17,517,818	0.12%
29350	TRUSTEES - HOSP, LIB, PLAYGROUND	RPTL 438	10	3,330,060	0.02%
32252	NYS OWNED REFORESTATION LAND	RPTL 534	27	4,424,627	0.03%
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	2	0	0.00%
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	29	4,189,498	0.03%
33400	TAX SALE - CITY OWNED	RPTL 406(5)	35	598,611	0.00%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	129	4,951,567	0.04%
38260	MUN HSNG AUTH - NYS AIDED	PUB HSNG L 52(4)&(5)	4	14,885,000	0.11%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	50	415,529	0.00%
41102	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	7	48,578	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	306	27,678,242	0.20%
41112	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	182	11,477,406	0.08%
41120	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,359	32,177,042	0.23%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,206	25,035,305	0.18%
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	492	9,870,111	0.07%
41130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1,028	39,530,819	0.28%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	973	34,057,892	0.24%
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	446	15,081,532	0.11%
41140	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	358	14,734,483	0.10%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	322	11,552,955	0.08%
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	134	4,195,327	0.03%
41151	COLD WAR VETERANS (10%)	RPTL 458-b	450	3,566,449	0.03%
41152	COLD WAR VETERANS (10%)	RPTL 458-b	17	135,949	0.00%
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	24	629,218	0.00%
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	6	184,324	0.00%
41300	PARAPLEGIC VETS	RPTL 458(3)	2	554,439	0.00%
41400	CLERGY	RPTL 460	36	202,351	0.00%
41700	AGRICULTURAL BUILDING	RPTL 483	64	5,057,358	0.04%
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1,334	90,050,015	0.64%
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG-MKTS L 306	27	1,596,112	0.01%
41800	PERSONS AGE 65 AND OVER	RPTL 467	2,348	129,089,786	0.92%
41801	PERSONS AGE 65 AND OVER	RPTL 467	316	16,269,581	0.12%
41802	PERSONS AGE 65 AND OVER	RPTL 467	11	444,591	0.00%
41805	PERSONS AGE 65 AND OVER	RPTL 467	252	10,591,256	0.08%

S495 Exemption Impact Report
 County Summary

Total Assessed Value 9,562,440,072

Equalized Total Assessed Value 14,095,075,526

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41900	PHYSICALLY DISABLED	RPTL 459	9	363,625	0.00%
41901	PHYSICALLY DISABLED	RPTL 459	2	96,739	0.00%
41902	PHYSICALLY DISABLED	RPTL 459	2	37,533	0.00%
41930	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	143	7,680,281	0.05%
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	26	1,392,139	0.01%
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	1	50,174	0.00%
41935	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	51	2,484,358	0.02%
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	71	3,805,291	0.03%
42120	TEMPORARY GREENHOUSES	RPTL 483-c	3	95,500	0.00%
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	15	1,154,574	0.01%
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	48	2,229,611	0.02%
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	65	9,456,276	0.07%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	8	1,447,928	0.01%
48000	URBAN REN: OWNER-URB REDEV CO	P H F I L 211	1	2,709,286	0.02%
49500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	161	3,517,116	0.02%
49530	INDUSTRIAL WASTE TREATMENT FAC	RPTL 477	1	10,714	0.00%
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED			0.00%
Total Exemptions Exclusive of System Exemptions:			14,635	3,940,882,158	27.96%
Total System Exemptions:			0	-	0.00%
Totals:			14,635	3,940,882,158	27.96%

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \$ 2,392,039