# 2015 ADOPTED
# Rensselaer County Budget


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**RENSSELAER COUNTY**
**2015 ADOPTED BUDGET - SUMMARY OF TAX REQUIREMENT**

| | | | | |
|---|---|---|---|---|
| ***APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS):*** | | | $ | 324,327,028.00 |
| ***SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):*** | | | | |
| LOCAL SOURCES | $ | 177,913,161.00 | | |
| INTERFUND REVENUES | $ | 21,408,851.00 | | |
| STATE AND FEDERAL REVENUE | $ | 63,925,114.00 | | |
| APPROPRIATED FUND BALANCE | $ | 1,153,226.00 | | |
| ***REQUIRED FROM REAL PROPERTY TAXES:*** | | | $ | 59,926,676.00 |
| ***REAL PROPERTY TAX LEVY:*** | | | | |
| REVENUE REQUIRED FOR APPROPRIATIONS | $ | 59,926,676.00 | | |
| ADD: PROVISION FOR UNCOLLECTED TAXES | $ | 6,550,000.00 | | |
| LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES | $ | 5,400,000.00 | | |
| ***REQUIRED PROPERTY TAX LEVY:*** | | | $ | 61,076,676.00 |
| ***ASSESSMENTS:*** | | | | |
| ***TAXABLE COUNTY VALUE:*** | $ | 6,717,125,101.00 | | |
| ***ANTICIPATED AVERAGE TAX RATE PER $1,000:*** | | | $ | 9.093 |

# RENSSELAER COUNTY
## 2015 ADOPTED BUDGET - REAL PROPERTY TAX LEVY

| MUNICIPALITY | SHARE OF COUNTY LEVY: 2011 | 2012 | 2013 | 2014 | 2015 | TAX RATE PRIOR TO CHARGEBACKS: 2014 | 2015 |
|---|---|---|---|---|---|---|---|
| *Troy ** | $ 10,778,900.75 | $ 10,623,949.25 | $ 10,678,211.10 | $ 10,629,367.76 | $ 10,604,473.94 | $ 5.966 | $ 6.002 |
| **Rensselaer** | $ 2,189,005.21 | $ 2,395,406.36 | $ 2,490,737.37 | $ 2,334,628.37 | $ 2,474,701.50 | $ 19.098 | $ 20.195 |
| **Berlin** | $ 866,766.27 | $ 884,012.62 | $ 863,429.15 | $ 885,084.39 | $ 887,752.34 | $ 23.008 | $ 22.834 |
| **Brunswick** | $ 5,342,491.89 | $ 5,515,958.72 | $ 5,646,184.60 | $ 5,525,486.24 | $ 5,852,368.60 | $ 21.778 | $ 22.834 |
| **East Greenbush** | $ 8,400,431.35 | $ 8,418,226.24 | $ 8,746,187.87 | $ 8,933,376.51 | $ 8,985,378.65 | $ 5.971 | $ 6.003 |
| **Grafton** | $ 1,056,208.87 | $ 1,148,206.17 | $ 1,153,627.37 | $ 1,163,095.97 | $ 1,222,017.64 | $ 70.382 | $ 74.414 |
| **Hoosick** | $ 2,254,184.09 | $ 2,331,580.40 | $ 2,490,267.32 | $ 2,518,199.73 | $ 2,433,091.34 | $ 23.080 | $ 22.468 |
| **Nassau** | $ 1,967,391.96 | $ 2,073,742.47 | $ 2,091,240.96 | $ 2,125,479.11 | $ 2,040,027.76 | $ 8.328 | $ 7.955 |
| **North Greenbush** | $ 5,106,302.84 | $ 5,202,399.13 | $ 5,475,972.89 | $ 5,757,891.75 | $ 5,793,647.44 | $ 22.671 | $ 22.811 |
| **Petersburgh** | $ 666,852.59 | $ 702,875.96 | $ 696,123.26 | $ 709,417.34 | $ 701,901.36 | $ 10.749 | $ 10.592 |
| **Pittstown** | $ 2,143,437.28 | $ 2,217,876.12 | $ 2,196,108.48 | $ 2,214,140.85 | $ 2,246,397.03 | $ 9.418 | $ 9.573 |
| **Poestenkill** | $ 1,782,994.98 | $ 1,881,397.54 | $ 1,851,403.65 | $ 1,794,314.81 | $ 1,880,308.42 | $ 21.731 | $ 22.655 |
| **Sand Lake** | $ 3,966,544.35 | $ 4,082,362.59 | $ 4,224,910.60 | $ 4,276,494.41 | $ 4,335,338.51 | $ 5.956 | $ 6.002 |
| **Schaghticoke** | $ 3,212,467.50 | $ 3,345,814.26 | $ 3,319,621.19 | $ 3,401,070.13 | $ 3,437,846.21 | $ 25.513 | $ 25.788 |
| **Schodack** | $ 6,152,793.45 | $ 6,453,532.58 | $ 6,298,378.10 | $ 6,335,936.51 | $ 6,633,666.23 | $ 5.395 | $ 6.085 |
| **Stephentown** | $ 1,393,779.62 | $ 1,477,150.59 | $ 1,513,891.09 | $ 1,580,011.12 | $ 1,547,759.03 | $ 20.105 | $ 19.502 |
| ***Totals:*** | **$ 57,280,553.00** | **$ 58,754,491.00** | **$ 59,736,295.00** | **$ 60,183,995.00** | **$ 61,076,676.00** | | |
| ***Average Tax Rate (per $1,000):*** | **$ 10.831** | **$ 11.061** | **$ 8.671** | **$ 8.831** | **$ 9.093** | | |

**** During 2013, this city completed reassessments.***

**RENSSELAER COUNTY**
**SUMMARY OF 2015 ADOPTED BUDGET BY FUND**

| | GENERAL (A) | COMMUNITY DEVELOPMENT (CB) | WORK FORCE INVESTMENT ACT (CD) | RISK RETENTION (CS) | ROAD (D) |
|---|---|---|---|---|---|
| **APPROPRIATIONS** | | | | | |
| EXCLUDING INTERFUND TRANSFERS | $ 234,249,739.00 | $ 183,370.00 | $ 1,718,153.00 | $ 20,499,959.00 | $ 9,482,090.00 |
| INTERFUND TRANSFERS | $ 0.00 | $ 873.00 | $ 27,000.00 | $ 0.00 | $ 243,241.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| TOTAL APPROPRIATIONS | $ 234,249,739.00 | $ 184,243.00 | $ 1,745,153.00 | $ 20,499,959.00 | $ 9,725,331.00 |
| **REVENUE** | | | | | |
| EXCLUDING INTERFUND TRANSFERS & TAX LEVY | $ 119,706,218.00 | $ 184,243.00 | $ 86,000.00 | $ 4,346,468.00 | $ 923,550.00 |
| INTERFUND | $ 1,134,665.00 | $ 0.00 | $ 0.00 | $ 16,153,491.00 | $ 18,000.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| STATE/FEDERAL | $ 59,867,106.00 | $ 0.00 | $ 1,659,153.00 | $ 0.00 | $ 2,398,855.00 |
| APPROPRIATED FUND BALANCE | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| TOTAL REVENUES | $ 180,707,989.00 | $ 184,243.00 | $ 1,745,153.00 | $ 20,499,959.00 | $ 3,340,405.00 |
| TAX REQUIREMENT | $ 53,541,750.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 6,384,926.00 |
| ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2014 | $ 24,000,000.00 | $ 185,000.00 | $ 200,000.00 | $ 75,000.00 | $ 100,000.00 |

**RENSSELAER COUNTY**
**SUMMARY OF 2015 ADOPTED BUDGET BY FUND**

| | ROAD MACHINERY (DM) | HOSPITAL (EH) | SEWER (G) | WORKING CAPITAL (M) | SELF INSURANCE (S) | TOTAL (MEMORANDUM ONLY) |
|---|---|---|---|---|---|---|
| **APPROPRIATIONS** | | | | | | |
| EXCLUDING INTERFUND TRANSFERS | $ 2,592,683.00 | $ 41,318,498.00 | $ 10,574,145.00 | $ 0.00 | $ 2,651,426.00 | $ 323,270,063.00 |
| INTERFUND TRANSFERS | $ 74,041.00 | $ 553,965.00 | $ 157,845.00 | $ 0.00 | $ 0.00 | $ 1,056,965.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| TOTAL APPROPRIATIONS | $ 2,666,724.00 | $ 41,872,463.00 | $ 10,731,990.00 | $ 0.00 | $ 2,651,426.00 | $ 324,327,028.00 |
| **REVENUE** | | | | | | |
| EXCLUDING INTERFUND TRANSFERS & TAX LEVY | $ 93,000.00 | $ 41,872,463.00 | $ 9,578,764.00 | $ 0.00 | $ 1,122,455.00 | $ 177,913,161.00 |
| INTERFUND | $ 2,573,724.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 1,528,971.00 | $ 21,408,851.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| STATE /FEDERAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 63,925,114.00 |
| APPROPRIATED FUND BALANCE | $ 0.00 | $ 0.00 | $ 1,153,226.00 | $ 0.00 | $ 0.00 | $ 1,153,226.00 |
| TOTAL REVENUES | $ 2,666,724.00 | $ 41,872,463.00 | $ 10,731,990.00 | $ 0.00 | $ 2,651,426.00 | $ 264,400,352.00 |
| TAX REQUIREMENT | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 59,926,676.00 |
| ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2014 | $ 175,000.00 | $ 2,000.00 | $ 1,300,000.00 | $ 50,000.00 | $ 3,100,000.00 | $ 29,187,000.00 |

# GENERAL FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | **REAL PROPERTY TAX ITEMS** | | | | | |
| R1001 | 10011 | Real Property Tax | 50,667,379.14 | 49,449,069.00 | 53,649,069.00 | 53,649,069.00 | 53,541,750.00 |
| R1030 | 10301 | Community College Debt Service | 973,800.00 | 860,276.00 | 175,310.00 | 175,310.00 | 175,310.00 |
| R1081 | 10811 | Payments in Lieu of Taxes | 2,060,599.76 | 2,026,644.00 | 2,284,529.00 | 2,284,529.00 | 2,284,529.00 |
| R1090 | 10901 | Tax Interest & Penalties | 3,495,670.29 | 3,150,000.00 | 3,500,000.00 | 3,500,000.00 | 3,500,000.00 |
| | | **TOTAL REAL PROPERTY TAX ITEMS** | **57,197,449.19** | **55,485,989.00** | **59,608,908.00** | **59,608,908.00** | **59,501,589.00** |
| | | **NON PROPERTY TAX ITEMS** | | | | | |
| R1110 | 11101 | Sales Tax | 76,709,580.46 | 79,281,830.00 | 81,263,876.00 | 81,263,876.00 | 81,263,876.00 |
| R1113 | 11131 | Tax on Hotel Room Occupancy | 473,459.52 | 430,000.00 | 475,000.00 | 475,000.00 | 475,000.00 |
| R1140 | 11401 | E-911 Surcharge | 203,876.36 | 211,000.00 | 203,000.00 | 203,000.00 | 203,000.00 |
| R1140 | 11402 | Cell Phone Surcharge | 324,968.04 | 332,000.00 | 327,000.00 | 327,000.00 | 327,000.00 |
| R1189 | 11891 | Mortgage Recording Tax | 1,648,927.50 | 1,750,000.00 | 1,300,000.00 | 1,300,000.00 | 1,300,000.00 |
| | | **TOTAL NON PROPERTY TAX ITEMS** | **79,360,811.88** | **82,004,830.00** | **83,568,876.00** | **83,568,876.00** | **83,568,876.00** |
| | | **DEPARTMENTAL INCOME** | | | | | |
| **GENERAL GOVERNMENT SUPPORT** | | | | | | | |
| R1225 | 12251 | Medical Examiner Fees | 50.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| R1230 | 12301 | Treasurer's Fees | 8,018.63 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R1235 | 12351 | Tax Advertising Fees | 42,800.00 | 46,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| R1235 | 12352 | Tax Search, In-Rem Properties | 25,750.00 | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| R1255 | 12551 | Clerk Fees | 2,973,331.66 | 3,150,000.00 | 2,835,000.00 | 2,850,000.00 | 2,850,000.00 |
| R1260 | 12601 | Civil Service Exam Fee | 27,210.00 | 10,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R1265 | 12651 | Public Defender Fees | 13,175.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| R1265 | 12652 | Conflict Defender Fees | 475.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| R1289 | 12891 | Freedom of Information | 1,702.10 | 1,750.00 | 1,750.00 | 1,750.00 | 1,750.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **3,092,512.39** | **3,249,500.00** | **2,936,500.00** | **2,951,500.00** | **2,951,500.00** |
| **PUBLIC SAFETY** | | | | | | | |
| R1510 | 15101 | Sheriff Fees-General | 180,052.45 | 180,000.00 | 180,000.00 | 185,000.00 | 185,000.00 |
| R1515 | 15151 | Sheriff Fees I-D | 0.00 | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| R1520 | 15201 | Stop-DWI Deputy | 28,185.12 | 25,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R1520 | 15202 | MH Probation Officer | 67,850.00 | 67,850.00 | 67,850.00 | 67,850.00 | 67,850.00 |
| R1525 | 15251 | Jail Telephone Commission | 203,471.03 | 205,000.00 | 0.00 | 0.00 | 0.00 |
| R1580 | 15801 | Restitution Surcharge | 8,040.20 | 12,500.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| R1589 | 15891 | Probation Fees-General | 35,818.27 | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| R1589 | 15893 | Victims Impact Fee - DWI | 11,671.00 | 11,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R1589 | 15894 | Soc Sec Admin Incentive Pay | 31,200.00 | 25,000.00 | 25,000.00 | 30,000.00 | 30,000.00 |
| R1589 | 15895 | Telephone/Burn Reporting | (2,775.92) | 0.00 | 0.00 | 0.00 | 0.00 |
| R1589 | 15896 | Electronic Monitoring Fees | 14,227.15 | 20,000.00 | 20,000.00 | 10,000.00 | 10,000.00 |
| R1589 | 15898 | Alive at 25 Program | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| R1589 | 15899 | Alcohol Testing - Probation | 0.00 | 4,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| | | **TOTAL PUBLIC SAFETY** | **577,739.30** | **598,950.00** | **390,450.00** | **390,450.00** | **390,450.00** |

# GENERAL FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| **HEALTH** | | | | | | | |
| R1601 | 16011 | Public Health Fees-General | 200,662.40 | 220,000.00 | 209,500.00 | 209,500.00 | 209,500.00 |
| R1601 | 16012 | Flu Vaccine Fees | 6,997.61 | 15,000.00 | 18,000.00 | 17,000.00 | 17,000.00 |
| R1601 | 16013 | Public Health-Violation Abat | 6,595.00 | 5,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| R1601 | 16014 | Fees for Clinics | 41,032.29 | 40,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| R1601 | 16016 | Fees For Rabies | 21,584.27 | 25,000.00 | 18,881.00 | 18,881.00 | 18,881.00 |
| R1601 | 16017 | PH-Third Party Insurance | 8,532.59 | 10,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| R1601 | 16018 | PH Fees - Lead Detection | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| R1601 | 16019 | PH Fees - Rodent Control | 720.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| R1605 | 16052 | Preschool Medicaid Fees | 1,153,918.35 | 1,006,602.00 | 873,486.00 | 873,486.00 | 873,486.00 |
| R1620 | 16201 | Mental Health Fees-General | 5,988,395.27 | 5,272,615.00 | 5,593,412.00 | 5,559,782.00 | 5,551,458.00 |
| R1620 | 16202 | MR Fees | 88,641.02 | 122,400.00 | 145,000.00 | 145,000.00 | 145,000.00 |
| R1620 | 16203 | Medicaid Fees - ICM | 1,171,498.48 | 971,713.00 | 270,487.00 | 270,487.00 | 270,487.00 |
| R1620 | 16204 | M. H. Fees, Misc. | 43,477.20 | 10,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| R1620 | 16206 | MH Fees -COPS/CSP | 0.00 | 625,433.00 | 0.00 | 0.00 | 0.00 |
| R1620 | 16208 | Health Home Fees | 0.00 | 585,598.00 | 1,219,802.00 | 1,219,802.00 | 1,219,802.00 |
| R1621 | 16211 | Early Intervention Fees | 664,862.20 | 50,991.00 | 51,801.00 | 51,801.00 | 51,801.00 |
| R1630 | 16301 | Student Assistance Program | 221,682.80 | 252,921.00 | 252,178.00 | 252,178.00 | 252,178.00 |
| R1689 | 16891 | Other Health Fees | 1,105.94 | 2,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | **TOTAL HEALTH** | **9,620,705.42** | **9,218,273.00** | **8,802,547.00** | **8,767,917.00** | **8,759,593.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | |
| R1801 | 18011 | Repayment Medical Assistance | 1,795,815.10 | 1,300,000.00 | 1,400,000.00 | 1,400,000.00 | 1,400,000.00 |
| R1809 | 18091 | Repayment Aid To Depend Child | 911,141.42 | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 |
| R1811 | 18111 | Child Support Incentive Earn | 191,324.50 | 175,000.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| R1819 | 18191 | Repayment Child Care | 444,702.01 | 400,000.00 | 375,000.00 | 375,000.00 | 375,000.00 |
| R1823 | 18231 | Repayment Juvenile Delinquen | 30,487.45 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| R1840 | 18401 | Repayment Safety Net | 592,218.46 | 650,000.00 | 600,000.00 | 600,000.00 | 600,000.00 |
| R1841 | 18411 | Repayment of Home Energy Asst | 93,179.65 | 95,000.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| R1842 | 18421 | Repayment Emergency Aid Adults | 1,553.30 | 600.00 | 600.00 | 600.00 | 600.00 |
| R1855 | 18551 | Repayment Day Care | 6,669.19 | 7,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| R1870 | 18701 | Repay-Services for Recipients | 10,050.44 | 2,500.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| R1894 | 18941 | Social Services Charges | 46,982.74 | 45,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| R1962 | 19621 | Weights & Measure Fees | 20,895.40 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| R1972 | 19721 | Meal Contributions | 140,699.22 | 135,000.00 | 141,000.00 | 141,000.00 | 141,000.00 |
| R1972 | 19722 | Transportation-DI | 6,207.17 | 6,250.00 | 6,250.00 | 6,250.00 | 6,250.00 |
| R1972 | 19723 | Community Services | 5,463.40 | 5,500.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| R1972 | 19724 | EISEP Contributions | 1,016.75 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| R1972 | 19725 | Third Party Meal Charges | 0.00 | 1,000.00 | 250.00 | 250.00 | 250.00 |
| | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **4,298,406.20** | **3,878,850.00** | **3,895,600.00** | **3,895,600.00** | **3,895,600.00** |
| | | **TOTAL DEPARTMENTAL INCOME** | **17,589,363.31** | **16,945,573.00** | **16,025,097.00** | **16,005,467.00** | **15,997,143.00** |
| | | **INTERGOVERNMENTAL CHARGES** | | | | | |
| **GENERAL** | | | | | | | |
| R2210 | 22102 | Tax Assmts, School | 34,154.28 | 32,000.00 | 54,000.00 | 54,000.00 | 54,000.00 |
| R2210 | 22103 | Tax Services, Town & City | 619,766.00 | 619,766.00 | 600,522.00 | 589,188.00 | 589,188.00 |
| R2210 | 22104 | Election Expense | 1,119,388.52 | 1,215,058.00 | 1,204,074.00 | 1,204,074.00 | 1,204,074.00 |
| R2210 | 22106 | Gen Srvs, Other Governments | 297,964.00 | 298,497.00 | 513,375.00 | 513,375.00 | 513,375.00 |
| | | **TOTAL GENERAL** | **2,071,272.80** | **2,165,321.00** | **2,371,971.00** | **2,360,637.00** | **2,360,637.00** |

# GENERAL FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| **EDUCATION** | | | | | | | |
| R2238 | 22381 | Community College Charges | 4,263,176.26 | 4,424,241.00 | 5,322,165.00 | 5,322,165.00 | 5,322,165.00 |
| R2240 | 22401 | HVCC Debt Service | 3,787,183.11 | 2,751,482.00 | 2,526,623.00 | 2,526,623.00 | 2,526,623.00 |
| | | **TOTAL EDUCATION** | **8,050,359.37** | **7,175,723.00** | **7,848,788.00** | **7,848,788.00** | **7,848,788.00** |
| **PUBLIC SAFETY** | | | | | | | |
| R2260 | 22601 | Police Services, Other Gov't | 9,777.19 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R2260 | 22603 | Jail Facilities, Other Gov't | 5,260,900.79 | 3,000,000.00 | 2,400,000.00 | 2,500,000.00 | 2,500,000.00 |
| | | **TOTAL PUBLIC SAFETY** | **5,270,677.98** | **3,010,000.00** | **2,410,000.00** | **2,510,000.00** | **2,510,000.00** |
| **GENERAL GOVERNMENT SUPPORT** | | | | | | | |
| R2372 | 23720 | Homeowner Program | (384.84) | 0.00 | 3,750.00 | 3,750.00 | 3,750.00 |
| R2372 | 23723 | Planning Fees - JDP | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| R2372 | 23725 | Planning Fees - IDA | 367,813.00 | 423,105.00 | 430,305.00 | 430,305.00 | 430,305.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **397,428.16** | **453,105.00** | **464,055.00** | **464,055.00** | **464,055.00** |
| **USE OF MONEY AND PROPERTY** | | | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 47,486.29 | 46,425.00 | 36,900.00 | 36,900.00 | 36,900.00 |
| R2410 | 24101 | Rental Real Property-Masonic | 7,365.00 | 7,545.00 | 7,680.00 | 7,680.00 | 7,680.00 |
| R2410 | 24102 | Rental Real Property, COB | 45,970.24 | 55,373.00 | 55,373.00 | 55,373.00 | 55,373.00 |
| R2414 | 24142 | Tower Rental | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **104,421.53** | **112,943.00** | **103,553.00** | **103,553.00** | **103,553.00** |
| **FINES AND FORFEITURES** | | | | | | | |
| R2610 | 26102 | Fine & Forfeiture - Alternate | 1,036.91 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| R2610 | 26103 | Handicapped Parking Fee | 1,125.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| R2610 | 26104 | Fines-Weight Measure | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2611 | 26111 | Leg Enforcement Revenue | 34,275.00 | 36,000.00 | 46,500.00 | 46,500.00 | 46,500.00 |
| R2615 | 26151 | Stop-DWI | 173,137.10 | 276,642.00 | 218,927.00 | 218,927.00 | 218,927.00 |
| R2615 | 26152 | Probation/Stop DWI | 82,800.00 | 82,800.00 | 82,800.00 | 82,800.00 | 82,800.00 |
| | | **TOTAL FINES AND FORFEITURES** | **292,374.01** | **399,442.00** | **355,227.00** | **355,227.00** | **355,227.00** |
| | | **TOTAL INTERGOVERNMENTAL CHARGES** | **16,186,533.85** | **13,316,534.00** | **13,553,594.00** | **13,642,260.00** | **13,642,260.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2651 | 26511 | Sale of Recyclable Products | 3,133.63 | 3,300.00 | 3,300.00 | 3,300.00 | 3,300.00 |
| R2652 | 26520 | Forest Management | 314.12 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2655 | 26551 | Minor Sales-Misc | 10,367.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2660 | 26601 | Sale of Real Property | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2680 | 26801 | Insurance Recoveries | 253,226.21 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **269,541.46** | **6,300.00** | **6,300.00** | **6,300.00** | **6,300.00** |

# GENERAL FUND
# REVENUE

| | | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|---|
| | | | **MISCELLANEOUS** | | | | | |
| R2701 | 27011 | | Refunds, Prior Years | 27,809.14 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2705 | 27053 | | Dyken Pond Donations/Fees | 4,461.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| R2705 | 27054 | | Friends of Dyken Pond | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| R2705 | 27056 | | Veterans Donations | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2705 | 27057 | | Youth Donations | 5,343.00 | 15,000.00 | 23,000.00 | 23,000.00 | 23,000.00 |
| R2709 | 27093 | | Employee Contrib-Disability | 6,354.00 | 6,300.00 | 6,300.00 | 6,300.00 | 6,300.00 |
| R2720 | 27201 | | OTB Earnings | 183,594.00 | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| R2770 | 27701 | | N.O.C. | 58,437.62 | 325,000.00 | 230,000.00 | 230,000.00 | 230,000.00 |
| | | | **TOTAL MISCELLANEOUS** | **293,498.76** | **505,800.00** | **421,800.00** | **421,800.00** | **421,800.00** |
| | | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28011 | | Interfund Revenue | 1,145,316.00 | 1,269,484.00 | 1,099,965.00 | 1,099,965.00 | 1,099,965.00 |
| R2801 | 28026 | | Auto Maintenance | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| R2801 | 28029 | | DP - Sales | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R2801 | 28032 | | Central Stores | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| R2801 | 28033 | | Gasoline Sales | 0.00 | 10,000.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| R2801 | 28034 | | Telephone | 2,947.36 | 4,700.00 | 4,700.00 | 4,700.00 | 4,700.00 |
| | | | **TOTAL INTERFUND REVENUES** | **1,148,263.36** | **1,297,684.00** | **1,134,665.00** | **1,134,665.00** | **1,134,665.00** |
| | | | **STATE AID** | | | | | |
| **GENERAL** | | | | | | | | |
| R3021 | 30211 | | State Aid Courts - O & M | 400,881.00 | 437,778.00 | 444,397.00 | 444,397.00 | 444,397.00 |
| R3021 | 30212 | | State Aid Courts - Interest | 387,149.00 | 174,808.00 | 99,574.00 | 99,574.00 | 99,574.00 |
| R3025 | 30250 | | Indigent Legal Services | 92,895.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3025 | 30250 | CFA11 | Indigent Legal Services | 0.00 | 81,461.00 | 0.00 | 0.00 | 0.00 |
| R3025 | 30250 | CFA12 | Indigent Legal Services | 0.00 | 120,183.00 | 64,537.00 | 64,537.00 | 64,537.00 |
| R3025 | 30250 | ILS01 | Indigent Legal Services | 7,271.47 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3025 | 30250 | ILS22 | Indigent Legal Services | 39,851.22 | 52,487.00 | 0.00 | 0.00 | 0.00 |
| R3025 | 30250 | ILS23 | Indigent Legal Services | 0.00 | 59,432.00 | 31,259.00 | 31,259.00 | 31,259.00 |
| R3025 | 30250 | ILS32 | Indigent Legal Services | 0.00 | 171,717.00 | 9,665.00 | 9,665.00 | 9,665.00 |
| R3025 | 30250 | ILS42 | Indigent Legal Services | 0.00 | 0.00 | 90,691.00 | 90,691.00 | 90,691.00 |
| R3030 | 30301 | | District Attorney | 66,089.00 | 72,189.00 | 72,189.00 | 72,189.00 | 72,189.00 |
| R3031 | 30311 | | D.A.-Crime Victims Board | 126,687.29 | 90,042.00 | 124,356.00 | 124,356.00 | 124,356.00 |
| R3040 | 30401 | | School Tax Relief (Star) Pro | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3089 | 30890 | | Environmental Initiatives | 8,118.24 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3089 | 30895 | | DWI-Crackdown | 44,986.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3089 | 30895 | CD001 | DWI-Crackdown | 5,169.10 | 57,237.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL GENERAL** | **1,204,098.90** | **1,317,334.00** | **936,668.00** | **936,668.00** | **936,668.00** |
| **EDUCATION** | | | | | | | | |
| R3277 | 32771 | | Ed for Handicapped Children | 7,628,221.09 | 7,247,317.00 | 7,403,036.00 | 7,403,036.00 | 7,403,036.00 |
| R3277 | 32772 | | State Administrative Cost Reim | 0.00 | 74,850.00 | 80,625.00 | 80,625.00 | 80,625.00 |
| R3306 | 33061 | WMD07 | State Aid - Homeland Security | 29,175.77 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD08 | State Aid - Homeland Security | 20,481.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD09 | State Aid - Homeland Security | 114,195.71 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD10 | State Aid - Homeland Security | 69,336.91 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD12 | State Aid - Homeland Security | 67,787.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD13 | State Aid - Homeland Security | 43,233.14 | 35,653.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD14 | State Aid - Homeland Security | 21,623.32 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33061 | WMD16 | State Aid - Homeland Security | 60,402.69 | 17,480.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33601 | WMD12 | Homeland Security - 18 | 0.00 | 17,483.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33601 | WMD14 | Homeland Security - 18 | 0.00 | 16,390.00 | 0.00 | 0.00 | 0.00 |
| R3306 | 33601 | WMD18 | Homeland Security - 18 | 0.00 | 30,000.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL EDUCATION** | **8,054,457.78** | **7,439,173.00** | **7,483,661.00** | **7,483,661.00** | **7,483,661.00** |

# GENERAL FUND
# REVENUE

| | | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|---|
| **PUBLIC SAFETY** | | | | | | | | |
| R3310 | 33101 | | Probation-General | 775,178.00 | 774,968.00 | 774,968.00 | 774,968.00 | 774,968.00 |
| R3310 | 33104 | | Alter To Incar-Wk Prgm/Sheriff | 22,671.64 | 20,099.00 | 20,099.00 | 20,099.00 | 20,099.00 |
| R3310 | 33105 | | Alternatives To Incarceration | 24,263.48 | 16,500.00 | 17,839.00 | 17,839.00 | 17,839.00 |
| R3310 | 33109 | GIVE1 | Probation Operation Impact | 0.00 | 45,775.00 | 45,774.00 | 45,774.00 | 45,774.00 |
| R3310 | 33109 | OI009 | Probation Operation Impact | 38,652.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3310 | 33109 | OI010 | Probation Operation Impact | 34,182.02 | 38,717.00 | 0.00 | 0.00 | 0.00 |
| R3315 | 33152 | OI009 | Sheriff's Operation Impact | 9,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3315 | 33152 | OI010 | Sheriff's Operation Impact | 1,540.80 | 6,459.00 | 0.00 | 0.00 | 0.00 |
| R3325 | 33251 | | Indigent Parolee Program | 4,278.19 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33891 | | DA - Aid to Prosecution | 19,614.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33891 | ATP01 | DA - Aid to Prosecution | 21,551.00 | 10,550.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33891 | ATP02 | DA - Aid to Prosecution | 0.00 | 31,650.00 | 10,550.00 | 10,550.00 | 10,550.00 |
| R3389 | 33892 | | Public Defender-Aid To Defen | 15,700.00 | 15,700.00 | 15,700.00 | 15,700.00 | 15,700.00 |
| R3389 | 33896 | | Sheriff, Traffic Safety Grant | (5,820.21) | 0.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33899 | | DCJS Project Impact | 122,211.00 | 60,500.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33899 | GIVE1 | DCJS Project Impact | 0.00 | 92,513.00 | 92,513.00 | 92,513.00 | 92,513.00 |
| R3390 | 33902 | RTF03 | DCJS - Parole Reentry - SA | 47,091.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3390 | 33902 | RTF04 | DCJS - Parole Reentry - SA | 44,258.19 | 57,086.00 | 0.00 | 0.00 | 0.00 |
| R3390 | 33902 | RTF05 | DCJS - Parole Reentry - SA | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| R3390 | 33903 | | EMT Recertification | 3,900.00 | 3,300.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33970 | EMP14 | Emergency Management Grant | 0.00 | 0.00 | 65,166.00 | 65,166.00 | 65,166.00 |
| R3397 | 33972 | | Other Public Safety Grants | 100,916.68 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | BPS03 | Other Public Safety Grants | 79,015.94 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | BPS05 | Other Public Safety Grants | 0.00 | 50,000.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | BPS06 | Other Public Safety Grants | 0.00 | 17,823.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | BPS07 | Other Public Safety Grants | 0.00 | 61,659.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | HAZ10 | Other Public Safety Grants | 15,360.17 | 639.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | HMGP1 | Other Public Safety Grants | (100,916.68) | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | IID12 | Other Public Safety Grants | 22,923.68 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | IID13 | Other Public Safety Grants | 0.00 | 24,135.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | PAP15 | Other Public Safety Grants | 0.00 | 0.00 | 198,283.00 | 198,283.00 | 176,560.000 |
| R3397 | 33972 | UAS08 | Other Public Safety Grants | 171,429.33 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | UAS09 | Other Public Safety Grants | 21,494.30 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | UAS10 | Other Public Safety Grants | 98,635.57 | 4,964.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | WMD11 | Other Public Safety Grants | 102,938.08 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | WMD15 | Other Public Safety Grants | 3,259.88 | 59,632.00 | 0.00 | 0.00 | 0.00 |
| R3397 | 33972 | WMD17 | Other Public Safety Grants | 4,158.18 | 118,906.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL PUBLIC SAFETY** | **1,697,487.25** | **1,561,575.00** | **1,290,892.00** | **1,290,892.00** | **1,269,169.00** |
| **HEALTH** | | | | | | | | |
| R3401 | 34011 | | Public Health-State Aid | 724,893.26 | 796,498.00 | 874,747.00 | 874,747.00 | 874,747.00 |
| R3401 | 34012 | | Lead Grant | 89,949.42 | 89,311.00 | 87,323.00 | 87,323.00 | 87,323.00 |
| R3401 | 34013 | | ECIS Grant | 78,821.35 | 75,865.00 | 62,084.00 | 62,084.00 | 62,084.00 |
| R3401 | 34014 | | ATUPA Grant | 47,889.93 | 56,231.00 | 53,700.00 | 53,700.00 | 53,700.00 |
| R3401 | 34015 | | CSHCN Grant | 24,976.40 | 23,823.00 | 23,823.00 | 23,823.00 | 23,823.00 |
| R3401 | 34016 | | Immunization Action Grant | 75,970.99 | 79,715.00 | 79,715.00 | 79,715.00 | 79,715.00 |
| R3401 | 34018 | | Rabies State Reimbursement | 24,483.37 | 24,485.00 | 23,119.00 | 23,119.00 | 23,119.00 |
| R3401 | 34023 | | Water Supply Protection Grant | 139,164.18 | 136,556.00 | 136,556.00 | 136,556.00 | 136,556.00 |
| R3401 | 34026 | | PH Prepare/Respon to Bioterror | 143,040.35 | 177,541.00 | 170,162.00 | 170,162.00 | 170,162.00 |
| R3401 | 34026 | IBI13 | PH Prepare/Respon to Bioterror | 0.00 | 11,185.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | UAS08 | PH Prepare/Respon to Bioterror | 26,339.37 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | UAS09 | PH Prepare/Respon to Bioterror | 16,755.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | UAS10 | PH Prepare/Respon to Bioterror | 4,238.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | WMD11 | PH Prepare/Respon to Bioterror | 1,647.49 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | WMD13 | PH Prepare/Respon to Bioterror | 54,495.28 | 17,599.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | WMD15 | PH Prepare/Respon to Bioterror | 32,419.92 | 9,236.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34026 | WMD17 | PH Prepare/Respon to Bioterror | 0.00 | 26,515.00 | 26,364.00 | 26,364.00 | 26,364.00 |
| R3401 | 34029 | | Childhood Lead Primary Prevent | 314,657.10 | 310,843.00 | 330,933.00 | 330,933.00 | 330,933.00 |
| R3449 | 34491 | | ECIS Reimbursement | 474,352.52 | 663,491.00 | 654,010.00 | 654,010.00 | 654,010.00 |
| R3450 | 34501 | | HMTUSA - Grant | 8,726.00 | 2,930.00 | 0.00 | 0.00 | 0.00 |

# GENERAL FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| **HEALTH (CONTINUED)** | | | | | | | |
| R3490 | 34901 | Mental Health-SA | 457,102.00 | 448,500.00 | 703,494.00 | 703,494.00 | 703,494.00 |
| R3490 | 34902 | TFIP Grant | 87,544.00 | 87,544.00 | 87,544.00 | 87,544.00 | 87,544.00 |
| R3490 | 34903 | State Aid-Nysomh-Forensic Gr | 260,001.00 | 301,469.00 | 326,466.00 | 326,466.00 | 326,466.00 |
| R3490 | 34904 | Unity Supported Housing-SA | 697,197.00 | 697,197.00 | 697,197.00 | 697,197.00 | 697,197.00 |
| R3490 | 34905 | Joseph House Supp Housing-SA | 454,550.00 | 361,783.00 | 343,214.00 | 343,214.00 | 343,214.00 |
| R3490 | 34907 | Unity Crisis Residence-SA | 21,704.00 | 21,704.00 | 21,704.00 | 21,704.00 | 21,704.00 |
| R3490 | 34908 | Josephs House Outreach Progr | 9,324.00 | 9,324.00 | 9,324.00 | 9,324.00 | 9,324.00 |
| R3491 | 34911 | State Aid-MR | 31,662.00 | 31,662.00 | 31,662.00 | 31,662.00 | 31,662.00 |
| R3491 | 34914 | Unity Sunshine School-SA | 34,394.00 | 34,394.00 | 34,394.00 | 34,394.00 | 34,394.00 |
| R3491 | 34915 | Workshop, Inc. (MR) | 222,708.00 | 147,708.00 | 147,708.00 | 147,708.00 | 147,708.00 |
| R3491 | 34916 | Troy-YWCA Supported | 134,910.00 | 134,910.00 | 134,910.00 | 134,910.00 | 134,910.00 |
| R3491 | 34918 | OASAS-Apartments-Hudson Mohawk | 78,889.00 | 18,889.00 | 18,889.00 | 18,889.00 | 18,889.00 |
| R3491 | 34919 | Unity House SCM Program | 67,583.00 | 67,583.00 | 67,583.00 | 67,583.00 | 67,583.00 |
| R3492 | 34921 | State Aid - Alcoholism-Gen | 19,745.00 | 19,745.00 | 19,745.00 | 19,745.00 | 19,745.00 |
| R3492 | 34923 | Mohawk Hudson Recovery Center | 553,508.00 | 510,506.00 | 510,506.00 | 510,506.00 | 510,506.00 |
| R3492 | 34928 | 820 River Street-SA | 99,322.00 | 178,138.00 | 178,138.00 | 178,138.00 | 178,138.00 |
| R3493 | 34930 | OMH Voc Program | 80,537.00 | 80,537.00 | 80,537.00 | 80,537.00 | 80,537.00 |
| R3493 | 34932 | Parsons Mobile C&Y Crisis Unit | 80,967.00 | 122,565.00 | 122,565.00 | 122,565.00 | 122,565.00 |
| R3493 | 34935 | Family Support Services (OMH) | 210,441.00 | 210,496.00 | 210,496.00 | 210,496.00 | 210,496.00 |
| R3493 | 34936 | OMH Advocacy Support Services | 129,075.00 | 168,758.00 | 168,758.00 | 168,758.00 | 168,758.00 |
| R3493 | 34937 | OASAS Gambling Grt-Clin Treat | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R3493 | 34939 | OASAS Womens Housing | 340,126.00 | 340,128.00 | 340,128.00 | 340,128.00 | 340,128.00 |
| R3494 | 34940 | Unity House Nursing | 0.00 | 30,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| R3494 | 34943 | Oasas-Employ & Voc. Trg. | 247,868.00 | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 |
| R3494 | 34945 | Joseph's House-MICA Homeless | 98,440.00 | 98,440.00 | 98,440.00 | 98,440.00 | 98,440.00 |
| R3494 | 34948 | H M Adolescent Outpatient Srvc | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| R3494 | 34949 | St. Anne's Commissioner's Pool | 151,312.00 | 151,312.00 | 151,312.00 | 151,312.00 | 151,312.00 |
| R3495 | 34951 | Mental Health - CSS | 710,968.00 | 642,128.00 | 883,058.00 | 883,058.00 | 883,058.00 |
| R3495 | 34952 | Workshop, Inc. (CSS) | 116,618.00 | 116,618.00 | 116,618.00 | 116,618.00 | 116,618.00 |
| R3495 | 34953 | Unity House Act. Ctr. (CSS) | 337,252.00 | 337,252.00 | 337,252.00 | 337,252.00 | 337,252.00 |
| R3495 | 34954 | Unity House Transp. (CSS) | 60,000.00 | 30,000.00 | 0.00 | 0.00 | 0.00 |
| R3495 | 34955 | NYS-OMH Community Reinvestme | 130,880.00 | 95,805.00 | 112,093.00 | 112,093.00 | 112,093.00 |
| R3495 | 34956 | Coordinate Children's Srv In | 31,382.00 | 31,382.00 | 31,382.00 | 31,382.00 | 31,382.00 |
| R3495 | 34958 | Unity House - TFIP Grant-SA | 48,192.00 | 48,192.00 | 48,192.00 | 48,192.00 | 48,192.00 |
| R3496 | 34961 | Student Assistance Program-S | 576,302.00 | 576,302.00 | 589,645.00 | 589,645.00 | 589,645.00 |
| R3496 | 34968 | MHEP - Consumers Program | 460,520.00 | 540,520.00 | 475,520.00 | 475,520.00 | 475,520.00 |
| R3496 | 34969 | MHEP - Consumer MICA Program | 2,442.00 | 3,256.00 | 3,256.00 | 3,256.00 | 3,256.00 |
| R3497 | 34971 | Drug Free Prevention RCDA | 0.00 | 13,420.00 | 26,840.00 | 26,840.00 | 26,840.00 |
| R3497 | 34972 | Adult Home Housing | 0.00 | 0.00 | 691,032.00 | 691,032.00 | 691,032.00 |
| | | **TOTAL HEALTH** | **9,379,285.79** | **9,461,786.00** | **10,653,433.00** | **10,653,433.00** | **10,653,433.00** |
| **TRANSPORTATION** | | | | | | | |
| R3589 | 35891 | State Aid - Bus Companies | 52,455.62 | 53,100.00 | 51,400.00 | 51,400.00 | 51,400.00 |
| R3589 | 35892 | Section 5311 Rural Transport | 42,000.00 | 43,300.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| R3590 | 35901 | W & M Petroleum | 7,549.30 | 10,960.00 | 9,280.00 | 9,280.00 | 9,280.00 |
| | | **TOTAL TRANSPORTATION** | **102,004.92** | **107,360.00** | **105,680.00** | **105,680.00** | **105,680.00** |
| **SOCIAL SERVICES** | | | | | | | |
| R3601 | 36011 | Medical Assistance-SA | (801,973.00) | (552,250.00) | (656,250.00) | (656,250.00) | (656,250.00) |
| R3601 | 36013 | Medical Assistance - EI Trans | 20,797.00 | 41,000.00 | 21,910.00 | 21,910.00 | 21,910.00 |
| R3606 | 36061 | Adult Family-Type Homes | 0.00 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| R3609 | 36091 | Family Assistance-SA | 6,959.00 | 8,466.00 | 5,542.00 | 5,542.00 | 5,542.00 |
| R3610 | 36101 | Soc Ser Administration-SA | 1,998,336.00 | 1,938,412.00 | 1,740,478.00 | 1,740,478.00 | 1,701,597.00 |
| R3610 | 36103 | Medical Assistance - EI Admin | 9,068.55 | 9,068.00 | 19,657.00 | 19,657.00 | 19,657.00 |
| R3619 | 36191 | Child Care-SA | 5,671,134.00 | 5,551,179.00 | 5,627,333.00 | 5,627,333.00 | 5,627,333.00 |
| R3623 | 36231 | Juvenile Delinquents | 154,387.71 | 428,189.00 | 406,800.00 | 406,800.00 | 406,800.00 |
| R3640 | 36401 | State Aid - Safety Net | 1,370,854.00 | 1,440,637.00 | 1,615,676.00 | 1,615,676.00 | 1,615,676.00 |

# GENERAL FUND
# REVENUE

| | | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|---|
| **SOCIAL SERVICES (CONTINUED)** | | | | | | | | |
| R3642 | 36421 | | Emergency Aid | 38,905.00 | 37,200.00 | 87,200.00 | 87,200.00 | 87,200.00 |
| R3655 | 36551 | | Child Care Block Grant-SA | 3,814,280.00 | 3,808,425.00 | 4,055,000.00 | 4,055,000.00 | 4,055,000.00 |
| R3670 | 36701 | | Services for Recipients | 2,840,025.00 | 2,476,440.00 | 2,300,000.00 | 2,300,000.00 | 2,300,000.00 |
| | | | **TOTAL SOCIAL SERVICES** | **15,122,773.26** | **15,189,366.00** | **15,225,946.00** | **15,225,946.00** | **15,187,065.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | | |
| R3710 | 37101 | | Veteran Service-General | 12,793.00 | 12,793.00 | 12,793.00 | 12,793.00 | 12,793.00 |
| R3710 | 37102 | | Veterans Service Telephone | 982.39 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| R3715 | 37154 | CGP12 | Hud River Valley Greenway Grt | 0.00 | 6,573.00 | 0.00 | 0.00 | 0.00 |
| R3716 | 37161 | | NYS Snow Mobile Program | 22,670.00 | 32,760.00 | 33,075.00 | 33,075.00 | 33,075.00 |
| R3717 | 37171 | AMS12 | Ren Cty Farmers' Market Prg | 9,484.40 | 13,689.00 | 0.00 | 0.00 | 0.00 |
| R3717 | 37172 | | Ag & Farmland Protection Grt | 579,559.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3772 | 37721 | | Snap | 250,562.00 | 250,562.00 | 250,562.00 | 250,562.00 | 250,562.00 |
| R3773 | 37731 | | Community Service | 199,784.00 | 182,875.00 | 182,875.00 | 182,875.00 | 182,875.00 |
| R3773 | 37732 | | EISEP | 377,768.89 | 425,929.00 | 425,929.00 | 425,929.00 | 425,929.00 |
| R3775 | 37751 | | HEAP - Aging-General | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R3775 | 37752 | | Hiicap - Aging | 13,901.00 | 13,901.00 | 13,901.00 | 13,901.00 | 13,901.00 |
| R3775 | 37754 | | Caregivers Support Training | 8,097.00 | 6,477.00 | 6,477.00 | 6,477.00 | 6,477.00 |
| | | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **1,485,601.68** | **956,859.00** | **936,912.00** | **936,912.00** | **936,912.00** |
| **CULTURE AND RECREATION** | | | | | | | | |
| R3820 | 38201 | | Youth Programs-General | 114,391.00 | 117,190.00 | 113,523.00 | 113,523.00 | 113,523.00 |
| | | | **TOTAL CULTURE AND RECREATION** | **114,391.00** | **117,190.00** | **113,523.00** | **113,523.00** | **113,523.00** |
| **HOME AND COMMUNITY SERVICES** | | | | | | | | |
| R3910 | 39101 | | Natural Heritage Trust Grant | 15,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R4089 | 40891 | | Federal Aid - HAVA | 60,292.43 | 9,805.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL HOME AND COMMUNITY SERVICES** | **75,292.43** | **29,805.00** | **20,000.00** | **20,000.00** | **20,000.00** |
| | | | **TOTAL STATE AID** | **37,235,393.01** | **36,180,448.00** | **36,766,715.00** | **36,766,715.00** | **36,706,111.00** |
| | | | | **FEDERAL AID** | | | | |
| **PUBLIC SAFETY** | | | | | | | | |
| R4305 | 43051 | | Emergency Services | 19,580.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4305 | 43057 | | Mitigation Grant-Public Safety | (100,916.68) | 0.00 | 0.00 | 0.00 | 0.00 |
| R4305 | 43057 | HMGP1 | Mitigation Grant-Public Safety | 103,784.54 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4310 | 43101 | PROAF | Federal Asset Forfeiture | 0.00 | 4,324.00 | 0.00 | 0.00 | 0.00 |
| R4310 | 43101 | SHFAF | Federal Asset Forfeiture | 0.00 | 49,084.00 | 0.00 | 0.00 | 0.00 |
| R4389 | 43896 | | Alien Assistance Program | 13,552.50 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R4389 | 43903 | OVW11 | DOJ-Encourage Arrest Policies | 27,000.95 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4389 | 43903 | OVW13 | DOJ-Encourage Arrest Policies | 0.00 | 37,379.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL PUBLIC SAFETY** | **63,001.31** | **100,787.00** | **10,000.00** | **10,000.00** | **10,000.00** |

# GENERAL FUND
# REVENUE

| | | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|---|
| **HEALTH** | | | | | | | | |
| R4489 | 44891 | MRC12 | Other Health Grants | 3,018.00 | 1,532.00 | 0.00 | 0.00 | 0.00 |
| R4489 | 44891 | MRC13 | Other Health Grants | 0.00 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| R4489 | 44891 | MRC14 | Other Health Grants | 0.00 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| R4490 | 44901 | | Federal Revenue Sharing - M. | 0.00 | 120,000.00 | 400,000.00 | 400,000.00 | 400,000.00 |
| R4490 | 44903 | | Drug Free Communities Sup Prg | 103,185.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL HEALTH** | **106,203.00** | **129,032.00** | **400,000.00** | **400,000.00** | **400,000.00** |
| **SOCIAL SERVICES** | | | | | | | | |
| R4601 | 46011 | | Medical Assistance-FA | (798,822.00) | (548,750.00) | (653,750.00) | (653,750.00) | (653,750.00) |
| R4601 | 46013 | | Medical Assistance - EI Trans | 20,798.00 | 41,000.00 | 21,910.00 | 21,910.00 | 21,910.00 |
| R4609 | 46091 | | Family Assistance | 9,029,140.00 | 9,480,650.00 | 9,870,845.00 | 9,870,845.00 | 9,870,845.00 |
| R4609 | 46095 | | TANF Block Grant | 58,938.00 | 10,083.00 | 10,083.00 | 10,083.00 | 10,083.00 |
| R4610 | 46101 | | Social Services Admin-FA | 4,160,214.00 | 4,291,091.00 | 3,809,526.00 | 3,809,526.00 | 3,749,771.00 |
| R4610 | 46102 | | Food Stamp Grant | 133,643.00 | 214,638.00 | 0.00 | 0.00 | 0.00 |
| R4610 | 46103 | | Medical Assistance - EI Admin | 9,068.55 | 9,068.00 | 19,656.00 | 19,656.00 | 19,656.00 |
| R4611 | 46111 | | Food Stamp Program Admin | 797,363.00 | 897,562.00 | 1,008,305.00 | 1,008,305.00 | 1,008,305.00 |
| R4615 | 46151 | | FFFS | 4,936,105.00 | 4,812,457.00 | 5,322,457.00 | 5,322,457.00 | 5,322,457.00 |
| R4619 | 46191 | | Child Care-FA | 1,992,008.00 | 1,778,259.00 | 2,141,630.00 | 2,141,630.00 | 2,141,630.00 |
| R4640 | 46401 | | Federal Aid, Safety Net | 151,172.00 | 87,749.00 | 89,374.00 | 89,374.00 | 89,374.00 |
| R4641 | 46411 | | Energy Assistance Program | (63,745.00) | (55,000.00) | (55,000.00) | (55,000.00) | (55,000.00) |
| R4661 | 46611 | | IV-B Funds | 159,839.00 | 88,787.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| R4670 | 46701 | | Services To Recipients | 739,007.00 | 414,111.00 | 0.00 | 0.00 | 0.00 |
| R4689 | 46892 | | Other Social Services | 130,829.00 | 130,828.00 | 130,828.00 | 130,828.00 | 130,828.00 |
| | | | **TOTAL SOCIAL SERVICES** | **21,455,557.55** | **21,652,533.00** | **21,865,864.00** | **21,865,864.00** | **21,806,109.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | | |
| R4772 | 47720 | | CMS - HIICAP | 15,415.14 | 21,831.00 | 21,667.00 | 21,667.00 | 21,667.00 |
| R4772 | 47721 | | IIIB-Center Services | 143,814.00 | 145,506.00 | 142,900.00 | 142,900.00 | 142,900.00 |
| R4772 | 47722 | | Nutrition Aging | 263,489.00 | 268,494.00 | 267,114.00 | 267,114.00 | 267,114.00 |
| R4772 | 47723 | | Cash In Lieu of Food | 101,428.50 | 102,206.00 | 104,000.00 | 104,000.00 | 104,000.00 |
| R4772 | 47724 | | IIIF-Health & Wellness | 340.73 | 9,048.00 | 8,536.00 | 8,536.00 | 8,536.00 |
| R4772 | 47725 | | Title V - Senior Employ | 53,294.00 | 20,437.00 | 18,411.00 | 18,411.00 | 18,411.00 |
| R4772 | 47726 | | Wrap-Weatherization | (11,921.82) | 0.00 | 0.00 | 0.00 | 0.00 |
| R4772 | 47727 | | Title VII Ombudsman | 13,817.74 | 11,076.00 | 11,076.00 | 11,076.00 | 11,076.00 |
| R4772 | 47728 | | IIIE Family Caregiver Support | 42,548.09 | 68,573.00 | 63,612.00 | 63,612.00 | 63,612.00 |
| | | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **622,225.38** | **647,171.00** | **637,316.00** | **637,316.00** | **637,316.00** |
| **CULTURE AND RECREATION** | | | | | | | | |
| R4820 | 48201 | | Youth Summer Lunch | 208,694.00 | 307,570.00 | 307,570.00 | 307,570.00 | 307,570.00 |
| | | | **TOTAL CULTURE AND RECREATION** | **208,694.00** | **307,570.00** | **307,570.00** | **307,570.00** | **307,570.00** |
| | | | **TOTAL FEDERAL AID** | **22,455,681.24** | **22,837,093.00** | **23,220,750.00** | **23,220,750.00** | **23,160,995.00** |
| | | | **USE OF MONEY AND PROPERTY** | | | | | |
| R5031 | 50312 | | Unused Capital | 0.00 | 300,000.00 | 110,000.00 | 110,000.00 | 110,000.00 |
| R5789 | 57891 | | Sale of Tax Liens | 0.00 | 3,600,000.00 | 0.00 | 0.00 | 0.00 |
| | | | **TOTAL USE OF MONEY AND PROPERTY** | **0.00** | **3,900,000.00** | **110,000.00** | **110,000.00** | **110,000.00** |
| | | | **TOTAL GENERAL FUND** | **231,736,536.06** | **232,480,251.00** | **234,416,705.00** | **234,485,741.00** | **234,249,739.00** |

# GENERAL FUND
# APPROPRIATIONS

**A1010 LEGISLATIVE BOARD**

**DEPARTMENTAL FUNCTIONS:**

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

DISTRICT 1: City of Troy – 6 Legislators
DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburgh and Hoosick – 2 Legislators
DISTRICT 6: City of Rensselaer – 1 Legislator

**PROGRAM OBJECTIVES:**

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

**MANDATES:**

There shall be a County Legislature, which shall be the governing and policy making body of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2611 26111 Legislative Enforcement Revenue $46,500

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE**
**Legislative Board**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1010 Legislative Board** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1360 | Counsel To Majority | | 31,514.00 | 31,514.00 | 31,514.00 | 31,514.00 |
| 4290 | Legislature, Chairman | | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 4291 | Vice Chairman, Legislature | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4300 | Legislature, Majority Leader | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4310 | Legislature, Minority Leader | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4320 | Legislator | | 280,000.00 | 280,000.00 | 280,000.00 | 280,000.00 |
| 4370 | Legislative Assistant (Maj.) | | 100,706.00 | 107,657.00 | 107,657.00 | 107,657.00 |
| 4380 | Legislative Assistant (Min.) | | 34,512.00 | 36,198.00 | 36,198.00 | 36,198.00 |
| 4385 | Leg. Enforcement Officer | | 51,809.00 | 53,634.00 | 53,634.00 | 53,634.00 |
| 6890 | Salary Adjustments | | 2,553.00 | 0.00 | 0.00 | 0.00 |
| 8060 | Temporary Services | | 11,000.00 | 6,600.00 | 6,600.00 | 6,600.00 |
| 8600 | Vice Chairman, Finance | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **620,151.79** | **642,094.00** | **645,603.00** | **645,603.00** | **645,603.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04011 | Travel ( Alt #1) | 2,680.91 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04300 | Telephone | 1,051.48 | 1,080.00 | 1,080.00 | 1,080.00 | 1,080.00 |
| 04420 | Maintenance | 165.00 | 40.00 | 40.00 | 40.00 | 40.00 |
| 04450 | Rental - Equipment/Maintenance | 8,002.40 | 7,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04500 | Special Departmental Supplies | 3,678.64 | 4,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 154.50 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04540 | Publications | 3,004.43 | 3,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04550 | Office Supplies | 9,093.48 | 9,800.00 | 9,800.00 | 9,800.00 | 9,800.00 |
| 04551 | Office Supplies - (Alt #1) | 1,434.32 | 2,012.00 | 2,012.00 | 2,012.00 | 2,012.00 |
| 04800 | Contractual Agency | 31,176.35 | 21,500.00 | 18,500.00 | 18,500.00 | 18,500.00 |
| 04980 | Computer Services | 9,445.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 14,275.70 | 11,580.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **84,162.21** | **63,512.00** | **46,932.00** | **46,932.00** | **46,932.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 270,937.33 | 238,343.00 | 269,576.00 | 269,576.00 | 269,576.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **270,937.33** | **238,343.00** | **269,576.00** | **269,576.00** | **269,576.00** |
| **TOTAL** | **LEGISLATIVE BOARD** | **975,251.33** | **943,949.00** | **962,111.00** | **962,111.00** | **962,111.00** |

## A1040 CLERK OF LEGISLATIVE BOARD

### DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

### MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states "The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1."

**LEGISLATIVE**
**Clerk of Legislative Board**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1040 Clerk of Legislative Board** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1190 | Clerk Of Legislature | | 62,933.00 | 65,138.00 | 65,138.00 | 65,138.00 |
| 2660 | Dir of Constituent Relations | | 51,402.00 | 53,205.00 | 53,205.00 | 53,205.00 |
| 4321 | Legislative Liaison | | 95,308.00 | 97,214.00 | 97,214.00 | 97,214.00 |
| 6890 | Salary Adjustments | | 3,722.00 | 0.00 | 0.00 | 0.00 |
| 7170 | Sec To Clk Of Cty Legislature | | 41,022.00 | 42,466.00 | 42,466.00 | 42,466.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **247,797.24** | **254,387.00** | **258,023.00** | **258,023.00** | **258,023.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,917.08 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04100 | Printing | 0.00 | 64,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04540 | Publications | 521.43 | 2,500.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04550 | Office Supplies | 1,514.17 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04800 | Contractual Agency | 60.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,773.66 | 1,650.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,786.34** | **73,950.00** | **14,000.00** | **14,000.00** | **14,000.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 113,516.36 | 106,276.00 | 111,886.00 | 111,886.00 | 111,886.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **113,516.36** | **106,276.00** | **111,886.00** | **111,886.00** | **111,886.00** |
| **TOTAL** | **CLERK OF LEGISLATIVE BOARD** | **367,099.94** | **434,613.00** | **383,909.00** | **383,909.00** | **383,909.00** |
| **TOTAL** | **LEGISLATIVE** | **1,342,351.27** | **1,378,562.00** | **1,346,020.00** | **1,346,020.00** | **1,346,020.00** |

**A1159 DISTRICT ATTORNEY - PROJECT IMPACT**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office received funding for Operation IMPACT, in collaboration with the Troy City Police Department and the Operation IMPACT Consortium. The Operation IMPACT Consortium members were the Rensselaer County District Attorney's Office, Troy City Police Department, Rensselaer County Probation Department, Rensselaer County Sheriff's Department, Rensselaer County Parole Re-Entry, Unity House, United States Attorney's Office, New York State Department of Corrections and Community Supervision, New York State Police, Bureau of Alcohol, Tobacco & Firearms, United States Marshal's Service, and Federal Bureau of Investigation.

Operation IMPACT X had a chronic offender based focus, as there was a significant increase with crimes associated with the use of firearms, aggravated assaults and burglaries. Routine patrols and community policing strategies will continue, as well as the use of intelligence sharing for the prosecution of chronic offenders, as well as the enhanced prosecution of domestic violence/aggravated assaults.

**PROGRAM OBJECTIVES:**

The strategy of Project IMPACT was to reduce robbery, gun and drug related crime through community group and law enforcement support with strategies to manage chronic offenders, enhancing prosecutorial efficacy of chronic offenders, and aggressively addressing quality of life issues. Over the years, the consortium added emphasis on domestic violence prosecution. IMPACT X focused on chronic offenders to reduce the crimes related to firearms, burglaries, aggravated assaults, which can lead to domestic violence incidents.

**PROGRAM STATISTICS:**

2013-2014 IMPACT statistics:

- For the above year, a reported 20,176 arrests were categorized Project IMPACT;
- 5,555 felonies; 14,621 misdemeanors; 119 reported violations - re: parolees; and
- Over the course of the grant period, 15 search warrants were issued for the search and seizure of drugs as well as the seizure of handguns.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/424/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT X in the total amount of $121,000 for the period of July 1, 2013 through June 30, 2014. Since this grant expired, allocations for 2015 have not been appropriated.

**JUDICIAL**
**DA - Project Impact**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1159 DA - Project Impact** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5650 | On Call Stipend | | 900.00 | 0.00 | 0.00 | 0.00 |
| 7175 | Sr. Nar Inv & Intell Liasion | | 34,991.00 | 0.00 | 0.00 | 0.00 |
| 9750 | Special Investigator (Confid) | | 26,140.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **121,652.06** | **62,031.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **200.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 25,663.89 | 23,235.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **25,663.89** | **23,235.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DA - PROJECT IMPACT** | **147,315.95** | **85,466.00** | **0.00** | **0.00** | **0.00** |

**A1165 DISTRICT ATTORNEY**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there is a First Assistant District Attorney and eleven (11) Assistants District Attorneys. All are full time attorneys with equivalent case loads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management and acting as liaisons between the office and the various police agencies working in the County. These individuals are also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staff who manage the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the city and county court calendars, together with maintaining all records with the various local justice courts.

The District Attorney's Office applied for and was granted an award under the newly created GIVE (Gun Involved Violence Elimination) grant. Said grant funds provides for the salary and fringe benefits for one (1) additional full-time prosecutor and one (1) full-time Special Investigator (Confidential). The primary focus of this grant is to reduce gun-related crime in a targeted area within the County. All task force members will operate as a planning group and work together to develop and implement a strategy for reducing gun related crime. Monthly task force meetings will be held to collaborate with other GIVE partners in an effort to reduce shootings, homicides and firearm related violent crime. In an effort to achieve the goal of reducing gun-related crimes, the dedicated GIVE prosecutor will be available to provide legal and/or prosecutorial advice and assistance to law enforcement agencies during the investigatory or pre-arrest stage of a gun-involved investigation and can be available to be present at gun-related crime scenes. In addition to the assistance to law enforcement agencies, the dedicated GIVE prosecutor will provide prosecution services at preliminary hearings, grand jury proceedings, pre-trial hearings, as well as any trials that relate to gun related crimes. The Special Investigator (Confidential) position, funded under the GIVE grant, will be dedicated to assist in the investigation of gun related crimes. The Special Investigator will work exclusively with the full time dedicated GIVE prosecutor and law enforcement agencies in an effort to support targeted firearm and violent crime reduction efforts related to gun violence.

The Rensselaer County District Attorney is the Chair of the County Re-entry Task Force. The County Re-entry Coordinator is funded by the New York State Division of Criminal Justice Services through the District Attorney's Office. The Re-entry Task Force monitors and coordinates services and compliance efforts of high risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdiction and has become the standard of how such programs should run state-wide. The program has been in effect for several years and has reduced the recidivism rate by a significant percentage while contributing greatly to the reduced jail population in the Rensselaer County Correctional Facility.

**PROGRAM OBJECTIVES:**

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

**MANDATES:**

The County is mandated to fund a District Attorney's Office. All grants associated with this office are not considered mandated services.

**A1165 DISTRICT ATTORNEY (CONTINUED)**

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$225,252** |
|---|---|
| R3030 30301 State Aid - District Attorney | $ 72,189 |
| R3389 33891 ATP02 DA - Aid to Prosecution | 10,550 |
| R3389 33899 GIVE1 - State Aid - GIVE Grant | 92,513 |
| R3390 33902 RTF05 State Aid - Parole Re-Entry | 50,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/276/14 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program (ATP02) in the amount of $42,200 for the period of April 1, 2014 through May 31, 2015.

Resolution G/296/14 authorized the acceptance of a grant award for the New York State Division of Criminal Justice Services for the Gun Involved Violence Elimination program (GIVE1) in the total amount of $185,026 for the period of July 1, 2014 through June 30, 2015.

Resolution G/347/14 authorized the acceptance of grant award from the New York State Division of Criminal Justice Services for a Parole Reentry program (RTF05) in the total amount of $100,000 for the period of July 1, 2014 through June 30, 2015.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. All Management confidential positions, except for the District Attorney, have been budgeted with a 1.5% salary increase over 2014 year-end levels. The requested $10,000 salary increase for the First Assistant District Attorney, to attract qualified candidates, was reduced to $5,000. The department's request for an additional Assistant District Attorney, due to the fact that there will be an additional Troy City Court Judge in January 2015, has been funded at a starting salary of $50,000. Due to fiscal constraints, the department's request to add one (1) Special Investigator (Confidential) position , to increase the Confidential Assistant to full-time, and to increase certain Assistant District Attorneys' salaries over 1.5% have all been denied. During September 2014, the Rensselaer County Civil Service Commission reclassified the Secretary position to a Case Tracking Clerk I position. That determination by the Commission is reflected within this budget.

Contractual funding is provided based upon historical analysis and anticipated need.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1165 District Attorney** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0075 | Administrative Aide to DA | | 55,845.00 | 57,633.00 | 57,633.00 | 57,633.00 |
| 0200 | Assistant District Attorney | | 556,039.00 | 594,378.00 | 581,186.00 | 581,186.00 |
| 0930 | Case Tracking Clerk I | | 33,725.00 | 67,741.00 | 67,741.00 | 67,741.00 |
| 0940 | Case Tracking Clerk II | | 38,340.00 | 38,778.00 | 38,778.00 | 38,778.00 |
| 1670 | Conf Asst To District Attorney | | 31,875.00 | 44,848.00 | 32,353.00 | 32,353.00 |
| 2150 | District Attorney | | 152,500.00 | 152,500.00 | 152,500.00 | 152,500.00 |
| 2710 | First Asst - District Attorney | | 90,364.00 | 95,000.00 | 90,000.00 | 90,000.00 |
| 5630 | Personnel Service Savings | | (1,495.00) | 0.00 | (535.00) | (535.00) |
| 5650 | On Call Stipend | | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 6765 | Secretary | | 31,193.00 | 0.00 | 0.00 | 0.00 |
| 7880 | Secretary To District Attorney | | 52,234.00 | 53,018.00 | 53,018.00 | 53,018.00 |
| 8880 | Transfers Out | | 0.00 | 0.00 | 0.00 | (29,500.00) |
| 9750 | Special Investigator (Confid) | | 177,467.00 | 233,144.00 | 180,751.00 | 180,751.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,203,611.64** | **1,221,687.00** | **1,340,640.00** | **1,257,025.00** | **1,227,525.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 4,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **4,000.00** | **2,500.00** | **2,500.00** | **2,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 6,952.33 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04050 | Automobile Maintenance | 7,644.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 11,039.42 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 11,440.34 | 10,050.00 | 10,830.00 | 10,830.00 | 10,830.00 |
| 04450 | Rental - Equipment/Maintenance | 4,413.03 | 8,200.00 | 8,300.00 | 8,300.00 | 8,300.00 |
| 04500 | Special Departmental Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04520 | Dues | 810.00 | 1,000.00 | 3,100.00 | 1,000.00 | 1,000.00 |
| 04540 | Publications | 13,236.16 | 15,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04550 | Office Supplies | 10,957.00 | 9,600.00 | 10,500.00 | 10,000.00 | 10,000.00 |
| 04700 | Program Expenditures | 6,289.11 | 21,400.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04900 | Professional Services | 161.57 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04901 | Litigation Expense | 0.00 | 500.00 | 0.00 | 500.00 | 500.00 |
| 04930 | Transcripts | 57,743.19 | 45,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 04980 | Computer Services | 70,256.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 18,954.48 | 17,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **219,897.49** | **134,950.00** | **124,430.00** | **122,330.00** | **122,330.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 431,430.08 | 466,745.00 | 537,502.00 | 537,502.00 | 537,502.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **431,430.08** | **466,745.00** | **537,502.00** | **537,502.00** | **537,502.00** |
| **TOTAL** | **DISTRICT ATTORNEY** | **1,854,939.21** | **1,827,382.00** | **2,005,072.00** | **1,919,357.00** | **1,889,857.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1165 ATP01 DA - Aid to Prosecution** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0200 | Assistant District Attorney | | 11,306.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **31,895.83** | **11,306.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 847.72 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **847.72** | **5,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ATP01 DA - AID TO PROSECUTION** | **32,743.55** | **16,306.00** | **0.00** | **0.00** | **0.00** |
| **A1165 ATP02 DA - Aid to Prosecution** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0200 | Assistant District Attorney | | 31,650.00 | 11,419.00 | 11,419.00 | 11,419.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **31,650.00** | **11,419.00** | **11,419.00** | **11,419.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 10,308.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **10,308.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ATP02 DA - AID TO PROSECUTION** | **0.00** | **41,958.00** | **11,419.00** | **11,419.00** | **11,419.00** |
| **A1165 GIVE1 DA - Gun Involved Violence Elimination** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0200 | Assistant District Attorney | | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 5650 | On Call Stipend | | 450.00 | 450.00 | 450.00 | 450.00 |
| 9750 | Special Investigator (Confid) | | 29,310.00 | 26,439.00 | 26,439.00 | 26,439.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **69,760.00** | **66,889.00** | **66,889.00** | **66,889.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **500.00** | **500.00** | **500.00** | **500.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 26,003.00 | 26,003.00 | 26,003.00 | 26,003.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **26,003.00** | **26,003.00** | **26,003.00** | **26,003.00** |
| **TOTAL** | **GIVE1 DA - GUN INVOLVED VIOLENCE ELIMINATION** | **0.00** | **96,263.00** | **93,392.00** | **93,392.00** | **93,392.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1165 RTF03 DA - Parole Reentry** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **26,035.46** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 488.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 162.02 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 14,960.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **15,610.46** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 8,852.06 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **8,852.06** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **RTF03 DA - PAROLE REENTRY** | **50,497.98** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A1165 RTF04 DA - Parole Reentry** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6400 | Reentry Coordinator | | 27,181.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **27,493.42** | **27,181.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 183.07 | 2,816.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 179.04 | 470.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 13,194.56 | 24,445.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **13,556.67** | **27,731.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 9,485.23 | 2,174.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **9,485.23** | **2,174.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **RTF04 DA - PAROLE REENTRY** | **50,535.32** | **57,086.00** | **0.00** | **0.00** | **0.00** |
| **A1165 RTF05 DA - Parole Reentry** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6400 | Reentry Coordinator | | 27,181.00 | 27,630.00 | 27,630.00 | 27,630.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **27,181.00** | **27,630.00** | **27,630.00** | **27,630.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04300 | Telephone | 0.00 | 325.00 | 325.00 | 325.00 | 325.00 |
| 04800 | Contractual Agency | 0.00 | 18,820.00 | 18,820.00 | 18,820.00 | 18,820.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **20,645.00** | **20,645.00** | **20,645.00** | **20,645.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 2,174.00 | 2,196.00 | 2,196.00 | 2,196.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **2,174.00** | **2,196.00** | **2,196.00** | **2,196.00** |
| **TOTAL** | **RTF05 DA - PAROLE REENTRY** | **0.00** | **50,000.00** | **50,471.00** | **50,471.00** | **50,471.00** |

**A1166 DISTRICT ATTORNEY - AID TO PROSECUTION**

**DEPARTMENTAL FUNCTIONS:**

The District Attorney's Office receives funding from the New York State Division of Criminal Justice Services for the Aid to Prosecution program; said funding is applied toward salary and fringe benefits of an Assistant District Attorney. The level of funding is based upon the county's population.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

At the request of the department, during 2013, this function is being accounted for within this District Attorney's main budget (A1165) utilizing program codes ATP01 and ATP02.

**JUDICIAL**
**DA - Aid to Prosecution**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1166 DA - Aid to Prosecution** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **13,904.59** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 6,740.39 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **6,740.39** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DA - AID TO PROSECUTION** | **20,644.98** | **0.00** | **0.00** | **0.00** | **0.00** |

**A1168 DISTRICT ATTORNEY - VICTIMS ASSISTANCE PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office continues to receive funding from the New York State Office of Crime Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney's Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director, a Victim Liaison and a Town Court Liaison. The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses.

**PROGRAM OBJECTIVES:**

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to legal representation, emergency housing, money and transportation.

**PROGRAM STATISTICS:**

2014 Statistics:

- 55 victim compensation claims per month;
- 55 new victim contacts per month;
- 115 victim information and/or referrals per month; and
- 120 follow-up contacts per month.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3031 30311 DA - Crime Victim Board | $124,356 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/387/14 authorized the acceptance of a three (3) year grant award from the New York State Office of Crime Victim Services for the Victims Assistance Program in the amount of $165,808.65 for the period of October 1, 2014 through September 30, 2015.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

Contractual funding for the program has been approved through September 30, 2015, and is based upon the grant award.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1168 DA - Victims Assistance Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2385 | Domestic Violence Info Coord | | 30,176.00 | 0.00 | 0.00 | 0.00 |
| 8095 | Town Court Victim Liaison | | 0.00 | 30,164.00 | 30,164.00 | 30,164.00 |
| 8547 | Victim Assistance Program Dir | | 46,073.00 | 48,278.00 | 48,278.00 | 48,278.00 |
| 8562 | Victim Liaison | | 32,755.00 | 33,130.00 | 33,130.00 | 33,130.00 |
| 8565 | Victim Liaison Prg Assistant | | 0.00 | 11,250.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **144,154.07** | **109,004.00** | **122,822.00** | **111,572.00** | **111,572.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 40.68 | 75.00 | 2,297.00 | 2,297.00 | 2,297.00 |
| 04300 | Telephone | 632.15 | 375.00 | 2,250.00 | 2,250.00 | 2,250.00 |
| 04500 | Special Departmental Supplies | 186.95 | 140.00 | 2,625.00 | 2,625.00 | 2,625.00 |
| **TOTAL** | **CONTRACTUAL** | **859.78** | **590.00** | **7,172.00** | **7,172.00** | **7,172.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 52,485.72 | 31,147.00 | 38,910.00 | 38,910.00 | 38,910.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **52,485.72** | **31,147.00** | **38,910.00** | **38,910.00** | **38,910.00** |
| **TOTAL** | **DA - VICTIMS ASSISTANCE PROGRAM** | **197,499.57** | **140,741.00** | **168,904.00** | **157,654.00** | **157,654.00** |

**A1170 PUBLIC DEFENDER**

**DEPARTMENTAL FUNCTIONS:**

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

**MANDATES:**

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1265 12651 Public Defender Fees | $14,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each $184,719.74 was and/or will be budgeted for separately within the following programs codes: CFA11, CFA12 and CFA13.

An October 2014 resolution will authorize the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each $90,691 will be budgeted for separately within the following program codes: ILS41, ILS42 and ILS43.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management confidential employees are budgeted with a 1.5% increase over year-end 2014 salary levels.

Contractual expenses are funded to reflect projected requirements.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1170 Public Defender** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 355,819.00 | 362,704.00 | 362,704.00 | 362,704.00 |
| 1810 | Conf Asst To Public Defender | | 24,259.00 | 25,397.00 | 25,397.00 | 25,397.00 |
| 6140 | Public Defender | | 100,554.00 | 102,062.00 | 102,062.00 | 102,062.00 |
| 6970 | Sec To Asst Public Defender | | 71,963.00 | 73,267.00 | 73,267.00 | 73,267.00 |
| 6990 | Secretary To Public Defender | | 45,612.00 | 46,296.00 | 46,296.00 | 46,296.00 |
| 7335 | Special Investigator (PT) | | 21,952.00 | 22,203.00 | 22,203.00 | 22,203.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **639,568.82** | **620,159.00** | **631,929.00** | **631,929.00** | **631,929.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 591.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **591.00** | **100.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04150 | Postage | 0.00 | 100.00 | 100.00 | 50.00 | 50.00 |
| 04300 | Telephone | 516.55 | 2,480.00 | 2,480.00 | 2,000.00 | 2,000.00 |
| 04420 | Maintenance | 1,607.20 | 2,150.00 | 2,150.00 | 2,000.00 | 2,000.00 |
| 04450 | Rental - Equipment/Maintenance | 592.50 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04500 | Special Departmental Supplies | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04520 | Dues | 75.00 | 525.00 | 150.00 | 250.00 | 250.00 |
| 04540 | Publications | 4,121.27 | 4,400.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 04550 | Office Supplies | 3,481.87 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 04560 | Training | 2,942.20 | 2,725.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04900 | Professional Services | 28,941.60 | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 04902 | Expert Testimony | 56.25 | 9,900.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04904 | Trial Exhibits | 204.58 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04930 | Transcripts | 2,338.65 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04980 | Computer Services | 9,464.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 10,205.18 | 10,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **64,546.85** | **89,780.00** | **79,880.00** | **79,300.00** | **79,300.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 290,763.04 | 295,596.00 | 306,721.00 | 306,721.00 | 306,721.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **290,763.04** | **295,596.00** | **306,721.00** | **306,721.00** | **306,721.00** |
| **TOTAL** | **PUBLIC DEFENDER** | **995,469.71** | **1,005,635.00** | **1,018,530.00** | **1,017,950.00** | **1,017,950.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1170 CFA11 PD - Counsel At First Appearance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 7,280.00 | 0.00 | 0.00 | 0.00 |
| 6890 | Salary Adjustments | | 24,666.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **31,946.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 13,833.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **17,333.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 2,444.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **2,444.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CFA11 PD - COUNSEL AT FIRST APPEARANCE** | **0.00** | **52,723.00** | **0.00** | **0.00** | **0.00** |
| **A1170 CFA12 PD - Counsel at First Appearance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 12,740.00 | 9,100.00 | 9,100.00 | 9,100.00 |
| 6890 | Salary Adjustments | | 43,166.00 | 30,834.00 | 30,834.00 | 30,834.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **55,906.00** | **39,934.00** | **39,934.00** | **39,934.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 13,833.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **17,333.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 4,277.00 | 3,055.00 | 3,055.00 | 3,055.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **4,277.00** | **3,055.00** | **3,055.00** | **3,055.00** |
| **TOTAL** | **CFA12 PD - COUNSEL AT FIRST APPEARANCE** | **0.00** | **78,516.00** | **42,989.00** | **42,989.00** | **42,989.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1170 ILS22 PD - Indigent Legal Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,857.96 | 623.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,857.96** | **623.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 0.00 | 479.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 229.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **5,708.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS22 PD - INDIGENT LEGAL SERVICES** | **1,857.96** | **6,331.00** | **0.00** | **0.00** | **0.00** |
| **A1170 ILS23 PD - Indigent Legal Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 2,353.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **2,353.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 0.00 | 479.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 229.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **5,708.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS23 PD - INDIGENT LEGAL SERVICES** | **0.00** | **8,061.00** | **0.00** | **0.00** | **0.00** |
| **A1170 ILS32 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8060 | Temporary Services | | 7,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **7,500.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 26,500.00 | 0.00 | 0.00 | 0.00 |
| 00 | Other Equipment | 0.00 | 29,638.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **56,138.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 0.00 | 4,800.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 2,186.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 6,350.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 27,500.00 | 0.00 | 0.00 | 0.00 |
| 04904 | Trial Exhibits | 0.00 | 1,965.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **56,301.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1170 ILS32 PD - Indigent Legal Services (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 2,521.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **2,521.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS32 - PD INDIGENT LEGAL SERVICES** | **0.00** | **122,460.00** | **0.00** | **0.00** | **0.00** |
| **A1170 ILS42 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 0.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **45,000.00** | **45,000.00** | **45,000.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **18,000.00** | **18,000.00** | **18,000.00** |
| **TOTAL** | **ILS42 PD - INDIGENT LEGAL SERVICES** | **0.00** | **0.00** | **63,000.00** | **63,000.00** | **63,000.00** |

## A1171 PUBLIC DEFENDER - AID TO DEFENSE PROGRAM

### PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

### REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program $15,700

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded with a 1.5% increase over the year-end 2014 level.

**JUDICIAL**
**PD - Aid to Defense Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1171 PD - Aid to Defense Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 49,480.00 | 50,222.00 | 50,222.00 | 50,222.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **49,234.00** | **49,480.00** | **50,222.00** | **50,222.00** | **50,222.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04990 | Purchased Services | 709.77 | 750.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **709.77** | **750.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 27,212.39 | 28,913.00 | 30,085.00 | 30,085.00 | 30,085.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **27,212.39** | **28,913.00** | **30,085.00** | **30,085.00** | **30,085.00** |
| **TOTAL** | **PD - AID TO DEFENSE PROGRAM** | **77,156.16** | **79,143.00** | **80,307.00** | **80,307.00** | **80,307.00** |

**A1172 PUBLIC DEFENDER - FAMILY COURT**

**DEPARTMENTAL FUNCTIONS:**

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each $90,691 was and/or will be budgeted for separately within the following program codes: ILS31, ILS32 and ILS33.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salaries of the two (2) Assistant Public Defenders have been increased 1.5% over 2014 year-end levels.

**JUDICIAL**
**PD - Family Court**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1172 PD - Family Court** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 95,583.00 | 92,783.00 | 92,783.00 | 92,783.00 |
| 6970 | Sec To Asst Public Defender | | 20,476.00 | 20,710.00 | 20,710.00 | 20,710.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **119,281.93** | **116,059.00** | **113,493.00** | **113,493.00** | **113,493.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 1,179.15 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04420 | Maintenance | 0.00 | 600.00 | 600.00 | 500.00 | 500.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04550 | Office Supplies | 250.43 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04990 | Purchased Services | 1,215.02 | 1,300.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,644.60** | **3,750.00** | **2,450.00** | **2,350.00** | **2,350.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 56,880.45 | 65,121.00 | 75,191.00 | 75,191.00 | 75,191.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **56,880.45** | **65,121.00** | **75,191.00** | **75,191.00** | **75,191.00** |
| **TOTAL** | **PD - FAMILY COURT** | **178,806.98** | **184,930.00** | **191,134.00** | **191,034.00** | **191,034.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1172 ILS01 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **1,752.18** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS01 PD - INDIGENT LEGAL SERVICES** | **1,752.18** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A1172 ILS22 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 19,527.00 | 0.00 | 0.00 | 0.00 |
| 6970 | Sec To Asst Public Defender | | 6,226.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **18,445.82** | **25,753.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,411.10 | 7,588.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,411.10** | **7,588.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS 22 PD - INDIGENT LEGAL SERVICES** | **19,856.92** | **33,341.00** | **0.00** | **0.00** | **0.00** |
| **A1172 ILS23 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 18,580.00 | 13,271.00 | 13,271.00 | 13,271.00 |
| 6970 | Sec To Asst Public Defender | | 7,210.00 | 5,144.00 | 5,144.00 | 5,144.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **25,790.00** | **18,415.00** | **18,415.00** | **18,415.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 5,250.00 | 3,744.00 | 3,744.00 | 3,744.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **5,250.00** | **3,744.00** | **3,744.00** | **3,744.00** |
| **TOTAL** | **ILS23 PD - INDIGENT LEGAL SERVICES** | **0.00** | **31,040.00** | **22,159.00** | **22,159.00** | **22,159.00** |
| **A1172 ILS32 PD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 5,640.00 | 2,215.00 | 2,215.00 | 2,215.00 |
| 6970 | Sec To Asst Public Defender | | 103.00 | 27.00 | 27.00 | 27.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **5,743.00** | **2,242.00** | **2,242.00** | **2,242.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 2,500.00 | 1,265.00 | 1,265.00 | 1,265.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **2,500.00** | **1,265.00** | **1,265.00** | **1,265.00** |
| **TOTAL** | **ILS32 PD - INDIGENT LEGAL SERVICES** | **0.00** | **8,243.00** | **3,507.00** | **3,507.00** | **3,507.00** |

**A1174 CONFLICT DEFENDER**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

**PROGRAM OBJECTIVES:**

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

**MANDATES:**

This department was created to address the mandate of representing indigent defendants and reduce the escalating costs associated with the Public Administrator and 18-B Counsel.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1265 12652 Conflict Defender Fees | $250 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/52/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $554,159.23 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each $184,719.74 was and/or will be budgeted for separately within the following programs codes: CFA11, CFA12 and CFA13.

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

Resolution G/226/14 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $272,073 for the period of June 1, 2013 through May 31, 2016. These grant monies were split into three (3) equal distributions. Each $90,691 was and/or will be budgeted for separately within the following program codes: ILS31, ILS32 and ILS33.

An October 2014 resolution will authorize the acceptance of a grant award from the New York State Office of Indigent Legal Services in the total amount of $272,073 for the period of January 1, 2014 through December 31, 2016. These grant monies were split into three (3) equal distributions. Each $90,691 will be budgeted for separately within the following program codes: ILS41, ILS42 and ILS43.

Personnel Services funding is provided with a 1.5% salary increase over year-end 2014 levels.

Contractual expenses are funded to meet anticipated requirements for 2015.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1174 Conflict Defender** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 158,942.00 | 161,727.00 | 161,727.00 | 161,727.00 |
| 1635 | Conflict Defender | | 55,475.00 | 56,307.00 | 56,307.00 | 56,307.00 |
| 6745 | Secretary To Conflict Defender | | 20,213.00 | 20,516.00 | 20,516.00 | 20,516.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **232,778.99** | **234,630.00** | **238,550.00** | **238,550.00** | **238,550.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | (0.01) | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **(0.01)** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 152.65 | 200.00 | 200.00 | 175.00 | 175.00 |
| 04300 | Telephone | 1,390.99 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 1,482.05 | 1,320.00 | 1,320.00 | 1,600.00 | 1,600.00 |
| 04480 | Maintenance In Lieu of Rent | 12,221.00 | 14,920.00 | 8,971.00 | 8,971.00 | 8,971.00 |
| 04540 | Publications | 1,300.00 | 2,000.00 | 2,000.00 | 1,750.00 | 1,750.00 |
| 04550 | Office Supplies | 479.58 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04900 | Professional Services | 3,759.64 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04902 | Expert Testimony | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04930 | Transcripts | 301.80 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04980 | Computer Services | 3,729.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 4,391.77 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **29,208.48** | **32,440.00** | **20,491.00** | **20,496.00** | **20,496.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 82,603.26 | 96,398.00 | 103,127.00 | 103,127.00 | 103,127.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **82,603.26** | **96,398.00** | **103,127.00** | **103,127.00** | **103,127.00** |
| **TOTAL** | **CONFLICT DEFENDER** | **344,590.72** | **363,468.00** | **362,168.00** | **362,173.00** | **362,173.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1174 CFA11 CD - Counsel At First Appearance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 7,280.00 | 0.00 | 0.00 | 0.00 |
| 6890 | Salary Adjustments | | 8,733.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **16,013.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,500.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 1,225.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **1,225.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CFA11 CD - COUNSEL AT FIRST APPEARANCE** | **0.00** | **22,738.00** | **0.00** | **0.00** | **0.00** |
| **A1174 CFA12 CD - Counsel At First Appearance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 12,740.00 | 9,100.00 | 9,100.00 | 9,100.00 |
| 6890 | Salary Adjustments | | 15,283.00 | 10,917.00 | 10,917.00 | 10,917.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **28,023.00** | **20,017.00** | **20,017.00** | **20,017.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,500.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 2,144.00 | 1,531.00 | 1,531.00 | 1,531.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **2,144.00** | **1,531.00** | **1,531.00** | **1,531.00** |
| **TOTAL** | **CFA12 CD - COUNSEL AT FIRST APPEARANCE** | **0.00** | **35,667.00** | **21,548.00** | **21,548.00** | **21,548.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1174 ILS01 CD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **4,602.29** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 917.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **917.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS01 CD - INDIGENT LEGAL SERVICES** | **5,519.29** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A1174 ILS22 CD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 9,120.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **12,719.07** | **9,120.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 0.00 | 3,155.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **3,155.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS22 CD - INDIGENT LEGAL SERVICES** | **12,719.07** | **12,275.00** | **0.00** | **0.00** | **0.00** |
| **A1174 ILS23 CD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 12,740.00 | 9,100.00 | 9,100.00 | 9,100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **12,740.00** | **9,100.00** | **9,100.00** | **9,100.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 0.00 | 555.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **555.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS23 CD - INDIGENT LEGAL SERVICES** | **0.00** | **13,295.00** | **9,100.00** | **9,100.00** | **9,100.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1174 ILS32 CD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 17,717.00 | 6,158.00 | 6,158.00 | 6,158.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **17,717.00** | **6,158.00** | **6,158.00** | **6,158.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 0.00 | 6,297.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **7,797.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **2,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS32 CD - INDIGENT LEGAL SERVICES** | **0.00** | **28,014.00** | **6,158.00** | **6,158.00** | **6,158.00** |
| **A1174 ILS42 CD - Indigent Legal Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 0.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **25,000.00** | **25,000.00** | **25,000.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 2,691.00 | 2,691.00 | 2,691.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **2,691.00** | **2,691.00** | **2,691.00** |
| **TOTAL** | **ILS42 CD - INDIGENT LEGAL SERVICES** | **0.00** | **0.00** | **27,691.00** | **27,691.00** | **27,691.00** |

**A1175 PUBLIC ADMINISTRATOR**

**DEPARTMENTAL FUNCTIONS:**

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of $75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

**MANDATES:**

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$196,152** |
|---|---|
| R3025 30250 CFA12 Indigent Legal Service | $ 64,537 |
| R3025 30250 ILS23 Indigent Legal Services | 31,259 |
| R3025 30250 ILS32 Indigent Legal Services | 9,665 |
| R3025 30250 ILS42 Indigent Legal Services | 90,691 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services program. Under this new process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five percent (75%) of the base year was received in March 2012 for 2011, fifty percent (50%) of the base year was received in March 2013 for 2012, and twenty-five percent (25%) of the base year was received in March 2014 for 2013. In 2014, there was no longer State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel are included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Appellate Counsel and the Special Family Court Counsels have been budgeted with a 1.5% increase over 2014 year-end levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1175 Public Administrator** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 7345 | Special Appellate Counsel | | 52,484.00 | 53,511.00 | 53,511.00 | 53,511.00 |
| 7365 | Special Family Court Counsel | | 45,226.00 | 45,452.00 | 45,452.00 | 45,452.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **96,856.64** | **97,710.00** | **98,963.00** | **98,963.00** | **98,963.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04907 | Special Counsel | 553,923.27 | 425,000.00 | 500,000.00 | 450,000.00 | 450,000.00 |
| **TOTAL** | **CONTRACTUAL** | **553,923.27** | **425,000.00** | **500,000.00** | **450,000.00** | **450,000.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 28,076.16 | 28,824.00 | 29,514.00 | 29,514.00 | 29,514.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **28,076.16** | **28,824.00** | **29,514.00** | **29,514.00** | **29,514.00** |
| **TOTAL** | **PUBLIC ADMINISTRATOR** | **678,856.07** | **551,534.00** | **628,477.00** | **578,477.00** | **578,477.00** |

**A1180 JUSTICES & CONSTABLES**

**DEPARTMENTAL FUNCTIONS:**

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by the New York State Comptroller's Office. The County is billed quarterly by the State.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided to cover the costs of this program.

**JUDICIAL**
**Justices & Constables**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1180 Justices & Constables** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 4,730.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| **TOTAL** | **CONTRACTUAL** | **4,730.00** | **4,500.00** | **4,500.00** | **4,500.00** | **4,500.00** |
| **TOTAL** | **JUSTICES & CONSTABLES** | **4,730.00** | **4,500.00** | **4,500.00** | **4,500.00** | **4,500.00** |

**A1185 MEDICAL EXAMINER**

**DEPARTMENTAL FUNCTIONS:**

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

**PROGRAM OBJECTIVES:**

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

**PROGRAM STATISTICS:**

In 2013, the Medical Examiner performed 87 full autopsies (including toxicology) and 7 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. A total of 1,488 calls were taken by the Medical Examiner's office.

**MANDATES:**

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1225 12251 Medical Examiner Fees | $500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salary of the Medical Examiner remains unchanged.

The County's Department of Health continues to evaluate the staffing needs of the Medical Examiner program. As such, the program's 2015 personnel budget allows for the flexibility of funding an additional full-time Medico-Legal Death Investigator (MLDI) or two part-time MLDI's (one new and one currently vacant) through the use of the Personnel Services Savings line item.

The 2015 budget for the Medical Examiner program continues to reflect the loss of Public Health State Aid Article 6 funding.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1185 Medical Examiner** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1110 | Chief Medical Examiner | | 72,600.00 | 72,600.00 | 72,600.00 | 72,600.00 |
| 4735 | Medico Legal Death Investigator | | 163,474.00 | 179,467.00 | 179,467.00 | 179,467.00 |
| 5630 | Personnel Service Savings | | (45,128.00) | (27,386.00) | (27,386.00) | (27,386.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **190,671.56** | **190,946.00** | **224,681.00** | **224,681.00** | **224,681.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 1,706.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 364.03 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 89.15 | 350.00 | 200.00 | 200.00 | 200.00 |
| 04200 | Insurance | 236.65 | 335.00 | 369.00 | 369.00 | 369.00 |
| 04450 | Rental - Equipment/Maintenance | 1,217.62 | 1,300.00 | 600.00 | 600.00 | 600.00 |
| 04500 | Special Departmental Supplies | 881.38 | 1,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04520 | Dues | 440.00 | 440.00 | 440.00 | 440.00 | 440.00 |
| 04560 | Training | 2,048.38 | 1,550.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| 04800 | Contractual Agency | 79,999.01 | 88,000.00 | 88,000.00 | 88,000.00 | 88,000.00 |
| 04900 | Professional Services | 0.00 | 0.00 | 6,600.00 | 0.00 | 0.00 |
| 04919 | Body Transports | 15,170.00 | 20,350.00 | 20,350.00 | 20,350.00 | 20,350.00 |
| 04990 | Purchased Services | 3,581.29 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **105,733.71** | **116,825.00** | **120,759.00** | **114,159.00** | **114,159.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 48,770.67 | 72,879.00 | 70,682.00 | 70,682.00 | 70,682.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **48,770.67** | **72,879.00** | **70,682.00** | **70,682.00** | **70,682.00** |
| **TOTAL** | **MEDICAL EXAMINER** | **345,175.94** | **380,650.00** | **416,122.00** | **409,522.00** | **409,522.00** |
| **TOTAL** | **JUDICIAL** | **5,020,667.56** | **5,337,766.00** | **5,226,648.00** | **5,072,408.00** | **5,042,908.00** |

**A1230 COUNTY EXECUTIVE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

The County Executive's office also provides support to the County's Tourism program and the Stop-DWI program through the sharing of staff and office space.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Management confidential employees, excluding the County Executive, are budgeted with a 1.5% salary increase over 2014 year-end levels. The department's request to increase the hours of the Assistant for Governmental Relations has been approved. This request is necessary to stay current with new trends in marketing, especially with social media, and to coordinate advertising with our tourism partners. The "Transfers Out" line item reflects the transfer of a portion of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

**EXECUTIVE**
**County Executive**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1230 County Executive** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0215 | Asst. for Governmental Rltns | | 27,135.00 | 36,723.00 | 36,723.00 | 36,723.00 |
| 0235 | Asst for Pub Infor & Operation | | 98,700.00 | 100,181.00 | 100,181.00 | 100,181.00 |
| 1420 | County Executive | | 121,300.00 | 121,300.00 | 121,300.00 | 121,300.00 |
| 1708 | Confidential Assistant | | 47,857.00 | 49,425.00 | 49,425.00 | 49,425.00 |
| 2570 | Secretary to Cty Exec. | | 56,449.00 | 57,296.00 | 57,296.00 | 57,296.00 |
| 8880 | Transfers Out | | (54,665.00) | (61,510.00) | (61,510.00) | (61,510.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **276,743.30** | **296,776.00** | **303,415.00** | **303,415.00** | **303,415.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 468.00 | 415.00 | 400.00 | 400.00 | 400.00 |
| 04051 | Automobile, Gasoline | 916.02 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 78.00 | 81.00 | 81.00 | 81.00 | 81.00 |
| 04500 | Special Departmental Supplies | 956.92 | 900.00 | 990.00 | 990.00 | 990.00 |
| 04540 | Publications | 32.00 | 921.00 | 750.00 | 750.00 | 750.00 |
| 04550 | Office Supplies | 2,005.59 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04565 | Advertising | 0.00 | 161.00 | 350.00 | 350.00 | 350.00 |
| 04990 | Purchased Services | 2,999.97 | 2,600.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **7,456.50** | **6,878.00** | **4,371.00** | **4,371.00** | **4,371.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 152,278.70 | 145,207.00 | 153,342.00 | 153,342.00 | 153,342.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **152,278.70** | **145,207.00** | **153,342.00** | **153,342.00** | **153,342.00** |
| **TOTAL** | **COUNTY EXECUTIVE** | **436,478.50** | **448,861.00** | **461,128.00** | **461,128.00** | **461,128.00** |
| **TOTAL** | **EXECUTIVE** | **436,478.50** | **448,861.00** | **461,128.00** | **461,128.00** | **461,128.00** |

**A1320 AUDITOR**

**DEPARTMENTAL FUNCTIONS:**

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

**PROGRAM OBJECTIVES:**

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

**PROGRAM STATISTICS:**

In 2012, the Auditor's Office processed 14,301 vendor claims/purchase orders. This does not include over 1,000 claims submitted by the Board of Elections for election workers, over 1,000 mileage claims submitted for DSS employees, over 100 travel claims approved by Budget and over 64,000 BICS/PICS payments processed by DSS and audited by the Auditor's Office.

Of the 14,301 vendor claims/purchase orders processed, 985 or 6.89%, were returned to the department for corrective actions for various reasons and had to be re-submitted to the Auditor's Office.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries of all management confidential employees are budgeted with a two percent (2%) increase over 2014 year-end levels.

Based upon the department's request, contractual funding is provided to meet projected requirements for 2015.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1320 Auditor** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0400 | Auditor | | 70,839.00 | 73,335.00 | 73,335.00 | 73,335.00 |
| 1705 | Conf Asst To County Auditor | | 16,088.00 | 16,088.00 | 16,088.00 | 16,088.00 |
| 1940 | Deputy County Auditor | | 53,982.00 | 55,883.00 | 55,883.00 | 55,883.00 |
| 6890 | Salary Adjustments | | 1,863.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **141,313.61** | **142,772.00** | **145,306.00** | **145,306.00** | **145,306.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 416.99 | 425.00 | 425.00 | 425.00 | 425.00 |
| 04550 | Office Supplies | 784.22 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04980 | Computer Services | 2,070.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,397.85 | 1,303.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,669.06** | **2,328.00** | **1,025.00** | **1,025.00** | **1,025.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 54,054.80 | 52,934.00 | 54,226.00 | 54,226.00 | 54,226.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **54,054.80** | **52,934.00** | **54,226.00** | **54,226.00** | **54,226.00** |
| **TOTAL** | **AUDITOR** | **200,037.47** | **198,034.00** | **200,557.00** | **200,557.00** | **200,557.00** |

**A1325 BUREAU OF FINANCE**

**DEPARTMENTAL FUNCTIONS:**

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of the accounting unit. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

**PROGRAM OBJECTIVES:**

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to PeopleSoft; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

**MANDATES:**

This department administers all of the financial affairs of the County.

**A1325 BUREAU OF FINANCE (CONTINUED)**

**PROGRAM STATISTICS:**

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct budgetary funds and more than 30 operating departments:

- 20,400 vendor payments and other cash disbursements;
- 4,500 purchase orders/accounts payable entries;
- 4,100 miscellaneous accounting entries; and
- 7,200 cash receipts

Approximately 46,500 payroll checks are issued each year through more than 160 separate payroll issuances.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1230 12301 Treasurer's Fees | $10,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In previous fiscal years, Ledger and Payroll Services were budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management confidential positions have been funded with an increase of 1.5% over 2014 year-end levels. The Deputy Chief Fiscal Officer's salary increase is due to the fact that the responsibilities have increased in recent years. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks.

Equipment and contractual expenses reflect expenditure history and anticipated need.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1325 Bureau of Finance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0155 | Associate Fiscal Coordinator | | 0.00 | 65,779.00 | 65,779.00 | 65,779.00 |
| 0160 | Associate Account Clerk | | 0.00 | 140,405.00 | 140,405.00 | 140,405.00 |
| 1100 | Chief Fiscal Officer | | 116,728.00 | 118,479.00 | 118,479.00 | 118,479.00 |
| 1450 | Confidential Asst To C. F. O. | | 32,663.00 | 33,153.00 | 33,153.00 | 33,153.00 |
| 2320 | Deputy Chief Fiscal Officer | | 79,078.00 | 84,223.00 | 84,223.00 | 84,223.00 |
| 2730 | Financial Review Specialist | | 61,682.00 | 62,607.00 | 62,607.00 | 62,607.00 |
| 2740 | Fiscal Operations Manager | | 0.00 | 68,345.00 | 68,345.00 | 68,345.00 |
| 5625 | Payroll Coordinator | | 0.00 | 51,189.00 | 51,189.00 | 51,189.00 |
| 5630 | Personnel Service Savings | | (299.00) | 0.00 | 0.00 | 0.00 |
| 6485 | Property Tax Supervisor | | 51,800.00 | 52,393.00 | 52,393.00 | 52,393.00 |
| 6635 | Real Estate Specialist | | 60,186.00 | 60,875.00 | 60,875.00 | 60,875.00 |
| 7000 | Senior Account Clerk | | 0.00 | 35,894.00 | 35,894.00 | 35,894.00 |
| 8060 | Temporary Services | | 2,000.00 | 2,500.00 | 2,600.00 | 2,600.00 |
| 8880 | Transfers Out | | (51,331.00) | (10,500.00) | (10,500.00) | (10,500.00) |
| 9790 | Prop Tax Collection Specialist | | 47,682.00 | 50,161.00 | 50,161.00 | 50,161.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **394,139.50** | **400,189.00** | **815,503.00** | **815,603.00** | **815,603.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,468.00 | 2,500.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| **TOTAL** | **EQUIPMENT** | **1,468.00** | **2,500.00** | **3,600.00** | **3,600.00** | **3,600.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 190.00 | 500.00 | 700.00 | 600.00 | 600.00 |
| 04100 | Printing | 73.38 | 150.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04200 | Insurance | 0.00 | 0.00 | 904.00 | 904.00 | 904.00 |
| 04420 | Maintenance | 85.00 | 150.00 | 250.00 | 250.00 | 250.00 |
| 04480 | Maintenance In Lieu of Rent | 0.00 | 0.00 | 21,564.00 | 21,564.00 | 21,564.00 |
| 04500 | Special Departmental Supplies | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04540 | Publications | 377.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04550 | Office Supplies | 1,998.24 | 2,000.00 | 3,650.00 | 3,450.00 | 3,450.00 |
| 04560 | Training | 400.00 | 325.00 | 600.00 | 600.00 | 600.00 |
| 04565 | Advertising | 302.18 | 425.00 | 500.00 | 500.00 | 500.00 |
| 04900 | Professional Services | 30,951.16 | 31,894.00 | 36,894.00 | 36,894.00 | 36,894.00 |
| 04980 | Computer Services | 0.00 | 0.00 | 260,884.00 | 260,884.00 | 260,884.00 |
| 04990 | Purchased Services | 5,367.33 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **39,744.29** | **41,144.00** | **328,146.00** | **327,846.00** | **327,846.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 201,169.36 | 183,556.00 | 379,868.00 | 379,868.00 | 379,868.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **201,169.36** | **183,556.00** | **379,868.00** | **379,868.00** | **379,868.00** |
| **TOTAL** | **BUREAU OF FINANCE** | **636,521.15** | **627,389.00** | **1,527,117.00** | **1,526,917.00** | **1,526,917.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1325 CBU13 Clinical Billing Unit** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 4670 | Clinical Billing Specialist | | 81,564.00 | 84,747.00 | 84,747.00 | 84,747.00 |
| 4671 | Clinical Billing Specialist II | | 42,154.00 | 42,636.00 | 42,636.00 | 42,636.00 |
| 7045 | Senior Office Manager | | 44,398.00 | 0.00 | 0.00 | 0.00 |
| 7375 | Special Projects Administrator | | 63,948.00 | 64,680.00 | 64,680.00 | 64,680.00 |
| 8880 | Transfers Out | | (38,317.00) | (39,874.00) | (39,874.00) | (39,874.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **193,747.00** | **152,189.00** | **152,189.00** | **152,189.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 1,500.00 | 500.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 3,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **5,000.00** | **3,000.00** | **2,500.00** | **2,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 0.00 | 100.00 | 75.00 | 75.00 | 75.00 |
| 04300 | Telephone | 0.00 | 1,800.00 | 2,250.00 | 2,250.00 | 2,250.00 |
| 04420 | Maintenance | 0.00 | 1,000.00 | 500.00 | 500.00 | 500.00 |
| 04510 | Microcomputer Software | 0.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04800 | Contractual Agency | 0.00 | 13,400.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04980 | Computer Services | 0.00 | 28,659.00 | 53,531.00 | 53,531.00 | 53,531.00 |
| 04990 | Purchased Services | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04992 | CBU Charges | 0.00 | (6,146.00) | (7,886.00) | (7,886.00) | (7,886.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **50,313.00** | **68,470.00** | **68,470.00** | **68,470.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 80,711.00 | 76,500.00 | 76,500.00 | 76,500.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **80,711.00** | **76,500.00** | **76,500.00** | **76,500.00** |
| **TOTAL** | **CBU13 CLINICAL BILLING UNIT** | **0.00** | **329,771.00** | **300,159.00** | **299,659.00** | **299,659.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **A1325 CHGBK Ledger and Payroll Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04058 | Ledger & Payroll Charges | 0.00 | 0.00 | (603,730.00) | (603,730.00) | (603,730.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **(603,730.00)** | **(603,730.00)** | **(603,730.00)** |
| **TOTAL** | **CHGBK LEDGER AND PAYROLL SERVICES** | **0.00** | **0.00** | **(603,730.00)** | **(603,730.00)** | **(603,730.00)** |

**A1340 BUREAU OF BUDGET**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries of all management confidential employees are funded with a 1.5% increase over 2014 year-end levels. Due to the potential retirement of the Secretary to Budget Director, personnel changes have been proposed as the responsibilities and duties of the entire office will be reevaluated, which will include a greater working relationship with the Bureau of Finance.

Equipment and contractual expenses have been allocated to meet anticipated requirements.

**FINANCE**
**Bureau of Budget**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1340 Bureau of Budget** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1675 | Confidential Admin Assistant | | 0.00 | 37,500.00 | 37,500.00 | 37,500.00 |
| 1820 | Director Of Budget | | 98,393.00 | 99,869.00 | 99,869.00 | 99,869.00 |
| 2110 | Deputy Budget Director | | 67,838.00 | 72,000.00 | 72,000.00 | 72,000.00 |
| 5630 | Personnel Service Savings | | 0.00 | (104,644.00) | (104,644.00) | (61,525.00) |
| 6120 | Program Associate | | 60,431.00 | 61,337.00 | 61,337.00 | 61,337.00 |
| 7080 | Secretary to Budget Director | | 52,334.00 | 53,119.00 | 53,119.00 | 0.00 |
| 7920 | Senior Program Associate | | 0.00 | 64,000.00 | 64,000.00 | 64,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **272,177.60** | **278,996.00** | **283,181.00** | **283,181.00** | **273,181.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 179.98 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 1,043.13 | 2,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| **TOTAL** | **EQUIPMENT** | **1,223.11** | **2,500.00** | **1,500.00** | **1,500.00** | **1,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 20.00 | 40.00 | 40.00 | 40.00 | 40.00 |
| 04550 | Office Supplies | 353.04 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 850.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04990 | Purchased Services | 1,909.45 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **3,132.49** | **3,540.00** | **1,540.00** | **1,540.00** | **1,540.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 121,846.35 | 108,772.00 | 115,730.00 | 115,730.00 | 115,730.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **121,846.35** | **108,772.00** | **115,730.00** | **115,730.00** | **115,730.00** |
| **TOTAL** | **BUREAU OF BUDGET** | **398,379.55** | **393,808.00** | **401,951.00** | **401,951.00** | **391,951.00** |

**A1355 BUREAU OF TAX SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every county of the state. The services performed by these offices are legislated by statute pursuant to the New York State Legislature or by rule pursuant to the New York State Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the New York State Real Property Tax Law (NYSRPTL), are as follows:

- Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.
- Assist and monitor reassessment projects being done within the county.
- Apportion the county tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.
- Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for processing unpaid taxes for re-levy.
- Provide required training for local assessors and annual training for local Boards of Assessment Review (BAR) members.
- Prepare and submit schedule of real property taxes levied by the county legislature to the New York State Comptroller and statement of county tax apportionment, pursuant to Article 8 of the NYSRPTL, to the State Office of Real Property Services.

**PROGRAM OBJECTIVES:**

The Bureau of Real Property Tax Services, in accordance with Article 15 of the NYSRPTL, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to Section 305 of the NYSRPTL.

**MANDATES:**
The County shall create and maintain a Real Property Tax Services Agency.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$643,188** |
|---|---|
| R2210 22102 Tax Assessments, Schools | $ 54,000 |
| R2210 22103 Tax Services, Town & City | 589,188 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based on the provisions in a tentative agreement with United Public Service Employees Union (UPSEU), Personnel Services reflects a budgeted increase of 1.65% over 2014 year-end salaries for all bargaining unit positions. All management confidential salaries have been budgeted with a 1.50% increase over 2014 year-end salaries. The requests to increase the salaries of the Supervisor of Tax Mapping Services and Real Property Technician above the contractual amount of 1.65% have been denied. “Plus Transfers, Other Codes” represents the chargeback for the sharing of staff with the Bureau of Finance ($10,500) and Bureau of Research and Information Services ($11,500).

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1355 Bureau of Tax Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2000 | Dep Dir Real Prop Tax Svs III | | 63,681.00 | 0.00 | 0.00 | 0.00 |
| 2060 | Director of Real Property Tax | | 75,000.00 | 76,125.00 | 76,125.00 | 76,125.00 |
| 5630 | Personnel Service Savings | | (63,681.00) | 0.00 | 0.00 | 0.00 |
| 6320 | Plus Transfers, Other Codes | | 26,500.00 | 28,750.00 | 22,000.00 | 22,000.00 |
| 6625 | Real Property Technician | | 41,674.00 | 44,992.00 | 42,151.00 | 42,151.00 |
| 8060 | Temporary Services | | 20,000.00 | 18,200.00 | 18,200.00 | 18,200.00 |
| 8080 | Supervisor Of Tax Mapping Srvs | | 65,760.00 | 61,027.00 | 60,001.00 | 60,001.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **176,870.74** | **228,934.00** | **229,094.00** | **218,477.00** | **218,477.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 120.00 | 500.00 | 750.00 | 750.00 | 750.00 |
| 04420 | Maintenance | 145.00 | 145.00 | 145.00 | 145.00 | 145.00 |
| 04480 | Maintenance In Lieu of Rent | 14,122.00 | 15,127.00 | 16,343.00 | 16,343.00 | 16,343.00 |
| 04540 | Publications | 205.00 | 205.00 | 205.00 | 205.00 | 205.00 |
| 04550 | Office Supplies | 288.40 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04990 | Purchased Services | 2,101.90 | 1,910.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **16,982.30** | **18,187.00** | **17,743.00** | **17,743.00** | **17,743.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 67,980.99 | 72,182.00 | 115,854.00 | 115,042.00 | 115,042.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **67,980.99** | **72,182.00** | **115,854.00** | **115,042.00** | **115,042.00** |
| **TOTAL** | **BUREAU OF TAX SERVICES** | **261,834.03** | **319,303.00** | **362,691.00** | **351,262.00** | **351,262.00** |

**A1362 TAX ADVERTISING & EXPENSE**

**DEPARTMENTAL FUNCTIONS:**

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

**PROGRAM OBJECTIVES:**

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$63,000**

| | |
|---|---|
| R1235 12351 Tax advertising fees | $46,000 |
| R1235 12352 Tax search, in-rem properties | 17,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided to meet anticipated requirements.

**FINANCE**
**Tax Advertising & Expense**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1362 Tax Advertising & Expense** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 349.17 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04100 | Printing | 326.00 | 565.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 |
| 04565 | Advertising | 15,706.40 | 18,735.00 | 19,000.00 | 19,000.00 | 19,000.00 |
| 04980 | Computer Services | 49,215.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 350.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **65,596.57** | **20,150.00** | **19,500.00** | **19,400.00** | **19,400.00** |
| **TOTAL** | **TAX ADVERTISING & EXPENSE** | **65,596.57** | **20,150.00** | **19,500.00** | **19,400.00** | **19,400.00** |

## A1364 EXPENSES, TAX PROPERTY

**DEPARTMENTAL FUNCTIONS:**

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided to cover the costs of this program, which include various maintenance expenses for a property located in Hoosick Falls.

**FINANCE**
**Expenses, Tax Property**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1364 Expenses, Tax Property** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04215 | Minor Claims | 432.54 | 1,900.00 | 11,500.00 | 11,500.00 | 11,500.00 |
| **TOTAL** | **CONTRACTUAL** | **432.54** | **1,900.00** | **11,500.00** | **11,500.00** | **11,500.00** |
| **TOTAL** | **EXPENSES, TAX PROPERTY** | **432.54** | **1,900.00** | **11,500.00** | **11,500.00** | **11,500.00** |

## A1380 NOTE ISSUANCE

**DEPARTMENTAL FUNCTIONS:**

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Professional Services funding is provided at the level requested by the Bureau of Finance.

**FINANCE**
**Note Issuance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1380 Note Issuance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 2,150.00 | 5,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| **TOTAL** | **CONTRACTUAL** | **2,150.00** | **5,000.00** | **4,000.00** | **4,000.00** | **4,000.00** |
| **TOTAL** | **NOTE ISSUANCE** | **2,150.00** | **5,000.00** | **4,000.00** | **4,000.00** | **4,000.00** |
| **TOTAL** | **FINANCE** | **1,564,951.31** | **1,895,355.00** | **2,223,745.00** | **2,211,516.00** | **2,201,516.00** |

**A1410 COUNTY CLERK**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

**PROGRAM OBJECTIVES:**

The County Clerk's Office has upgraded the current Integrated Document Imaging Records Management System and has added civil records and trade names to the online search and retrieval modules which will significantly increase the revenue generated through the internet for 2014 due to a dramatic increase in search and retrieval of these previously unavailable records. The pistol permit package has been included into the upgraded IDIRMS which will allow for a quicker and streamlined application process using a single system.

An additional 300,000 pages of records were scanned into the County IDIRMS (Image Document Imaging Records Management System) in 2012-2013. As a result, close to 3 million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

**MANDATES:**

The County Clerk shall perform all duties prescribed by law as register of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1255 12551 Clerk Fees | $2,850,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management confidential employees, except the County Clerk, are budgeted with a 1.5% increase over 2014 year-end salary levels. The department's requests to upgrade a Principal Motor Vehicle License Clerk to a DMV Supervising Clerk has been approved. This is necessary to handle not only the implementation of new staff policies and procedures but the current administrative and supervisory duties of DMV.

Equipment and contractual funding reflects expenditure history and projected requirements.

**STAFF**
**County Clerk**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1410 County Clerk** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0820 | Building Attendant II | | 40,830.00 | 41,302.00 | 41,302.00 | 41,302.00 |
| 1255 | Computer Imaging Technician | | 106,999.00 | 108,223.00 | 108,223.00 | 108,223.00 |
| 1390 | County Clerk | | 102,000.00 | 102,000.00 | 102,000.00 | 102,000.00 |
| 1575 | Criminal Records Coordinator | | 19,249.00 | 19,469.00 | 19,469.00 | 19,469.00 |
| 1585 | Computer Systems Supervisor | | 42,138.00 | 42,620.00 | 42,620.00 | 42,620.00 |
| 1990 | Deputy County Clerk | | 153,000.00 | 155,765.00 | 155,765.00 | 155,765.00 |
| 2505 | Enforcement Coordinator | | 40,239.00 | 40,700.00 | 40,700.00 | 40,700.00 |
| 2685 | Mortgage Tax Supervisor | | 43,961.00 | 44,464.00 | 44,464.00 | 44,464.00 |
| 4771 | DMV Supervising Clerk | | 0.00 | 63,655.00 | 63,655.00 | 63,655.00 |
| 4790 | Motor Vehicle License Clerk | | 452,363.00 | 458,349.00 | 458,349.00 | 458,349.00 |
| 4810 | Motor Vehicle Financial Superv | | 44,081.00 | 44,588.00 | 44,588.00 | 44,588.00 |
| 4895 | MV Inform Process Specialist | | 35,488.00 | 35,894.00 | 35,894.00 | 35,894.00 |
| 5440 | Record Room Supervisor | | 44,096.00 | 44,601.00 | 44,601.00 | 44,601.00 |
| 5630 | Personnel Service Savings | | (125,559.00) | (183,014.00) | (192,111.00) | (192,111.00) |
| 5740 | Principal Account Clerk | | 41,613.00 | 42,089.00 | 42,089.00 | 42,089.00 |
| 6150 | Principal Mtr Veh License Clk | | 56,173.00 | 56,816.00 | 56,816.00 | 56,816.00 |
| 6780 | Senior MV License Clerk | | 42,623.00 | 43,111.00 | 43,111.00 | 43,111.00 |
| 7120 | Secretary To County Clerk | | 55,240.00 | 56,069.00 | 56,069.00 | 56,069.00 |
| 7460 | Special Assistant To Cty Clerk | | 73,807.00 | 74,523.00 | 74,523.00 | 74,523.00 |
| 7875 | Sr. Computer Imaging Tech | | 39,328.00 | 39,778.00 | 39,778.00 | 39,778.00 |
| 8060 | Temporary Services | | 73,149.00 | 87,785.00 | 70,000.00 | 70,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,257,730.29** | **1,380,818.00** | **1,418,787.00** | **1,391,905.00** | **1,391,905.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 2,060.30 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 3,627.78 | 49,100.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| **TOTAL** | **EQUIPMENT** | **5,688.08** | **50,100.00** | **2,600.00** | **2,600.00** | **2,600.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,072.00 | 1,850.00 | 2,000.00 | 1,750.00 | 1,750.00 |
| 04050 | Automobile Maintenance | 1,281.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 3,290.83 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 1,702.56 | 3,500.00 | 3,500.00 | 3,000.00 | 3,000.00 |
| 04200 | Insurance | 1,462.33 | 1,600.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04420 | Maintenance | 1,587.72 | 1,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04450 | Rental - Equipment/Maintenance | 107,525.86 | 107,000.00 | 119,500.00 | 115,000.00 | 115,000.00 |
| 04500 | Special Departmental Supplies | 13,340.95 | 10,500.00 | 10,500.00 | 10,500.00 | 10,500.00 |
| 04520 | Dues | 375.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04540 | Publications | 389.40 | 350.00 | 538.00 | 538.00 | 538.00 |
| 04542 | Book Repairs | 563.51 | 1,650.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04545 | Photostat & Microfilm Service | 2,392.49 | 2,950.00 | 3,400.00 | 3,400.00 | 3,400.00 |
| 04550 | Office Supplies | 4,000.76 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04980 | Computer Services | 16,743.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 16,255.83 | 15,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **171,984.03** | **151,900.00** | **153,438.00** | **148,188.00** | **148,188.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 573,042.73 | 593,066.00 | 602,587.00 | 602,587.00 | 602,587.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **573,042.73** | **593,066.00** | **602,587.00** | **602,587.00** | **602,587.00** |
| **TOTAL** | **COUNTY CLERK** | **2,008,445.13** | **2,175,884.00** | **2,177,412.00** | **2,145,280.00** | **2,145,280.00** |

**A1420 COUNTY ATTORNEY**

**DEPARTMENTAL FUNCTIONS:**

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

**MANDATES:**

The County shall have a County Attorney’s Office.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management confidential personnel are budgeted with a 1.5% increase over year-end 2014 salary levels. The salary increase for the Deputy County Attorney has been approved because the employee will be assuming a larger role in the day-to-day operations of the office and assisting in the handling of bankruptcy cases. Due to fiscal constraints, the request for the additional part-time Special Counsel position has been denied.

Contractual line item allocations reflect anticipated requirements.

**STAFF**
**County Attorney**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1420 County Attorney** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0150 | Assistant County Attorney | | 50,039.00 | 50,790.00 | 50,790.00 | 50,790.00 |
| 1380 | County Attorney | | 115,285.00 | 117,014.00 | 117,014.00 | 117,014.00 |
| 1590 | Clerk | | 22,256.00 | 22,506.00 | 22,506.00 | 22,506.00 |
| 2330 | Deputy County Attorney | | 66,139.00 | 71,470.00 | 71,470.00 | 71,470.00 |
| 7190 | Secretary To County Attorney | | 47,902.00 | 48,621.00 | 48,621.00 | 48,621.00 |
| 7600 | Special Counsel | | 92,574.00 | 106,460.00 | 93,960.00 | 93,960.00 |
| 8880 | Transfers Out | | (28,000.00) | (35,000.00) | (35,000.00) | (35,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **363,901.09** | **366,195.00** | **381,861.00** | **369,361.00** | **369,361.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 654.97 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 783.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,437.97** | **1,000.00** | **1,000.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 20.00 | 100.00 | 5,000.00 | 100.00 | 100.00 |
| 04420 | Maintenance | 0.00 | 122.00 | 125.00 | 75.00 | 75.00 |
| 04500 | Special Departmental Supplies | 552.66 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04520 | Dues | 678.00 | 703.00 | 700.00 | 700.00 | 700.00 |
| 04540 | Publications | 2,808.14 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04550 | Office Supplies | 1,239.70 | 1,100.00 | 1,500.00 | 1,250.00 | 1,250.00 |
| 04560 | Training | 560.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04901 | Litigation Expense | 83.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04930 | Transcripts | 0.00 | 2,000.00 | 2,000.00 | 1,500.00 | 1,500.00 |
| 04990 | Purchased Services | 4,732.36 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **10,673.86** | **13,025.00** | **14,825.00** | **9,125.00** | **9,125.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 168,423.88 | 154,762.00 | 155,860.00 | 155,860.00 | 155,860.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **168,423.88** | **154,762.00** | **155,860.00** | **155,860.00** | **155,860.00** |
| **TOTAL** | **COUNTY ATTORNEY** | **544,436.80** | **534,982.00** | **553,546.00** | **534,346.00** | **534,346.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1420 CFA11 CA - Counsel At First Appearance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04907 | Special Counsel | 0.00 | 4,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CFA11 CA - COUNSEL AT FIRST APPEARANCE** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **A1420 CFA12 CA - Counsel At First Appearance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04902 | Expert Testimony | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04907 | Special Counsel | 0.00 | 4,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CFA12 CA - COUNSEL AT FIRST APPERANCE** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **A1420 ILS22 CA - Indigent Legal Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 4,225.00 | 1,232.27 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **4,225.00** | **1,232.27** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS22 CA - INDIGENT LEGAL SERVICES** | **4,225.00** | **1,732.27** | **0.00** | **0.00** | **0.00** |
| **A1420 ILS23 CA - Indigent Legal Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 336.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **336.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 0.00 | 4,200.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **6,700.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS23 CA - INDIGENT LEGAL SERVICES** | **0.00** | **7,036.00** | **0.00** | **0.00** | **0.00** |

**STAFF**
**County Attorney**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1420 ILS32 CA - Indigent Legal Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 9,000.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **10,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **3,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ILS32 CA - INDIGENT LEGAL SERVICES** | **0.00** | **13,000.00** | **0.00** | **0.00** | **0.00** |

**A1430 CIVIL SERVICE COMMISSION**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts within Rensselaer County, Hudson Valley Community College, exclusive of the city of Troy. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 150 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public trust of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

**PROGRAM OBJECTIVES:**

The objectives of the Commission are the recruitment, development and retention of a proficient work force and the efficient and effective serving of Rensselaer County government and the civil divisions under the jurisdiction of the Commission in accordance with merit and fitness.

**PROGRAM STATISTICS:**

The Civil Service Commission has merit system jurisdiction over approximately 4,500 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Troy. During 2014, the Commission will administer approximately 55 examinations for over 1,000 candidates. It is anticipated that during 2015 a minimum of 50 examinations will be administered.

**MANDATES:**

The Commission is mandated to administer New York Civil Service Law and Rules for Rensselaer County, and its towns, villages, school districts and special districts.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1260 12601 Civil Service Exam Fee | $12,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Chairperson’s and Commissioners’ salaries are unchanged, as they are fixed stipend personnel. Personnel Services funding for the Civil Service Administration Aide and the Secretary to the Chairperson reflects a 1.5% increase over year-end 2014 salary levels.

Contractual expense allocations reflect projected requirements.

**STAFF**
**Civil Service Commission**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1430 Civil Service Commission** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1135 | Chairperson of Commission | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 1145 | Civil Srv Administration Aide | | 43,569.00 | 44,223.00 | 44,223.00 | 44,223.00 |
| 1200 | Commissioner | | 13,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 6775 | Secretary to Chairperson | | 34,247.00 | 34,761.00 | 34,761.00 | 34,761.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **97,103.75** | **98,316.00** | **99,484.00** | **99,484.00** | **99,484.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **0.00** | **500.00** | **500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 328.00 | 356.00 | 380.00 | 380.00 | 380.00 |
| 04550 | Office Supplies | 221.95 | 169.00 | 775.00 | 200.00 | 200.00 |
| 04800 | Contractual Agency | 10,826.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04927 | Proctors | 4,120.00 | 4,500.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04980 | Computer Services | 21,328.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 4,444.30 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **41,268.25** | **19,025.00** | **16,155.00** | **15,580.00** | **15,580.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 51,995.74 | 64,755.00 | 67,194.00 | 67,194.00 | 67,194.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **51,995.74** | **64,755.00** | **67,194.00** | **67,194.00** | **67,194.00** |
| **TOTAL** | **CIVIL SERVICE COMMISSION** | **190,367.74** | **182,096.00** | **182,833.00** | **182,758.00** | **182,758.00** |

**A1431 BUREAU OF HUMAN RESOURCES**

**DEPARTMENTAL FUNCTIONS:**

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management System (HRMS) portion of the PeopleSoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County all participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

**PROGRAM OBJECTIVES:**

Records updating; health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including HMOs; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Director of Human Resources' salary reflects an increase of 1.5% over the 2014 year-end level. The "Transfers Out" line item refers to the transfer of fifty percent (50%) of the Human Resources Coordinator's salary to the Workers' Compensation (S) Fund based upon the division of work performed.

Contractual funding, although limited, reflects anticipated requirements.

**STAFF**
**Bureau of Human Resources**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1431 Bureau of Human Resources** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1865 | Director Of Human Resources | | 88,604.00 | 89,933.00 | 89,933.00 | 89,933.00 |
| 3650 | Human Resources Coordinator | | 43,181.00 | 42,207.00 | 42,207.00 | 42,207.00 |
| 8880 | Transfers Out | | (21,590.00) | (21,103.00) | (21,103.00) | (21,103.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **109,646.02** | **110,195.00** | **111,037.00** | **111,037.00** | **111,037.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 0.00 | 200.00 | 600.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **200.00** | **600.00** | **500.00** | **500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 70.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 04471 | Labor Expense | 0.00 | 4,400.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 208.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04550 | Office Supplies | 304.71 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04901 | Litigation Expense | 300.00 | 300.00 | 300.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 1,225.80 | 1,200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,108.51** | **6,625.00** | **1,025.00** | **1,225.00** | **1,225.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 75,904.26 | 54,095.00 | 65,846.00 | 65,846.00 | 65,846.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **75,904.26** | **54,095.00** | **65,846.00** | **65,846.00** | **65,846.00** |
| **TOTAL** | **BUREAU OF HUMAN RESOURCES** | **187,658.79** | **171,115.00** | **178,508.00** | **178,608.00** | **178,608.00** |

**A1440 DEPARTMENT OF ENGINEERING**

**DEPARTMENTAL FUNCTIONS:**

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

**PROGRAM OBJECTIVES:**

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

**MANDATES:**

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County Highway.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The department's request for a part-time Confidential Assistant position necessary for providing oversight of capital building projects and the Siemens Energy Performance Contract, along with development and implementation of a roof replacement plan and a facilities management plan, has been approved. The County Engineer and the Deputy County Engineer salaries have been budgeted with a 1.5% increase over 2014 year-end levels. A percentage of the Deputy County Engineer's salary expense will again be transferred to the Highway Department's Bridge Maintenance Unit (D5120) to reflect duties performed specific to bridge projects.

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

**STAFF**
**Department of Engineering**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1440 Department of Engineering** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0825 | Buildings & Code Inspector | | 29,871.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 1410 | County Engineer | | 97,876.00 | 99,344.00 | 99,344.00 | 99,344.00 |
| 1482 | Conf Asst to Engineering Dept | | 0.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 2170 | Deputy County Engineer | | 75,375.00 | 76,594.00 | 76,594.00 | 76,594.00 |
| 8880 | Transfers Out | | (15,000.00) | (16,500.00) | (16,500.00) | (16,500.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **183,368.81** | **188,122.00** | **214,438.00** | **214,438.00** | **214,438.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 451.60 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **EQUIPMENT** | **451.60** | **500.00** | **500.00** | **500.00** | **500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 532.16 | 750.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 94.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04450 | Rental - Equipment/Maintenance | 4,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04520 | Dues | 450.00 | 800.00 | 550.00 | 550.00 | 550.00 |
| 04540 | Publications | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04565 | Advertising | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04990 | Purchased Services | 1,384.40 | 1,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **6,460.56** | **7,450.00** | **6,050.00** | **6,050.00** | **6,050.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 84,953.75 | 83,345.00 | 83,750.00 | 83,750.00 | 83,750.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **84,953.75** | **83,345.00** | **83,750.00** | **83,750.00** | **83,750.00** |
| **TOTAL** | **DEPARTMENT OF ENGINEERING** | **275,234.72** | **279,417.00** | **304,738.00** | **304,738.00** | **304,738.00** |

**A1450 BOARD OF ELECTIONS**

**DEPARTMENTAL FUNCTIONS:**

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the County's more than 93,027 active registered voters, and over 9,310 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections compiles and oversees the printing of ballots and prints absentee ballots and poll books for all Elections. In addition, the Board prints Enrollment Books for all active voters in 121 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act (HAVA).

**PROGRAM OBJECTIVES:**

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

**MANDATES:**

There shall be a Board of Elections in each County according to State Election Law.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R2210 22104 Election Expense | $1,204,074 |

The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects an increase of 2% over 2014 year-end salaries for all positions, with the exception of the Senior Voting Machine Custodians and the Voting Machine Custodians, which are set by the department. "Temporary Services", funded at the requested level of $116,000, is utilized to pay the Election Inspectors at all the polling sites. The Board of Elections is required to hire and train 484 inspectors (four at each of the 121 polling places located within the county).

Equipment is funded to replace desktop computers.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**STAFF**
**Board of Elections**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1450 Board of Elections** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1200 | Commissioner | | 142,930.00 | 145,788.00 | 145,788.00 | 145,788.00 |
| 1560 | Custodian Of Records | | 84,109.00 | 86,271.00 | 86,271.00 | 86,271.00 |
| 8060 | Temporary Services | | 116,000.00 | 116,000.00 | 116,000.00 | 116,000.00 |
| 8140 | Senior Elections Registrar | | 100,375.00 | 100,891.00 | 100,891.00 | 100,891.00 |
| 8145 | Election Registrar | | 153,531.00 | 155,770.00 | 155,770.00 | 155,770.00 |
| 8150 | Sr Voting Machine Custodian | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 8540 | Voting Machine Custodian | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **609,402.29** | **636,945.00** | **644,720.00** | **644,720.00** | **644,720.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 23,235.13 | 5,365.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| 02400 | Other Equipment | 0.00 | 10,321.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **23,235.13** | **15,686.00** | **5,500.00** | **5,500.00** | **5,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | (28.86) | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04050 | Automobile Maintenance | 1,090.47 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04051 | Automobile, Gasoline | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04100 | Printing | 25,512.61 | 26,619.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04150 | Postage | 34,345.45 | 38,000.00 | 38,000.00 | 38,000.00 | 38,000.00 |
| 04200 | Insurance | 1,312.89 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04300 | Telephone | 6,612.56 | 5,700.00 | 6,800.00 | 6,800.00 | 6,800.00 |
| 04420 | Maintenance | 35,250.00 | 35,250.00 | 35,250.00 | 35,250.00 | 35,250.00 |
| 04450 | Rental - Equipment/Maintenance | 2,167.15 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04480 | Maintenance In Lieu of Rent | 51,322.00 | 54,974.00 | 54,974.00 | 54,974.00 | 54,974.00 |
| 04540 | Publications | 1,160.21 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04550 | Office Supplies | 3,155.34 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04980 | Computer Services | 45,329.00 | 47,551.00 | 47,551.00 | 47,551.00 | 47,551.00 |
| 04990 | Purchased Services | 13,010.58 | 15,500.00 | 15,500.00 | 15,500.00 | 15,500.00 |
| **TOTAL** | **CONTRACTUAL** | **220,239.40** | **245,094.00** | **249,575.00** | **249,575.00** | **249,575.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 264,477.45 | 282,516.00 | 260,321.00 | 260,321.00 | 260,321.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **264,477.45** | **282,516.00** | **260,321.00** | **260,321.00** | **260,321.00** |
| **TOTAL** | **BOARD OF ELECTIONS** | **1,117,354.27** | **1,180,241.00** | **1,160,116.00** | **1,160,116.00** | **1,160,116.00** |
| **TOTAL** | **STAFF** | **4,327,722.45** | **4,557,503.27** | **4,557,153.00** | **4,505,846.00** | **4,505,846.00** |

**A1600 SHARED SERVICES**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In previous fiscal years, Bureau of Central Services, Automotive Maintenance, Central Printing and Mailing, Bureau of Research and Information Services, Ledger Services and Payroll Services were all budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. This cost center represented the appropriation side of the undistributed expense for these internal service functions. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the remaining M Fund expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change. As such, there is no funding provided within this organization code.

**SHARED SERVICES**
**Shared Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1600 Shared Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 24,182.75 | 27,500.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 109,849.56 | 120,000.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 85,361.94 | 95,000.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 13,715.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 33,067.46 | 35,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **266,176.71** | **277,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHARED SERVICES** | **266,176.71** | **277,500.00** | **0.00** | **0.00** | **0.00** |

**A1610 BUREAU OF CENTRAL SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during the Bid, RFP, and RFQ process; and
- Administration and supervision of the Central Printing & Mailing program.

**PROGRAM OBJECTIVES:**

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate surplus equipment auctions.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In previous fiscal years, this cost center was budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the “double counting” of expenses. Revenues to be raised through taxes are unaffected by this change.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department’s management personnel have been budgeted at a 1.5% increase over their 2014 year-end salaries.

Replacement of telecommunications systems at the County Office Building and various Courthouse facilities is in the planning stage. As such, funding for consultants for this project has been approved as requested. Remaining contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

**SHARED SERVICES**
**Central Services - Administration**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1610 Central Services - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 0.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| 1680 | Confidential Asst. to Director | | 0.00 | 36,240.00 | 36,240.00 | 36,240.00 |
| 2080 | Director Of Central Services | | 0.00 | 77,271.00 | 77,271.00 | 77,271.00 |
| 2300 | Deputy Dir Of Central Services | | 0.00 | 58,784.00 | 57,349.00 | 57,349.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **203,845.00** | **202,410.00** | **202,410.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04200 | Insurance | 0.00 | 0.00 | 411.00 | 411.00 | 411.00 |
| 04300 | Telephone | 0.00 | 0.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 04480 | Maintenance In Lieu of Rent | 0.00 | 0.00 | 19,213.00 | 19,213.00 | 19,213.00 |
| 04500 | Special Departmental Supplies | 0.00 | 0.00 | 400.00 | 300.00 | 300.00 |
| 04520 | Dues | 0.00 | 0.00 | 50.00 | 50.00 | 50.00 |
| 04550 | Office Supplies | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| 04565 | Advertising | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04900 | Professional Services | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04980 | Computer Services | 0.00 | 0.00 | 7,617.00 | 7,617.00 | 7,617.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **109,191.00** | **109,091.00** | **109,091.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 132,806.00 | 132,806.00 | 132,806.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **132,806.00** | **132,806.00** | **132,806.00** |
| **TOTAL** | **CENTRAL SERVICES - ADMINISTRATION** | **0.00** | **0.00** | **445,842.00** | **444,307.00** | **444,307.00** |
| **A1610 CHGBK Central Services - Administration** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04056 | Telephone Charges | 0.00 | 0.00 | (120,375.00) | (120,375.00) | (120,375.00) |
| 04057 | Contractual Services Charges | 0.00 | 0.00 | (116,495.00) | (116,495.00) | (116,495.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **(236,870.00)** | **(236,870.00)** | **(236,870.00)** |
| **TOTAL** | **CHGBK CENTRAL SERVICES - ADMINISTRATION** | **0.00** | **0.00** | **(236,870.00)** | **(236,870.00)** | **(236,870.00)** |

**A1620 BUILDINGS DEPARTMENT**

**DEPARTMENTAL FUNCTIONS:**

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and

- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

**PROGRAM OBJECTIVES:**

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$ 449,097** |
|---|---|---|
| R2801 28034 | Telephone | $ 4,700 |
| R3021 30211 | State Aid Courts - O & M | 444,397 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The Superintendent of Buildings has been budgeted at a 1.5% increase over his 2014 year-end salary. The department's request to reclassify the Secretary to Superintendent of Buildings position from less than full-time to full-time status has been approved.

Both Phase 1 and Phase 2 of the Siemens Energy Performance Contract are funded within the department's maintenance account (04420), while anticipated savings resulting from this program are reflected in the department's utilities budget (04350). A secondary maintenance account (04421) was established to fund dedicated, department-specific projects.

Funding for anticipated court facilities "tenant work" to be performed by the County continues to be provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System's Court Cleaning and Minor Repairs program, and has been accounted for within the department's projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need. The department's telephone revenue code continues to account for chargebacks relating to the telephone system the Buildings Department has provided at the Family Court facility.

**SHARED SERVICES**
**Buildings Department**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1620 Buildings Department** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0190 | Assist Superintendent of Bldgs | | 41,139.00 | 45,644.00 | 45,644.00 | 45,644.00 |
| 0790 | Building Maintenance Mechanic | | 76,277.00 | 77,922.00 | 77,922.00 | 77,922.00 |
| 0820 | Building Attendant II | | 107,043.00 | 108,268.00 | 108,268.00 | 78,667.00 |
| 1170 | Cleaner | | 201,366.00 | 198,420.00 | 198,420.00 | 198,420.00 |
| 4230 | Laborer | | 147,680.00 | 150,215.00 | 150,215.00 | 150,215.00 |
| 4640 | Maintenance Worker | | 104,816.00 | 106,179.00 | 106,179.00 | 106,179.00 |
| 5410 | Overtime | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 5620 | Parking Lot Attendant | | 52,953.00 | 53,855.00 | 53,855.00 | 51,023.00 |
| 6890 | Salary Adjustments | | 4,000.00 | 0.00 | 0.00 | 0.00 |
| 6920 | Sr Bldg Maintenance Mechanic | | 91,907.00 | 92,958.00 | 92,958.00 | 92,958.00 |
| 7470 | Superintendent Of Buildings | | 52,783.00 | 53,575.00 | 53,575.00 | 53,575.00 |
| 8350 | Sec To Superindent Of Bldgs | | 22,631.00 | 32,264.00 | 32,264.00 | 32,264.00 |
| 8400 | Union Allowances | | 1,013.00 | 923.00 | 923.00 | 923.00 |
| 8770 | Working Supervisor | | 50,305.00 | 51,161.00 | 51,161.00 | 51,161.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **932,242.66** | **958,913.00** | **976,384.00** | **976,384.00** | **943,951.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 13,488.93 | 18,000.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| **TOTAL** | **EQUIPMENT** | **13,488.93** | **18,000.00** | **12,500.00** | **12,500.00** | **12,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 3,338.43 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04051 | Automobile, Gasoline | 3,148.46 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04200 | Insurance | 7,567.87 | 2,405.00 | 2,589.00 | 2,589.00 | 2,589.00 |
| 04300 | Telephone | 8,586.90 | 8,300.00 | 8,300.00 | 8,300.00 | 8,300.00 |
| 04350 | Utilities - General/Misc | 450,236.44 | 515,150.00 | 418,500.00 | 418,500.00 | 418,500.00 |
| 04400 | Repairs | 24,590.28 | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 04420 | Maintenance | 215,415.02 | 250,000.00 | 320,000.00 | 320,000.00 | 320,000.00 |
| 04421 | Maintenance (Alt #1) | 0.00 | 0.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| 04450 | Rental - Equipment/Maintenance | 23,157.91 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04480 | Maintenance In Lieu of Rent | (722,841.00) | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 37,561.10 | 35,989.51 | 35,100.00 | 35,100.00 | 35,100.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 24,545.19 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04550 | Office Supplies | 112.36 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04900 | Professional Services | 57,883.68 | 72,527.00 | 71,560.00 | 71,560.00 | 80,712.00 |
| 04901 | Litigation Expense | 3,306.25 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 04931 | Land Acquisition & Development | 0.00 | 90,000.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 1,455.00 | 4,190.00 | 3,946.00 | 3,946.00 | 3,946.00 |
| 04990 | Purchased Services | 35,849.70 | 32,000.00 | 32,000.00 | 32,000.00 | 32,000.00 |
| **TOTAL** | **CONTRACTUAL** | **173,913.59** | **1,090,211.51** | **1,047,645.00** | **1,046,645.00** | **1,055,797.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 500,199.66 | 555,975.00 | 546,869.00 | 546,869.00 | 546,869.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **500,199.66** | **555,975.00** | **546,869.00** | **546,869.00** | **546,869.00** |
| **TOTAL** | **BUILDINGS DEPARTMENT** | **1,619,844.84** | **2,623,099.51** | **2,583,398.00** | **2,582,398.00** | **2,559,117.00** |
| **A1620 CHGBK Buildings Department** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04482 | MILOR Charges | 0.00 | (765,578.00) | (853,742.00) | (853,742.00) | (853,742.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **(765,578.00)** | **(853,742.00)** | **(853,742.00)** | **(853,742.00)** |
| **TOTAL** | **CHGBK BUILDINGS DEPARTMENT** | **0.00** | **(765,578.00)** | **(853,742.00)** | **(853,742.00)** | **(853,742.00)** |

**A1640 AUTOMOTIVE MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

**PROGRAM OBJECTIVES:**

This department maintains and services approximately two hundred vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$12,000** |
|---|---|---|---|
| R2801 | 28026 | Automotive Maintenance | $ 3,500 |
| R2801 | 28033 | Gasoline Sales | 8,500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1640 Automotive Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0410 | Automotive Mechanic | | 44,508.00 | 45,470.00 | 45,470.00 | 45,470.00 |
| 3300 | Head Automotive Mechanic | | 52,279.00 | 52,877.00 | 52,877.00 | 52,877.00 |
| 5410 | Overtime | | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 8400 | Union Allowances | | 0.00 | 300.00 | 300.00 | 300.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **100,787.00** | **102,647.00** | **102,647.00** | **102,647.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 6,300.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **6,300.00** | **3,500.00** | **3,500.00** | **3,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 0.00 | 95,000.00 | 97,000.00 | 97,000.00 | 97,000.00 |
| 04200 | Insurance | 0.00 | 811.00 | 648.00 | 648.00 | 648.00 |
| 04300 | Telephone | 0.00 | 400.00 | 500.00 | 400.00 | 400.00 |
| 04400 | Repairs | 0.00 | 1,500.00 | 2,000.00 | 1,500.00 | 1,500.00 |
| 04500 | Special Departmental Supplies | 0.00 | 95,000.00 | 100,000.00 | 90,000.00 | 90,000.00 |
| 04540 | Publications | 0.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 04550 | Office Supplies | 0.00 | 300.00 | 500.00 | 300.00 | 300.00 |
| 04560 | Training | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04570 | Uniforms/Tools | 0.00 | 1,700.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 04990 | Purchased Services | 0.00 | 14,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **212,011.00** | **204,848.00** | **194,048.00** | **194,048.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 53,787.00 | 58,630.00 | 58,630.00 | 58,630.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **53,787.00** | **58,630.00** | **58,630.00** | **58,630.00** |
| **TOTAL** | **AUTOMOTIVE MAINTENANCE** | **0.00** | **372,885.00** | **369,625.00** | **358,825.00** | **358,825.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **A1640 CHGBK Automotive Maintenance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04052 | Gasoline Charges | 0.00 | (57,750.00) | (47,750.00) | (47,750.00) | (47,750.00) |
| 04053 | Auto Maintenance Charges | 0.00 | (99,500.00) | (85,000.00) | (85,000.00) | (85,000.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **(157,250.00)** | **(132,750.00)** | **(132,750.00)** | **(132,750.00)** |
| **TOTAL** | **CHGBK AUTOMOTIVE MAINTENANCE** | **0.00** | **(157,250.00)** | **(132,750.00)** | **(132,750.00)** | **(132,750.00)** |

**A1670 CENTRAL PRINTING AND MAILING**

**DEPARTMENTAL FUNCTIONS:**

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

**PROGRAM STATISTICS:**

The staff of Central Printing and Mailing typically processes approximately 400,000 pieces of mail annually.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R2801 | 28032 | Central Stores | $8,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In previous fiscal years, this cost center was budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department's personnel budget includes funding which would support a potential reclassification of the Working Supervisor position.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget again includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1670 Central Printing & Mailing** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 4760 | Messenger | | 0.00 | 53,265.00 | 53,265.00 | 53,265.00 |
| 8775 | Work Super (Ctl Print & Mail) | | 0.00 | 41,751.00 | 41,751.00 | 41,751.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **95,016.00** | **95,016.00** | **95,016.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04101 | Printing (Alt #1) | 0.00 | 0.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 04150 | Postage | 0.00 | 0.00 | 212,000.00 | 212,000.00 | 212,000.00 |
| 04200 | Insurance | 0.00 | 0.00 | 857.00 | 857.00 | 857.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 0.00 | 23,000.00 | 23,000.00 | 23,000.00 |
| 04480 | Maintenance In Lieu of Rent | 0.00 | 0.00 | 18,395.00 | 18,395.00 | 18,395.00 |
| 04500 | Special Departmental Supplies | 0.00 | 0.00 | 7,500.00 | 7,000.00 | 7,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04550 | Office Supplies | 0.00 | 0.00 | 500.00 | 250.00 | 250.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **287,252.00** | **286,502.00** | **286,502.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 38,494.00 | 38,494.00 | 38,494.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **38,494.00** | **38,494.00** | **38,494.00** |
| **TOTAL** | **CENTRAL PRINTING & MAILING** | **0.00** | **0.00** | **420,762.00** | **420,012.00** | **420,012.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **A1670 CHGBK Central Printing & Mailing** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04054 | Postage Charges | 0.00 | 0.00 | (171,105.00) | (171,105.00) | (171,105.00) |
| 04055 | Printing Charges | 0.00 | 0.00 | (36,315.00) | (36,315.00) | (36,315.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **(207,420.00)** | **(207,420.00)** | **(207,420.00)** |
| **TOTAL** | **CHGBK CENTRAL PRINTING & MAILING** | **0.00** | **0.00** | **(207,420.00)** | **(207,420.00)** | **(207,420.00)** |

**A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies and political subdivisions within the County in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. Through recommendation, implementation, and the integration of technology into County operations, BRIS works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, maintenance, and protection of all County computer operations, communications infrastructure, information systems applications, and data while ensuring compliance with all Federal and State mandated security requirements. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), the Sheriff's Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Division of Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, NY Alert, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of the County, as well as E911 addressing, are also the responsibility of this office, as are maintenance of Internet and E-mail accessibility for County departments and maintenance and support of the County's official web site.

**PROGRAM OBJECTIVES:**

The department's overall objective is, by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

Departmental goals for the BRIS in 2015 will focus on taking full advantage of advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform the tasks that we have the expertise to complete ourselves. Additionally, BRIS will continue to enhance its strategic technology and information security plans in an effort to provide a forward thinking technology direction for the County.

A countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the federally mandated security requirements for the protection of personal, private, and sensitive information became a departmental top priority in 2013, and will continue as such in 2015, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. Another top project in 2015 will be furthering of the Continuity of Operations (COOP) initiative which ensures County departments and agencies are able to continue operation of their essential functions under a broad range of circumstances, including all-hazard emergencies, natural, man-made and technological threats and national security emergencies.

**A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES**

**PROGRAM STATISTICS:**

Statistics for the calendar year 2013 include:

- Rensselaer County's reliance on computer technology continued to grow and expand to all of the County's departments, whether located at the County Office Building, any of nine (9) remote sites, the five (5) Senior Centers, the Jail/Public Safety facility, Van Rensselaer Manor, or Flanigan Square.

- The County had approximately 800 desktop computers in service, accessing 375 print devices, and approximately 650 Internet users and E-mail users.

- Desktop and Networking staff of five (5) responded to 3,775 calls for assistance. Help Desk calls continue to increase, up 5% from the number of calls responded to during 2012. The total number of calls responded to during 2013 increases to well over 5,700 when including those addressed by our PeopleSoft Applications Support, Real Property System (RPS) Applications Support, Tax Mapping Services, and GIS personnel.

- Desktop technicians undertook various support activities when responding to the needs of the County's almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio, while our technicians operate on a ratio of approximately 1:400, or over five (5) times the recommended ratio.

- Network staff is responsible for ongoing maintenance and support of 100 servers (physical and virtual), 75 switches and routers, 20 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and multiple networks at every location, as well as the design and implementation of new networks and extension of the existing network infrastructure.

- BRIS staff responded to 130 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) in 2013.

- SPAM E-mail and spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of E-mail received by the county. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 40,000 infection attempts – a 57% increase from the number of attempts in 2012.

- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway, Health, Public Safety, County Clerk, Board of Elections, Sewer, Aging, Central Services, Finance, Sheriff, Tax Services and BRIS, for a total of over 40 users across those departments.

- Applications Development and Support staff continues to develop, maintain, and support the County's web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County's web site.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R2801 | 28029 | DP-Sales | $10,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department's management personnel have been budgeted at a 1.5% increase over their 2014 year-end salaries, and the department's agreement with the Bureau of Tax Services to share the services of the BRIS Confidential Administrative Assistant will continue in 2015. Restructuring of staffing which will allow for more effective use of departmental resources has been approved as requested.

**A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

As per the department's Program Objectives, a countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information will continue to be a top priority in 2015, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. As a result, budget resources of the Bureau of Research and Information Services are heavily weighted toward those activities in 2015, specifically within the equipment, telecommunications, and maintenance accounts.

The above-noted staff restructuring will allow the department to bring tax mapping services back in house, thus eliminating the outsourcing of those services previously funded within the department's professional services account (04900). Other contractual line items have been budgeted according to department requests, given what is minimally necessary for the continuance of services provided.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1680 Bureau of Research & Information Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0600 | Applications Developer I | | 53,578.00 | 54,191.00 | 54,191.00 | 54,191.00 |
| 0605 | Applications Developer II | | 141,002.00 | 142,615.00 | 142,615.00 | 142,615.00 |
| 0610 | Applications Developer III | | 74,667.00 | 75,822.00 | 75,822.00 | 75,822.00 |
| 0620 | Assoc Network Administrator | | 61,200.00 | 61,901.00 | 61,901.00 | 61,901.00 |
| 1675 | Confidential Admin Assistant | | 33,497.00 | 36,000.00 | 34,291.00 | 34,291.00 |
| 1709 | Director Of BRIS | | 100,065.00 | 101,566.00 | 101,566.00 | 101,566.00 |
| 3060 | GIS Technician I | | 0.00 | 38,828.00 | 38,828.00 | 38,828.00 |
| 3070 | GIS Technician II | | 45,619.00 | 0.00 | 0.00 | 0.00 |
| 3075 | GIS Manager | | 60,999.00 | 61,872.00 | 61,872.00 | 61,872.00 |
| 4695 | Manager-Sys Int/Client Srvs | | 75,945.00 | 76,814.00 | 76,814.00 | 76,814.00 |
| 5410 | Overtime | | 20,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 5430 | Microcomputer Technician I | | 41,139.00 | 38,828.00 | 38,828.00 | 38,828.00 |
| 5432 | Microcomputer Technician II | | 43,096.00 | 43,590.00 | 43,590.00 | 43,590.00 |
| 5434 | Microcomputer Technician III | | 50,755.00 | 51,335.00 | 51,335.00 | 51,335.00 |
| 5600 | Network Technician | | 33,944.00 | 0.00 | 0.00 | 0.00 |
| 5605 | Principal Network Admin | | 71,796.00 | 72,905.00 | 72,905.00 | 72,905.00 |
| 5630 | Personnel Service Savings | | (57,604.00) | 0.00 | 0.00 | 0.00 |
| 5754 | FMS/HRMS Assoc App Developer | | 30,546.00 | 0.00 | 0.00 | 0.00 |
| 5757 | FMS/HRMS Sr Systems Analyst | | 95,965.00 | 97,742.00 | 97,742.00 | 97,742.00 |
| 8010 | Tax Map Technician I | | 17,631.00 | 0.00 | 0.00 | 0.00 |
| 8014 | Tax Map Technician III | | 0.00 | 51,218.00 | 51,218.00 | 51,218.00 |
| 8060 | Temporary Services | | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 8880 | Transfers Out | | (14,500.00) | (18,000.00) | (11,500.00) | (11,500.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **981,840.00** | **999,727.00** | **1,004,518.00** | **1,004,518.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 61,325.00 | 58,500.00 | 58,500.00 | 58,500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **61,325.00** | **58,500.00** | **58,500.00** | **58,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04100 | Printing | 0.00 | 990.00 | 1,089.00 | 1,089.00 | 1,089.00 |
| 04150 | Postage | 0.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 04200 | Insurance | 0.00 | 1,716.00 | 895.00 | 895.00 | 895.00 |
| 04300 | Telephone | 0.00 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 04310 | Telecommunications | 0.00 | 146,200.00 | 162,623.00 | 162,623.00 | 162,623.00 |
| 04420 | Maintenance | 0.00 | 252,517.00 | 249,083.00 | 249,083.00 | 249,083.00 |
| 04480 | Maintenance In Lieu of Rent | 0.00 | 47,131.00 | 50,916.00 | 50,916.00 | 50,916.00 |
| 04500 | Special Departmental Supplies | 0.00 | 15,493.00 | 14,263.00 | 14,263.00 | 14,263.00 |
| 04510 | Microcomputer Software | 0.00 | 66,141.00 | 57,425.00 | 57,425.00 | 57,425.00 |
| 04520 | Dues | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04540 | Publications | 0.00 | 225.00 | 225.00 | 225.00 | 225.00 |
| 04550 | Office Supplies | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04560 | Training | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04900 | Professional Services | 0.00 | 27,325.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 10,500.00 | 11,550.00 | 11,550.00 | 11,550.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **582,688.00** | **562,519.00** | **562,519.00** | **562,519.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 409,681.00 | 399,932.00 | 399,932.00 | 399,932.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **409,681.00** | **399,932.00** | **399,932.00** | **399,932.00** |
| **TOTAL** | **BUREAU OF RESEARCH & INFORMATION SERVICES** | **0.00** | **2,035,534.00** | **2,020,678.00** | **2,025,469.00** | **2,025,469.00** |

**SHARED SERVICES**
**Bureau of Research & Information Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1680 CHGBK Bureau of Research & Information Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04983 | Computer Services Charges | 0.00 | (1,112,273.00) | (1,108,110.00) | (1,108,110.00) | (1,108,110.00) |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **(1,112,273.00)** | **(1,108,110.00)** | **(1,108,110.00)** | **(1,108,110.00)** |
| **TOTAL** | **CHGBK BUREAU OF RESEARCH & INFORMATION SERVICES** | **0.00** | **(1,112,273.00)** | **(1,108,110.00)** | **(1,108,110.00)** | **(1,108,110.00)** |
| **A1680 WMD15 Bureau of Research & Information Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 47,892.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **47,892.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **WMD15 BUREAU OF RESEARCH & INFORMATION SERVICES** | **0.00** | **47,892.00** | **0.00** | **0.00** | **0.00** |
| **A1680 WMD17 Bureau of Research & Information Services** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 32,995.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **32,995.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **WMD17 BUREAU OF RESEARCH & INFORMATION SERVICES** | **0.00** | **32,995.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHARED SERVICES** | **1,886,021.55** | **3,354,804.51** | **3,301,413.00** | **3,292,119.00** | **3,268,838.00** |

**A1900 SPECIAL ITEMS**

**DEPARTMENTAL FUNCTIONS:**

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

**MANDATES:**

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and all funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of Counties, plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

In accordance with Environmental Conservation Law (ECL) 15-2103 and the Five County Agreement with the Hudson River Black Regulating District (HRBRRD), the County is obligated to fund a portion (14.09%) of the operation and maintenance costs of the Great Sacandaga Lake. The County's next annual assessment, due in January 2015, is in the amount of $542,447.

Town/city expense is an appropriation expense that is charged back to municipalities.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 110,811.49 | 111,000.00 | 135,000.00 | 135,000.00 | 135,000.00 |
| **TOTAL** | **CONTRACTUAL** | **110,811.49** | **111,000.00** | **135,000.00** | **135,000.00** | **135,000.00** |
| **TOTAL** | **INSURANCE** | **110,811.49** | **111,000.00** | **135,000.00** | **135,000.00** | **135,000.00** |
| **A1920 Association Dues** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04520 | Dues | 23,858.25 | 24,500.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **CONTRACTUAL** | **23,858.25** | **24,500.00** | **25,000.00** | **25,000.00** | **25,000.00** |
| **TOTAL** | **ASSOCIATION DUES** | **23,858.25** | **24,500.00** | **25,000.00** | **25,000.00** | **25,000.00** |
| **A1930 Judgement & Claims** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04210 | Judgement And Claims | 3,982.80 | 25,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04909 | Special Prosecutor | 5,183.04 | 50,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **CONTRACTUAL** | **9,165.84** | **75,000.00** | **75,000.00** | **75,000.00** | **75,000.00** |
| **TOTAL** | **JUDGEMENT & CLAIMS** | **9,165.84** | **75,000.00** | **75,000.00** | **75,000.00** | **75,000.00** |
| **A1950 Hudson River Black River Regulating District** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04882 | HRBRRD Assessments | 542,447.00 | 542,447.00 | 542,447.00 | 542,447.00 | 542,447.00 |
| **TOTAL** | **CONTRACTUAL** | **542,447.00** | **542,447.00** | **542,447.00** | **542,447.00** | **542,447.00** |
| **TOTAL** | **HUDSON RIVER BLACK RIVER REGULATING DISTRICT** | **542,447.00** | **542,447.00** | **542,447.00** | **542,447.00** | **542,447.00** |
| **A1970 Town Expenses** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04505 | Town/City Expense | 382,494.69 | 375,830.00 | 337,242.00 | 337,242.00 | 337,242.00 |
| **TOTAL** | **CONTRACTUAL** | **382,494.69** | **375,830.00** | **337,242.00** | **337,242.00** | **337,242.00** |
| **TOTAL** | **TOWN EXPENSES** | **382,494.69** | **375,830.00** | **337,242.00** | **337,242.00** | **337,242.00** |
| **A1985 Distribution of Sales Tax** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04004 | Distribution of Sales Tax | 27,178,320.66 | 28,147,325.00 | 28,890,592.00 | 28,890,592.00 | 28,890,592.00 |
| **TOTAL** | **CONTRACTUAL** | **27,178,320.66** | **28,147,325.00** | **28,890,592.00** | **28,890,592.00** | **28,890,592.00** |
| **TOTAL** | **DISTRIBUTION OF SALES TAX** | **27,178,320.66** | **28,147,325.00** | **28,890,592.00** | **28,890,592.00** | **28,890,592.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A1990 Contingent** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04999 | Contingent | 0.00 | 160,000.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **160,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |
| **TOTAL** | **CONTINGENT** | **0.00** | **160,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |
| **TOTAL** | **SPECIAL ITEMS** | **28,247,097.93** | **29,436,102.00** | **30,255,281.00** | **30,255,281.00** | **30,255,281.00** |

## A2490 COMMUNITY COLLEGES

### DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College (HVCC). State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to HVCC for tuition for Rensselaer County employees attending approved job-related continuing education classes.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The recommended appropriation is an estimate based upon a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes $45,000 for tuition of Rensselaer County employees enrolled in the County sponsored education program at HVCC.

**EDUCATION**
**Community Colleges**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A2490 Community Colleges** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 698,207.83 | 822,500.00 | 850,000.00 | 850,000.00 | 850,000.00 |
| **TOTAL** | **CONTRACTUAL** | **698,207.83** | **822,500.00** | **850,000.00** | **850,000.00** | **850,000.00** |
| **TOTAL** | **COMMUNITY COLLEGES** | **698,207.83** | **822,500.00** | **850,000.00** | **850,000.00** | **850,000.00** |

## A2495 CONTRIBUTION - HVCC

### DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

In accordance with Resolution G/311/14, the County's 2015 sponsor contribution has been increased by $884,000. The additional funding will assist the College in addressing its current financial difficulties. The additional support will also begin the process of equalizing Rensselaer County's per resident contributions with the chargeback rate paid by other counties, as per directive of SUNY.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

**EDUCATION**
**Contribution - HVCC**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A2495 Contribution - HVCC** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 3,338,900.00 | 3,591,900.00 | 4,475,900.00 | 4,475,900.00 | 4,475,900.00 |
| **TOTAL** | **CONTRACTUAL** | **3,338,900.00** | **3,591,900.00** | **4,475,900.00** | **4,475,900.00** | **4,475,900.00** |
| **TOTAL** | **CONTRIBUTION - HVCC** | **3,338,900.00** | **3,591,900.00** | **4,475,900.00** | **4,475,900.00** | **4,475,900.00** |

**A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS**

**DEPARTMENTAL FUNCTIONS:**

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

**PROGRAM OBJECTIVES:**

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

**PROGRAM STATISTICS:**

| CASELOAD | | PROGRAM TYPE (Projected) | | INSURANCE | |
|---|---|---|---|---|---|
| Current | 660 | Center Based | 345 | Medicaid | 45% |
| Projected | 670 | Related Services | 325 | Non-Medicaid | 55% |

**MANDATES:**

This program is mandated to provide special education services and programs to eligible preschool children.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$8,357,147** |
|---|---|---|---|
| R1605 | 16052 | Preschool Medicaid Fees | $ 873,486 |
| R3277 | 32771 | State Aid – Education for Handicapped Children | 7,403,036 |
| R3277 | 32772 | State Aid – Administrative Cost Reimbursement | 80,625 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2015. The July through December 2015 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to $75 per child as compensation for approved administrative costs.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A2960 Children With Special Needs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 14,028,366.09 | 13,563,996.00 | 13,781,112.00 | 13,781,112.00 | 13,781,112.00 |
| 04900 | Professional Services | 0.00 | 0.00 | 170,000.00 | 170,000.00 | 170,000.00 |
| 04980 | Computer Services | 36,893.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 22,990.48 | 20,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **14,088,249.57** | **13,583,996.00** | **13,951,112.00** | **13,951,112.00** | **13,951,112.00** |
| **TOTAL** | **CHILDREN WITH SPECIAL NEEDS** | **14,088,249.57** | **13,583,996.00** | **13,951,112.00** | **13,951,112.00** | **13,951,112.00** |

**A2989 HANDICAPPED PARKING EDUCATION**

**DEPARTMENTAL FUNCTIONS:**

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this department to promote and ensure a quality of life for disabled residents and visitors.

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

**PROGRAM OBJECTIVES:**

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2610 26103 Handicapped Parking Fee $2,000

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels. This program is one hundred percent (100%) funded through fines collected.

**EDUCATION**
**Handicapped Parking Education**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A2989 Handicapped Parking Education** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 276.16 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **TOTAL** | **CONTRACTUAL** | **276.16** | **2,000.00** | **2,000.00** | **2,000.00** | **2,000.00** |
| **TOTAL** | **HANDICAPPED PARKING EDUCATION** | **276.16** | **2,000.00** | **2,000.00** | **2,000.00** | **2,000.00** |
| **TOTAL** | **EDUCATION** | **18,125,633.56** | **18,000,396.00** | **19,279,012.00** | **19,279,012.00** | **19,279,012.00** |

**A3010 BUREAU OF PUBLIC SAFETY - E911**

**DEPARTMENTAL FUNCTIONS:**

1. Rapid processing of emergency telephone calls;
2. Rapid processing of emergency radio transmissions;
3. Emergency medical dispatching the delivery of emergency medical procedures via telephone;
4. Interfacing to "Language Line", which is the ability to translate foreign languages into English during public safety incident processing; and
5. Maintenance of the E-911 addressing database.

**PROGRAM OBJECTIVES:**

The county-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$530,000** |
|---|---|
| R1140 11401 E-911 Surcharge | $203,000 |
| R1140 11402 Cellular Surcharge | 327,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects an increase of 1.5% over 2014 year-end salaries for all positions.

Equipment has been funded to purchase five replacement monitors for the Communications Center.

Rensselaer County was awarded a Public Safety Answering Point Grant from the New York State Division of Homeland Security in the amount of $198,283 (A3640 PAP15). Telephone expense of $84,000 will be paid utilizing funds from the grant award. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**PUBLIC SAFETY**
**Bureau of Public Safety - E911**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3010 Bureau of Public Safety - E911** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1706 | Deputy Dir Public Safety-E-911 | | 70,000.00 | 71,900.00 | 71,900.00 | 71,900.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **60,855.48** | **70,000.00** | **71,900.00** | **71,900.00** | **71,900.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,025.00 | 3,055.00 | 1,045.00 | 1,045.00 | 1,045.00 |
| **TOTAL** | **EQUIPMENT** | **1,025.00** | **3,055.00** | **1,045.00** | **1,045.00** | **1,045.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 83,330.93 | 67,251.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 3,684.60 | 5,600.00 | 3,231.00 | 3,231.00 | 3,231.00 |
| 04980 | Computer Services | 25,800.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 8,750.78 | 10,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **121,566.31** | **82,851.00** | **3,231.00** | **3,231.00** | **3,231.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 31,459.91 | 30,347.00 | 33,266.00 | 33,266.00 | 33,266.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **31,459.91** | **30,347.00** | **33,266.00** | **33,266.00** | **33,266.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - E911** | **214,906.70** | **186,253.00** | **109,442.00** | **109,442.00** | **109,442.00** |

**A3020 BUREAU OF PUBLIC SAFETY - DISPATCH**

**DEPARTMENTAL FUNCTIONS:**

1. The Communications Center is the answering point for calls for emergency service; and

2. The Communications Center provides:
   a. Emergency medical procedures prior to the arrival of the first responders;
   b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
   c. Services to non-English speaking callers, via language line procedures;
   d. Comprehensive and pro-active training for all Communication Officers; and
   e. Additional services as may be required.

**PROGRAM OBJECTIVES:**

The Communications Center is the heart and soul of the 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the county's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing life saving medical procedures to untrained civilians at the scene of a medical emergency until the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, NFPA, OSHA and many other regulatory agencies.

**PROGRAM STATISTICS:**

| | **2011** | **2012** | **2013** |
|---|---|---|---|
| Number of Calls Dispatched | 135,392 | 134,179 | 134,982 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects a budgeted increase of ½% over 2014 budgeted salaries for all positions. Due to budgetary constraints, two Communications Officer positions and one Senior Communications Officer position remain unfilled, and are placed in Personnel Service Savings for 2015. Due to budgetary constraints, the request to add an additional three (3) Communications Officer positions is denied.

Rensselaer County was awarded a Public Safety Answering Point Grant from the New York State Division of Homeland Security in the amount of $198,283 (A3640 PAP15). “Transfers Out” of $69,497 represents a portion of salaries, associated with training, which will be paid from this grant. In addition, employee benefits of $37,420 and training expenses of $7,366 will be paid from the grant.

The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3020 Bureau of Public Safety - Dispatch** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1310 | Communication Ctr Supervisor | | 61,564.00 | 61,872.00 | 61,872.00 | 61,872.00 |
| 1460 | Communications Officer | | 1,680,523.00 | 1,809,065.00 | 1,702,025.00 | 1,702,025.00 |
| 5410 | Overtime | | 120,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| 5630 | Personnel Service Savings | | (132,214.00) | (35,680.00) | (111,018.00) | (119,938.00) |
| 7060 | Shift Differential | | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| 7750 | Senior Communications Officer | | 420,309.00 | 394,760.00 | 394,760.00 | 394,760.00 |
| 7890 | Sheriff's Disability Plan | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 8880 | Transfers Out | | 0.00 | (69,497.00) | (69,497.00) | (60,577.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **2,159,749.50** | **2,183,682.00** | **2,314,020.00** | **2,131,642.00** | **2,131,642.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 2,232.79 | 3,000.00 | 3,100.00 | 3,100.00 | 3,100.00 |
| 04450 | Rental - Equipment/Maintenance | 1,588.82 | 1,873.00 | 1,873.00 | 1,873.00 | 1,873.00 |
| 04500 | Special Departmental Supplies | 379.80 | 1,000.00 | 2,987.00 | 2,987.00 | 2,987.00 |
| 04540 | Publications | 75.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04550 | Office Supplies | 1,348.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04560 | Training | 1,187.66 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| 04901 | Litigation Expense | 50.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04980 | Computer Services | 145,460.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 9,802.66 | 10,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **162,124.73** | **20,473.00** | **10,060.00** | **10,060.00** | **10,060.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 966,848.71 | 939,296.00 | 928,508.00 | 928,508.00 | 928,508.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **966,848.71** | **939,296.00** | **928,508.00** | **928,508.00** | **928,508.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - DISPATCH** | **3,288,722.94** | **3,143,451.00** | **3,252,588.00** | **3,070,210.00** | **3,070,210.00** |

**A3110 SHERIFF**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

**PROGRAM OBJECTIVES:**

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

**PROGRAM STATISTICS:**

| | 2010 | 2011 | 2012 | 2013 |
|---|---|---|---|---|
| Incidents | 23,137 | 19,439 | 18,430 | 16,445 |
| Arrests | 1,145 | 896 | 820 | 559 |
| Traffic Accidents | 659 | 729 | 574 | 677 |
| Traffic Stops | 4,011 | 1,665 | 2,256 | 1,749 |
| Traffic Tickets | 1,843 | 3,167 | 1,349 | 867 |
| EMS | 710 | 555 | 529 | 588 |

**MANDATES:**

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$214,900** |
|---|---|
| R1510 15101 Sheriff Fees | $185,000 |
| R1515 15151 Sheriffs Fees ID | 3,600 |
| R1520 15201 Stop-DWI Deputy | 20,000 |
| R2709 27093 Disability - Employee Contribution | 6,300 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

For members of the PBA bargaining unit, the 2015 budget provides for an increase of ½% over 2013 year-end salaries, plus an additional ½% over 2014 year-end salaries. Management confidential positions, except for the Sheriff, have been funded with a 1.5% increase over year-end 2014 salary levels. The department’s request for salary increases for the Confidential Assistant to the Sheriff and the Sheriff’s Financial Advisor, as well as the request for an additional part-time Account Clerk Typist position, two (2) additional Deputy Sheriff positions and an additional Deputy Sheriff Sergeant position have all been denied. Due to the loss of funding from NYS Operations IMPACT, an additional Deputy Sheriff position and Senior Narcotics Investigator and Intelligence Liaison position, that were included in the 2014 Adopted Budget through resolution G/299/14, have been retained within this budget proposal. These positions are necessary to provide an aggressive approach to investigating illegal drug activity in the county and for drug enforcement due to the increase in heroin use causing senseless deaths of county residents. The “Transfers Out” line item refers to a chargeback to the Department of Social Services for two (2) Deputy Sheriff’s assigned to Flanigan Square.

**A3110 SHERIFF (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Due to budgetary limitations, the request to purchase four (4) vehicles has been reduced to two (2) patrol units.

Contractual accounts have been funded, within fiscal constraints, based upon an analysis of prior and current year spending and projected requirements.

**PUBLIC SAFETY**
**Sheriff**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3110 Sheriff** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0010 | Account Clerk Typist | | 15,558.00 | 31,270.00 | 15,635.00 | 15,635.00 |
| 1490 | Confidential Asst to Sheriff | | 54,275.00 | 61,000.00 | 55,089.00 | 55,089.00 |
| 1930 | Deputy Sheriff | | 1,293,345.00 | 1,478,531.00 | 1,364,245.00 | 1,364,245.00 |
| 2120 | Deputy Sheriff Captain | | 155,544.00 | 157,878.00 | 157,878.00 | 157,878.00 |
| 2130 | Deputy Sheriff Sergeant | | 304,490.00 | 367,212.00 | 306,010.00 | 306,010.00 |
| 5410 | Overtime | | 175,000.00 | 175,000.00 | 175,000.00 | 175,000.00 |
| 5630 | Personnel Service Savings | | 0.00 | 0.00 | 0.00 | (10,000.00) |
| 5740 | Principal Account Clerk | | 41,637.00 | 42,046.00 | 42,046.00 | 42,046.00 |
| 6615 | Records Clerk | | 33,265.00 | 32,646.00 | 32,646.00 | 32,646.00 |
| 7000 | Senior Account Clerk | | 75,394.00 | 76,280.00 | 76,280.00 | 76,280.00 |
| 7060 | Shift Differential | | 13,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 7175 | Sr. Nar Inv & Intell Liasion | | 0.00 | 57,143.00 | 57,143.00 | 57,143.00 |
| 7300 | Sheriff | | 97,000.00 | 97,000.00 | 97,000.00 | 97,000.00 |
| 7306 | Sheriffs Financial Advisor | | 67,335.00 | 71,596.00 | 68,345.00 | 68,345.00 |
| 7890 | Sheriff's Disability Plan | | 7,540.00 | 7,540.00 | 7,540.00 | 7,540.00 |
| 8030 | Technical Sergeant/I.D. | | 60,898.00 | 61,202.00 | 61,202.00 | 61,202.00 |
| 8310 | Undersheriff | | 89,084.00 | 90,420.00 | 90,420.00 | 90,420.00 |
| 8390 | Stipend (Annual) | | 45,430.00 | 49,715.00 | 48,030.00 | 48,030.00 |
| 8880 | Transfers Out | | (170,000.00) | (170,000.00) | (170,000.00) | (170,000.00) |
| 9780 | Longevity | | 50,510.00 | 55,605.00 | 55,095.00 | 55,095.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **2,434,890.70** | **2,409,305.00** | **2,757,084.00** | **2,554,604.00** | **2,544,604.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 19,124.52 | 115,094.94 | 163,500.00 | 92,600.00 | 92,600.00 |
| 02400 | Other Equipment | 19,877.30 | 0.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| **TOTAL** | **EQUIPMENT** | **39,001.82** | **115,094.94** | **172,500.00** | **101,600.00** | **101,600.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 735.54 | 1,500.00 | 3,000.00 | 1,500.00 | 1,500.00 |
| 04050 | Automobile Maintenance | 117,613.39 | 70,000.00 | 70,000.00 | 25,000.00 | 25,000.00 |
| 04051 | Automobile, Gasoline | 180,159.70 | 189,000.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| 04100 | Printing | 580.71 | 5,000.00 | 2,500.00 | 1,500.00 | 1,500.00 |
| 04150 | Postage | 0.00 | 500.00 | 600.00 | 500.00 | 500.00 |
| 04200 | Insurance | 133,847.93 | 145,000.00 | 125,000.00 | 125,000.00 | 125,000.00 |
| 04300 | Telephone | 68,222.68 | 71,077.00 | 76,107.00 | 76,107.00 | 76,107.00 |
| 04420 | Maintenance | 5,551.76 | 13,500.00 | 21,000.00 | 15,000.00 | 15,000.00 |
| 04421 | Maintenance (Alt #1) | 19,166.00 | 26,881.00 | 55,681.00 | 55,681.00 | 55,681.00 |
| 04450 | Rental - Equipment/Maintenance | 7,350.96 | 6,454.00 | 7,444.00 | 7,444.00 | 7,444.00 |
| 04500 | Special Departmental Supplies | 7,378.38 | 10,000.00 | 13,635.00 | 12,500.00 | 12,500.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 6,254.10 | 15,000.00 | 18,000.00 | 10,000.00 | 10,000.00 |
| 04502 | Spec Dept Supplies (Alt #2) | 5,467.65 | 5,000.00 | 7,000.00 | 6,000.00 | 6,000.00 |
| 04503 | Spec Dept Supplies (Alt #3) | 0.00 | 1,000.00 | 1,500.00 | 1,000.00 | 1,000.00 |
| 04504 | Spec Dept Supplies (Alt #4) | 1,459.44 | 2,750.00 | 1,650.00 | 1,500.00 | 1,500.00 |
| 04506 | Spec Dept Supplies (Alt #5) | 0.00 | 5,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04540 | Publications | 2,425.41 | 3,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04550 | Office Supplies | 10,072.82 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04560 | Training | 15,868.22 | 34,592.69 | 17,372.00 | 17,372.00 | 17,372.00 |
| 04570 | Uniforms/Tools | 23,720.35 | 18,600.00 | 40,000.00 | 25,000.00 | 25,000.00 |
| 04900 | Professional Services | 9,780.51 | 7,800.00 | 18,800.00 | 18,800.00 | 18,800.00 |
| 04901 | Litigation Expense | 2,500.00 | 5,000.00 | 6,000.00 | 5,000.00 | 5,000.00 |
| 04980 | Computer Services | 122,273.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 28,087.92 | 28,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **768,516.47** | **672,154.69** | **658,789.00** | **578,404.00** | **578,404.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3110 Sheriff (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,425,620.67 | 1,407,923.00 | 1,428,087.00 | 1,428,087.00 | 1,428,087.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,425,620.67** | **1,407,923.00** | **1,428,087.00** | **1,428,087.00** | **1,428,087.00** |
| **TOTAL** | **SHERIFF** | **4,668,029.66** | **4,604,477.63** | **5,016,460.00** | **4,662,695.00** | **4,652,695.00** |
| **A3110 OI009 Sheriff - Operation IMPACT IX** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **9,000.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **OI009 SHERIFF - OPERATION IMPACT IX** | **9,000.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3110 OI010 Sheriff - Operation IMPACT X** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 6,459.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,540.80** | **6,459.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **OI010 SHERIFF - OPERATION IMPACT X** | **1,540.80** | **6,459.00** | **0.00** | **0.00** | **0.00** |
| **A3110 SHFAF Sheriff - Asset Forfeiture** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1930 | Deputy Sheriff | | 41,592.00 | 0.00 | 0.00 | 0.00 |
| 5630 | Personnel Service Savings | | (49,084.00) | 0.00 | 0.00 | 0.00 |
| 7175 | Sr. Nar Inv & Intell Liasion | | 56,576.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **49,084.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 20,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **20,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHFAF SHERIFF - ASSET FORFEITURE** | **0.00** | **69,084.00** | **0.00** | **0.00** | **0.00** |

**A3140 DEPARTMENT OF PROBATION**

**DEPARTMENTAL FUNCTIONS:**

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, school districts and all police agencies of Rensselaer County. The Family Court Division serves the two Family Courts by providing investigation and supervision services, and contributes to and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. This division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements. The department's youth employment coordinator connects youth on probation with job opportunities funded through the Rensselaer County Department for Youth.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self change, social skills, and problem solving skills. Our department workforce development specialist provides ongoing programming, "Ready, Set, Work", which is designed to prepare offenders for the process of seeking, gaining, and maintaining employment. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also monitor treatment groups for convicted offenders facilitated by local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, the Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 was one dedicated caseload for probationers with mental health needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies.

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobrietor Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

**A3140 DEPARTMENT OF PROBATION**

**PROGRAM OBJECTIVES:**

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families, and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations;
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies;
- To work collaboratively with other county departments to achieve cost savings and improved services; and
- To provide evidence-based programming to guide probationers and reduce recidivism.

In 2014, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and out-of-home juvenile placements, thus contributing to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Gun Involved Violence Elimination (GIVE) a collaborative effort with Troy PD, DOCS Community supervision, DEA, ATF, State and Federal Agencies, and NYS DCJS; Jail Utilization Committee; Human Services Cabinet; Children's Services Committee; and Regional Youth Justice Team; and through relationships with organizations including: Troy Police Department; Rensselaer County Departments such as Social Services, Mental Health, Youth, Aging, and Employment and Training; Berkshire Farms; Unity House; Treatment Alternatives for Safer Communities (TASC); Hudson-Mohawk Recovery Center; and Commission on Economic Opportunity of the Capital Region.

The Probation Alcohol Treatment Program, part of the Rensselaer County STOP-DWI plan, has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment, in a collaborative team approach with the Hudson-Mohawk Recovery Center. The goals of the program are to reduce recidivism by preventing re-arrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assist the client in establishing a sober support system. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. Rensselaer County Local Law allows for a $30 per month Probation Supervision fee on DWI offenders. The fees collected provide additional revenue for Probation Alcohol Treatment operations.

The Probation Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. The program combines the ability to supervise non-violent criminals on a daily basis with a full array of referral sources and in-house drug testing services. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

The center provides full-time Probation staff and support services. They offer services to clients to reduce recidivism and expedite their socialization via drug and alcohol counseling, job development, and intensive supervision. The center also coordinates the county and city drug courts to supervise appropriate clients. Courts rely on Probation to administer drug screens for Drug Court participants. Regular Probation clients can avail themselves of the service available to successfully complete the sentence or probation plan of treatment. The Day Reporting Program allows existing criminal programs, as well as county and city law enforcement personnel, to develop specific approaches to address current law enforcement concerns in a cost-saving manner.

**A3140 DEPARTMENT OF PROBATION**

**PROGRAM STATISTICS:**

During 2013, the Juvenile Intake Unit processed 302 PINS and 149 JD complaints. In 2013 we were able to divert 121 PINS cases from formal court involvement and adjusted 31 JD complaints. As of July 1, 2014, 65 cases remained open for services at diversion.

The Juvenile Investigation Unit completed 105 Pre-Dispositional and Home Study reports in 2013 for the two Family Courts of Rensselaer County. The Family Court Supervision Unit received 73 new juvenile supervision cases. During the first half of 2014, the Juvenile Unit completed 45 Family Court investigations and added 35 new juvenile supervision probation cases, for a total of 122 active cases. The Juvenile Units continued with unified strategies, along with the Department of Social Services, to reduce the number of costly juvenile residential placements. In 2013, the department residentially placed 13 juveniles through DSS and 12 through OCFS. This is an increase, in comparison to 19 placements in 2012. The first half of 2014 there have been 19 placements due largely to an increase high risk youth brought before the court. Through the efforts of the Court Diversion Council, Probation, and Departments of Mental Health and Social Services, we have been working continuously to hold the line on placements.

During 2013, 875 Pre-Sentence Reports were ordered and 824 were completed for criminal court cases. Two Probation Officers are designated to complete expedited Pre-Sentence Investigations for prison bound inmates and those incarcerated in the Rensselaer County Jail. These expedited reports considerably shortened the number of jail days inmates were held at our facility between conviction and sentencing and reduced the normal time frame to produce a pre-sentence investigation from six to two weeks. In 2013 Criminal Supervision received 196 new cases, which resulted in an overall probation caseload of 1,421 probationers under supervision. During the first half of 2014, 386 pre-sentence reports were completed and 104 new supervision cases were assigned.

Within 2013-2014, Probation continued its partnership in Operation IMPACT, in which our Field Intelligence Officer, other IMPACT Officers and Response Team officers participate in targeted details and warrant sweeps. They also coordinated and conducted evening residence checks. Probation’s role in this program has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. For 2014-15, Project IMPACT has been replaced by a new State Division of Criminal Justice Services funded project called Gun Involved Violence Elimination (GIVE) Partnership. The department was allocated GIVE funds to continue supporting a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers, and coordinating GIVE details with the Troy Police. In 2013 officers were able to complete over 400 additional residence checks due to the overtime funds provided by IMPACT. GIVE will support the same activity, with a focus on gun violence, persistent offenders and high crime areas.

The Rensselaer County Probation Alcohol Treatment Program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision and probation monitored treatment of offenders. Enhanced supervision by means of residence checks and field surveillance are regularly conducted by Probation Officers. Alcohol treatment groups are facilitated by a counselor and monitored by a Senior Probation Officer at Hudson-Mohawk Recovery Center. The PAT Unit collected $34,613.00 in DWI supervision fees in 2013. Between January 1, 2014 and June 30, 2014, $23,704.00 has been collected in DWI fee monies. There have been 17 offenders sentenced to probation under Leandra's Law since January 1, 2014. Leandra's Law requires offenders to install an interlock device on any vehicle they own or operate.

Staff at our Pre-Trial Release Program provided daily, evening and weekend coverage at the Rensselaer County Jail in 2013. At the jail, probation officers screened 2,052 cases, interviewed 1,022 and recommended for release 562 eligible inmates. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. Of the 562 released on Pre-Trial, 145 were on electronic monitoring. The number of jail days saved for Pre-Trial Release was 5,237 days, at the rate of $85.00 per day.

The Alternatives to Incarceration Unit, through the Pre-Trial program, has eliminated the need for 10,755 jail days in the first 6 months of 2014, for a total savings of $914,175 ($85.00 per day/inmate). The electronic monitoring jail days saved are 3,181 which equals $270,385 in savings. This is a combined cost savings to the County of $1,184,560.

The Electronic Monitoring Program has monitored 90 clients and Pre-Trial has monitored 239 new clients during the first half of 2014. The average time for a client on Electronic Monitoring was approximately 90 days. The Electronic Monitoring Program also provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring.

**A3140 DEPARTMENT OF PROBATION**

**MANDATES:**

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$1,018,457** |
|---|---|---|
| R1520 15202 | Mental Health Probation Officer | $ 67,850 |
| R1580 15801 | Restitution Surcharge | 11,000 |
| R1589 15891 | Probation Fees - General | 40,000 |
| R1589 15896 | Electronic Monitoring Fees | 10,000 |
| R1589 15899 | Alcohol Testing - Probation | 6,000 |
| R2610 26102 | Fines & Forfeitures - A.T.I. | 2,000 |
| R2615 26152 | Probation/STOP-DWI | 82,800 |
| R3310 33101 | Probation State Aid (Block Grant) | 774,968 |
| R3310 33105 | Alternatives to Incarceration | 17,839 |
| R3820 38201 | Youth Program - State Aid | 6,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The Probation Director has been budgeted at a 1.5% increase over her 2014 year-end salary.

Many computers within the Department of Probation have exceeded the life for which the Bureau of Research and Information Services can adequately maintain them. As such, funds for the replacement and/or upgrade of those computers have been allocated. The department's request to purchase a new vehicle as replacement for one currently in the County's fleet has been denied due to budgetary constraints.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Contractual funding (04800) is again allocated for a contract with TASC, Inc. for screening evaluation and treatment. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3140 Department of Probation** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0010 | Account Clerk Typist | | 36,122.00 | 37,366.00 | 37,366.00 | 37,366.00 |
| 5410 | Overtime | | 10,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 5630 | Personnel Service Savings | | (235,960.00) | (238,619.00) | (238,619.00) | (238,619.00) |
| 5650 | On Call Stipend | | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 |
| 5740 | Principal Account Clerk | | 41,139.00 | 41,859.00 | 41,859.00 | 41,859.00 |
| 6090 | Probation Assistant | | 109,319.00 | 111,078.00 | 111,078.00 | 111,078.00 |
| 6100 | Probation Officer | | 1,848,669.00 | 1,871,567.00 | 1,871,567.00 | 1,871,567.00 |
| 6105 | Probation Stipend | | 375.00 | 375.00 | 375.00 | 375.00 |
| 6110 | Probation Supervisor | | 413,287.00 | 419,405.00 | 419,405.00 | 419,405.00 |
| 6315 | Probation Director III | | 76,129.00 | 77,271.00 | 77,271.00 | 77,271.00 |
| 6320 | Plus Transfers, Other Codes | | 6,550.00 | 4,875.00 | 4,875.00 | 4,875.00 |
| 6710 | Receptionist | | 33,032.00 | 38,228.00 | 33,585.00 | 33,585.00 |
| 7140 | Senior Probation Officer | | 742,050.00 | 752,050.00 | 752,050.00 | 752,050.00 |
| 8090 | Typist | | 62,303.00 | 63,016.00 | 63,016.00 | 63,016.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **3,179,445.94** | **3,193,415.00** | **3,242,871.00** | **3,238,228.00** | **3,238,228.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 1,853.96 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02200 | Office Equipment | 0.00 | 0.00 | 1,095.00 | 1,095.00 | 1,095.00 |
| 02300 | Automobile | 0.00 | 18,500.00 | 23,000.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 66,555.99 | 4,715.00 | 51,570.00 | 51,570.00 | 51,570.00 |
| **TOTAL** | **EQUIPMENT** | **68,409.95** | **23,215.00** | **75,665.00** | **52,665.00** | **52,665.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 20,653.12 | 25,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 04050 | Automobile Maintenance | 3,665.80 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 3,055.98 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 1,981.00 | 2,500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04150 | Postage | 8,862.98 | 10,000.00 | 1,000.00 | 0.00 | 0.00 |
| 04200 | Insurance | 4,226.68 | 4,160.00 | 4,809.00 | 4,809.00 | 4,809.00 |
| 04300 | Telephone | 27,437.28 | 27,000.00 | 22,000.00 | 21,000.00 | 21,000.00 |
| 04350 | Utilities - General/Misc | 19,903.96 | 35,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| 04420 | Maintenance | 13,211.50 | 31,000.00 | 37,540.00 | 38,000.00 | 38,000.00 |
| 04450 | Rental - Equipment/Maintenance | 267,592.66 | 333,139.00 | 321,500.00 | 301,500.00 | 301,500.00 |
| 04471 | Labor Expense | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 6,842.33 | 5,950.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04520 | Dues | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 |
| 04540 | Publications | 74.38 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 5,463.20 | 5,835.00 | 6,550.00 | 6,000.00 | 6,000.00 |
| 04560 | Training | 1,895.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04733 | Participant Allowance Payments | 6,481.53 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04800 | Contractual Agency | 60,429.61 | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 04900 | Professional Services | 5,291.71 | 21,463.00 | 21,624.00 | 21,624.00 | 21,624.00 |
| 04901 | Litigation Expense | 768.56 | 200.00 | 200.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 97,604.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 30,791.29 | 28,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **587,082.57** | **599,547.00** | **553,523.00** | **531,233.00** | **531,233.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,577,821.55 | 1,508,778.00 | 1,557,142.00 | 1,557,142.00 | 1,557,142.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,577,821.55** | **1,508,778.00** | **1,557,142.00** | **1,557,142.00** | **1,557,142.00** |
| **TOTAL** | **DEPARTMENT OF PROBATION** | **5,412,760.01** | **5,324,955.00** | **5,429,201.00** | **5,379,268.00** | **5,379,268.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3140 GIVE1 Probation - Gun Involved Violence Elimination Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| 5650 | On Call Stipend | | 450.00 | 450.00 | 450.00 | 450.00 |
| 6100 | Probation Officer | | 26,298.00 | 26,298.00 | 26,298.00 | 26,298.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **39,248.00** | **39,248.00** | **39,248.00** | **39,248.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04560 | Training | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **500.00** | **500.00** | **500.00** | **500.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 6,027.00 | 6,026.00 | 6,026.00 | 6,026.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **6,027.00** | **6,026.00** | **6,026.00** | **6,026.00** |
| **TOTAL** | **PROBATION - GUN INVOLVED VIOLENCE ELIMINATION PROGRAM** | **0.00** | **45,775.00** | **45,774.00** | **45,774.00** | **45,774.00** |
| **A3140 IID12 Probation - Ignition Interlock Device Monitoring System** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 3,120.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **3,120.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM** | **3,120.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3140 IID13 Probation - Ignition Interlock Device Monitoring System** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 0.00 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 8,067.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **12,067.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - IGNITION INTERLOCK DEVICE MONITORING SYSTEM** | **0.00** | **12,067.00** | **0.00** | **0.00** | **0.00** |
| **A3140 OI009 Probation - Operation IMPACT IX** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **29,939.18** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 4,900.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **4,900.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OPERATION IMPACT IX** | **34,839.18** | **0.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3140 OI010 Probation - Operation IMPACT X** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 9,067.00 | 0.00 | 0.00 | 0.00 |
| 5650 | On Call Stipend | | 450.00 | 0.00 | 0.00 | 0.00 |
| 6100 | Probation Officer | | 24,300.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **29,282.02** | **33,817.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 4,900.00 | 4,900.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **4,900.00** | **4,900.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OPERATION IMPACT X** | **34,182.02** | **38,717.00** | **0.00** | **0.00** | **0.00** |
| **A3140 OVW11 Probation - Office on Violence Against Women** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 438.57 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,438.57** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN** | **2,438.57** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3140 OVW13 Probation - Office on Violence Against Women** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 32,713.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **13,706.79** | **32,713.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 1,666.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,666.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN** | **13,706.79** | **37,379.00** | **0.00** | **0.00** | **0.00** |
| **A3140 PROAF Probation - Federal Asset Forfeiture** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 4,324.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,324.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - FEDERAL ASSET FORFEITURE** | **0.00** | **4,324.00** | **0.00** | **0.00** | **0.00** |

**A3150 JAIL**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times, the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining, with the completion of our recent expansion project, of up to 473 inmates.

**PROGRAM OBJECTIVES:**

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision, the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals, it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The facility is on tract to process approximately 2,952 new admissions in 2014. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening/assessment, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily, or within a reasonable amount of time, with the essentials as outlined under the minimum standards including, but not limited to, three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain, secure, and consult with legal representation, use of legal reference materials, and ability to partake in religious services of chosen denomination. The facility provides access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. The facility also provides barbering, dental, and laundry services, secure transportation of inmates and/or charged juveniles to various courts, institutions, facilities, and appointments as mandated or authorized by local, state or federal decree.

**PROGRAM STATISTICS:**

In the year 2013, the Rensselaer County Correctional Facility:

- Processed 3,163 new admissions compared to: 3,566 in 2012; 3,230 in 2011; 2,648 in 2010; 2,253 in 2009; 2,552 in 2008; 2,778 in 2007; 2,686 in 2006; and 2,699 in 2005.
- Maintained a daily average population of 373.72 inmates per day and continued boarding in inmates from other jurisdictions averaging 156.59 boarders per day generating approximately 5.2 million dollars in revenue;
- Transferred 269 inmates to N.Y.S.D.O.C.S. facilities, including 130 parole violators compared to: 278 and 134 in 2012; 200 and 104 in 2011; 220 and 104 in 2010; 232 and 120 in 2009; 258 and 130 in 2008; 295 and 168 in 2007; 323 and 156 in 2006; and 336 and 89 in 2005.
- Served 465,363 meals at an average cost of $1.82 per meal compared to: 522,670 meals at an average cost of $1.62 in 2012; 465,778 meals at an average cost of $1.54 in 2011; 306,784 meals at an average cost of $1.50 in 2010; 270,724 meals at an average cost of $1.52 in 2009; 283,956 meals at an average cost of $1.67 in 2008; and 308,578 meals at an average cost of $1.65 in 2007.
- Reported 38 reportable incidents to N.Y.S.C.O.C. compared to: 24 in 2012; 21 in 2011; 25 in 2010 and 19 in 2009; 21 in 2008; 16 in 2007; 17 in 2006; and 33 in 2005.
- Issued 847 inmate disciplinary reports compared to: 924 in 2012; 506 in 2011; 352 in 2010; 347 in 2009; 335 in 2008; 380 in 2007; 341 in 2006; and 401 in 2005.
- Received, investigated, and answered 38 formal inmate grievances as compared to: 38 in 2012; 32 in 2011; 36 in 2010; 10 in 2009; 3 in 2008; 4 in 2007; 6 in 2006; and 8 in 2005.

**A3150 JAIL (CONTINUED)**

**MANDATES:**

Each County shall maintain a Jail as prescribed by law.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$2,550,000** |
|---|---|
| R1589 15894 Social Security Admin. Incentive Payment | 30,000 |
| R2260 22601 Police Services, Other Government | 10,000 |
| R2260 22603 Jail Facilities, Other Governments | 2,500,000 |
| R4389 43896 Alien Assistance Program | 10,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services line items are budgeted with a ½% increase over year-end salary levels, plus an additional ½% over 2014 year-end levels. Management personnel will receive a 1.5% salary increase over year-end 2014 levels.

Due to budgetary constraints, the “Automobile” request to purchase two (2) transport vans has been cut to one (1) and the requests in the “Other Equipment” line item have been reduced.

Contractual accounts have been funded within fiscal limitations, based upon as analysis of prior and current year expenditures and projected needs.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3150 Jail** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 33,783.00 | 33,952.00 | 33,952.00 | 33,952.00 |
| 0010 | Account Clerk Typist | | 66,134.00 | 66,465.00 | 66,465.00 | 66,465.00 |
| 0140 | Assistant To Inmate Services | | 82,494.00 | 82,906.00 | 82,906.00 | 82,906.00 |
| 0225 | Asst for Pub Affairs/Pub Relat | | 72,293.00 | 73,377.00 | 73,377.00 | 73,377.00 |
| 1020 | Correctional Sergeant | | 1,253,878.00 | 1,245,690.00 | 1,245,690.00 | 1,245,690.00 |
| 1025 | Correctional Captain | | 75,508.00 | 76,641.00 | 76,641.00 | 76,641.00 |
| 1124 | Chief of Corrections-Admin | | 86,359.00 | 87,654.00 | 87,654.00 | 87,654.00 |
| 1125 | Chief of Corrections-Operation | | 86,359.00 | 87,654.00 | 87,654.00 | 87,654.00 |
| 1300 | Cook | | 195,105.00 | 196,652.00 | 196,652.00 | 196,652.00 |
| 1650 | Coordinator Of Inmate Services | | 52,578.00 | 52,840.00 | 52,840.00 | 52,840.00 |
| 1715 | Correctional Officer (Spanish) | | 43,357.00 | 43,574.00 | 43,574.00 | 43,574.00 |
| 1720 | Correctional Officer | | 6,785,710.00 | 6,877,308.00 | 6,877,308.00 | 6,877,308.00 |
| 1730 | Correctional Lieutenant | | 213,721.00 | 216,927.00 | 216,927.00 | 216,927.00 |
| 1731 | Correctional Lieutenant Tech | | 71,240.00 | 72,309.00 | 72,309.00 | 72,309.00 |
| 1944 | Correctional Lieutenant 207-C | | 71,240.00 | 72,309.00 | 72,309.00 | 72,309.00 |
| 1945 | Correctional Officer 207-C | | 110,292.00 | 110,843.00 | 110,843.00 | 110,843.00 |
| 1946 | Correctional Sergeant 207-C | | 57,047.00 | 44,100.00 | 44,100.00 | 44,100.00 |
| 2760 | Food Service Manager | | 48,369.00 | 49,095.00 | 49,095.00 | 49,095.00 |
| 5410 | Overtime | | 1,500,000.00 | 1,600,000.00 | 1,500,000.00 | 1,500,000.00 |
| 5630 | Personnel Service Savings | | (284,875.00) | (131,228.00) | (300,000.00) | (300,000.00) |
| 7000 | Senior Account Clerk | | 37,267.00 | 37,267.00 | 37,267.00 | 37,267.00 |
| 7060 | Shift Differential | | 72,800.00 | 72,800.00 | 72,800.00 | 72,800.00 |
| 7890 | Sheriff's Disability Plan | | 15,080.00 | 15,080.00 | 15,080.00 | 15,080.00 |
| 9780 | Longevity | | 20,370.00 | 20,990.00 | 20,990.00 | 20,990.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **10,372,979.39** | **10,766,109.00** | **11,105,205.00** | **10,836,433.00** | **10,836,433.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 0.00 | 4,092.00 | 4,092.00 | 4,092.00 |
| 02200 | Office Equipment | 0.00 | 1,026.00 | 1,486.00 | 1,486.00 | 1,486.00 |
| 02300 | Automobile | 34,977.69 | 0.00 | 77,527.00 | 38,764.00 | 38,764.00 |
| 02400 | Other Equipment | 0.00 | 0.00 | 62,924.00 | 49,724.00 | 49,724.00 |
| **TOTAL** | **EQUIPMENT** | **34,977.69** | **1,026.00** | **146,029.00** | **94,066.00** | **94,066.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 6,364.67 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04050 | Automobile Maintenance | 15,629.87 | 0.00 | 20,000.00 | 0.00 | 0.00 |
| 04100 | Printing | 5,444.89 | 10,000.00 | 10,000.00 | 7,500.00 | 7,500.00 |
| 04150 | Postage | 26,438.10 | 30,000.00 | 23,484.00 | 23,484.00 | 23,484.00 |
| 04200 | Insurance | 165,211.50 | 180,000.00 | 210,000.00 | 210,000.00 | 210,000.00 |
| 04420 | Maintenance | 67,103.63 | 113,237.00 | 107,054.00 | 107,054.00 | 107,054.00 |
| 04450 | Rental - Equipment/Maintenance | 20,073.20 | 24,000.00 | 24,252.00 | 24,252.00 | 24,252.00 |
| 04500 | Special Departmental Supplies | 1,497.50 | 2,500.00 | 2,343.00 | 1,500.00 | 1,500.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 190,837.26 | 102,411.62 | 173,750.00 | 150,000.00 | 150,000.00 |
| 04502 | Spec Dept Supplies (Alt #2) | 9,991.38 | 15,000.00 | 15,843.00 | 10,000.00 | 10,000.00 |
| 04540 | Publications | 11,364.16 | 20,661.00 | 22,779.00 | 20,000.00 | 20,000.00 |
| 04550 | Office Supplies | 19,896.91 | 17,836.00 | 16,871.00 | 16,500.00 | 16,500.00 |
| 04560 | Training | 13,452.69 | 25,000.00 | 27,921.00 | 20,000.00 | 20,000.00 |
| 04565 | Advertising | 1,165.93 | 2,000.00 | 2,500.00 | 2,000.00 | 2,000.00 |
| 04570 | Uniforms/Tools | 48,254.28 | 100,000.00 | 126,500.00 | 100,000.00 | 100,000.00 |
| 04580 | Food | 759,374.93 | 751,595.00 | 755,000.00 | 725,000.00 | 725,000.00 |
| 04900 | Professional Services | 5,343.00 | 16,900.00 | 8,100.00 | 7,600.00 | 7,600.00 |
| 04901 | Litigation Expense | 10,120.82 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04910 | Medical Service Costs | 1,728,070.29 | 1,949,559.00 | 2,030,000.00 | 2,025,000.00 | 2,025,000.00 |
| 04926 | Barber Service | 5,358.00 | 9,360.00 | 9,360.00 | 9,360.00 | 9,360.00 |
| 04980 | Computer Services | 129,924.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 68,518.38 | 70,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **3,309,435.39** | **3,483,059.62** | **3,628,757.00** | **3,502,250.00** | **3,502,250.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3150 Jail (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 4,966,698.05 | 5,017,822.00 | 5,024,131.00 | 5,024,131.00 | 5,024,131.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **4,966,698.05** | **5,017,822.00** | **5,024,131.00** | **5,024,131.00** | **5,024,131.00** |
| **TOTAL** | **JAIL** | **18,684,090.52** | **19,268,016.62** | **19,904,122.00** | **19,456,880.00** | **19,456,880.00** |

## A3151 SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

### DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternative to Incarceration Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

### PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

### PROGRAM STATISTICS:

In 2013, the Alternatives Bureau performed work at over 200 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the two (2) Sheriff's Highway Patrol substations, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 207 offenders were sentenced to this program in 2013. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over $1,000,000 in State and County housing costs, as well as countless savings to the work sites served by this bureau.

### REVENUE APPLICABLE TO THIS PROGRAM:

| | |
|---|---|
| R3310 33104 Alternatives to Incarceration | $20,099 |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Supervisors reflect a ½% over 2013 year-end levels plus a ½% over 2014 year-end levels. The Alternatives to Incarceration Program Director's salary reflects a 1.5% increase.

Equipment and contractual expenses reflect projected needs.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3151 Sheriff - Alternatives to Incarceration/ Work Order Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0280 | Alternatives to Incar Prg Dir | | 53,339.00 | 54,139.00 | 54,139.00 | 54,139.00 |
| 0285 | Alternative to Incar Prg Sup | | 170,600.00 | 171,702.00 | 171,702.00 | 171,702.00 |
| 5410 | Overtime | | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 7060 | Shift Differential | | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 9780 | Longevity | | 3,570.00 | 3,570.00 | 3,570.00 | 3,570.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **230,683.61** | **232,109.00** | **234,011.00** | **234,011.00** | **234,011.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,386.95 | 1,250.00 | 2,450.00 | 1,500.00 | 1,500.00 |
| **TOTAL** | **EQUIPMENT** | **1,386.95** | **1,250.00** | **2,450.00** | **1,500.00** | **1,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 8,994.70 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 0.00 | 250.00 | 400.00 | 250.00 | 250.00 |
| 04500 | Special Departmental Supplies | 1,552.64 | 2,000.00 | 2,500.00 | 2,000.00 | 2,000.00 |
| 04550 | Office Supplies | 79.99 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04570 | Uniforms/Tools | 235.00 | 350.00 | 400.00 | 350.00 | 350.00 |
| 04990 | Purchased Services | 2,802.54 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **13,664.87** | **5,350.00** | **3,550.00** | **2,850.00** | **2,850.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 58,227.56 | 60,991.00 | 61,945.00 | 61,945.00 | 61,945.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **58,227.56** | **60,991.00** | **61,945.00** | **61,945.00** | **61,945.00** |
| **TOTAL** | **SHERIFF ALTERNATIVES TO INCARCERATION/ WORK ORDER PROGRAM** | **303,962.99** | **299,700.00** | **301,956.00** | **300,306.00** | **300,306.00** |

**A3152 SHERIFF - JAIL MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the one (1) Sheriff's Office Patrol substation. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

**PROGRAM OBJECTIVES:**

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

**PROGRAM STATISTICS:**

In 2014, the Sheriff's Maintenance Department is on pace to complete approximately 4,100 work orders as compared to 4,100 in 2013 and 3,947 in 2012. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2015 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing has increased to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks will certainly increase. The cost of oil/petroleum products and utilities, although they appear to be relatively stable, are still considerably more expensive than in years past.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

All bargaining unit positions reflect a ½% salary increase over 2013 year-end levels plus a ½% increase over 2014 year-end levels. The salary for the Superintendent of Buildings and Grounds has been increased by 1.5%.

The request for a utility truck has been denied due to fiscal limitations.

Contractual funding is provided to meet anticipated requirements in 2015.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3152 Sheriff - Jail Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0790 | Building Maintenance Mechanic | | 116,031.00 | 116,613.00 | 116,613.00 | 116,613.00 |
| 5410 | Overtime | | 10,000.00 | 12,000.00 | 10,000.00 | 10,000.00 |
| 6920 | Sr Bldg Maintenance Mechanic | | 96,160.00 | 96,650.00 | 96,650.00 | 96,650.00 |
| 7060 | Shift Differential | | 75.00 | 75.00 | 75.00 | 75.00 |
| 7475 | Supintend of Bldgs & Grounds | | 54,275.00 | 55,089.00 | 55,089.00 | 55,089.00 |
| 9780 | Longevity | | 3,060.00 | 4,130.00 | 4,130.00 | 4,130.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **276,428.66** | **279,601.00** | **284,557.00** | **282,557.00** | **282,557.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 0.00 | 28,543.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **28,543.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04350 | Utilities - General/Misc | 452,829.45 | 625,000.00 | 550,000.00 | 525,000.00 | 525,000.00 |
| 04400 | Repairs | 123,059.12 | 150,000.00 | 137,633.00 | 135,000.00 | 135,000.00 |
| 04420 | Maintenance | 80,063.44 | 102,139.60 | 87,199.00 | 85,000.00 | 85,000.00 |
| 04421 | Maintenance (Alt #1) | 0.00 | 0.00 | 0.00 | 120,500.00 | 120,500.00 |
| 04550 | Office Supplies | 133.62 | 500.00 | 500.00 | 250.00 | 250.00 |
| 04560 | Training | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| 04570 | Uniforms/Tools | 4,070.55 | 3,500.00 | 3,690.00 | 3,500.00 | 3,500.00 |
| 04990 | Purchased Services | 20,220.29 | 20,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **680,376.47** | **902,639.60** | **779,022.00** | **869,250.00** | **869,250.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 131,633.12 | 126,678.00 | 132,766.00 | 132,766.00 | 132,766.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **131,633.12** | **126,678.00** | **132,766.00** | **132,766.00** | **132,766.00** |
| **TOTAL** | **SHERIFF - JAIL MAINTENANCE** | **1,088,438.25** | **1,308,918.60** | **1,224,888.00** | **1,284,573.00** | **1,284,573.00** |

**A3170 OTHER CORRECTION AGENCIES**

**DEPARTMENTAL FUNCTIONS:**

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

**PROGRAM OBJECTIVES:**

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

For calendar year 2012, a daily average of 0.5 inmates was housed at other correctional facilities. For 2013, the daily average increased to 1.2 inmates. For the nine month period of January 1, 2014 through September 30, 2014, an average of .027 inmates was housed out at other correctional facilities.

The allocation of $56,300 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

**PUBLIC SAFETY**
**Other Correction Agencies**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3170 Other Correction Agencies** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 64,566.16 | 55,700.00 | 56,300.00 | 56,300.00 | 56,300.00 |
| **TOTAL** | **CONTRACTUAL** | **64,566.16** | **55,700.00** | **56,300.00** | **56,300.00** | **56,300.00** |
| **TOTAL** | **OTHER CORRECTION AGENCIES** | **64,566.16** | **55,700.00** | **56,300.00** | **56,300.00** | **56,300.00** |

**A3310 TRAFFIC CONTROL - ALIVE AT 25**

**DEPARTMENTAL FUNCTIONS:**

Alive at 25 is a driver's educational course developed by the National Safety Council. It is designed to prevent the Number 1 killer of teens - automobile crashes. Alive at 25 is taught by certified instructors. The course is delivered in one 4.5 hour program which focuses on the behaviors, decision-making and risks facing young drivers every time they get behind the wheel.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$5,000**

R1589 15898 Alive at 25 $5,000

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Revenue for this program comes from the participant's fees associated with the course.

**PUBLIC SAFETY**
**Traffic Control**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3310 Traffic Control** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** |
| **TOTAL** | **TRAFFIC CONTROL** | **0.00** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** |

**A3315 STOP-DWI PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Stop-DWI Program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the Stop-DWI Program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The Stop-DWI Program is financed through a combination of fines collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the Stop-DWI Program to fund the programming areas mentioned above.

**PROGRAM OBJECTIVES:**

The objective of the Stop-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County Stop-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County Stop-DWI program enters into contracts with law enforcement agencies within the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. Stop-DWI also provided funding for positions with the Rensselaer County Probation Department to oversee DWI offenders.

Information intended to educate the public about the dangers of drunk driving, including the amplified certainty of arrest and increased penalties if convicted, is frequently distributed through various local media outlets and presentations held throughout the County. These presentations focus on training vendors on their responsibilities under New York State Law and informing individuals about personal responsibility when it comes to the consumption of alcohol - all aimed at preventing drunk driving. The Stop-DWI program works with local middle and high school Students Against Drunk Driving (SADD) Chapters to conduct many of these outreach programs; focusing on community based education and awareness efforts. The Rensselaer County Stop-DWI program also contracts with Hudson Mohawk Recovery Center for the Probation Alcohol Treatment (PAT) program, aimed at repeat offenders currently on probation. Rensselaer County Stop-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day, and New Year's Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to Ignition interlock Devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimum of six months.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$236,627** |
|---|---|
| R1589 15893 Victims Impact Fee-DWI | $ 12,000 |
| R2615 26151 Stop-DWI | 224,627 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the program is in deterring individuals from driving while impaired, the less revenue available for this program. As this program is 100% funded through fines collected, any reduction in the fines collected will have a direct impact on program funding.

Personnel Services reflects an increase of 1.50% over the 2014 year-end salary. "Plus Transfers, Other Codes" represents the chargeback of a portion of the Confidential Assistant's salary with the Office of the County Executive (A1230) for the provision of clerical and support functions of the Stop-DWI program.

"Other Equipment" is funded to purchase Alcohol Testing supplies

**A3315 STOP-DWI PROGRAM (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Professional Services expense represents funding in the amount of $33,000 to local municipalities for DWI patrols and enforcement. In addition, the County Probation Department's Alcohol Program (A3140) will receive $82,800. This innovative and effective program combines alcohol treatment and probation for recidivists. The Sheriff's Department (A3110) will receive $20,000 for DWI law enforcement duties. This is especially important in areas of the county lacking municipal police coverage. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Resolution G/609/13 authorized the acceptance of a grant (CD001) from the New York State STOP-DWI Foundation to enhance enforcement activities on specific days – known as DWI Crackdown Patrols. With the funds from this grant, the County contracts with various local law enforcement agencies for DWI patrols.

Resolution G/43/14 authorized acceptance of a grant (IID13) from the Governor's Traffic Safety Council (GTSC) to assist with the monitoring of activities of intoxicated drivers convicted and sentenced under the provisions of Leandra's Law. Funds from this grant are shared with Probation (A3140)

The Stop-DWI budget is subject to review by the State of New York.

**PUBLIC SAFETY**
**STOP-DWI Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3315 STOP-DWI Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1950 | Dir Of Spec Traffic Oper Prg | | 52,260.00 | 53,044.00 | 53,044.00 | 53,044.00 |
| 6320 | Plus Transfers, Other Codes | | 36,665.00 | 37,510.00 | 37,510.00 | 37,510.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **88,199.98** | **88,925.00** | **90,554.00** | **90,554.00** | **90,554.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 500.00 | 250.00 | 250.00 | 250.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **500.00** | **250.00** | **250.00** | **250.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 136.74 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 0.00 | 800.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 211.01 | 300.00 | 325.00 | 325.00 | 325.00 |
| 04300 | Telephone | 498.30 | 519.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 5,038.00 | 5,396.00 | 5,829.00 | 5,829.00 | 5,829.00 |
| 04500 | Special Departmental Supplies | 3,360.52 | 10,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04520 | Dues | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 04550 | Office Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04565 | Advertising | 5,429.28 | 5,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04900 | Professional Services | 187,307.56 | 147,800.00 | 135,800.00 | 135,800.00 | 135,800.00 |
| 04980 | Computer Services | 583.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 6,329.58 | 3,700.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **208,893.99** | **174,365.00** | **151,704.00** | **151,704.00** | **151,704.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 18,781.97 | 23,852.00 | 18,419.00 | 18,419.00 | 18,419.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **18,781.97** | **23,852.00** | **18,419.00** | **18,419.00** | **18,419.00** |
| **TOTAL** | **STOP- DWI PROGRAM** | **315,875.94** | **287,642.00** | **260,927.00** | **260,927.00** | **260,927.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3315 CD001 STOP DWI Program - DWI Crackdown** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 5,169.10 | 57,237.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,169.10** | **57,237.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **STOP DWI PROGRAM - CRACKDOWN** | **5,169.10** | **57,237.00** | **0.00** | **0.00** | **0.00** |
| **A3315 IID12 STOP DWI Program - Ignition Interlock Device Monitoring Program** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 2,820.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **2,820.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04150 | Postage | 949.77 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 3,450.77 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04520 | Dues | 664.15 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,064.69** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING PROGRAM** | **7,884.69** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3315 IID13 STOP DWI Program - Ignition Interlock Device Monitoring Program** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 3,403.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **3,403.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04150 | Postage | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 5,979.00 | 0.00 | 0.00 | 0.00 |
| 04520 | Dues | 0.00 | 686.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **8,665.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **STOP DWI PROGRAM** | **0.00** | **12,068.00** | **0.00** | **0.00** | **0.00** |

**A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN**

**DEPARTMENTAL FUNCTIONS:**

1. Determine the cause and origin of all fires where they are dispatched and/or requested by fire departments and police;
2. If arson is determined to be the cause, evidence is submitted to the appropriate law enforcement agency;
3. Submit all findings to the insurance companies (unless the information is in the hands of the law enforcement agencies);
4. File detailed records and reports on all fires; and
5. Assist with a program for juvenile fire setters in the county that offers counseling to juveniles who have an association with fire. This is a proactive attempt to educate our youth and direct their future in a positive direction and away from our legal and corrections institutions.

**PROGRAM OBJECTIVES:**

The Fire Investigators Team is called to all types of fires. The determination of the cause and origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven (11) volunteers who have spent many hours training for their job. The Fire Chief or law enforcement personnel frequently request their services and expertise. The information is very important to both insurance companies and law enforcement. In addition, their findings provide an essential tool in training fire fighting personnel as well as the private citizen.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

"Other Equipment" is funded for the purchase of two laptops, two digital cameras and one laser printer to replace personal equipment currently being utilized by Fire Investigators in their investigations. The County Attorney's Office has recommended that personal equipment not be used for fire investigations.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**PUBLIC SAFETY**
**Bureau of Public Safety - Arson Plan**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3411 Bureau of Public Safety - Arson Plan** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 4,151.48 | 3,718.00 | 3,975.00 | 3,975.00 | 3,975.00 |
| **TOTAL** | **EQUIPMENT** | **4,151.48** | **3,718.00** | **3,975.00** | **3,975.00** | **3,975.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 750.00 | 500.00 | 500.00 | 500.00 |
| 04420 | Maintenance | 0.00 | 500.00 | 1,119.00 | 1,119.00 | 1,119.00 |
| 04500 | Special Departmental Supplies | 93.68 | 0.00 | 150.00 | 150.00 | 150.00 |
| 04560 | Training | 1,191.61 | 750.00 | 750.00 | 750.00 | 750.00 |
| 04570 | Uniforms/Tools | 0.00 | 6,900.90 | 4,696.00 | 4,696.00 | 4,696.00 |
| 04990 | Purchased Services | 581.47 | 750.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **1,866.76** | **9,650.90** | **7,215.00** | **7,215.00** | **7,215.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - ARSON PLAN** | **6,018.24** | **13,368.90** | **11,190.00** | **11,190.00** | **11,190.00** |

**A3640 BUREAU OF PUBLIC SAFETY**

**DEPARTMENTAL FUNCTIONS:**

The Bureau forms a center for Ambulance Agencies, Fire Investigators and departments, Hazmat Team, Auxiliary Police, Radio Amateur Civil Emergency Service (RACES), E911, and all county and related state agencies. It ensures compliance with all guidelines and regulations set forth by New York State Emergency Management Office (NYSEMO), Federal Emergency Management Agency (FEMA), Occupational Safety and Health Administration OSHA )and National Fire Protection Association (NFPA).

The Bureau is responsible for the preparation of the annual budget, and the acquisition and maintenance of all specialized equipment. We respond to all types of emergencies and are mandated to do any related follow up activities, such as reports to state and/or federal agencies.

**PROGRAM OBJECTIVES:**

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in Rensselaer County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all fire personnel.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2414 24142 Tower Rental $3,600

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), which is subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management Confidential positions, with the exception of Deputy Emergency Manager and EMS Coordinator, which are set by the department, have been budgeted for a 1.50% increase over 2014 year-end salaries. The salary of the Fire Coordinator was increased an additional amount due to increased responsibilities and an increase to the hours spent performing the position. The salary for this position has not been increased since 2011. The department's request to increase the salary of the Secretary to the Director above the 1.50% has been denied. "Transfers Out" of $31,000 represents the amount of the Director of Public Safety's salary that will be paid from an Emergency Management Performance Grant (EMP14) from FEMA.

Automobile Maintenance is funded for repairs to the Bureau's Mobile Communications Center (MCC), Mobile Command Unit (MCU) and the Fire Investigation Unit (FIU) which cannot be performed by the County Highway Department. The remaining Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Resolution G/511/13 authorized the acceptance of an Emergency Management Performance Grant (BPS07) from NYS Division of Homeland Security in the amount of $63,239 to address the County's emergency management plan. The grant period is scheduled to end on November 30, 2014. Any unexpended funds at the end of 2014 may be brought into 2015 by legislative resolution.

Rensselaer County was awarded an Emergency Management Performance Grant (EMP14) from the NYS Division of Homeland Security. This grant will fund a portion of the Director of Public Safety salary (01007 A 3640) in addition to equipment and training related to the County's Emergency Management Plan.

Rensselaer County was awarded a Public Safety Answering Point Grant (PAP15) from the New York State Division of Homeland Security in the amount of $198,283. The grant will fund ongoing public safety expenses including telephone expense of $84,000 (04300 A 3010), salary expense of $69,497 (01007 A 3020), benefits costs of $37,420 (08008 A 3020), and training expenses of $7,366 (04560 A 3020).

Resolution G/596/12 authorized the acceptance of a grant from NYS Division of Homeland Security (WMD15). The grant period is scheduled to end on August 31, 2015. Any unexpended funds at the end of 2014 may be brought into 2015 by legislative resolution.

Resolution G/510/13 authorized the acceptance of a State Homeland Security Program Grant (WMD17) from NYS Division of Homeland Security in the amount of $123,065.00. Resolution G/36/14 moved unexpended funds from 2013 into 2014. The grant period is scheduled to end on August 31, 2015. Any unexpended funds at the end of 2014 may be brought into 2015 by legislative resolution.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3640 Bureau of Public Safety** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1150 | Director Of Public Safety | | 84,281.00 | 85,545.00 | 85,545.00 | 85,545.00 |
| 1395 | Cty Communications Coordinator | | 65,000.00 | 66,027.00 | 66,027.00 | 66,027.00 |
| 2285 | Dep. Emergency Mgr | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 3210 | EMS Coordinator | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 3370 | Fire Coordinator | | 12,500.00 | 15,000.00 | 14,000.00 | 14,000.00 |
| 6196 | PS Grants Coordinator | | 43,094.00 | 43,740.00 | 43,740.00 | 43,740.00 |
| 6610 | Radiological & Chemical Offr | | 15,991.00 | 16,254.00 | 16,254.00 | 16,254.00 |
| 8520 | Sec. to Dir of Public Safety | | 45,353.00 | 47,853.00 | 46,033.00 | 46,033.00 |
| 8880 | Transfers Out | | 0.00 | (31,000.00) | (31,000.00) | (31,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **193,252.79** | **278,719.00** | **255,919.00** | **253,099.00** | **253,099.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 4,231.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 2,024.53 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **6,256.03** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04006 | Emergency Purchases | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04010 | Travel | 1,204.59 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04050 | Automobile Maintenance | 8,475.48 | 0.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 04051 | Automobile, Gasoline | 6,625.17 | 12,200.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04100 | Printing | 271.10 | 400.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 869.97 | 825.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 16,388.91 | 18,000.00 | 17,500.00 | 17,500.00 | 17,500.00 |
| 04300 | Telephone | 7,037.40 | 7,000.00 | 7,200.00 | 7,200.00 | 7,200.00 |
| 04350 | Utilities - General/Misc | 31,759.46 | 36,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 04353 | Utilities - Refuse | 786.50 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04400 | Repairs | 29,227.47 | 27,625.00 | 33,975.00 | 33,975.00 | 33,975.00 |
| 04420 | Maintenance | 436,621.17 | 393,995.00 | 399,689.00 | 374,689.00 | 374,689.00 |
| 04450 | Rental - Equipment/Maintenance | 54,050.03 | 55,976.00 | 58,530.00 | 58,530.00 | 58,530.00 |
| 04500 | Special Departmental Supplies | 5,808.95 | 5,000.00 | 3,618.00 | 3,618.00 | 3,618.00 |
| 04520 | Dues | 429.00 | 454.00 | 454.00 | 454.00 | 454.00 |
| 04550 | Office Supplies | 2,607.01 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04560 | Training | 644.84 | 1,000.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 04570 | Uniforms/Tools | 4,962.73 | 6,940.30 | 4,136.00 | 4,136.00 | 4,136.00 |
| 04900 | Professional Services | 58,881.78 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04980 | Computer Services | 48,487.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 28,616.38 | 22,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **743,754.94** | **605,815.30** | **601,202.00** | **576,202.00** | **576,202.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 107,628.26 | 97,273.00 | 99,184.00 | 99,184.00 | 99,184.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **107,628.26** | **97,273.00** | **99,184.00** | **99,184.00** | **99,184.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY** | **1,050,892.02** | **981,807.30** | **956,305.00** | **928,485.00** | **928,485.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3640 BPS01 Bureau of Public Safety Re-banding Project** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **3,669.59** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,386.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,386.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 123.17 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **123.17** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 733.94 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **733.94** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BPS01 BUREAU OF PUBLIC SAFETY - RE-BANDING PROJECT** | **5,912.70** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3640 BPS03 Bureau of Public Safety- Emergency Performance Grant** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 0.00 | 16,749.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **16,749.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BPS03 BUREAU OF PUBLIC SAFETY- EMERGENCY PERFORMANCE GRANT** | **0.00** | **16,749.00** | **0.00** | **0.00** | **0.00** |
| **A3640 BPS05 Bureau of Public Safety - Emergency Performance Grant** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 50,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **50,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BPS05 BUREAU OF PUBLIC SAFETY- EMERGENCY PERFORMANCE GRANT** | **0.00** | **50,000.00** | **0.00** | **0.00** | **0.00** |
| **A3640 BPS06 Bureau of Public Safety – Public Safety Answering Point Grant** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 17,823.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **17,823.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BPS06 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT** | **0.00** | **17,823.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3640 BPS07 Bureau of Public Safety - Emergency Management Performance Grant** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 24,955.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **24,955.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 34,430.60 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 17,215.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **34,430.60** | **17,215.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04400 | Repairs | 9,360.00 | 16,489.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **9,360.00** | **19,489.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BPS07 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT** | **43,790.60** | **61,659.00** | **0.00** | **0.00** | **0.00** |
| **A3640 EMP14 Bureau of Public Safety - Emergency Management Performance Grant** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 0.00 | 31,000.00 | 31,000.00 | 31,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **31,000.00** | **31,000.00** | **31,000.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 0.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **21,000.00** | **21,000.00** | **21,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 0.00 | 13,166.00 | 13,166.00 | 13,166.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **13,166.00** | **13,166.00** | **13,166.00** |
| **TOTAL** | **EMP14 BUREAU OF PUBLIC SAFETY - EMERGENCY MANAGEMENT PERFORMANCE GRANT** | **0.00** | **0.00** | **65,166.00** | **65,166.00** | **65,166.00** |
| **A3640 PAP15 Bureau of Public Safety - Public Safety Answering Point Grant** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 0.00 | 69,497.00 | 69,497.00 | 60,577.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **69,497.00** | **69,497.00** | **60,577.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 0.00 | 0.00 | 84,000.00 | 84,000.00 | 84,000.00 |
| 04560 | Training | 0.00 | 0.00 | 7,366.00 | 7,366.00 | 7,366.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **91,366.00** | **91,366.00** | **91,366.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3640 PAP15 Bureau of Public Safety - Public Safety Answering Point Grant (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 37,420.00 | 37,420.00 | 24,617.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **37,420.00** | **37,420.00** | **24,617.00** |
| **TOTAL** | **PAP15 BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT GRANT** | **0.00** | **0.00** | **198,283.00** | **198,283.00** | **176,560.00** |
| **A3640 UAS08 Bureau of Public Safety - Urban Area Security Initiative** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 171,429.33 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **171,429.33** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **UAS08 BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE** | **171,429.33** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3640 UAS09 Bureau of Public Safety- Urban Area Security Initiative** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 21,494.30 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **21,494.30** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **UAS09 BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE** | **21,494.30** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3640 UAS10 Bureau of Public Safety- Response to Bioterrism** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 98,635.57 | 4,964.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **98,635.57** | **4,964.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **UAS10 BUREAU OF PUBLIC SAFETY - RESPONSE TO BIOTERRISM** | **98,635.57** | **4,964.00** | **0.00** | **0.00** | **0.00** |
| **A3640 WMD15 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 3,259.88 | 11,740.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **3,259.88** | **11,740.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **WMD15 BUREAU OF PUBLIC SAFETY- HOMELAND SECURITY** | **3,259.88** | **11,740.00** | **0.00** | **0.00** | **0.00** |
| **A3640 WMD17 Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 3,859.57 | 23,275.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **3,859.57** | **23,275.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3640 WMD17 Public Safety - Homeland Security (Continued)** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 298.61 | 29,986.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 32,650.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **298.61** | **62,636.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **WMD17 PUBLIC SAFETY - HOMELAND SECURITY** | **4,158.18** | **85,911.00** | **0.00** | **0.00** | **0.00** |

**A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE**

**DEPARTMENTAL FUNCTIONS:**

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisition and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

**PROGRAM OBJECTIVES:**

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the county. This program includes continuing education as well as first-time certification. In addition, the county oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes).

This Bureau also operates a very important and highly publicized program named Reduce Emergency Stress Team (R.E.S.T.). This program works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

"Other Equipment" is funded for the purchase of supplies and equipment (Advanced Clotting Sponges, EMS Jump Bags, and tourniquets) for the MCI trailer.

"Uniforms/Tools" is funded to replace aging protective gear which has a life expectancy of ten years. Other contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**PUBLIC SAFETY**
**Bureau of Public Safety - Ambulance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3641 Bureau of Public Safety - Ambulance** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 2,295.99 | 3,075.00 | 2,162.00 | 2,162.00 | 2,162.00 |
| **TOTAL** | **EQUIPMENT** | **2,295.99** | **3,075.00** | **2,162.00** | **2,162.00** | **2,162.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 976.00 | 950.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04560 | Training | 796.51 | 680.00 | 700.00 | 700.00 | 700.00 |
| 04570 | Uniforms/Tools | 0.00 | 0.00 | 2,088.00 | 2,088.00 | 2,088.00 |
| 04990 | Purchased Services | 613.56 | 500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,386.07** | **2,130.00** | **3,788.00** | **3,788.00** | **3,788.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - AMBULANCE** | **4,682.06** | **5,205.00** | **5,950.00** | **5,950.00** | **5,950.00** |

## A3643 BUREAU OF PUBLIC SAFETY - HAZMAT

### DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the county;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators, technical advisors and decontamination team;
8. Assistance in the coordination of Hazmat training for fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

### PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire county, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulations). Additionally, there are numerous other facilities that store or use hazardous substances which report to the County.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Special Department Supplies has been increased to fund the purchase of Scott Aviation Oxygen Bottles, which need to be replaced every 15 years. In addition the purchase of a Four Way Grounding Set, which can temporarily ground vehicles at a contamination site, has been approved. The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

Resolution G/253/11 authorized the acceptance of a $124,713 grant award (HAZ10) from the New York State Division of Homeland Security for FY2010 Hazardous Material Grant Program for the period of March 7, 2011 through July 31, 2013. Resolution G/20/12 rolled the unexpended funds from 2011 to 2012. Resolution G/92/13 rolled the unexpended funds from 2012 to 2013. Resolution G/474/13 extended the grant period to February 28, 2014. Resolution G/35/14 rolled the unexpended funds from 2013 to 2014. Any unexpended funds at the end of 2014 may be brought into 2015 by legislative resolution.

**PUBLIC SAFETY**
**Bureau of Public Safety - HazMat**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3643 Bureau of Public Safety - HazMat** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 3,433.99 | 4,500.00 | 4,800.00 | 4,800.00 | 4,800.00 |
| 04500 | Special Departmental Supplies | 1,998.08 | 2,000.00 | 5,544.00 | 5,544.00 | 5,544.00 |
| 04540 | Publications | 666.99 | 810.00 | 810.00 | 810.00 | 810.00 |
| 04550 | Office Supplies | 0.00 | 40.00 | 150.00 | 150.00 | 150.00 |
| 04560 | Training | 0.00 | 2,930.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,356.98 | 1,250.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **7,456.04** | **11,530.00** | **11,304.00** | **11,304.00** | **11,304.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HAZMAT** | **7,456.04** | **11,530.00** | **11,304.00** | **11,304.00** | **11,304.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3643 HAZ10 Bureau of Public Safety-Hazardous Material Grant Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 8,127.07 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 7,233.10 | 639.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **15,360.17** | **639.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY- HAZARDOUS MATERIAL GRANT PROGRAM** | **15,360.17** | **639.00** | **0.00** | **0.00** | **0.00** |

## A3644 BUREAU OF PUBLIC SAFETY/SHERIFF - HOMELAND SECURITY

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

All available Homeland Security funds were budgeted in 2014. If any monies remain at the end of 2014, they may be brought forward into 2015 by legislative resolutions.

**PUBLIC SAFETY**
**Bureau of Public Safety/Sheriff**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3644 WMD07 Bureau of Public Safety - Homeland Security 2008-2011** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,121.54 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,121.54** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 28,054.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **28,054.23** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY 2008-2011** | **29,175.77** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD08 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 20,590.61 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **20,590.61** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **20,590.61** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD09 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 36,235.75 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 77,751.09 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **113,986.84** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 208.87 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **208.87** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **114,195.71** | **0.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3644 WMD10 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 62,948.03 | 4,230.89 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **62,948.03** | **4,230.89** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Alt #1) | 801.58 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **801.58** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **63,749.61** | **4,230.89** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD11 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 29,323.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 45,586.82 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **74,909.82** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 5,418.85 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,418.85** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **80,328.67** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD12 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 50,449.53 | 34,820.22 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **50,449.53** | **34,820.22** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **50,449.53** | **34,820.22** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD13 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 4,224.32 | 35,653.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **4,224.32** | **35,653.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 39,008.82 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **39,008.82** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **43,233.14** | **35,653.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3644 WMD14 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 21,623.32 | 12,876.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **21,623.32** | **12,876.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Alt #1) | 0.00 | 3,514.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **3,514.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **21,623.32** | **16,390.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD16 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 67,876.99 | 19,864.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **67,876.99** | **19,864.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Alt #1) | 399.99 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **399.99** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **68,276.98** | **19,864.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD18 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 0.00 | 20,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **20,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Alt #1) | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **10,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **0.00** | **30,000.00** | **0.00** | **0.00** | **0.00** |

**A3650 DEMOLITION OF UNSAFE BUILDINGS**

**DEPARTMENT FUNCTIONS:**

Rensselaer County is required to take title to tax delinquent properties through the in rem tax foreclosure process. Occasionally, there are structural or other issues with distressed and/or condemned buildings that pose a threat to public safety and could become liabilities to the County. Although the county would prefer that these problems were rectified by the former owners and local code enforcement before taking title, these issues are the County's responsibility after the foreclosure. The requested appropriation will allow the County to efficiently address these problems by removing or stabilizing unsafe structures. If at all possible, County resources such as personnel and Highway Department equipment will be used before hiring outside contractors. Contracts with outside vendors will be subject to normal county purchasing and legislative approval processes.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Contractual funding is provided at the level requested by the Bureau of Finance**.**

**PUBLIC SAFETY**
**Demolition of Unsafe Buildings**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A3650 Demolition of Unsafe Buildings** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 0.00 | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **40,000.00** | **40,000.00** | **40,000.00** | **40,000.00** |
| **TOTAL** | **DEMOLITION OF UNSAFE BUILDINGS** | **0.00** | **40,000.00** | **40,000.00** | **40,000.00** | **40,000.00** |
| **TOTAL** | **PUBLIC SAFETY** | **36,077,946.75** | **36,209,578.16** | **36,894,856.00** | **35,891,753.00** | **35,860,030.00** |

**A4010 DEPARTMENT OF HEALTH - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County's health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

**PROGRAM OBJECTIVES:**

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County's Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

**MANDATES:**

The following programs are mandated by New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R3401 | 34011 | State Aid - Public Health | $874,747 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department's management personnel have been budgeted at a 1.5% increase over their 2014 year-end salaries. "Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system. The department's personnel budget includes funding which would support a potential reclassification of the Junior Accountant position to that of Confidential Assistant to the Public Health Director.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of $650,000 plus an additional percentage of eligible expenses. The projected revenue reflects the continuation of reduced funding for State-designated "optional" programs.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4010 Department of Health - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0095 | Accounting Supervisor Grade B | | 54,634.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| 1480 | Conf Asst Public Hth Director | | 0.00 | 35,097.00 | 35,097.00 | 35,097.00 |
| 3000 | Fiscal Coordinator | | 48,974.00 | 50,129.00 | 50,129.00 | 50,129.00 |
| 3500 | Junior Accountant | | 34,546.00 | 0.00 | 0.00 | 0.00 |
| 4730 | Medical Consultant | | 31,700.00 | 33,168.00 | 33,168.00 | 33,168.00 |
| 5920 | Public Health Director | | 86,323.00 | 87,618.00 | 87,618.00 | 87,618.00 |
| 6320 | Plus Transfers, Other Codes | | 39,300.00 | 29,251.00 | 29,251.00 | 29,251.00 |
| 7550 | Secretary To PH Director | | 38,850.00 | 37,194.00 | 37,194.00 | 37,194.00 |
| 8025 | Telephone Receptionist | | 31,193.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **340,378.00** | **365,520.00** | **359,266.00** | **359,266.00** | **359,266.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 8,232.12 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| **TOTAL** | **EQUIPMENT** | **8,232.12** | **1,400.00** | **1,400.00** | **1,400.00** | **1,400.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 17,217.36 | 23,000.00 | 23,000.00 | 20,000.00 | 20,000.00 |
| 04050 | Automobile Maintenance | 2,834.32 | 3,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04051 | Automobile, Gasoline | 2,907.34 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04100 | Printing | 433.33 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04150 | Postage | 16,500.10 | 18,000.00 | 18,000.00 | 17,000.00 | 17,000.00 |
| 04200 | Insurance | 15,539.03 | 16,548.00 | 16,529.00 | 16,529.00 | 16,529.00 |
| 04300 | Telephone | 22,146.97 | 23,000.00 | 23,000.00 | 23,000.00 | 23,000.00 |
| 04420 | Maintenance | 431.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04450 | Rental - Equipment/Maintenance | 1,233.61 | 2,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04480 | Maintenance In Lieu of Rent | 163,886.00 | 175,507.00 | 189,915.00 | 189,915.00 | 189,915.00 |
| 04520 | Dues | 6,205.00 | 6,400.00 | 7,739.00 | 7,739.00 | 7,739.00 |
| 04540 | Publications | 283.45 | 360.00 | 360.00 | 360.00 | 360.00 |
| 04550 | Office Supplies | 5,445.79 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04560 | Training | 1,245.82 | 2,000.00 | 2,700.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 12,722.00 | 5,230.00 | 13,571.00 | 13,571.00 | 13,571.00 |
| 04990 | Purchased Services | 9,511.42 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04992 | CBU Charges | 41,614.95 | 53,431.00 | 56,259.00 | 56,259.00 | 56,259.00 |
| **TOTAL** | **CONTRACTUAL** | **320,157.49** | **344,976.00** | **372,573.00** | **367,873.00** | **367,873.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 150,703.06 | 154,115.00 | 157,361.00 | 157,361.00 | 157,361.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **150,703.06** | **154,115.00** | **157,361.00** | **157,361.00** | **157,361.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - ADMINISTRATION** | **819,470.67** | **866,011.00** | **890,600.00** | **885,900.00** | **885,900.00** |

**A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING**

**DEPARTMENTAL FUNCTIONS:**

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the sexually transmitted disease (STD) program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs. The Health Educator assisted in the compiling of information and development of the RCDOH community health assessment and community health improvement plan 2014 – 2017.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling tuberculosis (TB) in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

**PROGRAM OBJECTIVES:**

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

**PROGRAM STATISTICS:**

- In 2013, the Nursing Division received 91 maternal child referrals. The nurses made 15 home visits to provide services to families in our county.
- The department received a total of 2,711 blood lead level reports on children birth to six years of age. Further, 64 packets were sent out to families with children having a lead level of 10-14, there were 21 newly identified children with lead levels that were 15 or higher, and 25 children with a level above 29 by the end of 2013.
- HIV Testing: In 2013, 325 HIV tests were done.
- STD: In 2013, 325 individuals were seen in a STD clinic offered by the department and 136 were provided treatment. The department provided 3 screenings for eligible women through the Healthy Women Partnership.
- Communicable Disease: There were a total of 1,415 communicable disease reports received by the Nursing Division requiring follow-up by the department. Significant increases seen with Anaplasmosis, Chlamydia and Lyme during 2013 while a decrease was seen with Pertussis and Influenza A.
- Immunization: Total number of individuals seen in 2013 through the Immunization Program was 990. Total number of flu vaccines given in 2013 at offsite RCDOH-sponsored clinics was 450. There were 50 clients seen in travel clinics.

**A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING**

**PROGRAM STATISTICS (CONTINUED):**

- Rabies: Total of 78 animals submitted for testing in 2013, of which 3 tested positive. The department did follow-up on 384 animal bites. A total of 31 individuals were treated with rabies prophylaxis in 2013. RCDOH hosted 12 rabies clinics throughout the county and 1,191 animals were vaccinated.
- Health Fairs/Education: 12 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 114 presentations (serving 2,740 individuals through presentations) were done for various community organizations. The department actively participates on 11 coalitions.
- TB: There were 608 tests done throughout the county, with 20 referred to RCDOH for a positive, along with an additional 31 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2013, 85 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

**REVENUE APPLICABLE TO THIS PROGRAM:** **$502,887**

| | | | |
|---|---|---|---|
| R1601 | 16012 | Flu Vaccine Fees | $ 17,000 |
| R1601 | 16014 | Fees for Clinics | 46,000 |
| R1601 | 16016 | Fees for Rabies | 18,881 |
| R1601 | 16017 | Public Health - Third Party Insurance | 9,000 |
| R1689 | 16891 | Other Health Fees | 1,500 |
| R3401 | 34012 | State Aid - Lead Grant | 87,323 |
| R3401 | 34015 | State Aid - CSHCN Grant | 23,823 |
| R3401 | 34016 | State Aid - Immunization Action Grant | 79,715 |
| R3401 | 34018 | State Aid - Rabies Reimbursement | 23,119 |
| R3401 | 34026 | State Aid - Public Health Preparedness Grant | 170,162 |
| R3401 | 34026 WMD17 | State Aid - NYS Homeland Security Grant | 26,364 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/510/13 authorized the acceptance of a grant award (WMD17) from the New York State Office of Homeland Security and Emergency Services for the State Homeland Security program. The total amount of that grant available to the Department of Health was $52,879 for the period of September 1, 2013 through August 31, 2015. Of the total grant award, $26,364 has been allocated for the period of January 1, 2015 through August 31, 2015, and such funding has been appropriated in this budget.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. One Public Health Aide's salary and benefits are partially funded by a combination of the above-noted grant award (WMD17) and Public Health Preparedness funding. The salary of the Public Health Preparedness Coordinator (position reclassified in 2014 from that of Public Health Planner) has been budgeted commensurate with available Public Health Preparedness funding. Remaining salary for that position is dependent upon additional grant funding available within 2015.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4017 Department of Health - Nursing** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1455 | Community Health RN | | 267,265.00 | 271,315.00 | 271,315.00 | 271,315.00 |
| 2210 | Director Of Patient Services | | 74,960.00 | 76,148.00 | 76,148.00 | 76,148.00 |
| 2806 | Epidemiology Coordinator | | 65,674.00 | 66,425.00 | 66,425.00 | 66,425.00 |
| 4655 | Local Public Health Educator | | 47,682.00 | 48,228.00 | 48,228.00 | 48,228.00 |
| 5650 | On Call Stipend | | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 6160 | Public Health Aide | | 42,177.00 | 55,976.00 | 55,976.00 | 55,976.00 |
| 6175 | Public Health Planner | | 50,753.00 | 0.00 | 0.00 | 0.00 |
| 6184 | PH Preparedness Coordinator | | 0.00 | 34,648.00 | 34,648.00 | 34,648.00 |
| 6195 | PH Training Coordinator | | 33,249.00 | 33,630.00 | 33,630.00 | 33,630.00 |
| 7360 | Senior Public Health Educator | | 51,801.00 | 52,393.00 | 52,393.00 | 52,393.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **523,850.87** | **637,161.00** | **642,363.00** | **642,363.00** | **642,363.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 3,705.36 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| **TOTAL** | **EQUIPMENT** | **3,705.36** | **1,400.00** | **1,400.00** | **1,400.00** | **1,400.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 2,841.62 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04420 | Maintenance | 730.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04500 | Special Departmental Supplies | 11,514.20 | 21,000.00 | 21,000.00 | 20,000.00 | 20,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 23,197.22 | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| 04503 | Spec Dept Supplies (Alt #3) | 59,117.49 | 23,389.00 | 32,704.00 | 32,704.00 | 32,704.00 |
| 04540 | Publications | 128.20 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04711 | Rabies | 32,184.20 | 40,000.00 | 42,000.00 | 42,000.00 | 42,000.00 |
| 04712 | Lead Services | 3,607.02 | 6,275.00 | 7,275.00 | 7,275.00 | 7,275.00 |
| 04800 | Contractual Agency | 0.00 | 1,209.00 | 1,209.00 | 1,209.00 | 1,209.00 |
| 04900 | Professional Services | 14,511.70 | 17,250.00 | 17,250.00 | 17,250.00 | 17,250.00 |
| 04911 | Medical Exams | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04912 | Laboratory Service | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04913 | Hospital - X Rays | 141.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 54,213.00 | 17,688.00 | 42,493.00 | 42,493.00 | 42,493.00 |
| 04990 | Purchased Services | 26,262.02 | 20,000.00 | 22,000.00 | 22,000.00 | 22,000.00 |
| **TOTAL** | **CONTRACTUAL** | **228,447.67** | **179,411.00** | **218,531.00** | **217,531.00** | **217,531.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 268,832.15 | 310,453.00 | 291,689.00 | 291,689.00 | 291,689.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **268,832.15** | **310,453.00** | **291,689.00** | **291,689.00** | **291,689.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - NURSING** | **1,024,836.05** | **1,128,425.00** | **1,153,983.00** | **1,152,983.00** | **1,152,983.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4017 IBI13 Department of Health - Immunization Billing Implementation** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 9,880.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **9,880.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 1,305.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **1,305.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - IMMUNIZATION BILLING IMPLEMENTATION** | **0.00** | **11,185.00** | **0.00** | **0.00** | **0.00** |
| **A4017 MRC12 Department of Health - Medical Reserve Corps 2012** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 2,025.25 | 1,532.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,025.25** | **1,532.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2012** | **2,025.25** | **1,532.00** | **0.00** | **0.00** | **0.00** |
| **A4017 MRC13 Department of Health - Medical Reserve Corps 2013** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2013** | **0.00** | **4,000.00** | **0.00** | **0.00** | **0.00** |
| **A4017 MRC14 Department of Health - Medical Reserve Corps 2014** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **3,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2014** | **0.00** | **3,500.00** | **0.00** | **0.00** | **0.00** |
| **A4017 SHS09 Department of Health - State Homeland Security** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Spec Dept Supplies (Alt #3) | 1,741.69 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **1,741.69** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - STATE HOMELAND SECURITY** | **1,741.69** | **0.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4017 UAS08 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Spec Dept Supplies (Alt #3) | 26,339.37 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **26,339.37** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **26,339.37** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A4017 UAS09 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Spec Dept Supplies (Alt #3) | 16,755.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **16,755.86** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **16,755.86** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A4017 UAS10 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Spec Dept Supplies (Alt #3) | 4,238.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,238.00** | **500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **4,238.00** | **500.00** | **0.00** | **0.00** | **0.00** |
| **A4017 WMD13 Department of Health - Homeland Security** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6160 | Public Health Aide | | 12,616.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **39,474.00** | **12,616.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 15,024.00 | 4,983.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **15,024.00** | **4,983.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - HOMELAND SECURITY** | **54,498.00** | **17,599.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4017 WMD15 Department of Health - Homeland Security** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6175 | Public Health Planner | | 6,690.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **22,863.00** | **6,690.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 8,702.00 | 2,546.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **8,702.00** | **2,546.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - HOMELAND SECURITY** | **31,565.00** | **9,236.00** | **0.00** | **0.00** | **0.00** |
| **A4017 WMD17 Department of Health - Homeland Security** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6160 | Public Health Aide | | 18,939.00 | 18,832.00 | 18,832.00 | 18,832.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **18,939.00** | **18,832.00** | **18,832.00** | **18,832.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 7,576.00 | 7,532.00 | 7,532.00 | 7,532.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **7,576.00** | **7,532.00** | **7,532.00** | **7,532.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - HOMELAND SECURITY** | **0.00** | **26,515.00** | **26,364.00** | **26,364.00** | **26,364.00** |

**A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

**PROGRAM OBJECTIVES:**

To ensure the County's public health, by identifying sources of contamination and preventing disease.

**PROGRAM STATISTICS:**

During 2013, the department performed a total of 103 public water supply (PWS) inspections. There were 18 engineering plans reviewed and 3 complaints regarding PWS were investigated. Additionally, 12 water emergencies were investigated and 7 "boil water" orders were issued. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

**HEALTH**
**Department of Health - Laboratory Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4025 Department of Health - Laboratory Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 4,233.00 | 11,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **CONTRACTUAL** | **4,233.00** | **11,000.00** | **10,000.00** | **10,000.00** | **10,000.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - LABORATORY SERVICES** | **4,233.00** | **11,000.00** | **10,000.00** | **10,000.00** | **10,000.00** |

**A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

**PROGRAM OBJECTIVES:**

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

**PROGRAM STATISTICS:**

| CASELOAD | | PROGRAM TYPE (Projected) | | INSURANCE | |
|---|---|---|---|---|---|
| Current | 270 | Center Based | 25 | Medicaid | 50% |
| Projected | 290 | Home Based | 265 | Third Party | 48% |
| | | | | Uninsured | 2% |

**MANDATES:**

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

**REVENUE APPLICABLE TO THIS PROGRAM: $851,028**

| | | | |
|---|---|---|---|
| R1621 | 16211 | Early Intervention Fees | $51,801 |
| R3401 | 34013 | ECIS Grant | 62,084 |
| R3449 | 34491 | ECIS Reimbursement | 654,010 |
| R3601 | 36013 | Medical Assistance - EI Trans (State) | 21,910 |
| R3610 | 36103 | Medical Assistance - EI Admin (State) | 19,657 |
| R4601 | 46013 | Medical Assistance - EI Trans (Federal) | 21,910 |
| R4610 | 46103 | Medical Assistance - EI Admin (Federal) | 19,656 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The Director of Children With Special Needs has been budgeted at a 1.5% increase over her 2014 year-end salary. The department's second Clinical Records Clerk is a result of reclassifying the Information Processing Specialist position in 2014.

**A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Funds necessary to pay for service expenses (04800) reflect current program procedures, by which Medicaid pays 50% of said expenses directly to service providers. The remainder of the Early Care Intervention Program is funded based upon an analysis of historical data and projected needs.

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49% by the New York State Department of Health for transportation and center-based and related services. Reimbursement for this program is calculated based upon the aforementioned change in program methodology.

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

**HEALTH**
**Department of Health - E.C.I.P.**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4059 Department of Health - E.C.I.P.** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1175 | Clinical Records Clerk | | 33,249.00 | 67,260.00 | 67,260.00 | 67,260.00 |
| 1355 | Child Services Specialist | | 48,697.00 | 49,255.00 | 49,255.00 | 49,255.00 |
| 1841 | Dir of Children w Spec Needs | | 68,613.00 | 69,642.00 | 69,642.00 | 69,642.00 |
| 2580 | ECI Service Worker | | 292,296.00 | 297,049.00 | 297,049.00 | 297,049.00 |
| 3430 | Information Processing Spec | | 33,724.00 | 0.00 | 0.00 | 0.00 |
| 5750 | Principal Clerk | | 35,977.00 | 36,700.00 | 36,700.00 | 36,700.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **476,138.18** | **512,556.00** | **519,906.00** | **519,906.00** | **519,906.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,235.12 | 2,800.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,235.12** | **2,800.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 3,915.49 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04100 | Printing | 2,809.40 | 2,750.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 6,659.97 | 7,000.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 75.32 | 750.00 | 750.00 | 750.00 | 750.00 |
| 04540 | Publications | 0.00 | 145.00 | 145.00 | 145.00 | 145.00 |
| 04560 | Training | 260.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04800 | Contractual Agency | 1,233,441.83 | 1,250,000.00 | 1,229,000.00 | 1,229,000.00 | 1,229,000.00 |
| 04980 | Computer Services | 12,833.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 14,759.30 | 15,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **1,274,754.31** | **1,281,145.00** | **1,235,395.00** | **1,235,395.00** | **1,235,395.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 235,150.71 | 222,541.00 | 217,470.00 | 217,470.00 | 217,470.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **235,150.71** | **222,541.00** | **217,470.00** | **217,470.00** | **217,470.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - E.C.I.P.** | **1,987,278.32** | **2,019,042.00** | **1,972,771.00** | **1,972,771.00** | **1,972,771.00** |

**A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH**

**DEPARTMENTAL FUNCTIONS:**

The Environmental Health Division's primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children's camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Prevention of the transmission of rabies in humans by assisting the Nursing Division with required animal confinement verification.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- "Compliance checks" in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County's Emergency Preparedness activities.

**PROGRAM OBJECTIVES:**

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

**PROGRAM STATISTICS:**

Statistics for the calendar year 2013 include the following:

- Water Supplies - 103 inspections of public water supplies.
- Food Service - 746 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 69 food vendors inspected at the Schaghticoke Fair.
- Sewage Disposal - 199 "permits to construct" issued and 17 realty subdivision plans approved.
- Children's Camps - 107 inspections of 43 permitted camps.
- Mobile Home Parks - 14 inspections of 27 permitted parks.
- Temporary Residences - 19 hotel/motel inspections, 8 campground inspections, 3 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches - 54 inspections of 54 permitted facilities (45 pools/9 beaches).
- Lead Hazard Assessment - 15 lead hazard inspections with 12 identified hazards and 16 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities - 10 inspections of 10 permitted facilities.
- ATUPA -195 compliance checks with youths and 179 licensing inspections.
- Rabies - 165 rabies/animal confinement inspections.
- Rodent Control - 4 rat baiting requests and 3 demolitions.
- CIAA - 4 complaints and 16 investigations.
- Primary Prevention - 131 initial inspections, 108 lead hazards, and 65 clearance notices.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$739,189** |
|---|---|---|---|
| R1601 | 16011 | Public Health Fees | $209,500 |
| R1601 | 16013 | Public Health - Violation Abatement | 6,000 |
| R1601 | 16018 | PH Fees – Lead Detection | 1,000 |
| R1601 | 16019 | PH Fees - Rodent Control | 1,500 |
| R3401 | 34014 | State Aid - ATUPA Grant | 53,700 |
| R3401 | 34023 | Water Supply Protection Grant | 136,556 |
| R3401 | 34029 | Childhood Lead Primary Prevention | 330,933 |

## A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Staffing of the department's Public Health Sanitarian and Senior Public Health Sanitarian positions was restructured in 2014.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need, including appropriations being made available for replacement of two desktop computers.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

**HEALTH**
**Department of Health - Environmental Health**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4090 Department of Health - Environmental Health** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0430 | Asst Sanitary Code Enforce Off | | 46,283.00 | 41,609.00 | 41,609.00 | 41,609.00 |
| 2501 | Environmental Health Educator | | 52,293.00 | 53,295.00 | 53,295.00 | 53,295.00 |
| 2515 | Environmental Health Director | | 72,185.00 | 73,011.00 | 73,011.00 | 73,011.00 |
| 5630 | Personnel Service Savings | | (92,719.00) | (66,425.00) | (66,425.00) | (66,425.00) |
| 5650 | On Call Stipend | | 1,800.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 5840 | Public Health Technician | | 83,071.00 | 83,697.00 | 83,697.00 | 83,697.00 |
| 5910 | Public Health Engineer | | 65,674.00 | 66,425.00 | 66,425.00 | 66,425.00 |
| 6190 | Public Health Sanitarian | | 220,669.00 | 278,787.00 | 278,787.00 | 278,787.00 |
| 7180 | Sr Public Health Sanitarian | | 132,482.00 | 65,334.00 | 65,334.00 | 65,334.00 |
| 8060 | Temporary Services | | 12,600.00 | 12,600.00 | 12,600.00 | 12,600.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **622,397.40** | **594,338.00** | **611,033.00** | **611,033.00** | **611,033.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,235.12 | 0.00 | 2,800.00 | 2,800.00 | 2,800.00 |
| **TOTAL** | **EQUIPMENT** | **1,235.12** | **0.00** | **2,800.00** | **2,800.00** | **2,800.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 0.00 | 450.00 | 450.00 | 450.00 | 450.00 |
| 04100 | Printing | 1,712.96 | 2,000.00 | 2,500.00 | 2,000.00 | 2,000.00 |
| 04500 | Special Departmental Supplies | 129.62 | 1,800.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 221,805.39 | 204,727.00 | 212,367.00 | 212,367.00 | 212,367.00 |
| 04540 | Publications | 157.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04715 | ATUPA Grant | 1,890.00 | 10,850.00 | 3,400.00 | 3,400.00 | 3,400.00 |
| 04800 | Contractual Agency | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 16,223.00 | 10,664.00 | 18,857.00 | 18,857.00 | 18,857.00 |
| 04990 | Purchased Services | 14,628.46 | 10,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| **TOTAL** | **CONTRACTUAL** | **256,546.43** | **241,741.00** | **255,324.00** | **254,324.00** | **254,324.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 305,293.11 | 291,569.00 | 291,726.00 | 291,726.00 | 291,726.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **305,293.11** | **291,569.00** | **291,726.00** | **291,726.00** | **291,726.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH** | **1,185,472.06** | **1,127,648.00** | **1,160,883.00** | **1,159,883.00** | **1,159,883.00** |

**A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS**

**DEPARTMENTAL FUNCTIONS:**

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from New York State Office of Alcoholism and Substance Abuse Services (OASAS) to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, a structured intensive day treatment program, supportive living program, and supervision of Elizabeth House, a community based residential facility for women.

HMRC's Supportive Living Residence (HMRC-SL) is a comprehensive multi-faceted program that is designed to add to and enhance the continuum of mental health and recovery management services offered by Rensselaer County. MHRC SLP is a 17 unit residence that promotes pro-social recovery norms and values; anticipated stay is six to nine months. Individuals appropriate for this service include men 18 and older who require support of a residence that provides an alcohol and drug-free environment; requires the peer support of a fellow resident to maintain abstinence, does not require 24 hour on-site supervision by clinical staff; and exhibits the skills and strengths necessary to maintain abstinence and readapt to independent living in the community while receiving minimal clinical and peer support provided by this residential environment. HMRC-SL provides an atmosphere that promotes independence, responsibility and improving self-awareness. This is made possible through peer support, individual services planning, and individual case management services for persons with a desire to learn to live sober. The Supportive Living Projected units of service for 2015 are 5,585 units.

HMRC's Elizabeth House is a 14 bed community residence for women age 18 and older who are seeking recovery from alcohol and other drugs. Residents will stay at Elizabeth House for an average of 6-12 months in an effort to gain the independent living skills necessary to begin living a sober life style. Through a holistic and "whole person" approach to treatment we are able to meet each resident's needs on an individual level thus providing the services specific and necessary for her personal growth and recovery. The facility is a licensed Community Residence through OASAS. Projected units of service for 2015 remain stable at 4,600.

**PROGRAM OBJECTIVES:**

The objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety and living independently. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

**PROGRAM STATISTICS:**

| | | |
|---|---|---|
| HM/Pahl - Supportive Living 6th Ave: | Total 2013 Units: | 5,047 |
| HM/Pahl - Residential Women's: | Total 2013 Units: | 5,719 |

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$359,017** |
| R3491 34918 OASAS - Apartments - Hudson Mohawk | $ 18,889 |
| R3493 34939 OASAS - Community Women's Residence | 340,128 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4230 MH - Narcotic Addiction Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04868 | Hudson Mohawk - Apartments | 78,889.00 | 18,889.00 | 18,889.00 | 18,889.00 | 18,889.00 |
| 04879 | Hudson Mohawk-Womens Housing | 340,126.00 | 340,128.00 | 340,128.00 | 340,128.00 | 340,128.00 |
| **TOTAL** | **CONTRACTUAL** | **419,015.00** | **359,017.00** | **359,017.00** | **359,017.00** | **359,017.00** |
| **TOTAL** | **NARCOTIC ADDICTION PROGRAMS** | **419,015.00** | **359,017.00** | **359,017.00** | **359,017.00** | **359,017.00** |

**A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER**

**DEPARTMENTAL FUNCTIONS:**

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) to provide outpatient clinical, residential and support services to adolescent and adult recipients with alcohol or other drug abuse or dependence diagnosis and their families.

Clinical services are available at HMRC's following outpatient clinic locations: 1724 Fifth Avenue (Troy), 743 Columbia Turnpike (East Greenbush), and at the Rensselaer County Department of Mental Health facilities located at 69 Church Street, (Hoosick Falls). Recipients receive a range of services including group and family counseling, relapse prevention counseling, evaluation, referrals and coordination of services with treatment providers and community based agencies.

HMRC's Troy Clinic - Based on a "stages of change" model, clients are assisted in addressing their substance abuse problems; encouraging self motivation for abstinence and behavioral change; recognition of relapse triggers and development of skills to live a recovery oriented lifestyle. Services are provided without discrimination against any particular population and regardless of ability to pay. In 2015 units of service are projected to increase by from 10,967 units in 2013 to 12,500 units in 2015.

HMRC's Troy Outpatient Rehabilitation Program is designed to provide intensive, structured treatment services for individuals who have progressed in their chemical dependency resulting in substantial deficits in functional skills or health care needs and have an inadequate social support system. Clients attend treatment 5 hours/day; 5 days/week and are provided a daily variety of groups, individual/family and vocational services designed to meet the client's needs including mental health services and/or housing. Units of service are projected to increase from 7,001 units in 2013 to 7,500 units in 2015.

HMRC's East Greenbush Clinic - Based on a "stages of change" model, clients are assisted in addressing their substance abuse/dependence and pathological gambling; encouraging self motivation for abstinence and behavioral change; recognition of relapse triggers and development of skills to live a recovery oriented lifestyle. Services are provided without discrimination against any particular population and regardless of ability to pay. It is projected that units of service will increase from 4,728 units in 2013 to 5,000 units in 2015.

At the Hoosick Falls Satellite Site located in the Rensselaer County Department of Mental Health facilities at 69 Church Street Hoosick Falls, HMRC offers evaluations; individual and group counseling one day/week. The units are included in the HMRC's Troy Clinic unit numbers reported.

The Outpatient Adolescent Program provides the A-CRA (Adolescent-Community Reinforcement Approach) model of treatment for adolescents and their "caregivers" in both the Troy and East Greenbush clinics. Services are provided to adolescents aged 12-18 who meet the diagnostic criteria for a substance abuse or dependence diagnosis and whose treatment needs can be met by a short term program (ASAM Level 1). Family/Caregiver involvement is part of the program and family members are encouraged to attend a minimum of three sessions (at least two with their son/daughter).

HMRC's Compulsive Gambling Program, through an OASAS grant, provides services to problem gamblers and their family members, and activities to raise community awareness of the signs and symptoms of problem gambling. Services are provided for individuals who have a concern about their gambling activities via evaluations and treatment at the East Greenbush Clinic.

**PROGRAM STATISTICS:**

| SITE | 2013 UNITS OF SERVICE |
|---|---|
| Clinical & Outreach (Troy & Hoosick Falls) | 10,967 |
| Troy Outpatient Rehab Program (5 days/wk.) | 7,001 |
| Clinical (East Greenbush) | 4,728 |
| Adolescent Outpatient Services | 0 |
| OASAS Compulsive Gambling Treatment | 5 |

**A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER (CONTINUED)**

**REVENUE APPLICABLE TO THIS PROGRAM:** **$ 563,506**

| | |
|---|---|
| R3492 34923 Hudson-Mohawk Recovery Center - OASAS | $ 510,506 |
| R3493 34937 OASAS Gambling Grant - Clinical Treatment | 3,000 |
| R3494 34948 Hudson-Mohawk Adolescent Outpatient Services | 50,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

These programs are funded through one hundred percent (100%) OASAS State Aid, and do not rely on Tax Levy for funding. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

**HEALTH**
**MH - Hudson Mohawk Recovery Center**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4250 MH - Hudson Mohawk Recovery Center** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04820 | Hudson Mohawk Recovery Center | 553,508.00 | 510,506.00 | 510,506.00 | 510,506.00 | 510,506.00 |
| 04823 | HM Adolescent Outpatient Srvs | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04880 | OASAS Gambling Treatment | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **606,508.00** | **563,506.00** | **563,506.00** | **563,506.00** | **563,506.00** |
| **TOTAL** | **MH - HUDSON MOHAWK RECOVERY CENTER** | **606,508.00** | **563,506.00** | **563,506.00** | **563,506.00** | **563,506.00** |

**A4320 DEPARTMENT OF MENTAL HEALTH**

**DEPARTMENTAL FUNCTIONS:**

As the Local Government Unit (LGU), mandated under the laws of NYS under Mental Hygiene Laws, Article 41 and 41.03, the Rensselaer County Department of Mental Health (RCDMH) has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County's programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Persons with Developmental Disabilities (OPWDD) for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions and all licensed programs providing these services in Rensselaer County.

The Mental Hygiene system in NYS is undergoing a high level of redesign moving from an institutionally based system to a community service based delivery system. Funding structures are shifting to support this redesign.

The department's Mission Statement continues to guide us through these changes as follows:

"Rensselaer County Department of Mental Health, functioning as a Unified Services System, is committed to providing quality integrated treatment, prevention, and supportive services to our community with respect, compassion, and expertise, in order to empower and help all persons to improve their quality of life."

The behavioral health care and developmental disability service delivery continuums in New York State continue to be in an extreme phase of redesign, as noted above. The governor's Medicaid Redesign Team (MRT) after undertaking information gathering since 2011, has set forth a plan to be implemented, solidified and launched, this restructuring will have an impact on Medicaid services provided.

In April, 2014, NYS Department of Health (DOH) announced the launch of the Delivery System Reform Incentive Payment (DSRIP) approved by the Federal Government – Center for Medicaid – Medicare Services. This will be a five year initiative with $8 billion federal savings resultant of NYS Medicaid Redesign efforts to be disseminated via NYS – DOH to lead entities for system reform with designated measured system performance criteria to bring about a greater emphasis upon community based services such as clinic treatment and population health efforts verses avoidable inpatient admissions. The DSRIP brings together safety net providers of all three disability serving systems in addition to physical health care providers. This Constellation of providers occurs with lead organizations and safety net providers as Performing Provider Systems (PPS). This initiative requires unprecedented levels of collaboration in a highly regionalized approach. RCDMH has been identified by NYS DOH as a safety net provider.

**Outpatient Clinic operations:** Strategic planning and implementation over the past three years has led to the establishment of several satellite clinics in school settings and primary care practices. These locations have resulted in an increased penetration across the county allowing for greater access to mental health services.

In 2013 the Department established an additional integrated care site at the Schodack Family Medical Practice, Miller Rd, Castleton, NY. The site has been launched via rental of one office, allowing for one practitioner at a time to deliver services. Referrals in this site are very high, and demonstrate the need for expansion. In 2014 capacity at this site was increased. Two additional satellite locations were opened in primary care practices: Capital Care Family Practice in Averill Park; and Village Primary Care in Hoosick Falls. These two new locations have very limited hours of operation; yet provide the ability to intervene early in the emergence of behavioral health concerns through an integrated model of care.

In addition to the above clinic satellites, the department operates satellite clinics in the following school districts: Rensselaer, Hoosick Falls, Lansingburgh, and Troy. In 2013, the school satellite located at Troy Middle School was opened; and further expanded in 2014. The Rensselaer Jr/Sr High School site expanded hours of operation in 2014. The satellite at Ark Charter School was closed in July due to the closure of this school.

**DEPARTMENTAL FUNCTIONS (CONTINUED):**

Productivity across the clinic operations has steadily increased. The Department's 2013 CFR reported a clinic productivity increase overall by 3%; when combined with the productivity from 2012; this reflects a productivity increase of 22% over 2 years. This is a direct result of: supervisors holding clinicians responsible for achievement of established productivity goals; centralized scheduling; development and enforcement of attendance contracts; increased referrals via satellite operations; advancements in the use of the Electronic Health Record to improve efficiencies; and turnover of staff allowing for a greater shift in the service delivery culture. Clinic Site Supervisors and the Director of Adult Services report current staff are nearing a point of maxing out in the number of clinical hours available for appointments. Consequently additional clinical staff is needed to provide care to those being referred. The department continues to work toward further increases in productivity by reducing appointment absenteeism.

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and a clinic satellite location in Hoosick Falls, the Department also provides forensic clinical services in the Rensselaer County Jail (RCJ) for inmates with mental health issues. The department receives $200,000 of funding in state aid to support this service. In addition, the department provides funding to the Rensselaer County Probation Department to provide a mental health credentialed probation officer for the supervision of probationers with mental health issues. This service strives to keep reduce days of incarceration and increasing community tenure of these probationers.

The RCDMH receives funding provided through the Rensselaer County Department of Social Services (DSS) to provide urine drug screens for recipients of services as requested. This interagency collaboration also includes DSS funding for the provision of a licensed mental health professional to provide evaluations and assessments for children and parents involved in Child Protective or foster care services. The long standing collaboration for a Substance Abuse Specialist to perform evaluations of persons in receipt of emergency and public assistance will continue in 2015

NYS OMH continues to provide state aid to Rensselaer County to support both the forensic outpatient clinic services at RCJ as well as the court ordered evaluations of juveniles involved in Family Court. The Sherriff's department has committed continued support for additional prescribing and clinical hours to meet the need of inmates housed for other entities (i.e. federal inmates).

The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client's access treatment and services in the community and prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities funded by the County and administered and delivered by contract agencies.

A new collaboration to be launched in October 2014 is for RCDMH to be a subcontractor for CEO Inc. to provide mental health screening and assessment for children in the Head Start program. CEO has committed $60,000 to this initiative, and seeks to increase this amount in May 2015. The amount of the increase will be determined via data collected and service needs during the period of 10/1/14 thru 4/30/15. Staff from the children's outpatient therapy will be deployed to this initiative.

The Department's Corporate Compliance Team is actively engaged in ongoing review and revision of policies associated with the operations of programs, assuring all are in compliance with federal, state, and county laws and regulations.

Department's goals include the following:

- To expand clinical services in co-location opportunities i.e. schools and primary care practices.
- Continue the development of a HIPAA compliant electronic health record to include meaningful use components and ability to have remote access from satellite locations.
- To continue development of evidence based treatment approaches in the clinics.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmentally disabled and chemically dependent residents of Rensselaer County;

**DEPARTMENT OF MENTAL HEALTH (CONTINUED):**

Department's goals include the following (Continued):

- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities;
- Participate in the adult health home to be established in the county, contracting as a provider of care coordination; actively engaging and enrolling persons identified to be in need of health home services.
- Participate in the implementation of a children's health home to include subcontracting for the provision of care coordination services.
- Maintain and develop collaborative working relationships across the health care system within the county and region.
- Maintain a commitment to staff development in evidence based treatment approaches, information technology, and cultural competency.
- The department is charged to be in compliance with the Governors Justice Center objectives of reporting any incidents that may occur in the department that may negatively impact a recipient of services. Our staff is now required to receive clearance to be employed in the department, including fingerprinting and a complete background check under the recently enacted Justice legislation.

**PROGRAM OBJECTIVES:**

The Department's focus is to assure a robust, effective and efficient recovery oriented system of care to address the behavioral health needs of citizens in Rensselaer County. The Department continues to provide programs that meet recipient's needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of recipients and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department's objectives include:

- Increase interdepartmental service agreements and service delivery.
- Be an active leader and participant in new service delivery models to integrate care regionally and within the county, for persons of all ages.
- Continue to foster a collaborative environment able to creatively implement system change, with timely response to new funding initiatives.
- Expand outreach/case management capacity through the Health Home structure and revenue.

- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure they maintain quality focused on recovery; are recipient friendly and accessible and are an individualized system of cost efficient care.

## PROGRAM STATISTICS:

| | |
|---|---|
| OMH Programs | |
| Children's Clinic | 17,462 |
| Adult Clinic | 7,919 |
| Outreach | 5,047 |
| Advocacy | 5,839 |
| Transitional Management Services | 1,308 |
| MICA Network | 2,010 |
| OPWDD Programs | |
| OPWDD Medicaid Service Coordination | 518 |
| OPWDD Care at Home | 208 |

**MANDATES:**

The services provided by this department are mandated under the Unified Services Agreement and the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

**DEPARTMENT OF MENTAL HEALTH (CONTINUED):**

**REVENUE APPLICABLE TO THIS PROGRAM:** **$ 7,599,386**

| | | | | |
|---|---|---|---|---|
| R1620 | 16201 | Mental Health Fees-General | 5,559,782 | |
| R1620 | 16202 | MR Fees | 145,000 | |
| R1620 | 16204 | Mental Health Fees - Misc. | 85,000 | |
| R2260 | 22603 | Jail Facilities, Other Governments | 38,600 | * |
| R3490 | 34901 | State Aid - OMH | 703,494 | |
| R3490 | 34902 | TFIP Grant | 87,544 | |
| R3490 | 34903 | State Aid-NYSOMH - Forensic Grant | 326,466 | |
| R3491 | 34911 | State Aid-MR | 31,662 | |
| R3492 | 34921 | State Aid - OASAS | 19,745 | |
| R3495 | 34955 | NYS - OMH Community Reinvestment | 112,093 | |
| R4490 | 44901 | Federal Revenue Sharing - OMH | 400,000 | |
| R4615 | 46151 | FFFS | 90,000 | * |

*Not in Mental Health revenue codes, in Sheriff's and/or Social Services

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. All Management Confidential salaries have been increased 1.50% over 2014 year-end salaries.

"Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet and the administration of the county's contract management system. "Transfers Out" represents the cost of a shared Mental Health Social Worker II position with the Department of Social Services ($36,058) and the cost of psychological evaluations for CPS parents performed by the Staff Psychologist ($20,000).

Due to increased demand for child psychiatry, the request to increase the Child Psychiatrist hours by three (3) hours per week is granted. The funding for this change will come from revenue from increased billing hours and will not impact the tax levy.

The position of Director of Administrative Services is eliminated in the 2015 budget. To assume the responsibilities of that position, the establishment of the position of Senior Office Manager and the upgrade of a Financial Advocate to Senior Financial Advocate is approved. These changes will net a $22,247 savings.

The request to create the position of Director of Children's Services is approved. This change is mandated for the County to satisfy requirements of the federal Balancing Incentive Program. The requirement mandates a separation between the LGU staff and the supervision of a program. To fund this requirement, the position of MH Site Supervisor I will not be filled.

The request to establish a part-time Information Processing Specialist is approved. This position will track and reconcile Care Coordination programs funds received from NYS, to purchase services and products to support recovery and success least restrictive living situations. These funds must be tracked by client expense and achieve the audit and control requirements of NYS OMH Rensselaer County.

The request to upgrade the part time Staff Psychologist position to full time is approved. This change is necessitated by insurance industry regulations and an increase in the number of children being identified as dually diagnosed with Mental Health and Mental Retardation and Developmental Disabilities. The added expense will be offset with added revenue from a new contract with Rensselaer ARC and by the new arrangement with DSS to provide psychological evaluations for CPS parents.

"Other Equipment" is funded to purchase computers, mobile devices, scanners, and other technology to further streamline operations and ensure compliance with HIPAA and other mandated rules and regulations.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4320 Department of Mental Health** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0650 | Associate Fiscal Analyst | | 81,405.00 | 82,626.00 | 82,626.00 | 82,626.00 |
| 0900 | Coord of Devel Disablity Svcs | | 61,217.00 | 61,917.00 | 61,917.00 | 61,917.00 |
| 1080 | Commissioner Of Mental Health | | 100,500.00 | 102,008.00 | 102,008.00 | 102,008.00 |
| 1171 | Clinical Billing Clerk | | 40,246.00 | 40,707.00 | 40,707.00 | 40,707.00 |
| 1173 | MH Clinical Receptionist | | 34,247.00 | 34,639.00 | 34,639.00 | 34,639.00 |
| 1510 | Court Consultation Specialist | | 54,846.00 | 55,737.00 | 55,737.00 | 55,737.00 |
| 1760 | Devel Disabil Social Work Aid | | 90,463.00 | 91,208.00 | 91,208.00 | 83,475.00 |
| 1927 | Dep Commissioner of MH (Admin) | | 82,410.00 | 84,116.00 | 84,116.00 | 84,116.00 |
| 2034 | Dir of Administrative Services | | 68,454.00 | 0.00 | 0.00 | 0.00 |
| 2035 | Director for Children Services | | 0.00 | 72,978.00 | 72,978.00 | 72,978.00 |
| 2036 | Director for Adult Services | | 78,797.00 | 79,699.00 | 79,699.00 | 79,699.00 |
| 2037 | Director of Forensic Services | | 73,199.00 | 74,037.00 | 74,037.00 | 74,037.00 |
| 2340 | Dir of Clinical Administrator | | 77,385.00 | 78,365.00 | 78,365.00 | 78,365.00 |
| 2720 | Financial Advocate | | 73,949.00 | 37,732.00 | 37,732.00 | 37,732.00 |
| 2805 | Forensic MH Discharge Planner | | 48,187.00 | 49,196.00 | 49,196.00 | 49,196.00 |
| 3330 | Info Processing Technician II | | 123,417.00 | 124,827.00 | 124,827.00 | 124,827.00 |
| 3600 | Information Processing Spec | | 101,651.00 | 152,772.00 | 152,772.00 | 152,772.00 |
| 3605 | Info Processing Specialist II | | 138,252.00 | 105,315.00 | 105,315.00 | 105,315.00 |
| 4835 | MH Information Assistant | | 60,881.00 | 61,886.00 | 61,886.00 | 61,886.00 |
| 4836 | MH Information Systems Analyst | | 45,128.00 | 45,844.00 | 45,844.00 | 45,844.00 |
| 4850 | Mental Health Social Worker II | | 441,147.00 | 446,495.00 | 446,495.00 | 446,495.00 |
| 4855 | MH S. W. III-Spanish Speaking | | 51,801.00 | 0.00 | 0.00 | 0.00 |
| 4860 | MH Social Worker III | | 362,607.00 | 419,144.00 | 419,144.00 | 419,144.00 |
| 4870 | Mental Health Social Worker I | | 184,727.00 | 187,104.00 | 187,104.00 | 187,104.00 |
| 4905 | MH Site Supervisor | | 130,988.00 | 132,488.00 | 132,488.00 | 132,488.00 |
| 4906 | MH Site Supervisor I | | 66,684.00 | 67,449.00 | 67,449.00 | 67,449.00 |
| 5180 | Coordinator Of MICA | | 54,634.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| 5630 | Personnel Service Savings | | (85,754.00) | (180,019.00) | (213,649.00) | (213,649.00) |
| 5650 | On Call Stipend | | 23,400.00 | 24,300.00 | 24,300.00 | 24,300.00 |
| 6320 | Plus Transfers, Other Codes | | 29,475.00 | 21,938.00 | 21,938.00 | 21,938.00 |
| 6421 | Psychiatric Nurse Pract I | | 223,280.00 | 338,896.00 | 338,896.00 | 338,896.00 |
| 6422 | Psychiatric Nurse Pract II | | 172,049.00 | 213,603.00 | 213,603.00 | 213,603.00 |
| 6505 | Qual Assur & Utiliza Rev Spec | | 54,634.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| 6660 | Registered Professional Nurse | | 53,296.00 | 53,905.00 | 53,905.00 | 53,905.00 |
| 7045 | Senior Office Manager | | 0.00 | 41,609.00 | 41,609.00 | 41,609.00 |
| 7615 | Senior Financial Advocate | | 0.00 | 41,609.00 | 41,609.00 | 41,609.00 |
| 7840 | Sec To Commissioner Mental Hlt | | 45,602.00 | 46,286.00 | 46,286.00 | 46,286.00 |
| 7900 | Staff Psychiatrist | | 837,741.00 | 842,178.00 | 842,178.00 | 842,178.00 |
| 7911 | Staff Psychologist | | 80,228.00 | 133,513.00 | 133,513.00 | 133,513.00 |
| 8060 | Temporary Services | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 8880 | Transfers Out | | (32,781.00) | (56,058.00) | (56,058.00) | (56,058.00) |
| 9650 | Substance Abuse Specialist | | 61,217.00 | 61,917.00 | 61,917.00 | 61,917.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **3,565,024.50** | **4,209,609.00** | **4,402,484.00** | **4,368,854.00** | **4,361,121.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 8,662.97 | 11,008.80 | 15,000.00 | 15,000.00 | 15,000.00 |
| 02200 | Office Equipment | 21,071.30 | 1,421.86 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 106,150.00 | 53,600.00 | 53,600.00 | 53,600.00 |
| **TOTAL** | **EQUIPMENT** | **29,734.27** | **118,580.66** | **68,600.00** | **68,600.00** | **68,600.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 15,217.39 | 22,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04050 | Automobile Maintenance | 2,317.30 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 8,133.80 | 10,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04150 | Postage | 8,761.32 | 9,500.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04200 | Insurance | 19,811.89 | 30,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 04300 | Telephone | 38,349.50 | 44,000.00 | 42,000.00 | 42,000.00 | 42,000.00 |
| 04400 | Repairs | 115.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04420 | Maintenance | 8,991.18 | 9,230.00 | 27,750.00 | 27,750.00 | 27,750.00 |
| 04450 | Rental - Equipment/Maintenance | 77,606.41 | 123,500.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| 04480 | Maintenance In Lieu of Rent | 125,250.00 | 131,782.00 | 193,089.00 | 193,089.00 | 193,089.00 |
| 04500 | Special Departmental Supplies | 33,561.41 | 63,150.00 | 59,000.00 | 59,000.00 | 59,000.0 |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4320 Department of Mental Health (Continued)** | | | | | | |
| 04520 | Dues | 4,706.00 | 7,925.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04540 | Publications | 307.42 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 9,069.80 | 13,000.00 | 13,500.00 | 13,500.00 | 13,500.00 |
| 04560 | Training | 5,515.00 | 24,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04565 | Advertising | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04800 | Contractual Agency | 73,700.00 | 92,850.00 | 94,850.00 | 94,850.00 | 94,850.00 |
| 04900 | Professional Services | 3,844.61 | 40,600.00 | 80,600.00 | 80,600.00 | 80,600.00 |
| 04980 | Computer Services | 266,974.68 | 345,000.00 | 440,290.00 | 440,290.00 | 440,290.00 |
| 04990 | Purchased Services | 281,998.01 | 50,000.00 | 52,500.00 | 52,500.00 | 52,500.00 |
| **TOTAL** | **CONTRACTUAL** | **984,230.72** | **1,024,537.00** | **1,247,579.00** | **1,247,579.00** | **1,247,579.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,478,540.37 | 1,584,417.00 | 1,672,347.00 | 1,672,347.00 | 1,671,756.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,478,540.37** | **1,584,417.00** | **1,672,347.00** | **1,672,347.00** | **1,671,756.00** |
| **TOTAL** | **DEPARTMENT OF MENTAL HEALTH** | **6,057,529.86** | **6,937,143.66** | **7,391,010.00** | **7,357,380.00** | **7,349,056.00** |

**A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION**

**DEPARTMENTAL FUNCTIONS:**

This code has traditionally funded Community Support Services (CSS) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County's CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. In 2013 the On-Site Rehabilitation Unit, visited clients throughout Rensselaer County and provided 2,533 units of service. In November 2013, NYS Office of Mental Health (NYS OMH) restored its portion of state aid to the PPHA unit. Previously this had been funded as enhanced Medicaid revenue,

In addition to serving persons covered by Medicaid, the Adult Care Coordination Program serves the severe and persistently mentally ill in need of these services, who are not covered by Medicaid. This funding underwrites the cost of care coordination services for this Non-Medicaid population. The program has the capacity to serve up to 60 persons meeting the criteria at any given time.

The Adult Home Care Coordination program generates revenue for care coordination services delivered to persons residing in adult homes who have a severe and persistent mental illness. In September 2014, by directive of NYS OMH, the program will be included as a subcontractor of care coordination services within the Health Home structure. Services will continue to be dedicated to this focus population. The On-Site Rehabilitation Unit (attached to the Adult Home Care Coordination program and funded by CSS) will continue to serve persons residing in Adult Homes within Rensselaer County, providing them with activities which foster recovery and wellness.

The Adult Care Coordination program has been a subcontracted downstream provider for the Adult Health Home, Capital Region Health Connections, since May 2013. Medicaid revenues for this service demonstrate a steady increase over the months of operation. Per the Health Home's contract with Rensselaer County (and all of the care coordination program's serving the Health Home) 3% of the revenue is paid to the Health Home. Referrals for this service are anticipated to continue, and will likely result in further need to expand.

In January 2015 the New York State Department of Health (NYS DOH) plans to implement a Health Home to serve children and youth with severe emotional disturbances. The County's current targeted case management program, serving these youth, will then become a subcontractor of care coordination services for the health home. Medicaid reimbursement rates for this service have not yet been set by NYS.

**PROGRAM OBJECTIVES:**

- Deliver community based care coordination services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.
- Increasing community tenure and reduce recipient's reliance on emergency services, avoidable hospitalizations, extended inpatient admissions; institutional placements; or incarceration.
- Provide care coordination services which integrate behavioral and physical health care through care plans targeted to promoting preventative health care, and ongoing monitoring and treatment of chronic co-occurring physical and behavioral health conditions.
- Promote wellness and recovery by assisting individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.
- Decrease utilization of residential care for children by providing community supports for the child and family.
- Promote wellness and increase resiliency for children and youth experiencing severe emotional disturbance and needed physical health care via an integrated care plan.

**A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION (CONTINUED)**

**PROGRAM STATISTICS**

| | |
|---|---|
| Care Coordination Adult Unit (Non Medicaid) | 200 |
| Care Coordination C&Y Unit (ICM) | 235 |
| Care Coordination Adult Unit (Medicaid) | 2,461 |
| Care Coordination C&Y Unit (SCM) | 563 |
| Care Coordination Adult Home Unit | 648 |
| PPHA (On-Site Rehabilitation) | 2,533 |

**REVENUE APPLICABLE TO THIS PROGRAM: $2,373,347**

| | | |
|---|---|---|
| R1620 16203 | Medicaid Fees - Care Coordination | $ 270,487 |
| R1620 16208 | Health Home Fees - Care Coordination | $1,219,802 |
| R3495 34951 | Mental Health - CSS | $ 883,058 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. All Management Confidential salaries have been increased 1.50% over 2014 year-end salaries.

The request to upgrade the position of Program Assistant to a Sr. Office Manager is approved. This upgrade reflects the increased responsibility and data tracking required to be reported to the Health Home, in addition to an increased volume of both Health Home and assisted Outpatient recipients. In addition, the request to add a MH Care Coordinator III position is also approved. This position will provide maximum flexibility to provide critical services for persons referred via the Health Home structure, reduce wait time in clinics (an important performance measure), and allow the County to meet the new requirement to serve Assisted Outpatient Treatment (AOT) clients, who are under court order for dangerous behavior. These two changes will not impact the tax levy and will be funded by additional program revenue.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

The programs funded in this code rely heavily on Federal and State Aid to continue services. Any decreases in State or Federal revenue from anticipated amounts would have a direct impact upon program funding levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4321 MH - Community Support and Care Coordination** | | | | | | |
| **1** | **PERSONNEL SERVICE** | | | | | |
| 4850 | Mental Health Social Worker II | | 109,268.00 | 110,518.00 | 110,518.00 | 110,518.00 |
| 4860 | MH Social Worker III | | 51,801.00 | 52,393.00 | 52,393.00 | 52,393.00 |
| 4881 | MH Care Coordinator I | | 178,209.00 | 179,392.00 | 179,392.00 | 179,392.00 |
| 4882 | MH Care Coordinator II | | 242,139.00 | 244,948.00 | 244,948.00 | 244,948.00 |
| 4883 | MH Care Coordinator III | | 475,976.00 | 524,542.00 | 524,542.00 | 524,542.00 |
| 4884 | MH Adult Home Care Coordinator | | 58,500.00 | 58,100.00 | 58,100.00 | 58,100.00 |
| 4900 | MH Social Worker Aide | | 86,192.00 | 87,180.00 | 87,180.00 | 87,180.00 |
| 5630 | Personnel Service Savings | | (23,206.00) | (39,868.00) | (39,868.00) | (39,868.00) |
| 5650 | On Call Stipend | | 15,000.00 | 21,600.00 | 21,600.00 | 21,600.00 |
| 6120 | Program Associate | | 58,034.00 | 58,698.00 | 58,698.00 | 58,698.00 |
| 6121 | Program Assistant | | 39,417.00 | 39,868.00 | 39,868.00 | 39,868.00 |
| 6660 | Registered Professional Nurse | | 60,478.00 | 61,170.00 | 61,170.00 | 61,170.00 |
| 7045 | Senior Office Manager | | 0.00 | 41,609.00 | 41,609.00 | 41,609.00 |
| 8580 | Vocational Rehabilitation Coun | | 57,662.00 | 58,322.00 | 58,322.00 | 58,322.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,350,169.53** | **1,409,470.00** | **1,498,472.00** | **1,498,472.00** | **1,498,472.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 565.20 | 1,000.00 | 1,000.00 | 1,000.00 |
| 02200 | Office Equipment | 5,630.92 | 230.58 | 2,000.00 | 2,000.00 | 2,000.00 |
| 02300 | Automobile | 12,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **17,630.92** | **795.78** | **3,000.00** | **3,000.00** | **3,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04011 | Travel ( Alt #1) | 9,014.69 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 04050 | Automobile Maintenance | 9,551.41 | 19,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 04051 | Automobile, Gasoline | 14,494.95 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04100 | Printing | 964.15 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04101 | Printing (Alt #1) | 1,552.48 | 2,250.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| 04200 | Insurance | 2,050.67 | 2,250.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04300 | Telephone | 29,613.40 | 31,000.00 | 32,000.00 | 32,000.00 | 32,000.00 |
| 04481 | MILR (Alt #1) | 9,488.00 | 10,163.00 | 10,979.00 | 10,979.00 | 10,979.00 |
| 04500 | Special Departmental Supplies | 58.53 | 300.00 | 400.00 | 400.00 | 400.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 1,225.77 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 501.44 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04551 | Office Supplies - (Alt #1) | 676.36 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04560 | Training | 1,250.00 | 9,254.00 | 10,254.00 | 10,254.00 | 10,254.00 |
| 04700 | Program Expenditures | 211,676.00 | 213,357.00 | 214,568.00 | 214,568.00 | 214,568.00 |
| 04900 | Professional Services | 52,806.45 | 68,482.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| 04990 | Purchased Services | 18,961.84 | 16,500.00 | 17,500.00 | 17,500.00 | 17,500.00 |
| **TOTAL** | **CONTRACTUAL** | **363,886.14** | **411,006.00** | **419,751.00** | **419,751.00** | **419,751.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 623,604.33 | 620,655.00 | 643,116.00 | 643,116.00 | 643,116.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **623,604.33** | **620,655.00** | **643,116.00** | **643,116.00** | **643,116.00** |
| **TOTAL** | **MH - COMMUNITY SUPPORT AND CARE COORDINATION** | **2,355,290.92** | **2,441,926.78** | **2,564,339.00** | **2,564,339.00** | **2,564,339.00** |

**A4322 MENTAL HEALTH CONTRACTED SERVICES**

**DEPARTMENTAL FUNCTIONS:**

As the Local Government Unit (LGU), the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health service delivery system to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. Nonprofits are essential resources in the behavioral health services delivery system in Rensselaer County. They are community partners helping provide critical services and programs to individuals of the three disability groups. Through a network of community-based, nonprofit agencies, recipients are linked to a wide range of services in convenient locations throughout Rensselaer County. With the shifting of state aid to Medicaid by New York State, the County LGU is still charged with the responsibility of providing fiducially and programmatic oversight to several agencies that operate programs that are no longer directly receiving funding through the county. These agencies include Northeast Career Planning, NYSARC – Rensselaer County Chapter and Samaritan Hospital.

The Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies collaborate closely with the county to identify needs while coordinating and providing comprehensive and integrated services and support to recipients with mental illness, developmental disabilities and persons with chemical and alcohol addictions. Strategically, the Department uses a continuum of care approach for serving recipients. This approach centers on the use of prevention, education and intervention for the coordination of treatment and recovery programs offered to recipients.

Budget Code A4322 permits the county to pass through State funds to sub-grantee agencies. In this role, the county, as the LGU, is ultimately responsible and accountable for providing fiduciary, regulatory and programmatic oversight to contract agencies funded by the County with State and Federal dollars. Funding through NYS Office of Mental Health (OMH), NYS Office of People with Developmental Disabilities (OPWDD) and the NYS Office of Alcohol and Substance Abuse Services (OASAS), require pass through funding to flow through nonprofit agencies.

**PROGRAM OBJECTIVES:**

The Department of Mental Health contracts with area community-based, nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with brief service and program descriptions follow.

**Adult Home Court Ordered/Nursing Homes:** OMH awarded Rensselaer County $691,032 for Adult Home court ordered/Nursing Home community resettlement. The funding will be used to relocate mentally ill persons into community housing from adult homes. The county awaits direction from NYS OMH regarding resettlement plans.

**820 River Street, Halfway House:** A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. The residence offers supervision 24hrs/day seven days a week and 75% of the clients are from Rensselaer County. Average length of stay is 3 to 6 months and clients are referred back to their home county upon successful completion of treatment.

OASAS funds are used for personnel services and operational expenses necessary for providing case management services and round-the-clock supervision. Recipients may access case management services, engage in outpatient employment and vocational services, receive assistance in job and housing placements. The units of services projected for 2015 remain stable at 7,542.

**Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter:** ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening the community's capacity for the successful and full integration of persons with disabilities into community life and workplace environments. Since 2011, the funding for all ARC programs has been converted by OPWDD to Medicaid payments. This agency is still required to report programmatically and fiscally to the County by OPWDD.

**Commission on Economic Opportunity (CEO) for the Greater Capital Region, Inc.:** The Family Support Service program at CEO employs two parent advocates to provide case management to the families of children exhibiting social, emotional, and behavioral concerns. The program will provide systems advocacy and also serve as a liaison between parents/caregivers and service providers, especially, but not limited to, the special education field. Case management can also include supportive services working collaboratively to enhance the family capacity to support the growth and development of all family members. Family Support Services works to partner with the family to assist them in fulfilling their responsibility to maintain a positive environment for their children, including internal and external referral and linkage, as well as transportation.

**Commission on Economic Opportunity (CEO) for the Greater Capital Region, Inc. (Continued):** Parent Advocates will provide consumer representation on committees related to the mental health network. Staff will lend assistance at the Rensselaer County Mental Health Clinic, providing advocacy, linkage, and services: as well as assistance in the completion of satisfaction surveys on site. Projected units of service for 2015 remain the same as previous year at 3,288.

**Joseph House and Shelter Inc.:** Permanent supported housing for 48 adults with long histories of repeated homelessness caused or exacerbated by a serious and persistent mental illness is provided to recipients at the Hill Street & Lansing Inns. This supported housing program provides an affordable and stable housing option for people who are reluctant or unable to participate in structured programs or more restrictive environments. Residents pay rent equal to 30% of their income (primarily SSI). Tenants at the *Inns* are seriously, persistently mentally ill men and women with histories of chronically homelessness. Most Inn tenants are dually diagnosed with active alcohol and/or substance abuse problems. On-site support services are provided to ensure that problems can be anticipated and identified quickly, intervention strategies can be pre-planned, and participants can develop skills for daily living and increased independence. Core services provided by the Inns include outreach, coordinated care management, entitlement advocacy, and basic life skills assistance, as well as referral to treatment programs, health care, and legal services. Projected units of service for 2015 are projected to decrease to 16,000 units, from the 16,900 units generated in 2013. This reduction is reflective of the reduction in funding to this agency for supportive beds in 2014.

Homeless Mentally Ill Chemical Abusers (MICA) Case Management funding provides case management and supportive services for chronically homeless adults with co-occurring disorders who are living in site based supported apartments at the Lansing and Hill Street Inn. 14 of these tenants are not in OMH funded supported units/beds and this funding helps provide support to these unfunded tenants. Projected units of service for 2015 remains stable at 6,000.

The Homeless Outreach program provides identification, support and housing for homeless and chronically homeless adults with disabilities who are living in places not intended for human habitation or have no permanent address or are living in substandard and unsafe housing. Additionally this program provides identification and provision of legal services to adults and families with children who are homeless and/or at high risk of homelessness. Outreach legal services can include eviction prevention, SSI/SSD determinations and applications, DSS fair hearings, etc. Legal Services are provided through a sub-contract with the Legal Aid Society of NENY. Projected units of service in 2015 will decrease to 2,900, down 557 units from 2013 as reported in the agencies cost report.

**Mental Health Empowerment Project (MHEP):** MHEP is a not-for-profit organization that promotes self-help, peer support, advocacy and recovery for recipients of mental health services. OMH funds the Empowerment Exchange operation for activities held on behalf of recipients and related services. The Exchange operates a Peer Support Line, offers individual and systems advocacy services, as well as provides self advocacy skill building.

**MICA Contract Program:** This program is funded by OMH and provides support for people with dual diagnosis by providing 1:1 peer support and through developing and sustaining dual recovery self–help groups in the community and in the Samaritan Inpatient Unit. Units of service in 2015 remain the same as reported in 2013 at 246 units.

**Advocacy Contract:** MHEP provides one to one advocacy, self advocacy, housing advocacy, and community/ systems advocacy helping recipients learn their rights and responsibilities in the Mental Health system, organize tenants associations at housing complexes, and bring a peer perspective into policy making and development of new projects. Projected units of service for 2015 remain stable at 1,213 units.

**Drop In Center:** MHEP's Empowerment Exchange offers skill building activities and education to health professionals and people in recovery on the concept of self help, mutual support, and recovery. Here they seek to help individuals connect with their personal power and develop and strengthen their own identities. In 2015, MHEP will expand the means of providing peer to peer support through participation in the Probation Dept's peer initiative. Projected units are projected to increase to 8,633 units from 7,135 in 2013.

**New York State Bureau of Patient Resources:** This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from $895 to $1,800 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula. The department through collaborative work with the District Attorney's Office, the Public Defender's Office and the judicial system has been highly successful in the diversion of the placement of persons into the state OMH/OPWDD.

**Northeast Career Planning (NCP) – The Workshop:** NCP receives funding from NYS OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and integrated employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA recipients. NCP programs are designed to improve the quality of life of mentally ill, disabled persons and MICA recipients by helping them live more independently by obtaining and retaining employment and providing the necessary supports for them to engage in successful work experiences and succeed in educational settings. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program, in addition with the loss of unified services funding the burden to the agency is that it is required to increase their match to 50 percent for OPWDD funding. A brief description of the funded programs follows.

**Long Term Sheltered Employment (LTSE):** This program is in the process of being restructured and phased out by OPWDD and the US Department of Labor and OPWDD. The agency has applied to continue the program under another license and would operate very similar to the Long Term Sheltered Employment program. The program teaches prevocational skills with work in task orientation, coordinator skills, adjusting to work conditions, and or counseling. Units of services generated in 2013 were 1985 and projected to remain stable in 2015 under the new unit definition established by OPWDD.

**Innovative Vocational Expansion Program:** Targets young adults ages 14-21 with severe emotional disturbances or psychiatric disabilities. Funded with OMH dollars, the program exposes recipients to the world of work and provides them with integrated employment, training/educational services, and access to community resources that will assist them in their transition to the adult world. NCP expects to maintain the same level of services in 2015 at 508.

**Vocational Program:** This program, funded by OASAS and VERSA, provides a full array of vocational services to consumers enrolled in addiction treatment, including assessment, career exploration, job seeking skills development, job placement, retention, and follow up services. Program also provides linkages with other appropriate services (VESID, EOC, BOCES, etc.) on an as needed basis. During 2014, 119 recipients were served in various stages as they moved toward meeting their educational or employment goals. 24 individuals obtained paid employment, 22 were placed in volunteer positions as a stepping stone to employment, 9 individuals entered educational or training programs, 38 individuals completed a 15 week group focusing on employment related topics and 26 individuals participated in various pre-vocational activities including career exploration and assessment, vocational counseling, job readiness and job development.

**Supported Education:** The supported education program is geared towards individuals diagnosed with severe and persistent mental illness. While the program serves consumers 18 and older the majority fall in the 30 to 45 year-old range and many carry a diagnosis of schizophrenia or schizoaffective disorder. Supported Education assists participants to develop the skills, resources and supports necessary to be successful in their academic environment. The program expects that 90 percent of students will be enrolled at an educational institution and will participate in one or more services or organizations outside the classroom and to provide 25-30 consumers with supported education services per year. Projected units for 2015 remain the same at 1,950.

In 2012, NCP converted their OMH funding to a licensed limited PROS model and will be reimbursed through Medicaid funding for vocational programs. Supported education programs continue to be funded through the county as pass-through funding.

**Parson's Mobil Crisis Unit:** The Capital Region Child and Adolescent Mobile Crisis Team (CRCAMT) services are designed to provide emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. Funded with OMH reinvestment funding, this unit works to keep children in the community and to avoid more expensive hospitalization. The goal is to accomplish crisis resolution expeditiously and with the least disruption to the family as possible. When clinically appropriate, the team strives to avoid admission to a higher level of care. During 2013, CRCAMT was able to divert 88% of the youth it responded to from movement into higher and more restrictive levels of care in the three counties it provides services. The CRCAMT provides telephone and/or mobile response to families in the three counties it services, Monday through Friday from 11:00 AM to 9:30 PM. The service emphasizes the use of ecological, strengths based family approach to assessment and intervention. The team focuses on prioritizing the most pressing needs and on improving communication and problem solving skills. This agency provides linkages to other, more or less intensive services in the community including access to crisis respite beds.

In 2013, we were able to announce that due to the success of this program in diverting children from costly inpatient facilities that an annual award of $61,935 was made to Rensselaer County to be pass through to Parson's to house a full time Clinician at the Rensselaer County Children and Youth (C & Y) to provide crisis intervention in a even more timely manner.

**A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)**

**St. Anne Institute:** St. Anne's Institute (SAI) operates the County's Specialized Treatment Program which utilizes a strength based, solution focused approach in serving families with children and adolescents, ages 8 – 18, who have engaged in sexually abusive, coercive, and/or inappropriate behavior. Emphasis is placed on children under the ages of 15 who are in need of community–based treatment and are less likely to receive the appropriate level of services through the juvenile justice or child welfare systems. St. Anne's provides clinical and case management, community-based interventions, including development of a safety network to prevent placement of youth in residential facilities.

The treatment protocol followed by the SAI/RCDMH Specialized Treatment program is consistent with the guidelines set by the National Association for the treatment of Sexual Abusers and therefore consistent with "best practice" for this population. Units of service are projected to increase from 1,652 in 2013 to 1,940 in 2014.

**St. Catherine's Center for Children:** The County Department of Mental Health contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative.

The department refers families to St. Catherine's Family Support Services to provide the family relief from the intense demands of raising a child with social, emotional and/or behavioral disabilities through therapeutically based supervised contact. These respite services are available during the day, evenings, or weekends. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. Projected units of service for 2015 remain the same as reported in their 2013 cost report.

Through the Coordinated Children Services Initiative (CCSI), St. Catherine's supports families whose children have special emotional, behavioral, or mental health needs by using strengths based, individualized care approach. Services will be delivered in a wraparound approach that offers respite care and skill building in a community based setting so that recipients may remain at home with their families. Projected units of service for 2015 remain the same at 636.

**Unity House of Troy, Inc.:** Rensselaer County funds Unity House for programs that provide service coordination, promote self sufficiency and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

Unity House Children and Youth Services offer a continuum of programs and services for children and youth from birth to 13 through their Sunshine Preschool. The Special Needs Preschool Program specifically serves children ages 18 months to five. Funded OPWDD, this program provides quality affordable daycare and speech, language and hearing evaluations to children with special developmental and educational needs. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program and the elimination of Unified Services funding requiring a 50/50 match to receive funding.

In its activities center Unity House provides Employment and Training Services (ACE, ENCLAVE, & OISE) to assist adults with serious psychiatric illnesses and/or have very limited employment skills and experience to find and maintain employment. Their illnesses create significant challenges in finding employment. Services provided include readiness training and skills assessment, the development of individual employment goals, and help finding and retaining both competitive employment and employment in a supportive environment such as the Unique Boutique, a Unity House work crew or with employers in the community who work with the agency. Units for these services in 2014 are projected to remain the same at 6,569. The agency has applied for a limited PROS license and in the event OMH accepts that application, funding for these programs will be changed to 100% Medicaid and no longer passed through the county. The county will continue to have oversight responsibilities for the program.

Advocacy Services case management is provided to young adult consumers who were not living in a Unity House residential program but who need support and advocacy. Services provided include assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance which are intended to prevent crisis and expensive hospitalizations. Projected units for 2015 remain stable at 3,360.

Mentally Ill Chemically Addicted Services (MICA) case management services are provided for MICA consumers who are not living in a Unity House residential program but who need support and advocacy. Services provided include assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance. Projected units for 2015 remain stable at 1,439.

Funding for Unity House's Transportation Services has slowly been phased out over several years, as 95% of the users of this service resided within a CDTA bus route. In 2015, funding for this program has been eliminated.

**Unity House of Troy, Inc (Continued):** In 2014, funding was reallocated partially from Unity House's transportation program to fund a Nursing program. In 2015 the allocation was increased from $30,000 to $60,000 which will allow Unity House to be able to offer to eligible Health Home and/or MRT Supported Housing Clients; Nursing services to assist them to remain in the community and avoid more costly emergency room treatment and/or hospitalization.

Unity House's Supported Housing/Housing Stipend Programs offers a variety of Supported Housing Services, with a combination of rental assistance and case management services provided to people living at their Community Residences (42 beds) and in scattered sites (72 beds) throughout the community.

Permanent housing assistance includes rental assistance and support services provided to adults with mental illness, people living with HIV/AIDS and people who are homeless or at risk of homelessness. Services are delivered based on consumer choice, allowing them to define their needs and receive flexible, individualized services. Consumers choose the location and frequency of meetings with their case managers and define their own goals. Consumer services include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Projected units of service for 2015 remain stable at 27,570. In addition the agency is projecting 792 units for Supported Housing Community Services supportive services.

Through the Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Projected units of service for 2014 remains the same at 242.

Unity House also received funds to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2014 Budget with OMH funds.

These housing programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

Health Home Non-Medicaid Care Management & Health Home Care Management Service Dollars provides a comprehensive care management to help consumers with high end needs to navigate their psychiatric and physical service needs. Services are designed to increase communication between mental health and/or medical providers to ensure effective communication and care. This program will assist consumers to link with services and providers to maintain preventive health services and reduce emergency room utilization and inpatient hospital stays.

**YWCA of the Greater Capital Region, Inc.:** OMH funds help cover the cost for a supported housing case manager that assists seven residents with serious and persistent mental health issues, with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding also helps provide the Y's Women in Transition Program with Peer Advocate staff that provides oversight of the programs 14 women and children recipients who are homeless. These 14 women are also supported by all YWCA staff and there is an afterhour's emergency plan in place including a YWCA Housing staff member on call. The projected units for 2015 remain equal to 2013 at 3,978.

The YWCA Supported Housing Community Services program provides 7 recipients with safe and supported housing and opportunities for socialization in a low-demand setting for recipients. In the supported housing case management program component a Case Manager provides residents with Activities of Daily and Social Functioning, Community Linkages/Case Coordination, Crisis Intervention, Promoting Health/Wellness, Advocacy, and Discharge Planning. A person centered approach is used to provide residents with an individualized plan for maintaining stability in permanent housing and for decreasing hospitalizations.

**Youth Department – Rensselaer County Unified Family Services:** The Rough Riders program was initiated in 1995 in response to a need seen in Rensselaer County to provide young people with a work experience along with job training. The program is open to youth aged 14 through 18 and runs for four to six week sessions during the summer. The goal of the Rough Riders is to give youth a positive first work and community service experience with enough training and skills building to successfully attain other jobs in the future. Recipients divide their time equally between work on conservation projects and vocational training. Conservation projects might include gardening, landscaping, trail building, bridge building and carpentry. Training includes job skills development, resume writing, team building, leadership development, tool and work safety, first aid training and environmental education. Youth are involved 100% in each project, from the initial planning process to selecting proper tools and methods to successfully carrying out each project. Participating in the Rough Riders program gives youth a sense of community, personal accomplishment and confidence, knowledge of their local environment and their relationship to it, and respect for themselves and others.

**Youth Department – Rensselaer County Unified Family Services (Continued):** The Rough Riders Program takes place on-site at the Dyken Pond Environmental Education Center. The Center is a Rensselaer County owned and operated public park in Grafton, New York. This 500-acre park is an environmental study site as well as a recreational area. There are six miles of hiking trails along with a 200-acre lake for fishing and boating. The Center serves over 5,000 children and families each year in educational programs and has a yearly visitation of 15,000.

The Rough Riders is funded primarily by Rensselaer County along with the Friends of the Dyken Pond Center, a separate, not-for-profit organization. Through the Office of Mental Health, under Youth vocational funding, The Department of Mental Health is able to provide funding in the amount of $21,675 to this program operated by this department.

**Drug Prevention – Roman Catholic Diocese of Albany (RCDA):** In July 2014 OASAS advised Rensselaer County, that funds were available to provide prevention services in Catholic schools located within Rensselaer County. The prevention program follows the best practice methodology of OASAS and is targeted to youth in the schools located throughout Rensselaer County.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$4,454,667**

Revenues are estimated based upon recent funding letters provided to the department from OMH, OPWDD and OASAS. These agencies also allow the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end in the event a program is underperforming.

| PROGRAM | STATE & FEDERAL AID CODE | AMOUNT |
|---|---|---|
| 820 River Street-SA | R3492 34928 | $ 178,138 |
| Adult Home Housing | R3497 34972 | 691,032 |
| Coordinated Children's Service Initiative (CCSI) | R3495 34956 | 31,382 |
| Drug Prevention - RCDA | R3497 34971 | 26,840 |
| Family Support Services (OMH) | R3493 34935 | 210,496 |
| Joseph's House Supp Housing-SA | R3490 34905 | 361,783 |
| Joseph's House Outreach Program | R3490 34908 | 9,324 |
| Joseph's House-MICA Homeless | R3494 34945 | 98,440 |
| MHEP - Consumer MICA Program | R3496 34969 | 3,256 |
| MHEP - Consumers Program | R3496 34968 | 475,520 |
| OASAS-Employ & Voc Training | R3494 34943 | 198,295 |
| OMH Advocacy Support Services | R3493 34936 | 168,758 |
| OMH Vocational Program | R3493 34930 | 80,537 |
| Parsons Mobile C&Y Crisis Unit | R3493 34932 | 122,565 |
| St. Anne's Commissioner's Pool | R3494 34949 | 151,312 |
| Troy-YWCA Supported | R3491 34916 | 134,910 |
| Unity Crisis Residence | R3490 34907 | 21,704 |
| Unity House - TFIP Grant | R3495 34958 | 48,192 |
| Unity House Act. Ctr. (CSS) | R3495 34953 | 337,252 |
| Unity House Nursing | R3494 34940 | 60,000 |
| Unity House SCM Program | R3491 34919 | 67,583 |
| Unity Sunshine School | R3491 34914 | 34,394 |
| Unity Supported Housing | R3490 34904 | 697,197 |
| Workshop, Inc. (CSS) | R3495 34952 | 116,618 |
| Workshop, Inc. (MR) | R3491 34915 | 147,708 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4322 MH – CONTRACTED SERVICES** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04828 | Unity Sunshine School | 34,394.00 | 34,394.00 | 34,394.00 | 34,394.00 | 34,394.00 |
| 04829 | The Workshop Inc. | 222,708.00 | 147,708.00 | 147,708.00 | 147,708.00 | 147,708.00 |
| 04831 | The Workshop Inc. (CSS) | 114,903.00 | 116,618.00 | 116,618.00 | 116,618.00 | 116,618.00 |
| 04832 | Unity House Act Center (CSS) | 324,525.00 | 337,252.00 | 337,252.00 | 337,252.00 | 337,252.00 |
| 04835 | Unity Transportation (CSS) | 60,000.00 | 30,000.00 | 0.00 | 0.00 | 0.00 |
| 04836 | NYS Bureau of Patient Resource | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04837 | 820 River Street | 122,856.00 | 178,138.00 | 178,138.00 | 178,138.00 | 178,138.00 |
| 04838 | N-E Career-Employ & Voc. Trg. | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 |
| 04840 | Unity House - TFIP Grant | 48,192.00 | 48,192.00 | 48,192.00 | 48,192.00 | 48,192.00 |
| 04841 | Unity House Crisis Residence | 21,704.00 | 21,704.00 | 21,704.00 | 21,704.00 | 21,704.00 |
| 04844 | Joseph House-Outreach Program | 9,324.00 | 9,324.00 | 9,324.00 | 9,324.00 | 9,324.00 |
| 04845 | Joseph House Supported Housing | 371,056.00 | 361,783.00 | 343,214.00 | 343,214.00 | 343,214.00 |
| 04846 | Unity House Supported Housing | 697,197.00 | 697,197.00 | 697,197.00 | 697,197.00 | 697,197.00 |
| 04848 | Coord Child's Srv Initiative | 31,366.32 | 31,382.00 | 31,382.00 | 31,382.00 | 31,382.00 |
| 04851 | Joseph's House-MICA Homeless | 98,440.00 | 98,440.00 | 98,440.00 | 98,440.00 | 98,440.00 |
| 04852 | Troy-YWCA Supported | 134,910.00 | 134,910.00 | 134,910.00 | 134,910.00 | 134,910.00 |
| 04854 | Northeast - VOC | 58,862.00 | 58,862.00 | 58,862.00 | 58,862.00 | 58,862.00 |
| 04863 | St. Anne's Commissioner's Pool | 151,312.00 | 151,312.00 | 151,312.00 | 151,312.00 | 151,312.00 |
| 04869 | Unity House SCM Program | 67,583.00 | 67,583.00 | 67,583.00 | 67,583.00 | 67,583.00 |
| 04871 | Children's Mobil Crisis Team | 80,967.00 | 122,565.00 | 122,565.00 | 122,565.00 | 122,565.00 |
| 04873 | Family Support Services (OMH) | 210,441.21 | 210,496.00 | 210,496.00 | 210,496.00 | 210,496.00 |
| 04874 | MHEP - Consumers | 495,520.00 | 540,520.00 | 475,520.00 | 475,520.00 | 475,520.00 |
| 04875 | MHEP Consumer Program | 3,255.00 | 3,256.00 | 3,256.00 | 3,256.00 | 3,256.00 |
| 04881 | Advocacy/Support Services | 97,629.00 | 168,758.00 | 168,758.00 | 168,758.00 | 168,758.00 |
| 04883 | Unity House Nursing | 0.00 | 30,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 04884 | Drug Free Prevention RCDA | 0.00 | 13,420.00 | 26,840.00 | 26,840.00 | 26,840.00 |
| 04885 | Adult Home Housing | 0.00 | 0.00 | 691,032.00 | 691,032.00 | 691,032.00 |
| **TOTAL** | **CONTRACTUAL** | **3,655,439.53** | **3,862,109.00** | **4,482,992.00** | **4,482,992.00** | **4,482,992.00** |
| **TOTAL** | **MH – CONTRACTUED SERVICES** | **3,655,439.53** | **3,862,109.00** | **4,482,992.00** | **4,482,992.00** | **4,482,992.00** |

**A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Student Assistance Program provides Master's Degree level counselors to schools for substance abuse/mental health prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and individual school districts.

During the 2014-2015 school year, seven full-time counselors will be based in area elementary, middle and high schools including, Averill Park, Berlin, East Greenbush, Lansingburgh, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are provided. Evidence based model programs presented in the 2013-2014 school year include the following programs:

- **Project Alert -** This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in the Averill Park and East Greenbush school districts. The program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **PATHS -** A SAMHSA model elementary school program is offered at Turnpike Elementary and Troy elementary schools. PATHS, improves a students' self-control; understanding and recognition of emotions, increases their ability to tolerate frustration, and helps children use effective conflict-resolution strategies.
- **Project Success** – Targeting the high school population, Project Success is offered in the Berlin, Averill Park, Troy and Columbia high schools. It is a science based substance abuse prevention program that provides classroom education, assessments and small group discussions.
- **Project Northland** – Program aims to delay the age at which youth begin drinking, reduce use among those already drinking, reduce alcohol-related problems, and limit the use of other drugs.
- **Too Good For Violence** – TGFV is universal violence prevention and character education program using social and emotional learning to develop skills for conflict resolution, anger management, and respect for self and others. There are lessons students complete with their parents.

Approximately 1,866 classroom presentations were given in the 2013 – 2014 school year with the staff dealing with 346 crisis situations. The surveys that participants completed indicate that over 34 percent were using illegal substances, 29 percent had a mental health diagnosis.

The evidence-based family/parenting programs provided by the Substance Abuse Department include:

- **Guiding Good Choices** - A SAMHSA parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding with the goal of preventing substance abuse among teens.
- **Active Parenting Now** - Helps parents of children ages 5 to 12 raise responsible, cooperative children who are able to resist negative peer pressure and thrive in the 21st century. Using this program, parents are provided with skills that will help them develop cooperation, responsibility and self-esteem in their children. They'll also learn positive, non-violent discipline techniques so they can avoid power struggles.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

In addition to the research based programming, there were over 578 youth who received clinical services in the 2013-2014 school year. All youth received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services. Over 1,866 counseling sessions occurred.

In the summer months, program staff provides prevention services in local camp programs: Grafton, Stephentown, Nassau, Sunnyside – Troy, Troy Boys and Girls Club and Brunswick.

Community Prevention continues to be a major focus of the Substance abuse Department. Since the completion of the SAMHA Drug Free Community in September 2013, some of the community prevention initiatives continue via the NYS OASAS prevention funding. The Department employs a full time Community Prevention Specialist who is designated to work with the Troy and Lansingburgh communities.

**A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)**

In September 2013 Hoosick Area Partnership for Parents & Youth (HAYC3) received a SAMHSA Drug Free Community Mentoring Grant of $75,000 per year for two years to mentor the Troy Drug Free Coalition. The Community Prevention Specialist coordinates the Troy Drug Free Coalition and its activities, especially increasing membership. In the past year this specialist has organized/supported activities such as: 16 focus groups; a Drug Take Back event; a Lansingburgh Dinner event that evolved into a mentoring program for North Central Troy youth: National Night Out and Earth Day. This coalition is also working to develop a Youth Court.

In March 2014 the Prevention Needs Survey was administered to all 6th, 8th, 10th, and 12th grade students in the county. The results are to be received in fall 2014 and will be compared to the data of past years. Local coalitions, schools and county administrators will receive information on the risk and protective factors in their area.

The Director or the Community Prevention Specialist has attended the various regional meetings supporting and promoting community coalition development. Via these monthly meetings, action plans are developed and implemented. Participation in the Statewide Environmental Task Force meetings continues with a focus on laws and policies. The NENY Prevention Cooperative, made up of prevention staff from the 15 counties is a productive group concentrating on regional initiatives and trainings.

Rensselaer County is home to two additional community coalitions; the Berlin (TRACS) coalition recently joined with New Lebanon to strengthen and increase their membership. This coalition meets monthly and has an active youth component. The focus continues to change social norms and provide positive alternatives to using drugs. Averill Park School's community coalition, Rage Against Alcohol and Drugs (RAAD), also has met regularly this year. The group has had some large meetings, including over 175 people at a heroin drug forum in Poestenkill. RAAD is integrally involved in many community activities. The Student Assistance Specialist for the school district and the Director/SAS have consistently attended TRACS and RAAD. The Director has been instrumental in providing consultation, technical assistance and maintaining the connection to the county and other coalitions.

Unfortunately Schodack Castleton Community Partnership (SCCP) stopped meeting in 2014.

**PROGRAM OBJECTIVES:**

School based prevention goals for 2015 are:

1. Explore funding avenues and opportunities to allow evidence based programming to continue; including heroin prevention and problem gambling prevention/education.
2. To provide science-based prevention programming to schools, families and communities in as many areas of the county as possible.
3. Provide clinical prevention/intervention services within the participating school districts. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
4. Continue moving towards healthier community norms; which is a direction supported by NYS OASAS.

Community Prevention goals for 2015 are:

1. Assist Berlin (TRACS) and Averill Park (RAAD) in their efforts.
2. Continue the major focus in Troy/Lansingburgh and coordinating the mentoring grant's activities.
3. Continue our focus on prescription drug abuse, specifically opiates.
4. Explore receiving additional monies to expand community prevention effort to increase suicide prevention, mental health and physical wellness.

**A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)**

**REVENUE APPLICABLE TO THIS PROGRAM:** **$841,823**

| | | |
|---|---|---|
| R1630 16301 | Student Assistance Programs - Schools | $252,178 |
| R3496 34961 | Student Assistance Programs - OASAS | $589,645 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

The request to add the position of Student Assistance supervisor is approved. This position will assume the direct clinical supervision functions of the Director of Substance Abuse which is being eliminated due to a retirement. Additional administrative duties will be absorbed by the Deputy Commissioner of Administration. Total savings from this change is more than $21,000.

**HEALTH**
**MH – Substance Abuse Prevention Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4323 MH – Substance Abuse Prevention Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1700 | Community Prevention Specialis | | 52,273.00 | 52,871.00 | 52,871.00 | 52,871.00 |
| 2360 | Director of Subst Abuse Svcs | | 81,246.00 | 0.00 | 0.00 | 0.00 |
| 7320 | Student Asst Prev Educ Counsel | | 111,077.00 | 112,985.00 | 112,985.00 | 112,985.00 |
| 8060 | Temporary Services | | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 9640 | Supv. Student Assistant Spec. | | 0.00 | 60,875.00 | 60,875.00 | 60,875.00 |
| 9670 | Student Assistance Specialist | | 285,633.00 | 289,508.00 | 289,508.00 | 289,508.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **515,334.36** | **530,229.00** | **526,239.00** | **526,239.00** | **526,239.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,959.44 | 1,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04100 | Printing | 168.54 | 250.00 | 200.00 | 200.00 | 200.00 |
| 04101 | Printing (Alt #1) | 608.16 | 900.00 | 700.00 | 700.00 | 700.00 |
| 04200 | Insurance | 548.43 | 900.00 | 900.00 | 900.00 | 900.00 |
| 04300 | Telephone | 1,047.36 | 1,050.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04480 | Maintenance In Lieu of Rent | 4,478.00 | 4,797.00 | 5,182.00 | 5,182.00 | 5,182.00 |
| 04500 | Special Departmental Supplies | 1,601.54 | 1,703.00 | 3,355.00 | 3,355.00 | 3,355.00 |
| 04550 | Office Supplies | 0.00 | 200.00 | 500.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 4,063.15 | 3,500.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **14,474.62** | **14,300.00** | **16,337.00** | **16,337.00** | **16,337.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 236,847.75 | 231,160.00 | 243,264.00 | 243,264.00 | 243,264.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **236,847.75** | **231,160.00** | **243,264.00** | **243,264.00** | **243,264.00** |
| **TOTAL** | **MH – SUBSTANCE ABUSE PREVENTION SERVICES** | **766,656.73** | **775,689.00** | **785,840.00** | **785,840.00** | **785,840.00** |

**A4325 MENTAL HEALTH - FEDERAL UNDERAGE DRINKING GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)**

**DEPARTMENTAL FUNCTIONS:**

The program grant from SAMSHA ended on September 30th, 2013.

**PROGRAM OBJECTIVES:**

In 2014 Rensselaer County Department of Mental Health budgeted $15,000 in this program code. The $15,000 was needed to undertake a Prevention Needs Assessment through the school districts in Rensselaer County. The survey contract for the assessment was through Bach Harrison, the sole vendor for this needs assessment survey. The survey will be used by the county to analysis to the extent the drug and alcohol problem within Rensselaer County and to develop evidence based planning to assist the county in prevention planning in the county.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R4490 44903 Drug Free Communities Support Program $ -0-

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

New York State Office for Alcoholism and Substance Abuse Services (OASAS) will utilize the data from the survey funded in 2014 to analyze the need for prevention activities in 2016. There is no County funding for this program in 2015.

**HEALTH**
**MH – Federal Underage Drinking Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A4325 MH – Federal Underage Drinking Grant & SAMHSA** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **43,982.69** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 3,657.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 568.80 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 19.27 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 115.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 366.76 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 2,689.19 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 9,675.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 7,801.60 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 14,400.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 2,637.06 | 600.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **29,030.35** | **15,000.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 27,640.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **27,640.11** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MH – FEDERAL UNDERAGE DRINKING GRANT & SAMHSA** | **100,653.15** | **15,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MENTAL HEALTH PROGRAMS** | **13,961,093.19** | **14,954,391.44** | **16,146,704.00** | **16,113,074.00** | **16,104,750.00** |
| **TOTAL** | **HEALTH** | **19,119,546.46** | **20,180,584.44** | **21,361,305.00** | **21,320,975.00** | **21,312,651.00** |

**A5630 BUS OPERATIONS**

**DEPARTMENTAL FUNCTIONS:**

Program functions include the provision of regular bus service to the urban, suburban and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2014 were the Capital District Transportation Authority (CDTA) and Yankee Trails, Inc.

**PROGRAM OBJECTIVES:**

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides independence to the elderly, handicapped and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak-hour traffic. Public transportation also allows both employers and riders relief from parking requirements and high gas prices.

**PROGRAM STATISTICS:**

From April 2013 to March 2014, CDTA provided 3,730,625 rides, and, in 2013, Yankee Trails carried 7,444 passengers on its Hoosick Falls run. A new handicapped-accessible bus came on line in March 2011 that brings the run into compliance with the Federal Americans with Disabilities Act. Continued high gas prices continues to increase the number of riders on CDTA.

**MANDATES:**

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$96,400**

| | | | |
|---|---|---|---|
| R3589 | 35891 | State Aid - Bus Companies | $51,400 |
| R3589 | 35892 | Section 5311 Rural Transportation | 45,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

**TRANSPORTATION**
**Bus Operations**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A5630 Bus Operations** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04703 | Private Bus Service | 57,130.84 | 59,700.00 | 57,900.00 | 57,900.00 | 57,900.00 |
| 04704 | Section 5311 Bus Service | 42,000.00 | 43,300.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 04800 | Contractual Agency | 446,661.00 | 446,661.00 | 446,661.00 | 446,661.00 | 446,661.00 |
| **TOTAL** | **CONTRACTUAL** | **545,791.84** | **549,661.00** | **549,561.00** | **549,561.00** | **549,561.00** |
| **TOTAL** | **BUS OPERATIONS** | **545,791.84** | **549,661.00** | **549,561.00** | **549,561.00** | **549,561.00** |
| **TOTAL** | **TRANSPORTATION** | **545,791.84** | **549,661.00** | **549,561.00** | **549,561.00** | **549,561.00** |

**A6010 SOCIAL SERVICES - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

**PROGRAM OBJECTIVES:**

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

**PROGRAM STATISTICS:**

| Administrative salaries | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 Budget | 2015 Request |
|---|---|---|---|---|---|---|---|---|---|---|---|
| as a % of Total Salaries | 8.4% | 8.6% | 9.2% | 7.8% | 7.9% | 8.1% | 8.6% | 8.4% | 8.2% | 8.9% | 9.0% |

**MANDATES:**

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$6,729,137** |
|---|---|
| R1894 18941 Social Services Charges | $ 40,000 |
| R3610 36101 Social Services Administration - SA | 1,740,478 |
| R4610 46101 Social Services Administration - FA | 3,809,526 |
| R4611 46111 Food Stamp Program Administration | 1,008,305 |
| R4689 46892 Other Social Services | 130,828 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County's contract management system. This position will also be assisting the various Human Services Cabinet departments in developing their Continuity of Operations Plans (COOP). "Transfers Out" refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments. The department's request to increase the salary of one Assistant Social Services Attorney has been approved based upon the increased number of family court petitions filed.

The "Furniture" budget reflects an appropriation for office furniture that may need to be replaced during the year. The "Automobile" line item reflects the purchase of a vehicle to replace a minivan. In 2015, funding in "Other Equipment" is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6010 Social Services - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0090 | Accounting Supervisor Grade A | | 62,097.00 | 62,836.00 | 62,836.00 | 62,836.00 |
| 0290 | Assistant Social Services Atty | | 276,909.00 | 267,954.00 | 267,954.00 | 267,954.00 |
| 1055 | Coordinator of Bldg Operations | | 48,389.00 | 48,945.00 | 48,945.00 | 48,945.00 |
| 1250 | Commissioner Of Social Service | | 106,580.00 | 108,179.00 | 108,179.00 | 108,179.00 |
| 2070 | Dep Commissioner of Soc Srvs | | 87,929.00 | 89,248.00 | 89,248.00 | 89,248.00 |
| 2280 | Dep Com Of Social Services | | 83,305.00 | 84,555.00 | 84,555.00 | 94,531.00 |
| 4000 | Human Services Liaison | | 65,000.00 | 66,073.00 | 66,073.00 | 66,073.00 |
| 5630 | Personnel Service Savings | | 0.00 | 0.00 | 0.00 | (94,531.00) |
| 6123 | Prg Audit & Review Special II | | 70,451.00 | 72,107.00 | 72,107.00 | 72,107.00 |
| 7330 | Social Services Attorney | | 93,134.00 | 94,531.00 | 94,531.00 | 179,086.00 |
| 7390 | Staff Development Coordinator | | 67,341.00 | 68,112.00 | 68,112.00 | 68,112.00 |
| 7790 | Secretary To Commissioner | | 43,982.00 | 44,642.00 | 44,642.00 | 44,642.00 |
| 8880 | Transfers Out | | (101,525.00) | (75,564.00) | (75,564.00) | (75,564.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **921,944.23** | **903,592.00** | **931,618.00** | **931,618.00** | **931,618.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 5,000.00 | 11,250.00 | 11,250.00 | 11,250.00 |
| 02300 | Automobile | 18,588.00 | 19,645.00 | 23,500.00 | 23,500.00 | 23,500.00 |
| 02400 | Other Equipment | 28,140.06 | 36,796.00 | 63,238.00 | 63,238.00 | 63,238.00 |
| **TOTAL** | **EQUIPMENT** | **46,728.06** | **61,441.00** | **97,988.00** | **97,988.00** | **97,988.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 149,161.09 | 162,269.00 | 148,670.00 | 148,670.00 | 148,670.00 |
| 04050 | Automobile Maintenance | 10,199.49 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04051 | Automobile, Gasoline | 11,529.22 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 04100 | Printing | 44.91 | 1,300.00 | 900.00 | 900.00 | 900.00 |
| 04150 | Postage | 92,546.88 | 95,000.00 | 96,000.00 | 96,000.00 | 96,000.00 |
| 04200 | Insurance | 31,586.32 | 36,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| 04300 | Telephone | 61,483.98 | 64,349.00 | 60,678.00 | 60,678.00 | 60,678.00 |
| 04351 | Utilities - Electricity | 40,375.23 | 115,000.00 | 108,000.00 | 108,000.00 | 108,000.00 |
| 04352 | Utilities - Fuel | 9,648.47 | 22,500.00 | 30,500.00 | 30,500.00 | 30,500.00 |
| 04400 | Repairs | 179.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04420 | Maintenance | 15,379.51 | 47,003.00 | 78,448.00 | 78,448.00 | 78,448.00 |
| 04450 | Rental - Equipment/Maintenance | 1,376,285.80 | 1,228,966.00 | 1,314,966.00 | 1,314,966.00 | 1,314,966.00 |
| 04500 | Special Departmental Supplies | 2,827.45 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04520 | Dues | 5,320.00 | 5,600.00 | 5,734.00 | 5,734.00 | 5,734.00 |
| 04540 | Publications | 16,216.75 | 14,650.00 | 16,150.00 | 16,150.00 | 16,150.00 |
| 04550 | Office Supplies | 44,338.02 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04560 | Training | 2,089.00 | 14,500.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| 04565 | Advertising | 124.97 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04749 | Transportation - Client | 101,345.50 | 119,000.00 | 119,000.00 | 119,000.00 | 119,000.00 |
| 04750 | Vital Stat Verification | 106.11 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04751 | Food Stamps | 143,937.00 | 214,638.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 927,048.48 | 903,957.00 | 917,645.00 | 917,645.00 | 947,145.00 |
| 04903 | Subpoenas/Witness | (9.47) | 200.00 | 200.00 | 200.00 | 200.00 |
| 04990 | Purchased Services | 161,181.94 | 145,000.00 | 165,000.00 | 165,000.00 | 165,000.00 |
| **TOTAL** | **CONTRACTUAL** | **3,202,945.65** | **3,321,082.00** | **3,203,541.00** | **3,203,541.00** | **3,233,041.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 425,761.69 | 392,394.00 | 407,871.00 | 407,871.00 | 407,871.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **425,761.69** | **392,394.00** | **407,871.00** | **407,871.00** | **407,871.00** |
| **TOTAL** | **SOCIAL SERVICES - ADMINISTRATION** | **4,597,379.63** | **4,678,509.00** | **4,641,018.00** | **4,641,018.00** | **4,670,518.00** |

**A6011 SOCIAL SERVICES - INCOME MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

**PROGRAM OBJECTIVES:**

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

**PROGRAM STATISTICS:**

| 12/31 of the year per WMS | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/14 |
|---|---|---|---|---|---|---|---|---|---|---|
| TANF cases | 893 | 877 | 811 | 807 | 892 | 1,003 | 1,085 | 1,041 | 1,059 | 1,094 |
| Safety Net cases | 332 | 338 | 348 | 312 | 347 | 368 | 421 | 424 | 514 | 528 |

| Food Stamps Issued | | Average Households |
|---|---|---|
| 2005 | $12,087,472 | 5,164 |
| 2006 | $13,092,075 | 5,460 |
| 2007 | $14,000,284 | 5,700 |
| 2008 | $16,679,477 | 6,354 |
| 2009 | $24,993,697 | 7,505 |
| 2010 | $29,223,295 | 8,515 |
| 2011 | $30,014,667 | 8,956 |
| 2012 | $29,998,461 | 9,096 |
| 2013 | $30,308,154 | 9,117 |

**REVENUE APPLICABLE TO THIS PROGRAM:**

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. An increase of 1.5% over the 2014 year-end level is reflected in the Director of Assistance Programs' salary.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6011 Social Services - Income Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 163,576.00 | 164,296.00 | 164,296.00 | 164,296.00 |
| 0160 | Associate Account Clerk | | 91,212.00 | 92,256.00 | 92,256.00 | 92,256.00 |
| 1240 | Community Service Worker | | 90,612.00 | 91,650.00 | 91,650.00 | 91,650.00 |
| 1590 | Clerk | | 567,264.00 | 569,193.00 | 569,193.00 | 569,193.00 |
| 1695 | Dir of Assistance Programs | | 72,795.00 | 73,887.00 | 73,887.00 | 73,887.00 |
| 2390 | Data Entry Machine Operator | | 67,176.00 | 67,795.00 | 67,795.00 | 67,795.00 |
| 3600 | Information Processing Spec | | 34,094.00 | 34,657.00 | 34,657.00 | 34,657.00 |
| 4675 | Mail and Supply Clerk | | 33,249.00 | 34,100.00 | 34,100.00 | 34,100.00 |
| 4715 | Managed Care Facilitator | | 48,152.00 | 48,706.00 | 48,706.00 | 48,706.00 |
| 5410 | Overtime | | 25,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 5630 | Personnel Service Savings | | (129,273.00) | (100,000.00) | (100,000.00) | (100,000.00) |
| 5650 | On Call Stipend | | 11,700.00 | 11,700.00 | 11,700.00 | 11,700.00 |
| 5740 | Principal Account Clerk | | 52,818.00 | 53,429.00 | 53,429.00 | 32,667.00 |
| 5930 | Principal Data Entry Operator | | 40,672.00 | 42,288.00 | 42,288.00 | 42,288.00 |
| 6085 | Principal S. W. Examiner II | | 215,749.00 | 211,778.00 | 211,778.00 | 202,360.00 |
| 6086 | Principal S. W. Examiner III | | 59,567.00 | 60,254.00 | 60,254.00 | 60,254.00 |
| 6710 | Receptionist | | 32,694.00 | 33,068.00 | 33,068.00 | 33,068.00 |
| 7000 | Senior Account Clerk | | 331,996.00 | 336,650.00 | 336,650.00 | 319,783.00 |
| 7100 | Senior Resource Consultant | | 67,723.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| 7210 | Senior Social Welfare Examiner | | 377,544.00 | 380,245.00 | 380,245.00 | 370,586.00 |
| 7340 | Social Welfare Examiner | | 1,721,277.00 | 1,745,601.00 | 1,745,601.00 | 1,738,540.00 |
| 7860 | Senior Support Investigator | | 43,270.00 | 43,765.00 | 43,765.00 | 43,765.00 |
| 7870 | Support Investigator | | 200,324.00 | 202,541.00 | 202,541.00 | 202,541.00 |
| 7872 | Supervising Welfare Investigat | | 0.00 | 58,578.00 | 58,578.00 | 58,578.00 |
| 8060 | Temporary Services | | 35,000.00 | 63,513.00 | 63,513.00 | 63,513.00 |
| 8090 | Typist | | 68,944.00 | 69,738.00 | 69,738.00 | 60,935.00 |
| 8760 | Welfare Investigator | | 152,714.00 | 153,506.00 | 153,506.00 | 153,506.00 |
| 8800 | Welfare Management Sys Coord | | 48,172.00 | 49,203.00 | 49,203.00 | 49,203.00 |
| 9755 | Super of Investigaor & Support | | 60,656.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **4,423,681.53** | **4,584,677.00** | **4,657,656.00** | **4,657,656.00** | **4,585,086.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 2,334,314.74 | 2,284,095.00 | 2,328,591.00 | 2,328,591.00 | 2,328,591.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **2,334,314.74** | **2,284,095.00** | **2,328,591.00** | **2,328,591.00** | **2,328,591.00** |
| **TOTAL** | **SOCIAL SERVICES - INCOME MAINTENANCE** | **6,757,996.27** | **6,868,772.00** | **6,986,247.00** | **6,986,247.00** | **6,913,677.00** |

**A6012 SOCIAL SERVICES - GENERAL SERVICES**

**DEPARTMENTAL FUNCTIONS:**

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

**PROGRAM OBJECTIVES:**

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| CPS reports investigated | 2,126 | 2,402 | 2,444 | 2,647 | 2,888 | 2,858 | 2,596 | 2,707 | 2,846 | 1,548 |

**REVENUE APPLICABLE TO THIS PROGRAM:**

State and Federal revenue are included in organization codes A6010, A 6070, and A6119.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department requested an additional Caseworker position due to the pending PINS legislation that will raise the age of juvenile delinquents to 18. Since we do not know when the legislation will take effect, the position was placed into the Personnel Service Savings line item. A Motor Vehicle Operator position has been reclassified as a Account Clerk position to better reflect the duties of the position.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6012 Social Services - General Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 33,068.00 | 66,858.00 | 66,858.00 | 66,858.00 |
| 1040 | Case Supervisor Grade B | | 404,165.00 | 410,269.00 | 410,269.00 | 410,269.00 |
| 1050 | Caseworker | | 1,301,560.00 | 1,678,194.00 | 1,678,194.00 | 1,654,429.00 |
| 1330 | Child Protective Coordinator | | 65,674.00 | 68,326.00 | 68,326.00 | 68,326.00 |
| 1340 | Child Protective Supervisor | | 429,291.00 | 436,966.00 | 436,966.00 | 436,966.00 |
| 1350 | Child Protective Worker | | 1,624,351.00 | 1,216,777.00 | 1,216,777.00 | 1,216,777.00 |
| 1590 | Clerk | | 59,330.00 | 60,008.00 | 60,008.00 | 60,008.00 |
| 3320 | Homemaker | | 75,668.00 | 77,703.00 | 77,703.00 | 65,314.00 |
| 4800 | Motor Vehicle Operator | | 101,332.00 | 69,876.00 | 69,876.00 | 69,876.00 |
| 5410 | Overtime | | 317,500.00 | 335,000.00 | 335,000.00 | 335,000.00 |
| 5630 | Personnel Service Savings | | (163,948.00) | (150,000.00) | (200,000.00) | (229,500.00) |
| 5650 | On Call Stipend | | 45,900.00 | 44,100.00 | 44,100.00 | 44,100.00 |
| 5927 | Principal Court Liaison | | 61,244.00 | 62,734.00 | 62,734.00 | 62,734.00 |
| 7020 | Senior Caseworker | | 163,508.00 | 162,524.00 | 162,524.00 | 162,524.00 |
| 7250 | Senior Typist | | 33,099.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| 7340 | Social Welfare Examiner | | 164,147.00 | 161,506.00 | 161,506.00 | 161,506.00 |
| 7375 | Special Projects Administrator | | 63,948.00 | 64,680.00 | 64,680.00 | 64,680.00 |
| 8770 | Working Supervisor | | 36,221.00 | 36,636.00 | 36,636.00 | 36,636.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **4,544,825.91** | **4,816,058.00** | **4,833,707.00** | **4,783,707.00** | **4,718,053.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 2,045,823.05 | 1,994,358.00 | 2,091,125.00 | 2,091,125.00 | 2,091,125.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **2,045,823.05** | **1,994,358.00** | **2,091,125.00** | **2,091,125.00** | **2,091,125.00** |
| **TOTAL** | **SOCIAL SERVICES - GENERAL SERVICES** | **6,590,648.96** | **6,810,416.00** | **6,924,832.00** | **6,874,832.00** | **6,809,178.00** |

## A6013 SOCIAL SERVICES - SUPPORT COLLECTION UNIT

### DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

### PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

### PROGRAM STATISTICS:

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|---|---|---|---|---|---|---|---|
| Total Collections | $19,404,555 | $20,956,000 | $20,537,558 | $20,782,932 | $20,640,423 | $21,321,014 | $20,582,160 |

### REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Support Collection Unit**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6013 Social Services - Support Collection Unit** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 33,068.00 | 33,450.00 | 33,450.00 | 33,450.00 |
| 1590 | Clerk | | 30,173.00 | 30,520.00 | 30,520.00 | 30,520.00 |
| 7000 | Senior Account Clerk | | 116,166.00 | 119,493.00 | 119,493.00 | 110,102.00 |
| 7870 | Support Investigator | | 198,883.00 | 200,148.00 | 200,148.00 | 200,148.00 |
| 9760 | Supervisor Of Support Collect | | 60,668.00 | 61,362.00 | 61,362.00 | 61,362.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **427,555.99** | **438,958.00** | **444,973.00** | **444,973.00** | **435,582.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 208,856.77 | 202,951.00 | 210,000.00 | 210,000.00 | 210,000.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **208,856.77** | **202,951.00** | **210,000.00** | **210,000.00** | **210,000.00** |
| **TOTAL** | **SOCIAL SERVICES - SUPPORT COLLECTION UNIT** | **636,412.76** | **641,909.00** | **654,973.00** | **654,973.00** | **645,582.00** |

**A6014 SOCIAL SERVICES - EMPLOYMENT**

**DEPARTMENTAL FUNCTIONS:**

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self sufficiency and closing public assistance cases.

**PROGRAM OBJECTIVES:**

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

**REVENUE APPLICABLE TO THIS PROGRAM:**

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Due to a retirement in 2014, a Caseworker position is being downgraded to a Senior Social Welfare Examiner position, which was reflected in the Personnel Service Savings line item. In 2015, the Senior Social Welfare Examiner position will be funded and the vacant Caseworker position will be eliminated.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Employment**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6014 Social Services - Employment** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1050 | Caseworker | | 104,260.00 | 52,781.00 | 52,781.00 | 52,781.00 |
| 2605 | Employment Specialist | | 50,216.00 | 50,790.00 | 50,790.00 | 50,790.00 |
| 5630 | Personnel Service Savings | | (39,763.00) | 0.00 | 0.00 | 0.00 |
| 5650 | On Call Stipend | | 1,800.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 7210 | Senior Social Welfare Examiner | | 123,414.00 | 124,829.00 | 124,829.00 | 124,829.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **238,329.34** | **239,927.00** | **231,100.00** | **231,100.00** | **231,100.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 115,172.35 | 112,286.00 | 125,000.00 | 125,000.00 | 125,000.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **115,172.35** | **112,286.00** | **125,000.00** | **125,000.00** | **125,000.00** |
| **TOTAL** | **SOCIAL SERVICES - EMPLOYMENT** | **353,501.69** | **352,213.00** | **356,100.00** | **356,100.00** | **356,100.00** |

## A6015 SOCIAL SERVICES - BLOCK GRANT PROGRAMS

### PROGRAM OBJECTIVES:

This code contains the costs for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is one hundred percent (100%) funded up to $10,083 for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

### REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services $10,083

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the department's request.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Block Grant Programs**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6015 Social Services - Block Grant Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 37,075.00 | 37,075.00 | 39,575.00 | 39,575.00 | 39,575.00 |
| 04990 | Purchased Services | 871.83 | 625.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **37,946.83** | **37,700.00** | **39,575.00** | **39,575.00** | **39,575.00** |
| **TOTAL** | **SOCIAL SERVICES - BLOCK GRANT PROGRAMS** | **37,946.83** | **37,700.00** | **39,575.00** | **39,575.00** | **39,575.00** |

**A6055 SOCIAL SERVICES - DAY CARE**

**DEPARTMENTAL FUNCTIONS:**

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

**PROGRAM OBJECTIVES:**

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$4,063,000**

| | |
|---|---|
| R1855 18551 Repayments Day Care | $ 8,000 |
| R3655 36551 Child Care Block Grant - SA | 4,055,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The budget request for the New York State Child Care Development Block Grant is funded based upon historical and anticipated expenditure levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Day Care**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6055 Social Services - Day Care** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 4,539,295.86 | 4,625,763.00 | 4,404,000.00 | 4,404,000.00 | 4,404,000.00 |
| **TOTAL** | **CONTRACTUAL** | **4,539,295.86** | **4,625,763.00** | **4,404,000.00** | **4,404,000.00** | **4,404,000.00** |
| **TOTAL** | **SOCIAL SERVICES - DAY CARE** | **4,539,295.86** | **4,625,763.00** | **4,404,000.00** | **4,404,000.00** | **4,404,000.00** |

**A6070 SOCIAL SERVICES - PURCHASE OF SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

**PROGRAM OBJECTIVES:**

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of $100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$2,308,000**

| | |
|---|---|
| R1870 18701 Repayment - Services to Recipients | $ 8,000 |
| R3670 36701 Services to Recipients - SA | 2,300,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is a Title XX mandated service and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services - contractual payments to Northeast Parent and Child Society, Berkshire Farms, Jewish Family Services, START Center, Vanderheyden, Rensselaer County Department of Mental Health , Charlton School, LaSalle School, St. Catherine's Center for Children, Developmental Pediatrics/Capital Care, Parsons, Dr. Williams, Equinox, and Black & White Cab Company are all funded within this line item.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Purchase of Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6070 Social Services - Purchase of Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04738 | Adult Services | 1,452.29 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04743 | Homemakers | 29,813.27 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04746 | Mandated Preventive/Protection | 302,643.21 | 275,000.00 | 300,000.00 | 300,000.00 | 300,000.00 |
| 04747 | Child Preventive Services | 1,080,949.84 | 1,229,921.00 | 1,411,609.00 | 1,411,609.00 | 1,411,609.00 |
| **TOTAL** | **CONTRACTUAL** | **1,414,858.61** | **1,549,921.00** | **1,756,609.00** | **1,756,609.00** | **1,756,609.00** |
| **TOTAL** | **SOCIAL SERVICES - PURCHASE OF SERVICES** | **1,414,858.61** | **1,549,921.00** | **1,756,609.00** | **1,756,609.00** | **1,756,609.00** |

**A6101 SOCIAL SERVICES - MEDICAL ASSISTANCE**

**DEPARTMENTAL FUNCTIONS:**

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

**PROGRAM OBJECTIVES:**

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and other minor expenses are paid on behalf of clients as the need arises.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Total Insurance Cases | 490 | 397 | 365 | 477 | 551 | 673 | 607 | 507 | 436 | 42 |

**REVENUE APPLICABLE TO THIS PROGRAM:** **$ 90,000**

| | |
|---|---|
| R1801 18011 Repayment Medical Assistance | $1,400,000 |
| R3601 36011 Medical Assistance - SA | (656,250) |
| R4601 46011 Medical Assistance - FA | (653,750) |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

On July 1, 2012, the County discontinued making payments for Medicaid transportation. This program was taken over by the New York State Department of Health. The County will continue to fund the cost of insurance premium continuation, miscellaneous transportation costs, and client lodging/housing costs during medical treatment.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Medical Assistance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6101 Social Services - Medical Assistance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 88,928.95 | 149,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| **TOTAL** | **CONTRACTUAL** | **88,928.95** | **149,000.00** | **60,000.00** | **60,000.00** | **60,000.00** |
| **TOTAL** | **SOCIAL SERVICES - MEDICAL ASSISTANCE** | **88,928.95** | **149,000.00** | **60,000.00** | **60,000.00** | **60,000.00** |

**A6102 SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.**

**DEPARTMENTAL FUNCTIONS:**

This code reflects the County's 2015 Medicaid obligation as per the Medicaid CAP legislation.

**PROGRAM OBJECTIVES:**

The enacted 2012-2013 New York State Budget begins phasing down the current law's three percent (3%) annual increase paid by counties to the State for Medicaid costs. Under the enacted budget, the scheduled payment increase by counties to the State in the first year of the takeover would be reduced from $183 million to $148 million ($35 million lower than the current law annual increase). For 2015 and thereafter, the payment would be the same as it was in 2014. The Governor estimates the enacted budget would lower payments made by counties to the state for Medicaid by $1.2 billion over five years.

**PROGRAM STATISTICS:**

| as of 1st of year: | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Medicaid recipients | 20,011 | 19,802 | 19,937 | 21,353 | 23,052 | 25,373 | 26,570 | 27,879 | 29,199 | 28,344 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The State of New York's 2014-2015 budget continues to phase down the three percent (3%) annual increase paid by counties to the state for Medicaid costs. In 2015, a county's payment will be based upon their 2014 total Medicaid payments. The new 2015 Medicaid CAP obligation is reflected in "Program Expenditures". The "IGT Offset" line item represents fifty percent (50%) or the estimated Van Rensselaer Manor's Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Medical Assistance - M.M.I.S.**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6102 Social Services - Medical Assistance - M.M.I.S.** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 34,800,394.00 | 33,999,952.00 | 33,944,872.00 | 33,944,872.00 | 33,944,872.00 |
| 04706 | IGT Offset | 3,000,798.00 | 5,268,936.00 | 4,206,471.00 | 4,206,471.00 | 4,206,471.00 |
| **TOTAL** | **CONTRACTUAL** | **37,801,192.00** | **39,268,888.00** | **38,151,343.00** | **38,151,343.00** | **38,151,343.00** |
| **TOTAL** | **SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.** | **37,801,192.00** | **39,268,888.00** | **38,151,343.00** | **38,151,343.00** | **38,151,343.00** |

**A6106 SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES**

**DEPARTMENTAL FUNCTIONS:**

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

**PROGRAM OBJECTIVES:**

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R3606 36061 Adult Family-Type Homes $2,600

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The request, as submitted by the department, is accepted.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Adult Family-Type Homes**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6106 Social Services - Adult Family-Type Homes** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 2,127.58 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| **TOTAL** | **CONTRACTUAL** | **2,127.58** | **2,600.00** | **2,600.00** | **2,600.00** | **2,600.00** |
| **TOTAL** | **SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES** | **2,127.58** | **2,600.00** | **2,600.00** | **2,600.00** | **2,600.00** |

**A6109 SOCIAL SERVICES - FAMILY ASSISTANCE**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

**PROGRAM OBJECTIVES:**

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 1,142 | 1,082 | 1,004 | 995 | 995 | 1,078 | 1,172 | 1,190 | 1,190 | 1,203 |

**REVENUE APPLICABLE TO THIS PROGRAM: $16,268,844**

| | | |
|---|---|---|
| R1809 18091 | Repayment Family Assistance | $ 1,000,000 |
| R1811 18111 | Child Support Incentive Earnings | 160,000 |
| R3609 36091 | Family Assistance - State | 5,542 |
| R4609 46091 | Family Assistance - Federal | 9,870,845 |
| R4615 46151 | FFFS | 5,232,457 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The TANF caseload is currently trending slightly up over the prior year. The TANF/EAF non-services portion of this line item reflects over sixty percent (60%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Family Assistance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6109 Social Services - Family Assistance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 15,415,773.38 | 15,450,992.00 | 16,555,000.00 | 16,555,000.00 | 16,555,000.00 |
| **TOTAL** | **CONTRACTUAL** | **15,415,773.38** | **15,450,992.00** | **16,555,000.00** | **16,555,000.00** | **16,555,000.00** |
| **TOTAL** | **SOCIAL SERVICES - FAMILY ASSISTANCE** | **15,415,773.38** | **15,450,992.00** | **16,555,000.00** | **16,555,000.00** | **16,555,000.00** |

**A6119 SOCIAL SERVICES - FOSTER CARE**

**DEPARTMENTAL FUNCTIONS:**

The functions include the placement, monitoring and provision of service to children in care.

**PROGRAM OBJECTIVES:**

Mandated under Social Services Law and the Family Court Act, the main objective is to assure the under care of children who cannot be maintained in their own homes. The type of care varies from family foster homes, agency foster homes, group homes and private institutions.

**PROGRAM STATISTICS:**

| Average monthly cases | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|
| Adoption Subsidies | 167 | 140 | 156 | 153 | 165 | 178 | 182 | 188 | 210 |
| Foster Parent Homes | 40.3 | 47.8 | 24.3 | 34 | 40.7 | 35 | 37 | 34.4 | 15 |
| Institutional Care | 60 | 59 | 46.7 | 40.6 | 57.8 | 55 | 61 | 72 | 50 |

**REVENUE APPLICABLE TO THIS PROGRAM: $8,293,963**

| | |
|---|---|
| R1819 18191 Repayment Child Care | $ 375,000 |
| R3619 36191 Child Care – SA | 5,627,333 |
| R4619 46191 Child Care - FA | 2,141,630 |
| R4661 46611 IV-B Funds | 150,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The budget allocation is based upon various services provided to children in foster care. These services include the following: board and care, adoption subsidies, tuition, one-on-one aides, foster care babysitting, independent living, transportation and clothing.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Foster Care**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6119 Social Services - Foster Care** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 7,717,696.20 | 8,289,500.00 | 7,595,000.00 | 7,595,000.00 | 7,595,000.00 |
| **TOTAL** | **CONTRACTUAL** | **7,717,696.20** | **8,289,500.00** | **7,595,000.00** | **7,595,000.00** | **7,595,000.00** |
| **TOTAL** | **SOCIAL SERVICES - FOSTER CARE** | **7,717,696.20** | **8,289,500.00** | **7,595,000.00** | **7,595,000.00** | **7,595,000.00** |

**A6123 SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS**

**DEPARTMENTAL FUNCTIONS:**

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

**PROGRAM OBJECTIVES:**

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|
| Average Placements | 18.9 | 17 | 5.2 | 5.5 | 4.8 | 7 | 8 | 6 | 7 |

**REVENUE APPLICABLE TO THIS PROGRAM: $436,800**

| | |
|---|---|
| R1823 18231 Repayment Juvenile Delinquents | $ 30,000 |
| R3623 36231 Juvenile Delinquents | 406,800 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The 2015 line item reflects payments for care provided at the following levels: congregate care/institutions, group homes, agency foster care, and independent living. Additionally, the Capital District Youth Center (secure detention) is projected at $400,000 and Berkshire Farms (non-secure detention) at $310,000. The contract for non-secure detention beds will be utilized only if placement of the youth is absolutely necessary.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - JD-Private Institutions**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6123 Social Services - JD-Private Institutions** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 1,080,908.35 | 1,618,737.00 | 1,187,000.00 | 1,187,000.00 | 1,187,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,080,908.35** | **1,618,737.00** | **1,187,000.00** | **1,187,000.00** | **1,187,000.00** |
| **TOTAL** | **SOCIAL SERVICES – JD-PRIVATE INSTITUTIONS** | **1,080,908.35** | **1,618,737.00** | **1,187,000.00** | **1,187,000.00** | **1,187,000.00** |

**A6129 SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS**

**DEPARTMENTAL FUNCTIONS:**

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools.

**PROGRAM OBJECTIVES:**

These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 |
|---|---|---|---|---|---|---|---|
| Total Care Days Paid | 3,672 | 2,415 | 2,689 | 3,221 | 1,524 | 993 | 349 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The New York State Office of Children and Family Services (OCFS) bills the county for its' fifty percent (50%) share, plus any prior year rate adjustments, of the operating costs for placement in state facilities.

The 2015 allocation is for an average of approximately five (5) placements in three (3) different levels of care – sixteen percent (16%) in secure (Level I), seventy-four (74%) in non-community based residential services (Level III), and ten percent (10%) in evening reporting centers (Level VI). An additional $50,000 is included in the line item for any prior year rate adjustments, as the County, based upon information provided by OCFS, is still utilizing interim 2011 per diem rates.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - JD-State Training Schools**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6129 Social Services - JD-State Training Schools** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 272,134.64 | 223,146.00 | 900,000.00 | 900,000.00 | 900,000.00 |
| **TOTAL** | **CONTRACTUAL** | **272,134.64** | **223,146.00** | **900,000.00** | **900,000.00** | **900,000.00** |
| **TOTAL** | **SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS** | **272,134.64** | **223,146.00** | **900,000.00** | **900,000.00** | **900,000.00** |

**A6140 SOCIAL SERVICES - SAFETY NET**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination, recertification, screening, investigation, authorization of services, and monitoring of caseloads.

**PROGRAM OBJECTIVES:**

Mandated by the State of New York, Safety Net provides assistance to individuals and families who are ineligible for family assistance. The program is comprised of cash and non-cash assistance. There is a 24-month lifetime limit on cash safety net assistance. Non-cash benefits must be paid in the following manner - shelter assistance (direct payment to landlords), utility assistance, personal needs allowance, and other assistance. Level II congregate care and burials comprise over twenty percent (20%) of the total budget. Historically, the State shared 50/50 with the local districts the cost of safety net. However, in the SFY11-12 budget, State reimbursement was reduced to 29%.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 396 | 462 | 526 | 508 | 538 | 576 | 620 | 627 | 697 | 757 |
| Total Burials | 137 | 126 | 134 | 158 | 163 | 191 | 176 | 162 | 177 | 94 |

**REVENUE APPLICABLE TO THIS PROGRAM:** **$2,305,050**

| | |
|---|---|
| R1840 18401 Repayment Safety Net | $ 600,000 |
| R3640 36401 State Aid - Safety Net | 1,615,676 |
| R4640 46401 Federal Aid - Safety Net | 89,374 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The department's request has been accepted based upon current caseload, which has been significantly increasing as the 60-month TANF cases transition into Safety Net. Payments for private rent/public housing and congregate care will account for over fifty-five percent (55%) of projected benefits. Other benefits include monthly cash grants, burials, utilities, domestic violence services, etc.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Safety Net**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6140 Social Services - Safety Net** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 5,701,108.14 | 5,705,463.00 | 6,260,672.00 | 6,260,672.00 | 6,260,672.00 |
| **TOTAL** | **CONTRACTUAL** | **5,701,108.14** | **5,705,463.00** | **6,260,672.00** | **6,260,672.00** | **6,260,672.00** |
| **TOTAL** | **SOCIAL SERVICES - SAFETY NET** | **5,701,108.14** | **5,705,463.00** | **6,260,672.00** | **6,260,672.00** | **6,260,672.00** |

## A6141 SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS

### DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

### PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

### PROGRAM STATISTICS:

| | |
|---|---|
| 2013 Total Program: | **$3,922,234** |
| Payments made by DSS | 35,482 |
| Payments made by OSC | 3,886,752 |

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Total Households | 3,967 | 3,760 | 3,789 | 3,888 | 4,428 | 4,557 | 4,751 | 4,158 | 3,953 | 4,313 |

### REVENUE APPLICABLE TO THIS PROGRAM: **$40,000**

| | |
|---|---|
| R1841 18411 HEAP Repayments | $95,000 |
| R4641 46411 Energy Assistance Program | (55,000) |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2015 budget is based upon two-party check payments that cannot be paid directly through the Office of the State Comptroller’s central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Energy Crisis Assistance Programs**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6141 Social Services - Energy Crisis Assistance Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 39,201.58 | 70,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| **TOTAL** | **CONTRACTUAL** | **39,201.58** | **70,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS** | **39,201.58** | **70,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |

**A6142 SOCIAL SERVICES - EMERGENCY AID FOR ADULTS**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

**PROGRAM OBJECTIVES:**

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

**PROGRAM STATISTICS:**

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 6/30/2014 |
|---|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 11 | 8.7 | 9.3 | 7.8 | 8.5 | 4.1 | 7.2 | 8 | 10 | 9.7 |

**REVENUE APPLICABLE TO THIS PROGRAM: $87,800**

| | |
|---|---|
| R1842 18421 Repayment Emergency Aid Adults | $ 600 |
| R3642 36421 Emergency Aid | 87,200 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this cost center is provided as per the department's request.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Emergency Aid for Adults**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6142 Social Services - Emergency Aid for Adults** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 74,589.06 | 75,000.00 | 175,000.00 | 175,000.00 | 175,000.00 |
| **TOTAL** | **CONTRACTUAL** | **74,589.06** | **75,000.00** | **175,000.00** | **175,000.00** | **175,000.00** |
| **TOTAL** | **SOCIAL SERVICES - EMERGENCY AID FOR ADULTS** | **74,589.06** | **75,000.00** | **175,000.00** | **175,000.00** | **175,000.00** |
| **TOTAL** | **SOCIAL SERVICES PROGRAMS** | **93,121,700.49** | **96,418,529.00** | **96,699,969.00** | **96,649,969.00** | **96,531,854.00** |

## A6310 COMMUNITY PROGRAM GRANTS

### DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies that provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to "include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts."

Overall community program grants have been funded at approximately the same level as 2014.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Community Program Grants**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6310 Community Program Grants** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04801 | Huds-Mohawk (Tob. Prg) | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04807 | Conservation Alliance | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04809 | Schaghticoke Fair | 3,325.00 | 3,325.00 | 3,325.00 | 3,325.00 | 3,325.00 |
| 04810 | Cooperative Extension | 436,160.00 | 436,160.00 | 436,160.00 | 436,160.00 | 436,160.00 |
| 04811 | Rental - Cooperative Extension | 40,565.00 | 49,526.00 | 39,779.00 | 39,779.00 | 39,779.00 |
| 04812 | Soil And Water | 157,225.00 | 157,225.00 | 169,225.00 | 157,225.00 | 157,225.00 |
| 04813 | Libraries | 50,635.00 | 50,635.00 | 50,635.00 | 50,635.00 | 50,635.00 |
| 04814 | Historical Society | 4,750.00 | 4,750.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| 04815 | Uncle Sam Parade Comm. | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04816 | Memorial Day Parade Comm. | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 04817 | Flag Day Parade Comm. | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04876 | Troy Youth Association, Inc. | 1,425.00 | 1,425.00 | 1,425.00 | 1,425.00 | 1,425.00 |
| **TOTAL** | **CONTRACTUAL** | **712,985.00** | **721,946.00** | **724,199.00** | **712,199.00** | **712,199.00** |
| **TOTAL** | **COMMUNITY PROGRAM GRANTS** | **712,985.00** | **721,946.00** | **724,199.00** | **712,199.00** | **712,199.00** |

**A6411 TOURISM PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The tourism program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State's Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2372 23725 Planning Fees - IDA $23,854

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In 2012 the Rensselaer County IDA was named the County's Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff continue to perform the day-to-day tasks associated with our tourism activities, but the change in TPA allows the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program continues to be reflected in their operating budget.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Tourism Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6411 Tourism Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 18,000.00 | 24,000.00 | 24,000.00 | 24,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **18,000.00** | **18,000.00** | **24,000.00** | **24,000.00** | **24,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 462.17 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04150 | Postage | 669.79 | 650.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04520 | Dues | 8,000.00 | 8,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04900 | Professional Services | 0.00 | 750.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 18,064.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 645.80 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **27,841.76** | **11,500.00** | **11,100.00** | **11,100.00** | **11,100.00** |
| **TOTAL** | **TOURISM PROGRAM** | **45,841.76** | **29,500.00** | **35,100.00** | **35,100.00** | **35,100.00** |

**A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY**

**DEPARTMENTAL FUNCTIONS:**

The Veterans Service Agency provides services to veterans of Rensselaer County and their families. Information is provided regarding available benefits and eligibility standards. In addition, qualifying veterans are given assistance with the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also helps provide for the placement of grave markers provided for by the United States Government and transportation to/from the Albany Stratton VA Medical Center and the Troy VA Outpatient Clinic via the Veteran's medical transportation vans.

**PROGRAM OBJECTIVES:**

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits to which they are entitled;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to help them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are entitled to and receive transportation to/from those medical appointments.

**PROGRAM STATISTICS:**

The Rensselaer County Veterans Agency served a total of 11,766 veterans/dependents in 2013. This is an average of 981 veterans/dependents per month.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$17,093** |
|---|---|
| R2705 27056 Veterans Donations | $ 3,000 |
| R3710 37101 State Aid - Veterans Services | 12,793 |
| R3710 37102 State Veterans Counselor Telephone | 1,300 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), which is subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. Management Confidential positions have been budgeted for a 1.50% increase over 2014 year-end salaries. "Plus Transfers Other Codes" reflects the sharing of Relief Drivers from the Aging Department (A6773). This sharing of resources is planned in lieu of hiring additional drivers strictly for the Veterans Service Agency and ensures that no Veteran will miss an appointment due to a driver absence.

The request to purchase a 12 passenger/2 wheelchair bus under the "Automobile" code for $55,000 has been funded to replace an eight (8) passenger van at $27,500. The van, a 2006 Ford E-150 with more than 150,000 miles, is used to transport veterans to and from medical appointments and/or Adult Day Care facilities. In the event the wheelchair bus needs repairs or maintenance, the department will utilize a bus from Van Rensselaer Manor. "Contractual Agency" has been funded at $2,500 for a chargeback to cover the cost of the sharing of the vehicle.

The remaining contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6510 Unified Family Services - Veterans Agency** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3290 | Deputy Commissioner of Veterans | | 66,192.00 | 73,080.00 | 73,080.00 | 73,080.00 |
| 4800 | Motor Vehicle Operator | | 65,461.00 | 67,850.00 | 67,850.00 | 67,850.00 |
| 5630 | Personnel Service Savings | | (805.00) | 0.00 | 0.00 | 0.00 |
| 6320 | Plus Transfers, Other Codes | | 0.00 | 0.00 | 6,000.00 | 6,000.00 |
| 6740 | Relief Personnel | | 0.00 | 6,000.00 | 0.00 | 0.00 |
| 8535 | Veterans Services Specialist | | 45,002.00 | 45,517.00 | 45,517.00 | 45,517.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **171,904.57** | **175,850.00** | **192,447.00** | **192,447.00** | **192,447.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 90.00 | 0.00 | 0.00 | 0.00 |
| 02200 | Office Equipment | 0.00 | 818.00 | 0.00 | 0.00 | 0.00 |
| 02300 | Automobile | 0.00 | 0.00 | 55,000.00 | 27,500.00 | 27,500.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **908.00** | **55,000.00** | **27,500.00** | **27,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 72.78 | 150.00 | 500.00 | 500.00 | 500.00 |
| 04050 | Automobile Maintenance | 6,858.14 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 13,644.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 1,039.89 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04420 | Maintenance | 0.00 | 4,990.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 566.18 | 800.00 | 700.00 | 700.00 | 700.00 |
| 04500 | Special Departmental Supplies | 4,063.53 | 3,750.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04550 | Office Supplies | 451.35 | 360.00 | 600.00 | 600.00 | 600.00 |
| 04560 | Training | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04792 | Headstone Foundations | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04800 | Contractual Agency | 0.00 | 0.00 | 0.00 | 2,500.00 | 2,500.00 |
| 04980 | Computer Services | 1,217.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 3,403.31 | 2,700.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **31,316.38** | **15,700.00** | **10,750.00** | **13,250.00** | **13,250.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 119,135.71 | 120,651.00 | 115,001.00 | 115,001.00 | 115,001.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **119,135.71** | **120,651.00** | **115,001.00** | **115,001.00** | **115,001.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY** | **322,356.66** | **313,109.00** | **373,198.00** | **348,198.00** | **348,198.00** |

**A6610 CONSUMER AFFAIRS**

**DEPARTMENTAL FUNCTIONS:**

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

**MANDATES:**

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$37,280** |
|---|---|---|---|
| R1962 | 19621 | Weights and Measures Fees | $25,000 |
| R2610 | 26104 | Weights and Measures Fines | 3,000 |
| R3590 | 35901 | Weights and Measures Petroleum | 9,280 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

Maintenance of the department’s vehicle will continue to be provided by the Highway Department. Remaining contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6610 Consumer Affairs** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1750 | Dir Of Weights & Measures A | | 54,634.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **45,565.02** | **54,634.00** | **55,259.00** | **55,259.00** | **55,259.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 22,017.97 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **23,017.97** | **1,000.00** | **1,000.00** | **1,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 1,246.04 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 55.85 | 140.00 | 50.00 | 50.00 | 50.00 |
| 04300 | Telephone | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 0.00 | 3,000.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 3,188.87 | 2,500.00 | 2,315.00 | 2,315.00 | 2,315.00 |
| 04520 | Dues | 25.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04560 | Training | 0.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04990 | Purchased Services | 2,941.92 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **7,757.68** | **6,640.00** | **6,365.00** | **3,365.00** | **3,365.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 19,148.11 | 13,082.00 | 12,901.00 | 12,901.00 | 12,901.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **19,148.11** | **13,082.00** | **12,901.00** | **12,901.00** | **12,901.00** |
| **TOTAL** | **CONSUMER AFFAIRS** | **72,470.81** | **97,373.97** | **75,525.00** | **72,525.00** | **72,525.00** |

**A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 31,155 residents of Rensselaer County who are 60 years of age and older. The primary goal is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The programs delivered by the department are funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- Services (A6772) which includes access, legal and home care;
- Nutrition (A6773) - including congregate and home delivered meals;
- Counseling (A6774) - Counseling for health insurance, pharmaceutical and Long Term Care Insurance.
- Community Services for the Elderly and Caregiver Support (A6775) provides assistance to allow seniors to remain at home and support services for caregivers; and
- Expanded In-Home Services for the Elderly Program (A6777) provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with Rensselaer Organization United for Senior Endeavors (ROUSE) and ROUSE Rural Preservation Corp (RPC) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- Planning and coordination of senior programs and services;
- Overall personnel management of Departmental needs;
- Stimulation of interest and action toward the expansion and creation of new programs;
- Pooling of untapped resources to provide services to the elderly; and
- Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salary of all management confidential positions has been increased 1.50% over 2014 year-end salaries. The request for an additional increase to the salary of the Confidential Assistant has been approved. The position has taken on additional duties and responsibilities due to realignment of staff. The increase is offset by a reduction in the hours of the Senior Account Clerk. To make the salary commensurate with the level of responsibility and scope of the department, the request to increase the salary of the Commissioner of Aging has been approved.

"Plus Transfers, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and for the administration of the county's contract management system.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6771 Unified Family Services – Aging Central Office** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1205 | Commissioner for Aging | | 72,360.00 | 76,125.00 | 76,125.00 | 76,125.00 |
| 1708 | Confidential Assistant | | 35,527.00 | 39,000.00 | 39,000.00 | 39,000.00 |
| 2270 | Deputy Commissioner For Aging | | 49,000.00 | 49,935.00 | 49,935.00 | 49,935.00 |
| 6320 | Plus Transfers, Other Codes | | 13,100.00 | 9,750.00 | 9,750.00 | 9,750.00 |
| 7000 | Senior Account Clerk | | 24,308.00 | 21,964.00 | 21,964.00 | 21,964.00 |
| 7200 | Sec To Commissioner For Aging | | 39,000.00 | 39,585.00 | 39,585.00 | 39,585.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **222,821.52** | **233,295.00** | **236,359.00** | **236,359.00** | **236,359.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 75.57 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04150 | Postage | 1,551.86 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04200 | Insurance | 210.43 | 350.00 | 400.00 | 400.00 | 400.00 |
| 04300 | Telephone | 1,911.67 | 1,950.00 | 2,250.00 | 2,250.00 | 2,250.00 |
| 04420 | Maintenance | 165.00 | 500.00 | 250.00 | 250.00 | 250.00 |
| 04480 | Maintenance In Lieu of Rent | 28,245.00 | 30,255.00 | 32,685.00 | 32,685.00 | 32,685.00 |
| 04550 | Office Supplies | 348.15 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04990 | Purchased Services | 2,741.65 | 2,650.00 | 2,650.00 | 2,650.00 | 2,650.00 |
| **TOTAL** | **CONTRACTUAL** | **35,249.33** | **38,155.00** | **40,685.00** | **40,685.00** | **40,685.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 106,272.96 | 116,238.00 | 138,954.00 | 138,954.00 | 138,954.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **106,272.96** | **116,238.00** | **138,954.00** | **138,954.00** | **138,954.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE** | **364,343.81** | **387,688.00** | **415,998.00** | **415,998.00** | **415,998.00** |

**A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Unified Family Services Department for the Aging directly provides a wide range of services to the county's senior citizens, with an emphasis on serving those most in need. The type of service provided include: maintenance of five multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs.

In order to adequately serve the needs of the entire county, the department has divided the county into three catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

**PROGRAM STATISTICS:**

| **Seniors Served Seniors by Senior Service Centers:** | | **FY 2013** |
|---|---|---|
| Northern Tier | Everett Wagar Senior Center | 424 |
| | Hoosick Falls Senior Center | 540 |
| Middle Tier | Troy Area Senior Center | 2,503 |
| Southern Tier | Edward C. Swartz So. Tier Senior Center | 679 |
| | Rensselaer Area Senior Center | 794 |
| **Total Seniors Served by Senior Service Centers:** | | **4,940** |

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$159,150** |
|---|---|
| R1972 19722 Transportation | $ 6,250 |
| R3775 37751 HEAP | 10,000 |
| R4772 47721 IIIB Center Services | 142,900 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) reached a tentative agreement, for the period of January 1, 2014 through December 31, 2017. The details of that agreement have been summarized into a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salary of all management confidential positions has been increased 1.50% over 2014 year-end salaries.

"Personnel Service Savings" represents the Assistant Site Manager position for the Schodack Center, which will not be filled in 2015. In addition, the Relief Personnel position has been eliminated due to budgetary constraints.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6772 Unified Family Services – Aging Direct Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0100 | Aging Services Aide | | 19,917.00 | 20,145.00 | 20,145.00 | 20,145.00 |
| 0120 | Aging Services Ctr Director II | | 35,424.00 | 35,830.00 | 35,830.00 | 35,830.00 |
| 0310 | Asst Aging Srvs Ctr Director | | 60,840.00 | 61,605.00 | 61,605.00 | 61,605.00 |
| 0315 | Assistant Site Manager | | 0.00 | 26,778.00 | 26,778.00 | 26,778.00 |
| 0510 | Aging Srvs Center Director I | | 90,854.00 | 91,894.00 | 91,894.00 | 91,894.00 |
| 3600 | Information Processing Spec | | 97,685.00 | 99,136.00 | 99,136.00 | 92,192.00 |
| 4800 | Motor Vehicle Operator | | 69,244.00 | 70,417.00 | 70,417.00 | 70,417.00 |
| 5630 | Personnel Service Savings | | 0.00 | (26,778.00) | (26,778.00) | (30,862.00) |
| 6740 | Relief Personnel | | 6,239.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **364,476.30** | **380,203.00** | **379,027.00** | **379,027.00** | **367,999.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,147.97 | 2,300.00 | 2,300.00 | 2,300.00 | 2,300.00 |
| 04050 | Automobile Maintenance | 13,884.98 | 12,500.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 04051 | Automobile, Gasoline | 25,679.64 | 23,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04100 | Printing | 2,965.40 | 2,000.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| 04150 | Postage | 987.33 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04200 | Insurance | 7,385.65 | 9,500.00 | 7,800.00 | 7,800.00 | 7,800.00 |
| 04300 | Telephone | 10,614.37 | 11,800.00 | 11,150.00 | 11,150.00 | 11,150.00 |
| 04354 | Utilities - Water - Sewer | 888.58 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04420 | Maintenance | 7,145.94 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04450 | Rental - Equipment/Maintenance | 15,000.00 | 15,000.00 | 15,250.00 | 15,250.00 | 15,250.00 |
| 04480 | Maintenance In Lieu of Rent | 49,221.00 | 50,291.00 | 55,309.00 | 55,309.00 | 55,309.00 |
| 04500 | Special Departmental Supplies | 174.22 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04550 | Office Supplies | 589.36 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04800 | Contractual Agency | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04990 | Purchased Services | 13,969.27 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| **TOTAL** | **CONTRACTUAL** | **159,653.71** | **160,291.00** | **166,909.00** | **166,909.00** | **166,909.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 149,199.38 | 150,973.00 | 170,396.00 | 170,396.00 | 169,552.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **149,199.38** | **150,973.00** | **170,396.00** | **170,396.00** | **169,552.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES** | **673,329.39** | **691,467.00** | **716,332.00** | **716,332.00** | **704,460.00** |

**A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one-third of the Federal Recommended Daily Nutrition Allowance. Meals are served at five sites throughout the County. The congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals is voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

**PROGRAM STATISTICS:**

| | 2009 | 2010 | 2011 | 2012 | 2013 |
|---|---|---|---|---|---|
| Congregate Dining | 45,161 | 47,636 | 48,242 | 49,002 | 49,458 |
| Home Delivered | 110,116 | 104,311 | 105,172 | 105,742 | 110,206 |
| **Meals Served - Total** | **155,277** | **151,947** | **153,414** | **154,744** | **159,664** |

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$762,926** |
|---|---|
| R1972 19721 Participant Contribution | $141,000 |
| R1972 19725 Third Party Meal Charges | 250 |
| R3772 37721 Wellness in Nutrition | 250,562 |
| R4772 47722 Federal Aid – Nutrition | 267,114 |
| R4772 47723 Cash-in-lieu of Food | 104,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. All Management Confidential salaries have been increased 1.50% over 2014 year-end salaries.

The request to create an additional full time Aging Services Aide position and move a Relief Personnel into the position is approved. The added cost of the position will be offset by Personnel Services Savings and an increase in reimbursement form the NYS Office for the Aging.

“Transfers Out” of $6,000 reflects the sharing of Relief Drivers between Veterans (A6510) and the Aging Department.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6773 Unified Family Services – Aging Nutrition** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0100 | Aging Services Aide | | 187,327.00 | 227,028.00 | 227,028.00 | 226,295.00 |
| 0165 | Asst Coord of Aging Ctr Oper | | 42,089.00 | 42,783.00 | 42,783.00 | 42,783.00 |
| 0570 | Aging Services Specialist | | 38,863.00 | 39,308.00 | 39,308.00 | 39,308.00 |
| 1060 | Coordinator Of Ctr Operations | | 56,813.00 | 58,216.00 | 58,216.00 | 58,216.00 |
| 1170 | Cleaner | | 31,402.00 | 31,625.00 | 31,625.00 | 31,625.00 |
| 1870 | Consulting Dietician | | 26,205.00 | 26,505.00 | 26,505.00 | 26,505.00 |
| 3600 | Information Processing Spec | | 33,588.00 | 34,108.00 | 34,108.00 | 34,108.00 |
| 4800 | Motor Vehicle Operator | | 60,824.00 | 61,993.00 | 61,993.00 | 61,993.00 |
| 5160 | Nutrition Site Manager | | 142,970.00 | 144,665.00 | 144,665.00 | 144,665.00 |
| 5630 | Personnel Service Savings | | 0.00 | (26,731.00) | (26,731.00) | (28,959.00) |
| 6740 | Relief Personnel | | 176,430.00 | 179,341.00 | 179,341.00 | 179,341.00 |
| 8880 | Transfers Out | | 0.00 | 0.00 | (6,000.00) | (6,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **848,681.12** | **796,511.00** | **818,841.00** | **812,841.00** | **809,880.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 13,384.17 | 3,025.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **13,384.17** | **3,025.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 68,332.67 | 75,000.00 | 72,000.00 | 72,000.00 | 72,000.00 |
| 04050 | Automobile Maintenance | 3,344.21 | 7,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04100 | Printing | 2,072.78 | 3,050.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04150 | Postage | 140.93 | 460.00 | 550.00 | 550.00 | 550.00 |
| 04200 | Insurance | 15,104.15 | 14,750.00 | 17,750.00 | 17,750.00 | 17,750.00 |
| 04300 | Telephone | 1,510.13 | 2,100.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| 04351 | Utilities - Electricity | 15,126.98 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04352 | Utilities - Fuel | 12,505.50 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04353 | Utilities - Refuse | 4,384.81 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04400 | Repairs | 906.06 | 2,150.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04420 | Maintenance | 5,155.20 | 11,100.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04450 | Rental - Equipment/Maintenance | 15,150.00 | 15,250.00 | 15,250.00 | 15,250.00 | 15,250.00 |
| 04480 | Maintenance In Lieu of Rent | 49,221.00 | 50,291.00 | 55,309.00 | 55,309.00 | 55,309.00 |
| 04500 | Special Departmental Supplies | 43,517.07 | 38,475.00 | 42,000.00 | 42,000.00 | 42,000.00 |
| 04550 | Office Supplies | 450.98 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04580 | Food | 318,937.17 | 300,000.00 | 310,000.00 | 310,000.00 | 310,000.00 |
| 04800 | Contractual Agency | 6,750.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04950 | Linen Service | 1,854.65 | 2,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04990 | Purchased Services | 41,654.53 | 36,500.00 | 36,500.00 | 36,500.00 | 36,500.00 |
| **TOTAL** | **CONTRACTUAL** | **606,118.82** | **603,126.00** | **622,559.00** | **622,559.00** | **622,559.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 320,017.41 | 335,961.00 | 323,430.00 | 323,430.00 | 323,204.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **320,017.41** | **335,961.00** | **323,430.00** | **323,430.00** | **323,204.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES – AGING NUTRITION** | **1,788,201.52** | **1,738,623.00** | **1,764,830.00** | **1,758,830.00** | **1,755,643.00** |

**A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING**

**DEPARTMENTAL FUNCTIONS:**

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.

- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$53,979** |
|---|---|
| R3775 37752 HIICAP- Aging | $13,901 |
| R4772 47720 CMS - HIICAP | 21,667 |
| R4772 47725 Title V | 18,411 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

This program is one hundred percent (100%) funded through New York State and the Federal Government. HIICAP was established to assist and council Rensselaer County's senior citizens in the areas of Health Insurance, Medicare and Medicaid. Any reduction in funding will have a direct impact on the program.

Title V of the Older Americans Act makes funds available for four part-time positions for older workers. The Department of Aging partners with Employment and Training to manage this program.

"Plus Transfers, Other Codes" reflects seventy-three percent (73%) of the salary of an Aging Services Specialist from A6775 which is reimbursed by the State of New York. The significant increase is due to reduced federal funding in A6775 and a shift to State insurance counseling funding.

Contractual codes are funded based upon the department's request and historical spending trends.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6774 Unified Family Services – Aging Insurance Counseling** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 11,480.00 | 28,693.00 | 28,693.00 | 28,693.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **11,480.00** | **11,480.00** | **28,693.00** | **28,693.00** | **28,693.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04100 | Printing | 24.30 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04150 | Postage | 208.20 | 425.00 | 425.00 | 425.00 | 425.00 |
| 04200 | Insurance | 28.07 | 31.00 | 31.00 | 31.00 | 31.00 |
| 04800 | Contractual Agency | 36,834.00 | 20,419.00 | 18,411.00 | 18,411.00 | 18,411.00 |
| **TOTAL** | **CONTRACTUAL** | **37,094.57** | **21,175.00** | **19,167.00** | **19,167.00** | **19,167.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES – AGING INSURANCE COUNSELING** | **48,574.57** | **32,655.00** | **47,860.00** | **47,860.00** | **47,860.00** |

**A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY**

**DEPARTMENTAL FUNCTIONS:**

The Community Services Bill, signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to be able to remain in their home and to participate in family and community life. State funds are provided to assist the county in improving the cooperation and coordination among the providers of community services, who serve the needy elderly. Services will be determined locally, but must:

- Increase the capacity of recipients to remain in their homes and community as long as possible;
- Assist recipients to return to their homes from more acute care facilities; and
- Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

- Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and Overnight Respite Care at Residential Facilities;
- Support Groups - Caregivers and Grandparents Raising Grandchildren;
- Home delivered meals; and
- Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$278,076** |
|---|---|---|
| R1972 19723 | Contributions | $ 5,500 |
| R3773 37731 | State Aid - Community Services | 182,875 |
| R3775 37754 | NYS Long Term Care Ombudsman | 6,477 |
| R4772 47724 | IIID - Health and Wellness | 8,536 |
| R4772 47727 | Title VII Ombudsman | 11,076 |
| R4772 47728 | IIIE Family Caregivers Support | 63,612 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels with the exception of the Health and Wellness Activities Aide, which is set by the department.

"Transfers Out" reflects seventy-three percent (73%) of the Aging Services Specialist and is transferred to the Aging Insurance Counseling Budget (A6774). The significant increase is due to reduced federal funding and a shift to State insurance counseling funding.

Contractual codes are funded based upon the department's request and historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6775 Unified Family Services – Aging Community Services for the Elderly** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0570 | Aging Services Specialist | | 38,389.00 | 39,306.00 | 39,306.00 | 39,306.00 |
| 3435 | Hlth & Wellness Activities Aid | | 7,536.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 4800 | Motor Vehicle Operator | | 32,192.00 | 32,561.00 | 32,561.00 | 32,561.00 |
| 5450 | Ombudsman Coordinator | | 20,106.00 | 20,336.00 | 20,336.00 | 20,336.00 |
| 6740 | Relief Personnel | | 10,695.00 | 10,817.00 | 10,817.00 | 10,817.00 |
| 8880 | Transfers Out | | (11,480.00) | (28,693.00) | (28,693.00) | (28,693.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **115,018.72** | **97,438.00** | **81,827.00** | **81,827.00** | **81,827.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 23,175.43 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **23,175.43** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 11,474.42 | 9,100.00 | 11,500.00 | 11,500.00 | 11,500.00 |
| 04050 | Automobile Maintenance | 9,874.91 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04051 | Automobile, Gasoline | 15,298.01 | 15,500.00 | 16,150.00 | 16,150.00 | 16,150.00 |
| 04100 | Printing | 373.19 | 440.00 | 440.00 | 440.00 | 440.00 |
| 04150 | Postage | 710.19 | 1,530.00 | 1,530.00 | 1,530.00 | 1,530.00 |
| 04200 | Insurance | 209.50 | 275.00 | 275.00 | 275.00 | 275.00 |
| 04300 | Telephone | 3,077.27 | 3,000.00 | 3,650.00 | 3,650.00 | 3,650.00 |
| 04500 | Special Departmental Supplies | 2,437.46 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 198.42 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04561 | Training (Alt #1) | 293.16 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 61,553.95 | 72,500.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| 04900 | Professional Services | 648.08 | 900.00 | 900.00 | 900.00 | 900.00 |
| 04980 | Computer Services | 18,057.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 15,856.29 | 11,500.00 | 11,500.00 | 11,500.00 | 11,500.00 |
| **TOTAL** | **CONTRACTUAL** | **140,061.85** | **123,995.00** | **130,195.00** | **130,195.00** | **130,195.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 48,591.48 | 52,005.00 | 60,040.00 | 60,040.00 | 60,040.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **48,591.48** | **52,005.00** | **60,040.00** | **60,040.00** | **60,040.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES – AGING COMMUNITY SERVICES FOR THE ELDERLY** | **303,672.05** | **296,613.43** | **272,062.00** | **272,062.00** | **272,062.00** |

**A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)**

**DEPARTMENTAL FUNCTIONS:**

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. Recipients can access a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. EISEP is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

**PROGRAM OBJECTIVES:**

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

**PROGRAM STATISTICS:**

130 EISEP clients were served in 2013.

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$426,929** |
| R1972 19724 EISEP Contribution | $ 1,000 |
| R3773 37732 EISEP | 425,929 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

The request to upgrade the Case Manager position to Senior Case Manager has been approved. The upgraded position reflects the current duties of the position and the cost of the increase is offset by increased eligibility for funding through the NYS Office for the Aging.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Unified Family Services – Aging EISEP**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A6777 Unified Family Services – Aging EISEP** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0117 | Aging Case Manager Assistant | | 30,712.00 | 0.00 | 0.00 | 0.00 |
| 0641 | Case Manager | | 50,871.00 | 51,456.00 | 51,456.00 | 51,456.00 |
| 5630 | Personnel Service Savings | | (30,712.00) | (51,456.00) | (51,456.00) | (51,456.00) |
| 7005 | Senior Case Manager | | 0.00 | 56,482.00 | 56,482.00 | 56,482.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **76,869.78** | **50,871.00** | **56,482.00** | **56,482.00** | **56,482.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 508.41 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 141.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **649.41** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,039.17 | 3,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04100 | Printing | 561.19 | 400.00 | 525.00 | 525.00 | 525.00 |
| 04150 | Postage | 431.35 | 700.00 | 500.00 | 500.00 | 500.00 |
| 04200 | Insurance | 386.49 | 475.00 | 500.00 | 500.00 | 500.00 |
| 04300 | Telephone | 1,397.10 | 1,050.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| 04500 | Special Departmental Supplies | 0.00 | 2,750.00 | 750.00 | 750.00 | 750.00 |
| 04550 | Office Supplies | 123.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04800 | Contractual Agency | 343,900.98 | 427,587.00 | 421,587.00 | 421,587.00 | 421,587.00 |
| 04980 | Computer Services | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 6,228.41 | 4,625.00 | 4,625.00 | 4,625.00 | 4,625.00 |
| **TOTAL** | **CONTRACTUAL** | **357,067.69** | **440,987.00** | **433,087.00** | **433,087.00** | **433,087.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 21,907.41 | 18,142.00 | 13,985.00 | 13,985.00 | 13,985.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **21,907.41** | **18,142.00** | **13,985.00** | **13,985.00** | **13,985.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES –AGING EISEP** | **456,494.29** | **510,000.00** | **503,554.00** | **503,554.00** | **503,554.00** |
| **TOTAL** | **ECONOMIC ASSISTANCE & OPPORTUNITY** | **97,909,970.35** | **101,237,504.40** | **101,628,627.00** | **101,532,627.00** | **101,399,453.00** |

**A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Youth Bureau follows the Child and Family Services Plan (CFSP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.

- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.

- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.

- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State Office of Children and Family Services (OCFS) objectives and community needs within the abilities of the Department for Youth.

**PROGRAM OBJECTIVES:**

The Bureau of Youth Services provides technical assistance and coordination of youth programming throughout Rensselaer County, serving a network of nine municipal programs and over forty-six private agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with OCFS standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting youth development continues to be the primary objective of the Youth Bureau. The Bureau follows the Child and Family Services Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to city youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 2,500 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2015.

To work in cooperation with various County agencies, departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$444,093** |
|---|---|
| R3820 38201 State Aid - Youth Program | $113,523 |
| R4820 48201 Youth Summer Lunch Program | 307,570 |
| R2705 27057 Youth Program Donations | 23,000 |

## A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES (CONTINUED)

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. All Management Confidential salaries have been increased 1.50% over 2014 year-end salaries. To reflect additional duties and responsibilities the request to upgrade the Youth Outreach Worker to a Youth Services Worker has been approved. "Plus Transfers, Other Codes" reflects fifty percent (50%) of the Environmental Educator's salary in the Dyken Pond Environmental Education Center (A8790) for work with the youth of Rensselaer County and the department's share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county's contract management system.

Contractual codes are funded based upon the department's request and historical spending levels.

**CULTURE AND RECREATION**
**Unified Family Services - Youth Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A7310 Unified Family Services - Youth Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1980 | Deputy Commissioner For Youth | | 71,466.00 | 72,538.00 | 72,538.00 | 72,538.00 |
| 2770 | Food Program Coordinator | | 4,000.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 6320 | Plus Transfers, Other Codes | | 34,217.00 | 32,957.00 | 32,957.00 | 32,957.00 |
| 9230 | Youth Services Worker | | 0.00 | 45,517.00 | 45,517.00 | 45,517.00 |
| 9690 | Youth Outreach Worker | | 40,326.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **146,215.47** | **150,009.00** | **155,512.00** | **155,512.00** | **155,512.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 141.25 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04050 | Automobile Maintenance | 293.45 | 667.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 962.20 | 833.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 689.24 | 700.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 883.16 | 975.00 | 625.00 | 625.00 | 625.00 |
| 04300 | Telephone | 1,909.99 | 2,077.00 | 2,077.00 | 2,077.00 | 2,077.00 |
| 04351 | Utilities - Electricity | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04420 | Maintenance | 20.00 | 1,510.00 | 1,460.00 | 1,460.00 | 1,460.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 6,500.00 | 7,467.00 | 7,467.00 | 7,467.00 |
| 04480 | Maintenance In Lieu of Rent | 6,115.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 0.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 04550 | Office Supplies | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04800 | Contractual Agency | 245,291.05 | 424,760.00 | 421,092.00 | 421,092.00 | 421,092.00 |
| 04900 | Professional Services | 134.38 | 15,300.00 | 9,200.00 | 9,200.00 | 9,200.00 |
| 04980 | Computer Services | 14,669.00 | 8,355.00 | 5,036.00 | 5,036.00 | 5,036.00 |
| 04990 | Purchased Services | 3,837.40 | 2,650.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **274,946.12** | **465,677.00** | **463,407.00** | **463,407.00** | **463,407.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 55,304.83 | 58,594.00 | 62,405.00 | 62,405.00 | 62,405.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **55,304.83** | **58,594.00** | **62,405.00** | **62,405.00** | **62,405.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - YOUTH SERVICES** | **476,466.42** | **674,280.00** | **681,324.00** | **681,324.00** | **681,324.00** |
| **TOTAL** | **CULTURE AND RECREATION** | **476,466.42** | **674,280.00** | **681,324.00** | **681,324.00** | **681,324.00** |

**A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, farmers and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use and community development strategies. Within this office, studies on county-wide trends in land use, growth and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans and zoning regulations as well as with plans, studies and local laws. The department continues to help coordinate the local communities that fall under federal and state Municipal Stormwater Separate Sewer System (MS4) regulations and completes the County's annual report for this program. This office is responsible for mandated review of local zoning actions taken under General Municipal Law Section 239, reviewing the County's six (6) Agricultural Districts, providing transportation and transit planning services, and coordinating the update of the County's Agricultural and Farmland Protection Plan.

The Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing the completion of a $14.6 million bond-financed water and sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. The Authority is assisting the Town in meeting the requirements of the Department of Environmental Conservation's sewer treatment consent order. While all of the water system projects have been completed, approximately $1.5 million in sewer bond proceeds remain unspent and will be used for sewer pump station upgrades and infiltration and inflow reduction projects in accordance with the Town's consent order. The Authority also owns a number of small sewer infrastructure projects that were donated to the Authority over time. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies. The department also assists in the administration of successful grants on behalf of the County and local municipalities, including a homeownership assistance program to provide down payment and closing costs for low-to-moderate income families.

**PROGRAM OBJECTIVES:**

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Agricultural district and zoning reviews will continue, as well as assistance to municipalities with planning, zoning and infrastructure issues. The Bureau of Economic Development and Planning will continue to assist the county's communities in fulfilling their MS4 mandates and assist localities with their land use and development needs.

**MANDATES:**

The only mandated function in this department is the management of the Bus Operations program.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$473,276** |
|---|---|---|---|
| R2372 | 23720 | Planning Fees - Homeowner Program | $ 3,750 |
| R2372 | 23723 | Planning Fees - JDP | 30,000 |
| R2372 | 23725 | Planning Fees - IDA | 406,451 |
| R3716 | 37161 | NYS Snowmobile Program | 33,075 |

**A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The Director of Economic Development and Planning has been budgeted at a 1.5% increase over his 2014 year-end salary.

Contractual line items have been funded based upon historical analysis and anticipated need.

**HOME AND COMMUNITY SERVICES**
**Bureau of Economic Development & Planning**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A8020 Bureau of Economic Development & Planning** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1235 | Comm. Dev. Affairs Advisor | | 54,723.00 | 55,354.00 | 55,354.00 | 55,354.00 |
| 1430 | Community Develop Specialist | | 41,139.00 | 41,609.00 | 41,609.00 | 41,609.00 |
| 1830 | Dir Economic Develop & Plannin | | 98,195.00 | 99,668.00 | 99,668.00 | 99,668.00 |
| 2190 | Deputy Director For Planning | | 64,222.00 | 65,282.00 | 65,282.00 | 65,282.00 |
| 5630 | Personnel Service Savings | | 0.00 | (10,402.00) | (10,402.00) | (10,402.00) |
| 6040 | Principal Planner | | 67,748.00 | 68,523.00 | 68,523.00 | 68,523.00 |
| 7740 | Senior Economic Developer | | 48,288.00 | 48,841.00 | 48,841.00 | 48,841.00 |
| 7950 | Secretary To Director | | 32,192.00 | 32,723.00 | 32,723.00 | 32,723.00 |
| 8370 | Sec To Deputy Dir, Planning | | 41,628.00 | 42,525.00 | 42,525.00 | 42,525.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **318,736.81** | **448,135.00** | **444,123.00** | **444,123.00** | **444,123.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,652.64 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04100 | Printing | 3.84 | 25.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 135.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04520 | Dues | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04540 | Publications | 606.62 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04550 | Office Supplies | 190.49 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04800 | Contractual Agency | 97,534.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04818 | Rens. Cty. Snowmobile Ass'n. | 22,670.00 | 32,760.00 | 33,075.00 | 33,075.00 | 33,075.00 |
| 04866 | Ag & Farmland Protection Grant | 579,559.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 14,200.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04980 | Computer Services | 18,603.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 3,820.62 | 3,300.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **738,975.21** | **59,135.00** | **56,125.00** | **56,125.00** | **56,125.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 135,173.79 | 161,904.00 | 180,152.00 | 180,152.00 | 180,152.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **135,173.79** | **161,904.00** | **180,152.00** | **180,152.00** | **180,152.00** |
| **TOTAL** | **BUREAU OF ECONOMIC DEVELOPMENT & PLANNING** | **1,192,885.81** | **669,174.00** | **680,400.00** | **680,400.00** | **680,400.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A8020 AMS12 Bureau of Economic Development & Planning – Agricultural Marketing Service** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04150 | Postage | 0.00 | 450.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 700.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 9,484.40 | 12,539.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **9,484.40** | **13,689.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - AGRICULTURAL MARKETING SERVICE** | **9,484.40** | **13,689.00** | **0.00** | **0.00** | **0.00** |
| **A8020 CGP12 Bureau of Economic Development & Planning - Community Grant Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 635.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 0.00 | 337.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 0.00 | 101.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 0.00 | 5,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **6,573.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF ECONOMIC DEVELOPMENT & PLANNING – COMMUNITY GRANT PROGRAM** | **0.00** | **6,573.00** | **0.00** | **0.00** | **0.00** |

**A8090 ENVIRONMENTAL MANAGEMENT COUNCIL**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the NYS Environmental Conservation Law, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2651 26511 Sale of Recyclable Products $3,300

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects an increase of 2% over 2014 year-end salaries for all full-time positions. The part time Temporary Services position has been increased from $8.00/hour to $8.75/hour to comply with NYS Minimum Wage regulations.

Contractual codes are funded based upon the department's request and historical spending levels.

**HOME AND COMMUNITY SERVICES**
**Environmental Management Council**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A8090 Environmental Management Council** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2510 | Exec Dir Envir Manage Council | | 50,753.00 | 52,540.00 | 52,540.00 | 52,540.00 |
| 6890 | Salary Adjustments | | 757.00 | 0.00 | 0.00 | 0.00 |
| 8060 | Temporary Services | | 4,160.00 | 4,568.00 | 4,568.00 | 4,568.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **39,410.52** | **55,670.00** | **57,108.00** | **57,108.00** | **57,108.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 119.78 | 800.00 | 400.00 | 400.00 | 400.00 |
| 04100 | Printing | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04150 | Postage | 500.00 | 400.00 | 500.00 | 500.00 | 500.00 |
| 04500 | Special Departmental Supplies | 959.80 | 2,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04550 | Office Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04800 | Contractual Agency | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 583.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 2,388.34 | 1,870.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,550.92** | **6,670.00** | **2,500.00** | **2,500.00** | **2,500.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 14,168.83 | 18,604.00 | 19,635.00 | 19,635.00 | 19,635.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **14,168.83** | **18,604.00** | **19,635.00** | **19,635.00** | **19,635.00** |
| **TOTAL** | **ENVIRONMENTAL MANAGEMENT COUNCIL** | **58,130.27** | **80,944.00** | **79,243.00** | **79,243.00** | **79,243.00** |

**A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER**

**DEPARTMENTAL FUNCTIONS:**

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. Outreach programs are offered throughout Rensselaer County and the Capital District as well. The following programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Forest Conservation Corps: teen work/service learning program for youth ages 14 - 16
- Summer Outdoor Learning Adventure: a summer day camp for youth ages 6 -13
- Outreach programs for libraries, youth organizations and lake associations
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

**PROGRAM OBJECTIVES:**

The Dyken Pond Environmental Education Center provides:

- A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
- Programs to youth and families which foster healthy lifestyles, physical recreation and positive outdoor experiences.
- Access to a living collection of New York State plants and animals and serves as a low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

**PROGRAM STATISTICS:**

The Center served 5,945 students in 2013 in 173 scheduled educational programs and had a general public visitation of over 15,000.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$54,175** |
|---|---|
| R2652 26520 Forest Management | $ 3,000 |
| R2705 27053 Dyken Pond Donations/Fees | 5,000 |
| R2705 27054 Friends of Dyken Pond | 4,500 |
| R3910 39101 National Heritage Trust | 20,000 |
| R3493 34930 OMH Vocational Training | 21,675* |

*Not in Dyken Pond Revenue Codes - in Mental Health (A4320)

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects an increase of 1.50% over 2014 year-end salaries for all full-time positions. “Transfers Out” reflects fifty percent (50%) of the Environmental Educator’s salary and is transferred to the Department for Youth budget (A7310).

Contractual codes are funded based upon the department’s request and historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A8790 Dyken Pond Environmental Education Center** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2500 | Environmental Educator | | 55,334.00 | 56,164.00 | 56,164.00 | 56,164.00 |
| 8060 | Temporary Services | | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 8880 | Transfers Out | | (27,667.00) | (28,082.00) | (28,082.00) | (28,082.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **43,903.97** | **47,667.00** | **48,082.00** | **48,082.00** | **48,082.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 1,075.75 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 2,614.95 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04150 | Postage | 500.00 | 600.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 1,760.52 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04300 | Telephone | 1,382.86 | 1,450.00 | 1,450.00 | 1,450.00 | 1,450.00 |
| 04350 | Utilities - General/Misc | 1,482.76 | 1,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04420 | Maintenance | 0.00 | 450.00 | 450.00 | 450.00 | 450.00 |
| 04500 | Special Departmental Supplies | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04733 | Participant Allowance Payments | 12,986.87 | 21,675.00 | 21,675.00 | 21,675.00 | 21,675.00 |
| 04900 | Professional Services | 5,365.00 | 5,365.00 | 5,365.00 | 5,365.00 | 5,365.00 |
| 04980 | Computer Services | 294.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 3,092.34 | 3,150.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **30,555.05** | **36,390.00** | **33,140.00** | **33,140.00** | **33,140.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 35,929.77 | 27,589.00 | 28,268.00 | 28,268.00 | 28,268.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **35,929.77** | **27,589.00** | **28,268.00** | **28,268.00** | **28,268.00** |
| **TOTAL** | **DYKEN POND ENVIRONMENTAL EDUCATION CENTER** | **110,388.79** | **111,646.00** | **109,490.00** | **109,490.00** | **109,490.00** |
| **TOTAL** | **HOME AND COMMUNITY SERVICES** | **1,370,889.27** | **882,026.00** | **869,133.00** | **869,133.00** | **869,133.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **A9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 2,916,514.18 | 1,931,237.00 | 1,972,591.00 | 1,972,591.00 | 1,972,591.00 |
| 06002 | HVCC Principal Payments | 2,611,546.24 | 2,292,738.00 | 1,586,990.00 | 1,586,990.00 | 1,586,990.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **5,528,060.42** | **4,223,975.00** | **3,559,581.00** | **3,559,581.00** | **3,559,581.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 2,725,884.85 | 1,377,615.00 | 1,281,579.00 | 1,281,579.00 | 1,281,579.00 |
| 07002 | HVCC Interest Payments | 2,078,019.52 | 1,319,021.00 | 1,224,944.00 | 1,224,944.00 | 1,224,944.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **4,803,904.37** | **2,696,636.00** | **2,506,523.00** | **2,506,523.00** | **2,506,523.00** |
| **TOTAL** | **SERIAL BONDS** | **10,331,964.79** | **6,920,611.00** | **6,066,104.00** | **6,066,104.00** | **6,066,104.00** |
| **A9758 Installment Purchase** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 60,585.98 | 226,633.00 | 231,101.00 | 231,101.00 | 231,101.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **60,585.98** | **226,633.00** | **231,101.00** | **231,101.00** | **231,101.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 18,163.02 | 28,142.00 | 209,833.00 | 209,833.00 | 209,833.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **18,163.02** | **28,142.00** | **209,833.00** | **209,833.00** | **209,833.00** |
| **TOTAL** | **INSTALLMENT PURCHASE** | **78,749.00** | **254,775.00** | **440,934.00** | **440,934.00** | **440,934.00** |
| **A9901 Interfund Transfers** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09001 | Transfers to Other Funds | 525,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09002 | Transfers to Hospital Fund | 2,809,170.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **3,334,170.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **INTERFUND TRANSFERS** | **3,334,170.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A9989 Other Uses** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09050 | TSC Reserve | 0.00 | 360,000.00 | 0.00 | 0.00 | 0.00 |
| 09051 | TSC Closing Costs | 3,550.00 | 58,000.00 | 0.00 | 0.00 | 0.00 |
| 09053 | TSC Repurchases | 758,101.42 | 980,228.00 | 710,000.00 | 710,000.00 | 710,000.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **761,651.42** | **1,398,228.00** | **710,000.00** | **710,000.00** | **710,000.00** |
| **TOTAL** | **OTHER USES** | **761,651.42** | **1,398,228.00** | **710,000.00** | **710,000.00** | **710,000.00** |
| **TOTAL** | **GENERAL FUND** | **230,958,070.43** | **232,716,597.78** | **235,852,244.00** | **234,485,741.00** | **234,249,739.00** |

# COMMUNITY DEVELOPMENT (CB) FUND
# REVENUE

| | | EARNED 2013 | ANTICIPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|
| R1989 19891 | Loan Repayments | 114,474.71 | 167,500.00 | 184,243.00 | 184,243.00 | 184,243.00 |
| | **TOTAL LOAN REPAYMENTS** | **114,474.71** | **167,500.00** | **184,243.00** | **184,243.00** | **184,243.00** |
| R4910 49116 | Renss Cty Homeownership VII | 282,578.03 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4910 49118 | Renss Cty Homeownership VIII | 0.00 | 300,000.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL FEDERAL AID** | **282,578.03** | **300,000.00** | **0.00** | **0.00** | **0.00** |
| | **TOTAL COMMUNITY DEVELOPMENT (CB) FUND** | **397,052.74** | **467,500.00** | **184,243.00** | **184,243.00** | **184,243.00** |

# COMMUNITY DEVELOPMENT FUND
# APPROPRIATIONS

**CB6400 JOB DEVELOPMENT PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (bank, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per $25,000 loaned. In addition to job creation, at least 51% of newly created jobs must be made available to individuals of low-to-moderate income. Loans range between $50,000 and $250,000. Interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

**PROGRAM OBJECTIVES:**

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

**PROGRAM STATISTICS:**

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. Since then, the JDP has provided a total of $6.5 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional $16 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R1989 | 19891 | Loan Repayments | $184,243 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

**COMMUNITY DEVELOPMENT**
**Job Development Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CB6400 Job Development Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04100 | Printing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04200 | Insurance | 278.86 | 361.00 | 163.00 | 163.00 | 163.00 |
| 04300 | Telephone | 533.60 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04540 | Publications | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04550 | Office Supplies | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04565 | Advertising | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04700 | Program Expenditures | 50,000.00 | 91,500.00 | 86,695.00 | 86,695.00 | 86,695.00 |
| 04900 | Professional Services | 60,384.86 | 64,097.00 | 94,354.00 | 94,354.00 | 94,354.00 |
| 04980 | Computer Services | 560.00 | 667.00 | 658.00 | 658.00 | 658.00 |
| 04990 | Purchased Services | 1,259.31 | 2,300.00 | 0.00 | 0.00 | 0.00 |
| 04995 | Cost Allocation | 3,772.00 | 7,075.00 | 873.00 | 873.00 | 873.00 |
| **TOTAL** | **CONTRACTUAL** | **116,788.63** | **167,500.00** | **184,243.00** | **184,243.00** | **184,243.00** |
| **TOTAL** | **JOB DEVELOPMENT PROGRAM** | **116,788.63** | **167,500.00** | **184,243.00** | **184,243.00** | **184,243.00** |

**CB6908 RENSSELAER COUNTY HOMEOWNERSHIP VII PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

Rensselaer County received its seventh round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the city of Troy. Rensselaer County Housing Resources was the subrecipient for program funding, and the program was administered by the Bureau of Economic Development and Planning. This program assisted families in preparing for the purchase of a new home, purchasing the home, and homeownership.

**PROGRAM OBJECTIVES:**

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Twenty families were proposed to be assisted in this round of funding.

Due to an abundance of program income (funds recaptured from previous awards), reluctance from lenders and buyers, and the uncertainty of jobs and the economy, this program got off to a slow start in 2012. Despite the slow beginning, the program moved along rapidly toward the close of the program period. Fifteen families were awarded down payment and closing cost assistance.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

This program is closed.

**COMMUNITY DEVELOPMENT**
**Homeownership VII Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CB6908 Homeownership VII Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 23.36 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 276,856.13 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 3,682.46 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,162.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **281,724.39** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **HOMEOWNERSHIP VII PROGRAM** | **281,724.39** | **0.00** | **0.00** | **0.00** | **0.00** |

**CB6910 RENSSELAER COUNTY HOMEOWNERSHIP VIII PROGRAM**

## DEPARTMENTAL FUNCTIONS:

Rensselaer County received its eighth round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the city of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

## PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Fifteen families were proposed to be assisted in this round of funding.

## SUMMARY OF BUDGET OFFICER'S ACTIONS:

There has been minimal activity in this program within 2014, and, as such, the funds which are anticipated to remain at the end of 2014 will be brought forward into the 2015 budget by legislative resolution.

**COMMUNITY DEVELOPMENT**
**Homeownership VIII Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CB6910 Homeownership VIII Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 689.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 0.00 | 211.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 0.00 | 292,500.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 5,750.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 800.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **300,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **HOMEOWNERSHIP VIII PROGRAM** | **0.00** | **300,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **COMMUNITY DEVELOPMENT** | **398,513.02** | **467,500.00** | **184,243.00** | **184,243.00** | **184,243.00** |

# WORKFORCE INVESTMENT ACT (CD) FUND
# REVENUE

| | | EARNED 2013 | ANTICIPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|
| | | | **INTERGOVERNMENTAL CHARGES** | | | |
| R2210 22106 | Gen Services, Other Governments | 28,302.45 | 80,348.00 | 86,000.00 | 86,000.00 | 86,000.00 |
| | **TOTAL INTERGOVERNMENTAL CHARGES** | **28,302.45** | **80,348.00** | **86,000.00** | **86,000.00** | **86,000.00** |
| R4790 47901 | WIA Adult | 376,592.48 | 447,974.00 | 435,000.00 | 435,000.00 | 435,000.00 |
| R4790 47902 | WIA Youth | 520,419.85 | 560,750.00 | 610,000.00 | 610,000.00 | 610,000.00 |
| R4790 47905 | WIA Dislocated Worker | 471,298.83 | 511,535.00 | 538,153.00 | 538,153.00 | 538,153.00 |
| R4790 47906 | Incentive Money | 18,421.46 | 95,000.00 | 76,000.00 | 76,000.00 | 76,000.00 |
| | **TOTAL FEDERAL AID** | **1,386,732.62** | **1,615,259.00** | **1,659,153.00** | **1,659,153.00** | **1,659,153.00** |
| | **TOTAL WORKFORCE INVESTMENT ACT (CD) FUND** | **1,415,035.07** | **1,695,607.00** | **1,745,153.00** | **1,745,153.00** | **1,745,153.00** |

# WORKFORCE INVESTMENT ACT FUND
# APPROPRIATIONS

**CD FUND - WORKFORCE INVESTMENT ACT**

**CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

The Department is responsible for administering the Workforce Investment Act (WIA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners' presence at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations as well as mandated Federal, State and local requirements, and program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

**PROGRAM OBJECTIVES:**

The Department of Employment & Training is the County agency designated as a One Stop Center under the Workforce Investment Act. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system under WIA.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$1,745,153** |
|---|---|
| R2210 22106 General Services, Other Governments | $ 86,000 |
| R4790 47901 WIA Adult | 435,000 |
| R4790 47902 WIA Youth | 610,000 |
| R4790 47905 WIA Dislocated Worker | 538,153 |
| R4790 47906 Incentive Money | 76,000 |

**CD6292 TRAINING CLIENT SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

**PROGRAM OBJECTIVES:**

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self directed and staff assisted. WIA partners located at the One Stop Center include NYS Department of Labor; the Wagnor-Peyser funded division, ACCESS VR (formally VESID), Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College (EOC) and CDTA are also partners, although they are located on-site on a limited basis.

## CD6292 TRAINING CLIENT SERVICES (CONTINUED)

### PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling center. Due to higher unemployment rates and the slowly recovering economy, the One Stop Center has seen a tremendous increase in customer traffic.

In an average month, the Center sees between 1,300 - 1,600 customers who are looking for employment. Any person who collects Unemployment Insurance (UI) payments are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend in order to continue to receive benefits. In calendar year 2013, approximately 19,500 individuals will visit the One Stop Center and utilize our services.

## CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

### DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

### PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet 10 required program elements as specified in the WIA legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the department's focus.

### PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about 75 youth. The summer component includes WIA funding and State Temporary Assistance for Needy Families (TANF) funds, and for 2013 the program will serve about 200 eligible low-income youth. In addition, the One Stop Center will have about 300 youth visit the center for information and referral services during the program year.

## CD6298 INCENTIVE PROGRAM

### DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the Workforce Investment Board (WIB). Also under this code is the contract for the Disability Resource Coordinator, which is in its third year of a three year Federal Grant.

### PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the department and is jointly determined by the consortium and the WIB.

**CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)**

**CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS**

**DEPARTMENTAL FUNCTIONS:**

The department provides a full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

**PROGRAM OBJECTIVES:**

The funding component under WIA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual's return to productive employment as quickly as possible.

**PROGRAM STATISTICS:**

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the workforce and extended unemployment duration. Persons who are long-term (26 weeks or more) unemployed are also considered as Dislocated Workers. They are included in the total number of individuals who have received services at the One Stop.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The CD Fund is budgeted in accordance with available federal funding, federal regulations, and recommendations of the department's administration.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salaries of all Management Confidential positions have been increased a 1.50% over 2014 year-end. "Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county's contract management system.

The requests to upgrade the Senior Employment & Training Coordinator to a Principal Coordinator and a Senior Fiscal Coordinator to Principal Fiscal Coordinator have been approved. The new titles are a more accurate reflection of the duties and responsibilities of the positions. In addition the request to add a Senior Clerk position has been approved. To fund these changes a vacant Senior Employment & Training Assistant position has been eliminated.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CD1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 25,000.00 | 26,000.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| **TOTAL** | **CONTRACTUAL** | **25,000.00** | **26,000.00** | **27,000.00** | **27,000.00** | **27,000.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **25,000.00** | **26,000.00** | **27,000.00** | **27,000.00** | **27,000.00** |
| **CD6290 WIA - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0641 | Case Manager | | 55,690.00 | 56,657.00 | 56,657.00 | 56,657.00 |
| 1090 | Comm Of Employment & Training | | 90,235.00 | 91,589.00 | 91,589.00 | 91,589.00 |
| 2600 | Employment & Training Coord | | 53,715.00 | 54,330.00 | 54,330.00 | 54,330.00 |
| 2800 | Employment & Training Prg Sup | | 73,914.00 | 74,760.00 | 74,760.00 | 74,760.00 |
| 5630 | Personnel Service Savings | | (52,276.00) | (172,646.00) | (172,646.00) | (173,449.00) |
| 5780 | Principal Accountant | | 69,976.00 | 66,425.00 | 66,425.00 | 66,425.00 |
| 5935 | Principal E & T Coordinator | | 0.00 | 65,310.00 | 65,310.00 | 65,310.00 |
| 5950 | Principal Fiscal Coordinator | | 0.00 | 58,572.00 | 58,572.00 | 58,572.00 |
| 6045 | On the Job Training Specialist | | 53,677.00 | 53,492.00 | 53,492.00 | 54,295.00 |
| 6320 | Plus Transfers, Other Codes | | 6,550.00 | 4,875.00 | 4,875.00 | 4,875.00 |
| 6770 | Sec To Comm Of Employ & Train | | 37,469.00 | 38,031.00 | 38,031.00 | 38,031.00 |
| 7030 | Senior Clerk | | 0.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| 7110 | Sr Employ & Train Prog Coord | | 58,501.00 | 59,772.00 | 59,772.00 | 59,772.00 |
| 7270 | Sr. Employ & Training Assist | | 41,139.00 | 0.00 | 0.00 | 0.00 |
| 7575 | Senior Fiscal Coordinator | | 52,276.00 | 52,874.00 | 52,874.00 | 52,874.00 |
| 8060 | Temporary Services | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 8880 | Transfers Out | | (5,000.00) | (5,000.00) | (5,000.00) | (5,000.00) |
| 9695 | Youth Gang Preventive Special | | 38,831.00 | 39,276.00 | 39,276.00 | 39,276.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **554,753.42** | **579,697.00** | **574,867.00** | **574,867.00** | **574,867.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 189.28 | 650.00 | 550.00 | 550.00 | 550.00 |
| 04100 | Printing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 511.22 | 600.00 | 500.00 | 500.00 | 500.00 |
| 04200 | Insurance | 1,333.80 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04300 | Telephone | (3,460.95) | 3,800.00 | 3,800.00 | 3,800.00 | 3,800.00 |
| 04420 | Maintenance | 0.00 | 500.00 | 10,500.00 | 10,500.00 | 10,500.00 |
| 04480 | Maintenance In Lieu of Rent | 13,560.00 | 13,560.00 | 13,560.00 | 13,560.00 | 13,560.00 |
| 04540 | Publications | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04565 | Advertising | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04900 | Professional Services | 1,808.91 | 2,500.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| 04980 | Computer Services | 285.00 | 539.00 | 550.00 | 550.00 | 550.00 |
| 04990 | Purchased Services | 15,032.03 | 14,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| **TOTAL** | **CONTRACTUAL** | **29,259.29** | **39,049.00** | **50,960.00** | **50,960.00** | **50,960.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 267,888.21 | 243,409.00 | 252,014.00 | 252,014.00 | 252,014.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **267,888.21** | **243,409.00** | **252,014.00** | **252,014.00** | **252,014.00** |
| **TOTAL** | **WIA - ADMINISTRATION** | **851,900.92** | **862,155.00** | **877,841.00** | **877,841.00** | **877,841.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CD6292 Training Client Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6260 | Participant Wages | | 48,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 8880 | Transfers Out | | (30,000.00) | (30,000.00) | (30,000.00) | (30,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **1,139.63** | **18,000.00** | **20,000.00** | **20,000.00** | **20,000.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 811.96 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 02200 | Office Equipment | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| 02400 | Other Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **811.96** | **3,500.00** | **3,000.00** | **3,000.00** | **3,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 141.82 | 2,200.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04100 | Printing | 2,247.36 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04150 | Postage | 28.40 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04300 | Telephone | 11,221.06 | 10,900.00 | 10,900.00 | 10,900.00 | 10,900.00 |
| 04420 | Maintenance | 250.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04480 | Maintenance In Lieu of Rent | 54,242.00 | 54,242.00 | 54,242.00 | 54,242.00 | 54,242.00 |
| 04550 | Office Supplies | 1,829.30 | 4,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04565 | Advertising | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04707 | Program Support/Enhancements | 4,989.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04722 | Department OJT | 12,463.07 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04724 | Individual Referrals | 7,452.50 | 25,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04726 | Needs Based Payments | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04730 | Tuition/Books/Fees | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04900 | Professional Services | 794.92 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **95,659.43** | **142,342.00** | **151,642.00** | **151,642.00** | **151,642.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 3,966.68 | 5,278.00 | 4,466.00 | 4,466.00 | 4,466.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **3,966.68** | **5,278.00** | **4,466.00** | **4,466.00** | **4,466.00** |
| **TOTAL** | **TRAINING CLIENT SERVICES** | **101,577.70** | **169,120.00** | **179,108.00** | **179,108.00** | **179,108.00** |
| **CD6295 Training/SYEP** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6260 | Participant Wages | | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **134,442.87** | **200,000.00** | **200,000.00** | **200,000.00** | **200,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,560.59 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04100 | Printing | 1,443.27 | 2,430.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| 04150 | Postage | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04300 | Telephone | 0.00 | 550.00 | 550.00 | 550.00 | 550.00 |
| 04540 | Publications | 390.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04707 | Program Support/Enhancements | 291.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04720 | Case Management Services | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04724 | Individual Referrals | 20,124.80 | 10,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04760 | Youth Out of School | 15,369.37 | 44,500.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04761 | Youth In School | 45,000.00 | 70,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| 04990 | Purchased Services | 9,134.35 | 8,000.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| **TOTAL** | **CONTRACTUAL** | **94,313.38** | **160,980.00** | **182,950.00** | **182,950.00** | **182,950.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CD6295 Training/SYEP (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 10,133.64 | 15,852.00 | 15,754.00 | 15,754.00 | 15,754.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **10,133.64** | **15,852.00** | **15,754.00** | **15,754.00** | **15,754.00** |
| **TOTAL** | **TRAINING/SYEP** | **238,889.89** | **376,832.00** | **398,704.00** | **398,704.00** | **398,704.00** |
| **CD6298 Employment & Training - Incentive Program** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 7,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **7,000.00** | **6,000.00** | **6,000.00** | **6,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04735 | SDA - Programming | 1,150.00 | 5,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04800 | Contractual Agency | 67,761.00 | 18,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 04900 | Professional Services | 6,900.25 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| **TOTAL** | **CONTRACTUAL** | **75,811.25** | **38,000.00** | **70,000.00** | **70,000.00** | **70,000.00** |
| **TOTAL** | **EMPLOYMENT & TRAINING - INCENTIVE PROGRAM** | **75,811.25** | **45,000.00** | **76,000.00** | **76,000.00** | **76,000.00** |
| **CD6391 WIA – Dislocated Workers** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04150 | Postage | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04707 | Program Support/Enhancements | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04722 | Department OJT | 42,884.55 | 80,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 04724 | Individual Referrals | 78,870.76 | 130,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| 04726 | Needs Based Payments | 100.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **TOTAL** | **CONTRACTUAL** | **121,855.31** | **216,500.00** | **186,500.00** | **186,500.00** | **186,500.00** |
| **TOTAL** | **WIA - DISLOCATED WORKERS** | **121,855.31** | **216,500.00** | **186,500.00** | **186,500.00** | **186,500.00** |
| **TOTAL** | **WORKFORCE INVESTMENT ACT FUND** | **1,415,035.07** | **1,695,607.00** | **1,745,153.00** | **1,745,153.00** | **1,745,153.00** |

# RISK RETENTION (CS) FUND
# REVENUE

| | | | EARNED 2013 | ANTICIPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 237.89 | 300.00 | 100.00 | 100.00 | 100.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **237.89** | **300.00** | **100.00** | **100.00** | **100.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2701 | 27011 | Refunds, Prior Years | 1,285.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2705 | 27051 | Gifts-Donations | 3,900.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2709 | 27091 | Employee Contribution-Health | 3,150,246.28 | 3,396,786.00 | 3,445,523.00 | 3,445,523.00 | 3,445,523.00 |
| R2709 | 27092 | Employee Contribution-Dental | 299,258.61 | 312,500.00 | 300,000.00 | 300,000.00 | 300,000.00 |
| R2709 | 27094 | Retiree Contribution - Health | 621,196.96 | 609,539.00 | 600,845.00 | 600,845.00 | 600,845.00 |
| | | **TOTAL MISCELLANEOUS** | **4,075,887.63** | **4,318,825.00** | **4,346,368.00** | **4,346,368.00** | **4,346,368.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28013 | County Health Assessment | 13,223,543.25 | 14,431,882.00 | 15,583,491.00 | 15,583,491.00 | 15,583,491.00 |
| R2801 | 28014 | County Dental Assessment | 273,403.80 | 287,500.00 | 280,000.00 | 280,000.00 | 280,000.00 |
| R2801 | 28015 | County Unemployment Assessment | 176,801.88 | 225,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| R2801 | 28017 | County Vision Assessment | 88,033.13 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| | | **TOTAL INTERFUND REVENUES** | **13,761,782.06** | **15,034,382.00** | **16,153,491.00** | **16,153,491.00** | **16,153,491.00** |
| | | **TOTAL RISK RETENTION (CS) FUND** | **17,837,907.58** | **19,353,507.00** | **20,499,959.00** | **20,499,959.00** | **20,499,959.00** |

# RISK RETENTION FUND
# APPROPRIATIONS

**CS1810 HEALTH PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the PeopleSoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage during and after annual open enrollment periods.

**PROGRAM OBJECTIVES:**

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salary for the Human Resource Specialist is funded with a 1.65% increase over the 2014 year-end level.

"Contractual Agency" funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the "Professional Services" line item is $4,500 for the yearly deferred compensation audit.

**RISK RETENTION FUND**
**Health Program**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CS1810 Health Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3440 | Human Resource Specialist | | 35,959.00 | 35,894.00 | 35,894.00 | 35,894.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **35,664.79** | **35,959.00** | **35,894.00** | **35,894.00** | **35,894.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 34,338.95 | 40,350.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| 04900 | Professional Services | 12,650.00 | 4,000.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| **TOTAL** | **CONTRACTUAL** | **46,988.95** | **44,350.00** | **40,500.00** | **40,500.00** | **40,500.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 23,733.02 | 23,447.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **23,733.02** | **23,447.00** | **25,000.00** | **25,000.00** | **25,000.00** |
| **TOTAL** | **HEALTH PROGRAM** | **106,386.76** | **103,756.00** | **101,394.00** | **101,394.00** | **101,394.00** |

**CS9050 UNEMPLOYMENT INSURANCE**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2015.

**RISK RETENTION FUND**
**Unemployment Insurance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CS9050 Unemployment Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04002 | State Charges | 171,265.28 | 225,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| **TOTAL** | **CONTRACTUAL** | **171,265.28** | **225,000.00** | **200,000.00** | **200,000.00** | **200,000.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **171,265.28** | **225,000.00** | **200,000.00** | **200,000.00** | **200,000.00** |

**CS9060 MEDICAL INSURANCE**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, flexible medical spending and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

**PROGRAM OBJECTIVES:**

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The revenue for the employee share of the Health program is based upon current enrollments. The employee share of health insurance premiums is contractually set at twenty percent (20%) of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements.

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all new employees will contribute twenty-five percent (25%) toward their health insurance premiums.

**RISK RETENTION FUND**
**Medical Insurance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **CS9060 Medical Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04211 | Medical Insurance Premiums | 17,267,423.51 | 18,277,029.00 | 19,478,729.00 | 19,478,729.00 | 19,478,729.00 |
| 04212 | Vision Insurance Premiums | 80,899.21 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 04213 | Dental Insurance Premiums | 544,342.26 | 648,300.00 | 628,300.00 | 628,300.00 | 628,300.00 |
| 04480 | Maintenance In Lieu of Rent | 1,328.00 | 1,422.00 | 1,536.00 | 1,536.00 | 1,536.00 |
| 04990 | Purchased Services | 7,458.38 | 8,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **17,901,451.36** | **19,024,751.00** | **20,198,565.00** | **20,198,565.00** | **20,198,565.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **17,901,451.36** | **19,024,751.00** | **20,198,565.00** | **20,198,565.00** | **20,198,565.00** |
| **TOTAL** | **RISK RETENTION FUND** | **18,179,103.40** | **19,353,507.00** | **20,499,959.00** | **20,499,959.00** | **20,499,959.00** |

# COUNTY ROAD (D) FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | **REAL PROPERTY ITEMS** | | | | | |
| R1001 10011 | | Real Property Tax | 6,384,926.00 | 6,384,926.00 | 6,384,926.00 | 6,384,926.00 | 6,384,926.00 |
| | | **TOTAL REAL PROPERTY ITEMS** | **6,384,926.00** | **6,384,926.00** | **6,384,926.00** | **6,384,926.00** | **6,384,926.00** |
| | | **NON PROPERTY TAX ITEMS** | | | | | |
| R1136 11361 | | Automobile Use Tax | 908,338.05 | 890,000.00 | 900,000.00 | 900,000.00 | 900,000.00 |
| | | **TOTAL NON PROPERTY TAX ITEMS** | **908,338.050** | **890,000.00** | **900,000.00** | **900,000.00** | **900,000.00** |
| | | **GENERAL GOVERNMENT SUPPORT** | | | | | |
| R2389 23891 | | Bridge Engineering Svs (Misc) | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 24011 | | Interest & Earnings-General | 19.49 | 50.00 | 50.00 | 50.00 | 50.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **19.49** | **50.00** | **50.00** | **50.00** | **50.00** |
| | | **LICENSES AND PERMITS** | | | | | |
| R2590 25901 | | Permits - Highway | 6,810.25 | 7,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| | | **TOTAL LICENSES AND PERMITS** | **6,810.25** | **7,500.00** | **3,500.00** | **3,500.00** | **3,500.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2655 26551 | | Minor Sales-Miscellaneous | 37,423.13 | 30,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| R2680 26801 | | Insurance Recoveries | 170.02 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **37,593.15** | **30,000.00** | **15,000.00** | **15,000.00** | **15,000.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2701 27011 | | Refunds, Prior Years | 6,764.99 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2770 27701 | | N.O.C. | 587.18 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2801 28011 | | Interfund Revenue | 6,642.42 | 75,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| | | **TOTAL MISCELLANEOUS** | **13,994.59** | **75,000.00** | **18,000.00** | **18,000.00** | **18,000.00** |
| | | **STATE AID** | | | | | |
| R3089 30893 | | Bridge Engineering Svs (State) | 2,478.70 | 20,000.00 | 10,800.00 | 10,800.00 | 10,800.00 |
| R3501 35012 | | Highway Assist Program-Capital | 1,727,731.00 | 3,146,517.00 | 2,340,455.00 | 2,340,455.00 | 2,340,455.00 |
| R3960 39601 | | State Disaster Assistance | 4,783.95 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3960 39601 | FEM11 | State Disaster Assistance | (4,783.95) | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL STATE AID** | **1,730,209.70** | **3,166,517.00** | **2,351,255.00** | **2,351,255.00** | **2,351,255.00** |

# COUNTY ROAD (D) FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | | **FEDERAL AID** | | | | |
| R4089 40892 | | Bridge Engineering Svs (Fed) | 13,219.72 | 59,500.00 | 57,600.00 | 57,600.00 | 47,600.00 |
| R4960 49601 | | Federal Disaster Assistance | 14,351.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4960 49601 | FEM11 | Federal Disaster Assistance | (14,351.86) | 0.00 | 0.00 | 0.00 | 0.00 |
| R4960 49601 | FHA11 | Federal Disaster Assistance | (24,321.84) | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL FEDERAL AID** | **(11,102.12)** | **59,500.00** | **57,600.00** | **57,600.00** | **47,600.00** |
| | | | **INTERFUND TRANSFERS** | | | | |
| R5031 50311 | | Interfund Transfers-General | 525,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL INTERFUND TRANSFERS** | **525,000.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | | **TOTAL COUNTY ROAD (D) FUND** | **9,595,789.11** | **10,618,493.00** | **9,735,331.00** | **9,735,331.00** | **9,725,331.00** |

# COUNTY ROAD FUND
# APPROPRIATIONS

**D FUND - HIGHWAY DEPARTMENT ROAD FUND**

**DEPARTMENTAL FUNCTIONS/OBJECTIVES:**

The Highway Department's primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department's traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$9,735,331** |
|---|---|---|---|
| R1001 | 10011 | Real Property Tax | $6,384,926 |
| R1136 | 11361 | Automobile Use Tax | 900,000 |
| R2389 | 23891 | Bridge Engineering - Misc. | 5,000 |
| R2401 | 24011 | Interest & Earnings | 50 |
| R2590 | 25901 | Permits - Highway | 3,500 |
| R2655 | 26551 | Minor Sales | 15,000 |
| R2801 | 28011 | Interfund Revenue | 18,000 |
| R3089 | 30893 | Bridge Engineering - State | 10,800 |
| R3501 | 35012 | Highway Assistance - Capital | 2,340,455 |
| R4089 | 40892 | Bridge Engineering - Federal | 57,600 |

**D FUND - HIGHWAY DEPARTMENT ROAD FUND**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The department's management personnel have been budgeted at a 1.5% increase over their 2014 year-end salaries.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings continue to be budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, although one additional Highway Laborer position will be funded in 2015, as per the department's request. Highway Department personnel continue to work at keeping overtime costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2015. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways. Interfund revenue is budgeted in anticipation of projects for other County departments which would be completed by Highway staff.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County's cost of such projects at 5% of the total expense.

The department expects to be able to fund the Deputy County Engineer's salary expense through various revenue sources in relation to dedicated bridge engineering work. A percentage of his salary will again be transferred to the road fund from the Department of Engineering (A1440) to reflect duties performed specific to bridge projects.

**COUNTY ROAD FUND**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **D1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 274,508.00 | 273,017.00 | 243,241.00 | 243,241.00 | 243,241.00 |
| **TOTAL** | **CONTRACTUAL** | **274,508.00** | **273,017.00** | **243,241.00** | **243,241.00** | **243,241.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **274,508.00** | **273,017.00** | **243,241.00** | **243,241.00** | **243,241.00** |
| **D1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 14,768.21 | 14,315.00 | 16,587.00 | 16,587.00 | 16,587.00 |
| **TOTAL** | **CONTRACTUAL** | **14,768.21** | **14,315.00** | **16,587.00** | **16,587.00** | **16,587.00** |
| **TOTAL** | **INSURANCE** | **14,768.21** | **14,315.00** | **16,587.00** | **16,587.00** | **16,587.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **D3310 Highway - Traffic Control** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 64,358.00 | 65,997.00 | 65,997.00 | 65,997.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **64,756.00** | **64,358.00** | **65,997.00** | **65,997.00** | **65,997.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 21,386.00 | 22,769.00 | 26,020.00 | 26,020.00 | 26,020.00 |
| 04500 | Special Departmental Supplies | 151,153.74 | 145,000.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| **TOTAL** | **CONTRACTUAL** | **172,539.74** | **167,769.00** | **186,020.00** | **186,020.00** | **186,020.00** |
| **TOTAL** | **HIGHWAY - TRAFFIC CONTROL** | **237,295.74** | **232,127.00** | **252,017.00** | **252,017.00** | **252,017.00** |
| **D5010 Highway Department - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1481 | Conf Asst to Highway Dept | | 44,096.00 | 48,595.00 | 48,595.00 | 48,595.00 |
| 5750 | Principal Clerk | | 35,488.00 | 35,894.00 | 35,894.00 | 35,894.00 |
| 6750 | Secretary To County Engineer | | 44,445.00 | 45,112.00 | 45,112.00 | 45,112.00 |
| 6890 | Salary Adjustments | | 4,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **115,047.62** | **128,029.00** | **129,601.00** | **129,601.00** | **129,601.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 800.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **800.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 469.02 | 400.00 | 300.00 | 300.00 | 300.00 |
| 04150 | Postage | 805.02 | 1,000.00 | 750.00 | 750.00 | 750.00 |
| 04420 | Maintenance | 0.00 | 0.00 | 19,861.00 | 19,861.00 | 19,861.00 |
| 04450 | Rental - Equipment/Maintenance | 5,359.08 | 5,425.00 | 5,671.00 | 5,671.00 | 5,671.00 |
| 04500 | Special Departmental Supplies | 94.75 | 400.00 | 335.00 | 335.00 | 335.00 |
| 04550 | Office Supplies | 1,082.19 | 1,500.00 | 1,250.00 | 1,250.00 | 1,250.00 |
| 04900 | Professional Services | 1,516.60 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 71,240.00 | 44,546.00 | 46,823.00 | 46,823.00 | 46,823.00 |
| 04990 | Purchased Services | 49,362.57 | 47,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| **TOTAL** | **CONTRACTUAL** | **129,929.23** | **102,271.00** | **121,990.00** | **121,990.00** | **121,990.00** |
| **TOTAL** | **HIGHWAY DEPARTMENT - ADMINISTRATION** | **244,976.85** | **231,100.00** | **251,591.00** | **251,591.00** | **251,591.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **D5110 Highway - Road Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3405 | Highway Superintendent | | 74,936.00 | 76,060.00 | 76,060.00 | 76,060.00 |
| 3415 | Highway Laborer | | 151,602.00 | 153,246.00 | 153,246.00 | 148,653.00 |
| 3420 | Highway Supervisor II | | 279,397.00 | 283,043.00 | 283,043.00 | 283,043.00 |
| 4610 | Motor Equipment Operator Heavy | | 541,805.00 | 549,733.00 | 549,733.00 | 549,733.00 |
| 4620 | Motor Equipment Operator Light | | 816,258.00 | 826,633.00 | 826,633.00 | 818,788.00 |
| 5410 | Overtime | | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 5415 | Overtime - Snow/Ice (Highway) | | 200,000.00 | 220,000.00 | 220,000.00 | 220,000.00 |
| 5630 | Personnel Service Savings | | (151,867.00) | (122,984.00) | (122,984.00) | (124,866.00) |
| 7955 | Sign Crew Supervisor | | 46,161.00 | 46,689.00 | 46,689.00 | 46,689.00 |
| 8060 | Temporary Services | | 27,500.00 | 27,500.00 | 27,500.00 | 31,820.00 |
| 8400 | Union Allowances | | 0.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 8770 | Working Supervisor | | 247,387.00 | 250,265.00 | 250,265.00 | 250,265.00 |
| 8880 | Transfers Out | | (1,155,175.00) | (1,194,471.00) | (1,194,471.00) | (1,194,471.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **1,446,202.32** | **1,133,004.00** | **1,178,214.00** | **1,178,214.00** | **1,168,214.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 480.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 843,214.00 | 687,168.00 | 822,636.00 | 822,636.00 | 822,636.00 |
| 04500 | Special Departmental Supplies | 423,001.83 | 313,424.00 | 482,226.00 | 482,226.00 | 482,226.00 |
| 04560 | Training | 0.00 | 2,500.00 | 2,900.00 | 2,500.00 | 2,500.00 |
| 04570 | Uniforms/Tools | 25,473.30 | 28,000.00 | 30,060.00 | 30,060.00 | 30,060.00 |
| 04800 | Contractual Agency | 6,345.26 | 5,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 04900 | Professional Services | 5,755.06 | 8,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,303,789.45** | **1,045,072.00** | **1,351,322.00** | **1,350,922.00** | **1,350,922.00** |
| **TOTAL** | **HIGHWAY - ROAD MAINTENANCE** | **2,749,991.77** | **2,178,076.00** | **2,529,536.00** | **2,529,136.00** | **2,519,136.00** |
| **D5112 Road Construction** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 673,963.00 | 589,614.00 | 589,614.00 | 589,614.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **281,471.00** | **673,963.00** | **589,614.00** | **589,614.00** | **589,614.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 431,281.00 | 836,327.00 | 696,537.00 | 696,537.00 | 696,537.00 |
| 04500 | Special Departmental Supplies | 864,703.15 | 892,661.00 | 554,304.00 | 554,304.00 | 554,304.00 |
| 04800 | Contractual Agency | 150,275.85 | 743,566.00 | 500,000.00 | 500,000.00 | 500,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,446,260.00** | **2,472,554.00** | **1,750,841.00** | **1,750,841.00** | **1,750,841.00** |
| **TOTAL** | **ROAD CONSTRUCTION** | **1,727,731.00** | **3,146,517.00** | **2,340,455.00** | **2,340,455.00** | **2,340,455.00** |
| **D5120 Highway - Bridge Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 15,000.00 | 16,500.00 | 16,500.00 | 16,500.00 |
| 8190 | Transfers Personnel | | 10,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **25,000.00** | **25,000.00** | **36,500.00** | **36,500.00** | **36,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 2,073.99 | 936.00 | 936.00 | 936.00 | 936.00 |
| 04500 | Special Departmental Supplies | 8,072.83 | 21,000.00 | 92,000.00 | 92,000.00 | 92,000.00 |
| 04900 | Professional Services | 46,178.00 | 1,570.00 | 286,300.00 | 286,300.00 | 286,300.00 |
| **TOTAL** | **CONTRACTUAL** | **56,324.82** | **23,506.00** | **379,236.00** | **379,236.00** | **379,236.00** |
| **TOTAL** | **HIGHWAY - BRIDGE MAINTENANCE** | **81,324.82** | **48,506.00** | **415,736.00** | **415,736.00** | **415,736.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **D5142 Highway - Snow & Ice Control** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 486,854.00 | 518,860.00 | 518,860.00 | 518,860.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **489,865.00** | **486,854.00** | **518,860.00** | **518,860.00** | **518,860.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 872,044.00 | 831,529.00 | 1,025,531.00 | 1,025,531.00 | 1,025,531.00 |
| 04500 | Special Departmental Supplies | 543,310.87 | 550,000.00 | 580,000.00 | 580,000.00 | 580,000.00 |
| 04800 | Contractual Agency | 69,652.49 | 80,000.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,485,007.36** | **1,461,529.00** | **1,685,531.00** | **1,685,531.00** | **1,685,531.00** |
| **TOTAL** | **HIGHWAY - SNOW & ICE CONTROL** | **1,974,872.36** | **1,948,383.00** | **2,204,391.00** | **2,204,391.00** | **2,204,391.00** |
| **D9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 452,690.96 | 381,168.00 | 446,314.00 | 446,314.00 | 446,314.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **452,690.96** | **381,168.00** | **446,314.00** | **446,314.00** | **446,314.00** |
| **TOTAL** | **STATE RETIREMENT** | **452,690.96** | **381,168.00** | **446,314.00** | **446,314.00** | **446,314.00** |
| **D9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 174,860.26 | 185,591.00 | 190,851.00 | 190,851.00 | 190,851.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **174,860.26** | **185,591.00** | **190,851.00** | **190,851.00** | **190,851.00** |
| **TOTAL** | **SOCIAL SECURITY** | **174,860.26** | **185,591.00** | **190,851.00** | **190,851.00** | **190,851.00** |
| **D9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 104,518.73 | 119,733.00 | 108,187.00 | 108,187.00 | 108,187.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **104,518.73** | **119,733.00** | **108,187.00** | **108,187.00** | **108,187.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **104,518.73** | **119,733.00** | **108,187.00** | **108,187.00** | **108,187.00** |
| **D9050 Unemployment Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08005 | Unemployment Insurance | 50.29 | 3,544.00 | 3,009.00 | 3,009.00 | 3,009.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **50.29** | **3,544.00** | **3,009.00** | **3,009.00** | **3,009.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **50.29** | **3,544.00** | **3,009.00** | **3,009.00** | **3,009.00** |
| **D9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 515,943.52 | 633,947.00 | 584,260.00 | 584,260.00 | 584,260.00 |
| 08007 | Dental | 8,499.00 | 9,343.00 | 9,222.00 | 9,222.00 | 9,222.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **524,442.52** | **643,290.00** | **593,482.00** | **593,482.00** | **593,482.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **524,442.52** | **643,290.00** | **593,482.00** | **593,482.00** | **593,482.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **D9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 1,330,268.07 | 1,060,083.00 | 89,075.00 | 89,075.00 | 89,075.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **1,330,268.07** | **1,060,083.00** | **89,075.00** | **89,075.00** | **89,075.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 589,461.13 | 95,613.00 | 51,259.00 | 51,259.00 | 51,259.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **589,461.13** | **95,613.00** | **51,259.00** | **51,259.00** | **51,259.00** |
| **TOTAL** | **SERIAL BONDS** | **1,919,729.20** | **1,155,696.00** | **140,334.00** | **140,334.00** | **140,334.00** |
| **D9950 Transfers - Capital Fund** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09003 | Transfers to Capital Funds | 35,979.00 | 57,430.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **35,979.00** | **57,430.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **TRANSFERS - CAPITAL FUND** | **35,979.00** | **57,430.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **COUNTY ROAD FUND** | **10,517,739.71** | **10,618,493.00** | **9,735,731.00** | **9,735,331.00** | **9,725,331.00** |

# ROAD MACHINERY (DM) FUND
# REVENUE

| | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|
| | | | **USE OF MONEY AND PROPERTY** | | | |
| R2401 24011 | Interest & Earnings-General | 3.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2414 24141 | Rental Equipment | 2,171,925.00 | 2,380,793.00 | 2,576,724.00 | 2,573,724.00 | 2,573,724.00 |
| | **TOTAL USE OF MONEY AND PROPERTY** | **2,171,928.90** | **2,380,793.00** | **2,576,724.00** | **2,573,724.00** | **2,573,724.00** |
| | | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | |
| R2650 26501 | Sale of Scrap | 8,789.15 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2655 26551 | Minor Sales-Misc | 236.25 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R2680 26801 | Insurance Recoveries | 2,385.67 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **11,411.07** | **13,000.00** | **13,000.00** | **13,000.00** | **13,000.00** |
| | | | **MISCELLANEOUS** | | | |
| R2801 28033 | Gasoline Sales | 77,124.93 | 93,000.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| | **TOTAL MISCELLANEOUS** | **77,124.93** | **93,000.00** | **80,000.00** | **80,000.00** | **80,000.00** |
| | **TOTAL ROAD MACHINERY (DM) FUND** | **2,260,464.90** | **2,486,793.00** | **2,669,724.00** | **2,666,724.00** | **2,666,724.00** |

# ROAD MACHINERY FUND
# APPROPRIATIONS

**DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND**

**DEPARTMENTAL FUNCTIONS:**

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

**PROGRAM OBJECTIVES:**

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$2,666,724**

| | | | |
|---|---|---|---|
| R2414 | 24141 | Rental Equipment | $2,573,724 |
| R2650 | 26501 | Sale of Scrap | 3,000 |
| R2655 | 26551 | Minor Sales | 10,000 |
| R2801 | 28033 | Gasoline Sales | 80,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels.

One additional Automotive Mechanic position will be funded in 2015, as per the department's request. Highway Department personnel continue to work at keeping overtime costs at a manageable level as part of an overall plan to meet departmental responsibilities.

As part of their ongoing vehicle and equipment replacement program, funding has been approved within the department's operating budget for the purchase of three pickup trucks. Contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints.

**ROAD MACHINERY FUND**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **DM1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 88,328.00 | 111,776.00 | 74,041.00 | 74,041.00 | 74,041.00 |
| **TOTAL** | **CONTRACTUAL** | **88,328.00** | **111,776.00** | **74,041.00** | **74,041.00** | **74,041.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **88,328.00** | **111,776.00** | **74,041.00** | **74,041.00** | **74,041.00** |
| **DM1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 46,047.28 | 50,029.00 | 44,877.00 | 44,877.00 | 44,877.00 |
| **TOTAL** | **CONTRACTUAL** | **46,047.28** | **50,029.00** | **44,877.00** | **44,877.00** | **44,877.00** |
| **TOTAL** | **INSURANCE** | **46,047.28** | **50,029.00** | **44,877.00** | **44,877.00** | **44,877.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **DM5130 Highway Department - Machinery** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0410 | Automotive Mechanic | | 215,825.00 | 218,459.00 | 218,459.00 | 218,459.00 |
| 4890 | Mtr Equip Partsman Dispatcher | | 47,445.00 | 48,228.00 | 48,228.00 | 48,228.00 |
| 5410 | Overtime | | 36,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| 5630 | Personnel Service Savings | | (42,898.00) | 0.00 | 0.00 | 0.00 |
| 6860 | Senior Auto Mechanic | | 58,868.00 | 59,542.00 | 59,542.00 | 59,542.00 |
| 8400 | Union Allowances | | 0.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 8830 | Welder - Mechanic | | 46,366.00 | 47,461.00 | 47,461.00 | 47,461.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **367,408.85** | **361,606.00** | **410,790.00** | **410,790.00** | **410,790.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 18,948.00 | 26,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| **TOTAL** | **EQUIPMENT** | **18,948.00** | **26,000.00** | **90,000.00** | **90,000.00** | **90,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 397,317.75 | 405,000.00 | 405,000.00 | 405,000.00 | 405,000.00 |
| 04300 | Telephone | 11,461.10 | 10,700.00 | 10,700.00 | 10,700.00 | 10,700.00 |
| 04350 | Utilities - General/Misc | 91,780.11 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 04400 | Repairs | 14,439.60 | 23,000.00 | 19,000.00 | 19,000.00 | 19,000.00 |
| 04420 | Maintenance | 15,082.07 | 18,300.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04450 | Rental - Equipment/Maintenance | 1,000.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04500 | Special Departmental Supplies | 655,868.02 | 622,049.00 | 722,000.00 | 719,000.00 | 719,000.00 |
| 04570 | Uniforms/Tools | 1,500.00 | 1,800.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04571 | Uniform/Tools - Allowances | 4,264.00 | 4,150.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 57,514.55 | 53,000.00 | 57,000.00 | 57,000.00 | 57,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,250,227.20** | **1,233,999.00** | **1,325,700.00** | **1,322,700.00** | **1,322,700.00** |
| **TOTAL** | **HIGHWAY DEPARTMENT - MACHINERY** | **1,636,584.05** | **1,621,605.00** | **1,826,490.00** | **1,823,490.00** | **1,823,490.00** |
| **DM9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 70,593.42 | 55,840.00 | 64,268.00 | 64,268.00 | 64,268.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **70,593.42** | **55,840.00** | **64,268.00** | **64,268.00** | **64,268.00** |
| **TOTAL** | **STATE RETIREMENT** | **70,593.42** | **55,840.00** | **64,268.00** | **64,268.00** | **64,268.00** |
| **DM9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 26,425.57 | 27,663.00 | 31,341.00 | 31,341.00 | 31,341.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **26,425.57** | **27,663.00** | **31,341.00** | **31,341.00** | **31,341.00** |
| **TOTAL** | **SOCIAL SECURITY** | **26,425.57** | **27,663.00** | **31,341.00** | **31,341.00** | **31,341.00** |
| **DM9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 20,960.80 | 31,942.00 | 28,163.00 | 28,163.00 | 28,163.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **20,960.80** | **31,942.00** | **28,163.00** | **28,163.00** | **28,163.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **20,960.80** | **31,942.00** | **28,163.00** | **28,163.00** | **28,163.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **DM9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 82,654.33 | 86,699.00 | 90,537.00 | 90,537.00 | 90,537.00 |
| 08007 | Dental | 1,321.00 | 1,323.00 | 1,269.00 | 1,269.00 | 1,269.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **83,975.33** | **88,022.00** | **91,806.00** | **91,806.00** | **91,806.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **83,975.33** | **88,022.00** | **91,806.00** | **91,806.00** | **91,806.00** |
| **DM9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 382,365.91 | 395,130.00 | 416,344.00 | 416,344.00 | 416,344.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **382,365.91** | **395,130.00** | **416,344.00** | **416,344.00** | **416,344.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 117,310.86 | 104,786.00 | 92,394.00 | 92,394.00 | 92,394.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **117,310.86** | **104,786.00** | **92,394.00** | **92,394.00** | **92,394.00** |
| **TOTAL** | **SERIAL BONDS** | **499,676.77** | **499,916.00** | **508,738.00** | **508,738.00** | **508,738.00** |
| **TOTAL** | **ROAD MACHINERY FUND** | **2,472,591.22** | **2,486,793.00** | **2,669,724.00** | **2,666,724.00** | **2,666,724.00** |

# HOSPITAL (EH) FUND
# REVENUE

| | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|
| | | | **PATIENT REVENUE** | | | |
| EH3020.11.00 | Private Pay SNF | 4,579,148.00 | 5,057,770.00 | 5,248,350.00 | 5,248,350.00 | 5,248,350.00 |
| EH3020.21.00 | Medicare Part - A | 2,071,175.00 | 3,415,784.00 | 2,622,755.00 | 2,622,755.00 | 2,622,755.00 |
| EH3020.31.00 | Medicaid SNF | 21,467,792.00 | 21,834,412.00 | 23,041,374.00 | 23,041,374.00 | 22,981,879.00 |
| EH3020.37.00 | Managed Care | 1,083,761.00 | 982,548.00 | 1,142,282.00 | 1,142,282.00 | 1,142,282.00 |
| EH3020.61.00 | VA Revenue | 27,983.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH3030.11.00 | Private Assessment Add On | 314,674.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH3030.31.00 | Medicaid Assessment Add On | 1,253,568.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH4400.11.10 | Physical Therapy - SP | 5,210.00 | 24,572.00 | 37,098.00 | 37,098.00 | 37,098.00 |
| EH4400.31.10 | Physical Therapy - MA | 193,834.00 | 248,450.00 | 375,098.00 | 375,098.00 | 375,098.00 |
| EH4500.11.10 | Occupational Therapy - SP/Medicare | 2,600.00 | 12,412.00 | 22,403.00 | 22,403.00 | 22,403.00 |
| EH4500.31.10 | Occupational Therapy - MA | 94,564.00 | 125,498.00 | 226,513.00 | 226,513.00 | 226,513.00 |
| EH4600.11.10 | Speech Therapy - SP | 1,183.00 | 3,691.00 | 11,190.00 | 11,190.00 | 11,190.00 |
| EH4600.31.10 | Speech Therapy - MA | 47,839.00 | 37,319.00 | 113,149.00 | 113,149.00 | 113,149.00 |
| EH4700.11.00 | Pharmacy | 0.00 | 19,548.00 | 0.00 | 0.00 | 0.00 |
| EH4770.31.10 | Flu Vaccine MA | 6,927.00 | 9,378.00 | 9,952.00 | 9,952.00 | 9,952.00 |
| EH4780.31.00 | Medicare Part B Physician - Medicaid | 99,575.00 | 306,061.00 | 310,451.00 | 310,451.00 | 310,451.00 |
| EH4800.21.00 | Podiatry | 4,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| EH5054.00.00 | Refund Cable TV from Residents | 0.00 | 70,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| | **TOTAL PATIENT REVENUE** | **31,253,833.00** | **32,152,443.00** | **33,235,615.00** | **33,235,615.00** | **33,176,120.00** |
| | | | **MISCELLANEOUS** | | | |
| EH5055.00.00 | Barber & Beauty | 35,592.00 | 59,000.00 | 59,000.00 | 59,000.00 | 59,000.00 |
| EH5063.00.00 | Gift Shop | 11,253.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| EH5095.00.00 | Vending Machines | 2,183.00 | 2,600.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| EH5100.00.00 | CNA Training Reimbursement | 30,675.00 | 51,630.00 | 47,630.00 | 47,630.00 | 47,630.00 |
| EH5175.00.00 | Vendor Refunds | 27,314.00 | 39,000.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| EH5177.01.00 | Interest Income | 323.00 | 400.00 | 0.00 | 0.00 | 0.00 |
| EH5188.00.00 | Miscellaneous | 8,622.00 | 4,000.00 | 20,571.00 | 20,571.00 | 20,571.00 |
| EH5540.21.00 | IGT | 7,415,406.00 | 8,260,696.00 | 8,412,942.00 | 8,412,942.00 | 8,412,942.00 |
| EH5540.30.00 | Retro Rate Adjustments | 0.00 | 439,000.00 | 115,000.00 | 115,000.00 | 115,000.00 |
| | **TOTAL MISCELLANEOUS** | **7,531,368.00** | **8,868,326.00** | **8,696,343.00** | **8,696,343.00** | **8,696,343.00** |
| | | | **INTERFUND TRANSFERS** | | | |
| EH5560.00.00 | County Operating Tax Levy | 2,224,757.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH5561.02.00 | Non-Operating Subsidy/Non-Allowance | 584,413.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL INTERFUND TRANSFERS** | **2,809,170.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **TOTAL HOSPITAL (EH) FUND** | **41,594,371.00** | **41,020,769.00** | **41,931,958.00** | **41,931,958.00** | **41,872,463.00** |

# HOSPITAL FUND
# APPROPRIATIONS

**EH FUND - VAN RENSSELAER MANOR**

**DEPARTMENTAL FUNCTIONS:**

Van Rensselaer Manor is a Skilled Nursing Facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. In order to better meet the needs of the members of our community, the Manor has been actively promoting its short term rehabilitation program. This program provides intensive short term rehabilitation services to community members who have short term acute episodes, with the intent of returning them back to their homes in the community after a brief stay at the Manor. Not only does the provision of this service respond to community need, to the extent that this service is typically paid for by Medicare or a third party private insurer, this service reduces the Manor's reliance on Medicaid funding as well as any possible Rensselaer County General Fund subsidy.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has 362 beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed to meet the future potential need for residents in need of long term care. To accommodate the growing number of patients admitted with impaired cognitive skill, there is an 80 bed unit dedicated to this type of resident. There are nine isolation rooms that can accommodate future needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to 42 beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

| **PROGRAM STATISTICS:** | **PATIENTS UNDER CARE 6/30/13** | | **PATIENTS UNDER CARE 6/30/14** | |
|---|---|---|---|---|
| | MALE | FEMALE | MALE | FEMALE |
| | 88 | 261 | 94 | 250 |

**EH FUND - VAN RENSSELAER MANOR (CONTINUED)**

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$** | **41,931,958** |
|---|---|---|---|
| EH 3020.21.00 | Medicare Part - A | $ | 2,622,755 |
| EH 3020.31.00 | Medicaid SNF | | 23,041,374 |
| EH 3020.11.00 | Private Pay SNF | | 5,248,350 |
| EH 3020.37.00 | Managed Care | | 1,142,282 |
| EH 4400.11.10 | Physical Therapy - SP | | 37,098 |
| EH 4400.31.10 | Physical Therapy - MA | | 375,098 |
| EH 4500.11.10 | Occupational Therapy - SP/Medicare | | 22,403 |
| EH 4500.31.10 | Occupational Therapy - MA | | 226,513 |
| EH 4600.11.10 | Speech Therapy - SP | | 11,190 |
| EH 4600.31.10 | Speech Therapy - MA | | 113,149 |
| EH 4770.31.10 | Flu Vaccine MA | | 9,952 |
| EH 4780.31.00 | Medicare Part B Physician - Medicaid | | 310,451 |
| EH 4800.21.00 | Podiatry | | 5,000 |
| EH 5054.00.00 | Refund Cable TV from Residents | | 70,000 |
| EH 5055.00.00 | Barber & Beauty | | 59,000 |
| EH 5063.00.00 | Gift Shop | | 12,000 |
| EH 5095.00.00 | Vending Machines | | 2,200 |
| EH 5100.00.00 | CNA Training Reimbursement | | 47,630 |
| EH 5175.00.00 | Vendor Refunds | | 27,000 |
| EH 5188.00.00 | Miscellaneous | | 20,571 |
| EH 5540.21.00 | IGT | | 8,412,942 |
| EH 5540.30.00 | Retro Rate Adjustments | | 115,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County and the United Public Service Employees Union (UPSEU) have been engaged in negotiations to arrive at a successor agreement to the collective bargaining agreement between the parties that expired on December 31, 2013. The parties did reach a tentative agreement, for the period of January 1, 2014 through December 31, 2017, encompassed by a Memorandum of Agreement (MOA) dated September 29, 2014, which is subject to ratification by the union membership and approval by the Rensselaer County Legislature. Based upon the provisions of this tentative agreement, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salaries of all Management Confidential positions have been increased a 1.50% over 2014 year-end amounts.

The request to reclassify the Leisure Time Activity Director to a Recreation Coordinator is approved. The new position will supervise the merged Recreation and Activity Departments, which allows more operational flexibility and sharing of staff. In addition the request to add a Part-Time Leisure Time Activities Aide is also approved. The added position will be utilized to provide night and weekend coverage and will save on departmental overtime. To replace a retiring Principal Clerk, the creation of a Senior Account Clerk is approved. This position will be responsible for maintaining resident's personal financial accounts. The new job title enables the County to hire a candidate with the proper qualifications for the position. Finally, the request to restructure the Communications Department by changing titles from Clerk to Receptionist is approved. The new title better matches the position duties. The positions will be changed from a base of 35 hours per week to 40 to align with the needs of the department.

For 2015, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include TVs and wall mounts ($1,300), mattresses ($30,000), updates to computer hardware and software ($50,250), kitchen equipment ($11,300), dining room chairs ($9,000), replacement of electric lifts for residents ($78,500), replacement of resident furniture (Geri Recliners) ($8,500), wheel chairs ($7,800), and office furniture and equipment ($3,500).

Contractual codes are funded based upon the department's request and historical spending levels.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 0 | Bad Debt Expense | 683,189.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **683,189.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROVISION FOR UNCOLLECTABLE ACCOUNT** | **683,189.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 82,851.00 | 81,204.00 | 82,422.00 | 82,422.00 | 82,422.00 |
| 2 | Technicians, SP | 69,837.00 | 64,823.00 | 65,563.00 | 65,563.00 | 65,563.00 |
| 6 | Clerical and Other | 66,649.00 | 105,202.00 | 106,403.00 | 106,403.00 | 106,403.00 |
| 15410 | Overtime | 0.00 | 8,900.00 | 7,900.00 | 7,900.00 | 7,900.00 |
| 17060 | Shift Differential | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **219,337.00** | **260,329.00** | **262,488.00** | **262,488.00** | **262,488.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consultant | 1,692.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 55 | Office and Administrative Supplies | 24,022.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 86 | Printing and Duplicating | 461.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 88 | Travel, Conferences | 1,037.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 89 | Books and Periodicals | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **27,212.00** | **41,000.00** | **41,000.00** | **41,000.00** | **41,000.00** |
| **TOTAL** | **NURSING ADMINISTRATION - NURSING DIRECTOR** | **246,549.00** | **301,329.00** | **303,488.00** | **303,488.00** | **303,488.00** |
| **EH6012 NURSING - IN SERVICE EDUCATION** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Registered Nurses | 111,338.00 | 112,057.00 | 113,496.00 | 113,496.00 | 113,496.00 |
| 15410 | Overtime | 0.00 | 1,700.00 | 3,100.00 | 3,100.00 | 3,100.00 |
| 17060 | Shift Differential | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **111,338.00** | **113,857.00** | **116,696.00** | **116,696.00** | **116,696.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 566.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 59 | Other Supplies and Materials | 2,841.00 | 2,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 88 | Travel, Conferences | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 91 | Other Direct Expenses | 9,005.00 | 14,650.00 | 14,650.00 | 14,650.00 | 14,650.00 |
| **TOTAL** | **CONTRACTUAL** | **12,412.00** | **17,550.00** | **18,550.00** | **18,550.00** | **18,550.00** |
| **TOTAL** | **NURSING - IN SERVICE EDUCATION** | **123,750.00** | **131,407.00** | **135,246.00** | **135,246.00** | **135,246.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH6013 NURSING - QUALITY ASSURANCE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Quality Assurance Nurse | 68,195.00 | 65,359.00 | 66,104.00 | 66,104.00 | 66,104.00 |
| 15410 | Overtime | 0.00 | 2,200.00 | 6,400.00 | 6,400.00 | 6,400.00 |
| 17060 | Shift Differential | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **68,195.00** | **67,659.00** | **72,604.00** | **72,604.00** | **72,604.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **200.00** | **200.00** | **200.00** | **200.00** |
| **TOTAL** | **NURSING - QUALITY ASSURANCE** | **68,195.00** | **67,859.00** | **72,804.00** | **72,804.00** | **72,804.00** |
| **EH6020 SNF - NURSING SERVICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Supervisors | 775,348.00 | 757,662.00 | 765,685.00 | 765,685.00 | 765,685.00 |
| 3 | Registered Nurses | 1,251,818.00 | 1,913,863.00 | 1,884,856.00 | 1,884,856.00 | 1,884,856.00 |
| 4 | Licensed Practical Nurses | 3,326,494.00 | 2,859,841.00 | 2,869,854.00 | 2,869,854.00 | 2,869,854.00 |
| 5 | Aides and Orderlies | 6,270,502.00 | 6,075,865.00 | 6,157,257.00 | 6,157,257.00 | 6,157,257.00 |
| 6 | Ward Clerks | 274,131.00 | 359,734.00 | 348,553.00 | 348,553.00 | 348,553.00 |
| 15410 | Overtime | 0.00 | 1,145,740.00 | 1,373,800.00 | 1,373,800.00 | 1,373,800.00 |
| 15630 | Personnel Service Savings | 0.00 | (1,653,804.00) | (1,632,708.00) | (1,632,708.00) | (1,668,984.00) |
| 17060 | Shift Differential | 0.00 | 212,400.00 | 221,000.00 | 221,000.00 | 221,000.00 |
| 18060 | Temporary Services | 0.00 | 70,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **11,898,293.00** | **11,741,301.00** | **12,058,297.00** | **12,058,297.00** | **12,022,021.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 35 | Fee - Licensed Practical Nurses | 289,586.00 | 435,000.00 | 439,350.00 | 439,350.00 | 439,350.00 |
| 59 | Other Supplies and Materials | 18,224.00 | 35,600.00 | 33,150.00 | 33,150.00 | 33,150.00 |
| 63 | Repairs and Maintenance Services | 17,662.00 | 12,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 68 | Contracted Services | 35,712.00 | 39,850.00 | 56,150.00 | 56,150.00 | 56,150.00 |
| 73 | Rental or Lease | 81,870.00 | 210,360.00 | 127,670.00 | 127,670.00 | 127,670.00 |
| 80 | Advertising | 9,066.00 | 8,750.00 | 10,750.00 | 10,750.00 | 10,750.00 |
| 88 | Travel, Conferences | 628.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 91 | Other Direct Expenses | 21,777.00 | 51,000.00 | 51,900.00 | 51,900.00 | 51,900.00 |
| **TOTAL** | **CONTRACTUAL** | **474,525.00** | **793,560.00** | **736,970.00** | **736,970.00** | **736,970.00** |
| **TOTAL** | **SNF - NURSING SERVICE** | **12,372,818.00** | **12,534,861.00** | **12,795,267.00** | **12,795,267.00** | **12,758,991.00** |
| **EH6021 SUBSTITUTE NURSES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Substitute Nurses - RN | 281,773.00 | 356,328.00 | 362,208.00 | 362,208.00 | 362,208.00 |
| 4 | Substitute Nurses - LPN | 86,084.00 | 233,310.00 | 237,160.00 | 237,160.00 | 237,160.00 |
| 15410 | Overtime | 0.00 | 32,500.00 | 93,200.00 | 93,200.00 | 93,200.00 |
| 15630 | Personnel Service Savings | 0.00 | (248,655.00) | (228,900.00) | (228,900.00) | (228,900.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **367,857.00** | **373,483.00** | **463,668.00** | **463,668.00** | **463,668.00** |
| **TOTAL** | **SUBSTITUTE NURSES** | **367,857.00** | **373,483.00** | **463,668.00** | **463,668.00** | **463,668.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH7200 CENTRAL NURSING SUPPLIES** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 45 | OTC Drugs | 69,839.00 | 90,000.00 | 72,000.00 | 72,000.00 | 72,000.00 |
| 49 | Other Medical Materials | 523,306.00 | 592,800.00 | 602,300.00 | 602,300.00 | 602,300.00 |
| 57 | Minor Medical Equipment | 13,312.00 | 46,300.00 | 38,530.00 | 38,530.00 | 38,530.00 |
| 73 | Rental or Lease | 660.00 | 720.00 | 720.00 | 720.00 | 720.00 |
| **TOTAL** | **CONTRACTUAL** | **607,117.00** | **729,820.00** | **713,550.00** | **713,550.00** | **713,550.00** |
| **TOTAL** | **CENTRAL NURSING SUPPLIES** | **607,117.00** | **729,820.00** | **713,550.00** | **713,550.00** | **713,550.00** |
| **EH7210 LABORATORY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 62 | Laboratory | 22,533.00 | 31,000.00 | 31,000.00 | 31,000.00 | 31,000.00 |
| **TOTAL** | **CONTRACTUAL** | **22,533.00** | **31,000.00** | **31,000.00** | **31,000.00** | **31,000.00** |
| **TOTAL** | **LABORATORY** | **22,533.00** | **31,000.00** | **31,000.00** | **31,000.00** | **31,000.00** |
| **EH7240 RADIOLOGY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 62 | X-Ray | 29,062.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| **TOTAL** | **CONTRACTUAL** | **29,062.00** | **35,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **TOTAL** | **RADIOLOGY** | **29,062.00** | **35,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **EH7250 INHALATION THERAPY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 41 | Oxygen and Other Medical Gases | 53,596.00 | 72,000.00 | 70,700.00 | 70,700.00 | 70,700.00 |
| 59 | Other Supplies and Materials | 2,981.00 | 3,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 73 | Rental or Lease | 19,721.00 | 19,430.00 | 21,800.00 | 21,800.00 | 21,800.00 |
| **TOTAL** | **CONTRACTUAL** | **76,298.00** | **94,930.00** | **96,500.00** | **96,500.00** | **96,500.00** |
| **TOTAL** | **INHALATION THERAPY** | **76,298.00** | **94,930.00** | **96,500.00** | **96,500.00** | **96,500.00** |
| **EH7260 ACTIVITIES PROGRAM** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 54,841.00 | 52,220.00 | 108,076.00 | 108,076.00 | 108,076.00 |
| 5 | Aides and Orderlies | 219,875.00 | 199,171.00 | 233,377.00 | 233,377.00 | 233,377.00 |
| 15410 | Overtime | 0.00 | 13,600.00 | 21,500.00 | 21,500.00 | 21,500.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (52,817.00) | (52,817.00) | (52,817.00) |
| 17060 | Shift Differential | 0.00 | 800.00 | 800.00 | 800.00 | 800.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **274,716.00** | **265,791.00** | **310,936.00** | **310,936.00** | **310,936.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH7260 ACTIVITIES PROGRAM (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 534.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 59 | Other Supplies and Materials | 6,799.00 | 8,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 800.00 | 500.00 | 500.00 | 500.00 |
| 67 | Other Purchased Services | 3,773.00 | 74,000.00 | 74,000.00 | 74,000.00 | 74,000.00 |
| 73 | Rental or Lease | 5,802.00 | 35,100.00 | 35,100.00 | 35,100.00 | 35,100.00 |
| 86 | Printing and Duplicating | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 87 | Automobile Maintenance | 8,320.00 | 8,100.00 | 9,777.00 | 9,777.00 | 9,777.00 |
| 88 | Travel, Conferences | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 91 | Other Direct Expenses | 3,385.00 | 3,465.00 | 3,580.00 | 3,580.00 | 3,580.00 |
| **TOTAL** | **CONTRACTUAL** | **28,613.00** | **131,415.00** | **132,907.00** | **132,907.00** | **132,907.00** |
| **TOTAL** | **ACTIVITIES PROGRAM** | **303,329.00** | **397,206.00** | **443,843.00** | **443,843.00** | **443,843.00** |
| **EH7270 PHARAMACY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 0.00 | 65,572.00 | 66,650.00 | 66,650.00 | 66,650.00 |
| 15630 | Personnel Service Savings | 0.00 | (65,572.00) | (66,650.00) | (66,650.00) | (66,650.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Pharmacy Consultant | 46,417.00 | 51,800.00 | 50,800.00 | 50,800.00 | 50,800.00 |
| 44 | Pharmaceuticals | 332,640.00 | 562,900.00 | 593,200.00 | 593,200.00 | 593,200.00 |
| **TOTAL** | **CONTRACTUAL** | **379,057.00** | **614,700.00** | **644,000.00** | **644,000.00** | **644,000.00** |
| **TOTAL** | **PHARAMACY** | **379,057.00** | **614,700.00** | **644,000.00** | **644,000.00** | **644,000.00** |
| **EH7280 PODIATRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Consultant | 15,151.00 | 26,250.00 | 26,250.00 | 26,250.00 | 26,250.00 |
| 91 | Other Direct Expenses | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **15,151.00** | **26,750.00** | **26,750.00** | **26,750.00** | **26,750.00** |
| **TOTAL** | **PODIATRY** | **15,151.00** | **26,750.00** | **26,750.00** | **26,750.00** | **26,750.00** |
| **EH7281 RECREATIONAL THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 37,075.00 | 36,383.00 | 33,855.00 | 33,855.00 | 33,855.00 |
| 5 | Activities Aides | 79,500.00 | 76,674.00 | 78,361.00 | 78,361.00 | 78,361.00 |
| 15410 | Overtime | 0.00 | 3,500.00 | 4,700.00 | 4,700.00 | 4,700.00 |
| 17060 | Shift Differential | 0.00 | 800.00 | 700.00 | 700.00 | 700.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **116,575.00** | **117,357.00** | **117,616.00** | **117,616.00** | **117,616.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 203.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 59 | Other Supplies and Materials | 1,883.00 | 1,600.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 86 | Printing and Duplicating | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 91 | Other Direct Expenses | 2,925.00 | 3,425.00 | 3,425.00 | 3,425.00 | 3,425.00 |
| **TOTAL** | **CONTRACTUAL** | **5,011.00** | **5,575.00** | **5,975.00** | **5,975.00** | **5,975.00** |
| **TOTAL** | **RECREATIONAL THERAPY** | **121,586.00** | **122,932.00** | **123,591.00** | **123,591.00** | **123,591.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH7290 DENTIST** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8 | Physicians (PT) | 0.00 | 18,301.00 | 18,669.00 | 18,669.00 | 18,669.00 |
| 15630 | Personnel Service Savings | 0.00 | (18,301.00) | (18,669.00) | (18,669.00) | (18,669.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 62 | Medical - Purchased Services | 67,189.00 | 70,882.00 | 72,860.00 | 72,860.00 | 72,860.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **67,189.00** | **71,882.00** | **73,860.00** | **73,860.00** | **73,860.00** |
| **TOTAL** | **DENTIST** | **67,189.00** | **71,882.00** | **73,860.00** | **73,860.00** | **73,860.00** |
| **EH7310 PSYCHIATRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Psychiatry Consultant | 106,392.00 | 107,328.00 | 108,264.00 | 108,264.00 | 108,264.00 |
| **TOTAL** | **CONTRACTUAL** | **106,392.00** | **107,328.00** | **108,264.00** | **108,264.00** | **108,264.00** |
| **TOTAL** | **PSYCHIATRY** | **106,392.00** | **107,328.00** | **108,264.00** | **108,264.00** | **108,264.00** |
| **EH7330 PHYSICAL THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 127,692.00 | 126,241.00 | 127,680.00 | 127,680.00 | 127,680.00 |
| 2 | Technicians, SP | 127,267.00 | 124,094.00 | 121,329.00 | 121,329.00 | 121,329.00 |
| 5 | Aides and Orderlies | 49,942.00 | 64,899.00 | 60,988.00 | 60,988.00 | 60,988.00 |
| 15410 | Overtime | 0.00 | 7,800.00 | 0.00 | 0.00 | 0.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (309,997.00) | (309,997.00) | (309,997.00) |
| 17060 | Shift Differential | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **304,901.00** | **323,334.00** | **0.00** | **0.00** | **0.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Physical Therapy Consultant | 394,212.00 | 881,691.00 | 1,335,200.00 | 1,335,200.00 | 1,335,200.00 |
| 49 | Other Medical Care Materials | 8,687.00 | 8,300.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 55 | Office and Administrative Supplies | 554.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 59 | Other Supplies and Materials | 11.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 86 | Printing and Duplicating | 1,907.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 88 | Travel, Conferences | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **405,371.00** | **894,591.00** | **1,348,800.00** | **1,348,800.00** | **1,348,800.00** |
| **TOTAL** | **PHYSICAL THERAPY** | **710,272.00** | **1,217,925.00** | **1,348,800.00** | **1,348,800.00** | **1,348,800.00** |
| **EH7340 OCCUPATIONAL THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 98,859.00 | 94,847.00 | 95,927.00 | 95,927.00 | 95,927.00 |
| 15410 | Overtime | 0.00 | 6,800.00 | 0.00 | 0.00 | 0.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (95,927.00) | (95,927.00) | (95,927.00) |
| 17060 | Shift Differential | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **98,859.00** | **101,747.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH7340 OCCUPATIONAL THERAPY (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 304,037.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 49 | Other Medical Supplies | 4,633.00 | 5,500.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| 55 | Office and Administrative Supplies | 21.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 59 | Other Supplies and Materials | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 86 | Printing and Duplicating | 554.00 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| **TOTAL** | **CONTRACTUAL** | **309,245.00** | **7,200.00** | **7,200.00** | **7,200.00** | **7,200.00** |
| **TOTAL** | **OCCUPATIONAL THERAPY** | **408,104.00** | **108,947.00** | **7,200.00** | **7,200.00** | **7,200.00** |
| **EH7350 SPEECH AND HEARING THERAPY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 178,271.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 55 | Office and Administrative Supplies | 45.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 59 | Other Supplies and Materials | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **178,316.00** | **10,350.00** | **10,250.00** | **10,250.00** | **10,250.00** |
| **TOTAL** | **SPEECH AND HEARING THERAPY** | **178,316.00** | **10,350.00** | **10,250.00** | **10,250.00** | **10,250.00** |
| **EH7380 SOCIAL SERVICES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 0.00 | 0.00 | 55,269.00 | 55,269.00 | 55,269.00 |
| 2 | Technicians, SP | 302,410.00 | 305,358.00 | 255,119.00 | 255,119.00 | 255,119.00 |
| 15410 | Overtime | 0.00 | 3,900.00 | 3,300.00 | 3,300.00 | 3,300.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **302,410.00** | **309,258.00** | **313,688.00** | **313,688.00** | **313,688.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 247.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 59 | Other Supplies and Materials | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| 88 | Travel, Conferences | 856.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 89 | Books and Periodicals | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **1,103.00** | **1,850.00** | **2,350.00** | **2,350.00** | **2,350.00** |
| **TOTAL** | **SOCIAL SERVICES** | **303,513.00** | **311,108.00** | **316,038.00** | **316,038.00** | **316,038.00** |
| **EH7383 PASTORAL CARE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 8,977.00 | 9,056.00 | 9,146.00 | 9,146.00 | 9,146.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **8,977.00** | **9,056.00** | **9,146.00** | **9,146.00** | **9,146.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **4,500.00** | **4,550.00** | **4,550.00** | **4,550.00** | **4,550.00** |
| **TOTAL** | **PASTORAL CARE** | **13,477.00** | **13,606.00** | **13,696.00** | **13,696.00** | **13,696.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH7390 MEDICAL RECORDS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 37,724.00 | 37,422.00 | 37,850.00 | 37,850.00 | 37,850.00 |
| 15410 | Overtime | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **37,724.00** | **37,522.00** | **37,950.00** | **37,950.00** | **37,950.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 1,050.00 | 2,625.00 | 2,625.00 | 2,625.00 | 2,625.00 |
| 55 | Office and Administrative Supplies | 409.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 86 | Printing and Duplicating | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **1,459.00** | **4,025.00** | **4,025.00** | **4,025.00** | **4,025.00** |
| **TOTAL** | **MEDICAL RECORDS** | **39,183.00** | **41,547.00** | **41,975.00** | **41,975.00** | **41,975.00** |
| **EH7410 MEDICAL STAFF** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6 | Clerical | 21,047.00 | 31,193.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| 8 | Physicians (PT) | 362,560.00 | 406,331.00 | 361,964.00 | 361,964.00 | 361,964.00 |
| 15410 | Overtime | 0.00 | 8,100.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 15630 | Personnel Service Savings | 0.00 | (50,200.00) | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **383,607.00** | **395,424.00** | **400,014.00** | **400,014.00** | **400,014.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 27 | Physicians' Fees | 5,007.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,007.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MEDICAL STAFF** | **388,614.00** | **395,424.00** | **400,014.00** | **400,014.00** | **400,014.00** |
| **EH7420 MEDICAL DIRECTOR** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8 | Physicians (PT) | 70,992.00 | 70,039.00 | 71,311.00 | 71,311.00 | 71,311.00 |
| 15410 | Overtime | 0.00 | 1,600.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **70,992.00** | **71,639.00** | **72,411.00** | **72,411.00** | **72,411.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 160.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| **TOTAL** | **CONTRACTUAL** | **160.00** | **300.00** | **300.00** | **300.00** | **300.00** |
| **TOTAL** | **MEDICAL DIRECTOR** | **71,152.00** | **71,939.00** | **72,711.00** | **72,711.00** | **72,711.00** |
| **EH7430 MEDICAL CARE/EVALUATION (U.R)** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Registered Nurses | 61,116.00 | 60,788.00 | 61,481.00 | 61,481.00 | 61,481.00 |
| 15410 | Overtime | 0.00 | 2,300.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **61,116.00** | **63,088.00** | **63,581.00** | **63,581.00** | **63,581.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 3,077.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| **TOTAL** | **CONTRACTUAL** | **3,077.00** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** |
| **TOTAL** | **MEDICAL CARE/EVALUATION (U.R)** | **64,193.00** | **68,088.00** | **68,581.00** | **68,581.00** | **68,581.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8110 NON-MEDICAL EDUCATION** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 68,571.00 | 68,241.00 | 69,338.00 | 69,338.00 | 69,338.00 |
| 15410 | Overtime | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **68,571.00** | **68,341.00** | **69,438.00** | **69,438.00** | **69,438.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 114.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 73 | Rental or Lease | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 88 | Travel, Conferences | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| **TOTAL** | **CONTRACTUAL** | **114.00** | **500.00** | **500.00** | **500.00** | **500.00** |
| **TOTAL** | **NON-MEDICAL EDUCATION** | **68,685.00** | **68,841.00** | **69,938.00** | **69,938.00** | **69,938.00** |
| **EH8212 PATIENT FOOD SERVICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 205,507.00 | 193,922.00 | 196,206.00 | 196,206.00 | 196,206.00 |
| 2 | Technicians, SP | 572,022.00 | 545,347.00 | 552,139.00 | 552,139.00 | 552,139.00 |
| 6 | Clerical and Other | 30,330.00 | 31,173.00 | 31,530.00 | 31,530.00 | 31,530.00 |
| 7 | Environment and Facility | 1,280,627.00 | 1,269,234.00 | 1,280,001.00 | 1,280,001.00 | 1,280,001.00 |
| 15410 | Overtime | 0.00 | 173,100.00 | 181,800.00 | 181,800.00 | 181,800.00 |
| 15630 | Personnel Service Savings | 0.00 | (66,900.00) | (94,271.00) | (94,271.00) | (94,271.00) |
| 17060 | Shift Differential | 0.00 | 14,800.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| 18060 | Temporary Services | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **2,088,486.00** | **2,170,676.00** | **2,171,905.00** | **2,171,905.00** | **2,171,905.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 49 | Other Medical Supplies | 106,585.00 | 137,000.00 | 137,000.00 | 137,000.00 | 137,000.00 |
| 50 | Food | 885,145.00 | 960,000.00 | 976,300.00 | 976,300.00 | 976,300.00 |
| 52 | Tableware and Kitchen Supplies | 120,548.00 | 140,500.00 | 144,200.00 | 144,200.00 | 144,200.00 |
| 54 | Cleaning Supplies | 21,012.00 | 23,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 55 | Office and Administrative Supplies | 5,150.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 59 | Other Supplies and Materials | 29,182.00 | 27,300.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 63 | Repairs and Maintenance Services | 15,383.00 | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| 68 | Contracted Services | 9,124.00 | 9,000.00 | 12,300.00 | 12,300.00 | 12,300.00 |
| 73 | Rental or Lease | 0.00 | 1,000.00 | 9,300.00 | 9,300.00 | 9,300.00 |
| 86 | Printing and Duplicating | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 88 | Travel, Conferences | 179.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 89 | Books and Periodicals | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **1,192,308.00** | **1,330,800.00** | **1,371,900.00** | **1,371,900.00** | **1,371,900.00** |
| **TOTAL** | **PATIENT FOOD SERVICE** | **3,280,794.00** | **3,501,476.00** | **3,543,805.00** | **3,543,805.00** | **3,543,805.00** |
| **EH8220 PLANT OPERATION & MAINTENANCE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 70,021.00 | 67,254.00 | 68,169.00 | 68,169.00 | 68,169.00 |
| 2 | Technicians, SP | 41,212.00 | 41,360.00 | 41,827.00 | 41,827.00 | 41,827.00 |
| 7 | Environment and Facility | 161,838.00 | 153,156.00 | 195,000.00 | 195,000.00 | 195,000.00 |
| 15410 | Overtime | 0.00 | 10,000.00 | 9,700.00 | 9,700.00 | 9,700.00 |
| 17060 | Shift Differential | 0.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **273,071.00** | **272,370.00** | **315,296.00** | **315,296.00** | **315,296.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8220 PLANT OPERATION & MAINTENANCE (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 1,590.00 | 1,300.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 59 | Other Supplies and Materials | 64,313.00 | 63,600.00 | 69,500.00 | 69,500.00 | 69,500.00 |
| 63 | Repairs and Maintenance Services | 36,207.00 | 44,500.00 | 44,500.00 | 44,500.00 | 44,500.00 |
| 67 | Other Purchased Services | 49,733.00 | 66,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| 68 | Contracted Services | 156,855.00 | 202,000.00 | 237,471.00 | 237,471.00 | 237,471.00 |
| 73 | Rental or Lease | 66.00 | 350.00 | 350.00 | 350.00 | 350.00 |
| 74 | Electricity | 448,093.00 | 582,960.00 | 600,600.00 | 600,600.00 | 600,600.00 |
| 75 | Gas | 150,690.00 | 174,000.00 | 212,000.00 | 212,000.00 | 212,000.00 |
| 76 | Water and Sewer | 135,950.00 | 147,000.00 | 154,600.00 | 154,600.00 | 154,600.00 |
| 77 | Oil | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 86 | Printing and Duplicating | 2,250.00 | 2,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 91 | Other Direct Expenses | 30.00 | 52,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,045,777.00** | **1,338,410.00** | **1,455,321.00** | **1,455,321.00** | **1,455,321.00** |
| **TOTAL** | **PLANT OPERATION & MAINTENANCE** | **1,318,848.00** | **1,610,780.00** | **1,770,617.00** | **1,770,617.00** | **1,770,617.00** |
| **EH8221 CARPENTRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **100.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CARPENTRY** | **0.00** | **100.00** | **0.00** | **0.00** | **0.00** |
| **EH8222 PLUMBING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **600.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PLUMBING** | **0.00** | **600.00** | **0.00** | **0.00** | **0.00** |
| **EH8223 PAINTING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PAINTING** | **0.00** | **1,000.00** | **0.00** | **0.00** | **0.00** |
| **EH8225 GROUNDS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 44,169.00 | 40,643.00 | 42,002.00 | 42,002.00 | 42,002.00 |
| 7 | Environment and Facility | 35,856.00 | 33,728.00 | 34,275.00 | 34,275.00 | 34,275.00 |
| 15410 | Overtime | 0.00 | 9,700.00 | 8,400.00 | 8,400.00 | 8,400.00 |
| 17060 | Shift Differential | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **80,025.00** | **84,271.00** | **84,877.00** | **84,877.00** | **84,877.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8225 GROUNDS (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 59 | Other Supplies and Materials | 11,525.00 | 10,000.00 | 13,500.00 | 13,500.00 | 13,500.00 |
| 63 | Repairs and Maintenance Services | 1,526.00 | 1,600.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 68 | Contracted Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 87 | Automobile Maintenance | 3,188.00 | 4,900.00 | 4,996.00 | 4,996.00 | 4,996.00 |
| **TOTAL** | **CONTRACTUAL** | **16,239.00** | **17,050.00** | **21,046.00** | **21,046.00** | **21,046.00** |
| **TOTAL** | **GROUNDS** | **96,264.00** | **101,321.00** | **105,923.00** | **105,923.00** | **105,923.00** |
| **EH8231 ELECTRICAL & REFRIGERATION OPERATIONS** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 5,778.00 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| **TOTAL** | **CONTRACTUAL** | **5,778.00** | **6,500.00** | **6,500.00** | **6,500.00** | **6,500.00** |
| **TOTAL** | **ELECTRICAL & REFRIGERATION OPERATIONS** | **5,778.00** | **6,500.00** | **6,500.00** | **6,500.00** | **6,500.00** |
| **EH8240 HOUSEKEEPING SERVICES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 118,496.00 | 112,869.00 | 115,206.00 | 115,206.00 | 115,206.00 |
| 7 | Environment and Facility | 913,045.00 | 935,127.00 | 895,207.00 | 895,207.00 | 895,207.00 |
| 15410 | Overtime | 0.00 | 66,200.00 | 70,900.00 | 70,900.00 | 70,900.00 |
| 15630 | Personnel Service Savings | 0.00 | (94,556.00) | (38,117.00) | (38,117.00) | (38,117.00) |
| 17060 | Shift Differential | 0.00 | 9,500.00 | 9,300.00 | 9,300.00 | 9,300.00 |
| 18060 | Temporary Services | 0.00 | 20,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,031,541.00** | **1,049,140.00** | **1,062,496.00** | **1,062,496.00** | **1,062,496.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 115.00 | 600.00 | 500.00 | 500.00 | 500.00 |
| 59 | Other Supplies and Materials | 102,686.00 | 126,000.00 | 126,000.00 | 126,000.00 | 126,000.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 68 | Contracted Services | 149,284.00 | 160,000.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| 73 | Rental or Lease | 666.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **252,751.00** | **288,100.00** | **288,000.00** | **288,000.00** | **288,000.00** |
| **TOTAL** | **HOUSEKEEPING SERVICES** | **1,284,292.00** | **1,337,240.00** | **1,350,496.00** | **1,350,496.00** | **1,350,496.00** |
| **EH8250 LAUNDRY AND LINEN** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 7 | Environment and Facility | 391,551.00 | 381,213.00 | 384,737.00 | 384,737.00 | 384,737.00 |
| 15410 | Overtime | 0.00 | 28,800.00 | 30,400.00 | 30,400.00 | 30,400.00 |
| 15630 | Personnel Service Savings | 0.00 | (27,500.00) | (17,500.00) | (17,500.00) | (17,500.00) |
| 17060 | Shift Differential | 0.00 | 3,800.00 | 3,800.00 | 3,800.00 | 3,800.00 |
| 18060 | Temporary Services | 0.00 | 20,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **391,551.00** | **406,313.00** | **411,437.00** | **411,437.00** | **411,437.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8250 LAUNDRY AND LINEN (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 38 | Disposable Linen | 334,525.00 | 400,000.00 | 400,000.00 | 400,000.00 | 400,000.00 |
| 53 | Linen and Bedding | 69,088.00 | 77,500.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| 54 | Cleaning Supplies | 78,831.00 | 75,000.00 | 82,200.00 | 82,200.00 | 82,200.00 |
| 55 | Office and Administrative Supplies | 123.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 59 | Other Supplies and Materials | 5,609.00 | 14,600.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 63 | Repairs and Maintenance Services | 2,182.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 67 | Purchased Services | 3,288.00 | 5,000.00 | 6,300.00 | 6,300.00 | 6,300.00 |
| 68 | Contracted Services | 109,386.00 | 120,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| 73 | Rental or Lease | 96.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **603,128.00** | **697,800.00** | **707,000.00** | **707,000.00** | **707,000.00** |
| **TOTAL** | **LAUNDRY AND LINEN** | **994,679.00** | **1,104,113.00** | **1,118,437.00** | **1,118,437.00** | **1,118,437.00** |
| **EH8260 SECURITY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 63,031.00 | 49,727.00 | 41,834.00 | 41,834.00 | 41,834.00 |
| 7 | Environment and Facility | 316,378.00 | 328,056.00 | 288,290.00 | 288,290.00 | 288,290.00 |
| 15410 | Overtime | 0.00 | 46,800.00 | 47,600.00 | 47,600.00 | 47,600.00 |
| 15630 | Personnel Service Savings | 0.00 | (35,424.00) | (107,925.00) | (107,925.00) | (107,925.00) |
| 17060 | Shift Differential | 0.00 | 1,900.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **379,409.00** | **391,059.00** | **271,899.00** | **271,899.00** | **271,899.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 2,135.00 | 1,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 59 | Other Supplies and Materials | 1,872.00 | 4,300.00 | 4,300.00 | 4,300.00 | 4,300.00 |
| 63 | Repairs and Maintenance Services | 1,013.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 68 | Contracted Services | 39,385.00 | 62,060.00 | 172,680.00 | 172,680.00 | 172,680.00 |
| 86 | Printing and Duplicating | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| 88 | Travel, Conferences | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **44,405.00** | **73,160.00** | **184,080.00** | **184,080.00** | **184,080.00** |
| **TOTAL** | **SECURITY** | **423,814.00** | **464,219.00** | **455,979.00** | **455,979.00** | **455,979.00** |
| **EH8270 PATIENT TRANSPORTATION** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 68 | Contracted Services | 5,142.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 87 | Automobile Maintenance | 16,364.00 | 19,900.00 | 20,976.00 | 20,976.00 | 20,976.00 |
| **TOTAL** | **CONTRACTUAL** | **21,506.00** | **34,900.00** | **35,976.00** | **35,976.00** | **35,976.00** |
| **TOTAL** | **PATIENT TRANSPORTATION** | **21,506.00** | **34,900.00** | **35,976.00** | **35,976.00** | **35,976.00** |
| **EH8311 BUSINESS OFFICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 82,186.00 | 82,270.00 | 83,848.00 | 83,848.00 | 83,848.00 |
| 2 | Technicians, SP | 107,212.00 | 108,341.00 | 109,959.00 | 109,959.00 | 109,959.00 |
| 3 | Registered Nurse | 53,560.00 | 53,998.00 | 54,613.00 | 54,613.00 | 54,613.00 |
| 6 | Clerical and Other | 321,278.00 | 360,096.00 | 394,597.00 | 394,597.00 | 394,597.00 |
| 15410 | Overtime | 0.00 | 1,000.00 | 17,800.00 | 17,800.00 | 17,800.00 |
| 15630 | Personnel Service Savings | 0.00 | (80,976.00) | (116,995.00) | (116,995.00) | (140,214.00) |
| 18060 | Temporary Services | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **564,236.00** | **534,729.00** | **553,822.00** | **553,822.00** | **530,603.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8311 BUSINESS OFFICE (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 31 | Auditing Services | 10,900.00 | 13,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 55 | Office and Administrative Supplies | 7,320.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 59 | Other Supplies and Materials | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 63 | Repairs and Maintenance Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 68 | Contracted Services | 17,165.00 | 26,700.00 | 26,950.00 | 26,950.00 | 26,950.00 |
| 88 | Travel, Conferences | 597.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 89 | Books and Periodicals | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 90 | Postage | 15,717.00 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 91 | Other Direct Expenses | 495.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 92 | Accounting Services Chargeback | 82,727.00 | 54,200.00 | 83,000.00 | 83,000.00 | 83,000.00 |
| **TOTAL** | **CONTRACTUAL** | **134,921.00** | **122,700.00** | **156,750.00** | **156,750.00** | **156,750.00** |
| **TOTAL** | **BUSINESS OFFICE** | **699,157.00** | **657,429.00** | **710,572.00** | **710,572.00** | **687,353.00** |
| **EH8318 PATIENT ACCOUNTING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expenses | 710.00 | 840.00 | 840.00 | 840.00 | 840.00 |
| **TOTAL** | **CONTRACTUAL** | **710.00** | **840.00** | **840.00** | **840.00** | **840.00** |
| **TOTAL** | **PATIENT ACCOUNTING** | **710.00** | **840.00** | **840.00** | **840.00** | **840.00** |
| **EH8319 DATA PROCESSING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 67 | Other Purchased Services | 282,243.00 | 242,100.00 | 294,900.00 | 294,900.00 | 294,900.00 |
| 68 | Contracted Services | 15,212.00 | 32,700.00 | 41,900.00 | 41,900.00 | 41,900.00 |
| 73 | Rental or Lease | 57,850.00 | 95,454.00 | 100,460.00 | 100,460.00 | 100,460.00 |
| **TOTAL** | **CONTRACTUAL** | **355,305.00** | **370,254.00** | **437,260.00** | **437,260.00** | **437,260.00** |
| **TOTAL** | **DATA PROCESSING** | **355,305.00** | **370,254.00** | **437,260.00** | **437,260.00** | **437,260.00** |
| **EH8351 ADMINISTRATIVE OFICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 175,875.00 | 177,096.00 | 179,753.00 | 179,753.00 | 179,753.00 |
| 6 | Clerical and Other | 39,208.00 | 35,541.00 | 36,063.00 | 36,063.00 | 36,063.00 |
| 15410 | Overtime | 0.00 | 0.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **215,083.00** | **212,637.00** | **216,016.00** | **216,016.00** | **216,016.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 1,151.00 | 23,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 30 | Executive Admin - Legal Fees | 27,000.00 | 30,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 55 | Office and Administrative Supplies | 878.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 59 | Other Supplies and Materials | 385.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 68 | Contracted Services | 20.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 73 | Rental or Lease | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 80 | Advertising | 2,523.00 | 4,200.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| 81 | Insurance | 178,578.00 | 195,720.00 | 298,000.00 | 298,000.00 | 298,000.00 |
| 83 | A-87 DSS Administration | 651,509.00 | 651,509.00 | 553,965.00 | 553,965.00 | 553,965.00 |
| 85 | Dues and Subscriptions | 28,880.00 | 32,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 86 | Printing and Duplicating | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 87 | Automobile Maintenance | 5,901.00 | 7,600.00 | 5,951.00 | 5,951.00 | 5,951.00 |
| 88 | Travel, Conferences | 2,128.00 | 2,900.00 | 2,900.00 | 2,900.00 | 2,900.00 |
| 89 | Books and Periodicals | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| 91 | Other Direct Expenses | 264.00 | 650.00 | 650.00 | 650.00 | 650.00 |
| 92 | Dues and Assessments | 1,741,510.00 | 85,100.00 | 85,100.00 | 85,100.00 | 85,100.00 |
| **TOTAL** | **CONTRACTUAL** | **2,656,727.00** | **1,052,929.00** | **1,050,816.00** | **1,050,816.00** | **1,050,816.00** |
| **TOTAL** | **ADMINISTRATIVE OFICE** | **2,871,810.00** | **1,265,566.00** | **1,266,832.00** | **1,266,832.00** | **1,266,832.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8371 PURCHASING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expenses | 26,325.00 | 28,300.00 | 31,000.00 | 31,000.00 | 31,000.00 |
| **TOTAL** | **CONTRACTUAL** | **26,325.00** | **28,300.00** | **31,000.00** | **31,000.00** | **31,000.00** |
| **TOTAL** | **PURCHASING** | **26,325.00** | **28,300.00** | **31,000.00** | **31,000.00** | **31,000.00** |
| **EH8381 COMMUNICATIONS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6 | Clerical and Other | 60,718.00 | 46,400.00 | 128,803.00 | 128,803.00 | 128,803.00 |
| 15410 | Overtime | 0.00 | 9,200.00 | 10,800.00 | 10,800.00 | 10,800.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (62,630.00) | (62,630.00) | (62,630.00) |
| 17060 | Shift Differential | 0.00 | 0.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **60,718.00** | **55,600.00** | **77,073.00** | **77,073.00** | **77,073.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 59 | Other Supplies and Materials | 2,183.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| 63 | Repairs and Maintenance Services | 1,118.00 | 500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 68 | Contracted Services | 10,400.00 | 11,600.00 | 12,100.00 | 12,100.00 | 12,100.00 |
| 73 | Rental or Lease | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 84 | Telephone Charges | 24,635.00 | 33,900.00 | 28,710.00 | 28,710.00 | 28,710.00 |
| **TOTAL** | **CONTRACTUAL** | **38,336.00** | **49,500.00** | **45,810.00** | **45,810.00** | **45,810.00** |
| **TOTAL** | **COMMUNICATIONS** | **99,054.00** | **105,100.00** | **122,883.00** | **122,883.00** | **122,883.00** |
| **EH8385 RECEIVING & STORES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 38,175.00 | 40,716.00 | 41,678.00 | 41,678.00 | 41,678.00 |
| 6 | Clerical and Other | 34,662.00 | 35,237.00 | 36,192.00 | 36,192.00 | 36,192.00 |
| 15410 | Overtime | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **72,837.00** | **76,153.00** | **77,870.00** | **77,870.00** | **77,870.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 114.00 | 100.00 | 200.00 | 200.00 | 200.00 |
| 59 | Other Supplies and Materials | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **114.00** | **300.00** | **400.00** | **400.00** | **400.00** |
| **TOTAL** | **RECEIVING & STORES** | **72,951.00** | **76,453.00** | **78,270.00** | **78,270.00** | **78,270.00** |
| **EH8400 BARBER & BEAUTY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 28,424.00 | 29,311.00 | 29,795.00 | 29,795.00 | 29,795.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **28,424.00** | **29,311.00** | **29,795.00** | **29,795.00** | **29,795.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consultant Services | 26,461.00 | 51,000.00 | 51,000.00 | 51,000.00 | 51,000.00 |
| 59 | Other Supplies and Materials | 4,607.00 | 5,900.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **CONTRACTUAL** | **31,068.00** | **56,900.00** | **57,000.00** | **57,000.00** | **57,000.00** |
| **TOTAL** | **BARBER & BEAUTY** | **59,492.00** | **86,211.00** | **86,795.00** | **86,795.00** | **86,795.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH8401 GIFT SHOP** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 12,431.00 | 12,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| **TOTAL** | **CONTRACTUAL** | **12,431.00** | **12,000.00** | **13,000.00** | **13,000.00** | **13,000.00** |
| **TOTAL** | **GIFT SHOP** | **12,431.00** | **12,000.00** | **13,000.00** | **13,000.00** | **13,000.00** |
| **EH8411 DEPRECIATION - EQUIPMENT** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Building | 717,415.00 | 717,415.00 | 714,776.00 | 714,776.00 | 714,776.00 |
| **TOTAL** | **CONTRACTUAL** | **717,415.00** | **717,415.00** | **714,776.00** | **714,776.00** | **714,776.00** |
| **TOTAL** | **DEPRECIATION - EQUIPMENT** | **717,415.00** | **717,415.00** | **714,776.00** | **714,776.00** | **714,776.00** |
| **EH8412 DEPRECIATION EXPENSE - FIXED** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Fixed Equipment | 540,650.00 | 540,734.00 | 540,478.00 | 540,478.00 | 540,478.00 |
| **TOTAL** | **CONTRACTUAL** | **540,650.00** | **540,734.00** | **540,478.00** | **540,478.00** | **540,478.00** |
| **TOTAL** | **DEPRECIATION EXPENSE - FIXED** | **540,650.00** | **540,734.00** | **540,478.00** | **540,478.00** | **540,478.00** |
| **EH8413 DEPRECIATION EXPENSE - MOVEABLE** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Equipment | 283,055.00 | 302,200.00 | 446,150.00 | 446,150.00 | 446,150.00 |
| 70 | Vehicles | 19,917.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **302,972.00** | **302,200.00** | **446,150.00** | **446,150.00** | **446,150.00** |
| **TOTAL** | **DEPRECIATION EXPENSE - MOVEABLE** | **302,972.00** | **302,200.00** | **446,150.00** | **446,150.00** | **446,150.00** |
| **EH8452 INTEREST EXPENSE** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 82 | Interest on Debt | 1,096,303.00 | 1,050,117.00 | 487,754.00 | 487,754.00 | 487,754.00 |
| **TOTAL** | **CONTRACTUAL** | **1,096,303.00** | **1,050,117.00** | **487,754.00** | **487,754.00** | **487,754.00** |
| **TOTAL** | **INTEREST EXPENSE** | **1,096,303.00** | **1,050,117.00** | **487,754.00** | **487,754.00** | **487,754.00** |
| **EH8460 EMPLOYEE BENEFITS** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 16 | FICA | 1,420,535.00 | 1,499,511.00 | 1,507,365.00 | 1,507,365.00 | 1,507,365.00 |
| 18 | Group Health Insurance | 3,383,991.00 | 3,721,059.00 | 4,119,537.00 | 4,119,537.00 | 4,119,537.00 |
| 19 | Pension and Retirement | 3,487,800.00 | 3,353,900.00 | 3,502,341.00 | 3,502,341.00 | 3,502,341.00 |
| 20 | Workers' Compensation | 440,672.00 | 750,701.00 | 812,745.00 | 812,745.00 | 812,745.00 |
| 21 | GASB 45 - OPEB | 976,896.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 23 | Unemployment Insurance | 96,298.00 | 101,001.00 | 90,907.00 | 90,907.00 | 90,907.00 |
| 25 | Dental Insurance | 86,760.00 | 91,926.00 | 90,586.00 | 90,586.00 | 90,586.00 |
| **TOTAL** | **CONTRACTUAL** | **9,892,952.00** | **9,518,098.00** | **10,123,481.00** | **10,123,481.00** | **10,123,481.00** |
| **TOTAL** | **EMPLOYEE BENEFITS** | **9,892,952.00** | **9,518,098.00** | **10,123,481.00** | **10,123,481.00** | **10,123,481.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **EH9010 OTHER NON-OPERATING EXPENSE** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expense | 188,003.00 | 179,541.00 | 68,100.00 | 68,100.00 | 68,100.00 |
| **TOTAL** | **CONTRACTUAL** | **188,003.00** | **179,541.00** | **68,100.00** | **68,100.00** | **68,100.00** |
| **TOTAL** | **OTHER NON-OPERATING EXPENSE** | **188,003.00** | **179,541.00** | **68,100.00** | **68,100.00** | **68,100.00** |
| **TOTAL** | **HOSPITAL FUND** | **42,197,086.00** | **41,020,769.00** | **41,931,958.00** | **41,931,958.00** | **41,872,463.00** |

# SEWER (G) FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | **DEPARTMENTAL INCOME** | | | | | |
| R2120 | 21201 | Sewer Rents | 6,310,033.08 | 7,015,500.00 | 8,742,000.00 | 8,742,000.00 | 8,742,000.00 |
| R2120 | 21202 | Scavengers | 159,530.00 | 160,000.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| R2120 | 21221 | Pretreatment Assessments | 86,900.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2121 | 21211 | Sewer Rents Debt Service | 22,701.40 | 25,000.00 | 530,000.00 | 530,000.00 | 530,000.00 |
| R2122 | 21221 | Pretreatment Assessments | 14,552.83 | 86,900.00 | 92,714.00 | 92,714.00 | 92,714.00 |
| R2128 | 21281 | Int Pen on Sewer Accts | 62,481.46 | 60,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| | | **TOTAL DEPARTMENTAL INCOME** | **6,656,198.77** | **7,347,400.00** | **9,574,714.00** | **9,574,714.00** | **9,574,714.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 761.80 | 850.00 | 850.00 | 850.00 | 850.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **761.80** | **850.00** | **850.00** | **850.00** | **850.00** |
| | | **FINES AND FORFEITURES** | | | | | |
| R2620 | 26201 | Fines-General | 300.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | **TOTAL FINES AND FORFEITURES** | **300.00** | **1,000.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2655 | 26551 | Minor Sales-Misc | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| R2680 | 26801 | Insurance Recoveries | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **0.00** | **1,200.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2701 | 27011 | Refunds, Prior Years | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| R2770 | 27701 | N.O.C. | 17,741.13 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | **TOTAL MISCELLANEOUS** | **17,741.13** | **1,000.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| | | **TOTAL SEWER (G) FUND** | **6,675,001.70** | **7,351,450.00** | **9,578,764.00** | **9,578,764.00** | **9,578,764.00** |

# SEWER FUND
# APPROPRIATIONS

**G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1**

**DEPARTMENTAL FUNCTIONS:**

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater in 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

**PROGRAM OBJECTIVES:**

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several District owned pumping stations which delivers the wastewater to the treatment plant.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be met on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners which is appointed by the County Legislature.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$9,578,764** |
|---|---|
| R2120 21201 Sewer Rents | $8,742,000 |
| R2120 21202 Scavengers | 140,000 |
| R2121 21211 Sewer Rents Debt Service | 530,000 |
| R2121 21221 Pretreatment Assessments | 92,714 |
| R2128 21281 Interest Earnings and Penalties on Sewer Rent Accounts | 70,000 |
| R2401 24011 Interest Earnings - General | 850 |
| R2620 26201 Fines- General | 1,000 |
| R2655 26551 Minor Sales - Miscellaneous | 700 |
| R2680 26801 Insurance Recoveries | 500 |
| R2701 27011 Refunds, Prior years | 500 |
| R2770 27701 N.O.C. | 500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Sewer District’s 2015 revenue projections, as submitted by the department and the Rensselaer County Legislature, include a substantial increase. These anticipated amounts may be achieved by additional customer usage and/or a sewer rate increase. If that is that realized, a reduction of expenditures will be necessary.

Based upon the provisions of a tentative agreement between Rensselaer County and the United Public Service Employees Union (UPSEU), subject to ratification by the union membership and approval by the Rensselaer County Legislature, all bargaining unit positions are budgeted with a 1.65% increase over 2014 year-end salary levels. The salaries of the Administrative Director and the Director of Operations and Maintenance have been increased 2% over 2014 year-end salaries. The salaries of the Legal Counsel, Commissioners, and the Chairman of Commissioners remain unchanged from 2014 year-end. “Personnel Service Savings” in G8110 represents the salary of an Account Clerk Typist and a reduction in hours of the Principal Account Clerk. In G8130,

**G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1 (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

"Personnel Service Savings" represents the salary for two (2) Senior Maintenance mechanic positions which will not be filled until July 1.

In G8110, "Furniture" has been funded at $10,000 to replace aging furniture in the District's offices. "Office Equipment" has been funded at $3,000 to replace outdated computers.

Contractual codes have been funded based on the department's request and historical spending levels.

The balance of the required funding in the amount of $1,241,112 is provided by an appropriation of the available fund balance. The Assigned Unappropriated Fund Balance as of December 31, 2013 was $1,287,731.

**SEWER FUND**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **G1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 102,199.00 | 157,107.00 | 157,845.00 | 157,845.00 | 157,845.00 |
| **TOTAL** | **CONTRACTUAL** | **102,199.00** | **157,107.00** | **157,845.00** | **157,845.00** | **157,845.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **102,199.00** | **157,107.00** | **157,845.00** | **157,845.00** | **157,845.00** |
| **G1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 182,456.84 | 182,166.00 | 235,000.00 | 235,000.00 | 235,000.00 |
| **TOTAL** | **CONTRACTUAL** | **182,456.84** | **182,166.00** | **235,000.00** | **235,000.00** | **235,000.00** |
| **TOTAL** | **INSURANCE** | **182,456.84** | **182,166.00** | **235,000.00** | **235,000.00** | **235,000.00** |
| **G1990 Contingent** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04999 | Contingent | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **50,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **CONTINGENT** | **0.00** | **50,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **G8110 Sewer District No. 1 - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0010 | Account Clerk Typist | | 31,193.00 | 31,550.00 | 31,550.00 | 31,550.00 |
| 1200 | Commissioner | | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 1690 | Chairman Of Commissioners | | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 4280 | Legal Counsel | | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 5630 | Personnel Service Savings | | (31,718.00) | (47,130.00) | (47,130.00) | (47,130.00) |
| 5740 | Principal Account Clerk | | 42,195.00 | 42,931.00 | 42,931.00 | 42,931.00 |
| 6830 | Sewer District Admin Director | | 82,602.00 | 84,254.00 | 84,254.00 | 84,254.00 |
| 7000 | Senior Account Clerk | | 17,744.00 | 17,946.00 | 17,946.00 | 17,946.00 |
| 8390 | Stipend (Annual) | | 1,313.00 | 1,313.00 | 1,313.00 | 1,313.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **156,316.53** | **170,129.00** | **157,664.00** | **157,664.00** | **157,664.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 20,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 02200 | Office Equipment | 0.00 | 3,435.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **23,435.00** | **13,000.00** | **13,000.00** | **13,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,539.65 | 878.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04100 | Printing | 0.00 | 140.00 | 140.00 | 140.00 | 140.00 |
| 04150 | Postage | 12,764.34 | 14,500.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| 04420 | Maintenance | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04500 | Special Departmental Supplies | 990.01 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04540 | Publications | 112.06 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 861.93 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 04900 | Professional Services | 8,155.28 | 8,688.00 | 9,271.00 | 9,271.00 | 9,271.00 |
| 04901 | Litigation Expense | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 3,507.00 | 3,206.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 04982 | Automated Billing | 111,311.09 | 100,787.00 | 106,000.00 | 106,000.00 | 106,000.00 |
| 04990 | Purchased Services | 9,334.27 | 8,200.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| **TOTAL** | **CONTRACTUAL** | **148,625.63** | **139,499.00** | **148,111.00** | **148,111.00** | **148,111.00** |
| **TOTAL** | **SEWER DISTRICT NO. 1 - ADMINISTRATION** | **304,942.16** | **333,063.00** | **318,775.00** | **318,775.00** | **318,775.00** |
| **G8120 Sewer Dist - Sewers/Pump Stations** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 11,250.74 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04351 | Utilities - Electricity | 246,003.08 | 280,000.00 | 306,000.00 | 306,000.00 | 306,000.00 |
| 04352 | Utilities - Fuel | 21,225.45 | 28,000.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| 04354 | Utilities - Water - Sewer | 10,105.26 | 13,400.00 | 10,500.00 | 10,500.00 | 10,500.00 |
| 04420 | Maintenance | 27,196.63 | 171,000.00 | 186,000.00 | 186,000.00 | 186,000.00 |
| 04450 | Rental - Equipment/Maintenance | 138,287.97 | 142,440.00 | 149,600.00 | 149,600.00 | 149,600.00 |
| 04500 | Special Departmental Supplies | 9,259.40 | 105,875.00 | 106,425.00 | 106,425.00 | 62,482.00 |
| **TOTAL** | **CONTRACTUAL** | **463,328.53** | **752,715.00** | **797,525.00** | **797,525.00** | **753,582.00** |
| **TOTAL** | **SEWER DIST - SEWERS/PUMP STATIONS** | **463,328.53** | **752,715.00** | **797,525.00** | **797,525.00** | **753,582.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **G8130 Sewer District - Sewage Treatment/Disposal** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0410 | Automotive Mechanic | | 21,242.00 | 43,590.00 | 43,590.00 | 43,590.00 |
| 1645 | Control System Technician | | 58,442.00 | 59,110.00 | 59,110.00 | 59,110.00 |
| 2030 | Dir Of Operat & Maintenance | | 71,536.00 | 72,114.00 | 72,114.00 | 72,114.00 |
| 3620 | Industrial Wastewater Techn | | 54,634.00 | 55,259.00 | 55,259.00 | 55,259.00 |
| 4220 | Laboratory Director | | 47,682.00 | 48,469.00 | 48,469.00 | 48,469.00 |
| 4230 | Laborer | | 125,191.00 | 126,620.00 | 126,620.00 | 126,620.00 |
| 4610 | Motor Equipment Operator Heavy | | 42,485.00 | 42,971.00 | 42,971.00 | 42,971.00 |
| 4680 | Maintenance Mechanic | | 180,632.00 | 185,200.00 | 185,200.00 | 185,200.00 |
| 4690 | Maintenance Helper | | 41,037.00 | 37,249.00 | 37,249.00 | 37,249.00 |
| 4840 | Maintenance Supervisor | | 70,174.00 | 70,977.00 | 70,977.00 | 70,977.00 |
| 5410 | Overtime | | 145,058.00 | 162,252.00 | 162,252.00 | 162,252.00 |
| 5630 | Personnel Service Savings | | (119,020.00) | (40,994.00) | (40,994.00) | (40,994.00) |
| 5720 | Processing Technician I | | 367,059.00 | 143,037.00 | 143,037.00 | 143,037.00 |
| 5830 | Processing Technician II | | 168,106.00 | 296,227.00 | 296,227.00 | 296,227.00 |
| 6070 | Principal Stores Clerk | | 57,543.00 | 58,202.00 | 58,202.00 | 58,202.00 |
| 6840 | Senior Maintenance Mechanic | | 193,820.00 | 182,082.00 | 182,082.00 | 182,082.00 |
| 6850 | Senior Lab Technician | | 20,570.00 | 20,805.00 | 20,805.00 | 20,805.00 |
| 7970 | Supv Wastewater Plant Operator | | 70,174.00 | 70,977.00 | 70,977.00 | 70,977.00 |
| 8390 | Stipend (Annual) | | 20,475.00 | 20,475.00 | 20,475.00 | 20,475.00 |
| 8820 | Waste Water Plant Operator | | 213,412.00 | 213,918.00 | 213,918.00 | 213,918.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,442,814.73** | **1,850,252.00** | **1,868,540.00** | **1,868,540.00** | **1,868,540.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 27,080.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 1,203.00 | 225,323.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,203.00** | **252,403.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 30,868.70 | 19,500.00 | 19,500.00 | 19,500.00 | 19,500.00 |
| 04010 | Travel | 0.00 | 1,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04050 | Automobile Maintenance | 16,661.14 | 15,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04051 | Automobile, Gasoline | 23,187.95 | 20,000.00 | 22,000.00 | 22,000.00 | 22,000.00 |
| 04100 | Printing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 1,208.88 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04300 | Telephone | 3,345.34 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04351 | Utilities - Electricity | 392,711.05 | 460,000.00 | 526,000.00 | 526,000.00 | 526,000.00 |
| 04352 | Utilities - Fuel | 70,549.86 | 77,400.00 | 120,800.00 | 120,800.00 | 120,800.00 |
| 04354 | Utilities - Water - Sewer | 5,927.79 | 8,000.00 | 151,500.00 | 151,500.00 | 107,557.00 |
| 04420 | Maintenance | 210,908.65 | 399,151.19 | 496,897.00 | 496,897.00 | 496,897.00 |
| 04450 | Rental - Equipment/Maintenance | 29,745.57 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04500 | Special Departmental Supplies | 227,652.32 | 361,508.00 | 496,060.00 | 496,060.00 | 496,060.00 |
| 04540 | Publications | 691.79 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 749.49 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04560 | Training | 105.75 | 250.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04571 | Uniform/Tools - Allowances | 2,554.29 | 4,350.00 | 4,400.00 | 4,400.00 | 4,400.00 |
| 04900 | Professional Services | 123,063.36 | 82,900.00 | 53,480.00 | 53,480.00 | 53,480.00 |
| 04990 | Purchased Services | 33,221.22 | 31,400.00 | 31,400.00 | 31,400.00 | 31,400.00 |
| **TOTAL** | **CONTRACTUAL** | **1,173,153.15** | **1,517,159.19** | **1,973,737.00** | **1,973,737.00** | **1,929,794.00** |
| **TOTAL** | **SEWER DISTRICT - SEWAGE TREATMENT/DISPOSAL** | **2,617,170.88** | **3,619,814.19** | **3,842,277.00** | **3,842,277.00** | **3,798,334.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **G8189 Scavengers** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04150 | Postage | 100.75 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04500 | Special Departmental Supplies | 71.44 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **172.19** | **1,200.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| **TOTAL** | **SCAVENGERS** | **172.19** | **1,200.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| **G9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 344,800.07 | 340,505.00 | 396,275.00 | 396,275.00 | 396,275.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **344,800.07** | **340,505.00** | **396,275.00** | **396,275.00** | **396,275.00** |
| **TOTAL** | **STATE RETIREMENT** | **344,800.07** | **340,505.00** | **396,275.00** | **396,275.00** | **396,275.00** |
| **G9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 116,468.29 | 153,848.00 | 155,005.00 | 155,005.00 | 155,005.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **116,468.29** | **153,848.00** | **155,005.00** | **155,005.00** | **155,005.00** |
| **TOTAL** | **SOCIAL SECURITY** | **116,468.29** | **153,848.00** | **155,005.00** | **155,005.00** | **155,005.00** |
| **G9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 37,559.49 | 57,690.00 | 46,770.00 | 46,770.00 | 46,770.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **37,559.49** | **57,690.00** | **46,770.00** | **46,770.00** | **46,770.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **37,559.49** | **57,690.00** | **46,770.00** | **46,770.00** | **46,770.00** |

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **G9050 Unemployment Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08005 | Unemployment Insurance | 405.00 | 3,205.00 | 2,559.00 | 2,559.00 | 2,559.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **405.00** | **3,205.00** | **2,559.00** | **2,559.00** | **2,559.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **405.00** | **3,205.00** | **2,559.00** | **2,559.00** | **2,559.00** |
| **G9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 339,950.23 | 384,035.00 | 432,053.00 | 432,053.00 | 432,053.00 |
| 08007 | Dental | 5,766.38 | 6,632.00 | 6,695.00 | 6,695.00 | 6,695.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **345,716.61** | **390,667.00** | **438,748.00** | **438,748.00** | **438,748.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **345,716.61** | **390,667.00** | **438,748.00** | **438,748.00** | **438,748.00** |
| **G9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 127,041.72 | 210,815.00 | 145,000.00 | 145,000.00 | 145,000.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **127,041.72** | **210,815.00** | **145,000.00** | **145,000.00** | **145,000.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 81,512.33 | 37,044.00 | 55,189.00 | 55,189.00 | 55,189.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **81,512.33** | **37,044.00** | **55,189.00** | **55,189.00** | **55,189.00** |
| **TOTAL** | **SERIAL BONDS** | **208,554.05** | **247,859.00** | **200,189.00** | **200,189.00** | **200,189.00** |
| **G9730 Bond Anticipation Notes** | | | | | | |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 0.00 | 1,311.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **0.00** | **1,311.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BOND ANTICIPATION NOTES** | **0.00** | **1,311.00** | **0.00** | **0.00** | **0.00** |
| **G9758 Installment Purchase** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 734,826.77 | 1,312,804.00 | 2,019,097.00 | 2,019,097.00 | 2,019,097.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **734,826.77** | **1,312,804.00** | **2,019,097.00** | **2,019,097.00** | **2,019,097.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 390,741.23 | 1,533,739.00 | 2,158,611.00 | 2,158,611.00 | 2,158,611.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **390,741.23** | **1,533,739.00** | **2,158,611.00** | **2,158,611.00** | **2,158,611.00** |
| **TOTAL** | **INSTALLMENT PURCHASE** | **1,125,568.00** | **2,846,543.00** | **4,177,708.00** | **4,177,708.00** | **4,177,708.00** |
| **TOTAL** | **SEWER FUND** | **5,849,341.11** | **9,137,693.19** | **10,819,876.00** | **10,819,876.00** | **10,731,990.00** |

# WORKING CAPITAL (M) FUND
# REVENUE

| | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|
| | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 24011 | Interest & Earnings-General | 6.92 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL USE OF MONEY AND PROPERTY** | **6.92** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **MISCELLANEOUS** | | | | | |
| R2701 27011 | Refunds, Prior Years | 2,248.45 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL MISCELLANEOUS** | **2,248.45** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **INTERFUND REVENUES** | | | | | |
| R2801 28022 | Postage-IR | 309,907.78 | 343,326.00 | 0.00 | 0.00 | 0.00 |
| R2801 28023 | Printing-IR | 62,469.02 | 79,128.00 | 0.00 | 0.00 | 0.00 |
| R2801 28024 | Ledger Services | 985,655.22 | 519,357.00 | 0.00 | 0.00 | 0.00 |
| R2801 28025 | Payroll Services | 400,311.24 | 412,668.00 | 0.00 | 0.00 | 0.00 |
| R2801 28026 | Auto Maintenance | 217,877.53 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2801 28027 | Data Processing | 2,053,079.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2801 28029 | DP - Sales | 6,834.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2801 28031 | Central Services | 162,573.18 | 198,842.00 | 0.00 | 0.00 | 0.00 |
| R2801 28032 | Central Stores | 7,448.60 | 8,500.00 | 0.00 | 0.00 | 0.00 |
| R2801 28033 | Gasoline Sales | 98,295.12 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2801 28034 | Telephone | 208,205.70 | 224,901.00 | 0.00 | 0.00 | 0.00 |
| | **TOTAL INTERFUND REVENUES** | **4,512,656.62** | **1,786,722.00** | **0.00** | **0.00** | **0.00** |
| | **TOTAL WORKING CAPITAL (M) FUND** | **4,514,911.99** | **1,786,722.00** | **0.00** | **0.00** | **0.00** |

# WORKING CAPITAL FUND
# APPROPRIATIONS

## M1610 BUREAU OF CENTRAL SERVICES

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

As noted in the narrative for A1610, the Bureau of Central Services has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND**
**Central Services - Administration**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1610 Central Services - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 31,193.00 | 0.00 | 0.00 | 0.00 |
| 1680 | Confidential Asst. to Director | | 35,547.00 | 0.00 | 0.00 | 0.00 |
| 2080 | Director Of Central Services | | 76,129.00 | 0.00 | 0.00 | 0.00 |
| 2300 | Deputy Dir Of Central Services | | 56,501.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **198,734.78** | **199,370.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 381.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **381.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 1,282.38 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 4,285.03 | 5,500.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 298.26 | 345.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 49,703.18 | 45,000.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 16,603.00 | 17,785.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 90.00 | 350.00 | 0.00 | 0.00 | 0.00 |
| 04520 | Dues | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 887.81 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04565 | Advertising | 2,927.31 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 8,461.00 | 8,014.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 5,827.35 | 5,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **90,365.32** | **89,444.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 139,813.87 | 134,929.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **139,813.87** | **134,929.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CENTRAL SERVICES - ADMINISTRATION** | **429,294.97** | **423,743.00** | **0.00** | **0.00** | **0.00** |

**M1640 AUTOMOTIVE MAINTENANCE**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Automotive Maintenance was reassigned into the General (A) Fund in 2014. As such, there is no funding provided within this Working Capital (M) Fund budget code. Refer to A1640 for this department's budget.

**WORKING CAPITAL FUND**
**Automotive Maintenance**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1640 Automotive Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **99,839.89** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 7,239.84 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **7,239.84** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 91,282.38 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 746.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 341.37 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04400 | Repairs | 644.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 83,369.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 289.17 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 796.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04570 | Uniforms/Tools | 1,106.61 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 560.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 16,132.41 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **196,767.65** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 57,029.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **57,029.79** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **AUTOMOTIVE MAINTENANCE** | **360,877.17** | **0.00** | **0.00** | **0.00** | **0.00** |

**M1670 CENTRAL PRINTING AND MAILING**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

As noted in the narrative for A1670, Central Printing and Mailing has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND**
**Central Printing & Mailing**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1670 Central Printing & Mailing** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 4760 | Messenger | | 52,230.00 | 0.00 | 0.00 | 0.00 |
| 8775 | Work Super (Ctl Print & Mail) | | 37,884.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **89,616.33** | **90,114.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **500.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04101 | Printing (Alt #1) | 16,690.17 | 17,000.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 184,064.41 | 215,000.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 282.36 | 835.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 464.24 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04400 | Repairs | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 21,297.40 | 24,000.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 15,896.00 | 17,027.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 4,990.04 | 7,300.00 | 0.00 | 0.00 | 0.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 6,780.50 | 8,500.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 6,263.83 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **256,728.95** | **295,862.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 41,139.49 | 44,478.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **41,139.49** | **44,478.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **CENTRAL PRINTING & MAILING** | **387,484.77** | **430,954.00** | **0.00** | **0.00** | **0.00** |

## M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Bureau of Research and Information Services was reassigned into the General (A) Fund in 2014. As such, there is no funding provided within this Working Capital (M) Fund budget code. Refer to A1680 for this department's budget.

**WORKING CAPITAL FUND**
**Bureau of Research & Information Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1680 Bureau of Research & Information Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **1,004,188.26** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 83,398.06 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **83,398.06** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,137.91 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 576.16 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 1,341.65 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 1,221.67 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 10,428.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04310 | Telecommunications | 114,555.46 | 11,508.30 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 143,876.63 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 43,999.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 24,747.47 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04510 | Microcomputer Software | 7,325.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 2,171.65 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 25,038.96 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 12,086.69 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **388,506.73** | **11,508.30** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 445,498.83 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **445,498.83** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF RESEARCH & INFORMATION SERVICES** | **1,921,591.88** | **11,508.30** | **0.00** | **0.00** | **0.00** |

**M1681 LEDGER SERVICES**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

As noted in the narrative for A1325, Ledger Services has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND**
**Ledger Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1681 Ledger Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0155 | Associate Fiscal Coordinator | | 64,254.00 | 0.00 | 0.00 | 0.00 |
| 0160 | Associate Account Clerk | | 93,247.00 | 0.00 | 0.00 | 0.00 |
| 2740 | Fiscal Operations Manager | | 67,335.00 | 0.00 | 0.00 | 0.00 |
| 5630 | Personnel Service Savings | | (2,583.00) | 0.00 | 0.00 | 0.00 |
| 5740 | Principal Account Clerk | | 2,137.00 | 0.00 | 0.00 | 0.00 |
| 6320 | Plus Transfers, Other Codes | | 39,331.00 | 0.00 | 0.00 | 0.00 |
| 7000 | Senior Account Clerk | | 35,488.00 | 0.00 | 0.00 | 0.00 |
| 7575 | Senior Fiscal Coordinator | | 2,591.00 | 0.00 | 0.00 | 0.00 |
| 8880 | Transfers Out | | (32,127.00) | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **254,724.78** | **269,673.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,513.19 | 1,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,513.19** | **1,400.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 2,354.41 | 1,800.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 382.81 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 275.63 | 761.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 2,159.47 | 2,400.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 7,826.00 | 8,383.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 806.90 | 750.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 111,810.00 | 110,423.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 4,709.19 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **130,324.41** | **128,617.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 119,514.33 | 119,667.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **119,514.33** | **119,667.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **LEDGER SERVICES** | **506,076.71** | **519,357.00** | **0.00** | **0.00** | **0.00** |

**WORKING CAPITAL FUND**
**Ledger Services - Clinical Billing Unit**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1681 CBU13 Ledger Services - Clinical Billing Unit** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **217,251.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 7,569.13 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **7,569.13** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 2,650.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 944.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 681.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 4,654.54 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,322.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **10,254.08** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 86,900.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **86,900.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **LEDGER SERVICES – CLINICAL BILLING UNIT** | **321,974.21** | **0.00** | **0.00** | **0.00** | **0.00** |

## M1682 PAYROLL SERVICES

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

As noted in the narrative for A1325, Payroll Services has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

**WORKING CAPITAL FUND**
**Payroll Services**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **M1682 Payroll Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0160 | Associate Account Clerk | | 45,976.00 | 0.00 | 0.00 | 0.00 |
| 5625 | Payroll Coordinator | | 50,610.00 | 0.00 | 0.00 | 0.00 |
| 6320 | Plus Transfers, Other Codes | | 32,127.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **127,292.76** | **128,713.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,400.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 908.96 | 150.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 260.81 | 330.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 921.38 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 85.00 | 150.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 10,808.00 | 11,577.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 304.87 | 450.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 4,284.42 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04980 | Computer Services | 222,415.00 | 211,112.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 2,000.86 | 1,750.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **241,989.30** | **226,619.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 51,459.88 | 55,936.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **51,459.88** | **55,936.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PAYROLL SERVICES** | **420,741.94** | **412,668.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **WORKING CAPITAL FUND** | **4,348,041.65** | **1,798,230.30** | **0.00** | **0.00** | **0.00** |

# WORKERS' COMPENSATION (S) FUND
# REVENUE

| | | | EARNED 2013 | ANTICAPATED 2014 | DEPARTMENT SUBMISSION 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED 2015 |
|---|---|---|---|---|---|---|---|
| | | **PARTICIPANTS ASSESSMENTS** | | | | | |
| R2210 | 22101 | Anticipated W.C. Participant | 574,249.73 | 712,552.00 | 743,334.00 | 743,334.00 | 743,334.00 |
| R2210 | 22105 | HVCC W. C. Assessment | 262,705.95 | 307,366.00 | 328,882.00 | 328,882.00 | 328,882.00 |
| | | **TOTAL PARTICIPANTS ASSESSMENTS** | **836,955.68** | **1,019,918.00** | **1,072,216.00** | **1,072,216.00** | **1,072,216.00** |
| | | **USE OF MONEY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 4,680.90 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| | | **TOTAL USE OF MONEY** | **4,680.90** | **4,500.00** | **4,500.00** | **4,500.00** | **4,500.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2680 | 26802 | Ins Recov-2nd Injury Fund | 176,184.70 | 28,136.00 | 45,739.00 | 45,739.00 | 45,739.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **176,184.70** | **28,136.00** | **45,739.00** | **45,739.00** | **45,739.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28012 | County W.C. Assessment | 1,242,561.11 | 1,428,945.00 | 1,528,971.00 | 1,528,971.00 | 1,528,971.00 |
| | | **TOTAL INTERFUND REVENUES** | **1,242,561.11** | **1,428,945.00** | **1,528,971.00** | **1,528,971.00** | **1,528,971.00** |
| | | **TOTAL WORKERS' COMPENSATION (S) FUND** | **2,260,382.39** | **2,481,499.00** | **2,651,426.00** | **2,651,426.00** | **2,651,426.00** |

# WORKERS' COMPENSATION FUND
# APPROPRIATIONS

**S1720 BENEFITS & AWARDS**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

"Plus Transfers, Other Codes" reflect the chargeback of fifty percent (50%) of the Human Resources Coordinator's salary from the Bureau of Human Resources' budget.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **S1720 Benefits & Awards** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 21,590.00 | 21,103.00 | 21,103.00 | 21,103.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **21,483.00** | **21,590.00** | **21,103.00** | **21,103.00** | **21,103.00** |
| **TOTAL** | **BENEFITS & AWARDS** | **21,483.00** | **21,590.00** | **21,103.00** | **21,103.00** | **21,103.00** |

**S9040 WORKERS' COMPENSATION**

## DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, fifteen (15) fire districts and five (5) rescue and ambulance squads. Collectively over 3,500 municipal employees and 650 volunteers are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

## PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

## SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects $102,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs, $15,000 for an actuarial study of the pool, and $4,500 to have the County's Workers' Compensation liability valuated.

**WORKERS' COMPENSATION**

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **S9040 Workers' Compensation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 946.36 | 1,125.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 04480 | Maintenance In Lieu of Rent | 1,327.00 | 1,422.00 | 1,536.00 | 1,536.00 | 1,536.00 |
| 04900 | Professional Services | 86,561.92 | 99,500.00 | 121,500.00 | 121,500.00 | 121,500.00 |
| 04990 | Purchased Services | 2,292.59 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **91,127.87** | **106,047.00** | **124,136.00** | **124,136.00** | **124,136.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **91,127.87** | **106,047.00** | **124,136.00** | **124,136.00** | **124,136.00** |

**S9041 BENEFITS AND AWARDS**

**DEPARTMENTAL FUNCTIONS:**

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Worker's Compensation Board are provided for.

| | | EXPENDED 2013 | BUDGET AS MODIFIED 2014 | DEPARTMENT REQUEST 2015 | BUDGET OFFICER RECOMMEND 2015 | ADOPTED BUDGET 2015 |
|---|---|---|---|---|---|---|
| **S9041 Benefits and Awards** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04790 | Insurance Award Payments | 2,147,771.52 | 2,353,862.00 | 2,506,187.00 | 2,506,187.00 | 2,506,187.00 |
| **TOTAL** | **CONTRACTUAL** | **2,147,771.52** | **2,353,862.00** | **2,506,187.00** | **2,506,187.00** | **2,506,187.00** |
| **TOTAL** | **BENEFITS AND AWARDS** | **2,147,771.52** | **2,353,862.00** | **2,506,187.00** | **2,506,187.00** | **2,506,187.00** |
| **TOTAL** | **WORKERS' COMPENSATION FUND** | **2,260,382.39** | **2,481,499.00** | **2,651,426.00** | **2,651,426.00** | **2,651,426.00** |

***Appendix A***

# CONTRACT BUDGET SUBMISSIONS

## *2015 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2015 Maximum Expenditure |
|---|---|---|---|
| **District Attorney** | | | |
| A1165 04300 | Cellular Phone Service for Staff | Verizon Wireless | $ 10,830 |
| A1165 04540 | On-Line Legal Service | ThomsonReuters | $ 7,560 |
| *A1165 04540* | *On-Line Investigative Research Service* | *ThomsonReuters* | *$ 5,280* |
| *A1165 04300 RTF05* | *Cellular Phone Service for Staff* | *Verizon Wireless* | *$ 325* |
| *A1168 04300* | *Cellular Phone Service for Staff* | *Verizon Wireless* | *$ 2,250* |
| **Central Services** | | | |
| A1610 04300 | Telephone Maintenance | TAG Solutions | $ 12,884 |
| **Buildings** | | | |
| A1620 04420 | Maintenance of Facility Systems at Courthouse Annex | Johnson Controls, Inc. | $ 14,489 |
| **Sheriff/Jail** | | | |
| A3110 04300 | GPS Monitoring | GPS Fleet Management | $ 15,000 |
| A3110 04300 | Cell Phones | Verizon | $ 20,500 |
| A3110 04421 | LiveScan - Digital Fingerprint | Comnetix | $ 7,600 |
| A3110 04421 | Maintenance on Communication Equipment | Wells Communications | $ 11,600 |
| A3110 04421 | Software Subscription-Sex Offender Monitoring | Watch System | $ 7,000 |
| A3110 04900 | EMT Services | Lynn Kane | $ 11,000 |
| *A3150 04420* | *LiveScan - Digital Fingerprint* | *Comnetix* | *$ 5,000* |
| A3150 04420 | Call Recording System | Wilmac | $ 8,000 |
| A3150 04420 | Service Contract - Inmate Management System | Black Creek | $ 41,700 |
| A3150 04420 | KRONOS Timekeeping System | MM Hayes | $ 7,000 |
| A3150 04540 | Law Library | LexisNexis | $ 16,300 |
| A3150 04900 | Religious Services | Catholic Charities | $ 5,400 |
| A3150 04910 | Psychological Evaluations | Public Safety Psychology | $ 20,000 |
| A3150 04926 | Barber Services | Lou Caruso | $ 9,360 |
| A3152 04420 | Service Contract - Jail Security System | Black Creek | $ 12,900 |
| **Probation** | | | |
| A3140 04450 | Electronic Monitoring | Alcohol Monitoring Systems, Inc. | $ 20,000 |
| **Stop-DWI** | | | |
| A3315 04900 | DWI Patrols | Troy Police Department | $ 13,000 |
| **Bureau of Public Safety** | | | |
| A3640 04420 | 911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment | Wells Communications | $ 31,260 |
| A3640 04420 | Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service | Wells Communications | $ 28,800 |
| A3640 04420 | Maintenance and Repair of Communication Equipment (900 EFJ Portables) - Field Service | Wells Communications | $ 32,400 |
| A3640 04420 | Motorola MCC7500 K-Core Console Equipment | Wells Communications | $ 10,800 |
| A3640 04900 | Special Projects Consultant | Mark Lacivita | $ 12,000 |
| A3640 04420 | Statement of Work | Wells Communications | $ 18,000 |
| **Health** | | | |
| A4017 04900 | Nurse Practitioner for Nursing Clinics & Services | Barbara Leo | $ 9,100 |
| A4025 04800 | Water Sampling | Bender Laboratory | $ 10,000 |

## *2015 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2015 Maximum Expenditure |
|---|---|---|---|
| **Mental Health** | | | |
| A4230 04868 | Supportive Apartments (OASAS) | Hudson Mohawk Recovery Center | $ 18,889 |
| A4230 04879 | Women MICA Housing | Hudson Mohawk Recovery Center | $ 340,128 |
| A4250 04820 | Outpatient Clinic Adolescent (OPR Services) | Hudson Mohawk Recovery Center | $ 510,508 |
| A4250 04823 | Outpatient Clinic | Hudson Mohawk Recovery Center | $ 50,000 |
| A4320 04800 | Transportation Services | C. D. T. A. | $ 8,000 |
| *A4321 04700* | *Transportation Services* | *C. D. T. A.* | *$ 38,000* |
| A4321 04700 | Respite | St. Catherine's | $ 30,000 |
| A4321 04700 | Crisis Respite - ICM Program | Parson's Center | $ 10,000 |
| A4321 04700 | Adult - Recreation - Socialization | Joseph's House, Inc. | $ 32,000 |
| A4321 04900 | Peer Advocates | MHEP, Inc. | $ 38,482 |
| A4321 04900 | Administrative Fees-Home Health Care | Samaritan Hospital | $ 30,000 |
| A4322 04828 | Unity Sunshine Special Needs Preschool | Unity Sunshine School | $ 34,394 |
| A4322 04829 | Vocational OPWDD | Northeast Career Planning, Inc | $ 147,708 |
| A4322 04831 | Education/Supportive OMH | Northeast Career Planning, Inc | $ 116,618 |
| A4322 04832 | Activities Center (OMH) | Unity House, Inc | $ 337,252 |
| A4322 04837 | Residential - OASAS | 820 River Street | $ 178,138 |
| A4322 04838 | Vocational Training - OASAS | Northeast Career Planning, Inc | $ 198,295 |
| A4322 04840 | MICA Network (TFIP Grant) | Unity House, Inc | $ 48,192 |
| A4322 04841 | Crisis Respite - OMH | Unity House, Inc | $ 21,704 |
| A4322 04844 | Outreach | Joseph's House and Shelter, Inc. | $ 9,324 |
| A4322 04845 | Supported Housing - OMH | Joseph's House and Shelter, Inc. | $ 343,214 |
| A4322 04846 | Supported Housing - OMH | Unity House, Inc | $ 697,197 |
| A4322 04848 | Respite Services (CCSI) | St. Catherine Center for Children | $ 31,382 |
| A4322 04851 | Homeless MICA - OMH | Joseph's House and Shelter, Inc. | $ 98,440 |
| A4322 04852 | Supported Housing | YWCA of the Greater Capital Region, Inc. | $ 134,910 |
| A4322 04854 | Children & Youth Vocational-OMH | Northeast Career Planning, Inc. | $ 58,862 |
| A4322 04863 | Treatment Commissioner's Pool | St Anne's Institute | $ 151,312 |
| A4322 04869 | SCM Program | Unity House of Troy, Inc. | $ 67,583 |
| A4322 04871 | Mobile Children's Crisis Unit | Parson's Center | $ 122,565 |
| A4322 04873 | Family Support Services | St. Catherine's | $ 98,996 |
| A4322 04873 | Family Support Services & Advocacy | CEO | $ 111,500 |
| A4322 04874 | Drop in Center | MHEP, Inc. | $ 475,520 |
| A4322 04881 | Advocacy/Support Services | Unity House, Inc | $ 66,183 |
| A4322 04881 | Peer Advocates | MHEP, Inc. | $ 62,892 |
| A4322 04881 | Youth Advocacy | Youth Power | $ 39,683 |
| A4322 04883 | Unity House Nursing | Unity House, Inc. | $ 60,000 |
| A4322 04884 | Prevention Programs for Catholic Schools | Albany Diocesan School Board | $ 26,840 |
| **Economic Development & Planning** | | | |
| A5630 04704 | Rural Transit Service | Yankee Trails, Inc. | $ 45,000 |
| CB6400 04900 | Job Development Program Consultant | JWW, LLC | $ 35,000 |
| **Social Services** | | | |
| A6010 04420 | Troy Housing Code Enforcement | City of Troy - Code Enforcement | $ 15,000 |
| A6010 04540 | On-line Legal Research Service | Thompson West (West Law) | $ 12,500 |
| A6010 04900 | Process Services | Alexander Poole | $ 25,000 |
| A6010 04900 | Interpreter Services | Multicultural Association of Medical Interpreters of New York (MAMI) | $ 10,000 |
| A6015 04800 | Domestic Violence Supportive Services | Unity House | $ 12,075 |
| A6015 04800 | Domestic Violence Liaison | Unity House | $ 27,500 |
| A6070 04747 | Independent Living Services | Northeast Parent & Child Society | $ 30,000 |
| A6070 04747 | Foster Care Aftercare | Berkshire Farms | $ 20,000 |
| A6070 04747 | Foster Care Aftercare | LaSalle | $ 10,000 |
| A6070 04747 | Foster Care Aftercare | Northeast Parent & Child Society | $ 10,000 |

## *2015 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2015 Maximum Expenditure |
|---|---|---|---|
| **Social Services (continued)** | | | |
| A6070 04747 | Foster Care Aftercare | Parsons | $ 10,000 |
| A6070 04747 | Foster Care Aftercare | St. Catherine's | $ 10,000 |
| A6070 04747 | Sex Abuse Treatment | Northeast Parent & Child Society | $ 15,000 |
| A6070 04747 | Mandated Respite Services | Vanderheyden | $ 20,000 |
| A6070 04747 | Mandated Respite Services | Northeast Parent & Child Society | $ 20,000 |
| A6070 04747 | Mandated Post-Adoption Services | Parsons | $ 15,000 |
| A6070 04747 | Physical/Developmental Assessment | Capital Care Medical Group, LLC | $ 10,000 |
| A6070 04747 | Psychological Assessments | Dr. Robert Williams | $ 7,500 |
| **Community Program Grants** | | | |
| A6310 04807 | Monitor Natural and Wildlife Resources | Rensselaer County Conservation Alliance | $ 7,500 |
| A6310 04813 | Library Services | Brunswick Library | $ 7,030 |
| A6310 04813 | Library Services | Rensselaer Library | $ 5,700 |
| **Unified Family Services - Aging** | | | |
| A6772 04800 | Legal Services | Matthew Turner, Esq. | $ 9,000 |
| A6773 04800 | Nutrition Services | Cooperative Extension | $ 9,000 |
| A6775 04800 | Dietary Services | Cooperative Extension | $ 9,000 |
| A6775 04800 | Respite Services | Home Instead - Albany | $ 16,000 |
| A6775 04800 | Respite Services | Interim Health Care | $ 8,000 |
| A6775 04800 | Respite Services | Community Health Care | $ 8,500 |
| A6775 04800 | Respite Services | Accu-Care | $ 8,500 |
| A6775 04800 | Legal Services | Legal Aid Society | $ 10,000 |
| A6775 04800 | Life Line | Eddy Life Line | $ 30,000 |
| **Unified Family Services - Dyken Pond Environmental Education Center** | | | |
| A8790 04900 | Environmental Educator | Cornell Cooperative Extension | $ 5,365 |
| **Highway Department** | | | |
| DM5130 04450 | Rental of Storage Facility for Highway Equipment | Town of Berlin | $ 6,000 |
| **Van Rensselaer Manor** | | | |
| EH6020.68 | Repair Resident's Glasses | Quality Care Optician Services | $ 10,000 |
| *EH6020.68* | *Laboratory Services* | *Samaritan Hospital* | *$ 1,500* |
| EH6020.73 | Medical Equipment Rental | Northeast Home Medical Equipment | $ 35,000 |
| EH6020.80 | Employee Recruiting Advertisement | Monster.com | $ 6,750 |
| EH7210.62 | Laboratory Services | Samaritan Hospital | $ 31,000 |
| EH7240.62 | X-Ray Services | Mobile Imaging | $ 35,000 |
| EH7260.73 | Transportation | Star and Strand | $ 30,000 |
| EH7280.28 | Podiatry Services | Collar City Podiatry | $ 26,250 |
| EH7350.28 | Speech Consulting Service - FEE Procedure | Northeast Speech-Language Pathology, PC | $ 10,000 |
| EH8212.63 | Kitchen Equipment Maintenance | Northeast Commercial Appliance | $ 12,000 |
| EH8212.73 | Meal Tracker Software Leasing | Data Control Technology | $ 9,300 |
| EH8220.68 | Preventative Service for Entrance Door System | Stanley Access Technologies - Reserve | $ 6,000 |
| EH8270.68 | Transportation | Amazing Grace Transportation | $ 10,000 |
| EH8311.31 | Annual Audit Service Chargeback | Drescher & Malecki LLP | $ 13,000 |
| EH8311.68 | Time Clock System Maintenance | M. M. Hayes | $ 15,100 |
| EH8319.67 | Medicare Billing Processing Network | Ability Network | $ 6,600 |
| EH8319.68 | EMR-CAN Implementation | SigmaCare | $ 12,000 |
| EH8351.29 | Consulting Services for Managed Care Contract | Nixon Peabody, LLP | $ 8,000 |
| EH8351.85 | Membership Dues | CNF-NY | $ 7,000 |
| EH8351.85 | Membership Dues | Leading Age New York | $ 28,000 |
| EH8381.68 | Telephone System Maintenance | Sky Communications | $ 12,100 |
| EH8381.84 | Wireless Communication Services | Verizon Wireless | $ 8,000 |

## *2015 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2015 Maximum Expenditure |
|---|---|---|---|
| **Van Rensselaer Manor (continued)** | | | |
| EH8400.29 | Beautician | Suzanne Filieau | $ 17,000 |
| EH8400.29 | Beautician | Carol Quinn | $ 17,000 |
| EH8400.29 | Beautician | Luigi Palage | $ 17,000 |
| EH8413.69 | EMR-CAN Implementation | SigmaCare | $ 18,500 |
| EH8413.69 | Consulting Services for VCT | Fontanese, Folts, Aubrecht, Ernst Architect | $ 50,000 |
| EH9010.91 | RMLC Audit Fee | Drescher & Malecki LLP | $ 6,500 |

***"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.***

***ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."***

***(Note: Some contracts, which are listed here, are funded within two different budget codes. The remainder of these contracts are indicated by italics. The total amount of those contracts are over $5,000.)***

***Appendix B***

# PROPOSED CAPITAL PROJECTS PROGRAM

## *2015 CAPITAL PROJECTS PROGRAM*

**The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.**

**It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:**

- **purchase of land**
- **construction of new buildings**
- **reconstruction of existing buildings**
- **purchase of large machinery or equipment**
- **major improvements to large machinery or equipment**
- **any acquisition in which gross cost exceeds $10,000**
- **any studies or surveys preliminary to the above noted projects**

**Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:**

| | |
|---|---|
| **Capital Fund -** | **Major, non-recurring projects with costs in excess of $50,000, and those which require bonding. Useful life must be in excess of ten (10) years.** |
| **Operating Fund -** | **Smaller, recurring, routine projects with a gross cost in excess of $10,000 will be budgeted in the requesting department's operating fund.** |

**The 2015 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.**

**All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:**

| | | | |
|---|---|---|---|
| ***Tax Levy*** | **a** | ***Bonds*** | **b** |
| ***Federal Aid*** | **f** | ***State Aid*** | **s** |
| ***Operations*** | **o** | ***Other*** | **p** |

**<u>BUILDINGS/ENGINEERING</u> - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.**

**The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.**

**With a goal of improving the energy efficiency of County buildings, an energy performance contract was awarded in 2009 and phase 1 of the facility upgrades, which focused on the County Office Building, was completed in 2011. The funding in the current capital projects program includes phase 1 maintenance and phase 2 of the necessary upgrades, which, in addition to the County Office Building, will focus on several other County facilities.**

**Due to significant jail overcrowding and reliance on double celling prisoners in undersized cells through State variance, the New York State Commission of Corrections required that the County expand the jail. The project budget provided for the addition of 192 cells, 48 of which will be large enough to allow double bunking (240 additional beds). The project also provides for expanding support areas to allow for the construction of a phase two cell additions (240 additional beds) at some time in the future. This would bring the jail to an ultimate capacity of 723 beds. This project should be completed in 2014.**

## *2015 CAPITAL PROJECTS PROGRAM*

**<u>BUILDINGS</u> - Based upon a variety of issues, including the need for HIPAA compliance, it has been requested that the Buildings Department undertake a project to renovate and improve the office and clinic areas of the Department of Mental Health. It is anticipated that this project will be eligible for reimbursement through State Aid. Another priority of the Buildings Department in 2015 is replacing the access system at the main Courthouse facility.**

**<u>CENTRAL SERVICES</u> - The telecommunications systems at the County Office Building and the main Courthouse facility are reaching the end of their useful lives, and it is currently estimated that the ability to maintain and/or repair them will be limited or non-existent past 2015. As such, it is recommended that these systems be replaced.**

**<u>HIGHWAY</u> - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements such as guiderail installation. This overall commitment will again be augmented in 2015 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2015.**

**The Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roofs at the main and Schodack garages, and installation of DEC-required floor drains at various garage locations.**

**Finally, as part of a 10 year Strategic Highway Improvement Plan drawn up by the department, plans to address significant road maintenance and reconstruction projects throughout the County Highway System have been presented.**

**<u>HUDSON VALLEY COMMUNITY COLLEGE (HVCC)</u> - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.**

**Capital projects for the college are generally financed fifty percent (50%) by the State of New York and fifty percent (50%) by county-backed general obligation bonds. Debt service, for bonds issued prior to 2001, is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the College's first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.**

**The College's science center project has been completed. The second phase, of renovating the spaces vacated by the opening of the new science center, will not be completed until 2015.**

**HVCC would like to upgrade its athletic facilities at a cost of $3,500,000. The college will not know until April 2015 if it will receive state funding for this project. Matching funds would be provided by the faculty student association.**

**<u>LEGISLATURE</u> - The estimated balance of unexpended funds ($704,486) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.**

**<u>MENTAL HEALTH</u> - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans while improving efficiencies. This ongoing six year plan to update the computers used in both in the office and in the field along with the software upgrades will allow the department to automate the client records and the billing process to further improve efficiencies and remain in compliance with mandates for electronic health records. Twenty (20) computers which are more than five (5) years old will be replaced with laptops and other mobile computing devices.**

**<u>MENTAL HEALTH (continued)</u> - Upgrades are planned for the waiting room at the Troy location to improve HIPAA compliance and create efficiencies for client checking in and out of the clinic. In addition, the carpeting in the Troy clinic, which was installed in 1992, will be replaced.**

**Beginning in 2016, the department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life.**

**Financing for all Mental Health projects is estimated at one hundred percent (100%) State Aid.**

**<u>PROBATION</u> - The Department of Probation has reached a point where a significant portion of their computer equipment inventory has reached or is rapidly nearing the end of their useful lives. Funding has been allocated in the department's operating budget for the upgrade or replacement of various computer hardware and software. The department's vehicle replacement program has one vehicle scheduled for replacement in four of the next six years.**

**<u>PUBLIC SAFETY</u> - The Bureau of Public Safety has several significant projects scheduled to begin 2015. Much of the technology used is out of date and needs to be upgraded to current technological standards. The first of these projects is the replacement of the 800 MHz radio system to a digital system that is P-25 compliant. The 800 MHz system is used by police, fire, EMS, County Highway Department, and Emergency Management. The existing system is obsolete and is no longer supported by the manufacturer. The estimated total cost of this upgrade is $8.2 million, with approximately $1.3 million paid from a grant. The microwave system and the tower sites must be upgraded to ensure consistent communication at a combined total cost of $3.74 million. The system used to for home alerting needs to be replaced at an approximate cost of $600,000. Finally, the telephone system used by 911 dispatchers is no longer supported and needs to be replaced at an approximate cost of $1.3 million.**

**To alleviate space concerns for staff and equipment in their current location, a new communications center is planned for Cooper Hill Road. This County-owned property needs approximately $4.1 million in construction costs for additional space and updates to the building and $800,000 for furniture and equipment.**

**In 2016 the department is planning to add storage space for media, equipment and vehicles at an estimated cost of $600,000, and replacing the Fire Training Tower with a pod system for $85,000.**

**<u>SEWER DISTRICT</u> - The Sewer District intends to replace the roofs at the 106th Street and Elm Court pump stations at a cost of $150,000. This is planned in the 2015 budget in 04420 G 8120.**

**The District is planning on making repairs and upgrades to the treatment plant infrastructure. Many of the plant's hydrants have been leaking. Repairs are estimated to cost $100,000 and are budgeted in account 04420 G 8130. The replacement of a grease tank mixing system in the amount of $9,000, the repair of aeration tank expansion joints (to eliminate leaking between tanks) in the amount of $15,000, repairs to a 60 inch brick culvert in the amount of $25,000, and the paving of the access road to the Treatment Plant totaling $100,000 are also budgeted in account 04420 G 8130.**

**The Sewer District is also undertaking three projects to replace/update aging equipment which will improve efficiency, add energy savings, and help maintain compliance with Department of Environmental Conservation Consent Orders. Engineering is underway and the project costs are estimates at this time. The first project will replace aging equipment at three pump stations at an approximate cost of $7.5 million. The second project, costing approximately $3 million, will replace regulating chambers and tide gates, improving the collection system functionality. Finally, the grit and aeration equipment will be replaced for an estimated cost of $10 million. All three projects are expected to begin in 2015 and end in 2016.**

## *2015 CAPITAL PROJECTS PROGRAM*

**<u>SHERIFF/JAIL</u> – Beginning in 2015, the department plans on a replacement and upgrading program for computer hardware and software.**

**The parking lot at the Public Safety Building needs to be resurfaced, which the department would like the cost to be bonded for in 2015. The County will have to review the best way to pursue this request.**

**In 2015, the office will purchase three (3) vehicles. In future years, it intends to continue its ongoing vehicle replacement program by replacing approximately six (6) vehicles per year.**

**Beginning in 2016, the department will review the necessity of replacing the boilers, chillers and vital other equipment within the facility.**

**<u>SOCIAL SERVICES</u> - Computer, office furniture and vehicle replacements are projected for the ensuing six-year period.**

**<u>UNIFIED FAMILY SERVICES – AGING</u> - The department will continue to utilize Capital Project funds to repair and upgrade the County's various senior centers.**

**<u>UNIFIED FAMILY SERVICES – VETERANS SERVICE AGENCY</u> – The department is purchasing an 8 passenger van for $27,500. The van is used to transport Veterans to and from medical appointments and/or Adult Day Care Facilities**

**<u>VAN RENSSELAER MANOR</u> - For 2015, standard, recurring purchases are planned within the Van Rensselaer Manor operating budget. These items include TVs and wall mounts ($1,300), mattresses ($30,000), updates to computer hardware and software ($50,250), kitchen equipment ($11,300), dining room chairs ($9,000), replacement of electric lifts for residents ($78,500), replacement of resident furniture (Geri Recliners) ($8,500), wheel chairs ($7,800), and office furniture and equipment ($3,500).**

**Other projects earmarked for 2015 include purchasing two new dryers ($28,000), conversion of tub and shower rooms to save time and promote resident dignity ($13,600), replacing malfunctioning elevator call boxes ($10,000), updating Resident Wandering Detection System to a supported version ($20,000), implementation of mandated Electronic Medical Records ($77,900), purchase of a new office safe ($2,000), installation of new carpeting in the lobby ($6,000), upgrades to the closed circuit security system ($20,000), purchase of two-way radios ($3,500) and the purchase of a wheelchair accessible vehicle used to transport residents to and from medical appointments and special events is planned ($65,000).**

RENSSELAER COUNTY

2015 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | *SIX YEAR COST ESTIMATES* 2015 | | 2016 | | 2017 | | 2018 | | 2019 | | 2020 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BUILDINGS / ENGINEERING | | | | | | | | | | | | | |
| Court Facilities Renovation | 2,450,000 | 1,550,000 | b | 900,000 | b | | | | | | | | |
| Facility Master Plan Implementation | 6,000,000 | 1,000,000 | b | 1,000,000 | b | 1,000,000 | b | 1,000,000 | b | 1,000,000 | b | 1,000,000 | b |
| Energy Performance Contract | 4,112,000 | 1,082,000 | b | 1,500,000 | b | | | | | | | | |
| | | 236,000 | a | 244,000 | a | 252,000 | a | 254,000 | a | 268,000 | a | 276,000 | a |
| BUILDINGS | | | | | | | | | | | | | |
| Replacement of Courthouse Access System | 25,000 | | | 25,000 | a | | | | | | | | |
| Mental Health Office/Clinic Renovations/Improvements | 50,000 | | | 50,000 | s | | | | | | | | |
| CENTRAL SERVICES | | | | | | | | | | | | | |
| Replacement of COB, Courthouse Telecommunications | 620,884 | 59,884 | a | 34,000 | a | 34,000 | a | 34,000 | a | 34,000 | a | 34,000 | a |
| | | 391,000 | b | | | | | | | | | | |
| HIGHWAY | | | | | | | | | | | | | |
| General Road Sealing, Resurfacing, and Reconstruction | 14,042,730 | 2,340,455 | s | 2,340,455 | s | 2,340,455 | s | 2,340,455 | s | 2,340,455 | s | 2,340,455 | s |
| Highway Facilities Capital Improvements | 1,101,800 | 192,000 | b | 188,400 | b | 185,000 | b | 182,000 | b | 178,800 | b | 175,600 | b |
| Heavy Equipment Replacement and Upgrade | 3,305,400 | 90,000 | a | 80,000 | a | 60,000 | a | 70,000 | a | 60,000 | a | 60,000 | a |
| | | 456,000 | b | 440,000 | b | 586,600 | b | 445,800 | b | 527,000 | b | 430,000 | b |
| Bridge/Large Culvert Restoration and Replacement | 12,541,000 | 4,688,000 | f | 280,000 | f | 577,000 | f | 880,000 | f | 876,000 | f | 800,000 | f |
| | | 880,000 | s | 53,000 | s | 144,000 | s | 165,000 | s | 165,000 | s | 150,000 | s |
| | | 292,000 | a | 17,000 | a | 35,000 | a | 55,000 | a | 54,000 | a | 50,000 | a |
| | | 230,000 | b | 670,000 | b | 900,000 | b | 515,000 | b | 65,000 | b | | |
| Guiderail Installation and Replacement | 408,115 | 60,000 | a | 63,000 | a | 66,150 | a | 69,458 | a | 72,930 | a | 76,577 | a |
| Road Maintenance Program | 4,289,348 | 422,226 | a | 724,413 | a | 747,246 | a | 775,166 | a | 798,176 | a | 822,121 | a |
| Road Reconstruction Program | 6,000,000 | 2,500,000 | b | 2,000,000 | b | 1,500,000 | b | | | | | | |
| HUDSON VALLEY COMMUNITY COLLEGE | | | | | | | | | | | | | |
| Master Plan Implementation - Science Center | 4,000,000 | 2,000,000 | s | | | | | | | | | | |
| | | 2,000,000 | p | | | | | | | | | | |
| Athletic Facilities Upgrade | 3,500,000 | 1,750,000 | s | | | | | | | | | | |
| | | 1,750,000 | p | | | | | | | | | | |
| LEGISLATURE | | | | | | | | | | | | | |
| Renovations to Legislative Chambers | 704,486 | 704,486 | p | | | | | | | | | | |
| MENTAL HEALTH | | | | | | | | | | | | | |
| HIPAA Compliance - Troy Clinic | 175,000 | 50,000 | s | 25,000 | s | 25,000 | s | 25,000 | s | 25,000 | s | 25,000 | s |
| Office Automation/Scanner/Archive/Computers | 319,700 | 69,700 | s | 50,000 | s | 50,000 | s | 50,000 | s | 50,000 | s | 50,000 | s |
| Automobile Replacement | 185,000 | | | 35,000 | s | 35,000 | s | 35,000 | s | 40,000 | s | 40,000 | s |

RENSSELAER COUNTY

2015 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | 2015 | | 2016 | | 2017 | | 2018 | | 2019 | | 2020 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | *SIX YEAR COST ESTIMATES* | | | | | | | | | |
| PROBATION | | | | | | | | | | | | | |
| Vehicle Replacement | 94,650 | | | 22,315 | a | 20,010 | a | 20,010 | a | 20,010 | a | | |
| | | | | 3,335 | s | 2,990 | s | 2,990 | s | 2,990 | s | | |
| Computer Upgrades and Replacements | 51,570 | 51,570 | a | | | | | | | | | | |
| PUBLIC SAFETY | | | | | | | | | | | | | |
| Upgrade 800Mhz Radio System to P25 Compliance | 8,247,485 | 6,898,528 | b | | | | | | | | | | |
| | | 1,348,957 | s | | | | | | | | | | |
| Relocation/Consolidation of Public Safety | 4,900,000 | 4,500,000 | b | | | | | | | | | | |
| | | 400,000 | s | | | | | | | | | | |
| VHF High Band Paging/Home Alerting System | 600,000 | 600,000 | b | | | | | | | | | | |
| Tower Microwave Connectivity | 1,990,000 | 1,432,623 | b | | | | | | | | | | |
| | | 557,377 | s | | | | | | | | | | |
| New 911 Phone System | 1,300,000 | 1,300,000 | b | | | | | | | | | | |
| Fire Training Facility Improvements | 85,000 | | | 85,000 | b | | | | | | | | |
| Tower Site Improvements | 1,751,000 | 1,276,000 | b | | | | | | | | | | |
| | | 475,000 | s | | | | | | | | | | |
| Storage Facility | 600,000 | | | 600,000 | b | | | | | | | | |
| SEWER DISTRICT | | | | | | | | | | | | | |
| Paving Sewer Access Roads | 200,000 | 100,000 | o | 100,000 | o | | | | | | | | |
| Culvert Repairs | 25,000 | 25,000 | o | | | | | | | | | | |
| Pump Station Roof Replacement | 150,000 | 150,000 | o | | | | | | | | | | |
| Plant Water System Hydrant Repairs | 100,000 | 100,000 | o | | | | | | | | | | |
| Grease Tank Mixing System | 9,000 | 9,000 | o | | | | | | | | | | |
| Aeration Tank Expansion Joint Repairs | 15,000 | 15,000 | o | | | | | | | | | | |
| Pump Station Redesign | 7,500,000 | 6,750,000 | b | 750,000 | b | | | | | | | | |
| Grit & Aeration Equipment | 10,000,000 | 7,750,000 | b | 2,250,000 | b | | | | | | | | |
| Collection System Equipment | 3,000,000 | 1,500,000 | b | 1,500,000 | b | | | | | | | | |
| SHERIFF/JAIL | | | | | | | | | | | | | |
| Computer Hardware and Software | 110,000 | 10,000 | a | 20,000 | a | 20,000 | a | 20,000 | a | 20,000 | a | 20,000 | a |
| Parking Lot Resurfacing/Repaving | 300,000 | 300,000 | b | | | | | | | | | | |
| Vehicle Replacement | 1,932,668 | 131,364 | a | 262,712 | a | 332,121 | a | 347,436 | a | 399,552 | a | 459,483 | a |
| Other Facility Equipment | 264,724 | 39,724 | a | 25,000 | a | 150,000 | a | 25,000 | a | 25,000 | a | | |
| SOCIAL SERVICES | | | | | | | | | | | | | |
| Computer Replacement | 265,973 | 24,663 | f | 16,004 | f | 15,047 | f | 17,639 | f | 6,978 | f | 23,398 | f |
| | | 17,074 | s | 11,080 | s | 10,417 | s | 12,212 | s | 4,831 | s | 16,199 | s |
| | | 21,501 | a | 13,952 | a | 13,118 | a | 15,378 | a | 6,083 | a | 20,399 | a |
| Office Furniture Replacement | 41,250 | 5,063 | f | 5,063 | f | 5,063 | f | 1,125 | f | 1,125 | f | 1,125 | f |
| | | 2,250 | s | 2,250 | s | 2,250 | s | 500 | s | 500 | s | 500 | s |
| | | 3,938 | a | 3,938 | a | 3,938 | a | 875 | a | 875 | a | 875 | a |
| Vehicle Replacement | 95,500 | 7,990 | f | 8,160 | f | | | 8,160 | f | | | 8,160 | f |
| | | 6,345 | s | 6,480 | s | | | 6,480 | s | | | 6,480 | s |
| | | 9,165 | a | 9,360 | a | | | 9,360 | a | | | 9,360 | a |

RENSSELAER COUNTY

2015 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | 2015 | | 2016 | | 2017 | | 2018 | | 2019 | | 2020 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | *SIX YEAR COST ESTIMATES* | | | | | | | | | |
| UNIFIED FAMILY SERVICES - AGING | | | | | | | | | | | | | |
| Vehicle Replacement | 115,000 | | | 23,000 | a | 23,000 | a | 23,000 | a | 23,000 | a | 23,000 | a |
| Repairs and Upgrades to Senior Centers | 30,726 | 25,726 | b | 5,000 | b | | | | | | | | |
| UNIFIED FAMILY SERVICES - VETERANS | | | | | | | | | | | | | |
| Vehicle Replacement | 27,500 | 27,500 | o | | | | | | | | | | |
| VAN RENSSELAER MANOR | | | | | | | | | | | | | |
| Van Replacement Wheelchair Accessible | 65,000 | 65,000 | o | | | | | | | | | | |
| Dietary Equipment | 11,300 | 11,300 | o | | | | | | | | | | |
| Closed Circuit Security System | 20,000 | 20,000 | o | | | | | | | | | | |
| Medical Equipment | 220,000 | | | 40,000 | o | 45,000 | o | 45,000 | o | 45,000 | o | 45,000 | o |
| Mattress Replacement | 159,000 | 30,000 | o | 24,000 | o | 26,000 | o | 26,000 | o | 26,000 | o | 27,000 | o |
| Software & Hardware | 150,250 | 50,250 | o | 20,000 | o | 20,000 | o | 20,000 | o | 20,000 | o | 20,000 | o |
| Geri Chairs/Recliners | 45,000 | 8,500 | o | 7,000 | o | 7,000 | o | 7,500 | o | 7,500 | o | 7,500 | o |
| Dining Room Chairs | 48,500 | 9,000 | o | 7,500 | o | 8,000 | o | 8,000 | o | 8,000 | o | 8,000 | o |
| Hot & Cold Food Transportation Carts | 32,000 | | | | | 16,000 | o | | | 16,000 | o | | |
| Wheelchair Replacement | 82,800 | 7,800 | o | 15,000 | o | 15,000 | o | 15,000 | o | 15,000 | o | 15,000 | o |
| Nurse Call Light System | 142,000 | | | | | | | | | 70,000 | o | 72,000 | o |
| Tile Floor Main Lobby | 80,000 | | | | | | | | | 80,000 | o | | |
| Tile Floor Unit C-1, A-1, B-1 | 120,000 | | | 120,000 | o | | | | | | | | |
| Resident Room Doors | 20,000 | | | 5,000 | o | 5,000 | o | 5,000 | o | | | 5,000 | o |
| Formica on Nursing Stations | 13,200 | | | 4,400 | o | 4,400 | o | 4,400 | o | | | | |
| Office Furniture & Equipment | 31,000 | 3,500 | o | 5,500 | o | 5,500 | o | 5,500 | o | 5,500 | o | 5,500 | o |
| Electric Resident Lifts | 122,500 | 78,500 | o | 9,000 | o | 9,500 | o | 9,500 | o | 8,000 | o | 8,000 | o |
| Tub Room Doors | 10,000 | | | | | 5,000 | o | | | 5,000 | o | | |
| Resident Furniture in Solarium | 5,000 | | | | | | | | | 5,000 | o | | |
| Cubicle Curtains & Window Blinds | 40,000 | | | | | 20,000 | o | | | | | 20,000 | o |
| Sidewalks | 40,000 | | | | | 20,000 | o | 20,000 | o | | | | |
| Roof Repairs | 300,000 | | | 100,000 | o | 100,000 | o | 100,000 | o | | | | |
| Caulking | 105,000 | | | 35,000 | o | 35,000 | o | 35,000 | o | | | | |
| Copier | 20,000 | | | 10,000 | o | | | | | | | 10,000 | o |
| TV's and Wall Mounts | 11,300 | 1,300 | o | 2,000 | o | 2,000 | o | 2,000 | o | 2,000 | o | 2,000 | o |
| Courtyard Fences | 10,000 | | | 10,000 | o | | | | | | | | |
| Resident Beds | 20,000 | | | | | | | | | 20,000 | o | | |
| Tub and Shower Room Conversions | 13,600 | 13,600 | o | | | | | | | | | | |
| Two Dryers | 28,000 | 28,000 | o | | | | | | | | | | |
| Emergency Call Boxes | 10,000 | 10,000 | o | | | | | | | | | | |
| Resident Wandering Detection System | 20,000 | 20,000 | o | | | | | | | | | | |
| 2 Way Radios | 3,500 | 3,500 | o | | | | | | | | | | |
| CNA EMR Implementation and KIOSKS | 77,900 | 77,900 | o | | | | | | | | | | |
| Office Safe | 2,000 | 2,000 | o | | | | | | | | | | |
| Lobby & Office Carpeting | 6,000 | 6,000 | o | | | | | | | | | | |
| *TOTALS:* | 109,717,359 | 61,111,258 | | 16,856,316 | | 9,478,804 | | 7,708,944 | | 7,398,305 | | 7,163,732 | |

***Appendix C***

# AUTHORIZED POSITIONS

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 1010 | | | ***Legislative Board*** | | | |
| | | | 1360 | Counsel to Majority | | 2 | |
| | | | 4290 | Legislature, Chairman | 1 | | |
| | | | 4291 | Vice Chairman, Legislature | 1 | | |
| | | | 4300 | Legislature, Majority Leader | 1 | | |
| | | | 4310 | Legislature, Minority Leader | 1 | | |
| | | | 4320 | Legislator | 14 | | |
| | | | 4370 | Legislative Assistant (Majority) | 6 | | |
| | | | 4380 | Legislative Assistant (Minority) | 1 | | |
| | | | 4385 | Legislative Enforcement Officer | 1 | | |
| | | | 8600 | Vice Chairman, Finance | 1 | | |
| A | 1040 | | | ***Clerk of Legislative Board*** | | | |
| | | | 1190 | Clerk of Legislature | 1 | | |
| | | | 2660 | Director of Constituent Relations | 1 | | |
| | | | 4321 | Legislative Liaison | 1 | | |
| | | | 7170 | Secretary to Clerk of Legislature | 1 | | |
| A | 1165 | | | ***District Attorney*** | | | |
| | | | 0075 | Administrative Aide to District Attorney | 1 | | |
| | | | 0200 | Assistant District Attorney | 11 | | |
| | | | 0930 | Case Tracking Clerk I | 2 | | |
| | | | 0940 | Case Tracking Clerk II | 1 | | |
| | | | 1670 | Confidential Assistant to District Attorney | | 1 | |
| | | | 2150 | District Attorney | 1 | | |
| | | | 2710 | First Assistant District Attorney | 1 | | |
| | | | 7880 | Secretary to District Attorney | 1 | | |
| | | | 9750 | Special Investigator (Confidential) | 2 | 2 | |
| A | 1165 | ATP02 | | ***DA - Aid to Prosecution (Funded through March 31, 2015)*** | | | |
| | | | 0200 | Assistant District Attorney | 1 | | |
| A | 1165 | GIVE1 | | ***DA - Gun Involved Violence Elimination (Funded through June 30, 2015)*** | | | |
| | | | 0200 | Assistant District Attorney | 1 | | |
| | | | 9750 | Special Investigator (Confidential) | 1 | | |
| A | 1165 | RFT05 | | ***DA - Parole Reenrty (Funded through June 30, 2015)*** | | | |
| | | | 6400 | Reentry Coordinator | 1 | | |
| A | 1168 | | | ***DA - Victims Assistance Program (Funded through September 30, 2015)*** | | | |
| | | | 8095 | Town Court Victim Liaison | 1 | | |
| | | | 8547 | Victim Assistance Program Director | 1 | | |
| | | | 8562 | Victim Liaison | 1 | | |
| A | 1170 | | | ***Public Defender*** | | | |
| | | | 0260 | Assistant Public Defender | | 7 | |
| | | | 1810 | Confidential Assistant to Public Defender | | 1 | |
| | | | 6140 | Public Defender | 1 | | |
| | | | 6970 | Secretary to Assistant Public Defender | 2 | | |
| | | | 6990 | Secretary to Public Defender | 1 | | |
| | | | 7335 | Special Investigator (PT) | | | 1 |
| A | 1170 | CFA12 | | ***Public Defender - Counsel at First Appearance (Funded through May 31, 2015)*** | | | |
| | | | 0260 | Assistant Public Defender | | | 1 |
| A | 1170 | ILS42 | | ***Public Defender - Indigent Legal Services*** | | | |
| | | | 0260 | Assistant Public Defender | | 1 | |
| A | 1171 | | | ***PD - Aid to Defense*** | | | |
| | | | 0260 | Assistant Public Defender | | 1 | |
| A | 1172 | | | ***PD - Family Court*** | | | |
| | | | 0260 | Assistant Public Defender | | 2 | |
| | | | 6970 | Secretary to Assistant Public Defender | | 1 | |
| A | 1172 | ILS23 | | ***PD - Family Court - Indigent Legal Services (Funded through May 31, 2015)*** | | | |
| | | | 0260 | Assistant Public Defender | | | 1 |
| | | | 6970 | Secretary to Assistant Public Defender | | | 1 |
| A | 1172 | ILS32 | | ***PD - Family Court - Indigent Legal Services (Funding through May 31, 2015)*** | | | |
| | | | 0260 | Assistant Public Defender | | | 2 |
| | | | 6970 | Secretary to Assistant Public Defender | | | 1 |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 1174 | | | ***Conflict Defender*** | | | |
| | | | 0255 | Assistant Conflict Defender | | 3 | |
| | | | 1635 | Conflict Defender | | 1 | |
| | | | 6745 | Secretary to Conflict Defender | | 1 | |
| A | 1174 | CFA12 | | ***Conflict Defender - Counsel at First Appearance (Funded through May 31, 2015)*** | | | |
| | | | 0255 | Assistant Conflict Defender | | | 1 |
| A | 1174 | ILS23 | | ***Conflict Defender - Indigent Legal Services (Funded through May 31, 2015)*** | | | |
| | | | 0255 | Assistant Conflict Defender | | | 1 |
| A | 1174 | ILS32 | | ***Conflict Defender - Indigent Legal Services (Funded through May 31, 2015)*** | | | |
| | | | 0255 | Assistant Conflict Defender | | | 1 |
| A | 1174 | ILS42 | | ***Conflict Defender - Indigent Legal Services*** | | | |
| | | | 0255 | Assistant Conflict Defender | | 1 | |
| A | 1175 | | | ***Public Administrator*** | | | |
| | | | 7345 | Special Appellate Counsel | | 1 | |
| | | | 7365 | Special Family Court Counsel | | 2 | |
| A | 1185 | | | ***Medical Examiner*** | | | |
| | | | 1110 | Chief Medical Examiner | 1 | | |
| | | | 4735 | Medico Legal Death Investigator | 3 | | 3 |
| A | 1230 | | | ***County Executive*** | | | |
| | | | 0215 | Assistant for Governmental Relations | | 1 | |
| | | | 0235 | Assistant for Public Information and Operations | 1 | | |
| | | | 1420 | County Executive | 1 | | |
| | | | 1708 | Confidential Assistant | 1 | | |
| | | | 2570 | Secretary to County Executive | 1 | | |
| A | 1320 | | | ***Auditor*** | | | |
| | | | 0400 | Auditor | 1 | | |
| | | | 1700 | Confidential Assistant to County Auditor | | 1 | |
| | | | 1940 | Deputy County Auditor | 1 | | |
| A | 1325 | | | ***Bureau of Finance*** | | | |
| | | | 0155 | Associate Fiscal Coordinator | 1 | | |
| | | | 0160 | Associate Account Clerk | 3 | | |
| | | | 1100 | Chief Fiscal Officer | 1 | | |
| | | | 1450 | Confidential Assistant to Chief Fiscal Officer | 1 | | |
| | | | 2320 | Deputy Chief Fiscal Officer | 1 | | |
| | | | 2730 | Financial Review Specialist | 1 | | |
| | | | 2740 | Fiscal Operations Manager | 1 | | |
| | | | 5625 | Payroll Coordinator | 1 | | |
| | | | 6485 | Property Tax Supervisor | 1 | | |
| | | | 6635 | Real Estate Specialist | 1 | | |
| | | | 7000 | Senior Account Clerk | 1 | | |
| | | | 9790 | Property Tax Collection Specialist | 1 | | |
| A | 1325 | CBU13 | | ***Bureau of Finance - Clinical Billing Unit*** | | | |
| | | | 4670 | Clinical Billing Specialist | 2 | | |
| | | | 4671 | Clinical Billing Specialist II | 1 | | |
| | | | 7375 | Special Projects Administrator | 1 | | |
| A | 1340 | | | ***Bureau of Budget*** | | | |
| | | | 1675 | Confidential Administrative Assistant | 1 | | |
| | | | 1820 | Director of Budget | 1 | | |
| | | | 2110 | Deputy Budget Director | 1 | | |
| | | | 6120 | Program Associate | 1 | | |
| | | | 7920 | Senior Program Associate | 1 | | |
| A | 1355 | | | ***Bureau of Tax Services*** | | | |
| | | | 2060 | Director of Real Property Tax Services | 1 | | |
| | | | 6625 | Real Property Technician | 1 | | |
| | | | 8080 | Supervisor of Tax Mapping Services | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 1410 | | | ***County Clerk*** | | | |
| | | | 0820 | Building Attendant II | 1 | | |
| | | | 1255 | Computer Imaging Technician | 3 | 1 | |
| | | | 1390 | County Clerk | 1 | | |
| | | | 1575 | Criminal Records Coordinator | | 1 | |
| | | | 1585 | Computer Systems Supervisor | 1 | | |
| | | | 1990 | Deputy County Clerk | 2 | | |
| | | | 2505 | Enforcement Coordinator | 1 | | |
| | | | 2685 | Mortgage Tax Supervisor | 1 | | |
| | | | 4771 | DMV Supervising Clerk | 1 | | |
| | | | 4790 | Motor Vehicle License Clerk | 12 | | |
| | | | 4810 | Motor Vehicle Financial Supervisor | 1 | | |
| | | | 4895 | Motor Vehicle Information Processing Specialist | 1 | | |
| | | | 5440 | Record Room Supervisor | 1 | | |
| | | | 5740 | Principal Account Clerk | 1 | | |
| | | | 6150 | Principal Motor Vehicle License Clerk | 1 | | |
| | | | 6780 | Senior Motor Vehicle License Clerk | 1 | | |
| | | | 7120 | Secretary to County Clerk | 1 | | |
| | | | 7460 | Special Assistant to County Clerk | 2 | | |
| | | | 7875 | Senior Computer Imaging Technician | | 1 | |
| A | 1420 | | | ***County Attorney*** | | | |
| | | | 0150 | Assistant County Attorney | | 1 | |
| | | | 1380 | County Attorney | 1 | | |
| | | | 1590 | Clerk | | 1 | |
| | | | 2330 | Deputy County Attorney | 1 | | |
| | | | 7190 | Secretary to County Attorney | 1 | | |
| | | | 7600 | Special Counsel | | 2 | |
| A | 1430 | | | ***Civil Service Commission*** | | | |
| | | | 1135 | Chairperson of Commission | | | 1 |
| | | | 1145 | Civil Service Administration Aide | 1 | | |
| | | | 1200 | Commissioner | | | 2 |
| | | | 6775 | Secretary to Chairperson | 1 | | |
| A | 1431 | | | ***Bureau of Human Resources*** | | | |
| | | | 1865 | Director of Human Resources | 1 | | |
| | | | 3650 | Human Resources Coordinator | 1 | | |
| A | 1440 | | | ***Engineering*** | | | |
| | | | 0825 | Building & Code Inspector | | 1 | |
| | | | 1410 | County Engineer | 1 | | |
| | | | 1482 | Confidential Assistant to Engineering Department | | | 1 |
| | | | 2170 | Deputy County Engineer | 1 | | |
| A | 1450 | | | ***Board of Elections*** | | | |
| | | | 1200 | Commissioner | 2 | | |
| | | | 1560 | Custodian Of Records | 2 | | |
| | | | 8140 | Senior Elections Registrar | 2 | | |
| | | | 8145 | Election Registrar | 4 | | |
| | | | 8150 | Senior Voting Machine Custodian | | | 2 |
| | | | 8540 | Voting Machine Custodian | | | 2 |
| A | 1610 | | | ***Central Services - Administration*** | | | |
| | | | 0000 | Account Clerk | 1 | | |
| | | | 1680 | Confidential Assistant to Director | 1 | | |
| | | | 2080 | Director of Central Services | 1 | | |
| | | | 2300 | Deputy Director of Central Services | 1 | | |
| A | 1620 | | | ***Buildings Department*** | | | |
| | | | 0190 | Assistant Superintendent of Buildings | 1 | | |
| | | | 0790 | Building Maintenance Mechanic | 2 | | |
| | | | 0820 | Building Attendant II | 2 | | |
| | | | 1170 | Cleaner | | 8 | 7 |
| | | | 4230 | Laborer | 5 | | |
| | | | 4640 | Maintenance Worker | 3 | | |
| | | | 5620 | Parking Lot Attendant | | 3 | |
| | | | 6920 | Senior Building Maintenance Mechanic | 2 | | |
| | | | 7470 | Superintendent of Buildings | 1 | | |
| | | | 8350 | Secretary to Superintendent of Buildings | 1 | | |
| | | | 8770 | Working Supervisor | | 3 | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 1640 | | | ***Automotive Maintenance*** | | | |
| | | | 0410 | Auto Mechanic | 1 | | |
| | | | 3300 | Head Automotive Mechanic | 1 | | |
| A | 1670 | | | ***Central Printing & Mailing*** | | | |
| | | | 4760 | Messenger | 1 | 1 | |
| | | | 8775 | Working Supervisor (Central Printing/Mailing) | 1 | | |
| A | 1680 | | | ***Bureau of Research and Information Services*** | | | |
| | | | 0600 | Applications Developer I | 1 | | |
| | | | 0605 | Applications Developer II | 2 | | |
| | | | 0610 | Applications Developer III | 1 | | |
| | | | 0620 | Associate Network Administrator | 1 | | |
| | | | 1675 | Confidential Administrative Assistant | 1 | | |
| | | | 1709 | Director of BRIS | 1 | | |
| | | | 3060 | GIS Technician I | 1 | | |
| | | | 3075 | GIS Manager | 1 | | |
| | | | 4695 | Manager - Systems Integration & Client Services | 1 | | |
| | | | 5430 | Microcomputer Technician I | 1 | | |
| | | | 5432 | Microcomputer Technician II | 1 | | |
| | | | 5434 | Microcomputer Technician III | 1 | | |
| | | | 5605 | Principal Network Administrator | 1 | | |
| | | | 5757 | FMS/HRMS Senior Systems Analyst | 1 | | |
| | | | 8014 | Tax Map Technician III | 1 | | |
| A | 3010 | | | ***Bureau of Public Safety - E911*** | | | |
| | | | 1706 | Deputy Director of Public Safety - E-911 | 1 | | |
| A | 3020 | | | ***Bureau of Public Safety - Dispatch*** | | | |
| | | | 1460 | Communications Officer | 34 | | |
| | | | 7750 | Senior Communications Officer | 7 | | |
| A | 3110 | | | ***Sheriff*** | | | |
| | | | 0010 | Account Clerk Typist | | | 1 |
| | | | 1490 | Confidential Assistant to Sheriff | 1 | | |
| | | | 1930 | Deputy Sheriff | 24 | | |
| | | | 2120 | Deputy Sheriff Captain | 2 | | |
| | | | 2130 | Deputy Sheriff Sergeant | 5 | | |
| | | | 5740 | Principal Account Clerk | 1 | | |
| | | | 6615 | Records Clerk | 1 | | |
| | | | 7000 | Senior Account Clerk | 2 | | |
| | | | 7175 | Senior Narcotics Investigator and Intelligence Liaison | 1 | | |
| | | | 7300 | Sheriff | 1 | | |
| | | | 7306 | Sheriff's Financial Advisor | 1 | | |
| | | | 8030 | Technical Sergeant/I.D. | 1 | | |
| | | | 8310 | Undersheriff | 1 | | |
| A | 3140 | | | ***Department of Probation*** | | | |
| | | | 0010 | Account Clerk Typist | 1 | | |
| | | | 5740 | Principal Account Clerk | 1 | | |
| | | | 6090 | Probation Assistant | 3 | | |
| | | | 6100 | Probation Officer | 36 | | |
| | | | 6110 | Probation Supervisor | 6 | | |
| | | | 6315 | Probation Director III | 1 | | |
| | | | 6710 | Receptionist | 1 | | |
| | | | 7140 | Senior Probation Officer | 12 | | |
| | | | 8090 | Typist | 2 | | |
| A | 3150 | | | ***Jail*** | | | |
| | | | 0000 | Account Clerk | 1 | | |
| | | | 0010 | Account Clerk Typist | 2 | | |
| | | | 0140 | Assistant to Inmate Services | 2 | | |
| | | | 0225 | Assistant for Public Affairs/Public Relations | 1 | | |
| | | | 1020 | Correctional Sergeant | 23 | | |
| | | | 1025 | Correctional Captain | 1 | | |
| | | | 1124 | Chief of Corrections - Administrative | 1 | | |
| | | | 1125 | Chief of Corrections - Operations | 1 | | |
| | | | 1300 | Cook | 5 | | |
| | | | 1650 | Coordinator of Inmate Services | 1 | | |
| | | | 1715 | Correctional Officer (Spanish Speaking) | 1 | | |
| | | | 1720 | Correctional Officer | 141 | | |
| | | | 1730 | Correctional Lieutenant | 3 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 3150 | | | ***Jail (Continued)*** | | | |
| | | | 1731 | Correctional Lieutenant - Technical | 1 | | |
| | | | 1944 | Correctional Lieutenant (207-C) | 1 | | |
| | | | 1945 | Correctional Officer (207-C) | 2 | | |
| | | | 1946 | Correctional Sergeant (207-C) | 1 | | |
| | | | 2760 | Food Service Manager | 1 | | |
| | | | 7000 | Senior Account Clerk | 1 | | |
| A | 3151 | | | ***Alternatives to Incarceration - Work Program (Sheriff)*** | | | |
| | | | 0280 | Alternative to Incarceration Program Director | 1 | | |
| | | | 0285 | Alternatives to Incarceration Program Supervisor | 4 | | |
| A | 3152 | | | ***Jail Maintenance*** | | | |
| | | | 0790 | Building Maintenance Mechanic | 3 | | |
| | | | 6920 | Senior Building Maintenance Mechanic | 2 | | |
| | | | 7475 | Superintendent of Buildings & Grounds (Sheriff) | 1 | | |
| A | 3315 | | | ***Stop DWI Program*** | | | |
| | | | 1950 | Director of Special Traffic Operations Program | 1 | | |
| A | 3640 | | | ***Bureau of Public Safety*** | | | |
| | | | 1150 | Director of Public Safety | 1 | | |
| | | | 1395 | County Communications Coordinator | 1 | | |
| | | | 2285 | Deputy Emergency Manager | | | 1 |
| | | | 3210 | EMS Coordinator | | | 1 |
| | | | 3370 | Fire Coordinator | | | 1 |
| | | | 6196 | Public Safety Grants Coordinator | 1 | | |
| | | | 6610 | Radiological & Chemical Officer | | | 1 |
| | | | 8520 | Secretary to Director of Public Safety | 1 | | |
| A | 4010 | | | ***Department of Health - Administration*** | | | |
| | | | 0095 | Accounting Supervisor Grade B | 1 | | |
| | | | 1480 | Confidential Assistant to Public Health Director | 1 | | |
| | | | 3000 | Fiscal Coordinator | 1 | | |
| | | | 4730 | Medical Consultant | 1 | | |
| | | | 5920 | Public Health Director | 1 | | |
| | | | 7550 | Secretary to Public Health Director | 1 | | |
| | | | 8025 | Telephone Receptionist | 1 | | |
| A | 4017 | | | ***Department of Health - Nursing*** | | | |
| | | | 1455 | Community Health RN | 5 | | |
| | | | 2210 | Director of Patient Services | 1 | | |
| | | | 2806 | Epidemiology Coordinator | 1 | | |
| | | | 4655 | Local Public Health Educator | 1 | | |
| | | | 6160 | Public Health Aide | 2 | | |
| | | | 6184 | Public Health Preparedness Coordinator | 1 | | |
| | | | 6195 | Public Health Training Coordinator | 1 | | |
| | | | 7360 | Senior Public Health Educator | 1 | | |
| A | 4059 | | | ***Early Care Intervention Program*** | | | |
| | | | 1175 | Clinical Records Clerk | 2 | | |
| | | | 1355 | Child Services Specialist | 1 | | |
| | | | 1841 | Director of Children with Special Needs | 1 | | |
| | | | 2580 | ECI Service Worker | 6 | | |
| | | | 5750 | Principal Clerk | 1 | | |
| A | 4090 | | | ***Department of Health - Environmental Health*** | | | |
| | | | 0430 | Assistant Sanitary Code Enforcement Officer | 1 | | |
| | | | 2501 | Environmental Health Educator | 1 | | |
| | | | 2515 | Environmental Health Director | 1 | | |
| | | | 5840 | Public Health Technician | 2 | | |
| | | | 5910 | Public Health Engineer | 1 | | |
| | | | 6190 | Public Health Sanitarian | 5 | | |
| | | | 7180 | Senior Public Health Sanitarian | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 4320 | | | ***Department of Mental Health*** | | | |
| | | | 0650 | Associate Fiscal Analyst | 1 | | |
| | | | 0900 | Coordinator of Disability Services | 1 | | |
| | | | 1080 | Commissioner of Mental Health | 1 | | |
| | | | 1171 | Clinical Billing Clerk | 1 | | |
| | | | 1173 | Mental Health Clinical Receptionist | 1 | | |
| | | | 1510 | Court Consultant Specialist | 1 | | |
| | | | 1760 | Develop Disabilities Work Aide | 2 | | |
| | | | 2035 | Director of Children Services | 1 | | |
| | | | 2036 | Director of Adult Services | 1 | | |
| | | | 2037 | Director of Forensic Services | 1 | | |
| | | | 2340 | Director of Clinical Administration | 1 | | |
| | | | 2720 | Financial Advocate | 1 | | |
| | | | 2805 | Forensic Mental Health Discharge Planner | 1 | | |
| | | | 3330 | Information Processing Technician II | 3 | | |
| | | | 3600 | Information Processing Specialist | 4 | | 1 |
| | | | 3605 | Information Processing Specialist II | 3 | | |
| | | | 4835 | Mental Health Information Assistant | 1 | | |
| | | | 4836 | Mental Health Information Systems Analyst | 1 | | |
| | | | 4850 | Mental Health Social Worker II | 8 | | |
| | | | 4860 | Mental Health Social Worker III | 8 | | |
| | | | 4870 | Mental Health Social Worker I | 3 | | |
| | | | 4905 | Mental Health Site Supervisor | 2 | | |
| | | | 4906 | Mental Health Site Supervisor I | 1 | | |
| | | | 5180 | Coordinator of MICA | 1 | | |
| | | | 6421 | Psychiatric Nurse Practitioner I | 3 | | |
| | | | 6422 | Psychiatric Nurse Practitioner II | | 2 | 1 |
| | | | 6505 | Quailty Assurance & Utilization Review Specialist | 1 | | |
| | | | 6660 | Registered Professional Nurse | 1 | | |
| | | | 7045 | Senior Office Manager | 1 | | |
| | | | 7615 | Senior Financial Advocate | 1 | | |
| | | | 7840 | Secretary to the Commissioner of Mental Health | 1 | | |
| | | | 7900 | Staff Psychiatrist | | 5 | 1 |
| | | | 7911 | Staff Psychologist | 1 | | |
| | | | 9650 | Substance Abuse Specialist | 1 | | |
| A | 4321 | | | ***M.H. - CSS & ICM*** | | | |
| | | | 4850 | Mental Health Social Worker II | 2 | | |
| | | | 4860 | Mental Health Social Worker III | 1 | | |
| | | | 4881 | Mental Health Care Coordinator I | 3 | | |
| | | | 4882 | Mental Health Care Coordinator II | 5 | | |
| | | | 4883 | Mental Health Care Coordinator III | 12 | | |
| | | | 4884 | Adult Home Care Coordinator | 1 | | |
| | | | 4900 | Mental Health Social Worker Aide | 2 | | |
| | | | 6120 | Program Associate | 1 | | |
| | | | 6121 | Program Assistant | 1 | | |
| | | | 6660 | Registered Professional Nurse | 1 | | |
| | | | 7045 | Senior Office Manager | 1 | | |
| | | | 8580 | Vocational Rehabilitation Counselor | 1 | | |
| A | 4323 | | | ***M.H. - Substance Abuse Services*** | | | |
| | | | 1700 | Community Prevention Specialist | 1 | | |
| | | | 7720 | Substance Abuse Prevention Coordinator | 2 | | |
| | | | 9640 | Student Assistance Supervisor | 1 | | |
| | | | 9670 | Student Assistance Specialist | 5 | | |
| A | 6010 | | | ***Social Services - Administration*** | | | |
| | | | 0090 | Accounting Supervisor Grade A | 1 | | |
| | | | 0290 | Assistant Social Services Attorney | 4 | | |
| | | | 1055 | Coordinator of Building Operations | 1 | | |
| | | | 1250 | Commissioner of Social Services | 1 | | |
| | | | 2070 | Deputy Commissioner Administration Services | 1 | | |
| | | | 2280 | Deputy Commissioner Services | 1 | | |
| | | | 4000 | Human Services Liaison | 1 | | |
| | | | 6123 | Program Audit and Review Specialist II | 1 | | |
| | | | 7330 | Social Services Attorney | 2 | | |
| | | | 7390 | Staff Development Coordinator | 1 | | |
| | | | 7790 | Secretary to Commissioner | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 6011 | | | ***Social Services - Income Maintenance*** | | | |
| | | | 0000 | Account Clerk | 5 | | |
| | | | 0160 | Associate Account Clerk | 2 | | |
| | | | 1240 | Community Service Worker | 3 | | |
| | | | 1590 | Clerk | 19 | | |
| | | | 1695 | Director of Assistance Programs | 1 | | |
| | | | 2390 | Data Entry Machine Operator | 2 | | |
| | | | 3600 | Information Processing Specialist | 1 | | |
| | | | 4675 | Mail and Supply Clerk | 1 | | |
| | | | 4715 | Managed Care Facilitator | 1 | | |
| | | | 5740 | Principal Account Clerk | 1 | | |
| | | | 5930 | Principal Data Entry Machine Operator | 1 | | |
| | | | 6085 | Principal Social Welfare Examiner II | 4 | | |
| | | | 6086 | Principal Social Welfare Examiner III | 1 | | |
| | | | 6710 | Receptionist | 1 | | |
| | | | 7000 | Senior Account Clerk | 9 | | |
| | | | 7100 | Senior Resource Consultant | 1 | | |
| | | | 7210 | Senior Social Welfare Examiner | 9 | | |
| | | | 7340 | Social Welfare Examiner | 44 | | |
| | | | 7860 | Senior Support Investigator | 1 | | |
| | | | 7870 | Support Investigator | 5 | | |
| | | | 7872 | Supervising Welfare Investigator | 1 | | |
| | | | 8090 | Typist | 2 | | |
| | | | 8760 | Welfare Investigator | 3 | | |
| | | | 8800 | Welfare Management Systems Coordinator | 1 | | |
| A | 6012 | | | ***Social Services - General Services*** | | | |
| | | | 0000 | Account Clerk | 2 | | |
| | | | 1040 | Case Supervisor Grade B | 7 | | |
| | | | 1050 | Caseworker | 31 | | |
| | | | 1330 | Child Protective Coordinator | 1 | | |
| | | | 1340 | Child Protective Supervisor | 7 | | |
| | | | 1350 | Child Protective Worker | 28 | | |
| | | | 1590 | Clerk | 2 | | |
| | | | 3320 | Homemaker | 2 | | |
| | | | 4800 | Motor Vehicle Operator | 2 | | |
| | | | 5927 | Principal Court Liaison | 1 | | |
| | | | 7020 | Senior Caseworker | 3 | | |
| | | | 7250 | Senior Typist | 1 | | |
| | | | 7340 | Social Welfare Examiner | 4 | | |
| | | | 7375 | Special Projects Administrator | 1 | | |
| | | | 8770 | Working Supervisor | 1 | | |
| A | 6013 | | | ***Social Services - Support Collection*** | | | |
| | | | 0000 | Account Clerk | 1 | | |
| | | | 1590 | Clerk | 1 | | |
| | | | 7000 | Senior Account Clerk | 3 | | |
| | | | 7870 | Support Investigator | 5 | | |
| | | | 9760 | Supervisor of Support Collection | 1 | | |
| A | 6014 | | | ***Social Services - Employment*** | | | |
| | | | 1050 | Caseworker | 1 | | |
| | | | 2605 | Employment Specialist | 1 | | |
| | | | 7210 | Senior Social Welfare Examiner | 3 | | |
| A | 6510 | | | ***U.F.S. - Veterans Service Agency*** | | | |
| | | | 3290 | Deputy Commissioner of Veterans | 1 | | |
| | | | 4800 | Motor Vehicle Operator | 2 | | |
| | | | 8535 | Veterans Services Specialist | 1 | | |
| A | 6610 | | | ***Consumer Affairs*** | | | |
| | | | 1750 | Director of Weights & Measures | 1 | | |
| A | 6771 | | | ***Unified Family Services - Central Office*** | | | |
| | | | 1205 | Commissioner for Aging | 1 | | |
| | | | 1708 | Confidential Assistant | 1 | | |
| | | | 2270 | Deputy Commissioner for Aging | 1 | | |
| | | | 7000 | Senior Account Clerk | | 1 | |
| | | | 7200 | Secretary to Commissioner for Aging | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| A | 6772 | | | ***U.F.S. - Direct Services*** | | | |
| | | | 0100 | Aging Services Aide | | 1 | |
| | | | 0120 | Aging Services Center Director II | | 1 | |
| | | | 0310 | Assistant Aging Services Center Director | | 2 | |
| | | | 0510 | Aging Services Center Director I | | 2 | |
| | | | 3600 | Information Processing Specialist | 2 | 1 | |
| | | | 4800 | Motor Vehicle Operator | | 3 | |
| A | 6773 | | | ***U.F.S. - Nutrition*** | | | |
| | | | 0100 | Aging Services Aide | 2 | 7 | 6 |
| | | | 0165 | Asst Coord of Aging Center Operations | 1 | | |
| | | | 0570 | Aging Services Specialist | 1 | | |
| | | | 1060 | Coordinator of Center Operations | 1 | | |
| | | | 1170 | Cleaner | | 1 | 2 |
| | | | 1870 | Consulting Dietician | | | 1 |
| | | | 3600 | Information Processing Specialist | 1 | | |
| | | | 4800 | Motor Vehicle Operator | 1 | 1 | 1 |
| | | | 5160 | Nutrition Site Manager | 2 | 2 | 1 |
| | | | 6740 | Relief Personnel | | | 33 |
| A | 6775 | | | ***U.F.S. - Community Services*** | | | |
| | | | 0570 | Aging Services Specialist | 1 | | |
| | | | 3435 | Health & Wellness Activities Aid | | | 3 |
| | | | 4800 | Motor Vehicle Operator | 1 | | |
| | | | 5450 | Ombudsman Coordinator | | | 2 |
| | | | 6740 | Relief Personnel | | | 1 |
| A | 6777 | | | ***U.F.S. - EISEP*** | | | |
| | | | 7005 | Senior Case Manager | | 1 | |
| A | 7310 | | | ***U.F.S. - Youth Services*** | | | |
| | | | 1980 | Deputy Commissioner for Youth | 1 | | |
| | | | 2770 | Food Program Coordinator (Seasonal) | | | 1 |
| | | | 9230 | Youth Services Worker | 1 | | |
| A | 8020 | | | ***Bureau of Economic Development & Planning*** | | | |
| | | | 1235 | Community Development Affairs Advisor | 1 | | |
| | | | 1430 | Community Development Specialist | 1 | | |
| | | | 1830 | Director of Economic Development & Planning | 1 | | |
| | | | 2190 | Deputy Director for Planning | 1 | | |
| | | | 6040 | Principal Planner | 1 | | |
| | | | 7740 | Senior Economic Developer | 1 | | |
| | | | 7950 | Secretary to Director | 1 | | |
| | | | 8370 | Secretary to Deputy Director | 1 | | |
| A | 8090 | | | ***Environmental Management Council*** | | | |
| | | | 2510 | Executive Director of Environmental Management Council | 1 | | |
| A | 8790 | | | ***Dyken Pond Env. Education Center*** | | | |
| | | | 2500 | Environmental Educator | 1 | | |
| CD | 6290 | | | ***Job Training Administration*** | | | |
| | | | 0641 | Case Manager | 1 | | |
| | | | 1090 | Commissioner of Employment & Training | 1 | | |
| | | | 2600 | Employment & Training Coordinator | 1 | | |
| | | | 2800 | Employment & Training Program Supervisor | 1 | | |
| | | | 5780 | Principal Accountant | 1 | | |
| | | | 5935 | Principal Employment & Training Coordinator | 1 | | |
| | | | 5950 | Principal Fiscal Coordinator | 1 | | |
| | | | 6045 | On the Job Training Specialist | 1 | | |
| | | | 6770 | Secretary to Commissioner of Employment & Training | 1 | | |
| | | | 7030 | Senior Clerk | 1 | | |
| | | | 7110 | Senior Employment & Training Coordinator | 1 | | |
| | | | 9695 | Youth Gang Preventive Specialist | 1 | | |
| CS | 1810 | | | ***Health Program*** | | | |
| | | | 3440 | Human Resource Specialist | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| **D** | **5010** | | | ***Department of Highways - Administration*** | | | |
| | | | 1481 | Confidential Assistant to Highway Department | 1 | | |
| | | | 5750 | Principal Clerk | 1 | | |
| | | | 6750 | Secretary to County Engineer | 1 | | |
| **D** | **5110** | | | ***Department of Highways - Road Maintenance*** | | | |
| | | | 3405 | Highway Superintendent | 1 | | |
| | | | 3415 | Highway Laborer | 5 | | |
| | | | 3420 | Highway Supervisor II | 5 | | |
| | | | 4610 | Motor Equipment Operator Heavy | 12 | | |
| | | | 4620 | Motor Equipment Operator Light | 20 | | |
| | | | 7955 | Sign Crew Supervisor | 1 | | |
| | | | 8770 | Working Supervisor | 5 | | |
| **DM** | **5130** | | | ***Highway Department - Machinery*** | | | |
| | | | 0410 | Auto Mechanic | 5 | | |
| | | | 4890 | Motor Equipment Partsman Dispatcher | 1 | | |
| | | | 6860 | Senior Auto Mechanic | 1 | | |
| | | | 8830 | Welder - Mechanic | 1 | | |
| **G** | **8110** | | | ***Sewer District No. 1 - Administration*** | | | |
| | | | 0010 | Account Clerk Typist | 1 | | |
| | | | 1200 | Commissioner | | | 9 |
| | | | 1690 | Chairman of Commissioners | | | 1 |
| | | | 4280 | Legal Counsel | | | 1 |
| | | | 5740 | Principal Account Clerk | 1 | | |
| | | | 6830 | Sewer District Administrative Director | 1 | | |
| | | | 7000 | Senior Account Clerk | | 1 | |
| **G** | **8130** | | | ***Sewer District No. 1 - Sewage Treatment/Disp.*** | | | |
| | | | 0410 | Automotive Mechanic | 1 | | |
| | | | 1645 | Control Systems Technician | 1 | | |
| | | | 2030 | Director of Operations & Maintenance | 1 | | |
| | | | 3620 | Industrial Wastewater Technician | 1 | | |
| | | | 4220 | Laboratory Director | 1 | | |
| | | | 4230 | Laborer | 4 | | |
| | | | 4610 | Motor Equipment Operator - Heavy | 1 | | |
| | | | 4680 | Maintenance Mechanic | 4 | | |
| | | | 4690 | Maintenance Helper | 1 | | |
| | | | 4840 | Maintenance Supervisor | 1 | | |
| | | | 5720 | Processing Technician I | 3 | | |
| | | | 5830 | Processing Technician II | 7 | | |
| | | | 6070 | Principal Stores Clerk | 1 | | |
| | | | 6840 | Senior Maintenance Mechanic | 4 | | |
| | | | 6850 | Senior Lab Technician | | 1 | |
| | | | 7970 | Supervisor of Waste Water Plant Operations | 1 | | |
| | | | 8820 | Waste Water Plant Operator | 4 | | |
| ***Van Rensselaer Manor:*** | | | | | | | |
| **EH** | **6011** | | | ***Nursing Administration*** | | | |
| | | | 01 | Director of Nursing | 1 | | |
| | | | 02 | Assistant Director of Nursing | 1 | | |
| | | | 06 | Clerk | 1 | | |
| | | | | Office Manager | 1 | | |
| | | | | Principal Clerk | 1 | | |
| **EH** | **6012** | | | ***Nursing - In Service Education*** | | | |
| | | | 03 | Coordinator of Nurse Training | 1 | | |
| | | | | Registered Nurse | 1 | | |
| **EH** | **6013** | | | ***Nursing - Quality Assurance*** | | | |
| | | | 03 | Quality Assurance Nurse | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| ***Van Rensselaer Manor (continued):*** | | | | | | | |
| **EH** | **6020** | | | ***SNF - Nursing Services*** | | | |
| | | | 01 | Assistant Supervisor of Nursing | 11 | | |
| | | | | MDS Coordinator | 1 | | |
| | | | 03 | Head Nurse | 9 | | |
| | | | | Infection Control Nurse | 1 | | |
| | | | | Restorative Coordinator | 1 | | |
| | | | | Registered Nurse | 19 | | |
| | | | 04 | Licensed Practical Nurse | 55 | 7 | 5 |
| | | | 05 | Senior C.N.A. | 10 | | |
| | | | | C.N.A. | 136 | 66 | 5 |
| | | | | P.C.A. | 4 | | |
| | | | 06 | Clerk | 10 | 3 | |
| **EH** | **6021** | | | ***Substitute Nurses*** | | | |
| | | | 03 | Substitute Nurse - RN | | | 12 |
| | | | 04 | Substitute Nurse - LPN | | | 10 |
| **EH** | **7260** | | | ***Activities Program*** | | | |
| | | | 01 | Recreation Coordinator | 1 | | |
| | | | 05 | Leisure Time Aides | 6 | 1 | |
| | | | | C.N.A. | | 1 | |
| **EH** | **7270** | | | ***Pharmacy*** | | | |
| | | | 02 | Supervising Pharmacist | 1 | | |
| **EH** | **7281** | | | ***Recreation Therapy*** | | | |
| | | | 02 | Working Supervisor | 1 | | |
| | | | 05 | Leisure Time Activity Aide | 2 | 1 | |
| **EH** | **7290** | | | ***Dentist*** | | | |
| | | | 08 | Dentist | | | 1 |
| **EH** | **7330** | | | ***Physical Therapy*** | | | |
| | | | 01 | Coordinator of Restorative Services | 1 | | |
| | | | | Physicial Therapist | 1 | | |
| | | | 02 | Assistant Physical Therapist | 3 | | |
| | | | 05 | Physical Therapy Aides | 2 | | |
| **EH** | **7340** | | | ***Occupational Therapy*** | | | |
| | | | 02 | Occupational Therapist II | 1 | | |
| | | | | Certified Occupational Therapist Assistant | 1 | | |
| **EH** | **7380** | | | ***Social Services*** | | | |
| | | | 01 | Director of Resident & Family Services | 1 | | |
| | | | 02 | Social Worker Assistant | 5 | | |
| **EH** | **7383** | | | ***Pastoral*** | | | |
| | | | 02 | Chaplain | | | 1 |
| **EH** | **7390** | | | ***Medical Records*** | | | |
| | | | 02 | Principal Clerk | 1 | | |
| **EH** | **7410** | | | ***Medical Staff*** | | | |
| | | | 06 | Senior Typist | 1 | | |
| | | | 08 | Assistant Physicians | | 9 | |
| **EH** | **7420** | | | ***Medical Director*** | | | |
| | | | 08 | Physician | | 1 | |
| **EH** | **7430** | | | ***Medical Care/Evaluation (U.R.)*** | | | |
| | | | 03 | Utilization Review Specialist | 1 | | |
| **EH** | **8110** | | | ***Non-Medical Evaluation*** | | | |
| | | | 02 | Labor Relations & Personnel Aide | 1 | | |

## *AUTHORIZED POSITIONS - 2015 ADOPTED BUDGET*

| Fund | Org | Prg | Job Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|---|---|
| ***Van Rensselaer Manor (continued):*** | | | | | | | |
| **EH** | **8212** | | | ***Patient Food Services*** | | | |
| | | | 01 | Dietary Services Director | 1 | | |
| | | | | Food Service Manager | 1 | | |
| | | | | Registered Dietician | 1 | | |
| | | | 02 | Cook | 6 | | |
| | | | | Dietetic Technician | 3 | | |
| | | | | Dietician | 1 | | |
| | | | | Food Service Supervisor | 3 | | |
| | | | 06 | Typist | 1 | | |
| | | | 07 | Food Service Helper | 29 | 4 | 19 |
| **EH** | **8220** | | | ***Plant Operation & Maintenance*** | | | |
| | | | 01 | Facility Maintenance Supervisor | 1 | | |
| | | | 02 | Senior Building Maintenance Mechanic | 1 | | |
| | | | 07 | Building Maintenance Mechanic | 3 | | |
| | | | | Building Attendant II | 1 | | |
| | | | | Laborer | 1 | | |
| **EH** | **8225** | | | ***Grounds*** | | | |
| | | | 02 | Working Supervisor | 1 | | |
| | | | 07 | Laborer | 1 | | |
| **EH** | **8240** | | | ***Housekeeping*** | | | |
| | | | 02 | Assistant Housekeeper | 2 | | |
| | | | | Working Supervisor | 1 | | |
| | | | 07 | Cleaner | 24 | | |
| | | | | Laborer | 4 | | |
| **EH** | **8250** | | | ***Laundry & Linen*** | | | |
| | | | 07 | Laborer | 3 | | |
| | | | | Laundry Worker | 9 | | |
| **EH** | **8260** | | | ***Security*** | | | |
| | | | 01 | Security Supervisor | 1 | | |
| | | | 07 | Motor Vehicle Operator | 2 | | |
| | | | | Watchman | 6 | | |
| **EH** | **8311** | | | ***Business Office*** | | | |
| | | | 01 | Controller | 1 | | |
| | | | 02 | Accounting Supervisor - Grade A | 1 | | |
| | | | | Clinical Billing Supervisor | 1 | | |
| | | | 03 | Account Clerk | 2 | | |
| | | | | Associate Account Clerk | 1 | | |
| | | | | Clinical Billing Clerk | 2 | | |
| | | | | Principal Clerk | 1 | | |
| | | | | Registered Nurse | 1 | | |
| | | | | Senior Accounting Clerk | 3 | | |
| | | | | Senior Clerk | 1 | | |
| | | | | Senior Typist | 1 | | |
| **EH** | **8351** | | | ***Administrative Office*** | | | |
| | | | 01 | Executive Director | 1 | | |
| | | | | Assistant Administrator | 1 | | |
| | | | 06 | Secretary to Executive Director | 1 | | |
| **EH** | **8381** | | | ***Communications*** | | | |
| | | | 06 | Receptionist | 1 | 2 | |
| **EH** | **8385** | | | ***Receiving & Stores*** | | | |
| | | | 01 | Working Supervisor | 1 | | |
| | | | 06 | Laborer | 1 | | |
| **EH** | **8400** | | | ***Barber & Beauty*** | | | |
| | | | 02 | Barber | | | 2 |
| | | | | ***Totals*** | **1,496** | **179** | **153** |

***NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.***

***Appendix D***

# STATEMENT OF COUNTY DEBT

# STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2014

| Description | Year Issue/ Maturity | Interest Rate | Original Issue Amount | Balance December 31, 2014 |
|---|---|---|---|---|
| **GOVERNMENTAL ACTIVITIES:** | | | | |
| **GENERAL FUND:** | | | | |
| Jail/Public Safety Building | 1991/2021 | 6.70 | 19,245,000 | 5,247,600 |
| Jail Expansion | 2008/2028 | 3.25/4.375 | 20,300,000 | 15,970,000 |
| Facilities Master Plan | 2012/2025 | 3.0/5.0 | 930,287 | 930,287 |
| Jail Expansion | 2012/2025 | 3.0/5.0 | 3,100,932 | 3,100,932 |
| Jail | 2012/2038 | 3.0/3.25 | 4,078,947 | 3,896,000 |
| COB Energy Lease | 2010/2018 | 4.69 | 513,371 | 285,693 |
| Equipment Lease | 2013/2018 | 1.526 | 836,107 | 673,684 |
| Facilities Master Lease | 2014/2030 | 2.96 | 5,001,079 | 5,001,079 |
| **HIGHWAY:** | | | | |
| 2005 Improvements | 2012/2025 | 3.0/5.0 | 1,240,377 | 1,240,377 |
| 2005 Machinery | 2012/2025 | 3.0/5.0 | 1,550,468 | 1,550,468 |
| 2012 Highway Equipment | 2012/2017 | 3.0 | 1,500,000 | 944,000 |
| **SEWER:** | | | | |
| Monofill Expansion Phase II | 2008/2028 | 3.25/4.375 | 635,000 | 500,000 |
| Sewer EFC | 2014/2034 | 3.099 | 2,829,338 | 2,699,338 |
| Sewer Energy Lease | 2010/2026 | 3.20 | 12,997,247 | 10,986,594 |
| Sewer Energy II Lease | 2012/2028 | 2.4606 | 16,887,857 | 16,449,342 |
| Sewer Energy IIA Lease | 2012/2028 | 2.53 | 4,077,860 | 3,962,205 |
| Sewer Energy III Lease | 2013/2032 | 2.60 | 21,889,132 | 21,889,132 |
| **HUDSON VALLEY COMMUNITY COLLEGE (HVCC):** | | | | |
| HPER Center | 1989/2019 | 6.90/7.00 | 2,000,000 | 300,000 |
| HPER Center | 1991/2020 | 6.70 | 5,500,000 | 1,259,400 |
| Various Projects | 2006/2015 | 4.4/4.5 | 6,200,000 | 285,000 |
| Admin/Campus/Various | 2012/2026 | 3.0/5.0 | 10,287,936 | 10,287,936 |
| HVCC Project | 2012/2038 | 3.0/3.25 | 23,578,862 | 22,445,000 |
| **TOTAL GOVERNMENTAL ACTIVITIES** | | | | $129,904,068 |
| **BUSINESS TYPE ACTIVITIES:** | | | | |
| Van Rensselaer Manor Bonds | 2014/2031 | 2.0/3.125 | 24,000,000 | 24,000,000 |
| **TOTAL BUSINESS TYPE ACTIVITIES** | | | | $24,000,000 |

***Appendix E***

# EXEMPTION REPORT

**NYS - Real Property System**
**County of Rensselaer**

**S495 Exemption Impact Report**
**County Summary**

**Total Assessed Value** **9,362,712,841**

**Equalized Total Assessed Value** **13,980,651,028**

| Exemption Code | Exemption Name | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|---|---|---|---|---|---|
| 12100 | NYS - GENERALLY | RPTL 404(1) | 138 | 57,804,953 | 0.41% |
| 12350 | PUBLIC AUTHORITY - STATE | RPTL 412 | 2 | 2,032,416 | 0.01% |
| 13100 | CO - GENERALLY | RPTL 406(1) | 57 | 104,399,797 | 0.75% |
| 13350 | CITY - GENERALLY | RPTL 406(1) | 273 | 115,035,763 | 0.82% |
| 13370 | CITY - CEMETERY LAND | RPTL 446 | 15 | 731,729 | 0.01% |
| 13500 | TOWN - GENERALLY | RPTL 406(1) | 279 | 52,809,552 | 0.38% |
| 13510 | TOWN - CEMETERY LAND | RPTL 446 | 8 | 126,798 | 0.00% |
| 13650 | VG - GENERALLY | RPTL 406(1) | 70 | 17,679,992 | 0.13% |
| 13800 | SCHOOL DISTRICT | RPTL 408 | 58 | 411,555,802 | 2.94% |
| 13850 | BOCES | RPTL 408 | 6 | 6,945,800 | 0.05% |
| 13870 | SPEC DIST USED FOR PURPOSE ESTAB | RPTL 410 | 66 | 78,631,683 | 0.56% |
| 13890 | PUBLIC AUTHORITY - LOCAL | RPTL 412 | 11 | 74,365,442 | 0.53% |
| 13970 | REGIONAL OTB CORPORATION | RACING L 513 | 1 | 378,279 | 0.00% |
| 14100 | USA - GENERALLY | RPTL 400(1) | 3 | 1,401,069 | 0.01% |
| 14110 | USA - SPECIFIED USES | STATE L 54 | 3 | 4,124,297 | 0.03% |
| 14120 | USA - DEFENSE PURPOSES | STAE L 59-g | 2 | 9,520,000 | 0.07% |
| 18020 | MUNICIPAL INDUSTRIAL DEV AGENCY | RPTL 412-a | 85 | 1,178,738,918 | 8.43% |
| 18040 | URBAN REN: OWNER-MUNICIPALITY | GEN MUNY 506 | 1 | 130,000 | 0.00% |
| 18080 | MUN HSNG AUTH-FEDERAL/MUN AIDED | PUB HSNG L 52(3)&(5) | 22 | 38,440,209 | 0.27% |
| 18180 | UDC OWNED NON-HOUSING PROJECT | MC K UCON L 6272 | 2 | 170,957 | 0.00% |
| 18600 | USA-PROP UNDER PURCHASE CONTRA | RPTL 400(2) | 13 | 55,724,500 | 0.40% |
| 21600 | RES OF CLERGY - RELIG CORP OWNER | RPTL 462 | 52 | 12,902,376 | 0.09% |
| 25110 | NONPROF CORP - RELIG(CONST PROT) | RPTL 420-a | 229 | 126,200,790 | 0.90% |
| 25120 | NONPROF CORP - EDUCL(CONST PROT) | RPTL 420-a | 101 | 612,470,908 | 4.38% |
| 25130 | NONPROF CORP - CHAR (CONST PROT) | RPTL 420-a | 18 | 25,455,573 | 0.18% |
| 25210 | NONPROF CORP - HOSPITAL | RPTL 420-a | 22 | 156,836,969 | 1.12% |
| 25230 | NONPROF CORP - MORAL/MENTAL IMP | RPTL 420-a | 52 | 24,009,528 | 0.17% |
| 25300 | NONPROF CORP - SPECIFIED USES | RPTL 420-b | 209 | 108,832,193 | 0.78% |
| 25600 | NONPROFIT HEALTH MAINTENANCE ORG | RPTL 486-a | 1 | 1,050,000 | 0.01% |
| 26050 | AGRICULTURAL SOCIETY | RPTL 450 | 2 | 403,845 | 0.00% |
| 26100 | VETERANS ORGANIZATION | RPTL 452 | 26 | 5,328,341 | 0.04% |
| 26250 | HISTORICAL SOCIETY | RPTL 444 | 6 | 1,923,516 | 0.01% |
| 26400 | INC VOLUNTEER FIRE CO OR DEPT | RPTL 464(2) | 26 | 8,472,577 | 0.06% |
| 27250 | RAILROAD PROP OWNED BY AMTRAK | 45 U S C 546b | 8 | 6,897,939 | 0.05% |
| 27350 | PRIVATELY OWNED CEMETERY LAND | RPTL 446 | 126 | 21,562,793 | 0.15% |

**NYS - Real Property System**
**County of Rensselaer**

## S495 Exemption Impact Report
## County Summary

**Total Assessed Value** **9,362,712,841**

**Equalized Total Assessed Value** **13,980,651,028**

| Exemption Code | Exemption Name | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|---|---|---|---|---|---|
| 28110 | NOT-FOR-PROFIT HOUSING COMPANY | RPTL 422 | 4 | 11,714,497 | 0.08% |
| 29300 | HOSP CORP FOR BENEFIT OF CITY | RPTL 438 | 8 | 17,437,881 | 0.12% |
| 29350 | TRUSTEES - HOSP, LIB, PLAYGROUND | RPTL 438 | 10 | 3,265,733 | 0.02% |
| 32252 | NYS OWNED REFORESTATION LAND | RPTL 534 | 27 | 4,390,809 | 0.03% |
| 32301 | NYS LAND TAXABLE FOR SCHOOL ONLY | RPTL 536 | 2 | 0 | 0.00% |
| 33201 | TAX SALE - COUNTY OWNED | RPTL 406(5) | 21 | 3,749,524 | 0.03% |
| 33400 | TAX SALE - CITY OWNED | RPTL 406(5) | 19 | 463,605 | 0.00% |
| 33401 | TAX SALE - CITY OWNED | RPTL 406(5) | 124 | 4,753,382 | 0.03% |
| 38260 | MUN HSNG AUTH - NYS AIDED | PUB HSNG L 52(4)&(5) | 4 | 11,120,330 | 0.08% |
| 41101 | VETS EX BASED ON ELIGIBLE FUNDS | RPTL 458(1) | 52 | 460,780 | 0.00% |
| 41102 | VETS EX BASED ON ELIGIBLE FUNDS | RPTL 458(1) | 8 | 53,355 | 0.00% |
| 41111 | VET PRO RATA: FULL VALUE ASSMT | RPTL 458(5) | 349 | 31,832,647 | 0.23% |
| 41112 | VET PRO RATA: FULL VALUE ASSMT | RPTL 458(5) | 204 | 12,823,129 | 0.09% |
| 41121 | ALT VET EX-WAR PERIOD-NON-COMBAT | RPTL 458-a | 2,242 | 49,694,517 | 0.36% |
| 41122 | ALT VET EX-WAR PERIOD-NON-COMBAT | RPTL 458-a | 889 | 18,937,293 | 0.14% |
| 41131 | ALT VET EX-WAR PERIOD-COMBAT | RPTL 458-a | 1,738 | 63,187,336 | 0.45% |
| 41132 | ALT VET EX-WAR PERIOD-COMBAT | RPTL 458-a | 773 | 27,454,051 | 0.20% |
| 41141 | ALT VET EX-WAR PERIOD-DISABILITY | RPTL 458-a | 559 | 20,819,643 | 0.15% |
| 41142 | ALT VET EX-WAR PERIOD-DISABILITY | RPTL 458-a | 231 | 7,989,538 | 0.06% |
| 41151 | COLD WAR VETERANS (10%) | RPTL 458-b | 444 | 3,524,921 | 0.03% |
| 41152 | COLD WAR VETERANS (10%) | RPTL 458-b | 15 | 120,000 | 0.00% |
| 41171 | COLD WAR VETERANS (DISABLED) | RPTL 458-b | 25 | 666,350 | 0.00% |
| 41172 | COLD WAR VETERANS (DISABLED) | RPTL 458-b | 4 | 131,776 | 0.00% |
| 41300 | PARAPLEGIC VETS | RPTL 458(3) | 2 | 542,481 | 0.00% |
| 41400 | CLERGY | RPTL 460 | 39 | 228,240 | 0.00% |
| 41700 | AGRICULTURAL BUILDING | RPTL 483 | 64 | 5,319,594 | 0.04% |
| 41720 | AGRICULTURAL DISTRICT | AG-MKTS L 305 | 1,322 | 86,888,098 | 0.62% |
| 41730 | AGRIC LAND-INDIV NOT IN AG DIST | AG-MKTS L 306 | 26 | 1,598,847 | 0.01% |
| 41800 | PERSONS AGE 65 AND OVER | RPTL 467 | 2,487 | 135,343,377 | 0.97% |
| 41801 | PERSONS AGE 65 AND OVER | RPTL 467 | 274 | 14,180,432 | 0.10% |
| 41802 | PERSONS AGE 65 AND OVER | RPTL 467 | 16 | 691,258 | 0.00% |
| 41805 | PERSONS AGE 65 AND OVER | RPTL 467 | 261 | 10,739,822 | 0.08% |
| 41900 | PHYSICALLY DISABLED | RPTL 459 | 9 | 407,909 | 0.00% |
| 41901 | PHYSICALLY DISABLED | RPTL 459 | 2 | 100,152 | 0.00% |
| 41902 | PHYSICALLY DISABLED | RPTL 459 | 3 | 38,696 | 0.00% |

**NYS - Real Property System**
**County of Rensselaer**

## S495 Exemption Impact Report
## County Summary

**Total Assessed Value** **9,362,712,841**

**Equalized Total Assessed Value** **13,980,651,028**

| Exemption Code | Exemption Name | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|---|---|---|---|---|---|
| 41930 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 145 | 7,955,555 | 0.06% |
| 41931 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 27 | 1,461,563 | 0.01% |
| 41935 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 52 | 2,225,782 | 0.02% |
| 42100 | SILOS, MANURE STORAGE TANKS, | RPTL 483-a | 71 | 3,761,882 | 0.03% |
| 42120 | TEMPORARY GREENHOUSES | RPTL 483-c | 3 | 95,500 | 0.00% |
| 47450 | FOREST/REF LAND - FISHER ACT | RPTL 480 | 15 | 1,424,358 | 0.01% |
| 47460 | FOREST LAND CERTD AFTER 8/74 | RPTL 480-a | 47 | 2,180,423 | 0.02% |
| 47610 | BUSINESS INVESTMENT PROPERTY POST 8/5/97 | RPTL 485-b | 72 | 11,761,319 | 0.08% |
| 47611 | BUSINESS INVESTMENT PROPERTY POST 8/5/97 | RPTL 485-b | 7 | 1,311,139 | 0.01% |
| 48000 | URBAN REN: OWNER-URB REDEV CO | P H FI L 211 | 1 | 3,621,500 | 0.03% |
| 49500 | SOLAR OR WIND SYSTEM | RPTL 487 | 96 | 2,397,343 | 0.02% |
| 49530 | INDUSTRIAL WASTE TREATMENT FAC | RPTL 477 | 1 | 10,638 | 0.00% |
| 50000 | SYSTEM CODE | STATUTORY AUTH NOT DEFINED | 1 | 116,341 | 0.00% |
| **Total Exemptions Exclusive of System Exemptions:** | | | **14,787** | **3,911,972,309** | **27.98%** |
| **Total System Exemptions:** | | | **1** | **116,341** | **0.00%** |
| **Totals:** | | | **14,788** | **3,912,088,650** | **27.98%** |

**Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.**

**Amount, if any, attributable to payments in lieu of taxes:** **$ 2,284,529**