2014 TENTATIVE
Rensselaer County Budget

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RENSSELAER COUNTY
2014 TENTATIVE BUDGET - SUMMARY OF TAX REQUIREMENT

APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS):			$	318,739,217.00
SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):				
LOCAL SOURCES	$	177,730,253.00		
INTERFUND REVENUES	$	21,933,526.00		
STATE AND FEDERAL REVENUE	$	61,652,610.00		
APPROPRIATED FUND BALANCE	$	1,486,533.00		
REQUIRED FROM REAL PROPERTY TAXES:			$	55,936,295.00
REAL PROPERTY TAX LEVY:				
REVENUE REQUIRED FOR APPROPRIATIONS	$	55,936,295.00		
ADD: PROVISION FOR UNCOLLECTED TAXES	$	6,250,000.00		
LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES	$	1,900,000.00		
REQUIRED PROPERTY TAX LEVY:			$	60,286,295.00
ASSESSMENTS:				
TAXABLE COUNTY VALUE:	$	6,822,716,239.00		
ANTICIPATED AVERAGE TAX RATE PER $1,000:			$	8.836

RENSSELAER COUNTY
2014 TENTATIVE BUDGET - REAL PROPERTY TAX LEVY

MUNICIPALITY	SHARE OF COUNTY LEVY: 2010	2011	2012	2013	2014	TAX RATE PRIOR TO CHARGEBACKS: 2013	2014
*Troy **	$ 10,352,285.68	$ 10,778,900.75	$ 10,623,949.25	$ 10,678,211.10	$ 10,651,912.37	$ 42.131	$ 5.968
Rensselaer	$ 2,075,501.80	$ 2,189,005.21	$ 2,395,406.36	$ 2,490,737.37	$ 2,336,430.73	$ 19.198	$ 19.112
Berlin	$ 884,579.36	$ 866,766.27	$ 884,012.62	$ 863,429.15	$ 885,712.16	$ 22.343	$ 23.024
Brunswick	$ 5,379,183.72	$ 5,342,491.89	$ 5,515,958.72	$ 5,646,184.60	$ 5,529,974.71	$ 22.484	$ 21.814
East Greenbush	$ 8,365,763.80	$ 8,400,431.35	$ 8,418,226.24	$ 8,746,187.87	$ 8,979,077.05	$ 5.719	$ 5.981
Grafton	$ 1,052,628.03	$ 1,056,208.87	$ 1,148,206.17	$ 1,153,627.37	$ 1,163,920.93	$ 69.653	$ 70.432
Hoosick	$ 2,273,368.96	$ 2,254,184.09	$ 2,331,580.40	$ 2,490,267.32	$ 2,519,985.84	$ 22.862	$ 23.136
Nassau	$ 1,915,646.98	$ 1,967,391.96	$ 2,073,742.47	$ 2,091,240.96	$ 2,126,986.67	$ 8.208	$ 8.333
North Greenbush	$ 4,943,760.02	$ 5,106,302.84	$ 5,202,399.13	$ 5,475,972.89	$ 5,763,710.36	$ 21.723	$ 22.686
Petersburgh	$ 657,101.58	$ 666,852.59	$ 702,875.96	$ 696,123.26	$ 709,920.52	$ 10.536	$ 10.758
Pittstown	$ 2,075,580.73	$ 2,143,437.28	$ 2,217,876.12	$ 2,196,108.48	$ 2,215,711.29	$ 9.397	$ 9.432
Poestenkill	$ 1,779,633.72	$ 1,782,994.98	$ 1,881,397.54	$ 1,851,403.65	$ 1,795,587.47	$ 22.525	$ 21.759
Sand Lake	$ 3,784,248.88	$ 3,966,544.35	$ 4,082,362.59	$ 4,224,910.60	$ 4,280,218.55	$ 5.698	$ 5.963
Schaghticoke	$ 3,183,497.05	$ 3,212,467.50	$ 3,345,814.26	$ 3,319,621.19	$ 3,403,482.43	$ 24.911	$ 25.524
Schodack	$ 6,020,428.59	$ 6,152,793.45	$ 6,453,532.58	$ 6,298,378.10	$ 6,342,226.87	$ 5.421	$ 5.401
Stephentown	$ 1,345,791.10	$ 1,393,779.62	$ 1,477,150.59	$ 1,513,891.09	$ 1,581,437.05	$ 19.210	$ 20.119
Totals:	**$ 56,089,000.00**	**$ 57,280,553.00**	**$ 58,754,491.00**	**$ 59,736,295.00**	**$ 60,286,295.00**		
Average Tax Rate (per $1,000):	**$ 10.571**	**$ 10.831**	**$ 11.061**	**$ 8.671**	**$ 8.836**		

**** During 2013, this city completed reassessments.***

RENSSELAER COUNTY
SUMMARY OF 2014 TENTATIVE BUDGET BY FUND

	GENERAL (A)	COMMUNITY DEVELOPMENT (CB)	WORK FORCE INVESTMENT ACT (CD)	RISK RETENTION (CS)	ROAD (D)
APPROPRIATIONS					
EXCLUDING INTERFUND TRANSFERS	$ 231,166,406.00	$ 160,425.00	$ 1,669,607.00	$ 19,353,507.00	$ 9,539,414.00
INTERFUND TRANSFERS	$ 0.00	$ 7,075.00	$ 26,000.00	$ 0.00	$ 273,017.00
HOSPITAL	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL APPROPRIATIONS	$ 231,166,406.00	$ 167,500.00	$ 1,695,607.00	$ 19,353,507.00	$ 9,812,431.00
REVENUE					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	$ 122,699,957.00	$ 167,500.00	$ 80,348.00	$ 4,319,125.00	$ 932,550.00
INTERFUND	$ 1,297,684.00	$ 0.00	$ 0.00	$ 15,034,382.00	$ 75,000.00
HOSPITAL	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
STATE/FEDERAL	$ 57,617,396.00	$ 0.00	$ 1,615,259.00	$ 0.00	$ 2,419,955.00
APPROPRIATED FUND BALANCE		$ 0.00	$ 0.00	$ 0.00	
TOTAL REVENUES	$ 181,615,037.00	$ 167,500.00	$ 1,695,607.00	$ 19,353,507.00	$ 3,427,505.00
TAX REQUIREMENT	$ 49,551,369.00	$ 0.00	$ 0.00	$ 0.00	$ 6,384,926.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2013	$ 15,000,000.00	$ 300,000.00	$ 75,000.00	$ 500,000.00	$ 100,000.00

RENSSELAER COUNTY
SUMMARY OF 2014 TENTATIVE BUDGET BY FUND

	ROAD MACHINERY (DM)	HOSPITAL (EH)	SEWER (G)	WORKING CAPITAL (M)	SELF INSURANCE (S)	TOTAL (MEMORANDUM ONLY)
APPROPRIATIONS						
EXCLUDING INTERFUND TRANSFERS	$ 2,305,017.00	$ 40,369,260.00	$ 8,680,876.00	$ 1,786,722.00	$ 2,481,499.00	$ 317,512,733.00
INTERFUND TRANSFERS	$ 111,776.00	$ 651,509.00	$ 157,107.00	$ 0.00	$ 0.00	$ 1,226,484.00
HOSPITAL	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL APPROPRIATIONS	$ 2,416,793.00	$ 41,020,769.00	$ 8,837,983.00	$ 1,786,722.00	$ 2,481,499.00	$ 318,739,217.00
REVENUE						
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	$ 106,000.00	$ 41,020,769.00	$ 7,351,450.00	$ 0.00	$ 1,052,554.00	$ 177,730,253.00
INTERFUND	$ 2,310,793.00	$ 0.00	$ 0.00	$ 1,786,722.00	$ 1,428,945.00	$ 21,933,526.00
HOSPITAL	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
STATE /FEDERAL	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 61,652,610.00
APPROPRIATED FUND BALANCE		$ 0.00	$ 1,486,533.00	$ 0.00	$ 0.00	$ 1,486,533.00
TOTAL REVENUES	$ 2,416,793.00	$ 41,020,769.00	$ 8,837,983.00	$ 1,786,722.00	$ 2,481,499.00	$ 262,802,922.00
TAX REQUIREMENT	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 55,936,295.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2013	$ 50,000.00	$ 350,000.00	$ 900,000.00	$ 5,000.00	$ 3,500,000.00	$ 20,780,000.00

GENERAL FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
	REAL PROPERTY TAX ITEMS					
R1001 10011	Real Property Tax	47,031,607.27	48,751,369.00	49,551,369.00	49,551,369.00	0.00
R1030 10301	Community College Debt Service	978,028.00	973,799.00	860,276.00	860,276.00	0.00
R1081 10811	Payments in Lieu of Taxes	2,135,497.36	2,246,144.00	2,026,644.00	2,026,644.00	0.00
R1090 10901	Tax Interest & Penalties	3,261,740.79	3,050,000.00	3,150,000.00	3,150,000.00	0.00
	TOTAL REAL PROPERTY TAX ITEMS	**53,406,873.42**	**55,021,312.00**	**55,588,289.00**	**55,588,289.00**	**0.00**
	NON PROPERTY TAX ITEMS					
R1110 11101	Sales Tax	75,461,587.52	78,740,193.00	79,281,830.00	79,281,830.00	0.00
R1113 11131	Tax on Hotel Room Occupancy	396,869.00	425,000.00	430,000.00	430,000.00	0.00
R1140 11401	E-911 Surcharge	207,138.92	215,000.00	215,000.00	211,000.00	0.00
R1140 11402	Cell Phone Surcharge	338,393.31	340,000.00	340,000.00	332,000.00	0.00
R1189 11891	Mortgage Recording Tax	1,676,622.51	1,500,000.00	1,750,000.00	1,750,000.00	0.00
	TOTAL NON PROPERTY TAX ITEMS	**78,080,611.26**	**81,220,193.00**	**82,016,830.00**	**82,004,830.00**	**0.00**
	DEPARTMENTAL INCOME					
GENERAL GOVERNMENT SUPPORT						
R1225 12251	Medical Examiner Fees	200.00	500.00	500.00	500.00	0.00
R1230 12301	Treasurer's Fees	7,880.99	15,000.00	13,000.00	10,000.00	0.00
R1235 12351	Tax Advertising Fees	45,440.00	45,000.00	46,000.00	46,000.00	0.00
R1235 12352	Tax Search, In-Rem Properties	14,700.00	21,000.00	17,000.00	17,000.00	0.00
R1255 12551	Clerk Fees	2,945,012.01	3,030,000.00	3,150,000.00	3,150,000.00	0.00
R1260 12601	Civil Service Exam Fee	10,550.00	10,000.00	10,000.00	10,000.00	0.00
R1265 12651	Public Defender Fees	17,471.50	16,000.00	14,000.00	14,000.00	0.00
R1265 12652	Conflict Defender Fees	175.00	500.00	500.00	250.00	0.00
R1289 12891	Freedom of Information	2,042.33	1,750.00	1,750.00	1,750.00	0.00
	TOTAL GENERAL GOVERNMENT SUPPORT	**3,043,471.83**	**3,139,750.00**	**3,252,750.00**	**3,249,500.00**	**0.00**
PUBLIC SAFETY						
R1510 15101	Sheriff Fees-General	194,534.57	180,000.00	180,000.00	180,000.00	0.00
R1515 15151	Sheriff Fees I-D	5,018.92	3,600.00	3,600.00	3,600.00	0.00
R1520 15201	Stop-DWI Deputy	26,778.83	25,000.00	25,000.00	25,000.00	0.00
R1520 15202	MH Probation Officer	67,512.00	67,512.00	67,850.00	67,850.00	0.00
R1525 15251	Jail Telephone Commission	240,041.19	200,000.00	200,000.00	205,000.00	0.00
R1580 15801	Restitution Surcharge	13,631.04	12,000.00	12,500.00	12,500.00	0.00
R1589 15891	Probation Fees-General	30,584.00	40,000.00	40,000.00	40,000.00	0.00
R1589 15893	Victims Impact Fee - DWI	11,950.00	12,500.00	12,500.00	11,000.00	0.00
R1589 15894	Soc Sec Admin Incentive Pay	26,000.00	25,000.00	25,000.00	25,000.00	0.00
R1589 15895	Telephone/Burn Reporting	4,163.88	0.00	0.00	0.00	0.00
R1589 15896	Electronic Monitoring Fees	0.00	20,000.00	20,000.00	20,000.00	0.00
	TOTAL PUBLIC SAFETY	**620,214.43**	**585,612.00**	**586,450.00**	**589,950.00**	**0.00**

GENERAL FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
HEALTH						
R1601 16011	Public Health Fees-General	208,538.36	220,000.00	220,000.00	220,000.00	0.00
R1601 16012	Flu Vaccine Fees	17,913.70	28,000.00	15,000.00	15,000.00	0.00
R1601 16013	Public Health-Violation Abate	6,590.00	3,000.00	5,000.00	5,000.00	0.00
R1601 16014	Fees for Clinics	35,531.96	40,000.00	40,000.00	40,000.00	0.00
R1601 16016	Fees For Rabies	17,601.82	30,000.00	25,000.00	25,000.00	0.00
R1601 16017	PH-Third Party Insurance	9,566.87	14,500.00	10,000.00	10,000.00	0.00
R1601 16018	PH Fees - Lead Detection	1,265.00	0.00	1,000.00	1,000.00	0.00
R1601 16019	PH Fees - Rodent Control	1,360.00	1,500.00	1,500.00	1,500.00	0.00
R1605 16052	Preschool Medicaid Fees	678,833.62	979,424.00	1,006,602.00	1,006,602.00	0.00
R1620 16201	Mental Health Fees-General	4,413,886.05	3,070,280.00	5,296,525.00	5,272,615.00	0.00
R1620 16202	MR Fees	80,448.20	125,000.00	122,400.00	122,400.00	0.00
R1620 16203	Medicaid Fees - ICM	1,115,714.65	1,440,233.00	971,713.00	971,713.00	0.00
R1620 16204	M. H. Fees, Misc.	12,990.55	10,000.00	10,000.00	10,000.00	0.00
R1620 16206	MH Fees -COPS/CSP	0.00	1,273,991.00	625,433.00	625,433.00	0.00
R1620 16208	Health Home Fees	0.00	0.00	585,598.00	585,598.00	0.00
R1621 16211	Early Intervention Fees	1,224,177.24	1,271,500.00	50,991.00	50,991.00	0.00
R1630 16301	Student Assistance Program	244,459.62	240,977.00	252,921.00	252,921.00	0.00
R1689 16891	Other Health Fees	556.31	2,500.00	2,500.00	2,500.00	0.00
	TOTAL HEALTH	**8,069,433.95**	**8,750,905.00**	**9,242,183.00**	**9,218,273.00**	**0.00**
ECONOMIC ASSISTANCE AND OPPORTUNITY						
R1801 18011	Repayment Medical Assistance	1,352,326.81	1,250,000.00	1,300,000.00	1,300,000.00	0.00
R1809 18091	Repayment Aid To Depend Child	1,052,796.59	1,100,000.00	1,000,000.00	1,000,000.00	0.00
R1811 18111	Child Support Incentive Earn	171,500.01	175,000.00	175,000.00	175,000.00	0.00
R1819 18191	Repayment Child Care	525,068.22	385,000.00	400,000.00	400,000.00	0.00
R1823 18231	Repayment Juvenile Delinquency	10,544.55	35,000.00	30,000.00	30,000.00	0.00
R1840 18401	Repayment Safety Net	643,056.44	675,000.00	650,000.00	650,000.00	0.00
R1841 18411	Repayment of Home Energy Asst	82,679.48	100,000.00	95,000.00	95,000.00	0.00
R1842 18421	Repayment Emergency Aid Adults	679.60	500.00	600.00	600.00	0.00
R1855 18551	Repayment Day Care	5,793.28	6,500.00	7,000.00	7,000.00	0.00
R1870 18701	Repay-Services for Recipients	1,972.68	3,000.00	2,500.00	2,500.00	0.00
R1894 18941	Social Services Charges	50,399.16	45,000.00	45,000.00	45,000.00	0.00
R1962 19621	Weights & Measure Fees	14,814.45	18,000.00	25,000.00	25,000.00	0.00
R1972 19721	Meal Contributions	131,573.92	135,000.00	135,000.00	135,000.00	0.00
R1972 19722	Transportation-DI	5,959.31	6,250.00	6,250.00	6,250.00	0.00
R1972 19723	Community Services	5,011.50	5,250.00	5,500.00	5,500.00	0.00
R1972 19724	EISEP Contributions	885.00	750.00	1,000.00	1,000.00	0.00
R1972 19725	Third Party Meal Charges	760.00	1,000.00	1,000.00	1,000.00	0.00
	TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	**4,055,821.00**	**3,941,250.00**	**3,878,850.00**	**3,878,850.00**	**0.00**
	TOTAL DEPARTMENTAL INCOME	**15,788,941.21**	**16,417,517.00**	**16,960,233.00**	**16,936,573.00**	**0.00**

GENERAL FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
	INTERGOVERNMENTAL CHARGES					
GENERAL						
R2210 22102	Tax Assmts, School	33,823.99	37,000.00	36,000.00	32,000.00	0.00
R2210 22103	Tax Services, Town & City	554,954.00	604,782.00	615,766.00	619,766.00	0.00
R2210 22104	Election Expense	1,218,323.48	1,249,073.00	1,228,058.00	1,215,058.00	0.00
R2210 22106	Gen Srvs, Other Governments	297,512.00	298,119.00	298,497.00	298,497.00	0.00
	TOTAL GENERAL	**2,104,613.47**	**2,188,974.00**	**2,178,321.00**	**2,165,321.00**	**0.00**
EDUCATION						
R2238 22381	Community College Charges	3,668,178.36	3,893,831.00	4,424,241.00	4,424,241.00	0.00
R2240 22401	HVCC Debt Service	2,603,553.53	3,715,767.00	2,751,482.00	2,751,482.00	0.00
	TOTAL EDUCATION	**6,271,731.89**	**7,609,598.00**	**7,175,723.00**	**7,175,723.00**	**0.00**
PUBLIC SAFETY						
R2260 22601	Police Services, Other Gov't	11,580.44	12,000.00	12,000.00	10,000.00	0.00
R2260 22603	Jail Facilities, Other Gov't	6,618,169.26	5,700,000.00	3,000,000.00	3,000,000.00	0.00
R2260 22604	State Ready Inmates, Other Gov	376.00	0.00	0.00	0.00	0.00
	TOTAL PUBLIC SAFETY	**6,630,125.70**	**5,712,000.00**	**3,012,000.00**	**3,010,000.00**	**0.00**
GENERAL GOVERNMENT SUPPORT						
R2372 23720	Homeowner Program	384.84	4,000.00	0.00	0.00	0.00
R2372 23723	Planning Fees - JDP	30,000.00	30,000.00	30,000.00	30,000.00	0.00
R2372 23725	Planning Fees - IDA	334,611.00	367,813.00	423,105.00	423,105.00	0.00
	TOTAL GENERAL GOVERNMENT SUPPORT	**364,995.84**	**401,813.00**	**453,105.00**	**453,105.00**	**0.00**
USE OF MONEY AND PROPERTY						
R2401 24011	Interest & Earnings-General	85,717.72	88,300.00	46,425.00	46,425.00	0.00
R2410 24101	Rental Real Property-Masonic	7,185.00	9,195.00	7,545.00	7,545.00	0.00
R2410 24102	Rental Real Property, COB	45,970.24	45,970.00	55,373.00	55,373.00	0.00
R2414 24142	Tower Rental	4,950.00	5,400.00	3,600.00	3,600.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	**143,822.96**	**148,865.00**	**112,943.00**	**112,943.00**	**0.00**

GENERAL FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
FINES AND FORFEITURES							
R2610 26102		Fine & Forfeiture - Alternate	1,226.53	2,000.00	2,000.00	2,000.00	0.00
R2610 26103		Handicapped Parking Fee	1,230.00	2,000.00	2,000.00	2,000.00	0.00
R2611 26111		Leg Enforcement Revenue	36,000.00	34,175.00	36,000.00	36,000.00	0.00
R2615 26151		Stop-DWI	242,217.06	321,857.00	278,542.00	269,642.00	0.00
R2615 26152		Probation/Stop DWI	82,800.00	82,800.00	82,800.00	82,800.00	0.00
R2625 26251		Forfeiture of Crime Proceeds	3,605.67	0.00	0.00	0.00	0.00
		TOTAL FINES AND FORFEITURES	**367,079.26**	**442,832.00**	**401,342.00**	**392,442.00**	**0.00**
		TOTAL INTERGOVERNMENTAL CHARGES	**15,882,369.12**	**16,504,082.00**	**13,333,434.00**	**13,309,534.00**	**0.00**
		SALE OF PROPERTY AND COMP. FOR LOSS					
R2651 26511		Sale of Recyclable Products	3,062.29	1,500.00	3,300.00	3,300.00	0.00
R2652 26520		Forest Management	0.00	3,000.00	3,000.00	3,000.00	0.00
R2655 26551		Minor Sales-Misc	1,800.00	0.00	0.00	0.00	0.00
R2680 26801		Insurance Recoveries	34,818.50	3,732.00	0.00	0.00	0.00
		TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	**39,680.79**	**8,232.00**	**6,300.00**	**6,300.00**	**0.00**
		MISCELLANEOUS					
R2701 27011		Refunds, Prior Years	109,515.25	0.00	0.00	0.00	0.00
R2705 27051		Gifts-Donations	10,000.00	0.00	0.00	0.00	0.00
R2705 27053		Dyken Pond Donations/Fees	3,077.50	5,000.00	5,000.00	5,000.00	0.00
R2705 27054		Friends of Dyken Pond	4,500.00	4,500.00	4,500.00	4,500.00	0.00
R2705 27057		Youth Donations	0.00	0.00	15,000.00	15,000.00	0.00
R2706 27061		Local Private Match - Tourism	11,167.07	0.00	0.00	0.00	0.00
R2709 27093		Employee Contrib-Disability	6,333.00	6,300.00	6,300.00	6,300.00	0.00
R2720 27201		OTB Earnings	202,435.00	150,000.00	150,000.00	150,000.00	0.00
R2770 27701		N.O.C.	147,842.53	325,000.00	325,000.00	325,000.00	0.00
R2770 27701	BPS01	N.O.C.	0.00	170,714.00	0.00	0.00	0.00
R2770 27704		Bankruptcy Proceeds-Aging	0.00	4,493.00	0.00	0.00	0.00
R2770 27705	NRA12	Misc. Probation Grants	2,494.55	0.00	0.00	0.00	0.00
		TOTAL MISCELLANEOUS	**497,364.90**	**666,007.00**	**505,800.00**	**505,800.00**	**0.00**

GENERAL FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
		INTERFUND REVENUES					
R2801 28011		Interfund Revenue	1,016,681.00	1,022,304.00	1,269,484.00	1,269,484.00	0.00
R2801 28022		Postage-IR	-3,000.00	0.00	0.00	0.00	0.00
R2801 28026		Auto Maintenance	0.00	0.00	3,500.00	3,500.00	0.00
R2801 28029		DP - Sales	0.00	0.00	10,000.00	10,000.00	0.00
R2801 28033		Gasoline Sales	0.00	0.00	10,000.00	10,000.00	0.00
R2801 28034		Telephone	0.00	4,600.00	4,700.00	4,700.00	0.00
		TOTAL INTERFUND REVENUES	**1,013,681.00**	**1,026,904.00**	**1,297,684.00**	**1,297,684.00**	**0.00**
		STATE AID					
GENERAL							
R3021 30211		State Aid Courts - O & M	385,511.00	440,597.00	437,778.00	437,778.00	0.00
R3021 30212		State Aid Courts - Interest	315,404.00	387,150.00	174,808.00	174,808.00	0.00
R3025 30250		Indigent Legal Services	219,513.73	92,427.00	92,427.00	0.00	0.00
R3025 30250	ILS01	Indigent Legal Services	0.00	90,691.00	0.00	0.00	0.00
R3025 30250	ILS22	Indigent Legal Services	0.00	59,432.00	31,259.00	31,259.00	0.00
R3025 30250	ILS23	Indigent Legal Services	0.00	0.00	59,432.00	59,432.00	0.00
R3030 30301		District Attorney	59,989.00	39,489.00	15,000.00	72,189.00	0.00
R3031 30311		D.A.-Crime Victims Board	95,526.80	90,240.00	90,042.00	90,042.00	0.00
R3060 30602		Records Mgt.	66,308.00	0.00	0.00	0.00	0.00
R3089 30890		Environmental Initiatives	1,732.50	0.00	0.00	0.00	0.00
R3089 30895	CD001	DWI-Crackdown	0.00	0.00	39,007.00	39,007.00	0.00
		TOTAL GENERAL	**1,143,985.03**	**1,200,026.00**	**939,753.00**	**904,515.00**	**0.00**
EDUCATION							
R3277 32771		Ed for Handicapped Children	8,177,806.03	7,381,186.00	7,247,317.00	7,247,317.00	0.00
R3277 32772		State Administrative Cost Reim	74,774.97	74,250.00	74,850.00	74,850.00	0.00
R3306 33061	WMD06	State Aid - Homeland Security	891.75	0.00	0.00	0.00	0.00
R3306 33061	WMD07	State Aid - Homeland Security	13,448.98	37,308.00	0.00	0.00	0.00
R3306 33061	WMD08	State Aid - Homeland Security	14,497.37	21,238.00	0.00	0.00	0.00
R3306 33061	WMD09	State Aid - Homeland Security	115,475.56	114,200.00	0.00	0.00	0.00
R3306 33061	WMD10	State Aid - Homeland Security	12,258.95	67,981.00	0.00	0.00	0.00
R3306 33061	WMD12	State Aid - Homeland Security	0.00	85,271.00	0.00	0.00	0.00
R3306 33061	WMD13	State Aid - Homeland Security	9,000.00	78,887.00	0.00	0.00	0.00
R3306 33061	WMD14	State Aid - Homeland Security	0.00	38,014.00	0.00	0.00	0.00
R3306 33061	WMD16	State Aid - Homeland Security	0.00	88,196.00	0.00	0.00	0.00
		TOTAL EDUCATION	**8,418,153.61**	**7,986,531.00**	**7,322,167.00**	**7,322,167.00**	**0.00**

GENERAL FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
PUBLIC SAFETY							
R3310 33101		Probation-General	708,507.00	774,968.00	774,968.00	774,968.00	0.00
R3310 33103		State Probation/Stop DWI	37,275.00	0.00	0.00	0.00	0.00
R3310 33104		Alter To Incar-Wk Prgm/Sheriff	21,706.77	20,099.00	20,099.00	20,099.00	0.00
R3310 33105		Alternatives To Incarceration	17,901.00	16,500.00	16,500.00	16,500.00	0.00
R3310 33106		Probation Eligible Diversion	29,319.22	0.00	0.00	0.00	0.00
R3310 33107	TWE11	Misc. Probation Grants	-923.46	0.00	0.00	0.00	0.00
R3310 33109	OI008	Probation Operation Impact	34,150.00	0.00	0.00	0.00	0.00
R3310 33109	OI009	Probation Operation Impact	33,618.95	35,867.00	0.00	0.00	0.00
R3315 33152		Sheriff's Operation Impact	-249.00	0.00	0.00	0.00	0.00
R3315 33152	OI008	Sheriff's Operation Impact	8,186.84	0.00	0.00	0.00	0.00
R3315 33152	OI009	Sheriff's Operation Impact	0.00	9,000.00	0.00	0.00	0.00
R3315 33152	OI010	Sheriff's Operation Impact	0.00	8,000.00	0.00	0.00	0.00
R3389 33891		DA - Aid to Prosecution	42,069.69	10,550.00	0.00	0.00	0.00
R3389 33891	ATP01	DA - Aid to Prosecution	0.00	31,650.00	10,550.00	10,550.00	0.00
R3389 33892		Public Defender-Aid To Defen	15,700.00	15,700.00	15,700.00	15,700.00	0.00
R3389 33895		Sheriff's D.C.J.S.	-0.40	0.00	0.00	0.00	0.00
R3389 33899		DCJS Project Impact	114,874.00	121,200.00	60,500.00	60,500.00	0.00
R3390 33902	RTF02	DCJS - Parole Reentry - SA	70,362.13	0.00	0.00	0.00	0.00
R3390 33902	RTF03	DCJS - Parole Reentry - SA	42,508.75	58,613.00	0.00	0.00	0.00
R3390 33902	RTF04	DCJS - Parole Reentry - SA	0.00	50,000.00	50,000.00	50,000.00	0.00
R3390 33903		EMT Recertification	1,200.00	4,200.00	0.00	3,300.00	0.00
R3397 33972		Other Public Safety Grants	-100,916.68	20,000.00	0.00	0.00	0.00
R3397 33972	BPS03	Other Public Safety Grants	78,959.06	0.00	0.00	0.00	0.00
R3397 33972	BPS05	Other Public Safety Grants	0.00	50,000.00	0.00	0.00	0.00
R3397 33972	BPS06	Other Public Safety Grants	0.00	17,823.00	0.00	0.00	0.00
R3397 33972	HAZ10	Other Public Safety Grants	108,712.80	16,000.00	0.00	0.00	0.00
R3397 33972	HMGP1	Other Public Safety Grants	100,916.68	0.00	0.00	0.00	0.00
R3397 33972	IID10	Other Public Safety Grants	4,471.74	0.00	0.00	0.00	0.00
R3397 33972	IID11	Other Public Safety Grants	12,841.26	0.00	0.00	0.00	0.00
R3397 33972	IID12	Other Public Safety Grants	0.00	24,135.00	0.00	0.00	0.00
R3397 33972	UAS08	Other Public Safety Grants	0.00	3,445.00	0.00	0.00	0.00
R3397 33972	UAS09	Other Public Safety Grants	61,590.84	85.00	0.00	0.00	0.00
R3397 33972	UAS10	Other Public Safety Grants	0.00	103,600.00	0.00	0.00	0.00
R3397 33972	WMD11	Other Public Safety Grants	89,917.38	51,028.00	0.00	0.00	0.00
R3397 33972	WMD15	Other Public Safety Grants	0.00	15,000.00	0.00	0.00	0.00
		TOTAL PUBLIC SAFETY	**1,532,699.57**	**1,457,463.00**	**948,317.00**	**951,617.00**	**0.00**
HEALTH							
R3401 34011		Public Health-State Aid	798,410.94	828,269.00	796,498.00	796,498.00	0.00
R3401 34012		Lead Grant	88,002.66	89,311.00	89,311.00	89,311.00	0.00
R3401 34013		ECIS Grant	90,234.83	75,865.00	75,865.00	75,865.00	0.00
R3401 34014		ATUPA Grant	52,469.36	56,750.00	56,231.00	56,231.00	0.00
R3401 34015		CSHCN Grant	25,999.57	23,823.00	23,823.00	23,823.00	0.00
R3401 34016		Immunization Action Grant	72,252.84	78,185.00	79,715.00	79,715.00	0.00
R3401 34018		Rabies State Reimbursement	9,854.79	25,000.00	24,485.00	24,485.00	0.00
R3401 34020		Lyme Disease Education Grant	5,993.62	0.00	0.00	0.00	0.00
R3401 34023		Water Supply Protection Grant	149,118.42	144,689.00	136,556.00	136,556.00	0.00
R3401 34026		PH Prepare/Response to Bioterror	164,549.13	205,184.00	167,541.00	167,541.00	0.00

GENERAL FUND
REVENUE

HEALTH (CONTINUED)			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
R3401 34026	SHS09	PH Prepare/Response to Bioterror	12,571.65	0.00	0.00	0.00	0.00
R3401 34026	UAS08	PH Prepare/Response to Bioterror	18,129.40	44,532.00	0.00	0.00	0.00
R3401 34026	UAS09	PH Prepare/Response to Bioterror	72,766.06	20,729.00	0.00	0.00	0.00
R3401 34026	UAS10	PH Prepare/Response to Bioterror	22,928.55	4,738.00	0.00	0.00	0.00
R3401 34026	WMD11	PH Prepare/Response to Bioterror	4,051.36	0.00	0.00	0.00	0.00
R3401 34026	WMD13	PH Prepare/Response to Bioterror	6,253.80	54,498.00	17,599.00	17,599.00	0.00
R3401 34026	WMD15	PH Prepare/Response to Bioterror	10,154.04	0.00	9,236.00	9,236.00	0.00
R3401 34026	WMD17	PH Prepare/Response to Bioterror	0.00	0.00	26,515.00	26,515.00	0.00
R3401 34029		Childhood Lead Primary Prevent	275,614.38	310,843.00	310,843.00	310,843.00	0.00
R3449 34491		ECIS Reimbursement	432,381.59	765,915.00	663,491.00	663,491.00	0.00
R3450 34501		HMTUSA - Grant	4,703.00	2,930.00	2,930.00	2,930.00	0.00
R3486 34861		Drug Free - Outpatient - U.S	-4,436.00	0.00	0.00	0.00	0.00
R3490 34901		Mental Health-SA	292,521.00	469,321.00	448,500.00	448,500.00	0.00
R3490 34902		TFIP Grant	84,508.00	81,474.00	87,544.00	87,544.00	0.00
R3490 34903		State Aid-Nysomh-Forensic Gr	204,711.00	246,176.00	301,469.00	301,469.00	0.00
R3490 34904		Unity Supported Housing-SA	604,356.00	697,197.00	697,197.00	697,197.00	0.00
R3490 34905		Joseph House Supp Housing-SA	278,300.00	371,056.00	361,783.00	361,783.00	0.00
R3490 34907		Unity Crisis Residence-SA	21,704.00	21,704.00	21,704.00	21,704.00	0.00
R3490 34908		Josephs House Outreach Progr	9,324.00	9,324.00	9,324.00	9,324.00	0.00
R3491 34911		State Aid-MR	31,662.00	31,662.00	31,662.00	31,662.00	0.00
R3491 34912		N.Y.S.A.R.C.	0.00	50,557.00	0.00	0.00	0.00
R3491 34914		Unity Sunshine School-SA	34,394.00	34,394.00	34,394.00	34,394.00	0.00
R3491 34915		Workshop, Inc. (MR)	97,981.00	72,708.00	147,708.00	147,708.00	0.00
R3491 34916		Troy-YWCA Supported	134,911.00	134,910.00	134,910.00	134,910.00	0.00
R3491 34918		OASAS-Apartments-HMRC	15,850.00	18,889.00	18,889.00	18,889.00	0.00
R3491 34919		Unity House SCM Program	40,517.00	67,772.00	67,583.00	67,583.00	0.00
R3492 34921		State Aid - Alcoholism-Gen	20,170.00	19,745.00	19,745.00	19,745.00	0.00
R3492 34923		Mohawk Hudson Recovery Ctr	599,913.00	553,508.00	510,506.00	510,506.00	0.00
R3492 34928		820 River Street-SA	132,771.00	178,138.00	178,138.00	178,138.00	0.00
R3493 34930		OMH Voc Program	92,663.00	80,525.00	80,537.00	80,537.00	0.00
R3493 34932		Parsons Mobile C&Y Crisis Unit	10,644.00	50,000.00	122,565.00	122,565.00	0.00
R3493 34935		Family Support Services (OMH)	254,825.00	210,496.00	210,496.00	210,496.00	0.00
R3493 34936		OMH Advocacy Support Services	225,881.00	129,075.00	168,758.00	168,758.00	0.00
R3493 34937		OASAS Gambling Grt-Clin Treat	2,743.00	3,000.00	3,000.00	3,000.00	0.00
R3493 34939		OASAS Women’s Housing	308,638.00	340,126.00	340,128.00	340,128.00	0.00
R3494 34943		OASAS-Employ & Voc. Trg.	198,295.00	198,295.00	198,295.00	198,295.00	0.00
R3494 34945		Joseph's House-MICA Homeless	98,440.00	98,440.00	98,440.00	98,440.00	0.00
R3494 34948		H M Adolescent Outpatient Srvc	23,717.00	50,000.00	50,000.00	50,000.00	0.00
R3494 34949		St. Anne's Commissioner's Pool	151,312.00	150,917.00	151,312.00	151,312.00	0.00
R3495 34951		Mental Health - CSS	429,304.00	683,338.00	642,128.00	642,128.00	0.00
R3495 34952		Workshop, Inc. (CSS)	336,178.00	116,618.00	116,618.00	116,618.00	0.00
R3495 34953		Unity House Act. Ctr. (CSS)	337,252.00	337,252.00	337,252.00	337,252.00	0.00
R3495 34954		Unity House Transp. (CSS)	60,000.00	60,000.00	60,000.00	60,000.00	0.00
R3495 34955		OMH Community Reinvestment	91,392.00	84,545.00	95,805.00	95,805.00	0.00
R3495 34956		Coordinate Children's Srv In	23,537.00	31,382.00	31,382.00	31,382.00	0.00
R3495 34958		Unity House - TFIP Grant-SA	48,192.00	48,192.00	48,192.00	48,192.00	0.00
R3496 34961		Student Assistance Program-S	576,302.00	576,302.00	576,302.00	576,302.00	0.00
R3496 34967		EUDL OASAS Grant	-848.82	0.00	0.00	0.00	0.00
R3496 34968		MHEP - Consumers Program	380,520.00	495,520.00	540,520.00	540,520.00	0.00
R3496 34969		MHEP - Consumer MICA Prg	3,255.00	3,256.00	3,256.00	3,256.00	0.00
		TOTAL HEALTH	**8,567,838.17**	**9,537,075.00**	**9,426,681.00**	**9,426,681.00**	**0.00**

GENERAL FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
TRANSPORTATION							
R3589 35891		State Aid - Bus Companies	49,629.41	50,030.00	53,100.00	53,100.00	0.00
R3589 35892		Section 5311 Rural Transport	40,850.00	42,000.00	43,300.00	43,300.00	0.00
R3590 35901		W & M Petroleum	10,604.76	10,960.00	10,960.00	10,960.00	0.00
		TOTAL TRANSPORTATION	**101,084.17**	**102,990.00**	**107,360.00**	**107,360.00**	**0.00**
SOCIAL SERVICES							
R3601 36011		Medical Assistance-SA	-491,174.00	-525,250.00	-559,250.00	-559,250.00	0.00
R3601 36013		Medical Assistance - EI Trans	37,776.00	41,000.00	41,000.00	41,000.00	0.00
R3606 36061		Adult Family-Type Homes	0.00	2,600.00	2,600.00	2,600.00	0.00
R3609 36091		Family Assistance-SA	7,733.00	2,919.00	8,466.00	8,466.00	0.00
R3610 36101		Soc Ser Administration-SA	2,098,138.00	1,948,712.00	1,938,412.00	1,938,412.00	0.00
R3610 36103		Medical Assistance - EI Admin	7,879.45	7,496.00	9,068.00	9,068.00	0.00
R3619 36191		Child Care-SA	6,001,169.00	5,589,338.00	5,551,179.00	5,551,179.00	0.00
R3623 36231		Juvenile Delinquents	244,972.05	321,865.00	428,189.00	428,189.00	0.00
R3640 36401		State Aid - Safety Net	1,265,813.00	1,445,124.00	1,440,637.00	1,440,637.00	0.00
R3642 36421		Emergency Aid	29,243.00	24,750.00	37,200.00	37,200.00	0.00
R3655 36551		Child Care Block Grant-SA	3,448,563.00	3,750,390.00	3,808,425.00	3,808,425.00	0.00
R3670 36701		Services for Recipients	2,790,368.00	2,365,145.00	2,476,440.00	2,476,440.00	0.00
		TOTAL SOCIAL SERVICES	**15,440,480.50**	**14,974,089.00**	**15,182,366.00**	**15,182,366.00**	**0.00**
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R3710 37101		Veteran Service-General	12,793.00	12,982.00	12,793.00	12,793.00	0.00
R3710 37102		Veterans Service Telephone	953.24	1,300.00	1,300.00	1,300.00	0.00
R3715 37154	CGP12	Hud River Valley Greenway Grant	495.04	6,573.00	0.00	0.00	0.00
R3716 37161		NYS Snow Mobile Program	40,917.90	22,670.00	28,535.00	28,535.00	0.00
R3717 37171	AMS12	Ren Cty Farmers' Market Prg	0.00	23,174.00	0.00	0.00	0.00
R3717 37172		Ag & Farmland Protection Grant	0.00	579,559.00	0.00	0.00	0.00
R3772 37721		Snap	250,562.00	250,562.00	250,562.00	250,562.00	0.00
R3773 37731		Community Service	188,157.00	182,875.00	182,875.00	182,875.00	0.00
R3773 37732		EISEP	362,538.53	425,929.00	425,929.00	425,929.00	0.00
R3775 37751		HEAP - Aging-General	20,000.00	10,000.00	10,000.00	10,000.00	0.00
R3775 37752		HIICAP - Aging	13,901.00	13,084.00	13,901.00	13,901.00	0.00
R3775 37754		Caregivers Support Training	4,856.79	6,477.00	6,477.00	6,477.00	0.00
		TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	**895,174.50**	**1,535,185.00**	**932,372.00**	**932,372.00**	**0.00**
CULTURE AND RECREATION							
R3820 38201		Youth Programs-General	117,190.00	117,190.00	117,190.00	117,190.00	0.00
		TOTAL CULTURE AND RECREATION	**117,190.00**	**117,190.00**	**117,190.00**	**117,190.00**	**0.00**

GENERAL FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
HOME AND COMMUNITY SERVICES							
R3910 39101		Natural Heritage Trust Grant	15,000.00	15,000.00	20,000.00	20,000.00	0.00
		TOTAL HOME AND COMMUNITY SERVICES	**15,000.00**	**15,000.00**	**20,000.00**	**20,000.00**	**0.00**
		TOTAL STATE AID	**36,231,605.55**	**36,925,549.00**	**34,996,206.00**	**34,964,268.00**	**0.00**
			FEDERAL AID				
PUBLIC SAFETY							
R4305 43051		Emergency Services	60,892.00	42,690.00	0.00	0.00	0.00
R4305 43057		Mitigation Grant-Public Safety	100,916.68	0.00	0.00	0.00	0.00
R4389 43896		Alien Assistance Program	6,988.02	12,000.00	12,000.00	10,000.00	0.00
R4389 43903	OVW11	DOJ-Encourage Arrest Policies	34,664.74	16,216.00	0.00	0.00	0.00
		TOTAL PUBLIC SAFETY	**203,461.44**	**70,906.00**	**12,000.00**	**10,000.00**	**0.00**
HEALTH							
R4489 44891	MRC12	Other Health Grants	450.00	4,550.00	0.00	0.00	0.00
R4489 44891	MRC13	Other Health Grants	0.00	4,000.00	0.00	0.00	0.00
R4490 44901		Federal Revenue Sharing - M.	0.00	650,000.00	120,000.00	120,000.00	0.00
R4490 44903		Drug Free Communities Sup Prg	208,639.69	113,318.00	0.00	0.00	0.00
		TOTAL HEALTH	**209,089.69**	**771,868.00**	**120,000.00**	**120,000.00**	**0.00**
SOCIAL SERVICES							
R4601 46011		Medical Assistance-FA	-486,765.00	-517,250.00	-555,750.00	-555,750.00	0.00
R4601 46013		Medical Assistance - EI Trans	37,777.00	41,000.00	41,000.00	41,000.00	0.00
R4609 46091		Family Assistance	8,759,776.00	9,219,420.00	9,480,650.00	9,480,650.00	0.00
R4609 46095		TANF Block Grant	9,438.00	10,083.00	10,083.00	10,083.00	0.00
R4610 46101		Social Services Admin-FA	4,082,639.00	4,197,988.00	4,291,091.00	4,291,091.00	0.00
R4610 46102		Food Stamp Grant	222,751.00	198,907.00	214,638.00	214,638.00	0.00
R4610 46103		Medical Assistance - EI Admin	7,879.45	7,496.00	9,068.00	9,068.00	0.00
R4611 46111		Food Stamp Program Admin	899,129.00	927,038.00	897,562.00	897,562.00	0.00
R4615 46151		FFFS	4,619,714.00	4,827,457.00	4,812,457.00	4,812,457.00	0.00
R4619 46191		Child Care-FA	1,629,393.00	1,628,742.00	1,778,259.00	1,778,259.00	0.00
R4640 46401		Federal Aid, Safety Net	156,308.00	107,339.00	87,749.00	87,749.00	0.00
R4641 46411		Energy Assistance Program	-56,929.00	-45,000.00	-55,000.00	-55,000.00	0.00
R4661 46611		IV-B Funds	118,462.00	88,000.00	88,787.00	88,787.00	0.00
R4670 46701		Services To Recipients	720,803.00	482,472.00	414,111.00	414,111.00	0.00
R4689 46892		Other Social Services	130,829.00	130,828.00	130,828.00	130,828.00	0.00
		TOTAL SOCIAL SERVICES	**20,851,204.45**	**21,304,520.00**	**21,645,533.00**	**21,645,533.00**	**0.00**

GENERAL FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
ECONOMIC ASSISTANCE AND OPPORTUNITY						
R4772 47720	CMS - HIICAP	20,744.61	12,000.00	21,831.00	21,831.00	0.00
R4772 47721	IIIB-Center Services	150,505.00	145,083.00	145,506.00	145,506.00	0.00
R4772 47722	Nutrition Aging	268,363.00	274,242.00	268,494.00	268,494.00	0.00
R4772 47723	Cash In Lieu of Food	95,884.52	95,509.00	102,206.00	102,206.00	0.00
R4772 47724	IIIF-Health & Wellness	10,191.00	9,045.00	9,048.00	9,048.00	0.00
R4772 47725	Title V - Senior Employ	23,788.00	18,419.00	18,437.00	18,437.00	0.00
R4772 47726	Wrap-Weatherization	42,850.47	0.00	0.00	0.00	0.00
R4772 47727	Title VII Ombudsman	13,862.54	11,076.00	11,076.00	11,076.00	0.00
R4772 47728	IIIE Family Caregiver Support	57,972.60	69,097.00	68,573.00	68,573.00	0.00
	TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	**684,161.74**	**634,471.00**	**645,171.00**	**645,171.00**	**0.00**
CULTURE AND RECREATION						
R4820 48201	Youth Summer Lunch	161,244.00	289,902.00	232,424.00	232,424.00	0.00
	TOTAL CULTURE AND RECREATION	**161,244.00**	**289,902.00**	**232,424.00**	**232,424.00**	**0.00**
	TOTAL FEDERAL AID	**22,109,161.32**	**23,071,667.00**	**22,655,128.00**	**22,653,128.00**	**0.00**
	USE OF MONEY AND PROPERTY					
R5031 50312	Unused Capital	846,067.38	300,000.00	300,000.00	300,000.00	0.00
R5789 57891	Sale of Tax Liens	2,945,736.28	4,010,000.00	3,600,000.00	3,600,000.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	**3,791,803.66**	**4,310,000.00**	**3,900,000.00**	**3,900,000.00**	**0.00**
	TOTAL GENERAL FUND	**226,842,092.23**	**235,171,463.00**	**231,259,904.00**	**231,166,406.00**	**0.00**

GENERAL FUND
APPROPRIATIONS

A1010 LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

DISTRICT 1: City of Troy – 6 Legislators
DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburgh and Hoosick – 2 Legislators
DISTRICT 6: City of Rensselaer – 1 Legislator

PROGRAM OBJECTIVES:

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

MANDATES:

There shall be a County Legislature, which shall be the governing and policy making body of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R2611 26111 Legislative Enforcement Revenue $36,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

LEGISLATIVE
Legislative Board

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1010 Legislative Board						
.1	**PERSONNEL SERVICES**					
1360	Counsel To Majority		31,514.00	31,514.00	31,514.00	0.00
4290	Legislature, Chairman		30,000.00	30,000.00	30,000.00	0.00
4291	Vice Chairman, Legislature		25,000.00	25,000.00	25,000.00	0.00
4300	Legislature, Majority Leader		25,000.00	25,000.00	25,000.00	0.00
4310	Legislature, Minority Leader		25,000.00	25,000.00	25,000.00	0.00
4320	Legislator		280,000.00	280,000.00	280,000.00	0.00
4370	Legislative Assistant (Maj.)		100,320.00	100,706.00	100,706.00	0.00
4380	Legislative Assistant (Min.)		34,340.00	34,512.00	34,512.00	0.00
4385	Leg. Enforcement Officer		51,551.00	51,809.00	51,809.00	0.00
8060	Temporary Services		11,000.00	11,000.00	11,000.00	0.00
8600	Vice Chairman, Finance		25,000.00	25,000.00	25,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**596,244.19**	**638,725.00**	**639,541.00**	**639,541.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	2,684.27	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,684.27**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04011	Travel (Alt #1)	2,702.24	3,000.00	3,000.00	3,000.00	0.00
04300	Telephone	981.31	1,200.00	1,080.00	1,080.00	0.00
04420	Maintenance	140.00	400.00	40.00	40.00	0.00
04450	Rental - Equipment/Maintenance	8,873.61	9,900.00	7,000.00	7,000.00	0.00
04500	Special Departmental Supplies	3,282.03	4,000.00	4,000.00	4,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	304.00	500.00	500.00	500.00	0.00
04540	Publications	1,980.81	2,500.00	3,000.00	3,000.00	0.00
04550	Office Supplies	8,328.31	9,800.00	9,800.00	9,800.00	0.00
04551	Office Supplies - (Alt #1)	529.60	2,012.00	2,012.00	2,012.00	0.00
04800	Contractual Agency	22,471.98	54,000.00	21,500.00	21,500.00	0.00
04980	Computer Services	9,019.00	9,019.00	0.00	0.00	0.00
04990	Purchased Services	10,503.44	11,550.00	11,580.00	11,580.00	0.00
TOTAL	**CONTRACTUAL**	**69,116.33**	**107,881.00**	**63,512.00**	**63,512.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	259,254.68	210,532.00	238,343.00	238,343.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**259,254.68**	**210,532.00**	**238,343.00**	**238,343.00**	**0.00**
TOTAL	**LEGISLATIVE BOARD**	**927,299.47**	**957,138.00**	**941,396.00**	**941,396.00**	**0.00**

A1040 CLERK OF LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states "The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1."

LEGISLATIVE
Clerk of Legislative Board

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1040 Clerk of Legislative Board						
.1	**PERSONNEL SERVICES**					
1190	Clerk Of Legislature		61,834.00	62,933.00	62,933.00	0.00
2660	Dir of Constituent Relations		50,669.00	51,402.00	51,402.00	0.00
4321	Legislative Liaison		94,834.00	95,308.00	95,308.00	0.00
7170	Sec To Clk Of Cty Legislature		40,818.00	41,022.00	41,022.00	0.00
TOTAL	**PERSONNEL SERVICES**	**246,127.05**	**248,155.00**	**250,665.00**	**250,665.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,897.55	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	0.00	56,000.00	8,000.00	8,000.00	0.00
04540	Publications	1,856.82	2,500.00	2,500.00	2,500.00	0.00
04550	Office Supplies	139.17	1,800.00	1,800.00	1,800.00	0.00
04800	Contractual Agency	60.00	2,000.00	1,000.00	1,000.00	0.00
04990	Purchased Services	1,561.00	1,650.00	1,650.00	1,650.00	0.00
TOTAL	**CONTRACTUAL**	**5,514.54**	**66,950.00**	**17,950.00**	**17,950.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	106,754.96	93,966.00	106,276.00	106,276.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**106,754.96**	**93,966.00**	**106,276.00**	**106,276.00**	**0.00**
TOTAL	**CLERK OF LEGISLATIVE BOARD**	**358,396.55**	**409,071.00**	**374,891.00**	**374,891.00**	**0.00**
TOTAL	**LEGISLATIVE**	**1,285,696.02**	**1,366,209.00**	**1,316,287.00**	**1,316,287.00**	**0.00**

A1159 DISTRICT ATTORNEY - PROJECT IMPACT

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office continues to receive funding for Operation IMPACT, in collaboration with the Troy City Police Department and the Operation IMPACT Consortium. The Operation IMPACT Consortium members are the Rensselaer County District Attorney's Office, Troy City Police Department, Rensselaer County Probation Department, Rensselaer County Sheriff's Department, Rensselaer County Parole Re-Entry, Unity House, United States Attorney's Office, New York State Department of Corrections and Community Supervision, New York State Police, Bureau of Alcohol, Tobacco & Firearms, United States Marshal's Service, and Federal Bureau of Investigation.

Operation IMPACT X will continue with a chronic offender based focus. The County was seen a significant increase with crimes associated with the use of firearms, aggravated assaults and burglaries. Routine patrols and community policing strategies will continue, as well as the use of intelligence sharing for the prosecution of chronic offenders, as well as the enhanced prosecution of domestic violence/aggravated assaults.

PROGRAM OBJECTIVES:

The strategy of Project IMPACT is to continue to reduce robbery, gun and drug related crime through community group and law enforcement support with strategies to manage chronic offenders, enhancing prosecutorial efficacy of chronic offenders, and aggressively addressing quality of life issues. Over the years, the consortium has added emphasis on domestic violence prosecution. IMPACT X continues to focus on chronic offenders to reduce the crimes related to firearms, burglaries, aggravated assaults, which can lead to domestic violence incidents.

PROGRAM STATISTICS:

2012-2013 IMPACT statistics:

- For the above year, a reported 4,053 arrests were categorized Project IMPACT;
- 1,006 felonies; 3,047 misdemeanors; 86 reported violations - re: parolees; and
- Over the course of the grant period, 102 search warrants were issued for the search and seizure of drugs as well as the seizure of handguns.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33899 DCJS - Project IMPACT	$60,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/424/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT X in the total amount of $121,000 for the period of July 1, 2013 through June 30, 2014.

Personnel Services funding has been increased ½% over 2013 year-end levels through June 30, 2014.

Travel expenses for this program have been approved through June 30, 2014, and are based upon the grant award.

JUDICIAL
DA - Project IMPACT

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1159 DA - Project IMPACT						
.1	**PERSONNEL SERVICES**					
5650	On Call Stipend		1,800.00	900.00	900.00	0.00
7175	Sr. Nar Inv & Intell Liaison		0.00	34,991.00	34,991.00	0.00
9750	Special Investigator (Confidential)		121,652.00	26,140.00	26,140.00	0.00
TOTAL	**PERSONNEL SERVICES**	**113,329.56**	**123,452.00**	**62,031.00**	**62,031.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	0.00	600.00	200.00	200.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**600.00**	**200.00**	**200.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	35,118.89	35,000.00	23,235.00	23,235.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**35,118.89**	**35,000.00**	**23,235.00**	**23,235.00**	**0.00**
TOTAL	**DA - PROJECT IMPACT**	**148,448.45**	**159,052.00**	**85,466.00**	**85,466.00**	**0.00**

A1165 DISTRICT ATTORNEY

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there is a First Assistant District Attorney and eleven (11) Assistants District Attorneys. All are full time attorneys with equivalent case loads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management and acting as liaisons between the office and the various police agencies working in the County. These individuals are also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staff who manage the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the city and county court calendars, together with maintaining all records with the various local justice courts.

PROGRAM OBJECTIVES:

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

The Rensselaer County District Attorney is also the Chair of the County Re-entry Task Force. The County Re-entry Coordinator is funded by the New York State Division of Criminal Justice Services through the District Attorney's Office. The Re-entry Task Force monitors and coordinates services and compliance efforts of high risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdiction and has become the standard of how such programs should run state-wide. The program has been in effect for several years and has reduced the recidivism rate by a significant percentage all at little or no cost to the County, while contributing greatly to the reduced jail population in the County Correctional Facility.

MANDATES:

The County is mandated to fund a District Attorney's Office. All grants associated with this office are not considered mandated services.

REVENUE APPLICABLE TO THIS PROGRAM:	**$132,739**
R3030 30301 State Aid - District Attorney	$ 72,189
R3389 33891 ATP01 DA - Aid to Prosecution	10,550
R3390 33902 RTF04 State Aid - Parole Re-Entry	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/348/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program in the total amount of $42,200 for the period of April 1, 2013 through March 31, 2014.

Resolution G/472/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a parole reentry program in the total amount of $100,000 for the period of July 1, 2012 through June 30, 2013. Since this grant expired, allocations for 2014 have not been appropriated.

Resolution G/347/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a parole reentry program in the total amount of $100,000 for the period of July 1, 2013 through June 30, 2014.

A1165 DISTRICT ATTORNEY (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

An increase of ½% over 2013 year-end salaries has been budgeted for all positions. As of April 1, 2014, the salary of the District Attorney will increase by an additional $6,100, as mandated by the Judiciary Law tying this salary to that of the county court judges. The Assistant District Attorney's salary, associated with the Aid to Prosecution program, is funded through March 31, 2014. The Reentry Coordinator's salary is funded through June 30, 2014, and is based upon the grant award. The department's request to add two (2) Assistant District Attorney positions, increase the Confidential Assistant to full-time, and increase certain Assistant District Attorneys' salaries over the ½% increase have all been denied.

Contractual funding is provided based upon historical analysis and anticipated need.

JUDICIAL
District Attorney

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1165 District Attorney						
.1	**PERSONNEL SERVICES**					
0075	Administrative Aide to DA		55,567.00	55,845.00	55,845.00	0.00
0200	Assistant District Attorney		552,334.00	677,332.00	556,039.00	0.00
0930	Case Tracking Clerk I		33,557.00	33,725.00	33,725.00	0.00
0940	Case Tracking Clerk II		38,149.00	38,340.00	38,340.00	0.00
1670	Conf Asst To District Attorney		31,676.00	44,625.00	31,875.00	0.00
2150	District Attorney		146,400.00	152,500.00	152,500.00	0.00
2710	First Asst - District Attorney		89,914.00	90,364.00	90,364.00	0.00
5630	Personnel Service Savings		(20,500.00)	0.00	(1,495.00)	0.00
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	0.00
6765	Secretary		31,038.00	31,193.00	31,193.00	0.00
7880	Secretary To District Attorney		51,974.00	52,234.00	52,234.00	0.00
9750	Special Investigator (Confidential)		174,173.00	177,467.00	177,467.00	0.00
TOTAL	**PERSONNEL SERVICES**	**1,243,068.62**	**1,187,882.00**	**1,357,225.00**	**1,221,687.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	8,423.18	6,000.00	6,000.00	6,000.00	0.00
04050	Automobile Maintenance	7,190.96	10,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	17,135.02	18,000.00	0.00	0.00	0.00
04300	Telephone	6,305.43	13,200.00	10,050.00	10,050.00	0.00
04450	Rental - Equipment/Maintenance	4,141.87	5,000.00	8,200.00	8,200.00	0.00
04500	Special Departmental Supplies	60.00	500.00	500.00	500.00	0.00
04520	Dues	750.00	850.00	1,000.00	1,000.00	0.00
04540	Publications	11,661.45	15,000.00	15,000.00	15,000.00	0.00
04550	Office Supplies	9,955.90	10,000.00	10,000.00	10,000.00	0.00
04700	Program Expenditures	10,680.07	24,788.00	25,000.00	25,000.00	0.00
04900	Professional Services	149.01	162.00	200.00	200.00	0.00
04901	Litigation Expense	1,700.00	1,700.00	500.00	500.00	0.00
04930	Transcripts	61,249.55	45,000.00	45,000.00	45,000.00	0.00
04980	Computer Services	67,650.00	70,256.00	0.00	0.00	0.00
04990	Purchased Services	15,582.84	19,800.00	17,500.00	17,500.00	0.00
TOTAL	**CONTRACTUAL**	**222,635.28**	**240,256.00**	**138,950.00**	**138,950.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	396,257.60	447,654.00	500,803.00	500,803.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**396,257.60**	**447,654.00**	**500,803.00**	**500,803.00**	**0.00**
TOTAL	**DISTRICT ATTORNEY**	**1,861,961.50**	**1,875,792.00**	**1,996,978.00**	**1,861,440.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1165 ATP01 DA - Aid to Prosecution						
.1	**PERSONNEL SERVICES**					
0200	Assistant District Attorney		31,650.00	11,979.00	11,306.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**31,650.00**	**11,979.00**	**11,306.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	10,308.00	5,000.00	5,000.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**10,308.00**	**5,000.00**	**5,000.00**	**0.00**
TOTAL	**DA - AID TO PROSECUTION**	**0.00**	**41,958.00**	**16,979.00**	**16,306.00**	**0.00**
A1165 RTF02 DA - Parole Reentry						
.1	**PERSONNEL SERVICES**					
6400	Reentry Coordinator	27,460.38	0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**27,460.38**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,350.12	0.00	0.00	0.00	0.00
04300	Telephone	224.64	0.00	0.00	0.00	0.00
04800	Contractual Agency	37,499.58	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**39,074.34**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	9,199.22	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**9,199.22**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DA - PAROLE REENTRY**	**75,733.94**	**0.00**	**0.00**	**0.00**	**0.00**
A1165 RTF03 DA - Parole Reentry						
.1	**PERSONNEL SERVICES**					
6400	Reentry Coordinator		28,479.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**27,128.43**	**28,479.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,235.93	1,764.00	0.00	0.00	0.00
04300	Telephone	157.62	492.00	0.00	0.00	0.00
04800	Contractual Agency	10,640.00	25,654.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**12,033.55**	**27,910.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	9,155.02	2,224.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**9,155.02**	**2,224.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DA - PAROLE REENTRY**	**48,317.00**	**58,613.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1165 RTF04 DA - Parole Reentry						
.1	**PERSONNEL SERVICES**					
6400	Reentry Coordinator		27,181.00	27,317.00	27,181.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**27,181.00**	**27,317.00**	**27,181.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	0.00	1,500.00	1,500.00	1,500.00	0.00
04300	Telephone	0.00	325.00	180.00	325.00	0.00
04800	Contractual Agency	0.00	18,820.00	18,820.00	18,820.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**20,645.00**	**20,500.00**	**20,645.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	2,174.00	2,174.00	2,174.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**2,174.00**	**2,174.00**	**2,174.00**	**0.00**
TOTAL	**DA - PAROLE REENTRY**	**0.00**	**50,000.00**	**49,991.00**	**50,000.00**	**0.00**

A1166 DISTRICT ATTORNEY - AID TO PROSECUTION

DEPARTMENTAL FUNCTIONS:

The District Attorney's Office receives funding from the New York State Division of Criminal Justice Services for the Aid to Prosecution program; said funding is applied toward salary and fringe benefits. The level of funding is based upon the county's population.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

At the request of the department during 2013, this function is being accounted for within the District Attorney's main budget (A1165) utilizing program code ATP01.

JUDICIAL
DA - Aid to Prosecution

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1166 DA - Aid to Prosecution						
.1	**PERSONNEL SERVICES**					
0200	Assistant District Attorney		11,363.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**44,999.97**	**11,363.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	15,718.01	3,436.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**15,718.01**	**3,436.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DA - AID TO PROSECUTION**	**60,717.98**	**14,799.00**	**0.00**	**0.00**	**0.00**

A1168 DISTRICT ATTORNEY - VICTIMS ASSISTANCE PROGRAM

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office continues to receive funding from the Office of Crime Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney's Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director and two (2) Victim Liaisons. The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses. In addition to case file support and victim assistance, staff conducts outreach in the community, primarily in the form of program awareness and educating the public about options available to citizens affected by crime.

PROGRAM OBJECTIVES:

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to legal representation, emergency housing, money and transportation.

PROGRAM STATISTICS:

2012-2013 Statistics:

- 63 victim compensation claims per month;
- 64 new victim contacts per month;
- 145 victim information and/or referrals per month; and
- 133 follow-up contacts per month.

REVENUE APPLICABLE TO THIS PROGRAM:

R3031 30311 DA - Crime Victim Board	$90,042

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/489/13 authorized the acceptance of a one (1) year extension on the grant award from the Office of Crime Victim Services for the Victims Assistance program in the total amount of $120,056 for the period of October 1, 2013 through September 30, 2014.

An increase of ½% over 2013 year-end salaries has been budgeted, through September 30, 2014.

Contractual funding for this program has been approved through September 30, 2014, and is based upon the grant award.

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1168 DA - Victims Assistance Program						
.1	**PERSONNEL SERVICES**					
2385	Domestic Violence Info Coord		30,026.00	30,176.00	30,176.00	0.00
8547	Victim Assistance Program Dir		45,844.00	46,073.00	46,073.00	0.00
8562	Victim Liaison		32,592.00	32,755.00	32,755.00	0.00
TOTAL	**PERSONNEL SERVICES**	**142,951.18**	**108,462.00**	**109,004.00**	**109,004.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	162.96	596.00	800.00	75.00	0.00
04300	Telephone	603.42	525.00	450.00	375.00	0.00
04500	Special Departmental Supplies	517.88	357.00	840.00	140.00	0.00
TOTAL	**CONTRACTUAL**	**1,284.26**	**1,478.00**	**2,090.00**	**590.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	49,636.06	32,950.00	31,147.00	31,147.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**49,636.06**	**32,950.00**	**31,147.00**	**31,147.00**	**0.00**
TOTAL	**DA - VICTIMS ASSISTANCE PROGRAM**	**193,871.50**	**142,890.00**	**142,241.00**	**140,741.00**	**0.00**

A1170 PUBLIC DEFENDER

DEPARTMENTAL FUNCTIONS:

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

MANDATES:

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12651 Public Defender Fees	$14,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

All positions are funded with a ½% salary increase over 2013 year-end levels.

Contractual expenses are funded to reflect projected requirements.

JUDICIAL
Public Defender

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1170 Public Defender						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		352,057.00	355,819.00	355,819.00	0.00
1810	Conf Asst To Public Defender		24,138.00	24,259.00	24,259.00	0.00
6140	Public Defender		100,054.00	100,554.00	100,554.00	0.00
6970	Sec To Asst Public Defender		71,605.00	71,963.00	71,963.00	0.00
6990	Secretary To Public Defender		45,385.00	45,612.00	45,612.00	0.00
7335	Special Investigator (PT)		21,843.00	21,952.00	21,952.00	0.00
TOTAL	**PERSONNEL SERVICES**	**588,801.28**	**615,082.00**	**620,159.00**	**620,159.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	5,641.72	0.00	0.00	0.00	0.00
02400	Other Equipment	27,553.83	596.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**33,195.55**	**596.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	2,057.33	0.00	0.00	0.00	0.00
04150	Postage	0.00	100.00	100.00	100.00	0.00
04300	Telephone	984.59	2,480.00	2,480.00	2,480.00	0.00
04420	Maintenance	1,075.00	2,325.00	2,150.00	2,150.00	0.00
04450	Rental - Equipment/Maintenance	633.00	750.00	250.00	250.00	0.00
04500	Special Departmental Supplies	737.55	0.00	250.00	250.00	0.00
04520	Dues	50.00	75.00	150.00	150.00	0.00
04540	Publications	4,843.48	4,500.00	4,500.00	4,500.00	0.00
04550	Office Supplies	4,946.89	3,500.00	5,000.00	4,500.00	0.00
04560	Training	0.00	3,000.00	3,000.00	3,000.00	0.00
04900	Professional Services	32,479.21	40,000.00	40,000.00	40,000.00	0.00
04902	Expert Testimony	4,255.00	10,000.00	10,000.00	10,000.00	0.00
04904	Trial Exhibits	197.39	500.00	500.00	500.00	0.00
04930	Transcripts	2,244.50	11,900.00	12,000.00	12,000.00	0.00
04980	Computer Services	5,946.00	9,464.00	0.00	0.00	0.00
04990	Purchased Services	8,981.96	10,500.00	10,000.00	10,000.00	0.00
TOTAL	**CONTRACTUAL**	**69,431.90**	**99,094.00**	**90,380.00**	**89,880.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	263,558.86	280,424.00	295,596.00	295,596.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**263,558.86**	**280,424.00**	**295,596.00**	**295,596.00**	**0.00**
TOTAL	**PUBLIC DEFENDER**	**954,987.59**	**995,196.00**	**1,006,135.00**	**1,005,635.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1170 ILS01 PD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		21,840.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**21,840.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	2,414.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**2,414.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	479.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	75.00	0.00	0.00	0.00
04560	Training	0.00	2,500.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**5,554.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**29,808.00**	**0.00**	**0.00**	**0.00**
A1170 ILS22 PD - Indigent Legal Services						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	2,481.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**2,481.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	479.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	229.00	0.00	0.00	0.00
04560	Training	0.00	2,500.00	0.00	0.00	0.00
04902	Expert Testimony	0.00	2,500.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**5,708.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**8,189.00**	**0.00**	**0.00**	**0.00**
A1170 ILS23 PD - Indigent Legal Services						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	0.00	2,353.00	2,353.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**0.00**	**2,353.00**	**2,353.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	0.00	479.00	479.00	0.00
04500	Special Departmental Supplies	0.00	0.00	229.00	229.00	0.00
04560	Training	0.00	0.00	2,500.00	2,500.00	0.00
04902	Expert Testimony	0.00	0.00	2,500.00	2,500.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**5,708.00**	**5,708.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**0.00**	**8,061.00**	**8,061.00**	**0.00**

A1171 PUBLIC DEFENDER - AID TO DEFENSE PROGRAM

PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program $15,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded with a ½% increase over the year-end 2013 level.

JUDICIAL
PD - Aid to Defense Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1171 PD - Aid to Defense Program						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		49,234.00	49,480.00	49,480.00	0.00
TOTAL	**PERSONNEL SERVICES**	**48,746.97**	**49,234.00**	**49,480.00**	**49,480.00**	**0.00**
.4	**CONTRACTUAL**					
04990	Purchased Services	651.32	750.00	750.00	750.00	0.00
TOTAL	**CONTRACTUAL**	**651.32**	**750.00**	**750.00**	**750.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	25,248.29	27,861.00	28,913.00	28,913.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**25,248.29**	**27,861.00**	**28,913.00**	**28,913.00**	**0.00**
TOTAL	**PD - AID TO DEFENSE PROGRAM**	**74,646.58**	**77,845.00**	**79,143.00**	**79,143.00**	**0.00**

A1172 PUBLIC DEFENDER - FAMILY COURT

DEPARTMENTAL FUNCTIONS:

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

The salaries of the less than full-time Secretary to the Assistant Public Defender and the two (2) Assistant Public Defenders have been increased ½% over 2013 year-end levels.

Contractual line item allocations reflect anticipated requirements.

JUDICIAL
PD - Family Court

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1172 PD - Family Court						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		94,359.00	95,583.00	95,583.00	0.00
6970	Sec To Asst Public Defender		20,374.00	20,476.00	20,476.00	0.00
TOTAL	**PERSONNEL SERVICES**	**113,429.10**	**114,733.00**	**116,059.00**	**116,059.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	681.84	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**681.84**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	1,200.00	1,200.00	1,200.00	0.00
04420	Maintenance	0.00	934.00	600.00	600.00	0.00
04450	Rental - Equipment/Maintenance	0.00	0.00	250.00	250.00	0.00
04550	Office Supplies	364.52	400.00	400.00	400.00	0.00
04990	Purchased Services	1,141.28	1,300.00	1,300.00	1,300.00	0.00
TOTAL	**CONTRACTUAL**	**1,505.80**	**3,834.00**	**3,750.00**	**3,750.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	46,784.25	53,858.00	65,121.00	65,121.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**46,784.25**	**53,858.00**	**65,121.00**	**65,121.00**	**0.00**
TOTAL	**PD - FAMILY COURT**	**162,400.99**	**172,425.00**	**184,930.00**	**184,930.00**	**0.00**

A1172 ILS01 PD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		19,005.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		12,354.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**31,359.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**31,359.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1172 ILS22 PD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		18,580.00	13,265.00	13,265.00	0.00
6970	Sec To Asst Public Defender		7,210.00	5,144.00	5,144.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**25,790.00**	**18,409.00**	**18,409.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	5,250.00	3,750.00	3,750.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**5,250.00**	**3,750.00**	**3,750.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**31,040.00**	**22,159.00**	**22,159.00**	**0.00**
A1172 ILS23 PD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0260	Assistant Public Defender		0.00	18,580.00	18,580.00	0.00
6970	Sec To Asst Public Defender		0.00	7,210.00	7,210.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**25,790.00**	**25,790.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	0.00	5,250.00	5,250.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**0.00**	**5,250.00**	**5,250.00**	**0.00**
TOTAL	**PD - INDIGENT LEGAL SERVICES**	**0.00**	**0.00**	**31,040.00**	**31,040.00**	**0.00**

A1174 CONFLICT DEFENDER

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

MANDATES:

This department was created to address the mandate of representing indigent defendants by reducing the escalating costs associated with the Public Defender and the Public Administrator.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12652 Conflict Defender Fees $250

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

Personnel Services funding is provided with a ½% salary increase over year-end 2013 levels. The department’s request to increase the salary of the Conflict Defender and one (1) Assistant Conflict Defender has been denied.

Contractual expenses are funded to meet anticipated requirements for 2014.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1174 Conflict Defender						
.1	**PERSONNEL SERVICES**					
0255	Assistant Conflict Defender		157,774.00	165,659.00	158,942.00	0.00
1635	Conflict Defender		55,199.00	59,508.00	55,475.00	0.00
6745	Secretary To Conflict Defender		19,840.00	20,213.00	20,213.00	0.00
TOTAL	**PERSONNEL SERVICES**	**229,845.65**	**232,813.00**	**245,380.00**	**234,630.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	2,417.88	0.00	0.00	0.00	0.00
02400	Other Equipment	3,819.19	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**6,237.07**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	431.27	200.00	200.00	200.00	0.00
04300	Telephone	1,389.40	2,100.00	2,000.00	2,000.00	0.00
04450	Rental - Equipment/Maintenance	1,308.00	1,320.00	1,320.00	1,320.00	0.00
04480	Maintenance In Lieu of Rent	12,178.00	12,221.00	14,920.00	14,920.00	0.00
04540	Publications	2,268.13	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	566.33	500.00	500.00	500.00	0.00
04900	Professional Services	3,452.94	5,000.00	5,000.00	5,000.00	0.00
04902	Expert Testimony	0.00	1,000.00	1,000.00	1,000.00	0.00
04930	Transcripts	1,471.50	1,500.00	1,500.00	1,500.00	0.00
04980	Computer Services	1,318.00	3,729.00	0.00	0.00	0.00
04990	Purchased Services	3,373.80	4,500.00	4,000.00	4,000.00	0.00
TOTAL	**CONTRACTUAL**	**27,757.37**	**34,070.00**	**32,440.00**	**32,440.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	74,449.30	86,732.00	96,398.00	96,398.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**74,449.30**	**86,732.00**	**96,398.00**	**96,398.00**	**0.00**
TOTAL	**CONFLICT DEFENDER**	**338,289.39**	**353,615.00**	**374,218.00**	**363,468.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1174 ILS01 CD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0255	Assistant Conflict Defender		21,840.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**21,840.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	925.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**925.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	0.00	300.00	0.00	0.00	0.00
04900	Professional Services	0.00	1,650.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**1,950.00**	**0.00**	**0.00**	**0.00**
TOTAL	**CD - INDIGENT LEGAL SERVICES**	**0.00**	**24,715.00**	**0.00**	**0.00**	**0.00**
A1174 ILS22 CD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0255	Assistant Conflict Defender		12,740.00	9,100.00	9,100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**12,740.00**	**9,100.00**	**9,100.00**	**0.00**
.4	**CONTRACTUAL**					
04900	Professional Services	0.00	1,505.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**1,505.00**	**0.00**	**0.00**	**0.00**
TOTAL	**CD - INDIGENT LEGAL SERVICES**	**0.00**	**14,245.00**	**9,100.00**	**9,100.00**	**0.00**
A1174 ILS23 CD - Indigent Legal Services						
.1	**PERSONNEL SERVICES**					
0255	Assistant Conflict Defender		0.00	12,740.00	12,740.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**12,740.00**	**12,740.00**	**0.00**
.4	**CONTRACTUAL**					
04900	Professional Services	0.00	0.00	555.00	555.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**555.00**	**555.00**	**0.00**
TOTAL	**CD - INDIGENT LEGAL SERVICES**	**0.00**	**0.00**	**13,295.00**	**13,295.00**	**0.00**

A1175 PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS:

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of $75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

MANDATES:

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

REVENUE APPLICABLE TO THIS PROGRAM:	**$90,691**
R3025 30250 ILS22 Indigent Legal Services	$31,259
R3025 30250 ILS23 Indigent Legal Services	59,432

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services program. Under this process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five percent (75%) of the base year was received in March 2012 for 2011, fifty percent (50%) of the base year was received in March 2013 for 2012, and twenty-five percent (25%) of the base year will be received in March 2014 for 2013. For 2014, there will no longer be State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel are included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Appellate Counsel and the Special Family Court Counsels have been budgeted with a ½% increase over 2013 year-end levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1175 Public Administrator						
.1	**PERSONNEL SERVICES**					
7345	Special Appellate Counsel		52,223.00	52,484.00	52,484.00	0.00
7365	Special Family Court Counsel		45,000.00	45,226.00	45,226.00	0.00
TOTAL	**PERSONNEL SERVICES**	**92,912.66**	**97,223.00**	**97,710.00**	**97,710.00**	**0.00**
.4	**CONTRACTUAL**					
04907	Special Counsel	439,972.69	425,000.00	425,000.00	425,000.00	0.00
TOTAL	**CONTRACTUAL**	**439,972.69**	**425,000.00**	**425,000.00**	**425,000.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	23,259.39	21,621.00	28,824.00	28,824.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**23,259.39**	**21,621.00**	**28,824.00**	**28,824.00**	**0.00**
TOTAL	**PUBLIC ADMINISTRATOR**	**556,144.74**	**543,844.00**	**551,534.00**	**551,534.00**	**0.00**

A1180 JUSTICES & CONSTABLES

DEPARTMENTAL FUNCTIONS:

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by New York State Comptroller's Office. The County is billed quarterly by the State.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

JUDICIAL
Justices & Constables

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1180 Justices & Constables						
.4	**CONTRACTUAL**					
04700	Program Expenditures	4,220.00	4,500.00	4,500.00	4,500.00	0.00
TOTAL	**CONTRACTUAL**	**4,220.00**	**4,500.00**	**4,500.00**	**4,500.00**	**0.00**
TOTAL	**JUSTICES & CONSTABLES**	**4,220.00**	**4,500.00**	**4,500.00**	**4,500.00**	**0.00**

A1185 MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS:

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

PROGRAM OBJECTIVES:

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

PROGRAM STATISTICS:

In 2012, the Medical Examiner performed 70 full autopsies (including toxicology) and 10 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. A total of 1,552 calls were taken by the Medical Examiner's office.

MANDATES:

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1225 12251 Medical Examiner Fees	$500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all bargaining unit positions has been budgeted for in 2014. The salary of the Medical Examiner remains unchanged.

The department continues to review the necessity of an additional full-time Medico-Legal Death Investigator. Since it is uncertain at this time that this additional position is necessary, it has been placed in the Personnel Services Savings line item.

The 2014 budget for the Medical Examiner program continues to reflect the loss of Public Health State Aid Article 6 funding. The increase in contractual appropriations (04800) is based upon an increase in the testing required of the Medical Examiner during an examination.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1185 Medical Examiner						
.1	**PERSONNEL SERVICES**					
1110	Chief Medical Examiner		72,600.00	72,600.00	72,600.00	0.00
4735	Medico Legal Death Investigator		162,660.00	163,474.00	163,474.00	0.00
5630	Personnel Service Savings		0.00	0.00	(45,128.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**189,733.32**	**235,260.00**	**236,074.00**	**190,946.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	467.40	1,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	0.00	1,000.00	0.00	0.00	0.00
04100	Printing	251.97	400.00	400.00	400.00	0.00
04200	Insurance	201.28	260.00	335.00	335.00	0.00
04450	Rental - Equipment/Maintenance	1,216.07	1,300.00	1,300.00	1,300.00	0.00
04500	Special Departmental Supplies	1,090.42	2,250.00	2,250.00	1,500.00	0.00
04520	Dues	440.00	440.00	440.00	440.00	0.00
04560	Training	800.00	2,200.00	2,200.00	1,500.00	0.00
04800	Contractual Agency	84,999.69	80,000.00	88,000.00	88,000.00	0.00
04919	Body Transports	15,355.00	15,000.00	20,350.00	20,350.00	0.00
04990	Purchased Services	2,493.68	3,000.00	3,000.00	3,000.00	0.00
TOTAL	**CONTRACTUAL**	**107,315.51**	**106,850.00**	**118,275.00**	**116,825.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	46,081.25	66,399.00	76,331.00	72,879.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**46,081.25**	**66,399.00**	**76,331.00**	**72,879.00**	**0.00**
TOTAL	**MEDICAL EXAMINER**	**343,130.08**	**408,509.00**	**430,680.00**	**380,650.00**	**0.00**
TOTAL	**JUDICIAL**	**4,822,869.74**	**5,038,394.00**	**5,006,450.00**	**4,807,468.00**	**0.00**

A1230 COUNTY EXECUTIVE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

The County Executive's office also provides support to the County's Tourism program and the Stop-DWI program through the sharing of staff and office space.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Management confidential employees are budgeted with a ½% salary increase over year-end 2013 levels. The salary request for the County Executive is equivalent to an annual one percent (1%) increase over the last eight years that it hasn't been raised. This is considerably lower than union contract driven raises (average of 2.5% annually) that County employees have received over the same time period. Due to the fact that the Assistant for Public Information and Operations has been assigned additional duties as Deputy County Executive, the request to increase this salary has been approved. The "Transfers Out" line item reflects the transfer of a portion of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

EXECUTIVE
County Executive

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1230 County Executive						
.1	**PERSONNEL SERVICES**					
0215	Asst. for Governmental Rltns		27,000.00	27,135.00	27,135.00	0.00
0235	Asst for Pub Infor & Operation		87,751.00	98,700.00	98,700.00	0.00
1420	County Executive		112,000.00	121,300.00	121,300.00	0.00
1708	Confidential Assistant		47,619.00	47,857.00	47,857.00	0.00
2570	Secretary to County Executive		56,168.00	56,449.00	56,449.00	0.00
8880	Transfers Out		(54,200.00)	(54,665.00)	(54,665.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**272,035.58**	**276,338.00**	**296,776.00**	**296,776.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	260.00	420.00	400.00	400.00	0.00
04051	Automobile, Gasoline	967.08	1,200.00	0.00	0.00	0.00
04420	Maintenance	75.00	78.00	78.00	78.00	0.00
04500	Special Departmental Supplies	859.05	900.00	900.00	900.00	0.00
04540	Publications	325.40	730.00	750.00	750.00	0.00
04550	Office Supplies	2,059.55	1,797.00	1,800.00	1,800.00	0.00
04565	Advertising	279.81	350.00	350.00	350.00	0.00
04990	Purchased Services	2,341.48	2,800.00	2,600.00	2,600.00	0.00
TOTAL	**CONTRACTUAL**	**7,167.37**	**8,275.00**	**6,878.00**	**6,878.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	161,968.70	154,625.00	145,207.00	145,207.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**161,968.70**	**154,625.00**	**145,207.00**	**145,207.00**	**0.00**
TOTAL	**COUNTY EXECUTIVE**	**441,171.65**	**439,238.00**	**448,861.00**	**448,861.00**	**0.00**
TOTAL	**EXECUTIVE**	**441,171.65**	**439,238.00**	**448,861.00**	**448,861.00**	**0.00**

A1320 AUDITOR

DEPARTMENTAL FUNCTIONS:

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

PROGRAM OBJECTIVES:

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

PROGRAM STATISTICS:

In 2012, the Auditor's Office processed 14,301 vendor claims/purchase orders. This does not include over 1,000 claims submitted by the Board of Elections for election workers, over 1,000 mileage claims submitted for DSS employees, over 100 travel claims approved by Budget and over 64,000 BICS/PICS payments processed by DSS and audited by the Auditor's Office.

Of the 14,301 vendor claims/purchase orders processed, 985 or 6.89%, were returned to the department for corrective actions for various reasons and had to be re-submitted to the Auditor's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential employees are budgeted with a ½% increase over 2013 year-end levels.

Based upon the department's request, contractual funding is provided to meet projected requirements for 2014.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1320 Auditor						
.1	**PERSONNEL SERVICES**					
0400	Auditor		70,487.00	70,839.00	70,839.00	0.00
1705	Conf Asst To County Auditor		21,280.00	16,088.00	16,088.00	0.00
1940	Deputy County Auditor		53,713.00	53,982.00	53,982.00	0.00
TOTAL	**PERSONNEL SERVICES**	**137,465.83**	**145,480.00**	**140,909.00**	**140,909.00**	**0.00**
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	300.20	425.00	425.00	425.00	0.00
04550	Office Supplies	975.00	975.00	600.00	600.00	0.00
04980	Computer Services	1,477.00	1,477.00	0.00	0.00	0.00
04990	Purchased Services	1,149.88	1,265.00	1,303.00	1,303.00	0.00
TOTAL	**CONTRACTUAL**	**3,902.08**	**4,142.00**	**2,328.00**	**2,328.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	51,703.67	48,168.00	52,934.00	52,934.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**51,703.67**	**48,168.00**	**52,934.00**	**52,934.00**	**0.00**
TOTAL	**AUDITOR**	**193,071.58**	**197,790.00**	**196,171.00**	**196,171.00**	**0.00**

A1325 BUREAU OF FINANCE

DEPARTMENTAL FUNCTIONS:

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

PROGRAM OBJECTIVES:

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to PeopleSoft; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

MANDATES:

This department administers all of the financial affairs of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1230 12301 Treasurer's Fees	$10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Last fiscal year, the Clinical Billing Unit was budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change.

All positions are funded with a ½% increase over year-end 2013 salary levels. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks.

Equipment and contractual expenses reflect expenditure history and anticipated need.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1325 Bureau of Finance						
.1	**PERSONNEL SERVICES**					
1100	Chief Fiscal Officer		116,147.00	116,728.00	116,728.00	0.00
1450	Confidential Asst To C. F. O.		32,500.00	32,663.00	32,663.00	0.00
2320	Deputy Chief Fiscal Officer		78,685.00	79,078.00	79,078.00	0.00
2730	Financial Review Specialist		60,898.00	61,682.00	61,682.00	0.00
5740	Principal Account Clerk		42,836.00	43,050.00	43,050.00	0.00
6485	Property Tax Supervisor		54,908.00	56,133.00	56,133.00	0.00
6635	Real Estate Specialist		63,364.00	60,187.00	60,186.00	0.00
8060	Temporary Services		1,750.00	1,750.00	2,000.00	0.00
8880	Transfers Out		(53,400.00)	(51,331.00)	(51,331.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**391,695.93**	**397,688.00**	**399,940.00**	**400,189.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	34,903.48	2,110.00	2,500.00	2,500.00	0.00
TOTAL	**EQUIPMENT**	**34,903.48**	**2,110.00**	**2,500.00**	**2,500.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	200.00	200.00	500.00	500.00	0.00
04100	Printing	62.85	200.00	200.00	150.00	0.00
04420	Maintenance	125.00	150.00	150.00	150.00	0.00
04500	Special Departmental Supplies	181.17	300.00	300.00	300.00	0.00
04540	Publications	384.28	300.00	400.00	400.00	0.00
04550	Office Supplies	1,393.36	1,750.00	1,800.00	2,000.00	0.00
04560	Training	0.00	400.00	400.00	400.00	0.00
04565	Advertising	286.56	350.00	350.00	350.00	0.00
04900	Professional Services	58,596.11	27,790.00	31,894.00	31,894.00	0.00
04990	Purchased Services	2,922.16	4,600.00	5,000.00	5,000.00	0.00
TOTAL	**CONTRACTUAL**	**64,151.49**	**36,040.00**	**40,994.00**	**41,144.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	193,301.52	189,064.00	183,556.00	183,556.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**193,301.52**	**189,064.00**	**183,556.00**	**183,556.00**	**0.00**
TOTAL	**BUREAU OF FINANCE**	**684,052.42**	**624,902.00**	**626,990.00**	**627,389.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1325 CBU13 - Clinical Billing Unit						
.1	**PERSONNEL SERVICES**					
4670	Clinical Billing Specialist		0.00	81,564.00	81,564.00	0.00
4671	Clinical Billing Specialist II		0.00	42,154.00	42,154.00	0.00
7045	Senior Office Manager		0.00	44,398.00	44,398.00	0.00
7375	Special Projects Administrator		0.00	63,948.00	63,948.00	0.00
8880	Transfers Out		0.00	(38,317.00)	(38,317.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**193,747.00**	**193,747.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	0.00	0.00	500.00	500.00	0.00
02400	Other Equipment	0.00	0.00	8,000.00	8,000.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**0.00**	**8,500.00**	**8,500.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	0.00	1,800.00	1,800.00	0.00
04420	Maintenance	0.00	0.00	1,000.00	1,000.00	0.00
04550	Office Supplies	0.00	0.00	500.00	500.00	0.00
04560	Training	0.00	0.00	5,000.00	5,000.00	0.00
04800	Contractual Agency	0.00	0.00	15,000.00	15,000.00	0.00
04980	Computer Services	0.00	0.00	28,659.00	28,659.00	0.00
04990	Purchased Services	0.00	0.00	1,000.00	1,000.00	0.00
04992	CBU Charges	0.00	0.00	(6,146.00)	(6,146.00)	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**46,813.00**	**46,813.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	0.00	80,711.00	80,711.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**0.00**	**80,711.00**	**80,711.00**	**0.00**
TOTAL	**CLINICAL BILLING UNIT**	**0.00**	**0.00**	**329,771.00**	**329,771.00**	**0.00**

A1340 BUREAU OF BUDGET

DEPARTMENTAL FUNCTIONS:

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential employees are funded with a ½% increase over 2013 year-end levels, except for the Director who shall receive a merit-based raise.

Equipment and contractual expenses have been allocated to meet anticipated requirements.

FINANCE
Bureau of Budget

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1340 Bureau of Budget						
.1	**PERSONNEL SERVICES**					
1820	Director Of Budget		95,913.00	98,393.00	98,393.00	0.00
2110	Deputy Budget Director		69,601.00	67,838.00	67,838.00	0.00
6120	Program Associate		60,130.00	60,431.00	60,431.00	0.00
7080	Secretary to Budget Director		52,074.00	52,334.00	52,334.00	0.00
TOTAL	**PERSONNEL SERVICES**	**273,211.87**	**277,718.00**	**278,996.00**	**278,996.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,520.16	1,150.00	2,500.00	2,500.00	0.00
TOTAL	**EQUIPMENT**	**3,520.16**	**1,150.00**	**2,500.00**	**2,500.00**	**0.00**
.4	**CONTRACTUAL**					
04420	Maintenance	149.00	40.00	40.00	40.00	0.00
04550	Office Supplies	127.74	500.00	500.00	500.00	0.00
04560	Training	490.00	850.00	1,000.00	1,000.00	0.00
04990	Purchased Services	1,531.24	1,700.00	2,000.00	2,000.00	0.00
TOTAL	**CONTRACTUAL**	**2,297.98**	**3,090.00**	**3,540.00**	**3,540.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	103,566.49	95,494.00	108,772.00	108,772.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**103,566.49**	**95,494.00**	**108,772.00**	**108,772.00**	**0.00**
TOTAL	**BUREAU OF BUDGET**	**382,596.50**	**377,452.00**	**393,808.00**	**393,808.00**	**0.00**

A1355 BUREAU OF TAX SERVICES

DEPARTMENTAL FUNCTIONS:

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every county of the state. The services performed by these offices are legislated by statute pursuant to the NYS Legislature or by rule pursuant to the NYS Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the NYS Real Property Tax Law (NYSRPTL), are as follows:

- Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.
- Assist and monitor reassessment projects being done within the county.
- Apportion the county tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.
- Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for processing unpaid taxes for relevy.
- Provide required training for local assessors and annual training for local Boards of Assessment Review members.
- Prepare and submit schedule of real property taxes levied by the county legislature to the NYS Comptroller and statement of county tax apportionment, pursuant to Article 8 of the NYSRPTL, to the State Office of Real Property Services.

PROGRAM OBJECTIVES:

The Bureau of Real Property Tax Services, in accordance with Article 15 of the New York State Real Property Tax Law, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to Section 305 of the NYS Real Property Tax Law.

MANDATES:

The County shall create and maintain a Real Property Tax Services Agency.

REVENUE APPLICABLE TO THIS PROGRAM:	**$651,766**
R2210 22102 Tax Assessments, Schools	$ 32,000
R2210 22103 Tax Services, Town & City	619,766

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. “Plus Transfers, Other Codes” represents the chargeback for the sharing of staff with the Bureau of Finance and Bureau of Research and Information Services.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1355 Bureau of Tax Services						
.1	**PERSONNEL SERVICES**					
2000	Dep Dir Real Prop Tax Svs III		63,364.00	63,681.00	63,681.00	0.00
2060	Director of Real Property Tax		20,000.00	75,000.00	75,000.00	0.00
5630	Personnel Service Savings		(31,682.00)	(63,681.00)	(63,681.00)	0.00
6320	Plus Transfers, Other Codes		29,500.00	26,500.00	26,500.00	0.00
6625	Real Property Technician		41,077.00	41,674.00	41,674.00	0.00
8060	Temporary Services		0.00	20,000.00	20,000.00	0.00
8080	Supervisor Of Tax Mapping Srvs		64,433.00	65,760.00	65,760.00	0.00
TOTAL	**PERSONNEL SERVICES**	**152,802.01**	**186,692.00**	**228,934.00**	**228,934.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	95.00	250.00	500.00	500.00	0.00
04420	Maintenance	82.00	145.00	145.00	145.00	0.00
04480	Maintenance In Lieu of Rent	14,402.00	14,122.00	15,127.00	15,127.00	0.00
04540	Publications	187.50	205.00	205.00	205.00	0.00
04550	Office Supplies	265.75	295.00	350.00	300.00	0.00
04990	Purchased Services	1,488.44	2,458.00	1,910.00	1,910.00	0.00
TOTAL	**CONTRACTUAL**	**16,520.69**	**17,475.00**	**18,237.00**	**18,187.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	55,899.00	61,809.00	72,182.00	72,182.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**55,899.00**	**61,809.00**	**72,182.00**	**72,182.00**	**0.00**
TOTAL	**BUREAU OF TAX SERVICES**	**225,221.70**	**265,976.00**	**319,353.00**	**319,303.00**	**0.00**

A1362 TAX ADVERTISING & EXPENSE

DEPARTMENTAL FUNCTIONS:

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

PROGRAM OBJECTIVES:

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

REVENUE APPLICABLE TO THIS PROGRAM: **$63,000**

R1235 12351 Tax advertising fees	$46,000
R1235 12352 Tax search, in-rem properties	17,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to meet anticipated requirements.

FINANCE
Tax Advertising & Expense

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1362 Tax Advertising & Expense						
.4	**CONTRACTUAL**					
04010	Travel	245.24	500.00	500.00	400.00	0.00
04100	Printing	122.95	400.00	400.00	300.00	0.00
04500	Special Departmental Supplies	0.00	100.00	100.00	100.00	0.00
04565	Advertising	16,634.09	20,000.00	19,000.00	19,000.00	0.00
04980	Computer Services	46,671.00	49,215.00	0.00	0.00	0.00
04990	Purchased Services	105.80	0.00	350.00	350.00	0.00
TOTAL	**CONTRACTUAL**	**63,779.08**	**70,215.00**	**20,350.00**	**20,150.00**	**0.00**
TOTAL	**TAX ADVERTISING & EXPENSE**	**63,779.08**	**70,215.00**	**20,350.00**	**20,150.00**	**0.00**

A1364 EXPENSES, TAX PROPERTY

DEPARTMENTAL FUNCTIONS:

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance.

FINANCE
Expenses, Tax Property

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1364 Expenses, Tax Property						
.4	**CONTRACTUAL**					
04215	Minor Claims	4,694.58	1,900.00	1,900.00	1,900.00	0.00
TOTAL	**CONTRACTUAL**	**4,694.58**	**1,900.00**	**1,900.00**	**1,900.00**	**0.00**
TOTAL	**EXPENSES, TAX PROPERTY**	**4,694.58**	**1,900.00**	**1,900.00**	**1,900.00**	**0.00**

A1380 NOTE ISSUANCE

DEPARTMENTAL FUNCTIONS:

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

FINANCE
Note Issuance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1380 Note Issuance						
.4	**CONTRACTUAL**					
04900	Professional Services	3,450.00	11,000.00	5,000.00	5,000.00	0.00
TOTAL	**CONTRACTUAL**	**3,450.00**	**11,000.00**	**5,000.00**	**5,000.00**	**0.00**
TOTAL	**NOTE ISSUANCE**	**3,450.00**	**11,000.00**	**5,000.00**	**5,000.00**	**0.00**
TOTAL	**FINANCE**	**1,556,865.86**	**1,549,235.00**	**1,893,343.00**	**1,893,492.00**	**0.00**

A1410 COUNTY CLERK

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

PROGRAM OBJECTIVES:

The County Clerk's Office is planning on renovating the main Court Records Room by upgrading to movable aisle storage shelves which will increase storage capacity by 53% for 2014 or an increase of 730 linear feet. The Clerk is planning on sending an RFP in the winter of 2013 for an upgraded Integrated Document Imaging Records Management System which will include a pistol permits office as well as new modules that will allow for e-recording and e-filing of land and court documents per state procedures.

An additional 300,000 pages of records were scanned into the County IDIRMS (Image Document Imaging Records Management System) in 2012-2013. As a result, close to 3 million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

MANDATES:

The County Clerk shall perform all duties prescribed by law as register of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1255 12551 Clerk Fees	$3,150,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services are funded with a ½% increase over year-end 2013 salaries, with the exception of the County Clerk, the Deputy County Clerks and the Secretary to the County Clerk who will receive additional raises.

The department's $44,800 request to upgrade to movable aisle storage shelves has been approved as this will increase storage capacity. All other equipment and contractual funding reflects expenditure history and projected requirements.

STAFF
County Clerk

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1410 County Clerk						
.1	**PERSONNEL SERVICES**					
0820	Building Attendant II		39,682.00	40,830.00	40,830.00	0.00
1255	Computer Imaging Technician		89,056.00	106,999.00	106,999.00	0.00
1390	County Clerk		95,000.00	102,000.00	102,000.00	0.00
1575	Criminal Records Coordinator		19,153.00	19,249.00	19,249.00	0.00
1585	Computer Systems Supervisor		41,928.00	42,135.00	42,138.00	0.00
1990	Deputy County Clerk		142,251.00	153,000.00	153,000.00	0.00
2505	Enforcement Coordinator		40,039.00	40,239.00	40,239.00	0.00
2685	Mortgage Tax Supervisor		43,742.00	43,961.00	43,961.00	0.00
4790	Motor Vehicle License Clerk		452,297.00	452,360.00	452,363.00	0.00
4810	Motor Vehicle Financial Superv		43,384.00	44,081.00	44,081.00	0.00
4895	MV Inform Process Specialist		37,120.00	37,120.00	35,488.00	0.00
5440	Record Room Supervisor		43,877.00	44,096.00	44,096.00	0.00
5630	Personnel Service Savings		(117,091.00)	(109,142.00)	(125,559.00)	0.00
5740	Principal Account Clerk		41,406.00	41,613.00	41,613.00	0.00
6150	Principal Mtr Veh License Clk		55,894.00	56,173.00	56,173.00	0.00
6780	Senior MV License Clerk		42,411.00	42,623.00	42,623.00	0.00
7120	Secretary To County Clerk		50,980.00	55,240.00	55,240.00	0.00
7460	Special Assistant To Cty Clerk		73,440.00	73,807.00	73,807.00	0.00
7875	Sr. Computer Imaging Tech		39,132.00	38,441.00	39,328.00	0.00
8060	Temporary Services		80,000.00	73,149.00	73,149.00	0.00
TOTAL	**PERSONNEL SERVICES**	**1,263,560.71**	**1,353,701.00**	**1,397,974.00**	**1,380,818.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	1,014.84	1,000.00	1,000.00	1,000.00	0.00
02400	Other Equipment	3,313.23	4,300.00	46,600.00	46,600.00	0.00
TOTAL	**EQUIPMENT**	**4,328.07**	**5,300.00**	**47,600.00**	**47,600.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	954.00	1,000.00	1,000.00	1,000.00	0.00
04050	Automobile Maintenance	633.85	2,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	3,166.70	3,400.00	0.00	0.00	0.00
04100	Printing	3,786.42	3,500.00	3,500.00	3,500.00	0.00
04200	Insurance	1,412.56	1,500.00	1,600.00	1,600.00	0.00
04420	Maintenance	1,494.84	1,875.00	1,600.00	1,600.00	0.00
04450	Rental - Equipment/Maintenance	83,861.10	107,500.00	107,500.00	107,000.00	0.00
04500	Special Departmental Supplies	10,803.55	9,950.00	10,000.00	10,500.00	0.00
04520	Dues	250.00	500.00	500.00	500.00	0.00
04540	Publications	355.48	250.00	250.00	250.00	0.00
04542	Book Repairs	3.61	6,200.00	5,000.00	5,000.00	0.00
04545	Photostat & Microfilm Service	3,201.23	2,950.00	2,950.00	2,950.00	0.00
04550	Office Supplies	4,591.22	5,000.00	5,000.00	5,000.00	0.00
04900	Professional Services	120.00	0.00	0.00	0.00	0.00
04980	Computer Services	13,699.00	16,743.00	0.00	0.00	0.00
04990	Purchased Services	13,995.24	16,000.00	15,500.00	15,500.00	0.00
TOTAL	**CONTRACTUAL**	**142,328.80**	**178,368.00**	**154,400.00**	**154,400.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	566,580.80	575,449.00	593,066.00	593,066.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**566,580.80**	**575,449.00**	**593,066.00**	**593,066.00**	**0.00**
TOTAL	**COUNTY CLERK**	**1,976,798.38**	**2,112,818.00**	**2,193,040.00**	**2,175,884.00**	**0.00**

A1420 COUNTY ATTORNEY

DEPARTMENTAL FUNCTIONS:

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

MANDATES:

The County shall have a County Attorney’s Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/91/13 authorized the acceptance of a grant award from the New York State Office of Indigent Legal Services, to assist in improving the quality of indigent legal services provided pursuant to Article 18-B of the County Law of the State of New York, in the total amount of $272,073 for the period of June 1, 2012 through May 31, 2015. These grant monies were split into three (3) equal distributions. Each $90,691 was budgeted for separately within the following program codes: ILS01, ILS22 and ILS23.

All positions are budgeted with a ½% increase over year-end 2013 salary levels. “Transfers Out” refers to the transfer of a portion of a Special Counsel’s salary to the Hospital (EH) Fund for legal counsel services.

Equipment and contractual line item allocations reflect anticipated requirements.

STAFF
County Attorney

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1420 County Attorney						
.1	**PERSONNEL SERVICES**					
0150	Assistant County Attorney		49,790.00	50,039.00	50,039.00	0.00
1380	County Attorney		114,711.00	115,285.00	115,285.00	0.00
1590	Clerk		22,144.00	21,625.00	22,256.00	0.00
2330	Deputy County Attorney		65,332.00	66,139.00	66,139.00	0.00
7190	Secretary To County Attorney		47,664.00	47,108.00	47,902.00	0.00
7600	Special Counsel		91,438.00	92,574.00	92,574.00	0.00
8880	Transfers Out		(27,000.00)	(28,000.00)	(28,000.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**343,203.67**	**364,079.00**	**364,770.00**	**366,195.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	585.00	756.00	800.00	0.00	0.00
02400	Other Equipment	3,765.39	1,834.00	1,834.00	1,000.00	0.00
TOTAL	**EQUIPMENT**	**4,350.39**	**2,590.00**	**2,634.00**	**1,000.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	8.00	50.00	200.00	100.00	0.00
04420	Maintenance	125.00	250.00	125.00	125.00	0.00
04520	Dues	678.00	700.00	700.00	700.00	0.00
04540	Publications	2,665.97	2,950.00	3,000.00	3,000.00	0.00
04550	Office Supplies	1,210.34	1,000.00	1,200.00	1,100.00	0.00
04560	Training	310.00	840.00	1,200.00	1,000.00	0.00
04901	Litigation Expense	996.89	1,500.00	1,500.00	1,500.00	0.00
04930	Transcripts	0.00	1,000.00	2,500.00	2,000.00	0.00
04990	Purchased Services	3,949.40	4,050.00	3,500.00	3,500.00	0.00
TOTAL	**CONTRACTUAL**	**9,943.60**	**12,340.00**	**13,925.00**	**13,025.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	157,193.52	148,312.00	154,762.00	154,762.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**157,193.52**	**148,312.00**	**154,762.00**	**154,762.00**	**0.00**
TOTAL	**COUNTY ATTORNEY**	**514,691.18**	**527,321.00**	**536,091.00**	**534,982.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1420 ILS01 CA - Indigent Legal Services						
.2	**EQUIPMENT**					
02100	Furniture	0.00	1,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	3,809.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**4,809.00**	**0.00**	**0.00**	**0.00**
TOTAL	**CA - INDIGENT LEGAL SERVICES**	**0.00**	**4,809.00**	**0.00**	**0.00**	**0.00**
A1420 ILS02 CA - Indigent Legal Services						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	5,458.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**5,458.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04560	Training	0.00	500.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**500.00**	**0.00**	**0.00**	**0.00**
TOTAL	**CA - INDIGENT LEGAL SERVICES**	**0.00**	**5,958.00**	**0.00**	**0.00**	**0.00**
A1420 ILS23 CA - Indigent Legal Services						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	0.00	336.00	336.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**0.00**	**336.00**	**336.00**	**0.00**
.4	**CONTRACTUAL**					
04540	Publications	0.00	0.00	4,200.00	4,200.00	0.00
04560	Training	0.00	0.00	2,500.00	2,500.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**6,700.00**	**6,700.00**	**0.00**
TOTAL	**CA - INDIGENT LEGAL SERVICES**	**0.00**	**0.00**	**7,036.00**	**7,036.00**	**0.00**

A1430 CIVIL SERVICE COMMISSION

DEPARTMENTAL FUNCTIONS:

The Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts in Rensselaer County, Hudson Valley Community College, exclusive of the city of Troy. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 140 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public perception of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

PROGRAM OBJECTIVES:

The objectives of the Commission are the recruitment, development, and retention of a proficient work force and the efficient and effective serving of Rensselaer County Government and the Civic Divisions under the jurisdiction of the Commission. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutions, and colleges and universities. In conjunction with this, the Commission strives to bring into the public service an adequate number of other personnel whose diversified fields of experience contribute to the effective and efficient operation of government.

PROGRAM STATISTICS:

The Civil Service Commission has merit system jurisdiction over approximately 4,300 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Troy. During 2013, the Commission will administer approximately 60 examinations for over 1,100 candidates. During 2013, the City of Rensselaer exercised its option under Section 16 of the Civil Service Law and now has Civil Service administration provided by Rensselaer County. This amounts to the responsibility for approximately an additional 250 employees.

MANDATES:

The Commission is mandated to administer New York Civil Service Law for Rensselaer County, and its towns, villages, school districts and special districts.

REVENUE APPLICABLE TO THIS PROGRAM:

R1260 12601 Civil Service Exam Fee	$10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Chairperson's and Commissioners' salaries are unchanged, as they are fixed stipend personnel. Personnel Services funding for the Civil Service Administration Aide and the Secretary to the Chairperson reflects a ½% increase over year-end 2013 salary levels.

Contractual expense allocations reflect projected requirements.

STAFF
Civil Service Commission

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1430 Civil Service Commission						
.1	**PERSONNEL SERVICES**					
1135	Chairperson of Commission		7,500.00	7,500.00	7,500.00	0.00
1145	Civil Srv Administration Aide		43,352.00	43,569.00	43,569.00	0.00
1200	Commissioner		13,000.00	13,000.00	13,000.00	0.00
5630	Personnel Service Savings		(31,038.00)	0.00	0.00	0.00
6775	Secretary to Chairperson		33,628.00	33,765.00	34,247.00	0.00
7250	Senior Typist		31,038.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**82,155.93**	**97,480.00**	**97,834.00**	**98,316.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	2,464.26	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,464.26**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04540	Publications	300.00	328.00	350.00	350.00	0.00
04550	Office Supplies	161.35	222.00	200.00	175.00	0.00
04800	Contractual Agency	7,760.00	8,000.00	10,000.00	10,000.00	0.00
04927	Proctors	4,252.00	5,000.00	5,000.00	4,500.00	0.00
04980	Computer Services	23,576.00	21,328.00	0.00	0.00	0.00
04990	Purchased Services	3,213.44	5,050.00	4,000.00	4,000.00	0.00
TOTAL	**CONTRACTUAL**	**39,262.79**	**39,928.00**	**19,550.00**	**19,025.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	33,906.63	44,690.00	64,755.00	64,755.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**33,906.63**	**44,690.00**	**64,755.00**	**64,755.00**	**0.00**
TOTAL	**CIVIL SERVICE COMMISSION**	**157,789.61**	**182,098.00**	**182,139.00**	**182,096.00**	**0.00**

A1431 BUREAU OF HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS:

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management System (HRMS) portion of the PeopleSoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County all participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

PROGRAM OBJECTIVES:

Records updating; health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including HMOs; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Salaries have been increased by ½% over 2013 year-end levels. The "Transfers Out" line item refers to the transfer of fifty percent (50%) of the Human Resources Coordinator's salary to the Workers' Compensation (S) Fund based upon the division of work performed.

Contractual funding, although limited, reflects anticipated requirements.

STAFF
Bureau of Human Resources

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1431 Bureau of Human Resources						
.1	**PERSONNEL SERVICES**					
1865	Director Of Human Resources		88,163.00	88,604.00	88,604.00	0.00
3650	Human Resources Coordinator		42,966.00	43,181.00	43,181.00	0.00
8880	Transfers Out		(21,483.00)	(21,590.00)	(21,590.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**108,560.87**	**109,646.00**	**110,195.00**	**110,195.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,696.39	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,696.39**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04420	Maintenance	75.00	100.00	100.00	75.00	0.00
04540	Publications	156.00	300.00	350.00	250.00	0.00
04550	Office Supplies	398.66	400.00	400.00	400.00	0.00
04565	Advertising	52.35	0.00	0.00	0.00	0.00
04800	Contractual Agency	2,000.00	0.00	0.00	0.00	0.00
04901	Litigation Expense	1,700.00	500.00	500.00	500.00	0.00
04990	Purchased Services	1,315.20	1,200.00	1,200.00	1,200.00	0.00
TOTAL	**CONTRACTUAL**	**5,697.21**	**2,500.00**	**2,550.00**	**2,425.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	69,960.74	58,606.00	58,495.00	58,495.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**69,960.74**	**58,606.00**	**58,495.00**	**58,495.00**	**0.00**
TOTAL	**BUREAU OF HUMAN RESOURCES**	**187,915.21**	**170,752.00**	**171,240.00**	**171,115.00**	**0.00**

A1440 DEPARTMENT OF ENGINEERING

DEPARTMENTAL FUNCTIONS:

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

PROGRAM OBJECTIVES:

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

MANDATES:

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County Highway.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The County Engineer and the Deputy County Engineer salaries have been budgeted with a ½% increase over 2013 year-end levels. The salary of the Buildings & Code Inspector remains unchanged. A percentage of the Deputy County Engineer's salary expense will again be transferred to the Highway Department's Bridge Maintenance Unit (D5120) to reflect duties performed specific to bridge projects.

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

STAFF
Department of Engineering

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1440 Department of Engineering						
.1	**PERSONNEL SERVICES**					
0825	Buildings & Code Inspector		29,871.00	29,871.00	29,871.00	0.00
1410	County Engineer		97,389.00	97,876.00	97,876.00	0.00
2170	Deputy County Engineer		75,000.00	75,375.00	75,375.00	0.00
8880	Transfers Out		(15,000.00)	(15,000.00)	(15,000.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**161,890.30**	**187,260.00**	**188,122.00**	**188,122.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	750.06	1,000.00	500.00	500.00	0.00
TOTAL	**EQUIPMENT**	**750.06**	**1,000.00**	**500.00**	**500.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	829.16	750.00	750.00	750.00	0.00
04100	Printing	50.00	100.00	250.00	250.00	0.00
04450	Rental - Equipment/Maintenance	0.00	4,000.00	3,000.00	3,000.00	0.00
04520	Dues	772.84	800.00	800.00	800.00	0.00
04540	Publications	350.00	500.00	1,000.00	1,000.00	0.00
04565	Advertising	0.00	250.00	250.00	250.00	0.00
04990	Purchased Services	1,335.08	1,500.00	1,400.00	1,400.00	0.00
TOTAL	**CONTRACTUAL**	**3,337.08**	**7,900.00**	**7,450.00**	**7,450.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	83,452.97	88,702.00	83,345.00	83,345.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**83,452.97**	**88,702.00**	**83,345.00**	**83,345.00**	**0.00**
TOTAL	**DEPARTMENT OF ENGINEERING**	**249,430.41**	**284,862.00**	**279,417.00**	**279,417.00**	**0.00**

A1450 BOARD OF ELECTIONS

DEPARTMENTAL FUNCTIONS:

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the county's more than 92,330 active registered voters, and over 7,471 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections compiles and oversees the printing of ballots and prints absentee ballots and poll books for all Elections. In addition, the Board prints Enrollment Books for all active voters in 121 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act (HAVA).

PROGRAM OBJECTIVES:

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

MANDATES:

There shall be a Board of Elections in each County according to State Election Law.

REVENUE APPLICABLE TO THIS PROGRAM:

R2210 22104 Election Expense	$1,215,058

The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions, with the exception of the Senior Voting Machine Custodians and the Voting Machine Custodians, which are set by the department. "Temporary Services", funded at the requested level of $116,000, is utilized to pay the Election Inspectors at all the polling sites. The Board of Elections is required to hire and train 484 inspectors (four at each of the 121 polling places located within the county).

Equipment is funded to replace one desktop computer and one bar code scanner.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

STAFF
Board of Elections

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1450 Board of Elections						
.1	**PERSONNEL SERVICES**					
1200	Commissioner		142,218.00	142,930.00	142,930.00	0.00
1560	Custodian Of Records		83,216.00	84,109.00	84,109.00	0.00
8060	Temporary Services		116,000.00	116,000.00	116,000.00	0.00
8140	Senior Elections Registrar		99,876.00	100,375.00	100,375.00	0.00
8145	Election Registrar		152,768.00	153,531.00	153,531.00	0.00
8150	Sr Voting Machine Custodian		20,000.00	20,000.00	20,000.00	0.00
8540	Voting Machine Custodian		20,000.00	20,000.00	20,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**655,022.98**	**634,078.00**	**636,945.00**	**636,945.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	0.00	1,000.00	0.00	0.00	0.00
02200	Office Equipment	0.00	24,287.00	4,000.00	2,500.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**25,287.00**	**4,000.00**	**2,500.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	646.08	2,000.00	2,000.00	1,500.00	0.00
04050	Automobile Maintenance	426.76	1,500.00	1,500.00	1,500.00	0.00
04051	Automobile, Gasoline	0.00	600.00	500.00	500.00	0.00
04100	Printing	56,483.29	57,713.00	40,000.00	30,000.00	0.00
04150	Postage	39,570.81	35,000.00	38,000.00	38,000.00	0.00
04200	Insurance	1,784.49	1,401.00	1,500.00	1,500.00	0.00
04300	Telephone	6,747.53	7,000.00	5,700.00	5,700.00	0.00
04420	Maintenance	35,250.00	35,250.00	35,250.00	35,250.00	0.00
04450	Rental - Equipment/Maintenance	10,663.01	7,000.00	5,000.00	5,000.00	0.00
04480	Maintenance In Lieu of Rent	52,337.00	51,322.00	54,974.00	54,974.00	0.00
04500	Special Departmental Supplies	490.00	0.00	0.00	0.00	0.00
04540	Publications	621.40	2,500.00	2,500.00	1,500.00	0.00
04550	Office Supplies	6,801.88	10,000.00	10,000.00	10,000.00	0.00
04565	Advertising	1,097.14	0.00	0.00	0.00	0.00
04980	Computer Services	51,810.00	45,329.00	47,551.00	47,551.00	0.00
04990	Purchased Services	19,840.36	22,538.00	15,500.00	15,500.00	0.00
TOTAL	**CONTRACTUAL**	**284,569.75**	**279,153.00**	**259,975.00**	**248,475.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	245,122.65	276,530.00	282,516.00	282,516.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**245,122.65**	**276,530.00**	**282,516.00**	**282,516.00**	**0.00**
TOTAL	**BOARD OF ELECTIONS**	**1,184,715.38**	**1,215,048.00**	**1,183,436.00**	**1,170,436.00**	**0.00**
TOTAL	**STAFF**	**4,271,340.17**	**4,503,666.00**	**4,552,399.00**	**4,520,966.00**	**0.00**

A1600 SHARED SERVICES

DEPARTMENTAL FUNCTIONS:

This cost center represents the appropriation side of the undistributed expense for internal service functions.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Undistributed amounts for Shared Services have been determined by the Bureau of Budget and are required to balance the Internal Services Fund.

SHARED SERVICES
Shared Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1600 Shared Services						
.4	**CONTRACTUAL**					
04100	Printing	22,194.41	35,000.00	27,500.00	27,500.00	0.00
04150	Postage	102,217.66	115,000.00	120,000.00	120,000.00	0.00
04300	Telephone	85,528.60	95,000.00	95,000.00	95,000.00	0.00
04980	Computer Services	18,019.00	13,715.00	0.00	0.00	0.00
04990	Purchased Services	21,811.80	25,100.00	35,000.00	35,000.00	0.00
TOTAL	**CONTRACTUAL**	**249,771.47**	**283,815.00**	**277,500.00**	**277,500.00**	**0.00**
TOTAL	**SHARED SERVICES**	**249,771.47**	**283,815.00**	**277,500.00**	**277,500.00**	**0.00**

A1620 BUILDINGS DEPARTMENT

DEPARTMENTAL FUNCTIONS:

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and

- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

PROGRAM OBJECTIVES:

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

REVENUE APPLICABLE TO THIS PROGRAM: **$442,478**

R2801 28034	Telephone	$ 4,700
R3021 30211	State Aid Courts - O & M	437,778

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. The department has requested the reclassification of one Building Attendant position from full-time to less than full-time status. Additionally, a vacant Building Attendant position has been eliminated.

Funding for anticipated court facilities “tenant work” to be performed by the County has been provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System’s Court Cleaning and Minor Repairs program, and has been accounted for within the department’s projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need. The department’s telephone revenue code continues to account for chargebacks relating to the telephone system the Buildings Department has provided at the Family Court facility.

SHARED SERVICES
Buildings Department

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1620 Buildings Department						
.1	**PERSONNEL SERVICES**					
0190	Assist Superintendent of Bldgs		43,278.00	41,139.00	41,139.00	0.00
0790	Building Maintenance Mechanic		75,807.00	76,277.00	76,277.00	0.00
0820	Building Attendant II		160,124.00	145,432.00	107,043.00	0.00
1170	Cleaner		200,495.00	201,366.00	201,366.00	0.00
4230	Laborer		146,103.00	147,680.00	147,680.00	0.00
4640	Maintenance Worker		104,294.00	104,816.00	104,816.00	0.00
5410	Overtime		5,000.00	5,000.00	5,000.00	0.00
5620	Parking Lot Attendant		52,129.00	52,953.00	52,953.00	0.00
5630	Personnel Service Savings		(38,198.00)	(38,389.00)	0.00	0.00
6920	Sr Bldg Maintenance Mechanic		90,627.00	91,907.00	91,907.00	0.00
7470	Superintendent Of Buildings		52,520.00	52,783.00	52,783.00	0.00
8350	Sec To Superindent Of Bldgs		22,518.00	22,631.00	22,631.00	0.00
8400	Union Allowances		1,013.00	1,013.00	1,013.00	0.00
8770	Working Supervisor		49,839.00	50,305.00	50,305.00	0.00
TOTAL	**PERSONNEL SERVICES**	**938,542.45**	**965,549.00**	**954,913.00**	**954,913.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	11,794.84	14,000.00	21,000.00	18,000.00	0.00
TOTAL	**EQUIPMENT**	**11,794.84**	**14,000.00**	**21,000.00**	**18,000.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	2,252.60	4,000.00	3,500.00	3,500.00	0.00
04051	Automobile, Gasoline	3,168.92	4,000.00	4,000.00	4,000.00	0.00
04200	Insurance	2,489.04	2,700.00	2,405.00	2,405.00	0.00
04300	Telephone	7,888.25	7,800.00	8,300.00	8,300.00	0.00
04350	Utilities - General/Misc	471,001.77	542,337.00	520,000.00	520,000.00	0.00
04400	Repairs	13,288.47	20,732.00	17,000.00	17,000.00	0.00
04420	Maintenance	167,635.35	225,000.00	250,000.00	250,000.00	0.00
04450	Rental - Equipment/Maintenance	22,162.03	25,000.00	25,000.00	25,000.00	0.00
04480	Maintenance In Lieu of Rent	(732,393.00)	(722,841.00)	(765,578.00)	(765,578.00)	0.00
04500	Special Departmental Supplies	30,509.25	34,500.00	34,500.00	34,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	978.50	30,000.00	30,000.00	30,000.00	0.00
04550	Office Supplies	0.00	150.00	150.00	150.00	0.00
04900	Professional Services	9,431.00	50,920.00	71,677.00	71,677.00	0.00
04901	Litigation Expense	0.00	1,663.00	0.00	0.00	0.00
04980	Computer Services	889.00	1,455.00	4,190.00	4,190.00	0.00
04990	Purchased Services	24,839.84	29,000.00	32,000.00	32,000.00	0.00
TOTAL	**CONTRACTUAL**	**24,141.02**	**256,416.00**	**237,144.00**	**237,144.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	478,743.42	535,338.00	555,975.00	555,975.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**478,743.42**	**535,338.00**	**555,975.00**	**555,975.00**	**0.00**
TOTAL	**BUILDINGS DEPARTMENT**	**1,453,221.73**	**1,771,303.00**	**1,769,032.00**	**1,766,032.00**	**0.00**

A1640 AUTOMOTIVE MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

PROGRAM OBJECTIVES:

This department maintains and services approximately two hundred vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

REVENUE APPLICABLE TO THIS PROGRAM:			**$13,500**
R2801	28026	Automotive Maintenance	$ 3,500
R2801	28033	Gasoline Sales	10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In previous fiscal years, this cost center was budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change.

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. Due to fiscal constraints, the vacant Automotive Mechanic position has been eliminated.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

SHARED SERVICES
Automotive Maintenance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1640 Automotive Maintenance						
.1	**PERSONNEL SERVICES**					
0410	Automotive Mechanic		0.00	86,993.00	44,508.00	0.00
3300	Head Automotive Mechanic		0.00	52,279.00	52,279.00	0.00
5410	Overtime		0.00	4,000.00	4,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**143,272.00**	**100,787.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	0.00	6,300.00	6,300.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**0.00**	**6,300.00**	**6,300.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	0.00	0.00	(99,500.00)	(99,500.00)	0.00
04051	Automobile, Gasoline	0.00	0.00	95,000.00	95,000.00	0.00
04052	Gasoline Charges	0.00	0.00	(57,750.00)	(57,750.00)	0.00
04200	Insurance	0.00	0.00	811.00	811.00	0.00
04300	Telephone	0.00	0.00	500.00	400.00	0.00
04400	Repairs	0.00	0.00	2,000.00	1,500.00	0.00
04500	Special Departmental Supplies	0.00	0.00	95,000.00	95,000.00	0.00
04540	Publications	0.00	0.00	1,600.00	1,600.00	0.00
04550	Office Supplies	0.00	0.00	500.00	300.00	0.00
04560	Training	0.00	0.00	1,800.00	1,200.00	0.00
04570	Uniforms/Tools	0.00	0.00	2,500.00	1,700.00	0.00
04990	Purchased Services	0.00	0.00	14,500.00	14,500.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**56,961.00**	**54,761.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	0.00	82,372.00	53,787.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**0.00**	**82,372.00**	**53,787.00**	**0.00**
TOTAL	**AUTOMOTIVE MAINTENANCE**	**0.00**	**0.00**	**288,905.00**	**215,635.00**	**0.00**

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

DEPARTMENTAL FUNCTIONS:

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies, and political sub-divisions within the County through its activities in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. The Bureau of Research and Information Services, through recommendation, implementation, and the integration of technology into County operations, works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, maintenance, and protection of all County computer operations, communications infrastructure, information systems applications, and data while ensuring compliance with all Federal and State mandated security requirements. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), the Sheriff's Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, NY Alert, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is also responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of Rensselaer County is also the responsibility of this office. In addition, BRIS is once again responsible for all tasks associated with performing E-911 addressing. The Bureau of Research and Information Services maintains Internet and E-mail accessibility for County departments and is responsible for maintenance and support of the County's official web site.

PROGRAM OBJECTIVES:

The department's overall objective is, by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

The departmental goals for the Bureau of Research and Information Services in 2014 will focus on taking full advantage of the advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform the tasks that we have the expertise to complete ourselves. Additionally, the Bureau of Research and Information Services will continue to enhance its strategic technology plan and information security plan in an effort to provide a forward thinking technology direction for the County.

Finally, a countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information was again the department's top priority in 2013. This project will continue to be a top priority in 2014, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. As a result, budget resources of the Bureau of Research and Information Services are heavily weighted toward these activities in 2014.

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

PROGRAM STATISTICS:

Statistics for the calendar year 2012 include:

- Rensselaer County's reliance on computer technology continued to grow and expand to all of the County's departments, whether located at the County Office Building, one of twelve remote sites, four Sheriff's sub-stations, or five Senior Centers.

- The County had approximately 800 desktop computers in service, accessing 355 print devices, and approximately 579 Internet users and 661 E-mail users.

- Desktop and Networking staff of five (5) responded to 3,600 calls for assistance. Help Desk calls continue to increase, up 6% from the number of calls responded to during 2011. The total number of calls responded to during 2012 increases to well over 5,300 when including those addressed by our PeopleSoft Applications Support, RPS Applications Support, Tax Mapping Services, and GIS personnel.

- Desktop technicians undertook various support activities when responding to the needs of the County's almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio, while our technicians operate on a ratio of approximately 1:400, or over five (5) times the recommended ratio.

- Network staff is responsible for ongoing maintenance and support of 100 servers, 75 switches and routers, 20 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and multiple networks at every location, as well as the design and implementation of new networks and extension of the existing network infrastructure.

- BRIS staff responded to 115 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) in 2012.

- SPAM E-mail and spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of E-mail received by the county. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 35,000 infection attempts – a 75% increase from the number of attempts in 2011.

- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway Department, Department of Public Health, Bureau of Public Safety, County Clerk's Office, Board of Elections, Sewer Department, Department of Aging, Bureau of Central Services, Bureau of Finance, Sheriff's Department, Bureau of Tax Services, and BRIS, for a total of over 40 users across those departments.

- Applications Development and Support staff continues to develop, maintain, and support the County's web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County's web site.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28029	DP-Sales	$10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In previous fiscal years, this cost center was budgeted within the Working Capital (M) Fund, primarily to provide a mechanism to allocate (chargeback) costs to departments that were eligible for State and Federal reimbursements. With declining State and Federal revenues, and the opportunity to capture this aid through other bookkeeping processes, this budget proposes moving the expenditures to the General (A) Fund. This change will simplify accounting practices and will eliminate the "double counting" of expenses. Revenues to be raised through taxes are unaffected by this change.

A1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. This department's agreement with the Bureau of Tax Services to share the services of the BRIS Confidential Administrative Assistant will continue in 2014. In response to increasing time demands on current staff, the department's continued request for a dedicated overtime budget has been approved.

As noted within the department's Program Objectives, a countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information has been the department's top priority within 2013 and will continue to be a top priority in 2014, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. As a result, budget resources of the Bureau of Research and Information Services are heavily weighted toward these activities in 2014, specifically within the equipment, telecommunications, and maintenance accounts.

Other contractual line items have been budgeted according to department requests, given what is minimally necessary for the continuance of services provided.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1680 Bureau of Research & Information Services						
.1	**PERSONNEL SERVICES**					
0600	Applications Developer I		0.00	53,578.00	53,578.00	0.00
0605	Applications Developer II		0.00	141,002.00	141,002.00	0.00
0610	Applications Developer III		0.00	74,667.00	74,667.00	0.00
1675	Confidential Admin Assistant		0.00	33,497.00	33,497.00	0.00
1709	Director Of BRIS		0.00	100,065.00	100,065.00	0.00
3070	GIS Technician II		0.00	45,619.00	45,619.00	0.00
3075	GIS Manager		0.00	60,999.00	60,999.00	0.00
4695	Manager-Sys Int/Client Srvs		0.00	75,945.00	75,945.00	0.00
5410	Overtime		0.00	20,000.00	20,000.00	0.00
5430	Microcomputer Technician I		0.00	41,139.00	41,139.00	0.00
5432	Microcomputer Technician II		0.00	43,096.00	43,096.00	0.00
5434	Microcomputer Technician III		0.00	50,755.00	50,755.00	0.00
5600	Network Technician		0.00	55,648.00	55,648.00	0.00
5605	Principal Network Admin		0.00	71,796.00	71,796.00	0.00
5630	Personnel Service Savings		0.00	(41,139.00)	(41,139.00)	0.00
5754	FMS/HRMS Assoc App Developer		0.00	53,577.00	53,577.00	0.00
5757	FMS/HRMS Sr Systems Analyst		0.00	95,965.00	95,965.00	0.00
8010	Tax Map Technician I		0.00	17,631.00	17,631.00	0.00
8060	Temporary Services		0.00	2,500.00	2,500.00	0.00
8880	Transfers Out		0.00	(14,500.00)	(14,500.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**981,840.00**	**981,840.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	0.00	61,325.00	61,325.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**0.00**	**61,325.00**	**61,325.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	0.00	0.00	1,200.00	1,200.00	0.00
04100	Printing	0.00	0.00	990.00	990.00	0.00
04150	Postage	0.00	0.00	750.00	750.00	0.00
04200	Insurance	0.00	0.00	1,716.00	1,716.00	0.00
04300	Telephone	0.00	0.00	11,000.00	11,000.00	0.00
04310	Telecommunications	0.00	0.00	146,200.00	146,200.00	0.00
04420	Maintenance	0.00	0.00	252,517.00	252,517.00	0.00
04480	Maintenance In Lieu of Rent	0.00	0.00	47,131.00	47,131.00	0.00
04500	Special Departmental Supplies	0.00	0.00	15,493.00	15,493.00	0.00
04510	Microcomputer Software	0.00	0.00	66,141.00	66,141.00	0.00
04520	Dues	0.00	0.00	250.00	250.00	0.00
04540	Publications	0.00	0.00	225.00	225.00	0.00
04550	Office Supplies	0.00	0.00	1,000.00	1,000.00	0.00
04560	Training	0.00	0.00	250.00	250.00	0.00
04900	Professional Services	0.00	0.00	27,325.00	27,325.00	0.00
04980	Computer Services	0.00	0.00	(1,112,273.00)	(1,112,273.00)	0.00
04990	Purchased Services	0.00	0.00	10,500.00	10,500.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**(529,585.00)**	**(529,585.00)**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	0.00	409,681.00	409,681.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**0.00**	**409,681.00**	**409,681.00**	**0.00**
TOTAL	**BUREAU OF RESEARCH & INFORMATION SERVICES**	**0.00**	**0.00**	**923,261.00**	**923,261.00**	**0.00**
TOTAL	**SHARED SERVICES**	**1,702,993.20**	**2,055,118.00**	**3,258,698.00**	**3,182,428.00**	**0.00**

A1900 SPECIAL ITEMS

DEPARTMENTAL FUNCTIONS:

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

MANDATES:

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and all funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of Counties, plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

In accordance with Environmental Conservation Law (ECL) 15-2103 and the Five County Agreement with the Hudson River Black Regulating District (HRBRRD), the County is obligated to fund a proportion (14.09%) of the operation and maintenance costs of the Great Sacandaga Lake. The County's next annual assessment, due in January 2014, is in the amount of $542,447.

Town/city expense is an appropriation expense that is charged back to municipalities.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1910 Insurance						
.4	**CONTRACTUAL**					
04200	Insurance	81,331.44	106,500.00	111,000.00	111,000.00	0.00
TOTAL	**CONTRACTUAL**	**81,331.44**	**106,500.00**	**111,000.00**	**111,000.00**	**0.00**
TOTAL	**INSURANCE**	**81,331.44**	**106,500.00**	**111,000.00**	**111,000.00**	**0.00**
A1920 Association Dues						
.4	**CONTRACTUAL**					
04520	Dues	23,087.50	22,500.00	24,500.00	24,500.00	0.00
TOTAL	**CONTRACTUAL**	**23,087.50**	**22,500.00**	**24,500.00**	**24,500.00**	**0.00**
TOTAL	**ASSOCIATION DUES**	**23,087.50**	**22,500.00**	**24,500.00**	**24,500.00**	**0.00**
A1930 Judgment & Claims						
.4	**CONTRACTUAL**					
04210	Judgment And Claims	15,034.20	25,000.00	25,000.00	25,000.00	0.00
04909	Special Prosecutor	364,569.54	100,000.00	50,000.00	50,000.00	0.00
TOTAL	**CONTRACTUAL**	**379,603.74**	**125,000.00**	**75,000.00**	**75,000.00**	**0.00**
TOTAL	**JUDGEMENT & CLAIMS**	**379,603.74**	**125,000.00**	**75,000.00**	**75,000.00**	**0.00**
A1950 Hudson River Black River Regulating District						
.4	**CONTRACTUAL**					
04882	HRBRRD Assessments	634,102.00	542,447.00	542,447.00	542,447.00	0.00
TOTAL	**CONTRACTUAL**	**634,102.00**	**542,447.00**	**542,447.00**	**542,447.00**	**0.00**
TOTAL	**HUDSON RIVER BLACK RIVER REGULATING DISTRICT**	**634,102.00**	**542,447.00**	**542,447.00**	**542,447.00**	**0.00**
A1970 Town Expenses						
.4	**CONTRACTUAL**					
04505	Town/City Expense	278,178.54	393,093.00	375,830.00	375,830.00	0.00
TOTAL	**CONTRACTUAL**	**278,178.54**	**393,093.00**	**375,830.00**	**375,830.00**	**0.00**
TOTAL	**TOWN EXPENSES**	**278,178.54**	**393,093.00**	**375,830.00**	**375,830.00**	**0.00**

		EXPENDED 2012	FINANCE BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A1985 Distribution of Sales Tax						
.4	**CONTRACTUAL**					
04004	Distribution of Sales Tax	26,710,249.48	27,944,419.00	28,147,325.00	28,147,325.00	0.00
TOTAL	**CONTRACTUAL**	**26,710,249.48**	**27,944,419.00**	**28,147,325.00**	**28,147,325.00**	**0.00**
TOTAL	**DISTRIBUTION OF SALES TAX**	**26,710,249.48**	**27,944,419.00**	**28,147,325.00**	**28,147,325.00**	**0.00**
A1990 Contingent						
.4	**CONTRACTUAL**					
04999	Contingent	0.00	205,000.00	250,000.00	250,000.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**205,000.00**	**250,000.00**	**250,000.00**	**0.00**
TOTAL	**CONTINGENT**	**0.00**	**205,000.00**	**250,000.00**	**250,000.00**	**0.00**
TOTAL	**SPECIAL ITEMS**	**28,106,552.70**	**29,338,959.00**	**29,526,102.00**	**29,526,102.00**	**0.00**

A2490 COMMUNITY COLLEGES

DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College (HVCC). State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to HVCC for tuition for Rensselaer County employees attending approved job-related continuing education classes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The recommended appropriation is an estimate based upon a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes $47,500 for tuition of Rensselaer County employees enrolled in the County sponsored education program at HVCC.

EDUCATION
Community Colleges

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A2490 Community Colleges						
.4	**CONTRACTUAL**					
04800	Contractual Agency	510,433.99	510,000.00	822,500.00	822,500.00	0.00
TOTAL	**CONTRACTUAL**	**510,433.99**	**510,000.00**	**822,500.00**	**822,500.00**	**0.00**
TOTAL	**COMMUNITY COLLEGES**	**510,433.99**	**510,000.00**	**822,500.00**	**822,500.00**	**0.00**

A2495 CONTRIBUTION - HVCC

DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In accordance with Resolution G/376/13, the County's 2014 sponsor contribution has been increased by $253,000. The additional funding will assist the College in addressing its current financial difficulties. The additional support will also begin the process of equalizing Rensselaer County's per resident contributions with the chargeback rate paid by other counties, as per the directive of SUNY.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

EDUCATION
Contribution - HVCC

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A2495 Contribution - HVCC						
.4	**CONTRACTUAL**					
04800	Contractual Agency	3,238,900.00	3,338,900.00	3,591,900.00	3,591,900.00	0.00
TOTAL	**CONTRACTUAL**	**3,238,900.00**	**3,338,900.00**	**3,591,900.00**	**3,591,900.00**	**0.00**
TOTAL	**CONTRIBUTION - HVCC**	**3,238,900.00**	**3,338,900.00**	**3,591,900.00**	**3,591,900.00**	**0.00**

A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS

DEPARTMENTAL FUNCTIONS:

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

PROGRAM OBJECTIVES:

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

PROGRAM STATISTICS:

CASELOAD		**PROGRAM TYPE (Projected)**		**INSURANCE**	
Current	640	Center Based	335	Medicaid	45%
Projected	650	Related Services	315	Non-Medicaid	55%

MANDATES:

This program is mandated to provide special education services and programs to eligible preschool children.

REVENUE APPLICABLE TO THIS PROGRAM:			**$8,328,769**
R1605	16052	Preschool Medicaid Fees	$ 1,006,602
R3277	32771	State Aid – Education for Handicapped Children	7,247,317
R3277	32772	State Aid – Administrative Cost Reimbursement	74,850

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2014. The July through December 2014 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to $75 per child as compensation for approved administrative costs.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A2960 Children With Special Needs						
.4	**CONTRACTUAL**					
04800	Contractual Agency	14,300,276.71	13,761,809.00	13,563,996.00	13,563,996.00	0.00
04980	Computer Services	23,821.00	36,893.00	0.00	0.00	0.00
04990	Purchased Services	18,620.80	24,000.00	20,000.00	20,000.00	0.00
TOTAL	**CONTRACTUAL**	**14,342,718.51**	**13,822,702.00**	**13,583,996.00**	**13,583,996.00**	**0.00**
TOTAL	**CHILDREN WITH SPECIAL NEEDS**	**14,342,718.51**	**13,822,702.00**	**13,583,996.00**	**13,583,996.00**	**0.00**

A2989 HANDICAPPED PARKING EDUCATION

DEPARTMENTAL FUNCTIONS:

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this department to promote and ensure a quality of life for disabled residents and visitors.

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

PROGRAM OBJECTIVES:

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

REVENUE APPLICABLE TO THIS PROGRAM:

R2610 26103 Handicapped Parking Fee $2,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels. This program is one hundred percent (100%) funded through fines collected.

EDUCATION
Handicapped Parking Education

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A2989 Handicapped Parking Education						
.4	**CONTRACTUAL**					
04800	Contractual Agency	326.25	2,000.00	2,000.00	2,000.00	0.00
TOTAL	**CONTRACTUAL**	**326.25**	**2,000.00**	**2,000.00**	**2,000.00**	**0.00**
TOTAL	**HANDICAPPED PARKING EDUCATION**	**326.25**	**2,000.00**	**2,000.00**	**2,000.00**	**0.00**
TOTAL	**EDUCATION**	**18,092,378.75**	**17,673,602.00**	**18,000,396.00**	**18,000,396.00**	**0.00**

A3010 BUREAU OF PUBLIC SAFETY - E911

DEPARTMENTAL FUNCTIONS:

1. Rapid processing of emergency telephone calls;
2. Rapid processing of emergency radio transmissions;
3. Emergency medical dispatching the delivery of emergency medical procedures via telephone;
4. Interfacing to "Language Line", which is the ability to translate foreign languages into English during public safety incident processing; and
5. Maintenance of the E-911 addressing database.

PROGRAM OBJECTIVES:

The county-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

REVENUE APPLICABLE TO THIS PROGRAM:	**$543,000**
R1140 11401 E-911 Surcharge	$211,000
R1140 11402 Cellular Surcharge	332,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

To better reflect the duties of the position, the request for an additional increase for the Deputy Director of Public Safety was approved.

Equipment has been funded to purchase five replacement monitors for the Communications Center. There are 60 monitors within the Communications Center. These monitors are on 24x7 and are replaced as needed.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - E911

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3010 Bureau of Public Safety - E911						
.1	**PERSONNEL SERVICES**					
1706	Dep Dir Public Safety-E-911		62,922.00	70,000.00	70,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**58,002.47**	**62,922.00**	**70,000.00**	**70,000.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	924.00	1,183.00	1,055.00	1,055.00	0.00
TOTAL	**EQUIPMENT**	**924.00**	**1,183.00**	**1,055.00**	**1,055.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	79,672.28	90,875.00	91,672.00	84,000.00	0.00
04420	Maintenance	5,539.09	7,041.00	7,032.00	5,600.00	0.00
04980	Computer Services	21,882.00	25,800.00	0.00	0.00	0.00
04990	Purchased Services	5,264.68	14,649.00	10,000.00	10,000.00	0.00
TOTAL	**CONTRACTUAL**	**112,358.05**	**138,365.00**	**108,704.00**	**99,600.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	31,631.63	31,473.00	30,347.00	30,347.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**31,631.63**	**31,473.00**	**30,347.00**	**30,347.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - E911**	**202,916.15**	**233,943.00**	**210,106.00**	**201,002.00**	**0.00**

A3020 BUREAU OF PUBLIC SAFETY - DISPATCH

DEPARTMENTAL FUNCTIONS:

1. The Communications Center is the answering point for calls for emergency service; and

2. The Communications Center provides:
   a. Emergency medical procedures prior to the arrival of the first responders;
   b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
   c. Services to non-English speaking callers, via language line procedures;
   d. Comprehensive and pro-active training for all Communication Officers; and
   e. Additional services as may be required.

PROGRAM OBJECTIVES:

The Communications Center is the heart and soul of the 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the county's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing life saving medical procedures to untrained civilians at the scene of a medical emergency until the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, NFPA, OSHA and many other regulatory agencies.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. Due to budgetary constraints, two Communications Officer positions remain unfilled, and are placed in Personnel Service Savings for 2014.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3020 Bureau of Public Safety - Dispatch						
.1	**PERSONNEL SERVICES**					
1460	Communications Officer		1,684,870.00	1,644,354.00	1,680,523.00	0.00
5410	Overtime		120,000.00	120,000.00	120,000.00	0.00
5630	Personnel Service Savings		(70,650.00)	(70,650.00)	(70,650.00)	0.00
7060	Shift Differential		26,000.00	26,000.00	26,000.00	0.00
7750	Senior Communications Officer		412,736.00	418,218.00	420,309.00	0.00
7890	Sheriff's Disability Plan		7,500.00	7,500.00	7,500.00	0.00
TOTAL	**PERSONNEL SERVICES**	**2,160,461.53**	**2,180,456.00**	**2,145,422.00**	**2,183,682.00**	**0.00**
.4	**CONTRACTUAL**					
04200	Insurance	2,136.01	2,383.00	3,000.00	3,000.00	0.00
04450	Rental - Equipment/Maintenance	0.00	1,873.00	1,873.00	1,873.00	0.00
04471	Labor Expense	1,400.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	472.05	1,000.00	1,413.00	1,000.00	0.00
04540	Publications	45.00	100.00	100.00	100.00	0.00
04550	Office Supplies	1,399.99	2,000.00	2,000.00	1,500.00	0.00
04560	Training	1,454.39	2,003.00	3,503.00	2,000.00	0.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	0.00
04980	Computer Services	117,797.00	145,460.00	0.00	0.00	0.00
04990	Purchased Services	9,273.36	11,000.00	10,500.00	10,500.00	0.00
TOTAL	**CONTRACTUAL**	**133,977.80**	**166,319.00**	**22,889.00**	**20,473.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	934,948.14	941,599.00	939,296.00	939,296.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**934,948.14**	**941,599.00**	**939,296.00**	**939,296.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - DISPATCH**	**3,229,387.47**	**3,288,374.00**	**3,107,607.00**	**3,143,451.00**	**0.00**

A3110 SHERIFF

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

PROGRAM OBJECTIVES:

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issued out of Rensselaer County Family Court.

PROGRAM STATISTICS:

	2010	2011	2012
Incidents	23,137	19,439	18,430
Arrests	1,145	896	820
Traffic Accidents	659	729	574
Traffic Stops	4,011	1,665	2,256
Traffic Tickets	1,843	3,167	1,349
EMS	710	555	529

MANDATES:

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

REVENUE APPLICABLE TO THIS PROGRAM:	**$218,200**
R1510 15101 Sheriff Fees	$180,000
R1515 15151 Sheriffs Fees ID	3,600
R1520 15201 Stop-DWI Deputy	25,000
R2709 27093 Disability - Employee Contribution	6,300
R3390 33903 EMT Recertification	3,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/427/13 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT X program in the total amount of $8,000 for the period of July 1, 2013 through June 30, 2014. If any monies remain at the end of 2013, they may be brought forward into 2014 by legislative resolution.

The 2014 budget provides for an increase of ½% over 2013 year-end salaries. The “Transfers Out” line item refers to a chargeback to the Department of Social Services for two (2) Deputy Sheriff’s assigned to Flanigan Square.

The department’s request to purchase one (1) patrol vehicle has been approved.

Contractual accounts have been funded, within fiscal constraints, based upon an analysis of prior and current year spending and projected requirements.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3110 Sheriff						
.1	**PERSONNEL SERVICES**					
0010	Account Clerk Typist		15,480.00	15,558.00	15,558.00	0.00
1490	Confidential Asst to Sheriff		54,005.00	54,275.00	54,275.00	0.00
1930	Deputy Sheriff		1,280,358.00	1,293,345.00	1,293,345.00	0.00
2120	Deputy Sheriff Captain		154,770.00	155,544.00	155,544.00	0.00
2130	Deputy Sheriff Sergeant		302,975.00	304,490.00	304,490.00	0.00
5410	Overtime		165,000.00	175,000.00	175,000.00	0.00
5740	Principal Account Clerk		41,430.00	41,637.00	41,637.00	0.00
6615	Records Clerk		33,100.00	33,265.00	33,265.00	0.00
7000	Senior Account Clerk		74,789.00	75,394.00	75,394.00	0.00
7060	Shift Differential		13,000.00	13,000.00	13,000.00	0.00
7300	Sheriff		97,000.00	97,485.00	97,000.00	0.00
7306	Sheriffs Financial Advisor		67,000.00	67,335.00	67,335.00	0.00
7307	Sick Leave Incentive		3,750.00	0.00	0.00	0.00
7890	Sheriff's Disability Plan		7,540.00	7,540.00	7,540.00	0.00
8030	Technical Sergeant/I.D.		60,595.00	60,898.00	60,898.00	0.00
8310	Undersheriff		88,641.00	89,084.00	89,084.00	0.00
8390	Stipend (Annual)		44,745.00	45,430.00	45,430.00	0.00
8880	Transfers Out		(167,648.00)	(170,000.00)	(170,000.00)	0.00
9780	Longevity		44,870.00	50,510.00	50,510.00	0.00
TOTAL	**PERSONNEL SERVICES**	**2,431,550.02**	**2,381,400.00**	**2,409,790.00**	**2,409,305.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	0.00	400.00	0.00	0.00	0.00
02300	Automobile	107,346.59	0.00	52,300.00	52,300.00	0.00
02400	Other Equipment	361.00	31,000.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**107,707.59**	**31,400.00**	**52,300.00**	**52,300.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	250.00	1,000.00	3,000.00	1,500.00	0.00
04050	Automobile Maintenance	107,753.06	105,000.00	70,000.00	70,000.00	0.00
04051	Automobile, Gasoline	199,635.35	190,400.00	189,000.00	189,000.00	0.00
04100	Printing	2,617.25	2,500.00	7,000.00	5,000.00	0.00
04150	Postage	218.00	500.00	600.00	500.00	0.00
04200	Insurance	111,695.38	120,000.00	145,000.00	145,000.00	0.00
04300	Telephone	76,946.01	91,612.00	50,677.00	50,677.00	0.00
04420	Maintenance	10,301.32	13,500.00	14,500.00	13,500.00	0.00
04421	Maintenance (Alt #1)	25,916.00	29,320.00	26,881.00	26,881.00	0.00
04450	Rental - Equipment/Maintenance	5,247.12	10,000.00	6,454.00	6,454.00	0.00
04471	Labor Expense	767.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	6,600.16	10,000.00	14,740.00	10,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	10,327.41	15,000.00	30,000.00	15,000.00	0.00
04502	Spec Dept Supplies (Alt #2)	4,384.10	5,000.00	10,000.00	5,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	0.00	8,000.00	5,250.00	5,000.00	0.00
04504	Spec Dept Supplies (Alt #4)	1,695.72	1,750.00	1,985.00	1,750.00	0.00
04506	Spec Dept Supplies (Alt #5)	3,426.33	2,500.00	11,300.00	5,000.00	0.00
04540	Publications	1,885.43	3,000.00	3,000.00	3,000.00	0.00
04550	Office Supplies	5,515.37	7,000.00	8,135.00	7,500.00	0.00
04560	Training	19,270.53	20,000.00	17,372.00	17,372.00	0.00
04570	Uniforms/Tools	51,796.72	40,000.00	45,778.00	40,000.00	0.00
04900	Professional Services	4,938.94	14,000.00	18,800.00	18,800.00	0.00
04901	Litigation Expense	0.00	2,287.00	6,000.00	5,000.00	0.00
04980	Computer Services	113,967.00	122,273.00	0.00	0.00	0.00
04990	Purchased Services	24,683.16	28,250.00	28,000.00	28,000.00	0.00
TOTAL	**CONTRACTUAL**	**789,837.36**	**842,892.00**	**713,472.00**	**669,934.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	1,403,277.90	1,352,971.00	1,407,923.00	1,407,923.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**1,403,277.90**	**1,352,971.00**	**1,407,923.00**	**1,407,923.00**	**0.00**
TOTAL	**SHERIFF**	**4,732,372.87**	**4,608,663.00**	**4,583,485.00**	**4,539,462.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3110 OI008 Sheriff - Operation Impact VIII						
.1	**PERSONNEL SERVICES**					
3410	Overtime	8,119.06	0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**8,119.06**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - OPERATION IMPACT VIII**	**8,119.06**	**0.00**	**0.00**	**0.00**	**0.00**
A3110 OI009 Sheriff - Operation Impact IX						
.1	**PERSONNEL SERVICES**					
5410	Overtime		9,000.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**9,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - OPERATION IMPACT IX**	**0.00**	**9,000.00**	**0.00**	**0.00**	**0.00**
A3110 OI010 Sheriff - Operation Impact X						
.1	**PERSONNEL SERVICES**					
5410	Overtime		8,000.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**8,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF**	**0.00**	**8,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - OPERATION IMPACT X**	**4,740,491.93**	**4,625,663.00**	**4,583,485.00**	**4,539,462.00**	**0.00**

A3140 DEPARTMENT OF PROBATION

DEPARTMENTAL FUNCTIONS:

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, thirteen school districts and all police agencies of Rensselaer County. The Family Court Division serves the two Family Courts by providing investigation and supervision services. The Family Court Division contributes and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. The Family Court Division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements. The department's youth employment coordinator connects youth on probation with job opportunities funded through the Rensselaer County Department for Youth.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self change, social skills, and problem solving skills. Our department Workforce Development Specialist provides ongoing programming, "Ready, Set Work", which is designed to prepare offenders for the process of seeking, gaining, and maintaining employment. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also monitor treatment groups for convicted offenders facilitated by local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, the Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 was one dedicated caseload for probationers with mental heath needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies.

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobrietor Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

A3140 DEPARTMENT OF PROBATION

PROGRAM OBJECTIVES:

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families, and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations;
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies;
- To work collaboratively with other county departments to achieve cost savings and improved services; and
- To provide evidence-based programming to guide probationers and reduce recidivism.

In 2012 and 2013, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and out-of-home juvenile placements. These functions continue to contribute to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Operation IMPACT (collaborative efforts with the Sheriff, police, parole, DEA, ATF, State and Federal Agencies, and NYS DCJS), Jail Utilization Committee, Human Services Cabinet, Children's Services Committee, and Community Care Team; and through relationships with organizations including: Troy Police Department, Rensselaer County Departments including Social Services, Mental Health, Youth, Aging and Employment and Training, Berkshire Farms, Unity House, Treatment Alternatives for Safer Communities (TASC), Hudson-Mohawk Recovery Center, and Commission on Economic Opportunity of the Capital Region.

The Probation Alcohol Treatment Program functions as part of the Rensselaer County STOP-DWI plan, and has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment. Program staff works in a collaborative team approach with alcohol counselors from the Hudson-Mohawk Recovery Center. The goals of the program are to reduce recidivism by preventing re-arrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assist the client in establishing a support system in the Alcoholics Anonymous community. In this process, the client's family is also involved in an educational process to inform them of the issues of alcoholism and abuse and to seek their help as an interested party in keeping the client arrest-free and alcohol-free. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. Rensselaer County Local Law allows for a $30 per month Probation Supervision fee on DWI offenders. The fees collected provide additional revenue for Probation Alcohol Treatment operations.

The Probation Eligible/Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. The program combines the ability to supervise non-violent criminals on a daily basis with a full array of referral sources and in-house drug testing services. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

The center offers services to clients to reduce recidivism and expedite their socialization via drug and alcohol counseling, job development, and intensive supervision. The center also coordinates the county and city drug courts to supervise appropriate clients. Courts rely on Probation to administer drug screens for Drug Court participants. Regular Probation clients can avail themselves of the services available to successfully complete the sentence or probation plan of treatment.

A3140 DEPARTMENT OF PROBATION

PROGRAM STATISTICS:

During 2012, the Juvenile Intake Unit processed 315 PINS and 117 JD complaints. Of the complainants received, after assessment, 225 were referred for additional Probation Diversion services. In 2012 we were able to divert 134 PINS cases from formal court involvement and adjusted 33 JD complaints. As of July 1, 2013, 65 cases remained open for services at diversion.

Within 2012-2013, Juvenile Intake continued with a coordinated systems approach towards the assessment and evaluation for children and families of Rensselaer County. The Court Diversion Council continues to be the major forum where coordinated case review and case planning are prepared. Significant collaboration between the Departments of Social Services, Mental Health, Youth, and Probation has continued.

During 2012, the Juvenile Investigation Unit completed 125 Pre-Dispositional and Home Study reports for the two Family Courts of Rensselaer County. The Family Court Supervision Unit received 93 new juvenile supervision cases. During the first half of 2013, the Juvenile Unit completed 54 Family Court investigations and added 41 new juvenile supervision probation cases, for a total of 105 active cases. The Juvenile Units continued with unified strategies, along with the Department of Social Services, to reduce the number of costly juvenile residential placements. In 2012, the department residentially placed 11 juveniles through DSS and 8 through OCFS. Through the efforts of the Court Diversion Council, Probation, and Departments of Mental Health and Social Services, we have worked continuously to hold the line on placements.

Also in 2012, 753 pre-sentence reports were ordered and 636 were completed for criminal court cases. Two Probation Officers are designated to complete expedited pre-sentence investigations for prison bound inmates and those incarcerated in the Rensselaer County Jail. These expedited reports considerably shortened the number of days inmates were held at our facility between conviction and sentencing and reduced the normal time frame to produce a pre-sentence investigation from six to two weeks. In 2012, Criminal Supervision received 188 new probation cases, which resulted in an overall caseload of 1,499 probationers under supervision. During the first half of 2013, 304 pre-sentence reports were completed and 98 new supervision cases were assigned.

Within 2012-2013, Probation continued its partnership in Operation IMPACT, in which our Field Intelligence Officer, other IMPACT Officers and Response Team officers participate in targeted details and warrant sweeps. They also coordinated and conducted evening residence checks. Probation's role in this program has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The Field Intelligence Officer's duties include collecting and disseminating information, debriefing probationers, and coordinating IMPACT details with the Troy Police and Rensselaer County Sheriff's Departments. In 2012-13 we executed 134 such warrants.

The Rensselaer County Probation Alcohol Treatment Program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision and probation monitored treatment of offenders. Enhanced supervision by means of residence checks and field surveillance are regularly conducted by Probation Officers. Alcohol treatment groups are facilitated by a counselor and monitored by a Senior Probation Officer at Hudson-Mohawk Recovery Center. Program officers completed pre-sentence reports for multiple DWI offenders. The PAT Unit collected $30,081.00 in DWI supervision fees in 2012. Between January 1, 2013 and June 30, 2013, $19,760.00 has been collected in DWI fee monies. There have been 19 offenders sentenced to probation under Leandra's Law since January 1, 2013. Leandra's Law requires offenders to install an interlock device on any vehicle they own or operate. This is monitored by Probation Officers.

During 2012, staff at our Pre-Trial Release Program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, probation officers screened 2,112 cases, interviewed 1,080 and recommended for release 635 eligible inmates. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. Of the 635 released on Pre-Trial, 204 were on electronic monitoring. The number of jail days saved for Pre-Trial Release was 6,736 days, at the rate of $85.00 per day.

The Alternatives to Incarceration Unit, through the Pre-Trial program, has eliminated the need for 11,115 jail days in the first 6 months of 2013, for a total savings of $944,775.00 ($85.00 per day/inmate). The electronic monitoring jail days saved are 2,783 which equals $236,555.00 in savings. This is a combined cost savings to the county of $1,181,330.00.

The Electronic Monitoring Program has monitored 90 clients and Pre-Trial has monitored 247 new clients during the first half of 2013. The average time for a client on Electronic Monitoring was approximately 90 days. The Electronic Monitoring Program also provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring.

A3140 DEPARTMENT OF PROBATION

MANDATES:

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

REVENUE APPLICABLE TO THIS PROGRAM:		**$1,022,618**
R1520 15202	Mental Health Probation Officer	$ 67,850
R1580 15801	Restitution Surcharge	12,500
R1589 15891	Probation Fees - General	40,000
R1589 15896	Electronic Monitoring Fees	20,000
R2610 26102	Fines & Forfeitures - A.T.I.	2,000
R2615 26152	Probation/STOP-DWI	82,800
R3310 33101	Probation State Aid (Block Grant)	774,968
R3310 33105	Alternatives to Incarceration	16,500
R3820 38201	Youth Program - State Aid	6,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Primarily due to changes in State Aid funding methodology (previously separate program funding which is now part of the department's block grant), in 2013 the Department of Probation merged programs A3141 (Probation – STOP DWI) and A3142 (Day Reporting) into a comprehensive department within A3140.

Resolution G/434/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT IX program in the total amount of $72,700 for the period of July 1, 2012 through June 30, 2013. Since this grant expired, allocations for 2014 have not been appropriated.

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. "Plus Transfers, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

The department's request to purchase a new vehicle in order to replace an aging vehicle currently in the County's fleet has been approved.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Contractual funding (04800) is again allocated for a contract with TASC, Inc. for screening evaluation and treatment. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3140 Department of Probation						
.1	**PERSONNEL SERVICES**					
0010	Account Clerk Typist		35,759.00	36,122.00	36,122.00	0.00
0020	Accountant		49,404.00	0.00	0.00	0.00
5410	Overtime		10,000.00	10,000.00	10,000.00	0.00
5630	Personnel Service Savings		(234,804.00)	(235,960.00)	(235,960.00)	0.00
5650	On Call Stipend		50,850.00	50,400.00	50,400.00	0.00
5740	Principal Account Clerk		0.00	41,139.00	41,139.00	0.00
6090	Probation Assistant		108,413.00	109,319.00	109,319.00	0.00
6100	Probation Officer		1,817,248.00	1,848,669.00	1,848,669.00	0.00
6105	Probation Stipend		0.00	375.00	375.00	0.00
6110	Probation Supervisor		409,670.00	413,287.00	413,287.00	0.00
6130	Probation Officer - ISP		52,554.00	0.00	0.00	0.00
6315	Probation Director III		75,750.00	76,129.00	76,129.00	0.00
6320	Plus Transfers, Other Codes		6,017.00	6,550.00	6,550.00	0.00
6710	Receptionist		32,560.00	33,032.00	33,032.00	0.00
7140	Senior Probation Officer		733,832.00	742,050.00	742,050.00	0.00
8090	Typist		61,912.00	62,303.00	62,303.00	0.00
TOTAL	**PERSONNEL SERVICES**	**2,628,375.57**	**3,209,165.00**	**3,193,415.00**	**3,193,415.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	991.46	0.00	0.00	0.00	0.00
02300	Automobile	0.00	18,000.00	18,500.00	18,500.00	0.00
02400	Other Equipment	1,239.00	500.00	500.00	500.00	0.00
TOTAL	**EQUIPMENT**	**2,230.46**	**18,500.00**	**19,000.00**	**19,000.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	20,016.13	29,500.00	25,000.00	25,000.00	0.00
04050	Automobile Maintenance	4,521.65	4,500.00	0.00	0.00	0.00
04051	Automobile, Gasoline	2,098.15	6,500.00	0.00	0.00	0.00
04100	Printing	2,936.35	2,500.00	2,500.00	2,500.00	0.00
04150	Postage	8,923.54	9,500.00	10,000.00	10,000.00	0.00
04200	Insurance	11,924.85	4,260.00	4,160.00	4,160.00	0.00
04300	Telephone	25,361.29	26,700.00	27,000.00	27,000.00	0.00
04350	Utilities - General/Misc	21,420.72	26,500.00	35,000.00	35,000.00	0.00
04420	Maintenance	12,167.00	13,500.00	38,000.00	38,000.00	0.00
04450	Rental - Equipment/Maintenance	173,949.08	233,500.00	341,602.00	341,602.00	0.00
04471	Labor Expense	0.00	200.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,936.87	15,000.00	15,000.00	10,000.00	0.00
04520	Dues	250.00	800.00	800.00	800.00	0.00
04540	Publications	553.30	500.00	500.00	500.00	0.00
04550	Office Supplies	5,898.81	5,500.00	6,000.00	6,000.00	0.00
04560	Training	2,320.27	3,000.00	3,000.00	3,000.00	0.00
04733	Participant Allowance Payments	6,000.75	6,484.00	6,000.00	6,000.00	0.00
04800	Contractual Agency	0.00	60,000.00	60,000.00	60,000.00	0.00
04900	Professional Services	335.00	77,000.00	2,000.00	2,000.00	0.00
04901	Litigation Expense	0.00	0.00	200.00	200.00	0.00
04980	Computer Services	94,238.00	97,604.00	0.00	0.00	0.00
04990	Purchased Services	22,786.76	35,000.00	28,000.00	28,000.00	0.00
TOTAL	**CONTRACTUAL**	**419,638.52**	**658,048.00**	**604,762.00**	**599,762.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	1,212,393.80	1,424,126.00	1,508,778.00	1,508,778.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**1,212,393.80**	**1,424,126.00**	**1,508,778.00**	**1,508,778.00**	**0.00**
TOTAL	**DEPARTMENT OF PROBATION**	**4,262,638.35**	**5,309,839.00**	**5,325,955.00**	**5,320,955.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3140 IID11 Probation - Ignition Interlock Device Monitoring Program						
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	3,500.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	5,157.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**8,657.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM**	**8,657.00**	**0.00**	**0.00**	**0.00**	**0.00**
A3140 IID12 Probation - Ignition Interlock Device Monitoring Program						
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	0.00	4,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	8,067.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**12,067.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM**	**0.00**	**12,067.00**	**0.00**	**0.00**	**0.00**
A3140 NRA12 Probation - NRA Foundation 2012						
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	2,495.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**2,495.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - NRA FOUNDATION 2012**	**2,495.00**	**0.00**	**0.00**	**0.00**	**0.00**
A3140 OI008 Probation - Operation IMPACT VIII						
.1	**PERSONNEL SERVICES**					
5410	Overtime	4,500.00	0.00	0.00	0.00	0.00
5650	On Call Stipend	450.00	0.00	0.00	0.00	0.00
6100	Probation Officer	24,300.00	0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**29,250.00**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	4,900.00	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**4,900.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - OPERATION IMPACT VIII**	**34,150.00**	**0.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3140 OI009 Probation - Operation IMPACT IX						
.1	**PERSONNEL SERVICES**					
5410	Overtime		6,217.00	0.00	0.00	0.00
5650	On Call Stipend		450.00	0.00	0.00	0.00
6100	Probation Officer		24,300.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**28,718.95**	**30,967.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,213.60	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,213.60**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	4,900.00	4,900.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**4,900.00**	**4,900.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - OPERATION IMPACT IX**	**36,832.55**	**35,867.00**	**0.00**	**0.00**	**0.00**
A3140 OVW11 Probation - Office on Violence Against Women						
.1	**PERSONNEL SERVICES**					
5410	Overtime		13,746.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**19,253.91**	**13,746.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	4,997.48	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**4,997.48**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	0.00	2,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	17,232.35	470.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**17,232.35**	**2,470.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN**	**41,483.74**	**16,216.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3141 Probation/Stop-DWI						
.1	**PERSONNEL SERVICES**					
		0.00	0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**270,466.69**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,218.62	0.00	0.00	0.00	0.00
04200	Insurance	239.20	0.00	0.00	0.00	0.00
04990	Purchased Services	1,383.04	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**2,840.86**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	121,965.23	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**121,965.23**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION/STOP-DWI**	**395,272.78**	**0.00**	**0.00**	**0.00**	**0.00**
A3142 Probation - Day Reporting Program						
.1	**PERSONNEL SERVICES**					
			0.00	**0.00**	**0.00**	**0.00**
TOTAL	**PERSONNEL SERVICES**	**177,323.08**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	103.50	0.00	0.00	0.00	0.00
04300	Telephone	1,615.93	0.00	0.00	0.00	0.00
04350	Utilities - General/Misc	2,454.26	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	17,400.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,452.80	0.00	0.00	0.00	0.00
04800	Contractual Agency	59,570.39	0.00	0.00	0.00	0.00
04990	Purchased Services	2,871.04	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**85,467.92**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	108,058.18	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**108,058.18**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROBATION - DAY REPORTING PROGRAM**	**370,849.18**	**0.00**	**0.00**	**0.00**	**0.00**

A3150 JAIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times, the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining, with the completion of our recent expansion project, of up to 473 inmates.

PROGRAM OBJECTIVES:

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision, the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals, it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The facility is projected to process approximately 3,313 new admissions in 2013. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening/assessment, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily, or within a reasonable amount of time, with the essentials as outlined under the minimum standards including, but not limited to, three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain, secure, and consult with legal representation, use of legal reference materials, and ability to partake in religious services of chosen denomination. The facility provides access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. The facility also provides barbering, dental, and laundry services, secure transportation of inmates and/or charged juveniles to various courts, institutions, facilities, and appointments as mandated or authorized by local, state or federal decree.

PROGRAM STATISTICS:

In the year 2012, the Rensselaer County Correctional Facility:

- Processed 3,566 new admissions compared to: 3,230 in 2011; 2,648 in 2010; 2,253 in 2009; 2,552 in 2008; 2,778 in 2007; 2,686 in 2006; and 2,699 in 2005.
- Maintained a daily average population of 425.35 inmates per day and continued boarding in inmates from other jurisdictions averaging 197.20 boarders per day generating approximately 6.4 million dollars in revenue;
- Transferred 278 inmates to N.Y.S.D.O.C.S. facilities, including 134 parole violators compared to: 200 and 104 in 2011; 220 and 104 in 2010; 232 and 120 in 2009; 258 and 130 in 2008; 295 and 168 in 2007; 323 and 156 in 2006; and 336 and 89 in 2005.
- Served 522,670 meals at an average cost of $1.62 per meal compared to: 465,778 meals at an average cost of $1.54 in 2011; 306,784 meals at an average cost of $1.50 in 2010; 270,724 meals at an average cost of $1.52 in 2009; 283,956 meals at an average cost of $1.67 in 2008; and 308,578 meals at an average cost of $1.65 in 2007.
- Reported 24 reportable incidents to N.Y.S.C.O.C. compared to: 21 in 2011; 25 in 2010 and 19 in 2009; 21 in 2008; 16 in 2007; 17 in 2006; and 33 in 2005.
- Completed 2,703 inmate medical assessments compared to: 2,494 in 2011; 1,888 in 2010; and 1,629 in 2009.
- Arrested a total of 2 inmates for various offenses while incarcerated as compared to: 1 in 2011; 9 in 2010; 6 in 2009; 4 in 2008; 6 in 2007; 6 in 2006; and 21 in 2005.
- Issued 924 inmate disciplinary reports compared to: 506 in 2011; 352 in 2010; 347 in 2009; 335 in 2008; 380 in 2007; 341 in 2006; and 401 in 2005.

A3150 JAIL (CONTINUED)

PROGRAM STATISTICS (CONTINUED):

- Received, investigated, and answered 38 formal inmate grievances as compared to: 32 in 2011; 36 in 2010; 10 in 2009; 3 in 2008; 4 in 2007; 6 in 2006; and 8 in 2005.

MANDATES:

Each County shall maintain a Jail as prescribed by law.

REVENUE APPLICABLE TO THIS PROGRAM:	**$3,211,400**
R1525 15251 Jail Telephone Commission	$ 205,000
R1589 15894 Social Security Admin. Incentive Payment	25,000
R2260 22601 Police Services, Other Government	10,000
R2260 22603 Jail Facilities, Other Governments	2,961,400
R4389 43896 Alien Assistance Program	10,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services line items are budgeted with a ½% increase over year-end 2013 salary levels. The department's request to bifurcate the position of Chief of Corrections has been approved to allow specific duties to be handled by the appropriate personnel. The promotion of the Correctional Sergeant Technical to Correctional Lieutenant Technical has been granted. An additional Assistant to Inmate Services position has been requested. This request will be reviewed during the year to see if it is necessary based upon jail population. Due to budgetary constraints, all nursing positions have been eliminated.

The "Automobile" request to purchase a transport van has been denied.

Contractual accounts have been funded, within fiscal limitations, based upon an analysis of prior and current year expenditures and projected needs.

The entire Jail budget will be monitored closely due to new Federal requirements for the classifications of inmate. Failure to comply could result in the loss of a significant revenue steam, as well as unwanted litigation.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3150 Jail						
.1	**PERSONNEL SERVICES**					
0000	Account Clerk		33,615.00	33,783.00	33,783.00	0.00
0010	Account Clerk Typist		65,805.00	66,134.00	66,134.00	0.00
0140	Assistant To Inmate Services		41,042.00	82,494.00	82,494.00	0.00
0225	Asst for Pub Affairs/Pub Relat		71,933.00	72,293.00	72,293.00	0.00
1020	Correctional Sergeant		1,191,955.00	1,253,878.00	1,253,878.00	0.00
1021	Correctional Sergeant Tech		55,157.00	0.00	0.00	0.00
1025	Correctional Captain		75,132.00	75,508.00	75,508.00	0.00
1115	Chief of Corrections		85,929.00	0.00	0.00	0.00
1124	Chief of Corrections-Admin		0.00	86,359.00	86,359.00	0.00
1125	Chief of Corrections-Operation		0.00	86,359.00	86,359.00	0.00
1300	Cook		193,160.00	195,105.00	195,105.00	0.00
1650	Coordinator Of Inmate Services		52,316.00	52,578.00	52,578.00	0.00
1715	Correctional Officer (Spanish)		43,141.00	43,357.00	43,357.00	0.00
1720	Correctional Officer		6,716,229.00	6,785,710.00	6,785,710.00	0.00
1730	Correctional Lieutenant		212,658.00	213,721.00	213,721.00	0.00
1731	Correctional Lieutenant Tech		0.00	71,240.00	71,240.00	0.00
1944	Correctional Lieutenant 207-C		0.00	71,240.00	71,240.00	0.00
1945	Correctional Officer 207-C		109,743.00	110,292.00	110,292.00	0.00
1946	Correctional Sergeant 207-C		0.00	57,047.00	57,047.00	0.00
2760	Food Service Manager		48,128.00	48,369.00	48,369.00	0.00
4260	Nursing Supervisor		63,933.00	0.00	0.00	0.00
4350	Licensed Practical Nurse		134,688.00	0.00	0.00	0.00
5410	Overtime		1,500,000.00	1,500,000.00	1,500,000.00	0.00
5630	Personnel Service Savings		(210,000.00)	(192,575.00)	(192,575.00)	0.00
6660	Registered Professional Nurse		178,155.00	0.00	0.00	0.00
7000	Senior Account Clerk		37,082.00	37,267.00	37,267.00	0.00
7060	Shift Differential		72,800.00	72,800.00	72,800.00	0.00
7307	Sick Leave Incentive		135,000.00	0.00	0.00	0.00
7890	Sheriff's Disability Plan		15,080.00	15,080.00	15,080.00	0.00
9780	Longevity		18,690.00	20,370.00	20,370.00	0.00
TOTAL	**PERSONNEL SERVICES**	**10,698,185.52**	**10,941,371.00**	**10,858,409.00**	**10,858,409.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	4,960.80	0.00	0.00	0.00	0.00
02200	Office Equipment	0.00	0.00	1,026.00	1,026.00	0.00
02300	Automobile	41,846.64	41,377.00	71,657.00	0.00	0.00
02400	Other Equipment	13,861.45	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**60,668.89**	**41,377.00**	**72,683.00**	**1,026.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3150 JAIL (CONTINUED)						
.4	**CONTRACTUAL**					
04010	Travel	6,835.77	10,000.00	10,000.00	9,000.00	0.00
04050	Automobile Maintenance	16,686.32	25,000.00	0.00	0.00	0.00
04100	Printing	5,201.53	10,000.00	10,000.00	10,000.00	0.00
04150	Postage	23,766.57	30,000.00	30,000.00	30,000.00	0.00
04200	Insurance	215,844.15	170,000.00	180,000.00	180,000.00	0.00
04420	Maintenance	83,782.35	177,000.00	113,237.00	113,237.00	0.00
04450	Rental - Equipment/Maintenance	22,657.33	25,980.00	24,000.00	24,000.00	0.00
04471	Labor Expense	2,730.10	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	3,813.49	2,500.00	2,875.00	2,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	172,149.94	188,252.00	81,080.00	81,080.00	0.00
04502	Spec Dept Supplies (Alt #2)	2,039.00	15,843.00	15,843.00	15,000.00	0.00
04540	Publications	4,249.18	28,700.00	20,661.00	20,661.00	0.00
04550	Office Supplies	15,430.15	30,000.00	17,836.00	17,836.00	0.00
04560	Training	6,955.89	25,000.00	26,548.00	25,000.00	0.00
04565	Advertising	359.55	1,500.00	2,500.00	2,000.00	0.00
04570	Uniforms/Tools	30,846.77	110,000.00	121,643.00	100,000.00	0.00
04580	Food	773,127.92	825,000.00	751,595.00	751,595.00	0.00
04900	Professional Services	5,343.00	6,900.00	36,900.00	16,900.00	0.00
04901	Litigation Expense	0.00	19,513.00	35,000.00	35,000.00	0.00
04910	Medical Service Costs	1,090,002.63	1,560,000.00	1,949,559.00	1,949,559.00	0.00
04926	Barber Service	5,111.00	14,064.00	9,360.00	9,360.00	0.00
04980	Computer Services	117,835.00	129,924.00	0.00	0.00	0.00
04990	Purchased Services	62,916.56	73,300.00	70,000.00	70,000.00	0.00
TOTAL	**CONTRACTUAL**	**2,667,684.20**	**3,478,476.00**	**3,508,637.00**	**3,462,728.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	4,770,868.22	4,901,981.00	5,017,822.00	5,017,822.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**4,770,868.22**	**4,901,981.00**	**5,017,822.00**	**5,017,822.00**	**0.00**
TOTAL	**JAIL**	**18,197,406.83**	**19,363,205.00**	**19,457,551.00**	**19,339,985.00**	**0.00**

A3151 SHERIFF- ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternative to Incarceration Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

PROGRAM STATISTICS:

In 2012, the Alternatives Bureau performed work at over 200 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the two (2) Sheriff's Highway Patrol substations, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 174 offenders were sentenced to this program in 2012. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over $1,000,000 in State and County housing costs, as well as countless savings to the work sites served by this bureau.

REVENUE APPLICABLE TO THIS PROGRAM:

R3310 33104 Alternatives to Incarceration	$20,099

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All salaries include a ½% increase over 2013 year-end levels.

Equipment and contractual expenses reflect projected needs.

PUBLIC SAFETY
Sheriff - Alternatives to Incarceration/ Work Order Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3151 Sheriff - Alternatives to Incarceration/Work Order Program						
.1	**PERSONNEL SERVICES**					
0280	Alternatives to Incar Prg Dir		53,074.00	53,339.00	53,339.00	0.00
0285	Alternative to Incar Prg Sup		169,431.00	170,600.00	170,600.00	0.00
5410	Overtime		3,500.00	3,500.00	3,500.00	0.00
7060	Shift Differential		1,100.00	1,100.00	1,100.00	0.00
7307	Sick Leave Incentive		6,000.00	0.00	0.00	0.00
9780	Longevity		2,040.00	3,570.00	3,570.00	0.00
TOTAL	**PERSONNEL SERVICES**	**231,337.28**	**235,145.00**	**232,109.00**	**232,109.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	1,450.00	1,450.00	1,250.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**1,450.00**	**1,450.00**	**1,250.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	4,822.35	6,000.00	0.00	0.00	0.00
04100	Printing	0.00	150.00	400.00	250.00	0.00
04500	Special Departmental Supplies	1,348.58	1,750.00	2,500.00	2,000.00	0.00
04550	Office Supplies	0.00	250.00	300.00	250.00	0.00
04570	Uniforms/Tools	0.00	250.00	400.00	350.00	0.00
04990	Purchased Services	2,203.40	2,550.00	2,500.00	2,500.00	0.00
TOTAL	**CONTRACTUAL**	**8,374.33**	**10,950.00**	**6,100.00**	**5,350.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	58,344.09	58,286.00	60,991.00	60,991.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**58,344.09**	**58,286.00**	**60,991.00**	**60,991.00**	**0.00**
TOTAL	**SHERIFF - ALTERNATIVES TO INCARCERATION/ WORK ORDER PROGRAM**	**298,055.70**	**305,831.00**	**300,650.00**	**299,700.00**	**0.00**

A3152 SHERIFF - JAIL MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the two (2) Sheriff's Office Patrol substations. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

PROGRAM OBJECTIVES:

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

PROGRAM STATISTICS:

In 2013, the Sheriff's Maintenance Department is on pace to complete approximately 4,100 work orders as compared to 3,947 documented job work orders completed in 2012. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2014 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing has increased to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks will certainly increase. The cost of oil/petroleum products and utilities, although they appear to be relatively stable, are still considerably more expensive than in years past.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding reflects a ½% salary increase over 2013 year-end levels.

Contractual funding is provided to meet anticipated requirements in 2014.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3152 Sheriff - Jail Maintenance						
.1	**PERSONNEL SERVICES**					
0790	Building Maintenance Mechanic		115,455.00	116,031.00	116,031.00	0.00
5410	Overtime		10,000.00	12,000.00	10,000.00	0.00
6920	Sr Bldg Maintenance Mechanic		94,665.00	96,160.00	96,160.00	0.00
7060	Shift Differential		75.00	75.00	75.00	0.00
7307	Sick Leave Incentive		6,000.00	0.00	0.00	0.00
7475	Supintend of Bldgs & Grounds		54,005.00	54,275.00	54,275.00	0.00
9780	Longevity		2,040.00	3,060.00	3,060.00	0.00
TOTAL	**PERSONNEL SERVICES**	**276,055.59**	**282,240.00**	**281,601.00**	**279,601.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,925.00	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,925.00**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04350	Utilities - General/Misc	503,374.18	546,800.00	650,000.00	625,000.00	0.00
04400	Repairs	91,160.32	148,200.00	162,200.00	150,000.00	0.00
04420	Maintenance	8,885.29	85,000.00	95,248.00	100,000.00	0.00
04550	Office Supplies	325.00	500.00	500.00	500.00	0.00
04560	Training	990.00	2,200.00	2,200.00	1,500.00	0.00
04570	Uniforms/Tools	0.00	4,300.00	3,690.00	3,500.00	0.00
04990	Purchased Services	17,166.44	18,400.00	20,000.00	20,000.00	0.00
TOTAL	**CONTRACTUAL**	**621,901.23**	**805,400.00**	**933,838.00**	**900,500.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	112,777.87	102,669.00	126,678.00	126,678.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**112,777.87**	**102,669.00**	**126,678.00**	**126,678.00**	**0.00**
TOTAL	**SHERIFF - JAIL MAINTENANCE**	**1,014,659.69**	**1,190,309.00**	**1,342,117.00**	**1,306,779.00**	**0.00**

A3170 OTHER CORRECTION AGENCIES

DEPARTMENTAL FUNCTIONS:

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

PROGRAM OBJECTIVES:

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For calendar year 2011, the County did not house any inmates at other correctional facilities. For 2012, the daily average increased to 0.5 inmates. For the nine month period of January 1, 2013 through September 30, 2013, an average of 1.2 inmates was housed out at other correctional facilities.

The allocation of $55,700 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

PUBLIC SAFETY
Other Correction Agencies

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3170 Other Correction Agencies						
.4	**CONTRACTUAL**					
04800	Contractual Agency	16,940.00	55,700.00	55,700.00	55,700.00	0.00
TOTAL	**CONTRACTUAL**	**16,940.00**	**55,700.00**	**55,700.00**	**55,700.00**	**0.00**
TOTAL	**OTHER CORRECTION AGENCIES**	**16,940.00**	**55,700.00**	**55,700.00**	**55,700.00**	**0.00**

A3315 STOP-DWI PROGRAM

DEPARTMENTAL FUNCTIONS:

The Stop-DWI Program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the Stop-DWI Program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The Stop-DWI Program is financed through a combination of fines collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the Stop-DWI Program to fund the programming areas mentioned above.

PROGRAM OBJECTIVES:

The objective of the Stop-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County Stop-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County Stop-DWI program enters into contracts with law enforcement agencies within the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. Stop-DWI also provided funding for positions with the Rensselaer County Probation Department to oversee DWI offenders.

Information intended to educate the public about the dangers of drunk driving, including the amplified certainty of arrest and increased penalties if convicted, is frequently distributed through various local media outlets and presentations held throughout the County. These presentations focus on training vendors on their responsibilities under New York State Law and informing individuals about personal responsibility when it comes to the consumption of alcohol - all aimed at preventing drunk driving. The Stop-DWI program works with local middle and high school Students Against Drunk Driving (SADD) Chapters to conduct many of these outreach programs; focusing on community based education and awareness efforts. The Rensselaer County Stop-DWI program also contracts with Hudson Mohawk Recovery Center for the Probation Alcohol Treatment (PAT) program, aimed at repeat offenders currently on probation. Rensselaer County Stop-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day, and New Year's Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to Ignition interlock Devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimum of six months.

REVENUE APPLICABLE TO THIS PROGRAM:	**$280,642**
R1589 15893 Victims Impact Fee-DWI	$ 11,000
R2615 26151 Stop-DWI	269,642

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the program is in deterring individuals from driving while impaired, the less revenue available for this program.

Due to budgetary constraints, the salary increase requested for the Director has been denied. This line item reflects an increase of ½% over the 2013 year-end salary. "Plus Transfers, Other Codes" reflect the chargeback of a portion of the Confidential Assistant's salary with the Office of the County Executive (A1230) for the provision of clerical and support functions of the Stop-DWI program.

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The Probation Department's Alcohol Program (A3140) will receive $82,800. This innovative and effective program combines alcohol treatment and probation for recidivists. The Sheriff's Department (A3110) will receive $25,000 for DWI law enforcement duties. This is especially important in areas of the county lacking municipal police coverage. Various municipalities throughout the county are scheduled to receive monies to fund DWI patrols should revenues permit.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels. This program is one hundred percent (100%) funded through fines collected. Any reduction in the fines collected will have a direct impact on program funding.

Resolution G/168/13 authorized the acceptance of a $24,135 grant from the Governor's Traffic Safety Council to assist with the monitoring of drivers convicted under Leandra's Law (program code IID12). Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Stop-DWI was also awarded a grant from the New York State Stop-DWI Foundation to enhance enforcement activities on specific days – known as DWI Crackdown Patrols. The funding for these additional DWI enforcement patrols in the amount of $39,007 is budgeted in program code CD001.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3315 Stop-DWI Program						
.1	**PERSONNEL SERVICES**					
1950	Dir Of Spec Traffic Oper Prg		52,000.00	54,260.00	52,260.00	0.00
6320	Plus Transfers, Other Codes		36,200.00	36,665.00	36,665.00	0.00
TOTAL	**PERSONNEL SERVICES**	**85,997.65**	**88,200.00**	**90,925.00**	**88,925.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	1,794.00	500.00	500.00	500.00	0.00
TOTAL	**EQUIPMENT**	**1,794.00**	**500.00**	**500.00**	**500.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	67.78	500.00	500.00	100.00	0.00
04150	Postage	375.00	50.00	800.00	800.00	0.00
04200	Insurance	202.39	232.00	300.00	300.00	0.00
04300	Telephone	493.53	519.00	519.00	519.00	0.00
04480	Maintenance In Lieu of Rent	5,137.00	5,038.00	5,396.00	5,396.00	0.00
04500	Special Departmental Supplies	2,701.89	10,000.00	10,000.00	3,000.00	0.00
04520	Dues	631.98	650.00	700.00	700.00	0.00
04550	Office Supplies	0.00	50.00	50.00	50.00	0.00
04565	Advertising	4,980.78	6,000.00	6,000.00	5,000.00	0.00
04800	Contractual Agency	200.00	0.00	0.00	0.00	0.00
04900	Professional Services	158,759.92	199,953.00	147,800.00	147,800.00	0.00
04980	Computer Services	390.00	583.00	0.00	0.00	0.00
04990	Purchased Services	4,371.32	4,424.00	3,700.00	3,700.00	0.00
TOTAL	**CONTRACTUAL**	**178,311.59**	**227,999.00**	**175,765.00**	**167,365.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	17,566.58	17,658.00	23,852.00	23,852.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**17,566.58**	**17,658.00**	**23,852.00**	**23,852.00**	**0.00**
TOTAL	**STOP-DWI PROGRAM**	**283,669.82**	**334,357.00**	**291,042.00**	**280,642.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3315 CD001 Stop-DWI Program - DWI Crackdown						
.4	**CONTRACTUAL**					
04900	Professional Services	0.00	0.00	39,007.00	39,007.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**39,007.00**	**39,007.00**	**0.00**
TOTAL	**STOP-DWI PROGRAM - CRACKDOWN**	**0.00**	**0.00**	**39,007.00**	**39,007.00**	**0.00**
A3315 IID10 Stop-DWI Program - Ignition Interlock Device Monitoring Program						
.2	**EQUIPMENT**					
02400	Other Equipment	2,321.72	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,321.72**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING PROGRAM**	**2,321.72**	**0.00**	**0.00**	**0.00**	**0.00**
A3315 IID11 Stop-DWI - Ignition Interlock Device Monitoring Program						
.2	**EQUIPMENT**					
02400	Other Equipment	2,490.24	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,490.24**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04150	Postage	658.62	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	4,493.90	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**5,152.52**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING PROGRAM**	**7,642.76**	**0.00**	**0.00**	**0.00**	**0.00**
A3315 IID12 Stop-DWI Program - Ignition Interlock Device Monitoring Program						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	3,403.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**3,403.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04150	Postage	0.00	2,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	6,000.00	0.00	0.00	0.00
04520	Dues	0.00	665.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**8,665.00**	**0.00**	**0.00**	**0.00**
TOTAL	**STOP-DWI PROGRAM - IGNITION INTERLOCK DEVICE MONITORING PROGRAM**	**0.00**	**12,068.00**	**0.00**	**0.00**	**0.00**

A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN

DEPARTMENTAL FUNCTIONS:

1. Determine the cause and origin of all fires where they are dispatched and/or requested by fire departments and police;
2. If arson is determined to be the cause, evidence is submitted to the appropriate law enforcement agency;
3. Submit all findings to the insurance companies (unless the information is in the hands of the law enforcement agencies);
4. File detailed records and reports on all fires; and
5. Assist with a program for juvenile fire setters in the county that offers counseling to juveniles who have an association with fire. This is a proactive attempt to educate our youth and direct their future in a positive direction and away from our legal and corrections institutions.

PROGRAM OBJECTIVES:

The Fire Investigators Team is called to all types of fires. The determination of the cause and origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven volunteers who have spent many hours training for their job. The Fire Chief or law enforcement personnel frequently request their services and expertise. The information is very important to both insurance companies and law enforcement. In addition, their findings provide a very important tool in training fire fighting personnel as well as the private citizen.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Other Equipment" is funded for the purchase of one laptop, two digital cameras and one desktop computer for Fire Investigators to utilize in their investigations.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - Arson Plan

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3411 Bureau of Public Safety - Arson Plan						
.2	**EQUIPMENT**					
02400	Other Equipment	3,189.24	2,055.00	4,659.00	3,218.00	0.00
TOTAL	**EQUIPMENT**	**3,189.24**	**2,055.00**	**4,659.00**	**3,218.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	120.44	900.00	900.00	750.00	0.00
04420	Maintenance	0.00	500.00	500.00	500.00	0.00
04500	Special Departmental Supplies	1,047.22	1,000.00	0.00	0.00	0.00
04560	Training	0.00	900.00	900.00	750.00	0.00
04570	Uniforms/Tools	3,512.50	4,956.00	4,730.00	2,719.00	0.00
04990	Purchased Services	667.36	750.00	750.00	750.00	0.00
TOTAL	**CONTRACTUAL**	**5,347.52**	**9,006.00**	**7,780.00**	**5,469.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - ARSON PLAN**	**8,536.76**	**11,061.00**	**12,439.00**	**8,687.00**	**0.00**

A3640 BUREAU OF PUBLIC SAFETY

DEPARTMENTAL FUNCTIONS:

The Bureau forms a center for Ambulance Agencies, Fire Investigators and departments, Hazmat Team, Auxiliary Police, RACES, E911, and all county and related state agencies. It ensures compliance with all guidelines and regulations set forth by SEMO, FEMA, OSHA and NFPA.

The Bureau is responsible for the preparation of the annual budget, and the acquisition and maintenance of all specialized equipment. We respond to all types of emergencies and are mandated to do any related follow up activities, such as reports to state and federal agencies.

PROGRAM OBJECTIVES:

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in Rensselaer County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all fire personnel.

REVENUE APPLICABLE TO THIS PROGRAM:

R2414 24142 Tower Rental	$3,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/26/08 authorized the Bureau of Public Safety to enter into an agreement with E.F. Johnson and Sprint Nextel relating to 800 MHz re-banding project (BPS01). Unexpended funds were rolled over into 2009 - 2013. If any monies remain at the end of 2013, they may be brought forward into 2014 by legislative resolution.

Resolution G/39/12 accepted a $50,000 Legislative Grant (M000865) from the NYS Senate for the purpose of making improvements to the county's emergency communications system (BPS05). Resolution G/104/13 extended the grant until July 31, 2013 and resolution G/512/13 extended the grant until July 31, 2014. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Resolution G/364/13 authorized the acceptance of a Public Safety Answering Point Sustainment Grant (BPS06) from NYS Division of Homeland Security in the amount of $17,823 for equipment maintenance. The grant period is scheduled to end on April 30, 2014. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Resolution G/323/10 authorized the acceptance of the Urban Area Security Initiative grant from the NYS Division of Homeland Security (UAS09). The grant was extended via resolution G/471/13 through November 2013. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Resolution G/301/11 authorized the acceptance of a grant award (UAS10) from the New York State Division of Homeland Security for the Urban Area Security Initiative in the total amount of $131,600 for the period of August 1, 2010 through July 31, 2013. Resolution G/89/12 moved unexpended funds from 2011 to 2012. Resolution G/473/13 extended the grant period to February 28, 2014. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Resolution G/596/12 authorized the acceptance of a grant from NYS Division of Homeland Security (WMD15). The grant period is scheduled to end on August 31, 2014. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. To better reflect the duties of the position, the request for an additional increase for the County Communications Coordinator was approved. The contract with Cornell Cooperative Extension expires on December 31, 2013. As a result, the individual included in the agreement will become an employee of the County in 2014.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3640 Bureau of Public Safety						
.1	**PERSONNEL SERVICES**					
1150	Director Of Public Safety		83,862.00	84,281.00	84,281.00	0.00
1395	Cty Communications Coordinator		61,258.00	65,000.00	65,000.00	0.00
2285	Dep. Emergency Mgr		5,000.00	5,000.00	5,000.00	0.00
3210	EMS Coordinator		7,500.00	7,500.00	7,500.00	0.00
3370	Fire Coordinator		12,500.00	12,500.00	12,500.00	0.00
6196	PS Grants Coordinator		0.00	43,094.00	43,094.00	0.00
6610	Radiological & Chemical Offr		15,911.00	15,991.00	15,991.00	0.00
8520	Sec. to Dir of Public Safety		45,127.00	45,353.00	45,353.00	0.00
TOTAL	**PERSONNEL SERVICES**	**165,472.91**	**231,158.00**	**278,719.00**	**278,719.00**	**0.00**
.2	**EQUIPMENT**					
02300	Automobile	0.00	65,430.60	0.00	0.00	0.00
02400	Other Equipment	2,411.64	2,419.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,411.64**	**67,849.60**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04006	Emergency Purchases	752.25	0.00	500.00	500.00	0.00
04010	Travel	1,254.33	2,000.00	2,000.00	1,500.00	0.00
04050	Automobile Maintenance	7,790.00	10,000.00	0.00	0.00	0.00
04051	Automobile, Gasoline	12,039.71	13,200.00	13,200.00	12,200.00	0.00
04100	Printing	514.54	600.00	400.00	400.00	0.00
04150	Postage	764.26	1,500.00	825.00	825.00	0.00
04200	Insurance	15,852.27	15,937.00	18,000.00	18,000.00	0.00
04300	Telephone	6,834.76	8,000.00	8,100.00	7,000.00	0.00
04350	Utilities - General/Misc	26,401.78	35,000.00	36,000.00	36,000.00	0.00
04353	Utilities - Refuse	409.50	1,000.00	1,000.00	1,000.00	0.00
04400	Repairs	13,675.32	31,625.00	29,825.00	29,825.00	0.00
04420	Maintenance	371,058.08	474,681.50	394,995.00	394,995.00	0.00
04450	Rental - Equipment/Maintenance	50,294.16	54,906.00	55,976.00	55,976.00	0.00
04500	Special Departmental Supplies	3,955.47	5,530.00	4,500.00	4,500.00	0.00
04520	Dues	429.00	454.00	454.00	454.00	0.00
04550	Office Supplies	3,083.02	3,000.00	3,000.00	3,000.00	0.00
04560	Training	538.20	1,750.00	1,750.00	1,000.00	0.00
04570	Uniforms/Tools	3,512.50	9,524.80	4,022.00	2,011.00	0.00
04900	Professional Services	62,856.14	63,500.00	12,000.00	12,000.00	0.00
04980	Computer Services	39,266.00	48,487.00	0.00	0.00	0.00
04990	Purchased Services	15,771.56	18,550.00	22,400.00	22,400.00	0.00
TOTAL	**CONTRACTUAL**	**637,052.85**	**799,245.30**	**608,947.00**	**603,586.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	109,063.01	109,351.00	97,273.00	97,273.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**109,063.01**	**109,351.00**	**97,273.00**	**97,273.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY**	**914,000.41**	**1,207,603.90**	**984,939.00**	**979,578.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3640 BPS01 Bureau of Public Safety - Re-banding Project						
.1	**PERSONNEL SERVICES**					
5410	Overtime		88,892.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**13,542.99**	**88,892.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	5,975.67	4,913.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**5,975.67**	**4,913.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	886.92	12,883.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	8,523.00	0.00	0.00	0.00
04550	Office Supplies	0.00	541.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**886.92**	**21,947.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	2,709.76	54,962.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**2,709.76**	**54,962.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - RE-BANDING PROJECT**	**23,115.34**	**170,714.00**	**0.00**	**0.00**	**0.00**
A3640 BPS05 Bureau of Public Safety - Emergency Communication Enhancement Grant						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	50,000.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**50,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLILC SAFETY - EMERGENCY COMMUNICATIONS ENHANCEMENT GRANT**	**0.00**	**50,000.00**	**0.00**	**0.00**	**0.00**
A3640 BPS06 Bureau of Public Safety - Public Safety Answering Point						
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	0.00	17,823.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**17,823.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - PUBLIC SAFETY ANSWERING POINT**	**0.00**	**17,823.00**	**0.00**	**0.00**	**0.00**
A3640 HMGP1 Bureau of Public Safety - Hazard Mitigation Grant Program						
.4	**CONTRACTUAL**					
04900	Professional Services	7,822.82	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**7,822.82**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HAZARD MITIGATION GRANT PROGRAM**	**7,822.82**	**0.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3640 UAS08 Bureau of Public Safety - Urban Area Security Initiative						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	37,445.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**37,445.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE**	**0.00**	**37,445.00**	**0.00**	**0.00**	**0.00**
A3640 UAS09 Bureau of Public Safety - Urban Area Security Initiative						
.2	**EQUIPMENT**					
02400	Other Equipment	58,633.63	21,503.97	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**58,633.63**	**21,503.97**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE**	**58,633.63**	**21,503.97**	**0.00**	**0.00**	**0.00**
A3640 UAS10 Bureau of Public Safety - Response to Bioterrorism						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	103,600.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**103,600.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - RESPONSE TO BIOTERRORISM**	**0.00**	**103,600.00**	**0.00**	**0.00**	**0.00**
A3640 WMD15 Bureau of Public Safety - Homeland Security						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	15,000.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**15,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**WMD15 - BUREAU OF PUBLIC SAFETY**	**0.00**	**15,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY**	**1,003,572.20**	**1,623,689.87**	**984,939.00**	**979,578.00**	**0.00**

A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE

DEPARTMENTAL FUNCTIONS:

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisition and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

PROGRAM OBJECTIVES:

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the county. This program includes continuing education as well as first-time certification. In addition, the county oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes).

This Bureau also operates a very important and highly publicized program named Reduce Emergency Stress Team (R.E.S.T.). This program works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

“Other Equipment” is funded for the purchase of supplies and equipment (airway kits, tourniquets) for the MCI trailer and a portable 800MHz radio.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - Ambulance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3641 Bureau of Public Safety - Ambulance						
.2	**EQUIPMENT**					
02400	Other Equipment	1,816.25	2,380.00	3,155.00	3,155.00	0.00
TOTAL	**EQUIPMENT**	**1,816.25**	**2,380.00**	**3,155.00**	**3,155.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	820.00	1,000.00	1,000.00	950.00	0.00
04560	Training	0.00	870.00	600.00	600.00	0.00
04570	Uniforms/Tools	0.00	0.00	1,831.00	0.00	0.00
04990	Purchased Services	400.88	600.00	500.00	500.00	0.00
TOTAL	**CONTRACTUAL**	**1,220.88**	**2,470.00**	**3,931.00**	**2,050.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - AMBULANCE**	**3,037.13**	**4,850.00**	**7,086.00**	**5,205.00**	**0.00**

A3643 BUREAU OF PUBLIC SAFETY - HAZMAT

DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the county;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators, technical advisors and decontamination team;
8. Assistance in the coordination of Hazmat training for fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire county, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulations). Additionally, there are numerous other facilities that store or use hazardous substances which report to the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R3450 34501 HMTUSA Grant $2,930

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/253/11 authorized the acceptance of a $124,713 grant award from the New York State Division of Homeland Security for FY2010 Hazardous Material Grant Program for the period of March 7, 2011 through July 31, 2013. Resolution G/20/12 rolled the unexpended funds from 2011 to 2012. Resolution G/474/13 extended the grant period to February 28, 2014. Any unexpended funds at the end of 2013 may be brought into 2014 by legislative resolution.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

PUBLIC SAFETY
Bureau of Public Safety - HazMat

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3643 Bureau of Public Safety - HazMat						
.4	**CONTRACTUAL**					
04420	Maintenance	3,761.75	5,436.00	5,724.00	4,500.00	0.00
04500	Special Departmental Supplies	1,540.44	2,500.00	2,289.00	2,000.00	0.00
04540	Publications	628.50	670.00	700.00	700.00	0.00
04550	Office Supplies	142.70	114.00	150.00	150.00	0.00
04560	Training	1,076.52	2,930.00	2,930.00	2,930.00	0.00
04990	Purchased Services	1,226.60	1,405.00	1,250.00	1,250.00	0.00
TOTAL	**CONTRACTUAL**	**8,376.51**	**13,055.00**	**13,043.00**	**11,530.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HAZMAT**	**8,376.51**	**13,055.00**	**13,043.00**	**11,530.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3643 HAZ10 Bureau of Public Safety - Hazardous Material Grant Program						
.2	**EQUIPMENT**					
02400	Other Equipment	108,712.80	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**108,712.80**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04560	Training	0.00	16,000.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**16,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HAZARDOUS MATERIAL GRANT PROGRAM**	**108,712.80**	**16,000.00**	**0.00**	**0.00**	**0.00**

A3644 BUREAU OF PUBLIC SAFETY/SHERIFF - HOMELAND SECURITY

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available Homeland Security funds were budgeted in 2013. If any monies remain at the end of 2013, they may be brought forward into 2014 by legislative resolutions.

PUBLIC SAFETY
Bureau of Public Safety/Sheriff

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3644 WMD06 Sheriff - Homeland Security 2007-2010						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	27,005.90	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**27,005.90**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - HOMELAND SECURITY 2007-2010**	**27,005.90**	**0.00**	**0.00**	**0.00**	**0.00**
A3644 WMD07 Bureau of Public Safety - Homeland Security 2008-2011						
.2	**EQUIPMENT**					
02300	Automobile	5,422.00	0.00	0.00	0.00	0.00
02400	Other Equipment	0.00	1,185.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**5,422.00**	**1,185.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	1,188.09	0.00	0.00	0.00	0.00
04560	Training	6,838.89	36,123.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**8,026.98**	**36,123.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY 2008-2011**	**13,448.98**	**37,308.00**	**0.00**	**0.00**	**0.00**
A3644 WMD08 Sheriff - Homeland Security						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	14,497.37	21,238.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**14,497.37**	**21,238.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - HOMELAND SECURITY**	**14,497.37**	**21,238.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3644 WMD09 Bureau of Public Safety - Homeland Security						
.2	**EQUIPMENT**					
02300	Automobile	0.00	36,236.00	0.00	0.00	0.00
02400	Other Equipment	107,778.56	77,754.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**107,778.56**	**113,990.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	7,697.00	210.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**7,697.00**	**210.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY**	**115,475.56**	**114,200.00**	**0.00**	**0.00**	**0.00**
A3644 WMD10 Sheriff - Homeland Security						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	44,277.06	52,008.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**44,277.06**	**52,008.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04301	Telephone (Alt #1)	2,981.89	15,973.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**2,981.89**	**15,973.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF- HOMELAND SECURITY**	**47,258.95**	**67,981.00**	**0.00**	**0.00**	**0.00**
A3644 WMD11 Bureau of Public Safety - Other Public Safety Grants						
.2	**EQUIPMENT**					
02300	Automobile	0.00	29,323.00	0.00	0.00	0.00
02400	Other Equipment	28,022.65	45,609.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**28,022.65**	**74,932.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04420	Maintenance	32,280.77	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	12,600.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	25,767.63	5,419.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**70,648.40**	**5,419.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS**	**98,671.05**	**80,351.00**	**0.00**	**0.00**	**0.00**
A3644 WMD12 Sheriff - Homeland Security						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	0.00	85,271.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**85,271.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - HOMELAND SECURITY**	**0.00**	**85,271.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3644 WMD13 Bureau of Public Safety - Homeland Security						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	8,367.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**8,367.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	9,000.00	70,520.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**9,000.00**	**70,520.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY**	**9,000.00**	**78,887.00**	**0.00**	**0.00**	**0.00**
A3644 WMD14 Sheriff - Homeland Security						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	0.00	34,500.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**34,500.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04301	Telephone (Alt #1)	0.00	3,514.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**3,514.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - HOMELAND SECURITY**	**0.00**	**38,014.00**	**0.00**	**0.00**	**0.00**
A3644 WMD16 Sheriff - Homeland Security						
.2	**EQUIPMENT**					
02401	Other Equipment Alt 1	0.00	69,796.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**69,796.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04301	Telephone (Alt #1)	0.00	18,400.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**18,400.00**	**0.00**	**0.00**	**0.00**
TOTAL	**WMD16 - PUBLIC SAFETY - HOMELAND SECURITY**	**0.00**	**88,196.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SHERIFF - HOMELAND SECURITY**	**325,357.81**	**611,446.00**	**0.00**	**0.00**	**0.00**

A3650 DEMOLITION OF UNSAFE BUILDINGS

DEPARTMENT FUNCTIONS:

Rensselaer County is required to take title to tax delinquent properties through the in rem tax foreclosure process. Occasionally, there are structural or other issues with distressed and/or condemned buildings that pose a threat to public safety and could become liabilities to the County. Although the county would prefer that these problems were rectified by the former owners and local code enforcement before taking title, these issues are the County's responsibility after the foreclosure. The requested appropriation will allow the County to efficiently address these problems by removing or stabilizing unsafe structures. If at all possible, County resources such as personnel and Highway Department equipment will be used before hiring outside contractors. Contracts with outside vendors will be subject to normal county purchasing and legislative approval processes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance**.**

PUBLIC SAFETY
Demolition of Unsafe Buildings

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A3650 Demolition of Unsafe Buildings						
.4	**CONTRACTUAL**					
04800	Contractual Agency	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**0.00**	**50,000.00**	**50,000.00**	**0.00**
TOTAL	**DEMOLITION OF UNSAFE BUILDINGS**	**0.00**	**0.00**	**50,000.00**	**50,000.00**	**0.00**
TOTAL	**PUBLIC SAFETY**	**34,603,463.88**	**37,063,540.87**	**35,780,727.00**	**35,581,683.00**	**0.00**

A4010 DEPARTMENT OF HEALTH - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County's health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

PROGRAM OBJECTIVES:

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County's Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

MANDATES:

The following programs are mandated by New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

REVENUE APPLICABLE TO THIS PROGRAM:

R3401	34011	State Aid - Public Health	$796,498

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. "Plus Transfers, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of $550,000 plus an additional percentage of eligible expenses. The projected revenue reflects the continuation of reduced funding for State-designated "optional" programs.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4010 Department of Health - Administration						
.1	**PERSONNEL SERVICES**					
0095	Accounting Supervisor Grade B		55,413.00	54,634.00	54,634.00	0.00
3000	Fiscal Coordinator		48,525.00	48,974.00	48,974.00	0.00
3500	Junior Accountant		34,108.00	34,546.00	34,546.00	0.00
4730	Medical Consultant		31,542.00	31,700.00	31,700.00	0.00
5920	Public Health Director		85,894.00	86,323.00	86,323.00	0.00
6320	Plus Transfers, Other Codes		36,102.00	39,300.00	39,300.00	0.00
7550	Secretary To PH Director		38,025.00	38,850.00	38,850.00	0.00
8025	Telephone Receptionist		31,038.00	31,193.00	31,193.00	0.00
8880	Transfers Out		(11,500.00)	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**256,286.91**	**349,147.00**	**365,520.00**	**365,520.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	11,400.00	1,400.00	1,400.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**11,400.00**	**1,400.00**	**1,400.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	19,885.02	23,000.00	23,000.00	23,000.00	0.00
04050	Automobile Maintenance	1,721.79	3,000.00	3,000.00	3,000.00	0.00
04051	Automobile, Gasoline	3,026.67	3,000.00	2,500.00	2,500.00	0.00
04100	Printing	634.29	1,100.00	1,000.00	1,000.00	0.00
04150	Postage	16,451.85	18,000.00	18,000.00	18,000.00	0.00
04200	Insurance	13,656.20	14,420.00	16,548.00	16,548.00	0.00
04300	Telephone	21,844.03	24,000.00	23,000.00	23,000.00	0.00
04420	Maintenance	395.00	900.00	500.00	500.00	0.00
04450	Rental - Equipment/Maintenance	1,608.21	2,000.00	2,000.00	2,000.00	0.00
04480	Maintenance In Lieu of Rent	167,103.00	163,886.00	175,507.00	175,507.00	0.00
04520	Dues	6,081.00	6,000.00	6,400.00	6,400.00	0.00
04540	Publications	0.00	360.00	360.00	360.00	0.00
04550	Office Supplies	4,958.01	5,000.00	5,000.00	5,000.00	0.00
04560	Training	484.26	2,700.00	2,700.00	2,000.00	0.00
04980	Computer Services	12,351.00	12,722.00	5,230.00	5,230.00	0.00
04990	Purchased Services	6,825.68	87,579.00	7,500.00	7,500.00	0.00
04992	CBU Charges	0.00	0.00	53,431.00	53,431.00	0.00
TOTAL	**CONTRACTUAL**	**277,026.01**	**367,667.00**	**345,676.00**	**344,976.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	116,117.76	110,290.00	154,115.00	154,115.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**116,117.76**	**110,290.00**	**154,115.00**	**154,115.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - ADMINISTRATION**	**649,430.68**	**838,504.00**	**866,711.00**	**866,011.00**	**0.00**

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

DEPARTMENTAL FUNCTIONS:

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the sexually transmitted disease (STD) program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling tuberculosis (TB) in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

PROGRAM OBJECTIVES:

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

PROGRAM STATISTICS:

- In 2012, the Nursing Division received 121 maternal child referrals. The nurses made 45 home visits to provide services to families in our county.
- The department received a total of 3,013 blood lead level reports on children birth to six years of age. Further, 72 packets were sent out to families with children having a lead level of 10-14, there were 24 newly identified children with lead levels that were 15 or higher, and 25 children with a level above 20 by the end of 2012.
- HIV Testing: In 2012, 434 HIV tests were done.
- STD: In 2012, 328 individuals were seen in a STD clinic offered by the department and 135 were provided treatment. The department provided 4 screenings for eligible women through the Healthy Women Partnership.
- Communicable Disease: There were a total of 1,300 communicable disease reports received by the Nursing Division requiring follow-up by the department. Pertussis cases increased by 95% in 2012. Tick Borne diseases increased dramatically in 2012, as Lyme disease increased by 30% and Ehrlichiosis by 40%.
- Immunization: Total number of individuals seen in 2012 through the Immunization Program was 833. Total number of flu vaccines given in 2012 at offsite RCDOH sponsored clinics was 473. There were 40 clients seen in travel clinics.

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

PROGRAM STATISTICS (CONTINUED):

- Rabies: Total of 69 animals submitted for testing in 2012, of which 26 tested positive. The department did follow-up on 438 animal bites. A total of 24 individuals were treated with rabies prophylaxis in 2012. RCDOH hosted 13 rabies clinics throughout the county and 1,370 animals were vaccinated.
- Health Fairs/Education: 12 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 40 presentations were done for various community organizations. The department actively participates on 11 coalitions.
- TB: There were 495 tests done throughout the county, with 18 referred to RCDOH for a positive, along with an additional 37 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2012, 94 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

REVENUE APPLICABLE TO THIS PROGRAM: **$530,725**

R1601	16012	Flu Vaccine Fees	$ 15,000
R1601	16014	Fees for Clinics	40,000
R1601	16016	Fees for Rabies	25,000
R1601	16017	Public Health - Third Party Insurance	10,000
R1689	16891	Other Health Fees	2,500
R3401	34012	State Aid - Lead Grant	89,311
R3401	34015	State Aid - CSHCN Grant	23,823
R3401	34016	State Aid - Immunization Action Grant	79,715
R3401	34018	State Aid - Rabies Reimbursement	24,485
R3401	34026	State Aid - Public Health Preparedness Grant	167,541
R3401	34026 WMD13	State Aid - NYS Homeland Security Grant	17,599
R3401	34026 WMD15	State Aid - NYS Homeland Security Grant	9,236
R3401	34026 WMD17	State Aid - NYS Homeland Security Grant	26,515

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Various resolutions have authorized the acceptance of grant awards (WMD13, WMD15, WMD17) from the New York State Office of Homeland Security and Emergency Services for the State Homeland Security program. All three of these grants have a portion of their funding allocated for 2014, and only that funding has been appropriated in this budget.

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. The salaries and benefits for the Public Health Planner and one Public Health Aide are fully funded by a combination of the base PH Preparedness Grant and the grant programs noted above (WMD13, WMD15 and/or WMD17). In addition, the department's request to reclassify a vacant Community Health RN position to that of Senior Public Health Educator has been approved.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4017 Department of Health - Nursing						
.1	**PERSONNEL SERVICES**					
1455	Community Health RN		317,014.00	267,265.00	267,265.00	0.00
2210	Director Of Patient Services		74,587.00	74,960.00	74,960.00	0.00
2806	Epidemiology Coordinator		65,347.00	65,674.00	65,674.00	0.00
4655	Local Public Health Educator		47,445.00	47,682.00	47,682.00	0.00
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	0.00
6160	Public Health Aide		33,584.00	42,177.00	42,177.00	0.00
6175	Public Health Planner		57,157.00	50,753.00	50,753.00	0.00
6185	PH Preparedness Educator		16,475.00	0.00	0.00	0.00
6195	PH Training Coordinator		13,563.00	33,249.00	33,249.00	0.00
7360	Senior Public Health Educator		0.00	51,801.00	51,801.00	0.00
TOTAL	**PERSONNEL SERVICES**	**599,661.54**	**628,772.00**	**637,161.00**	**637,161.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,673.89	4,200.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,673.89**	**4,200.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	3,455.13	3,000.00	3,000.00	3,000.00	0.00
04420	Maintenance	900.00	1,000.00	1,000.00	1,000.00	0.00
04500	Special Departmental Supplies	15,635.64	22,906.00	21,000.00	21,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	26,329.01	33,000.00	26,000.00	26,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	28,242.01	98,945.00	13,389.00	13,389.00	0.00
04540	Publications	0.00	250.00	250.00	250.00	0.00
04711	Rabies	25,768.47	50,000.00	40,000.00	40,000.00	0.00
04712	Lead Services	2,831.14	4,845.00	6,275.00	6,275.00	0.00
04800	Contractual Agency	312.63	2,814.00	1,209.00	1,209.00	0.00
04900	Professional Services	14,914.39	17,250.00	17,250.00	17,250.00	0.00
04911	Medical Exams	0.00	100.00	100.00	100.00	0.00
04912	Laboratory Service	0.00	250.00	250.00	250.00	0.00
04913	Hospital - X Rays	560.00	2,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	45,331.00	54,213.00	17,688.00	17,688.00	0.00
04990	Purchased Services	16,688.76	16,500.00	20,000.00	20,000.00	0.00
TOTAL	**CONTRACTUAL**	**180,968.18**	**307,073.00**	**169,411.00**	**169,411.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	268,471.45	296,176.00	310,453.00	310,453.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**268,471.45**	**296,176.00**	**310,453.00**	**310,453.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - NURSING**	**1,052,775.06**	**1,236,221.00**	**1,117,025.00**	**1,117,025.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4017 MRC12 Department of Health - Medical Reserve Corps 2012						
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	449.04	4,550.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**449.04**	**4,550.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2012**	**449.04**	**4,550.00**	**0.00**	**0.00**	**0.00**
A4017 MRC13 Department of Health - Medical Reserve Corps 2013						
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	0.00	4,000.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**4,000.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2013**	**0.00**	**4,000.00**	**0.00**	**0.00**	**0.00**
A4017 SHS09 Department of Health - State Homeland Security						
.4	**CONTRACTUAL**					
04503	Spec Dept Supplies (Alt #3)	12,571.65	1,741.70	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**12,571.65**	**1,741.70**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - STATE HOMELAND SECURITY**	**12,571.65**	**1,741.70**	**0.00**	**0.00**	**0.00**
A4017 UAS08 Department of Health - Urban Area Security Initiative						
.4	**CONTRACTUAL**					
04503	Spec Dept Supplies (Alt #3)	16,173.40	44,532.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**16,173.40**	**44,532.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE**	**16,173.40**	**44,532.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4017 UAS09 Department of Health - Urban Area Security Initiative						
.1	**PERSONNEL SERVICES**					
			0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**33,596.41**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04503	Spec Dept Supplies (Alt #3)	26,382.86	16,756.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**26,382.86**	**16,756.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	12,786.79	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**12,786.79**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITATIVE**	**72,766.06**	**16,756.00**	**0.00**	**0.00**	**0.00**
A4017 UAS10 Department of Health - Urban Area Security Initiative						
.1	**PERSONNEL SERVICES**					
			0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**10,150.46**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04503	Spec Dept Supplies (Alt #3)	0.00	4,738.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**4,738.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	3,863.26	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**3,863.26**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE**	**14,013.72**	**4,738.00**	**0.00**	**0.00**	**0.00**
A4017 WMD11 Department of Health - Homeland Security						
.1	**PERSONNEL SERVICES**					
			0.00	0.00	000	0.00
TOTAL	**PERSONNEL SERVICES**	**3,589.13**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	2,109.73	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**2,109.73**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - HOMELAND SECURITY**	**5,698.86**	**0.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4017 WMD13 Department of Health - Homeland Security						
.1	**PERSONNEL SERVICES**					
6160	Public Health Aide		39,474.00	12,616.00	12,616.00	0.00
TOTAL	**PERSONNEL SERVICES**	**4,529.77**	**39,474.00**	**12,616.00**	**12,616.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	1,724.03	15,024.00	4,983.00	4,983.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**1,724.03**	**15,024.00**	**4,983.00**	**4,983.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - HOMELAND SECURITY**	**6,253.80**	**54,498.00**	**17,599.00**	**17,599.00**	**0.00**
A4017 WMD15 Department of Health - Homeland Security						
.1	**PERSONNEL SERVICES**					
6175	Public Health Planner		0.00	6,690.00	6,690.00	0.00
TOTAL	**PERSONNEL SERVICES**	**7,615.56**	**0.00**	**6,690.00**	**6,690.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	2,898.48	0.00	2,546.00	2,546.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**2,898.48**	**0.00**	**2,546.00**	**2,546.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - HOMELAND SECURITY**	**10,514.04**	**0.00**	**9,236.00**	**9,236.00**	**0.00**
A4017 WMD17 Department of Health - Homeland Security						
.1	**PERSONNEL SERVICES**					
6160	Public Health Aide		0.00	18,939.00	18,939.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**18,939.00**	**18,939.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	0.00	7,576.00	7,576.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**0.00**	**7,576.00**	**7,576.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - HOMELAND SECURITY**	**0.00**	**0.00**	**26,515.00**	**26,515.00**	**0.00**

A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

PROGRAM OBJECTIVES:

To ensure the County's public health, by identifying sources of contamination and preventing disease.

PROGRAM STATISTICS:

During 2012, the department performed a total of 103 public water supply (PWS) inspections. There were 13 engineering plans reviewed and 6 complaints regarding PWS were investigated. Additionally, 8 water emergencies were investigated and 7 "boil water" orders were issued. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

HEALTH
Department of Health - Laboratory Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4025 Department of Health - Laboratory Services						
.4	**CONTRACTUAL**					
04800	Contractual Agency	5,722.60	12,000.00	12,000.00	11,000.00	0.00
TOTAL	**CONTRACTUAL**	**5,722.60**	**12,000.00**	**12,000.00**	**11,000.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - LABORATORY SERVICES**	**5,722.60**	**12,000.00**	**12,000.00**	**11,000.00**	**0.00**

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

PROGRAM STATISTICS:

CASELOAD		PROGRAM TYPE (Projected)		INSURANCE	
Current	290	Center Based	21	Medicaid	50%
Projected	300	Home Based	279	Third Party	48%
				Uninsured	2%

MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

REVENUE APPLICABLE TO THIS PROGRAM: $890,483

R1621	16211	Early Intervention Fees	$50,991
R3401	34013	ECIS Grant	75,865
R3449	34491	ECIS Reimbursement	663,491
R3601	36013	Medical Assistance - EI Trans (State)	41,000
R3610	36103	Medical Assistance - EI Admin (State)	9,068
R4601	46013	Medical Assistance - EI Trans (Federal)	41,000
R4610	46103	Medical Assistance - EI Admin (Federal)	9,068

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. Department staffing reflects the transfer of an Information Processing Specialist from Environmental Health.

Funds necessary to pay for service expenses (04800) have been cut in half, which reflects new program procedures, by which Medicaid now pays 50% of said expenses directly to service providers. The remainder of the Early Care Intervention Program is funded based upon an analysis of historical data and projected needs, including appropriations being made available for the replacement of one desktop computer.

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49% by the New York State Department of Health for transportation and center-based and related services. Reimbursement for this program is now calculated based upon the aforementioned change in program methodology.

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

HEALTH
Department of Health - E.C.I.P.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4059 Department of Health - E.C.I.P.						
.1	**PERSONNEL SERVICES**					
1175	Clinical Records Clerk		33,084.00	33,249.00	33,249.00	0.00
1355	Child Services Specialist		48,455.00	48,697.00	48,697.00	0.00
1841	Dir of Children w Spec Needs		68,272.00	68,613.00	68,613.00	0.00
2580	ECI Service Worker		289,928.00	292,296.00	292,296.00	0.00
3430	Information Processing Spec		0.00	33,724.00	33,724.00	0.00
5750	Principal Clerk		35,798.00	35,977.00	35,977.00	0.00
TOTAL	**PERSONNEL SERVICES**	**524,757.92**	**475,537.00**	**512,556.00**	**512,556.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	1,400.00	1,400.00	1,400.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**1,400.00**	**1,400.00**	**1,400.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	4,103.20	5,300.00	5,300.00	5,000.00	0.00
04100	Printing	2,928.63	2,500.00	2,750.00	2,750.00	0.00
04300	Telephone	6,804.94	7,000.00	7,000.00	7,000.00	0.00
04500	Special Departmental Supplies	0.00	893.00	893.00	750.00	0.00
04540	Publications	0.00	145.00	145.00	145.00	0.00
04560	Training	125.00	500.00	500.00	500.00	0.00
04800	Contractual Agency	2,233,899.64	2,500,000.00	1,250,000.00	1,250,000.00	0.00
04980	Computer Services	11,907.00	12,833.00	0.00	0.00	0.00
04990	Purchased Services	16,497.32	19,000.00	15,000.00	15,000.00	0.00
TOTAL	**CONTRACTUAL**	**2,276,265.73**	**2,548,171.00**	**1,281,588.00**	**1,281,145.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	245,797.41	227,145.00	222,541.00	222,541.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**245,797.41**	**227,145.00**	**222,541.00**	**222,541.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - E.C.I.P.**	**3,046,821.06**	**3,252,253.00**	**2,018,085.00**	**2,017,642.00**	**0.00**

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

The Environmental Health Division's primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children's camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Prevention of the transmission of rabies in humans by assisting the Nursing Division with required animal confinement verification.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- "Compliance checks" in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County's Emergency Preparedness activities.

PROGRAM OBJECTIVES:

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

PROGRAM STATISTICS:

Statistics for the calendar year 2012 include the following:

- Water Supplies – 103 inspections of public water supplies.
- Food Service – 546 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 69 food vendors inspected at the Schaghticoke Fair.
- Sewage Disposal – 196 "permits to construct" issued and 15 realty subdivision plans approved.
- Children's Camps – 104 inspections of 40 permitted camps.
- Mobile Home Parks – 82 inspections of 28 permitted parks.
- Temporary Residences – 10 hotel/motel inspections, 7 campground inspections, 2 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches – 53 inspections of 60 permitted facilities (41 pools/12 beaches).
- Lead Hazard Assessment – 16 lead hazard inspections with 16 identified hazards and 20 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities – 10 inspections of 10 permitted facilities.
- ATUPA – 189 compliance checks with youths and 175 licensing inspections.
- Rabies – 159 rabies/animal confinement inspections.
- Rodent Control – 8 rat baiting requests and 8 demolitions.
- CIAA – 8 complaints and 10 investigations.
- Primary Prevention – 117 initial inspections, 87 lead hazards, 66 clearance notices.

REVENUE APPLICABLE TO THIS PROGRAM: **$731,130**

R1601	16011	Public Health Fees	$220,000
R1601	16013	Public Health - Violation Abatement	5,000
R1601	16018	PH Fees - Lead Detection	1,000
R1601	16019	PH Fees - Rodent Control	1,500
R3401	34014	State Aid - ATUPA Grant	56,231
R3401	34023	Water Supply Protection Grant	136,556
R3401	34029	Childhood Lead Primary Prevention	310,843

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. Department staffing reflects the transfer of an Information Processing Specialist to Early Intervention.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need, including appropriations being made available for replacement of two desktop computers.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

HEALTH
Department of Health - Environmental Health

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4090 Department of Health - Environmental Health						
.1	**PERSONNEL SERVICES**					
0430	Asst Sanitary Code Enforce Off		45,966.00	46,283.00	46,283.00	0.00
2501	Environmental Health Educator		52,033.00	52,293.00	52,293.00	0.00
2515	Environmental Health Director		71,826.00	72,185.00	72,185.00	0.00
3430	Information Processing Spec		33,556.00	0.00	0.00	0.00
5630	Personnel Service Savings		(65,347.00)	(65,674.00)	(65,674.00)	0.00
5650	On Call Stipend		2,700.00	1,800.00	1,800.00	0.00
5840	Public Health Technician		82,356.00	83,071.00	83,071.00	0.00
5910	Public Health Engineer		65,347.00	65,674.00	65,674.00	0.00
6190	Public Health Sanitarian		192,058.00	193,624.00	193,624.00	0.00
7180	Sr Public Health Sanitarian		130,736.00	132,482.00	132,482.00	0.00
8060	Temporary Services		12,600.00	12,600.00	12,600.00	0.00
TOTAL	**PERSONNEL SERVICES**	**627,120.95**	**623,831.00**	**594,338.00**	**594,338.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	1,400.00	2,800.00	2,800.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**1,400.00**	**2,800.00**	**2,800.00**	**0.00**
.4	**CONTRACTUAL**					
04005	Permits/ Fees	0.00	200.00	450.00	450.00	0.00
04100	Printing	1,483.77	2,500.00	2,500.00	2,500.00	0.00
04500	Special Departmental Supplies	779.81	6,800.00	1,800.00	1,800.00	0.00
04501	Spec Dept Supplies (Alt #1)	199,263.72	220,106.00	204,727.00	204,727.00	0.00
04540	Publications	706.19	810.00	250.00	250.00	0.00
04715	ATUPA Grant	1,840.00	4,897.00	10,850.00	10,850.00	0.00
04800	Contractual Agency	0.00	500.00	500.00	500.00	0.00
04980	Computer Services	15,526.00	16,223.00	10,664.00	10,664.00	0.00
04990	Purchased Services	7,864.08	6,500.00	10,000.00	10,000.00	0.00
TOTAL	**CONTRACTUAL**	**227,463.57**	**258,536.00**	**241,741.00**	**241,741.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	292,094.50	279,418.00	291,569.00	291,569.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**292,094.50**	**279,418.00**	**291,569.00**	**291,569.00**	**0.00**
TOTAL	**DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH**	**1,146,679.02**	**1,163,185.00**	**1,130,448.00**	**1,130,448.00**	**0.00**

A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS

DEPARTMENTAL FUNCTIONS:

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from NYS Office of Alcoholism and Substance Abuse Services (OASAS) to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, a structured intensive day treatment program, supportive living program, and supervision of Elizabeth House, a community based residential facility for women.

HMRC's Supportive Living Residence (HMRC-SL) is a supportive environment that can house 17 men. Individuals appropriate for this service include men 18 and older who require support of a residence that provides an alcohol and drug-free environment; requires the peer support of a fellow resident to maintain abstinence, does not require 24 hour on-site supervision by clinical staff; and exhibits the skills and strengths necessary to maintain abstinence and readapt to independent living in the community while receiving minimal clinical and peer support provided by this residential environment. HMRC-SL provides an atmosphere that promotes independence, responsibility and improving self-awareness. This is made possible through peer support, individual services planning, and individual case management services for persons with a desire to learn to live sober. The Supportive Living Residence is an OASAS licensed Supportive Living Residence with an average length of stay between 6-9 months. Projected units of service for 2014 remain the same at 5,585.

HMRC's Elizabeth House is a 14 bed community residence for women age 18 and older who are seeking recovery from alcohol and other drugs. Residents will stay at Elizabeth House for an average of 6-12 months in an effort to gain the independent living skills necessary to begin living a sober life style. Through a holistic and "whole person" approach to treatment we are able to meet each resident's needs on an individual level thus providing the services specific and necessary for her personal growth and recovery. The facility is a licensed Community Residence through OASAS. Projected units of service for 2014 remain stable at 4,600.

PROGRAM OBJECTIVES:

The objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety and living independently. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

PROGRAM STATISTICS:

HM/Pahl - Supportive Living 6th Ave: Total 2012 Units: 4,554
HM/Pahl - Residential Women's: Total 2012 Units: 4,584

REVENUE APPLICABLE TO THIS PROGRAM: $359,017

R3491 34918 OASAS - Apartments - Hudson Mohawk $ 18,889
R3493 34939 OASAS - Community Women's Residence 340,128

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Narcotic Addiction Programs

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4230 MH - Narcotic Addiction Programs						
.4	**CONTRACTUAL**					
04868	Hudson Mohawk - Apartments	18,889.00	18,889.00	18,889.00	18,889.00	0.00
04879	Hudson Mohawk-Womens Housing	340,126.00	340,126.00	340,128.00	340,128.00	0.00
TOTAL	**CONTRACTUAL**	**359,015.00**	**359,015.00**	**359,017.00**	**359,017.00**	**0.00**
TOTAL	**MH - NARCOTIC ADDICTION PROGRAMS**	**359,015.00**	**359,015.00**	**359,017.00**	**359,017.00**	**0.00**

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

DEPARTMENTAL FUNCTIONS:

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) to provide outpatient clinical, residential and support services to adolescent and adult recipients with alcohol or other drug abuse or dependence diagnosis and their families.

Clinical services are available at HMRC's following outpatient clinic locations: 1724 Fifth Avenue (Troy), 743 Columbia Turnpike (East Greenbush), and at the Rensselaer County Department of Mental Health facilities located at 69 Church Street, (Hoosick Falls). Recipients receive a range of services including group and family counseling, relapse prevention counseling, evaluation, referrals and coordination of services with treatment providers and community based agencies.

HMRC's Troy Clinic - Based on a "stages of change" model, clients are assisted in addressing their substance abuse problems; encouraging self motivation for abstinence and behavioral change; recognition of relapse triggers and development of skills to live a recovery oriented lifestyle. Services are provided without discrimination against any particular population and regardless of ability to pay. In 2014 units of service are projected to increase by 4,000 from 12,500 in 2013 to 16,500.

HMRC's Troy Outpatient Rehabilitation Program is designed to provide intensive, structured treatment services for individuals who have progressed in their chemical dependency resulting in substantial deficits in functional skills or health care needs and have an inadequate social support system. Clients attend treatment 5 hours/day; 5 days/week and are provided a daily variety of groups, individual/family and vocational services designed to meet the client's needs including mental health services and/or housing. Units of service are projected to increase by 850 units from 7,150 in 2013 to 8,000 in 2014.

HMRC's East Greenbush Clinic - Based on a "stages of change" model, clients are assisted in addressing their substance abuse/dependence and pathological gambling; encouraging self motivation for abstinence and behavioral change; recognition of relapse triggers and development of skills to live a recovery oriented lifestyle. Services are provided without discrimination against any particular population and regardless of ability to pay. It is projected that units of service will decrease from 6,050 in 2013 to 5,500 in 2014.

At the Hoosick Falls Satellite Site located in the Rensselaer County Department of Mental Health facilities at 69 Church Street Hoosick Falls, HMRC offers evaluations; individual and group counseling one day/week. Units are expected to increase by 50 in 2014 to 375.

The Outpatient Adolescent Program provides the A-CRA (Adolescent-Community Reinforcement Approach) model of treatment for adolescents and their "caregivers" in both the Troy and East Greenbush clinics. Services are provided to adolescents aged 12-18 who meet the diagnostic criteria for a substance abuse or dependence diagnosis and whose treatment needs can be met by a short term program (ASAM Level 1). Family/Caregiver involvement is part of the program and family members are encouraged to attend a minimum of three sessions (at least two with their son/daughter). HMRC projects an increase to 1,000 units in 2014 from 300 in 2013.

HMRC's Compulsive Gambling Program, through an OASAS grant, provides services to problem gamblers and their family members, and activities to raise community awareness of the signs and symptoms of problem gambling. Services are provided for individuals who have a concern about their gambling activities via evaluations and treatment at the East Greenbush Clinic. Projected units of service in 2014 remain the same as 2013 at 60.

PROGRAM STATISTICS:

Clinical & Outreach (Troy & Hoosick Falls)	9,967
Troy Outpatient Rehab Program (5 days/wk.)	6,571
Clinical (East Greenbush)	4,112
Adolescent Outpatient Services	0
OASAS Compulsive Gambling Treatment	16

REVENUE APPLICABLE TO THIS PROGRAM: **$563,506**

R3492 34923 Hudson-Mohawk Recovery Center - OASAS	$ 510,506
R3493 34937 OASAS Gambling Grant - Clinical Treatment	3,000
R3494 34948 Hudson-Mohawk Adolescent Outpatient Services	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Hudson Mohawk Recovery Center

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4250 MH - Hudson Mohawk Recovery Center						
.4	**CONTRACTUAL**					
04820	Hudson Mohawk Recovery Center	524,677.00	553,508.00	510,506.00	510,506.00	0.00
04823	HM Adolescent Outpatient Srvs	50,000.00	50,000.00	50,000.00	50,000.00	0.00
04880	OASAS Gambling Treatment	3,000.00	3,000.00	3,000.00	3,000.00	0.00
TOTAL	**CONTRACTUAL**	**577,677.00**	**606,508.00**	**563,506.00**	**563,506.00**	**0.00**
TOTAL	**MH - HUDSON MOHAWK RECOVERY CENTER**	**577,677.00**	**606,508.00**	**563,506.00**	**563,506.00**	**0.00**

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), mandated under NYS Mental Hygiene Laws Article 41 and 41.03, the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County's programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Persons with Developmental Disabilities (OPWDD) for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions and all licensed programs providing these services in Rensselaer County.

Since 2011, the Department has made several significant achievements associated with the ongoing implementation of the state's clinical restructuring mandate, and transformative changes to enhance operations based on recommendations from the Corporate Compliance Team. Department staff revisited, revised and adopted a new Mission Statement to bring it into alignment with clinical restructuring changes, and make it more reflective of the values guiding the actions of department staff. The Department's Mission Statement follows:

"Rensselaer County Department of Mental Health, functioning as a Unified Services System, is committed to providing quality integrated treatment, prevention, and supportive services to our community with respect, compassion, and expertise, in order to empower and help all persons to improve their quality of life."

Outpatient Clinic Operations: Strategic planning and implementation over the past three years has led to the establishment of several satellite clinics in school settings and primary care practices. These locations have resulted in an increased penetration across the county allowing for greater access to mental health services. In 2013 state aid was awarded to establish a co-location site at a pediatric practice – work that was completed in June 2013. In May 2013 the Department received recognition by NYS OMH at the "What's Great in the State" awards ceremony for the establishment of this integrated care site.

In 2013 the Department established an additional integrated care site at the Schodack Family Medical Practice, Miller Rd, Castleton, NY. The site has been launched via rental of one office, allowing for one practitioner at a time to deliver services. Referrals in this site are very high, and demonstrate the need for expansion. The practice has additional office space available; the department has met with the building supervisor, and is initiating plans to expand with a small suite of offices, thus permitting multiple practitioners to be present at one time.

Productivity across the clinic operations has steadily increased. The Department's 2012 Consolidated Fiscal Report (CFR), reported a clinic productivity increase overall by 19%. This is a result of: supervisors holding clinicians responsible for achievement of established productivity goals; centralized scheduling; development and enforcement of attendance contracts; increased referrals via satellite operations; advancements in the use of the Electronic Health Records to improve efficiencies; and turnover of staff allowing for a greater shift in the service delivery culture. Clinic Site Supervisors and the Director of Adult Services report current staff are nearing a point of maxing out in the number of clinical hours available for appointments. Consequently additional clinical staff is needed to provide care to those being referred.

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and a clinic satellite location in Hoosick Falls, the Department also provides forensic services in the Rensselaer County Jail assisting the Sheriff's office in the treatment of mentally ill inmates in the system. In addition, the department provides funding to the Probation Department to assist keeping persons on probation within the community and avoiding situations that would result in their incarceration and/or re-institutionalization. The Department also receives funding provided through the Rensselaer County Department of Social Services to test recipients of services. In addition to the already existing satellite clinic operations at the Rensselaer High School and Lansingburgh Central Schools, the Department opened two new satellite locations in the 2011/2012 school year: Columbia High School and Hoosick Falls Central Schools, enabling more individuals to access services. In 2012, the Department applied for and received $30k funding to open a satellite for co-located mental health services in a pediatric practice.

Moving forward the department in coordination with the Rensselaer County Department of Social Services (DSS) will provide Mental Health Services to DSS clients 2 days a week, resulting in a savings to the DSS department and in collaboration with DSS, the Youth Department and Probation, will provide triage services at the new Flannigan Office complex to assist

DEPARTMENTAL FUNCTIONS (CONTINUED):

OMH continues to provide funding that enables the county to continue providing Forensic and Juvenile PINS services and evaluations for the courts. The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client's access treatment and services in their community and prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities funded by the county and administered and delivered by contract agencies.

The department's Corporate Compliance Team is actively engaged in ongoing review and revision of policies associated with the operations of programs, assuring all are in compliance with federal, state, and county laws and regulations.

Department's goals include the following:

- To expand clinical services in co-location opportunities i.e. schools and primary care practices.
- Continue the development of a HIPAA compliant electronic health record to include meaningful use components and ability to have remote access from satellite locations.
- To continue development of evidence based treatment approaches in the clinics.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmentally disabled and chemically dependent residents of Rensselaer County;
- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities; and
- Participate in the implementation of the health home to be established in the county, contracting as a provider of care coordination; actively engaging and enrolling persons identified to be in need of health home services.
- Maintain a commitment to staff development in evidence based treatment approaches, information technology, and cultural competency.
- Compliance with the Governor's Justice Center objectives or reporting any incidents that may occur in the department that may negatively impact a recipient of services. Our staff is now required to receive clearance to be employed in the department, including fingerprinting and a complete background check under the recently enacted Justice Legislation.

PROGRAM OBJECTIVES:

The Department's focus is to provide programs that meet recipient's needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of recipients and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department's objectives include:

- Increase interdepartmental service agreements and service delivery. Expand wraparound services to children and families;
- Expand outreach/case management capacity through OMH Community Reinvestment;
- Continue to support the Sexual Trauma/Abuse Recovery Team (START) child advocacy center and collaboration with other agencies; and
- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure they maintain quality, are recipient friendly and accessible and are an individualized system of cost efficient care.

Funding is continued in our budget to assist the Probation Department with funding for one staff person and our Transitional Management Unit in the jail, to ease the transition of Serious and Persistent Mental Illness (SPMI) and Mental Illness with Chemical Addiction (MICA) recipients back into the community.

A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)

PROGRAM STATISTICS:

OMH Programs	
Children's Clinic	16,823
Adult Clinic	6,565
Outreach	2,327
Advocacy	5,877
Transitional Mgt Services	594
MICA Network	1,057
OPWDD Programs	
OPWDD Medicaid Service Coordination	484
OPWDD Care at Home	270

MANDATES:

The services provided by this department are mandated under the Unified Services Agreement and the maintenance of effort requirements of the various funding agencies (OMH, OPWDD, and OASAS).

REVENUE APPLICABLE TO THIS PROGRAM:	**$7,261,773**
R1620 16201 Mental Health Fees	$5,272,615
R1620 16202 MR Fees	122,400
R1620 16204 MH Fees - Misc.	10,000
R1620 16206 COPS & CSP Medicaid	625,433
R2260 22603 Jail Facilities, Other Governments	38,600
R3490 34901 State Aid - OMH	448,500
R3490 34902 TFIP Grant	87,544
R3490 34903 State Aid - NYSOMH-Forensic Grant	301,469
R3491 34911 State Aid - OPWDD	31,662
R3492 34921 State Aid - OASAS	19,745
R3495 34955 NYS - OMH Community Reinvestment	95,805
R4490 44901 Federal Revenue Sharing - OMH	120,000
R4615 46151 FFFS	88,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. The request to increase the salary of the Secretary to the Commissioner above the ½% has been approved. The additional increase is compensation for increased duties of the position, including, but not limited to, state regulatory reporting. Due to the growth of the Schodack site the following new positions have been funded: one Information Processing Specialist and two Mental Health Social Worker IIIs. Also due to growth in programs and an increase in referrals, additional positions have been funded: one Registered Nurse, one Staff Psychiatrist, one Financial Advocate, one Information Processing Technician II, and two Mental Health Social Worker IIs. All of these new positions will be filled commensurate with demand and ability to generate revenue to cover the additional costs. In addition to the new positions, the following position upgrades have been approved: Administrative Services Coordinator to Director of Administrative Services, Mental Health Site Supervisor to Mental Health Supervisor I, Clinical Billing Clerk to Financial Advocate, and three Information Processing Specialists to Information Processing Specialist IIs. These upgrades reflect the increasing workload, complexity and demands of these positions. Due to budgetary constraints, two Clinical Billing Specialists positions and the Mental Health Information Supervisor position have been eliminated. "Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet and the administration of the county's contract management system. "Transfers Out" represents the cost of a shared Mental Health Social Worker II position with the Department of Social Services.

"Other Equipment" is funded to purchase computers, scanners, and other technology to further streamline operations and ensure compliance with HIPAA and other mandated rules and regulations.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

Any decreases in State dollars from anticipated amounts would have a direct impact upon program funding levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4320 Department of Mental Health						
.1	**PERSONNEL SERVICES**					
0065	Admin Services Coordinator		61,946.00	0.00	0.00	0.00
0650	Associate Fiscal Analyst		81,000.00	81,405.00	81,405.00	0.00
0900	Coord of Devel Disablity Svcs		60,912.00	61,217.00	61,217.00	0.00
1080	Commissioner Of Mental Health		100,000.00	100,500.00	100,500.00	0.00
1171	Clinical Billing Clerk		75,357.00	40,246.00	40,246.00	0.00
1173	MH Clinical Receptionist		33,867.00	34,247.00	34,247.00	0.00
1510	Court Consultation Specialist		54,362.00	54,846.00	54,846.00	0.00
1760	Devel Disabil Social Work Aid		89,564.00	90,463.00	90,463.00	0.00
1927	Dep Commissioner of MH (Admin)		82,000.00	82,410.00	82,410.00	0.00
2034	Dir of Administrative Services		0.00	68,454.00	68,454.00	0.00
2036	Director for Adult Services		78,405.00	78,797.00	78,797.00	0.00
2037	Director of Forensic Services		72,835.00	73,199.00	73,199.00	0.00
2340	Dir of Clinical Administrator		77,000.00	77,385.00	77,385.00	0.00
2720	Financial Advocate		0.00	73,949.00	73,949.00	0.00
2805	Forensic MH Discharge Planner		47,445.00	48,187.00	48,187.00	0.00
3330	Info Processing Technician II		81,868.00	123,417.00	123,417.00	0.00
3600	Information Processing Spec		200,936.00	101,651.00	101,651.00	0.00
3605	Info Processing Specialist II		34,595.00	138,252.00	138,252.00	0.00
4670	Clinical Billing Specialist		80,550.00	0.00	0.00	0.00
4831	MH Information Supervisor		65,347.00	65,674.00	0.00	0.00
4835	MH Information Assistant		60,952.00	60,881.00	60,881.00	0.00
4836	MH Information Systems Analyst		45,897.00	45,128.00	45,128.00	0.00
4850	Mental Health Social Worker II		330,668.00	441,147.00	441,147.00	0.00
4855	MH S. W. III-Spanish Speaking		51,543.00	51,801.00	51,801.00	0.00
4860	MH Social Worker III		257,715.00	362,607.00	362,607.00	0.00
4870	Mental Health Social Worker I		183,245.00	184,727.00	184,727.00	0.00
4905	MH Site Supervisor		193,317.00	130,988.00	130,988.00	0.00
4906	MH Site Supervisor I		0.00	66,684.00	66,684.00	0.00
5180	Coordinator Of MICA		54,362.00	54,634.00	54,634.00	0.00
5630	Personnel Service Savings		(229,936.00)	(127,518.00)	(85,754.00)	0.00
5650	On Call Stipend		20,700.00	23,400.00	23,400.00	0.00
6320	Plus Transfers, Other Codes		38,577.00	29,475.00	29,475.00	0.00
6421	Psychiatric Nurse Pract I		111,085.00	223,280.00	223,280.00	0.00
6422	Psychiatric Nurse Pract II		305,865.00	172,049.00	172,049.00	0.00
6505	Qual Assur & Utiliza Rev Spec		54,362.00	54,634.00	54,634.00	0.00
6660	Registered Professional Nurse		0.00	53,296.00	53,296.00	0.00
7840	Sec To Commissioner Mental Hlt		40,400.00	45,602.00	45,602.00	0.00
7900	Staff Psychiatrist		699,933.00	837,741.00	837,741.00	0.00
7911	Staff Psychologist		79,828.00	80,228.00	80,228.00	0.00
8060	Temporary Services		15,000.00	20,000.00	20,000.00	0.00
8880	Transfers Out		0.00	(32,781.00)	(32,781.00)	0.00
9650	Substance Abuse Specialist		60,912.00	61,217.00	61,217.00	0.00
TOTAL	**PERSONNEL SERVICES**	**3,423,595.95**	**3,752,414.00**	**4,233,519.00**	**4,209,609.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	2,948.90	10,360.64	10,000.00	10,000.00	0.00
02200	Office Equipment	41,925.09	20,205.00	64,150.00	0.00	0.00
02400	Other Equipment	0.00	0.00	42,000.00	106,150.00	0.00
TOTAL	**EQUIPMENT**	**44,873.99**	**30,565.64**	**116,150.00**	**116,150.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4320 Department of Mental Health (Continued)						
.4	**CONTRACTUAL**					
04010	Travel	16,157.19	22,000.00	22,000.00	22,000.00	0.00
04050	Automobile Maintenance	3,764.95	5,200.00	0.00	0.00	0.00
04100	Printing	6,564.91	11,500.00	10,000.00	10,000.00	0.00
04150	Postage	7,820.73	11,000.00	9,500.00	9,500.00	0.00
04200	Insurance	23,949.34	38,000.00	30,000.00	30,000.00	0.00
04300	Telephone	34,726.69	41,930.00	44,000.00	44,000.00	0.00
04400	Repairs	3,512.63	6,000.00	6,000.00	6,000.00	0.00
04420	Maintenance	40,483.70	8,440.00	9,230.00	9,230.00	0.00
04450	Rental - Equipment/Maintenance	66,064.81	87,500.00	138,500.00	138,500.00	0.00
04480	Maintenance In Lieu of Rent	124,030.00	130,232.00	131,782.00	131,782.00	0.00
04500	Special Departmental Supplies	29,555.69	50,000.00	50,000.00	50,000.00	0.00
04520	Dues	4,591.00	5,000.00	5,075.00	5,075.00	0.00
04540	Publications	637.79	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	8,928.74	11,000.00	13,000.00	13,000.00	0.00
04560	Training	9,199.00	27,700.00	25,000.00	25,000.00	0.00
04565	Advertising	0.00	1,000.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	82,582.00	49,852.00	92,850.00	92,850.00	0.00
04900	Professional Services	18,123.70	36,600.00	40,600.00	40,600.00	0.00
04980	Computer Services	221,359.21	345,312.00	345,000.00	345,000.00	0.00
04990	Purchased Services	33,151.12	284,883.00	50,000.00	50,000.00	0.00
TOTAL	**CONTRACTUAL**	**735,203.20**	**1,174,149.00**	**1,024,537.00**	**1,024,537.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	1,370,582.44	1,380,097.00	1,584,417.00	1,584,417.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**1,370,582.44**	**1,380,097.00**	**1,584,417.00**	**1,584,417.00**	**0.00**
TOTAL	**DEPARTMENT OF MENTAL HEALTH**	**5,574,255.58**	**6,337,225.64**	**6,958,623.00**	**6,934,713.00**	**0.00**

A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION

DEPARTMENTAL FUNCTIONS:

This code has traditionally funded Community Support Services (CSS) programs intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County's CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. The PPHA or On-Site Rehabilitation Unit in 2012, visited clients throughout Rensselaer County and provided 2,330 units of service.

The Care Coordination including Medicaid and Non-Medicaid Programs provides 24-hour crisis intervention; linking individuals to needed treatment and support services, and wraparound services. Under Kendra's Law, targeted case management services provided to approximately 25-30 adult individuals.

Funding for the Targeted Care Coordinator Adult Home Unit also includes funding for Peer Advocacy which is reflected as a contract with Mental Health Empowerment Project (MHEP) our consumer provider in Rensselaer County. This unit has a monthly unit goal of 60 units per month per staff positions; two staff positions are funded.

Also, under the new Health Home model put into place by the NYS Department of Health (DOH) and the NYS Office of Mental Health (OMH), the department is able to maintain its current targeted case management legacy rates. The department, under the rules and guidelines of the Health Home Model, is responsible to pay a 3 percent administration fee to Samaritan Hospital as the County Health Home. The Health Home Model should be fully intergraded by June 30, 2014 in Rensselaer County. Revenues are budgeted in anticipated of moving over from the current Targeted Care Management model through Medicaid, to bill after June 30, through Samaritan Hospital, the county's designated Health Home.

PROGRAM OBJECTIVES:

- Deliver community based mental health services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.

- Reduce recipient's reliance on emergency services or lengthy hospitalizations or institutionalizations or over burdening our judicial system.

- Assist individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.

- Decrease utilization of residential care for children by providing community supports for the child and family.

Care Coordination programs have been restructured by OMH and DOH; Effective July 1, 2012, the Adult Unit was integrated into the Health Home model as a subcontractor to Samaritan Hospital the designated Health Home for Rensselaer County. The children's Care Coordination program and the Adult Home programs are in the process of being converted to the Health Home model projected to occur in either 2014 or 2015.

The PPHA team will continue to focus on integrated activities with the Rensselaer County Senior Centers and other mainstream programs that promote reactivation and rehabilitation. Also, they will coordinate the services of the two adult Care Coordinators and Peer Advocacy under MEHP, Inc. our consumer group in Rensselaer County to the various Adult Homes in Rensselaer County.

In 2012, with the approval of the County Executive and the County Legislature, we were able to utilize NYS Office of Mental Health funding to create two Non-Medicaid Care Coordinator items, realizing that not all severely mentally ill clients would qualify under the new Health Home Model. This structural move benefits the county and realizes our goals and objectives of preventing institutionalization and judicial burdens to the county.

PROGRAM STATISTICS:

Care Coordination Adult Unit	781
Care Coordination C&Y Unit	211
Care Coordination Adult Unit	453
Care Coordination C&Y Unit	573
Care Coordination Adult Home Unit	691
PPHA (On-Site Rehabilitation)	2,330

REVENUE APPLICABLE TO THIS PROGRAM: $2,199,439

R1620 16203 Medicaid Fees - Care Coordination	$971,713
R1620 16208 Health Home Fees - Care Coordination	585,598
R3495 34951 Mental Health - CSS	642,128

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. In anticipation of increased needs based upon the data provided by DOH to support the Health Home Model, the department's request for two additional Care Coordinator III positions is approved. These positions will be filled commensurate with demand and careful analysis of the Health Home revenue stream, which commences on July 1, 2014, to ensure tax levy is not used to absorb additional costs. The position of Senior Office Manager is transferred to the County's Clinical Billing Unit (A1325 CBU13).

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

Any decreases in State Aid dollars from anticipated amounts would have a direct impact upon program funding levels.

A4321 MH - Community Support and Care Coordinator

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
.1	**PERSONNEL SERVICES**					
4850	Mental Health Social Worker II		111,054.00	109,268.00	109,268.00	0.00
4860	MH Social Worker III		51,543.00	51,801.00	51,801.00	0.00
4881	MH Care Coordinator I		177,322.00	178,209.00	178,209.00	0.00
4882	MH Care Coordinator II		241,326.00	242,139.00	242,139.00	0.00
4883	MH Care Coordinator III		388,348.00	475,976.00	475,976.00	0.00
4884	MH Adult Home Care Coordinator		58,209.00	58,500.00	58,500.00	0.00
4900	MH Social Worker Aide		85,764.00	86,192.00	86,192.00	0.00
5630	Personnel Service Savings		0.00	(23,206.00)	(23,206.00)	0.00
5650	On Call Stipend		15,000.00	15,000.00	15,000.00	0.00
6120	Program Associate		57,745.00	58,034.00	58,034.00	0.00
6121	Program Assistant		39,221.00	39,417.00	39,417.00	0.00
6660	Registered Professional Nurse		61,032.00	60,478.00	60,478.00	0.00
7045	Senior Office Manager		44,177.00	0.00	0.00	0.00
8580	Vocational Rehabilitation Coun		57,375.00	57,662.00	57,662.00	0.00
TOTAL	**PERSONNEL SERVICES**	**1,261,290.56**	**1,388,116.00**	**1,409,470.00**	**1,409,470.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	1,256.48	2,000.00	0.00	0.00	0.00
02200	Office Equipment	16,366.62	6,000.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**17,623.10**	**8,000.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	0.00	1,000.00	500.00	500.00	0.00
04011	Travel (Alt #1)	7,181.57	14,000.00	14,000.00	14,000.00	0.00
04050	Automobile Maintenance	11,837.56	12,000.00	19,000.00	19,000.00	0.00
04051	Automobile, Gasoline	15,309.45	18,000.00	20,000.00	20,000.00	0.00
04100	Printing	750.48	750.00	1,200.00	1,200.00	0.00
04101	Printing (Alt #1)	2,062.93	2,400.00	2,250.00	2,250.00	0.00
04200	Insurance	1,411.07	2,600.00	2,250.00	2,250.00	0.00
04300	Telephone	22,291.04	35,800.00	31,000.00	31,000.00	0.00
04481	MILR (Alt #1)	9,675.00	9,965.00	10,163.00	10,163.00	0.00
04500	Special Departmental Supplies	106.26	300.00	300.00	300.00	0.00
04501	Spec Dept Supplies (Alt #1)	765.01	1,200.00	1,000.00	1,000.00	0.00
04550	Office Supplies	131.44	600.00	250.00	250.00	0.00
04551	Office Supplies - (Alt #1)	1,587.49	1,000.00	1,500.00	1,500.00	0.00
04560	Training	2,185.00	9,254.00	9,254.00	9,254.00	0.00
04700	Program Expenditures	188,103.05	213,357.00	213,357.00	213,357.00	0.00
04900	Professional Services	38,482.00	68,482.00	68,482.00	68,482.00	0.00
04990	Purchased Services	15,545.80	20,000.00	16,500.00	16,500.00	0.00
TOTAL	**CONTRACTUAL**	**317,425.15**	**410,708.00**	**411,006.00**	**411,006.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	553,566.38	558,172.00	620,655.00	620,655.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**553,566.38**	**558,172.00**	**620,655.00**	**620,655.00**	**0.00**
TOTAL	**MH - COMMUNITY SUPPORT AND CARE COORDINATOR**	**2,149,905.19**	**2,364,996.00**	**2,441,131.00**	**2,441,131.00**	**0.00**

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health service delivery system to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. Nonprofits are essential resources in the behavioral health services delivery system in Rensselaer County. They are community partners helping provide critical services and programs to individuals of the three disability groups. Through a network of community-based, nonprofit agencies, recipients are linked to a wide range of services in convenient locations throughout Rensselaer County. With the shifting of state aid to Medicaid by New York State, the County LGU is still charged with the responsibility of providing fiducially and programmatic oversight to several agencies that operate programs that are no longer directly receiving funding through the county. These agencies include Northeast Career Planning, NYSARC – Rensselaer County Chapter and Samaritan Hospital.

The Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies collaborate closely with the county to identify needs while coordinating and providing comprehensive and integrated services and support to recipients with mental illness, developmental disabilities and persons with chemical and alcohol addictions. Strategically, the Department uses a continuum of care approach for serving recipients. This approach centers on the use of prevention, education and intervention for the coordination of treatment and recovery programs offered to recipients.

Budget Code A4322 permits the county to pass through State funds to sub-grantee agencies. In this role, the county is ultimately responsible and accountable for providing fiduciary, regulatory and programmatic oversight to contract agencies funded by the County with State and Federal dollars. Funding through NYS Office of Mental Health (OMH), NYS Office of People with Developmental Disabilities (OPWDD) and the NYS Office of Alcohol and Substance Abuse Services (OASAS), require pass through funding to flow through nonprofit agencies.

PROGRAM OBJECTIVES:

The Department of Mental Health contracts with area community-based, nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with brief service and program descriptions follow.

820 River Street, Halfway House: A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. The residence offers supervision 24hrs/day seven days a week and 75% of the clients are from Rensselaer County. Average length of stay is 3 to 6 months and clients are referred back to their County of Origin upon successful completion of treatment.

OASAS funds are used for personnel services and operational expenses necessary for providing case management services and round-the-clock supervision. Recipients may access case management services, engage in outpatient employment and vocational services, receive assistance in job and housing placements. The units of services projected for 2013 and 2014 remain stable at 7,542.

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter: ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening the community's capacity for the successful and full integration of persons with disabilities into community life and workplace environments. In 2014, the funding for all ARC programs will be converted by OPWDD to Medicaid. OPWDD has been gradually converting the funding over several years to Medicaid from state aid.

Sheltered Workshop: A program certified by the US Department of Labor and OPWDD which provides services and experience to participants with the goal of increasing their work skills. The program teaches prevocational skills with work in task orientation, coordinator skills, adjusting to work conditions, and or counseling. Units of service for 2014 are projected to be 12,670 down from 13,500 in 2013.

Recreation and Respite Day Training Program: This program's function is to provide recreation and transportation to and from for approximately adolescents and adults. These participants take part in various activities (i.e.: bowling, weight training and fitness, jazzercise, adult day leisure, skiing and soccer) for 30 weeks each year. These cycles take place in the spring (20 wks), and fall (20 wks). This program is now entirely moved into HCBS Waiver Respite Services. 2014 projected units of service are projected at 64,000 down from 67,000 in 2013.

Commission on Economic Opportunity (CEO) for the Greater Capital Region, Inc.: The Family Support Service program at CEO will employ two parent advocates to provide case management to the families of children exhibiting social, emotional, and behavioral concerns. The program will provide systems advocacy and also serve as a liaison between parents/caregivers and service providers, especially, but not limited to, the special education field. Case management can also include supportive services working collaboratively to enhance the family capacity to support the growth and development of all family members. Family Support Services works to partner with the family to assist them in fulfilling their responsibility to maintain a positive environment for their children, including internal and external referral and linkage, as well as transportation.

Parent Advocates will provide consumer representation on committees related to the mental health network. Staff will lend assistance at the Rensselaer County Mental Health Clinic, providing advocacy, linkage, and services: as well as assistance in the completion of satisfaction surveys on site. Projected units of service for 2014 remain the same as previous year at 3,288.

Joseph House and Shelter Inc.: Permanent supported housing for 48 adults with long histories of repeated homelessness caused or exacerbated by a serious and persistent mental illness is provided to recipients at the Hill Street & Lansing Inns. This supported housing program provides an affordable and stable housing option for people who are reluctant or unable to participate in structured programs or more restrictive environments. Residents pay rent equal to 30% of their income (primarily SSI). Tenants at the *Inns* are seriously, persistently mentally ill men and women with histories of chronically homelessness. Most Inn tenants are dually diagnosed with active alcohol and/or substance abuse problems. On-site support services are provided to ensure that problems can be anticipated and identified quickly, intervention strategies can be pre-planned, and participants can develop skills for daily living and increased independence. Core services provided by the Inns include outreach, coordinated care management, entitlement advocacy, and basic life skills assistance, as well as referral to treatment programs, health care, and legal services. Projected units of service for 2014 are 16,000 down from 16,900 in 2013.

Homeless Mentally Ill chemical Abusers (MICA) Case Management funding provides case management and supportive services for chronically homeless adults with co-occurring disorders who are living in site based supported apartments at the Lansing and Hill Street Inn. 14 of these tenants are not in OMH funded supported units/beds and this funding helps provide support to these unfunded tenants. Projected units of service remain stable at 6,000.

The Homeless Outreach program provides identification, support and housing for homeless and chronically homeless adults with disabilities who are living in places not intended for human habitation or have no permanent address or are living in substandard and unsafe housing. Additionally this program provides identification and provision of legal services to adults and families with children who are homeless and/or at high risk of homelessness. Outreach legal services can include eviction prevention, SSI/SSD determinations and applications, DSS fair hearings, etc. Legal Services are provided through a sub-contract with the Legal Aid Society of NENY. Projected units of service in 2014 will decrease to 2,900, down 700 units from 2013.

Mental Health Empowerment Project (MHEP): MHEP is a not-for-profit organization that promotes self-help, peer support, advocacy and recovery for recipients of mental health services. OMH funds the Empowerment Exchange operation for activities held on behalf of recipients and related services. The Exchange operates a Peer Support Line, offers individual and systems advocacy services, as well as provides self advocacy skill building.

MICA Contract Program: This program is funded by OMH and provides support for people with dual diagnosis by providing 1:1 peer support and through developing and sustaining dual recovery self –help groups in the community and on Samaritan Inpatient Unit. Units of service in 2014 remain the same as in 2013 at 241.

Advocacy Contract: MHEP provides one to one advocacy, self advocacy, housing advocacy, and community/ systems advocacy helping recipients learn their rights and responsibilities in the Mental Health system, organize tenants associations at housing complexes, and bring a peer perspective into policy making and development of new projects. Projected units of service for 2014 remain the same at 1100.

Drop In Center: MHEP's Empowerment Exchange offers skill building activities and education to health professionals and people in recovery on the concept of self help, mutual support, and recovery. Here they seek to help individuals connect with their personal power and develop and strengthen their own identities. Projected units remain the same at 7,050.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from $595 to $1,400 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula. In 2012, the department through collaborative work with the District

Attorney's Office, the Public Defender's Office and the county and local judicial system were successful in the diversion of the placement of persons into the state OMH/OPWDD.

Northeast Career Planning (NCP) - The Workshop: NCP receives funding from NYS OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and integrated employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA recipients. NCP programs are designed to improve the quality of life of mentally ill, disabled persons and MICA recipients by helping them live more independently by obtaining and retaining employment and providing the necessary supports for them to engage in successful work experiences and succeed in educational settings. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program, in addition with the loss of unified services funding the burden to the agency is that it is required to increase their match to 50 percent for OPWDD funding. A brief description of the funded programs follows.

Long Term Sheltered Employment Program: This program is funded by OPWDD and provides recipients who have never worked or who have had unsuccessful work histories, the opportunity to learn valuable work skills in safe, nurturing and supported work environments. In 2012, approximately 1,668 units of service were provided through this program activity. The agency expects to maintain this level of services in 2013 & 2014.

Innovative Vocational Expansion Program: Targets young adults ages 14-21 with severe emotional disturbances or psychiatric disabilities. Funded with OMH dollars, the program exposes recipients to the world of work and provides them with integrated employment, training/educational services, and access to community resources that will assist them in their transition to the adult world. NCP expects to maintain the same level of services in 2014 at 508.

Vocational Program: This program, funded by OASAS and VERSA, provides a full array of vocational services to consumers enrolled in addiction treatment, including assessment, career exploration, job seeking skills development, job placement, retention, and follow up services. Program also provides linkages with other appropriate services (VESID, EOC, BOCES, etc.) on an as needed basis. During 2014, 119 recipients were served in various stages as they moved toward meeting their educational or employment goals.

Supported Education: This program targets individuals with severe and persistent mental illness. While the program serves consumers 18 and older the majority fall in the 30 to 45 year-old range and many carry a diagnosis of schizophrenia or schizoaffective disorder. Supported Education assists participants to develop the skills, resources and supports necessary to be successful in their academic environment. Projected units for 2014 remain the same at 1,916.

In 2012, NCP converted their OMH funding to a licensed PROS model and will be reimbursed through Medicaid funding for vocational programs. Supported education programs will continue to be funded through the county as pass-through funding.

Parson's Mobil Crisis Unit: The Capital Region Child and Adolescent Mobile Crisis Team (CRCAMT) services are designed to provide emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. Funded with OMH reinvestment funding, this unit works to keep children in the community and to avoid more expensive hospitalization. The goal is to accomplish crisis resolution expeditiously and with the least disruption to the family as possible. When clinically appropriate, the team strives to avoid admission to a higher level of care. During 2012, CRCAMT was able to divert 92% of the youth it responded to from movement into higher and more restrictive levels of care. Estimated cost savings for Rensselaer County for 2012 was $277,775. In the first half of 2013, CRCAMT diverted 87% (109 out of 126) from a higher level of care resulting in an estimated savings to Rensselaer County of $186,370. For 2014, the projection is to respond to 300 calls with a 90% diversion rate.

The Commissioner of Rensselaer County Department of Mental Health is proud to announce that due to the success of this program, OMH has announced an additional award commencing in 2013 of $61,935 will be awarded to Parson's through Rensselaer County Department of Mental Health to collaborate with Samaritan Hospital with Children and Youth (C & Y) in crisis to provide crisis intervention in a even more timely manner.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from $595 to $1,400 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula. In 2012, the department through collaborative work with the District

St. Anne Institute: St. Anne's Institute (SAI) operates the County's Specialized Treatment Program which utilizes a strength based, solution focused approach in serving families with children and adolescents, ages 8 – 18, who have engaged in sexually abusive, coercive, and/or inappropriate behavior. Emphasis is placed on children under the ages of 15 who are in need of community–based treatment and are less likely to receive the appropriate level of services through the juvenile justice or child welfare systems. St. Anne's provides clinical and case management, community-based interventions, including development of a safety network to prevent placement of youth in residential facilities. Units of service are projected to increase from 4,000 in 2013 to 4,641 in 2014.

St. Catherine's Center for Children: The County Department of Mental Health contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative.

The department refers families to St. Catherine's Family Support Services to provide the family relief from the intense demands of raising a child with social, emotional and/or behavioral disabilities through therapeutically based supervised contact. These respite services are available during the day, evenings, or weekends. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. Projected units of service for 2014 remain the same as the previous year at 2,009.

Through the Coordinated Children Services Initiative (CCSI), St. Catherine's supports families whose children have special emotional, behavioral, or mental health needs by using strengths based, individualized care approach. Services will be delivered in a wraparound approach that offers respite care and skill building in a community based setting so that recipients may remain at home with their families. Projected units of service for 2014 remain the same at 636.

Unity House of Troy, Inc.: Rensselaer County funds Unity House for programs that provide service coordination, promote self sufficiency and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

Unity House Children and Youth Services offer a continuum of programs and services for children and youth from birth to 13 through their Sunshine Preschool. The Special Needs Preschool Program specifically serves children ages 18 months to five. Funded OPWDD, this program provides quality affordable daycare and speech, language and hearing evaluations to children with special developmental and educational needs. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program and the elimination of Unified Services funding requiring a 50/50 match to receive funding.

At their activities center NYS OMH funds Unity House to provide Employment and Training Services (ACE, ENCLAVE, & OISE) to assist adults with serious psychiatric illnesses and /or have very limited employment skills and experience to find and maintain employment. Their illnesses create significant challenges in finding employment. Services provided include readiness training and skills assessment, the development of individual employment goals, and help finding and retaining both competitive employment and employment in a supportive environment such as the Unique Boutique, a Unity House work crew or with employers in the community who work with the agency. Units for these services in 2014 are projected to remain the same at 6,569.

Through their Advocacy Services case management is provided to young adult consumers who were not living in a Unity House residential program but who need support and advocacy. Services provided include assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance which are intended to prevent crisis and expensive hospitalizations. Projected units for 2014 remain stable at 3,360.

With their Mentally Ill Chemically Addicted Services (MICA) case management services are provided for MICA consumers who are not living in a Unity House residential program but who need support and advocacy. Services provided include assessment, service coordination, referrals, assistance with daily living and independent living skills, housing assistance, employment assistance, crisis intervention, and emergency assistance. Projected units for 2014 remain stable at 1,439.

Unity House of Troy, Inc. (Continued): Unity House's Transportation Services provides non Medicaid reimbursable trips to/from vocational sites, social/recreational activities, household shopping etc. Unity House consumers, as well as other Rensselaer County residents, make use of this service allowing mentally ill adults to remain connected with necessary supports. This service provides an average of 1,429 trips a month to Rensselaer County residents. Units of service for 2014 remain the same at 16,640.

Unity House's Supported Housing/Housing Stipend Programs offers a variety of Supported Housing Services, with a combination of rental assistance and case management services provided to people living at their Community Residences (42 beds) and in scattered sites (72 beds) throughout the community.

Permanent housing assistance includes rental assistance and support services provided to adults with mental illness, people living with HIV/AIDS and people who are homeless or at risk of homelessness. Services are delivered based on consumer choice, allowing them to define their needs and receive flexible, individualized services. Consumers choose the location and frequency of meetings with their case managers and define their own goals. Consumer services include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Projected units of service for 2014 remain stable at 28,362.

Through the Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Projected units of service for 2014 remains the same at 242.

Unity House also received funds to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2014 Budget with OMH funds.

These housing programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

Health Home Non-Medicaid Care Management & Health Home Care Management Service Dollars provides a comprehensive care management to help consumers with high end needs to navigate their psychiatric and physical service needs. Services are designed to increase communication between mental health and/or medical providers to ensure effective communication and care. This program will assist consumers to link with services and providers to maintain preventive health services and reduce emergency room utilization and inpatient hospital stays.

YWCA of the Greater Capital Region, Inc.: OMH funds help cover the cost for a supported housing case manager that assists seven residents with serious and persistent mental health issues, with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding also helps provide the Y's Women in Transition Program with Peer Advocate staff that provides oversight of the programs 14 women and children recipients who are homeless. These 14 women are also supported by all YWCA staff and there is an afterhour's emergency plan in place including a YWCA Housing staff member on call. The projected units for 2014 remain equal to 2013 at 3,978.

The YWCA Supported Housing Community Services program provides 7 recipients with safe and supported housing and opportunities for socialization in a low-demand setting for recipients. In the supported housing case management program component a Case Manager provides residents with Activities of Daily and Social Functioning, Community Linkages/Case Coordination, Crisis Intervention, Promoting Health/Wellness, Advocacy, and Discharge Planning. A person centered approach is used to provide residents with an individualized plan for maintaining stability in permanent housing and for decreasing hospitalizations.

Youth Department – Rensselaer County Unified Family Services: The Rough Riders program was initiated in 1995 in response to a need seen in Rensselaer County to provide young people with a work experience along with job training. The program is open to youth aged 14 through 18 and runs for four to six week sessions during the summer. The goal of the Rough Riders is to give youth a positive first work and community service experience with enough training and skills building to successfully attain other jobs in the future. Recipients divide their time equally between work on conservation projects and vocational training. Conservation projects might include gardening, landscaping, trail building, bridge building and carpentry. Training includes job skills development, resume writing, team building, leadership development, tool and work safety, first aid training and environmental education. Youth are involved 100% in each project, from the initial planning process to selecting proper tools and methods to successfully carrying out each project. Participating in the Rough Riders program gives youth a sense of community, personal accomplishment and confidence, knowledge of their local environment and their relationship to it, and respect for themselves and others.

The Rough Riders Program takes place on-site at the Dyken Pond Environmental Education Center. The Center is a Rensselaer County owned and operated public park in Grafton, New York. This 500-acre park is an environmental study site as well as a recreational area. There are six miles of hiking trails along with a 200-acre lake for fishing and boating. The Center serves over 5,000 children and families each year in educational programs and has a yearly visitation of 15,000.

The Rough Riders is funded primarily by Rensselaer County along with the Friends of the Dyken Pond Center, a separate, not-for-profit organization. Through the Office of Mental Health, under Youth vocational funding, The Department of Mental Health is able to provide funding in the amount of $21,675 to this program operated by this department.

REVENUE APPLICABLE TO THIS PROGRAM: **$3,798,689**

Revenues are estimated based upon recent funding letters provided to the department from OMH, OPWDD and OASAS. These agencies also allow the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end in the event a program is underperforming.

PROGRAM	STATE & FEDERAL AID CODE	AMOUNT
820 River Street-SA	R3492 34928	$ 178,138
Coordinated Children's Service Initiative (CCSI)	R3495 34956	31,382
Family Support Services (OMH)	R3493 34935	210,496
Joseph's House Supp Housing-SA	R3490 34905	361,783
Joseph's House Outreach Program	R3490 34908	9,324
Joseph's House-MICA Homeless	R3494 34945	98,440
MHEP - Consumer MICA Program	R3496 34969	3,256
MHEP - Consumers Program	R3496 34968	540,520
OASAS-Employ & Voc Training	R3494 34943	198,295
OMH Advocacy Support Services	R3493 34936	168,758
OMH Vocational Program	R3493 34930	58,862
Parsons Mobile C&Y Crisis Unit	R3493 34932	122,565
St. Anne's Commissioner's Pool	R3494 34949	151,312
Troy-YWCA Supported	R3491 34916	134,910
Unity Crisis Residence	R3490 34907	21,704
Unity House - TFIP Grant	R3495 34958	48,192
Unity House Act. Ctr. (CSS)	R3495 34953	337,252
Unity House SCM Program	R3491 34919	67,583
Unity House Transp. (CSS)	R3495 34954	60,000
Unity Sunshine School	R3491 34914	34,394
Unity Supported Housing	R3490 34904	697,197
Workshop, Inc. (CSS)	R3495 34952	116,618
Workshop, Inc. (MR)	R3491 34915	147,708

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

HEALTH
MH - Contracted Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4322 MH - CONTRACTED SERVICES						
.4	**CONTRACTUAL**					
04827	NYS ARC - Rens County Chapter	(25,998.50)	50,557.00	0.00	0.00	0.00
04828	Unity Sunshine School	34,394.00	34,394.00	34,394.00	34,394.00	0.00
04829	The Workshop Inc.	97,981.00	72,708.00	147,708.00	147,708.00	0.00
04831	The Workshop Inc. (CSS)	168,689.00	116,618.00	116,618.00	116,618.00	0.00
04832	Unity House Act Center (CSS)	337,252.00	337,252.00	337,252.00	337,252.00	0.00
04835	Unity Transportation (CSS)	60,000.00	60,000.00	60,000.00	60,000.00	0.00
04836	NYS Bureau of Patient Resource	0.00	50,000.00	50,000.00	50,000.00	0.00
04837	820 River Street	132,770.50	178,138.00	178,138.00	178,138.00	0.00
04838	N-E Career-Employ & Voc. Trg.	198,295.00	198,295.00	198,295.00	198,295.00	0.00
04840	Unity House - TFIP Grant	48,192.00	48,192.00	48,192.00	48,192.00	0.00
04841	Unity House Crisis Residence	21,704.00	21,704.00	21,704.00	21,704.00	0.00
04844	Joseph House-Outreach Program	9,324.00	9,324.00	9,324.00	9,324.00	0.00
04845	Joseph House Supported Housing	430,958.00	371,056.00	361,783.00	361,783.00	0.00
04846	Unity House Supported Housing	581,132.00	697,197.00	697,197.00	697,197.00	0.00
04848	Coord Child's Srv Initiative	30,969.60	31,382.00	31,382.00	31,382.00	0.00
04851	Joseph's House-MICA Homeless	98,440.00	98,440.00	98,440.00	98,440.00	0.00
04852	Troy-YWCA Supported	134,910.00	134,910.00	134,910.00	134,910.00	0.00
04854	Northeast - VOC	58,862.00	58,862.00	58,862.00	58,862.00	0.00
04863	St. Anne's Commissioner's Pool	151,312.00	150,917.00	151,312.00	151,312.00	0.00
04869	Unity House SCM Program	67,772.00	67,772.00	67,583.00	67,583.00	0.00
04871	Children's Mobil Crisis Team	60,644.00	50,000.00	122,565.00	122,565.00	0.00
04873	Family Support Services (OMH)	206,203.85	210,496.00	210,496.00	210,496.00	0.00
04874	MHEP - Consumers	370,520.25	495,520.00	540,520.00	540,520.00	0.00
04875	MHEP Consumer Program	3,256.00	3,256.00	3,256.00	3,256.00	0.00
04881	Advocacy/Support Services	129,075.00	129,075.00	168,758.00	168,758.00	0.00
TOTAL	**CONTRACTUAL**	**3,406,657.70**	**3,676,065.00**	**3,848,689.00**	**3,848,689.00**	**0.00**
TOTAL	**MH - CONTRACTED SERVICES**	**3,406,657.70**	**3,676,065.00**	**3,848,689.00**	**3,848,689.00**	**0.00**

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS:

The Student Assistance Program provides Masters Degree level counselors to schools for substance abuse/mental health prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and individual school districts.

During the 2013 – 2014 school year, seven full-time counselors will be based in area elementary, middle and high schools including, Averill Park, Berlin, East Greenbush, Lansingburgh, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are provided. Evidence based model programs presented in the 2012-2013 school year include Project Alert, PATHS, Project Success, Project Northland and Too Good For Violence. Listed below is a brief description of each program.

- **Project Alert -** This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in the Averill Park and East Greenbush School Districts. The program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **PATHS -** A SAMHSA model elementary school program is offered at Turnpike Elementary and Troy elementary schools. PATHS, improves students' self-control; understanding and recognition of emotions, increases their ability to tolerate frustration, and helps children use effective conflict-resolution strategies.
- **Project Success** - Targeting the high school population, Project Success is offered in the Berlin, Averill Park, Troy and Columbia high schools. It is a science based substance abuse prevention program that provides classroom education, assessments and small group discussions.
- **Project Northland** - Program aims to delay the age at which youth begin drinking, reduce use among those already drinking, reduce alcohol-related problems, and limit the use of other drugs.
- **Too Good For Violence -** TGFV is universal violence prevention and character education program using social and emotional learning to develop skills for conflict resolution, anger management, and respect for self and others. There are lessons students complete with their parents.

Approximately 1,235 classroom presentations were given in the 2012 - 2013 school year.

The evidence-based family/parenting programs provided by the Substance Abuse Department include:

- **Guiding Good Choices** - A SAMHSA parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding with the goal of preventing substance abuse among teens.
- **Active Parenting Now** - Helps parents of children ages 5 to 12 raise responsible, cooperative children who are able to resist negative peer pressure and thrive in the 21st century. Using this program, parents are provided with skills that help them develop cooperation, responsibility and self-esteem in their children. They will also learn positive, non-violent discipline techniques so they can avoid power struggles.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavioral problems, strengthening parenting skills and building family strengths.

In addition to the research based programming, there were over 541 youth who received clinical services in the 2012-2013 school year. All youth received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services. Over 2,305 counseling sessions occurred and there were 361 referrals made to outside agencies.

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)

PROGRAM OBJECTIVES:

Our goals for 2014 are:

1. Explore funding avenues and opportunities to allow evidence based programming to continue;
2. To provide science-based prevention programming to schools, families and communities in as many areas of the county as possible;
3. Provide clinical prevention/intervention services within the participating school districts. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities; and
4. Continue moving towards healthier community norms; which is a direction supported by OASAS.

Funded through the Office of Mental Health – MICA funding program, the Student Assistance Program provides substance abuse prevention activities at summer camp programs throughout Rensselaer County.

REVENUE APPLICABLE TO THIS PROGRAM: **$829,223**

R1630 16301 Student Assistance Programs - Schools	$252,921
R3496 34961 Student Assistance Programs - OASAS	576,302

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. To reflect changes in contractual agreements with school districts, the Student Assistance Prevention Education Coordinator position was reclassified to a Student Assistance Specialist.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

HEALTH
MH - Substance Abuse Prevention Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4323 MH - Substance Abuse Prevention Services						
.1	**PERSONNEL SERVICES**					
1700	Community Prevention Specialis		51,646.00	52,273.00	52,273.00	0.00
2360	Director of Subst Abuse Svcs		80,621.00	81,246.00	81,246.00	0.00
7320	Student Asst Prev Educ Counsel		110,290.00	111,077.00	111,077.00	0.00
7720	Substance Abuse Prevent Coord		58,496.00	0.00	0.00	0.00
9670	Student Assistance Specialist		226,995.00	285,633.00	285,633.00	0.00
TOTAL	**PERSONNEL SERVICES**	**524,446.96**	**528,048.00**	**530,229.00**	**530,229.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	2,226.69	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	272.96	500.00	250.00	250.00	0.00
04101	Printing (Alt #1)	711.20	1,600.00	900.00	900.00	0.00
04200	Insurance	587.53	1,200.00	900.00	900.00	0.00
04300	Telephone	961.82	1,200.00	1,050.00	1,050.00	0.00
04480	Maintenance In Lieu of Rent	4,567.00	4,795.00	4,797.00	4,797.00	0.00
04500	Special Departmental Supplies	1,281.63	1,724.00	1,703.00	1,703.00	0.00
04550	Office Supplies	959.21	300.00	200.00	200.00	0.00
04990	Purchased Services	3,625.20	4,000.00	3,500.00	3,500.00	0.00
TOTAL	**CONTRACTUAL**	**15,193.24**	**16,319.00**	**14,300.00**	**14,300.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	235,776.32	219,632.00	231,160.00	231,160.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**235,776.32**	**219,632.00**	**231,160.00**	**231,160.00**	**0.00**
TOTAL	**MH - SUBSTANCE ABUSE PREVENTION SERVICES**	**775,416.52**	**763,999.00**	**775,689.00**	**775,689.00**	**0.00**

A4325 MENTAL HEALTH - FEDERAL UNDERAGE DRINKING GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)

DEPARTMENTAL FUNCTIONS:

The program grant from SAMSHA ended on September 30, 2013.

PROGRAM OBJECTIVES:

Rensselaer County Department of Mental Health has budgeted $15,000 for the purpose of undertaking a Prevention Needs Assessment through the school districts in Rensselaer County. The contract for the assessment would be through Bach Harrison, L.L.C. - the sole vendor for this needs assessment survey. The data collected will be used by the county to analyze the extent of the drug and alcohol problem within Rensselaer County and to develop evidence based planning to rectify the problem. Anticipated tax levy would be $15,000 to continue undertaking this vital needs assessment, especially in consideration of the recent disclosure by the local news media of the rise in heroin use in the community.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The request to fund the Prevention Needs Assessment is approved.

HEALTH
MH - Federal Underage Drinking Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A4325 MH - Federal Underage Drinking Grant & SAMHSA						
.1	**PERSONNEL SERVICES**					
1701	Community Prevention Coordinat		52,149.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**68,485.22**	**52,149.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	7,819.50	3,700.00	0.00	0.00	0.00
04100	Printing	2,040.50	700.00	0.00	0.00	0.00
04150	Postage	97.04	250.00	0.00	0.00	0.00
04200	Insurance	122.59	300.00	0.00	0.00	0.00
04300	Telephone	518.50	900.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	1,500.00	1,500.00	0.00	0.00	0.00
04500	Special Departmental Supplies	12,035.12	3,100.00	15,000.00	0.00	0.00
04550	Office Supplies	612.24	0.00	0.00	0.00	0.00
04560	Training	23,027.60	11,596.00	0.00	0.00	0.00
04800	Contractual Agency	38,633.77	8,668.00	0.00	0.00	0.00
04900	Professional Services	0.00	0.00	0.00	15,000.00	0.00
04990	Purchased Services	4,244.52	2,000.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**90,651.38**	**32,714.00**	**15,000.00**	**15,000.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	34,208.26	20,305.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**34,208.26**	**20,305.00**	**0.00**	**0.00**	**0.00**
TOTAL	**MH - FEDERAL UNDERAGE DRINKING GRANT & SAMHSA**	**193,344.86**	**105,168.00**	**15,000.00**	**15,000.00**	**0.00**
TOTAL	**MENTAL HEALTH PROGRAMS**	**13,036,271.85**	**14,212,976.64**	**14,961,655.00**	**14,937,745.00**	**0.00**
TOTAL	**HEALTH**	**19,076,140.84**	**20,845,955.34**	**20,159,274.00**	**20,133,221.00**	**0.00**

A5630 BUS OPERATIONS

DEPARTMENTAL FUNCTIONS:

Program functions include the provision of regular bus service to the urban, suburban and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2013 were the Capital District Transportation Authority (CDTA) and Yankee Trails, Inc.

PROGRAM OBJECTIVES:

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides independence to the elderly, handicapped and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak-hour traffic. Public transportation also allows both employers and riders relief from parking requirements and high gas prices.

PROGRAM STATISTICS:

From April 2012 to March 2013, CDTA provided 3,393,441 rides, and, in 2012, Yankee Trails carried 5,395 passengers on its Hoosick Falls run. A new handicapped-accessible bus came on line in March 2011 that brings the run into compliance with the Federal Americans with Disabilities Act. Continued high gas prices should continue to increase the number of riders on CDTA.

MANDATES:

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

REVENUE APPLICABLE TO THIS PROGRAM:			**$96,400**
R3589	35891	State Aid - Bus Companies	$53,100
R3589	35892	Section 5311 Rural Transportation	43,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

TRANSPORTATION
Bus Operations

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A5630 Bus Operations						
.4	**CONTRACTUAL**					
04703	Private Bus Service	54,673.53	56,330.00	59,700.00	59,700.00	0.00
04704	Section 5311 Bus Service	40,800.00	42,000.00	43,300.00	43,300.00	0.00
04800	Contractual Agency	446,661.00	446,661.00	446,661.00	446,661.00	0.00
TOTAL	**CONTRACTUAL**	**542,134.53**	**544,991.00**	**549,661.00**	**549,661.00**	**0.00**
TOTAL	**BUS OPERATIONS**	**542,134.53**	**544,991.00**	**549,661.00**	**549,661.00**	**0.00**
TOTAL	**TRANSPORTATION**	**542,134.53**	**544,991.00**	**549,661.00**	**549,661.00**	**0.00**

A6010 SOCIAL SERVICES - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

PROGRAM OBJECTIVES:

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

PROGRAM STATISTICS:

Administrative salaries	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013 Budget	2014 Request
as a % of Total Salaries	7.8%	8.4%	8.6%	9.2%	7.8%	7.9%	8.1%	8.6%	8.4%	8.2%	8.9%

MANDATES:

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

REVENUE APPLICABLE TO THIS PROGRAM:	**$7,517,531**
R1894 18941 Social Services Charges	$ 45,000
R3610 36101 Social Services Administration - SA	1,938,412
R4610 46101 Social Services Administration - FA	4,291,091
R4610 46102 Food Stamp Grant	214,638
R4611 46111 Food Stamp Program Administration	897,562
R4689 46892 Other Social Services	130,828

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services' line items reflect an increase of ½% over 2013 year-end salaries. The Human Services Liaison continues to assist the Human Services Cabinet coordinate their efforts and administer the County's contract management system. This position will also be assisting the various Human Services Cabinet departments in developing their Continuity of Operations Plans (COOP). "Transfers Out" refers to the chargeback of a portion of the cost of the Human Services Liaison to the participating departments.

The "Furniture" budget reflects an appropriation for office furniture that may need to be replaced during the year. The "Automobile" line item reflects the purchase of a vehicle to replace a minivan. In 2014, funding in "Other Equipment" is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6010 Social Services - Administration						
.1	**PERSONNEL SERVICES**					
0090	Accounting Supervisor Grade A		56,291.00	62,097.00	62,097.00	0.00
0290	Assistant Social Services Atty		275,064.00	276,909.00	276,909.00	0.00
1055	Coordinator of Bldg Operations		47,681.00	48,389.00	48,389.00	0.00
1250	Commissioner Of Social Service		106,050.00	106,580.00	106,580.00	0.00
2070	Dep Commissioner of Soc Srvs		87,492.00	87,929.00	87,929.00	0.00
2280	Dep Com Of Social Services		82,891.00	83,305.00	83,305.00	0.00
4000	Human Services Liaison		57,386.00	65,000.00	65,000.00	0.00
6123	Prg Audit & Review Special II		70,100.00	70,451.00	70,451.00	0.00
7330	Social Services Attorney		91,885.00	93,134.00	93,134.00	0.00
7390	Staff Development Coordinator		67,006.00	67,341.00	67,341.00	0.00
7790	Secretary To Commissioner		43,763.00	43,982.00	43,982.00	0.00
8880	Transfers Out		(93,264.00)	(101,525.00)	(101,525.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**894,396.55**	**892,345.00**	**903,592.00**	**903,592.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	796.71	1,950.00	5,000.00	5,000.00	0.00
02300	Automobile	97.50	37,465.00	19,645.00	19,645.00	0.00
02400	Other Equipment	(26,336.16)	36,239.00	36,796.00	36,796.00	0.00
TOTAL	**EQUIPMENT**	**(25,441.95)**	**75,654.00**	**61,441.00**	**61,441.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	159,495.18	162,370.00	162,269.00	162,269.00	0.00
04050	Automobile Maintenance	13,432.14	15,000.00	15,000.00	15,000.00	0.00
04051	Automobile, Gasoline	12,088.34	15,000.00	14,000.00	14,000.00	0.00
04100	Printing	95.40	750.00	1,300.00	1,300.00	0.00
04150	Postage	75,008.84	90,000.00	95,000.00	95,000.00	0.00
04200	Insurance	31,545.16	35,000.00	36,000.00	36,000.00	0.00
04300	Telephone	56,558.33	62,115.00	64,349.00	64,349.00	0.00
04351	Utilities - Electricity	35,650.76	50,000.00	115,000.00	115,000.00	0.00
04352	Utilities - Fuel	7,870.65	21,500.00	22,500.00	22,500.00	0.00
04400	Repairs	444.43	500.00	500.00	500.00	0.00
04420	Maintenance	16,098.55	19,700.00	47,003.00	47,003.00	0.00
04450	Rental - Equipment/Maintenance	1,189,946.49	1,267,976.00	1,228,966.00	1,228,966.00	0.00
04500	Special Departmental Supplies	8,820.28	14,000.00	10,000.00	10,000.00	0.00
04520	Dues	5,194.00	5,385.00	5,600.00	5,600.00	0.00
04540	Publications	12,366.50	13,450.00	14,650.00	14,650.00	0.00
04550	Office Supplies	46,093.62	48,000.00	50,000.00	50,000.00	0.00
04560	Training	12,400.00	14,500.00	14,500.00	14,500.00	0.00
04565	Advertising	549.44	1,500.00	1,500.00	1,500.00	0.00
04749	Transportation - Client	114,905.71	120,142.00	119,000.00	119,000.00	0.00
04750	Vital Stat Verification	43.30	150.00	150.00	150.00	0.00
04751	Food Stamps	217,728.00	198,907.00	214,638.00	214,638.00	0.00
04800	Contractual Agency	0.00	40,000.00	40,000.00	40,000.00	0.00
04900	Professional Services	716,692.18	1,366,457.00	903,957.00	903,957.00	0.00
04903	Subpoenas/Witness	(17.20)	200.00	200.00	200.00	0.00
04990	Purchased Services	125,386.52	162,000.00	145,000.00	145,000.00	0.00
TOTAL	**CONTRACTUAL**	**2,858,396.62**	**3,724,602.00**	**3,321,082.00**	**3,321,082.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	371,351.43	380,079.00	392,394.00	392,394.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**371,351.43**	**380,079.00**	**392,394.00**	**392,394.00**	**0.00**
TOTAL	**SOCIAL SERVICES - ADMINISTRATION**	**4,098,702.65**	**5,072,680.00**	**4,678,509.00**	**4,678,509.00**	**0.00**

A6011 SOCIAL SERVICES - INCOME MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

PROGRAM OBJECTIVES:

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

PROGRAM STATISTICS:

12/31 of the year per WMS	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
TANF cases	877	893	877	811	807	892	1,003	1,085	1,041	1,104
Safety Net cases	274	332	338	348	312	347	368	421	424	489

	Food Stamps Issued	Average Households
2004	$10,822,410	4,714
2005	$12,087,472	5,164
2006	$13,092,075	5,460
2007	$14,000,284	5,700
2008	$16,679,477	6,354
2009	$24,993,697	7,505
2010	$29,223,295	8,515
2011	$30,014,667	8,956
2012	$29,998,461	9,096

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A 6010. All public assistance administration is now federally funded under FFFS.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries are reflected in the 2014 Personnel Services line items. The department's request to downgrade a Social Welfare Examiner position to a Senior Account Clerk position has been approved. The upgrade of a Senior Welfare Investigator position to a Supervisor of Investigations and Support position will provide administrative ease to the Fraud and Child Support units.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6011 Social Services - Income Maintenance						
.1	**PERSONNEL SERVICES**					
0000	Account Clerk		162,598.00	194,614.00	194,614.00	0.00
0160	Associate Account Clerk		90,282.00	91,212.00	91,212.00	0.00
0725	BICS Operator		31,513.00	0.00	0.00	0.00
1240	Community Service Worker		90,162.00	90,612.00	90,612.00	0.00
1590	Clerk		563,256.00	567,264.00	567,264.00	0.00
1695	Dir of Assistance Programs		72,433.00	72,795.00	72,795.00	0.00
2390	Data Entry Machine Operator		96,219.00	98,180.00	98,180.00	0.00
4675	Mail and Supply Clerk		0.00	33,249.00	33,249.00	0.00
4715	Managed Care Facilitator		47,445.00	48,152.00	48,152.00	0.00
4800	Motor Vehicle Operator		31,038.00	0.00	0.00	0.00
5410	Overtime		30,000.00	25,000.00	25,000.00	0.00
5630	Personnel Service Savings		(130,526.00)	(125,000.00)	(125,000.00)	0.00
5650	On Call Stipend		11,700.00	11,700.00	11,700.00	0.00
5740	Principal Account Clerk		51,272.00	52,818.00	52,818.00	0.00
5930	Principal Data Entry Operator		40,470.00	40,672.00	40,672.00	0.00
6085	Principal S. W. Examiner II		212,944.00	215,749.00	215,749.00	0.00
6086	Principal S. W. Examiner III		58,126.00	59,567.00	59,567.00	0.00
6710	Receptionist		32,531.00	32,694.00	32,694.00	0.00
7000	Senior Account Clerk		257,098.00	296,685.00	296,685.00	0.00
7100	Senior Resource Consultant		67,386.00	67,723.00	67,723.00	0.00
7210	Senior Social Welfare Examiner		373,458.00	377,544.00	377,544.00	0.00
7340	Social Welfare Examiner		1,752,288.00	1,721,277.00	1,721,277.00	0.00
7860	Senior Support Investigator		57,853.00	43,270.00	43,270.00	0.00
7870	Support Investigator		198,543.00	200,324.00	200,324.00	0.00
7872	Supervising Welfare Investigat		57,157.00	0.00	0.00	0.00
8060	Temporary Services		55,000.00	35,000.00	35,000.00	0.00
8090	Typist		67,606.00	68,944.00	68,944.00	0.00
8760	Welfare Investigator		150,064.00	152,714.00	152,714.00	0.00
8800	Welfare Management Sys Coord		47,932.00	48,172.00	48,172.00	0.00
9755	Super of Investigaor & Support		0.00	60,656.00	60,656.00	0.00
TOTAL	**PERSONNEL SERVICES**	**4,440,629.71**	**4,575,848.00**	**4,581,587.00**	**4,581,587.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	2,256,056.29	2,271,161.00	2,287,185.00	2,287,185.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**2,256,056.29**	**2,271,161.00**	**2,287,185.00**	**2,287,185.00**	**0.00**
TOTAL	**SOCIAL SERVICES - INCOME MAINTENANCE**	**6,696,686.00**	**6,847,009.00**	**6,868,772.00**	**6,868,772.00**	**0.00**

A6012 SOCIAL SERVICES - GENERAL SERVICES

DEPARTMENTAL FUNCTIONS:

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

PROGRAM OBJECTIVES:

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
CPS reports investigated	2,227	2,126	2,402	2,444	2,647	2,888	2,858	2,596	2,707	1,441

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal revenue are included in organization codes A 6010, 6070, and 6119.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for staff reflects a ½% salary increase over 2013 year-end levels. The new Child Protective Coordinator position will oversee six child protective services units and will relieve the administrative burden on the Deputy Commissioner. An additional Child Protective Worker position is necessary due to the increase in the number of child protective reports and the increased severity of allegations within these reports. The department’s request to upgrade a Motor Vehicle Operator position to a Mail and Supply Clerk has been approved. This change reflects a better account of the duties performed by the incumbent. Per the department’s request, the Social Services Clinical Coordinator position has been eliminated. The Department of Mental Health has agreed to absorb the duties of this position with partial funding coming from Social Services.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6012 Social Services - General Services						
.1	**PERSONNEL SERVICES**					
0000	Account Clerk		32,117.00	33,068.00	33,068.00	0.00
1040	Case Supervisor Grade B		402,154.00	404,165.00	404,165.00	0.00
1050	Caseworker		1,450,685.00	1,301,560.00	1,301,560.00	0.00
1330	Child Protective Coordinator		0.00	65,674.00	65,674.00	0.00
1340	Child Protective Supervisor		428,274.00	429,291.00	429,291.00	0.00
1350	Child Protective Worker		1,408,414.00	1,624,351.00	1,624,351.00	0.00
1590	Clerk		59,034.00	59,330.00	59,330.00	0.00
3320	Homemaker		76,442.00	75,668.00	75,668.00	0.00
4800	Motor Vehicle Operator		100,361.00	101,332.00	101,332.00	0.00
5410	Overtime		320,000.00	317,500.00	317,500.00	0.00
5630	Personnel Service Savings		(173,630.00)	(163,948.00)	(163,948.00)	0.00
5650	On Call Stipend		44,100.00	45,900.00	45,900.00	0.00
5927	Principal Court Liaison		60,939.00	61,244.00	61,244.00	0.00
7020	Senior Caseworker		158,244.00	163,508.00	163,508.00	0.00
7210	Senior Social Welfare Examiner		43,867.00	0.00	0.00	0.00
7250	Senior Typist		32,934.00	33,099.00	33,099.00	0.00
7340	Social Welfare Examiner		124,188.00	164,147.00	164,147.00	0.00
7375	Special Projects Administrator		63,630.00	63,948.00	63,948.00	0.00
7914	Social Services Clinical Coord		65,863.00	0.00	0.00	0.00
8770	Working Supervisor		36,041.00	36,221.00	36,221.00	0.00
TOTAL	**PERSONNEL SERVICES**	**4,691,823.58**	**4,733,657.00**	**4,816,058.00**	**4,816,058.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	1,999,398.70	1,885,500.00	1,994,358.00	1,994,358.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**1,999,398.70**	**1,885,500.00**	**1,994,358.00**	**1,994,358.00**	**0.00**
TOTAL	**SOCIAL SERVICES - GENERAL SERVICES**	**6,691,222.28**	**6,619,157.00**	**6,810,416.00**	**6,810,416.00**	**0.00**

A6013 SOCIAL SERVICES - SUPPORT COLLECTION UNIT

DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

PROGRAM STATISTICS:

	2006	2007	2008	2009	2010	2011	2012
Total Collections	$18,880,794	$19,404,555	$20,956,000	$20,537,558	$20,782,932	$20,640,423	$21,321,014

REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All positions are budgeted with a ½% increase over 2013 year-end salaries.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Support Collection Unit

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6013	**Social Services - Support Collection Unit**					
.1	**PERSONNEL SERVICES**					
0000	Account Clerk		32,117.00	33,068.00	33,068.00	0.00
1590	Clerk		29,545.00	30,173.00	30,173.00	0.00
7000	Senior Account Clerk		115,587.00	116,166.00	116,166.00	0.00
7870	Support Investigator		196,899.00	198,883.00	198,883.00	0.00
9760	Supervisor Of Support Collect		60,366.00	60,668.00	60,668.00	0.00
TOTAL	**PERSONNEL SERVICES**	**424,918.83**	**434,514.00**	**438,958.00**	**438,958.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	209,349.67	195,461.00	202,951.00	202,951.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**209,349.67**	**195,461.00**	**202,951.00**	**202,951.00**	**0.00**
TOTAL	**SOCIAL SERVICES - SUPPORT COLLECTION UNIT**	**634,268.50**	**629,975.00**	**641,909.00**	**641,909.00**	**0.00**

A6014 SOCIAL SERVICES - EMPLOYMENT

DEPARTMENTAL FUNCTIONS:

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self sufficiency and closing public assistance cases.

PROGRAM OBJECTIVES:

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

A ½% salary increase has been budgeted for within all Personnel Services' line items.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Employment

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6014 Social Services - Employment						
.1	**PERSONNEL SERVICES**					
1050	Caseworker		103,741.00	104,260.00	104,260.00	0.00
2605	Employment Specialist		49,966.00	50,216.00	50,216.00	0.00
5630	Personnel Service Savings		(39,565.00)	(39,763.00)	(39,763.00)	0.00
5650	On Call Stipend		1,800.00	1,800.00	1,800.00	0.00
7210	Senior Social Welfare Examiner		122,323.00	123,414.00	123,414.00	0.00
TOTAL	**PERSONNEL SERVICES**	**237,582.73**	**238,265.00**	**239,927.00**	**239,927.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	114,568.38	106,136.00	112,286.00	112,286.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**114,568.38**	**106,136.00**	**112,286.00**	**112,286.00**	**0.00**
TOTAL	**SOCIAL SERVICES - EMPLOYMENT**	**352,151.11**	**344,401.00**	**352,213.00**	**352,213.00**	**0.00**

A6015 SOCIAL SERVICES - BLOCK GRANT PROGRAMS

PROGRAM OBJECTIVES:

This code contains the costs for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is one hundred percent (100%) funded up to $10,083 for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services $10,083

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the departmental request.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Block Grant Programs

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6015 Social Services - Block Grant Programs						
.4	**CONTRACTUAL**					
04800	Contractual Agency	37,075.00	37,075.00	37,075.00	37,075.00	0.00
04990	Purchased Services	550.16	625.00	625.00	625.00	0.00
TOTAL	**CONTRACTUAL**	**37,625.16**	**37,700.00**	**37,700.00**	**37,700.00**	**0.00**
TOTAL	**SOCIAL SERVCIES - BLOCK GRANT PROGRAMS**	**37,625.16**	**37,700.00**	**37,700.00**	**37,700.00**	**0.00**

A6055 SOCIAL SERVICES - DAY CARE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

REVENUE APPLICABLE TO THIS PROGRAM: **$3,815,425**

R1855 18551 Repayments Day Care	$ 7,000
R3655 36551 Child Care Block Grant - SA	3,808,425

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget request for the New York State Child Care Development Block Grant is funded based upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Day Care

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6055 Social Services - Day Care						
.4	**CONTRACTUAL**					
04700	Program Expenditures	5,277,722.63	5,197,462.00	4,950,000.00	4,950,000.00	0.00
TOTAL	**CONTRACTUAL**	**5,277,722.63**	**5,197,462.00**	**4,950,000.00**	**4,950,000.00**	**0.00**
TOTAL	**SOCIAL SERVICES - DAY CARE**	**5,277,722.63**	**5,197,462.00**	**4,950,000.00**	**4,950,000.00**	**0.00**

A6070 SOCIAL SERVICES - PURCHASE OF SERVICES

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of $100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

REVENUE APPLICABLE TO THIS PROGRAM: $2,893,051

R1870 18701 Repayment - Services to Recipients	$ 2,500
R3670 36701 Services to Recipients - SA	2,476,440
R4670 46701 Services to Recipients - FA	414,111

SUMMARY OF BUDGET OFFICER'S ACTIONS:

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is a Title XX mandated service and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services - contractual payments to Northeast Parent and Child Society, Berkshire Farms, Jewish Family Services, START Center, Vanderheyden, Samaritan Hospital, Developmental Pediatrics/Capital Care, Parsons, Dr. Williams, Equinox, and Black & White Cab Company are all funded within this line item.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Purchase of Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6070	**Social Services - Purchase of Services**					
.4	**CONTRACTUAL**					
04738	Adult Services	4,074.70	20,000.00	15,000.00	15,000.00	0.00
04743	Homemakers	10,332.42	50,000.00	30,000.00	30,000.00	0.00
04746	Mandated Preventive/Protection	271,227.90	275,000.00	275,000.00	275,000.00	0.00
04747	Child Preventive Services	1,085,990.57	1,226,559.00	1,229,921.00	1,229,921.00	0.00
TOTAL	**CONTRACTUAL**	**1,371,625.59**	**1,571,559.00**	**1,549,921.00**	**1,549,921.00**	**0.00**
TOTAL	**SOCIAL SERVICES - PURCHASE OF SERVICES**	**1,371,625.59**	**1,571,559.00**	**1,549,921.00**	**1,549,921.00**	**0.00**

A6101 SOCIAL SERVICES - MEDICAL ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and other minor expenses are paid on behalf of clients as the need arises.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Total Insurance Cases	585	490	397	365	477	551	673	607	507	259

REVENUE APPLICABLE TO THIS PROGRAM: **$ 185,000**

R1801 18011 Repayment Medical Assistance	$1,300,000
R3601 36011 Medical Assistance - SA	(559,250)
R4601 46011 Medical Assistance - FA	(555,750)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

On July 1, 2012, the County discontinued making payments for Medicaid transportation. This program was taken over by the New York State Department of Health. The County will continue to fund the cost of insurance premium continuation, miscellaneous transportation costs, and client lodging/housing costs during medical treatment.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6101 Social Services - Medical Assistance						
.4	**CONTRACTUAL**					
04700	Program Expenditures	124,916.46	157,500.00	135,000.00	135,000.00	0.00
TOTAL	**CONTRACTUAL**	**124,916.46**	**157,500.00**	**135,000.00**	**135,000.00**	**0.00**
TOTAL	**SOCIAL SERVICES - MEDICAL ASSISTANCE**	**124,916.46**	**157,500.00**	**135,000.00**	**135,000.00**	**0.00**

A6102 SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.

DEPARTMENTAL FUNCTIONS:

This code reflects the County's 2014 Medicaid obligation as per the Medicaid CAP legislation.

PROGRAM OBJECTIVES:

The Enacted 2012-2013 New York State Budget begins phasing down the current law's three percent annual increase paid by counties to the State for Medicaid costs. Under the enacted budget the scheduled payment increase by counties to the State in the first year of the takeover would be reduced from $183 million to $148 million ($35 million lower than the current law annual increase). In 2014, the payment to the State would be determined by increasing the annual 2013 payment by one percent (1%). For 2015 and thereafter, the payment would be the same as it was in 2014. The Governor estimates the enacted budget would lower payments made by counties to the state for Medicaid by $1.2 billion over five years.

PROGRAM STATISTICS:

as of 1st of year:	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Medicaid recipients	19,522	20,011	19,802	19,937	21,353	23,052	25,373	26,570	27,879	28,617

% of population receiving Medicaid benefits as of 6/30/13: 18.4%

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2013-2014 budget continues to phase down the three percent (3%) annual increase paid by counties to the State for Medicaid costs. In 2014, a county's payment will be based upon their 2013 total Medicaid payments increased by one percent (1%). The new 2014 Medicaid CAP obligation is reflected in "Program Expenditures". The "IGT Offset" line item represents fifty percent (50%) of the estimated Van Rensselaer Manor's Upper Payment Limit (UPL) payment, for which the County is responsible.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance - M.M.I.S.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6102 Social Services - Medical Assistance - M.M.I.S.						
.4	**CONTRACTUAL**					
04700	Program Expenditures	34,237,112.00	34,489,408.00	34,834,303.00	34,834,303.00	0.00
04706	IGT Offset	0.00	3,150,000.00	4,130,348.00	4,130,348.00	0.00
TOTAL	**CONTRACTUAL**	**34,237,112.00**	**37,639,408.00**	**38,964,651.00**	**38,964,651.00**	**0.00**
TOTAL	**SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.**	**34,237,112.00**	**37,639,408.00**	**38,964,651.00**	**38,964,651.00**	**0.00**

A6106 SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES

DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

REVENUE APPLICABLE TO THIS PROGRAM:

R3606 36061 Adult Family-Type Homes $2,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The request, as submitted by the department, is accepted.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Adult Family-Type Homes

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6106 Social Services - Adult Family-Type Homes						
.4	**CONTRACTUAL**					
04700	Program Expenditures	2,096.35	2,600.00	2,600.00	2,600.00	0.00
TOTAL	**CONTRACTUAL**	**2,096.35**	**2,600.00**	**2,600.00**	**2,600.00**	**0.00**
TOTAL	**SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES**	**2,096.35**	**2,600.00**	**2,600.00**	**2,600.00**	**0.00**

A6109 SOCIAL SERVICES - FAMILY ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

PROGRAM OBJECTIVES:

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Average Monthly Cases	1,099	1,142	1,082	1,004	995	995	1,078	1,172	1,190	1,170

REVENUE APPLICABLE TO THIS PROGRAM: **$15,388,573**

R1809 18091	Repayment Family Assistance	$ 1,000,000
R1811 18111	Child Support Incentive Earnings	175,000
R3609 36091	Family Assistance - State	8,466
R4609 46091	Family Assistance - Federal	9,480,650
R4615 46151	FFFS	4,724,457

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TANF caseload is currently trending at two percent (2%) over the prior year. The TANF/EAF non-services portion of this line item reflects over sixty-two percent (62%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Family Assistance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6109 Social Services - Family Assistance						
.4	**CONTRACTUAL**					
04700	Program Expenditures	13,413,080.15	14,330,413.00	15,450,992.00	15,450,992.00	0.00
TOTAL	**CONTRACTUAL**	**13,413,080.15**	**14,330,413.00**	**15,450,992.00**	**15,450,992.00**	**0.00**
TOTAL	**SOCIAL SERVICES - FAMILY ASSISTANCE**	**13,413,080.15**	**14,330,413.00**	**15,450,992.00**	**15,450,992.00**	**0.00**

A6119 SOCIAL SERVICES - FOSTER CARE

DEPARTMENTAL FUNCTIONS:

The functions include the placement, monitoring and provision of service to children in care.

PROGRAM OBJECTIVES:

Mandated under Social Services Law and the Family Court Act, the main objective is to assure the under care of children who cannot be maintained in their own homes. The type of care varies from family foster homes, agency foster homes, group homes and private institutions.

PROGRAM STATISTICS:

Average monthly cases	2004	2005	2006	2007	2008	2009	2010	2011	2012
Adoption Subsidies	117.1	167	140	156	153	165	178	182	188
Foster Parent Homes	56.3	40.3	47.8	24.3	34	40.7	35	37	34.4
Institutional Care	70	60	59	46.7	40.6	57.8	55	61	72

REVENUE APPLICABLE TO THIS PROGRAM: **$7,818,225**

R1819 18191 Repayment Child Care	$ 400,000
R3619 36191 Child Care – SA	5,551,179
R4619 46191 Child Care - FA	1,778,259
R4661 46611 IV-B Funds	88,787

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget allocation is based upon various services provided to children in foster care. These services include the following: board and care, adoption subsidies, tuition, one-on-one aides, foster care babysitting, independent living, transportation and clothing.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Foster Care

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6119 Social Services - Foster Care						
.4	**CONTRACTUAL**					
04700	Program Expenditures	8,090,972.97	8,511,983.00	8,289,500.00	8,289,500.00	0.00
TOTAL	**CONTRACTUAL**	**8,090,972.97**	**8,511,983.00**	**8,289,500.00**	**8,289,500.00**	**0.00**
TOTAL	**SOCIAL SERVICES - FOSTER CARE**	**8,090,972.97**	**8,511,983.00**	**8,289,500.00**	**8,289,500.00**	**0.00**

A6123 SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS

DEPARTMENTAL FUNCTIONS:

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

PROGRAM OBJECTIVES:

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012
Average Placements	14.1	18.9	17	5.2	5.5	4.8	7	8	6

REVENUE APPLICABLE TO THIS PROGRAM: **$458,189**

R1823 18231 Repayment Juvenile Delinquents	$ 30,000
R3623 36231 Juvenile Delinquents	428,189

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2014 line item reflects payments for care provided at the following levels: congregate care/institutions, group homes, agency foster care, and independent living. Additionally, the Capital District Youth Center (secure detention) is projected at $450,000, Berkshire Farms (non-secure detention) at $303,650, and the Dormitory Authority at $30,188. The contract for non-secure detention beds will be utilized only if placement of the youth is absolutely necessary.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-Private Institutions

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6123 Social Services - JD-Private Institutions						
.4	**CONTRACTUAL**					
04700	Program Expenditures	1,349,200.64	1,340,886.00	1,618,737.00	1,618,737.00	0.00
TOTAL	**CONTRACTUAL**	**1,349,200.64**	**1,340,886.00**	**1,618,737.00**	**1,618,737.00**	**0.00**
TOTAL	**SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS**	**1,349,200.64**	**1,340,886.00**	**1,618,737.00**	**1,618,737.00**	**0.00**

A6129 SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS

DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools.

PROGRAM OBJECTIVES:

These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

PROGRAM STATISTICS:

	2003	2004	2005	2006	2007	2008	2009	2010	2011
Total Care Days Paid	2,805	3,757	3,672	2,415	2,689	3,221	1,524	993	349

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The New York State Office of Children and Family Services (OCFS) bills the County for its' fifty percent (50%) share, plus any prior year rate adjustments, of the operating costs for placements in State facilities.

The 2014 allocation is for an average of approximately one (1.1) placement in three (3) different levels of care – eighteen percent (18%) in secure (Level I), thirty-one percent (31%) in limited secure (Level II), and fifty-one percent (51%) in non-community based residential services (Level III). An additional $50,000 is included in the line item for any prior year rate adjustments, as the County, based upon information provided by OCFS, is still utilizing interim 2011 per diem rates.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-State Training Schools

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6129 Social Services - JD-State Training Schools						
.4	**CONTRACTUAL**					
04700	Program Expenditures	121,821.58	314,704.00	223,146.00	223,146.00	0.00
TOTAL	**CONTRACTUAL**	**121,821.58**	**314,704.00**	**223,146.00**	**223,146.00**	**0.00**
TOTAL	**SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS**	**121,821.58**	**314,704.00**	**223,146.00**	**223,146.00**	**0.00**

A6140 SOCIAL SERVICES - SAFETY NET

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, recertification, screening, investigation, authorization of services, and monitoring of caseloads.

PROGRAM OBJECTIVES:

Mandated by the State of New York, Safety Net provides assistance to individuals and families who are ineligible for family assistance. The program is comprised of cash and non-cash assistance. There is a 24-month lifetime limit on cash safety net assistance. Non-cash benefits must be paid in the following manner - shelter assistance (direct payment to landlords), utility assistance, personal needs allowance, and other assistance. Level II congregate care and burials comprise over twenty percent (20%) of the total budget. Historically, the State shared 50/50 with the local districts the cost of safety net. However, in the SFY11-12 budget, State reimbursement was reduced to 29%.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Average Monthly Cases	387	396	462	526	508	538	576	620	627	690
Total Burials	123	137	126	134	158	163	191	176	162	79

REVENUE APPLICABLE TO THIS PROGRAM: **$2,178,386**

R1840 18401 Repayment Safety Net	$ 650,000
R3640 36401 State Aid - Safety Net	1,440,637
R4640 46401 Federal Aid - Safety Net	87,749

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The department's request has been accepted based upon current caseload. Payments for private rent/public housing and congregate care will account for over fifty-seven percent (57%) of projected benefits. Other benefits include monthly cash grants, burials, utilities, domestic violence services, etc.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Safety Net

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6140 Social Services - Safety Net						
.4	**CONTRACTUAL**					
04700	Program Expenditures	5,082,132.46	5,765,525.00	5,705,463.00	5,705,463.00	0.00
TOTAL	**CONTRACTUAL**	**5,082,132.46**	**5,765,525.00**	**5,705,463.00**	**5,705,463.00**	**0.00**
TOTAL	**SOCIAL SERVICES - SAFETY NET**	**5,082,132.46**	**5,765,525.00**	**5,705,463.00**	**5,705,463.00**	**0.00**

A6141 SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS

DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

PROGRAM STATISTICS:

2012 Total Program:	**$4,743,303**
Payments made by DSS	29,627
Payments made by OSC	4,713,676

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Total Households	3,964	3,967	3,760	3,789	3,888	4,428	4,557	4,751	4,158	3,426

REVENUE APPLICABLE TO THIS PROGRAM: **$40,000**

R1841 18411 HEAP Repayments	$95,000
R4641 46411 Energy Assistance Program	(55,000)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2014 budget is based upon two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Energy Crisis Assistance Programs

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6141 Social Services - Energy Crisis Assistance Programs						
.4	**CONTRACTUAL**					
04700	Program Expenditures	33,420.18	55,000.00	50,000.00	50,000.00	0.00
TOTAL	**CONTRACTUAL**	**33,420.18**	**55,000.00**	**50,000.00**	**50,000.00**	**0.00**
TOTAL	**SOCIAL SERVCIES - ENERGY CRISIS ASSISTANCE PROGRAMS**	**33,420.18**	**55,000.00**	**50,000.00**	**50,000.00**	**0.00**

A6142 SOCIAL SERVICES - EMERGENCY AID FOR ADULTS

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

PROGRAM OBJECTIVES:

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

PROGRAM STATISTICS:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	6/30/13
Average Monthly Cases	10.8	11	8.7	9.3	7.8	8.5	4.1	7.2	8	8.8

REVENUE APPLICABLE TO THIS PROGRAM: $37,800

R1842 18421 Repayment Emergency Aid Adults	$ 600
R3642 36421 Emergency Aid	37,200

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this cost center is provided as per the departmental submission.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Emergency Aid for Adults

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6142 Social Services - Emergency Aid for Adults						
.4	**CONTRACTUAL**					
04700	Program Expenditures	55,776.80	60,000.00	75,000.00	75,000.00	0.00
TOTAL	**CONTRACTUAL**	**55,776.80**	**60,000.00**	**75,000.00**	**75,000.00**	**0.00**
TOTAL	**SOCIAL SERVICES - EMERGENCY AID FOR ADULTS**	**55,776.80**	**60,000.00**	**75,000.00**	**75,000.00**	**0.00**
TOTAL	**SOCIAL SERVICES PROGRAM**	**87,670,533.51**	**94,497,962.00**	**96,404,529.00**	**96,404,529.00**	**0.00**

A6310 COMMUNITY PROGRAM GRANTS

DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies who provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to "include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts."

Overall community program grants have been funded at approximately the same level as 2013.

ECONOMIC ASSISTANCE & OPPORTUNITY
Community Program Grants

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6310 Community Program Grants						
.4	**CONTRACTUAL**					
04801	Hudson-Mohawk (Tob. Prg)	5,386.00	5,000.00	5,000.00	5,000.00	0.00
04807	Conservation Alliance	8,802.00	7,500.00	7,500.00	7,500.00	0.00
04809	Schaghticoke Fair	3,325.00	3,325.00	3,325.00	3,325.00	0.00
04810	Cooperative Extension	436,160.00	436,160.00	436,160.00	436,160.00	0.00
04811	Rental - Cooperative Extension	40,424.00	40,565.00	49,526.00	49,526.00	0.00
04812	Soil And Water	157,225.00	157,225.00	161,144.00	157,225.00	0.00
04813	Libraries	42,702.00	50,635.00	50,635.00	50,635.00	0.00
04814	Historical Society	4,750.00	4,750.00	4,750.00	4,750.00	0.00
04815	Uncle Sam Parade Comm.	2,850.00	2,500.00	2,500.00	2,500.00	0.00
04816	Memorial Day Parade Comm.	1,425.00	1,400.00	1,400.00	1,400.00	0.00
04817	Flag Day Parade Comm.	2,850.00	2,500.00	2,500.00	2,500.00	0.00
04876	Troy Youth Association, Inc.	1,425.00	1,425.00	1,425.00	1,425.00	0.00
TOTAL	**CONTRACTUAL**	**707,324.00**	**712,985.00**	**725,865.00**	**721,946.00**	**0.00**
TOTAL	**COMMUNITY PROGRAM GRANTS**	**707,324.00**	**712,985.00**	**725,865.00**	**721,946.00**	**0.00**

A6411 TOURISM PROGRAM

DEPARTMENTAL FUNCTIONS:

The tourism program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State's Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

REVENUE APPLICABLE TO THIS PROGRAM:

R2372 23725 Planning Fees - IDA $16,654

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 2012 the Rensselaer County IDA was named the County's Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff continue to perform the day-to-day tasks associated with our tourism activities, but the change in TPA allows the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program continues to be reflected in their operating budget.

ECONOMIC ASSISTANCE & OPPORTUNITY
Tourism Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6411 Tourism Program						
.1	**PERSONNEL SERVICES**					
6320	Plus Transfers, Other Codes		18,000.00	18,000.00	18,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**18,000.00**	**18,000.00**	**18,000.00**	**18,000.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	599.68	600.00	600.00	600.00	0.00
04150	Postage	639.04	600.00	650.00	650.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
04520	Dues	8,000.00	8,000.00	8,000.00	8,000.00	0.00
04565	Advertising	15,736.10	0.00	0.00	0.00	0.00
04900	Professional Services	0.00	750.00	750.00	750.00	0.00
04980	Computer Services	18,171.00	18,064.00	0.00	0.00	0.00
04990	Purchased Services	740.60	1,500.00	1,000.00	1,000.00	0.00
TOTAL	**CONTRACTUAL**	**43,886.42**	**30,014.00**	**11,500.00**	**11,500.00**	**0.00**
TOTAL	**TOURISM PROGRAM**	**61,886.42**	**48,014.00**	**29,500.00**	**29,500.00**	**0.00**

A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY

DEPARTMENTAL FUNCTIONS:

The Veterans Service Agency provides services to veterans of Rensselaer County and their families. Information is provided regarding available benefits and eligibility standards. In addition, qualifying veterans are given assistance with the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also helps provide for the placement of grave markers provided for by the United States Government and transportation to/from the Albany Stratton VA Medical Center and the Troy VA Outpatient Clinic via the Veteran's medical transportation vans.

PROGRAM OBJECTIVES:

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits to which they are entitled;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to help them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are entitled to and receive transportation to/from those medical appointments.

PROGRAM STATISTICS:

The Rensselaer County Veterans Agency served a total of 13,240 veterans/dependents in 2012. This is an average of 1,103 veterans/dependents per month.

REVENUE APPLICABLE TO THIS PROGRAM:	**$14,093**
R3710 37101 State Aid - Veterans Services	$12,793
R3710 37102 State Veterans Counselor Telephone	1,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6510 Unified Family Services - Veterans Service Agency						
.1	**PERSONNEL SERVICES**					
3290	Dep Commissioner of Veterans		74,989.00	76,154.00	75,903.00	0.00
4800	Motor Vehicle Operator		65,136.00	65,461.00	65,461.00	0.00
8535	Veterans Services Specialist		39,537.00	40,294.00	40,294.00	0.00
TOTAL	**PERSONNEL SERVICES**	**178,167.01**	**179,662.00**	**181,909.00**	**181,658.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	4,689.85	7,695.00	0.00	0.00	0.00
04051	Automobile, Gasoline	11,686.64	11,987.00	0.00	0.00	0.00
04300	Telephone	953.24	1,300.00	1,300.00	1,300.00	0.00
04450	Rental - Equipment/Maintenance	550.91	800.00	800.00	800.00	0.00
04500	Special Departmental Supplies	2,991.36	3,000.00	6,000.00	3,750.00	0.00
04550	Office Supplies	415.89	600.00	600.00	600.00	0.00
04560	Training	704.19	1,000.00	1,500.00	1,500.00	0.00
04792	Headstone Foundations	0.00	150.00	150.00	150.00	0.00
04980	Computer Services	1,104.00	1,217.00	0.00	0.00	0.00
04990	Purchased Services	2,639.00	2,825.00	2,700.00	2,700.00	0.00
TOTAL	**CONTRACTUAL**	**25,735.08**	**30,574.00**	**13,050.00**	**10,800.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	102,438.51	112,646.00	120,651.00	120,651.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**102,438.51**	**112,646.00**	**120,651.00**	**120,651.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY**	**306,340.60**	**322,882.00**	**315,610.00**	**313,109.00**	**0.00**

A6610 CONSUMER AFFAIRS

DEPARTMENTAL FUNCTIONS:

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

MANDATES:

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

REVENUE APPLICABLE TO THIS PROGRAM:			**$35,960**
R1962	19621	Weights and Measures Fees	$25,000
R3590	35901	Weights and Measures Petroleum	10,960

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over the 2013 year-end salary for the Director of Weights & Measures has been budgeted for in 2014.

Maintenance of the department's vehicle will continue to be performed by the Highway Department. Remaining contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6610 Consumer Affairs						
.1	**PERSONNEL SERVICES**					
1750	Dir Of Weights & Measures A		57,512.00	54,634.00	54,634.00	0.00
TOTAL	**PERSONNEL SERVICES**	**57,226.03**	**57,512.00**	**54,634.00**	**54,634.00**	**0.00**
.2	**EQUIPMENT**					
02300	Automobile	0.00	20,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	0.00	1,000.00	1,000.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**20,000.00**	**1,000.00**	**1,000.00**	**0.00**
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	2,626.31	3,400.00	0.00	0.00	0.00
04150	Postage	128.85	140.00	140.00	140.00	0.00
04300	Telephone	300.00	300.00	300.00	300.00	0.00
04500	Special Departmental Supplies	1,983.38	2,100.00	2,500.00	2,500.00	0.00
04520	Dues	25.00	25.00	100.00	100.00	0.00
04560	Training	0.00	0.00	600.00	600.00	0.00
04990	Purchased Services	1,032.20	3,000.00	3,000.00	3,000.00	0.00
TOTAL	**CONTRACTUAL**	**6,095.74**	**8,965.00**	**6,640.00**	**6,640.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	32,562.63	29,887.00	13,082.00	13,082.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**32,562.63**	**29,887.00**	**13,082.00**	**13,082.00**	**0.00**
TOTAL	**CONSUMER AFFAIRS**	**95,884.40**	**116,364.00**	**75,356.00**	**75,356.00**	**0.00**

A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 31,155 residents of Rensselaer County who are 60 years of age and older. The primary goal is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The programs delivered by the department are funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- Services (A6772) which includes access, legal and home care;
- Nutrition (A6773) - including congregate and home delivered meals;
- Counseling (A6774) - Counseling for health insurance, pharmaceutical and Long Term Care Insurance.
- Community Services for the Elderly and Caregiver Support (A6775) provides assistance to allow seniors to remain at home and support services for caregivers; and
- Expanded In-Home Services for the Elderly Program (A6777) provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with Rensselaer Organization United for Senior Endeavors (ROUSE) and ROUSE Rural Preservation Corp (RPC) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- Planning and coordination of senior programs and services;
- Overall personnel management of Departmental needs;
- Stimulation of interest and action toward the expansion and creation of new programs;
- Pooling of untapped resources to provide services to the elderly; and
- Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. Additional increases were approved for the Deputy Commissioner of Aging and the Secretary to the Commissioner as compensation for added duties and responsibilities. The additional cost is offset with the placement of the Aging Case Manager Assistant position in Personnel Service Savings in A6777. "Plus Transfers, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and for the administration of the county's contract management system.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Central Office

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6771 Unified Family Services - Aging Central Office						
.1	**PERSONNEL SERVICES**					
1205	Commissioner for Aging		72,000.00	72,000.00	72,360.00	0.00
1708	Confidential Assistant		35,507.00	35,527.00	35,527.00	0.00
2270	Deputy Commissioner For Aging		46,974.00	49,000.00	49,000.00	0.00
6320	Plus Transfers, Other Codes		12,034.00	13,100.00	13,100.00	0.00
7000	Senior Account Clerk		24,187.00	24,308.00	24,308.00	0.00
7200	Sec To Commissioner For Aging		37,590.00	39,000.00	39,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**208,766.09**	**228,292.00**	**232,935.00**	**233,295.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	0.00	100.00	100.00	50.00	0.00
04150	Postage	2,159.39	1,750.00	450.00	2,000.00	0.00
04200	Insurance	179.94	231.00	350.00	350.00	0.00
04300	Telephone	1,908.66	1,900.00	1,950.00	1,950.00	0.00
04420	Maintenance	352.81	800.00	800.00	500.00	0.00
04480	Maintenance In Lieu of Rent	28,804.00	28,245.00	30,255.00	30,255.00	0.00
04550	Office Supplies	568.40	400.00	400.00	400.00	0.00
04990	Purchased Services	2,635.52	1,960.00	2,650.00	2,650.00	0.00
TOTAL	**CONTRACTUAL**	**36,608.72**	**35,386.00**	**36,955.00**	**38,155.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	98,375.97	101,065.00	116,238.00	116,238.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**98,375.97**	**101,065.00**	**116,238.00**	**116,238.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE**	**343,750.78**	**364,743.00**	**386,128.00**	**387,688.00**	**0.00**

A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES

DEPARTMENTAL FUNCTIONS:

The Unified Family Services Department for the Aging directly provides a wide range of services to the county's senior citizens, with an emphasis on serving those most in need. The type of service provided include: maintenance of five multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs.

In order to adequately serve the needs of the entire county, the department has divided the county into three catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

PROGRAM STATISTICS:

Seniors Served Seniors by Senior Service Centers:		**FY 2012**
Northern Tier	Everett Wagar Senior Center	352
	Hoosick Falls Senior Center	502
Middle Tier	Troy Area Senior Center	2,256
Southern Tier	Edward C. Swartz So. Tier Senior Center	781
	Rensselaer Area Senior Center	706
Total Seniors Served		**4,597**

REVENUE APPLICABLE TO THIS PROGRAM:	**$161,756**
R1972 19722 Transportation	$ 6,250
R3775 37751 HEAP	10,000
R4772 47721 IIIB Center Services	145,506

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. A request to increase the hours of two Information Processing Specialists has been approved. The additional cost is offset with the placement of the Aging Case Manager Assistant position into Personnel Service Savings in A6777.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6772 Unified Family Services - Aging Direct Services						
.1	**PERSONNEL SERVICES**					
0100	Aging Services Aide		19,818.00	19,917.00	19,917.00	0.00
0120	Aging Services Ctr Director II		35,248.00	35,424.00	35,424.00	0.00
0310	Asst Aging Srvs Ctr Director		60,537.00	60,840.00	60,840.00	0.00
0315	Assistant Site Manager		26,342.00	0.00	0.00	0.00
0510	Aging Srvs Center Director I		90,392.00	90,854.00	90,854.00	0.00
3600	Information Processing Spec		82,882.00	97,685.00	97,685.00	0.00
4800	Motor Vehicle Operator		68,939.00	69,244.00	69,244.00	0.00
5630	Personnel Service Savings		(26,342.00)	0.00	0.00	0.00
6740	Relief Personnel		6,208.00	6,239.00	6,239.00	0.00
TOTAL	**PERSONNEL SERVICES**	**367,579.91**	**364,024.00**	**380,203.00**	**380,203.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	2,524.94	2,300.00	2,300.00	2,300.00	0.00
04050	Automobile Maintenance	10,849.24	8,000.00	8,000.00	10,500.00	0.00
04051	Automobile, Gasoline	23,618.78	20,000.00	20,000.00	25,000.00	0.00
04100	Printing	2,207.15	3,000.00	2,200.00	2,200.00	0.00
04150	Postage	756.73	1,400.00	1,200.00	1,200.00	0.00
04200	Insurance	7,791.73	7,505.00	9,500.00	9,500.00	0.00
04300	Telephone	11,935.86	12,100.00	11,800.00	11,800.00	0.00
04354	Utilities - Water - Sewer	0.00	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	5,621.37	10,000.00	10,000.00	7,500.00	0.00
04450	Rental - Equipment/Maintenance	15,000.00	15,000.00	15,000.00	15,000.00	0.00
04480	Maintenance In Lieu of Rent	49,238.00	49,250.00	50,291.00	50,291.00	0.00
04500	Special Departmental Supplies	1,234.07	200.00	200.00	200.00	0.00
04550	Office Supplies	372.46	500.00	500.00	500.00	0.00
04800	Contractual Agency	9,000.00	9,000.00	9,000.00	9,000.00	0.00
04990	Purchased Services	9,095.96	11,145.00	14,000.00	14,000.00	0.00
TOTAL	**CONTRACTUAL**	**149,246.29**	**150,900.00**	**155,491.00**	**160,491.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	141,051.65	144,444.00	150,973.00	150,973.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**141,051.65**	**144,444.00**	**150,973.00**	**150,973.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES**	**657,877.85**	**659,368.00**	**686,667.00**	**691,667.00**	**0.00**

A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES

DEPARTMENTAL FUNCTIONS:

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one-third of the Federal Recommended Daily Nutrition Allowance. Meals are served at five sites throughout the County. The congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals is voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

PROGRAM STATISTICS:

	2008	**2009**	**2010**	**2011**	**2012**
Congregate Dining	43,136	45,161	47,636	48,242	49,002
Home Delivered	109,038	110,116	104,311	105,172	105,742
Meals Served - Total	**152,174**	**155,277**	**151,947**	**153,414**	**154,744**

REVENUE APPLICABLE TO THIS PROGRAM:	**$757,262**
R1972 19721 Participant Contribution	$135,000
R1972 19725 Third Party Meal Charges	1,000
R3772 37721 Wellness in Nutrition	250,562
R4772 47722 Federal Aid – Nutrition	268,494
R4772 47723 Cash-in-lieu of Food	102,206

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. The addition of an Assistant Coordinator of Center Operations and one Aging Services Aide (for the Rensselaer site) has been approved. To offset the cost, a full-time Nutrition Site Manager position has been downgraded to part-time and the Aging Case Manager Assistant position in A6777 is placed into Personnel Service Savings.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6773 Unified Family Services - Aging Nutrition Services						
.1	**PERSONNEL SERVICES**					
0100	Aging Services Aide		173,362.00	187,116.00	187,327.00	0.00
0165	Asst Coord of Aging Ctr Oper		0.00	42,000.00	42,089.00	0.00
0570	Aging Services Specialist		38,670.00	38,863.00	38,863.00	0.00
1060	Coordinator Of Ctr Operations		56,271.00	56,802.00	56,813.00	0.00
1170	Cleaner		31,246.00	31,402.00	31,402.00	0.00
1870	Consulting Dietician		26,075.00	26,205.00	26,205.00	0.00
3600	Information Processing Spec		33,084.00	33,602.00	33,588.00	0.00
4800	Motor Vehicle Operator		60,506.00	61,289.00	60,824.00	0.00
5160	Nutrition Site Manager		190,492.00	142,970.00	142,970.00	0.00
6740	Relief Personnel		176,430.00	176,430.00	176,430.00	0.00
TOTAL	**PERSONNEL SERVICES**	**848,849.13**	**786,136.00**	**796,679.00**	**796,511.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	13,800.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**13,800.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	69,748.70	73,000.00	73,000.00	75,000.00	0.00
04050	Automobile Maintenance	6,179.93	8,000.00	8,000.00	7,000.00	0.00
04100	Printing	1,769.26	1,500.00	3,050.00	3,050.00	0.00
04150	Postage	194.73	350.00	260.00	260.00	0.00
04200	Insurance	16,569.72	13,692.00	14,750.00	14,750.00	0.00
04300	Telephone	1,390.84	1,400.00	2,100.00	2,100.00	0.00
04351	Utilities - Electricity	13,342.43	18,000.00	18,000.00	15,000.00	0.00
04352	Utilities - Fuel	11,091.91	20,000.00	20,000.00	15,000.00	0.00
04353	Utilities - Refuse	4,243.60	5,000.00	5,000.00	5,000.00	0.00
04400	Repairs	404.35	1,500.00	1,500.00	1,000.00	0.00
04420	Maintenance	13,348.33	13,000.00	13,000.00	13,000.00	0.00
04450	Rental - Equipment/Maintenance	15,450.00	15,000.00	15,000.00	15,000.00	0.00
04480	Maintenance In Lieu of Rent	49,238.00	49,250.00	50,291.00	50,291.00	0.00
04500	Special Departmental Supplies	37,153.15	35,700.00	45,000.00	41,000.00	0.00
04550	Office Supplies	323.13	600.00	600.00	500.00	0.00
04580	Food	306,770.37	296,500.00	300,000.00	300,000.00	0.00
04800	Contractual Agency	7,500.00	9,000.00	9,000.00	9,000.00	0.00
04950	Linen Service	1,795.73	3,000.00	3,000.00	2,500.00	0.00
04990	Purchased Services	32,622.08	38,442.00	36,500.00	36,500.00	0.00
TOTAL	**CONTRACTUAL**	**589,136.26**	**602,934.00**	**618,051.00**	**605,951.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	272,303.89	315,171.00	335,961.00	335,961.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**272,303.89**	**315,171.00**	**335,961.00**	**335,961.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES**	**1,710,289.28**	**1,718,041.00**	**1,750,691.00**	**1,738,423.00**	**0.00**

A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING

DEPARTMENTAL FUNCTIONS:

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.

- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:	**$54,169**
R3775 37752 HIICAP- Aging	$13,901
R4772 47720 CMS - HIICAP	21,831
R4772 47725 Title V	18,437

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This program is one hundred percent (100%) funded through New York State and the Federal Government. HIICAP was established to assist and council Rensselaer County's senior citizens in the areas of Health Insurance, Medicare and Medicaid. Any reduction in funding will have a direct impact on the program.

Title V of the Older Americans Act makes funds available for four part-time positions for older workers. The Department of Aging works with Employment and Training to manage this program.

"Plus Transfers, Other Codes" reflect the chargeback of a portion of the salary of an Aging Services Specialist (A6775) which is reimbursed by the State of New York.

Contractual codes are funded based upon the department's request and historical spending

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Insurance Counseling

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6774 Unified Family Services - Aging Insurance Counseling						
.1	**PERSONNEL SERVICES**					
6320	Plus Transfers, Other Codes		11,480.00	11,480.00	11,480.00	0.00
TOTAL	**PERSONNEL SERVICES**	**11,346.00**	**11,480.00**	**11,480.00**	**11,480.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	154.30	500.00	500.00	250.00	0.00
04100	Printing	0.00	200.00	50.00	50.00	0.00
04150	Postage	341.48	406.00	425.00	425.00	0.00
04200	Insurance	42.42	31.00	31.00	31.00	0.00
04800	Contractual Agency	40,248.00	18,419.00	18,419.00	18,419.00	0.00
04990	Purchased Services	21.16	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**40,807.36**	**19,556.00**	**19,425.00**	**19,175.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	2,329.33	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**2,329.33**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING**	**54,482.69**	**31,036.00**	**30,905.00**	**30,655.00**	**0.00**

A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY

DEPARTMENTAL FUNCTIONS:

The Community Services Bill, signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to be able to remain in their home and to participate in family and community life. State funds are provided to assist the county in improving the cooperation and coordination among the providers of community services, who serve the needy elderly. Services will be determined locally, but must:

- Increase the capacity of recipients to remain in their homes and community as long as possible;
- Assist recipients to return to their homes from more acute care facilities; and
- Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

- Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and Overnight Respite Care at Residential Facilities;
- Support Groups - Caregivers and Grandparents Raising Grandchildren;
- Home delivered meals; and
- Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

REVENUE APPLICABLE TO THIS PROGRAM:		**$283,549**
R1972 19723	Contributions	$ 5,500
R3773 37731	State Aid - Community Services	182,875
R3775 37754	NYS Long Term Care Ombudsman	6,477
R4772 47724	IIID - Health and Wellness	9,048
R4772 47727	Title VII Ombudsman	11,076
R4772 47728	IIIE Family Caregivers Support	68,573

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. “Transfers Out” reflects a portion (30%) of the Aging Services Specialist and is transferred to the Aging Insurance Counseling Budget (A6774).

Contractual codes are funded based upon the department’s request and historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6775 Unified Family Services - Aging Community Services for the Elderly						
.1	**PERSONNEL SERVICES**					
0570	Aging Services Specialist		38,265.00	38,389.00	38,389.00	0.00
3435	Hlth & Wellness Activities Aid		7,500.00	7,536.00	7,536.00	0.00
4800	Motor Vehicle Operator		31,951.00	32,192.00	32,192.00	0.00
5450	Ombudsman Coordinator		20,000.00	20,106.00	20,106.00	0.00
6740	Relief Personnel		10,642.00	10,695.00	10,695.00	0.00
8880	Transfers Out		(11,480.00)	(11,480.00)	(11,480.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**124,345.31**	**96,878.00**	**97,438.00**	**97,438.00**	**0.00**
.2	**EQUIPMENT**					
02300	Automobile	10,000.00	17,500.00	0.00	0.00	0.00
02400	Other Equipment	2,265.63	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**12,265.63**	**17,500.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	6,640.72	6,600.00	6,600.00	6,600.00	0.00
04011	Travel (Alt #1)	2,247.26	1,285.00	0.00	0.00	0.00
04050	Automobile Maintenance	5,397.43	7,745.00	7,500.00	7,500.00	0.00
04051	Automobile, Gasoline	16,473.10	15,500.00	17,000.00	17,000.00	0.00
04100	Printing	260.24	600.00	440.00	440.00	0.00
04150	Postage	682.64	1,200.00	1,530.00	1,530.00	0.00
04200	Insurance	220.85	230.00	275.00	275.00	0.00
04300	Telephone	3,150.80	3,300.00	3,000.00	3,000.00	0.00
04500	Special Departmental Supplies	0.00	2,500.00	0.00	0.00	0.00
04501	Spec Dept Supplies (Alt #1)	153.84	1,119.00	0.00	0.00	0.00
04550	Office Supplies	0.00	250.00	250.00	250.00	0.00
04551	Office Supplies - (Alt #1)	610.04	849.00	0.00	0.00	0.00
04561	Training (Alt #1)	3,848.00	1,240.00	0.00	0.00	0.00
04800	Contractual Agency	87,391.83	72,100.00	75,000.00	75,000.00	0.00
04900	Professional Services	606.54	900.00	900.00	900.00	0.00
04980	Computer Services	25,098.00	18,057.00	0.00	0.00	0.00
04990	Purchased Services	11,789.36	12,076.00	11,500.00	11,500.00	0.00
TOTAL	**CONTRACTUAL**	**164,570.65**	**145,551.00**	**123,995.00**	**123,995.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	44,709.04	52,274.00	52,005.00	52,005.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**44,709.04**	**52,274.00**	**52,005.00**	**52,005.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY**	**345,890.63**	**312,203.00**	**273,438.00**	**273,438.00**	**0.00**

A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)

DEPARTMENTAL FUNCTIONS:

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. Recipients can access a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. EISEP is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

PROGRAM OBJECTIVES:

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

PROGRAM STATISTICS:

131 EISEP clients were served in 2012.

REVENUE APPLICABLE TO THIS PROGRAM:	**$426,929**
R1972 19724 EISEP Contribution	$ 1,000
R3773 37732 EISEP	425,929

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. As part of a reorganization of the department, the position of Aging Case Manager Assistant has been placed in Personnel Service Savings.

Contractual codes are funded based upon the department’s request and historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A6777 Unified Family Services - Aging EISEP						
.1	**PERSONNEL SERVICES**					
0117	Aging Case Manager Assistant		30,559.00	30,712.00	30,712.00	0.00
0641	Case Manager		49,910.00	50,871.00	50,871.00	0.00
5630	Personnel Service Savings		0.00	(30,712.00)	(30,712.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**82,159.31**	**80,469.00**	**50,871.00**	**50,871.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	150.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**150.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,402.24	2,500.00	3,000.00	3,000.00	0.00
04100	Printing	209.17	900.00	400.00	400.00	0.00
04150	Postage	244.57	700.00	700.00	700.00	0.00
04200	Insurance	372.10	425.00	475.00	475.00	0.00
04300	Telephone	1,610.61	1,400.00	1,050.00	1,050.00	0.00
04500	Special Departmental Supplies	0.00	600.00	750.00	750.00	0.00
04550	Office Supplies	0.00	400.00	400.00	400.00	0.00
04800	Contractual Agency	339,637.71	426,587.00	429,587.00	429,587.00	0.00
04980	Computer Services	2,000.00	2,000.00	0.00	0.00	0.00
04990	Purchased Services	3,967.64	4,432.00	4,625.00	4,625.00	0.00
TOTAL	**CONTRACTUAL**	**349,444.04**	**439,944.00**	**440,987.00**	**440,987.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	24,704.52	23,563.00	18,142.00	18,142.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**24,704.52**	**23,563.00**	**18,142.00**	**18,142.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - AGING EISEP**	**456,307.87**	**544,126.00**	**510,000.00**	**510,000.00**	**0.00**
TOTAL	**ECONOMIC ASSISTANCE & OPPORTUNITY**	**92,410,568.03**	**99,327,724.00**	**101,188,689.00**	**101,176,311.00**	**0.00**

A7305 UNIFIED FAMILY SERVICES - YOUTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This code was consolidated into A7310 in 2013 and the sole position of Deputy Commissioner for Youth was placed into A7310.

CULTURE AND RECREATION
Unified Family Services - Youth

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A7305 Unified Family Services - Youth						
.1	**PERSONNEL SERVICES**					
1980	Deputy Commissioner for Youth	69,326.55	0.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**69,326.55**	**0.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	21,496.00	0.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**21,496.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - YOUTH**	**90,822.55**	**0.00**	**0.00**	**0.00**	**0.00**

A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES

DEPARTMENTAL FUNCTIONS:

The Youth Bureau follows the Child and Family Services Plan (CFSP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.

- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.

- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.

- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State Office of Children and Family Services (OCFS) objectives and community needs within the abilities of the Department for Youth.

PROGRAM OBJECTIVES:

The Bureau of Youth Services provides technical assistance and coordination of youth programming throughout Rensselaer County, serving a network of twenty-eight municipal programs and over forty-three private youth serving agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with OCFS standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting youth development continues to be the primary objective of the Youth Bureau. The Bureau follows the Child and Family Services Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to city youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 2,460 youngsters under the age of 18 received servings of breakfast, lunch and snacks during the summer of 2012.

To work in cooperation with various County agencies, departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

REVENUE APPLICABLE TO THIS PROGRAM:	**$358,614**
R2705 27057 Youth Program Donations	15,000
R3820 38201 State Aid - Youth Program	111,190
R4820 48201 Youth Summer Lunch Program	232,424

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all full-time positions. “Plus Transfers, Other Codes” reflects fifty percent (50%) of the Environmental Educator’s salary in the Dyken Pond Environmental Education Center (A8790) for work with the youth of Rensselaer County and the department’s share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county’s contract management system.

Contractual codes are funded based upon the department’s request and historical spending levels.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A7310 Unified Family Services - Youth Services						
.1	**PERSONNEL SERVICES**					
1980	Deputy Commissioner For Youth		71,110.00	71,466.00	71,466.00	0.00
2770	Food Program Coordinator		4,000.00	4,000.00	4,000.00	0.00
6320	Plus Transfers, Other Codes		33,547.00	34,217.00	34,217.00	0.00
9690	Youth Outreach Worker		40,125.00	40,326.00	40,326.00	0.00
TOTAL	**PERSONNEL SERVICES**	**70,698.66**	**148,782.00**	**150,009.00**	**150,009.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	142.64	50.00	50.00	50.00	0.00
04050	Automobile Maintenance	162.00	500.00	500.00	500.00	0.00
04100	Printing	672.87	800.00	1,000.00	1,000.00	0.00
04150	Postage	670.49	800.00	700.00	700.00	0.00
04200	Insurance	843.03	930.00	975.00	975.00	0.00
04300	Telephone	1,872.23	2,077.00	2,077.00	2,077.00	0.00
04351	Utilities - Electricity	0.00	0.00	1,000.00	1,000.00	0.00
04420	Maintenance	0.00	50.00	50.00	50.00	0.00
04450	Rental - Equipment/Maintenance	0.00	0.00	6,500.00	6,500.00	0.00
04480	Maintenance In Lieu of Rent	6,236.00	6,115.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	100.00	8,850.00	8,850.00	0.00
04550	Office Supplies	121.94	300.00	300.00	300.00	0.00
04800	Contractual Agency	204,771.75	371,577.00	349,614.00	349,614.00	0.00
04900	Professional Services	122.13	200.00	6,450.00	6,450.00	0.00
04980	Computer Services	7,462.00	14,669.00	8,355.00	8,355.00	0.00
04990	Purchased Services	3,099.76	2,900.00	2,650.00	2,650.00	0.00
TOTAL	**CONTRACTUAL**	**226,176.84**	**401,068.00**	**389,071.00**	**389,071.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	35,247.51	61,270.00	60,054.00	60,054.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**35,247.51**	**61,270.00**	**60,054.00**	**60,054.00**	**0.00**
TOTAL	**UNIFIED FAMILY SERVICES - YOUTH SERVICES**	**332,123.01**	**611,120.00**	**599,134.00**	**599,134.00**	**0.00**
TOTAL	**CULTURE AND RECREATION**	**422,945.56**	**611,120.00**	**599,134.00**	**599,134.00**	**0.00**

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

DEPARTMENTAL FUNCTIONS:

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, farmers and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use and community development strategies. Within this office, studies on county-wide trends in land use, growth and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans and zoning regulations as well as with plans, studies and local laws. The department continues to help coordinate the local communities that fall under federal and state Municipal Stormwater Separate Sewer System (MS4) regulations and completes the County's annual report for this program. This office is responsible for mandated review of local zoning actions taken under General Municipal Law Section 239, reviewing the County's six (6) Agricultural Districts, providing transportation and transit planning services, and coordinating the update of the County's Agricultural and Farmland Protection Plan.

The Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing the completion of a $14.6 million bond-financed water and sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. The Authority is assisting the town in meeting the requirements of the Department of Environmental Conservation's sewer treatment consent order. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies. The department also assists in the administration of successful grants on behalf of the County and local municipalities, including a homeownership assistance program to provide down payment and closing costs for low-to-moderate income families.

PROGRAM OBJECTIVES:

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Agricultural district and zoning reviews will continue, as well as assistance to municipalities with planning, zoning and infrastructure issues. The Bureau of Economic Development and Planning will continue to assist the county's communities in fulfilling their MS4 mandates and assist localities with their land use and development needs.

MANDATES:

The only mandated function in this department is the management of the Bus Operations program.

REVENUE APPLICABLE TO THIS PROGRAM:			**$464,986**
R2372	23723	Planning Fees - JDP	$ 30,000
R2372	23725	Planning Fees - IDA	406,451
R3716	37161	NYS Snowmobile Program	28,535

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. The contract with Cornell Cooperative Extension will expire as of December 31, 2013. As a result, the individuals that were included within this agreement will again become employees of the County.

Contractual line items have been funded based upon historical analysis and anticipated need.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A8020 Bureau of Economic Development & Planning						
.1	**PERSONNEL SERVICES**					
1235	Comm. Dev. Affairs Advisor		53,605.00	54,723.00	54,723.00	0.00
1430	Community Develop Specialist		43,551.00	41,139.00	41,139.00	0.00
1830	Dir Economic Develop & Plannin		97,706.00	98,195.00	98,195.00	0.00
2190	Deputy Director For Planning		0.00	64,222.00	64,222.00	0.00
6040	Principal Planner		66,741.00	67,748.00	67,748.00	0.00
7740	Senior Economic Developer		48,048.00	48,288.00	48,288.00	0.00
7950	Secretary To Director		0.00	32,192.00	32,192.00	0.00
8370	Sec To Deputy Dir, Planning		41,421.00	41,628.00	41,628.00	0.00
TOTAL	**PERSONNEL SERVICES**	**339,020.29**	**351,072.00**	**448,135.00**	**448,135.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,773.22	2,500.00	2,500.00	2,000.00	0.00
04100	Printing	4.00	25.00	25.00	25.00	0.00
04420	Maintenance	130.00	170.00	170.00	150.00	0.00
04520	Dues	0.00	100.00	100.00	100.00	0.00
04540	Publications	533.66	600.00	600.00	600.00	0.00
04550	Office Supplies	188.67	200.00	200.00	200.00	0.00
04800	Contractual Agency	95,077.00	97,534.00	0.00	0.00	0.00
04818	Rens. Cty. Snowmobile Ass'n.	40,125.90	22,670.00	28,535.00	28,535.00	0.00
04866	Ag & Farmland Protection Grant	0.00	579,559.00	0.00	0.00	0.00
04900	Professional Services	18,363.48	20,000.00	20,000.00	20,000.00	0.00
04980	Computer Services	16,373.00	18,603.00	0.00	0.00	0.00
04990	Purchased Services	3,294.28	3,500.00	3,300.00	3,300.00	0.00
TOTAL	**CONTRACTUAL**	**175,863.21**	**745,461.00**	**55,430.00**	**54,910.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	135,801.23	126,894.00	161,904.00	161,904.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**135,801.23**	**126,894.00**	**161,904.00**	**161,904.00**	**0.00**
TOTAL	**BUREAU OF ECONOMIC DEVELOPMENT & PLANNING**	**650,684.73**	**1,223,427.00**	**665,469.00**	**664,949.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A8020 AMS12 Bureau of Economic Development & Planning - Agricultural Marketing Service						
.4	**CONTRACTUAL**					
04150	Postage	0.00	450.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	700.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	22,024.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**23,174.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - AGRICULTURAL MARKETING SERVICE**	**0.00**	**23,174.00**	**0.00**	**0.00**	**0.00**
A8020 CGP12 Bureau of Economic Development & Planning - Community Grant Program						
.4	**CONTRACTUAL**					
04100	Printing	34.05	635.00	0.00	0.00	0.00
04150	Postage	112.05	337.00	0.00	0.00	0.00
04550	Office Supplies	348.94	101.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	5,500.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**495.04**	**6,573.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - COMMUNITY GRANT PROGRAM**	**495.04**	**6,573.00**	**0.00**	**0.00**	**0.00**

A8090 ENVIRONMENTALMANAGEMENT COUNCIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the NYS Environmental Conservation Law, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

REVENUE APPLICABLE TO THIS PROGRAM:

R2651 26511 Sale of Recyclable Products $3,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all full-time positions.

Contractual codes are funded based upon the department's request and historical spending levels.

HOME AND COMMUNITY SERVICES
Environmental Management Council

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A8090 Environmental Management Council						
.1	**PERSONNEL SERVICES**					
2510	Exec Dir Envir Manage Council		50,500.00	50,753.00	50,753.00	0.00
8060	Temporary Services		3,785.00	4,160.00	4,160.00	0.00
TOTAL	**PERSONNEL SERVICES**	**39,112.21**	**54,285.00**	**54,913.00**	**54,913.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	411.26	800.00	800.00	800.00	0.00
04100	Printing	0.00	50.00	50.00	50.00	0.00
04150	Postage	503.30	508.00	400.00	400.00	0.00
04500	Special Departmental Supplies	991.71	2,750.00	2,500.00	2,500.00	0.00
04550	Office Supplies	0.00	50.00	50.00	50.00	0.00
04800	Contractual Agency	0.00	1,000.00	1,000.00	1,000.00	0.00
04980	Computer Services	390.00	390.00	0.00	0.00	0.00
04990	Purchased Services	1,781.88	1,870.00	1,870.00	1,870.00	0.00
TOTAL	**CONTRACTUAL**	**4,078.15**	**7,418.00**	**6,670.00**	**6,670.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	13,341.51	16,105.00	18,604.00	18,604.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**13,341.51**	**16,105.00**	**18,604.00**	**18,604.00**	**0.00**
TOTAL	**ENVIRONMENTAL MANAGEMENT COUNCIL**	**56,531.87**	**77,808.00**	**80,187.00**	**80,187.00**	**0.00**

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER

DEPARTMENTAL FUNCTIONS:

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. Outreach programs are offered throughout Rensselaer County and the Capital District as well. The following programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Forest Conservation Corps: teen work/service learning program
- Outreach programs for libraries, youth organizations and lake associations
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Summer nature camp
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

PROGRAM OBJECTIVES:

The Dyken Pond Environmental Education Center provides:

- A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
- Programs to youth and families which foster healthy lifestyles, physical recreation and positive outdoor experiences.
- Access to a living collection of New York State plants and animals and serves as a low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

PROGRAM STATISTICS:

The Center served 5,354 students in 2012 in scheduled educational programs and had a general public visitation of over 15,000 for 2013.

Number of scheduled programs in the following venues:

Youth programs (4-H, scouts)	9
Public programs:	33
After school programs:	13
School programs (on-site):	24
Outreach programs (libraries, off-site)	24
Library programs outreach	11
Community	5
Home school programs:	2
Volunteer Trainings:	12
Summer camp: (78 children attending)	20 days
Rough Riders (teen service learning):	20 days
Total 2012: Scheduled Programs:	173

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM: **$54,175**

R2652 26520 Forest Management	$ 3,000
R2705 27053 Dyken Pond Donations/Fees	5,000
R2705 27054 Friends of Dyken Pond	4,500
R3910 39101 National Heritage Trust	20,000
R3493 34930 OMH Vocational Training	21,675

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all full-time positions. "Transfers Out" reflects fifty percent (50%) of the Environmental Educator's salary and is transferred to the Department for Youth budget (A7310).

Contractual codes are funded based upon the department's request and historical spending levels.

HOME AND COMMUNITY SERVICES
Dyken Pond Environmental Education Center

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A8790 Dyken Pond Environmental Education Center						
.1	**PERSONNEL SERVICES**					
2500	Environmental Educator		55,059.00	55,334.00	55,334.00	0.00
8060	Temporary Services		15,000.00	20,000.00	20,000.00	0.00
8880	Transfers Out		(27,530.00)	(27,667.00)	(27,667.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**39,886.08**	**42,529.00**	**47,667.00**	**47,667.00**	**0.00**
.4	**CONTRACTUAL**					
04050	Automobile Maintenance	1,315.40	750.00	0.00	0.00	0.00
04051	Automobile, Gasoline	2,431.00	2,107.00	0.00	0.00	0.00
04100	Printing	0.00	150.00	50.00	50.00	0.00
04150	Postage	501.18	750.00	600.00	600.00	0.00
04200	Insurance	1,304.41	1,694.00	2,000.00	2,000.00	0.00
04300	Telephone	1,187.40	1,400.00	1,450.00	1,450.00	0.00
04350	Utilities - General/Misc	1,146.04	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	0.00	450.00	450.00	450.00	0.00
04500	Special Departmental Supplies	0.00	150.00	150.00	150.00	0.00
04733	Participant Allowance Payments	18,086.34	21,663.00	21,663.00	21,675.00	0.00
04900	Professional Services	5,365.00	5,365.00	5,365.00	5,365.00	0.00
04980	Computer Services	281.00	294.00	0.00	0.00	0.00
04990	Purchased Services	2,009.28	2,586.00	3,150.00	3,150.00	0.00
TOTAL	**CONTRACTUAL**	**33,627.05**	**38,859.00**	**36,378.00**	**36,390.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	28,822.72	30,243.00	27,589.00	27,589.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**28,822.72**	**30,243.00**	**27,589.00**	**27,589.00**	**0.00**
TOTAL	**DYKEN POND ENVIRONMENTAL EDUCATION CENTER**	**102,335.85**	**111,631.00**	**111,634.00**	**111,646.00**	**0.00**
TOTAL	**HOME AND COMMUNITY SERVICES**	**810,047.49**	**1,442,613.00**	**857,290.00**	**856,782.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A9710 Serial Bonds						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	2,851,739.30	2,916,515.00	1,931,237.00	1,931,237.00	0.00
06002	HVCC Principal Payments	2,021,322.01	2,611,547.00	2,292,738.00	2,292,738.00	0.00
TOTAL	**PRINCIPAL BONDS**	**4,873,061.31**	**5,528,062.00**	**4,223,975.00**	**4,223,975.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	2,605,187.27	2,725,885.00	1,377,615.00	1,377,615.00	0.00
07002	HVCC Interest Payments	1,362,695.28	2,078,020.00	1,319,021.00	1,319,021.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**3,967,882.55**	**4,803,905.00**	**2,696,636.00**	**2,696,636.00**	**0.00**
TOTAL	**SERIAL BONDS**	**8,840,943.86**	**10,331,967.00**	**6,920,611.00**	**6,920,611.00**	**0.00**
A9730 Bond Anticipation Notes						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	171,053.00	0.00	0.00	0.00	0.00
06002	HVCC Principal Payments	121,138.00	0.00	0.00	0.00	0.00
TOTAL	**PRINCIPAL BONDS**	**292,191.00**	**0.00**	**0.00**	**0.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	24,982.92	0.00	0.00	0.00	0.00
07002	HVCC Interest Payments	120,582.25	0.00	0.00	0.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**145,565.17**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BOND ANTICIPATION NOTES**	**437,756.17**	**0.00**	**0.00**	**0.00**	**0.00**
A9758 Installment Purchase						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	57,825.78	165,353.00	226,633.00	226,633.00	0.00
TOTAL	**PRINCIPAL BONDS**	**57,825.78**	**165,353.00**	**226,633.00**	**226,633.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	20,923.22	31,719.00	28,142.00	28,142.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**20,923.22**	**31,719.00**	**28,142.00**	**28,142.00**	**0.00**
TOTAL	**INSTALLMENT PURCHASE**	**78,749.00**	**197,072.00**	**254,775.00**	**254,775.00**	**0.00**
A9901 Interfund Transfers						
.9	**OTHER GENERAL GOVERNMENT SUPPORT**					
09001	Transfers to Other Funds	223,139.00	0.00	0.00	0.00	0.00
09002	Transfers to Hospital Fund	5,216,988.00	1,952,713.00	0.00	0.00	0.00
TOTAL	**OTHER GOVT SUPT**	**5,440,127.00**	**1,952,713.00**	**0.00**	**0.00**	**0.00**
TOTAL	**INTERFUND TRANSFERS**	**5,440,127.00**	**1,952,713.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
A9950 Transfers - Capital Fund						
.9	**OTHER GENERAL GOVERNMENT SUPPORT**					
09003	Transfers to Capital Funds	12,000.00	0.00	0.00	0.00	0.00
TOTAL	**OTHER GOVT SUPT**	**12,000.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**TRANSFERS - CAPITAL FUND**	**12,000.00**	**0.00**	**0.00**	**0.00**	**0.00**
A9989 Other Uses						
.9	**OTHER GENERAL GOVERNMENT SUPPORT**					
09050	TSC Reserve	294,573.63	401,000.00	360,000.00	360,000.00	0.00
09051	TSC Closing Costs	48,684.00	60,000.00	58,000.00	58,000.00	0.00
09053	TSC Repurchases	223,723.72	1,335,204.00	980,228.00	980,228.00	0.00
TOTAL	**OTHER GOVT SUPT**	**566,981.35**	**1,796,204.00**	**1,398,228.00**	**1,398,228.00**	**0.00**
TOTAL	**OTHER USES**	**566,981.35**	**1,796,204.00**	**1,398,228.00**	**1,398,228.00**	**0.00**
TOTAL	**GENERAL FUND**	**223,521,725.80**	**236,078,321.21**	**231,710,925.00**	**231,166,406.00**	**0.00**

COMMUNITY DEVELOPMENT (CB) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		LOAN REPAYMENTS					
R1989	19891	Loan Repayments	117,281.82	440,000.00	167,500.00	167,500.00	0.00
		TOTAL LOAN REPAYMENTS	**117,281.82**	**440,000.00**	**167,500.00**	**167,500.00**	**0.00**
		FEDERAL AID					
R4910	49114	Etransmedia Technology Program	8,017.49	0.00	0.00	0.00	0.00
R4910	49116	Rensselaer County Homeownership VII	1,809.13	398,126.00	0.00	0.00	0.00
R4910	49117	Agriculture Recovery & Community Fund	163,422.46	0.00	0.00	0.00	0.00
		TOTAL FEDERAL AID	**173,249.08**	**398,126.00**	**0.00**	**0.00**	**0.00**
		TOTAL COMMUNITY DEVELOPMENT (CB) FUND	**290,530.90**	**838,126.00**	**167,500.00**	**167,500.00**	**0.00**

COMMUNITY DEVELOPMENT FUND
APPROPRIATIONS

CB6400 JOB DEVELOPMENT PROGRAM

DEPARTMENTAL FUNCTIONS:

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (banks, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per each $25,000 loaned. In addition to job creation, at least 51% of the newly created jobs must be made available to individuals of low-to-moderate income. Loans range between $50,000 and $250,000. Interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

PROGRAM OBJECTIVES:

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

PROGRAM STATISTICS:

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. For more than 25 years the JDP has provided a total of $6.4 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional $16 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

R1989	19891	Loan Repayments	$167,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

COMMUNITY DEVELOPMENT
Job Development Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CB6400 Job Development Program						
.4	**CONTRACTUAL**					
04010	Travel	0.00	1,000.00	500.00	500.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04200	Insurance	411.30	310.00	361.00	361.00	0.00
04300	Telephone	575.31	550.00	600.00	600.00	0.00
04540	Publications	0.00	200.00	100.00	100.00	0.00
04550	Office Supplies	0.00	100.00	100.00	100.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04700	Program Expenditures	175,000.00	373,808.00	100,597.00	100,597.00	0.00
04900	Professional Services	60,846.51	57,000.00	55,000.00	55,000.00	0.00
04980	Computer Services	368.00	560.00	667.00	667.00	0.00
04990	Purchased Services	973.36	2,500.00	2,300.00	2,300.00	0.00
04995	Cost Allocation	9,331.00	3,772.00	7,075.00	7,075.00	0.00
TOTAL	**CONTRACTUAL**	**247,505.48**	**440,000.00**	**167,500.00**	**167,500.00**	**0.00**
TOTAL	**JOB DEVELOPMENT PROGRAM**	**247,505.48**	**440,000.00**	**167,500.00**	**167,500.00**	**0.00**

CB6906 ETRANSMEDIA TECHNOLOGY PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County applied for and received a grant to assist etransmedia Technology expand their business in Rensselaer County. This financial assistance helped with the purchase of new equipment, and the result of this assistance was the creation of new jobs.

PROGRAM OBJECTIVES:

As a condition of this grant assistance, the company was required to create twenty-nine new jobs. This company, however, exceeded its job creation goal by creating thirty new jobs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available funds were expended and this program is closed.

COMMUNITY DEVELOPMENT
etransmedia Technology Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CB6906 etransmedia Technology Program						
.4	**CONTRACTUAL**					
04900	Professional Services	7,932.85	0.00	0.00	0.00	0.00
04990	Purchased Services	84.64	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**8,017.49**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**ETRANSMEDIA TECHNOLOGY PROGRAM**	**8,017.49**	**0.00**	**0.00**	**0.00**	**0.00**

CB6908 RENSSELAER COUNTY HOMEOWNERSHIP VII PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its seventh round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the city of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Twenty families were proposed to be assisted in this round of funding.

Due to an abundance of program income (funds recaptured from previous awards), reluctance from lenders and buyers, and the uncertainty of jobs and the economy, this program got off to a slow start in 2012. To date, seven families have been awarded down payment and closing cost assistance. It is anticipated that an additional thirteen families may be assisted before the close of the program in December 2013.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

It is anticipated that this program will be closed by year-end 2013.

COMMUNITY DEVELOPMENT
Homeownership VII Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CB6908 Homeownership VII Program						
.4	**CONTRACTUAL**					
04010	Travel	0.00	200.00	0.00	0.00	0.00
04100	Printing	0.00	25.00	0.00	0.00	0.00
04150	Postage	0.00	25.00	0.00	0.00	0.00
04540	Publications	23.36	76.00	0.00	0.00	0.00
04550	Office Supplies	0.00	100.00	0.00	0.00	0.00
04565	Advertising	0.00	200.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	391,000.00	0.00	0.00	0.00
04900	Professional Services	1,785.77	5,764.00	0.00	0.00	0.00
04990	Purchased Services	63.48	736.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**1,872.61**	**398,126.00**	**0.00**	**0.00**	**0.00**
TOTAL	**HOMEOWNERSHIP VII PROGRAM**	**1,872.61**	**398,126.00**	**0.00**	**0.00**	**0.00**

CB6909 AGRICULTURE RECOVERY & COMMUNITY FUND PROGRAM

DEPARTMENTAL FUNCTIONS:

The County received funding to assist nine County farms with the cost of replacing of feed and produce following damage sustained from Hurricane Irene and Tropical Storm Lee.

PROGRAM OBJECTIVES:

Eight farms were assisted through this award, while one farm declined funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available funds were expended and this program is closed.

COMMUNITY DEVELOPMENT
Agriculture Recovery & Community Fund Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CB6909 Agriculture Recovery & Community Fund Program						
.4	**CONTRACTUAL**					
04800	Contractual Agency	159,388.10	0.00	0.00	0.00	0.00
04900	Professional Services	3,801.60	0.00	0.00	0.00	0.00
04990	Purchased Services	296.24	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**163,485.94**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**AGRICULTURE RECOVERY & COMMUNITY FUND PROGRAM**	**163,485.94**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**COMMUNITY DEVELOPMENT FUND**	**420,881.52**	**838,126.00**	**167,500.00**	**167,500.00**	**0.00**

WORKFORCE INVESTMENT ACT (CD) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		INTERGOVERNMENTAL CHARGES					
R2210	22106	General Services, Other Governments	26,992.28	40,000.00	80,348.00	80,348.00	0.00
		TOTAL INTERGOVERNMENTAL CHARGES	**26,992.28**	**40,000.00**	**80,348.00**	**80,348.00**	**0.00**
		FEDERAL AID					
R4790	47901	WIA Adult	310,269.52	544,931.00	447,974.00	447,974.00	0.00
R4790	47902	WIA Youth	563,636.39	592,393.00	560,750.00	560,750.00	0.00
R4790	47905	WIA Dislocated Worker	417,233.61	453,181.00	511,535.00	511,535.00	0.00
R4790	47906	Incentive Money	70,373.15	102,000.00	95,000.00	95,000.00	0.00
		TOTAL FEDERAL AID	**1,361,512.67**	**1,692,505.00**	**1,615,259.00**	**1,615,259.00**	**0.00**
		TOTAL WORKFORCE INVESTMENT ACT (CD) FUND	**1,388,504.95**	**1,732,505.00**	**1,695,607.00**	**1,695,607.00**	**0.00**

WORKFORCE INVESTMENT ACT FUND
APPROPRIATIONS

CD FUND - WORKFORCE INVESTMENT ACT

CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

The Department is responsible for administering the Workforce Investment Act (WIA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners' presence at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations as well as mandated Federal, State and local requirements, and program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

PROGRAM OBJECTIVES:

The Department of Employment & Training is the County agency designated as a One Stop Center under the Workforce Investment Act. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system under WIA.

REVENUE APPLICABLE TO THIS PROGRAM:	**$1,695,607**
R2210 22106 General Services, Other Governments	$ 80,348
R4790 47901 WIA Adult	447,974
R4790 47902 WIA Youth	560,750
R4790 47905 WIA Dislocated Worker	511,535
R4790 47906 Incentive Money	95,000

CD6292 TRAINING CLIENT SERVICES

DEPARTMENTAL FUNCTIONS:

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

PROGRAM OBJECTIVES:

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self directed and staff assisted. WIA partners located at the One Stop Center include NYS Department of Labor; the Wagnor-Peyser funded division, ACCESS VR (formally VESID), Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College (EOC) and CDTA are also partners, but they are located on site on a limited basis.

CD6292 TRAINING CLIENT SERVICES (CONTINUED)

PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling center. Due to higher unemployment rates and the slowly recovering economy, the One Stop Center has seen a tremendous increase in customer traffic.

In an average month, the Center sees between 1,300 - 1,600 customers who are looking for employment. Any person who collects Unemployment Insurance (UI) payments are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend in order to continue to receive benefits. In calendar year 2013, approximately 19,500 individuals will visit the One Stop Center and utilize our services.

CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet 10 required program elements as specified in the WIA legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the department's focus.

PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about 75 youth. The summer component includes WIA funding and State Temporary Assistance for Needy Families (TANF) funds, and for 2013 the program will serve about 200 eligible low-income youth. In addition, the One Stop Center will have about 300 youth visit the center for information and referral services during the program year.

CD6298 INCENTIVE PROGRAM

DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the Workforce Investment Board (WIB). Also under this code is the contract for the Disability Resource Coordinator, which is in its third year of a three year Federal Grant.

PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the department and is jointly determined by the consortium and the WIB.

CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)

CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS

DEPARTMENTAL FUNCTIONS:

The department provides a full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

PROGRAM OBJECTIVES:

The funding component under WIA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual's return to productive employment as quickly as possible.

PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the workforce and extended unemployment duration. Persons who are long-term unemployed 26 weeks or more are also considered as Dislocated Workers. They are included in the total number of individuals who have received services at the One Stop.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The CD Fund is budgeted in accordance with available federal funding, federal regulations, and recommendations of the department's administration.

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. "Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison, which provides assistance to the Human Services Cabinet in the coordination of its efforts and the administration of the county's contract management system.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CD1600 Full Cost Allocation						
.4	**CONTRACTUAL**					
04995	Cost Allocation	20,997.00	25,000.00	26,000.00	26,000.00	0.00
TOTAL	**CONTRACTUAL**	**20,997.00**	**25,000.00**	**26,000.00**	**26,000.00**	**0.00**
TOTAL	**FULL COST ALLOCATION**	**20,997.00**	**25,000.00**	**26,000.00**	**26,000.00**	**0.00**
CD6290 WIA - Administration						
.1	**PERSONNEL SERVICES**					
0641	Case Manager		55,413.00	55,690.00	55,690.00	0.00
1090	Comm Of Employment & Training		89,786.00	90,235.00	90,235.00	0.00
2600	Employment & Training Coord		53,073.00	53,715.00	53,715.00	0.00
2800	Employment & Training Prg Sup		73,546.00	73,914.00	73,914.00	0.00
5780	Principal Accountant		68,995.00	69,976.00	69,976.00	0.00
6045	On the Job Training Specialist		52,624.00	53,677.00	53,677.00	0.00
6320	Plus Transfers, Other Codes		6,017.00	6,550.00	6,550.00	0.00
6770	Sec To Comm Of Employ & Train		37,283.00	37,469.00	37,469.00	0.00
7110	Sr Employ & Train Prog Coord		58,210.00	58,501.00	58,501.00	0.00
7270	Sr. Employ & Training Assist		41,422.00	41,139.00	41,139.00	0.00
8060	Temporary Services		5,000.00	5,000.00	5,000.00	0.00
8880	Transfers Out		(5,000.00)	(5,000.00)	(5,000.00)	0.00
9695	Youth Gang Preventive Special		38,638.00	38,831.00	38,831.00	0.00
TOTAL	**PERSONNEL SERVICES**	**548,721.16**	**575,007.00**	**579,697.00**	**579,697.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	0.00	1,000.00	650.00	650.00	0.00
04100	Printing	4.00	100.00	100.00	100.00	0.00
04150	Postage	51.99	1,000.00	600.00	600.00	0.00
04200	Insurance	1,438.60	2,000.00	2,000.00	2,000.00	0.00
04300	Telephone	2,803.81	3,500.00	3,800.00	3,800.00	0.00
04420	Maintenance	480.00	500.00	500.00	500.00	0.00
04480	Maintenance In Lieu of Rent	13,560.00	13,560.00	13,560.00	13,560.00	0.00
04540	Publications	0.00	500.00	500.00	500.00	0.00
04550	Office Supplies	0.00	200.00	200.00	200.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04900	Professional Services	1,890.35	2,500.00	2,500.00	2,500.00	0.00
04980	Computer Services	271.00	465.00	539.00	539.00	0.00
04990	Purchased Services	10,248.20	12,500.00	14,000.00	14,000.00	0.00
TOTAL	**CONTRACTUAL**	**30,747.95**	**37,925.00**	**39,049.00**	**39,049.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	241,555.46	241,662.00	243,409.00	243,409.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**241,555.46**	**241,662.00**	**243,409.00**	**243,409.00**	**0.00**
TOTAL	**WIA - ADMINISTRATION**	**821,024.57**	**854,594.00**	**862,155.00**	**862,155.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CD6292 Training Client Services						
.1	**PERSONNEL SERVICES**					
6260	Participant Wages		40,000.00	48,000.00	48,000.00	0.00
8880	Transfers Out		(30,000.00)	(30,000.00)	(30,000.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**543.76**	**10,000.00**	**18,000.00**	**18,000.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	234.48	2,500.00	2,500.00	2,500.00	0.00
02400	Other Equipment	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	**EQUIPMENT**	**234.48**	**3,500.00**	**3,500.00**	**3,500.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,271.20	3,000.00	2,200.00	2,200.00	0.00
04100	Printing	2,251.36	3,000.00	2,500.00	2,500.00	0.00
04150	Postage	225.00	500.00	400.00	400.00	0.00
04300	Telephone	8,018.60	10,000.00	10,900.00	10,900.00	0.00
04420	Maintenance	265.00	300.00	300.00	300.00	0.00
04480	Maintenance In Lieu of Rent	54,242.00	54,242.00	54,242.00	54,242.00	0.00
04550	Office Supplies	3,101.29	4,000.00	4,000.00	4,000.00	0.00
04565	Advertising	0.00	500.00	300.00	300.00	0.00
04707	Program Support/Enhancements	5,138.50	6,000.00	5,000.00	5,000.00	0.00
04722	Department OJT	11,195.00	30,000.00	30,000.00	30,000.00	0.00
04724	Individual Referrals	3,000.00	40,000.00	35,000.00	35,000.00	0.00
04726	Needs Based Payments	0.00	2,500.00	2,500.00	2,500.00	0.00
04730	Tuition/Books/Fees	0.00	5,000.00	4,000.00	4,000.00	0.00
04900	Professional Services	645.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	**CONTRACTUAL**	**89,352.95**	**160,042.00**	**152,342.00**	**152,342.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	3,042.46	2,932.00	5,278.00	5,278.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**3,042.46**	**2,932.00**	**5,278.00**	**5,278.00**	**0.00**
TOTAL	**TRAINING CLIENT SERVICES**	**93,173.65**	**176,474.00**	**179,120.00**	**179,120.00**	**0.00**
CD6295 Training/SYEP						
.1	**PERSONNEL SERVICES**					
6260	Participant Wages		220,000.00	200,000.00	200,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**141,993.66**	**220,000.00**	**200,000.00**	**200,000.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,563.44	4,000.00	3,500.00	3,500.00	0.00
04100	Printing	1,457.16	2,500.00	2,430.00	2,430.00	0.00
04150	Postage	0.00	500.00	500.00	500.00	0.00
04300	Telephone	0.00	500.00	550.00	550.00	0.00
04540	Publications	364.00	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	0.00	500.00	500.00	500.00	0.00
04707	Program Support/Enhancements	2,091.95	15,000.00	10,000.00	10,000.00	0.00
04720	Case Management Services	48,816.00	55,000.00	44,500.00	44,500.00	0.00
04724	Individual Referrals	20,271.72	35,000.00	30,000.00	30,000.00	0.00
04760	Youth Out of School	0.00	40,000.00	40,000.00	40,000.00	0.00
04761	Youth In School	39,976.55	40,000.00	40,000.00	40,000.00	0.00
04990	Purchased Services	6,616.84	6,000.00	8,000.00	8,000.00	0.00
TOTAL	**CONTRACTUAL**	**121,157.66**	**200,000.00**	**180,980.00**	**180,980.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CD6295 Training/SYEP (Continued)						
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	11,626.87	17,437.00	15,852.00	15,852.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**11,626.87**	**17,437.00**	**15,852.00**	**15,852.00**	**0.00**
TOTAL	**TRAINING/SYEP**	**274,778.19**	**437,437.00**	**396,832.00**	**396,832.00**	**0.00**
CD6298 Incentive Program						
.4	**CONTRACTUAL**					
04735	SDA - Programming	13,747.70	15,000.00	15,000.00	15,000.00	0.00
04800	Contractual Agency	65,514.82	72,000.00	65,000.00	65,000.00	0.00
04900	Professional Services	8,730.80	15,000.00	15,000.00	15,000.00	0.00
TOTAL	**CONTRACTUAL**	**87,993.32**	**102,000.00**	**95,000.00**	**95,000.00**	**0.00**
TOTAL	**INCENTIVE PROGRAM**	**87,993.32**	**102,000.00**	**95,000.00**	**95,000.00**	**0.00**
CD6391 WIA - Dislocated Workers						
.4	**CONTRACTUAL**					
04100	Printing	0.00	500.00	500.00	500.00	0.00
04150	Postage	225.00	1,500.00	1,500.00	1,500.00	0.00
04707	Program Support/Enhancements	0.00	2,500.00	2,500.00	2,500.00	0.00
04722	Department OJT	32,583.80	40,000.00	40,000.00	40,000.00	0.00
04724	Individual Referrals	57,577.42	90,000.00	90,000.00	90,000.00	0.00
04726	Needs Based Payments	152.00	2,500.00	2,000.00	2,000.00	0.00
TOTAL	**CONTRACTUAL**	**90,538.22**	**137,000.00**	**136,500.00**	**136,500.00**	**0.00**
TOTAL	**WIA - DISLOCATED WORKERS**	**90,538.22**	**137,000.00**	**136,500.00**	**136,500.00**	**0.00**
TOTAL	**WORKFORCE INVESTMENT ACT FUND**	**1,388,504.95**	**1,732,505.00**	**1,695,607.00**	**1,695,607.00**	**0.00**

RISK RETENTION (CS) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		USE OF MONEY AND PROPERTY					
R2401	24011	Interest & Earnings-General	245.95	300.00	300.00	300.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	**245.95**	**300.00**	**300.00**	**300.00**	**0.00**
		MISCELLANEOUS					
R2701	27011	Refunds, Prior Years	2,248.21	0.00	0.00	0.00	0.00
R2705	27051	Gifts-Donations	3,900.00	0.00	0.00	0.00	0.00
R2709	27091	Employee Contribution-Health	2,961,062.30	3,295,932.00	3,396,786.00	3,396,786.00	0.00
R2709	27092	Employee Contribution-Dental	286,846.91	322,500.00	312,500.00	312,500.00	0.00
R2709	27094	Retiree Contribution - Health	581,476.10	591,441.00	609,539.00	609,539.00	0.00
		TOTAL MISCELLANEOUS	**3,835,533.52**	**4,209,873.00**	**4,318,825.00**	**4,318,825.00**	**0.00**
		INTERFUND REVENUES					
R2801	28013	County Health Assessment	12,321,300.11	14,016,763.00	14,431,882.00	14,431,882.00	0.00
R2801	28014	County Dental Assessment	257,163.92	287,500.00	287,500.00	287,500.00	0.00
R2801	28015	County Unemployment Assessment	207,324.13	200,000.00	225,000.00	225,000.00	0.00
R2801	28017	County Vision Assessment	88,181.92	90,200.00	90,000.00	90,000.00	0.00
		TOTAL INTERFUND REVENUES	**12,873,970.08**	**14,594,463.00**	**15,034,382.00**	**15,034,382.00**	**0.00**
		TOTAL RISK RETENTION (CS) FUND	**16,709,749.55**	**18,804,636.00**	**19,353,507.00**	**19,353,507.00**	**0.00**

RISK RETENTION FUND
APPROPRIATIONS

CS1810 HEALTH PROGRAM

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the PeopleSoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage during and after annual open enrollment periods.

PROGRAM OBJECTIVES:

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Human Resource Specialist is funded with ½% increase over the 2013 year-end level.

"Contractual Agency" funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the "Professional Services" line item is $4,000 for the yearly deferred compensation audit.

RISK RETENTION FUND
Health Program

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CS1810 Health Program						
.1	**PERSONNEL SERVICES**					
3440	Human Resource Specialist		35,780.00	35,959.00	35,959.00	0.00
TOTAL	**PERSONNEL SERVICES**	**34,960.07**	**35,780.00**	**35,959.00**	**35,959.00**	**0.00**
.4	**CONTRACTUAL**					
04800	Contractual Agency	28,931.20	38,400.00	40,350.00	40,350.00	0.00
04900	Professional Services	8,400.00	12,750.00	4,000.00	4,000.00	0.00
TOTAL	**CONTRACTUAL**	**37,331.20**	**51,150.00**	**44,350.00**	**44,350.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	21,929.26	22,412.00	23,447.00	23,447.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**21,929.26**	**22,412.00**	**23,447.00**	**23,447.00**	**0.00**
TOTAL	**HEALTH PROGRAM**	**94,220.53**	**109,342.00**	**103,756.00**	**103,756.00**	**0.00**

CS9050 UNEMPLOYMENT INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2014.

RISK RETENTION FUND
Unemployment Insurance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CS9050 Unemployment Insurance						
.4	**CONTRACTUAL**					
04002	State Charges	233,400.81	200,000.00	225,000.00	225,000.00	0.00
TOTAL	**CONTRACTUAL**	**233,400.81**	**200,000.00**	**225,000.00**	**225,000.00**	**0.00**
TOTAL	**UNEMPLOYMENT INSURANCE**	**233,400.81**	**200,000.00**	**225,000.00**	**225,000.00**	**0.00**

CS9060 MEDICAL INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

PROGRAM OBJECTIVES:

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The revenue for the employee share of the Health program is based upon current enrollments. The employee share of Health Insurance premiums is contractually set at twenty percent (20%) of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements.

RISK RETENTION FUND
Medical Insurance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
CS9060 Medical Insurance						
.4	**CONTRACTUAL**					
04211	Medical Insurance Premiums	16,291,346.53	17,734,366.00	18,277,029.00	18,277,029.00	0.00
04212	Vision Insurance Premiums	79,042.33	90,200.00	90,000.00	90,000.00	0.00
04213	Dental Insurance Premiums	581,140.45	656,000.00	648,300.00	648,300.00	0.00
04480	Maintenance In Lieu of Rent	1,354.00	1,328.00	1,422.00	1,422.00	0.00
04990	Purchased Services	5,475.80	13,400.00	8,000.00	8,000.00	0.00
TOTAL	**CONTRACTUAL**	**16,958,359.11**	**18,495,294.00**	**19,024,751.00**	**19,024,751.00**	**0.00**
TOTAL	**MEDICAL INSURANCE**	**16,958,359.11**	**18,495,294.00**	**19,024,751.00**	**19,024,751.00**	**0.00**
TOTAL	**RISK RETENTION FUND**	**17,285,980.45**	**18,804,636.00**	**19,353,507.00**	**19,353,507.00**	**0.00**

COUNTY ROAD (D) FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
		REAL PROPERTY ITEMS				
R1001 10011	Real Property Tax	6,384,926.00	6,384,926.00	6,384,926.00	6,384,926.00	0.00
	TOTAL REAL PROPERTY ITEMS	**6,384,926.00**	**6,384,926.00**	**6,384,926.00**	**6,384,926.00**	**0.00**
		NON PROPERTY TAX ITEMS				
R1136 11361	Automobile Use Tax	869,059.43	900,000.00	890,000.00	890,000.00	0.00
	TOTAL NON PROPERTY TAX ITEMS	**869,059.43**	**900,000.00**	**890,000.00**	**890,000.00**	**0.00**
		GENERAL GOVERNMENT SUPPORT				
R2389 23891	Bridge Engineering Svs (Misc)	0.00	5,000.00	5,000.00	5,000.00	0.00
	TOTAL GENERAL GOVERNMENT SUPPORT	**0.00**	**5,000.00**	**5,000.00**	**5,000.00**	**0.00**
		USE OF MONEY AND PROPERTY				
R2401 24011	Interest & Earnings-General	8.96	100.00	50.00	50.00	0.00
	TOTAL USE OF MONEY AND PROPERTY	**8.96**	**100.00**	**50.00**	**50.00**	**0.00**
		LICENSES AND PERMITS				
R2590 25901	Permits - Highway	2,412.30	7,500.00	7,500.00	7,500.00	0.00
	TOTAL LICENSES AND PERMITS	**2,412.30**	**7,500.00**	**7,500.00**	**7,500.00**	**0.00**
		SALE OF PROPERTY AND COMP. FOR LOSS				
R2650 26501	Sale of Scrap	642.00	0.00	0.00	0.00	0.00
R2655 26551	Minor Sales-Miscellaneous	29,751.26	25,000.00	30,000.00	30,000.00	0.00
R2680 26801	Insurance Recoveries	2,005.86	0.00	0.00	0.00	0.00
	TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	**32,399.12**	**25,000.00**	**30,000.00**	**30,000.00**	**0.00**
		MISCELLANEOUS				
R2770 27701	N.O.C.	180.62	0.00	0.00	0.00	0.00
R2801 28011	Interfund Revenue	5,449.76	5,000.00	75,000.00	75,000.00	0.00
	TOTAL MISCELLANEOUS	**5,630.38**	**5,000.00**	**75,000.00**	**75,000.00**	**0.00**

COUNTY ROAD (D) FUND
REVENUE

STATE AID

R3089 30893		Bridge Engineering Svs (State)	1,422.43	20,000.00	20,000.00	20,000.00	0.00
R3501 35012		Highway Assist Program-Capital	2,562,628.75	2,340,455.00	2,340,455.00	2,340,455.00	0.00
R3960 39601	EWP12	State Disaster Assistance	0.00	103,077.00	0.00	0.00	0.00
R3960 39601	FEM11	State Disaster Assistance	97,423.64	0.00	0.00	0.00	0.00
		TOTAL STATE AID	**2,661,474.82**	**2,463,532.00**	**2,360,455.00**	**2,360,455.00**	**0.00**

FEDERAL AID

R4089 40892		Bridge Engineering Svs (Fed)	7,586.33	59,500.00	59,500.00	59,500.00	0.00
R4960 49601	EWP12	Federal Disaster Assistance	0.00	309,233.00	0.00	0.00	0.00
R4960 49601	FEM11	Federal Disaster Assistance	248,335.78	0.00	0.00	0.00	0.00
R4960 49601	FHA11	Federal Disaster Assistance	65,916.05	0.00	0.00	0.00	0.00
		TOTAL FEDERAL AID	**321,838.16**	**368,733.00**	**59,500.00**	**59,500.00**	**0.00**

INTERFUND TRANSFERS

R5031 50311		Interfund Transfers-General	115,856.00	0.00	0.00	0.00	0.00
		TOTAL INTERFUND TRANSFERS	**115,856.00**	**0.00**	**0.00**	**0.00**	**0.00**
		TOTAL COUNTY ROAD (D) FUND	**10,393,605.17**	**10,159,791.00**	**9,812,431.00**	**9,812,431.00**	**0.00**

COUNTY ROAD FUND
APPROPRIATIONS

D FUND - HIGHWAY DEPARTMENT ROAD FUND

DEPARTMENTAL FUNCTIONS/OBJECTIVES:

The Highway Department's primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department's traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

REVENUE APPLICABLE TO THIS PROGRAM:			**$9,812,431**
R1001	10011	Real Property Tax	$6,384,926
R1136	11361	Automobile Use Tax	890,000
R2389	23891	Bridge Engineering - Misc.	5,000
R2401	24011	Interest & Earnings	50
R2590	25901	Permits - Highway	7,500
R2655	26551	Minor Sales	30,000
R2801	28011	Interfund Revenue	75,000
R3089	30893	Bridge Engineering - State	20,000
R3501	35012	Highway Assistance - Capital	2,340,455
R4089	40892	Bridge Engineering - Federal	59,500

D FUND - HIGHWAY DEPARTMENT ROAD FUND

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2014. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways. Interfund revenue is budgeted in anticipation of projects for the Bureau of Public Safety and Van Rensselaer Manor to be completed by Highway staff.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County's cost of such projects at 5% of the total expense.

The department expects to be able to fund the Deputy County Engineer's salary expense through various revenue sources in relation to dedicated bridge engineering work. A percentage of his salary will again be transferred to the road fund from the Department of Engineering (A1440) to reflect duties performed specific to bridge projects.

COUNTY ROAD FUND

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D1600 Full Cost Allocation						
.4	**CONTRACTUAL**					
04995	Cost Allocation	222,360.00	274,508.00	273,017.00	273,017.00	0.00
TOTAL	**CONTRACTUAL**	**222,360.00**	**274,508.00**	**273,017.00**	**273,017.00**	**0.00**
TOTAL	**FULL COST ALLOCATION**	**222,360.00**	**274,508.00**	**273,017.00**	**273,017.00**	**0.00**

D1910 Insurance						
.4	**CONTRACTUAL**					
04200	Insurance	14,804.24	13,550.00	14,315.00	14,315.00	0.00
TOTAL	**CONTRACTUAL**	**14,804.24**	**13,550.00**	**14,315.00**	**14,315.00**	**0.00**
TOTAL	**INSURANCE**	**14,804.24**	**13,550.00**	**14,315.00**	**14,315.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D3310 Highway - Traffic Control						
.1	**PERSONNEL SERVICES**					
8190	Transfers Personnel		64,756.00	64,358.00	64,358.00	0.00
TOTAL	**PERSONNEL SERVICES**	**63,853.00**	**64,756.00**	**64,358.00**	**64,358.00**	**0.00**
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	18,221.00	21,386.00	22,769.00	22,769.00	0.00
04500	Special Departmental Supplies	141,098.63	145,000.00	145,000.00	145,000.00	0.00
TOTAL	**CONTRACTUAL**	**159,319.63**	**166,386.00**	**167,769.00**	**167,769.00**	**0.00**
TOTAL	**HIGHWAY - TRAFFIC CONTROL**	**223,172.63**	**231,142.00**	**232,127.00**	**232,127.00**	**0.00**
D5010 Highway Department - Administration						
.1	**PERSONNEL SERVICES**					
1481	Conf Asst to Highway Dept		43,027.00	44,096.00	44,096.00	0.00
5750	Principal Clerk		35,311.00	35,488.00	35,488.00	0.00
6750	Secretary To County Engineer		44,224.00	44,445.00	44,445.00	0.00
TOTAL	**PERSONNEL SERVICES**	**144,612.03**	**122,562.00**	**124,029.00**	**124,029.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	1,904.00	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**1,904.00**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	294.50	570.00	400.00	400.00	0.00
04150	Postage	999.48	830.00	1,000.00	1,000.00	0.00
04450	Rental - Equipment/Maintenance	5,211.26	5,325.00	5,425.00	5,425.00	0.00
04500	Special Departmental Supplies	240.93	400.00	400.00	400.00	0.00
04550	Office Supplies	1,660.82	1,500.00	1,500.00	1,500.00	0.00
04900	Professional Services	1,872.33	2,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	52,998.00	71,240.00	44,546.00	44,546.00	0.00
04990	Purchased Services	47,324.08	50,500.00	47,000.00	47,000.00	0.00
TOTAL	**CONTRACTUAL**	**110,601.40**	**132,365.00**	**102,271.00**	**102,271.00**	**0.00**
TOTAL	**HIGHWAY DEPARTMENT - ADMINISTRATION**	**257,117.43**	**254,927.00**	**226,300.00**	**226,300.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D5110 Highway - Road Maintenance						
.1	**PERSONNEL SERVICES**					
3405	Highway Superintendent		74,448.00	74,936.00	74,936.00	0.00
3415	Highway Laborer		150,619.00	151,602.00	151,602.00	0.00
3420	Highway Supervisor II		277,110.00	279,397.00	279,397.00	0.00
4610	Motor Equipment Operator Heavy		537,223.00	541,805.00	541,805.00	0.00
4620	Motor Equipment Operator Light		810,561.00	816,258.00	816,258.00	0.00
5410	Overtime		55,000.00	55,000.00	55,000.00	0.00
5415	Overtime - Snow/Ice (Highway)		200,000.00	200,000.00	200,000.00	0.00
5630	Personnel Service Savings		(159,139.00)	(151,867.00)	(151,867.00)	0.00
7955	Sign Crew Supervisor		45,931.00	46,161.00	46,161.00	0.00
8060	Temporary Services		27,500.00	27,500.00	27,500.00	0.00
8770	Working Supervisor		234,284.00	247,387.00	247,387.00	0.00
8880	Transfers Out		(1,132,258.00)	(1,155,175.00)	(1,155,175.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**1,227,296.13**	**1,121,279.00**	**1,133,004.00**	**1,133,004.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	229.00	480.00	480.00	480.00	0.00
04450	Rental - Equipment/Maintenance	644,525.00	692,958.00	687,168.00	687,168.00	0.00
04500	Special Departmental Supplies	365,938.90	260,000.00	318,224.00	318,224.00	0.00
04560	Training	0.00	0.00	2,500.00	2,500.00	0.00
04570	Uniforms/Tools	26,412.52	27,350.00	28,000.00	28,000.00	0.00
04800	Contractual Agency	2,250.00	8,000.00	5,500.00	5,500.00	0.00
04900	Professional Services	8,084.90	10,000.00	8,000.00	8,000.00	0.00
TOTAL	**CONTRACTUAL**	**1,047,440.32**	**998,788.00**	**1,049,872.00**	**1,049,872.00**	**0.00**
TOTAL	**HIGHWAY - ROAD MAINTENANCE**	**2,274,736.45**	**2,120,067.00**	**2,182,876.00**	**2,182,876.00**	**0.00**
D5110 EWP12 Emergency Watershed Protection						
.1	**PERSONNEL SERVICES**					
5410	Overtime		41,231.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**41,231.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	0.00	371,079.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**371,079.00**	**0.00**	**0.00**	**0.00**
TOTAL	**EMERGENCY WATERSHED PROTECTION**	**0.00**	**412,310.00**	**0.00**	**0.00**	**0.00**
D5110 FEM11 Tropical Storm Irene FEMA/SEMO						
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	321,437.58	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**321,437.58**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**TROPICAL STORM IRENE FEMA/SEMO**	**321,437.58**	**0.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D5112 Road Construction						
.1	**PERSONNEL SERVICES**					
8190	Transfers Personnel		597,637.00	593,963.00	593,963.00	0.00
TOTAL	**PERSONNEL SERVICES**	**318,442.00**	**597,637.00**	**593,963.00**	**593,963.00**	**0.00**
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	662,227.00	581,537.00	766,327.00	766,327.00	0.00
04500	Special Departmental Supplies	1,605,303.61	757,813.00	622,661.00	622,661.00	0.00
04800	Contractual Agency	0.00	403,468.00	357,504.00	357,504.00	0.00
TOTAL	**CONTRACTUAL**	**2,267,530.61**	**1,742,818.00**	**1,746,492.00**	**1,746,492.00**	**0.00**
TOTAL	**ROAD CONSTRUCTION**	**2,585,972.61**	**2,340,455.00**	**2,340,455.00**	**2,340,455.00**	**0.00**
D5120 Highway - Bridge Maintenance						
.1	**PERSONNEL SERVICES**					
6320	Plus Transfers, Other Codes		25,000.00	15,000.00	15,000.00	0.00
8190	Transfers Personnel		0.00	10,000.00	10,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**45,000.00**	**25,000.00**	**25,000.00**	**25,000.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	933.70	936.00	936.00	936.00	0.00
04500	Special Departmental Supplies	13,805.72	11,122.00	25,000.00	25,000.00	0.00
04900	Professional Services	0.00	76,108.00	55,000.00	55,000.00	0.00
TOTAL	**CONTRACTUAL**	**14,739.42**	**88,166.00**	**80,936.00**	**80,936.00**	**0.00**
TOTAL	**HIGHWAY - BRIDGE MAINTENANCE**	**59,739.42**	**113,166.00**	**105,936.00**	**105,936.00**	**0.00**
D5120 FHA11 Tropical Storm Irene FHA						
.4	**CONTRACTUAL**					
04500	Special Departmental Supplies	65,916.05	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**65,916.05**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**TROPICAL STORM IRENE FHA**	**65,916.05**	**0.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D5142 Highway - Snow & Ice Control						
.1	**PERSONNEL SERVICES**					
8190	Transfers Personnel		489,865.00	486,854.00	486,854.00	0.00
TOTAL	**PERSONNEL SERVICES**	**470,109.00**	**489,865.00**	**486,854.00**	**486,854.00**	**0.00**
.4	**CONTRACTUAL**					
04450	Rental - Equipment/Maintenance	626,906.00	872,044.00	831,529.00	831,529.00	0.00
04500	Special Departmental Supplies	448,848.42	569,000.00	550,000.00	550,000.00	0.00
04800	Contractual Agency	55,762.00	83,000.00	80,000.00	80,000.00	0.00
TOTAL	**CONTRACTUAL**	**1,131,516.42**	**1,524,044.00**	**1,461,529.00**	**1,461,529.00**	**0.00**
TOTAL	**HIGHWAY - SNOW & ICE CONTROL**	**1,601,625.42**	**2,013,909.00**	**1,948,383.00**	**1,948,383.00**	**0.00**
D9010 State Retirement						
.8	**UNDISTRIBUTED EXPENSE**					
08001	State Retirement	411,458.33	358,205.00	381,168.00	381,168.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**411,458.33**	**358,205.00**	**381,168.00**	**381,168.00**	**0.00**
TOTAL	**STATE RETIREMENT**	**411,458.33**	**358,205.00**	**381,168.00**	**381,168.00**	**0.00**
D9030 Social Security						
.8	**UNDISTRIBUTED EXPENSE**					
08003	Social Security	163,145.68	184,229.00	185,591.00	185,591.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**163,145.68**	**184,229.00**	**185,591.00**	**185,591.00**	**0.00**
TOTAL	**SOCIAL SECURITY**	**163,145.68**	**184,229.00**	**185,591.00**	**185,591.00**	**0.00**
D9040 Workers' Compensation						
.8	**UNDISTRIBUTED EXPENSE**					
08004	Workers' Compensation	80,157.25	104,519.00	119,733.00	119,733.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**80,157.25**	**104,519.00**	**119,733.00**	**119,733.00**	**0.00**
TOTAL	**WORKERS' COMPENSATION**	**80,157.25**	**104,519.00**	**119,733.00**	**119,733.00**	**0.00**
D9050 Unemployment Insurance						
.8	**UNDISTRIBUTED EXPENSE**					
08005	Unemployment Insurance	0.00	3,809.00	3,544.00	3,544.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**3,809.00**	**3,544.00**	**3,544.00**	**0.00**
TOTAL	**UNEMPLOYMENT INSURANCE**	**0.00**	**3,809.00**	**3,544.00**	**3,544.00**	**0.00**

COUNTY ROAD FUND

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
D9060 Medical Insurance						
.8	**UNDISTRIBUTED EXPENSE**					
08006	Medical Insurance	449,506.85	483,995.00	633,947.00	633,947.00	0.00
08007	Dental	9,565.00	8,499.00	9,343.00	9,343.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**459,071.85**	**492,494.00**	**643,290.00**	**643,290.00**	**0.00**
TOTAL	**MEDICAL INSURANCE**	**459,071.85**	**492,494.00**	**643,290.00**	**643,290.00**	**0.00**
D9710 Serial Bonds						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	1,307,619.41	1,330,269.00	1,060,083.00	1,060,083.00	0.00
TOTAL	**PRINCIPAL BONDS**	**1,307,619.41**	**1,330,269.00**	**1,060,083.00**	**1,060,083.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	604,413.81	589,462.00	95,613.00	95,613.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**604,413.81**	**589,462.00**	**95,613.00**	**95,613.00**	**0.00**
TOTAL	**SERIAL BONDS**	**1,912,033.22**	**1,919,731.00**	**1,155,696.00**	**1,155,696.00**	**0.00**
D9730 Bond Anticipation Notes						
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	5,878.32	0.00	0.00	0.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**5,878.32**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BOND ANTICIPATION NOTES**	**5,878.32**	**0.00**	**0.00**	**0.00**	**0.00**
D9950 Transfers - Capital Fund						
.9	**OTHER GENERAL GOVERNMENT SUPPORT**					
09003	Transfers to Capital Funds	0.00	22,770.00	0.00	0.00	0.00
TOTAL	**OTHER GOVT SUPPORT**	**0.00**	**22,770.00**	**0.00**	**0.00**	**0.00**
TOTAL	**TRANSFERS - CAPITAL FUND**	**0.00**	**22,770.00**	**0.00**	**0.00**	**0.00**
TOTAL	**COUNTY ROAD FUND**	**10,658,626.48**	**10,859,791.00**	**9,812,431.00**	**9,812,431.00**	**0.00**

ROAD MACHINERY (DM) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		USE OF MONEY AND PROPERTY					
R2401	24011	Interest & Earnings-General	4.08	0.00	0.00	0.00	0.00
R2414	24141	Rental Equipment	1,953,454.00	2,171,925.00	2,310,793.00	2,310,793.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	**1,953,458.08**	**2,171,925.00**	**2,310,793.00**	**2,310,793.00**	**0.00**
		SALE OF PROPERTY AND COMP. FOR LOSS					
R2650	26501	Sale of Scrap	8,119.30	3,000.00	3,000.00	3,000.00	0.00
R2655	26551	Minor Sales-Miscellaneous	2,000.00	20,000.00	10,000.00	10,000.00	0.00
		TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	**10,119.30**	**23,000.00**	**13,000.00**	**13,000.00**	**0.00**
		MISCELLANEOUS					
R2801	28033	Gasoline Sales	89,863.69	97,500.00	93,000.00	93,000.00	0.00
		TOTAL MISCELLANEOUS	**89,863.69**	**97,500.00**	**93,000.00**	**93,000.00**	**0.00**
		INTERFUND TRANSFERS					
R5031	50311	Interfund Transfers-General	16,301.00	0.00	0.00	0.00	0.00
		TOTAL INTERFUND TRANSFERS	**16,301.00**	**0.00**	**0.00**	**0.00**	**0.00**
		TOTAL ROAD MACHINERY FUND	**2,069,742.07**	**2,292,425.00**	**2,416,793.00**	**2,416,793.00**	**0.00**

ROAD MACHINERY FUND
APPROPRIATIONS

DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND

DEPARTMENTAL FUNCTIONS:

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

PROGRAM OBJECTIVES:

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

REVENUE APPLICABLE TO THIS PROGRAM: **$2,416,793**

R2414	24141	Rental Equipment	$2,310,793
R2650	26501	Sale of Scrap	3,000
R2655	26551	Minor Sales	10,000
R2801	28033	Gasoline Sales	93,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding has been approved within the department's operating budget for the purchase of a pickup truck with the necessary plow package. Funding for the replacement and/or upgrade of heavy equipment remains available within the capital project originally established in 2011. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints.

ROAD MACHINERY FUND

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
DM1600 Full Cost Allocation						
.4	**CONTRACTUAL**					
04995	Cost Allocation	101,437.00	88,328.00	111,776.00	111,776.00	0.00
TOTAL	**CONTRACTUAL**	**101,437.00**	**88,328.00**	**111,776.00**	**111,776.00**	**0.00**
TOTAL	**FULL COST ALLOCATION**	**101,437.00**	**88,328.00**	**111,776.00**	**111,776.00**	**0.00**
DM1910 Insurance						
.4	**CONTRACTUAL**					
04200	Insurance	43,700.27	46,695.00	50,029.00	50,029.00	0.00
TOTAL	**CONTRACTUAL**	**43,700.27**	**46,695.00**	**50,029.00**	**50,029.00**	**0.00**
TOTAL	**INSURANCE**	**43,700.27**	**46,695.00**	**50,029.00**	**50,029.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
DM5130 Highway Department - Machinery						
.1	**PERSONNEL SERVICES**					
0410	Automotive Mechanic		215,723.00	215,825.00	215,825.00	0.00
3340	Highway Dispatcher		46,799.00	47,032.00	47,032.00	0.00
5410	Overtime		36,000.00	36,000.00	36,000.00	0.00
5630	Personnel Service Savings		(42,274.00)	(42,485.00)	(42,485.00)	0.00
6860	Senior Auto Mechanic		58,575.00	58,868.00	58,868.00	0.00
8830	Welder - Mechanic		45,900.00	46,366.00	46,366.00	0.00
TOTAL	**PERSONNEL SERVICES**	**355,593.34**	**360,723.00**	**361,606.00**	**361,606.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	62,511.04	35,753.00	35,000.00	35,000.00	0.00
TOTAL	**EQUIPMENT**	**62,511.04**	**35,753.00**	**35,000.00**	**35,000.00**	**0.00**
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	395,557.37	400,500.00	405,000.00	405,000.00	0.00
04300	Telephone	11,714.85	11,700.00	10,700.00	10,700.00	0.00
04350	Utilities - General/Misc	75,549.73	90,000.00	90,000.00	90,000.00	0.00
04400	Repairs	24,308.37	20,000.00	14,000.00	14,000.00	0.00
04420	Maintenance	15,836.47	17,908.00	18,300.00	18,300.00	0.00
04450	Rental - Equipment/Maintenance	0.00	0.00	6,000.00	6,000.00	0.00
04500	Special Departmental Supplies	608,948.66	564,501.00	552,049.00	552,049.00	0.00
04570	Uniforms/Tools	1,200.00	1,800.00	1,800.00	1,800.00	0.00
04571	Uniform/Tools - Allowances	3,539.35	3,850.00	4,150.00	4,150.00	0.00
04990	Purchased Services	51,622.80	55,500.00	53,000.00	53,000.00	0.00
TOTAL	**CONTRACTUAL**	**1,188,277.60**	**1,165,759.00**	**1,154,999.00**	**1,154,999.00**	**0.00**
TOTAL	**HIGHWAY DEPARTMENT - MACHINERY**	**1,606,381.98**	**1,562,235.00**	**1,551,605.00**	**1,551,605.00**	**0.00**
DM9010 State Retirement						
.8	**UNDISTRIBUTED EXPENSE**					
08001	State Retirement	66,887.46	51,233.00	55,840.00	55,840.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**66,887.46**	**51,233.00**	**55,840.00**	**55,840.00**	**0.00**
TOTAL	**STATE RETIREMENT**	**66,887.46**	**51,233.00**	**55,840.00**	**55,840.00**	**0.00**
DM9030 Social Security						
.8	**UNDISTRIBUTED EXPENSE**					
08003	Social Security	25,652.73	27,595.00	27,663.00	27,663.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**25,652.73**	**27,595.00**	**27,663.00**	**27,663.00**	**0.00**
TOTAL	**SOCIAL SECURITY**	**25,652.73**	**27,595.00**	**27,663.00**	**27,663.00**	**0.00**
DM9040 Workers' Compensation						
.8	**UNDISTRIBUTED EXPENSE**					
08004	Workers' Compensation	20,864.32	20,961.00	31,942.00	31,942.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**20,864.32**	**20,961.00**	**31,942.00**	**31,942.00**	**0.00**
TOTAL	**WORKERS' COMPENSATION**	**20,864.32**	**20,961.00**	**31,942.00**	**31,942.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
DM9060 Medical Insurance						
.8	**UNDISTRIBUTED EXPENSE**					
08006	Medical Insurance	82,800.68	100,133.00	86,699.00	86,699.00	0.00
08007	Dental	1,122.00	1,321.00	1,323.00	1,323.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**83,922.68**	**101,454.00**	**88,022.00**	**88,022.00**	**0.00**
TOTAL	**MEDICAL INSURANCE**	**83,922.68**	**101,454.00**	**88,022.00**	**88,022.00**	**0.00**
DM9710 Serial Bonds						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	103,602.57	382,366.00	395,130.00	395,130.00	0.00
TOTAL	**PRINCIPAL BONDS**	**103,602.57**	**382,366.00**	**395,130.00**	**395,130.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	69,650.08	117,311.00	104,786.00	104,786.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**69,650.08**	**117,311.00**	**104,786.00**	**104,786.00**	**0.00**
TOTAL	**SERIAL BONDS**	**173,252.65**	**499,677.00**	**499,916.00**	**499,916.00**	**0.00**
TOTAL	**ROAD MACHINERY FUND**	**2,122,099.09**	**2,398,178.00**	**2,416,793.00**	**2,416,793.00**	**0.00**

HOSPITAL (EH) FUND
REVENUE

		EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
			PATIENT REVENUE			
EH3020.11.00	Private Pay SNF	3,294,060.00	4,168,203.00	5,057,770.00	5,057,770.00	0.00
EH3020.21.00	Medicare Part - A	2,263,118.00	3,187,352.00	3,415,784.00	3,415,784.00	0.00
EH3020.31.00	Medicaid SNF	21,865,998.00	21,921,821.00	21,834,412.00	21,834,412.00	0.00
EH3020.32.00	Other Private Insurance	136,443.00	139,061.00	0.00	0.00	0.00
EH3020.37.00	Managed Care	696,262.00	980,997.00	982,548.00	982,548.00	0.00
EH3020.38.00	Medicaid - Managed Care	417,130.00	124,067.00	0.00	0.00	0.00
EH3020.61.00	VA Revenue	105,361.00	95,745.00	0.00	0.00	0.00
EH3030.11.00	Private Assessment Add On	230,124.00	0.00	0.00	0.00	0.00
EH3030.31.00	Medicaid Assessment Add On	1,239,446.00	0.00	0.00	0.00	0.00
EH4400.11.10	Physical Therapy - SP	9,636.00	18,030.00	24,572.00	24,572.00	0.00
EH4400.31.10	Physical Therapy - MA	282,349.00	207,345.00	248,450.00	248,450.00	0.00
EH4500.11.10	OT - SP/Medicare	4,699.00	9,819.00	12,412.00	12,412.00	0.00
EH4500.31.10	Occupational Therapy - MA	129,980.00	112,915.00	125,498.00	125,498.00	0.00
EH4600.11.10	Speech Therapy - SP	2,855.00	8,108.00	3,691.00	3,691.00	0.00
EH4600.31.10	Speech Therapy - MA	75,105.00	93,245.00	37,319.00	37,319.00	0.00
EH4700.11.00	Pharmacy	8,172.00	67,000.00	19,548.00	19,548.00	0.00
EH4770.31.10	Flu Vaccine MA	7,653.00	9,378.00	9,378.00	9,378.00	0.00
EH4780.31.00	Medicare/Part B/Phys-Medicaid	248,350.00	392,952.00	306,061.00	306,061.00	0.00
EH4800.21.00	Podiatry	3,858.00	6,000.00	5,000.00	5,000.00	0.00
EH5054.00.00	Refund Cable TV/Residents	0.00	70,000.00	70,000.00	70,000.00	0.00
	TOTAL PATIENT REVENUE	**31,020,599.00**	**31,612,038.00**	**32,152,443.00**	**32,152,443.00**	**0.00**
			MISCELLANEOUS			
EH5055.00.00	Barber & Beauty	38,579.00	55,000.00	59,000.00	59,000.00	0.00
EH5063.00.00	Gift Shop	9,189.00	8,800.00	12,000.00	12,000.00	0.00
EH5071.00.00	Telephone Services	0.00	50.00	0.00	0.00	0.00
EH5095.00.00	Vending Machines	2,178.00	2,600.00	2,600.00	2,600.00	0.00
EH5100.00.00	CNA Training Reimbursement	35,212.00	51,630.00	51,630.00	51,630.00	0.00
EH5175.00.00	Vendor Refunds	34,380.00	39,000.00	39,000.00	39,000.00	0.00
EH5177.01.00	Interest Income	342.00	400.00	400.00	400.00	0.00
EH5188.00.00	Miscellaneous	560.00	4,000.00	4,000.00	4,000.00	0.00
EH5540.21.00	IGT	5,900,000.00	6,300,000.00	8,260,696.00	8,260,696.00	0.00
EH5540.30.00	Retro Rate Adjustments	0.00	0.00	439,000.00	439,000.00	0.00
	TOTAL MISCELLANEOUS	**6,020,440.00**	**6,461,480.00**	**8,868,326.00**	**8,868,326.00**	**0.00**
			INTERFUND TRANSFERS			
EH5560.00.00	County Operating Tax Levy	4,641,384.00	1,368,300.00	0.00	0.00	0.00
EH5561.02.00	Non-Operating Subsidy - Non-Allowance	575,604.00	584,413.00	0.00	0.00	0.00
	TOTAL INTERFUND TRANSFERS	**5,216,988.00**	**1,952,713.00**	**0.00**	**0.00**	**0.00**
	TOTAL HOSPITAL (EH) FUND	**42,258,027.00**	**40,026,231.00**	**41,020,769.00**	**41,020,769.00**	**0.00**

HOSPITAL FUND
APPROPRIATIONS

EH FUND - VAN RENSSELAER MANOR

DEPARTMENTAL FUNCTIONS:

Van Rensselaer Manor is a nursing facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. For those individuals who have achieved maximum benefits of our facility and no longer need this type of care, discharge planning into the community and motivation toward a lesser level of care is the optimum goal.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has 362 beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed to meet the future potential need for residents in need of long term care. To accommodate the growing number of patients admitted with impaired cognitive skill, there is an 80 bed unit dedicated to this type of resident. There are nine isolation rooms that can accommodate future needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to 42 beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

PROGRAM STATISTICS:

PATIENTS UNDER CARE 6/30/12		PATIENTS UNDER CARE 6/30/13	
MALE	FEMALE	MALE	FEMALE
84	267	88	265

EH FUND - VAN RENSSELAER MANOR (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM:		**$**	**41,020,769**
EH 3020.21.00	Medicare Part - A	$	3,415,784
EH 3020.31.00	Medicaid SNF		21,834,412
EH 3020.11.00	Private Pay SNF		5,057,770
EH 3020.37.00	Managed Care		982,548
EH 4400.11.10	Physical Therapy - SP		24,572
EH 4400.31.10	Physical Therapy - MA		248,450
EH 4500.11.10	Occupational Therapy - SP/Medicare		12,412
EH 4500.31.10	Occupational Therapy - MA		125,498
EH 4600.11.10	Speech Therapy - SP		3,691
EH 4600.31.10	Speech Therapy - MA		37,319
EH 4700.11.00	Pharmacy		19,548
EH 4770.31.10	Flu Vaccine MA		9,378
EH 4780.31.00	Medicare Part B Physician - Medicaid		306,061
EH 4800.21.00	Podiatry		5,000
EH 5054.00.00	Refund Cable TV from Residents		70,000
EH 5055.00.00	Barber & Beauty		59,000
EH 5063.00.00	Gift Shop		12,000
EH 5095.00.00	Vending Machines		2,600
EH 5100.00.00	CNA Training Reimbursement		51,630
EH 5175.00.00	Vendor Refunds		39,000
EH 5177.01.00	Interest Income		400
EH 5188.00.00	Miscellaneous		4,000
EH 5540.21.00	IGT		8,260,696
EH 5540.30.00	Retro Rate Adjustments		439,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. The following new positions have been approved: Nursing Office Manager (to oversee all staffing and payroll functions), Restorative Nursing Coordinator (to supervise restorative functions, which generates additional revenue by increasing RUG scores), Clinical Billing Clerk (due to increasing complexity in billing, adding this position will ensure cash flow is consistent), and five Pool LPN positions (to allow for greater flexibility for shift coverage without increasing overtime). There are also two Cleaners reclassified as Laborers which can be utilized in multiple departments. To partially offset the cost of the new positions, several positions have been eliminated: Two Working Supervisors, Typist, Clerk, Laundry Worker, Watchman, and Messenger.

Contractual codes are funded based upon the department’s request and historical spending levels.

Standard, recurring equipment purchases are planned within the 2014 budget. These items include beds ($14,000) mattresses ($11,800), medical equipment ($6,330), equipment for the Laundry Department ($1,500), dining room chairs ($17,600), replacement of electric lifts for residents ($19,000), and replacement of resident furniture ($6,000), wheel chairs ($13,000), and office furniture and equipment ($2,700).

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT						
.0	**CONTRACTUAL**					
0	Bad Debt Expense	429,314.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**429,314.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**PROVISION FOR UNCOLLECTABLE ACCOUNT**	**429,314.00**	**0.00**	**0.00**	**0.00**	**0.00**
EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	84,749.00	80,800.00	81,204.00	81,204.00	0.00
2	Technicians, SP	73,743.00	64,502.00	64,823.00	64,823.00	0.00
6	Clerical and Other	51,153.00	66,482.00	105,202.00	105,202.00	0.00
15410	Overtime	0.00	8,500.00	8,900.00	8,900.00	0.00
17060	Shift Differential	0.00	100.00	200.00	200.00	0.00
TOTAL	**PERSONNEL SERVICES**	**209,645.00**	**220,384.00**	**260,329.00**	**260,329.00**	**0.00**
.0	**CONTRACTUAL**					
29	Consultant	29,698.00	5,000.00	5,000.00	5,000.00	0.00
55	Office and Administrative Supplies	29,311.00	30,000.00	30,000.00	30,000.00	0.00
86	Printing and Duplicating	704.00	2,500.00	1,000.00	1,000.00	0.00
88	Travel, Conferences	1,704.00	2,000.00	2,000.00	2,000.00	0.00
89	Books and Periodicals	743.00	1,500.00	3,000.00	3,000.00	0.00
TOTAL	**CONTRACTUAL**	**62,160.00**	**41,000.00**	**41,000.00**	**41,000.00**	**0.00**
TOTAL	**NURSING ADMINISTRATION - NURSING DIRECTOR**	**271,805.00**	**261,384.00**	**301,329.00**	**301,329.00**	**0.00**
EH6012 NURSING - IN SERVICE EDUCATION						
.1	**PERSONNEL SERVICES**					
3	Registered Nurses	110,663.00	111,502.00	112,057.00	112,057.00	0.00
15410	Overtime	0.00	2,500.00	1,700.00	1,700.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**110,663.00**	**114,102.00**	**113,857.00**	**113,857.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	692.00	700.00	700.00	700.00	0.00
59	Other Supplies and Materials	1,657.00	2,200.00	2,000.00	2,000.00	0.00
88	Travel, Conferences	0.00	100.00	200.00	200.00	0.00
91	Other Direct Expenses	10,387.00	19,230.00	14,650.00	14,650.00	0.00
TOTAL	**CONTRACTUAL**	**12,736.00**	**22,230.00**	**17,550.00**	**17,550.00**	**0.00**
TOTAL	**NURSING - IN SERVICE EDUCATION**	**123,399.00**	**136,332.00**	**131,407.00**	**131,407.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH6013 NURSING - QUALITY ASSURANCE						
.1	**PERSONNEL SERVICES**					
3	Quality Assurance Nurse	69,883.00	65,035.00	65,359.00	65,359.00	0.00
15410	Overtime	0.00	5,000.00	2,200.00	2,200.00	0.00
17060	Shift Differential	0.00	0.00	100.00	100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**69,883.00**	**70,035.00**	**67,659.00**	**67,659.00**	**0.00**
.0	**CONTRACTUAL**					
88	Travel, Conferences	0.00	100.00	200.00	200.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**100.00**	**200.00**	**200.00**	**0.00**
TOTAL	**NURSING - QUALITY ASSURANCE**	**69,883.00**	**70,135.00**	**67,859.00**	**67,859.00**	**0.00**
EH6020 SNF - NURSING SERVICE						
.1	**PERSONNEL SERVICES**					
1	Supervisors	819,653.00	752,615.00	757,662.00	757,662.00	0.00
3	Registered Nurses	1,353,447.00	1,850,555.00	1,913,863.00	1,913,863.00	0.00
4	Licensed Practical Nurses	3,140,120.00	2,847,062.00	2,859,841.00	2,859,841.00	0.00
5	Aides and Orderlies	6,082,989.00	6,085,385.00	6,134,695.00	6,134,695.00	0.00
6	Ward Clerks	277,376.00	299,354.00	300,904.00	300,904.00	0.00
15410	Overtime	0.00	1,206,500.00	1,145,740.00	1,145,740.00	0.00
15630	Personnel Service Savings	0.00	(1,545,873.00)	(1,653,804.00)	(1,653,804.00)	0.00
17060	Shift Differential	0.00	207,700.00	212,400.00	212,400.00	0.00
18060	Temporary Services	0.00	70,000.00	70,000.00	70,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**11,673,585.00**	**11,773,298.00**	**11,741,301.00**	**11,741,301.00**	**0.00**
.0	**CONTRACTUAL**					
35	Fee - Licensed Practical Nurses	307,097.00	485,513.00	435,000.00	435,000.00	0.00
59	Other Supplies and Materials	29,297.00	35,600.00	35,600.00	35,600.00	0.00
63	Repairs and Maintenance Services	6,964.00	12,000.00	12,000.00	12,000.00	0.00
68	Contracted Services	25,452.00	40,110.00	39,850.00	39,850.00	0.00
73	Rental or Lease	122,975.00	221,500.00	210,360.00	210,360.00	0.00
80	Advertising	15,017.00	20,000.00	8,750.00	8,750.00	0.00
88	Travel, Conferences	1,595.00	1,000.00	1,000.00	1,000.00	0.00
91	Other Direct Expenses	13,011.00	51,400.00	51,000.00	51,000.00	0.00
TOTAL	**CONTRACTUAL**	**521,408.00**	**867,123.00**	**793,560.00**	**793,560.00**	**0.00**
TOTAL	**SNF - NURSING SERVICE**	**12,194,993.00**	**12,640,421.00**	**12,534,861.00**	**12,534,861.00**	**0.00**
EH6021 SUBSTITUTE NURSES						
.1	**PERSONNEL SERVICES**					
3	Substitute Nurses - RN	328,619.00	354,552.00	356,328.00	356,328.00	0.00
4	Substitute Nurses - LPN	84,082.00	116,075.00	233,310.00	233,310.00	0.00
15410	Overtime	0.00	0.00	32,500.00	32,500.00	0.00
15630	Personnel Service Savings	0.00	(99,746.00)	(248,655.00)	(248,655.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**412,701.00**	**370,881.00**	**373,483.00**	**373,483.00**	**0.00**
TOTAL	**SUBSTITUTE NURSES**	**412,701.00**	**370,881.00**	**373,483.00**	**373,483.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH7200 CENTRAL NURSING SUPPLIES						
.0	**CONTRACTUAL**					
45	OTC Drugs	88,849.00	90,000.00	90,000.00	90,000.00	0.00
49	Other Medical Materials	512,754.00	592,800.00	592,800.00	592,800.00	0.00
57	Minor Medical Equipment	22,397.00	50,400.00	46,300.00	46,300.00	0.00
59	Other Supplies and Materials	0.00	1,000.00	0.00	0.00	0.00
73	Rental or Lease	60.00	0.00	720.00	720.00	0.00
TOTAL	**CONTRACTUAL**	**624,060.00**	**734,200.00**	**729,820.00**	**729,820.00**	**0.00**
TOTAL	**CENTRAL NURSING SUPPLIES**	**624,060.00**	**734,200.00**	**729,820.00**	**729,820.00**	**0.00**
EH7210 LABORATORY						
.0	**CONTRACTUAL**					
62	Laboratory	21,052.00	31,000.00	31,000.00	31,000.00	0.00
TOTAL	**CONTRACTUAL**	**21,052.00**	**31,000.00**	**31,000.00**	**31,000.00**	**0.00**
TOTAL	**LABORATORY**	**21,052.00**	**31,000.00**	**31,000.00**	**31,000.00**	**0.00**
EH7240 RADIOLOGY						
.0	**CONTRACTUAL**					
62	X-Ray	27,338.00	35,000.00	35,000.00	35,000.00	0.00
TOTAL	**CONTRACTUAL**	**27,338.00**	**35,000.00**	**35,000.00**	**35,000.00**	**0.00**
TOTAL	**RADIOLOGY**	**27,338.00**	**35,000.00**	**35,000.00**	**35,000.00**	**0.00**
EH7250 INHALATION THERAPY						
.0	**CONTRACTUAL**					
41	Oxygen and Other Medical Gases	58,012.00	70,100.00	72,000.00	72,000.00	0.00
59	Other Supplies and Materials	2,240.00	5,000.00	3,000.00	3,000.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
73	Rental or Lease	17,680.00	18,400.00	19,430.00	19,430.00	0.00
TOTAL	**CONTRACTUAL**	**77,932.00**	**94,000.00**	**94,930.00**	**94,930.00**	**0.00**
TOTAL	**INHALATION THERAPY**	**77,932.00**	**94,000.00**	**94,930.00**	**94,930.00**	**0.00**
EH7260 ACTIVITIES PROGRAM						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	54,352.00	51,412.00	52,220.00	52,220.00	0.00
5	Aides and Orderlies	201,435.00	185,437.00	199,171.00	199,171.00	0.00
15410	Overtime	0.00	19,800.00	13,600.00	13,600.00	0.00
17060	Shift Differential	0.00	600.00	800.00	800.00	0.00
TOTAL	**PERSONNEL SERVICES**	**255,787.00**	**257,249.00**	**265,791.00**	**265,791.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH7260 ACTIVITIES PROGRAM (CONTINUED)						
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	435.00	1,000.00	1,000.00	1,000.00	0.00
59	Other Supplies and Materials	8,236.00	8,000.00	8,500.00	8,500.00	0.00
63	Repairs and Maintenance Services	580.00	200.00	800.00	800.00	0.00
67	Other Purchased Services	3,765.00	74,000.00	74,000.00	74,000.00	0.00
73	Rental or Lease	542.00	11,600.00	35,100.00	35,100.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
87	Automobile Maintenance	10,483.00	9,800.00	8,100.00	8,100.00	0.00
88	Travel, Conferences	179.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	2,775.00	3,000.00	3,465.00	3,465.00	0.00
TOTAL	**CONTRACTUAL**	**26,995.00**	**108,050.00**	**131,415.00**	**131,415.00**	**0.00**
TOTAL	**ACTIVITIES PROGRAM**	**282,782.00**	**365,299.00**	**397,206.00**	**397,206.00**	**0.00**
EH7270 PHARAMACY						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	0.00	65,572.00	65,899.00	65,899.00	0.00
15630	Personnel Service Savings	0.00	(65,572.00)	(65,899.00)	(65,899.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
.0	**CONTRACTUAL**					
29	Pharmacy Consultant	38,097.00	51,800.00	51,800.00	51,800.00	0.00
44	Pharmaceuticals	319,002.00	539,206.00	575,900.00	575,900.00	0.00
TOTAL	**CONTRACTUAL**	**357,099.00**	**591,006.00**	**627,700.00**	**627,700.00**	**0.00**
TOTAL	**PHARAMACY**	**357,099.00**	**591,006.00**	**627,700.00**	**627,700.00**	**0.00**
EH7280 PODIATRY						
.0	**CONTRACTUAL**					
28	Consultant	14,519.00	26,250.00	26,250.00	26,250.00	0.00
91	Other Direct Expenses	351.00	200.00	500.00	500.00	0.00
TOTAL	**CONTRACTUAL**	**14,870.00**	**26,450.00**	**26,750.00**	**26,750.00**	**0.00**
TOTAL	**PODIATRY**	**14,870.00**	**26,450.00**	**26,750.00**	**26,750.00**	**0.00**
EH7281 RECREATIONAL THERAPY						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	36,783.00	35,965.00	36,383.00	36,383.00	0.00
5	Activities Aides	79,288.00	76,072.00	76,674.00	76,674.00	0.00
15410	Overtime	0.00	6,100.00	3,500.00	3,500.00	0.00
17060	Shift Differential	0.00	700.00	800.00	800.00	0.00
TOTAL	**PERSONNEL SERVICES**	**116,071.00**	**118,837.00**	**117,357.00**	**117,357.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	63.00	500.00	500.00	500.00	0.00
59	Other Supplies and Materials	1,541.00	1,200.00	1,600.00	1,600.00	0.00
86	Printing and Duplicating	0.00	50.00	50.00	50.00	0.00
89	Books and Periodicals	39.00	0.00	0.00	0.00	0.00
91	Other Direct Expenses	2,675.00	2,400.00	3,425.00	3,425.00	0.00
TOTAL	**CONTRACTUAL**	**4,318.00**	**4,150.00**	**5,575.00**	**5,575.00**	**0.00**
TOTAL	**RECREATIONAL THERAPY**	**120,389.00**	**122,987.00**	**122,932.00**	**122,932.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH7290 DENTIST						
.1	**PERSONNEL SERVICES**					
8	Physicians (PT)	0.00	18,301.00	18,393.00	18,393.00	0.00
15630	Personnel Service Savings	0.00	(18,301.00)	(18,393.00)	(18,393.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
62	Medical - Purchased Services	63,785.00	68,963.00	70,882.00	70,882.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
TOTAL	**CONTRACTUAL**	**63,785.00**	**69,963.00**	**71,882.00**	**71,882.00**	**0.00**
TOTAL	**DENTIST**	**63,785.00**	**69,963.00**	**71,882.00**	**71,882.00**	**0.00**
EH7310 PSYCHIATRY						
.0	**CONTRACTUAL**					
29	Psychiatry Consultant	105,288.00	109,500.00	107,328.00	107,328.00	0.00
TOTAL	**CONTRACTUAL**	**105,288.00**	**109,500.00**	**107,328.00**	**107,328.00**	**0.00**
TOTAL	**PSYCHIATRY**	**105,288.00**	**109,500.00**	**107,328.00**	**107,328.00**	**0.00**
EH7330 PHYSICAL THERAPY						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	132,441.00	144,545.00	126,241.00	126,241.00	0.00
2	Technicians, SP	123,743.00	122,614.00	124,094.00	124,094.00	0.00
5	Aides and Orderlies	49,719.00	138,883.00	64,899.00	64,899.00	0.00
15410	Overtime	0.00	1,700.00	7,800.00	7,800.00	0.00
15630	Personnel Service Savings	0.00	(59,260.00)	0.00	0.00	0.00
17060	Shift Differential	0.00	400.00	300.00	300.00	0.00
TOTAL	**PERSONNEL SERVICES**	**305,903.00**	**348,882.00**	**323,334.00**	**323,334.00**	**0.00**
.0	**CONTRACTUAL**					
29	Physical Therapy Consultant	424,943.00	855,982.00	881,691.00	881,691.00	0.00
49	Other Medical Care Materials	7,806.00	7,000.00	8,300.00	8,300.00	0.00
55	Office and Administrative Supplies	623.00	500.00	700.00	700.00	0.00
59	Other Supplies and Materials	89.00	300.00	100.00	100.00	0.00
63	Repairs and Maintenance Services	0.00	300.00	300.00	300.00	0.00
86	Printing and Duplicating	1,126.00	3,000.00	3,000.00	3,000.00	0.00
88	Travel, Conferences	0.00	500.00	500.00	500.00	0.00
89	Books and Periodicals	0.00	50.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**434,587.00**	**867,632.00**	**894,591.00**	**894,591.00**	**0.00**
TOTAL	**PHYSICAL THERAPY**	**740,490.00**	**1,216,514.00**	**1,217,925.00**	**1,217,925.00**	**0.00**
EH7340 OCCUPATION THERAPY						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	74,477.00	94,377.00	94,847.00	94,847.00	0.00
15410	Overtime	0.00	500.00	6,800.00	6,800.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**74,477.00**	**94,977.00**	**101,747.00**	**101,747.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH7340 OCCUPATION THERAPY (CONTINUED)						
.0	**CONTRACTUAL**					
28	Therapists and Others	333,661.00	0.00	0.00	0.00	0.00
49	Other Medical Supplies	4,582.00	5,000.00	5,500.00	5,500.00	0.00
55	Office and Administrative Supplies	63.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	0.00
86	Printing and Duplicating	1,271.00	1,000.00	1,300.00	1,300.00	0.00
TOTAL	**CONTRACTUAL**	**339,577.00**	**6,400.00**	**7,200.00**	**7,200.00**	**0.00**
TOTAL	**OCCUPATION THERAPY**	**414,054.00**	**101,377.00**	**108,947.00**	**108,947.00**	**0.00**
EH7350 SPEECH AND HEARING THERAPY						
.0	**CONTRACTUAL**					
28	Therapists and Others	175,524.00	10,000.00	10,000.00	10,000.00	0.00
55	Office and Administrative Supplies	20.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	0.00	50.00	50.00	50.00	0.00
63	Repairs and Maintenance Services	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**175,544.00**	**10,350.00**	**10,350.00**	**10,350.00**	**0.00**
TOTAL	**SPEECH AND HEARING THERAPY**	**175,544.00**	**10,350.00**	**10,350.00**	**10,350.00**	**0.00**
EH7380 SOCIAL SERVICES						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	305,448.00	302,936.00	305,358.00	305,358.00	0.00
15410	Overtime	0.00	6,800.00	3,900.00	3,900.00	0.00
TOTAL	**PERSONNEL SERVICES**	**305,448.00**	**309,736.00**	**309,258.00**	**309,258.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	195.00	500.00	500.00	500.00	0.00
88	Travel, Conferences	977.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**1,172.00**	**1,850.00**	**1,850.00**	**1,850.00**	**0.00**
TOTAL	**SOCIAL SERVICES**	**306,620.00**	**311,586.00**	**311,108.00**	**311,108.00**	**0.00**
EH7383 PASTORAL CARE						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	8,977.00	9,011.00	9,056.00	9,056.00	0.00
TOTAL	**PERSONNEL SERVICES**	**8,977.00**	**9,011.00**	**9,056.00**	**9,056.00**	**0.00**
.0	**CONTRACTUAL**					
28	Therapists and Others	4,500.00	4,500.00	4,500.00	4,500.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	**CONTRACTUAL**	**4,500.00**	**4,550.00**	**4,550.00**	**4,550.00**	**0.00**
TOTAL	**PASTORAL CARE**	**13,477.00**	**13,561.00**	**13,606.00**	**13,606.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH7390 MEDICAL RECORDS						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	35,878.00	37,236.00	37,422.00	37,422.00	0.00
15410	Overtime	0.00	100.00	100.00	100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**35,878.00**	**37,336.00**	**37,522.00**	**37,522.00**	**0.00**
.0	**CONTRACTUAL**					
29	Consulting and Management	1,575.00	2,625.00	2,625.00	2,625.00	0.00
55	Office and Administrative Supplies	960.00	750.00	1,000.00	1,000.00	0.00
86	Printing and Duplicating	0.00	300.00	300.00	300.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**2,535.00**	**3,775.00**	**4,025.00**	**4,025.00**	**0.00**
TOTAL	**MEDICAL RECORDS**	**38,413.00**	**41,111.00**	**41,547.00**	**41,547.00**	**0.00**
EH7410 MEDICAL STAFF						
.1	**PERSONNEL SERVICES**					
6	Clerical	31,950.00	31,539.00	31,193.00	31,193.00	0.00
8	Physicians (PT)	351,325.00	403,740.00	406,331.00	406,331.00	0.00
15410	Overtime	0.00	6,200.00	8,100.00	8,100.00	0.00
15630	Personnel Service Savings	0.00	(49,736.00)	(50,200.00)	(50,200.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**383,275.00**	**391,743.00**	**395,424.00**	**395,424.00**	**0.00**
.0	**CONTRACTUAL**					
27	Physicians' Fees	7,460.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**7,460.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**MEDICAL STAFF**	**390,735.00**	**391,743.00**	**395,424.00**	**395,424.00**	**0.00**
EH7420 MEDICAL DIRECTOR						
.1	**PERSONNEL SERVICES**					
8	Physicians (PT)	74,498.00	69,691.00	70,039.00	70,039.00	0.00
15410	Overtime	0.00	2,700.00	1,600.00	1,600.00	0.00
TOTAL	**PERSONNEL SERVICES**	**74,498.00**	**72,391.00**	**71,639.00**	**71,639.00**	**0.00**
.0	**CONTRACTUAL**					
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**300.00**	**300.00**	**300.00**	**0.00**
TOTAL	**MEDICAL DIRECTOR**	**74,498.00**	**72,691.00**	**71,939.00**	**71,939.00**	**0.00**
EH7430 MEDICAL CARE/EVALUATION (U.R)						
.1	**PERSONNEL SERVICES**					
3	Registered Nurses	62,087.00	60,487.00	60,788.00	60,788.00	0.00
15410	Overtime	0.00	3,000.00	2,300.00	2,300.00	0.00
TOTAL	**PERSONNEL SERVICES**	**62,087.00**	**63,487.00**	**63,088.00**	**63,088.00**	**0.00**
.0	**CONTRACTUAL**					
88	Travel, Conferences	4,334.00	4,700.00	5,000.00	5,000.00	0.00
TOTAL	**CONTRACTUAL**	**4,334.00**	**4,700.00**	**5,000.00**	**5,000.00**	**0.00**
TOTAL	**MEDICAL CARE/EVALUATION (U.R)**	**66,421.00**	**68,187.00**	**68,088.00**	**68,088.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8110 NON-MEDICAL EDUCATION						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	65,770.00	67,127.00	68,241.00	68,241.00	0.00
15410	Overtime	0.00	100.00	100.00	100.00	0.00
TOTAL	**PERSONNEL SERVICES**	**65,770.00**	**67,227.00**	**68,341.00**	**68,341.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	308.00	300.00	300.00	300.00	0.00
73	Rental or Lease	0.00	50.00	50.00	50.00	0.00
88	Travel, Conferences	0.00	150.00	150.00	150.00	0.00
TOTAL	**CONTRACTUAL**	**308.00**	**500.00**	**500.00**	**500.00**	**0.00**
TOTAL	**NON-MEDICAL EDUCATION**	**66,078.00**	**67,727.00**	**68,841.00**	**68,841.00**	**0.00**
EH8212 PATIENT FOOD SERVICE						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	210,401.00	192,052.00	193,922.00	193,922.00	0.00
2	Technicians, SP	527,125.00	607,382.00	545,347.00	545,347.00	0.00
6	Clerical and Other	31,348.00	31,018.00	31,173.00	31,173.00	0.00
7	Environment and Facility	1,290,857.00	1,273,116.00	1,269,234.00	1,269,234.00	0.00
15410	Overtime	0.00	146,300.00	173,100.00	173,100.00	0.00
15630	Personnel Service Savings	0.00	(106,168.00)	(66,900.00)	(66,900.00)	0.00
17060	Shift Differential	0.00	15,200.00	14,800.00	14,800.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**2,059,731.00**	**2,168,900.00**	**2,170,676.00**	**2,170,676.00**	**0.00**
.0	**CONTRACTUAL**					
49	Other Medical Supplies	107,558.00	137,000.00	137,000.00	137,000.00	0.00
50	Food	886,691.00	905,000.00	960,000.00	960,000.00	0.00
52	Tableware and Kitchen Supplies	130,453.00	135,000.00	140,500.00	140,500.00	0.00
54	Cleaning Supplies	16,343.00	21,000.00	23,000.00	23,000.00	0.00
55	Office and Administrative Supplies	4,267.00	6,000.00	6,000.00	6,000.00	0.00
59	Other Supplies and Materials	24,438.00	25,000.00	27,300.00	27,300.00	0.00
63	Repairs and Maintenance Services	23,707.00	24,000.00	26,000.00	26,000.00	0.00
68	Contracted Services	4,552.00	9,000.00	9,000.00	9,000.00	0.00
73	Rental or Lease	0.00	1,000.00	1,000.00	1,000.00	0.00
86	Printing and Duplicating	0.00	500.00	500.00	500.00	0.00
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
89	Books and Periodicals	0.00	100.00	100.00	100.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**1,198,009.00**	**1,264,000.00**	**1,330,800.00**	**1,330,800.00**	**0.00**
TOTAL	**PATIENT FOOD SERVICE**	**3,257,740.00**	**3,432,900.00**	**3,501,476.00**	**3,501,476.00**	**0.00**
EH8220 PLANT OPERATION & MAINTENANCE						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	69,006.00	66,922.00	67,254.00	67,254.00	0.00
2	Technicians, SP	41,266.00	41,050.00	41,360.00	41,360.00	0.00
7	Environment and Facility	125,387.00	152,421.00	153,156.00	153,156.00	0.00
15410	Overtime	0.00	9,400.00	10,000.00	10,000.00	0.00
17060	Shift Differential	0.00	600.00	600.00	600.00	0.00
TOTAL	**PERSONNEL SERVICES**	**235,659.00**	**270,393.00**	**272,370.00**	**272,370.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8220 PLANT OPERATION & MAINTENANCE (CONTINUED)						
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	903.00	1,300.00	1,300.00	1,300.00	0.00
59	Other Supplies and Materials	54,265.00	59,000.00	63,600.00	63,600.00	0.00
63	Repairs and Maintenance Services	33,688.00	33,000.00	44,500.00	44,500.00	0.00
67	Other Purchased Services	58,895.00	55,000.00	66,000.00	66,000.00	0.00
68	Contracted Services	159,342.00	182,090.00	202,000.00	202,000.00	0.00
73	Rental or Lease	287.00	350.00	350.00	350.00	0.00
74	Electricity	486,158.00	604,800.00	582,960.00	582,960.00	0.00
75	Gas	135,589.00	224,979.00	174,000.00	174,000.00	0.00
76	Water and Sewer	122,222.00	141,420.00	147,000.00	147,000.00	0.00
77	Oil	0.00	0.00	2,000.00	2,000.00	0.00
86	Printing and Duplicating	751.00	2,700.00	2,700.00	2,700.00	0.00
91	Other Direct Expenses	0.00	40,000.00	60,000.00	60,000.00	0.00
TOTAL	**CONTRACTUAL**	**1,052,100.00**	**1,344,639.00**	**1,346,410.00**	**1,346,410.00**	**0.00**
TOTAL	**PLANT OPERATION & MAINTENANCE**	**1,287,759.00**	**1,615,032.00**	**1,618,780.00**	**1,618,780.00**	**0.00**
EH8221 CARPENTRY						
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**100.00**	**100.00**	**100.00**	**0.00**
TOTAL	**CARPENTRY**	**0.00**	**100.00**	**100.00**	**100.00**	**0.00**
EH8222 PLUMBING						
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
63	Repairs and Maintenance Services	0.00	100.00	100.00	100.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**600.00**	**600.00**	**600.00**	**0.00**
TOTAL	**PLUMBING**	**0.00**	**600.00**	**600.00**	**600.00**	**0.00**
EH8223 PAINTING						
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**1,000.00**	**1,000.00**	**1,000.00**	**0.00**
TOTAL	**PAINTING**	**0.00**	**1,000.00**	**1,000.00**	**1,000.00**	**0.00**
EH8225 GROUNDS						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	44,032.00	40,185.00	40,643.00	40,643.00	0.00
7	Environment and Facility	34,017.00	33,259.00	33,728.00	33,728.00	0.00
15410	Overtime	0.00	9,200.00	9,700.00	9,700.00	0.00
17060	Shift Differential	0.00	200.00	200.00	200.00	0.00
TOTAL	**PERSONNEL SERVICES**	**78,049.00**	**82,844.00**	**84,271.00**	**84,271.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8225 GROUNDS (CONTINUED)						
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	0.00	50.00	50.00	50.00	0.00
59	Other Supplies and Materials	8,777.00	10,000.00	10,000.00	10,000.00	0.00
63	Repairs and Maintenance Services	777.00	1,600.00	1,600.00	1,600.00	0.00
68	Contracted Services	0.00	500.00	500.00	500.00	0.00
87	Automobile Maintenance	2,763.00	6,500.00	4,900.00	4,900.00	0.00
TOTAL	**CONTRACTUAL**	**12,317.00**	**18,650.00**	**17,050.00**	**17,050.00**	**0.00**
TOTAL	**GROUNDS**	**90,366.00**	**101,494.00**	**101,321.00**	**101,321.00**	**0.00**
EH8231 ELECTRICAL & REFRIGERATION OPERATIONS						
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	6,144.00	6,500.00	6,500.00	6,500.00	0.00
TOTAL	**CONTRACTUAL**	**6,144.00**	**6,500.00**	**6,500.00**	**6,500.00**	**0.00**
TOTAL	**ELECTRICAL & REFRIGERATION OPERATIONS**	**6,144.00**	**6,500.00**	**6,500.00**	**6,500.00**	**0.00**
EH8240 HOUSEKEEPING SERVICES						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	118,778.00	111,671.00	112,869.00	112,869.00	0.00
7	Environment and Facility	889,930.00	873,180.00	935,127.00	935,127.00	0.00
15410	Overtime	0.00	66,500.00	66,200.00	66,200.00	0.00
15630	Personnel Service Savings	0.00	(42,000.00)	(94,556.00)	(94,556.00)	0.00
17060	Shift Differential	0.00	9,500.00	9,500.00	9,500.00	0.00
18060	Temporary Services	0.00	20,000.00	20,000.00	20,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**1,008,708.00**	**1,038,851.00**	**1,049,140.00**	**1,049,140.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	274.00	600.00	600.00	600.00	0.00
59	Other Supplies and Materials	99,145.00	126,000.00	126,000.00	126,000.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
68	Contracted Services	145,644.00	160,000.00	160,000.00	160,000.00	0.00
73	Rental or Lease	666.00	1,260.00	1,000.00	1,000.00	0.00
TOTAL	**CONTRACTUAL**	**245,729.00**	**288,360.00**	**288,100.00**	**288,100.00**	**0.00**
TOTAL	**HOUSEKEEPING SERVICES**	**1,254,437.00**	**1,327,211.00**	**1,337,240.00**	**1,337,240.00**	**0.00**
EH8250 LAUNDRY AND LINEN						
.1	**PERSONNEL SERVICES**					
7	Environment and Facility	399,346.00	406,594.00	381,213.00	381,213.00	0.00
15410	Overtime	0.00	22,000.00	28,800.00	28,800.00	0.00
15630	Personnel Service Savings	0.00	(97,855.00)	(27,500.00)	(27,500.00)	0.00
17060	Shift Differential	0.00	3,800.00	3,800.00	3,800.00	0.00
18060	Temporary Services	0.00	20,000.00	20,000.00	20,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**399,346.00**	**354,539.00**	**406,313.00**	**406,313.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8250 LAUNDRY AND LINEN (CONTINUED)						
.0	**CONTRACTUAL**					
38	Disposable Linen	332,956.00	400,000.00	400,000.00	400,000.00	0.00
53	Linen and Bedding	56,854.00	78,700.00	77,500.00	77,500.00	0.00
54	Cleaning Supplies	66,543.00	71,000.00	75,000.00	75,000.00	0.00
55	Office and Administrative Supplies	59.00	500.00	500.00	500.00	0.00
59	Other Supplies and Materials	10,605.00	12,700.00	14,600.00	14,600.00	0.00
63	Repairs and Maintenance Services	5,391.00	2,500.00	5,000.00	5,000.00	0.00
67	Purchased Services	1,575.00	5,000.00	5,000.00	5,000.00	0.00
68	Contracted Services	106,716.00	120,000.00	120,000.00	120,000.00	0.00
73	Rental or Lease	104.00	200.00	200.00	200.00	0.00
TOTAL	**CONTRACTUAL**	**580,803.00**	**690,600.00**	**697,800.00**	**697,800.00**	**0.00**
TOTAL	**LAUNDRY AND LINEN**	**980,149.00**	**1,045,139.00**	**1,104,113.00**	**1,104,113.00**	**0.00**
EH8260 SECURITY						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	60,303.00	49,481.00	49,727.00	49,727.00	0.00
7	Environment and Facility	342,309.00	325,054.00	328,056.00	328,056.00	0.00
15410	Overtime	0.00	47,100.00	46,800.00	46,800.00	0.00
15630	Personnel Service Savings	0.00	(33,482.00)	(35,424.00)	(35,424.00)	0.00
17060	Shift Differential	0.00	2,500.00	1,900.00	1,900.00	0.00
TOTAL	**PERSONNEL SERVICES**	**402,612.00**	**390,653.00**	**391,059.00**	**391,059.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	1,051.00	1,500.00	1,500.00	1,500.00	0.00
59	Other Supplies and Materials	3,920.00	4,300.00	4,300.00	4,300.00	0.00
63	Repairs and Maintenance Services	2,737.00	5,000.00	5,000.00	5,000.00	0.00
68	Contracted Services	13,198.00	52,475.00	62,060.00	62,060.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
88	Travel, Conferences	0.00	100.00	100.00	100.00	0.00
89	Books and Periodicals	60.00	0.00	0.00	0.00	0.00
91	Other Direct Expenses	25.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**20,991.00**	**63,575.00**	**73,160.00**	**73,160.00**	**0.00**
TOTAL	**SECURITY**	**423,603.00**	**454,228.00**	**464,219.00**	**464,219.00**	**0.00**
EH8270 PATIENT TRANSPORTATION						
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	28.00	0.00	0.00	0.00	0.00
68	Contracted Services	3,009.00	21,000.00	15,000.00	15,000.00	0.00
87	Automobile Maintenance	16,149.00	16,200.00	19,900.00	19,900.00	0.00
TOTAL	**CONTRACTUAL**	**19,186.00**	**37,200.00**	**34,900.00**	**34,900.00**	**0.00**
TOTAL	**PATIENT TRANSPORTATION**	**19,186.00**	**37,200.00**	**34,900.00**	**34,900.00**	**0.00**
EH8311 BUSINESS OFFICE						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	84,151.00	81,861.00	82,270.00	82,270.00	0.00
2	Technicians, SP	107,965.00	107,418.00	108,341.00	108,341.00	0.00
3	Registered Nurse	54,264.00	53,730.00	53,998.00	53,998.00	0.00
6	Clerical and Other	285,450.00	367,189.00	360,096.00	360,096.00	0.00
15410	Overtime	0.00	3,600.00	1,000.00	1,000.00	0.00
15630	Personnel Service Savings	0.00	(90,302.00)	(80,976.00)	(80,976.00)	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	**PERSONNEL SERVICES**	**531,830.00**	**533,496.00**	**534,729.00**	**534,729.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8311 BUSINESS OFFICE (CONTINUED)						
.0	**CONTRACTUAL**					
31	Auditing Services	10,900.00	13,000.00	13,000.00	13,000.00	0.00
55	Office and Administrative Supplies	5,953.00	9,000.00	9,000.00	9,000.00	0.00
59	Other Supplies and Materials	1,490.00	1,000.00	1,000.00	1,000.00	0.00
63	Repairs and Maintenance Services	105.00	2,000.00	500.00	500.00	0.00
68	Contracted Services	16,103.00	26,700.00	26,700.00	26,700.00	0.00
86	Printing and Duplicating	595.00	0.00	0.00	0.00	0.00
88	Travel, Conferences	361.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	109.00	300.00	300.00	300.00	0.00
90	Postage	13,562.00	16,000.00	16,000.00	16,000.00	0.00
91	Other Direct Expenses	475.00	1,000.00	1,000.00	1,000.00	0.00
92	Accounting Services Chargeback	53,619.00	51,400.00	54,200.00	54,200.00	0.00
TOTAL	**CONTRACTUAL**	**103,272.00**	**121,400.00**	**122,700.00**	**122,700.00**	**0.00**
TOTAL	**BUSINESS OFFICE**	**635,102.00**	**654,896.00**	**657,429.00**	**657,429.00**	**0.00**
EH8318 PATIENT ACCOUNTING						
.0	**CONTRACTUAL**					
91	Other Direct Expenses	790.00	840.00	840.00	840.00	0.00
TOTAL	**CONTRACTUAL**	**790.00**	**840.00**	**840.00**	**840.00**	**0.00**
TOTAL	**PATIENT ACCOUNTING**	**790.00**	**840.00**	**840.00**	**840.00**	**0.00**
EH8319 DATA PROCESSING						
.0	**CONTRACTUAL**					
67	Other Purchased Services	216,276.00	239,724.00	242,100.00	242,100.00	0.00
68	Contracted Services	14,457.00	17,892.00	24,700.00	24,700.00	0.00
73	Rental or Lease	54,841.00	59,600.00	95,454.00	95,454.00	0.00
TOTAL	**CONTRACTUAL**	**285,574.00**	**317,216.00**	**362,254.00**	**362,254.00**	**0.00**
TOTAL	**DATA PROCESSING**	**285,574.00**	**317,216.00**	**362,254.00**	**362,254.00**	**0.00**
EH8351 ADMINISTRATIVE OFFICE						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	173,297.00	176,215.00	177,096.00	177,096.00	0.00
6	Clerical and Other	35,048.00	35,946.00	35,541.00	35,541.00	0.00
TOTAL	**PERSONNEL SERVICES**	**208,345.00**	**212,161.00**	**212,637.00**	**212,637.00**	**0.00**
.0	**CONTRACTUAL**					
29	Consulting and Management	0.00	2,000.00	10,000.00	10,000.00	0.00
30	Executive Admin - Legal Fees	27,750.00	27,100.00	30,000.00	30,000.00	0.00
55	Office and Administrative Supplies	1,090.00	2,500.00	2,500.00	2,500.00	0.00
59	Other Supplies and Materials	287.00	500.00	500.00	500.00	0.00
68	Contracted Services	0.00	50.00	50.00	50.00	0.00
73	Rental or Lease	16,000.00	18,000.00	16,000.00	16,000.00	0.00
80	Advertising	3,363.00	5,000.00	4,200.00	4,200.00	0.00
81	Insurance	174,137.00	187,450.00	195,720.00	195,720.00	0.00
83	A-87 DSS Administration	528,497.00	528,497.00	651,509.00	651,509.00	0.00
85	Dues and Subscriptions	29,282.00	32,000.00	32,000.00	32,000.00	0.00
86	Printing and Duplicating	655.00	1,000.00	1,000.00	1,000.00	0.00
87	Automobile Maintenance	5,199.00	8,600.00	7,600.00	7,600.00	0.00
88	Travel, Conferences	2,548.00	2,900.00	2,900.00	2,900.00	0.00
89	Books and Periodicals	106.00	0.00	200.00	200.00	0.00
91	Other Direct Expenses	610.00	500.00	650.00	650.00	0.00
92	Dues and Assessments	1,737,441.00	85,100.00	85,100.00	85,100.00	0.00
TOTAL	**CONTRACTUAL**	**2,526,965.00**	**901,197.00**	**1,039,929.00**	**1,039,929.00**	**0.00**
TOTAL	**ADMINISTRATIVE OFFICE**	**2,735,310.00**	**1,113,358.00**	**1,252,566.00**	**1,252,566.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8371 PURCHASING						
.0	**CONTRACTUAL**					
91	Other Direct Expenses	27,974.00	26,200.00	28,300.00	28,300.00	0.00
TOTAL	**CONTRACTUAL**	**27,974.00**	**26,200.00**	**28,300.00**	**28,300.00**	**0.00**
TOTAL	**PURCHASING**	**27,974.00**	**26,200.00**	**28,300.00**	**28,300.00**	**0.00**
EH8381 COMMUNICATIONS						
.1	**PERSONNEL SERVICES**					
6	Clerical and Other	60,771.00	62,370.00	46,400.00	46,400.00	0.00
15410	Overtime	0.00	8,900.00	9,200.00	9,200.00	0.00
15630	Personnel Service Savings	0.00	(13,796.00)	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**60,771.00**	**57,474.00**	**55,600.00**	**55,600.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	1.00	100.00	100.00	100.00	0.00
59	Other Supplies and Materials	1,589.00	1,200.00	2,400.00	2,400.00	0.00
63	Repairs and Maintenance Services	120.00	2,000.00	500.00	500.00	0.00
68	Contracted Services	10,000.00	11,500.00	11,600.00	11,600.00	0.00
73	Rental or Lease	0.00	1,000.00	1,000.00	1,000.00	0.00
84	Telephone Charges	24,649.00	31,170.00	33,900.00	33,900.00	0.00
91	Other Direct Expenses	0.00	100.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**36,359.00**	**47,070.00**	**49,500.00**	**49,500.00**	**0.00**
TOTAL	**COMMUNICATIONS**	**97,130.00**	**104,544.00**	**105,100.00**	**105,100.00**	**0.00**
EH8385 RECEIVING & STORES						
.1	**PERSONNEL SERVICES**					
1	Management and Supervisors	39,762.00	39,861.00	40,716.00	40,716.00	0.00
6	Clerical and Other	34,290.00	34,487.00	35,237.00	35,237.00	0.00
15410	Overtime	0.00	200.00	200.00	200.00	0.00
TOTAL	**PERSONNEL SERVICES**	**74,052.00**	**74,548.00**	**76,153.00**	**76,153.00**	**0.00**
.0	**CONTRACTUAL**					
55	Office and Administrative Supplies	42.00	100.00	100.00	100.00	0.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	0.00
TOTAL	**CONTRACTUAL**	**42.00**	**300.00**	**300.00**	**300.00**	**0.00**
TOTAL	**RECEIVING & STORES**	**74,094.00**	**74,848.00**	**76,453.00**	**76,453.00**	**0.00**
EH8400 BARBER & BEAUTY						
.1	**PERSONNEL SERVICES**					
2	Technicians, SP	28,150.00	29,164.00	29,311.00	29,311.00	0.00
TOTAL	**PERSONNEL SERVICES**	**28,150.00**	**29,164.00**	**29,311.00**	**29,311.00**	**0.00**
.0	**CONTRACTUAL**					
29	Consultant Services	30,855.00	47,000.00	51,000.00	51,000.00	0.00
59	Other Supplies and Materials	3,640.00	5,900.00	5,900.00	5,900.00	0.00
TOTAL	**CONTRACTUAL**	**34,495.00**	**52,900.00**	**56,900.00**	**56,900.00**	**0.00**
TOTAL	**BARBER & BEAUTY**	**62,645.00**	**82,064.00**	**86,211.00**	**86,211.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH8401 GIFT SHOP						
.0	**CONTRACTUAL**					
59	Other Supplies and Materials	9,517.00	8,800.00	12,000.00	12,000.00	0.00
TOTAL	**CONTRACTUAL**	**9,517.00**	**8,800.00**	**12,000.00**	**12,000.00**	**0.00**
TOTAL	**GIFT SHOP**	**9,517.00**	**8,800.00**	**12,000.00**	**12,000.00**	**0.00**
EH8411 DEPRECIATION - EQUIPMENT						
.0	**CONTRACTUAL**					
69	Building	720,341.00	717,415.00	717,415.00	717,415.00	0.00
TOTAL	**CONTRACTUAL**	**720,341.00**	**717,415.00**	**717,415.00**	**717,415.00**	**0.00**
TOTAL	**DEPRECIATION - EQUIPMENT**	**720,341.00**	**717,415.00**	**717,415.00**	**717,415.00**	**0.00**
EH8412 DEPRECIATION EXPENSE - FIXED						
.0	**CONTRACTUAL**					
69	Fixed Equipment	541,105.00	540,650.00	540,734.00	540,734.00	0.00
TOTAL	**CONTRACTUAL**	**541,105.00**	**540,650.00**	**540,734.00**	**540,734.00**	**0.00**
TOTAL	**DEPRECIATION EXPENSE - FIXED**	**541,105.00**	**540,650.00**	**540,734.00**	**540,734.00**	**0.00**
EH8413 DEPRECIATION EXPENSE - MOVEABLE						
.0	**CONTRACTUAL**					
69	Equipment	237,130.00	225,905.00	302,200.00	302,200.00	0.00
70	Vehicles	21,200.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**258,330.00**	**225,905.00**	**302,200.00**	**302,200.00**	**0.00**
TOTAL	**DEPRECIATION EXPENSE - MOVEABLE**	**258,330.00**	**225,905.00**	**302,200.00**	**302,200.00**	**0.00**
EH8452 INTEREST EXPENSE						
.0	**CONTRACTUAL**					
82	Interest on Debt	1,143,539.00	1,100,354.00	1,050,117.00	1,050,117.00	0.00
82	Cost of Issuance	391,241.00	31,299.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**1,534,780.00**	**1,131,653.00**	**1,050,117.00**	**1,050,117.00**	**0.00**
TOTAL	**INTEREST EXPENSE**	**1,534,780.00**	**1,131,653.00**	**1,050,117.00**	**1,050,117.00**	**0.00**
EH8460 EMPLOYEE BENEFITS						
.0	**CONTRACTUAL**					
16	FICA	1,402,345.00	1,494,609.00	1,499,511.00	1,499,511.00	0.00
18	Group Health Insurance	3,165,641.00	3,634,220.00	3,721,059.00	3,721,059.00	0.00
19	Pension and Retirement	3,315,910.00	2,806,010.00	3,353,900.00	3,353,900.00	0.00
20	Workers' Compensation	807,027.00	631,561.00	750,701.00	750,701.00	0.00
21	GASB 45 - OPEB	1,280,777.00	0.00	0.00	0.00	0.00
23	Unemployment Insurance	147,811.00	84,563.00	101,001.00	101,001.00	0.00
25	Dental Insurance	81,232.00	91,331.00	91,926.00	91,926.00	0.00
27	Employee Physicals	18.00	0.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**10,200,761.00**	**8,742,294.00**	**9,518,098.00**	**9,518,098.00**	**0.00**
TOTAL	**EMPLOYEE BENEFITS**	**10,200,761.00**	**8,742,294.00**	**9,518,098.00**	**9,518,098.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
EH9010 OTHER NON-OPERATING EXPENSE						
.0	**CONTRACTUAL**					
91	Other Direct Expenses	194,335.00	310,739.00	179,541.00	179,541.00	0.00
TOTAL	**CONTRACTUAL**	**194,335.00**	**310,739.00**	**179,541.00**	**179,541.00**	**0.00**
TOTAL	**OTHER NON-OPERATING EXPENSE**	**194,335.00**	**310,739.00**	**179,541.00**	**179,541.00**	**0.00**
TOTAL	**HOSPITAL FUND**	**42,180,192.00**	**40,026,231.00**	**41,020,769.00**	**41,020,769.00**	**0.00**

SEWER (G) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		DEPARTMENTAL INCOME					
R2120	21201	Sewer Rents	5,297,344.74	6,614,000.00	7,015,500.00	7,015,500.00	0.00
R2120	21202	Scavengers	171,797.50	160,000.00	160,000.00	160,000.00	0.00
R2121	21211	Sewer Rents Debt Service	22,840.05	20,000.00	25,000.00	25,000.00	0.00
R2122	21221	Pretreatment Assessments	66,917.21	67,000.00	86,900.00	86,900.00	0.00
R2128	21281	Int Pen on Sewer Accts	53,355.91	60,000.00	60,000.00	60,000.00	0.00
		TOTAL DEPARTMENTAL INCOME	**5,612,255.41**	**6,921,000.00**	**7,347,400.00**	**7,347,400.00**	**0.00**
		USE OF MONEY AND PROPERTY					
R2401	24011	Interest & Earnings-General	1,851.57	850.00	850.00	850.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	**1,851.57**	**850.00**	**850.00**	**850.00**	**0.00**
		FINES AND FORFEITURES					
R2620	26201	Fines-General	500.00	1,000.00	1,000.00	1,000.00	0.00
		TOTAL FINES AND FORFEITURES	500.00	1,000.00	1,000.00	1,000.00	0.00
		SALE OF PROPERTY AND COMP. FOR LOSS					
R2655	26551	Minor Sales-Misc	0.00	700.00	700.00	700.00	0.00
R2680	26801	Insurance Recoveries	0.00	500.00	500.00	500.00	0.00
		TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	**0.00**	**1,200.00**	**1,200.00**	**1,200.00**	**0.00**
		MISCELLANEOUS					
R2701	27011	Refunds, Prior Years	0.00	500.00	500.00	500.00	0.00
R2770	27701	N.O.C.	4,139.00	500.00	500.00	500.00	0.00
		TOTAL MISCELLANEOUS	**4,139.00**	**1,000.00**	**1,000.00**	**1,000.00**	**0.00**
		TOTAL SEWER (G) FUND	**5,618,745.98**	**6,925,050.00**	**7,351,450.00**	**7,351,450.00**	**0.00**

SEWER FUND
APPROPRIATIONS

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1

DEPARTMENTAL FUNCTIONS:

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater in 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

PROGRAM OBJECTIVES:

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several District owned pumping stations which delivers the wastewater to the treatment plant.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be met on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners which is appointed by the County Legislature.

REVENUE APPLICABLE TO THIS PROGRAM:	**$7,351,450**
R2120 21201 Sewer Rents	$7,015,500
R2120 21202 Scavengers	160,000
R2121 21211 Sewer Rents Debt Service	25,000
R2121 21221 Pretreatment Assessments	86,900
R2128 21281 Interest Earnings and Penalties on Sewer Rent Accounts	60,000
R2401 24011 Interest Earnings - General	850
R2620 26201 Fines- General	1,000
R2655 26551 Minor Sales - Miscellaneous	700
R2680 26801 Insurance Recoveries	500
R2701 27011 Refunds, Prior years	500
R2770 27701 N.O.C.	500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2013 year-end salaries for all positions. “Personnel Service Savings” in G8110 represents the salary of an Account Clerk Typist. A Processing Technician I, a Processing Technician II and a Laborer have been put into “Personnel Service Savings” in G8130. Due to changes in the process of handling solids and to assist with issues pertaining to the DEC Consent Orders, the addition of a Senior Maintenance Mechanic and the reclassification of a Pump Station Mechanic to a Maintenance Mechanic have been approved. In addition, three Processing Technicians, who will operate the new sludge dryer and related dry product handling equipment, have been removed from the Personnel Service Savings line and will be filled in 2014.

In G8110, “Furniture” has been funded at $20,000 to replace aging furniture in the district offices. “Office Equipment” has been funded at $4,700 to purchase a high-speed printer used to print user bills.

In G8130, “Automobile” is funded at $27,000 to purchase a 4x4 Pickup Truck to replace an older vehicle in need of repairs. “Other Equipment” is funded at the requested level to fund the purchase of a Fork Lift ($17,000) and a Loader ($140,446). In addition, $20,000 for the purchase and installation of security cameras is approved.

Contractual codes are funded based upon the department’s request and historical spending levels.

The balance of the required funding in the amount of $1,486,533 is provided by an appropriation of the fund balance. The Assigned Unappropriated Fund Balance as of December 31, 2012 was $2,240,124.

SEWER FUND

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
G1600 Full Cost Allocation						
.4	**CONTRACTUAL**					
04995	Cost Allocation	134,059.00	102,199.00	157,107.00	157,107.00	0.00
TOTAL	**CONTRACTUAL**	**134,059.00**	**102,199.00**	**157,107.00**	**157,107.00**	**0.00**
TOTAL	**FULL COST ALLOCATION**	**134,059.00**	**102,199.00**	**157,107.00**	**157,107.00**	**0.00**
G1910 Insurance						
.4	**CONTRACTUAL**					
04200	Insurance	185,816.06	165,605.00	182,166.00	182,166.00	0.00
TOTAL	**CONTRACTUAL**	**185,816.06**	**165,605.00**	**182,166.00**	**182,166.00**	**0.00**
TOTAL	**INSURANCE**	**185,816.06**	**165,605.00**	**182,166.00**	**182,166.00**	**0.00**
G1990 Contingent						
.4	**CONTRACTUAL**					
04999	Contingent	0.00	38,707.00	50,000.00	50,000.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**38,707.00**	**50,000.00**	**50,000.00**	**0.00**
TOTAL	**CONTINGENT**	**0.00**	**38,707.00**	**50,000.00**	**50,000.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
G8110 Sewer District No. 1 - Administration						
.1	**PERSONNEL SERVICES**					
0010	Account Clerk Typist		31,038.00	31,038.00	31,193.00	0.00
1200	Commissioner		4,500.00	4,500.00	4,500.00	0.00
1690	Chairman Of Commissioners		1,000.00	1,000.00	1,000.00	0.00
4280	Legal Counsel		12,000.00	12,000.00	12,000.00	0.00
5630	Personnel Service Savings		(31,563.00)	(31,038.00)	(31,718.00)	0.00
5740	Principal Account Clerk		41,985.00	42,195.00	42,195.00	0.00
6830	Sewer District Admin Director		82,191.00	82,602.00	82,602.00	0.00
7000	Senior Account Clerk		17,656.00	17,744.00	17,744.00	0.00
8390	Stipend (Annual)		1,313.00	1,313.00	1,313.00	0.00
TOTAL	**PERSONNEL SERVICES**	**155,628.39**	**160,120.00**	**161,354.00**	**160,829.00**	**0.00**
.2	**EQUIPMENT**					
02100	Furniture	0.00	0.00	40,000.00	20,000.00	0.00
02200	Office Equipment	0.00	0.00	2,000.00	4,700.00	0.00
02400	Other Equipment	3,343.00	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,343.00**	**0.00**	**42,000.00**	**24,700.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,287.80	2,000.00	2,000.00	2,000.00	0.00
04100	Printing	17.25	140.00	140.00	140.00	0.00
04150	Postage	10,078.88	11,000.00	14,500.00	14,500.00	0.00
04420	Maintenance	0.00	1,000.00	1,000.00	1,000.00	0.00
04471	Labor Expense	900.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	340.44	6,000.00	1,000.00	500.00	0.00
04540	Publications	420.00	500.00	500.00	500.00	0.00
04550	Office Supplies	767.09	1,100.00	1,100.00	1,100.00	0.00
04900	Professional Services	6,885.47	8,790.00	8,688.00	8,688.00	0.00
04901	Litigation Expense	0.00	100.00	0.00	0.00	0.00
04980	Computer Services	0.00	3,507.00	3,206.00	3,206.00	0.00
04982	Automated Billing	96,167.71	88,200.00	100,787.00	100,787.00	0.00
04990	Purchased Services	8,555.28	7,600.00	8,200.00	8,200.00	0.00
TOTAL	**CONTRACTUAL**	**125,419.92**	**129,937.00**	**141,121.00**	**140,621.00**	**0.00**
TOTAL	**SEWER DISTRICT NO. 1 - ADMINISTRATION**	**284,391.31**	**290,057.00**	**344,475.00**	**326,150.00**	**0.00**
G8120 Sewer District - Sewers/Pump Stations						
.2	**EQUIPMENT**					
02300	Automobile	30,331.93	0.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**30,331.93**	**0.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	12,847.75	12,000.00	12,000.00	12,000.00	0.00
04351	Utilities - Electricity	254,105.88	304,000.00	304,000.00	280,000.00	0.00
04352	Utilities - Fuel	0.00	20,500.00	28,000.00	28,000.00	0.00
04354	Utilities - Water - Sewer	10,195.38	9,500.00	10,000.00	10,500.00	0.00
04420	Maintenance	13,621.27	171,000.00	171,000.00	171,000.00	0.00
04450	Rental - Equipment/Maintenance	132,969.20	139,000.00	142,440.00	142,440.00	0.00
04500	Special Departmental Supplies	3,255.51	104,250.00	108,775.00	108,775.00	0.00
TOTAL	**CONTRACTUAL**	**426,994.99**	**760,250.00**	**776,215.00**	**752,715.00**	**0.00**
TOTAL	**SEWER DISTRICT - SEWERS/PUMP STATIONS**	**457,326.92**	**760,250.00**	**776,215.00**	**752,715.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
G8130 Sewer District - Sewage Treatment/Disposal						
.1	**PERSONNEL SERVICES**					
0410	Automotive Mechanic		21,137.00	21,242.00	21,242.00	0.00
1645	Control System Technician		57,157.00	58,442.00	58,442.00	0.00
2030	Dir Of Operat & Maintenance		70,842.00	71,054.00	71,536.00	0.00
3620	Industrial Wastewater Techn		54,362.00	54,634.00	54,634.00	0.00
4220	Laboratory Director		51,404.00	51,662.00	47,682.00	0.00
4230	Laborer		125,643.00	94,010.00	125,191.00	0.00
4610	Motor Equipment Operator Heavy		43,351.00	42,485.00	42,485.00	0.00
4680	Maintenance Mechanic		141,716.00	180,632.00	180,632.00	0.00
4690	Maintenance Helper		39,888.00	41,037.00	41,037.00	0.00
4840	Maintenance Supervisor		69,498.00	70,795.00	70,174.00	0.00
5410	Overtime		142,984.00	145,058.00	145,058.00	0.00
5630	Personnel Service Savings		(268,599.00)	0.00	(119,020.00)	0.00
5720	Processing Technician I		367,269.00	321,931.00	367,059.00	0.00
5830	Processing Technician II		164,762.00	126,967.00	168,106.00	0.00
6070	Principal Stores Clerk		57,257.00	57,543.00	57,543.00	0.00
6504	Pump Station Mechanic		51,923.00	0.00	0.00	0.00
6840	Senior Maintenance Mechanic		96,313.00	180,632.00	193,820.00	0.00
6850	Senior Lab Technician		31,760.00	20,570.00	20,570.00	0.00
7970	Supv Wastewater Plant Operator		69,825.00	70,174.00	70,174.00	0.00
8390	Stipend (Annual)		18,376.00	19,950.00	20,475.00	0.00
8820	Waste Water Plant Operator		211,881.00	213,412.00	213,412.00	0.00
TOTAL	**PERSONNEL SERVICES**	**1,414,027.32**	**1,618,749.00**	**1,842,230.00**	**1,850,252.00**	**0.00**
.2	**EQUIPMENT**					
02200	Office Equipment	0.00	0.00	4,500.00	0.00	0.00
02300	Automobile	0.00	0.00	27,000.00	27,000.00	0.00
02400	Other Equipment	7,586.65	109,053.00	180,000.00	180,000.00	0.00
TOTAL	**EQUIPMENT**	**7,586.65**	**109,053.00**	**211,500.00**	**207,000.00**	**0.00**
.4	**CONTRACTUAL**					
04005	Permits/ Fees	26,993.42	74,200.00	19,500.00	19,500.00	0.00
04010	Travel	219.77	1,000.00	1,000.00	1,000.00	0.00
04050	Automobile Maintenance	6,562.49	15,000.00	15,000.00	15,000.00	0.00
04051	Automobile, Gasoline	17,174.16	25,000.00	20,000.00	20,000.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04150	Postage	1,390.20	1,500.00	1,500.00	1,500.00	0.00
04300	Telephone	3,343.43	3,500.00	3,500.00	3,500.00	0.00
04351	Utilities - Electricity	482,695.64	477,000.00	481,200.00	460,000.00	0.00
04352	Utilities - Fuel	32,662.66	51,400.00	77,400.00	77,400.00	0.00
04354	Utilities - Water - Sewer	2,045.61	9,900.00	7,000.00	7,000.00	0.00
04420	Maintenance	96,406.65	272,564.00	505,640.00	365,000.00	0.00
04450	Rental - Equipment/Maintenance	5,333.51	27,220.00	30,000.00	30,000.00	0.00
04500	Special Departmental Supplies	192,499.09	244,992.00	303,760.00	303,760.00	0.00
04540	Publications	312.00	650.00	1,000.00	1,000.00	0.00
04550	Office Supplies	496.08	550.00	600.00	600.00	0.00
04560	Training	26.64	250.00	250.00	250.00	0.00
04571	Uniform/Tools - Allowances	2,183.34	4,050.00	4,350.00	4,350.00	0.00
04900	Professional Services	131,993.07	139,500.00	72,400.00	72,400.00	0.00
04990	Purchased Services	27,009.32	31,000.00	31,400.00	31,400.00	0.00
TOTAL	**CONTRACTUAL**	**1,029,347.08**	**1,379,376.00**	**1,575,600.00**	**1,413,760.00**	**0.00**
TOTAL	**SEWER DISTRICT - SEWAGE TREATMENT/DISPOSAL**	**2,450,961.05**	**3,107,178.00**	**3,629,330.00**	**3,471,012.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
G8189 Scavengers						
.4	**CONTRACTUAL**					
04005	Permits/ Fees	0.00	500.00	500.00	500.00	0.00
04150	Postage	115.85	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
TOTAL	**CONTRACTUAL**	**115.85**	**1,200.00**	**1,200.00**	**1,200.00**	**0.00**
TOTAL	**SCAVENGERS**	**115.85**	**1,200.00**	**1,200.00**	**1,200.00**	**0.00**
G9010 State Retirement						
.8	**UNDISTRIBUTED EXPENSE**					
08001	State Retirement	323,053.17	270,926.00	340,505.00	340,505.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**323,053.17**	**270,926.00**	**340,505.00**	**340,505.00**	**0.00**
TOTAL	**STATE RETIREMENT**	**323,053.17**	**270,926.00**	**340,505.00**	**340,505.00**	**0.00**
G9030 Social Security						
.8	**UNDISTRIBUTED EXPENSE**					
08003	Social Security	114,816.54	135,630.00	153,848.00	153,848.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**114,816.54**	**135,630.00**	**153,848.00**	**153,848.00**	**0.00**
TOTAL	**SOCIAL SECURITY**	**114,816.54**	**135,630.00**	**153,848.00**	**153,848.00**	**0.00**
G9040 Workers' Compensation						
.8	**UNDISTRIBUTED EXPENSE**					
08004	Workers' Compensation	45,090.46	37,560.00	57,690.00	57,690.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**45,090.46**	**37,560.00**	**57,690.00**	**57,690.00**	**0.00**
TOTAL	**WORKERS' COMPENSATION**	**45,090.46**	**37,560.00**	**57,690.00**	**57,690.00**	**0.00**
G9050 Unemployment Insurance						
.8	**UNDISTRIBUTED EXPENSE**					
08005	Unemployment Insurance	0.00	3,170.00	3,205.00	3,205.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**3,170.00**	**3,205.00**	**3,205.00**	**0.00**
TOTAL	**UNEMPLOYMENT INSURANCE**	**0.00**	**3,170.00**	**3,205.00**	**3,205.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
G9060 Medical Insurance						
.8	**UNDISTRIBUTED EXPENSE**					
08006	Medical Insurance	322,980.02	362,727.00	384,035.00	384,035.00	0.00
08007	Dental	4,959.36	5,240.00	6,632.00	6,632.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**327,939.38**	**367,967.00**	**390,667.00**	**390,667.00**	**0.00**
TOTAL	**MEDICAL INSURANCE**	**327,939.38**	**367,967.00**	**390,667.00**	**390,667.00**	**0.00**
G9710 Serial Bonds						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	127,972.08	127,043.00	80,815.00	80,815.00	0.00
TOTAL	**PRINCIPAL BONDS**	**127,972.08**	**127,043.00**	**80,815.00**	**80,815.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	81,576.36	81,513.00	24,360.00	24,360.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**81,576.36**	**81,513.00**	**24,360.00**	**24,360.00**	**0.00**
TOTAL	**SERIAL BONDS**	**209,548.44**	**208,556.00**	**105,175.00**	**105,175.00**	**0.00**
G9758 Installment Purchase						
.6	**PRINCIPAL BONDS**					
06001	Debt Principal Payments	711,767.14	734,827.00	1,312,804.00	1,312,804.00	0.00
TOTAL	**PRINCIPAL BONDS**	**711,767.14**	**734,827.00**	**1,312,804.00**	**1,312,804.00**	**0.00**
.7	**INTEREST ON INDEBTEDNESS**					
07001	Debt Interest Payments	413,777.61	390,742.00	1,533,739.00	1,533,739.00	0.00
TOTAL	**INTEREST ON INDEBTEDNESS**	**413,777.61**	**390,742.00**	**1,533,739.00**	**1,533,739.00**	**0.00**
TOTAL	**INSTALLMENT PURCHASE**	**1,125,544.75**	**1,125,569.00**	**2,846,543.00**	**2,846,543.00**	**0.00**
G9950 Transfers - Capital Fund						
.9	**OTHER GENERAL GOVERNMENT SUPPORT**					
09003	Transfers to Capital Funds	9,500.00	0.00	0.00	0.00	0.00
TOTAL	**OTHER GOVT SUPT**	**9,500.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**TRANSFERS - CAPITAL FUND**	**9,500.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL	**SEWER FUND**	**5,668,162.93**	**6,614,574.00**	**9,038,126.00**	**8,837,983.00**	**0.00**

WORKING CAPITAL (M) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED 2014
		USE OF MONEY AND PROPERTY					
R2401 24011		Interest & Earnings-General	6.86	50.00	0.00	0.00	0.00
		TOTAL USE OF MONEY AND PROPERTY	**6.86**	**50.00**	**0.00**	**0.00**	**0.00**
		INTERFUND REVENUES					
R2801 28022		Postage-IR	289,907.75	322,165.00	343,326.00	343,326.00	0.00
R2801 28023		Printing-IR	59,151.01	79,953.00	80,128.00	79,128.00	0.00
R2801 28024		Ledger Services	488,475.40	519,157.00	520,457.00	519,357.00	0.00
R2801 28024	CBU13	Ledger Services	0.00	409,446.00	0.00	0.00	0.00
R2801 28025		Payroll Services	362,187.96	402,134.00	412,818.00	412,668.00	0.00
R2801 28026		Auto Maintenance	205,293.10	273,527.00	0.00	0.00	0.00
R2801 28027		Data Processing	1,710,692.00	2,075,388.00	0.00	0.00	0.00
R2801 28029		DP - Sales	9,318.00	20,000.00	0.00	0.00	0.00
R2801 28031		Central Services	174,992.96	199,710.00	198,842.00	198,842.00	0.00
R2801 28032		Central Stores	4,367.75	5,500.00	8,500.00	8,500.00	0.00
R2801 28033		Gasoline Sales	97,683.23	105,000.00	0.00	0.00	0.00
R2801 28034		Telephone	207,705.86	221,097.00	226,001.00	224,901.00	0.00
		TOTAL INTERFUND REVENUES	**3,609,775.02**	**4,633,077.00**	**1,790,072.00**	**1,786,722.00**	**0.00**
		STATE AID					
R3397 33972	UAS08	Other Public Safety Grants	0.00	9,902.00	0.00	0.00	0.00
R3397 33972	WMD15	Other Public Safety Grants	0.00	47,892.00	0.00	0.00	0.00
		TOTAL STATE AID	**0.00**	**57,794.00**	**0.00**	**0.00**	**0.00**
		INTERFUND TRANSFERS					
R5031 50311		Interfund Transfers-General	90,982.00	0.00	0.00	0.00	0.00
		TOTAL INTERFUND TRANSFERS	**90,982.00**	**0.00**	**0.00**	**0.00**	**0.00**
		TOTAL WORKING CAPITAL (M) FUND	**3,700,763.88**	**4,690,921.00**	**1,790,072.00**	**1,786,722.00**	**0.00**

WORKING CAPITAL FUND
APPROPRIATIONS

M1610 BUREAU OF CENTRAL SERVICES

DEPARTMENTAL FUNCTIONS:

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during bid process; and
- Administration and supervision of the Central Printing & Mailing program.

PROGRAM OBJECTIVES:

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate surplus equipment auctions.

REVENUE APPLICABLE TO THIS PROGRAM:			**$423,743**
R2801	28031	Central Services	$198,842
R2801	28034	Telephone	224,901

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

WORKING CAPITAL FUND
Central Services - Administration

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1610 Central Services - Administration						
.1	**PERSONNEL SERVICES**					
0000	Account Clerk		31,038.00	31,193.00	31,193.00	0.00
1680	Confidential Asst. to Director		35,370.00	35,547.00	35,547.00	0.00
2080	Director Of Central Services		75,750.00	76,129.00	76,129.00	0.00
2300	Deputy Dir Of Central Services		56,220.00	56,501.00	56,501.00	0.00
TOTAL	**PERSONNEL SERVICES**	**225,384.85**	**198,378.00**	**199,370.00**	**199,370.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	2,579.26	381.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**2,579.26**	**381.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	2,507.40	3,800.00	4,000.00	3,000.00	0.00
04150	Postage	4,507.10	5,500.00	5,500.00	5,500.00	0.00
04200	Insurance	288.66	328.00	345.00	345.00	0.00
04300	Telephone	47,564.55	50,000.00	45,000.00	45,000.00	0.00
04310	Telecommunications	42,846.80	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	16,931.00	16,603.00	17,785.00	17,785.00	0.00
04500	Special Departmental Supplies	65.00	119.00	500.00	400.00	0.00
04550	Office Supplies	357.02	900.00	500.00	500.00	0.00
04565	Advertising	3,992.51	3,500.00	3,500.00	3,500.00	0.00
04980	Computer Services	7,885.00	8,461.00	8,014.00	8,014.00	0.00
04990	Purchased Services	5,144.32	5,200.00	5,400.00	5,400.00	0.00
TOTAL	**CONTRACTUAL**	**132,089.36**	**94,411.00**	**90,544.00**	**89,444.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	129,283.99	127,887.00	134,929.00	134,929.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**129,283.99**	**127,887.00**	**134,929.00**	**134,929.00**	**0.00**
TOTAL	**CENTRAL SERVICES - ADMINISTRATION**	**489,337.46**	**421,057.00**	**424,843.00**	**423,743.00**	**0.00**

M1640 AUTOMOTIVE MAINTENANCE

SUMMARY OF BUDGET OFFICER'S ACTIONS:

As noted in the narrative for A1640, Automotive Maintenance has been reassigned into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

WORKING CAPITAL FUND
Automotive Maintenance

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1640 Automotive Maintenance						
.1	**PERSONNEL SERVICES**					
0410	Automotive Mechanic		86,561.00	0.00	0.00	0.00
3300	Head Automotive Mechanic		52,019.00	0.00	0.00	0.00
5410	Overtime		3,500.00	0.00	0.00	0.00
5630	Personnel Service Savings		(42,274.00)	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**99,822.86**	**99,806.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	3,607.98	10,700.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**3,607.98**	**10,700.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04051	Automobile, Gasoline	89,759.35	95,000.00	0.00	0.00	0.00
04200	Insurance	683.37	779.00	0.00	0.00	0.00
04300	Telephone	333.44	400.00	0.00	0.00	0.00
04400	Repairs	0.00	2,000.00	0.00	0.00	0.00
04500	Special Departmental Supplies	86,128.35	92,500.00	0.00	0.00	0.00
04540	Publications	1,500.00	1,600.00	0.00	0.00	0.00
04550	Office Supplies	225.88	400.00	0.00	0.00	0.00
04560	Training	796.00	1,200.00	0.00	0.00	0.00
04570	Uniforms/Tools	592.82	1,700.00	0.00	0.00	0.00
04980	Computer Services	368.00	560.00	0.00	0.00	0.00
04990	Purchased Services	14,175.16	14,500.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**194,562.37**	**210,639.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	52,967.47	57,382.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**52,967.47**	**57,382.00**	**0.00**	**0.00**	**0.00**
TOTAL	**AUTOMOTIVE MAINTENANCE**	**350,960.68**	**378,527.00**	**0.00**	**0.00**	**0.00**

M1670 CENTRAL PRINTING AND MAILING

DEPARTMENTAL FUNCTIONS:

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

PROGRAM STATISTICS:

The staff of Central Printing and Mailing typically processes approximately 400,000 pieces of mail annually.

REVENUE APPLICABLE TO THIS PROGRAM: **$430,954**

R2801	28022	Postage	$343,326
R2801	28023	Printing	79,128
R2801	28032	Central Stores	8,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget again includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

Departmental activities are heavily weighted toward mail delivery and distribution in relation to printing and copying services, and the department's revenues are projected accordingly.

WORKING CAPITAL FUND
Central Printing & Mailing

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1670 Central Printing & Mailing						
.1	**PERSONNEL SERVICES**					
4760	Messenger		51,921.00	52,230.00	52,230.00	0.00
8775	Work Super (Ctl Print & Mail)		37,696.00	37,884.00	37,884.00	0.00
TOTAL	**PERSONNEL SERVICES**	**89,169.90**	**89,617.00**	**90,114.00**	**90,114.00**	**0.00**
.4	**CONTRACTUAL**					
04101	Printing (Alt #1)	12,313.39	17,500.00	18,000.00	17,000.00	0.00
04150	Postage	172,326.80	195,000.00	215,000.00	215,000.00	0.00
04200	Insurance	304.35	310.00	835.00	835.00	0.00
04300	Telephone	467.40	500.00	500.00	500.00	0.00
04400	Repairs	0.00	100.00	100.00	100.00	0.00
04420	Maintenance	0.00	100.00	100.00	100.00	0.00
04450	Rental - Equipment/Maintenance	22,790.72	25,000.00	24,000.00	24,000.00	0.00
04480	Maintenance In Lieu of Rent	16,210.00	15,896.00	17,027.00	17,027.00	0.00
04500	Special Departmental Supplies	10,102.02	7,800.00	7,800.00	7,800.00	0.00
04501	Spec Dept Supplies (Alt #1)	4,683.60	8,500.00	8,500.00	8,500.00	0.00
04550	Office Supplies	31.90	0.00	500.00	500.00	0.00
04990	Purchased Services	4,878.48	5,000.00	5,000.00	5,000.00	0.00
TOTAL	**CONTRACTUAL**	**244,108.66**	**275,706.00**	**297,362.00**	**296,362.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	38,372.16	42,095.00	44,478.00	44,478.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**38,372.16**	**42,095.00**	**44,478.00**	**44,478.00**	**0.00**
TOTAL	**CENTRAL PRINTING & MAILING**	**371,650.72**	**407,418.00**	**431,954.00**	**430,954.00**	**0.00**

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

SUMMARY OF BUDGET OFFICER'S ACTIONS:

As noted in the narrative for A1680, the Bureau of Research and Information Services has been transferred into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

WORKING CAPITAL FUND
Bureau of Research & Information Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1680 Bureau of Research & Information Services						
.1	**PERSONNEL SERVICES**					
0600	Applications Developer I		53,311.00	0.00	0.00	0.00
0605	Applications Developer II		140,300.00	0.00	0.00	0.00
0610	Applications Developer III		74,296.00	0.00	0.00	0.00
1675	Confidential Admin Assistant		33,330.00	0.00	0.00	0.00
1709	Director Of BRIS		99,567.00	0.00	0.00	0.00
3070	GIS Technician II		45,392.00	0.00	0.00	0.00
3075	GIS Manager		60,388.00	0.00	0.00	0.00
4695	Manager-Sys Int/Client Srvs		75,567.00	0.00	0.00	0.00
5410	Overtime		18,000.00	0.00	0.00	0.00
5430	Microcomputer Technician I		40,934.00	0.00	0.00	0.00
5432	Microcomputer Technician II		42,882.00	0.00	0.00	0.00
5434	Microcomputer Technician III		50,502.00	0.00	0.00	0.00
5600	Network Technician		55,371.00	0.00	0.00	0.00
5605	Principal Network Admin		70,932.00	0.00	0.00	0.00
5630	Personnel Service Savings		(40,934.00)	0.00	0.00	0.00
5754	FMS/HRMS Assoc App Developer		52,624.00	0.00	0.00	0.00
5757	FMS/HRMS Sr Systems Analyst		95,205.00	0.00	0.00	0.00
8010	Tax Map Technician I		17,543.00	0.00	0.00	0.00
8060	Temporary Services		2,500.00	0.00	0.00	0.00
8880	Transfers Out		(14,500.00)	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**968,241.26**	**973,210.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	215,976.13	143,150.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**215,976.13**	**143,150.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04010	Travel	1,138.87	1,200.00	0.00	0.00	0.00
04100	Printing	960.54	900.00	0.00	0.00	0.00
04150	Postage	686.15	1,000.00	0.00	0.00	0.00
04200	Insurance	1,210.29	1,341.00	0.00	0.00	0.00
04300	Telephone	10,303.64	11,000.00	0.00	0.00	0.00
04310	Telecommunications	121,723.75	182,320.00	0.00	0.00	0.00
04420	Maintenance	116,906.97	244,837.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	44,870.00	43,999.00	0.00	0.00	0.00
04500	Special Departmental Supplies	17,493.02	25,493.00	0.00	0.00	0.00
04510	Microcomputer Software	5,487.70	51,490.00	0.00	0.00	0.00
04520	Dues	0.00	250.00	0.00	0.00	0.00
04540	Publications	0.00	225.00	0.00	0.00	0.00
04550	Office Supplies	602.43	1,000.00	0.00	0.00	0.00
04560	Training	0.00	250.00	0.00	0.00	0.00
04900	Professional Services	27,842.99	25,600.00	0.00	0.00	0.00
04990	Purchased Services	9,875.20	10,000.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**359,101.55**	**600,905.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	417,091.06	378,123.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**417,091.06**	**378,123.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF RESEARCH & INFORMATION SERVICES**	**1,960,410.00**	**2,095,388.00**	**0.00**	**0.00**	**0.00**

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1680 UAS08 Bureau of Research & Information Services - Urban Area Security Initiative						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	134,999.50	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**134,999.50**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF RESEARCH & INFORMATION SERVICES - URBAN AREA SECURITY INITIATIVE**	**0.00**	**134,999.50**	**0.00**	**0.00**	**0.00**
M1680 WMD15 Bureau of Research & Information Services - Homeland Security						
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	47,892.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**47,892.00**	**0.00**	**0.00**	**0.00**
TOTAL	**BUREAU OF RESEARCH & INFORMATION SERVICES - HOMELAND SECURITY**	**0.00**	**47,892.00**	**0.00**	**0.00**	**0.00**

M1681 LEDGER SERVICES

DEPARTMENTAL FUNCTIONS:

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

PROGRAM OBJECTIVES:

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

PROGRAM STATISTICS:

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct budgetary funds and more than 30 operating departments:

- 20,400 vendor payments and other cash disbursements;
- 4,500 purchase orders/accounts payable entries;
- 4,100 miscellaneous accounting entries; and
- 7,200 cash receipts

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28024	Ledger Services	$519,357

SUMMARY OF BUDGET OFFICER'S ACTIONS:

As noted in the narrative for A1325, the Clinical Billing Unit has been moved into the General (A) Fund. As such, there is no funding provided within this Working Capital (M) Fund budget code.

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014. The Fiscal Operations Manager will continue to assist the County and its departments with financial record keeping and revenue collection. Specifically, this position will monitor departmental internal controls, document procedures and assist in consolidating revenue collection within the Bureau of Finance. As a result, the process should become more efficient and ultimately less costly.

The department’s request for funding to continue replacing aging computer equipment has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Ledger Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1681 Ledger Services						
.1	**PERSONNEL SERVICES**					
0155	Associate Fiscal Coordinator		63,699.00	64,254.00	64,254.00	0.00
2740	Fiscal Operations Manager		67,000.00	67,335.00	67,335.00	0.00
5740	Principal Account Clerk		42,901.00	43,116.00	43,116.00	0.00
6320	Plus Transfers, Other Codes		38,400.00	39,331.00	39,331.00	0.00
7000	Senior Account Clerk		35,311.00	35,488.00	35,488.00	0.00
7575	Senior Fiscal Coordinator		52,016.00	52,276.00	52,276.00	0.00
8880	Transfers Out		(31,534.00)	(32,127.00)	(32,127.00)	0.00
TOTAL	**PERSONNEL SERVICES**	**215,316.92**	**267,793.00**	**269,673.00**	**269,673.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	4,841.69	5,050.00	1,500.00	1,400.00	0.00
TOTAL	**EQUIPMENT**	**4,841.69**	**5,050.00**	**1,500.00**	**1,400.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	1,543.00	2,050.00	1,800.00	1,800.00	0.00
04150	Postage	3,572.83	2,000.00	2,000.00	1,000.00	0.00
04200	Insurance	252.05	303.00	761.00	761.00	0.00
04300	Telephone	2,320.27	2,400.00	2,400.00	2,400.00	0.00
04480	Maintenance In Lieu of Rent	7,981.00	7,826.00	8,383.00	8,383.00	0.00
04550	Office Supplies	520.09	500.00	750.00	750.00	0.00
04560	Training	280.00	100.00	100.00	100.00	0.00
04980	Computer Services	78,916.00	111,810.00	110,423.00	110,423.00	0.00
04990	Purchased Services	2,805.44	2,500.00	3,000.00	3,000.00	0.00
TOTAL	**CONTRACTUAL**	**98,190.68**	**129,489.00**	**129,617.00**	**128,617.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	93,891.99	116,825.00	119,667.00	119,667.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**93,891.99**	**116,825.00**	**119,667.00**	**119,667.00**	**0.00**
TOTAL	**LEDGER SERVICES**	**412,241.28**	**519,157.00**	**520,457.00**	**519,357.00**	**0.00**

WORKING CAPITAL FUND
Ledger Services - Clinical Billing Unit

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1681 CBU13 Ledger Services - Clinical Billing Unit						
.1	**PERSONNEL SERVICES**					
1171	Clinical Billing Clerk		35,787.00	0.00	0.00	0.00
4670	Clinical Billing Specialist		89,655.00	0.00	0.00	0.00
4671	Clinical Billing Specialist II		41,944.00	0.00	0.00	0.00
7375	Special Projects Administrator		63,630.00	0.00	0.00	0.00
TOTAL	**PERSONNEL SERVICES**	**0.00**	**231,016.00**	**0.00**	**0.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	0.00	7,900.00	0.00	0.00	0.00
TOTAL	**EQUIPMENT**	**0.00**	**7,900.00**	**0.00**	**0.00**	**0.00**
.4	**CONTRACTUAL**					
04300	Telephone	0.00	2,530.00	0.00	0.00	0.00
04420	Maintenance	0.00	1,000.00	0.00	0.00	0.00
04550	Office Supplies	0.00	800.00	0.00	0.00	0.00
04560	Training	0.00	10,000.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	59,700.00	0.00	0.00	0.00
04980	Computer Services	0.00	3,000.00	0.00	0.00	0.00
04990	Purchased Services	0.00	1,000.00	0.00	0.00	0.00
TOTAL	**CONTRACTUAL**	**0.00**	**78,030.00**	**0.00**	**0.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	0.00	92,500.00	0.00	0.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**0.00**	**92,500.00**	**0.00**	**0.00**	**0.00**
TOTAL	**LEDGER SERVICES - CLINICAL BILLING UNIT**	**0.00**	**409,446.00**	**0.00**	**0.00**	**0.00**

M1682 PAYROLL SERVICES

DEPARTMENTAL FUNCTIONS:

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

PROGRAM OBJECTIVES:

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

PROGRAM STATISTICS:

Approximately 46,500 payroll checks are issued each year through more than 160 separate payroll issuances.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28025	Payroll Services	$412,668

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2013 year-end salaries for all positions has been budgeted for in 2014.

The department's request for funding to continue replacing aging computer equipment has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Payroll Services

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
M1682 Payroll Services						
.1	**PERSONNEL SERVICES**					
0160	Associate Account Clerk		45,379.00	45,976.00	45,976.00	0.00
5625	Payroll Coordinator		50,358.00	50,610.00	50,610.00	0.00
6320	Plus Transfers, Other Codes		31,534.00	32,127.00	32,127.00	0.00
TOTAL	**PERSONNEL SERVICES**	**102,259.97**	**127,271.00**	**128,713.00**	**128,713.00**	**0.00**
.2	**EQUIPMENT**					
02400	Other Equipment	1,873.00	2,350.00	1,500.00	1,400.00	0.00
TOTAL	**EQUIPMENT**	**1,873.00**	**2,350.00**	**1,500.00**	**1,400.00**	**0.00**
.4	**CONTRACTUAL**					
04100	Printing	53.00	100.00	200.00	150.00	0.00
04200	Insurance	261.12	287.00	330.00	330.00	0.00
04300	Telephone	925.39	1,000.00	1,000.00	1,000.00	0.00
04420	Maintenance	562.50	150.00	150.00	150.00	0.00
04480	Maintenance In Lieu of Rent	11,022.00	10,808.00	11,577.00	11,577.00	0.00
04550	Office Supplies	297.30	450.00	450.00	450.00	0.00
04560	Training	0.00	100.00	100.00	100.00	0.00
04980	Computer Services	207,798.00	222,415.00	211,112.00	211,112.00	0.00
04990	Purchased Services	1,647.48	1,600.00	1,750.00	1,750.00	0.00
TOTAL	**CONTRACTUAL**	**222,566.79**	**236,910.00**	**226,669.00**	**226,619.00**	**0.00**
.8	**UNDISTRIBUTED EXPENSE**					
08008	Employee Benefits	39,901.63	35,603.00	55,936.00	55,936.00	0.00
TOTAL	**UNDISTRIBUTED EXPENSE**	**39,901.63**	**35,603.00**	**55,936.00**	**55,936.00**	**0.00**
TOTAL	**PAYROLL SERVICES**	**366,601.39**	**402,134.00**	**412,818.00**	**412,668.00**	**0.00**
TOTAL	**WORKING CAPITAL FUND**	**3,951,201.53**	**4,816,018.50**	**1,790,072.00**	**1,786,722.00**	**0.00**

WORKERS' COMPENSATION (S) FUND
REVENUE

			EARNED 2012	ANTICIPATED 2013	DEPARTMENT SUBMISSION 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
		PARTICIPANTS ASSESSMENTS					
R2210	22101	Anticipated W.C. Participant	550,104.48	640,849.00	712,552.00	712,552.00	0.00
R2210	22105	HVCC W. C. Assessment	228,439.96	262,706.00	307,366.00	307,366.00	0.00
		TOTAL PARTICIPANTS ASSESSMENTS	**778,544.44**	**903,555.00**	**1,019,918.00**	**1,019,918.00**	**0.00**
		USE OF MONEY					
R2401	24011	Interest & Earnings-General	4,894.06	5,000.00	4,500.00	4,500.00	0.00
		TOTAL USE OF MONEY	**4,894.06**	**5,000.00**	**4,500.00**	**4,500.00**	**0.00**
		SALE OF PROPERTY AND COMP. FOR LOSS					
R2680	26801	Insurance Recoveries	3,705.66	0.00	0.00	0.00	0.00
R2680	26802	Ins Recov-2nd Injury Fund	153,200.83	31,511.00	28,136.00	28,136.00	0.00
		TOTAL SALE OF PROPERTY AND COMP. FOR LOSS	**156,906.49**	**31,511.00**	**28,136.00**	**28,136.00**	**0.00**
		INTERFUND REVENUES					
R2801	28012	County W.C. Assessment	1,230,488.03	1,242,561.00	1,428,945.00	1,428,945.00	0.00
		TOTAL INTERFUND REVENUES	**1,230,488.03**	**1,242,561.00**	**1,428,945.00**	**1,428,945.00**	**0.00**
		TOTAL WORKERS' COMPENSATION (S) FUND	**2,170,833.02**	**2,182,627.00**	**2,481,499.00**	**2,481,499.00**	**0.00**

WORKERS' COMPENSATION FUND
APPROPRIATIONS

S1720 BENEFITS & AWARDS

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Plus Transfers, Other Codes" reflect the chargeback of fifty percent (50%) of the Human Resources Coordinator's salary from the Bureau of Human Resources' budget.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
S1720 Benefits & Awards						
.1	**PERSONNEL SERVICES**					
6320	Plus Transfers, Other Codes		21,483.00	21,590.00	21,590.00	0.00
TOTAL	**PERSONNEL SERVICES**	**21,270.00**	**21,483.00**	**21,590.00**	**21,590.00**	**0.00**
TOTAL	**BENEFITS & AWARDS**	**21,270.00**	**21,483.00**	**21,590.00**	**21,590.00**	**0.00**

S9040 WORKERS' COMPENSATION

DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, fifteen (15) fire districts and five (5) rescue and ambulance squads. Collectively over 3,500 municipal employees and 650 volunteers are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects $80,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs, $15,000 for an actuarial study of the pool, and $4,500 to have the County's Workers' Compensation liability valuated.

WORKERS' COMPENSATION

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
S9040 Workers' Compensation						
.4	**CONTRACTUAL**					
04300	Telephone	977.78	1,600.00	1,125.00	1,125.00	0.00
04480	Maintenance In Lieu of Rent	1,354.00	1,327.00	1,422.00	1,422.00	0.00
04900	Professional Services	78,755.28	87,000.00	99,500.00	99,500.00	0.00
04990	Purchased Services	1,629.32	5,100.00	4,000.00	4,000.00	0.00
TOTAL	**CONTRACTUAL**	**82,716.38**	**95,027.00**	**106,047.00**	**106,047.00**	**0.00**
TOTAL	**WORKERS' COMPENSATION**	**82,716.38**	**95,027.00**	**106,047.00**	**106,047.00**	**0.00**

S9041 BENEFITS AND AWARDS

DEPARTMENTAL FUNCTIONS:

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Worker's Compensation Board are provided for.

		EXPENDED 2012	BUDGET AS MODIFIED 2013	DEPARTMENT REQUEST 2014	BUDGET OFFICER RECOMMEND 2014	ADOPTED BUDGET 2014
S9041 Benefits and Awards						
.4	**CONTRACTUAL**					
04790	Insurance Award Payments	2,066,846.64	2,066,117.00	2,353,862.00	2,353,862.00	0.00
TOTAL	**CONTRACTUAL**	**2,066,846.64**	**2,066,117.00**	**2,353,862.00**	**2,353,862.00**	**0.00**
TOTAL	**BENEFITS AND AWARDS**	**2,066,846.64**	**2,066,117.00**	**2,353,862.00**	**2,353,862.00**	**0.00**
TOTAL	**WORKERS' COMPENSATION FUND**	**2,170,833.02**	**2,182,627.00**	**2,481,499.00**	**2,481,499.00**	**0.00**

Appendix A

CONTRACT BUDGET SUBMISSIONS

2014 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2014 Maximum Expenditure
District Attorney			
A1165 04300	Cellular Phone Service for Staff	Verizon Wireless	$ 10,050
A1165 04300 RTF04	*Cellular Phone Service for Staff*	*Verizon Wireless*	*$ 650*
A1168 04300	*Cellular Phone Service for Staff*	*Verizon Wireless*	*$ 500*
Buildings			
A1620 04420	Maintenance of Facility Systems at Courthouse Annex	Johnson Controls, Inc.	$ 14,067
Bureau of Research and Information Services			
A1680 04900	Digital Tax Map Maintenance Services	James W. Sewall	$ 27,325
Sheriff/Jail			
A3110 04300	GPS Monitoring	GPS Fleet Management	$ 16,800
A3110 04300	Cell Phones	Verizon	$ 11,900
A3110 04421	Maintenance on Communication Equipment	Wells Communications	$ 12,000
A3110 04421	Software Subscription-Sex Offender Monitoring	Watch System	$ 8,000
A3150 04420	LiveScan - Digital Fingerprint	Comnetix	$ 11,000
A3150 04540	Law Library	LexisNexis	$ 11,000
A3150 04900	Religious Services	Catholic Charities	$ 5,400
A3150 04900	Consultant Contract	Harold Smith	$ 10,000
A3150 04926	Barber Services	Lou Caruso	$ 9,360
Stop-DWI			
A3315 04900	DWI Patrols	Troy Police Department	$ 15,000
A3315 04900	DWI Patrols	Town of East Greenbush	$ 6,000
A3315 04900	DWI Patrols	City of Rensselaer	$ 5,000
Bureau of Public Safety			
A3640 04420	911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment	Wells Communications	$ 31,620
A3640 04420	Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service	Wells Communications	$ 28,800
A3640 04420	Maintenance and Repair of Communication Equipment (900 EFJ Portables) - Field Service	Wells Communications	$ 32,400
A3640 04420	Motorola MCC7500 K-Core Console Equipment	Wells Communications	$ 10,800
A3640 04900	Special Projects Consultant - Mark Lacivita	Mark Lacivita	$ 12,000
A3640 04420	Statement of Work	Wells Communications	$ 18,000
A3640 04420	IT Services to Sustain the Computer Aided Dispatch, Records Management and Safety Net Automated Records Exchange	MOU City of Albany Police Department	$ 28,510
Health			
A4017 04900	Nurse Practitioner for Nursing Clinics & Services	Barbara Leo	$ 9,100
A4025 04800	Water Sampling	Bender Laboratory	$ 10,000
Mental Health			
A4230 04868	Supportive Apartments (OASAS)	Hudson Mohawk Recovery Center	$ 18,889
A4230 04879	Women MICA Housing	Hudson Mohawk Recovery Center	$ 340,128
A4250 04820	Outpatient Clinic Adolescent (OPR Services)	Hudson Mohawk Recovery Center	$ 510,506
A4250 04823	Outpatient Clinic	Hudson Mohawk Recovery Center	$ 50,000
A4250 04880	OASAS Gambling Treatment Services	Hudson Mohawk Recovery Center	$ 3,000
A4320 04800	Transportation Services	C. D. T. A.	$ 6,000
A4320 04800	OMH Respite Children and Family	Parsons Child and Family Center	$ 6,340
A4320 04800	System of Care for Training for Cultural Competency, from MH Council of MH Directors	CCSI, Inc.	$ 25,000
A4321 04700	*Transportation Services*	*C. D. T. A.*	*$ 30,000*
A4321 04700	Respite	St. Catherine's	$ 30,000

2014 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2014 Maximum Expenditure
Mental Health (Continued)			
A4321 04700	Crisis Respite - ICM Program	Parson's Center	$ 10,000
A4321 04700	Provision of intensive case management services	Unity House of Troy, Inc.	$ 4,000
A4321 04700	Care Coordinator Recreational Activities	YWCA of the Greater Capital Region, Inc.	$ 12,000
A4321 04700	Adult - Recreation - Socialization	Joseph's House, Inc.	$ 32,000
A4321 04900	Peer Advocates	MHEP, Inc.	$ 38,482
A4321 04900	Administrative Fees-Home Health Care	Samaritan Hospital	$ 30,000
A4322 04828	Unity Sunshine Special Needs Preschool	Unity Sunshine School	$ 34,394
A4322 04829	Vocational OPWDD	Northeast Career Planning, Inc	$ 147,708
A4322 04831	Education/Supportive OMH	Northeast Career Planning, Inc	$ 116,618
A4322 04832	Activities Center (OMH)	Unity House, Inc	$ 337,252
A4322 04835	Transportation (OMH)	Unity House, Inc	$ 60,000
A4322 04837	Residential - OASAS	820 River Street	$ 178,138
A4322 04838	Vocational Training - OASAS	Northeast Career Planning, Inc	$ 198,295
A4322 04840	MICA Network (TFIP Grant)	Unity House, Inc	$ 48,192
A4322 04841	Crisis Respite - OMH	Unity House, Inc	$ 21,704
A4322 04844	Outreach	Joseph's House and Shelter, Inc.	$ 9,324
A4322 04845	Supported Housing - OMH	Joseph's House and Shelter, Inc.	$ 361,783
A4322 04846	Supported Housing - OMH	Unity House, Inc	$ 697,197
A4322 04848	Respite Services (CCSI)	St. Catherine Center for Children	$ 31,382
A4322 04851	Homeless MICA - OMH	Joseph's House and Shelter, Inc.	$ 98,440
A4322 04852	Supported Housing	YWCA of the Greater Capital Region, Inc.	$ 134,910
A4322 04854	Children & Youth Vocational-OMH	Northeast Career Planning, Inc.	$ 58,862
A4322 04863	Treatment Commissioner's Pool	St Anne's Institute	$ 151,312
A4322 04869	SCM Program	Unity House of Troy, Inc.	$ 67,583
A4322 04871	Mobile Children's Crisis Unit	Parson's Center	$ 122,565
A4322 04873	Family Support Services	St. Catherine's	$ 98,996
A4322 04873	Family Support Services & Advocacy	CEO	$ 111,500
A4322 04874	Drop in Center	MHEP, Inc.	$ 540,520
A4322 04875	MHEP MICA Consumer Programming	MHEP, Inc.	$ 3,256
A4322 04881	Advocacy/Support Services	Unity House, Inc	$ 66,183
A4322 04881	Peer Advocates	MHEP, Inc.	$ 62,892
A4322 04881	Youth Advocacy	Youth Power	$ 39,683
Economic Development & Planning			
A5630 04704	Rural Transit Service	Yankee Trails, Inc.	$ 43,300
Social Services			
A6010 04420	Troy Housing Code Enforcement	City of Troy - Code Enforcement	$ 15,000
A6010 04540	On-line Legal Research Service	Thompson West (West Law)	$ 11,000
A6010 04900	Process Services	Alexander Poole	$ 35,000
A6015 04800	Domestic Violence Supportive Services	Unity House	$ 12,075
A6015 04800	Domestic Violence Liaison	Unity House	$ 25,000
A6070 04747	Independent Living Services	Northeast Parent & Child Society	$ 30,000
A6070 04747	Mandated Respite Services	Vanderheyden	$ 20,000
A6070 04747	Mandated Respite Services	Northeast Parent & Child Society	$ 20,000
A6070 04747	Mental Health Services	Samaritan Hospital	$ 20,000
A6070 04747	Mandated Post-Adoption Services	Parsons	$ 15,000
A6070 04747	Physical/Developmental Assessment	Capital Care Medical Group, LLC	$ 10,000
A6070 04747	Psychological Assessments	Dr. Robert Williams	$ 7,500
Community Program Grants			
A6310 04807	Monitor Natural and Wildlife Resources	Rensselaer County Conservation Alliance	$ 7,500
A6310 04813	Library Services	Brunswick Library	$ 7,030
A6310 04813	Library Services	Rensselaer Library	$ 5,700
Tourism Program			
A6411 04520	Dues - Local Government Share	Hudson Mohawk Urban Cultural Park	$ 8,000
Unified Family Services - Aging			

2014 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2014 Maximum Expenditure
A6772 04800	Legal Services	Matthew Turner, Esq.	$ 9,000
A6773 04800	Nutrition Services	Cooperative Extension	$ 9,000
A6775 04800	Dietary Services	Cooperative Extension	$ 9,000
A6775 04800	Respite Services	Home Instead - Albany	$ 15,000
A6775 04800	Respite Over Night Care	Hawthorne Ridge	$ 8,000
A6775 04800	Respite Services	Interim Health Care	$ 8,000
A6775 04800	Legal Services	Legal Aid Society	$ 10,000
A6775 04800	Life Line	Eddy Life Line	$ 5,000
A6777 04800	*Life Line*	*Eddy Life Line*	*$ 30,000*
Unified Family Services - Dyken Pond Environmental Education Center			
A8790 04900	Environmental Educator	Cornell Cooperative Extension	$ 5,365
Highway Department			
DM5130 04450	Rental of Storage Space for Highway Equipment	Town of Berlin	$ 6,000
Van Rensselaer Manor			
EH6020.73	Medical Equipment Rental	Northeast Home Medical Equipment	$ 35,000
EH6020.80	Employee Recruiting Advertisement	Monster.com	$ 6,750
EH7210.62	Laboratory Services	Samaritan Hospital	$ 31,000
EH6020.91	Laboratory Services	Samaritan Hospital	$ 2,500
EH7240.62	X-Ray Services	Mobile Imaging	$ 35,000
EH7260.73	Transportation	Star and Strand	$ 35,000
EH7280.28	Podiatry Services	Collar City Podiatry	$ 26,250
EH7350.28	Speech Consulting Service - FEE Procedure	Northeast Speech-Language Pathology, PC	$ 10,000
EH8212.63	Kitchen Equipment Maintenance	Northeast Commercial Appliance	$ 12,000
EH8220.68	Preventative Service for Nurse Call System	Northeast Information Systems	$ 10,000
EH8220.68	Preventative Service for Entrance Door System	Stanley Access Technologies - Reserve	$ 5,850
EH8270.68	Transportation	Capital District Medical Transportation	$ 13,000
EH8311.31	Annual Audit Service Chargeback	Drescher & Malecki LLP	$ 13,000
EH8311.68	Time Clock System Maintenance	M. M. Hayes	$ 14,880
EH8351.85	Membership Dues	CNF-NY	$ 7,000
EH8351.85	Membership Dues	Leading Age New York	$ 25,000
EH8381.68	Telephone System Maintenance	Sky Communications	$ 11,600
EH8381.84	Wireless Communication Services	Verizon Wireless	$ 12,000
EH8381.84	Ability Network	Medicare Billing Processing Network	$ 5,300
EH8400.29	Beautician	Suzanne Filieau	$ 17,000
EH8400.29	Beautician	Carol Quinn	$ 17,000
EH8400.29	Beautician	Luigi Palage	$ 17,000
EH8413.69	Consulting Services for VCT	Fontanese, Folts, Aubrecht, Ernst Architect	$ 30,000
EH9010.91	RMLC Audit Fee	Drescher & Malecki LLP	$ 6,500
Bureau of Central Services			
M1610 04300	Telephone System Maintenance	TAG Solutions	$ 14,793

"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.

ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."

(Note: Some contracts, which are listed here, are funded within two different budget codes. The remainder of these contracts are indicated by italics. The total amount of those contracts are over $5,000.)

Appendix B

PROPOSED CAPITAL PROJECTS PROGRAM

2014 CAPITAL PROJECTS PROGRAM

The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.

It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:

- **purchase of land**
- **construction of new buildings**
- **reconstruction of existing buildings**
- **purchase of large machinery or equipment**
- **major improvements to large machinery or equipment**
- **any acquisition in which gross cost exceeds $10,000**
- **any studies or surveys preliminary to the above noted projects**

Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:

Capital Fund -	**Major, non-recurring projects with costs in excess of $50,000, and those which require bonding. Useful life must be in excess of ten (10) years.**
Operating Fund -	**Smaller, recurring, routine projects with a gross cost in excess of $10,000 will be budgeted in the requesting department's operating fund.**

The 2014 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.

All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:

Tax Levy	**a**	***Bonds***	**b**
Federal Aid	**f**	***State Aid***	**s**
Operations	**o**	***Other***	**p**

<u>BUILDINGS/ENGINEERING</u> - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.

The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.

With a goal of improving the energy efficiency of County buildings, an energy performance contract was awarded in 2009 and phase 1 of the facility upgrades, which focused on the County Office Building, was completed in 2011. The funding in the current capital projects program is for phase 2 of the necessary upgrades, which will focus on several other County facilities.

Due to significant jail overcrowding and reliance on double celling prisoners in undersized cells through State variance, the New York State Commission of Corrections required that the County expand the jail. The project budget provided for the addition of 192 cells, 48 of which will be large enough to allow double bunking (240 additional beds). The project also provides for expanding support areas to allow for the construction of a Phase two cell additions (240 additional beds) at some time in the future. This would bring the jail to an ultimate capacity of 723 beds. This project should be completed in 2014.

2014 CAPITAL PROJECTS PROGRAM

<u>CENTRAL SERVICES</u> - The current telecommunications systems at the County Office Building and the main Courthouse facility are reaching the end of their useful lives, and it is currently estimated that the ability to maintain and/or repair them will be limited or non-existent by 2015. As such, it is recommended that these systems be replaced.

<u>HIGHWAY</u> - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements such as guiderail installation. This overall commitment will again be augmented in 2014 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2014.

The Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roof at the Schodack garage, installation of DEC-required floor drains at four garage locations, and heating remediation at two locations.

Finally, as part of a 10 year Strategic Highway Improvement Plan drawn up by the department, plans to address significant road maintenance and reconstruction projects throughout the County Highway System have been presented.

<u>HUDSON VALLEY COMMUNITY COLLEGE</u> - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.

Capital projects for the college are generally financed fifty percent by the State of New York and fifty percent by county-backed general obligation bonds. Debt service, for bonds issued prior to 2001, is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the College's first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.

The College's science center project has been completed. The second phase, of renovating the spaces vacated by the opening of the new science center, will not be completed until 2015. The south drive project is completed and the remaining funds in the parking garage project will be expended in the summer 2014.

<u>LEGISLATURE</u> - The estimated balance of unexpended funds ($644,834) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.

<u>MENTAL HEALTH</u> - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans while improving efficiencies. This ongoing six year plan to update the computers used in both in the office and in the field along with the software upgrades will allow the department to automate the client records and the billing process to further improve efficiencies and remain in compliance.

The department will commence the scanning of all clinical records in a secure HIPAA compliant environment. Hardware and software will be purchased to enable this functionality.

Beginning in 2015, the department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life. Financing is estimated at 100% State Aid.

2014 CAPITAL PROJECTS PROGRAM

<u>PROBATION</u> - The department's vehicle replacement program has one vehicle scheduled for replacement in four of the next six years.

<u>HEALTH</u> - Due to the number of desktop computers which are rapidly nearing the end of their useful lives, the Department of Health's incremental computer replacement program is again funded in 2014.

<u>PUBLIC SAFETY</u> - The Bureau of Public Safety intends to upgrade its radio system from analog based technology to digital. The Rensselaer County Radio Committee is evaluating the need for a new facility due to space concerns for both the staff and equipment in their current location. In addition, the department is looking to house all of their decontamination and communication vehicles at this new facility. The department also is reviewing the need to upgrade its 911 phone answering system. The fire training tower, located in North Greenbush, is in need of repairs. Because these projects are in the planning phases, cost estimates are preliminary at this time. The County continues to research the best way to proceed with these requests.

<u>SEWER DISTRICT</u> - The Sewer District intends to replace the roofs at the 106th Street and Elm Court pump stations at a cost of $150,000. This is planned in the 2014 budget in 04420 G 8120.

The District is planning on making repairs and upgrades to the treatment plant infrastructure. Many of the plant's hydrants have been leaking. Repairs are estimated to cost $50,000 and are budgeted in account 04420 G 8130. The replacement of a grease tank mixing system in the amount of $8,000, the repair of aeration tank expansion joints (to eliminate leaking between tanks) in the amount of $10,000, and repairs to a 60 inch brick culvert in the amount of $25,000 are also budgeted in account 04420 G 8130. Adding a video monitoring system for an approximate cost of $20,000 from account 02400 G 8130 is being considered to provide site security.

The district also is planning on replacing aging equipment including a new 4x4 Pickup Truck to cost $27,000 from account 02300 G 8130 and a new forklift, costing $17,000, from account 02400 G 8130. A new Wheel Loader, costing $140,446, from account 02400 G 8130 is needed to transport the new solid byproduct resulting from the plant's new dryer system.

<u>SHERIFF/JAIL</u> – Beginning in 2015, the department plans on a replacement and upgrading program for computer hardware and software.

The parking lot at the Public Safety Building needs to be resurfaced, which the department would like the cost to be bonded for in 2014. The County will have to review the best way to pursue this request.

In 2014, the office will purchase one (1) patrol vehicle. In future years, it intends to continue its ongoing vehicle replacement program by replacing approximately four (4) vehicles per year.

Beginning in 2015, the department will review the necessity of replacing the boilers, chillers and vital other equipment within the facility.

<u>SOCIAL SERVICES</u> - Computer, office furniture and vehicle replacements are projected for the ensuing six-year period.

<u>UNIFIED FAMILY SERVICES – AGING</u> - Beginning in 2015, the Aging Department would like to begin replacing the aging vans that have reached the end of their useful life.

The department will continue to utilize Capital Project funds to repair and upgrade the County's various senior centers.

2014 CAPITAL PROJECTS PROGRAM

<u>VAN RENSSELAER MANOR</u> - For 2014, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor operating budget. These items include beds ($14,000) mattresses ($11,800), medical equipment ($6,330), equipment for the Laundry Department ($1,500), dining room chairs ($17,600), replacement of electric lifts for residents ($19,000), and replacement of resident furniture ($6,000), wheel chairs ($13,000), and office furniture and equipment ($2,700).

Other projects earmarked for 2014 include replacing floor tiles in two units ($30,000), a new lawn tractor ($10,930), purchase and installation of computer hardware and software ($30,175), purchase of a new cooler and dietary equipment ($8,065), repairing damaged room doors ($5,000), installing snow melts on the entrance canopy ($5,000), sealing and striping the parking lot ($60,000), and the purchase of a wheelchair accessible vehicle used to transport residents to and from medical appointments and special events is planned ($61,100).

RENSSELAER COUNTY

2014 CAPITAL PROJECTS PROGRAM

DEPARTMENT/PROJECT	*TOTAL ESTIMATED COST*	*SIX YEAR COST ESTIMATES* 2014		2015		2016		2017		2018		2019	
BUILDINGS / ENGINEERING													
Court Facilities Renovation	2,450,000	1,550,000	b	900,000	b								
Facility Master Plan Implementation	6,000,000	1,000,000	b	1,000,000	b	1,000,000	b	1,000,000	b	1,000,000	b	1,000,000	b
Energy Performance Contract Phase 2	4,326,000	3,244,500	b	1,081,500	b								
CENTRAL SERVICES													
Replacement of COB, Courthouse Telecommunications	391,000			391,000	b								
COUNTY CLERK													
Movable Aisle Restoration	44,795	44,795	a										
HIGHWAY													
General Road Sealing, Resurfacing, and Reconstruction	14,042,730	2,340,455	s	2,340,455	s	2,340,455	s	2,340,455	s	2,340,455	s	2,340,455	s
Highway Facilities Capital Improvements	1,101,930	192,000	b	188,386	b	185,186	b	181,986	b	178,786	b	175,586	b
Heavy Equipment Replacement and Upgrade	3,215,720	35,000	a	77,952	a	61,236	a	71,160	a	59,700	a	58,680	a
		441,320	b	571,648	b	449,064	b	521,840	b	437,800	b	430,320	b
Bridge/Large Culvert Restoration and Replacement	14,930,000	2,512,000	f	4,248,000	f	2,160,000	f	1,120,000	f	772,000	f	1,132,000	f
		471,000	s	796,500	s	405,000	s	210,000	s	144,750	s	212,250	s
		157,000	a	265,500	a	135,000	a	70,000	a	48,250	a	70,750	a
Guiderail Installation and Replacement	408,115	60,000	a	63,000	a	66,150	a	69,458	a	72,930	a	76,577	a
Road Maintenance Program	4,011,669	270,000	a	696,668	a	724,413	a	747,246	a	775,166	a	798,176	a
Road Reconstruction Program	4,000,000	2,754,000	b	1,246,000	b								
HUDSON VALLEY COMMUNITY COLLEGE													
Master Plan Implementation - Science Center	11,000,000	3,000,000	s	2,500,000	s								
		3,000,000	b	2,500,000	b								
LEGISLATURE													
Renovations to Legislative Chambers	644,834	644,834	p										
MENTAL HEALTH													
Computer Replacement/Acquisitions - Annual Upgrade	314,150	64,150	s	50,000	s	50,000	s	50,000	s	50,000	s	50,000	s
Office Automation/Scanner/Archive	292,000	42,000	s	50,000	s	50,000	s	50,000	s	50,000	s	50,000	s
Automobile Replacement	162,000			31,000	s	31,000	s	33,000	s	33,000	s	34,000	s
PROBATION													
Vehicle Replacement	74,000	16,095	a	16,095	a	16,095	a			16,095	a		
		2,405	s	2,405	s	2,405	s			2,405	s		

RENSSELAER COUNTY

2014 CAPITAL PROJECTS PROGRAM

DEPARTMENT/PROJECT	*TOTAL ESTIMATED COST*	2014		2015		2016		2017		2018		2019	
				SIX YEAR COST ESTIMATES									
HEALTH													
Computer Replacement	5,600	3,192	a										
		2,408	s										
PUBLIC SAFETY													
Upgrade 800Mhz Radio System to P25 Compliance	12,000,000	12,000,000	b										
Relocation/Consolidation of Public Safety	12,000,000	12,000,000	b										
911 Phone System	940,000	890,000	b	10,000	a	10,000	a	10,000	a	10,000	a	10,000	a
Fire Training Tower Repairs	36,344	36,344	b										
Storage Facility	600,000	600,000	b										
SEWER DISTRICT													
Front Loader	140,446	140,446	o										
Pickup Truck	27,000	27,000	o										
Forklift	17,000	17,000	o										
Culvert Repairs	25,000	25,000	o										
Security System/Cameras for Treatment Plant	20,000	20,000	o										
Pump Station Roof Replacement	150,000	150,000	o										
Plant Water System Hydrant Repairs	50,000	50,000	o										
Grease Tank Mixing System	8,000	8,000	o										
Aeration Tank Expansion Joint Repairs	10,000	10,000	o										
SHERIFF/JAIL													
Computer Hardware and Software	105,000			21,000	a	21,000	a	21,000	a	21,000	a	21,000	a
Parking Lot Resurfacing/Repaving	300,000	300,000	b										
Vehicle Replacement	1,127,300	52,300	a	225,000	a	225,000	a	200,000	a	225,000	a	200,000	a
Other Equipment	225,000			150,000	a	25,000	a	25,000	a	25,000	a		
SOCIAL SERVICES													
Computer Replacement	242,773	16,558	f	28,457	f	18,466	f	17,362	f	20,353	f	8,051	f
		8,095	s	13,912	s	9,028	s	8,488	s	9,950	s	3,936	s
		12,143	a	20,869	a	13,542	a	12,732	a	14,926	a	5,905	a
Office Furniture Replacement	30,000	3,500	f	3,500	f	3,500	f	3,500	f	3,500	f	3,500	f
		500	s	500	s	500	s	500	s	500	s	500	s
		1,000	a	1,000	a	1,000	a	1,000	a	1,000	a	1,000	a
Vehicle Replacement	98,645	7,858	f	15,600	f	8,000	f			8,000	f		
		6,876	s	13,650	s	7,000	s			7,000	s		
		4,911	a	9,750	a	5,000	a			5,000	a		

RENSSELAER COUNTY

2014 CAPITAL PROJECTS PROGRAM

DEPARTMENT/PROJECT	*TOTAL ESTIMATED COST*	*SIX YEAR COST ESTIMATES* 2014		2015		2016		2017		2018		2019	
UNIFIED FAMILY SERVICES - AGING													
Vehicle Replacement	110,000			22,000	a	22,000	a	22,000	a	22,000	a	22,000	a
Repairs and Upgrades to Senior Centers	37,500	18,750	b	18,750	b								
VAN RENSSELAER MANOR													
Wheelchair Van	111,100	61,100	o							50,000	o		
Replace Geriatric Chairs/Recliners	41,000	6,000	o	6,000	o	7,000	o	7,000	o	7,500	o	7,500	o
Hot & Cold Food Transportation Carts	48,000			16,000	o			16,000	o			16,000	o
TV's and Wall Mounts	10,000			2,000	o	2,000	o	2,000	o	2,000	o	2,000	o
Closed Circuit Security System Upgrade	20,000											20,000	o
Resident Furniture Replacement in Solarium	10,000			5,000	o							5,000	o
Medical Equipment	221,330	6,330	o	40,000	o	40,000	o	45,000	o	45,000	o	45,000	o
Wheelchair Replacement	85,000	13,000	o	12,000	o	15,000	o	15,000	o	15,000	o	15,000	o
Courtyard Fences	10,000			10,000	o								
Mattress Replacement	137,800	11,800	o	24,000	o	24,000	o	26,000	o	26,000	o	26,000	o
Copier	10,000			10,000	o								
Office Furniture and Equipment	30,200	2,700	o	5,500	o	5,500	o	5,500	o	5,500	o	5,500	o
Computer Software/Hardware Upgrades	130,175	30,175	o	20,000	o	20,000	o	20,000	o	20,000	o	20,000	o
Dietary Equipment Sandwich Cooler	8,065	8,065	o										
Parking Lot & Roadway Sealing/Striping	100,000	60,000	o	40,000	o								
Nurse Call Light System	70,000											70,000	o
Formica on Nursing Stations	17,600			4,400	o	4,400	o	4,400	o	4,400	o		
Lawn Tractor	10,930	10,930	o										
Cubicle Curtains and Window Blinds	20,000							20,000	o				
Resident Beds	34,000	14,000	o									20,000	o
Electric Resident Lifts	64,000	19,000	o	9,000	o	9,000	o	9,500	o	9,500	o	8,000	o
Sidewalks	40,000							20,000	o	20,000	o		
Tub Room Doors	10,000							5,000	o			5,000	o
Laundry Cart / Equipment	1,500	1,500	o										
Hot Water Tanks	35,000											35,000	o
Building Exterior Caulking	105,000					35,000	o	35,000	o	35,000	o		
Roof Replacement	300,000			100,000	o	100,000	o	100,000	o				
Tile Floor Units C-1, A-1, B-1	40,000	30,000	o	10,000	o								
Main Lobby Floor Tile	80,000											80,000	o
Dining Room Chairs	56,600	17,600	o	7,500	o	7,500	o	8,000	o	8,000	o	8,000	o
Snow Melts on Canopy at Front Entrance	5,000	5,000	o										
Resident Room Doors	25,000	5,000	o	5,000	o	5,000	o	5,000	o	5,000	o		
TOTALS:	97,601,851	48,555,635		19,896,497		8,319,440		7,130,127		6,607,466		7,092,686	

Appendix C

AUTHORIZED POSITIONS

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**1010**			***Legislative Board***			
			1360	Counsel to Majority		2	
			4290	Legislature, Chairman	1		
			4291	Vice Chairman, Legislature	1		
			4300	Legislature, Majority Leader	1		
			4310	Legislature, Minority Leader	1		
			4320	Legislator	14		
			4370	Legislative Assistant (Majority)	6		
			4380	Legislative Assistant (Minority)	1		
			4385	Legislative Enforcement Officer	1		
			8600	Vice Chairman, Finance	1		
A	**1040**			***Clerk of Legislative Board***			
			1190	Clerk of Legislature	1		
			2660	Director of Constituent Relations	1		
			4321	Legislative Liaison	1		
			7170	Secretary to Clerk of Legislature	1		
A	**1159**			***DA - Project Impact (Funded through June 30, 2014)***			
			7175	Senior Narcotics Investigator and Intelligence Liaison	1		
			9750	Special Investigator (Confidential)	1		
A	**1165**			***District Attorney***			
			0075	Administrative Aide to District Attorney	1		
			0200	Assistant District Attorney	10		
			0930	Case Tracking Clerk I	1		
			0940	Case Tracking Clerk II	1		
			1670	Confidential Assistant to District Attorney		1	
			2150	District Attorney	1		
			2710	First Assistant District Attorney	1		
			6765	Secretary	1		
			7880	Secretary to District Attorney	1		
			9750	Special Investigator (Confidential)	2	2	
A	**1165**	**ATP01**		***DA - Aid to Prosecution (Funded through March 31, 2014)***			
			0200	Assistant District Attorney	1		
A	**1165**	**RTF04**		***DA - Parole Reentry (Funded through June 30, 2014)***			
			6400	Reentry Coordinator	1		
A	**1168**			***DA - Victims Assistance Program (Funded through September 30, 2014)***			
			2385	Domestic Violence Information Coordinator	1		
			8547	Victim Assistance Program Director	1		
			8562	Victim Liaison	1		
A	**1170**			***Public Defender***			
			0260	Assistant Public Defender		7	
			1810	Confidential Assistant to Public Defender		1	
			6140	Public Defender	1		
			6970	Secretary to Assistant Public Defender	2		
			6990	Secretary to Public Defender	1		
			7335	Special Investigator (PT)			1
A	**1171**			***PD - Aid to Defense***			
			0260	Assistant Public Defender		1	
A	**1172**			***PD - Family Court***			
			0260	Assistant Public Defender		2	
			6970	Secretary to Assistant Public Defender		1	
A	**1172**	**ILS22**		***PD - Family Court - Indigent Legal Services (Funded through May 31, 2014)***			
			0260	Assistant Public Defender		1	
A	**1172**	**ILS23**		***PD - Family Court - Indigent Legal Services (Funding beginning June 1, 2014)***			
			0260	Assistant Public Defender		1	
A	**1174**			***Conflict Defender***			
			0255	Assistant Conflict Defender		3	
			1635	Conflict Defender		1	
			6745	Secretary to Conflict Defender		1	

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**1174**	**ILS22**		***Conflict Defender - Indigent Legal Services (Funded through May 31, 2014)***			
			0255	Assistant Conflict Defender			1
A	**1174**	**ILS23**		***Conflict Defender - Indigent Legal Services (Funding beginning June 1, 2014)***			
			0255	Assistant Conflict Defender			1
A	**1175**			***Public Administrator***			
			7345	Special Appellate Counsel		1	
			7365	Special Family Court Counsel		2	
A	**1185**			***Medical Examiner***			
			1110	Chief Medical Examiner	1		
			4735	Medico Legal Death Investigator	2		2
A	**1230**			***County Executive***			
			0215	Assistant for Governmental Relations		1	
			0235	Assistant for Public Information and Operations	1		
			1420	County Executive	1		
			1708	Confidential Assistant	1		
			2570	Secretary to County Executive	1		
A	**1320**			***Auditor***			
			0400	Auditor	1		
			1700	Confidential Assistant to County Auditor		1	
			1940	Deputy County Auditor	1		
A	**1325**			***Bureau of Finance***			
			1100	Chief Fiscal Officer	1		
			1450	Confidential Assistant to Chief Fiscal Officer	1		
			2320	Deputy Chief Fiscal Officer	1		
			2730	Financial Review Specialist	1		
			5740	Principal Account Clerk	1		
			6485	Property Tax Supervisor	1		
			6635	Real Estate Specialist	1		
A	**1325**	**CBU13**		***Bureau of Finance - Clinical Billing Unit***			
			4670	Clinical Billing Specialist	2		
			4671	Clinical Billing Specialist II	1		
			7045	Senior Office Manager	1		
			7375	Special Projects Administrator	1		
A	**1340**			***Bureau of Budget***			
			1820	Director of Budget	1		
			2110	Deputy Budget Director	1		
			6120	Program Associate	1		
			7080	Secretary to Budget Director	1		
A	**1355**			***Bureau of Tax Services***			
			2000	Deputy Director of Real Property Tax Services III	1		
			2060	Director of Real Property Tax Services	1		
			6625	Real Property Technician	1		
			8080	Supervisor of Tax Mapping Services	1		
A	**1410**			***County Clerk***			
			0820	Building Attendant II	1		
			1255	Computer Imaging Technician	2	1	
			1390	County Clerk	1		
			1575	Criminal Records Coordinator		1	
			1585	Computer Systems Supervisor	1		
			1990	Deputy County Clerk	2		
			2505	Enforcement Coordinator	1		
			2685	Mortgage Tax Supervisor	1		
			4790	Motor Vehicle License Clerk	12		
			4810	Motor Vehicle Financial Supervisor	1		
			4895	Motor Vehicle Information Processing Specialist	1		
			5440	Record Room Supervisor	1		
			5740	Principal Account Clerk	1		
			6150	Principal Motor Vehicle License Clerk	1		
			6780	Senior Motor Vehicle License Clerk	1		
			7120	Secretary to County Clerk	1		
			7460	Special Assistant to County Clerk	2		
			7875	Senior Computer Imaging Technician		1	
A	**1420**			***County Attorney***			

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
			0150	Assistant County Attorney		1	
			1380	County Attorney	1		
			1590	Clerk		1	
			2330	Deputy County Attorney	1		
			7190	Secretary to County Attorney	1		
			7600	Special Counsel		2	
A	**1430**			***Civil Service Commission***			
			1135	Chairperson of Commission			1
			1145	Civil Service Administration Aide	1		
			1200	Commissioner			2
			6775	Secretary to Chairperson	1		
A	**1431**			***Bureau of Human Resources***			
			1865	Director of Human Resources	1		
			3650	Human Resources Coordinator	1		
A	**1440**			***Engineering***			
			0825	Building & Code Inspector		1	
			1410	County Engineer	1		
			2170	Deputy County Engineer	1		
A	**1450**			***Board of Elections***			
			1200	Commissioner	2		
			1560	Custodian Of Records	2		
			8140	Senior Elections Registrar	2		
			8145	Election Registrar	4		
			8150	Senior Voting Machine Custodian			2
			8540	Voting Machine Custodian			2
A	**1620**			***Buildings Department***			
			0190	Assistant Superintendent of Buildings	1		
			0790	Building Maintenance Mechanic	2		
			0820	Building Attendant II	2	1	
			1170	Cleaner		9	6
			4230	Laborer	5		
			4640	Maintenance Worker	3		
			5620	Parking Lot Attendant		3	
			6920	Senior Building Maintenance Mechanic	2		
			7470	Superintendent of Buildings	1		
			8350	Secretary to Superintendent of Buildings		1	
			8770	Working Supervisor		3	
A	**1640**			***Automotive Maintenance***			
			0410	Auto Mechanic	1		
			3300	Head Automotive Mechanic	1		
A	**1680**			***Bureau of Research and Information Services***			
			0600	Applications Developer I	1		
			0605	Applications Developer II	2		
			0610	Applications Developer III	1		
			1675	Confidential Administrative Assistant	1		
			1709	Director of BRIS	1		
			3070	GIS Technician II	1		
			3075	GIS Manager	1		
			4695	Manager - Systems Integration & Client Services	1		
			5430	Microcomputer Technician I	1		
			5432	Microcomputer Technician II	1		
			5434	Microcomputer Technician III	1		
			5600	Network Technician	1		
			5605	Principal Network Administrator	1		
			5754	FMS/HRMS Associate Applications Developer	1		
			5757	FMS/HRMS Senior Systems Analyst	1		
			8010	Tax Map Technician I			1
A	**3010**			***Bureau of Public Safety - E911***			
			1706	Deputy Director of Public Safety - E-911	1		
A	**3020**			***Bureau of Public Safety - Dispatch***			
			1460	Communications Officer	34		
			7750	Senior Communications Officer	7		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**3110**			***Sheriff***			
			0010	Account Clerk Typist			1
			1490	Confidential Assistant to Sheriff	1		
			1930	Deputy Sheriff	23		
			2120	Deputy Sheriff Captain	2		
			2130	Deputy Sheriff Sergeant	5		
			5740	Principal Account Clerk	1		
			6615	Records Clerk	1		
			7000	Senior Account Clerk	2		
			7300	Sheriff	1		
			7306	Sheriff's Financial Advisor	1		
			8030	Technical Sergeant/I.D.	1		
			8310	Undersheriff	1		
A	**3140**			***Department of Probation***			
			0010	Account Clerk Typist	1		
			5740	Principal Account Clerk	1		
			6090	Probation Assistant	3		
			6100	Probation Officer	36		
			6110	Probation Supervisor	6		
			6315	Probation Director III	1		
			6710	Receptionist	1		
			7140	Senior Probation Officer	12		
			8090	Typist	2		
A	**3150**			***Jail***			
			0000	Account Clerk	1		
			0010	Account Clerk Typist	2		
			0140	Assistant to Inmate Services	2		
			0225	Assistant for Public Affairs/Public Relations	1		
			1020	Correctional Sergeant	23		
			1025	Correctional Captain	1		
			1124	Chief of Corrections - Administrative	1		
			1125	Chief of Corrections - Operations	1		
			1300	Cook	5		
			1650	Coordinator of Inmate Services	1		
			1715	Correctional Officer (Spanish Speaking)	1		
			1720	Correctional Officer	141		
			1730	Correctional Lieutenant	3		
			1731	Correctional Lieutenant - Technical	1		
			1944	Correctional Lieutenant (207-C)	1		
			1945	Correctional Officer (207-C)	2		
			1946	Correctional Sergeant (207-C)	1		
			2760	Food Service Manager	1		
			7000	Senior Account Clerk	1		
A	**3151**			***Alternatives to Incarceration - Work Program (Sheriff)***			
			0280	Alternative to Incarceration Program Director	1		
			0285	Alternatives to Incarceration Program Supervisor	4		
A	**3152**			***Jail Maintenance***			
			0790	Building Maintenance Mechanic	3		
			6920	Senior Building Maintenance Mechanic	2		
			7475	Superintendent of Buildings & Grounds (Sheriff)	1		
A	**3315**			***Stop DWI Program***			
			1950	Director of Special Traffic Operations Program	1		
A	**3640**			***Bureau of Public Safety***			
			1150	Director of Public Safety	1		
			1395	County Communications Coordinator	1		
			2285	Deputy Emergency Manager			1
			3210	EMS Coordinator			1
			3370	Fire Coordinator			1
			6196	Public Safety Grants Coordinator	1		
			6610	Radiological & Chemical Officer			1
			8520	Secretary to Director of Public Safety	1		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	4010			***Department of Health - Administration***			
			0095	Accounting Supervisor Grade B	1		
			3000	Fiscal Coordinator	1		
			3500	Junior Accountant	1		
			4730	Medical Consultant	1		
			5920	Public Health Director	1		
			7550	Secretary to Public Health Director	1		
			8025	Telephone Receptionist	1		
A	4017			***Department of Health - Nursing***			
			1455	Community Health RN	5		
			2210	Director of Patient Services	1		
			2806	Epidemiology Coordinator	1		
			4655	Local Public Health Educator	1		
			6160	Public Health Aide	2		
			6175	Public Health Planner	1		
			6195	Public Health Training Coordinator	1		
			7360	Senior Public Health Educator	1		
A	4059			***Early Care Intervention Program***			
			1175	Clinical Records Clerk	1		
			1355	Child Services Specialist	1		
			1841	Director of Children with Special Needs	1		
			2580	ECI Service Worker	6		
			3430	Information Processing Specialist	1		
			5750	Principal Clerk	1		
A	4090			***Department of Health - Environmental Health***			
			0430	Assistant Sanitary Code Enforcement Officer	1		
			2501	Environmental Health Educator	1		
			2515	Environmental Health Director	1		
			5840	Public Health Technician	2		
			5910	Public Health Engineer	1		
			6190	Public Health Sanitarian	3	1	
			7180	Senior Public Health Sanitarian	2		
A	4320			***Department of Mental Health***			
			0650	Associate Fiscal Analyst	1		
			0900	Coordinator of Disability Services	1		
			1080	Commissioner of Mental Health	1		
			1171	Clinical Billing Clerk	1		
			1173	Mental Health Clinical Receptionist	1		
			1510	Court Consultant Specialist	1		
			1760	Develop Disabilities Work Aide	2		
			2034	Director of Administrative Services	1		
			2035	Director of Children Services	1		
			2036	Director of Adult Services	1		
			2037	Director of Forensic Services	1		
			2340	Director of Clinical Administration	1		
			2720	Financial Advocate	2		
			2805	Forensic Mental Health Discharge Planner	1		
			3330	Information Processing Technician II	3		
			3600	Information Processing Specialist	3		
			3605	Information Processing Specialist II	4		
			4835	Mental Health Information Assistant	1		
			4836	Mental Health Information Systems Analyst	1		
			4850	Mental Health Social Worker II	8		
			4855	Mental Health Social Worker III Spanish Speaking	1		
			4860	Mental Health Social Worker III	7		
			4870	Mental Health Social Worker I	4		
			4905	Mental Health Site Supervisor	2		
			4906	Mental Health Site Supervisor I	1		
			5180	Coordinator of MICA	1		
			6421	Psychiatric Nurse Practitioner I	2		
			6422	Psychiatric Nurse Practitioner II		1	1
			6505	Quailty Assurance & Utilization Review Specialist	1		
			6660	Registered Professional Nurse	1		
			7840	Secretary to the Commissioner of Mental Health	1		
			7900	Staff Psychiatrist		5	1
			7911	Staff Psychologist		1	
			9650	Substance Abuse Specialist	1		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**4321**			***M.H. - CSS & ICM***			
			4884	Adult Home Care Coordinator	1		
			4881	Mental Health Care Coordinator I	3		
			4882	Mental Health Care Coordinator II	5		
			4883	Mental Health Care Coordinator III	11		
			4850	Mental Health Social Worker II	2		
			4860	Mental Health Social Worker III	1		
			4900	Mental Health Social Worker Aide	2		
			6120	Program Associate	1		
			6121	Program Assistant	1		
			6660	Registered Professional Nurse	1		
			8580	Vocational Rehabilitation Counselor	1		
A	**4323**			***M.H. - Substance Abuse Services***			
			1700	Community Prevention Specialist	1		
			2360	Director of Substance Abuse Services	1		
			7720	Substance Abuse Prevention Coordinator	1		
			9670	Student Assistance Specialist	5		
A	**6010**			***Social Services - Administration***			
			0090	Accounting Supervisor Grade A	1		
			0290	Assistant Social Services Attorney	4		
			1055	Coordinator of Building Operations	1		
			1250	Commissioner of Social Services	1		
			2070	Deputy Commissioner Administration Services	1		
			2280	Deputy Commissioner Services	1		
			4000	Human Services Liaison	1		
			6123	Program Audit and Review Specialist II	1		
			7330	Social Services Attorney	1		
			7390	Staff Development Coordinator	1		
			7790	Secretary to Commissioner	1		
A	**6011**			***Social Services - Income Maintenance***			
			0000	Account Clerk	6		
			0160	Associate Account Clerk	2		
			1240	Community Service Worker	3		
			1590	Clerk	19		
			1695	Director of Assistance Programs	1		
			2390	Data Entry Machine Operator	3		
			4675	Mail and Supply Clerk	1		
			4715	Managed Care Facilitator	1		
			5740	Principal Account Clerk	1		
			5930	Principal Data Entry Operator	1		
			6085	Principal Social Welfare Examiner II	4		
			6086	Principal Social Welfare Examiner III	1		
			6710	Receptionist	1		
			7000	Senior Account Clerk	8		
			7100	Senior Resource Consultant	1		
			7210	Senior Social Welfare Examiner	9		
			7340	Social Welfare Examiner	44		
			7860	Senior Support Investigator	1		
			7870	Support Investigator	5		
			8090	Typist	2		
			8760	Welfare Investigator	3		
			8800	Welfare Manage Systems Coordinator	1		
			9755	Supervisor of Investigations and Support	1		
A	**6012**			***Social Services - General Services***			
			0000	Account Clerk	1		
			1040	Case Supervisor Grade B	7		
			1050	Caseworker	30		
			1330	Child Protective Coordinator	1		
			1340	Child Protective Supervisor	7		
			1350	Child Protective Worker	28		
			1590	Clerk	2		
			3320	Homemaker	2		
			4800	Motor Vehicle Operator	3		
			5927	Principal Court Liaison	1		
			7020	Senior Caseworker	3		
			7250	Senior Typist	1		
			7340	Social Welfare Examiner	4		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**6012**			***Social Services - General Services (Continued)***			
			7375	Special Projects Administrator	1		
			8770	Working Supervisor	1		
A	**6013**			***Social Services - Support Collection***			
			0000	Account Clerk	1		
			1590	Clerk	1		
			7000	Senior Account Clerk	3		
			7870	Support Investigator	5		
			9760	Supervisor of Support Collection	1		
A	**6014**			***Social Services - Employment***			
			1050	Caseworker	2		
			2605	Employment Specialist	1		
			7210	Senior Social Welfare Examiner	3		
A	**6510**			***U.F.S. - Veterans Service Agency***			
			3290	Deputy Commissioner of Veterans	1		
			4800	Motor Vehicle Operator	2		
			8535	Veterans Services Specialist	1		
A	**6610**			***Consumer Affairs***			
			1750	Director of Weights & Measures	1		
A	**6771**			***Unified Family Services - Central Office***			
			1205	Commissioner for Aging	1		
			1708	Confidential Assistant	1		
			2270	Deputy Commissioner for Aging	1		
			7000	Senior Account Clerk		1	
			7200	Secretary to Commissioner for Aging	1		
A	**6772**			***U.F.S. - Direct Services***			
			0100	Aging Services Aide		1	
			0120	Aging Services Center Director II		1	
			0310	Assistant Aging Services Center Director		2	
			0510	Aging Services Center Director I		2	
			3600	Information Processing Specialist	2	1	
			4800	Motor Vehicle Operator		3	
			6740	Relief Personnel			1
A	**6773**			***U.F.S. - Nutrition***			
			0100	Aging Services Aide	1	6	7
			0165	Asst Coord of Aging Center Operations	1		
			0570	Aging Services Specialist	1		
			1060	Coordinator of Center Operations	1		
			1170	Cleaner		1	2
			1870	Consulting Dietician			1
			3600	Information Processing Specialist	2	1	
			4800	Motor Vehicle Operator	1	1	1
			5160	Nutrition Site Manager	2	2	1
			6740	Relief Personnel			33
A	**6775**			***U.F.S. - Community Services***			
			0570	Aging Services Specialist	1		
			3435	Health & Wellness Activities Aid			3
			4800	Motor Vehicle Operator	1		
			5450	Ombudsman Coordinator			2
			6740	Relief Personnel			1
A	**6777**			***U.F.S. - EISEP***			
			0641	Case Manager		1	
A	**7310**			***U.F.S. - Youth Services***			
			1980	Deputy Commissioner for Youth	1		
			2770	Food Program Coordinator (Seasonal)			1
			9690	Youth Outreach Worker	1		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
A	**8020**			***Bureau of Economic Development & Planning***			
			1235	Community Development Affairs Advisor	1		
			1430	Community Development Specialist	1		
			1830	Director of Economic Development & Planning	1		
			2190	Deputy Director for Planning	1		
			6040	Principal Planner	1		
			7740	Senior Economic Developer	1		
			7950	Secretary to Director	1		
			8370	Secretary to Deputy Director	1		
A	**8090**			***Environmental Management Council***			
			2510	Executive Director of Environmental Management Council	1		
A	**8790**			***Dyken Pond Env. Education Center***			
			2500	Environmental Educator	1		
CD	**6290**			***Job Training Administration***			
			0641	Case Manager	1		
			1090	Commissioner of Employment & Training	1		
			2600	Employment & Training Coordinator	1		
			2800	Employment & Training Program Supervisor	1		
			5780	Principal Accountant	1		
			6045	On the Job Training Specialist	1		
			6770	Secretary to Commissioner of Employment & Training	1		
			7110	Senior Employment & Training Coordinator	1		
			7270	Senior Employment & Training Assistant	1		
			9695	Youth Gang Preventive Specialist	1		
CS	**1810**			***Health Program***			
			3440	Human Resource Specialist	1		
D	**5010**			***Department of Highways - Administration***			
			1481	Confidential Assistant to Highway Department	1		
			5750	Principal Clerk	1		
			6750	Secretary to County Engineer	1		
D	**5110**			***Department of Highways - Road Maintenance***			
			3405	Highway Superintendent	1		
			3415	Highway Laborer	5		
			3420	Highway Supervisor II	5		
			4610	Motor Equipment Operator Heavy	12		
			4620	Motor Equipment Operator Light	20		
			7955	Sign Crew Supervisor	1		
			8770	Working Supervisor	5		
DM	**5130**			***Highway Department - Machinery***			
			0410	Auto Mechanic	5		
			3340	Highway Dispatcher	1		
			6860	Senior Auto Mechanic	1		
			8830	Welder - Mechanic	1		
G	**8110**			***Sewer District No. 1 - Administration***			
			0010	Account Clerk Typist	1		
			1200	Commissioner			9
			1690	Chairman of Commissioners			1
			4280	Legal Counsel			1
			5740	Principal Account Clerk	1		
			6830	Sewer District Administrative Director	1		
			7000	Senior Account Clerk		1	
G	**8130**			***Sewer District No. 1 - Sewage Treatment/Disp.***			
			0410	Automotive Mechanic		1	
			1645	Control Systems Technician	1		
			2030	Director of Operations & Maintenance	1		
			3620	Industrial Wastewater Technician	1		
			4220	Laboratory Director	1		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
G	**8130**			***Sewer District No. 1 - Sewage Treatment/Disp. (Continued)***			
			4230	Laborer	4		
			4610	Motor Equipment Operator - Heavy	1		
			4680	Maintenance Mechanic	4		
			4690	Maintenance Helper	1		
			4840	Maintenance Supervisor	1		
			5720	Processing Technician I	8		
			5830	Processing Technician II	4		
			6070	Principal Stores Clerk	1		
			6840	Senior Maintenance Mechanic	4		
			6850	Senior Lab Technician		1	
			7970	Supervisor of Waste Water Plant Operations	1		
			8820	Waste Water Plant Operator	4		
M	**1610**			***Central Services - Administration***			
			0000	Account Clerk	1		
			1680	Confidential Assistant to Director	1		
			2080	Director of Central Services	1		
			2300	Deputy Director of Central Services	1		
M	**1670**			***Central Printing & Mailing***			
			4760	Messenger	1	1	
			8775	Working Supervisor (Central Printing/Mailing)	1		
M	**1681**			***Ledger Services***			
			0155	Associate Fiscal Coordinator	1		
			2740	Fiscal Operations Manager	1		
			5740	Principal Account Clerk	1		
			7000	Senior Account Clerk	1		
			7575	Senior Fiscal Coordinator	1		
M	**1682**			***Payroll Services***			
			0160	Associate Account Clerk	1		
			5625	Payroll Coordinator	1		
Van Rensselaer Manor:							
EH	**6011**						
			01	Director of Nursing	1		
			02	Assistant Director of Nursing	1		
			06	Clerk	1		
				Office Manager	1		
				Principal Clerk	1		
EH	**6012**						
			03	Coordinator of Nurse Training	1		
				Registered Nurse	1		
EH	**6013**						
			03	Quality Assurance Nurse	1		
EH	**6020**						
			01	Assistant Supervisor of Nursing	11		
				MDS Coordinator	1		
			03	Head Nurse	10		
				Restorative Coordinator	1		
				Registered Nurse	20	4	
			04	Licensed Practical Nurse	55	12	
			05	Senior C.N.A.	10		
				C.N.A.	138	67	5
				P.C.A.	4		
			06	Clerk	8	4	
EH	**6021**						
			03	Substitute Nurse - RN			12
			04	Substitute Nurse - LPN			10

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
Van Rensselaer Manor (continued):							
EH	**7260**						
			01	Leisure Time Director	1		
			05	Leisure Time Aides	6		
EH	**7270**						
			02	Supervising Pharmacist	1		
EH	**7281**						
			02	Working Supervisor	1		
			05	Leisure Time Aides	2	1	
EH	**7290**						
			08	Dentist			1
EH	**7330**						
			01	Coordinator of Restorative Services	1		
			01	Physicial Therapist	1		
			02	Assistant Physical Therapist	3		
			05	Physical Therapy Aides	2		
EH	**7340**						
			02	Occupational Therapist II	1		
				Certified Occupational Therapist Assistant	1		
EH	**7380**						
			02	Social Worker Assistant	5		
				Director of Resident & Family Services	1		
EH	**7383**						
			02	Chaplain			1
EH	**7390**						
			02	Principal Clerk	1		
EH	**7410**						
			06	Senior Typist	1		
			08	Assistant Physicians		8	
				Physicians Assistant	1		
EH	**7420**						
			08	Physician		1	
EH	**7430**						
			03	Utilization Review Specialist	1		
EH	**8110**						
			02	Labor Relations & Personnel Aide	1		
EH	**8212**						
			01	Registered Dietician	1		
				Dietary Services Director	1		
				Food Service Manager	1		
			02	Cook	6		
				Dietetic Technician	3		
				Registered Dietician	1		
				Food Service Supervisor	3		
			06	Typist	1		
			07	Food Service Helper	29	6	17
EH	**8220**						
			01	Facility Maintenance Supervisor	1		
			02	Senior Building Maintenance Mechanic	1		
			07	Building Maintenance Mechanic	3		
			07	Laborer	1		
EH	**8225**						
			02	Working Supervisor	1		
			07	Laborer	1		

AUTHORIZED POSITIONS - 2014 TENTATIVE BUDGET

Fund	Org	Prg	Job Codes	Department/Job Titles	# Positions: FT	LFT	PT
Van Rensselaer Manor (continued):							
EH	**8240**						
			02	Assistant Housekeeper	2		
				Working Supervisor	1		
			07	Cleaner	26		
				Laborer	4		
EH	**8250**						
			07	Laundry Worker	9		
				Laborer	3		
EH	**8260**						
			01	Security Supervisor	1		
			07	Watchman	6		
				Motor Vehicle Operator	2		
				Building Attendant II	1		
EH	**8311**						
			01	Controller	1		
			02	Clinical Billing Supervisor	1		
				Accounting Supervisor - Grade A	1		
			03	Registered Nurse	1		
				Principal Clerk	1		
				Senior Accounting Clerk	2		
				Senior Clerk	1		
				Account Clerk	2		
				Clinical Billing Clerk	2		
				Associate Account Clerk	1		
				Senior Typist	1		
EH	**8351**						
			01	Executive Director	1		
				Assistant Administrator	1		
			06	Secretary to Executive Director	1		
EH	**8381**						
			06	Receptionist	1		
				Clerk			1
EH	**8385**						
			01	Working Supervisor	1		
			06	Laborer	1		
EH	**8400**						
			02	Barber			2
				Totals	**1,486**	**192**	**139**

NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.

Appendix D

STATEMENT OF COUNTY DEBT

STATEMEMT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2013

Description	Year Issue/ Maturity	Interest Rate	Original Issue Amount	Balance December 31, 2013
GOVERNMENTAL FUNDS:				
GENERAL FUND:				
Jail/Public Safety Bldg	1991/2021	6.70	19,245,000	5,997,700
Facilities Master Plan	2005/2014	4.0/4.2	1,500,000	67,878
Jail Expansion	2005/2014	4.0/4.2	5,000,000	226,259
Jail Expansion	2008/2028	3.25/4.375	20,300,000	16,765,000
COB Energy	2010/2018	4.69	513,371	349,171
Facilities Master Plan	2012/2025	3.0/5.0	930,287	930,287
Jail Expansion	2012/2025	3.0/5.0	3,100,932	3,100,932
Jail	2012/2038	3.0/3.25	4,078,947	3,988,000
HIGHWAY:				
2001 Improvements	2001/2014	4.00/4.25	3,547,403	969,579
2005 Improvements	2005/2014	4.0/4.2	2,000,000	90,503
2005 Machinery	2005/2014	4.0/4.2	2,500,000	113,131
2005 Improvements	2012/2025	3.0/5.0	1,240,377	1,240,377
2005 Machinery	2012/2025	3.0/5.0	1,550,468	1,550,468
2012 Highway Equipment	2012/2017	3.0	1,500,000	1,226,000
SEWER:				
Clarifier	2001/2014	4.00/4.25	575,579	55,816
Monofill Expansion Phase II	2008/2028	3.25/4.375	635,000	525,000
Sewer Energy	2010/2026	3.20	12,997,247	11,745,228
Sewer Energy II	2012/2028	2.4606	16,887,857	16,887,857
Sewer Energy IIA	2012/2028	2.53	4,077,860	4,077,860
Sewer Energy III	2013/2032	2.60	21,889,132	21,889,132
HUDSON VALLEY COMMUNITY COLLEGE (HVCC):				
HPER Center	1989/2019	6.90/7.00	2,000,000	365,000
HPER Center	1991/2020	6.70	5,500,000	1,469,300
Reconstruction	2001/2014	4.00/4.25	2,460,890	238,635
HVAC	2001/2014	4.00/4.25	967,290	93,801
Electrical System	2001/2014	4.00/4.25	479,650	46,512
Tennis Courts	2001/2014	4.00/4.25	24,941	2,420
Parking Lot	2001/2014	4.00/4.25	213,638	20,717
Guenther Hall	2001/2014	4.00/4.25	251,817	24,420
Renovations/Improvements	2001/2014	4.00/4.25	3,022,581	293,104
Campus Center	2005/2014	4.0/4.2	4,057,687	183,617
Various Projects	2005/2014	4.0/4.2	1,236,000	55,931
Admin. Building	2005/2014	4.0/4.2	4,700,000	212,683
Various Projects	2006/2015	4.4/4.5	6,200,000	555,000
Admin/Campus/Various	2012/2026	3.0/5.0	10,287,936	10,287,936
Science Center	2012/2038	3.0/3.25	23,578,862	23,021,000
TOTAL GOVERNMENTAL ACTIVITIES				$ 128,666,254
BUSINESS TYPE ACTIVITIES:				
Van Rensselaer Manor Lease	2009/2024	3.554/5.875	28,980,000	23,865,000
TOTAL BUSINESS TYPE ACTIVITIES				23,865,000

Appendix E

EXEMPTION REPORT

NYS - Real Property System
County of Rensselaer

S495 Exemption Impact Report
County Summary

Total Assessed Value **9,419,122,228**

Equalized Total Assessed Value **13,943,765,360**

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	141	58,586,349	0.42%
12350	PUBLIC AUTHORITY - STATE	RPTL 412	2	2,032,416	0.01%
13100	CO - GENERALLY	RPTL 406(1)	59	104,052,741	0.75%
13350	CITY - GENERALLY	RPTL 406(1)	277	76,210,197	0.55%
13370	CITY - CEMETERY LAND	RPTL 446	16	863,905	0.01%
13500	TOWN - GENERALLY	RPTL 406(1)	273	51,621,732	0.37%
13510	TOWN - CEMETERY LAND	RPTL 446	7	61,557	0.00%
13650	VG - GENERALLY	RPTL 406(1)	69	18,269,887	0.13%
13800	SCHOOL DISTRICT	RPTL 408	58	409,678,274	2.94%
13850	BOCES	RPTL 408	6	6,963,200	0.05%
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	66	78,620,391	0.56%
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	10	71,194,740	0.51%
13970	REGIONAL OTB CORPORATION	RACING L 513	1	376,735	0.00%
14100	USA - GENERALLY	RPTL 400(1)	3	1,385,477	0.01%
14110	USA - SPECIFIED USES	STATE L 54	3	4,120,682	0.03%
14120	USA - DEFENSE PURPOSES	STAE L 59-g	2	9,520,000	0.07%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	69	1,062,947,835	7.62%
18040	URBAN REN: OWNER-MUNICIPALITY	GEN MUNY 506	1	130,000	0.00%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	22	37,076,716	0.27%
18180	UDC OWNED NON-HOUSING PROJECT	MC K UCON L 6272	2	177,243	0.00%
18600	USA-PROP UNDER PURCHASE CONTRA	RPTL 400(2)	14	59,774,500	0.43%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	53	12,703,651	0.09%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	227	126,560,964	0.91%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	94	610,605,335	4.38%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	17	25,794,342	0.18%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	22	156,892,614	1.13%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	48	20,943,025	0.15%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	193	117,815,861	0.84%
25600	NONPROFIT HEALTH MAINTENANCE ORG	RPTL 486-a	1	1,050,000	0.01%
26050	AGRICULTURAL SOCIETY	RPTL 450	2	408,181	0.00%
26100	VETERANS ORGANIZATION	RPTL 452	27	5,438,033	0.04%
26250	HISTORICAL SOCIETY	RPTL 444	6	1,925,890	0.01%
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	26	8,468,267	0.06%
27250	RAILROAD PROP OWNED BY AMTRAK	45 U S C 546b	7	6,845,063	0.05%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	128	21,640,917	0.16%

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28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	11,809,457	0.08%
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	7	17,373,156	0.12%
29350	TRUSTEES - HOSP, LIB, PLAYGROUND	RPTL 438	10	3,281,745	0.02%
32252	NYS OWNED REFORESTATION LAND	RPTL 534	27	4,424,660	0.03%
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	2	0	0.00%
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	19	12,201,978	0.09%
33400	TAX SALE - CITY OWNED	RPTL 406(5)	19	442,532	0.00%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	128	4,979,296	0.04%
38260	MUN HSNG AUTH - NYS AIDED	PUB HSNG L 52(4)&(5)	4	7,855,530	0.06%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	56	461,292	0.00%
41102	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	9	60,796	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	382	35,462,503	0.25%
41112	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	221	13,766,835	0.10%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,875	43,457,784	0.31%
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1,350	27,351,710	0.20%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1,448	54,765,634	0.39%
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1,139	38,302,925	0.27%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	522	19,430,491	0.14%
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	225	7,580,207	0.05%
41151	COLD WAR VETERANS (10%)	RPTL 458-b	40	315,900	0.00%
41152	COLD WAR VETERANS (10%)	RPTL 458-b	373	2,969,598	0.02%
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	3	82,400	0.00%
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	22	617,983	0.00%
41300	PARAPLEGIC VETS	RPTL 458(3)	2	536,585	0.00%
41400	CLERGY	RPTL 460	40	223,890	0.00%
41700	AGRICULTURAL BUILDING	RPTL 483	66	5,364,561	0.04%
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1,312	90,114,093	0.65%
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG-MKTS L 306	16	1,169,236	0.01%
41800	PERSONS AGE 65 AND OVER	RPTL 467	2,417	133,529,858	0.96%
41801	PERSONS AGE 65 AND OVER	RPTL 467	374	18,620,467	0.13%
41802	PERSONS AGE 65 AND OVER	RPTL 467	16	665,694	0.00%
41805	PERSONS AGE 65 AND OVER	RPTL 467	261	10,723,494	0.08%
41900	PHYSICALLY DISABLED	RPTL 459	8	238,230	0.00%
41901	PHYSICALLY DISABLED	RPTL 459	2	104,529	0.00%
41902	PHYSICALLY DISABLED	RPTL 459	3	38,889	0.00%

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County of Rensselaer

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41930	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	156	8,437,381	0.06%
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	36	2,034,004	0.01%
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	1	44,408	0.00%
41935	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	40	1,757,376	0.01%
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	71	3,793,795	0.03%
42120	TEMPORARY GREENHOUSES	RPTL 483-c	3	95,500	0.00%
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	16	1,431,230	0.01%
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	42	1,773,901	0.01%
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	84	13,583,717	0.10%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	7	1,501,549	0.01%
48000	URBAN REN: OWNER-URB REDEV CO	P H FI L 211	2	1,717,270	0.01%
49500	SOLAR OR WIND SYSTEM	RPTL 487	73	1,690,473	0.01%
49530	INDUSTRIAL WASTE TREATMENT FAC	RPTL 477	1	11,029	0.00%
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	4	56,831,818	0.41%
Total Exemptions Exclusive of System Exemptions:			**14,886**	**3,776,952,291**	**27.09%**
Total System Exemptions:			**4**	**56,831,818**	**0.41%**
Totals:			**14,890**	**3,833,784,109**	**27.49%**

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: **$ 2,026,644**