

2013 TENTATIVE Rensselaer County Budget

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RENSELAER COUNTY
2013 TENTATIVE BUDGET - SUMMARY OF TAX REQUIREMENT

APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS): \$ 319,749,649.00

SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):

LOCAL SOURCES	\$	178,549,861.00
INTERFUND REVENUES	\$	23,626,406.00
STATE AND FEDERAL REVENUE	\$	61,582,367.00
APPROPRIATED FUND BALANCE	\$	434,524.00

REQUIRED FROM REAL PROPERTY TAXES: \$ 55,556,491.00

REAL PROPERTY TAX LEVY:

REVENUE REQUIRED FOR APPROPRIATIONS	\$	55,556,491.00
ADD: PROVISION FOR UNCOLLECTED TAXES	\$	6,100,000.00
LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES	\$	1,500,000.00

REQUIRED PROPERTY TAX LEVY: \$ 60,156,491.00

ASSESSMENTS:

TAXABLE COUNTY VALUE: \$ 5,332,033,419.00

ANTICIPATED AVERAGE TAX RATE PER \$1,000: \$ 11.282

**RENSELAER COUNTY
2013 TENTATIVE BUDGET - REAL PROPERTY TAX LEVY**

MUNICIPALITY	SHARE OF COUNTY LEVY:					TAX RATE PRIOR TO CHARGEBACKS:	
	2009	2010	2011	2012	2013	2012	2013
Troy	\$ 9,884,873.11	\$ 10,352,285.68	\$ 10,778,900.75	\$ 10,623,949.25	\$ 10,766,622.26	\$ 41.469	\$ 42.480
Rensselaer	\$ 2,018,269.22	\$ 2,075,501.80	\$ 2,189,005.21	\$ 2,395,406.36	\$ 2,505,418.76	\$ 18.211	\$ 19.311
Berlin	\$ 797,011.70	\$ 884,579.36	\$ 866,766.27	\$ 884,012.62	\$ 868,770.96	\$ 22.760	\$ 22.481
Brunswick	\$ 5,157,953.17	\$ 5,379,183.72	\$ 5,342,491.89	\$ 5,515,958.72	\$ 5,682,386.36	\$ 22.100	\$ 22.629
East Greenbush	\$ 8,318,139.91	\$ 8,365,763.80	\$ 8,400,431.35	\$ 8,418,226.24	\$ 8,815,530.16	\$ 5.530	\$ 5.764
Grafton	\$ 997,127.40	\$ 1,052,628.03	\$ 1,056,208.87	\$ 1,148,206.17	\$ 1,164,043.92	\$ 70.074	\$ 70.282
Hoosick	\$ 2,199,010.20	\$ 2,273,368.96	\$ 2,254,184.09	\$ 2,331,580.40	\$ 2,505,085.85	\$ 21.354	\$ 22.998
Nassau	\$ 1,843,748.69	\$ 1,915,646.98	\$ 1,967,391.96	\$ 2,073,742.47	\$ 2,106,043.62	\$ 8.182	\$ 8.266
North Greenbush	\$ 4,819,142.85	\$ 4,943,760.02	\$ 5,106,302.84	\$ 5,202,399.13	\$ 5,511,430.87	\$ 20.995	\$ 21.864
Petersburgh	\$ 622,812.62	\$ 657,101.58	\$ 666,852.59	\$ 702,875.96	\$ 700,226.48	\$ 10.645	\$ 10.598
Pittstown	\$ 2,064,271.24	\$ 2,075,580.73	\$ 2,143,437.28	\$ 2,217,876.12	\$ 2,209,254.87	\$ 9.496	\$ 9.453
Poestenkill	\$ 1,755,146.40	\$ 1,779,633.72	\$ 1,782,994.98	\$ 1,881,397.54	\$ 1,862,902.50	\$ 22.935	\$ 22.665
Sand Lake	\$ 3,666,512.61	\$ 3,784,248.88	\$ 3,966,544.35	\$ 4,082,362.59	\$ 4,254,013.55	\$ 5.503	\$ 5.737
Schaghticoke	\$ 3,271,967.82	\$ 3,183,497.05	\$ 3,212,467.50	\$ 3,345,814.26	\$ 3,340,936.03	\$ 25.088	\$ 25.071
Schodack	\$ 5,907,422.25	\$ 6,020,428.59	\$ 6,152,793.45	\$ 6,453,532.58	\$ 6,340,321.19	\$ 5.602	\$ 5.457
Stephentown	\$ 1,316,590.81	\$ 1,345,791.10	\$ 1,393,779.62	\$ 1,477,150.59	\$ 1,523,503.62	\$ 18.948	\$ 19.332
Totals:	\$ 54,640,000.00	\$ 56,089,000.00	\$ 57,280,553.00	\$ 58,754,491.00	\$ 60,156,491.00		
Average Tax Rate (per \$1,000):	\$ 10.239	\$ 10.571	\$ 10.831	\$ 11.061	\$ 11.282		

RENSELAER COUNTY
SUMMARY OF 2013 TENTATIVE BUDGET BY FUND

	GENERAL (A)	COMMUNITY DEVELOPMENT (CB)	WORK FORCE INVESTMENT ACT (CD)	RISK RETENTION (CS)	ROAD (D)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 232,916,191.00	\$ 436,228.00	\$ 1,707,505.00	\$ 18,804,636.00	\$ 9,815,399.00
INTERFUND TRANSFERS	\$ 0.00	\$ 3,772.00	\$ 25,000.00	\$ 0.00	\$ 274,508.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	<u>\$ 232,916,191.00</u>	<u>\$ 440,000.00</u>	<u>\$ 1,732,505.00</u>	<u>\$ 18,804,636.00</u>	<u>\$ 10,089,907.00</u>
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 124,890,241.00	\$ 440,000.00	\$ 40,000.00	\$ 4,210,173.00	\$ 937,600.00
INTERFUND	\$ 1,026,904.00	\$ 0.00	\$ 0.00	\$ 14,594,463.00	\$ 5,000.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 57,827,481.00	\$ 0.00	\$ 1,692,505.00	\$ 0.00	\$ 2,062,381.00
APPROPRIATED FUND BALANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 700,000.00
TOTAL REVENUES	<u>\$ 183,744,626.00</u>	<u>\$ 440,000.00</u>	<u>\$ 1,732,505.00</u>	<u>\$ 18,804,636.00</u>	<u>\$ 3,704,981.00</u>
TAX REQUIREMENT	\$ 49,171,565.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,384,926.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2012	\$ 16,000,000.00	\$ 300,000.00	\$ 75,000.00	\$ 500,000.00	\$ 100,000.00

**RENSSELAER COUNTY
SUMMARY OF 2013 TENTATIVE BUDGET BY FUND**

<u>APPROPRIATIONS</u>	ROAD MACHINERY (DM)	HOSPITAL (EH)	SEWER (G)	WORKING CAPITAL (M)	SELF INSURANCE (S)	TOTAL (MEMORANDUM ONLY)
EXCLUDING INTERFUND TRANSFERS	\$ 2,276,523.00	\$ 39,497,734.00	\$ 6,457,375.00	\$ 4,633,127.00	\$ 2,182,627.00	\$ 318,727,345.00
INTERFUND TRANSFERS	\$ 88,328.00	\$ 528,497.00	\$ 102,199.00	\$ 0.00	\$ 0.00	\$ 1,022,304.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 2,364,851.00	\$ 40,026,231.00	\$ 6,559,574.00	\$ 4,633,127.00	\$ 2,182,627.00	\$ 319,749,649.00
 <u>REVENUE</u>						
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 120,500.00	\$ 40,026,231.00	\$ 6,925,050.00	\$ 20,000.00	\$ 940,066.00	\$ 178,549,861.00
INTERFUND	\$ 2,144,351.00	\$ 0.00	\$ 0.00	\$ 4,613,127.00	\$ 1,242,561.00	\$ 23,626,406.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE /FEDERAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 61,582,367.00
APPROPRIATED FUND BALANCE	\$ 100,000.00	\$ 0.00	\$ (365,476.00)	\$ 0.00	\$ 0.00	\$ 434,524.00
TOTAL REVENUES	\$ 2,364,851.00	\$ 40,026,231.00	\$ 6,559,574.00	\$ 4,633,127.00	\$ 2,182,627.00	\$ 264,193,158.00
TAX REQUIREMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 55,556,491.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2012	\$ 50,000.00	\$ 3,000,000.00	\$ 900,000.00	\$ 5,000.00	\$ 3,200,000.00	\$ 24,130,000.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
REAL PROPERTY TAX ITEMS							
R1001	10011	Real Property Tax	46,230,950.83	47,469,565.00	49,171,565.00	49,171,565.00	0.00
R1030	10301	Community College Debt Service	977,917.00	978,028.00	973,799.00	973,799.00	0.00
R1051	10511	Gain from Sale of Tax Property	0.00	100,000.00	0.00	0.00	0.00
R1081	10811	Payments in Lieu of Taxes	2,076,526.60	2,100,366.00	2,246,144.00	2,246,144.00	0.00
R1090	10901	Tax Interest & Penalties	3,068,505.16	3,050,000.00	3,050,000.00	3,050,000.00	0.00
TOTAL REAL PROPERTY TAX ITEMS			52,353,899.59	53,697,959.00	55,441,508.00	55,441,508.00	0.00
NON PROPERTY TAX ITEMS							
R1110	11101	Sales Tax	74,717,297.08	73,244,306.00	78,499,860.00	78,499,860.00	0.00
R1113	11131	Tax on Hotel Room Occupancy	409,816.97	390,000.00	425,000.00	425,000.00	0.00
R1140	11401	E-911 Surcharge	215,466.17	245,000.00	245,000.00	215,000.00	0.00
R1140	11402	Cell Phone Surcharge	336,381.23	335,000.00	335,000.00	340,000.00	0.00
R1189	11891	Mortgage Recording Tax	1,398,583.33	1,500,000.00	1,500,000.00	1,500,000.00	0.00
TOTAL NON PROPERTY TAX ITEMS			77,077,544.78	75,714,306.00	81,004,860.00	80,979,860.00	0.00
DEPARTMENTAL INCOME							
GENERAL GOVERNMENT SUPPORT							
R1225	12251	Medical Examiner Fees	365.00	0.00	500.00	500.00	0.00
R1230	12301	Treasurer's Fees	7,526.86	21,000.00	18,000.00	15,000.00	0.00
R1235	12351	Tax Advertising Fees	44,200.00	45,000.00	45,000.00	45,000.00	0.00
R1235	12352	Tax Search, In-Rem Properties	29,338.91	15,000.00	21,000.00	21,000.00	0.00
R1255	12551	Clerk Fees	2,757,144.18	3,130,000.00	3,030,000.00	3,030,000.00	0.00
R1260	12601	Civil Service Exam Fee	23,532.00	13,000.00	10,000.00	10,000.00	0.00
R1265	12651	Public Defender Fees	16,513.97	15,000.00	15,000.00	16,000.00	0.00
R1265	12652	Conflict Defender Fees	700.00	500.00	500.00	500.00	0.00
R1289	12891	Freedom of Information	1,829.03	1,500.00	1,500.00	1,750.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			2,881,149.95	3,241,000.00	3,141,500.00	3,139,750.00	0.00
PUBLIC SAFETY							
R1510	15101	Sheriff Fees-General	186,315.93	190,000.00	180,000.00	180,000.00	0.00
R1515	15151	Sheriff Fees I-D	4,438.00	3,600.00	3,600.00	3,600.00	0.00
R1520	15201	Stop-DWI Deputy	25,000.00	25,000.00	25,000.00	25,000.00	0.00
R1520	15202	MH Probation Officer	67,512.00	67,512.00	67,512.00	67,512.00	0.00
R1525	15251	Jail Telephone Commission	177,860.26	180,000.00	190,000.00	200,000.00	0.00
R1580	15801	Restitution Surcharge	10,980.01	12,000.00	12,000.00	12,000.00	0.00
R1589	15891	Probation Fees-General	34,732.00	40,000.00	40,000.00	40,000.00	0.00
R1589	15893	Victims Impact Fee - DWI	10,500.00	13,000.00	12,500.00	12,500.00	0.00
R1589	15894	Soc Sec Admin Incentive Pay	28,000.00	22,500.00	22,000.00	25,000.00	0.00
R1589	15895	Telephone/Burn Reporting	16,655.52	16,655.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			561,993.72	570,267.00	552,612.00	565,612.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
HEALTH							
R1601	16011	Public Health Fees-General	203,054.69	220,000.00	220,000.00	220,000.00	0.00
R1601	16012	Flu Vaccine Fees	24,331.23	37,000.00	28,000.00	28,000.00	0.00
R1601	16013	Public Health-Violation Abat	2,000.00	1,500.00	3,000.00	3,000.00	0.00
R1601	16014	Fees for Clinics	31,288.78	40,000.00	40,000.00	40,000.00	0.00
R1601	16016	Fees For Rabies	20,380.39	30,000.00	30,000.00	30,000.00	0.00
R1601	16017	PH-Third Party Insurance	1,102.65	2,500.00	14,500.00	14,500.00	0.00
R1601	16019	PH Fees - Rodent Control	640.00	1,500.00	1,500.00	1,500.00	0.00
R1605	16052	Preschool Medicaid Fees	676,526.00	800,000.00	979,424.00	979,424.00	0.00
R1620	16201	Mental Health Fees-General	2,959,715.63	2,665,989.00	3,105,648.00	3,058,780.00	0.00
R1620	16202	MR Fees	110,350.94	130,000.00	125,000.00	125,000.00	0.00
R1620	16203	Medicaid Fees - ICM	1,231,038.17	1,433,889.00	1,440,233.00	1,440,233.00	0.00
R1620	16204	M. H. Fees, Misc.	157.75	18,250.00	10,000.00	10,000.00	0.00
R1620	16206	MH Fees -COPS/CSP	1,039,878.88	1,155,312.00	1,273,991.00	1,273,991.00	0.00
R1621	16211	Early Intervention Fees	1,194,418.77	1,525,800.00	1,271,500.00	1,271,500.00	0.00
R1630	16301	Student Assistance Program	300,710.00	257,629.00	240,977.00	240,977.00	0.00
R1630	16302	Drug Education & Prevention	(26,615.90)	0.00	0.00	0.00	0.00
R1630	16303	Student Assistance Schools	17,748.00	0.00	0.00	0.00	0.00
R1689	16891	Other Health Fees	396.00	2,500.00	2,500.00	2,500.00	0.00
TOTAL HEALTH			7,787,121.98	8,321,869.00	8,786,273.00	8,739,405.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R1801	18011	Repayment Medical Assistance	1,544,899.67	1,150,000.00	1,250,000.00	1,250,000.00	0.00
R1809	18091	Repayment Aid To Depend Child	965,574.34	1,200,000.00	1,100,000.00	1,100,000.00	0.00
R1811	18111	Child Support Incentive Earn	199,324.04	160,000.00	175,000.00	175,000.00	0.00
R1819	18191	Repayment Child Care	374,210.06	375,000.00	385,000.00	385,000.00	0.00
R1823	18231	Repayment Juvenile Delinquent	36,902.05	35,000.00	35,000.00	35,000.00	0.00
R1840	18401	Repayment Safety Net	686,393.07	650,000.00	675,000.00	675,000.00	0.00
R1841	18411	Repayment of Home Energy Asst	81,739.61	150,000.00	100,000.00	100,000.00	0.00
R1842	18421	Repayment Emergency Aid Adults	100.00	500.00	500.00	500.00	0.00
R1855	18551	Repayment Day Care	9,967.21	6,000.00	6,500.00	6,500.00	0.00
R1870	18701	Repay-Services for Recipients	3,080.00	1,500.00	3,000.00	3,000.00	0.00
R1894	18941	Social Services Charges	49,101.93	40,000.00	45,000.00	45,000.00	0.00
R1962	19621	Weights & Measure Fees	21,325.00	17,640.00	18,000.00	18,000.00	0.00
R1972	19721	Meal Contributions	127,354.51	120,000.00	135,000.00	135,000.00	0.00
R1972	19722	Transportation-DI	5,703.65	4,750.00	6,250.00	6,250.00	0.00
R1972	19723	Community Services	4,927.25	4,000.00	5,250.00	5,250.00	0.00
R1972	19724	EISEP Contributions	968.00	750.00	750.00	750.00	0.00
R1972	19725	Third Party Meal Charges	370.00	39,000.00	1,000.00	1,000.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			4,111,940.39	3,954,140.00	3,941,250.00	3,941,250.00	0.00
TOTAL DEPARTMENTAL INCOME			15,342,206.04	16,087,276.00	16,421,635.00	16,386,017.00	0.00
INTERGOVERNMENTAL CHARGES							
GENERAL							
R2210	22102	Tax Assmts, School	35,618.65	36,000.00	37,000.00	37,000.00	0.00
R2210	22103	Tax Services, Town & City	506,901.00	470,901.00	554,954.00	554,954.00	0.00
R2210	22104	Election Expense	1,107,261.81	1,247,627.00	1,246,339.00	1,249,073.00	0.00
R2210	22106	Gen Svcs, Other Governments	291,512.00	297,752.00	298,119.00	298,119.00	0.00
TOTAL GENERAL			1,941,293.46	2,052,280.00	2,136,412.00	2,139,146.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EDUCATION							
R2238	22381	Community College Charges	3,626,720.48	3,832,997.00	3,893,831.00	3,893,831.00	0.00
R2240	22401	HVCC Debt Service	2,738,957.00	2,702,228.00	3,715,767.00	3,715,767.00	0.00
TOTAL EDUCATION			6,365,677.48	6,535,225.00	7,609,598.00	7,609,598.00	0.00
PUBLIC SAFETY							
R2260	22601	Police Services, Other Gov't	10,402.52	12,000.00	12,000.00	12,000.00	0.00
R2260	22603	Jail Facilities, Other Gov't	5,551,280.18	4,796,278.00	5,700,000.00	5,700,000.00	0.00
R2260	22604	State Ready Inmates, Other Gov	1,880.00	750.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			5,563,562.70	4,809,028.00	5,712,000.00	5,712,000.00	0.00
GENERAL GOVERNMENT SUPPORT							
R2372	23720	Homeowner Program	3,782.00	0.00	4,000.00	4,000.00	0.00
R2372	23721	Planning Fees - Various	4,404.19	0.00	0.00	0.00	0.00
R2372	23723	Planning Fees - JDP	30,000.30	30,000.00	30,000.00	30,000.00	0.00
R2372	23725	Planning Fees - IDA	309,650.00	334,611.00	367,813.00	367,813.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			347,836.49	364,611.00	401,813.00	401,813.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	99,292.03	64,375.00	88,300.00	88,300.00	0.00
R2410	24101	Rental Real Property-Masonic	6,960.00	7,185.00	9,195.00	9,195.00	0.00
R2410	24102	Rental Real Property, COB	48,161.39	45,970.00	45,970.00	45,970.00	0.00
R2410	24104	Rental Real Property, General	0.00	50,000.00	0.00	0.00	0.00
R2414	24142	Tower Rental	5,400.00	5,400.00	5,400.00	5,400.00	0.00
TOTAL USE OF MONEY AND PROPERTY			159,813.42	172,930.00	148,865.00	148,865.00	0.00
FINES AND FORFEITURES							
R2610	26102	Fine & Forfeiture - Alternate	1,606.67	2,000.00	2,000.00	2,000.00	0.00
R2610	26103	Handicapped Parking Fee	510.00	2,000.00	2,000.00	2,000.00	0.00
R2611	26111	Leg Enforcement Revenue	33,950.00	34,175.00	34,175.00	34,175.00	0.00
R2615	26151	Stop-DWI	221,384.51	285,675.00	317,849.00	316,724.00	0.00
R2615	26152	Probation/Stop DWI	89,957.00	82,800.00	82,800.00	82,800.00	0.00
R2625	26251	Forfeiture of Crime Proceeds	4,406.93	0.00	0.00	0.00	0.00
TOTAL FINES AND FORFEITURES			351,815.11	406,650.00	438,824.00	437,699.00	0.00
TOTAL INTERGOVERNMENTAL CHARGES			14,729,998.66	14,340,724.00	16,447,512.00	16,449,121.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2651	26511	Sale of Recyclable Products	5,077.31	3,000.00	1,500.00	1,500.00	0.00
R2652	26520	Forest Management	0.00	3,000.00	3,000.00	3,000.00	0.00
R2655	26551	Minor Sales-Miscellaneous	8,414.40	0.00	0.00	0.00	0.00
R2660	26601	Sale of Real Property	2,500.00	0.00	0.00	0.00	0.00
R2680	26801	Insurance Recoveries	525,427.55	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			541,419.26	6,000.00	4,500.00	4,500.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	88,851.10	0.00	0.00	0.00	0.00
R2705	27053	Dyken Pond Donations/Fees	4,253.00	5,000.00	5,000.00	5,000.00	0.00
R2705	27054	Friends of Dyken Pond	2,500.00	4,500.00	4,500.00	4,500.00	0.00
R2706	27061	Local Private Match - Tourism	17,874.76	21,441.00	0.00	0.00	0.00
R2709	27093	Employee Contrib-Disability	6,327.00	6,300.00	6,300.00	6,300.00	0.00
R2720	27201	OTB Earnings	230,864.00	225,000.00	150,000.00	150,000.00	0.00
R2770	27701	N.O.C.	7,897.38	443,830.00	325,000.00	325,000.00	0.00
R2770	27704	Bankruptcy Proceeds-Aging	17,460.44	11,356.00	0.00	0.00	0.00
R2770	27705	Misc. Probation Grants	2,239.00	2,495.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS			378,266.68	719,922.00	490,800.00	490,800.00	0.00
INTERFUND REVENUES							
R2801	28011	Interfund Revenue	930,441.18	984,146.00	1,022,304.00	1,022,304.00	0.00
R2801	28034	Telephone	0.00	0.00	4,600.00	4,600.00	0.00
TOTAL INTERFUND REVENUES			930,441.18	984,146.00	1,026,904.00	1,026,904.00	0.00
STATE AID							
GENERAL							
R3021	30211	State Aid Courts - O & M	373,882.00	406,133.00	430,597.00	430,597.00	0.00
R3021	30212	State Aid Courts - Interest	137,491.00	315,404.00	387,150.00	387,150.00	0.00
R3025	30250	Indigent Legal Services	272,073.00	221,250.00	90,691.00	90,691.00	0.00
R3030	30301	District Attorney	39,063.70	35,532.00	14,997.00	39,489.00	0.00
R3031	30311	D.A.-Crime Victims Board	119,809.00	121,894.00	91,880.00	90,042.00	0.00
R3035	30351	Medical Examiner	61,132.81	0.00	0.00	0.00	0.00
R3060	30602	Records Mgt.	2,257.00	67,776.00	0.00	0.00	0.00
R3070	30701	Rail Infrastructure Invest Act	0.00	81,918.00	0.00	0.00	0.00
R3089	30890	Environmental Initiatives	10,000.00	0.00	0.00	0.00	0.00
TOTAL GENERAL			1,015,708.51	1,249,907.00	1,015,315.00	1,037,969.00	0.00
EDUCATION							
R3277	32771	Ed for Handicapped Children	6,701,208.78	7,769,246.00	7,381,186.00	7,381,186.00	0.00
R3277	32772	State Administrative Cost Reim	142,050.00	73,050.00	74,250.00	74,250.00	0.00
R3306	33061	State Aid - Homeland Security	263,524.95	535,662.00	0.00	0.00	0.00
TOTAL EDUCATION			7,106,783.73	8,377,958.00	7,455,436.00	7,455,436.00	0.00
PUBLIC SAFETY							
R3310	33101	Probation-General	621,015.00	559,200.00	774,968.00	774,968.00	0.00
R3310	33103	State Probation/Stop DWI	49,595.00	49,700.00	0.00	0.00	0.00
R3310	33104	Alter To Incar-Wk Pr/Sheriff	17,368.59	20,099.00	20,099.00	20,099.00	0.00
R3310	33105	Alternatives To Incarceration	17,833.92	16,500.00	16,500.00	16,500.00	0.00
R3310	33106	Probation Eligible Diversion	117,298.00	117,298.00	0.00	0.00	0.00
R3310	33107	Misc. Probation Grants	9,000.00	0.00	0.00	0.00	0.00
R3310	33109	Probation Operation Impact	68,955.70	34,150.00	34,450.00	34,450.00	0.00
R3315	33151	Navigation Law Enforcement	2,962.65	0.00	0.00	0.00	0.00
R3315	33152	Sheriff's Operation Impact	7,809.00	0.00	0.00	0.00	0.00
R3389	33891	DA - Aid to Prosecution	44,620.01	42,200.00	10,550.00	10,550.00	0.00
R3389	33892	Public Defender-Aid To Defense	15,909.03	15,700.00	15,700.00	15,700.00	0.00
R3389	33895	Sheriff's D.C.J.S.	27,781.00	0.00	0.00	0.00	0.00
R3389	33896	Sheriff, Traffic Safety Grant	15,224.12	0.00	0.00	0.00	0.00
R3389	33899	DCJS Project Impact	120,290.21	60,700.00	60,500.00	60,500.00	0.00
R3390	33902	DCJS - Parole Reentry - SA	188,977.70	84,815.00	50,000.00	50,000.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
PUBLIC SAFETY (CONTINUED)							
R3390	33903	EMT Recertification	0.00	0.00	0.00	4,200.00	0.00
R3397	33972	Other Public Safety Grants	122,339.05	664,926.00	100,000.00	20,000.00	0.00
TOTAL PUBLIC SAFETY			1,446,978.98	1,665,288.00	1,082,767.00	1,006,967.00	0.00
HEALTH							
R3401	34011	Public Health-State Aid	805,638.25	798,403.00	828,269.00	828,269.00	0.00
R3401	34012	Lead Grant	57,520.22	89,311.00	89,311.00	89,311.00	0.00
R3401	34013	ECIS Grant	90,612.92	100,411.00	75,865.00	75,865.00	0.00
R3401	34014	ATUPA Grant	55,729.68	52,250.00	56,750.00	56,750.00	0.00
R3401	34015	CSHCN Grant	25,484.60	23,480.00	23,823.00	23,823.00	0.00
R3401	34016	Immunization Action Grant	75,461.25	78,185.00	78,185.00	78,185.00	0.00
R3401	34018	Rabies State Reimbursement	18,419.92	25,000.00	25,000.00	25,000.00	0.00
R3401	34020	Lyme Disease Education Grant	7,643.86	8,000.00	0.00	0.00	0.00
R3401	34023	Water Supply Protection Grant	122,861.64	144,689.00	144,689.00	144,689.00	0.00
R3401	34026	PH Prepare/Respon to Bioterror	236,214.52	384,140.00	170,512.00	170,512.00	0.00
R3401	34029	Childhood Lead Primary Prevent	305,232.60	326,843.00	310,843.00	310,843.00	0.00
R3449	34491	ECIS Reimbursement	416,692.83	900,637.00	765,915.00	765,915.00	0.00
R3450	34501	HMTUSA - Grant	4,585.86	2,930.00	2,930.00	2,930.00	0.00
R3486	34861	Drug Free - Outpatient - U.S	122,615.00	0.00	0.00	0.00	0.00
R3489	34891	Other Health Grants	61,386.20	0.00	0.00	0.00	0.00
R3490	34901	Mental Health-SA	227,449.00	521,153.00	460,614.00	460,614.00	0.00
R3490	34902	TFIP Grant	56,854.00	81,474.00	81,474.00	81,474.00	0.00
R3490	34903	State Aid-Nysomh-Forensic Gr	153,068.00	278,517.00	246,176.00	246,176.00	0.00
R3490	34904	Unity Supported Housing-SA	557,920.00	557,908.00	580,634.00	580,634.00	0.00
R3490	34905	Joseph House Supp Housing- SA	371,056.00	430,958.00	371,056.00	371,056.00	0.00
R3490	34907	Unity Crisis Residence-SA	21,704.00	21,704.00	21,704.00	21,704.00	0.00
R3490	34908	Josephs House Outreach Progr	9,324.00	9,324.00	9,324.00	9,324.00	0.00
R3491	34911	State Aid-MR	(12,393.00)	32,783.00	31,662.00	31,662.00	0.00
R3491	34912	N.Y.S.A.R.C.	(58,319.00)	50,557.00	50,557.00	50,557.00	0.00
R3491	34914	Unity Sunshine School-SA	34,456.00	34,394.00	34,394.00	34,394.00	0.00
R3491	34915	Workshop, Inc. (MR)	72,838.00	72,708.00	72,708.00	72,708.00	0.00
R3491	34916	Troy-YWCA Supported	133,857.00	134,910.00	134,910.00	134,910.00	0.00
R3491	34918	OASAS-Apartments-Hudson Mohawk	1,684.00	18,889.00	18,889.00	18,889.00	0.00
R3491	34919	Unity House SCM Program	52,271.00	67,772.00	67,772.00	67,772.00	0.00
R3492	34921	State Aid - Alcoholism-Gen	19,745.00	19,745.00	19,745.00	19,745.00	0.00
R3492	34923	Mohawk Hudson Recovery Center	651,599.00	524,677.00	510,508.00	510,508.00	0.00
R3492	34928	820 River Street-SA	208,808.00	178,138.00	178,138.00	178,138.00	0.00
R3493	34930	OMH Voc Program	86,865.00	80,525.00	80,525.00	80,525.00	0.00
R3493	34932	Parsons Mobile C&Y Crisis Unit	50,000.00	50,000.00	50,000.00	50,000.00	0.00
R3493	34933	OASAS Gambling Prevention	43,412.00	0.00	0.00	0.00	0.00
R3493	34934	OMH-Clinic Plus	227,201.00	0.00	0.00	0.00	0.00
R3493	34935	Family Support Services (OMH)	141,746.75	210,496.00	210,496.00	210,496.00	0.00
R3493	34936	OMH Advocacy Support Services	129,075.00	129,075.00	129,075.00	129,075.00	0.00
R3493	34937	OASAS Gambling Grt-Clin Treat	3,000.00	3,000.00	3,000.00	3,000.00	0.00
R3493	34938	Mental Health Housing	0.00	107,824.00	0.00	0.00	0.00
R3493	34939	OASAS Womens Housing	340,126.00	340,126.00	340,126.00	340,126.00	0.00
R3494	34943	Oasas-Employ & Voc. Trg.	197,045.00	198,295.00	198,295.00	198,295.00	0.00
R3494	34945	Joseph's House-MICA Homeless	98,440.00	98,440.00	98,440.00	98,440.00	0.00
R3494	34948	H M Adolescent Outpatient Service	12,933.00	58,277.00	50,000.00	50,000.00	0.00
R3494	34949	St. Anne's Commissioner's Pool	150,917.00	150,917.00	150,917.00	150,917.00	0.00
R3495	34951	Mental Health - CSS	156,759.00	683,338.00	683,338.00	683,338.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
HEALTH (CONTINUED)							
R3495	34952	Workshop, Inc. (CSS)	199,387.00	273,028.00	116,618.00	116,618.00	0.00
R3495	34953	Unity House Act. Ctr. (CSS)	308,080.00	308,080.00	337,252.00	337,252.00	0.00
R3495	34954	Unity House Transp. (CSS)	183,063.00	60,000.00	60,000.00	60,000.00	0.00
R3495	34955	NYS-OMH Community Reinvestment	159,062.00	84,499.00	84,545.00	84,545.00	0.00
R3495	34956	Coordinate Children's Srv In	31,381.50	31,382.00	31,382.00	31,382.00	0.00
R3495	34957	FSS - Vanderhyden	50,000.00	0.00	0.00	0.00	0.00
R3495	34958	Unity House - TFIP Grant-SA	48,192.00	48,192.00	48,192.00	48,192.00	0.00
R3496	34961	Student Assistance Program-S	618,696.00	576,302.00	576,302.00	576,302.00	0.00
R3496	34967	EUDL OASAS Grant	(753.00)	0.00	0.00	0.00	0.00
R3496	34968	MHEP - Consumers Program	239,415.00	307,000.00	495,520.00	495,520.00	0.00
R3496	34969	MHEP - Consumer MICA Program	(2.00)	3,255.00	3,256.00	3,256.00	0.00
TOTAL HEALTH			8,382,061.60	9,771,941.00	9,209,636.00	9,209,636.00	0.00
TRANSPORTATION							
R3589	35891	State Aid - Bus Companies	47,346.44	50,000.00	50,030.00	50,030.00	0.00
R3589	35892	Section 5311 Rural Transport	38,850.00	40,800.00	42,000.00	42,000.00	0.00
R3590	35901	W & M Petroleum	9,919.83	10,060.00	10,960.00	10,960.00	0.00
TOTAL TRANSPORTATION			96,116.27	100,860.00	102,990.00	102,990.00	0.00
SOCIAL SERVICES							
R3601	36011	Medical Assistance-SA	(574,262.00)	(220,250.00)	(525,250.00)	(525,250.00)	0.00
R3601	36013	Medical Assistance - EI Trans	41,000.00	41,000.00	41,000.00	41,000.00	0.00
R3606	36061	Adult Family-Type Homes	2,027.00	2,600.00	2,600.00	2,600.00	0.00
R3609	36091	Family Assistance-SA	37,304.00	2,901.00	2,919.00	2,919.00	0.00
R3610	36101	Soc Ser Administration-SA	1,965,194.83	1,957,372.00	1,970,982.00	1,948,712.00	0.00
R3610	36103	Medical Assistance - EI Admin	28,522.00	11,226.00	7,496.00	7,496.00	0.00
R3619	36191	Child Care-SA	5,654,554.00	5,509,956.00	5,589,338.00	5,589,338.00	0.00
R3623	36231	Juvenile Delinquents	154,885.42	347,465.00	321,865.00	321,865.00	0.00
R3640	36401	State Aid - Safety Net	1,411,021.00	1,564,434.00	1,445,124.00	1,445,124.00	0.00
R3642	36421	Emergency Aid	23,574.00	24,750.00	24,750.00	24,750.00	0.00
R3655	36551	Child Care Block Grant-SA	3,877,467.00	4,391,628.00	3,750,390.00	3,750,390.00	0.00
R3670	36701	Services for Recipients	995,261.00	2,089,892.00	2,365,145.00	2,365,145.00	0.00
TOTAL SOCIAL SERVICES			13,616,548.25	15,722,974.00	14,996,359.00	14,974,089.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R3710	37101	Veteran Service-General	10,507.78	12,982.00	12,982.00	12,982.00	0.00
R3710	37102	Veterans Service Telephone	964.57	1,300.00	1,300.00	1,300.00	0.00
R3715	37151	State Tourism Grant Funds	57,196.00	21,440.00	0.00	0.00	0.00
R3715	37152	Canal Corp. Tourism Grant	568.00	0.00	0.00	0.00	0.00
R3715	37153	Preserve America Grant	0.00	23,075.00	0.00	0.00	0.00
R3715	37154	Hudson River Valley Greenway Grant	0.00	7,070.00	0.00	0.00	0.00
R3716	37161	NYS Snow Mobile Program	48,065.00	48,065.00	35,140.00	35,140.00	0.00
R3717	37172	Ag & Farmland Protection Grt	316,542.00	579,559.00	0.00	0.00	0.00
R3772	37721	Snap	263,388.16	250,562.00	250,562.00	250,562.00	0.00
R3773	37731	Community Service	182,340.98	175,297.00	182,875.00	182,875.00	0.00
R3773	37732	EISEP	422,432.21	408,882.00	425,929.00	425,929.00	0.00
R3775	37751	HEAP - Aging-General	10,000.00	10,000.00	10,000.00	10,000.00	0.00
R3775	37752	Hiicap - Aging	11,628.22	32,182.00	13,084.00	13,084.00	0.00
R3775	37754	Caregivers Support Training	11,621.33	6,477.00	6,477.00	6,477.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			1,335,254.25	1,576,891.00	938,349.00	938,349.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CULTURE AND RECREATION							
R3820	38201	Youth Programs-General	164,322.84	192,569.00	117,190.00	117,190.00	0.00
TOTAL CULTURE AND RECREATION			164,322.84	192,569.00	117,190.00	117,190.00	0.00
HOME AND COMMUNITY SERVICES							
R3910	39101	Natural Heritage Trust Grant	15,000.00	15,000.00	15,000.00	15,000.00	0.00
R4089	40891	Federal Aid - HAVA	72,965.00	0.00	0.00	0.00	0.00
TOTAL HOME AND COMMUNITY SERVICES			87,965.00	15,000.00	15,000.00	15,000.00	0.00
TOTAL STATE AID			33,251,739.43	38,673,388.00	34,933,042.00	34,857,626.00	0.00
FEDERAL AID							
PUBLIC SAFETY							
R4305	43051	Emergency Services	66,178.00	42,690.00	42,690.00	42,690.00	0.00
R4305	43057	Mitigation Grant-Public Safety	0.00	19,501.00	0.00	0.00	0.00
R4389	43894	Weed and Seed Grant	8,435.00	0.00	0.00	0.00	0.00
R4389	43896	Alien Assistance Program	13,321.62	12,000.00	12,000.00	12,000.00	0.00
R4389	43903	DOJ-Encourage Arrest Policies	0.00	57,701.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			87,934.62	131,892.00	54,690.00	54,690.00	0.00
HEALTH							
R4489	44891	Other Health Grants	0.00	5,000.00	0.00	0.00	0.00
R4489	44892	FMAP Medicaid Stimulus	2,831,782.00	0.00	0.00	0.00	0.00
R4490	44901	Federal Revenue Sharing - M.	400,000.00	746,154.00	650,000.00	650,000.00	0.00
R4490	44903	Drug Free Communities Sup Program	155,278.00	232,701.00	93,750.00	93,750.00	0.00
R4589	45891	Other Transportation - Federal	137,015.00	0.00	0.00	0.00	0.00
TOTAL HEALTH			3,524,075.00	983,855.00	743,750.00	743,750.00	0.00
SOCIAL SERVICES							
R4601	46011	Medical Assistance-FA	(566,787.00)	(212,250.00)	(517,250.00)	(517,250.00)	0.00
R4601	46013	Medical Assistance - EI Trans	41,000.00	41,000.00	41,000.00	41,000.00	0.00
R4609	46091	Family Assistance	8,961,083.00	8,997,438.00	9,219,420.00	9,219,420.00	0.00
R4609	46095	TANF Block Grant	7,344.00	12,075.00	10,083.00	10,083.00	0.00
R4610	46101	Social Services Admin-FA	4,217,096.00	4,384,069.00	4,220,258.00	4,197,988.00	0.00
R4610	46102	Food Stamp Grant	167,463.00	195,774.00	198,907.00	198,907.00	0.00
R4610	46103	Medical Assistance - EI Admin	29,022.00	11,226.00	7,496.00	7,496.00	0.00
R4611	46111	Food Stamp Program Admin	728,786.00	1,065,473.00	927,038.00	927,038.00	0.00
R4615	46151	FFFS	4,593,443.00	4,816,360.00	4,827,457.00	4,827,457.00	0.00
R4619	46191	Child Care-FA	1,594,038.00	1,546,539.00	1,628,742.00	1,628,742.00	0.00
R4640	46401	Federal Aid, Safety Net	176,022.00	98,160.00	107,339.00	107,339.00	0.00
R4641	46411	Energy Assistance Program	(15,463.00)	(85,000.00)	(45,000.00)	(45,000.00)	0.00
R4661	46611	IV-B Funds	105,762.00	88,000.00	88,000.00	88,000.00	0.00
R4670	46701	Services To Recipients	295,479.00	452,228.00	482,472.00	482,472.00	0.00
R4689	46892	Other Social Services	130,828.00	132,000.00	130,828.00	130,828.00	0.00
TOTAL SOCIAL SERVICES			20,465,116.00	21,543,092.00	21,326,790.00	21,304,520.00	0.00

GENERAL FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R4772	47720	CMS - HIICAP	(2,603.00)	12,000.00	12,000.00	12,000.00	0.00
R4772	47721	IIIB-Center Services	146,544.67	145,307.00	145,083.00	145,083.00	0.00
R4772	47722	Nutrition Aging	272,429.00	279,722.00	274,242.00	274,242.00	0.00
R4772	47723	Cash In Lieu of Food	101,676.00	101,466.00	95,509.00	95,509.00	0.00
R4772	47724	IIIF-Health & Wellness	463.00	9,041.00	9,045.00	9,045.00	0.00
R4772	47725	Title V - Senior Employ	38,441.00	23,033.00	18,419.00	18,419.00	0.00
R4772	47726	Wrap-Weatherization	43,140.30	0.00	0.00	0.00	0.00
R4772	47727	Title VII Ombudsman	17,448.06	18,867.00	11,076.00	11,076.00	0.00
R4772	47728	IIIE Family Caregiver Support	66,243.59	70,112.00	69,097.00	69,097.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			683,782.62	659,548.00	634,471.00	634,471.00	0.00
CULTURE AND RECREATION							
R4820	48201	Youth Summer Lunch	152,094.00	252,337.00	232,424.00	232,424.00	0.00
TOTAL CULTURE AND RECREATION			152,094.00	252,337.00	232,424.00	232,424.00	0.00
TOTAL FEDERAL AID			24,913,002.24	23,570,724.00	22,992,125.00	22,969,855.00	0.00
USE OF MONEY AND PROPERTY							
R5031	50311	Interfund Transfers-General	504.08	0.00	0.00	0.00	0.00
R5031	50312	Unused Capital	0.00	1,300,000.00	300,000.00	300,000.00	0.00
R5789	57891	Sale of Tax Liens	2,975,228.78	4,010,000.00	4,010,000.00	4,010,000.00	0.00
TOTAL USE OF MONEY AND PROPERTY			2,975,732.86	5,310,000.00	4,310,000.00	4,310,000.00	0.00
TOTAL GENERAL FUND			222,494,250.72	229,104,445.00	233,072,886.00	232,916,191.00	0.00

**GENERAL FUND
APPROPRIATIONS**

A1010 LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

- DISTRICT 1: City of Troy – 6 Legislators
- DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
- DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
- DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
- DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburg and Hoosick – 2 Legislators
- DISTRICT 6: City of Rensselaer – 1 Legislator

PROGRAM OBJECTIVES:

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

MANDATES:

There shall be a County Legislature, which shall be the governing and policy making body of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R2611 26111 Legislative Enforcement Revenue	\$34,175
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE
Legislative Board**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1010 Legislative Board						
.1	PERSONNEL SERVICES					
1360	Counsel To Majority		31,514.00	31,514.00	31,514.00	0.00
4290	Legislature, Chairman		30,000.00	30,000.00	30,000.00	0.00
4291	Vice Chairman, Legislature		25,000.00	25,000.00	25,000.00	0.00
4300	Legislature, Majority Leader		25,000.00	25,000.00	25,000.00	0.00
4310	Legislature, Minority Leader		25,000.00	25,000.00	25,000.00	0.00
4320	Legislator		280,000.00	280,000.00	280,000.00	0.00
4370	Legislative Assistant (Maj.)		100,320.00	100,320.00	100,320.00	0.00
4380	Legislative Assistant (Min.)		34,000.00	34,340.00	34,340.00	0.00
4385	Leg. Enforcement Officer		50,199.00	51,551.00	51,551.00	0.00
8060	Temporary Services		11,000.00	11,000.00	11,000.00	0.00
8600	Vice Chairman, Finance		25,000.00	25,000.00	25,000.00	0.00
TOTAL	PERSONNEL SERVICES	607,123.43	637,033.00	638,725.00	638,725.00	0.00
.4	CONTRACTUAL					
04011	Travel (Alt #1)	2,676.23	3,000.00	3,000.00	3,000.00	0.00
04300	Telephone	838.35	2,000.00	1,200.00	1,200.00	0.00
04420	Maintenance	257.43	400.00	400.00	400.00	0.00
04450	Rental - Equipment/Maintenance	9,400.00	9,900.00	9,900.00	9,900.00	0.00
04500	Special Departmental Supplies	1,586.36	2,500.00	4,000.00	4,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	263.00	500.00	500.00	500.00	0.00
04540	Publications	1,966.30	2,000.00	2,500.00	2,500.00	0.00
04550	Office Supplies	7,631.53	9,000.00	9,800.00	9,800.00	0.00
04551	Office Supplies - (Alt #1)	681.00	2,012.00	2,012.00	2,012.00	0.00
04800	Contractual Agency	24,758.62	48,000.00	54,000.00	54,000.00	0.00
04980	Computer Services	9,711.00	9,019.00	9,019.00	9,019.00	0.00
04990	Purchased Services	9,054.00	10,500.00	11,550.00	11,550.00	0.00
TOTAL	CONTRACTUAL	68,823.82	98,831.00	107,881.00	107,881.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	236,645.55	245,053.00	210,532.00	210,532.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	236,645.55	245,053.00	210,532.00	210,532.00	0.00
TOTAL	LEGISLATIVE BOARD	912,592.80	980,917.00	957,138.00	957,138.00	0.00

1040 CLERK OF LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states "The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1."

		LEGISLATIVE Clerk of Legislative Board				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1040 Clerk of Legislative Board						
.1	PERSONNEL SERVICES					
1190	Clerk Of Legislature		61,221.00	61,834.00	61,834.00	0.00
2660	Dir of Constituent Relations		50,167.00	50,669.00	50,669.00	0.00
4321	Legislative Liaison		94,834.00	94,834.00	94,834.00	0.00
7170	Secretary To Clerk Of County Legislature		39,938.00	40,818.00	40,818.00	0.00
TOTAL	PERSONNEL SERVICES	249,186.71	246,160.00	248,155.00	248,155.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,885.24	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	(27,377.37)	50,491.00	15,000.00	15,000.00	0.00
04540	Publications	0.00	1,800.00	2,500.00	2,500.00	0.00
04550	Office Supplies	293.40	1,350.00	1,800.00	1,800.00	0.00
04800	Contractual Agency	0.00	2,000.00	2,000.00	2,000.00	0.00
04990	Purchased Services	1,158.10	1,500.00	1,650.00	1,650.00	0.00
TOTAL	CONTRACTUAL	(24,040.63)	60,141.00	25,950.00	25,950.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	98,635.95	91,300.00	93,966.00	93,966.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	98,635.95	91,300.00	93,966.00	93,966.00	0.00
TOTAL	CLERK OF LEGISLATIVE BOARD	323,782.03	397,601.00	368,071.00	368,071.00	0.00
TOTAL	LEGISLATIVE	1,236,374.83	1,378,518.00	1,325,209.00	1,325,209.00	0.00

A1159 DISTRICT ATTORNEY - PROJECT IMPACT

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney’s Office continues to receive funding for Operation IMPACT, in collaboration with the Troy City Police Department and the Operation IMPACT Consortium. The Operation IMPACT Consortium members are the Rensselaer County District Attorney's Office, Troy City Police Department, Rensselaer County Probation Department, Rensselaer County Sheriff's Department, Rensselaer County Parole Re-Entry, Unity House, United States Attorney's Office, New York State Department of Corrections and Community Supervision, New York State Police, Bureau of Alcohol, Tobacco & Firearms, United States Marshal's Service, and Federal Bureau of Investigation.

Operation IMPACT IX will now migrate from a geographic focus to an offender based focus. This past year we have seen a significant increase with crimes associated with the use of firearms, aggravated assaults and burglaries. Routine patrols and community policing strategies will continue, as well as the use of intelligence sharing for the prosecution of chronic offenders, as well as the enhanced prosecution of domestic violence/aggravated assaults.

PROGRAM OBJECTIVES:

The strategy with IMPACT V, was to continue to reduce robbery, gun and drug related crime through community group and law enforcement support with strategies to manage chronic offenders, enhancing prosecutorial efficacy of chronic offenders, and aggressively addressing quality of life issues. IMPACT VI’s strategy emphasized domestic violence prosecution. IMPACT VII sought to continue that strategy with even greater emphasis on domestic violence prosecution. As with IMPACT VIII, IMPACT IX will now focus on the chronic offender rather than the geographic focus to reduce the crimes related to firearms, burglaries and aggravated assaults which can lead to domestic violence.

PROGRAM STATISTICS:

2011-2012 IMPACT statistics:

- For the above year, a reported 109 arrests were categorized Project IMPACT;
- 65 felonies; 35 misdemeanors; 12 reported violations - re: parolees; and
- Over the course of the grant period, 29 search warrants were issued for the search and seizure of drugs as well as the seizure of handguns.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33899 DCJS - Project IMPACT \$60,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/493/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT IX in the total amount of \$121,000 for the period of July 1, 2012 through June 30, 2013.

As per the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, personnel services funding has been increased ½% over 2012 year-end levels through June 30, 2013.

Travel funding for this program has been approved through June 30, 2013, and is based upon the grant award.

**JUDICIAL
DA - Project IMPACT**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1159 DA - Project IMPACT						
.1	PERSONNEL SERVICES					
5650	On Call Stipend		900.00	900.00	900.00	0.00
6890	Salary Adjustments		603.00	0.00	0.00	0.00
9750	Special Investigator (Confidential)		60,525.00	60,826.00	60,697.00	0.00
TOTAL	PERSONNEL SERVICES	117,145.50	62,028.00	61,726.00	61,597.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	72.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	0.00	72.00	200.00	200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	41,040.37	27,806.00	22,940.00	22,940.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	41,040.37	27,806.00	22,940.00	22,940.00	0.00
TOTAL	DA - PROJECT IMPACT	158,185.87	89,906.00	84,866.00	84,737.00	0.00

A1165 DISTRICT ATTORNEY

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney’s Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there is a First Assistant District Attorney and eleven (11) Assistants District Attorneys. All are full time attorneys with equivalent case loads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management and acting as liaisons between the office and the various police agencies working in the County. The office has a full time New York State Police Investigator assigned to the office, at no cost to the County. The investigative staff is also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staffs who manage the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the daily city and court calendars, keeps and maintains all records with the various Local Justice Courts and the Superior Courts in the County.

PROGRAM OBJECTIVES:

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

The Rensselaer County District Attorney is also the Chair of the County Re-entry Task Force. The County Re-entry Coordinator is funded by the New York State Department of Criminal Justice Services through the District Attorney’s Office. The Re-entry Task Force monitors and coordinates services and compliance efforts of high risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdiction and has become the standard of how such programs should run state-wide. The program has been in effect for five years and has reduced the recidivism rate by a significant percentage all at little or no cost to the County, while contributing greatly to the reduced jail population in the County Correctional Facility.

MANDATES:

The County is mandated to fund a District Attorney’s Office. All grants associated with this office are not considered mandated services.

REVENUE APPLICABLE TO THIS PROGRAM: **\$89,489**

R3030 30301 State Aid - District Attorney	\$ 39,489
R3390 33902 RTF02 State Aid - Parole Re-Entry	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/474/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a parole reentry program in the total amount of \$139,200 for the period July 1, 2011 through June 30, 2012. Since this grant expired, allocations for 2013 have not been appropriated.

Resolution G/472/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a parole reentry program in the total amount of \$100,000 for the period July 1, 2012 through June 30, 2013.

A1165 DISTRICT ATTORNEY (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. The Reentry Coordinator's salary is funded through June 30, 2013 and is based upon the grant award. Per the department's request, one (1) less than full-time Special Investigator (Confidential) position has been eliminated. All other personnel changes proposed by the department have been accepted.

Rensselaer County has significantly increased local funding for the District Attorney's office in recent years. That amount will continue to rise during 2013 due to the increase in the salary of the District Attorney by an additional \$6,100, as mandated by the Judiciary Law tying his salary to that of the county court judges. Consequently, a "Personnel Service Savings" amount has been incorporated into this budget. It is expected that these savings will be achieved through any combination of payroll savings throughout the year.

JUDICIAL
DA - Parole Reentry

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1165 RTF01 DA - Parole Reentry						
.1	PERSONNEL SERVICES					
6400	Reentry Coordinator	27,193.98	0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	27,193.98	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	990.56	0.00	0.00	0.00	0.00
04300	Telephone	211.00	0.00	0.00	0.00	0.00
04800	Contractual Agency	85,540.50	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	86,742.06	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	9,109.98	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	9,109.98	0.00	0.00	0.00	0.00
TOTAL	DA - PAROLE REENTRY	123,046.02	0.00	0.00	0.00	0.00
A1165 RTF02 DA - Parole Reentry						
.1	PERSONNEL SERVICES					
6400	Reentry Coordinator	26,968.38	29,052.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	26,968.38	29,052.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	395.92	1,400.00	0.00	0.00	0.00
04300	Telephone	339.61	225.00	0.00	0.00	0.00
04800	Contractual Agency	27,575.19	48,763.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	28,310.72	50,388.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	9,034.41	5,375.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	9,034.41	5,375.00	0.00	0.00	0.00
TOTAL	DA - PAROLE REENTRY	64,313.51	84,815.00	0.00	0.00	0.00
A1165 RTF03 DA - Parole Reentry						
.1	PERSONNEL SERVICES					
6400	Reentry Coordinator	0.00	0.00	27,804.00	27,804.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	27,804.00	27,804.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	1,500.00	1,500.00	0.00
04300	Telephone	0.00	0.00	325.00	325.00	0.00
04800	Contractual Agency	0.00	0.00	18,147.00	18,147.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	19,972.00	19,972.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	2,224.00	2,224.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	2,224.00	2,224.00	0.00
TOTAL	DA - PAROLE REENTRY	0.00	0.00	50,000.00	50,000.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1165 District Attorney						
.1	PERSONNEL SERVICES					
0075	Administrative Aide to DA		55,017.00	55,292.00	55,292.00	0.00
0200	Assistant District Attorney		550,808.00	567,332.00	567,332.00	0.00
0930	Case Tracking Clerk I		33,224.00	33,557.00	33,557.00	0.00
0940	Case Tracking Clerk II		36,988.00	38,149.00	38,149.00	0.00
1670	Conf Asst To District Attorney		31,069.00	32,296.00	32,296.00	0.00
2150	District Attorney		140,300.00	146,400.00	146,400.00	0.00
2710	First Asst - District Attorney		87,885.00	89,035.00	89,035.00	0.00
5630	Personnel Service Savings		(20,500.00)	(20,500.00)	(20,500.00)	0.00
5650	On Call Stipend		4,500.00	4,500.00	3,600.00	0.00
6765	Secretary		30,730.00	31,038.00	31,038.00	0.00
6890	Salary Adjustments		1,784.00	0.00	0.00	0.00
7880	Secretary To District Attorney		51,459.00	52,000.00	52,000.00	0.00
9750	Special Investigator (Confidential)		201,400.00	174,173.00	174,173.00	0.00
TOTAL	PERSONNEL SERVICES	1,203,250.24	1,204,664.00	1,203,272.00	1,202,372.00	0.00
.4	CONTRACTUAL					
04010	Travel	7,248.47	5,000.00	6,000.00	6,000.00	0.00
04050	Automobile Maintenance	7,939.26	8,000.00	10,000.00	10,000.00	0.00
04051	Automobile, Gasoline	13,740.11	10,000.00	18,000.00	18,000.00	0.00
04300	Telephone	6,661.10	6,069.00	13,270.00	13,200.00	0.00
04450	Rental - Equipment/Maintenance	3,844.67	5,000.00	5,000.00	5,000.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
04520	Dues	760.00	850.00	850.00	850.00	0.00
04540	Publications	11,653.69	15,000.00	15,000.00	15,000.00	0.00
04550	Office Supplies	9,958.29	10,000.00	10,000.00	10,000.00	0.00
04700	Program Expenditures	68,185.54	25,000.00	25,000.00	25,000.00	0.00
04771	Labor Fees	1,765.00	0.00	1,800.00	0.00	0.00
04900	Professional Services	117.96	118.00	150.00	150.00	0.00
04901	Litigation Expense	0.00	0.00	0.00	1,500.00	0.00
04930	Transcripts	60,722.66	45,000.00	45,000.00	45,000.00	0.00
04980	Computer Services	68,539.00	67,650.00	70,256.00	70,256.00	0.00
04990	Purchased Services	15,021.00	16,500.00	19,800.00	19,800.00	0.00
TOTAL	CONTRACTUAL	276,156.75	214,687.00	240,626.00	240,256.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	358,519.49	400,543.00	472,685.00	472,685.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	358,519.49	400,543.00	472,685.00	472,685.00	0.00
TOTAL	DISTRICT ATTORNEY	1,837,926.48	1,819,894.00	1,916,583.00	1,915,313.00	0.00

A1166 DISTRICT ATTORNEY - AID TO PROSECUTION

DEPARTMENTAL FUNCTIONS:

The District Attorney’s Office receives funding from the New York State Division of Criminal Justice Services for the Aid to Prosecution program. This program assists prosecuting offices with partial funding for the salary and fringe benefits of an Assistant District Attorney. The level of funding is based upon the county’s population.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33891 DA - Aid to Prosecution \$10,550

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/344/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program in the total amount of \$42,200 for the period of April 1, 2012 through March 31, 2013.

The Assistant District Attorney’s salary is funded at year-end 2012 levels through March 31, 2013 as requested by the department.

		JUDICIAL DA - Aid to Prosecution				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1166 DA - Aid to Prosecution						
.1	PERSONNEL SERVICES					
0200	Assistant District Attorney		45,000.00	11,250.00	11,250.00	0.00
TOTAL	PERSONNEL SERVICES	45,000.02	45,000.00	11,250.00	11,250.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	13,144.51	13,881.00	3,427.00	3,427.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	13,144.51	13,881.00	3,427.00	3,427.00	0.00
TOTAL	DA - AID TO PROSECUTION	58,144.53	58,881.00	14,677.00	14,677.00	0.00

A1168 DISTRICT ATTORNEY - VICTIMS ASSISTANCE PROGRAM

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office continues to receive funding from the Office of Crime Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney's Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director and two (2) Victim Liaisons. The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses. In addition to case file support and victim assistance, staff conducts outreach in the community, primarily in the form of program awareness and educating the public about options available to citizens affected by crime.

PROGRAM OBJECTIVES:

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to legal representation, emergency housing, money and transportation.

PROGRAM STATISTICS:

2011-2012 Statistics:

- 62 victim compensation claims per month;
- 61 new victim contacts per month;
- 131 victim information and/or referrals per month; and
- 124 follow-up contacts per month.

REVENUE APPLICABLE TO THIS PROGRAM:

R3031 30311 DA - Crime Victim Board \$90,042

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/355/12 authorized the acceptance of a one (1) year extension on the grant award from the Office of Crime Victim Services, formerly known as the New York State Crime Victims Board, for the Victims Assistance program in the total amount of \$120,056 for the period of October 1, 2012 through September 30, 2013.

An increase of ½% over 2012 year-end salaries has been budgeted, through September 30, 2013, for all bargaining unit positions based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

Contractual funding for this program has been approved through September 30, 2013, and is based upon the grant award.

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1168 DA - Victims Assistance Program						
.1	PERSONNEL SERVICES					
2385	Domestic Violence Info Coord		39,172.00	29,921.00	30,026.00	0.00
6890	Salary Adjustments		712.00	0.00	0.00	0.00
8547	Victim Assistance Program Dir		60,518.00	45,844.00	45,844.00	0.00
8562	Victim Liaison		42,549.00	32,487.00	32,592.00	0.00
TOTAL	PERSONNEL SERVICES	142,238.90	142,951.00	108,252.00	108,462.00	0.00
.4	CONTRACTUAL					
04010	Travel	65.70	984.00	821.00	487.00	0.00
04300	Telephone	242.77	1,038.00	470.00	525.00	0.00
04500	Special Departmental Supplies	488.11	839.00	1,143.00	268.00	0.00
TOTAL	CONTRACTUAL	796.58	2,861.00	2,434.00	1,280.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	81,216.38	36,167.00	32,950.00	32,950.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	81,216.38	36,167.00	32,950.00	32,950.00	0.00
TOTAL	DA - VICTIMS ASSISTANCE PROGRAM	224,251.86	181,979.00	143,636.00	142,692.00	0.00

A1170 PUBLIC DEFENDER

DEPARTMENTAL FUNCTIONS:

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

MANDATES:

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12651 Public Defender Fees	\$16,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

All bargaining unit positions are funded at a level consistent with the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, which provides for a ½% salary increase. Management confidential employees are budgeted with a one percent (1%) increase over year-end 2012 salary levels, as they did not receive a salary adjustment during 2012.

Contractual expenses are funded to reflect projected requirements.

**JUDICIAL
Public Defender**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1170 Public Defender						
.1	PERSONNEL SERVICES					
0260	Assistant Public Defender		353,768.00	349,585.00	352,057.00	0.00
1810	Conf Asst To Public Defender		23,899.00	24,138.00	24,138.00	0.00
5630	Personnel Service Savings		(5,000.00)	0.00	0.00	0.00
6140	Public Defender		99,063.00	99,558.00	100,054.00	0.00
6890	Salary Adjustments		579.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		70,897.00	71,605.00	71,605.00	0.00
6990	Secretary To Public Defender		43,995.00	45,165.00	45,385.00	0.00
7335	Special Investigator (PT)		21,626.00	21,843.00	21,843.00	0.00
TOTAL	PERSONNEL SERVICES	621,869.80	608,827.00	611,894.00	615,082.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	5,642.00	0.00	0.00	0.00
02400	Other Equipment	0.00	23,202.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	28,844.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,023.12	2,000.00	2,000.00	1,000.00	0.00
04150	Postage	0.00	150.00	150.00	100.00	0.00
04300	Telephone	1,302.92	2,000.00	2,480.00	2,480.00	0.00
04420	Maintenance	1,101.35	1,150.00	2,325.00	2,325.00	0.00
04450	Rental - Equipment/Maintenance	588.68	1,925.00	750.00	750.00	0.00
04520	Dues	0.00	75.00	75.00	75.00	0.00
04540	Publications	4,519.85	4,500.00	4,500.00	4,500.00	0.00
04550	Office Supplies	4,387.19	3,500.00	3,500.00	3,500.00	0.00
04560	Training	0.00	0.00	2,500.00	2,000.00	0.00
04900	Professional Services	29,899.39	40,000.00	40,000.00	40,000.00	0.00
04902	Expert Testimony	20,577.87	10,000.00	10,000.00	10,000.00	0.00
04904	Trial Exhibits	182.04	500.00	500.00	500.00	0.00
04930	Transcripts	11,057.41	12,000.00	12,000.00	12,000.00	0.00
04980	Computer Services	6,353.00	5,946.00	9,464.00	9,464.00	0.00
04990	Purchased Services	7,748.00	7,000.00	10,500.00	10,500.00	0.00
TOTAL	CONTRACTUAL	89,740.82	90,746.00	100,744.00	99,194.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	249,381.39	255,714.00	280,424.00	280,424.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	249,381.39	255,714.00	280,424.00	280,424.00	0.00
TOTAL	PUBLIC DEFENDER	960,992.01	984,131.00	993,062.00	994,700.00	0.00

A1171 PUBLIC DEFENDER - AID TO DEFENSE PROGRAM

PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program \$15,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded with a one percent (1%) increase over the year-end 2012 level.

		JUDICIAL PD - Aid to Defense Program				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1171 PD - Aid to Defense Program						
.1	PERSONNEL SERVICES					
0260	Assistant Public Defender		48,747.00	48,991.00	49,234.00	0.00
TOTAL	PERSONNEL SERVICES	45,264.87	48,747.00	48,991.00	49,234.00	0.00
.4	CONTRACTUAL					
04990	Purchased Services	593.00	600.00	750.00	750.00	0.00
TOTAL	CONTRACTUAL	593.00	600.00	750.00	750.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	17,392.56	13,992.00	27,861.00	27,861.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	17,392.56	13,992.00	27,861.00	27,861.00	0.00
TOTAL	PD - AID TO DEFENSE PROGRAM	63,250.43	63,339.00	77,602.00	77,845.00	0.00

A1172 PUBLIC DEFENDER - FAMILY COURT

DEPARTMENTAL FUNCTIONS:

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the less than full-time Secretary to the Assistant Public Defender has been increased in accordance with the 2012-2013 UPSEU Collective Bargaining Agreement, which provides for a ½% increase over 2012 year-end levels. Since the two (2) Assistant Public Defenders did not receive an adjustment in 2012, they have been budgeted with a one percent (1%) salary increase.

Contractual line item allocations reflect anticipated requirements.

		JUDICIAL PD - Family Court				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1172 PD - Family Court						
.1	PERSONNEL SERVICES					
0260	Assistant Public Defender		93,424.00	93,891.00	94,359.00	0.00
6890	Salary Adjustments		99.00	0.00	0.00	0.00
6970	Sec To Asst Public Defender		20,173.00	20,374.00	20,374.00	0.00
TOTAL	PERSONNEL SERVICES	117,639.51	113,696.00	114,265.00	114,733.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	0.00	1,200.00	1,200.00	0.00
04420	Maintenance	0.00	0.00	934.00	934.00	0.00
04550	Office Supplies	510.71	400.00	400.00	400.00	0.00
04990	Purchased Services	903.40	1,000.00	1,300.00	1,300.00	0.00
TOTAL	CONTRACTUAL	1,414.11	1,400.00	3,834.00	3,834.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	44,859.94	49,798.00	53,858.00	53,858.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	44,859.94	49,798.00	53,858.00	53,858.00	0.00
TOTAL	PD - FAMILY COURT	163,913.56	164,894.00	171,957.00	172,425.00	0.00

A1174 CONFLICT DEFENDER

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

MANDATES:

This department was created to address the mandate of representing indigent defendants by reducing the escalating costs associated with the Public Defender and the Public Administrator.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12652 Conflict Defender Fees	\$500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is provided with a one percent (1%) salary increase over year-end 2012 levels.

Contractual expenses are funded to meet anticipated requirements for 2013.

**JUDICIAL
Conflict Defender**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1174 Conflict Defender						
.1	PERSONNEL SERVICES					
0255	Assistant Conflict Defender		156,214.00	158,985.00	157,774.00	0.00
1635	Conflict Defender		54,652.00	55,199.00	55,199.00	0.00
6745	Secretary To Conflict Defender		19,644.00	19,840.00	19,840.00	0.00
TOTAL	PERSONNEL SERVICES	229,830.97	230,510.00	234,024.00	232,813.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	2,418.00	0.00	0.00	0.00
02400	Other Equipment	0.00	3,765.00	500.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	6,183.00	500.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	210.00	150.00	250.00	200.00	0.00
04100	Printing	0.00	0.00	250.00	0.00	0.00
04300	Telephone	1,392.93	2,100.00	2,100.00	2,100.00	0.00
04450	Rental - Equipment/Maintenance	1,456.00	1,200.00	1,320.00	1,320.00	0.00
04480	Maintenance In Lieu of Rent	12,393.00	12,178.00	12,221.00	12,221.00	0.00
04540	Publications	1,312.00	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	643.17	500.00	250.00	500.00	0.00
04900	Professional Services	3,571.33	4,000.00	6,000.00	5,000.00	0.00
04902	Expert Testimony	0.00	300.00	2,500.00	1,000.00	0.00
04930	Transcripts	2,463.10	1,700.00	1,000.00	1,500.00	0.00
04980	Computer Services	1,422.00	1,318.00	3,729.00	3,729.00	0.00
04990	Purchased Services	2,543.30	2,700.00	4,500.00	4,500.00	0.00
TOTAL	CONTRACTUAL	27,406.83	28,146.00	36,120.00	34,070.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	66,307.29	70,809.00	86,732.00	86,732.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	66,307.29	70,809.00	86,732.00	86,732.00	0.00
TOTAL	CONFLICT DEFENDER	323,545.09	335,648.00	357,376.00	353,615.00	0.00

A1175 PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS:

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of \$75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

MANDATES:

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

REVENUE APPLICABLE TO THIS PROGRAM:

R3025 30250 Indigent Legal Services	\$90,691
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services Program. Under this new process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five percent (75%) of the base year was received in March 2012 for 2011, fifty percent (50%) of the base year will be received in March 2013 for 2012, and twenty-five percent (25%) of the base year will be received in March 2014 for 2013. For 2014, there will no longer be State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel are included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Appellate Counsel and the Special Family Court Counsels remain at year-end 2012 levels.

**JUDICIAL
Public Administrator**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1175 Public Administrator						
.1	PERSONNEL SERVICES					
7345	Special Appellate Counsel		52,223.00	52,223.00	52,223.00	0.00
7365	Special Family Court Counsel		45,000.00	45,000.00	45,000.00	0.00
TOTAL	PERSONNEL SERVICES	77,319.22	97,223.00	97,223.00	97,223.00	0.00
.4	CONTRACTUAL					
04907	Special Counsel	560,963.43	400,000.00	450,000.00	425,000.00	0.00
TOTAL	CONTRACTUAL	560,963.43	400,000.00	450,000.00	425,000.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	15,030.89	19,072.00	21,621.00	21,621.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	15,030.89	19,072.00	21,621.00	21,621.00	0.00
TOTAL	PUBLIC ADMINISTRATOR	653,313.54	516,295.00	568,844.00	543,844.00	0.00

A1180 JUSTICES & CONSTABLES

DEPARTMENTAL FUNCTIONS:

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by New York State Comptroller's Office. The County is billed quarterly by the State.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

		JUDICIAL Justices & Constables				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1180 Justices & Constables						
.4	CONTRACTUAL					
04700	Program Expenditures	4,380.00	2,500.00	2,500.00	4,500.00	0.00
TOTAL	CONTRACTUAL	4,380.00	2,500.00	2,500.00	4,500.00	0.00
TOTAL	JUSTICES & CONSTABLES	4,380.00	2,500.00	2,500.00	4,500.00	0.00

A1185 MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS:

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

PROGRAM OBJECTIVES:

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

PROGRAM STATISTICS:

In 2011, 80 bodies were transported to Albany Medical Center for autopsy. The Medical Examiner performed 70 full autopsies (including toxicology) and 10 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate.

MANDATES:

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. The salary of the Medical Examiner remains unchanged.

The department is reviewing the necessity of an additional full-time Medico-Legal Death Investigator in order to distribute staff hours accordingly for the office's required around the clock coverage.

The 2013 budget for the Medical Examiner program continues to reflect the loss of Public Health State Aid Article 6 funding. The increase in contractual appropriations (04800) is based upon an increase in the testing required of the Medical Examiner during an examination.

**JUDICIAL
Medical Examiner**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1185 Medical Examiner						
.1	PERSONNEL SERVICES					
1110	Chief Medical Examiner		72,600.00	72,600.00	72,600.00	0.00
4735	Medico Legal Death Investigator		116,580.00	162,660.00	162,660.00	0.00
6890	Salary Adjustments		583.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	188,707.65	189,763.00	235,260.00	235,260.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	0.00	1,500.00	1,000.00	1,000.00	0.00
04051	Automobile, Gasoline	0.00	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	641.86	400.00	400.00	400.00	0.00
04200	Insurance	169.79	225.00	260.00	260.00	0.00
04450	Rental - Equipment/Maintenance	0.00	1,500.00	1,500.00	1,300.00	0.00
04500	Special Departmental Supplies	1,998.60	2,250.00	2,250.00	2,250.00	0.00
04520	Dues	0.00	550.00	440.00	440.00	0.00
04560	Training	0.00	1,000.00	2,200.00	2,200.00	0.00
04800	Contractual Agency	60,320.08	65,000.00	80,000.00	80,000.00	0.00
04919	Body Transports	10,730.00	15,000.00	15,000.00	15,000.00	0.00
04990	Purchased Services	2,143.30	2,200.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	76,003.63	90,625.00	107,050.00	106,850.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	43,951.82	52,594.00	66,399.00	66,399.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	43,951.82	52,594.00	66,399.00	66,399.00	0.00
TOTAL	MEDICAL EXAMINER	308,663.10	332,982.00	408,709.00	408,509.00	0.00
TOTAL	JUDICIAL	4,943,926.00	4,635,264.00	4,789,812.00	4,762,857.00	0.00

A1230 COUNTY EXECUTIVE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

The County Executive's office also provides support to the County's Tourism program and the Stop-DWI program through the sharing of staff and office space.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Management confidential employees are budgeted with a one percent (1%) salary increase over year-end 2012 levels. The "Transfers Out" line item reflects the transfer of a portion of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

		EXECUTIVE County Executive				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1230 County Executive						
.1	PERSONNEL SERVICES					
0215	Asst. for Governmental Relations		27,000.00	27,000.00	27,000.00	0.00
0235	Asst for Pub Infor & Operation		86,882.00	86,882.00	87,751.00	0.00
1420	County Executive		112,000.00	112,000.00	112,000.00	0.00
1708	Confidential Assistant		47,148.00	47,148.00	47,619.00	0.00
2570	Secretary to County Executive		55,612.00	55,612.00	56,168.00	0.00
8880	Transfers Out		(53,575.00)	(53,575.00)	(54,200.00)	0.00
TOTAL	PERSONNEL SERVICES	274,190.39	275,067.00	275,067.00	276,338.00	0.00
.4	CONTRACTUAL					
04010	Travel	470.00	400.00	400.00	400.00	0.00
04051	Automobile, Gasoline	1,009.08	1,350.00	1,200.00	1,200.00	0.00
04420	Maintenance	75.00	75.00	75.00	75.00	0.00
04500	Special Departmental Supplies	805.13	900.00	900.00	900.00	0.00
04540	Publications	743.55	650.00	750.00	750.00	0.00
04550	Office Supplies	2,069.47	1,800.00	1,800.00	1,800.00	0.00
04565	Advertising	313.26	350.00	350.00	350.00	0.00
04990	Purchased Services	2,121.40	2,500.00	2,800.00	2,800.00	0.00
TOTAL	CONTRACTUAL	7,606.89	8,025.00	8,275.00	8,275.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	153,611.53	150,102.00	154,625.00	154,625.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	153,611.53	150,102.00	154,625.00	154,625.00	0.00
TOTAL	COUNTY EXECUTIVE	435,408.81	433,194.00	437,967.00	439,238.00	0.00
TOTAL	EXECUTIVE	435,408.81	433,194.00	437,967.00	439,238.00	0.00

A1320 AUDITOR

DEPARTMENTAL FUNCTIONS:

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

PROGRAM OBJECTIVES:

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

PROGRAM STATISTICS:

In 2011, the Auditor's Office processed 14,356 vendor claims/purchase orders. This does not include over 1,000 claims submitted by the Board of Elections for election workers, over 1,000 mileage claims submitted for DSS employees, over 100 travel claims approved by Budget and over 64,000 BICS/PICS payments processed by DSS and audited by the Auditor's Office.

Of the 14,356 vendor claims/purchase orders processed, 1,176 or 8.19%, were returned to the department for corrective actions for various reasons and had to be re-submitted to the Auditor's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential employees are budgeted with a one percent (1%) increase over 2012 year-end levels.

Based upon the department's request, contractual funding is provided to meet projected requirements for 2013.

**FINANCE
Auditor**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1320 Auditor						
.1	PERSONNEL SERVICES					
0400	Auditor		69,789.00	70,487.00	70,487.00	0.00
1705	Conf Asst To County Auditor		21,069.00	21,280.00	21,280.00	0.00
1940	Deputy County Auditor		53,181.00	53,713.00	53,713.00	0.00
TOTAL	PERSONNEL SERVICES	140,661.26	144,039.00	145,480.00	145,480.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	425.00	425.00	425.00	0.00
04550	Office Supplies	695.29	975.00	975.00	975.00	0.00
04980	Computer Services	1,615.00	1,477.00	1,477.00	1,477.00	0.00
04990	Purchased Services	983.00	1,150.00	1,265.00	1,265.00	0.00
TOTAL	CONTRACTUAL	3,293.29	4,027.00	4,142.00	4,142.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	47,933.57	46,843.00	48,168.00	48,168.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	47,933.57	46,843.00	48,168.00	48,168.00	0.00
TOTAL	AUDITOR	191,888.12	194,909.00	197,790.00	197,790.00	0.00

A1325 BUREAU OF FINANCE

DEPARTMENTAL FUNCTIONS:

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County’s annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County’s financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

PROGRAM OBJECTIVES:

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to PeopleSoft; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

MANDATES:

This department administers all of the financial affairs of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1230 12301 Treasurer's Fees	\$15,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

All bargaining unit positions are funded at a level consistent with the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, which provides for a ½% salary increase. Management confidential employees are budgeted with a one percent (1%) increase over year-end 2012 salary levels, as they did not receive a salary adjustment during 2012. The salary of the Confidential Assistant to the Chief Fiscal Officer was reduced due to the resignation of the incumbent. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks.

Equipment and contractual expenses reflect expenditure history and anticipated need.

FINANCE
Bureau of Finance

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1325 Bureau of Finance						
.1	PERSONNEL SERVICES					
1100	Chief Fiscal Officer		114,997.00	114,997.00	116,147.00	0.00
1450	Confidential Asst To C. F. O.		33,990.00	33,990.00	32,500.00	0.00
2320	Deputy Chief Fiscal Officer		77,163.00	77,913.00	78,685.00	0.00
2730	Financial Review Specialist		60,295.00	60,295.00	60,898.00	0.00
5740	Principal Account Clerk		41,629.00	42,836.00	42,836.00	0.00
6485	Property Tax Supervisor		54,363.00	54,908.00	54,908.00	0.00
6635	Real Estate Specialist		62,638.00	63,364.00	63,364.00	0.00
6890	Salary Adjustments		789.00	0.00	0.00	0.00
8060	Temporary Services		0.00	1,750.00	1,750.00	0.00
8880	Transfers Out		(53,400.00)	(53,400.00)	(53,400.00)	0.00
TOTAL	PERSONNEL SERVICES	390,687.59	392,464.00	396,653.00	397,688.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,357.78	35,971.00	1,500.00	1,500.00	0.00
TOTAL	EQUIPMENT	1,357.78	35,971.00	1,500.00	1,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	200.00	200.00	200.00	0.00
04100	Printing	91.63	250.00	200.00	200.00	0.00
04420	Maintenance	125.00	150.00	150.00	150.00	0.00
04500	Special Departmental Supplies	21.00	300.00	300.00	300.00	0.00
04540	Publications	306.28	300.00	300.00	300.00	0.00
04550	Office Supplies	1,813.40	1,750.00	1,750.00	1,750.00	0.00
04565	Advertising	233.55	350.00	350.00	350.00	0.00
04900	Professional Services	24,350.69	61,105.00	28,400.00	28,400.00	0.00
04990	Purchased Services	2,580.60	3,250.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	29,522.15	67,655.00	36,650.00	36,650.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	193,915.91	173,719.00	189,064.00	189,064.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	193,915.91	173,719.00	189,064.00	189,064.00	0.00
TOTAL	BUREAU OF FINANCE	615,483.43	669,809.00	623,867.00	624,902.00	0.00

A1340 BUREAU OF BUDGET

DEPARTMENTAL FUNCTIONS:

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of all management confidential employees are funded with a one percent (1%) increase over 2012 year-end levels.

Equipment and contractual expenses have been allocated to meet anticipated requirements.

		FINANCE Bureau of Budget				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1340 Bureau of Budget						
.1	PERSONNEL SERVICES					
1820	Director Of Budget		94,963.00	94,963.00	95,913.00	0.00
2110	Deputy Budget Director		67,971.00	68,921.00	69,601.00	0.00
6120	Program Associate		59,535.00	59,535.00	60,130.00	0.00
7080	Secretary to Budget Director		51,558.00	51,558.00	52,074.00	0.00
TOTAL	PERSONNEL SERVICES	272,775.95	274,027.00	274,977.00	277,718.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,350.00	1,350.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	1,350.00	1,350.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	26.35	40.00	40.00	40.00	0.00
04550	Office Supplies	173.81	500.00	500.00	500.00	0.00
04560	Training	588.00	650.00	650.00	650.00	0.00
04990	Purchased Services	1,260.10	1,500.00	1,700.00	1,700.00	0.00
TOTAL	CONTRACTUAL	2,048.26	2,690.00	2,890.00	2,890.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	105,545.80	89,115.00	95,494.00	95,494.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	105,545.80	89,115.00	95,494.00	95,494.00	0.00
TOTAL	BUREAU OF BUDGET	380,370.01	365,832.00	374,711.00	377,452.00	0.00

A1355 BUREAU OF TAX SERVICES

DEPARTMENTAL FUNCTIONS:

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every County of the State. The services performed by these offices are legislated by statute pursuant to the NYS Legislature or by rule pursuant to the NYS Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the NYS Real Property Tax Law, are as follows:

Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.

Assist and monitor Re-Assessment projects being done within our County.

Apportion the County tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.

Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for keying in unpaid taxes for relevy.

Provide required training for local assessors and annual training for local Boards of Assessment Review members.

Prepare and submit schedule of real property taxes levied by the county legislature to the NYS Comptroller and statement of county tax apportionment, pursuant to article 8 of the NYSRPTL, to the State Office of Real Property Services.

PROGRAM OBJECTIVES:

The Bureau of Real Property Tax Services, in accordance with article 15 of the New York State Real Property Tax Law, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected Municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to section 305 of the NYS Real Property Tax Law.

MANDATES:

The County shall create and maintain a Real Property Tax Services Agency.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$591,954
R2210 22102 Tax Assessments, Schools	\$ 37,000
R2210 22103 Tax Services, Town & City	554,954

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects an increase of ½% over 2012 year-end salaries for all bargaining unit positions based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. "Plus Transfers, Other Codes" reflects the chargeback of an estimated \$15,000 in Bureau of Finance staff time for data entry and related tasks and \$14,500 for the sharing of a Secretary with the Bureau of Research and Information Services as a cost saving measure. The position of Deputy Director of Real Property Tax Services III has been approved to start beginning with the first pay period of July so as to allow for time to begin the training of a replacement for the current Director of Real Property Tax Services. Personnel Service Savings reflects the savings of the new Deputy Director of Real Property Tax Services III for the first half of 2013.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

FINANCE
Bureau of Tax Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1355 Bureau of Tax Services						
.1	PERSONNEL SERVICES					
2000	Dep Dir Real Prop Tax Svs III		0.00	63,364.00	63,364.00	0.00
2060	Director of Real Property Tax		30,000.00	20,000.00	20,000.00	0.00
5630	Personnel Service Savings		0.00	(31,682.00)	(31,682.00)	0.00
6320	Plus Transfers, Other Codes		29,000.00	29,500.00	29,500.00	0.00
6625	Real Property Technician		40,274.00	41,077.00	41,077.00	0.00
6890	Salary Adjustments		520.00	0.00	0.00	0.00
8080	Supervisor Of Tax Mapping Srvs		63,793.00	64,433.00	64,433.00	0.00
TOTAL	PERSONNEL SERVICES	159,844.05	163,587.00	186,692.00	186,692.00	0.00
.4	CONTRACTUAL					
04010	Travel	170.00	250.00	250.00	250.00	0.00
04420	Maintenance	108.35	132.00	150.00	125.00	0.00
04480	Maintenance In Lieu of Rent	14,939.00	14,402.00	14,122.00	14,122.00	0.00
04540	Publications	170.00	188.00	170.00	170.00	0.00
04550	Office Supplies	315.75	350.00	350.00	350.00	0.00
04990	Purchased Services	1,388.80	1,524.00	2,458.00	2,458.00	0.00
TOTAL	CONTRACTUAL	17,091.90	16,846.00	17,500.00	17,475.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	51,759.02	62,037.00	61,809.00	61,809.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	51,759.02	62,037.00	61,809.00	61,809.00	0.00
TOTAL	BUREAU OF TAX SERVICES	228,694.97	242,470.00	266,001.00	265,976.00	0.00

A1364 EXPENSES, TAX PROPERTY

DEPARTMENTAL FUNCTIONS:

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance.

		FINANCE Expenses, Tax Property				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1364 Expenses, Tax Property						
.4	CONTRACTUAL					
04215	Minor Claims	11,584.69	2,500.00	1,900.00	1,900.00	0.00
04500	Special Departmental Supplies	199.96	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	11,784.65	2,500.00	1,900.00	1,900.00	0.00
TOTAL	EXPENSES, TAX PROPERTY	11,784.65	2,500.00	1,900.00	1,900.00	0.00

A1380 NOTE ISSUANCE

DEPARTMENTAL FUNCTIONS:

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to cover the costs of this program.

		FINANCE Note Issuance				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1380 Note Issuance						
.4	CONTRACTUAL					
04900	Professional Services	3,750.00	13,300.00	13,300.00	11,000.00	0.00
TOTAL	CONTRACTUAL	3,750.00	13,300.00	13,300.00	11,000.00	0.00
TOTAL	NOTE ISSUANCE	3,750.00	13,300.00	13,300.00	11,000.00	0.00
TOTAL	FINANCE	1,494,845.66	1,558,491.00	1,549,784.00	1,549,235.00	0.00

A1410 COUNTY CLERK

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

PROGRAM OBJECTIVES:

The County Clerk's Office will continue to work on restoring and transferring to microfilm 50 additional volumes of 18th and 19th century deed books. 116 deed books from 1791-1820 will be restored by the end of 2013.

The County Clerk has also upgraded computer equipment to comply with the anticipated new state laws that will allow for e-recording of land and court records. The County Clerk is working with computer vendor ACS on portals and procedures which will allow Rensselaer County to seamlessly integrate into these new recording procedures. In addition,, close to 250,000 pages of records were scanned into the County IDIRMS (Image Document Imaging Records Management System) in 2012, over 2.75 million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

MANDATES:

The County Clerk shall perform all duties prescribed by law as register of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1255 12551 Clerk Fees \$3,030,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services, for all bargaining unit positions, are funded in accordance with the provisions of the 2012-2013 Collective Bargaining Agreement between Rensselaer County and the United Public Service Employees Union. These 2013 line items reflect a ½% increase over year-end 2012 salaries. Management confidential employees are budgeted with a one percent (1%) increase over 2012 year-end salary levels.

Equipment and contractual funding reflects expenditure history and projected requirements.

**STAFF
County Clerk**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1410 County Clerk						
.1	PERSONNEL SERVICES					
0820	Building Attendant II		39,289.00	39,682.00	39,682.00	0.00
1255	Computer Imaging Technician		105,888.00	89,056.00	89,056.00	0.00
1390	County Clerk		95,000.00	95,000.00	95,000.00	0.00
1575	Criminal Records Coordinator		31,610.00	19,324.00	19,153.00	0.00
1585	Computer Systems Supervisor		41,037.00	41,928.00	41,928.00	0.00
1990	Deputy County Clerk		140,060.00	140,850.00	142,251.00	0.00
2505	Enforcement Coordinator		39,642.00	40,039.00	40,039.00	0.00
2685	Mortgage Tax Supervisor		43,307.00	43,742.00	43,742.00	0.00
4790	Motor Vehicle License Clerk		446,403.00	452,297.00	452,297.00	0.00
4810	Motor Vehicle Financial Superv		45,110.00	45,110.00	43,384.00	0.00
4895	MV Inform Process Specialist		36,751.00	37,120.00	37,120.00	0.00
5440	Record Room Supervisor		42,966.00	43,877.00	43,877.00	0.00
5630	Personnel Service Savings		(103,512.00)	(105,166.00)	(105,166.00)	0.00
5740	Principal Account Clerk		40,997.00	41,406.00	41,406.00	0.00
6150	Principal Mtr Veh License Clerk		54,201.00	55,894.00	55,894.00	0.00
6780	Senior MV License Clerk		41,148.00	42,411.00	42,411.00	0.00
6890	Salary Adjustments		5,095.00	0.00	0.00	0.00
7120	Secretary To County Clerk		50,000.00	50,480.00	50,980.00	0.00
7460	Special Assistant To Cty Clerk		71,870.00	73,440.00	73,440.00	0.00
7875	Sr. Computer Imaging Tech		37,870.00	39,020.00	39,132.00	0.00
8060	Temporary Services		62,161.00	97,012.00	80,000.00	0.00
TOTAL	PERSONNEL SERVICES	1,292,966.59	1,366,893.00	1,382,522.00	1,365,626.00	0.00
.2	EQUIPMENT					
02100	Furniture	269.90	1,500.00	1,000.00	1,000.00	0.00
02200	Office Equipment	989.89	300.00	500.00	0.00	0.00
02300	Automobile	2,093.00	0.00	0.00	0.00	0.00
02400	Other Equipment	80,750.00	3,400.00	500.00	500.00	0.00
TOTAL	EQUIPMENT	84,102.79	5,200.00	2,000.00	1,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	349.00	1,090.00	1,000.00	1,000.00	0.00
04050	Automobile Maintenance	1,586.10	1,250.00	2,000.00	2,000.00	0.00
04051	Automobile, Gasoline	3,138.84	3,400.00	3,400.00	3,400.00	0.00
04100	Printing	1,245.48	3,950.00	3,500.00	3,500.00	0.00
04200	Insurance	1,311.66	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	1,004.50	1,900.00	1,900.00	1,875.00	0.00
04450	Rental - Equipment/Maintenance	90,090.68	95,333.00	110,500.00	107,500.00	0.00
04500	Special Departmental Supplies	13,025.76	10,000.00	10,000.00	9,950.00	0.00
04520	Dues	250.00	250.00	500.00	500.00	0.00
04540	Publications	241.48	250.00	250.00	250.00	0.00
04542	Book Repairs	2,900.51	9,050.00	10,000.00	10,000.00	0.00
04545	Photostat & Microfilm Service	2,479.39	2,910.00	3,000.00	2,950.00	0.00
04550	Office Supplies	3,547.32	5,000.00	12,950.00	5,000.00	0.00
04980	Computer Services	11,368.00	13,699.00	16,743.00	16,743.00	0.00
04990	Purchased Services	12,305.80	13,000.00	16,000.00	16,000.00	0.00
TOTAL	CONTRACTUAL	144,844.52	162,582.00	193,243.00	182,168.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	573,345.48	567,936.00	575,449.00	575,449.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	573,345.48	567,936.00	575,449.00	575,449.00	0.00
TOTAL	COUNTY CLERK	2,095,259.38	2,102,611.00	2,153,214.00	2,124,743.00	0.00

A1420 COUNTY ATTORNEY

DEPARTMENTAL FUNCTIONS:

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

MANDATES:

The County shall have a County Attorney's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the less than full-time Clerk has been increased in accordance with the 2012-2013 UPSEU Collective Bargaining Agreement, which provides for a ½% increase over 2012 year-end levels. Management confidential personnel are budgeted with a one percent (1%) increase over year-end 2012 salary levels, as they did not receive a salary adjustment during 2012. The department's request to increase the hours, from 20 to 30 per week, of the Assistant County Attorney has been granted. This is due to the substantial increase in assisted outpatient treatment cases, in motions by people seeking "pauper" status, and in the time spent on the Department of Health and corporate compliance. The salaries of the Special Counsels remain at 2012 year-end levels. "Transfers Out" refers to the transfer of a portion of a Special Counsel's salary to the Hospital (EH) Fund for legal counsel services.

Equipment and contractual line item allocations reflect anticipated requirements.

STAFF
County Attorney

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1420 County Attorney						
.1	PERSONNEL SERVICES					
0150	Assistant County Attorney		33,467.00	49,790.00	49,790.00	0.00
1380	County Attorney		113,575.00	113,575.00	114,711.00	0.00
1590	Clerk		21,303.00	22,144.00	22,144.00	0.00
2330	Deputy County Attorney		64,685.00	64,685.00	65,332.00	0.00
6890	Salary Adjustments		107.00	0.00	0.00	0.00
7190	Secretary To County Attorney		46,410.00	47,200.00	47,664.00	0.00
7600	Special Counsel		91,438.00	91,438.00	91,438.00	0.00
8880	Transfers Out		(27,000.00)	0.00	(27,000.00)	0.00
TOTAL	PERSONNEL SERVICES	334,307.40	343,985.00	388,832.00	364,079.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	1,341.00	0.00	0.00	0.00
02400	Other Equipment	0.00	4,250.00	2,000.00	1,350.00	0.00
TOTAL	EQUIPMENT	0.00	5,591.00	2,000.00	1,350.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	204.05	250.00	250.00	250.00	0.00
04520	Dues	678.00	700.00	700.00	700.00	0.00
04540	Publications	3,622.61	3,500.00	3,000.00	3,000.00	0.00
04550	Office Supplies	1,775.80	850.00	1,200.00	1,000.00	0.00
04560	Training	840.00	840.00	840.00	840.00	0.00
04901	Litigation Expense	864.52	1,500.00	1,500.00	1,500.00	0.00
04930	Transcripts	250.95	1,000.00	1,000.00	1,000.00	0.00
04990	Purchased Services	3,248.00	3,000.00	4,050.00	4,050.00	0.00
TOTAL	CONTRACTUAL	11,483.93	11,640.00	12,540.00	12,340.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	150,449.90	132,468.00	148,312.00	148,312.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	150,449.90	132,468.00	148,312.00	148,312.00	0.00
TOTAL	COUNTY ATTORNEY	496,241.23	493,684.00	551,684.00	526,081.00	0.00

A1430 CIVIL SERVICE COMMISSION

DEPARTMENTAL FUNCTIONS:

The Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts in Rensselaer County, Hudson Valley Community College and the East Greenbush Community Library, exclusive of the cities of Troy and Rensselaer. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 140 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public perception of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process. In 2012, the Commission installed a Municipal Employment Record Tracking System that will allow the office to head in a paperless direction saving time and expense for Rensselaer County departments and jurisdictions under the authority of the Commission.

PROGRAM OBJECTIVES:

The objectives of the Commission are the recruitment, development, and retention of a proficient work force and the efficient and effective serving of Rensselaer County Government and the Civic Divisions under the jurisdiction of the Commission. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutions, and colleges and universities. In conjunction with this, the Commission strives to bring into the public service an adequate number of other personnel whose diversified fields of experience contribute to the effective and efficient operation of government.

PROGRAM STATISTICS:

The Civil Service Commission has merit system jurisdiction over approximately 4,000 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Rensselaer and the City of Troy. During 2012, the Commission will administer approximate 75 examinations for over 1400 candidates. It is possible that during 2013, the City of Rensselaer will exercise its option under Section 16 of the Civil Service Law and have Civil Service administration provided by Rensselaer County. This would amount to the responsibility for approximately an additional 250 employees. During 2012, the Commission installed a Municipal Employment Record Tracking System that will allow the office to head in a paperless direction and will reduce time and expense for Rensselaer County departments and jurisdictions under the authority of the Commission.

MANDATES:

The Commission is mandated to administer New York Civil Service Law for Rensselaer County, and its towns, villages, school districts and special districts.

REVENUE APPLICABLE TO THIS PROGRAM:

R1260 12601 Civil Service Exam Fee	\$10,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Chairperson's and Commissioners' salaries are unchanged, as they are fixed stipend personnel. Personnel Service funding for the Civil Service Administration Aide reflects a one percent (1%) increase over year-end 2012 salary levels. The salary for the Secretary to the Chairperson position has been reduced due to the August 2012 retirement of the incumbent.

Contractual expense allocations reflect projected requirements.

STAFF
Civil Service Commission

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1430 Civil Service Commission						
.1	PERSONNEL SERVICES					
1135	Chairperson of Commission		7,500.00	7,500.00	7,500.00	0.00
1145	Civil Srv Administration Aide		42,457.00	42,927.00	43,352.00	0.00
1200	Commissioner		13,000.00	13,000.00	13,000.00	0.00
5630	Personnel Service Savings		(30,730.00)	(31,038.00)	(31,038.00)	0.00
6775	Secretary to Chairperson		22,026.00	22,026.00	20,000.00	0.00
7250	Senior Typist		30,730.00	31,038.00	31,038.00	0.00
TOTAL	PERSONNEL SERVICES	84,559.42	84,983.00	85,453.00	83,852.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	52.70	53.00	0.00	0.00	0.00
04540	Publications	136.00	300.00	300.00	300.00	0.00
04550	Office Supplies	133.21	350.00	250.00	250.00	0.00
04800	Contractual Agency	9,846.50	9,000.00	8,000.00	8,000.00	0.00
04927	Proctors	6,847.00	6,000.00	5,000.00	5,000.00	0.00
04980	Computer Services	29,590.00	23,576.00	21,328.00	21,328.00	0.00
04990	Purchased Services	3,076.60	3,546.00	5,050.00	5,050.00	0.00
TOTAL	CONTRACTUAL	49,682.01	42,825.00	39,928.00	39,928.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	23,420.55	39,167.00	44,690.00	44,690.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	23,420.55	39,167.00	44,690.00	44,690.00	0.00
TOTAL	CIVIL SERVICE COMMISSION	157,661.98	166,975.00	170,071.00	168,470.00	0.00

A1431 BUREAU OF HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS:

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management System (HRMS) portion of the PeopleSoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County all participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

PROGRAM OBJECTIVES:

Records updating; health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including HMOs; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Salaries have been increased by one percent (1%) over 2012 year-end levels. The "Transfers Out" line item refers to the transfer of fifty percent (50%) of the Human Resources Coordinator's salary to the Workers' Compensation Fund based upon the division of work performed.

Contractual funding, although limited, reflects anticipated requirements.

STAFF
Bureau of Human Resources

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1431 Bureau of Human Resources						
.1	PERSONNEL SERVICES					
1865	Director Of Human Resources		87,290.00	87,290.00	88,163.00	0.00
3650	Human Resources Coordinator		42,541.00	42,541.00	42,966.00	0.00
8880	Transfers Out		(21,270.00)	(21,270.00)	(21,483.00)	0.00
TOTAL	PERSONNEL SERVICES	108,561.02	108,561.00	108,561.00	109,646.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	127.70	130.00	100.00	100.00	0.00
04540	Publications	306.28	300.00	400.00	300.00	0.00
04550	Office Supplies	451.16	400.00	400.00	400.00	0.00
04901	Litigation Expense	0.00	500.00	400.00	500.00	0.00
04990	Purchased Services	1,126.30	900.00	1,200.00	1,200.00	0.00
TOTAL	CONTRACTUAL	2,011.44	2,230.00	2,500.00	2,500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	66,936.41	53,254.00	58,606.00	58,606.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	66,936.41	53,254.00	58,606.00	58,606.00	0.00
TOTAL	BUREAU OF HUMAN RESOURCES	177,508.87	164,045.00	169,667.00	170,752.00	0.00

A1440 DEPARTMENT OF ENGINEERING

DEPARTMENTAL FUNCTIONS:

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

PROGRAM OBJECTIVES:

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

MANDATES:

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County Highway.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The new Buildings & Code Inspector position is a reclassification of the current less than full-time Deputy County Engineer – Buildings position. The requested salary increase for the Deputy County Engineer was approved because he has been assigned additional duties, those which were previously the responsibility of the former full-time Deputy County Engineer – Buildings. A percentage of the Deputy County Engineer's salary expense will again be transferred to the Highway Department's Bridge Maintenance Unit (D5120) to reflect duties performed specific to bridge projects. Since salaries of management personnel were unchanged in 2012, the County Engineer has been budgeted at a 1% increase over his 2012 year-end salary.

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

STAFF
Department of Engineering

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1440 Department of Engineering						
.1	PERSONNEL SERVICES					
0825	Buildings & Code Inspector		0.00	0.00	29,871.00	0.00
1410	County Engineer		96,425.00	96,425.00	97,389.00	0.00
2170	Deputy County Engineer		70,000.00	75,000.00	75,000.00	0.00
2172	Deputy County Engineer - Bldgs		72,453.00	29,575.00	0.00	0.00
8880	Transfers Out		(35,000.00)	(15,000.00)	(15,000.00)	0.00
TOTAL	PERSONNEL SERVICES	203,878.09	203,878.00	186,000.00	187,260.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	581.00	1,000.00	1,000.00	0.00
TOTAL	EQUIPMENT	0.00	581.00	1,000.00	1,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,343.42	569.00	1,000.00	750.00	0.00
04100	Printing	57.60	40.00	100.00	100.00	0.00
04450	Rental - Equipment/Maintenance	1,000.00	1,000.00	4,000.00	4,000.00	0.00
04520	Dues	400.00	775.00	800.00	800.00	0.00
04540	Publications	425.00	425.00	500.00	500.00	0.00
04565	Advertising	29.16	110.00	250.00	250.00	0.00
04990	Purchased Services	1,278.20	1,400.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	4,533.38	4,319.00	8,150.00	7,900.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	103,105.40	99,914.00	88,702.00	88,702.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	103,105.40	99,914.00	88,702.00	88,702.00	0.00
TOTAL	DEPARTMENT OF ENGINEERING	311,516.87	308,692.00	283,852.00	284,862.00	0.00

A1450 BOARD OF ELECTIONS

DEPARTMENTAL FUNCTIONS:

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the County's more than 92,330 active registered voters, and over 7,471 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections is now compiling and overseeing the printing of ballots and prints absentee ballots and poll books for all Elections. The Board also prints Enrollment Books for all active voters in 121 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act.

PROGRAM OBJECTIVES:

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

MANDATES:

There shall be a Board of Elections in each County according to State Election Law.

REVENUE APPLICABLE TO THIS PROGRAM:

R2210 22104 Election Expense \$1,249,073

The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries for all employees, except the Senior Voting Machine Custodians and the Voting Machine Custodians which are set by the department, have been increased by 1% for 2013. "Temporary Services" is funded at the requested level of \$116,000. The Board of Elections is required to hire and train all of the 536 Inspectors (134 polling sites with 4 inspectors per site).

The equipment funding is set at the department's requested level for 2013 and is for computers and furniture as needed at the Board of Elections.

Contractual expenses are funded based upon anticipated requirements and historical spending levels.

**STAFF
Board of Elections**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1450 Board of Elections						
.1	PERSONNEL SERVICES					
1200	Commissioner		140,810.00	140,810.00	142,218.00	0.00
1560	Custodian Of Records		82,583.00	82,392.00	83,216.00	0.00
6890	Salary Adjustments		163.00	0.00	0.00	0.00
8060	Temporary Services		160,000.00	116,000.00	116,000.00	0.00
8140	Senior Elections Registrar		98,887.00	98,887.00	99,876.00	0.00
8145	Election Registrar		155,722.00	151,255.00	152,768.00	0.00
8150	Sr Voting Machine Custodian		21,136.00	20,000.00	20,000.00	0.00
8540	Voting Machine Custodian		21,136.00	20,000.00	20,000.00	0.00
TOTAL	PERSONNEL SERVICES	625,055.16	680,437.00	629,344.00	634,078.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	1,000.00	1,000.00	1,000.00	0.00
02200	Office Equipment	0.00	2,000.00	2,000.00	2,000.00	0.00
02400	Other Equipment	18,231.11	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	18,231.11	3,000.00	3,000.00	3,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	628.77	4,000.00	4,000.00	2,000.00	0.00
04050	Automobile Maintenance	0.00	1,500.00	1,500.00	1,500.00	0.00
04051	Automobile, Gasoline	129.69	500.00	600.00	600.00	0.00
04100	Printing	8,215.21	50,000.00	80,000.00	80,000.00	0.00
04150	Postage	30,355.54	35,000.00	35,000.00	35,000.00	0.00
04200	Insurance	1,150.00	1,814.00	1,401.00	1,401.00	0.00
04300	Telephone	6,426.58	7,000.00	7,000.00	7,000.00	0.00
04420	Maintenance	8,000.00	35,250.00	35,250.00	35,250.00	0.00
04450	Rental - Equipment/Maintenance	31,812.83	7,000.00	7,000.00	7,000.00	0.00
04480	Maintenance In Lieu of Rent	54,290.00	52,337.00	51,322.00	51,322.00	0.00
04500	Special Departmental Supplies	1,850.40	0.00	0.00	0.00	0.00
04540	Publications	548.60	800.00	2,500.00	2,500.00	0.00
04550	Office Supplies	4,276.48	10,000.00	10,000.00	10,000.00	0.00
04565	Advertising	885.54	2,000.00	0.00	0.00	0.00
04980	Computer Services	51,494.00	51,810.00	45,329.00	45,329.00	0.00
04990	Purchased Services	20,202.80	10,000.00	22,538.00	22,538.00	0.00
TOTAL	CONTRACTUAL	220,266.44	269,011.00	303,440.00	301,440.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	230,712.30	236,862.00	276,530.00	276,530.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	230,712.30	236,862.00	276,530.00	276,530.00	0.00
TOTAL	BOARD OF ELECTIONS	1,094,265.01	1,189,310.00	1,212,314.00	1,215,048.00	0.00
TOTAL	STAFF	4,332,453.34	4,425,317.00	4,540,802.00	4,489,956.00	0.00

A1600 SHARED SERVICES

DEPARTMENTAL FUNCTIONS:

This cost center represents the appropriation side of the undistributed expense for internal service functions.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Undistributed amounts for Shared Services have been determined by the Bureau of Budget and are required to balance the Internal Services Fund.

		SHARED SERVICES				
		Shared Services				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1600 Shared Services						
.4	CONTRACTUAL					
04100	Printing	28,512.56	35,000.00	35,000.00	35,000.00	0.00
04150	Postage	98,396.62	120,000.00	115,000.00	115,000.00	0.00
04300	Telephone	85,297.24	93,000.00	95,000.00	95,000.00	0.00
04800	Contractual Agency	0.00	2,000.00	0.00	0.00	0.00
04980	Computer Services	17,020.00	18,019.00	13,715.00	13,715.00	0.00
04990	Purchased Services	22,815.60	20,000.00	25,100.00	25,100.00	0.00
TOTAL	CONTRACTUAL	252,042.02	288,019.00	283,815.00	283,815.00	0.00
TOTAL	SHARED SERVICES	252,042.02	288,019.00	283,815.00	283,815.00	0.00

A1620 BUILDINGS DEPARTMENT

DEPARTMENTAL FUNCTIONS:

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and
- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

PROGRAM OBJECTIVES:

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

REVENUE APPLICABLE TO THIS PROGRAM: **\$435,197**

R2801 28034	Telephone	\$ 4,600
R3021 30211	State Aid Courts - O & M	430,597

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, the Superintendent of Buildings has been budgeted at a 1% increase over his 2012 year-end salary.

Funding for anticipated court facilities “tenant work” to be performed by the County has been provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System’s Court Cleaning and Minor Repairs program, and has been accounted for within the department’s projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need. The department’s new telephone revenue code has been created to account for chargebacks relating to the new telephone system the Buildings Department has recently provided at the Family Court facility.

**SHARED SERVICES
Buildings Department**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1620 Buildings Department						
.1	PERSONNEL SERVICES					
0190	Assist Superintendent of Bldgs		42,600.00	43,278.00	43,278.00	0.00
0790	Building Maintenance Mechanic		75,054.00	75,807.00	75,807.00	0.00
0820	Building Attendant II		158,394.00	160,124.00	160,124.00	0.00
1170	Cleaner		199,356.00	200,495.00	200,495.00	0.00
4230	Laborer		144,121.00	146,103.00	146,103.00	0.00
4640	Maintenance Worker		102,957.00	104,294.00	104,294.00	0.00
5410	Overtime		5,000.00	5,000.00	5,000.00	0.00
5620	Parking Lot Attendant		51,611.00	52,129.00	52,129.00	0.00
5630	Personnel Service Savings		(37,819.00)	(38,198.00)	(38,198.00)	0.00
6890	Salary Adjustments		4,505.00	0.00	0.00	0.00
6920	Sr. Bldg Maintenance Mechanic		88,323.00	90,627.00	90,627.00	0.00
7470	Superintendent Of Buildings		52,000.00	52,000.00	52,520.00	0.00
8350	Sec To Superindent Of Buildings		22,295.00	22,518.00	22,518.00	0.00
8400	Union Allowances		0.00	1,013.00	1,013.00	0.00
8770	Working Supervisor		49,134.00	49,839.00	49,839.00	0.00
TOTAL	PERSONNEL SERVICES	945,188.67	957,531.00	965,029.00	965,549.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	215.98	12,000.00	14,000.00	14,000.00	0.00
TOTAL	EQUIPMENT	215.98	12,000.00	14,000.00	14,000.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	3,319.66	5,000.00	4,000.00	4,000.00	0.00
04051	Automobile, Gasoline	3,477.58	4,000.00	4,000.00	4,000.00	0.00
04200	Insurance	2,278.54	2,500.00	2,700.00	2,700.00	0.00
04300	Telephone	6,378.65	5,500.00	7,800.00	7,800.00	0.00
04350	Utilities - General/Miscellaneous	570,326.06	595,000.00	545,000.00	545,000.00	0.00
04400	Repairs	12,391.00	17,000.00	17,000.00	17,000.00	0.00
04420	Maintenance	181,905.16	200,000.00	225,000.00	225,000.00	0.00
04450	Rental - Equipment/Maintenance	19,727.46	24,000.00	25,000.00	25,000.00	0.00
04480	Maintenance In Lieu of Rent	(752,152.00)	(732,393.00)	(722,841.00)	(722,841.00)	0.00
04500	Special Departmental Supplies	31,648.17	34,000.00	34,500.00	34,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	4,187.05	15,000.00	20,000.00	20,000.00	0.00
04550	Office Supplies	0.00	150.00	150.00	150.00	0.00
04570	Uniforms/Tools	0.00	1,013.00	0.00	0.00	0.00
04900	Professional Services	4,549.00	4,731.00	4,920.00	4,920.00	0.00
04980	Computer Services	827.00	889.00	1,455.00	1,455.00	0.00
04990	Purchased Services	22,395.30	22,500.00	29,000.00	29,000.00	0.00
TOTAL	CONTRACTUAL	111,258.63	198,890.00	197,684.00	197,684.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	441,096.81	474,723.00	535,338.00	535,338.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	441,096.81	474,723.00	535,338.00	535,338.00	0.00
TOTAL	BUILDINGS DEPARTMENT	1,497,760.09	1,643,144.00	1,712,051.00	1,712,571.00	0.00
TOTAL	SHARED SERVICES	1,749,802.11	1,931,163.00	1,995,866.00	1,996,386.00	0.00

A1900 SPECIAL ITEMS

DEPARTMENTAL FUNCTIONS:

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

MANDATES:

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and all funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of Counties, plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

Town/city expense is an appropriation expense that is charged back to municipalities.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

SPECIAL ITEMS

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	79,988.24	100,000.00	106,500.00	106,500.00	0.00
TOTAL	CONTRACTUAL	79,988.24	100,000.00	106,500.00	106,500.00	0.00
TOTAL	INSURANCE	79,988.24	100,000.00	106,500.00	106,500.00	0.00
A1920 Association Dues						
.4	CONTRACTUAL					
04520	Dues	22,543.00	23,250.00	22,500.00	22,500.00	0.00
TOTAL	CONTRACTUAL	22,543.00	23,250.00	22,500.00	22,500.00	0.00
TOTAL	ASSOCIATION DUES	22,543.00	23,250.00	22,500.00	22,500.00	0.00
A1930 Judgement & Claims						
.4	CONTRACTUAL					
04210	Judgement And Claims	1,083,047.76	25,000.00	25,000.00	25,000.00	0.00
04909	Special Prosecutor	0.00	100,000.00	100,000.00	100,000.00	0.00
TOTAL	CONTRACTUAL	1,083,047.76	125,000.00	125,000.00	125,000.00	0.00
TOTAL	JUDGEMENT & CLAIMS	1,083,047.76	125,000.00	125,000.00	125,000.00	0.00
A1970 Town Expenses						
.4	CONTRACTUAL					
04505	Town/City Expense	296,341.45	282,809.00	343,265.00	343,265.00	0.00
TOTAL	CONTRACTUAL	296,341.45	282,809.00	343,265.00	343,265.00	0.00
TOTAL	TOWN EXPENSES	296,341.45	282,809.00	343,265.00	343,265.00	0.00
A1985 Distribution of Sales Tax						
.4	CONTRACTUAL					
04004	Distribution of Sales Tax	26,431,077.44	25,883,253.00	27,854,086.00	27,854,086.00	0.00
TOTAL	CONTRACTUAL	26,431,077.44	25,883,253.00	27,854,086.00	27,854,086.00	0.00
TOTAL	DISTRIBUTION OF SALES TAX	26,431,077.44	25,883,253.00	27,854,086.00	27,854,086.00	0.00
A1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	250,000.00	250,000.00	250,000.00	0.00
TOTAL	CONTRACTUAL	0.00	250,000.00	250,000.00	250,000.00	0.00
TOTAL	CONTINGENT	0.00	250,000.00	250,000.00	250,000.00	0.00
TOTAL	SPECIAL ITEMS	27,912,997.89	26,664,312.00	28,701,351.00	28,701,351.00	0.00

A2490 COMMUNITY COLLEGES

DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College (HVCC). State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to HVCC for tuition for Rensselaer County employees attending approved job-related continuing education classes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The recommended appropriation is an estimate based upon a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes \$60,000 for tuition of Rensselaer County employees enrolled in the County sponsored education program at HVCC.

		EDUCATION Community Colleges				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A2490 Community Colleges						
.4	CONTRACTUAL					
04800	Contractual Agency	446,409.78	555,000.00	510,000.00	510,000.00	0.00
TOTAL	CONTRACTUAL	446,409.78	555,000.00	510,000.00	510,000.00	0.00
TOTAL	COMMUNITY COLLEGES	446,409.78	555,000.00	510,000.00	510,000.00	0.00

A2495 CONTRIBUTION - HVCC

DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The sponsor contribution amount for 2013 has been increased by \$100,000 for the upcoming fiscal year and corresponds to the College's 2012-2013 operating budget.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

		EDUCATION Contribution - HVCC				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A2495 Contribution - HVCC						
.4	CONTRACTUAL					
04800	Contractual Agency	3,138,900.00	3,238,900.00	3,338,900.00	3,338,900.00	0.00
TOTAL	CONTRACTUAL	3,138,900.00	3,238,900.00	3,338,900.00	3,338,900.00	0.00
TOTAL	CONTRIBUTION - HVCC	3,138,900.00	3,238,900.00	3,338,900.00	3,338,900.00	0.00

A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS

DEPARTMENTAL FUNCTIONS:

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

PROGRAM OBJECTIVES:

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

PROGRAM STATISTICS:

<u>CASELOAD</u>	<u>PROGRAM TYPE (Projected)</u>	<u>INSURANCE</u>	
Current 630	Center Based 325	Medicaid	45%
Projected 640	Related Services 315	Non-Medicaid	55%

MANDATES:

This program is mandated to provide special education services and programs to eligible preschool children.

REVENUE APPLICABLE TO THIS PROGRAM: **\$8,434,860**

R1605 16052	Preschool Medicaid Fees	\$ 979,424
R3277 32771	State Aid – Education for Handicapped Children	7,381,186
R3277 32772	State Aid – Administrative Cost Reimbursement	74,250

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2013. The July through December 2013 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to \$75 per child as compensation for approved administrative costs.

EDUCATION
Children With Special Needs

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A2960 Children With Special Needs						
.4	CONTRACTUAL					
04150	Postage	3,000.00	0.00	0.00	0.00	0.00
04800	Contractual Agency	13,296,122.93	14,261,809.00	13,761,809.00	13,761,809.00	0.00
04980	Computer Services	23,326.00	23,821.00	36,893.00	36,893.00	0.00
04990	Purchased Services	14,202.80	15,000.00	24,000.00	24,000.00	0.00
TOTAL	CONTRACTUAL	13,336,651.73	14,300,630.00	13,822,702.00	13,822,702.00	0.00
TOTAL	CHILDREN WITH SPECIAL NEEDS	13,336,651.73	14,300,630.00	13,822,702.00	13,822,702.00	0.00

A2989 HANDICAPPED PARKING EDUCATION

DEPARTMENTAL FUNCTIONS:

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this Department to promote and ensure a quality of life for disabled residents and visitors.

PROGRAM OBJECTIVES:

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

REVENUE APPLICABLE TO THIS PROGRAM:

R2610 26103 Handicapped Parking Fee \$2,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

		EDUCATION Handicapped Parking Education				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A2989 Handicapped Parking Education						
.4	CONTRACTUAL					
04800	Contractual Agency	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL	HANDICAPPED PARKING EDUCATION	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL	EDUCATION	16,921,961.51	18,096,530.00	17,673,602.00	17,673,602.00	0.00

A3010 BUREAU OF PUBLIC SAFETY - E911

DEPARTMENTAL FUNCTIONS:

1. Rapid processing of emergency telephone calls;
2. Rapid processing of emergency radio transmissions;
3. Emergency medical dispatching the delivery of emergency medical procedures via telephone;
4. Interfacing to "Language Line", which is the ability to translate foreign languages into English during public safety incident processing; and
5. Maintenance of the E-911 addressing database.

PROGRAM OBJECTIVES:

The County-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by the County Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

REVENUE APPLICABLE TO THIS PROGRAM: **\$555,000**

R1140 11401 E-911 Surcharge	\$215,000
R1140 11402 Cellular Surcharge	340,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year-end 2012 salaries for 2013.

Funding in "Other Equipment" is for the purchase of seven (7) computer monitors for the communications center.

Contractual expense funding, within fiscal constraints, reflects anticipated requirements for 2013.

PUBLIC SAFETY
Bureau of Public Safety - E911

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3010 Bureau of Public Safety - E911						
.1	PERSONNEL SERVICES					
1706	Deputy Dir Public Safety-E-911		62,299.00	62,299.00	62,922.00	0.00
TOTAL	PERSONNEL SERVICES	57,677.89	62,299.00	62,299.00	62,922.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	200.00	0.00	0.00	0.00
02400	Other Equipment	1,140.00	1,110.00	1,183.00	1,183.00	0.00
TOTAL	EQUIPMENT	1,140.00	1,310.00	1,183.00	1,183.00	0.00
.4	CONTRACTUAL					
04300	Telephone	79,685.41	89,056.00	90,875.00	90,875.00	0.00
04420	Maintenance	665.48	7,705.00	7,041.00	7,041.00	0.00
04980	Computer Services	22,902.00	21,882.00	25,800.00	25,800.00	0.00
04990	Purchased Services	4,036.60	10,427.00	14,649.00	14,649.00	0.00
TOTAL	CONTRACTUAL	107,289.49	129,070.00	138,365.00	138,365.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	33,198.09	32,585.00	31,473.00	31,473.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	33,198.09	32,585.00	31,473.00	31,473.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - E911	199,305.47	225,264.00	233,320.00	233,943.00	0.00

A3020 BUREAU OF PUBLIC SAFETY - DISPATCH

DEPARTMENTAL FUNCTIONS:

1. The Communications Center is the answering point for calls for emergency service; and
2. The Communications Center provides:
 - a. Emergency medical procedures prior to the arrival of the first responders;
 - b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
 - c. Services to non-English speaking callers, via language line procedures;
 - d. Comprehensive and pro-active training for all Communication Officers;
 - e. Additional services as may be required; and
 - f. Provide all necessary training for the communications center personnel.

PROGRAM OBJECTIVES:

The Communications Center is the heart and soul of the 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the County's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, the NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing life saving medical procedures to untrained civilians at the scene of a medical emergency, until such time as the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, the NFPA, OSHA and many other regulatory agencies.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2009-2011 CSEA Collective Bargaining Agreement, personnel line items reflect the year-end 2012 salary levels for all bargaining unit positions. Due to budgetary constraints, two (2) Communication Officer positions have been placed in Personnel Service Savings for 2013.

Contractual funds are allocated to meet anticipated requirements.

PUBLIC SAFETY
Bureau of Public Safety - Dispatch

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3020 Bureau of Public Safety - Dispatch						
.1	PERSONNEL SERVICES					
1310	Communication Ctr Supervisor		61,258.00	61,258.00	61,258.00	0.00
1460	Communications Officer		1,671,139.00	1,684,870.00	1,684,870.00	0.00
5410	Overtime		100,000.00	120,000.00	120,000.00	0.00
5630	Personnel Service Savings		(70,650.00)	(70,650.00)	(70,650.00)	0.00
7060	Shift Differential		23,360.00	26,000.00	26,000.00	0.00
7750	Senior Communications Officer		415,879.00	412,736.00	412,736.00	0.00
7890	Sheriff's Disability Plan		7,500.00	7,500.00	7,500.00	0.00
TOTAL	PERSONNEL SERVICES	2,170,103.27	2,208,486.00	2,241,714.00	2,241,714.00	0.00
.4	CONTRACTUAL					
04200	Insurance	1,750.82	2,181.00	2,383.00	2,383.00	0.00
04450	Rental - Equipment/Maintenance	3,275.66	2,351.00	1,873.00	1,873.00	0.00
04471	Labor Expense	0.00	500.00	500.00	0.00	0.00
04500	Special Departmental Supplies	174.06	1,000.00	1,242.00	1,000.00	0.00
04540	Publications	66.00	100.00	100.00	100.00	0.00
04550	Office Supplies	1,637.48	2,000.00	2,000.00	2,000.00	0.00
04560	Training	1,890.18	2,985.00	2,003.00	2,003.00	0.00
04901	Litigation Expense	0.00	0.00	0.00	500.00	0.00
04980	Computer Services	116,232.00	117,797.00	145,460.00	145,460.00	0.00
04990	Purchased Services	9,210.10	10,195.00	11,000.00	11,000.00	0.00
TOTAL	CONTRACTUAL	134,236.30	139,109.00	166,561.00	166,319.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	820,365.95	776,476.00	941,599.00	941,599.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	820,365.95	776,476.00	941,599.00	941,599.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - DISPATCH	3,124,705.52	3,124,071.00	3,349,874.00	3,349,632.00	0.00

A3110 SHERIFF

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

PROGRAM OBJECTIVES:

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

PROGRAM STATISTICS:

	<u>2010</u>	<u>2011</u>
Incidents	23,137	19,439
Arrests	1,145	896
Traffic Accidents	659	729
Traffic Stops	4,011	1,665
Traffic Tickets	1,843	3,167
EMS	710	555

MANDATES:

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

REVENUE APPLICABLE TO THIS PROGRAM: **\$219,100**

R1510 15101 Sheriff Fees	\$180,000
R1515 15151 Sheriffs Fees ID	3,600
R1520 15201 Stop-DWI Deputy	25,000
R2709 27093 Disability-Employee Contribution	6,300
R3390 33903 EMT Recertification	4,200

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/473/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT IX program in the total amount of \$9,000 for the period of July 1, 2012 through June 30, 2013. If any monies remain at the end of 2012, they may be brought forward into 2013 by legislative resolution.

The 2011-2013 PBA Collective Bargaining Agreement provides for an increase of ½% over 2012 year-end salaries. Due to budgetary limitations, the 1.5% salary increase proposed for management positions has been reduced to one percent (1%). The department's request to upgrade the Senior Accountant position to a Sheriff's Financial Advisor has been approved. The "Transfers Out" line item refers to a chargeback to the Department of Social Services for two (2) Deputy Sheriff's assigned to provide security at the Raddock Building.

A3110 SHERIFF (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The "Furniture" budget reflects an appropriation for office chairs that may need replacement during the year. The request to obtain six (6) vehicles, to replace vehicles taken out of service, has been granted. Since this is being recommended to be done as an installment purchase, the expenses are shown under Installment Purchase (A9758). The "Other Equipment" line item request is to replace an existing Live Scan unit that is outdated. This equipment is necessary to process fingerprints electronically.

Contractual accounts have been funded, within fiscal constraints, based upon an analysis of prior and current year spending and projected requirements.

**PUBLIC SAFETY
Sheriff - Operation IMPACT**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3110 OI007 Sheriff - Operation IMPACT VII						
.1	PERSONNEL SERVICES					
5410	Overtime	6,775.52	0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	6,775.52	0.00	0.00	0.00	0.00
TOTAL	SHERIFF - OPERATION IMPACT VII	6,775.52	0.00	0.00	0.00	0.00

A3110 OI008 Sheriff - Operation IMPACT VIII

.1	PERSONNEL SERVICES					
5410	Overtime	813.16	0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	813.16	0.00	0.00	0.00	0.00
TOTAL	SHERIFF - OPERATION IMPACT VIII	813.16	0.00	0.00	0.00	0.00

**PUBLIC SAFETY
Sheriff**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3110 Sheriff						
.1	PERSONNEL SERVICES					
0010	Account Clerk Typist		15,480.00	15,480.00	15,480.00	0.00
1490	Confidential Asst to Sheriff		53,470.00	54,272.00	54,005.00	0.00
1930	Deputy Sheriff		1,203,413.00	1,277,948.00	1,280,358.00	0.00
2120	Deputy Sheriff Captain		153,238.00	155,536.00	154,770.00	0.00
2130	Deputy Sheriff Sergeant		288,350.00	302,975.00	302,975.00	0.00
5410	Overtime		165,000.00	165,000.00	165,000.00	0.00
5740	Principal Account Clerk		41,430.00	41,430.00	41,430.00	0.00
6615	Records Clerk		33,101.00	33,100.00	33,100.00	0.00
6820	Senior Accountant		54,127.00	0.00	0.00	0.00
7000	Senior Account Clerk		74,789.00	74,789.00	74,789.00	0.00
7060	Shift Differential		13,000.00	13,000.00	13,000.00	0.00
7300	Sheriff		97,000.00	97,000.00	97,000.00	0.00
7306	Sheriffs Financial Advisor		0.00	67,000.00	67,000.00	0.00
7307	Sick Leave Incentive		3,750.00	3,750.00	3,750.00	0.00
7890	Sheriff's Disability Plan		7,540.00	7,540.00	7,540.00	0.00
8030	Technical Sergeant/LD.		57,670.00	60,595.00	60,595.00	0.00
8310	Undersheriff		87,763.00	89,079.00	88,641.00	0.00
8390	Stipend (Annual)		43,500.00	44,745.00	44,745.00	0.00
8880	Transfers Out		(161,200.00)	(161,200.00)	(167,648.00)	0.00
9780	Longevity		44,100.00	46,275.00	44,870.00	0.00
TOTAL	PERSONNEL SERVICES	2,346,604.40	2,275,521.00	2,388,314.00	2,381,400.00	0.00
.2	EQUIPMENT					
02100	Furniture	224.10	400.00	1,400.00	400.00	0.00
02300	Automobile	104,994.63	109,570.00	85,900.00	0.00	0.00
02400	Other Equipment	1,016.93	375.00	30,000.00	31,000.00	0.00
TOTAL	EQUIPMENT	106,235.66	110,345.00	117,300.00	31,400.00	0.00
.4	CONTRACTUAL					
04010	Travel	575.00	1,500.00	1,500.00	1,000.00	0.00
04050	Automobile Maintenance	87,446.89	120,000.00	105,000.00	105,000.00	0.00
04051	Automobile, Gasoline	204,848.68	191,580.00	190,400.00	190,400.00	0.00
04100	Printing	694.70	2,650.00	2,500.00	2,500.00	0.00
04150	Postage	176.00	400.00	500.00	500.00	0.00
04200	Insurance	99,713.92	110,000.00	120,000.00	120,000.00	0.00
04300	Telephone	86,911.55	71,380.00	91,612.00	91,612.00	0.00
04420	Maintenance	12,064.68	14,500.00	13,500.00	13,500.00	0.00
04421	Maintenance (Alt #1)	24,268.90	22,931.00	29,320.00	29,320.00	0.00
04450	Rental - Equipment/Maintenance	6,522.88	7,730.00	10,621.00	10,000.00	0.00
04471	Labor Expense	0.00	10,000.00	1,000.00	0.00	0.00
04500	Special Departmental Supplies	8,956.90	9,061.36	11,610.00	10,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	12,871.14	17,500.00	21,000.00	15,000.00	0.00
04502	Spec Dept Supplies (Alt #2)	4,312.60	7,500.00	7,500.00	5,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	0.00	0.00	8,000.00	8,000.00	0.00
04504	Spec Dept Supplies (Alt #4)	1,146.82	1,750.00	1,985.00	1,750.00	0.00
04506	Spec Dept Supplies (Alt #5)	3,033.79	3,520.00	3,000.00	2,500.00	0.00
04540	Publications	1,562.73	4,038.05	3,000.00	2,500.00	0.00
04550	Office Supplies	7,051.31	7,350.00	10,000.00	7,500.00	0.00
04560	Training	20,265.73	22,980.00	22,415.00	20,000.00	0.00
04570	Uniforms/Tools	35,981.62	40,000.00	45,800.00	40,000.00	0.00
04900	Professional Services	3,028.09	3,000.00	14,000.00	14,000.00	0.00
04901	Litigation Expense	0.00	0.00	0.00	2,500.00	0.00
04980	Computer Services	114,748.00	113,967.00	122,273.00	122,273.00	0.00
04990	Purchased Services	23,949.80	27,500.00	28,250.00	28,250.00	0.00
TOTAL	CONTRACTUAL	760,131.73	810,837.41	864,786.00	843,105.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,468,275.01	1,519,111.00	1,352,971.00	1,352,971.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,468,275.01	1,519,111.00	1,352,971.00	1,352,971.00	0.00
TOTAL	SHERIFF	4,681,246.80	4,715,814.41	4,723,371.00	4,608,876.00	0.00

A3140 DEPARTMENT OF PROBATION

DEPARTMENTAL FUNCTIONS:

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, thirteen school districts and all police agencies of Rensselaer County. The Family Court Division serves the two Family Courts by providing investigation and supervision services. The Family Court Division contributes and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. The Family Court Division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements. The department's youth employment coordinator connects youth on probation with job opportunities funded through the Rensselaer County Department for Youth.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self change, social skills, and problem solving skills. Our department Workforce Development Specialist provides ongoing programming, "Ready, Set Work", which is designed to prepare offenders for the process of seeking, gaining, and maintaining employment. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also monitor treatment groups for convicted offenders facilitated by local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, the Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 was one dedicated caseload for probationers with mental health needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies.

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision.

A3140 DEPARTMENT OF PROBATION

PROGRAM OBJECTIVES:

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families, and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations;
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies;
- To work collaboratively with other county departments to achieve cost savings and improved services; and
- To provide evidence-based programming to guide probationers and reduce recidivism.

In 2011 and 2012, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and out-of-home juvenile placements. These functions continue to contribute to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Operation IMPACT (collaborative efforts with the Sheriff, police, parole, DEA, ATF, State and Federal Agencies, and NYS DCJS), Jail Utilization Committee, Human Services Cabinet, Children's Services Committee, and Community Care Team; and through relationships with organizations including: Troy Police Department, Rensselaer County Departments including Social Services, Mental Health, Youth, Aging and Employment and Training, Berkshire Farms, Unity House, Treatment Alternatives for Safer Communities (TASC), Hudson-Mohawk Recovery Center, and Commission on Economic Opportunity of the Capital Region.

The Probation Alcohol Treatment Program functions as part of the Rensselaer County STOP-DWI plan, and has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment. Program staff works in a collaborative team approach with alcohol counselors from the Hudson-Mohawk Recovery Center. The goals of the program are to reduce recidivism by preventing re-arrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assist the client in establishing a support system in the Alcoholics Anonymous community. In this process, the client's family is also involved in an educational process to inform them of the issues of alcoholism and abuse and to seek their help as an interested party in keeping the client arrest-free and alcohol-free. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. Rensselaer County Local Law allows for a \$30 per month Probation Supervision fee on DWI offenders. The fees collected provide additional revenue for Probation Alcohol Treatment operations.

The Probation Eligible/Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. The program combines the ability to supervise non-violent criminals on a daily basis with a full array of referral sources and in-house drug testing services. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking an alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

The center offers services to clients to reduce recidivism and expedite their socialization via drug and alcohol counseling, job development, and intensive supervision. The center also coordinates the county and city drug courts to supervise appropriate clients. Courts rely on Probation to administer drug screens for Drug Court participants. Regular Probation clients can avail themselves of the service available to successfully complete the sentence or probation plan of treatment.

A3140 DEPARTMENT OF PROBATION

PROGRAM STATISTICS:

During 2011, the Juvenile Intake Unit processed 269 PINS and 50 JD complaints. Of the complainants received, after assessment, 225 were referred for additional Probation Diversion services. In 2011 we were able to divert 226 PINS cases from formal court involvement. As of July 1, 2012, 90 cases remained open for services at diversion.

Within 2011/2012, Juvenile Intake continued with a coordinated systems approach towards the assessment and evaluation for children and families of Rensselaer County. The Court Diversion Council continues to be the major forum where coordinated case review and case planning are prepared. Significant collaboration between the Departments of Social Services, Mental Health, Youth, and Probation has continued.

During 2011, the Juvenile Investigation Unit completed 96 Pre-Dispositional and Home Study reports for the two Family Courts of Rensselaer County. The Family Court Supervision Unit received 79 new juvenile supervision cases. During the first half of 2012, the Juvenile Unit completed 64 Family Court investigations and added 50 new juvenile supervision probation cases, for a total of 99 active cases. The Juvenile Units continued with unified strategies, along with the Department of Social Services, to reduce the number of costly juvenile residential placements. In 2011, the department residentially placed 16 juveniles through DSS and 4 through OCFS. Through the efforts of the Court Diversion Council, Probation, and Departments of Mental Health and Social Services, we have continued to hold the line on placements over the past 5 years.

Also in 2011, 666 pre-sentence reports were ordered and 671 were completed for criminal court cases. Two Probation Officers (SIU) completed 172 expedited pre-sentence investigations for prison bound inmates. These expedited reports considerably shortened the number of jail days inmates were held at our facility between conviction and sentencing and reduced the normal time frame to produce a pre-sentence investigation from six to two weeks. SIU completed 78 expedited reports from January 1, 2012 through June 30, 2012. Criminal Supervision received 390 new probation cases, which resulted in an overall caseload of 1,419 probationers under supervision. During the first half of 2012, 281 pre-sentence reports were completed and 61 new supervision cases were assigned.

Within 2011-2012, Probation continued its partnership in Operation IMPACT, in which our Field Intelligence Officer, other IMPACT Officers and Response Team officers participate in targeted details and warrant sweeps. They also coordinated and conducted evening residence checks. Probation's role in this program has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The department was allocated IMPACT IX funds to continue funding a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers, and coordinating Impact details with the Troy Police and Rensselaer County Sheriff's Departments. In 2011 we executed 149 warrants, and 65 warrants have been executed by our department in the first half of 2012.

The Rensselaer County Probation Alcohol Treatment Program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision and probation monitored treatment of offenders. Enhanced supervision by means of residence checks and field surveillance are regularly conducted by Probation Officers. Alcohol treatment groups are facilitated by a counselor and monitored by a Senior Probation Officer at Hudson-Mohawk Recovery Center. Program officers completed pre-sentence reports for multiple DWI offenders. PAT officers presently supervise 249 probationers. The Probation Alcohol Treatment Program collected \$34,787.00 in DWI supervision fees in 2011. Between January 1, 2012 and June 30, 2012, \$21,268.00 has been collected in DWI fee monies. There have been 27 cases sentenced to probation under Leandra's Law since January 1, 2012.

During 2011, staff at our Pre-Trial Release Program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, probation officers screened 1,868 cases, interviewed 912 and recommended for release 542 eligible inmates. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. Of the 542 released on Pre-Trial, 181 were on electronic monitoring. The number of jail days saved for Pre-Trial Release was 5,763 days, at the rate of \$85.00 per day.

The Alternatives to Incarceration Unit, through the Pre-Trial program, has eliminated the need for 10,800 jail days in the first 6 months of 2012, for a total savings of \$918,000.00 (\$85.00 per day/inmate). The electronic monitoring jail days saved are 3,461 which equals \$294,185.00 in savings. This is a combined cost savings to the county of \$1,212,185.00.

The Electronic Monitoring Program has monitored 133 clients and Pre-Trial has monitored 240 new clients during the first half of 2012 and carried over supervision of 189 clients from 2011. The average time for a client on Electronic Monitoring was approximately 90 days. The Electronic Monitoring Program also provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring.

A3140 DEPARTMENT OF PROBATION

MANDATES:

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,036,714**

R1520 15202 Mental Health Probation Officer	\$ 67,512
R1580 15801 Restitution Surcharge	12,000
R1589 15891 Probation Fees - General	40,000
R2610 26102 Fines & Forfeitures - A.T.I.	2,000
R2615 26152 Probation/STOP-DWI	82,800
R3310 33101 Probation State Aid (Block Grant)	774,968
R3310 33105 Alternatives to Incarceration	16,500
R3310 33109 OI009 Probation Operation IMPACT	34,450
R3820 38201 Youth Program - State Aid	6,484

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Primarily due to changes in State Aid funding methodology (previously separate program funding which is now part of the department's block grant), the Department of Probation will be merging programs A3141 (Probation – STOP DWI) and A3142 (Day Reporting) into a new, comprehensive department within A3140.

Resolution G/434/12 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT IX program in the total amount of \$72,700 for the period of July 1, 2012 through June 30, 2013. Of the total grant award, \$34,450 has been allocated for the period of January 1, 2013 through June 30, 2013, and such funding has been appropriated in this budget.

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. One Probation Officer's salary and a portion of his benefits are funded through June 30, 2013 by the above-noted grant award. Since salaries of management personnel were unchanged in 2012, the Probation Director has been budgeted at a 1% increase over her 2012 year-end salary.

“Plus Transfers, Other Codes” represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

The department's request to purchase a new vehicle in order to replace an aging vehicle currently in the County's fleet has been approved. Funding to allow for the installment purchase of a Web-based case management system, which has been specifically designed for New York State Probation Departments and which will allow the department to be on a system compatible with NYS DCJS and the majority of other probation departments in NYS, has also been approved. The expenses related to this system are shown under Installment Purchase (A9758).

The amount budgeted for “Participant Allowance Payments” is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Contractual funding (04800) is again allocated for a contract with TASC, Inc. for screening evaluation and treatment. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

**PUBLIC SAFETY
Department of Probation**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3140 OI007 Probation - Operation IMPACT VII						
.1	PERSONNEL SERVICES					
5410	Overtime	5,250.00	0.00	0.00	0.00	0.00
5650	On-Call Stipend	450.00	0.00	0.00	0.00	0.00
6100	Probation Officer	24,287.00	0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	29,987.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,862.00	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,862.00	0.00	0.00	0.00	0.00
TOTAL	PROBATION - OPERATION IMPACT VII	34,849.00	0.00	0.00	0.00	0.00
A3140 OI008 Probation - Operation IMPACT VIII						
.1	PERSONNEL SERVICES					
5410	Overtime	4,500.00	4,500.00	0.00	0.00	0.00
5650	On-Call Stipend	450.00	450.00	0.00	0.00	0.00
6100	Probation Officer	24,300.00	24,300.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	29,250.00	29,250.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,900.00	4,900.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,900.00	4,900.00	0.00	0.00	0.00
TOTAL	PROBATION - OPERATION IMPACT VIII	34,150.00	34,150.00	0.00	0.00	0.00
A3140 OI009 Probation - Operation IMPACT IX						
.1	PERSONNEL SERVICES					
5410	Overtime	0.00	0.00	4,500.00	4,500.00	0.00
5650	On-Call Stipend	0.00	0.00	450.00	450.00	0.00
6100	Probation Officer	0.00	0.00	24,300.00	24,300.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	29,250.00	29,250.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	0.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	300.00	300.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	4,900.00	4,900.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	4,900.00	4,900.00	0.00
TOTAL	PROBATION - OPERATION IMPACT IX	0.00	0.00	34,450.00	34,450.00	0.00
A3140 IID10 Probation - Ignition Interlock Device Monitoring Program						
.4	CONTRACTUAL					
04051	Automobile, Gasoline	3,416.86	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	5,125.31	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	8,542.17	0.00	0.00	0.00	0.00
TOTAL	PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	8,542.17	0.00	0.00	0.00	0.00

**PUBLIC SAFETY
Department of Probation**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3140 IID11 Probation - Ignition Interlock Device Monitoring Program						
.4	CONTRACTUAL					
04051	Automobile, Gasoline	0.00	3,500.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	5,157.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,657.00	0.00	0.00	0.00
TOTAL	PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	0.00	8,657.00	0.00	0.00	0.00
A3140 NRA11 Probation – NRA Foundation 2011						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	2,242.04	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,242.04	0.00	0.00	0.00	0.00
TOTAL	PROBATION – NRA FOUNDATION 2011	2,242.04	0.00	0.00	0.00	0.00
A3140 NRA12 Probation - NRA Foundation 2012						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	2,495.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	2,495.00	0.00	0.00	0.00
TOTAL	PROBATION - NRA FOUNDATION 2012	0.00	2,495.00	0.00	0.00	0.00
A3140 OVW11 Probation - Office on Violence Against Women						
.1	PERSONNEL SERVICES					
5410	Overtime	0.00	33,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	33,000.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	4,611.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	4,611.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	0.00	2,000.00	0.00	0.00	0.00
04300	Telephone	0.00	6,819.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	11,271.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	20,090.00	0.00	0.00	0.00
TOTAL	PROBATION - OFFICE ON VIOLENCE AGAINST WOMEN	0.00	57,701.00	0.00	0.00	0.00

PUBLIC SAFETY
Department of Probation

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3140 Department of Probation						
.1	PERSONNEL SERVICES					
0010	Account Clerk Typist		35,404.00	35,759.00	35,759.00	0.00
0020	Accountant		48,913.00	49,404.00	49,404.00	0.00
5410	Overtime		5,500.00	10,000.00	10,000.00	0.00
5630	Personnel Service Savings		(232,511.00)	(234,804.00)	(234,804.00)	0.00
5650	On Call Stipend		44,550.00	50,850.00	50,850.00	0.00
6090	Probation Assistant		70,926.00	108,413.00	108,413.00	0.00
6100	Probation Officer		1,695,119.00	1,817,248.00	1,817,248.00	0.00
6110	Probation Supervisor		274,488.00	409,670.00	409,670.00	0.00
6130	Probation Officer - ISP		51,877.00	52,554.00	52,554.00	0.00
6315	Probation Director III		75,000.00	75,000.00	75,750.00	0.00
6320	Plus Transfers, Other Codes		0.00	0.00	6,017.00	0.00
6710	Receptionist		32,237.00	32,560.00	32,560.00	0.00
6890	Salary Adjustments		13,256.00	0.00	0.00	0.00
7140	Senior Probation Officer		610,035.00	733,832.00	733,832.00	0.00
8090	Typist		30,486.00	61,912.00	61,912.00	0.00
TOTAL	PERSONNEL SERVICES	2,704,938.01	2,755,280.00	3,202,398.00	3,209,165.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	750.00	0.00	0.00	0.00
02300	Automobile	0.00	0.00	18,000.00	18,000.00	0.00
02400	Other Equipment	29,843.99	1,239.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	29,843.99	1,989.00	18,000.00	18,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	25,182.40	30,000.00	30,000.00	30,000.00	0.00
04050	Automobile Maintenance	2,721.05	6,000.00	4,500.00	4,500.00	0.00
04051	Automobile, Gasoline	2,805.25	6,000.00	6,500.00	6,500.00	0.00
04100	Printing	2,183.34	2,200.00	2,500.00	2,500.00	0.00
04150	Postage	8,587.69	7,500.00	9,500.00	9,500.00	0.00
04200	Insurance	7,831.41	3,900.00	4,260.00	4,260.00	0.00
04300	Telephone	24,415.12	26,500.00	26,700.00	26,700.00	0.00
04350	Utilities - General/Miscellaneous	24,913.90	26,000.00	27,000.00	27,000.00	0.00
04420	Maintenance	14,007.00	12,250.00	13,000.00	13,000.00	0.00
04450	Rental - Equipment/Maintenance	143,500.71	192,450.00	213,500.00	213,500.00	0.00
04471	Labor Expense	0.00	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	2,262.82	13,761.00	15,000.00	15,000.00	0.00
04510	Microcomputer Software	0.00	0.00	32,422.00	0.00	0.00
04520	Dues	250.00	250.00	800.00	800.00	0.00
04540	Publications	433.01	500.00	500.00	500.00	0.00
04550	Office Supplies	4,769.79	6,500.00	6,500.00	5,500.00	0.00
04560	Training	1,885.00	2,500.00	3,000.00	3,000.00	0.00
04733	Participant Allowance Payments	372.00	7,088.00	6,484.00	6,484.00	0.00
04800	Contractual Agency	0.00	0.00	60,000.00	60,000.00	0.00
04900	Professional Services	5,441.75	2,000.00	2,000.00	77,000.00	0.00
04980	Computer Services	95,634.00	94,238.00	97,604.00	97,604.00	0.00
04990	Purchased Services	21,389.40	22,500.00	35,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	388,585.64	462,337.00	596,970.00	638,548.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,102,435.05	1,070,039.00	1,424,126.00	1,424,126.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,102,435.05	1,070,039.00	1,424,126.00	1,424,126.00	0.00
TOTAL	DEPARTMENT OF PROBATION	4,225,802.69	4,289,645.00	5,241,494.00	5,289,839.00	0.00

PUBLIC SAFETY
Department of Probation

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3141 Probation - Stop-DWI						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		3,600.00	0.00	0.00	0.00
6100	Probation Officer		52,291.00	0.00	0.00	0.00
6110	Probation Supervisor		69,086.00	0.00	0.00	0.00
6890	Salary Adjustments		1,283.00	0.00	0.00	0.00
7140	Senior Probation Officer		135,191.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	259,216.25	261,451.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,507.71	3,000.00	0.00	0.00	0.00
04100	Printing	3.25	0.00	0.00	0.00	0.00
04200	Insurance	191.87	300.00	0.00	0.00	0.00
04500	Special Departmental Supplies	100.00	200.00	0.00	0.00	0.00
04990	Purchased Services	1,576.00	1,750.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,378.83	5,250.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	108,949.88	112,015.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	108,949.88	112,015.00	0.00	0.00	0.00
TOTAL	PROBATION-STOP-DWI	372,544.96	378,716.00	0.00	0.00	0.00
A3142 Probation - Day Reporting Program						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		3,600.00	0.00	0.00	0.00
6090	Probation Assistant		71,880.00	0.00	0.00	0.00
6100	Probation Officer		52,047.00	0.00	0.00	0.00
6110	Probation Supervisor		67,688.00	0.00	0.00	0.00
6890	Salary Adjustments		958.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	231,239.39	196,173.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	218.47	300.00	0.00	0.00	0.00
04300	Telephone	2,010.00	2,000.00	0.00	0.00	0.00
04350	Utilities - General/Miscellaneous	2,517.46	3,000.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	16,800.00	17,400.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,252.83	1,500.00	0.00	0.00	0.00
04800	Contractual Agency	60,000.00	55,000.00	0.00	0.00	0.00
04990	Purchased Services	2,712.80	3,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	85,511.56	82,200.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	110,602.68	96,177.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	110,602.68	96,177.00	0.00	0.00	0.00
TOTAL	PROBATION - DAY REPORTING PROGRAM	427,353.63	374,550.00	0.00	0.00	0.00

A3150 JAIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times, the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining, with the completion of our recent expansion project, of up to 473 inmates.

PROGRAM OBJECTIVES:

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision, the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The facility is on tract to process approximately 3,782 new admissions in 2012. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily or within a reasonable amount of time with the essentials as outlined under the minimum standards including but not limited to three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain secure and consult with legal representation, use of legal reference materials, and ability to partake in religious services of chosen denomination. Provide access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. To provide barbering, dental, and laundry services, secure transportation of inmates and/or charged juveniles to various courts, institutions, facilities, appointments as mandated or authorized by local, state or federal decree.

PROGRAM STATISTICS:

In the year 2011, the Rensselaer County Correctional Facility:

- Processed 3,230 new admissions compared to 2,648 in 2010 and 2,253 in 2009;
- Maintained a daily average population of 377.01 inmates per day and continued boarding in inmates from other jurisdictions averaging 174 boarders per day;
- Transferred 200 inmates to N.Y.S.D.O.C.S. facilities, including 104 parole violators compared to 220 and 104 in 2010, 232 and 120 in 2009, 258 and 130 in 2008;
- Served 465,778 meals at an average cost of \$1.54 per meal compared to 306,784 meals at an average cost of \$1.50 per meal in 2010;
- Reported 21 reportable incidents to N.Y.S.O.C. compared to 25 in 2010 and 19 in 2009;
- Completed 2,494 inmate medical assessments compared to 1,888 in 2010 and 1,629 in 2009;
- Arrested a total of 1 inmate for various offenses while incarcerated as compared to 9 in 2010 and 6 in 2009;
- Issued 506 inmate disciplinary reports compared to 352 inmate disciplinary reports in 2010 and 347 inmate disciplinary reports in 2009; and
- Received, investigated and answered 32 formal inmate grievances as compared to 36 in year 2010 and 10 in year 2009.

A3150 JAIL (CONTINUED)

MANDATES:

Each County shall maintain a Jail as prescribed by law.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$5,949,000
R1525 15251 Jail Telephone Commission	\$ 200,000
R1589 15894 Social Security Admin. Incentive Payment	25,000
R2260 22601 Police Services, Other Government	12,000
R2260 22603 Jail Facilities, Other Governments	5,700,000
R4389 43896 Alien Assistance Program	12,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services line items are budgeted at year-end 2012 salary levels, except for any applicable step increases, due to the expiration of the 2009-2012 SEARCO Collective Bargaining Agreement. The 1.5% salary increase proposed for management personnel has been reduced, due to budgetary constraints, to one percent (1%). The department's request for an additional Cook position has been approved due to the increase in the number of meals prepared for the facility.

The "Automobile" request to purchase a transport van, to replace an aging vehicle with high mileage, has been approved.

Contractual accounts have been funded, within fiscal limitations, based upon an analysis of prior and current year expenditures and projected needs. The facility, for years, has had difficulty finding and retaining qualified medical personnel, which is mandated by the New York State Commission of Corrections. As a result, the Sheriff is in the process of reviewing the potential of contracting for medical services. This change would greatly assist the facility in providing inmates with adequate medical treatment.

**PUBLIC SAFETY
Jail**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3150 Jail						
.1	PERSONNEL SERVICES					
0000	Account Clerk		33,215.00	33,615.00	33,615.00	0.00
0010	Account Clerk Typist		65,589.00	65,805.00	65,805.00	0.00
0140	Assistant To Inmate Services		41,042.00	41,042.00	41,042.00	0.00
0225	Asst for Pub Affairs/Pub Relat		71,221.00	72,289.00	71,933.00	0.00
1020	Correctional Sergeant		1,196,500.00	1,193,358.00	1,191,955.00	0.00
1021	Correctional Sergeant Tech		54,754.00	55,157.00	55,157.00	0.00
1025	Correctional Captain		74,388.00	75,504.00	75,132.00	0.00
1115	Chief of Corrections		0.00	86,354.00	85,929.00	0.00
1300	Cook		154,565.00	193,160.00	193,160.00	0.00
1570	Correctional Superintendent		85,078.00	0.00	0.00	0.00
1650	Coordinator Of Inmate Services		52,316.00	52,316.00	52,316.00	0.00
1715	Correctional Officer (Spanish)		43,141.00	43,141.00	43,141.00	0.00
1720	Correctional Officer		6,714,994.00	6,728,375.00	6,716,229.00	0.00
1730	Correctional Lieutenant		210,552.00	213,711.00	212,658.00	0.00
1945	Correctional Officer 207-C		109,743.00	109,743.00	109,743.00	0.00
2760	Food Service Manager		47,651.00	48,366.00	48,128.00	0.00
4260	Nursing Supervisor		63,300.00	64,250.00	63,933.00	0.00
4350	Licensed Practical Nurse		134,688.00	134,688.00	134,688.00	0.00
5410	Overtime		1,450,000.00	1,550,000.00	1,500,000.00	0.00
5630	Personnel Service Savings		(542,320.00)	0.00	(350,000.00)	0.00
6660	Registered Professional Nurse		178,457.00	178,457.00	178,155.00	0.00
7000	Senior Account Clerk		37,082.00	37,082.00	37,082.00	0.00
7060	Shift Differential		72,800.00	72,800.00	72,800.00	0.00
7307	Sick Leave Incentive		150,000.00	150,000.00	135,000.00	0.00
7890	Sheriff's Disability Plan		15,080.00	15,080.00	15,080.00	0.00
9780	Longevity		16,810.00	18,690.00	18,690.00	0.00
TOTAL	PERSONNEL SERVICES	10,115,612.81	10,530,646.00	11,232,983.00	10,801,371.00	0.00

PUBLIC SAFETY

Jail

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3150 Jail (Continued)						
.2	EQUIPMENT					
02100	Furniture	1,998.00	5,069.00	0.00	0.00	0.00
02300	Automobile	2,730.00	46,873.64	26,889.00	26,889.00	0.00
02400	Other Equipment	256,058.08	2,917.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	260,786.08	54,859.64	26,889.00	26,889.00	0.00
.4	CONTRACTUAL					
04010	Travel	5,554.28	7,500.00	10,000.00	10,000.00	0.00
04050	Automobile Maintenance	20,744.98	18,000.00	25,000.00	25,000.00	0.00
04100	Printing	6,336.55	10,000.00	12,500.00	10,000.00	0.00
04150	Postage	24,951.80	25,000.00	30,000.00	30,000.00	0.00
04200	Insurance	146,407.87	175,000.00	170,000.00	170,000.00	0.00
04300	Telephone	(253.41)	0.00	0.00	0.00	0.00
04420	Maintenance	51,237.65	94,100.00	177,501.00	177,000.00	0.00
04450	Rental - Equipment/Maintenance	21,616.64	25,980.00	25,980.00	25,980.00	0.00
04471	Labor Expense	1,683.50	3,000.00	3,000.00	0.00	0.00
04500	Special Departmental Supplies	1,492.00	5,000.00	5,023.00	2,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	144,912.74	148,640.00	188,252.00	188,252.00	0.00
04502	Spec Dept Supplies (Alt #2)	2,089.50	15,843.00	15,843.00	15,843.00	0.00
04540	Publications	4,352.66	30,000.00	24,385.00	20,000.00	0.00
04550	Office Supplies	16,559.44	20,000.00	33,064.00	30,000.00	0.00
04560	Training	14,871.62	20,000.00	26,548.00	25,000.00	0.00
04565	Advertising	1,038.16	1,500.00	2,500.00	1,500.00	0.00
04570	Uniforms/Tools	25,097.23	90,000.00	121,643.00	110,000.00	0.00
04580	Food	651,570.84	723,520.00	825,000.00	825,000.00	0.00
04900	Professional Services	5,343.00	6,900.00	6,900.00	6,900.00	0.00
04901	Litigation Expense	0.00	0.00	0.00	2,500.00	0.00
04910	Medical Service Costs	936,609.53	1,249,700.00	1,900,000.00	1,900,000.00	0.00
04926	Barber Service	5,130.00	10,944.00	14,064.00	14,064.00	0.00
04980	Computer Services	111,774.00	117,835.00	129,924.00	129,924.00	0.00
04990	Purchased Services	60,962.70	67,500.00	73,300.00	73,300.00	0.00
TOTAL	CONTRACTUAL	2,260,083.28	2,865,962.00	3,820,427.00	3,792,763.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,273,238.69	4,507,481.00	4,827,481.00	4,827,481.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,273,238.69	4,507,481.00	4,827,481.00	4,827,481.00	0.00
TOTAL	JAIL	16,909,720.86	17,958,948.64	19,907,780.00	19,448,504.00	0.00

A3151 SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternatives Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

PROGRAM STATISTICS:

In 2011, the Alternatives Bureau performed work at over 200 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the two (2) Sheriff's Highway Patrol substations, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 144 offenders were sentenced to this program in 2011. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over \$1,000,000 in State and County housing costs, as well as countless savings to the work sites served by this bureau.

REVENUE APPLICABLE TO THIS PROGRAM:

R3310 33104 Alternatives to Incarceration	\$20,099
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Supervisors remain at 2012 year-end levels due to the expiration of the 2009-2012 SEARCO Collective Bargaining Agreement. Due to budgetary constraints, the requested 1.5% salary increase for the Alternatives to Incarceration Program Director has been decreased to one percent (1%).

Equipment and contractual expenses reflect projected needs.

PUBLIC SAFETY
Sheriff - Alternatives to Incarceration/Work Order Program

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3151 Sheriff - Alternatives to Incarceration/Work Order Program						
.1	PERSONNEL SERVICES					
0280	Alternatives to Incar Prg Dir		52,549.00	53,337.00	53,074.00	0.00
0285	Alternative to Incar Prg Sup		169,125.00	169,431.00	169,431.00	0.00
5410	Overtime		4,000.00	4,000.00	3,500.00	0.00
7060	Shift Differential		1,100.00	1,100.00	1,100.00	0.00
7307	Sick Leave Incentive		6,000.00	6,000.00	6,000.00	0.00
9780	Longevity		2,040.00	2,040.00	2,040.00	0.00
TOTAL	PERSONNEL SERVICES	225,241.98	234,814.00	235,908.00	235,145.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,450.00	1,450.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	1,450.00	1,450.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	5,533.39	5,200.00	6,000.00	6,000.00	0.00
04100	Printing	102.00	250.00	250.00	150.00	0.00
04500	Special Departmental Supplies	1,376.35	1,500.00	1,900.00	1,750.00	0.00
04550	Office Supplies	0.00	0.00	250.00	250.00	0.00
04570	Uniforms/Tools	0.00	500.00	500.00	250.00	0.00
04990	Purchased Services	1,862.40	2,000.00	2,550.00	2,550.00	0.00
TOTAL	CONTRACTUAL	8,874.14	9,450.00	11,450.00	10,950.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	47,371.35	47,723.00	58,286.00	58,286.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	47,371.35	47,723.00	58,286.00	58,286.00	0.00
TOTAL	SHERIFF - ALTERNATIVES TO INCARCERATION/ WORK ORDER PROGRAM	281,487.47	291,987.00	307,094.00	305,831.00	0.00

A3152 SHERIFF - JAIL MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the two (2) Sheriff's Office Patrol substations. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

PROGRAM OBJECTIVES:

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

PROGRAM STATISTICS:

In 2011, the Sheriff's Maintenance Department completed 4,100 documented job work orders as compared to 4,340 completed in 2010, and 2,901 completed in 2009. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2013 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed and the inmate population has steadily risen through the influx of boarders. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing has increased to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks will certainly increase.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding reflects year-end 2012 salary levels due to the expiration of the 2009-2012 SEARCO Collective Bargaining Agreement. The requested 1.5% salary increase for the Superintendent of Buildings and Grounds has been reduced to one percent (1%) due to fiscal limitations.

Contractual funding is provided to meet anticipated requirements in 2013.

PUBLIC SAFETY
Sheriff - Jail Maintenance

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3152 Sheriff - Jail Maintenance						
.1	PERSONNEL SERVICES					
0790	Building Maintenance Mechanic		115,455.00	115,455.00	115,455.00	0.00
5410	Overtime		12,000.00	12,000.00	10,000.00	0.00
6920	Sr. Bldg Maintenance Mechanic		94,665.00	94,665.00	94,665.00	0.00
7060	Shift Differential		75.00	75.00	75.00	0.00
7307	Sick Leave Incentive		6,000.00	6,000.00	6,000.00	0.00
7475	Supintend of Bldgs & Grounds		53,470.00	54,272.00	54,005.00	0.00
9780	Longevity		2,040.00	2,040.00	2,040.00	0.00
TOTAL	PERSONNEL SERVICES	261,757.26	283,705.00	284,507.00	282,240.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	5,899.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	5,899.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04350	Utilities - General/Miscellaneous	584,389.13	658,500.00	575,000.00	575,000.00	0.00
04400	Repairs	89,222.14	127,068.00	153,500.00	150,000.00	0.00
04420	Maintenance	17,732.53	39,601.25	88,771.00	85,000.00	0.00
04550	Office Supplies	293.00	500.00	500.00	500.00	0.00
04560	Training	1,980.00	2,500.00	2,200.00	2,200.00	0.00
04570	Uniforms/Tools	0.00	1,500.00	3,400.00	2,500.00	0.00
04990	Purchased Services	14,389.70	15,000.00	18,400.00	18,400.00	0.00
TOTAL	CONTRACTUAL	708,006.50	844,669.25	841,771.00	833,600.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	95,899.94	101,543.00	102,669.00	102,669.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	95,899.94	101,543.00	102,669.00	102,669.00	0.00
TOTAL	SHERIFF - JAIL MAINTENANCE	1,065,663.70	1,235,816.25	1,228,947.00	1,218,509.00	0.00

A3170 OTHER CORRECTION AGENCIES

DEPARTMENTAL FUNCTIONS:

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

PROGRAM OBJECTIVES:

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For calendar year 2010, a daily average of 0.5 inmates was housed at other correctional facilities. For 2011, the daily average decreased to zero (0). For the nine month period of January 1, 2012 through September 30, 2012, an average of 0.2 inmates was housed out at other correctional facilities.

The allocation of \$55,700 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

		PUBLIC SAFETY Other Correction Agencies				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3170 Other Correction Agencies						
.4	CONTRACTUAL					
04800	Contractual Agency	0.00	55,700.00	55,700.00	55,700.00	0.00
TOTAL	CONTRACTUAL	0.00	55,700.00	55,700.00	55,700.00	0.00
TOTAL	OTHER CORRECTION AGENCIES	0.00	55,700.00	55,700.00	55,700.00	0.00

A3315 STOP-DWI PROGRAM

DEPARTMENTAL FUNCTIONS:

The Stop-DWI Program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the Stop-DWI Program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The Stop-DWI Program is financed through a combination of fine monies collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the Stop-DWI Program to fund the programming areas mentioned above.

PROGRAM OBJECTIVES:

The objective of the Stop-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County Stop-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County Stop-DWI program enters into contracts with all law enforcement agencies in the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. Stop-DWI also provided funding for positions with the Rensselaer County Probation Department to oversee DWI offenders.

In order to educate the public about the dangers of drunk driving, the amplified certainty of arrest and increased penalties an individuals faces if convicted are frequently distributed through various avenues including local media outlets and presentations held throughout the County. The presentations focus varies from vendor training on their responsibilities under New York State Law to personal responsibility when it comes to the consumption of alcohol all aimed at preventing drunk driving. The Stop-DWI program works with local middle and high school SADD Chapters to conduct many of these outreach programs, focusing on community based education, and awareness efforts. The Rensselaer County Stop-DWI program also contracts with Hudson Mohawk Recovery Center for the PAT program. Rensselaer County Stop-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day and New Years Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to Ignition interlock Devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimum of six months.

REVENUE APPLICABLE TO THIS PROGRAM:

\$329,224

R1589 15893 Victims Impact Fee-DWI

\$ 12,500

R2615 26151 Stop-DWI

316,724

A3315 STOP-DWI PROGRAM (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the programs in deterring individuals from driving while impaired, the less revenue available for this program.

Due to the consolidation of the Office of Government Relations into the Office of the County Executive, the Director of Special Traffic Operations will take on more responsibility in regards to the consolidation and because of the enactment of Leandra's Law. "Plus Transfers, Other Codes" reflect the chargeback of a portion of the Confidential Assistant's salary with the Office of the County Executive (A1230) for the provision of clerical and support functions of the Stop-DWI program.

The Probation Department's Alcohol program (A3141) will receive \$82,800. This innovative and effective program combines alcohol treatment and probation for recidivists. The Sheriff's Department will receive \$25,000 for DWI law enforcement duties. This is especially important in areas of the County lacking municipal police coverage. Various municipalities are scheduled to receive monies should revenues permit. Unfortunately, due to reductions in revenue, all of these contracts were reduced in some fashion in 2012 and will remain at that level for 2013. Stop-DWI was also awarded a grant from the NYS Stop-DWI Foundation to enhance enforcement activities on specific days. The funding for these added DWI enforcement patrols in the amount of \$47,020 is in 04900 A 3315.

The entire Stop-DWI budget is subject to review by the State of New York.

**PUBLIC SAFETY
Stop-DWI - Ignition Interlock Device Monitoring Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3315 IID10 Stop-DWI - Ignition Interlock Device Monitoring Program						
.2	EQUIPMENT					
02400	Other Equipment	636.26	2,321.72	0.00	0.00	0.00
TOTAL	EQUIPMENT	636.26	2,321.72	0.00	0.00	0.00
TOTAL	STOP-DWI - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	636.26	2,321.72	0.00	0.00	0.00

A3315 IID11 Stop-DWI - Ignition Interlock Device Monitoring Program

.4	CONTRACTUAL					
04100	Printing	0.00	1,328.00	0.00	0.00	0.00
04150	Postage	0.00	1,328.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	8,656.00	0.00	0.00	0.00
TOTAL	STOP-DWI - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	0.00	8,656.00	0.00	0.00	0.00

**PUBLIC SAFETY
Stop-DWI Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3315 Stop-DWI Program						
.1	PERSONNEL SERVICES					
1950	Dir Of Spec Traffic Oper Prg		54,580.00	52,000.00	52,000.00	0.00
6320	Plus Transfers, Other Codes		35,575.00	35,575.00	36,200.00	0.00
TOTAL	PERSONNEL SERVICES	90,154.96	90,155.00	87,575.00	88,200.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,000.00	500.00	500.00	0.00
TOTAL	EQUIPMENT	0.00	2,000.00	500.00	500.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	1,000.00	500.00	500.00	0.00
04150	Postage	754.25	1,875.00	1,500.00	1,250.00	0.00
04200	Insurance	196.13	207.00	232.00	232.00	0.00
04300	Telephone	481.15	519.00	519.00	519.00	0.00
04480	Maintenance In Lieu of Rent	5,329.00	5,137.00	5,038.00	5,038.00	0.00
04500	Special Departmental Supplies	3,422.54	11,500.00	11,500.00	10,000.00	0.00
04520	Dues	607.88	700.00	650.00	650.00	0.00
04550	Office Supplies	31.00	50.00	50.00	50.00	0.00
04565	Advertising	550.00	7,300.00	6,000.00	6,000.00	0.00
04800	Contractual Agency	2,500.00	200.00	0.00	0.00	0.00
04900	Professional Services	150,513.79	145,300.00	194,820.00	194,820.00	0.00
04980	Computer Services	425.00	390.00	583.00	583.00	0.00
04990	Purchased Services	2,507.60	2,000.00	3,224.00	3,224.00	0.00
TOTAL	CONTRACTUAL	167,318.34	176,178.00	224,616.00	222,866.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	23,597.50	28,935.00	17,658.00	17,658.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	23,597.50	28,935.00	17,658.00	17,658.00	0.00
TOTAL	STOP-DWI PROGRAM	281,070.80	297,268.00	330,349.00	329,224.00	0.00

A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN

DEPARTMENTAL FUNCTIONS:

1. Determine the cause & origin of all fires that they are dispatched to and requested by Fire Departments and Police;
2. In the case of Arson, the information they find needs to be turned over to the appropriate Law Enforcement Agency;
3. Turn the information over to the Insurance Companies unless the information is in the hands of the Law Enforcement Agencies;
4. Records and detailed reports have to be filed on all fires and all types of people; and
5. There is a program for Juvenile Firesetters in the County that offers counseling to all juveniles who have an association with fire. This is a progressive attempt to educate our youth and direct their future towards productivity and away from our legal and corrections institutions.

PROGRAM OBJECTIVES:

The Fire Investigators Team is called to all types of fires. The determination of the cause & origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven (11) volunteers who have spent many volunteer hours training for this job. The Fire Chief or Law Enforcement Personnel are the ones who request their services. The information is very important to both Insurance Companies and Law Enforcement. Their findings provide a very important tool in training fire fighting personnel as well as the private citizen.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding in "Other Equipment" is for the purchase of one (1) laptop computer for the Fire Investigators.

Contractual codes are funded, within budgetary constraints, to meet projected 2013 needs.

		PUBLIC SAFETY Bureau of Public Safety - Arson Plan				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3411 Bureau of Public Safety - Arson Plan						
.2	EQUIPMENT					
02400	Other Equipment	0.00	7,157.00	2,055.00	2,055.00	0.00
TOTAL	EQUIPMENT	0.00	7,157.00	2,055.00	2,055.00	0.00
.4	CONTRACTUAL					
04010	Travel	392.10	1,000.00	1,000.00	900.00	0.00
04420	Maintenance	100.82	500.00	500.00	500.00	0.00
04500	Special Departmental Supplies	292.38	1,128.00	1,150.00	1,000.00	0.00
04560	Training	448.42	1,000.00	1,000.00	900.00	0.00
04570	Uniforms/Tools	0.00	3,512.50	4,956.00	4,956.00	0.00
04990	Purchased Services	326.70	600.00	750.00	750.00	0.00
TOTAL	CONTRACTUAL	1,560.42	7,740.50	9,356.00	9,006.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - ARSON PLAN	1,560.42	14,897.50	11,411.00	11,061.00	0.00

A3640 BUREAU OF PUBLIC SAFETY

DEPARTMENTAL FUNCTIONS:

The Bureau forms a center for Ambulance Agencies, Fire Investigators and Departments, HAZMAT Team, Auxiliary Police, RACES, E911, and all County and related State Agencies. It performs oversight as to the adherence to all guidelines and regulations set forth by SEMO, FEMA, OSHA and NFPA.

The Bureau is responsible for the preparation of the Budget, and the acquisition of and maintenance for all specialized equipment. We respond to all types of emergencies and are required to do any related work, such as reports to State and Federal Agencies.

PROGRAM OBJECTIVES:

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in the County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all of the fire personnel.

REVENUE APPLICABLE TO THIS PROGRAM:

\$68,090

R2414 24142	Tower Rental	\$ 5,400
R3397 33972 BPS03	Other Public Safety Grants	20,000
R4305 43051	Emergency Services	42,690

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/26/08 authorized the Bureau of Public Safety to enter into an agreement with E.F. Johnson and Sprint Nextel relating to 800 Mhz re-banding project. Unexpended funds were rolled into 2009, 2010, 2011 and again in 2012. If any monies remain at the end of 2012, they may be brought forward into 2013 by legislative resolution.

Resolution G/561/08 authorized the acceptance of grant award from the federal government for a Hazardous Mitigation Grant program in a total amount of \$108,000 for the period of August 21, 2008 through November 21, 2010. Resolution G/33/10 extended the grant award through May 21, 2011. Resolution G/300/11 extended the grant award through November 21, 2011, Resolution G/171/12 moved the unexpended funds from 2011 to 2012 and extended the grant until May 21, 2012, resolution G/361/12 extended the grant until November 21, 2012. If any monies remain and an extension is granted by the State of New York, then at the end of 2012, they may be brought forward to 2013 by legislative resolution.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UAS1) in the total amount of \$205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from \$205,000 to \$255,000. Resolution G/437/11 extended the grant through August 31, 2012. Resolution G/347/12 extended the grant through February 28, 2013 and any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UAS1) in the total amount of \$168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from \$168,000 to \$222,122. Resolution G/345/12 extended the grant through January 31, 2013. Any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Resolution G/301/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UAS1) in the total amount of \$131,600 for the period of August 1, 2010 through July 31, 2013. Resolution G/89/12 moved unexpended funds from 2011 to 2012. Any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. Fixed stipend personnel remain at their 2012 salary level. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year-end 2012 salaries for 2013.

“Automobile” contains funding to replace the Director of Public Safety’s 2004 Ford Explorer, which has been in for numerous repairs and is showing signs of rusting.

Equipment funding is for the purchase of a 1,800 MHz portable radio for the Battalion Coordinator.

A3640 BUREAU OF PUBLIC SAFETY (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Contractual items have been funded, within fiscal limits, based on historical and anticipated expenditure levels.

		PUBLIC SAFETY Bureau of Public Safety				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3640 BPS01 Bureau of Public Safety - Re-banding Project						
.1	PERSONNEL SERVICES					
5410	Overtime	22,985.87	102,435.00	109,424.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	22,985.87	102,435.00	109,424.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	5,291.00	10,889.00	1,318.00	0.00	0.00
TOTAL	EQUIPMENT	5,291.00	10,889.00	1,318.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,520.89	13,770.00	13,000.00	0.00	0.00
04500	Special Departmental Supplies	600.00	8,523.00	8,523.00	0.00	0.00
04550	Office Supplies	1,142.27	541.00	541.00	0.00	0.00
TOTAL	CONTRACTUAL	3,263.16	22,834.00	22,064.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,597.18	57,672.00	56,069.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,597.18	57,672.00	56,069.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - RE-BANDING PROJECT	36,137.21	193,830.00	188,875.00	0.00	0.00
A3640 BPS04 Bureau of Public Safety - Other Public Safety Grants						
.4	CONTRACTUAL					
04560	Training	5,000.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,000.00	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	5,000.00	0.00	0.00	0.00	0.00
A3640 BPS05 Bureau of Public Safety - Emergency Communication Enhancement Grant						
.2	EQUIPMENT					
02400	Other Equipment	0.00	50,000.00	50,000.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	50,000.00	50,000.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - EMERGENCY COMMUNICATION ENHANCEMENT GRANT	0.00	50,000.00	50,000.00	0.00	0.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3640 HMGP1 Bureau of Public Safety - Hazard Mitigation Grant Program						
.4	CONTRACTUAL					
04900	Professional Services	13,651.28	19,501.00	14,413.00	0.00	0.00
TOTAL	CONTRACTUAL	13,651.28	19,501.00	14,413.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZARD MITIGATION GRANT PROGRAM	13,651.28	19,501.00	14,413.00	0.00	0.00

A3640 UAS08 Bureau of Public Safety - Urban Area Security Initiative

.2	EQUIPMENT					
02400	Other Equipment	0.00	34,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	34,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,500.00	5,000.00	0.00	0.00
04100	Printing	444.50	55.00	55.00	0.00	0.00
04560	Training	0.00	1,000.00	17,500.00	0.00	0.00
TOTAL	CONTRACTUAL	444.50	2,555.00	22,555.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	444.50	36,555.00	22,555.00	0.00	0.00

A3640 UAS09 Bureau of Public Safety - Urban Area Security Initiative

.2	EQUIPMENT					
02400	Other Equipment	2,957.21	76,164.63	4,128.00	0.00	0.00
TOTAL	EQUIPMENT	2,957.21	76,164.63	4,128.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	0.00	17,000.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	17,000.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	2,957.21	76,164.63	21,128.00	0.00	0.00

A3640 UAS10 Bureau of Public Safety - Response to Bioterrorism

.2	EQUIPMENT					
02400	Other Equipment	0.00	103,600.00	103,600.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	103,600.00	103,600.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - RESPONSE TO BIOTERRORISM	0.00	103,600.00	103,600.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3640 Bureau of Public Safety						
.1	PERSONNEL SERVICES					
1150	Director Of Public Safety		83,032.00	83,032.00	83,862.00	0.00
2285	Dep. Emergency Mgr		5,000.00	5,000.00	5,000.00	0.00
3210	EMS Coordinator		7,500.00	7,500.00	7,500.00	0.00
3370	Fire Coordinator		12,500.00	12,500.00	12,500.00	0.00
6610	Radiological & Chemical Offr		15,832.00	15,911.00	15,911.00	0.00
8520	Sec. to Dir of Public Safety		44,680.00	44,680.00	45,127.00	0.00
TOTAL	PERSONNEL SERVICES	167,445.34	168,544.00	168,623.00	169,900.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	35,366.00	36,000.00	36,000.00	0.00
02400	Other Equipment	7,163.97	2,500.00	2,419.00	2,419.00	0.00
TOTAL	EQUIPMENT	7,163.97	37,866.00	38,419.00	38,419.00	0.00
.4	CONTRACTUAL					
04006	Emergency Purchases	6,125.44	300.00	0.00	0.00	0.00
04010	Travel	1,674.07	2,000.00	2,000.00	2,000.00	0.00
04050	Automobile Maintenance	6,512.10	11,000.00	12,100.00	10,000.00	0.00
04051	Automobile, Gasoline	8,997.24	8,400.00	13,200.00	13,200.00	0.00
04100	Printing	21.95	600.00	600.00	600.00	0.00
04150	Postage	782.06	1,500.00	1,500.00	1,500.00	0.00
04200	Insurance	14,187.01	14,488.00	15,937.00	15,937.00	0.00
04300	Telephone	8,375.71	7,500.00	8,000.00	8,000.00	0.00
04350	Utilities - General/Miscellaneous	27,279.34	35,000.00	35,640.00	33,000.00	0.00
04353	Utilities - Refuse	366.75	1,000.00	1,000.00	1,000.00	0.00
04400	Repairs	12,883.86	20,803.70	25,625.00	25,625.00	0.00
04420	Maintenance	381,218.56	391,487.05	439,672.00	439,672.00	0.00
04450	Rental - Equipment/Maintenance	52,466.77	53,908.00	54,906.00	54,906.00	0.00
04500	Special Departmental Supplies	3,734.51	4,500.00	5,530.00	5,530.00	0.00
04520	Dues	676.00	454.00	454.00	454.00	0.00
04550	Office Supplies	1,714.23	3,200.00	3,000.00	3,000.00	0.00
04560	Training	759.66	1,500.00	1,750.00	1,750.00	0.00
04570	Uniforms/Tools	4,162.00	7,950.50	5,556.00	5,556.00	0.00
04900	Professional Services	59,979.22	66,500.00	58,500.00	58,500.00	0.00
04980	Computer Services	38,744.00	39,266.00	48,487.00	48,487.00	0.00
04990	Purchased Services	16,161.10	16,054.00	18,550.00	18,550.00	0.00
TOTAL	CONTRACTUAL	646,821.58	687,411.25	752,007.00	747,267.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	95,169.42	107,967.00	115,351.00	115,351.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	95,169.42	107,967.00	115,351.00	115,351.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY	916,600.31	1,001,788.25	1,074,400.00	1,070,937.00	0.00

A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE

DEPARTMENTAL FUNCTIONS:

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisitions and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

PROGRAM OBJECTIVES:

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the County. This program includes continuing education as well as first-time certification. In addition, the County oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes). This Bureau also operates a very important and highly publicized program known as R.E.S.T., which means Reduce Emergency Stress Team. This team works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The "Other Equipment" line item includes funding for replacement equipment for the MCI Trailers.

Contractual items have been funded, within fiscal limits, based on historical and anticipated expenditure levels.

		PUBLIC SAFETY				
		Bureau of Public Safety - Ambulance				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3641 Bureau of Public Safety - Ambulance						
.2	EQUIPMENT					
02400	Other Equipment	2,199.00	2,516.00	500.00	500.00	0.00
TOTAL	EQUIPMENT	2,199.00	2,516.00	500.00	500.00	0.00
.4	CONTRACTUAL					
04300	Telephone	936.00	1,000.00	1,000.00	1,000.00	0.00
04560	Training	0.00	500.00	500.00	500.00	0.00
04570	Uniforms/Tools	514.10	0.00	2,250.00	2,250.00	0.00
04990	Purchased Services	534.00	600.00	600.00	600.00	0.00
TOTAL	CONTRACTUAL	1,984.10	2,100.00	4,350.00	4,350.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - AMBULANCE	4,183.10	4,616.00	4,850.00	4,850.00	0.00

A3643 BUREAU OF PUBLIC SAFETY - HAZMAT

DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the County;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators, technical advisors and Decon team;
8. Assistance in the coordination of HAZMAT training for Fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire County, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulation). Additionally, there are numerous other facilities that store or use hazardous substances and report to the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R3450 34501 HMTUSA Grant	\$2,930
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/253/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for FY2010 Hazardous Material Grant Program in the amount of \$124,713 for the period of March 7, 2011 through July 31, 2013. Resolution G/20/12 rolled the unexpended funds from 2011 to 2012. Any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UAS1) in the Total amount of \$205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from \$205,000 to \$255,000. Resolution G/437/11 extended the grant through August 31, 2012. Resolution G/347/12 extended the grant through February 28, 2013 and any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UAS1) in the total amount of \$168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from \$168,000 to \$222,122. Resolution G/345/12 extended the grant through January 31, 2013. Any unexpended funds remaining at the end of 2012 will be brought forward to 2013 by legislative resolution.

Contractual items have been funded, within fiscal limits, based on historical and anticipated expenditure levels.

PUBLIC SAFETY

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3643 HAZ10 Bureau of Public Safety - Hazardous Material Grant Program						
.2	EQUIPMENT					
02400	Other Equipment	0.00	108,713.00	108,713.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	108,713.00	108,713.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	16,000.00	16,000.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	16,000.00	16,000.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZARDOUS MATERIAL GRANT PROGRAM	0.00	124,713.00	124,713.00	0.00	0.00

A3643 UAS08 Bureau of Public Safety - Urban Area Security Initiative

.4	CONTRACTUAL					
04560	Training	5,109.36	890.00	890.00	0.00	0.00
TOTAL	CONTRACTUAL	5,109.36	890.00	890.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	5,109.36	890.00	890.00	0.00	0.00

A3643 UAS09 Bureau of Public Safety - Urban Area Security Initiative

.2	EQUIPMENT					
02400	Other Equipment	18,999.93	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	18,999.93	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	18,999.93	0.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety - HazMat

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3643 Bureau of Public Safety - HazMat						
.4	CONTRACTUAL					
04420	Maintenance	2,308.65	3,406.00	5,716.00	5,436.00	0.00
04500	Special Departmental Supplies	0.00	1,600.00	2,950.00	2,500.00	0.00
04540	Publications	628.50	634.00	634.00	634.00	0.00
04550	Office Supplies	67.70	150.00	150.00	150.00	0.00
04560	Training	1,125.97	2,930.00	2,930.00	2,930.00	0.00
04990	Purchased Services	933.70	1,000.00	1,405.00	1,405.00	0.00
TOTAL	CONTRACTUAL	5,064.52	9,720.00	13,785.00	13,055.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZMAT	5,064.52	9,720.00	13,785.00	13,055.00	0.00

A3644 BUREAU OF PUBLIC SAFETY/SHERIFF - HOMELAND SECURITY

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available Homeland Security funds were budgeted in 2012. If any monies remain at the end of 2012, they may be brought forward into 2013 by legislative resolution.

**PUBLIC SAFETY
Bureau of Public Safety/Sheriff**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3644 WMD04 Sheriff - 2006-2008						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	21,405.07	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	21,405.07	0.00	0.00	0.00	0.00
TOTAL	SHERIFF - 2006-2008	21,405.07	0.00	0.00	0.00	0.00
A3644 WMD06 Sheriff - Homeland Security 2007-2010						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	54,495.38	27,334.05	0.00	0.00	0.00
TOTAL	EQUIPMENT	54,495.38	27,334.05	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY 2007-2010	54,495.38	27,334.05	0.00	0.00	0.00
A3644 WMD07 Bureau of Public Safety - Homeland Security 2008-2011						
.2	EQUIPMENT					
02300	Automobile	495.00	5,422.00	0.00	0.00	0.00
02400	Other Equipment	28,674.53	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	29,169.53	5,422.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	932.91	1,188.09	0.00	0.00	0.00
04560	Training	22,852.37	44,147.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	23,785.28	45,335.09	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY 2008-2011	52,954.81	50,757.09	0.00	0.00	0.00
A3644 WMD08 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	9,451.41	35,736.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	9,451.41	35,736.00	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	9,451.41	35,736.00	0.00	0.00	0.00

**PUBLIC SAFETY
Bureau of Public Safety/Sheriff**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3644 WMD09 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	57,094.30	141,147.52	0.00	0.00	0.00
TOTAL	EQUIPMENT	57,094.30	141,147.52	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental – Equipment/Maintenance	17,436.20	8,804.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	8,725.00	0.00	0.00	0.00
04900	Professional Services	0.00	71,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,436.20	88,529.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	74,530.50	229,676.52	0.00	0.00	0.00
A3644 WMD10 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	713.32	65,786.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	713.32	65,786.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	6,044.53	18,955.00	0.00	0.00	0.00
04560	Training	0.00	30,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	6,044.53	49,455.00	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	6,757.85	115,241.00	0.00	0.00	0.00
A3644 WMD11 Bureau of Public Safety - Other Public Safety Grants						
.2	EQUIPMENT					
02300	Automobile	0.00	40,000.00	0.00	0.00	0.00
02400	Other Equipment	15,129.66	62,989.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	15,129.66	102,989.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	0.00	32,281.00	0.00	0.00	0.00
04450	Rental-Equipment/Maintenance	0.00	12,600.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,918.00	31,187.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,918.00	76,068.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	17,047.66	179,057.00	0.00	0.00	0.00
A3644 WMD12 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	0.00	85,271.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	85,271.00	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	0.00	85,271.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety - Homeland Security

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A3644 WMD13 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	0.00	8,367.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	8,367.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental-Equipment/Maintenance	0.00	79,520.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	79,520.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	87,887.00	0.00	0.00	0.00
TOTAL	PUBLIC SAFETY	32,903,260.57	35,508,996.06	37,042,999.00	35,974,411.00	0.00

A4010 DEPARTMENT OF HEALTH - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County's health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

PROGRAM OBJECTIVES:

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County's Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

MANDATES:

The following programs are mandated by New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

REVENUE APPLICABLE TO THIS PROGRAM:

R3401	34011	State Aid - Public Health	\$828,269
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, all management personnel have been budgeted at a 1% increase over their 2012 year-end salaries.

“Plus Transfer, Other Codes” represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

In order to improve security and accountability within the Department of Health, appropriations for the purchases of an access control door and a time management system have been approved.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of \$550,000 plus an additional percentage of eligible expenses. The projected revenue reflects the continuation of reduced funding for State-designated “optional” programs.

HEALTH
Department of Health - Administration

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4010 Department of Health - Administration						
.1	PERSONNEL SERVICES					
0095	Accounting Supervisor Grade B		54,863.00	55,413.00	55,413.00	0.00
4670	Clinical Billing Specialist		38,792.00	39,208.00	39,208.00	0.00
4730	Medical Consultant		31,230.00	31,230.00	31,542.00	0.00
5920	Public Health Director		85,044.00	85,044.00	85,894.00	0.00
6320	Plus Transfers, Other Codes		0.00	0.00	36,102.00	0.00
6890	Salary Adjustments		622.00	0.00	0.00	0.00
7550	Secretary To PH Director		37,433.00	38,283.00	38,025.00	0.00
8025	Telephone Receptionist		30,730.00	31,038.00	31,038.00	0.00
TOTAL	PERSONNEL SERVICES	277,505.82	278,714.00	280,216.00	317,222.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,857.76	0.00	11,400.00	11,400.00	0.00
TOTAL	EQUIPMENT	1,857.76	0.00	11,400.00	11,400.00	0.00
.4	CONTRACTUAL					
04010	Travel	18,905.52	25,000.00	23,000.00	23,000.00	0.00
04050	Automobile Maintenance	6,089.45	4,500.00	3,000.00	3,000.00	0.00
04051	Automobile, Gasoline	4,548.43	4,000.00	3,000.00	3,000.00	0.00
04100	Printing	818.49	1,100.00	1,100.00	1,100.00	0.00
04150	Postage	17,577.27	21,000.00	18,000.00	18,000.00	0.00
04200	Insurance	12,116.61	14,000.00	14,420.00	14,420.00	0.00
04300	Telephone	22,551.87	25,000.00	24,000.00	24,000.00	0.00
04420	Maintenance	409.05	900.00	900.00	900.00	0.00
04450	Rental - Equipment/Maintenance	2,586.99	2,000.00	2,000.00	2,000.00	0.00
04480	Maintenance In Lieu of Rent	173,288.00	167,103.00	163,886.00	163,886.00	0.00
04520	Dues	6,401.00	5,978.00	6,000.00	6,000.00	0.00
04540	Publications	0.00	360.00	360.00	360.00	0.00
04550	Office Supplies	4,491.37	6,000.00	5,000.00	5,000.00	0.00
04560	Training	1,130.21	2,700.00	2,700.00	2,700.00	0.00
04980	Computer Services	12,455.00	12,351.00	12,722.00	12,722.00	0.00
04990	Purchased Services	6,233.30	6,500.00	87,579.00	87,579.00	0.00
TOTAL	CONTRACTUAL	289,602.56	298,492.00	367,667.00	367,667.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	125,534.56	113,977.00	110,290.00	110,290.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	125,534.56	113,977.00	110,290.00	110,290.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ADMINISTRATION	694,500.70	691,183.00	769,573.00	806,579.00	0.00

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

DEPARTMENTAL FUNCTIONS:

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the sexually transmitted disease (STD) program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling tuberculosis (TB) in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

PROGRAM OBJECTIVES:

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

PROGRAM STATISTICS:

- In 2011, the Nursing Division received 141 maternal child referrals. The nurses made 43 home visits to provide services to families in our county.
- The department received a total of 3,235 blood lead level reports on children birth to six years of age. Further, 19 packets were sent out to families with children having a lead level of 10-14, there were 14 newly identified children with lead levels that were 15 or higher, and there were 11 children in case management by the end of 2011.
- HIV Testing: In 2011, 189 HIV tests were done.
- STD: In 2011, 450 individuals were seen in a STD clinic offered by the department and 132 were provided treatment. The department provided 3 screenings for eligible women through the Healthy Women Partnership.
- Communicable Disease: There were a total of 1,321 communicable disease reports received by the Nursing Division requiring follow-up by the department. Pertussis cases increased by 71% in 2011. Tick Borne diseases increased dramatically in 2011, as Lyme disease increased by 86% and Ehrlichiosis by 274%.
- Immunization: Total number of individuals seen in 2011 through the Immunization Program was 1,741. Total number of flu vaccines given in 2011 at offsite RCDOH sponsored clinics was 560. There were 45 clients seen in travel clinics.

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

PROGRAM STATISTICS (CONTINUED):

- Rabies: Total of 89 animals submitted for testing in 2011, of which 46 tested positive. The department did follow-up on 346 animal bites. A total of 33 individuals were treated with rabies prophylaxis in 2011. RCDOH hosted 13 rabies clinics throughout the county and 1,260 animals were vaccinated.
- Health Fairs/Education: 11 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 18 presentations were done for various community organizations. The department actively participates on 11 coalitions.
- TB: There were 493 tests done throughout the county, with 18 referred to RCDOH for a positive, along with an additional 67 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2011, 118 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

REVENUE APPLICABLE TO THIS PROGRAM: **\$501,831**

R1601	16012	Flu Vaccine Fees	\$ 28,000
R1601	16014	Fees for Clinics	40,000
R1601	16016	Fees for Rabies	30,000
R1601	16017	Public Health - Third Party Insurance	14,500
R1689	16891	Other Health Fees	2,500
R3401	34012	State Aid - Lead Grant	89,311
R3401	34015	State Aid - CSHCN Grant	23,823
R3401	34016	State Aid - Immunization Action Grant	78,185
R3401	34018	State Aid - Rabies Reimbursement	25,000
R3401	34026	State Aid - Public Health Preparedness Grant	116,014
R3401	34026 WMD13	State Aid - NYS Homeland Security Grant	54,498

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/267/12 authorized the acceptance of a grant award from the New York State Office of Homeland Security and Emergency Services for the State Homeland Security program. The total amount of that grant available to the Department of Health is \$79,123 for the period of September 1, 2011 through August 31, 2014. Of the total grant award, \$54,498 has been allocated for the period of January 1, 2013 through December 31, 2013, and such funding has been appropriated in this budget.

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. One Public Health Aide's salary and benefits are funded by the above-noted grant award. The salary of the Public Health Preparedness Educator has been reduced and the salary of the Public Health Planner has been budgeted commensurate with expiring Public Health Preparedness (BT) funding. Those salaries would be restored based upon grant funding available within 2013.

Funding for the replacement of three of the department's oldest and most difficult to maintain desktop computers has been approved as requested. Due to a change in the NYSDOH Vaccine for Children (VFC) program, the RCDOH must maintain a supply of vaccines to administer to children who have private insurance. The increased appropriations necessary for this program will be offset with a commensurate amount of revenue from said insurance.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

HEALTH

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4017 EIC09 Department of Health - Enhanced Immunization Capability Grant						
.1	PERSONNEL SERVICES					
5410	Overtime	3,053.72	0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	3,053.72	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	3,626.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	3,626.00	0.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ENHANCED IMMUNIZATION CAPABILITY GRANT	6,679.72	0.00	0.00	0.00	0.00
A4017 MRC07 Department of Health - Medical Reserve Corps 2007						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	4,727.95	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,727.95	0.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2007	4,727.95	0.00	0.00	0.00	0.00
A4017 SHS09 Department of Health - State Homeland Security						
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	8,431.00	15,388.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	8,431.00	15,388.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - STATE HOMELAND SECURITY	8,431.00	15,388.00	0.00	0.00	0.00
A4017 UAS08 Department of Health - Urban Area Security Initiative						
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	60,706.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	60,706.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	0.00	60,706.00	0.00	0.00	0.00

HEALTH

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4017 UAS09 Department of Health - Urban Area Security Initiative						
.1	PERSONNEL SERVICES					
6160	Public Health Aide	0.00	20,188.00	0.00	0.00	0.00
6175	Public Health Planner	0.00	13,756.00			
TOTAL	PERSONNEL SERVICES	0.00	33,944.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	47,112.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	47,112.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	12,454.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	12,454.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	0.00	93,510.00	0.00	0.00	0.00

A4017 UAS10 Department of Health – Urban Area Security Initiative

.1	PERSONNEL SERVICES					
6160	Public Health Aide	0.00	9,928.00	0.00	0.00	0.00
6175	Public Health Planner	0.00	6,921.00			
TOTAL	PERSONNEL SERVICES	0.00	16,849.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	4,738.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,738.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	6,413.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	6,413.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	0.00	28,000.00	0.00	0.00	0.00

A4017 MRC12 Department of Health - Medical Reserve Corps 2012

.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	5,000.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS 2012	0.00	5,000.00	0.00	0.00	0.00

HEALTH

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4017 WMD11 Department of Health – Homeland Security						
.1	PERSONNEL SERVICES					
6160	Public Health Aide	0.00	4,073.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	4,073.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	272.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	272.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	1,354.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	1,354.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH – HOMELAND SECURITY	0.00	5,699.00	0.00	0.00	0.00

A4017 WMD13 Department of Health - Homeland Security

.1	PERSONNEL SERVICES					
6160	Public Health Aide	0.00	5,089.00	39,474.00	39,474.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	5,089.00	39,474.00	39,474.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	1,937.00	15,024.00	15,024.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	1,937.00	15,024.00	15,024.00	0.00
TOTAL	DEPARTMENT OF HEALTH – HOMELAND SECURITY	0.00	7,026.00	54,498.00	54,498.00	0.00

HEALTH
Department of Health - Nursing

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4017 Department of Health - Nursing						
.1	PERSONNEL SERVICES					
1455	Community Health RN		313,399.00	317,014.00	317,014.00	0.00
2210	Director Of Patient Services		73,847.00	74,587.00	74,587.00	0.00
2806	Epidemiology Coordinator		64,699.00	65,347.00	65,347.00	0.00
4655	Local Public Health Educator		47,484.00	47,445.00	47,445.00	0.00
5630	Personnel Service Savings		(5,016.00)	0.00	0.00	0.00
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	0.00
6160	Public Health Aide		66,515.00	67,212.00	67,212.00	0.00
6175	Public Health Planner		13,843.00	39,813.00	39,813.00	0.00
6185	PH Preparedness Educator		51,032.00	25,475.00	25,475.00	0.00
6890	Salary Adjustments		3,154.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	641,294.89	632,557.00	640,493.00	640,493.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	5,200.00	4,200.00	4,200.00	0.00
TOTAL	EQUIPMENT	0.00	5,200.00	4,200.00	4,200.00	0.00
.4	CONTRACTUAL					
04100	Printing	2,549.38	4,000.00	3,000.00	3,000.00	0.00
04420	Maintenance	966.40	1,000.00	1,000.00	1,000.00	0.00
04500	Special Departmental Supplies	16,233.97	22,906.00	22,906.00	22,906.00	0.00
04501	Spec Dept Supplies (Alt #1)	18,114.99	21,000.00	33,000.00	33,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	37,032.69	47,219.00	43,512.00	43,512.00	0.00
04540	Publications	43.65	250.00	250.00	250.00	0.00
04711	Rabies	27,052.21	50,000.00	50,000.00	50,000.00	0.00
04712	Lead Services	4,024.08	33,635.00	4,845.00	4,845.00	0.00
04800	Contractual Agency	542.50	2,846.00	2,814.00	2,814.00	0.00
04900	Professional Services	17,597.27	16,550.00	17,250.00	17,250.00	0.00
04911	Medical Exams	0.00	100.00	100.00	100.00	0.00
04912	Laboratory Service	0.00	250.00	250.00	250.00	0.00
04913	Hospital - X Rays	897.00	2,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	46,509.00	45,331.00	54,213.00	54,213.00	0.00
04990	Purchased Services	12,630.10	13,500.00	16,500.00	16,500.00	0.00
TOTAL	CONTRACTUAL	184,193.24	260,587.00	251,640.00	251,640.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	272,917.21	282,292.00	284,413.00	284,413.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	272,917.21	282,292.00	284,413.00	284,413.00	0.00
TOTAL	DEPARTMENT OF HEALTH – NURSING	1,098,405.34	1,180,636.00	1,180,746.00	1,180,746.00	0.00

A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

PROGRAM OBJECTIVES:

To ensure the County’s public health, by identifying sources of contamination and preventing disease.

PROGRAM STATISTICS:

During 2011, the department performed a total of 117 public water supply (PWS) inspections. There were 10 engineering plans reviewed and 4 complaints regarding PWS were investigated. Additionally, 6 water emergencies were investigated and 6 “boil water” orders were issued. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

		HEALTH				
		Department of Health - Laboratory Services				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4025 Department of Health - Laboratory Services						
.4	CONTRACTUAL					
04800	Contractual Agency	7,486.06	12,000.00	12,000.00	12,000.00	0.00
TOTAL	CONTRACTUAL	7,486.06	12,000.00	12,000.00	12,000.00	0.00
TOTAL	DEPARTMENT OF HEALTH - LABORATORY SERVICES	7,486.06	12,000.00	12,000.00	12,000.00	0.00

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

PROGRAM STATISTICS:

<u>CASELOAD</u>		<u>PROGRAM TYPE (Projected)</u>		<u>INSURANCE</u>	
Current	311	Center Based	22	Medicaid	50%
Projected	315	Home Based	293	Third Party	48%
				Uninsured	2%

MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,210,272**

R1621	16211	Early Intervention Fees	\$1,271,500
R3401	34013	ECIS Grant	75,865
R3449	34491	ECIS Reimbursement	765,915
R3601	36013	Medical Assistance - EI Trans (State)	41,000
R3610	36103	Medical Assistance - EI Admin (State)	7,496
R4601	46013	Medical Assistance - EI Trans (Federal)	41,000
R4610	46103	Medical Assistance - EI Admin (Federal)	7,496

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, the Director of Children with Special Needs has been budgeted at a 1% increase over her 2012 year-end salary. The vacant Records Clerk position has been eliminated per department request.

The Clinical Billing Specialist position has been reassigned to Ledger Services (M1681) in an effort to consolidate medical and other billing functions. Due to budgetary constraints, a vacant Information Processing Specialist position has been eliminated.

The Early Care Intervention Program is funded based upon an analysis of historical data and projected needs, including appropriations being made available for replacement of one desktop computer.

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49% by the New York State Department of Health for transportation and center-based and related services. Reimbursement for Medicaid families is 100% with a 20% denial rate, and third party insurance is reimbursed at approximately 12%.

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

		HEALTH				
		Department of Health - Early Intervention Administration				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4059 EIA10 Department of Health - Early Intervention Administration						
.2	EQUIPMENT					
02400	Other Equipment	37,260.48	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	37,260.48	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	957.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	957.00	0.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - EARLY INTERVENTION ADMINISTRATION	38,217.48	0.00	0.00	0.00	0.00

HEALTH
Department of Health - E.C.I.P.

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4059 Department of Health - E.C.I.P.						
.1	PERSONNEL SERVICES					
1175	Clinical Records Clerk		32,755.00	33,084.00	33,084.00	0.00
1355	Child Services Specialist		47,708.00	48,455.00	48,455.00	0.00
1841	Dir of Children w Spec Needs		67,218.00	67,596.00	68,272.00	0.00
2580	ECI Service Worker		287,052.00	289,928.00	289,928.00	0.00
3430	Information Processing Spec		33,264.00	33,084.00	0.00	0.00
4670	Clinical Billing Specialist		38,810.00	39,208.00	0.00	0.00
5630	Personnel Service Savings		(30,730.00)	0.00	0.00	0.00
5750	Principal Clerk		35,443.00	35,798.00	35,798.00	0.00
6615	Records Clerk		30,730.00	0.00	0.00	0.00
6890	Salary Adjustments		2,711.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	549,335.91	544,961.00	547,153.00	475,537.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,400.00	1,400.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	1,400.00	1,400.00	0.00
.4	CONTRACTUAL					
04010	Travel	3,888.80	5,300.00	5,300.00	5,300.00	0.00
04100	Printing	2,439.67	4,000.00	2,500.00	2,500.00	0.00
04300	Telephone	6,737.10	7,000.00	7,000.00	7,000.00	0.00
04500	Special Departmental Supplies	0.00	0.00	893.00	893.00	0.00
04540	Publications	0.00	145.00	145.00	145.00	0.00
04560	Training	0.00	1,000.00	500.00	500.00	0.00
04800	Contractual Agency	2,031,383.40	3,000,000.00	2,500,000.00	2,500,000.00	0.00
04980	Computer Services	12,213.00	11,907.00	12,833.00	12,833.00	0.00
04990	Purchased Services	14,250.90	15,000.00	19,000.00	19,000.00	0.00
TOTAL	CONTRACTUAL	2,070,912.87	3,044,352.00	2,548,171.00	2,548,171.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	242,291.01	242,155.00	242,828.00	227,145.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	242,291.01	242,155.00	242,828.00	227,145.00	0.00
TOTAL	DEPARTMENT OF HEALTH - E.C.I.P.	2,862,539.79	3,831,468.00	3,339,552.00	3,252,253.00	0.00

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

The Environmental Health Division’s primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children’s camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Prevention of the transmission of rabies in humans by assisting the Nursing Division with required animal confinement verification.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- “Compliance checks” in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County’s Emergency Preparedness activities.

PROGRAM OBJECTIVES:

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

PROGRAM STATISTICS:

Statistics for the calendar year 2011 include the following:

- Water Supplies – 117 inspections of public water supplies.
- Food Service – 666 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 65 food vendors inspected at the Schaghticoke Fair.
- Sewage Disposal – 219 “permits to construct” issued and 10 realty subdivision plans approved.
- Children’s Camps – 104 inspections of 46 permitted camps.
- Mobile Home Parks – 17 inspections of 27 permitted parks.
- Temporary Residences – 23 hotel/motel inspections, 6 campground inspections, 3 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches – 59 inspections of 53 permitted facilities (41 pools/12 beaches).
- Lead Hazard Assessment – 9 lead hazard inspections with 9 identified hazards and 21 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities – 6 inspections of 6 permitted facilities.
- ATUPA – 164 compliance checks with youths and 206 licensing inspections.
- Rabies – 159 rabies/animal confinement inspections.
- Rodent Control – 19 rat baiting requests and 2 demolitions.
- CIAA – 10 complaints and investigations.
- Primary Prevention – 149 inspections, 122 lead hazards, 92 clearance notices.

REVENUE APPLICABLE TO THIS PROGRAM:

\$736,782

R1601	16011	Public Health Fees	\$220,000
R1601	16013	Public Health - Violation Abatement	3,000
R1601	16019	PH Fees - Rodent Control	1,500
R3401	34014	State Aid - ATUPA Grant	56,750
R3401	34023	Water Supply Protection Grant	144,689
R3401	34029	Childhood Lead Primary Prevention	310,843

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

Many of the Department of Health’s contractual line items are budgeted based upon allocations within available grant funding. Remaining equipment and contractual items have been funded at the minimum levels necessary for the division’s continued operation, based upon historical analysis and anticipated need, including appropriations being made available for replacement of one desktop computer.

The division’s revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

HEALTH						
Department of Health - Environmental Health						
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4090 Department of Health - Environmental Health						
.1	PERSONNEL SERVICES					
0430	Asst Sanitary Code Enforce Off		44,656.00	45,966.00	45,966.00	0.00
2501	Environmental Health Educator		51,516.00	52,033.00	52,033.00	0.00
2515	Environmental Health Director		71,113.00	71,826.00	71,826.00	0.00
3430	Information Processing Spec		33,088.00	33,556.00	33,556.00	0.00
5630	Personnel Service Savings		(64,699.00)	(65,347.00)	(65,347.00)	0.00
5650	On Call Stipend		2,700.00	2,700.00	2,700.00	0.00
5840	Public Health Technician		81,538.00	82,356.00	82,356.00	0.00
5910	Public Health Engineer		64,699.00	65,347.00	65,347.00	0.00
6190	Public Health Sanitarian		189,481.00	192,058.00	192,058.00	0.00
6890	Salary Adjustments		2,647.00	0.00	0.00	0.00
7180	Sr. Public Health Sanitarian		129,021.00	130,736.00	130,736.00	0.00
8060	Temporary Services		12,600.00	12,600.00	12,600.00	0.00
TOTAL	PERSONNEL SERVICES	614,202.65	618,360.00	623,831.00	623,831.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	1,400.00	1,400.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	1,400.00	1,400.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	450.00	200.00	200.00	200.00	0.00
04100	Printing	2,119.81	2,500.00	2,500.00	2,500.00	0.00
04500	Special Departmental Supplies	940.76	6,065.00	6,800.00	6,800.00	0.00
04501	Spec Dept Supplies (Alt #1)	223,590.27	247,991.00	220,106.00	220,106.00	0.00
04540	Publications	586.49	707.00	810.00	810.00	0.00
04715	ATUPA Grant	1,610.00	4,500.00	4,897.00	4,897.00	0.00
04800	Contractual Agency	0.00	500.00	500.00	500.00	0.00
04980	Computer Services	15,968.00	15,526.00	16,223.00	16,223.00	0.00
04990	Purchased Services	6,135.00	6,000.00	6,500.00	6,500.00	0.00
TOTAL	CONTRACTUAL	251,400.33	283,989.00	258,536.00	258,536.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	278,525.27	265,833.00	279,418.00	279,418.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	278,525.27	265,833.00	279,418.00	279,418.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	1,144,128.25	1,168,182.00	1,163,185.00	1,163,185.00	0.00

A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS

DEPARTMENTAL FUNCTIONS:

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from OASAS to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, a structured intensive day treatment program, supportive living program, and supervision of Elizabeth House, a women community residential facility.

Services are aimed at promoting independent living in a supervised setting for alcohol and drug addicted men with a history of high recidivism in rehabilitation experiences and are in need of an alcohol and drug free environment. Recipients receive peer-to-peer supports, on-going substance abuse/co-occurring services. The 17-unit residential Supportive Living Program helps ease the transition to independent living for recipients and promote the maintenance of abstinence from alcohol and other drugs and substances. Over 5,395 units of services were provided though this program in 2011. An additional 5,585 units are projected for 2012.

In 2010, to address the need of programming for alcohol and substance abusing women, HMRC opened Elizabeth House, a new MICA 14-bed residential facility serving adult women ages 18 and above. Women seeking recovery from alcohol and other drugs may stay at Elizabeth House up to 12 months. The facility is a licensed Community Residence through NYS - Office of Alcohol and Substance Abuse Services. In 2011, HMRC delivered over 4,528 units of services to residents of the Elizabeth House. The agency projects 4,600 units of service in 2012.

PROGRAM OBJECTIVES:

The objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety and living independently. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

2011 PROGRAM STATISTICS:

2011 Program Statistics:

HM/Pahl - Supportive Living 6th Ave: Total Units: 5,395
 HM/Pahl - Residential Woman's: Total Units: 4,528

REVENUE APPLICABLE TO THIS PROGRAM: **\$359,015**

R3491 34918 OASAS - Apartments - Hudson Mohawk \$ 18,889
 R3493 34939 OASAS - Community Women's Residence 340,126

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through 100% OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

		HEALTH				
		MH - Narcotic Addiction Programs				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4230 MH - Narcotic Addiction Programs						
.4	CONTRACTUAL					
04868	Hudson Mohawk - Apartments	18,888.75	18,889.00	18,889.00	18,889.00	0.00
04879	Hudson Mohawk-Womens Housing	340,126.00	340,126.00	340,126.00	340,126.00	0.00
TOTAL	CONTRACTUAL	359,014.75	359,015.00	359,015.00	359,015.00	0.00
TOTAL	MH - NARCOTIC ADDICTION PROGRAMS	359,014.75	359,015.00	359,015.00	359,015.00	0.00

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

DEPARTMENTAL FUNCTIONS:

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS OASAS to provide outpatient clinical, residential and support services to adolescent and adult recipients with alcohol or other drug abuse or dependence diagnosis and their families.

Clinical services are available at HMRC’s following outpatient clinic locations: 1724 Fifth Avenue (Troy), 743 Columbia Turnpike (East Greenbush), and at the Rensselaer County Department of Mental Health facilities located at 69 Church Street in Hoosick Falls. Recipients receive a range of services including group and family counseling, relapse prevention counseling, evaluation, referrals and coordination of services with treatment providers and community based agencies. Over 12,050 units of services were delivered in 2011 in the Troy clinic and 5,683 at the East Greenbush site; it is projected that approximately 12,500 units of services will be generated in 2012 at the Troy site and 5,500 units at the East Greenbush site. Approximately 174 units of services were generated in 2011 in the Adolescent Outpatient Services Program. HMRC expects to provide 300 units of services in 2012. Finally, through an OASAS grant, HMRC provides services to problem gamblers and their family members, and activities to raise community awareness of the signs and symptoms of problem gambling. Close to 40 units of services were delivered in 2011 and 60 units of services are projected for 2012.

PROGRAM OBJECTIVES:

Hudson-Mohawk Recovery Center, Inc. provides diagnostic evaluations, individual and group therapy, day services, community outreach and education and a women’s MICA residential program to recipients that range in age from 12 to 70 years old.

The objectives of the programs and services are to assist people who are chemically dependent recover from their disease, rebuild their lives, continue their education where appropriate, and become productive, self-sufficient citizens.

Goals for 2012 included:

1. Proceed with programming and management of the new Elizabeth House women's residential facility.
2. Proceed with the improvement of the residential services for the residential and apartments programs previously operated by Pahl House, Inc. and now managed and operated by Hudson Mohawk Recovery Center.

2011 PROGRAM STATISTICS:

Clinical & Outreach (Troy & Hoosick Falls)	12,058
Clinical (East Greenbush)	5,683
Adolescent Outpatient Services	174
OASAS Compulsive Gambling Treatment	37

REVENUE APPLICABLE TO THIS PROGRAM: **\$563,508**

R3492 34923 Hudson-Mohawk Recovery Center - OASAS	\$510,508
R3493 34937 OASAS Gambling Grant - Clinical Treatment	3,000
R3494 34948 Hudson-Mohawk Adolescent Outpatient Services	50,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through 100% OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
MH - Hudson Mohawk Recovery Center

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4250 MH - Hudson Mohawk Recovery Center						
.4	CONTRACTUAL					
04820	Hudson Mohawk Recovery Center	531,508.00	524,677.00	510,508.00	510,508.00	0.00
04823	HM Adolescent Outpatient Srvs	58,277.00	58,277.00	50,000.00	50,000.00	0.00
04880	OASAS Gambling Treatment	3,000.00	3,000.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	592,785.00	585,954.00	563,508.00	563,508.00	0.00
TOTAL	MH - HUDSON MOHAWK RECOVERY CENTER	592,785.00	585,954.00	563,508.00	563,508.00	0.00

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), mandated under the laws of NYS under Mental Hygiene laws Article 41 and 41.03, the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County’s programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Persons with Developmental Disabilities (OPWDD) for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions and all licensed programs providing these services in Rensselaer County.

In 2011, the Department made several significant achievements associated with the ongoing implementation of the State’s clinical restructuring mandate, and transformative changes to enhance operations based on recommendations from the Corporate Compliance Team. Department staff revisited, revised and adopted a new Mission Statement to bring it into alignment with clinical restructuring changes, and make it more reflective of the values guiding the actions of Department staff. The recently revised and adopted Mission statement follows:

“Rensselaer County Department of Mental Health, functioning as a Unified Services System, is committed to providing quality integrated treatment, prevention, and supportive services to our community with respect, compassion, and expertise, in order to empower and help all persons to improve their quality of life.”

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and a clinic satellite location in Hoosick Falls, the Department also provides forensic services in the Rensselaer County Jail assisting the Sheriff’s office in the treatment of mentally ill inmates in the system, and funding to the Probation Department to assist keeping persons on probation within the community and avoiding situations that would result in their incarceration and/or re-institutionalization. The Department also receives funding provided through the Rensselaer County Department of Social Services to test recipients of services. In addition to the already existing satellite clinic operations at the Rensselaer High School and Lansingburgh Central Schools, the Department opened two new satellite locations in the 2011/2012 school year: Columbia High School and Hoosick Falls Central Schools, enabling more individuals to access services. In 2012, the Department applied for and received \$30k funding to open a satellite for co-located mental health services in a pediatric practice. On July 1, 2012, the Department opened a satellite clinic with the Troy-based Capital Care Medical Group, which enables individuals to access our services and expertise in more locations. In August 2012, satellite clinic operations will commence at the ARC Charter School in Troy. The department is also in the process of receiving approval from the NYS – Office of Mental Health to operate a licensed clinic in a Schodack practice.

In 2012, OMH provided funding that enabled the County to continue providing Forensic and Juvenile PINS services and evaluations for the courts. The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client’s access treatment and services in their community and prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities funded by the County and administered and delivered by contract agencies.

The Department’s Corporate Compliance Team is actively engaged in ongoing review and revision of policies associated with the operations of programs, assuring all are in compliance with federal, state, and county laws and regulations.

Department’s goals include the following:

- To expand clinical services in co-location opportunities i.e. schools and primary care practices.
- Continue the development of a HIPAA compliant electronic health record to include meaningful use components and ability to have remote access from satellite locations.
- To continue development of evidence based treatment approaches in the clinics.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmentally disabled and chemically dependent residents of Rensselaer County;
- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities; and
- Participate in the implementation of the health home to be established in the county, contracting as a provider of care coordination; actively engaging and enrolling persons identified to be in need of health home services.
- Maintain a commitment to staff development in evidence based treatment approaches, information technology, and cultural competency.

A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)

PROGRAM OBJECTIVES:

The Department’s focus is to provide programs that meet recipient’s needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of recipients and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department’s objectives include:

- Increase interdepartmental service agreements and service delivery. Expand wraparound services to children and families;
- Expand outreach/case management capacity through NYS-OMH Community Reinvestment;
- Continue to support the Sexual Trauma/Abuse Recovery Team (START) child advocacy center and collaboration with other agencies; and
- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure they maintain quality, are recipient friendly and accessible and are an individualized system of cost efficient care.

Funding is continued in our budget to assist the Probation Department with funding for one staff person and our Transitional Management Unit in the jail, to ease the transition of SPMI and MICA recipients back into the community.

PROGRAM STATISTICS:

OMH Programs	
Children’s Clinic	14,180
Adult Clinic	6,565
Outreach (Pre Admissions folded in)	2,094
Outreach (C&Y clinic Plus)	224
Advocacy	3,439
Transitional Mgt Services	1,499
Case Management	2,279
MICA Network	812
OPWDD Programs	
OPWDD Medicaid Service Coordination	483
OPWDD Care at Home	240

MANDATES:

The services provided by this department are mandated under the Unified Services Agreement and the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

REVENUE APPLICABLE TO THIS PROGRAM: **\$6,318,590**

R1620 16201 Mental Health Fees	\$3,058,780
R1620 16202 MR Fees	125,000
R1620 16204 MH Fees - Misc.	10,000
R1620 16206 COPS & CSP Medicaid	1,273,991
R2260 22603 Jail Facilities, Other Governments	191,603
R3490 34901 State Aid - OMH	460,614
R3490 34902 TFIP Grant	81,474
R3490 34903 State Aid - NYSOMH-Forensic Grant	246,176
R3491 34911 State Aid - OPWDD	31,662
R3492 34921 State Aid - OASAS	19,745
R3495 34955 NYS - OMH Community Reinvestment	84,545
R4490 44901 Federal Revenue Sharing - OMH	650,000
R4615 46151 FFFS	85,000

A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the 2012 year-end salaries for all employees in the UPSEU bargaining unit. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year-end 2012 salaries for 2013. The following position upgrades have been granted as part of the reorganization of the department, one (1) Mental Health Information Assistant to Mental Health Information Supervisor, one (1) Mental Health Social Worker II to Mental Health Social Worker I and one (1) Mental Health Information Processing Specialist to Mental Health Information Processing Specialist II. Also granted is one (1) Psychiatric Nurse Practitioner II to be assigned to the new licensed clinic in Schodack. Personnel Service Savings reflects the salaries of two (2) Clinical Billing Specialists, one (1) Information Processing Specialist, one (1) Mental Health Information Assistant and one (1) Mental Health Social Worker II. Due to budgetary constraints, the Contract Analyst position has been eliminated.

A Clinical Billing Specialist II position will be reassigned, and the Assistant Fiscal Analyst position and a Clinical Billing Specialist II position will be reclassified and reassigned to Ledger Services (M1681) in an effort to consolidate medical and other billing functions.

“Plus Transfer, Other Codes” represents the department’s share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County’s contract management system.

Equipment is funded at the department requested level of \$23,205. Furniture was funded at the department’s requested level of \$4,000.

Contractual accounts are funded based upon historical expenditures, along with the anticipated needs of the department to meet its revenue projections.

Any decreases in State dollars from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
Department of Mental Health

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4320 Department of Mental Health						
.1	PERSONNEL SERVICES					
0065	Admin Services Coordinator		61,331.00	61,946.00	61,946.00	0.00
0650	Associate Fiscal Analyst		77,669.00	78,619.00	78,763.00	0.00
0655	Assistant Fiscal Analyst		59,685.00	58,237.00	0.00	0.00
0900	Coord of Devel Disability Svcs		60,307.00	60,912.00	60,912.00	0.00
1080	Commissioner Of Mental Health		101,364.00	101,871.00	102,378.00	0.00
1171	Clinical Billing Clerk		35,469.00	35,357.00	75,357.00	0.00
1173	MH Clinical Receptionist		33,264.00	33,867.00	33,867.00	0.00
1510	Court Consultation Specialist		54,502.00	54,362.00	54,362.00	0.00
1636	Contract Analyst		56,590.00	57,386.00	0.00	0.00
1760	Devel Disabil Social Work Aid		88,054.00	89,564.00	89,564.00	0.00
2035	Director for Children Services		82,007.00	82,829.00	82,829.00	0.00
2036	Director for Adult Services		77,627.00	78,405.00	78,405.00	0.00
2037	Director of Forensic Services		71,735.00	72,835.00	72,835.00	0.00
2805	Forensic MH Discharge Planner		47,471.00	47,445.00	47,445.00	0.00
3330	Info Processing Technician II		41,568.00	81,868.00	81,868.00	0.00
3600	Information Processing Spec		232,784.00	200,936.00	200,936.00	0.00
3605	Info Processing Specialist II		0.00	34,595.00	34,595.00	0.00
4670	Clinical Billing Specialist		119,296.00	80,550.00	80,550.00	0.00
4671	Clinical Billing Specialist II		0.00	86,022.00	0.00	0.00
4830	MH Information Coordinator		71,938.00	0.00	0.00	0.00
4831	MH Information Supervisor		0.00	65,347.00	65,347.00	0.00
4835	MH Information Assistant		60,347.00	60,952.00	60,952.00	0.00
4836	MH Information Systems Analyst		44,458.00	45,897.00	45,897.00	0.00
4850	Mental Health Social Worker II		329,555.00	330,668.00	330,668.00	0.00
4855	MH S. W. III-Spanish Speaking		51,032.00	51,543.00	51,543.00	0.00
4860	MH Social Worker III		255,160.00	257,715.00	257,715.00	0.00
4870	Mental Health Social Worker I		180,930.00	183,245.00	183,245.00	0.00
4880	Mental Health Coordinator		66,655.00	67,323.00	67,323.00	0.00
4905	MH Site Supervisor		193,347.00	193,317.00	193,317.00	0.00
5180	Coordinator Of MICA		53,823.00	54,362.00	54,362.00	0.00
5630	Personnel Service Savings		(104,693.00)	(229,936.00)	(229,936.00)	0.00
5650	On Call Stipend		20,700.00	20,700.00	20,700.00	0.00
6320	Plus Transfers, Other Codes		0.00	0.00	27,077.00	0.00
6421	Psychiatric Nurse Pract I		109,982.00	111,085.00	111,085.00	0.00
6422	Psychiatric Nurse Pract II		172,234.00	305,865.00	305,865.00	0.00
6505	Qual Assur & Utiliza Rev Spec		53,823.00	54,362.00	54,362.00	0.00
6890	Salary Adjustments		15,798.00	0.00	0.00	0.00
7840	Sec To Commissioner Mental Hlt		40,000.00	46,874.00	40,400.00	0.00
7900	Staff Psychiatrist		635,911.00	699,933.00	699,933.00	0.00
7911	Staff Psychologist		79,036.00	79,828.00	79,828.00	0.00
8060	Temporary Services		15,000.00	15,000.00	15,000.00	0.00
9650	Substance Abuse Specialist		60,307.00	60,912.00	60,912.00	0.00
TOTAL	PERSONNEL SERVICES	3,382,275.15	3,706,066.00	3,912,598.00	3,732,207.00	0.00
.2	EQUIPMENT					
02100	Furniture	432.00	7,000.00	4,000.00	4,000.00	0.00
02200	Office Equipment	0.00	44,200.00	23,205.00	23,205.00	0.00
02400	Other Equipment	7,296.10	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	7,728.10	51,200.00	27,205.00	27,205.00	0.00

HEALTH
Department of Mental Health

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4320 Department of Mental Health (Continued)						
.4	CONTRACTUAL					
04010	Travel	13,929.77	22,500.00	22,000.00	22,000.00	0.00
04050	Automobile Maintenance	3,295.81	5,000.00	5,200.00	5,200.00	0.00
04100	Printing	6,316.01	13,000.00	11,500.00	11,500.00	0.00
04150	Postage	8,711.17	10,000.00	11,000.00	11,000.00	0.00
04200	Insurance	15,687.57	36,750.00	38,000.00	38,000.00	0.00
04300	Telephone	32,762.57	40,500.00	41,700.00	41,700.00	0.00
04400	Repairs	770.00	4,000.00	6,000.00	6,000.00	0.00
04420	Maintenance	8,349.55	40,823.84	8,000.00	8,000.00	0.00
04450	Rental - Equipment/Maintenance	61,269.93	75,000.00	87,500.00	87,500.00	0.00
04480	Maintenance In Lieu of Rent	121,305.00	124,030.00	130,232.00	130,232.00	0.00
04500	Special Departmental Supplies	15,576.34	47,000.00	50,000.00	50,000.00	0.00
04520	Dues	3,729.00	4,750.00	5,000.00	5,000.00	0.00
04540	Publications	899.22	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	6,782.62	12,100.00	11,000.00	11,000.00	0.00
04560	Training	5,048.35	24,000.00	27,700.00	27,700.00	0.00
04565	Advertising	0.00	1,000.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	67,512.00	123,852.00	79,852.00	49,852.00	0.00
04900	Professional Services	32,638.51	142,000.00	36,600.00	36,600.00	0.00
04980	Computer Services	233,010.57	286,000.00	347,812.00	345,312.00	0.00
04990	Purchased Services	27,794.70	35,500.00	39,000.00	284,883.00	0.00
TOTAL	CONTRACTUAL	665,388.69	1,048,805.84	960,096.00	1,173,479.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,212,927.96	1,256,599.00	1,460,755.00	1,380,097.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,212,927.96	1,256,599.00	1,460,755.00	1,380,097.00	0.00
TOTAL	DEPARTMENT OF MENTAL HEALTH	5,268,319.90	6,062,670.84	6,360,654.00	6,312,988.00	0.00

A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION

DEPARTMENTAL FUNCTIONS:

This code has traditionally funded CSS (Community Support Services) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County’s CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. The PPHA or On-Site Rehabilitation Unit in 2011, visited clients throughout Rensselaer County and provided 2,992 units of service.

The Care Coordination including Medicaid and Non-Medicaid Programs provides 24-hour crisis intervention; linking individuals to needed treatment and support services, and wraparound services. Under Kendra’s Law, targeted case management services provided to approximately 25-30 adult individuals.

Funding for the Targeted Care Coordinator Adult Home Unit also includes funding for Peer Advocacy which is reflected as a contract with MHEP, Inc. our consumer provider in Rensselaer County. This Unit has a monthly unit goal of 60 units per month for two staff positions.

Also, under the new Health Home model put into place by the NYS Department of Health and the NYS – Department of Mental Health, the Department is able to maintain its current targeted case management legacy rates. The Department, under the rules and guidelines of the Health Home Model is responsible to pay a 3 percent administration fee for Samaritan Hospital as the County Health Home.

PROGRAM OBJECTIVES:

- Deliver community based mental health services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.
- Reduce recipient’s reliance on emergency services or lengthy hospitalizations or institutionalizations or over burdening our judicial system.
- Assist individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.
- Decrease utilization of residential care for children by providing community supports for the child and family.

Care Coordination programs have been restructured by NYS – Office of Mental Health and the NYS – Department of Health; Effective July 1st, 2012, the Adult Unit was integrated into the Health Home model as a subcontractor to Samaritan Hospital the designated Health Home for Rensselaer County. The children’s Care Coordination program and the Adult Home programs are in the process of being converted to the Health Home model.

The PPHA team will continue to focus on integrated activities with the Rensselaer County Senior Centers and other mainstream programs that promote reactivation and rehabilitation. Also, they will coordinate the services of the two adult Care Coordinators and Peer Advocacy under MEHP, Inc. our consumer group in Rensselaer County to the various Adult Homes in Rensselaer County.

In 2012, with the County Executive and Legislative approval, we were able to utilize NYS – Office of Mental Health funding to create two Non- Medicaid Care Coordinator items, realizing that not all severely mentally ill clients would qualify under the new Health Home Model. This structural move benefits the county and realizes our goals and objectives of preventing institutionalization and judicial burdens.

PROGRAM STATISTICS:

Care Coordination Adult Unit	728
Care Coordination C&Y Unit	191
Care Coordination Adult Unit	397
Care Coordination C&Y Unit	529
Care Coordination Adult Home Unit	620
PPHA (On-Site Rehabilitation)	2,992

A4321 MENTAL HEALTH - COMMUNITY SUPPORT AND CARE COORDINATION (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,123,571**

R1620 16203 Medicaid Fees – Care Coordination	\$1,440,233
R3495 34951 Mental Health - CSS	683,338

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and reflects a ½% salary increase over 2012 year-end salaries for all bargaining unit positions.

Contractual expenses are based upon historical spending levels and are funded to meet the needs of the program. The Travel Code, in this budget, is used for mileage reimbursement when no county vehicles are available for use. The department has budgeted \$38,482 in the “Professional Services” line item for Peer Advocacy. This has been classified in this code for easy identification by the NYS Office of Mental Health. This program is 100% funded. The remaining \$30,000.00 is for the payment to Samaritan Hospital as the Health Home for Rensselaer County.

NYS Department of Health has advised programs that have operated targeted case management programs that they were proceeding with the implementation of Health Homes for Medicaid enrollees with chronic conditions as outlined in the Affordable Care Act and recommended by the Governor Cuomo’s Medicaid Redesign Team. This initiative was included in the SFY 11/12 budget and was adopted into law effective April 1, 2011. Social Services Law (SSL) Section 365-L authorizes the Commissioner of Health, in collaboration with the Commissioners of the Office of Mental Health, Office of Alcohol and Substance Abuse Services, and the Office of People with Developmental Disabilities, to establish health homes for NYS Medicaid enrollees with chronic conditions.

Rensselaer County was advised by the NYS Department of Health, that we will be phasing in the Health Home model beginning July 1, 2012. The Commissioner of Mental Health for Rensselaer County worked with Samaritan Hospital on the application and other network providers and has made adjustments in the 2013 budget submission to take into consideration the new model assumptions including the proposed reimbursement for services and projected caseloads per Care Coordinator position. Three levels of Care Coordination have been established to take into consideration the Health Home model of patient care.

HEALTH
MH - Community Support and Care Coordination

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4321 MH - Community Support and Care Coordination						
.1	PERSONNEL SERVICES					
4850	Mental Health Social Worker II		109,855.00	111,054.00	111,054.00	0.00
4860	MH Social Worker III		51,032.00	51,543.00	51,543.00	0.00
4881	MH Care Coordinator I		177,940.00	177,322.00	177,322.00	0.00
4882	MH Care Coordinator II		238,907.00	241,326.00	241,326.00	0.00
4883	MH Care Coordinator III		365,171.00	388,348.00	388,348.00	0.00
4884	MH Adult Home Care Coordinator		57,631.00	58,209.00	58,209.00	0.00
4900	MH Social Worker Aide		84,914.00	85,764.00	85,764.00	0.00
5650	On Call Stipend		12,600.00	15,000.00	15,000.00	0.00
6120	Program Associate		57,172.00	57,745.00	57,745.00	0.00
6121	Program Assistant		38,832.00	39,221.00	39,221.00	0.00
6660	Registered Professional Nurse		55,384.00	61,032.00	61,032.00	0.00
6890	Salary Adjustments		7,336.00	0.00	0.00	0.00
7045	Senior Office Manager		43,738.00	44,177.00	44,177.00	0.00
8580	Vocational Rehabilitation Coun		56,142.00	57,375.00	57,375.00	0.00
TOTAL	PERSONNEL SERVICES	1,331,363.16	1,356,654.00	1,388,116.00	1,388,116.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	2,000.00	2,000.00	2,000.00	0.00
02200	Office Equipment	0.00	26,000.00	6,000.00	6,000.00	0.00
02300	Automobile	4,995.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,995.00	28,000.00	8,000.00	8,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	91.55	1,500.00	1,000.00	1,000.00	0.00
04011	Travel (Alt #1)	6,378.96	13,000.00	14,000.00	14,000.00	0.00
04050	Automobile Maintenance	15,372.28	10,000.00	12,000.00	12,000.00	0.00
04051	Automobile, Gasoline	13,669.84	16,000.00	18,000.00	18,000.00	0.00
04100	Printing	909.04	750.00	750.00	750.00	0.00
04101	Printing (Alt #1)	1,943.88	2,500.00	2,400.00	2,400.00	0.00
04200	Insurance	1,195.75	2,600.00	2,600.00	2,600.00	0.00
04300	Telephone	21,287.11	28,000.00	35,800.00	35,800.00	0.00
04481	MILR (Alt #1)	10,036.00	9,675.00	9,965.00	9,965.00	0.00
04500	Special Departmental Supplies	0.00	400.00	300.00	300.00	0.00
04501	Spec Dept Supplies (Alt #1)	997.53	1,200.00	1,200.00	1,200.00	0.00
04550	Office Supplies	404.80	300.00	600.00	600.00	0.00
04551	Office Supplies - (Alt #1)	521.56	1,300.00	1,000.00	1,000.00	0.00
04560	Training	1,070.00	9,254.00	9,254.00	9,254.00	0.00
04700	Program Expenditures	172,560.52	211,425.00	211,425.00	211,425.00	0.00
04900	Professional Services	38,800.00	38,482.00	68,482.00	68,482.00	0.00
04990	Purchased Services	14,132.20	20,000.00	20,000.00	20,000.00	0.00
TOTAL	CONTRACTUAL	299,371.02	366,386.00	408,776.00	408,776.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	530,269.05	539,321.00	558,172.00	558,172.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	530,269.05	539,321.00	558,172.00	558,172.00	0.00
TOTAL	MH - COMMUNITY SUPPORT AND CARE COORDINATION	2,165,998.23	2,290,361.00	2,363,064.00	2,363,064.00	0.00

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS:

As the LGU, the Department of Mental Health has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health service delivery system to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. Nonprofits are essential resources in the behavioral health services delivery system in Rensselaer County. They are community partners helping provide critical services and programs to individuals of the three disability groups. Through a network of community-based, nonprofit agencies, recipients are linked to a wide range of services in convenient locations throughout Rensselaer County.

The Budget Code A 4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies collaborate closely with the county to identify needs, and coordinate and provide comprehensive and integrated services and support to recipients with mental illness, developmental disabilities and persons with chemical and alcohol addictions. Strategically, the Department uses a continuum of care approach for serving recipients. This approach centers on the use of prevention, education and intervention for the coordination of treatment and recovery programs offered to recipients.

Budget Code A 4322 permits the county to pass through State funds to sub-grantee agencies. In this role, the county Local Government Unit (LGU) is ultimately responsible and accountable for providing fiduciary, regulatory and programmatic oversight to contract agencies funded by the County with State and Federal dollars. Funding through NYS Office of Mental Health (OMH), NYS – Office of People with Developmental Disabilities (OPWDD) and the NYS – Office of Alcohol and Substance Abuse Services (OASAS), require pass through funding to flow through nonprofit agencies.

PROGRAM OBJECTIVES:

The Department of Mental Health contracts with area community-based, nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with brief service and program descriptions follow.

820 River Street, Halfway House: A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. OASAS funds are used for personnel services and operational expenses necessary for providing case management services and offering round-the-clock supervision. Recipients may access case management services, engage in outpatient employment and vocational services, receive assistance in job and housing placements. The units of services projected for 2012 and 2013 remain stable at 7,542.

In 2011, funding for the Road to Recovery program for case management services was eliminated by OASAS.

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter: ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening the community's capacity for the successful and full integration of persons with disabilities into community life and workplace environments. ARC funding will be used for the provision of recreation and respite services day training activities.

In 2011, funds provided recreation, respite and day training services to approximately 5 adolescents and adults. Recipients receive transportation services to and from recreational activities for 30 weeks during the year - 20 weeks in spring, 20 weeks during the fall. ARC delivered 1,150 units of services in 2011. A projected 1,300 units of services is expected in 2012.

OPWDD has been in the process of converting State Aid to Medicaid funding to cover the cost of services. This is reflected in the reduced State Aid funding to this program and the elimination of Unified Services funding requiring a 50-50 match to receive funding.

Commission on Economic Opportunity for the Greater Capital Region, Inc.:

Commission on Economic Opportunity receives OMH funding to provide family advocacy services and case management to the families of children with social, emotional and behavioral concerns. CEO received three-months funding in 2011 and provided over 341 units of services between September-December 2011. In 2012, CEO was awarded funding for family support services for the full fiscal year. The agency projects the delivery of over 650 units of services in 2012.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

Joseph House and Shelter Inc: Joseph House provides safe, supported and transitional residential facilities, case management and support services for homeless people, with severe mental illness and chemical abusing diagnoses. Joseph House provides individuals not yet ready to participate in more mainstream housing options, affordable and secure environments at the Lansing and Ferry Street Inns. Also, scattered sites that offer supported, subsidized housing are available and can provide housing to up to six individuals at a time. Many residents come to Joseph House presenting serious and complex problems including histories of alcohol and chemical abuse, chronic poverty, mental illness and domestic violence.

OMH funding permits Joseph House to provide supported housing, case management, outreach and wrap around services to chronically homeless adults with serious and persistent mental illness at the Lansing Inn, a 26 studio apartment building and the Hill Street Inn, which opened in 2011 offers studio and one and two bedroom apartments.

Supported housing sites provide round-the-clock supervision and support services to recipients at the Ferry Street Inn, the Lansing Inn and Hill Street locations.

Mental Health Empowerment Project (MHEP): MHEP is a not-for-profit organization that promotes self-help, peer support, advocacy and recovery for recipients of mental health services. OMH funds the Empowerment Exchange operation for activities held on behalf of recipients and related services. The Exchange operates a Peer Support Line, offers individual and systems advocacy services, as well as provide self advocacy skill building advocacy. MHEP also coordinates self help groups and activities in locations throughout Rensselaer County. OMH funds are also used to expand and facilitate dual recovery anonymous groups at Samaritan Hospital and in the community for MICA recipients. In 2011, close to 7,050 units of services were delivered through the Drop-in Center Program component; the same level of services is expected for 2012. In 2011, MHEP provided 1,100 units of services to Recipients receiving advocacy services; the same level of services is expected for delivery in 2012. Approximately 240 units of services were generated in 2011 to Recipients receiving services in the MICA program element. MHEP projected the same level of services in 2012 for the MICA program.

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from \$595 to \$1,100 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula. In 2012, the department through collaborative work with the District Attorney's Office, the Public Defender's Office and the County and local judicial system were successful in the diversion of the placement of 7 persons into the state OMH/OPWDD facilities, resulting in a tax levy savings to the county of over \$760,000 to \$1,000,000. With the loss of the Unified Services, the counties share increased from each placement of 13.15 percent to 50 percent.

Northeast Career Planning (NCP) – The Workshop: NCP receives funding from NYS OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and integrated employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA recipients. NCP programs are designed to improve the quality of life of mentally ill, disabled persons and MICA recipients by helping them live more independently by obtaining and retaining employment and providing the necessary supports for them to engage in successful work experiences and succeed in educational settings. A brief description of the funded programs follows. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program, in addition with the loss of unified services funding the burden to the agency is that it is required to increase their match to 50 percent for OPWDD funding.

Funded by OPWDD, the Long Term Sheltered Employment Program provides recipients who have never worked or who have had unsuccessful work histories, the opportunity to learn valuable work skills in safe, nurturing and supported work environments. In 2011, approximately 1,859 units of service were provided through this program activity. The agency expects to maintain this level of services in 2012. NCP's Innovative Vocational Expansion Program targets young adults ages 14-21 with severe emotional disturbances or psychiatric disabilities. Funded with OMH dollars, the program exposes recipients to the world of work and provides them with integrated employment, training, and educational services. NCR expects to maintain the same level of services in 2012. The OASAS and VERSA funded Vocational Program provides services and supports to chemically addicted recipients that help them achieve their employment, vocational and educational goals. As a prerequisite to services, recipients must be enrolled in a treatment program which actively addresses their specific addiction(s). During 2011, 119 recipients were served in various stages as they moved toward meeting their educational or employment goals.

In 2012, Northeast converted their OMH funding to a licensed PROS model and will be reimbursed through Medicaid funding for vocational programs. Supported education programs will continue to be funded through the counties as pass through funding.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

Parson's Mobil Crisis Unit: Parsons operates the Child and Adolescent Mobile Crisis Team, a mobile children's crisis unit that provides emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. Funded with OMH reinvestment funding, this unit works to keep children in the community and to avoid more expensive hospitalization. During calendar year 2011, the Mobile Crisis Team delivered close to 800 units of services to Rensselaer County children and families. In 2011, the mobile crisis team diverted 88% of the youth it responded to from movement into higher and more restrictive levels of care.

St. Anne Institute: St. Anne's (SAI) operates the County's Specialized Treatment Program which offers assessment and treatment services for adolescent abusers, sexually reactive adolescent and their families. St. Anne's provides clinical and case management, community-based interventions, including development of a safety network to prevent placement of youth in residential facilities. In 2011, St. Anne provided 1,375 units of services to youth ages 10-18—and their families—residing in Rensselaer County.

St. Catherine's Center for Children: The County Department of Mental Health contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative. The Department refers recipients in need of relief from multiple stressors that may be present within the family unit to St. Catherine's Family Support Services Program. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. In 2011, St. Catherine delivered 1,945 units of services through the Family Support Services Program.

Through the Coordinated Children Services Initiative (CCSI), St. Catherine's works with emotionally disturbed children and their families that are in the Department of Mental Health system to access and receive outpatient treatment and community services so they may remain at home with their families.

Unity House of Troy, Inc.: Rensselaer County funds Unity House for programs that provide service coordination, promote self sufficiency and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

Sunshine Preschool: Unity House Children and Youth Services offer a continuum of programs and services for children and youth from birth to 13. The Special Needs Preschool Program specifically serves children ages 18 months to five. Funded by the New York State OPWDD, this program provides quality affordable daycare and speech, language and hearing evaluations to children with special developmental and educational needs. OPWDD has been in the process of converting state aid to Medicaid funding to cover the cost of services. This is reflected in the reduced state aid funding to this program and the elimination of Unified Services funding requiring a 50-50 match to receive funding.

Employment Services for Developmentally Disabled and Mentally Ill Persons: NYS OMH funds Unity House to provide a range of employment and training services including competitive employment (ACE) services, work enclaves and ongoing integrated supportive employment programs. These programs help Rensselaer County adults with psychiatric disabilities remove barriers preventing them from finding and retaining employment

Case Management and Advocacy Services: Unity House provides respite, advocacy and supportive case management that remove barriers to treatment for mentally ill persons and individuals with co-occurring disorders and helps them access critical resources and supports in the community, which prevent crisis and expensive hospitalizations. Also, through the MICA program component, services are available to adults with mental illness who need support to achieve psychiatric stability and sobriety.

Unity House's Transportation Program: provides transportation to recipients of their housing programs to medical, vocational and recreational activities.

Supported Housing Programs: Unity House supported housing services provide rental assistance and case management services to people living in apartments in the community. Typical recipients of Unity House Supported Housing Programs are adults with mental illness, persons living with HIV/AIDS and homeless individuals and those at-risk of homelessness. Consumer services include eviction prevention, budgeting management, daily living skills training and management of illness symptoms.

Funding provides a total of 57 supported beds to mentally ill persons requiring supported services. Through the Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Unity House also received funds to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2013 Budget with OMH funds.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

Unity House of Troy, Inc. (Continued): These housing programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

YWCA of the Greater Capital Region, Inc.: OMH funds help cover the cost for a supported housing case manager that assists seven (7) residents with serious and persistent mental health issues, with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding also helps provide the Y's Women in Transition (WIT) Program with Peer Advocate staff that provides oversight of the programs women and children recipients. Specifically, the YWCA provides recipients with safe and supported housing and opportunities for socialization in a low-demand setting for recipients. In the supported housing case management program component

Youth Department – Rensselaer County Unified Family Services:

The Rough Riders program was initiated in 1995 in response to a need seen in Rensselaer County to provide young people with a work experience along with job training. The program is open to youth aged 14 through 18 and runs for four to six week sessions during the summer. The goal of the Rough Riders is to give youth a positive first work and community service experience with enough training and skills building to successfully attain other jobs in the future. Recipients divide their time equally between work on conservation projects and vocational training. Conservation projects might include gardening, landscaping, trail building, bridge building and carpentry. Training includes job skills development, resume writing, team building, leadership development, tool and work safety, first aid training and environmental education. Youth are involved 100% in each project, from the initial planning process to selecting proper tools and methods to successfully carrying out each project. Participating in the Rough Riders program gives youth a sense of community, personal accomplishment and confidence, knowledge of their local environment and their relationship to it, and respect for themselves and others.

The Rough Riders Program takes place on-site at the Dyken Pond Environmental Education Center. The Center is a Rensselaer County owned and operated public park in Grafton, New York. This 500-acre park is an environmental study site as well as a recreational area. There are six miles of hiking trails along with a 200-acre lake for fishing and boating. The Center serves over 5,000 children and families each year in educational programs and has a yearly visitation of 15,000.

The Rough Riders is funded primarily by Rensselaer County along with the Friends of the Dyken Pond Center, a separate, not-for-profit organization. Through the Office of Mental Health, under Youth vocational funding, The Department of Mental Health is able to provide funding in the amount of \$21,663 to this program operated by this department.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM: **\$3,509,502**

Revenues are estimated based upon recent funding letters provided to the department from NYS – Office of Mental Health, NYS – Office of People with Developmental Disabilities and NYS – Office of Alcohol and Substance Abuse Services. These agencies also allow the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end in the event a program is underperforming.

<u>PROGRAM</u>	<u>STATE & FEDERAL AID</u>	
	<u>CODE</u>	<u>AMOUNT</u>
820 River Street	R3492 34928	\$178,138
Joseph's House MICA Homeless	R3494 34945	98,440
Joseph's House Outreach	R3490 34908	9,324
Joseph's House Supported Housing	R3490 34905	371,056
NYSARC	R3491 34912	50,557
OASAS Employ & Vocational Training	R3494 34943	198,295
St. Anne's Commissioner's Pool	R3494 34949	150,917
Troy YWCA Supported Housing	R3491 34916	134,910
Unity House Crisis	R3490 34907	21,704
Unity House Supported Housing	R3490 34904	580,634
Unity House SCM Program	R3491 34919	67,772
Unity House TFIP Grant	R3495 34958	48,192
Unity House Transportation	R3495 34954	60,000
Unity Sunshine	R3491 34914	34,394
Coordinated Children's Service Initiative (CCSI)	R3495 34956	31,382
OMH Vocational Program	R3493 34930	58,862
Family Support Services	R3493 34935	210,496
Workshop, Inc. (MH CSS)	R3495 34952	116,618
Unity House Act. Ctr. (CSS)	R3495 34953	337,252
Workshop, Inc.	R3491 34915	72,708
MHEP - Consumers Program	R3496 34968	495,520
MHEP- Mica Program	R3496 34969	3,256
Parsons Mobile C&Y Crisis Unit	R3493 34932	50,000
OMH Advocacy/Support Services	R3493 34936	129,075

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The net deficit submission from Unified Services contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels in the Unified Services System. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

**HEALTH
MH - Contracted Services**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4322 MH - Contracted Services						
.4	CONTRACTUAL					
04827	NYS ARC - Rens County Chapter	(76,472.80)	50,557.00	50,557.00	50,557.00	0.00
04828	Unity Sunshine School	29,632.00	34,394.00	34,394.00	34,394.00	0.00
04829	The Workshop Inc.	72,708.00	72,708.00	72,708.00	72,708.00	0.00
04831	The Workshop Inc. (CSS)	273,028.00	273,028.00	116,618.00	116,618.00	0.00
04832	Unity House Act Center (CSS)	308,227.00	308,080.00	337,252.00	337,252.00	0.00
04835	Unity Transportation (CSS)	183,063.00	60,000.00	60,000.00	60,000.00	0.00
04836	NYS Bureau of Patient Resource	0.00	50,000.00	50,000.00	50,000.00	0.00
04837	820 River Street	180,792.25	178,138.00	178,138.00	178,138.00	0.00
04838	N-E Career-Employ & Voc. Trg.	198,295.00	198,295.00	198,295.00	198,295.00	0.00
04840	Unity House - TFIP Grant	48,203.00	48,192.00	48,192.00	48,192.00	0.00
04841	Unity House Crisis Residence	21,703.75	21,704.00	21,704.00	21,704.00	0.00
04844	Joseph House-Outreach Program	9,324.00	9,324.00	9,324.00	9,324.00	0.00
04845	Joseph House Supported Housing	300,672.00	430,958.00	371,056.00	371,056.00	0.00
04846	Unity House Supported Housing	557,920.00	557,908.00	580,634.00	580,634.00	0.00
04848	Coord Child's Srv Initiative	31,633.00	31,382.00	31,382.00	31,382.00	0.00
04851	Joseph's House-MICA Homeless	99,536.00	98,440.00	98,440.00	98,440.00	0.00
04852	Troy-YWCA Supported	134,910.00	134,910.00	134,910.00	134,910.00	0.00
04854	Northeast - VOC	58,862.00	58,862.00	58,862.00	58,862.00	0.00
04863	St. Anne's Commissioner's Pool	150,917.00	150,917.00	150,917.00	150,917.00	0.00
04865	Northeast Gambling Prevention	43,412.00	0.00	0.00	0.00	0.00
04869	Unity House SCM Program	67,772.50	67,772.00	67,772.00	67,772.00	0.00
04871	Children's Mobil Crisis Team	50,000.00	50,000.00	50,000.00	50,000.00	0.00
04873	Family Support Services (OMH)	118,032.88	210,496.00	210,496.00	210,496.00	0.00
04874	MHEP - Consumers	325,520.00	307,000.00	495,520.00	495,520.00	0.00
04875	MHEP Consumer Program	3,256.00	3,255.00	3,256.00	3,256.00	0.00
04878	Mental Health Housing	0.00	107,824.00	0.00	0.00	0.00
04881	Advocacy/Support Services	166,575.00	129,075.00	129,075.00	129,075.00	0.00
TOTAL	CONTRACTUAL	3,357,521.58	3,643,219.00	3,559,502.00	3,559,502.00	0.00
TOTAL	MH - CONTRACTED SERVICES	3,357,521.58	3,643,219.00	3,559,502.00	3,559,502.00	0.00

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS:

The Student Assistance Program provides Masters Degree level counselors to schools for substance abuse prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and individual school districts.

During the 2012 – 2013 school year, seven full-time counselors are based in area elementary, middle and high schools including, Averill Park, Berlin, East Greenbush, Lansingburgh, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are offered. Programs presented in the 2012-2013 school year include Project Alert, PATHS, Project Success, Project Northland and the Second Step. Listed below is a brief description of each program.

- **Project Alert** - This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in the Averill Park and East Greenbush school districts. The program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **PATHS** - A SAMHSA model elementary school program is offered at Turnpike Elementary and Troy elementary schools. PATHS, improves a students' self-control; understanding and recognition of emotions, increases their ability to tolerate frustration, and helps children use effective conflict-resolution strategies.
- **Project Success** – Targeting the high school population, Project Success is offered in the Berlin, Averill Park, Troy and Columbia high schools. It is a science based substance abuse prevention program that provides classroom education, assessments and small group discussions.
- **Project Northland** – Program aims to delay the age at which youth begin drinking, reduce use among those already drinking, reduce alcohol-related problems, and limit the use of other drugs.

Over 1,160 classroom presentations were convened in the 2011 – 2012 school year.

The evidence-based family/parenting programs provided by the Substance Abuse Department include:

- **Guiding Good Choices** – A SAMHSA parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding with the goal of preventing substance abuse among teens.
- **Supporting School Success** - Parents of preschool children through 2nd grade attend sessions focusing on parent/child bonding and building healthy and positive parent & child relationships and experiences within school settings.
- **Active Parenting Now** - Helps parents of children ages 5 to 12 raise responsible, cooperative children who are able to resist negative peer pressure and thrive in the 21st century. Using this program, parents are provided with skills that will help them develop cooperation, responsibility and self-esteem in their children. They'll also learn positive, non-violent discipline techniques so they can avoid power struggles.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

In addition to the research based programming, there were over 600 youth who received clinical services in the 2011-2012 school year. All youth received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services.

PROGRAM OBJECTIVES:

Our goals for 2013 are:

1. To provide science-based prevention programming to schools, families and communities in as many areas of the county as possible.
2. Provide clinical prevention/intervention services within the participating school districts. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
3. Continue moving towards healthier community norms; which is a direction supported by NYS OASAS.

Funded through the Office of Mental Health – MICA funding program, the Student Assistance Program provides substance abuse prevention activities at summer camp programs throughout Rensselaer County.

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM: **\$817,279**

R1630 16301 Student Assistance Programs - Schools \$240,977
 R3496 34961 Student Assistance Programs - OASAS 576,302

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and reflects a ½% salary increase over 2012 year-end salaries for all bargaining unit positions. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013.

Contractual codes are funded based upon historical spending levels and the projected requirements of the department.

HEALTH
MH - Substance Abuse Prevention Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4323 MH - Substance Abuse Prevention Services						
.1	PERSONNEL SERVICES					
1700	Community Prevention Specialist		51,032.00	51,646.00	51,646.00	0.00
2360	Director of Subst Abuse Svcs		79,823.00	79,823.00	80,621.00	0.00
6890	Salary Adjustments		2,212.00	0.00	0.00	0.00
7320	Student Asst Prev Educ Counsel		109,195.00	110,290.00	110,290.00	0.00
7720	Substance Abuse Prevent Coord		57,685.00	58,496.00	58,496.00	0.00
9670	Student Assistance Specialist		224,500.00	226,995.00	226,995.00	0.00
TOTAL	PERSONNEL SERVICES	586,524.99	524,447.00	527,250.00	528,048.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,902.38	3,100.00	1,000.00	1,000.00	0.00
04100	Printing	258.72	600.00	500.00	500.00	0.00
04101	Printing (Alt #1)	1,096.72	1,550.00	1,600.00	1,600.00	0.00
04200	Insurance	555.56	1,200.00	1,200.00	1,200.00	0.00
04300	Telephone	933.02	1,200.00	1,200.00	1,200.00	0.00
04480	Maintenance In Lieu of Rent	4,737.00	4,567.00	4,795.00	4,795.00	0.00
04500	Special Departmental Supplies	188.17	40,000.00	1,724.00	1,724.00	0.00
04550	Office Supplies	133.48	200.00	300.00	300.00	0.00
04560	Training	0.00	2,000.00	0.00	0.00	0.00
04990	Purchased Services	3,420.50	4,550.00	4,000.00	4,000.00	0.00
TOTAL	CONTRACTUAL	13,225.55	58,967.00	16,319.00	16,319.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	217,020.29	186,020.00	219,632.00	219,632.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	217,020.29	186,020.00	219,632.00	219,632.00	0.00
TOTAL	MH - SUBSTANCE ABUSE PREVENTION SERVICES	816,770.83	769,434.00	763,201.00	763,999.00	0.00

A4324 MENTAL HEALTH - CHEMICAL DEPENDENCY OUTPATIENT CLINIC

DEPARTMENTAL FUNCTIONS:

Due to budgetary issues and projected continued losses in the program, the department closed the drug free clinic in 2011.

		HEALTH				
		MH - Chemical Dependency Outpatient Clinic				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4324 MH - Chemical Dependency Outpatient Clinic						
.1	PERSONNEL SERVICES					
TOTAL	PERSONNEL SERVICES	24,152.35	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	310.00	0.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	7,106.00	0.00	0.00	0.00	0.00
04990	Purchased Services	520.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	7,936.00	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	16,115.90	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	16,115.90	0.00	0.00	0.00	0.00
TOTAL	MH - CHEMICAL DEPENDENCY OUTPATIENT CLINIC	48,204.25	0.00	0.00	0.00	0.00

A4325 MENTAL HEALTH - FEDERAL UNDERAGE DRINKING GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)

DEPARTMENTAL FUNCTIONS:

In 2008, Rensselaer County Department of Mental Health was awarded a federal SAMHSA grant for an additional five years to continue building upon and strengthening its existing countywide coalition charged with addressing the problem of underage drinking and driving. In 2012, the County marked its 9th year under this grant. The program expires September 30th, 2013.

The grant enables the coalition to continue its work developing strategies for reducing alcohol and marijuana use among the County's youth and young adult groups, and raising awareness about alternatives to drug and alcohol use. In addition we have been able to gather statistics over the last 10 years on community, family, school and individual risk and protective factors.

In 2010, the County was awarded a 2 year Mentoring Grant from October 1st, 2010 to September 28th, 2012. The Mentoring grant enables the County to provide in-house guidance and direction to the Berlin Community to proceed with their own community coalition to address issues and problems of underage drinking and driving and other related drug abuse issues. Funding for this program ended on September 28th, 2012 and therefore, this program will not be part of the 2013 budget.

PROGRAM OBJECTIVES:

Program objectives include increasing parental supervision through the Parents Who Host Program and addressing gaps in enforcement in the county. Specific activities the coalition will undertake to address risk and protective factors include training merchants, checking compliance, enhancing parenting skills, developing and implementing a media and public awareness campaign, educating judges, and increasing DWI patrols.

REVENUE APPLICABLE TO THIS PROGRAM:

R4490 44903 Drug Free Communities Support Program	\$93,750
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and reflects an increase of ½% over 2012 year-end salaries for all bargaining unit positions.

Contractuals are based upon the funding from the SAMHSA Grant and are set at the department's requested levels. The SAMSHA Grant expires on September 30, 2013 and the program is funded through this date.

HEALTH
MH - Federal Underage Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4325 MH - Federal Underage Grant & SAMHSA						
.1	PERSONNEL SERVICES					
1700	Community Prevention Specialist		14,581.00	0.00	0.00	0.00
1701	Community Prevention Coordinator		57,232.00	52,149.00	52,149.00	0.00
6890	Salary Adjustments		359.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	59,184.26	72,172.00	52,149.00	52,149.00	0.00
.4	CONTRACTUAL					
04010	Travel	8,045.20	11,000.00	1,500.00	1,500.00	0.00
04100	Printing	435.82	2,680.00	400.00	400.00	0.00
04150	Postage	428.31	2,000.00	250.00	250.00	0.00
04200	Insurance	63.21	400.00	300.00	300.00	0.00
04300	Telephone	513.86	1,400.00	1,100.00	1,100.00	0.00
04480	Maintenance In Lieu of Rent	1,500.00	1,600.00	1,500.00	1,500.00	0.00
04500	Special Departmental Supplies	8,912.21	9,791.00	2,000.00	2,000.00	0.00
04550	Office Supplies	455.53	2,000.00	1,000.00	1,000.00	0.00
04560	Training	9,190.00	26,500.00	1,096.00	1,096.00	0.00
04800	Contractual Agency	21,954.50	45,899.00	2,000.00	2,000.00	0.00
04900	Professional Services	3,100.00	4,000.00	0.00	0.00	0.00
04990	Purchased Services	3,585.20	6,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	58,183.84	113,270.00	13,146.00	13,146.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	21,576.84	28,101.00	20,305.00	20,305.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	21,576.84	28,101.00	20,305.00	20,305.00	0.00
TOTAL	MH - FEDERAL UNDERAGE GRANT & SAMHSA	138,944.94	213,543.00	85,600.00	85,600.00	0.00

A4327 MENTAL HEALTH - COMMUNITY ANTI-DRUG COALITION

DEPARTMENTAL FUNCTIONS:

In 2010, OASAS awarded the county a \$20,000 compliance grant which ended in 2010. This was a one time grant for fiscal year 2010. There is no program funding projected for 2013.

		HEALTH				
		MH - Community Anti-Drug Coalition				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A4327 MH - Community Anti-Drug Coalition						
.4	CONTRACTUAL					
04101	Printing (Alt #1)	235.05	0.00	0.00	0.00	0.00
04800	Contractual Agency	15,669.83	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	15,904.88	0.00	0.00	0.00	0.00
TOTAL	MH - COMMUNITY ANTI- DRUG COALITION	15,904.88	0.00	0.00	0.00	0.00
TOTAL	MENTAL HEALTH PROGRAMS	12,763,464.36	13,924,196.84	14,054,544.00	14,007,676.00	0.00
TOTAL	HEALTH	18,628,580.65	21,022,994.84	20,574,098.00	20,476,937.00	0.00

A5630 BUS OPERATIONS

DEPARTMENTAL FUNCTIONS:

Program functions include the provision of regular bus service to the urban, suburban and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2012 were the Capital District Transportation Authority (CDTA) and Yankee Trails, Inc.

PROGRAM OBJECTIVES:

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides independence to the elderly, handicapped and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak-hour traffic. Public transportation also allows both employers and riders relief from parking requirements and high gas prices.

PROGRAM STATISTICS:

From April 2011 to March 2012, CDTA provided 3,298,129 rides, and, in 2011, Yankee Trails carried 5,378 passengers on its Hoosick Falls run. A new handicapped-accessible bus came on line in March 2011 that brings the run into compliance with the Federal Americans with Disabilities Act. Continued high gas prices should increase the number of riders on CDTA.

MANDATES:

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

REVENUE APPLICABLE TO THIS PROGRAM: **\$92,030**

R3589	35891	State Aid - Bus Companies	\$50,030
R3589	35892	Section 5311 Rural Transportation	\$42,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

**TRANSPORTATION
Bus Operations**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A5630 BUS09 Bus Operations - Section 5311 Bus Purchase						
.2	EQUIPMENT					
02300	Automobile	137,015.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	137,015.00	0.00	0.00	0.00	0.00
TOTAL	BUS OPERATIONS - SECTION 5311 BUS PURCHASE	137,015.00	0.00	0.00	0.00	0.00

A5630 Bus Operations

.4	CONTRACTUAL					
04703	Private Bus Service	52,032.71	56,500.00	56,330.00	56,330.00	0.00
04704	Section 5311 Bus Service	38,900.00	40,800.00	42,000.00	42,000.00	0.00
04800	Contractual Agency	446,661.00	446,661.00	446,661.00	446,661.00	0.00
TOTAL	CONTRACTUAL	537,593.71	543,961.00	544,991.00	544,991.00	0.00
TOTAL	BUS OPERATIONS	537,593.71	543,961.00	544,991.00	544,991.00	0.00
TOTAL	TRANSPORTATION	674,608.71	543,961.00	544,991.00	544,991.00	0.00

A6010 SOCIAL SERVICES - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

PROGRAM OBJECTIVES:

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

PROGRAM STATISTICS:

Administrative salaries as a % of Total Salaries	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011 Budget</u>	<u>2012 Request</u>
	8.0%	7.8%	8.4%	8.6%	9.2%	7.8%	7.9%	8.1%	8.6%	8.4%

MANDATES:

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

REVENUE APPLICABLE TO THIS PROGRAM: **\$7,448,473**

R1894 18941 Social Services Charges	\$ 45,000
R3610 36101 Social Services Administration - SA	1,948,712
R4610 46101 Social Services Administration - FA	4,197,988
R4610 46102 Food Stamp Grant	198,907
R4611 46111 Food Stamp Program Administration	927,038
R4689 46892 Other Social Services	130,828

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is budgeted in accordance with the provisions of the 2012-2013 Collective Bargaining Agreement between Rensselaer County and the United Public Service Employees Union. 2013 line items reflect an increase of ½% over 2012 year-end salaries. Management confidential employees are funded with a one percent (1%) salary increase over year-end 2012 levels, as they did not receive a salary adjustment during 2012. At its meeting on July 12, 2012, the Civil Service Commission approved the department’s request for a new position titled Coordinator of Building Operations. The Administrative Assistant position has been eliminated.

The new Human Services Liaison will be assisting the Human Services Cabinet coordinate their efforts. This position will also be administering the County’s contract management system. “Transfers Out” refers to the chargeback of a portion of this cost to the participating Human Services Cabinet departments.

The “Furniture” budget reflects an appropriation for office chairs that may need to be replaced during the year. The “Automobile” line item reflects the purchase of a vehicle to replace an unsafe 2008 minivan with over 80,000 miles. In 2013, funding in “Other Equipment” is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels. The County is in the process of reviewing the potential of moving the Department of Social Services, currently housed in the Raddock Building, to an alternate location. This move would consolidate departments to more efficiently serve the residents of Rensselaer County.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Administration

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6010 Social Services - Administration						
.1	PERSONNEL SERVICES					
0060	Administrative Assistant		47,741.00	0.00	0.00	0.00
0090	Accounting Supervisor Grade A		55,736.00	56,291.00	56,291.00	0.00
0290	Assistant Social Services Attorney		271,876.00	272,346.00	275,064.00	0.00
1055	Coordinator of Bldg Operations		0.00	47,209.00	47,681.00	0.00
1250	Commissioner Of Social Service		105,000.00	105,000.00	106,050.00	0.00
2070	Dep Commissioner of Soc Svcs		86,626.00	86,626.00	87,492.00	0.00
2280	Dep Com Of Social Services		82,070.00	82,070.00	82,891.00	0.00
4000	Human Services Liaison		0.00	0.00	57,386.00	0.00
6122	Prg Audit & Review Specialist		66,700.00	67,369.00	67,369.00	0.00
6890	Salary Adjustments		936.00	0.00	0.00	0.00
7330	Social Services Attorney		90,975.00	90,975.00	91,885.00	0.00
7390	Staff Development Coordinator		66,346.00	67,006.00	67,006.00	0.00
7790	Secretary To Commissioner		42,548.00	43,338.00	43,763.00	0.00
8880	Transfers Out		0.00	0.00	(93,264.00)	0.00
TOTAL	PERSONNEL SERVICES	914,697.02	916,554.00	918,230.00	889,614.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	825.00	1,950.00	1,950.00	0.00
02300	Automobile	0.00	17,978.00	18,877.00	18,877.00	0.00
02400	Other Equipment	39,218.00	15,544.00	36,239.00	36,239.00	0.00
TOTAL	EQUIPMENT	39,218.00	34,347.00	57,066.00	57,066.00	0.00
.4	CONTRACTUAL					
04010	Travel	154,461.37	179,802.00	162,370.00	162,370.00	0.00
04050	Automobile Maintenance	12,345.06	15,000.00	15,000.00	15,000.00	0.00
04051	Automobile, Gasoline	14,601.35	21,500.00	15,000.00	15,000.00	0.00
04100	Printing	219.22	750.00	750.00	750.00	0.00
04150	Postage	81,012.35	93,204.00	90,000.00	90,000.00	0.00
04200	Insurance	30,096.14	45,000.00	35,000.00	35,000.00	0.00
04300	Telephone	60,829.51	63,882.00	62,115.00	62,115.00	0.00
04351	Utilities - Electricity	41,089.84	50,000.00	50,000.00	50,000.00	0.00
04352	Utilities - Fuel	10,877.22	21,500.00	21,500.00	21,500.00	0.00
04400	Repairs	218.48	500.00	500.00	500.00	0.00
04420	Maintenance	18,620.14	18,000.00	19,700.00	19,700.00	0.00
04450	Rental - Equipment/Maintenance	1,176,232.53	1,240,738.00	1,267,976.00	1,267,976.00	0.00
04500	Special Departmental Supplies	12,727.91	10,000.00	14,000.00	14,000.00	0.00
04520	Dues	5,011.00	5,262.00	5,385.00	5,385.00	0.00
04540	Publications	12,747.04	12,850.00	13,450.00	13,450.00	0.00
04550	Office Supplies	39,426.67	50,000.00	48,000.00	48,000.00	0.00
04560	Training	10,019.00	10,000.00	14,500.00	14,500.00	0.00
04565	Advertising	699.51	1,500.00	1,500.00	1,500.00	0.00
04749	Transportation - Client	89,793.62	116,726.00	120,142.00	120,142.00	0.00
04750	Vital Stat Verification	93.99	150.00	150.00	150.00	0.00
04751	Food Stamps	163,850.00	195,744.00	198,907.00	198,907.00	0.00
04800	Contractual Agency	0.00	0.00	0.00	40,000.00	0.00
04900	Professional Services	786,406.98	1,183,562.00	1,191,457.00	1,366,457.00	0.00
04903	Subpoenas/Witness	(55.18)	200.00	200.00	200.00	0.00
04990	Purchased Services	122,302.10	130,000.00	162,000.00	162,000.00	0.00
TOTAL	CONTRACTUAL	2,843,625.85	3,465,870.00	3,509,602.00	3,724,602.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	368,399.85	317,324.00	357,125.00	380,079.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	368,399.85	317,324.00	357,125.00	380,079.00	0.00
TOTAL	SOCIAL SERVICES - ADMINISTRATION	4,165,940.72	4,734,095.00	4,842,023.00	5,051,361.00	0.00

A6011 SOCIAL SERVICES - INCOME MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

PROGRAM OBJECTIVES:

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

PROGRAM STATISTICS:

12/31 of the year per WMS	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/31/12</u>
TANF cases	877	893	877	811	807	892	1,003	1,085	1,033
Safety Net cases	274	332	338	348	312	347	368	421	398

<u>Food Stamps Issued</u>		<u>Average Households</u>
2004	\$10,822,410	4,714
2005	\$12,087,472	5,164
2006	\$13,092,075	5,460
2007	\$14,000,284	5,700
2008	\$16,679,477	6,354
2009	\$24,993,697	7,505
2010	\$29,223,295	8,515
2011	\$30,014,667	8,956

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

The provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, which includes an increase of ½% over 2012 year-end salaries, are reflected in the 2012 Personnel Services line items. Since the Director of Assistance Programs did not receive a salary adjustment in 2012, he has been budgeted with a one percent (1%) increase. The department’s request to upgrade a Senior Account Clerk position to an Associate Account Clerk position has been approved. This upgrade is necessary to assist the Accounting Unit as the financial requirements and supporting documentation have increased substantially over the past few years. Due to the increase in Day Care expenditures and caseloads, an additional Welfare Investigator position is included within this submission. The Resource Assistant position has been eliminated due to the July 2012 retirement of the incumbent.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Income Maintenance

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6011 Social Services - Income Maintenance						
.1	PERSONNEL SERVICES					
0000	Account Clerk		159,530.00	162,598.00	162,598.00	0.00
0160	Associate Account Clerk		44,928.00	90,282.00	90,282.00	0.00
0725	BICS Operator		31,200.00	31,513.00	31,513.00	0.00
1240	Community Service Worker		88,794.00	90,162.00	90,162.00	0.00
1590	Clerk		555,800.00	563,256.00	563,256.00	0.00
1695	Dir of Assistance Programs		70,775.00	71,725.00	72,433.00	0.00
2390	Data Entry Machine Operator		95,266.00	96,219.00	96,219.00	0.00
4715	Managed Care Facilitator		46,974.00	47,445.00	47,445.00	0.00
4800	Motor Vehicle Operator		30,730.00	31,038.00	31,038.00	0.00
5410	Overtime		30,000.00	30,000.00	30,000.00	0.00
5630	Personnel Service Savings		(165,000.00)	(125,000.00)	(125,000.00)	0.00
5650	On Call Stipend		12,600.00	11,700.00	11,700.00	0.00
5740	Principal Account Clerk		50,763.00	51,272.00	51,272.00	0.00
5930	Principal Data Entry Operator		40,069.00	40,470.00	40,470.00	0.00
6085	Principal S. W. Examiner II		216,160.00	212,944.00	212,944.00	0.00
6086	Principal S. W. Examiner III		57,549.00	58,126.00	58,126.00	0.00
6670	Resource Assistant		52,662.00	0.00	0.00	0.00
6710	Receptionist		31,742.00	32,531.00	32,531.00	0.00
6890	Salary Adjustments		21,127.00	0.00	0.00	0.00
7000	Senior Account Clerk		289,507.00	257,098.00	257,098.00	0.00
7100	Senior Resource Consultant		65,578.00	67,386.00	67,386.00	0.00
7210	Senior Social Welfare Examiner		366,997.00	373,458.00	373,458.00	0.00
7260	Senior Welfare Investigator		53,823.00	54,362.00	54,362.00	0.00
7340	Social Welfare Examiner		1,737,074.00	1,752,288.00	1,752,288.00	0.00
7860	Senior Support Investigator		42,628.00	57,853.00	57,853.00	0.00
7870	Support Investigator		196,574.00	198,543.00	198,543.00	0.00
8060	Temporary Services		65,000.00	55,000.00	55,000.00	0.00
8090	Typist		66,093.00	67,606.00	67,606.00	0.00
8760	Welfare Investigator		101,601.00	150,064.00	150,064.00	0.00
8800	Welfare Management Sys Coord		47,457.00	47,932.00	47,932.00	0.00
TOTAL	PERSONNEL SERVICES	4,344,725.48	4,504,001.00	4,577,871.00	4,578,579.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,103,453.13	2,106,728.00	2,271,161.00	2,271,161.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,103,453.13	2,106,728.00	2,271,161.00	2,271,161.00	0.00
TOTAL	SOCIAL SERVICES - INCOME MAINTENANCE	6,448,178.61	6,610,729.00	6,849,032.00	6,849,740.00	0.00

A6012 SOCIAL SERVICES - GENERAL SERVICES

DEPARTMENTAL FUNCTIONS:

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

PROGRAM OBJECTIVES:

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

PROGRAM STATISTICS:

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
CPS reports investigated	2,227	2,126	2,402	2,444	2,647	2,888	2,858	2,596	1,437

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal revenue are included in organization codes A6010, A6070, and A6119.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for staff is consistent with the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, which reflects a ½% salary increase over 2012 year-end levels. Per the department's request, the Child Protective Coordinator position has been downgraded to a Child Protective Supervisor position and a vacant Homemaker position has been eliminated.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - General Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6012 Social Services - General Services						
.1	PERSONNEL SERVICES					
0000	Account Clerk		31,798.00	32,117.00	32,117.00	0.00
1040	Case Supervisor Grade B		395,705.00	402,154.00	402,154.00	0.00
1050	Caseworker		1,388,292.00	1,450,685.00	1,450,685.00	0.00
1330	Child Protective Coordinator		76,205.00	0.00	0.00	0.00
1340	Child Protective Supervisor		365,025.00	428,274.00	428,274.00	0.00
1350	Child Protective Worker		1,442,375.00	1,408,414.00	1,408,414.00	0.00
1590	Clerk		57,982.00	59,034.00	59,034.00	0.00
3320	Homemaker		105,785.00	76,442.00	76,442.00	0.00
4800	Motor Vehicle Operator		99,365.00	100,361.00	100,361.00	0.00
5410	Overtime		300,000.00	320,000.00	320,000.00	0.00
5630	Personnel Service Savings		(140,000.00)	(110,000.00)	(173,630.00)	0.00
5650	On Call Stipend		44,100.00	44,100.00	44,100.00	0.00
5927	Principal Court Liaison		60,334.00	60,939.00	60,939.00	0.00
6890	Salary Adjustments		22,192.00	0.00	0.00	0.00
7020	Senior Caseworker		156,208.00	158,244.00	158,244.00	0.00
7210	Senior Social Welfare Examiner		42,491.00	43,867.00	43,867.00	0.00
7250	Senior Typist		31,825.00	32,934.00	32,934.00	0.00
7340	Social Welfare Examiner		121,966.00	124,188.00	124,188.00	0.00
7375	Special Projects Administrator		63,000.00	63,630.00	63,630.00	0.00
7914	Social Services Clinical Coord		65,209.00	65,863.00	65,863.00	0.00
8770	Working Supervisor		34,842.00	36,041.00	36,041.00	0.00
TOTAL	PERSONNEL SERVICES	4,698,590.75	4,764,699.00	4,797,287.00	4,733,657.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,804,069.52	1,703,667.00	1,910,952.00	1,885,500.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,804,069.52	1,703,667.00	1,910,952.00	1,885,500.00	0.00
TOTAL	SOCIAL SERVICES - GENERAL SERVICES	6,502,660.27	6,468,366.00	6,708,239.00	6,619,157.00	0.00

A6013 SOCIAL SERVICES - SUPPORT COLLECTION UNIT

DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

PROGRAM STATISTICS:

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Total Collections	\$18,421,073	\$18,880,794	\$19,404,555	\$20,956,000	\$20,537,558	\$20,782,932	\$20,640,423

REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All positions are budgeted with a ½% increase over 2012 year-end salaries based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Support Collection Unit**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6013 Social Services - Support Collection Unit						
.1	PERSONNEL SERVICES					
0000	Account Clerk		31,798.00	32,117.00	32,117.00	0.00
1590	Clerk		29,252.00	29,545.00	29,545.00	0.00
6890	Salary Adjustments		1,953.00	0.00	0.00	0.00
7000	Senior Account Clerk		114,438.00	115,587.00	115,587.00	0.00
7870	Support Investigator		193,690.00	196,899.00	196,899.00	0.00
9760	Supervisor Of Support Collect		58,767.00	60,366.00	60,366.00	0.00
TOTAL	PERSONNEL SERVICES	417,384.06	429,898.00	434,514.00	434,514.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	188,535.93	173,924.00	195,461.00	195,461.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	188,535.93	173,924.00	195,461.00	195,461.00	0.00
TOTAL	SOCIAL SERVICES - SUPPORT COLLECTION UNIT	605,919.99	603,822.00	629,975.00	629,975.00	0.00

A6014 SOCIAL SERVICES - EMPLOYMENT

DEPARTMENTAL FUNCTIONS:

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self sufficiency and closing public assistance cases.

PROGRAM OBJECTIVES:

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

A ½% increase, based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement, has been budgeted for in all Personnel Services line items.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Employment**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6014 Social Services - Employment						
.1	PERSONNEL SERVICES					
1050	Caseworker		51,409.00	103,741.00	103,741.00	0.00
2605	Employment Specialist		49,480.00	49,966.00	49,966.00	0.00
5630	Personnel Service Savings		(40,072.00)	(39,565.00)	(39,565.00)	0.00
5650	On Call Stipend		3,600.00	1,800.00	1,800.00	0.00
6890	Salary Adjustments		1,495.00	0.00	0.00	0.00
7210	Senior Social Welfare Examiner		156,688.00	122,323.00	122,323.00	0.00
TOTAL	PERSONNEL SERVICES	303,984.06	222,600.00	238,265.00	238,265.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	120,719.62	114,941.00	106,136.00	106,136.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	120,719.62	114,941.00	106,136.00	106,136.00	0.00
TOTAL	SOCIAL SERVICES – EMPLOYMENT	424,703.68	337,541.00	344,401.00	344,401.00	0.00

A6015 SOCIAL SERVICES - BLOCK GRANT PROGRAMS

PROGRAM OBJECTIVES:

This code contains the costs for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is one hundred percent (100%) funded up to \$10,083 for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services \$10,083

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the departmental request.

		ECONOMIC ASSISTANCE & OPPORTUNITY Social Services - Block Grant Programs				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6015 Social Services - Block Grant Programs						
.4	CONTRACTUAL					
04800	Contractual Agency	37,075.00	37,075.00	37,075.00	37,075.00	0.00
04990	Purchased Services	477.60	750.00	625.00	625.00	0.00
TOTAL	CONTRACTUAL	37,552.60	37,825.00	37,700.00	37,700.00	0.00
TOTAL	SOCIAL SERVICES - BLOCK GRANT PROGRAMS	37,552.60	37,825.00	37,700.00	37,700.00	0.00

A6055 SOCIAL SERVICES - DAY CARE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

REVENUE APPLICABLE TO THIS PROGRAM: **\$3,756,890**

R1855 18551 Repayments Day Care	\$ 6,500
R3655 36551 Child Care Block Grant - SA	3,750,390

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget request for the New York State Child Care Development Block Grant is funded based upon historical and anticipated expenditure levels.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Day Care**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6055 Social Services - Day Care						
.4	CONTRACTUAL					
04700	Program Expenditures	4,704,944.31	4,381,212.00	5,315,856.00	5,197,462.00	0.00
TOTAL	CONTRACTUAL	4,704,944.31	4,381,212.00	5,315,856.00	5,197,462.00	0.00
TOTAL	SOCIAL SERVICES - DAY CARE	4,704,944.31	4,381,212.00	5,315,856.00	5,197,462.00	0.00

A6070 SOCIAL SERVICES - PURCHASE OF SERVICES

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of \$100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,850,617**

R1870 18701 Repayment - Services to Recipients	\$ 3,000
R3670 36701 Services to Recipients - SA	2,365,145
R4670 46701 Services to Recipients - FA	482,472

SUMMARY OF BUDGET OFFICER'S ACTIONS:

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is a Title XX mandated service and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services – contractual payments to Northeast Parent and Child Society, Berkshire Farms, Jewish Family Services, START Center, Vanderheyden, Samaritan Hospital, Developmental Pediatrics/Capital Care, Parsons, Dr. Williams, Equinox, and Black & White Cab Company are all funded within this line item.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Purchase of Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6070 Social Services - Purchase of Services						
.4	CONTRACTUAL					
04738	Adult Services	25,311.34	15,000.00	20,000.00	20,000.00	0.00
04743	Homemakers	35,070.30	75,000.00	50,000.00	50,000.00	0.00
04746	Mandated Preventive/Protection	461,757.53	600,098.00	275,000.00	275,000.00	0.00
04747	Child Preventive Services	1,161,330.87	1,258,196.00	1,226,559.00	1,226,559.00	0.00
TOTAL	CONTRACTUAL	1,683,470.04	1,948,294.00	1,571,559.00	1,571,559.00	0.00
TOTAL	SOCIAL SERVICES - PURCHASE OF SERVICES	1,683,470.04	1,948,294.00	1,571,559.00	1,571,559.00	0.00

A6101 SOCIAL SERVICES - MEDICAL ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and other minor expenses are paid on behalf of clients as the need arises.

PROGRAM STATISTICS:

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
Total Insurance Cases	585	490	397	365	477	551	673	607	268

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 207,500**

R1801 18011 Repayment Medical Assistance	\$1,250,000
R3601 36011 Medical Assistance - SA	(525,250)
R4601 46011 Medical Assistance - FA	(517,250)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

On July 1, 2012, the County discontinued making payments for Medicaid transportation. This program was taken over by the New York State Department of Health. The County will continue to fund the cost of insurance premium continuation, miscellaneous transportation costs, and client lodging/housing costs during medical treatment.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6101 Social Services - Medical Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	453,065.24	642,500.00	157,500.00	157,500.00	0.00
TOTAL	CONTRACTUAL	453,065.24	642,500.00	157,500.00	157,500.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE	453,065.24	642,500.00	157,500.00	157,500.00	0.00

A6102 SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.

DEPARTMENTAL FUNCTIONS:

This code reflects the County's 2013 Medicaid obligation as per the Medicaid CAP legislation.

PROGRAM OBJECTIVES:

The Enacted 2012-2013 New York State Budget begins phasing down the current law's three percent annual increase paid by counties to the State for Medicaid costs. In 2013, a county's payment will be based on their 2012 total Medicaid payments grown by two percent. Under the enacted budget the scheduled payment increase by counties to the State in the first year of the takeover would be reduced from \$183 million to \$148 million (\$35 million lower than the current law annual increase). In 2014, the payment to the State would be determined by increasing the annual 2013 payment by one percent. For 2015 and thereafter, the payment would be the same as it was in 2014. The Governor estimates the enacted budget would lower payments made by counties to the state for Medicaid by \$1.2 billion over five years.

PROGRAM STATISTICS:

as of 1st of year:	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
Medicaid recipients	19,522	20,011	19,802	19,937	21,353	23,052	25,373	26,570	27,236

% of population receiving Medicaid benefits as of 6/30/12: 17.1%

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2012-2013 budget begins to phase down the three percent (3%) annual increase paid by counties to the State for Medicaid costs. In 2013, a county's payment will be based upon their 2012 total Medicaid payments increased by two percent (2%). The new 2013 Medicaid CAP obligation is reflected in "Program Expenditures". The "IGT Offset" line item represents fifty percent (50%) of the estimated Van Rensselaer Manor's Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance - M.M.I.S.**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6102 Social Services - Medical Assistance - M.M.I.S.						
.4	CONTRACTUAL					
04700	Program Expenditures	32,584,614.07	33,813,145.00	34,489,408.00	34,489,408.00	0.00
04706	IGT Offset	5,849,717.00	2,950,000.00	3,150,000.00	3,150,000.00	0.00
TOTAL	CONTRACTUAL	38,434,331.07	36,763,145.00	37,639,408.00	37,639,408.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.	38,434,331.07	36,763,145.00	37,639,408.00	37,639,408.00	0.00

A6106 SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES

DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

REVENUE APPLICABLE TO THIS PROGRAM:

R3606 36061 Adult Family-Type Homes \$2,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The request, as submitted by the department, is accepted.

		ECONOMIC ASSISTANCE & OPPORTUNITY				
		Social Services - Adult Family-Type Homes				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6106 Social Services - Adult Family-Type Homes						
.4	CONTRACTUAL					
04700	Program Expenditures	1,595.84	2,600.00	2,600.00	2,600.00	0.00
TOTAL	CONTRACTUAL	1,595.84	2,600.00	2,600.00	2,600.00	0.00
TOTAL	SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES	1,595.84	2,600.00	2,600.00	2,600.00	0.00

A6109 SOCIAL SERVICES - FAMILY ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

PROGRAM OBJECTIVES:

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

PROGRAM STATISTICS:

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
Average Monthly Cases	1,099	1,142	1,082	1,004	995	995	1,078	1,172	1,148

REVENUE APPLICABLE TO THIS PROGRAM: **\$15,324,796**

R1809 18091 Repayment Family Assistance	\$ 1,100,000
R1811 18111 Child Support Incentive Earnings	175,000
R3609 36091 Family Assistance - State	2,919
R4609 46091 Family Assistance - Federal	9,219,420
R4615 46151 FFFS	4,827,457

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TANF caseload is currently trending at four percent (4%) over the prior year. The TANF/EAF non-services portion of this line item reflects over sixty-five percent (65%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Family Assistance**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6109 Social Services - Family Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	13,484,004.19	14,309,944.00	14,330,413.00	14,330,413.00	0.00
TOTAL	CONTRACTUAL	13,484,004.19	14,309,944.00	14,330,413.00	14,330,413.00	0.00
TOTAL	SOCIAL SERVICES - FAMILY ASSISTANCE	13,484,004.19	14,309,944.00	14,330,413.00	14,330,413.00	0.00

A6119 SOCIAL SERVICES - FOSTER CARE

DEPARTMENTAL FUNCTIONS:

The functions include the placement, monitoring and provision of service to children in care.

PROGRAM OBJECTIVES:

Mandated under Social Services Law and the Family Court Act, the main objective is to assure the under care of children who cannot be maintained in their own homes. The type of care varies from family foster homes, agency foster homes, group homes and private institutions.

PROGRAM STATISTICS:

Average monthly cases	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Adoption Subsidies	117.1	167	140	156	153	165	178	182
Foster Parent Homes	56.3	40.3	47.8	24.3	34	40.7	35	37
Institutional Care	70	60	59	46.7	40.6	57.8	55	61

REVENUE APPLICABLE TO THIS PROGRAM: **\$7,691,080**

R1819 18191 Repayment Child Care	\$ 385,000
R3619 36191 Child Care – SA	5,589,338
R4619 46191 Child Care - FA	1,628,742
R4661 46611 IV-B Funds	88,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget allocation is based upon various services provided to children in foster care. These services include the following: board and care, adoption subsidies, tuition, one-on-one aides, foster care babysitting, independent living, transportation and clothing.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Foster Care**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6119 Social Services - Foster Care						
.4	CONTRACTUAL					
04700	Program Expenditures	8,038,606.22	9,029,268.00	8,511,983.00	8,511,983.00	0.00
TOTAL	CONTRACTUAL	8,038,606.22	9,029,268.00	8,511,983.00	8,511,983.00	0.00
TOTAL	SOCIAL SERVICES - FOSTER CARE	8,038,606.22	9,029,268.00	8,511,983.00	8,511,983.00	0.00

A6129 SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS

DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools.

PROGRAM OBJECTIVES:

These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>1Q2011</u>
Total Care Days Paid	2,805	3,757	3,672	2,415	2,689	3,221	1,524	993	90

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The New York State Office of Children and Family Services (OCFS) bills the County for its' fifty percent (50%) share, plus any prior year rate adjustments, of the operating costs for placements in State facilities.

The 2013 allocation is for an average of one and a half (1.5) placements in three (3) different levels of care – twenty-five percent (25%) in secure (Level I), twenty-five percent (25%) in limited secure (Level II), and fifty percent (50%) in non-community based residential services (Level III). An additional \$75,000 is included in the line item for any prior year rate adjustments, as the County, based upon information provided by OCFS, is still utilizing interim 2008, 2009, 2010 and 2011 per diem rates.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD-State Training Schools**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6129 Social Services - JD-State Training Schools						
.4	CONTRACTUAL					
04700	Program Expenditures	270,266.78	452,063.00	314,704.00	314,704.00	0.00
TOTAL	CONTRACTUAL	270,266.78	452,063.00	314,704.00	314,704.00	0.00
TOTAL	SOCIAL SERVICES - JD- STATE TRAINING SCHOOLS	270,266.78	452,063.00	314,704.00	314,704.00	0.00

A6141 SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS

DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

PROGRAM STATISTICS:

2011 Total Program: **\$4,969,411**
 Payments made by DSS 57,713
 Payments made by OSC 4,911,698

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
Total Households	3,964	3,967	3,760	3,789	3,888	4,428	4,557	4,751	4,460

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 55,000**

R1841 18411 HEAP Repayments \$100,000
 R4641 46411 Energy Assistance Program (45,000)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2013 budget is based upon two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY
 Social Services - Energy Crisis Assistance Programs**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6141 Social Services - Energy Crisis Assistance Programs						
.4	CONTRACTUAL					
04700	Program Expenditures	59,508.63	50,000.00	55,000.00	55,000.00	0.00
TOTAL	CONTRACTUAL	59,508.63	50,000.00	55,000.00	55,000.00	0.00
TOTAL	SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS	59,508.63	50,000.00	55,000.00	55,000.00	0.00

A6142 SOCIAL SERVICES - EMERGENCY AID FOR ADULTS

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

PROGRAM OBJECTIVES:

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

PROGRAM STATISTICS:

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>6/30/12</u>
Average Monthly Cases	10.8	11	8.7	9.3	7.8	8.5	4.1	7.2	7

REVENUE APPLICABLE TO THIS PROGRAM: **\$25,250**

R1842 18421 Repayment Emergency Aid Adults	\$ 500
R3642 36421 Emergency Aid	24,750

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this cost center is provided as per the departmental submission.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Emergency Aid for Adults**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6142 Social Services - Emergency Aid for Adults						
.4	CONTRACTUAL					
04700	Program Expenditures	48,401.83	50,000.00	60,000.00	60,000.00	0.00
TOTAL	CONTRACTUAL	48,401.83	50,000.00	60,000.00	60,000.00	0.00
TOTAL	SOCIAL SERVICES - EMERGENCY AID FOR ADULTS	48,401.83	50,000.00	60,000.00	60,000.00	0.00
TOTAL	SOCIAL SERVICES PROGRAMS	91,928,629.10	93,629,190.00	94,476,804.00	94,479,374.00	0.00

A6310 COMMUNITY PROGRAM GRANTS

DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies, which provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to “include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts.”

Funding for libraries that are not considered taxing districts is included for 2013. Due to budgetary constraints, other community program grants have been reduced.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Community Program Grants**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6310 Community Program Grants						
.4	CONTRACTUAL					
04801	Hudson-Mohawk (Tob. Prg)	5,386.00	5,386.00	5,000.00	5,000.00	0.00
04807	Conservation Alliance	8,802.00	8,802.00	7,500.00	7,500.00	0.00
04809	Schaghticoke Fair	3,325.00	3,325.00	3,325.00	3,325.00	0.00
04810	Cooperative Extension	436,160.00	436,160.00	436,160.00	436,160.00	0.00
04811	Rental - Cooperative Extension	41,139.00	40,424.00	40,565.00	40,565.00	0.00
04812	Soil And Water	157,225.00	157,225.00	177,678.00	157,225.00	0.00
04813	Libraries	58,235.00	42,702.00	50,635.00	50,635.00	0.00
04814	Historical Society	4,750.00	4,750.00	4,750.00	4,750.00	0.00
04815	Uncle Sam Parade Comm.	2,850.00	2,850.00	2,500.00	2,500.00	0.00
04816	Memorial Day Parade Comm.	1,425.00	1,425.00	1,400.00	1,400.00	0.00
04817	Flag Day Parade Comm.	2,850.00	2,850.00	2,500.00	2,500.00	0.00
04876	Troy Youth Association, Inc.	1,425.00	1,425.00	1,425.00	1,425.00	0.00
TOTAL	CONTRACTUAL	723,572.00	707,324.00	733,438.00	712,985.00	0.00
TOTAL	COMMUNITY PROGRAM GRANTS	723,572.00	707,324.00	733,438.00	712,985.00	0.00

A6411 TOURISM PROGRAM

DEPARTMENTAL FUNCTIONS:

The tourism program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State’s Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

REVENUE APPLICABLE TO THIS PROGRAM:

R2372 23725 Planning Fees - IDA **\$16,654**

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 2012 the Rensselaer County IDA was named the County’s Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff continue to perform the day-to-day tasks associated with our tourism activities, but the change in TPA allows the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program continues to be reflected in their operating budget.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Tourism Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6411 Tourism Program						
.1	PERSONNEL SERVICES					
6320	Plus Transfers, Other Codes		18,000.00	18,000.00	18,000.00	0.00
TOTAL	PERSONNEL SERVICES	18,000.00	18,000.00	18,000.00	18,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	839.40	600.00	600.00	600.00	0.00
04150	Postage	1,146.32	1,200.00	600.00	600.00	0.00
04500	Special Departmental Supplies	0.00	1,000.00	500.00	500.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	23,075.00	0.00	0.00	0.00
04520	Dues	7,500.00	8,000.00	8,000.00	8,000.00	0.00
04565	Advertising	51,917.23	42,881.00	0.00	0.00	0.00
04791	Regional Tourism	18,254.00	0.00	0.00	0.00	0.00
04900	Professional Services	0.00	1,000.00	750.00	750.00	0.00
04980	Computer Services	17,594.00	18,171.00	18,064.00	18,064.00	0.00
04990	Purchased Services	969.30	1,000.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	98,220.25	96,927.00	30,014.00	30,014.00	0.00
TOTAL	TOURISM PROGRAM	116,220.25	114,927.00	48,014.00	48,014.00	0.00

A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY

DEPARTMENTAL FUNCTIONS:

The Veterans Agency provides services to veterans of Rensselaer County and their families. We provide information on available benefits, eligibility standards, and we assist in the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also helps provide for the placement of grave markers provided for by the United States Government and transportation to/from the Albany VAMC and the Troy CBOC via the Veteran's medical transportation vans.

PROGRAM OBJECTIVES:

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits that they are entitled to;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to help them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are entitled to and receive transportation to/from those medical appointments.

PROGRAM STATISTICS:

The Rensselaer County Veterans Agency served a total of 13,306 veterans/dependents in 2011. This is an average of 1,108 veterans/dependents per month.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$14,282
R3710 37101 State Aid - Veterans Services	\$12,982
R3710 37102 State Veterans Counselor Telephone	1,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries has been budgeted for all bargaining unit employees based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013.

The contractual codes have been funded based upon the department's historical and anticipated needs.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Veterans Service Agency

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6510 Unified Family Services - Veterans Service Agency						
.1	PERSONNEL SERVICES					
3290	Deputy Commissioner of Veterans		74,247.00	74,247.00	74,989.00	0.00
4800	Motor Vehicle Operator		64,489.00	65,136.00	65,136.00	0.00
6890	Salary Adjustments		518.00	0.00	0.00	0.00
8535	Veterans Services Specialist		38,913.00	39,537.00	39,537.00	0.00
TOTAL	PERSONNEL SERVICES	177,648.86	178,167.00	178,920.00	179,662.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	5,636.09	5,800.00	7,695.00	7,695.00	0.00
04051	Automobile, Gasoline	12,236.88	10,250.00	11,987.00	11,987.00	0.00
04300	Telephone	964.57	1,300.00	1,300.00	1,300.00	0.00
04450	Rental - Equipment/Maintenance	429.02	900.00	900.00	800.00	0.00
04500	Special Departmental Supplies	2,964.00	3,000.00	6,000.00	3,000.00	0.00
04550	Office Supplies	331.97	600.00	600.00	600.00	0.00
04560	Training	0.00	900.00	1,500.00	1,000.00	0.00
04792	Headstone Foundations	0.00	150.00	150.00	150.00	0.00
04980	Computer Services	1,207.00	1,104.00	1,217.00	1,217.00	0.00
04990	Purchased Services	2,215.30	2,068.00	2,825.00	2,825.00	0.00
TOTAL	CONTRACTUAL	25,984.83	26,072.00	34,174.00	30,574.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	101,916.70	97,468.00	112,646.00	112,646.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	101,916.70	97,468.00	112,646.00	112,646.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY	305,550.39	301,707.00	325,740.00	322,882.00	0.00

A6610 CONSUMER AFFAIRS

DEPARTMENTAL FUNCTIONS:

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

MANDATES:

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$28,960
R1962	19621	Weights and Measures Fees	\$18,000
R3590	35901	Weights and Measures Petroleum	10,960

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of 1/2% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

Funding has been approved for the purchase of a vehicle to replace the van which is used extensively by the Director in carrying out the duties and responsibilities of this department. Maintenance of the department's vehicle will continue to be performed by the Highway Department. Remaining contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

ECONOMIC ASSISTANCE & OPPORTUNITY
Consumer Affairs

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6610 Consumer Affairs						
.1	PERSONNEL SERVICES					
1750	Dir Of Weights & Measures A		56,941.00	57,512.00	57,512.00	0.00
6890	Salary Adjustments		285.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	56,743.46	57,226.00	57,512.00	57,512.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	20,000.00	20,000.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	20,000.00	20,000.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	3,439.87	2,919.00	2,920.00	3,400.00	0.00
04150	Postage	105.25	140.00	140.00	140.00	0.00
04300	Telephone	300.00	300.00	300.00	300.00	0.00
04500	Special Departmental Supplies	1,613.58	2,500.00	2,500.00	2,100.00	0.00
04520	Dues	25.00	25.00	25.00	25.00	0.00
04990	Purchased Services	1,050.70	1,200.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	6,534.40	7,084.00	8,885.00	8,965.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	33,339.63	31,059.00	29,887.00	29,887.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	33,339.63	31,059.00	29,887.00	29,887.00	0.00
TOTAL	CONSUMER AFFAIRS	96,617.49	95,369.00	116,284.00	116,364.00	0.00

A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 31,155 residents of the County who are sixty (60) years of age and older. The primary goal of the Department is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The Department is funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- A. Services (A-6772) - including access, legal and home care;
- B. Nutrition (A-6773) - including congregate and home delivered meals;
- C. Counseling (A-6774) - Counseling for Health Insurance, Pharmaceutical and Long Term Care Insurance.
- D. Community Services for the Elderly and Caregiver Support (A-6775) - assistance to allow seniors to remain at home and support services for caregivers; and
- E. Expanded In-Home Services for the Elderly Program (A-6777) - provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with R.O.U.S.E. Inc. (Rensselaer Organization United for Senior Endeavors) and ROUSE, RPC (Rural Preservation Corp.) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- A. Planning and coordination of senior programs and services;
- B. Overall personnel management of Departmental needs;
- C. Stimulation of interest and action toward the expansion and creation of new programs;
- D. Pooling of untapped resources to provide services to the elderly; and
- E. Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries has been budgeted for all bargaining unit positions based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. The following changes in personnel have been approved, as a part of the reorganization of the department to better serve the seniors of Rensselaer County, one (1) reinstatement of the position of Commissioner for Aging and elimination of the Fiscal Analyst position.

"Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

Contractual items have been funded based upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Central Office

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6771 Unified Family Services - Aging Central Office						
.1	PERSONNEL SERVICES					
1205	Commissioner for Aging		0.00	72,000.00	72,000.00	0.00
1708	Confidential Assistant		35,000.00	35,157.00	35,507.00	0.00
2270	Deputy Commissioner For Aging		67,500.00	46,974.00	46,974.00	0.00
2700	Fiscal Analyst		46,974.00	0.00	0.00	0.00
6320	Plus Transfers, Other Codes		0.00	0.00	12,034.00	0.00
6890	Salary Adjustments		355.00	0.00	0.00	0.00
7000	Senior Account Clerk		23,947.00	24,187.00	24,187.00	0.00
7200	Sec To Commissioner For Aging		37,080.00	37,219.00	37,590.00	0.00
TOTAL	PERSONNEL SERVICES	158,285.20	210,856.00	215,537.00	228,292.00	0.00
.4	CONTRACTUAL					
04100	Printing	1,864.78	100.00	100.00	100.00	0.00
04150	Postage	2,158.08	550.00	450.00	450.00	0.00
04200	Insurance	179.48	350.00	231.00	231.00	0.00
04300	Telephone	1,881.84	2,100.00	1,900.00	1,900.00	0.00
04420	Maintenance	641.85	900.00	800.00	800.00	0.00
04480	Maintenance In Lieu of Rent	29,878.00	28,804.00	28,245.00	28,245.00	0.00
04550	Office Supplies	283.00	500.00	400.00	400.00	0.00
04990	Purchased Services	1,911.60	1,960.00	1,960.00	1,960.00	0.00
TOTAL	CONTRACTUAL	38,798.63	35,264.00	34,086.00	34,086.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	70,536.06	87,697.00	101,065.00	101,065.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	70,536.06	87,697.00	101,065.00	101,065.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE	267,619.89	333,817.00	350,688.00	363,443.00	0.00

A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES

DEPARTMENTAL FUNCTIONS:

The Unified Family Services Department for the Aging directly provides a wide range of services to the County’s senior citizens, with an emphasis on serving those most in need. Some of the services provided include: maintenance of five (5) multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs. In order to adequately serve the needs of the entire County, the Department has divided the County into three (3) catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

PROGRAM STATISTICS:

<u>Seniors Served</u>	<u>Seniors by Senior Service Centers:</u>	<u>FY 2011</u>
Northern Tier -	Everett Wagar Senior Center	305
	Hoosick Falls Senior Center	440
Middle Tier -	Troy Area Senior Center	2,004
Southern Tier -	Edward C. Swartz So. Tier Senior Center	758
	Rensselaer Area Senior Center	<u>605</u>
Total Seniors Served		4,112

REVENUE APPLICABLE TO THIS PROGRAM: **\$161.333**

R1972 19722 Transportation	\$ 6,250
R3775 37751 HEAP	10,000
R4772 47721 IIIB Center Services	145,083

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement, which provides all bargaining unit positions with a ½% increase over the 2012 year-end salaries. The following personnel changes have been approved as a part of the department’s reorganization, downgrading of one (1) Aging Assistant Tier Director to Assistant Aging Services Center Director and one (1) Aging Services Specialist to Information Processing Specialist and upgrading of one (1) Aging Tier Director to Aging Services Center Director I.

Contractual codes are funded based upon historical data and the department’s anticipated needs.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Direct Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6772 Unified Family Services - Aging Direct Services						
.1	PERSONNEL SERVICES					
0100	Aging Services Aide		19,121.00	19,818.00	19,818.00	0.00
0115	Aging Assistant Tier Director		34,176.00	0.00	0.00	0.00
0116	Aging Tier Director		38,240.00	0.00	0.00	0.00
0120	Aging Services Ctr Director II		34,899.00	35,248.00	35,248.00	0.00
0310	Asst Aging Srvs Ctr Director		31,650.00	60,537.00	60,537.00	0.00
0510	Aging Srvs Center Director I		44,690.00	90,392.00	90,392.00	0.00
0570	Aging Services Specialist		32,954.00	0.00	0.00	0.00
3600	Information Processing Spec		58,663.00	82,882.00	82,882.00	0.00
4800	Motor Vehicle Operator		68,603.00	68,939.00	68,939.00	0.00
6740	Relief Personnel		6,146.00	6,208.00	6,208.00	0.00
6890	Salary Adjustments		1,964.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	398,341.32	371,106.00	364,024.00	364,024.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,620.27	2,600.00	2,300.00	2,300.00	0.00
04050	Automobile Maintenance	13,297.81	8,000.00	8,000.00	8,000.00	0.00
04051	Automobile, Gasoline	20,208.13	16,000.00	20,000.00	20,000.00	0.00
04100	Printing	607.55	3,980.00	3,000.00	3,000.00	0.00
04150	Postage	1,492.83	2,100.00	1,900.00	1,900.00	0.00
04200	Insurance	7,337.75	7,568.00	7,505.00	7,505.00	0.00
04300	Telephone	10,344.62	11,750.00	12,100.00	12,100.00	0.00
04354	Utilities - Water - Sewer	0.00	0.00	1,500.00	1,500.00	0.00
04420	Maintenance	7,413.55	5,750.00	10,000.00	10,000.00	0.00
04450	Rental - Equipment/Maintenance	15,000.00	15,000.00	15,000.00	15,000.00	0.00
04480	Maintenance In Lieu of Rent	49,250.00	49,250.00	49,250.00	49,250.00	0.00
04500	Special Departmental Supplies	114.18	2,000.00	200.00	200.00	0.00
04550	Office Supplies	390.86	500.00	500.00	500.00	0.00
04800	Contractual Agency	9,000.00	9,000.00	9,000.00	9,000.00	0.00
04990	Purchased Services	7,176.70	8,200.00	11,145.00	11,145.00	0.00
TOTAL	CONTRACTUAL	143,254.25	141,698.00	151,400.00	151,400.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	163,678.35	165,447.00	144,444.00	144,444.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	163,678.35	165,447.00	144,444.00	144,444.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	705,273.92	678,251.00	659,868.00	659,868.00	0.00

A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES

DEPARTMENTAL FUNCTIONS:

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one third (1/3) of the Federal Recommended Daily Nutrition Allowance. Meals are served at five (5) sites throughout the County. The Congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals are voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

PROGRAM STATISTICS:

<u>Year</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Congregate Dining	44,162	43,136	45,161	47,636	48,242
Home delivered	109,919	109,038	110,116	104,311	105,172
Meals served - Total	154,081	152,174	155,277	151,947	153,414

REVENUE APPLICABLE TO THIS PROGRAM: **\$756,313**

R1972 19721 Participant Contribution	\$135,000
R1972 19725 Third Party Meal Charges	1,000
R3772 37721 SNAP	250,562
R4772 47722 Federal Aid – Nutrition	274,242
R4772 47723 Cash-in-lieu of Food	95,509

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement, which provides all bargaining unit positions with a ½% increase over the 2012 year-end salaries. The department requested eliminating one (1) Aging Services Aide position for 2013 as a cost saving measure and increasing one (1) Nutrition Site Manager to full-time.

Contractual codes have been based upon the department’s request and the historical spending. Travel, in this budget, is used for the reimbursement of mileage for the delivery of meals to seniors that cannot come to the Centers for a meal.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Nutrition Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6773 Unified Family Services - Aging Nutrition Services						
.1	PERSONNEL SERVICES					
0100	Aging Services Aide		177,480.00	173,362.00	173,362.00	0.00
0570	Aging Services Specialist		54,777.00	38,670.00	38,670.00	0.00
1060	Coordinator Of Ctr Operations		55,712.00	56,271.00	56,271.00	0.00
1170	Cleaner		30,803.00	31,246.00	31,246.00	0.00
1870	Consulting Dietician		25,816.00	26,075.00	26,075.00	0.00
3600	Information Processing Spec		32,919.00	33,084.00	33,084.00	0.00
4800	Motor Vehicle Operator		59,983.00	60,506.00	60,506.00	0.00
5160	Nutrition Site Manager		179,734.00	190,492.00	190,492.00	0.00
5630	Personnel Service Savings		(14,749.00)	0.00	0.00	0.00
6740	Relief Personnel		176,430.00	176,430.00	176,430.00	0.00
6890	Salary Adjustments		4,529.00	0.00	0.00	0.00
7250	Senior Typist		12,560.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	832,762.18	795,994.00	786,136.00	786,136.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	3,585.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,585.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	77,288.73	65,000.00	73,000.00	73,000.00	0.00
04050	Automobile Maintenance	4,852.04	6,500.00	8,000.00	8,000.00	0.00
04100	Printing	1,916.22	1,500.00	1,500.00	1,500.00	0.00
04150	Postage	365.49	550.00	550.00	550.00	0.00
04200	Insurance	16,042.87	12,809.00	13,692.00	13,692.00	0.00
04300	Telephone	1,793.91	1,700.00	1,400.00	1,400.00	0.00
04351	Utilities - Electricity	14,730.40	17,000.00	18,000.00	18,000.00	0.00
04352	Utilities - Fuel	17,305.20	20,000.00	20,000.00	20,000.00	0.00
04353	Utilities - Refuse	4,402.28	5,100.00	5,000.00	5,000.00	0.00
04400	Repairs	2,023.00	1,200.00	1,500.00	1,500.00	0.00
04420	Maintenance	11,275.91	12,250.00	13,000.00	13,000.00	0.00
04450	Rental - Equipment/Maintenance	15,000.00	15,000.00	15,000.00	15,000.00	0.00
04480	Maintenance In Lieu of Rent	49,250.00	49,250.00	49,250.00	49,250.00	0.00
04500	Special Departmental Supplies	39,642.99	42,600.00	43,000.00	43,000.00	0.00
04550	Office Supplies	382.15	600.00	600.00	600.00	0.00
04580	Food	273,032.27	280,660.00	300,000.00	300,000.00	0.00
04800	Contractual Agency	20,900.00	7,500.00	9,000.00	9,000.00	0.00
04950	Linen Service	2,526.93	3,200.00	3,000.00	3,000.00	0.00
04990	Purchased Services	31,497.50	32,436.00	38,442.00	38,442.00	0.00
TOTAL	CONTRACTUAL	584,227.89	574,855.00	613,934.00	613,934.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	267,043.58	304,215.00	315,171.00	315,171.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	267,043.58	304,215.00	315,171.00	315,171.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES	1,687,618.65	1,675,064.00	1,715,241.00	1,715,241.00	0.00

A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING

DEPARTMENTAL FUNCTIONS:

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.
- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$43,503
R3775 37752 HIICAP- Aging	\$13,084
R4772 47720 CMS - HIICAP	12,000
R4772 47725 Title V	18,419

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This cost center is 100% funded through New York State and the Federal Government. HIICAP was established to assist and council Rensselaer County’s senior citizens in the areas of Health Insurance, Medicare and Medicaid. Title V makes monies available for four (4) part-time positions for older workers. The Department of Aging works with Employment and Training to manage this program.

“Plus Transfers, Other Codes” reflect the chargeback of a portion of the salary of an Aging Services Specialist as reimbursed by the State of New York.

Contractual codes are funded based upon the department’s request and historical spending.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Insurance Counseling

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6774 Unified Family Services - Aging Insurance Counseling						
.1	PERSONNEL SERVICES					
6320	Plus Transfers, Other Codes		11,346.00	11,480.00	11,480.00	0.00
TOTAL	PERSONNEL SERVICES	11,346.00	11,346.00	11,480.00	11,480.00	0.00
.4	CONTRACTUAL					
04010	Travel	472.86	500.00	500.00	500.00	0.00
04100	Printing	17.25	200.00	200.00	200.00	0.00
04150	Postage	187.39	406.00	406.00	406.00	0.00
04200	Insurance	40.35	44.00	31.00	31.00	0.00
04300	Telephone	0.01	0.00	0.00	0.00	0.00
04800	Contractual Agency	38,441.00	23,033.00	18,419.00	18,419.00	0.00
TOTAL	CONTRACTUAL	39,158.86	24,183.00	19,556.00	19,556.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	2,018.74	4,000.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2,018.74	4,000.00	0.00	0.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING	52,523.60	39,529.00	31,036.00	31,036.00	0.00

A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY

DEPARTMENTAL FUNCTIONS:

The Community Services Bill, which was signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to remain in their home and to participate in family and community life. State monies are provided to assist counties in improving the cooperation and coordination among the providers of community services, which can help the needy elderly. Services will be determined locally, but must:

- A. Increase the capacity of recipients to remain in their homes and community as long as possible;
- B. Assist recipients to return to their homes from more accute care facilities; and
- C. Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

- A. Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and overnight Respite Care at Residential Facilities;
- B. Support Groups - Caregivers and Grandparents Raising Grandchildren;
- C. Home delivered meals; and
- D. Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

REVENUE APPLICABLE TO THIS PROGRAM: **\$283,820**

R1972 19723 Contributions	\$ 5,250
R3773 37731 State Aid - Community Services	182,875
R3775 37754 NYS Long Term Care Ombudsman	6,477
R4772 47724 IIID - Health and Wellness	9,045
R4772 47727 Title VII Ombudsman	11,076
R4772 47728 IIIIE Family Caregivers Support	69,097

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement, which provides all bargaining unit positions with a ½% increase over the 2012 year-end salaries. "Transfers Out" reflects 30% of the Aging Services Specialist and is transferred to the Aging Insurance Counseling Budget. The following positions are being eliminated, one (1) Building Maintenance Mechanic due to the elimination of the WRAP Program by the State of New York and one (1) Health & Wellness Activities Aide as a part of the department's reorganization.

Funding in "Automobile" is approved for the purchase of a new transport van due to the aging of the department's fleet of vehicles that are used to transport seniors to and from the senior centers and medical appointments as needed.

Contractual codes are funded based upon the department's request and historical spending levels. Travel is used to reimburse the employees for travel when doing client assessments and for Ombudsman reporting at nursing homes and assisted living facilities.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Community Services for the Elderly

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6775 Unified Family Services - Aging Community Services for the Elderly						
.1	PERSONNEL SERVICES					
0570	Aging Services Specialist		37,819.00	38,265.00	38,265.00	0.00
3435	Hlth & Wellness Activities Aid		10,000.00	7,500.00	7,500.00	0.00
4800	Motor Vehicle Operator		31,239.00	31,951.00	31,951.00	0.00
5450	Ombudsman Coordinator		20,007.00	20,000.00	20,000.00	0.00
6740	Relief Personnel		10,536.00	10,642.00	10,642.00	0.00
6890	Salary Adjustments		500.00	0.00	0.00	0.00
8880	Transfers Out		(11,346.00)	(11,480.00)	(11,480.00)	0.00
TOTAL	PERSONNEL SERVICES	119,436.25	98,755.00	96,878.00	96,878.00	0.00
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	17,500.00	17,500.00	0.00
02400	Other Equipment	3,783.92	3,033.50	0.00	0.00	0.00
02401	Other Equipment Alt 1	1,714.84	1,285.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	5,498.76	4,318.50	17,500.00	17,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	8,556.60	6,600.00	6,600.00	6,600.00	0.00
04011	Travel (Alt #1)	796.97	2,000.00	0.00	0.00	0.00
04050	Automobile Maintenance	8,865.56	7,745.00	7,745.00	7,745.00	0.00
04051	Automobile, Gasoline	15,541.46	15,500.00	15,500.00	15,500.00	0.00
04100	Printing	152.29	200.00	200.00	200.00	0.00
04150	Postage	826.21	1,300.00	1,300.00	1,300.00	0.00
04200	Insurance	202.79	226.00	230.00	230.00	0.00
04300	Telephone	3,105.16	2,700.00	3,300.00	3,300.00	0.00
04471	Labor Expense	1,249.30	0.00	0.00	0.00	0.00
04501	Spec Dept Supplies (Alt #1)	477.00	2,523.00	0.00	0.00	0.00
04550	Office Supplies	0.00	250.00	250.00	250.00	0.00
04551	Office Supplies - (Alt #1)	0.00	1,460.00	0.00	0.00	0.00
04561	Training (Alt #1)	2,912.00	4,088.00	0.00	0.00	0.00
04800	Contractual Agency	79,740.19	84,000.00	75,000.00	75,000.00	0.00
04900	Professional Services	780.69	900.00	900.00	900.00	0.00
04980	Computer Services	26,020.00	25,098.00	18,057.00	18,057.00	0.00
04990	Purchased Services	9,081.80	8,300.00	12,076.00	12,076.00	0.00
TOTAL	CONTRACTUAL	158,308.02	162,890.00	141,158.00	141,158.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	43,411.37	41,438.00	52,274.00	52,274.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	43,411.37	41,438.00	52,274.00	52,274.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY	326,654.40	307,401.50	307,810.00	307,810.00	0.00

A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)

DEPARTMENTAL FUNCTIONS:

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. It gives them access to a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. It is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

PROGRAM OBJECTIVES:

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

PROGRAM STATISTICS:

126 EISEP clients were served in 2011.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$426,679
R1972 19724 EISEP Contribution	\$ 750
R3773 37732 EISEP	425,929

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement, which provides all bargaining unit positions with a ½% increase over the 2012 year-end salaries.

Contractual items are funded based upon historical spending and department request.

Travel is used to reimburse employees for mileage when doing client assessments.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging EISEP

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A6777 Unified Family Services - Aging EISEP						
.1	PERSONNEL SERVICES					
0117	Aging Case Manager Assistant		30,256.00	30,559.00	30,559.00	0.00
0641	Case Manager		49,415.00	49,910.00	49,910.00	0.00
6890	Salary Adjustments		398.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	83,275.50	80,069.00	80,469.00	80,469.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,396.24	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	278.01	400.00	400.00	400.00	0.00
04150	Postage	287.96	1,200.00	1,200.00	1,200.00	0.00
04200	Insurance	313.55	380.00	425.00	425.00	0.00
04300	Telephone	1,379.30	1,500.00	1,400.00	1,400.00	0.00
04500	Special Departmental Supplies	0.00	1,500.00	750.00	750.00	0.00
04550	Office Supplies	0.00	400.00	400.00	400.00	0.00
04800	Contractual Agency	349,171.69	429,587.00	429,587.00	429,587.00	0.00
04980	Computer Services	2,000.00	2,000.00	2,000.00	2,000.00	0.00
04990	Purchased Services	3,649.30	3,850.00	4,432.00	4,432.00	0.00
TOTAL	CONTRACTUAL	359,476.05	443,817.00	443,594.00	443,594.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	29,083.85	22,488.00	23,563.00	23,563.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	29,083.85	22,488.00	23,563.00	23,563.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING EISEP	471,835.40	546,374.00	547,626.00	547,626.00	0.00
TOTAL	ECONOMIC ASSISTANCE & OPPORTUNITY	96,682,115.09	98,428,953.50	99,312,549.00	99,304,643.00	0.00

A7305 UNIFIED FAMILY SERVICES - YOUTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This code has been consolidated into A 7310 for 2013 and the sole position of Deputy Commissioner for Youth has been placed into A 7310.

**CULTURE AND RECREATION
Unified Family Services - Youth**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A7305 Unified Family Services - Youth						
.1	PERSONNEL SERVICES					
1980	Deputy Commissioner For Youth		69,326.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	79,726.56	69,326.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	18,896.56	16,378.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	18,896.56	16,378.00	0.00	0.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH	98,623.12	85,704.00	0.00	0.00	0.00

A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES

DEPARTMENTAL FUNCTIONS:

The Youth Bureau follows the Child and Family Services Plan (CFSP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.
- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.
- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.
- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State O.C.F.S. objectives and community needs within the abilities of the Department for Youth.

PROGRAM OBJECTIVES:

The Bureau of Youth Services provides technical assistance and coordination of Youth programming throughout Rensselaer County, serving a network of twenty-eight (28) municipal programs and over forty three (43) private youth serving agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with New York State Office of Children and Family Services standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting recreations, development, and delinquency prevention continues to be the primary objective of the Youth Bureau. The Bureau follows the Integrated County Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contract agencies that are providing direct services to City youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 60,000 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2011.

To work in cooperation with various County agencies and departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

REVENUE APPLICABLE TO THIS PROGRAM: **\$349,614**

R3820 38201 State Aid - Youth Program	117,190
R4820 48201 Youth Summer Lunch Program	232,424

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. The position of Deputy Commissioner for Youth has been transferred into this budget code for 2013. The position of Food Program Coordinator is funded at the same level as 2012. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013.

A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

“Plus Transfers, Other Codes” reflects fifty percent (50%) of the Environmental Educator’s salary in the Dyken Pond Environmental Education Center budget for work done with the youth of Rensselaer County and the department’s share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County’s contract management system.

Contractuals are funded based upon historical spending and the department’s anticipated needs.

**CULTURE AND RECREATION
Unified Family Services - Youth Services**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A7310 Unified Family Services - Youth Services						
.1	PERSONNEL SERVICES					
1980	Deputy Commissioner For Youth		0.00	70,406.00	71,110.00	0.00
2770	Food Program Coordinator		4,000.00	4,000.00	4,000.00	0.00
6320	Plus Transfers, Other Codes		27,256.00	27,530.00	33,547.00	0.00
6890	Salary Adjustments		195.00	0.00	0.00	0.00
9690	Youth Outreach Worker		39,473.00	40,125.00	40,125.00	0.00
TOTAL	PERSONNEL SERVICES	69,098.98	70,924.00	142,061.00	148,782.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	50.00	50.00	50.00	0.00
04050	Automobile Maintenance	202.50	850.00	600.00	500.00	0.00
04100	Printing	757.99	800.00	800.00	800.00	0.00
04150	Postage	661.19	1,000.00	1,000.00	800.00	0.00
04200	Insurance	780.67	837.00	930.00	930.00	0.00
04300	Telephone	1,868.93	2,077.00	2,077.00	2,077.00	0.00
04420	Maintenance	26.35	100.00	100.00	50.00	0.00
04480	Maintenance In Lieu of Rent	6,468.00	6,236.00	6,115.00	6,115.00	0.00
04500	Special Departmental Supplies	0.00	200.00	200.00	100.00	0.00
04550	Office Supplies	90.90	400.00	400.00	300.00	0.00
04800	Contractual Agency	231,371.44	361,451.00	314,099.00	314,099.00	0.00
04900	Professional Services	122.39	200.00	200.00	200.00	0.00
04980	Computer Services	6,270.00	7,462.00	14,669.00	14,669.00	0.00
04990	Purchased Services	2,892.30	2,500.00	2,900.00	2,900.00	0.00
TOTAL	CONTRACTUAL	251,512.66	384,163.00	344,140.00	343,590.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	55,677.80	48,657.00	61,270.00	61,270.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	55,677.80	48,657.00	61,270.00	61,270.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH SERVICES	376,289.44	503,744.00	547,471.00	553,642.00	0.00
TOTAL	CULTURE AND RECREATION	474,912.56	589,448.00	547,471.00	553,642.00	0.00

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

DEPARTMENTAL FUNCTIONS:

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, farmers and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use and community development strategies. Within this office, studies on county-wide trends in land use, growth and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans and zoning regulations as well as with plans, studies and local laws. The department continues to help coordinate the local communities that fall under federal and state Municipal Stormwater Separate Sewer System (MS4) regulations and completes the County’s annual report for this program. This office is responsible for mandated review of local zoning actions taken under General Municipal Law Section 239, reviewing the County’s six (6) Agricultural Districts, providing transportation and transit planning services, and coordinating the update of the County’s Agricultural and Farmland Protection Plan.

The Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing the completion of a \$14.6 million bond-financed water and sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. The Authority is assisting the town in meeting the requirements of the Department of Environmental Conservation’s sewer treatment consent order. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies. The department also assists in the administration of successful grants on behalf of the County and local municipalities, including a homeownership assistance program to provide down payment and closing costs for low-to-moderate income families.

PROGRAM OBJECTIVES:

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Mandated Agricultural District and zoning reviews will continue, as well as assistance to municipalities with planning, zoning and infrastructure issues. The Bureau of Economic Development and Planning will continue to assist the county’s communities in fulfilling their MS4 mandates and assist localities with their land use and development needs.

MANDATES:

The only mandated function in this department is the management of the Bus Operations program.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>		\$420,299
R2372	23720	Planning Fees - Homeowner Program
		\$ 4,000
R2372	23723	Planning Fees - JDP
		30,000
R2372	23725	Planning Fees - IDA
		351,159
R3716	37161	NYS Snowmobile Program
		35,140

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, the Director of Economic Development and Planning has been budgeted at a 1% increase over his 2012 year-end salary. As part of a continuing effort to save money, Cornell Cooperative Extension has again agreed to contract with the County for the services of the Deputy Director for Planning and the Secretary to the Director.

Contractual line items have been funded based upon historical analysis and anticipated need.

**HOME AND COMMUNITY SERVICES
Bureau of Economic Development & Planning**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A8020 CGP12 Bureau of Economic Development & Planning - Communities Grant Program						
.4	CONTRACTUAL					
04100	Printing	0.00	670.00	0.00	0.00	0.00
04150	Postage	0.00	450.00	0.00	0.00	0.00
04550	Office Supplies	0.00	450.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	5,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	7,070.00	0.00	0.00	0.00
TOTAL	TOTAL BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - COMMUNITIES GRANT PROGRAM	0.00	7,070.00	0.00	0.00	0.00

**HOME AND COMMUNITY SERVICES
Bureau of Economic Development & Planning**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A8020 Bureau of Economic Development & Planning						
.1	PERSONNEL SERVICES					
1235	Comm. Dev. Affairs Advisor		53,073.00	53,605.00	53,605.00	0.00
1430	Community Develop Specialist		42,468.00	43,551.00	43,551.00	0.00
1830	Dir Economic Develop & Planning		96,739.00	96,739.00	97,706.00	0.00
6040	Principal Planner		65,801.00	66,741.00	66,741.00	0.00
6890	Salary Adjustments		1,099.00	0.00	0.00	0.00
7740	Senior Economic Developer		47,508.00	48,048.00	48,048.00	0.00
8370	Sec To Deputy Dir, Planning		41,010.00	41,421.00	41,421.00	0.00
TOTAL	PERSONNEL SERVICES	337,070.87	347,698.00	350,105.00	351,072.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,961.97	2,466.00	2,500.00	2,500.00	0.00
04100	Printing	0.00	25.00	25.00	25.00	0.00
04420	Maintenance	156.35	170.00	170.00	170.00	0.00
04520	Dues	0.00	100.00	100.00	100.00	0.00
04540	Publications	384.84	534.00	600.00	600.00	0.00
04550	Office Supplies	177.20	200.00	200.00	200.00	0.00
04800	Contractual Agency	95,077.00	95,077.00	96,584.00	97,534.00	0.00
04818	Rens. Cty. Snowmobile Ass'n.	47,514.82	48,065.00	35,140.00	35,140.00	0.00
04866	Ag & Farmland Protection Grant	316,542.00	579,559.00	0.00	0.00	0.00
04900	Professional Services	19,000.00	20,000.00	20,000.00	20,000.00	0.00
04980	Computer Services	16,237.00	16,373.00	18,603.00	18,603.00	0.00
04990	Purchased Services	3,014.20	3,000.00	3,500.00	3,500.00	0.00
TOTAL	CONTRACTUAL	500,065.38	765,569.00	177,422.00	178,372.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	111,819.11	102,386.00	126,894.00	126,894.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	111,819.11	102,386.00	126,894.00	126,894.00	0.00
TOTAL	BUREAU OF ECONOMIC DEVELOPMENT & PLANNING	948,955.36	1,215,653.00	654,421.00	656,338.00	0.00

A8090 ENVIRONMENTAL MANAGEMENT COUNCIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the Environmental Conservation Law of the Laws of New York State, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

REVENUE APPLICABLE TO THIS PROGRAM:

R2651 26511 Sale of Recyclable Products \$1,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013.

Contractual expense funding reflects the anticipated needs of the department and is funded accordingly.

		HOME AND COMMUNITY SERVICES Environmental Management Council				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A8090 Environmental Management Council						
.1	PERSONNEL SERVICES					
2510	Exec Dir Envir Manage Council		50,000.00	50,500.00	50,500.00	0.00
8060	Temporary Services		3,785.00	3,785.00	3,785.00	0.00
TOTAL	PERSONNEL SERVICES	41,866.89	53,785.00	54,285.00	54,285.00	0.00
.4	CONTRACTUAL					
04010	Travel	133.62	800.00	800.00	800.00	0.00
04100	Printing	0.00	50.00	50.00	50.00	0.00
04150	Postage	502.68	508.00	508.00	508.00	0.00
04500	Special Departmental Supplies	1,222.01	2,750.00	2,750.00	2,750.00	0.00
04550	Office Supplies	0.00	50.00	50.00	50.00	0.00
04800	Contractual Agency	830.90	1,000.00	1,000.00	1,000.00	0.00
04980	Computer Services	460.00	390.00	390.00	390.00	0.00
04990	Purchased Services	1,461.30	1,700.00	1,870.00	1,870.00	0.00
TOTAL	CONTRACTUAL	4,610.51	7,248.00	7,418.00	7,418.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	12,358.62	14,973.00	16,105.00	16,105.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	12,358.62	14,973.00	16,105.00	16,105.00	0.00
TOTAL	ENVIRONMENTAL MANAGEMENT COUNCIL	58,836.02	76,006.00	77,808.00	77,808.00	0.00

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER

DEPARTMENTAL FUNCTIONS:

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. Outreach programs are offered throughout Rensselaer County and the Capital District as well. These programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Outreach programs for libraries, youth organizations and lake associations
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Summer nature camp
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

PROGRAM OBJECTIVES:

The Dyken Pond Environmental Education Center provides:

1. A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
2. Programs to youth and families which foster healthy lifestyles, physical recreation and positive outdoor experiences.
3. A low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

PROGRAM STATISTICS:

The Center served 4194 students in 2011 in scheduled educational programs and had a general public visitation of over 15,000 for the year.

Number of scheduled programs in the following venues:

Youth programs (4-H, scouts)	14
Public programs:	36
After school programs:	17
School programs (on-site):	25
Outreach programs (libraries, off-site)	6
Home school programs:	16
Youth Service Projects:	7
Youth Leadership Training	2
Summer camp: (78 children attending)	20 days
Rough Riders (teen service learning):	30 days
Total 2011: Scheduled Programs:	173

REVENUE APPLICABLE TO THIS PROGRAM: **\$49,163**

R2652 26520 Forest Management	\$ 3,000
R2705 27053 Dyken Pond Donations/Fees	5,000
R2705 27054 Friends of Dyken Pond	4,500
R3910 39101 National Heritage Trust	15,000
R3493 34930 OMHVocational Training	21,663

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. "Transfers Out" reflects fifty percent (50%) of the Environmental Educator's salary and is transferred to the Department for Youth budget (A7310).

Contractual expenses are funded based upon historical expenditures and the department's needs.

		HOME AND COMMUNITY SERVICES				
		Dyken Pond Environmental Education Center				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A8790 Dyken Pond Environmental Education Center						
.1	PERSONNEL SERVICES					
2500	Environmental Educator		54,512.00	55,059.00	55,059.00	0.00
6890	Salary Adjustments		273.00	0.00	0.00	0.00
8060	Temporary Services		15,000.00	15,000.00	15,000.00	0.00
8880	Transfers Out		(27,256.00)	(27,530.00)	(27,530.00)	0.00
TOTAL	PERSONNEL SERVICES	36,840.39	42,529.00	42,529.00	42,529.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	556.90	1,314.00	850.00	750.00	0.00
04051	Automobile, Gasoline	1,996.54	1,643.00	2,107.00	2,107.00	0.00
04100	Printing	1.60	200.00	200.00	150.00	0.00
04150	Postage	510.27	1,000.00	1,000.00	750.00	0.00
04200	Insurance	1,119.83	1,146.00	1,694.00	1,694.00	0.00
04300	Telephone	1,467.83	1,400.00	1,400.00	1,400.00	0.00
04350	Utilities - General/Miscellaneous	1,633.72	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	0.00	450.00	450.00	450.00	0.00
04500	Special Departmental Supplies	0.00	150.00	150.00	150.00	0.00
04733	Participant Allowance Payments	13,900.02	21,663.00	21,663.00	21,663.00	0.00
04900	Professional Services	5,365.00	5,365.00	5,365.00	5,365.00	0.00
04980	Computer Services	315.00	281.00	294.00	294.00	0.00
04990	Purchased Services	2,129.10	2,247.00	2,586.00	2,586.00	0.00
TOTAL	CONTRACTUAL	28,995.81	38,359.00	39,259.00	38,859.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	24,707.19	20,269.00	30,243.00	30,243.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	24,707.19	20,269.00	30,243.00	30,243.00	0.00
TOTAL	DYKEN POND ENVIRONMENTAL EDUCATION CENTER	90,543.39	101,157.00	112,031.00	111,631.00	0.00
TOTAL	HOME AND COMMUNITY SERVICES	1,098,334.77	1,399,886.00	844,260.00	845,777.00	0.00

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	3,752,584.85	2,851,740.00	2,916,515.00	2,916,515.00	0.00
06002	HVCC Principal Payments	2,809,943.68	2,021,322.00	2,611,547.00	2,611,547.00	0.00
TOTAL	PRINCIPAL BONDS	6,562,528.53	4,873,062.00	5,528,062.00	5,528,062.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	1,584,549.96	2,625,856.00	2,725,885.00	2,725,885.00	0.00
07002	HVCC Interest Payments	881,439.26	1,417,213.00	2,078,020.00	2,078,020.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	2,465,989.22	4,043,069.00	4,803,905.00	4,803,905.00	0.00
TOTAL	SERIAL BONDS	9,028,517.75	8,916,131.00	10,331,967.00	10,331,967.00	0.00
A9730 Bond Anticipation Notes						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	171,053.00	0.00	0.00	0.00
06002	HVCC Principal Payments	0.00	121,138.00	0.00	0.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	292,191.00	0.00	0.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	23,575.10	24,983.00	0.00	0.00	0.00
07002	HVCC Interest Payments	25,482.88	120,583.00	0.00	0.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	49,057.98	145,566.00	0.00	0.00	0.00
TOTAL	BOND ANTICIPATION NOTES	49,057.98	437,757.00	0.00	0.00	0.00
A9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	45,788.48	57,826.00	60,586.00	165,353.00	0.00
TOTAL	PRINCIPAL BONDS	45,788.48	57,826.00	60,586.00	165,353.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	32,960.52	20,924.00	18,164.00	31,719.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	32,960.52	20,924.00	18,164.00	31,719.00	0.00
TOTAL	INSTALLMENT PURCHASE	78,749.00	78,750.00	78,750.00	197,072.00	0.00
A9760 Tax Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	37,538.33	0.00	0.00	0.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	37,538.33	0.00	0.00	0.00	0.00
TOTAL	TAX ANTICIPATION NOTES	37,538.33	0.00	0.00	0.00	0.00

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
A9901 Interfund Transfers						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09001	Transfers to Other Funds	123,274.00	0.00	0.00	0.00	0.00
09002	Transfers to Hospital Fund	802,903.00	1,794,000.00	1,952,713.00	1,952,713.00	0.00
TOTAL	OTHER GOVT SUPT	926,177.00	1,794,000.00	1,952,713.00	1,952,713.00	0.00
TOTAL	INTERFUND TRANSFERS	926,177.00	1,794,000.00	1,952,713.00	1,952,713.00	0.00
A9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	141,267.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	141,267.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	141,267.00	0.00	0.00	0.00	0.00
A9989 Other Uses						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09050	TSC Reserve	297,522.88	401,000.00	401,000.00	401,000.00	0.00
09051	TSC Closing Costs	50,217.48	60,000.00	60,000.00	60,000.00	0.00
09053	TSC Repurchases	666,941.46	1,062,000.00	1,335,204.00	1,335,204.00	0.00
TOTAL	OTHER GOVT SUPT	1,014,681.82	1,523,000.00	1,796,204.00	1,796,204.00	0.00
TOTAL	OTHER USES	1,014,681.82	1,523,000.00	1,796,204.00	1,796,204.00	0.00
TOTAL	GENERAL FUND	220,765,571.38	229,366,666.40	234,040,395.00	232,916,191.00	0.00

COMMUNITY DEVELOPMENT (CB) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
LOAN REPAYMENTS							
R1989	19891	Loan Repayments	150,313.06	394,700.00	440,000.00	440,000.00	0.00
TOTAL LOAN REPAYMENTS			150,313.06	394,700.00	440,000.00	440,000.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	(1,849.57)	0.00	0.00	0.00	0.00
TOTAL USE OF MONEY AND PROPERTY			(1,849.57)	0.00	0.00	0.00	0.00
FEDERAL AID							
R4910	49112	Rensselaer County Homeownership VI	159,968.14	0.00	0.00	0.00	0.00
R4910	49113	Pacamor Kubar Bearing Program	175,012.26	0.00	0.00	0.00	0.00
R4910	49114	Etransmedia Technology Program	278,800.00	12,140.00	0.00	0.00	0.00
R4910	49115	Float Tech Program	0.00	295,000.00	0.00	0.00	0.00
R4910	49116	Rensselaer County Homeownership VII	0.00	400,000.00	0.00	0.00	0.00
R4910	49117	Agriculture Recovery & Community Fund	0.00	225,524.00	0.00	0.00	0.00
TOTAL FEDERAL AID			613,780.40	932,664.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT (CB) FUND			762,243.89	1,327,364.00	440,000.00	440,000.00	0.00

**COMMUNITY DEVELOPMENT FUND
APPROPRIATIONS**

CB6400 JOB DEVELOPMENT PROGRAM

DEPARTMENTAL FUNCTIONS:

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (banks, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per each \$25,000 loaned. In addition to job creation, at least 51% of the newly created jobs must be made available to individuals of low-to-moderate income. Loans range between \$50,000 and \$250,000. Interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

PROGRAM OBJECTIVES:

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

PROGRAM STATISTICS:

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. For more than 20 years the JDP has provided a total of \$6.2 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional \$15.2 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

R1989 19891 Loan Repayments **\$ 440,000**

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

**COMMUNITY DEVELOPMENT
Job Development Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6400 Job Development Program						
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04200	Insurance	507.32	500.00	310.00	310.00	0.00
04300	Telephone	530.36	600.00	550.00	550.00	0.00
04540	Publications	72.36	200.00	200.00	200.00	0.00
04550	Office Supplies	0.00	100.00	100.00	100.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04700	Program Expenditures	110,000.00	301,401.00	373,808.00	373,808.00	0.00
04900	Professional Services	55,950.41	80,000.00	57,000.00	57,000.00	0.00
04980	Computer Services	402.00	368.00	560.00	560.00	0.00
04990	Purchased Services	815.90	1,000.00	2,500.00	2,500.00	0.00
04995	Cost Allocation	9,735.00	9,331.00	3,772.00	3,772.00	0.00
TOTAL	CONTRACTUAL	178,013.35	394,700.00	440,000.00	440,000.00	0.00
TOTAL	JOB DEVELOPMENT PROGRAM	178,013.35	394,700.00	440,000.00	440,000.00	0.00

CB6904 RENSSELAER COUNTY HOMEOWNERSHIP VI PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its sixth round of Homeownership funding, from which sixteen families received assistance with down payments and closing costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available funds were expended and this program is closed.

		COMMUNITY DEVELOPMENT Homeownership VI Program				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6904 Homeownership VI Program						
.4	CONTRACTUAL					
04800	Contractual Agency	155,918.28	0.00	0.00	0.00	0.00
04900	Professional Services	3,782.00	0.00	0.00	0.00	0.00
04990	Purchased Services	278.60	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	159,978.88	0.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP VI PROGRAM	159,978.88	0.00	0.00	0.00	0.00

CB6905 PACAMOR KUBAR BEARINGS PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County applied for and received a grant to assist Pacamor Kubar Bearings of Troy. Financial assistance, in the form of a loan, helped to stabilize the company’s debt and assisted with the purchase of new equipment. The result of this assistance was the retention of thirty-seven existing employees as well as the hiring of twenty-four new ones.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

All available funds were expended and this program is closed.

		COMMUNITY DEVELOPMENT Pacamor Kubar Bearings Program				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6905 Pacamor Kubar Bearings Program						
.4	CONTRACTUAL					
04800	Contractual Agency	162,508.47	0.00	0.00	0.00	0.00
04900	Professional Services	12,404.19	0.00	0.00	0.00	0.00
04990	Purchased Services	139.30	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	175,051.96	0.00	0.00	0.00	0.00
TOTAL	PACAMOR KUBAR BEARINGS PROGRAM	175,051.96	0.00	0.00	0.00	0.00

CB6906 ETRANSMEDIA TECHNOLOGY PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County applied for and received a grant to assist etransmedia Technology expand their business in Rensselaer County. This financial assistance helped with the purchase of new equipment, and the result of this assistance was the creation of new jobs.

PROGRAM OBJECTIVES:

As a condition of this grant assistance, the company was required to create twenty-nine new jobs. This company, however, exceeded its job creation goal by creating thirty new jobs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2012.

		COMMUNITY DEVELOPMENT etranmedia Technology Program				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6906 etranmedia Technology Program						
.4	CONTRACTUAL					
04800	Contractual Agency	275,000.00	3,000.00	0.00	0.00	0.00
04900	Professional Services	3,800.00	9,040.00	0.00	0.00	0.00
04990	Purchased Services	59.70	100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	278,859.70	12,140.00	0.00	0.00	0.00
TOTAL	ETRAMSMEDIA TECHNOLOGY PROGRAM	278,859.70	12,140.00	0.00	0.00	0.00

CB6907 FLOAT TECH PROGRAM

DEPARTMENTAL FUNCTIONS:

Grant funding was requested and received from the New York State Office of Homes and Community Renewal to assist Float Tech, Inc. in starting to manufacture product in Rensselaer County.

PROGRAM OBJECTIVES:

It was anticipated that twenty new full-time jobs would be created as a result of this grant assistance.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This company is currently in the process of reorganization, and, as such, nothing will be budgeted for this program for 2013 at this time. If necessary, such funding will be brought forward into the 2013 budget by legislative resolution.

**COMMUNITY DEVELOPMENT
Float Tech Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6907 Float Tech Program						
.4	CONTRACTUAL					
04540	Publications	0.00	50.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	279,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	15,750.00	0.00	0.00	0.00
04990	Purchased Services	0.00	200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	295,000.00	0.00	0.00	0.00
TOTAL	FLOAT TECH PROGRAM	0.00	295,000.00	0.00	0.00	0.00

CB6908 RENSSELAER COUNTY HOMEOWNERSHIP VII PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its seventh round of Homeownership funding to provide assistance to low and moderate income home purchasers for areas outside the city of Troy. Rensselaer County Housing Resources is the subrecipient for program funding, and the program is administered by the Bureau of Economic Development and Planning. This program assists families in preparing for the purchase of a new home, purchasing the home, and homeownership.

PROGRAM OBJECTIVES:

To assist low and moderate income families with training, counseling, down payment and closing costs. Rent payments are often in the same range as a mortgage payment, but for low and moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low and moderate income families. Twenty families are proposed to be assisted in this round of funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

There has been minimal activity in this program within 2012, and, as such, the funds which are anticipated to remain at the end of 2012 will be brought forward into the 2013 budget by legislative resolution.

**COMMUNITY DEVELOPMENT
Homeownership VII Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6908 Homeownership VII Program						
.4	CONTRACTUAL					
04010	Travel	0.00	200.00	0.00	0.00	0.00
04100	Printing	0.00	25.00	0.00	0.00	0.00
04150	Postage	0.00	25.00	0.00	0.00	0.00
04540	Publications	0.00	100.00	0.00	0.00	0.00
04550	Office Supplies	0.00	100.00	0.00	0.00	0.00
04565	Advertising	0.00	200.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	391,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	7,550.00	0.00	0.00	0.00
04990	Purchased Services	0.00	800.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	400,000.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP VII PROGRAM	0.00	400,000.00	0.00	0.00	0.00

CB6909 AGRICULTURE RECOVERY & COMMUNITY FUND PROGRAM

DEPARTMENTAL FUNCTIONS:

The County received funding to assist nine County farms with the cost of replacing of feed and produce following damage sustained from Hurricane Irene and Tropical Storm Lee.

PROGRAM OBJECTIVES:

Eight farms were assisted through this award, while one farm declined funding.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding has been expended, and it is anticipated that this program will be closed by year-end 2012.

**COMMUNITY DEVELOPMENT
Agriculture Recovery & Community Fund Program**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CB6909 Agriculture Recovery & Community Fund Program						
.4	CONTRACTUAL					
04010	Travel	0.00	600.00	0.00	0.00	0.00
04100	Printing	0.00	50.00	0.00	0.00	0.00
04150	Postage	0.00	50.00	0.00	0.00	0.00
04550	Office Supplies	0.00	100.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	191,123.00	0.00	0.00	0.00
04900	Professional Services	0.00	32,501.00	0.00	0.00	0.00
04990	Purchased Services	0.00	1,100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	225,524.00	0.00	0.00	0.00
TOTAL	AGRICULTURE RECOVERY & COMMUNITY FUND PROGRAM	0.00	225,524.00	0.00	0.00	0.00
TOTAL	COMMUNITY DEVELOPMENT FUND	791,903.89	1,327,364.00	440,000.00	440,000.00	0.00

WORKFORCE INVESTMENT ACT (CD) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
INTERGOVERNMENTAL CHARGES							
R2210	22106	General Services Other Governments	30,164.37	38,000.00	40,000.00	40,000.00	0.00
TOTAL INTERGOVERNMENTAL CHARGES			30,164.37	38,000.00	40,000.00	40,000.00	0.00
FEDERAL AID							
R4790	47901	WIA Adult	943,548.49	600,000.00	540,665.00	544,931.00	0.00
R4790	47902	WIA Youth	245,475.10	640,500.00	592,393.00	592,393.00	0.00
R4790	47905	WIA Dislocated Worker	95,230.32	487,490.00	450,172.00	453,181.00	0.00
R4790	47906	Incentive Money	78,947.00	122,000.00	102,000.00	102,000.00	0.00
TOTAL FEDERAL AID			1,363,200.91	1,849,990.00	1,685,230.00	1,692,505.00	0.00
TOTAL WORKFORCE INVESTMENT ACT (CD) FUND			1,393,365.28	1,887,990.00	1,725,230.00	1,732,505.00	0.00

**WORKFORCE INVESTMENT ACT FUND
APPROPRIATIONS**

CD FUND - WORKFORCE INVESTMENT ACT

CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

The Department is responsible for administering the Workforce Investment Act (WIA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners' presence at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations as well as mandated Federal, State and local requirements. Program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

PROGRAM OBJECTIVES:

The Department of Employment & Training is the County agency designated as a One Stop Center under the Workforce Investment Act. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system under WIA.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,732,505**

R2210 22106 General Services, Other Governments	\$ 40,000
R4790 47901 WIA Adult	544,931
R4790 47902 WIA Youth	592,393
R4790 47905 WIA Dislocated Worker	453,181
R4790 47906 Incentive Money	102,000

CD6292 TRAINING CLIENT SERVICES

DEPARTMENTAL FUNCTIONS:

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

PROGRAM OBJECTIVES:

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self directed and staff assisted. WIA partners located at the One Stop Center include NYS Department of Labor; the Wagner Peyser funded division, ACCESS VR (formally VESID), Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College and CDTA are also partners, but they are located on site on a limited basis.

CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)

CD6292 TRAINING CLIENT SERVICES (CONTINUED)

PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling Center. For the last 12 months with the increased unemployment rates and the downturn in the economy, the One Stop has seen a tremendous increase in customer traffic.

On the average month the Center now sees about 1300 to 1600 customers who are looking for work. Any persons who collect Unemployment Insurance (UI) are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend. For Calendar year 2011, approximately 18,000 individuals came to the One Stop Center and utilized our services.

CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The Department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The Department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet the ten (10) required program elements as specified in the WIA legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the Department's focus.

PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about seventy five (75) youth. The summer component includes WIA funding and State TANF funds, and for 2012 the program will serve about 200 eligible low income youth. In addition, the One Stop Center will have about three hundred (300) youth visit the center for information and referral services during the program year.

CD6298 INCENTIVE PROGRAM

DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the Workforce Investment Board (WIB). Also under this code is the contract for the Disability Resource Coordinator, which is in its second year in the three year Federal Grant.

PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the Department and is jointly determined by the consortium and the WIB.

CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)

CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS

DEPARTMENTAL FUNCTIONS:

The Department will provide the full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The Department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

PROGRAM OBJECTIVES:

The funding component under WIA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual's return to productive employment as quickly as possible.

PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the Workforce and extended unemployment duration. Persons who are long term unemployed 26 weeks or more are also considered as Dislocated Workers. They are included in the total number of individuals who have received services at the One Stop.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Workforce Investment Act (WIA)/Employment and Training Program has been budgeted in accordance with available federal WIA funding, federal regulations, and recommendations of the department's administration.

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year-end 2012 salaries for 2013.

"Plus Transfer, Other Codes" represents the department's share of the Human Services Liaison related to the assistance provided to the Human Services Cabinet in coordinating its efforts and to the administration of the County's contract management system.

Contractual expenses are funded based upon historical expenditures and the department's request.

WORKFORCE INVESTMENT ACT

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CD1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	35,000.00	35,000.00	25,000.00	25,000.00	0.00
TOTAL	CONTRACTUAL	35,000.00	35,000.00	25,000.00	25,000.00	0.00
TOTAL	FULL COST ALLOCATION	35,000.00	35,000.00	25,000.00	25,000.00	0.00
CD6290 WIA - Administration						
.1	PERSONNEL SERVICES					
0641	Case Manager		0.00	55,413.00	55,413.00	0.00
1090	Comm Of Employment & Training		88,897.00	88,897.00	89,786.00	0.00
2600	Employment & Training Coord		52,135.00	53,073.00	53,073.00	0.00
2800	Employment & Training Prg Sup		72,822.00	73,546.00	73,546.00	0.00
5780	Principal Accountant		67,996.00	68,995.00	68,995.00	0.00
6045	On the Job Training Specialist		52,101.00	52,624.00	52,624.00	0.00
6320	Plus Transfers, Other Codes		0.00	0.00	6,017.00	0.00
6770	Sec To Comm Of Employ & Train		36,914.00	36,914.00	37,283.00	0.00
6890	Salary Adjustments		2,176.00	0.00	0.00	0.00
7110	Sr. Employ & Train Prog Coord		57,632.00	58,210.00	58,210.00	0.00
7270	Sr. Employ & Training Assist		41,011.00	41,422.00	41,422.00	0.00
8060	Temporary Services		5,000.00	5,000.00	5,000.00	0.00
8880	Transfers Out		(5,000.00)	(5,000.00)	(5,000.00)	0.00
9240	Welfare-To-Work Case Manager		54,863.00	0.00	0.00	0.00
9695	Youth Gang Preventive Special		38,257.00	38,638.00	38,638.00	0.00
TOTAL	PERSONNEL SERVICES	546,632.95	564,804.00	567,732.00	575,007.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	3.20	100.00	100.00	100.00	0.00
04150	Postage	503.68	1,000.00	1,000.00	1,000.00	0.00
04200	Insurance	1,399.40	2,000.00	2,000.00	2,000.00	0.00
04300	Telephone	2,821.16	3,500.00	3,500.00	3,500.00	0.00
04420	Maintenance	480.00	500.00	500.00	500.00	0.00
04480	Maintenance In Lieu of Rent	13,560.00	13,560.00	13,560.00	13,560.00	0.00
04540	Publications	210.60	500.00	500.00	500.00	0.00
04550	Office Supplies	0.00	200.00	200.00	200.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04900	Professional Services	2,254.54	2,500.00	2,500.00	2,500.00	0.00
04980	Computer Services	308.00	465.00	465.00	465.00	0.00
04990	Purchased Services	10,148.80	12,500.00	12,500.00	12,500.00	0.00
TOTAL	CONTRACTUAL	31,689.38	37,925.00	37,925.00	37,925.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	230,923.00	223,687.00	241,662.00	241,662.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	230,923.00	223,687.00	241,662.00	241,662.00	0.00
TOTAL	WIA - ADMINISTRATION	809,245.33	826,416.00	847,319.00	854,594.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CD6292 Training Client Services						
.1	PERSONNEL SERVICES					
6260	Participant Wages		40,000.00	40,000.00	40,000.00	0.00
8880	Transfers Out		(30,000.00)	(30,000.00)	(30,000.00)	0.00
TOTAL	PERSONNEL SERVICES	5,076.63	10,000.00	10,000.00	10,000.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	2,500.00	2,500.00	2,500.00	0.00
02400	Other Equipment	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	EQUIPMENT	0.00	3,500.00	3,500.00	3,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,404.75	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	2,464.48	3,000.00	3,000.00	3,000.00	0.00
04150	Postage	1.76	500.00	500.00	500.00	0.00
04300	Telephone	7,969.96	10,000.00	10,000.00	10,000.00	0.00
04420	Maintenance	291.35	300.00	300.00	300.00	0.00
04480	Maintenance In Lieu of Rent	54,242.00	54,242.00	54,242.00	54,242.00	0.00
04550	Office Supplies	2,196.36	4,000.00	4,000.00	4,000.00	0.00
04565	Advertising	0.00	500.00	500.00	500.00	0.00
04707	Program Support/Enhancements	2,550.00	6,000.00	6,000.00	6,000.00	0.00
04722	Department OJT	20,467.73	35,000.00	30,000.00	30,000.00	0.00
04724	Individual Referrals	31,775.21	45,000.00	40,000.00	40,000.00	0.00
04726	Needs Based Payments	115.00	5,000.00	2,500.00	2,500.00	0.00
04730	Tuition/Books/Fees	0.00	5,000.00	5,000.00	5,000.00	0.00
04900	Professional Services	907.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	124,385.60	172,542.00	160,042.00	160,042.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	5.30	2,932.00	2,932.00	2,932.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	5.30	2,932.00	2,932.00	2,932.00	0.00
TOTAL	TRAINING CLIENT SERVICES	129,467.53	188,974.00	176,474.00	176,474.00	0.00

CD6295 Training/SYEP

.1	PERSONNEL SERVICES					
6260	Participant Wages		300,000.00	220,000.00	220,000.00	0.00
TOTAL	PERSONNEL SERVICES	124,253.76	300,000.00	220,000.00	220,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,109.33	4,000.00	4,000.00	4,000.00	0.00
04100	Printing	965.96	2,500.00	2,500.00	2,500.00	0.00
04150	Postage	0.00	500.00	500.00	500.00	0.00
04300	Telephone	0.00	500.00	500.00	500.00	0.00
04540	Publications	338.00	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	0.00	500.00	500.00	500.00	0.00
04707	Program Support/Enhancements	1,711.80	13,500.00	15,000.00	15,000.00	0.00
04720	Case Management Services	45,184.00	55,000.00	55,000.00	55,000.00	0.00
04724	Individual Referrals	8,634.05	35,000.00	35,000.00	35,000.00	0.00
04760	Youth Out of School	4,186.00	55,000.00	40,000.00	40,000.00	0.00
04761	Youth In School	41,746.73	55,000.00	40,000.00	40,000.00	0.00
04990	Purchased Services	5,947.10	6,000.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	110,822.97	228,500.00	200,000.00	200,000.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CD6295 Training/SYEP (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	10,398.37	23,600.00	17,437.00	17,437.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	10,398.37	23,600.00	17,437.00	17,437.00	0.00
TOTAL	TRAINING/SYEP	245,475.10	552,100.00	437,437.00	437,437.00	0.00
CD6298 Incentive Program						
.4	CONTRACTUAL					
04735	SDA - Programming	27,751.23	15,000.00	15,000.00	15,000.00	0.00
04800	Contractual Agency	42,049.37	71,000.00	72,000.00	72,000.00	0.00
04900	Professional Services	6,970.41	11,536.49	15,000.00	15,000.00	0.00
TOTAL	CONTRACTUAL	76,771.01	97,536.49	102,000.00	102,000.00	0.00
TOTAL	INCENTIVE PROGRAM	76,771.01	97,536.49	102,000.00	102,000.00	0.00
CD6391 WIA - Dislocated Workers						
.4	CONTRACTUAL					
04100	Printing	0.00	500.00	500.00	500.00	0.00
04150	Postage	0.00	1,500.00	1,500.00	1,500.00	0.00
04707	Program Support/Enhancements	0.00	2,500.00	2,500.00	2,500.00	0.00
04722	Department OJT	37,029.68	50,000.00	40,000.00	40,000.00	0.00
04724	Individual Referrals	56,909.64	130,000.00	90,000.00	90,000.00	0.00
04726	Needs Based Payments	1,291.00	5,000.00	2,500.00	2,500.00	0.00
TOTAL	CONTRACTUAL	95,230.32	189,500.00	137,000.00	137,000.00	0.00
TOTAL	WIA - DISLOCATED WORKERS	95,230.32	189,500.00	137,000.00	137,000.00	0.00
TOTAL	WORKFORCE INVESTMENT ACT	1,391,189.29	1,889,526.49	1,725,230.00	1,732,505.00	0.00

RISK RETENTION (CS) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	912.47	900.00	300.00	300.00	0.00
TOTAL USE OF MONEY AND PROPERTY			912.47	900.00	300.00	300.00	0.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	532.37	0.00	0.00	0.00	0.00
R2709	27091	Employee Contribution-Health	3,235,939.17	3,331,324.00	3,295,932.00	3,295,932.00	0.00
R2709	27092	Employee Contribution-Dental	277,048.35	238,500.00	322,500.00	322,500.00	0.00
R2709	27094	Retiree Contribution - Health	600,150.46	478,928.00	591,441.00	591,441.00	0.00
TOTAL MISCELLANEOUS			4,113,670.35	4,048,752.00	4,209,873.00	4,209,873.00	0.00
INTERFUND REVENUES							
R2801	28013	County Health Assessment	13,724,187.55	14,840,185.00	14,016,413.00	14,016,763.00	0.00
R2801	28014	County Dental Assessment	258,836.62	291,500.00	287,500.00	287,500.00	0.00
R2801	28015	County Unemployment Assessment	239,360.98	250,000.00	200,000.00	200,000.00	0.00
R2801	28017	County Vision Assessment	88,278.15	90,000.00	90,200.00	90,200.00	0.00
TOTAL INTERFUND REVENUES			14,310,663.30	15,471,685.00	14,594,113.00	14,594,463.00	0.00
TOTAL RISK RETENTION (CS) FUND			18,425,246.12	19,521,337.00	18,804,286.00	18,804,636.00	0.00

**RISK RETENTION FUND
APPROPRIATIONS**

CS1810 HEALTH PROGRAM

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the PeopleSoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage during and after annual open enrollment periods.

PROGRAM OBJECTIVES:

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Human Resource Specialist is funded with a one percent (1%) increase over the 2012 year-end level.

“Contractual Agency” funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the “Professional Services” line item is \$3,750 for the yearly deferred compensation audit and \$9,000 for GASB #45 actuarial work.

		RISK RETENTION FUND Health Program				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CS1810 Health Program						
.1	PERSONNEL SERVICES					
3440	Human Resource Specialist		34,960.00	35,430.00	35,780.00	0.00
TOTAL	PERSONNEL SERVICES	34,959.98	34,960.00	35,430.00	35,780.00	0.00
.4	CONTRACTUAL					
04800	Contractual Agency	21,600.00	30,000.00	38,400.00	38,400.00	0.00
04900	Professional Services	13,250.00	15,500.00	12,750.00	12,750.00	0.00
TOTAL	CONTRACTUAL	34,850.00	45,500.00	51,150.00	51,150.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	19,319.08	19,666.00	22,412.00	22,412.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	19,319.08	19,666.00	22,412.00	22,412.00	0.00
TOTAL	HEALTH PROGRAM	89,129.06	100,126.00	108,992.00	109,342.00	0.00

CS9050 UNEMPLOYMENT INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2013.

		RISK RETENTION FUND Unemployment Insurance				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CS9050 Unemployment Insurance						
.4	CONTRACTUAL					
04002	State Charges	216,120.98	250,000.00	200,000.00	200,000.00	0.00
TOTAL	CONTRACTUAL	216,120.98	250,000.00	200,000.00	200,000.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	216,120.98	250,000.00	200,000.00	200,000.00	0.00

CS9060 MEDICAL INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

PROGRAM OBJECTIVES:

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The revenue for the employee share of the Health program is based upon current enrollments. The employee share of Health Insurance premiums is contractually set at twenty percent (20%) of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements.

At the end of 2011, the County negotiated a change of health insurance providers to include the New York State Health Insurance Program (NYSHIP). This alteration is projected to save both the County and its employees.

		RISK RETENTION FUND				
		Medical Insurance				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
CS9060 Medical Insurance						
.4	CONTRACTUAL					
04211	Medical Insurance Premiums	17,086,697.13	18,498,957.00	17,734,366.00	17,734,366.00	0.00
04212	Vision Insurance Premiums	73,843.16	90,000.00	90,200.00	90,200.00	0.00
04213	Dental Insurance Premiums	551,758.78	571,400.00	656,000.00	656,000.00	0.00
04480	Maintenance In Lieu of Rent	1,404.00	1,354.00	1,328.00	1,328.00	0.00
04990	Purchased Services	5,647.60	9,500.00	13,400.00	13,400.00	0.00
TOTAL	CONTRACTUAL	17,719,350.67	19,171,211.00	18,495,294.00	18,495,294.00	0.00
TOTAL	MEDICAL INSURANCE	17,719,350.67	19,171,211.00	18,495,294.00	18,495,294.00	0.00
TOTAL	RISK RETENTION FUND	18,024,600.71	19,521,337.00	18,804,286.00	18,804,636.00	0.00

COUNTY ROAD (D) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
REAL PROPERTY ITEMS							
R1001	10011	Real Property Tax	6,384,926.00	6,277,926.00	6,384,926.00	6,384,926.00	0.00
TOTAL REAL PROPERTY ITEMS			6,384,926.00	6,277,926.00	6,384,926.00	6,384,926.00	0.00
NON PROPERTY TAX ITEMS							
R1136	11361	Automobile Use Tax	892,542.12	900,000.00	900,000.00	900,000.00	0.00
TOTAL NON PROPERTY TAX ITEMS			892,542.12	900,000.00	900,000.00	900,000.00	0.00
GENERAL GOVERNMENT SUPPORT							
R2389	23891	Bridge Engineering Svs (Misc)	0.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			0.00	5,000.00	5,000.00	5,000.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	194.21	500.00	100.00	100.00	0.00
TOTAL USE OF MONEY AND PROPERTY			194.21	500.00	100.00	100.00	0.00
LICENSES AND PERMITS							
R2590	25901	Permits - Highway	1,128.75	10,000.00	7,500.00	7,500.00	0.00
TOTAL LICENSES AND PERMITS			1,128.75	10,000.00	7,500.00	7,500.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Miscellaneous	16,244.09	20,000.00	25,000.00	25,000.00	0.00
R2680	26801	Insurance Recoveries	6,696.90	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			22,940.99	20,000.00	25,000.00	25,000.00	0.00
MISCELLANEOUS							
R2801	28011	Interfund Revenue	0.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL MISCELLANEOUS			0.00	5,000.00	5,000.00	5,000.00	0.00
STATE AID							
R3089	30893	Bridge Engineering Svs (State)	0.00	20,000.00	20,000.00	20,000.00	0.00
R3501	35012	Highway Assist Program-Capital	1,396,875.52	2,562,629.00	1,982,881.00	1,982,881.00	0.00
R3960	39601	State Disaster Assistance	531,449.32	165,212.00	0.00	0.00	0.00
TOTAL STATE AID			1,928,324.84	2,747,841.00	2,002,881.00	2,002,881.00	0.00

COUNTY ROAD (D) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
FEDERAL AID							
R4089	40892	Bridge Engineering Svs (Fed)	0.00	59,500.00	59,500.00	59,500.00	0.00
R4960	49601	Federal Disaster Assistance	1,660,705.63	723,422.00	0.00	0.00	0.00
TOTAL FEDERAL AID			1,660,705.63	782,922.00	59,500.00	59,500.00	0.00
INTERFUND TRANSFERS							
R5031	50311	Interfund Transfers-General	108,699.00	0.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS			108,699.00	0.00	0.00	0.00	0.00
TOTAL COUNTY ROAD (D) FUND			10,999,461.54	10,749,189.00	9,389,907.00	9,389,907.00	0.00

**COUNTY ROAD FUND
APPROPRIATIONS**

D FUND - HIGHWAY DEPARTMENT ROAD FUND

DEPARTMENTAL FUNCTIONS/OBJECTIVES:

The Highway Department’s primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department’s traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$9,389,907
R1001	10011	Real Property Tax	\$6,384,926
R1136	11361	Automobile Use Tax	900,000
R2389	23891	Bridge Engineering - Misc.	5,000
R2401	24011	Interest & Earnings	100
R2590	25901	Permits - Highway	7,500
R2655	26551	Minor Sales	25,000
R2801	28011	Interfund Revenue	5,000
R3089	30893	Bridge Engineering - State	20,000
R3501	35012	Highway Assistance - Capital	1,982,881
R4089	40892	Bridge Engineering - Federal	59,500

D FUND - HIGHWAY DEPARTMENT ROAD FUND

SUMMARY OF BUDGET OFFICER’S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, all management personnel have been budgeted at a 1% increase over their 2012 year-end salaries. The department is in the process of restructuring and the duties and responsibilities of the Deputy County Engineer – Administration will be reallocated throughout other administrative positions within the department, including the newly created Confidential Assistant to the Highway Department.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2013. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County’s cost of such projects at 5% of the total expense.

The department expects to be able to fund the Deputy County Engineer’s salary expense through various revenue sources in relation to dedicated bridge engineering work. A percentage of his salary will again be transferred to the road fund from the Department of Engineering (A1440) to reflect duties performed specific to bridge projects.

In order to assist in funding the Highway Department’s debt service, the balance of the required funding for the County Road Fund, in the amount of \$700,000, is provided by an appropriation of fund balance. The unappropriated D Fund balance was \$1,039,920 as of December 31, 2011.

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D5110 FEM11 Tropical Storm Irene FEMA/SEMO						
.1	PERSONNEL SERVICES					
5410	Overtime	188,889.40	60,960.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	188,889.40	60,960.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental – Equipment/Maintenance	297,916.86	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	1,582,941.09	741,996.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,880,857.95	741,996.00	0.00	0.00	0.00
TOTAL	TROPICAL STORM IRENE FEMA/SEMO	2,069,747.35	802,956.00	0.00	0.00	0.00

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D5120 FHA11 Tropical Storm Irene FHA						
.1	PERSONNEL SERVICES					
5410	Overtime	0.00	10,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	10,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	24,321.84	75,678.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	24,321.84	75,678.00	0.00	0.00	0.00
TOTAL	TROPICAL STORM IRENE FHA	24,321.84	85,678.00	0.00	0.00	0.00
D1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	209,956.00	222,360.00	274,508.00	274,508.00	0.00
TOTAL	CONTRACTUAL	209,956.00	222,360.00	274,508.00	274,508.00	0.00
TOTAL	FULL COST ALLOCATION	209,956.00	222,360.00	274,508.00	274,508.00	0.00
D1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	12,243.25	13,000.00	13,550.00	13,550.00	0.00
TOTAL	CONTRACTUAL	12,243.25	13,000.00	13,550.00	13,550.00	0.00
TOTAL	INSURANCE	12,243.25	13,000.00	13,550.00	13,550.00	0.00
D3310 Highway - Traffic Control						
.1	PERSONNEL SERVICES					
8190	Transfers Personnel		63,853.00	64,756.00	64,756.00	0.00
TOTAL	PERSONNEL SERVICES		63,853.00	64,756.00	64,756.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	18,964.00	18,221.00	21,386.00	21,386.00	0.00
04500	Special Departmental Supplies	106,125.60	150,000.00	145,000.00	145,000.00	0.00
TOTAL	CONTRACTUAL	125,089.60	168,221.00	166,386.00	166,386.00	0.00
TOTAL	HIGHWAY - TRAFFIC CONTROL	217,125.60	232,074.00	231,142.00	231,142.00	0.00

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D5010 Highway Department - Administration						
.1	PERSONNEL SERVICES					
1481	Conf Asst to Highway Dept		0.00	0.00	35,000.00	0.00
2175	Deputy County Engineer - Admin		65,691.00	66,481.00	0.00	0.00
5750	Principal Clerk		34,960.00	35,311.00	35,311.00	0.00
6750	Secretary To County Engineer		43,786.00	43,786.00	44,224.00	0.00
6890	Salary Adjustments		175.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	144,269.95	144,612.00	145,578.00	114,535.00	0.00
.4	CONTRACTUAL					
04100	Printing	8.00	300.00	300.00	300.00	0.00
04150	Postage	1,250.77	1,300.00	1,100.00	1,100.00	0.00
04450	Rental - Equipment/Maintenance	4,929.80	5,185.00	5,325.00	5,325.00	0.00
04500	Special Departmental Supplies	135.00	400.00	400.00	400.00	0.00
04550	Office Supplies	1,528.46	1,300.00	1,500.00	1,500.00	0.00
04900	Professional Services	1,845.89	2,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	52,515.00	52,998.00	71,240.00	71,240.00	0.00
04990	Purchased Services	39,446.90	41,000.00	50,500.00	50,500.00	0.00
TOTAL	CONTRACTUAL	101,659.82	104,483.00	132,365.00	132,365.00	0.00
TOTAL	HIGHWAY DEPARTMENT - ADMINISTRATION	245,929.77	249,095.00	277,943.00	246,900.00	0.00
D5110 Highway - Road Maintenance						
.1	PERSONNEL SERVICES					
3405	Highway Superintendent		73,359.00	73,829.00	74,448.00	0.00
3415	Highway Laborer		149,124.00	150,619.00	150,619.00	0.00
3420	Highway Supervisor II		280,011.00	277,110.00	277,110.00	0.00
4610	Motor Equipment Operator Heavy		538,261.00	537,223.00	537,223.00	0.00
4620	Motor Equipment Operator Light		811,084.00	810,561.00	810,561.00	0.00
5410	Overtime		55,000.00	55,000.00	55,000.00	0.00
5415	Overtime - Snow/Ice (Highway)		197,155.00	212,000.00	200,000.00	0.00
5630	Personnel Service Savings		(166,233.00)	(151,112.00)	(151,112.00)	0.00
6890	Salary Adjustments		10,861.00	0.00	0.00	0.00
7955	Sign Crew Supervisor		44,680.00	45,931.00	45,931.00	0.00
8060	Temporary Services		27,500.00	27,500.00	27,500.00	0.00
8770	Working Supervisor		228,189.00	234,284.00	234,284.00	0.00
8880	Transfers Out		(862,404.00)	(1,132,258.00)	(1,132,258.00)	0.00
TOTAL	PERSONNEL SERVICES	1,323,440.15	1,386,587.00	1,140,687.00	1,129,306.00	0.00
.4	CONTRACTUAL					
04010	Travel	455.00	480.00	480.00	480.00	0.00
04450	Rental - Equipment/Maintenance	587,878.00	619,525.00	692,958.00	692,958.00	0.00
04500	Special Departmental Supplies	323,208.42	312,698.00	270,000.00	270,000.00	0.00
04570	Uniforms/Tools	26,568.16	28,600.00	27,350.00	27,350.00	0.00
04800	Contractual Agency	0.00	2,350.00	0.00	0.00	0.00
04900	Professional Services	7,157.34	6,500.00	8,000.00	8,000.00	0.00
TOTAL	CONTRACTUAL	945,266.92	970,153.00	998,788.00	998,788.00	0.00
TOTAL	HIGHWAY - ROAD MAINTENANCE	2,268,707.07	2,356,740.00	2,139,475.00	2,128,094.00	0.00

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D5112 Road Construction						
.1	PERSONNEL SERVICES					
8190	Transfers Personnel		318,442.00	567,637.00	567,637.00	0.00
TOTAL	PERSONNEL SERVICES	158,077.78	318,442.00	567,637.00	567,637.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	363,079.22	637,227.00	553,963.00	553,963.00	0.00
04500	Special Departmental Supplies	875,718.43	1,576,365.00	557,813.00	557,813.00	0.00
04800	Contractual Agency	0.00	0.00	303,468.00	303,468.00	0.00
TOTAL	CONTRACTUAL	1,238,797.65	2,213,592.00	1,415,244.00	1,415,244.00	0.00
TOTAL	ROAD CONSTRUCTION	1,396,875.43	2,532,034.00	1,982,881.00	1,982,881.00	0.00
D5120 Highway - Bridge Maintenance						
.1	PERSONNEL SERVICES					
6320	Plus Transfers, Other Codes		45,000.00	25,000.00	25,000.00	0.00
TOTAL	PERSONNEL SERVICES	35,000.00	45,000.00	25,000.00	25,000.00	0.00
.4	CONTRACTUAL					
04300	Telephone	918.85	936.00	936.00	936.00	0.00
04500	Special Departmental Supplies	52,981.22	55,000.00	55,000.00	55,000.00	0.00
04900	Professional Services	3,000.00	55,000.00	55,000.00	55,000.00	0.00
TOTAL	CONTRACTUAL	56,900.07	110,936.00	110,936.00	110,936.00	0.00
TOTAL	HIGHWAY - BRIDGE MAINTENANCE	91,900.07	155,936.00	135,936.00	135,936.00	0.00
D5142 Highway - Snow & Ice Control						
.1	PERSONNEL SERVICES					
8190	Transfers Personnel		470,109.00	489,865.00	489,865.00	0.00
TOTAL	PERSONNEL SERVICES	476,744.00	470,109.00	489,865.00	489,865.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	730,781.00	626,906.00	872,044.00	872,044.00	0.00
04500	Special Departmental Supplies	745,311.57	519,000.00	569,000.00	569,000.00	0.00
04800	Contractual Agency	101,799.66	88,000.00	83,000.00	83,000.00	0.00
TOTAL	CONTRACTUAL	1,577,892.23	1,233,906.00	1,524,044.00	1,524,044.00	0.00
TOTAL	HIGHWAY - SNOW & ICE CONTROL	2,054,636.23	1,704,015.00	2,013,909.00	2,013,909.00	0.00
D9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	374,921.46	283,081.00	358,205.00	358,205.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	374,921.46	283,081.00	358,205.00	358,205.00	0.00
TOTAL	STATE RETIREMENT	374,921.46	283,081.00	358,205.00	358,205.00	0.00

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	171,396.51	184,944.00	184,229.00	184,229.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	171,396.51	184,944.00	184,229.00	184,229.00	0.00
TOTAL	SOCIAL SECURITY	171,396.51	184,944.00	184,229.00	184,229.00	0.00
D9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	64,811.50	70,386.00	104,519.00	104,519.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	64,811.50	70,386.00	104,519.00	104,519.00	0.00
TOTAL	WORKERS' COMPENSATION	64,811.50	70,386.00	104,519.00	104,519.00	0.00
D9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	11,171.68	5,506.00	3,809.00	3,809.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	11,171.68	5,506.00	3,809.00	3,809.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	11,171.68	5,506.00	3,809.00	3,809.00	0.00
D9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	582,696.39	617,546.00	483,995.00	483,995.00	0.00
08007	Dental	10,670.00	9,565.00	8,499.00	8,499.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	593,366.39	627,111.00	492,494.00	492,494.00	0.00
TOTAL	MEDICAL INSURANCE	593,366.39	627,111.00	492,494.00	492,494.00	0.00
D9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	996,612.68	1,307,620.00	1,330,269.00	1,330,269.00	0.00
TOTAL	PRINCIPAL BONDS	996,612.68	1,307,620.00	1,330,269.00	1,330,269.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	213,992.94	610,774.00	589,462.00	589,462.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	213,992.94	610,774.00	589,462.00	589,462.00	0.00
TOTAL	SERIAL BONDS	1,210,605.62	1,918,394.00	1,919,731.00	1,919,731.00	0.00

COUNTY ROAD FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
D9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	5,879.00	0.00	0.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	5,879.00	0.00	0.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	5,879.00	0.00	0.00	0.00
D9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	118,173.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	118,173.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	118,173.00	0.00	0.00	0.00	0.00
TOTAL	COUNTY ROAD FUND	11,135,888.77	11,449,189.00	10,132,331.00	10,089,907.00	0.00

ROAD MACHINERY (DM) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	5.84	0.00	0.00	0.00	0.00
R2414	24141	Rental Equipment	1,999,619.08	1,901,879.00	2,144,351.00	2,144,351.00	0.00
TOTAL USE OF MONEY AND PROPERTY			1,999,624.92	1,901,879.00	2,144,351.00	2,144,351.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2650	26501	Sale of Scrap	2,694.70	1,500.00	3,000.00	3,000.00	0.00
R2655	26551	Minor Sales-Miscellaneous	650.00	20,000.00	20,000.00	20,000.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			3,344.70	21,500.00	23,000.00	23,000.00	0.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	46.34	0.00	0.00	0.00	0.00
R2770	27701	N.O.C.	1,600.00	0.00	0.00	0.00	0.00
R2801	28033	Gasoline Sales	86,636.48	100,100.00	97,500.00	97,500.00	0.00
TOTAL MISCELLANEOUS			88,282.82	100,100.00	97,500.00	97,500.00	0.00
INTERFUND TRANSFERS							
R5031	50311	Interfund Transfers-General	14,575.00	0.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS			14,575.00	0.00	0.00	0.00	0.00
TOTAL ROAD MACHINERY (DM) FUND			2,105,827.44	2,023,479.00	2,264,851.00	2,264,851.00	0.00

**ROAD MACHINERY FUND
APPROPRIATIONS**

DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND

DEPARTMENTAL FUNCTIONS:

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

PROGRAM OBJECTIVES:

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,264,851**

R2414	24141	Rental Equipment	\$2,144,351
R2650	26501	Sale of Scrap	3,000
R2655	26551	Minor Sales	20,000
R2801	28033	Gasoline Sales	97,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding has been approved within the department’s operating budget for the purchase of a used tractor-mower to replace an obsolete mower. Funding for the replacement and/or upgrade of heavy equipment remains available within the capital project originally established in 2011. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints.

In order to further assist in funding the Highway Department’s debt service, the balance of the required funding for the County Road Machinery Fund, in the amount of \$100,000, is provided by an appropriation of fund balance. The unappropriated DM Fund balance was \$574,238 as of December 31, 2011.

ROAD MACHINERY FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
DM1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	89,691.00	101,437.00	88,328.00	88,328.00	0.00
TOTAL	CONTRACTUAL	89,691.00	101,437.00	88,328.00	88,328.00	0.00
TOTAL	FULL COST ALLOCATION	89,691.00	101,437.00	88,328.00	88,328.00	0.00
DM1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	39,125.23	44,000.00	46,695.00	46,695.00	0.00
TOTAL	CONTRACTUAL	39,125.23	44,000.00	46,695.00	46,695.00	0.00
TOTAL	INSURANCE	39,125.23	44,000.00	46,695.00	46,695.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
DM5130 Highway Department - Machinery						
.1	PERSONNEL SERVICES					
0410	Automotive Mechanic		212,380.00	215,723.00	215,723.00	0.00
3340	Highway Dispatcher		46,334.00	46,799.00	46,799.00	0.00
5410	Overtime		36,000.00	36,000.00	36,000.00	0.00
5630	Personnel Service Savings		(41,854.00)	(42,274.00)	(42,274.00)	0.00
6860	Senior Auto Mechanic		57,423.00	58,575.00	58,575.00	0.00
6890	Salary Adjustments		1,779.00	0.00	0.00	0.00
8830	Welder - Mechanic		45,444.00	45,900.00	45,900.00	0.00
TOTAL	PERSONNEL SERVICES	353,537.27	357,506.00	360,723.00	360,723.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	89,646.54	62,512.00	30,000.00	30,000.00	0.00
TOTAL	EQUIPMENT	89,646.54	62,512.00	30,000.00	30,000.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	373,638.20	400,400.00	400,500.00	400,500.00	0.00
04300	Telephone	11,794.75	11,000.00	11,700.00	11,700.00	0.00
04350	Utilities - General/Miscellaneous	94,653.80	92,000.00	90,000.00	90,000.00	0.00
04400	Repairs	21,322.83	20,000.00	20,000.00	20,000.00	0.00
04420	Maintenance	17,914.57	12,210.00	17,908.00	17,908.00	0.00
04500	Special Departmental Supplies	588,384.99	612,663.00	536,927.00	536,927.00	0.00
04570	Uniforms/Tools	1,200.00	1,800.00	1,800.00	1,800.00	0.00
04571	Uniform/Tools - Allowances	3,509.01	3,600.00	3,850.00	3,850.00	0.00
04990	Purchased Services	46,300.70	46,000.00	55,500.00	55,500.00	0.00
TOTAL	CONTRACTUAL	1,158,718.85	1,199,673.00	1,138,185.00	1,138,185.00	0.00
TOTAL	HIGHWAY DEPARTMENT - MACHINERY	1,601,902.66	1,619,691.00	1,528,908.00	1,528,908.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
DM9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	49,470.08	39,830.00	51,233.00	51,233.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	49,470.08	39,830.00	51,233.00	51,233.00	0.00
TOTAL	STATE RETIREMENT	49,470.08	39,830.00	51,233.00	51,233.00	0.00
DM9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	25,856.12	27,213.00	27,595.00	27,595.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	25,856.12	27,213.00	27,595.00	27,595.00	0.00
TOTAL	SOCIAL SECURITY	25,856.12	27,213.00	27,595.00	27,595.00	0.00
DM9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	18,207.60	18,321.00	20,961.00	20,961.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	18,207.60	18,321.00	20,961.00	20,961.00	0.00
TOTAL	WORKERS' COMPENSATION	18,207.60	18,321.00	20,961.00	20,961.00	0.00
DM9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	86,940.98	90,662.00	100,133.00	100,133.00	0.00
08007	Dental	1,251.00	1,122.00	1,321.00	1,321.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	88,191.98	91,784.00	101,454.00	101,454.00	0.00
TOTAL	MEDICAL INSURANCE	88,191.98	91,784.00	101,454.00	101,454.00	0.00
DM9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	99,434.65	103,603.00	382,366.00	382,366.00	0.00
TOTAL	PRINCIPAL BONDS	99,434.65	103,603.00	382,366.00	382,366.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	81,660.57	77,600.00	117,311.00	117,311.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	81,660.57	77,600.00	117,311.00	117,311.00	0.00
TOTAL	SERIAL BONDS	181,095.22	181,203.00	499,677.00	499,677.00	0.00
TOTAL	ROAD MACHINERY FUND	2,093,539.89	2,123,479.00	2,364,851.00	2,364,851.00	0.00

HOSPITAL (EH) FUND REVENUE

		EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
PATIENT REVENUE						
EH3020.11.00	Private Pay SNF	3,525,730.00	3,995,111.00	4,168,203.00	4,168,203.00	0.00
EH3020.21.00	Medicare Part - A	3,261,861.00	3,579,880.00	3,187,352.00	3,187,352.00	0.00
EH3020.31.00	Medicaid SNF	25,913,559.00	22,247,713.00	21,921,821.00	21,921,821.00	0.00
EH3020.32.00	Other Private Insurance	125,382.00	123,371.00	139,061.00	139,061.00	0.00
EH3020.37.00	Managed Care	845,319.00	1,084,255.00	980,997.00	980,997.00	0.00
EH3020.38.00	Medicaid - Managed Care	199,081.00	90,508.00	124,067.00	124,067.00	0.00
EH3020.61.00	VA Revenue	217,788.00	313,916.00	95,745.00	95,745.00	0.00
EH3030.11.00	Private Assessment Add On	241,120.00	0.00	0.00	0.00	0.00
EH3030.31.00	Medicaid Assessment Add On	1,192,713.00	0.00	0.00	0.00	0.00
EH4400.11.10	Physical Therapy - SP	11,874.00	16,830.00	18,030.00	18,030.00	0.00
EH4400.31.10	Physical Therapy - MA	217,248.00	223,601.00	207,345.00	207,345.00	0.00
EH4500.11.10	Occupational Therapy - SP/Medicare	5,493.00	9,228.00	9,819.00	9,819.00	0.00
EH4500.31.10	Occupational Therapy - MA	105,830.00	122,600.00	112,915.00	112,915.00	0.00
EH4600.11.10	Speech Therapy - SP	3,677.00	4,849.00	8,108.00	8,108.00	0.00
EH4600.31.10	Speech Therapy - MA	71,688.00	64,426.00	93,245.00	93,245.00	0.00
EH4700.11.00	Pharmacy	66,250.00	79,902.00	67,000.00	67,000.00	0.00
EH4770.31.10	Flu Vaccine MA	8,457.00	10,815.00	9,378.00	9,378.00	0.00
EH4780.31.00	Medicare Part B Physician - Medicaid	218,668.00	295,555.00	392,952.00	392,952.00	0.00
EH4800.21.00	Podiatry	5,262.00	10,000.00	6,000.00	6,000.00	0.00
	TOTAL PATIENT REVENUE	36,237,000.00	32,272,560.00	31,542,038.00	31,542,038.00	0.00
MISCELLANEOUS						
EH5054.00.00	Refund Cable TV from Residents	0.00	0.00	70,000.00	70,000.00	0.00
EH5055.00.00	Barber & Beauty	36,084.00	53,700.00	55,000.00	55,000.00	0.00
EH5063.00.00	Gift Shop	8,227.00	8,500.00	8,800.00	8,800.00	0.00
EH5071.00.00	Telephone Services	44.00	50.00	50.00	50.00	0.00
EH5095.00.00	Vending Machines	2,182.00	2,600.00	2,600.00	2,600.00	0.00
EH5100.00.00	CNA Training Reimbursement	37,015.00	52,500.00	51,630.00	51,630.00	0.00
EH5175.00.00	Vendor Refunds	28,591.00	27,000.00	39,000.00	39,000.00	0.00
EH5177.01.00	Interest Income	343.00	460.00	400.00	400.00	0.00
EH5188.00.00	Miscellaneous	4,648.00	1,700.00	4,000.00	4,000.00	0.00
EH5540.21.00	IGT	6,795,348.00	5,900,000.00	6,300,000.00	6,300,000.00	0.00
	TOTAL MISCELLANEOUS	6,912,482.00	6,046,510.00	6,531,480.00	6,531,480.00	0.00
INTERFUND TRANSFERS						
EH5560.00.00	County Operating Tax Levy	802,903.00	1,218,396.00	1,368,300.00	1,368,300.00	0.00
EH5561.02.00	Non-Operating Subsidy - Non-Allowance	0.00	575,604.00	584,413.00	584,413.00	0.00
	TOTAL INTERFUND TRANSFERS	802,903.00	1,794,000.00	1,952,713.00	1,952,713.00	0.00
	TOTAL HOSPITAL (EH) FUND	43,952,385.00	40,113,070.00	40,026,231.00	40,026,231.00	0.00

**HOSPITAL FUND
APPROPRIATIONS**

EH FUND - VAN RENSSELAER MANOR

DEPARTMENTAL FUNCTIONS:

Van Rensselaer Manor is a nursing facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. For those individuals who have achieved maximum benefits of our facility and no longer need this type of care, discharge planning into the community and motivation toward a lesser level of care is the optimum goal.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has three hundred sixty-two (362) beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed with an eye for the future and potential future need for long term care residents. As more and more patients are admitted with impaired cognitive skill, there is an eighty (80) bed unit to accommodate this type of resident. There are nine (9) isolation rooms that can accommodate futuristic needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to forty-two (42) beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

<u>PROGRAM STATISTICS:</u>	<u>PATIENTS UNDER CARE 6/30/11</u>		<u>PATIENTS UNDER CARE 6/30/12</u>	
	MALE	FEMALE	MALE	FEMALE
	79	259	84	267

EH FUND - VAN RENSSELAER MANOR (CONTINUED)

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$40,026,231
EH3020.11.00 Private Pay SNF	\$ 4,168,203
EH3020.21.00 Medicare - Part A	3,187,352
EH3020.31.00 Medicaid SNF	21,921,821
EH3020.32.00 Medicaid - Other	139,061
EH3020.37.00 Managed Care	980,997
EH3020.38.00 Medicaid - Managed Care	124,067
EH3020.61.00 VA Revenue	95,745
EH4400.11.10 Physical Therapy - SP	18,030
EH4400.31.10 Physical Therapy - MA	207,345
EH4500.11.10 Occupational Therapy - SP/Medicare	9,819
EH4500.31.10 Occupational Therapy - MA	112,915
EH4600.11.10 Speech Therapy - SP	8,108
EH4600.31.10 Speech Therapy - MA	93,245
EH4700.11.00 Pharmacy	67,000
EH4770.31.10 Flu Vaccine MA	9,378
EH4780.31.00 Medicare - Part B - Physicians - Medicaid	392,952
EH4800.21.00 Podiatry	6,000
EH5054.00.00 Refund Cable TV Residents	70,000
EH5055.00.00 Barber & Beauty	55,000
EH5063.00.00 Gift Shop	8,800
EH5071.00.00 Telephone Services	50
EH5095.00.00 Vending Machines	2,600
EH5100.00.00 CNA Training Reimbursement	51,630
EH5175.00.00 Vendor Refunds	39,000
EH5177.01.00 Interest Income - Capital Projects	400
EH5188.00.00 Miscellaneous	4,000
EH5540.21.00 IGT	6,300,000
EH5560.00.00 County Operating Tax Levy	1,368,300
EH5561.02.00 Non-Operating Subsidy: Non-Allowance	584,413

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013. The following new position requests have been approved for 2013. One (1) full time Registered Nurse, one (1) full time Licensed Practical Nurse, these two positions will be taking the place of Pool Nurses and will provide more consistency of care for residents. The request to change two (2) Cleaners to Leisure Time Activities Aides to better reflect what they actually do is approved. The addition of three (3) Food Service Supervisors and four (4) part-time Food Service Helpers along with the elimination of four (4) full-time Food Services Helpers to allow for better supervision and more flexibility is approved. The addition of one (1) Laborer Position, in the Plant Operations, to help with minor repairs around the facility along with the elimination of four (4) Laborer and four (4) Cleaner positions in Housekeeping and four (4) Laundry Worker positions in Laundry have been approved. Approval has been granted for one (1) Senior Account Clerk, one (1) Senior Typist and one (1) Account Clerk in the Business Office.

For 2013, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor budget.

Contractual codes are funded at levels reflecting the analysis of prior and current year expenditure history and projected requirements.

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT						
.0	CONTRACTUAL					
0	Bad Debt Expense	241,860.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	241,860.00	0.00	0.00	0.00	0.00
TOTAL	PROVISION FOR UNCOLLECTABLE ACCOUNT	241,860.00	0.00	0.00	0.00	0.00

EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR

.1	PERSONNEL SERVICES					
1	Management and Supervisors	92,276.00	94,648.00	80,000.00	80,800.00	0.00
2	Technicians, SP	70,757.00	63,328.00	64,502.00	64,502.00	0.00
6	Clerical and Other	36,566.00	67,573.00	66,482.00	66,482.00	0.00
15410	Overtime	0.00	6,500.00	8,500.00	8,500.00	0.00
15630	Personnel Service Savings	0.00	(5,122.00)	0.00	0.00	0.00
16890	Salary Adjustment	0.00	652.00	0.00	0.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	199,599.00	227,679.00	219,584.00	220,384.00	0.00
.0	CONTRACTUAL					
29	Consultant	2,064.00	72,200.00	5,000.00	5,000.00	0.00
55	Office and Administrative Supplies	24,116.00	39,000.00	30,000.00	30,000.00	0.00
68	Contracted Services	0.00	500.00	0.00	0.00	0.00
86	Printing and Duplicating	1,658.00	2,500.00	2,500.00	2,500.00	0.00
88	Travel, Conferences	1,905.00	1,800.00	2,000.00	2,000.00	0.00
89	Books and Periodicals	914.00	2,000.00	1,500.00	1,500.00	0.00
91	Other Direct Expenses	0.00	100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	30,657.00	118,100.00	41,000.00	41,000.00	0.00
TOTAL	NURSING ADMINISTRATION - NURSING DIRECTOR	230,256.00	345,779.00	260,584.00	261,384.00	0.00

EH6012 NURSING - IN SERVICE EDUCATION

.1	PERSONNEL SERVICES					
3	Registered Nurses	110,898.00	110,407.00	111,502.00	111,502.00	0.00
15410	Overtime	0.00	2,500.00	2,500.00	2,500.00	0.00
16890	Salary Adjustment	0.00	546.00	0.00	0.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	110,898.00	113,553.00	114,102.00	114,102.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	372.00	350.00	700.00	700.00	0.00
59	Other Supplies and Materials	2,014.00	1,200.00	2,200.00	2,200.00	0.00
88	Travel, Conferences	0.00	50.00	100.00	100.00	0.00
91	Other Direct Expenses	12,049.00	21,000.00	19,230.00	19,230.00	0.00
TOTAL	CONTRACTUAL	14,435.00	22,600.00	22,230.00	22,230.00	0.00
TOTAL	NURSING - IN SERVICE EDUCATION	125,333.00	136,153.00	136,332.00	136,332.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH6013 NURSING - QUALITY ASSURANCE						
.1	PERSONNEL SERVICES					
3	Quality Assurance Nurse	72,218.00	63,186.00	65,035.00	65,035.00	0.00
15410	Overtime	0.00	5,000.00	5,000.00	5,000.00	0.00
16890	Salary Adjustment	0.00	315.00	0.00	0.00	0.00
17060	Shift Differential	0.00	100.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	72,218.00	68,601.00	70,035.00	70,035.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	50.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	0.00	50.00	100.00	100.00	0.00
TOTAL	NURSING - QUALITY ASSURANCE	72,218.00	68,651.00	70,135.00	70,135.00	0.00

EH6020 SNF - NURSING SERVICE

.1	PERSONNEL SERVICES					
1	Supervisors	762,445.00	739,046.00	752,615.00	752,615.00	0.00
3	Registered Nurses	1,501,519.00	1,752,857.00	1,850,555.00	1,850,555.00	0.00
4	Licensed Practical Nurses	2,924,671.00	2,759,887.00	2,847,062.00	2,847,062.00	0.00
5	Aides and Orderlies	6,034,065.00	5,980,092.00	6,085,385.00	6,085,385.00	0.00
6	Ward Clerks	248,881.00	298,625.00	299,354.00	299,354.00	0.00
15410	Overtime	0.00	1,096,500.00	1,206,500.00	1,206,500.00	0.00
15630	Personnel Service Savings	0.00	(1,066,477.00)	(1,545,873.00)	(1,545,873.00)	0.00
16890	Salary Adjustment	0.00	56,208.00	0.00	0.00	0.00
17060	Shift Differential	0.00	213,400.00	207,700.00	207,700.00	0.00
18060	Temporary Services	0.00	75,000.00	70,000.00	70,000.00	0.00
TOTAL	PERSONNEL SERVICES	11,471,581.00	11,905,138.00	11,773,298.00	11,773,298.00	0.00
.0	CONTRACTUAL					
34	Fee - Registered Nurses	0.00	24,050.00	0.00	0.00	0.00
35	Fee - Licensed Practical Nurses	230,074.00	456,830.00	485,513.00	485,513.00	0.00
59	Other Supplies and Materials	26,437.00	25,000.00	35,600.00	35,600.00	0.00
63	Repairs and Maintenance Services	11,038.00	5,000.00	12,000.00	12,000.00	0.00
68	Contracted Services	40,801.00	38,350.00	40,110.00	40,110.00	0.00
73	Rental or Lease	207,621.00	165,100.00	226,500.00	226,500.00	0.00
80	Advertising	5,153.00	20,000.00	15,000.00	15,000.00	0.00
88	Travel, Conferences	325.00	1,500.00	1,000.00	1,000.00	0.00
91	Other Direct Expenses	9,908.00	38,000.00	51,400.00	51,400.00	0.00
TOTAL	CONTRACTUAL	531,357.00	773,830.00	867,123.00	867,123.00	0.00
TOTAL	SNF - NURSING SERVICE	12,002,938.00	12,678,968.00	12,640,421.00	12,640,421.00	0.00

EH6021 SUBSTITUTE NURSES

.1	PERSONNEL SERVICES					
3	Substitute Nurses - RN	332,404.00	351,036.00	354,552.00	354,552.00	0.00
4	Substitute Nurses - LPN	111,246.00	114,925.00	116,075.00	116,075.00	0.00
15630	Personnel Service Savings	0.00	(25,000.00)	(99,746.00)	(99,746.00)	0.00
16890	Salary Adjustment	0.00	2,330.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	443,650.00	443,291.00	370,881.00	370,881.00	0.00
TOTAL	SUBSTITUTE NURSES	443,650.00	443,291.00	370,881.00	370,881.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7200 CENTRAL NURSING SUPPLIES						
.0	CONTRACTUAL					
45	OTC Drugs	90,368.00	90,000.00	90,000.00	90,000.00	0.00
49	Other Medical Materials	583,559.00	616,800.00	592,800.00	592,800.00	0.00
57	Minor Medical Equipment	51,772.00	52,000.00	50,400.00	50,400.00	0.00
59	Other Supplies and Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
63	Repairs and Maintenance Services	0.00	21,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	725,699.00	780,800.00	734,200.00	734,200.00	0.00
TOTAL	CENTRAL NURSING SUPPLIES	725,699.00	780,800.00	734,200.00	734,200.00	0.00
EH7210 LABORATORY						
.0	CONTRACTUAL					
62	Laboratory	28,950.00	26,000.00	31,000.00	31,000.00	0.00
TOTAL	CONTRACTUAL	28,950.00	26,000.00	31,000.00	31,000.00	0.00
TOTAL	LABORATORY	28,950.00	26,000.00	31,000.00	31,000.00	0.00
EH7240 RADIOLOGY						
.0	CONTRACTUAL					
62	X-Ray	31,050.00	35,000.00	35,000.00	35,000.00	0.00
91	Other Direct Expenses	0.00	200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	31,050.00	35,200.00	35,000.00	35,000.00	0.00
TOTAL	RADIOLOGY	31,050.00	35,200.00	35,000.00	35,000.00	0.00
EH7250 INHALATION THERAPY						
.0	CONTRACTUAL					
41	Oxygen and Other Medical Gases	51,422.00	46,000.00	70,100.00	70,100.00	0.00
59	Other Supplies and Materials	4,436.00	5,000.00	5,000.00	5,000.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
73	Rental or Lease	16,450.00	16,800.00	18,400.00	18,400.00	0.00
TOTAL	CONTRACTUAL	72,308.00	68,300.00	94,000.00	94,000.00	0.00
TOTAL	INHALATION THERAPY	72,308.00	68,300.00	94,000.00	94,000.00	0.00
EH7260 ACTIVITIES PROGRAM						
.1	PERSONNEL SERVICES					
1	Management and Supervisors	59,288.00	50,454.00	51,412.00	51,412.00	0.00
5	Aides and Orderlies	202,511.00	122,908.00	185,437.00	185,437.00	0.00
15410	Overtime	0.00	19,000.00	19,800.00	19,800.00	0.00
16890	Salary Adjustment	0.00	858.00	0.00	0.00	0.00
17060	Shift Differential	0.00	600.00	600.00	600.00	0.00
TOTAL	PERSONNEL SERVICES	261,799.00	193,820.00	257,249.00	257,249.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7260 ACTIVITIES PROGRAM (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	710.00	1,100.00	1,000.00	1,000.00	0.00
59	Other Supplies and Materials	9,333.00	11,000.00	8,000.00	8,000.00	0.00
63	Repairs and Maintenance Services	0.00	200.00	200.00	200.00	0.00
67	Other Purchased Services	3,527.00	4,000.00	74,000.00	74,000.00	0.00
73	Rental or Lease	554.00	1,600.00	1,600.00	1,600.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
87	Automobile Maintenance	12,492.00	22,300.00	13,800.00	13,800.00	0.00
88	Travel, Conferences	0.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	0.00	200.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	26,616.00	40,850.00	102,050.00	102,050.00	0.00
TOTAL	ACTIVITIES PROGRAM	288,415.00	234,670.00	359,299.00	359,299.00	0.00
EH7270 PHARAMACY						
.1	PERSONNEL SERVICES					
2	Technicians, SP	0.00	64,699.00	65,572.00	65,572.00	0.00
15630	Personnel Service Savings	0.00	(64,699.00)	(65,572.00)	(65,572.00)	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
29	Pharmacy Consultant	35,700.00	49,350.00	51,800.00	51,800.00	0.00
44	Pharmaceuticals	530,035.00	708,640.00	557,199.00	557,199.00	0.00
TOTAL	CONTRACTUAL	565,735.00	757,990.00	608,999.00	608,999.00	0.00
TOTAL	PHARAMACY	565,735.00	757,990.00	608,999.00	608,999.00	0.00
EH7280 PODIATRY						
.0	CONTRACTUAL					
28	Consultant	17,308.00	26,250.00	26,250.00	26,250.00	0.00
91	Other Direct Expenses	94.00	400.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	17,402.00	26,650.00	26,450.00	26,450.00	0.00
TOTAL	PODIATRY	17,402.00	26,650.00	26,450.00	26,450.00	0.00
EH7281 RECREATIONAL THERAPY						
.1	PERSONNEL SERVICES					
2	Technicians, SP	36,444.00	34,779.00	35,965.00	35,965.00	0.00
5	Activities Aides	78,771.00	74,343.00	76,072.00	76,072.00	0.00
15410	Overtime	0.00	7,300.00	6,100.00	6,100.00	0.00
16890	Salary Adjustment	0.00	546.00	0.00	0.00	0.00
17060	Shift Differential	0.00	600.00	700.00	700.00	0.00
TOTAL	PERSONNEL SERVICES	115,215.00	117,568.00	118,837.00	118,837.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7281 RECREATIONAL THERAPY (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	270.00	600.00	500.00	500.00	0.00
59	Other Supplies and Materials	1,099.00	3,300.00	1,200.00	1,200.00	0.00
86	Printing and Duplicating	0.00	50.00	50.00	50.00	0.00
89	Books and Periodicals	0.00	75.00	0.00	0.00	0.00
91	Other Direct Expenses	2,650.00	200.00	2,400.00	2,400.00	0.00
TOTAL	CONTRACTUAL	4,019.00	4,225.00	4,150.00	4,150.00	0.00
TOTAL	RECREATIONAL THERAPY	119,234.00	121,793.00	122,987.00	122,987.00	0.00
EH7290 DENTIST						
.1	PERSONNEL SERVICES					
8	Physicians (PT)	0.00	18,119.00	18,301.00	18,301.00	0.00
15630	Personnel Service Savings	0.00	(18,119.00)	(18,301.00)	(18,301.00)	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
62	Medical - Purchased Services	62,120.00	75,200.00	68,963.00	68,963.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	62,120.00	76,200.00	69,963.00	69,963.00	0.00
TOTAL	DENTIST	62,120.00	76,200.00	69,963.00	69,963.00	0.00
EH7310 PSYCHIATRY						
.0	CONTRACTUAL					
29	Psychiatry Consultant	98,642.00	105,288.00	109,500.00	109,500.00	0.00
TOTAL	CONTRACTUAL	98,642.00	105,288.00	109,500.00	109,500.00	0.00
TOTAL	PSYCHIATRY	98,642.00	105,288.00	109,500.00	109,500.00	0.00
EH7330 PHYSICAL THERAPY						
.1	PERSONNEL SERVICES					
1	Management and Supervisors	143,644.00	142,474.00	144,545.00	144,545.00	0.00
2	Technicians, SP	81,733.00	119,219.00	122,614.00	122,614.00	0.00
5	Aides and Orderlies	63,333.00	135,842.00	138,883.00	138,883.00	0.00
15410	Overtime	0.00	8,600.00	1,700.00	1,700.00	0.00
15630	Personnel Service Savings	0.00	0.00	(59,260.00)	(59,260.00)	0.00
16890	Salary Adjustment	0.00	2,113.00	0.00	0.00	0.00
17060	Shift Differential	0.00	500.00	400.00	400.00	0.00
TOTAL	PERSONNEL SERVICES	288,710.00	408,748.00	348,882.00	348,882.00	0.00
.0	CONTRACTUAL					
29	Physical Therapy Consultant	380,520.00	666,983.00	855,982.00	855,982.00	0.00
49	Other Medical Care Materials	5,859.00	7,500.00	7,000.00	7,000.00	0.00
55	Office and Administrative Supplies	487.00	450.00	500.00	500.00	0.00
59	Other Supplies and Materials	150.00	300.00	300.00	300.00	0.00
63	Repairs and Maintenance Services	0.00	300.00	300.00	300.00	0.00
80	Advertising	175.00	0.00	0.00	0.00	0.00
86	Printing and Duplicating	1,254.00	3,000.00	3,000.00	3,000.00	0.00
88	Travel, Conferences	0.00	500.00	500.00	500.00	0.00
89	Books and Periodicals	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	388,445.00	679,083.00	867,632.00	867,632.00	0.00
TOTAL	PHYSICAL THERAPY	677,155.00	1,087,831.00	1,216,514.00	1,216,514.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7340 OCCUPATIONAL THERAPY						
.1	PERSONNEL SERVICES					
2	Technicians, SP	79,157.00	93,505.00	94,377.00	94,377.00	0.00
15410	Overtime	0.00	100.00	500.00	500.00	0.00
15630	Personnel Service Savings	0.00	(9,300.00)	0.00	0.00	0.00
16890	Salary Adjustment	0.00	465.00	0.00	0.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	79,157.00	84,870.00	94,977.00	94,977.00	0.00
.0	CONTRACTUAL					
28	Therapists and Others	297,016.00	0.00	0.00	0.00	0.00
49	Other Medical Supplies	3,314.00	6,500.00	5,000.00	5,000.00	0.00
55	Office and Administrative Supplies	31.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	210.00	50.00	200.00	200.00	0.00
86	Printing and Duplicating	581.00	1,500.00	1,000.00	1,000.00	0.00
91	Other Direct Expenses	0.00	50.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	301,152.00	8,300.00	6,400.00	6,400.00	0.00
TOTAL	OCCUPATIONAL THERAPY	380,309.00	93,170.00	101,377.00	101,377.00	0.00
EH7350 SPEECH AND HEARING THERAPY						
.0	CONTRACTUAL					
28	Therapists and Others	162,765.00	187,673.00	10,000.00	10,000.00	0.00
49	Other Medical Care Materials	0.00	100.00	0.00	0.00	0.00
55	Office and Administrative Supplies	55.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	0.00	50.00	50.00	50.00	0.00
63	Repairs and Maintenance Services	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	162,820.00	188,123.00	10,350.00	10,350.00	0.00
TOTAL	SPEECH AND HEARING THERAPY	162,820.00	188,123.00	10,350.00	10,350.00	0.00
EH7380 SOCIAL SERVICES						
.1	PERSONNEL SERVICES					
2	Technicians, SP	316,834.00	299,757.00	302,936.00	302,936.00	0.00
15410	Overtime	0.00	5,000.00	6,800.00	6,800.00	0.00
16890	Salary Adjustment	0.00	1,485.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	316,834.00	306,242.00	309,736.00	309,736.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	299.00	400.00	500.00	500.00	0.00
59	Other Supplies and Materials	16.00	50.00	0.00	0.00	0.00
88	Travel, Conferences	483.00	1,500.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	228.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	1,026.00	2,300.00	1,850.00	1,850.00	0.00
TOTAL	SOCIAL SERVICES	317,860.00	308,542.00	311,586.00	311,586.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7383 PASTORAL CARE						
.1	PERSONNEL SERVICES					
2	Technicians, SP	9,358.00	9,011.00	9,011.00	9,011.00	0.00
TOTAL	PERSONNEL SERVICES	9,358.00	9,011.00	9,011.00	9,011.00	0.00
.0	CONTRACTUAL					
28	Therapists and Others	4,500.00	4,500.00	4,500.00	4,500.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	4,500.00	4,550.00	4,550.00	4,550.00	0.00
TOTAL	PASTORAL CARE	13,858.00	13,561.00	13,561.00	13,561.00	0.00
EH7390 MEDICAL RECORDS						
.1	PERSONNEL SERVICES					
2	Technicians, SP	36,210.00	36,254.00	37,236.00	37,236.00	0.00
15410	Overtime	0.00	500.00	100.00	100.00	0.00
16890	Salary Adjustment	0.00	180.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	36,210.00	36,934.00	37,336.00	37,336.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	2,100.00	2,625.00	2,625.00	2,625.00	0.00
55	Office and Administrative Supplies	529.00	750.00	750.00	750.00	0.00
86	Printing and Duplicating	0.00	300.00	300.00	300.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	2,629.00	3,775.00	3,775.00	3,775.00	0.00
TOTAL	MEDICAL RECORDS	38,839.00	40,709.00	41,111.00	41,111.00	0.00
EH7410 MEDICAL STAFF						
.1	PERSONNEL SERVICES					
6	Clerical	31,221.00	31,226.00	31,539.00	31,539.00	0.00
8	Physicians (PT)	363,403.00	404,319.00	403,740.00	403,740.00	0.00
15410	Overtime	0.00	6,300.00	6,200.00	6,200.00	0.00
15630	Personnel Service Savings	0.00	(49,673.00)	(49,736.00)	(49,736.00)	0.00
16890	Salary Adjustment	0.00	156.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	394,624.00	392,328.00	391,743.00	391,743.00	0.00
.0	CONTRACTUAL					
27	Physicians' Fees	26,760.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	26,760.00	0.00	0.00	0.00	0.00
TOTAL	MEDICAL STAFF	421,384.00	392,328.00	391,743.00	391,743.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH7420 MEDICAL DIRECTOR						
.1	PERSONNEL SERVICES					
8	Physicians (PT)	67,031.00	69,691.00	69,691.00	69,691.00	0.00
15410	Overtime	0.00	2,500.00	2,700.00	2,700.00	0.00
TOTAL	PERSONNEL SERVICES	67,031.00	72,191.00	72,391.00	72,391.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	0.00	300.00	300.00	300.00	0.00
TOTAL	MEDICAL DIRECTOR	67,031.00	72,491.00	72,691.00	72,691.00	0.00
EH7430 MEDICAL CARE/EVALUATION (U.R)						
.1	PERSONNEL SERVICES					
3	Registered Nurses	63,083.00	59,664.00	60,487.00	60,487.00	0.00
15410	Overtime	0.00	1,400.00	3,000.00	3,000.00	0.00
16890	Salary Adjustment	0.00	298.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	63,083.00	61,362.00	63,487.00	63,487.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	3,703.00	4,030.00	4,700.00	4,700.00	0.00
TOTAL	CONTRACTUAL	3,703.00	4,030.00	4,700.00	4,700.00	0.00
TOTAL	MEDICAL CARE/EVALUATION (U.R)	66,786.00	65,392.00	68,187.00	68,187.00	0.00
EH8110 NON-MEDICAL EDUCATION						
.1	PERSONNEL SERVICES					
2	Technicians, SP	66,345.00	66,462.00	66,462.00	67,127.00	0.00
15410	Overtime	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	66,345.00	66,562.00	66,562.00	67,227.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	83.00	500.00	300.00	300.00	0.00
73	Rental or Lease	0.00	50.00	50.00	50.00	0.00
88	Travel, Conferences	0.00	150.00	150.00	150.00	0.00
TOTAL	CONTRACTUAL	83.00	700.00	500.00	500.00	0.00
TOTAL	NON-MEDICAL EDUCATION	66,428.00	67,262.00	67,062.00	67,727.00	0.00
EH8212 PATIENT FOOD SERVICES						
.1	PERSONNEL SERVICES					
1	Management and Supervisors	207,583.00	189,135.00	192,052.00	192,052.00	0.00
2	Technicians, SP	518,120.00	487,096.00	607,382.00	607,382.00	0.00
6	Clerical and Other	30,693.00	30,710.00	31,018.00	31,018.00	0.00
7	Environment and Facility	1,272,874.00	1,312,184.00	1,273,116.00	1,273,116.00	0.00
15410	Overtime	0.00	145,600.00	146,300.00	146,300.00	0.00
15630	Personnel Service Savings	0.00	(117,340.00)	(106,168.00)	(106,168.00)	0.00
16890	Salary Adjustment	0.00	10,640.00	0.00	0.00	0.00
17060	Shift Differential	0.00	15,500.00	15,200.00	15,200.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	2,029,270.00	2,083,525.00	2,168,900.00	2,168,900.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8212 PATIENT FOOD SERVICES (CONTINUED)						
.0	CONTRACTUAL					
49	Other Medical Supplies	120,790.00	140,000.00	137,000.00	137,000.00	0.00
50	Food	871,048.00	911,000.00	905,000.00	905,000.00	0.00
52	Tableware and Kitchen Supplies	127,141.00	140,000.00	135,000.00	135,000.00	0.00
54	Cleaning Supplies	16,379.00	27,000.00	21,000.00	21,000.00	0.00
55	Office and Administrative Supplies	4,771.00	7,600.00	6,000.00	6,000.00	0.00
59	Other Supplies and Materials	20,652.00	26,000.00	25,000.00	25,000.00	0.00
63	Repairs and Maintenance Services	19,613.00	15,000.00	24,000.00	24,000.00	0.00
68	Contracted Services	3,078.00	8,900.00	9,000.00	9,000.00	0.00
73	Rental or Lease	0.00	3,000.00	1,000.00	1,000.00	0.00
86	Printing and Duplicating	0.00	500.00	500.00	500.00	0.00
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
89	Books and Periodicals	0.00	100.00	100.00	100.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	1,183,472.00	1,279,500.00	1,264,000.00	1,264,000.00	0.00
TOTAL	PATIENT FOOD SERVICES	3,212,742.00	3,363,025.00	3,432,900.00	3,432,900.00	0.00

EH8220 PLANT OPERATION & MAINTENANCE

.1	PERSONNEL SERVICES					
1	Management and Supervisors	68,774.00	65,738.00	66,922.00	66,922.00	0.00
2	Technicians, SP	41,206.00	39,387.00	41,050.00	41,050.00	0.00
7	Environment and Facility	125,134.00	116,671.00	152,421.00	152,421.00	0.00
15410	Overtime	0.00	10,100.00	9,400.00	9,400.00	0.00
16890	Salary Adjustment	0.00	1,101.00	0.00	0.00	0.00
17060	Shift Differential	0.00	700.00	600.00	600.00	0.00
TOTAL	PERSONNEL SERVICES	235,114.00	233,697.00	270,393.00	270,393.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	1,203.00	1,100.00	1,300.00	1,300.00	0.00
59	Other Supplies and Materials	42,033.00	62,800.00	59,000.00	59,000.00	0.00
63	Repairs and Maintenance Services	27,442.00	34,000.00	33,000.00	33,000.00	0.00
67	Other Purchased Services	0.00	63,000.00	55,000.00	55,000.00	0.00
68	Contracted Services	205,320.00	193,750.00	197,090.00	197,090.00	0.00
73	Rental or Lease	50.00	150.00	350.00	350.00	0.00
74	Electricity	567,745.00	707,400.00	604,800.00	604,800.00	0.00
75	Gas	182,344.00	280,000.00	229,349.00	224,979.00	0.00
76	Water and Sewer	120,866.00	142,200.00	141,420.00	141,420.00	0.00
77	Oil	0.00	3,000.00	0.00	0.00	0.00
86	Printing and Duplicating	2,502.00	3,200.00	2,700.00	2,700.00	0.00
91	Other Direct Expenses	315.00	60,000.00	60,000.00	60,000.00	0.00
TOTAL	CONTRACTUAL	1,149,820.00	1,550,600.00	1,384,009.00	1,379,639.00	0.00
TOTAL	PLANT OPERATION & MAINTENANCE	1,384,934.00	1,784,297.00	1,654,402.00	1,650,032.00	0.00

EH8221 CARPENTRY

.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	0.00	100.00	100.00	100.00	0.00
TOTAL	CARPENTRY	0.00	100.00	100.00	100.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8222 PLUMBING						
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
63	Repairs and Maintenance Services	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	0.00	600.00	600.00	600.00	0.00
TOTAL	PLUMBING	0.00	600.00	600.00	600.00	0.00
EH8223 PAINTING						
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	PAINTING	0.00	1,000.00	1,000.00	1,000.00	0.00
EH8225 GROUNDS						
.1	PERSONNEL SERVICES					
2	Technicians, SP	44,250.00	39,267.00	40,185.00	40,185.00	0.00
7	Environment and Facility	35,272.00	31,868.00	33,259.00	33,259.00	0.00
15410	Overtime	0.00	6,400.00	9,200.00	9,200.00	0.00
16890	Salary Adjustment	0.00	355.00	0.00	0.00	0.00
17060	Shift Differential	0.00	200.00	200.00	200.00	0.00
TOTAL	PERSONNEL SERVICES	79,522.00	78,090.00	82,844.00	82,844.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	50.00	50.00	50.00	0.00
59	Other Supplies and Materials	9,244.00	7,700.00	10,000.00	10,000.00	0.00
63	Repairs and Maintenance Services	806.00	500.00	1,600.00	1,600.00	0.00
68	Contracted Services	0.00	500.00	500.00	500.00	0.00
87	Automobile Maintenance	3,123.00	7,000.00	6,500.00	6,500.00	0.00
91	Other Direct Expenses	0.00	100.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	13,173.00	15,850.00	18,650.00	18,650.00	0.00
TOTAL	GROUNDS	92,695.00	93,940.00	101,494.00	101,494.00	0.00
EH8231 ELECTRICAL & REFRIGERATION OPERATIONS						
.0	CONTRACTUAL					
59	Other Supplies and Materials	4,846.00	6,000.00	6,500.00	6,500.00	0.00
67	Other Purchased Services	0.00	1,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,846.00	7,000.00	6,500.00	6,500.00	0.00
TOTAL	ELECTRICAL & REFRIGERATION OPERATIONS	4,846.00	7,000.00	6,500.00	6,500.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8240 HOUSEKEEPING SERVICES						
.1	PERSONNEL SERVICES					
2	Technicians, SP	118,967.00	109,913.00	111,671.00	111,671.00	0.00
7	Environment and Facility	908,020.00	1,005,135.00	873,180.00	873,180.00	0.00
15410	Overtime	0.00	68,100.00	66,500.00	66,500.00	0.00
15630	Personnel Service Savings	0.00	(133,255.00)	(42,000.00)	(42,000.00)	0.00
16890	Salary Adjustment	0.00	5,537.00	0.00	0.00	0.00
17060	Shift Differential	0.00	9,500.00	9,500.00	9,500.00	0.00
18060	Temporary Services	0.00	10,000.00	20,000.00	20,000.00	0.00
TOTAL	PERSONNEL SERVICES	1,026,987.00	1,074,930.00	1,038,851.00	1,038,851.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	238.00	260.00	600.00	600.00	0.00
59	Other Supplies and Materials	105,654.00	114,600.00	126,000.00	126,000.00	0.00
63	Repairs and Maintenance Services	0.00	500.00	500.00	500.00	0.00
68	Contracted Services	154,524.00	160,000.00	160,000.00	160,000.00	0.00
73	Rental or Lease	734.00	4,000.00	1,260.00	1,260.00	0.00
TOTAL	CONTRACTUAL	261,150.00	279,360.00	288,360.00	288,360.00	0.00
TOTAL	HOUSEKEEPING SERVICES	1,288,137.00	1,354,290.00	1,327,211.00	1,327,211.00	0.00

EH8250 LAUNDRY AND LINEN

.1	PERSONNEL SERVICES					
7	Environment and Facility	387,468.00	515,109.00	406,594.00	406,594.00	0.00
15410	Overtime	0.00	21,700.00	22,000.00	22,000.00	0.00
15630	Personnel Service Savings	0.00	(117,340.00)	(97,855.00)	(97,855.00)	0.00
16890	Salary Adjustment	0.00	2,572.00	0.00	0.00	0.00
17060	Shift Differential	0.00	3,700.00	3,800.00	3,800.00	0.00
18060	Temporary Services	0.00	10,000.00	20,000.00	20,000.00	0.00
TOTAL	PERSONNEL SERVICES	387,468.00	435,741.00	354,539.00	354,539.00	0.00
.0	CONTRACTUAL					
38	Disposable Linen	346,440.00	410,000.00	400,000.00	400,000.00	0.00
53	Linen and Bedding	69,446.00	71,050.00	78,700.00	78,700.00	0.00
54	Cleaning Supplies	66,751.00	63,000.00	71,000.00	71,000.00	0.00
55	Office and Administrative Supplies	225.00	750.00	500.00	500.00	0.00
59	Other Supplies and Materials	6,025.00	12,200.00	12,700.00	12,700.00	0.00
63	Repairs and Maintenance Services	939.00	3,000.00	2,500.00	2,500.00	0.00
67	Purchased Services	0.00	5,000.00	5,000.00	5,000.00	0.00
68	Contracted Services	106,198.00	110,000.00	120,000.00	120,000.00	0.00
73	Rental or Lease	96.00	200.00	200.00	200.00	0.00
91	Other Direct Expenses	0.00	50.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	596,120.00	675,250.00	690,600.00	690,600.00	0.00
TOTAL	LAUNDRY AND LINEN	983,588.00	1,110,991.00	1,045,139.00	1,045,139.00	0.00

EH8260 SECURITY

.1	PERSONNEL SERVICES					
1	Management and Supervisors	61,699.00	47,830.00	49,481.00	49,481.00	0.00
7	Environment and Facility	339,133.00	356,895.00	363,477.00	363,477.00	0.00
15410	Overtime	0.00	40,200.00	47,100.00	47,100.00	0.00
15630	Personnel Service Savings	0.00	(294,623.00)	(33,482.00)	(33,482.00)	0.00
16890	Salary Adjustment	0.00	1,978.00	0.00	0.00	0.00
17060	Shift Differential	0.00	2,500.00	2,500.00	2,500.00	0.00
TOTAL	PERSONNEL SERVICES	400,832.00	154,780.00	429,076.00	429,076.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8260 SECURITY (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	1,201.00	2,000.00	1,500.00	1,500.00	0.00
59	Other Supplies and Materials	1,223.00	3,850.00	4,300.00	4,300.00	0.00
63	Repairs and Maintenance Services	1,263.00	4,300.00	5,000.00	5,000.00	0.00
68	Contracted Services	10,601.00	373,200.00	11,800.00	11,800.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
88	Travel, Conferences	0.00	250.00	100.00	100.00	0.00
89	Books and Periodicals	0.00	150.00	0.00	0.00	0.00
91	Other Direct Expenses	0.00	50.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	14,288.00	384,000.00	22,900.00	22,900.00	0.00
TOTAL	SECURITY	415,120.00	538,780.00	451,976.00	451,976.00	0.00
EH8270 PATIENT TRANSPORTATION						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	50.00	0.00	0.00	0.00
68	Contracted Services	5,302.00	21,000.00	21,000.00	21,000.00	0.00
87	Automobile Maintenance	16,762.00	18,600.00	22,200.00	22,200.00	0.00
TOTAL	CONTRACTUAL	22,064.00	39,650.00	43,200.00	43,200.00	0.00
TOTAL	PATIENT TRANSPORTATION	22,064.00	39,650.00	43,200.00	43,200.00	0.00
EH8311 BUSINESS OFFICE						
.1	PERSONNEL SERVICES					
1	Management and Supervisors	83,363.00	81,050.00	81,050.00	81,861.00	0.00
2	Technicians, SP	106,290.00	106,737.00	107,418.00	107,418.00	0.00
3	Registered Nurse	54,656.00	52,974.00	53,730.00	53,730.00	0.00
6	Clerical and Other	291,578.00	266,157.00	367,189.00	367,189.00	0.00
15410	Overtime	0.00	3,200.00	3,600.00	3,600.00	0.00
15630	Personnel Service Savings	0.00	(10,000.00)	(90,302.00)	(90,302.00)	0.00
16890	Salary Adjustment	0.00	2,237.00	0.00	0.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	535,887.00	512,355.00	532,685.00	533,496.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	0.00	5,000.00	0.00	0.00	0.00
31	Auditing Services	10,900.00	13,000.00	13,000.00	13,000.00	0.00
55	Office and Administrative Supplies	6,519.00	10,000.00	9,000.00	9,000.00	0.00
59	Other Supplies and Materials	455.00	1,900.00	1,000.00	1,000.00	0.00
63	Repairs and Maintenance Services	0.00	2,000.00	2,000.00	2,000.00	0.00
68	Contracted Services	17,435.00	22,300.00	26,700.00	26,700.00	0.00
80	Advertising	94.00	150.00	0.00	0.00	0.00
86	Printing and Duplicating	0.00	150.00	0.00	0.00	0.00
88	Travel, Conferences	198.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	500.00	300.00	300.00	0.00
90	Postage	14,871.00	15,000.00	16,000.00	16,000.00	0.00
91	Other Direct Expenses	475.00	1,500.00	1,000.00	1,000.00	0.00
92	Accounting Services Chargeback	51,163.00	60,000.00	51,400.00	51,400.00	0.00
TOTAL	CONTRACTUAL	102,110.00	132,500.00	121,400.00	121,400.00	0.00
TOTAL	BUSINESS OFFICE	637,997.00	644,855.00	654,085.00	654,896.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8318 PATIENT ACCOUNTING						
.0	CONTRACTUAL					
91	Other Direct Expenses	860.00	840.00	840.00	840.00	0.00
TOTAL	CONTRACTUAL	860.00	840.00	840.00	840.00	0.00
TOTAL	PATIENT ACCOUNTING	860.00	840.00	840.00	840.00	0.00

EH8319 DATA PROCESSING

.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	2,000.00	0.00	0.00	0.00
67	Other Purchased Services	209,708.00	200,600.00	239,724.00	239,724.00	0.00
68	Contracted Services	11,265.00	14,140.00	17,892.00	17,892.00	0.00
73	Rental or Lease	37,008.00	68,564.00	59,600.00	59,600.00	0.00
TOTAL	CONTRACTUAL	257,981.00	285,304.00	317,216.00	317,216.00	0.00
TOTAL	DATA PROCESSING	257,981.00	285,304.00	317,216.00	317,216.00	0.00

EH8351 ADMINISTRATIVE OFFICE

.1	PERSONNEL SERVICES					
1	Management and Supervisors	189,554.00	169,606.00	174,470.00	176,215.00	0.00
6	Clerical and Other	34,318.00	34,854.00	35,597.00	35,946.00	0.00
15410	Overtime	0.00	100.00	0.00	0.00	0.00
18060	Temporary Services	0.00	2,499.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	223,872.00	207,059.00	210,067.00	212,161.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	413.00	5,000.00	2,000.00	2,000.00	0.00
30	Executive Administration - Legal Fees	27,000.00	32,000.00	27,100.00	27,100.00	0.00
55	Office and Administrative Supplies	2,029.00	2,500.00	2,500.00	2,500.00	0.00
59	Other Supplies and Materials	202.00	100.00	500.00	500.00	0.00
68	Contracted Services	0.00	50.00	50.00	50.00	0.00
73	Rental or Lease	16,000.00	18,000.00	18,000.00	18,000.00	0.00
80	Advertising	1,090.00	10,000.00	5,000.00	5,000.00	0.00
81	Insurance	177,503.00	175,100.00	187,450.00	187,450.00	0.00
83	A-87 DSS Administration	476,959.00	476,959.00	528,497.00	528,497.00	0.00
85	Dues and Subscriptions	22,189.00	32,000.00	32,000.00	32,000.00	0.00
86	Printing and Duplicating	580.00	1,000.00	1,000.00	1,000.00	0.00
87	Automobile Maintenance	6,623.00	5,500.00	8,600.00	8,600.00	0.00
88	Travel, Conferences	1,822.00	3,000.00	2,900.00	2,900.00	0.00
89	Books and Periodicals	0.00	400.00	0.00	0.00	0.00
91	Other Direct Expenses	100.00	1,000.00	500.00	500.00	0.00
92	Dues and Assessments	2,066,478.00	97,000.00	85,100.00	85,100.00	0.00
TOTAL	CONTRACTUAL	2,798,988.00	859,609.00	901,197.00	901,197.00	0.00
TOTAL	ADMINISTRATIVE OFFICE	3,022,860.00	1,066,668.00	1,111,264.00	1,113,358.00	0.00

EH8371 PURCHASING

.0	CONTRACTUAL					
91	Other Direct Expenses	26,078.00	35,000.00	26,200.00	26,200.00	0.00
TOTAL	CONTRACTUAL	26,078.00	35,000.00	26,200.00	26,200.00	0.00
TOTAL	PURCHASING	26,078.00	35,000.00	26,200.00	26,200.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8381 COMMUNICATIONS						
.1	PERSONNEL SERVICES					
6	Clerical and Other	79,757.00	59,641.00	62,370.00	62,370.00	0.00
15410	Overtime	0.00	17,700.00	8,900.00	8,900.00	0.00
15630	Personnel Service Savings	0.00	(17,700.00)	(13,796.00)	(13,796.00)	0.00
16890	Salary Adjustment	0.00	230.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	79,757.00	59,871.00	57,474.00	57,474.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	56.00	100.00	100.00	100.00	0.00
59	Other Supplies and Materials	768.00	1,200.00	1,200.00	1,200.00	0.00
63	Repairs and Maintenance Services	1,291.00	2,000.00	2,000.00	2,000.00	0.00
68	Contracted Services	9,624.00	11,500.00	11,500.00	11,500.00	0.00
73	Rental or Lease	907.00	1,600.00	1,000.00	1,000.00	0.00
84	Telephone Charges	24,067.00	29,080.00	31,170.00	31,170.00	0.00
91	Other Direct Expenses	66.00	300.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	36,779.00	45,780.00	47,070.00	47,070.00	0.00
TOTAL	COMMUNICATIONS	116,536.00	105,651.00	104,544.00	104,544.00	0.00
EH8385 RECEIVING & STORES						
.1	PERSONNEL SERVICES					
1	Management and Supervisors	40,462.00	39,243.00	39,861.00	39,861.00	0.00
6	Clerical and Other	34,069.00	33,922.00	34,487.00	34,487.00	0.00
15410	Overtime	0.00	200.00	200.00	200.00	0.00
16890	Salary Adjustment	0.00	366.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	74,531.00	73,731.00	74,548.00	74,548.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	98.00	50.00	100.00	100.00	0.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	98.00	250.00	300.00	300.00	0.00
TOTAL	RECEIVING & STORES	74,629.00	73,981.00	74,848.00	74,848.00	0.00
EH8400 BARBER & BEAUTY						
.1	PERSONNEL SERVICES					
2	Technicians, SP	25,564.00	28,876.00	29,164.00	29,164.00	0.00
16890	Salary Adjustment	0.00	145.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	25,564.00	29,021.00	29,164.00	29,164.00	0.00
.0	CONTRACTUAL					
29	Consultant Services	29,495.00	47,000.00	47,000.00	47,000.00	0.00
59	Other Supplies and Materials	3,775.00	6,000.00	5,900.00	5,900.00	0.00
TOTAL	CONTRACTUAL	33,270.00	53,000.00	52,900.00	52,900.00	0.00
TOTAL	BARBER & BEAUTY	58,834.00	82,021.00	82,064.00	82,064.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8401 GIFT SHOP						
.0	CONTRACTUAL					
59	Other Supplies and Materials	7,312.00	8,500.00	8,800.00	8,800.00	0.00
TOTAL	CONTRACTUAL	7,312.00	8,500.00	8,800.00	8,800.00	0.00
TOTAL	GIFT SHOP	7,312.00	8,500.00	8,800.00	8,800.00	0.00
EH8411 DEPRECIATION EXPENSE - EQUIPMENT						
.0	CONTRACTUAL					
69	Building	722,940.00	720,400.00	717,415.00	717,415.00	0.00
TOTAL	CONTRACTUAL	722,940.00	720,400.00	717,415.00	717,415.00	0.00
TOTAL	DEPRECIATION EXPENSE - EQUIPMENT	722,940.00	720,400.00	717,415.00	717,415.00	0.00
EH8412 DEPRECIATION EXPENSE - FIXED						
.0	CONTRACTUAL					
69	Fixed Equipment	541,140.00	541,200.00	540,650.00	540,650.00	0.00
TOTAL	CONTRACTUAL	541,140.00	541,200.00	540,650.00	540,650.00	0.00
TOTAL	DEPRECIATION EXPENSE - FIXED	541,140.00	541,200.00	540,650.00	540,650.00	0.00
EH8413 DEPRECIATION EXPENSE - MOVEABLE						
.0	CONTRACTUAL					
69	Equipment	243,782.00	423,065.00	172,912.00	172,912.00	0.00
70	Vehicles	14,566.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	258,348.00	423,065.00	172,912.00	172,912.00	0.00
TOTAL	DEPRECIATION EXPENSE - MOVEABLE	258,348.00	423,065.00	172,912.00	172,912.00	0.00
EH8452 INTEREST EXPENSE						
.0	CONTRACTUAL					
82	Interest on Debt	1,187,715.00	1,147,316.00	1,100,354.00	1,100,354.00	0.00
TOTAL	CONTRACTUAL	1,187,715.00	1,147,316.00	1,100,354.00	1,100,354.00	0.00
TOTAL	INTEREST EXPENSE	1,187,715.00	1,147,316.00	1,100,354.00	1,100,354.00	0.00
EH8457 COST OF ISSUANCE						
.0	CONTRACTUAL					
82	Cost of Issuance	31,299.00	31,300.00	31,299.00	31,299.00	0.00
TOTAL	CONTRACTUAL	31,299.00	31,300.00	31,299.00	31,299.00	0.00
TOTAL	COST OF ISSUANCE	31,299.00	31,300.00	31,299.00	31,299.00	0.00

HOSPITAL FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
EH8460 EMPLOYEE BENEFITS						
.0	CONTRACTUAL					
16	FICA	1,382,243.00	1,400,603.00	1,496,861.00	1,496,861.00	0.00
16	Group Health Insurance	3,556,978.00	3,850,695.00	3,634,220.00	3,634,220.00	0.00
19	Pension and Retirement	2,309,528.00	2,092,582.00	2,806,010.00	2,806,010.00	0.00
20	Workers' Compensation	667,714.00	539,858.00	631,561.00	631,561.00	0.00
21	GASB 45 - OPEB	1,220,828.00	0.00	0.00	0.00	0.00
23	Unemployment Insurance	96,872.00	92,878.00	84,563.00	84,563.00	0.00
25	Dental Insurance	80,765.00	86,047.00	91,331.00	91,331.00	0.00
27	Employee Physicals	0.00	2,500.00	0.00	0.00	0.00
56	Employee Wearing Apparel	0.00	100,950.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	9,314,928.00	8,166,113.00	8,744,546.00	8,744,546.00	0.00
TOTAL	EMPLOYEE BENEFITS	9,314,928.00	8,166,113.00	8,744,546.00	8,744,546.00	0.00
EH9010 OTHER NON-OPERATING EXPENSE						
.0	CONTRACTUAL					
91	Other Direct Expenses	201,424.00	252,041.00	310,739.00	310,739.00	0.00
TOTAL	CONTRACTUAL	201,424.00	252,041.00	310,739.00	310,739.00	0.00
TOTAL	OTHER NON-OPERATING EXPENSE	201,424.00	252,041.00	310,739.00	310,739.00	0.00
TOTAL	HOSPITAL FUND	41,203,287.00	40,113,070.00	40,026,231.00	40,026,231.00	0.00

SEWER (G) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
DEPARTMENTAL INCOME							
R2120	21201	Sewer Rents	4,768,409.80	4,822,000.00	6,614,000.00	6,614,000.00	0.00
R2120	21202	Scavengers	157,542.00	150,000.00	160,000.00	160,000.00	0.00
R2121	21211	Sewer Rents Debt Service	22,247.46	20,000.00	20,000.00	20,000.00	0.00
R2122	21221	Pretreatment Assessments	62,369.55	66,000.00	67,000.00	67,000.00	0.00
R2128	21281	Int Pen on Sewer Accts	47,499.52	50,000.00	60,000.00	60,000.00	0.00
TOTAL DEPARTMENTAL INCOME			5,058,068.33	5,108,000.00	6,921,000.00	6,921,000.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	898.24	850.00	850.00	850.00	0.00
TOTAL USE OF MONEY AND PROPERTY			898.24	850.00	850.00	850.00	0.00
FINES AND FORFEITURES							
R2620	26201	Fines-General	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL FINES AND FORFEITURES			0.00	1,000.00	1,000.00	1,000.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Miscellaneous	0.00	700.00	700.00	700.00	0.00
R2680	26801	Insurance Recoveries	8,579.25	500.00	500.00	500.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			8,579.25	1,200.00	1,200.00	1,200.00	0.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	0.00	500.00	500.00	500.00	0.00
R2770	27701	N.O.C.	7,169.86	500.00	500.00	500.00	0.00
TOTAL MISCELLANEOUS			7,169.86	1,000.00	1,000.00	1,000.00	0.00
TOTAL SEWER (G) FUND			5,074,715.68	5,112,050.00	6,925,050.00	6,925,050.00	0.00

**SEWER FUND
APPROPRIATIONS**

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1

DEPARTMENTAL FUNCTIONS:

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater in 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

PROGRAM OBJECTIVES:

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility on a daily basis. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several Districts owned pumping stations which delivers the wastewater to the treatment plant for treatment.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be met on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners who is appointed by the County legislature.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$6,925,050
R2120 21201 Sewer Rents	\$6,614,000
R2120 21202 Scavengers	160,000
R2121 21211 Sewer Rents Debt Service	20,000
R2121 21221 Pretreatment Assessments	67,000
R2128 21281 Interest Earnings and Penalties on Sewer Rent Accounts	60,000
R2401 24011 Interest Earnings - General	850
R2620 26201 Fines- General	1,000
R2655 26551 Minor Sales - Miscellaneous	700
R2680 26801 Insurance Recoveries	500
R2701 27011 Refunds, Prior years	500
R2770 27701 N.O.C.	500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services is based upon the 2012-2013 UPSEU Collective Bargaining Agreement and provides for a ½% increase over the year ending 2012 salaries for all bargaining unit positions. "Personnel Service Savings" in G8110 reflects the salary of one (1) Account Clerk Typist position and in G8130 reflects the salary of five (5) Processing Technician I positions and one (1) Processing Technician II position. This affords the Sewer District the necessary flexibility for movement between titles, should circumstances dictate, while keeping overtime personnel costs at a level to meet department requirements for 2013. Due to the upgrades being made to the Sewer Pump Stations, the following personnel changes are approved for 2013, one (1) Senior Maintenance Mechanic will be changed to Pump Station Mechanic and one (1) new position of Control System Technician. Also approved for 2013 is one (1) Automotive Mechanic (LFT) who will be used to make repairs to the sewers fleet of vehicles. Salaries for management personnel went unchanged in 2012; all management personnel have been increased by 1% over their year end 2012 salaries for 2013 in G8110 and G8130.

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1 (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The equipment code in, G8130, in the amount of \$108,000 is for a new conveyor system in the screening building to remove waste debris at an estimated cost of \$100,000. The old system rusted out and had to be removed. The remaining \$8,000 is for a new mixing system for the grease storage tank.

All of the District's appropriation codes were evaluated based upon current and historical spending levels and budgeted to reflect their needs. The 2013 budget includes funding for roof replacement at the Wynantskill Pumping Station at a cost of \$165,000 in account 04420 G 8120. Also included in account 04900 G 8130 is \$96,000 for the construction phase of the Effluent Disinfection System. For 2013, the Sewer District will be repairing aeration tank expansion joints at a cost of \$10,000 from 04420 G 8130 and repairing the water system yard hydrants at a cost of \$50,000 from 04500 G 8130. The unappropriated fund balance, as of 12/31/11, was \$959,065.

SEWER FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
G1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	96,553.00	134,059.00	102,199.00	102,199.00	0.00
TOTAL	CONTRACTUAL	96,553.00	134,059.00	102,199.00	102,199.00	0.00
TOTAL	FULL COST ALLOCATION	96,553.00	134,059.00	102,199.00	102,199.00	0.00
G1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	151,398.00	154,395.00	165,605.00	165,605.00	0.00
TOTAL	CONTRACTUAL	151,398.00	154,395.00	165,605.00	165,605.00	0.00
TOTAL	INSURANCE	151,398.00	154,395.00	165,605.00	165,605.00	0.00
G1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL	CONTINGENT	0.00	0.00	50,000.00	50,000.00	0.00
G8110 Sewer District No. 1 - Administration						
.1	PERSONNEL SERVICES					
0010	Account Clerk Typist		30,730.00	31,038.00	31,038.00	0.00
1200	Commissioner		4,500.00	4,500.00	4,500.00	0.00
1690	Chairman Of Commissioners		1,000.00	1,000.00	1,000.00	0.00
4280	Legal Counsel		12,000.00	12,000.00	12,000.00	0.00
5630	Personnel Service Savings		(31,255.00)	(31,563.00)	(31,563.00)	0.00
5740	Principal Account Clerk		41,568.00	41,985.00	41,985.00	0.00
6830	Sewer District Admin Director		81,377.00	81,377.00	82,191.00	0.00
6890	Salary Adjustments		295.00	0.00	0.00	0.00
7000	Senior Account Clerk		17,480.00	17,656.00	17,656.00	0.00
8390	Stipend (Annual)		1,363.00	1,313.00	1,313.00	0.00
TOTAL	PERSONNEL SERVICES	145,527.56	159,058.00	159,306.00	160,120.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,958.59	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,958.59	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,500.00	2,000.00	2,000.00	0.00
04100	Printing	0.00	140.00	140.00	140.00	0.00
04150	Postage	9,988.13	13,400.00	11,000.00	11,000.00	0.00
04420	Maintenance	0.00	1,000.00	1,000.00	1,000.00	0.00
04471	Labor Expense	0.00	100.00	100.00	0.00	0.00
04500	Special Departmental Supplies	374.45	1,000.00	1,000.00	1,000.00	0.00
04540	Publications	0.00	475.00	500.00	500.00	0.00
04550	Office Supplies	1,008.32	1,100.00	1,100.00	1,100.00	0.00
04900	Professional Services	9,039.86	6,592.00	6,920.00	6,920.00	0.00
04901	Litigation Expense	0.00	0.00	0.00	100.00	0.00
04980	Computer Services	0.00	2,500.00	3,507.00	3,507.00	0.00
04982	Automated Billing	93,200.50	105,200.00	93,200.00	93,200.00	0.00
04990	Purchased Services	7,730.50	7,600.00	7,600.00	7,600.00	0.00
TOTAL	CONTRACTUAL	121,341.76	140,607.00	128,067.00	128,067.00	0.00
TOTAL	SEWER DISTRICT NO. 1 - ADMINISTRATION	268,827.91	299,665.00	287,373.00	288,187.00	0.00

SEWER FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
G8120 Sewer District - Sewers/Pump Stations						
.2	EQUIPMENT					
02300	Automobile	0.00	30,500.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	30,500.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04300	Telephone	11,820.39	12,000.00	12,000.00	12,000.00	0.00
04351	Utilities - Electricity	384,738.10	460,100.00	304,000.00	304,000.00	0.00
04352	Utilities - Fuel	19,317.46	20,500.00	20,500.00	20,500.00	0.00
04354	Utilities - Water - Sewer	9,114.23	9,220.00	9,500.00	9,500.00	0.00
04420	Maintenance	566.26	156,372.00	171,000.00	171,000.00	0.00
04450	Rental - Equipment/Maintenance	127,855.00	148,893.00	139,000.00	139,000.00	0.00
04500	Special Departmental Supplies	15,102.60	99,228.00	104,250.00	104,250.00	0.00
TOTAL	CONTRACTUAL	568,514.04	906,313.00	760,250.00	760,250.00	0.00
TOTAL	SEWER DISTRICT - SEWERS/PUMP STATIONS	568,514.04	936,813.00	760,250.00	760,250.00	0.00
G8130 Sewer District - Sewage Treatment/Disposal						
.1	PERSONNEL SERVICES					
0410	Automotive Mechanic		0.00	21,137.00	21,137.00	0.00
1645	Control System Technician		0.00	57,157.00	57,157.00	0.00
2030	Dir Of Operat & Maintenance		70,000.00	70,142.00	70,842.00	0.00
3620	Industrial Wastewater Techn		53,823.00	54,362.00	54,362.00	0.00
4220	Laboratory Director		50,292.00	51,404.00	51,404.00	0.00
4230	Laborer		124,879.00	125,643.00	125,643.00	0.00
4610	Motor Equipment Operator Heavy		42,921.00	43,351.00	43,351.00	0.00
4680	Maintenance Mechanic		140,310.00	141,716.00	141,716.00	0.00
4690	Maintenance Helper		39,493.00	39,888.00	39,888.00	0.00
4840	Maintenance Supervisor		68,808.00	69,498.00	69,498.00	0.00
5410	Overtime		95,000.00	142,984.00	142,984.00	0.00
5630	Personnel Service Savings		(290,956.00)	(268,599.00)	(268,599.00)	0.00
5720	Processing Technician I		363,440.00	367,269.00	367,269.00	0.00
5830	Processing Technician II		163,369.00	164,762.00	164,762.00	0.00
6070	Principal Stores Clerk		56,689.00	57,257.00	57,257.00	0.00
6504	Pump Station Mechanic		0.00	51,923.00	51,923.00	0.00
6840	Senior Maintenance Mechanic		146,509.00	96,313.00	96,313.00	0.00
6850	Senior Lab Technician		20,264.00	20,467.00	20,467.00	0.00
6890	Salary Adjustments		7,762.00	0.00	0.00	0.00
7060	Shift Differential		16,800.00	0.00	0.00	0.00
7970	Supv Wastewater Plant Operator		65,207.00	69,825.00	69,825.00	0.00
8390	Stipend (Annual)		17,850.00	18,376.00	18,376.00	0.00
8820	Waste Water Plant Operator		219,477.00	211,881.00	211,881.00	0.00
TOTAL	PERSONNEL SERVICES	1,320,943.86	1,471,937.00	1,606,756.00	1,607,456.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	564,480.00	7,587.00	108,000.00	108,000.00	0.00
TOTAL	EQUIPMENT	564,480.00	7,587.00	108,000.00	108,000.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	19,032.46	68,000.00	19,200.00	19,200.00	0.00
04010	Travel	400.74	1,000.00	1,000.00	1,000.00	0.00
04050	Automobile Maintenance	8,761.25	13,000.00	10,000.00	10,000.00	0.00
04051	Automobile, Gasoline	18,747.02	25,000.00	25,000.00	25,000.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04150	Postage	893.25	1,500.00	1,500.00	1,500.00	0.00
04300	Telephone	3,397.05	3,500.00	3,500.00	3,500.00	0.00
04351	Utilities - Electricity	646,231.03	577,016.00	492,000.00	492,000.00	0.00
04352	Utilities - Fuel	63,692.67	35,700.00	36,400.00	36,400.00	0.00

SEWER FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
G8130 Sewer District - Sewage Treatment/Disposal (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04354	Utilities - Water - Sewer	6,492.77	9,900.00	9,900.00	9,900.00	0.00
04420	Maintenance	86,231.15	148,466.00	275,564.00	275,564.00	0.00
04450	Rental - Equipment/Maintenance	395,385.46	7,500.00	7,300.00	7,300.00	0.00
04500	Special Departmental Supplies	118,880.87	279,111.00	291,885.00	291,885.00	0.00
04540	Publications	0.00	100.00	100.00	100.00	0.00
04550	Office Supplies	28.88	550.00	550.00	550.00	0.00
04560	Training	0.00	250.00	250.00	250.00	0.00
04571	Uniform/Tools - Allowances	2,325.49	4,050.00	4,050.00	4,050.00	0.00
04900	Professional Services	6,883.00	123,605.00	118,000.00	118,000.00	0.00
04990	Purchased Services	26,937.90	31,000.00	31,000.00	31,000.00	0.00
TOTAL	CONTRACTUAL	1,404,320.99	1,329,348.00	1,327,299.00	1,327,299.00	0.00
TOTAL	SEWER DISTRICT - SEWAGE TREATMENT/DISPOSAL	3,289,744.85	2,808,872.00	3,042,055.00	3,042,755.00	0.00

G8189 Scavengers

.4	CONTRACTUAL					
04005	Permits/ Fees	0.00	500.00	500.00	500.00	0.00
04150	Postage	74.43	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	74.43	1,200.00	1,200.00	1,200.00	0.00
TOTAL	SCAVENGERS	74.43	1,200.00	1,200.00	1,200.00	0.00

G9010 State Retirement

.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	210,313.30	217,267.00	270,926.00	270,926.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	210,313.30	217,267.00	270,926.00	270,926.00	0.00
TOTAL	STATE RETIREMENT	210,313.30	217,267.00	270,926.00	270,926.00	0.00

G9030 Social Security

.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	108,370.57	124,155.00	135,630.00	135,630.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	108,370.57	124,155.00	135,630.00	135,630.00	0.00
TOTAL	SOCIAL SECURITY	108,370.57	124,155.00	135,630.00	135,630.00	0.00

G9040 Workers' Compensation

.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	39,332.38	39,594.00	37,560.00	37,560.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	39,332.38	39,594.00	37,560.00	37,560.00	0.00
TOTAL	WORKERS' COMPENSATION	39,332.38	39,594.00	37,560.00	37,560.00	0.00

SEWER FUND

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
G9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	1,923.75	4,056.00	3,170.00	3,170.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,923.75	4,056.00	3,170.00	3,170.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	1,923.75	4,056.00	3,170.00	3,170.00	0.00
G9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	370,561.37	372,483.00	362,727.00	362,727.00	0.00
08007	Dental	4,649.40	5,349.00	5,240.00	5,240.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	375,210.77	377,832.00	367,967.00	367,967.00	0.00
TOTAL	MEDICAL INSURANCE	375,210.77	377,832.00	367,967.00	367,967.00	0.00
G9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	166,424.14	127,973.00	127,043.00	127,043.00	0.00
TOTAL	PRINCIPAL BONDS	166,424.14	127,973.00	127,043.00	127,043.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	36,311.39	81,577.00	81,513.00	81,513.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	36,311.39	81,577.00	81,513.00	81,513.00	0.00
TOTAL	SERIAL BONDS	202,735.53	209,550.00	208,556.00	208,556.00	0.00
G9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	174,424.03	711,882.00	734,827.00	734,827.00	0.00
TOTAL	PRINCIPAL BONDS	174,424.03	711,882.00	734,827.00	734,827.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	106,967.97	413,686.00	390,742.00	390,742.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	106,967.97	413,686.00	390,742.00	390,742.00	0.00
TOTAL	INSTALLMENT PURCHASE	281,392.00	1,125,568.00	1,125,569.00	1,125,569.00	0.00
G9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	0.00	9,500.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	0.00	9,500.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	0.00	9,500.00	0.00	0.00	0.00
TOTAL	SEWER FUND	5,594,390.53	6,442,526.00	6,558,060.00	6,559,574.00	0.00

WORKING CAPITAL (M) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	14.50	50.00	50.00	50.00	0.00
TOTAL USE OF MONEY AND PROPERTY			14.50	50.00	50.00	50.00	0.00
MISCELLANEOUS							
R2770	27701	N.O.C.	400.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS			400.00	0.00	0.00	0.00	0.00
INTERFUND REVENUES							
R2801	28022	Postage-IR	288,927.56	320,106.00	322,665.00	322,165.00	0.00
R2801	28023	Printing-IR	64,619.73	77,060.00	79,953.00	79,953.00	0.00
R2801	28024	Ledger Services	442,118.30	390,136.00	423,326.00	928,603.00	0.00
R2801	28025	Payroll Services	335,587.20	369,153.00	402,134.00	402,134.00	0.00
R2801	28026	Auto Maintenance	190,895.36	293,292.00	277,627.00	273,527.00	0.00
R2801	28027	Data Processing	1,759,092.00	1,709,193.00	2,074,072.00	2,075,388.00	0.00
R2801	28029	DP - Sales	5,488.16	20,000.00	20,000.00	20,000.00	0.00
R2801	28031	Central Services	161,568.00	193,122.00	198,610.00	199,710.00	0.00
R2801	28032	Central Stores	0.00	2,500.00	5,500.00	5,500.00	0.00
R2801	28033	Gasoline Sales	94,448.96	105,000.00	105,000.00	105,000.00	0.00
R2801	28034	Telephone	207,884.44	229,000.00	221,097.00	221,097.00	0.00
TOTAL INTERFUND REVENUES			3,550,629.71	3,708,562.00	4,129,984.00	4,633,077.00	0.00
STATE AID							
R3397	33972	Other Public Safety Grants	0.00	135,000.00	0.00	0.00	0.00
TOTAL STATE AID			0.00	135,000.00	0.00	0.00	0.00
TOTAL WORKING CAPITAL (M) FUND			3,551,044.21	3,843,612.00	4,130,034.00	4,633,127.00	0.00

**WORKING CAPITAL FUND
APPROPRIATIONS**

M1610 BUREAU OF CENTRAL SERVICES

DEPARTMENTAL FUNCTIONS:

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during bid process; and
- Administration and supervision of the Central Printing & Mailing program.

PROGRAM OBJECTIVES:

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate surplus equipment auctions.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$420,857
R2401	24011	Interest & Earnings	\$ 50
R2801	28031	Central Services	199,710
R2801	28034	Telephone	221,097

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. The Procurement Clerk position has been eliminated as per departmental request. Since salaries of management personnel were unchanged in 2012, management personnel have been budgeted at a 1% increase over their 2012 year-end salaries. The only exception to the 1% management increases is the Deputy Director, for whom a \$5,000 salary increase was approved due to her position being assigned various duties which were formerly the responsibility of the Procurement Clerk.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

**WORKING CAPITAL FUND
Central Services - Administration**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1610 Central Services - Administration						
.1	PERSONNEL SERVICES					
0000	Account Clerk		30,730.00	31,038.00	31,038.00	0.00
1680	Confidential Asst. to Director		35,020.00	35,020.00	35,370.00	0.00
2080	Director Of Central Services		86,408.00	75,000.00	75,750.00	0.00
2300	Deputy Dir Of Central Services		50,957.00	56,220.00	56,220.00	0.00
5630	Personnel Service Savings		(6,408.00)	0.00	0.00	0.00
6301	Procurement Clerk		21,950.00	0.00	0.00	0.00
6890	Salary Adjustments		231.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	217,244.49	218,888.00	197,278.00	198,378.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,600.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,600.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	729.96	4,000.00	4,000.00	4,000.00	0.00
04150	Postage	4,472.73	5,000.00	5,500.00	5,500.00	0.00
04200	Insurance	273.60	350.00	328.00	328.00	0.00
04300	Telephone	46,319.07	46,000.00	50,000.00	50,000.00	0.00
04310	Telecommunications	0.00	42,386.80	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	17,563.00	16,931.00	16,603.00	16,603.00	0.00
04500	Special Departmental Supplies	117.70	500.00	500.00	500.00	0.00
04550	Office Supplies	265.42	500.00	500.00	500.00	0.00
04565	Advertising	2,742.82	3,500.00	3,500.00	3,500.00	0.00
04980	Computer Services	7,592.00	7,885.00	8,461.00	8,461.00	0.00
04990	Purchased Services	3,889.90	4,200.00	5,200.00	5,200.00	0.00
TOTAL	CONTRACTUAL	83,966.20	131,252.80	94,592.00	94,592.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	103,850.17	114,018.00	127,887.00	127,887.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	103,850.17	114,018.00	127,887.00	127,887.00	0.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	405,060.86	466,758.80	419,757.00	420,857.00	0.00

M1640 AUTOMOTIVE MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

PROGRAM OBJECTIVES:

This department maintains and services approximately two hundred vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

REVENUE APPLICABLE TO THIS PROGRAM: **\$378,527**

R2801	28026	Automotive Maintenance	\$273,527
R2801	28033	Gasoline Sales	105,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Due to fiscal constraints, the salary of a vacant Automotive Mechanic position has been offset with budgeted Personnel Service Savings.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

WORKING CAPITAL FUND
Automotive Maintenance

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1640 Automotive Maintenance						
.1	PERSONNEL SERVICES					
0410	Automotive Mechanic		86,173.00	86,561.00	86,561.00	0.00
3300	Head Automotive Mechanic		51,032.00	52,019.00	52,019.00	0.00
5410	Overtime		3,500.00	3,500.00	3,500.00	0.00
5630	Personnel Service Savings		0.00	(42,274.00)	(42,274.00)	0.00
6890	Salary Adjustments		704.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	90,828.59	141,409.00	99,806.00	99,806.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	4,467.93	4,318.00	10,700.00	10,700.00	0.00
TOTAL	EQUIPMENT	4,467.93	4,318.00	10,700.00	10,700.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	89,465.57	90,000.00	95,000.00	95,000.00	0.00
04200	Insurance	654.69	750.00	779.00	779.00	0.00
04300	Telephone	356.93	450.00	500.00	400.00	0.00
04400	Repairs	1,865.00	2,000.00	2,000.00	2,000.00	0.00
04500	Special Departmental Supplies	80,559.14	92,500.00	95,000.00	92,500.00	0.00
04540	Publications	1,500.00	1,500.00	1,600.00	1,600.00	0.00
04550	Office Supplies	284.82	500.00	500.00	400.00	0.00
04560	Training	796.00	1,200.00	1,800.00	1,200.00	0.00
04570	Uniforms/Tools	263.16	1,700.00	2,500.00	1,700.00	0.00
04901	Litigation Expense	7,300.00	0.00	0.00	0.00	0.00
04980	Computer Services	402.00	368.00	560.00	560.00	0.00
04990	Purchased Services	13,296.00	14,500.00	14,500.00	14,500.00	0.00
TOTAL	CONTRACTUAL	196,743.31	205,468.00	214,739.00	210,639.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	38,957.90	47,097.00	57,382.00	57,382.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	38,957.90	47,097.00	57,382.00	57,382.00	0.00
TOTAL	AUTOMOTIVE MAINTENANCE	330,997.73	398,292.00	382,627.00	378,527.00	0.00

M1670 CENTRAL PRINTING AND MAILING

DEPARTMENTAL FUNCTIONS:

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

PROGRAM STATISTICS:

The staff of Central Printing and Mailing typically processes approximately 400,000 pieces of mail annually.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$407,618
R2801	28022	Postage	\$322,165
R2801	28023	Printing	79,953
R2801	28032	Central Stores	5,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget again includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

Departmental activities are heavily weighted toward mail delivery and distribution in relation to printing and copying services, and the department's revenues are projected accordingly.

**WORKING CAPITAL FUND
Central Printing & Mailing**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1670 Central Printing & Mailing						
.1	PERSONNEL SERVICES					
4760	Messenger		51,405.00	51,921.00	51,921.00	0.00
6890	Salary Adjustments		444.00	0.00	0.00	0.00
8775	Work Super (Ctl Print & Mail)		37,321.00	37,696.00	37,696.00	0.00
TOTAL	PERSONNEL SERVICES	89,537.47	89,170.00	89,617.00	89,617.00	0.00
.4	CONTRACTUAL					
04101	Printing (Alt #1)	15,293.18	20,000.00	17,500.00	17,500.00	0.00
04150	Postage	104,767.41	200,000.00	195,000.00	195,000.00	0.00
04200	Insurance	242.27	375.00	310.00	310.00	0.00
04300	Telephone	464.93	500.00	500.00	500.00	0.00
04400	Repairs	0.00	200.00	200.00	100.00	0.00
04420	Maintenance	0.00	200.00	200.00	100.00	0.00
04450	Rental - Equipment/Maintenance	22,134.96	23,500.00	25,000.00	25,000.00	0.00
04480	Maintenance In Lieu of Rent	16,815.00	16,210.00	15,896.00	15,896.00	0.00
04500	Special Departmental Supplies	10,564.75	10,800.00	10,800.00	10,800.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	2,500.00	5,500.00	5,500.00	0.00
04550	Office Supplies	0.00	500.00	500.00	200.00	0.00
04990	Purchased Services	3,954.30	4,200.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	174,236.80	278,985.00	276,406.00	275,906.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	30,923.26	29,311.00	42,095.00	42,095.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	30,923.26	29,311.00	42,095.00	42,095.00	0.00
TOTAL	CENTRAL PRINTING & MAILING	294,697.53	397,466.00	408,118.00	407,618.00	0.00

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

DEPARTMENTAL FUNCTIONS:

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies, and political sub-divisions within the County through its activities in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. The Bureau of Research and Information Services, through recommendation, implementation, and the integration of technology into County operations, works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, maintenance, and protection of all County computer operations, communications infrastructure, information systems applications, and data while ensuring compliance with all Federal and State mandated security requirements. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), the Sheriff's Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, NY Alert, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is also responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of Rensselaer County is also the responsibility of this office. In addition, BRIS is once again responsible for all tasks associated with performing E-911 addressing. The Bureau of Research and Information Services maintains Internet and E-mail accessibility for County departments and is responsible for maintenance and support of the County's official web site.

PROGRAM OBJECTIVES:

The department's overall objective is, by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

The departmental goals for the Bureau of Research and Information Services in 2013 will focus on taking full advantage of the advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform the tasks that we have the expertise to complete ourselves. Additionally, the Bureau of Research and Information Services will continue to enhance its strategic technology plan and information security plan in an effort to provide a forward thinking technology direction for the County.

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

PROGRAM OBJECTIVES (CONTINUED):

Finally, a countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information has become the department's top priority within 2012. This project will continue to be the department's top priority in 2013, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. As a result, budget resources of the Bureau of Research and Information Services are heavily weighted toward these activities in 2013.

PROGRAM STATISTICS:

Statistics for the calendar year 2011 include:

- Rensselaer County's reliance on computer technology continued to grow and expand to all of the County's departments, whether located at the County Office Building, one of twelve remote sites, four Sheriff's sub-stations, or five Senior Centers.
- The County had approximately 791 desktop computers in service, accessing 326 print devices, and approximately 565 Internet users and 661 E-mail users.
- Desktop and Networking staff of five (5) responded to 3,400 calls for assistance. Help Desk calls continue to increase, up 8% from the number of calls responded to during 2010. The total number of calls responded to during 2011 increases to well over 5,000 when including those addressed by our PeopleSoft Applications Support, RPS Applications Support, Tax Mapping Services, and GIS personnel.
- Desktop technicians undertook various support activities when responding to the needs of the County's almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio, while our technicians operate on a ratio of approximately 1:395, or over five (5) times the recommended ratio.
- Network staff is responsible for ongoing maintenance and support of 95 servers, 63 switches and routers, 20 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and a hybrid T-1/wireless wide area network (WAN), as well as the design and implementation of new networks and extension of the existing network infrastructure.
- BRIS staff responded to 140 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC).
- SPAM E-mail and spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of E-mail received by the county. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 20,000 infection attempts – twice the number as in 2010.
- 80 users in various departments across 14 towns, 2 cities, 6 villages, and several County department offices accessed the Bureau of Tax Services RPS network.
- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway Department, Department of Health, Bureau of Public Safety, County Clerk, Board of Elections, Sewer Department, Department of Aging, Bureau of Central Services, Bureau of Finance, Sheriff's Department, Bureau of Tax Services, and BRIS, for a total of over 40 users across those departments.
- Applications Development and Support staff continues to develop, maintain, and support the County's web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County's web site.

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

REVENUE APPLICABLE TO THIS PROGRAM: \$2,095,388

R2801	28027	Data Processing	\$2,075,388
R2801	28029	DP-Sales	20,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, all management personnel have been budgeted at a 1% increase over their 2012 year-end salaries. This department’s agreement with the Bureau of Tax Services to share the services of the BRIS Confidential Administrative Assistant will continue in 2013. In response to increasing time demands on current staff, the department’s request for a dedicated overtime budget has been approved.

As noted within the department’s Program Objectives, a countywide project to bring Rensselaer County into compliance with security requirements set forth in the Health Insurance Portability and Accountability Act (HIPAA) for the privacy and protection of personal health information and with the Federally mandated security requirements for the protection of personal, private, and sensitive information has become the department’s top priority within 2012 and will continue to be their top priority in 2013, as failure to comply with said requirements and/or violations of the Privacy Rule would result in significant monetary penalties and/or criminal prosecution. As a result, budget resources of the Bureau of Research and Information Services are heavily weighted toward these activities in 2013, specifically within the equipment, telecommunications, and maintenance accounts.

Other contractual line items have been budgeted according to department requests, given what is minimally necessary for the continuance of services provided.

**WORKING CAPITAL FUND
Bureau of Research & Information Services - Urban Area Security Initiative**

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1680 UAS08 Bureau of Research & Information Services - Urban Area Security Initiative						
.2	EQUIPMENT					
02400	Other Equipment	0.00	135,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	135,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES - URBAN AREA SECURITY INITIATIVE	0.00	135,000.00	0.00	0.00	0.00

WORKING CAPITAL FUND
Bureau of Research & Information Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICES					
0600	Applications Developer I		52,782.00	53,311.00	53,311.00	0.00
0605	Applications Developer II		138,561.00	140,300.00	140,300.00	0.00
0610	Applications Developer III		73,558.00	74,296.00	74,296.00	0.00
1675	Confidential Admin Assistant		33,000.00	33,000.00	33,330.00	0.00
1709	Director Of BRIS		98,581.00	98,581.00	99,567.00	0.00
3070	GIS Technician II		44,941.00	45,392.00	45,392.00	0.00
3075	GIS Manager		59,789.00	60,388.00	60,388.00	0.00
4695	Manager-Sys Int/Client Srvs		74,145.00	75,567.00	75,567.00	0.00
5410	Overtime		0.00	18,000.00	18,000.00	0.00
5430	Microcomputer Technician I		40,527.00	40,934.00	40,934.00	0.00
5432	Microcomputer Technician II		43,377.00	42,882.00	42,882.00	0.00
5434	Microcomputer Technician III		49,753.00	50,502.00	50,502.00	0.00
5600	Network Technician		54,500.00	55,371.00	55,371.00	0.00
5605	Principal Network Admin		70,228.00	70,932.00	70,932.00	0.00
5630	Personnel Service Savings		(40,527.00)	(40,934.00)	(40,934.00)	0.00
5754	FMS/HRMS Assoc App Developer		52,101.00	52,624.00	52,624.00	0.00
5757	FMS/HRMS Sr. Systems Analyst		94,260.00	95,205.00	95,205.00	0.00
6890	Salary Adjustments		4,057.00	0.00	0.00	0.00
8010	Tax Map Technician I		17,369.00	17,543.00	17,543.00	0.00
8060	Temporary Services		2,500.00	2,500.00	2,500.00	0.00
8880	Transfers Out		(14,000.00)	(14,500.00)	(14,500.00)	0.00
TOTAL	PERSONNEL SERVICES	953,518.32	949,502.00	971,894.00	973,210.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	16,125.51	152,590.46	143,150.00	143,150.00	0.00
TOTAL	EQUIPMENT	16,125.51	152,590.46	143,150.00	143,150.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,086.80	1,300.00	1,200.00	1,200.00	0.00
04100	Printing	819.12	700.00	900.00	900.00	0.00
04150	Postage	696.15	1,300.00	1,000.00	1,000.00	0.00
04200	Insurance	1,057.98	1,400.00	1,341.00	1,341.00	0.00
04300	Telephone	10,279.26	12,000.00	11,000.00	11,000.00	0.00
04310	Telecommunications	128,486.39	82,320.00	182,320.00	182,320.00	0.00
04420	Maintenance	83,285.30	201,045.00	254,837.00	254,837.00	0.00
04480	Maintenance In Lieu of Rent	46,544.00	44,870.00	43,999.00	43,999.00	0.00
04500	Special Departmental Supplies	9,798.08	19,280.00	15,493.00	15,493.00	0.00
04510	Microcomputer Software	994.49	13,524.96	51,490.00	51,490.00	0.00
04520	Dues	175.00	250.00	250.00	250.00	0.00
04540	Publications	0.00	225.00	225.00	225.00	0.00
04550	Office Supplies	969.69	1,350.00	1,000.00	1,000.00	0.00
04560	Training	0.00	250.00	250.00	250.00	0.00
04900	Professional Services	47,857.68	28,400.00	25,600.00	25,600.00	0.00
04990	Purchased Services	8,454.40	10,500.00	10,000.00	10,000.00	0.00
TOTAL	CONTRACTUAL	340,504.34	418,714.96	600,905.00	600,905.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	343,150.61	334,601.00	378,123.00	378,123.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	343,150.61	334,601.00	378,123.00	378,123.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	1,653,298.78	1,855,408.42	2,094,072.00	2,095,388.00	0.00

M1681 LEDGER SERVICES

DEPARTMENTAL FUNCTIONS:

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

PROGRAM OBJECTIVES:

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

PROGRAM STATISTICS:

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct budgetary funds and more than 30 operating departments:

- 20,400 vendor payments and other cash disbursements;
- 4,500 purchase orders/accounts payable entries;
- 4,100 miscellaneous accounting entries; and
- 7,200 cash receipts

REVENUE APPLICABLE TO THIS PROGRAM: **\$928,603**

R2801	28024	Ledger Services	\$519,157
R2801	28024	CBU13 Ledger Services - Clinical Billing Unit	409,446

SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement. Since salaries of management personnel were unchanged in 2012, the Associate Fiscal Coordinator has been budgeted at a 1% increase over her 2012 year-end salary.

The new Fiscal Operations Manager will assist the County and its departments with financial record keeping and revenue collection. Specifically, this position will monitor departmental internal controls, document procedures and assist in consolidating revenue collection within the Bureau of Finance. As a result, the process should become more efficient and ultimately less costly.

The Clinical Billing Unit was created as a cost savings measure and to consolidate medical and other billing functions. Current positions within the Departments of Health and Mental Health will now be collaborating together as a single County billing unit. The Special Projects Administrator will spearhead this endeavor. The cost of a majority of this unit will be directly charged back to the Departments of Health and Mental Health.

The department’s request for funding to continue replacing aging computer equipment has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Ledger Services - Clinical Billing Unit

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1681 CBU13 Ledger Services - Clinical Billing Unit						
.1	PERSONNEL SERVICES					
4670	Clinical Billing Specialist	0.00	0.00	0.00	125,442.00	0.00
4671	Clinical Billing Specialist II	0.00	0.00	0.00	41,944.00	0.00
7375	Special Projects Administrator	0.00	0.00	0.00	63,630.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	231,016.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	0.00	1,400.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	0.00	1,400.00	0.00
.4	CONTRACTUAL					
04300	Telephone	0.00	0.00	0.00	2,530.00	0.00
04550	Office Supplies	0.00	0.00	0.00	500.00	0.00
04560	Training	0.00	0.00	0.00	10,000.00	0.00
04800	Contractual Agency	0.00	0.00	0.00	67,500.00	0.00
04980	Computer Services	0.00	0.00	0.00	3,000.00	0.00
04990	Purchased Services	0.00	0.00	0.00	1,000.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	0.00	84,530.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	0.00	92,500.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	0.00	92,500.00	0.00
TOTAL	LEDGER SERVICES - CLINICAL BILLING UNIT	0.00	0.00	0.00	409,446.00	0.00

WORKING CAPITAL FUND
Ledger Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1681 Ledger Services						
.1	PERSONNEL SERVICES					
0155	Associate Fiscal Coordinator		63,068.00	63,068.00	63,699.00	0.00
2740	Fiscal Operations Manager		0.00	0.00	67,000.00	0.00
5740	Principal Account Clerk		42,476.00	42,901.00	42,901.00	0.00
6320	Plus Transfers, Other Codes		41,680.00	38,400.00	38,400.00	0.00
6890	Salary Adjustments		1,013.00	0.00	0.00	0.00
7000	Senior Account Clerk		35,443.00	35,311.00	35,311.00	0.00
7575	Senior Fiscal Coordinator		51,473.00	52,016.00	52,016.00	0.00
8880	Transfers Out		(31,534.00)	(31,534.00)	(31,534.00)	0.00
TOTAL	PERSONNEL SERVICES	201,331.96	203,619.00	200,162.00	267,793.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,535.49	3,650.00	3,650.00	5,050.00	0.00
TOTAL	EQUIPMENT	1,535.49	3,650.00	3,650.00	5,050.00	0.00
.4	CONTRACTUAL					
04100	Printing	1,818.86	2,050.00	2,050.00	2,050.00	0.00
04150	Postage	1,888.88	2,750.00	2,000.00	2,000.00	0.00
04200	Insurance	225.90	300.00	303.00	303.00	0.00
04300	Telephone	2,310.08	2,400.00	2,400.00	2,400.00	0.00
04480	Maintenance In Lieu of Rent	8,279.00	7,981.00	7,826.00	7,826.00	0.00
04520	Dues	0.00	290.00	0.00	0.00	0.00
04550	Office Supplies	342.28	1,500.00	500.00	500.00	0.00
04560	Training	0.00	500.00	100.00	100.00	0.00
04900	Professional Services	0.00	500.00	0.00	0.00	0.00
04980	Computer Services	78,565.00	78,916.00	111,810.00	111,810.00	0.00
04990	Purchased Services	2,237.70	2,300.00	2,500.00	2,500.00	0.00
TOTAL	CONTRACTUAL	95,667.70	99,487.00	129,489.00	129,489.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	84,403.72	83,380.00	90,025.00	116,825.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	84,403.72	83,380.00	90,025.00	116,825.00	0.00
TOTAL	LEDGER SERVICES	382,938.87	390,136.00	423,326.00	519,157.00	0.00

M1682 PAYROLL SERVICES

DEPARTMENTAL FUNCTIONS:

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

PROGRAM OBJECTIVES:

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

PROGRAM STATISTICS:

Approximately 46,500 payroll checks are issued each year through more than 160 separate payroll issuances.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28025	Payroll Services	\$402,134
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

An increase of ½% over 2012 year-end salaries for all bargaining unit positions has been budgeted based upon the provisions of the 2012-2013 UPSEU Collective Bargaining Agreement.

The department's request for funding to continue replacing aging computer equipment has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Payroll Services

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
M1682 Payroll Services						
.1	PERSONNEL SERVICES					
0160	Associate Account Clerk		44,928.00	45,379.00	45,379.00	0.00
5625	Payroll Coordinator		49,862.00	50,358.00	50,358.00	0.00
6320	Plus Transfers, Other Codes		31,534.00	31,534.00	31,534.00	0.00
6890	Salary Adjustments		519.00	0.00	0.00	0.00
8880	Transfers Out		(22,464.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	102,862.53	104,379.00	127,271.00	127,271.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,535.49	2,350.00	2,350.00	2,350.00	0.00
TOTAL	EQUIPMENT	1,535.49	2,350.00	2,350.00	2,350.00	0.00
.4	CONTRACTUAL					
04100	Printing	8.00	100.00	100.00	100.00	0.00
04150	Postage	0.00	460.00	0.00	0.00	0.00
04200	Insurance	238.56	325.00	287.00	287.00	0.00
04300	Telephone	922.15	1,000.00	1,000.00	1,000.00	0.00
04420	Maintenance	0.00	140.00	150.00	150.00	0.00
04480	Maintenance In Lieu of Rent	11,433.00	11,022.00	10,808.00	10,808.00	0.00
04550	Office Supplies	1,736.39	2,000.00	450.00	450.00	0.00
04560	Training	0.00	1,000.00	100.00	100.00	0.00
04980	Computer Services	231,507.00	207,798.00	222,415.00	222,415.00	0.00
04990	Purchased Services	1,427.30	1,300.00	1,600.00	1,600.00	0.00
TOTAL	CONTRACTUAL	247,272.40	225,145.00	236,910.00	236,910.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	37,497.00	37,279.00	35,603.00	35,603.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	37,497.00	37,279.00	35,603.00	35,603.00	0.00
TOTAL	PAYROLL SERVICES	389,167.42	369,153.00	402,134.00	402,134.00	0.00
TOTAL	WORKING CAPITAL FUND	3,456,161.19	4,012,214.22	4,130,034.00	4,633,127.00	0.00

WORKERS' COMPENSATION (S) FUND REVENUE

			EARNED 2011	ANTICIPATED 2012	DEPARTMENT SUBMISSION 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
PARTICIPANTS ASSESSMENTS							
R2210	22101	Anticipated W.C. Participant	448,481.27	499,561.00	640,849.00	640,849.00	0.00
R2210	22105	HVCC W. C. Assessment	213,495.36	228,440.00	262,706.00	262,706.00	0.00
TOTAL PARTICIPANTS ASSESSMENTS			661,976.63	728,001.00	903,555.00	903,555.00	0.00
USE OF MONEY							
R2401	24011	Interest & Earnings-General	7,581.64	0.00	5,000.00	5,000.00	0.00
TOTAL USE OF MONEY			7,581.64	0.00	5,000.00	5,000.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2680	26802	Ins Recov-2nd Injury Fund	154,119.85	27,724.00	31,298.00	31,511.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			154,119.85	27,724.00	31,298.00	31,511.00	0.00
INTERFUND REVENUES							
R2801	28012	County W.C. Assessment	1,009,802.02	1,080,488.00	1,242,561.00	1,242,561.00	0.00
TOTAL INTERFUND REVENUES			1,009,802.02	1,080,488.00	1,242,561.00	1,242,561.00	0.00
TOTAL WORKERS' COMPENSATION (S) FUND			1,833,480.14	1,836,213.00	2,182,414.00	2,182,627.00	0.00

**WORKERS' COMPENSATION FUND
APPROPRIATIONS**

S1720 BENEFITS & AWARDS

SUMMARY OF BUDGET OFFICER’S ACTIONS:

“Plus Transfers, Other Codes” reflect the chargeback of fifty percent (50%) of the Human Resources Coordinator’s salary from the Bureau of Human Resources’ budget.

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
S1720 Benefits & Awards						
.1	PERSONNEL SERVICES					
6320	Plus Transfers, Other Codes		21,270.00	21,270.00	21,483.00	0.00
TOTAL	PERSONNEL SERVICES	21,270.00	21,270.00	21,270.00	21,483.00	0.00
TOTAL	BENEFITS & AWARDS	21,270.00	21,270.00	21,270.00	21,483.00	0.00

S9040 WORKERS' COMPENSATION

DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, fifteen (15) fire districts and six (6) rescue and ambulance squads. Collectively over 3,400 municipal employees and 650 volunteers are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects \$80,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs, and \$7,000 to have the County's Workers' Compensation liability valued.

		WORKERS' COMPENSATION				
		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
S9040 Workers' Compensation						
.4	CONTRACTUAL					
04300	Telephone	1,031.58	1,600.00	1,600.00	1,600.00	0.00
04480	Maintenance In Lieu of Rent	1,404.00	1,354.00	1,327.00	1,327.00	0.00
04900	Professional Services	82,698.64	80,000.00	87,000.00	87,000.00	0.00
04990	Purchased Services	1,592.00	3,500.00	5,100.00	5,100.00	0.00
TOTAL	CONTRACTUAL	86,726.22	86,454.00	95,027.00	95,027.00	0.00
TOTAL	WORKERS' COMPENSATION	86,726.22	86,454.00	95,027.00	95,027.00	0.00

S9041 BENEFITS AND AWARDS

DEPARTMENTAL FUNCTIONS:

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Workers' Compensation Board are provided for.

		EXPENDED 2011	BUDGET AS MODIFIED 2012	DEPARTMENT REQUEST 2013	BUDGET OFFICER RECOMMEND 2013	ADOPTED BUDGET 2013
S9041 Benefits and Awards						
.4	CONTRACTUAL					
04790	Insurance Award Payments	1,725,483.31	1,728,489.00	2,066,117.00	2,066,117.00	0.00
TOTAL	CONTRACTUAL	1,725,483.31	1,728,489.00	2,066,117.00	2,066,117.00	0.00
TOTAL	BENEFITS AND AWARDS	1,725,483.31	1,728,489.00	2,066,117.00	2,066,117.00	0.00
TOTAL	WORKERS' COMPENSATION FUND	1,833,479.53	1,836,213.00	2,182,414.00	2,182,627.00	0.00

Appendix A

CONTRACT BUDGET SUBMISSIONS

2013 CONTRACT BUDGET SUBMISSIONS

			2013
Department/ Budget Code	Description	Vendor	Maximum Expenditure
District Attorney			
A1165 04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 13,200
A1165 04300 RTF03	Cellular Phone Service for Staff	Verizon Wireless	\$ 650
A1168 04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 700
Buildings			
A1620 04420	Maintenance of Facility Systems at Courthouse Annex	Johnson Controls, Inc.	\$ 13,724
Sheriff/Jail			
A3110 04300	GPS Monitoring	GPS Fleet Management	\$ 16,800
A3110 04421	Maintenance on Communication Equipment	Wells Communications	\$ 12,000
A3150 04420	LiveScan - Digital Fingerprint	Comnetix	\$ 10,000
A3150 04900	Religious Services	Catholic Charities	\$ 5,400
A3150 04926	Barber Services	Lou Caruso	\$ 10,944
Probation			
A3140 04450	Parking (15 Spaces)	The Journal Register (The Record)	\$ 8,100
A3140 04450	Parking (12 Spaces)	City of Troy	\$ 7,200
A3140 04450	Rent - 403 Fulton Street	Steven Bay	\$ 18,000
Stop-DWI			
A3315 04900	DWI Patrols	Troy Police Department	\$ 15,000
A3315 04900	DWI Patrols	Town of East Greenbush	\$ 6,000
Bureau of Public Safety			
A3640 04420	Support for CAD Software	EmergiTech, Inc	\$ 28,129
A3640 04420	911 Emergency Telephone System	Wells Communications	\$ 31,620
	Maintenance Contract for repair of Positron 911 Equipment		
A3640 04420	Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service	Wells Communications	\$ 28,800
A3640 04420	Maintenance and Repair of Communication Equipment (900 EFJ Portables) - Field Service	Wells Communications	\$ 32,400
A3640 04420	Motorola MCC7500 K-Core Console Equipment	Wells Communications	\$ 10,800
A3640 04900	Project Supervisor Agreement - Jonathan Goebel	Cooperative Extension	\$ 46,500
A3640 04900	Special Projects Consultant - Mark Lacivita	Mark Lacivita	\$ 12,000
Health			
A4017 04900	Nurse Practitioner for Nursing Clinics, Services	Barbara Leo	\$ 7,800
A4025 04800	Water Sampling	Bender Lab	\$ 10,000
Mental Health			
A4230 04868	Supportive Apartments (OASAS)	Hudson Mohawk Recovery Center	\$ 18,889
A4230 04879	Women MICA Housing	Hudson Mohawk Recovery Center	\$ 340,126
A4250 04820	Outpatient Clinic Adolescent (OPR Services)	Hudson Mohawk Recovery Center	\$ 510,508
A4250 04823	Outpatient Clinic	Hudson Mohawk Recovery Center	\$ 50,000
A4250 04880	OASAS Gambling Treatment Services	Hudson Mohawk Recovery Center	\$ 3,000
A4320 04800	Transportation Services	C. D. T. A.	\$ 6,000
A4320 04800	MOH Respite Children and Family	Parsons Child and Family Center	\$ 6,340
A4320 04900	Clinic Restructuring	CCSI, Inc.	\$ 30,000
A4321 04700	Transportation Services	C. D. T. A.	\$ 26,000
A4321 04700	Respite	St. Catherine's	\$ 30,000
A4321 04700	Crisis Respite - ICM Program	Parson's Center	\$ 10,000
A4321 04700	Provision of intensive case management services	Unity House of Troy, Inc.	\$ 4,000
Mental Health (Continued)			

2013 CONTRACT BUDGET SUBMISSIONS

			2013
Department/ Budget Code	Description	Vendor	Maximum Expenditure
A4321 04700	Adult - Recreation - Socialization	Joseph's House, Inc.	\$ 32,000
A4321 04700	Drop in Center	Bethany Hospitality	\$ 6,000
A4321 04900	Peer Advocates	MHEP, Inc.	\$ 38,482
A4321 04900	Administrative Fees-Home Health Care	Samaritan Hospital	\$ 30,000
A4322 04827	OMRDD Pass Through	NYS ARC, Rensselaer Cty Chapter	\$ 50,577
A4322 04828	Unity Sunshine Special Needs Preschool	Unity Sunshine School	\$ 34,394
A4322 04829	Vocational OPWDD	Northeast Career Planning, Inc	\$ 72,708
A4322 04831	Education/Supportive OMH	Northeast Career Planning, Inc	\$ 116,618
A4322 04832	Activities Center (OMH)	Unity House, Inc	\$ 337,252
A4322 04835	Transportation (OMH)	Unity House, Inc	\$ 60,000
A4322 04837	Residential - OASAS	820 River Street	\$ 178,138
A4322 04838	Vocational Training - OASAS	Northeast Career Planning, Inc	\$ 198,295
A4322 04840	MICA Network (TFIP Grant)	Unity House, Inc	\$ 48,192
A4322 04841	Crisis Respite - OMH	Unity House, Inc	\$ 21,704
A4322 04844	Outreach	Joseph's House and Shelter, Inc.	\$ 9,324
A4322 04845	Supported Housing - OMH	Joseph's House and Shelter, Inc.	\$ 371,056
A4322 04846	Supported Housing - OMH	Unity House, Inc	\$ 580,634
A4322 04848	Respite Services (CCSI)	St. Catherine Center for Children	\$ 31,382
A4322 04851	Homeless MICA - OMH	Joseph's House and Shelter, Inc.	\$ 98,440
A4322 04852	Supported Housing	YWCA of the Greater Capital Region, Inc.	\$ 134,910
A4322 04854	Children & Youth Vocational-OMH	Northeast Career Planning, Inc.	\$ 58,862
A4322 04863	Treatment Commissioner's Pool	St Anne's Institute	\$ 150,917
A4322 04869	SCM Program	Unity House of Troy, Inc.	\$ 67,772
A4322 04871	Mobile Childrens Crisis Unit	Parson's Center	\$ 50,000
A4322 04873	Family Support Services	St. Catherine's	\$ 98,996
A4322 04873	Family Support Services & Advocacy	CEO	\$ 111,500
A4322 04874	Drop in Center	MHEP, Inc.	\$ 495,520
A4322 04875	MHEP MICA Consumer Programming	MHEP, Inc.	\$ 3,256
A4322 04881	Advocacy/Support Services	Unity House, Inc	\$ 66,183
A4322 04881	Peer Advocates	MHEP, Inc.	\$ 62,892
<u>Economic Development & Planning</u>			
A5630 04704	Rural Transit Service	Yankee Trails, Inc.	\$ 42,000
<u>Social Services</u>			
A6010 04300	Maintenance - Raddock Phone System	TAG Solutions	\$ 6,500
A6010 04420	Troy Housing Code Enforcement	City of Troy - Code Enforcement	\$ 16,000
A6010 04540	On-line Legal Research Service	Thompson West (West Law)	\$ 9,800
A6010 04900	Process Services	Alexander Poole	\$ 35,000
A6015 04800	Domestic Violence Supportive Services	Unity House	\$ 12,075
A6015 04800	Domestic Violence Liaison	Unity House	\$ 25,000
A6070 04747	Independent Living Services	Northeast Parent & Child Society	\$ 28,000
A6070 04747	Mandated Respite Services	Vanderheyden	\$ 20,000
A6070 04747	Mandated Respite Services	Northeast Parent & Child Society	\$ 20,000
A6070 04747	Mental Health Services	Samaritan Hospital	\$ 20,000
A6070 04747	Mandated Post-Adoption Services	Parsons	\$ 15,000
A6070 04747	Physical/Developmental Assessment	Capital Care Medical Group, LLC	\$ 12,000
A6070 04747	Psychological Assessments	Dr. Robert Williams	\$ 7,500
<u>Community Program Grants</u>			
A6310 04807	Monitor Natural and Wildlife Resources	Rensselaer County Conservation Alliance	\$ 7,500
A6310 04813	Library Services	Brunswick Library	\$ 7,030
A6310 04813	Library Services	Rensselaer Library	\$ 5,700

2013 CONTRACT BUDGET SUBMISSIONS

			2013
Department/ Budget Code	Description	Vendor	Maximum Expenditure
<u>Tourism Program</u>			
A6411 04520	Dues - Local Government Share	Hudson Mohawk Urban Cultural Park	\$ 8,000
<u>Unified Family Services - Aging</u>			
A6772 04800	Legal Services	Matthew Turner, Esq.	\$ 9,000
A6773 04800	Nutrition Services	Cooperative Extension	\$ 9,000
A6775 04800	Dietary Services	Cooperative Extension	\$ 9,000
A6775 04800	Respite Services	Home Instead - Albany	\$ 15,000
A6775 04800	Respite Over Night Care	Hawthorne Ridge	\$ 8,000
A6775 04800	Respite Services	Interim Health Care	\$ 8,000
A6775 04800	Legal Services	Legal Aid Society	\$ 10,000
A6775 04800	Life Line	Eddy Life Line	\$ 5,000
A6777 04800	<i>Life Line</i>	<i>Eddy Life Line</i>	\$ 30,000
<u>Unified Family Services - Dyken Pond Environmental Education Center</u>			
A8790 04900	Environmental Educator	Cornell Cooperative Extension	\$ 5,365
<u>Workforce Investment Act</u>			
CD6295 04720	Youth Service Navigator Assessment Program	Questar III	\$ 48,000
<u>Van Rensselaer Manor</u>			
EH6020.73	Medical Equipment Rental	Northeast Home Medical Equipment	\$ 40,000
EH7210.62	Laboratory Services	Samaritan Hospital	\$ 34,500
EH7240.62	X-ray Services	Mobile Imaging	\$ 35,000
EH7280.28	Podiatry Services	Collar City Podiatry	\$ 26,250
EH7350.28	Speech Consulting Service - FEE Procedure	Northeast Speech-Lanuage Pathoogy,PC	\$ 10,000
EH8212.63	Kitchen Equipment Maintenance	NE Commercial Appliance	\$ 12,000
EH8220.68	Preventative Service for Nurse Call System	Northeast Information Systems	\$ 10,000
EH8270.68	Transportation	Capital District Medical Transportation	\$ 15,000
EH8311.31	Annual Audit VRM	Drescher & Malecki LLP	\$ 13,000
EH8311.68	Time Clock Maintenance	M. M. Hayes	\$ 11,000
EH8351.85	Membership Dues	CNF-NY	\$ 7,000
EH8351.85	Membership Dues	LeadingAge New York	\$ 25,000
EH8381.68	Telephone System Maintenance	Titan Security Systems	\$ 11,500
EH8381.84	Wireless Communications	Verizon Wireless	\$ 8,000
EH8400.29	Beautician	Suzanne Filieau	\$ 13,000
EH8400.29	Beautician	Carol Quinn	\$ 17,000
EH8400.29	Beautician	Luigi Palage	\$ 17,000
EH9010.91	RMLC Audit Fee	Drescher & Malecki LLP	\$ 7,500
<u>Bureau of Research and Information Services</u>			
M1680 04900	Digital Tax Map Maintenance Services	James W. Sewall	\$ 25,600
<i>"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.</i>			
<i>ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."</i>			
<i>(Note: Some contracts, which are listed here, are funded within two different budget codes. The remainder of these contracts are indicated by italics. The total amount of those contracts are over \$5,000.)</i>			

Appendix B

**PROPOSED CAPITAL PROJECTS
PROGRAM**

2013 CAPITAL PROJECTS PROGRAM

The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.

It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:

- * purchase of land
- * construction of new buildings
- * reconstruction of existing buildings
- * purchase of large machinery or equipment
- * major improvements to large machinery or equipment
- * any acquisition in which gross cost exceeds \$10,000
- * any studies or surveys preliminary to the above noted projects

Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:

- Capital Fund - Major, non-recurring projects with costs in excess of \$50,000, and those which require bonding. Useful life must be in excess of ten (10) years.
- Operating Fund - Smaller, recurring, routine projects with a gross cost in excess of \$10,000 will be budgeted in the requesting department's operating fund.

The 2013 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.

All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:

<i>Tax Levy</i>	<i>a</i>	<i>Bonds</i>	<i>b</i>
<i>Federal Aid</i>	<i>f</i>	<i>State Aid</i>	<i>s</i>
<i>Operations</i>	<i>o</i>	<i>Other</i>	<i>p</i>

BUILDINGS/ENGINEERING - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.

The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.

Due to significant jail overcrowding and reliance on double celling prisoners in undersized cells through State variance, the New York State Commission of Corrections required that the County expand the jail. The project budget provided for the addition of 192 cells, 48 of which will be large enough to allow double bunking (240 additional beds). The project also provides for expanding support areas to allow for the construction of a Phase two cell additions (240 additional beds) at some time in the future. This would bring the jail to an ultimate capacity of 723 beds.

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CENTRAL SERVICES - The current telecommunications systems at the County Office Building and the main Courthouse facility are reaching the end of their useful lives, and it is currently estimated that the ability to maintain and/or repair them will be limited or non-existent by 2014. As such, it is recommended that these systems be replaced.

CONSUMER AFFAIRS - Funding has been allocated in 2013 for the purpose of replacing the van which is used extensively by the Director of Weights & Measures in carrying out the duties and responsibilities of this program, which include traveling to and performing inspections for all retail, commercial, and industrial customers as required by New York State Agriculture and Markets Law.

HIGHWAY - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements such as guiderail installation. This overall commitment will again be augmented in 2013 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2013, again expected to be supplemented by funds remaining in a \$1,500,000 capital project which began in 2011.

The Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roof at the Schodack garage, installation of DEC-required floor drains at four garage locations, and heating remediation at two locations.

Finally, as part of a 10 year Strategic Highway Improvement Plan drawn up by the department, plans to address significant road maintenance and reconstruction projects throughout the County Highway System have been presented.

HUDSON VALLEY COMMUNITY COLLEGE - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.

Capital projects for the college are generally financed fifty percent by the State of New York and fifty percent by county-backed general obligation bonds. Debt service, for bonds issued prior to 2001, is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the Colleges first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.

The College's science center project will be approximately \$54,000,000. The architectural work has already been completed and construction began in September of 2011. This part of the project should be completed in August of 2013. The second phase, of renovating the spaces vacated by the opening of the new science center, will not be completed until 2015.

LEGISLATURE - The estimated balance of unexpended funds (\$646,396) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.

MENTAL HEALTH - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans to be automated and improve efficiencies. This ongoing 6 year plan to update the computers used in both the office and field along with the software upgrades will allow the department to automate the client records and the billing process to improve efficiencies. Beginning in 2014, the department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life. Financing is estimated at 100% State Aid.

2013 CAPITAL PROJECTS PROGRAM

PROBATION - The purchase of a Web-based case management system, which has been specifically designed for New York State Probation Departments and which will allow the department to be on a system compatible with NYS DCJS and the majority of other probation departments in New York State, is planned for 2013.

The department's vehicle replacement program has one vehicle scheduled for replacement in both 2013 and 2014.

HEALTH - Due to the large number of desktop computers which are rapidly nearing the end of their useful lives, the Department of Health has planned an incremental computer replacement program, funded for 2013 and planned through 2015.

PUBLIC SAFETY - In 2013, the department intends to replace a response vehicle for the Director.

The Bureau of Public Safety intends to upgrade its radio system from analog based technology to digital. The Rensselaer County Radio Committee is reviewing the need for a new facility due to the lack of room for growth for both the staff and future equipment. In addition, the department is looking to house all of their decontamination and communication vehicles at this new facility. The department is reviewing the need to upgrade its 911 phone and recording systems, as well as fixing the Grafton Tower. The fire training tower is also in need of repairs. Since these projects are in the planning phases, cost estimates are in the preliminary stages at this time. The County continues to research the best way to proceed with these requests.

SEWER DISTRICT - The Sewer District intends to continue its ongoing replacement program, to replace roofs at the 106th Street and Wynantskill pumping Stations at a cost of \$165,000. This is planned in their 2013 budget in 04420 G 8120.

NYSDEC issued the Sewer District revised SPDES permit on July 24, 2006, which includes a requirement for an effluent disinfection system. The study and design cost of \$96,000 is budgeted within operations for 2013, the remaining costs of \$3,350,000 are to be bonded for in 2013 and 2014 (\$400,000 will be provided by a grant from New York State).

The District is planning on making upgrades to the plant's water system yard hydrants. Many of the plant's yard hydrants have been leaking. This is funded in the 2013 budget in account 04500 G 8130.

The replacement of the Sewer District's conveyor belt in the screening building is budgeted for in 2013. The original conveyor system was removed in 2012. This is necessary for the transfer of wastewater debris to a dumpster for disposal. This has been budgeted in the 2013 budget under 02400 G 8130. Also funded in 02400 G 8130 is the replacement of mixing system on the storage tank at the sewer grease building in the amount of \$8,000. Planned within 04420 G 8130 is the replacement of expansion joints on the primary clarifiers in the amount of \$10,000. This repair is necessary due to the leaking of liquids into the underground tunnel that runs through the treatment plant.

SHERIFF/JAIL - In 2013, the department plans on replacing the Live Scan unit and in future years, plans on a replacement and upgrading program for computers.

The parking lot at the Public Safety Building needs to be resurfaced, which the department would like the cost to be bonded for in 2013. The County will have to review the best way to pursue this request.

Beginning in 2013, the office intends to continue its ongoing vehicle replacement program by replacing approximately six (6) vehicles every four (4) years.

Beginning in 2014, the department will begin to review the necessity of replacing the boilers and chillers within the facility.

SOCIAL SERVICES - Computer, office furniture and vehicle replacements are projected for the ensuing six-year period.

2013 CAPITAL PROJECTS PROGRAM

UNIFIED FAMILY SERVICES – AGING - Beginning in 2013, the Aging Department would like to begin replacing the aging vans that have reached the end of their useful life.

The department will continue to utilize Capital Project funds to repair and upgrade the County's various senior centers.

VAN RENSSELAER MANOR - For 2013, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor operating budget. These items include mattresses (\$4,200), medical equipment (\$3,360), computer hardware and software (\$22,600), wheel chairs (\$7,420), ice machines (\$3,000), nurse call light system (\$60,000), and office furniture and equipment (\$3,755). Other projects earmarked for 2013 are lawn tractor (\$5,000), equipment for the Laundry department (\$8,577), dining room chairs (\$7,300), and replacement of resident furniture (\$5,700). Purchase of a wheel chair van used to transport residents to and from doctors appointments and special events is planned for 2013 (\$42,000).

RENSSELAER COUNTY
2013 CAPITAL PROJECTS PROGRAM

<i>DEPARTMENT/PROJECT</i>	<i>TOTAL ESTIMATED COST</i>	<i>SIX YEAR COST ESTIMATES</i>									
		2013	2014	2015	2016	2017	2018				
<u>UNIFIED FAMILY SERVICES - AGING</u>											
Vehicle Replacement	192,500	17,500 a	35,000 a	35,000 a	35,000 a	35,000 a	35,000 a	35,000 a	35,000 a	35,000 a	35,000 a
Repairs and Upgrades to Senior Centers	37,500	18,750 b	18,750 b								
<u>VAN RENSSLAER MANOR</u>											
Wheelchair Van	92,000	42,000 o									50,000 o
Replace Geriatric Chairs/Recliners	33,500		6,000 o	6,000 o	7,000 o	7,000 o	7,000 o	7,500 o			
Hot & Cold Food Transportation Carts	46,000		14,000 o	16,000 o							
TV's and Wall Mounts	11,800		3,800 o	2,000 o	2,000 o	2,000 o	2,000 o	2,000 o			
Resident Furniture Replacement in solarium	15,700	5,700 o	5,000 o	5,000 o							
Medical Equipment	222,470	3,360 o	49,110 o	40,000 o	40,000 o	45,000 o	45,000 o	45,000 o			
Wheelchair Replacement	76,420	7,420 o	12,000 o	12,000 o	15,000 o	15,000 o	15,000 o	15,000 o			
Courtyard Fences	10,000			10,000 o							
Mattress Replacement	128,200	4,200 o	24,000 o	24,000 o	24,000 o	26,000 o	26,000 o	26,000 o			
Copier	10,000		0	10,000 o							
Office Furniture and Equipment	31,255	3,755 o	5,500 o	5,500 o	5,500 o	5,500 o	5,500 o	5,500 o			
Computer Software/Hardware Upgrades	125,100	22,600 o	22,500 o	20,000 o	20,000 o	20,000 o	20,000 o	20,000 o			
Dietary Equipment Sandwich Cooler	2,500		2,500 o								
Parking Lot & Roadway Sealing/Striping	90,000		50,000 o	40,000 o							
Nurse Call Light System	130,000	60,000 o	70,000 o								
Formica on Nursing Stations	22,000		4,400 o	4,400 o	4,400 o	4,400 o	4,400 o	4,400 o			
Lawn Tractor	5,000	5,000 o									
Cubicle Curtains and Window Blinds	42,000		22,000 o			20,000 o					
Ice Machines	3,000	3,000 o									
Electric Resident Lifts	45,700		8,700 o	9,000 o	9,000 o	9,500 o	9,500 o	9,500 o			
Sidewalks	40,000					20,000 o	20,000 o	20,000 o			
Tub Room Doors	10,000		5,000 o			5,000 o					
Laundry Cart / Equipment	8,577	8,577 o									
Hot Water Tanks	35,000		35,000 o								
Building Exterior Caulking	105,000				35,000 o	35,000 o	35,000 o	35,000 o			
Roof Replacement	300,000			100,000 o	100,000 o	100,000 o	100,000 o	100,000 o			
Tile Floor Units C-1, A-1, B-1	90,000		80,000 o	10,000 o							
Main Lobby Floor Tile	100,000		100,000 o								
Dining Room Chairs	45,600	7,300 o	7,300 o	7,500 o	7,500 o	8,000 o	8,000 o	8,000 o			
Snow Melts on Canopy at Front Entrance	14,000		14,000 o								
Resident Room Doors	25,000		5,000 o	5,000 o	5,000 o	5,000 o	5,000 o	5,000 o			
TOTALS:	119,704,157	51,563,165	27,683,034	16,128,623	11,762,046	6,280,142	6,287,147				

Appendix C

AUTHORIZED POSITIONS

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1010	Legislative Board			
	1360	Counsel to Majority		2	
	4290	Legislature, Chairman	1		
	4291	Vice Chairman, Legislature	1		
	4300	Legislature, Majority Leader	1		
	4310	Legislature, Minority Leader	1		
	4320	Legislator	14		
	4370	Legislative Assistant (Majority)	6		
	4380	Legislative Assistant (Minority)	1		
	4385	Legislative Enforcement Officer	1		
	8600	Vice Chairman, Finance	1		
A	1040	Clerk of Legislative Board			
	1190	Clerk of Legislature	1		
	2660	Director of Constituent Relations	1		
	4321	Legislative Liaison	1		
	7170	Secretary to Clerk of Legislature	1		
A	1159	DA - Project Impact			
	9750	Special Investigator (Confidential)	2		
A	1165	District Attorney			
	0075	Administrative Aide to District Attorney	1		
	0200	Assistant District Attorney	10		
	0930	Case Tracking Clerk I	1		
	0940	Case Tracking Clerk II	1		
	1670	Confidential Assistant to District Attorney		1	
	2150	District Attorney	1		
	2710	First Assistant District Attorney	1		
	6400	Reentry Coordinator	1		
	6765	Secretary	1		
	7880	Secretary to District Attorney	1		
	9750	Special Investigator (Confidential)	2	2	
A	1166	DA - Aid to Prosecution			
	0200	Assistant District Attorney	1		
A	1168	DA - Victims Assistance Program			
	2385	Domestic Violence Information Coordinator	1		
	8547	Victim Assistance Program Director	1		
	8562	Victim Liaison	1		
A	1170	Public Defender			
	0260	Assistant Public Defender		7	
	1810	Confidential Assistant to Public Defender		1	
	6140	Public Defender	1		
	6970	Secretary to Assistant Public Defender	2		
	6990	Secretary to Public Defender	1		
	7335	Special Investigator (PT)			1
A	1171	PD - Aid to Defense			
	0260	Assistant Public Defender		1	
A	1172	PD - Assigned Counsel			
	0260	Assistant Public Defender		2	
	6970	Secretary to Assistant Public Defender		1	

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1174	<i>Conflict Defender</i>			
	0255	Assistant Conflict Defender		3	
	1635	Conflict Defender		1	
	6745	Secretary to Conflict Defender		1	
A	1175	<i>Public Administrator</i>			
	7345	Special Appellate Counsel		1	
	7365	Special Family Court Counsel		2	
A	1185	<i>Medical Examiner</i>			
	1110	Chief Medical Examiner	1		
	4735	Medico Legal Death Investigator	3		2
A	1230	<i>County Executive</i>			
	0215	Assistant for Governmental Relations		1	
	0235	Assistant for Public Information and Operations	1		
	1420	County Executive	1		
	1708	Confidential Assistant	1		
	2570	Secretary to County Executive	1		
A	1320	<i>Auditor</i>			
	0400	Auditor	1		
	1700	Confidential Assistant to County Auditor		1	
	1940	Deputy County Auditor	1		
A	1325	<i>Bureau of Finance</i>			
	1100	Chief Fiscal Officer	1		
	1450	Confidential Assistant to Chief Fiscal Officer	1		
	2320	Deputy Chief Fiscal Officer	1		
	2730	Financial Review Specialist	1		
	5740	Principal Account Clerk	1		
	6485	Property Tax Supervisor	1		
	6635	Real Estate Specialist	1		
A	1340	<i>Bureau of Budget</i>			
	1820	Director of Budget	1		
	2110	Deputy Budget Director	1		
	6120	Program Associate	1		
	7080	Secretary to Budget Director	1		
A	1355	<i>Bureau of Tax Services</i>			
	2000	Deputy Director of Real Property Tax Services III	1		
	2060	Director of Real Property Tax Services			1
	6625	Real Property Technician	1		
	8080	Supervisor of Tax Mapping Services	1		
A	1410	<i>County Clerk</i>			
	0820	Building Attendant II	1		
	1255	Computer Imaging Technician	2	1	
	1390	County Clerk	1		
	1575	Criminal Records Coordinator		1	
	1585	Computer Systems Supervisor	1		
	1990	Deputy County Clerk	2		
	2505	Enforcement Coordinator	1		
	2685	Mortgage Tax Supervisor	1		
	4790	Motor Vehicle License Clerk	12		
	4810	Motor Vehicle Financial Supervisor	1		
	4895	Motor Vehicle Information Processing Specialist	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1410	County Clerk (continued)			
	5440	Record Room Supervisor	1		
	5740	Principal Account Clerk	1		
	6150	Principal Motor Vehicle License Clerk	1		
	6780	Senior Motor Vehicle License Clerk	1		
	7120	Secretary to County Clerk	1		
	7460	Special Assistant to County Clerk	2		
	7875	Senior Computer Imaging Technician		1	
A	1420	County Attorney			
	0150	Assistant County Attorney		1	
	1380	County Attorney	1		
	1590	Clerk		1	
	2330	Deputy County Attorney	1		
	7190	Secretary to County Attorney	1		
	7600	Special Counsel		2	
A	1430	Civil Service Commission			
	1135	Chairperson of Commission			1
	1145	Civil Service Administration Aide	1		
	1200	Commissioner			2
	6775	Secretary to Chairperson		1	
	7250	Senior Typist	1		
A	1431	Bureau of Human Resources			
	1865	Director of Human Resources	1		
	3650	Human Resources Coordinator	1		
A	1440	Engineering			
	0825	Buildings & Code Inspector			1
	1410	County Engineer	1		
	2170	Deputy County Engineer	1		
A	1450	Board of Elections			
	1200	Commissioner	2		
	1560	Custodian Of Records	2		
	8140	Senior Elections Registrar	2		
	8145	Election Registrar	4		
	8150	Senior Voting Machine Custodian			2
	8540	Voting Machine Custodian			2
A	1620	Buildings Department			
	0190	Assistant Superintendent of Buildings	1		
	0790	Building Maintenance Mechanic	2		
	0820	Building Attendant II	4		
	1170	Cleaner		9	6
	4230	Laborer	5		
	4640	Maintenance Worker	3		
	5620	Parking Lot Attendant		3	
	6920	Senior Building Maintenance Mechanic	2		
	7470	Superintendent of Buildings	1		
	8350	Secretary to Superintendent of Buildings		1	
	8770	Working Supervisor		3	
A	3010	Bureau of Public Safety - E911			
	1706	Deputy Director of Public Safety - E-911	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	3020	Bureau of Public Safety - Dispatch			
	1310	Communication Center Supervisor	1		
	1460	Communications Officer	34		
	7750	Senior Communications Officer	7		
A	3110	Sheriff			
	0010	Account Clerk Typist			1
	1490	Confidential Assistant to Sheriff	1		
	1930	Deputy Sheriff	23		
	2120	Deputy Sheriff Captain	2		
	2130	Deputy Sheriff Sergeant	5		
	5740	Principal Account Clerk	1		
	6615	Records Clerk	1		
	7000	Senior Account Clerk	2		
	7300	Sheriff	1		
	7306	Sheriff's Financial Advisor	1		
	8030	Technical Sergeant/I.D.	1		
	8310	Undersheriff	1		
A	3140	Department of Probation			
	0010	Account Clerk Typist	1		
	0020	Accountant	1		
	6090	Probation Assistant	3		
	6100	Probation Officer	35		
	6110	Probation Supervisor	6		
	6130	Probation Officer - ISP	1		
	6315	Probation Director III	1		
	6710	Receptionist	1		
	7140	Senior Probation Officer	12		
	8090	Typist	2		
A	3150	Jail			
	0000	Account Clerk	1		
	0010	Account Clerk Typist	2		
	0140	Assistant to Inmate Services	1		
	0225	Assistant for Public Affairs/Public Relations	1		
	1020	Correctional Sergeant	22		
	1021	Correctional Sergeant - Technical	1		
	1025	Correctional Captain	1		
	1115	Chief of Corrections	1		
	1300	Cook	5		
	1650	Coordinator of Inmate Services	1		
	1715	Correctional Officer (Spanish Speaking)	1		
	1720	Correctional Officer	141		
	1730	Correctional Lieutenant	3		
	1945	Correctional Officer (207-C)	2		
	2760	Food Service Manager	1		
	4260	Nursing Supervisor	1		
	4350	Licensed Practical Nurse	3		
	6660	Registered Professional Nurse	3		
	7000	Senior Account Clerk	1		
A	3151	Alternatives to Incarceration - Work Program (Sheriff)			
	0280	Alternative to Incarceration Program Director	1		
	0285	Alternatives to Incarceration Program Supervisor	4		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	3152	Jail Maintenance			
	0790	Building Maintenance Mechanic	3		
	6920	Senior Building Maintenance Mechanic	2		
	7475	Superintendent of Buildings & Grounds (Sheriff)	1		
A	3315	Stop DWI Program			
	1950	Director of Special Traffic Operations Program	1		
A	3640	Bureau of Public Safety			
	1150	Director of Public Safety	1		
	2285	Deputy Emergency Manager			1
	3210	EMS Coordinator			1
	3370	Fire Coordinator			1
	6610	Radiological & Chemical Officer			1
	8520	Secretary to Director of Public Safety	1		
A	4010	Department of Health - Administration			
	0095	Accounting Supervisor Grade B	1		
	4670	Clinical Billing Specialist	1		
	4730	Medical Consultant	1		
	5920	Public Health Director	1		
	7550	Secretary to Public Health Director	1		
	8025	Telephone Receptionist	1		
A	4017	Department of Health - Nursing			
	1455	Community Health RN	6		
	2210	Director of Patient Services	1		
	2806	Epidemiology Coordinator	1		
	4655	Local Public Health Educator	1		
	6160	Public Health Aide	2		
	6175	Public Health Planner	1		
	6185	Public Health Preparedness Educator	1		
A	4059	Early Care Intervention Program			
	1175	Clinical Records Clerk	1		
	1355	Child Services Specialist	1		
	1841	Director of Children with Special Needs	1		
	2580	ECI Service Worker	6		
	5750	Principal Clerk	1		
A	4090	Department of Health - Environmental Health			
	0430	Assistant Sanitary Code Enforcement Officer	1		
	2501	Environmental Health Educator	1		
	2515	Environmental Health Director	1		
	3430	Information Processing Specialist	1		
	5840	Public Health Technician	2		
	5910	Public Health Engineer	1		
	6190	Public Health Sanitarian	3	1	
	7180	Senior Public Health Sanitarian	2		
A	4320	Department of Mental Health			
	0065	Administrative Services Coordinator	1		
	0650	Associate Fiscal Analyst	1		
	0900	Coordinator of Disability Services	1		
	1080	Commissioner of Mental Health	1		
	1171	Clinical Billing Clerk	2		
	1173	Mental Health Clinical Receptionist	1		
	1510	Court Consultant Specialist	1		
	1760	Develop Disabilities Work Aide	2		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	4320	<i>Department of Mental Health (continued)</i>			
	2035	Director of Children Services	1		
	2036	Director of Adult Services	1		
	2037	Director of Forensic Services	1		
	2805	Forensic Mental Health Discharge Planner	1		
	3330	Information Processing Technician II	2		
	3600	Information Processing Specialist	6		
	3605	Information Processing Specialist II	1		
	4670	Clinical Billing Specialist	2		
	4831	Mental Health Information Supervisor	1		
	4835	Mental Health Information Assistant	1		
	4836	Mental Health Information Systems Analyst	1		
	4850	Mental Health Social Worker II	6		
	4855	Mental Health Social Worker III Spanish Speaking	1		
	4860	Mental Health Social Worker III	5		
	4870	Mental Health Social Worker I	4		
	4880	Mental Health Coordinator	1		
	4905	Mental Health Site Supervisor	3		
	5180	Coordinator of MICA	1		
	6421	Psychiatric Nurse Practitioner I	1		
	6422	Psychiatric Nurse Practitioner II	1	1	1
	6505	Quality Assurance & Utilization Review Specialist	1		
	7840	Secretary to the Commissioner of Mental Health	1		
	7900	Staff Psychiatrist		4	1
	7911	Staff Psychologist		1	
	9650	Substance Abuse Specialist	1		
A	4321	<i>M.H. - CSS & ICM</i>			
	4884	Adult Home Care Coordinator	1		
	4881	Mental Health Care Coordinator I	3		
	4882	Mental Health Care Coordinator II	5		
	4883	Mental Health Care Coordinator III	9		
	4850	Mental Health Social Worker II	2		
	4860	Mental Health Social Worker III	1		
	4900	Mental Health Social Worker Aide	2		
	6120	Program Associate	1		
	6121	Program Assistant	1		
	6660	Registered Professional Nurse	1		
	7045	Senior Office Manager	1		
	8580	Vocational Rehabilitation Counselor	1		
A	4323	<i>M.H. - Substance Abuse Services</i>			
	1700	Community Prevention Specialist	1		
	2360	Director of Substance Abuse Services	1		
	7320	Student Assistant Prevention Education Coordinator	2		
	7720	Substance Abuse Prevention Coordinator	1		
	9670	Student Assistance Specialist	4		
A	4325	<i>M.H. - Community Prevention/Case Mgmt.</i>			
	1701	Community Prevention Coordinator	1		
A	6010	<i>Social Services - Administration</i>			
	0090	Accounting Supervisor Grade A	1		
	0290	Assistant Social Services Attorney	4		
	1055	Coordinator of Building Operations	1		
	1250	Commissioner of Social Services	1		
	2070	Deputy Commissioner Administration Services	1		
	2280	Deputy Commissioner Services	1		
	4000	Human Services Liaison	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	6010	Social Services - Administration (continued)			
	6122	Program Audit and Review Specialist	1		
	7330	Social Services Attorney	1		
	7390	Staff Development Coordinator	1		
	7790	Secretary to Commissioner	1		
A	6011	Social Services - Income Maintenance			
	0000	Account Clerk	5		
	0160	Associate Account Clerk	2		
	0725	BICS Operator	1		
	1240	Community Service Worker	3		
	1590	Clerk	19		
	1695	Director of Assistance Programs	1		
	2390	Data Entry Machine Operator	3		
	4715	Managed Care Facilitator	1		
	4800	Motor Vehicle Operator	1		
	5740	Principal Account Clerk	1		
	5930	Principal Data Entry Operator	1		
	6085	Principal Social Welfare Examiner II	4		
	6086	Principal Social Welfare Examiner III	1		
	6710	Receptionist	1		
	7000	Senior Account Clerk	7		
	7100	Senior Resource Consultant	1		
	7210	Senior Social Welfare Examiner	9		
	7260	Senior Welfare Investigator	1		
	7340	Social Welfare Examiner	45		
	7860	Senior Support Investigator	1		
	7870	Support Investigator	5		
	8090	Typist	2		
	8760	Welfare Investigator	3		
	8800	Welfare Manage Systems Coordinator	1		
A	6012	Social Services - General Services			
	0000	Account Clerk	1		
	1040	Case Supervisor Grade B	7		
	1050	Caseworker	30		
	1340	Child Protective Supervisor	7		
	1350	Child Protective Worker	27		
	1590	Clerk	2		
	3320	Homemaker	2		
	4800	Motor Vehicle Operator	3		
	5927	Principal Court Liaison	1		
	7020	Senior Caseworker	3		
	7210	Senior Social Welfare Examiner	1		
	7250	Senior Typist	1		
	7340	Social Welfare Examiner	3		
	7375	Special Projects Administrator	1		
	7914	Social Services Clinical Coordinator	1		
	8770	Working Supervisor	1		
A	6013	Social Services - Support Collection			
	0000	Account Clerk	1		
	1590	Clerk	1		
	7000	Senior Account Clerk	3		
	7870	Support Investigator	5		
	9760	Supervisor of Support Collection	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	6014	Social Services - Employment			
	1050	Caseworker	2		
	2605	Employment Specialist	1		
	7210	Senior Social Welfare Examiner	3		
A	6510	U.F.S. - Veterans Service Agency			
	3290	Deputy Commissioner of Veterans	1		
	4800	Motor Vehicle Operator	2		
	8535	Veterans Services Specialist	1		
A	6610	Consumer Affairs			
	1750	Director of Weights & Measures	1		
A	6771	Unified Family Services - Central Office			
	1205	Commissioner for Aging	1		
	1708	Confidential Assistant	1		
	2270	Deputy Commissioner for Aging	1		
	7000	Senior Account Clerk		1	
	7200	Secretary to Commissioner for Aging	1		
A	6772	U.F.S. - Direct Services			
	0100	Aging Services Aide		1	
	0120	Aging Services Center Director II		1	
	0310	Assistant Aging Services Center Director		2	
	0510	Aging Services Center Director I		2	
	3600	Information Processing Specialist		3	
	4800	Motor Vehicle Operator		3	
	6740	Relief Personnel			1
A	6773	U.F.S. - Nutrition			
	0100	Aging Services Aide	1	6	6
	0570	Aging Services Specialist	1		
	1060	Coordinator of Center Operations	1		
	1170	Cleaner		1	2
	1870	Consulting Dietician			1
	3600	Information Processing Specialist	1		
	4800	Motor Vehicle Operator	1	1	1
	5160	Nutrition Site Manager	3	3	
	6740	Relief Personnel			33
A	6775	U.F.S. - Community Services			
	0570	Aging Services Specialist	1		
	3435	Health & Wellness Activities Aid			3
	4800	Motor Vehicle Operator	1		
	5450	Ombudsman Coordinator			2
	6740	Relief Personnel			1
A	6777	U.F.S. - EISEP			
	0117	Aging Case Manager Assisstant		1	
	0641	Case Manager		1	
A	7310	U.F.S. - Youth Services			
	1980	Deputy Commissioner for Youth	1		
	2770	Food Program Coordinator (Seasonal)			1
	9690	Youth Outreach Worker	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	8020	<i>Bureau of Economic Development & Planning</i>			
	1235	Community Development Affairs Advisor	1		
	1430	Community Development Specialist	1		
	1830	Director of Economic Development & Planning	1		
	6040	Principal Planner	1		
	7740	Senior Economic Developer	1		
	8370	Secretary to Deputy Director	1		
A	8090	<i>Environmental Management Council</i>			
	2510	Executive Director of Environmental Management Council	1		
A	8790	<i>Dyken Pond Env. Education Center</i>			
	2500	Environmental Educator	1		
CD	6290	<i>Job Training Administration</i>			
	0641	Case Manager	1		
	1090	Commissioner of Employment & Training	1		
	2600	Employment & Training Coordinator	1		
	2800	Employment & Training Program Supervisor	1		
	5780	Principal Accountant	1		
	6045	On the Job Training Specialist	1		
	6770	Secretary to Commissioner of Employment & Training	1		
	7110	Senior Employment & Training Coordinator	1		
	7270	Senior Employment & Training Assistant	1		
	9695	Youth Gang Preventive Specialist	1		
CS	1810	<i>Health Program</i>			
	3440	Human Resource Specialist	1		
D	5010	<i>Department of Highways - Administration</i>			
	1481	Confidential Assistant to Highway Department	1		
	5750	Principal Clerk	1		
	6750	Secretary to County Engineer	1		
D	5110	<i>Department of Highways - Road Maintenance</i>			
	3405	Highway Superintendent	1		
	3415	Highway Laborer	5		
	3420	Highway Supervisor II	5		
	4610	Motor Equipment Operator Heavy	12		
	4620	Motor Equipment Operator Light	20		
	7955	Sign Crew Supervisor	1		
	8770	Working Supervisor	5		
DM	5130	<i>Highway Department - Machinery</i>			
	0410	Auto Mechanic	5		
	3340	Highway Dispatcher	1		
	6860	Senior Auto Mechanic	1		
	8830	Welder - Mechanic	1		
G	8110	<i>Sewer District No. 1 - Administration</i>			
	0010	Account Clerk Typist	1		
	1200	Commissioner			9
	1690	Chairman of Commissioners			1
	4280	Legal Counsel			1

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
G	8110	Sewer District No. 1 - Administration (continued)			
	5740	Principal Account Clerk	1		
	6830	Sewer District Administrative Director	1		
	7000	Senior Account Clerk		1	
G	8130	Sewer District No. 1 - Sewage Treatment/Disp.			
	0410	Automotive Mechanic		1	
	1645	Control Systems Technician	1		
	2030	Director of Operations & Maintenance	1		
	3620	Industrial Wastewater Technician	1		
	4220	Laboratory Director	1		
	4230	Laborer	4		
	4610	Motor Equipment Operator - Heavy	1		
	4680	Maintenance Mechanic	3		
	4690	Maintenance Helper	1		
	4840	Maintenance Supervisor	1		
	5720	Processing Technician I	8		
	5830	Processing Technician II	4		
	6070	Principal Stores Clerk	1		
	6504	Pump Station Mechanic	1		
	6840	Senior Maintenance Mechanic	2		
	6850	Senior Lab Technician		1	
	7970	Supervisor of Waste Water Plant Operations	1		
	8820	Waste Water Plant Operator	4		
M	1610	Central Services - Administration			
	0000	Account Clerk	1		
	1680	Confidential Assistant to Director	1		
	2080	Director of Central Services	1		
	2300	Deputy Director of Central Services	1		
M	1640	Automotive Maintenance			
	0410	Auto Mechanic	2		
	3300	Head Automotive Mechanic	1		
M	1670	Central Printing & Mailing			
	4760	Messenger	1	1	
	8775	Working Supervisor (Central Printing/Mailing)	1		
M	1680	Bureau of Research and Information Services			
	0600	Applications Developer I	1		
	0605	Applications Developer II	2		
	0610	Applications Developer III	1		
	1675	Confidential Administrative Assistant	1		
	1709	Director of BRIS	1		
	3070	GIS Technician II	1		
	3075	GIS Manager	1		
	4695	Manager - Systems Integration & Client Services	1		
	5430	Microcomputer Technician I	1		
	5432	Microcomputer Technician II	1		
	5434	Microcomputer Technician III	1		
	5600	Network Technician	1		
	5605	Principal Network Administrator	1		
	5754	FMS/HRMS Associate Applications Developer	1		
	5757	FMS/HRMS Senior Systems Analyst	1		
	8010	Tax Map Technician I			1

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
M	1681	Ledger Services			
	0155	Associate Fiscal Coordinator	1		
	2740	Fiscal Operations Manager	1		
	4670	Clinical Billing Specialist	3		
	4671	Clinical Billing Specialist II	1		
	5740	Principal Account Clerk	1		
	7000	Senior Account Clerk	1		
	7375	Special Projects Administrator	1		
	7575	Senior Fiscal Coordinator	1		
M	1682	Payroll Services			
	0160	Associate Account Clerk	1		
	5625	Payroll Coordinator	1		
Van Rensselaer Manor:					
EH	6011				
	01	Director of Nursing	1		
	02	Assistant Director of Nursing	1		
	06	Clerk	1		
		Principal Clerk	1		
	6012				
	03	Coordinator of Nurse Training	1		
		Registered Nurse	1		
	6013				
	03	Quality Assurance Nurse	1		
	6020				
	01	Assistant Supervisor of Nursing	11		
		MDS Coordinator	1		
	03	Head Nurse	10		
		Registered Nurse	20	4	
	04	Licensed Practical Nurse	55	12	
	05	Senior C.N.A.	10		
		C.N.A.	138	67	5
		C.N.A. Aide	4		
	06	Clerk	8	4	
	6021				
	03	Substitute Nurse - RN			12
	04	Substitute Nurse - LPN			5
	7260				
	01	Leisure Time Director	1		
	05	Leisure Time Aides	6		
	7270				
	02	Supervising Pharmacist	1		
	7281				
	02	Working Supervisor	1		
	05	Leisure Time Aides	2	1	
	7290				
	08	Dentist			1

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
Van Rensselaer Manor (continued):					
	7330				
	01	Coordinator of Restorative Services	1		
	01	Physical Therapist	1		
	02	Assistant Physical Therapist	3		
	05	Physical Therapy Aides	2		
		Cleaner	2		
	7340				
	02	Occupational Therapist II	1		
		Certified Occupational Therapist Assistant	1		
	7380				
	02	Social Worker Assistant	5		
		Director of Resident & Family Services	1		
	7383				
	02	Chaplain			1
	7390				
	02	Principal Clerk	1		
	7410				
	06	Senior Typist	1		
	08	Assistant Physicians		8	
		Physicians Assistant	1		
	7420				
	08	Physician		1	
	7430				
	03	Utilization Review Specialist	1		
	8110				
	02	Labor Relations & Personnel Aide	1		
	8212				
	01	Registered Dietician	1		
		Dietary Services Director	1		
		Food Service Manager	1		
	02	Cook	6		
		Dietetic Technician	3		
		Registered Dietician	1		
		Food Service Supervisor	3		
		Working Supervisor	2		
	06	Typist	1		
	07	Food Service Helper	29	7	16
	8220				
	01	Facility Maintenance Supervisor	1		
	02	Senior Building Maintenance Mechanic	1		
	07	Building Maintenance Mechanic	3		
	07	Laborer	1		
	8225				
	02	Working Supervisor	1		
	07	Laborer	1		

AUTHORIZED POSITIONS - 2013 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
Van Rensselaer Manor (continued):					
8240					
	02	Assistant Housekeeper	2		
		Working Supervisor	1		
	07	Cleaner	26		
		Laborer	2		
8250					
	07	Laundry Worker	8		
		Seamstress	2		
		Laborer	3		
8260					
	01	Security Supervisor	1		
	07	Watchman	7		
		Motor Vehicle Operator	2		
		Building Attendant II	1		
8311					
	01	Controller	1		
	02	Clinical Billing Supervisor	1		
		Accounting Supervisor - Grade A	1		
	03	Registered Nurse	1		
	06	Messenger		1	
		Principal Clerk	1		
		Senior Account Clerk	2		
		Senior Clerk	1		
		Account Clerk	2		
		Clinical Billing Clerk	1		
		Associate Account Clerk	1		
		Senior Typist	1		
		Typist	1		
8351					
	01	Executive Director	1		
		Assistant Administrator	1		
	06	Secretary to Executive Director	1		
8381					
	06	Receptionist	1		
		Clerk		2	
8385					
	01	Working Supervisor	1		
	06	Laborer	1		
8400					
	02	Barber			2
Totals			1480	195	130

NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.

Appendix D

STATEMENT OF COUNTY DEBT

STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2012

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2012</u>
GOVERNMENTAL FUNDS:				
<u>GENERAL FUND:</u>				
Jail/Public Safety Building	1991/2021	6.70	19,245,000	6,747,800
Jail (CAB)	1995/2013	4.6/5.85	942,000	25,052
Industrial Park (CAB)	1995/2013	4.6/5.85	821,000	42,249
E-911 (CAB)	1995/2013	4.6/5.85	1,500,000	39,900
Radios (CAB)	1995/2013	4.6/5.85	250,000	6,642
Courts (CAB)	1995/2013	4.6/5.85	500,000	13,296
Courts (G/208/90)	1998/2013	4.00/5.25	290,000	12,982
Courts (G/168/94)	1998/2013	4.00/5.25	1,223,000	54,747
Courts (G/405/96)	1998/2013	4.00/5.25	5,000,000	223,816
Courts (G/521/97)	1998/2013	4.00/5.25	10,000,000	447,633
800 Mhz Radio	1998/2013	4.00/5.25	3,750,000	167,861
Senior Center	1998/2013	4.00/5.25	101,419	4,541
Facilities Master Plan	2005/2014	4.0/4.2	1,500,000	132,898
Jail Expansion	2005/2014	4.0/4.2	5,000,000	442,991
Jail Expansion	2008/2028	3.25/4.375	20,300,000	17,520,000
COB Energy	2010/2018	4.69	513,371	409,757
Facilities Master Plan	2012/2025	3.0/5.0	930,287	930,287
Jail Expansion	2012/2025	3.0/5.0	3,100,932	3,100,932
Jail	2012/2038	3.0/3.25	4,078,947	4,078,947
<u>HIGHWAY:</u>				
1995 Roads (CAB)	1995/2013	3.0/5.0	2,899,459	157,374
1996 Improvements	1998/2013	4.00/5.25	2,288,000	102,418
1997 Improvements	1998/2013	4.00/5.25	1,000,000	44,764
2001 Improvements	2001/2014	4.00/4.25	3,547,403	1,908,599
2005 Improvements	2005/2014	4.0/4.2	2,000,000	177,196
2005 Machinery	2005/2014	4.0/4.2	2,500,000	221,497
2005 Improvements	2012/2025	3.0/5.0	1,240,377	1,240,377
2005 Machinery	2012/2025	3.0/5.0	1,550,468	1,550,468
2012 Highway Equipment	2012/2017	3.0	1,500,000	1,500,000
<u>SEWER:</u>				
Odor Control	1998/2013	4.00/5.25	480,000	21,486
Monofill	1998/2013	4.00/5.25	592,000	26,500
Clarifier	2001/2014	4.00/4.25	575,579	109,871
Monofill Expansion Phase II	2008/2028	3.25/4.375	635,000	550,000
Sewer Energy	2010/2026	3.20	12,997,247	12,480,054
Sewer Energy II	2012/2028	2.4606	16,887,857	16,887,857
Sewer Energy IIA	2012/2028	2.53	4,077,860	4,077,860

**STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2012
(CONTINUED)**

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2012</u>
<u>HUDSON VALLEY COMMUNITY COLLEGE/(HVCC):</u>				
HPER Center	1989/2019	6.90/7.00	2,000,000	430,000
HPER Center	1991/2020	6.70	5,500,000	1,679,200
COMP/COMM (CAB)	1995/2013	4.6/5.85	7,000,000	240,998
Building Renovations (CAB)	1995/2013	4.6/5.85	2,040,000	70,233
Roads/Parking (CAB)	1995/2013	4.6/5.85	663,000	22,826
HVAC System	1998/2013	4.00/5.25	905,000	40,512
Roofs	1998/2013	4.00/5.25	269,000	12,042
Gas system	1998/2013	4.00/5.25	46,000	2,059
Reconstruction	2001/2014	4.00/4.25	2,460,890	469,749
HVAC	2001/2014	4.00/4.25	967,290	184,644
Electrical System	2001/2014	4.00/4.25	479,650	91,558
Tennis Courts	2001/2014	4.00/4.25	24,941	4,762
Parking Lot	2001/2014	4.00/4.25	213,638	40,781
Guenther Hall	2001/2014	4.00/4.25	251,817	48,069
Renovations/Improvement	2001/2014	4.00/4.25	3,022,581	576,970
Campus Center	2005/2014	4.0/4.2	4,057,687	359,502
Various Projects	2005/2014	4.0/4.2	1,236,000	109,507
Administration Building	2005/2014	4.0/4.2	4,700,000	416,411
Various Projects	2006/2015	4.4/4.5	6,200,000	815,000
Admin/Campus/Various	2012/2026	3.0/5.0	10,287,936	10,287,936
HVCC Project	2012/2038	3.0/3.25	23,578,862	23,578,862
TOTAL GOVERNMENT ACTIVITIES				<u>\$ 114,940,273</u>
<u>BUSINESS TYPE ACTIVITIES:</u>				
Van Rensselaer Manor Lease	2009/2024	3.554/5.875	28,980.00	<u>25,275,000</u>
TOTAL BUSINESS TYPE ACTIVITIES				<u>25,275,000</u>

Appendix E

EXEMPTION REPORT

S495 Exemption Impact Report
County Summary

Total Assessed Value 6,875,014,046

Equalized Total Assessed Value 15,438,737,727

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	154	62,547,562	0.41%
12350	PUBLIC AUTHORITY - STATE	RPTL 412	2	2,032,416	0.01%
13100	CO - GENERALLY	RPTL 406(1)	58	139,981,360	0.91%
13350	CITY - GENERALLY	RPTL 406(1)	296	185,455,302	1.20%
13370	CITY - CEMETERY LAND	RPTL 446	22	1,278,893	0.01%
13500	TOWN - GENERALLY	RPTL 406(1)	264	60,301,367	0.39%
13510	TOWN - CEMETERY LAND	RPTL 446	7	63,154	0.00%
13650	VG - GENERALLY	RPTL 406(1)	69	18,805,488	0.12%
13800	SCHOOL DISTRICT	RPTL 408	54	415,054,404	2.69%
13850	BOCES	RPTL 408	6	5,847,629	0.04%
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	64	78,971,450	0.51%
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	10	84,625,904	0.55%
13970	REGIONAL OTB CORPORATION	RACING L 513	1	384,583	0.00%
14100	USA - GENERALLY	RPTL 400(1)	3	1,458,550	0.01%
14110	USA - SPECIFIED USES	STATE L 54	3	6,576,611	0.04%
14120	USA - DEFENSE PURPOSES	STAE L 59-g	2	2,097,643	0.01%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	69	1,047,825,227	6.79%
18040	URBAN REN: OWNER-MUNICIPALITY	GEN MUNY 506	1	118,429	0.00%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	20	16,205,594	0.10%
18180	UDC OWNED NON-HOUSING PROJECT	MC K UCON L 6272	2	183,308	0.00%
18600	USA-PROP UNDER PURCHASE CONTRA	RPTL 400(2)	16	185,084,000	1.20%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	57	15,107,055	0.10%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	236	164,567,017	1.07%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	159	1,345,225,470	8.71%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	17	30,856,767	0.20%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	22	216,194,296	1.40%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	54	29,306,093	0.19%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	210	158,646,018	1.03%
25600	NONPROFIT HEALTH MAINTENANCE ORG	RPTL 486-a	1	1,050,000	0.01%
26050	AGRICULTURAL SOCIETY	RPTL 450	2	427,773	0.00%
26100	VETERANS ORGANIZATION	RPTL 452	31	5,519,792	0.04%
26250	HISTORICAL SOCIETY	RPTL 444	6	1,559,533	0.01%
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	27	8,598,812	0.06%
27250	RAILROAD PROP OWNED BY AMTRAK	45 U S C 546b	7	6,878,017	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	128	21,905,422	0.14%

**NYS - Real Property System
County of Rensselaer**

**S495 Exemption Impact Report
County Summary**

Total Assessed Value 6,875,014,046

Equalized Total Assessed Value 15,438,737,727

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	11,587,107	0.08%
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	7	17,766,778	0.12%
29350	TRUSTEES - HOSP, LIB, PLAYGROUND	RPTL 438	10	2,875,010	0.02%
32252	NYS OWNED REFORESTATION LAND	RPTL 534	26	4,546,145	0.03%
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	2	0	0.00%
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	74	5,973,502	0.04%
33400	TAX SALE - CITY OWNED	RPTL 406(5)	18	293,737	0.00%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	103	2,905,429	0.02%
38260	MUN HSNG AUTH - NYS AIDED	PUB HSNG L 52(4)&(5)	4	70,274,929	0.46%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	68	1,098,461	0.01%
41102	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	10	70,827	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	405	37,695,885	0.24%
41112	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	250	16,211,367	0.11%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1871	44,368,037	0.29%
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1391	28,672,378	0.19%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1471	56,688,782	0.37%
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1204	40,836,898	0.26%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	497	18,147,284	0.12%
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	219	7,290,968	0.05%
41151	COLD WAR VETERANS (10%)	RPTL 458-b	33	255,907	0.00%
41152	COLD WAR VETERANS (10%)	RPTL 458-b	353	2,817,945	0.02%
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	2	25,271	0.00%
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	19	531,189	0.00%
41300	PARAPLEGIC VETS	RPTL 458(3)	2	561,133	0.00%
41400	CLERGY	RPTL 460	40	268,209	0.00%
41700	AGRICULTURAL BUILDING	RPTL 483	71	5,955,856	0.04%
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1294	95,548,393	0.62%
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG-MKTS L 306	15	1,188,489	0.01%
41800	PERSONS AGE 65 AND OVER	RPTL 467	2527	141,747,124	0.92%
41801	PERSONS AGE 65 AND OVER	RPTL 467	352	18,582,454	0.12%
41802	PERSONS AGE 65 AND OVER	RPTL 467	20	975,425	0.01%
41805	PERSONS AGE 65 AND OVER	RPTL 467	268	11,671,707	0.08%
41900	PHYSICALLY DISABLED	RPTL 459	9	257,325	0.00%
41901	PHYSICALLY DISABLED	RPTL 459	1	12,195	0.00%
41902	PHYSICALLY DISABLED	RPTL 459	3	89,141	0.00%

S495 Exemption Impact Report
 County Summary

Total Assessed Value 6,875,014,046

Equalized Total Assessed Value 15,438,737,727

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41930	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	147	7,724,679	0.05%
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	57	3,610,418	0.02%
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	1	53,232	0.00%
41935	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	36	1,827,998	0.01%
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	72	3,857,553	0.02%
42120	TEMPORARY GREENHOUSES	RPTL 483-c	3	95,500	0.00%
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	13	1,039,235	0.01%
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	39	1,729,809	0.01%
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	94	16,875,674	0.11%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	7	1,988,546	0.01%
47615	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	1	32,695	0.00%
48000	URBAN REN: OWNER-URB REDEV CO	P H F I L 211	2	12,266,214	0.08%
49500	SOLAR OR WIND SYSTEM	RPTL 487	61	1,230,707	0.01%
49530	INDUSTRIAL WASTE TREATMENT FAC	RPTL 477	1	11,407	0.00%
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	5	56,310,440	0.36%
50002	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	58,935	0.00%
Total Exemptions Exclusive of System Exemptions:			15,257	5,020,875,893	32.52%
Total System Exemptions:			6	56,369,375	0.37%
Totals:			15,263	5,077,245,268	32.89%

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \$ 2,246,144