

2012 TENTATIVE Rensselaer County Budget

Kathleen M. Jimino
County Executive

Stacey A. Farrar
Director of Budget

Michael J. Slawson
Chief Fiscal Officer

David A. Snyder
Deputy Budget Director

Marc J. D'Amore
Program Associate

Assisted by:
Theresa A. Bohley

Technical Assistance Provided by:
Bureau of Research and Information Services

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RENSELAER COUNTY
2012 TENTATIVE BUDGET - SUMMARY OF TAX REQUIREMENT

APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS): \$ 312,295,190.00

SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):

LOCAL SOURCES	\$	169,707,797.00
INTERFUND REVENUES	\$	23,052,062.00
STATE AND FEDERAL REVENUE	\$	63,650,364.00
APPROPRIATED FUND BALANCE	\$	2,030,476.00

REQUIRED FROM REAL PROPERTY TAXES: \$ 53,854,491.00

REAL PROPERTY TAX LEVY:

REVENUE REQUIRED FOR APPROPRIATIONS	\$	53,854,491.00
ADD: PROVISION FOR UNCOLLECTED TAXES	\$	6,300,000.00
LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES	\$	1,400,000.00

REQUIRED PROPERTY TAX LEVY: \$ 58,754,491.00

ASSESSMENTS:

TAXABLE COUNTY VALUE: \$ 5,318,445,256.00

ANTICIPATED AVERAGE TAX RATE PER \$1,000: \$ 11.047

**RENSELAER COUNTY
2012 TENTATIVE BUDGET - REAL PROPERTY TAX LEVY**

MUNICIPALITY	SHARE OF COUNTY LEVY:					TAX RATE PRIOR TO CHARGEBACKS:	
	2008	2009	2010	2011	2012	2011	2012
Troy	\$ 8,721,306.63	\$ 9,884,873.11	\$ 10,352,285.68	\$ 10,778,900.75	\$ 10,606,436.07	\$ 42.359	\$ 41.444
Rensselaer	\$ 2,056,871.79	\$ 2,018,269.22	\$ 2,075,501.80	\$ 2,189,005.21	\$ 2,394,333.90	\$ 18.114	\$ 18.195
Berlin	\$ 763,989.57	\$ 797,011.70	\$ 884,579.36	\$ 866,766.27	\$ 883,656.35	\$ 22.157	\$ 22.775
Brunswick	\$ 5,001,026.23	\$ 5,157,953.17	\$ 5,379,183.72	\$ 5,342,491.89	\$ 5,511,742.22	\$ 21.614	\$ 22.097
East Greenbush *	\$ 7,512,437.67	\$ 8,318,139.91	\$ 8,365,763.80	\$ 8,400,431.35	\$ 8,419,244.12	\$ 5.402	\$ 5.529
Grafton	\$ 951,405.17	\$ 997,127.40	\$ 1,052,628.03	\$ 1,056,208.87	\$ 1,147,727.91	\$ 65.050	\$ 70.061
Hoosick	\$ 2,171,042.59	\$ 2,199,010.20	\$ 2,273,368.96	\$ 2,254,184.09	\$ 2,329,780.53	\$ 20.691	\$ 21.354
Nassau	\$ 1,783,292.88	\$ 1,843,748.69	\$ 1,915,646.98	\$ 1,967,391.96	\$ 2,071,994.27	\$ 7.782	\$ 8.185
North Greenbush	\$ 4,861,668.31	\$ 4,819,142.85	\$ 4,943,760.02	\$ 5,106,302.84	\$ 5,199,504.76	\$ 20.784	\$ 20.977
Petersburgh	\$ 606,219.04	\$ 622,812.62	\$ 657,101.58	\$ 666,852.59	\$ 702,664.02	\$ 10.037	\$ 10.640
Pittstown	\$ 2,049,154.48	\$ 2,064,271.24	\$ 2,075,580.73	\$ 2,143,437.28	\$ 2,215,172.47	\$ 9.218	\$ 9.493
Poestenkill	\$ 1,779,871.90	\$ 1,755,146.40	\$ 1,779,633.72	\$ 1,782,994.98	\$ 1,879,782.14	\$ 21.849	\$ 22.933
Sand Lake *	\$ 3,495,701.99	\$ 3,666,512.61	\$ 3,784,248.88	\$ 3,966,544.35	\$ 4,079,404.67	\$ 5.381	\$ 5.503
Schaghticoke	\$ 3,050,078.41	\$ 3,271,967.82	\$ 3,183,497.05	\$ 3,212,467.50	\$ 3,343,059.97	\$ 24.022	\$ 25.057
Schodack *	\$ 5,678,184.81	\$ 5,907,422.25	\$ 6,020,428.59	\$ 6,152,793.45	\$ 6,493,907.14	\$ 5.496	\$ 5.602
Stephentown	\$ 1,272,748.53	\$ 1,316,590.81	\$ 1,345,791.10	\$ 1,393,779.62	\$ 1,476,080.46	\$ 17.972	\$ 18.936
Totals:	\$ 51,755,000.00	\$ 54,640,000.00	\$ 56,089,000.00	\$ 57,280,553.00	\$ 58,754,491.00		
Average Tax Rate (per \$1,000):	\$ 10.464	\$ 10.239	\$ 10.571	\$ 10.831	\$ 11.047		

* During 2008, these towns completed reassessments.

RENSELAER COUNTY
SUMMARY OF 2012 TENTATIVE BUDGET BY FUND

	GENERAL (A)	COMMUNITY DEVELOPMENT (CB)	WORK FORCE INVESTMENT ACT (CD)	RISK RETENTION (CS)	ROAD (D)
<u>APPROPRIATIONS</u>					
EXCLUDING INTERFUND TRANSFERS	\$ 226,359,204.00	\$ 385,369.00	\$ 1,852,990.00	\$ 19,521,337.00	\$ 9,765,447.00
INTERFUND TRANSFERS	\$ 0.00	\$ 9,331.00	\$ 35,000.00	\$ 0.00	\$ 222,360.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 226,359,204.00	\$ 394,700.00	\$ 1,887,990.00	\$ 19,521,337.00	\$ 9,987,807.00
<u>REVENUE</u>					
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 118,167,500.00	\$ 394,700.00	\$ 38,000.00	\$ 4,049,652.00	\$ 935,500.00
INTERFUND	\$ 984,146.00	\$ 0.00	\$ 0.00	\$ 15,471,685.00	\$ 5,000.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE/FEDERAL	\$ 59,737,993.00	\$ 0.00	\$ 1,849,990.00	\$ 0.00	\$ 2,062,381.00
APPROPRIATED FUND BALANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600,000.00
TOTAL REVENUES	\$ 178,889,639.00	\$ 394,700.00	\$ 1,887,990.00	\$ 19,521,337.00	\$ 3,602,881.00
TAX REQUIREMENT	\$ 47,469,565.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,384,926.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2011	\$ 10,000,000.00	\$ 300,000.00	\$ 100,000.00	\$ 850,000.00	\$ 100,000.00

**RENSSELAER COUNTY
SUMMARY OF 2012 TENTATIVE BUDGET BY FUND**

	ROAD MACHINERY (DM)	HOSPITAL (EH)	SEWER (G)	WORKING CAPITAL (M)	SELF INSURANCE (S)	TOTAL (MEMORANDUM ONLY)
<u>APPROPRIATIONS</u>						
EXCLUDING INTERFUND TRANSFERS	\$ 1,942,294.00	\$ 39,636,111.00	\$ 6,308,467.00	\$ 3,708,612.00	\$ 1,836,213.00	\$ 311,316,044.00
INTERFUND TRANSFERS	\$ 101,437.00	\$ 476,959.00	\$ 134,059.00	\$ 0.00	\$ 0.00	\$ 979,146.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL APPROPRIATIONS	\$ 2,043,731.00	\$ 40,113,070.00	\$ 6,442,526.00	\$ 3,708,612.00	\$ 1,836,213.00	\$ 312,295,190.00
<u>REVENUE</u>						
EXCLUDING INTERFUND TRANSFERS & TAX LEVY	\$ 121,600.00	\$ 40,113,070.00	\$ 5,112,050.00	\$ 20,000.00	\$ 755,725.00	\$ 169,707,797.00
INTERFUND	\$ 1,822,131.00	\$ 0.00	\$ 0.00	\$ 3,688,612.00	\$ 1,080,488.00	\$ 23,052,062.00
HOSPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
STATE /FEDERAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 63,650,364.00
APPROPRIATED FUND BALANCE	\$ 100,000.00	\$ 0.00	\$ 1,330,476.00	\$ 0.00	\$ 0.00	\$ 2,030,476.00
TOTAL REVENUES	\$ 2,043,731.00	\$ 40,113,070.00	\$ 6,442,526.00	\$ 3,708,612.00	\$ 1,836,213.00	\$ 258,440,699.00
TAX REQUIREMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,854,491.00
ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2011	\$ 50,000.00	\$ 11,000,000.00	\$ 1,750,000.00	\$ 5,000.00	\$ 2,750,000.00	\$ 26,905,000.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
REAL PROPERTY TAX ITEMS							
R1001	10011	Real Property Tax	44,687,740.26	45,995,627.00	47,469,565.00	47,469,565.00	0.00
R1030	10301	Community College Debt Service	976,625.00	977,917.00	978,028.00	978,028.00	0.00
R1051	10511	Gain from Sale of Tax Property	3,323.34	100,000.00	100,000.00	100,000.00	0.00
R1081	10811	Payments in Lieu of Taxes	2,024,904.18	2,181,647.00	2,100,366.00	2,100,366.00	0.00
R1090	10901	Tax Interest & Penalties	3,098,764.84	2,800,000.00	3,050,000.00	3,050,000.00	0.00
TOTAL REAL PROPERTY TAX ITEMS			50,791,357.62	52,055,191.00	53,697,959.00	53,697,959.00	0.00
NON PROPERTY TAX ITEMS							
R1110	11101	Sales Tax	68,066,606.98	69,756,482.00	73,244,306.00	73,244,306.00	0.00
R1113	11131	Tax on Hotel Room Occupancy	362,700.46	340,000.00	390,000.00	390,000.00	0.00
R1140	11401	E-911 Surcharge	242,417.17	245,000.00	245,000.00	245,000.00	0.00
R1140	11402	Cell Phone Surcharge	331,725.32	335,000.00	335,000.00	335,000.00	0.00
R1189	11891	Mortgage Recording Tax	1,568,826.16	1,750,000.00	1,500,000.00	1,500,000.00	0.00
TOTAL NON PROPERTY TAX ITEMS			70,572,276.09	72,426,482.00	75,714,306.00	75,714,306.00	0.00
DEPARTMENTAL INCOME							
GENERAL GOVERNMENT SUPPORT							
R1225	12251	Medical Examiner Fees	65.00	500.00	0.00	0.00	0.00
R1230	12301	Treasurer's Fees	13,521.97	20,000.00	21,000.00	21,000.00	0.00
R1235	12351	Tax Advertising Fees	45,040.00	44,000.00	45,000.00	45,000.00	0.00
R1235	12352	Tax Search, In-Rem Properties	5,550.00	12,500.00	13,500.00	15,000.00	0.00
R1255	12551	Clerk Fees	2,683,596.83	2,942,000.00	3,130,000.00	3,130,000.00	0.00
R1260	12601	Civil Service Exam Fee	13,100.00	20,000.00	13,000.00	13,000.00	0.00
R1265	12651	Public Defender Fees	13,056.49	10,000.00	15,000.00	15,000.00	0.00
R1265	12652	Conflict Defender Fees	450.00	250.00	0.00	500.00	0.00
R1289	12891	Freedom of Information	1,517.97	1,500.00	1,500.00	1,500.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			2,775,898.26	3,050,750.00	3,239,000.00	3,241,000.00	0.00
PUBLIC SAFETY							
R1510	15101	Sheriff Fees-General	197,439.09	190,000.00	185,000.00	190,000.00	0.00
R1515	15151	Sheriff Fees I-D	3,808.25	9,000.00	3,600.00	3,600.00	0.00
R1520	15201	Stop-DWI Deputy	40,000.00	25,000.00	25,000.00	25,000.00	0.00
R1520	15202	MH Probation Officer	0.00	67,512.00	67,512.00	67,512.00	0.00
R1525	15251	Jail Telephone Commission	103,862.93	140,000.00	175,000.00	180,000.00	0.00
R1525	15252	Prisoner Charges-Work Release	261.49	0.00	0.00	0.00	0.00
R1580	15801	Restitution Surcharge	20,097.57	12,000.00	12,000.00	12,000.00	0.00
R1589	15891	Probation Fees-General	35,337.00	40,000.00	40,000.00	40,000.00	0.00
R1589	15893	Victims Impact Fee - DWI	12,701.00	14,000.00	13,000.00	13,000.00	0.00
R1589	15894	Soc Sec Admin Incentive Pay	23,200.00	35,000.00	20,000.00	22,500.00	0.00
R1589	15895	Telephone/Burn Reporting	18,043.48	16,655.00	16,655.00	16,655.00	0.00
R1589	15898	Alive at 25 Program	0.00	4,900.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			454,750.81	554,067.00	557,767.00	570,267.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
HEALTH							
R1601	16011	Public Health Fees-General	197,538.33	220,000.00	220,000.00	220,000.00	0.00
R1601	16012	Flu Vaccine Fees	43,377.11	42,000.00	37,000.00	37,000.00	0.00
R1601	16013	Public Health-Violation Abate	2,100.00	1,500.00	1,500.00	1,500.00	0.00
R1601	16014	Fees for Clinics	37,234.44	42,000.00	40,000.00	40,000.00	0.00
R1601	16016	Fees For Rabies	16,622.25	30,000.00	30,000.00	30,000.00	0.00
R1601	16017	PH-Third Party Insurance	1,815.47	5,000.00	5,000.00	2,500.00	0.00
R1601	16019	PH Fees - Rodent Control	1,310.00	1,500.00	1,500.00	1,500.00	0.00
R1605	16052	Preschool Medicaid Fees	514,913.63	918,834.00	800,000.00	800,000.00	0.00
R1620	16201	Mental Health Fees-General	1,082,820.58	2,412,158.00	2,665,989.00	2,665,989.00	0.00
R1620	16202	MR Fees	143,603.93	130,000.00	130,000.00	130,000.00	0.00
R1620	16203	Medicaid Fees - ICM	1,184,692.65	1,408,389.00	1,433,889.00	1,433,889.00	0.00
R1620	16204	M. H. Fees, Misc.	1,198.25	750.00	8,250.00	8,250.00	0.00
R1620	16206	MH Fees -COPS/CSP	3,026,284.45	1,426,993.00	1,155,312.00	1,155,312.00	0.00
R1621	16211	Early Intervention Fees	1,421,258.91	1,399,918.00	1,525,800.00	1,525,800.00	0.00
R1625	16252	NYS Assoc. Retarded Children	(36,817.00)	235,761.00	0.00	0.00	0.00
R1625	16253	Unity Sunshine School-DI	4,762.00	34,394.00	0.00	0.00	0.00
R1625	16254	The Workshop, Inc.	(6,386.00)	70,577.00	0.00	0.00	0.00
R1630	16301	Student Assistance Program	420,828.00	344,327.00	257,629.00	257,629.00	0.00
R1630	16302	Drug Education & Prevention	167,806.19	219,747.00	0.00	0.00	0.00
R1689	16891	Other Health Fees	321.13	5,000.00	5,000.00	2,500.00	0.00
TOTAL HEALTH			8,225,284.32	8,948,848.00	8,316,869.00	8,316,869.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R1801	18011	Repayment Medical Assistance	1,490,232.27	1,100,000.00	1,150,000.00	1,150,000.00	0.00
R1809	18091	Repayment Aid To Depend Child	901,331.26	1,150,000.00	1,200,000.00	1,200,000.00	0.00
R1811	18111	Child Support Incentive Earn	184,742.83	160,000.00	160,000.00	160,000.00	0.00
R1819	18191	Repayment Child Care	379,090.58	400,000.00	375,000.00	375,000.00	0.00
R1823	18231	Repayment Juvenile Delinquent	43,344.49	40,000.00	35,000.00	35,000.00	0.00
R1840	18401	Repayment Safety Net	658,416.05	750,000.00	650,000.00	650,000.00	0.00
R1841	18411	Repayment of Home Energy Asst	107,410.82	150,000.00	150,000.00	150,000.00	0.00
R1842	18421	Repayment Emergency Aid Adults	200.00	500.00	500.00	500.00	0.00
R1855	18551	Repayment Day Care	3,105.52	5,000.00	6,000.00	6,000.00	0.00
R1870	18701	Repay-Services for Recipients	8,004.83	1,000.00	1,500.00	1,500.00	0.00
R1894	18941	Social Services Charges	48,976.34	40,000.00	40,000.00	40,000.00	0.00
R1962	19621	Weights & Measure Fees	18,100.00	15,000.00	17,640.00	17,640.00	0.00
R1972	19721	Meal Contributions	129,318.44	130,000.00	120,000.00	120,000.00	0.00
R1972	19722	Transportation-DI	5,970.77	5,000.00	4,750.00	4,750.00	0.00
R1972	19723	Community Services	5,400.20	5,500.00	4,000.00	4,000.00	0.00
R1972	19724	EISEP Contributions	986.00	1,000.00	750.00	750.00	0.00
R1972	19725	Third Party Meal Charges	0.00	0.00	0.00	39,000.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			3,984,630.40	3,953,000.00	3,915,140.00	3,954,140.00	0.00
TOTAL DEPARTMENTAL INCOME			15,440,563.79	16,506,665.00	16,028,776.00	16,077,276.00	0.00
INTERGOVERNMENTAL CHARGES							
GENERAL							
R2210	22102	Tax Assmts, School	33,113.10	36,000.00	36,000.00	36,000.00	0.00
R2210	22103	Tax Services, Town & City	560,538.00	524,538.00	470,901.00	470,901.00	0.00
R2210	22104	Election Expense	1,182,009.06	1,288,319.00	1,247,627.00	1,247,627.00	0.00
R2210	22106	Gen Svcs, Other Governments	285,512.00	293,512.00	297,752.00	297,752.00	0.00
TOTAL GENERAL			2,061,172.16	2,142,369.00	2,052,280.00	2,052,280.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EDUCATION							
R2238	22381	Community College Charges	3,647,741.92	3,786,054.00	3,832,997.00	3,832,997.00	0.00
R2240	22401	HVCC Debt Service	2,501,242.64	2,738,957.00	2,702,228.00	2,702,228.00	0.00
TOTAL EDUCATION			6,148,984.56	6,525,011.00	6,535,225.00	6,535,225.00	0.00
PUBLIC SAFETY							
R2260	22601	Police Services, Other Gov't	12,371.75	16,000.00	12,000.00	12,000.00	0.00
R2260	22602	Juvenile Detention, Other Gov	2,250.00	0.00	0.00	0.00	0.00
R2260	22603	Jail Facilities, Other Gov't	825,638.99	4,378,125.00	4,052,668.00	4,796,278.00	0.00
R2260	22604	State Ready Inmates, Other Gov	8,140.40	3,000.00	750.00	750.00	0.00
TOTAL PUBLIC SAFETY			848,401.14	4,397,125.00	4,065,418.00	4,809,028.00	0.00
GENERAL GOVERNMENT SUPPORT							
R2372	23720	Homeowner Program	3,716.95	4,000.00	0.00	0.00	0.00
R2372	23723	Planning Fees - JDP	30,000.00	30,000.00	30,000.00	30,000.00	0.00
R2372	23725	Planning Fees - IDA	260,450.00	309,650.00	334,611.00	334,611.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			294,166.95	343,650.00	364,611.00	364,611.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	150,037.28	132,571.00	64,375.00	64,375.00	0.00
R2410	24101	Rental Real Property-Masonic	6,585.00	6,960.00	7,185.00	7,185.00	0.00
R2410	24102	Rental Real Property, COB	43,112.20	43,100.00	45,970.00	45,970.00	0.00
R2410	24104	Rental Real Property, General	0.00	50,000.00	50,000.00	50,000.00	0.00
R2414	24142	Tower Rental	7,200.00	7,200.00	5,400.00	5,400.00	0.00
TOTAL USE OF MONEY AND PROPERTY			206,934.48	239,831.00	172,930.00	172,930.00	0.00
FINES AND FORFEITURES							
R2610	26102	Fine & Forfeiture - Alternate	1,303.68	2,000.00	2,000.00	2,000.00	0.00
R2610	26103	Handicapped Parking Fee	2,262.50	4,000.00	2,000.00	2,000.00	0.00
R2611	26111	Leg Enforcement Revenue	34,825.00	34,175.00	34,175.00	34,175.00	0.00
R2615	26151	Stop-DWI	246,649.88	285,180.00	285,975.00	285,675.00	0.00
R2615	26152	Probation/Stop DWI	99,957.00	89,957.00	82,800.00	82,800.00	0.00
R2625	26251	Forfeiture of Crime Proceeds	4,807.56	0.00	0.00	0.00	0.00
TOTAL FINES AND FORFEITURES			389,805.62	415,312.00	406,950.00	406,650.00	0.00
TOTAL INTERGOVERNMENTAL CHARGES			9,949,464.91	14,063,298.00	13,597,414.00	14,340,724.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2651	26511	Sale of Recyclable Products	4,424.57	3,044.00	3,000.00	3,000.00	0.00
R2652	26520	Forest Management	0.00	5,000.00	3,000.00	3,000.00	0.00
R2655	26551	Minor Sales-Miscellaneous	5,955.00	0.00	0.00	0.00	0.00
R2680	26801	Insurance Recoveries	1,741.24	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			12,120.81	8,044.00	6,000.00	6,000.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	(10,812.17)	0.00	0.00	0.00	0.00
R2705	27051	Gifts-Donations	100.00	0.00	0.00	0.00	0.00
R2705	27053	Dyken Pond Donations/Fees	3,381.00	5,000.00	5,000.00	5,000.00	0.00
R2705	27054	Friends of Dyken Pond	2,000.00	2,500.00	4,500.00	4,500.00	0.00
R2705	27055	Energy Rebates	179,077.20	0.00	0.00	0.00	0.00
R2706	27061	Local Private Match - Tourism	14,574.90	48,069.00	0.00	0.00	0.00
R2709	27093	Employee Contrib-Disability	6,136.00	6,000.00	6,200.00	6,300.00	0.00
R2720	27201	OTB Earnings	415,624.00	250,000.00	225,000.00	225,000.00	0.00
R2770	27701	N.O.C.	11,891.09	585,396.00	250,000.00	250,000.00	0.00
R2770	27704	Bankruptcy Proceeds-Aging	0.00	17,460.00	0.00	0.00	0.00
R2770	27705	Misc. Probation Grants	0.00	2,500.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS			621,972.02	916,925.00	490,700.00	490,800.00	0.00
INTERFUND REVENUES							
R2801	28011	Interfund Revenue	975,407.47	954,379.00	984,146.00	984,146.00	0.00
R2801	28034	Telephone-IR	0.56	0.00	0.00	0.00	0.00
TOTAL INTERFUND REVENUES			975,408.03	954,379.00	984,146.00	984,146.00	0.00
STATE AID							
GENERAL							
R3021	30211	State Aid Courts - O & M	353,250.00	437,037.00	406,133.00	406,133.00	0.00
R3021	30212	State Aid Courts - Interest	170,582.00	138,878.00	315,404.00	315,404.00	0.00
R3025	30250	Indigent Legal Services	322,896.00	364,060.00	333,000.00	181,382.00	0.00
R3030	30301	District Attorney	31,043.30	36,519.00	8,883.00	35,532.00	0.00
R3031	30311	D. A.-Crime Victims Board	118,806.68	89,183.00	91,880.00	91,880.00	0.00
R3035	30351	Medical Examiner	100,287.60	91,239.00	0.00	0.00	0.00
R3060	30602	Records Mgt.	20,306.00	3,000.00	0.00	0.00	0.00
R3070	30701	Rail Infrastructure Invest Act	81,918.00	79,692.00	81,918.00	81,918.00	0.00
R3089	30894	SMSI - NYRX	73,695.15	0.00	0.00	0.00	0.00
TOTAL GENERAL			1,272,784.73	1,239,608.00	1,237,218.00	1,112,249.00	0.00
EDUCATION							
R3277	32771	Ed for Handicapped Children	7,683,025.13	7,376,635.00	7,769,246.00	7,769,246.00	0.00
R3277	32772	State Administrative Cost Reim	77,475.00	73,050.00	73,050.00	73,050.00	0.00
TOTAL EDUCATION			7,760,500.13	7,449,685.00	7,842,296.00	7,842,296.00	0.00
PUBLIC SAFETY							
R3306	33061	State Aid - Homeland Security	129,301.88	624,533.00	0.00	0.00	0.00
R3310	33101	Probation-General	471,908.63	600,000.00	559,200.00	559,200.00	0.00
R3310	33103	State Probation/Stop DWI	37,275.00	49,700.00	49,700.00	49,700.00	0.00
R3310	33104	Alter To Incar-Wk Prgm/Sheriff	22,345.50	21,827.00	20,099.00	20,099.00	0.00
R3310	33105	Alternatives To Incarceration	19,232.00	19,373.00	16,500.00	16,500.00	0.00
R3310	33106	Probation Eligible Diversion	126,555.00	127,323.00	117,298.00	117,298.00	0.00
R3310	33107	Misc. Probation Grants	0.00	9,000.00	0.00	0.00	0.00
R3310	33109	Probation Operation Impact	69,309.71	68,999.00	34,150.00	34,150.00	0.00
R3310	33111	Prob, Sex Offender Supervision	8,600.00	0.00	0.00	0.00	0.00
R3310	33112	Prob - Sex Offender Polygraph	4,200.00	0.00	0.00	0.00	0.00
R3315	33151	Navigation Law Enforcement	7,943.59	0.00	0.00	0.00	0.00
R3315	33152	Sheriff's Operation Impact	11,554.48	15,775.00	12,000.00	0.00	0.00
R3320	33201	Detention	441.01	0.00	0.00	0.00	0.00
R3389	33891	DA - Aid to Prosecution	47,014.61	43,150.00	10,550.00	10,550.00	0.00
R3389	33892	Public Defender-Aid To Defen	17,527.97	17,100.00	15,700.00	15,700.00	0.00
R3389	33895	Sheriff's D.C.J.S.	130,981.25	7,500.00	0.00	0.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
PUBLIC SAFETY (CONTINUED)							
R3389	33896	Sheriff, Traffic Safety Grant	27,128.14	35,000.00	0.00	0.00	0.00
R3389	33899	DCJS Project Impact	112,949.38	120,829.00	60,500.00	60,500.00	0.00
R3390	33902	DCJS - Parole Reentry - SA	133,155.68	146,954.00	69,600.00	69,600.00	0.00
R3397	33972	Other Public Safety Grants	260,424.89	666,623.00	77,906.00	77,906.00	0.00
TOTAL PUBLIC SAFETY			1,637,848.72	2,573,686.00	1,043,203.00	1,031,203.00	0.00
HEALTH							
R3401	34011	Public Health-State Aid	1,161,137.37	997,155.00	803,659.00	798,403.00	0.00
R3401	34012	Lead Grant	45,873.25	42,718.00	89,311.00	89,311.00	0.00
R3401	34013	ECIS Grant	99,420.15	100,411.00	100,411.00	100,411.00	0.00
R3401	34014	ATUPA Grant	42,091.67	55,015.00	52,250.00	52,250.00	0.00
R3401	34015	CSHCN Grant	24,227.07	23,480.00	23,480.00	23,480.00	0.00
R3401	34016	Immunization Action Grant	84,491.11	78,185.00	78,185.00	78,185.00	0.00
R3401	34018	Rabies State Reimbursement	16,343.72	32,687.00	25,000.00	25,000.00	0.00
R3401	34020	Lyme Disease Education Grant	19,912.03	16,000.00	8,000.00	8,000.00	0.00
R3401	34023	Water Supply Protection Grant	135,838.03	144,689.00	144,689.00	144,689.00	0.00
R3401	34026	PH Prepare/Respon to Bioterror	232,587.42	630,334.00	173,811.00	173,811.00	0.00
R3401	34028	Healthy Neighborhood Program	3,581.00	0.00	0.00	0.00	0.00
R3401	34029	Chilhood Lead Primary Prevent	279,636.89	315,800.00	310,843.00	310,843.00	0.00
R3449	34491	ECIS Reimbursement	467,867.95	696,374.00	900,637.00	900,637.00	0.00
R3450	34501	HMTUSA - Grant	8,248.00	2,930.00	2,930.00	2,930.00	0.00
R3486	34861	Drug Free - Outpatient - U.S	140,114.00	38,497.00	0.00	0.00	0.00
R3489	34891	Other Health Grants	34,388.41	81,792.00	0.00	0.00	0.00
R3490	34901	Mental Health-SA	400,947.00	351,901.00	508,717.00	508,717.00	0.00
R3490	34902	TFIP Grant	75,471.00	81,886.00	81,474.00	81,474.00	0.00
R3490	34903	State Aid-Nysomh-Forensic Gr	58,961.00	209,406.00	278,517.00	278,517.00	0.00
R3490	34904	Unity Supported Housing-SA	540,985.00	564,100.00	557,908.00	557,908.00	0.00
R3490	34905	Joseph House Supp Housing-SA	254,126.00	311,154.00	371,056.00	371,056.00	0.00
R3490	34907	Unity Crisis Residence-SA	21,885.00	21,945.00	21,704.00	21,704.00	0.00
R3490	34908	Josephs House Outreach Progr	9,402.00	9,428.00	9,324.00	9,324.00	0.00
R3491	34911	State Aid-MR	96,441.00	29,722.00	32,783.00	32,783.00	0.00
R3491	34912	N.Y.S.A.R.C.	12,773.00	235,761.00	50,557.00	50,557.00	0.00
R3491	34914	Unity Sunshine School-SA	29,423.00	34,394.00	34,394.00	34,394.00	0.00
R3491	34915	Workshop, Inc. (MR)	6,085.00	70,577.00	72,708.00	72,708.00	0.00
R3491	34916	Troy-YWCA Supported	137,081.00	136,516.00	134,910.00	134,910.00	0.00
R3491	34917	OASAS-Residential-Hudson Mohawk	(139,714.00)	0.00	0.00	0.00	0.00
R3491	34918	OASAS-Apartments-Hudson Mohawk	(10,000.00)	18,889.00	18,889.00	18,889.00	0.00
R3491	34919	Unity House SCM Program	50,571.00	68,337.00	67,772.00	67,772.00	0.00
R3492	34920	Unity House Comm Treatment	86,492.00	0.00	0.00	0.00	0.00
R3492	34921	State Aid - Alcoholism-Gen	21,465.00	19,745.00	19,745.00	19,745.00	0.00
R3492	34923	Mohawk Hudson Recovery Center	575,490.00	567,602.00	510,508.00	510,508.00	0.00
R3492	34928	820 River Street-SA	175,604.00	256,279.00	178,138.00	178,138.00	0.00
R3493	34930	OMH Voc Program	81,195.00	81,422.00	80,525.00	80,525.00	0.00
R3493	34932	Parsons Mobile C&Y Crisis Unit	0.00	50,000.00	50,000.00	50,000.00	0.00
R3493	34933	OASAS Gambling Prevention	86,824.00	86,824.00	0.00	0.00	0.00
R3493	34934	OMH-Clinic Plus	230,251.00	230,251.00	0.00	0.00	0.00
R3493	34935	Family Support Services (OMH)	155,501.25	164,214.00	210,496.00	210,496.00	0.00
R3493	34936	OMH Advocacy Support Services	0.00	130,511.00	129,075.00	129,075.00	0.00
R3493	34937	OASAS Gambling Grt-Clin Treat	3,000.00	3,000.00	3,000.00	3,000.00	0.00
R3493	34938	Mental Health Housing	0.00	0.00	107,824.00	107,824.00	0.00
R3493	34939	OASAS Womens Housing	184,962.00	340,126.00	340,126.00	340,126.00	0.00
R3494	34941	OMRDD-Family Training & Respite	(10,000.00)	0.00	0.00	0.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
HEALTH (CONTINUED)							
R3494	34943	Oasas-Employ & Voc. Training	198,205.00	198,295.00	198,295.00	198,295.00	0.00
R3494	34945	Joseph's House-MICA Homeless	99,262.00	99,536.00	98,440.00	98,440.00	0.00
R3494	34948	H M Adolescent Outpatient Services	49,985.00	113,520.00	58,277.00	58,277.00	0.00
R3494	34949	St. Anne's Commissioner's Pool	152,575.00	152,997.00	150,917.00	150,917.00	0.00
R3495	34951	Mental Health - CSS	351,530.00	489,888.00	535,336.00	535,336.00	0.00
R3495	34952	Workshop, Inc. (CSS)	283,346.00	285,846.00	273,028.00	273,028.00	0.00
R3495	34953	Unity House Act. Ctr. (CSS)	369,827.00	313,498.00	308,080.00	308,080.00	0.00
R3495	34954	Unity House Transp. (CSS)	248,180.00	248,864.00	60,000.00	60,000.00	0.00
R3495	34955	NYS-OMH Community Reinvestmet	155,188.00	143,538.00	84,499.00	84,499.00	0.00
R3495	34956	Coordinate Children's Srv In	33,310.50	48,734.00	31,382.00	31,382.00	0.00
R3495	34958	Unity House - TFIP Grant-SA	48,226.00	48,238.00	48,192.00	48,192.00	0.00
R3496	34961	Student Assistance Program-S	623,263.00	576,302.00	576,302.00	576,302.00	0.00
R3496	34966	Road to Recovery	379.00	0.00	0.00	0.00	0.00
R3496	34967	EUDL OASAS Grant	37,174.00	20,000.00	0.00	0.00	0.00
R3496	34968	MHEP - Consumers Program	370,259.00	292,827.00	307,000.00	307,000.00	0.00
R3496	34969	MHEP - Consumer MICA Program	3,257.00	3,258.00	3,255.00	3,255.00	0.00
TOTAL HEALTH			8,954,945.82	10,365,398.00	9,316,359.00	9,311,103.00	0.00
TRANSPORTATION							
R3589	35891	State Aid - Bus Companies	44,570.23	54,350.00	50,000.00	50,000.00	0.00
R3589	35892	Section 5311 Rural Transport	37,000.00	38,900.00	40,800.00	40,800.00	0.00
R3590	35901	W & M Petroleum	8,035.97	11,060.00	10,060.00	10,060.00	0.00
TOTAL TRANSPORTATION			89,606.20	104,310.00	100,860.00	100,860.00	0.00
SOCIAL SERVICES							
R3601	36011	Medical Assistance-SA	(483,903.00)	(197,750.00)	(220,250.00)	(220,250.00)	0.00
R3601	36013	Medical Assistance - EI Trans	20,199.00	41,000.00	41,000.00	41,000.00	0.00
R3606	36061	Adult Family-Type Homes	1,503.00	2,600.00	2,600.00	2,600.00	0.00
R3609	36091	Family Assistance-SA	1,935,228.00	2,125,868.00	2,901.00	2,901.00	0.00
R3610	36101	Soc Ser Administration-SA	2,111,943.96	1,972,719.00	1,957,372.00	1,957,372.00	0.00
R3610	36103	Medical Assistance - EI Admin	0.00	0.00	11,226.00	11,226.00	0.00
R3619	36191	Child Care-SA	4,986,830.00	4,950,000.00	5,509,956.00	5,509,956.00	0.00
R3623	36231	Juvenile Delinquents	157,256.75	224,750.00	347,465.00	347,465.00	0.00
R3640	36401	State Aid - Safety Net	1,983,828.00	2,006,744.00	1,564,434.00	1,564,434.00	0.00
R3642	36421	Emergency Aid	19,513.00	32,250.00	24,750.00	24,750.00	0.00
R3655	36551	Child Care Block Grant-SA	4,291,028.00	4,000,000.00	4,391,628.00	4,391,628.00	0.00
R3670	36701	Services for Recipients	2,109,138.00	2,348,619.00	2,089,892.00	2,089,892.00	0.00
TOTAL SOCIAL SERVICES			17,132,564.71	17,506,800.00	15,722,974.00	15,722,974.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R3710	37101	Veteran Service-General	2,474.22	12,982.00	12,982.00	12,982.00	0.00
R3710	37102	Veterans Service Telephone	967.78	1,300.00	1,300.00	1,300.00	0.00
R3715	37151	State Tourism Grant Funds	24,426.00	57,196.00	0.00	0.00	0.00
R3715	37152	Canal Corp. Tourism Grant	0.00	1,428.00	0.00	0.00	0.00
R3715	37153	Preserve America Grant	0.00	23,075.00	23,075.00	23,075.00	0.00
R3715	37154	Hudson River Valley Greenway Grant	10,000.00	0.00	0.00	0.00	0.00
R3715	37155	Quadricentennial Grant	200.00	0.00	0.00	0.00	0.00
R3716	37161	NYS Snow Mobile Program	41,902.43	48,065.00	48,065.00	48,065.00	0.00
R3717	37170	Other Planning Grants	3,700.00	0.00	0.00	0.00	0.00
R3717	37172	Ag & Farmland Protection Grt	504,657.00	1,035,323.00	0.00	0.00	0.00
R3772	37721	Snap	193,976.28	268,296.00	250,562.00	250,562.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
ECONOMIC ASSISTANCE AND OPPORTUNITY (CONTINUED)							
R3773	37731	Community Service	196,262.40	182,938.00	175,297.00	175,297.00	0.00
R3773	37732	EISEP	364,420.78	423,679.00	408,882.00	408,882.00	0.00
R3775	37751	HEAP - Aging-General	10,000.00	10,000.00	10,000.00	10,000.00	0.00
R3775	37752	Hiicap - Aging	22,855.09	29,787.00	32,182.00	32,182.00	0.00
R3775	37754	Caregivers Support Training	4,804.00	6,477.00	6,477.00	6,477.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			1,380,645.98	2,100,546.00	968,822.00	968,822.00	0.00
CULTURE AND RECREATION							
R3820	38201	Youth Programs-General	194,720.10	197,559.00	192,569.00	192,569.00	0.00
TOTAL CULTURE AND RECREATION			194,720.10	197,559.00	192,569.00	192,569.00	0.00
HOME AND COMMUNITY SERVICES							
R3910	39101	Natural Heritage Trust Grant	15,000.00	15,000.00	15,000.00	15,000.00	0.00
TOTAL HOME AND COMMUNITY SERVICES			15,000.00	15,000.00	15,000.00	15,000.00	0.00
TOTAL STATE AID			38,438,616.39	41,552,592.00	36,439,301.00	36,297,076.00	0.00
FEDERAL AID							
PUBLIC SAFETY							
R4305	43051	Emergency Services	54,496.00	42,690.00	42,690.00	42,690.00	0.00
R4305	43057	Mitigation Grant-Public Safety	0.00	33,153.00	0.00	0.00	0.00
R4389	43896	Alien Assistance Program	11,743.68	15,000.00	12,000.00	12,000.00	0.00
R4389	43898	DCJS-Drug Treat Diversion Prg	10,978.27	0.00	0.00	0.00	0.00
R4389	43901	US Marshal's Service	(2,217.89)	0.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY			75,000.06	90,843.00	54,690.00	54,690.00	0.00
HEALTH							
R4451	44511	EI/Medicaid Admin	0.00	24,357.00	0.00	0.00	0.00
R4489	44891	Other Health Grants	5,000.00	9,736.00	0.00	0.00	0.00
R4489	44892	FMAP Medicaid Stimulus	6,806,409.00	2,370,000.00	0.00	0.00	0.00
R4490	44901	Federal Revenue Sharing - M.	204,123.00	726,879.00	750,000.00	750,000.00	0.00
R4490	44903	Drug Free Communities Sup Program	126,170.00	226,970.00	181,250.00	181,250.00	0.00
TOTAL HEALTH			7,141,702.00	3,357,942.00	931,250.00	931,250.00	0.00
SOCIAL SERVICES							
R4601	46011	Medical Assistance-FA	(495,898.00)	(194,750.00)	(212,250.00)	(212,250.00)	0.00
R4601	46013	Medical Assistance - EI Trans	20,200.00	41,000.00	41,000.00	41,000.00	0.00
R4609	46091	Family Assistance	4,077,989.00	4,072,936.00	8,997,438.00	8,997,438.00	0.00
R4609	46095	TANF Block Grant	10,422.00	12,075.00	12,075.00	12,075.00	0.00
R4610	46101	Social Services Admin-FA	4,763,301.00	4,498,890.00	4,384,069.00	4,384,069.00	0.00
R4610	46102	Food Stamp Grant	296,459.00	326,768.00	195,774.00	195,774.00	0.00
R4610	46103	Medical Assistance - EI Admin	0.00	0.00	11,226.00	11,226.00	0.00
R4611	46111	Food Stamp Program Admin	812,603.00	1,156,296.00	1,065,473.00	1,065,473.00	0.00
R4615	46151	FFFS	4,348,958.00	4,873,855.00	4,816,360.00	4,816,360.00	0.00
R4619	46191	Child Care-FA	1,665,071.00	1,713,392.00	1,546,539.00	1,546,539.00	0.00
R4640	46401	Federal Aid, Safety Net	84,615.00	88,752.00	98,160.00	98,160.00	0.00

GENERAL FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
SOCIAL SERVICES (CONTINUED)							
R4641	46411	Energy Assistance Program	(96,555.00)	(65,000.00)	(85,000.00)	(85,000.00)	0.00
R4661	46611	IV-B Funds	91,772.00	150,000.00	88,000.00	88,000.00	0.00
R4670	46701	Services To Recipients	443,700.00	536,250.00	452,228.00	452,228.00	0.00
R4689	46892	Other Social Services	127,714.00	132,000.00	132,000.00	132,000.00	0.00
TOTAL SOCIAL SERVICES			16,150,351.00	17,342,464.00	21,543,092.00	21,543,092.00	0.00
ECONOMIC ASSISTANCE AND OPPORTUNITY							
R4772	47720	CMS - HIICAP	16,000.00	12,000.00	12,000.00	12,000.00	0.00
R4772	47721	IIIB-Center Services	143,993.33	145,606.00	145,307.00	145,307.00	0.00
R4772	47722	Nutrition Aging	257,584.00	279,095.00	279,722.00	279,722.00	0.00
R4772	47723	Cash In Lieu of Food	94,097.54	100,306.00	101,466.00	101,466.00	0.00
R4772	47724	IIIF-Health & Wellness	7,025.19	9,012.00	9,041.00	9,041.00	0.00
R4772	47725	Title V - Senior Employ	46,301.00	45,797.00	23,033.00	23,033.00	0.00
R4772	47726	Wrap-Weatherization	35,196.81	33,800.00	0.00	0.00	0.00
R4772	47727	Title VII Ombudsman	12,750.00	18,867.00	18,867.00	18,867.00	0.00
R4772	47728	IIIE Family Caregiver Support	69,402.41	69,805.00	70,112.00	70,112.00	0.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY			682,350.28	714,288.00	659,548.00	659,548.00	0.00
CULTURE AND RECREATION							
R4820	48201	Youth Summer Lunch	161,539.00	257,922.00	252,337.00	252,337.00	0.00
R4820	48202	Youth Lunch Program	27.00	0.00	0.00	0.00	0.00
TOTAL CULTURE AND RECREATION			161,566.00	257,922.00	252,337.00	252,337.00	0.00
TOTAL FEDERAL AID			24,210,969.34	21,763,459.00	23,440,917.00	23,440,917.00	0.00
USE OF MONEY AND PROPERTY							
R5031	50312	Unused Capital	129,934.96	1,300,000.00	1,300,000.00	1,300,000.00	0.00
R5789	57891	Sale of Tax Liens	4,105,781.85	4,010,000.00	4,010,000.00	4,010,000.00	0.00
TOTAL USE OF MONEY AND PROPERTY			4,235,716.81	5,310,000.00	5,310,000.00	5,310,000.00	0.00
TOTAL GENERAL FUND			215,248,465.81	225,557,035.00	225,709,519.00	226,359,204.00	0.00

**GENERAL FUND
APPROPRIATIONS**

A1010 LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

- DISTRICT 1: City of Troy – 6 Legislators
- DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
- DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
- DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
- DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburg and Hoosick – 2 Legislators
- DISTRICT 6: City of Rensselaer – 1 Legislator

PROGRAM OBJECTIVES:

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

MANDATES:

There shall be a County Legislature, which shall be the governing and policy making body of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R2611 26111 Legislative Enforcement Revenue	\$34,175
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE
Legislative Board**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1010 Legislative Board						
.1	PERSONNEL SERVICE					
1360	Counsel To Majority		31,514.00	31,514.00	31,514.00	0.00
4290	Legislature, Chairman		30,000.00	30,000.00	30,000.00	0.00
4291	Vice Chairman, Legislature		25,000.00	25,000.00	25,000.00	0.00
4300	Legislature, Majority Leader		25,000.00	25,000.00	25,000.00	0.00
4310	Legislature, Minority Leader		25,000.00	25,000.00	25,000.00	0.00
4320	Legislator		280,000.00	280,000.00	280,000.00	0.00
4370	Legislative Assistant (Maj.)		100,320.00	100,320.00	100,320.00	0.00
4380	Legislative Assistant (Min.)		40,021.00	34,000.00	34,000.00	0.00
4385	Leg. Enforcement Officer		50,199.00	50,199.00	50,199.00	0.00
8060	Temporary Services		11,000.00	11,000.00	11,000.00	0.00
8600	Vice Chairman, Finance		25,000.00	25,000.00	25,000.00	0.00
TOTAL	PERSONNEL SERVICES	611,363.01	643,054.00	637,033.00	637,033.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	10,687.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	10,687.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,026.79	0.00	0.00	0.00	0.00
04011	Travel (Alt #1)	2,642.00	3,000.00	3,000.00	3,000.00	0.00
04300	Telephone	1,439.37	2,000.00	2,000.00	2,000.00	0.00
04420	Maintenance	158.60	400.00	400.00	400.00	0.00
04450	Rental - Equipment/Maintenance	8,742.29	9,400.00	9,900.00	9,900.00	0.00
04500	Special Departmental Supplies	1,714.09	2,500.00	2,500.00	2,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	200.25	500.00	500.00	500.00	0.00
04540	Publications	2,588.09	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	8,915.53	9,500.00	9,000.00	9,000.00	0.00
04551	Office Supplies - (Alt #1)	1,263.83	2,012.00	2,012.00	2,012.00	0.00
04800	Contractual Agency	7,100.00	40,000.00	48,000.00	48,000.00	0.00
04980	Computer Services	3,000.00	9,711.00	9,019.00	9,019.00	0.00
04990	Purchased Services	10,776.97	11,500.00	10,500.00	10,500.00	0.00
TOTAL	CONTRACTUAL	49,567.81	92,523.00	98,831.00	98,831.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	228,615.19	223,121.00	256,971.00	256,971.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	228,615.19	223,121.00	256,971.00	256,971.00	0.00
TOTAL	LEGISLATIVE BOARD	900,233.01	958,698.00	992,835.00	992,835.00	0.00

A1040 CLERK OF LEGISLATIVE BOARD

DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

		LEGISLATIVE Clerk of Legislative Board				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1040 Clerk of Legislative Board						
.1	PERSONNEL SERVICE					
1190	Clerk Of Legislature		61,221.00	61,221.00	61,221.00	0.00
2660	Dir of Constituent Relations		50,167.00	50,167.00	50,167.00	0.00
4321	Legislative Liaison		94,834.00	94,834.00	94,834.00	0.00
7170	Sec To Clk Of Cty Legislature		39,938.00	39,938.00	39,938.00	0.00
TOTAL	PERSONNEL SERVICES	245,205.10	246,160.00	246,160.00	246,160.00	0.00
.4	CONTRACTUAL					
04010	Travel	711.86	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	46,999.08	30,000.00	17,491.00	17,491.00	0.00
04540	Publications	0.00	1,800.00	1,800.00	1,800.00	0.00
04550	Office Supplies	935.00	1,350.00	1,350.00	1,350.00	0.00
04800	Contractual Agency	0.00	2,000.00	2,000.00	2,000.00	0.00
04990	Purchased Services	1,803.58	1,750.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	50,449.52	39,900.00	27,141.00	27,141.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	87,148.41	88,113.00	95,740.00	95,740.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	87,148.41	88,113.00	95,740.00	95,740.00	0.00
TOTAL	CLERK OF LEGISLATIVE BOARD	382,803.03	374,173.00	369,041.00	369,041.00	0.00
TOTAL	LEGISLATIVE	1,283,036.04	1,332,871.00	1,361,876.00	1,361,876.00	0.00

A1159 DISTRICT ATTORNEY - PROJECT IMPACT

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office continues to receive funding for Operation IMPACT, in collaboration with the Troy City Police Department and the Operation IMPACT Consortium. The Operation IMPACT Consortium members are the Rensselaer County District Attorney's Office, Troy City Police Department, Rensselaer County Probation Department, Rensselaer County Sheriff's Department, Rensselaer County Parole Re-Entry, Unity House, United States Attorney's Office, New York State Department of Corrections and Community Supervision, New York State Police, Bureau of Alcohol, Tobacco & Firearms, United States Marshal's Service, and Federal Bureau of Investigation.

Operation IMPACT VIII will now migrate from a geographic focus to an offender based focus. This past year we have seen a significant increase with crimes associated with the use of firearms, aggravated assaults and burglaries. Routine patrols and community policing strategies will continue, as well as the use of intelligence sharing for the prosecution of chronic offenders, as well as the enhanced prosecution of domestic violence/aggravated assaults.

PROGRAM OBJECTIVES:

The strategy with IMPACT V, was to continue to reduce robbery, gun and drug related crime through community group and law enforcement support with strategies to manage chronic offenders, enhancing prosecutorial efficacy of chronic offenders, and aggressively addressing quality of life issues. IMPACT VI strategy emphasized Domestic Violence prosecution. IMPACT VII sought to continue that strategy with even greater emphasis on Domestic Violence prosecution. IMPACT VIII will now focus on the chronic offender rather than the geographic focus to reduce the crimes related to firearms, burglaries and aggravated assaults which can lead to domestic violence.

PROGRAM STATISTICS:

2010-2011 IMPACT statistics:

- For the above year, a reported 252 arrests were categorized Project IMPACT;
- 117 felonies; 67 misdemeanors; 129 reported violations - re: parolees; and
- Over the course of the grant period, 40 search warrants were issued for the search and seizure of drugs as well as the seizure of handguns.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33899 DCJS - Project Impact	\$60,500
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/372/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT VIII in the total amount of \$121,000 for the period of July 1, 2011 through June 30, 2012.

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels through June 30, 2012.

Travel funding for this program has been approved through June 30, 2012, and is based upon the grant award.

**JUDICIAL
DA - Project Impact**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1159 DA - Project Impact						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		1,800.00	900.00	900.00	0.00
9750	Special Investigator (Confidential)		119,964.00	59,982.00	60,222.00	0.00
TOTAL	PERSONNEL SERVICES	117,619.32	121,764.00	60,882.00	61,122.00	0.00
.4	CONTRACTUAL					
04010	Travel	200.00	400.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	200.00	400.00	200.00	200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	27,306.87	40,042.00	29,132.00	29,132.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	27,306.87	40,042.00	29,132.00	29,132.00	0.00
TOTAL	DA - PROJECT IMPACT	145,126.19	162,206.00	90,214.00	90,454.00	0.00

A1165 DISTRICT ATTORNEY

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney’s Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there is a First Assistant District Attorney and eleven (11) Assistants District Attorneys. All are full time attorneys with equivalent case loads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management and acting as liaisons between the office and the various police agencies working in the County. The office has a full time New York State Police Investigator assigned to the office, at no cost to the County. The investigative staff is also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staffs who manage the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the daily city and court calendars, keeps and maintains all records with the various Local Justice Courts and the Superior Courts in the County.

PROGRAM OBJECTIVES:

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

The Rensselaer County District Attorney is also the Chair of the County Re-entry Task Force. The County Re-entry Coordinator is funded by the New York State Department of Criminal Justice Services through the District Attorney’s Office. The Re-entry Task Force monitors and coordinates services and compliance efforts of high risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdiction and has become the standard of how such programs should run state-wide. The program has been in effect for four years and has reduced the recidivism rate by a significant percentage all at little or no cost to the County, while contributing greatly to the reduced jail population in the County Correctional Facility.

MANDATES:

The County is mandated to fund a District Attorney’s Office. All grants associated with this office are not considered mandated services.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$105,132
R3030 30301 State Aid - District Attorney	\$ 35,532
R3390 33902 RTF02 State Aid - Parole Re-Entry	69,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/468/10 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a Parole Re-Entry Program in the amount of \$157,782 for the period of July 1, 2010 through June 30, 2011. Since this grant expired, allocations for 2012 have not been appropriated.

Resolution G/474/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a Parole Re-entry program in the amount of \$139,200 for the period of July 1, 2011 through June 30, 2012.

A1165 DISTRICT ATTORNEY (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The Re-entry Coordinator's salary is funded through June 30, 2012 and is based upon the grant award. The department's request to give certain Assistant District Attorneys an increase in pay has been denied. As a result of the failed union negotiations related to health insurance savings, one (1) Special Investigator (Confidential) position was reduced to less than full-time at the end of 2010. In 2012, the department has requested that this position return to full-time. Accordingly, the Administrative Aide position and the Confidential Assistant position have been reduced to less than full-time to offset the difference.

Rensselaer County has significantly risen local funding for the District Attorney's office in recent years. That amount will considerably rise during 2012 due to the increase in the salary of the District Attorney by \$20,500, as mandated by the Judiciary Law tying his salary to that of the county court judges. Consequently, a like sum "Personnel Service Savings" amount has been incorporated into this budget. It is expected that these savings will be achieved through any combination of payroll savings throughout the year.

Contractual items are funded, within fiscal constraints, based upon historical analysis and anticipated need.

**JUDICIAL
District Attorney**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1165 RTF01 DA - Parole Reentry						
.1	PERSONNEL SERVICE					
6400	Reentry Coordinator	47,746.08	31,981.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	47,746.08	31,981.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	32.39	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	32.39	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,085.53	4,700.00	0.00	0.00	0.00
04300	Telephone	439.19	280.00	0.00	0.00	0.00
04800	Contractual Agency	58,765.99	99,611.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	61,290.71	104,591.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	15,443.74	10,382.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	15,443.74	10,382.00	0.00	0.00	0.00
TOTAL	DA - PAROLE REENTRY	124,512.92	146,954.00	0.00	0.00	0.00

A1165 RTF02 DA - Parole Reentry

.1	PERSONNEL SERVICE					
6400	Reentry Coordinator	0.00	0.00	27,194.00	28,010.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	28,010.00	28,010.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	2,500.00	2,500.00	0.00
04300	Telephone	0.00	0.00	225.00	225.00	0.00
04800	Contractual Agency	0.00	0.00	36,567.00	36,567.00	0.00
TOTAL	CONTRACTUAL	0.00	0.00	39,292.00	39,292.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	0.00	2,298.00	2,298.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	0.00	2,298.00	2,298.00	0.00
TOTAL	DA - PAROLE REENTRY	0.00	0.00	68,784.00	69,600.00	0.00

JUDICIAL
District Attorney

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1165 District Attorney						
.1	PERSONNEL SERVICE					
0075	Administrative Aide to DA		57,912.00	55,017.00	55,017.00	0.00
0200	Assistant District Attorney		565,328.00	564,330.00	550,808.00	0.00
0930	Case Tracking Clerk I		32,755.00	33,224.00	33,224.00	0.00
0940	Case Tracking Clerk II		36,988.00	36,988.00	36,988.00	0.00
1670	Conf Asst To District Attorney		43,497.00	31,069.00	31,069.00	0.00
2150	District Attorney		119,800.00	119,800.00	140,300.00	0.00
2710	First Asst - District Attorney		87,885.00	87,885.00	87,885.00	0.00
5630	Personnel Service Savings		(15,000.00)	0.00	(20,500.00)	0.00
5650	On Call Stipend		4,500.00	4,500.00	4,500.00	0.00
6765	Secretary		30,992.00	30,730.00	30,730.00	0.00
7880	Secretary To District Attorney		51,321.00	51,459.00	51,459.00	0.00
8880	Transfers Out		(35,000.00)	(35,000.00)	0.00	0.00
9750	Special Investigator (Confidential)		201,165.00	201,909.00	201,400.00	0.00
TOTAL	PERSONNEL SERVICES	1,164,363.02	1,182,143.00	1,181,911.00	1,202,880.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	480.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	480.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	6,860.54	5,200.00	5,000.00	5,000.00	0.00
04050	Automobile Maintenance	13,948.54	8,000.00	8,000.00	8,000.00	0.00
04051	Automobile, Gasoline	10,098.19	10,000.00	10,000.00	10,000.00	0.00
04300	Telephone	9,796.41	6,615.00	7,180.00	6,069.00	0.00
04450	Rental - Equipment/Maintenance	4,316.14	5,500.00	5,500.00	5,000.00	0.00
04500	Special Departmental Supplies	495.00	462.00	500.00	500.00	0.00
04520	Dues	760.00	850.00	850.00	850.00	0.00
04540	Publications	19,527.50	11,800.00	15,000.00	15,000.00	0.00
04550	Office Supplies	10,604.46	12,500.00	12,500.00	10,000.00	0.00
04700	Program Expenditures	23,605.57	20,000.00	26,250.00	25,000.00	0.00
04900	Professional Services	77.24	118.00	118.00	118.00	0.00
04930	Transcripts	50,124.91	43,000.00	46,250.00	45,000.00	0.00
04980	Computer Services	71,390.00	68,539.00	67,650.00	67,650.00	0.00
04990	Purchased Services	17,481.94	16,000.00	16,500.00	16,500.00	0.00
TOTAL	CONTRACTUAL	239,086.44	208,584.00	221,298.00	214,687.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	316,358.76	365,794.00	447,457.00	447,457.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	316,358.76	365,794.00	447,457.00	447,457.00	0.00
TOTAL	DISTRICT ATTORNEY	1,720,288.22	1,756,521.00	1,850,666.00	1,865,024.00	0.00

A1166 DISTRICT ATTORNEY - AID TO PROSECUTION

DEPARTMENTAL FUNCTIONS:

The District Attorney’s Office receives funding from the New York State Division of Criminal Justice Services for the Aid to Prosecution program. This program assists prosecuting offices with partial funding for the salary and fringe benefits of an Assistant District Attorney. The level of funding is based upon the county’s population.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33891 DA - Aid to Prosecution \$10,550

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/423/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program in the total amount of \$42,200 for the period of April 1, 2011 through March 31, 2012.

The Assistant District Attorney’s salary is funded at year-end 2011 levels through March 31, 2012.

		JUDICIAL DA - Aid to Prosecution				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1166 DA - Aid to Prosecution						
.1	PERSONNEL SERVICE					
0200	Assistant District Attorney		45,000.00	10,550.00	11,250.00	0.00
TOTAL	PERSONNEL SERVICES	46,049.80	45,000.00	10,550.00	11,250.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	8,899.09	16,000.00	3,756.00	3,756.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	8,899.09	16,000.00	3,756.00	3,756.00	0.00
TOTAL	DA - AID TO PROSECUTION	54,948.89	61,000.00	14,306.00	15,006.00	0.00

A1168 DISTRICT ATTORNEY - VICTIMS ASSISTANCE PROGRAM

DEPARTMENTAL FUNCTIONS:

The Rensselaer County District Attorney's Office continues to receive funding from the Office of Crime Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney's Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director and two (2) Victim Liaisons. The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses. In addition to case file support and victim assistance, staff conducts outreach in the community, primarily in the form of program awareness and educating the public about options available to citizens affected by crime.

PROGRAM OBJECTIVES:

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to legal representation, emergency housing, money and transportation.

PROGRAM STATISTICS:

2010-2011 Statistics:

- 55 victim compensation claims per month;
- 54 new victim contacts per month;
- 122 victim information and/or referrals per month; and
- 107 follow-up contacts per month.

REVENUE APPLICABLE TO THIS PROGRAM:

R3031 30311 DA - Crime Victim Board	\$91,880
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/490/11 authorized the acceptance of the third year of a three year grant award from the New York State Crime Victims Board for the Victims Assistance Program in the total amount of \$122,506 for the period of October 1, 2011 through September 30, 2012.

All positions are budgeted at year-end 2011 salary levels, through September 30, 2012, due to expiration of the present UPSEU Collective Bargaining Agreement.

Contractual funding for this program has been approved through September 30, 2012, and is based upon the grant award.

JUDICIAL
DA - Victims Assistance Program

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1168 DA - Victims Assistance Program						
.1	PERSONNEL SERVICE					
2385	Domestic Violence Info Coord		29,379.00	29,379.00	29,379.00	0.00
8547	Victim Assistance Program Dir		45,389.00	45,389.00	45,389.00	0.00
8562	Victim Liaison		31,912.00	31,912.00	31,912.00	0.00
TOTAL	PERSONNEL SERVICES	137,912.30	106,680.00	106,680.00	106,680.00	0.00
.2	EQUIPMENT					
02100	Furniture	1,385.00	0.00	0.00	0.00	0.00
02200	Office Equipment	714.45	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,099.45	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	3,000.00	821.00	821.00	0.00
04300	Telephone	1,228.05	675.00	863.00	863.00	0.00
04500	Special Departmental Supplies	1,796.85	2,865.00	750.00	750.00	0.00
TOTAL	CONTRACTUAL	3,024.90	6,540.00	2,434.00	2,434.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	34,099.91	28,432.00	29,868.00	29,868.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	34,099.91	28,432.00	29,868.00	29,868.00	0.00
TOTAL	DA - VICTIMS ASSISTANCE PROGRAM	177,136.56	141,652.00	138,982.00	138,982.00	0.00

A1170 PUBLIC DEFENDER

DEPARTMENTAL FUNCTIONS:

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

MANDATES:

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12651 Public Defender Fees	\$15,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel also remain unchanged.

Contractual expenses are funded, within budgetary constraints, to reflect projected requirements.

**JUDICIAL
Public Defender**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1170 Public Defender						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		353,039.00	353,359.00	353,768.00	0.00
1810	Conf Asst To Public Defender		24,616.00	23,899.00	23,899.00	0.00
5630	Personnel Service Savings		0.00	0.00	(5,000.00)	0.00
6140	Public Defender		99,063.00	99,063.00	99,063.00	0.00
6970	Sec To Asst Public Defender		70,417.00	70,897.00	70,897.00	0.00
6990	Secretary To Public Defender		43,995.00	43,995.00	43,995.00	0.00
7335	Special Investigator (PT)		21,626.00	21,626.00	21,626.00	0.00
TOTAL	PERSONNEL SERVICES	591,424.08	612,756.00	612,839.00	608,248.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,064.72	2,025.00	2,000.00	2,000.00	0.00
04150	Postage	132.00	150.00	150.00	150.00	0.00
04300	Telephone	1,316.01	1,975.00	2,000.00	2,000.00	0.00
04420	Maintenance	93.60	1,150.00	1,150.00	1,150.00	0.00
04450	Rental - Equipment/Maintenance	380.00	2,650.00	2,650.00	2,000.00	0.00
04500	Special Departmental Supplies	75.00	0.00	0.00	0.00	0.00
04540	Publications	4,136.81	4,500.00	4,500.00	4,500.00	0.00
04550	Office Supplies	4,214.19	4,000.00	4,000.00	3,500.00	0.00
04900	Professional Services	38,860.25	35,000.00	40,000.00	40,000.00	0.00
04902	Expert Testimony	13,882.35	10,000.00	10,000.00	10,000.00	0.00
04903	Subpoenas/Witness	0.00	400.00	400.00	0.00	0.00
04904	Trial Exhibits	463.80	500.00	500.00	500.00	0.00
04930	Transcripts	4,932.01	12,500.00	12,500.00	12,000.00	0.00
04980	Computer Services	7,712.00	6,353.00	5,946.00	5,946.00	0.00
04990	Purchased Services	8,662.95	8,500.00	7,000.00	7,000.00	0.00
TOTAL	CONTRACTUAL	86,925.69	89,703.00	92,796.00	90,746.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	201,728.36	227,243.00	268,151.00	268,151.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	201,728.36	227,243.00	268,151.00	268,151.00	0.00
TOTAL	PUBLIC DEFENDER	880,078.13	929,702.00	973,786.00	967,145.00	0.00

A1171 PUBLIC DEFENDER - AID TO DEFENSE PROGRAM

PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program \$15,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded at the year-end 2011 level.

		JUDICIAL PD - Aid to Defense Program				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1171 PD - Aid to Defense Program						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		48,746.00	48,344.00	48,747.00	0.00
TOTAL	PERSONNEL SERVICES	53,751.66	48,746.00	48,344.00	48,747.00	0.00
.4	CONTRACTUAL					
04990	Purchased Services	604.36	500.00	600.00	600.00	0.00
TOTAL	CONTRACTUAL	604.36	500.00	600.00	600.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	14,686.39	16,222.00	14,672.00	14,672.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	14,686.39	16,222.00	14,672.00	14,672.00	0.00
TOTAL	PD - AID TO DEFENSE PROGRAM	69,042.41	65,468.00	63,616.00	64,019.00	0.00

A1172 PUBLIC DEFENDER - FAMILY COURT

DEPARTMENTAL FUNCTIONS:

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, the Secretary to the Assistant Public Defender's salary is budgeted at year-end 2011 levels. The salaries of the two Assistant Public Defenders also remain unchanged.

Contractual items are funded based upon historical analysis and anticipated needs.

		JUDICIAL PD - Family Court				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1172 PD - Family Court						
.1	PERSONNEL SERVICE					
0260	Assistant Public Defender		93,835.00	93,424.00	93,424.00	0.00
6970	Sec To Asst Public Defender		19,723.00	20,173.00	20,173.00	0.00
TOTAL	PERSONNEL SERVICES	116,518.83	113,558.00	113,597.00	113,597.00	0.00
.4	CONTRACTUAL					
04550	Office Supplies	254.96	500.00	500.00	400.00	0.00
04990	Purchased Services	900.57	900.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	1,155.53	1,400.00	1,500.00	1,400.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	40,327.90	46,925.00	52,220.00	52,220.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	40,327.90	46,925.00	52,220.00	52,220.00	0.00
TOTAL	PD - FAMILY COURT	158,002.26	161,883.00	167,317.00	167,217.00	0.00

A1174 CONFLICT DEFENDER

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

MANDATES:

This department was created to address the mandate of representing indigent defendants by reducing the escalating costs associated with the Public Defender and the Public Administrator.

REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12652 Conflict Defender Fees \$500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is provided at year-end 2011 levels.

Contractual expenses are funded to meet anticipated requirements for 2012.

		JUDICIAL Conflict Defender				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1174 Conflict Defender						
.1	PERSONNEL SERVICE					
0255	Assistant Conflict Defender		155,535.00	156,214.00	156,214.00	0.00
1635	Conflict Defender		54,652.00	54,652.00	54,652.00	0.00
6745	Secretary To Conflict Defender		19,644.00	19,644.00	19,644.00	0.00
TOTAL	PERSONNEL SERVICES	228,845.41	229,831.00	230,510.00	230,510.00	0.00
.4	CONTRACTUAL					
04010	Travel	105.00	500.00	500.00	250.00	0.00
04300	Telephone	1,511.41	2,000.00	2,100.00	2,100.00	0.00
04450	Rental - Equipment/Maintenance	990.00	1,200.00	1,200.00	1,200.00	0.00
04480	Maintenance In Lieu of Rent	13,681.00	12,393.00	12,178.00	12,178.00	0.00
04540	Publications	2,147.48	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	599.05	500.00	500.00	400.00	0.00
04900	Professional Services	1,430.45	3,500.00	5,000.00	4,000.00	0.00
04902	Expert Testimony	0.00	750.00	750.00	500.00	0.00
04980	Computer Services	1,916.00	1,422.00	1,318.00	1,318.00	0.00
04990	Purchased Services	2,538.42	2,250.00	2,700.00	2,700.00	0.00
TOTAL	CONTRACTUAL	24,918.81	26,515.00	28,246.00	26,646.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	65,708.72	76,005.00	75,826.00	75,826.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	65,708.72	76,005.00	75,826.00	75,826.00	0.00
TOTAL	CONFLICT DEFENDER	319,472.94	332,351.00	334,582.00	332,982.00	0.00

A1175 PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS:

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of \$75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

MANDATES:

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

REVENUE APPLICABLE TO THIS PROGRAM:

R3025 30250 Indigent Legal Services	\$181,382
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services Program. Under this new process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five (75%) of the base year will be received in March 2012 for 2011, fifty percent (50%) of the base year will be received in March 2013 for 2012, and twenty-five percent (25%) of the base year will be received in March 2014 for 2013. For 2014, there will no longer be State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel are included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Appellate Counsel and the Special Family Court Counsels remain at year-end 2011 levels.

**JUDICIAL
Public Administrator**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1175 Public Administrator						
.1	PERSONNEL SERVICE					
5630	Personnel Service Savings		(4,000.00)	0.00	0.00	0.00
7345	Special Appellate Counsel		52,223.00	52,223.00	52,223.00	0.00
7365	Special Family Court Counsel		45,000.00	45,000.00	45,000.00	0.00
TOTAL	PERSONNEL SERVICES	52,280.14	93,223.00	97,223.00	97,223.00	0.00
.4	CONTRACTUAL					
04907	Special Counsel	688,914.97	350,000.00	410,000.00	400,000.00	0.00
TOTAL	CONTRACTUAL	688,914.97	350,000.00	410,000.00	400,000.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	9,401.87	20,000.00	20,000.00	20,000.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	9,401.87	20,000.00	20,000.00	20,000.00	0.00
TOTAL	PUBLIC ADMINISTRATOR	750,596.98	463,223.00	527,223.00	517,223.00	0.00

A1180 JUSTICES & CONSTABLES

DEPARTMENTAL FUNCTIONS:

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by New York State Comptroller's Office. The County is billed quarterly by the State.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided at the requested level.

		JUDICIAL Justices & Constables				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1180 Justices & Constables						
.4	CONTRACTUAL					
04700	Program Expenditures	4,750.00	2,500.00	2,500.00	2,500.00	0.00
TOTAL	CONTRACTUAL	4,750.00	2,500.00	2,500.00	2,500.00	0.00
TOTAL	JUSTICES & CONSTABLES	4,750.00	2,500.00	2,500.00	2,500.00	0.00

A1185 MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS:

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

PROGRAM OBJECTIVES:

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

PROGRAM STATISTICS:

In 2010, the Medical Examiner's Office performed 94 full autopsies (including toxicology) and 5 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. In total, 99 bodies were transported to Albany Medical Center for autopsy.

MANDATES:

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salary of the Medical Examiner is also unchanged.

The 2012 budget for the Medical Examiner program reflects the loss of Public Health State Aid Article 6 funding. Certain contractual expenses which had historically been budgeted within the Department of Health – Administration (A4010) have, therefore, been appropriated here in order to present a full picture of the program's impact on the County budget.

**JUDICIAL
Medical Examiner**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1185 Medical Examiner						
.1	PERSONNEL SERVICE					
1110	Chief Medical Examiner		72,600.00	72,600.00	72,600.00	0.00
4735	Medico Legal Death Investigat		116,595.00	116,580.00	116,580.00	0.00
TOTAL	PERSONNEL SERVICES	192,348.44	189,195.00	189,180.00	189,180.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	0.00	0.00	1,500.00	1,500.00	0.00
04051	Automobile, Gasoline	0.00	0.00	1,000.00	1,000.00	0.00
04100	Printing	279.14	400.00	400.00	400.00	0.00
04200	Insurance	288.20	350.00	225.00	225.00	0.00
04450	Rental - Equipment/Maintenance	0.00	0.00	1,500.00	1,500.00	0.00
04500	Special Departmental Supplies	1,455.20	2,250.00	2,250.00	2,250.00	0.00
04520	Dues	0.00	0.00	550.00	550.00	0.00
04560	Training	0.00	0.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	78,218.02	50,000.00	80,000.00	65,000.00	0.00
04919	Body Transports	10,545.00	10,000.00	20,000.00	15,000.00	0.00
04990	Purchased Services	1,933.72	1,600.00	2,200.00	2,200.00	0.00
TOTAL	CONTRACTUAL	92,719.28	64,600.00	110,625.00	90,625.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	36,263.34	43,743.00	55,152.00	55,152.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	36,263.34	43,743.00	55,152.00	55,152.00	0.00
TOTAL	MEDICAL EXAMINER	321,331.06	297,538.00	354,957.00	334,957.00	0.00
TOTAL	JUDICIAL	4,725,286.56	4,520,998.00	4,586,933.00	4,565,109.00	0.00

A1230 COUNTY EXECUTIVE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects year-end 2011 salaries. The "Transfers Out" line item reflects the transfer of that portion of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism Program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

		EXECUTIVE County Executive				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1230 County Executive						
.1	PERSONNEL SERVICE					
0215	Asst. for Governmental Rtms		29,000.00	27,000.00	27,000.00	0.00
0235	Asst for Pub Infor & Operation		86,882.00	86,882.00	86,882.00	0.00
1420	County Executive		112,000.00	112,000.00	112,000.00	0.00
1708	Confidential Assistant		47,148.00	47,148.00	47,148.00	0.00
2570	Secretary to County Exec.		54,822.00	55,612.00	55,612.00	0.00
8880	Transfers Out		(53,575.00)	(53,575.00)	(53,575.00)	0.00
TOTAL	PERSONNEL SERVICES	259,269.50	276,277.00	275,067.00	275,067.00	0.00
.2	EQUIPMENT					
02300	Automobile	25,073.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	25,073.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	430.00	395.00	400.00	400.00	0.00
04051	Automobile, Gasoline	1,347.95	1,500.00	1,350.00	1,350.00	0.00
04420	Maintenance	75.00	75.00	75.00	75.00	0.00
04500	Special Departmental Supplies	889.16	689.00	900.00	900.00	0.00
04540	Publications	621.44	811.00	650.00	650.00	0.00
04550	Office Supplies	1,432.11	1,655.00	1,800.00	1,800.00	0.00
04565	Advertising	282.96	350.00	350.00	350.00	0.00
04990	Purchased Services	2,093.85	2,500.00	2,500.00	2,500.00	0.00
TOTAL	CONTRACTUAL	7,172.47	7,975.00	8,025.00	8,025.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	80,175.07	133,735.00	157,402.00	157,402.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	80,175.07	133,735.00	157,402.00	157,402.00	0.00
TOTAL	COUNTY EXECUTIVE	371,690.04	417,987.00	440,494.00	440,494.00	0.00
TOTAL	EXECUTIVE	371,690.04	417,987.00	440,494.00	440,494.00	0.00

A1320 AUDITOR

DEPARTMENTAL FUNCTIONS:

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the Purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

PROGRAM OBJECTIVES:

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

PROGRAM STATISTICS:

In 2009, the Auditor's Office processed 15,106 vendor claims/purchase orders. This does not include over 1,000 claims submitted by the Board of Elections for election workers, over 1,000 mileage claims submitted for DSS employees, over 100 travel claims approved by Budget and over 64,000 BICS/PICS payments processed by DSS and audited by the Auditor's Office.

Of the 15,106 vendor claims/purchase orders processed, 1,036 or 6.86%, were returned to the department for corrective actions for various reasons and had to be re-submitted to the Auditor's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding remains at 2011 year-end salary levels.

All other funding is provided to meet anticipated requirements for 2012.

**FINANCE
Auditor**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1320 Auditor						
.1	PERSONNEL SERVICE					
0400	Auditor		69,789.00	69,789.00	69,789.00	0.00
1705	Conf Asst To County Auditor		21,069.00	21,069.00	21,069.00	0.00
1940	Deputy County Auditor		53,195.00	53,181.00	53,181.00	0.00
TOTAL	PERSONNEL SERVICES	136,437.64	144,053.00	144,039.00	144,039.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	425.00	0.00	425.00	425.00	0.00
04550	Office Supplies	436.31	975.00	975.00	975.00	0.00
04980	Computer Services	2,231.00	1,615.00	1,477.00	1,477.00	0.00
04990	Purchased Services	1,151.35	1,150.00	1,150.00	1,150.00	0.00
TOTAL	CONTRACTUAL	4,243.66	3,740.00	4,027.00	4,027.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	43,863.79	49,479.00	49,121.00	49,121.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	43,863.79	49,479.00	49,121.00	49,121.00	0.00
TOTAL	AUDITOR	184,545.09	197,272.00	197,187.00	197,187.00	0.00

A1325 BUREAU OF FINANCE

DEPARTMENTAL FUNCTIONS:

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

PROGRAM OBJECTIVES:

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to the new financial management system; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

MANDATES:

This department administers all of the financial affairs of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1230 12301 Treasurer's Fees	\$21,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all titles are budgeted at year-end 2011 salary levels. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks.

Equipment and contractual expenses reflect expenditure history and anticipated need.

FINANCE
Bureau of Finance

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1325 Bureau of Finance						
.1	PERSONNEL SERVICE					
1100	Chief Fiscal Officer		114,997.00	114,997.00	114,997.00	0.00
1450	Confidential Asst To C. F. O.		33,990.00	33,990.00	33,990.00	0.00
2320	Deputy Chief Fiscal Officer		77,163.00	77,163.00	77,163.00	0.00
2730	Financial Review Specialist		60,295.00	60,295.00	60,295.00	0.00
5740	Principal Account Clerk		41,629.00	41,629.00	41,629.00	0.00
6485	Property Tax Supervisor		54,363.00	54,363.00	54,363.00	0.00
6635	Real Estate Specialist		61,890.00	62,638.00	62,638.00	0.00
8880	Transfers Out		(53,400.00)	(53,400.00)	(53,400.00)	0.00
TOTAL	PERSONNEL SERVICES	414,050.31	390,927.00	391,675.00	391,675.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,487.01	1,500.00	1,500.00	1,500.00	0.00
TOTAL	EQUIPMENT	1,487.01	1,500.00	1,500.00	1,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	198.00	200.00	200.00	200.00	0.00
04100	Printing	106.08	250.00	250.00	250.00	0.00
04420	Maintenance	125.00	150.00	150.00	150.00	0.00
04500	Special Departmental Supplies	256.08	260.00	500.00	300.00	0.00
04540	Publications	285.48	500.00	500.00	300.00	0.00
04550	Office Supplies	1,616.78	1,750.00	1,750.00	1,750.00	0.00
04565	Advertising	199.44	350.00	350.00	350.00	0.00
04900	Professional Services	26,299.05	28,400.00	28,400.00	28,400.00	0.00
04990	Purchased Services	3,143.70	3,750.00	3,250.00	3,250.00	0.00
TOTAL	CONTRACTUAL	32,229.61	35,610.00	35,350.00	34,950.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	170,288.32	172,168.00	182,168.00	182,168.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	170,288.32	172,168.00	182,168.00	182,168.00	0.00
TOTAL	BUREAU OF FINANCE	618,055.25	600,205.00	610,693.00	610,293.00	0.00

A1340 BUREAU OF BUDGET

DEPARTMENTAL FUNCTIONS:

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of management personnel remain at year-end 2011 levels.

Contractual expenses have been allocated to meet anticipated requirements.

		FINANCE Bureau of Budget				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1340 Bureau of Budget						
.1	PERSONNEL SERVICE					
1820	Director Of Budget		94,963.00	94,963.00	94,963.00	0.00
2110	Deputy Budget Director		67,971.00	67,971.00	67,971.00	0.00
6120	Program Associate		59,535.00	59,535.00	59,535.00	0.00
7080	Secretary to Budget Director		50,408.00	51,558.00	51,558.00	0.00
TOTAL	PERSONNEL SERVICES	266,173.93	272,877.00	274,027.00	274,027.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	671.25	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	671.25	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	93.60	100.00	40.00	40.00	0.00
04500	Special Departmental Supplies	0.00	150.00	0.00	0.00	0.00
04550	Office Supplies	197.80	500.00	500.00	500.00	0.00
04560	Training	631.00	650.00	650.00	650.00	0.00
04990	Purchased Services	1,462.49	1,350.00	1,500.00	1,500.00	0.00
TOTAL	CONTRACTUAL	2,384.89	2,750.00	2,690.00	2,690.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	93,554.49	94,049.00	93,449.00	93,449.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	93,554.49	94,049.00	93,449.00	93,449.00	0.00
TOTAL	BUREAU OF BUDGET	362,784.56	369,676.00	370,166.00	370,166.00	0.00

A1355 BUREAU OF TAX SERVICES

DEPARTMENTAL FUNCTIONS:

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every County of the State. The services performed by these offices are legislated by statute pursuant to the NYS Legislature or by rule pursuant to the NYS Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the NYS Real Property Tax Law, are as follows:

Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.

Assist and monitor Re-Assessment projects being done within our County.

Apportion the County tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.

Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for keying in unpaid taxes for relevy.

Provide required training for local assessors and annual training for local Boards of Assessment Review members.

Prepare and submit schedule of real property taxes levied by the county legislature to the NYS Comptroller and statement of county tax apportionment, pursuant to article 8 of the NYSRPTL, to the State Office of Real Property Services.

PROGRAM OBJECTIVES:

The Bureau of Real Property Tax Services, in accordance with article 15 of the New York State Real Property Tax Law, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected Municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to section 305 of the NYS Real Property Tax Law.

MANDATES:

The County shall create and maintain a Real Property Tax Services Agency.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$506,901
R2210 22102 Tax Assessments, Schools	\$ 36,000
R2210 22103 Tax Services, Town & City	470,901

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 levels. "Plus Transfers, Other Codes" reflects the chargeback of an estimated \$15,000 in Bureau of Finance staff time for data entry and related tasks and \$14,000 for the sharing of a Secretary with the Bureau of Research and Information Services. The Senior Real Property Clerk position was eliminated at the end of 2010 as a result of the failed union negotiations related to health insurance savings.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

FINANCE
Bureau of Tax Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1355 Bureau of Tax Services						
.1	PERSONNEL SERVICE					
2060	Director of Real Property Tax		30,000.00	30,000.00	30,000.00	0.00
6320	Plus Transfers, Other Codes		27,200.00	29,000.00	29,000.00	0.00
6625	Real Property Technician		39,172.00	40,274.00	40,274.00	0.00
7930	Senior Real Property Clerk		35,443.00	0.00	0.00	0.00
8080	Supervisor Of Tax Mapping Srvs		63,793.00	63,793.00	63,793.00	0.00
TOTAL	PERSONNEL SERVICES	244,006.18	195,608.00	163,067.00	163,067.00	0.00
.4	CONTRACTUAL					
04010	Travel	190.00	300.00	300.00	250.00	0.00
04420	Maintenance	18.60	149.00	150.00	150.00	0.00
04480	Maintenance In Lieu of Rent	17,172.00	14,939.00	14,402.00	14,402.00	0.00
04540	Publications	157.50	170.00	170.00	170.00	0.00
04550	Office Supplies	499.57	400.00	400.00	350.00	0.00
04990	Purchased Services	2,085.09	2,006.00	1,524.00	1,524.00	0.00
TOTAL	CONTRACTUAL	20,122.76	17,964.00	16,946.00	16,846.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	62,236.92	61,373.00	65,054.00	65,054.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	62,236.92	61,373.00	65,054.00	65,054.00	0.00
TOTAL	BUREAU OF TAX SERVICES	326,365.86	274,945.00	245,067.00	244,967.00	0.00

A1362 TAX ADVERTISING & EXPENSE

DEPARTMENTAL FUNCTIONS:

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

PROGRAM OBJECTIVES:

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

REVENUE APPLICABLE TO THIS PROGRAM: **\$60,000**

R1235 12351 Tax advertising fees \$45,000
 R1235 12352 Tax search, in-rem properties 15,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided to meet anticipated requirements.

**FINANCE
 Tax Advertising & Expense**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1362 Tax Advertising & Expense						
.4	CONTRACTUAL					
04010	Travel	0.00	100.00	300.00	250.00	0.00
04100	Printing	330.34	500.00	400.00	400.00	0.00
04500	Special Departmental Supplies	0.00	100.00	100.00	100.00	0.00
04550	Office Supplies	0.00	500.00	400.00	250.00	0.00
04565	Advertising	21,915.09	20,000.00	22,000.00	22,000.00	0.00
04980	Computer Services	46,452.00	46,068.00	46,671.00	46,671.00	0.00
TOTAL	CONTRACTUAL	68,697.43	67,268.00	69,871.00	69,671.00	0.00
TOTAL	TAX ADVERTISING & EXPENSE	68,697.43	67,268.00	69,871.00	69,671.00	0.00

A1364 EXPENSES, TAX PROPERTY

DEPARTMENTAL FUNCTIONS:

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual funding is provided at the level requested by the Bureau of Finance.

		FINANCE Expenses, Tax Property				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1364 Expenses, Tax Property						
.4	CONTRACTUAL					
04215	Minor Claims	0.00	10,000.00	1,900.00	1,900.00	0.00
04500	Special Departmental Supplies	0.00	240.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	10,240.00	1,900.00	1,900.00	0.00
TOTAL	EXPENSES, TAX PROPERTY	0.00	10,240.00	1,900.00	1,900.00	0.00

A1380 NOTE ISSUANCE

DEPARTMENTAL FUNCTIONS:

This code, as specified by the New York State Comptroller's Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding is provided in accordance with the departmental request.

		FINANCE Note Issuance				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1380 Note Issuance						
.4	CONTRACTUAL					
04900	Professional Services	12,740.92	13,300.00	13,300.00	13,300.00	0.00
TOTAL	CONTRACTUAL	12,740.92	13,300.00	13,300.00	13,300.00	0.00
TOTAL	NOTE ISSUANCE	12,740.92	13,300.00	13,300.00	13,300.00	0.00
TOTAL	FINANCE	1,573,189.11	1,532,906.00	1,508,184.00	1,507,484.00	0.00

A1410 COUNTY CLERK

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

PROGRAM OBJECTIVES:

The County Clerk's Office continues work on the DMV counter restoration project begun in 2010. When complete, the new counters will provide ample space for transactions, DMV testing, and other important activities that will result in a more efficient workflow model which will increase DMV revenue through increased customer traffic.

The County Clerk will also conclude the archival program begun in 2010 that will result in the quick and efficient search and retrieval of over fifty (50) years of deed and mortgage indices as well as the printing of deed records from 1989. Coupled with the existing database on the County IDIRMS (Integrated Document Imaging Records Management System), over 2.5 million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

The County Clerk proposes the purchase of a Digital Passport System to conform to Department of State requests for an upgrade in photos. The County Clerk also proposes purchasing computer equipment to replace obsolete hardware in both DMV and the Record Room.

MANDATES:

The County Clerk shall perform all duties prescribed by law as register of the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R1255 12551 Clerk Fees \$3,130,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all positions are budgeted at year-end 2011 salary levels. The Secretary to the County Clerk's salary has been raised due to increased responsibilities and duties, and by not filling a vacant Computer Imaging Technician position. As a result of the failed union negotiations related to health insurance savings, a Motor Vehicle License Clerk position remains in "Personnel Service Savings".

Equipment and contractual funding reflect expenditure history and projected requirements, within budgetary limitations.

**STAFF
County Clerk**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1410 County Clerk						
.1	PERSONNEL SERVICE					
0820	Building Attendant II		39,289.00	39,289.00	39,289.00	0.00
1255	Computer Imaging Technician		90,047.00	98,074.00	105,888.00	0.00
1390	County Clerk		95,000.00	95,000.00	95,000.00	0.00
1575	Criminal Records Coordinator		28,945.00	18,966.00	31,610.00	0.00
1585	Computer Systems Supervisor		41,037.00	41,037.00	41,037.00	0.00
1990	Deputy County Clerk		140,060.00	140,060.00	140,060.00	0.00
2505	Enforcement Coordinator		39,642.00	39,642.00	39,642.00	0.00
2685	Mortgage Tax Supervisor		43,307.00	43,307.00	43,307.00	0.00
4790	Motor Vehicle License Clerk		446,403.00	446,403.00	446,403.00	0.00
4810	Motor Vehicle Financial Superv		45,110.00	45,110.00	45,110.00	0.00
4895	MV Inform Process Specialist		36,751.00	36,751.00	36,751.00	0.00
5440	Record Room Supervisor		42,966.00	42,966.00	42,966.00	0.00
5630	Personnel Service Savings		(56,169.00)	(48,566.00)	(103,512.00)	0.00
5740	Principal Account Clerk		40,527.00	40,997.00	40,997.00	0.00
6150	Principal Mtr Veh License Clk		54,201.00	54,201.00	54,201.00	0.00
6780	Senior MV License Clerk		41,148.00	41,148.00	41,148.00	0.00
7120	Secretary To County Clerk		46,380.00	50,000.00	50,000.00	0.00
7460	Special Assistant To Cty Clerk		71,870.00	71,870.00	71,870.00	0.00
7875	Sr. Computer Imaging Tech		32,044.00	37,870.00	37,870.00	0.00
8060	Temporary Services		62,161.00	62,161.00	62,161.00	0.00
TOTAL	PERSONNEL SERVICES	1,316,392.75	1,380,719.00	1,396,286.00	1,361,798.00	0.00
.2	EQUIPMENT					
02100	Furniture	2,219.75	750.00	2,000.00	1,500.00	0.00
02200	Office Equipment	0.00	1,500.00	1,500.00	1,500.00	0.00
02300	Automobile	3,588.00	4,238.00	3,944.00	0.00	0.00
02400	Other Equipment	4,035.00	80,865.00	2,250.00	2,200.00	0.00
TOTAL	EQUIPMENT	9,842.75	87,353.00	9,694.00	5,200.00	0.00
.4	CONTRACTUAL					
04010	Travel	538.00	1,250.00	1,250.00	1,000.00	0.00
04050	Automobile Maintenance	694.56	1,000.00	1,250.00	1,250.00	0.00
04051	Automobile, Gasoline	2,553.97	3,000.00	3,400.00	3,400.00	0.00
04100	Printing	2,556.00	3,500.00	3,000.00	3,000.00	0.00
04200	Insurance	1,832.01	2,000.00	1,500.00	1,500.00	0.00
04420	Maintenance	1,725.85	2,000.00	2,000.00	1,900.00	0.00
04450	Rental - Equipment/Maintenance	89,496.33	78,600.00	92,000.00	95,333.00	0.00
04500	Special Departmental Supplies	6,405.59	10,500.00	10,500.00	10,000.00	0.00
04520	Dues	250.00	250.00	250.00	250.00	0.00
04540	Publications	57.85	250.00	250.00	250.00	0.00
04542	Book Repairs	1,441.77	7,850.00	10,000.00	10,000.00	0.00
04545	Photostat & Microfilm Service	26,694.93	9,000.00	3,000.00	3,000.00	0.00
04550	Office Supplies	5,176.02	6,000.00	6,000.00	5,000.00	0.00
04980	Computer Services	11,280.00	11,368.00	13,699.00	13,699.00	0.00
04990	Purchased Services	14,506.60	13,250.00	13,000.00	13,000.00	0.00
TOTAL	CONTRACTUAL	165,209.48	149,818.00	161,099.00	162,582.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	505,645.82	536,657.00	595,557.00	595,557.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	505,645.82	536,657.00	595,557.00	595,557.00	0.00
TOTAL	COUNTY CLERK	1,997,090.80	2,154,547.00	2,162,636.00	2,125,137.00	0.00

A1420 COUNTY ATTORNEY

DEPARTMENTAL FUNCTIONS:

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

MANDATES:

The County shall have a County Attorney's Office.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries for all management personnel and the Clerk remain at year-end 2011 levels. "Transfers Out" refers to the transfer of a portion of a Special Counsel's salary to the Hospital Fund for legal counsel services.

Contractual funding, within budgetary constraints, reflects expenditure history and projected requirements.

STAFF
County Attorney

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1420 County Attorney						
.1	PERSONNEL SERVICE					
0150	Assistant County Attorney		33,193.00	33,433.00	33,467.00	0.00
1380	County Attorney		113,575.00	113,575.00	113,575.00	0.00
1590	Clerk		21,303.00	21,303.00	21,303.00	0.00
2330	Deputy County Attorney		64,685.00	64,685.00	64,685.00	0.00
7190	Secretary To County Attorney		37,080.00	37,080.00	37,080.00	0.00
7600	Special Counsel		91,438.00	91,438.00	91,438.00	0.00
8880	Transfers Out		(27,000.00)	0.00	(27,000.00)	0.00
TOTAL	PERSONNEL SERVICES	347,480.00	334,274.00	361,514.00	334,548.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	500.00	0.00	0.00
02200	Office Equipment	0.00	0.00	750.00	0.00	0.00
02400	Other Equipment	1,556.00	0.00	0.00	750.00	0.00
TOTAL	EQUIPMENT	1,556.00	0.00	1,250.00	750.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	162.20	205.00	250.00	250.00	0.00
04520	Dues	678.00	700.00	700.00	700.00	0.00
04540	Publications	6,855.75	6,076.00	3,500.00	3,500.00	0.00
04550	Office Supplies	2,054.12	1,650.00	850.00	850.00	0.00
04560	Training	210.00	840.00	840.00	840.00	0.00
04901	Litigation Expense	0.00	1,000.00	1,500.00	1,500.00	0.00
04930	Transcripts	0.00	1,410.00	1,410.00	1,000.00	0.00
04990	Purchased Services	3,078.13	3,000.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	13,038.20	14,881.00	12,050.00	11,640.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	119,998.43	126,797.00	138,910.00	138,910.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	119,998.43	126,797.00	138,910.00	138,910.00	0.00
TOTAL	COUNTY ATTORNEY	482,072.63	475,952.00	513,724.00	485,848.00	0.00

A1430 CIVIL SERVICE COMMISSION

DEPARTMENTAL FUNCTIONS:

The Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts in Rensselaer County, Hudson Valley Community College and the East Greenbush Community Library, exclusive of the cities of Troy and Rensselaer. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 140 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public perception of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

PROGRAM OBJECTIVES:

The objectives of the Commission are the recruitment, development, and retention of a proficient work force and the efficient and effective serving of Rensselaer County Government and the Civic Divisions under the jurisdiction of the Commission. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutions, and colleges and universities. In conjunction with this, the Commission strives to bring into the public service an adequate number of other personnel whose diversified fields of experience contribute to the effective and efficient operation of government.

PROGRAM STATISTICS:

The Civil Service Commission has merit system jurisdiction over approximately 4,000 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Rensselaer and the City of Troy.

MANDATES:

The Commission is mandated to administer New York Civil Service Law for Rensselaer County, and its towns, villages, school districts and special districts.

REVENUE APPLICABLE TO THIS PROGRAM:

R1260 12601 Civil Service Exam Fee	\$13,000
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Chairperson's and Commissioner's salaries are unchanged, as they are fixed stipend personnel. Personnel Services funding, for all remaining positions, reflects year-end 2011 salary levels.

Contractual expense allocations reflect projected requirements.

STAFF
Civil Service Commission

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1430 Civil Service Commission						
.1	PERSONNEL SERVICE					
1135	Chairperson of Commission		7,500.00	7,500.00	7,500.00	0.00
1145	Civil Srv Administration Aide		42,457.00	42,457.00	42,457.00	0.00
1200	Commissioner		13,000.00	13,000.00	13,000.00	0.00
5630	Personnel Service Savings		(30,730.00)	(30,730.00)	(30,730.00)	0.00
6775	Secretary to Chairperson		22,026.00	22,026.00	22,026.00	0.00
7250	Senior Typist		30,730.00	30,730.00	30,730.00	0.00
TOTAL	PERSONNEL SERVICES	117,278.51	84,983.00	84,983.00	84,983.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	18.60	53.00	53.00	53.00	0.00
04540	Publications	220.50	221.00	146.00	146.00	0.00
04550	Office Supplies	893.67	487.00	400.00	350.00	0.00
04800	Contractual Agency	6,389.00	10,000.00	12,000.00	9,000.00	0.00
04927	Proctors	5,430.00	7,500.00	7,500.00	6,000.00	0.00
04980	Computer Services	32,243.00	29,590.00	23,576.00	23,576.00	0.00
04990	Purchased Services	2,988.59	3,000.00	3,700.00	3,700.00	0.00
TOTAL	CONTRACTUAL	48,183.36	50,851.00	47,375.00	42,825.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	28,816.13	32,761.00	41,072.00	41,072.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	28,816.13	32,761.00	41,072.00	41,072.00	0.00
TOTAL	CIVIL SERVICE COMMISSION	194,278.00	168,595.00	173,430.00	168,880.00	0.00

A1431 BUREAU OF HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS:

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management Systems (HRMS) portion of the Peoplesoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County all participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

PROGRAM OBJECTIVES:

Records updating, health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including hmo's; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Salaries are held at 2011 year-end levels due to the expiration of the present UPSEU Collective Bargaining Agreement whose salary provisions are usually extended to management confidential employees. The "Transfers Out" line item refers to the transfer of fifty percent (50%) of the Human Resources Coordinator's salary to the Workers' Compensation Fund based upon the division of work performed.

Contractual funding, although limited, reflects anticipated requirements.

STAFF
Department of Human Resources

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1431 Department of Human Resources						
.1	PERSONNEL SERVICE					
1865	Director Of Human Resources		87,290.00	87,290.00	87,290.00	0.00
3650	Human Resources Coordinator		42,541.00	42,541.00	42,541.00	0.00
8880	Transfers Out		(21,270.00)	(21,270.00)	(21,270.00)	0.00
TOTAL	PERSONNEL SERVICES	106,504.77	108,561.00	108,561.00	108,561.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	47.00	50.00	0.00	0.00
04420	Maintenance	112.20	128.00	130.00	130.00	0.00
04540	Publications	285.48	300.00	300.00	300.00	0.00
04550	Office Supplies	611.35	500.00	400.00	400.00	0.00
04901	Litigation Expense	0.00	500.00	500.00	500.00	0.00
04990	Purchased Services	1,128.13	900.00	900.00	900.00	0.00
TOTAL	CONTRACTUAL	2,137.16	2,375.00	2,280.00	2,230.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	59,894.39	54,972.00	55,844.00	55,844.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	59,894.39	54,972.00	55,844.00	55,844.00	0.00
TOTAL	DEPARTMENT OF HUMAN RESOURCES	168,536.32	165,908.00	166,685.00	166,635.00	0.00

A1440 DEPARTMENT OF ENGINEERING

DEPARTMENTAL FUNCTIONS:

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

PROGRAM OBJECTIVES:

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

MANDATES:

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County Highway.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of management personnel are budgeted at year-end 2011 levels.

In order to reflect a focus on bridge projects, fifty percent of the Deputy County Engineer's salary expense will be transferred to the Highway Department's Bridge Maintenance Unit (D5120).

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

STAFF
Department of Engineering

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1440 Department of Engineering						
.1	PERSONNEL SERVICE					
1410	County Engineer		96,425.00	96,425.00	96,425.00	0.00
2170	Deputy County Engineer		70,000.00	70,000.00	70,000.00	0.00
2172	Deputy County Engineer - Bldgs		72,453.00	72,453.00	72,453.00	0.00
8880	Transfers Out		(35,000.00)	(35,000.00)	(35,000.00)	0.00
TOTAL	PERSONNEL SERVICES	220,940.49	203,878.00	203,878.00	203,878.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,063.10	1,465.00	1,300.00	1,300.00	0.00
04100	Printing	0.00	100.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	2,000.00	1,000.00	1,000.00	1,000.00	0.00
04520	Dues	846.00	400.00	665.00	665.00	0.00
04540	Publications	0.00	425.00	425.00	425.00	0.00
04565	Advertising	269.00	110.00	110.00	110.00	0.00
04990	Purchased Services	1,489.82	1,400.00	1,400.00	1,400.00	0.00
TOTAL	CONTRACTUAL	5,667.92	4,900.00	4,900.00	4,900.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	78,278.79	71,677.00	104,773.00	104,773.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	78,278.79	71,677.00	104,773.00	104,773.00	0.00
TOTAL	DEPARTMENT OF ENGINEERING	304,887.20	280,455.00	313,551.00	313,551.00	0.00

A1450 BOARD OF ELECTIONS

DEPARTMENTAL FUNCTIONS:

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the County's more than 92,699 active registered voters, and over 7,497 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections is now compiling and overseeing the printing of ballots and prints absentee ballots and poll books for all Elections. The Board also prints Enrollment Books for all active voters in 134 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act.

PROGRAM OBJECTIVES:

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

MANDATES:

There shall be a Board of Elections in each County according to State Election Law.

REVENUE APPLICABLE TO THIS PROGRAM:

R2210 22104 Election Expense	\$1,247,627
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The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2012 salaries for all employees of the Board of Elections will reflect the year end 2011 levels. "Temporary Services" is funded at the requested level of \$160,000. The Board of Elections is required to hire and train all of the 536 Inspectors (134 polling sites with 4 inspectors per site).

The equipment funding is for computers and furniture as needed at the Board of Elections.

Contractual expenses are funded based upon anticipated requirements and historical spending levels.

**STAFF
Board of Elections**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1450 Board of Elections						
.1	PERSONNEL SERVICE					
1200	Commissioner		140,810.00	140,810.00	140,810.00	0.00
1560	Custodian Of Records		82,392.00	82,583.00	82,583.00	0.00
8060	Temporary Services		133,500.00	160,000.00	160,000.00	0.00
8140	Senior Elections Registrar		98,434.00	98,887.00	98,887.00	0.00
8145	Election Registrar		159,503.00	155,722.00	155,722.00	0.00
8150	Sr Voting Machine Custodian		21,136.00	21,136.00	21,136.00	0.00
8540	Voting Machine Custodian		21,136.00	21,136.00	21,136.00	0.00
TOTAL	PERSONNEL SERVICES	651,007.20	656,911.00	680,274.00	680,274.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	1,000.00	1,000.00	1,000.00	0.00
02200	Office Equipment	(3,180.20)	2,000.00	2,000.00	2,000.00	0.00
02400	Other Equipment	82,171.46	18,232.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	78,991.26	21,232.00	3,000.00	3,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,407.91	5,000.00	4,000.00	4,000.00	0.00
04050	Automobile Maintenance	0.00	1,500.00	1,500.00	1,500.00	0.00
04051	Automobile, Gasoline	446.87	500.00	500.00	500.00	0.00
04100	Printing	8,324.70	123,268.00	50,000.00	50,000.00	0.00
04150	Postage	28,816.58	38,000.00	35,000.00	35,000.00	0.00
04200	Insurance	1,188.56	1,814.00	1,814.00	1,814.00	0.00
04300	Telephone	6,406.10	7,000.00	7,000.00	7,000.00	0.00
04420	Maintenance	8,000.00	8,000.00	35,250.00	35,250.00	0.00
04450	Rental - Equipment/Maintenance	32,955.14	35,000.00	7,000.00	7,000.00	0.00
04480	Maintenance In Lieu of Rent	62,404.00	54,290.00	52,337.00	52,337.00	0.00
04500	Special Departmental Supplies	1,504.36	3,500.00	0.00	0.00	0.00
04540	Publications	522.60	800.00	800.00	800.00	0.00
04550	Office Supplies	8,551.88	7,000.00	10,000.00	10,000.00	0.00
04565	Advertising	1,430.18	5,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	49,885.00	51,494.00	51,810.00	51,810.00	0.00
04990	Purchased Services	26,848.66	10,000.00	10,000.00	10,000.00	0.00
TOTAL	CONTRACTUAL	238,692.54	352,166.00	269,011.00	269,011.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	198,344.87	223,611.00	248,382.00	248,382.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	198,344.87	223,611.00	248,382.00	248,382.00	0.00
TOTAL	BOARD OF ELECTIONS	1,167,035.87	1,253,920.00	1,200,667.00	1,200,667.00	0.00

A1480 OFFICE OF GOVERNMENTAL RELATIONS

SUMMARY OF BUDGET OFFICER’S ACTIONS:

The stand alone Office of Governmental Relations was eliminated in 2011 and consolidated within the Office of the County Executive.

		STAFF				
		Office of Governmental Relations				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1480 Office of Governmental Relations						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	90,039.56	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04980	Computer Services	1,661.00	0.00	0.00	0.00	0.00
04990	Purchased Services	655.08	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,316.08	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	56,785.13	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	56,785.13	0.00	0.00	0.00	0.00
TOTAL	OFFICE OF GOVERNMENTAL RELATIONS	149,140.77	0.00	0.00	0.00	0.00
TOTAL	STAFF	4,463,041.59	4,499,377.00	4,530,693.00	4,460,718.00	0.00

A1600 SHARED SERVICES

DEPARTMENTAL FUNCTIONS:

This cost center represents the appropriation side of the undistributed expense for internal service functions.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Undistributed amounts for Shared Services have been determined by the Bureau of Budget and are required to balance the Internal Services Fund.

		SHARED SERVICES				
		Shared Services				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1600 Shared Services						
.4	CONTRACTUAL					
04100	Printing	28,544.92	39,957.00	35,000.00	35,000.00	0.00
04150	Postage	105,726.32	125,000.00	120,000.00	120,000.00	0.00
04300	Telephone	86,806.54	95,000.00	95,000.00	95,000.00	0.00
04980	Computer Services	15,803.00	17,020.00	18,019.00	18,019.00	0.00
04990	Purchased Services	28,303.26	16,500.00	20,000.00	20,000.00	0.00
TOTAL	CONTRACTUAL	265,184.04	293,477.00	288,019.00	288,019.00	0.00
TOTAL	SHARED SERVICES	265,184.04	293,477.00	288,019.00	288,019.00	0.00

A1620 BUILDINGS DEPARTMENT

DEPARTMENTAL FUNCTIONS:

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and
- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

PROGRAM OBJECTIVES:

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

REVENUE APPLICABLE TO THIS PROGRAM:

R3021 30211	State Aid Courts - O & M	\$406,133
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

Funding for anticipated court facilities "tenant work" to be performed by the County has been provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System's Court Cleaning and Minor Repairs program, and has been accounted for within the department's projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need.

**SHARED SERVICES
Buildings Department**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1620 Buildings Department						
.1	PERSONNEL SERVICE					
0190	Assist Superintendent of Bldgs		40,527.00	42,600.00	42,600.00	0.00
0790	Building Maintenance Mechanic		74,665.00	75,054.00	75,054.00	0.00
0820	Building Attendant II		159,695.00	158,394.00	158,394.00	0.00
1170	Cleaner		198,339.00	199,356.00	199,356.00	0.00
4230	Laborer		143,398.00	144,121.00	144,121.00	0.00
4640	Maintenance Worker		102,393.00	102,957.00	102,957.00	0.00
5410	Overtime		5,000.00	5,000.00	5,000.00	0.00
5620	Parking Lot Attendant		51,393.00	51,611.00	51,611.00	0.00
5630	Personnel Service Savings		(10,132.00)	(37,819.00)	(37,819.00)	0.00
6920	Sr Bldg Maintenance Mechanic		88,323.00	88,323.00	88,323.00	0.00
7470	Superintendent Of Buildings		52,000.00	52,000.00	52,000.00	0.00
8350	Sec To Superintendent Of Bldgs		22,295.00	22,295.00	22,295.00	0.00
8770	Working Supervisor		49,134.00	49,134.00	49,134.00	0.00
TOTAL	PERSONNEL SERVICES	957,616.14	977,030.00	953,026.00	953,026.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	470.00	1,500.00	15,000.00	12,000.00	0.00
TOTAL	EQUIPMENT	470.00	1,500.00	15,000.00	12,000.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	3,892.51	5,000.00	5,000.00	5,000.00	0.00
04051	Automobile, Gasoline	3,099.62	4,000.00	4,000.00	4,000.00	0.00
04200	Insurance	3,341.14	3,500.00	2,500.00	2,500.00	0.00
04300	Telephone	4,269.70	5,000.00	5,500.00	5,500.00	0.00
04350	Utilities - General/Misc	614,130.88	600,000.00	600,000.00	595,000.00	0.00
04400	Repairs	6,469.30	17,000.00	17,000.00	17,000.00	0.00
04420	Maintenance	166,244.56	197,160.00	225,160.00	200,000.00	0.00
04450	Rental - Equipment/Maintenance	19,631.89	24,000.00	24,000.00	24,000.00	0.00
04480	Maintenance In Lieu of Rent	(846,389.00)	(752,152.00)	(732,393.00)	(732,393.00)	0.00
04500	Special Departmental Supplies	30,134.27	34,000.00	45,000.00	34,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	51,011.60	45,000.00	15,000.00	15,000.00	0.00
04550	Office Supplies	0.00	150.00	150.00	150.00	0.00
04570	Uniforms/Tools	0.00	1,350.00	1,013.00	1,013.00	0.00
04900	Professional Services	0.00	4,731.00	4,731.00	4,731.00	0.00
04980	Computer Services	1,160.00	827.00	889.00	889.00	0.00
04990	Purchased Services	24,033.92	21,500.00	22,500.00	22,500.00	0.00
TOTAL	CONTRACTUAL	81,030.39	211,066.00	240,050.00	198,890.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	407,763.06	470,278.00	497,811.00	497,811.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	407,763.06	470,278.00	497,811.00	497,811.00	0.00
TOTAL	BUILDINGS DEPARTMENT	1,446,879.59	1,659,874.00	1,705,887.00	1,661,727.00	0.00
TOTAL	SHARED SERVICES	1,712,063.63	1,953,351.00	1,993,906.00	1,949,746.00	0.00

A1900 SPECIAL ITEMS

DEPARTMENTAL FUNCTIONS:

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

MANDATES:

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of County plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

Town/city expense is an appropriation expense that is charged back to municipalities for Tax Services.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

SPECIAL ITEMS

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	157,395.16	155,000.00	100,000.00	100,000.00	0.00
TOTAL	CONTRACTUAL	157,395.16	155,000.00	100,000.00	100,000.00	0.00
TOTAL	INSURANCE	157,395.16	155,000.00	100,000.00	100,000.00	0.00
A1920 Association Dues						
.4	CONTRACTUAL					
04520	Dues	21,995.00	22,543.00	23,250.00	23,250.00	0.00
TOTAL	CONTRACTUAL	21,995.00	22,543.00	23,250.00	23,250.00	0.00
TOTAL	ASSOCIATION DUES	21,995.00	22,543.00	23,250.00	23,250.00	0.00
A1930 Judgement & Claims						
.4	CONTRACTUAL					
04210	Judgement And Claims	101,184.97	137,000.00	25,000.00	25,000.00	0.00
04909	Special Prosecutor	0.00	0.00	100,000.00	100,000.00	0.00
TOTAL	CONTRACTUAL	101,184.97	137,000.00	125,000.00	125,000.00	0.00
TOTAL	JUDGEMENT & CLAIMS	101,184.97	137,000.00	125,000.00	125,000.00	0.00
A1970 Town Expenses						
.4	CONTRACTUAL					
04505	Town/City Expense	311,175.97	303,424.00	282,809.00	282,809.00	0.00
TOTAL	CONTRACTUAL	311,175.97	303,424.00	282,809.00	282,809.00	0.00
TOTAL	TOWN EXPENSES	311,175.97	303,424.00	282,809.00	282,809.00	0.00
A1985 Distribution of Sales Tax						
.4	CONTRACTUAL					
04004	Distribution of Sales Tax	23,919,873.74	24,575,319.00	25,883,253.00	25,883,253.00	0.00
TOTAL	CONTRACTUAL	23,919,873.74	24,575,319.00	25,883,253.00	25,883,253.00	0.00
TOTAL	DISTRIBUTION OF SALES TAX	23,919,873.74	24,575,319.00	25,883,253.00	25,883,253.00	0.00
A1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	188,000.00	250,000.00	250,000.00	0.00
TOTAL	CONTRACTUAL	0.00	188,000.00	250,000.00	250,000.00	0.00
TOTAL	CONTINGENT	0.00	188,000.00	250,000.00	250,000.00	0.00
TOTAL	SPECIAL ITEMS	24,511,624.84	25,381,286.00	26,664,312.00	26,664,312.00	0.00

A2490 COMMUNITY COLLEGES

DEPARTMENTAL FUNCTIONS:

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College. State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to Hudson Valley Community College for tuition for Rensselaer County employees attending approved, job-related continuing education classes.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The recommended appropriation is an estimate based on a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes \$55,000 for tuition of Rensselaer County employees enrolled in the County Sponsored education program at HVCC.

		EDUCATION Community Colleges				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A2490 Community Colleges						
.4	CONTRACTUAL					
04800	Contractual Agency	464,338.69	600,000.00	555,000.00	555,000.00	0.00
TOTAL	CONTRACTUAL	464,338.69	600,000.00	555,000.00	555,000.00	0.00
TOTAL	COMMUNITY COLLEGES	464,338.69	600,000.00	555,000.00	555,000.00	0.00

A2495 CONTRIBUTION - HVCC

DEPARTMENTAL FUNCTIONS:

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The sponsor contribution amount for 2012 has been increased by \$100,000 for the upcoming fiscal year and corresponds to the College's 2011-2012 operating budget.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

		EDUCATION Contribution - HVCC				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A2495 Contribution - HVCC						
.4	CONTRACTUAL					
04800	Contractual Agency	3,138,900.00	3,138,900.00	3,238,900.00	3,238,900.00	0.00
TOTAL	CONTRACTUAL	3,138,900.00	3,138,900.00	3,238,900.00	3,238,900.00	0.00
TOTAL	CONTRIBUTION - HVCC	3,138,900.00	3,138,900.00	3,238,900.00	3,238,900.00	0.00

A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS

DEPARTMENTAL FUNCTIONS:

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

PROGRAM OBJECTIVES:

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

PROGRAM STATISTICS:

<u>CASELOAD</u>	<u>PROGRAM TYPE (Projected)</u>	<u>INSURANCE</u>	
Current 627	Center Based 326	Medicaid	46%
Projected 650	Related Services 324	Non-Medicaid	54%

MANDATES:

This program is mandated to provide special education services and programs to eligible preschool children.

REVENUE APPLICABLE TO THIS PROGRAM: **\$8,642,296**

R1605 16052	Preschool Medicaid Fees	\$ 800,000
R3277 32771	State Aid – Education for Handicapped Children	7,769,246
R3277 32772	State Aid – Administrative Cost Reimbursement	73,050

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2012. The July through December 2012 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to \$75 per child as compensation for approved administrative costs.

**EDUCATION
Children With Special Needs**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A2960 Children With Special Needs						
.4	CONTRACTUAL					
04800	Contractual Agency	13,412,982.46	13,720,792.00	14,261,809.00	14,261,809.00	0.00
04980	Computer Services	23,117.00	23,326.00	23,821.00	23,821.00	0.00
04990	Purchased Services	16,993.55	16,000.00	15,000.00	15,000.00	0.00
TOTAL	CONTRACTUAL	13,453,093.01	13,760,118.00	14,300,630.00	14,300,630.00	0.00
TOTAL	CHILDREN WITH SPECIAL NEEDS	13,453,093.01	13,760,118.00	14,300,630.00	14,300,630.00	0.00

A2989 HANDICAPPED PARKING EDUCATION

DEPARTMENTAL FUNCTIONS:

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this Department to promote and ensure a quality of life for disabled residents and visitors.

PROGRAM OBJECTIVES:

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

REVENUE APPLICABLE TO THIS PROGRAM:

R2610 26103 Handicapped Parking Fee \$2,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

		EDUCATION Handicapped Parking Education				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A2989 Handicapped Parking Education						
.4	CONTRACTUAL					
04800	Contractual Agency	228.12	4,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	228.12	4,000.00	2,000.00	2,000.00	0.00
TOTAL	HANDICAPPED PARKING EDUCATION	228.12	4,000.00	2,000.00	2,000.00	0.00
TOTAL	EDUCATION	17,056,559.82	17,503,018.00	18,096,530.00	18,096,530.00	0.00

A3010 BUREAU OF PUBLIC SAFETY - E911

DEPARTMENTAL FUNCTIONS:

1. Rapid processing of emergency telephone calls;
2. Rapid processing of emergency radio transmissions;
3. Emergency medical dispatching the delivery of emergency medical procedures via telephone;
4. Interfacing to "Language Line", which is the ability to translate foreign languages into English during public safety incident processing; and
5. Maintenance of the E-911 addressing database.

PROGRAM OBJECTIVES:

The County-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by the County Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

REVENUE APPLICABLE TO THIS PROGRAM: **\$580,000**

R1140 11401 E-911 Surcharge	\$245,000
R1140 11402 Cellular Surcharge	335,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Deputy remains at the 2011 year-end level.

Funding in "Other Equipment" is for the purchase of 6 (six) computer monitors for the communications center.

Contractual expense funding, within fiscal constraints, reflects anticipated requirements for 2012.

PUBLIC SAFETY
Bureau of Public Safety - E911

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3010 Bureau of Public Safety - E911						
.1	PERSONNEL SERVICE					
1706	Deputy Dir Public Safety-E-911		62,299.00	62,299.00	62,299.00	0.00
TOTAL	PERSONNEL SERVICES	57,960.51	62,299.00	62,299.00	62,299.00	0.00
.2	EQUIPMENT					
02100	Furniture	3,000.00	1,800.00	200.00	200.00	0.00
02400	Other Equipment	2,291.29	2,140.00	1,850.00	1,110.00	0.00
TOTAL	EQUIPMENT	5,291.29	3,940.00	2,050.00	1,310.00	0.00
.4	CONTRACTUAL					
04300	Telephone	73,209.53	86,060.00	92,000.00	89,056.00	0.00
04420	Maintenance	26,816.43	6,945.00	8,955.00	7,705.00	0.00
04980	Computer Services	31,237.00	22,902.00	21,882.00	21,882.00	0.00
04990	Purchased Services	4,848.83	10,350.00	10,427.00	10,427.00	0.00
TOTAL	CONTRACTUAL	136,111.79	126,257.00	133,264.00	129,070.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	30,773.75	30,245.00	34,170.00	34,170.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	30,773.75	30,245.00	34,170.00	34,170.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - E911	230,137.34	222,741.00	231,783.00	226,849.00	0.00

A3020 BUREAU OF PUBLIC SAFETY - DISPATCH

DEPARTMENTAL FUNCTIONS:

1. The Communications Center is the answering point for calls for emergency service; and
2. The Communications Center provides:
 - a. Emergency medical procedures prior to the arrival of the first responders;
 - b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
 - c. Services to non-English speaking callers, via language line procedures;
 - d. Comprehensive and pro-active training for all Communication Officers;
 - e. Additional services as may be required; and
 - f. Provide all necessary training for the communications center personnel.

PROGRAM OBJECTIVES:

The Communications Center is the heart and soul of the 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the County's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, the NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing life saving medical procedures to untrained civilians at the scene of a medical emergency, until such time as the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, the NFPA, OSHA and many other regulatory agencies.

REVENUE APPLICABLE TO THIS PROGRAM:

R1589 15895 Telephone/Burn Reporting	\$16,655
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2009 - 2011 CSEA Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Due to budgetary constraints, two (2) Communication Officer position have been placed in Personnel Service Savings for 2012.

Contractual funds are allocated to meet anticipated requirements.

PUBLIC SAFETY
Bureau of Public Safety - Dispatch

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3020 Bureau of Public Safety - Dispatch						
.1	PERSONNEL SERVICE					
1310	Communication Ctr Supervisor		61,258.00	61,258.00	61,258.00	0.00
1460	Communications Officer		1,714,787.00	1,671,139.00	1,671,139.00	0.00
5410	Overtime		100,000.00	100,000.00	100,000.00	0.00
5630	Personnel Service Savings		(70,650.00)	(70,650.00)	(70,650.00)	0.00
7060	Shift Differential		23,360.00	23,360.00	23,360.00	0.00
7750	Senior Communications Officer		392,091.00	415,879.00	415,879.00	0.00
7890	Sheriff's Disability Plan		7,500.00	7,500.00	7,500.00	0.00
TOTAL	PERSONNEL SERVICES	2,124,342.17	2,228,346.00	2,208,486.00	2,208,486.00	0.00
.4	CONTRACTUAL					
04200	Insurance	2,800.42	3,500.00	2,181.00	2,181.00	0.00
04450	Rental - Equipment/Maintenance	4,448.93	3,650.00	2,351.00	1,851.00	0.00
04471	Labor Expense	0.00	500.00	500.00	500.00	0.00
04500	Special Departmental Supplies	837.25	500.00	1,280.00	1,000.00	0.00
04540	Publications	49.00	100.00	100.00	100.00	0.00
04550	Office Supplies	2,496.72	2,000.00	2,000.00	2,000.00	0.00
04560	Training	3,958.27	2,724.00	2,985.00	2,007.00	0.00
04980	Computer Services	111,346.00	116,232.00	117,797.00	117,797.00	0.00
04990	Purchased Services	10,722.14	11,000.00	10,195.00	10,195.00	0.00
TOTAL	CONTRACTUAL	136,658.73	140,206.00	139,389.00	137,631.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	725,338.99	788,712.00	814,239.00	814,239.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	725,338.99	788,712.00	814,239.00	814,239.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - DISPATCH	2,986,339.89	3,157,264.00	3,162,114.00	3,160,356.00	0.00

A3110 SHERIFF

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

PROGRAM OBJECTIVES:

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

PROGRAM STATISTICS:

	<u>2009</u>	<u>2010</u>
Incidents	26,513	23,137
Arrests	1,072	1,179
Traffic accidents	568	658
Traffic Tickets	4,207	4,011

MANDATES:

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

REVENUE APPLICABLE TO THIS PROGRAM: **\$224,900**

R1510 15101 Sheriff Fees	\$190,000
R1515 15151 Sheriffs Fees ID	3,600
R1520 15201 Stop-DWI Deputy	25,000
R2709 27093 Disability-Employee Contribution	6,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/465/10 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VII program in the total amount of \$11,000 for the period of July 1, 2010 through June 30, 2011. Since this grant expired, allocations for 2012 have not been appropriated.

Resolution G/308/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Warrant Initiative program in the total amount of \$7,500 for the period of May 1, 2011 through October 31, 2011. Since this grant will expire before the end of the year, allocations for 2012 have not been appropriated.

Resolution G/422/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VIII program in the total amount of \$9,000 for the period of July 1, 2011 through June 20, 2012. If any monies remain at the end of 2011, they may be brought forward into 2012 by legislative resolution.

A3110 SHERIFF (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Personnel Services funding reflects year-end 2011 salary levels, except for any applicable step increases, due to the expiration of the 2008-2010 PBA Collective Bargaining Agreement. Due to budgetary limitations, the department's request for an IT Programmer position has been denied, as well as the 1.5% salary increase for any management positions. On January 26, 2011, the Rensselaer County Civil Service Office reclassified an Account Clerk position to a Records Clerk position. The "Transfers Out" line item reflects the chargeback to the Department of Social Services for two (2) Deputy Sheriff's assigned to provide security at the Raddock Building.

The "Furniture" budget reflects an appropriation for office chairs that may need replacement during the year. The "Automobile" line item request was eliminated as it was anticipated that the patrol vehicles could be purchased in 2011.

Contractual accounts have been funded, within fiscal constraints, based on an analysis of prior and current year spending and projected requirements.

		PUBLIC SAFETY Sheriff				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3110 OI007 Sheriff - Operation IMPACT VII						
.1	PERSONNEL SERVICES					
5410	Overtime	4,224.08	6,775.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	4,224.08	6,775.00	0.00	0.00	0.00
TOTAL	SHERIFF - OPERATION IMPACT VII	4,224.08	6,775.00	0.00	0.00	0.00
A3110 OI008 Sheriff - Operation IMPACT VIII						
.1	PERSONNEL SERVICES					
5410	Overtime	0.00	9,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	9,000.00	0.00	0.00	0.00
TOTAL	SHERIFF - OPERATION IMPACT VIII	0.00	9,000.00	0.00	0.00	0.00
A3110 TWE11 Sheriff - Warrant Initiative						
.1	PERSONNEL SERVICES					
5410	Overtime	0.00	7,500.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	7,500.00	0.00	0.00	0.00
TOTAL	SHERIFF - WARRANT INITIATIVE	0.00	7,500.00	0.00	0.00	0.00

**PUBLIC SAFETY
Sheriff**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3110 Sheriff						
.1	PERSONNEL SERVICE					
0000	Account Clerk		32,137.00	0.00	0.00	0.00
0010	Account Clerk Typist		31,641.00	14,972.00	15,480.00	0.00
1490	Confidential Asst to Sheriff		53,470.00	54,272.00	53,470.00	0.00
1930	Deputy Sheriff		1,186,495.00	1,203,413.00	1,203,413.00	0.00
2120	Deputy Sheriff Captain		155,504.00	155,537.00	153,238.00	0.00
2130	Deputy Sheriff Sergeant		288,350.00	288,350.00	288,350.00	0.00
3635	IT Programmer		0.00	65,000.00	0.00	0.00
5410	Overtime		165,000.00	180,000.00	165,000.00	0.00
5630	Personnel Service Savings		0.00	0.00	(250,000.00)	0.00
5740	Principal Account Clerk		39,983.00	41,430.00	41,430.00	0.00
6615	Records Clerk		0.00	33,101.00	33,101.00	0.00
6820	Senior Accountant		54,127.00	54,939.00	54,127.00	0.00
7000	Senior Account Clerk		72,629.00	74,789.00	74,789.00	0.00
7060	Shift Differential		15,000.00	13,000.00	13,000.00	0.00
7300	Sheriff		97,000.00	97,000.00	97,000.00	0.00
7307	Sick Leave Incentive		2,500.00	3,750.00	3,750.00	0.00
7890	Sheriff's Disability Plan		7,540.00	7,540.00	7,540.00	0.00
8030	Technical Sergeant/I.D.		57,670.00	57,670.00	57,670.00	0.00
8310	Undersheriff		90,396.00	87,763.00	87,763.00	0.00
8390	Stipend (Annual)		40,950.00	43,500.00	43,500.00	0.00
8880	Transfers Out		(161,200.00)	(188,000.00)	(161,200.00)	0.00
9780	Longevity		40,910.00	44,100.00	44,100.00	0.00
TOTAL	PERSONNEL SERVICES	2,308,960.57	2,270,102.00	2,332,126.00	2,025,521.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	400.00	400.00	400.00	0.00
02300	Automobile	233,809.75	114,564.63	388,080.00	0.00	0.00
02400	Other Equipment	144,028.13	4,297.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	377,837.88	119,261.63	388,480.00	400.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,340.00	2,500.00	3,000.00	1,500.00	0.00
04050	Automobile Maintenance	144,820.80	120,000.00	120,000.00	120,000.00	0.00
04051	Automobile, Gasoline	147,824.90	180,000.00	191,580.00	191,580.00	0.00
04100	Printing	2,036.95	4,000.00	2,500.00	2,500.00	0.00
04150	Postage	264.00	500.00	500.00	400.00	0.00
04200	Insurance	249,129.45	175,000.00	110,000.00	110,000.00	0.00
04300	Telephone	90,686.75	99,395.00	71,380.00	71,380.00	0.00
04420	Maintenance	7,413.76	19,604.00	14,500.00	14,500.00	0.00
04421	Maintenance (Alt #1)	14,421.20	24,456.00	22,931.00	22,931.00	0.00
04450	Rental - Equipment/Maintenance	6,662.53	7,894.00	7,730.00	7,730.00	0.00
04471	Labor Expense	0.00	7,500.00	1,000.00	10,000.00	0.00
04500	Special Departmental Supplies	8,271.42	12,142.00	12,142.00	7,500.00	0.00
04501	Spec Dept Supplies (Alt #1)	16,883.52	24,000.00	27,000.00	17,500.00	0.00
04502	Spec Dept Supplies (Alt #2)	13,530.02	5,500.00	10,000.00	7,500.00	0.00
04503	Spec Dept Supplies (Alt #3)	4,142.18	0.00	0.00	0.00	0.00
04504	Spec Dept Supplies (Alt #4)	1,664.44	1,984.00	1,984.00	1,750.00	0.00
04506	Spec Dept Supplies (Alt #5)	3,255.75	5,000.00	2,000.00	1,500.00	0.00
04540	Publications	2,964.80	3,000.00	3,000.00	3,000.00	0.00
04550	Office Supplies	7,497.12	10,000.00	15,444.00	7,500.00	0.00
04560	Training	22,387.23	27,078.60	32,530.00	25,000.00	0.00
04570	Uniforms/Tools	28,996.95	45,000.00	45,078.00	40,000.00	0.00
04900	Professional Services	110.63	7,900.00	3,000.00	3,000.00	0.00
04980	Computer Services	123,031.00	114,748.00	59,000.00	113,967.00	0.00
04990	Purchased Services	31,511.40	27,000.00	27,500.00	27,500.00	0.00
TOTAL	CONTRACTUAL	928,846.80	924,201.60	783,799.00	808,238.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,259,145.74	1,479,652.00	1,592,992.00	1,592,992.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,259,145.74	1,479,652.00	1,592,992.00	1,592,992.00	0.00
TOTAL	SHERIFF	4,874,790.99	4,793,217.23	5,097,397.00	4,427,151.00	0.00

A3140 DEPARTMENT OF PROBATION

DEPARTMENTAL FUNCTIONS:

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, thirteen school districts and all police agencies of Rensselaer County. The Family Court Division serves the two Family Courts by providing investigation and supervision services. The Family Court Division contributes and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. The Family Court Division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self change, social skills, and problem solving skills. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also co-facilitate treatment groups for convicted offenders with local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 is one dedicated caseload for probationers with mental health needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobriety Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

A3140 DEPARTMENT OF PROBATION

PROGRAM OBJECTIVES:

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations; and
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies; and
- To work collaboratively with other county departments to achieve cost savings and improved services.

In 2010 and 2011, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and juvenile out-of-home placements. These functions continue to contribute to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Operation IMPACT (collaborative efforts with the Sheriff, police, parole, DEA, ATF, State and Federal Agencies and NYS DCJS), Jail Utilization Committee, Human Services Cabinet, Children's Services Committee, and Community Care Team; and through relationships with organizations including: Troy Police Department, Rensselaer County Departments including Social Services, Mental Health, Youth, Aging and Employment and Training, Berkshire Farms, Unity House, Treatment Alternatives for Safer Communities, Hudson Mohawk Recovery and Commission on Economic Opportunity of the Capital Region.

PROGRAM STATISTICS:

During 2010, the Juvenile Intake Unit received and processed 429 PINS complaints. Of the complainants received, after assessment, 225 were referred for additional Probation Diversion services. In 2010 we were able to divert 226 PINS cases from formal court involvement. As of July 1, 2011, 203 PINS cases remained open for services at diversion.

Within 2010-2011, Juvenile Intake continued with a coordinated systems approach towards the assessment and evaluation for children and families of Rensselaer County. The Court Diversion Council continues to be the major forum where coordinated case review and case planning are prepared. Significant collaboration between the Departments of Social Services, Mental Health, Youth, and Probation has continued.

During 2010, the Juvenile Investigation Unit completed 128 Pre-Dispositional and Home Study reports for the two Family Courts of Rensselaer County. The Family Court Supervision Unit received 101 new juvenile supervision cases. During the first half of 2011, the Juvenile Unit completed 47 Family Court investigations and added 42 new juvenile supervision probation cases, for a total of 104 active cases. The Juvenile Units continued with unified strategies, with the Department of Social Services, to reduce the number of costly juvenile residential placements. In 2010, the department residentially placed 29 juveniles through DSS, and 2 through OCFS. Through the efforts of the Court Diversion Council, Probation, and Departments of Mental Health and Social Services, we have continued to hold the line on placements over the past 4 years.

Also in 2010, 791 pre-sentence reports were ordered and completed for criminal court cases. Two Probation Officers completed 163 expedited pre-sentence investigations for prison bound inmates. These expedited reports considerably shortened the number of jail days inmates were held at our facility between conviction and sentencing and reduced the normal time frame to produce a pre-sentence investigation from six to two weeks. Criminal Supervision received 336 new probation cases, which resulted in an overall caseload of 1,416 probationers under supervision. During the first half of 2011, 310 pre-sentence reports were completed and 88 new supervision cases were assigned.

A3140 DEPARTMENT OF PROBATION

PROGRAM STATISTICS (CONTINUED):

Within 2010-2011, Probation continued its partnership in Operation IMPACT, in which our Field Intelligence Officer, other IMPACT Officers and Response Team officers participate in ride-alongs, curfew checks and warrant sweeps. They also coordinated and conducted 481 residence checks. Probation's role has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The department was allocated IMPACT VIII funds to continue funding a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers and coordinating Impact details with the Troy Police and Rensselaer County Sheriff's departments. In 2010 we executed 60 warrants, and 42 warrants have been executed by our department in the first half of 2011.

MANDATES:

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$738,450
R1520 15202 Mental Health Probation Officer	\$ 67,512
R1580 15801 Restitution Surcharge	12,000
R1589 15891 Probation Fees - General	40,000
R2610 26102 Fines & Forfeitures - A.T.I.	2,000
R3310 33101 Probation State Aid	559,200
R3310 33105 Alternatives to Incarceration	16,500
R3310 33109 Probation Operation IMPACT	34,150
R3820 38201 Youth Program - State Aid	7,088

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/434/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VIII program in the total amount of \$68,300 for the period of July 1, 2011 through June 30, 2012.

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

**PUBLIC SAFETY
Probation**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3140 OI006 Probation - Operation IMPACT VI						
.1	PERSONNEL SERVICE					
5410	Overtime		0.00	0.00	0.00	0.00
5650	On-Call Stipend		0.00	0.00	0.00	0.00
6100	Probation Officer		0.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	27,449.72	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,598.73	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,598.73	0.00	0.00	0.00	0.00
TOTAL	PROBATION - OPERATION IMPACT VI	32,048.45	0.00	0.00	0.00	0.00

A3140 OI007 Probation - Operation IMPACT VII

.1	PERSONNEL SERVICE					
5410	Overtime		5,250.00	0.00	0.00	0.00
5650	On-Call Stipend		450.00	0.00	0.00	0.00
6100	Probation Officer		24,287.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	29,987.00	29,987.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	4,862.00	4,862.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	4,862.00	4,862.00	0.00	0.00	0.00
TOTAL	PROBATION - OPERATION IMPACT VII	34,849.00	34,849.00	0.00	0.00	0.00

A3140 IID10 Probation - Ignition Interlock Device Monitoring Program

.4	CONTRACTUAL EXPENSE					
04051	Automobile, Gasoline	0.00	3,500.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	5,157.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL EXPENSE	0.00	8,657.00	0.00	0.00	0.00
TOTAL	PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	0.00	8,657.00	0.00	0.00	0.00

A3140 NRA11 Probation - N.R.A. Foundation

.4	CONTRACTUAL EXPENSE					
04500	Special Departmental Supplies	0.00	2,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL EXPENSE	0.00	2,500.00	0.00	0.00	0.00
TOTAL	PROBATION - N.R.A. FOUNDATION	0.00	2,500.00	0.00	0.00	0.00

**PUBLIC SAFETY
Probation**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3140 TWE11 Probation - Warrant Initiative						
.1	PERSONNEL SERVICE					
5410	Overtime	0.00	9,000.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	9,000.00	0.00	0.00	0.00
TOTAL	PROBATION - WARRANT INITIATIVE	0.00	9,000.00	0.00	0.00	0.00

A3140 OI008 Probation - Operation Impact VIII

.1	PERSONNEL SERVICE					
5410	Overtime		4,500.00	4,500.00	4,500.00	0.00
5650	On-Call Stipend		450.00	450.00	450.00	0.00
6100	Probation Officer		24,300.00	24,300.00	24,300.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	29,250.00	29,250.00	29,250.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.00	4,900.00	4,900.00	4,900.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.00	4,900.00	4,900.00	4,900.00	0.00
TOTAL	PROBATION - OPERATION IMPACT VIII	0.00	34,150.00	34,150.00	34,150.00	0.00

PUBLIC SAFETY
Department of Probation

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3140 Department of Probation						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		35,404.00	35,404.00	35,404.00	0.00
0020	Accountant		48,913.00	48,913.00	48,913.00	0.00
5410	Overtime		0.00	5,500.00	5,500.00	0.00
5630	Personnel Service Savings		(134,453.00)	(232,511.00)	(232,511.00)	0.00
5650	On Call Stipend		43,875.00	44,550.00	44,550.00	0.00
6090	Probation Assistant		62,059.00	70,926.00	70,926.00	0.00
6100	Probation Officer		1,670,233.00	1,695,119.00	1,695,119.00	0.00
6110	Probation Supervisor		280,711.00	274,488.00	274,488.00	0.00
6130	Probation Officer - ISP		51,555.00	51,877.00	51,877.00	0.00
6315	Probation Director III		75,000.00	75,000.00	75,000.00	0.00
6710	Receptionist		32,237.00	32,237.00	32,237.00	0.00
7140	Senior Probation Officer		626,418.00	610,035.00	610,035.00	0.00
8090	Typist		37,771.00	30,486.00	30,486.00	0.00
TOTAL	PERSONNEL SERVICES	2,792,576.37	2,829,723.00	2,742,024.00	2,742,024.00	0.00
.2	EQUIPMENT					
02100	Furniture	646.63	0.00	0.00	0.00	0.00
02400	Other Equipment	2,707.22	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	3,353.85	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	30,023.05	32,500.00	30,000.00	30,000.00	0.00
04050	Automobile Maintenance	6,910.32	2,500.00	6,000.00	6,000.00	0.00
04051	Automobile, Gasoline	5,585.26	3,500.00	6,000.00	6,000.00	0.00
04100	Printing	2,207.38	2,278.00	2,200.00	2,200.00	0.00
04150	Postage	7,481.66	7,500.00	7,500.00	7,500.00	0.00
04200	Insurance	5,136.47	6,500.00	3,900.00	3,900.00	0.00
04300	Telephone	25,512.85	26,000.00	26,500.00	26,500.00	0.00
04350	Utilities - General/Miscellaneous	24,850.37	25,280.00	27,000.00	26,000.00	0.00
04420	Maintenance	11,060.80	14,125.00	12,250.00	12,250.00	0.00
04450	Rental - Equipment/Maintenance	229,402.76	186,080.00	193,200.00	193,200.00	0.00
04471	Labor Expense	0.00	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	13,988.72	8,500.00	15,000.00	15,000.00	0.00
04520	Dues	250.00	250.00	250.00	250.00	0.00
04540	Publications	418.20	1,000.00	1,000.00	500.00	0.00
04550	Office Supplies	6,275.99	6,000.00	6,500.00	6,500.00	0.00
04560	Training	2,301.75	2,105.00	2,500.00	2,500.00	0.00
04733	Participant Allowance Payments	1,560.75	8,500.00	7,088.00	7,088.00	0.00
04900	Professional Services	5,200.00	5,442.00	2,000.00	2,000.00	0.00
04980	Computer Services	92,540.00	95,634.00	94,238.00	94,238.00	0.00
04990	Purchased Services	24,344.20	21,750.00	22,500.00	22,500.00	0.00
TOTAL	CONTRACTUAL	495,050.53	455,644.00	465,826.00	464,326.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,032,766.49	1,024,359.00	1,122,318.00	1,122,318.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,032,766.49	1,024,359.00	1,122,318.00	1,122,318.00	0.00
TOTAL	DEPARTMENT OF PROBATION	4,323,747.24	4,309,726.00	4,330,168.00	4,328,668.00	0.00

A3141 PROBATION - STOP-DWI

DEPARTMENTAL FUNCTIONS:

The Probation Alcohol Treatment Program provides the citizens of Rensselaer County with maximum public safety protection through weekly intensive supervision of probationers in the program and by home visits to verify addresses and living situations, as well as to witness family interactions. Maximum emphasis is placed on alcohol treatment through mandated group sessions in cooperation with alcohol treatment providers in Rensselaer County and throughout the Capital District area. Program staff also conduct pre-sentence investigations which include an evaluative analysis of each probationer and a recommendation to the courts as to what sentence should be given by the court to effectively address the problem which led to that offender's arrest and conviction and to treat these problems effectively, so that the probationers' problems are addressed, thereby ensuring public safety through the prevention of new arrest and convictions. Active communication with the treatment community and the judicial system, as well as the New York State Department of Motor Vehicles, occurs on an ongoing basis to assure program effectiveness and coordination. Program staff are also designated monitors of offenders sentenced to Ignition Interlock under Leandra's Law.

PROGRAM OBJECTIVES:

The Probation Alcohol Treatment Program functions as a part of the Rensselaer County STOP-DWI plan, and has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment. Program staff work in a collaborative team approach with alcohol counselors from the Hudson-Mohawk Recovery Center. The goals of the program are to reduce recidivism by preventing rearrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities through intensive supervision of probation orders and conditions of the multiple-convicted offenders assigned to the program. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assist the client in establishing a support system in the Alcoholics Anonymous community. In this process, the client's family is also involved in an educational process to inform them of the issues of alcoholism and abuse and to seek their help as an interested party in keeping the client arrest-free and alcohol-free. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. During 1993, Rensselaer County established by Local Law a \$30 per month Probation Supervision fee for DWI offenders to pay if deemed to do so. The fees collected provide additional revenue for Probation Alcohol Treatment operations.

PROGRAM STATISTICS:

The Rensselaer County Probation Alcohol Treatment Program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision and co-facilitated treatment of offenders. Enhanced supervision by means of home visits and bar checks are regularly conducted by Probation Officers. Alcohol treatment groups are co-facilitated by a counselor and a Senior Probation Officer at Hudson Mohawk Recovery Center. Program Officers completed pre-sentence reports for multiple DWI offenders and supervised 210 probationers in the PAT Program in 2010. The Probation Alcohol Treatment Program collected \$ 34,985.00 in DWI supervision fees in 2010. Between January 1, 2011 and June 30, 2011, \$16,815.00 has been collected in DWI fee monies. There have been 46 cases sentenced to probation under Leandra's Law since August 2010 when the new law went into effect.

REVENUE APPLICABLE TO THIS PROGRAM:

\$132,500

R2615 26152 Probation/STOP-DWI

\$ 82,800

R3310 33103 State Probation/STOP-DWI

49,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Probation Alcohol Treatment Program will be supported in 2012 as follows: Stop-DWI funds (21.6%), State Funding (13.0%), and Local Dollars (65.4%).

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

Although limited, contractual codes are funded to meet anticipated needs.

**PUBLIC SAFETY
Probation-Stop-DWI**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3141 Probation-Stop-DWI						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		3,600.00	3,600.00	3,600.00	0.00
6100	Probation Officer		52,155.00	52,291.00	52,291.00	0.00
6110	Probation Supervisor		71,566.00	69,086.00	69,086.00	0.00
7140	Senior Probation Officer		134,552.00	135,191.00	135,191.00	0.00
TOTAL	PERSONNEL SERVICES	262,684.29	261,873.00	260,168.00	260,168.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,612.20	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	112.84	0.00	0.00	0.00	0.00
04200	Insurance	306.16	400.00	300.00	300.00	0.00
04500	Special Departmental Supplies	0.00	150.00	200.00	200.00	0.00
04990	Purchased Services	1,517.41	1,900.00	1,750.00	1,750.00	0.00
TOTAL	CONTRACTUAL	4,548.61	5,450.00	5,250.00	5,250.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	80,431.17	86,273.00	117,463.00	117,463.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	80,431.17	86,273.00	117,463.00	117,463.00	0.00
TOTAL	PROBATION-STOP-DWI	347,664.07	353,596.00	382,881.00	382,881.00	0.00

A3142 PROBATION - DAY REPORTING PROGRAM

DEPARTMENTAL FUNCTIONS:

The Day Reporting Center Program functions were implemented in October 1997. In 2010 funding was continued from the DCJS - New York State Office of Probation and Correctional Alternatives through its Probation Eligible funding initiative. One of the benefits this funding provides is the ability to subcontract with Treatment Alternatives for Safer Communities (TASC) who assist Probation with substance abuse screening services and weekly participation in the Violation of Probation Administrative Review Panel. TASC also provides a residence (PVRC) for probation violators with substance abuse problems. We also support Pre-Trial Services and Electronic Monitoring Programs. In 2010 and 2011, TASC and Day Reporting have participated in the department's Violation of Probation Administrative Review Panel, which meets weekly and reviews all violations of probation prior to court intervention, in order to explore treatment options first. The Administrative Review Panel is comprised of the Director, three Adult Supervisors, the Day Reporting Supervisor and a representative from TASC.

In addition to traditional community functions, the Day Reporting Center offers services to encourage positive integration of offenders into society. There are continuous efforts by Day Reporting Center staff and coordinators to research new technologies and evidence-based practice in this area.

Additionally, staff of the Day Reporting Center continues to successfully operate an Electronic Monitoring Program, which assists in effectively monitoring defendants in the community and thereby reducing overcrowding at the Rensselaer County Jail. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobriotor Alcohol Units to perform its duties.

PROGRAM OBJECTIVES:

The Probation Eligible/Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. The program combines the ability to supervise nonviolent criminals on a daily basis with a full array of referral sources and in-house drug testing services. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

The center, housed on Fulton Street in Troy, provides full-time Probation staff and support services. They offer services to clients to reduce recidivism and expedite their socialization via drug and alcohol counseling, job development and intensive supervision. The center also coordinates the county and city drug courts to supervise appropriate clients. Courts rely on Probation to administer drug screens for Drug Court participants. Regular Probation clients can avail themselves of the service available to successfully complete the sentence or probation plan of treatment. The Day Reporting Program allows existing criminal programs, as well as county and city law enforcement personnel, to develop specific approaches to address current law enforcement concerns in a cost-saving manner. The center has also been the monitor for community service referrals from the Troy City Court.

PROGRAM STATISTICS:

During 2010, staff at our Pre-Trial Release program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, Probation Officers screened 2,205 cases, interviewed 953 and recommended for release 615 eligible inmates. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. Of the 615 cases released on Pre-Trial, 277 were on electronic monitoring. The number of jail days saved for Pre-Trial Release was 10,443, which resulted in a cost savings of \$887,655.

The Alternative to Incarceration Unit, through the Pre-Trial program, has eliminated the need for 9,945 jail days in the first 6 months of 2011, for a total savings of \$845,325 (\$85 per day/inmate). The electronic monitoring jail days saved are 2,697 which equals \$229,245 in savings. This is a combined jail cost savings to the county of \$1,074,570.

The Electronic Monitoring Program has monitored 101 clients and Pre-Trial has monitored 221 new clients during the first half of 2011 and carried over supervision of 187 clients from 2010. The average time for a client on Electronic Monitoring was approximately 90 days. The Electronic Monitoring Program also provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring.

REVENUE APPLICABLE TO THIS PROGRAM:

R3310 33106 Probation Eligible Diversion	\$117,298
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A3142 PROBATION - DAY REPORTING PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel services funding is allocated based upon the anticipated retirement of the incumbent Criminal Justice Coordinator. That position would be replaced by a new Probation Assistant. Due to the expiration of the 2010-2011 Collective Bargaining Agreement, remaining bargaining unit positions are budgeted at year-end 2011 salary levels.

“Contractual Agency” funding is allocated for a subcontract with the TASC, Inc. for screening evaluation and treatment. Due to reductions in State Aid, this contract has been slightly reduced.

**PUBLIC SAFETY
Probation-Day Reporting Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3142 Probation-Day Reporting Program						
.1	PERSONNEL SERVICE					
1745	Criminal Justice Coordinator		65,795.00	66,585.00	0.00	0.00
5650	On Call Stipend		2,700.00	2,700.00	3,600.00	0.00
6090	Probation Assistant		36,920.00	36,920.00	71,880.00	0.00
6100	Probation Officer		52,047.00	52,047.00	52,047.00	0.00
6110	Probation Supervisor		67,688.00	67,688.00	67,688.00	0.00
TOTAL	PERSONNEL SERVICES	228,017.06	225,150.00	225,940.00	195,215.00	0.00
.4	CONTRACTUAL					
04100	Printing	140.25	300.00	300.00	300.00	0.00
04300	Telephone	1,827.62	2,200.00	2,000.00	2,000.00	0.00
04350	Utilities - General/Miscellaneous	2,919.30	3,000.00	3,000.00	3,000.00	0.00
04450	Rental - Equipment/Maintenance	16,800.00	16,800.00	17,400.00	17,400.00	0.00
04500	Special Departmental Supplies	1,058.69	1,500.00	1,500.00	1,500.00	0.00
04800	Contractual Agency	62,000.00	60,000.00	55,000.00	55,000.00	0.00
04990	Purchased Services	2,733.16	2,500.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	87,479.02	86,300.00	82,200.00	82,200.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	93,430.93	92,482.00	110,342.00	100,855.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	93,430.93	92,482.00	110,342.00	100,855.00	0.00
TOTAL	PROBATION-DAY REPORTING PROGRAM	408,927.01	403,932.00	418,482.00	378,270.00	0.00

A3145 UNIFIED FAMILY SERVICES - DETENTION

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Detention Center was closed during the spring of 2010.

		PUBLIC SAFETY				
		Unified Family Services - Detention				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3145 Unified Family Services - Detention						
.1	PERSONNEL SERVICE					
TOTAL	PERSONNEL SERVICES	109,401.29	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	171.85	0.00	0.00	0.00	0.00
04150	Postage	(2.00)	0.00	0.00	0.00	0.00
04200	Insurance	3,972.49	0.00	0.00	0.00	0.00
04300	Telephone	180.52	0.00	0.00	0.00	0.00
04351	Utilities - Electricity	2,535.10	0.00	0.00	0.00	0.00
04352	Utilities - Fuel	3,244.25	0.00	0.00	0.00	0.00
04353	Utilities - Refuse	291.04	0.00	0.00	0.00	0.00
04354	Utilities - Water - Sewer	1,153.32	0.00	0.00	0.00	0.00
04420	Maintenance	6,701.98	0.00	0.00	0.00	0.00
04450	Rental - Equipment/Maintenance	103.30	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	210.21	0.00	0.00	0.00	0.00
04565	Advertising	133.68	0.00	0.00	0.00	0.00
04580	Food	28.93	0.00	0.00	0.00	0.00
04990	Purchased Services	2,293.86	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	21,018.53	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	114,366.44	0.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	114,366.44	0.00	0.00	0.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - DETENTION	244,786.26	0.00	0.00	0.00	0.00

A3150 JAIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The Facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining with the completion of our recent expansion project of up to 473 inmates.

PROGRAM OBJECTIVES:

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The Facility is on tract to process approximately 3,250 new admissions in 2011. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily or within a reasonable amount of time with the essentials as outlined under the minimum standards including but not limited to three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain secure and consult with legal representation, use of legal reference materials, ability to partake in religious services of chosen denomination. Provide access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. To provide barbering, dental, and laundry services, secure transportation of inmates and/or charged Juveniles to various courts, institutions, facilities, appointments as mandated or authorized by local, state or federal decree.

PROGRAM STATISTICS:

In the year 2010, the Rensselaer County Correctional Facility:

- Processed 2,648 new admissions compared to 2,253 in 2009 and 2,552 in 2008;
- Maintained a daily average population of 228.36 inmates without having to board out any excess inmate population. We began boarding in inmates from other jurisdictions in significant numbers for the first time in 18 years. In 2009, we had an average population of 214.16 with an average of 2.03 housed out per day compared to an average population of 236.56 and 10.23 inmates housed out per day in 2008, and an average population of 281.92 inmates and 36.30 inmates housed out per day in year 2007;
- Transferred to N.Y.S.D.O.C.S. facilities 220 inmates (including 104 parole violators) in 2010, 223 inmates (including 120 parole violators) in 2009, and 258 inmates (including 130 parole violators) in 2008;
- Served 306,874 meals at an average cost of \$1.50 per meal compared to 270,724 meals at an average cost of \$1.52 per meal in 2009;
- Reported 25 reportable incidents to N.Y.S.O.C. compared to 19 in 2009 and 21 in 2008;
- Completed 1,888 inmate medical assessments compared to 1,629 in 2009;
- Arrested a total of 9 inmates for various offenses while incarcerated as compared to 6 in 2009 and 4 in 2008;
- Issued 352 inmate disciplinary reports compared to 347 inmate disciplinary reports in 2009 and 335 inmate disciplinary reports in 2008; and
- Received, investigated and answered 36 formal inmate grievances as compared to 10 in year 2009 and 3 in year 2008.

A3150 JAIL (CONTINUED)

MANDATES:

Each County shall maintain a Jail as prescribed by law.

REVENUE APPLICABLE TO THIS PROGRAM: **\$4,825,260**

R1525 15251 Jail Telephone Commission	\$ 180,000
R1589 15894 Social Security Admin. Incentive Payment	22,500
R2260 22601 Police Services, Other Government	12,000
R2260 22603 Jail Facilities, Other Governments	4,598,010
R2260 22604 State Ready Inmates/Coram	750
R4389 43896 Alien Assistance Program	12,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services line items are budgeted for a 3% salary increase, along with any applicable step increases, in accordance with the provisions of the 2009-2012 Collective Bargaining Agreement with SEARCO. The 1.5% salary increase for any management positions has been denied due to budgetary constraints. The department's request for one (1) Correctional Sergeant - Technical position has been accepted based upon the need to oversee and coordinate implementation, maintenance, contracts, training and upgrades to the facility's technical systems on a continual basis.

The "Furniture" budget reflects an appropriation for housing unit tables, task chairs and task stools that may need replacement during the year. The "Automobile" line item request was eliminated as it was anticipated that the transport vans could be purchased in 2011. Included within "Other Equipment" is an allocation for a commercial knife sharpener and replacement UPS backups.

Contractual accounts have been funded, within budgetary limitations, based upon an analysis of current year spending and projected requirements.

**PUBLIC SAFETY
Jail**

	EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012	
A3150 Jail						
.1	PERSONNEL SERVICE					
0000		32,266.00	33,215.00	33,215.00	0.00	
0010		63,042.00	65,589.00	65,589.00	0.00	
0140		39,607.00	41,042.00	41,042.00	0.00	
0225		71,221.00	72,289.00	71,221.00	0.00	
1020		1,155,570.00	1,196,500.00	1,196,500.00	0.00	
1021		0.00	54,754.00	54,754.00	0.00	
1025		75,488.00	75,504.00	74,388.00	0.00	
1300		150,081.00	154,565.00	154,565.00	0.00	
1570		87,630.00	85,078.00	85,078.00	0.00	
1650		50,822.00	52,316.00	52,316.00	0.00	
1715		41,884.00	43,141.00	43,141.00	0.00	
1720		6,483,423.00	6,714,994.00	6,714,994.00	0.00	
1730		213,663.00	213,711.00	210,552.00	0.00	
1945		106,547.00	109,743.00	109,743.00	0.00	
2760		47,651.00	48,366.00	47,651.00	0.00	
4260		63,300.00	64,250.00	63,300.00	0.00	
4350		130,752.00	134,688.00	134,688.00	0.00	
5410		1,400,000.00	1,550,000.00	1,450,000.00	0.00	
5630		(183,285.00)	(146,160.00)	(542,320.00)	0.00	
6660		173,193.00	178,457.00	178,457.00	0.00	
7000		36,002.00	37,082.00	37,082.00	0.00	
7060		63,700.00	72,800.00	72,800.00	0.00	
7307		157,500.00	150,000.00	150,000.00	0.00	
7890		15,080.00	15,080.00	15,080.00	0.00	
9780		15,790.00	16,810.00	16,810.00	0.00	
TOTAL	PERSONNEL SERVICES	9,138,065.23	10,490,927.00	11,033,814.00	10,530,646.00	0.00

PUBLIC SAFETY
Probation - Operation IMPACT

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3150 JAIL						
.2	EQUIPMENT					
02100	Furniture	3,679.00	4,860.00	5,069.00	5,069.00	0.00
02300	Automobile	0.00	0.00	53,777.00	0.00	0.00
02400	Other Equipment	9,429.24	267,076.60	68,859.00	917.00	0.00
TOTAL	EQUIPMENT	13,108.24	271,936.60	127,705.00	5,986.00	0.00
.4	CONTRACTUAL					
04010	Travel	4,159.13	10,000.00	10,000.00	7,500.00	0.00
04050	Automobile Maintenance	19,529.90	20,000.00	20,000.00	20,000.00	0.00
04100	Printing	7,683.47	12,500.00	10,000.00	10,000.00	0.00
04150	Postage	23,682.23	22,264.00	25,000.00	25,000.00	0.00
04200	Insurance	28,194.99	250,000.00	175,000.00	175,000.00	0.00
04420	Maintenance	42,889.05	47,552.00	94,100.00	94,100.00	0.00
04450	Rental - Equipment/Maintenance	15,583.40	24,950.00	25,980.00	25,980.00	0.00
04471	Labor Expense	2,535.00	3,000.00	3,000.00	3,000.00	0.00
04500	Special Departmental Supplies	832.76	3,922.00	6,436.00	5,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	94,459.91	140,000.00	153,807.00	140,000.00	0.00
04502	Spec Dept Supplies (Alt #2)	3,118.00	4,741.00	15,843.00	15,843.00	0.00
04540	Publications	15,154.08	37,270.00	36,250.00	30,000.00	0.00
04550	Office Supplies	22,663.66	25,000.00	33,063.00	20,000.00	0.00
04560	Training	12,461.51	32,850.00	30,253.00	20,000.00	0.00
04565	Advertising	272.60	2,500.00	2,500.00	1,500.00	0.00
04570	Uniforms/Tools	48,492.38	95,000.00	121,643.00	90,000.00	0.00
04580	Food	409,659.84	725,000.00	723,520.00	723,520.00	0.00
04900	Professional Services	5,323.00	6,900.00	6,900.00	6,900.00	0.00
04910	Medical Service Costs	921,128.23	1,250,000.00	1,300,000.00	1,250,000.00	0.00
04926	Barber Service	5,076.00	10,944.00	10,944.00	10,944.00	0.00
04980	Computer Services	105,507.00	111,774.00	117,835.00	117,835.00	0.00
04990	Purchased Services	67,050.71	60,000.00	67,500.00	67,500.00	0.00
TOTAL	CONTRACTUAL	1,855,456.85	2,896,167.00	2,989,574.00	2,859,622.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	3,272,672.96	3,672,562.00	4,726,717.00	4,726,717.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	3,272,672.96	3,672,562.00	4,726,717.00	4,726,717.00	0.00
TOTAL	JAIL	14,279,303.28	17,331,592.60	18,877,810.00	18,122,971.00	0.00

A3151 SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternatives Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

PROGRAM STATISTICS:

In 2010, the Alternatives Bureau performed work at over 208 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the two (2) Sheriff's Highway Patrol substations, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 198 offenders were sentenced to this program in 2010. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over 1 million dollars in State and County housing costs, as well as countless savings to the work sites served by this bureau.

REVENUE APPLICABLE TO THIS PROGRAM:

R3310 33104 Alternatives to Incarceration	\$20,099
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Supervisors reflect 3% increases in accordance with the 2009-2012 SEARCO Collective Bargaining Agreement. The 1.5% salary increase for the Program Director has been denied due to budgetary constraints.

Contractual expenses reflect anticipated requirements.

PUBLIC SAFETY
Sheriff - Alternatives to Incarceration/Work Order Program

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3151 Sheriff - Alternatives to Incarceration/Work Order Program						
.1	PERSONNEL SERVICE					
0280	Alternatives to Incar Prg Dir		52,549.00	53,337.00	52,549.00	0.00
0285	Alternative to Incar Prg Sup		163,592.00	169,125.00	169,125.00	0.00
5410	Overtime		4,000.00	4,000.00	4,000.00	0.00
7060	Shift Differential		1,100.00	1,100.00	1,100.00	0.00
7307	Sick Leave Incentive		6,000.00	6,000.00	6,000.00	0.00
9780	Longevity		1,530.00	2,040.00	2,040.00	0.00
TOTAL	PERSONNEL SERVICES	218,474.36	228,771.00	235,602.00	234,814.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	7,855.00	4,500.00	5,200.00	5,200.00	0.00
04100	Printing	0.00	250.00	250.00	250.00	0.00
04500	Special Departmental Supplies	1,316.05	1,500.00	3,000.00	1,500.00	0.00
04570	Uniforms/Tools	320.00	500.00	750.00	500.00	0.00
04990	Purchased Services	2,191.90	2,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	11,682.95	8,750.00	11,200.00	9,450.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	37,903.37	44,778.00	50,044.00	50,044.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	37,903.37	44,778.00	50,044.00	50,044.00	0.00
TOTAL	SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM	268,060.68	282,299.00	296,846.00	294,308.00	0.00

A3152 SHERIFF - JAIL MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the two (2) Sheriff's Office Patrol substations. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

PROGRAM OBJECTIVES:

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

PROGRAM STATISTICS:

In 2010, the Sheriff's Maintenance Department completed 4,340 documented job work orders as compared to 2,901 completed in 2009, and 3,671 completed in 2008. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2012 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed and the inmate population has steadily risen through the influx of boarders. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing has increased to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks will certainly increase.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries for the Senior Building Maintenance Mechanics and the Building Maintenance Mechanics reflect 3% increases in accordance with the 2009-2012 SEARCO Collective Bargaining Agreement. The 1.5% salary increase for the Superintendent has been eliminated due to fiscal limitations.

Funding is provided to meet anticipated requirements for 2012.

PUBLIC SAFETY
Sheriff - Jail Maintenance

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3152 Sheriff - Jail Maintenance						
.1	PERSONNEL SERVICE					
0790	Building Maintenance Mechanic		111,852.00	115,455.00	115,455.00	0.00
5410	Overtime		12,000.00	12,000.00	12,000.00	0.00
6920	Sr Bldg Maintenance Mechanic		91,925.00	94,665.00	94,665.00	0.00
7060	Shift Differential		75.00	75.00	75.00	0.00
7307	Sick Leave Incentive		5,000.00	6,000.00	6,000.00	0.00
7475	Supintend of Bldgs & Grounds		53,470.00	54,272.00	53,470.00	0.00
9780	Longevity		2,040.00	2,040.00	2,040.00	0.00
TOTAL	PERSONNEL SERVICES	222,383.41	276,362.00	284,507.00	283,705.00	0.00
.2	EQUIPMENT					
02300	Automobile	321.89	0.00	29,257.00	0.00	0.00
02400	Other Equipment	0.00	0.00	170,744.00	5,899.00	0.00
TOTAL	EQUIPMENT	321.89	0.00	200,001.00	5,899.00	0.00
.4	CONTRACTUAL					
04350	Utilities - General/Misc	575,970.99	670,000.00	660,000.00	660,000.00	0.00
04400	Repairs	63,292.62	100,000.00	125,500.00	125,500.00	0.00
04420	Maintenance	22,928.33	40,000.00	40,500.00	35,000.00	0.00
04550	Office Supplies	0.00	500.00	500.00	500.00	0.00
04560	Training	0.00	4,500.00	4,400.00	2,500.00	0.00
04570	Uniforms/Tools	0.00	1,500.00	0.00	0.00	0.00
04990	Purchased Services	12,503.48	9,500.00	15,000.00	15,000.00	0.00
TOTAL	CONTRACTUAL	674,695.42	826,000.00	845,900.00	838,500.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	77,116.24	90,940.00	106,482.00	106,482.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	77,116.24	90,940.00	106,482.00	106,482.00	0.00
TOTAL	SHERIFF - JAIL MAINTENANCE	974,516.96	1,193,302.00	1,436,890.00	1,234,586.00	0.00

A3170 OTHER CORRECTION AGENCIES

DEPARTMENTAL FUNCTIONS:

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

PROGRAM OBJECTIVES:

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendants). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For calendar year 2009, a daily average of 2.0 inmates were housed at other correctional facilities. For 2010, the daily average decreased to 0.5. The decline in the average continues. For the nine month period of January 1, 2011 through September 30, 2011, zero (0) inmates were housed at other correctional facilities.

The allocation of \$55,700 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

		PUBLIC SAFETY Other Correction Agencies				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3170 Other Correction Agencies						
.4	CONTRACTUAL					
04800	Contractual Agency	14,450.00	54,500.00	55,700.00	55,700.00	0.00
TOTAL	CONTRACTUAL	14,450.00	54,500.00	55,700.00	55,700.00	0.00
TOTAL	OTHER CORRECTION AGENCIES	14,450.00	54,500.00	55,700.00	55,700.00	0.00

A3315 STOP-DWI PROGRAM

DEPARTMENTAL FUNCTIONS:

The STOP-DWI Program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the STOP-DWI Program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The STOP-DWI Program is financed through a combination of fine monies collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the STOP-DWI Program to fund the programming areas mentioned above. Due to a decrease in revenue, the Stop-DWI Program will be lowering the Professional Services Line

PROGRAM OBJECTIVES:

The objective of the STOP-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County STOP-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County STOP-DWI program enters into contracts with all law enforcement agencies in the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. STOP-DWI also provided funding for positions with the Rensselaer County Probation Department to oversee DWI offenders.

In order to educate the public about the dangers of drunk driving, the amplified certainty of arrest and increased penalties an individuals faces if convicted are frequently distributed through various avenues including local media outlets and presentations held throughout the County. The presentations focus varies from vendor training on their responsibilities under New York State Law to personal responsibility when it comes to the consumption of alcohol all aimed at preventing drunk driving. The STOP-DWI program works with local middle and high school SADD Chapters to conduct many of these outreach programs, focusing on community based education, and awareness efforts. The Rensselaer County STOP-DWI program also contracts with Hudson Mohawk Recovery Center for the PAT program, as well as RID-USA for five Victim Impact Panels. Rensselaer County STOP-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day, and New Years Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to Ignition interlock Devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimal of six months.

REVENUE APPLICABLE TO THIS PROGRAM:

\$298,675

R1589 15893 Victims Impact Fee-DWI

\$ 13,000

R2615 26151 STOP DWI

285,675

A3315 STOP-DWI PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the programs in deterring individuals from driving while impaired, the less revenue available for this program.

Due to the consolidation of the Office of Government Relations into the Office of the County Executive, the Director of Special Traffic Operations will take on more responsibility in regards to the consolidation and because of the enactment of Leandra's Law. "Plus Transfers, Other Codes" reflect the chargeback of a portion of the Confidential Assistant's salary with the Office of the County Executive (A 1230) for the provision of clerical and support functions of the Stop-DWI program.

The Probation Department's Alcohol program (A3141) will receive \$82,800. This innovative and effective program combines alcohol treatment and probation for recidivists. The Sheriff's Department will receive \$25,000 for DWI law enforcement duties. This is especially important in areas of the County lacking municipal police coverage. Various municipalities are scheduled to receive monies should revenues permit. Unfortunately, due to reductions in revenue, all of these contracts have been reduced in some fashion.

PUBLIC SAFETY
Stop-DWI - IID10 Ignition Interlock Device Monitoring Program

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3315 IID10 Stop-DWI - Ignition Interlock Device Monitoring Program						
.4	CONTRACTUAL EXPENSE					
04100	Printing	0.00	1,328.00	0.00	0.00	0.00
04150	Postage	0.00	1,328.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL EXPENSE	0.00	8,656.00	0.00	0.00	0.00
TOTAL	STOP-DWI - IGNITION INTERLOCK DEVICE MONITORING PROGRAM	0.00	8,656.00	0.00	0.00	0.00

**PUBLIC SAFETY
Stop-DWI Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3315 Stop-DWI Program						
.1	PERSONNEL SERVICE					
1950	Dir Of Spec Traffic Oper Prg		54,580.00	54,580.00	54,580.00	0.00
6320	Plus Transfers, Other Codes		35,575.00	35,575.00	35,575.00	0.00
TOTAL	PERSONNEL SERVICES	81,119.94	90,155.00	90,155.00	90,155.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	1,500.00	1,000.00	1,000.00	0.00
TOTAL	EQUIPMENT	0.00	1,500.00	1,000.00	1,000.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	50.00	1,000.00	1,000.00	0.00
04150	Postage	1,006.89	1,550.00	1,875.00	1,875.00	0.00
04200	Insurance	324.80	350.00	207.00	207.00	0.00
04300	Telephone	487.02	519.00	519.00	519.00	0.00
04480	Maintenance In Lieu of Rent	6,125.00	5,329.00	5,137.00	5,137.00	0.00
04500	Special Departmental Supplies	2,511.45	12,000.00	12,000.00	12,000.00	0.00
04520	Dues	722.13	900.00	950.00	700.00	0.00
04550	Office Supplies	35.27	100.00	100.00	50.00	0.00
04565	Advertising	300.00	6,000.00	6,000.00	6,000.00	0.00
04800	Contractual Agency	0.00	2,500.00	2,500.00	2,500.00	0.00
04900	Professional Services	196,496.36	151,957.00	144,800.00	144,800.00	0.00
04980	Computer Services	597.00	425.00	390.00	390.00	0.00
04990	Purchased Services	2,527.69	2,000.00	2,000.00	2,000.00	0.00
TOTAL	CONTRACTUAL	211,133.61	183,680.00	177,478.00	177,178.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	19,883.44	23,845.00	30,342.00	30,342.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	19,883.44	23,845.00	30,342.00	30,342.00	0.00
TOTAL	STOP-DWI PROGRAM	312,136.99	299,180.00	298,975.00	298,675.00	0.00

A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN

DEPARTMENTAL FUNCTIONS:

1. Determine the cause & origin of all fires that they are dispatched to and requested by Fire Departments and Police;
2. In the case of Arson, the information they find needs to be turned over to the appropriate Law Enforcement Agency;
3. Turn the information over to the Insurance Companies unless the information is in the hands of the Law Enforcement Agencies;
4. Records and detailed reports have to be filed on all fires and all types of people; and
5. There is a program for Juvenile Firesetters in the County that offers counseling to all juveniles who have an association with fire. This is a progressive attempt to educate our youth and direct their future toward s productivity and away from our legal and corrections institutions.

PROGRAM OBJECTIVES:

The Fire Investigators Team is called to all types of fires. The determination of the cause & origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven (11) volunteers who have spent many volunteer hours training for this job. The Fire Chief or Law Enforcement Personnel are the ones who request their services. The information is very important to both Insurance Companies and Law Enforcement. Their findings provide a very important tool in training fire fighting personnel as well as the private citizen.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding in "Other Equipment" is for the purchase of three (3) portable radios for new fire investigators.

Contractual codes are funded, within budgetary constraints, to meet projected 2012 needs.

		PUBLIC SAFETY				
		Bureau of Public Safety - Arson Plan				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3411 Bureau of Public Safety - Arson Plan						
.2	EQUIPMENT					
02400	Other Equipment	2,432.98	0.00	7,157.00	7,157.00	0.00
TOTAL	EQUIPMENT	2,432.98	0.00	7,157.00	7,157.00	0.00
.4	CONTRACTUAL					
04010	Travel	579.50	1,250.00	1,250.00	1,000.00	0.00
04100	Printing	6.20	0.00	0.00	0.00	0.00
04420	Maintenance	0.00	500.00	500.00	500.00	0.00
04500	Special Departmental Supplies	704.55	810.00	1,328.00	1,128.00	0.00
04560	Training	66.00	1,000.00	1,250.00	1,000.00	0.00
04570	Uniforms/Tools	5,615.29	3,650.00	0.00	0.00	0.00
04990	Purchased Services	758.21	700.00	600.00	600.00	0.00
TOTAL	CONTRACTUAL	7,729.75	7,910.00	4,928.00	4,228.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - ARSON PLAN	10,162.73	7,910.00	12,085.00	11,385.00	0.00

A3640 BUREAU OF PUBLIC SAFETY

DEPARTMENTAL FUNCTIONS:

The Bureau forms a center for Ambulance Agencies, Fire Investigators and Departments, HAZMAT Team, Auxiliary Police, RACES, E911, and all County and related State Agencies. It performs oversight as to the adherence to all guidelines and regulations set forth by SEMO, FEMA, OSHA and NFPA.

The Bureau is responsible for the preparation of the Budget, and the acquisition of and maintenance for all specialized equipment. We respond to all types of emergencies and are required to do any related work, such as reports to State and Federal Agencies.

PROGRAM OBJECTIVES:

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in the County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all of the fire personnel.

REVENUE APPLICABLE TO THIS PROGRAM: **\$125,996**

R2414 24142	Tower Rental	\$ 5,400
R3397 33972 BPS03	Other Public Safety Grants	77,906
R4305 43051	Emergency Services	42,690

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/26/08 authorized the bureau of Public Safety to enter into an agreement with E.F. Johnson and Sprint Nextel relating to 800 Mhz re-banding project. Unexpended funds were rolled into 2009, 2010 and again in 2011. If any monies remain at the end of 2011, they may be brought forward into 2012 by legislative resolution.

Resolution G/561/08 authorized the acceptance of grant award from the federal government for a Hazardous Mitigation Grant program in a total amount of \$108,000 for the period of August 21, 2008 through November 21, 2010. Resolution G/33/10 extended the grant award through May 21, 2011. Resolution G/300/11 extended the grant award through November 21, 2011. Allocations for 2012 have not been appropriated.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of \$205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from \$205,000 to \$255,000. Resolution G/437/11 extended the grant through August 31, 2012, and any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of \$168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from \$168,000 to \$222,122. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/301/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of \$131,600 for the period of August 1, 2010 through July 31, 2013. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Fixed stipend personnel and the Director remain at the year ending 2011 salary levels.

Contractual items have been funded, within fiscal limits, based on historical and anticipated expenditure levels.

PUBLIC SAFETY
Bureau of Public Safety - Other Public Safety Grants

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3640 BPS01 Bureau of Public Safety - Other Public Safety Grants						
.1	PERSONNEL SERVICE					
5410	Overtime		140,418.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	16,317.69	140,418.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	5,885.00	6,609.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	5,885.00	6,609.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	341.50	15,292.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	9,123.00	0.00	0.00	0.00
04550	Office Supplies	0.00	1,684.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	341.50	26,099.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	3,262.94	62,270.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	3,262.94	62,270.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	25,807.13	235,396.00	0.00	0.00	0.00

A3640 BPS02 Bureau of Public Safety - Other Public Safety Grants

.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,680.00	0.00	0.00	0.00	0.00
04570	Uniforms/Tools	786.09	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,466.09	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	2,466.09	0.00	0.00	0.00	0.00

A3640 BPS04 Bureau of Public Safety - Other Public Safety Grants

.4	CONTRACTUAL					
04560	Training	0.00	5,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	5,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	0.00	5,000.00	0.00	0.00	0.00

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3640 HMGP1 Bureau of Public Safety - Hazard Mitigation Grant Program						
.4	CONTRACTUAL					
04900	Professional Services	74,846.95	33,153.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	74,846.95	33,153.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZARD MITIGATION GRANT PROGRAM	74,846.95	33,153.00	0.00	0.00	0.00

A3640 UAS08 Bureau of Public Safety - PH Prepare/Response to Bioterrorism

.2	EQUIPMENT					
02400	Other Equipment	0.00	14,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	14,000.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	5,000.00	0.00	0.00	0.00
04100	Printing	0.00	500.00	0.00	0.00	0.00
04560	Training	0.00	17,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	23,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - PH PREPRE/RESPONSE TO BIOTERRORISM	0.00	37,000.00	0.00	0.00	0.00

A3640 UAS09 Bureau of Public Safety - Urban Area Security Initiative

.2	EQUIPMENT					
02400	Other Equipment	0.00	62,122.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	62,122.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	17,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	17,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	0.00	79,122.00	0.00	0.00	0.00

A3640 UAS10 Bureau of Public Safety - PH Prepare/Response to Bioterrorism

.2	EQUIPMENT					
02400	Other Equipment	0.00	103,600.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	103,600.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - PH PREPARE/RESPONSE TO BIOTERRORISM	0.00	103,600.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3640 Bureau of Public Safety						
.1	PERSONNEL SERVICE					
1150	Director Of Public Safety		83,032.00	83,032.00	83,032.00	0.00
2285	Dep. Emergency Mgr		5,000.00	5,000.00	5,000.00	0.00
3210	EMS Coordinator		7,500.00	7,500.00	7,500.00	0.00
3370	Fire Coordinator		12,500.00	12,500.00	12,500.00	0.00
6610	Radiological & Chemical Officer		15,832.00	15,832.00	15,832.00	0.00
8520	Sec. to Dir of Public Safety		43,990.00	44,680.00	44,680.00	0.00
TOTAL	PERSONNEL SERVICES	166,260.69	167,854.00	168,544.00	168,544.00	0.00
.2	EQUIPMENT					
02100	Furniture	851.00	0.00	0.00	0.00	0.00
02300	Automobile	0.00	0.00	35,366.00	0.00	0.00
02400	Other Equipment	30,796.00	7,845.00	1,500.00	0.00	0.00
TOTAL	EQUIPMENT	31,647.00	7,845.00	36,866.00	0.00	0.00
.4	CONTRACTUAL					
04006	Emergency Purchases	0.00	6,655.00	0.00	0.00	0.00
04010	Travel	1,746.70	2,000.00	2,000.00	2,000.00	0.00
04050	Automobile Maintenance	17,521.63	9,300.00	9,000.00	11,000.00	0.00
04051	Automobile, Gasoline	6,009.58	6,000.00	9,000.00	8,400.00	0.00
04100	Printing	953.21	300.00	600.00	300.00	0.00
04150	Postage	2,646.35	2,750.00	1,500.00	1,500.00	0.00
04200	Insurance	19,826.28	20,000.00	14,488.00	14,488.00	0.00
04300	Telephone	6,830.95	9,000.00	9,000.00	7,500.00	0.00
04350	Utilities - General/Miscellaneous	31,195.15	35,000.00	35,640.00	35,000.00	0.00
04353	Utilities - Refuse	987.68	1,000.00	1,000.00	1,000.00	0.00
04400	Repairs	8,494.57	15,000.00	23,952.00	18,702.00	0.00
04420	Maintenance	345,581.85	388,039.00	380,012.00	380,012.00	0.00
04450	Rental - Equipment/Maintenance	50,354.67	54,280.00	54,445.00	53,908.00	0.00
04500	Special Departmental Supplies	3,399.43	5,500.00	5,030.00	4,500.00	0.00
04520	Dues	415.00	730.00	454.00	454.00	0.00
04540	Publications	104.90	0.00	0.00	0.00	0.00
04550	Office Supplies	3,784.97	2,900.00	3,500.00	3,500.00	0.00
04560	Training	951.30	1,500.00	1,650.00	1,500.00	0.00
04570	Uniforms/Tools	0.00	7,762.00	4,438.00	3,838.00	0.00
04900	Professional Services	52,651.35	66,500.00	66,500.00	58,500.00	0.00
04980	Computer Services	37,115.00	38,744.00	39,266.00	39,266.00	0.00
04990	Purchased Services	16,304.61	13,500.00	16,054.00	16,054.00	0.00
TOTAL	CONTRACTUAL	606,875.18	686,460.00	677,529.00	661,422.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	85,916.95	109,627.00	113,218.00	113,218.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	85,916.95	109,627.00	113,218.00	113,218.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY	890,699.82	971,786.00	996,157.00	943,184.00	0.00

A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE

DEPARTMENTAL FUNCTIONS:

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisitions and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

PROGRAM OBJECTIVES:

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the County. This program includes continuing education as well as first-time certification. In addition, the County oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes). This Bureau also operates a very important and highly publicized program known as R.E.S.T., which means Reduce Emergency Stress Team. This team works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The "Other Equipment" line item includes funding for straps, backboards and disposable blankets for the MCI Trailers along with one portable radio.

		Bureau of Public Safety				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3641 BPS02 Bureau of Public Safety - Other Public Safety Grants						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	3,800.00	0.00	0.00	0.00	0.00
04570	Uniforms/Tools	440.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,240.00	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	4,240.00	0.00	0.00	0.00	0.00
A3641 Bureau of Public Safety - Ambulance						
.2	EQUIPMENT					
02400	Other Equipment	819.25	2,605.00	2,516.00	2,516.00	0.00
TOTAL	EQUIPMENT	819.25	2,605.00	2,516.00	2,516.00	0.00
.4	CONTRACTUAL					
04300	Telephone	937.50	1,000.00	1,000.00	1,000.00	0.00
04560	Training	0.00	500.00	600.00	500.00	0.00
04570	Uniforms/Tools	1,648.31	515.00	0.00	0.00	0.00
04990	Purchased Services	821.54	600.00	600.00	600.00	0.00
TOTAL	CONTRACTUAL	3,407.35	2,615.00	2,200.00	2,100.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - AMBULANCE	4,226.60	5,220.00	4,716.00	4,616.00	0.00

A3643 BUREAU OF PUBLIC SAFETY - HAZMAT

DEPARTMENTAL FUNCTIONS:

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the County;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators technical advisors and Decon team;
8. Assistance in the coordination of HAZMAT training for Fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

PROGRAM OBJECTIVES:

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire County, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulation). Additionally, there are numerous other facilities that store or use hazardous substances and report to the County.

REVENUE APPLICABLE TO THIS PROGRAM:

R3450 34501 HMTUSA Grant	\$2,930
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/253/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the FY2010 Hazardous Material Grant Program in the amount of \$124,713 for the period of March 7, 2011 through July 31, 2013. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of \$205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from \$205,000 to \$255,000. Resolution G/437/11 extended the grant through August 31, 2012 and any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of \$168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from \$168,000 to \$222,122. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Funding has been provided, within budgetary limitations, to meet projected requirements for 2012. The training line item reflects Local Emergency Planning Committee (LPCC) grant funding, which may be expended only up to the amount received.

**PUBLIC SAFETY
Bureau of Public Safety**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3643 HAZ10 Bureau of Public Safety - Other Public Safety Grants						
.2	EQUIPMENT					
02400	Other Equipment	0.00	108,713.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	108,713.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04560	Training	0.00	16,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	16,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	0.00	124,713.00	0.00	0.00	0.00

A3643 UAS08 Bureau of Public Safety - Prepare/Response to Bioterrorism

.4	CONTRACTUAL					
04560	Training	0.00	6,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	6,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY -PH PREPRE/RESPONSE TO BIOTERRORISM	0.00	6,000.00	0.00	0.00	0.00

A3643 UAS09 Bureau of Public Safety - Urban Area Security Initiative

.2	EQUIPMENT					
02400	Other Equipment	0.00	19,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	19,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE	0.00	19,000.00	0.00	0.00	0.00

A3643 BPS02 Bureau of Public Safety - Other Public Safety Grants

.2	EQUIPMENT					
02400	Other Equipment	34,978.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	34,978.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	15,537.00	0.00	0.00	0.00	0.00
04570	Uniforms/Tools	440.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL EXPENSE	15,977.00	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS	50,955.00	0.00	0.00	0.00	0.00

PUBLIC SAFETY
Bureau of Public Safety - HazMat

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3643 Bureau of Public Safety - HazMat						
.2	EQUIPMENT					
02400	Other Equipment	765.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	765.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04420	Maintenance	3,836.84	6,062.00	6,006.00	4,006.00	0.00
04500	Special Departmental Supplies	760.66	950.00	1,162.00	1,000.00	0.00
04540	Publications	995.50	630.00	634.00	634.00	0.00
04550	Office Supplies	238.08	150.00	150.00	150.00	0.00
04560	Training	597.40	2,930.00	2,930.00	2,930.00	0.00
04570	Uniforms/Tools	803.35	568.00	0.00	0.00	0.00
04990	Purchased Services	1,604.19	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	8,836.02	12,290.00	11,882.00	9,720.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HAZMAT	9,601.02	12,290.00	11,882.00	9,720.00	0.00

A3644 BUREAU OF PUBLIC SAFETY/SHERIFF - HOMELAND SECURITY

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All available Homeland Security funds were budgeted in 2011. If any monies remain at the end of 2011, they may be brought forward into 2012 by Legislative Resolution.

		PUBLIC SAFETY Homeland Security				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3644 WMD03 Bureau of Public Safety - Homeland Security						
.4	CONTRACTUAL					
04560	Training	5,670.90	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	5,670.90	0.00	0.00	0.00	
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	5,670.90	0.00	0.00	0.00	0.00
A3644 WMD04 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	27,972.08	21,405.07	0.00	0.00	0.00
TOTAL	EQUIPMENT	27,972.08	21,405.07	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	27,972.08	21,405.07	0.00	0.00	0.00
A3644 WMD06 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	6,167.66	81,895.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	6,167.66	81,895.00	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	6,167.66	81,895.00	0.00	0.00	0.00
A3644 WMD07 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02300	Automobile	38,717.28	5,917.00	0.00	0.00	0.00
02400	Other Equipment	87,991.00	28,674.53	0.00	0.00	0.00
TOTAL	EQUIPMENT	126,708.28	34,591.53	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental – Equipment/Maintenance	15,600.00	0.00	0.00	0.00	0.00
04500	Special Departmental Supplies	879.07	2,121.00	0.00	0.00	0.00
04560	Training	0.00	67,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	16,479.07	69,121.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	143,187.35	103,712.53	0.00	0.00	0.00

**PUBLIC SAFETY
Homeland Security**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3644 WMD08 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	38,311.32	45,188.07	0.00	0.00	0.00
TOTAL	EQUIPMENT	38,311.32	45,188.07	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	0.00	4,188.07	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	4,188.07	0.00	0.00	
TOTAL	SHERIFF – HOMELAND SECURITY	38,311.32	45,188.07	0.00	0.00	0.00
A3644 WMD09 Bureau of Public Safety – Homeland Security						
.2	EQUIPMENT					
02400	Other Equipment	0.00	198,242.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	198,242.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental – Equipment/Maintenance	0.00	26,241.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	8,725.00	0.00	0.00	0.00
04900	Professional Services	0.00	71,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	105,966.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	304,208.00	0.00	0.00	0.00
A3644 WMD10 Sheriff - Homeland Security						
.2	EQUIPMENT					
02401	Other Equipment Alt 1	0.00	66,500.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	66,500.00	0.00	0.00	0.00
TOTAL	SHERIFF - HOMELAND SECURITY	0.00	66,500.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04301	Telephone (Alt #1)	0.00	25,000.00	0.00	0.00	0.00
04560	Training	0.00	30,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	55,500.00	0.00	0.00	0.00
TOTAL	SHERIFF – HOMELAND SECURITY	0.00	122,000.00	0.00	0.00	0.00
TOTAL	PUBLIC SAFETY	30,630,296.89	35,037,140.50	35,648,036.00	33,913,470.00	0.00

**PUBLIC SAFETY
Homeland Security**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A3644 WMD11 Bureau of Public Safety - Homeland Security						
.2	EQUIPMENT					
02300	Automobile	0.00	40,000.00	0.00	0.00	0.00
02400	Other Equipment	0.00	110,400.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	150,400.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04450	Rental-Equipment/Maintenance	0.00	12,600.00	0.00	0.00	0.00
04500	Special Departmental Supplies	0.00	33,105.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	45,705.00	0.00	0.00	0.00
TOTAL	BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY	0.00	196,105.00	0.00	0.00	0.00

A4010 DEPARTMENT OF HEALTH - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County’s health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

PROGRAM OBJECTIVES:

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County’s Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

MANDATES:

The following programs are mandated by the New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

REVENUE APPLICABLE TO THIS PROGRAM:

R3401	34011	State Aid - Public Health	\$798,403
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of \$550,000 plus an additional percentage of eligible expenses. The projected revenue reflects a continued decrease in funding for State-designated “optional” programs.

HEALTH
Department of Health - Administration

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4010 Department of Health - Administration						
.1	PERSONNEL SERVICE					
0095	Accounting Supervisor Grade B		54,863.00	54,863.00	54,863.00	0.00
4670	Clinical Billing Specialist		38,341.00	38,792.00	38,792.00	0.00
4730	Medical Consultant		31,230.00	31,230.00	31,230.00	0.00
5920	Public Health Director		85,044.00	85,044.00	85,044.00	0.00
7550	Secretary To PH Director		37,433.00	37,433.00	37,433.00	0.00
8025	Telephone Receptionist		30,730.00	30,730.00	30,730.00	0.00
TOTAL	PERSONNEL SERVICES	270,019.94	277,641.00	278,092.00	278,092.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	605.79	0.00	0.00	0.00	0.00
02400	Other Equipment	3,789.33	1,430.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,395.12	1,430.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	21,559.85	27,000.00	27,000.00	25,000.00	0.00
04050	Automobile Maintenance	9,013.40	4,000.00	3,500.00	4,500.00	0.00
04051	Automobile, Gasoline	3,812.85	3,000.00	3,000.00	4,000.00	0.00
04100	Printing	734.78	1,100.00	1,100.00	1,100.00	0.00
04150	Postage	18,427.17	23,500.00	23,500.00	21,000.00	0.00
04200	Insurance	34,166.65	22,550.00	14,000.00	14,000.00	0.00
04300	Telephone	23,544.21	25,000.00	25,000.00	25,000.00	0.00
04420	Maintenance	450.80	900.00	900.00	900.00	0.00
04450	Rental - Equipment/Maintenance	4,636.36	5,000.00	2,000.00	2,000.00	0.00
04480	Maintenance In Lieu of Rent	199,085.00	173,288.00	167,103.00	167,103.00	0.00
04520	Dues	5,811.00	6,750.00	5,600.00	5,600.00	0.00
04540	Publications	260.15	360.00	360.00	360.00	0.00
04550	Office Supplies	5,835.41	7,000.00	7,000.00	6,000.00	0.00
04560	Training	2,627.40	3,700.00	2,700.00	2,700.00	0.00
04980	Computer Services	10,141.00	12,455.00	12,351.00	12,351.00	0.00
04990	Purchased Services	7,679.49	7,000.00	6,500.00	6,500.00	0.00
TOTAL	CONTRACTUAL	347,785.52	322,603.00	301,614.00	298,114.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	110,050.85	116,058.00	119,520.00	119,520.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	110,050.85	116,058.00	119,520.00	119,520.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ADMINISTRATION	732,251.43	717,732.00	699,226.00	695,726.00	0.00

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

DEPARTMENTAL FUNCTIONS:

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the STD program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling TB in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

PROGRAM OBJECTIVES:

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

PROGRAM STATISTICS:

- In 2010, the Nursing Division received 194 maternal child referrals. The nurses made 212 home visits to provide services for families in our county.
- The department received a total of 2,876 blood lead level reports on children birth to six years of age. Further, 29 packets were sent out to families with children having a lead level of 10-14, there were 18 newly identified children with lead levels that were 15 or higher, and there were 17 children in case management by the end of 2010.
- HIV Testing: In 2010, 476 HIV tests were done.
- STD: In 2010, 528 individuals were seen in a STD clinic offered by the department and 232 were provided treatment. The department provided 5 screenings for eligible women through the Healthy Women Partnership in 2010.
- Communicable Disease: There were a total of 973 communicable disease reports received by the Nursing Division requiring follow-up by the department.
- Immunization: Total number of individuals seen in 2010 through the Immunization Program was 1,348. Total number of flu vaccines given in 2010 at offsite RCDOH sponsored clinics was 850. There were 57 clients seen in travel clinics.

A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING

PROGRAM STATISTICS (CONTINUED):

- Rabies: Total of 223 animals submitted for testing in 2010, of which 46 tested positive. The department did follow-up on 444 animal bites. A total of 47 individuals were treated with rabies prophylaxis in 2010. RCDOH hosted 12 rabies clinics throughout the county and 1,037 animals were vaccinated.
- Health Fairs/Education: 13 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 20 presentations were done for various community organizations. The department actively participates on 11 coalitions.
- Blood Pressure: Blood pressure clinics held throughout the county at various sites screened 800 individuals.
- TB: There were 521 tests done throughout the county, with 21 referred to RCDOH for a positive, along with an additional 59 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2010, 110 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

REVENUE APPLICABLE TO THIS PROGRAM: **\$509,787**

R1601	16012	Flu Vaccine Fees	\$ 37,000
R1601	16014	Fees for Clinics	40,000
R1601	16016	Fees for Rabies	30,000
R1601	16017	Public Health - Third Party Insurance	2,500
R1689	16891	Other Health Fees	2,500
R3401	34012	State Aid - Lead Grant	89,311
R3401	34015	State Aid - CSHCN Grant	23,480
R3401	34016	State Aid - Immunization Action Grant	78,185
R3401	34018	State Aid - Rabies Reimbursement	25,000
R3401	34020	State Aid - Lyme Disease Education Grant	8,000
R3401	34026	State Aid - Public Health Preparedness Grant	173,811

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The department's personnel reflects several changes, however, including the elimination of a vacant Public Health Nurse position which will be replaced by a new Community Health Registered Nurse. In addition, one Public Health Aide position has been eliminated and the salary of the Public Health Planner has been reduced commensurate with expiring Public Health Preparedness (BT) funding. Those reductions will be restored to the department's budget by resolution if grant funds remain at the end of 2011.

Funding for the replacement of four of the department's oldest and most difficult to maintain desktop computers has been approved as requested.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

HEALTH
Department of Health

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4017 CDG09 Department of Health - Chronic Disease Grant						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	4,110.01	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,110.01	0.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - CHRONIC DISEASE GRANT	4,110.01	0.00	0.00	0.00	0.00

A4017 EIC09 Department of Health - Enhanced Immunization Capability Grant

.1	PERSONNEL SERVICE					
5410	Overtime	0.00	5,796.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	5,796.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	9,754.04	15,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	9,754.04	15,000.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ENHANCED IMMUNIZATION CAPABILITY GRANT	9,754.04	20,796.00	0.00	0.00	0.00

A4017 MRC07 Department of Health - Medical Reserve Corps

.4	CONTRACTUAL					
04500	Special Departmental Supplies	1,268.98	9,736.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	1,268.98	9,736.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS	1,268.98	9,736.00	0.00	0.00	0.00

A4017 SHS09 Department of Health - State Homeland Security

.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	20,385.61	11,200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	20,385.61	11,200.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - STATE HOMELAND SECURITY	20,385.61	11,200.00	0.00	0.00	0.00

A4017 UAS08 Department of Health - Urban Area Security Initiative

.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	77,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	77,000.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	0.00	77,000.00	0.00	0.00	0.00

HEALTH
Department of Health

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4017 UAS09 Department of Health - Urban Area Security Initiative						
.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	124,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	124,000.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE	0.00	124,000.00	0.00	0.00	0.00

A4017 UAS10 Department of Health – Urban Area Security Initiative

.4	CONTRACTUAL					
04503	Special Dept Supplies (Alt #3)	0.00	28,000.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	28,000.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH – URBAN AREA SECURITY INITIATIVE	0.00	28,000.00	0.00	0.00	0.00

HEALTH
Department of Health - Nursing

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4017 Department of Health - Nursing						
.1	PERSONNEL SERVICE					
1454	Community Health LPN		36,826.00	0.00	0.00	0.00
1455	Community Health RN		263,606.00	313,399.00	313,399.00	0.00
2210	Director Of Patient Services		73,847.00	73,847.00	73,847.00	0.00
2806	Epidemiology Coordinator		64,871.00	64,699.00	64,699.00	0.00
4655	Local Public Health Educator		47,484.00	47,484.00	47,484.00	0.00
5650	On Call Stipend		2,700.00	3,600.00	3,600.00	0.00
6160	Public Health Aide		105,598.00	66,515.00	66,515.00	0.00
6175	Public Health Planner		56,590.00	13,843.00	13,843.00	0.00
6180	Public Health Nurse		54,863.00	0.00	0.00	0.00
6185	PH Preparedness Educator		51,032.00	51,032.00	51,032.00	0.00
TOTAL	PERSONNEL SERVICES	691,433.71	757,417.00	634,419.00	634,419.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	0.00	5,200.00	5,200.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	5,200.00	5,200.00	0.00
.4	CONTRACTUAL					
04100	Printing	3,251.69	5,000.00	5,000.00	4,000.00	0.00
04420	Maintenance	1,132.50	1,000.00	1,000.00	1,000.00	0.00
04500	Special Departmental Supplies	18,910.36	22,906.00	22,906.00	22,906.00	0.00
04501	Spec Dept Supplies (Alt #1)	17,134.73	21,000.00	21,000.00	21,000.00	0.00
04503	Spec Dept Supplies (Alt #3)	29,800.81	106,278.00	47,219.00	47,219.00	0.00
04540	Publications	89.01	250.00	250.00	250.00	0.00
04711	Rabies	32,323.55	50,000.00	50,000.00	50,000.00	0.00
04712	Lead Services	3,779.91	7,645.00	33,635.00	33,635.00	0.00
04800	Contractual Agency	3,484.59	4,656.00	2,846.00	2,846.00	0.00
04900	Professional Services	9,344.70	16,550.00	16,550.00	16,550.00	0.00
04911	Medical Exams	0.00	100.00	100.00	100.00	0.00
04912	Laboratory Service	0.00	250.00	250.00	250.00	0.00
04913	Hospital - X Rays	645.00	4,000.00	2,000.00	2,000.00	0.00
04980	Computer Services	51,894.00	46,509.00	45,331.00	45,331.00	0.00
04990	Purchased Services	16,597.56	12,500.00	13,500.00	13,500.00	0.00
TOTAL	CONTRACTUAL	188,388.41	298,644.00	261,587.00	260,587.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	273,373.87	294,851.00	290,761.00	290,761.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	273,373.87	294,851.00	290,761.00	290,761.00	0.00
TOTAL	DEPARTMENT OF HEALTH - NURSING	1,153,195.99	1,350,912.00	1,191,967.00	1,190,967.00	0.00

A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

PROGRAM OBJECTIVES:

To ensure the County's public health, by identifying sources of contamination and preventing disease.

PROGRAM STATISTICS:

The department performed a total of 118 public water supply (PWS) inspections during 2010. There were a total of 198 water samples tested for individuals building new homes and 14 beach samples were tested. There were 6 complaints received regarding PWS. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

		HEALTH Department of Health - Laboratory Services				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4025 Department of Health - Laboratory Services						
.4	CONTRACTUAL					
04800	Contractual Agency	10,245.23	15,000.00	15,000.00	12,000.00	0.00
TOTAL	CONTRACTUAL	10,245.23	15,000.00	15,000.00	12,000.00	0.00
TOTAL	DEPARTMENT OF HEALTH - LABORATORY SERVICES	10,245.23	15,000.00	15,000.00	12,000.00	0.00

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

PROGRAM STATISTICS:

CASELOAD

PROGRAM TYPE (Projected)

INSURANCE

Current	315	Center Based	18	Medicaid	50%
Projected	330	Related Services	312	Third Party	48%
				Uninsured	2%

MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,631,300**

R1621	16211	Early Intervention Fees	\$1,525,800
R3401	34013	ECIS Grant	100,411
R3449	34491	ECIS Reimbursement	900,637
R3601	36013	Medical Assistance - EI Trans (State)	41,000
R3610	36103	Medical Assistance - EI Admin (State)	11,226
R4601	46013	Medical Assistance - EI Trans (Federal)	41,000
R4610	46103	Medical Assistance - EI Admin (Federal)	11,226

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The department's personnel budget reflects a variety of position changes that took place within 2011.

The Early Care Intervention Program is funded based upon an analysis of historical data and projected needs.

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49%, by the New York State Department of Health for transportation and center-based and related services. Reimbursement for Medicaid families is 100% with a 20% denial rate, and third party insurance is reimbursed at approximately 12%.

A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

		HEALTH Department of Health				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4059 EIA10 Department of Health – Early Intervention Administration						
.1	PERSONNEL SERVICE					
8060	Temporary Services	0.00	20,160.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	20,160.00	0.00	0.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	37,262.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	37,262.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	1,379.00	0.00	0.00	0.00
04900	Professional Services	0.00	2,195.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	3,574.00	0.00	0.00	0.00
TOTAL	DEPARTMENT OF HEALTH – EARLY INTERVENTION ADMINISTRATION	0.00	60,996.00	0.00	0.00	0.00

HEALTH
Department of Health - E.C.I.P.

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4059 Department of Health - E.C.I.P.						
.1	PERSONNEL SERVICE					
1175	Clinical Records Clerk		0.00	32,755.00	32,755.00	0.00
1355	Child Services Specialist		47,497.00	47,708.00	47,708.00	0.00
1841	Dir of Children w Spec Needs		66,746.00	67,218.00	67,218.00	0.00
2580	ECI Service Worker		341,360.00	287,052.00	287,052.00	0.00
3430	Information Processing Spec		66,019.00	33,264.00	33,264.00	0.00
4330	Management Info Specialist		40,527.00	0.00	0.00	0.00
4670	Clinical Billing Specialist		38,341.00	38,810.00	38,810.00	0.00
5630	Personnel Service Savings		0.00	(30,730.00)	(30,730.00)	0.00
5750	Principal Clerk		35,443.00	35,443.00	35,443.00	0.00
6615	Records Clerk		0.00	30,730.00	30,730.00	0.00
TOTAL	PERSONNEL SERVICES	557,396.77	635,933.00	542,250.00	542,250.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,263.11	8,580.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	1,263.11	8,580.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	4,379.50	6,300.00	6,300.00	5,300.00	0.00
04100	Printing	3,767.46	5,000.00	5,000.00	4,000.00	0.00
04300	Telephone	6,691.80	7,000.00	7,000.00	7,000.00	0.00
04540	Publications	0.00	145.00	145.00	145.00	0.00
04560	Training	0.00	1,000.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	2,390,287.60	2,676,402.00	3,000,000.00	3,000,000.00	0.00
04980	Computer Services	14,826.00	12,213.00	11,907.00	11,907.00	0.00
04990	Purchased Services	16,625.49	15,000.00	15,000.00	15,000.00	0.00
TOTAL	CONTRACTUAL	2,436,577.85	2,723,060.00	3,046,352.00	3,044,352.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	236,741.51	260,997.00	253,932.00	253,932.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	236,741.51	260,997.00	253,932.00	253,932.00	0.00
TOTAL	DEPARTMENT OF HEALTH - E.C.I.P.	3,231,979.24	3,628,570.00	3,842,534.00	3,840,534.00	0.00

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

The Environmental Health Division’s primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children’s camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Prevention of the transmission of rabies in humans by assisting the Nursing Division with required animal confinement verification.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- “Compliance checks” in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County’s Emergency Preparedness activities.

PROGRAM OBJECTIVES:

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

PROGRAM STATISTICS:

Statistics for the calendar year 2010 include the following:

- Water Supplies – 118 inspections of public water supplies.
- Food Service – 666 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 59 food vendors inspected during the Schaghticoke Fair.
- Sewage Disposal – 220 “permits to construct” issued and 10 realty subdivision plans approved.
- Children’s Camps – 95 inspections of 42 permitted camps.
- Mobile Home Parks – 28 inspections of 28 permitted parks.
- Temporary Residences – 24 hotel/motel inspections, 8 campground inspections, 2 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches – 67 inspections of 68 permitted facilities (53 pools/14 beaches).
- Lead Hazard Assessment – 26 lead hazard inspections with 19 identified hazards and 40 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities – 4 inspections of 4 permitted facilities.
- ATUPA – 202 compliance checks with youths and 180 licensing inspections.
- Rabies - 228 rabies/animal confinement inspections.
- Rodent Control – 20 rat baiting requests and 7 demolitions.
- CIAA - 11 complaints and investigations.

REVENUE APPLICABLE TO THIS PROGRAM:

\$730,782

R1601	16011	Public Health Fees	\$220,000
R1601	16013	Public Health - Violation Abatement	1,500
R1601	16019	PH Fees - Rodent Control	1,500
R3401	34014	State Aid - ATUPA Grant	52,250
R3401	34023	Water Supply Protection Grant	144,689
R3401	34029	Childhood Lead Primary Prevention	310,843

A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. Due to fiscal constraints, the department has requested the elimination of a vacant Public Health Technician position.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

HEALTH						
Department of Health - Environmental Health						
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4090 Department of Health - Environmental Health						
.1	PERSONNEL SERVICE					
0430	Asst Sanitary Code Enforce Off		44,656.00	44,656.00	44,656.00	0.00
2501	Environmental Health Educator		51,516.00	51,516.00	51,516.00	0.00
2515	Environmental Health Director		70,864.00	71,113.00	71,113.00	0.00
3430	Information Processing Spec		32,755.00	33,088.00	33,088.00	0.00
5630	Personnel Service Savings		(74,830.00)	(64,699.00)	(64,699.00)	0.00
5650	On Call Stipend		2,700.00	2,700.00	2,700.00	0.00
5840	Public Health Technician		122,065.00	81,538.00	81,538.00	0.00
5910	Public Health Engineer		64,699.00	64,699.00	64,699.00	0.00
6190	Public Health Sanitarian		189,379.00	189,481.00	189,481.00	0.00
7180	Sr Public Health Sanitarian		128,493.00	129,021.00	129,021.00	0.00
8060	Temporary Services		12,600.00	12,600.00	12,600.00	0.00
TOTAL	PERSONNEL SERVICES	671,219.43	644,897.00	615,713.00	615,713.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	6,466.55	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	6,466.55	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	0.00	200.00	200.00	200.00	0.00
04100	Printing	2,384.37	3,500.00	2,500.00	2,500.00	0.00
04500	Special Departmental Supplies	67.13	17,282.00	10,000.00	10,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	204,555.90	239,870.00	231,991.00	231,991.00	0.00
04540	Publications	542.75	650.00	650.00	650.00	0.00
04715	ATUPA Grant	1,170.00	4,500.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	0.00	3,975.00	500.00	500.00	0.00
04980	Computer Services	20,263.00	15,968.00	15,526.00	15,526.00	0.00
04990	Purchased Services	6,981.31	5,500.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	235,964.46	291,445.00	268,367.00	268,367.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	255,191.08	259,187.00	278,762.00	278,762.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	255,191.08	259,187.00	278,762.00	278,762.00	0.00
TOTAL	DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH	1,168,841.52	1,195,529.00	1,162,842.00	1,162,842.00	0.00

A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS

DEPARTMENTAL FUNCTIONS:

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from OASAS to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, day treatment and outpatient rehabilitation programs, women community residential facility, and supportive living services.

Services are aimed at promoting independent living in a supervised setting for individuals who have completed another course of treatment. Supportive living services help ease the transition to independent living for clients and promote the maintenance of abstinence from alcohol and other drugs and substances. Clients receiving supportive living services typically require a long-term supportive environment following care in another type of residential services, or who need a transitional living environment prior to establishing independent community living. Clients' need for services in this residential program do not require round-the-clock staffing. Sobriety and completion of prior treatment is preferred for participation in this program. Over 4,560 units of services were provided through this program in 2010. An additional 5,585 units are projected for 2011.

In 2010, HMRC opened Elizabeth House, a new MICA 14 bed residential facility serving adult women ages 18+. Women seeking recovery from alcohol and other drugs may stay at Elizabeth House up to 12 months. The program is based on the 12 Step philosophy. The facility is a licensed Community Residence through NYS - Office of Alcohol and Substance Abuse Services. In 2010, HMRC delivered over 755 units of services to residents of the Elizabeth House. The agency projects 4,600 units of service in 2011.

PROGRAM OBJECTIVES:

The first objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety. Secondly, each resident is led to address their associated behavioral and family problems. Living within the law, ceasing criminal activity, and managing their emotions are primary goals for each client. Additionally, the apartment program has a set goal for each resident to live independently when they have successfully completed the program. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

PROGRAM STATISTICS:

2010 Program Statistics:

HM/Pahl - Supportive Living 6th Ave: Total Units: 4,560
HM/Pahl - Residential Woman's: Total Units: 755

REVENUE APPLICABLE TO THIS PROGRAM: **\$359,015**

R3491 34918 OASAS - Apartments - Hudson Mohawk \$ 18,889
R3493 34939 OASAS - Community Women's Residence 340,126

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

**HEALTH
Narcotic Addiction Programs**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4230 Narcotic Addiction Programs						
.4	CONTRACTUAL					
04867	Hudson Mohawk-Residential UN	(82,622.00)	0.00	0.00	0.00	0.00
04868	Hudson Mohawk - Apartments	18,889.00	18,889.00	18,889.00	18,889.00	0.00
04879	Hudson Mohawk-Womens Housing	184,961.50	340,126.00	340,126.00	340,126.00	0.00
04880	OASAS Gambling Treatment	37.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	121,265.50	359,015.00	359,015.00	359,015.00	0.00
TOTAL	NARCOTIC ADDICTION PROGRAMS	121,265.50	359,015.00	359,015.00	359,015.00	0.00

A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER

DEPARTMENTAL FUNCTIONS:

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS OASAS to provide outpatient clinical services to individuals with alcohol or other drug abuse or dependence diagnosis. Services are also provided to family members. Services are available at their outpatient clinic locations: 16 First Street, Troy, 743 Columbia Turnpike, East Greenbush, and 69 Church Street, Hoosick Falls. Clients receive a range of services -- individual, group and family-- based on stages of change model. Other services consist of evaluation, referral and coordination of services with referral sources and treatment providers. Over 12,390 units of services were delivered in 2010 in the Troy clinic and 5,455 at the East Greenbush site; it is projected that approximately 12,800 units of services will be generated in 2011 at the Troy site and 5,754 units at the East Greenbush site.

In 2010, over 7,137 units of services were provided in the Outpatient Rehabilitation Program (ORP). The ORP is an intensive, structured day treatment program for people who have progressed in their chemical dependency resulting in substantial defeats in functional skills. HMRC expects to deliver 6,000 units of services in 2011.

Finally, OMH funds HMRC to provide evaluations and treatment services to problem gamblers and their family members. Treatment services include individual, family and relapse prevention counseling. This program also raises community awareness of the signs and symptoms of problem gambling via educational services and dissemination of printed materials.

PROGRAM OBJECTIVES:

Hudson-Mohawk Recovery Center, Inc. provides diagnostic evaluations, individual and group therapy, day services, community outreach and education to clients that range in age from 12 to 70 years old.

The objectives of the programs and services are to assist people who are chemically dependent recover from their disease, rebuild their lives, continue their education where appropriate, and become productive, self-sufficient citizens.

Goals for 2011 included:

1. Proceed with programming and management of the Women's residential facility.
2. Proceed with the improvement of the residential services for the residential and apartments programs previously operated by Pahl House, Inc. and now managed and operated by Hudson Mohawk Recovery Center.

PROGRAM STATISTICS:

Clinical & Outreach (Troy & Hoosick Falls)	12,390
Clinical (East Greenbush)	5,455

REVENUE APPLICABLE TO THIS PROGRAM: **\$571,785**

R3492 34923 Hudson-Mohawk Recovery Center - OASAS	\$510,508
R3493 34937 OASAS Gambling Grant - Clinical Treatment	3,000
R3494 34948 Hudson-Mohawk Adolescent Outpatient Services	58,277

SUMMARY OF BUDGET OFFICER'S ACTIONS:

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

HEALTH
Hudson Mohawk Recovery Center

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4250 Hudson Mohawk Recovery Center						
.4	CONTRACTUAL					
04820	Hudson Mohawk Recovery Center	546,602.00	567,602.00	510,508.00	510,508.00	0.00
04823	HM Adolescent Outpatient Srvs	113,520.00	113,520.00	58,277.00	58,277.00	0.00
04880	OASAS Gambling Treatment	2,962.50	3,000.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	663,084.50	684,122.00	571,785.00	571,785.00	0.00
TOTAL	HUDSON MOHAWK RECOVERY CENTER	663,084.50	684,122.00	571,785.00	571,785.00	0.00

A4320 DEPARTMENT OF MENTAL HEALTH

DEPARTMENTAL FUNCTIONS:

As the Local Government Unit (LGU), the Department of Mental Health/Unified Services has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County’s programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Mental Retardation and Developmental Disabilities (OMRDD), for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions. The required county match for the Local Government Unit is 50 percent.

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and in one satellite location in Hoosick Falls, the Department provides forensic services in the county jail and through the probation department and Department of Social Services. OMH in 2011 provided funding to continue to provide Forensic and juvenile pins evaluations for the courts in 2011, in 2011 this increased by \$152,044. The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client’s access treatment and services in their community and which prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities which are funded by the County and operated and managed by contract agencies.

Since 2010, the Department has focused its efforts largely on planning for the process and implementation of the clinic restructuring, in anticipation of complying with OMH’s new mental health clinic restructuring mandate. We are now in year two of the four year phase in process for clinical restructuring.

The Department’s goals are:

- Implement clinical restructuring model.
- Create corporate compliance plan.
- Improve billing record keeping system and work to achieve Medicaid & Medicare software HIPPA rules and regulations under Meaningful Use and to continue to proceed with electronic record-keeping.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmental disabled and chemically dependent residents of Rensselaer County;
- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities; and
- Implement service delivery models in collaboration with other county departments and community groups.
- Submit grant application to provide a seamless service delivery in Rensselaer County through SAMSHA, which would start in October, 2011 if we are successful in our grant application and would provide several million dollars to the county over 5 years.

Under NYS’ “Achieving the Promise,” the Department children’s clinic implemented OMH’s Clinic Plus Initiative in 2006. Clinic Plus provides mental health screenings countywide, comprehensive assessments, evidence-based practices and the provision of home visits to children and youth. In 2011, NYS – Office of Mental Health discontinued funding this program for 2012.

PROGRAM OBJECTIVES:

The Department’s focus is to provide programs that meet consumer’s needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of consumers and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department’s goals include:

- Establish strong corporate compliance team.
- Increase interdepartmental service agreements and service delivery in the schools and Family Court through the Coordinated Children’s Services Initiative (CCSI), Court Diversion Council, Probation Intensive Program, School Community Partnership, Drug Court, Law Enforcement Education project and Integrated Planning Initiative for Children and Families;
- Expand wraparound services to children and families;
- Expand outreach/case management capacity through NYS-OMH Community Reinvestment;
- Continue to support the Sexual Trauma/Abuse Recovery Team (START) child advocacy center and collaboration with other agencies; and

A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)

PROGRAM OBJECTIVES (CONTINUED):

- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure that they maintain quality, are consumer friendly and accessible and are an individualized system of cost efficient care.

Funding was included in our budget to assist the Probation Department with funding for one staff person and our Transitional Management Unit in the jail, to assist transition SPMI and MICA clients acclimate into the community from the jail.

PROGRAM STATISTICS:

OMH Programs	
Children’s Clinic	14,180
Adult Clinic	6,565
Outreach (Pre Admissions folded in)	2,094
Outreach (C&Y clinic Plus)	224
Advocacy	3,439
Transitional Mgt Services	1,499
Case Management	2,279
MICA Network	812
OMRDD Programs	
OPWDD Medicaid Service Coordination	483
OPWDD Care at Home	240

MANDATES:

The services provided by this department are mandated under the Unified Services Agreement and the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

REVENUE APPLICABLE TO THIS PROGRAM: **\$5,998,554**

R1620 16201 Mental Health Fees	\$2,665,989
R1620 16202 MR Fees	130,000
R1620 16204 MH Fees - Misc.	8,250
R1620 16206 COPS & CSP Medicaid	1,155,312
R2260 22603 Jail Facilities, Other Governments	198,268
R3490 34901 State Aid - OMH	508,717
R3490 34902 TFIP Grant	81,474
R3490 34903 State Aid - NYSOMH-Forensic Grant	278,517
R3491 34911 State Aid - OMRDD	32,783
R3492 34921 State Aid - OASAS	19,745
R3495 34955 NYS - OMH Community Reinvestment	84,499
R4490 44901 Federal Revenue Sharing - OMH	750,000
R4615 46151 FFFS	85,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. The department continues to reorganize in an effort to become more efficient and cost effective. The following positions have been added for 2012: one (1) Mental Health Clinical Receptionist, one (1) Spanish Speaking Mental Health Social Worker III, one (1) Mental Health Information Systems Analyst, one (1) Contract Analyst, one (1) Mental Health Social Worker II and three (3) Mental Health Site Supervisors. At the department’s request the following positions have been eliminated: one (1) Clinical Billing Supervisor, three (3) Mental Health Team Leaders, one (1) Mental Health Social Worker III, one (1) Senior Team Leader and one (1) Staff Psychiatrist. “Personnel Service Savings” reflects the salary of a one (1) MH Information Coordinator and one (1) Information Processing Specialist.

A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):

The Office of the Sheriff and the Department of Mental Health are collaborating on a project that will address the mental health issues of inmates from other counties. With the addition of two (2) mental health personnel, including a full-time Mental Health Social Worker II and a part-time Psychiatric Nurse Practitioner II, located at the Jail, inmates with mental health issues will be provided with applicable services that are currently only available to Rensselaer County inmates. As a result of increasing the jail population, through this process, boarded-in revenue will increase as well. For this project, the expenses were offset by an equal amount of revenue.

Equipment funding, in the amount of \$41,200, is granted for the purchase and upgrade of the computer system used in the Department of Mental Health. Furniture was funded at the department's requested level of \$7,000.

Contractual accounts are funded based upon historical expenditures along with the anticipated needs of the department to meet its revenue projections.

Any decreases in State dollars from anticipated amounts would have a direct impact upon program funding levels.

HEALTH
Department of Mental Health

	EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4320 Department of Mental Health					
.1	PERSONNEL SERVICE				
0065		61,331.00	61,331.00	61,331.00	0.00
0650		77,669.00	77,669.00	77,669.00	0.00
0655		56,590.00	59,685.00	59,685.00	0.00
0900		59,873.00	60,307.00	60,307.00	0.00
1080		102,884.00	101,364.00	101,364.00	0.00
1171		35,469.00	35,469.00	35,469.00	0.00
1172		50,069.00	0.00	0.00	0.00
1173		0.00	33,264.00	33,264.00	0.00
1510		54,344.00	54,502.00	54,502.00	0.00
1636		0.00	56,590.00	56,590.00	0.00
1760		88,054.00	88,054.00	88,054.00	0.00
2035		82,007.00	82,007.00	82,007.00	0.00
2036		76,974.00	77,627.00	77,627.00	0.00
2037		71,167.00	71,735.00	71,735.00	0.00
2805		47,471.00	47,471.00	47,471.00	0.00
3330		41,568.00	41,568.00	41,568.00	0.00
3600		268,851.00	232,784.00	232,784.00	0.00
4670		118,135.00	119,296.00	119,296.00	0.00
4720		265,987.00	0.00	0.00	0.00
4830		71,938.00	71,938.00	71,938.00	0.00
4835		60,347.00	60,347.00	60,347.00	0.00
4836		0.00	44,458.00	44,458.00	0.00
4850		221,986.00	329,555.00	329,555.00	0.00
4855		0.00	51,032.00	51,032.00	0.00
4860		307,234.00	255,160.00	255,160.00	0.00
4870		181,992.00	180,930.00	180,930.00	0.00
4880		66,655.00	66,655.00	66,655.00	0.00
4905		0.00	193,347.00	193,347.00	0.00
5180		54,314.00	53,823.00	53,823.00	0.00
5630		(131,938.00)	(104,693.00)	(104,693.00)	0.00
5650		20,700.00	20,700.00	20,700.00	0.00
6421		110,011.00	109,982.00	109,982.00	0.00
6422		105,584.00	172,234.00	172,234.00	0.00
6505		0.00	53,823.00	53,823.00	0.00
7050		73,311.00	0.00	0.00	0.00
7840		46,410.00	46,410.00	46,410.00	0.00
7900		756,722.00	635,911.00	635,911.00	0.00
7911		78,733.00	79,036.00	79,036.00	0.00
8000		54,863.00	0.00	0.00	0.00
8060		15,000.00	15,000.00	15,000.00	0.00
9650		59,947.00	60,307.00	60,307.00	0.00
TOTAL	PERSONNEL SERVICES	3,493,444.38	3,712,252.00	3,696,678.00	0.00
.2	EQUIPMENT				
02100	Furniture	6,431.28	4,000.00	7,000.00	0.00
02200	Office Equipment	0.00	0.00	41,200.00	0.00
02400	Other Equipment	72,998.46	7,300.00	0.00	0.00
TOTAL	EQUIPMENT	79,429.74	11,300.00	48,200.00	0.00
.4	CONTRACTUAL				
04010	Travel	18,083.72	17,000.00	22,000.00	0.00
04050	Automobile Maintenance	7,007.43	5,000.00	5,000.00	0.00
04100	Printing	11,393.36	13,000.00	13,000.00	0.00
04150	Postage	8,899.10	10,000.00	10,000.00	0.00
04200	Insurance	16,861.62	35,000.00	36,750.00	0.00
04300	Telephone	35,652.16	37,320.00	40,500.00	0.00
04400	Repairs	0.00	1,000.00	1,000.00	0.00
04420	Maintenance	7,557.55	41,700.00	8,000.00	0.00
04450	Rental - Equipment/Maintenance	58,394.28	80,580.00	73,000.00	0.00
04480	Maintenance In Lieu of Rent	138,399.00	121,305.00	124,030.00	0.00
04500	Special Departmental Supplies	11,448.63	20,000.00	46,000.00	0.00
04520	Dues	4,370.00	4,329.00	4,750.00	0.00
04540	Publications	778.42	1,000.00	1,000.00	0.00

HEALTH

Department of Mental Health

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4320 Department of Mental Health (Continued)						
.4 CONTRACTUAL (CONTINUED)						
04550	Office Supplies	11,613.75	9,000.00	11,600.00	11,600.00	0.00
04560	Training	6,927.14	13,000.00	16,000.00	16,000.00	0.00
04565	Advertising	0.00	1,000.00	1,000.00	1,000.00	0.00
04800	Contractual Agency	50.00	67,512.00	113,852.00	113,852.00	0.00
04900	Professional Services	27,991.01	151,938.00	145,000.00	145,000.00	0.00
04980	Computer Services	184,849.33	248,855.00	286,000.00	286,000.00	0.00
04990	Purchased Services	34,512.56	33,000.00	35,500.00	35,500.00	0.00
TOTAL	CONTRACTUAL	584,789.06	911,539.00	993,982.00	993,982.00	0.00
.8 UNDISTRIBUTED EXPENSE						
08008	Employee Benefits	1,072,588.66	1,268,599.00	1,317,713.00	1,317,713.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,072,588.66	1,268,599.00	1,317,713.00	1,317,713.00	0.00
TOTAL	DEPARTMENT OF MENTAL HEALTH	5,230,251.84	5,903,690.00	6,056,573.00	6,056,573.00	0.00

A4321 MENTAL HEALTH - COMMUNITY SUPPORT SYSTEM (CSS) AND INTENSIVE CATE MANAGEMENT (ICM)

DEPARTMENTAL FUNCTIONS:

This code has traditionally funded CSS (Community Support Services) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County’s CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. The PPHA or On-Site Rehabilitation Unit in 2010, visited clients throughout Rensselaer County and provided 1,783 units of service.

The ICM and SCM programs provide 24-hour crisis intervention; links individuals to needed treatment and support services, and provides wraparound services to: 96 adults in SCM 40 enrolled in ICM. Under Kendra’s Law, I.C.M. provides Assisted Outpatient Treatment with approximately 25-30 adult individuals. The program serves 36 children in ICM and 60 children in SCM.

In 2010, the ICM adult unit provided 722 units of services and the ICM children's unit provided 181 units of service; the SCM adult unit provided 411 units of services to adults, and the SCM Adult Home unit provided 507 units of service; while the SCM children's unit provided 677 units of services.

Funding for our SCM Adult Home unit also includes funding for Peer Advocacy which is reflected as a contract with MHEP, Inc. our consumer provider in Rensselaer County. This unit has a monthly unit goal of 60 units per month for two staff positions.

PROGRAM OBJECTIVES:

Deliver community based mental health services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.

Reduce recipient’s reliance on emergency services or lengthy hospitalizations or institutionalizations.

Assist individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.

Decrease utilization of residential care for children by providing community supports for the child and family.

Case Management programs are currently being restructured by NYS – Office of Mental Health, and we are in the process of submitting an application to participate in the conversion of case management programs to Health Homes. We are projecting a 2013 startup date for the conversion.

The PPHA team will continue to focus on integrated activities with the Rensselaer County Senior Centers and other mainstream programs that promote reactivation and rehabilitation. Also, they will coordinate the services of the two adult Supportive Case Manager's and Peer Advocacy under MEHP, Inc. our consumer group in Rensselaer County to the various Adult Homes in Rensselaer County.

PROGRAM STATISTICS:

ICM Adult Unit	722
ICM C&Y Unit	181
SCM Adult Unit	411
SCM C&Y Unit	507
SCM Adult Home Unit	623
PPHA (On-Site Rehabilitation)	1,783

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,969,225**

R1620 16203 Medicaid Fees - ICM & SCM	\$1,433,889
R3495 34951 Mental Health - CSS	535,336

A4321 MENTAL HEALTH - COMMUNITY SUPPORT SYSTEM (CSS) AND INTENSIVE CASE MANAGEMENT (ICM) (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 – 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. In an effort to make the department more efficient and cost effective the following positions have been added for 2012: one (1) Adult Home Care Coordinator, one (1) Mental Health Care Coordinator I, five (5) Mental Health Care Coordinator II's, seven (7) Mental Health Care Coordinator III's and one (1) Registered Professional Nurse. The department has also requested to eliminate the following positions: one (1) Mental Health Case Manager I, six (6) Mental Health Case Manager II, seven (7) Mental Health Case Manager III and two (2) Supervising Mental Health Nurse.

Contractual expenses are based upon historical spending levels and are funded to meet the needs of the program. The travel code, in this budget, is used for mileage reimbursement when no county vehicles are available for use. The department has budgeted \$38,482 in Professional Services line item for Peer Advocacy. This has been classified in this code for easy identification by the NYS Office of Mental Health. This program is one hundred percent (100%) funded.

NYS Department of Health has advised programs that have operated targeted case management programs that they were proceeding with the implementation of Health Homes for Medicaid enrollees with chronic conditions as outlined in the Affordable Care Act and recommended by Governor Cuomo's Medicaid Redesign Team. This initiative was included in the SFY 11/12 Budget and was adopted into law effective April 1, 2011. Social Services Law Section 365-L authorizes the Commissioner of Health, in collaboration with the Commissioners of the Office of Mental Health, Office of Alcohol and Substance Abuse Services, and the Office of People with Developmental Disabilities, to establish health homes for NYS Medicaid enrollees with chronic conditions.

Rensselaer County has been advised by the NYS Department of Health that we will be phasing in the Health Home model tentatively April 16, 2012. The Commissioner of Mental Health for Rensselaer County is working with Samaritan Hospital on the application and other network providers and has made adjustments in the 2012 budget submission to take into consideration the new model assumptions including the proposed reimbursement for services and projected caseloads per Care Coordinator position. We have set up three levels of Care Coordination that takes into consideration the Health Home model of patient care.

The Care Coordinator positions proposed in the 2012 budget will assist Medicaid recipients with establishing linkages to the health home and how to navigate through the health care system under the new model. Duties also include appropriately accessing and managing these services through improved coordination and service integration. The Medicaid population includes those clients that are relatively healthy with few health or behavior health issues, moderate issues and those that have complex chronic conditions that need more intense care coordination.

HEALTH
Department of Mental Health - CSS & ICM

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4321 Department of Mental Health - CSS & ICM						
.1	PERSONNEL SERVICE					
4740	Mental Health Case Manager II		345,258.00	0.00	0.00	0.00
4750	Mental Health Case Manager I		73,228.00	0.00	0.00	0.00
4755	Mental Health Case Manager III		346,061.00	0.00	0.00	0.00
4850	Mental Health Social Worker II		109,736.00	109,855.00	109,855.00	0.00
4860	MH Social Worker III		51,032.00	51,032.00	51,032.00	0.00
4881	MH Care Coordinator I		0.00	177,940.00	177,940.00	0.00
4882	MH Care Coordinator II		0.00	238,907.00	238,907.00	0.00
4883	MH Care Coordinator III		0.00	301,085.00	301,085.00	0.00
4884	MH Adult Home Care Coordinator		0.00	57,631.00	57,631.00	0.00
4900	MH Social Worker Aide		84,914.00	84,914.00	84,914.00	0.00
5650	On Call Stipend		12,600.00	12,600.00	12,600.00	0.00
6120	Program Associate		56,807.00	57,172.00	57,172.00	0.00
6121	Program Assistant		38,620.00	38,832.00	38,832.00	0.00
6660	Registered Professional Nurse		0.00	55,384.00	55,384.00	0.00
6790	Supervising Mental Hlth Nurse		116,335.00	0.00	0.00	0.00
7045	Senior Office Manager		43,738.00	43,738.00	43,738.00	0.00
8580	Vocational Rehabilitation Coun		55,960.00	56,142.00	56,142.00	0.00
TOTAL	PERSONNEL SERVICES	1,217,049.30	1,334,289.00	1,285,232.00	1,285,232.00	0.00
.2	EQUIPMENT					
02200	Office Equipment	0.00	0.00	20,000.00	20,000.00	0.00
02300	Automobile	4,995.00	5,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	4,995.00	5,000.00	20,000.00	20,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	352.37	1,500.00	1,500.00	1,500.00	0.00
04011	Travel (Alt #1)	9,279.35	10,000.00	10,000.00	10,000.00	0.00
04050	Automobile Maintenance	5,886.51	15,131.60	10,000.00	10,000.00	0.00
04051	Automobile, Gasoline	9,280.54	14,000.00	16,000.00	16,000.00	0.00
04100	Printing	544.24	800.00	750.00	750.00	0.00
04101	Printing (Alt #1)	1,989.58	2,200.00	2,000.00	2,000.00	0.00
04200	Insurance	1,914.90	2,400.00	2,600.00	2,600.00	0.00
04300	Telephone	21,931.26	25,500.00	25,000.00	25,000.00	0.00
04481	MILR (Alt #1)	11,536.00	10,036.00	9,675.00	9,675.00	0.00
04500	Special Departmental Supplies	187.11	400.00	400.00	400.00	0.00
04501	Spec Dept Supplies (Alt #1)	769.15	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	566.31	650.00	600.00	600.00	0.00
04551	Office Supplies - (Alt #1)	1,333.80	750.00	700.00	700.00	0.00
04560	Training	2,775.05	8,050.00	8,154.00	8,154.00	0.00
04700	Program Expenditures	181,391.18	182,177.00	182,173.00	182,173.00	0.00
04900	Professional Services	27,500.00	38,800.00	38,482.00	38,482.00	0.00
04990	Purchased Services	15,224.91	17,500.00	18,000.00	18,000.00	0.00
TOTAL	CONTRACTUAL	292,462.26	330,894.60	327,034.00	327,034.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	431,224.02	439,997.00	527,213.00	527,213.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	431,224.02	439,997.00	527,213.00	527,213.00	0.00
TOTAL	DEPARTMENT OF MENTAL HEALTH - CSS & ICM	1,945,730.58	2,110,180.60	2,159,479.00	2,159,479.00	0.00

A4322 MENTAL HEALTH CONTRACTED SERVICES

DEPARTMENTAL FUNCTIONS:

Nonprofit organizations are essential resources in the human services delivery system in Rensselaer County. They play a critical role in helping provide cost-effective, person centered and medically necessary quality services and programs to individuals with mental illness, developmental disabilities and those struggling daily with chemical addictions. Through community-based agencies, clients are linked to a wide range of services in convenient locations throughout Rensselaer County. The availability of services often in the immediate communities in which our clients reside addresses accessibility to programs and transportation issues, giving them an incentive to participate and receive crucial services.

The designated Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies are partners that collaborate closely with the county in the coordination and provision of comprehensive and integrated services, treatment and support to individuals with mental illness, developmental disabilities and persons with chemical addiction. Strategically, the Department uses a continuum of care approach for serving clients. This approach centers on the use of prevention, education and intervention for the coordination of clients' treatment and recovery programs.

Budget Code A4322 permits the county to act as the fiscal pass through agent of State funds diverted to sub-grantee agencies. In this capacity, the county is ultimately responsible for providing oversight to programs funded by the County and administered by contracted agencies, to ensure fiduciary, regulatory and programmatic compliance.

The planning and resource allocation of funds for a comprehensive service delivery system for mentally ill, developmentally disabled and chemical addicted persons is based upon continuous needs assessment, which is conducted through program subcommittees consisting of consumer advocates, families, and community agencies. The Department coordinates and consults with a network of providers to maximize State Aid, explore best practices, reduce duplication of services, minimize costs and provide a comprehensive and coordinated range of services throughout the county. Under the six (6) year reinvestment plan, the County continues to examine prior reinvestment funded programs to determine if they are achieving performance outcomes and objectives, and develop alternative proposals to better reflect the consumers' changing service needs. The NYS OMH funds the six-year reinvestment plan.

PROGRAM OBJECTIVES:

The Department of Mental Health contracts with area community-based nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with a description of their services and programs funded by the county follows.

Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter: ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening community capacity for the successful and full integration of persons with disabilities into community life and workplace environments. This is achieved primarily through services and program activities that increase the economic interdependence of developmental disabled persons. The availability and accessibility of employment support services, family support and respite services are all critical to the successful integration of developmentally disabled persons into community life and workplace environs. Program activities that assist them in gaining essential life, vocational and work skill competencies are not only necessary but critical to their goal of long-term self sufficiency and progress towards participating successfully in competitive and unsupported employment opportunities. ARC funding will be used for activities related to a) the sheltered workshop, and b) the provision of day training services.

ARC: is also receiving funds to provide recreation, respite and day training services to approximately 10 adolescents and adults. Participants will receive transportation services to and from recreational activities for 30 weeks during the year -14 weeks in spring, 6 weeks during the summer and 10 weeks in the fall. This program aims to strengthen the social and personal skills of developmentally disabled persons, and links clients to community resources that enable them to function more independently within community life.

Unity House of Troy, Inc.: Rensselaer County funds Unity House for programs that provide service coordination, promote self sufficiency and independence and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

A4322 MENTAL HEALTH CONTRACTED SERVICES

PROGRAM OBJECTIVES (CONTINUED):

A. Sunshine Preschool: Unity House Children and Youth Services offers a continuum of programs and services for children and youth from birth to 13. Most services fall under the umbrella of the Unity Sunshine Program which provides a range of family-centered educational and day care programs to residents of Rensselaer County. The Special Needs Preschool Program specifically serves children ages 18 months to five. Services are available in both self-contained and integrated classes at Unity Sunshine Day Care Centers and in home and community settings. Funded by the New York State OPWDD, this program makes quality affordable daycare accessible to children with special developmental and educational needs. Services include evaluations for development, speech, language and hearing, as well as comprehensive education evaluations. Outreach services are provided to children and their families through home visits, and at local child care sites and preschools. In 2010, Unity Sunshine Program provided 4,153 units of services to children and their families. It is anticipated that approximately 3,360 units of services will be generated in 2011.

B. Employment Services for Developmentally Disabled and Mentally Ill Persons: NYS OMH funds Unity House to provide a range of employment and training services including competitive employment (ACE) services, work enclaves and ongoing integrated supportive employment programs. These programs assist Rensselaer County adults, primarily those with psychiatric disabilities facing barriers to finding and maintaining employment. Services include job readiness training, skills assessments, development of individual employment goals and job placements in both competitive employment and employment in supportive environments. Services are specifically aimed at removing barriers to employment and increasing successful employment outcomes, with limited professional interventions, for consumers with psychiatric disabilities.

In 2010, 3,488 units of services were generated in the Enclave Program activity; it is anticipated that appropriately 2,240 units of services will be generated in 2011. An estimated 4,492 units of services were completed in the ACE Program in 2010. By year-end 2011, it is anticipated that 2,635 units of services will be generated in this program. Close to 34,814 units of services were generated in the OISE Program activity for 2010. Unity House expects to deliver 1,694 units of services in 2011.

C. Case Management and Advocacy Services: OMH also funds Unity House to provide respite, advocacy and supportive case management that remove barriers to treatment for mentally ill persons and individuals with co-occurring disorders and help them access critical resources and supports in the community which prevent crisis and expensive hospitalizations. Services through the comprehensive case management program include assistance in security and maintaining permanent housing, home visit, daily living skills training and social skills development. In 2010, 572 units of service were delivered. Unity House projects 480 units of service in 2011.

Also, through Unity House MICA program component, services are available to adults with mental illness who need support to achieve psychiatric stability and sobriety. Services include assessments, service coordination and referrals, assistance with daily living and independent living skills, housing and employment assistance and crisis intervention and emergency assistance. Over 3,304 units of services were completed in 2010 in the Advocacy Program element. An additional 3,000 units of services is projected for 2011. Approximately 1,679 units of service were delivered to participants of the MICA Program in 2010. An estimated 1,525 units of services will be generated in 2011.

Transportation services provided an average of 3,000 trips a month in 2010 to Rensselaer County residents with primarily psychiatric diagnosis. Transportation services allow participants to attend important medical appointments and participate in social/recreational, educational and day treatment programs. The availability and accessibility of transportation services is critical to helping mentally ill adults remain connected to necessary social and community supports and resources important to their ability to function and fully integrate into neighborhood life. In 2010, over 36,280 units of services were generated.

D. Supported Housing Programs: Unity House supported housing services provide rental assistance and case management services to people living in apartments in the community. Typical consumers of Unity House Supported Housing Programs are adults with mental illness, persons living with HIV/AIDS and homeless individuals and those at-risk of homelessness. Services are delivered based on consumer choice, allowing consumers to define their needs and receive flexible, individualized services. Consumer services also include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Over 24,390 units of services were delivered in 2010 for Supported Housing Program services. Another 11,964 units of services are projected for delivery in 2011. Approximately 4,280 units of services were generated in 2010 in the Supported Housing Rental Stipends program component. The agency projected 4,270 unit of service will be delivered in consumers in 2011.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

PROGRAM OBJECTIVES (CONTINUED):

D. Supported Housing Programs (Continued):

Through Unity House Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Over 260 units of services were delivered in this program in 2010 and the agency projected 242 units of service for delivered to consumers in 2011.

In 2010, Unity House also received funds to increase its supported housing units by two beds and expand its capacity to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2012 Budget with OMH funds.

All of these programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

New York State Bureau of Patient Resources: This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from \$595 to \$1,100 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula.

Northeast Career Planning (NCP): NCP receives funding from OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and competitive employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA consumers. NCP programs are designed to improve the quality of life of mentally ill, disabled persons and MICA consumers by assisting them in obtaining and retaining employment and providing the necessary supports for them to engage in successful work experiences and succeed in educational settings. NCP programs help participants earn wages, allowing them to enjoy some sense of economic independence and self sufficiency. Individuals are linked to important community resources that reinforce positive and successful outcomes in the workplace, and in academic, vocational and social settings. A listing programs follows.

1. The Long-term Sheltered Employment Program provides participants who have never worked or who have had unsuccessful work histories, the opportunity to learn work skills in protected and supported work environments. Funded with OPWDD funds, consumers receive training about workplace expectations, following directions, conflict resolution and appropriate work habits needed to be successful in the workplace. In 2009, approximately 2,247 units of service were provided through this program activity. The agency projects 2,250 units of services for 2010.
2. NCP Innovative Vocational Expansion Grant is targeted to young adults ages 14-21 with severe emotional disturbances or psychiatric disabilities. The program exposes participants to the world of work and provides them with integrated employment, training, and educational services. It provides consumers access to community resources that will help ease their transition from school to the adult world to ensure successful transitions to employment and post secondary education. Young adults have access to job coaching and job maintenance counseling, workshops and integrated work opportunities within the community. Program is funded by OMH. In 2010, 271 units of service were delivered. NCP projects 270 units of service in 2011.
3. The Ongoing Integrated Employment Services assists persistently mentally ill participants who have stabilized on the job to maintain integrated employment through vocational counseling, job coaching, ongoing assessment, job site re-design, advocacy, crisis intervention and referral. Disability awareness and job accommodation recommendations are provided. In 2010, nearly 1,463 units of service were generated. NCP expects to deliver 1,590 units of service in 2011.
4. The Vocational CSS and IRPT Programs help consumers age 18 and over seeking to enter the workforce. Both programs offer services aimed at helping consumers obtain and maintain employment through the availability of individual and group vocational services, readiness assessments, individual service planning and discharge planning. Individuals are assisted with job search and job placement activities and provided supports once they secure employment. They are also provided linkages to community resources and intensive job coaching. The majority of the participants have a diagnosis of schizophrenia, schizoaffective, depression or an anxiety disorder. In 2010, 2,359 units of service were provided to participants in the Supported Employment Program. An estimated 3,040 units of service is expected in 2011.

IPRT consumers are likely to exhibit co-occurring personality disorders and or substance abuse diagnosis. Over 8,950 units of services were completed in 2010 in the IPRT Program component. NCP expects to deliver 2,640 units of services through the IPRT Program in 2011.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

PROGRAM OBJECTIVES (CONTINUED):

Northeast Career Planning (NCP) (Continued):

5. Problem Gambling Awareness Program NYS Office of Alcohol and Substance Abuse Services (OASAS) provides funds to NCR for the provision of an interactive problem gambling public education and awareness program that engages secondary students in a fun and informative way. Using evidence based programming, the program is delivered primarily to high school students through presentations in health classes. The program aims to minimize risks of experiencing gambling related programs.
6. Vocational Program for Chemical Addicted Individuals: OASAS also funds NCP to assist individuals with addictions in reaching their employment, vocational and educational goals. Services include assessment, career exploration, job search skills development, job placement, retention and follow-up services. In order to receive services, participants must be enrolled in a treatment program which actively addresses their specific addiction(s). NCP provides vocational services to consumers in 10 addiction treatment programs in the tri-county area.

820 River Street, Halfway House: A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. OASAS funds are used for personnel related and operational expenses necessary for providing case management services and offering round-the-clock supervision onsite at the residential facility. Clients may access case management services, life skills training, and assistance with employment and vocational placements, housing, aftercare and coordination of and referral to other support services in the community. Upon completion of the 820 River Street program, clients transition to either supported or independent living situations.

In 2010, over 5,081 units of services were provided to residents of 820 River Street. In 2011, 820 River Street expects to deliver 7,816 units of service.

Joseph House and Shelter Inc: Joseph House provides safe, supported and transitional residential facilities, case management and support services for homeless people, with severe mental illness and chemical abusing diagnoses. Offering a continuum of housing options--emergency, supportive and transitional, Joseph House provides individuals not yet ready to participate in more mainstream housing options affordable and secure environments at the Lansing and Ferry Street Inns. Also, scattered sites that offer supportive, subsidized housing are available and can provide housing to up to six individuals at a time. Many residents come to Joseph House presenting serious and complex problems including histories of alcohol and chemical abuse, chronic poverty, mental illness and domestic violence.

OMH funding permits Joseph House to provide supported housing, case management, outreach and wrap around services to chronically homeless adults with serious and persistent mental illness at the Lansing Inn, a 26 studio apartment building and the Hill Street Inn, which opened in 2011 offers studio and one and two bedroom apartments. The Lansing and Hill Street Inns were both developed to address a service gap among hard to serve chronic homeless individuals with histories of alcohol and chemical abuse because no one else was willing to provide housing to these men and women who presented such complex and serious challenges.

Both sites provide round-the-clock supervision and support services. Support services include outreach to homeless adults with disabilities, case management, and benefits advocacy, referrals to treatment programs, legal services and basic life skills assistance. Over 2,895 units of service were provided to clients at the Ferry Street Inn and 828 units at scattered sites in 2010, with an additional 4,968 units projected for Ferry and Hill Street for 2011. The Lansing Inn provided 5,079 units of service were provided to residents in 2010 with an additional 4,955 units projected for 2011. The Homeless Outreach team works with tenants in the scattered site housing. In 2010, over 5,275 units of service were delivered and the agency projects 5,534 units of service will be delivered in 2011. Over 3,361 units of services were delivered through the Homeless MICA Program in 2010. An additional 3,850 units of services is projected for delivery in 2011.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

PROGRAM OBJECTIVES (CONTINUED):

YWCA of the Greater Capital Region, Inc.: OMH funds will be used to provide a supported housing case manager to assist seven (7) residents with serious and persistent mental health issues with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding is also available to provide the Y's Women in Transition (WIT) Program with Peer Advocate staff that provides oversight of the program women and children participants. WIT provides supportive transitional housing to 14 women with children that are homeless. Specifically, the YWCA provides clients with safe and supported housing and opportunities for socialization in a low-demand setting.

In 2010, 1,771 units of service were provided to consumers receiving services in the supported housing case management program component. The YWCA expects to deliver the same units of service in 2011. In 2010, 3,400 units of services were delivered to WIT participants. The agency projects that it will generate over 3,978 units of service in 2012.

Mental Health Empowerment Project (MHEP): MHEP is a not-for-profit organization that promotes self-help, peer support, advocacy and recovery for consumers of mental health services. OMH funds the Empowerment Exchange operation for center activities and programming. The Center offers individual advocacy services, certified wellness recovery action planning, information, training and skill building activities, systems advocacy and peer support line. Also, they provide the Connect Effect, which offers consumers individualized peer-to-peer outreach and support and assistance in connecting consumers to resources in the community. Funds are also available to MHEP to expand and facilitate dual recovery anonymous groups at Samaritan Hospital and within the community for persons recovering from both mental health and substance abuse diagnoses. In 2010, over 6,510 units of services were delivered through the Drop-in Center Program component. MHEP projects 6,970 units of services in 2011. In 2010, MHEP provided 805 units of services to participants receiving advocacy services; the agency projects 1,080 units of services for 2011. Approximately 225 units of services were generated in 2010 to participants receiving services in the MICA program element: MHEP projects delivery of 250 units of services for 2011.

St. Catherine's Center for Children: The County Department of Mental Health contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative. The Department refers clients in need of relief from multiple stressors that may be present within the family unit to St. Catherine's Family Support Services Program. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. In 2010, St. Catherine delivered 1,278 units of services through the Family Support Services Program. The agency expects to deliver another 1,945 units in 2011.

Through the Coordinated Children Services Initiative (CCSI), the agency works with emotionally disturbed children and their families that are in the Department of Mental Health system to identify develop and evaluate needs to coordinate a system of care that prevents children at risk of residential placement. The CCSI program component aims to help children access and receive outpatient treatment and community services so they may remain at home with their families. In 2010, 722 units of services were delivered to children and families through the CCSI program component. The agency projects to deliver another 770 units in 2011.

St. Anne Institute: St. Anne's (SAI) provides clinical and case management, community-based interventions, including development of a safety network to prevent placement of youth in residential facilities. Services will be available to 20 youth ages 10-18 and their families who have acted out sexually and reside in Rensselaer County. In addition, St. Anne will provide 10 risk assessment evaluations.

Parson's Mobil Crisis Unit: Parsons operates the Child and Adolescent Mobile Crisis Team, a mobile children's crisis unit that provides emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. This unit works to keep children in the community and to avoid more expensive hospitalization. Funding is through OMH reinvestment funding. During calendar year 2010, the Mobile Crisis Team delivered over 485 units of services to Rensselaer County children and families and expects to deliver 783 units of services in 2011. In 2010, the mobile crisis team diverted 88% of the youth it responded to from movement into higher and more restrictive levels of care.

Commission of Economic Opportunity will receive for parent advocacy and supportive services \$111,500 in 2012 as part of NYS - OMH FSS funding.

A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)

REVENUE APPLICABLE TO THIS PROGRAM: **\$3,533,317**

Revenues are estimated based upon the Unified Services Funding formula. Chapter 620 and CSS programs are reimbursed 100 percent by their respective New York State-funding agency. The OASAS residential and vocational training programs are also 100 percent funded. OMH, OPWDD and OASAS, allows the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end.

REVENUE APPLICABLE TO THIS PROGRAM (CONTINUED):

<u>PROGRAM</u>	<u>STATE & FEDERAL AID</u>	
	<u>CODE</u>	<u>AMOUNT</u>
820 River Street	R3492 34928	\$178,138
Joseph's House MICA Homeless	R3494 34945	98,440
Joseph's House Outreach	R3490 34908	9,324
Joseph's House Supported Housing	R3490 34905	371,056
NYSARC	R3491 34912	50,557
OASAS Employ & Vocational Training	R3494 34943	198,295
St. Anne's Commissioner's Pool	R3494 34949	150,917
Troy YWCA Supported Housing	R3491 34916	134,910
Unity House Crisis	R3490 34907	21,704
Unity House Supported Housing	R3490 34904	557,908
Unity House SCM Program	R3491 34919	67,772
Unity House TFIP Grant	R3495 34958	48,192
Unity House Transportation	R3495 34954	60,000
Unity Sunshine	R3491 34914	34,394
Coordinated Children's Service Initiative (CCSI)	R3495 34956	31,382
OMH Vocational Program	R3493 34930	58,862
Family Support Services	R3493 34935	210,496
Workshop, Inc. (MH CSS)	R3495 34952	273,028
Unity House Act. Ctr. (CSS)	R3495 34953	308,080
Workshop, Inc.	R3491 34915	72,708
MHEP C Consumers Program	R3496 34968	307,000
MHEP C Mica Program	R3496 34969	3,255
Parsons Mobile C&Y Crisis Unit	R3493 34932	50,000
OMH Advocacy/Support Services	R3493 34936	129,075
Mental Health Housing	R3493 34938	107,824

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The net deficit submission from Unified Family Services contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels in the Unified Services System. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

HEALTH
Mental Health Contracted Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4322 Mental Health Contracted Services						
.4	CONTRACTUAL					
04827	NYS ARC - Rens County Chapter	68,464.00	450,368.00	50,557.00	50,557.00	0.00
04828	Unity Sunshine School	56,531.00	68,788.00	34,394.00	34,394.00	0.00
04829	The Workshop Inc.	50,158.00	141,154.00	72,708.00	72,708.00	0.00
04831	The Workshop Inc. (CSS)	285,060.00	285,846.00	273,028.00	273,028.00	0.00
04832	Unity House Act Center (CSS)	369,827.00	313,498.00	308,080.00	308,080.00	0.00
04835	Unity Transportation (CSS)	248,180.00	248,864.00	60,000.00	60,000.00	0.00
04836	NYS Bureau of Patient Resource	2,682.28	50,000.00	50,000.00	50,000.00	0.00
04837	820 River Street	256,278.25	256,279.00	178,138.00	178,138.00	0.00
04838	N-E Career-Employ & Voc. Trg.	198,295.00	198,295.00	198,295.00	198,295.00	0.00
04840	Unity House - TFIP Grant	48,226.00	48,238.00	48,192.00	48,192.00	0.00
04841	Unity House Crisis Residence	21,885.00	21,945.00	21,704.00	21,704.00	0.00
04843	Vander Hall Cr Enhancement	(607.00)	0.00	0.00	0.00	0.00
04844	Joseph House-Outreach Program	9,402.00	9,428.00	9,324.00	9,324.00	0.00
04845	Joseph House Supported Housing	254,126.00	311,154.00	371,056.00	371,056.00	0.00
04846	Unity House Supported Housing	540,985.00	564,100.00	557,908.00	557,908.00	0.00
04848	Coord Child's Srv Initiative	33,310.50	48,734.00	31,382.00	31,382.00	0.00
04851	Joseph's House-MICA Homeless	99,262.00	99,536.00	98,440.00	98,440.00	0.00
04852	Troy-YWCA Supported	137,081.00	136,516.00	134,910.00	134,910.00	0.00
04854	Northeast - VOC	69,346.00	59,542.00	58,862.00	58,862.00	0.00
04863	St. Anne's Commissioner's Pool	152,575.00	152,997.00	150,917.00	150,917.00	0.00
04865	Northeast Gambling Prevention	86,824.00	86,824.00	0.00	0.00	0.00
04869	Unity House SCM Program	27,003.00	68,337.00	67,772.00	67,772.00	0.00
04871	Children's Mobil Crisis Team	30,000.00	50,000.00	50,000.00	50,000.00	0.00
04872	St. Anne Sexual Pred Prev Grt	9,195.00	0.00	0.00	0.00	0.00
04873	Family Support Services (OMH)	155,501.25	114,214.00	210,496.00	210,496.00	0.00
04874	MHEP - Consumers	370,259.00	292,827.00	307,000.00	307,000.00	0.00
04875	MHEP Consumer Program	3,257.00	3,258.00	3,255.00	3,255.00	0.00
04878	Mental Health Housing	86,492.00	0.00	107,824.00	107,824.00	0.00
04881	Advocacy/Support Services	0.00	180,511.00	129,075.00	129,075.00	0.00
TOTAL	CONTRACTUAL	3,669,598.28	4,261,253.00	3,583,317.00	3,583,317.00	0.00
TOTAL	MENTAL HEALTH CONTRACTED SERVICES	3,669,598.28	4,261,253.00	3,583,317.00	3,583,317.00	0.00

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES

DEPARTMENTAL FUNCTIONS:

The Student Assistance Program provides Masters Degree level counselors to schools for substance abuse prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services and individual school districts.

Seven full-time counselors are based in elementary, middle and high schools. The following school districts currently participate: Averill Park, Berlin, Brittonkill, Lansingburgh, Rensselaer, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are offered. Consultation for parents and school staff is provided on a variety of issues.

Evidence-based programming is a fundamental component of the Student Assistance Program. Listed below are programs offered in the 2010-2011 school year.

- **Project Alert** - This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in Berlin, Hoosick Falls, Troy, Averill Park, Rensselaer and Brittonkill school districts. Based on the social influence model of prevention, the program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.
- **PATHS** - is a SAMHSA Model Elementary School Program offered school wide at Turnpike Elementary and Van Rensselaer schools. PATHS improve student self-control; understanding and recognition of emotions, increases ability to tolerate frustration and helps children use effective conflict-resolution strategies.
- **Project Success** - geared towards the entire high school population, Project Success, a SAMHSA model program, is offered in the Columbia and Rensselaer High Schools. It is a science based substance abuse prevention program that offers classroom education, assessments and small group discussions. In Troy, Project Success is used with students seeking assistance.
- **Project Towards No Drug Abuse (TND) SAMHSA Model Program** - The Hoosick Falls Community Coalition (HAPPY) purchased student workbooks for this program. All high school health classes received twelve lessons. Project TND is a prevention/intervention program that teaches stages of substance abuse, and the legal, social and health consequences of drug use.
- **Class Action** - which is a SAMHSA model program curriculum, is presented in government classes in Hoosick Falls. Students become lawyers for plaintiffs bringing civil suits to recover damages in alcohol-related cases such as DWI, date rape and vandalism.

The evidence-based family/parenting programs provided by the Department include:

- **Guiding Good Choices** - which is a SAMHSA model parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding. The goal is to prevent substance abuse among teens by teaching parents effective family management and communication skills before their children enter adolescence.
- **Supporting School Success** - Parents of preschool children through 2nd grade, attend sessions focusing on parent/child bonding and building healthy and positive parent & child relationships and experiences within school settings.
- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. The program comprises of seven, two-hour sessions where youth meet separately from parents during the first hour and then come together as a family during the second hour. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

In addition to the science based prevention programs, over 1,000 students were formally enrolled in the Student Assistance Program during the 2009-2010 school years. All youth enrolled in the program received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services.

In 2010, two school districts dropped from the program, due to their school districts budgetary concerns. As a result, two SAPAP positions have been eliminated in our 2011 budget submission.

A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)

PROGRAM OBJECTIVES:

Our goals for 2012 are:

1. To provide science-based prevention programming to schools, families and communities in as many areas of the county that we can.
2. Provide clinical prevention/intervention services within the participating school districts. (We will be offering the program to other schools since we have lost two for this coming school year. Presentations are currently being made.)
3. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
4. Continue moving towards healthier community norms; which is a direction that NYS - OASAS wants us to proceed in.

Funded through the County's Youth Department, during July and August, the Student Assistance Program provides substance abuse prevention activities at summer camp programs throughout Rensselaer County.

REVENUE APPLICABLE TO THIS PROGRAM: **\$833,931**

R1630 16301 Student Assistance Programs - Schools	\$257,629
R3496 34961 Student Assistance Programs - OASAS	576,302

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. Two (2) additional school districts discontinued the use of this program due to their district's budgetary constraints. As a result, two (2) Student Assistance Specialist positions were eliminated.

Contractual codes are funded based upon historical spending levels and the projected requirements of the department.

HEALTH
MH Substance Abuse Prevention Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4323 MH Substance Abuse Prevention Services						
.1	PERSONNEL SERVICE					
1700	Community Prevention Specialis		51,032.00	51,032.00	51,032.00	0.00
2360	Director of Subst Abuse Svcs		79,823.00	79,823.00	79,823.00	0.00
7320	Student Asst Prev Educ Counsel		109,195.00	109,195.00	109,195.00	0.00
7720	Substance Abuse Prevent Coord		57,685.00	57,685.00	57,685.00	0.00
9670	Student Assistance Specialist		332,491.00	224,500.00	224,500.00	0.00
TOTAL	PERSONNEL SERVICES	670,449.47	630,226.00	522,235.00	522,235.00	0.00
.4	CONTRACTUAL					
04010	Travel	3,032.50	3,100.00	3,100.00	3,100.00	0.00
04100	Printing	663.60	500.00	600.00	600.00	0.00
04101	Printing (Alt #1)	1,153.44	1,000.00	1,550.00	1,550.00	0.00
04200	Insurance	881.85	1,200.00	1,200.00	1,200.00	0.00
04300	Telephone	927.02	1,300.00	1,200.00	1,200.00	0.00
04480	Maintenance In Lieu of Rent	5,445.00	4,737.00	4,567.00	4,567.00	0.00
04500	Special Departmental Supplies	1,376.38	2,500.00	40,000.00	40,000.00	0.00
04550	Office Supplies	157.20	200.00	200.00	200.00	0.00
04560	Training	0.00	500.00	2,000.00	2,000.00	0.00
04990	Purchased Services	4,623.37	4,300.00	4,550.00	4,550.00	0.00
TOTAL	CONTRACTUAL	18,260.36	19,337.00	58,967.00	58,967.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	230,174.53	218,953.00	195,067.00	195,067.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	230,174.53	218,953.00	195,067.00	195,067.00	0.00
TOTAL	MH SUBSTANCE ABUSE PREVENTION SERVICES	918,884.36	868,516.00	776,269.00	776,269.00	0.00

A4324 MENTAL HEALTH - CHEMICAL DEPENDENCY OUTPATIENT CLINIC

DEPARTMENTAL FUNCTIONS:

Due to budgetary issues and projected continued losses in the program, the department proceeded on February 28th, 2011 to close the county's Drug Free Clinic.

**HEALTH
MH Chemical Dependency Outpatient Clinic**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4324 MH Chemical Dependency Outpatient Clinic						
.1	PERSONNEL SERVICE					
5650	On Call Stipend		3,600.00	0.00	0.00	0.00
7310	Substance Abuse Specialist II		161,990.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	218,480.14	165,590.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	800.00	0.00	0.00	0.00
04200	Insurance	280.71	475.00	0.00	0.00	0.00
04300	Telephone	1,625.05	1,600.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	8,168.00	7,106.00	0.00	0.00	0.00
04500	Special Departmental Supplies	6,283.69	6,093.00	0.00	0.00	0.00
04550	Office Supplies	63.21	125.00	0.00	0.00	0.00
04990	Purchased Services	1,574.43	1,900.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	17,995.09	18,099.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	74,215.86	86,767.00	0.00	0.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	74,215.86	86,767.00	0.00	0.00	0.00
TOTAL	MH CHEMICAL DEPENDENCY OUTPATIENT CLINIC	310,691.09	270,456.00	0.00	0.00	0.00

A4325 MENTAL HEALTH - FEDERAL UNDERAGE GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)

DEPARTMENTAL FUNCTIONS:

In 2008, Rensselaer County Department of Mental Health was awarded a federal SAMHSA grant for an additional five years to continue building upon and strengthening its existing countywide coalition charged with addressing the problem of underage drinking and driving. In 2012, the County marks its 9th year under this grant. The program will end on September 30th, 2013.

The grant enables the coalition to continue its work developing strategies for reducing alcohol and marijuana use among the County's youth and young adult groups, and raising awareness about alternatives to drug and alcohol use.

In 2010, we were awarded a 2 year Mentoring Grant from October 1st, 2010 to September 30th, 2012. The Mentoring grant is to provide in house guidance and direction to the Berlin Community to proceed with their own community coalition to address the issues and problems of underage drinking and driving and other related drug abuse issues. Funding for this program will end on September 30th, 2012.

PROGRAM OBJECTIVES:

Program objectives include increasing parental supervision through the Parents Who Host Program and addressing gaps in enforcement. Specific activities the coalition will undertake to address risk and protective factors include training merchants, checking compliance, enhancing existing Safe Homes policy, developing and implementing a media and public awareness campaign, educating judges, and increasing DWI patrols.

Work with Berlin to develop their own coalition under the mentoring grant.

REVENUE APPLICABLE TO THIS PROGRAM:

R4490 44903 Drug Free Communities Support Program	\$181,250
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions.

Contractual codes are based upon the funding from the SAMHSA Grant and are set at the department's requested levels.

HEALTH
MH - Federal Underage Grant & Substance Abuse and Mental Health Services Administration Program (SAMHSA)

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4325 MH - Federal Underage Grant & SAMHSA						
.1	PERSONNEL SERVICE					
1700	Community Prevention Specialist		14,581.00	14,581.00	14,581.00	0.00
1701	Community Prevention Coordinat		57,631.00	57,232.00	57,232.00	0.00
TOTAL	PERSONNEL SERVICES	55,849.17	72,212.00	71,813.00	71,813.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,229.26	25,497.00	10,000.00	10,000.00	0.00
04100	Printing	1,365.17	6,380.00	2,680.00	2,680.00	0.00
04150	Postage	784.50	2,138.00	2,000.00	2,000.00	0.00
04200	Insurance	103.98	300.00	400.00	400.00	0.00
04300	Telephone	542.93	1,600.00	1,400.00	1,400.00	0.00
04480	Maintenance In Lieu of Rent	1,500.00	1,500.00	1,600.00	1,600.00	0.00
04500	Special Departmental Supplies	4,449.86	19,482.00	8,239.00	8,239.00	0.00
04550	Office Supplies	153.64	1,750.00	2,000.00	2,000.00	0.00
04560	Training	6,603.67	11,976.00	10,000.00	10,000.00	0.00
04800	Contractual Agency	16,360.25	23,500.00	13,500.00	13,500.00	0.00
04900	Professional Services	1,900.00	7,250.00	4,000.00	4,000.00	0.00
04990	Purchased Services	3,258.75	5,073.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	39,252.01	106,446.00	61,819.00	61,819.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	21,025.81	29,533.00	29,468.00	29,468.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	21,025.81	29,533.00	29,468.00	29,468.00	0.00
TOTAL	MH - FEDERAL UNDERAGE GRANT & SAMHSA	116,126.99	208,191.00	163,100.00	163,100.00	0.00

A4327 MENTAL HEALTH - COMMUNITY ANTI-DRUG COALITION

DEPARTMENTAL FUNCTIONS:

In 2010, OASAS awarded the county a \$20,000 compliance grant which ended in 2010. This was a one time grant for fiscal year 2010. There is no program for 2012.

		HEALTH				
		MH Community Anti-Drug Coalition				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A4327 MH Community Anti-Drug Coalition						
.4	CONTRACTUAL					
04101	Printing (Alt #1)	1,339.85	875.00	0.00	0.00	0.00
04200	Insurance	57.85	0.00	0.00	0.00	0.00
04501	Spec Dept Supplies (Alt #1)	208.90	500.00	0.00	0.00	0.00
04800	Contractual Agency	15,039.42	17,125.00	0.00	0.00	0.00
04990	Purchased Services	0.00	1,500.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	16,646.02	20,000.00	0.00	0.00	0.00
TOTAL	MH COMMUNITY ANTI- DRUG COALITION	16,646.02	20,000.00	0.00	0.00	0.00
TOTAL	MENTAL HEALTH PROGRAMS	12,992,279.16	14,685,423.60	13,669,538.00	13,669,538.00	0.00
TOTAL	HEALTH	19,324,311.21	21,924,894.60	20,581,107.00	20,571,607.00	0.00

A5630 BUS OPERATIONS

DEPARTMENTAL FUNCTIONS:

Program functions include the provision of regular bus service to the urban, suburban, and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2011 were Capital District Transportation Authority and Yankee Trails, Inc.

PROGRAM OBJECTIVES:

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides some independence to the elderly, handicapped, and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak hour traffic. Public transportation also allows both employers and riders relief from parking requirements and high gas prices.

PROGRAM STATISTICS:

From April 2010 - March 2011, CDTA provided 3,128,466 rides, and Yankee Trails carried 5,368 passengers in its Hoosick Falls run. Several routes were reconfigured in April 2011. A new, handicapped-accessible bus funded through ARRA stimulus funding came on line in March 2011 for the Yankee Trails Hoosick Falls run and could provide an excitement to the line which may produce additional riders.

MANDATES:

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

REVENUE APPLICABLE TO THIS PROGRAM: **\$90,800**

R3589	35891	State Aid - Bus Companies	\$50,000
R3589	35892	Section 5311 Rural Transportation	40,800

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

**TRANSPORTATION
Bus Operations**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A5630 BUS09 Bus Operations - Section 5311 Bus Purchase						
.2	EQUIPMENT					
02400	Other Equipment	0.00	137,635.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	137,635.00	0.00	0.00	0.00
TOTAL	BUS OPERATIONS - SECTION 5311 BUS PURCHASE	0.00	137,635.00	0.00	0.00	0.00
 A5630 Bus Operations						
.4	CONTRACTUAL					
04703	Private Bus Service	60,040.93	61,580.00	56,500.00	56,500.00	0.00
04704	Section 5311 Bus Service	37,000.00	38,900.00	40,800.00	40,800.00	0.00
04800	Contractual Agency	446,661.00	446,661.00	446,661.00	446,661.00	0.00
TOTAL	CONTRACTUAL	543,701.93	547,141.00	543,961.00	543,961.00	0.00
TOTAL	BUS OPERATIONS	543,701.93	547,141.00	543,961.00	543,961.00	0.00
TOTAL	TRANSPORTATION	543,701.93	684,776.00	543,961.00	543,961.00	0.00

A6010 SOCIAL SERVICES - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

PROGRAM OBJECTIVES:

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011 Budget</u>	<u>2012 Request</u>
Administrative salaries as a % of Total Salaries	8.0%	7.8%	8.4%	8.6%	9.2%	7.8%	7.9%	8.1%	8.6%	8.4%

MANDATES:

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

REVENUE APPLICABLE TO THIS PROGRAM:

\$7,774,688

R1894 18941 Social Services Charges	\$ 40,000
R3610 36101 Social Services Administration - SA	1,957,372
R4610 46101 Social Services Administration - FA	4,384,069
R4610 46102 Food Stamp Grant	195,774
R4611 46111 Food Stamp Program Administration	1,065,473
R4689 46892 Other Social Services	132,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding reflects year-end 2011 salary levels due to the expiration of the current UPSEU Collective Bargaining Agreement. The Fiscal Analyst position was eliminated at the end of 2010 as a result of failed union negotiations related to health insurance savings.

The "Furniture" budget reflects an appropriation for office chairs that may need replacement during the year. The "Automobile" line item reflects the purchase of a vehicle to replace an unsafe 2008 minivan with approximately 70,000 miles. In 2012, funding in "Other Equipment" is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Administration

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6010 Social Services - Administration						
.1	PERSONNEL SERVICE					
0060	Administrative Assistant		47,741.00	47,741.00	47,741.00	0.00
0090	Accounting Supervisor Grade A		54,946.00	55,736.00	55,736.00	0.00
0290	Assistant Social Services Atty		282,751.00	271,876.00	271,876.00	0.00
1250	Commissioner Of Social Service		105,000.00	105,000.00	105,000.00	0.00
2070	Dep Commissioner of Soc Svcs		85,776.00	86,626.00	86,626.00	0.00
2280	Dep Com Of Social Services		81,120.00	82,070.00	82,070.00	0.00
2700	Fiscal Analyst		46,974.00	0.00	0.00	0.00
6122	Prg Audit & Review Specialist		66,700.00	66,700.00	66,700.00	0.00
7330	Social Services Attorney		90,975.00	90,975.00	90,975.00	0.00
7390	Staff Development Coordinator		65,396.00	66,346.00	66,346.00	0.00
7790	Secretary To Commissioner		42,548.00	42,548.00	42,548.00	0.00
TOTAL	PERSONNEL SERVICES	913,240.90	969,927.00	915,618.00	915,618.00	0.00
.2	EQUIPMENT					
02100	Furniture	727.55	825.00	825.00	825.00	0.00
02300	Automobile	15,580.97	0.00	16,422.00	16,422.00	0.00
02400	Other Equipment	58,891.00	48,910.00	17,100.00	17,100.00	0.00
TOTAL	EQUIPMENT	75,199.52	49,735.00	34,347.00	34,347.00	0.00
.4	CONTRACTUAL					
04010	Travel	166,265.76	158,500.00	184,802.00	184,802.00	0.00
04050	Automobile Maintenance	16,056.23	10,000.00	15,000.00	15,000.00	0.00
04051	Automobile, Gasoline	13,896.24	17,500.00	22,500.00	21,500.00	0.00
04100	Printing	917.47	800.00	750.00	750.00	0.00
04150	Postage	89,189.72	125,450.00	93,204.00	93,204.00	0.00
04200	Insurance	38,825.02	45,000.00	45,000.00	45,000.00	0.00
04300	Telephone	56,371.51	68,000.00	63,882.00	63,882.00	0.00
04351	Utilities - Electricity	49,513.05	48,363.00	50,000.00	50,000.00	0.00
04352	Utilities - Fuel	10,314.30	18,238.00	22,417.00	21,500.00	0.00
04400	Repairs	157.00	500.00	500.00	500.00	0.00
04420	Maintenance	15,385.98	18,400.00	18,205.00	18,000.00	0.00
04450	Rental - Equipment/Maintenance	1,158,519.20	1,225,001.00	1,240,738.00	1,240,738.00	0.00
04500	Special Departmental Supplies	1,982.33	13,000.00	5,000.00	5,000.00	0.00
04520	Dues	4,991.00	5,200.00	5,262.00	5,262.00	0.00
04540	Publications	10,973.15	12,350.00	12,850.00	12,850.00	0.00
04550	Office Supplies	44,032.57	50,000.00	50,000.00	50,000.00	0.00
04560	Training	7,911.00	10,000.00	10,000.00	10,000.00	0.00
04565	Advertising	147.75	2,000.00	1,500.00	1,500.00	0.00
04749	Transportation - Client	44,610.70	106,000.00	116,726.00	116,726.00	0.00
04750	Vital Stat Verification	22.99	150.00	150.00	150.00	0.00
04751	Food Stamps	318,074.80	388,085.00	195,744.00	195,744.00	0.00
04900	Professional Services	1,009,638.86	1,203,256.00	1,183,562.00	1,183,562.00	0.00
04903	Subpoenas/Witness	(63.68)	200.00	200.00	200.00	0.00
04990	Purchased Services	138,109.91	130,000.00	130,000.00	130,000.00	0.00
TOTAL	CONTRACTUAL	3,195,842.86	3,655,993.00	3,467,992.00	3,465,870.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	327,652.91	333,061.00	332,757.00	332,757.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	327,652.91	333,061.00	332,757.00	332,757.00	0.00
TOTAL	SOCIAL SERVICES - ADMINISTRATION	4,511,936.19	5,008,716.00	4,750,714.00	4,748,592.00	0.00

A6011 SOCIAL SERVICES - INCOME MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

PROGRAM OBJECTIVES:

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

PROGRAM STATISTICS:

12/31 of the year per WMS	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
TANF cases	836	877	893	877	811	807	892	1,003	1,028
Safety Net cases	249	274	332	338	348	312	347	368	382

<u>Food Stamps Issued</u>		<u>Average Households</u>
2003	\$9,750,736	4,268
2004	\$10,822,410	4,714
2005	\$12,087,472	5,164
2006	\$13,092,075	5,460
2007	\$14,000,284	5,700
2008	\$16,679,477	6,354
2009	\$24,993,697	7,505
2010	\$29,223,295	8,515

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all positions are budgeted at year-end 2011 salary levels. As a result of the failed union negotiations related to health insurance savings, two (2) Clerk positions, two (2) Community Service Worker positions, a Senior Clerk position, and three (3) Social Welfare Examiner positions were eliminated at the end of 2010. With the department's decision to eliminate the TOP program, two (2) Social Welfare Examiner positions were transferred from A6014 to assist with the extremely high caseloads within this unit. In addition, some of the up-front mandated employment functions were transferred to this program. During 2011, the department reevaluated this unit and determined it would be better served with an additional Senior Account Clerk position. Consequently, one (1) Social Welfare Examiner position was eliminated.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Income Maintenance

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6011 Social Services - Income Maintenance						
.1	PERSONNEL SERVICE					
0000	Account Clerk		159,060.00	159,530.00	159,530.00	0.00
0160	Associate Account Clerk		44,928.00	44,928.00	44,928.00	0.00
0725	BICS Operator		31,200.00	31,200.00	31,200.00	0.00
1240	Community Service Worker		145,827.00	88,794.00	88,794.00	0.00
1590	Clerk		612,615.00	555,800.00	555,800.00	0.00
1695	Dir of Assistance Programs		70,775.00	70,775.00	70,775.00	0.00
2390	Data Entry Machine Operator		94,786.00	95,266.00	95,266.00	0.00
4715	Managed Care Facilitator		46,974.00	46,974.00	46,974.00	0.00
4800	Motor Vehicle Operator		30,730.00	30,730.00	30,730.00	0.00
5410	Overtime		40,000.00	30,000.00	30,000.00	0.00
5630	Personnel Service Savings	(165,000.00)	(165,000.00)	(165,000.00)	(165,000.00)	0.00
5650	On Call Stipend		12,600.00	12,600.00	12,600.00	0.00
5740	Principal Account Clerk		50,763.00	50,763.00	50,763.00	0.00
5930	Principal Data Entry Operator		40,069.00	40,069.00	40,069.00	0.00
6085	Principal S. W. Examiner II		216,160.00	216,160.00	216,160.00	0.00
6086	Principal S. W. Examiner III		57,549.00	57,549.00	57,549.00	0.00
6670	Resource Assistant		52,662.00	52,662.00	52,662.00	0.00
6710	Receptionist		31,742.00	31,742.00	31,742.00	0.00
7000	Senior Account Clerk		254,547.00	289,507.00	289,507.00	0.00
7030	Senior Clerk		30,730.00	0.00	0.00	0.00
7100	Senior Resource Consultant		65,578.00	65,578.00	65,578.00	0.00
7210	Senior Social Welfare Examiner		366,517.00	366,997.00	366,997.00	0.00
7260	Senior Welfare Investigator		53,823.00	53,823.00	53,823.00	0.00
7340	Social Welfare Examiner		1,803,521.00	1,737,074.00	1,737,074.00	0.00
7860	Senior Support Investigator		42,628.00	42,628.00	42,628.00	0.00
7870	Support Investigator		196,574.00	196,574.00	196,574.00	0.00
8060	Temporary Services		88,654.00	65,000.00	65,000.00	0.00
8090	Typist		66,093.00	66,093.00	66,093.00	0.00
8760	Welfare Investigator		101,601.00	101,601.00	101,601.00	0.00
8800	Welfare Management Sys Coord		47,457.00	47,457.00	47,457.00	0.00
TOTAL	PERSONNEL SERVICES	4,708,781.41	4,691,163.00	4,482,874.00	4,482,874.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,983,519.19	1,983,749.00	2,209,187.00	2,209,187.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,983,519.19	1,983,749.00	2,209,187.00	2,209,187.00	0.00
TOTAL	SOCIAL SERVICES - INCOME MAINTENANCE	6,692,300.60	6,674,912.00	6,692,061.00	6,692,061.00	0.00

A6012 SOCIAL SERVICES - GENERAL SERVICES

DEPARTMENTAL FUNCTIONS:

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

PROGRAM OBJECTIVES:

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
CPS reports investigated	2,140	2,227	2,126	2,402	2,444	2,647	2,888	2,858	1,427

REVENUE APPLICABLE TO THIS PROGRAM:

State and Federal revenue are included in organization codes A6010, A6070, and A6119.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is provided at year-end 2011 salary levels for all bargaining unit positions due to expiration of the present UPSEU Collective Bargaining Agreement. A Case Supervisor Grade B position, a Senior Caseworker position, and a Senior Court Liaison position were eliminated at the end of 2010 as a result of failed union negotiations related to health insurance savings. With the department's decision to eliminate the TOP program, a Caseworker position was transferred from A6014 to deal with the homeless population and finding them permanent housing.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services – General Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6012 Social Services – General Services						
.1	PERSONNEL SERVICE					
0000	Account Clerk		31,798.00	31,798.00	31,798.00	0.00
1040	Case Supervisor Grade B		449,738.00	395,705.00	395,705.00	0.00
1050	Caseworker		1,420,427.00	1,388,292.00	1,388,292.00	0.00
1330	Child Protective Coordinator		76,205.00	76,205.00	76,205.00	0.00
1340	Child Protective Supervisor		365,597.00	365,025.00	365,025.00	0.00
1350	Child Protective Worker		1,338,017.00	1,442,375.00	1,442,375.00	0.00
1590	Clerk		57,982.00	57,982.00	57,982.00	0.00
3320	Homemaker		105,785.00	105,785.00	105,785.00	0.00
4800	Motor Vehicle Operator		99,365.00	99,365.00	99,365.00	0.00
5410	Overtime		325,000.00	300,000.00	300,000.00	0.00
5630	Personnel Service Savings		(140,000.00)	(140,000.00)	(140,000.00)	0.00
5650	On Call Stipend		44,100.00	44,100.00	44,100.00	0.00
5927	Principal Court Liaison		60,334.00	60,334.00	60,334.00	0.00
7020	Senior Caseworker		208,339.00	156,208.00	156,208.00	0.00
7210	Senior Social Welfare Examiner		42,491.00	42,491.00	42,491.00	0.00
7250	Senior Typist		31,825.00	31,825.00	31,825.00	0.00
7340	Social Welfare Examiner		121,966.00	121,966.00	121,966.00	0.00
7375	Special Projects Administrator		62,520.00	63,000.00	63,000.00	0.00
7865	Senior Court Liaison		38,790.00	0.00	0.00	0.00
7914	Social Services Clinical Coord		62,000.00	65,209.00	65,209.00	0.00
8770	Working Supervisor		34,842.00	34,842.00	34,842.00	0.00
TOTAL	PERSONNEL SERVICES	5,046,291.16	4,837,121.00	4,742,507.00	4,742,507.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,664,652.45	1,628,032.00	1,786,524.00	1,786,524.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,664,652.45	1,628,032.00	1,786,524.00	1,786,524.00	0.00
TOTAL	SOCIAL SERVICES – GENERAL SERVICES	6,710,943.61	6,465,153.00	6,529,031.00	6,529,031.00	0.00

A6013 SOCIAL SERVICES - SUPPORT COLLECTION UNIT

DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

PROGRAM STATISTICS:

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Total Collections	\$16,233,200	\$18,421,073	\$18,880,794	\$19,404,555	\$20,956,000	\$20,537,558	\$20,782,932

REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

All positions are budgeted at 2011 year-end salary levels due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement. As a result of the failed union negotiations related to health insurance savings, an Account Clerk position was eliminated at the end of 2010. The Data Entry Machine Operator position that was "saved out" in the 2011 budget has been eliminated.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services Support Collection Unit**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6013 Social Services Support Collection Unit						
.1	PERSONNEL SERVICE					
0000	Account Clerk		62,528.00	31,798.00	31,798.00	0.00
1590	Clerk		29,252.00	29,252.00	29,252.00	0.00
2390	Data Entry Machine Operator		30,800.00	0.00	0.00	0.00
5630	Personnel Service Savings		(30,730.00)	0.00	0.00	0.00
7000	Senior Account Clerk		114,438.00	114,438.00	114,438.00	0.00
7870	Support Investigator		193,323.00	193,690.00	193,690.00	0.00
9760	Supervisor Of Support Collect		58,767.00	58,767.00	58,767.00	0.00
TOTAL	PERSONNEL SERVICES	442,226.94	458,378.00	427,945.00	427,945.00	0.00
.4	CONTRACTUAL					
04150	Postage	176.00	0.00	0.00	0.00	0.00
04300	Telephone	1,262.17	0.00	0.00	0.00	0.00
04990	Purchased Services	3,087.01	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	4,525.18	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	173,042.03	180,163.00	182,383.00	182,383.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	173,042.03	180,163.00	182,383.00	182,383.00	0.00
TOTAL	SOCIAL SERVICES SUPPORT COLLECTION UNIT	619,794.15	638,541.00	610,328.00	610,328.00	0.00

A6014 SOCIAL SERVICES - EMPLOYMENT

DEPARTMENTAL FUNCTIONS:

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self sufficiency and closing public assistance cases.

PROGRAM OBJECTIVES:

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TOP program was discontinued January 31, 2011.

During 2011, the department consolidated the Transitional Opportunities Program (TOP) and Project Hire (Help In Reaching Employment). In an effort to consolidate similar goals and make the employment functions more efficient, the decision was made to create an "Employment" unit. Consequently, two (2) Social Welfare Examiner positions were transferred to A6011 and a Caseworker position was transferred to A6012.

In the 2011 budget, four (4) Senior Social Welfare Examiner titles were added along with an equal offset within "Personnel Service Savings". This modification in Personnel was budget neutral. Three (3) of the four (4) Caseworkers were transferred into vacant items within other units (i.e. home care, JD PINS, adult services) during the year. These three (3) vacancies were replaced with Senior Social Welfare Examiners. Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all Personnel Services line items remain unchanged.

ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Employment

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6014 Social Services - Employment						
.1	PERSONNEL SERVICE					
1050	Caseworker		245,322.00	51,409.00	51,409.00	0.00
2605	Employment Specialist		47,444.00	47,444.00	47,444.00	0.00
5630	Personnel Service Savings		(156,688.00)	(40,072.00)	(40,072.00)	0.00
5650	On Call Stipend		0.00	3,600.00	3,600.00	0.00
7210	Senior Social Welfare Examiner		156,688.00	156,688.00	156,688.00	0.00
7340	Social Welfare Examiner		78,770.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	152,878.98	371,536.00	219,069.00	219,069.00	0.00
.4	CONTRACTUAL					
04300	Telephone	866.79	0.00	0.00	0.00	0.00
04990	Purchased Services	1,327.42	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	2,194.21	0.00	0.00	0.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	55,419.73	142,488.00	122,666.00	122,666.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	55,419.73	142,488.00	122,666.00	122,666.00	0.00
TOTAL	SOCIAL SERVICES - EMPLOYMENT	210,492.92	514,024.00	341,735.00	341,735.00	0.00

A6015 SOCIAL SERVICES - BLOCK GRANT PROGRAMS

PROGRAM OBJECTIVES:

This code contains the costs for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is one hundred percent (100%) funded up to \$12,075 for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services \$12,075

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the departmental request.

		ECONOMIC ASSISTANCE & OPPORTUNITY				
		Social Services - Block Grant Programs				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6015 Social Services - Block Grant Programs						
.4	CONTRACTUAL					
04800	Contractual Agency	50,000.00	37,075.00	37,075.00	37,075.00	0.00
04990	Purchased Services	506.64	750.00	750.00	750.00	0.00
TOTAL	CONTRACTUAL	50,506.64	37,825.00	37,825.00	37,825.00	0.00
TOTAL	SOCIAL SERVICES - BLOCK GRANT PROGRAMS	50,506.64	37,825.00	37,825.00	37,825.00	0.00

A6055 SOCIAL SERVICES - DAY CARE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

REVENUE APPLICABLE TO THIS PROGRAM: **\$4,397,628**

R1855 18551 Repayments Day Care	\$ 6,000
R3655 36551 Child Care Block Grant - SA	4,391,628

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The budget request for the New York State Child Care Development Block Grant is approved based on the department's submission.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Day Care**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6055 Social Services - Day Care						
.4	CONTRACTUAL					
04700	Program Expenditures	4,210,458.68	4,127,300.00	4,381,212.00	4,381,212.00	0.00
TOTAL	CONTRACTUAL	4,210,458.68	4,127,300.00	4,381,212.00	4,381,212.00	0.00
TOTAL	SOCIAL SERVICES - DAY CARE	4,210,458.68	4,127,300.00	4,381,212.00	4,381,212.00	0.00

A6070 SOCIAL SERVICES - PURCHASE OF SERVICES

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

PROGRAM OBJECTIVES:

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of \$100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

REVENUE APPLICABLE TO THIS PROGRAM: **\$2,543,620**

R1870 18701 Repayment - Services to Recipients	\$ 1,500
R3670 36701 Services to Recipients - SA	2,089,892
R4670 46701 Services to Recipients - FA	452,228

SUMMARY OF BUDGET OFFICER'S ACTIONS:

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is a Title XX mandated service and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services - contractual payments to Northeast Parent and Child Society, Community Maternity, Jewish Family Services, Vanderheyden, Equinox, Samaritan Hospital, Developmental Pediatrics, Dr. Williams, Berkshire Farms, and Parsons are all funded within this line item.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Purchase of Services**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6070 Social Services - Purchase of Services						
.4	CONTRACTUAL					
04738	Adult Services	0.00	30,000.00	15,000.00	15,000.00	0.00
04743	Homemakers	31,659.67	75,000.00	75,000.00	75,000.00	0.00
04746	Mandated Preventive/Protection	564,233.08	470,000.00	600,098.00	600,098.00	0.00
04747	Child Preventive Services	1,092,438.89	1,208,924.00	1,258,196.00	1,258,196.00	0.00
TOTAL	CONTRACTUAL	1,688,331.64	1,783,924.00	1,948,294.00	1,948,294.00	0.00
TOTAL	SOCIAL SERVICES - PURCHASE OF SERVICES	1,688,331.64	1,783,924.00	1,948,294.00	1,948,294.00	0.00

A6101 SOCIAL SERVICES - MEDICAL ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and the Medicaid transportation contract with ACCESS Transit/CDTA, and other minor expenses are paid on behalf of clients as the need arises.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Total Insurance Cases	560	585	490	397	365	477	551	673	623

REVENUE APPLICABLE TO THIS PROGRAM:

\$ 717,500

R1801 18011 Repayment Medical Assistance	\$1,150,000
R3601 36011 Medical Assistance - SA	(220,250)
R4601 46011 Medical Assistance - FA	(212,250)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Of the total appropriation of \$642,500, \$385,000 is for the ACCESS Transit/CDTA contract to administer the Medicaid Transportation program. The cost of insurance premium continuation is funded in the amount of \$230,000, the cost of reimbursing enrollee transportation costs is funded in the amount of \$20,000, and \$7,500 is to cover miscellaneous transportation costs and client lodging/housing costs during medical treatment.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6101 Social Services - Medical Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	484,021.40	547,000.00	642,500.00	642,500.00	0.00
TOTAL	CONTRACTUAL	484,021.40	547,000.00	642,500.00	642,500.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE	484,021.40	547,000.00	642,500.00	642,500.00	0.00

A6102 SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.

DEPARTMENTAL FUNCTIONS:

This code reflects the County's 2012 Medicaid obligation as per the Medicaid Cap legislation.

PROGRAM OBJECTIVES:

Chapter 58 of the Laws of 2005 responded to citizen and local government concerns about the growing costs of Medicaid to local government and the increasing burden it placed on the local tax base. The Governor's plan relieves local government of the risk of substantial, unpredictable year-to-year increases for Medicaid by capping the local cost of Medicaid as adjusted by set annual increases. As enacted, the law establishes calendar year 2005 as the base period for calculating future local shares. The legislation requires that the 2005 base year amount be increased by 3.5% for calendar year 2006, 3.25% for calendar year 2007 and 3% for calendar year 2008 and each year thereafter. This modest growth rate is applied in a non-compounded manner. The statute also provides the specific method for conversion of the base year amounts into the required State fiscal year caps. In 2012, the County's share is calculated at 21.75% of the 2005 base year amount.

PROGRAM STATISTICS:

as of 1st of year:	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Medicaid recipients	18,305	19,522	20,011	19,802	19,937	21,353	23,052	25,373	25,770

% of population receiving Medicaid benefits as of 6/30/11: 16.6%

SUMMARY OF BUDGET OFFICER'S ACTIONS:

2012 is the seventh year of the enacted Medicaid CAP. A three percent (3%) increase over the 2011 requirement is reflected in "Program Expenditures". The "IGT Offset" line item represents fifty percent (50%) of the estimated Van Rensselaer Manor's Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Medical Assistance - M.M.I.S.**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6102 Social Services - Medical Assistance - M.M.I.S.						
.4	CONTRACTUAL					
04700	Program Expenditures	31,998,096.00	32,979,967.00	33,813,145.00	33,813,145.00	0.00
04706	IGT Offset	0.00	4,905,762.00	2,950,000.00	2,950,000.00	0.00
TOTAL	CONTRACTUAL	31,998,096.00	37,885,729.00	36,763,145.00	36,763,145.00	0.00
TOTAL	SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.	31,998,096.00	37,885,729.00	36,763,145.00	36,763,145.00	0.00

6106 SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES

DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

REVENUE APPLICABLE TO THIS PROGRAM:

R3606 36061 Adult Family-Type Homes \$2,600

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The request, as submitted by the department, is accepted.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Adult Family - Type Homes**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6106 Social Services - Adult Family - Type Homes						
.4	CONTRACTUAL					
04700	Program Expenditures	1,933.72	2,600.00	2,600.00	2,600.00	0.00
TOTAL	CONTRACTUAL	1,933.72	2,600.00	2,600.00	2,600.00	0.00
TOTAL	SOCIAL SERVICES - ADULT FAMILY - TYPE HOMES	1,933.72	2,600.00	2,600.00	2,600.00	0.00

A6109 SOCIAL SERVICES - FAMILY ASSISTANCE

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

PROGRAM OBJECTIVES:

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Average Monthly Cases	1,012	1,099	1,142	1,082	1,004	995	995	1,078	1,113
Total Burials	4	0	4	0	1	0	1	0	0

REVENUE APPLICABLE TO THIS PROGRAM: **\$15,091,699**

R1809 18091 Repayment Family Assistance	\$ 1,200,000
R1811 18111 Child Support Incentive Earnings	160,000
R3609 36091 Family Assistance - State	2,901
R4609 46091 Family Assistance - Federal	8,997,438
R4615 46151 FFFS	4,731,360

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The TANF caseload is currently trending at more than twelve percent (12%) over the prior year. The TANF non-services (public assistance benefits) portion of this line item reflects over sixty-four percent (64%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Family Assistance**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6109 Social Services - Family Assistance						
.4	CONTRACTUAL					
04700	Program Expenditures	13,188,053.59	13,327,867.00	14,309,944.00	14,309,944.00	0.00
TOTAL	CONTRACTUAL	13,188,053.59	13,327,867.00	14,309,944.00	14,309,944.00	0.00
TOTAL	SOCIAL SERVICES - FAMILY ASSISTANCE	13,188,053.59	13,327,867.00	14,309,944.00	14,309,944.00	0.00

A6123 SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS

DEPARTMENTAL FUNCTIONS:

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

PROGRAM OBJECTIVES:

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Average Placements	5.2	14.1	18.9	17	5.2	5.5	4.8	7

REVENUE APPLICABLE TO THIS PROGRAM: **\$382,465**

R1823 18231 Repayment Juvenile Delinquents	\$ 35,000
R3623 36231 Juvenile Delinquents	347,465

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2012 line item reflects payments for care provided at the following levels: congregate care/institutions, group homes, agency foster care, and independent living. Additionally, the Capital District Secure Detention Facility is projected at \$210,000, the Dormitory Authority at \$40,000, and the New York State Office of Children and Family Services for Detention at \$5,000. The contract for non-secure detention beds has been funded within this cost center and will be utilized only if placement of the youth is absolutely necessary.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD - Private Institutions**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6123 Social Services - JD - Private Institutions						
.4	CONTRACTUAL					
04700	Program Expenditures	1,383,659.67	1,429,442.00	1,547,786.00	1,547,786.00	0.00
TOTAL	CONTRACTUAL	1,383,659.67	1,429,442.00	1,547,786.00	1,547,786.00	0.00
TOTAL	SOCIAL SERVICES – JD – PRIVATE INSTITUTIONS	1,383,659.67	1,429,442.00	1,547,786.00	1,547,786.00	0.00

A6129 SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS

DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools.

PROGRAM OBJECTIVES:

These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Total Care Days Paid	2,805	3,757	3,672	2,415	2,689	3,221	1,524	993

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The New York State Office of Children and Family Services (OCFS) bills the county for its' fifty percent (50%) share, plus any prior year rate adjustments, of the operating costs for placements in State facilities.

The 2012 allocation is for an average of nearly three (3) placements in two (2) different levels of care – two and a half (2.5) in limited secure (Level II) and approximately one half (.5) in non-community based residential services (Level III). An additional \$50,000 is included in the line item for any prior year rate adjustments, as the County, based upon information provided by OCFS, is still utilizing interim 2008, 2009 and 2010 per diem rates.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - JD - State Training Schools**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6129 Social Services - JD - State Training Schools						
.4	CONTRACTUAL					
04700	Program Expenditures	624,725.35	573,196.00	452,063.00	452,063.00	0.00
TOTAL	CONTRACTUAL	624,725.35	573,196.00	452,063.00	452,063.00	0.00
TOTAL	SOCIAL SERVICES – JD – STATE TRAINING SCHOOLS	624,725.35	573,196.00	452,063.00	452,063.00	0.00

A6140 SOCIAL SERVICES - SAFETY NET

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination, recertification, screening, investigation, authorization of services and monitoring of caseloads.

PROGRAM OBJECTIVES:

Mandated by the State of New York, Safety Net provides assistance to individuals and families who are ineligible for family assistance. The program is comprised of cash and non-cash assistance. There is a 24-month lifetime limit on cash safety net assistance. Non-cash benefits must be paid in the following manner - shelter assistance (direct payment to landlords), utility assistance, personal needs allowance, and other assistance. Level II congregate care and burials comprise over twenty percent (20%) of the total budget. Historically, the State shared 50/50 with the local districts the cost of safety net. However, in the SFY11-12 budget, State reimbursement was reduced to 29%.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Average Monthly Cases	354	387	396	462	526	508	538	576	587
Total Burials	120	123	137	126	134	158	163	191	87

REVENUE APPLICABLE TO THIS PROGRAM:

\$2,312,594

R1840 18401 Repayment Safety Net	\$ 650,000
R3640 36401 State Aid - Safety Net	1,564,434
R4640 46401 Federal Aid - Safety Net	98,160

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The department's request has been accepted based upon current caseload. Payments for private rent/public housing and congregate care will account for over fifty-one percent (51%) of projected benefits. Other benefits include monthly cash grants, burials, shelter, domestic violence services, utilities, etc.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Safety Net**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6140 Social Services - Safety Net						
.4	CONTRACTUAL					
04700	Program Expenditures	4,820,316.68	4,903,000.00	5,660,000.00	5,660,000.00	0.00
TOTAL	CONTRACTUAL	4,820,316.68	4,903,000.00	5,660,000.00	5,660,000.00	0.00
TOTAL	SOCIAL SERVICES - SAFETY NET	4,820,316.68	4,903,000.00	5,660,000.00	5,660,000.00	0.00

A6141 SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS

DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

PROGRAM STATISTICS:

2010 Total Program: **\$5,778,809**
 Payments made by DSS \$ 14,583
 Payments made by OSC \$5,764,226

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Total Households	3,580	3,964	3,967	3,760	3,789	3,888	4,428	4,557	4,916

REVENUE APPLICABLE TO THIS PROGRAM: **\$ 65,000**

R1841 18411 HEAP Repayments \$150,000
 R4641 46411 Energy Assistance Program (85,000)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2012 budget is based on two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY
 Social Services - Energy Crisis Assistance Programs**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6141 Social Services - Energy Crisis Assistance Programs						
.4	CONTRACTUAL					
04700	Program Expenditures	18,891.62	85,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTRACTUAL	18,891.62	85,000.00	50,000.00	50,000.00	0.00
TOTAL	SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS	18,891.62	85,000.00	50,000.00	50,000.00	0.00

A6142 SOCIAL SERVICES - EMERGENCY AID FOR ADULTS

DEPARTMENTAL FUNCTIONS:

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

PROGRAM OBJECTIVES:

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

PROGRAM STATISTICS:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>6/30/11</u>
Average Monthly Cases	18	10.8	11	8.7	9.3	7.8	8.5	4.1	4

REVENUE APPLICABLE TO THIS PROGRAM:

\$25,250

R1842 18421 Repayment Emergency Aid Adults	\$ 500
R3642 36421 Emergency Aid	24,750

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this cost center is provided as per the departmental request.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Social Services - Emergency Aid for Adults**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6142 Social Services - Emergency Aid for Adults						
.4	CONTRACTUAL					
04700	Program Expenditures	39,701.38	65,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTRACTUAL	39,701.38	65,000.00	50,000.00	50,000.00	0.00
TOTAL	SOCIAL SERVICES - EMERGENCY AID FOR ADULTS	39,701.38	65,000.00	50,000.00	50,000.00	0.00
TOTAL	SOCIAL SERVICES PROGRAMS	86,293,896.23	93,572,015.00	93,798,506.00	93,796,384.00	0.00

A6310 COMMUNITY PROGRAM GRANTS

DEPARTMENTAL FUNCTIONS:

Appropriations set aside in this cost center are used to contract with organizations and agencies, which provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to "include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts."

Funding for the remaining libraries that are taxing districts has been eliminated for 2012. Due to budgetary constraints other community program grants have also been reduced. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Community Program Grants**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6310 Community Program Grants						
.4	CONTRACTUAL					
04801	Huds-Mohawk (Tob. Prg)	5,670.00	5,386.00	5,386.00	5,000.00	0.00
04807	Conservation Alliance	9,265.00	8,802.00	8,802.00	7,500.00	0.00
04809	Schaghticoke Fair	3,500.00	3,325.00	3,325.00	3,325.00	0.00
04810	Cooperative Extension	459,116.00	436,160.00	444,883.00	362,000.00	0.00
04811	Rental - Cooperative Extension	45,412.00	41,139.00	40,424.00	40,424.00	0.00
04812	Soil And Water	165,500.00	157,225.00	171,000.00	130,100.00	0.00
04813	Libraries	143,100.00	58,235.00	42,702.00	42,702.00	0.00
04814	Historical Society	5,000.00	4,750.00	4,750.00	4,750.00	0.00
04815	Uncle Sam Parade Comm.	3,000.00	2,850.00	2,850.00	0.00	0.00
04816	Memorial Day Parade Comm.	1,500.00	1,425.00	1,425.00	0.00	0.00
04817	Flag Day Parade Comm.	3,000.00	2,850.00	2,850.00	0.00	0.00
04876	Troy Youth Association, Inc.	1,500.00	1,425.00	1,425.00	1,425.00	0.00
TOTAL	CONTRACTUAL	845,563.00	723,572.00	729,822.00	597,226.00	0.00
TOTAL	COMMUNITY PROGRAM GRANTS	845,563.00	723,572.00	729,822.00	597,226.00	0.00

A6411 TOURISM PROGRAM

DEPARTMENTAL FUNCTIONS:

The tourism program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State's Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

REVENUE APPLICABLE TO THIS PROGRAM: **\$40,686**

R2372	23725	Planning Fees - IDA	\$17,611
R3715	37153	Preserve America Grant	23,075

SUMMARY OF BUDGET OFFICER'S ACTIONS:

For 2012, the Rensselaer County IDA will be named the County's Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff will continue to perform the day-to-day tasks associated with our tourism activities, but it is believed that such a change in TPA will allow the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program is reflected in their 2012 operating budget.

**ECONOMIC ASSISTANCE AND OPPORTUNITY
Tourism Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6411 CAN10 Tourism Program - Canal Corp. Tourism Grant						
.4	CONTRACTUAL					
04500	Special Departmental Supplies	0.00	1,428.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	1,428.00	0.00	0.00	0.00
TOTAL	TOURISM PROGRAM -CANAL CORP. TOURISM GRANT	0.00	1,428.00	0.00	0.00	0.00
A6411 Tourism Program						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		18,000.00	18,000.00	18,000.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	18,000.00	18,000.00	18,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	611.50	850.00	600.00	600.00	0.00
04150	Postage	1,317.56	1,000.00	1,200.00	1,200.00	0.00
04500	Special Departmental Supplies	0.00	1,200.00	1,200.00	1,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	23,075.00	23,075.00	23,075.00	0.00
04502	Spec Dept Supplies (Alt #2)	9,500.00	0.00	0.00	0.00	0.00
04503	Spec Dept Supplies (Alt #3)	3,760.00	0.00	0.00	0.00	0.00
04520	Dues	7,000.00	9,000.00	8,000.00	8,000.00	0.00
04565	Advertising	29,874.80	94,799.00	0.00	0.00	0.00
04791	Regional Tourism	0.00	18,255.00	0.00	0.00	0.00
04900	Professional Services	24,000.00	1,000.00	1,000.00	1,000.00	0.00
04980	Computer Services	17,594.00	17,594.00	18,171.00	18,171.00	0.00
04990	Purchased Services	1,472.62	1,200.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	95,130.48	167,973.00	54,246.00	54,046.00	0.00
TOTAL	TOURISM PROGRAM	95,130.48	185,973.00	72,246.00	72,046.00	0.00

A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY

DEPARTMENTAL FUNCTIONS:

The Veterans Agency provides services to veterans of Rensselaer County and their families. We provide information on available benefits, eligibility standards, and we assist in the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also provides for the placement of grave markers provided for by the United States Government and transportation to and from the Albany VAMC and the Troy CBOC via the Veteran's medical transportation vans.

PROGRAM OBJECTIVES:

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits that they are entitled to;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to help them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are entitled to and receive transportation to those medical appointments.

PROGRAM STATISTICS:

The Rensselaer County Veterans Agency served a total of 13,818 veterans/dependents in 2010. This is an average of 1,152 veterans/dependents per month.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$14,282
R3710 37101 State Aid - Veterans Services	\$12,982
R3710 37102 State Veterans Counselor Telephone	1,300

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Due to budget constraints, one (1) Motor Vehicle Operator position is being eliminated effective April 1,2012. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

The contractual codes have been funded based upon the historical and anticipated needs of the department.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services – Veterans Service Agency

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6510 Unified Family Services - Veterans Service Agency						
.1	PERSONNEL SERVICE					
3290	Dep Commissioner of Veterans		74,247.00	74,247.00	74,247.00	0.00
4800	Motor Vehicle Operator		64,489.00	64,489.00	40,631.00	0.00
8535	Veterans Services Specialist		38,913.00	38,913.00	38,913.00	0.00
TOTAL	PERSONNEL SERVICES	174,151.32	177,649.00	177,649.00	153,791.00	0.00
.2	EQUIPMENT					
02100	Furniture	0.00	0.00	1,000.00	0.00	0.00
02400	Other Equipment	2,474.22	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	2,474.22	0.00	1,000.00	0.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	7,557.64	5,800.00	5,800.00	2,900.00	0.00
04051	Automobile, Gasoline	9,288.78	11,000.00	11,000.00	5,125.00	0.00
04300	Telephone	967.78	1,300.00	1,300.00	1,300.00	0.00
04450	Rental - Equipment/Maintenance	806.39	750.00	900.00	900.00	0.00
04500	Special Departmental Supplies	5,577.73	3,000.00	6,000.00	3,000.00	0.00
04550	Office Supplies	581.42	700.00	800.00	600.00	0.00
04560	Training	895.00	300.00	1,100.00	900.00	0.00
04792	Headstone Foundations	45.90	200.00	200.00	150.00	0.00
04980	Computer Services	1,620.00	1,207.00	1,104.00	1,104.00	0.00
04990	Purchased Services	3,049.07	2,500.00	2,068.00	2,068.00	0.00
TOTAL	CONTRACTUAL	30,389.71	26,757.00	30,272.00	18,047.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	89,715.24	91,635.00	101,545.00	87,908.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	89,715.24	91,635.00	101,545.00	87,908.00	0.00
TOTAL	UNIFIED FAMILY SERVICES – VETERANS SERVICE AGENCY	296,730.49	296,041.00	310,466.00	259,746.00	0.00

A6610 CONSUMER AFFAIRS

DEPARTMENTAL FUNCTIONS:

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

MANDATES:

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

REVENUE APPLICABLE TO THIS PROGRAM: **\$27,700**

R1962	19621	Weights and Measures Fees	\$17,640
R3590	35901	Weights and Measures Petroleum	10,060

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

Maintenance of the department's vehicle will continue to be performed by the Highway Department. Remaining contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

**ECONOMIC ASSISTANCE & OPPORTUNITY
Consumer Affairs**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6610 Consumer Affairs						
.1	PERSONNEL SERVICE					
1750	Dir Of Weights & Measures A		56,804.00	56,941.00	56,941.00	0.00
TOTAL	PERSONNEL SERVICES	54,457.09	56,804.00	56,941.00	56,941.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	5,762.56	0.00	0.00	0.00	0.00
04051	Automobile, Gasoline	2,340.12	2,475.00	2,475.00	2,919.00	0.00
04150	Postage	252.53	150.00	140.00	140.00	0.00
04300	Telephone	275.00	300.00	300.00	300.00	0.00
04500	Special Departmental Supplies	2,607.60	1,500.00	2,944.00	2,500.00	0.00
04520	Dues	0.00	25.00	25.00	25.00	0.00
04990	Purchased Services	1,247.60	1,200.00	1,200.00	1,200.00	0.00
TOTAL	CONTRACTUAL	12,485.41	5,650.00	7,084.00	7,084.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	28,042.65	28,459.00	32,570.00	32,570.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	28,042.65	28,459.00	32,570.00	32,570.00	0.00
TOTAL	CONSUMER AFFAIRS	94,985.15	90,913.00	96,595.00	96,595.00	0.00

A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 26,521 residents of the County who are sixty (60) years of age and older. The primary goal of the Department is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The Department is funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

- A. Services (A-6772) - including access, legal and home care;
- B. Nutrition (A-6773) - including congregate and home delivered meals;
- C. Counseling (A-6774) - Counseling for Health Insurance, Pharmaceutical and Long Term Care Insurance.
- D. Community Services for the Elderly and Caregiver Support (A-6775) - assistance to allow seniors to remain at home and support services for caregivers; and
- E. Expanded In-Home Services for the Elderly Program (A-6777) - provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with R.O.U.S.E. Inc. (Rensselaer Organization United for Senior Endeavors) and ROUSE, RPC (Rural Preservation Corp.) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

- A. Planning and coordination of senior programs and services;
- B. Overall personnel management of Departmental needs;
- C. Stimulation of interest and action toward the expansion and creation of new programs;
- D. Pooling of untapped resources to provide services to the elderly; and
- E. Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. The salary of the Deputy Commissioner also remains unchanged. The position of Secretary to the Commissioner of Aging is being eliminated due to the pending retirement of the incumbent. The Confidential Assistant position is being transferred from A6772 combining both positions at a cost savings in 2012.

Contractual items have been funded upon historical and anticipated expenditure levels.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Central Office

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6771 Unified Family Services - Aging Central Office						
.1	PERSONNEL SERVICE					
1708	Confidential Assistant		0.00	0.00	35,000.00	0.00
2270	Deputy Commissioner For Aging		67,500.00	67,500.00	67,500.00	0.00
2700	Fiscal Analyst		46,974.00	46,974.00	46,974.00	0.00
7000	Senior Account Clerk		23,840.00	23,947.00	23,947.00	0.00
7200	Sec To Commissioner For Aging		40,189.00	40,189.00	0.00	0.00
8880	Transfers Out		(10,047.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	222,611.90	168,456.00	178,610.00	173,421.00	0.00
.4	CONTRACTUAL					
04100	Printing	326.93	1,200.00	100.00	100.00	0.00
04150	Postage	366.24	2,250.00	550.00	550.00	0.00
04200	Insurance	277.05	350.00	350.00	350.00	0.00
04300	Telephone	1,893.76	2,100.00	2,100.00	2,100.00	0.00
04420	Maintenance	721.58	900.00	900.00	900.00	0.00
04480	Maintenance In Lieu of Rent	34,344.00	29,878.00	28,804.00	28,804.00	0.00
04550	Office Supplies	241.35	500.00	500.00	500.00	0.00
04990	Purchased Services	1,762.10	1,574.00	1,960.00	1,960.00	0.00
TOTAL	CONTRACTUAL	39,933.01	38,752.00	35,264.00	35,264.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	62,775.28	61,592.00	91,832.00	89,164.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	62,775.28	61,592.00	91,832.00	89,164.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE	325,320.19	268,800.00	305,706.00	297,849.00	0.00

A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES

DEPARTMENTAL FUNCTIONS:

The Unified Family Services Department for the Aging directly provides a wide range of services to the County’s senior citizens, with an emphasis on serving those most in need. Some of the services provided include: maintenance of five (5) multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs. In order to adequately serve the needs of the entire County, the Department has divided the County into three (3) catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

PROGRAM STATISTICS:

<u>Seniors Served</u>	<u>Seniors by Senior Service Centers:</u>	<u>FY 2010</u>
Northern Tier -	Everett Wagar Senior Center	188
	Hoosick Falls Senior Center	229
Middle Tier -	Troy Area Senior Center	1,466
Southern Tier -	Edward C. Swartz So. Tier Senior Center	406
	Rensselaer Area Senior Center	<u>646</u>
Total Seniors Served		2,935

REVENUE APPLICABLE TO THIS PROGRAM: **\$160,057**

R1972 19722 Transportation	\$ 4,750
R3775 37751 HEAP	10,000
R4772 47721 IIIB Center Services	145,307

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. With the County facing severe budgetary constraints, the City of Rensselaer Senior Center will be closed. This will cause the elimination of the following positions: one (1) Aging Services Aide, one (1) Aging Tier Director, and one (1) Relief Person. This is scheduled to take place effective April 1, 2012. This reduction in funding will be reexamined upon the institution or mandate relief to the County by the State of New York,

Contractual codes are funded based upon historical data and the department’s anticipated needs.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Direct Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6772 Unified Family Services - Aging Direct Services						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		18,941.00	19,121.00	4,767.00	0.00
0110	Aging Ser Center Director III		31,168.00	0.00	0.00	0.00
0115	Aging Assistant Tier Director		34,176.00	34,176.00	34,176.00	0.00
0116	Aging Tier Director		38,107.00	38,240.00	9,523.00	0.00
0120	Aging Services Ctr Director II		34,361.00	34,899.00	34,899.00	0.00
0310	Asst Aging Srvs Ctr Director		36,696.00	31,650.00	31,650.00	0.00
0510	Aging Srvs Center Director I		44,690.00	44,690.00	44,690.00	0.00
0570	Aging Services Specialist		37,819.00	32,954.00	32,954.00	0.00
1708	Confidential Assistant		30,000.00	30,000.00	0.00	0.00
3600	Information Processing Spec		58,575.00	58,663.00	58,663.00	0.00
4800	Motor Vehicle Operator		68,332.00	68,603.00	68,603.00	0.00
6740	Relief Personnel		6,122.00	6,146.00	1,531.00	0.00
TOTAL	PERSONNEL SERVICES	420,597.03	438,987.00	399,142.00	321,456.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,629.40	1,600.00	2,600.00	2,600.00	0.00
04050	Automobile Maintenance	9,388.98	8,000.00	8,000.00	8,000.00	0.00
04051	Automobile, Gasoline	14,827.06	16,000.00	16,000.00	16,000.00	0.00
04100	Printing	3,520.60	2,880.00	3,980.00	3,980.00	0.00
04150	Postage	1,953.55	1,600.00	2,100.00	2,100.00	0.00
04200	Insurance	9,339.85	10,500.00	7,568.00	7,568.00	0.00
04300	Telephone	10,088.37	11,750.00	11,750.00	10,775.00	0.00
04420	Maintenance	7,388.10	5,750.00	5,750.00	5,750.00	0.00
04450	Rental - Equipment/Maintenance	14,400.00	15,000.00	15,000.00	3,750.00	0.00
04480	Maintenance In Lieu of Rent	54,489.00	49,250.00	49,250.00	49,250.00	0.00
04500	Special Departmental Supplies	220.79	2,000.00	2,000.00	2,000.00	0.00
04550	Office Supplies	379.76	500.00	500.00	500.00	0.00
04800	Contractual Agency	9,540.00	9,000.00	9,000.00	9,000.00	0.00
04990	Purchased Services	7,931.21	8,200.00	8,200.00	8,200.00	0.00
TOTAL	CONTRACTUAL	146,096.67	142,030.00	141,698.00	129,473.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	156,182.42	165,646.00	171,867.00	138,416.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	156,182.42	165,646.00	171,867.00	138,416.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES	722,876.12	746,663.00	712,707.00	589,345.00	0.00

A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES

DEPARTMENTAL FUNCTIONS:

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one third (1/3) of the Federal Recommended Daily Nutrition Allowance. Meals are served at five (5) sites throughout the County. The Congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals are voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

PROGRAM STATISTICS:

<u>Year</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Congregate Dining	47,683	44,162	43,136	45,161	47,636
Home delivered	112,838	109,919	109,038	110,116	104,311
Meals served - Total	160,521	154,081	152,174	155,327	151,947

REVENUE APPLICABLE TO THIS PROGRAM: **\$751,750**

R1972 19721 Participant Contribution	\$120,000
R3772 37721 SNAP	250,562
R4772 47722 Federal Aid - Nutrition	279,722
R4772 47723 Cash-in-lieu of Food	101,466

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year-end 2011 salary levels for all bargaining unit positions. Due to the anticipated closing of the Rensselaer Senior Center, one (1) Cleaner position will be eliminated. Due to budget constraints, the number of days meals will be delivered will be reduced to 4 days per week instead of 5. There will also be a reduction in the number of vans operating on a daily basis to transport seniors to and from doctors' appointments from 2 vans Monday through Thursday and one van on Friday to one van Monday through Friday. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

Contractual codes have been based upon the department's request and historical spending. "Travel", in this program, is used for the reimbursement of mileage for the delivery of meals to seniors that cannot come to the centers for a meal.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services Aging – Nutrition Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6773 Unified Family Services Aging - Nutrition Services						
.1	PERSONNEL SERVICE					
0100	Aging Services Aide		191,841.00	177,480.00	177,480.00	0.00
0570	Aging Services Specialist		54,352.00	54,777.00	54,777.00	0.00
1060	Coordinator Of Ctr Operations		55,712.00	55,712.00	55,712.00	0.00
1170	Cleaner		30,790.00	30,803.00	24,194.00	0.00
1870	Consulting Dietician		30,979.00	25,816.00	25,816.00	0.00
4800	Motor Vehicle Operator		59,843.00	59,983.00	59,983.00	0.00
5160	Nutrition Site Manager		179,131.00	179,734.00	159,166.00	0.00
6740	Relief Personnel		176,430.00	176,430.00	130,454.00	0.00
7250	Senior Typist		30,730.00	30,730.00	30,730.00	0.00
TOTAL	PERSONNEL SERVICES	813,065.93	809,808.00	791,465.00	718,312.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	499.00	3,600.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	499.00	3,600.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	67,692.25	65,000.00	65,000.00	55,625.00	0.00
04050	Automobile Maintenance	5,330.39	6,500.00	6,500.00	6,500.00	0.00
04100	Printing	701.06	400.00	1,500.00	1,500.00	0.00
04150	Postage	377.63	550.00	550.00	550.00	0.00
04200	Insurance	21,743.05	20,300.00	12,809.00	12,809.00	0.00
04300	Telephone	1,563.93	1,700.00	1,700.00	1,700.00	0.00
04351	Utilities - Electricity	18,189.99	21,000.00	21,000.00	21,000.00	0.00
04352	Utilities - Fuel	20,290.01	18,000.00	20,000.00	20,000.00	0.00
04353	Utilities - Refuse	4,456.38	5,100.00	5,100.00	5,100.00	0.00
04400	Repairs	2,586.47	1,200.00	1,200.00	1,200.00	0.00
04420	Maintenance	8,300.24	8,250.00	8,250.00	8,250.00	0.00
04450	Rental - Equipment/Maintenance	14,857.09	15,000.00	15,000.00	3,750.00	0.00
04480	Maintenance In Lieu of Rent	54,489.00	49,250.00	49,250.00	49,250.00	0.00
04500	Special Departmental Supplies	36,291.95	42,600.00	42,600.00	42,600.00	0.00
04550	Office Supplies	353.12	600.00	600.00	600.00	0.00
04580	Food	257,747.67	280,660.00	280,660.00	280,660.00	0.00
04800	Contractual Agency	0.00	7,500.00	7,500.00	7,500.00	0.00
04950	Linen Service	714.30	3,200.00	3,200.00	3,200.00	0.00
04990	Purchased Services	36,265.68	32,436.00	32,436.00	32,436.00	0.00
TOTAL	CONTRACTUAL	551,950.21	579,246.00	574,855.00	554,230.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	237,390.97	270,878.00	317,583.00	288,230.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	237,390.97	270,878.00	317,583.00	288,230.00	0.00
TOTAL	UNIFIED FAMILY SERVICES AGING - NUTRITION SERVICES	1,602,906.11	1,663,532.00	1,683,903.00	1,560,772.00	0.00

A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING

DEPARTMENTAL FUNCTIONS:

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.
- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$67,215
R3775 37752 HIICAP- Aging	\$32,182
R4772 47720 CMS - HIICAP	12,000
R4772 47725 Title V	23,033

SUMMARY OF BUDGET OFFICER'S ACTIONS:

This cost center is one hundred percent (100%) funded through New York State and the Federal government. HIICAP was established to assist and council Rensselaer County's senior citizens in the areas of health insurance, Medicare and Medicaid.

Title V makes monies available for four (4) part-time positions for older workers. The Department of Aging works with Employment and Training to manage this program.

"Plus Transfers, Other Codes" reflect the chargeback of a portion of the salary of an Aging Services Specialist as reimbursed by the State of New York.

Contractual codes are funded based upon the department's request and historical spending.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging Insurance Counseling

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6774 Unified Family Services – Aging Insurance Counseling						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		11,346.00	11,346.00	11,346.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	11,346.00	11,346.00	11,346.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	500.00	500.00	500.00	0.00
04100	Printing	51.07	200.00	200.00	200.00	0.00
04150	Postage	373.16	200.00	406.00	406.00	0.00
04200	Insurance	99.71	150.00	44.00	44.00	0.00
04800	Contractual Agency	46,301.00	45,797.00	23,033.00	23,033.00	0.00
04990	Purchased Services	21.11	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	46,846.05	46,847.00	24,183.00	24,183.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	1,886.67	4,515.00	4,195.00	4,195.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	1,886.67	4,515.00	4,195.00	4,195.00	0.00
TOTAL	UNIFIED FAMILY SERVICES – AGING INSURANCE COUNSELING	48,732.72	62,708.00	39,724.00	39,724.00	0.00

A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY

DEPARTMENTAL FUNCTIONS:

The Community Services Bill, which was signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to remain in their home and to participate in family and community life. State monies are provided to assist counties in improving the cooperation and coordination among the providers of community services, which can help the needy elderly. Services will be determined locally, but must:

- A. Increase the capacity of recipients to remain in their homes and community as long as possible;
- B. Assist recipients to return to their homes from more accute care facilities; and
- C. Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

- A. Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and overnight Respite Care at Residential Facilities;
- B. Support Groups - Caregivers and Grandparents Raising Grandchildren;
- C. Home delivered meals; and
- D. Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

REVENUE APPLICABLE TO THIS PROGRAM: **\$283,794**

R1972 19723 Contributions	\$ 4,000
R3773 37731 State Aid - Community Services	175,297
R3775 37754 NYS Long Term Care Ombudsman	6,477
R4772 47724 IIID - Health and Wellness	9,041
R4772 47727 Title VII Ombudsman	18,867
R4772 47728 IIIIE Family Caregivers Support	70,112

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. "Transfers Out" reflects thirty percent (30%) of an Aging Services Specialist and is transferred to the Aging Insurance Counseling budget. The positions of Aging Services Representative, and Information and Referral Assistant have been eliminated at the request of the department as a cost savings measure.

Equipment is funded at the department requested level.

Contractual codes are funded based upon the department request and historical spending levels. "Travel" is used to reimburse the employees for travel when doing client assessments and for the Ombudsman reporting at nursing homes and assisted living facilities.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services – Aging Community Services for the Elderly

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6775 Unified Family Services – Aging Community Services for the Elderly						
.1	PERSONNEL SERVICE					
0570	Aging Services Specialist		37,819.00	37,819.00	37,819.00	0.00
0790	Building Maintenance Mechanic		12,449.00	0.00	0.00	0.00
3435	Hlth & Wellness Activities Aid		10,000.00	10,000.00	10,000.00	0.00
4800	Motor Vehicle Operator		31,239.00	31,239.00	31,239.00	0.00
5450	Ombudsman Coordinator		19,930.00	20,007.00	20,007.00	0.00
6740	Relief Personnel		10,518.00	10,536.00	10,536.00	0.00
8880	Transfers Out		(11,346.00)	(11,346.00)	(11,346.00)	0.00
TOTAL	PERSONNEL SERVICES	137,939.79	110,609.00	98,255.00	98,255.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	10,500.00	2,000.00	2,000.00	0.00
02401	Other Equipment Alt 1	0.00	3,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	13,500.00	2,000.00	2,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	6,404.95	7,759.00	6,600.00	6,600.00	0.00
04011	Travel (Alt #1)	0.00	3,000.00	0.00	0.00	0.00
04050	Automobile Maintenance	7,983.14	7,745.00	7,745.00	7,745.00	0.00
04051	Automobile, Gasoline	12,056.60	15,500.00	15,500.00	15,500.00	0.00
04100	Printing	(1,350.80)	200.00	200.00	200.00	0.00
04150	Postage	668.89	1,300.00	1,300.00	1,300.00	0.00
04200	Insurance	326.17	490.00	226.00	226.00	0.00
04300	Telephone	3,466.41	2,700.00	2,700.00	2,700.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	3,000.00	0.00	0.00	0.00
04550	Office Supplies	0.00	250.00	250.00	250.00	0.00
04551	Office Supplies - (Alt #1)	0.00	1,460.00	0.00	0.00	0.00
04561	Training (Alt #1)	0.00	7,000.00	0.00	0.00	0.00
04800	Contractual Agency	53,945.58	96,190.00	84,000.00	84,000.00	0.00
04900	Professional Services	841.16	900.00	900.00	900.00	0.00
04980	Computer Services	35,352.00	26,020.00	25,098.00	25,098.00	0.00
04990	Purchased Services	8,833.15	8,300.00	8,300.00	8,300.00	0.00
TOTAL	CONTRACTUAL	128,527.25	181,814.00	152,819.00	152,819.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	38,690.75	45,308.00	43,453.00	43,453.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	38,690.75	45,308.00	43,453.00	43,453.00	0.00
TOTAL	UNIFIED FAMILY SERVICES AGING - COMMUNITY SERVICES FOR THE ELDERLY	305,157.79	351,231.00	296,527.00	296,527.00	0.00

A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)

DEPARTMENTAL FUNCTIONS:

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. It gives them access to a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. It is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

PROGRAM OBJECTIVES:

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

PROGRAM STATISTICS:

105 EISEP clients were served in 2010.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$409,632
R1972 19724 Community Services II Contribution	\$ 750
R3773 37732 Community Services	408,882

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. To more accurately reflect the duties of the position, the Information Referral Assistant has been reclassified to an Aging Services Case Worker.

Contractual items are funded based upon historical spending and department request. "Travel" is used to reimburse employees for mileage when doing client assessments.

ECONOMIC ASSISTANCE & OPPORTUNITY
Unified Family Services - Aging EISEP

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A6777 Unified Family Services - Aging EISEP						
.1	PERSONNEL SERVICE					
0117	Aging Case Manager Assistant	0.00	0.00	30,256.00	30,256.00	
0641	Case Manager		49,415.00	49,415.00	49,415.00	0.00
2690	Information & Ref. Asst.		33,966.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	97,893.90	83,381.00	79,671.00	79,671.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,653.80	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	80.89	400.00	400.00	400.00	0.00
04150	Postage	942.02	900.00	1,200.00	1,200.00	0.00
04200	Insurance	520.55	783.00	380.00	380.00	0.00
04300	Telephone	1,381.15	1,500.00	1,500.00	1,500.00	0.00
04500	Special Departmental Supplies	636.24	2,000.00	2,000.00	1,500.00	0.00
04550	Office Supplies	0.00	400.00	400.00	400.00	0.00
04800	Contractual Agency	355,049.85	429,587.00	429,587.00	429,587.00	0.00
04980	Computer Services	2,000.00	2,000.00	2,000.00	2,000.00	0.00
04990	Purchased Services	4,040.88	3,850.00	3,850.00	3,850.00	0.00
TOTAL	CONTRACTUAL	367,305.38	444,420.00	444,317.00	443,817.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	16,662.40	21,652.00	23,563.00	23,563.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	16,662.40	21,652.00	23,563.00	23,563.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - AGING EISEP	481,861.68	549,453.00	547,551.00	547,051.00	0.00
TOTAL	ECONOMIC ASSISTANCE & OPPORTUNITY	91,113,159.96	98,512,329.00	98,593,753.00	98,153,265.00	0.00

A7305 UNIFIED FAMILY SERVICES - YOUTH

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Unified Family Services Department for Youth directs the Bureau of Youth Services, the Bureau of Drug Education and Prevention and contractual services to the extent of funding by the County Legislature. The Department for Youth (DFY) meets the requirements of Section 420 of the Executive Law for receiving New York State Office of Children and Family Services funding. The Department presents programs to public and private groups, conducts research, and advocates and assists in developing programs to meet the needs of sixteen (16) municipalities programs, and contracts with seventeen (17) or more agencies.

PROGRAM OBJECTIVES:

Provide hands-on involvement with Youth Bureau functions and activities in review of community needs and work to provide a consolidation of effort to meet these needs.

To continue Bureau advocacy, to continue State aid support for funding of Youth Development and Delinquency Prevention (YDDP), Special Delinquency Prevention Programs (SDPP), Youth Initiative and Runaway and Homeless Youth Advocacy (RHYA) programs for municipal and private agencies providing services to meet the needs of the community.

To work in cooperation with various County agencies and departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services reflects the year end 2011 salary.

**CULTURE AND RECREATION
Unified Family Services - Youth**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A7305 Unified Family Services - Youth						
.1	PERSONNEL SERVICE					
1980	Deputy Commissioner For Youth		69,256.00	69,326.00	69,326.00	0.00
6320	Plus Transfers, Other Codes		10,047.00	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	89,309.47	79,303.00	69,326.00	69,326.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	19,003.66	18,147.00	17,175.00	17,175.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	19,003.66	18,147.00	17,175.00	17,175.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH	108,313.13	97,450.00	86,501.00	86,501.00	0.00

A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES

DEPARTMENTAL FUNCTIONS:

The Youth Bureau follows the Integrated County Plan (ICP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.
- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.
- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.
- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State O.C.F.S. objectives and community needs within the abilities of the Department for Youth.

PROGRAM OBJECTIVES:

The Bureau of Youth Services provides technical assistance and coordination of Youth programming throughout Rensselaer County, serving a network of twenty-eight (28) municipal programs and over forty three (43) private youth serving agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with New York State Office of Children and Family Services standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting recreations, development, and delinquency prevention continues to be the primary objective of the Youth Bureau. The Bureau follows the Integrated County Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to City youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 60,000 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2011.

REVENUE APPLICABLE TO THIS PROGRAM: **\$437,818**

R3820 38201 State Aid - Youth Program	185,481
R4820 48201 Youth Summer Lunch Program	252,337

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. "Plus Transfers, Other Codes" reflects fifty percent (50%) of the Environmental Educator's salary in the Dyken Pond Environmental Education Center Budget for work done with the youth of Rensselaer County. The position of Food Program Coordinator is funded at the department's requested level for 2012.

Contractuals are funded based upon historical spending and the department's anticipated needs.

CULTURE AND RECREATION
Unified Family Services - Youth Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A7310 Unified Family Services - Youth Services						
.1	PERSONNEL SERVICE					
2770	Food Program Coordinator		3,500.00	4,000.00	4,000.00	0.00
6320	Plus Transfers, Other Codes		27,138.00	27,256.00	27,256.00	0.00
9690	Youth Outreach Worker		38,940.00	39,473.00	39,473.00	0.00
TOTAL	PERSONNEL SERVICES	66,235.04	69,578.00	70,729.00	70,729.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	100.00	100.00	50.00	0.00
04050	Automobile Maintenance	342.28	850.00	850.00	850.00	0.00
04100	Printing	919.63	800.00	800.00	800.00	0.00
04150	Postage	880.40	1,200.00	1,000.00	1,000.00	0.00
04200	Insurance	1,156.53	1,597.00	837.00	837.00	0.00
04300	Telephone	1,855.56	1,550.00	2,077.00	2,077.00	0.00
04420	Maintenance	18.60	100.00	100.00	100.00	0.00
04480	Maintenance In Lieu of Rent	7,435.00	6,468.00	6,236.00	6,236.00	0.00
04500	Special Departmental Supplies	50.00	250.00	300.00	200.00	0.00
04550	Office Supplies	365.24	450.00	450.00	400.00	0.00
04800	Contractual Agency	250,596.18	361,283.00	361,451.00	361,451.00	0.00
04900	Professional Services	114.06	200.00	200.00	200.00	0.00
04980	Computer Services	5,270.00	6,270.00	7,462.00	7,462.00	0.00
04990	Purchased Services	3,295.56	2,500.00	2,500.00	2,500.00	0.00
TOTAL	CONTRACTUAL	272,299.04	383,618.00	384,363.00	384,163.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	17,238.27	22,388.00	51,023.00	51,023.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	17,238.27	22,388.00	51,023.00	51,023.00	0.00
TOTAL	UNIFIED FAMILY SERVICES - YOUTH SERVICES	355,772.35	475,584.00	506,115.00	505,915.00	0.00
TOTAL	CULTURE AND RECREATION	464,085.48	573,034.00	592,616.00	592,416.00	0.00

A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING

DEPARTMENTAL FUNCTIONS:

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping to retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use, and community development strategies. Within this office, studies on countywide trends in land use, growth, and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans, as well as with plans, studies, and local laws. The department continues to help coordinate the local communities that fall under Federal/State Municipal Separate Stormwater Sewer System (MS4) regulations. This office is responsible for mandated review of local zoning actions taken under Section 239 of the General Municipal Law, reviewing the County's six (6) Agricultural Districts, providing transportation and transit planning services, and overseeing the I-90 Connector project. The department also participated in the Congress Street /Ferry Street Initiative.

Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing an 8 million dollar, bond financed, water/sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management, and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies and also assists in the administration of successful grants on behalf of the municipalities.

PROGRAM OBJECTIVES:

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Progress on the design and feasibility of the I-90 Connector will continue to be monitored, as well as the review of Agricultural Districts and mandated zoning reviews. Economic Development and Planning will continue to assist the County's communities in fulfilling their MS4 mandates and assist localities with their land use and development needs. Work to promote and develop the Route 2 Scenic Byway will also continue.

MANDATES:

The only mandated function in this department is the management of the Bus Operations program.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$395,065
R2372	23723	Planning Fees - JDP	\$ 30,000
R2372	23725	Planning Fees - IDA	317,000
R3716	37161	NYS Snowmobile Program	48,065

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. As part of a continuing effort to save money, Cornell Cooperative Extension has again agreed to contract with the County for the services of the Deputy Director for Planning and the Secretary to the Director.

Contractual line items have been funded based upon historical analysis and anticipated need.

**HOME AND COMMUNITY SERVICES
Bureau of Economic Development & Planning**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A8020 AGR03 Bureau of Economic Development & Planning - Agri-Tourism						
.4	CONTRACTUAL					
04800	Contractual Agency	700.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	700.00	0.00	0.00	0.00	0.00
TOTAL	BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - AGRITOURISM	700.00	0.00	0.00	0.00	0.00

A8020 Bureau of Economic Development & Planning

.1	PERSONNEL SERVICE					
1235	Comm. Dev. Affairs Advisor		53,073.00	53,073.00	53,073.00	0.00
1430	Community Develop Specialist		42,332.00	42,468.00	42,468.00	0.00
1830	Dir Economic Develop & Planning		96,739.00	96,739.00	96,739.00	0.00
5630	Personnel Service Savings		0.00	0.00	(30,000.00)	0.00
6040	Principal Planner		65,801.00	65,801.00	65,801.00	0.00
7740	Senior Economic Developer		47,094.00	47,508.00	47,508.00	0.00
8370	Sec To Deputy Dir, Planning		42,088.00	41,010.00	41,010.00	0.00
TOTAL	PERSONNEL SERVICES	338,055.15	347,127.00	346,599.00	316,599.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,544.50	2,500.00	2,500.00	2,500.00	0.00
04100	Printing	165.76	25.00	25.00	25.00	0.00
04420	Maintenance	148.60	160.00	170.00	170.00	0.00
04520	Dues	75.00	100.00	100.00	100.00	0.00
04540	Publications	465.30	500.00	500.00	500.00	0.00
04550	Office Supplies	170.22	200.00	200.00	200.00	0.00
04800	Contractual Agency	92,496.00	95,077.00	95,077.00	95,077.00	0.00
04818	Rens. Cty. Snowmobile Ass'n.	42,452.61	48,065.00	48,065.00	48,065.00	0.00
04866	Ag & Farmland Protection Grant	504,657.00	1,035,323.00	0.00	0.00	0.00
04900	Professional Services	20,000.00	19,000.00	20,000.00	20,000.00	0.00
04980	Computer Services	14,874.00	16,237.00	16,373.00	16,373.00	0.00
04990	Purchased Services	3,192.86	2,700.00	3,000.00	3,000.00	0.00
TOTAL	CONTRACTUAL	681,241.85	1,219,887.00	186,010.00	186,010.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	98,005.17	99,608.00	107,365.00	107,365.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	98,005.17	99,608.00	107,365.00	107,365.00	0.00
TOTAL	BUREAU OF ECONOMIC DEVELOPMENT & PLANNING	1,117,302.17	1,666,622.00	639,974.00	609,974.00	0.00

A8090 ENVIRONMENTAL MANAGEMENT COUNCIL

DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the Environmental Conservation Law of the Laws of New York State, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

REVENUE APPLICABLE TO THIS PROGRAM:

R2651 26511 Sale of Recyclable Products \$3,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Executive Director for the Environmental Management Council remains at 2011 year-end levels.

Contractual expense funding reflects the anticipated needs of the department and is funded accordingly.

**HOME AND COMMUNITY SERVICES
Environmental Management Council**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A8090 Environmental Management Council						
.1	PERSONNEL SERVICE					
2510	Exec Dir Envir Manage Council		50,000.00	50,000.00	50,000.00	0.00
8060	Temporary Services		3,770.00	3,785.00	3,785.00	0.00
TOTAL	PERSONNEL SERVICES	48,879.49	53,770.00	53,785.00	53,785.00	0.00
.4	CONTRACTUAL					
04010	Travel	790.50	800.00	800.00	800.00	0.00
04100	Printing	0.00	50.00	50.00	50.00	0.00
04150	Postage	709.08	400.00	508.00	508.00	0.00
04500	Special Departmental Supplies	2,717.37	2,750.00	2,750.00	2,750.00	0.00
04550	Office Supplies	0.00	50.00	50.00	50.00	0.00
04800	Contractual Agency	298.50	1,000.00	1,000.00	1,000.00	0.00
04980	Computer Services	597.00	460.00	390.00	390.00	0.00
04990	Purchased Services	1,851.74	1,700.00	1,700.00	1,700.00	0.00
TOTAL	CONTRACTUAL	6,964.19	7,210.00	7,248.00	7,248.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	13,344.72	15,345.00	15,701.00	15,701.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	13,344.72	15,345.00	15,701.00	15,701.00	0.00
TOTAL	ENVIRONMENTAL MANAGEMENT COUNCIL	69,188.40	76,325.00	76,734.00	76,734.00	0.00

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER

DEPARTMENTAL FUNCTIONS:

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. These programs are available:

- School field trips
- In classroom science based curriculum
- Youth leadership training
- Youth employment and training
- Library outreach programs
- Scouts and 4-H youth programs
- After school programs
- Summer youth programs
- Summer nature camp
- Small conference site
- Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

PROGRAM OBJECTIVES:

The Dyken Pond Environmental Education Center provides:

1. A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
2. Programs to youth which foster healthy lifestyles, physical recreation and positive outdoor experiences.
3. A low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

PROGRAM STATISTICS:

The Center served 4,023 students in 2010 in scheduled educational programs and had a general public visitation of over 15,000 for the year.

Number of scheduled programs in the following venues:

Youth programs (4-H, scouts)	16
Public programs:	34
After school programs:	7
School programs (on-site):	26
Outreach programs (libraries, off-site)	8
Home school programs:	16
Youth Service Projects:	7
Youth Leadership Training	2
Summer camp: (63 children attending)	20 days
Rough Riders (teen service learning):	30 days

Total 2010: Scheduled Programs: 179

REVENUE APPLICABLE TO THIS PROGRAM: **\$49,163**

R2652 26520 Forest Management	\$ 3,000
R2705 27053 Dyken Pond Donations/Fees	5,000
R2705 27054 Friends of Dyken Pond	4,500
R3910 39101 National Heritage Trust	15,000
R3493 34930 OMHVocational Training	21,663

A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER (CONTINUED)

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. "Transfers Out" reflects fifty percent (50%) of the Environmental Educators salary and is transferred to the Department for Youth budget (A7310).

Contractual expenses are funded based upon historical expenditures and the department's needs.

		HOME AND COMMUNITY SERVICES				
		Dyken Pond Environmental Education Center				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A8790 Dyken Pond Environmental Education Center						
.1	PERSONNEL SERVICE					
2500	Environmental Educator		54,275.00	54,512.00	54,512.00	0.00
8060	Temporary Services		15,000.00	15,000.00	15,000.00	0.00
8880	Transfers Out		(27,138.00)	(27,256.00)	(27,256.00)	0.00
TOTAL	PERSONNEL SERVICES	41,647.98	42,137.00	42,256.00	42,256.00	0.00
.4	CONTRACTUAL					
04050	Automobile Maintenance	1,412.35	800.00	1,314.00	1,314.00	0.00
04051	Automobile, Gasoline	1,368.34	2,000.00	2,000.00	1,643.00	0.00
04100	Printing	513.50	300.00	200.00	200.00	0.00
04150	Postage	710.11	1,000.00	1,000.00	1,000.00	0.00
04200	Insurance	2,345.13	2,200.00	1,146.00	1,146.00	0.00
04300	Telephone	1,419.26	1,400.00	1,400.00	1,400.00	0.00
04350	Utilities - General/Misc	1,671.08	1,500.00	1,500.00	1,500.00	0.00
04420	Maintenance	0.00	450.00	450.00	450.00	0.00
04500	Special Departmental Supplies	0.00	200.00	200.00	150.00	0.00
04733	Participant Allowance Payments	5,338.37	21,880.00	21,663.00	21,663.00	0.00
04900	Professional Services	8,900.00	5,365.00	5,365.00	5,365.00	0.00
04980	Computer Services	480.00	315.00	281.00	281.00	0.00
04990	Purchased Services	2,358.22	2,000.00	2,247.00	2,247.00	0.00
TOTAL	CONTRACTUAL	26,516.36	39,410.00	38,766.00	38,359.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	28,823.94	26,051.00	21,255.00	21,255.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	28,823.94	26,051.00	21,255.00	21,255.00	0.00
TOTAL	DYKEN POND ENVIRONMENTAL EDUCATION CENTER	96,988.28	107,598.00	102,277.00	101,870.00	0.00
TOTAL	HOME AND COMMUNITY SERVICES	1,284,178.85	1,850,545.00	818,985.00	788,578.00	0.00

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	2,815,103.61	3,752,585.00	2,851,740.00	2,851,740.00	0.00
06002	HVCC Principal Payments	1,988,296.33	2,809,944.00	2,021,322.00	2,021,322.00	0.00
TOTAL	PRINCIPAL BONDS	4,803,399.94	6,562,529.00	4,873,062.00	4,873,062.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	1,937,864.26	1,584,550.00	2,625,856.00	2,625,856.00	0.00
07002	HVCC Interest Payments	1,489,569.51	881,440.00	1,417,213.00	1,417,213.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	3,427,433.77	2,465,990.00	4,043,069.00	4,043,069.00	0.00
TOTAL	SERIAL BONDS	8,230,833.71	9,028,519.00	8,916,131.00	8,916,131.00	0.00
A9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	23,582.00	196,036.00	196,036.00	0.00
07002	HVCC Interest Payments	0.00	25,491.00	241,721.00	241,721.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	49,073.00	437,757.00	437,757.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	49,073.00	437,757.00	437,757.00	0.00
A9758 Installment Purchase						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	0.00	45,789.00	57,826.00	57,826.00	0.00
TOTAL	PRINCIPAL BONDS	0.00	45,789.00	57,826.00	57,826.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	32,961.00	20,924.00	20,924.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	32,961.00	20,924.00	20,924.00	0.00
TOTAL	INSTALLMENT PURCHASE	0.00	78,750.00	78,750.00	78,750.00	0.00
A9760 Tax Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	23,796.11	37,540.00	0.00	0.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	23,796.11	37,540.00	0.00	0.00	0.00
TOTAL	TAX ANTICIPATION NOTES	23,796.11	37,540.00	0.00	0.00	0.00
A9901 Interfund Transfers						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09002	Transfers to Hospital Fund	2,700,000.00	0.00	1,900,000.00	1,794,000.00	0.00
TOTAL	OTHER GOVT SUPT	2,700,000.00	0.00	1,900,000.00	1,794,000.00	0.00
TOTAL	INTERFUND TRANSFERS	2,700,000.00	0.00	1,900,000.00	1,794,000.00	0.00

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
A9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	17,570.00	0.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	17,570.00	0.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	17,570.00	0.00	0.00	0.00	0.00
A9989 Other Uses						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09050	TSC Reserve	410,578.18	375,000.00	401,000.00	401,000.00	0.00
09051	TSC Closing Costs	46,399.97	55,000.00	60,000.00	60,000.00	0.00
09053	TSC Repurchases	1,079,964.07	1,107,213.00	1,062,000.00	1,062,000.00	0.00
TOTAL	OTHER GOVT SUPT	1,536,942.22	1,537,213.00	1,523,000.00	1,523,000.00	0.00
TOTAL	OTHER USES	1,536,942.22	1,537,213.00	1,523,000.00	1,523,000.00	0.00
TOTAL	INTERFUND TRANSFERS	12,509,142.04	10,731,095.00	12,855,638.00	12,749,638.00	0.00
TOTAL	GENERAL FUND	211,565,367.99	226,455,608.10	228,817,024.00	226,359,204.00	0.00

COMMUNITY DEVELOPMENT (CB) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
LOAN REPAYMENTS							
R1989	19891	Loan Repayments	369,478.63	608,000.00	394,700.00	394,700.00	0.00
TOTAL LOAN REPAYMENTS			369,478.63	608,000.00	394,700.00	394,700.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	(1,528.58)	0.00	0.00	0.00	0.00
TOTAL USE OF MONEY AND PROPERTY			(1,528.58)	0.00	0.00	0.00	0.00
FEDERAL AID							
R4910	49112	Rensselaer County Homeownership VI	140,031.86	159,968.00	0.00	0.00	0.00
R4910	49113	Pacamor Kubar Bearing Program	222,000.00	183,957.00	0.00	0.00	0.00
R4910	49114	Etransmedia Technology Program	0.00	291,000.00	0.00	0.00	0.00
R4910	49115	Float Tech Program	0.00	295,000.00	0.00	0.00	0.00
TOTAL FEDERAL AID			362,031.86	929,925.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT (CB) FUND			729,981.91	1,537,925.00	394,700.00	394,700.00	0.00

**COMMUNITY DEVELOPMENT FUND
APPROPRIATIONS**

CB6400 JOB DEVELOPMENT PROGRAM

DEPARTMENTAL FUNCTIONS:

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (banks, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per each \$25,000 loaned. In addition to job creation, at least 51% of the newly created jobs must be made available to individuals of low-to-moderate income. The size of loans range between \$50,000 and \$250,000, and interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

PROGRAM OBJECTIVES:

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

PROGRAM STATISTICS:

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. For more than 20 years the JDP has provided a total of \$6.2 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional \$15.2 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

REVENUE APPLICABLE TO THIS PROGRAM:

R1989 19891 Loan Repayments \$ 394,700

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

**COMMUNITY DEVELOPMENT
Job Development Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CB6400 Job Development Program						
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	0.00	100.00	100.00	100.00	0.00
04200	Insurance	724.95	1,000.00	500.00	500.00	0.00
04300	Telephone	517.76	600.00	600.00	600.00	0.00
04540	Publications	0.00	200.00	200.00	200.00	0.00
04550	Office Supplies	0.00	100.00	100.00	100.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04700	Program Expenditures	373,160.00	528,763.00	301,401.00	301,401.00	0.00
04900	Professional Services	48,324.44	65,000.00	80,000.00	80,000.00	0.00
04980	Computer Services	562.00	402.00	368.00	368.00	0.00
04990	Purchased Services	696.63	1,000.00	1,000.00	1,000.00	0.00
04995	Cost Allocation	8,177.00	9,735.00	9,331.00	9,331.00	0.00
TOTAL	CONTRACTUAL	432,162.78	608,000.00	394,700.00	394,700.00	0.00
TOTAL	JOB DEVELOPMENT PROGRAM	432,162.78	608,000.00	394,700.00	394,700.00	0.00

CB6904 RENSSELAER COUNTY HOMEOWNERSHIP VI PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County received its sixth round of Homeownership funding, for which fifteen families were proposed in the application and sixteen families received assistance.

PROGRAM OBJECTIVES:

To assist low/moderate income families with down payment and closing costs. Often rent payments are in the same range as a mortgage payment, but for low/moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low/moderate income families.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

**COMMUNITY DEVELOPMENT
Homeownership VI Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CB6904 Homeownership VI Program						
.4	CONTRACTUAL					
04540	Publications	43.20	50.00	0.00	0.00	0.00
04800	Contractual Agency	136,081.72	155,919.00	0.00	0.00	0.00
04900	Professional Services	3,716.95	3,599.00	0.00	0.00	0.00
04990	Purchased Services	188.99	400.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	140,030.86	159,968.00	0.00	0.00	0.00
TOTAL	HOMEOWNERSHIP VI PROGRAM	140,030.86	159,968.00	0.00	0.00	0.00

CB6905 PACAMOR KUBAR BEARINGS PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County applied for and received a grant to assist Pacamor Kubar Bearings of Troy. Financial assistance, in the form of a loan, will help stabilize the company’s debt and will assist with the purchase of new equipment. The result of this assistance will be the retention of current employees as well as hiring of new ones.

PROGRAM STATISTICS:

This program has resulted in thirty-seven current employees keeping their jobs, with twenty-five new employees also being added.

SUMMARY OF BUDGET OFFICER’S ACTIONS:

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

		COMMUNITY DEVELOPMENT Pacamor Kubar Bearings Program				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CB6905 Pacamor Kubar Bearings Program						
.4	CONTRACTUAL					
04540	Publications	0.00	50.00	0.00	0.00	0.00
04800	Contractual Agency	222,000.00	168,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	15,750.00	0.00	0.00	0.00
04990	Purchased Services	42.22	157.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	222,042.22	183,957.00	0.00	0.00	0.00
TOTAL	PACAMOR KUBAR BEARINGS PROGRAM	222,042.22	183,957.00	0.00	0.00	0.00

CB6906 ETRANSMEDIA TECHNOLOGY PROGRAM

DEPARTMENTAL FUNCTIONS:

Rensselaer County applied for and received a grant to assist etransmedia Technology expand their business in Rensselaer County. This financial assistance will assist with the purchase of new equipment, and the result of this assistance will be the creation of new jobs.

PROGRAM OBJECTIVES:

As a condition of this grant assistance, the company was required to create twenty-nine new jobs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

		COMMUNITY DEVELOPMENT etranmedia Technology Program				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CB6906 etranmedia Technology Program						
.4	CONTRACTUAL					
04540	Publications	0.00	50.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	275,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	15,750.00	0.00	0.00	0.00
04990	Purchased Services	0.00	200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	291,000.00	0.00	0.00	0.00
TOTAL	ETRAMSMEDIA TECHNOLOGY PROGRAM	0.00	291,000.00	0.00	0.00	0.00

CB6907 FLOAT TECH PROGRAM

DEPARTMENTAL FUNCTIONS:

Grant funding was requested and received from the New York State Office of Homes and Community Renewal to assist Float Tech, Inc. in starting to manufacture product in Rensselaer County.

PROGRAM OBJECTIVES:

It is anticipated that twenty new full-time jobs will be created as a result of this grant assistance.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the uncertain nature of activity within this program during the remainder of 2011, nothing will be budgeted for 2012 at this time. Should there be funds remaining at the end of 2011 they will be brought forward into the 2012 budget by legislative resolution.

**COMMUNITY DEVELOPMENT
Float Tech Program**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CB6907 Float Tech Program						
.4	CONTRACTUAL					
04540	Publications	0.00	50.00	0.00	0.00	0.00
04800	Contractual Agency	0.00	279,000.00	0.00	0.00	0.00
04900	Professional Services	0.00	15,750.00	0.00	0.00	0.00
04990	Purchased Services	0.00	200.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	0.00	295,000.00	0.00	0.00	0.00
TOTAL	FLOAT TECH PROGRAM	0.00	295,000.00	0.00	0.00	0.00
TOTAL	COMMUNITY DEVELOPMENT FUND	794,235.86	1,537,925.00	394,700.00	394,700.00	0.00

WORKFORCE INVESTMENT ACT (CD) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
INTERGOVERNMENTAL CHARGES							
R2210	22106	Gen Services, Other Governments	24,571.92	34,500.00	38,000.00	38,000.00	0.00
TOTAL INTERGOVERNMENTAL CHARGES			24,571.92	34,500.00	38,000.00	38,000.00	0.00
FEDERAL AID							
R4790	47901	WIA Adult	911,020.21	602,322.00	600,000.00	600,000.00	0.00
R4790	47902	WIA Youth	216,857.65	790,000.00	640,500.00	640,500.00	0.00
R4790	47905	WIA Dislocated Worker	135,315.12	659,768.00	487,490.00	487,490.00	0.00
R4790	47906	Incentive Money	2,979.76	121,296.00	122,000.00	122,000.00	0.00
TOTAL FEDERAL AID			1,266,172.74	2,173,386.00	1,849,990.00	1,849,990.00	0.00
TOTAL WORKFORCE INVESTMENT ACT (CD) FUND			1,290,744.66	2,207,886.00	1,887,990.00	1,887,990.00	0.00

**WORKFORCE INVESTMENT ACT FUND
APPROPRIATIONS**

CD FUND - WORKFORCE INVESTMENT ACT

CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION

DEPARTMENTAL FUNCTIONS:

The Department is responsible for administering the Workforce Investment Act (WIA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners' presence at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations as well as mandated Federal, State and local requirements. Program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

PROGRAM OBJECTIVES:

The Department of Employment & Training is the County agency designated as a One Stop Center under the Workforce Investment Act. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system under WIA.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,887,990**

R2210 22106 General Services, Other Governments	\$ 38,000
R4790 47901 WIA Adult	600,000
R4790 47902 WIA Youth	640,500
R4790 47905 WIA Dislocated Worker	487,490
R4790 47906 Incentive Money	122,000

CD6292 TRAINING CLIENT SERVICES

DEPARTMENTAL FUNCTIONS:

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

PROGRAM OBJECTIVES:

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self directed and staff assisted. WIA partners located at the One Stop Center include NYS Department of Labor; the Wagner Peyser funded division, VESID, Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College and CDTA are also partners, but they are located on site on a limited basis.

CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)

CD6292 TRAINING CLIENT SERVICES (CONTINUED)

PROGRAM STATISTICS:

The Rensselaer County One Stop Employment Center is a very busy and bustling Center. For the last 12 months with the increased unemployment rates and the downturn in the economy, the One Stop has seen a tremendous increase in customer traffic.

On the average month the Center now sees about 1000 to 1300 customers who are looking for work. Any persons who collect Unemployment Insurance (UI) are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend. For Calendar year 2010, approximately 16,600 individuals came to the One Stop Center and utilized our services.

CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)

DEPARTMENTAL FUNCTIONS:

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The Department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The Department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

PROGRAM OBJECTIVES:

The Department's objectives are to provide programs and services that meet the ten (10) required program elements as specified in the WIA legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkages with the Youth Department are also part of the Department's focus.

PROGRAM STATISTICS:

The combination of in school and out of school programs are expected to enroll about seventy five (75) youth. The summer component includes WIA funding and State TANF funds. The 2011 program will serve about 130 eligible low income youth. In addition, the One Stop Center will have about three hundred (300) youth visit the center for information and referral services during the program year.

CD6298 INCENTIVE PROGRAM

DEPARTMENTAL FUNCTIONS:

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the Workforce Investment Board (WIB).

PROGRAM OBJECTIVES:

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the Department and is jointly determined by the consortium and the WIB.

CD FUND - WORKFORCE INVESTMENT ACT (CONTINUED)

CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS

DEPARTMENTAL FUNCTIONS:

The Department will provide the full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The Department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

PROGRAM OBJECTIVES:

The funding component under WIA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual's return to productive employment as quickly as possible.

PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the Workforce. They are included in the total number of individuals who have received services at the One Stop.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Workforce Investment Act (WIA)/Employment and Training Program has been budgeted in accordance with available federal WIA funding, federal regulations, and recommendations of the department's administration.

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. The salaries of management personnel also remain unchanged.

Contractual expenses are funded based upon historical expenditures and the department's request.

WORKFORCE INVESTMENT ACT

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CD1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	30,000.00	35,000.00	35,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	30,000.00	35,000.00	35,000.00	35,000.00	0.00
TOTAL	FULL COST ALLOCATION	30,000.00	35,000.00	35,000.00	35,000.00	0.00
CD6290 WIA - Administration						
.1	PERSONNEL SERVICE					
1090	Comm Of Employment & Training		88,897.00	88,897.00	88,897.00	0.00
2600	Employment & Training Coord		52,135.00	52,135.00	52,135.00	0.00
2800	Employment & Training Prg Sup		71,672.00	72,822.00	72,822.00	0.00
5780	Principal Accountant		67,996.00	67,996.00	67,996.00	0.00
6045	On the Job Training Specialist		52,101.00	52,101.00	52,101.00	0.00
6770	Sec To Comm Of Employ & Train		36,124.00	36,914.00	36,914.00	0.00
7110	Sr Employ & Train Prog Coord		57,632.00	57,632.00	57,632.00	0.00
7270	Sr. Employ & Training Assist		41,011.00	41,011.00	41,011.00	0.00
8060	Temporary Services		20,000.00	5,000.00	5,000.00	0.00
8880	Transfers Out		(7,000.00)	(5,000.00)	(5,000.00)	0.00
9240	Welfare-To-Work Case Manager		54,863.00	54,863.00	54,863.00	0.00
9695	Youth Gang Preventive Special		37,777.00	38,257.00	38,257.00	0.00
TOTAL	PERSONNEL SERVICES	527,641.52	573,208.00	562,628.00	562,628.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	1,000.00	1,000.00	1,000.00	0.00
04100	Printing	4.40	100.00	100.00	100.00	0.00
04150	Postage	760.18	1,000.00	1,000.00	1,000.00	0.00
04200	Insurance	1,432.12	2,475.00	2,000.00	2,000.00	0.00
04300	Telephone	2,777.80	3,500.00	3,500.00	3,500.00	0.00
04420	Maintenance	265.00	500.00	500.00	500.00	0.00
04480	Maintenance In Lieu of Rent	13,560.00	13,560.00	13,560.00	13,560.00	0.00
04540	Publications	210.60	500.00	500.00	500.00	0.00
04550	Office Supplies	0.00	200.00	200.00	200.00	0.00
04565	Advertising	0.00	100.00	100.00	100.00	0.00
04900	Professional Services	1,900.00	2,500.00	2,500.00	2,500.00	0.00
04980	Computer Services	465.00	465.00	465.00	465.00	0.00
04990	Purchased Services	9,852.30	12,500.00	12,500.00	12,500.00	0.00
TOTAL	CONTRACTUAL	31,227.40	38,400.00	37,925.00	37,925.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	223,086.18	223,012.00	225,863.00	225,863.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	223,086.18	223,012.00	225,863.00	225,863.00	0.00
TOTAL	WIA - ADMINISTRATION	781,955.10	834,620.00	826,416.00	826,416.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CD6292 Training Client Services						
.1	PERSONNEL SERVICE					
6260	Participant Wages		45,000.00	40,000.00	40,000.00	0.00
8880	Transfers Out		(30,000.00)	(30,000.00)	(30,000.00)	0.00
TOTAL	PERSONNEL SERVICES	0.58	15,000.00	10,000.00	10,000.00	0.00
.2	EQUIPMENT					
02100	Furniture	1,812.00	2,000.00	2,500.00	2,500.00	0.00
02400	Other Equipment	1,454.00	1,500.00	1,000.00	1,000.00	0.00
TOTAL	EQUIPMENT	3,266.00	3,500.00	3,500.00	3,500.00	0.00
.4	CONTRACTUAL					
04010	Travel	806.82	3,000.00	3,000.00	3,000.00	0.00
04100	Printing	2,065.88	3,000.00	3,000.00	3,000.00	0.00
04150	Postage	7.80	1,000.00	500.00	500.00	0.00
04300	Telephone	8,684.54	15,000.00	10,000.00	10,000.00	0.00
04406	Repairs, Capital	0.00	2,500.00	0.00	0.00	0.00
04420	Maintenance	99.60	300.00	300.00	300.00	0.00
04480	Maintenance In Lieu of Rent	54,242.00	54,242.00	54,242.00	54,242.00	0.00
04550	Office Supplies	2,604.87	5,000.00	4,000.00	4,000.00	0.00
04565	Advertising	0.00	500.00	500.00	500.00	0.00
04707	Program Support/Enhancements	0.00	5,000.00	5,000.00	5,000.00	0.00
04722	Department OJT	16,652.50	40,000.00	35,000.00	35,000.00	0.00
04724	Individual Referrals	32,112.76	50,000.00	45,000.00	45,000.00	0.00
04726	Needs Based Payments	482.00	7,000.00	5,000.00	5,000.00	0.00
04730	Tuition/Books/Fees	0.00	15,000.00	5,000.00	5,000.00	0.00
04734	Bus Tokens	0.00	1,000.00	1,000.00	1,000.00	0.00
04900	Professional Services	730.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	118,488.77	203,542.00	172,542.00	172,542.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	0.21	2,670.00	2,932.00	2,932.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	0.21	2,670.00	2,932.00	2,932.00	0.00
TOTAL	TRAINING CLIENT SERVICES	121,755.56	224,712.00	188,974.00	188,974.00	0.00
CD6295 Training/SYEP						
.1	PERSONNEL SERVICE					
6260	Participant Wages		460,000.00	300,000.00	300,000.00	0.00
TOTAL	PERSONNEL SERVICES	109,624.82	460,000.00	300,000.00	300,000.00	0.00
.4	CONTRACTUAL					
04010	Travel	2,085.00	7,000.00	4,000.00	4,000.00	0.00
04100	Printing	692.21	2,500.00	1,000.00	1,000.00	0.00
04150	Postage	0.00	500.00	500.00	500.00	0.00
04300	Telephone	1,189.44	2,000.00	500.00	500.00	0.00
04540	Publications	312.00	1,000.00	1,000.00	1,000.00	0.00
04550	Office Supplies	0.00	500.00	500.00	500.00	0.00
04565	Advertising	0.00	600.00	0.00	0.00	0.00
04707	Program Support/Enhancements	2,600.00	5,000.00	15,000.00	15,000.00	0.00
04720	Case Management Services	46,000.00	70,000.00	55,000.00	55,000.00	0.00
04724	Individual Referrals	220.00	35,000.00	35,000.00	35,000.00	0.00
04729	Transportation	0.00	1,000.00	0.00	0.00	0.00
04760	Youth Out of School	0.00	75,000.00	55,000.00	55,000.00	0.00
04761	Youth In School	39,265.05	55,000.00	55,000.00	55,000.00	0.00
04990	Purchased Services	4,951.44	15,000.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	97,315.14	270,100.00	228,500.00	228,500.00	0.00

WORKFORCE INVESTMENT ACT

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CD6295 Training/SYEP (Continued)						
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	9,917.69	37,158.00	23,600.00	23,600.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	9,917.69	37,158.00	23,600.00	23,600.00	0.00
TOTAL	TRAINING/SYEP	216,857.65	767,258.00	552,100.00	552,100.00	0.00
CD6298 Incentive Program						
.4	CONTRACTUAL					
04735	SDA - Programming	1,479.76	49,296.00	25,000.00	25,000.00	0.00
04800	Contractual Agency	0.00	61,000.00	61,000.00	61,000.00	0.00
04900	Professional Services	1,500.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	CONTRACTUAL	2,979.76	120,296.00	96,000.00	96,000.00	0.00
TOTAL	INCENTIVE PROGRAM	2,979.76	120,296.00	96,000.00	96,000.00	0.00
CD6391 WIA - Dislocated Workers						
.4	CONTRACTUAL					
04100	Printing	1.80	500.00	500.00	500.00	0.00
04150	Postage	1,500.52	2,500.00	1,500.00	1,500.00	0.00
04707	Program Support/Enhancements	0.00	5,000.00	2,500.00	2,500.00	0.00
04722	Department OJT	15,330.12	60,000.00	50,000.00	50,000.00	0.00
04724	Individual Referrals	117,607.15	150,000.00	130,000.00	130,000.00	0.00
04726	Needs Based Payments	2,757.00	8,000.00	5,000.00	5,000.00	0.00
TOTAL	CONTRACTUAL	137,196.59	226,000.00	189,500.00	189,500.00	0.00
TOTAL	WIA - DISLOCATED WORKERS	137,196.59	226,000.00	189,500.00	189,500.00	0.00
TOTAL	WORKFORCE INVESTMENT ACT	1,290,744.66	2,207,886.00	1,887,990.00	1,887,900.00	0.00

RISK RETENTION (CS) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	737.53	500.00	900.00	900.00	0.00
TOTAL USE OF MONEY AND PROPERTY			737.53	500.00	900.00	900.00	0.00
MISCELLANEOUS							
R2709	27091	Employee Contribution-Health	3,172,687.16	3,012,971.00	3,331,324.00	3,331,324.00	0.00
R2709	27092	Employee Contribution-Dental	259,666.86	238,500.00	238,500.00	238,500.00	0.00
R2709	27094	Retiree Contribution - Health	526,090.35	485,423.00	478,928.00	478,928.00	0.00
TOTAL MISCELLANEOUS			3,958,444.37	3,736,894.00	4,048,752.00	4,048,752.00	0.00
INTERFUND REVENUES							
R2801	28013	County Health Assessment	13,099,177.26	13,384,992.00	14,840,185.00	14,840,185.00	0.00
R2801	28014	County Dental Assessment	266,911.35	291,500.00	291,500.00	291,500.00	0.00
R2801	28015	County Unemployment Assessment	204,528.20	200,000.00	250,000.00	250,000.00	0.00
R2801	28017	County Vision Assessment	90,700.32	90,000.00	90,000.00	90,000.00	0.00
TOTAL INTERFUND REVENUES			13,661,317.13	13,966,492.00	15,471,685.00	15,471,685.00	0.00
TOTAL RISK RETENTION (CS) FUND			17,620,499.03	17,703,886.00	19,521,337.00	19,521,337.00	0.00

**RISK RETENTION FUND
APPROPRIATIONS**

CS1810 HEALTH PROGRAM

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the Peoplesoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage’s during and after annual open enrollment periods.

PROGRAM OBJECTIVES:

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Human Resource Specialist’s salary has been budgeted at year-end 2011 levels due to the expiration of the current UPSEU Collective Bargaining Agreement.

“Contractual Agency” funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the “Professional Services” line item is \$6,500 for the yearly deferred compensation audit and \$9,000 for GASB 45.

		RISK RETENTION FUND Health Program				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CS1810 Health Program						
.1	PERSONNEL SERVICE					
3440	Human Resource Specialist		34,960.00	34,960.00	34,960.00	0.00
TOTAL	PERSONNEL SERVICES	33,942.05	34,960.00	34,960.00	34,960.00	0.00
.4	CONTRACTUAL					
04800	Contractual Agency	21,600.00	21,600.00	21,600.00	21,600.00	0.00
04900	Professional Services	11,000.00	20,000.00	15,500.00	15,500.00	0.00
TOTAL	CONTRACTUAL	32,600.00	41,600.00	37,100.00	37,100.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	17,149.28	17,547.00	19,666.00	19,666.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	17,149.28	17,547.00	19,666.00	19,666.00	0.00
TOTAL	HEALTH PROGRAM	83,691.33	94,107.00	91,726.00	91,726.00	0.00

CS9050 UNEMPLOYMENT INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2012.

		RISK RETENTION FUND Unemployment Insurance				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CS9050 Unemployment Insurance						
.4	CONTRACTUAL					
04002	State Charges	174,687.77	200,000.00	250,000.00	250,000.00	0.00
TOTAL	CONTRACTUAL	174,687.77	200,000.00	250,000.00	250,000.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	174,687.77	200,000.00	250,000.00	250,000.00	0.00

CS9060 MEDICAL INSURANCE

DEPARTMENTAL FUNCTIONS:

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

PROGRAM OBJECTIVES:

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

The revenue for the employee share of the Health Program is based upon current enrollments. The employee share of Health Insurance premiums is contractually set at twenty percent (20%) of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements. Premiums for the current health insurance program are anticipated to increase by an average of eleven (11%) in 2012 over budgeted 2011 appropriations.

		RISK RETENTION FUND				
		Medical Insurance				
		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
CS9060 Medical Insurance						
.4	CONTRACTUAL					
04211	Medical Insurance Premiums	16,134,748.06	16,738,725.00	18,507,357.00	18,507,357.00	0.00
04212	Vision Insurance Premiums	90,483.26	90,000.00	90,000.00	90,000.00	0.00
04213	Dental Insurance Premiums	507,629.78	571,400.00	571,400.00	571,400.00	0.00
04480	Maintenance In Lieu of Rent	1,614.00	1,404.00	1,354.00	1,354.00	0.00
04990	Purchased Services	5,873.23	8,250.00	9,500.00	9,500.00	0.00
TOTAL	CONTRACTUAL	16,740,348.33	17,409,779.00	19,179,611.00	19,179,611.00	0.00
TOTAL	MEDICAL INSURANCE	16,740,348.33	17,409,779.00	19,179,611.00	19,179,611.00	0.00
TOTAL	RISK RETENTION FUND	16,998,727.43	17,703,886.00	19,521,337.00	19,521,337.00	0.00

COUNTY ROAD (D) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
REAL PROPERTY ITEMS							
R1001	10011	Real Property Tax	6,720,975.00	6,384,926.00	6,277,926.00	6,384,926.00	0.00
TOTAL REAL PROPERTY ITEMS			6,720,975.00	6,384,926.00	6,277,926.00	6,384,926.00	0.00
NON PROPERTY TAX ITEMS							
R1136	11361	Automobile Use Tax	871,043.48	900,000.00	900,000.00	900,000.00	0.00
TOTAL NON PROPERTY TAX ITEMS			871,043.48	900,000.00	900,000.00	900,000.00	0.00
GENERAL GOVERNMENT SUPPORT							
R2389	23891	Bridge Engineering Svs (Misc)	0.00	5,000.00	5,000.00	5,000.00	0.00
TOTAL GENERAL GOVERNMENT SUPPORT			0.00	5,000.00	5,000.00	5,000.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	346.33	500.00	500.00	500.00	0.00
TOTAL USE OF MONEY AND PROPERTY			346.33	500.00	500.00	500.00	0.00
LICENSES AND PERMITS							
R2590	25901	Permits - Highway	0.00	25,000.00	10,000.00	10,000.00	0.00
TOTAL LICENSES AND PERMITS			0.00	25,000.00	10,000.00	10,000.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Miscellaneous	11,316.92	15,000.00	20,000.00	20,000.00	0.00
R2680	26801	Insurance Recoveries	126.78	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			11,443.70	15,000.00	20,000.00	20,000.00	0.00
MISCELLANEOUS							
R2801	28011	Interfund Revenue	0.00	12,500.00	5,000.00	5,000.00	0.00
TOTAL MISCELLANEOUS			0.00	12,500.00	5,000.00	5,000.00	0.00
STATE AID							
R3089	30893	Bridge Engineering Svs (State)	0.00	10,000.00	20,000.00	20,000.00	0.00
R3501	35012	Highway Assist Program-Capital	2,055,367.03	1,982,881.00	1,982,881.00	1,982,881.00	0.00
R3960	39601	State Disaster Assistance	0.00	467,106.00	0.00	0.00	0.00
TOTAL STATE AID			2,055,367.03	2,459,987.00	2,002,881.00	2,002,881.00	0.00

COUNTY ROAD (D) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
FEDERAL AID							
R4089	40892	Bridge Engineering Svs (Fed)	0.00	20,000.00	59,500.00	59,500.00	0.00
R4960	49601	Federal Disaster Assistance	0.00	1,780,136.00	0.00	0.00	0.00
TOTAL FEDERAL AID			0.00	1,800,136.00	59,500.00	59,500.00	0.00
INTERFUND TRANSFERS							
R5031	50312	Unused Capital	13,203.95	0.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS			13,203.95	0.00	0.00	0.00	0.00
TOTAL COUNTY ROAD (D) FUND			9,672,379.49	11,603,049.00	9,280,807.00	9,387,807.00	0.00

**COUNTY ROAD FUND
APPROPRIATIONS**

D FUND - HIGHWAY DEPARTMENT ROAD FUND

DEPARTMENTAL FUNCTIONS/OBJECTIVES:

The Highway Department’s primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department’s traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$9,387,807
R1001	10011	Real Property Tax	\$6,384,926
R1136	11361	Automobile Use Tax	900,000
R2389	23891	Bridge Engineering - Misc.	5,000
R2401	24011	Interest & Earnings	500
R2590	25901	Permits - Highway	10,000
R2655	26551	Minor Sales	20,000
R2801	28011	Interfund Revenue	5,000
R3089	30893	Bridge Engineering - State	20,000
R3501	35012	Highway Assistance - Capital	1,982,881
R4089	40892	Bridge Engineering - Federal	59,500

D FUND - HIGHWAY DEPARTMENT ROAD FUND

SUMMARY OF BUDGET OFFICER’S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2012. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County’s cost of such projects at 5% of the total expense.

The department expects to be able to fund the Deputy County Engineer’s salary expense through various revenue sources in relation to dedicated bridge engineering work.

In response to the increasing demands of time and expense involved with maintaining, rebuilding, and regulating county roads, the Highway Department has proposed the implementation of a permit fee schedule similar to those in place in other local municipalities. Such fees, which would be assessed to various users performing work and conducting business on county roads and right-of-ways, would help offset the expenses involved in performing inspection, design modifications, engineering review, and supervision of construction within the County’s jurisdiction, as well as the expenses incurred due to the wear and tear on county roads by heavy equipment.

In order to assist in funding the sharp increase in the Highway Department’s debt service, the balance of the required funding for the County Road Fund, in the amount of \$600,000, is provided by an appropriation of fund balance. The unappropriated D Fund balance was \$1,456,832 as of December 31, 2010.

COUNTY ROAD FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
D1600 Full Cost Allocation						
.4 04995	CONTRACTUAL Cost Allocation	192,540.00	209,956.00	222,360.00	222,360.00	0.00
TOTAL	CONTRACTUAL	192,540.00	209,956.00	222,360.00	222,360.00	0.00
TOTAL	FULL COST ALLOCATION	192,540.00	209,956.00	222,360.00	222,360.00	0.00
D1910 Insurance						
.4 04200	CONTRACTUAL Insurance	21,026.04	20,500.00	13,000.00	13,000.00	0.00
TOTAL	CONTRACTUAL	21,026.04	20,500.00	13,000.00	13,000.00	0.00
TOTAL	INSURANCE	21,026.04	20,500.00	13,000.00	13,000.00	0.00

COUNTY ROAD FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
D3310 Highway - Traffic Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		92,036.00	63,853.00	63,853.00	0.00
TOTAL	PERSONNEL SERVICES	58,672.00	92,036.00	63,853.00	63,853.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	33,776.00	18,964.00	19,221.00	18,221.00	0.00
04500	Special Departmental Supplies	149,945.19	147,869.19	165,000.00	150,000.00	0.00
TOTAL	CONTRACTUAL	183,721.19	166,833.19	184,221.00	168,221.00	0.00
TOTAL	HIGHWAY - TRAFFIC CONTROL	242,393.19	258,869.19	248,074.00	232,074.00	0.00

D5010 Highway Department - Administration

.1	PERSONNEL SERVICE					
2175	Deputy County Engineer - Admin		65,691.00	65,691.00	65,691.00	0.00
5750	Principal Clerk		34,960.00	34,960.00	34,960.00	0.00
6750	Secretary To County Engineer		43,649.00	43,786.00	43,786.00	0.00
TOTAL	PERSONNEL SERVICES	130,707.14	144,300.00	144,437.00	144,437.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	480.00	0.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	480.00	0.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04100	Printing	227.26	400.00	400.00	300.00	0.00
04150	Postage	1,135.84	1,300.00	1,300.00	1,300.00	0.00
04450	Rental - Equipment/Maintenance	1,803.17	5,220.00	5,185.00	5,185.00	0.00
04500	Special Departmental Supplies	202.70	135.00	400.00	400.00	0.00
04550	Office Supplies	2,432.61	1,565.00	1,300.00	1,300.00	0.00
04900	Professional Services	2,577.62	2,600.00	2,000.00	2,000.00	0.00
04980	Computer Services	53,919.00	52,515.00	52,998.00	52,998.00	0.00
04990	Purchased Services	50,055.05	41,000.00	41,000.00	41,000.00	0.00
TOTAL	CONTRACTUAL	112,353.25	104,735.00	104,583.00	104,483.00	0.00
TOTAL	HIGHWAY DEPARTMENT - ADMINISTRATION	243,540.39	249,035.00	249,020.00	248,920.00	0.00

D5110 Highway - Road Maintenance

.1	PERSONNEL SERVICE					
3405	Highway Superintendent		73,359.00	73,359.00	73,359.00	0.00
3415	Highway Laborer		149,614.00	149,124.00	149,124.00	0.00
3420	Highway Supervisor II		278,417.00	280,011.00	280,011.00	0.00
4610	Motor Equipment Operator Heavy		631,325.00	538,261.00	538,261.00	0.00
4620	Motor Equipment Operator Light		815,083.00	811,084.00	811,084.00	0.00
5410	Overtime		168,588.00	55,000.00	55,000.00	0.00
5415	Overtime - Snow/Ice (Highway)		212,200.00	212,200.00	212,200.00	0.00
5630	Personnel Service Savings		(178,748.00)	(179,436.00)	(179,436.00)	0.00
8060	Temporary Services		20,000.00	27,500.00	27,500.00	0.00
8770	Working Supervisor		270,753.00	271,027.00	271,027.00	0.00
8880	Transfers Out		(863,119.00)	(862,404.00)	(862,404.00)	0.00
TOTAL	PERSONNEL SERVICES	1,536,571.85	1,577,472.00	1,375,726.00	1,375,726.00	0.00

COUNTY ROAD FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
D5110 Highway - Road Maintenance (Continued)						
.4	CONTRACTUAL					
04010	Travel	160.00	480.00	480.00	480.00	0.00
04450	Rental - Equipment/Maintenance	514,188.00	587,878.00	653,525.00	619,525.00	0.00
04500	Special Departmental Supplies	318,192.18	2,185,042.00	290,000.00	272,048.00	0.00
04570	Uniforms/Tools	26,864.40	30,500.00	29,600.00	29,600.00	0.00
04900	Professional Services	4,897.28	5,487.00	5,500.00	5,500.00	0.00
TOTAL	CONTRACTUAL	864,301.86	2,809,387.00	979,105.00	927,153.00	0.00
TOTAL	HIGHWAY - ROAD MAINTENANCE	2,400,873.71	4,386,859.00	2,354,831.00	2,302,879.00	0.00
D5112 Road Construction						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		294,339.00	318,442.00	318,442.00	0.00
TOTAL	PERSONNEL SERVICES	266,587.00	294,339.00	318,442.00	318,442.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	612,857.00	612,296.00	588,074.00	557,479.00	0.00
04500	Special Departmental Supplies	1,016,034.93	1,016,246.00	1,076,365.00	1,076,365.00	0.00
TOTAL	CONTRACTUAL	1,628,891.93	1,628,542.00	1,664,439.00	1,633,844.00	0.00
TOTAL	ROAD CONSTRUCTION	1,895,478.93	1,922,881.00	1,982,881.00	1,952,286.00	0.00
D5120 Highway - Bridge Maintenance						
.1	PERSONNEL SERVICE					
5410	Overtime		10,000.00	0.00	0.00	0.00
6320	Plus Transfers, Other Codes		35,000.00	45,000.00	45,000.00	0.00
TOTAL	PERSONNEL SERVICES	0.00	45,000.00	45,000.00	45,000.00	0.00
.4	CONTRACTUAL					
04300	Telephone	921.51	936.00	936.00	936.00	0.00
04500	Special Departmental Supplies	93,166.69	200,000.00	55,000.00	55,000.00	0.00
04565	Advertising	270.73	0.00	0.00	0.00	0.00
04900	Professional Services	800.00	3,000.00	55,000.00	55,000.00	0.00
TOTAL	CONTRACTUAL	95,158.93	203,936.00	110,936.00	110,936.00	0.00
TOTAL	HIGHWAY - BRIDGE MAINTENANCE	95,158.93	248,936.00	155,936.00	155,936.00	0.00

COUNTY ROAD FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
D5142 Highway - Snow & Ice Control						
.1	PERSONNEL SERVICE					
8190	Transfers Personnel		476,744.00	470,109.00	470,109.00	0.00
TOTAL	PERSONNEL SERVICES	404,193.00	476,744.00	470,109.00	470,109.00	0.00
.4	CONTRACTUAL					
04450	Rental - Equipment/Maintenance	831,735.00	730,781.00	661,311.00	626,906.00	0.00
04500	Special Departmental Supplies	664,927.82	811,280.00	569,000.00	569,000.00	0.00
04800	Contractual Agency	71,554.36	88,000.00	88,000.00	88,000.00	0.00
TOTAL	CONTRACTUAL	1,568,217.18	1,630,061.00	1,318,311.00	1,283,906.00	0.00
TOTAL	HIGHWAY - SNOW & ICE CONTROL	1,972,410.18	2,106,805.00	1,788,420.00	1,754,015.00	0.00
D9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	242,889.97	249,939.00	283,081.00	283,081.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	242,889.97	249,939.00	283,081.00	283,081.00	0.00
TOTAL	STATE RETIREMENT	242,889.97	249,939.00	283,081.00	283,081.00	0.00
D9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	173,497.76	192,482.00	184,944.00	184,944.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	173,497.76	192,482.00	184,944.00	184,944.00	0.00
TOTAL	SOCIAL SECURITY	173,497.76	192,482.00	184,944.00	184,944.00	0.00
D9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	60,571.49	64,812.00	70,386.00	70,386.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	60,571.49	64,812.00	70,386.00	70,386.00	0.00
TOTAL	WORKERS' COMPENSATION	60,571.49	64,812.00	70,386.00	70,386.00	0.00
D9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	7,290.00	2,670.00	5,506.00	5,506.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	7,290.00	2,670.00	5,506.00	5,506.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	7,290.00	2,670.00	5,506.00	5,506.00	0.00

COUNTY ROAD FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
D9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	570,023.07	558,371.00	628,582.00	628,582.00	0.00
08007	Dental	9,177.00	10,670.00	9,565.00	9,565.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	579,200.07	569,041.00	638,147.00	638,147.00	0.00
TOTAL	MEDICAL INSURANCE	579,200.07	569,041.00	638,147.00	638,147.00	0.00
D9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	766,749.31	996,613.00	1,307,620.00	1,307,620.00	0.00
TOTAL	PRINCIPAL BONDS	766,749.31	996,613.00	1,307,620.00	1,307,620.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	485,522.57	213,993.00	610,774.00	610,774.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	485,522.57	213,993.00	610,774.00	610,774.00	0.00
TOTAL	SERIAL BONDS	1,252,271.88	1,210,606.00	1,918,394.00	1,918,394.00	0.00
D9730 Bond Anticipation Notes						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	0.00	5,879.00	5,879.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	0.00	5,879.00	5,879.00	0.00
TOTAL	BOND ANTICIPATION NOTES	0.00	0.00	5,879.00	5,879.00	0.00
D9950 Transfers - Capital Fund						
.9	OTHER GENERAL GOVERNMENT SUPPORT					
09003	Transfers to Capital Funds	10,148.46	117,527.00	0.00	0.00	0.00
TOTAL	OTHER GOVT SUPT	10,148.46	117,527.00	0.00	0.00	0.00
TOTAL	TRANSFERS - CAPITAL FUND	10,148.46	117,527.00	0.00	0.00	0.00
TOTAL	COUNTY ROAD FUND	9,389,291.00	11,810,918.19	10,120,859.00	9,987,807.00	0.00

ROAD MACHINERY (DM) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	8.67	0.00	0.00	0.00	0.00
R2414	24141	Rental Equipment	1,994,556.00	1,949,919.00	1,922,131.00	1,822,131.00	0.00
TOTAL USE OF MONEY AND PROPERTY			1,994,564.67	1,949,919.00	1,922,131.00	1,822,131.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2650	26501	Sale of Scrap	2,928.50	2,000.00	1,500.00	1,500.00	0.00
R2655	26551	Minor Sales-Miscellaneous	9,100.00	5,500.00	20,000.00	20,000.00	0.00
R2680	26801	Insurance Recoveries	4,261.76	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			16,290.26	7,500.00	21,500.00	21,500.00	0.00
MISCELLANEOUS							
R2801	28033	Gasoline Sales	69,790.96	84,960.00	100,100.00	100,100.00	0.00
TOTAL MISCELLANEOUS			69,790.96	84,960.00	100,100.00	100,100.00	0.00
TOTAL ROAD MACHINERY (DM) FUND			2,080,645.89	2,042,379.00	2,043,731.00	1,943,731.00	0.00

**ROAD MACHINERY FUND
APPROPRIATIONS**

DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND

DEPARTMENTAL FUNCTIONS:

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

PROGRAM OBJECTIVES:

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,943,731**

R2414	24141	Rental Equipment	\$1,822,131
R2650	26501	Sale of Scrap	1,500
R2655	26551	Minor Sales	20,000
R2801	28033	Gasoline Sales	100,100

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Due to fiscal constraints, funding for the replacement and/or upgrade of heavy equipment, as well as funding for various contractual line items, has been reduced.

In order to assist in funding the sharp increase in the Highway Department's debt service, the balance of the required funding for the County Road Machinery Fund, in the amount of \$100,000, is provided by an appropriation of fund balance. The unappropriated DM Fund balance was \$640,019 as of December 31, 2010.

ROAD MACHINERY FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
DM1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	104,826.00	89,691.00	101,437.00	101,437.00	0.00
TOTAL	CONTRACTUAL	104,826.00	89,691.00	101,437.00	101,437.00	0.00
TOTAL	FULL COST ALLOCATION	104,826.00	89,691.00	101,437.00	101,437.00	0.00
DM1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	32,709.19	51,500.00	44,000.00	44,000.00	0.00
TOTAL	CONTRACTUAL	32,709.19	51,500.00	44,000.00	44,000.00	0.00
TOTAL	INSURANCE	32,709.19	51,500.00	44,000.00	44,000.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
DM5130 Highway Department - Machinery						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		211,132.00	212,380.00	212,380.00	0.00
3340	Highway Dispatcher		45,297.00	46,334.00	46,334.00	0.00
5410	Overtime		36,000.00	36,000.00	36,000.00	0.00
5630	Personnel Service Savings		(41,694.00)	(41,854.00)	(41,854.00)	0.00
6860	Senior Auto Mechanic		56,632.00	57,423.00	57,423.00	0.00
8830	Welder - Mechanic		45,270.00	45,444.00	45,444.00	0.00
TOTAL	PERSONNEL SERVICES	342,660.67	352,637.00	355,727.00	355,727.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	116,070.73	89,647.20	58,500.00	58,500.00	0.00
TOTAL	EQUIPMENT	116,070.73	89,647.20	58,500.00	58,500.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	320,577.04	348,240.00	400,400.00	400,400.00	0.00
04300	Telephone	10,442.73	11,000.00	11,000.00	11,000.00	0.00
04350	Utilities - General/Miscellaneous	75,585.37	93,200.00	92,000.00	92,000.00	0.00
04400	Repairs	31,072.88	20,000.00	20,000.00	20,000.00	0.00
04420	Maintenance	11,739.61	18,238.00	12,210.00	12,210.00	0.00
04500	Special Departmental Supplies	589,811.26	568,085.00	550,000.00	536,927.00	0.00
04570	Uniforms/Tools	0.00	1,800.00	1,800.00	1,800.00	0.00
04571	Uniform/Tools - Allowances	3,573.11	3,600.00	3,600.00	3,600.00	0.00
04990	Purchased Services	55,043.44	44,000.00	46,000.00	46,000.00	0.00
TOTAL	CONTRACTUAL	1,097,845.44	1,108,163.00	1,137,010.00	1,123,937.00	0.00
TOTAL	HIGHWAY DEPARTMENT - MACHINERY	1,556,576.84	1,550,447.20	1,551,237.00	1,538,164.00	0.00

ROAD MACHINERY FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
DM9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	34,437.84	34,839.00	39,830.00	39,830.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	34,437.84	34,839.00	39,830.00	39,830.00	0.00
TOTAL	STATE RETIREMENT	34,437.84	34,839.00	39,830.00	39,830.00	0.00
DM9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	24,443.10	27,179.00	27,213.00	27,213.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	24,443.10	27,179.00	27,213.00	27,213.00	0.00
TOTAL	SOCIAL SECURITY	24,443.10	27,179.00	27,213.00	27,213.00	0.00
DM9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	17,016.44	18,208.00	18,321.00	18,321.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	17,016.44	18,208.00	18,321.00	18,321.00	0.00
TOTAL	WORKERS' COMPENSATION	17,016.44	18,208.00	18,321.00	18,321.00	0.00
DM9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	94,280.88	94,143.00	92,441.00	92,441.00	0.00
08007	Dental	1,315.00	1,251.00	1,122.00	1,122.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	95,595.88	95,394.00	93,563.00	93,563.00	0.00
TOTAL	MEDICAL INSURANCE	95,595.88	95,394.00	93,563.00	93,563.00	0.00
DM9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	95,266.73	99,435.00	103,603.00	103,603.00	0.00
TOTAL	PRINCIPAL BONDS	95,266.73	99,435.00	103,603.00	103,603.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	85,554.59	81,661.00	77,600.00	77,600.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	85,554.59	81,661.00	77,600.00	77,600.00	0.00
TOTAL	SERIAL BONDS	180,821.32	181,096.00	181,203.00	181,203.00	0.00
TOTAL	ROAD MACHINERY FUND	2,046,426.61	2,048,354.20	2,056,804.00	2,043,731.00	0.00

HOSPITAL (EH) FUND REVENUE

		EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
PATIENT REVENUE						
EH3020.11.00	Private Pay SNF	3,301,229.00	3,790,753.00	3,995,111.00	3,995,111.00	0.00
EH3020.21.00	Medicare Part - A	3,154,782.00	4,355,295.00	3,579,880.00	3,579,880.00	0.00
EH3020.31.00	Medicaid SNF	19,973,729.00	20,851,002.00	22,247,713.00	22,247,713.00	0.00
EH3020.32.00	Medicaid - Other	113,295.00	0.00	123,371.00	123,371.00	0.00
EH3020.37.00	Managed Care	700,753.00	471,239.00	1,084,255.00	1,084,255.00	0.00
EH3020.38.00	Medicaid - Managed Care	87,304.00	0.00	90,508.00	90,508.00	0.00
EH3020.61.00	VA Revenue	581,662.00	646,416.00	313,916.00	313,916.00	0.00
EH3030.11.00	Private Assessment Add On	204,197.00	0.00	0.00	0.00	0.00
EH3030.31.00	Medicaid Assessment Add On	1,223,283.00	0.00	0.00	0.00	0.00
EH4400.11.10	Physical Therapy-SP	10,493.00	20,029.00	16,830.00	16,830.00	0.00
EH4400.31.10	Physical Therapy-MA	213,619.00	202,511.00	223,601.00	223,601.00	0.00
EH4500.11.10	Occupational Therapy- SP/Medicare	4,283.00	9,321.00	9,228.00	9,228.00	0.00
EH4500.31.10	Occupational Therapy-MA	110,599.00	94,245.00	122,600.00	122,600.00	0.00
EH4600.11.10	Speech Therapy-SP	2,470.00	8,235.00	4,849.00	4,849.00	0.00
EH4600.31.10	Speech Therapy-MA	72,826.00	83,260.00	64,426.00	64,426.00	0.00
EH4700.11.00	Pharmacy	35,413.00	58,381.00	79,902.00	79,902.00	0.00
EH4770.11.10	Flu Vaccine PR MCB	0.00	1,004.00	0.00	0.00	0.00
EH4770.21.10	Flu Vaccine MCA MCB	0.00	1,255.00	0.00	0.00	0.00
EH4770.31.10	Flu Vaccine MA	9,703.00	10,288.00	10,815.00	10,815.00	0.00
EH4780.11.00	Medicare Part B Physician- Private	0.00	21,263.00	0.00	0.00	0.00
EH4780.21.00	Medicare Part B Physician- Medicare	0.00	26,579.00	0.00	0.00	0.00
EH4780.31.00	Medicare Part B Physician- Medicaid	206,720.00	217,946.00	295,555.00	295,555.00	0.00
EH4800.21.00	Podiatry	9,941.00	8,800.00	10,000.00	10,000.00	0.00
	TOTAL PATIENT REVENUE	30,016,301.00	30,877,822.00	32,272,560.00	32,272,560.00	0.00
MISCELLANEOUS						
EH5055.00.00	Barber and Beauty	37,830.00	44,000.00	53,700.00	53,700.00	0.00
EH5063.00.00	Gift Shop	6,913.00	7,500.00	8,500.00	8,500.00	0.00
EH5071.00.00	Telephone Services	0.00	50.00	50.00	50.00	0.00
EH5095.00.00	Vending Machines	2,603.00	2,000.00	2,600.00	2,600.00	0.00
EH5100.00.00	CNA Training Reimbursement	36,445.00	44,700.00	52,500.00	52,500.00	0.00
EH5175.00.00	Vendor Refunds	26,203.00	27,500.00	27,000.00	27,000.00	0.00
EH5177.01.00	Interest Income-Capital Project	5,145.00	500.00	460.00	460.00	0.00
EH5188.00.00	Miscellaneous	1,654.00	2,150.00	1,700.00	1,700.00	0.00
EH5540.21.00	IGT	5,300,000.00	5,306,000.00	5,900,000.00	5,900,000.00	0.00
	TOTAL MISCELLANEOUS	5,416,793.00	5,434,400.00	6,046,510.00	6,046,510.00	0.00
INTERFUND TRANSFERS						
EH5560.00.00	County Operating Tax Levy	2,700,000.00	1,959,278.00	1,959,278.00	1,218,396.00	0.00
EH5561.02.00	Non-Operating Subsidy: Non- Allowance	0.00	569,297.00	575,604.00	575,604.00	0.00
	TOTAL INTERFUND TRANSFERS	2,700,000.00	2,528,575.00	2,534,882.00	1,794,000.00	0.00
	TOTAL HOSPITAL (EH) FUND	38,133,094.00	38,840,797.00	40,853,952.00	40,113,070.00	0.00

**HOSPITAL FUND
APPROPRIATIONS**

EH FUND - VAN RENSSELAER MANOR

DEPARTMENTAL FUNCTIONS:

Van Rensselaer Manor is a nursing facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. For those individuals who have achieved maximum benefits of our facility and no longer need this type of care, discharge planning into the community and motivation toward a lesser level of care is the optimum goal.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has three hundred sixty-two (362) beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed with an eye for the future and potential future need for long term care residents. As more and more patients are admitted with impaired cognitive skill, there is an eighty (80) bed unit to accommodate this type of resident. There are nine (9) isolation rooms that can accommodate futuristic needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to forty-two (42) beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

<u>PROGRAM STATISTICS:</u>	<u>PATIENTS UNDER CARE 6/30/10</u>		<u>PATIENTS UNDER CARE 6/30/11</u>	
	MALE	FEMALE	MALE	FEMALE
	92	259	72	259

EH FUND - VAN RENSSELAER MANOR (CONTINUED)

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>	\$40,113,070
EH3020.11.00 Private Pay SNF	\$ 3,995,111
EH3020.21.00 Medicare - Part A	3,579,880
EH3020.31.00 Medicaid SNF	22,247,713
EH3020.32.00 Medicaid - Other	123,371
EH3020.37.00 Managed Care	1,084,255
EH3020.38.00 Medicaid - Managed Care	90,508
EH3020.61.00 VA Revenue	313,916
EH4400.11.10 Physical Therapy - SP	16,830
EH4400.31.10 Physical Therapy - MA	223,601
EH4500.11.10 Occupational Therapy - SP/Medicare	9,228
EH4500.31.10 Occupational Therapy - MA	122,600
EH4600.11.10 Speech Therapy - SP	4,849
EH4600.31.10 Speech Therapy - MA	64,426
EH4700.11.00 Pharmacy	79,902
EH4770.31.10 Flu Vaccine MA	10,815
EH4780.31.00 Medicare - Part B - Physicians - Medicaid	295,555
EH4800.21.00 Podiatry	10,000
EH5055.00.00 Barber & Beauty	53,700
EH5063.00.00 Gift Shop	8,500
EH5071.00.00 Telephone Services	50
EH5095.00.00 Vending Machines	2,600
EH5100.00.00 CNA Training Reimbursement	52,500
EH5175.00.00 Vendor Refunds	27,000
EH5177.01.00 Interest Income - Capital Projects	460
EH5188.00.00 Miscellaneous	1,700
EH5540.21.00 IGT	5,900,000
EH5560.00.00 County Operating Tax Levy	1,218,396
EH5561.02.00 Non-Operating Subsidy: Non-Allowance	575,604

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010 – 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. The following changes in personnel have been granted for 2012. The requests for one (1) MDS Coordinator, one (1) Registered Nurse for the evening shift, one (1) less the full time evening Licensed Practical Nurse and six (6) full time evening Licensed Practical Nurses have been granted along with the reduction in Substitute Registered Pool Nurses by 5 positions and Substitute Licensed Practical Nurses by 17 positions. Having the same staff working on a regular basis allows facility structure and positively impacts patient care. It allows for more training and better documentation of patient care which can generate increased revenues. The request for one (1) Full Time Occupational Therapist has been granted along with the elimination of one less than full time Occupational Therapist. These changes will make the delivery of necessary services more efficient and will increase revenues by making documentation of services more efficient. As a cost saving measure, the county is looking at outsourcing the Laundry, Housekeeping and Security functions for 2012, beginning in April. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

For 2012, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor budget.

Contractual codes are funded at levels reflecting the analysis of prior and current year expenditure history and projected requirements.

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT						
.0	CONTRACTUAL					
0	Bad Debt Expense	316,019.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	316,019.00	0.00	0.00	0.00	0.00
TOTAL	PROVISION FOR UNCOLLECTABLE ACCOUNT	316,019.00	0.00	0.00	0.00	0.00

EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR

.1	PERSONNEL SERVICE					
1	Management and Supervisors	87,430.00	88,895.00	89,048.00	89,048.00	0.00
2	Technicians, SP	68,407.00	62,853.00	63,328.00	63,328.00	0.00
6	Clerical and Other	77,060.00	67,561.00	67,573.00	67,573.00	0.00
15410	Overtime	0.00	4,000.00	6,500.00	6,500.00	0.00
15630	Personnel Service Savings	0.00	(30,730.00)	(5,122.00)	(5,122.00)	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	232,897.00	192,679.00	221,427.00	221,427.00	0.00
.0	CONTRACTUAL					
29	Consultant	499.00	3,500.00	72,200.00	72,200.00	0.00
55	Office and Administrative Supplies	37,185.00	27,635.00	39,000.00	39,000.00	0.00
59	Other Supplies and Materials	25.00	0.00	0.00	0.00	0.00
68	Contracted Services	0.00	500.00	500.00	500.00	0.00
86	Printing and Duplicating	0.00	2,500.00	2,500.00	2,500.00	0.00
88	Travel, Conferences	1,897.00	1,800.00	1,800.00	1,800.00	0.00
89	Books and Periodicals	1,045.00	2,000.00	2,000.00	2,000.00	0.00
91	Other Direct Expenses	0.00	50.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	40,651.00	37,985.00	118,100.00	118,100.00	0.00
TOTAL	NURSING ADMINISTRATION - NURSING DIRECTOR	273,548.00	230,664.00	339,527.00	339,527.00	0.00

EH6012 NURSING - IN SERVICE EDUCATION

.1	PERSONNEL SERVICE					
3	Registered Nurses	109,185.00	110,244.00	110,407.00	110,407.00	0.00
15410	Overtime	0.00	6,000.00	2,500.00	2,500.00	0.00
17060	Shift Differential	0.00	200.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	109,185.00	116,444.00	113,007.00	113,007.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	312.00	350.00	350.00	350.00	0.00
59	Other Supplies and Materials	1,184.00	750.00	1,200.00	1,200.00	0.00
88	Travel, Conferences	0.00	50.00	50.00	50.00	0.00
91	Other Direct Expenses	11,810.00	13,750.00	21,000.00	21,000.00	0.00
TOTAL	CONTRACTUAL	13,306.00	14,900.00	22,600.00	22,600.00	0.00
TOTAL	NURSING - IN SERVICE EDUCATION	122,491.00	131,344.00	135,607.00	135,607.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH6013 NURSING - QUALITY ASSURANCE						
.1	PERSONNEL SERVICE					
3	Quality Assurance Nurse	64,888.00	63,023.00	63,186.00	63,186.00	0.00
15410	Overtime	0.00	3,200.00	5,000.00	5,000.00	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	64,888.00	66,323.00	68,286.00	68,286.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	0.00	50.00	50.00	50.00	0.00
TOTAL	NURSING - QUALITY ASSURANCE	64,888.00	66,373.00	68,336.00	68,336.00	0.00

EH6020 SNF - NURSING SERVICE

.1	PERSONNEL SERVICE					
1	Supervisors	748,798.00	680,439.00	739,046.00	739,046.00	0.00
3	Registered Nurses	1,676,383.00	1,700,330.00	1,752,857.00	1,752,857.00	0.00
4	Licensed Practical Nurses	2,673,235.00	2,460,053.00	2,759,887.00	2,759,887.00	0.00
5	Aides and Orderlies	6,238,677.00	6,343,718.00	5,980,092.00	5,980,092.00	0.00
6	Ward Clerks	140,246.00	148,033.00	298,625.00	298,625.00	0.00
15410	Overtime	0.00	740,400.00	1,096,500.00	1,096,500.00	0.00
15630	Personnel Service Savings	0.00	(951,773.00)	(1,066,477.00)	(1,066,477.00)	0.00
17060	Shift Differential	0.00	223,000.00	213,400.00	213,400.00	0.00
18060	Temporary Services	0.00	65,000.00	75,000.00	75,000.00	0.00
TOTAL	PERSONNEL SERVICES	11,477,339.00	11,409,200.00	11,848,930.00	11,848,930.00	0.00
.0	CONTRACTUAL					
34	Fee-Registered Nurses	1,126.00	28,750.00	24,050.00	24,050.00	0.00
35	Fee-Licensed Practical Nurses	53,255.00	544,770.00	456,830.00	456,830.00	0.00
59	Other Supplies and Materials	18,558.00	24,000.00	25,000.00	25,000.00	0.00
63	Repairs and Maintenance Service	2,910.00	5,000.00	5,000.00	5,000.00	0.00
68	Contracted Services	30,834.00	44,000.00	38,350.00	38,350.00	0.00
73	Rental or Lease	119,167.00	156,370.00	165,100.00	165,100.00	0.00
80	Advertising	4,199.00	25,000.00	20,000.00	20,000.00	0.00
88	Travel, Conferences	179.00	1,500.00	1,500.00	1,500.00	0.00
91	Other Direct Expenses	13,508.00	48,000.00	38,000.00	38,000.00	0.00
TOTAL	CONTRACTUAL	243,736.00	877,390.00	773,830.00	773,830.00	0.00
TOTAL	SNF - NURSING SERVICE	11,721,075.00	12,286,590.00	12,622,760.00	12,622,760.00	0.00

EH6021 SUBSTITUTE NURSES

.1	PERSONNEL SERVICE					
3	Substitute Nurses - RN	315,765.00	524,538.00	351,036.00	351,036.00	0.00
4	Substitute Nurses - LPN	132,717.00	526,631.00	114,925.00	114,925.00	0.00
15630	Personnel Service Savings	0.00	(409,900.00)	(25,000.00)	(25,000.00)	0.00
TOTAL	PERSONNEL SERVICES	448,482.00	641,269.00	440,961.00	440,961.00	0.00
TOTAL	SUBSTITUTE NURSES	448,482.00	641,269.00	440,961.00	440,961.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7200 CENTRAL NURSING SUPPLIES						
.0	CONTRACTUAL					
45	OTC Medicine Cabinet Drugs	57,485.00	90,000.00	90,000.00	90,000.00	0.00
49	Other Medical Materials	438,993.00	555,000.00	616,800.00	616,800.00	0.00
57	Minor Medical Equipment	48,372.00	52,000.00	52,000.00	52,000.00	0.00
59	Other Supplies and Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
63	Repairs and Maintenance Service	0.00	21,000.00	21,000.00	21,000.00	0.00
TOTAL	CONTRACTUAL	544,850.00	719,000.00	780,800.00	780,800.00	0.00
TOTAL	CENTRAL NURSING SUPPLIES	544,850.00	719,000.00	780,800.00	780,800.00	0.00
EH7210 LABORATORY						
.0	CONTRACTUAL					
62	Laboratory	21,266.00	25,000.00	26,000.00	26,000.00	0.00
TOTAL	CONTRACTUAL	21,266.00	25,000.00	26,000.00	26,000.00	0.00
TOTAL	LABORATORY	21,266.00	25,000.00	26,000.00	26,000.00	0.00
EH7240 RADIOLOGY						
.0	CONTRACTUAL					
62	X-Ray	30,359.00	25,000.00	35,000.00	35,000.00	0.00
91	Other Direct Expenses	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	30,359.00	25,200.00	35,200.00	35,200.00	0.00
TOTAL	RADIOLOGY	30,359.00	25,200.00	35,200.00	35,200.00	0.00
EH7250 INHALATION THERAPY						
.0	CONTRACTUAL					
41	Oxygen and Other Medical Gases	40,829.00	39,000.00	46,000.00	46,000.00	0.00
59	Other Supplies and Materials	1,995.00	3,000.00	5,000.00	5,000.00	0.00
63	Repairs and Maintenance Service	0.00	500.00	500.00	500.00	0.00
73	Rental or Lease	15,339.00	16,000.00	16,800.00	16,800.00	0.00
TOTAL	CONTRACTUAL	58,163.00	58,500.00	68,300.00	68,300.00	0.00
TOTAL	INHALATION THERAPY	58,163.00	58,500.00	68,300.00	68,300.00	0.00
EH7260 ACTIVITIES PROGRAM						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	55,017.00	50,454.00	50,454.00	50,454.00	0.00
5	Aides and Orderlies	133,237.00	122,295.00	122,908.00	122,908.00	0.00
15410	Overtime	0.00	25,100.00	19,000.00	19,000.00	0.00
17060	Shift Differential	0.00	700.00	600.00	600.00	0.00
TOTAL	PERSONNEL SERVICES	188,254.00	198,549.00	192,962.00	192,962.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7260 ACTIVITIES PROGRAM (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	773.00	1,100.00	1,100.00	1,100.00	0.00
59	Other Supplies and Materials	8,858.00	11,000.00	11,000.00	11,000.00	0.00
63	Repairs and Maintenance Service	150.00	200.00	200.00	200.00	0.00
67	Other Purchased Services	3,446.00	4,000.00	4,000.00	4,000.00	0.00
73	Rental or Lease	1,015.00	1,300.00	1,600.00	1,600.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
87	Automobile Maintenance	16,321.00	17,000.00	22,300.00	22,300.00	0.00
88	Travel, Conferences	0.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	30,563.00	35,250.00	40,850.00	40,850.00	0.00
TOTAL	ACTIVITIES PROGRAM	218,817.00	233,799.00	233,812.00	233,812.00	0.00

EH7270 PHARAMACY

.1	PERSONNEL SERVICE					
2	Technicians, SP	0.00	64,699.00	64,699.00	64,699.00	0.00
15630	Personnel Service Savings	0.00	(64,699.00)	(64,699.00)	(64,699.00)	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
29	Pharmacy Consultant	31,850.00	47,000.00	49,350.00	49,350.00	0.00
44	Pharmaceuticals	541,741.00	688,000.00	708,640.00	708,640.00	0.00
TOTAL	CONTRACTUAL	573,591.00	735,000.00	757,990.00	757,990.00	0.00
TOTAL	PHARAMACY	573,591.00	735,000.00	757,990.00	757,990.00	0.00

EH7280 PODIATRY

.0	CONTRACTUAL					
28	Consultant	17,825.00	26,250.00	26,250.00	26,250.00	0.00
91	Other Direct Expenses	391.00	400.00	400.00	400.00	0.00
TOTAL	CONTRACTUAL	18,216.00	26,650.00	26,650.00	26,650.00	0.00
TOTAL	PODIATRY	18,216.00	26,650.00	26,650.00	26,650.00	0.00

EH7281 RECREATIONAL THERAPY

.1	PERSONNEL SERVICE					
2	Technicians	35,723.00	34,779.00	34,779.00	34,779.00	0.00
5	Activities Aides	74,372.00	74,058.00	74,343.00	74,343.00	0.00
15410	Overtime	0.00	4,100.00	7,300.00	7,300.00	0.00
17060	Shift Differential	0.00	400.00	600.00	600.00	0.00
TOTAL	PERSONNEL SERVICES	110,095.00	113,337.00	117,022.00	117,022.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7281 RECREATIONAL THERAPY (CONTINUED)						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	143.00	600.00	600.00	600.00	0.00
59	Other Supplies and Materials	3,390.00	2,760.00	3,300.00	3,300.00	0.00
86	Printing and Duplicating	0.00	50.00	50.00	50.00	0.00
89	Books and Periodicals	40.00	75.00	75.00	75.00	0.00
91	Other Direct Expenses	0.00	200.00	200.00	200.00	0.00
TOTAL	CONTRACTUAL	3,573.00	3,685.00	4,225.00	4,225.00	0.00
TOTAL	RECREATIONAL THERAPY	113,668.00	117,022.00	121,247.00	121,247.00	0.00
EH7290 DENTIST						
.1	PERSONNEL SERVICE					
8	Physicians (PT)	0.00	18,119.00	18,119.00	18,119.00	0.00
15630	Personnel Service Savings	0.00	(18,119.00)	(18,119.00)	(18,119.00)	0.00
TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
62	Medical-Purchased Services	59,259.00	72,100.00	75,200.00	75,200.00	0.00
63	Repairs and Maintenance Service	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	59,259.00	73,100.00	76,200.00	76,200.00	0.00
TOTAL	DENTIST	59,259.00	73,100.00	76,200.00	76,200.00	0.00
EH7310 PSYCHIATRY						
.0	CONTRACTUAL					
29	Psychiatry Consultant	96,144.00	101,238.00	105,288.00	105,288.00	0.00
TOTAL	CONTRACTUAL	96,144.00	101,238.00	105,288.00	105,288.00	0.00
TOTAL	PSYCHIATRY	96,144.00	101,238.00	105,288.00	105,288.00	0.00
EH7330 PHYSICAL THERAPY						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	124,830.00	141,878.00	142,474.00	142,474.00	0.00
2	Technicians, SP	81,987.00	118,956.00	119,219.00	119,219.00	0.00
5	Aides and Orderlies	157,944.00	167,299.00	135,842.00	135,842.00	0.00
15410	Overtime	0.00	8,300.00	8,600.00	8,600.00	0.00
17060	Shift Differential	0.00	700.00	500.00	500.00	0.00
TOTAL	PERSONNEL SERVICES	364,761.00	437,133.00	406,635.00	406,635.00	0.00
.0	CONTRACTUAL					
29	Physical Therapy Consultant	363,566.00	495,000.00	666,983.00	666,983.00	0.00
49	Other Medical Care Materials	6,740.00	7,500.00	7,500.00	7,500.00	0.00
55	Office and Administrative Supplies	357.00	450.00	450.00	450.00	0.00
59	Other Supplies and Materials	84.00	300.00	300.00	300.00	0.00
63	Repairs and Maintenance Service	75.00	300.00	300.00	300.00	0.00
86	Printing and Duplicating	2,357.00	3,000.00	3,000.00	3,000.00	0.00
88	Travel, Conferences	0.00	500.00	500.00	500.00	0.00
89	Books and Periodicals	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	373,179.00	507,100.00	679,083.00	679,083.00	0.00
TOTAL	PHYSICAL THERAPY	737,940.00	944,233.00	1,085,718.00	1,085,718.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7340 OCCUPATION THERAPY						
.1	PERSONNEL SERVICE					
2	Technicians, SP	98,174.00	100,342.00	93,505.00	93,505.00	0.00
15410	Overtime	0.00	100.00	100.00	100.00	0.00
15630	Personnel Service Savings	0.00	0.00	(9,300.00)	(9,300.00)	0.00
17060	Shift Differential	0.00	100.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	98,174.00	100,542.00	84,405.00	84,405.00	0.00
.0	CONTRACTUAL					
28	Therapists and Others	180,267.00	0.00	0.00	0.00	0.00
49	Other Medical Supplies	1,806.00	6,500.00	6,500.00	6,500.00	0.00
55	Office and Administrative Supplies	180.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	0.00	50.00	50.00	50.00	0.00
86	Printing and Duplicating	797.00	1,500.00	1,500.00	1,500.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	183,050.00	8,300.00	8,300.00	8,300.00	0.00
TOTAL	OCCUPATION THERAPY	281,224.00	108,842.00	92,705.00	92,705.00	0.00
EH7350 SPEECH AND HEARING THERAPY						
.0	CONTRACTUAL					
28	Therapists and Others	154,056.00	166,000.00	187,673.00	187,673.00	0.00
49	Other Medical Care Materials	0.00	100.00	100.00	100.00	0.00
55	Office and Administrative Supplies	112.00	200.00	200.00	200.00	0.00
59	Other Supplies and Materials	0.00	50.00	50.00	50.00	0.00
63	Repairs and Maintenance Service	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	154,168.00	166,450.00	188,123.00	188,123.00	0.00
TOTAL	SPEECH AND HEARING THERAPY	154,168.00	166,450.00	188,123.00	188,123.00	0.00
EH7380 SOCIAL SERVICES						
.1	PERSONNEL SERVICE					
2	Technicians, SP	306,275.00	314,180.00	299,757.00	299,757.00	0.00
15410	Overtime	0.00	3,400.00	5,000.00	5,000.00	0.00
TOTAL	PERSONNEL SERVICES	306,275.00	317,580.00	304,757.00	304,757.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	372.00	350.00	400.00	400.00	0.00
59	Other Supplies and Materials	37.00	50.00	50.00	50.00	0.00
88	Travel, Conferences	595.00	1,500.00	1,500.00	1,500.00	0.00
89	Books and Periodicals	0.00	250.00	250.00	250.00	0.00
91	Other Direct Expenses	43.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	1,047.00	2,250.00	2,300.00	2,300.00	0.00
TOTAL	SOCIAL SERVICES	307,322.00	319,830.00	307,057.00	307,057.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7383 PASTORAL CARE						
.1	PERSONNEL SERVICE					
2	Technicians, SP	8,715.00	9,011.00	9,011.00	9,011.00	0.00
TOTAL	PERSONNEL SERVICES	8,715.00	9,011.00	9,011.00	9,011.00	0.00
.0	CONTRACTUAL					
28	Therapists and Others	3,375.00	4,500.00	4,500.00	4,500.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	3,375.00	4,550.00	4,550.00	4,550.00	0.00
TOTAL	PASTORAL CARE	12,090.00	13,561.00	13,561.00	13,561.00	0.00
EH7390 MEDICAL RECORDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	35,801.00	36,081.00	36,254.00	36,254.00	0.00
15410	Overtime	0.00	600.00	500.00	500.00	0.00
TOTAL	PERSONNEL SERVICES	35,801.00	36,681.00	36,754.00	36,754.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	1,050.00	2,625.00	2,625.00	2,625.00	0.00
55	Office and Administrative Supplies	507.00	750.00	750.00	750.00	0.00
86	Printing and Duplicating	0.00	300.00	300.00	300.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	1,557.00	3,775.00	3,775.00	3,775.00	0.00
TOTAL	MEDICAL RECORDS	37,358.00	40,456.00	40,529.00	40,529.00	0.00
EH7410 MEDICAL STAFF						
.1	PERSONNEL SERVICE					
6	Clerical	31,263.00	31,226.00	31,226.00	31,226.00	0.00
8	Physicians (PT)	365,431.00	404,153.00	404,319.00	404,319.00	0.00
15410	Overtime	0.00	4,950.00	6,300.00	6,300.00	0.00
15630	Personnel Service Savings	0.00	(49,673.00)	(49,673.00)	(49,673.00)	0.00
TOTAL	PERSONNEL SERVICES	396,694.00	390,656.00	392,172.00	392,172.00	0.00
.0	CONTRACTUAL					
27	Physicians' Fees	16,214.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	16,214.00	0.00	0.00	0.00	0.00
TOTAL	MEDICAL STAFF	412,908.00	390,656.00	392,172.00	392,172.00	0.00
EH7420 MEDICAL DIRECTOR						
.1	PERSONNEL SERVICE					
8	Physicians (PT)	71,637.00	69,691.00	69,691.00	69,691.00	0.00
15410	Overtime	0.00	1,600.00	2,500.00	2,500.00	0.00
TOTAL	PERSONNEL SERVICES	71,637.00	71,291.00	72,191.00	72,191.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	0.00	300.00	300.00	300.00	0.00
TOTAL	MEDICAL DIRECTOR	71,637.00	71,591.00	72,491.00	72,491.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH7430 MEDICAL CARE/EVALUATION (U.R)						
.1	PERSONNEL SERVICE					
3	Registered Nurses	58,770.00	59,378.00	59,664.00	59,664.00	0.00
15410	Overtime	0.00	1,500.00	1,400.00	1,400.00	0.00
TOTAL	PERSONNEL SERVICES	58,770.00	60,878.00	61,064.00	61,064.00	0.00
.0	CONTRACTUAL					
88	Travel, Conferences	2,857.00	5,300.00	4,030.00	4,030.00	0.00
TOTAL	CONTRACTUAL	2,857.00	5,300.00	4,030.00	4,030.00	0.00
TOTAL	MEDICAL CARE/EVALUATION (U.R)	61,627.00	66,178.00	65,094.00	65,094.00	0.00
EH8110 NON-MEDICAL EDUCATION						
.1	PERSONNEL SERVICE					
2	Technicians, SP	66,326.00	66,462.00	66,462.00	66,462.00	0.00
15410	Overtime	0.00	50.00	100.00	100.00	0.00
TOTAL	PERSONNEL SERVICES	66,326.00	66,512.00	66,562.00	66,562.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	345.00	500.00	500.00	500.00	0.00
73	Rental or Lease	0.00	50.00	50.00	50.00	0.00
88	Travel, Conferences	0.00	150.00	150.00	150.00	0.00
TOTAL	CONTRACTUAL	345.00	700.00	700.00	700.00	0.00
TOTAL	NON-MEDICAL EDUCATION	66,671.00	67,212.00	67,262.00	67,262.00	0.00
EH8212 PATIENT FOOD SERVICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	203,973.00	188,515.00	189,135.00	189,135.00	0.00
2	Technicians, SP	504,374.00	484,641.00	487,096.00	487,096.00	0.00
6	Clerical and Other	30,030.00	30,315.00	30,710.00	30,710.00	0.00
7	Environment and Facility	1,250,671.00	1,359,437.00	1,312,184.00	1,312,184.00	0.00
15410	Overtime	0.00	134,400.00	145,600.00	145,600.00	0.00
15630	Personnel Service Savings	0.00	(126,892.00)	(117,340.00)	(117,340.00)	0.00
17060	Shift Differential	0.00	16,700.00	15,500.00	15,500.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	1,989,048.00	2,097,116.00	2,072,885.00	2,072,885.00	0.00
.0	CONTRACTUAL					
49	Other Medical Supplies	116,304.00	140,000.00	140,000.00	140,000.00	0.00
50	Food	838,322.00	908,000.00	911,000.00	911,000.00	0.00
52	Tableware and Kitchen Supplies	108,533.00	140,500.00	140,000.00	140,000.00	0.00
54	Cleaning Supplies	24,663.00	19,000.00	27,000.00	27,000.00	0.00
55	Office and Administrative Supplies	7,163.00	5,154.00	7,600.00	7,600.00	0.00
59	Other Supplies and Materials	22,188.00	26,000.00	26,000.00	26,000.00	0.00
63	Repairs and Maintenance Service	9,944.00	15,000.00	15,000.00	15,000.00	0.00
68	Contracted Services	6,631.00	7,000.00	8,900.00	8,900.00	0.00
73	Rental or Lease	0.00	3,000.00	3,000.00	3,000.00	0.00
86	Printing and Duplicating	0.00	500.00	500.00	500.00	0.00
88	Travel, Conferences	0.00	300.00	300.00	300.00	0.00
89	Books and Periodicals	37.00	100.00	100.00	100.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	1,133,785.00	1,264,654.00	1,279,500.00	1,279,500.00	0.00
TOTAL	PATIENT FOOD SERVICE	3,122,833.00	3,361,770.00	3,352,385.00	3,352,385.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8220 PLANT OPERATION & MAINTENANCE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	66,858.00	65,738.00	65,738.00	65,738.00	0.00
2	Technicians, SP	39,239.00	39,387.00	39,387.00	39,387.00	0.00
7	Environment and Facility	118,130.00	116,548.00	116,671.00	116,671.00	0.00
15410	Overtime	0.00	10,200.00	10,100.00	10,100.00	0.00
17060	Shift Differential	0.00	900.00	700.00	700.00	0.00
TOTAL	PERSONNEL SERVICES	224,227.00	232,773.00	232,596.00	232,596.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	1,043.00	1,000.00	1,100.00	1,100.00	0.00
59	Other Supplies and Materials	37,701.00	60,000.00	62,800.00	62,800.00	0.00
63	Repairs and Maintenance Service	14,115.00	32,000.00	34,000.00	34,000.00	0.00
67	Other Purchased Services	0.00	0.00	63,000.00	63,000.00	0.00
68	Contracted Services	200,014.00	249,350.00	193,750.00	193,750.00	0.00
73	Rental or Lease	52.00	150.00	150.00	150.00	0.00
74	Electricity	601,558.00	720,000.00	707,400.00	707,400.00	0.00
75	Gas	197,919.00	280,000.00	280,000.00	280,000.00	0.00
76	Water and Sewer	122,784.00	151,000.00	142,200.00	142,200.00	0.00
77	Oil	0.00	3,000.00	3,000.00	3,000.00	0.00
86	Printing and Duplicating	3,093.00	2,750.00	3,200.00	3,200.00	0.00
91	Other Direct Expenses	1,091.00	30,000.00	60,000.00	60,000.00	0.00
TOTAL	CONTRACTUAL	1,179,370.00	1,529,250.00	1,550,600.00	1,550,600.00	0.00
TOTAL	PLANT OPERATION & MAINTENANCE	1,403,597.00	1,762,023.00	1,783,196.00	1,783,196.00	0.00
EH8221 CARPENTRY						
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	0.00	100.00	100.00	100.00	0.00
TOTAL	CARPENTRY	0.00	100.00	100.00	100.00	0.00
EH8222 PLUMBING						
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	500.00	500.00	500.00	0.00
63	Repairs and Maintenance Service	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	0.00	600.00	600.00	600.00	0.00
TOTAL	PLUMBING	0.00	600.00	600.00	600.00	0.00
EH8223 PAINTING						
.0	CONTRACTUAL					
59	Other Supplies and Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	PAINTING	0.00	1,000.00	1,000.00	1,000.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8225 GROUNDS						
.1	PERSONNEL SERVICE					
2	Technicians, SP	42,163.00	39,267.00	39,267.00	39,267.00	0.00
7	Environment and Facility	34,497.00	31,746.00	31,868.00	31,868.00	0.00
15410	Overtime	0.00	5,200.00	6,400.00	6,400.00	0.00
17060	Shift Differential	0.00	300.00	200.00	200.00	0.00
TOTAL	PERSONNEL SERVICES	76,660.00	76,513.00	77,735.00	77,735.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	50.00	50.00	50.00	0.00
59	Other Supplies and Materials	6,383.00	7,800.00	7,700.00	7,700.00	0.00
63	Repairs and Maintenance Service	103.00	550.00	500.00	500.00	0.00
68	Contracted Services	0.00	500.00	500.00	500.00	0.00
87	Automobile Maintenance	4,370.00	11,600.00	7,000.00	7,000.00	0.00
91	Other Direct Expenses	0.00	100.00	100.00	100.00	0.00
TOTAL	CONTRACTUAL	10,856.00	20,600.00	15,850.00	15,850.00	0.00
TOTAL	GROUNDS	87,516.00	97,113.00	93,585.00	93,585.00	0.00
EH8231 ELECTRICAL & REFRIGERATION OPER						
.0	CONTRACTUAL					
59	Other Supplies and Materials	5,013.00	6,000.00	6,000.00	6,000.00	0.00
67	Other Purchased Services	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL	CONTRACTUAL	5,013.00	7,000.00	7,000.00	7,000.00	0.00
TOTAL	ELECTRICAL & REFRIGERATION OPER	5,013.00	7,000.00	7,000.00	7,000.00	0.00
EH8240 HOUSEKEEPING SERVICE						
.1	PERSONNEL SERVICE					
2	Technicians, SP	114,216.00	109,906.00	109,913.00	26,952.00	0.00
7	Environment and Facility	857,170.00	999,277.00	1,005,135.00	273,519.00	0.00
15410	Overtime	0.00	54,100.00	68,100.00	16,699.00	0.00
15630	Personnel Service Savings	0.00	(142,746.00)	(133,255.00)	(32,677.00)	0.00
17060	Shift Differential	0.00	9,800.00	9,500.00	2,330.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	971,386.00	1,040,337.00	1,069,393.00	286,823.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	242.00	250.00	260.00	260.00	0.00
59	Other Supplies and Materials	91,265.00	122,000.00	114,600.00	114,600.00	0.00
63	Repairs and Maintenance Service	206.00	500.00	500.00	500.00	0.00
68	Contracted Services	150,036.00	155,000.00	160,000.00	1,200,250.00	0.00
73	Rental or Lease	1,019.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	CONTRACTUAL	242,768.00	281,750.00	279,360.00	1,319,610.00	0.00
TOTAL	HOUSEKEEPING SERVICE	1,214,154.00	1,322,087.00	1,348,753.00	1,606,433.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8250 LAUNDRY AND LINEN						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	5,809.00	0.00	0.00	0.00	0.00
7	Environment and Facility	381,964.00	547,206.00	515,109.00	137,753.00	0.00
15410	Overtime	0.00	18,900.00	21,700.00	5,321.00	0.00
15630	Personnel Service Savings	0.00	(126,892.00)	(117,340.00)	(28,773.00)	0.00
17060	Shift Differential	0.00	4,000.00	3,700.00	907.00	0.00
18060	Temporary Services	0.00	10,000.00	10,000.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	387,773.00	453,214.00	433,169.00	115,208.00	0.00
.0	CONTRACTUAL					
38	Disposable Linen	386,448.00	391,000.00	410,000.00	410,000.00	0.00
53	Linens and Bedding	58,486.00	69,500.00	71,050.00	71,050.00	0.00
54	Cleaning Supplies	53,371.00	47,000.00	63,000.00	63,000.00	0.00
55	Office and Administrative Supplies	360.00	750.00	750.00	750.00	0.00
59	Other Supplies and Materials	6,768.00	14,000.00	12,200.00	12,200.00	0.00
63	Repairs and Maintenance Service	429.00	3,000.00	3,000.00	3,000.00	0.00
67	Purchased Services	0.00	5,000.00	5,000.00	5,000.00	0.00
68	Contractual Services	103,106.00	107,000.00	110,000.00	531,500.00	0.00
73	Rental or Lease	96.00	150.00	200.00	200.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	609,064.00	637,450.00	675,250.00	1,096,750.00	0.00
TOTAL	LAUNDRY AND LINEN	996,837.00	1,090,664.00	1,108,419.00	1,211,958.00	0.00
EH8260 SECURITY						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	61,408.00	47,623.00	47,830.00	47,830.00	0.00
7	Environment and Facility	329,580.00	357,006.00	356,895.00	152,255.00	0.00
15410	Overtime	0.00	41,700.00	40,200.00	9,857.00	0.00
15630	Personnel Service Savings	0.00	(32,801.00)	(294,623.00)	(8,074.00)	0.00
17060	Shift Differential	0.00	3,300.00	2,500.00	613.00	0.00
TOTAL	PERSONNEL SERVICES	390,988.00	416,828.00	152,802.00	202,481.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	1,092.00	2,000.00	2,000.00	2,000.00	0.00
59	Other Supplies and Materials	2,618.00	4,000.00	3,850.00	3,850.00	0.00
63	Repairs and Maintenance Service	1,100.00	5,000.00	4,300.00	4,300.00	0.00
68	Contracted Services	9,573.00	14,000.00	373,200.00	276,000.00	0.00
86	Printing and Duplicating	0.00	200.00	200.00	200.00	0.00
88	Travel, Conferences	0.00	250.00	250.00	250.00	0.00
89	Books and Periodicals	0.00	150.00	150.00	150.00	0.00
91	Other Direct Expenses	0.00	50.00	50.00	50.00	0.00
TOTAL	CONTRACTUAL	14,383.00	25,650.00	384,000.00	286,800.00	0.00
TOTAL	SECURITY	405,371.00	442,478.00	536,802.00	489,281.00	0.00
EH8270 PATIENT TRANSPORTATION						
.0	CONTRACTUAL					
55	Office and Administrative Supplies	0.00	50.00	50.00	50.00	0.00
68	Contracted Services - Ambulance	5,774.00	20,000.00	21,000.00	21,000.00	0.00
87	Automobile Maintenance	16,049.00	14,000.00	18,600.00	18,600.00	0.00
TOTAL	CONTRACTUAL	21,823.00	34,050.00	39,650.00	39,650.00	0.00
TOTAL	PATIENT TRANSPORTATION	21,823.00	34,050.00	39,650.00	39,650.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8311 BUSINESS OFFICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	79,462.00	81,050.00	81,050.00	81,050.00	0.00
2	Technicians, SP	99,355.00	106,567.00	106,737.00	106,737.00	0.00
3	Registered Nurses	50,830.00	52,551.00	52,974.00	52,974.00	0.00
6	Clerical and Other	276,505.00	265,482.00	266,157.00	266,157.00	0.00
15410	Overtime	0.00	3,600.00	3,200.00	3,200.00	0.00
15630	Personnel Service Savings	0.00	0.00	(10,000.00)	(10,000.00)	0.00
18060	Temporary Services	0.00	0.00	10,000.00	10,000.00	0.00
TOTAL	PERSONNEL SERVICES	506,152.00	509,250.00	510,118.00	510,118.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	4,100.00	19,000.00	5,000.00	5,000.00	0.00
31	Auditing Services	11,500.00	14,000.00	13,000.00	13,000.00	0.00
55	Office and Administrative Supplies	8,959.00	7,454.00	10,000.00	10,000.00	0.00
59	Other Supplies and Materials	1,768.00	800.00	1,900.00	1,900.00	0.00
63	Repairs and Maintenance Service	0.00	5,000.00	2,000.00	2,000.00	0.00
68	Contracted Services	14,597.00	23,350.00	22,300.00	22,300.00	0.00
80	Advertising	94.00	150.00	150.00	150.00	0.00
86	Printing and Duplicating	122.00	150.00	150.00	150.00	0.00
88	Travel, Conferences	358.00	1,000.00	1,000.00	1,000.00	0.00
89	Books and Periodicals	0.00	500.00	500.00	500.00	0.00
90	Postage	13,378.00	15,000.00	15,000.00	15,000.00	0.00
91	Other Direct Expenses	475.00	2,510.00	1,500.00	1,500.00	0.00
92	Accounting Services Chargeback	56,089.00	62,000.00	60,000.00	60,000.00	0.00
TOTAL	CONTRACTUAL	111,440.00	150,914.00	132,500.00	132,500.00	0.00
TOTAL	BUSINESS OFFICE	617,592.00	660,164.00	642,618.00	642,618.00	0.00
EH8318 PATIENT ACCOUNTING						
.0	CONTRACTUAL					
91	Other Direct Expenses	790.00	900.00	840.00	840.00	0.00
TOTAL	CONTRACTUAL	790.00	900.00	840.00	840.00	0.00
TOTAL	PATIENT ACCOUNTING	790.00	900.00	840.00	840.00	0.00
EH8319 DATA PROCESSING						
.0	CONTRACTUAL					
59	Other Supplies and Materials	76.00	2,000.00	2,000.00	2,000.00	0.00
67	Other Purchased Services	231,809.00	252,987.00	200,600.00	200,600.00	0.00
68	Contracted Services	28,490.00	27,000.00	14,140.00	14,140.00	0.00
73	Rental or Lease	37,008.00	44,330.00	68,564.00	68,564.00	0.00
TOTAL	CONTRACTUAL	297,383.00	326,317.00	285,304.00	285,304.00	0.00
TOTAL	DATA PROCESSING	297,383.00	326,317.00	285,304.00	285,304.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8351 ADMINISTRATIVE OFFICE						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	126,512.00	182,237.00	164,705.00	164,705.00	0.00
6	Clerical and Other	33,870.00	34,854.00	34,854.00	34,854.00	0.00
15410	Overtime	0.00	0.00	100.00	100.00	0.00
18060	Temporary Services	0.00	0.00	13,000.00	13,000.00	0.00
TOTAL	PERSONNEL SERVICES	160,382.00	217,091.00	212,659.00	212,659.00	0.00
.0	CONTRACTUAL					
29	Consulting and Management	0.00	5,000.00	5,000.00	5,000.00	0.00
30	Executive Administrative-Legal Fees	25,500.00	32,000.00	32,000.00	32,000.00	0.00
55	Office and Administrative Supplies	2,161.00	2,250.00	2,500.00	2,500.00	0.00
59	Other Supplies and Materials	48.00	100.00	100.00	100.00	0.00
68	Contracted Services	19.00	50.00	50.00	50.00	0.00
73	Rental or Lease	16,000.00	16,000.00	18,000.00	18,000.00	0.00
80	Advertising	8,239.00	2,000.00	10,000.00	10,000.00	0.00
81	Insurance	147,521.00	260,915.00	175,100.00	175,100.00	0.00
83	A-87 DSS Administration	507,444.00	507,444.00	507,444.00	476,959.00	0.00
85	Dues and Subscriptions	35,799.00	36,000.00	32,000.00	32,000.00	0.00
86	Printing and Duplicating	1,050.00	400.00	1,000.00	1,000.00	0.00
87	Automobile Maintenance	4,383.00	4,200.00	5,500.00	5,500.00	0.00
88	Travel, Conferences	1,093.00	2,000.00	3,000.00	3,000.00	0.00
89	Books and Periodicals	0.00	400.00	400.00	400.00	0.00
91	Other Direct Expenses	0.00	1,000.00	1,000.00	1,000.00	0.00
92	Dues and Assessments	1,425,913.00	136,000.00	97,000.00	97,000.00	0.00
TOTAL	CONTRACTUAL	2,175,170.00	1,005,759.00	890,094.00	859,609.00	0.00
TOTAL	ADMINISTRATIVE OFFICE	2,335,552.00	1,222,850.00	1,102,753.00	1,072,268.00	0.00
EH8371 PURCHASING						
.0	CONTRACTUAL					
91	Other Direct Expenses	31,744.00	36,000.00	35,000.00	35,000.00	0.00
TOTAL	CONTRACTUAL	31,744.00	36,000.00	35,000.00	35,000.00	0.00
TOTAL	PURCHASING	31,744.00	36,000.00	35,000.00	35,000.00	0.00
EH8381 COMMUNICATIONS						
.1	PERSONNEL SERVICE					
6	Clerical and Other	50,263.00	59,641.00	59,641.00	59,641.00	0.00
15410	Overtime	0.00	6,300.00	17,700.00	17,700.00	0.00
15630	Personnel Service Savings	0.00	(13,659.00)	(17,700.00)	(17,700.00)	0.00
TOTAL	PERSONNEL SERVICES	50,263.00	52,282.00	59,641.00	59,641.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	36.00	100.00	100.00	100.00	0.00
59	Other Supplies and Materials	951.00	1,200.00	1,200.00	1,200.00	0.00
63	Repairs and Maintenance Service	233.00	2,000.00	2,000.00	2,000.00	0.00
68	Contracted Services	9,079.00	12,000.00	11,500.00	11,500.00	0.00
73	Rental or Lease	1,444.00	1,600.00	1,600.00	1,600.00	0.00
84	Telephone Charges	22,602.00	32,700.00	29,080.00	29,080.00	0.00
91	Other Direct Expenses	0.00	350.00	300.00	300.00	0.00
TOTAL	CONTRACTUAL	34,345.00	49,950.00	45,780.00	45,780.00	0.00
TOTAL	COMMUNICATIONS	84,608.00	102,232.00	105,421.00	105,421.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8385 RECEIVING & STORES						
.1	PERSONNEL SERVICE					
1	Management and Supervisors	37,869.00	39,243.00	39,243.00	39,243.00	0.00
6	Clerical and Other	33,214.00	33,792.00	33,922.00	33,922.00	0.00
15410	Overtime	0.00	400.00	200.00	200.00	0.00
TOTAL	PERSONNEL SERVICES	71,083.00	73,435.00	73,365.00	73,365.00	0.00
.0	CONTRACTUAL					
55	Office and Administrative Supplies	36.00	50.00	50.00	50.00	0.00
59	Other Supplies and Materials	0.00	200.00	200.00	200.00	0.00
86	Printing and Duplicating	24.00	0.00	0.00	0.00	0.00
TOTAL	CONTRACTUAL	60.00	250.00	250.00	250.00	0.00
TOTAL	RECEIVING & STORES	71,143.00	73,685.00	73,615.00	73,615.00	0.00
EH8400 BARBER & BEAUTY						
.1	PERSONNEL SERVICE					
2	Technicians, SP	25,114.00	28,969.00	28,876.00	28,876.00	0.00
TOTAL	PERSONNEL SERVICES	25,114.00	28,969.00	28,876.00	28,876.00	0.00
.0	CONTRACTUAL					
29	Consultant Services	34,221.00	44,000.00	47,000.00	47,000.00	0.00
59	Other Supplies and Materials	4,290.00	7,000.00	6,000.00	6,000.00	0.00
TOTAL	CONTRACTUAL	38,511.00	51,000.00	53,000.00	53,000.00	0.00
TOTAL	BARBER & BEAUTY	63,625.00	79,969.00	81,876.00	81,876.00	0.00
EH8401 GIFT SHOP						
.0	CONTRACTUAL					
59	Other Supplies and Materials	6,496.00	7,500.00	8,500.00	8,500.00	0.00
TOTAL	CONTRACTUAL	6,496.00	7,500.00	8,500.00	8,500.00	0.00
TOTAL	GIFT SHOP	6,496.00	7,500.00	8,500.00	8,500.00	0.00
EH8411 DEPRECIATION - EQUIPMENT						
.0	CONTRACTUAL					
69	Building	722,940.00	723,000.00	720,400.00	720,400.00	0.00
TOTAL	CONTRACTUAL	722,940.00	723,000.00	720,400.00	720,400.00	0.00
TOTAL	DEPRECIATION - EQUIPMENT	722,940.00	723,000.00	720,400.00	720,400.00	0.00
EH8412 DEPRECIATION EXPENSE - FIXED						
.0	CONTRACTUAL					
69	Fixed Equipment	541,174.00	542,000.00	541,200.00	541,200.00	0.00
TOTAL	CONTRACTUAL	541,174.00	542,000.00	541,200.00	541,200.00	0.00
TOTAL	DEPRECIATION EXPENSE - FIXED	541,174.00	542,000.00	541,200.00	541,200.00	0.00

HOSPITAL FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
EH8413 DEPRECIATION EXPENSE - MOVEABLE						
.0	CONTRACTUAL					
69	Equipment	284,481.00	170,990.00	423,065.00	423,065.00	0.00
TOTAL	CONTRACTUAL	284,481.00	170,990.00	423,065.00	423,065.00	0.00
TOTAL	DEPRECIATION EXPENSE - MOVEABLE	284,481.00	170,990.00	423,065.00	423,065.00	0.00
EH8452 INTEREST EXPENSE						
.8	UNDISTRIBUTED EXPENSE					
8457.8	Cost of Issuance	30,660.00	31,300.00	31,300.00	31,300.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	30,660.00	31,300.00	31,300.00	31,300.00	0.00
.0	CONTRACTUAL					
82	Interest on Debt	1,227,285.00	1,191,262.00	1,147,316.00	1,147,316.00	0.00
TOTAL	CONTRACTUAL	1,227,285.00	1,191,262.00	1,147,316.00	1,147,316.00	0.00
TOTAL	INTEREST EXPENSE	1,257,945.00	1,222,562.00	1,178,616.00	1,178,616.00	0.00
EH8460 EMPLOYEE BENEFITS						
.0	CONTRACTUAL					
16	FICA	1,367,918.00	1,494,716.00	1,489,473.00	1,400,603.00	0.00
18	Group Health Insurance	3,514,085.00	3,482,601.00	4,200,000.00	3,628,310.00	0.00
19	Pension/Retirement	1,956,901.00	1,924,494.00	2,150,000.00	2,092,582.00	0.00
20	Workers' Compensation	745,323.00	505,209.00	820,000.00	539,858.00	0.00
21	GASB 45 (OPEB)	1,608,705.00	0.00	0.00	0.00	0.00
23	Unemployment Insurance	99,321.00	72,936.00	110,000.00	92,878.00	0.00
25	Dental Insurance	84,973.00	93,460.00	85,000.00	86,047.00	0.00
27	Employee Physicals	62.00	2,500.00	2,500.00	2,500.00	0.00
56	Employee Wearing Apparel	0.00	112,875.00	110,850.00	100,950.00	0.00
TOTAL	CONTRACTUAL	9,377,288.00	7,688,791.00	8,967,823.00	7,943,728.00	0.00
TOTAL	EMPLOYEE BENEFITS	9,377,288.00	7,688,791.00	8,967,823.00	7,943,728.00	0.00
EH9010 OTHER NON-OPERATING EXPENSE						
.0	CONTRACTUAL					
91	Other Direct Expense	209,275.00	205,194.00	252,041.00	252,041.00	0.00
TOTAL	CONTRACTUAL	209,275.00	205,194.00	252,041.00	252,041.00	0.00
TOTAL	OTHER NON-OPERATING EXPENSE	209,275.00	205,194.00	252,041.00	252,041.00	0.00
TOTAL	HOSPITAL FUND	39,982,961.00	38,840,797.00	40,853,952.00	40,113,070.00	0.00

SEWER (G) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
DEPARTMENTAL INCOME							
R2120	21201	Sewer Rents	4,700,905.11	4,555,500.00	4,822,000.00	4,822,000.00	0.00
R2120	21202	Scavengers	160,582.50	132,000.00	150,000.00	150,000.00	0.00
R2121	21211	Sewer Rents Debt Service	22,161.51	20,000.00	20,000.00	20,000.00	0.00
R2122	21221	Pretreatment Assessments	88,732.52	94,029.00	66,000.00	66,000.00	0.00
R2128	21281	Int Pen on Sewer Accts	53,164.30	45,000.00	50,000.00	50,000.00	0.00
TOTAL DEPARTMENTAL INCOME			5,025,545.94	4,846,529.00	5,108,000.00	5,108,000.00	0.00
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	4,009.26	5,000.00	850.00	850.00	0.00
TOTAL USE OF MONEY AND PROPERTY			4,009.26	5,000.00	850.00	850.00	0.00
FINES AND FORFEITURES							
R2620	26201	Fines-General	0.00	0.00	1,000.00	1,000.00	0.00
TOTAL FINES AND FORFEITURES			0.00	0.00	1,000.00	1,000.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2655	26551	Minor Sales-Miscellaneous	850.00	100.00	700.00	700.00	0.00
R2680	26801	Insurance Recoveries	0.00	500.00	500.00	500.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			850.00	600.00	1,200.00	1,200.00	0.00
MISCELLANEOUS							
R2701	27011	Refunds, Prior Years	0.00	0.00	500.00	500.00	0.00
R2770	27701	N.O.C.	4,813.48	500.00	500.00	500.00	0.00
R5031	50312	Unused Capital	2,412.10	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS			7,225.58	500.00	1,000.00	1,000.00	0.00
TOTAL SEWER (G) FUND			5,037,630.78	4,852,629.00	5,112,050.00	5,112,050.00	0.00

**SEWER FUND
APPROPRIATIONS**

G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1

DEPARTMENTAL FUNCTIONS:

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater since 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

PROGRAM OBJECTIVES:

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility on a daily basis. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several Districts owned pumping stations which delivers the wastewater to the treatment plant for treatment.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be meet on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners who is appointed by the County legislature.

REVENUE APPLICABLE TO THIS PROGRAM: **\$5,112,050**

R2120 21201 Sewer Rents	\$4,822,000
R2120 21202 Scavengers	150,000
R2121 21211 Sewer Rents Debt Service	20,000
R2121 21221 Pretreatment Assessments	66,000
R2128 21281 Interest Earnings and Penalties on Sewer Rent Accounts	50,000
R2401 24011 Interest Earnings - General	850
R2620 26201 Fines- General	1,000
R2655 26551 Minor Sales - Miscellaneous	700
R2680 26801 Insurance Recoveries	500
R2701 27011 Refunds, Prior years	500
R2770 27701 N.O.C.	500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. "Personnel Service Savings" in G8110 reflects the salary of one (1) Account Clerk Typist and in G8130 reflects the salary of five (5) Processing Technician I positions, one (1) Processing Technician II, and one (1) Senior Lab Technician. This affords the Sewer District the necessary flexibility for movement between titles, should circumstances dictate, while keeping overtime personnel costs at a level to meet department requirements for 2012.

All of the District's appropriation codes were evaluated based upon current and historical spending levels and budgeted to reflect their needs. The 2012 budget includes funding for roof replacements at the 106th Street and Wynantskill Pumping Stations in account 04420 G 8120. The balance of the required funding in the amount of \$1,330,476 for the Sewer District is provided by an appropriation of fund balance. The unappropriated fund balance, as of 12/31/10, was \$2,294,975.

SEWER FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
G1600 Full Cost Allocation						
.4	CONTRACTUAL					
04995	Cost Allocation	125,021.00	96,553.00	134,059.00	134,059.00	0.00
TOTAL	CONTRACTUAL	125,021.00	96,553.00	134,059.00	134,059.00	0.00
TOTAL	FULL COST ALLOCATION	125,021.00	96,553.00	134,059.00	134,059.00	0.00
G1910 Insurance						
.4	CONTRACTUAL					
04200	Insurance	283,716.19	222,811.00	154,395.00	154,395.00	0.00
TOTAL	CONTRACTUAL	283,716.19	222,811.00	154,395.00	154,395.00	0.00
TOTAL	INSURANCE	283,716.19	222,811.00	154,395.00	154,395.00	0.00
G1990 Contingent						
.4	CONTRACTUAL					
04999	Contingent	0.00	50,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTRACTUAL	0.00	50,000.00	50,000.00	50,000.00	0.00
TOTAL	CONTINGENT	0.00	50,000.00	50,000.00	50,000.00	0.00
G8110 Sewer District No. 1 - Administration						
.1	PERSONNEL SERVICE					
0010	Account Clerk Typist		30,730.00	30,730.00	30,730.00	0.00
1200	Commissioner		4,500.00	4,500.00	4,500.00	0.00
1690	Chairman Of Commissioners		1,000.00	1,000.00	1,000.00	0.00
4280	Legal Counsel		12,000.00	12,000.00	12,000.00	0.00
5630	Personnel Service Savings		(31,255.00)	(31,255.00)	(31,255.00)	0.00
5740	Principal Account Clerk		41,568.00	41,568.00	41,568.00	0.00
6830	Sewer District Admin Director		81,377.00	81,377.00	81,377.00	0.00
7000	Senior Account Clerk		17,480.00	17,480.00	17,480.00	0.00
8390	Stipend (Annual)		1,575.00	1,363.00	1,363.00	0.00
TOTAL	PERSONNEL SERVICES	169,174.17	158,975.00	158,763.00	158,763.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	2,439.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	2,439.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04010	Travel	0.00	0.00	1,500.00	1,500.00	0.00
04100	Printing	0.00	140.00	140.00	140.00	0.00
04150	Postage	10,451.90	13,400.00	13,400.00	13,400.00	0.00
04420	Maintenance	0.00	1,000.00	1,000.00	1,000.00	0.00
04500	Special Departmental Supplies	513.30	1,000.00	1,000.00	1,000.00	0.00
04540	Publications	0.00	75.00	75.00	75.00	0.00
04550	Office Supplies	765.00	1,100.00	1,100.00	1,100.00	0.00
04900	Professional Services	8,818.35	9,403.00	6,555.00	6,555.00	0.00
04980	Computer Services	0.00	2,452.00	2,500.00	2,500.00	0.00
04982	Automated Billing	93,506.65	98,684.00	105,200.00	105,200.00	0.00
04990	Purchased Services	9,338.26	7,600.00	7,600.00	7,600.00	0.00
TOTAL	CONTRACTUAL	123,393.46	134,854.00	140,070.00	140,070.00	0.00
TOTAL	SEWER DISTRICT NO. 1 - ADMINISTRATION	292,567.63	296,268.00	298,833.00	298,833.00	0.00

SEWER FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
G8120 Sewer District - Sewers/Pump Stations						
.2	EQUIPMENT					
02300	Automobile	0.00	0.00	28,000.00	28,000.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	28,000.00	28,000.00	0.00
.4	CONTRACTUAL					
04300	Telephone	11,811.84	12,000.00	12,000.00	12,000.00	0.00
04351	Utilities - Electricity	346,381.01	416,800.00	460,100.00	460,100.00	0.00
04352	Utilities - Fuel	9,655.96	13,600.00	20,500.00	20,500.00	0.00
04354	Utilities - Water - Sewer	9,158.48	7,425.00	9,220.00	9,220.00	0.00
04420	Maintenance	152,332.58	163,500.00	156,372.00	156,372.00	0.00
04450	Rental - Equipment/Maintenance	125,840.00	133,890.00	148,893.00	148,893.00	0.00
04500	Special Departmental Supplies	31,133.63	13,775.00	99,228.00	99,228.00	0.00
TOTAL	CONTRACTUAL	686,313.50	760,990.00	906,313.00	906,313.00	0.00
TOTAL	SEWER DISTRICT- SEWERS/PUMP STATIONS	686,313.50	760,990.00	934,313.00	934,313.00	0.00

G8130 Sewer Dist - Sewage Treat/Disposal

.1	PERSONNEL SERVICE					
2030	Dir Of Operat & Maintenance		70,326.00	70,000.00	70,000.00	0.00
3620	Industrial Wastewater Techn		53,823.00	53,823.00	53,823.00	0.00
4220	Laboratory Director		50,292.00	50,292.00	50,292.00	0.00
4230	Laborer		124,265.00	124,879.00	124,879.00	0.00
4610	Motor Equipment Operator Heavy		42,756.00	42,921.00	42,921.00	0.00
4680	Maintenance Mechanic		139,890.00	140,310.00	140,310.00	0.00
4690	Maintenance Helper		39,493.00	39,493.00	39,493.00	0.00
4840	Maintenance Supervisor		68,808.00	68,808.00	68,808.00	0.00
5410	Overtime		95,597.00	95,000.00	95,000.00	0.00
5630	Personnel Service Savings		(316,047.00)	(290,956.00)	(290,956.00)	0.00
5720	Processing Technician I		363,493.00	363,440.00	363,440.00	0.00
5830	Processing Technician II		163,124.00	163,369.00	163,369.00	0.00
6070	Principal Stores Clerk		55,694.00	56,689.00	56,689.00	0.00
6840	Senior Maintenance Mechanic		145,895.00	146,509.00	146,509.00	0.00
6850	Senior Lab Technician		20,264.00	20,264.00	20,264.00	0.00
7060	Shift Differential		16,800.00	16,800.00	16,800.00	0.00
7970	Supv Wastewater Plant Operator		65,207.00	65,207.00	65,207.00	0.00
8390	Stipend (Annual)		17,850.00	17,850.00	17,850.00	0.00
8820	Waste Water Plant Operator		217,808.00	219,477.00	219,477.00	0.00
TOTAL	PERSONNEL SERVICES	1,413,094.18	1,435,338.00	1,464,175.00	1,464,175.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	564,480.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	564,480.00	0.00	0.00	0.00
.4	CONTRACTUAL					
04005	Permits/ Fees	16,947.08	17,200.00	18,000.00	18,000.00	0.00
04010	Travel	0.00	600.00	1,000.00	1,000.00	0.00
04050	Automobile Maintenance	6,739.52	8,750.00	13,000.00	13,000.00	0.00
04051	Automobile, Gasoline	15,694.82	18,750.00	25,000.00	25,000.00	0.00
04100	Printing	0.00	50.00	100.00	100.00	0.00
04150	Postage	1,277.84	1,435.00	1,500.00	1,500.00	0.00
04300	Telephone	3,813.89	3,800.00	3,500.00	3,500.00	0.00
04351	Utilities - Electricity	596,322.07	610,649.00	586,516.00	586,516.00	0.00
04352	Utilities - Fuel	131,651.77	88,700.00	88,700.00	35,700.00	0.00
04354	Utilities - Water - Sewer	7,726.16	9,900.00	9,900.00	9,900.00	0.00
04420	Maintenance	156,835.61	140,104.00	148,466.00	148,466.00	0.00
04450	Rental - Equipment/Maintenance	5,411.34	385,200.00	7,500.00	7,500.00	0.00

SEWER FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
G8130 Sewer Dist - Sewage Treat/Disposal (Continued)						
.4	CONTRACTUAL (CONTINUED)					
04500	Special Departmental Supplies	173,451.16	190,421.00	289,735.00	289,735.00	0.00
04540	Publications	0.00	100.00	100.00	100.00	0.00
04550	Office Supplies	425.28	550.00	550.00	550.00	0.00
04560	Training	0.00	250.00	250.00	250.00	0.00
04571	Uniform/Tools - Allowances	2,018.00	3,900.00	4,050.00	4,050.00	0.00
04900	Professional Services	49,361.20	171,000.00	123,605.00	123,605.00	0.00
04990	Purchased Services	30,186.96	29,000.00	31,000.00	31,000.00	0.00
TOTAL	CONTRACTUAL	1,197,862.70	1,680,359.00	1,299,472.00	1,299,472.00	0.00
TOTAL	SEWER DISTRICT - SEWAGE TREAT/DISPOSAL	2,610,956.88	3,680,177.00	2,763,647.00	2,763,647.00	0.00
G8189 Scavengers						
.4	CONTRACTUAL					
04005	Permits/ Fees	500.00	500.00	500.00	500.00	0.00
04150	Postage	85.67	200.00	200.00	200.00	0.00
04500	Special Departmental Supplies	0.00	500.00	500.00	500.00	0.00
TOTAL	CONTRACTUAL	585.67	1,200.00	1,200.00	1,200.00	0.00
TOTAL	SCAVENGERS	585.67	1,200.00	1,200.00	1,200.00	0.00
G9010 State Retirement						
.8	UNDISTRIBUTED EXPENSE					
08001	State Retirement	161,127.65	172,118.00	217,267.00	217,267.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	161,127.65	172,118.00	217,267.00	217,267.00	0.00
TOTAL	STATE RETIREMENT	161,127.65	172,118.00	217,267.00	217,267.00	0.00
G9030 Social Security						
.8	UNDISTRIBUTED EXPENSE					
08003	Social Security	114,692.67	121,965.00	124,155.00	124,155.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	114,692.67	121,965.00	124,155.00	124,155.00	0.00
TOTAL	SOCIAL SECURITY	114,692.67	121,965.00	124,155.00	124,155.00	0.00
G9040 Workers' Compensation						
.8	UNDISTRIBUTED EXPENSE					
08004	Workers' Compensation	36,759.22	39,333.00	39,594.00	39,594.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	36,759.22	39,333.00	39,594.00	39,594.00	0.00
TOTAL	WORKERS' COMPENSATION	36,759.22	39,333.00	39,594.00	39,594.00	0.00

SEWER FUND

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
G9050 Unemployment Insurance						
.8	UNDISTRIBUTED EXPENSE					
08005	Unemployment Insurance	2.37	4,433.00	4,056.00	4,056.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	2.37	4,433.00	4,056.00	4,056.00	0.00
TOTAL	UNEMPLOYMENT INSURANCE	2.37	4,433.00	4,056.00	4,056.00	0.00
G9060 Medical Insurance						
.8	UNDISTRIBUTED EXPENSE					
08006	Medical Insurance	376,736.93	373,637.00	380,540.00	380,540.00	0.00
08007	Dental	5,019.84	5,437.00	5,349.00	5,349.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	381,756.77	379,074.00	385,889.00	385,889.00	0.00
TOTAL	MEDICAL INSURANCE	381,756.77	379,074.00	385,889.00	385,889.00	0.00
G9710 Serial Bonds						
.6	PRINCIPAL BONDS					
06001	Debt Principal Payments	159,593.38	166,424.00	127,973.00	127,973.00	0.00
TOTAL	PRINCIPAL BONDS	159,593.38	166,424.00	127,973.00	127,973.00	0.00
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	44,016.69	36,312.00	81,577.00	81,577.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	44,016.69	36,312.00	81,577.00	81,577.00	0.00
TOTAL	SERIAL BONDS	203,610.07	202,736.00	209,550.00	209,550.00	0.00
G9758 Installment Purchase						
.7	INTEREST ON INDEBTEDNESS					
07001	Debt Interest Payments	0.00	281,392.00	1,125,568.00	1,125,568.00	0.00
TOTAL	INTEREST ON INDEBTEDNESS	0.00	281,392.00	1,125,568.00	1,125,568.00	0.00
TOTAL	INSTALLMENT PURCHASE	0.00	281,392.00	1,125,568.00	1,125,568.00	0.00
TOTAL	SEWER FUND	4,897,109.62	6,309,050.00	6,442,526.00	6,442,526.00	0.00

WORKING CAPITAL (M) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
USE OF MONEY AND PROPERTY							
R2401	24011	Interest & Earnings-General	28.45	0.00	50.00	50.00	0.00
TOTAL USE OF MONEY AND PROPERTY			28.45	0.00	50.00	50.00	0.00
INTERFUND REVENUES							
R2801	28022	Postage-IR	304,137.60	355,662.00	320,106.00	320,106.00	0.00
R2801	28023	Printing-IR	73,890.78	94,242.00	77,060.00	77,060.00	0.00
R2801	28024	Ledger Services	494,966.17	372,583.00	390,136.00	390,136.00	0.00
R2801	28025	Payroll Services	357,972.40	386,004.00	369,153.00	369,153.00	0.00
R2801	28026	Auto Maintenance	302,893.63	247,013.00	296,819.00	293,292.00	0.00
R2801	28027	Data Processing	1,858,578.00	1,759,092.00	1,709,193.00	1,709,193.00	0.00
R2801	28029	DP - Sales	23,370.82	30,000.00	20,000.00	20,000.00	0.00
R2801	28031	Central Services	206,455.04	196,713.00	193,122.00	193,122.00	0.00
R2801	28032	Central Stores	0.00	0.00	2,500.00	2,500.00	0.00
R2801	28033	Gasoline Sales	80,014.21	90,000.00	105,000.00	105,000.00	0.00
R2801	28034	Telephone-IR	211,302.80	230,000.00	229,000.00	229,000.00	0.00
TOTAL INTERFUND REVENUES			3,913,581.45	3,761,309.00	3,712,089.00	3,708,562.00	0.00
STATE AID							
R3397	33972	Other Public Safety Grants	0.00	135,000.00	0.00	0.00	0.00
TOTAL STATE AID			0.00	135,000.00	0.00	0.00	0.00
TOTAL WORKING CAPITAL (M) FUND			3,913,609.90	3,896,309.00	3,712,139.00	3,708,612.00	0.00

**WORKING CAPITAL FUND
APPROPRIATIONS**

M1610 BUREAU OF CENTRAL SERVICES

DEPARTMENTAL FUNCTIONS:

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during bid process; and
- Administration and supervision of the Central Printing & Mailing program.

PROGRAM OBJECTIVES:

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate a surplus equipment auction.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$422,172
R2401	24011	Interest & Earnings	\$ 50
R2801	28031	Central Services	193,122
R2801	28034	Telephone	229,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. Anticipated personnel savings due to the pending retirement of the Director have been included within this budget. Further, prior to the position being filled in 2011, the status of the Procurement Clerk position was reduced from full-time to less than full-time.

Funding for the replacement of two of the department's oldest and most difficult to maintain desktop computers has been approved as requested.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

**WORKING CAPITAL FUND
Central Services - Administration**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1610 Central Services - Administration						
.1	PERSONNEL SERVICE					
0000	Account Clerk		30,730.00	30,730.00	30,730.00	0.00
1680	Confidential Asst. to Director		35,020.00	35,020.00	35,020.00	0.00
2080	Director Of Central Services		86,408.00	86,408.00	86,408.00	0.00
2300	Deputy Dir Of Central Services		50,750.00	50,957.00	50,957.00	0.00
5630	Personnel Service Savings		0.00	(6,408.00)	(6,408.00)	0.00
6301	Procurement Clerk		14,775.00	21,950.00	21,950.00	0.00
TOTAL	PERSONNEL SERVICES	280,079.19	217,683.00	218,657.00	218,657.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	0.00	2,600.00	2,600.00	0.00
TOTAL	EQUIPMENT	0.00	0.00	2,600.00	2,600.00	0.00
.4	CONTRACTUAL					
04100	Printing	766.00	2,500.00	1,800.00	1,800.00	0.00
04150	Postage	4,876.09	5,200.00	5,000.00	5,000.00	0.00
04200	Insurance	453.41	550.00	350.00	350.00	0.00
04300	Telephone	47,232.04	43,602.00	46,000.00	46,000.00	0.00
04310	Telecommunications	0.00	42,387.00	0.00	0.00	0.00
04480	Maintenance In Lieu of Rent	20,188.00	17,563.00	16,931.00	16,931.00	0.00
04500	Special Departmental Supplies	102.20	500.00	500.00	500.00	0.00
04550	Office Supplies	854.55	500.00	500.00	500.00	0.00
04560	Training	149.00	0.00	0.00	0.00	0.00
04565	Advertising	2,461.32	3,500.00	3,500.00	3,500.00	0.00
04980	Computer Services	7,242.00	7,592.00	7,885.00	7,885.00	0.00
04990	Purchased Services	4,380.62	4,200.00	4,200.00	4,200.00	0.00
TOTAL	CONTRACTUAL	88,705.23	128,094.00	86,666.00	86,666.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	116,027.36	106,168.00	114,249.00	114,249.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	116,027.36	106,168.00	114,249.00	114,249.00	0.00
TOTAL	CENTRAL SERVICES - ADMINISTRATION	484,811.78	451,945.00	422,172.00	422,172.00	0.00

M1640 AUTOMOTIVE MAINTENANCE

DEPARTMENTAL FUNCTIONS:

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

PROGRAM OBJECTIVES:

This department maintains and services approximately two hundred and five vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$398,292
R2801	28026	Automotive Maintenance	\$293,292
R2801	28033	Gasoline Sales	105,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. Funding for the vacant Head Automotive Mechanic position has been allocated.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

WORKING CAPITAL FUND
Automotive Maintenance

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1640 Automotive Maintenance						
.1	PERSONNEL SERVICE					
0410	Automotive Mechanic		85,707.00	86,173.00	86,173.00	0.00
3300	Head Automotive Mechanic		57,824.00	51,032.00	51,032.00	0.00
5410	Overtime		3,000.00	3,500.00	3,500.00	0.00
5630	Personnel Service Savings		(57,824.00)	0.00	0.00	0.00
TOTAL	PERSONNEL SERVICES	143,101.41	88,707.00	140,705.00	140,705.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	5,237.98	5,700.00	4,318.00	4,318.00	0.00
TOTAL	EQUIPMENT	5,237.98	5,700.00	4,318.00	4,318.00	0.00
.4	CONTRACTUAL					
04051	Automobile, Gasoline	68,018.81	90,000.00	90,000.00	90,000.00	0.00
04200	Insurance	964.01	1,000.00	750.00	750.00	0.00
04300	Telephone	380.61	500.00	450.00	450.00	0.00
04400	Repairs	669.72	4,000.00	2,000.00	2,000.00	0.00
04500	Special Departmental Supplies	78,206.97	90,000.00	95,000.00	92,500.00	0.00
04540	Publications	1,500.00	1,600.00	1,600.00	1,500.00	0.00
04550	Office Supplies	560.45	500.00	500.00	500.00	0.00
04560	Training	398.00	1,200.00	1,800.00	1,200.00	0.00
04570	Uniforms/Tools	410.29	1,700.00	2,027.00	1,700.00	0.00
04980	Computer Services	562.00	402.00	368.00	368.00	0.00
04990	Purchased Services	15,922.80	14,500.00	14,500.00	14,500.00	0.00
TOTAL	CONTRACTUAL	167,593.66	205,402.00	208,995.00	205,468.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	40,672.39	37,204.00	47,801.00	47,801.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	40,672.39	37,204.00	47,801.00	47,801.00	0.00
TOTAL	AUTOMOTIVE MAINTENANCE	356,605.44	337,013.00	401,819.00	398,292.00	0.00

M1670 CENTRAL PRINTING AND MAILING

DEPARTMENTAL FUNCTIONS:

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

PROGRAM STATISTICS:

The staff of Central Printing and Mailing typically processes approximately 350,000 pieces of mail annually.

<u>REVENUE APPLICABLE TO THIS PROGRAM:</u>			\$399,666
R2801	28022	Postage	\$320,106
R2801	28023	Printing	77,060
R2801	28032	Central Stores	2,500

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. In order to improve mail distribution and delivery service, the department's request for increased hours for the less than full-time Messenger was approved.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

Departmental activities are heavily weighted toward mail delivery and distribution in relation to printing and copying services, and the department's revenues are projected accordingly.

**WORKING CAPITAL FUND
Central Printing & Mailing**

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1670 Central Printing & Mailing						
.1	PERSONNEL SERVICE					
4760	Messenger		68,424.00	51,405.00	51,405.00	0.00
5630	Personnel Service Savings		(14,839.00)	0.00	0.00	0.00
8775	Work Super (Ctl Print & Mail)		37,321.00	37,321.00	37,321.00	0.00
TOTAL	PERSONNEL SERVICES	101,882.32	90,906.00	88,726.00	88,726.00	0.00
.4	CONTRACTUAL					
04101	Printing (Alt #1)	15,675.34	17,500.00	20,000.00	20,000.00	0.00
04150	Postage	215,878.34	221,768.00	200,000.00	200,000.00	0.00
04200	Insurance	401.00	500.00	375.00	375.00	0.00
04300	Telephone	460.73	500.00	500.00	500.00	0.00
04400	Repairs	0.00	200.00	200.00	200.00	0.00
04420	Maintenance	0.00	200.00	200.00	200.00	0.00
04450	Rental - Equipment/Maintenance	23,936.85	23,500.00	23,500.00	23,500.00	0.00
04480	Maintenance In Lieu of Rent	19,328.00	16,815.00	16,210.00	16,210.00	0.00
04500	Special Departmental Supplies	9,992.45	12,500.00	13,000.00	13,000.00	0.00
04501	Spec Dept Supplies (Alt #1)	0.00	0.00	2,500.00	2,500.00	0.00
04550	Office Supplies	78.56	300.00	500.00	500.00	0.00
04990	Purchased Services	4,423.23	4,000.00	4,200.00	4,200.00	0.00
TOTAL	CONTRACTUAL	290,174.50	297,783.00	281,185.00	281,185.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	34,027.98	35,983.00	29,755.00	29,755.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	34,027.98	35,983.00	29,755.00	29,755.00	0.00
TOTAL	CENTRAL PRINTING & MAILING	426,084.80	424,672.00	399,666.00	399,666.00	0.00

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

DEPARTMENTAL FUNCTIONS:

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies, and political sub-divisions within the County through its activities in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. The Bureau of Research and Information Services, through recommendation, implementation, and the integration of technology into County operations, works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, and maintenance of all County computer operations, communications infrastructure, and information systems applications. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), Sheriff Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, Reverse 911, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is also responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of Rensselaer County is also the responsibility of this office. In addition, BRIS is once again responsible for all tasks associated with performing E-911 addressing. The Bureau of Research and Information Services maintains Internet and E-mail accessibility for County departments and is responsible for maintenance and support of the County's official web site.

PROGRAM OBJECTIVES:

The department's prime objective is: by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

The departmental goals for the Bureau of Research and Information Services in 2012 will focus on taking full advantage of the advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform the tasks that we have the expertise to complete ourselves. Additionally, the Bureau of Research and Information Services will continue to enhance its strategic technology plan and information security plan in an effort to provide a forward thinking technology direction for the County.

M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES

PROGRAM STATISTICS:

Statistics for the calendar year 2010 include:

- Rensselaer County’s reliance on computer technology continued to grow and expand to all of the County’s departments, regardless whether located at the County Office Building, one of twelve remote sites, four Sheriff’s sub-stations, or five Senior Centers.
- The County had approximately 751 desktop computers in service - accessing 327 print devices, approximately 569 Internet users, and 662 e-mail users.
- Desktop and Networking staff of five (5) responded to 3,200 calls for assistance. Help Desk calls continue to increase, up 7% from the number of calls responded to during 2009. The total number of calls responded to during 2010 increases to well over 4,500 when we include those addressed by our PeopleSoft Applications Support, RPS Applications Support, Tax Mapping Services, and GIS personnel.
- Desktop technicians undertook various support activities when responding to the needs of the County’s almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio; our technicians operate on a ratio of approximately 1:376 or nearly five (5) times the recommended ratio.
- Network staff is responsible for ongoing maintenance and support of 91 servers, 55 switches and routers, 20 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and a hybrid T-1/wireless wide area network (WAN), as well as the design and implementation of new networks and extension of the existing network infrastructure.
- BRIS staff responded to 163 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC), a 8% increase from the number of advisories issued in 2009.
- SPAM e-mail and Spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of e-mail received by the county, an increase of 1% from 2009. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 10,000 infection attempts – 50% more than in 2009.
- 80 users in various departments across 14 towns, 2 cities, 6 villages, and several County department offices accessed the Bureau of Tax Services RPS network.
- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway Department, Department of Health, Bureau of Public Safety, County Clerk, Board of Elections, Sewer Department, Department of Aging, Bureau of Central Services, Bureau of Finance, Sheriff’s Department, Bureau of Tax Services, and BRIS, for a total of over 40 users across the twelve departments listed.
- Applications Development and Support staff continues to develop, maintain, and support the County’s web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County’s web site.

REVENUE APPLICABLE TO THIS PROGRAM: **\$1,729,193**

R2801	28027	Data Processing	\$1,709,193
R2801	28029	DP-Sales	20,000

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. This department’s agreement with the Bureau of Tax Services to share the services of the BRIS Confidential Administrative Assistant will continue in 2012.

Equipment and contractual line items have been budgeted according to department requests, given what is minimally necessary for the continuance of services provided.

WORKING CAPITAL FUND
Bureau of Research & Information Services - Urban Area Security Initiative

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1680 UAS08 Bureau of Research & Information Services - Urban Area Security Initiative						
.2	EQUIPMENT					
02400	Other Equipment	0.00	135,000.00	0.00	0.00	0.00
TOTAL	EQUIPMENT	0.00	135,000.00	0.00	0.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES - URBAN AREA SECURITY INITIATIVE	0.00	135,000.00	0.00	0.00	0.00

WORKING CAPITAL FUND
Bureau of Research & Information Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1680 Bureau of Research & Information Services						
.1	PERSONNEL SERVICE					
0600	Applications Developer I		52,533.00	52,782.00	52,782.00	0.00
0605	Applications Developer II		137,707.00	138,561.00	138,561.00	0.00
0610	Applications Developer III		73,558.00	73,558.00	73,558.00	0.00
1675	Confidential Admin Assistant		40,367.00	33,000.00	33,000.00	0.00
1709	Director Of BRIS		98,581.00	98,581.00	98,581.00	0.00
3070	GIS Technician II		44,941.00	44,941.00	44,941.00	0.00
3075	GIS Manager		59,789.00	59,789.00	59,789.00	0.00
4695	Manager-Sys Int/Client Svcs		73,872.00	74,145.00	74,145.00	0.00
5430	Microcomputer Technician I		40,527.00	40,527.00	40,527.00	0.00
5432	Microcomputer Technician II		42,963.00	43,377.00	43,377.00	0.00
5434	Microcomputer Technician III		49,523.00	49,753.00	49,753.00	0.00
5600	Network Technician		54,344.00	54,500.00	54,500.00	0.00
5605	Principal Network Admin		70,228.00	70,228.00	70,228.00	0.00
5630	Personnel Service Savings		(40,527.00)	(40,527.00)	(40,527.00)	0.00
5754	FMS/HRMS Assoc App Developer		52,101.00	52,101.00	52,101.00	0.00
5757	FMS/HRMS Sr Systems Analyst		109,970.00	94,260.00	94,260.00	0.00
8010	Tax Map Technician I		40,527.00	17,369.00	17,369.00	0.00
8060	Temporary Services		3,500.00	2,500.00	2,500.00	0.00
8880	Transfers Out		(12,200.00)	(14,000.00)	(14,000.00)	0.00
TOTAL	PERSONNEL SERVICES	1,004,343.39	992,304.00	945,445.00	945,445.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	0.00	30,150.00	30,150.00	30,150.00	0.00
TOTAL	EQUIPMENT	0.00	30,150.00	30,150.00	30,150.00	0.00
.4	CONTRACTUAL					
04010	Travel	1,108.00	1,500.00	1,300.00	1,300.00	0.00
04100	Printing	580.07	500.00	700.00	700.00	0.00
04150	Postage	1,005.98	1,300.00	1,300.00	1,300.00	0.00
04200	Insurance	1,655.59	2,000.00	1,400.00	1,400.00	0.00
04300	Telephone	11,493.78	12,000.00	12,000.00	12,000.00	0.00
04310	Telecommunications	94,484.88	107,320.00	82,320.00	82,320.00	0.00
04420	Maintenance	267,730.27	162,685.00	205,545.00	205,545.00	0.00
04480	Maintenance In Lieu of Rent	53,500.00	46,544.00	44,870.00	44,870.00	0.00
04500	Special Departmental Supplies	16,098.59	19,030.00	19,280.00	19,280.00	0.00
04510	Microcomputer Software	0.00	9,750.00	9,750.00	9,750.00	0.00
04520	Dues	0.00	250.00	250.00	250.00	0.00
04540	Publications	175.00	225.00	225.00	225.00	0.00
04550	Office Supplies	1,007.10	1,500.00	1,350.00	1,350.00	0.00
04560	Training	253.00	100.00	250.00	250.00	0.00
04900	Professional Services	30,070.00	37,700.00	23,900.00	23,900.00	0.00
04990	Purchased Services	11,106.94	10,000.00	10,500.00	10,500.00	0.00
TOTAL	CONTRACTUAL	490,269.20	412,404.00	414,940.00	414,940.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	340,936.13	354,234.00	338,658.00	338,658.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	340,936.13	354,234.00	338,658.00	338,658.00	0.00
TOTAL	BUREAU OF RESEARCH & INFORMATION SERVICES	1,835,548.72	1,789,092.00	1,729,193.00	1,729,193.00	0.00

M1681 LEDGER SERVICES

DEPARTMENTAL FUNCTIONS:

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

PROGRAM OBJECTIVES:

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

PROGRAM STATISTICS:

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct budgetary funds and more than 30 operating departments:

- 23,000 vendor payments and other cash disbursements;
- 5,300 purchase orders/accounts payable entries;
- 5,500 miscellaneous accounting entries; and
- 7,500 cash receipts

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28024	Ledger Services	\$390,136
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

The department's request for funding to replace one desktop computer and a printer to be shared with Payroll Services has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Ledger Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1681 Ledger Services						
.1	PERSONNEL SERVICE					
0155	Associate Fiscal Coordinator		63,068.00	63,068.00	63,068.00	0.00
5740	Principal Account Clerk		42,187.00	42,476.00	42,476.00	0.00
6320	Plus Transfers, Other Codes		41,603.00	41,680.00	41,680.00	0.00
7000	Senior Account Clerk		35,020.00	35,443.00	35,443.00	0.00
7575	Senior Fiscal Coordinator		51,032.00	51,473.00	51,473.00	0.00
8880	Transfers Out		(31,534.00)	(31,534.00)	(31,534.00)	0.00
TOTAL	PERSONNEL SERVICES	155,662.81	201,376.00	202,606.00	202,606.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	976.00	1,550.00	3,650.00	3,650.00	0.00
TOTAL	EQUIPMENT	976.00	1,550.00	3,650.00	3,650.00	0.00
.4	CONTRACTUAL					
04100	Printing	682.91	2,050.00	2,050.00	2,050.00	0.00
04150	Postage	3,820.33	2,750.00	2,750.00	2,750.00	0.00
04200	Insurance	353.50	450.00	300.00	300.00	0.00
04300	Telephone	2,317.20	2,000.00	2,400.00	2,400.00	0.00
04480	Maintenance In Lieu of Rent	9,517.00	8,279.00	7,981.00	7,981.00	0.00
04520	Dues	290.00	290.00	290.00	290.00	0.00
04550	Office Supplies	1,357.35	1,450.00	1,500.00	1,500.00	0.00
04560	Training	198.00	1,000.00	500.00	500.00	0.00
04900	Professional Services	0.00	1,000.00	500.00	500.00	0.00
04980	Computer Services	133,273.00	78,565.00	78,916.00	78,916.00	0.00
04990	Purchased Services	2,520.53	2,400.00	2,300.00	2,300.00	0.00
TOTAL	CONTRACTUAL	154,329.82	100,234.00	99,487.00	99,487.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	73,072.57	69,423.00	84,393.00	84,393.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	73,072.57	69,423.00	84,393.00	84,393.00	0.00
TOTAL	LEDGER SERVICES	384,041.20	372,583.00	390,136.00	390,136.00	0.00

M1682 PAYROLL SERVICES

DEPARTMENTAL FUNCTIONS:

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

PROGRAM OBJECTIVES:

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

PROGRAM STATISTICS:

Approximately 50,000 payroll checks are issued each year through more than 160 separate payroll issuances.

REVENUE APPLICABLE TO THIS PROGRAM:

R2801	28025	Payroll Services	\$369,153
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SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

The department's request for funding to replace a printer to be shared with Ledger Services has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

WORKING CAPITAL FUND
Payroll Services

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
M1682 Payroll Services						
.1	PERSONNEL SERVICE					
0160	Associate Account Clerk		44,774.00	44,928.00	44,928.00	0.00
5625	Payroll Coordinator		49,072.00	49,862.00	49,862.00	0.00
6320	Plus Transfers, Other Codes		31,534.00	31,534.00	31,534.00	0.00
8880	Transfers Out		(22,387.00)	(22,464.00)	(22,464.00)	0.00
TOTAL	PERSONNEL SERVICES	122,129.79	102,993.00	103,860.00	103,860.00	0.00
.2	EQUIPMENT					
02400	Other Equipment	1,171.90	1,550.00	2,350.00	2,350.00	0.00
TOTAL	EQUIPMENT	1,171.90	1,550.00	2,350.00	2,350.00	0.00
.4	CONTRACTUAL					
04100	Printing	0.00	100.00	100.00	100.00	0.00
04150	Postage	500.00	500.00	500.00	500.00	0.00
04200	Insurance	386.83	500.00	325.00	325.00	0.00
04300	Telephone	920.71	1,000.00	1,000.00	1,000.00	0.00
04420	Maintenance	0.00	100.00	100.00	100.00	0.00
04480	Maintenance In Lieu of Rent	13,142.00	11,433.00	11,022.00	11,022.00	0.00
04550	Office Supplies	2,380.11	1,950.00	2,000.00	2,000.00	0.00
04560	Training	40.00	1,000.00	1,000.00	1,000.00	0.00
04980	Computer Services	239,759.00	231,507.00	207,798.00	207,798.00	0.00
04990	Purchased Services	1,451.08	1,200.00	1,300.00	1,300.00	0.00
TOTAL	CONTRACTUAL	258,579.73	249,290.00	225,145.00	225,145.00	0.00
.8	UNDISTRIBUTED EXPENSE					
08008	Employee Benefits	32,296.23	32,171.00	37,798.00	37,798.00	0.00
TOTAL	UNDISTRIBUTED EXPENSE	32,296.23	32,171.00	37,798.00	37,798.00	0.00
TOTAL	PAYROLL SERVICES	414,177.65	386,004.00	369,153.00	369,153.00	0.00
TOTAL	WORKING CAPITAL FUND	3,901,269.59	3,896,309.00	3,712,139.00	3,708,612.00	0.00

WORKERS' COMPENSATION (S) FUND REVENUE

			EARNED 2010	ANTICIPATED 2011	DEPARTMENT SUBMISSION 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
PARTICIPANTS ASSESSMENTS							
R2210	22101	Anticipated W.C. Participant	444,078.30	467,713.00	499,561.00	499,561.00	0.00
R2210	22105	HVCC W. C. Assessment	199,528.23	213,495.00	228,440.00	228,440.00	0.00
TOTAL PARTICIPANTS ASSESSMENTS			643,606.53	681,208.00	728,001.00	728,001.00	0.00
USE OF MONEY							
R2401	24011	Interest & Earnings-General	10,135.29	7,500.00	0.00	0.00	0.00
TOTAL USE OF MONEY			10,135.29	7,500.00	0.00	0.00	0.00
SALE OF PROPERTY AND COMP. FOR LOSS							
R2680	26802	Ins Recov-2nd Injury Fund	81,832.51	26,774.00	27,724.00	27,724.00	0.00
R2701	27011	Refunds, Prior Years	287.52	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY AND COMP. FOR LOSS			82,120.03	26,774.00	27,724.00	27,724.00	0.00
INTERFUND REVENUES							
R2801	28012	County W.C. Assessment	943,740.02	1,009,802.00	1,080,488.00	1,080,488.00	0.00
TOTAL INTERFUND REVENUES			943,740.02	1,009,802.00	1,080,488.00	1,080,488.00	0.00
TOTAL WORKERS' COMPENSATION (S) FUND			1,679,601.87	1,725,284.00	1,836,213.00	1,836,213.00	0.00

**WORKERS' COMPENSATION FUND
APPROPRIATIONS**

S1720 BENEFITS & AWARDS

SUMMARY OF BUDGET OFFICER’S ACTIONS:

“Plus Transfers, Other Codes,” reflect the chargeback fifty percent (50%) of the Human Resources Coordinator’s salary from the Bureau of Human Resources’ budget.

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
S1720 Benefits & Awards						
.1	PERSONNEL SERVICE					
6320	Plus Transfers, Other Codes		21,270.00	21,270.00	21,270.00	0.00
TOTAL	PERSONNEL SERVICES	20,522.00	21,270.00	21,270.00	21,270.00	0.00
TOTAL	BENEFITS & AWARDS	20,522.00	21,270.00	21,270.00	21,270.00	0.00

S9040 WORKERS' COMPENSATION

DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, and fifteen (15) fire districts. Collectively over 3,300 municipal employees and 600 volunteer fire fighters are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects \$80,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs.

WORKERS' COMPENSATION

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
S9040 Workers' Compensation						
.4	CONTRACTUAL					
04300	Telephone	1,013.03	1,600.00	1,600.00	1,600.00	0.00
04480	Maintenance In Lieu of Rent	1,614.00	1,404.00	1,354.00	1,354.00	0.00
04900	Professional Services	74,142.00	85,500.00	80,000.00	80,000.00	0.00
04990	Purchased Services	1,667.69	3,000.00	3,500.00	3,500.00	0.00
TOTAL	CONTRACTUAL	78,436.72	91,504.00	86,454.00	86,454.00	0.00
TOTAL	WORKERS' COMPENSATION	78,436.72	91,504.00	86,454.00	86,454.00	0.00

S9041 BENEFITS AND AWARDS

DEPARTMENTAL FUNCTIONS:

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

SUMMARY OF BUDGET OFFICER'S ACTIONS:

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Workers' Compensation Board are provided for.

		EXPENDED 2010	BUDGET AS MODIFIED 2011	DEPARTMENT REQUEST 2012	BUDGET OFFICER RECOMMEND 2012	ADOPTED BUDGET 2012
S9041 Benefits and Awards						
.4	CONTRACTUAL					
04790	Insurance Award Payments	1,580,643.76	1,612,510.00	1,728,489.00	1,728,489.00	0.00
TOTAL	CONTRACTUAL	1,580,643.76	1,612,510.00	1,728,489.00	1,728,489.00	0.00
TOTAL	BENEFITS AND AWARDS	1,580,643.76	1,612,510.00	1,728,489.00	1,728,489.00	0.00
TOTAL	WORKERS' COMPENSATION FUND	1,679,602.48	1,725,284.00	1,836,213.00	1,836,213.00	0.00

Appendix A

CONTRACT BUDGET SUBMISSIONS

2012 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2012 Maximum Expenditure
<u>District Attorney</u>			
A1165 04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 5,994
A1165 04300 RTF01	Cellular Phone Service for Staff	Verizon Wireless	\$ 600
A1165 04930	Grand Jury Transcripts	Maryann Rizzi Francis	\$ 20,000
A1168 04300	Cellular Phone Service for Staff	Verizon Wireless	\$ 696
<u>Buildings</u>			
A1620 04420	Maintenance of Facility Systems at Courthouse Annex	Johnson Controls, Inc.	\$ 13,390
<u>Sheriff/Jail</u>			
A3110 04300	GPS Monitoring	GPS Fleet Management	\$ 16,800
A3110 04421	Maintenance on Communication Equipment	Wells Communications	\$ 12,000
A3150 04420	LiveScan - Digital Fingerprint	Comnetix	\$ 10,200
A3150 04900	Religious Services	Catholic Charities	\$ 5,400
A3150 04926	Barber Services	Lou Caruso	\$ 10,944
<u>Probation</u>			
A3140 04450	Parking (15 Spaces)	The Journal Register - East (The Record)	\$ 8,100
A3140 04450	Parking (14 Spaces)	City of Troy	\$ 7,200
A3142 04450	Rent - 403 Fulton Street	Steven Bay	\$ 17,400
<u>Stop-DWI</u>			
A3315 04900	DWI Initiatives	Troy Police Department	\$ 12,000
<u>Bureau of Public Safety</u>			
A3640 04420	Support for CAD Software	EmergiTech, Inc	\$ 27,443
A3640 04420	911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment	Wells Communications	\$ 31,620
A3640 04420	Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service	Wells Communications	\$ 28,800
A3640 04420	Maintenance and Repair of Communication Equipment (900 EFJ Portables) - Field Service	Wells Communications	\$ 32,400
A3640 04420	Maintenance on NICE Voice Recorder	Business Electronics, Inc.	\$ 11,800
A3640 04900	Project Supervisor Agreement - Jonathan Goebel	Cooperative Extension	\$ 46,500
A3640 04900	Special Projects Consultant - Mark Lacivita	Mark Lacivita	\$ 12,000
<u>Health</u>			
A4017 04900	Nurse Practitioner for Nursing Clinics	Barbara Leo	\$ 7,800
A4025 04800	Water Sampling	St. Peter's Hospital dba Bender Lab	\$ 10,000
<u>Mental Health</u>			
A4230 04868	Supportive Apartments (OASAS)	Hudson Mohawk Recovery Center	\$ 18,889
A4230 04879	Women MICA Housing	Hudson Mohawk Recovery Center	\$ 340,126
A4250 04820	Outpatient Clinic Adolescent (OPR Services)	Hudson Mohawk Recovery Center	\$ 510,508
A4250 04823	Outpatient Clinic	Hudson Mohawk Recovery Center	\$ 58,277
A4320 04800	OMH Respite Children and Family	Parson's Center	\$ 6,340
A4321 04700	Transportation Services	C. D. T. A.	\$ 26,000
A4321 04700	Respite	St. Catherine's	\$ 30,000
A4321 04700	Crisis Respite - ICM Program	Parson's Center	\$ 10,000
A4321 04700	Adult - Recreation - Socialization	Joseph's House, Inc.	\$ 32,000
A4321 04700	Drop in Center	Bethany Hospitality	\$ 6,000

2012 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2012 Maximum Expenditure
<u>Mental Health (Continued)</u>			
A4321 04900	Peer Advocates	MHEP, Inc.	\$ 38,800
A4322 04827	OMRDD Pass Through	NYS ARC, Rensselaer Cty Chapter	\$ 50,577
A4322 04828	Unity Sunshine Special Needs Preschool	Unity Sunshine School	\$ 34,394
A4322 04829	Vocational OPWDD	Northeast Career Planning, Inc	\$ 72,708
A4322 04831	Education/Supportive OMH	Northeast Career Planning, Inc	\$ 273,028
A4322 04832	Activities Center (OMH)	Unity House, Inc	\$ 308,080
A4322 04835	Transportation (OMH)	Unity House, Inc	\$ 60,000
A4322 04837	Residential - OASAS	820 River Street	\$ 178,138
A4322 04838	Vocational Training - OASAS	Northeast Career Planning, Inc	\$ 198,295
A4322 04840	MICA Network (TFIP Grant)	Unity House, Inc	\$ 48,192
A4322 04841	Crisis Respite - OMH	Unity House, Inc	\$ 21,704
A4322 04844	Outreach	Joseph's House and Shelter, Inc.	\$ 9,324
A4322 04845	Supported Housing - OMH	Joseph's House and Shelter, Inc.	\$ 371,056
A4322 04846	Supported Housing - OMH	Unity House, Inc	\$ 557,908
A4322 04848	Respite Services (CCSI)	St. Catherine Center for Children	\$ 31,382
A4322 04851	Homeless MICA - OMH	Joseph's House and Shelter, Inc.	\$ 98,440
A4322 04852	Supported Housing	YWCA of the Greater Capital Region, Inc.	\$ 134,910
A4322 04854	Children & Youth Vocational-OMH	Northeast Career Planning, Inc.	\$ 58,862
A4322 04863	Treatment Commissioner's Pool	St Anne's Institute	\$ 150,917
A4322 04869	SCM Program	Unity House of Troy, Inc.	\$ 67,772
A4322 04871	Mobile Childrens Crisis Unit	Parson's Center	\$ 50,000
A4322 04873	Family Support Services	St. Catherine's	\$ 98,996
A4322 04873	Family Support Services & Advocacy	CEO	\$ 111,500
A4322 04874	Drop in Center	MHEP, Inc.	\$ 307,000
A4322 04881	Advocacy/Support Services	Unity House, Inc	\$ 66,183
A4322 04881	Peer Advocates	MHEP, Inc.	\$ 62,892
<u>Economic Development & Planning</u>			
A5630 04704	Rural Transit Service	Yankee Trails, Inc.	\$ 40,800
CB6400 04900	Professional Services for JDP Loan Program	JWW, LLC	\$ 30,000
CB6400 04900	Legal Services for JDP Loan Program	Kelleher & Herkenham	\$ 10,000
<u>Social Services</u>			
A6010 04300	Maintenance - Raddock Phone System	TAG Solutions	\$ 6,500
A6010 04420	Troy Housing Code Enforcement	City of Troy - Code Enforcement	\$ 13,000
A6010 04540	On-line Legal Research Service	Thompson West (West Law)	\$ 9,500
A6010 04900	Paternity Testing	Orchid Gene	\$ 12,000
A6010 04900	Process Services	Alexander Poole	\$ 35,000
A6015 04800	Domestic Violence Supportive Services	Unity House	\$ 12,075
A6015 04800	Domestic Violence Liaison	Unity House	\$ 25,000
A6070 04747	Independent Living Services	Northeast Parent & Child Society	\$ 28,000
A6070 04747	Mandated Respite Services	Vanderheyden	\$ 20,000
A6070 04747	Mandated Respite Services	Northeast Parent & Child Society	\$ 20,000
A6070 04747	Mental Health Services	Samaritan Hospital	\$ 20,000
A6070 04747	Mandated Post-Adoption Services	Parsons	\$ 15,000
A6070 04747	Physical/Developmental Assessment	Developmental Pediatrics	\$ 12,000
A6070 04747	Psychological Assessments	Dr. Robert Williams	\$ 7,500
<u>Community Program Grants</u>			
A6310 04807	Monitor Natural and Wildlife Resources	Rensselaer County Conservation Alliance	\$ 7,500
<u>Tourism Program</u>			
A6411 04520	Dues - Local Government Share	Hudson Mohawk Urban Cultural Park	\$ 8,000

2012 CONTRACT BUDGET SUBMISSIONS

Department/ Budget Code	Description	Vendor	2012 Maximum Expenditure
<u>Unified Family Services - Aging</u>			
A6772 04800	Legal Services	Matthew Turner, Esq.	\$ 9,000
A6773 04800	Nutrition Services	Cooperative Extension	\$ 7,500
A6775 04800	Dietary Services	Cooperative Extension	\$ 5,900
A6775 04800	Respite Services	Home Instead - Albany	\$ 15,000
A6775 04800	Respite Over Night Care	Hawthorne Ridge	\$ 8,000
A6775 04800	Respite Services	Interim Health Care	\$ 8,000
A6775 04800	Life Line	Eddy Life Line	\$ 5,000
A6777 04800	<i>Life Line</i>	<i>Eddy Life Line</i>	\$ 30,000
<u>Unified Family Services - Dyken Pond Environmental Education Center</u>			
A8790 04900	Environmental Educator	Cornell Cooperative Extension	\$ 5,365
<u>Workforce Investment Act</u>			
CD6295 04720	Youth Service Navigator Assessment Program	Questar III	\$ 48,000
<u>Van Rensselaer Manor</u>			
EH6020.73	Medical Equipment Rental	Northeast Home Medical Equipment	\$ 34,000
EH7210.62	Laboratory Services	Samaritan Hospital	\$ 26,000
EH7240.62	X-ray Services	Mobile Imaging	\$ 30,000
EH7280.28	Podiatry Services	Collar City Podiatry	\$ 26,250
EH7290.62	Dental Services	East Hudson Oral & Maxillofacial Surgery	\$ 10,000
EH8212.63	Kitchen Equipment Maintenance	NE Commercial Appliance	\$ 12,000
EH8270.68	Transportation	Capital District Medical Transportation	\$ 15,000
EH8311.31	Annual Audit VRM	Drescher & Malecki LLP	\$ 13,000
EH8311.68	Time Clock Maintenance	M. M. Hayes	\$ 8,500
EH8351.85	Membership Dues	CNF-NY	\$ 7,000
EH8351.85	Membership Dues	LeadingAge New York	\$ 25,000
EH8381.68	Telephone System Maintenance	Titan Security Systems	\$ 11,500
EH8381.84	Wireless Communications	Verizon Wireless	\$ 6,500
EH8400.29	Beautician	Suzanne Filieau	\$ 13,000
EH8400.29	Beautician	Carol Quinn	\$ 17,000
EH8400.29	Beautician	Luigi Palage	\$ 17,000
EH9010.91	RMLC Audit Fee	Drescher & Malecki LLP	\$ 7,500
<u>Bureau of Research and Information Services</u>			
M1680 04900	Digital Tax Map Maintenance Services	James W. Sewall	\$ 23,900

"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.

ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."

(Note: Some contracts, which are listed here, are funded within two different budget codes. The second parts of those contracts are indicated by the description/vendor in italics. The total amount of those contracts are over \$5,000.)

Appendix B

PROPOSED CAPITAL PROJECTS PROGRAM

2012 CAPITAL PROJECTS PROGRAM

The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.

It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:

- * purchase of land
- * construction of new buildings
- * reconstruction of existing buildings
- * purchase of large machinery or equipment
- * major improvements to large machinery or equipment
- * any acquisition in which gross cost exceeds \$10,000
- * any studies or surveys preliminary to the above noted projects

Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:

- Capital Fund - Major, non-recurring projects with costs in excess of \$50,000, and those which require bonding. Useful life must be in excess of ten (10) years.
- Operating Fund - Smaller, recurring, routine projects with a gross cost in excess of \$10,000 will be budgeted in the requesting department's operating fund.

The 2012 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.

All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:

<i>Tax Levy</i>	a	<i>Bonds</i>	b
<i>Federal Aid</i>	f	<i>State Aid</i>	s
<i>Operations</i>	o	<i>Other</i>	p

BUDGET – Beginning in 2013, the Bureau of Budget would like to start replacing its' aging computer equipment.

BUILDINGS/ENGINEERING - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.

The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.

Due to significant jail overcrowding and reliance on double celling prisoners in undersized cells through State variance, the New York State Commission of Corrections required that the County expand the jail. The project budget provided for the addition of 192 cells, 48 of which will be large enough to allow double bunking (240 additional beds). The project also provides for expanding support areas to allow for the construction of a Phase two cell additions (240 additional beds) at some time in the future. This would bring the jail to an ultimate capacity of 723 beds.

2012 CAPITAL PROJECTS PROGRAM

CENTRAL SERVICES - The current telecommunications systems at the County Office Building and the main Courthouse facility are reaching the end of their useful lives, and it is currently estimated that the ability to maintain and/or repair them will be limited or non-existent by 2014 or 2015. As such, it is recommended that these systems be replaced beginning in 2013.

HIGHWAY - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements such as guiderail installation. This overall commitment will again be augmented in 2012 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2012, primarily by way of a \$1,500,000 capital project which began in 2011.

In addition, the Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roof at the Schodack garage, installation of DEC-required floor drains at four garage locations, and heating remediation at two locations.

HUDSON VALLEY COMMUNITY COLLEGE - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.

Capital projects for the college are generally financed fifty percent by the State of New York and fifty percent by county-backed general obligation bonds. Debt service for bonds issued prior to 2001 is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the College's first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.

The College's science center project will be approximately \$54,000,000. The architectural work has already been completed and construction began in September of 2011. This part of the project should be completed in August of 2013. The second phase, of renovating the spaces vacated by the opening of the new science center, will not be completed until 2015.

LEGISLATURE - The estimated balance of unexpended funds (\$511,526) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.

MENTAL HEALTH - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans to be automated and improve efficiencies. This ongoing 6 year plan to update the computers used in both the office and field along with the software upgrades will allow the department to automate the client records and the billing process to improve efficiencies. Beginning in 2014, the department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life. Financing is estimated at 100% State Aid.

PROBATION - The department's vehicle replacement program has one vehicle scheduled for replacement in each of the years 2013, 2014, and 2016. Computer replacement is planned for 2013 and 2014.

The Rensselaer County Department of Probation is reviewing the need for a suitable facility due to the lack of room for growth and security issues. Since this project is in the early planning phases, cost estimates are not available at this time.

2012 CAPITAL PROJECTS PROGRAM

HEALTH - Due to the large number of desktop computers which are rapidly nearing the end of their useful lives, the Department of Health has planned an incremental computer replacement program, funded for 2012 and planned through 2015.

PUBLIC SAFETY - The department would like to bond in 2013 and 2014 to upgrade and replace equipment and furnishings within the Public Safety Building/911 Center. The County will have to research the best way to proceed with this request.

In 2013 and 2014, Public Safety intends to replace response vehicles for the Director and the Fire Coordinator.

The Bureau of Public Safety intends to upgrade its radio system from analog based technology to digital. In addition, the department is looking to purchase/construct a facility to house all of their decontamination and communication vehicles. The Rensselaer County Radio Committee is reviewing the need for a new facility due to the lack of room for growth for both the staff and future equipment. Since these projects are in the early planning phases, cost estimates are not available at this time.

SEWER DISTRICT - The Sewer District intends to continue its ongoing vehicle replacement program, to replace vehicles that have reached the end of their useful life at a cost of \$28,000 for 2012 and \$28,000 for 2014 and 2016. The Sewer District is looking to replace two roofs on two pump stations at a cost of \$150,000 for 2012.

NYSDEC issued the Sewer District revised SPDES permit on July 24, 2006, which includes a requirement for an effluent disinfection system. The study and design cost of \$96,000 is budgeted within operations for 2012, the remaining costs of \$3,350,000 are to be bonded for in 2012 and 2013 (\$400,000 will be provided by a grant from New York State).

The District's current solids handling system is rapidly approaching the end of its useful life. The District began this project in 2011 so that an alternative solids handling process would be in place, at a cost of \$12,997,247. The amount remaining for 2012 is 4,504,563 for the Zimpro process equipment.

The replacement and upgrade at the five District owned pumping stations is needed due to the age of the current equipment. The existing equipment has been in use since 1975 and is approaching the end of its useful life. The cost of this project will be \$7,500,000. To date, the Sewer District has secured short term funding, through New York State, for half of the project in the amount of \$3,750,000. Eventually, they will have to convert the notes to long term financing for the entire project budget.

SHERIFF/JAIL - The department plans on a replacement and upgrading program for computers in future years.

The parking lot at the Public Safety Building needs to be resurfaced, which the department would like the cost to be bonded for in 2012. The County will have to review the best way to pursue this request.

Beginning in 2013, the office intends to continue its ongoing vehicle replacement program by replacing approximately six (6) vehicles every year.

For 2012, and ensuing years, standard, recurring equipment purchases are and will be programmed within the Jail's operating budget.

SOCIAL SERVICES - Computer, office furniture and automobile replacements are projected for the ensuing six-year period.

UNIFIED FAMILY SERVICES – AGING - Beginning in 2013, the Aging Department would like to begin replacing the aging vans that have reached the end of their useful life.

2012 CAPITAL PROJECTS PROGRAM

VAN RENSSELAER MANOR - For 2012, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor operating budget. These items include mattresses (\$16,365), medical equipment (\$43,925), computer hardware and software (\$51,600) and dump truck with plow (\$40,000), entrance doors (\$25,000), dietary equipment (\$23,150), wheel chairs (\$9,205), parking lot and roadway repair (\$40,000), nurse station floor A1/B1 (\$60,000) office furniture and equipment (\$6,860) elevator door openers (\$25,000). Other projects earmarked for 2012 are replacement of resident room doors (\$5,000), nurse call light system (\$50,000), electric resident lifts (\$7,340), dining room chairs (\$9,000) and closed circuit TV (\$2,800).

**RENSSELAER COUNTY
2012 CAPITAL PROJECTS PROGRAM**

<i>DEPARTMENT/PROJECT</i>	<i>TOTAL ESTIMATED COST</i>	<i>SIX YEAR COST ESTIMATES</i>									
		2012	2013	2014	2015	2016	2017				
BUDGET											
Computer Replacement	10,000		5,500	1,500	1,500	1,500					
BUILDINGS / ENGINEERING											
Court Facilities Renovation	1,000,000	500,000	500,000								
Facility Master Plan Implementation	8,484,532	500,000	500,000	1,736,500	1,823,325	1,914,491	2,010,216				
Jail Expansion and Renovation	5,000,000	2,000,000	1,500,000								
CENTRAL SERVICES											
Replacement of COB, Courthouse Telecommunications	391,000		391,000								
HIGHWAY											
General Road Sealing, Resurfacing, and Reconstruction	11,897,286	1,982,881	1,982,881	1,982,881	1,982,881	1,982,881	1,982,881				
Highway Facilities Capital Improvements	962,000	212,000	500,000	250,000							
Heavy Equipment Replacement and Upgrade	4,583,448	58,500	857,000	550,000	524,000	500,000	629,000				
		1,464,948									
Bridge/Large Culvert Restoration and Replacement	13,323,000	2,700,000	2,534,400	1,280,000	2,064,000	2,080,000					
		371,250	348,480	176,000	283,800	286,000					
		303,750	285,120	144,000	232,200	234,000					
HUDSON VALLEY COMMUNITY COLLEGE											
Master Plan Implementation - Science Center	54,000,000	6,500,000	8,000,000	6,500,000	3,500,000	2,500,000					
		6,500,000	8,000,000	6,500,000	3,500,000	2,500,000					
LEGISLATURE											
Renovations to Legislative Chambers	511,526	511,526									
MENTAL HEALTH											
Computer Replacement/Acquisitions - Annual Upgrade	259,904	78,904	35,000	35,000	35,000	35,000	35,000				
		6,000									
Automobile Replacement	126,000			30,000	32,000	32,000	32,000				
PROBATION											
Vehicle Replacement	51,000		14,790	14,790		14,790					
			2,210	2,210		2,210					
Computer Replacement	32,750		14,246	14,246							
			2,129	2,129							
HEALTH											
Computer Replacement	28,600	2,860	4,290	4,290	4,290	4,290					
		2,340	3,510	3,510	3,510	3,510					
PUBLIC SAFETY											
Upgrading/Replacement of Equipment and Furnishings	950,000		750,000	200,000							
Vehicle Replacement	72,000		36,000	36,000							
Upgrade 800 MHz Radio System	6,000,000		4,000,000	2,000,000							

**RENSSELAER COUNTY
2012 CAPITAL PROJECTS PROGRAM**

<i>DEPARTMENT/PROJECT</i>	<i>TOTAL ESTIMATED COST</i>	<i>SIX YEAR COST ESTIMATES</i>											
		2012		2013		2014		2015		2016		2017	
SEWER DISTRICT													
Evaluation of Effluent Disinfection Systems	4,236,000	96,000	o	1,870,000	b								
		1,870,000	b	400,000	s								
Vehicle Replacement	84,000	28,000	o			28,000	o			28,000	o		
Pump Station Roof Replacement	150,000	150,000	o										
Replacement of Zimpro Process	4,504,563	4,504,563	b										
SHERIFF/JAIL													
Computer Hardware and Software	18,000									9,000	a	9,000	a
Parking Lot Resurfacing/Repaving	300,000	300,000	b										
Vehicle Replacement	1,256,250			251,250	a	251,250	a	251,250	a	251,250	a	251,250	a
Other Equipment	285,917	917	a	57,000	a	57,000	a	57,000	a	57,000	a	57,000	a
SOCIAL SERVICES													
Computer Replacement	207,942	8,550	f	358	f	24,750	f	39,000	f	21,313	f	10,000	f
		4,275	s	180	s	12,375	s	19,500	s	10,656	s	5,000	s
		4,275	a	179	a	12,375	a	19,500	a	10,656	a	5,000	a
Office Furniture Replacement	20,825	413	f	2,500	f	2,500	f	2,500	f	2,500	f		
		206	s	1,250	s	1,250	s	1,250	s	1,250	s		
		206	a	1,250	a	1,250	a	1,250	a	1,250	a		
Vehicle Replacement	110,422	8,211	f	17,500	f	9,500	f			10,000	f	10,000	f
		4,106	s	8,750	s	4,750	s			5,000	s	5,000	s
		4,105	a	8,750	a	4,750	a			5,000	a	5,000	a
UNIFIED FAMILY SERVICES - AGING													
Vehicle Replacement	175,000			35,000	a	35,000	a	35,000	a	35,000	a	35,000	a
VAN RENSSELAER MANOR													
Vehicle Replacement	62,000	40,000	o					22,000	o				
Replace Geriatric Chairs/Recliners	18,500		o	2,500	o	3,000	o	3,000	o	5,000	o	5,000	o
Hot & Cold Food Transportation Carts	32,000									16,000	o	16,000	o
Wheelchair Replacement	78,205	9,205	o	12,000	o	12,000	o	15,000	o	15,000	o	15,000	o
Replace Resident Room Doors	30,000	5,000	o	5,000	o	5,000	o	5,000	o	5,000	o	5,000	o
Mattress Replacement	140,365	16,365	o	24,000	o	24,000	o	24,000	o	26,000	o	26,000	o
Storage Shed	780,000			780,000	o								
Office Furniture and Equipment	34,360	6,860	o	5,500	o	5,500	o	5,500	o	5,500	o	5,500	o
Dictaphone System	12,000			12,000	o								
Resident Furniture Replacement	38,500					38,500	o						
Medical Equipment	253,925	43,925	o	40,000	o	40,000	o	40,000	o	45,000	o	45,000	o
Computer Software/Hardware Upgrades	101,600	51,600	o	10,000	o	10,000	o	10,000	o	10,000	o	10,000	o
Tub Room Lift & Trolley System	42,000			8,000	o	8,000	o	8,000	o	9,000	o	9,000	o
Parking Lot & Roadway Sealing/Striping	95,000	40,000	o	30,000	o			10,000	o			15,000	o
Nurse Call Light System	108,000	50,000	o	50,000	o	8,000	o						
Formica on Nursing Stations	22,000			4,400	o	4,400	o	4,400	o	4,400	o	4,400	o
Patient Tubs	15,000			15,000	o								
Cubicle Curtains and Window Blinds	42,000					22,000	o			20,000	o		

RENSELAER COUNTY
2012 CAPITAL PROJECTS PROGRAM

DEPARTMENT/PROJECT	TOTAL ESTIMATED COST	SIX YEAR COST ESTIMATES					
		2012	2013	2014	2015	2016	2017
VAN RENSELAER MANOR (continued)							
Ice Machines	25,000		10,000 o		15,000 o		
Electric Resident Lifts	53,040	7,340 o	8,700 o	9,000 o	9,000 o	9,500 o	9,500 o
Sidewalks	40,000					20,000 o	20,000 o
Tub Room Doors	10,000		5,000 o		5,000 o		
Wheelchair Van	50,000		50,000 o				
Dietary Equipment	65,150	23,150 o			42,000 o		
100lb Washer	26,500		26,500 o				
Elevator Door Openers	50,000	25,000 o	25,000 o				
Hot Water Tanks	35,000		35,000 o				
Building Exterior Caulking	35,000				35,000 o		
Roof Replacement	300,000		100,000 o	100,000 o	100,000 o		
Resident Audio Alarm System	20,000		10,000 o	10,000 o			
Tile Floor Nursing Units	60,000	60,000 o					
Main Lobby Floor Tile	100,000		100,000 o				
Dining Room Chairs	52,000	9,000 o	7,500 o	7,500 o	9,000 o	9,000 o	10,000 o
Closed Circuit Security System	10,025	2,800 o			7,225 o		
Snow Melts on Canopy at Front Entrance	10,000			10,000 o			
Replacement of Entrance Doors	25,000	25,000 o					
TOTALS:	121,904,135	31,094,031	34,296,623	23,724,706	14,781,881	12,730,147	5,276,747

Appendix C

AUTHORIZED POSITIONS

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1010	<i>Legislative Board</i>			
	1360	Counsel to Majority	1	2	
	1370	Counsel to Minority	1		
	4290	Legislature, Chairman	1		
	4291	Vice Chairman, Legislature	1		
	4300	Legislature, Majority Leader	1		
	4310	Legislature, Minority Leader	1		
	4320	Legislator	14		
	4370	Legislative Assistant (Majority)	6		
	4380	Legislative Assistant (Minority)	4		
	4385	Legislative Enforcement Officer	1		
	8600	Vice Chairman, Finance	1		
A	1040	<i>Clerk of Legislative Board</i>			
	1190	Clerk of Legislature	1		
	2660	Director of Constituent Relations	1		
	4321	Legislative Liaison	1		
	7170	Secretary to Clerk of Legislature	1		
A	1159	<i>DA - Project Impact</i>			
	9750	Special Investigator (Confidential)	2		
A	1165	<i>District Attorney</i>			
	0075	Administrative Aide to District Attorney		1	
	0200	Assistant District Attorney	10		
	0930	Case Tracking Clerk I	1		
	0940	Case Tracking Clerk II	1		
	1670	Confidential Assistant to District Attorney		1	
	2150	District Attorney	1		
	2710	First Assistant District Attorney	1		
	6400	Reentry Coordinator	1		
	6765	Secretary	1		
	7880	Secretary to District Attorney	1		
	9750	Special Investigator (Confidential)	2	3	
A	1166	<i>DA - Aid to Prosecution</i>			
	0200	Assistant District Attorney	1		
A	1168	<i>DA - Victims Assistance Program</i>			
	2385	Domestic Violence Information Coordinator	1		
	8547	Victim Assistance Program Director	1		
	8562	Victim Liaison	1		
A	1170	<i>Public Defender</i>			
	0260	Assistant Public Defender		7	
	1810	Confidential Assistant to Public Defender		1	
	6140	Public Defender	1		
	6970	Secretary to Assistant Public Defender	2		
	6990	Secretary to Public Defender	1		
	7335	Special Investigator (PT)			1
A	1171	<i>PD - Aid to Defense</i>			
	0260	Assistant Public Defender		1	
A	1172	<i>PD - Assigned Counsel</i>			
	0260	Assistant Public Defender		2	
	6970	Secretary to Assistant Public Defender		1	

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1174	<i>Conflict Defender</i>			
	0255	Assistant Conflict Defender		3	
	1635	Conflict Defender		1	
	6745	Secretary to Conflict Defender		1	
A	1175	<i>Public Administrator</i>			
	7345	Special Appellate Counsel		1	
	7365	Special Family Court Counsel		2	
A	1185	<i>Medical Examiner</i>			
	1110	Chief Medical Examiner	1		
	4735	Medico Legal Death Investigator	2		2
A	1230	<i>County Executive</i>			
	0215	Assistant for Governmental Relations		1	
	0235	Assistant for Public Information and Operations	1		
	1420	County Executive	1		
	1708	Confidential Assistant	1		
	2570	Secretary to County Executive	1		
A	1320	<i>Auditor</i>			
	0400	Auditor	1		
	1700	Confidential Assistant to County Auditor		1	
	1940	Deputy County Auditor	1		
A	1325	<i>Bureau of Finance</i>			
	1100	Chief Fiscal Officer	1		
	1450	Confidential Assistant to Chief Fiscal Officer	1		
	2320	Deputy Chief Fiscal Officer	1		
	2730	Financial Review Specialist	1		
	5740	Principal Account Clerk	1		
	6485	Property Tax Supervisor	1		
	6635	Real Estate Specialist	1		
A	1340	<i>Bureau of Budget</i>			
	1820	Director of Budget	1		
	2110	Deputy Budget Director	1		
	6120	Program Associate	1		
	7080	Secretary to Budget Director	1		
A	1355	<i>Bureau of Tax Services</i>			
	2060	Director of Real Property Tax Services III			1
	6625	Real Property Technician	1		
	8080	Supervisor of Tax Mapping Services	1		
A	1410	<i>County Clerk</i>			
	0820	Building Attendant II	1		
	1255	Computer Imaging Technician	3		
	1390	County Clerk	1		
	1575	Criminal Records Coordinator	1		
	1585	Computer Systems Supervisor	1		
	1990	Deputy County Clerk	2		
	2505	Enforcement Coordinator	1		
	2685	Mortgage Tax Supervisor	1		
	4790	Motor Vehicle License Clerk	12		
	4810	Motor Vehicle Financial Supervisor	1		
	4895	Motor Vehicle Information Processing Specialist	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	1410	County Clerk (continued)			
	5440	Record Room Supervisor	1		
	5740	Principal Account Clerk	1		
	6150	Principal Motor Vehicle License Clerk	1		
	6780	Senior Motor Vehicle License Clerk	1		
	7120	Secretary to County Clerk	1		
	7460	Special Assistant to County Clerk	2		
	7875	Senior Computer Imaging Technician		1	
A	1420	County Attorney			
	0150	Assistant County Attorney		1	
	1380	County Attorney	1		
	1590	Clerk		1	
	2330	Deputy County Attorney	1		
	7190	Secretary to County Attorney	1		
	7600	Special Counsel		2	
A	1430	Civil Service Commission			
	1135	Chairperson of Commission			1
	1145	Civil Service Administration Aide	1		
	1200	Commissioner			2
	6775	Secretary to Chairperson		1	
	7250	Senior Typist	1		
A	1431	Bureau of Human Resources			
	1865	Director of Human Resources	1		
	3650	Human Resources Coordinator	1		
A	1440	Engineering			
	1410	County Engineer	1		
	2170	Deputy County Engineer	1		
	2172	Deputy County Engineer - Bldgs	1		
A	1450	Board of Elections			
	1200	Commissioner	2		
	1560	Custodian Of Records	2		
	8140	Senior Elections Registrar	2		
	8145	Election Registrar	4		
	8150	Senior Voting Machine Custodian			2
	8540	Voting Machine Custodian			2
A	1620	Buildings Department			
	0190	Assistant Superintendent of Buildings	1		
	0790	Building Maintenance Mechanic	2		
	0820	Building Attendant II	4		
	1170	Cleaner		9	6
	4230	Laborer	5		
	4640	Maintenance Worker	3		
	5620	Parking Lot Attendant		3	
	6920	Senior Building Maintenance Mechanic	2		
	7470	Superintendent of Buildings	1		
	8350	Secretary to Superintendent of Buildings		1	
	8770	Working Supervisor		3	
A	3010	Bureau of Public Safety - E911			
	1706	Deputy Director of Public Safety - E-911	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	3020	<i>Bureau of Public Safety - Dispatch</i>			
	1310	Communication Center Supervisor	1		
	1460	Communications Officer	34		
	7750	Senior Communications Officer	7		
A	3110	<i>Sheriff</i>			
	0010	Account Clerk Typist			1
	1490	Confidential Assistant to Sheriff	1		
	1930	Deputy Sheriff	23		
	2120	Deputy Sheriff Captain	2		
	2130	Deputy Sheriff Sergeant	5		
	5740	Principal Account Clerk	1		
	6615	Records Clerk	1		
	6820	Senior Accountant	1		
	7000	Senior Account Clerk	2		
	7300	Sheriff	1		
	8030	Technical Sergeant/I.D.	1		
	8310	Undersheriff	1		
A	3140	<i>Department of Probation</i>			
	0010	Account Clerk Typist	1		
	0020	Accountant	1		
	6090	Probation Assistant	2		
	6100	Probation Officer	33		
	6110	Probation Supervisor	4		
	6130	Probation Officer - ISP	1		
	6315	Probation Director III	1		
	6710	Receptionist	1		
	7140	Senior Probation Officer	10		
	8090	Typist	1		
A	3141	<i>Probation - Stop DWI</i>			
	6100	Probation Officer	1		
	6110	Probation Supervisor	1		
	7140	Senior Probation Officer	2		
A	3142	<i>Probation - Day Reporting Program</i>			
	6090	Probation Assistant	2		
	6100	Probation Officer	1		
	6110	Probation Supervisor	1		
A	3150	<i>Jail</i>			
	0000	Account Clerk	1		
	0010	Account Clerk Typist	2		
	0140	Assistant to Inmate Services	1		
	0225	Assistant for Public Affairs/Public Relations	1		
	1020	Correctional Sergeant	22		
	1021	Correctional Sergeant - Technical	22		
	1025	Correctional Captain	1		
	1300	Cook	4		
	1570	Correctional Superintendent	1		
	1650	Coordinator of Inmate Services	1		
	1715	Correctional Officer (Spanish Speaking)	1		
	1720	Correctional Officer	141		
	1730	Correctional Lieutenant	3		
	1945	Correctional Officer (207-C)	2		
	2760	Food Service Manager	1		
	4260	Nursing Supervisor	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	3150	<i>Jail (continued)</i>			
	4350	Licensed Practical Nurse	3		
	6660	Registered Professional Nurse	3		
	7000	Senior Account Clerk	1		
A	3151	<i>Alternatives to Incarceration - Work Program (Sheriff)</i>			
	0280	Alternative to Incarceration Program Director	1		
	0285	Alternatives to Incarceration Program Supervisor	4		
A	3152	<i>Jail Maintenance</i>			
	0790	Building Maintenance Mechanic	3		
	6920	Senior Building Maintenance Mechanic	2		
	7475	Superintendent of Buildings & Grounds (Sheriff)	1		
A	3315	<i>Stop DWI Program</i>			
	1950	Director of Special Traffic Operations Program	1		
A	3640	<i>Bureau of Public Safety</i>			
	1150	Director of Public Safety	1		
	2285	Deputy Emergency Manager			1
	3210	EMS Coordinator			1
	3370	Fire Coordinator			1
	6610	Radiological & Chemical Officer			1
	8520	Secretary to Director of Public Safety	1		
A	4010	<i>Department of Health - Administration</i>			
	0095	Accounting Supervisor Grade B	1		
	4670	Clinical Billing Specialist	1		
	4730	Medical Consultant	1		
	5920	Public Health Director	1		
	7550	Secretary to Public Health Director	1		
	8025	Telephone Receptionist	1		
A	4017	<i>Department of Health - Nursing</i>			
	1455	Community Health RN	6		
	2210	Director of Patient Services	1		
	2806	Epidemiology Coordinator	1		
	4655	Local Public Health Educator	1		
	6160	Public Health Aide	2		
	6175	Public Health Planner	1		
	6185	Public Health Preparedness Educator	1		
A	4059	<i>Early Care Intervention Program</i>			
	1175	Clinical Records Clerk	1		
	1355	Child Services Specialist	1		
	1841	Director of Children with Special Needs	1		
	2580	ECI Service Worker	6		
	3430	Information Processing Specialist	1		
	4670	Clinical Billing Specialist	1		
	5750	Principal Clerk	1		
	6615	Records Clerk	1		
A	4090	<i>Department of Health - Environmental Health</i>			
	0430	Assistant Sanitary Code Enforcement Officer	1		
	2501	Environmental Health Educator	1		
	2515	Environmental Health Director	1		
	3430	Information Processing Specialist	1		
	5840	Public Health Technician	2		
	5910	Public Health Engineer	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	4090	Department of Health - Environmental Health (continued)			
	6190	Public Health Sanitarian	3	1	
	7180	Senior Public Health Sanitarian	2		
A	4320	Department of Mental Health			
	0065	Administrative Services Coordinator	1		
	0650	Associate Fiscal Analyst	1		
	0655	Assistant Fiscal Analyst	1		
	0900	Coordinator of Disability Services	1		
	1080	Commissioner of Mental Health	1		
	1171	Clinical Billing Clerk	1		
	1173	Mental Health Clinical Receptionist	1		
	1510	Court Consultant Specialist	1		
	1636	Contract Analyst	1		
	1760	Develop Disabilities Work Aide	2		
	2035	Director of Children Services	1		
	2036	Director of Adult Services	1		
	2037	Director of Forensic Services	1		
	2805	Forensic Mental Health Discharge Planner	1		
	3330	Information Processing Technician II	1		
	3600	Information Processing Specialist	7		
	4670	Clinical Billing Specialist	3		
	4830	Mental Health Information Coordinator	1		
	4835	Mental Health Information Assistant	1		
	4836	Mental Health Information Systems Analyst	1		
	4850	Mental Health Social Worker II	6		
	4855	Mental Health Social Worker III Spanish Speaking	1		
	4860	Mental Health Social Worker III	5		
	4870	Mental Health Social Worker I	3		
	4880	Mental Health Coordinator	1		
	4905	Mental Health Site Supervisor	3		
	5180	Coordinator of MICA	1		
	6421	Psychiatric Nurse Practitioner I	1		
	6422	Psychiatric Nurse Practitioner II		2	
	6505	Quality Assurance & Utilization Review Specialist	1		
	7840	Secretary to the Commissioner of Mental Health	1		
	7900	Staff Psychiatrist		4	1
	7911	Staff Psychologist		1	
	9650	Substance Abuse Specialist	1		
A	4321	M.H. - CSS & ICM			
	4884	Adult Home Care Coordinator	1		
	4881	Mental Health Care Coordinator I	3		
	4882	Mental Health Care Coordinator II	5		
	4883	Mental Health Care Coordinator III	7		
	4850	Mental Health Social Worker II	2		
	4860	Mental Health Social Worker III	1		
	4900	Mental Health Social Worker Aide	2		
	6120	Program Associate	1		
	6121	Program Assistant	1		
	6660	Registered Professional Nurse	1		
	7045	Senior Office Manager	1		
	8580	Vocational Rehabilitation Counselor	1		
A	4323	M.H. - Substance Abuse Services			
	1700	Community Prevention Specialist	1		
	2360	Director of Substance Abuse Services	1		
	7320	Student Assistant Prevention Education Coordinator	2		
	7720	Substance Abuse Prevention Coordinator	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	4323	M.H. - Substance Abuse Services (continued)			
	9670	Student Assistance Specialist	4		
A	4325	M.H. - Community Prevention/Case Mgmt.			
	1700	Community Prevention Specialist			1
	1701	Community Prevention Coordinator	1		
A	6010	Social Services - Administration			
	0060	Administrative Assistant	1		
	0090	Accounting Supervisor Grade A	1		
	0290	Assistant Social Services Attorney	4		
	1250	Commissioner of Social Services	1		
	2070	Deputy Commissioner Administration Services	1		
	2280	Deputy Commissioner Services	1		
	6122	Program Audit and Review Specialist	1		
	7330	Social Services Attorney	1		
	7390	Staff Development Coordinator	1		
	7790	Secretary to Commissioner	1		
A	6011	Social Services - Income Maintenance			
	0000	Account Clerk	5		
	0160	Associate Account Clerk	1		
	0725	BICS Operator	1		
	1240	Community Service Worker	3		
	1590	Clerk	19		
	1695	Director of Assistance Programs	1		
	2390	Data Entry Machine Operator	3		
	4715	Managed Care Facilitator	1		
	4800	Motor Vehicle Operator	1		
	5740	Principal Account Clerk	1		
	5930	Principal Data Entry Operator	1		
	6085	Principal Social Welfare Examiner II	4		
	6086	Principal Social Welfare Examiner III	1		
	6670	Resource Assistant	1		
	6710	Receptionist	1		
	7000	Senior Account Clerk	8		
	7100	Senior Resource Consultant	1		
	7210	Senior Social Welfare Examiner	9		
	7260	Senior Welfare Investigator	1		
	7340	Social Welfare Examiner	45		
	7860	Senior Support Investigator	1		
	7870	Support Investigator	5		
	8090	Typist	2		
	8760	Welfare Investigator	2		
	8800	Welfare Manage Systems Coordinator	1		
A	6012	Social Services - General Services			
	0000	Account Clerk	1		
	1040	Case Supervisor Grade B	7		
	1050	Caseworker	30		
	1330	Child Protective Coordinator	1		
	1340	Child Protective Supervisor	6		
	1350	Child Protective Worker	27		
	1590	Clerk	2		
	3320	Homemaker	3		
	4800	Motor Vehicle Operator	3		
	5927	Principal Court Liaison	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	6012	<i>Social Services - General Services (continued)</i>			
	7020	Senior Caseworker	3		
	7210	Senior Social Welfare Examiner	1		
	7250	Senior Typist	1		
	7340	Social Welfare Examiner	3		
	7375	Special Projects Administrator	1		
	7914	Social Services Clinical Coordinator	1		
	8770	Working Supervisor	1		
A	6013	<i>Social Services - Support Collection</i>			
	0000	Account Clerk	1		
	1590	Clerk	1		
	7000	Senior Account Clerk	3		
	7870	Support Investigator	5		
	9760	Supervisor of Support Collection	1		
A	6014	<i>Transitional Opportunities Program</i>			
	1050	Caseworker	1		
	2605	Employment Specialist	1		
	7210	Senior Social Welfare Examiner	4		
A	6510	<i>U.F.S. - Veterans Service Agency</i>			
	3290	Deputy Commissioner of Veterans	1		
	4800	Motor Vehicle Operator	2		
	8535	Veterans Services Specialist	1		
A	6610	<i>Consumer Affairs</i>			
	1750	Director of Weights & Measures	1		
A	6771	<i>Unified Family Services - Central Office</i>			
	2270	Deputy Commissioner for Aging	1		
	2700	Fiscal Analyst	1		
	7000	Senior Account Clerk		1	
	1708	Confidential Assistant	1		
A	6772	<i>U.F.S. - Direct Services</i>			
	0100	Aging Services Aide		1	
	0115	Assistant Aging Tier Director		1	
	0116	Aging Tier Director		1	
	0120	Aging Services Center Director II		1	
	0310	Assistant Aging Services Center Director		1	
	0510	Aging Services Center Director I		1	
	0570	Aging Services Specialist		1	
	3600	Information Processing Specialist		2	
	4800	Motor Vehicle Operator		3	
	6740	Relief Personnel			1
A	6773	<i>U.F.S. - Nutrition</i>			
	0100	Aging Services Aide	1	7	7
	0570	Aging Services Specialist	1		
	1060	Coordinator of Center Operations	1		
	1170	Cleaner		1	2
	1870	Consulting Dietician			1
	4800	Motor Vehicle Operator	1	1	1
	5160	Nutrition Site Manager	2	4	
	6740	Relief Personnel			33
	7250	Senior Typist	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
A	6775	U.F.S. - Community Services			
	0570	Aging Services Specialist	1		
	3435	Health & Wellness Activities Aid			4
	4800	Motor Vehicle Operator	1		
	5450	Ombudsman Coordinator			2
	6740	Relief Personnel			1
A	6777	U.F.S. - Community Services II			
	0117	Aging Case Manager Assisstant		1	
	0641	Case Manager		1	
A	7305	U.F.S. - Youth			
	1980	Deputy Commissioner for Youth	1		
A	7310	U.F.S. - Youth Services			
	2770	Food Program Coordinator (Seasonal)			1
	9690	Youth Outreach Worker	1		
A	8020	Bureau of Economic Development & Planning			
	1235	Community Development Affairs Advisor	1		
	1430	Community Development Specialist	1		
	1830	Director of Economic Development & Planning	1		
	6040	Principal Planner	1		
	7740	Senior Economic Developer	1		
	8370	Secretary to Deputy Director	1		
A	8090	Environmental Management Council			
	2510	Executive Director of Environmental Management Council	1		
A	8790	Dyken Pond Env. Education Center			
	2500	Environmental Educator	1		
CD	6290	Job Training Administration			
	1090	Commissioner of Employment & Training	1		
	2600	Employment & Training Coordinator	1		
	2800	Employment & Training Program Supervisor	1		
	5780	Principal Accountant	1		
	6045	On the Job Training Specialist	1		
	6770	Secretary to Commissioner of Employment & Training	1		
	7110	Senior Employment & Training Coordinator	1		
	7270	Senior Employment & Training Assistant	1		
	9240	Welfare-To-Work Case Manager	1		
	9695	Youth Gang Preventive Specialist	1		
CS	1810	Health Program			
	3440	Human Resource Specialist	1		
D	5010	Department of Highways - Administration			
	2175	Deputy County Engineer - Administration	1		
	5750	Principal Clerk	1		
	6750	Secretary to County Engineer	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
D	5110	Department of Highways - Road Maintenance			
	3405	Highway Superintendent	1		
	3415	Highway Laborer	5		
	3420	Highway Supervisor II	5		
	4610	Motor Equipment Operator Heavy	12		
	4620	Motor Equipment Operator Light	20		
	8770	Working Supervisor	6		
DM	5130	Highway Department - Machinery			
	0410	Auto Mechanic	5		
	3340	Highway Dispatcher	1		
	6860	Senior Auto Mechanic	1		
	8830	Welder - Mechanic	1		
G	8110	Sewer District No. 1 - Administration			
	0010	Account Clerk Typist	1		
	1200	Commissioner			9
	1690	Chairman of Commissioners			1
	4280	Legal Counsel			1
	5740	Principal Account Clerk	1		
	6830	Sewer District Administrative Director	1		
	7000	Senior Account Clerk		1	
G	8130	Sewer District No. 1 - Sewage Treatment/Disp.			
	2030	Director of Operations & Maintenance	1		
	3620	Industrial Wastewater Technician	1		
	4220	Laboratory Director	1		
	4230	Laborer	4		
	4610	Motor Equipment Operator - Heavy	1		
	4680	Maintenance Mechanic	3		
	4690	Maintenance Helper	1		
	4840	Maintenance Supervisor	1		
	5720	Processing Technician I	8		
	5830	Processing Technician II	4		
	6070	Principal Stores Clerk	1		
	6840	Senior Maintenance Mechanic	3		
	6850	Senior Lab Technician		1	
	7970	Supervisor of Waste Water Plant Operations	1		
	8820	Waste Water Plant Operator	4		
M	1610	Central Services - Administration			
	0000	Account Clerk	1		
	1680	Confidential Assistant to Director	1		
	2080	Director of Central Services	1		
	2300	Deputy Director of Central Services	1		
	6301	Procurement Clerk		1	
M	1640	Automotive Maintenance			
	0410	Auto Mechanic	2		
	3300	Head Automotive Mechanic	1		
M	1670	Central Printing & Mailing			
	4760	Messenger	1	1	
	8775	Working Supervisor (Central Printing/Mailing)	1		

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
M	1680	<i>Bureau of Research and Information Services</i>			
	0600	Applications Developer I	1		
	0605	Applications Developer II	2		
	0610	Applications Developer III	1		
	1675	Confidential Administrative Assistant	1		
	1709	Director of BRIS	1		
	3070	GIS Technician II	1		
	3075	GIS Manager	1		
	4695	Manager - Systems Integration & Client Services	1		
	5430	Microcomputer Technician I	1		
	5432	Microcomputer Technician II	1		
	5434	Microcomputer Technician III	1		
	5600	Network Technician	1		
	5605	Principal Network Administrator	1		
	5754	FMS/HRMS Associate Applications Developer	1		
	5757	FMS/HRMS Senior Systems Analyst		1	
	8010	Tax Map Technician I			1
M	1681	<i>Ledger Services</i>			
	0155	Associate Fiscal Coordinator	1		
	5740	Principal Account Clerk	1		
	7000	Senior Account Clerk	1		
	7575	Senior Fiscal Coordinator	1		
M	1682	<i>Payroll Services</i>			
	0160	Associate Account Clerk	1		
	5625	Payroll Coordinator	1		
Van Rensselaer Manor:					
EH	6011				
	01	Director of Nursing	1		
	02	Assistant Director of Nursing	1		
	06	Account Clerk	1		
		Principal Clerk	1		
	6012				
	03	Coordinator of Nurse Training	1		
		Registered Nurse	1		
	6013				
	03	Quality Assurance Nurse	1		
	6020				
	01	Assistant Supervisor of Nursing	11		
		MDS Coordinator	1		
	03	Head Nurse	10		
		Registered Nurse	19	4	
	04	Licensed Practical Nurse	54	12	
	05	Senior C.N.A.	10		
		C.N.A.	138	67	5
		C.N.A. Aide	4		
	06	Clerk	8	4	
	6021				
	03	Substitute Nurse - RN			12
	04	Substitute Nurse - LPN			5

AUTHORIZED POSITIONS - 2012 TENTATIVE BUDGET

Fund	Codes	Department/Job Titles	# Positions:		
			FT	LFT	PT
Van Rensselaer Manor (continued):					
	7260				
	01	Leisure Time Director	1		
	05	Leisure Time Aides	4		
	7270				
	02	Supervising Pharmacist	1		
	7281				
	02	Working Supervisor	1		
	05	Leisure Time Aides	2	1	
	7290				
	08	Dentist			1
	7330				
	01	Coordinator of Restorative Services	2		
	02	Assistant Physical Therapist	3		
	05	Physical Therapy Aides	2		
		Cleaner	2		
	7340				
	02	Occupational Therapist	1		
		Certified Occupational Therapist Assistant	1		
	7380				
	02	Social Worker Assistant	5		
		Director of Resident & Family Services	1		
	7383				
	02	Chaplain			1
	7390				
	02	Principal Clerk	1		
	7410				
	06	Typist	1		
	08	Assistant Physicians		8	
		Physicians Assistant	1		
	7420				
	08	Physician		1	
	7430				
	03	Utilization Review Specialist	1		
	8110				
	02	Labor Relations & Personnel Aide	1		
	8212				
	01	Registered Dietician	1		
		Dietary Services Director	1		
		Food Service Manager	1		
	02	Cook	6		
		Dietetic Technician	3		
		Registered Dietician	1		
		Working Supervisor	2		
	06	Typist	1		
	07	Food Service Helper	33	7	12

Appendix D

STATEMENT OF COUNTY DEBT

STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2010

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2010</u>
GOVERNMENTAL FUNDS:				
<u>GENERAL FUND:</u>				
Jail/Public Safety Building	1991/2021	6.70	19,245,000	8,248,000
Jail (CAB)	1995/2011	4.6/5.85	942,000	51,749
Industrial Park (CAB)	1995/2011	4.6/5.85	821,000	87,272
E-911 (CAB)	1995/2011	4.6/5.85	1,500,000	82,419
Radios (CAB)	1995/2011	4.6/5.85	250,000	13,720
Courts (CAB)	1995/2011	4.6/5.85	500,000	27,467
Courts (G/208/90)	1998/2013	4.00/5.25	290,000	52,976
Courts (G/168/94)	1998/2013	4.00/5.25	1,223,000	223,413
Courts (G/405/96)	1998/2013	4.00/5.25	5,000,000	913,379
Courts (G/521/97)	1998/2013	4.00/5.25	10,000,000	1,826,758
800 Mhz Radio	1998/2013	4.00/5.25	3,750,000	685,033
Senior Center	1998/2013	4.00/5.25	101,419	18,527
Jail	2004/2011	3.0/5.0	103,980	39,848
Industrial Park	2004/2011	3.0/5.0	175,357	67,202
E-911	2004/2011	3.0/5.0	165,601	63,464
Radios	2004/2011	3.0/5.0	27,567	10,565
Courts	2004/2011	3.0/5.0	55,191	21,152
Facilities Master Plan	2005/2025	4.0/4.2	1,500,000	1,238,231
Jail Expansion	2005/2025	4.0/4.2	5,000,000	4,127,432
Jail Expansion	2008/2028	3.25/4.375	20,300,000	18,950,000
<u>HIGHWAY:</u>				
1995 Roads (CAB)	1995/2013	3.0/5.0	2,899,459	325,083
1996 Improvements	1998/2013	4.00/5.25	2,288,000	417,962
1997 Improvements	1998/2013	4.00/5.25	1,000,000	182,676
2001 Improvements	2001/2014	4.00/4.25	3,547,403	3,177,733
1995 Improvements	2004/2011	3.0/5.0	656,262	251,502
2005 Improvements	2005/2025	4.0/4.2	2,000,000	1,650,970
2005 Machinery	2005/2025	4.0/4.2	2,500,000	2,063,716
<u>SEWER:</u>				
Odor Control	1998/2013	4.00/5.25	480,000	87,684
Monofill	1998/2013	4.00/5.25	592,000	108,144
Clarifier	2001/2014	4.00/4.25	575,579	211,425
Monofill Expansion Phase II	2008/2028	3.25/4.375	635,000	595,000

STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2011

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2011</u>
GOVERNMENTAL FUNDS:				
<u>GENERAL FUND:</u>				
Jail/Public Safety Building	1991/2021	6.70	19,245,000	7,497,900
Jail (CAB)	1995/2013	4.6/5.85	942,000	51,749
Industrial Park (CAB)	1995/2013	4.6/5.85	821,000	87,272
E-911 (CAB)	1995/2013	4.6/5.85	1,500,000	82,419
Radios (CAB)	1995/2013	4.6/5.85	250,000	13,720
Courts (CAB)	1995/2013	4.6/5.85	500,000	27,467
Courts (G/208/90)	1998/2013	4.00/5.25	290,000	26,821
Courts (G/168/94)	1998/2013	4.00/5.25	1,223,000	113,108
Courts (G/405/96)	1998/2013	4.00/5.25	5,000,000	462,415
Courts (G/521/97)	1998/2013	4.00/5.25	10,000,000	924,830
800 Mhz Radio	1998/2013	4.00/5.25	3,750,000	346,810
Senior Center	1998/2013	4.00/5.25	101,419	9,380
Facilities Master Plan	2005/2025	4.0/4.2	1,500,000	1,178,570
Jail Expansion	2005/2025	4.0/4.2	5,000,000	3,928,563
Jail Expansion	2008/2028	3.25/4.375	20,300,000	18,245,000
COB Energy	2010/2018		513,371	467,583
<u>HIGHWAY:</u>				
1995 Roads (CAB)	1995/2013	3.0/5.0	2,899,459	325,083
1996 Improvements	1998/2013	4.00/5.25	2,288,000	211,601
1997 Improvements	1998/2013	4.00/5.25	1,000,000	92,484
2001 Improvements	2001/2014	4.00/4.25	3,547,403	2,808,724
2005 Improvements	2005/2025	4.0/4.2	2,000,000	1,571,422
2005 Machinery	2005/2025	4.0/4.2	2,500,000	1,964,281
<u>SEWER:</u>				
Odor Control	1998/2013	4.00/5.25	480,000	44,392
Monofill	1998/2013	4.00/5.25	592,000	54,750
Clarifier	2001/2014	4.00/4.25	575,579	161,688
Monofill Expansion Phase II	2008/2028	3.25/4.375	635,000	575,000
Sewer Energy	2010/2026	3.20	12,997,247	13,192,844

**STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2011
(CONTINUED)**

<u>Description</u>	<u>Year Issue/ Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Balance December 31, 2011</u>
<u>HUDSON VALLEY COMMUNITY COLLEGE/(HVCC):</u>				
HPER Center	1989/2019	6.90/7.00	2,000,000	495,000
HPER Center	1991/2020	6.70	5,500,000	1,889,100
COMP/COMM (CAB)	1995/2013	4.6/5.85	7,000,000	497,824
Building Renovations (CAB)	1995/2013	4.6/5.85	2,040,000	145,080
Roads/Parking (CAB)	1995/2013	4.6/5.85	663,000	47,151
HVAC System	1998/2013	4.00/5.25	905,000	83,698
Roofs	1998/2013	4.00/5.25	269,000	24,879
Gas system	1998/2013	4.00/5.25	46,000	4,254
Reconstruction	2001/2014	4.00/4.25	2,460,890	691,291
HVAC	2001/2014	4.00/4.25	967,290	271,724
Electrical System	2001/2014	4.00/4.25	479,650	134,738
Tennis Courts	2001/2014	4.00/4.25	24,941	7,007
Parking Lot	2001/2014	4.00/4.25	213,638	60,014
Guenther Hall	2001/2014	4.00/4.25	251,817	70,739
Renovations/Improvement	2001/2014	4.00/4.25	3,022,581	849,078
Campus Center	2005/2025	4.0/4.2	4,057,687	3,188,175
Various Projects	2005/2025	4.0/4.2	1,196,632	971,141
Administration Building	2005/2025	4.0/4.2	4,550,297	3,692,848
Various Projects	2006/2026	4.4/4.5	6,200,000	5,095,000
TOTAL GOVERNMENT ACTIVITIES				<u>\$ 72,684,615</u>
<u>BUSINESS TYPE ACTIVITIES:</u>				
Van Rensselaer Manor Lease	2009/2024	3.554/5.875	28,980.00	<u>26,590,000</u>
TOTAL BUSINESS TYPE ACTIVITIES				<u>26,590,000</u>

Appendix E

EXEMPTION REPORT

**NYS - Real Property System
County of Rensselaer**

**S495 Exemption Impact Report
County Summary**

Total Assessed Value 6,839,260,725

Equalized Total Assessed Value 15,615,003,553

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	155	63,425,759	0.41%
12350	PUBLIC AUTHORITY - STATE	RPTL 412	2	2,032,416	0.01%
13100	CO - GENERALLY	RPTL 406(1)	57	141,877,553	0.91%
13350	CITY - GENERALLY	RPTL 406(1)	326	209,138,977	1.34%
13370	CITY - CEMETERY LAND	RPTL 446	32	2,203,887	0.01%
13500	TOWN - GENERALLY	RPTL 406(1)	257	60,504,220	0.39%
13510	TOWN - CEMETERY LAND	RPTL 446	7	65,987	0.00%
13650	VG - GENERALLY	RPTL 406(1)	70	18,420,632	0.12%
13800	SCHOOL DISTRICT	RPTL 408	55	436,464,190	2.80%
13850	BOCES	RPTL 408	6	5,916,533	0.04%
13870	SPEC DIST USED FOR PURPOSE ESTAB	RPTL 410	66	79,210,207	0.51%
13890	PUBLIC AUTHORITY - LOCAL	RPTL 412	10	83,871,914	0.54%
13970	REGIONAL OTB CORPORATION	RACING L 513	1	401,304	0.00%
14100	USA - GENERALLY	RPTL 400(1)	3	1,460,353	0.01%
14110	USA - SPECIFIED USES	STATE L 54	3	6,691,753	0.04%
14120	USA - DEFENSE PURPOSES	STAE L 59-g	2	2,128,043	0.01%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	73	1,070,560,224	6.86%
18040	URBAN REN: OWNER-MUNICIPALITY	GEN MUNY 506	1	120,145	0.00%
18080	MUN HSNL AUTH-FEDERAL/MUN AIDED	PUB HSNL L 52(3)&(5)	20	15,911,803	0.10%
18180	UDC OWNED NON-HOUSING PROJECT	MC K UCON L 6272	2	177,243	0.00%
18600	USA-PROP UNDER PURCHASE CONTRA	RPTL 400(2)	16	191,715,000	1.23%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	58	14,967,831	0.10%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	242	169,402,091	1.08%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	158	1,363,321,145	8.73%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	18	31,322,121	0.20%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	22	219,254,716	1.40%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	55	30,082,128	0.19%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	198	158,657,273	1.02%
26050	AGRICULTURAL SOCIETY	RPTL 450	2	421,272	0.00%
26100	VETERANS ORGANIZATION	RPTL 452	31	5,584,374	0.04%
26250	HISTORICAL SOCIETY	RPTL 444	6	1,583,241	0.01%
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	25	8,159,395	0.05%
27250	RAILROAD PROP OWNED BY AMTRAK	45 U S C 546b	7	6,867,943	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	127	22,188,760	0.14%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	4	11,641,689	0.07%

S495 Exemption Impact Report
 County Summary

Total Assessed Value 6,839,260,725

Equalized Total Assessed Value 15,615,003,553

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
29300	HOSP CORP FOR BENEFIT OF CITY	RPTL 438	7	17,378,132	0.11%
29350	TRUSTEES - HOSP, LIB, PLAYGROUND	RPTL 438	10	2,937,630	0.02%
32252	NYS OWNED REFORESTATION LAND	RPTL 534	27	4,688,817	0.03%
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	RPTL 536	2	0	0.00%
33201	TAX SALE - COUNTY OWNED	RPTL 406(5)	41	2,552,433	0.02%
33400	TAX SALE - CITY OWNED	RPTL 406(5)	33	325,503	0.00%
33401	TAX SALE - CITY OWNED	RPTL 406(5)	136	5,618,949	0.04%
38260	MUN HSNL AUTH - NYS AIDED	PUB HSNL L 52(4)&(5)	4	71,293,406	0.46%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	74	1,177,250	0.01%
41102	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	10	72,254	0.00%
41103	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	84	1,522,862	0.01%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	435	40,728,821	0.26%
41112	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	191	14,413,687	0.09%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	1850	44,166,408	0.28%
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	943	20,454,559	0.13%
41123	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	503	9,534,435	0.06%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	1470	57,325,788	0.37%
41132	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	856	30,829,738	0.20%
41133	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	437	13,291,196	0.09%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	461	16,802,525	0.11%
41142	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	201	6,664,301	0.04%
41151	COLD WAR VETERANS (10%)	RPTL 458-b	29	225,681	0.00%
41152	COLD WAR VETERANS (10%)	RPTL 458-b	327	2,628,787	0.02%
41171	COLD WAR VETERANS (DISABLED)	RPTL 458-b	1	5,710	0.00%
41172	COLD WAR VETERANS (DISABLED)	RPTL 458-b	16	477,888	0.00%
41300	PARAPLEGIC VETS	RPTL 458(3)	2	593,552	0.00%
41400	CLERGY	RPTL 460	39	265,125	0.00%
41700	AGRICULTURAL BUILDING	RPTL 483	66	5,727,183	0.04%
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	1282	99,961,476	0.64%
41730	AGRIC LAND-INDIV NOT IN AG DIST	AG-MKTS L 306	16	1,239,882	0.01%
41800	PERSONS AGE 65 AND OVER	RPTL 467	2755	153,612,709	0.98%
41801	PERSONS AGE 65 AND OVER	RPTL 467	106	6,023,025	0.04%
41802	PERSONS AGE 65 AND OVER	RPTL 467	8	468,872	0.00%
41805	PERSONS AGE 65 AND OVER	RPTL 467	266	10,939,105	0.07%
41900	PHYSICALLY DISABLED	RPTL 459	8	245,896	0.00%

S495 Exemption Impact Report
County Summary

Total Assessed Value 6,839,260,725

Equalized Total Assessed Value 15,615,003,553

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
41901	PHYSICALLY DISABLED	RPTL 459	1	12,658	0.00%
41902	PHYSICALLY DISABLED	RPTL 459	3	90,083	0.00%
41930	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	182	10,333,495	0.07%
41931	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	28	2,010,611	0.01%
41932	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	3	237,438	0.00%
41935	DISABILITIES AND LIMITED INCOMES	RPTL 459-c	41	2,241,365	0.01%
42100	SILOS, MANURE STORAGE TANKS,	RPTL 483-a	75	3,979,256	0.03%
42120	TEMPORARY GREENHOUSES	RPTL 483-c	3	95,500	0.00%
44113	FIRST-TIME HOMEBUYERS - NEW CO	RPTL 457	10	623,507	0.00%
44213	HOME IMPROVEMENTS	RPTL 421-f	3	171,232	0.00%
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	1	5,510,971	0.04%
47450	FOREST/REF LAND - FISHER ACT	RPTL 480	12	924,144	0.01%
47460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	36	1,410,671	0.01%
47610	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	91	18,581,226	0.12%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	11	1,389,537	0.01%
47615	BUSINESS INVESTMENT PROPERTY POST 8/5/97	RPTL 485-b	1	33,937	0.00%
48000	URBAN REN: OWNER-URB REDEV CO	P H F I L 211	2	12,443,986	0.08%
49500	SOLAR OR WIND SYSTEM	RPTL 487	47	889,605	0.01%
49530	INDUSTRIAL WASTE TREATMENT FAC	RPTL 477	1	11,029	0.00%
50000	SYSTEM CODE	STATUTORY AUTH NOT DEFINED	1	1,987,300	0.01%
Total Exemptions Exclusive of System Exemptions:			15,364	5,140,935,958	32.92%
Total System Exemptions:			1	1,987,300	0.01%
Totals:			15,365	5,142,923,258	32.94%

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \$ 2,100,366