# 2012 ADOPTED
# Rensselaer County Budget


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**RENSSELAER COUNTY**
**2012 ADOPTED BUDGET - SUMMARY OF TAX REQUIREMENT**

| | | | | |
|---|---|---|---|---|
| ***APPROPRIATIONS - ALL FUNDS (INCLUDES INTERFUND TRANSFERS):*** | | | $ | 312,295,190.00 |
| ***SOURCES OF REVENUE - ALL FUNDS (INCLUDES INTERFUND REVENUES):*** | | | | |
| LOCAL SOURCES | $ | 169,707,797.00 | | |
| INTERFUND REVENUES | $ | 23,052,062.00 | | |
| STATE AND FEDERAL REVENUE | $ | 63,650,364.00 | | |
| APPROPRIATED FUND BALANCE | $ | 2,030,476.00 | | |
| ***REQUIRED FROM REAL PROPERTY TAXES:*** | | | $ | 53,854,491.00 |
| ***REAL PROPERTY TAX LEVY:*** | | | | |
| REVENUE REQUIRED FOR APPROPRIATIONS | $ | 53,854,491.00 | | |
| ADD: PROVISION FOR UNCOLLECTED TAXES | $ | 6,300,000.00 | | |
| LESS: ESTIMATED COLLECTIONS - PRIOR YEAR'S TAXES | $ | 1,400,000.00 | | |
| ***REQUIRED PROPERTY TAX LEVY:*** | | | $ | 58,754,491.00 |
| ***ASSESSMENTS:*** | | | | |
| ***TAXABLE COUNTY VALUE:*** | $ | 5,311,920,861.00 | | |
| ***ANTICIPATED AVERAGE TAX RATE PER $1,000:*** | | | $ | 11.061 |

# RENSSELAER COUNTY
## 2012 ADOPTED BUDGET - REAL PROPERTY TAX LEVY

| *MUNICIPALITY* | *SHARE OF COUNTY LEVY:* 2008 | 2009 | 2010 | 2011 | 2012 | *TAX RATE PRIOR TO CHARGEBACKS:* 2011 | 2012 |
|---|---|---|---|---|---|---|---|
| **Troy** | $ 8,721,306.63 | $ 9,884,873.11 | $ 10,352,285.68 | $ 10,778,900.75 | $ 10,623,949.25 | $ 42.359 | $ 41.469 |
| **Rensselaer** | $ 2,056,871.79 | $ 2,018,269.22 | $ 2,075,501.80 | $ 2,189,005.21 | $ 2,395,406.36 | $ 18.114 | $ 18.211 |
| **Berlin** | $ 763,989.57 | $ 797,011.70 | $ 884,579.36 | $ 866,766.27 | $ 884,012.62 | $ 22.157 | $ 22.760 |
| **Brunswick** | $ 5,001,026.23 | $ 5,157,953.17 | $ 5,379,183.72 | $ 5,342,491.89 | $ 5,515,958.72 | $ 21.614 | $ 22.100 |
| ***East Greenbush **** | $ 7,512,437.67 | $ 8,318,139.91 | $ 8,365,763.80 | $ 8,400,431.35 | $ 8,418,226.24 | $ 5.402 | $ 5.530 |
| **Grafton** | $ 951,405.17 | $ 997,127.40 | $ 1,052,628.03 | $ 1,056,208.87 | $ 1,148,206.17 | $ 65.050 | $ 70.074 |
| **Hoosick** | $ 2,171,042.59 | $ 2,199,010.20 | $ 2,273,368.96 | $ 2,254,184.09 | $ 2,331,580.40 | $ 20.691 | $ 21.354 |
| **Nassau** | $ 1,783,292.88 | $ 1,843,748.69 | $ 1,915,646.98 | $ 1,967,391.96 | $ 2,073,742.47 | $ 7.782 | $ 8.182 |
| **North Greenbush** | $ 4,861,668.31 | $ 4,819,142.85 | $ 4,943,760.02 | $ 5,106,302.84 | $ 5,202,399.13 | $ 20.784 | $ 20.995 |
| **Petersburgh** | $ 606,219.04 | $ 622,812.62 | $ 657,101.58 | $ 666,852.59 | $ 702,875.96 | $ 10.037 | $ 10.645 |
| **Pittstown** | $ 2,049,154.48 | $ 2,064,271.24 | $ 2,075,580.73 | $ 2,143,437.28 | $ 2,217,876.12 | $ 9.218 | $ 9.496 |
| **Poestenkill** | $ 1,779,871.90 | $ 1,755,146.40 | $ 1,779,633.72 | $ 1,782,994.98 | $ 1,881,397.54 | $ 21.849 | $ 22.935 |
| ***Sand Lake **** | $ 3,495,701.99 | $ 3,666,512.61 | $ 3,784,248.88 | $ 3,966,544.35 | $ 4,082,362.59 | $ 5.381 | $ 5.503 |
| **Schaghticoke** | $ 3,050,078.41 | $ 3,271,967.82 | $ 3,183,497.05 | $ 3,212,467.50 | $ 3,345,814.26 | $ 24.022 | $ 25.088 |
| ***Schodack **** | $ 5,678,184.81 | $ 5,907,422.25 | $ 6,020,428.59 | $ 6,152,793.45 | $ 6,453,532.58 | $ 5.496 | $ 5.602 |
| **Stephentown** | $ 1,272,748.53 | $ 1,316,590.81 | $ 1,345,791.10 | $ 1,393,779.62 | $ 1,477,150.59 | $ 17.972 | $ 18.948 |
| ***Totals:*** | **$ 51,755,000.00** | **$ 54,640,000.00** | **$ 56,089,000.00** | **$ 57,280,553.00** | **$ 58,754,491.00** | | |
| ***Average Tax Rate (per $1,000):*** | **$ 10.464** | **$ 10.239** | **$ 10.571** | **$ 10.831** | **$ 11.061** | | |

**** During 2008, these towns completed reassessments.***

**RENSSELAER COUNTY**
**SUMMARY OF 2012 ADOPTED BUDGET BY FUND**

| | GENERAL (A) | COMMUNITY DEVELOPMENT (CB) | WORK FORCE INVESTMENT ACT (CD) | RISK RETENTION (CS) | ROAD (D) |
|---|---|---|---|---|---|
| **APPROPRIATIONS** | | | | | |
| EXCLUDING INTERFUND TRANSFERS | $ 226,359,204.00 | $ 385,369.00 | $ 1,852,990.00 | $ 19,521,337.00 | $ 9,765,447.00 |
| INTERFUND TRANSFERS | $ 0.00 | $ 9,331.00 | $ 35,000.00 | $ 0.00 | $ 222,360.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| TOTAL APPROPRIATIONS | $ 226,359,204.00 | $ 394,700.00 | $ 1,887,990.00 | $ 19,521,337.00 | $ 9,987,807.00 |
| **REVENUE** | | | | | |
| EXCLUDING INTERFUND TRANSFERS & TAX LEVY | $ 118,167,500.00 | $ 394,700.00 | $ 38,000.00 | $ 4,049,652.00 | $ 935,500.00 |
| INTERFUND | $ 984,146.00 | $ 0.00 | $ 0.00 | $ 15,471,685.00 | $ 5,000.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| STATE/FEDERAL | $ 59,737,993.00 | $ 0.00 | $ 1,849,990.00 | $ 0.00 | $ 2,062,381.00 |
| APPROPRIATED FUND BALANCE | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 600,000.00 |
| TOTAL REVENUES | $ 178,889,639.00 | $ 394,700.00 | $ 1,887,990.00 | $ 19,521,337.00 | $ 3,602,881.00 |
| TAX REQUIREMENT | $ 47,469,565.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 6,384,926.00 |
| ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2011 | $ 10,000,000.00 | $ 300,000.00 | $ 100,000.00 | $ 850,000.00 | $ 100,000.00 |

**RENSSELAER COUNTY**
**SUMMARY OF 2012 ADOPTED BUDGET BY FUND**

| | ROAD MACHINERY (DM) | HOSPITAL (EH) | SEWER (G) | WORKING CAPITAL (M) | SELF INSURANCE (S) | TOTAL (MEMORANDUM ONLY) |
|---|---|---|---|---|---|---|
| **APPROPRIATIONS** | | | | | | |
| EXCLUDING INTERFUND TRANSFERS | $ 1,942,294.00 | $ 39,636,111.00 | $ 6,308,467.00 | $ 3,708,612.00 | $ 1,836,213.00 | $ 311,316,044.00 |
| INTERFUND TRANSFERS | $ 101,437.00 | $ 476,959.00 | $ 134,059.00 | $ 0.00 | $ 0.00 | $ 979,146.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| TOTAL APPROPRIATIONS | $ 2,043,731.00 | $ 40,113,070.00 | $ 6,442,526.00 | $ 3,708,612.00 | $ 1,836,213.00 | $ 312,295,190.00 |
| **REVENUE** | | | | | | |
| EXCLUDING INTERFUND TRANSFERS & TAX LEVY | $ 121,600.00 | $ 40,113,070.00 | $ 5,112,050.00 | $ 20,000.00 | $ 755,725.00 | $ 169,707,797.00 |
| INTERFUND | $ 1,822,131.00 | $ 0.00 | $ 0.00 | $ 3,688,612.00 | $ 1,080,488.00 | $ 23,052,062.00 |
| HOSPITAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| STATE /FEDERAL | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 63,650,364.00 |
| APPROPRIATED FUND BALANCE | $ 100,000.00 | $ 0.00 | $ 1,330,476.00 | $ 0.00 | $ 0.00 | $ 2,030,476.00 |
| TOTAL REVENUES | $ 2,043,731.00 | $ 40,113,070.00 | $ 6,442,526.00 | $ 3,708,612.00 | $ 1,836,213.00 | $ 258,440,699.00 |
| TAX REQUIREMENT | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 53,854,491.00 |
| ESTIMATED CASH BALANCE AS OF DECEMBER 31, 2011 | $ 50,000.00 | $ 11,000,000.00 | $ 1,750,000.00 | $ 5,000.00 | $ 2,750,000.00 | $ 26,905,000.00 |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **REAL PROPERTY TAX ITEMS** | | | | | |
| R1001 | 10011 | Real Property Tax | 44,687,740.26 | 45,995,627.00 | 47,469,565.00 | 47,469,565.00 | 47,469,565.00 |
| R1030 | 10301 | Community College Debt Service | 976,625.00 | 977,917.00 | 978,028.00 | 978,028.00 | 978,028.00 |
| R1051 | 10511 | Gain from Sale of Tax Property | 3,323.34 | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| R1081 | 10811 | Payments in Lieu of Taxes | 2,024,904.18 | 2,181,647.00 | 2,100,366.00 | 2,100,366.00 | 2,100,366.00 |
| R1090 | 10901 | Tax Interest & Penalties | 3,098,764.84 | 2,800,000.00 | 3,050,000.00 | 3,050,000.00 | 3,050,000.00 |
| | | **TOTAL REAL PROPERTY TAX ITEMS** | **50,791,357.62** | **52,055,191.00** | **53,697,959.00** | **53,697,959.00** | **53,697,959.00** |
| | | **NON PROPERTY TAX ITEMS** | | | | | |
| R1110 | 11101 | Sales Tax | 68,066,606.98 | 69,756,482.00 | 73,244,306.00 | 73,244,306.00 | 73,244,306.00 |
| R1113 | 11131 | Tax on Hotel Room Occupancy | 362,700.46 | 340,000.00 | 390,000.00 | 390,000.00 | 390,000.00 |
| R1140 | 11401 | E-911 Surcharge | 242,417.17 | 245,000.00 | 245,000.00 | 245,000.00 | 245,000.00 |
| R1140 | 11402 | Cell Phone Surcharge | 331,725.32 | 335,000.00 | 335,000.00 | 335,000.00 | 335,000.00 |
| R1189 | 11891 | Mortgage Recording Tax | 1,568,826.16 | 1,750,000.00 | 1,500,000.00 | 1,500,000.00 | 1,500,000.00 |
| | | **TOTAL NON PROPERTY TAX ITEMS** | **70,572,276.09** | **72,426,482.00** | **75,714,306.00** | **75,714,306.00** | **75,714,306.00** |
| | | **DEPARTMENTAL INCOME** | | | | | |
| **GENERAL GOVERNMENT SUPPORT** | | | | | | | |
| R1225 | 12251 | Medical Examiner Fees | 65.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| R1230 | 12301 | Treasurer's Fees | 13,521.97 | 20,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| R1235 | 12351 | Tax Advertising Fees | 45,040.00 | 44,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| R1235 | 12352 | Tax Search, In-Rem Properties | 5,550.00 | 12,500.00 | 13,500.00 | 15,000.00 | 15,000.00 |
| R1255 | 12551 | Clerk Fees | 2,683,596.83 | 2,942,000.00 | 3,130,000.00 | 3,130,000.00 | 3,130,000.00 |
| R1260 | 12601 | Civil Service Exam Fee | 13,100.00 | 20,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| R1265 | 12651 | Public Defender Fees | 13,056.49 | 10,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| R1265 | 12652 | Conflict Defender Fees | 450.00 | 250.00 | 0.00 | 500.00 | 500.00 |
| R1289 | 12891 | Freedom of Information | 1,517.97 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **2,775,898.26** | **3,050,750.00** | **3,239,000.00** | **3,241,000.00** | **3,241,000.00** |
| **PUBLIC SAFETY** | | | | | | | |
| R1510 | 15101 | Sheriff Fees-General | 197,439.09 | 190,000.00 | 185,000.00 | 190,000.00 | 190,000.00 |
| R1515 | 15151 | Sheriff Fees I-D | 3,808.25 | 9,000.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| R1520 | 15201 | Stop-DWI Deputy | 40,000.00 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| R1520 | 15202 | MH Probation Officer | 0.00 | 67,512.00 | 67,512.00 | 67,512.00 | 67,512.00 |
| R1525 | 15251 | Jail Telephone Commission | 103,862.93 | 140,000.00 | 175,000.00 | 180,000.00 | 180,000.00 |
| R1525 | 15252 | Prisoner Charges-Work Release | 261.49 | 0.00 | 0.00 | 0.00 | 0.00 |
| R1580 | 15801 | Restitution Surcharge | 20,097.57 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R1589 | 15891 | Probation Fees-General | 35,337.00 | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| R1589 | 15893 | Victims Impact Fee - DWI | 12,701.00 | 14,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| R1589 | 15894 | Soc Sec Admin Incentive Pay | 23,200.00 | 35,000.00 | 20,000.00 | 22,500.00 | 22,500.00 |
| R1589 | 15895 | Telephone/Burn Reporting | 18,043.48 | 16,655.00 | 16,655.00 | 16,655.00 | 16,655.00 |
| R1589 | 15898 | Alive at 25 Program | 0.00 | 4,900.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL PUBLIC SAFETY** | **454,750.81** | **554,067.00** | **557,767.00** | **570,267.00** | **570,267.00** |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **HEALTH** | | | | | | | |
| R1601 | 16011 | Public Health Fees-General | 197,538.33 | 220,000.00 | 220,000.00 | 220,000.00 | 220,000.00 |
| R1601 | 16012 | Flu Vaccine Fees | 43,377.11 | 42,000.00 | 37,000.00 | 37,000.00 | 37,000.00 |
| R1601 | 16013 | Public Health-Violation Abate | 2,100.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| R1601 | 16014 | Fees for Clinics | 37,234.44 | 42,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| R1601 | 16016 | Fees For Rabies | 16,622.25 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| R1601 | 16017 | PH-Third Party Insurance | 1,815.47 | 5,000.00 | 5,000.00 | 2,500.00 | 2,500.00 |
| R1601 | 16019 | PH Fees - Rodent Control | 1,310.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| R1605 | 16052 | Preschool Medicaid Fees | 514,913.63 | 918,834.00 | 800,000.00 | 800,000.00 | 800,000.00 |
| R1620 | 16201 | Mental Health Fees-General | 1,082,820.58 | 2,412,158.00 | 2,665,989.00 | 2,665,989.00 | 2,665,989.00 |
| R1620 | 16202 | MR Fees | 143,603.93 | 130,000.00 | 130,000.00 | 130,000.00 | 130,000.00 |
| R1620 | 16203 | Medicaid Fees - ICM | 1,184,692.65 | 1,408,389.00 | 1,433,889.00 | 1,433,889.00 | 1,433,889.00 |
| R1620 | 16204 | M. H. Fees, Misc. | 1,198.25 | 750.00 | 8,250.00 | 8,250.00 | 8,250.00 |
| R1620 | 16206 | MH Fees -COPS/CSP | 3,026,284.45 | 1,426,993.00 | 1,155,312.00 | 1,155,312.00 | 1,155,312.00 |
| R1621 | 16211 | Early Intervention Fees | 1,421,258.91 | 1,399,918.00 | 1,525,800.00 | 1,525,800.00 | 1,525,800.00 |
| R1625 | 16252 | NYS Assoc. Retarded Children | (36,817.00) | 235,761.00 | 0.00 | 0.00 | 0.00 |
| R1625 | 16253 | Unity Sunshine School-DI | 4,762.00 | 34,394.00 | 0.00 | 0.00 | 0.00 |
| R1625 | 16254 | The Workshop, Inc. | (6,386.00) | 70,577.00 | 0.00 | 0.00 | 0.00 |
| R1630 | 16301 | Student Assistance Program | 420,828.00 | 344,327.00 | 257,629.00 | 257,629.00 | 257,629.00 |
| R1630 | 16302 | Drug Education & Prevention | 167,806.19 | 219,747.00 | 0.00 | 0.00 | 0.00 |
| R1689 | 16891 | Other Health Fees | 321.13 | 5,000.00 | 5,000.00 | 2,500.00 | 2,500.00 |
| | | **TOTAL HEALTH** | **8,225,284.32** | **8,948,848.00** | **8,316,869.00** | **8,316,869.00** | **8,316,869.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | |
| R1801 | 18011 | Repayment Medical Assistance | 1,490,232.27 | 1,100,000.00 | 1,150,000.00 | 1,150,000.00 | 1,150,000.00 |
| R1809 | 18091 | Repayment Aid To Depend Child | 901,331.26 | 1,150,000.00 | 1,200,000.00 | 1,200,000.00 | 1,200,000.00 |
| R1811 | 18111 | Child Support Incentive Earn | 184,742.83 | 160,000.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| R1819 | 18191 | Repayment Child Care | 379,090.58 | 400,000.00 | 375,000.00 | 375,000.00 | 375,000.00 |
| R1823 | 18231 | Repayment Juvenile Delinquent | 43,344.49 | 40,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| R1840 | 18401 | Repayment Safety Net | 658,416.05 | 750,000.00 | 650,000.00 | 650,000.00 | 650,000.00 |
| R1841 | 18411 | Repayment of Home Energy Asst | 107,410.82 | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| R1842 | 18421 | Repayment Emergency Aid Adults | 200.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| R1855 | 18551 | Repayment Day Care | 3,105.52 | 5,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| R1870 | 18701 | Repay-Services for Recipients | 8,004.83 | 1,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| R1894 | 18941 | Social Services Charges | 48,976.34 | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| R1962 | 19621 | Weights & Measure Fees | 18,100.00 | 15,000.00 | 17,640.00 | 17,640.00 | 17,640.00 |
| R1972 | 19721 | Meal Contributions | 129,318.44 | 130,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| R1972 | 19722 | Transportation-DI | 5,970.77 | 5,000.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| R1972 | 19723 | Community Services | 5,400.20 | 5,500.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| R1972 | 19724 | EISEP Contributions | 986.00 | 1,000.00 | 750.00 | 750.00 | 750.00 |
| R1972 | 19725 | Third Party Meal Charges | 0.00 | 0.00 | 0.00 | 39,000.00 | 39,000.00 |
| | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **3,984,630.40** | **3,953,000.00** | **3,915,140.00** | **3,954,140.00** | **3,954,140.00** |
| | | **TOTAL DEPARTMENTAL INCOME** | **15,440,563.79** | **16,506,665.00** | **16,028,776.00** | **16,077,276.00** | **16,077,276.00** |
| | | | | **INTERGOVERNMENTAL CHARGES** | | | |
| **GENERAL** | | | | | | | |
| R2210 | 22102 | Tax Assmts, School | 33,113.10 | 36,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| R2210 | 22103 | Tax Services, Town & City | 560,538.00 | 524,538.00 | 470,901.00 | 470,901.00 | 470,901.00 |
| R2210 | 22104 | Election Expense | 1,182,009.06 | 1,288,319.00 | 1,247,627.00 | 1,247,627.00 | 1,247,627.00 |
| R2210 | 22106 | Gen Srvs, Other Governments | 285,512.00 | 293,512.00 | 297,752.00 | 297,752.00 | 297,752.00 |
| | | **TOTAL GENERAL** | **2,061,172.16** | **2,142,369.00** | **2,052,280.00** | **2,052,280.00** | **2,052,280.00** |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **EDUCATION** | | | | | | | |
| R2238 | 22381 | Community College Charges | 3,647,741.92 | 3,786,054.00 | 3,832,997.00 | 3,832,997.00 | 3,832,997.00 |
| R2240 | 22401 | HVCC Debt Service | 2,501,242.64 | 2,738,957.00 | 2,702,228.00 | 2,702,228.00 | 2,702,228.00 |
| | | **TOTAL EDUCATION** | **6,148,984.56** | **6,525,011.00** | **6,535,225.00** | **6,535,225.00** | **6,535,225.00** |
| **PUBLIC SAFETY** | | | | | | | |
| R2260 | 22601 | Police Services, Other Gov't | 12,371.75 | 16,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R2260 | 22602 | Juvenile Detention, Other Gov | 2,250.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2260 | 22603 | Jail Facilities, Other Gov't | 825,638.99 | 4,378,125.00 | 4,052,668.00 | 4,796,278.00 | 4,796,278.00 |
| R2260 | 22604 | State Ready Inmates, Other Gov | 8,140.40 | 3,000.00 | 750.00 | 750.00 | 750.00 |
| | | **TOTAL PUBLIC SAFETY** | **848,401.14** | **4,397,125.00** | **4,065,418.00** | **4,809,028.00** | **4,809,028.00** |
| **GENERAL GOVERNMENT SUPPORT** | | | | | | | |
| R2372 | 23720 | Homeowner Program | 3,716.95 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| R2372 | 23723 | Planning Fees - JDP | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| R2372 | 23725 | Planning Fees - IDA | 260,450.00 | 309,650.00 | 334,611.00 | 334,611.00 | 334,611.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **294,166.95** | **343,650.00** | **364,611.00** | **364,611.00** | **364,611.00** |
| **USE OF MONEY AND PROPERTY** | | | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 150,037.28 | 132,571.00 | 64,375.00 | 64,375.00 | 64,375.00 |
| R2410 | 24101 | Rental Real Property-Masonic | 6,585.00 | 6,960.00 | 7,185.00 | 7,185.00 | 7,185.00 |
| R2410 | 24102 | Rental Real Property, COB | 43,112.20 | 43,100.00 | 45,970.00 | 45,970.00 | 45,970.00 |
| R2410 | 24104 | Rental Real Property, General | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| R2414 | 24142 | Tower Rental | 7,200.00 | 7,200.00 | 5,400.00 | 5,400.00 | 5,400.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **206,934.48** | **239,831.00** | **172,930.00** | **172,930.00** | **172,930.00** |
| **FINES AND FORFEITURES** | | | | | | | |
| R2610 | 26102 | Fine & Forfeiture - Alternate | 1,303.68 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| R2610 | 26103 | Handicapped Parking Fee | 2,262.50 | 4,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| R2611 | 26111 | Leg Enforcement Revenue | 34,825.00 | 34,175.00 | 34,175.00 | 34,175.00 | 34,175.00 |
| R2615 | 26151 | Stop-DWI | 246,649.88 | 285,180.00 | 285,975.00 | 285,675.00 | 285,675.00 |
| R2615 | 26152 | Probation/Stop DWI | 99,957.00 | 89,957.00 | 82,800.00 | 82,800.00 | 82,800.00 |
| R2625 | 26251 | Forfeiture of Crime Proceeds | 4,807.56 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL FINES AND FORFEITURES** | **389,805.62** | **415,312.00** | **406,950.00** | **406,650.00** | **406,650.00** |
| | | **TOTAL INTERGOVERNMENTAL CHARGES** | **9,949,464.91** | **14,063,298.00** | **13,597,414.00** | **14,340,724.00** | **14,340,724.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2651 | 26511 | Sale of Recyclable Products | 4,424.57 | 3,044.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2652 | 26520 | Forest Management | 0.00 | 5,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R2655 | 26551 | Minor Sales-Miscellaneous | 5,955.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2680 | 26801 | Insurance Recoveries | 1,741.24 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **12,120.81** | **8,044.00** | **6,000.00** | **6,000.00** | **6,000.00** |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **MISCELLANEOUS** | | | | | |
| R2701 | 27011 | Refunds, Prior Years | (10,812.17) | 0.00 | 0.00 | 0.00 | 0.00 |
| R2705 | 27051 | Gifts-Donations | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2705 | 27053 | Dyken Pond Donations/Fees | 3,381.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| R2705 | 27054 | Friends of Dyken Pond | 2,000.00 | 2,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| R2705 | 27055 | Energy Rebates | 179,077.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2706 | 27061 | Local Private Match - Tourism | 14,574.90 | 48,069.00 | 0.00 | 0.00 | 0.00 |
| R2709 | 27093 | Employee Contrib-Disability | 6,136.00 | 6,000.00 | 6,200.00 | 6,300.00 | 6,300.00 |
| R2720 | 27201 | OTB Earnings | 415,624.00 | 250,000.00 | 225,000.00 | 225,000.00 | 225,000.00 |
| R2770 | 27701 | N.O.C. | 11,891.09 | 585,396.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| R2770 | 27704 | Bankruptcy Proceeds-Aging | 0.00 | 17,460.00 | 0.00 | 0.00 | 0.00 |
| R2770 | 27705 | Misc. Probation Grants | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL MISCELLANEOUS** | **621,972.02** | **916,925.00** | **490,700.00** | **490,800.00** | **490,800.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28011 | Interfund Revenue | 975,407.47 | 954,379.00 | 984,146.00 | 984,146.00 | 984,146.00 |
| R2801 | 28034 | Telephone-IR | 0.56 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL INTERFUND REVENUES** | **975,408.03** | **954,379.00** | **984,146.00** | **984,146.00** | **984,146.00** |
| | | **STATE AID** | | | | | |
| **GENERAL** | | | | | | | |
| R3021 | 30211 | State Aid Courts - O & M | 353,250.00 | 437,037.00 | 406,133.00 | 406,133.00 | 406,133.00 |
| R3021 | 30212 | State Aid Courts - Interest | 170,582.00 | 138,878.00 | 315,404.00 | 315,404.00 | 315,404.00 |
| R3025 | 30250 | Indigent Legal Services | 322,896.00 | 364,060.00 | 333,000.00 | 181,382.00 | 181,382.00 |
| R3030 | 30301 | District Attorney | 31,043.30 | 36,519.00 | 8,883.00 | 35,532.00 | 35,532.00 |
| R3031 | 30311 | D.A.-Crime Victims Board | 118,806.68 | 89,183.00 | 91,880.00 | 91,880.00 | 91,880.00 |
| R3035 | 30351 | Medical Examiner | 100,287.60 | 91,239.00 | 0.00 | 0.00 | 0.00 |
| R3060 | 30602 | Records Mgt. | 20,306.00 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| R3070 | 30701 | Rail Infrastructure Invest Act | 81,918.00 | 79,692.00 | 81,918.00 | 81,918.00 | 81,918.00 |
| R3089 | 30894 | SMSI - NYRX | 73,695.15 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL GENERAL** | **1,272,784.73** | **1,239,608.00** | **1,237,218.00** | **1,112,249.00** | **1,112,249.00** |
| **EDUCATION** | | | | | | | |
| R3277 | 32771 | Ed for Handicapped Children | 7,683,025.13 | 7,376,635.00 | 7,769,246.00 | 7,769,246.00 | 7,769,246.00 |
| R3277 | 32772 | State Administrative Cost Reim | 77,475.00 | 73,050.00 | 73,050.00 | 73,050.00 | 73,050.00 |
| | | **TOTAL EDUCATION** | **7,760,500.13** | **7,449,685.00** | **7,842,296.00** | **7,842,296.00** | **7,842,296.00** |
| **PUBLIC SAFETY** | | | | | | | |
| R3306 | 33061 | State Aid - Homeland Security | 129,301.88 | 624,533.00 | 0.00 | 0.00 | 0.00 |
| R3310 | 33101 | Probation-General | 471,908.63 | 600,000.00 | 559,200.00 | 559,200.00 | 559,200.00 |
| R3310 | 33103 | State Probation/Stop DWI | 37,275.00 | 49,700.00 | 49,700.00 | 49,700.00 | 49,700.00 |
| R3310 | 33104 | Alter To Incar-Wk Prgm/Sheriff | 22,345.50 | 21,827.00 | 20,099.00 | 20,099.00 | 20,099.00 |
| R3310 | 33105 | Alternatives To Incarceration | 19,232.00 | 19,373.00 | 16,500.00 | 16,500.00 | 16,500.00 |
| R3310 | 33106 | Probation Eligible Diversion | 126,555.00 | 127,323.00 | 117,298.00 | 117,298.00 | 117,298.00 |
| R3310 | 33107 | Misc. Probation Grants | 0.00 | 9,000.00 | 0.00 | 0.00 | 0.00 |
| R3310 | 33109 | Probation Operation Impact | 69,309.71 | 68,999.00 | 34,150.00 | 34,150.00 | 34,150.00 |
| R3310 | 33111 | Prob, Sex Offender Supervision | 8,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3310 | 33112 | Prob - Sex Offender Polygraph | 4,200.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3315 | 33151 | Navigation Law Enforcement | 7,943.59 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3315 | 33152 | Sheriff's Operation Impact | 11,554.48 | 15,775.00 | 12,000.00 | 0.00 | 0.00 |
| R3320 | 33201 | Detention | 441.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33891 | DA - Aid to Prosecution | 47,014.61 | 43,150.00 | 10,550.00 | 10,550.00 | 10,550.00 |
| R3389 | 33892 | Public Defender-Aid To Defen | 17,527.97 | 17,100.00 | 15,700.00 | 15,700.00 | 15,700.00 |
| R3389 | 33895 | Sheriff's D.C.J.S. | 130,981.25 | 7,500.00 | 0.00 | 0.00 | 0.00 |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **PUBLIC SAFETY (CONTINUED)** | | | | | | | |
| R3389 | 33896 | Sheriff, Traffic Safety Grant | 27,128.14 | 35,000.00 | 0.00 | 0.00 | 0.00 |
| R3389 | 33899 | DCJS Project Impact | 112,949.38 | 120,829.00 | 60,500.00 | 60,500.00 | 60,500.00 |
| R3390 | 33902 | DCJS - Parole Reentry - SA | 133,155.68 | 146,954.00 | 69,600.00 | 69,600.00 | 69,600.00 |
| R3397 | 33972 | Other Public Safety Grants | 260,424.89 | 666,623.00 | 77,906.00 | 77,906.00 | 77,906.00 |
| | | **TOTAL PUBLIC SAFETY** | **1,637,848.72** | **2,573,686.00** | **1,043,203.00** | **1,031,203.00** | **1,031,203.00** |
| **HEALTH** | | | | | | | |
| R3401 | 34011 | Public Health-State Aid | 1,161,137.37 | 997,155.00 | 803,659.00 | 798,403.00 | 798,403.00 |
| R3401 | 34012 | Lead Grant | 45,873.25 | 42,718.00 | 89,311.00 | 89,311.00 | 89,311.00 |
| R3401 | 34013 | ECIS Grant | 99,420.15 | 100,411.00 | 100,411.00 | 100,411.00 | 100,411.00 |
| R3401 | 34014 | ATUPA Grant | 42,091.67 | 55,015.00 | 52,250.00 | 52,250.00 | 52,250.00 |
| R3401 | 34015 | CSHCN Grant | 24,227.07 | 23,480.00 | 23,480.00 | 23,480.00 | 23,480.00 |
| R3401 | 34016 | Immunization Action Grant | 84,491.11 | 78,185.00 | 78,185.00 | 78,185.00 | 78,185.00 |
| R3401 | 34018 | Rabies State Reimbursement | 16,343.72 | 32,687.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| R3401 | 34020 | Lyme Disease Education Grant | 19,912.03 | 16,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| R3401 | 34023 | Water Supply Protection Grant | 135,838.03 | 144,689.00 | 144,689.00 | 144,689.00 | 144,689.00 |
| R3401 | 34026 | PH Prepare/Respon to Bioterror | 232,587.42 | 630,334.00 | 173,811.00 | 173,811.00 | 173,811.00 |
| R3401 | 34028 | Healthy Neighborhood Program | 3,581.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3401 | 34029 | Chilhood Lead Primary Prevent | 279,636.89 | 315,800.00 | 310,843.00 | 310,843.00 | 310,843.00 |
| R3449 | 34491 | ECIS Reimbursement | 467,867.95 | 696,374.00 | 900,637.00 | 900,637.00 | 900,637.00 |
| R3450 | 34501 | HMTUSA - Grant | 8,248.00 | 2,930.00 | 2,930.00 | 2,930.00 | 2,930.00 |
| R3486 | 34861 | Drug Free - Outpatient - U.S | 140,114.00 | 38,497.00 | 0.00 | 0.00 | 0.00 |
| R3489 | 34891 | Other Health Grants | 34,388.41 | 81,792.00 | 0.00 | 0.00 | 0.00 |
| R3490 | 34901 | Mental Health-SA | 400,947.00 | 351,901.00 | 508,717.00 | 508,717.00 | 508,717.00 |
| R3490 | 34902 | TFIP Grant | 75,471.00 | 81,886.00 | 81,474.00 | 81,474.00 | 81,474.00 |
| R3490 | 34903 | State Aid-Nysomh-Forensic Gr | 58,961.00 | 209,406.00 | 278,517.00 | 278,517.00 | 278,517.00 |
| R3490 | 34904 | Unity Supported Housing-SA | 540,985.00 | 564,100.00 | 557,908.00 | 557,908.00 | 557,908.00 |
| R3490 | 34905 | Joseph House Supp Housing-SA | 254,126.00 | 311,154.00 | 371,056.00 | 371,056.00 | 371,056.00 |
| R3490 | 34907 | Unity Crisis Residence-SA | 21,885.00 | 21,945.00 | 21,704.00 | 21,704.00 | 21,704.00 |
| R3490 | 34908 | Josephs House Outreach Progr | 9,402.00 | 9,428.00 | 9,324.00 | 9,324.00 | 9,324.00 |
| R3491 | 34911 | State Aid-MR | 96,441.00 | 29,722.00 | 32,783.00 | 32,783.00 | 32,783.00 |
| R3491 | 34912 | N.Y.S.A.R.C. | 12,773.00 | 235,761.00 | 50,557.00 | 50,557.00 | 50,557.00 |
| R3491 | 34914 | Unity Sunshine School-SA | 29,423.00 | 34,394.00 | 34,394.00 | 34,394.00 | 34,394.00 |
| R3491 | 34915 | Workshop, Inc. (MR) | 6,085.00 | 70,577.00 | 72,708.00 | 72,708.00 | 72,708.00 |
| R3491 | 34916 | Troy-YWCA Supported | 137,081.00 | 136,516.00 | 134,910.00 | 134,910.00 | 134,910.00 |
| R3491 | 34917 | OASAS-Residential-Hudson Mohawk | (139,714.00) | 0.00 | 0.00 | 0.00 | 0.00 |
| R3491 | 34918 | OASAS-Apartments-Hudson Mohawk | (10,000.00) | 18,889.00 | 18,889.00 | 18,889.00 | 18,889.00 |
| R3491 | 34919 | Unity House SCM Program | 50,571.00 | 68,337.00 | 67,772.00 | 67,772.00 | 67,772.00 |
| R3492 | 34920 | Unity House Comm Treatment | 86,492.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3492 | 34921 | State Aid - Alcoholism-Gen | 21,465.00 | 19,745.00 | 19,745.00 | 19,745.00 | 19,745.00 |
| R3492 | 34923 | Mohawk Hudson Recovery Center | 575,490.00 | 567,602.00 | 510,508.00 | 510,508.00 | 510,508.00 |
| R3492 | 34928 | 820 River Street-SA | 175,604.00 | 256,279.00 | 178,138.00 | 178,138.00 | 178,138.00 |
| R3493 | 34930 | OMH Voc Program | 81,195.00 | 81,422.00 | 80,525.00 | 80,525.00 | 80,525.00 |
| R3493 | 34932 | Parsons Mobile C&Y Crisis Unit | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| R3493 | 34933 | OASAS Gambling Prevention | 86,824.00 | 86,824.00 | 0.00 | 0.00 | 0.00 |
| R3493 | 34934 | OMH-Clinic Plus | 230,251.00 | 230,251.00 | 0.00 | 0.00 | 0.00 |
| R3493 | 34935 | Family Support Services (OMH) | 155,501.25 | 164,214.00 | 210,496.00 | 210,496.00 | 210,496.00 |
| R3493 | 34936 | OMH Advocacy Support Services | 0.00 | 130,511.00 | 129,075.00 | 129,075.00 | 129,075.00 |
| R3493 | 34937 | OASAS Gambling Grt-Clin Treat | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| R3493 | 34938 | Mental Health Housing | 0.00 | 0.00 | 107,824.00 | 107,824.00 | 107,824.00 |
| R3493 | 34939 | OASAS Womens Housing | 184,962.00 | 340,126.00 | 340,126.00 | 340,126.00 | 340,126.00 |
| R3494 | 34941 | OMRDD-Family Training & Respite | (10,000.00) | 0.00 | 0.00 | 0.00 | 0.00 |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **HEALTH (CONTINUED)** | | | | | | | |
| R3494 | 34943 | Oasas-Employ & Voc. Training | 198,205.00 | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 |
| R3494 | 34945 | Joseph's House-MICA Homeless | 99,262.00 | 99,536.00 | 98,440.00 | 98,440.00 | 98,440.00 |
| R3494 | 34948 | H M Adolescent Outpatient Services | 49,985.00 | 113,520.00 | 58,277.00 | 58,277.00 | 58,277.00 |
| R3494 | 34949 | St. Anne's Commissioner's Pool | 152,575.00 | 152,997.00 | 150,917.00 | 150,917.00 | 150,917.00 |
| R3495 | 34951 | Mental Health - CSS | 351,530.00 | 489,888.00 | 535,336.00 | 535,336.00 | 535,336.00 |
| R3495 | 34952 | Workshop, Inc. (CSS) | 283,346.00 | 285,846.00 | 273,028.00 | 273,028.00 | 273,028.00 |
| R3495 | 34953 | Unity House Act. Ctr. (CSS) | 369,827.00 | 313,498.00 | 308,080.00 | 308,080.00 | 308,080.00 |
| R3495 | 34954 | Unity House Transp. (CSS) | 248,180.00 | 248,864.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| R3495 | 34955 | NYS-OMH Community Reinvestment | 155,188.00 | 143,538.00 | 84,499.00 | 84,499.00 | 84,499.00 |
| R3495 | 34956 | Coordinate Children's Srv In | 33,310.50 | 48,734.00 | 31,382.00 | 31,382.00 | 31,382.00 |
| R3495 | 34958 | Unity House - TFIP Grant-SA | 48,226.00 | 48,238.00 | 48,192.00 | 48,192.00 | 48,192.00 |
| R3496 | 34961 | Student Assistance Program-S | 623,263.00 | 576,302.00 | 576,302.00 | 576,302.00 | 576,302.00 |
| R3496 | 34966 | Road to Recovery | 379.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3496 | 34967 | EUDL OASAS Grant | 37,174.00 | 20,000.00 | 0.00 | 0.00 | 0.00 |
| R3496 | 34968 | MHEP - Consumers Program | 370,259.00 | 292,827.00 | 307,000.00 | 307,000.00 | 307,000.00 |
| R3496 | 34969 | MHEP - Consumer MICA Program | 3,257.00 | 3,258.00 | 3,255.00 | 3,255.00 | 3,255.00 |
| | | **TOTAL HEALTH** | **8,954,945.82** | **10,365,398.00** | **9,316,359.00** | **9,311,103.00** | **9,311,103.00** |
| **TRANSPORTATION** | | | | | | | |
| R3589 | 35891 | State Aid - Bus Companies | 44,570.23 | 54,350.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| R3589 | 35892 | Section 5311 Rural Transport | 37,000.00 | 38,900.00 | 40,800.00 | 40,800.00 | 40,800.00 |
| R3590 | 35901 | W & M Petroleum | 8,035.97 | 11,060.00 | 10,060.00 | 10,060.00 | 10,060.00 |
| | | **TOTAL TRANSPORTATION** | **89,606.20** | **104,310.00** | **100,860.00** | **100,860.00** | **100,860.00** |
| **SOCIAL SERVICES** | | | | | | | |
| R3601 | 36011 | Medical Assistance-SA | (483,903.00) | (197,750.00) | (220,250.00) | (220,250.00) | (220,250.00) |
| R3601 | 36013 | Medical Assistance - EI Trans | 20,199.00 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 |
| R3606 | 36061 | Adult Family-Type Homes | 1,503.00 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| R3609 | 36091 | Family Assistance-SA | 1,935,228.00 | 2,125,868.00 | 2,901.00 | 2,901.00 | 2,901.00 |
| R3610 | 36101 | Soc Ser Administration-SA | 2,111,943.96 | 1,972,719.00 | 1,957,372.00 | 1,957,372.00 | 1,957,372.00 |
| R3610 | 36103 | Medical Assistance - EI Admin | 0.00 | 0.00 | 11,226.00 | 11,226.00 | 11,226.00 |
| R3619 | 36191 | Child Care-SA | 4,986,830.00 | 4,950,000.00 | 5,509,956.00 | 5,509,956.00 | 5,509,956.00 |
| R3623 | 36231 | Juvenile Delinquents | 157,256.75 | 224,750.00 | 347,465.00 | 347,465.00 | 347,465.00 |
| R3640 | 36401 | State Aid - Safety Net | 1,983,828.00 | 2,006,744.00 | 1,564,434.00 | 1,564,434.00 | 1,564,434.00 |
| R3642 | 36421 | Emergency Aid | 19,513.00 | 32,250.00 | 24,750.00 | 24,750.00 | 24,750.00 |
| R3655 | 36551 | Child Care Block Grant-SA | 4,291,028.00 | 4,000,000.00 | 4,391,628.00 | 4,391,628.00 | 4,391,628.00 |
| R3670 | 36701 | Services for Recipients | 2,109,138.00 | 2,348,619.00 | 2,089,892.00 | 2,089,892.00 | 2,089,892.00 |
| | | **TOTAL SOCIAL SERVICES** | **17,132,564.71** | **17,506,800.00** | **15,722,974.00** | **15,722,974.00** | **15,722,974.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | |
| R3710 | 37101 | Veteran Service-General | 2,474.22 | 12,982.00 | 12,982.00 | 12,982.00 | 12,982.00 |
| R3710 | 37102 | Veterans Service Telephone | 967.78 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| R3715 | 37151 | State Tourism Grant Funds | 24,426.00 | 57,196.00 | 0.00 | 0.00 | 0.00 |
| R3715 | 37152 | Canal Corp. Tourism Grant | 0.00 | 1,428.00 | 0.00 | 0.00 | 0.00 |
| R3715 | 37153 | Preserve America Grant | 0.00 | 23,075.00 | 23,075.00 | 23,075.00 | 23,075.00 |
| R3715 | 37154 | Hudson River Valley Greenway Grant | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3715 | 37155 | Quadricentennial Grant | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3716 | 37161 | NYS Snow Mobile Program | 41,902.43 | 48,065.00 | 48,065.00 | 48,065.00 | 48,065.00 |
| R3717 | 37170 | Other Planning Grants | 3,700.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| R3717 | 37172 | Ag & Farmland Protection Grt | 504,657.00 | 1,035,323.00 | 0.00 | 0.00 | 0.00 |
| R3772 | 37721 | Snap | 193,976.28 | 268,296.00 | 250,562.00 | 250,562.00 | 250,562.00 |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **ECONOMIC ASSISTANCE AND OPPORTUNITY (CONTINUED)** | | | | | | | |
| R3773 | 37731 | Community Service | 196,262.40 | 182,938.00 | 175,297.00 | 175,297.00 | 175,297.00 |
| R3773 | 37732 | EISEP | 364,420.78 | 423,679.00 | 408,882.00 | 408,882.00 | 408,882.00 |
| R3775 | 37751 | HEAP - Aging-General | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| R3775 | 37752 | Hiicap - Aging | 22,855.09 | 29,787.00 | 32,182.00 | 32,182.00 | 32,182.00 |
| R3775 | 37754 | Caregivers Support Training | 4,804.00 | 6,477.00 | 6,477.00 | 6,477.00 | 6,477.00 |
| | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **1,380,645.98** | **2,100,546.00** | **968,822.00** | **968,822.00** | **968,822.00** |
| **CULTURE AND RECREATION** | | | | | | | |
| R3820 | 38201 | Youth Programs-General | 194,720.10 | 197,559.00 | 192,569.00 | 192,569.00 | 192,569.00 |
| | | **TOTAL CULTURE AND RECREATION** | **194,720.10** | **197,559.00** | **192,569.00** | **192,569.00** | **192,569.00** |
| **HOME AND COMMUNITY SERVICES** | | | | | | | |
| R3910 | 39101 | Natural Heritage Trust Grant | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| | | **TOTAL HOME AND COMMUNITY SERVICES** | **15,000.00** | **15,000.00** | **15,000.00** | **15,000.00** | **15,000.00** |
| | | **TOTAL STATE AID** | **38,438,616.39** | **41,552,592.00** | **36,439,301.00** | **36,297,076.00** | **36,297,076.00** |
| | | | | **FEDERAL AID** | | | |
| **PUBLIC SAFETY** | | | | | | | |
| R4305 | 43051 | Emergency Services | 54,496.00 | 42,690.00 | 42,690.00 | 42,690.00 | 42,690.00 |
| R4305 | 43057 | Mitigation Grant-Public Safety | 0.00 | 33,153.00 | 0.00 | 0.00 | 0.00 |
| R4389 | 43896 | Alien Assistance Program | 11,743.68 | 15,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R4389 | 43898 | DCJS-Drug Treat Diversion Prg | 10,978.27 | 0.00 | 0.00 | 0.00 | 0.00 |
| R4389 | 43901 | US Marshal's Service | (2,217.89) | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL PUBLIC SAFETY** | **75,000.06** | **90,843.00** | **54,690.00** | **54,690.00** | **54,690.00** |
| **HEALTH** | | | | | | | |
| R4451 | 44511 | EI/Medicaid Admin | 0.00 | 24,357.00 | 0.00 | 0.00 | 0.00 |
| R4489 | 44891 | Other Health Grants | 5,000.00 | 9,736.00 | 0.00 | 0.00 | 0.00 |
| R4489 | 44892 | FMAP Medicaid Stimulus | 6,806,409.00 | 2,370,000.00 | 0.00 | 0.00 | 0.00 |
| R4490 | 44901 | Federal Revenue Sharing - M. | 204,123.00 | 726,879.00 | 750,000.00 | 750,000.00 | 750,000.00 |
| R4490 | 44903 | Drug Free Communities Sup Program | 126,170.00 | 226,970.00 | 181,250.00 | 181,250.00 | 181,250.00 |
| | | **TOTAL HEALTH** | **7,141,702.00** | **3,357,942.00** | **931,250.00** | **931,250.00** | **931,250.00** |
| **SOCIAL SERVICES** | | | | | | | |
| R4601 | 46011 | Medical Assistance-FA | (495,898.00) | (194,750.00) | (212,250.00) | (212,250.00) | (212,250.00) |
| R4601 | 46013 | Medical Assistance - EI Trans | 20,200.00 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 |
| R4609 | 46091 | Family Assistance | 4,077,989.00 | 4,072,936.00 | 8,997,438.00 | 8,997,438.00 | 8,997,438.00 |
| R4609 | 46095 | TANF Block Grant | 10,422.00 | 12,075.00 | 12,075.00 | 12,075.00 | 12,075.00 |
| R4610 | 46101 | Social Services Admin-FA | 4,763,301.00 | 4,498,890.00 | 4,384,069.00 | 4,384,069.00 | 4,384,069.00 |
| R4610 | 46102 | Food Stamp Grant | 296,459.00 | 326,768.00 | 195,774.00 | 195,774.00 | 195,774.00 |
| R4610 | 46103 | Medical Assistance - EI Admin | 0.00 | 0.00 | 11,226.00 | 11,226.00 | 11,226.00 |
| R4611 | 46111 | Food Stamp Program Admin | 812,603.00 | 1,156,296.00 | 1,065,473.00 | 1,065,473.00 | 1,065,473.00 |
| R4615 | 46151 | FFFS | 4,348,958.00 | 4,873,855.00 | 4,816,360.00 | 4,816,360.00 | 4,816,360.00 |
| R4619 | 46191 | Child Care-FA | 1,665,071.00 | 1,713,392.00 | 1,546,539.00 | 1,546,539.00 | 1,546,539.00 |
| R4640 | 46401 | Federal Aid, Safety Net | 84,615.00 | 88,752.00 | 98,160.00 | 98,160.00 | 98,160.00 |

# GENERAL (A) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| **SOCIAL SERVICES (CONTINUED)** | | | | | | | |
| R4641 | 46411 | Energy Assistance Program | (96,555.00) | (65,000.00) | (85,000.00) | (85,000.00) | (85,000.00) |
| R4661 | 46611 | IV-B Funds | 91,772.00 | 150,000.00 | 88,000.00 | 88,000.00 | 88,000.00 |
| R4670 | 46701 | Services To Recipients | 443,700.00 | 536,250.00 | 452,228.00 | 452,228.00 | 452,228.00 |
| R4689 | 46892 | Other Social Services | 127,714.00 | 132,000.00 | 132,000.00 | 132,000.00 | 132,000.00 |
| | | **TOTAL SOCIAL SERVICES** | **16,150,351.00** | **17,342,464.00** | **21,543,092.00** | **21,543,092.00** | **21,543,092.00** |
| **ECONOMIC ASSISTANCE AND OPPORTUNITY** | | | | | | | |
| R4772 | 47720 | CMS - HIICAP | 16,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| R4772 | 47721 | IIIB-Center Services | 143,993.33 | 145,606.00 | 145,307.00 | 145,307.00 | 145,307.00 |
| R4772 | 47722 | Nutrition Aging | 257,584.00 | 279,095.00 | 279,722.00 | 279,722.00 | 279,722.00 |
| R4772 | 47723 | Cash In Lieu of Food | 94,097.54 | 100,306.00 | 101,466.00 | 101,466.00 | 101,466.00 |
| R4772 | 47724 | IIIF-Health & Wellness | 7,025.19 | 9,012.00 | 9,041.00 | 9,041.00 | 9,041.00 |
| R4772 | 47725 | Title V - Senior Employ | 46,301.00 | 45,797.00 | 23,033.00 | 23,033.00 | 23,033.00 |
| R4772 | 47726 | Wrap-Weatherization | 35,196.81 | 33,800.00 | 0.00 | 0.00 | 0.00 |
| R4772 | 47727 | Title VII Ombudsman | 12,750.00 | 18,867.00 | 18,867.00 | 18,867.00 | 18,867.00 |
| R4772 | 47728 | IIIE Family Caregiver Support | 69,402.41 | 69,805.00 | 70,112.00 | 70,112.00 | 70,112.00 |
| | | **TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY** | **682,350.28** | **714,288.00** | **659,548.00** | **659,548.00** | **659,548.00** |
| **CULTURE AND RECREATION** | | | | | | | |
| R4820 | 48201 | Youth Summer Lunch | 161,539.00 | 257,922.00 | 252,337.00 | 252,337.00 | 252,337.00 |
| R4820 | 48202 | Youth Lunch Program | 27.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL CULTURE AND RECREATION** | **161,566.00** | **257,922.00** | **252,337.00** | **252,337.00** | **252,337.00** |
| | | **TOTAL FEDERAL AID** | **24,210,969.34** | **21,763,459.00** | **23,440,917.00** | **23,440,917.00** | **23,440,917.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R5031 | 50312 | Unused Capital | 129,934.96 | 1,300,000.00 | 1,300,000.00 | 1,300,000.00 | 1,300,000.00 |
| R5789 | 57891 | Sale of Tax Liens | 4,105,781.85 | 4,010,000.00 | 4,010,000.00 | 4,010,000.00 | 4,010,000.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **4,235,716.81** | **5,310,000.00** | **5,310,000.00** | **5,310,000.00** | **5,310,000.00** |
| | | **TOTAL GENERAL FUND** | **215,248,465.81** | **225,557,035.00** | **225,709,519.00** | **226,359,204.00** | **226,359,204.00** |

# GENERAL FUND
# APPROPRIATIONS

**A1010 LEGISLATIVE BOARD**

**DEPARTMENTAL FUNCTIONS:**

The County Legislature is comprised of nineteen (19) members elected from six (6) Legislative Districts in Rensselaer County. The districts are:

DISTRICT 1: City of Troy – 6 Legislators
DISTRICT 2: Towns of East Greenbush, North Greenbush and Poestenkill – 4 Legislators
DISTRICT 3: Towns of Schaghticoke, Pittstown and Brunswick – 3 Legislators
DISTRICT 4: Towns of Schodack, Nassau and Sand Lake – 3 Legislators
DISTRICT 5: Towns of Stephentown, Berlin, Grafton, Petersburgh and Hoosick – 2 Legislators
DISTRICT 6: City of Rensselaer – 1 Legislator

**PROGRAM OBJECTIVES:**

The powers and duties of the Legislature include reviewing and enacting legislation presented to it as a body, making appropriations, incurring indebtedness, levying taxes and all other duties set forth by the Rensselaer County Charter and New York State County Law.

**MANDATES:**

There shall be a County Legislature, which shall be the governing and policy making body of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2611 26111 Legislative Enforcement Revenue $34,175

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Rensselaer County Charter 5.03 states “The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1.”

**LEGISLATIVE**
**Legislative Board**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1010 Legislative Board** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1360 | Counsel To Majority | | 31,514.00 | 31,514.00 | 31,514.00 | 31,514.00 |
| 4290 | Legislature, Chairman | | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 4291 | Vice Chairman, Legislature | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4300 | Legislature, Majority Leader | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4310 | Legislature, Minority Leader | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 4320 | Legislator | | 280,000.00 | 280,000.00 | 280,000.00 | 280,000.00 |
| 4370 | Legislative Assistant (Maj.) | | 100,320.00 | 100,320.00 | 100,320.00 | 100,320.00 |
| 4380 | Legislative Assistant (Min.) | | 40,021.00 | 34,000.00 | 34,000.00 | 34,000.00 |
| 4385 | Leg. Enforcement Officer | | 50,199.00 | 50,199.00 | 50,199.00 | 50,199.00 |
| 8060 | Temporary Services | | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 8600 | Vice Chairman, Finance | | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **611,363.01** | **643,054.00** | **637,033.00** | **637,033.00** | **637,033.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 10,687.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **10,687.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,026.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04011 | Travel ( Alt #1) | 2,642.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04300 | Telephone | 1,439.37 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04420 | Maintenance | 158.60 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04450 | Rental - Equipment/Maintenance | 8,742.29 | 9,400.00 | 9,900.00 | 9,900.00 | 9,900.00 |
| 04500 | Special Departmental Supplies | 1,714.09 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 200.25 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04540 | Publications | 2,588.09 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04550 | Office Supplies | 8,915.53 | 9,500.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04551 | Office Supplies - (Alt #1) | 1,263.83 | 2,012.00 | 2,012.00 | 2,012.00 | 2,012.00 |
| 04800 | Contractual Agency | 7,100.00 | 40,000.00 | 48,000.00 | 48,000.00 | 48,000.00 |
| 04980 | Computer Services | 3,000.00 | 9,711.00 | 9,019.00 | 9,019.00 | 9,019.00 |
| 04990 | Purchased Services | 10,776.97 | 11,500.00 | 10,500.00 | 10,500.00 | 10,500.00 |
| **TOTAL** | **CONTRACTUAL** | **49,567.81** | **92,523.00** | **98,831.00** | **98,831.00** | **98,831.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 228,615.19 | 223,121.00 | 256,971.00 | 256,971.00 | 256,971.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **228,615.19** | **223,121.00** | **256,971.00** | **256,971.00** | **256,971.00** |
| **TOTAL** | **LEGISLATIVE BOARD** | **900,233.01** | **958,698.00** | **992,835.00** | **992,835.00** | **992,835.00** |

## A1040 CLERK OF LEGISLATIVE BOARD

### DEPARTMENTAL FUNCTIONS:

The Clerk of the Legislative Board keeps a record of all acts and proceedings of the Legislature, is the insurance coordinator for the various auto, fire and liability policies held by the County, and performs any additional and related duties as directed.

### MANDATES:

There shall be appointed in the manner prescribed by law a Clerk of the Legislative Board.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Rensselaer County Charter 5.03 states "The Tentative Budget shall include, without modification by the County Executive, those line item appropriations approved by the Chairman and the Minority Leader in writing to the Budget Officer on or before October 1."

**LEGISLATIVE**
**Clerk of Legislative Board**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1040 Clerk of Legislative Board** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1190 | Clerk Of Legislature | | 61,221.00 | 61,221.00 | 61,221.00 | 61,221.00 |
| 2660 | Dir of Constituent Relations | | 50,167.00 | 50,167.00 | 50,167.00 | 50,167.00 |
| 4321 | Legislative Liaison | | 94,834.00 | 94,834.00 | 94,834.00 | 94,834.00 |
| 7170 | Sec To Clk Of Cty Legislature | | 39,938.00 | 39,938.00 | 39,938.00 | 39,938.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **245,205.10** | **246,160.00** | **246,160.00** | **246,160.00** | **246,160.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 711.86 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04100 | Printing | 46,999.08 | 30,000.00 | 17,491.00 | 17,491.00 | 17,491.00 |
| 04540 | Publications | 0.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04550 | Office Supplies | 935.00 | 1,350.00 | 1,350.00 | 1,350.00 | 1,350.00 |
| 04800 | Contractual Agency | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04990 | Purchased Services | 1,803.58 | 1,750.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| **TOTAL** | **CONTRACTUAL** | **50,449.52** | **39,900.00** | **27,141.00** | **27,141.00** | **27,141.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 87,148.41 | 88,113.00 | 95,740.00 | 95,740.00 | 95,740.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **87,148.41** | **88,113.00** | **95,740.00** | **95,740.00** | **95,740.00** |
| **TOTAL** | **CLERK OF LEGISLATIVE BOARD** | **382,803.03** | **374,173.00** | **369,041.00** | **369,041.00** | **369,041.00** |
| **TOTAL** | **LEGISLATIVE** | **1,283,036.04** | **1,332,871.00** | **1,361,876.00** | **1,361,876.00** | **1,361,876.00** |

**A1159 DISTRICT ATTORNEY - PROJECT IMPACT**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office continues to receive funding for Operation IMPACT, in collaboration with the Troy City Police Department and the Operation IMPACT Consortium. The Operation IMPACT Consortium members are the Rensselaer County District Attorney's Office, Troy City Police Department, Rensselaer County Probation Department, Rensselaer County Sheriff's Department, Rensselaer County Parole Re-Entry, Unity House, United States Attorney's Office, New York State Department of Corrections and Community Supervision, New York State Police, Bureau of Alcohol, Tobacco & Firearms, United States Marshal's Service, and Federal Bureau of Investigation.

Operation IMPACT VIII will now migrate from a geographic focus to an offender based focus. This past year we have seen a significant increase with crimes associated with the use of firearms, aggravated assaults and burglaries. Routine patrols and community policing strategies will continue, as well as the use of intelligence sharing for the prosecution of chronic offenders, as well as the enhanced prosecution of domestic violence/aggravated assaults.

**PROGRAM OBJECTIVES:**

The strategy with IMPACT V, was to continue to reduce robbery, gun and drug related crime through community group and law enforcement support with strategies to manage chronic offenders, enhancing prosecutorial efficacy of chronic offenders, and aggressively addressing quality of life issues. IMPACT VI strategy emphasized Domestic Violence prosecution. IMPACT VII sought to continue that strategy with even greater emphasis on Domestic Violence prosecution. IMPACT VIII will now focus on the chronic offender rather than the geographic focus to reduce the crimes related to firearms, burglaries and aggravated assaults which can lead to domestic violence.

**PROGRAM STATISTICS:**

2010-2011 IMPACT statistics:

- For the above year, a reported 252 arrests were categorized Project IMPACT;
- 117 felonies; 67 misdemeanors; 129 reported violations - re: parolees; and
- Over the course of the grant period, 40 search warrants were issued for the search and seizure of drugs as well as the seizure of handguns.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3389 33899 DCJS - Project Impact | $60,500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/372/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for Operation IMPACT VIII in the total amount of $121,000 for the period of July 1, 2011 through June 30, 2012.

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels through June 30, 2012.

Travel funding for this program has been approved through June 30, 2012, and is based upon the grant award.

**JUDICIAL**
**DA - Project Impact**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1159 DA - Project Impact** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5650 | On Call Stipend | | 1,800.00 | 900.00 | 900.00 | 900.00 |
| 9750 | Special Investigator (Confidential) | | 119,964.00 | 59,982.00 | 60,222.00 | 60,222.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **117,619.32** | **121,764.00** | **60,882.00** | **61,122.00** | **61,122.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 200.00 | 400.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **200.00** | **400.00** | **200.00** | **200.00** | **200.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 27,306.87 | 40,042.00 | 29,132.00 | 29,132.00 | 29,132.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **27,306.87** | **40,042.00** | **29,132.00** | **29,132.00** | **29,132.00** |
| **TOTAL** | **DA - PROJECT IMPACT** | **145,126.19** | **162,206.00** | **90,214.00** | **90,454.00** | **90,454.00** |

**A1165 DISTRICT ATTORNEY**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office is responsible for the prosecution of all criminal matters arising in the County under the laws of New York. In addition to arrests made by the various law enforcement agencies throughout the County, the office conducts Grand Jury investigations and litigates all appellate matters arising from all prosecutions. In addition to the District Attorney, there is a First Assistant District Attorney and eleven (11) Assistants District Attorneys. All are full time attorneys with equivalent case loads dependent on experience and expertise. The office has a staff of investigators whose duties include supplementing cases already presented by federal, state and local law enforcement agencies as well as assisting the attorneys with trial preparation, witness management and acting as liaisons between the office and the various police agencies working in the County. The office has a full time New York State Police Investigator assigned to the office, at no cost to the County. The investigative staff is also responsible for office security and confidentiality. The office has a staff of Victim Liaisons. The Victim Liaisons work closely with victims of crime and the attorneys in order to ensure justice for the victims of crime. Regular duties include keeping victims informed of the legal process, scheduling witness interviews, calculating and documenting restitution, monitoring compliance with post conviction orders of protection and restitution. The attorneys and investigators are served by dedicated confidential support staffs who manage the day to day operation of the office, which includes managing payroll, accounts payable, preparation of legislation, preparation of personnel documents, grant reporting, and budget preparation. In addition, the front office support staff maintains the office case tracking system, coordinates the day to day duties and responsibilities of the sitting Grand Juries, coordinates the daily city and court calendars, keeps and maintains all records with the various Local Justice Courts and the Superior Courts in the County.

**PROGRAM OBJECTIVES:**

The office must maintain an emphasis on attracting and retaining qualified, dedicated professionals to carry out the core mission of the office. The Office continues to seek revenue sources from State and Federal agencies, including New York State Division of Criminal Justice Services and the United States Justice Department. These programs are tremendous enhancements of the core mission of the office and its fundamental role as the primary prosecutorial agency in the County. These programs require expertise in both implementation and management of the revenue stream. The office will continue to seek out these resources without compromising the fundamental mission of the District Attorney.

The Rensselaer County District Attorney is also the Chair of the County Re-entry Task Force. The County Re-entry Coordinator is funded by the New York State Department of Criminal Justice Services through the District Attorney's Office. The Re-entry Task Force monitors and coordinates services and compliance efforts of high risk offenders released on parole to supervision in the County. The program is modeled after similar programs in larger jurisdiction and has become the standard of how such programs should run state-wide. The program has been in effect for four years and has reduced the recidivism rate by a significant percentage all at little or no cost to the County, while contributing greatly to the reduced jail population in the County Correctional Facility.

**MANDATES:**

The County is mandated to fund a District Attorney's Office. All grants associated with this office are not considered mandated services.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$105,132** |
|---|---|
| R3030 30301 State Aid - District Attorney | $ 35,532 |
| R3390 33902 RTF02 State Aid - Parole Re-Entry | 69,600 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/468/10 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a Parole Re-Entry Program in the amount of $157,782 for the period of July 1, 2010 through June 30, 2011. Since this grant expired, allocations for 2012 have not been appropriated.

Resolution G/474/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for a Parole Re-entry program in the amount of $139,200 for the period of July 1, 2011 through June 30, 2012.

**A1165 DISTRICT ATTORNEY (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The Re-entry Coordinator's salary is funded through June 30, 2012 and is based upon the grant award. The department's request to give certain Assistant District Attorneys an increase in pay has been denied. As a result of the failed union negotiations related to health insurance savings, one (1) Special Investigator (Confidential) position was reduced to less than full-time at the end of 2010. In 2012, the department has requested that this position return to full-time. Accordingly, the Administrative Aide position and the Confidential Assistant position have been reduced to less than full-time to offset the difference.

Rensselaer County has significantly risen local funding for the District Attorney's office in recent years. That amount will considerably rise during 2012 due to the increase in the salary of the District Attorney by $20,500, as mandated by the Judiciary Law tying his salary to that of the county court judges. Consequently, a like sum "Personnel Service Savings" amount has been incorporated into this budget. It is expected that these savings will be achieved through any combination of payroll savings throughout the year.

Contractual items are funded, within fiscal constraints, based upon historical analysis and anticipated need.

**JUDICIAL**
**DA - Parole Reentry**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1165 RTF01 DA - Parole Reentry** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6400 | Reentry Coordinator | 47,746.08 | 31,981.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **47,746.08** | **31,981.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 32.39 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **32.39** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,085.53 | 4,700.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 439.19 | 280.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 58,765.99 | 99,611.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **61,290.71** | **104,591.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 15,443.74 | 10,382.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **15,443.74** | **10,382.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DA - PAROLE REENTRY** | **124,512.92** | **146,954.00** | **0.00** | **0.00** | **0.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **A1165 RTF02 DA - Parole Reentry** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6400 | Reentry Coordinator | 0.00 | 0.00 | 27,194.00 | 28,010.00 | 28,010.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **28,010.00** | **28,010.00** | **28,010.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04300 | Telephone | 0.00 | 0.00 | 225.00 | 225.00 | 225.00 |
| 04800 | Contractual Agency | 0.00 | 0.00 | 36,567.00 | 36,567.00 | 36,567.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **0.00** | **39,292.00** | **39,292.00** | **39,292.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 0.00 | 2,298.00 | 2,298.00 | 2,298.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **0.00** | **2,298.00** | **2,298.00** | **2,298.00** |
| **TOTAL** | **DA - PAROLE REENTRY** | **0.00** | **0.00** | **68,784.00** | **69,600.00** | **69,600.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1165 District Attorney** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0075 | Administrative Aide to DA | | 57,912.00 | 55,017.00 | 55,017.00 | 55,017.00 |
| 0200 | Assistant District Attorney | | 565,328.00 | 564,330.00 | 550,808.00 | 550,808.00 |
| 0930 | Case Tracking Clerk I | | 32,755.00 | 33,224.00 | 33,224.00 | 33,224.00 |
| 0940 | Case Tracking Clerk II | | 36,988.00 | 36,988.00 | 36,988.00 | 36,988.00 |
| 1670 | Conf Asst To District Attorney | | 43,497.00 | 31,069.00 | 31,069.00 | 31,069.00 |
| 2150 | District Attorney | | 119,800.00 | 119,800.00 | 140,300.00 | 140,300.00 |
| 2710 | First Asst - District Attorney | | 87,885.00 | 87,885.00 | 87,885.00 | 87,885.00 |
| 5630 | Personnel Service Savings | | (15,000.00) | 0.00 | (20,500.00) | (20,500.00) |
| 5650 | On Call Stipend | | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 6765 | Secretary | | 30,992.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| 7880 | Secretary To District Attorney | | 51,321.00 | 51,459.00 | 51,459.00 | 51,459.00 |
| 8880 | Transfers Out | | (35,000.00) | (35,000.00) | 0.00 | 0.00 |
| 9750 | Special Investigator (Confidential) | | 201,165.00 | 201,909.00 | 201,400.00 | 201,400.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,164,363.02** | **1,182,143.00** | **1,181,911.00** | **1,202,880.00** | **1,202,880.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 480.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **480.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 6,860.54 | 5,200.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04050 | Automobile Maintenance | 13,948.54 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04051 | Automobile, Gasoline | 10,098.19 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04300 | Telephone | 9,796.41 | 6,615.00 | 7,180.00 | 6,069.00 | 6,069.00 |
| 04450 | Rental - Equipment/Maintenance | 4,316.14 | 5,500.00 | 5,500.00 | 5,000.00 | 5,000.00 |
| 04500 | Special Departmental Supplies | 495.00 | 462.00 | 500.00 | 500.00 | 500.00 |
| 04520 | Dues | 760.00 | 850.00 | 850.00 | 850.00 | 850.00 |
| 04540 | Publications | 19,527.50 | 11,800.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04550 | Office Supplies | 10,604.46 | 12,500.00 | 12,500.00 | 10,000.00 | 10,000.00 |
| 04700 | Program Expenditures | 23,605.57 | 20,000.00 | 26,250.00 | 25,000.00 | 25,000.00 |
| 04900 | Professional Services | 77.24 | 118.00 | 118.00 | 118.00 | 118.00 |
| 04930 | Transcripts | 50,124.91 | 43,000.00 | 46,250.00 | 45,000.00 | 45,000.00 |
| 04980 | Computer Services | 71,390.00 | 68,539.00 | 67,650.00 | 67,650.00 | 67,650.00 |
| 04990 | Purchased Services | 17,481.94 | 16,000.00 | 16,500.00 | 16,500.00 | 16,500.00 |
| **TOTAL** | **CONTRACTUAL** | **239,086.44** | **208,584.00** | **221,298.00** | **214,687.00** | **214,687.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 316,358.76 | 365,794.00 | 447,457.00 | 447,457.00 | 447,457.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **316,358.76** | **365,794.00** | **447,457.00** | **447,457.00** | **447,457.00** |
| **TOTAL** | **DISTRICT ATTORNEY** | **1,720,288.22** | **1,756,521.00** | **1,850,666.00** | **1,865,024.00** | **1,865,024.00** |

## A1166 DISTRICT ATTORNEY - AID TO PROSECUTION

### DEPARTMENTAL FUNCTIONS:

The District Attorney's Office receives funding from the New York State Division of Criminal Justice Services for the Aid to Prosecution program. This program assists prosecuting offices with partial funding for the salary and fringe benefits of an Assistant District Attorney. The level of funding is based upon the county's population.

### REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33891 DA - Aid to Prosecution $10,550

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Resolution G/423/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Aid to Prosecution program in the total amount of $42,200 for the period of April 1, 2011 through March 31, 2012.

The Assistant District Attorney's salary is funded at year-end 2011 levels through March 31, 2012.

**JUDICIAL**
**DA - Aid to Prosecution**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1166 DA - Aid to Prosecution** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0200 | Assistant District Attorney | | 45,000.00 | 10,550.00 | 11,250.00 | 11,250.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **46,049.80** | **45,000.00** | **10,550.00** | **11,250.00** | **11,250.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 8,899.09 | 16,000.00 | 3,756.00 | 3,756.00 | 3,756.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **8,899.09** | **16,000.00** | **3,756.00** | **3,756.00** | **3,756.00** |
| **TOTAL** | **DA - AID TO PROSECUTION** | **54,948.89** | **61,000.00** | **14,306.00** | **15,006.00** | **15,006.00** |

**A1168 DISTRICT ATTORNEY - VICTIMS ASSISTANCE PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County District Attorney's Office continues to receive funding from the Office of Crime Victim Services, f/n/a New York State Crime Victims Board to maintain our Victims Assistance Program. The Victims Assistance Program is housed at the District Attorney's Office. The program currently employs three (3) full-time staff members: a Victim Assistance Program Director and two (2) Victim Liaisons. The program provides essential services to victims of crime in Rensselaer County. Program staff works closely with prosecutors in the office to coordinate victim involvement and notification and to facilitate the efficient disposition of all criminal matters prosecuted in the Criminal Courts throughout the County. Program staff provides information, referrals, court accompaniment, short-term counseling, personal advocacy, support, and follow-up to victims and witnesses. In addition to case file support and victim assistance, staff conducts outreach in the community, primarily in the form of program awareness and educating the public about options available to citizens affected by crime.

**PROGRAM OBJECTIVES:**

This Victims Assistance Program of the District Attorney's Office continues to assist the attorneys as the liaison between the office, the court and the victims of crimes within Rensselaer County. The staff will assist the attorneys in the preparation of trial, completion of victim compensation claims, follow-up telephone contact, and providing information in regards to legal representation, emergency housing, money and transportation.

**PROGRAM STATISTICS:**

2010-2011 Statistics:

- 55 victim compensation claims per month;
- 54 new victim contacts per month;
- 122 victim information and/or referrals per month; and
- 107 follow-up contacts per month.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3031 30311 DA - Crime Victim Board | $91,880 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/490/11 authorized the acceptance of the third year of a three year grant award from the New York State Crime Victims Board for the Victims Assistance Program in the total amount of $122,506 for the period of October 1, 2011 through September 30, 2012.

All positions are budgeted at year-end 2011 salary levels, through September 30, 2012, due to expiration of the present UPSEU Collective Bargaining Agreement.

Contractual funding for this program has been approved through September 30, 2012, and is based upon the grant award.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1168 DA - Victims Assistance Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2385 | Domestic Violence Info Coord | | 29,379.00 | 29,379.00 | 29,379.00 | 29,379.00 |
| 8547 | Victim Assistance Program Dir | | 45,389.00 | 45,389.00 | 45,389.00 | 45,389.00 |
| 8562 | Victim Liaison | | 31,912.00 | 31,912.00 | 31,912.00 | 31,912.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **137,912.30** | **106,680.00** | **106,680.00** | **106,680.00** | **106,680.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 1,385.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02200 | Office Equipment | 714.45 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **2,099.45** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 3,000.00 | 821.00 | 821.00 | 821.00 |
| 04300 | Telephone | 1,228.05 | 675.00 | 863.00 | 863.00 | 863.00 |
| 04500 | Special Departmental Supplies | 1,796.85 | 2,865.00 | 750.00 | 750.00 | 750.00 |
| **TOTAL** | **CONTRACTUAL** | **3,024.90** | **6,540.00** | **2,434.00** | **2,434.00** | **2,434.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 34,099.91 | 28,432.00 | 29,868.00 | 29,868.00 | 29,868.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **34,099.91** | **28,432.00** | **29,868.00** | **29,868.00** | **29,868.00** |
| **TOTAL** | **DA - VICTIMS ASSISTANCE PROGRAM** | **177,136.56** | **141,652.00** | **138,982.00** | **138,982.00** | **138,982.00** |

**A1170 PUBLIC DEFENDER**

**DEPARTMENTAL FUNCTIONS:**

The Public Defender is responsible for representing indigents in Rensselaer County Courts by order of the Court and with the consent of the client. An indigent is defined as a person who is financially unable to retain private counsel. Formerly concerned solely with criminal matters, as of January 1976 the Public Defender's Office has by law also assumed responsibility for representation in Family Court in cases involving support, custody, neglect and family offenses. The Public Defender's Office has additionally been given the responsibility representing clients in special concept courts, including Integrated Court, Drug Court and Domestic Violence Court.

Courts referring indigent clients to the Public Defender are County Court, Family Court, Rensselaer City Court, Troy Police Court, all Rensselaer County Justice Courts and Supreme Court.

Beginning in 2006, the Public Defender assumed responsibility for handling parole revocation hearings and administrative appeals in parole cases.

Beginning in 2009, the Public Defender's Office assumed resentencings under the Rockefeller Drug Law Reform Act.

**MANDATES:**

The County shall fund this office, which will represent all persons charged with a crime in the County who cannot afford to retain private counsel.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1265 12651 Public Defender Fees | $15,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel also remain unchanged.

Contractual expenses are funded, within budgetary constraints, to reflect projected requirements.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1170 Public Defender** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 353,039.00 | 353,359.00 | 353,768.00 | 353,768.00 |
| 1810 | Conf Asst To Public Defender | | 24,616.00 | 23,899.00 | 23,899.00 | 23,899.00 |
| 5630 | Personnel Service Savings | | 0.00 | 0.00 | (5,000.00) | (5,000.00) |
| 6140 | Public Defender | | 99,063.00 | 99,063.00 | 99,063.00 | 99,063.00 |
| 6970 | Sec To Asst Public Defender | | 70,417.00 | 70,897.00 | 70,897.00 | 70,897.00 |
| 6990 | Secretary To Public Defender | | 43,995.00 | 43,995.00 | 43,995.00 | 43,995.00 |
| 7335 | Special Investigator (PT) | | 21,626.00 | 21,626.00 | 21,626.00 | 21,626.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **591,424.08** | **612,756.00** | **612,839.00** | **608,248.00** | **608,248.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,064.72 | 2,025.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04150 | Postage | 132.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04300 | Telephone | 1,316.01 | 1,975.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04420 | Maintenance | 93.60 | 1,150.00 | 1,150.00 | 1,150.00 | 1,150.00 |
| 04450 | Rental - Equipment/Maintenance | 380.00 | 2,650.00 | 2,650.00 | 2,000.00 | 2,000.00 |
| 04500 | Special Departmental Supplies | 75.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 4,136.81 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 04550 | Office Supplies | 4,214.19 | 4,000.00 | 4,000.00 | 3,500.00 | 3,500.00 |
| 04900 | Professional Services | 38,860.25 | 35,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 04902 | Expert Testimony | 13,882.35 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04903 | Subpoenas/Witness | 0.00 | 400.00 | 400.00 | 0.00 | 0.00 |
| 04904 | Trial Exhibits | 463.80 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04930 | Transcripts | 4,932.01 | 12,500.00 | 12,500.00 | 12,000.00 | 12,000.00 |
| 04980 | Computer Services | 7,712.00 | 6,353.00 | 5,946.00 | 5,946.00 | 5,946.00 |
| 04990 | Purchased Services | 8,662.95 | 8,500.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| **TOTAL** | **CONTRACTUAL** | **86,925.69** | **89,703.00** | **92,796.00** | **90,746.00** | **90,746.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 201,728.36 | 227,243.00 | 268,151.00 | 268,151.00 | 268,151.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **201,728.36** | **227,243.00** | **268,151.00** | **268,151.00** | **268,151.00** |
| **TOTAL** | **PUBLIC DEFENDER** | **880,078.13** | **929,702.00** | **973,786.00** | **967,145.00** | **967,145.00** |

## A1171 PUBLIC DEFENDER - AID TO DEFENSE PROGRAM

### PROGRAM OBJECTIVES:

The Aid to Defense Program provides state anti-crime aid to local criminal justice agencies involved in the investigation, prosecution and defense of repeat and violent felony offenders. The Rensselaer County Public Defender's Office will utilize this program to enrich its capabilities in the area of defense of multiple defendants, career criminals and felony defendants.

### REVENUE APPLICABLE TO THIS PROGRAM:

R3389 33892 Aid to Defense Program $15,700

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary of the Assistant Public Defender is funded at the year-end 2011 level.

**JUDICIAL**
**PD - Aid to Defense Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1171 PD - Aid to Defense Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 48,746.00 | 48,344.00 | 48,747.00 | 48,747.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **53,751.66** | **48,746.00** | **48,344.00** | **48,747.00** | **48,747.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04990 | Purchased Services | 604.36 | 500.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **CONTRACTUAL** | **604.36** | **500.00** | **600.00** | **600.00** | **600.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 14,686.39 | 16,222.00 | 14,672.00 | 14,672.00 | 14,672.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **14,686.39** | **16,222.00** | **14,672.00** | **14,672.00** | **14,672.00** |
| **TOTAL** | **PD - AID TO DEFENSE PROGRAM** | **69,042.41** | **65,468.00** | **63,616.00** | **64,019.00** | **64,019.00** |

**A1172 PUBLIC DEFENDER - FAMILY COURT**

**DEPARTMENTAL FUNCTIONS:**

This program was created by Legislative Resolution G/117/97 in order to assist the County in containing the escalating costs of hiring Family Court assigned legal counsel.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, the Secretary to the Assistant Public Defender's salary is budgeted at year-end 2011 levels. The salaries of the two Assistant Public Defenders also remain unchanged.

Contractual items are funded based upon historical analysis and anticipated needs.

**JUDICIAL**
**PD - Family Court**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1172 PD - Family Court** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0260 | Assistant Public Defender | | 93,835.00 | 93,424.00 | 93,424.00 | 93,424.00 |
| 6970 | Sec To Asst Public Defender | | 19,723.00 | 20,173.00 | 20,173.00 | 20,173.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **116,518.83** | **113,558.00** | **113,597.00** | **113,597.00** | **113,597.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04550 | Office Supplies | 254.96 | 500.00 | 500.00 | 400.00 | 400.00 |
| 04990 | Purchased Services | 900.57 | 900.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,155.53** | **1,400.00** | **1,500.00** | **1,400.00** | **1,400.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 40,327.90 | 46,925.00 | 52,220.00 | 52,220.00 | 52,220.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **40,327.90** | **46,925.00** | **52,220.00** | **52,220.00** | **52,220.00** |
| **TOTAL** | **PD - FAMILY COURT** | **158,002.26** | **161,883.00** | **167,317.00** | **167,217.00** | **167,217.00** |

## A1174 CONFLICT DEFENDER

### DEPARTMENTAL FUNCTIONS:

The Rensselaer County Office of the Conflict Defender was created in 2004 to serve in the place and instead of the Public Defender whenever the Public Defender is disqualified from acting to discharge his or her duties in a particular case. The Conflict Defender operates and functions separately and distinctly from the Office of the Public Defender.

### PROGRAM OBJECTIVES:

The department has two primary objectives. First, it is constitutionally and statutorily mandated to provide competent legal representation to indigent persons in the Criminal Courts and Family Court. As such, the Office of Conflict Defender has responsibilities to its clients, which are identical to those of the Public Defender with respect to the clients whom that office serves. Second, it is designed to achieve cost savings by eliminating the need to compensate private attorneys on an hourly basis for such services.

### MANDATES:

This department was created to address the mandate of representing indigent defendants by reducing the escalating costs associated with the Public Defender and the Public Administrator.

### REVENUE APPLICABLE TO THIS PROGRAM:

R1265 12652 Conflict Defender Fees $500

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Personnel Services funding is provided at year-end 2011 levels.

Contractual expenses are funded to meet anticipated requirements for 2012.

**JUDICIAL**
**Conflict Defender**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1174 Conflict Defender** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0255 | Assistant Conflict Defender | | 155,535.00 | 156,214.00 | 156,214.00 | 156,214.00 |
| 1635 | Conflict Defender | | 54,652.00 | 54,652.00 | 54,652.00 | 54,652.00 |
| 6745 | Secretary To Conflict Defender | | 19,644.00 | 19,644.00 | 19,644.00 | 19,644.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **228,845.41** | **229,831.00** | **230,510.00** | **230,510.00** | **230,510.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 105.00 | 500.00 | 500.00 | 250.00 | 250.00 |
| 04300 | Telephone | 1,511.41 | 2,000.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| 04450 | Rental - Equipment/Maintenance | 990.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04480 | Maintenance In Lieu of Rent | 13,681.00 | 12,393.00 | 12,178.00 | 12,178.00 | 12,178.00 |
| 04540 | Publications | 2,147.48 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04550 | Office Supplies | 599.05 | 500.00 | 500.00 | 400.00 | 400.00 |
| 04900 | Professional Services | 1,430.45 | 3,500.00 | 5,000.00 | 4,000.00 | 4,000.00 |
| 04902 | Expert Testimony | 0.00 | 750.00 | 750.00 | 500.00 | 500.00 |
| 04980 | Computer Services | 1,916.00 | 1,422.00 | 1,318.00 | 1,318.00 | 1,318.00 |
| 04990 | Purchased Services | 2,538.42 | 2,250.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| **TOTAL** | **CONTRACTUAL** | **24,918.81** | **26,515.00** | **28,246.00** | **26,646.00** | **26,646.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 65,708.72 | 76,005.00 | 75,826.00 | 75,826.00 | 75,826.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **65,708.72** | **76,005.00** | **75,826.00** | **75,826.00** | **75,826.00** |
| **TOTAL** | **CONFLICT DEFENDER** | **319,472.94** | **332,351.00** | **334,582.00** | **332,982.00** | **332,982.00** |

**A1175 PUBLIC ADMINISTRATOR**

**DEPARTMENTAL FUNCTIONS:**

In accordance with federal and state law, indigent persons charged with criminal offenses potentially subject to incarceration and other such persons involved in certain types of civil litigation are entitled to legal representation at public expense. The primary source of such representation in Rensselaer County at the pre-trial and trial stages of such proceedings is the Public Defender. Since January 1, 2004, whenever the Public Defender has a conflict of interest, the secondary source of such representation is the Conflict Defender. Since June 13, 2011, whenever the Conflict Defender has a conflict of interest, the next source of such representation in Family Court cases is the Special Family Court Counsel. Still, many cases remain in which none of the three offices can represent such an individual. In those cases, the Court will assign a private attorney to represent the affected individual, usually at a statutory rate of $75.00 per hour. Those criminal defendants who are convicted of crimes have a right to be represented on appeal. Some of those defendants are represented by the Special Appellate Counsel. Others including co-defendants, are assigned private counsel who are paid at the same statutory rate. Those pre-trial, trial and appellate claims are paid by the County from the Public Administrator appropriation code pursuant to Section 722-b of the County Law and are monitored on a pro bono basis by the County Attorney.

**MANDATES:**

This program shall assign counsel to indigent defendants in cases where a conflict of interest exists with the Public Defender's and Conflict Defender's offices.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3025 30250 Indigent Legal Services | $181,382 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The State of New York's 2011-2012 budget altered the manner in which financial support was and will be given to the County's Indigent Legal Services Program. Under this new process, the financial support received in March 2010, for the County's 2009 calendar year, is considered the base funding year. Thereafter, ninety percent (90%) of the base year was received in March 2011 for 2010, seventy-five (75%) of the base year will be received in March 2012 for 2011, fifty percent (50%) of the base year will be received in March 2013 for 2012, and twenty-five percent (25%) of the base year will be received in March 2014 for 2013. For 2014, there will no longer be State funding for this program. The disparity between the base year's funding and the funding received in each year thereafter is supposed to be replaced by discretionary grant funding from the New York State Office of Indigent Legal Services (OILS). Thus each year, Rensselaer County must apply for and receive approval from OILS for additional funding in order to maintain the 2009 base year funding level. This new manner of funding does not cover all of the existing expenses. The discretionary grant funding is likely to be directed toward additional expenses, as it cannot supplant existing obligations.

Since January 1, 2005, the position of Special Appellate Counsel has been included within this code to handle the appeals by indigent persons, which would otherwise be assigned to private attorneys, except for those assigned by reason of a conflict of interest.

As of June 13, 2011, the positions of Special Family Court Counsel are included within this code in order to achieve savings through decreased assignments of private counsel to represent indigent parties within Family Court.

The salaries of the Special Appellate Counsel and the Special Family Court Counsels remain at year-end 2011 levels.

**JUDICIAL**
**Public Administrator**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1175 Public Administrator** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5630 | Personnel Service Savings | | (4,000.00) | 0.00 | 0.00 | 0.00 |
| 7345 | Special Appellate Counsel | | 52,223.00 | 52,223.00 | 52,223.00 | 52,223.00 |
| 7365 | Special Family Court Counsel | | 45,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **52,280.14** | **93,223.00** | **97,223.00** | **97,223.00** | **97,223.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04907 | Special Counsel | 688,914.97 | 350,000.00 | 410,000.00 | 400,000.00 | 400,000.00 |
| **TOTAL** | **CONTRACTUAL** | **688,914.97** | **350,000.00** | **410,000.00** | **400,000.00** | **400,000.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 9,401.87 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **9,401.87** | **20,000.00** | **20,000.00** | **20,000.00** | **20,000.00** |
| **TOTAL** | **PUBLIC ADMINISTRATOR** | **750,596.98** | **463,223.00** | **527,223.00** | **517,223.00** | **517,223.00** |

**A1180 JUSTICES & CONSTABLES**

**DEPARTMENTAL FUNCTIONS:**

This code is a repayment to the State based on fines levied in local justice courts in the towns upon the review of cases by New York State Comptroller's Office. The County is billed quarterly by the State.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided at the requested level.

**JUDICIAL**
**Justices & Constables**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1180 Justices & Constables** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 4,750.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **CONTRACTUAL** | **4,750.00** | **2,500.00** | **2,500.00** | **2,500.00** | **2,500.00** |
| **TOTAL** | **JUSTICES & CONSTABLES** | **4,750.00** | **2,500.00** | **2,500.00** | **2,500.00** | **2,500.00** |

**A1185 MEDICAL EXAMINER**

**DEPARTMENTAL FUNCTIONS:**

Pursuant to the provisions of Section 8.08 of the Rensselaer County Charter and Section 400 Article 17-A of the County Law of the State of New York, the Medical Examiner program is administered by the Department of Health. The general duties of the Office of the Medical Examiner are to investigate the death of every person dying within the county, or whose body is found within the county, which appears to be:

- A violent death, whether by criminal violence, suicide or casualty;
- A death caused by unlawful act or criminal neglect;
- A death occurring in a suspicious, unusual or unexplained manner;
- A death while unattended by a physician, so far as can be discovered, or where no physician able to certify the cause of death as provided in public health law and in form as prescribed by the commissioner of health can be found; or
- A death of a person confined in a public institution other than a hospital, infirmary or nursing home.

The Office of the Medical Examiner has a chief Medical Examiner who is certified as a forensic pathologist performing all necessary autopsies. The program has Medico-Legal Death Investigators (MLDI's) that are on call twenty-four hours a day, seven days a week, three hundred sixty-five days a year, and work under the general direction of the Medical Examiner during an investigation. The MLDI's perform documentation, arrange for transport of the deceased for autopsy, obtain medical records as indicated, contact primary care providers and family of the deceased, and secure the scene in conjunction with the law enforcement agency having jurisdiction. The MLDI's respond to the scene of the death as quickly as possible.

**PROGRAM OBJECTIVES:**

It is the objective of the Office of the Medical Examiner to investigate any and all deaths that occur within the County of Rensselaer or to investigate the death of any body found within the county as prescribed by law, and in a timely manner. Individuals working within the office continue to obtain professional growth within the areas of investigation and newly identified diseases. The office continues to expand its collaborative efforts with all county departments and community agencies that have responsibility in the investigation of a death, such as the Department of Social Services, Mental Health, emergency medical services, fire departments, law enforcement agencies, and the District Attorney's Office. This office also participates on the County's Child Fatality Review Team and TRIAD (Senior Crime Victims Program).

**PROGRAM STATISTICS:**

In 2010, the Medical Examiner's Office performed 94 full autopsies (including toxicology) and 5 external examinations. External examination is a partial autopsy with a review of medical records and completion of death certificate. In total, 99 bodies were transported to Albany Medical Center for autopsy.

**MANDATES:**

The County is mandated to have a Medical Examiner to investigate all deaths that occur within the County.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salary of the Medical Examiner is also unchanged.

The 2012 budget for the Medical Examiner program reflects the loss of Public Health State Aid Article 6 funding. Certain contractual expenses which had historically been budgeted within the Department of Health – Administration (A4010) have, therefore, been appropriated here in order to present a full picture of the program's impact on the County budget.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1185 Medical Examiner** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1110 | Chief Medical Examiner | | 72,600.00 | 72,600.00 | 72,600.00 | 72,600.00 |
| 4735 | Medico Legal Death Investigator | | 116,595.00 | 116,580.00 | 116,580.00 | 116,580.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **192,348.44** | **189,195.00** | **189,180.00** | **189,180.00** | **189,180.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04051 | Automobile, Gasoline | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 279.14 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04200 | Insurance | 288.20 | 350.00 | 225.00 | 225.00 | 225.00 |
| 04450 | Rental - Equipment/Maintenance | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04500 | Special Departmental Supplies | 1,455.20 | 2,250.00 | 2,250.00 | 2,250.00 | 2,250.00 |
| 04520 | Dues | 0.00 | 0.00 | 550.00 | 550.00 | 550.00 |
| 04560 | Training | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04800 | Contractual Agency | 78,218.02 | 50,000.00 | 80,000.00 | 65,000.00 | 65,000.00 |
| 04919 | Body Transports | 10,545.00 | 10,000.00 | 20,000.00 | 15,000.00 | 15,000.00 |
| 04990 | Purchased Services | 1,933.72 | 1,600.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| **TOTAL** | **CONTRACTUAL** | **92,719.28** | **64,600.00** | **110,625.00** | **90,625.00** | **90,625.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 36,263.34 | 43,743.00 | 55,152.00 | 55,152.00 | 55,152.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **36,263.34** | **43,743.00** | **55,152.00** | **55,152.00** | **55,152.00** |
| **TOTAL** | **MEDICAL EXAMINER** | **321,331.06** | **297,538.00** | **354,957.00** | **334,957.00** | **334,957.00** |
| **TOTAL** | **JUDICIAL** | **4,725,286.56** | **4,520,998.00** | **4,586,933.00** | **4,565,109.00** | **4,565,109.00** |

**A1230 COUNTY EXECUTIVE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Executive is the Chief Executive Officer of the County, responsible for the administration of all county affairs placed in the office's charge by law or under the provisions of the Rensselaer County Charter.

Among the duties of the County Executive is the authority to maintain and coordinate the daily operations of all county departments. The County Executive serves as Budget Officer. In accordance with the Rensselaer County Charter, the County Executive is responsible for final approval of legislative action by approval or veto of all legislation pertaining to the operation of the County. The Executive acts as central access point and chief spokesperson for all citizens of the County, and in addition, represents Rensselaer County with state and federal agencies.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects year-end 2011 salaries. The “Transfers Out” line item reflects the transfer of that portion of the cost of the Assistant for Governmental Relations that will be spent on tourism duties to the Tourism Program (A6411) and approximately fifty percent (50%) of salary and related benefits for the Confidential Assistant, which are charged back to the Stop-DWI program (A3315).

Contractual line item allocations reflect expenditure history and anticipated requirements.

**EXECUTIVE**
**County Executive**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1230 County Executive** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0215 | Asst. for Governmental Rltns | | 29,000.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| 0235 | Asst for Pub Infor & Operation | | 86,882.00 | 86,882.00 | 86,882.00 | 86,882.00 |
| 1420 | County Executive | | 112,000.00 | 112,000.00 | 112,000.00 | 112,000.00 |
| 1708 | Confidential Assistant | | 47,148.00 | 47,148.00 | 47,148.00 | 47,148.00 |
| 2570 | Secretary to County Exec. | | 54,822.00 | 55,612.00 | 55,612.00 | 55,612.00 |
| 8880 | Transfers Out | | (53,575.00) | (53,575.00) | (53,575.00) | (53,575.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **259,269.50** | **276,277.00** | **275,067.00** | **275,067.00** | **275,067.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 25,073.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **25,073.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 430.00 | 395.00 | 400.00 | 400.00 | 400.00 |
| 04051 | Automobile, Gasoline | 1,347.95 | 1,500.00 | 1,350.00 | 1,350.00 | 1,350.00 |
| 04420 | Maintenance | 75.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 04500 | Special Departmental Supplies | 889.16 | 689.00 | 900.00 | 900.00 | 900.00 |
| 04540 | Publications | 621.44 | 811.00 | 650.00 | 650.00 | 650.00 |
| 04550 | Office Supplies | 1,432.11 | 1,655.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04565 | Advertising | 282.96 | 350.00 | 350.00 | 350.00 | 350.00 |
| 04990 | Purchased Services | 2,093.85 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **CONTRACTUAL** | **7,172.47** | **7,975.00** | **8,025.00** | **8,025.00** | **8,025.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 80,175.07 | 133,735.00 | 157,402.00 | 157,402.00 | 157,402.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **80,175.07** | **133,735.00** | **157,402.00** | **157,402.00** | **157,402.00** |
| **TOTAL** | **COUNTY EXECUTIVE** | **371,690.04** | **417,987.00** | **440,494.00** | **440,494.00** | **440,494.00** |
| **TOTAL** | **EXECUTIVE** | **371,690.04** | **417,987.00** | **440,494.00** | **440,494.00** | **440,494.00** |

**A1320 AUDITOR**

**DEPARTMENTAL FUNCTIONS:**

The County Auditor is responsible for reviewing all vendor claims submitted for payment by Legislative and Executive departments for appropriate detail as required by the Rensselaer County Charter. The department maintains records of contracts and agreements between the County and its vendors. Additionally, the internal audit function is assured that all legislative, regulatory or contractual requirements are recognized and met and that government assets are safeguarded.

It must be noted that the internal audit function does not relieve Executive management of the responsibility to establish and support an adequate internal control environment within Rensselaer County. It is the Executive management's responsibility to plan, organize and direct the undertaking of sufficient controls to provide reasonable assurance that government's goals and objectives will be accomplished in the most effective, efficient and economical manner.

Per section 5.01 of the Rensselaer County Charter, for the Purpose of maintaining a proper control and supervision over all fiscal affairs, the County Legislature shall appoint a County Auditor and shall designate a method to maintain a continuous internal audit of all fiscal transactions.

**PROGRAM OBJECTIVES:**

The County Auditor maintains an internal audit of the County's financial transactions in order to ascertain the accuracy, propriety and legality of such transactions and to determine whether the financial statements of the County present its financial position accurately. In addition, the Auditor insures adherence to policies, procedures and practices established by the County.

The department is also responsible to report on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and compliance with institutional policies and government laws and regulations. Additionally, Internal Audit is responsible for providing analysis, recommendations, counsel, and information concerning activities reviewed.

**PROGRAM STATISTICS:**

In 2009, the Auditor's Office processed 15,106 vendor claims/purchase orders. This does not include over 1,000 claims submitted by the Board of Elections for election workers, over 1,000 mileage claims submitted for DSS employees, over 100 travel claims approved by Budget and over 64,000 BICS/PICS payments processed by DSS and audited by the Auditor's Office.

Of the 15,106 vendor claims/purchase orders processed, 1,036 or 6.86%, were returned to the department for corrective actions for various reasons and had to be re-submitted to the Auditor's Office.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services funding remains at 2011 year-end salary levels.

All other funding is provided to meet anticipated requirements for 2012.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1320 Auditor** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0400 | Auditor | | 69,789.00 | 69,789.00 | 69,789.00 | 69,789.00 |
| 1705 | Conf Asst To County Auditor | | 21,069.00 | 21,069.00 | 21,069.00 | 21,069.00 |
| 1940 | Deputy County Auditor | | 53,195.00 | 53,181.00 | 53,181.00 | 53,181.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **136,437.64** | **144,053.00** | **144,039.00** | **144,039.00** | **144,039.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 425.00 | 0.00 | 425.00 | 425.00 | 425.00 |
| 04550 | Office Supplies | 436.31 | 975.00 | 975.00 | 975.00 | 975.00 |
| 04980 | Computer Services | 2,231.00 | 1,615.00 | 1,477.00 | 1,477.00 | 1,477.00 |
| 04990 | Purchased Services | 1,151.35 | 1,150.00 | 1,150.00 | 1,150.00 | 1,150.00 |
| **TOTAL** | **CONTRACTUAL** | **4,243.66** | **3,740.00** | **4,027.00** | **4,027.00** | **4,027.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 43,863.79 | 49,479.00 | 49,121.00 | 49,121.00 | 49,121.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **43,863.79** | **49,479.00** | **49,121.00** | **49,121.00** | **49,121.00** |
| **TOTAL** | **AUDITOR** | **184,545.09** | **197,272.00** | **197,187.00** | **197,187.00** | **197,187.00** |

**A1325 BUREAU OF FINANCE**

**DEPARTMENTAL FUNCTIONS:**

Specific responsibilities of the Bureau of Finance include:

- Collection, receipt, investment and disbursement of County funds;
- Overall maintenance of County financial records and systems;
- Developing and issuing the County's annual financial statements;
- Verification of the validity of tax arrears to property assumed by the County;
- Collection and regulation of the County Hotel Occupancy Tax;
- Oversee aspects of the issuance and payment of County debt;
- Oversee the issuance of the independent audit of the County's financial statements;
- Address general financial issues affecting the County; and
- Conduct sale of delinquent taxes through tax sale certificates.

**PROGRAM OBJECTIVES:**

The Bureau of Finance is responsible for administering the financial affairs of Rensselaer County in accordance with state law and section 6.01 of the County Charter.

The continuing objectives of the Bureau are to improve financial accounting and reporting systems, especially with regard to the new financial management system; to provide improved services to other agencies, bureaus and departments of County government; to improve services to the public and to maximize the quality bond rating of the County.

**MANDATES:**

This department administers all of the financial affairs of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1230 12301 Treasurer's Fees | $21,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all titles are budgeted at year-end 2011 salary levels. The Bureau of Finance continues to provide the Bureau of Tax Services with staff time for data entry and related tasks.

Equipment and contractual expenses reflect expenditure history and anticipated need.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1325 Bureau of Finance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1100 | Chief Fiscal Officer | | 114,997.00 | 114,997.00 | 114,997.00 | 114,997.00 |
| 1450 | Confidential Asst To C. F. O. | | 33,990.00 | 33,990.00 | 33,990.00 | 33,990.00 |
| 2320 | Deputy Chief Fiscal Officer | | 77,163.00 | 77,163.00 | 77,163.00 | 77,163.00 |
| 2730 | Financial Review Specialist | | 60,295.00 | 60,295.00 | 60,295.00 | 60,295.00 |
| 5740 | Principal Account Clerk | | 41,629.00 | 41,629.00 | 41,629.00 | 41,629.00 |
| 6485 | Property Tax Supervisor | | 54,363.00 | 54,363.00 | 54,363.00 | 54,363.00 |
| 6635 | Real Estate Specialist | | 61,890.00 | 62,638.00 | 62,638.00 | 62,638.00 |
| 8880 | Transfers Out | | (53,400.00) | (53,400.00) | (53,400.00) | (53,400.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **414,050.31** | **390,927.00** | **391,675.00** | **391,675.00** | **391,675.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,487.01 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| **TOTAL** | **EQUIPMENT** | **1,487.01** | **1,500.00** | **1,500.00** | **1,500.00** | **1,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 198.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04100 | Printing | 106.08 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04420 | Maintenance | 125.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04500 | Special Departmental Supplies | 256.08 | 260.00 | 500.00 | 300.00 | 300.00 |
| 04540 | Publications | 285.48 | 500.00 | 500.00 | 300.00 | 300.00 |
| 04550 | Office Supplies | 1,616.78 | 1,750.00 | 1,750.00 | 1,750.00 | 1,750.00 |
| 04565 | Advertising | 199.44 | 350.00 | 350.00 | 350.00 | 350.00 |
| 04900 | Professional Services | 26,299.05 | 28,400.00 | 28,400.00 | 28,400.00 | 28,400.00 |
| 04990 | Purchased Services | 3,143.70 | 3,750.00 | 3,250.00 | 3,250.00 | 3,250.00 |
| **TOTAL** | **CONTRACTUAL** | **32,229.61** | **35,610.00** | **35,350.00** | **34,950.00** | **34,950.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 170,288.32 | 172,168.00 | 182,168.00 | 182,168.00 | 182,168.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **170,288.32** | **172,168.00** | **182,168.00** | **182,168.00** | **182,168.00** |
| **TOTAL** | **BUREAU OF FINANCE** | **618,055.25** | **600,205.00** | **610,693.00** | **610,293.00** | **610,293.00** |

**A1340 BUREAU OF BUDGET**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Budget prepares the annual budget for Rensselaer County and provides program and fiscal analysis to the County Executive on all departments and programs funded by the County. In addition, budgetary staff acts as liaisons between departments and the County Executive with respect to financial, budgetary, and program issues. The Bureau of Budget also provides continuous oversight with respect to the execution and administration of the County budget.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries of management personnel remain at year-end 2011 levels.

Contractual expenses have been allocated to meet anticipated requirements.

**FINANCE**
**Bureau of Budget**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1340 Bureau of Budget** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1820 | Director Of Budget | | 94,963.00 | 94,963.00 | 94,963.00 | 94,963.00 |
| 2110 | Deputy Budget Director | | 67,971.00 | 67,971.00 | 67,971.00 | 67,971.00 |
| 6120 | Program Associate | | 59,535.00 | 59,535.00 | 59,535.00 | 59,535.00 |
| 7080 | Secretary to Budget Director | | 50,408.00 | 51,558.00 | 51,558.00 | 51,558.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **266,173.93** | **272,877.00** | **274,027.00** | **274,027.00** | **274,027.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 671.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **671.25** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 93.60 | 100.00 | 40.00 | 40.00 | 40.00 |
| 04500 | Special Departmental Supplies | 0.00 | 150.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 197.80 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 631.00 | 650.00 | 650.00 | 650.00 | 650.00 |
| 04990 | Purchased Services | 1,462.49 | 1,350.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| **TOTAL** | **CONTRACTUAL** | **2,384.89** | **2,750.00** | **2,690.00** | **2,690.00** | **2,690.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 93,554.49 | 94,049.00 | 93,449.00 | 93,449.00 | 93,449.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **93,554.49** | **94,049.00** | **93,449.00** | **93,449.00** | **93,449.00** |
| **TOTAL** | **BUREAU OF BUDGET** | **362,784.56** | **369,676.00** | **370,166.00** | **370,166.00** | **370,166.00** |

**A1355 BUREAU OF TAX SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Real Property Tax Services agencies, also known as Bureau of Tax Services, exist in every County of the State. The services performed by these offices are legislated by statute pursuant to the NYS Legislature or by rule pursuant to the NYS Office of Real Property Services.

Functions performed by the Bureau, as set forth in Section 1532 of the NYS Real Property Tax Law, are as follows:

Advise and assist local assessors in the preparation and maintenance of their assessment rolls, property record cards and inventory files, as well as additional documents relating to real property assessment and taxation.

Assist and monitor Re-Assessment projects being done within our County.

Apportion the County tax levy and prepare the annual tax rate schedule for towns and cities in Rensselaer County. This office takes the adopted County Budget and apportions the amount to be raised by the tax levy in the various municipalities, as well as calculates the tax rates for the towns and cities, which is used to produce the current property tax bills.

Coordinate the maintenance of the computer files for the various assessing jurisdictions. Produce assessment rolls, tax rolls and tax bills for the towns, villages and school districts. This office also is responsible for keying in unpaid taxes for relevy.

Provide required training for local assessors and annual training for local Boards of Assessment Review members.

Prepare and submit schedule of real property taxes levied by the county legislature to the NYS Comptroller and statement of county tax apportionment, pursuant to article 8 of the NYSRPTL, to the State Office of Real Property Services.

**PROGRAM OBJECTIVES:**

The Bureau of Real Property Tax Services, in accordance with article 15 of the New York State Real Property Tax Law, provides assistance, professional guidance and technical support to local real property officials, including but not limited to assessors, tax collectors, tax receivers, school tax officials and elected Municipal officials.

In addition, this office researches and prepares necessary resolutions related to real property tax corrections and/or refunds throughout the county.

This office assists local assessors by helping to maintain a uniform level of assessment pursuant to section 305 of the NYS Real Property Tax Law.

**MANDATES:**

The County shall create and maintain a Real Property Tax Services Agency.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$506,901** |
|---|---|
| R2210 22102 Tax Assessments, Schools | $ 36,000 |
| R2210 22103 Tax Services, Town & City | 470,901 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 levels. “Plus Transfers, Other Codes” reflects the chargeback of an estimated $15,000 in Bureau of Finance staff time for data entry and related tasks and $14,000 for the sharing of a Secretary with the Bureau of Research and Information Services. The Senior Real Property Clerk position was eliminated at the end of 2010 as a result of the failed union negotiations related to health insurance savings.

Contractual codes are funded to meet anticipated needs and are based upon historical spending levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1355 Bureau of Tax Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2060 | Director of Real Property Tax | | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 6320 | Plus Transfers, Other Codes | | 27,200.00 | 29,000.00 | 29,000.00 | 29,000.00 |
| 6625 | Real Property Technician | | 39,172.00 | 40,274.00 | 40,274.00 | 40,274.00 |
| 7930 | Senior Real Property Clerk | | 35,443.00 | 0.00 | 0.00 | 0.00 |
| 8080 | Supervisor Of Tax Mapping Srvs | | 63,793.00 | 63,793.00 | 63,793.00 | 63,793.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **244,006.18** | **195,608.00** | **163,067.00** | **163,067.00** | **163,067.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 190.00 | 300.00 | 300.00 | 250.00 | 250.00 |
| 04420 | Maintenance | 18.60 | 149.00 | 150.00 | 150.00 | 150.00 |
| 04480 | Maintenance In Lieu of Rent | 17,172.00 | 14,939.00 | 14,402.00 | 14,402.00 | 14,402.00 |
| 04540 | Publications | 157.50 | 170.00 | 170.00 | 170.00 | 170.00 |
| 04550 | Office Supplies | 499.57 | 400.00 | 400.00 | 350.00 | 350.00 |
| 04990 | Purchased Services | 2,085.09 | 2,006.00 | 1,524.00 | 1,524.00 | 1,524.00 |
| **TOTAL** | **CONTRACTUAL** | **20,122.76** | **17,964.00** | **16,946.00** | **16,846.00** | **16,846.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 62,236.92 | 61,373.00 | 65,054.00 | 65,054.00 | 65,054.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **62,236.92** | **61,373.00** | **65,054.00** | **65,054.00** | **65,054.00** |
| **TOTAL** | **BUREAU OF TAX SERVICES** | **326,365.86** | **274,945.00** | **245,067.00** | **244,967.00** | **244,967.00** |

**A1362 TAX ADVERTISING & EXPENSE**

**DEPARTMENTAL FUNCTIONS:**

Attempt to communicate with delinquent taxpayers via mailed notices, published newspaper notices and phone calls.

Research parcels to verify ownership and to obtain records of liens, mortgages and judgments, etc.

Foreclosure proceedings commence when all other attempts to receive payment have been exhausted. Such process includes compiling foreclosure documents for the County Attorney, sending lien notifications to owners and other lien holders, organizing and managing the auction of foreclosed parcels, and conveying titles of auctioned parcels to the new owners.

**PROGRAM OBJECTIVES:**

To collect as many delinquent taxes as possible while making every effort to minimize the number of future property foreclosures.

The County receives approximately 4,000 delinquent tax accounts from the local collectors in April of each year. Each of these accounts is generally billed several times a year with appropriate notice of the amounts due.

Typically, the Bureau of Finance, prior to Rensselaer County taking title through an in-rem foreclosure action, collects more than ninety-eight percent (98%) of these accounts.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$60,000**

| | |
|---|---|
| R1235 12351 Tax advertising fees | $45,000 |
| R1235 12352 Tax search, in-rem properties | 15,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided to meet anticipated requirements.

**FINANCE**
**Tax Advertising & Expense**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1362 Tax Advertising & Expense** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 100.00 | 300.00 | 250.00 | 250.00 |
| 04100 | Printing | 330.34 | 500.00 | 400.00 | 400.00 | 400.00 |
| 04500 | Special Departmental Supplies | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 400.00 | 250.00 | 250.00 |
| 04565 | Advertising | 21,915.09 | 20,000.00 | 22,000.00 | 22,000.00 | 22,000.00 |
| 04980 | Computer Services | 46,452.00 | 46,068.00 | 46,671.00 | 46,671.00 | 46,671.00 |
| **TOTAL** | **CONTRACTUAL** | **68,697.43** | **67,268.00** | **69,871.00** | **69,671.00** | **69,671.00** |
| **TOTAL** | **TAX ADVERTISING & EXPENSE** | **68,697.43** | **67,268.00** | **69,871.00** | **69,671.00** | **69,671.00** |

## A1364 EXPENSES, TAX PROPERTY

**DEPARTMENTAL FUNCTIONS:**

This cost center provides for the expense of property acquired by the County for tax delinquency. Typically, these minimal expenditures include repairs, maintenance, hazard elimination and security for the properties.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Contractual funding is provided at the level requested by the Bureau of Finance.

**FINANCE**
**Expenses, Tax Property**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1364 Expenses, Tax Property** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04215 | Minor Claims | 0.00 | 10,000.00 | 1,900.00 | 1,900.00 | 1,900.00 |
| 04500 | Special Departmental Supplies | 0.00 | 240.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **10,240.00** | **1,900.00** | **1,900.00** | **1,900.00** |
| **TOTAL** | **EXPENSES, TAX PROPERTY** | **0.00** | **10,240.00** | **1,900.00** | **1,900.00** | **1,900.00** |

## A1380 NOTE ISSUANCE

**DEPARTMENTAL FUNCTIONS:**

This code, as specified by the New York State Comptroller’s Uniform System of Accounts, is utilized for the appropriation of certain expenditures related to the issuance of debt instruments by the County and the cost of paying agents fees from prior years borrowing.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding is provided in accordance with the departmental request.

**FINANCE**
**Note Issuance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1380 Note Issuance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 12,740.92 | 13,300.00 | 13,300.00 | 13,300.00 | 13,300.00 |
| **TOTAL** | **CONTRACTUAL** | **12,740.92** | **13,300.00** | **13,300.00** | **13,300.00** | **13,300.00** |
| **TOTAL** | **NOTE ISSUANCE** | **12,740.92** | **13,300.00** | **13,300.00** | **13,300.00** | **13,300.00** |
| **TOTAL** | **FINANCE** | **1,573,189.11** | **1,532,906.00** | **1,508,184.00** | **1,507,484.00** | **1,507,484.00** |

**A1410 COUNTY CLERK**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Clerk's Record Room Department is the primary recording center for all County land, court and miscellaneous records. The Record Room is the primary department for passport applications, pistol permit applications, amendments and transfers, and obtaining felony criminal record information. It serves as the central filing office for most court records including civil judgments, foreclosures, Supreme and County court cases, divorces, separation agreements, and notices of pendency. The Record Room is also the central registration center for veteran's discharges, Rensselaer County Notary Publics, and Commissioner of Deeds. The Clerk's office also provides passport photos and non-driver ID cards.

The Department of Motor Vehicles (DMV) provides original and renewal vehicle registrations, enhanced and regular drivers' licenses and learner's permits. DMV is responsible for issuing conditional and restricted licenses and registration of rental vehicles, livery, ambulances and buses. DMV is also a sponsor of the "Motor Voter" program.

The Record Room is open from 8:30 am - 5:00 pm every weekday and is open on Thursdays from 8:30 am - 7:00 pm. DMV is open from 8:30 am - 4:15 pm every weekday and is open on Thursdays from 8:30 am - 7:15 pm.

DMV operates three satellite offices for public convenience. The East Greenbush DMV satellite office is located at East Greenbush Town Hall and is open on Mondays from 9:00 am - 3:00 pm. The Schodack DMV satellite office is located at Schodack Town Hall and is open on Tuesdays from 9:00 am - 3:00 pm. The Hoosick Falls DMV Satellite office is located at the John J. Murphy Senior Center and is open on Wednesdays from 10:00 am - 2:00 pm.

**PROGRAM OBJECTIVES:**

The County Clerk's Office continues work on the DMV counter restoration project begun in 2010. When complete, the new counters will provide ample space for transactions, DMV testing, and other important activities that will result in a more efficient workflow model which will increase DMV revenue through increased customer traffic.

The County Clerk will also conclude the archival program begun in 2010 that will result in the quick and efficient search and retrieval of over fifty (50) years of deed and mortgage indices as well as the printing of deed records from 1989. Coupled with the existing database on the County IDIRMS (Integrated Document Imaging Records Management System), over 2.5 million pages of records will be available for search and retrieval through the system and online through www.uslandrecords.com.

The County Clerk proposes the purchase of a Digital Passport System to conform to Department of State requests for an upgrade in photos. The County Clerk also proposes purchasing computer equipment to replace obsolete hardware in both DMV and the Record Room.

**MANDATES:**

The County Clerk shall perform all duties prescribed by law as register of the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1255 12551 Clerk Fees | $3,130,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all positions are budgeted at year-end 2011 salary levels. The Secretary to the County Clerk's salary has been raised due to increased responsibilities and duties, and by not filling a vacant Computer Imaging Technician position. As a result of the failed union negotiations related to health insurance savings, a Motor Vehicle License Clerk position remains in "Personnel Service Savings".

Equipment and contractual funding reflect expenditure history and projected requirements, within budgetary limitations.

**STAFF**
**County Clerk**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1410 County Clerk** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0820 | Building Attendant II | | 39,289.00 | 39,289.00 | 39,289.00 | 39,289.00 |
| 1255 | Computer Imaging Technician | | 90,047.00 | 98,074.00 | 105,888.00 | 105,888.00 |
| 1390 | County Clerk | | 95,000.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| 1575 | Criminal Records Coordinator | | 28,945.00 | 18,966.00 | 31,610.00 | 31,610.00 |
| 1585 | Computer Systems Supervisor | | 41,037.00 | 41,037.00 | 41,037.00 | 41,037.00 |
| 1990 | Deputy County Clerk | | 140,060.00 | 140,060.00 | 140,060.00 | 140,060.00 |
| 2505 | Enforcement Coordinator | | 39,642.00 | 39,642.00 | 39,642.00 | 39,642.00 |
| 2685 | Mortgage Tax Supervisor | | 43,307.00 | 43,307.00 | 43,307.00 | 43,307.00 |
| 4790 | Motor Vehicle License Clerk | | 446,403.00 | 446,403.00 | 446,403.00 | 446,403.00 |
| 4810 | Motor Vehicle Financial Superv | | 45,110.00 | 45,110.00 | 45,110.00 | 45,110.00 |
| 4895 | MV Inform Process Specialist | | 36,751.00 | 36,751.00 | 36,751.00 | 36,751.00 |
| 5440 | Record Room Supervisor | | 42,966.00 | 42,966.00 | 42,966.00 | 42,966.00 |
| 5630 | Personnel Service Savings | | (56,169.00) | (48,566.00) | (103,512.00) | (103,512.00) |
| 5740 | Principal Account Clerk | | 40,527.00 | 40,997.00 | 40,997.00 | 40,997.00 |
| 6150 | Principal Mtr Veh License Clerk | | 54,201.00 | 54,201.00 | 54,201.00 | 54,201.00 |
| 6780 | Senior MV License Clerk | | 41,148.00 | 41,148.00 | 41,148.00 | 41,148.00 |
| 7120 | Secretary To County Clerk | | 46,380.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 7460 | Special Assistant To Cty Clerk | | 71,870.00 | 71,870.00 | 71,870.00 | 71,870.00 |
| 7875 | Sr. Computer Imaging Tech | | 32,044.00 | 37,870.00 | 37,870.00 | 37,870.00 |
| 8060 | Temporary Services | | 62,161.00 | 62,161.00 | 62,161.00 | 62,161.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,316,392.75** | **1,380,719.00** | **1,396,286.00** | **1,361,798.00** | **1,361,798.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 2,219.75 | 750.00 | 2,000.00 | 1,500.00 | 1,500.00 |
| 02200 | Office Equipment | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 02300 | Automobile | 3,588.00 | 4,238.00 | 3,944.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 4,035.00 | 80,865.00 | 2,250.00 | 2,200.00 | 2,200.00 |
| **TOTAL** | **EQUIPMENT** | **9,842.75** | **87,353.00** | **9,694.00** | **5,200.00** | **5,200.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 538.00 | 1,250.00 | 1,250.00 | 1,000.00 | 1,000.00 |
| 04050 | Automobile Maintenance | 694.56 | 1,000.00 | 1,250.00 | 1,250.00 | 1,250.00 |
| 04051 | Automobile, Gasoline | 2,553.97 | 3,000.00 | 3,400.00 | 3,400.00 | 3,400.00 |
| 04100 | Printing | 2,556.00 | 3,500.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04200 | Insurance | 1,832.01 | 2,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04420 | Maintenance | 1,725.85 | 2,000.00 | 2,000.00 | 1,900.00 | 1,900.00 |
| 04450 | Rental - Equipment/Maintenance | 89,496.33 | 78,600.00 | 92,000.00 | 95,333.00 | 95,333.00 |
| 04500 | Special Departmental Supplies | 6,405.59 | 10,500.00 | 10,500.00 | 10,000.00 | 10,000.00 |
| 04520 | Dues | 250.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04540 | Publications | 57.85 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04542 | Book Repairs | 1,441.77 | 7,850.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04545 | Photostat & Microfilm Service | 26,694.93 | 9,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04550 | Office Supplies | 5,176.02 | 6,000.00 | 6,000.00 | 5,000.00 | 5,000.00 |
| 04980 | Computer Services | 11,280.00 | 11,368.00 | 13,699.00 | 13,699.00 | 13,699.00 |
| 04990 | Purchased Services | 14,506.60 | 13,250.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| **TOTAL** | **CONTRACTUAL** | **165,209.48** | **149,818.00** | **161,099.00** | **162,582.00** | **162,582.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 505,645.82 | 536,657.00 | 595,557.00 | 595,557.00 | 595,557.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **505,645.82** | **536,657.00** | **595,557.00** | **595,557.00** | **595,557.00** |
| **TOTAL** | **COUNTY CLERK** | **1,997,090.80** | **2,154,547.00** | **2,162,636.00** | **2,125,137.00** | **2,125,137.00** |

**A1420 COUNTY ATTORNEY**

**DEPARTMENTAL FUNCTIONS:**

The County Attorney acts a legal advisor to the County, its officers and employees (including Hudson Valley Community College) in all county matters of a civil nature.

Among the specific duties of the County Attorney's Office are:

- The preparation of legislation;
- The prosecution or defense of all actions or proceedings of a civil nature brought by or against the County;
- The preparation and prosecution of juvenile petitions in Family Court;
- The administration of the assigned counsel program;
- The prosecution of all tax foreclosure proceedings required in the name of the County;
- The research and drafting of legal opinions for all county officers and departments;
- The oversight of the Medicaid Corporate Compliance Committee; and
- The preparation or review of all County contracts.

In addition to the foregoing, the County Attorney also serves as a member of the Insurance Review Committee and the Deferred Compensation Committee.

**MANDATES:**

The County shall have a County Attorney’s Office.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries for all management personnel and the Clerk remain at year-end 2011 levels. “Transfers Out” refers to the transfer of a portion of a Special Counsel’s salary to the Hospital Fund for legal counsel services.

Contractual funding, within budgetary constraints, reflects expenditure history and projected requirements.

**STAFF**
**County Attorney**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1420 County Attorney** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0150 | Assistant County Attorney | | 33,193.00 | 33,433.00 | 33,467.00 | 33,467.00 |
| 1380 | County Attorney | | 113,575.00 | 113,575.00 | 113,575.00 | 113,575.00 |
| 1590 | Clerk | | 21,303.00 | 21,303.00 | 21,303.00 | 21,303.00 |
| 2330 | Deputy County Attorney | | 64,685.00 | 64,685.00 | 64,685.00 | 64,685.00 |
| 7190 | Secretary To County Attorney | | 37,080.00 | 37,080.00 | 37,080.00 | 37,080.00 |
| 7600 | Special Counsel | | 91,438.00 | 91,438.00 | 91,438.00 | 91,438.00 |
| 8880 | Transfers Out | | (27,000.00) | 0.00 | (27,000.00) | (27,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **347,480.00** | **334,274.00** | **361,514.00** | **334,548.00** | **334,548.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 02200 | Office Equipment | 0.00 | 0.00 | 750.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 1,556.00 | 0.00 | 0.00 | 750.00 | 750.00 |
| **TOTAL** | **EQUIPMENT** | **1,556.00** | **0.00** | **1,250.00** | **750.00** | **750.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 162.20 | 205.00 | 250.00 | 250.00 | 250.00 |
| 04520 | Dues | 678.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 04540 | Publications | 6,855.75 | 6,076.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04550 | Office Supplies | 2,054.12 | 1,650.00 | 850.00 | 850.00 | 850.00 |
| 04560 | Training | 210.00 | 840.00 | 840.00 | 840.00 | 840.00 |
| 04901 | Litigation Expense | 0.00 | 1,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04930 | Transcripts | 0.00 | 1,410.00 | 1,410.00 | 1,000.00 | 1,000.00 |
| 04990 | Purchased Services | 3,078.13 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **13,038.20** | **14,881.00** | **12,050.00** | **11,640.00** | **11,640.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 119,998.43 | 126,797.00 | 138,910.00 | 138,910.00 | 138,910.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **119,998.43** | **126,797.00** | **138,910.00** | **138,910.00** | **138,910.00** |
| **TOTAL** | **COUNTY ATTORNEY** | **482,072.63** | **475,952.00** | **513,724.00** | **485,848.00** | **485,848.00** |

**A1430 CIVIL SERVICE COMMISSION**

**DEPARTMENTAL FUNCTIONS:**

The Civil Service Commission is responsible for administration of civil service laws and procedures for all political subdivisions and school districts in Rensselaer County, Hudson Valley Community College and the East Greenbush Community Library, exclusive of the cities of Troy and Rensselaer. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutes, colleges and universities, in addition to striving to bring into the public service an adequate number of other personnel with diversified fields of experience. An active recruitment program is one of the most effective ways to ensure that the principles of merit and fitness are upheld. Announcements of competitive examinations are distributed to over 140 locations including surrounding counties and city civil service agencies, community based agencies, schools, colleges, local newspapers and appointing authorities. The Civil Service Commission fairly and properly reviews all applications to ensure a public perception of fairness and to assure that only qualified individuals are allowed to compete for employment. The detailed attention that the Civil Service Commission gives to eligible lists and related documents protects the civil service rights of all persons competing in competitive examinations.

To assure that the foregoing functions are lawfully performed and fairly implemented, the Civil Service Commission maintains an official roster record of employees of all the fore noted jurisdictions, which clearly and conclusively contains information on each personnel transaction to document the correct title, salary, and status of each employee and to confirm the legal propriety of any transaction through the certification process.

**PROGRAM OBJECTIVES:**

The objectives of the Commission are the recruitment, development, and retention of a proficient work force and the efficient and effective serving of Rensselaer County Government and the Civic Divisions under the jurisdiction of the Commission. In order to provide for the employment of competent personnel to carry on the necessary operations of government, the Commission directs its efforts toward the recruitment of graduates of high schools, technical institutions, and colleges and universities. In conjunction with this, the Commission strives to bring into the public service an adequate number of other personnel whose diversified fields of experience contribute to the effective and efficient operation of government.

**PROGRAM STATISTICS:**

The Civil Service Commission has merit system jurisdiction over approximately 4,000 classified employees. The County Civil Service Commission is currently responsible for all municipal employees in Rensselaer County with the exception of the City of Rensselaer and the City of Troy.

**MANDATES:**

The Commission is mandated to administer New York Civil Service Law for Rensselaer County, and its towns, villages, school districts and special districts.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1260 12601 Civil Service Exam Fee | $13,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Chairperson’s and Commissioner’s salaries are unchanged, as they are fixed stipend personnel. Personnel Services funding, for all remaining positions, reflects year-end 2011 salary levels.

Contractual expense allocations reflect projected requirements.

**STAFF**
**Civil Service Commission**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1430 Civil Service Commission** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1135 | Chairperson of Commission | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 1145 | Civil Srv Administration Aide | | 42,457.00 | 42,457.00 | 42,457.00 | 42,457.00 |
| 1200 | Commissioner | | 13,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 5630 | Personnel Service Savings | | (30,730.00) | (30,730.00) | (30,730.00) | (30,730.00) |
| 6775 | Secretary to Chairperson | | 22,026.00 | 22,026.00 | 22,026.00 | 22,026.00 |
| 7250 | Senior Typist | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **117,278.51** | **84,983.00** | **84,983.00** | **84,983.00** | **84,983.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 18.60 | 53.00 | 53.00 | 53.00 | 53.00 |
| 04540 | Publications | 220.50 | 221.00 | 146.00 | 146.00 | 146.00 |
| 04550 | Office Supplies | 893.67 | 487.00 | 400.00 | 350.00 | 350.00 |
| 04800 | Contractual Agency | 6,389.00 | 10,000.00 | 12,000.00 | 9,000.00 | 9,000.00 |
| 04927 | Proctors | 5,430.00 | 7,500.00 | 7,500.00 | 6,000.00 | 6,000.00 |
| 04980 | Computer Services | 32,243.00 | 29,590.00 | 23,576.00 | 23,576.00 | 23,576.00 |
| 04990 | Purchased Services | 2,988.59 | 3,000.00 | 3,700.00 | 3,700.00 | 3,700.00 |
| **TOTAL** | **CONTRACTUAL** | **48,183.36** | **50,851.00** | **47,375.00** | **42,825.00** | **42,825.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 28,816.13 | 32,761.00 | 41,072.00 | 41,072.00 | 41,072.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **28,816.13** | **32,761.00** | **41,072.00** | **41,072.00** | **41,072.00** |
| **TOTAL** | **CIVIL SERVICE COMMISSION** | **194,278.00** | **168,595.00** | **173,430.00** | **168,880.00** | **168,880.00** |

**A1431 BUREAU OF HUMAN RESOURCES**

**DEPARTMENTAL FUNCTIONS:**

The functions of the Bureau of Human Resources can be divided into four major categories: Personnel, Labor Relations, Benefits and Workers' Compensation Administration.

The Bureau of Human Resources is charged with oversight and functioning as gatekeeper for personnel management functions for all departments within county government. As such, the department formulates and administers the county's personnel policies through consultation with each department and negotiation with four (4) employee unions. The goal is to ensure uniformity and consistency in application of all policies and procedures. Human Resources is also responsible for the day-to-day administration of the Human Resources Management Systems (HRMS) portion of the Peoplesoft system; working in conjunction with the Bureaus of Budget, Finance, and Research and Information Services on major projects as needed. As a centralized personnel agency for all county departments, the Bureau provides a basic orientation to all new county employees, maintains the personnel files of all county employees, as well as information relative to former employees.

In addition, the Bureau develops and implements employee benefits programs, administers OSHA requirements, ensures compliance with a variety of federally mandated laws, such as affirmative action and equal opportunity, Family and Medical Leave Act and American's with Disabilities Act, etc.

As the County is self-insured for purposes of workers' compensation, the Bureau administers the plan in which not only the County, but also other municipal entities within the County all participate. This self-insured pool passes along considerably lowered cost in workers' compensation to all participants.

**PROGRAM OBJECTIVES:**

Records updating, health benefits costs monitoring as trends lead to ever-increasing costs; offering multiple plans including hmo's; workers' compensation administration activities to assure continued lower costs to the County and pool participants; HRMS management applications use; review and implementation of statutory compliance programs with the assistance of the County Attorney's office; and provide daily assistance to the staff of the Rensselaer County Civil Service Commission toward a goal of compliance with New York State Civil Service Law and Rensselaer County Civil Service Rules.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Salaries are held at 2011 year-end levels due to the expiration of the present UPSEU Collective Bargaining Agreement whose salary provisions are usually extended to management confidential employees. The "Transfers Out" line item refers to the transfer of fifty percent (50%) of the Human Resources Coordinator's salary to the Workers' Compensation Fund based upon the division of work performed.

Contractual funding, although limited, reflects anticipated requirements.

**STAFF**
**Bureau of Human Resources**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1431 Bureau of Human Resources** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1865 | Director Of Human Resources | | 87,290.00 | 87,290.00 | 87,290.00 | 87,290.00 |
| 3650 | Human Resources Coordinator | | 42,541.00 | 42,541.00 | 42,541.00 | 42,541.00 |
| 8880 | Transfers Out | | (21,270.00) | (21,270.00) | (21,270.00) | (21,270.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **106,504.77** | **108,561.00** | **108,561.00** | **108,561.00** | **108,561.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 47.00 | 50.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 112.20 | 128.00 | 130.00 | 130.00 | 130.00 |
| 04540 | Publications | 285.48 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04550 | Office Supplies | 611.35 | 500.00 | 400.00 | 400.00 | 400.00 |
| 04901 | Litigation Expense | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 1,128.13 | 900.00 | 900.00 | 900.00 | 900.00 |
| **TOTAL** | **CONTRACTUAL** | **2,137.16** | **2,375.00** | **2,280.00** | **2,230.00** | **2,230.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 59,894.39 | 54,972.00 | 55,844.00 | 55,844.00 | 55,844.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **59,894.39** | **54,972.00** | **55,844.00** | **55,844.00** | **55,844.00** |
| **TOTAL** | **BUREAU OF HUMAN RESOURCES** | **168,536.32** | **165,908.00** | **166,685.00** | **166,635.00** | **166,635.00** |

**A1440 DEPARTMENT OF ENGINEERING**

**DEPARTMENTAL FUNCTIONS:**

The County Engineer has responsibilities, per the County Charter, that extend beyond the Highway Department. Functions that are the responsibility of the Department of Engineering include the following:

- Develop and supervise the implementation of County Road Fund programs;
- Coordinate and supervise the implementation of the County's Facilities Master Plan;
- Implement the County Building Code Enforcement program. Review plans for county building construction or modification and issue building permits. Inspect ongoing work for compliance with contract documents and applicable codes;
- Supervise the design, construction, maintenance, and repair of county buildings, roads, and bridges, along with other public works facilities under the jurisdiction of the County (except for water and sewer);
- Support the County's disaster response efforts with manpower, equipment, material, and engineering services;
- Provide technical and administrative assistance to the County's towns and villages on road, bridge, and other related projects; and
- Supervise the maintenance of county parks and preserves, including the Dyken Pond Dam.

**PROGRAM OBJECTIVES:**

The Department of Engineering is established by Article 7 of the Rensselaer County Charter. It is headed by the County Engineer, who has all the powers and duties prescribed for a county engineer and county superintendent of highways, pursuant to the New York State Highway Law, town law, or other applicable law.

The department is governed by the provisions of Section 7.01 of the County Charter and applicable laws of the State of New York. Engineering services and program management are provided for the Highway Department, and engineering services are also provided to other county departments as necessary.

**MANDATES:**

The County Engineer is mandated to provide road construction, reconstruction, and maintenance on all miles of County Highway.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries of management personnel are budgeted at year-end 2011 levels.

In order to reflect a focus on bridge projects, fifty percent of the Deputy County Engineer's salary expense will be transferred to the Highway Department's Bridge Maintenance Unit (D5120).

Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

**STAFF**
**Department of Engineering**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1440 Department of Engineering** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1410 | County Engineer | | 96,425.00 | 96,425.00 | 96,425.00 | 96,425.00 |
| 2170 | Deputy County Engineer | | 70,000.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| 2172 | Deputy County Engineer - Bldgs | | 72,453.00 | 72,453.00 | 72,453.00 | 72,453.00 |
| 8880 | Transfers Out | | (35,000.00) | (35,000.00) | (35,000.00) | (35,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **220,940.49** | **203,878.00** | **203,878.00** | **203,878.00** | **203,878.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,063.10 | 1,465.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04100 | Printing | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 2,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04520 | Dues | 846.00 | 400.00 | 665.00 | 665.00 | 665.00 |
| 04540 | Publications | 0.00 | 425.00 | 425.00 | 425.00 | 425.00 |
| 04565 | Advertising | 269.00 | 110.00 | 110.00 | 110.00 | 110.00 |
| 04990 | Purchased Services | 1,489.82 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| **TOTAL** | **CONTRACTUAL** | **5,667.92** | **4,900.00** | **4,900.00** | **4,900.00** | **4,900.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 78,278.79 | 71,677.00 | 104,773.00 | 104,773.00 | 104,773.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **78,278.79** | **71,677.00** | **104,773.00** | **104,773.00** | **104,773.00** |
| **TOTAL** | **DEPARTMENT OF ENGINEERING** | **304,887.20** | **280,455.00** | **313,551.00** | **313,551.00** | **313,551.00** |

**A1450 BOARD OF ELECTIONS**

**DEPARTMENTAL FUNCTIONS:**

The Board of Elections is a bi-partisan body responsible for the conduct of all Special, Primary and General Elections within Rensselaer County. The Board maintains a central office in the Ned Pattison County Government Center in Troy.

The Board maintains two master files of the County's more than 92,699 active registered voters, and over 7,497 inactive voters. Each voter receives a yearly notice to verify his/her address, to inform the voter of the location of their current polling place, and to determine if they are still eligible to vote in Rensselaer County. All new registrant's signatures are scanned and digitized so that their signature appears in a poll book on Election Day. The Board also scans and maintains a fully digitized record of all voter registration forms and other correspondence.

The Board is also responsible for hiring, training and paying all election inspectors and for purchasing, maintaining and programming election machines for all of Rensselaer County.

The Board of Elections is now compiling and overseeing the printing of ballots and prints absentee ballots and poll books for all Elections. The Board also prints Enrollment Books for all active voters in 134 Election Districts.

The Board is also charged with carrying out all provisions of the Help America Vote Act.

**PROGRAM OBJECTIVES:**

The major objective of the Board of Elections is to provide the opportunity for every resident of Rensselaer County, who meets all eligibility requirements, to register, enroll and vote in all elections offered in Rensselaer County. The Board also provides information to prospective candidates, provides forms and assistance for financial filings, receives petition and caucus nominations, rules on objections and determines validity of all nominating documents. Additionally, the Board of Elections sets up ballot configurations for all elections and programs voting machines throughout the county, canvasses all voting machines and certifies the final results.

**MANDATES:**

There shall be a Board of Elections in each County according to State Election Law.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R2210 22104 Election Expense | $1,247,627 |

The total cost for the Board of Elections shall be apportioned to the towns and cities of Rensselaer County in accordance with the following legislation. Section 4-136(3) of the Election Law provides that all expenses incurred under the election law by the Board of Elections of a county outside New York City shall be a charge against the County, and shall be apportioned among the cities and towns of the County. Further, County Law, SS361-A, states that apportionment of such expenses to the cities and towns is to be made on the basis of their assessed valuations.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The 2012 salaries for all employees of the Board of Elections will reflect the year end 2011 levels. “Temporary Services” is funded at the requested level of $160,000. The Board of Elections is required to hire and train all of the 536 Inspectors (134 polling sites with 4 inspectors per site).

The equipment funding is for computers and furniture as needed at the Board of Elections.

Contractual expenses are funded based upon anticipated requirements and historical spending levels.

**STAFF**
**Board of Elections**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1450 Board of Elections** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1200 | Commissioner | | 140,810.00 | 140,810.00 | 140,810.00 | 140,810.00 |
| 1560 | Custodian Of Records | | 82,392.00 | 82,583.00 | 82,583.00 | 82,583.00 |
| 8060 | Temporary Services | | 133,500.00 | 160,000.00 | 160,000.00 | 160,000.00 |
| 8140 | Senior Elections Registrar | | 98,434.00 | 98,887.00 | 98,887.00 | 98,887.00 |
| 8145 | Election Registrar | | 159,503.00 | 155,722.00 | 155,722.00 | 155,722.00 |
| 8150 | Sr Voting Machine Custodian | | 21,136.00 | 21,136.00 | 21,136.00 | 21,136.00 |
| 8540 | Voting Machine Custodian | | 21,136.00 | 21,136.00 | 21,136.00 | 21,136.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **651,007.20** | **656,911.00** | **680,274.00** | **680,274.00** | **680,274.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 02200 | Office Equipment | (3,180.20) | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 02400 | Other Equipment | 82,171.46 | 18,232.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **78,991.26** | **21,232.00** | **3,000.00** | **3,000.00** | **3,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,407.91 | 5,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04050 | Automobile Maintenance | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04051 | Automobile, Gasoline | 446.87 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04100 | Printing | 8,324.70 | 123,268.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04150 | Postage | 28,816.58 | 38,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04200 | Insurance | 1,188.56 | 1,814.00 | 1,814.00 | 1,814.00 | 1,814.00 |
| 04300 | Telephone | 6,406.10 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 04420 | Maintenance | 8,000.00 | 8,000.00 | 35,250.00 | 35,250.00 | 35,250.00 |
| 04450 | Rental - Equipment/Maintenance | 32,955.14 | 35,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 04480 | Maintenance In Lieu of Rent | 62,404.00 | 54,290.00 | 52,337.00 | 52,337.00 | 52,337.00 |
| 04500 | Special Departmental Supplies | 1,504.36 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| 04540 | Publications | 522.60 | 800.00 | 800.00 | 800.00 | 800.00 |
| 04550 | Office Supplies | 8,551.88 | 7,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04565 | Advertising | 1,430.18 | 5,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 49,885.00 | 51,494.00 | 51,810.00 | 51,810.00 | 51,810.00 |
| 04990 | Purchased Services | 26,848.66 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **CONTRACTUAL** | **238,692.54** | **352,166.00** | **269,011.00** | **269,011.00** | **269,011.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 198,344.87 | 223,611.00 | 248,382.00 | 248,382.00 | 248,382.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **198,344.87** | **223,611.00** | **248,382.00** | **248,382.00** | **248,382.00** |
| **TOTAL** | **BOARD OF ELECTIONS** | **1,167,035.87** | **1,253,920.00** | **1,200,667.00** | **1,200,667.00** | **1,200,667.00** |

## A1480 OFFICE OF GOVERNMENTAL RELATIONS

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The stand alone Office of Governmental Relations was eliminated in 2011 and consolidated within the Office of the County Executive.

**STAFF**
**Office of Governmental Relations**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1480 Office of Governmental Relations** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **90,039.56** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04980 | Computer Services | 1,661.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 655.08 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,316.08** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 56,785.13 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **56,785.13** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **OFFICE OF GOVERNMENTAL RELATIONS** | **149,140.77** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **STAFF** | **4,463,041.59** | **4,499,377.00** | **4,530,693.00** | **4,460,718.00** | **4,460,718.00** |

**A1600 SHARED SERVICES**

**DEPARTMENTAL FUNCTIONS:**

This cost center represents the appropriation side of the undistributed expense for internal service functions.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Undistributed amounts for Shared Services have been determined by the Bureau of Budget and are required to balance the Internal Services Fund.

**SHARED SERVICES**
**Shared Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1600 Shared Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 28,544.92 | 39,957.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04150 | Postage | 105,726.32 | 125,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| 04300 | Telephone | 86,806.54 | 95,000.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| 04980 | Computer Services | 15,803.00 | 17,020.00 | 18,019.00 | 18,019.00 | 18,019.00 |
| 04990 | Purchased Services | 28,303.26 | 16,500.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| **TOTAL** | **CONTRACTUAL** | **265,184.04** | **293,477.00** | **288,019.00** | **288,019.00** | **288,019.00** |
| **TOTAL** | **SHARED SERVICES** | **265,184.04** | **293,477.00** | **288,019.00** | **288,019.00** | **288,019.00** |

**A1620 BUILDINGS DEPARTMENT**

**DEPARTMENTAL FUNCTIONS:**

General functions of the County Buildings Department include:

- Providing maintenance, housekeeping, groundskeeping, and snow removal services for the majority of Rensselaer County's office facilities; and

- Providing security services at the main office facility and the Agriculture and Life Sciences Building.

**PROGRAM OBJECTIVES:**

The Buildings Department will continue to maintain physical plant facilities at the Ned Pattison Rensselaer County Government Center, Agriculture and Life Sciences Building, Troy Senior Center, Hoosick Falls Regional Center, and the County's court facilities.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | |
|---|---|---|
| R3021 30211 | State Aid Courts - O & M | $406,133 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

Funding for anticipated court facilities “tenant work” to be performed by the County has been provided within a dedicated contractual budget line (04501). Any such necessary work should be fully reimbursable within the New York State Unified Court System’s Court Cleaning and Minor Repairs program, and has been accounted for within the department’s projected revenue.

Remaining equipment and contractual line items have been funded based upon historical analysis and anticipated need.

**SHARED SERVICES**
**Buildings Department**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1620 Buildings Department** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0190 | Assist Superintendent of Bldgs | | 40,527.00 | 42,600.00 | 42,600.00 | 42,600.00 |
| 0790 | Building Maintenance Mechanic | | 74,665.00 | 75,054.00 | 75,054.00 | 75,054.00 |
| 0820 | Building Attendant II | | 159,695.00 | 158,394.00 | 158,394.00 | 158,394.00 |
| 1170 | Cleaner | | 198,339.00 | 199,356.00 | 199,356.00 | 199,356.00 |
| 4230 | Laborer | | 143,398.00 | 144,121.00 | 144,121.00 | 144,121.00 |
| 4640 | Maintenance Worker | | 102,393.00 | 102,957.00 | 102,957.00 | 102,957.00 |
| 5410 | Overtime | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 5620 | Parking Lot Attendant | | 51,393.00 | 51,611.00 | 51,611.00 | 51,611.00 |
| 5630 | Personnel Service Savings | | (10,132.00) | (37,819.00) | (37,819.00) | (37,819.00) |
| 6920 | Sr Bldg Maintenance Mechanic | | 88,323.00 | 88,323.00 | 88,323.00 | 88,323.00 |
| 7470 | Superintendent Of Buildings | | 52,000.00 | 52,000.00 | 52,000.00 | 52,000.00 |
| 8350 | Sec To Superindent Of Bldgs | | 22,295.00 | 22,295.00 | 22,295.00 | 22,295.00 |
| 8770 | Working Supervisor | | 49,134.00 | 49,134.00 | 49,134.00 | 49,134.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **957,616.14** | **977,030.00** | **953,026.00** | **953,026.00** | **953,026.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 470.00 | 1,500.00 | 15,000.00 | 12,000.00 | 12,000.00 |
| **TOTAL** | **EQUIPMENT** | **470.00** | **1,500.00** | **15,000.00** | **12,000.00** | **12,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 3,892.51 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04051 | Automobile, Gasoline | 3,099.62 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04200 | Insurance | 3,341.14 | 3,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04300 | Telephone | 4,269.70 | 5,000.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| 04350 | Utilities - General/Misc | 614,130.88 | 600,000.00 | 600,000.00 | 595,000.00 | 595,000.00 |
| 04400 | Repairs | 6,469.30 | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 04420 | Maintenance | 166,244.56 | 197,160.00 | 225,160.00 | 200,000.00 | 200,000.00 |
| 04450 | Rental - Equipment/Maintenance | 19,631.89 | 24,000.00 | 24,000.00 | 24,000.00 | 24,000.00 |
| 04480 | Maintenance In Lieu of Rent | (846,389.00) | (752,152.00) | (732,393.00) | (732,393.00) | (732,393.00) |
| 04500 | Special Departmental Supplies | 30,134.27 | 34,000.00 | 45,000.00 | 34,000.00 | 34,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 51,011.60 | 45,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04550 | Office Supplies | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04570 | Uniforms/Tools | 0.00 | 1,350.00 | 1,013.00 | 1,013.00 | 1,013.00 |
| 04900 | Professional Services | 0.00 | 4,731.00 | 4,731.00 | 4,731.00 | 4,731.00 |
| 04980 | Computer Services | 1,160.00 | 827.00 | 889.00 | 889.00 | 889.00 |
| 04990 | Purchased Services | 24,033.92 | 21,500.00 | 22,500.00 | 22,500.00 | 22,500.00 |
| **TOTAL** | **CONTRACTUAL** | **81,030.39** | **211,066.00** | **240,050.00** | **198,890.00** | **198,890.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 407,763.06 | 470,278.00 | 497,811.00 | 497,811.00 | 497,811.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **407,763.06** | **470,278.00** | **497,811.00** | **497,811.00** | **497,811.00** |
| **TOTAL** | **BUILDINGS DEPARTMENT** | **1,446,879.59** | **1,659,874.00** | **1,705,887.00** | **1,661,727.00** | **1,661,727.00** |
| **TOTAL** | **SHARED SERVICES** | **1,712,063.63** | **1,953,351.00** | **1,993,906.00** | **1,949,746.00** | **1,949,746.00** |

**A1900 SPECIAL ITEMS**

**DEPARTMENTAL FUNCTIONS:**

These codes are miscellaneous items as established by the New York State Department of Audit and Control, Uniform Systems of Accounts.

**MANDATES:**

The County distributes a portion of the gross sales tax collected to its cities and towns according to contracts with the cities and legislative resolution.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Expenses related to the County's insurance contract are funded under A1910. The County has a premium-based insurance contract and funds are distributed throughout the various reimbursable County departments, in order to maximize State and Federal aid, and the unallocated code A1910.

Dues are provided for the County's assessment of the National Association of Counties and the New York State Association of County plus payments for the County's elected officials' national and statewide organizations and the Regional Chamber of Commerce.

Judgment and Claims are for General Fund claims made against the County for current or prior years. Beginning in 2012, a distinct line item was created for the specific purpose of paying court ordered expenses for assigned special district attorneys.

Town/city expense is an appropriation expense that is charged back to municipalities for Tax Services.

The Office of the New York State Comptroller promulgated for 2008 a change in the accounting of sales tax as necessitated by the Governmental Accounting Standards Board (GASB). Under this ruling, sales tax distributions by counties to towns and cities must be displayed within this cost center. In addition, the County must account for the gross sales tax collected, as revenue, as opposed to the net retained revenue, as shown in prior years. Although this change inflates the overall size of the budget there is no net effect on General Fund tax levy.

SPECIAL ITEMS

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 157,395.16 | 155,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| **TOTAL** | **CONTRACTUAL** | **157,395.16** | **155,000.00** | **100,000.00** | **100,000.00** | **100,000.00** |
| **TOTAL** | **INSURANCE** | **157,395.16** | **155,000.00** | **100,000.00** | **100,000.00** | **100,000.00** |
| **A1920 Association Dues** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04520 | Dues | 21,995.00 | 22,543.00 | 23,250.00 | 23,250.00 | 23,250.00 |
| **TOTAL** | **CONTRACTUAL** | **21,995.00** | **22,543.00** | **23,250.00** | **23,250.00** | **23,250.00** |
| **TOTAL** | **ASSOCIATION DUES** | **21,995.00** | **22,543.00** | **23,250.00** | **23,250.00** | **23,250.00** |
| **A1930 Judgement & Claims** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04210 | Judgement And Claims | 101,184.97 | 137,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04909 | Special Prosecutor | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| **TOTAL** | **CONTRACTUAL** | **101,184.97** | **137,000.00** | **125,000.00** | **125,000.00** | **125,000.00** |
| **TOTAL** | **JUDGEMENT & CLAIMS** | **101,184.97** | **137,000.00** | **125,000.00** | **125,000.00** | **125,000.00** |
| **A1970 Town Expenses** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04505 | Town/City Expense | 311,175.97 | 303,424.00 | 282,809.00 | 282,809.00 | 282,809.00 |
| **TOTAL** | **CONTRACTUAL** | **311,175.97** | **303,424.00** | **282,809.00** | **282,809.00** | **282,809.00** |
| **TOTAL** | **TOWN EXPENSES** | **311,175.97** | **303,424.00** | **282,809.00** | **282,809.00** | **282,809.00** |
| **A1985 Distribution of Sales Tax** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04004 | Distribution of Sales Tax | 23,919,873.74 | 24,575,319.00 | 25,883,253.00 | 25,883,253.00 | 25,883,253.00 |
| **TOTAL** | **CONTRACTUAL** | **23,919,873.74** | **24,575,319.00** | **25,883,253.00** | **25,883,253.00** | **25,883,253.00** |
| **TOTAL** | **DISTRIBUTION OF SALES TAX** | **23,919,873.74** | **24,575,319.00** | **25,883,253.00** | **25,883,253.00** | **25,883,253.00** |
| **A1990 Contingent** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04999 | Contingent | 0.00 | 188,000.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **188,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |
| **TOTAL** | **CONTINGENT** | **0.00** | **188,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |
| **TOTAL** | **SPECIAL ITEMS** | **24,511,624.84** | **25,381,286.00** | **26,664,312.00** | **26,664,312.00** | **26,664,312.00** |

## A2490 COMMUNITY COLLEGES

**DEPARTMENTAL FUNCTIONS:**

This represents tuition for students attending New York State Community Colleges, if their tuition is other than Hudson Valley Community College. State law allows students to attend any state community college with the tuition charged back to the municipality of the student. This code also contains funding for payment to Hudson Valley Community College for tuition for Rensselaer County employees attending approved, job-related continuing education classes.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The recommended appropriation is an estimate based on a historical trending of the number of Rensselaer County students attending community colleges elsewhere and the anticipated levels of rates charged for their attendance. The appropriation also includes $55,000 for tuition of Rensselaer County employees enrolled in the County Sponsored education program at HVCC.

**EDUCATION**
**Community Colleges**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A2490 Community Colleges** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 464,338.69 | 600,000.00 | 555,000.00 | 555,000.00 | 555,000.00 |
| **TOTAL** | **CONTRACTUAL** | **464,338.69** | **600,000.00** | **555,000.00** | **555,000.00** | **555,000.00** |
| **TOTAL** | **COMMUNITY COLLEGES** | **464,338.69** | **600,000.00** | **555,000.00** | **555,000.00** | **555,000.00** |

## A2495 CONTRIBUTION - HVCC

**DEPARTMENTAL FUNCTIONS:**

This cost center reflects the Rensselaer County contribution to Hudson Valley Community College (HVCC). Rensselaer County is sponsor of HVCC and is required by New York State to maintain a role in the financing of the college.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The sponsor contribution amount for 2012 has been increased by $100,000 for the upcoming fiscal year and corresponds to the College's 2011-2012 operating budget.

Rensselaer County also provides assistance to the College in the form of legal aid and other professional services and the County's Employee Education Program.

**EDUCATION**
**Contribution - HVCC**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A2495 Contribution - HVCC** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 3,138,900.00 | 3,138,900.00 | 3,238,900.00 | 3,238,900.00 | 3,238,900.00 |
| **TOTAL** | **CONTRACTUAL** | **3,138,900.00** | **3,138,900.00** | **3,238,900.00** | **3,238,900.00** | **3,238,900.00** |
| **TOTAL** | **CONTRIBUTION - HVCC** | **3,138,900.00** | **3,138,900.00** | **3,238,900.00** | **3,238,900.00** | **3,238,900.00** |

**A2960 DEPARTMENT OF HEALTH - CHILDREN WITH SPECIAL NEEDS**

**DEPARTMENTAL FUNCTIONS:**

The law requires that Rensselaer County:

- Enter into contracts with approved providers;
- Provide payments to approved providers, evaluators, and transporters;
- Assign a person to participate as a member of the Committee on Preschool Special Education (CPSE). There are 16 CPSE's in Rensselaer County;
- Provide or arrange for transportation in accordance with bidding procedures pursuant to Section 103 of the General Municipal Law;
- Maintain a list of related service providers;
- Reimburse school districts for allowable CPSE administrative costs; and
- The department bills Medicaid and State Education Department for all services provided and must adhere to the Office of Medicaid Inspector General's regulations.

**PROGRAM OBJECTIVES:**

Chapter 243 of the Laws of 1989 removed Family Court's responsibility for the provision of special education services for children with special needs ages three to five. The Board of Education of each local school district is responsible for the provision of special education services and programs to eligible preschool children, in accordance with the provisions of Subdivision Two of Section Four Thousand Four Hundred One of Article 89. Services are to be delivered in the least restrictive environments.

The approved costs for a suspected or identified preschooler with a disability are charged to the municipality, for which the State reimbursement rate is currently 59.5%. This program is available to all preschool age children in Rensselaer County, and at no cost to their families.

**PROGRAM STATISTICS:**

| **CASELOAD** | | **PROGRAM TYPE (Projected)** | | **INSURANCE** | |
|---|---|---|---|---|---|
| Current | 627 | Center Based | 326 | Medicaid | 46% |
| Projected | 650 | Related Services | 324 | Non-Medicaid | 54% |

**MANDATES:**

This program is mandated to provide special education services and programs to eligible preschool children.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$8,642,296** |
|---|---|---|---|
| R1605 | 16052 | Preschool Medicaid Fees | $ 800,000 |
| R3277 | 32771 | State Aid – Education for Handicapped Children | 7,769,246 |
| R3277 | 32772 | State Aid – Administrative Cost Reimbursement | 73,050 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this program is based upon current placement levels for the transportation, tuition, related services, and evaluation costs for the period January through June 2012. The July through December 2012 funding has been projected based upon historical data.

Revenues for this program are based upon a New York State reimbursement rate of 59.5%. Preschool Medicaid fees are based upon specific services claimed at current Medicaid rates. The State reimburses the County up to $75 per child as compensation for approved administrative costs.

**EDUCATION**
**Children With Special Needs**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A2960 Children With Special Needs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 13,412,982.46 | 13,720,792.00 | 14,261,809.00 | 14,261,809.00 | 14,261,809.00 |
| 04980 | Computer Services | 23,117.00 | 23,326.00 | 23,821.00 | 23,821.00 | 23,821.00 |
| 04990 | Purchased Services | 16,993.55 | 16,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| **TOTAL** | **CONTRACTUAL** | **13,453,093.01** | **13,760,118.00** | **14,300,630.00** | **14,300,630.00** | **14,300,630.00** |
| **TOTAL** | **CHILDREN WITH SPECIAL NEEDS** | **13,453,093.01** | **13,760,118.00** | **14,300,630.00** | **14,300,630.00** | **14,300,630.00** |

**A2989 HANDICAPPED PARKING EDUCATION**

**DEPARTMENTAL FUNCTIONS:**

Section 1203-g of the Vehicle and Traffic Law requires the establishment of handicapped parking education programs in each county. Reserved parking for motorists with disabilities ensures safe and equal access to goods and services. Parking reserved for people with disabilities is not merely a convenience, it is a legal requirement.

It is the purpose of this Department to promote and ensure a quality of life for disabled residents and visitors.

**PROGRAM OBJECTIVES:**

To work for the benefit of Rensselaer County residents with disabilities. To develop programs in conjunction with other County Departments and Committees that assist people with disabilities. To create and promote educational and informational materials. To raise awareness of the needs and issues of the handicapped residents of Rensselaer County

**REVENUE APPLICABLE TO THIS PROGRAM:**

R2610 26103 Handicapped Parking Fee $2,000

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Rensselaer County Director of Special Traffic Operations acts as a coordinator for handicapped parking education and advocacy. In this capacity, he develops educational programs in conjunction with a committee comprised of persons with disabilities and senior citizens along with input from the County Traffic Safety Board.

**EDUCATION**
**Handicapped Parking Education**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A2989 Handicapped Parking Education** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 228.12 | 4,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **TOTAL** | **CONTRACTUAL** | **228.12** | **4,000.00** | **2,000.00** | **2,000.00** | **2,000.00** |
| **TOTAL** | **HANDICAPPED PARKING EDUCATION** | **228.12** | **4,000.00** | **2,000.00** | **2,000.00** | **2,000.00** |
| **TOTAL** | **EDUCATION** | **17,056,559.82** | **17,503,018.00** | **18,096,530.00** | **18,096,530.00** | **18,096,530.00** |

**A3010 BUREAU OF PUBLIC SAFETY - E911**

**DEPARTMENTAL FUNCTIONS:**

1. Rapid processing of emergency telephone calls;
2. Rapid processing of emergency radio transmissions;
3. Emergency medical dispatching the delivery of emergency medical procedures via telephone;
4. Interfacing to "Language Line", which is the ability to translate foreign languages into English during public safety incident processing; and
5. Maintenance of the E-911 addressing database.

**PROGRAM OBJECTIVES:**

The County-wide 911 system includes telephone and emergency related communications equipment. This equipment, which is operated by the County Communications Officers, is utilized to answer emergency calls for help and related dispatching of the emergency service providers. The system was activated in December of 1995 and continues to change to meet the demands of our citizens.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$580,000** |
|---|---|
| R1140 11401 E-911 Surcharge | $245,000 |
| R1140 11402 Cellular Surcharge | 335,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salary for the Deputy remains at the 2011 year-end level.

Funding in "Other Equipment" is for the purchase of 6 (six) computer monitors for the communications center.

Contractual expense funding, within fiscal constraints, reflects anticipated requirements for 2012.

**PUBLIC SAFETY**
**Bureau of Public Safety - E911**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3010 Bureau of Public Safety - E911** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1706 | Deputy Dir Public Safety-E-911 | | 62,299.00 | 62,299.00 | 62,299.00 | 62,299.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **57,960.51** | **62,299.00** | **62,299.00** | **62,299.00** | **62,299.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 3,000.00 | 1,800.00 | 200.00 | 200.00 | 200.00 |
| 02400 | Other Equipment | 2,291.29 | 2,140.00 | 1,850.00 | 1,110.00 | 1,110.00 |
| **TOTAL** | **EQUIPMENT** | **5,291.29** | **3,940.00** | **2,050.00** | **1,310.00** | **1,310.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 73,209.53 | 86,060.00 | 92,000.00 | 89,056.00 | 89,056.00 |
| 04420 | Maintenance | 26,816.43 | 6,945.00 | 8,955.00 | 7,705.00 | 7,705.00 |
| 04980 | Computer Services | 31,237.00 | 22,902.00 | 21,882.00 | 21,882.00 | 21,882.00 |
| 04990 | Purchased Services | 4,848.83 | 10,350.00 | 10,427.00 | 10,427.00 | 10,427.00 |
| **TOTAL** | **CONTRACTUAL** | **136,111.79** | **126,257.00** | **133,264.00** | **129,070.00** | **129,070.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 30,773.75 | 30,245.00 | 34,170.00 | 34,170.00 | 34,170.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **30,773.75** | **30,245.00** | **34,170.00** | **34,170.00** | **34,170.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - E911** | **230,137.34** | **222,741.00** | **231,783.00** | **226,849.00** | **226,849.00** |

**A3020 BUREAU OF PUBLIC SAFETY - DISPATCH**

**DEPARTMENTAL FUNCTIONS:**

1. The Communications Center is the answering point for calls for emergency service; and

2. The Communications Center provides:
   a. Emergency medical procedures prior to the arrival of the first responders;
   b. Service to vocal/audio impaired citizens via Telecommunications Device for the Deaf (TDD);
   c. Services to non-English speaking callers, via language line procedures;
   d. Comprehensive and pro-active training for all Communication Officers;
   e. Additional services as may be required; and
   f. Provide all necessary training for the communications center personnel.

**PROGRAM OBJECTIVES:**

The Communications Center is the heart and soul of the 911 system. It consists of the Communications Officers and their equipment. The Communications Officers are responsible for the operation of the County's emergency radio network. They dispatch 43 fire departments, 19 ambulance services, the NYS Police, Rensselaer County Sheriff's Department, City of Troy Police and several local police jurisdictions. In addition, the Communications Officers perform "Emergency Medical Dispatching", which is the process of instructing life saving medical procedures to untrained civilians at the scene of a medical emergency, until such time as the emergency medical providers arrive at the scene. Each of these objectives require a high level of skill and dedication, which is supported through many hours of in-service training, as well as continued education for changing protocols mandated by the Health Department, NYS Office of Fire Prevention and Control, the NFPA, OSHA and many other regulatory agencies.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R1589 15895 Telephone/Burn Reporting | $16,655 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2009 - 2011 CSEA Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Due to budgetary constraints, two (2) Communication Officer position have been placed in Personnel Service Savings for 2012.

Contractual funds are allocated to meet anticipated requirements.

**PUBLIC SAFETY**
**Bureau of Public Safety - Dispatch**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3020 Bureau of Public Safety - Dispatch** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1310 | Communication Ctr Supervisor | | 61,258.00 | 61,258.00 | 61,258.00 | 61,258.00 |
| 1460 | Communications Officer | | 1,714,787.00 | 1,671,139.00 | 1,671,139.00 | 1,671,139.00 |
| 5410 | Overtime | | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| 5630 | Personnel Service Savings | | (70,650.00) | (70,650.00) | (70,650.00) | (70,650.00) |
| 7060 | Shift Differential | | 23,360.00 | 23,360.00 | 23,360.00 | 23,360.00 |
| 7750 | Senior Communications Officer | | 392,091.00 | 415,879.00 | 415,879.00 | 415,879.00 |
| 7890 | Sheriff's Disability Plan | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **2,124,342.17** | **2,228,346.00** | **2,208,486.00** | **2,208,486.00** | **2,208,486.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 2,800.42 | 3,500.00 | 2,181.00 | 2,181.00 | 2,181.00 |
| 04450 | Rental - Equipment/Maintenance | 4,448.93 | 3,650.00 | 2,351.00 | 1,851.00 | 1,851.00 |
| 04471 | Labor Expense | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04500 | Special Departmental Supplies | 837.25 | 500.00 | 1,280.00 | 1,000.00 | 1,000.00 |
| 04540 | Publications | 49.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04550 | Office Supplies | 2,496.72 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04560 | Training | 3,958.27 | 2,724.00 | 2,985.00 | 2,007.00 | 2,007.00 |
| 04980 | Computer Services | 111,346.00 | 116,232.00 | 117,797.00 | 117,797.00 | 117,797.00 |
| 04990 | Purchased Services | 10,722.14 | 11,000.00 | 10,195.00 | 10,195.00 | 10,195.00 |
| **TOTAL** | **CONTRACTUAL** | **136,658.73** | **140,206.00** | **139,389.00** | **137,631.00** | **137,631.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 725,338.99 | 788,712.00 | 814,239.00 | 814,239.00 | 814,239.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **725,338.99** | **788,712.00** | **814,239.00** | **814,239.00** | **814,239.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - DISPATCH** | **2,986,339.89** | **3,157,264.00** | **3,162,114.00** | **3,160,356.00** | **3,160,356.00** |

**A3110 SHERIFF**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff's Department operates a Highway/Marine Patrol bureau on a 24-hour a day, 7 day a week, 365 day a year basis. The Highway/Marine Patrol assigns uniformed members to conduct active patrol functions throughout the County acting as both a deterrent to crime, as well as being able to respond to crimes in progress and routine service calls. The patrol force conducts routine investigations and is the first responder to calls that require an emergency response. It is responsible for enforcement of various laws of New York State including vehicle and traffic law, penal law, Family Court Act and criminal procedure law. Among the investigations that highway patrol handles are burglaries, robberies, homicides, assaults, criminal mischief, hunting accidents, missing persons, and many other crimes and violations.

**PROGRAM OBJECTIVES:**

The Rensselaer County Sheriff's Department maintains an active Highway Patrol Division, which will continue to be available to respond to calls for service and the answering of criminal complaints from the public. Additional objectives are to continue to work towards reducing the number of crimes committed in Rensselaer County and making Rensselaer County a safer place to live. One of the goals is to strengthen the working partnership between the Sheriff's Department and the community it serves.

The Sheriff is mandated by State Law to have a Civil Bureau. This department is responsible for the service and enforcement of court orders on civil matters. The Sheriff's Department is also the law enforcement agency designated to handle all Temporary Orders of Protection that are issue out of Rensselaer County Family Court.

**PROGRAM STATISTICS:**

| | 2009 | 2010 |
|---|---|---|
| Incidents | 26,513 | 23,137 |
| Arrests | 1,072 | 1,179 |
| Traffic accidents | 568 | 658 |
| Traffic Tickets | 4,207 | 4,011 |

**MANDATES:**

The Sheriff shall perform the duties prescribed by law as an officer of the court within the County. This department is also mandated to have a Civil Bureau, which is responsible for court orders on civil matters.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$224,900** |
|---|---|
| R1510 15101 Sheriff Fees | $190,000 |
| R1515 15151 Sheriffs Fees ID | 3,600 |
| R1520 15201 Stop-DWI Deputy | 25,000 |
| R2709 27093 Disability-Employee Contribution | 6,300 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/465/10 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VII program in the total amount of $11,000 for the period of July 1, 2010 through June 30, 2011. Since this grant expired, allocations for 2012 have not been appropriated.

Resolution G/308/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Warrant Initiative program in the total amount of $7,500 for the period of May 1, 2011 through October 31, 2011. Since this grant will expire before the end of the year, allocations for 2012 have not been appropriated.

Resolution G/422/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VIII program in the total amount of $9,000 for the period of July 1, 2011 through June 20, 2012. If any monies remain at the end of 2011, they may be brought forward into 2012 by legislative resolution.

**A3110 SHERIFF (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Personnel Services funding reflects year-end 2011 salary levels, except for any applicable step increases, due to the expiration of the 2008-2010 PBA Collective Bargaining Agreement. Due to budgetary limitations, the department's request for an IT Programmer position has been denied, as well as the 1.5% salary increase for any management positions. On January 26, 2011, the Rensselaer County Civil Service Office reclassified an Account Clerk position to a Records Clerk position. The "Transfers Out" line item reflects the chargeback to the Department of Social Services for two (2) Deputy Sheriff's assigned to provide security at the Raddock Building.

The "Furniture" budget reflects an appropriation for office chairs that may need replacement during the year. The "Automobile" line item request was eliminated as it was anticipated that the patrol vehicles could be purchased in 2011.

Contractual accounts have been funded, within fiscal constraints, based on an analysis of prior and current year spending and projected requirements.

**PUBLIC SAFETY**
**Sheriff**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3110 OI007 Sheriff - Operation IMPACT VII** | | | | | | |
| **.1** | **PERSONNEL SERVICES** | | | | | |
| 5410 | Overtime | 4,224.08 | 6,775.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **4,224.08** | **6,775.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - OPERATION IMPACT VII** | **4,224.08** | **6,775.00** | **0.00** | **0.00** | **0.00** |
| **A3110 OI008 Sheriff - Operation IMPACT VIII** | | | | | | |
| **.1** | **PERSONNEL SERVICES** | | | | | |
| 5410 | Overtime | 0.00 | 9,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **9,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - OPERATION IMPACT VIII** | **0.00** | **9,000.00** | **0.00** | **0.00** | **0.00** |
| **A3110 TWE11 Sheriff - Warrant Initiative** | | | | | | |
| **.1** | **PERSONNEL SERVICES** | | | | | |
| 5410 | Overtime | 0.00 | 7,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **7,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - WARRANT INITIATIVE** | **0.00** | **7,500.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3110 Sheriff** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 32,137.00 | 0.00 | 0.00 | 0.00 |
| 0010 | Account Clerk Typist | | 31,641.00 | 14,972.00 | 15,480.00 | 15,480.00 |
| 1490 | Confidential Asst to Sheriff | | 53,470.00 | 54,272.00 | 53,470.00 | 53,470.00 |
| 1930 | Deputy Sheriff | | 1,186,495.00 | 1,203,413.00 | 1,203,413.00 | 1,203,413.00 |
| 2120 | Deputy Sheriff Captain | | 155,504.00 | 155,537.00 | 153,238.00 | 153,238.00 |
| 2130 | Deputy Sheriff Sergeant | | 288,350.00 | 288,350.00 | 288,350.00 | 288,350.00 |
| 3635 | IT Programmer | | 0.00 | 65,000.00 | 0.00 | 0.00 |
| 5410 | Overtime | | 165,000.00 | 180,000.00 | 165,000.00 | 165,000.00 |
| 5630 | Personnel Service Savings | | 0.00 | 0.00 | (250,000.00) | (250,000.00) |
| 5740 | Principal Account Clerk | | 39,983.00 | 41,430.00 | 41,430.00 | 41,430.00 |
| 6615 | Records Clerk | | 0.00 | 33,101.00 | 33,101.00 | 33,101.00 |
| 6820 | Senior Accountant | | 54,127.00 | 54,939.00 | 54,127.00 | 54,127.00 |
| 7000 | Senior Account Clerk | | 72,629.00 | 74,789.00 | 74,789.00 | 74,789.00 |
| 7060 | Shift Differential | | 15,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 7300 | Sheriff | | 97,000.00 | 97,000.00 | 97,000.00 | 97,000.00 |
| 7307 | Sick Leave Incentive | | 2,500.00 | 3,750.00 | 3,750.00 | 3,750.00 |
| 7890 | Sheriff's Disability Plan | | 7,540.00 | 7,540.00 | 7,540.00 | 7,540.00 |
| 8030 | Technical Sergeant/I.D. | | 57,670.00 | 57,670.00 | 57,670.00 | 57,670.00 |
| 8310 | Undersheriff | | 90,396.00 | 87,763.00 | 87,763.00 | 87,763.00 |
| 8390 | Stipend (Annual) | | 40,950.00 | 43,500.00 | 43,500.00 | 43,500.00 |
| 8880 | Transfers Out | | (161,200.00) | (188,000.00) | (161,200.00) | (161,200.00) |
| 9780 | Longevity | | 40,910.00 | 44,100.00 | 44,100.00 | 44,100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **2,308,960.57** | **2,270,102.00** | **2,332,126.00** | **2,025,521.00** | **2,025,521.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 02300 | Automobile | 233,809.75 | 114,564.63 | 388,080.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 144,028.13 | 4,297.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **377,837.88** | **119,261.63** | **388,480.00** | **400.00** | **400.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,340.00 | 2,500.00 | 3,000.00 | 1,500.00 | 1,500.00 |
| 04050 | Automobile Maintenance | 144,820.80 | 120,000.00 | 120,000.00 | 120,000.00 | 120,000.00 |
| 04051 | Automobile, Gasoline | 147,824.90 | 180,000.00 | 191,580.00 | 191,580.00 | 191,580.00 |
| 04100 | Printing | 2,036.95 | 4,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04150 | Postage | 264.00 | 500.00 | 500.00 | 400.00 | 400.00 |
| 04200 | Insurance | 249,129.45 | 175,000.00 | 110,000.00 | 110,000.00 | 110,000.00 |
| 04300 | Telephone | 90,686.75 | 99,395.00 | 71,380.00 | 71,380.00 | 71,380.00 |
| 04420 | Maintenance | 7,413.76 | 19,604.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| 04421 | Maintenance (Alt #1) | 14,421.20 | 24,456.00 | 22,931.00 | 22,931.00 | 22,931.00 |
| 04450 | Rental - Equipment/Maintenance | 6,662.53 | 7,894.00 | 7,730.00 | 7,730.00 | 7,730.00 |
| 04471 | Labor Expense | 0.00 | 7,500.00 | 1,000.00 | 10,000.00 | 10,000.00 |
| 04500 | Special Departmental Supplies | 8,271.42 | 12,142.00 | 12,142.00 | 7,500.00 | 7,500.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 16,883.52 | 24,000.00 | 27,000.00 | 17,500.00 | 17,500.00 |
| 04502 | Spec Dept Supplies (Alt #2) | 13,530.02 | 5,500.00 | 10,000.00 | 7,500.00 | 7,500.00 |
| 04503 | Spec Dept Supplies (Alt #3) | 4,142.18 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04504 | Spec Dept Supplies (Alt #4) | 1,664.44 | 1,984.00 | 1,984.00 | 1,750.00 | 1,750.00 |
| 04506 | Spec Dept Supplies (Alt #5) | 3,255.75 | 5,000.00 | 2,000.00 | 1,500.00 | 1,500.00 |
| 04540 | Publications | 2,964.80 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04550 | Office Supplies | 7,497.12 | 10,000.00 | 15,444.00 | 7,500.00 | 7,500.00 |
| 04560 | Training | 22,387.23 | 27,078.60 | 32,530.00 | 25,000.00 | 25,000.00 |
| 04570 | Uniforms/Tools | 28,996.95 | 45,000.00 | 45,078.00 | 40,000.00 | 40,000.00 |
| 04900 | Professional Services | 110.63 | 7,900.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04980 | Computer Services | 123,031.00 | 114,748.00 | 59,000.00 | 113,967.00 | 113,967.00 |
| 04990 | Purchased Services | 31,511.40 | 27,000.00 | 27,500.00 | 27,500.00 | 27,500.00 |
| **TOTAL** | **CONTRACTUAL** | **928,846.80** | **924,201.60** | **783,799.00** | **808,238.00** | **808,238.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,259,145.74 | 1,479,652.00 | 1,592,992.00 | 1,592,992.00 | 1,592,992.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,259,145.74** | **1,479,652.00** | **1,592,992.00** | **1,592,992.00** | **1,592,992.00** |
| **TOTAL** | **SHERIFF** | **4,874,790.99** | **4,793,217.23** | **5,097,397.00** | **4,427,151.00** | **4,427,151.00** |

**A3140 DEPARTMENT OF PROBATION**

**DEPARTMENTAL FUNCTIONS:**

The primary mission of the Rensselaer County Department of Probation is to protect the community and promote its welfare and interest by focusing on offenders and the impact of their behavior on the community. The department is especially interested in protecting crime victims and helping them obtain restorative justice. The department provides and identifies services and programs that afford opportunities for offenders to become law-abiding citizens and collaborates with other agencies in developing crime and delinquency prevention programs, as well as reducing risk to the community through law enforcement strategies.

The Rensselaer County Department of Probation fulfills this mission through its Intake, Investigation, Supervision, Pre-Trial Release and Victim Restitution Programs. These services are provided for all courts in Rensselaer County. There are three divisions within the department: the Family Court Division, the Criminal Court Division and the Day Reporting Center.

The Family Court Division is divided into two units: the Intake/Diversion Unit and Family Court Investigation/Supervision Unit. The Intake/Diversion Unit provides assessment and pre-court supervision services for families, thirteen school districts and all police agencies of Rensselaer County. The Family Court Division serves the two Family Courts by providing investigation and supervision services. The Family Court Division contributes and participates with the County's interagency assessment services, baseline assessments and the Court Diversion Council. The Family Court Division is dedicated to provide essential services to families in order to avoid progression into the Family Court system and to eliminate the necessity of costly residential placements.

The Criminal Court Division is divided into two major program functions: Adult Investigation and Adult Supervision. The Criminal Court Division provides these services to all criminal courts of Rensselaer County: Rensselaer County Court, Integrated Court, Troy City Court, Rensselaer City Court and seventeen town courts located throughout the County. The Criminal Court Division is separated into six units: two Adult Investigation/Supervision Units, Probation Alcohol Treatment Program, Domestic Violence Prevention Unit, Sex Offender Supervision Unit, and the Alternatives to Incarceration Unit (Pre-Trial Release, Day Reporting Center and the Electronic Monitoring Program).

The Criminal Court Division also administers a number of specialized programs which are targeted at specific problem areas to provide alternatives to costly incarceration with intensive supervision and social control. Probation officers facilitate the evidence based cognitive skill program "Thinking for A Change", which meets weekly. Probationers work through lessons of cognitive self change, social skills, and problem solving skills. The Sex Offender Supervision Unit specializes in the supervision of offenders in the community by means of reduced caseloads, dedicated sex offender treatment, and intensified supervision and surveillance. The Probation Alcohol Treatment Program (PAT) conducts investigations and intensively supervises high risk drinking/driving offenders who have at least three prior drinking/driving convictions. This program is partially funded by fine monies and service fees collected from convicted offenders. Officers also co-facilitate treatment groups for convicted offenders with local treatment agencies. The PAT Unit is also the designated monitor of all Ignition Interlock cases sentenced to probation under Leandra's Law. The department's 10 member Response Team was established in December 2009, and is comprised of specially trained armed probation officers. The ten officers represent both the Adult and Juvenile Units. The Response Team's duty is to assist unarmed probation officers in the field where high-risk environments may exist. Additionally, Response Team is on call to assist police with the execution of violation of probation warrants. The Response Team also works in collaboration with the Sheriff's Department and other law enforcement agencies on special details. The Special Investigations Unit, which expedites pre-sentence reports for prison bound inmates, was established to ease overcrowding at the jail and to reduce significant costs associated with these incarcerations. The Domestic Violence Prevention Unit conducts investigations and intensively supervises offenders convicted of domestic violence related crimes. This unit also intensifies contact with the victims of domestic violence and helps provide for their enhanced safety. New to the department in 2011 is one dedicated caseload for probationers with mental heath needs and alcohol and drug addictions. To coordinate treatment, support and supervision strategies for this special caseload, we partner with the County's Department of Mental Health and other behavioral health agencies

The Alternatives to Incarceration Unit focuses exclusively on jail overcrowding and release of eligible offenders with increased supervision practices. The Day Reporting Center, implemented in 1998 to reduce jail cost through daily community supervision, generates targeted evaluations and treatment through a contract with Treatment Alternatives for Safer Communities (TASC). The Pre-Trial Release Program screens, interviews and recommends eligible non-convicted inmates for release on recognizance with supervision by Probation in order to ensure their return to court. The Electronic Monitoring Program provides continuous monitoring of offenders released under our supervision. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobrietor Alcohol Units to perform its duties. Electronic monitoring equipment is also used with juveniles and sentenced probationers.

**A3140 DEPARTMENT OF PROBATION**

**PROGRAM OBJECTIVES:**

The Rensselaer County Department of Probation provides services which protect the community and promotes its welfare and interests by focusing on offenders, families and the impact of their behavior on the community. The primary objectives of the Rensselaer County Department of Probation are:

- To solicit meaningful participation from victims and the community;
- To assist the courts in effective decision making by providing accurate and relevant information for sentencing;
- To develop partnerships with human services, treatment, and non-profit agencies to provide enhanced services to assess, diagnose, treat and supervise offenders;
- To establish cooperative partnerships between probation, law enforcement and other criminal and juvenile justice agencies that focus on public safety;
- To emphasize probation officer safety in the field through proper training of officers and by following policies that encourage partnerships with other law enforcement agencies;
- To develop and implement a continuum of sanctions and treatments which ensure public safety and holds offenders accountable for violations; and
- To engage and develop prevention strategies that unite children and families with an all-encompassing approach, in order to ensure service delivery to the entire family;
- To assess juvenile and adult probationers using validated risk/needs assessments that will guide case planning and case monitoring strategies; and
- To work collaboratively with other county departments to achieve cost savings and improved services.

In 2010 and 2011, the Rensselaer County Department of Probation continued to execute numerous vital functions within the Criminal and Juvenile Justice Systems of Rensselaer County. These functions are directed to promoting public safety and providing cost effective alternatives to increasingly costly incarcerations and juvenile out-of-home placements. These functions continue to contribute to the effectiveness and responsiveness of these systems for the residents of Rensselaer County. An emphasis has been placed on building alliances within the community through numerous programs such as: Operation IMPACT (collaborative efforts with the Sheriff, police, parole, DEA, ATF, State and Federal Agencies and NYS DCJS), Jail Utilization Committee, Human Services Cabinet, Children's Services Committee, and Community Care Team; and through relationships with organizations including: Troy Police Department, Rensselaer County Departments including Social Services, Mental Health, Youth, Aging and Employment and Training, Berkshire Farms, Unity House, Treatment Alternatives for Safer Communities, Hudson Mohawk Recovery and Commission on Economic Opportunity of the Capital Region.

**PROGRAM STATISTICS:**

During 2010, the Juvenile Intake Unit received and processed 429 PINS complaints. Of the complainants received, after assessment, 225 were referred for additional Probation Diversion services. In 2010 we were able to divert 226 PINS cases from formal court involvement. As of July 1, 2011, 203 PINS cases remained open for services at diversion.

Within 2010-2011, Juvenile Intake continued with a coordinated systems approach towards the assessment and evaluation for children and families of Rensselaer County. The Court Diversion Council continues to be the major forum where coordinated case review and case planning are prepared. Significant collaboration between the Departments of Social Services, Mental Health, Youth, and Probation has continued.

During 2010, the Juvenile Investigation Unit completed 128 Pre-Dispositional and Home Study reports for the two Family Courts of Rensselaer County. The Family Court Supervision Unit received 101 new juvenile supervision cases. During the first half of 2011, the Juvenile Unit completed 47 Family Court investigations and added 42 new juvenile supervision probation cases, for a total of 104 active cases. The Juvenile Units continued with unified strategies, with the Department of Social Services, to reduce the number of costly juvenile residential placements. In 2010, the department residentially placed 29 juveniles through DSS, and 2 through OCFS. Through the efforts of the Court Diversion Council, Probation, and Departments of Mental Health and Social Services, we have continued to hold the line on placements over the past 4 years.

Also in 2010, 791 pre-sentence reports were ordered and completed for criminal court cases. Two Probation Officers completed 163 expedited pre-sentence investigations for prison bound inmates. These expedited reports considerably shortened the number of jail days inmates were held at our facility between conviction and sentencing and reduced the normal time frame to produce a pre-sentence investigation from six to two weeks. Criminal Supervision received 336 new probation cases, which resulted in an overall caseload of 1,416 probationers under supervision. During the first half of 2011, 310 pre-sentence reports were completed and 88 new supervision cases were assigned.

**A3140 DEPARTMENT OF PROBATION**

**PROGRAM STATISTICS (CONTINUED):**

Within 2010-2011, Probation continued its partnership in Operation IMPACT, in which our Field Intelligence Officer, other IMPACT Officers and Response Team officers participate in ride-alongs, curfew checks and warrant sweeps. They also coordinated and conducted 481 residence checks. Probation's role has been to provide police with intelligence on those to be arrested and identifying probationers who have active warrants. The department was allocated IMPACT VIII funds to continue funding a Field Intelligence Officer, whose duties include collecting and disseminating information, debriefing probationers and coordinating Impact details with the Troy Police and Rensselaer County Sheriff's departments. In 2010 we executed 60 warrants, and 42 warrants have been executed by our department in the first half of 2011.

**MANDATES:**

This mandated department conducts court ordered investigations for Family Court, County Court, Police Court and various Justice of the Peace Courts. Persons placed on probation are supervised by this department.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$738,450** |
|---|---|---|
| R1520 15202 | Mental Health Probation Officer | $ 67,512 |
| R1580 15801 | Restitution Surcharge | 12,000 |
| R1589 15891 | Probation Fees - General | 40,000 |
| R2610 26102 | Fines & Forfeitures - A.T.I. | 2,000 |
| R3310 33101 | Probation State Aid | 559,200 |
| R3310 33105 | Alternatives to Incarceration | 16,500 |
| R3310 33109 | Probation Operation IMPACT | 34,150 |
| R3820 38201 | Youth Program - State Aid | 7,088 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/434/11 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Operation IMPACT VIII program in the total amount of $68,300 for the period of July 1, 2011 through June 30, 2012.

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

The amount budgeted for "Participant Allowance Payments" is based upon anticipated revenue for the Probation Employee Program (PEP) to be received by the Youth Department. Remaining contractual expenses are budgeted, within budgetary constraints, based upon expenditure history and projected requirements.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3140 OI006 Probation - Operation IMPACT VI** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 0.00 | 0.00 | 0.00 | 0.00 |
| 5650 | On-Call Stipend | | 0.00 | 0.00 | 0.00 | 0.00 |
| 6100 | Probation Officer | | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **27,449.72** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 4,598.73 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **4,598.73** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OPERATION IMPACT VI** | **32,048.45** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3140 OI007 Probation - Operation IMPACT VII** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 5,250.00 | 0.00 | 0.00 | 0.00 |
| 5650 | On-Call Stipend | | 450.00 | 0.00 | 0.00 | 0.00 |
| 6100 | Probation Officer | | 24,287.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **29,987.00** | **29,987.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 4,862.00 | 4,862.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **4,862.00** | **4,862.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - OPERATION IMPACT VII** | **34,849.00** | **34,849.00** | **0.00** | **0.00** | **0.00** |
| **A3140 IID10 Probation - Ignition Interlock Device Monitoring Program** | | | | | | |
| **.4** | **CONTRACTUAL EXPENSE** | | | | | |
| 04051 | Automobile, Gasoline | 0.00 | 3,500.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 5,157.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL EXPENSE** | **0.00** | **8,657.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - IGNITION INTERLOCK DEVICE MONITORING PROGRAM** | **0.00** | **8,657.00** | **0.00** | **0.00** | **0.00** |
| **A3140 NRA11 Probation - N.R.A. Foundation** | | | | | | |
| **.4** | **CONTRACTUAL EXPENSE** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL EXPENSE** | **0.00** | **2,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - N.R.A. FOUNDATION** | **0.00** | **2,500.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3140 TWE11 Probation - Warrant Initiative** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | 0.00 | 9,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **9,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROBATION - WARRANT INITIATIVE** | **0.00** | **9,000.00** | **0.00** | **0.00** | **0.00** |
| **A3140 OI008 Probation - Operation Impact VIII** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 5650 | On-Call Stipend | | 450.00 | 450.00 | 450.00 | 450.00 |
| 6100 | Probation Officer | | 24,300.00 | 24,300.00 | 24,300.00 | 24,300.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **29,250.00** | **29,250.00** | **29,250.00** | **29,250.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.00 | 4,900.00 | 4,900.00 | 4,900.00 | 4,900.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.00** | **4,900.00** | **4,900.00** | **4,900.00** | **4,900.00** |
| **TOTAL** | **PROBATION - OPERATION IMPACT VIII** | **0.00** | **34,150.00** | **34,150.00** | **34,150.00** | **34,150.00** |

**PUBLIC SAFETY**
**Department of Probation**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3140 Department of Probation** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0010 | Account Clerk Typist | | 35,404.00 | 35,404.00 | 35,404.00 | 35,404.00 |
| 0020 | Accountant | | 48,913.00 | 48,913.00 | 48,913.00 | 48,913.00 |
| 5410 | Overtime | | 0.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| 5630 | Personnel Service Savings | | (134,453.00) | (232,511.00) | (232,511.00) | (232,511.00) |
| 5650 | On Call Stipend | | 43,875.00 | 44,550.00 | 44,550.00 | 44,550.00 |
| 6090 | Probation Assistant | | 62,059.00 | 70,926.00 | 70,926.00 | 70,926.00 |
| 6100 | Probation Officer | | 1,670,233.00 | 1,695,119.00 | 1,695,119.00 | 1,695,119.00 |
| 6110 | Probation Supervisor | | 280,711.00 | 274,488.00 | 274,488.00 | 274,488.00 |
| 6130 | Probation Officer - ISP | | 51,555.00 | 51,877.00 | 51,877.00 | 51,877.00 |
| 6315 | Probation Director III | | 75,000.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| 6710 | Receptionist | | 32,237.00 | 32,237.00 | 32,237.00 | 32,237.00 |
| 7140 | Senior Probation Officer | | 626,418.00 | 610,035.00 | 610,035.00 | 610,035.00 |
| 8090 | Typist | | 37,771.00 | 30,486.00 | 30,486.00 | 30,486.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **2,792,576.37** | **2,829,723.00** | **2,742,024.00** | **2,742,024.00** | **2,742,024.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 646.63 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 2,707.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **3,353.85** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 30,023.05 | 32,500.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 04050 | Automobile Maintenance | 6,910.32 | 2,500.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04051 | Automobile, Gasoline | 5,585.26 | 3,500.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04100 | Printing | 2,207.38 | 2,278.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| 04150 | Postage | 7,481.66 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04200 | Insurance | 5,136.47 | 6,500.00 | 3,900.00 | 3,900.00 | 3,900.00 |
| 04300 | Telephone | 25,512.85 | 26,000.00 | 26,500.00 | 26,500.00 | 26,500.00 |
| 04350 | Utilities - General/Miscellaneous | 24,850.37 | 25,280.00 | 27,000.00 | 26,000.00 | 26,000.00 |
| 04420 | Maintenance | 11,060.80 | 14,125.00 | 12,250.00 | 12,250.00 | 12,250.00 |
| 04450 | Rental - Equipment/Maintenance | 229,402.76 | 186,080.00 | 193,200.00 | 193,200.00 | 193,200.00 |
| 04471 | Labor Expense | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04500 | Special Departmental Supplies | 13,988.72 | 8,500.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04520 | Dues | 250.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04540 | Publications | 418.20 | 1,000.00 | 1,000.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 6,275.99 | 6,000.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 04560 | Training | 2,301.75 | 2,105.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04733 | Participant Allowance Payments | 1,560.75 | 8,500.00 | 7,088.00 | 7,088.00 | 7,088.00 |
| 04900 | Professional Services | 5,200.00 | 5,442.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 92,540.00 | 95,634.00 | 94,238.00 | 94,238.00 | 94,238.00 |
| 04990 | Purchased Services | 24,344.20 | 21,750.00 | 22,500.00 | 22,500.00 | 22,500.00 |
| **TOTAL** | **CONTRACTUAL** | **495,050.53** | **455,644.00** | **465,826.00** | **464,326.00** | **464,326.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,032,766.49 | 1,024,359.00 | 1,122,318.00 | 1,122,318.00 | 1,122,318.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,032,766.49** | **1,024,359.00** | **1,122,318.00** | **1,122,318.00** | **1,122,318.00** |
| **TOTAL** | **DEPARTMENT OF PROBATION** | **4,323,747.24** | **4,309,726.00** | **4,330,168.00** | **4,328,668.00** | **4,328,668.00** |

**A3141 PROBATION - STOP-DWI**

**DEPARTMENTAL FUNCTIONS:**

The Probation Alcohol Treatment Program provides the citizens of Rensselaer County with maximum public safety protection through weekly intensive supervision of probationers in the program and by home visits to verify addresses and living situations, as well as to witness family interactions. Maximum emphasis is placed on alcohol treatment through mandated group sessions in cooperation with alcohol treatment providers in Rensselaer County and throughout the Capital District area. Program staff also conduct pre-sentence investigations which include an evaluative analysis of each probationer and a recommendation to the courts as to what sentence should be given by the court to effectively address the problem which led to that offender's arrest and conviction and to treat these problems effectively, so that the probationers' problems are addressed, thereby ensuring public safety through the prevention of new arrest and convictions. Active communication with the treatment community and the judicial system, as well as the New York State Department of Motor Vehicles, occurs on an ongoing basis to assure program effectiveness and coordination. Program staff are also designated monitors of offenders sentenced to Ignition Interlock under Leandra's Law.

**PROGRAM OBJECTIVES:**

The Probation Alcohol Treatment Program functions as a part of the Rensselaer County STOP-DWI plan, and has within its objectives the provision of intensive special supervision services for persons convicted of their third drinking/driving charge. The program uses an interagency approach, which combines supervision and alcohol treatment. Program staff work in a collaborative team approach with alcohol counselors from the Hudson-Mohawk Recovery Center. The goals of the program are to reduce recidivism by preventing rearrests and convictions by program offenders, and reducing the incidence of highway accidents, personal injuries and fatalities through intensive supervision of probation orders and conditions of the multiple-convicted offenders assigned to the program. This is accomplished by immediate intervention to break the cycle of repetitive DWI behavior through intensive supervision and enforcement of mandated alcoholism treatment conditions so as to ensure a change in client behavior. Program staff also assist the client in establishing a support system in the Alcoholics Anonymous community. In this process, the client's family is also involved in an educational process to inform them of the issues of alcoholism and abuse and to seek their help as an interested party in keeping the client arrest-free and alcohol-free. Evaluation of the program function in regard to the investigation and supervision of the multiple drinking/driving convicted offenders has been very favorable, so that the program has received continued funding in Rensselaer County's STOP-DWI plan since 1984. During 1993, Rensselaer County established by Local Law a $30 per month Probation Supervision fee for DWI offenders to pay if deemed to do so. The fees collected provide additional revenue for Probation Alcohol Treatment operations.

**PROGRAM STATISTICS:**

The Rensselaer County Probation Alcohol Treatment Program continues to provide a coordinated approach to repeat drunken driving offenders. It combines the effective approach of increased probation supervision and co-facilitated treatment of offenders. Enhanced supervision by means of home visits and bar checks are regularly conducted by Probation Officers. Alcohol treatment groups are co-facilitated by a counselor and a Senior Probation Officer at Hudson Mohawk Recovery Center. Program Officers completed pre-sentence reports for multiple DWI offenders and supervised 210 probationers in the PAT Program in 2010. The Probation Alcohol Treatment Program collected $ 34,985.00 in DWI supervision fees in 2010. Between January 1, 2011 and June 30, 2011, $16,815.00 has been collected in DWI fee monies. There have been 46 cases sentenced to probation under Leandra's Law since August 2010 when the new law went into effect.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$132,500** |
|---|---|
| R2615 26152 Probation/STOP-DWI | $ 82,800 |
| R3310 33103 State Probation/STOP-DWI | 49,700 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Probation Alcohol Treatment Program will be supported in 2012 as follows: Stop-DWI funds (21.6%), State Funding (13.0%), and Local Dollars (65.4%).

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

Although limited, contractual codes are funded to meet anticipated needs.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3141 Probation - Stop-DWI** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5650 | On Call Stipend | | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 6100 | Probation Officer | | 52,155.00 | 52,291.00 | 52,291.00 | 52,291.00 |
| 6110 | Probation Supervisor | | 71,566.00 | 69,086.00 | 69,086.00 | 69,086.00 |
| 7140 | Senior Probation Officer | | 134,552.00 | 135,191.00 | 135,191.00 | 135,191.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **262,684.29** | **261,873.00** | **260,168.00** | **260,168.00** | **260,168.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,612.20 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04100 | Printing | 112.84 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 306.16 | 400.00 | 300.00 | 300.00 | 300.00 |
| 04500 | Special Departmental Supplies | 0.00 | 150.00 | 200.00 | 200.00 | 200.00 |
| 04990 | Purchased Services | 1,517.41 | 1,900.00 | 1,750.00 | 1,750.00 | 1,750.00 |
| **TOTAL** | **CONTRACTUAL** | **4,548.61** | **5,450.00** | **5,250.00** | **5,250.00** | **5,250.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 80,431.17 | 86,273.00 | 117,463.00 | 117,463.00 | 117,463.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **80,431.17** | **86,273.00** | **117,463.00** | **117,463.00** | **117,463.00** |
| **TOTAL** | **PROBATION - STOP-DWI** | **347,664.07** | **353,596.00** | **382,881.00** | **382,881.00** | **382,881.00** |

**A3142 PROBATION - DAY REPORTING PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Day Reporting Center Program functions were implemented in October 1997. In 2010 funding was continued from the DCJS - New York State Office of Probation and Correctional Alternatives through its Probation Eligible funding initiative. One of the benefits this funding provides is the ability to subcontract with Treatment Alternatives for Safer Communities (TASC) who assist Probation with substance abuse screening services and weekly participation in the Violation of Probation Administrative Review Panel. TASC also provides a residence (PVRC) for probation violators with substance abuse problems. We also support Pre-Trial Services and Electronic Monitoring Programs. In 2010 and 2011, TASC and Day Reporting have participated in the department's Violation of Probation Administrative Review Panel, which meets weekly and reviews all violations of probation prior to court intervention, in order to explore treatment options first. The Administrative Review Panel is comprised of the Director, three Adult Supervisors, the Day Reporting Supervisor and a representative from TASC.

In addition to traditional community functions, the Day Reporting Center offers services to encourage positive integration of offenders into society. There are continuous efforts by Day Reporting Center staff and coordinators to research new technologies and evidence-based practice in this area.

Additionally, staff of the Day Reporting Center continues to successfully operate an Electronic Monitoring Program, which assists in effectively monitoring defendants in the community and thereby reducing overcrowding at the Rensselaer County Jail. The Electronic Monitoring Program uses ankle bracelets, GPS and Sobrietor Alcohol Units to perform its duties.

**PROGRAM OBJECTIVES:**

The Probation Eligible/Day Reporting Center offers Rensselaer County's Criminal Justice System one of the most innovative and effective alternatives to traditional incarceration. The program combines the ability to supervise nonviolent criminals on a daily basis with a full array of referral sources and in-house drug testing services. This dramatically reduces the cost of jail overcrowding for the taxpayer. A major function of the program is to identify persons lacking a non-alternative, who would continue for years in state prison, and to provide rigorous in-community programming as a substitute for costly incarceration.

The center, housed on Fulton Street in Troy, provides full-time Probation staff and support services. They offer services to clients to reduce recidivism and expedite their socialization via drug and alcohol counseling, job development and intensive supervision. The center also coordinates the county and city drug courts to supervise appropriate clients. Courts rely on Probation to administer drug screens for Drug Court participants. Regular Probation clients can avail themselves of the service available to successfully complete the sentence or probation plan of treatment. The Day Reporting Program allows existing criminal programs, as well as county and city law enforcement personnel, to develop specific approaches to address current law enforcement concerns in a cost-saving manner. The center has also been the monitor for community service referrals from the Troy City Court.

**PROGRAM STATISTICS:**

During 2010, staff at our Pre-Trial Release program provided daily, evening and weekend coverage at the Rensselaer County Jail. At the jail, Probation Officers screened 2,205 cases, interviewed 953 and recommended for release 615 eligible inmates. These inmates were released after satisfying release eligibility criteria and having gained approval from judges in the County. Of the 615 cases released on Pre-Trial, 277 were on electronic monitoring. The number of jail days saved for Pre-Trial Release was 10,443, which resulted in a cost savings of $887,655.

The Alternative to Incarceration Unit, through the Pre-Trial program, has eliminated the need for 9,945 jail days in the first 6 months of 2011, for a total savings of $845,325 ($85 per day/inmate). The electronic monitoring jail days saved are 2,697 which equals $229,245 in savings. This is a combined jail cost savings to the county of $1,074,570.

The Electronic Monitoring Program has monitored 101 clients and Pre-Trial has monitored 221 new clients during the first half of 2011 and carried over supervision of 187 clients from 2010. The average time for a client on Electronic Monitoring was approximately 90 days. The Electronic Monitoring Program also provides standard radio frequency (RF) monitoring, remote alcohol testing and passive GPS monitoring.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3310 33106 Probation Eligible Diversion | $117,298 |

## A3142 PROBATION - DAY REPORTING PROGRAM

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel services funding is allocated based upon the anticipated retirement of the incumbent Criminal Justice Coordinator. That position would be replaced by a new Probation Assistant. Due to the expiration of the 2010-2011 Collective Bargaining Agreement, remaining bargaining unit positions are budgeted at year-end 2011 salary levels.

"Contractual Agency" funding is allocated for a subcontract with the TASC, Inc. for screening evaluation and treatment. Due to reductions in State Aid, this contract has been slightly reduced.

**PUBLIC SAFETY**
**Probation - Day Reporting Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3142 Probation - Day Reporting Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1745 | Criminal Justice Coordinator | | 65,795.00 | 66,585.00 | 0.00 | 0.00 |
| 5650 | On Call Stipend | | 2,700.00 | 2,700.00 | 3,600.00 | 3,600.00 |
| 6090 | Probation Assistant | | 36,920.00 | 36,920.00 | 71,880.00 | 71,880.00 |
| 6100 | Probation Officer | | 52,047.00 | 52,047.00 | 52,047.00 | 52,047.00 |
| 6110 | Probation Supervisor | | 67,688.00 | 67,688.00 | 67,688.00 | 67,688.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **228,017.06** | **225,150.00** | **225,940.00** | **195,215.00** | **195,215.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 140.25 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04300 | Telephone | 1,827.62 | 2,200.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04350 | Utilities - General/Miscellaneous | 2,919.30 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04450 | Rental - Equipment/Maintenance | 16,800.00 | 16,800.00 | 17,400.00 | 17,400.00 | 17,400.00 |
| 04500 | Special Departmental Supplies | 1,058.69 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04800 | Contractual Agency | 62,000.00 | 60,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 04990 | Purchased Services | 2,733.16 | 2,500.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **87,479.02** | **86,300.00** | **82,200.00** | **82,200.00** | **82,200.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 93,430.93 | 92,482.00 | 110,342.00 | 100,855.00 | 100,855.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **93,430.93** | **92,482.00** | **110,342.00** | **100,855.00** | **100,855.00** |
| **TOTAL** | **PROBATION - DAY REPORTING PROGRAM** | **408,927.01** | **403,932.00** | **418,482.00** | **378,270.00** | **378,270.00** |

## A3145 UNIFIED FAMILY SERVICES - DETENTION

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Detention Center was closed during the spring of 2010.

**PUBLIC SAFETY**
**Unified Family Services - Detention**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3145 Unified Family Services - Detention** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| **TOTAL** | **PERSONNEL SERVICES** | **109,401.29** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 171.85 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | (2.00) | 0.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 3,972.49 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 180.52 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04351 | Utilities - Electricity | 2,535.10 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04352 | Utilities - Fuel | 3,244.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04353 | Utilities - Refuse | 291.04 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04354 | Utilities - Water - Sewer | 1,153.32 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 6,701.98 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04450 | Rental - Equipment/Maintenance | 103.30 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 210.21 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04565 | Advertising | 133.68 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04580 | Food | 28.93 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 2,293.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **21,018.53** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 114,366.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **114,366.44** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - DETENTION** | **244,786.26** | **0.00** | **0.00** | **0.00** | **0.00** |

**A3150 JAIL**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff is responsible for the administration of the County Correctional Facility. The Facility is the official designated facility for the housing of all prisoners assigned to the institution for various levels of incarceration. This includes but is not limited to those individuals, who are sentenced to county jail time (not to exceed one year), sentenced to state prison time and awaiting transport thereto, awaiting trial, grand jury action or disposition of parole proceedings. At times the facility is used to hold inmates from other Counties and Federal prisoners when space is available. The primary responsibility of the facility is to provide an economically feasible, efficient, constitutionally responsive and proactive means for detaining with the completion of our recent expansion project of up to 473 inmates.

**PROGRAM OBJECTIVES:**

It is the responsibility of the County Sheriff to render housing, care and maintenance of all inmates in his custody in accordance with Corrections Law and minimum standards as set forth by New York's State Commission of Corrections. This facility strives to maintain the safety, health and well being of all those individuals incarcerated until time of their departure. These goals are accomplished by providing inmates with food services, programs, medical treatment and other typical daily activities. The facility operates under direct supervision. In direct supervision the officer is stationed in the housing unit in direct contact with the inmates for the duration of his or her shift. The officer moves about the pod, managing inmate behavior by using interactive supervision techniques. This management concept promotes a positive professional relationship between the inmates and staff. It avoids an approach based solely on punishment and encourages the inmate to accept responsibility for their conduct. It encourages them to choose between right and wrong and influences their understanding of personal contribution to their present status as well as encourages individual growth and development of attitudes while incarcerated. To achieve compliance with standards and goals it is necessary to provide adequate equipment and training initiatives for approximately 182 sworn and civilian staff in such a manner as to ensure consistency and incentives for teamwork while decreasing the potential for liability.

The Facility is on tract to process approximately 3,250 new admissions in 2011. Inmates are admitted and classified pursuant to New York State Minimum Standards which requires initial medical screening, psychological evaluation and assignment to specific housing and programs based upon pre-designated factors which include charges, mental and physical health status, gender, age, etc. The facility provides each inmate daily or within a reasonable amount of time with the essentials as outlined under the minimum standards including but not limited to three (3) nutritionally adequate meals, availability of medical services, off unit recreation, outdoor exercise, opportunity of contact visitation with family and friends, unrestricted opportunity to attain secure and consult with legal representation, use of legal reference materials, ability to partake in religious services of chosen denomination. Provide access to necessary personal hygiene and cleaning items so as to provide a sanitary and healthy living environment. To provide barbering, dental, and laundry services, secure transportation of inmates and/or charged Juveniles to various courts, institutions, facilities, appointments as mandated or authorized by local, state or federal decree.

**PROGRAM STATISTICS:**

In the year 2010, the Rensselaer County Correctional Facility:

- Processed 2,648 new admissions compared to 2,253 in 2009 and 2,552 in 2008;
- Maintained a daily average population of 228.36 inmates without having to board out any excess inmate population. We began boarding in inmates from other jurisdictions in significant numbers for the first time in 18 years. In 2009, we had an average population of 214.16 with an average of 2.03 housed out per day compared to an average population of 236.56 and 10.23 inmates housed out per day in 2008, and an average population of 281.92 inmates and 36.30 inmates housed out per day in year 2007;
- Transferred to N.Y.S.D.O.C.S. facilities 220 inmates (including 104 parole violators) in 2010, 223 inmates (including 120 parole violators) in 2009, and 258 inmates (including 130 parole violators) in 2008;
- Served 306,874 meals at an average cost of $1.50 per meal compared to 270,724 meals at an average cost of $1.52 per meal in 2009;
- Reported 25 reportable incidents to N.Y.S.O.C. compared to 19 in 2009 and 21 in 2008;
- Completed 1,888 inmate medical assessments compared to 1,629 in 2009;
- Arrested a total of 9 inmates for various offenses while incarcerated as compared to 6 in 2009 and 4 in 2008;
- Issued 352 inmate disciplinary reports compared to 347 inmate disciplinary reports in 2009 and 335 inmate disciplinary reports in 2008; and
- Received, investigated and answered 36 formal inmate grievances as compared to 10 in year 2009 and 3 in year 2008.

**A3150 JAIL (CONTINUED)**

**MANDATES:**

Each County shall maintain a Jail as prescribed by law.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$4,825,260** |
|---|---|
| R1525 15251 Jail Telephone Commission | $ 180,000 |
| R1589 15894 Social Security Admin. Incentive Payment | 22,500 |
| R2260 22601 Police Services, Other Government | 12,000 |
| R2260 22603 Jail Facilities, Other Governments | 4,598,010 |
| R2260 22604 State Ready Inmates/Coram | 750 |
| R4389 43896 Alien Assistance Program | 12,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services line items are budgeted for a 3% salary increase, along with any applicable step increases, in accordance with the provisions of the 2009-2012 Collective Bargaining Agreement with SEARCO. The 1.5% salary increase for any management positions has been denied due to budgetary constraints. The department's request for one (1) Correctional Sergeant - Technical position has been accepted based upon the need to oversee and coordinate implementation, maintenance, contracts, training and upgrades to the facility's technical systems on a continual basis.

The "Furniture" budget reflects an appropriation for housing unit tables, task chairs and task stools that may need replacement during the year. The "Automobile" line item request was eliminated as it was anticipated that the transport vans could be purchased in 2011. Included within "Other Equipment" is an allocation for a commercial knife sharpener and replacement UPS backups.

Contractual accounts have been funded, within budgetary limitations, based upon an analysis of current year spending and projected requirements.

**PUBLIC SAFETY**
**Jail**

| **A3150 Jail** | | **EXPENDED 2010** | **BUDGET AS MODIFIED 2011** | **DEPARTMENT REQUEST 2012** | **BUDGET OFFICER RECOMMEND 2012** | **ADOPTED BUDGET 2012** |
|---|---|---|---|---|---|---|
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 32,266.00 | 33,215.00 | 33,215.00 | 33,215.00 |
| 0010 | Account Clerk Typist | | 63,042.00 | 65,589.00 | 65,589.00 | 65,589.00 |
| 0140 | Assistant To Inmate Services | | 39,607.00 | 41,042.00 | 41,042.00 | 41,042.00 |
| 0225 | Asst for Pub Affairs/Pub Relat | | 71,221.00 | 72,289.00 | 71,221.00 | 71,221.00 |
| 1020 | Correctional Sergeant | | 1,155,570.00 | 1,196,500.00 | 1,196,500.00 | 1,196,500.00 |
| 1021 | Correctional Sergeant Tech | | 0.00 | 54,754.00 | 54,754.00 | 54,754.00 |
| 1025 | Correctional Captain | | 75,488.00 | 75,504.00 | 74,388.00 | 74,388.00 |
| 1300 | Cook | | 150,081.00 | 154,565.00 | 154,565.00 | 154,565.00 |
| 1570 | Correctional Superintendent | | 87,630.00 | 85,078.00 | 85,078.00 | 85,078.00 |
| 1650 | Coordinator Of Inmate Services | | 50,822.00 | 52,316.00 | 52,316.00 | 52,316.00 |
| 1715 | Correctional Officer (Spanish) | | 41,884.00 | 43,141.00 | 43,141.00 | 43,141.00 |
| 1720 | Correctional Officer | | 6,483,423.00 | 6,714,994.00 | 6,714,994.00 | 6,714,994.00 |
| 1730 | Correctional Lieutenant | | 213,663.00 | 213,711.00 | 210,552.00 | 210,552.00 |
| 1945 | Correctional Officer 207-C | | 106,547.00 | 109,743.00 | 109,743.00 | 109,743.00 |
| 2760 | Food Service Manager | | 47,651.00 | 48,366.00 | 47,651.00 | 47,651.00 |
| 4260 | Nursing Supervisor | | 63,300.00 | 64,250.00 | 63,300.00 | 63,300.00 |
| 4350 | Licensed Practical Nurse | | 130,752.00 | 134,688.00 | 134,688.00 | 134,688.00 |
| 5410 | Overtime | | 1,400,000.00 | 1,550,000.00 | 1,450,000.00 | 1,450,000.00 |
| 5630 | Personnel Service Savings | | (183,285.00) | (146,160.00) | (542,320.00) | (542,320.00) |
| 6660 | Registered Professional Nurse | | 173,193.00 | 178,457.00 | 178,457.00 | 178,457.00 |
| 7000 | Senior Account Clerk | | 36,002.00 | 37,082.00 | 37,082.00 | 37,082.00 |
| 7060 | Shift Differential | | 63,700.00 | 72,800.00 | 72,800.00 | 72,800.00 |
| 7307 | Sick Leave Incentive | | 157,500.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| 7890 | Sheriff's Disability Plan | | 15,080.00 | 15,080.00 | 15,080.00 | 15,080.00 |
| 9780 | Longevity | | 15,790.00 | 16,810.00 | 16,810.00 | 16,810.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **9,138,065.23** | **10,490,927.00** | **11,033,814.00** | **10,530,646.00** | **10,530,646.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3150 Jail (Continued)** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 3,679.00 | 4,860.00 | 5,069.00 | 5,069.00 | 5,069.00 |
| 02300 | Automobile | 0.00 | 0.00 | 53,777.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 9,429.24 | 267,076.60 | 68,859.00 | 917.00 | 917.00 |
| **TOTAL** | **EQUIPMENT** | **13,108.24** | **271,936.60** | **127,705.00** | **5,986.00** | **5,986.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 4,159.13 | 10,000.00 | 10,000.00 | 7,500.00 | 7,500.00 |
| 04050 | Automobile Maintenance | 19,529.90 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04100 | Printing | 7,683.47 | 12,500.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04150 | Postage | 23,682.23 | 22,264.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04200 | Insurance | 28,194.99 | 250,000.00 | 175,000.00 | 175,000.00 | 175,000.00 |
| 04420 | Maintenance | 42,889.05 | 47,552.00 | 94,100.00 | 94,100.00 | 94,100.00 |
| 04450 | Rental - Equipment/Maintenance | 15,583.40 | 24,950.00 | 25,980.00 | 25,980.00 | 25,980.00 |
| 04471 | Labor Expense | 2,535.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04500 | Special Departmental Supplies | 832.76 | 3,922.00 | 6,436.00 | 5,000.00 | 5,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 94,459.91 | 140,000.00 | 153,807.00 | 140,000.00 | 140,000.00 |
| 04502 | Spec Dept Supplies (Alt #2) | 3,118.00 | 4,741.00 | 15,843.00 | 15,843.00 | 15,843.00 |
| 04540 | Publications | 15,154.08 | 37,270.00 | 36,250.00 | 30,000.00 | 30,000.00 |
| 04550 | Office Supplies | 22,663.66 | 25,000.00 | 33,063.00 | 20,000.00 | 20,000.00 |
| 04560 | Training | 12,461.51 | 32,850.00 | 30,253.00 | 20,000.00 | 20,000.00 |
| 04565 | Advertising | 272.60 | 2,500.00 | 2,500.00 | 1,500.00 | 1,500.00 |
| 04570 | Uniforms/Tools | 48,492.38 | 95,000.00 | 121,643.00 | 90,000.00 | 90,000.00 |
| 04580 | Food | 409,659.84 | 725,000.00 | 723,520.00 | 723,520.00 | 723,520.00 |
| 04900 | Professional Services | 5,323.00 | 6,900.00 | 6,900.00 | 6,900.00 | 6,900.00 |
| 04910 | Medical Service Costs | 921,128.23 | 1,250,000.00 | 1,300,000.00 | 1,250,000.00 | 1,250,000.00 |
| 04926 | Barber Service | 5,076.00 | 10,944.00 | 10,944.00 | 10,944.00 | 10,944.00 |
| 04980 | Computer Services | 105,507.00 | 111,774.00 | 117,835.00 | 117,835.00 | 117,835.00 |
| 04990 | Purchased Services | 67,050.71 | 60,000.00 | 67,500.00 | 67,500.00 | 67,500.00 |
| **TOTAL** | **CONTRACTUAL** | **1,855,456.85** | **2,896,167.00** | **2,989,574.00** | **2,859,622.00** | **2,859,622.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 3,272,672.96 | 3,672,562.00 | 4,726,717.00 | 4,726,717.00 | 4,726,717.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **3,272,672.96** | **3,672,562.00** | **4,726,717.00** | **4,726,717.00** | **4,726,717.00** |
| **TOTAL** | **JAIL** | **14,279,303.28** | **17,331,592.60** | **18,877,810.00** | **18,122,971.00** | **18,122,971.00** |

## A3151 SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM

### DEPARTMENTAL FUNCTIONS:

The goal of the Sheriff's Alternatives Bureau is to provide all courts within Rensselaer County a viable sentencing option other than the incarceration of offenders. The results of this option are a reduction in jail overcrowding and the expense of farming out inmates to other counties. Selected non-violent offenders make reparation for their crimes through the performance of community service labor referred to as "work order". The offenders are directly supervised by the staff of the Alternatives Bureau at work sites within Rensselaer County.

### PROGRAM OBJECTIVES:

The Sheriff staffs and directs the operation of the Alternatives Program seven days and four evenings per week. The program provides the Courts within Rensselaer County a sentencing option consistent with public safety.

### PROGRAM STATISTICS:

In 2010, the Alternatives Bureau performed work at over 208 worksites within Rensselaer County including work at the Rensselaer County Public Safety Building, the two (2) Sheriff's Highway Patrol substations, as well as other County owned buildings. This bureau also performed work at numerous sites operated by other government agencies and not for profit groups. A total of 198 offenders were sentenced to this program in 2010. The result of these offenders serving sentences with this bureau rather than incarceration was savings of over 1 million dollars in State and County housing costs, as well as countless savings to the work sites served by this bureau.

### REVENUE APPLICABLE TO THIS PROGRAM:

| | |
|---|---|
| R3310 33104 Alternatives to Incarceration | $20,099 |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salaries of the Alternatives to Incarceration Program Supervisors reflect 3% increases in accordance with the 2009-2012 SEARCO Collective Bargaining Agreement. The 1.5% salary increase for the Program Director has been denied due to budgetary constraints.

Contractual expenses reflect anticipated requirements.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3151 Sheriff - Alternatives to Incarceration/Work Order Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0280 | Alternatives to Incar Prg Dir | | 52,549.00 | 53,337.00 | 52,549.00 | 52,549.00 |
| 0285 | Alternative to Incar Prg Sup | | 163,592.00 | 169,125.00 | 169,125.00 | 169,125.00 |
| 5410 | Overtime | | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 7060 | Shift Differential | | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 7307 | Sick Leave Incentive | | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 9780 | Longevity | | 1,530.00 | 2,040.00 | 2,040.00 | 2,040.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **218,474.36** | **228,771.00** | **235,602.00** | **234,814.00** | **234,814.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 7,855.00 | 4,500.00 | 5,200.00 | 5,200.00 | 5,200.00 |
| 04100 | Printing | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04500 | Special Departmental Supplies | 1,316.05 | 1,500.00 | 3,000.00 | 1,500.00 | 1,500.00 |
| 04570 | Uniforms/Tools | 320.00 | 500.00 | 750.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 2,191.90 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **TOTAL** | **CONTRACTUAL** | **11,682.95** | **8,750.00** | **11,200.00** | **9,450.00** | **9,450.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 37,903.37 | 44,778.00 | 50,044.00 | 50,044.00 | 50,044.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **37,903.37** | **44,778.00** | **50,044.00** | **50,044.00** | **50,044.00** |
| **TOTAL** | **SHERIFF - ALTERNATIVES TO INCARCERATION/WORK ORDER PROGRAM** | **268,060.68** | **282,299.00** | **296,846.00** | **294,308.00** | **294,308.00** |

**A3152 SHERIFF - JAIL MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Sheriff's Jail Maintenance division is responsible for the necessary repairs and ongoing maintenance of the Public Safety Building and the two (2) Sheriff's Office Patrol substations. Functions performed include on-site inventory of spare parts for the numerous mechanical systems, evaluation of whether outside vendors are needed to effectuate repairs, and providing 24 hour a day on-call presence to effect emergency repairs.

**PROGRAM OBJECTIVES:**

The primary goal is to provide for the proper maintenance of the Rensselaer County Public Safety Building, along with the Sheriff's Patrol substations.

**PROGRAM STATISTICS:**

In 2010, the Sheriff's Maintenance Department completed 4,340 documented job work orders as compared to 2,901 completed in 2009, and 3,671 completed in 2008. The Maintenance Department is responsible for repair and upkeep of the facility systems (electrical, plumbing, HVAC, security, etc). Additionally, the Maintenance Department is responsible for ensuring the upkeep of the grounds and snow removal.

As the original building becomes older it is apparent that major components will need to be updated and/or replaced. Compounded by the maximum capacity of our inmate population, routine preventative maintenance to housing units such as painting, floor resealing, etc. has been difficult at best.

Overall, our 2012 budget reflects an anticipated increase in repairs, parts, and workload as our facility expansion project has been completed and the inmate population has steadily risen through the influx of boarders. The facility's size has increased by approximately 104,000 square feet to a total of 250,000 square feet. Inmate housing has increased to a maximum capacity of 473 inmates. The resulting normal and preventive maintenance tasks will certainly increase.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The salaries for the Senior Building Maintenance Mechanics and the Building Maintenance Mechanics reflect 3% increases in accordance with the 2009-2012 SEARCO Collective Bargaining Agreement. The 1.5% salary increase for the Superintendent has been eliminated due to fiscal limitations.

Funding is provided to meet anticipated requirements for 2012.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3152 Sheriff - Jail Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0790 | Building Maintenance Mechanic | | 111,852.00 | 115,455.00 | 115,455.00 | 115,455.00 |
| 5410 | Overtime | | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 6920 | Sr Bldg Maintenance Mechanic | | 91,925.00 | 94,665.00 | 94,665.00 | 94,665.00 |
| 7060 | Shift Differential | | 75.00 | 75.00 | 75.00 | 75.00 |
| 7307 | Sick Leave Incentive | | 5,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 7475 | Supintend of Bldgs & Grounds | | 53,470.00 | 54,272.00 | 53,470.00 | 53,470.00 |
| 9780 | Longevity | | 2,040.00 | 2,040.00 | 2,040.00 | 2,040.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **222,383.41** | **276,362.00** | **284,507.00** | **283,705.00** | **283,705.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 321.89 | 0.00 | 29,257.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 0.00 | 170,744.00 | 5,899.00 | 5,899.00 |
| **TOTAL** | **EQUIPMENT** | **321.89** | **0.00** | **200,001.00** | **5,899.00** | **5,899.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04350 | Utilities - General/Misc | 575,970.99 | 670,000.00 | 660,000.00 | 660,000.00 | 660,000.00 |
| 04400 | Repairs | 63,292.62 | 100,000.00 | 125,500.00 | 125,500.00 | 125,500.00 |
| 04420 | Maintenance | 22,928.33 | 40,000.00 | 40,500.00 | 35,000.00 | 35,000.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 0.00 | 4,500.00 | 4,400.00 | 2,500.00 | 2,500.00 |
| 04570 | Uniforms/Tools | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 12,503.48 | 9,500.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| **TOTAL** | **CONTRACTUAL** | **674,695.42** | **826,000.00** | **845,900.00** | **838,500.00** | **838,500.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 77,116.24 | 90,940.00 | 106,482.00 | 106,482.00 | 106,482.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **77,116.24** | **90,940.00** | **106,482.00** | **106,482.00** | **106,482.00** |
| **TOTAL** | **SHERIFF - JAIL MAINTENANCE** | **974,516.96** | **1,193,302.00** | **1,436,890.00** | **1,234,586.00** | **1,234,586.00** |

**A3170 OTHER CORRECTION AGENCIES**

**DEPARTMENTAL FUNCTIONS:**

Funding is provided in this cost center for the housing of Rensselaer County inmates at other correctional facilities or the Central New York Psychiatric Center.

**PROGRAM OBJECTIVES:**

To provide the funding needed to house inmates at other correctional facilities due to conflicts of interest, individual safety, orders of protection or in interest of justice (co-defendents). It may also become necessary to house inmates at the Central New York Psychiatric Center by order of the County Psychiatrist.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

For calendar year 2009, a daily average of 2.0 inmates were housed at other correctional facilities. For 2010, the daily average decreased to 0.5. The decline in the average continues. For the nine month period of January 1, 2011 through September 30, 2011, zero (0) inmates were housed at other correctional facilities.

The allocation of $55,700 will sustain an approximate daily average of one (1) inmate at other correctional facilities and two (2) inmates at the Central New York Psychiatric Center for a sixty (60) day period.

**PUBLIC SAFETY**
**Other Correction Agencies**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3170 Other Correction Agencies** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 14,450.00 | 54,500.00 | 55,700.00 | 55,700.00 | 55,700.00 |
| **TOTAL** | **CONTRACTUAL** | **14,450.00** | **54,500.00** | **55,700.00** | **55,700.00** | **55,700.00** |
| **TOTAL** | **OTHER CORRECTION AGENCIES** | **14,450.00** | **54,500.00** | **55,700.00** | **55,700.00** | **55,700.00** |

**A3315 STOP-DWI PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The STOP-DWI Program was established by the New York State Legislature in 1981. Since then, it has provided Rensselaer County with resources to increase efforts to combat impaired driving, thereby reducing the likelihood of alcohol-related vehicular deaths and injuries. Areas of programming include enforcement, adjudication, probation, rehabilitation, public information, and education. Working with the County's Traffic Safety Board, the STOP-DWI Program is also involved in highway safety programs. The program also interfaces with community-based groups to address substance abuse issues.

The STOP-DWI Program is financed through a combination of fine monies collected and periodic grants. Fines collected in village, town, city and county courts for convictions of DWI related charges are returned to the STOP-DWI Program to fund the programming areas mentioned above. Due to a decrease in revenue, the Stop-DWI Program will be lowering the Professional Services Line

**PROGRAM OBJECTIVES:**

The objective of the STOP-DWI program is to improve the quality of life for the residents of Rensselaer County by increasing public safety. A goal achieved by reducing alcohol and other drug-related injuries and fatalities by targeting alcohol and drug use through the creation and funding of programs relating to enforcement, prosecution, probation, rehabilitation, public information, and administration.

The Rensselaer County STOP-DWI program develops and coordinates a comprehensive DWI countermeasures program with the focus placed on deterrence. Functionally, on the enforcement side, the Rensselaer County STOP-DWI program enters into contracts with all law enforcement agencies in the county to fund overtime money for extra DWI patrols and provides necessary tools including specialized breath testing equipment to police agencies. STOP-DWI also provided funding for positions with the Rensselaer County Probation Department to oversee DWI offenders.

In order to educate the public about the dangers of drunk driving, the amplified certainty of arrest and increased penalties an individuals faces if convicted are frequently distributed through various avenues including local media outlets and presentations held throughout the County. The presentations focus varies from vendor training on their responsibilities under New York State Law to personal responsibility when it comes to the consumption of alcohol all aimed at preventing drunk driving. The STOP-DWI program works with local middle and high school SADD Chapters to conduct many of these outreach programs, focusing on community based education, and awareness efforts. The Rensselaer County STOP-DWI program also contracts with Hudson Mohawk Recovery Center for the PAT program, as well as RID-USA for five Victim Impact Panels. Rensselaer County STOP-DWI will also offer a SAFE RIDE HOME program for St. Patrick's Day, and New Years Eve.

The Rensselaer County Stop-DWI program is the monitoring authority for individuals sentenced to Ignition interlock Devices. Individuals convicted of a DWI are mandated to have an ignition interlock device installed on their vehicle for a minimal of six months.

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$298,675** |
| R1589 15893 Victims Impact Fee-DWI | $ 13,000 |
| R2615 26151 STOP DWI | 285,675 |

**A3315 STOP-DWI PROGRAM**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Revenue for the Stop-DWI program is based upon the anticipated collection of fines from DWI/DWAI convictions in Village, Town, City and County Courts. The more successful the programs in deterring individuals from driving while impaired, the less revenue available for this program.

Due to the consolidation of the Office of Government Relations into the Office of the County Executive, the Director of Special Traffic Operations will take on more responsibility in regards to the consolidation and because of the enaction of Leandra's Law. "Plus Transfers, Other Codes" reflect the chargeback of a portion of the Confidential Assistant's salary with the Office of the County Executive (A 1230) for the provision of clerical and support functions of the Stop-DWI program.

The Probation Department's Alcohol program (A3141) will receive $82,800. This innovative and effective program combines alcohol treatment and probation for recidivists. The Sheriff's Department will receive $25,000 for DWI law enforcement duties. This is especially important in areas of the County lacking municipal police coverage. Various municipalities are scheduled to receive monies should revenues permit. Unfortunately, due to reductions in revenue, all of these contracts have been reduced in some fashion.

**PUBLIC SAFETY**
**Stop-DWI - Ignition Interlock Device Monitoring Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3315 IID10 Stop-DWI - Ignition Interlock Device Monitoring Program** | | | | | | |
| **.4** | **CONTRACTUAL EXPENSE** | | | | | |
| 04100 | Printing | 0.00 | 1,328.00 | 0.00 | 0.00 | 0.00 |
| 04150 | Postage | 0.00 | 1,328.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 6,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL EXPENSE** | **0.00** | **8,656.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **STOP-DWI - IGNITION INTERLOCK DEVICE MONITORING PROGRAM** | **0.00** | **8,656.00** | **0.00** | **0.00** | **0.00** |

**PUBLIC SAFETY**
**Stop-DWI Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3315 Stop-DWI Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1950 | Dir Of Spec Traffic Oper Prg | | 54,580.00 | 54,580.00 | 54,580.00 | 54,580.00 |
| 6320 | Plus Transfers, Other Codes | | 35,575.00 | 35,575.00 | 35,575.00 | 35,575.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **81,119.94** | **90,155.00** | **90,155.00** | **90,155.00** | **90,155.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 1,500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **1,500.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 50.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04150 | Postage | 1,006.89 | 1,550.00 | 1,875.00 | 1,875.00 | 1,875.00 |
| 04200 | Insurance | 324.80 | 350.00 | 207.00 | 207.00 | 207.00 |
| 04300 | Telephone | 487.02 | 519.00 | 519.00 | 519.00 | 519.00 |
| 04480 | Maintenance In Lieu of Rent | 6,125.00 | 5,329.00 | 5,137.00 | 5,137.00 | 5,137.00 |
| 04500 | Special Departmental Supplies | 2,511.45 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04520 | Dues | 722.13 | 900.00 | 950.00 | 700.00 | 700.00 |
| 04550 | Office Supplies | 35.27 | 100.00 | 100.00 | 50.00 | 50.00 |
| 04565 | Advertising | 300.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 04800 | Contractual Agency | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04900 | Professional Services | 196,496.36 | 151,957.00 | 144,800.00 | 144,800.00 | 144,800.00 |
| 04980 | Computer Services | 597.00 | 425.00 | 390.00 | 390.00 | 390.00 |
| 04990 | Purchased Services | 2,527.69 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| **TOTAL** | **CONTRACTUAL** | **211,133.61** | **183,680.00** | **177,478.00** | **177,178.00** | **177,178.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 19,883.44 | 23,845.00 | 30,342.00 | 30,342.00 | 30,342.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **19,883.44** | **23,845.00** | **30,342.00** | **30,342.00** | **30,342.00** |
| **TOTAL** | **STOP-DWI PROGRAM** | **312,136.99** | **299,180.00** | **298,975.00** | **298,675.00** | **298,675.00** |

**A3411 BUREAU OF PUBLIC SAFETY - ARSON PLAN**

**DEPARTMENTAL FUNCTIONS:**

1. Determine the cause & origin of all fires that they are dispatched to and requested by Fire Departments and Police;
2. In the case of Arson, the information they find needs to be turned over to the appropriate Law Enforcement Agency;
3. Turn the information over to the Insurance Companies unless the information is in the hands of the Law Enforcement Agencies;
4. Records and detailed reports have to be filed on all fires and all types of people; and
5. There is a program for Juvenile Firesetters in the County that offers counseling to all juveniles who have an association with fire. This is a progressive attempt to educate our youth and direct their future toward s productivity and away from our legal and corrections institutions.

**PROGRAM OBJECTIVES:**

The Fire Investigators Team is called to all types of fires. The determination of the cause & origin of every fire and explosion in New York State is mandated by the State General Municipal Law, Section 204-D. This team is made up of eleven (11) volunteers who have spent many volunteer hours training for this job. The Fire Chief or Law Enforcement Personnel are the ones who request their services. The information is very important to both Insurance Companies and Law Enforcement. Their findings provide a very important tool in training fire fighting personnel as well as the private citizen.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding in “Other Equipment” is for the purchase of three (3) portable radios for new fire investigators.

Contractual codes are funded, within budgetary constraints, to meet projected 2012 needs.

**PUBLIC SAFETY**
**Bureau of Public Safety - Arson Plan**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3411 Bureau of Public Safety - Arson Plan** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 2,432.98 | 0.00 | 7,157.00 | 7,157.00 | 7,157.00 |
| **TOTAL** | **EQUIPMENT** | **2,432.98** | **0.00** | **7,157.00** | **7,157.00** | **7,157.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 579.50 | 1,250.00 | 1,250.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 6.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04500 | Special Departmental Supplies | 704.55 | 810.00 | 1,328.00 | 1,128.00 | 1,128.00 |
| 04560 | Training | 66.00 | 1,000.00 | 1,250.00 | 1,000.00 | 1,000.00 |
| 04570 | Uniforms/Tools | 5,615.29 | 3,650.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 758.21 | 700.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **CONTRACTUAL** | **7,729.75** | **7,910.00** | **4,928.00** | **4,228.00** | **4,228.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - ARSON PLAN** | **10,162.73** | **7,910.00** | **12,085.00** | **11,385.00** | **11,385.00** |

**A3640 BUREAU OF PUBLIC SAFETY**

**DEPARTMENTAL FUNCTIONS:**

The Bureau forms a center for Ambulance Agencies, Fire Investigators and Departments, HAZMAT Team, Auxiliary Police, RACES, E911, and all County and related State Agencies. It performs oversight as to the adherence to all guidelines and regulations set forth by SEMO, FEMA, OSHA and NFPA.

The Bureau is responsible for the preparation of the Budget, and the acquisition of and maintenance for all specialized equipment. We respond to all types of emergencies and are required to do any related work, such as reports to State and Federal Agencies.

**PROGRAM OBJECTIVES:**

This budget code is used for the fire services as well as the Bureau of Public Safety. The Bureau is the center of all emergency services in the County. The fire service is comprised of 43 Fire Departments. The Bureau provides training in Fire Sciences to all of the fire personnel.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$125,996** |
|---|---|---|
| R2414 24142 | Tower Rental | $ 5,400 |
| R3397 33972 BPS03 | Other Public Safety Grants | 77,906 |
| R4305 43051 | Emergency Services | 42,690 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/26/08 authorized the bureau of Public Safety to enter into an agreement with E.F. Johnson and Sprint Nextel relating to 800 Mhz re-banding project. Unexpended funds were rolled into 2009, 2010 and again in 2011. If any monies remain at the end of 2011, they may be brought forward into 2012 by legislative resolution.

Resolution G/561/08 authorized the acceptance of grant award from the federal government for a Hazardous Mitigation Grant program in a total amount of $108,000 for the period of August 21, 2008 through November 21, 2010. Resolution G/33/10 extended the grant award through May 21, 2011. Resolution G/300/11 extended the grant award through November 21, 2011. Allocations for 2012 have not been appropriated.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of $205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from $205,000 to $255,000. Resolution G/437/11 extended the grant through August 31, 2012, and any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of $168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from $168,000 to $222,122. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/301/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of $131,600 for the period of August 1, 2010 through July 31, 2013. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Fixed stipend personnel and the Director remain at the year ending 2011 salary levels.

Contractual items have been funded, within fiscal limits, based on historical and anticipated expenditure levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3640 BPS01 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 140,418.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **16,317.69** | **140,418.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 5,885.00 | 6,609.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **5,885.00** | **6,609.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 341.50 | 15,292.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 9,123.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 0.00 | 1,684.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **341.50** | **26,099.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 3,262.94 | 62,270.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **3,262.94** | **62,270.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **25,807.13** | **235,396.00** | **0.00** | **0.00** | **0.00** |
| **A3640 BPS02 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 1,680.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04570 | Uniforms/Tools | 786.09 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,466.09** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **2,466.09** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3640 BPS04 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **5,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **0.00** | **5,000.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3640 HMGP1 Bureau of Public Safety - Hazard Mitigation Grant Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04900 | Professional Services | 74,846.95 | 33,153.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **74,846.95** | **33,153.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HAZARD MITIGATION GRANT PROGRAM** | **74,846.95** | **33,153.00** | **0.00** | **0.00** | **0.00** |
| **A3640 UAS08 Bureau of Public Safety - PH Prepare/Response to Bioterrorism** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 14,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **14,000.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| 04100 | Printing | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 17,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **23,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - PH PREPRE/RESPONSE TO BIOTERRORISM** | **0.00** | **37,000.00** | **0.00** | **0.00** | **0.00** |
| **A3640 UAS09 Bureau of Public Safety - Urban Area Security Initiative** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 62,122.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **62,122.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 17,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **17,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE** | **0.00** | **79,122.00** | **0.00** | **0.00** | **0.00** |
| **A3640 UAS10 Bureau of Public Safety - PH Prepare/Response to Bioterrorism** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 103,600.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **103,600.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - PH PREPARE/RESPONSE TO BIOTERRORISM** | **0.00** | **103,600.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3640 Bureau of Public Safety** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1150 | Director Of Public Safety | | 83,032.00 | 83,032.00 | 83,032.00 | 83,032.00 |
| 2285 | Dep. Emergency Mgr | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 3210 | EMS Coordinator | | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 3370 | Fire Coordinator | | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| 6610 | Radiological & Chemical Officer | | 15,832.00 | 15,832.00 | 15,832.00 | 15,832.00 |
| 8520 | Sec. to Dir of Public Safety | | 43,990.00 | 44,680.00 | 44,680.00 | 44,680.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **166,260.69** | **167,854.00** | **168,544.00** | **168,544.00** | **168,544.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 851.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02300 | Automobile | 0.00 | 0.00 | 35,366.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 30,796.00 | 7,845.00 | 1,500.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **31,647.00** | **7,845.00** | **36,866.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04006 | Emergency Purchases | 0.00 | 6,655.00 | 0.00 | 0.00 | 0.00 |
| 04010 | Travel | 1,746.70 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04050 | Automobile Maintenance | 17,521.63 | 9,300.00 | 9,000.00 | 11,000.00 | 11,000.00 |
| 04051 | Automobile, Gasoline | 6,009.58 | 6,000.00 | 9,000.00 | 8,400.00 | 8,400.00 |
| 04100 | Printing | 953.21 | 300.00 | 600.00 | 300.00 | 300.00 |
| 04150 | Postage | 2,646.35 | 2,750.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04200 | Insurance | 19,826.28 | 20,000.00 | 14,488.00 | 14,488.00 | 14,488.00 |
| 04300 | Telephone | 6,830.95 | 9,000.00 | 9,000.00 | 7,500.00 | 7,500.00 |
| 04350 | Utilities - General/Miscellaneous | 31,195.15 | 35,000.00 | 35,640.00 | 35,000.00 | 35,000.00 |
| 04353 | Utilities – Refuse | 987.68 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04400 | Repairs | 8,494.57 | 15,000.00 | 23,952.00 | 18,702.00 | 18,702.00 |
| 04420 | Maintenance | 345,581.85 | 388,039.00 | 380,012.00 | 380,012.00 | 380,012.00 |
| 04450 | Rental - Equipment/Maintenance | 50,354.67 | 54,280.00 | 54,445.00 | 53,908.00 | 53,908.00 |
| 04500 | Special Departmental Supplies | 3,399.43 | 5,500.00 | 5,030.00 | 4,500.00 | 4,500.00 |
| 04520 | Dues | 415.00 | 730.00 | 454.00 | 454.00 | 454.00 |
| 04540 | Publications | 104.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 3,784.97 | 2,900.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04560 | Training | 951.30 | 1,500.00 | 1,650.00 | 1,500.00 | 1,500.00 |
| 04570 | Uniforms/Tools | 0.00 | 7,762.00 | 4,438.00 | 3,838.00 | 3,838.00 |
| 04900 | Professional Services | 52,651.35 | 66,500.00 | 66,500.00 | 58,500.00 | 58,500.00 |
| 04980 | Computer Services | 37,115.00 | 38,744.00 | 39,266.00 | 39,266.00 | 39,266.00 |
| 04990 | Purchased Services | 16,304.61 | 13,500.00 | 16,054.00 | 16,054.00 | 16,054.00 |
| **TOTAL** | **CONTRACTUAL** | **606,875.18** | **686,460.00** | **677,529.00** | **661,422.00** | **661,422.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 85,916.95 | 109,627.00 | 113,218.00 | 113,218.00 | 113,218.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **85,916.95** | **109,627.00** | **113,218.00** | **113,218.00** | **113,218.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY** | **890,699.82** | **971,786.00** | **996,157.00** | **943,184.00** | **943,184.00** |

**A3641 BUREAU OF PUBLIC SAFETY - AMBULANCE**

**DEPARTMENTAL FUNCTIONS:**

1. Coordinate medical training;
2. Maintain training equipment and training facilities;
3. Maintain emergency medical coordinators and coordinating programs;
4. Maintain the Reduce Emergency Stress Team (R.E.S.T.);
5. Preparation of budgets, and acquisitions and maintenance of specialized equipment;
6. Response to emergencies; and
7. Related work as required.

**PROGRAM OBJECTIVES:**

The Bureau of Public Safety is responsible for the oversight and coordination of training for all emergency medical providers in the County. This program includes continuing education as well as first-time certification. In addition, the County oversees training and response to Mass Casualty Incidents (MCI) and sheltering and response to large area incidents (i.e. tornadoes). This Bureau also operates a very important and highly publicized program known as R.E.S.T., which means Reduce Emergency Stress Team. This team works to alleviate "critical incident stress", which can easily prevent a public safety provider from continuing to serve.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The "Other Equipment" line item includes funding for straps, backboards and disposable blankets for the MCI Trailers along with one portable radio.

**PUBLIC SAFETY**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3641 BPS02 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 3,800.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04570 | Uniforms/Tools | 440.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,240.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **4,240.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3641 Bureau of Public Safety - Ambulance** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 819.25 | 2,605.00 | 2,516.00 | 2,516.00 | 2,516.00 |
| **TOTAL** | **EQUIPMENT** | **819.25** | **2,605.00** | **2,516.00** | **2,516.00** | **2,516.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 937.50 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04560 | Training | 0.00 | 500.00 | 600.00 | 500.00 | 500.00 |
| 04570 | Uniforms/Tools | 1,648.31 | 515.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 821.54 | 600.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **CONTRACTUAL** | **3,407.35** | **2,615.00** | **2,200.00** | **2,100.00** | **2,100.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - AMBULANCE** | **4,226.60** | **5,220.00** | **4,716.00** | **4,616.00** | **4,616.00** |

**A3643 BUREAU OF PUBLIC SAFETY - HAZMAT**

**DEPARTMENTAL FUNCTIONS:**

1. Preparation and updating of emergency plans and procedures, including risk assessment for extremely hazardous substances used within the County;
2. Maintenance of records related to storage and use of hazardous materials, including provisions for public access;
3. Coordination of, and attendance at, meetings related to hazardous materials emergency planning;
4. Liaison to local chemical industries, other users of hazardous materials, and State and Federal Agencies;
5. Technical support to the County and Troy Fire Departments regarding chemical hazards;
6. Preparation of budgets, and acquisition and maintenance of specialized equipment;
7. Supervision of volunteer personnel who serve as deputy emergency coordinators technical advisors and Decon team;
8. Assistance in the coordination of HAZMAT training for Fire and EMS personnel, and participation in drills and exercises;
9. Response to emergencies; and
10. Related work as required.

**PROGRAM OBJECTIVES:**

The Hazardous Materials Program manages activities involving the regulation of hazardous materials, planning, and emergency response for incidents involving hazardous materials. Related activities include coordination of training and acquisition of specialized equipment where appropriate.

This program serves the entire County, and currently involves the regulation of many facilities that use extremely hazardous substances (as defined by Federal regulation). Additionally, there are numerous other facilities that store or use hazardous substances and report to the County.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | |
|---|---|
| R3450 34501 HMTUSA Grant | $2,930 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Resolution G/253/11 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the FY2010 Hazardous Material Grant Program in the amount of $124,713 for the period of March 7, 2011 through July 31, 2013. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/106/09 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of $205,000 for the period of September 1, 2008 through August 31, 2011. Resolution G/379/09 increased the grant from $205,000 to $255,000. Resolution G/437/11 extended the grant through August 31, 2012 and any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Resolution G/323/10 authorized the acceptance of a grant award from the New York State Office of Homeland Security for the Urban Area Security Initiative (UASI) in the total amount of $168,000 for the period of August 1, 2009 through July 31, 2012. Resolution G/18/11 increased the grant from $168,000 to $222,122. Any unexpended funds remaining at the end of 2011 may be brought forward to 2012 by legislative resolution.

Funding has been provided, within budgetary limitations, to meet projected requirements for 2012. The training line item reflects Local Emergency Planning Committee (LPCC) grand funding, which may be expended only up to the amount received.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3643 HAZ10 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 108,713.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **108,713.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 16,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **16,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **0.00** | **124,713.00** | **0.00** | **0.00** | **0.00** |
| **A3643 UAS08 Bureau of Public Safety - Prepare/Response to Bioterrorism** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 0.00 | 6,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY -PH PREPRE/RESPONSE TO BIOTERRORISM** | **0.00** | **6,000.00** | **0.00** | **0.00** | **0.00** |
| **A3643 UAS09 Bureau of Public Safety - Urban Area Security Initiative** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 19,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **19,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - URBAN AREA SECURITY INITIATIVE** | **0.00** | **19,000.00** | **0.00** | **0.00** | **0.00** |
| **A3643 BPS02 Bureau of Public Safety - Other Public Safety Grants** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 34,978.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **34,978.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 15,537.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04570 | Uniforms/Tools | 440.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL EXPENSE** | **15,977.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - OTHER PUBLIC SAFETY GRANTS** | **50,955.00** | **0.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3643 Bureau of Public Safety - HazMat** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 765.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **765.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04420 | Maintenance | 3,836.84 | 6,062.00 | 6,006.00 | 4,006.00 | 4,006.00 |
| 04500 | Special Departmental Supplies | 760.66 | 950.00 | 1,162.00 | 1,000.00 | 1,000.00 |
| 04540 | Publications | 995.50 | 630.00 | 634.00 | 634.00 | 634.00 |
| 04550 | Office Supplies | 238.08 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04560 | Training | 597.40 | 2,930.00 | 2,930.00 | 2,930.00 | 2,930.00 |
| 04570 | Uniforms/Tools | 803.35 | 568.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,604.19 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **8,836.02** | **12,290.00** | **11,882.00** | **9,720.00** | **9,720.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HAZMAT** | **9,601.02** | **12,290.00** | **11,882.00** | **9,720.00** | **9,720.00** |

## A3644 BUREAU OF PUBLIC SAFETY/SHERIFF - HOMELAND SECURITY

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

All available Homeland Security funds were budgeted in 2011. If any monies remain at the end of 2011, they may be brought forward into 2012 by Legislative Resolution.

### PUBLIC SAFETY
**Homeland Security**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3644 WMD03 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04560 | Training | 5,670.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **5,670.90** | **0.00** | **0.00** | **0.00** | |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **5,670.90** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD04 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 27,972.08 | 21,405.07 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **27,972.08** | **21,405.07** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **27,972.08** | **21,405.07** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD06 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 6,167.66 | 81,895.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **6,167.66** | **81,895.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **6,167.66** | **81,895.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD07 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 38,717.28 | 5,917.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 87,991.00 | 28,674.53 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **126,708.28** | **34,591.53** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental – Equipment/Maintenance | 15,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 879.07 | 2,121.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 67,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **16,479.07** | **69,121.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **143,187.35** | **103,712.53** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3644 WMD08 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 38,311.32 | 45,188.07 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **38,311.32** | **45,188.07** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Altl #1) | 0.00 | 4,188.07 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **4,188.07** | **0.00** | **0.00** | |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **38,311.32** | **45,188.07** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD09 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 198,242.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **198,242.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental – Equipment/Maintenance | 0.00 | 26,241.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 8,725.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 71,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **105,966.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **0.00** | **304,208.00** | **0.00** | **0.00** | **0.00** |
| **A3644 WMD10 Sheriff - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02401 | Other Equipment Alt 1 | 0.00 | 66,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **66,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **0.00** | **66,500.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04301 | Telephone (Alt #1) | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 |
| 04560 | Training | 0.00 | 30,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **55,500.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **SHERIFF - HOMELAND SECURITY** | **0.00** | **122,000.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A3644 WMD11 Bureau of Public Safety - Homeland Security** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 0.00 | 110,400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **150,400.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental-Equipment/Maintenance | 0.00 | 12,600.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 0.00 | 33,105.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **45,705.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF PUBLIC SAFETY - HOMELAND SECURITY** | **0.00** | **196,105.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PUBLIC SAFETY** | **30,630,296.89** | **35,037,140.50** | **35,648,036.00** | **33,913,470.00** | **33,913,470.00** |

**A4010 DEPARTMENT OF HEALTH - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

Public Health Administration is responsible for the overall development, implementation, and enforcement of Public Health Law and the County's health policy and programs, supervision of personnel, collection of revenues, preparation of budgets, and maintenance of personnel, medical, and financial records. The chief administrative officer of the department is the Public Health Director.

**PROGRAM OBJECTIVES:**

The primary program objective is to enforce State and local laws, codes, rules and regulations relating to Public Health. The Public Health Director is an active participant in the County's Human Services Cabinet, helping to identify service duplication and/or gaps in service and providing recommendations for growth. The health of our community is of primary importance and is affected by a wide variety of circumstances. The department strives for collaboration, not only between government and community agencies, but also the community members as a whole. Due to the current global awareness of potential threats to public safety and health, another focus area is that of Emergency Public Health Preparedness.

**MANDATES:**

The following programs are mandated by the New York State Public Health Law and the New York State Sanitary Code: tuberculosis outbreak investigation and surveillance, immunization, communicable disease, STD, HIV, chronic disease, maternal and child health, health education and guidance, food service inspection and protection, resorts and recreation inspection, swimming pools and bathing beaches inspection, rabies control, lead poisoning control, migrant labor camps inspection, public health nuisance, public water supply supervision, realty subdivision plan approval, environmental assessment and review, technical assistance for individual water and sewage, clean indoor air act, public health preparedness, and jail medical services.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R3401 | 34011 | State Aid - Public Health | $798,403 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

Public Health revenue is based upon current New York State reimbursement methodology, with a base reimbursement of $550,000 plus an additional percentage of eligible expenses. The projected revenue reflects a continued decrease in funding for State-designated "optional" programs.

**HEALTH**
**Department of Health - Administration**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4010 Department of Health - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0095 | Accounting Supervisor Grade B | | 54,863.00 | 54,863.00 | 54,863.00 | 54,863.00 |
| 4670 | Clinical Billing Specialist | | 38,341.00 | 38,792.00 | 38,792.00 | 38,792.00 |
| 4730 | Medical Consultant | | 31,230.00 | 31,230.00 | 31,230.00 | 31,230.00 |
| 5920 | Public Health Director | | 85,044.00 | 85,044.00 | 85,044.00 | 85,044.00 |
| 7550 | Secretary To PH Director | | 37,433.00 | 37,433.00 | 37,433.00 | 37,433.00 |
| 8025 | Telephone Receptionist | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **270,019.94** | **277,641.00** | **278,092.00** | **278,092.00** | **278,092.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 605.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 3,789.33 | 1,430.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **4,395.12** | **1,430.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 21,559.85 | 27,000.00 | 27,000.00 | 25,000.00 | 25,000.00 |
| 04050 | Automobile Maintenance | 9,013.40 | 4,000.00 | 3,500.00 | 4,500.00 | 4,500.00 |
| 04051 | Automobile, Gasoline | 3,812.85 | 3,000.00 | 3,000.00 | 4,000.00 | 4,000.00 |
| 04100 | Printing | 734.78 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 04150 | Postage | 18,427.17 | 23,500.00 | 23,500.00 | 21,000.00 | 21,000.00 |
| 04200 | Insurance | 34,166.65 | 22,550.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 04300 | Telephone | 23,544.21 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04420 | Maintenance | 450.80 | 900.00 | 900.00 | 900.00 | 900.00 |
| 04450 | Rental - Equipment/Maintenance | 4,636.36 | 5,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04480 | Maintenance In Lieu of Rent | 199,085.00 | 173,288.00 | 167,103.00 | 167,103.00 | 167,103.00 |
| 04520 | Dues | 5,811.00 | 6,750.00 | 5,600.00 | 5,600.00 | 5,600.00 |
| 04540 | Publications | 260.15 | 360.00 | 360.00 | 360.00 | 360.00 |
| 04550 | Office Supplies | 5,835.41 | 7,000.00 | 7,000.00 | 6,000.00 | 6,000.00 |
| 04560 | Training | 2,627.40 | 3,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 04980 | Computer Services | 10,141.00 | 12,455.00 | 12,351.00 | 12,351.00 | 12,351.00 |
| 04990 | Purchased Services | 7,679.49 | 7,000.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| **TOTAL** | **CONTRACTUAL** | **347,785.52** | **322,603.00** | **301,614.00** | **298,114.00** | **298,114.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 110,050.85 | 116,058.00 | 119,520.00 | 119,520.00 | 119,520.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **110,050.85** | **116,058.00** | **119,520.00** | **119,520.00** | **119,520.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - ADMINISTRATION** | **732,251.43** | **717,732.00** | **699,226.00** | **695,726.00** | **695,726.00** |

**A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING**

**DEPARTMENTAL FUNCTIONS:**

- To promote wellness in children and to provide health guidance to expectant females and to the parents of infants and children. This essential service is done through maternal and child health services in the home setting as well as in the clinic.
- The goal of the Lead Program is to build upon successful strategies to empower parents or providers to provide safety for children by taking an active role in reducing lead risks in the child's environment. This program provides education regarding lead poisoning and prevention, conducting surveillance, and monitoring lead levels of children birth to 6 years of age. The department provides Nursing and Environmental assessments through home visits for all children identified with lead levels of 15ug/dL or greater.
- The HIV program provides anonymous and confidential counseling, testing, and education for the human immunodeficiency virus (HIV).
- The function of the STD program is to control STD's within the county through education, identifying clients unlikely to seek needed services, diagnosis of infected persons and evaluation and treatment of their partner, and offering pre-exposure vaccination of persons at risk for vaccine preventable STD's who present at county sponsored clinics.
- Public Health Law requires the department to investigate cases of suspected or confirmed communicable disease. The department is responsible for identifying contacts, collecting and submitting specimens, and implementing appropriate control measures regarding the reported communicable disease.
- The department, in collaboration with various partners, continues to promote/conduct educational and outreach activities to inform health care providers and the public about the benefits of immunizations. The department provides regularly scheduled clinics throughout the county to ensure the provision of this essential service. The department also provides international travelers with pre-travel advice in regard to current health information and offers vaccinations to these individuals.
- The department is responsible for rabies control. The department's responsibility is to enforce laws and regulations that protect residents of the county and ensure safety. RCDOH educates the public, holds rabies clinics, follows up on all animal bite reports, and provides pre-exposure and post-exposure rabies treatment for identified at risk residents.
- The department is responsible to inform, educate, and empower residents about many health issues. The department provides education to schools, businesses, and private organizations and inter-office departments through presentations and by attending health fairs.
- The department provides regularly scheduled blood pressure screenings at several sites throughout the county.
- Rensselaer County Department of Health has the primary responsibility for preventing and controlling TB in our county. The department identifies and treats all persons with active disease, evaluates individuals diagnosed with latent TB infection, and tests high-risk groups for TB infection.

**PROGRAM OBJECTIVES:**

To provide broad, comprehensive public health nursing services to the residents of Rensselaer County under the direction of the New York State Public Health Law and 10 NYCRR and the Rensselaer County Board of Health.

**PROGRAM STATISTICS:**

- In 2010, the Nursing Division received 194 maternal child referrals. The nurses made 212 home visits to provide services for families in our county.
- The department received a total of 2,876 blood lead level reports on children birth to six years of age. Further, 29 packets were sent out to families with children having a lead level of 10-14, there were 18 newly identified children with lead levels that were 15 or higher, and there were 17 children in case management by the end of 2010.
- HIV Testing: In 2010, 476 HIV tests were done.
- STD: In 2010, 528 individuals were seen in a STD clinic offered by the department and 232 were provided treatment. The department provided 5 screenings for eligible women through the Healthy Women Partnership in 2010.
- Communicable Disease: There were a total of 973 communicable disease reports received by the Nursing Division requiring follow-up by the department.
- Immunization: Total number of individuals seen in 2010 through the Immunization Program was 1,348. Total number of flu vaccines given in 2010 at offsite RCDOH sponsored clinics was 850. There were 57 clients seen in travel clinics.

**A4017 DEPARTMENT OF HEALTH - DIVISION OF PUBLIC HEALTH NURSING**

**PROGRAM STATISTICS (CONTINUED):**

- Rabies: Total of 223 animals submitted for testing in 2010, of which 46 tested positive. The department did follow-up on 444 animal bites. A total of 47 individuals were treated with rabies prophylaxis in 2010. RCDOH hosted 12 rabies clinics throughout the county and 1,037 animals were vaccinated.
- Health Fairs/Education: 13 health fairs were attended by the Health Educator. During the fair season this department attends the Schaghticoke Fair each day. Over 20 presentations were done for various community organizations. The department actively participates on 11 coalitions.
- Blood Pressure: Blood pressure clinics held throughout the county at various sites screened 800 individuals.
- TB: There were 521 tests done throughout the county, with 21 referred to RCDOH for a positive, along with an additional 59 referrals from other community providers.
- Hepatitis Vaccines through STD/HIV Services: In 2010, 110 vaccines were provided free of charge to at risk individuals. Vaccines for this program are provided through the Vaccine for Children Program (New York State Department of Health).

**REVENUE APPLICABLE TO THIS PROGRAM: $509,787**

| | | | |
|---|---|---|---|
| R1601 | 16012 | Flu Vaccine Fees | $ 37,000 |
| R1601 | 16014 | Fees for Clinics | 40,000 |
| R1601 | 16016 | Fees for Rabies | 30,000 |
| R1601 | 16017 | Public Health - Third Party Insurance | 2,500 |
| R1689 | 16891 | Other Health Fees | 2,500 |
| R3401 | 34012 | State Aid - Lead Grant | 89,311 |
| R3401 | 34015 | State Aid - CSHCN Grant | 23,480 |
| R3401 | 34016 | State Aid - Immunization Action Grant | 78,185 |
| R3401 | 34018 | State Aid - Rabies Reimbursement | 25,000 |
| R3401 | 34020 | State Aid - Lyme Disease Education Grant | 8,000 |
| R3401 | 34026 | State Aid - Public Health Preparedness Grant | 173,811 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The department's personnel reflects several changes, however, including the elimination of a vacant Public Health Nurse position which will be replaced by a new Community Health Registered Nurse. In addition, one Public Health Aide position has been eliminated and the salary of the Public Health Planner has been reduced commensurate with expiring Public Health Preparedness (BT) funding. Those reductions will be restored to the department's budget by resolution if grant funds remain at the end of 2011.

Funding for the replacement of four of the department's oldest and most difficult to maintain desktop computers has been approved as requested.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

Revenue projections for the Nursing Division are based primarily on clinic attendance and the expected billing and follow-up to be performed by department personnel, along with anticipated grant funding.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4017 CDG09 Department of Health - Chronic Disease Grant** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 4,110.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,110.01** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - CHRONIC DISEASE GRANT** | **4,110.01** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A4017 EIC09 Department of Health - Enhanced Immunization Capability Grant** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | 0.00 | 5,796.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **5,796.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 9,754.04 | 15,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **9,754.04** | **15,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - ENHANCED IMMUNIZATION CAPABILITY GRANT** | **9,754.04** | **20,796.00** | **0.00** | **0.00** | **0.00** |
| **A4017 MRC07 Department of Health - Medical Reserve Corps** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 1,268.98 | 9,736.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **1,268.98** | **9,736.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - MEDICAL RESERVE CORPS** | **1,268.98** | **9,736.00** | **0.00** | **0.00** | **0.00** |
| **A4017 SHS09 Department of Health - State Homeland Security** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Special Dept Supplies (Alt #3) | 20,385.61 | 11,200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **20,385.61** | **11,200.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - STATE HOMELAND SECURITY** | **20,385.61** | **11,200.00** | **0.00** | **0.00** | **0.00** |
| **A4017 UAS08 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Special Dept Supplies (Alt #3) | 0.00 | 77,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **77,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **0.00** | **77,000.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4017 UAS09 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Special Dept Supplies (Alt #3) | 0.00 | 124,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **124,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **0.00** | **124,000.00** | **0.00** | **0.00** | **0.00** |
| **A4017 UAS10 Department of Health - Urban Area Security Initiative** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04503 | Special Dept Supplies (Alt #3) | 0.00 | 28,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **28,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - URBAN AREA SECURITY INITIATIVE** | **0.00** | **28,000.00** | **0.00** | **0.00** | **0.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4017 Department of Health - Nursing** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1454 | Community Health LPN | | 36,826.00 | 0.00 | 0.00 | 0.00 |
| 1455 | Community Health RN | | 263,606.00 | 313,399.00 | 313,399.00 | 313,399.00 |
| 2210 | Director Of Patient Services | | 73,847.00 | 73,847.00 | 73,847.00 | 73,847.00 |
| 2806 | Epidemiology Coordinator | | 64,871.00 | 64,699.00 | 64,699.00 | 64,699.00 |
| 4655 | Local Public Health Educator | | 47,484.00 | 47,484.00 | 47,484.00 | 47,484.00 |
| 5650 | On Call Stipend | | 2,700.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 6160 | Public Health Aide | | 105,598.00 | 66,515.00 | 66,515.00 | 66,515.00 |
| 6175 | Public Health Planner | | 56,590.00 | 13,843.00 | 13,843.00 | 13,843.00 |
| 6180 | Public Health Nurse | | 54,863.00 | 0.00 | 0.00 | 0.00 |
| 6185 | PH Preparedness Educator | | 51,032.00 | 51,032.00 | 51,032.00 | 51,032.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **691,433.71** | **757,417.00** | **634,419.00** | **634,419.00** | **634,419.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 0.00 | 0.00 | 5,200.00 | 5,200.00 | 5,200.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **5,200.00** | **5,200.00** | **5,200.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 3,251.69 | 5,000.00 | 5,000.00 | 4,000.00 | 4,000.00 |
| 04420 | Maintenance | 1,132.50 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04500 | Special Departmental Supplies | 18,910.36 | 22,906.00 | 22,906.00 | 22,906.00 | 22,906.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 17,134.73 | 21,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 04503 | Spec Dept Supplies (Alt #3) | 29,800.81 | 106,278.00 | 47,219.00 | 47,219.00 | 47,219.00 |
| 04540 | Publications | 89.01 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04711 | Rabies | 32,323.55 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04712 | Lead Services | 3,779.91 | 7,645.00 | 33,635.00 | 33,635.00 | 33,635.00 |
| 04800 | Contractual Agency | 3,484.59 | 4,656.00 | 2,846.00 | 2,846.00 | 2,846.00 |
| 04900 | Professional Services | 9,344.70 | 16,550.00 | 16,550.00 | 16,550.00 | 16,550.00 |
| 04911 | Medical Exams | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04912 | Laboratory Service | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04913 | Hospital - X Rays | 645.00 | 4,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 51,894.00 | 46,509.00 | 45,331.00 | 45,331.00 | 45,331.00 |
| 04990 | Purchased Services | 16,597.56 | 12,500.00 | 13,500.00 | 13,500.00 | 13,500.00 |
| **TOTAL** | **CONTRACTUAL** | **188,388.41** | **298,644.00** | **261,587.00** | **260,587.00** | **260,587.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 273,373.87 | 294,851.00 | 290,761.00 | 290,761.00 | 290,761.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **273,373.87** | **294,851.00** | **290,761.00** | **290,761.00** | **290,761.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - NURSING** | **1,153,195.99** | **1,350,912.00** | **1,191,967.00** | **1,190,967.00** | **1,190,967.00** |

## A4025 DEPARTMENT OF HEALTH - LABORATORY SERVICES

### DEPARTMENTAL FUNCTIONS:

The Department of Health provides laboratory analyses necessary to assist in the diagnosis and treatment of illness (food-borne or communicable diseases) as required under Public Health Law. The department also tests drinking water from individual and public water supplies to rule out water-borne diseases and to ensure water quality meets EPA regulations, the New York State Sanitary Code, and the Rensselaer County Sanitary Code.

### PROGRAM OBJECTIVES:

To ensure the County's public health, by identifying sources of contamination and preventing disease.

### PROGRAM STATISTICS:

The department performed a total of 118 public water supply (PWS) inspections during 2010. There were a total of 198 water samples tested for individuals building new homes and 14 beach samples were tested. There were 6 complaints received regarding PWS. There was additional sampling performed for communicable disease identification for the nursing division, including tests for E.Coli, campylobacteriosis, giardiasis, salmonellosis, and tuberculosis.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

This contractual code is funded at a minimum level reflective of historical data. Anticipated revenues for this program are incorporated into the projected Public Health State Aid reimbursement (see A4010, Administration).

**HEALTH**
**Department of Health - Laboratory Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4025 Department of Health - Laboratory Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 10,245.23 | 15,000.00 | 15,000.00 | 12,000.00 | 12,000.00 |
| **TOTAL** | **CONTRACTUAL** | **10,245.23** | **15,000.00** | **15,000.00** | **12,000.00** | **12,000.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - LABORATORY SERVICES** | **10,245.23** | **15,000.00** | **15,000.00** | **12,000.00** | **12,000.00** |

## A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

### DEPARTMENTAL FUNCTIONS:

Major program responsibilities are:

- To conduct outreach services to all service providers/day care centers in Rensselaer County through presentations and informational meetings with their directors and staff;
- To provide an Initial Service Coordinator to all families identified;
- To arrange and participate in appropriate screening and/or evaluations of children;
- To provide transportation for all children/families when necessary;
- To coordinate and participate in all Individual Family Service Plans (IFSP's);
- To arrange and monitor needed services to children;
- To conduct ongoing service coordination in order to meet all of the family's identified needs;
- To bill third party insurance, Medicaid, and the State Department of Health for all services provided; and
- To ensure a developmental screening is performed by a medical provider for at risk children through the Child Find Program.

### PROGRAM OBJECTIVES:

To administer the Early Intervention Program and implement NYS laws, rules, and regulations governing this program in Rensselaer County. New York State legislation is very clear and specific regarding the services for which this municipality is mandated under Section 2541 of Chapter 428 of the Laws of 1992: to provide early care intervention services to all children in Rensselaer County suspected of having a delay or disability, with no cost to the families. The primary focus of this program is to be family centered and to provide services in natural settings whenever appropriate. The department will continue to be aggressive in their billing of third party insurance and Medicaid revenue.

### PROGRAM STATISTICS:

| CASELOAD | | PROGRAM TYPE (Projected) | | INSURANCE | |
|---|---|---|---|---|---|
| Current | 315 | Center Based | 18 | Medicaid | 50% |
| Projected | 330 | Related Services | 312 | Third Party | 48% |
| | | | | Uninsured | 2% |

### MANDATES:

This program is mandated to provide early care intervention services to all children in the County suspected of having a delay or disability.

### REVENUE APPLICABLE TO THIS PROGRAM: $2,631,300

| | | | |
|---|---|---|---|
| R1621 | 16211 | Early Intervention Fees | $1,525,800 |
| R3401 | 34013 | ECIS Grant | 100,411 |
| R3449 | 34491 | ECIS Reimbursement | 900,637 |
| R3601 | 36013 | Medical Assistance - EI Trans (State) | 41,000 |
| R3610 | 36103 | Medical Assistance - EI Admin (State) | 11,226 |
| R4601 | 46013 | Medical Assistance - EI Trans (Federal) | 41,000 |
| R4610 | 46103 | Medical Assistance - EI Admin (Federal) | 11,226 |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The department's personnel budget reflects a variety of position changes that took place within 2011.

The Early Care Intervention Program is funded based upon an analysis of historical data and projected needs.

The Early Care Intervention Program is currently reimbursed at a rate of approximately 49%, by the New York State Department of Health for transportation and center-based and related services. Reimbursement for Medicaid families is 100% with a 20% denial rate, and third party insurance is reimbursed at approximately 12%.

## A4059 DEPARTMENT OF HEALTH - EARLY CARE INTERVENTION PROGRAM

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

Early Intervention transportation and administration costs that are paid by the County are reimbursable by the State and Federal governments through New York State's Automated Claiming System (ACS). Since the ACS is the only mechanism used to obtain funding for Medical Assistance programs, the Department of Social Services files the actual claim for these funds, based upon data supplied by the Department of Health.

**HEALTH**
**Department of Health – Early Intervention Administration**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4059 EIA10 Department of Health - Early Intervention Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8060 | Temporary Services | 0.00 | 20,160.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **20,160.00** | **0.00** | **0.00** | **0.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 37,262.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **37,262.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 1,379.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 2,195.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **3,574.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - EARLY INTERVENTION ADMINISTRATION** | **0.00** | **60,996.00** | **0.00** | **0.00** | **0.00** |

**HEALTH**
**Department of Health - E.C.I.P.**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4059 Department of Health - E.C.I.P.** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1175 | Clinical Records Clerk | | 0.00 | 32,755.00 | 32,755.00 | 32,755.00 |
| 1355 | Child Services Specialist | | 47,497.00 | 47,708.00 | 47,708.00 | 47,708.00 |
| 1841 | Dir of Children w Spec Needs | | 66,746.00 | 67,218.00 | 67,218.00 | 67,218.00 |
| 2580 | ECI Service Worker | | 341,360.00 | 287,052.00 | 287,052.00 | 287,052.00 |
| 3430 | Information Processing Spec | | 66,019.00 | 33,264.00 | 33,264.00 | 33,264.00 |
| 4330 | Management Info Specialist | | 40,527.00 | 0.00 | 0.00 | 0.00 |
| 4670 | Clinical Billing Specialist | | 38,341.00 | 38,810.00 | 38,810.00 | 38,810.00 |
| 5630 | Personnel Service Savings | | 0.00 | (30,730.00) | (30,730.00) | (30,730.00) |
| 5750 | Principal Clerk | | 35,443.00 | 35,443.00 | 35,443.00 | 35,443.00 |
| 6615 | Records Clerk | | 0.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **557,396.77** | **635,933.00** | **542,250.00** | **542,250.00** | **542,250.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,263.11 | 8,580.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **1,263.11** | **8,580.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 4,379.50 | 6,300.00 | 6,300.00 | 5,300.00 | 5,300.00 |
| 04100 | Printing | 3,767.46 | 5,000.00 | 5,000.00 | 4,000.00 | 4,000.00 |
| 04300 | Telephone | 6,691.80 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 04540 | Publications | 0.00 | 145.00 | 145.00 | 145.00 | 145.00 |
| 04560 | Training | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04800 | Contractual Agency | 2,390,287.60 | 2,676,402.00 | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 |
| 04980 | Computer Services | 14,826.00 | 12,213.00 | 11,907.00 | 11,907.00 | 11,907.00 |
| 04990 | Purchased Services | 16,625.49 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| **TOTAL** | **CONTRACTUAL** | **2,436,577.85** | **2,723,060.00** | **3,046,352.00** | **3,044,352.00** | **3,044,352.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 236,741.51 | 260,997.00 | 253,932.00 | 253,932.00 | 253,932.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **236,741.51** | **260,997.00** | **253,932.00** | **253,932.00** | **253,932.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - E.C.I.P.** | **3,231,979.24** | **3,628,570.00** | **3,842,534.00** | **3,840,534.00** | **3,840,534.00** |

**A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH**

**DEPARTMENTAL FUNCTIONS:**

The Environmental Health Division's primary functions include:

- Enforcement of Rensselaer County and New York State Sanitary Codes pertaining to: restaurants; school food services; day care food service operations; temporary and mobile food operations; agricultural fairgrounds; public and individual water supplies; sewage disposal; summer children's camps; public swimming pools/bathing beaches; mobile home parks; temporary residences (motels, hotels and campgrounds); residential lead hazard assessment; tattoo and body piercing facilities; public health nuisances; and NYS Clean Indoor Air Act (CIAA) compliance.
- Engineering Plan Review - Review of proposed individual sewage disposal systems, realty subdivisions and public water projects in accordance with local and state public health regulations.
- Prevention of the transmission of rabies in humans by assisting the Nursing Division with required animal confinement verification.
- Educational and outreach programs encouraging a healthy home environment. The Primary Prevention program administered through a New York State Department of Health grant provides the community with guidance and resources in the area of lead hazard prevention.
- "Compliance checks" in accordance with the New York State Adolescent Tobacco Use Prevention Act (ATUPA).
- Rodent control through baiting of sewer systems and abandoned homes.
- Assisting in the County's Emergency Preparedness activities.

**PROGRAM OBJECTIVES:**

Management of environmental issues for the purpose of preventing disease, and to safeguard community well-being through the administration of Rensselaer County and New York State public health regulations and associated policies.

**PROGRAM STATISTICS:**

Statistics for the calendar year 2010 include the following:

- Water Supplies – 118 inspections of public water supplies.
- Food Service – 666 inspections of restaurants, temporary food stands, summer food service, daycare, and mobile food operations. There were 59 food vendors inspected during the Schaghticoke Fair.
- Sewage Disposal – 220 "permits to construct" issued and 10 realty subdivision plans approved.
- Children's Camps – 95 inspections of 42 permitted camps.
- Mobile Home Parks – 28 inspections of 28 permitted parks.
- Temporary Residences – 24 hotel/motel inspections, 8 campground inspections, 2 migrant labor camp inspections, all under permit.
- Pools and Bathing Beaches – 67 inspections of 68 permitted facilities (53 pools/14 beaches).
- Lead Hazard Assessment – 26 lead hazard inspections with 19 identified hazards and 40 follow-up/re-inspections.
- Tattoo and Body Piercing Facilities – 4 inspections of 4 permitted facilities.
- ATUPA – 202 compliance checks with youths and 180 licensing inspections.
- Rabies - 228 rabies/animal confinement inspections.
- Rodent Control – 20 rat baiting requests and 7 demolitions.
- CIAA - 11 complaints and investigations.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$730,782**

| | | | |
|---|---|---|---|
| R1601 | 16011 | Public Health Fees | $220,000 |
| R1601 | 16013 | Public Health - Violation Abatement | 1,500 |
| R1601 | 16019 | PH Fees - Rodent Control | 1,500 |
| R3401 | 34014 | State Aid - ATUPA Grant | 52,250 |
| R3401 | 34023 | Water Supply Protection Grant | 144,689 |
| R3401 | 34029 | Childhood Lead Primary Prevention | 310,843 |

**A4090 DEPARTMENT OF HEALTH - DIVISION OF ENVIRONMENTAL HEALTH**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. Due to fiscal constraints, the department has requested the elimination of a vacant Public Health Technician position.

Many of the Department of Health's contractual line items are budgeted based upon allocations within available grant funding. Remaining contractual items have been funded at the minimum levels necessary for the division's continued operation, based upon historical analysis and anticipated need.

The division's revenues reflect fees for various inspections, services performed, and permits granted, in addition to the available grant funding.

**HEALTH**
**Department of Health - Environmental Health**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4090 Department of Health - Environmental Health** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0430 | Asst Sanitary Code Enforce Off | | 44,656.00 | 44,656.00 | 44,656.00 | 44,656.00 |
| 2501 | Environmental Health Educator | | 51,516.00 | 51,516.00 | 51,516.00 | 51,516.00 |
| 2515 | Environmental Health Director | | 70,864.00 | 71,113.00 | 71,113.00 | 71,113.00 |
| 3430 | Information Processing Spec | | 32,755.00 | 33,088.00 | 33,088.00 | 33,088.00 |
| 5630 | Personnel Service Savings | | (74,830.00) | (64,699.00) | (64,699.00) | (64,699.00) |
| 5650 | On Call Stipend | | 2,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 5840 | Public Health Technician | | 122,065.00 | 81,538.00 | 81,538.00 | 81,538.00 |
| 5910 | Public Health Engineer | | 64,699.00 | 64,699.00 | 64,699.00 | 64,699.00 |
| 6190 | Public Health Sanitarian | | 189,379.00 | 189,481.00 | 189,481.00 | 189,481.00 |
| 7180 | Sr Public Health Sanitarian | | 128,493.00 | 129,021.00 | 129,021.00 | 129,021.00 |
| 8060 | Temporary Services | | 12,600.00 | 12,600.00 | 12,600.00 | 12,600.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **671,219.43** | **644,897.00** | **615,713.00** | **615,713.00** | **615,713.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 6,466.55 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **6,466.55** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04100 | Printing | 2,384.37 | 3,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04500 | Special Departmental Supplies | 67.13 | 17,282.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 204,555.90 | 239,870.00 | 231,991.00 | 231,991.00 | 231,991.00 |
| 04540 | Publications | 542.75 | 650.00 | 650.00 | 650.00 | 650.00 |
| 04715 | ATUPA Grant | 1,170.00 | 4,500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04800 | Contractual Agency | 0.00 | 3,975.00 | 500.00 | 500.00 | 500.00 |
| 04980 | Computer Services | 20,263.00 | 15,968.00 | 15,526.00 | 15,526.00 | 15,526.00 |
| 04990 | Purchased Services | 6,981.31 | 5,500.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **CONTRACTUAL** | **235,964.46** | **291,445.00** | **268,367.00** | **268,367.00** | **268,367.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 255,191.08 | 259,187.00 | 278,762.00 | 278,762.00 | 278,762.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **255,191.08** | **259,187.00** | **278,762.00** | **278,762.00** | **278,762.00** |
| **TOTAL** | **DEPARTMENT OF HEALTH - ENVIRONMENTAL HEALTH** | **1,168,841.52** | **1,195,529.00** | **1,162,842.00** | **1,162,842.00** | **1,162,842.00** |

**A4230 MENTAL HEALTH - NARCOTIC ADDICTION PROGRAMS**

**DEPARTMENTAL FUNCTIONS:**

Hudson Mohawk Recovery Center, Inc. (HMRC) receives funding from OASAS to provide a variety of services and programs, including the operation and management of clinics in Troy and East Greenbush, day treatment and outpatient rehabilitation programs, women community residential facility, and supportive living services.

Services are aimed at promoting independent living in a supervised setting for individuals who have completed another course of treatment. Supportive living services help ease the transition to independent living for clients and promote the maintenance of abstinence from alcohol and other drugs and substances. Clients receiving supportive living services typically require a long-term supportive environment following care in another type of residential services, or who need a transitional living environment prior to establishing independent community living. Clients' need for services in this residential program do not require round-the-clock staffing. Sobriety and completion of prior treatment is preferred for participation in this program. Over 4,560 units of services were provided though this program in 2010. An additional 5,585 units are projected for 2011.

In 2010, HMRC opened Elizabeth House, a new MICA 14 bed residential facility serving adult women ages 18+. Women seeking recovery from alcohol and other drugs may stay at Elizabeth House up to 12 months. The program is based on the 12 Step philosophy. The facility is a licensed Community Residence through NYS - Office of Alcohol and Substance Abuse Services. In 2010, HMRC delivered over 755 units of services to residents of the Elizabeth House. The agency projects 4,600 units of service in 2011.

**PROGRAM OBJECTIVES:**

The first objective of the Hudson Mohawk Apartments program is for each resident to maintain abstinence from drug and/or alcohol use and establish an effective recovery program for on-going sobriety. Secondly, each resident is led to address their associated behavioral and family problems. Living within the law, ceasing criminal activity, and managing their emotions are primary goals for each client. Additionally, the apartment program has a set goal for each resident to live independently when they have successfully completed the program. Successful graduates will have their own apartment, maintain abstinence from drugs and/or alcohol, attend outpatient treatment, and be employed or in school.

**PROGRAM STATISTICS:**

2010 Program Statistics:
HM/Pahl - Supportive Living 6th Ave: Total Units: 4,560
HM/Pahl - Residential Woman's: Total Units: 755

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$359,015** |
| R3491 34918 OASAS - Apartments - Hudson Mohawk | $ 18,889 |
| R3493 34939 OASAS - Community Women's Residence | 340,126 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4230 MH - Narcotic Addiction Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04867 | Hudson Mohawk-Residential UN | (82,622.00) | 0.00 | 0.00 | 0.00 | 0.00 |
| 04868 | Hudson Mohawk - Apartments | 18,889.00 | 18,889.00 | 18,889.00 | 18,889.00 | 18,889.00 |
| 04879 | Hudson Mohawk-Womens Housing | 184,961.50 | 340,126.00 | 340,126.00 | 340,126.00 | 340,126.00 |
| 04880 | OASAS Gambling Treatment | 37.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **121,265.50** | **359,015.00** | **359,015.00** | **359,015.00** | **359,015.00** |
| **TOTAL** | **MH - NARCOTIC ADDICTION PROGRAMS** | **121,265.50** | **359,015.00** | **359,015.00** | **359,015.00** | **359,015.00** |

**A4250 MENTAL HEALTH - HUDSON MOHAWK RECOVERY CENTER**

**DEPARTMENTAL FUNCTIONS:**

The Department contracts with Hudson-Mohawk Recovery Center, Inc. (HMRC) to ensure the availability of quality, effective outpatient alcohol, chemical and gambling dependency treatment and rehabilitation services in the community. HMRC is certified by the NYS OASAS to provide outpatient clinical services to individuals with alcohol or other drug abuse or dependence diagnosis. Services are also provided to family members. Services are available at their outpatient clinic locations: 16 First Street, Troy, 743 Columbia Turnpike, East Greenbush, and 69 Church Street, Hoosick Falls. Clients receive a range of services -- individual, group and family-- based on stages of change model. Other services consist of evaluation, referral and coordination of services with referral sources and treatment providers. Over 12,390 units of services were delivered in 2010 in the Troy clinic and 5,455 at the East Greenbush site; it is projected that approximately 12,800 units of services will be generated in 2011 at the Troy site and 5,754 units at the East Greenbush site.

In 2010, over 7,137 units of services were provided in the Outpatient Rehabilitation Program (ORP). The ORP is an intensive, structured day treatment program for people who have progressed in their chemical dependency resulting in substantial defeats in functional skills. HMRC expects to deliver 6,000 units of services in 2011.

Finally, OMH funds HMRC to provide evaluations and treatment services to problem gamblers and their family members. Treatment services include individual, family and relapse prevention counseling. This program also raises community awareness of the signs and symptoms of problem gambling via educational services and dissemination of printed materials.

**PROGRAM OBJECTIVES:**

Hudson-Mohawk Recovery Center, Inc. provides diagnostic evaluations, individual and group therapy, day services, community outreach and education to clients that range in age from 12 to 70 years old.

The objectives of the programs and services are to assist people who are chemically dependent recover from their disease, rebuild their lives, continue their education where appropriate, and become productive, self-sufficient citizens.

Goals for 2011 included:

1. Proceed with programming and management of the Women's residential facility.
2. Proceed with the improvement of the residential services for the residential and apartments programs previously operated by Pahl House, Inc. and now managed and operated by Hudson Mohawk Recovery Center.

**PROGRAM STATISTICS:**

| | |
|---|---|
| Clinical & Outreach (Troy & Hoosick Falls) | 12,390 |
| Clinical (East Greenbush) | 5,455 |

| | | |
|---|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$571,785** |
| R3492 34923 | Hudson-Mohawk Recovery Center - OASAS | $510,508 |
| R3493 34937 | OASAS Gambling Grant - Clinical Treatment | 3,000 |
| R3494 34948 | Hudson-Mohawk Adolescent Outpatient Services | 58,277 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

These programs are funded through one hundred percent (100%) OASAS State Aid. Any decline in the revenue with these programs will result in a direct and equal reduction in appropriations.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4250 MH - Hudson Mohawk Recovery Center** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04820 | Hudson Mohawk Recovery Center | 546,602.00 | 567,602.00 | 510,508.00 | 510,508.00 | 510,508.00 |
| 04823 | HM Adolescent Outpatient Srvs | 113,520.00 | 113,520.00 | 58,277.00 | 58,277.00 | 58,277.00 |
| 04880 | OASAS Gambling Treatment | 2,962.50 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **663,084.50** | **684,122.00** | **571,785.00** | **571,785.00** | **571,785.00** |
| **TOTAL** | **MH - HUDSON MOHAWK RECOVERY CENTER** | **663,084.50** | **684,122.00** | **571,785.00** | **571,785.00** | **571,785.00** |

**A4320 DEPARTMENT OF MENTAL HEALTH**

**DEPARTMENTAL FUNCTIONS:**

As the Local Government Unit (LGU), the Department of Mental Health/Unified Services has lead responsibility for planning and coordinating an integrated and comprehensive behavioral health services delivery system designed to address the needs of three disability groups—the mentally ill, developmentally disabled and chemically dependent persons. In this capacity, the Department is responsible for fiscal and programmatic oversight and monitoring of Rensselaer County's programs funded by the NYS Office of Mental Health (OMH), NYS Office of Alcoholism and Substance Abuse Service (OASAS) and NYS Office of Mental Retardation and Developmental Disabilities (OMRDD), for the provision of services and treatment to the mentally ill, developmentally disabled and individuals with chemical addictions. The required county match for the Local Government Unit is 50 percent.

In addition to operating its own mental health outpatient clinics in Troy, Rensselaer and in one satellite location in Hoosick Falls, the Department provides forensic services in the county jail and through the probation department and Department of Social Services. OMH in 2011 provided funding to continue to provide Forensic and juvenile pins evaluations for the courts in 2011, in 2011 this increased by $152,044. The Department also contracts with nonprofits to assist with the planning, coordination and integration of services and resources that help client's access treatment and services in their community and which prevent costly hospitalizations and out-of-home placements. In this role, the county is charged with contract administration and management, oversight and monitoring of project activities which are funded by the County and operated and managed by contract agencies.

Since 2010, the Department has focused its efforts largely on planning for the process and implementation of the clinic restructuring, in anticipation of complying with OMH's new mental health clinic restructuring mandate. We are now in year two of the four year phase in process for clinical restructuring.

The Department's goals are:

- Implement clinical restructuring model.
- Create corporate compliance plan.
- Improve billing record keeping system and work to achieve Medicaid & Medicare software HIPPA rules and regulations under Meaningful Use and to continue to proceed with electronic record-keeping.
- Ensure access to person-centered, medically necessary quality behavioral health services targeted at serving the mentally ill, developmental disabled and chemically dependent residents of Rensselaer County;
- Ensure individualized service planning for children and families and prioritize access for those individuals with multiple disabilities; and
- Implement service delivery models in collaboration with other county departments and community groups.
- Submit grant application to provide a seamless service delivery in Rensselaer County through SAMSHA, which would start in October, 2011 if we are successful in our grant application and would provide several million dollars to the county over 5 years.

Under NYS' "Achieving the Promise," the Department children's clinic implemented OMH's Clinic Plus Initiative in 2006. Clinic Plus provides mental health screenings countywide, comprehensive assessments, evidence-based practices and the provision of home visits to children and youth. In 2011, NYS – Office of Mental Health discontinued funding this program for 2012.

**PROGRAM OBJECTIVES:**

The Department's focus is to provide programs that meet consumer's needs for behavioral health services. This is achieved by providing a professional, integrated, caring system, which depends on the direct participation and input of consumers and their families, and a collaborative planning process with inter/intra agency programs in all phases of program design and implementation.

The Department's goals include:

- Establish strong corporate compliance team.
- Increase interdepartmental service agreements and service delivery in the schools and Family Court through the Coordinated Children's Services Initiative (CCSI), Court Diversion Council, Probation Intensive Program, School Community Partnership, Drug Court, Law Enforcement Education project and Integrated Planning Initiative for Children and Families;
- Expand wraparound services to children and families;
- Expand outreach/case management capacity through NYS-OMH Community Reinvestment;
- Continue to support the Sexual Trauma/Abuse Recovery Team (START) child advocacy center and collaboration with other agencies; and

**A4320 DEPARTMENT OF MENTAL HEALTH (CONTINUED)**

**PROGRAM OBJECTIVES (CONTINUED):**

- Provide administrative oversight of programs in the County and/or operate funded programs within the County to ensure that they maintain quality, are consumer friendly and accessible and are an individualized system of cost efficient care.

Funding was included in our budget to assist the Probation Department with funding for one staff person and our Transitional Management Unit in the jail, to assist transition SPMI and MICA clients acclimate into the community from the jail.

**PROGRAM STATISTICS:**

| | |
|---|---|
| OMH Programs | |
| Children's Clinic | 14,180 |
| Adult Clinic | 6,565 |
| Outreach (Pre Admissions folded in) | 2,094 |
| Outreach (C&Y clinic Plus) | 224 |
| Advocacy | 3,439 |
| Transitional Mgt Services | 1,499 |
| Case Management | 2,279 |
| MICA Network | 812 |
| OMRDD Programs | |
| OPWDD Medicaid Service Coordination | 483 |
| OPWDD Care at Home | 240 |

**MANDATES:**

The services provided by this department are mandated under the Unified Services Agreement and the maintenance of effort requirements of the various funding agencies (New York State Office of Mental Health, New York State Office of People with Developmental Disabilities, and New York State Office of Substance Abuse and Alcohol Services).

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$5,998,554** |
|---|---|
| R1620 16201 Mental Health Fees | $2,665,989 |
| R1620 16202 MR Fees | 130,000 |
| R1620 16204 MH Fees - Misc. | 8,250 |
| R1620 16206 COPS & CSP Medicaid | 1,155,312 |
| R2260 22603 Jail Facilities, Other Governments | 198,268 |
| R3490 34901 State Aid - OMH | 508,717 |
| R3490 34902 TFIP Grant | 81,474 |
| R3490 34903 State Aid - NYSOMH-Forensic Grant | 278,517 |
| R3491 34911 State Aid - OMRDD | 32,783 |
| R3492 34921 State Aid - OASAS | 19,745 |
| R3495 34955 NYS - OMH Community Reinvestment | 84,499 |
| R4490 44901 Federal Revenue Sharing - OMH | 750,000 |
| R4615 46151 FFFS | 85,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. The department continues to reorganize in an effort to become more efficient and cost effective. The following positions have been added for 2012: one (1) Mental Health Clinical Receptionist, one (1) Spanish Speaking Mental Health Social Worker III, one (1) Mental Health Information Systems Analyst, one (1) Contract Analyst, one (1) Mental Health Social Worker II and three (3) Mental Health Site Supervisors. At the department's request the following positions have been eliminated: one (1) Clinical Billing Supervisor, three (3) Mental Health Team Leaders, one (1) Mental Health Social Worker III, one (1) Senior Team Leader and one (1) Staff Psychiatrist. "Personnel Service Savings" reflects the salary of a one (1) MH Information Coordinator and one (1) Information Processing Specialist.

**SUMMARY OF BUDGET OFFICER'S ACTIONS (CONTINUED):**

The Office of the Sheriff and the Department of Mental Health are collaborating on a project that will address the mental health issues of inmates from other counties. With the addition of two (2) mental health personnel, including a full-time Mental Health Social Worker II and a part-time Psychiatric Nurse Practioner II, located at the Jail, inmates with mental health issues will be provided with applicable services that are currently only available to Rensselaer County inmates. As a result of increasing the jail population, through this process, boarded-in revenue will increase as well. For this project, the expenses were offset by an equal amount of revenue.

Equipment funding, in the amount of $41,200, is granted for the purchase and upgrade of the computer system used in the department. Furniture was funded at the department's requested level of $7,000.

Contractual accounts are funded based upon historical expenditures along with the anticipated needs of the department to meet it's revenue projections.

Any decreases in State dollars from anticipated amounts would have a direct impact upon program funding levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4320 Department of Mental Health** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0065 | Admin Services Coordinator | | 61,331.00 | 61,331.00 | 61,331.00 | 61,331.00 |
| 0650 | Associate Fiscal Analyst | | 77,669.00 | 77,669.00 | 77,669.00 | 77,669.00 |
| 0655 | Assistant Fiscal Analyst | | 56,590.00 | 59,685.00 | 59,685.00 | 59,685.00 |
| 0900 | Coord of Devel Disablity Svcs | | 59,873.00 | 60,307.00 | 60,307.00 | 60,307.00 |
| 1080 | Commissioner Of Mental Health | | 102,884.00 | 101,364.00 | 101,364.00 | 101,364.00 |
| 1171 | Clinical Billing Clerk | | 35,469.00 | 35,469.00 | 35,469.00 | 35,469.00 |
| 1172 | Clinical Billing Supervisor | | 50,069.00 | 0.00 | 0.00 | 0.00 |
| 1173 | MH Clinical Receptionist | | 0.00 | 33,264.00 | 33,264.00 | 33,264.00 |
| 1510 | Court Consultation Specialist | | 54,344.00 | 54,502.00 | 54,502.00 | 54,502.00 |
| 1636 | Contract Analyst | | 0.00 | 56,590.00 | 56,590.00 | 56,590.00 |
| 1760 | Devel Disabil Social Work Aid | | 88,054.00 | 88,054.00 | 88,054.00 | 88,054.00 |
| 2035 | Director for Children Services | | 82,007.00 | 82,007.00 | 82,007.00 | 82,007.00 |
| 2036 | Director for Adult Services | | 76,974.00 | 77,627.00 | 77,627.00 | 77,627.00 |
| 2037 | Director of Forensic Services | | 71,167.00 | 71,735.00 | 71,735.00 | 71,735.00 |
| 2805 | Forensic MH Discharge Planner | | 47,471.00 | 47,471.00 | 47,471.00 | 47,471.00 |
| 3330 | Info Processing Technician II | | 41,568.00 | 41,568.00 | 41,568.00 | 41,568.00 |
| 3600 | Information Processing Spec | | 268,851.00 | 232,784.00 | 232,784.00 | 232,784.00 |
| 4670 | Clinical Billing Specialist | | 118,135.00 | 119,296.00 | 119,296.00 | 119,296.00 |
| 4720 | Mental Health Team Leader | | 265,987.00 | 0.00 | 0.00 | 0.00 |
| 4830 | MH Information Coordinator | | 71,938.00 | 71,938.00 | 71,938.00 | 71,938.00 |
| 4835 | MH Information Assistant | | 60,347.00 | 60,347.00 | 60,347.00 | 60,347.00 |
| 4836 | MH Information Systems Analyst | | 0.00 | 44,458.00 | 44,458.00 | 44,458.00 |
| 4850 | Mental Health Social Worker II | | 221,986.00 | 329,555.00 | 329,555.00 | 329,555.00 |
| 4855 | MH S. W. III-Spanish Speaking | | 0.00 | 51,032.00 | 51,032.00 | 51,032.00 |
| 4860 | MH Social Worker III | | 307,234.00 | 255,160.00 | 255,160.00 | 255,160.00 |
| 4870 | Mental Health Social Worker I | | 181,992.00 | 180,930.00 | 180,930.00 | 180,930.00 |
| 4880 | Mental Health Coordinator | | 66,655.00 | 66,655.00 | 66,655.00 | 66,655.00 |
| 4905 | MH Site Supervisor | | 0.00 | 193,347.00 | 193,347.00 | 193,347.00 |
| 5180 | Coordinator Of Mica | | 54,314.00 | 53,823.00 | 53,823.00 | 53,823.00 |
| 5630 | Personnel Service Savings | | (131,938.00) | (104,693.00) | (104,693.00) | (104,693.00) |
| 5650 | On Call Stipend | | 20,700.00 | 20,700.00 | 20,700.00 | 20,700.00 |
| 6421 | Psychiatric Nurse Pract I | | 110,011.00 | 109,982.00 | 109,982.00 | 109,982.00 |
| 6422 | Psychiatric Nurse Pract II | | 105,584.00 | 172,234.00 | 172,234.00 | 172,234.00 |
| 6505 | Qual Assur & Utiliza Rev Spec | | 0.00 | 53,823.00 | 53,823.00 | 53,823.00 |
| 7050 | Senior Team Leader | | 73,311.00 | 0.00 | 0.00 | 0.00 |
| 7840 | Sec To Commissioner Mental Hlt | | 46,410.00 | 46,410.00 | 46,410.00 | 46,410.00 |
| 7900 | Staff Psychiatrist | | 756,722.00 | 635,911.00 | 635,911.00 | 635,911.00 |
| 7911 | Staff Psychologist | | 78,733.00 | 79,036.00 | 79,036.00 | 79,036.00 |
| 8000 | Sr. Utilization Rev Specialist | | 54,863.00 | 0.00 | 0.00 | 0.00 |
| 8060 | Temporary Services | | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 9650 | Substance Abuse Specialist | | 59,947.00 | 60,307.00 | 60,307.00 | 60,307.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **3,493,444.38** | **3,712,252.00** | **3,696,678.00** | **3,696,678.00** | **3,696,678.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 6,431.28 | 4,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 02200 | Office Equipment | 0.00 | 0.00 | 41,200.00 | 41,200.00 | 41,200.00 |
| 02400 | Other Equipment | 72,998.46 | 7,300.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **79,429.74** | **11,300.00** | **48,200.00** | **48,200.00** | **48,200.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 18,083.72 | 17,000.00 | 22,000.00 | 22,000.00 | 22,000.00 |
| 04050 | Automobile Maintenance | 7,007.43 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04100 | Printing | 11,393.36 | 13,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 04150 | Postage | 8,899.10 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04200 | Insurance | 16,861.62 | 35,000.00 | 36,750.00 | 36,750.00 | 36,750.00 |
| 04300 | Telephone | 35,652.16 | 37,320.00 | 40,500.00 | 40,500.00 | 40,500.00 |
| 04400 | Repairs | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04420 | Maintenance | 7,557.55 | 41,700.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04450 | Rental - Equipment/Maintenance | 58,394.28 | 80,580.00 | 73,000.00 | 73,000.00 | 73,000.00 |
| 04480 | Maintenance In Lieu of Rent | 138,399.00 | 121,305.00 | 124,030.00 | 124,030.00 | 124,030.00 |
| 04500 | Special Departmental Supplies | 11,448.63 | 20,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| 04520 | Dues | 4,370.00 | 4,329.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| 04540 | Publications | 778.42 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4320 Department of Mental Health (Continued)** | | | | | | |
| **.4 CONTRACTUAL (CONTINUED)** | | | | | | |
| 04550 | Office Supplies | 11,613.75 | 9,000.00 | 11,600.00 | 11,600.00 | 11,600.00 |
| 04560 | Training | 6,927.14 | 13,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 04565 | Advertising | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04800 | Contractual Agency | 50.00 | 67,512.00 | 113,852.00 | 113,852.00 | 113,852.00 |
| 04900 | Professional Services | 27,991.01 | 151,938.00 | 145,000.00 | 145,000.00 | 145,000.00 |
| 04980 | Computer Services | 184,849.33 | 248,855.00 | 286,000.00 | 286,000.00 | 286,000.00 |
| 04990 | Purchased Services | 34,512.56 | 33,000.00 | 35,500.00 | 35,500.00 | 35,500.00 |
| **TOTAL** | **CONTRACTUAL** | **584,789.06** | **911,539.00** | **993,982.00** | **993,982.00** | **993,982.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,072,588.66 | 1,268,599.00 | 1,317,713.00 | 1,317,713.00 | 1,317,713.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,072,588.66** | **1,268,599.00** | **1,317,713.00** | **1,317,713.00** | **1,317,713.00** |
| **TOTAL** | **DEPARTMENT OF MENTAL HEALTH** | **5,230,251.84** | **5,903,690.00** | **6,056,573.00** | **6,056,573.00** | **6,056,573.00** |

**A4321 MENTAL HEALTH - COMMUNITY SUPPORT SYSTEM (CSS) AND INTENSIVE CARE MANAGEMENT (ICM)**

**DEPARTMENTAL FUNCTIONS:**

This code has traditionally funded CSS (Community Support Services) programs that were intended to ensure that individuals with serious mental illness could remain in the community. Rensselaer County's CSS program provides a variety of services including case management, on-site rehabilitation and wraparound services that assist individuals to live successfully in the community and avoid crisis visits and hospitalizations. The PPHA or On-Site Rehabilitation Unit in 2010, visited clients throughout Rensselaer County and provided 1,783 units of service.

The ICM and SCM programs provide 24-hour crisis intervention; links individuals to needed treatment and support services, and provides wraparound services to: 96 adults in SCM 40 enrolled in ICM. Under Kendra's Law, I.C.M. provides Assisted Outpatient Treatment with approximately 25-30 adult individuals. The program serves 36 children in ICM and 60 children in SCM.

In 2010, the ICM adult unit provided 722 units of services and the ICM children's unit provided 181 units of service; the SCM adult unit provided 411 units of services to adults, and the SCM Adult Home unit provided 507 units of service; while the SCM children's unit provided 677 units of services.

Funding for our SCM Adult Home unit also includes funding for Peer Advocacy which is reflected as a contract with MHEP, Inc. our consumer provider in Rensselaer County. This unit has a monthly unit goal of 60 units per month for two staff positions.

**PROGRAM OBJECTIVES:**

Deliver community based mental health services to adults or youth who are seriously and persistently mentally ill or severely emotionally disturbed.

Reduce recipient's reliance on emergency services or lengthy hospitalizations or institutionalizations.

Assist individuals in coping with their disabilities and maximize functioning in areas of daily living, self-care coping, family relationships, employment and independent living.

Decrease utilization of residential care for children by providing community supports for the child and family.

Case Management programs are currently being restructured by NYS – Office of Mental Health, and we are in the process of submitting an application to participate in the conversion of case management programs to Health Homes. We are projecting a 2013 startup date for the conversion.

The PPHA team will continue to focus on integrated activities with the Rensselaer County Senior Centers and other mainstream programs that promote reactivation and rehabilitation. Also, they will coordinate the services of the two adult Supportive Case Manager's and Peer Advocacy under MEHP, Inc. our consumer group in Rensselaer County to the various Adult Homes in Rensselaer County.

**PROGRAM STATISTICS:**

| | |
|---|---|
| ICM Adult Unit | 722 |
| ICM C&Y Unit | 181 |
| SCM Adult Unit | 411 |
| SCM C&Y Unit | 507 |
| SCM Adult Home Unit | 623 |
| PPHA (On-Site Rehabilitation) | 1,783 |

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$1,969,225** |
| R1620 16203 Medicaid Fees - ICM & SCM | $1,433,889 |
| R3495 34951 Mental Health - CSS | 535,336 |

**A4321 MENTAL HEALTH - COMMUNITY SUPPORT SYSTEM (CSS) AND INTENSIVE CARE MANAGEMENT (ICM) (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 – 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. In an effort to make the department more efficient and cost effective the following positions have been added for 2012: one (1) Adult Home Care Coordinator, one (1) Mental Health Care Coordinator I, five (5) Mental Health Care Coordinator II's, seven (7) Mental Health Care Coordinator III's and one (1) Registered Professional Nurse. The department has also requested to eliminate the following positions: one (1) Mental Health Case Manager I, six (6) Mental Health Case Manager II, seven (7) Mental Health Case Manager III and two (2) Supervising Mental Health Nurse.

Contractual expenses are based upon historical spending levels and are funded to meet the needs of the program. The travel code, in this budget, is used for mileage reimbursement when no county vehicles are available for use. The department has budgeted $38,482 in Professional Services line item for Peer Advocacy. This has been classified in this code for easy identification by the NYS Office of Mental Health. This program is one hundred percent (100%) funded.

NYS Department of Health has advised programs that have operated targeted case management programs that they were proceeding with the implementation of Health Homes for Medicaid enrollees with chronic conditions as outlined in the Affordable Care Act and recommended by Governor Cuomo's Medicaid Redesign Team. This initiative was included in the SFY 11/12 Budget and was adopted into law effective April 1, 2011. Social Services Law Section 365-L authorizes the Commissioner of Health, in collaboration with the Commissioners of the Office of Mental Health, Office of Alcohol and Substance Abuse Services, and the Office of People with Developmental Disabilities, to establish health homes for NYS Medicaid enrollees with chronic conditions.

Rensselaer County has been advised by the NYS Department of Health that we will be phasing in the Health Home model tentatively April 16, 2012. The Commissioner of Mental Health for Rensselaer County is working with Samaritan Hospital on the application and other network providers and has made adjustments in the 2012 budget submission to take into consideration the new model assumptions including the proposed reimbursement for services and projected caseloads per Care Coordinator position. We have set up three levels of Care Coordination that takes into consideration the Health Home model of patient care.

The Care Coordinator positions proposed in the 2012 budget will assist Medicaid recipients with establishing linkages to the health home and how to navigate through the health care system under the new model. Duties also include appropriately accessing and managing these services through improved coordination and service integration. The Medicaid population includes those clients that are relatively healthy with few health or behavior health issues, moderate issues and those that have complex chronic conditions that need more intense care coordination.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4321 MH - CSS & ICM** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 4740 | Mental Health Case Manager II | | 345,258.00 | 0.00 | 0.00 | 0.00 |
| 4750 | Mental Health Case Manager I | | 73,228.00 | 0.00 | 0.00 | 0.00 |
| 4755 | Mental Health Case Manager III | | 346,061.00 | 0.00 | 0.00 | 0.00 |
| 4850 | Mental Health Social Worker II | | 109,736.00 | 109,855.00 | 109,855.00 | 109,855.00 |
| 4860 | MH Social Worker III | | 51,032.00 | 51,032.00 | 51,032.00 | 51,032.00 |
| 4881 | MH Care Coordinator I | | 0.00 | 177,940.00 | 177,940.00 | 177,940.00 |
| 4882 | MH Care Coordinator II | | 0.00 | 238,907.00 | 238,907.00 | 238,907.00 |
| 4883 | MH Care Coordinator III | | 0.00 | 301,085.00 | 301,085.00 | 301,085.00 |
| 4884 | MH Adult Home Care Coordinator | | 0.00 | 57,631.00 | 57,631.00 | 57,631.00 |
| 4900 | MH Social Worker Aide | | 84,914.00 | 84,914.00 | 84,914.00 | 84,914.00 |
| 5650 | On Call Stipend | | 12,600.00 | 12,600.00 | 12,600.00 | 12,600.00 |
| 6120 | Program Associate | | 56,807.00 | 57,172.00 | 57,172.00 | 57,172.00 |
| 6121 | Program Assistant | | 38,620.00 | 38,832.00 | 38,832.00 | 38,832.00 |
| 6660 | Registered Professional Nurse | | 0.00 | 55,384.00 | 55,384.00 | 55,384.00 |
| 6790 | Supervising Mental Hlth Nurse | | 116,335.00 | 0.00 | 0.00 | 0.00 |
| 7045 | Senior Office Manager | | 43,738.00 | 43,738.00 | 43,738.00 | 43,738.00 |
| 8580 | Vocational Rehabilitation Coun | | 55,960.00 | 56,142.00 | 56,142.00 | 56,142.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,217,049.30** | **1,334,289.00** | **1,285,232.00** | **1,285,232.00** | **1,285,232.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02200 | Office Equipment | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 02300 | Automobile | 4,995.00 | 5,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **4,995.00** | **5,000.00** | **20,000.00** | **20,000.00** | **20,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 352.37 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04011 | Travel ( Alt #1) | 9,279.35 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04050 | Automobile Maintenance | 5,886.51 | 15,131.60 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04051 | Automobile, Gasoline | 9,280.54 | 14,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 04100 | Printing | 544.24 | 800.00 | 750.00 | 750.00 | 750.00 |
| 04101 | Printing (Alt #1) | 1,989.58 | 2,200.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04200 | Insurance | 1,914.90 | 2,400.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| 04300 | Telephone | 21,931.26 | 25,500.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04481 | MILR (Alt #1) | 11,536.00 | 10,036.00 | 9,675.00 | 9,675.00 | 9,675.00 |
| 04500 | Special Departmental Supplies | 187.11 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 769.15 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 566.31 | 650.00 | 600.00 | 600.00 | 600.00 |
| 04551 | Office Supplies - (Alt #1) | 1,333.80 | 750.00 | 700.00 | 700.00 | 700.00 |
| 04560 | Training | 2,775.05 | 8,050.00 | 8,154.00 | 8,154.00 | 8,154.00 |
| 04700 | Program Expenditures | 181,391.18 | 182,177.00 | 182,173.00 | 182,173.00 | 182,173.00 |
| 04900 | Professional Services | 27,500.00 | 38,800.00 | 38,482.00 | 38,482.00 | 38,482.00 |
| 04990 | Purchased Services | 15,224.91 | 17,500.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| **TOTAL** | **CONTRACTUAL** | **292,462.26** | **330,894.60** | **327,034.00** | **327,034.00** | **327,034.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 431,224.02 | 439,997.00 | 527,213.00 | 527,213.00 | 527,213.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **431,224.02** | **439,997.00** | **527,213.00** | **527,213.00** | **527,213.00** |
| **TOTAL** | **MH - CSS & ICM** | **1,945,730.58** | **2,110,180.60** | **2,159,479.00** | **2,159,479.00** | **2,159,479.00** |

**A4322 MENTAL HEALTH CONTRACTED SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Nonprofit organizations are essential resources in the human services delivery system in Rensselaer County. They play a critical role in helping provide cost-effective, person centered and medically necessary quality services and programs to individuals with mental illness, developmental disabilities and those struggling daily with chemical addictions. Through community-based agencies, clients are linked to a wide range of services in convenient locations throughout Rensselaer County. The availability of services often in the immediate communities in which our clients reside addresses accessibility to programs and transportation issues, giving them an incentive to participate and receive crucial services.

The designated Budget Code A4322 is used for direct contracts between the Department of Mental Health and nonprofit provider agencies. Nonprofit agencies are partners that collaborate closely with the county in the coordination and provision of comprehensive and integrated services, treatment and support to individuals with mental illness, developmental disabilities and persons with chemical addiction. Strategically, the Department uses a continuum of care approach for serving clients. This approach centers on the use of prevention, education and intervention for the coordination of clients' treatment and recovery programs.

Budget Code A4322 permits the county to act as the fiscal pass through agent of State funds diverted to sub-grantee agencies. In this capacity, the county is ultimately responsible for providing oversight to programs funded by the County and administered by contracted agencies, to ensure fiduciary, regulatory and programmatic compliance.

The planning and resource allocation of funds for a comprehensive service delivery system for mentally ill, developmentally disabled and chemical addicted persons is based upon continuous needs assessment, which is conducted through program subcommittees consisting of consumer advocates, families, and community agencies. The Department coordinates and consults with a network of providers to maximize State Aid, explore best practices, reduce duplication of services, minimize costs and provide a comprehensive and coordinated range of services throughout the county. Under the six (6) year reinvestment plan, the County continues to examine prior reinvestment funded programs to determine if they are achieving performance outcomes and objectives, and develop alternative proposals to better reflect the consumers' changing service needs. The NYS OMH funds the six-year reinvestment plan.

**PROGRAM OBJECTIVES:**

The Department of Mental Health contracts with area community-based nonprofit agencies to provide comprehensive services countywide to the mentally ill, developmentally disabled and chemical abusing persons. A listing of the specific contract agencies, with a description of their services and programs funded by the county follows.

**Association of Retarded Citizens, Inc. (ARC) Rensselaer County Chapter:** ARC is an association consisting of people with disabilities, parents, professionals, and community members dedicated to strengthening community capacity for the successful and full integration of persons with disabilities into community life and workplace environments. This is achieved primarily through services and program activities that increase the economic interdependence of developmental disabled persons. The availability and accessibility of employment support services, family support and respite services are all critical to the successful integration of developmentally disabled persons into community life and workplace environs. Program activities that assist them in gaining essential life, vocational and work skill competencies are not only necessary but critical to their goal of long-term self sufficiency and progress towards participating successfully in competitive and unsupported employment opportunities. ARC funding will be used for activities related to a) the sheltered workshop, and b) the provision of day training services.

**ARC:** is also receiving funds to provide recreation, respite and day training services to approximately 10 adolescents and adults. Participants will receive transportation services to and from recreational activities for 30 weeks during the year -14 weeks in spring, 6 weeks during the summer and 10 weeks in the fall. This program aims to strengthen the social and personal skills of developmentally disabled persons, and links clients to community resources that enable them to function more independently within community life.

**Unity House of Troy, Inc.:** Rensselaer County funds Unity House for programs that provide service coordination, promote self sufficiency and independence and prevent costly hospitalizations and out-of-home placements of persons with mental illnesses, developmental disabilities and chemical addictions. Specific programs are listed below.

**PROGRAM OBJECTIVES (CONTINUED):**

**A. Sunshine Preschool:** Unity House Children and Youth Services offers a continuum of programs and services for children and youth from birth to 13. Most services fall under the umbrella of the Unity Sunshine Program which provides a range of family-centered educational and day care programs to residents of Rensselaer County. The Special Needs Preschool Program specifically serves children ages 18 months to five. Services are available in both self-contained and integrated classes at Unity Sunshine Day Care Centers and in home and community settings. Funded by the New York State OPWDD, this program makes quality affordable daycare accessible to children with special developmental and educational needs. Services include evaluations for development, speech, language and hearing, as well as comprehensive education evaluations. Outreach services are provided to children and their families through home visits, and at local child care sites and preschools. In 2010, Unity Sunshine Program provided 4,153 units of services to children and their families. It is anticipated that approximately 3,360 units of services will be generated in 2011.

**B. Employment Services for Developmentally Disabled and Mentally Ill Persons:** NYS OMH funds Unity House to provide a range of employment and training services including competitive employment (ACE) services, work enclaves and ongoing integrated supportive employment programs. These programs assist Rensselaer County adults, primarily those with psychiatric disabilities facing barriers to finding and maintaining employment. Services include job readiness training, skills assessments, development of individual employment goals and job placements in both competitive employment and employment in supportive environments. Services are specifically aimed at removing barriers to employment and increasing successful employment outcomes, with limited professional interventions, for consumers with psychiatric disabilities.

In 2010, 3,488 units of services were generated in the Enclave Program activity; it is anticipated that appropriately 2,240 units of services will be generated in 2011. An estimated 4,492 units of services were completed in the ACE Program in 2010. By year-end 2011, it is anticipated that 2,635 units of services will be generated in this program. Close to 34,814 units of services were generated in the OISE Program activity for 2010. Unity House expects to deliver 1,694 units of services in 2011.

**C. Case Management and Advocacy Services:** OMH also funds Unity House to provide respite, advocacy and supportive case management that remove barriers to treatment for mentally ill persons and individuals with co-occurring disorders and help them access critical resources and supports in the community which prevent crisis and expensive hospitalizations. Services through the comprehensive case management program include assistance in security and maintaining permanent housing, home visit, daily living skills training and social skills development. In 2010, 572 units of service were delivered. Unity House projects 480 units of service in 2011.

Also, through Unity House MICA program component, services are available to adults with mental illness who need support to achieve psychiatric stability and sobriety. Services include assessments, service coordination and referrals, assistance with daily living and independent living skills, housing and employment assistance and crisis intervention and emergency assistance. Over 3,304 units of services were completed in 2010 in the Advocacy Program element. An additional 3,000 units of services is projected for 2011. Approximately 1,679 units of service were delivered to participants of the MICA Program in 2010. An estimated 1,525 units of services will be generated in 2011.

Transportation services provided an average of 3,000 trips a month in 2010 to Rensselaer County residents with primarily psychiatric diagnosis. Transportation services allow participants to attend important medical appointments and participate in social/recreational, educational and day treatment programs. The availability and accessibility of transportation services is critical to helping mentally ill adults remain connected to necessary social and community supports and resources important to their ability to function and fully integrate into neighborhood life. In 2010, over 36,280 units of services were generated.

**D. Supported Housing Programs:** Unity House supported housing services provide rental assistance and case management services to people living in apartments in the community. Typical consumers of Unity House Supported Housing Programs are adults with mental illness, persons living with HIV/AIDS and homeless individuals and those at-risk of homelessness. Services are delivered based on consumer choice, allowing consumers to define their needs and receive flexible, individualized services. Consumer services also include eviction prevention, budgeting management, daily living skills training and management of illness symptoms. Over 24,390 units of services were delivered in 2010 for Supported Housing Program services. Another 11,964 units of services are projected for delivery in 2011. Approximately 4,280 units of services were generated in 2010 in the Supported Housing Rental Stipends program component. The agency projected 4,270 unit of service will be delivered in consumers in 2011.

**PROGRAM OBJECTIVES (CONTINUED):**

**D. Supported Housing Programs (Continued):**

Through Unity House Respite Care Program, a situational crisis bed is available that serves as an alternative to hospitalization of a mentally ill person that could otherwise be supported in a community setting. Over 260 units of services were delivered in this program in 2010 and the agency projected 242 units of service for delivered to consumers in 2011.

In 2010, Unity House also received funds to increase its supported housing units by two beds and expand its capacity to provide housing to individuals discharge ready from OMH psychiatric centers. The County will continue to provide funding for these beds in its 2012 Budget with OMH funds.

All of these programs are designed to help adults, with severe mental illness and/or individuals with a co-occurring disorder of mental illness and chemical dependence, receive services in community settings and permit them to live independently and remain in their communities.

**New York State Bureau of Patient Resources:** This code reflects Rensselaer County's projected local share of the total daily cost for maintaining county residents as patients within State OMH or OPWDD facilities. Depending on the facility, the average daily cost is from $595 to $1,100 per day. Rensselaer County will pay 50 percent of the average daily cost as a result of the elimination of the Unified Services funding formula.

**Northeast Career Planning (NCP):** NCP receives funding from OMH, OPWDD and OASAS to provide a variety of vocational, sheltered, supported and competitive employment programs and services to adult and young adult mentally ill, developmentally disabled and MICA consumers. NCP programs are designed to improve the quality of life of mentally ill, disabled persons and MICA consumers by assisting them in obtaining and retaining employment and providing the necessary supports for them to engage in successful work experiences and succeed in educational settings. NCP programs help participants earn wages, allowing them to enjoy some sense of economic independence and self sufficiency. Individuals are linked to important community resources that reinforce positive and successful outcomes in the workplace, and in academic, vocational and social settings. A listing programs follows.

1. The Long-term Sheltered Employment Program provides participants who have never worked or who have had unsuccessful work histories, the opportunity to learn work skills in protected and supported work environments. Funded with OPWDD funds, consumers receive training about workplace expectations, following directions, conflict resolution and appropriate work habits needed to be successful in the workplace. In 2009, approximately 2,247 units of service were provided through this program activity. The agency projects 2,250 units of services for 2010.
2. NCP Innovative Vocational Expansion Grant is targeted to young adults ages 14-21 with severe emotional disturbances or psychiatric disabilities. The program exposes participants to the world of work and provides them with integrated employment, training, and educational services. It provides consumers access to community resources that will help ease their transition from school to the adult world to ensure successful transitions to employment and post secondary education. Young adults have access to job coaching and job maintenance counseling, workshops and integrated work opportunities within the community. Program is funded by OMH. In 2010, 271 units of service were delivered. NCP projects 270 units of service in 2011.
3. The Ongoing Integrated Employment Services assists persistently mentally ill participants who have stabilized on the job to maintain integrated employment through vocational counseling, job coaching, ongoing assessment, job site re-design, advocacy, crisis intervention and referral. Disability awareness and job accommodation recommendations are provided. In 2010, nearly 1,463 units of service were generated. NCP expects to deliver 1,590 units of service in 2011.
4. The Vocational CSS and IRPT Programs help consumers age 18 and over seeking to enter the workforce. Both programs offer services aimed at helping consumers obtain and maintain employment through the availability of individual and group vocational services, readiness assessments, individual service planning and discharge planning. Individuals are assisted with job search and job placement activities and provided supports once they secure employment. They are also provided linkages to community resources and intensive job coaching. The majority of the participants have a diagnosis of schizophrenia, schizoaffective, depression or an anxiety disorder. In 2010, 2,359 units of service were provided to participants in the Supported Employment Program. An estimated 3,040 units of service is expected in 2011.

IPRT consumers are likely to exhibit co-occurring personality disorders and or substance abuse diagnosis. Over 8,950 units of services were completed in 2010 in the IPRT Program component. NCP expects to deliver 2,640 units of services through the IPRT Program in 2011.

**PROGRAM OBJECTIVES (CONTINUED):**

**Northeast Career Planning (NCP) (Continued):**

5. Problem Gambling Awareness Program NYS Office of Alcohol and Substance Abuse Services (OASAS) provides funds to NCR for the provision of an interactive problem gambling public education and awareness program that engages secondary students in a fun and informative way. Using evidence based programming, the program is delivered primarily to high school students through presentations in health classes. The program aims to minimize risks of experiencing gambling related programs.
6. Vocational Program for Chemical Addicted Individuals: OASAS also funds NCP to assist individuals with addictions in reaching their employment, vocational and educational goals. Services include assessment, career exploration, job search skills development, job placement, retention and follow-up services. In order to receive services, participants must be enrolled in a treatment program which actively addresses their specific addiction(s). NCP provides vocational services to consumers in 10 addiction treatment programs in the tri-county area.

**820 River Street, Halfway House:** A 22-bed community residential facility, 820 River Street offers males 18 and over a safe, substance free environment while they receive intensive outpatient treatment services. OASAS funds are used for personnel related and operational expenses necessary for providing case management services and offering round-the-clock supervision onsite at the residential facility. Clients may access case management services, life skills training, and assistance with employment and vocational placements, housing, aftercare and coordination of and referral to other support services in the community. Upon completion of the 820 River Street program, clients transition to either supported or independent living situations.

In 2010, over 5,081 units of services were provided to residents of 820 River Street. In 2011, 820 River Street expects to deliver 7,816 units of service.

**Joseph House and Shelter Inc:** Joseph House provides safe, supported and transitional residential facilities, case management and support services for homeless people, with severe mental illness and chemical abusing diagnoses. Offering a continuum of housing options--emergency, supportive and transitional, Joseph House provides individuals not yet ready to participate in more mainstream housing options affordable and secure environments at the Lansing and Ferry Street Inns. Also, scattered sites that offer supportive, subsidized housing are available and can provide housing to up to six individuals at a time. Many residents come to Joseph House presenting serious and complex problems including histories of alcohol and chemical abuse, chronic poverty, mental illness and domestic violence.

OMH funding permits Joseph House to provide supported housing, case management, outreach and wrap around services to chronically homeless adults with serious and persistent mental illness at the Lansing Inn, a 26 studio apartment building and the Hill Street Inn, which opened in 2011 offers studio and one and two bedroom apartments. The Lansing and Hill Street Inns were both developed to address a service gap among hard to serve chronic homeless individuals with histories of alcohol and chemical abuse because no one else was willing to provide housing to these men and women who presented such complex and serious challenges.

Both sites provide round-the-clock supervision and support services. Support services include outreach to homeless adults with disabilities, case management, and benefits advocacy, referrals to treatment programs, legal services and basic life skills assistance. Over 2,895 units of service were provided to clients at the Ferry Street Inn and 828 units at scattered sites in 2010, with an additional 4,968 units projected for Ferry and Hill Street for 2011. The Lansing Inn provided 5,079 units of service were provided to residents in 2010 with an additional 4,955 units projected for 2011. The Homeless Outreach team works with tenants in the scattered site housing. In 2010, over 5,275 units of service were delivered and the agency projects 5,534 units of service will be delivered in 2011. Over 3,361 units of services were delivered through the Homeless MICA Program in 2010. An additional 3,850 units of services is projected for delivery in 2011.

**PROGRAM OBJECTIVES (CONTINUED):**

**YWCA of the Greater Capital Region, Inc.:** OMH funds will be used to provide a supported housing case manager to assist seven (7) residents with serious and persistent mental health issues with activities of daily living and social functioning, community linkages, case coordination, crisis intervention, advocacy and overall promotion of health and wellness. Funding is also available to provide the Y's Women in Transition (WIT) Program with Peer Advocate staff that provides oversight of the program women and children participants. WIT provides supportive transitional housing to 14 women with children that are homeless. Specifically, the YWCA provides clients with safe and supported housing and opportunities for socialization in a low-demand setting.

In 2010, 1,771 units of service were provided to consumers receiving services in the supported housing case management program component. The YWCA expects to deliver the same units of service in 2011. In 2010, 3,400 units of services were delivered to WIT participants. The agency projects that it will generate over 3,978 units of service in 2012.

**Mental Health Empowerment Project (MHEP):** MHEP is a not-for-profit organization that promotes self-help, peer support, advocacy and recovery for consumers of mental health services. OMH funds the Empowerment Exchange operation for center activities and programming. The Center offers individual advocacy services, certified wellness recovery action planning, information, training and skill building activities, systems advocacy and peer support line. Also, they provide the Connect Effect, which offers consumers individualized peer-to-peer outreach and support and assistance in connecting consumers to resources in the community. Funds are also available to MHEP to expand and facilitate dual recovery anonymous groups at Samaritan Hospital and within the community for persons recovering from both mental health and substance abuse diagnoses.
In 2010, over 6,510 units of services were delivered through the Drop-in Center Program component. MHEP projects 6,970 units of services in 2011. In 2010, MHEP provided 805 units of services to participants receiving advocacy services; the agency projects 1,080 units of services for 2011. Approximately 225 units of services were generated in 2010 to participants receiving services in the MICA program element: MHEP projects delivery of 250 units of services for 2011.

**St. Catherine's Center for Children:** The County Department of Mental Health contracts with St. Catherine's for the provision of family support services and the coordinated children services initiative. The Department refers clients in need of relief from multiple stressors that may be present within the family unit to St. Catherine's Family Support Services Program. This program links families to critical services and treatment in less restrictive settings, which prevents costly out-of-home placements. In 2010, St. Catherine delivered 1,278 units of services through the Family Support Services Program. The agency expects to deliver another 1,945 units in 2011.

Through the Coordinated Children Services Initiative (CCSI), the agency works with emotionally disturbed children and their families that are in the Department of Mental Health system to identify develop and evaluate needs to coordinate a system of care that prevents children at risk of residential placement. The CCSI program component aims to help children access and receive outpatient treatment and community services so they may remain at home with their families. In 2010, 722 units of services were delivered to children and families through the CCSI program component. The agency projects to deliver another 770 units in 2011.

**St. Anne Institute:** St. Anne's (SAI) provides clinical and case management, community-based interventions, including development of a safety network to prevent placement of youth in residential facilities. Services will be available to 20 youth ages 10-18 and their families who have acted out sexually and reside in Rensselaer County. In addition, St. Anne will provide 10 risk assessment evaluations.

**Parson's Mobil Crisis Unit:** Parsons operates the Child and Adolescent Mobile Crisis Team, a mobile children's crisis unit that provides emotional, psychiatric and behavioral crisis interventions with children/youth and their families in a range of community settings. This unit works to keep children in the community and to avoid more expensive hospitalization. Funding is though OMH reinvestment funding. During calendar year 2010, the Mobile Crisis Team delivered over 485 units of services to Rensselaer County children and families and expects to deliver 783 units of services in 2011. In 2010, the mobile crisis team diverted 88% of the youth it responded to from movement into higher and more restrictive levels of care.

Commission of Economic Opportunity will receive for parent advocacy and supportive services $111,500 in 2012 as part of NYS - OMH FSS funding.

**A4322 MENTAL HEALTH CONTRACTED SERVICES (CONTINUED)**

**REVENUE APPLICABLE TO THIS PROGRAM:** **$3,533,317**

Revenues are estimated based upon the Unified Services Funding formula. Chapter 620 and CSS programs are reimbursed 100 percent by their respective New York State-funding agency. The OASAS residential and vocational training programs are also 100 percent funded. OMH, OPWDD and OASAS, allows the Commissioner of Mental Health some flexibility in the reallocating of any unspent funding by a program, prior to year-end.

| | STATE & FEDERAL AID | |
|---|---|---|
| **PROGRAM** | **CODE** | **AMOUNT** |
| 820 River Street | R3492 34928 | $178,138 |
| Joseph's House MICA Homeless | R3494 34945 | 98,440 |
| Joseph's House Outreach | R3490 34908 | 9,324 |
| Joseph's House Supported Housing | R3490 34905 | 371,056 |
| NYSARC | R3491 34912 | 50,557 |
| OASAS Employ & Vocational Training | R3494 34943 | 198,295 |
| St. Anne's Commissioner's Pool | R3494 34949 | 150,917 |
| Troy YWCA Supported Housing | R3491 34916 | 134,910 |
| Unity House Crisis | R3490 34907 | 21,704 |
| Unity House Supported Housing | R3490 34904 | 557,908 |
| Unity House SCM Program | R3491 34919 | 67,772 |
| Unity House TFIP Grant | R3495 34958 | 48,192 |
| Unity House Transportation | R3495 34954 | 60,000 |
| Unity Sunshine | R3491 34914 | 34,394 |
| Coordinated Children's Service Initiative (CCSI) | R3495 34956 | 31,382 |
| OMH Vocational Program | R3493 34930 | 58,862 |
| Family Support Services | R3493 34935 | 210,496 |
| Workshop, Inc. (MH CSS) | R3495 34952 | 273,028 |
| Unity House Act. Ctr. (CSS) | R3495 34953 | 308,080 |
| Workshop, Inc. | R3491 34915 | 72,708 |
| MHEP C Consumers Program | R3496 34968 | 307,000 |
| MHEP C Mica Program | R3496 34969 | 3,255 |
| Parsons Mobile C&Y Crisis Unit | R3493 34932 | 50,000 |
| OMH Advocacy/Support Services | R3493 34936 | 129,075 |
| Mental Health Housing | R3493 34938 | 107,824 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The net deficit submission from Unified Family Services contract agencies are budgeted based upon anticipated State Aid funding levels. If any of these were to decrease, it would impact directly on the program funding levels in the Unified Services System. Contracted arrangements exist with the various agencies listed above for the provision of services and are annually evaluated and modified to reflect funding changes and service needs.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4322 MH - Contracted Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04827 | NYS ARC - Rens County Chapter | 68,464.00 | 450,368.00 | 50,557.00 | 50,557.00 | 50,557.00 |
| 04828 | Unity Sunshine School | 56,531.00 | 68,788.00 | 34,394.00 | 34,394.00 | 34,394.00 |
| 04829 | The Workshop Inc. | 50,158.00 | 141,154.00 | 72,708.00 | 72,708.00 | 72,708.00 |
| 04831 | The Workshop Inc. (CSS) | 285,060.00 | 285,846.00 | 273,028.00 | 273,028.00 | 273,028.00 |
| 04832 | Unity House Act Center (CSS) | 369,827.00 | 313,498.00 | 308,080.00 | 308,080.00 | 308,080.00 |
| 04835 | Unity Transportation (CSS) | 248,180.00 | 248,864.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 04836 | NYS Bureau of Patient Resource | 2,682.28 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04837 | 820 River Street | 256,278.25 | 256,279.00 | 178,138.00 | 178,138.00 | 178,138.00 |
| 04838 | N-E Career-Employ & Voc. Trg. | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 | 198,295.00 |
| 04840 | Unity House - TFIP Grant | 48,226.00 | 48,238.00 | 48,192.00 | 48,192.00 | 48,192.00 |
| 04841 | Unity House Crisis Residence | 21,885.00 | 21,945.00 | 21,704.00 | 21,704.00 | 21,704.00 |
| 04843 | Vander Hall Cr Enhancement | (607.00) | 0.00 | 0.00 | 0.00 | 0.00 |
| 04844 | Joseph House-Outreach Program | 9,402.00 | 9,428.00 | 9,324.00 | 9,324.00 | 9,324.00 |
| 04845 | Joseph House Supported Housing | 254,126.00 | 311,154.00 | 371,056.00 | 371,056.00 | 371,056.00 |
| 04846 | Unity House Supported Housing | 540,985.00 | 564,100.00 | 557,908.00 | 557,908.00 | 557,908.00 |
| 04848 | Coord Child's Srv Initiative | 33,310.50 | 48,734.00 | 31,382.00 | 31,382.00 | 31,382.00 |
| 04851 | Joseph's House-MICA Homeless | 99,262.00 | 99,536.00 | 98,440.00 | 98,440.00 | 98,440.00 |
| 04852 | Troy-YWCA Supported | 137,081.00 | 136,516.00 | 134,910.00 | 134,910.00 | 134,910.00 |
| 04854 | Northeast - VOC | 69,346.00 | 59,542.00 | 58,862.00 | 58,862.00 | 58,862.00 |
| 04863 | St. Anne's Commissioner's Pool | 152,575.00 | 152,997.00 | 150,917.00 | 150,917.00 | 150,917.00 |
| 04865 | Northeast Gambling Prevention | 86,824.00 | 86,824.00 | 0.00 | 0.00 | 0.00 |
| 04869 | Unity House SCM Program | 27,003.00 | 68,337.00 | 67,772.00 | 67,772.00 | 67,772.00 |
| 04871 | Children's Mobil Crisis Team | 30,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04872 | St. Anne Sexual Pred Prev Grt | 9,195.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04873 | Family Support Services (OMH) | 155,501.25 | 114,214.00 | 210,496.00 | 210,496.00 | 210,496.00 |
| 04874 | MHEP - Consumers | 370,259.00 | 292,827.00 | 307,000.00 | 307,000.00 | 307,000.00 |
| 04875 | MHEP Consumer Program | 3,257.00 | 3,258.00 | 3,255.00 | 3,255.00 | 3,255.00 |
| 04878 | Mental Health Housing | 86,492.00 | 0.00 | 107,824.00 | 107,824.00 | 107,824.00 |
| 04881 | Advocacy/Support Services | 0.00 | 180,511.00 | 129,075.00 | 129,075.00 | 129,075.00 |
| **TOTAL** | **CONTRACTUAL** | **3,669,598.28** | **4,261,253.00** | **3,583,317.00** | **3,583,317.00** | **3,583,317.00** |
| **TOTAL** | **MH - CONTRACTED SERVICES** | **3,669,598.28** | **4,261,253.00** | **3,583,317.00** | **3,583,317.00** | **3,583,317.00** |

**A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Student Assistance Program provides Masters Degree level counselors to schools for substance abuse prevention and intervention activities. The program is funded by the NYS Office of Alcoholism and Substance Abuse Services and individual school districts.

Seven full-time counselors are based in elementary, middle and high schools. The following school districts currently participate: Averill Park, Berlin, Brittonkill, Lansingburgh, Rensselaer, and Troy. Assessments, short-term individual, group and family counseling, crisis intervention, referrals and educational presentations are offered. Consultation for parents and school staff is provided on a variety of issues.

Evidence-based programming is a fundamental component of the Student Assistance Program. Listed below are programs offered in the 2010-2011 school year.

- **Project Alert -** This Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Prevention Curriculum Model Program is available in Berlin, Hoosick Falls, Troy, Averill Park, Rensselaer and Brittonkill school districts. Based on the social influence model of prevention, the program motivates young people to avoid using drugs and teaches them skills and strategies required for resisting pro-drug social influences.

- **PATHS -** is a SAMHSA Model Elementary School Program offered school wide at Turnpike Elementary and Van Rensselaer schools. PATHS improve student self-control; understanding and recognition of emotions, increases ability to tolerate frustration and helps children use effective conflict-resolution strategies.

- **Project Success** - geared towards the entire high school population, Project Success, a SAMHSA model program, is offered in the Columbia and Rensselaer High Schools. It is a science based substance abuse prevention program that offers classroom education, assessments and small group discussions. In Troy, Project Success is used with students seeking assistance.

- **Project Towards No Drug Abuse (TND) SAMHSA Model Program** - The Hoosick Falls Community Coalition (HAPPY) purchased student workbooks for this program. All high school health classes received twelve lessons. Project TND is a prevention/intervention program that teaches stages of substance abuse, and the legal, social and health consequences of drug use.

- **Class Action** - which is a SAMHSA model program curriculum, is presented in government classes in Hoosick Falls. Students become lawyers for plaintiffs bringing civil suits to recover damages in alcohol-related cases such as DWI, date rape and vandalism.

The evidence-based family/parenting programs provided by the Department include:

- **Guiding Good Choices** - which is a SAMHSA model parenting program that teaches parents of preteens and younger adolescent's skills to improve family communication and family bonding. The goal is to prevent substance abuse among teens by teaching parents effective family management and communication skills before their children enter adolescence.

- **Supporting School Success** - Parents of preschool children through 2nd grade, attend sessions focusing on parent/child bonding and building healthy and positive parent & child relationships and experiences within school settings.

- **Strengthening Families (10-14)** - This program is for families with youth ages 10-14. The program comprises of seven, two-hour sessions where youth meet separately from parents during the first hour and then come together as a family during the second hour. Its skills-building curriculum is aimed at preventing teen substance abuse and other behavior problems, strengthening parenting skills and building family strengths.

In addition to the science based prevention programs, over 1,000 students were formally enrolled in the Student Assistance Program during the 2009-2010 school years. All youth enrolled in the program received assessments. Based on the assessments, program participants were seen for individual, group or family counseling or referred for other services.

In 2010, two school districts dropped from the program, due to their school districts budgetary concerns. As a result, two SAPAP positions have been eliminated in our 2011 budget submission.

**A4323 MENTAL HEALTH - SUBSTANCE ABUSE PREVENTION SERVICES (CONTINUED)**

**PROGRAM OBJECTIVES:**

Our goals for 2012 are:

1. To provide science-based prevention programming to schools, families and communities in as many areas of the county that we can.
2. Provide clinical prevention/intervention services within the participating school districts. (We will be offering the program to other schools since we have lost two for this coming school year. Presentations are currently being made.)
3. Coordinate activities with community coalitions to increase protective factors and decrease risk factors in the communities.
4. Continue moving towards healthier community norms; which is a direction that NYS - OASAS wants us to proceed in.

Funded through the County's Youth Department, during July and August, the Student Assistance Program provides substance abuse prevention activities at summer camp programs throughout Rensselaer County.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$833,931** |
|---|---|
| R1630 16301 Student Assistance Programs - Schools | $257,629 |
| R3496 34961 Student Assistance Programs - OASAS | 576,302 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels. Two (2) additional school districts discontinued the use of this program due to their district’s budgetary constraints. As a result, two (2) Student Assistance Specialist positions were eliminated.

Contractual codes are funded based upon historical spending levels and the projected requirements of the department.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4323** | **MH - Substance Abuse Prevention Services** | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1700 | Community Prevention Specialis | | 51,032.00 | 51,032.00 | 51,032.00 | 51,032.00 |
| 2360 | Director of Subst Abuse Svcs | | 79,823.00 | 79,823.00 | 79,823.00 | 79,823.00 |
| 7320 | Student Asst Prev Educ Counsel | | 109,195.00 | 109,195.00 | 109,195.00 | 109,195.00 |
| 7720 | Substance Abuse Prevent Coord | | 57,685.00 | 57,685.00 | 57,685.00 | 57,685.00 |
| 9670 | Student Assistance Specialist | | 332,491.00 | 224,500.00 | 224,500.00 | 224,500.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **670,449.47** | **630,226.00** | **522,235.00** | **522,235.00** | **522,235.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 3,032.50 | 3,100.00 | 3,100.00 | 3,100.00 | 3,100.00 |
| 04100 | Printing | 663.60 | 500.00 | 600.00 | 600.00 | 600.00 |
| 04101 | Printing (Alt #1) | 1,153.44 | 1,000.00 | 1,550.00 | 1,550.00 | 1,550.00 |
| 04200 | Insurance | 881.85 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04300 | Telephone | 927.02 | 1,300.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04480 | Maintenance In Lieu of Rent | 5,445.00 | 4,737.00 | 4,567.00 | 4,567.00 | 4,567.00 |
| 04500 | Special Departmental Supplies | 1,376.38 | 2,500.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 04550 | Office Supplies | 157.20 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04560 | Training | 0.00 | 500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04990 | Purchased Services | 4,623.37 | 4,300.00 | 4,550.00 | 4,550.00 | 4,550.00 |
| **TOTAL** | **CONTRACTUAL** | **18,260.36** | **19,337.00** | **58,967.00** | **58,967.00** | **58,967.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 230,174.53 | 218,953.00 | 195,067.00 | 195,067.00 | 195,067.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **230,174.53** | **218,953.00** | **195,067.00** | **195,067.00** | **195,067.00** |
| **TOTAL** | **MH - SUBSTANCE ABUSE PREVENTION SERVICES** | **918,884.36** | **868,516.00** | **776,269.00** | **776,269.00** | **776,269.00** |

## A4324 MENTAL HEALTH - CHEMICAL DEPENDENCY OUTPATIENT CLINIC

**DEPARTMENTAL FUNCTIONS:**

Due to budgetary issues and projected continued losses in the program, the department proceeded on February 28th, 2011 to close the county's Drug Free Clinic.

**HEALTH**
**MH - Chemical Dependency Outpatient Clinic**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4324 MH - Chemical Dependency Outpatient Clinic** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5650 | On Call Stipend | | 3,600.00 | 0.00 | 0.00 | 0.00 |
| 7310 | Substance Abuse Specialist II | | 161,990.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **218,480.14** | **165,590.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 800.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 280.71 | 475.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 1,625.05 | 1,600.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 8,168.00 | 7,106.00 | 0.00 | 0.00 | 0.00 |
| 04500 | Special Departmental Supplies | 6,283.69 | 6,093.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 63.21 | 125.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,574.43 | 1,900.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **17,995.09** | **18,099.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 74,215.86 | 86,767.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **74,215.86** | **86,767.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MH - CHEMICAL DEPENDENCY OUTPATIENT CLINIC** | **310,691.09** | **270,456.00** | **0.00** | **0.00** | **0.00** |

**A4325 MENTAL HEALTH - FEDERAL UNDERAGE GRANT - SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION PROGRAM (SAMHSA)**

**DEPARTMENTAL FUNCTIONS:**

In 2008, Rensselaer County Department of Mental Health was awarded a federal SAMHSA grant for an additional five years to continue building upon and strengthening its existing countywide coalition charged with addressing the problem of underage drinking and driving. In 2012, the County marks its 9th year under this grant. The program will end on September 30th, 2013.

The grant enables the coalition to continue its work developing strategies for reducing alcohol and marijuana use among the County's youth and young adult groups, and raising awareness about alternatives to drug and alcohol use.

In 2010, we were awarded a 2 year Mentoring Grant from October 1st, 2010 to September 30th, 2012. The Mentoring grant is to provide in house guidance and direction to the Berlin Community to proceed with their own community coalition to address the issues and problems of underage drinking and driving and other related drug abuse issues. Funding for this program will end on September 30th, 2012.

**PROGRAM OBJECTIVES:**

Program objectives include increasing parental supervision through the Parents Who Host Program and addressing gaps in enforcement. Specific activities the coalition will undertake to address risk and protective factors include training merchants, checking compliance, enhancing existing Safe Homes policy, developing and implementing a media and public awareness campaign, educating judges, and increasing DWI patrols.

Work with Berlin to develop their own coalition under the mentoring grant.

**REVENUE APPLICABLE TO THIS PROGRAM:**

R4490 44903 Drug Free Communities Support Program $181,250

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions.

Contractual codes are based upon the funding from the SAMHSA Grant and are set at the department's requested levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4325 MH - Federal Underage Grant & SAMHSA** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1700 | Community Prevention Specialist | | 14,581.00 | 14,581.00 | 14,581.00 | 14,581.00 |
| 1701 | Community Prevention Coordinat | | 57,631.00 | 57,232.00 | 57,232.00 | 57,232.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **55,849.17** | **72,212.00** | **71,813.00** | **71,813.00** | **71,813.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,229.26 | 25,497.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04100 | Printing | 1,365.17 | 6,380.00 | 2,680.00 | 2,680.00 | 2,680.00 |
| 04150 | Postage | 784.50 | 2,138.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04200 | Insurance | 103.98 | 300.00 | 400.00 | 400.00 | 400.00 |
| 04300 | Telephone | 542.93 | 1,600.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 04480 | Maintenance In Lieu of Rent | 1,500.00 | 1,500.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 04500 | Special Departmental Supplies | 4,449.86 | 19,482.00 | 8,239.00 | 8,239.00 | 8,239.00 |
| 04550 | Office Supplies | 153.64 | 1,750.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04560 | Training | 6,603.67 | 11,976.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04800 | Contractual Agency | 16,360.25 | 23,500.00 | 13,500.00 | 13,500.00 | 13,500.00 |
| 04900 | Professional Services | 1,900.00 | 7,250.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04990 | Purchased Services | 3,258.75 | 5,073.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **CONTRACTUAL** | **39,252.01** | **106,446.00** | **61,819.00** | **61,819.00** | **61,819.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 21,025.81 | 29,533.00 | 29,468.00 | 29,468.00 | 29,468.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **21,025.81** | **29,533.00** | **29,468.00** | **29,468.00** | **29,468.00** |
| **TOTAL** | **MH - FEDERAL UNDERAGE GRANT & SAMHSA** | **116,126.99** | **208,191.00** | **163,100.00** | **163,100.00** | **163,100.00** |

## A4327 MENTAL HEALTH - COMMUNITY ANTI-DRUG COALITION

**DEPARTMENTAL FUNCTIONS:**

In 2010, OASAS awarded the county a $20,000 compliance grant which ended in 2010. This was a one time grant for fiscal year 2010. There is no program for 2012.

**HEALTH**
**MH - Community Anti-Drug Coalition**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A4327 MH - Community Anti-Drug Coalition** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04101 | Printing (Alt #1) | 1,339.85 | 875.00 | 0.00 | 0.00 | 0.00 |
| 04200 | Insurance | 57.85 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 208.90 | 500.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 15,039.42 | 17,125.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **16,646.02** | **20,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MH - COMMUNITY ANTI-DRUG COALITION** | **16,646.02** | **20,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MENTAL HEALTH PROGRAMS** | **12,992,279.16** | **14,685,423.60** | **13,669,538.00** | **13,669,538.00** | **13,669,538.00** |
| **TOTAL** | **HEALTH** | **19,324,311.21** | **21,924,894.60** | **20,581,107.00** | **20,571,607.00** | **20,571,607.00** |

**A5630 BUS OPERATIONS**

**DEPARTMENTAL FUNCTIONS:**

Program functions include the provision of regular bus service to the urban, suburban, and rural areas of Rensselaer County. Additional services include the STAR paratransit service and the Guaranteed Ride Home. Service for Hoosick Falls and Route 7 residents into both Albany and Bennington, VT is also provided. Service providers in 2011 were Capital District Transportation Authority and Yankee Trails, Inc.

**PROGRAM OBJECTIVES:**

The program objective is to provide public transportation to the residents, visitors and workers of Rensselaer County. This enables those unable or unwilling to drive access to jobs, medical care and other services, and provides some independence to the elderly, handicapped, and youth.

The public transportation system provides alternatives for commuters and shoppers. It brings relief from traffic congestion and takes cars off the road during peak hour traffic. Public transportation also allows both employers and riders relief from parking requirements and high gas prices.

**PROGRAM STATISTICS:**

From April 2010 - March 2011, CDTA provided 3,128,466 rides, and Yankee Trails carried 5,368 passengers in its Hoosick Falls run. Several routes were reconfigured in April 2011. A new, handicapped-accessible bus funded through ARRA stimulus funding came on line in March 2011 for the Yankee Trails Hoosick Falls run and could provide an excitement to the line which may produce additional riders.

**MANDATES:**

The County is mandated to contribute to the Capital District Transportation Authority (CDTA). CDTA provides public transportation to the residents of the County.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$90,800** |
|---|---|---|---|
| R3589 | 35891 | State Aid - Bus Companies | $50,000 |
| R3589 | 35892 | Section 5311 Rural Transportation | 40,800 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funds for CDTA have been budgeted as per State mandate. Appropriations for the Private Bus Service (account 04703) are partially funded by State Aid, and the Section 5311 Rural Transportation program is 100% State funded.

**TRANSPORTATION**
**Bus Operations**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A5630 BUS09 Bus Operations - Section 5311 Bus Purchase** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 137,635.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **137,635.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUS OPERATIONS - SECTION 5311 BUS PURCHASE** | **0.00** | **137,635.00** | **0.00** | **0.00** | **0.00** |
| **A5630 Bus Operations** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04703 | Private Bus Service | 60,040.93 | 61,580.00 | 56,500.00 | 56,500.00 | 56,500.00 |
| 04704 | Section 5311 Bus Service | 37,000.00 | 38,900.00 | 40,800.00 | 40,800.00 | 40,800.00 |
| 04800 | Contractual Agency | 446,661.00 | 446,661.00 | 446,661.00 | 446,661.00 | 446,661.00 |
| **TOTAL** | **CONTRACTUAL** | **543,701.93** | **547,141.00** | **543,961.00** | **543,961.00** | **543,961.00** |
| **TOTAL** | **BUS OPERATIONS** | **543,701.93** | **547,141.00** | **543,961.00** | **543,961.00** | **543,961.00** |
| **TOTAL** | **TRANSPORTATION** | **543,701.93** | **684,776.00** | **543,961.00** | **543,961.00** | **543,961.00** |

**A6010 SOCIAL SERVICES - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

Functions include planning, preparation of service plans, financial management, budget preparation, all legal services, general oversight and contractual administration required to assure compliance to all applicable County, State and Federal laws and regulations.

**PROGRAM OBJECTIVES:**

The main objectives of this code are to provide direction, oversight, control and organization to the complex administration of social services programs. This major code encompasses the general needs of effective management including the allocation of limited resources within a rigidly regulated department.

**PROGRAM STATISTICS:**

| Administrative salaries as a % of Total Salaries | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 Budget | 2012 Request |
|---|---|---|---|---|---|---|---|---|---|---|
| | 8.0% | 7.8% | 8.4% | 8.6% | 9.2% | 7.8% | 7.9% | 8.1% | 8.6% | 8.4% |

**MANDATES:**

There is virtually no area within the Department of Social Services that is not covered by State and Federal mandates.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$7,774,688** |
|---|---|
| R1894 18941 Social Services Charges | $ 40,000 |
| R3610 36101 Social Services Administration - SA | 1,957,372 |
| R4610 46101 Social Services Administration - FA | 4,384,069 |
| R4610 46102 Food Stamp Grant | 195,774 |
| R4611 46111 Food Stamp Program Administration | 1,065,473 |
| R4689 46892 Other Social Services | 132,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services funding reflects year-end 2011 salary levels due to the expiration of the current UPSEU Collective Bargaining Agreement. The Fiscal Analyst position was eliminated at the end of 2010 as a result of failed union negotiations related to health insurance savings.

The “Furniture” budget reflects an appropriation for office chairs that may need replacement during the year. The “Automobile” line item reflects the purchase of a vehicle to replace an unsafe 2008 minivan with approximately 70,000 miles. In 2012, funding in “Other Equipment” is provided for replacement of computer equipment. A portion of these costs are reimbursable with state and federal aid.

Contractual expenses have been allocated, within budgetary constraints, based upon historical and anticipated expenditure levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6010 Social Services - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0060 | Admistrative Assistant | | 47,741.00 | 47,741.00 | 47,741.00 | 47,741.00 |
| 0090 | Accounting Supervisor Grade A | | 54,946.00 | 55,736.00 | 55,736.00 | 55,736.00 |
| 0290 | Assistant Social Services Atty | | 282,751.00 | 271,876.00 | 271,876.00 | 271,876.00 |
| 1250 | Commissioner Of Social Service | | 105,000.00 | 105,000.00 | 105,000.00 | 105,000.00 |
| 2070 | Dep Commissioner of Soc Srvs | | 85,776.00 | 86,626.00 | 86,626.00 | 86,626.00 |
| 2280 | Dep Com Of Social Services | | 81,120.00 | 82,070.00 | 82,070.00 | 82,070.00 |
| 2700 | Fiscal Analyst | | 46,974.00 | 0.00 | 0.00 | 0.00 |
| 6122 | Prg Audit & Review Specialist | | 66,700.00 | 66,700.00 | 66,700.00 | 66,700.00 |
| 7330 | Social Services Attorney | | 90,975.00 | 90,975.00 | 90,975.00 | 90,975.00 |
| 7390 | Staff Development Coordinator | | 65,396.00 | 66,346.00 | 66,346.00 | 66,346.00 |
| 7790 | Secretary To Commissioner | | 42,548.00 | 42,548.00 | 42,548.00 | 42,548.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **913,240.90** | **969,927.00** | **915,618.00** | **915,618.00** | **915,618.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 727.55 | 825.00 | 825.00 | 825.00 | 825.00 |
| 02300 | Automobile | 15,580.97 | 0.00 | 16,422.00 | 16,422.00 | 16,422.00 |
| 02400 | Other Equipment | 58,891.00 | 48,910.00 | 17,100.00 | 17,100.00 | 17,100.00 |
| **TOTAL** | **EQUIPMENT** | **75,199.52** | **49,735.00** | **34,347.00** | **34,347.00** | **34,347.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 166,265.76 | 158,500.00 | 184,802.00 | 184,802.00 | 184,802.00 |
| 04050 | Automobile Maintenance | 16,056.23 | 10,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04051 | Automobile, Gasoline | 13,896.24 | 17,500.00 | 22,500.00 | 21,500.00 | 21,500.00 |
| 04100 | Printing | 917.47 | 800.00 | 750.00 | 750.00 | 750.00 |
| 04150 | Postage | 89,189.72 | 125,450.00 | 93,204.00 | 93,204.00 | 93,204.00 |
| 04200 | Insurance | 38,825.02 | 45,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 04300 | Telephone | 56,371.51 | 68,000.00 | 63,882.00 | 63,882.00 | 63,882.00 |
| 04351 | Utilities - Electricity | 49,513.05 | 48,363.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04352 | Utilities - Fuel | 10,314.30 | 18,238.00 | 22,417.00 | 21,500.00 | 21,500.00 |
| 04400 | Repairs | 157.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04420 | Maintenance | 15,385.98 | 18,400.00 | 18,205.00 | 18,000.00 | 18,000.00 |
| 04450 | Rental - Equipment/Maintenance | 1,158,519.20 | 1,225,001.00 | 1,240,738.00 | 1,240,738.00 | 1,240,738.00 |
| 04500 | Special Departmental Supplies | 1,982.33 | 13,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04520 | Dues | 4,991.00 | 5,200.00 | 5,262.00 | 5,262.00 | 5,262.00 |
| 04540 | Publications | 10,973.15 | 12,350.00 | 12,850.00 | 12,850.00 | 12,850.00 |
| 04550 | Office Supplies | 44,032.57 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04560 | Training | 7,911.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04565 | Advertising | 147.75 | 2,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04749 | Transportation - Client | 44,610.70 | 106,000.00 | 116,726.00 | 116,726.00 | 116,726.00 |
| 04750 | Vital Stat Verification | 22.99 | 150.00 | 150.00 | 150.00 | 150.00 |
| 04751 | Food Stamps | 318,074.80 | 388,085.00 | 195,744.00 | 195,744.00 | 195,744.00 |
| 04900 | Professional Services | 1,009,638.86 | 1,203,256.00 | 1,183,562.00 | 1,183,562.00 | 1,183,562.00 |
| 04903 | Subpoenas/Witness | (63.68) | 200.00 | 200.00 | 200.00 | 200.00 |
| 04990 | Purchased Services | 138,109.91 | 130,000.00 | 130,000.00 | 130,000.00 | 130,000.00 |
| **TOTAL** | **CONTRACTUAL** | **3,195,842.86** | **3,655,993.00** | **3,467,992.00** | **3,465,870.00** | **3,465,870.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 327,652.91 | 333,061.00 | 332,757.00 | 332,757.00 | 332,757.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **327,652.91** | **333,061.00** | **332,757.00** | **332,757.00** | **332,757.00** |
| **TOTAL** | **SOCIAL SERVICES - ADMINISTRATION** | **4,511,936.19** | **5,008,716.00** | **4,750,714.00** | **4,748,592.00** | **4,748,592.00** |

**A6011 SOCIAL SERVICES - INCOME MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The actual functions include, but are not limited to, eligibility determination, needs determination, screening, finger imaging, and authorization of services, investigation, recertification, resource and asset searching, emergency resolution and employment referral services.

**PROGRAM OBJECTIVES:**

The general objectives are to assure assistance to all eligible, disadvantaged residents of Rensselaer County, within the laws and regulations (state and federal) governing social services. Specifically, this entails determining eligibility and providing benefits such as: Medicaid, Family Assistance/Temporary Assistance to Needy Families, Safety Net, Food Stamps, HEAP (Home Energy Assistance Program), Day Care Block Grant, Transitional Day Care, child support collection and enforcement, Emergency Aid to Adults, Emergency Aid to Families, and burial services. In addition, the front-end detection system (FEDS) and the fraud investigators ensure those who are receiving assistance are those truly in need.

**PROGRAM STATISTICS:**

| 12/31 of the year per WMS | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| TANF cases | 836 | 877 | 893 | 877 | 811 | 807 | 892 | 1,003 | 1,028 |
| Safety Net cases | 249 | 274 | 332 | 338 | 348 | 312 | 347 | 368 | 382 |

| | Food Stamps Issued | Average Households |
|---|---|---|
| 2003 | $9,750,736 | 4,268 |
| 2004 | $10,822,410 | 4,714 |
| 2005 | $12,087,472 | 5,164 |
| 2006 | $13,092,075 | 5,460 |
| 2007 | $14,000,284 | 5,700 |
| 2008 | $16,679,477 | 6,354 |
| 2009 | $24,993,697 | 7,505 |
| 2010 | $29,223,295 | 8,515 |

**REVENUE APPLICABLE TO THIS PROGRAM:**

State and Federal administrative reimbursement for Medicaid and Food Stamps is included within organization code A6010. All public assistance administration is now federally funded under FFFS.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all positions are budgeted at year-end 2011 salary levels. As a result of the failed union negotiations related to health insurance savings, two (2) Clerk positions, two (2) Community Service Worker positions, a Senior Clerk position, and three (3) Social Welfare Examiner positions were eliminated at the end of 2010. With the department's decision to eliminate the TOP program, two (2) Social Welfare Examiner positions were transferred from A6014 to assist with the extremely high caseloads within this unit. In addition, some of the up-front mandated employment functions were transferred to this program. During 2011, the department reevaluated this unit and determined it would be better served with an additional Senior Account Clerk position. Consequently, one (1) Social Welfare Examiner position was eliminated.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6011 Social Services - Income Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 159,060.00 | 159,530.00 | 159,530.00 | 159,530.00 |
| 0160 | Associate Account Clerk | | 44,928.00 | 44,928.00 | 44,928.00 | 44,928.00 |
| 0725 | BICS Operator | | 31,200.00 | 31,200.00 | 31,200.00 | 31,200.00 |
| 1240 | Community Service Worker | | 145,827.00 | 88,794.00 | 88,794.00 | 88,794.00 |
| 1590 | Clerk | | 612,615.00 | 555,800.00 | 555,800.00 | 555,800.00 |
| 1695 | Dir of Assistance Programs | | 70,775.00 | 70,775.00 | 70,775.00 | 70,775.00 |
| 2390 | Data Entry Machine Operator | | 94,786.00 | 95,266.00 | 95,266.00 | 95,266.00 |
| 4715 | Managed Care Facilitator | | 46,974.00 | 46,974.00 | 46,974.00 | 46,974.00 |
| 4800 | Motor Vehicle Operator | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| 5410 | Overtime | | 40,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 5630 | Personnel Service Savings | | (165,000.00) | (165,000.00) | (165,000.00) | (165,000.00) |
| 5650 | On Call Stipend | | 12,600.00 | 12,600.00 | 12,600.00 | 12,600.00 |
| 5740 | Principal Account Clerk | | 50,763.00 | 50,763.00 | 50,763.00 | 50,763.00 |
| 5930 | Principal Data Entry Operator | | 40,069.00 | 40,069.00 | 40,069.00 | 40,069.00 |
| 6085 | Principal S. W. Examiner II | | 216,160.00 | 216,160.00 | 216,160.00 | 216,160.00 |
| 6086 | Principal S. W. Examiner III | | 57,549.00 | 57,549.00 | 57,549.00 | 57,549.00 |
| 6670 | Resource Assistant | | 52,662.00 | 52,662.00 | 52,662.00 | 52,662.00 |
| 6710 | Receptionist | | 31,742.00 | 31,742.00 | 31,742.00 | 31,742.00 |
| 7000 | Senior Account Clerk | | 254,547.00 | 289,507.00 | 289,507.00 | 289,507.00 |
| 7030 | Senior Clerk | | 30,730.00 | 0.00 | 0.00 | 0.00 |
| 7100 | Senior Resource Consultant | | 65,578.00 | 65,578.00 | 65,578.00 | 65,578.00 |
| 7210 | Senior Social Welfare Examiner | | 366,517.00 | 366,997.00 | 366,997.00 | 366,997.00 |
| 7260 | Senior Welfare Investigator | | 53,823.00 | 53,823.00 | 53,823.00 | 53,823.00 |
| 7340 | Social Welfare Examiner | | 1,803,521.00 | 1,737,074.00 | 1,737,074.00 | 1,737,074.00 |
| 7860 | Senior Support Investigator | | 42,628.00 | 42,628.00 | 42,628.00 | 42,628.00 |
| 7870 | Support Investigator | | 196,574.00 | 196,574.00 | 196,574.00 | 196,574.00 |
| 8060 | Temporary Services | | 88,654.00 | 65,000.00 | 65,000.00 | 65,000.00 |
| 8090 | Typist | | 66,093.00 | 66,093.00 | 66,093.00 | 66,093.00 |
| 8760 | Welfare Investigator | | 101,601.00 | 101,601.00 | 101,601.00 | 101,601.00 |
| 8800 | Welfare Management Sys Coord | | 47,457.00 | 47,457.00 | 47,457.00 | 47,457.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **4,708,781.41** | **4,691,163.00** | **4,482,874.00** | **4,482,874.00** | **4,482,874.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,983,519.19 | 1,983,749.00 | 2,209,187.00 | 2,209,187.00 | 2,209,187.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,983,519.19** | **1,983,749.00** | **2,209,187.00** | **2,209,187.00** | **2,209,187.00** |
| **TOTAL** | **SOCIAL SERVICES - INCOME MAINTENANCE** | **6,692,300.60** | **6,674,912.00** | **6,692,061.00** | **6,692,061.00** | **6,692,061.00** |

**A6012 SOCIAL SERVICES - GENERAL SERVICES**

**DEPARTMENTAL FUNCTIONS:**

General functions include uniform case records (UCRs). UCRs are done at 30 days, 90 days, 6 months and then every 6 months until the child is discharged from our care. Functions performed include family court preparation and petition documentation (prepared by caseworkers), site visitation (institutions, foster homes), home studies, home investigations, unannounced home visits, removals, placements (including extensions), termination of parental rights, adoptions, determination of adequate service plans and provision of all necessary services.

**PROGRAM OBJECTIVES:**

The general objectives include the provision of services and compliance to the Federal Social Services Block Grant/Title XX of the Social Security Act. Programs include IV-E Foster Care, JD/PINS Foster Care, Child Welfare Foster Care, Foster Family Homes, IV-E/Non PINS, IV-E/JD/PINS Institutions, DFY Placements, Adoptions, Child Preventive Services, Child Protective Services - including long-term or on-going case monitoring, adult services - including protective issues and financial management, and domestic violence services. The objectives of the service workers are much different than income maintenance casework. Many of these cases deal with extremely sensitive situations - including the health and safety issues of children, as well as sexual abuse. Child protective is on-call 24 hours a day and must respond to all reports received by the New York State Central Register of Child Abuse and Maltreatment within 24 hours, if not immediately.

**PROGRAM STATISTICS:**

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| CPS reports investigated | 2,140 | 2,227 | 2,126 | 2,402 | 2,444 | 2,647 | 2,888 | 2,858 | 1,427 |

**REVENUE APPLICABLE TO THIS PROGRAM:**

State and Federal revenue are included in organization codes A6010, A6070, and A6119.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services funding is provided at year-end 2011 salary levels for all bargaining unit positions due to expiration of the present UPSEU Collective Bargaining Agreement. A Case Supervisor Grade B position, a Senior Caseworker position, and a Senior Court Liaison position were eliminated at the end of 2010 as a result of failed union negotiations related to health insurance savings. With the department’s decision to eliminate the TOP program, a Caseworker position was transferred from A6014 to deal with the homeless population and finding them permanent housing.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6012 Social Services - General Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 31,798.00 | 31,798.00 | 31,798.00 | 31,798.00 |
| 1040 | Case Supervisor Grade B | | 449,738.00 | 395,705.00 | 395,705.00 | 395,705.00 |
| 1050 | Caseworker | | 1,420,427.00 | 1,388,292.00 | 1,388,292.00 | 1,388,292.00 |
| 1330 | Child Protective Coordinator | | 76,205.00 | 76,205.00 | 76,205.00 | 76,205.00 |
| 1340 | Child Protective Supervisor | | 365,597.00 | 365,025.00 | 365,025.00 | 365,025.00 |
| 1350 | Child Protective Worker | | 1,338,017.00 | 1,442,375.00 | 1,442,375.00 | 1,442,375.00 |
| 1590 | Clerk | | 57,982.00 | 57,982.00 | 57,982.00 | 57,982.00 |
| 3320 | Homemaker | | 105,785.00 | 105,785.00 | 105,785.00 | 105,785.00 |
| 4800 | Motor Vehicle Operator | | 99,365.00 | 99,365.00 | 99,365.00 | 99,365.00 |
| 5410 | Overtime | | 325,000.00 | 300,000.00 | 300,000.00 | 300,000.00 |
| 5630 | Personnel Service Savings | | (140,000.00) | (140,000.00) | (140,000.00) | (140,000.00) |
| 5650 | On Call Stipend | | 44,100.00 | 44,100.00 | 44,100.00 | 44,100.00 |
| 5927 | Principal Court Liaison | | 60,334.00 | 60,334.00 | 60,334.00 | 60,334.00 |
| 7020 | Senior Caseworker | | 208,339.00 | 156,208.00 | 156,208.00 | 156,208.00 |
| 7210 | Senior Social Welfare Examiner | | 42,491.00 | 42,491.00 | 42,491.00 | 42,491.00 |
| 7250 | Senior Typist | | 31,825.00 | 31,825.00 | 31,825.00 | 31,825.00 |
| 7340 | Social Welfare Examiner | | 121,966.00 | 121,966.00 | 121,966.00 | 121,966.00 |
| 7375 | Special Projects Administrator | | 62,520.00 | 63,000.00 | 63,000.00 | 63,000.00 |
| 7865 | Senior Court Liaison | | 38,790.00 | 0.00 | 0.00 | 0.00 |
| 7914 | Social Services Clinical Coord | | 62,000.00 | 65,209.00 | 65,209.00 | 65,209.00 |
| 8770 | Working Supervisor | | 34,842.00 | 34,842.00 | 34,842.00 | 34,842.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **5,046,291.16** | **4,837,121.00** | **4,742,507.00** | **4,742,507.00** | **4,742,507.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,664,652.45 | 1,628,032.00 | 1,786,524.00 | 1,786,524.00 | 1,786,524.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,664,652.45** | **1,628,032.00** | **1,786,524.00** | **1,786,524.00** | **1,786,524.00** |
| **TOTAL** | **SOCIAL SERVICES - GENERAL SERVICES** | **6,710,943.61** | **6,465,153.00** | **6,529,031.00** | **6,529,031.00** | **6,529,031.00** |

## A6013 SOCIAL SERVICES - SUPPORT COLLECTION UNIT

### DEPARTMENTAL FUNCTIONS:

Functions include location of absent parents, establishment and enforcement of court orders, support collections, interception of tax refunds and case management.

### PROGRAM OBJECTIVES:

The major objective is to protect the rights of children while enforcing the responsibility of parental support. This includes the establishment of the obligations, the collection of the obligation and the enforcement of the support order. The department serves both public assistance and private clients.

### PROGRAM STATISTICS:

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|---|---|
| Total Collections | $16,233,200 | $18,421,073 | $18,880,794 | $19,404,555 | $20,956,000 | $20,537,558 | $20,782,932 |

### REVENUE APPLICABLE TO THIS PROGRAM:

Included under organization code A6010.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

All positions are budgeted at 2011 year-end salary levels due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement. As a result of the failed union negotiations related to health insurance savings, an Account Clerk position was eliminated at the end of 2010. The Data Entry Machine Operator position that was “saved out” in the 2011 budget has been eliminated.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Support Collection Unit**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6013 Social Services - Support Collection Unit** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 62,528.00 | 31,798.00 | 31,798.00 | 31,798.00 |
| 1590 | Clerk | | 29,252.00 | 29,252.00 | 29,252.00 | 29,252.00 |
| 2390 | Data Entry Machine Operator | | 30,800.00 | 0.00 | 0.00 | 0.00 |
| 5630 | Personnel Service Savings | | (30,730.00) | 0.00 | 0.00 | 0.00 |
| 7000 | Senior Account Clerk | | 114,438.00 | 114,438.00 | 114,438.00 | 114,438.00 |
| 7870 | Support Investigator | | 193,323.00 | 193,690.00 | 193,690.00 | 193,690.00 |
| 9760 | Supervisor Of Support Collect | | 58,767.00 | 58,767.00 | 58,767.00 | 58,767.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **442,226.94** | **458,378.00** | **427,945.00** | **427,945.00** | **427,945.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04150 | Postage | 176.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04300 | Telephone | 1,262.17 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 3,087.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **4,525.18** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 173,042.03 | 180,163.00 | 182,383.00 | 182,383.00 | 182,383.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **173,042.03** | **180,163.00** | **182,383.00** | **182,383.00** | **182,383.00** |
| **TOTAL** | **SOCIAL SERVICES - SUPPORT COLLECTION UNIT** | **619,794.15** | **638,541.00** | **610,328.00** | **610,328.00** | **610,328.00** |

**A6014 SOCIAL SERVICES - EMPLOYMENT**

**DEPARTMENTAL FUNCTIONS:**

Our employment workers do an in depth assessment of our new clients education and work skills and develop a work plan. Educational deficiencies are identified and staff will refer and place clients in basic education training and GED programs. Staff also refer and place clients in CNA programs and other job placement programs. Clients with employable skills are placed on job sites and are required to job search. Staff performs almost all functions in the WTW CMS sub-system and carries a high caseload. Staff work toward the goal of a high client participation rate and toward the ultimate goal of client self sufficiency and closing public assistance cases.

**PROGRAM OBJECTIVES:**

The purpose of the Employment program is to encourage, assist and require applicants for and recipients of Family Assistance to fulfill their responsibilities to support their children by preparing for, accepting and retaining employment. The goal of the program is the avoidance of long term welfare dependency through the provision of work activities and employment opportunities.

**REVENUE APPLICABLE TO THIS PROGRAM:**

Employment is included in our FFFS allocation plan and therefore the revenue is reflected in revenue code 46151 A R4615 under organization code A6109.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The TOP program was discontinued January 31, 2011.

During 2011, the department consolidated the Transitional Opportunities Program (TOP) and Project Hire (Help In Reaching Employment). In an effort to consolidate similar goals and make the employment functions more efficient, the decision was made to create an “Employment” unit. Consequently, two (2) Social Welfare Examiner positions were transferred to A6011 and a Caseworker position was transferred to A6012.

In the 2011 budget, four (4) Senior Social Welfare Examiner titles were added along with an equal offset within “Personnel Service Savings”. This modification in Personnel was budget neutral. Three (3) of the four (4) Caseworkers were transferred into vacant items within other units (i.e. home care, JD PINS, adult services) during the year. These three (3) vacancies were replaced with Senior Social Welfare Examiners. Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, all Personnel Services line items remain unchanged.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Employment**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6014 Social Services - Employment** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1050 | Caseworker | | 245,322.00 | 51,409.00 | 51,409.00 | 51,409.00 |
| 2605 | Employment Specialist | | 47,444.00 | 47,444.00 | 47,444.00 | 47,444.00 |
| 5630 | Personnel Service Savings | | (156,688.00) | (40,072.00) | (40,072.00) | (40,072.00) |
| 5650 | On Call Stipend | | 0.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 7210 | Senior Social Welfare Examiner | | 156,688.00 | 156,688.00 | 156,688.00 | 156,688.00 |
| 7340 | Social Welfare Examiner | | 78,770.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **152,878.98** | **371,536.00** | **219,069.00** | **219,069.00** | **219,069.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 866.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 1,327.42 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **2,194.21** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 55,419.73 | 142,488.00 | 122,666.00 | 122,666.00 | 122,666.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **55,419.73** | **142,488.00** | **122,666.00** | **122,666.00** | **122,666.00** |
| **TOTAL** | **SOCIAL SERVICES - EMPLOYMENT** | **210,492.92** | **514,024.00** | **341,735.00** | **341,735.00** | **341,735.00** |

## A6015 SOCIAL SERVICES - BLOCK GRANT PROGRAMS

### PROGRAM OBJECTIVES:

This code contains the costs for the two domestic violence contracts with Unity House, supportive services and the domestic violence liaison. The supportive services contract is one hundred percent (100%) funded up to $12,075 for enhanced or expanded core and/or optional non-residential domestic violence services. The domestic violence liaison is a mandated service that is funded through the Flexible Fund for Family Services.

### REVENUE APPLICABLE TO THIS PROGRAM:

R4609 46095 TANF Services $12,075

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Contractual expense funding is allocated in accordance with the departmental request.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Block Grant Programs**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6015 Social Services - Block Grant Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 50,000.00 | 37,075.00 | 37,075.00 | 37,075.00 | 37,075.00 |
| 04990 | Purchased Services | 506.64 | 750.00 | 750.00 | 750.00 | 750.00 |
| **TOTAL** | **CONTRACTUAL** | **50,506.64** | **37,825.00** | **37,825.00** | **37,825.00** | **37,825.00** |
| **TOTAL** | **SOCIAL SERVICES - BLOCK GRANT PROGRAMS** | **50,506.64** | **37,825.00** | **37,825.00** | **37,825.00** | **37,825.00** |

**A6055 SOCIAL SERVICES - DAY CARE**

**DEPARTMENTAL FUNCTIONS:**

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

**PROGRAM OBJECTIVES:**

This major code provides indirect/direct payments for childcare under the New York State Child Care Development Block Grant. These services are provided in accordance with the regulations for the Block Grant. Categories include family assistance day care (clients currently receiving public assistance), low-income day care/diversion (mandated for families < 160% of the state income standard, optional up to 200%), and transitional (guaranteed child care for up to 12 months following the date in which their public assistance case closes). Day care is only provided if the parent/caregiver is employed or involved in an approved work activity. The high cost of child care is an obstacle for parents coming off of public assistance, by providing them with day care they are more likely to continue working and hopefully remain off of public assistance.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$4,397,628**

| | |
|---|---|
| R1855 18551 Repayments Day Care | $ 6,000 |
| R3655 36551 Child Care Block Grant - SA | 4,391,628 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The budget request for the New York State Child Care Development Block Grant is approved based on the department's submission.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Day Care**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6055 Social Services - Day Care** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 4,210,458.68 | 4,127,300.00 | 4,381,212.00 | 4,381,212.00 | 4,381,212.00 |
| **TOTAL** | **CONTRACTUAL** | **4,210,458.68** | **4,127,300.00** | **4,381,212.00** | **4,381,212.00** | **4,381,212.00** |
| **TOTAL** | **SOCIAL SERVICES - DAY CARE** | **4,210,458.68** | **4,127,300.00** | **4,381,212.00** | **4,381,212.00** | **4,381,212.00** |

**A6070 SOCIAL SERVICES - PURCHASE OF SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Functions include eligibility determination, assessment of community-based availability of care, authorization of services and general follow-up relating to the appropriateness and effectiveness of the programs.

**PROGRAM OBJECTIVES:**

This code provides for mandated contractual purchase of services related to Title XIX, Title XX and specific foster care clients. Preventive services are crucial to the population DSS serves. By taking a proactive role early in a child's life we hope to minimize the probability of institutional care. Institutional care can cost the county upwards of $100,000 a year for one child - and without any guarantee of "success". Services include mandated preventive/protective day care, psychological evaluations, detention prevention, intensive aftercare and prevention, firesetter program, post adoption services, and wrap-a-round services. Adult clients are able to avoid nursing home placements by providing them with homemaker/home care services.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$2,543,620** |
|---|---|
| R1870 18701 Repayment - Services to Recipients | $ 1,500 |
| R3670 36701 Services to Recipients - SA | 2,089,892 |
| R4670 46701 Services to Recipients - FA | 452,228 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

04738 Adult Services - request includes a contractual payment to Northeast Behavioral Health Services to provide evaluation services and miscellaneous expenses.

04743 Homemakers - this is a Title XX mandated service and funding has been provided as requested.

04746 Mandated Prevention/Protection - this is for Title XX Child Preventive/Protective Daycare.

04747 Child Prevention Services - contractual payments to Northeast Parent and Child Society, Community Maternity, Jewish Family Services, Vanderheyden, Equinox, Samaritan Hospital, Developmental Pediatrics, Dr. Williams, Berkshire Farms, and Parsons are all funded within this line item.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Purchase of Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6070 Social Services - Purchase of Services** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04738 | Adult Services | 0.00 | 30,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04743 | Homemakers | 31,659.67 | 75,000.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| 04746 | Mandated Preventive/Protection | 564,233.08 | 470,000.00 | 600,098.00 | 600,098.00 | 600,098.00 |
| 04747 | Child Preventive Services | 1,092,438.89 | 1,208,924.00 | 1,258,196.00 | 1,258,196.00 | 1,258,196.00 |
| **TOTAL** | **CONTRACTUAL** | **1,688,331.64** | **1,783,924.00** | **1,948,294.00** | **1,948,294.00** | **1,948,294.00** |
| **TOTAL** | **SOCIAL SERVICES - PURCHASE OF SERVICES** | **1,688,331.64** | **1,783,924.00** | **1,948,294.00** | **1,948,294.00** | **1,948,294.00** |

## A6101 SOCIAL SERVICES - MEDICAL ASSISTANCE

### DEPARTMENTAL FUNCTIONS:

Functions include eligibility determination, authorization of vendor payments, cost-benefit analysis and compliance to all medical assistance regulations.

### PROGRAM OBJECTIVES:

These services consist of locally administered Title XIX services, essentially, these include the continuation of employer provided health insurance, the Medicare buy-in, reimbursement of certain co-pays, and the Medicaid transportation contract with ACCESS Transit/CDTA, and other minor expenses are paid on behalf of clients as the need arises.

### PROGRAM STATISTICS:

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Total Insurance Cases | 560 | 585 | 490 | 397 | 365 | 477 | 551 | 673 | 623 |

### REVENUE APPLICABLE TO THIS PROGRAM: **$ 717,500**

| | |
|---|---|
| R1801 18011 Repayment Medical Assistance | $1,150,000 |
| R3601 36011 Medical Assistance - SA | (220,250) |
| R4601 46011 Medical Assistance - FA | (212,250) |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

Of the total appropriation of $642,500, $385,000 is for the ACCESS Transit/CDTA contract to administer the Medicaid Transportation program. The cost of insurance premium continuation is funded in the amount of $230,000, the cost of reimbursing enrollee transportation costs is funded in the amount of $20,000, and $7,500 is to cover miscellaneous transportation costs and client lodging/housing costs during medical treatment.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Medical Assistance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6101 Social Services - Medical Assistance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 484,021.40 | 547,000.00 | 642,500.00 | 642,500.00 | 642,500.00 |
| **TOTAL** | **CONTRACTUAL** | **484,021.40** | **547,000.00** | **642,500.00** | **642,500.00** | **642,500.00** |
| **TOTAL** | **SOCIAL SERVICES - MEDICAL ASSISTANCE** | **484,021.40** | **547,000.00** | **642,500.00** | **642,500.00** | **642,500.00** |

**A6102 SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.**

**DEPARTMENTAL FUNCTIONS:**

This code reflects the County's 2012 Medicaid obligation as per the Medicaid Cap legislation.

**PROGRAM OBJECTIVES:**

Chapter 58 of the Laws of 2005 responded to citizen and local government concerns about the growing costs of Medicaid to local government and the increasing burden it placed on the local tax base. The Governor's plan relieves local government of the risk of substantial, unpredictable year-to-year increases for Medicaid by capping the local cost of Medicaid as adjusted by set annual increases. As enacted, the law establishes calendar year 2005 as the base period for calculating future local shares. The legislation requires that the 2005 base year amount be increased by 3.5% for calendar year 2006, 3.25% for calendar year 2007 and 3% for calendar year 2008 and each year thereafter. This modest growth rate is applied in a non-compounded manner. The statute also provides the specific method for conversion of the base year amounts into the required State fiscal year caps. In 2012, the County's share is calculated at 21.75% of the 2005 base year amount.

**PROGRAM STATISTICS:**

| as of 1st of year: | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Medicaid recipients | 18,305 | 19,522 | 20,011 | 19,802 | 19,937 | 21,353 | 23,052 | 25,373 | 25,770 |

% of population receiving Medicaid benefits as of 6/30/11: 16.6%

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

2012 is the seventh year of the enacted Medicaid CAP. A three percent (3%) increase over the 2011 requirement is reflected in "Program Expenditures". The "IGT Offset" line item represents fifty percent (50%) of the estimated Van Rensselaer Manor's Upper Payment Limit (UPL) payment, for which the County is responsible.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Medical Assistance - M.M.I.S.**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6102 Social Services - Medical Assistance - M.M.I.S.** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 31,998,096.00 | 32,979,967.00 | 33,813,145.00 | 33,813,145.00 | 33,813,145.00 |
| 04706 | IGT Offset | 0.00 | 4,905,762.00 | 2,950,000.00 | 2,950,000.00 | 2,950,000.00 |
| **TOTAL** | **CONTRACTUAL** | **31,998,096.00** | **37,885,729.00** | **36,763,145.00** | **36,763,145.00** | **36,763,145.00** |
| **TOTAL** | **SOCIAL SERVICES - MEDICAL ASSISTANCE - M.M.I.S.** | **31,998,096.00** | **37,885,729.00** | **36,763,145.00** | **36,763,145.00** | **36,763,145.00** |

## 6106 SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES

### DEPARTMENTAL FUNCTIONS:

Specific payment amounts are available for the operator of an adult home for services provided to their residents.

### PROGRAM OBJECTIVES:

These private homes provide an atmosphere of family living for adults who are unable to live on their own. Family-type homes for adults are provided by people who have a desire to help others and have extra room in their homes. Each home is limited to a maximum of four residents unrelated to the provider. The homes are certified by the New York State Office of Children and Family Services through its Bureau of Adult Services.

These are payments to residents and operators of adult homes mandated under chapter 759 of the laws of 1987. This code is one hundred percent (100%) funded with no county share.

### REVENUE APPLICABLE TO THIS PROGRAM:

R3606 36061 Adult Family-Type Homes $2,600

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The request, as submitted by the department, is accepted.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Adult Family-Type Homes**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6106 Social Services - Adult Family-Type Homes** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 1,933.72 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| **TOTAL** | **CONTRACTUAL** | **1,933.72** | **2,600.00** | **2,600.00** | **2,600.00** | **2,600.00** |
| **TOTAL** | **SOCIAL SERVICES - ADULT FAMILY-TYPE HOMES** | **1,933.72** | **2,600.00** | **2,600.00** | **2,600.00** | **2,600.00** |

**A6109 SOCIAL SERVICES - FAMILY ASSISTANCE**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination, needs assessment, authorization of services and investigation.

**PROGRAM OBJECTIVES:**

Authorized under Title IV-A of the Social Security Act, the objectives include the provision of income maintenance to eligible residents. All clients are categorically eligible for Medicaid and most are eligible for food stamps and HEAP benefits. Also included in this code are children eligible for EAF/TANF foster home and institutional benefits.

The SFY11-12 budget changed the funding for TANF expenditures. TANF and EAF non-services expenditures are now funded with one hundred percent (100%) Federal dollars. Also, EAF foster care maintenance and administration costs are now an allowable FFFS cost.

**PROGRAM STATISTICS:**

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 1,012 | 1,099 | 1,142 | 1,082 | 1,004 | 995 | 995 | 1,078 | 1,113 |
| Total Burials | 4 | 0 | 4 | 0 | 1 | 0 | 1 | 0 | 0 |

**REVENUE APPLICABLE TO THIS PROGRAM: $15,091,699**

| | | |
|---|---|---|
| R1809 18091 | Repayment Family Assistance | $ 1,200,000 |
| R1811 18111 | Child Support Incentive Earnings | 160,000 |
| R3609 36091 | Family Assistance - State | 2,901 |
| R4609 46091 | Family Assistance - Federal | 8,997,438 |
| R4615 46151 | FFFS | 4,731,360 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The TANF caseload is currently trending at more than twelve percent (12%) over the prior year. The TANF non-services (public assistance benefits) portion of this line item reflects over sixty-four percent (64%) of the total appropriation, with the remaining balance for services (such as foster homes, group care and congregate care).

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Family Assistance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6109 Social Services - Family Assistance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 13,188,053.59 | 13,327,867.00 | 14,309,944.00 | 14,309,944.00 | 14,309,944.00 |
| **TOTAL** | **CONTRACTUAL** | **13,188,053.59** | **13,327,867.00** | **14,309,944.00** | **14,309,944.00** | **14,309,944.00** |
| **TOTAL** | **SOCIAL SERVICES - FAMILY ASSISTANCE** | **13,188,053.59** | **13,327,867.00** | **14,309,944.00** | **14,309,944.00** | **14,309,944.00** |

**A6119 SOCIAL SERVICES - FOSTER CARE**

**DEPARTMENTAL FUNCTIONS:**

The functions include the placement, monitoring and provision of service to children in care.

**PROGRAM OBJECTIVES:**

Mandated under Social Services Law and the Family Court Act, the main objective is to assure the under care of children who cannot be maintained in their own homes. The type of care varies from family foster homes, agency foster homes, group homes and private institutions.

**PROGRAM STATISTICS:**

| Average monthly cases | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|---|---|---|
| Adoption Subsidies | 109 | 117.1 | 167 | 140 | 156 | 153 | 165 | 178 |
| Foster Parent Homes | 71 | 56.3 | 40.3 | 47.8 | 24.3 | 34 | 40.7 | 35 |
| Institutional Care | 83 | 70 | 60 | 59 | 46.7 | 40.6 | 57.8 | 55 |

**REVENUE APPLICABLE TO THIS PROGRAM: $7,519,495**

| | |
|---|---|
| R1819 18191 Repayment Child Care | $ 375,000 |
| R3619 36191 Child Care – SA | 5,509,956 |
| R4619 46191 Child Care - FA | 1,546,539 |
| R4661 46611 IV-B Funds | 88,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The budget allocation is based upon various services provided to children in foster care. These services include the following: board and care, adoption subsidies, tuition, one-on-one aides, foster care babysitting, independent living, transportation and clothing.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Foster Care**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6119 Social Services - Foster Care** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 9,039,732.39 | 9,502,786.00 | 9,029,268.00 | 9,029,268.00 | 9,029,268.00 |
| **TOTAL** | **CONTRACTUAL** | **9,039,732.39** | **9,502,786.00** | **9,029,268.00** | **9,029,268.00** | **9,029,268.00** |
| **TOTAL** | **SOCIAL SERVICES - FOSTER CARE** | **9,039,732.39** | **9,502,786.00** | **9,029,268.00** | **9,029,268.00** | **9,029,268.00** |

**A6123 SOCIAL SERVICES - JD-PRIVATE INSTITUTIONS**

**DEPARTMENTAL FUNCTIONS:**

The local functions include making direct payments to institutions for foster care based upon approved per diem rates.

**PROGRAM OBJECTIVES:**

Mandated under the Family Court Act, the objectives of this program are to purchase services for children who cannot be maintained in their own homes or in a family foster care setting. These placements (DFY) are mostly court ordered cases that have shown no compatibility for community-based care.

**PROGRAM STATISTICS:**

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|---|---|---|
| Average Placements | 5.2 | 14.1 | 18.9 | 17 | 5.2 | 5.5 | 4.8 | 7 |

**REVENUE APPLICABLE TO THIS PROGRAM:** **$382,465**

| | |
|---|---|
| R1823 18231 Repayment Juvenile Delinquents | $ 35,000 |
| R3623 36231 Juvenile Delinquents | 347,465 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The 2012 line item reflects payments for care provided at the following levels: congregate care/institutions, group homes, agency foster care, and independent living. Additionally, the Capital District Secure Detention Facility is projected at $210,000, the Dormitory Authority at $40,000, and the New York State Office of Children and Family Services for Detention at $5,000. The contract for non-secure detention beds has been funded within this cost center and will be utilized only if placement of the youth is absolutely necessary.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - JD-Private Institutions**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6123 Social Services - JD-Private Institutions** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 1,383,659.67 | 1,429,442.00 | 1,547,786.00 | 1,547,786.00 | 1,547,786.00 |
| **TOTAL** | **CONTRACTUAL** | **1,383,659.67** | **1,429,442.00** | **1,547,786.00** | **1,547,786.00** | **1,547,786.00** |
| **TOTAL** | **SOCIAL SERVICES – JD-PRIVATE INSTITUTIONS** | **1,383,659.67** | **1,429,442.00** | **1,547,786.00** | **1,547,786.00** | **1,547,786.00** |

## A6129 SOCIAL SERVICES - JD-STATE TRAINING SCHOOLS

### DEPARTMENTAL FUNCTIONS:

Local functions consist of direct payment of the County share to the New York State Office of Children and Family Services for state training schools.

### PROGRAM OBJECTIVES:

These court-ordered placements are maintained in a state facility. Mandated under the Family Court Act, this cost only represents county share of total costs.

### PROGRAM STATISTICS:

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|---|---|---|
| Total Care Days Paid | 2,805 | 3,757 | 3,672 | 2,415 | 2,689 | 3,221 | 1,524 | 993 |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The New York State Office of Children and Family Services (OCFS) bills the county for its' fifty percent (50%) share, plus any prior year rate adjustments, of the operating costs for placements in State facilities.

The 2012 allocation is for an average of nearly three (3) placements in two (2) different levels of care – two and a half (2.5) in limited secure (Level II) and approximately one half (.5) in non-community based residential services (Level III). An additional $50,000 is included in the line item for any prior year rate adjustments, as the County, based upon information provided by OCFS, is still utilizing interim 2008, 2009 and 2010 per diem rates.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - JD-State Training Schools**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6129 Social Services - JD-State Training Schools** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 624,725.35 | 573,196.00 | 452,063.00 | 452,063.00 | 452,063.00 |
| **TOTAL** | **CONTRACTUAL** | **624,725.35** | **573,196.00** | **452,063.00** | **452,063.00** | **452,063.00** |
| **TOTAL** | **SOCIAL SERVICES – JD-STATE TRAINING SCHOOLS** | **624,725.35** | **573,196.00** | **452,063.00** | **452,063.00** | **452,063.00** |

**A6140 SOCIAL SERVICES - SAFETY NET**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination, recertification, screening, investigation, authorization of services and monitoring of caseloads.

**PROGRAM OBJECTIVES:**

Mandated by the State of New York, Safety Net provides assistance to individuals and families who are ineligible for family assistance. The program is comprised of cash and non-cash assistance. There is a 24-month lifetime limit on cash safety net assistance. Non-cash benefits must be paid in the following manner - shelter assistance (direct payment to landlords), utility assistance, personal needs allowance, and other assistance. Level II congregate care and burials comprise over twenty percent (20%) of the total budget. Historically, the State shared 50/50 with the local districts the cost of safety net. However, in the SFY11-12 budget, State reimbursement was reduced to 29%.

**PROGRAM STATISTICS:**

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 354 | 387 | 396 | 462 | 526 | 508 | 538 | 576 | 587 |
| Total Burials | 120 | 123 | 137 | 126 | 134 | 158 | 163 | 191 | 87 |

**REVENUE APPLICABLE TO THIS PROGRAM:** **$2,312,594**

| | |
|---|---|
| R1840 18401 Repayment Safety Net | $ 650,000 |
| R3640 36401 State Aid - Safety Net | 1,564,434 |
| R4640 46401 Federal Aid - Safety Net | 98,160 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The department's request has been accepted based upon current caseload. Payments for private rent/public housing and congregate care will account for over fifty-one percent (51%) of projected benefits. Other benefits include monthly cash grants, burials, shelter, domestic violence services, utilities, etc.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Safety Net**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6140 Social Services - Safety Net** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 4,820,316.68 | 4,903,000.00 | 5,660,000.00 | 5,660,000.00 | 5,660,000.00 |
| **TOTAL** | **CONTRACTUAL** | **4,820,316.68** | **4,903,000.00** | **5,660,000.00** | **5,660,000.00** | **5,660,000.00** |
| **TOTAL** | **SOCIAL SERVICES - SAFETY NET** | **4,820,316.68** | **4,903,000.00** | **5,660,000.00** | **5,660,000.00** | **5,660,000.00** |

## A6141 SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS

### DEPARTMENTAL FUNCTIONS:

Local functions include income eligibility determinations, authorization of payments and the direct payment to vendors for energy service.

Beginning with the 2007-2008 heating season, fuel vendors outside of New York City received state payments directly through the Office of the State Comptroller's central accounting system. The new centralized payment process expedited vendor receipt of HEAP payments, thus increasing the amount of fuel purchased with the HEAP benefit by avoiding late payments and interest charges.

### PROGRAM OBJECTIVES:

Mandated by state and federal regulation, the objectives are to assure energy assistance to income-eligible clients.

### PROGRAM STATISTICS:

2010 Total Program: **$5,778,809**
Payments made by DSS $ 14,583
Payments made by OSC $5,764,226

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Total Households | 3,580 | 3,964 | 3,967 | 3,760 | 3,789 | 3,888 | 4,428 | 4,557 | 4,916 |

### REVENUE APPLICABLE TO THIS PROGRAM: **$ 65,000**

| | |
|---|---|
| R1841 18411 HEAP Repayments | $150,000 |
| R4641 46411 Energy Assistance Program | (85,000) |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The 2012 budget is based on two-party check payments that cannot be paid directly through the Office of the State Comptroller's central accounting system. The HEAP program is one hundred percent (100%) funded.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Energy Crisis Assistance Programs**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6141 Social Services - Energy Crisis Assistance Programs** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 18,891.62 | 85,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| **TOTAL** | **CONTRACTUAL** | **18,891.62** | **85,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **SOCIAL SERVICES - ENERGY CRISIS ASSISTANCE PROGRAMS** | **18,891.62** | **85,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |

**A6142 SOCIAL SERVICES - EMERGENCY AID FOR ADULTS**

**DEPARTMENTAL FUNCTIONS:**

Local functions include eligibility determination and the authorization of direct payments to cover emergencies.

**PROGRAM OBJECTIVES:**

Mandated under Social Services Law, this program provides funding to recipients of SSI who have emergencies, which cannot be covered under Safety Net or other areas of assistance.

**PROGRAM STATISTICS:**

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 6/30/11 |
|---|---|---|---|---|---|---|---|---|---|
| Average Monthly Cases | 18 | 10.8 | 11 | 8.7 | 9.3 | 7.8 | 8.5 | 4.1 | 4 |

**REVENUE APPLICABLE TO THIS PROGRAM:** **$25,250**

| | |
|---|---|
| R1842 18421 Repayment Emergency Aid Adults | $ 500 |
| R3642 36421 Emergency Aid | 24,750 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this cost center is provided as per the departmental request.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Social Services - Emergency Aid for Adults**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6142 Social Services - Emergency Aid for Adults** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04700 | Program Expenditures | 39,701.38 | 65,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| **TOTAL** | **CONTRACTUAL** | **39,701.38** | **65,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **SOCIAL SERVICES - EMERGENCY AID FOR ADULTS** | **39,701.38** | **65,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **SOCIAL SERVICES PROGRAMS** | **86,293,896.23** | **93,572,015.00** | **93,798,506.00** | **93,796,384.00** | **93,796,384.00** |

**A6310 COMMUNITY PROGRAM GRANTS**

**DEPARTMENTAL FUNCTIONS:**

Appropriations set aside in this cost center are used to contract with organizations and agencies, which provide unique and specific community programs, which benefit the citizens of Rensselaer County as a whole.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

In 1997, Rensselaer County chose to abolish the Community Program Fund (G/581/97) procedures for awarding and disbursing appropriations to certain community organizations. The new legislation requires the County Executive to "include such line item appropriations in the Tentative Budget as, in his/her judgment, are prudent and available to support such agencies, and the County Legislature shall act to review and approve said appropriations and authorize any related contracts."

Funding for the remaining libraries that are taxing districts has been eliminated for 2012. Due to budgetary constraints other community program grants have also been reduced. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Community Program Grants**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6310 Community Program Grants** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04801 | Huds-Mohawk (Tob. Prg) | 5,670.00 | 5,386.00 | 5,386.00 | 5,000.00 | 5,000.00 |
| 04807 | Conservation Alliance | 9,265.00 | 8,802.00 | 8,802.00 | 7,500.00 | 7,500.00 |
| 04809 | Schaghticoke Fair | 3,500.00 | 3,325.00 | 3,325.00 | 3,325.00 | 3,325.00 |
| 04810 | Cooperative Extension | 459,116.00 | 436,160.00 | 444,883.00 | 362,000.00 | 362,000.00 |
| 04811 | Rental - Cooperative Extension | 45,412.00 | 41,139.00 | 40,424.00 | 40,424.00 | 40,424.00 |
| 04812 | Soil And Water | 165,500.00 | 157,225.00 | 171,000.00 | 130,100.00 | 130,100.00 |
| 04813 | Libraries | 143,100.00 | 58,235.00 | 42,702.00 | 42,702.00 | 42,702.00 |
| 04814 | Historical Society | 5,000.00 | 4,750.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| 04815 | Uncle Sam Parade Comm. | 3,000.00 | 2,850.00 | 2,850.00 | 0.00 | 0.00 |
| 04816 | Memorial Day Parade Comm. | 1,500.00 | 1,425.00 | 1,425.00 | 0.00 | 0.00 |
| 04817 | Flag Day Parade Comm. | 3,000.00 | 2,850.00 | 2,850.00 | 0.00 | 0.00 |
| 04876 | Troy Youth Association, Inc. | 1,500.00 | 1,425.00 | 1,425.00 | 1,425.00 | 1,425.00 |
| **TOTAL** | **CONTRACTUAL** | **845,563.00** | **723,572.00** | **729,822.00** | **597,226.00** | **597,226.00** |
| **TOTAL** | **COMMUNITY PROGRAM GRANTS** | **845,563.00** | **723,572.00** | **729,822.00** | **597,226.00** | **597,226.00** |

## A6411 TOURISM PROGRAM

### DEPARTMENTAL FUNCTIONS:

The tourism program was established through the New York State Tourism Matching Funds Program. In place since 1992, it provides private sector interests in the County with a means of using their advertising budgets to attract more individuals to County events, accommodations, and attractions.

As established by New York State's Department of Economic Development, within this program the State will match advertising dollars generated on the local level for the purchase of recognized media advertising, which may include television, radio, magazines, internet and newsprint. All advertising must promote the county as a whole, and all advertising purchased with funds under this program shall follow central conceptual themes used by the department in its advertising for State tourism promotion.

### REVENUE APPLICABLE TO THIS PROGRAM: $40,686

| | | | |
|---|---|---|---|
| R2372 | 23725 | Planning Fees - IDA | $17,611 |
| R3715 | 37153 | Preserve America Grant | 23,075 |

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

For 2012, the Rensselaer County IDA will be named the County's Tourism Promotion Agent (TPA) for the I Love New York Matching Funds Program. County staff will continue to perform the day-to-day tasks associated with our tourism activities, but it is believed that such a change in TPA will allow the County to react to advertising opportunities more quickly and ensure that our tourism venues and their promotion will be well received by the desired media outlets. This change in the structure of the Tourism Program is reflected in their 2012 operating budget.

**ECONOMIC ASSISTANCE AND OPPORTUNITY**
**Tourism Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6411 CAN10 Tourism Program - Canal Corp. Tourism Grant** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04500 | Special Departmental Supplies | 0.00 | 1,428.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **1,428.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **TOURISM PROGRAM -CANAL CORP. TOURISM GRANT** | **0.00** | **1,428.00** | **0.00** | **0.00** | **0.00** |
| **A6411 Tourism Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **18,000.00** | **18,000.00** | **18,000.00** | **18,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 611.50 | 850.00 | 600.00 | 600.00 | 600.00 |
| 04150 | Postage | 1,317.56 | 1,000.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04500 | Special Departmental Supplies | 0.00 | 1,200.00 | 1,200.00 | 1,000.00 | 1,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 0.00 | 23,075.00 | 23,075.00 | 23,075.00 | 23,075.00 |
| 04502 | Spec Dept Supplies (Alt #2) | 9,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04503 | Spec Dept Supplies (Alt #3) | 3,760.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04520 | Dues | 7,000.00 | 9,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04565 | Advertising | 29,874.80 | 94,799.00 | 0.00 | 0.00 | 0.00 |
| 04791 | Regional Tourism | 0.00 | 18,255.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 24,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04980 | Computer Services | 17,594.00 | 17,594.00 | 18,171.00 | 18,171.00 | 18,171.00 |
| 04990 | Purchased Services | 1,472.62 | 1,200.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **95,130.48** | **167,973.00** | **54,246.00** | **54,046.00** | **54,046.00** |
| **TOTAL** | **TOURISM PROGRAM** | **95,130.48** | **185,973.00** | **72,246.00** | **72,046.00** | **72,046.00** |

**A6510 UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY**

**DEPARTMENTAL FUNCTIONS:**

The Veterans Agency provides services to veterans of Rensselaer County and their families. We provide information on available benefits, eligibility standards, and we assist in the completion of necessary paperwork.

The office provides counseling to veterans and their families for entitlement to pensions, compensations, insurance, hospitalization, loans, burials, grave markers, educational benefits, annual VA questionnaires, and any other benefits provided by the Federal and State governments. The Agency also provides for the placement of grave markers provided for by the United States Government and transportation to and from the Albany VAMC and the Troy CBOC via the Veteran's medical transportation vans.

**PROGRAM OBJECTIVES:**

- To assist the veterans of Rensselaer County with all their needs and questions on any military related benefits that they are entitled to;
- To maintain a positive relationship with the veteran community so that they know and feel that we are here to help them with everything that we possibly can; and
- To make sure that all veterans receive the medical attention that they are entitled to and receive transportation to those medical appointments.

**PROGRAM STATISTICS:**

The Rensselaer County Veterans Agency served a total of 13,818 veterans/dependents in 2010. This is an average of 1,152 veterans/dependents per month.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$14,282** |
|---|---|
| R3710 37101 State Aid - Veterans Services | $12,982 |
| R3710 37102 State Veterans Counselor Telephone | 1,300 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. Due to budget constraints, one (1) Motor Vehicle Operator position is being eliminated effective April 1,2012. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

The contractual codes have been funded based upon the historical and anticipated needs of the department.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6510 Unified Family Services - Veterans Service Agency** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3290 | Dep Commissioner of Veterans | | 74,247.00 | 74,247.00 | 74,247.00 | 74,247.00 |
| 4800 | Motor Vehicle Operator | | 64,489.00 | 64,489.00 | 40,631.00 | 40,631.00 |
| 8535 | Veterans Services Specialist | | 38,913.00 | 38,913.00 | 38,913.00 | 38,913.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **174,151.32** | **177,649.00** | **177,649.00** | **153,791.00** | **153,791.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 02400 | Other Equipment | 2,474.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **2,474.22** | **0.00** | **1,000.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 7,557.64 | 5,800.00 | 5,800.00 | 2,900.00 | 2,900.00 |
| 04051 | Automobile, Gasoline | 9,288.78 | 11,000.00 | 11,000.00 | 5,125.00 | 5,125.00 |
| 04300 | Telephone | 967.78 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04450 | Rental - Equipment/Maintenance | 806.39 | 750.00 | 900.00 | 900.00 | 900.00 |
| 04500 | Special Departmental Supplies | 5,577.73 | 3,000.00 | 6,000.00 | 3,000.00 | 3,000.00 |
| 04550 | Office Supplies | 581.42 | 700.00 | 800.00 | 600.00 | 600.00 |
| 04560 | Training | 895.00 | 300.00 | 1,100.00 | 900.00 | 900.00 |
| 04792 | Headstone Foundations | 45.90 | 200.00 | 200.00 | 150.00 | 150.00 |
| 04980 | Computer Services | 1,620.00 | 1,207.00 | 1,104.00 | 1,104.00 | 1,104.00 |
| 04990 | Purchased Services | 3,049.07 | 2,500.00 | 2,068.00 | 2,068.00 | 2,068.00 |
| **TOTAL** | **CONTRACTUAL** | **30,389.71** | **26,757.00** | **30,272.00** | **18,047.00** | **18,047.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 89,715.24 | 91,635.00 | 101,545.00 | 87,908.00 | 87,908.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **89,715.24** | **91,635.00** | **101,545.00** | **87,908.00** | **87,908.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - VETERANS SERVICE AGENCY** | **296,730.49** | **296,041.00** | **310,466.00** | **259,746.00** | **259,746.00** |

**A6610 CONSUMER AFFAIRS**

**DEPARTMENTAL FUNCTIONS:**

The Director of Weights and Measures is responsible for administering and enforcing the provisions of Agriculture and Markets Law and rules and regulations as they relate to weights and measures. Administratively, this program is part of the Department of Engineering. The director performs other duties as directed by local law, which may include services designed to aid and protect consumers in jurisdictions of both the County of Rensselaer and the City of Troy, including:

- Performing mandatory inspections of stores, markets, wholesalers houses, gas stations, wholesale fuel dealers, retail fuel dealers, commodity brokers, and vehicle scales to test and verify the accuracy of their measuring devices;
- Inspecting and taking petroleum samples from retail and wholesale establishments as necessary;
- Inspecting packaged commodities to determine if the amounts are represented accurately and are being sold in compliance with Article 16 of the NYS Agriculture and Markets Law; and
- Sealing devices used in commercial trade and providing reports to NYS as required by regulations.

**MANDATES:**

The Director of Weights and Measures shall administer, supervise, and enforce the provisions of the Agriculture and Markets Law and related New York State Law and regulations as they relate to weights and measures.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$27,700**

| | | | |
|---|---|---|---|
| R1962 | 19621 | Weights and Measures Fees | $17,640 |
| R3590 | 35901 | Weights and Measures Petroleum | 10,060 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

Maintenance of the department's vehicle will continue to be performed by the Highway Department. Remaining contractual line items are budgeted based upon historical analysis and anticipated need, and revenue estimates are based upon anticipated activity.

**ECONOMIC ASSISTANCE & OPPORTUNITY**
**Consumer Affairs**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6610 Consumer Affairs** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1750 | Dir Of Weights & Measures A | | 56,804.00 | 56,941.00 | 56,941.00 | 56,941.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **54,457.09** | **56,804.00** | **56,941.00** | **56,941.00** | **56,941.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 5,762.56 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04051 | Automobile, Gasoline | 2,340.12 | 2,475.00 | 2,475.00 | 2,919.00 | 2,919.00 |
| 04150 | Postage | 252.53 | 150.00 | 140.00 | 140.00 | 140.00 |
| 04300 | Telephone | 275.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04500 | Special Departmental Supplies | 2,607.60 | 1,500.00 | 2,944.00 | 2,500.00 | 2,500.00 |
| 04520 | Dues | 0.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| 04990 | Purchased Services | 1,247.60 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| **TOTAL** | **CONTRACTUAL** | **12,485.41** | **5,650.00** | **7,084.00** | **7,084.00** | **7,084.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 28,042.65 | 28,459.00 | 32,570.00 | 32,570.00 | 32,570.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **28,042.65** | **28,459.00** | **32,570.00** | **32,570.00** | **32,570.00** |
| **TOTAL** | **CONSUMER AFFAIRS** | **94,985.15** | **90,913.00** | **96,595.00** | **96,595.00** | **96,595.00** |

**A6771 UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Unified Family Services Department for the Aging has been in existence since 1973 (its predecessor, a model project, began in 1969) and serves the 26,521 residents of the County who are sixty (60) years of age and older. The primary goal of the Department is to provide a network of supportive and preventative services, which enable the County's elderly to maintain themselves productively and independently within the community.

The Department is funded by the Federal Older American's Act, the New York State Community Services for the Elderly and Expanded In-Home Services for the Elderly programs, and the County of Rensselaer. The Older American's Act divides the areas of service delivery as follows:

A. Services (A-6772) - including access, legal and home care;
B. Nutrition (A-6773) - including congregate and home delivered meals;
C. Counseling (A-6774) - Counseling for Health Insurance, Pharmaceutical and Long Term Care Insurance.
D. Community Services for the Elderly and Caregiver Support (A-6775) - assistance to allow seniors to remain at home and support services for caregivers; and
E. Expanded In-Home Services for the Elderly Program (A-6777) - provides Homemaking/Personal Care, Housekeeping/Chore and Lifeline services.

The Department works in partnership with R.O.U.S.E. Inc. (Rensselaer Organization United for Senior Endeavors) and ROUSE, RPC (Rural Preservation Corp.) to target its resources to meet the needs of the elderly. Working closely with these partners allows for us to be advocates for the elderly and act as their liaison with local governments.

The Central Office of UFS-Aging provides:

A. Planning and coordination of senior programs and services;
B. Overall personnel management of Departmental needs;
C. Stimulation of interest and action toward the expansion and creation of new programs;
D. Pooling of untapped resources to provide services to the elderly; and
E. Provision of information and education to the general public to make them more aware of the programs and services potentially available to the elderly.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. The salary of the Deputy Commissioner also remains unchanged. The position of Secretary to the Commissioner of Aging is being eliminated due to the pending retirement of the incumbent. The Confidential Assistant position is being transferred from A6772 combining both positions at a cost savings in 2012.

Contractual items have been funded upon historical and anticipated expenditure levels.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6771 Unified Family Services - Aging Central Office** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1708 | Confidential Assistant | | 0.00 | 0.00 | 35,000.00 | 35,000.00 |
| 2270 | Deputy Commissioner For Aging | | 67,500.00 | 67,500.00 | 67,500.00 | 67,500.00 |
| 2700 | Fiscal Analyst | | 46,974.00 | 46,974.00 | 46,974.00 | 46,974.00 |
| 7000 | Senior Account Clerk | | 23,840.00 | 23,947.00 | 23,947.00 | 23,947.00 |
| 7200 | Sec To Commissioner For Aging | | 40,189.00 | 40,189.00 | 0.00 | 0.00 |
| 8880 | Transfers Out | | (10,047.00) | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **222,611.90** | **168,456.00** | **178,610.00** | **173,421.00** | **173,421.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 326.93 | 1,200.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 366.24 | 2,250.00 | 550.00 | 550.00 | 550.00 |
| 04200 | Insurance | 277.05 | 350.00 | 350.00 | 350.00 | 350.00 |
| 04300 | Telephone | 1,893.76 | 2,100.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| 04420 | Maintenance | 721.58 | 900.00 | 900.00 | 900.00 | 900.00 |
| 04480 | Maintenance In Lieu of Rent | 34,344.00 | 29,878.00 | 28,804.00 | 28,804.00 | 28,804.00 |
| 04550 | Office Supplies | 241.35 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 1,762.10 | 1,574.00 | 1,960.00 | 1,960.00 | 1,960.00 |
| **TOTAL** | **CONTRACTUAL** | **39,933.01** | **38,752.00** | **35,264.00** | **35,264.00** | **35,264.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 62,775.28 | 61,592.00 | 91,832.00 | 89,164.00 | 89,164.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **62,775.28** | **61,592.00** | **91,832.00** | **89,164.00** | **89,164.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING CENTRAL OFFICE** | **325,320.19** | **268,800.00** | **305,706.00** | **297,849.00** | **297,849.00** |

**A6772 UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Unified Family Services Department for the Aging directly provides a wide range of services to the County's senior citizens, with an emphasis on serving those most in need. Some of the services provided include: maintenance of five (5) multi-purpose senior citizen centers and sites, recruitment, training and placement in volunteer activities, screening and placement for employment opportunities, health clinics, recreation, and arts and crafts programs. In order to adequately serve the needs of the entire County, the Department has divided the County into three (3) catchment areas, the Northern, Middle and Southern Tiers. Each tier has senior centers, which relate directly to the communities, the individual senior citizen clubs and the elderly residents in that area. Through this structure, the services offered through the centers are made accessible with fewer barriers.

**PROGRAM STATISTICS:**

| **Seniors Served Seniors by Senior Service Centers:** | | **FY 2010** |
|---|---|---|
| Northern Tier - | Everett Wagar Senior Center | 188 |
| | Hoosick Falls Senior Center | 229 |
| Middle Tier - | Troy Area Senior Center | 1,466 |
| Southern Tier - | Edward C. Swartz So. Tier Senior Center | 406 |
| | Rensselaer Area Senior Center | 646 |
| Total Seniors Served | | 2,935 |

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$160,057** |
|---|---|
| R1972 19722 Transportation | $ 4,750 |
| R3775 37751 HEAP | 10,000 |
| R4772 47721 IIIB Center Services | 145,307 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. With the County facing severe budgetary constraints, the City of Rensselaer Senior Center will be closed. This will cause the elimination of the following positions: one (1) Aging Services Aide, one (1) Aging Tier Director, and one (1) Relief Person. This is scheduled to take place effective April 1, 2012. This reduction in funding will be reexamined upon the institution or mandate relief to the County by the State of New York,

Contractual codes are funded based upon historical data and the department's anticipated needs.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6772 Unified Family Services - Aging Direct Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0100 | Aging Services Aide | | 18,941.00 | 19,121.00 | 4,767.00 | 4,767.00 |
| 0110 | Aging Ser Center Director III | | 31,168.00 | 0.00 | 0.00 | 0.00 |
| 0115 | Aging Assistant Tier Director | | 34,176.00 | 34,176.00 | 34,176.00 | 34,176.00 |
| 0116 | Aging Tier Director | | 38,107.00 | 38,240.00 | 9,523.00 | 9,523.00 |
| 0120 | Aging Services Ctr Director II | | 34,361.00 | 34,899.00 | 34,899.00 | 34,899.00 |
| 0310 | Asst Aging Srvs Ctr Director | | 36,696.00 | 31,650.00 | 31,650.00 | 31,650.00 |
| 0510 | Aging Srvs Center Director I | | 44,690.00 | 44,690.00 | 44,690.00 | 44,690.00 |
| 0570 | Aging Services Specialist | | 37,819.00 | 32,954.00 | 32,954.00 | 32,954.00 |
| 1708 | Confidential Assistant | | 30,000.00 | 30,000.00 | 0.00 | 0.00 |
| 3600 | Information Processing Spec | | 58,575.00 | 58,663.00 | 58,663.00 | 58,663.00 |
| 4800 | Motor Vehicle Operator | | 68,332.00 | 68,603.00 | 68,603.00 | 68,603.00 |
| 6740 | Relief Personnel | | 6,122.00 | 6,146.00 | 1,531.00 | 1,531.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **420,597.03** | **438,987.00** | **399,142.00** | **321,456.00** | **321,456.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,629.40 | 1,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| 04050 | Automobile Maintenance | 9,388.98 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 04051 | Automobile, Gasoline | 14,827.06 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 04100 | Printing | 3,520.60 | 2,880.00 | 3,980.00 | 3,980.00 | 3,980.00 |
| 04150 | Postage | 1,953.55 | 1,600.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| 04200 | Insurance | 9,339.85 | 10,500.00 | 7,568.00 | 7,568.00 | 7,568.00 |
| 04300 | Telephone | 10,088.37 | 11,750.00 | 11,750.00 | 10,775.00 | 10,775.00 |
| 04420 | Maintenance | 7,388.10 | 5,750.00 | 5,750.00 | 5,750.00 | 5,750.00 |
| 04450 | Rental - Equipment/Maintenance | 14,400.00 | 15,000.00 | 15,000.00 | 3,750.00 | 3,750.00 |
| 04480 | Maintenance In Lieu of Rent | 54,489.00 | 49,250.00 | 49,250.00 | 49,250.00 | 49,250.00 |
| 04500 | Special Departmental Supplies | 220.79 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04550 | Office Supplies | 379.76 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04800 | Contractual Agency | 9,540.00 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 04990 | Purchased Services | 7,931.21 | 8,200.00 | 8,200.00 | 8,200.00 | 8,200.00 |
| **TOTAL** | **CONTRACTUAL** | **146,096.67** | **142,030.00** | **141,698.00** | **129,473.00** | **129,473.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 156,182.42 | 165,646.00 | 171,867.00 | 138,416.00 | 138,416.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **156,182.42** | **165,646.00** | **171,867.00** | **138,416.00** | **138,416.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING DIRECT SERVICES** | **722,876.12** | **746,663.00** | **712,707.00** | **589,345.00** | **589,345.00** |

**A6773 UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Nutrition Program provides senior citizens with noontime meals, Monday through Friday, which supply at least one third (1/3) of the Federal Recommended Daily Nutrition Allowance. Meals are served at five (5) sites throughout the County. The Congregate meal serves to break the loneliness, isolation and poor nutrition cycle by giving the elderly the opportunity to socialize with their peers. Operations of the Nutrition Program include supportive services such as Transportation, Escort Service, Information and Referral, Health and Welfare Counseling, Shopping Assistance and Outreach. In addition, Leisure and Recreational Programs are also provided. The Service is targeted to those who are low income, minority, isolated, frail, handicapped or homebound.

Home-delivered meals are provided to the frail and homebound elderly unable to participate in the congregate meal. Payment for both home-delivered and congregate meals are voluntary, with a contribution requested. No one is denied a meal due to his or her inability to pay.

**PROGRAM STATISTICS:**

| Year | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|
| Congregate Dining | 47,683 | 44,162 | 43,136 | 45,161 | 47,636 |
| Home delivered | 112,838 | 109,919 | 109,038 | 110,116 | 104,311 |
| Meals served - Total | 160,521 | 154,081 | 152,174 | 155,327 | 151,947 |

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$751,750** |
|---|---|
| R1972 19721 Participant Contribution | $120,000 |
| R3772 37721 SNAP | 250,562 |
| R4772 47722 Federal Aid - Nutrition | 279,722 |
| R4772 47723 Cash-in-lieu of Food | 101,466 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year-end 2011 salary levels for all bargaining unit positions. Due to the anticipated closing of the Rensselaer Senior Center, one (1) Cleaner position will be eliminated. Due to budget constraints, the number of days meals will be delivered will be reduced to 4 days per week instead of 5. There will also be a reduction in the number of vans operating on a daily basis to transport seniors to and from doctors' appointments from 2 vans Monday through Thursday and one van on Friday to one van Monday through Friday. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

Contractual codes have been based upon the department's request and historical spending. "Travel", in this program, is used for the reimbursement of mileage for the delivery of meals to seniors that cannot come to the centers for a meal.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6773 Unified Family Services - Aging Nutrition Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0100 | Aging Services Aide | | 191,841.00 | 177,480.00 | 177,480.00 | 177,480.00 |
| 0570 | Aging Services Specialist | | 54,352.00 | 54,777.00 | 54,777.00 | 54,777.00 |
| 1060 | Coordinator Of Ctr Operations | | 55,712.00 | 55,712.00 | 55,712.00 | 55,712.00 |
| 1170 | Cleaner | | 30,790.00 | 30,803.00 | 24,194.00 | 24,194.00 |
| 1870 | Consulting Dietician | | 30,979.00 | 25,816.00 | 25,816.00 | 25,816.00 |
| 4800 | Motor Vehicle Operator | | 59,843.00 | 59,983.00 | 59,983.00 | 59,983.00 |
| 5160 | Nutrition Site Manager | | 179,131.00 | 179,734.00 | 159,166.00 | 159,166.00 |
| 6740 | Relief Personnel | | 176,430.00 | 176,430.00 | 130,454.00 | 130,454.00 |
| 7250 | Senior Typist | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **813,065.93** | **809,808.00** | **791,465.00** | **718,312.00** | **718,312.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 499.00 | 3,600.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **499.00** | **3,600.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 67,692.25 | 65,000.00 | 65,000.00 | 55,625.00 | 55,625.00 |
| 04050 | Automobile Maintenance | 5,330.39 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 04100 | Printing | 701.06 | 400.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04150 | Postage | 377.63 | 550.00 | 550.00 | 550.00 | 550.00 |
| 04200 | Insurance | 21,743.05 | 20,300.00 | 12,809.00 | 12,809.00 | 12,809.00 |
| 04300 | Telephone | 1,563.93 | 1,700.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| 04351 | Utilities - Electricity | 18,189.99 | 21,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 04352 | Utilities - Fuel | 20,290.01 | 18,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04353 | Utilities - Refuse | 4,456.38 | 5,100.00 | 5,100.00 | 5,100.00 | 5,100.00 |
| 04400 | Repairs | 2,586.47 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04420 | Maintenance | 8,300.24 | 8,250.00 | 8,250.00 | 8,250.00 | 8,250.00 |
| 04450 | Rental - Equipment/Maintenance | 14,857.09 | 15,000.00 | 15,000.00 | 3,750.00 | 3,750.00 |
| 04480 | Maintenance In Lieu of Rent | 54,489.00 | 49,250.00 | 49,250.00 | 49,250.00 | 49,250.00 |
| 04500 | Special Departmental Supplies | 36,291.95 | 42,600.00 | 42,600.00 | 42,600.00 | 42,600.00 |
| 04550 | Office Supplies | 353.12 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04580 | Food | 257,747.67 | 280,660.00 | 280,660.00 | 280,660.00 | 280,660.00 |
| 04800 | Contractual Agency | 0.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 04950 | Linen Service | 714.30 | 3,200.00 | 3,200.00 | 3,200.00 | 3,200.00 |
| 04990 | Purchased Services | 36,265.68 | 32,436.00 | 32,436.00 | 32,436.00 | 32,436.00 |
| **TOTAL** | **CONTRACTUAL** | **551,950.21** | **579,246.00** | **574,855.00** | **554,230.00** | **554,230.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 237,390.97 | 270,878.00 | 317,583.00 | 288,230.00 | 288,230.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **237,390.97** | **270,878.00** | **317,583.00** | **288,230.00** | **288,230.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING NUTRITION SERVICES** | **1,602,906.11** | **1,663,532.00** | **1,683,903.00** | **1,560,772.00** | **1,560,772.00** |

**A6774 UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING**

**DEPARTMENTAL FUNCTIONS:**

HIICAP - Health Insurance Information Counseling and Assistance Program:

- With the passage of the Medicare Prescription Drug Improvement and Modernization Act of 2003 (MMA), the demands on State and local Health Insurance Information Counseling and Assistance Program (HIICAP) services are dramatically increasing. To address these needs, the Centers for Medicare and Medicaid Services (CMS) issued increased awards to State Health Insurance Programs (SHIPs) to educate and help Medicare beneficiaries to understand and to take advantage of improvements to Medicare.

- Grant funds are used to support information, counseling, and assistance on Medicare, Medicaid, Medicare Supplement insurance policies, long-term care insurance and other related health insurance benefit information.

Title V - Senior Community Employment Program:

- Recruit, select and provide training for eligible enrollees for unsubsidized employment opportunities.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$67,215** |
|---|---|
| R3775 37752 HIICAP- Aging | $32,182 |
| R4772 47720 CMS - HIICAP | 12,000 |
| R4772 47725 Title V | 23,033 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

This cost center is one hundred percent (100%) funded through New York State and the Federal government. HIICAP was established to assist and council Rensselaer County's senior citizens in the areas of health insurance, Medicare and Medicaid.

Title V makes monies available for four (4) part-time positions for older workers. The Department of Aging works with Employment and Training to manage this program.

"Plus Transfers, Other Codes" reflect the chargeback of a portion of the salary of an Aging Services Specialist as reimbursed by the State of New York.

Contractual codes are funded based upon the department's request and historical spending.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6774 Unified Family Services - Aging Insurance Counseling** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 11,346.00 | 11,346.00 | 11,346.00 | 11,346.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **11,346.00** | **11,346.00** | **11,346.00** | **11,346.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04100 | Printing | 51.07 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04150 | Postage | 373.16 | 200.00 | 406.00 | 406.00 | 406.00 |
| 04200 | Insurance | 99.71 | 150.00 | 44.00 | 44.00 | 44.00 |
| 04800 | Contractual Agency | 46,301.00 | 45,797.00 | 23,033.00 | 23,033.00 | 23,033.00 |
| 04990 | Purchased Services | 21.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **46,846.05** | **46,847.00** | **24,183.00** | **24,183.00** | **24,183.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 1,886.67 | 4,515.00 | 4,195.00 | 4,195.00 | 4,195.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **1,886.67** | **4,515.00** | **4,195.00** | **4,195.00** | **4,195.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING INSURANCE COUNSELING** | **48,732.72** | **62,708.00** | **39,724.00** | **39,724.00** | **39,724.00** |

**A6775 UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY**

**DEPARTMENTAL FUNCTIONS:**

The Community Services Bill, which was signed by the Governor in May 1979, provided the first State funding for the provision of services to the older residents of the State. The objective of the program is to assist elderly persons to remain in their home and to participate in family and community life. State monies are provided to assist counties in improving the cooperation and coordination among the providers of community services, which can help the needy elderly. Services will be determined locally, but must:

A. Increase the capacity of recipients to remain in their homes and community as long as possible;
B. Assist recipients to return to their homes from more accute care facilities; and
C. Include activities to advocate that recipients receive other services available to assist them.

On July 1, 2001 a new program was created "National Family Caregiver Support Program" Title IIIE. This program offers supportive services to those caring for elderly persons. Some of the services include:

A. Respite Services - Adult Day Care, Homemaking/Personal Care, Housekeeping/Chore, Home Health Aides, and overnight Respite Care at Residential Facilities;
B. Support Groups - Caregivers and Grandparents Raising Grandchildren;
C. Home delivered meals; and
D. Lifeline

Through the array of services offered under the program, the goal is to give the caregiver a break from the caregiver role. This is important in keeping the loved one home as long as possible.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$283,794** |
|---|---|
| R1972 19723 Contributions | $ 4,000 |
| R3773 37731 State Aid - Community Services | 175,297 |
| R3775 37754 NYS Long Term Care Ombudsman | 6,477 |
| R4772 47724 IIID - Health and Wellness | 9,041 |
| R4772 47727 Title VII Ombudsman | 18,867 |
| R4772 47728 IIIE Family Caregivers Support | 70,112 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. “Transfers Out” reflects thirty percent (30%) of an Aging Services Specialist and is transferred to the Aging Insurance Counseling budget.

Equipment is funded at the department requested level.

Contractual codes are funded based upon the department request and historical spending levels. “Travel” is used to reimburse the employees for travel when doing client assessments and for the Ombudsman reporting at nursing homes and assisted living facilities.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6775 Unified Family Services - Aging Community Services for the Elderly** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0570 | Aging Services Specialist | | 37,819.00 | 37,819.00 | 37,819.00 | 37,819.00 |
| 0790 | Building Maintenance Mechanic | | 12,449.00 | 0.00 | 0.00 | 0.00 |
| 3435 | Hlth & Wellness Activities Aid | | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 4800 | Motor Vehicle Operator | | 31,239.00 | 31,239.00 | 31,239.00 | 31,239.00 |
| 5450 | Ombudsman Coordinator | | 19,930.00 | 20,007.00 | 20,007.00 | 20,007.00 |
| 6740 | Relief Personnel | | 10,518.00 | 10,536.00 | 10,536.00 | 10,536.00 |
| 8880 | Transfers Out | | (11,346.00) | (11,346.00) | (11,346.00) | (11,346.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **137,939.79** | **110,609.00** | **98,255.00** | **98,255.00** | **98,255.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 10,500.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 02401 | Other Equipment Alt 1 | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **13,500.00** | **2,000.00** | **2,000.00** | **2,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 6,404.95 | 7,759.00 | 6,600.00 | 6,600.00 | 6,600.00 |
| 04011 | Travel ( Alt #1) | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| 04050 | Automobile Maintenance | 7,983.14 | 7,745.00 | 7,745.00 | 7,745.00 | 7,745.00 |
| 04051 | Automobile, Gasoline | 12,056.60 | 15,500.00 | 15,500.00 | 15,500.00 | 15,500.00 |
| 04100 | Printing | (1,350.80) | 200.00 | 200.00 | 200.00 | 200.00 |
| 04150 | Postage | 668.89 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04200 | Insurance | 326.17 | 490.00 | 226.00 | 226.00 | 226.00 |
| 04300 | Telephone | 3,466.41 | 2,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 |
| 04550 | Office Supplies | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04551 | Office Supplies - (Alt #1) | 0.00 | 1,460.00 | 0.00 | 0.00 | 0.00 |
| 04561 | Training (Alt #1) | 0.00 | 7,000.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 53,945.58 | 96,190.00 | 84,000.00 | 84,000.00 | 84,000.00 |
| 04900 | Professional Services | 841.16 | 900.00 | 900.00 | 900.00 | 900.00 |
| 04980 | Computer Services | 35,352.00 | 26,020.00 | 25,098.00 | 25,098.00 | 25,098.00 |
| 04990 | Purchased Services | 8,833.15 | 8,300.00 | 8,300.00 | 8,300.00 | 8,300.00 |
| **TOTAL** | **CONTRACTUAL** | **128,527.25** | **181,814.00** | **152,819.00** | **152,819.00** | **152,819.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 38,690.75 | 45,308.00 | 43,453.00 | 43,453.00 | 43,453.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **38,690.75** | **45,308.00** | **43,453.00** | **43,453.00** | **43,453.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING COMMUNITY SERVICES FOR THE ELDERLY** | **305,157.79** | **351,231.00** | **296,527.00** | **296,527.00** | **296,527.00** |

**A6777 UNIFIED FAMILY SERVICES - AGING EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP)**

**DEPARTMENTAL FUNCTIONS:**

In 1986, New York State established the Expanded In-home Services for the Elderly Program (EISEP). This program enables many frail elderly to remain in their homes. It gives them access to a well-planned, coordinated package of in-home and other supportive services designed to supplement informal care from their families. It is a uniform statewide program of non-medical in-home, case management, non-institutional respite and ancillary services for functionally impaired elderly (aged 60 years and older) who are in need of community based long term care and are not eligible for similar services under Medicaid or other entitlement programs. Participants whose incomes are above 150% of poverty share in the cost of the services, according to a sliding scale.

EISEP is not an entitlement program and, thus, does not serve all older individuals in need. This program operates under a fixed, capped budget and requires client cost-sharing. Although targeted to low income elderly, clients who are financially able may receive needed services, provided they pay for the services.

**PROGRAM OBJECTIVES:**

1. Improve access to and availability of appropriate and cost-effective non-medical support services for functionally-impaired, non-Medicaid elderly;
2. Enhance the ability of family members or other informal caregivers to care for an older person in a home environment;
3. Improve the planning, accessibility and management of home care services at the community and client levels; and
4. Expand the availability of non-medical home care services as a cost-effective alternative to more intensive and costly forms of care.

**PROGRAM STATISTICS:**

105 EISEP clients were served in 2010.

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$409,632** |
| R1972 19724 Community Services II Contribution | $ 750 |
| R3773 37732 Community Services | 408,882 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect year-end 2011 salary levels for all bargaining unit positions. To more accurately reflect the duties of the position, the Information Referral Assistant has been reclassified to an Aging Services Case Worker.

Contractual items are funded based upon historical spending and department request. “Travel” is used to reimburse employees for mileage when doing client assessments.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A6777 Unified Family Services - Aging EISEP** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0117 | Aging Case Manager Assistant | 0.00 | 0.00 | 30,256.00 | 30,256.00 | 30,256.00 |
| 0641 | Case Manager | | 49,415.00 | 49,415.00 | 49,415.00 | 49,415.00 |
| 2690 | Information & Ref. Asst. | | 33,966.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **97,893.90** | **83,381.00** | **79,671.00** | **79,671.00** | **79,671.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,653.80 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04100 | Printing | 80.89 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04150 | Postage | 942.02 | 900.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 04200 | Insurance | 520.55 | 783.00 | 380.00 | 380.00 | 380.00 |
| 04300 | Telephone | 1,381.15 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04500 | Special Departmental Supplies | 636.24 | 2,000.00 | 2,000.00 | 1,500.00 | 1,500.00 |
| 04550 | Office Supplies | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 04800 | Contractual Agency | 355,049.85 | 429,587.00 | 429,587.00 | 429,587.00 | 429,587.00 |
| 04980 | Computer Services | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04990 | Purchased Services | 4,040.88 | 3,850.00 | 3,850.00 | 3,850.00 | 3,850.00 |
| **TOTAL** | **CONTRACTUAL** | **367,305.38** | **444,420.00** | **444,317.00** | **443,817.00** | **443,817.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 16,662.40 | 21,652.00 | 23,563.00 | 23,563.00 | 23,563.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **16,662.40** | **21,652.00** | **23,563.00** | **23,563.00** | **23,563.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - AGING EISEP** | **481,861.68** | **549,453.00** | **547,551.00** | **547,051.00** | **547,051.00** |
| **TOTAL** | **ECONOMIC ASSISTANCE & OPPORTUNITY** | **91,113,159.96** | **98,512,329.00** | **98,593,753.00** | **98,153,265.00** | **98,153,265.00** |

**A7305 UNIFIED FAMILY SERVICES - YOUTH**

**DEPARTMENTAL FUNCTIONS:**

The Rensselaer County Unified Family Services Department for Youth directs the Bureau of Youth Services, the Bureau of Drug Education and Prevention and contractual services to the extent of funding by the County Legislature. The Department for Youth (DFY) meets the requirements of Section 420 of the Executive Law for receiving New York State Office of Children and Family Services funding. The Department presents programs to public and private groups, conducts research, and advocates and assists in developing programs to meet the needs of sixteen (16) municipalities programs, and contracts with seventeen (17) or more agencies.

**PROGRAM OBJECTIVES:**

Provide hands-on involvement with Youth Bureau functions and activities in review of community needs and work to provide a consolidation of effort to meet these needs.

To continue Bureau advocacy, to continue State aid support for funding of Youth Development and Delinquency Prevention (YDDP), Special Delinquency Prevention Programs (SDPP), Youth Initiative and Runaway and Homeless Youth Advocacy (RHYA) programs for municipal and private agencies providing services to meet the needs of the community.

To work in cooperation with various County agencies and departments and boards of various agencies to identify community needs and address these needs appropriately with available resources.

To promote and disseminate children, youth and family environmental education and natural resource management services in Rensselaer County through the Dyken Pond Environmental Education Center.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Personnel Services reflects the year end 2011 salary.

**CULTURE AND RECREATION**
**Unified Family Services - Youth**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A7305 Unified Family Services - Youth** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1980 | Deputy Commissioner For Youth | | 69,256.00 | 69,326.00 | 69,326.00 | 69,326.00 |
| 6320 | Plus Transfers, Other Codes | | 10,047.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **89,309.47** | **79,303.00** | **69,326.00** | **69,326.00** | **69,326.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 19,003.66 | 18,147.00 | 17,175.00 | 17,175.00 | 17,175.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **19,003.66** | **18,147.00** | **17,175.00** | **17,175.00** | **17,175.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - YOUTH** | **108,313.13** | **97,450.00** | **86,501.00** | **86,501.00** | **86,501.00** |

**A7310 UNIFIED FAMILY SERVICES - YOUTH SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Youth Bureau follows the Integrated County Plan (ICP). This guide directs the functions and objectives of the Youth Bureau as follows:

- **PROGRAM DEVELOPMENT** - Assess the needs and interests of the community, inventory available resources and services, determine priorities and educate the public of ways in which needs can be met.

- **DIRECT SERVICES** - To provide direct services when it is most efficient to do so for cost savings and improved delivery of service.

- **CONTRACT MANAGEMENT** - To work with public and private agencies in the provision of services through agreements that meet State guidelines and to meet eligibility requirements to receive State Aid for Youth funds.

- **EVALUATION** - Using the comprehensive plan as a guideline to monitor the various programs to determine the effectiveness in attaining goals, meeting priorities, identifying weaknesses and determining ways to improve.

To provide assistance for services that meet New York State O.C.F.S. objectives and community needs within the abilities of the Department for Youth.

**PROGRAM OBJECTIVES:**

The Bureau of Youth Services provides technical assistance and coordination of Youth programming throughout Rensselaer County, serving a network of twenty-eight (28) municipal programs and over forty three (43) private youth serving agencies. Under New York Executive Law Article 19-A, the Bureau participates in and distributes State Aid Eligibility to the Municipal Youth Commissions and City Youth Bureaus, for use in local programming in compliance with New York State Office of Children and Family Services standards, to serve the 44,776 youth of Rensselaer County.

The administration of contract funding and provision of "hands-on" assistance for programs targeting recreations, development, and delinquency prevention continues to be the primary objective of the Youth Bureau. The Bureau follows the Integrated County Plan through its ability to regulate its release of State Aid to municipalities and on-site monitoring and evaluation of programs. The Bureau now serves the City of Troy and will continue services with contact agencies that are providing direct services to City youth.

The Youth Bureau will continue the sponsorship and administration of the Summer Food Program funded by the New York State Education Department. An estimated 60,000 youngsters under the age of 18 will receive servings of breakfast, lunch and snacks during the summer of 2011.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$437,818** |
|---|---|
| R3820 38201 State Aid - Youth Program | 185,481 |
| R4820 48201 Youth Summer Lunch Program | 252,337 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. “Plus Transfers, Other Codes” reflects fifty percent (50%) of the Environmental Educator’s salary in the Dyken Pond Environmental Education Center Budget for work done with the youth of Rensselaer County. The position of Food Program Coordinator is funded at the department’s requested level for 2012.

Contractuals are funded based upon historical spending and the department’s anticipated needs.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A7310 Unified Family Services - Youth Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2770 | Food Program Coordinator | | 3,500.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 6320 | Plus Transfers, Other Codes | | 27,138.00 | 27,256.00 | 27,256.00 | 27,256.00 |
| 9690 | Youth Outreach Worker | | 38,940.00 | 39,473.00 | 39,473.00 | 39,473.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **66,235.04** | **69,578.00** | **70,729.00** | **70,729.00** | **70,729.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 100.00 | 100.00 | 50.00 | 50.00 |
| 04050 | Automobile Maintenance | 342.28 | 850.00 | 850.00 | 850.00 | 850.00 |
| 04100 | Printing | 919.63 | 800.00 | 800.00 | 800.00 | 800.00 |
| 04150 | Postage | 880.40 | 1,200.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04200 | Insurance | 1,156.53 | 1,597.00 | 837.00 | 837.00 | 837.00 |
| 04300 | Telephone | 1,855.56 | 1,550.00 | 2,077.00 | 2,077.00 | 2,077.00 |
| 04420 | Maintenance | 18.60 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04480 | Maintenance In Lieu of Rent | 7,435.00 | 6,468.00 | 6,236.00 | 6,236.00 | 6,236.00 |
| 04500 | Special Departmental Supplies | 50.00 | 250.00 | 300.00 | 200.00 | 200.00 |
| 04550 | Office Supplies | 365.24 | 450.00 | 450.00 | 400.00 | 400.00 |
| 04800 | Contractual Agency | 250,596.18 | 361,283.00 | 361,451.00 | 361,451.00 | 361,451.00 |
| 04900 | Professional Services | 114.06 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04980 | Computer Services | 5,270.00 | 6,270.00 | 7,462.00 | 7,462.00 | 7,462.00 |
| 04990 | Purchased Services | 3,295.56 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **CONTRACTUAL** | **272,299.04** | **383,618.00** | **384,363.00** | **384,163.00** | **384,163.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 17,238.27 | 22,388.00 | 51,023.00 | 51,023.00 | 51,023.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **17,238.27** | **22,388.00** | **51,023.00** | **51,023.00** | **51,023.00** |
| **TOTAL** | **UNIFIED FAMILY SERVICES - YOUTH SERVICES** | **355,772.35** | **475,584.00** | **506,115.00** | **505,915.00** | **505,915.00** |
| **TOTAL** | **CULTURE AND RECREATION** | **464,085.48** | **573,034.00** | **592,616.00** | **592,416.00** | **592,416.00** |

**A8020 BUREAU OF ECONOMIC DEVELOPMENT AND PLANNING**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Economic Development and Planning provides assistance and planning to municipalities, private developers, entrepreneurs, and businesses in order to promote commercial and economic growth. The Rensselaer County Industrial Development Agency (IDA), located within this office, markets the attributes of Rensselaer County. The agency also provides financial assistance to attract businesses into the County while helping to retain and expand existing employers.

Technical assistance is provided to municipalities in their implementation of planning, land use, and community development strategies. Within this office, studies on countywide trends in land use, growth, and development are performed. The Bureau of Economic Development and Planning assists municipalities in updating their Comprehensive Plans, as well as with plans, studies, and local laws. The department continues to help coordinate the local communities that fall under Federal/State Municipal Separate Stormwater Sewer System (MS4) regulations. This office is responsible for mandated review of local zoning actions taken under Section 239 of the General Municipal Law, reviewing the County's six (6) Agricultural Districts, providing transportation and transit planning services, and overseeing the I-90 Connector project. The department also participated in the Congress Street /Ferry Street Initiative.

Rensselaer County Water and Sewer Authority, which operates out of this office, is currently overseeing an 8 million dollar, bond financed, water/sewer improvement project for the joint water system that serves the Town of East Greenbush and the City of Rensselaer. It is the mission of the Rensselaer County Water and Sewer Authority to foster public health and well-being and to promote economic development through financing, management, and operation of public water and sewer utilities for Rensselaer County and its local governments. In doing so, the Authority strives to provide such services in a cost-efficient manner.

The Bureau of Economic Development and Planning researches and prepares grant applications to address local or public facility deficiencies and also assists in the administration of successful grants on behalf of the municipalities.

**PROGRAM OBJECTIVES:**

The Bureau of Economic Development and Planning will continue to promote job growth and retention to broaden the tax base and provide economic stability within the County. The Job Development Program assists in providing financing to new and existing businesses by combining with banks and SBA lenders to provide up to 90% of financing for land, buildings, machinery and equipment. This is accomplished through a revolving loan fund and requires no tax dollars for funding.

Progress on the design and feasibility of the I-90 Connector will continue to be monitored, as well as the review of Agricultural Districts and mandated zoning reviews. Economic Development and Planning will continue to assist the County's communities in fulfilling their MS4 mandates and assist localities with their land use and development needs. Work to promote and develop the Route 2 Scenic Byway will also continue.

**MANDATES:**

The only mandated function in this department is the management of the Bus Operations program.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$395,065** |
|---|---|---|---|
| R2372 | 23723 | Planning Fees - JDP | $ 30,000 |
| R2372 | 23725 | Planning Fees - IDA | 317,000 |
| R3716 | 37161 | NYS Snowmobile Program | 48,065 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. As part of a continuing effort to save money, Cornell Cooperative Extension has again agreed to contract with the County for the services of the Deputy Director for Planning and the Secretary to the Director.

Contractual line items have been funded based upon historical analysis and anticipated need.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A8020 AGR03 Bureau of Economic Development & Planning - Agri-Tourism** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 700.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **700.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF ECONOMIC DEVELOPMENT & PLANNING - AGRI-TOURISM** | **700.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A8020 Bureau of Economic Development & Planning** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1235 | Comm. Dev. Affairs Advisor | | 53,073.00 | 53,073.00 | 53,073.00 | 53,073.00 |
| 1430 | Community Develop Specialist | | 42,332.00 | 42,468.00 | 42,468.00 | 42,468.00 |
| 1830 | Dir Economic Develop & Planning | | 96,739.00 | 96,739.00 | 96,739.00 | 96,739.00 |
| 5630 | Personnel Service Savings | | 0.00 | 0.00 | (30,000.00) | (30,000.00) |
| 6040 | Principal Planner | | 65,801.00 | 65,801.00 | 65,801.00 | 65,801.00 |
| 7740 | Senior Economic Developer | | 47,094.00 | 47,508.00 | 47,508.00 | 47,508.00 |
| 8370 | Sec To Deputy Dir, Planning | | 42,088.00 | 41,010.00 | 41,010.00 | 41,010.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **338,055.15** | **347,127.00** | **346,599.00** | **316,599.00** | **316,599.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,544.50 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04100 | Printing | 165.76 | 25.00 | 25.00 | 25.00 | 25.00 |
| 04420 | Maintenance | 148.60 | 160.00 | 170.00 | 170.00 | 170.00 |
| 04520 | Dues | 75.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04540 | Publications | 465.30 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 170.22 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04800 | Contractual Agency | 92,496.00 | 95,077.00 | 95,077.00 | 95,077.00 | 95,077.00 |
| 04818 | Rens. Cty. Snowmobile Ass'n. | 42,452.61 | 48,065.00 | 48,065.00 | 48,065.00 | 48,065.00 |
| 04866 | Ag & Farmland Protection Grant | 504,657.00 | 1,035,323.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 20,000.00 | 19,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04980 | Computer Services | 14,874.00 | 16,237.00 | 16,373.00 | 16,373.00 | 16,373.00 |
| 04990 | Purchased Services | 3,192.86 | 2,700.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| **TOTAL** | **CONTRACTUAL** | **681,241.85** | **1,219,887.00** | **186,010.00** | **186,010.00** | **186,010.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 98,005.17 | 99,608.00 | 107,365.00 | 107,365.00 | 107,365.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **98,005.17** | **99,608.00** | **107,365.00** | **107,365.00** | **107,365.00** |
| **TOTAL** | **BUREAU OF ECONOMIC DEVELOPMENT & PLANNING** | **1,117,302.17** | **1,666,622.00** | **639,974.00** | **609,974.00** | **609,974.00** |

## A8090 ENVIRONMENTAL MANAGEMENT COUNCIL

### DEPARTMENTAL FUNCTIONS:

The Rensselaer County Environmental Management Council was established in 1971, pursuant to Article 47 of the Environmental Conservation Law of the Laws of New York State, to advise in the preservation, protection and enhancement of the quality of the environment for the benefit of all Rensselaer County residents.

### REVENUE APPLICABLE TO THIS PROGRAM:

R2651 26511 Sale of Recyclable Products $3,000

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The salary for the Executive Director for the Environmental Management Council remains at 2011 year-end levels.

Contractual expense funding reflects the anticipated needs of the department and is funded accordingly.

**HOME AND COMMUNITY SERVICES**
**Environmental Management Council**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A8090 Environmental Management Council** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2510 | Exec Dir Envir Manage Council | | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 8060 | Temporary Services | | 3,770.00 | 3,785.00 | 3,785.00 | 3,785.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **48,879.49** | **53,770.00** | **53,785.00** | **53,785.00** | **53,785.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 790.50 | 800.00 | 800.00 | 800.00 | 800.00 |
| 04100 | Printing | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04150 | Postage | 709.08 | 400.00 | 508.00 | 508.00 | 508.00 |
| 04500 | Special Departmental Supplies | 2,717.37 | 2,750.00 | 2,750.00 | 2,750.00 | 2,750.00 |
| 04550 | Office Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 04800 | Contractual Agency | 298.50 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04980 | Computer Services | 597.00 | 460.00 | 390.00 | 390.00 | 390.00 |
| 04990 | Purchased Services | 1,851.74 | 1,700.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| **TOTAL** | **CONTRACTUAL** | **6,964.19** | **7,210.00** | **7,248.00** | **7,248.00** | **7,248.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 13,344.72 | 15,345.00 | 15,701.00 | 15,701.00 | 15,701.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **13,344.72** | **15,345.00** | **15,701.00** | **15,701.00** | **15,701.00** |
| **TOTAL** | **ENVIRONMENTAL MANAGEMENT COUNCIL** | **69,188.40** | **76,325.00** | **76,734.00** | **76,734.00** | **76,734.00** |

**A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER**

**DEPARTMENTAL FUNCTIONS:**

Environmental learning programs are presented to the public at the Center through workshops, seminars, demonstrations, exhibits, interpretive trails and inquiry based direct learning experiences. These programs are available:

School field trips
In classroom science based curriculum
Youth leadership training
Youth employment and training
Library outreach programs
Scouts and 4-H youth programs
After school programs
Summer youth programs
Summer nature camp
Small conference site
Community service projects

In addition, the 594-acre site provides a low-use recreation area for the general public with six miles of hiking trails, a non-motor boat launch, fishing access and picnic sites to the general public at no charge. The Center is open every day of the year during daylight hours.

**PROGRAM OBJECTIVES:**

The Dyken Pond Environmental Education Center provides:

1. A site for the conduct of public information programs designed to foster ecological literacy in a broad range of audiences and increase understanding of environmental problems and issues and the support for their solutions.
2. Programs to youth which foster healthy lifestyles, physical recreation and positive outdoor experiences.
3. A low-use recreation area for all people including hiking, fishing, paddling, bird watching, nature photography and other outdoor pursuits. The Center will also provide opportunity for varied experiences by renting snowshoes, canoes, kayaks and GPS units.

**PROGRAM STATISTICS:**

The Center served 4,023 students in 2010 in scheduled educational programs and had a general public visitation of over 15,000 for the year.

Number of scheduled programs in the following venues:

| | |
|---|---|
| Youth programs (4-H, scouts) | 16 |
| Public programs: | 34 |
| After school programs: | 7 |
| School programs (on-site): | 26 |
| Outreach programs (libraries, off-site) | 8 |
| Home school programs: | 16 |
| Youth Service Projects: | 7 |
| Youth Leadership Training | 2 |
| Summer camp: (63 children attending) | 20 days |
| Rough Riders (teen service learning): | 30 days |
| Total 2010: Scheduled Programs: | 179 |

| | |
|---|---|
| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$49,163** |
| R2652 26520 Forest Management | $ 3,000 |
| R2705 27053 Dyken Pond Donations/Fees | 5,000 |
| R2705 27054 Friends of Dyken Pond | 4,500 |
| R3910 39101 National Heritage Trust | 15,000 |
| R3493 34930 OMHVocational Training | 21,663 |

**A8790 DYKEN POND ENVIRONMENTAL EDUCATION CENTER (CONTINUED)**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. “Transfers Out” reflects fifty percent (50%) of the Environmental Educators salary and is transferred to the Department for Youth budget (A7310).

Contractual expenses are funded based upon historical expenditures and the department’s needs.

**HOME AND COMMUNITY SERVICES**
**Dyken Pond Environmental Education Center**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A8790 Dyken Pond Environmental Education Center** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2500 | Environmental Educator | | 54,275.00 | 54,512.00 | 54,512.00 | 54,512.00 |
| 8060 | Temporary Services | | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 8880 | Transfers Out | | (27,138.00) | (27,256.00) | (27,256.00) | (27,256.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **41,647.98** | **42,137.00** | **42,256.00** | **42,256.00** | **42,256.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04050 | Automobile Maintenance | 1,412.35 | 800.00 | 1,314.00 | 1,314.00 | 1,314.00 |
| 04051 | Automobile, Gasoline | 1,368.34 | 2,000.00 | 2,000.00 | 1,643.00 | 1,643.00 |
| 04100 | Printing | 513.50 | 300.00 | 200.00 | 200.00 | 200.00 |
| 04150 | Postage | 710.11 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04200 | Insurance | 2,345.13 | 2,200.00 | 1,146.00 | 1,146.00 | 1,146.00 |
| 04300 | Telephone | 1,419.26 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 04350 | Utilities - General/Misc | 1,671.08 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04420 | Maintenance | 0.00 | 450.00 | 450.00 | 450.00 | 450.00 |
| 04500 | Special Departmental Supplies | 0.00 | 200.00 | 200.00 | 150.00 | 150.00 |
| 04733 | Participant Allowance Payments | 5,338.37 | 21,880.00 | 21,663.00 | 21,663.00 | 21,663.00 |
| 04900 | Professional Services | 8,900.00 | 5,365.00 | 5,365.00 | 5,365.00 | 5,365.00 |
| 04980 | Computer Services | 480.00 | 315.00 | 281.00 | 281.00 | 281.00 |
| 04990 | Purchased Services | 2,358.22 | 2,000.00 | 2,247.00 | 2,247.00 | 2,247.00 |
| **TOTAL** | **CONTRACTUAL** | **26,516.36** | **39,410.00** | **38,766.00** | **38,359.00** | **38,359.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 28,823.94 | 26,051.00 | 21,255.00 | 21,255.00 | 21,255.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **28,823.94** | **26,051.00** | **21,255.00** | **21,255.00** | **21,255.00** |
| **TOTAL** | **DYKEN POND ENVIRONMENTAL EDUCATION CENTER** | **96,988.28** | **107,598.00** | **102,277.00** | **101,870.00** | **101,870.00** |
| **TOTAL** | **HOME AND COMMUNITY SERVICES** | **1,284,178.85** | **1,850,545.00** | **818,985.00** | **788,578.00** | **788,578.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 2,815,103.61 | 3,752,585.00 | 2,851,740.00 | 2,851,740.00 | 2,851,740.00 |
| 06002 | HVCC Principal Payments | 1,988,296.33 | 2,809,944.00 | 2,021,322.00 | 2,021,322.00 | 2,021,322.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **4,803,399.94** | **6,562,529.00** | **4,873,062.00** | **4,873,062.00** | **4,873,062.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 1,937,864.26 | 1,584,550.00 | 2,625,856.00 | 2,625,856.00 | 2,625,856.00 |
| 07002 | HVCC Interest Payments | 1,489,569.51 | 881,440.00 | 1,417,213.00 | 1,417,213.00 | 1,417,213.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **3,427,433.77** | **2,465,990.00** | **4,043,069.00** | **4,043,069.00** | **4,043,069.00** |
| **TOTAL** | **SERIAL BONDS** | **8,230,833.71** | **9,028,519.00** | **8,916,131.00** | **8,916,131.00** | **8,916,131.00** |
| **A9730 Bond Anticipation Notes** | | | | | | |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 0.00 | 23,582.00 | 196,036.00 | 196,036.00 | 196,036.00 |
| 07002 | HVCC Interest Payments | 0.00 | 25,491.00 | 241,721.00 | 241,721.00 | 241,721.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **0.00** | **49,073.00** | **437,757.00** | **437,757.00** | **437,757.00** |
| **TOTAL** | **BOND ANTICIPATION NOTES** | **0.00** | **49,073.00** | **437,757.00** | **437,757.00** | **437,757.00** |
| **A9758 Installment Purchase** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 0.00 | 45,789.00 | 57,826.00 | 57,826.00 | 57,826.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **0.00** | **45,789.00** | **57,826.00** | **57,826.00** | **57,826.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 0.00 | 32,961.00 | 20,924.00 | 20,924.00 | 20,924.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **0.00** | **32,961.00** | **20,924.00** | **20,924.00** | **20,924.00** |
| **TOTAL** | **INSTALLMENT PURCHASE** | **0.00** | **78,750.00** | **78,750.00** | **78,750.00** | **78,750.00** |
| **A9760 Tax Anticipation Notes** | | | | | | |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 23,796.11 | 37,540.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **23,796.11** | **37,540.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **TAX ANTICIPATION NOTES** | **23,796.11** | **37,540.00** | **0.00** | **0.00** | **0.00** |
| **A9901 Interfund Transfers** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09002 | Transfers to Hospital Fund | 2,700,000.00 | 0.00 | 1,900,000.00 | 1,794,000.00 | 1,794,000.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **2,700,000.00** | **0.00** | **1,900,000.00** | **1,794,000.00** | **1,794,000.00** |
| **TOTAL** | **INTERFUND TRANSFERS** | **2,700,000.00** | **0.00** | **1,900,000.00** | **1,794,000.00** | **1,794,000.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **A9950 Transfers - Capital Fund** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09003 | Transfers to Capital Funds | 17,570.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **17,570.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **TRANSFERS - CAPITAL FUND** | **17,570.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **A9989 Other Uses** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09050 | TSC Reserve | 410,578.18 | 375,000.00 | 401,000.00 | 401,000.00 | 401,000.00 |
| 09051 | TSC Closing Costs | 46,399.97 | 55,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 09053 | TSC Repurchases | 1,079,964.07 | 1,107,213.00 | 1,062,000.00 | 1,062,000.00 | 1,062,000.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **1,536,942.22** | **1,537,213.00** | **1,523,000.00** | **1,523,000.00** | **1,523,000.00** |
| **TOTAL** | **OTHER USES** | **1,536,942.22** | **1,537,213.00** | **1,523,000.00** | **1,523,000.00** | **1,523,000.00** |
| **TOTAL** | **GENERAL FUND** | **211,565,367.99** | **226,455,608.10** | **228,817,024.00** | **226,359,204.00** | **226,359,204.00** |

# COMMUNITY DEVELOPMENT (CB) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **LOAN REPAYMENTS** | | | | | |
| R1989 | 19891 | Loan Repayments | 369,478.63 | 608,000.00 | 394,700.00 | 394,700.00 | 394,700.00 |
| | | **TOTAL LOAN REPAYMENTS** | **369,478.63** | **608,000.00** | **394,700.00** | **394,700.00** | **394,700.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | (1,528.58) | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **(1,528.58)** | **0.00** | **0.00** | **0.00** | **0.00** |
| | | **FEDERAL AID** | | | | | |
| R4910 | 49112 | Rensselaer County Homeownership VI | 140,031.86 | 159,968.00 | 0.00 | 0.00 | 0.00 |
| R4910 | 49113 | Pacamor Kubar Bearing Program | 222,000.00 | 183,957.00 | 0.00 | 0.00 | 0.00 |
| R4910 | 49114 | Etransmedia Technology Program | 0.00 | 291,000.00 | 0.00 | 0.00 | 0.00 |
| R4910 | 49115 | Float Tech Program | 0.00 | 295,000.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL FEDERAL AID** | **362,031.86** | **929,925.00** | **0.00** | **0.00** | **0.00** |
| | | **TOTAL COMMUNITY DEVELOPMENT (CB) FUND** | **729,981.91** | **1,537,925.00** | **394,700.00** | **394,700.00** | **394,700.00** |

# COMMUNITY DEVELOPMENT FUND
# APPROPRIATIONS

**CB6400 JOB DEVELOPMENT PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The primary function of the Job Development Program (JDP) is to provide financing to new or existing businesses which intend to create new jobs in Rensselaer County. JDP combines with conventional financing institutions (banks, SBA lenders) and private lenders to provide up to 90% of financing for land, buildings, machinery, and equipment. An important foundation for providing financial assistance through the JDP revolving loan fund is the realistic ability of the applicant to create new employment opportunities. The minimum level in job creation is one job per each $25,000 loaned. In addition to job creation, at least 51% of the newly created jobs must be made available to individuals of low-to-moderate income. The size of loans range between $50,000 and $250,000, and interest rates are usually fixed at the prime rate with repayment terms not to exceed the useful life of assets acquired with loan proceeds.

**PROGRAM OBJECTIVES:**

The Job Development Program will continue to provide supplemental financing which results in the retention or creation of employment for businesses in Rensselaer County. Loans, funded strictly through a revolving loan fund, are used to assist existing and prospective businesses in expanding or locating within Rensselaer County.

**PROGRAM STATISTICS:**

The Rensselaer County Job Development Program Revolving Loan Fund was initiated in 1986. For more than 20 years the JDP has provided a total of $6.2 million in loans to Rensselaer County businesses, and, working closely with conventional lenders and investors, the JDP has leveraged an additional $15.2 million in private financing. This funding has directly benefited Rensselaer County by assisting in the creation of new employment opportunities.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R1989 | 19891 | Loan Repayments | $ 394,700 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Based upon anticipated loan activity, this program has been budgeted per the request of the Bureau of Economic Development and Planning.

**COMMUNITY DEVELOPMENT**
**Job Development Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CB6400 Job Development Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04200 | Insurance | 724.95 | 1,000.00 | 500.00 | 500.00 | 500.00 |
| 04300 | Telephone | 517.76 | 600.00 | 600.00 | 600.00 | 600.00 |
| 04540 | Publications | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04550 | Office Supplies | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04565 | Advertising | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04700 | Program Expenditures | 373,160.00 | 528,763.00 | 301,401.00 | 301,401.00 | 301,401.00 |
| 04900 | Professional Services | 48,324.44 | 65,000.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| 04980 | Computer Services | 562.00 | 402.00 | 368.00 | 368.00 | 368.00 |
| 04990 | Purchased Services | 696.63 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04995 | Cost Allocation | 8,177.00 | 9,735.00 | 9,331.00 | 9,331.00 | 9,331.00 |
| **TOTAL** | **CONTRACTUAL** | **432,162.78** | **608,000.00** | **394,700.00** | **394,700.00** | **394,700.00** |
| **TOTAL** | **JOB DEVELOPMENT PROGRAM** | **432,162.78** | **608,000.00** | **394,700.00** | **394,700.00** | **394,700.00** |

**CB6904 RENSSELAER COUNTY HOMEOWNERSHIP VI PROGRAM**

## DEPARTMENTAL FUNCTIONS:

Rensselaer County received its sixth round of Homeownership funding, for which fifteen families were proposed in the application and sixteen families received assistance.

## PROGRAM OBJECTIVES:

To assist low/moderate income families with down payment and closing costs. Often rent payments are in the same range as a mortgage payment, but for low/moderate income families it is a hardship to save for down payment and closing costs. A twenty percent down payment puts owning a home out of reach for most low/moderate income families.

## SUMMARY OF BUDGET OFFICER'S ACTIONS:

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

**COMMUNITY DEVELOPMENT**
**Homeownership VI Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CB6904 Homeownership VI Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 43.20 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 136,081.72 | 155,919.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 3,716.95 | 3,599.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 188.99 | 400.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **140,030.86** | **159,968.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **HOMEOWNERSHIP VI PROGRAM** | **140,030.86** | **159,968.00** | **0.00** | **0.00** | **0.00** |

**CB6905 PACAMOR KUBAR BEARINGS PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

Rensselaer County applied for and received a grant to assist Pacamor Kubar Bearings of Troy. Financial assistance, in the form of a loan, will help stabilize the company's debt and will assist with the purchase of new equipment. The result of this assistance will be the retention of current employees as well as hiring of new ones.

**PROGRAM STATISTICS:**

This program has resulted in thirty-seven current employees keeping their jobs, with twenty-five new employees also being added.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

**COMMUNITY DEVELOPMENT**
**Pacamor Kubar Bearings Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CB6905 Pacamor Kubar Bearings Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 222,000.00 | 168,000.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 15,750.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 42.22 | 157.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **222,042.22** | **183,957.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PACAMOR KUBAR BEARINGS PROGRAM** | **222,042.22** | **183,957.00** | **0.00** | **0.00** | **0.00** |

**CB6906 ETRANSMEDIA TECHNOLOGY PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

Rensselaer County applied for and received a grant to assist etransmedia Technology expand their business in Rensselaer County. This financial assistance will assist with the purchase of new equipment, and the result of this assistance will be the creation of new jobs.

**PROGRAM OBJECTIVES:**

As a condition of this grant assistance, the company was required to create twenty-nine new jobs.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

It is anticipated that all available funds will be expended and that this program will be closed by year-end 2011.

**COMMUNITY DEVELOPMENT**
**etransmedia Technology Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CB6906 etransmedia Technology Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 0.00 | 275,000.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 15,750.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **291,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **ETRANSMEDIA TECHNOLOGY PROGRAM** | **0.00** | **291,000.00** | **0.00** | **0.00** | **0.00** |

**CB6907 FLOAT TECH PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

Grant funding was requested and received from the New York State Office of Homes and Community Renewal to assist Float Tech, Inc. in starting to manufacture product in Rensselaer County.

**PROGRAM OBJECTIVES:**

It is anticipated that twenty new full-time jobs will be created as a result of this grant assistance.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the uncertain nature of activity within this program during the remainder of 2011, nothing will be budgeted for 2012 at this time. Should there be funds remaining at the end of 2011 they will be brought forward into the 2012 budget by legislative resolution.

**COMMUNITY DEVELOPMENT**
**Float Tech Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CB6907 Float Tech Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04540 | Publications | 0.00 | 50.00 | 0.00 | 0.00 | 0.00 |
| 04800 | Contractual Agency | 0.00 | 279,000.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 0.00 | 15,750.00 | 0.00 | 0.00 | 0.00 |
| 04990 | Purchased Services | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **295,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **FLOAT TECH PROGRAM** | **0.00** | **295,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **COMMUNITY DEVELOPMENT FUND** | **794,235.86** | **1,537,925.00** | **394,700.00** | **394,700.00** | **394,700.00** |

# WORKFORCE INVESTMENT ACT (CD) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **INTERGOVERNMENTAL CHARGES** | | | | | |
| R2210 | 22106 | Gen Services, Other Governments | 24,571.92 | 34,500.00 | 38,000.00 | 38,000.00 | 38,000.00 |
| | | **TOTAL INTERGOVERNMENTAL CHARGES** | **24,571.92** | **34,500.00** | **38,000.00** | **38,000.00** | **38,000.00** |
| | | **FEDERAL AID** | | | | | |
| R4790 | 47901 | WIA Adult | 911,020.21 | 602,322.00 | 600,000.00 | 600,000.00 | 600,000.00 |
| R4790 | 47902 | WIA Youth | 216,857.65 | 790,000.00 | 640,500.00 | 640,500.00 | 640,500.00 |
| R4790 | 47905 | WIA Dislocated Worker | 135,315.12 | 659,768.00 | 487,490.00 | 487,490.00 | 487,490.00 |
| R4790 | 47906 | Incentive Money | 2,979.76 | 121,296.00 | 122,000.00 | 122,000.00 | 122,000.00 |
| | | **TOTAL FEDERAL AID** | **1,266,172.74** | **2,173,386.00** | **1,849,990.00** | **1,849,990.00** | **1,849,990.00** |
| | | **TOTAL WORKFORCE INVESTMENT ACT (CD) FUND** | **1,290,744.66** | **2,207,886.00** | **1,887,990.00** | **1,887,990.00** | **1,887,990.00** |

# WORKFORCE INVESTMENT ACT FUND
# APPROPRIATIONS

**CD FUND - WORKFORCE INVESTMENT ACT**

**CD6290 WORKFORCE INVESTMENT ACT - ADMINISTRATION**

**DEPARTMENTAL FUNCTIONS:**

The Department is responsible for administering the Workforce Investment Act (WIA) in Rensselaer County. The Department is a primary partner in the One Stop Center, along with the New York State Department of Labor. The Department of Employment & Training has coordinated other required partners' presence at the Center. Department functions include coordination of the full array of program services and activities for both the job seeker and the employer. Other functions include generation of management and fiscal reports for internal operations as well as mandated Federal, State and local requirements. Program assessment to monitor overall effectiveness, performance standards and retention rates. The Department is part of the designated Workforce Investment Area that includes the City of Albany, Albany County and Schenectady County.

**PROGRAM OBJECTIVES:**

The Department of Employment & Training is the County agency designated as a One Stop Center under the Workforce Investment Act. The Department's objectives include universal access to all jobseekers and coordinating services and programs with mandated partner agencies in the community. The Department is an integral player in the development of the workforce system under WIA.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$1,887,990** |
|---|---|
| R2210 22106 General Services, Other Governments | $ 38,000 |
| R4790 47901 WIA Adult | 600,000 |
| R4790 47902 WIA Youth | 640,500 |
| R4790 47905 WIA Dislocated Worker | 487,490 |
| R4790 47906 Incentive Money | 122,000 |

**CD6292 TRAINING CLIENT SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Department performs all direct program contracting and provides an array of services for the customer, primarily for the adult population, under this code. We are also the landlord for the One Stop Center, which is a mandated provision of the WIA legislation. Departmental functions include:

- Assessment, educational testing, and interest inventories to determine the customer's aptitude and career clusters;
- Counseling both on an individual and group basis is performed;
- Resume assistance and job search workshops;
- Department use of all job search methods, computer bank with Internet access, fax machine, library, telephones, postage and printing;
- Referral to employer training and tuition assistance, labor market information, complete listings of job postings and Internet websites for job search; and
- Case management services to monitor the customer's progress and program completion.

**PROGRAM OBJECTIVES:**

Visiting the One Stop Center and meeting with the Client Services staff is the first step for the individual in their job search. They receive a tour of the One Stop Center and introduction to the full array of services available. Employment services are a combination of self directed and staff assisted. WIA partners located at the One Stop Center include NYS Department of Labor; the Wagnor Peyser funded division, VESID, Disability Resource Coordinator and Rensselaer County Department of Social Services. Hudson Valley Community College and CDTA are also partners, but they are located on site on a limited basis.

**CD6292 TRAINING CLIENT SERVICES (CONTINUED)**

**PROGRAM STATISTICS:**

The Rensselaer County One Stop Employment Center is a very busy and bustling Center. For the last 12 months with the increased unemployment rates and the downturn in the economy, the One Stop has seen a tremendous increase in customer traffic.

On the average month the Center now sees about 1000 to 1300 customers who are looking for work. Any persons who collect Unemployment Insurance (UI) are scheduled for appointments by NYSDOL at the One Stop Center and mandated to attend. For Calendar year 2010, approximately 16,600 individuals came to the One Stop Center and utilized our services.

**CD6295 TRAINING/SYEP (SUMMER YOUTH EMPLOYMENT PROGRAM)**

**DEPARTMENTAL FUNCTIONS:**

The Workforce Investment Act provides a separate funding source for youth. This code is for all activities and services for the youth population, which is 14 to 21 years of age. All youth served must be income eligible plus possess a barrier as defined by the regulations. The Department administers a number of youth programs through various contracts with agencies in the community. Programs are selected through a Request for Proposal (RFP) solicitation process. The Department also performs the standard functions with youth such as outreach and recruitment, eligibility determination, case management, and coordination with the school districts.

**PROGRAM OBJECTIVES:**

The Department's objectives are to provide programs and services that meet the ten (10) required program elements as specified in the WIA legislation. Youth programs must comply with the new direction of year round youth programming and include the in school at risk population, out of school and the summer employment component. All activities associated with the summer program, are now included under this one youth code. Activities are intended to link educational components with occupational learning to better prepare the individual for working in the real world. Delinquency prevention activities and linkeages with the Youth Department are also part of the Department's focus.

**PROGRAM STATISTICS:**

The combination of in school and out of school programs are expected to enroll about seventy five (75) youth. The summer component includes WIA funding and State TANF funds. The 2011 program will serve about 130 eligible low income youth. In addition, the One Stop Center will have about three hundred (300) youth visit the center for information and referral services during the program year.

**CD6298 INCENTIVE PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

As mentioned earlier, the Department is part of the Capital Region Workforce Investment Area with neighboring counties and department functions under this code include integrated programs and services as recommended by the Workforce Investment Board (WIB).

**PROGRAM OBJECTIVES:**

The Incentive Program is funding that is provided from the State as a result of meeting performance benchmarks and outcomes. Funding can be used in a variety of ways by the Department and is jointly determined by the consortium and the WIB.

## CD6391 WORKFORCE INVESTMENT ACT - DISLOCATED WORKERS

### DEPARTMENTAL FUNCTIONS:

The Department will provide the full array of job search assistance and retraining services specifically for the Dislocated Worker to return them to the workforce. All of the services available at the One Stop Center are available for this population group. The Department also provides intake and eligibility determination. Additionally, the Department will go on site to the employers, when the layoffs occur and speak to individuals effected, advising them of what services are available to assist them.

### PROGRAM OBJECTIVES:

The funding component under WIA for Dislocated Workers is a separate one from the other funding sources. All reemployment efforts and services are specifically for those individuals who have been displaced from the labor market as a result of a plant closing, significant layoff or permanent closing. The program is designed to facilitate the individual's return to productive employment as quickly as possible.

### PROGRAM STATISTICS:

During the past program year, the number of Dislocated Workers has increased due to the increased number of layoffs in the Workforce. They are included in the total number of individuals who have received services at the One Stop.

### SUMMARY OF BUDGET OFFICER'S ACTIONS:

The Workforce Investment Act (WIA)/Employment and Training Program has been budgeted in accordance with available federal WIA funding, federal regulations, and recommendations of the department's administration.

Due to the expiration of the 2010 - 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. The salaries of management personnel also remain unchanged.

Contractual expenses are funded based upon historical expenditures and the department's request.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CD1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 30,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| **TOTAL** | **CONTRACTUAL** | **30,000.00** | **35,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **30,000.00** | **35,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **CD6290 WIA - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1090 | Comm Of Employment & Training | | 88,897.00 | 88,897.00 | 88,897.00 | 88,897.00 |
| 2600 | Employment & Training Coord | | 52,135.00 | 52,135.00 | 52,135.00 | 52,135.00 |
| 2800 | Employment & Training Prg Sup | | 71,672.00 | 72,822.00 | 72,822.00 | 72,822.00 |
| 5780 | Principal Accountant | | 67,996.00 | 67,996.00 | 67,996.00 | 67,996.00 |
| 6045 | On the Job Training Specialist | | 52,101.00 | 52,101.00 | 52,101.00 | 52,101.00 |
| 6770 | Sec To Comm Of Employ & Train | | 36,124.00 | 36,914.00 | 36,914.00 | 36,914.00 |
| 7110 | Sr Employ & Train Prog Coord | | 57,632.00 | 57,632.00 | 57,632.00 | 57,632.00 |
| 7270 | Sr. Employ & Training Assist | | 41,011.00 | 41,011.00 | 41,011.00 | 41,011.00 |
| 8060 | Temporary Services | | 20,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 8880 | Transfers Out | | (7,000.00) | (5,000.00) | (5,000.00) | (5,000.00) |
| 9240 | Welfare-To-Work Case Manager | | 54,863.00 | 54,863.00 | 54,863.00 | 54,863.00 |
| 9695 | Youth Gang Preventive Special | | 37,777.00 | 38,257.00 | 38,257.00 | 38,257.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **527,641.52** | **573,208.00** | **562,628.00** | **562,628.00** | **562,628.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04100 | Printing | 4.40 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 760.18 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04200 | Insurance | 1,432.12 | 2,475.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04300 | Telephone | 2,777.80 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04420 | Maintenance | 265.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04480 | Maintenance In Lieu of Rent | 13,560.00 | 13,560.00 | 13,560.00 | 13,560.00 | 13,560.00 |
| 04540 | Publications | 210.60 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04565 | Advertising | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04900 | Professional Services | 1,900.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04980 | Computer Services | 465.00 | 465.00 | 465.00 | 465.00 | 465.00 |
| 04990 | Purchased Services | 9,852.30 | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| **TOTAL** | **CONTRACTUAL** | **31,227.40** | **38,400.00** | **37,925.00** | **37,925.00** | **37,925.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 223,086.18 | 223,012.00 | 225,863.00 | 225,863.00 | 225,863.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **223,086.18** | **223,012.00** | **225,863.00** | **225,863.00** | **225,863.00** |
| **TOTAL** | **WIA - ADMINISTRATION** | **781,955.10** | **834,620.00** | **826,416.00** | **826,416.00** | **826,416.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CD6292 Training Client Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6260 | Participant Wages | | 45,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| 8880 | Transfers Out | | (30,000.00) | (30,000.00) | (30,000.00) | (30,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.58** | **15,000.00** | **10,000.00** | **10,000.00** | **10,000.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02100 | Furniture | 1,812.00 | 2,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 02400 | Other Equipment | 1,454.00 | 1,500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **EQUIPMENT** | **3,266.00** | **3,500.00** | **3,500.00** | **3,500.00** | **3,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 806.82 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04100 | Printing | 2,065.88 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 04150 | Postage | 7.80 | 1,000.00 | 500.00 | 500.00 | 500.00 |
| 04300 | Telephone | 8,684.54 | 15,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 04406 | Repairs, Capital | 0.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 04420 | Maintenance | 99.60 | 300.00 | 300.00 | 300.00 | 300.00 |
| 04480 | Maintenance In Lieu of Rent | 54,242.00 | 54,242.00 | 54,242.00 | 54,242.00 | 54,242.00 |
| 04550 | Office Supplies | 2,604.87 | 5,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04565 | Advertising | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04707 | Program Support/Enhancements | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04722 | Department OJT | 16,652.50 | 40,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04724 | Individual Referrals | 32,112.76 | 50,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| 04726 | Needs Based Payments | 482.00 | 7,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04730 | Tuition/Books/Fees | 0.00 | 15,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04734 | Bus Tokens | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04900 | Professional Services | 730.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **118,488.77** | **203,542.00** | **172,542.00** | **172,542.00** | **172,542.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 0.21 | 2,670.00 | 2,932.00 | 2,932.00 | 2,932.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **0.21** | **2,670.00** | **2,932.00** | **2,932.00** | **2,932.00** |
| **TOTAL** | **TRAINING CLIENT SERVICES** | **121,755.56** | **224,712.00** | **188,974.00** | **188,974.00** | **188,974.00** |
| **CD6295 Training/SYEP** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6260 | Participant Wages | | 460,000.00 | 300,000.00 | 300,000.00 | 300,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **109,624.82** | **460,000.00** | **300,000.00** | **300,000.00** | **300,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 2,085.00 | 7,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 04100 | Printing | 692.21 | 2,500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04150 | Postage | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04300 | Telephone | 1,189.44 | 2,000.00 | 500.00 | 500.00 | 500.00 |
| 04540 | Publications | 312.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04550 | Office Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04565 | Advertising | 0.00 | 600.00 | 0.00 | 0.00 | 0.00 |
| 04707 | Program Support/Enhancements | 2,600.00 | 5,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 04720 | Case Management Services | 46,000.00 | 70,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 04724 | Individual Referrals | 220.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 04729 | Transportation | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 04760 | Youth Out of School | 0.00 | 75,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 04761 | Youth In School | 39,265.05 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 04990 | Purchased Services | 4,951.44 | 15,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **CONTRACTUAL** | **97,315.14** | **270,100.00** | **228,500.00** | **228,500.00** | **228,500.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CD6295 Training/SYEP (Continued)** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 9,917.69 | 37,158.00 | 23,600.00 | 23,600.00 | 23,600.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **9,917.69** | **37,158.00** | **23,600.00** | **23,600.00** | **23,600.00** |
| **TOTAL** | **TRAINING/SYEP** | **216,857.65** | **767,258.00** | **552,100.00** | **552,100.00** | **552,100.00** |
| **CD6298 Incentive Program** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04735 | SDA - Programming | 1,479.76 | 49,296.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04800 | Contractual Agency | 0.00 | 61,000.00 | 61,000.00 | 61,000.00 | 61,000.00 |
| 04900 | Professional Services | 1,500.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **CONTRACTUAL** | **2,979.76** | **120,296.00** | **96,000.00** | **96,000.00** | **96,000.00** |
| **TOTAL** | **INCENTIVE PROGRAM** | **2,979.76** | **120,296.00** | **96,000.00** | **96,000.00** | **96,000.00** |
| **CD6391 WIA - Dislocated Workers** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 1.80 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04150 | Postage | 1,500.52 | 2,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04707 | Program Support/Enhancements | 0.00 | 5,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04722 | Department OJT | 15,330.12 | 60,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| 04724 | Individual Referrals | 117,607.15 | 150,000.00 | 130,000.00 | 130,000.00 | 130,000.00 |
| 04726 | Needs Based Payments | 2,757.00 | 8,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| **TOTAL** | **CONTRACTUAL** | **137,196.59** | **226,000.00** | **189,500.00** | **189,500.00** | **189,500.00** |
| **TOTAL** | **WIA - DISLOCATED WORKERS** | **137,196.59** | **226,000.00** | **189,500.00** | **189,500.00** | **189,500.00** |
| **TOTAL** | **WORKFORCE INVESTMENT ACT** | **1,290,744.66** | **2,207,886.00** | **1,887,990.00** | **1,887,900.00** | **1,887,900.00** |

# RISK RETENTION (CS) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 737.53 | 500.00 | 900.00 | 900.00 | 900.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **737.53** | **500.00** | **900.00** | **900.00** | **900.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2709 | 27091 | Employee Contribution-Health | 3,172,687.16 | 3,012,971.00 | 3,331,324.00 | 3,331,324.00 | 3,331,324.00 |
| R2709 | 27092 | Employee Contribution-Dental | 259,666.86 | 238,500.00 | 238,500.00 | 238,500.00 | 238,500.00 |
| R2709 | 27094 | Retiree Contribution - Health | 526,090.35 | 485,423.00 | 478,928.00 | 478,928.00 | 478,928.00 |
| | | **TOTAL MISCELLANEOUS** | **3,958,444.37** | **3,736,894.00** | **4,048,752.00** | **4,048,752.00** | **4,048,752.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28013 | County Health Assessment | 13,099,177.26 | 13,384,992.00 | 14,840,185.00 | 14,840,185.00 | 14,840,185.00 |
| R2801 | 28014 | County Dental Assessment | 266,911.35 | 291,500.00 | 291,500.00 | 291,500.00 | 291,500.00 |
| R2801 | 28015 | County Unemployment Assessment | 204,528.20 | 200,000.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| R2801 | 28017 | County Vision Assessment | 90,700.32 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| | | **TOTAL INTERFUND REVENUES** | **13,661,317.13** | **13,966,492.00** | **15,471,685.00** | **15,471,685.00** | **15,471,685.00** |
| | | **TOTAL RISK RETENTION (CS) FUND** | **17,620,499.03** | **17,703,886.00** | **19,521,337.00** | **19,521,337.00** | **19,521,337.00** |

# RISK RETENTION FUND
# APPROPRIATIONS

**CS1810 HEALTH PROGRAM**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. Staff allocated within this budget code is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits programs include health, prescription drug, dental and visions programs. Other benefits include the New York State retirement system, deferred compensation and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law.

In addition, staff utilizes the benefits administration system in the Peoplesoft database to enter, update and maintain records for all employees. They also maintain records for retirees who convert sick leave usage into insurance premium coverage. Key responsibilities for staff are service-related in answering numerous questions, facilitating issue resolution between carrier and participant, and generally, assuring employees and retirees know and understand their benefit coverage's during and after annual open enrollment periods.

**PROGRAM OBJECTIVES:**

- Utilization of HRMS system for enhanced benefits administration;
- Continuous monitoring of health benefits costs to assess opportunities for savings, measures have included moving to HMO's in addition to the PPO;
- Monitoring vision and dental programs to assess utilization; and
- Providing relevant benefits information and education to all employees and retirees, as appropriate, for effective benefits utilization.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The Human Resource Specialist's salary has been budgeted at year-end 2011 levels due to the expiration of the current UPSEU Collective Bargaining Agreement.

"Contractual Agency" funding represents a contract with Capital Benefits Consulting, Inc. for the provision of benefits administration. Included in the "Professional Services" line item is $6,500 for the yearly deferred compensation audit and $9,000 for GASB 45.

**RISK RETENTION FUND**
**Health Program**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CS1810 Health Program** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3440 | Human Resource Specialist | | 34,960.00 | 34,960.00 | 34,960.00 | 34,960.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **33,942.05** | **34,960.00** | **34,960.00** | **34,960.00** | **34,960.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04800 | Contractual Agency | 21,600.00 | 21,600.00 | 21,600.00 | 21,600.00 | 21,600.00 |
| 04900 | Professional Services | 11,000.00 | 20,000.00 | 15,500.00 | 15,500.00 | 15,500.00 |
| **TOTAL** | **CONTRACTUAL** | **32,600.00** | **41,600.00** | **37,100.00** | **37,100.00** | **37,100.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 17,149.28 | 17,547.00 | 19,666.00 | 19,666.00 | 19,666.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **17,149.28** | **17,547.00** | **19,666.00** | **19,666.00** | **19,666.00** |
| **TOTAL** | **HEALTH PROGRAM** | **83,691.33** | **94,107.00** | **91,726.00** | **91,726.00** | **91,726.00** |

**CS9050 UNEMPLOYMENT INSURANCE**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources processes all unemployment claims for all County departments. This includes completing all claims through investigation, consultation with the departments, and reviewing the accuracy of all charges assessed by the New York State Department of Labor.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for Unemployment Insurance is based upon an analysis of expenditure history and anticipated charges for 2012.

**RISK RETENTION FUND**
**Unemployment Insurance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CS9050 Unemployment Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04002 | State Charges | 174,687.77 | 200,000.00 | 250,000.00 | 250,000.00 | 250,000.00 |
| **TOTAL** | **CONTRACTUAL** | **174,687.77** | **200,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **174,687.77** | **200,000.00** | **250,000.00** | **250,000.00** | **250,000.00** |

**CS9060 MEDICAL INSURANCE**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Human Resources has the responsibility for benefits administration for County employees and retirees. The Bureau is responsible for coordinating a comprehensive benefits package for all County employees who are eligible and elect to participate in these programs. The medical benefits program includes health, prescription drug, dental, and vision programs. Other benefits include the NYS retirement system, deferred compensation, and dependent childcare. Specifically, staff enrolls participants, verify claims for accuracy, and collect premiums from medically insured retirees and former employees who continue coverage under the COBRA law. In addition, staff maintains records of retirees who convert sick leave into insurance premium coverage. Key responsibilities include that of customer service, acting as a liaison between the participant and the carrier, answering questions, and generally, assuring that employees and retirees know and understand their benefit coverage.

**PROGRAM OBJECTIVES:**

- Continuous monitoring of health benefit costs to assess opportunities for savings;
- Tracking of vision care and dental programs to assess utilization;
- Providing relevant benefits information and education to employees and retirees for effective benefits utilization; and
- Utilization of the HRMS system for enhanced benefits administration.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

The revenue for the employee share of the Health Program is based upon current enrollments. The employee share of Health Insurance premiums is contractually set at twenty percent (20%) of the actual cost paid by Rensselaer County pursuant to the provisions of the various Collective Bargaining Agreements. Premiums for the current health insurance program are anticipated to increase by an average of eleven (11%) in 2012 over budgeted 2011 appropriations.

**RISK RETENTION FUND**
**Medical Insurance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **CS9060 Medical Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04211 | Medical Insurance Premiums | 16,134,748.06 | 16,738,725.00 | 18,507,357.00 | 18,507,357.00 | 18,507,357.00 |
| 04212 | Vision Insurance Premiums | 90,483.26 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 04213 | Dental Insurance Premiums | 507,629.78 | 571,400.00 | 571,400.00 | 571,400.00 | 571,400.00 |
| 04480 | Maintenance In Lieu of Rent | 1,614.00 | 1,404.00 | 1,354.00 | 1,354.00 | 1,354.00 |
| 04990 | Purchased Services | 5,873.23 | 8,250.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| **TOTAL** | **CONTRACTUAL** | **16,740,348.33** | **17,409,779.00** | **19,179,611.00** | **19,179,611.00** | **19,179,611.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **16,740,348.33** | **17,409,779.00** | **19,179,611.00** | **19,179,611.00** | **19,179,611.00** |
| **TOTAL** | **RISK RETENTION FUND** | **16,998,727.43** | **17,703,886.00** | **19,521,337.00** | **19,521,337.00** | **19,521,337.00** |

# COUNTY ROAD (D) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **REAL PROPERTY ITEMS** | | | | | |
| R1001 | 10011 | Real Property Tax | 6,720,975.00 | 6,384,926.00 | 6,277,926.00 | 6,384,926.00 | 6,384,926.00 |
| | | **TOTAL REAL PROPERTY ITEMS** | **6,720,975.00** | **6,384,926.00** | **6,277,926.00** | **6,384,926.00** | **6,384,926.00** |
| | | **NON PROPERTY TAX ITEMS** | | | | | |
| R1136 | 11361 | Automobile Use Tax | 871,043.48 | 900,000.00 | 900,000.00 | 900,000.00 | 900,000.00 |
| | | **TOTAL NON PROPERTY TAX ITEMS** | **871,043.48** | **900,000.00** | **900,000.00** | **900,000.00** | **900,000.00** |
| | | **GENERAL GOVERNMENT SUPPORT** | | | | | |
| R2389 | 23891 | Bridge Engineering Svs (Misc) | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | **TOTAL GENERAL GOVERNMENT SUPPORT** | **0.00** | **5,000.00** | **5,000.00** | **5,000.00** | **5,000.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 346.33 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **346.33** | **500.00** | **500.00** | **500.00** | **500.00** |
| | | **LICENSES AND PERMITS** | | | | | |
| R2590 | 25901 | Permits - Highway | 0.00 | 25,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | **TOTAL LICENSES AND PERMITS** | **0.00** | **25,000.00** | **10,000.00** | **10,000.00** | **10,000.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2655 | 26551 | Minor Sales-Miscellaneous | 11,316.92 | 15,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R2680 | 26801 | Insurance Recoveries | 126.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **11,443.70** | **15,000.00** | **20,000.00** | **20,000.00** | **20,000.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2801 | 28011 | Interfund Revenue | 0.00 | 12,500.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| | | **TOTAL MISCELLANEOUS** | **0.00** | **12,500.00** | **5,000.00** | **5,000.00** | **5,000.00** |
| | | **STATE AID** | | | | | |
| R3089 | 30893 | Bridge Engineering Svs (State) | 0.00 | 10,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R3501 | 35012 | Highway Assist Program-Capital | 2,055,367.03 | 1,982,881.00 | 1,982,881.00 | 1,982,881.00 | 1,982,881.00 |
| R3960 | 39601 | State Disaster Assistance | 0.00 | 467,106.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL STATE AID** | **2,055,367.03** | **2,459,987.00** | **2,002,881.00** | **2,002,881.00** | **2,002,881.00** |

# COUNTY ROAD (D) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **FEDERAL AID** | | | | | |
| R4089 | 40892 | Bridge Engineering Svs (Fed) | 0.00 | 20,000.00 | 59,500.00 | 59,500.00 | 59,500.00 |
| R4960 | 49601 | Federal Disaster Assistance | 0.00 | 1,780,136.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL FEDERAL AID** | **0.00** | **1,800,136.00** | **59,500.00** | **59,500.00** | **59,500.00** |
| | | **INTERFUND TRANSFERS** | | | | | |
| R5031 | 50312 | Unused Capital | 13,203.95 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL INTERFUND TRANSFERS** | **13,203.95** | **0.00** | **0.00** | **0.00** | **0.00** |
| | | **TOTAL COUNTY ROAD (D) FUND** | **9,672,379.49** | **11,603,049.00** | **9,280,807.00** | **9,387,807.00** | **9,387,807.00** |

# COUNTY ROAD FUND
# APPROPRIATIONS

**D FUND - HIGHWAY DEPARTMENT ROAD FUND**

**DEPARTMENTAL FUNCTIONS/OBJECTIVES:**

The Highway Department's primary functions and objectives are centered around the basic principle of ensuring the safety of persons traveling on the county highway system. Such functions are performed in accordance with NYCRR 17 Transportation (B), Uniform Traffic Control Devices, the NYS Vehicle and Traffic Law, and other appropriate guidelines. The Highway Department is administered and supervised by the County Engineer.

The Highway Department's traffic control responsibilities are carried out by installing and maintaining regulatory, warning, and guide signs along the county road system. They also provide signage for highway work zones and construction projects, as necessary, as well as maintaining proper pavement striping. As part of a cooperative program funded by NYSDOT, the department is also collecting field data relating to traffic volume on County highways.

Routine maintenance and repair of the county highway system performed by the department include: sweeping, mowing, brush cutting, and tree removal; pothole patching, shoulder repair, and crack sealing; ditch cleaning, culvert and catch basin cleaning, repair, and replacement; removal of debris from county roads; and repair and replacement of guide rails.

Some of the rehabilitation and repair of selected roads and bridges on the 338 mile county highway system is classified as capital construction and will meet the requirements for aid under the NYS Highway Assistance (CHIPS Capital Aid) program. The objectives of that program include rehabilitation of county roads as part of an overall highway system maintenance and improvement strategy, and some of the functions performed include: bridge rehabilitation and reconstruction, placing stabilized shoulders, resurfacing, roadbed construction, culvert and guide rail installation, roadway realignment and widening, vertical and horizontal realignment, chip sealing, and improving drainage systems. CHIPS Program objectives are achieved through the use of county work force together with private sub-contractors, which provides the most cost-effective means to achieve the stated goals.

The Highway Department is responsible for the maintenance and repair of all County-owned bridges and culverts larger than five feet in diameter. This includes 60 bridges greater than 20 feet in length, as well as approximately 220 culverts and short bridges ranging from 5 to 20 feet in span. It is the long-term objective of the department to remove all bridges from the NYSDOT Deficient Bridge List.

Finally, the department is responsible for the removal of snow and ice from county roads to improve driving conditions during winter months. Specific winter road maintenance activities include plowing roads to remove snow, and spreading salt and abrasives to improve traction and to prevent icing. The Highway Department contracts with several towns and the City of Troy for snow removal on approximately 20 miles of county roads.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$9,387,807** |
|---|---|---|---|
| R1001 | 10011 | Real Property Tax | $6,384,926 |
| R1136 | 11361 | Automobile Use Tax | 900,000 |
| R2389 | 23891 | Bridge Engineering - Misc. | 5,000 |
| R2401 | 24011 | Interest & Earnings | 500 |
| R2590 | 25901 | Permits - Highway | 10,000 |
| R2655 | 26551 | Minor Sales | 20,000 |
| R2801 | 28011 | Interfund Revenue | 5,000 |
| R3089 | 30893 | Bridge Engineering - State | 20,000 |
| R3501 | 35012 | Highway Assistance - Capital | 1,982,881 |
| R4089 | 40892 | Bridge Engineering - Federal | 59,500 |

**D FUND - HIGHWAY DEPARTMENT ROAD FUND**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged.

The salaries of the personnel on the road maintenance crew are paid directly out of organization code D5110. Charges are then made to the appropriate personnel codes (within D3310, D5112, and D5142) for work done by the road crew other than maintenance of roads. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Funding for the CHIPS program is based upon the Highway Assistance (CHIPS Capital Aid) funding anticipated for 2012. Other contractual funding for the Highway Department was approved as per department request where possible, but in all cases was based upon an evaluation and consideration of current fiscal constraints. The contractual agency line item in D5142 supports payments under contracts with other municipalities for snow and ice control services on county highways.

Most bridge replacement projects are funded through the Locally Administered Federal Aid Program, by which 80% of the cost of design and construction is Federally funded. In addition, New York State will reimburse 15% of the cost through the Marchiselli Program, leaving the County's cost of such projects at 5% of the total expense.

The department expects to be able to fund the Deputy County Engineer's salary expense through various revenue sources in relation to dedicated bridge engineering work.

In response to the increasing demands of time and expense involved with maintaining, rebuilding, and regulating county roads, the Highway Department has proposed the implementation of a permit fee schedule similar to those in place in other local municipalities. Such fees, which would be assessed to various users performing work and conducting business on county roads and right-of-ways, would help offset the expenses involved in performing inspection, design modifications, engineering review, and supervision of construction within the County's jurisdiction, as well as the expenses incurred due to the wear and tear on county roads by heavy equipment.

In order to assist in funding the sharp increase in the Highway Department's debt service, the balance of the required funding for the County Road Fund, in the amount of $600,000, is provided by an appropriation of fund balance. The unappropriated D Fund balance was $1,456,832 as of December 31, 2010.

**COUNTY ROAD FUND**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **D1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 192,540.00 | 209,956.00 | 222,360.00 | 222,360.00 | 222,360.00 |
| **TOTAL** | **CONTRACTUAL** | **192,540.00** | **209,956.00** | **222,360.00** | **222,360.00** | **222,360.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **192,540.00** | **209,956.00** | **222,360.00** | **222,360.00** | **222,360.00** |
| **D1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 21,026.04 | 20,500.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| **TOTAL** | **CONTRACTUAL** | **21,026.04** | **20,500.00** | **13,000.00** | **13,000.00** | **13,000.00** |
| **TOTAL** | **INSURANCE** | **21,026.04** | **20,500.00** | **13,000.00** | **13,000.00** | **13,000.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **D3310 Highway - Traffic Control** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 92,036.00 | 63,853.00 | 63,853.00 | 63,853.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **58,672.00** | **92,036.00** | **63,853.00** | **63,853.00** | **63,853.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 33,776.00 | 18,964.00 | 19,221.00 | 18,221.00 | 18,221.00 |
| 04500 | Special Departmental Supplies | 149,945.19 | 147,869.19 | 165,000.00 | 150,000.00 | 150,000.00 |
| **TOTAL** | **CONTRACTUAL** | **183,721.19** | **166,833.19** | **184,221.00** | **168,221.00** | **168,221.00** |
| **TOTAL** | **HIGHWAY - TRAFFIC CONTROL** | **242,393.19** | **258,869.19** | **248,074.00** | **232,074.00** | **232,074.00** |
| **D5010 Highway Department - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2175 | Deputy County Engineer - Admin | | 65,691.00 | 65,691.00 | 65,691.00 | 65,691.00 |
| 5750 | Principal Clerk | | 34,960.00 | 34,960.00 | 34,960.00 | 34,960.00 |
| 6750 | Secretary To County Engineer | | 43,649.00 | 43,786.00 | 43,786.00 | 43,786.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **130,707.14** | **144,300.00** | **144,437.00** | **144,437.00** | **144,437.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 480.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **480.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 227.26 | 400.00 | 400.00 | 300.00 | 300.00 |
| 04150 | Postage | 1,135.84 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04450 | Rental - Equipment/Maintenance | 1,803.17 | 5,220.00 | 5,185.00 | 5,185.00 | 5,185.00 |
| 04500 | Special Departmental Supplies | 202.70 | 135.00 | 400.00 | 400.00 | 400.00 |
| 04550 | Office Supplies | 2,432.61 | 1,565.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04900 | Professional Services | 2,577.62 | 2,600.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04980 | Computer Services | 53,919.00 | 52,515.00 | 52,998.00 | 52,998.00 | 52,998.00 |
| 04990 | Purchased Services | 50,055.05 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 |
| **TOTAL** | **CONTRACTUAL** | **112,353.25** | **104,735.00** | **104,583.00** | **104,483.00** | **104,483.00** |
| **TOTAL** | **HIGHWAY DEPARTMENT - ADMINISTRATION** | **243,540.39** | **249,035.00** | **249,020.00** | **248,920.00** | **248,920.00** |
| **D5110 Highway - Road Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3405 | Highway Superintendent | | 73,359.00 | 73,359.00 | 73,359.00 | 73,359.00 |
| 3415 | Highway Laborer | | 149,614.00 | 149,124.00 | 149,124.00 | 149,124.00 |
| 3420 | Highway Supervisor II | | 278,417.00 | 280,011.00 | 280,011.00 | 280,011.00 |
| 4610 | Motor Equipment Operator Heavy | | 631,325.00 | 538,261.00 | 538,261.00 | 538,261.00 |
| 4620 | Motor Equipment Operator Light | | 815,083.00 | 811,084.00 | 811,084.00 | 811,084.00 |
| 5410 | Overtime | | 168,588.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 5415 | Overtime - Snow/Ice (Highway) | | 212,200.00 | 212,200.00 | 212,200.00 | 212,200.00 |
| 5630 | Personnel Service Savings | | (178,748.00) | (179,436.00) | (179,436.00) | (179,436.00) |
| 8060 | Temporary Services | | 20,000.00 | 27,500.00 | 27,500.00 | 27,500.00 |
| 8770 | Working Supervisor | | 270,753.00 | 271,027.00 | 271,027.00 | 271,027.00 |
| 8880 | Transfers Out | | (863,119.00) | (862,404.00) | (862,404.00) | (862,404.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **1,536,571.85** | **1,577,472.00** | **1,375,726.00** | **1,375,726.00** | **1,375,726.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **D5110 Highway - Road Maintenance (Continued)** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 160.00 | 480.00 | 480.00 | 480.00 | 480.00 |
| 04450 | Rental - Equipment/Maintenance | 514,188.00 | 587,878.00 | 653,525.00 | 619,525.00 | 619,525.00 |
| 04500 | Special Departmental Supplies | 318,192.18 | 2,185,042.00 | 290,000.00 | 272,048.00 | 272,048.00 |
| 04570 | Uniforms/Tools | 26,864.40 | 30,500.00 | 29,600.00 | 29,600.00 | 29,600.00 |
| 04900 | Professional Services | 4,897.28 | 5,487.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| **TOTAL** | **CONTRACTUAL** | **864,301.86** | **2,809,387.00** | **979,105.00** | **927,153.00** | **927,153.00** |
| **TOTAL** | **HIGHWAY - ROAD MAINTENANCE** | **2,400,873.71** | **4,386,859.00** | **2,354,831.00** | **2,302,879.00** | **2,302,879.00** |
| **D5112 Road Construction** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 294,339.00 | 318,442.00 | 318,442.00 | 318,442.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **266,587.00** | **294,339.00** | **318,442.00** | **318,442.00** | **318,442.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 612,857.00 | 612,296.00 | 588,074.00 | 557,479.00 | 557,479.00 |
| 04500 | Special Departmental Supplies | 1,016,034.93 | 1,016,246.00 | 1,076,365.00 | 1,076,365.00 | 1,076,365.00 |
| **TOTAL** | **CONTRACTUAL** | **1,628,891.93** | **1,628,542.00** | **1,664,439.00** | **1,633,844.00** | **1,633,844.00** |
| **TOTAL** | **ROAD CONSTRUCTION** | **1,895,478.93** | **1,922,881.00** | **1,982,881.00** | **1,952,286.00** | **1,952,286.00** |
| **D5120 Highway - Bridge Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 5410 | Overtime | | 10,000.00 | 0.00 | 0.00 | 0.00 |
| 6320 | Plus Transfers, Other Codes | | 35,000.00 | 45,000.00 | 45,000.00 | 45,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **45,000.00** | **45,000.00** | **45,000.00** | **45,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 921.51 | 936.00 | 936.00 | 936.00 | 936.00 |
| 04500 | Special Departmental Supplies | 93,166.69 | 200,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| 04565 | Advertising | 270.73 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04900 | Professional Services | 800.00 | 3,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| **TOTAL** | **CONTRACTUAL** | **95,158.93** | **203,936.00** | **110,936.00** | **110,936.00** | **110,936.00** |
| **TOTAL** | **HIGHWAY - BRIDGE MAINTENANCE** | **95,158.93** | **248,936.00** | **155,936.00** | **155,936.00** | **155,936.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **D5142 Highway - Snow & Ice Control** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8190 | Transfers Personnel | | 476,744.00 | 470,109.00 | 470,109.00 | 470,109.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **404,193.00** | **476,744.00** | **470,109.00** | **470,109.00** | **470,109.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04450 | Rental - Equipment/Maintenance | 831,735.00 | 730,781.00 | 661,311.00 | 626,906.00 | 626,906.00 |
| 04500 | Special Departmental Supplies | 664,927.82 | 811,280.00 | 569,000.00 | 569,000.00 | 569,000.00 |
| 04800 | Contractual Agency | 71,554.36 | 88,000.00 | 88,000.00 | 88,000.00 | 88,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,568,217.18** | **1,630,061.00** | **1,318,311.00** | **1,283,906.00** | **1,283,906.00** |
| **TOTAL** | **HIGHWAY - SNOW & ICE CONTROL** | **1,972,410.18** | **2,106,805.00** | **1,788,420.00** | **1,754,015.00** | **1,754,015.00** |
| **D9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 242,889.97 | 249,939.00 | 283,081.00 | 283,081.00 | 283,081.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **242,889.97** | **249,939.00** | **283,081.00** | **283,081.00** | **283,081.00** |
| **TOTAL** | **STATE RETIREMENT** | **242,889.97** | **249,939.00** | **283,081.00** | **283,081.00** | **283,081.00** |
| **D9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 173,497.76 | 192,482.00 | 184,944.00 | 184,944.00 | 184,944.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **173,497.76** | **192,482.00** | **184,944.00** | **184,944.00** | **184,944.00** |
| **TOTAL** | **SOCIAL SECURITY** | **173,497.76** | **192,482.00** | **184,944.00** | **184,944.00** | **184,944.00** |
| **D9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 60,571.49 | 64,812.00 | 70,386.00 | 70,386.00 | 70,386.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **60,571.49** | **64,812.00** | **70,386.00** | **70,386.00** | **70,386.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **60,571.49** | **64,812.00** | **70,386.00** | **70,386.00** | **70,386.00** |
| **D9050 Unemployment Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08005 | Unemployment Insurance | 7,290.00 | 2,670.00 | 5,506.00 | 5,506.00 | 5,506.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **7,290.00** | **2,670.00** | **5,506.00** | **5,506.00** | **5,506.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **7,290.00** | **2,670.00** | **5,506.00** | **5,506.00** | **5,506.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **D9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 570,023.07 | 558,371.00 | 628,582.00 | 628,582.00 | 628,582.00 |
| 08007 | Dental | 9,177.00 | 10,670.00 | 9,565.00 | 9,565.00 | 9,565.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **579,200.07** | **569,041.00** | **638,147.00** | **638,147.00** | **638,147.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **579,200.07** | **569,041.00** | **638,147.00** | **638,147.00** | **638,147.00** |
| **D9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 766,749.31 | 996,613.00 | 1,307,620.00 | 1,307,620.00 | 1,307,620.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **766,749.31** | **996,613.00** | **1,307,620.00** | **1,307,620.00** | **1,307,620.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 485,522.57 | 213,993.00 | 610,774.00 | 610,774.00 | 610,774.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **485,522.57** | **213,993.00** | **610,774.00** | **610,774.00** | **610,774.00** |
| **TOTAL** | **SERIAL BONDS** | **1,252,271.88** | **1,210,606.00** | **1,918,394.00** | **1,918,394.00** | **1,918,394.00** |
| **D9730 Bond Anticipation Notes** | | | | | | |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 0.00 | 0.00 | 5,879.00 | 5,879.00 | 5,879.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **0.00** | **0.00** | **5,879.00** | **5,879.00** | **5,879.00** |
| **TOTAL** | **BOND ANTICIPATION NOTES** | **0.00** | **0.00** | **5,879.00** | **5,879.00** | **5,879.00** |
| **D9950 Transfers - Capital Fund** | | | | | | |
| **.9** | **OTHER GENERAL GOVERNMENT SUPPORT** | | | | | |
| 09003 | Transfers to Capital Funds | 10,148.46 | 117,527.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **OTHER GOVT SUPT** | **10,148.46** | **117,527.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **TRANSFERS - CAPITAL FUND** | **10,148.46** | **117,527.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **COUNTY ROAD FUND** | **9,389,291.00** | **11,810,918.19** | **10,120,859.00** | **9,987,807.00** | **9,987,807.00** |

# ROAD MACHINERY (DM) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 8.67 | 0.00 | 0.00 | 0.00 | 0.00 |
| R2414 | 24141 | Rental Equipment | 1,994,556.00 | 1,949,919.00 | 1,922,131.00 | 1,822,131.00 | 1,822,131.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **1,994,564.67** | **1,949,919.00** | **1,922,131.00** | **1,822,131.00** | **1,822,131.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2650 | 26501 | Sale of Scrap | 2,928.50 | 2,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| R2655 | 26551 | Minor Sales-Miscellaneous | 9,100.00 | 5,500.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R2680 | 26801 | Insurance Recoveries | 4,261.76 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **16,290.26** | **7,500.00** | **21,500.00** | **21,500.00** | **21,500.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2801 | 28033 | Gasoline Sales | 69,790.96 | 84,960.00 | 100,100.00 | 100,100.00 | 100,100.00 |
| | | **TOTAL MISCELLANEOUS** | **69,790.96** | **84,960.00** | **100,100.00** | **100,100.00** | **100,100.00** |
| | | **TOTAL ROAD MACHINERY (DM) FUND** | **2,080,645.89** | **2,042,379.00** | **2,043,731.00** | **1,943,731.00** | **1,943,731.00** |

# ROAD MACHINERY FUND
# APPROPRIATIONS

**DM FUND - HIGHWAY DEPARTMENT ROAD MACHINERY FUND**

**DEPARTMENTAL FUNCTIONS:**

- Purchase, repair, and maintenance of machinery and automotive equipment used in support of County Highway Department operations.
- Provide tools and equipment used by the Highway Department in road construction and maintenance activities.
- Maintenance of garage facilities used for materials and equipment.
- Provide the Highway Department radio communication system.

**PROGRAM OBJECTIVES:**

Supporting County Highway Department operations by providing vehicles, construction equipment, and garage facilities. Reducing overall equipment costs through an aggressive preventive maintenance program, a timely equipment replacement program, and operator training in proper use and care of machinery.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$1,943,731**

| | | | |
|---|---|---|---|
| R2414 | 24141 | Rental Equipment | $1,822,131 |
| R2650 | 26501 | Sale of Scrap | 1,500 |
| R2655 | 26551 | Minor Sales | 20,000 |
| R2801 | 28033 | Gasoline Sales | 100,100 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. Personnel Service Savings are budgeted in order to afford the Highway Department the necessary flexibility for movement between titles should circumstances dictate, while keeping overtime personnel costs at a manageable level as part of an overall plan to meet departmental responsibilities.

Due to fiscal constraints, funding for the replacement and/or upgrade of heavy equipment, as well as funding for various contractual line items, has been reduced.

In order to assist in funding the sharp increase in the Highway Department's debt service, the balance of the required funding for the County Road Machinery Fund, in the amount of $100,000, is provided by an appropriation of fund balance. The unappropriated DM Fund balance was $640,019 as of December 31, 2010.

**ROAD MACHINERY FUND**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **DM1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 104,826.00 | 89,691.00 | 101,437.00 | 101,437.00 | 101,437.00 |
| **TOTAL** | **CONTRACTUAL** | **104,826.00** | **89,691.00** | **101,437.00** | **101,437.00** | **101,437.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **104,826.00** | **89,691.00** | **101,437.00** | **101,437.00** | **101,437.00** |
| **DM1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 32,709.19 | 51,500.00 | 44,000.00 | 44,000.00 | 44,000.00 |
| **TOTAL** | **CONTRACTUAL** | **32,709.19** | **51,500.00** | **44,000.00** | **44,000.00** | **44,000.00** |
| **TOTAL** | **INSURANCE** | **32,709.19** | **51,500.00** | **44,000.00** | **44,000.00** | **44,000.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **DM5130 Highway Department - Machinery** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0410 | Automotive Mechanic | | 211,132.00 | 212,380.00 | 212,380.00 | 212,380.00 |
| 3340 | Highway Dispatcher | | 45,297.00 | 46,334.00 | 46,334.00 | 46,334.00 |
| 5410 | Overtime | | 36,000.00 | 36,000.00 | 36,000.00 | 36,000.00 |
| 5630 | Personnel Service Savings | | (41,694.00) | (41,854.00) | (41,854.00) | (41,854.00) |
| 6860 | Senior Auto Mechanic | | 56,632.00 | 57,423.00 | 57,423.00 | 57,423.00 |
| 8830 | Welder - Mechanic | | 45,270.00 | 45,444.00 | 45,444.00 | 45,444.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **342,660.67** | **352,637.00** | **355,727.00** | **355,727.00** | **355,727.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 116,070.73 | 89,647.20 | 58,500.00 | 58,500.00 | 58,500.00 |
| **TOTAL** | **EQUIPMENT** | **116,070.73** | **89,647.20** | **58,500.00** | **58,500.00** | **58,500.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 320,577.04 | 348,240.00 | 400,400.00 | 400,400.00 | 400,400.00 |
| 04300 | Telephone | 10,442.73 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 04350 | Utilities - General/Miscellaneous | 75,585.37 | 93,200.00 | 92,000.00 | 92,000.00 | 92,000.00 |
| 04400 | Repairs | 31,072.88 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04420 | Maintenance | 11,739.61 | 18,238.00 | 12,210.00 | 12,210.00 | 12,210.00 |
| 04500 | Special Departmental Supplies | 589,811.26 | 568,085.00 | 550,000.00 | 536,927.00 | 536,927.00 |
| 04570 | Uniforms/Tools | 0.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04571 | Uniform/Tools - Allowances | 3,573.11 | 3,600.00 | 3,600.00 | 3,600.00 | 3,600.00 |
| 04990 | Purchased Services | 55,043.44 | 44,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,097,845.44** | **1,108,163.00** | **1,137,010.00** | **1,123,937.00** | **1,123,937.00** |
| **TOTAL** | **HIGHWAY DEPARTMENT - MACHINERY** | **1,556,576.84** | **1,550,447.20** | **1,551,237.00** | **1,538,164.00** | **1,538,164.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **DM9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 34,437.84 | 34,839.00 | 39,830.00 | 39,830.00 | 39,830.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **34,437.84** | **34,839.00** | **39,830.00** | **39,830.00** | **39,830.00** |
| **TOTAL** | **STATE RETIREMENT** | **34,437.84** | **34,839.00** | **39,830.00** | **39,830.00** | **39,830.00** |
| **DM9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 24,443.10 | 27,179.00 | 27,213.00 | 27,213.00 | 27,213.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **24,443.10** | **27,179.00** | **27,213.00** | **27,213.00** | **27,213.00** |
| **TOTAL** | **SOCIAL SECURITY** | **24,443.10** | **27,179.00** | **27,213.00** | **27,213.00** | **27,213.00** |
| **DM9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 17,016.44 | 18,208.00 | 18,321.00 | 18,321.00 | 18,321.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **17,016.44** | **18,208.00** | **18,321.00** | **18,321.00** | **18,321.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **17,016.44** | **18,208.00** | **18,321.00** | **18,321.00** | **18,321.00** |
| **DM9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 94,280.88 | 94,143.00 | 92,441.00 | 92,441.00 | 92,441.00 |
| 08007 | Dental | 1,315.00 | 1,251.00 | 1,122.00 | 1,122.00 | 1,122.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **95,595.88** | **95,394.00** | **93,563.00** | **93,563.00** | **93,563.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **95,595.88** | **95,394.00** | **93,563.00** | **93,563.00** | **93,563.00** |
| **DM9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 95,266.73 | 99,435.00 | 103,603.00 | 103,603.00 | 103,603.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **95,266.73** | **99,435.00** | **103,603.00** | **103,603.00** | **103,603.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 85,554.59 | 81,661.00 | 77,600.00 | 77,600.00 | 77,600.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **85,554.59** | **81,661.00** | **77,600.00** | **77,600.00** | **77,600.00** |
| **TOTAL** | **SERIAL BONDS** | **180,821.32** | **181,096.00** | **181,203.00** | **181,203.00** | **181,203.00** |
| **TOTAL** | **ROAD MACHINERY FUND** | **2,046,426.61** | **2,048,354.20** | **2,056,804.00** | **2,043,731.00** | **2,043,731.00** |

# HOSPITAL (EH) FUND
# REVENUE

| | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| | | | **PATIENT REVENUE** | | | |
| EH3020.11.00 | Private Pay SNF | 3,301,229.00 | 3,790,753.00 | 3,995,111.00 | 3,995,111.00 | 3,995,111.00 |
| EH3020.21.00 | Medicare Part - A | 3,154,782.00 | 4,355,295.00 | 3,579,880.00 | 3,579,880.00 | 3,579,880.00 |
| EH3020.31.00 | Medicaid SNF | 19,973,729.00 | 20,851,002.00 | 22,247,713.00 | 22,247,713.00 | 22,247,713.00 |
| EH3020.32.00 | Medicaid - Other | 113,295.00 | 0.00 | 123,371.00 | 123,371.00 | 123,371.00 |
| EH3020.37.00 | Managed Care | 700,753.00 | 471,239.00 | 1,084,255.00 | 1,084,255.00 | 1,084,255.00 |
| EH3020.38.00 | Medicaid - Managed Care | 87,304.00 | 0.00 | 90,508.00 | 90,508.00 | 90,508.00 |
| EH3020.61.00 | VA Revenue | 581,662.00 | 646,416.00 | 313,916.00 | 313,916.00 | 313,916.00 |
| EH3030.11.00 | Private Assessment Add On | 204,197.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH3030.31.00 | Medicaid Assessment Add On | 1,223,283.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EH4400.11.10 | Physical Therapy-SP | 10,493.00 | 20,029.00 | 16,830.00 | 16,830.00 | 16,830.00 |
| EH4400.31.10 | Physical Therapy-MA | 213,619.00 | 202,511.00 | 223,601.00 | 223,601.00 | 223,601.00 |
| EH4500.11.10 | Occupational Therapy-SP/Medicare | 4,283.00 | 9,321.00 | 9,228.00 | 9,228.00 | 9,228.00 |
| EH4500.31.10 | Occupational Therapy-MA | 110,599.00 | 94,245.00 | 122,600.00 | 122,600.00 | 122,600.00 |
| EH4600.11.10 | Speech Therapy-SP | 2,470.00 | 8,235.00 | 4,849.00 | 4,849.00 | 4,849.00 |
| EH4600.31.10 | Speech Therapy-MA | 72,826.00 | 83,260.00 | 64,426.00 | 64,426.00 | 64,426.00 |
| EH4700.11.00 | Pharmacy | 35,413.00 | 58,381.00 | 79,902.00 | 79,902.00 | 79,902.00 |
| EH4770.11.10 | Flu Vaccine PR MCB | 0.00 | 1,004.00 | 0.00 | 0.00 | 0.00 |
| EH4770.21.10 | Flu Vaccine MCA MCB | 0.00 | 1,255.00 | 0.00 | 0.00 | 0.00 |
| EH4770.31.10 | Flu Vaccine MA | 9,703.00 | 10,288.00 | 10,815.00 | 10,815.00 | 10,815.00 |
| EH4780.11.00 | Medicare Part B Physician-Private | 0.00 | 21,263.00 | 0.00 | 0.00 | 0.00 |
| EH4780.21.00 | Medicare Part B Physician-Medicare | 0.00 | 26,579.00 | 0.00 | 0.00 | 0.00 |
| EH4780.31.00 | Medicare Part B Physician-Medicaid | 206,720.00 | 217,946.00 | 295,555.00 | 295,555.00 | 295,555.00 |
| EH4800.21.00 | Podiatry | 9,941.00 | 8,800.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | **TOTAL PATIENT REVENUE** | **30,016,301.00** | **30,877,822.00** | **32,272,560.00** | **32,272,560.00** | **32,272,560.00** |
| | | | **MISCELLANEOUS** | | | |
| EH5055.00.00 | Barber and Beauty | 37,830.00 | 44,000.00 | 53,700.00 | 53,700.00 | 53,700.00 |
| EH5063.00.00 | Gift Shop | 6,913.00 | 7,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| EH5071.00.00 | Telephone Services | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| EH5095.00.00 | Vending Machines | 2,603.00 | 2,000.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| EH5100.00.00 | CNA Training Reimbursement | 36,445.00 | 44,700.00 | 52,500.00 | 52,500.00 | 52,500.00 |
| EH5175.00.00 | Vendor Refunds | 26,203.00 | 27,500.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| EH5177.01.00 | Interest Income-Capital Project | 5,145.00 | 500.00 | 460.00 | 460.00 | 460.00 |
| EH5188.00.00 | Miscellaneous | 1,654.00 | 2,150.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| EH5540.21.00 | IGT | 5,300,000.00 | 5,306,000.00 | 5,900,000.00 | 5,900,000.00 | 5,900,000.00 |
| | **TOTAL MISCELLANEOUS** | **5,416,793.00** | **5,434,400.00** | **6,046,510.00** | **6,046,510.00** | **6,046,510.00** |
| | | | **INTERFUND TRANSFERS** | | | |
| EH5560.00.00 | County Operating Tax Levy | 2,700,000.00 | 1,959,278.00 | 1,959,278.00 | 1,218,396.00 | 1,218,396.00 |
| EH5561.02.00 | Non-Operating Subsidy: Non-Allowance | 0.00 | 569,297.00 | 575,604.00 | 575,604.00 | 575,604.00 |
| | **TOTAL INTERFUND TRANSFERS** | **2,700,000.00** | **2,528,575.00** | **2,534,882.00** | **1,794,000.00** | **1,794,000.00** |
| | **TOTAL HOSPITAL (EH) FUND** | **38,133,094.00** | **38,840,797.00** | **40,853,952.00** | **40,113,070.00** | **40,113,070.00** |

# HOSPITAL FUND
# APPROPRIATIONS

**EH FUND - VAN RENSSELAER MANOR**

**DEPARTMENTAL FUNCTIONS:**

Van Rensselaer Manor is a nursing facility providing all necessary services aimed at maintaining residents at a level of care commensurate with their needs. For those individuals who have achieved maximum benefits of our facility and no longer need this type of care, discharge planning into the community and motivation toward a lesser level of care is the optimum goal.

Rensselaer County has had a long and illustrious history of providing for its citizens in need of help, including the chronically ill and frail elderly. This commitment was demonstrated as far back as the 1800's dealing with various social problems including the cholera epidemic and concern for the poor in need of housing, to the early 1900's and the tuberculosis epidemic.

As the needs of its people changed so did the emphasis of the County government. Through all of these years Rensselaer County has made a genuine commitment to meet the needs of its citizens, especially, the needs of the most needy, the chronically ill and frail elderly.

The new facility, which opened in 1996, has three hundred sixty-two (362) beds and was constructed as a replacement facility; therefore no new beds were added. This facility was constructed with an eye for the future and potential future need for long term care residents. As more and more patients are admitted with impaired cognitive skill, there is an eighty (80) bed unit to accommodate this type of resident. There are nine (9) isolation rooms that can accommodate futuristic needs such as tuberculosis or infectious diseases. Piped-in medical gases are provided to forty-two (42) beds in one unit, for residents in need of respiratory assistance.

It is the philosophy of the facility to center on the concept of restoring all individuals to their highest level of physical, psychological, and social competency consistent with the individual's medical condition and individual abilities and needs. This includes measures that prevent physical deterioration and that allow the resident to participate in activities to their optimum, while maintaining the dignity and self-esteem of each individual.

This facility is completely code compliant with regard to existing standards and will allow for the care of our residents in a more appropriate setting. It will continue the progressive nature of County government relative to care for the chronically ill and frail elderly.

| **PROGRAM STATISTICS:** | **PATIENTS UNDER CARE 6/30/10** | | **PATIENTS UNDER CARE 6/30/11** | |
|---|---|---|---|---|
| | MALE | FEMALE | MALE | FEMALE |
| | 92 | 259 | 72 | 259 |

**EH FUND - VAN RENSSELAER MANOR (CONTINUED)**

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | **$40,113,070** |
|---|---|---|
| EH3020.11.00 | Private Pay SNF | $ 3,995,111 |
| EH3020.21.00 | Medicare - Part A | 3,579,880 |
| EH3020.31.00 | Medicaid SNF | 22,247,713 |
| EH3020.32.00 | Medicaid - Other | 123,371 |
| EH3020.37.00 | Managed Care | 1,084,255 |
| EH3020.38.00 | Medicaid - Managed Care | 90,508 |
| EH3020.61.00 | VA Revenue | 313,916 |
| EH4400.11.10 | Physical Therapy - SP | 16,830 |
| EH4400.31.10 | Physical Therapy - MA | 223,601 |
| EH4500.11.10 | Occupational Therapy - SP/Medicare | 9,228 |
| EH4500.31.10 | Occupational Therapy - MA | 122,600 |
| EH4600.11.10 | Speech Therapy - SP | 4,849 |
| EH4600.31.10 | Speech Therapy - MA | 64,426 |
| EH4700.11.00 | Pharmacy | 79,902 |
| EH4770.31.10 | Flu Vaccine MA | 10,815 |
| EH4780.31.00 | Medicare - Part B - Physicians - Medicaid | 295,555 |
| EH4800.21.00 | Podiatry | 10,000 |
| EH5055.00.00 | Barber & Beauty | 53,700 |
| EH5063.00.00 | Gift Shop | 8,500 |
| EH5071.00.00 | Telephone Services | 50 |
| EH5095.00.00 | Vending Machines | 2,600 |
| EH5100.00.00 | CNA Training Reimbursement | 52,500 |
| EH5175.00.00 | Vendor Refunds | 27,000 |
| EH5177.01.00 | Interest Income - Capital Projects | 460 |
| EH5188.00.00 | Miscellaneous | 1,700 |
| EH5540.21.00 | IGT | 5,900,000 |
| EH5560.00.00 | County Operating Tax Levy | 1,218,396 |
| EH5561.02.00 | Non-Operating Subsidy: Non-Allowance | 575,604 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010 – 2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. The following changes in personnel have been granted for 2012. The requests for one (1) MDS Coordinator, one (1) Registered Nurse for the evening shift, one (1) less the full time evening Licensed Practical Nurse and six (6) full time evening Licensed Practical Nurses have been granted along with the reduction in Substitute Registered Pool Nurses by 5 positions and Substitute Licensed Practical Nurses by 17 positions. Having the same staff working on a regular basis allows facility structure and positively impacts patient care. It allows for more training and better documentation of patient care which can generate increased revenues. The request for one (1) Full Time Occupational Therapist has been granted along with the elimination of one less than full time Occupational Therapist. These changes will make the delivery of necessary services more efficient and will increase revenues by making documentation of services more efficient. As a cost saving measure, the county is looking at outsourcing the Laundry, Housekeeping and Security functions for 2012, beginning in April. This reduction in funding will be reexamined upon the institution of mandate relief to the County by the State of New York.

For 2012, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor budget.

Contractual codes are funded at levels reflecting the analysis of prior and current year expenditure history and projected requirements.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH1988 PROVISION FOR UNCOLLECTABLE ACCOUNT** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 0 | Bad Debt Expense | 316,019.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **316,019.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **PROVISION FOR UNCOLLECTABLE ACCOUNT** | **316,019.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **EH6011 NURSING ADMINISTRATION - NURSING DIRECTOR** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 87,430.00 | 88,895.00 | 89,048.00 | 89,048.00 | 89,048.00 |
| 2 | Technicians, SP | 68,407.00 | 62,853.00 | 63,328.00 | 63,328.00 | 63,328.00 |
| 6 | Clerical and Other | 77,060.00 | 67,561.00 | 67,573.00 | 67,573.00 | 67,573.00 |
| 15410 | Overtime | 0.00 | 4,000.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 15630 | Personnel Service Savings | 0.00 | (30,730.00) | (5,122.00) | (5,122.00) | (5,122.00) |
| 17060 | Shift Differential | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **232,897.00** | **192,679.00** | **221,427.00** | **221,427.00** | **221,427.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consultant | 499.00 | 3,500.00 | 72,200.00 | 72,200.00 | 72,200.00 |
| 55 | Office and Administrative Supplies | 37,185.00 | 27,635.00 | 39,000.00 | 39,000.00 | 39,000.00 |
| 59 | Other Supplies and Materials | 25.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 68 | Contracted Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 86 | Printing and Duplicating | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 88 | Travel, Conferences | 1,897.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 89 | Books and Periodicals | 1,045.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **40,651.00** | **37,985.00** | **118,100.00** | **118,100.00** | **118,100.00** |
| **TOTAL** | **NURSING ADMINISTRATION - NURSING DIRECTOR** | **273,548.00** | **230,664.00** | **339,527.00** | **339,527.00** | **339,527.00** |
| **EH6012 NURSING - IN SERVICE EDUCATION** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Registered Nurses | 109,185.00 | 110,244.00 | 110,407.00 | 110,407.00 | 110,407.00 |
| 15410 | Overtime | 0.00 | 6,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 17060 | Shift Differential | 0.00 | 200.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **109,185.00** | **116,444.00** | **113,007.00** | **113,007.00** | **113,007.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 312.00 | 350.00 | 350.00 | 350.00 | 350.00 |
| 59 | Other Supplies and Materials | 1,184.00 | 750.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 88 | Travel, Conferences | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 91 | Other Direct Expenses | 11,810.00 | 13,750.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| **TOTAL** | **CONTRACTUAL** | **13,306.00** | **14,900.00** | **22,600.00** | **22,600.00** | **22,600.00** |
| **TOTAL** | **NURSING - IN SERVICE EDUCATION** | **122,491.00** | **131,344.00** | **135,607.00** | **135,607.00** | **135,607.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH6013 NURSING - QUALITY ASSURANCE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Quality Assurance Nurse | 64,888.00 | 63,023.00 | 63,186.00 | 63,186.00 | 63,186.00 |
| 15410 | Overtime | 0.00 | 3,200.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 17060 | Shift Differential | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **64,888.00** | **66,323.00** | **68,286.00** | **68,286.00** | **68,286.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **50.00** | **50.00** | **50.00** | **50.00** |
| **TOTAL** | **NURSING - QUALITY ASSURANCE** | **64,888.00** | **66,373.00** | **68,336.00** | **68,336.00** | **68,336.00** |
| **EH6020 SNF - NURSING SERVICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Supervisors | 748,798.00 | 680,439.00 | 739,046.00 | 739,046.00 | 739,046.00 |
| 3 | Registered Nurses | 1,676,383.00 | 1,700,330.00 | 1,752,857.00 | 1,752,857.00 | 1,752,857.00 |
| 4 | Licensed Practical Nurses | 2,673,235.00 | 2,460,053.00 | 2,759,887.00 | 2,759,887.00 | 2,759,887.00 |
| 5 | Aides and Orderlies | 6,238,677.00 | 6,343,718.00 | 5,980,092.00 | 5,980,092.00 | 5,980,092.00 |
| 6 | Ward Clerks | 140,246.00 | 148,033.00 | 298,625.00 | 298,625.00 | 298,625.00 |
| 15410 | Overtime | 0.00 | 740,400.00 | 1,096,500.00 | 1,096,500.00 | 1,096,500.00 |
| 15630 | Personnel Service Savings | 0.00 | (951,773.00) | (1,066,477.00) | (1,066,477.00) | (1,066,477.00) |
| 17060 | Shift Differential | 0.00 | 223,000.00 | 213,400.00 | 213,400.00 | 213,400.00 |
| 18060 | Temporary Services | 0.00 | 65,000.00 | 75,000.00 | 75,000.00 | 75,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **11,477,339.00** | **11,409,200.00** | **11,848,930.00** | **11,848,930.00** | **11,848,930.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 34 | Fee-Registered Nurses | 1,126.00 | 28,750.00 | 24,050.00 | 24,050.00 | 24,050.00 |
| 35 | Fee-Licensed Practical Nurses | 53,255.00 | 544,770.00 | 456,830.00 | 456,830.00 | 456,830.00 |
| 59 | Other Supplies and Materials | 18,558.00 | 24,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 63 | Repairs and Maintenance Service | 2,910.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 68 | Contracted Services | 30,834.00 | 44,000.00 | 38,350.00 | 38,350.00 | 38,350.00 |
| 73 | Rental or Lease | 119,167.00 | 156,370.00 | 165,100.00 | 165,100.00 | 165,100.00 |
| 80 | Advertising | 4,199.00 | 25,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 88 | Travel, Conferences | 179.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 91 | Other Direct Expenses | 13,508.00 | 48,000.00 | 38,000.00 | 38,000.00 | 38,000.00 |
| **TOTAL** | **CONTRACTUAL** | **243,736.00** | **877,390.00** | **773,830.00** | **773,830.00** | **773,830.00** |
| **TOTAL** | **SNF - NURSING SERVICE** | **11,721,075.00** | **12,286,590.00** | **12,622,760.00** | **12,622,760.00** | **12,622,760.00** |
| **EH6021 SUBSTITUTE NURSES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Substitute Nurses - RN | 315,765.00 | 524,538.00 | 351,036.00 | 351,036.00 | 351,036.00 |
| 4 | Substitute Nurses - LPN | 132,717.00 | 526,631.00 | 114,925.00 | 114,925.00 | 114,925.00 |
| 15630 | Personnel Service Savings | 0.00 | (409,900.00) | (25,000.00) | (25,000.00) | (25,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **448,482.00** | **641,269.00** | **440,961.00** | **440,961.00** | **440,961.00** |
| **TOTAL** | **SUBSTITUTE NURSES** | **448,482.00** | **641,269.00** | **440,961.00** | **440,961.00** | **440,961.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7200 CENTRAL NURSING SUPPLIES** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 45 | OTC Medicine Cabinet Drugs | 57,485.00 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 49 | Other Medical Materials | 438,993.00 | 555,000.00 | 616,800.00 | 616,800.00 | 616,800.00 |
| 57 | Minor Medical Equipment | 48,372.00 | 52,000.00 | 52,000.00 | 52,000.00 | 52,000.00 |
| 59 | Other Supplies and Materials | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 21,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| **TOTAL** | **CONTRACTUAL** | **544,850.00** | **719,000.00** | **780,800.00** | **780,800.00** | **780,800.00** |
| **TOTAL** | **CENTRAL NURSING SUPPLIES** | **544,850.00** | **719,000.00** | **780,800.00** | **780,800.00** | **780,800.00** |
| **EH7210 LABORATORY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 62 | Laboratory | 21,266.00 | 25,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| **TOTAL** | **CONTRACTUAL** | **21,266.00** | **25,000.00** | **26,000.00** | **26,000.00** | **26,000.00** |
| **TOTAL** | **LABORATORY** | **21,266.00** | **25,000.00** | **26,000.00** | **26,000.00** | **26,000.00** |
| **EH7240 RADIOLOGY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 62 | X-Ray | 30,359.00 | 25,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 91 | Other Direct Expenses | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **30,359.00** | **25,200.00** | **35,200.00** | **35,200.00** | **35,200.00** |
| **TOTAL** | **RADIOLOGY** | **30,359.00** | **25,200.00** | **35,200.00** | **35,200.00** | **35,200.00** |
| **EH7250 INHALATION THERAPY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 41 | Oxygen and Other Medical Gases | 40,829.00 | 39,000.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| 59 | Other Supplies and Materials | 1,995.00 | 3,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 73 | Rental or Lease | 15,339.00 | 16,000.00 | 16,800.00 | 16,800.00 | 16,800.00 |
| **TOTAL** | **CONTRACTUAL** | **58,163.00** | **58,500.00** | **68,300.00** | **68,300.00** | **68,300.00** |
| **TOTAL** | **INHALATION THERAPY** | **58,163.00** | **58,500.00** | **68,300.00** | **68,300.00** | **68,300.00** |
| **EH7260 ACTIVITIES PROGRAM** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 55,017.00 | 50,454.00 | 50,454.00 | 50,454.00 | 50,454.00 |
| 5 | Aides and Orderlies | 133,237.00 | 122,295.00 | 122,908.00 | 122,908.00 | 122,908.00 |
| 15410 | Overtime | 0.00 | 25,100.00 | 19,000.00 | 19,000.00 | 19,000.00 |
| 17060 | Shift Differential | 0.00 | 700.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **188,254.00** | **198,549.00** | **192,962.00** | **192,962.00** | **192,962.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7260 ACTIVITIES PROGRAM (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 773.00 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 59 | Other Supplies and Materials | 8,858.00 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 63 | Repairs and Maintenance Service | 150.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 67 | Other Purchased Services | 3,446.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 73 | Rental or Lease | 1,015.00 | 1,300.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 86 | Printing and Duplicating | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 87 | Automobile Maintenance | 16,321.00 | 17,000.00 | 22,300.00 | 22,300.00 | 22,300.00 |
| 88 | Travel, Conferences | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 91 | Other Direct Expenses | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **30,563.00** | **35,250.00** | **40,850.00** | **40,850.00** | **40,850.00** |
| **TOTAL** | **ACTIVITIES PROGRAM** | **218,817.00** | **233,799.00** | **233,812.00** | **233,812.00** | **233,812.00** |
| **EH7270 PHARAMACY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 0.00 | 64,699.00 | 64,699.00 | 64,699.00 | 64,699.00 |
| 15630 | Personnel Service Savings | 0.00 | (64,699.00) | (64,699.00) | (64,699.00) | (64,699.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Pharmacy Consultant | 31,850.00 | 47,000.00 | 49,350.00 | 49,350.00 | 49,350.00 |
| 44 | Pharmaceuticals | 541,741.00 | 688,000.00 | 708,640.00 | 708,640.00 | 708,640.00 |
| **TOTAL** | **CONTRACTUAL** | **573,591.00** | **735,000.00** | **757,990.00** | **757,990.00** | **757,990.00** |
| **TOTAL** | **PHARAMACY** | **573,591.00** | **735,000.00** | **757,990.00** | **757,990.00** | **757,990.00** |
| **EH7280 PODIATRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Consultant | 17,825.00 | 26,250.00 | 26,250.00 | 26,250.00 | 26,250.00 |
| 91 | Other Direct Expenses | 391.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| **TOTAL** | **CONTRACTUAL** | **18,216.00** | **26,650.00** | **26,650.00** | **26,650.00** | **26,650.00** |
| **TOTAL** | **PODIATRY** | **18,216.00** | **26,650.00** | **26,650.00** | **26,650.00** | **26,650.00** |
| **EH7281 RECREATIONAL THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians | 35,723.00 | 34,779.00 | 34,779.00 | 34,779.00 | 34,779.00 |
| 5 | Activities Aides | 74,372.00 | 74,058.00 | 74,343.00 | 74,343.00 | 74,343.00 |
| 15410 | Overtime | 0.00 | 4,100.00 | 7,300.00 | 7,300.00 | 7,300.00 |
| 17060 | Shift Differential | 0.00 | 400.00 | 600.00 | 600.00 | 600.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **110,095.00** | **113,337.00** | **117,022.00** | **117,022.00** | **117,022.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7281 RECREATIONAL THERAPY (CONTINUED)** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 143.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 59 | Other Supplies and Materials | 3,390.00 | 2,760.00 | 3,300.00 | 3,300.00 | 3,300.00 |
| 86 | Printing and Duplicating | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 89 | Books and Periodicals | 40.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 91 | Other Direct Expenses | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **CONTRACTUAL** | **3,573.00** | **3,685.00** | **4,225.00** | **4,225.00** | **4,225.00** |
| **TOTAL** | **RECREATIONAL THERAPY** | **113,668.00** | **117,022.00** | **121,247.00** | **121,247.00** | **121,247.00** |
| **EH7290 DENTIST** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8 | Physicians (PT) | 0.00 | 18,119.00 | 18,119.00 | 18,119.00 | 18,119.00 |
| 15630 | Personnel Service Savings | 0.00 | (18,119.00) | (18,119.00) | (18,119.00) | (18,119.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 62 | Medical-Purchased Services | 59,259.00 | 72,100.00 | 75,200.00 | 75,200.00 | 75,200.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **59,259.00** | **73,100.00** | **76,200.00** | **76,200.00** | **76,200.00** |
| **TOTAL** | **DENTIST** | **59,259.00** | **73,100.00** | **76,200.00** | **76,200.00** | **76,200.00** |
| **EH7310 PSYCHIATRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Psychiatry Consultant | 96,144.00 | 101,238.00 | 105,288.00 | 105,288.00 | 105,288.00 |
| **TOTAL** | **CONTRACTUAL** | **96,144.00** | **101,238.00** | **105,288.00** | **105,288.00** | **105,288.00** |
| **TOTAL** | **PSYCHIATRY** | **96,144.00** | **101,238.00** | **105,288.00** | **105,288.00** | **105,288.00** |
| **EH7330 PHYSICAL THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 124,830.00 | 141,878.00 | 142,474.00 | 142,474.00 | 142,474.00 |
| 2 | Technicians, SP | 81,987.00 | 118,956.00 | 119,219.00 | 119,219.00 | 119,219.00 |
| 5 | Aides and Orderlies | 157,944.00 | 167,299.00 | 135,842.00 | 135,842.00 | 135,842.00 |
| 15410 | Overtime | 0.00 | 8,300.00 | 8,600.00 | 8,600.00 | 8,600.00 |
| 17060 | Shift Differential | 0.00 | 700.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **364,761.00** | **437,133.00** | **406,635.00** | **406,635.00** | **406,635.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Physical Therapy Consultant | 363,566.00 | 495,000.00 | 666,983.00 | 666,983.00 | 666,983.00 |
| 49 | Other Medical Care Materials | 6,740.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 55 | Office and Administrative Supplies | 357.00 | 450.00 | 450.00 | 450.00 | 450.00 |
| 59 | Other Supplies and Materials | 84.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 63 | Repairs and Maintenance Service | 75.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 86 | Printing and Duplicating | 2,357.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 88 | Travel, Conferences | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 89 | Books and Periodicals | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **373,179.00** | **507,100.00** | **679,083.00** | **679,083.00** | **679,083.00** |
| **TOTAL** | **PHYSICAL THERAPY** | **737,940.00** | **944,233.00** | **1,085,718.00** | **1,085,718.00** | **1,085,718.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7340 OCCUPATION THERAPY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 98,174.00 | 100,342.00 | 93,505.00 | 93,505.00 | 93,505.00 |
| 15410 | Overtime | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (9,300.00) | (9,300.00) | (9,300.00) |
| 17060 | Shift Differential | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **98,174.00** | **100,542.00** | **84,405.00** | **84,405.00** | **84,405.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 180,267.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 49 | Other Medical Supplies | 1,806.00 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 55 | Office and Administrative Supplies | 180.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 59 | Other Supplies and Materials | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 86 | Printing and Duplicating | 797.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **183,050.00** | **8,300.00** | **8,300.00** | **8,300.00** | **8,300.00** |
| **TOTAL** | **OCCUPATION THERAPY** | **281,224.00** | **108,842.00** | **92,705.00** | **92,705.00** | **92,705.00** |
| **EH7350 SPEECH AND HEARING THERAPY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 154,056.00 | 166,000.00 | 187,673.00 | 187,673.00 | 187,673.00 |
| 49 | Other Medical Care Materials | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 55 | Office and Administrative Supplies | 112.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 59 | Other Supplies and Materials | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **154,168.00** | **166,450.00** | **188,123.00** | **188,123.00** | **188,123.00** |
| **TOTAL** | **SPEECH AND HEARING THERAPY** | **154,168.00** | **166,450.00** | **188,123.00** | **188,123.00** | **188,123.00** |
| **EH7380 SOCIAL SERVICES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 306,275.00 | 314,180.00 | 299,757.00 | 299,757.00 | 299,757.00 |
| 15410 | Overtime | 0.00 | 3,400.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **306,275.00** | **317,580.00** | **304,757.00** | **304,757.00** | **304,757.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 372.00 | 350.00 | 400.00 | 400.00 | 400.00 |
| 59 | Other Supplies and Materials | 37.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 88 | Travel, Conferences | 595.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 89 | Books and Periodicals | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 91 | Other Direct Expenses | 43.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **1,047.00** | **2,250.00** | **2,300.00** | **2,300.00** | **2,300.00** |
| **TOTAL** | **SOCIAL SERVICES** | **307,322.00** | **319,830.00** | **307,057.00** | **307,057.00** | **307,057.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7383 PASTORAL CARE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 8,715.00 | 9,011.00 | 9,011.00 | 9,011.00 | 9,011.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **8,715.00** | **9,011.00** | **9,011.00** | **9,011.00** | **9,011.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 28 | Therapists and Others | 3,375.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **3,375.00** | **4,550.00** | **4,550.00** | **4,550.00** | **4,550.00** |
| **TOTAL** | **PASTORAL CARE** | **12,090.00** | **13,561.00** | **13,561.00** | **13,561.00** | **13,561.00** |
| **EH7390 MEDICAL RECORDS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 35,801.00 | 36,081.00 | 36,254.00 | 36,254.00 | 36,254.00 |
| 15410 | Overtime | 0.00 | 600.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **35,801.00** | **36,681.00** | **36,754.00** | **36,754.00** | **36,754.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 1,050.00 | 2,625.00 | 2,625.00 | 2,625.00 | 2,625.00 |
| 55 | Office and Administrative Supplies | 507.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 86 | Printing and Duplicating | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **1,557.00** | **3,775.00** | **3,775.00** | **3,775.00** | **3,775.00** |
| **TOTAL** | **MEDICAL RECORDS** | **37,358.00** | **40,456.00** | **40,529.00** | **40,529.00** | **40,529.00** |
| **EH7410 MEDICAL STAFF** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6 | Clerical | 31,263.00 | 31,226.00 | 31,226.00 | 31,226.00 | 31,226.00 |
| 8 | Physicians (PT) | 365,431.00 | 404,153.00 | 404,319.00 | 404,319.00 | 404,319.00 |
| 15410 | Overtime | 0.00 | 4,950.00 | 6,300.00 | 6,300.00 | 6,300.00 |
| 15630 | Personnel Service Savings | 0.00 | (49,673.00) | (49,673.00) | (49,673.00) | (49,673.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **396,694.00** | **390,656.00** | **392,172.00** | **392,172.00** | **392,172.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 27 | Physicians' Fees | 16,214.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **16,214.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **MEDICAL STAFF** | **412,908.00** | **390,656.00** | **392,172.00** | **392,172.00** | **392,172.00** |
| **EH7420 MEDICAL DIRECTOR** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 8 | Physicians (PT) | 71,637.00 | 69,691.00 | 69,691.00 | 69,691.00 | 69,691.00 |
| 15410 | Overtime | 0.00 | 1,600.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **71,637.00** | **71,291.00** | **72,191.00** | **72,191.00** | **72,191.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **300.00** | **300.00** | **300.00** | **300.00** |
| **TOTAL** | **MEDICAL DIRECTOR** | **71,637.00** | **71,591.00** | **72,491.00** | **72,491.00** | **72,491.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH7430 MEDICAL CARE/EVALUATION (U.R)** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 3 | Registered Nurses | 58,770.00 | 59,378.00 | 59,664.00 | 59,664.00 | 59,664.00 |
| 15410 | Overtime | 0.00 | 1,500.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **58,770.00** | **60,878.00** | **61,064.00** | **61,064.00** | **61,064.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 88 | Travel, Conferences | 2,857.00 | 5,300.00 | 4,030.00 | 4,030.00 | 4,030.00 |
| **TOTAL** | **CONTRACTUAL** | **2,857.00** | **5,300.00** | **4,030.00** | **4,030.00** | **4,030.00** |
| **TOTAL** | **MEDICAL CARE/EVALUATION (U.R)** | **61,627.00** | **66,178.00** | **65,094.00** | **65,094.00** | **65,094.00** |
| **EH8110 NON-MEDICAL EDUCATION** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 66,326.00 | 66,462.00 | 66,462.00 | 66,462.00 | 66,462.00 |
| 15410 | Overtime | 0.00 | 50.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **66,326.00** | **66,512.00** | **66,562.00** | **66,562.00** | **66,562.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 345.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 73 | Rental or Lease | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 88 | Travel, Conferences | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| **TOTAL** | **CONTRACTUAL** | **345.00** | **700.00** | **700.00** | **700.00** | **700.00** |
| **TOTAL** | **NON-MEDICAL EDUCATION** | **66,671.00** | **67,212.00** | **67,262.00** | **67,262.00** | **67,262.00** |
| **EH8212 PATIENT FOOD SERVICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 203,973.00 | 188,515.00 | 189,135.00 | 189,135.00 | 189,135.00 |
| 2 | Technicians, SP | 504,374.00 | 484,641.00 | 487,096.00 | 487,096.00 | 487,096.00 |
| 6 | Clerical and Other | 30,030.00 | 30,315.00 | 30,710.00 | 30,710.00 | 30,710.00 |
| 7 | Environment and Facility | 1,250,671.00 | 1,359,437.00 | 1,312,184.00 | 1,312,184.00 | 1,312,184.00 |
| 15410 | Overtime | 0.00 | 134,400.00 | 145,600.00 | 145,600.00 | 145,600.00 |
| 15630 | Personnel Service Savings | 0.00 | (126,892.00) | (117,340.00) | (117,340.00) | (117,340.00) |
| 17060 | Shift Differential | 0.00 | 16,700.00 | 15,500.00 | 15,500.00 | 15,500.00 |
| 18060 | Temporary Services | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,989,048.00** | **2,097,116.00** | **2,072,885.00** | **2,072,885.00** | **2,072,885.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 49 | Other Medical Supplies | 116,304.00 | 140,000.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| 50 | Food | 838,322.00 | 908,000.00 | 911,000.00 | 911,000.00 | 911,000.00 |
| 52 | Tableware and Kitchen Supplies | 108,533.00 | 140,500.00 | 140,000.00 | 140,000.00 | 140,000.00 |
| 54 | Cleaning Supplies | 24,663.00 | 19,000.00 | 27,000.00 | 27,000.00 | 27,000.00 |
| 55 | Office and Administrative Supplies | 7,163.00 | 5,154.00 | 7,600.00 | 7,600.00 | 7,600.00 |
| 59 | Other Supplies and Materials | 22,188.00 | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| 63 | Repairs and Maintenance Service | 9,944.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 68 | Contracted Services | 6,631.00 | 7,000.00 | 8,900.00 | 8,900.00 | 8,900.00 |
| 73 | Rental or Lease | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 86 | Printing and Duplicating | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 88 | Travel, Conferences | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 89 | Books and Periodicals | 37.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **1,133,785.00** | **1,264,654.00** | **1,279,500.00** | **1,279,500.00** | **1,279,500.00** |
| **TOTAL** | **PATIENT FOOD SERVICE** | **3,122,833.00** | **3,361,770.00** | **3,352,385.00** | **3,352,385.00** | **3,352,385.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8220 PLANT OPERATION & MAINTENANCE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 66,858.00 | 65,738.00 | 65,738.00 | 65,738.00 | 65,738.00 |
| 2 | Technicians, SP | 39,239.00 | 39,387.00 | 39,387.00 | 39,387.00 | 39,387.00 |
| 7 | Environment and Facility | 118,130.00 | 116,548.00 | 116,671.00 | 116,671.00 | 116,671.00 |
| 15410 | Overtime | 0.00 | 10,200.00 | 10,100.00 | 10,100.00 | 10,100.00 |
| 17060 | Shift Differential | 0.00 | 900.00 | 700.00 | 700.00 | 700.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **224,227.00** | **232,773.00** | **232,596.00** | **232,596.00** | **232,596.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 1,043.00 | 1,000.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 59 | Other Supplies and Materials | 37,701.00 | 60,000.00 | 62,800.00 | 62,800.00 | 62,800.00 |
| 63 | Repairs and Maintenance Service | 14,115.00 | 32,000.00 | 34,000.00 | 34,000.00 | 34,000.00 |
| 67 | Other Purchased Services | 0.00 | 0.00 | 63,000.00 | 63,000.00 | 63,000.00 |
| 68 | Contracted Services | 200,014.00 | 249,350.00 | 193,750.00 | 193,750.00 | 193,750.00 |
| 73 | Rental or Lease | 52.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 74 | Electricity | 601,558.00 | 720,000.00 | 707,400.00 | 707,400.00 | 707,400.00 |
| 75 | Gas | 197,919.00 | 280,000.00 | 280,000.00 | 280,000.00 | 280,000.00 |
| 76 | Water and Sewer | 122,784.00 | 151,000.00 | 142,200.00 | 142,200.00 | 142,200.00 |
| 77 | Oil | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 86 | Printing and Duplicating | 3,093.00 | 2,750.00 | 3,200.00 | 3,200.00 | 3,200.00 |
| 91 | Other Direct Expenses | 1,091.00 | 30,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,179,370.00** | **1,529,250.00** | **1,550,600.00** | **1,550,600.00** | **1,550,600.00** |
| **TOTAL** | **PLANT OPERATION & MAINTENANCE** | **1,403,597.00** | **1,762,023.00** | **1,783,196.00** | **1,783,196.00** | **1,783,196.00** |
| **EH8221 CARPENTRY** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **100.00** | **100.00** | **100.00** | **100.00** |
| **TOTAL** | **CARPENTRY** | **0.00** | **100.00** | **100.00** | **100.00** | **100.00** |
| **EH8222 PLUMBING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **600.00** | **600.00** | **600.00** | **600.00** |
| **TOTAL** | **PLUMBING** | **0.00** | **600.00** | **600.00** | **600.00** | **600.00** |
| **EH8223 PAINTING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **1,000.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| **TOTAL** | **PAINTING** | **0.00** | **1,000.00** | **1,000.00** | **1,000.00** | **1,000.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8225 GROUNDS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 42,163.00 | 39,267.00 | 39,267.00 | 39,267.00 | 39,267.00 |
| 7 | Environment and Facility | 34,497.00 | 31,746.00 | 31,868.00 | 31,868.00 | 31,868.00 |
| 15410 | Overtime | 0.00 | 5,200.00 | 6,400.00 | 6,400.00 | 6,400.00 |
| 17060 | Shift Differential | 0.00 | 300.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **76,660.00** | **76,513.00** | **77,735.00** | **77,735.00** | **77,735.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 59 | Other Supplies and Materials | 6,383.00 | 7,800.00 | 7,700.00 | 7,700.00 | 7,700.00 |
| 63 | Repairs and Maintenance Service | 103.00 | 550.00 | 500.00 | 500.00 | 500.00 |
| 68 | Contracted Services | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 87 | Automobile Maintenance | 4,370.00 | 11,600.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| 91 | Other Direct Expenses | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| **TOTAL** | **CONTRACTUAL** | **10,856.00** | **20,600.00** | **15,850.00** | **15,850.00** | **15,850.00** |
| **TOTAL** | **GROUNDS** | **87,516.00** | **97,113.00** | **93,585.00** | **93,585.00** | **93,585.00** |
| **EH8231 ELECTRICAL & REFRIGERATION OPER** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 5,013.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 67 | Other Purchased Services | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| **TOTAL** | **CONTRACTUAL** | **5,013.00** | **7,000.00** | **7,000.00** | **7,000.00** | **7,000.00** |
| **TOTAL** | **ELECTRICAL & REFRIGERATION OPER** | **5,013.00** | **7,000.00** | **7,000.00** | **7,000.00** | **7,000.00** |
| **EH8240 HOUSEKEEPING SERVICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 114,216.00 | 109,906.00 | 109,913.00 | 26,952.00 | 26,952.00 |
| 7 | Environment and Facility | 857,170.00 | 999,277.00 | 1,005,135.00 | 273,519.00 | 273,519.00 |
| 15410 | Overtime | 0.00 | 54,100.00 | 68,100.00 | 16,699.00 | 16,699.00 |
| 15630 | Personnel Service Savings | 0.00 | (142,746.00) | (133,255.00) | (32,677.00) | (32,677.00) |
| 17060 | Shift Differential | 0.00 | 9,800.00 | 9,500.00 | 2,330.00 | 2,330.00 |
| 18060 | Temporary Services | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **971,386.00** | **1,040,337.00** | **1,069,393.00** | **286,823.00** | **286,823.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 242.00 | 250.00 | 260.00 | 260.00 | 260.00 |
| 59 | Other Supplies and Materials | 91,265.00 | 122,000.00 | 114,600.00 | 114,600.00 | 114,600.00 |
| 63 | Repairs and Maintenance Service | 206.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 68 | Contracted Services | 150,036.00 | 155,000.00 | 160,000.00 | 1,200,250.00 | 1,200,250.00 |
| 73 | Rental or Lease | 1,019.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| **TOTAL** | **CONTRACTUAL** | **242,768.00** | **281,750.00** | **279,360.00** | **1,319,610.00** | **1,319,610.00** |
| **TOTAL** | **HOUSEKEEPING SERVICE** | **1,214,154.00** | **1,322,087.00** | **1,348,753.00** | **1,606,433.00** | **1,606,433.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8250 LAUNDRY AND LINEN** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 5,809.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 | Environment and Facility | 381,964.00 | 547,206.00 | 515,109.00 | 137,753.00 | 137,753.00 |
| 15410 | Overtime | 0.00 | 18,900.00 | 21,700.00 | 5,321.00 | 5,321.00 |
| 15630 | Personnel Service Savings | 0.00 | (126,892.00) | (117,340.00) | (28,773.00) | (28,773.00) |
| 17060 | Shift Differential | 0.00 | 4,000.00 | 3,700.00 | 907.00 | 907.00 |
| 18060 | Temporary Services | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **387,773.00** | **453,214.00** | **433,169.00** | **115,208.00** | **115,208.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 38 | Disposable Linen | 386,448.00 | 391,000.00 | 410,000.00 | 410,000.00 | 410,000.00 |
| 53 | Linens and Bedding | 58,486.00 | 69,500.00 | 71,050.00 | 71,050.00 | 71,050.00 |
| 54 | Cleaning Supplies | 53,371.00 | 47,000.00 | 63,000.00 | 63,000.00 | 63,000.00 |
| 55 | Office and Administrative Supplies | 360.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 59 | Other Supplies and Materials | 6,768.00 | 14,000.00 | 12,200.00 | 12,200.00 | 12,200.00 |
| 63 | Repairs and Maintenance Service | 429.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 67 | Purchased Services | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 68 | Contractual Services | 103,106.00 | 107,000.00 | 110,000.00 | 531,500.00 | 531,500.00 |
| 73 | Rental or Lease | 96.00 | 150.00 | 200.00 | 200.00 | 200.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **609,064.00** | **637,450.00** | **675,250.00** | **1,096,750.00** | **1,096,750.00** |
| **TOTAL** | **LAUNDRY AND LINEN** | **996,837.00** | **1,090,664.00** | **1,108,419.00** | **1,211,958.00** | **1,211,958.00** |
| **EH8260 SECURITY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 61,408.00 | 47,623.00 | 47,830.00 | 47,830.00 | 47,830.00 |
| 7 | Environment and Facility | 329,580.00 | 357,006.00 | 356,895.00 | 152,255.00 | 152,255.00 |
| 15410 | Overtime | 0.00 | 41,700.00 | 40,200.00 | 9,857.00 | 9,857.00 |
| 15630 | Personnel Service Savings | 0.00 | (32,801.00) | (294,623.00) | (8,074.00) | (8,074.00) |
| 17060 | Shift Differential | 0.00 | 3,300.00 | 2,500.00 | 613.00 | 613.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **390,988.00** | **416,828.00** | **152,802.00** | **202,481.00** | **202,481.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 1,092.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 59 | Other Supplies and Materials | 2,618.00 | 4,000.00 | 3,850.00 | 3,850.00 | 3,850.00 |
| 63 | Repairs and Maintenance Service | 1,100.00 | 5,000.00 | 4,300.00 | 4,300.00 | 4,300.00 |
| 68 | Contracted Services | 9,573.00 | 14,000.00 | 373,200.00 | 276,000.00 | 276,000.00 |
| 86 | Printing and Duplicating | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 88 | Travel, Conferences | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 89 | Books and Periodicals | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 91 | Other Direct Expenses | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL** | **CONTRACTUAL** | **14,383.00** | **25,650.00** | **384,000.00** | **286,800.00** | **286,800.00** |
| **TOTAL** | **SECURITY** | **405,371.00** | **442,478.00** | **536,802.00** | **489,281.00** | **489,281.00** |
| **EH8270 PATIENT TRANSPORTATION** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 68 | Contracted Services - Ambulance | 5,774.00 | 20,000.00 | 21,000.00 | 21,000.00 | 21,000.00 |
| 87 | Automobile Maintenance | 16,049.00 | 14,000.00 | 18,600.00 | 18,600.00 | 18,600.00 |
| **TOTAL** | **CONTRACTUAL** | **21,823.00** | **34,050.00** | **39,650.00** | **39,650.00** | **39,650.00** |
| **TOTAL** | **PATIENT TRANSPORTATION** | **21,823.00** | **34,050.00** | **39,650.00** | **39,650.00** | **39,650.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8311 BUSINESS OFFICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 79,462.00 | 81,050.00 | 81,050.00 | 81,050.00 | 81,050.00 |
| 2 | Technicians, SP | 99,355.00 | 106,567.00 | 106,737.00 | 106,737.00 | 106,737.00 |
| 3 | Registered Nurses | 50,830.00 | 52,551.00 | 52,974.00 | 52,974.00 | 52,974.00 |
| 6 | Clerical and Other | 276,505.00 | 265,482.00 | 266,157.00 | 266,157.00 | 266,157.00 |
| 15410 | Overtime | 0.00 | 3,600.00 | 3,200.00 | 3,200.00 | 3,200.00 |
| 15630 | Personnel Service Savings | 0.00 | 0.00 | (10,000.00) | (10,000.00) | (10,000.00) |
| 18060 | Temporary Services | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **506,152.00** | **509,250.00** | **510,118.00** | **510,118.00** | **510,118.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 4,100.00 | 19,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 31 | Auditing Services | 11,500.00 | 14,000.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 55 | Office and Administrative Supplies | 8,959.00 | 7,454.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 59 | Other Supplies and Materials | 1,768.00 | 800.00 | 1,900.00 | 1,900.00 | 1,900.00 |
| 63 | Repairs and Maintenance Service | 0.00 | 5,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 68 | Contracted Services | 14,597.00 | 23,350.00 | 22,300.00 | 22,300.00 | 22,300.00 |
| 80 | Advertising | 94.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 86 | Printing and Duplicating | 122.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 88 | Travel, Conferences | 358.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 89 | Books and Periodicals | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 90 | Postage | 13,378.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 91 | Other Direct Expenses | 475.00 | 2,510.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 92 | Accounting Services Chargeback | 56,089.00 | 62,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| **TOTAL** | **CONTRACTUAL** | **111,440.00** | **150,914.00** | **132,500.00** | **132,500.00** | **132,500.00** |
| **TOTAL** | **BUSINESS OFFICE** | **617,592.00** | **660,164.00** | **642,618.00** | **642,618.00** | **642,618.00** |
| **EH8318 PATIENT ACCOUNTING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expenses | 790.00 | 900.00 | 840.00 | 840.00 | 840.00 |
| **TOTAL** | **CONTRACTUAL** | **790.00** | **900.00** | **840.00** | **840.00** | **840.00** |
| **TOTAL** | **PATIENT ACCOUNTING** | **790.00** | **900.00** | **840.00** | **840.00** | **840.00** |
| **EH8319 DATA PROCESSING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 76.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 67 | Other Purchased Services | 231,809.00 | 252,987.00 | 200,600.00 | 200,600.00 | 200,600.00 |
| 68 | Contracted Services | 28,490.00 | 27,000.00 | 14,140.00 | 14,140.00 | 14,140.00 |
| 73 | Rental or Lease | 37,008.00 | 44,330.00 | 68,564.00 | 68,564.00 | 68,564.00 |
| **TOTAL** | **CONTRACTUAL** | **297,383.00** | **326,317.00** | **285,304.00** | **285,304.00** | **285,304.00** |
| **TOTAL** | **DATA PROCESSING** | **297,383.00** | **326,317.00** | **285,304.00** | **285,304.00** | **285,304.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8351 ADMINISTRATIVE OFFICE** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 126,512.00 | 182,237.00 | 164,705.00 | 164,705.00 | 164,705.00 |
| 6 | Clerical and Other | 33,870.00 | 34,854.00 | 34,854.00 | 34,854.00 | 34,854.00 |
| 15410 | Overtime | 0.00 | 0.00 | 100.00 | 100.00 | 100.00 |
| 18060 | Temporary Services | 0.00 | 0.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **160,382.00** | **217,091.00** | **212,659.00** | **212,659.00** | **212,659.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consulting and Management | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 30 | Executive Administrative-Legal Fees | 25,500.00 | 32,000.00 | 32,000.00 | 32,000.00 | 32,000.00 |
| 55 | Office and Administrative Supplies | 2,161.00 | 2,250.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 59 | Other Supplies and Materials | 48.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 68 | Contracted Services | 19.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 73 | Rental or Lease | 16,000.00 | 16,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| 80 | Advertising | 8,239.00 | 2,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 81 | Insurance | 147,521.00 | 260,915.00 | 175,100.00 | 175,100.00 | 175,100.00 |
| 83 | A-87 DSS Administration | 507,444.00 | 507,444.00 | 507,444.00 | 476,959.00 | 476,959.00 |
| 85 | Dues and Subscriptions | 35,799.00 | 36,000.00 | 32,000.00 | 32,000.00 | 32,000.00 |
| 86 | Printing and Duplicating | 1,050.00 | 400.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 87 | Automobile Maintenance | 4,383.00 | 4,200.00 | 5,500.00 | 5,500.00 | 5,500.00 |
| 88 | Travel, Conferences | 1,093.00 | 2,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 89 | Books and Periodicals | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 91 | Other Direct Expenses | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 92 | Dues and Assessments | 1,425,913.00 | 136,000.00 | 97,000.00 | 97,000.00 | 97,000.00 |
| **TOTAL** | **CONTRACTUAL** | **2,175,170.00** | **1,005,759.00** | **890,094.00** | **859,609.00** | **859,609.00** |
| **TOTAL** | **ADMINISTRATIVE OFFICE** | **2,335,552.00** | **1,222,850.00** | **1.102,753.00** | **1,072,268.00** | **1,072,268.00** |
| **EH8371 PURCHASING** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expenses | 31,744.00 | 36,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| **TOTAL** | **CONTRACTUAL** | **31,744.00** | **36,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **TOTAL** | **PURCHASING** | **31,744.00** | **36,000.00** | **35,000.00** | **35,000.00** | **35,000.00** |
| **EH8381 COMMUNICATIONS** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6 | Clerical and Other | 50,263.00 | 59,641.00 | 59,641.00 | 59,641.00 | 59,641.00 |
| 15410 | Overtime | 0.00 | 6,300.00 | 17,700.00 | 17,700.00 | 17,700.00 |
| 15630 | Personnel Service Savings | 0.00 | (13,659.00) | (17,700.00) | (17,700.00) | (17,700.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **50,263.00** | **52,282.00** | **59,641.00** | **59,641.00** | **59,641.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 36.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 59 | Other Supplies and Materials | 951.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 63 | Repairs and Maintenance Service | 233.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 68 | Contracted Services | 9,079.00 | 12,000.00 | 11,500.00 | 11,500.00 | 11,500.00 |
| 73 | Rental or Lease | 1,444.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 84 | Telephone Charges | 22,602.00 | 32,700.00 | 29,080.00 | 29,080.00 | 29,080.00 |
| 91 | Other Direct Expenses | 0.00 | 350.00 | 300.00 | 300.00 | 300.00 |
| **TOTAL** | **CONTRACTUAL** | **34,345.00** | **49,950.00** | **45,780.00** | **45,780.00** | **45,780.00** |
| **TOTAL** | **COMMUNICATIONS** | **84,608.00** | **102,232.00** | **105,421.00** | **105,421.00** | **105,421.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8385 RECEIVING & STORES** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 1 | Management and Supervisors | 37,869.00 | 39,243.00 | 39,243.00 | 39,243.00 | 39,243.00 |
| 6 | Clerical and Other | 33,214.00 | 33,792.00 | 33,922.00 | 33,922.00 | 33,922.00 |
| 15410 | Overtime | 0.00 | 400.00 | 200.00 | 200.00 | 200.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **71,083.00** | **73,435.00** | **73,365.00** | **73,365.00** | **73,365.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 55 | Office and Administrative Supplies | 36.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 59 | Other Supplies and Materials | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 86 | Printing and Duplicating | 24.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **CONTRACTUAL** | **60.00** | **250.00** | **250.00** | **250.00** | **250.00** |
| **TOTAL** | **RECEIVING & STORES** | **71,143.00** | **73,685.00** | **73,615.00** | **73,615.00** | **73,615.00** |
| **EH8400 BARBER & BEAUTY** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2 | Technicians, SP | 25,114.00 | 28,969.00 | 28,876.00 | 28,876.00 | 28,876.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **25,114.00** | **28,969.00** | **28,876.00** | **28,876.00** | **28,876.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 29 | Consultant Services | 34,221.00 | 44,000.00 | 47,000.00 | 47,000.00 | 47,000.00 |
| 59 | Other Supplies and Materials | 4,290.00 | 7,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| **TOTAL** | **CONTRACTUAL** | **38,511.00** | **51,000.00** | **53,000.00** | **53,000.00** | **53,000.00** |
| **TOTAL** | **BARBER & BEAUTY** | **63,625.00** | **79,969.00** | **81,876.00** | **81,876.00** | **81,876.00** |
| **EH8401 GIFT SHOP** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 59 | Other Supplies and Materials | 6,496.00 | 7,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| **TOTAL** | **CONTRACTUAL** | **6,496.00** | **7,500.00** | **8,500.00** | **8,500.00** | **8,500.00** |
| **TOTAL** | **GIFT SHOP** | **6,496.00** | **7,500.00** | **8,500.00** | **8,500.00** | **8,500.00** |
| **EH8411 DEPRECIATION - EQUIPMENT** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Building | 722,940.00 | 723,000.00 | 720,400.00 | 720,400.00 | 720,400.00 |
| **TOTAL** | **CONTRACTUAL** | **722,940.00** | **723,000.00** | **720,400.00** | **720,400.00** | **720,400.00** |
| **TOTAL** | **DEPRECIATION - EQUIPMENT** | **722,940.00** | **723,000.00** | **720,400.00** | **720,400.00** | **720,400.00** |
| **EH8412 DEPRECIATION EXPENSE - FIXED** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Fixed Equipment | 541,174.00 | 542,000.00 | 541,200.00 | 541,200.00 | 541,200.00 |
| **TOTAL** | **CONTRACTUAL** | **541,174.00** | **542,000.00** | **541,200.00** | **541,200.00** | **541,200.00** |
| **TOTAL** | **DEPRECIATION EXPENSE - FIXED** | **541,174.00** | **542,000.00** | **541,200.00** | **541,200.00** | **541,200.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **EH8413 DEPRECIATION EXPENSE - MOVEABLE** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 69 | Equipment | 284,481.00 | 170,990.00 | 423,065.00 | 423,065.00 | 423,065.00 |
| **TOTAL** | **CONTRACTUAL** | **284,481.00** | **170,990.00** | **423,065.00** | **423,065.00** | **423,065.00** |
| **TOTAL** | **DEPRECIATION EXPENSE - MOVEABLE** | **284,481.00** | **170,990.00** | **423,065.00** | **423,065.00** | **423,065.00** |
| **EH8452 INTEREST EXPENSE** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 8457.8 | Cost of Issuance | 30,660.00 | 31,300.00 | 31,300.00 | 31,300.00 | 31,300.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **30,660.00** | **31,300.00** | **31,300.00** | **31,300.00** | **31,300.00** |
| **.0** | **CONTRACTUAL** | | | | | |
| 82 | Interest on Debt | 1,227,285.00 | 1,191,262.00 | 1,147,316.00 | 1,147,316.00 | 1,147,316.00 |
| **TOTAL** | **CONTRACTUAL** | **1,227,285.00** | **1,191,262.00** | **1,147,316.00** | **1,147,316.00** | **1,147,316.00** |
| **TOTAL** | **INTEREST EXPENSE** | **1,257,945.00** | **1,222,562.00** | **1,178,616.00** | **1,178,616.00** | **1,178,616.00** |
| **EH8460 EMPLOYEE BENEFITS** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 16 | FICA | 1,367,918.00 | 1,494,716.00 | 1,489,473.00 | 1,400,603.00 | 1,400,603.00 |
| 18 | Group Health Insurance | 3,514,085.00 | 3,482,601.00 | 4,200,000.00 | 3,628,310.00 | 3,628,310.00 |
| 19 | Pension/Retirement | 1,956,901.00 | 1,924,494.00 | 2,150,000.00 | 2,092,582.00 | 2,092,582.00 |
| 20 | Workers' Compensation | 745,323.00 | 505,209.00 | 820,000.00 | 539,858.00 | 539,858.00 |
| 21 | GASB 45 (OPEB) | 1,608,705.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 23 | Unemployment Insurance | 99,321.00 | 72,936.00 | 110,000.00 | 92,878.00 | 92,878.00 |
| 25 | Dental Insurance | 84,973.00 | 93,460.00 | 85,000.00 | 86,047.00 | 86,047.00 |
| 27 | Employee Physicals | 62.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 56 | Employee Wearing Apparel | 0.00 | 112,875.00 | 110,850.00 | 100,950.00 | 100,950.00 |
| **TOTAL** | **CONTRACTUAL** | **9,377,288.00** | **7,688,791.00** | **8,967,823.00** | **7,943,728.00** | **7,943,728.00** |
| **TOTAL** | **EMPLOYEE BENEFITS** | **9,377,288.00** | **7,688,791.00** | **8,967,823.00** | **7,943,728.00** | **7,943,728.00** |
| **EH9010 OTHER NON-OPERATING EXPENSE** | | | | | | |
| **.0** | **CONTRACTUAL** | | | | | |
| 91 | Other Direct Expense | 209,275.00 | 205,194.00 | 252,041.00 | 252,041.00 | 252,041.00 |
| **TOTAL** | **CONTRACTUAL** | **209,275.00** | **205,194.00** | **252,041.00** | **252,041.00** | **252,041.00** |
| **TOTAL** | **OTHER NON-OPERATING EXPENSE** | **209,275.00** | **205,194.00** | **252,041.00** | **252,041.00** | **252,041.00** |
| **TOTAL** | **HOSPITAL FUND** | **39,982,961.00** | **38,840,797.00** | **40,853,952.00** | **40,113,070.00** | **40,113,070.00** |

# SEWER (G) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **DEPARTMENTAL INCOME** | | | | | |
| R2120 | 21201 | Sewer Rents | 4,700,905.11 | 4,555,500.00 | 4,822,000.00 | 4,822,000.00 | 4,822,000.00 |
| R2120 | 21202 | Scavengers | 160,582.50 | 132,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| R2121 | 21211 | Sewer Rents Debt Service | 22,161.51 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R2122 | 21221 | Pretreatment Assessments | 88,732.52 | 94,029.00 | 66,000.00 | 66,000.00 | 66,000.00 |
| R2128 | 21281 | Int Pen on Sewer Accts | 53,164.30 | 45,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| | | **TOTAL DEPARTMENTAL INCOME** | **5,025,545.94** | **4,846,529.00** | **5,108,000.00** | **5,108,000.00** | **5,108,000.00** |
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 4,009.26 | 5,000.00 | 850.00 | 850.00 | 850.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **4,009.26** | **5,000.00** | **850.00** | **850.00** | **850.00** |
| | | **FINES AND FORFEITURES** | | | | | |
| R2620 | 26201 | Fines-General | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | | **TOTAL FINES AND FORFEITURES** | **0.00** | **0.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2655 | 26551 | Minor Sales-Miscellaneous | 850.00 | 100.00 | 700.00 | 700.00 | 700.00 |
| R2680 | 26801 | Insurance Recoveries | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **850.00** | **600.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| | | **MISCELLANEOUS** | | | | | |
| R2701 | 27011 | Refunds, Prior Years | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| R2770 | 27701 | N.O.C. | 4,813.48 | 500.00 | 500.00 | 500.00 | 500.00 |
| R5031 | 50312 | Unused Capital | 2,412.10 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL MISCELLANEOUS** | **7,225.58** | **500.00** | **1,000.00** | **1,000.00** | **1,000.00** |
| | | **TOTAL SEWER (G) FUND** | **5,037,630.78** | **4,852,629.00** | **5,112,050.00** | **5,112,050.00** | **5,112,050.00** |

# SEWER FUND
# APPROPRIATIONS

**G FUND - RENSSELAER COUNTY SEWER DISTRICT NO. 1**

**DEPARTMENTAL FUNCTIONS:**

The Sewer District facilities were constructed in the early 1970's and began treating raw wastewater since 1976. The District provides services to residents living in the Cities of Troy and Rensselaer, the Towns of North Greenbush, Brunswick, Sand Lake and Schaghticoke. The primary function of the Rensselaer County Sewer District is to protect the waters of the Hudson River by providing effective, efficient secondary wastewater treatment to the wastewater that enters the facility on a daily basis. The secondary treatment at a minimum removes 85% percent of both carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) from the raw wastewater. Our secondary function is to bill individual users (residential, industrial and commercial) for the use of the District's system. The revenue that is generated is used to pay for annual operation and maintenance of the wastewater treatment plant and pay off any outstanding debt.

Customer bills are generated semi-annually (January and July). Those customers connected to a public water supply are billed based on water usage. For those customers that have a private water supply, bills are based on a cost per unit. All bills are developed at the District's administrative offices located at the Foot of Water Street in South Troy New York. Billing questions and general inquiries can be addressed by contacting District offices at 283-2235 Monday through Friday from 8 am to 4 pm.

**PROGRAM OBJECTIVES:**

The overall objective of the Rensselaer County Sewer District is to treat the major sources of wastewater that enters the facility on a daily basis. The individual homes, businesses and industrial users, on average, generate 17 million gallons of raw wastewater on a daily basis. The collected wastewater enters the District's interceptors at various locations within the County and is transported via several Districts owned pumping stations which delivers the wastewater to the treatment plant for treatment.

The wastewater treatment plant is staffed 24 hours a day, 7 days a week, 365 day a year. The Sewer District's wastewater treatment plant provides an important environmental and public health function by removing common pollutants that would have been in the past, discharged directly to the Hudson River. New York State Department of Environmental Conservation (NYSDEC) and the United States Department of Environmental Protection (USEPA) regulate all district operations. These two agencies also issue permits, which dictate monitoring requirements and standards that have to be meet on a daily basis.

The overall management of the facility is the responsibility of the Administrative Director (AD). The AD is accountable to the Board of Commissioners who is appointed by the County legislature.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | **$5,112,050** |
|---|---|
| R2120 21201 Sewer Rents | $4,822,000 |
| R2120 21202 Scavengers | 150,000 |
| R2121 21211 Sewer Rents Debt Service | 20,000 |
| R2121 21221 Pretreatment Assessments | 66,000 |
| R2128 21281 Interest Earnings and Penalties on Sewer Rent Accounts | 50,000 |
| R2401 24011 Interest Earnings - General | 850 |
| R2620 26201 Fines- General | 1,000 |
| R2655 26551 Minor Sales - Miscellaneous | 700 |
| R2680 26801 Insurance Recoveries | 500 |
| R2701 27011 Refunds, Prior years | 500 |
| R2770 27701 N.O.C. | 500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 UPSEU Collective Bargaining Agreement, personnel line items reflect the year end 2011 salary levels for all bargaining unit positions. “Personnel Service Savings” in G8110 reflects the salary of one (1) Account Clerk Typist and in G8130 reflects the salary of five (5) Processing Technician I positions, one (1) Processing Technician II, and one (1) Senior Lab Technician. This affords the Sewer District the necessary flexibility for movement between titles, should circumstances dictate, while keeping overtime personnel costs at a level to meet department requirements for 2012.

All of the District’s appropriation codes were evaluated based upon current and historical spending levels and budgeted to reflect their needs. The 2012 budget includes funding for roof replacements at the 106th Street and Wynantskill Pumping Stations in account 04420 G 8120. The balance of the required funding in the amount of $1,330,476 for the Sewer District is provided by an appropriation of fund balance. The unappropriated fund balance, as of 12/31/10, was $2,294,975.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **G1600 Full Cost Allocation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04995 | Cost Allocation | 125,021.00 | 96,553.00 | 134,059.00 | 134,059.00 | 134,059.00 |
| **TOTAL** | **CONTRACTUAL** | **125,021.00** | **96,553.00** | **134,059.00** | **134,059.00** | **134,059.00** |
| **TOTAL** | **FULL COST ALLOCATION** | **125,021.00** | **96,553.00** | **134,059.00** | **134,059.00** | **134,059.00** |
| **G1910 Insurance** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04200 | Insurance | 283,716.19 | 222,811.00 | 154,395.00 | 154,395.00 | 154,395.00 |
| **TOTAL** | **CONTRACTUAL** | **283,716.19** | **222,811.00** | **154,395.00** | **154,395.00** | **154,395.00** |
| **TOTAL** | **INSURANCE** | **283,716.19** | **222,811.00** | **154,395.00** | **154,395.00** | **154,395.00** |
| **G1990 Contingent** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04999 | Contingent | 0.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| **TOTAL** | **CONTRACTUAL** | **0.00** | **50,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **TOTAL** | **CONTINGENT** | **0.00** | **50,000.00** | **50,000.00** | **50,000.00** | **50,000.00** |
| **G8110 Sewer District No. 1 - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0010 | Account Clerk Typist | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| 1200 | Commissioner | | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 1690 | Chairman Of Commissioners | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 4280 | Legal Counsel | | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 5630 | Personnel Service Savings | | (31,255.00) | (31,255.00) | (31,255.00) | (31,255.00) |
| 5740 | Principal Account Clerk | | 41,568.00 | 41,568.00 | 41,568.00 | 41,568.00 |
| 6830 | Sewer District Admin Director | | 81,377.00 | 81,377.00 | 81,377.00 | 81,377.00 |
| 7000 | Senior Account Clerk | | 17,480.00 | 17,480.00 | 17,480.00 | 17,480.00 |
| 8390 | Stipend (Annual) | | 1,575.00 | 1,363.00 | 1,363.00 | 1,363.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **169,174.17** | **158,975.00** | **158,763.00** | **158,763.00** | **158,763.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 2,439.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **2,439.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04100 | Printing | 0.00 | 140.00 | 140.00 | 140.00 | 140.00 |
| 04150 | Postage | 10,451.90 | 13,400.00 | 13,400.00 | 13,400.00 | 13,400.00 |
| 04420 | Maintenance | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04500 | Special Departmental Supplies | 513.30 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04540 | Publications | 0.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 04550 | Office Supplies | 765.00 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 04900 | Professional Services | 8,818.35 | 9,403.00 | 6,555.00 | 6,555.00 | 6,555.00 |
| 04980 | Computer Services | 0.00 | 2,452.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04982 | Automated Billing | 93,506.65 | 98,684.00 | 105,200.00 | 105,200.00 | 105,200.00 |
| 04990 | Purchased Services | 9,338.26 | 7,600.00 | 7,600.00 | 7,600.00 | 7,600.00 |
| **TOTAL** | **CONTRACTUAL** | **123,393.46** | **134,854.00** | **140,070.00** | **140,070.00** | **140,070.00** |
| **TOTAL** | **SEWER DISTRICT NO. 1 - ADMINISTRATION** | **292,567.63** | **296,268.00** | **298,833.00** | **298,833.00** | **298,833.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **G8120 Sewer District - Sewers/Pump Stations** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02300 | Automobile | 0.00 | 0.00 | 28,000.00 | 28,000.00 | 28,000.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **28,000.00** | **28,000.00** | **28,000.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 11,811.84 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04351 | Utilities - Electricity | 346,381.01 | 416,800.00 | 460,100.00 | 460,100.00 | 460,100.00 |
| 04352 | Utilities - Fuel | 9,655.96 | 13,600.00 | 20,500.00 | 20,500.00 | 20,500.00 |
| 04354 | Utilities - Water - Sewer | 9,158.48 | 7,425.00 | 9,220.00 | 9,220.00 | 9,220.00 |
| 04420 | Maintenance | 152,332.58 | 163,500.00 | 156,372.00 | 156,372.00 | 156,372.00 |
| 04450 | Rental - Equipment/Maintenance | 125,840.00 | 133,890.00 | 148,893.00 | 148,893.00 | 148,893.00 |
| 04500 | Special Departmental Supplies | 31,133.63 | 13,775.00 | 99,228.00 | 99,228.00 | 99,228.00 |
| **TOTAL** | **CONTRACTUAL** | **686,313.50** | **760,990.00** | **906,313.00** | **906,313.00** | **906,313.00** |
| **TOTAL** | **SEWER DISTRICT-SEWERS/PUMP STATIONS** | **686,313.50** | **760,990.00** | **934,313.00** | **934,313.00** | **934,313.00** |
| **G8130 Sewer District - Sewage Treatment/Disposal** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 2030 | Dir Of Operat & Maintenance | | 70,326.00 | 70,000.00 | 70,000.00 | 70,000.00 |
| 3620 | Industrial Wastewater Techn | | 53,823.00 | 53,823.00 | 53,823.00 | 53,823.00 |
| 4220 | Laboratory Director | | 50,292.00 | 50,292.00 | 50,292.00 | 50,292.00 |
| 4230 | Laborer | | 124,265.00 | 124,879.00 | 124,879.00 | 124,879.00 |
| 4610 | Motor Equipment Operator Heavy | | 42,756.00 | 42,921.00 | 42,921.00 | 42,921.00 |
| 4680 | Maintenance Mechanic | | 139,890.00 | 140,310.00 | 140,310.00 | 140,310.00 |
| 4690 | Maintenance Helper | | 39,493.00 | 39,493.00 | 39,493.00 | 39,493.00 |
| 4840 | Maintenance Supervisor | | 68,808.00 | 68,808.00 | 68,808.00 | 68,808.00 |
| 5410 | Overtime | | 95,597.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| 5630 | Personnel Service Savings | | (316,047.00) | (290,956.00) | (290,956.00) | (290,956.00) |
| 5720 | Processing Technician I | | 363,493.00 | 363,440.00 | 363,440.00 | 363,440.00 |
| 5830 | Processing Technician II | | 163,124.00 | 163,369.00 | 163,369.00 | 163,369.00 |
| 6070 | Principal Stores Clerk | | 55,694.00 | 56,689.00 | 56,689.00 | 56,689.00 |
| 6840 | Senior Maintenance Mechanic | | 145,895.00 | 146,509.00 | 146,509.00 | 146,509.00 |
| 6850 | Senior Lab Technician | | 20,264.00 | 20,264.00 | 20,264.00 | 20,264.00 |
| 7060 | Shift Differential | | 16,800.00 | 16,800.00 | 16,800.00 | 16,800.00 |
| 7970 | Supv Wastewater Plant Operator | | 65,207.00 | 65,207.00 | 65,207.00 | 65,207.00 |
| 8390 | Stipend (Annual) | | 17,850.00 | 17,850.00 | 17,850.00 | 17,850.00 |
| 8820 | Waste Water Plant Operator | | 217,808.00 | 219,477.00 | 219,477.00 | 219,477.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **1,413,094.18** | **1,435,338.00** | **1,464,175.00** | **1,464,175.00** | **1,464,175.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 564,480.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **564,480.00** | **0.00** | **0.00** | **0.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 16,947.08 | 17,200.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| 04010 | Travel | 0.00 | 600.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04050 | Automobile Maintenance | 6,739.52 | 8,750.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 04051 | Automobile, Gasoline | 15,694.82 | 18,750.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 04100 | Printing | 0.00 | 50.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 1,277.84 | 1,435.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04300 | Telephone | 3,813.89 | 3,800.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04351 | Utilities - Electricity | 596,322.07 | 610,649.00 | 586,516.00 | 586,516.00 | 586,516.00 |
| 04352 | Utilities - Fuel | 131,651.77 | 88,700.00 | 35,700.00 | 35,700.00 | 35,700.00 |
| 04354 | Utilities - Water - Sewer | 7,726.16 | 9,900.00 | 9,900.00 | 9,900.00 | 9,900.00 |
| 04420 | Maintenance | 156,835.61 | 140,104.00 | 148,466.00 | 148,466.00 | 148,466.00 |
| 04450 | Rental - Equipment/Maintenance | 5,411.34 | 385,200.00 | 7,500.00 | 7,500.00 | 7,500.00 |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **G8130 Sewer District - Sewage Treatment/Disposal (Continued)** | | | | | | |
| **.4** | **CONTRACTUAL (CONTINUED)** | | | | | |
| 04500 | Special Departmental Supplies | 173,451.16 | 190,421.00 | 289,735.00 | 289,735.00 | 289,735.00 |
| 04540 | Publications | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04550 | Office Supplies | 425.28 | 550.00 | 550.00 | 550.00 | 550.00 |
| 04560 | Training | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04571 | Uniform/Tools - Allowances | 2,018.00 | 3,900.00 | 4,050.00 | 4,050.00 | 4,050.00 |
| 04900 | Professional Services | 49,361.20 | 171,000.00 | 123,605.00 | 123,605.00 | 123,605.00 |
| 04990 | Purchased Services | 30,186.96 | 29,000.00 | 31,000.00 | 31,000.00 | 31,000.00 |
| **TOTAL** | **CONTRACTUAL** | **1,197,862.70** | **1,680,359.00** | **1,299,472.00** | **1,299,472.00** | **1,299,472.00** |
| **TOTAL** | **SEWER DISTRICT - SEWAGE TREATMENT/DISPOSAL** | **2,610,956.88** | **3,680,177.00** | **2,763,647.00** | **2,763,647.00** | **2,763,647.00** |
| **G8189 Scavengers** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04005 | Permits/ Fees | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04150 | Postage | 85.67 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04500 | Special Departmental Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| **TOTAL** | **CONTRACTUAL** | **585.67** | **1,200.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| **TOTAL** | **SCAVENGERS** | **585.67** | **1,200.00** | **1,200.00** | **1,200.00** | **1,200.00** |
| **G9010 State Retirement** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08001 | State Retirement | 161,127.65 | 172,118.00 | 217,267.00 | 217,267.00 | 217,267.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **161,127.65** | **172,118.00** | **217,267.00** | **217,267.00** | **217,267.00** |
| **TOTAL** | **STATE RETIREMENT** | **161,127.65** | **172,118.00** | **217,267.00** | **217,267.00** | **217,267.00** |
| **G9030 Social Security** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08003 | Social Security | 114,692.67 | 121,965.00 | 124,155.00 | 124,155.00 | 124,155.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **114,692.67** | **121,965.00** | **124,155.00** | **124,155.00** | **124,155.00** |
| **TOTAL** | **SOCIAL SECURITY** | **114,692.67** | **121,965.00** | **124,155.00** | **124,155.00** | **124,155.00** |
| **G9040 Workers' Compensation** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08004 | Workers' Compensation | 36,759.22 | 39,333.00 | 39,594.00 | 39,594.00 | 39,594.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **36,759.22** | **39,333.00** | **39,594.00** | **39,594.00** | **39,594.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **36,759.22** | **39,333.00** | **39,594.00** | **39,594.00** | **39,594.00** |

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **G9050 Unemployment Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08005 | Unemployment Insurance | 2.37 | 4,433.00 | 4,056.00 | 4,056.00 | 4,056.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **2.37** | **4,433.00** | **4,056.00** | **4,056.00** | **4,056.00** |
| **TOTAL** | **UNEMPLOYMENT INSURANCE** | **2.37** | **4,433.00** | **4,056.00** | **4,056.00** | **4,056.00** |
| **G9060 Medical Insurance** | | | | | | |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08006 | Medical Insurance | 376,736.93 | 373,637.00 | 380,540.00 | 380,540.00 | 380,540.00 |
| 08007 | Dental | 5,019.84 | 5,437.00 | 5,349.00 | 5,349.00 | 5,349.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **381,756.77** | **379,074.00** | **385,889.00** | **385,889.00** | **385,889.00** |
| **TOTAL** | **MEDICAL INSURANCE** | **381,756.77** | **379,074.00** | **385,889.00** | **385,889.00** | **385,889.00** |
| **G9710 Serial Bonds** | | | | | | |
| **.6** | **PRINCIPAL BONDS** | | | | | |
| 06001 | Debt Principal Payments | 159,593.38 | 166,424.00 | 127,973.00 | 127,973.00 | 127,973.00 |
| **TOTAL** | **PRINCIPAL BONDS** | **159,593.38** | **166,424.00** | **127,973.00** | **127,973.00** | **127,973.00** |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 44,016.69 | 36,312.00 | 81,577.00 | 81,577.00 | 81,577.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **44,016.69** | **36,312.00** | **81,577.00** | **81,577.00** | **81,577.00** |
| **TOTAL** | **SERIAL BONDS** | **203,610.07** | **202,736.00** | **209,550.00** | **209,550.00** | **209,550.00** |
| **G9758 Installment Purchase** | | | | | | |
| **.7** | **INTEREST ON INDEBTEDNESS** | | | | | |
| 07001 | Debt Interest Payments | 0.00 | 281,392.00 | 1,125,568.00 | 1,125,568.00 | 1,125,568.00 |
| **TOTAL** | **INTEREST ON INDEBTEDNESS** | **0.00** | **281,392.00** | **1,125,568.00** | **1,125,568.00** | **1,125,568.00** |
| **TOTAL** | **INSTALLMENT PURCHASE** | **0.00** | **281,392.00** | **1,125,568.00** | **1,125,568.00** | **1,125,568.00** |
| **TOTAL** | **SEWER FUND** | **4,897,109.62** | **6,309,050.00** | **6,442,526.00** | **6,442,526.00** | **6,442,526.00** |

# WORKING CAPITAL (M) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **USE OF MONEY AND PROPERTY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 28.45 | 0.00 | 50.00 | 50.00 | 50.00 |
| | | **TOTAL USE OF MONEY AND PROPERTY** | **28.45** | **0.00** | **50.00** | **50.00** | **50.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28022 | Postage-IR | 304,137.60 | 355,662.00 | 320,106.00 | 320,106.00 | 320,106.00 |
| R2801 | 28023 | Printing-IR | 73,890.78 | 94,242.00 | 77,060.00 | 77,060.00 | 77,060.00 |
| R2801 | 28024 | Ledger Services | 494,966.17 | 372,583.00 | 390,136.00 | 390,136.00 | 390,136.00 |
| R2801 | 28025 | Payroll Services | 357,972.40 | 386,004.00 | 369,153.00 | 369,153.00 | 369,153.00 |
| R2801 | 28026 | Auto Maintenance | 302,893.63 | 247,013.00 | 296,819.00 | 293,292.00 | 293,292.00 |
| R2801 | 28027 | Data Processing | 1,858,578.00 | 1,759,092.00 | 1,709,193.00 | 1,709,193.00 | 1,709,193.00 |
| R2801 | 28029 | DP - Sales | 23,370.82 | 30,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| R2801 | 28031 | Central Services | 206,455.04 | 196,713.00 | 193,122.00 | 193,122.00 | 193,122.00 |
| R2801 | 28032 | Central Stores | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| R2801 | 28033 | Gasoline Sales | 80,014.21 | 90,000.00 | 105,000.00 | 105,000.00 | 105,000.00 |
| R2801 | 28034 | Telephone-IR | 211,302.80 | 230,000.00 | 229,000.00 | 229,000.00 | 229,000.00 |
| | | **TOTAL INTERFUND REVENUES** | **3,913,581.45** | **3,761,309.00** | **3,712,089.00** | **3,708,562.00** | **3,708,562.00** |
| | | **STATE AID** | | | | | |
| R3397 | 33972 | Other Public Safety Grants | 0.00 | 135,000.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL STATE AID** | **0.00** | **135,000.00** | **0.00** | **0.00** | **0.00** |
| | | **TOTAL WORKING CAPITAL (M) FUND** | **3,913,609.90** | **3,896,309.00** | **3,712,139.00** | **3,708,612.00** | **3,708,612.00** |

# WORKING CAPITAL FUND
# APPROPRIATIONS

**M1610 BUREAU OF CENTRAL SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Functions of the Bureau of Central Services include:

- Purchasing of equipment and supplies for all county departments, including administering and monitoring the electronic procurement of office supplies through NYS OGS contracts;
- Approval of contracts for the rental, service, and maintenance of equipment;
- Management of telecommunications systems for two major facilities and consultant to departments considering telecommunications upgrades;
- Energy liaison and point department for the County Energy Committee;
- Assisting and advising departments regarding procurement of commodities, professional services, and unique purchasing situations;
- Preparation of bids and assistance to departments during bid process; and
- Administration and supervision of the Central Printing & Mailing program.

**PROGRAM OBJECTIVES:**

- Lower costs through volume purchasing by increasing the participation of political subdivisions in County bids, particularly in the commodity groups that deal with energy products such as electricity and petroleum products.
- Modernize County procurement practices, gradually increasing electronic purchasing from those vendors with software compatible with the County FMS.
- Continue to monitor telecommunications contracts available from various vendors and through NYS OGS in order to recommend more cost effective services to meet departmental needs.
- Administer and coordinate a surplus equipment auction.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$422,172** |
|---|---|---|---|
| R2401 | 24011 | Interest & Earnings | $ 50 |
| R2801 | 28031 | Central Services | 193,122 |
| R2801 | 28034 | Telephone | 229,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. Anticipated personnel savings due to the pending retirement of the Director have been included within this budget. Further, prior to the position being filled in 2011, the status of the Procurement Clerk position was reduced from full-time to less than full-time.

Funding for the replacement of two of the department’s oldest and most difficult to maintain desktop computers has been approved as requested.

Contractual line items are budgeted at levels reflecting analysis of historical data and anticipated requirements.

**WORKING CAPITAL FUND**
**Central Services - Administration**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1610 Central Services - Administration** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0000 | Account Clerk | | 30,730.00 | 30,730.00 | 30,730.00 | 30,730.00 |
| 1680 | Confidential Asst. to Director | | 35,020.00 | 35,020.00 | 35,020.00 | 35,020.00 |
| 2080 | Director Of Central Services | | 86,408.00 | 86,408.00 | 86,408.00 | 86,408.00 |
| 2300 | Deputy Dir Of Central Services | | 50,750.00 | 50,957.00 | 50,957.00 | 50,957.00 |
| 5630 | Personnel Service Savings | | 0.00 | (6,408.00) | (6,408.00) | (6,408.00) |
| 6301 | Procurement Clerk | | 14,775.00 | 21,950.00 | 21,950.00 | 21,950.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **280,079.19** | **217,683.00** | **218,657.00** | **218,657.00** | **218,657.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 0.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **0.00** | **2,600.00** | **2,600.00** | **2,600.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 766.00 | 2,500.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 04150 | Postage | 4,876.09 | 5,200.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 04200 | Insurance | 453.41 | 550.00 | 350.00 | 350.00 | 350.00 |
| 04300 | Telephone | 47,232.04 | 43,602.00 | 46,000.00 | 46,000.00 | 46,000.00 |
| 04310 | Telecommunications | 0.00 | 42,387.00 | 0.00 | 0.00 | 0.00 |
| 04480 | Maintenance In Lieu of Rent | 20,188.00 | 17,563.00 | 16,931.00 | 16,931.00 | 16,931.00 |
| 04500 | Special Departmental Supplies | 102.20 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04550 | Office Supplies | 854.55 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 149.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04565 | Advertising | 2,461.32 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 04980 | Computer Services | 7,242.00 | 7,592.00 | 7,885.00 | 7,885.00 | 7,885.00 |
| 04990 | Purchased Services | 4,380.62 | 4,200.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| **TOTAL** | **CONTRACTUAL** | **88,705.23** | **128,094.00** | **86,666.00** | **86,666.00** | **86,666.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 116,027.36 | 106,168.00 | 114,249.00 | 114,249.00 | 114,249.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **116,027.36** | **106,168.00** | **114,249.00** | **114,249.00** | **114,249.00** |
| **TOTAL** | **CENTRAL SERVICES - ADMINISTRATION** | **484,811.78** | **451,945.00** | **422,172.00** | **422,172.00** | **422,172.00** |

**M1640 AUTOMOTIVE MAINTENANCE**

**DEPARTMENTAL FUNCTIONS:**

The primary functions of this unit are to perform routine inspection, maintenance, and repairs of all County owned vehicles. This includes the scheduling of all maintenance appointments and the purchasing and record keeping involved with maintaining the necessary parts inventory. Administrative functions also include maintaining an updated maintenance history of the County's vehicles.

**PROGRAM OBJECTIVES:**

This department maintains and services approximately two hundred and five vehicles for several different departments throughout Rensselaer County. It provides an easily accessible service and preventive maintenance center for the County's fleet of vehicles.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$398,292** |
|---|---|---|---|
| R2801 | 28026 | Automotive Maintenance | $293,292 |
| R2801 | 28033 | Gasoline Sales | 105,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. Funding for the vacant Head Automotive Mechanic position has been allocated.

Equipment and contractual codes are budgeted based upon historical data and projected requirements.

**WORKING CAPITAL FUND**
**Automotive Maintenance**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1640 Automotive Maintenance** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0410 | Automotive Mechanic | | 85,707.00 | 86,173.00 | 86,173.00 | 86,173.00 |
| 3300 | Head Automotive Mechanic | | 57,824.00 | 51,032.00 | 51,032.00 | 51,032.00 |
| 5410 | Overtime | | 3,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 5630 | Personnel Service Savings | | (57,824.00) | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **143,101.41** | **88,707.00** | **140,705.00** | **140,705.00** | **140,705.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 5,237.98 | 5,700.00 | 4,318.00 | 4,318.00 | 4,318.00 |
| **TOTAL** | **EQUIPMENT** | **5,237.98** | **5,700.00** | **4,318.00** | **4,318.00** | **4,318.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04051 | Automobile, Gasoline | 68,018.81 | 90,000.00 | 90,000.00 | 90,000.00 | 90,000.00 |
| 04200 | Insurance | 964.01 | 1,000.00 | 750.00 | 750.00 | 750.00 |
| 04300 | Telephone | 380.61 | 500.00 | 450.00 | 450.00 | 450.00 |
| 04400 | Repairs | 669.72 | 4,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04500 | Special Departmental Supplies | 78,206.97 | 90,000.00 | 95,000.00 | 92,500.00 | 92,500.00 |
| 04540 | Publications | 1,500.00 | 1,600.00 | 1,600.00 | 1,500.00 | 1,500.00 |
| 04550 | Office Supplies | 560.45 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04560 | Training | 398.00 | 1,200.00 | 1,800.00 | 1,200.00 | 1,200.00 |
| 04570 | Uniforms/Tools | 410.29 | 1,700.00 | 2,027.00 | 1,700.00 | 1,700.00 |
| 04980 | Computer Services | 562.00 | 402.00 | 368.00 | 368.00 | 368.00 |
| 04990 | Purchased Services | 15,922.80 | 14,500.00 | 14,500.00 | 14,500.00 | 14,500.00 |
| **TOTAL** | **CONTRACTUAL** | **167,593.66** | **205,402.00** | **208,995.00** | **205,468.00** | **205,468.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 40,672.39 | 37,204.00 | 47,801.00 | 47,801.00 | 47,801.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **40,672.39** | **37,204.00** | **47,801.00** | **47,801.00** | **47,801.00** |
| **TOTAL** | **AUTOMOTIVE MAINTENANCE** | **356,605.44** | **337,013.00** | **401,819.00** | **398,292.00** | **398,292.00** |

**M1670 CENTRAL PRINTING AND MAILING**

**DEPARTMENTAL FUNCTIONS:**

- In-house postal services including the distribution and delivery of mail for all County facilities at various locations within the City of Troy.
- Providing basic copying and general production services related to high volume copying needs of the various County departments.

**PROGRAM STATISTICS:**

The staff of Central Printing and Mailing typically processes approximately 350,000 pieces of mail annually.

| **REVENUE APPLICABLE TO THIS PROGRAM:** | | | **$399,666** |
|---|---|---|---|
| R2801 | 28022 | Postage | $320,106 |
| R2801 | 28023 | Printing | 77,060 |
| R2801 | 28032 | Central Stores | 2,500 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. In order to improve mail distribution and delivery service, the department's request for increased hours for the less than full-time Messenger was approved.

Since the elimination of the old Central Stores program, there still exists a demand by several departments to be able to purchase small amounts of paper (for printers, copiers, and fax machines) from a convenient on-site source. As such, this budget includes dedicated appropriation (04501) and revenue (28032) codes to be used for that purpose. Other contractual appropriations are budgeted based upon historical analysis and projected requirements.

Departmental activities are heavily weighted toward mail delivery and distribution in relation to printing and copying services, and the department's revenues are projected accordingly.

**WORKING CAPITAL FUND**
**Central Printing & Mailing**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1670 Central Printing & Mailing** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 4760 | Messenger | | 68,424.00 | 51,405.00 | 51,405.00 | 51,405.00 |
| 5630 | Personnel Service Savings | | (14,839.00) | 0.00 | 0.00 | 0.00 |
| 8775 | Work Super (Ctl Print & Mail) | | 37,321.00 | 37,321.00 | 37,321.00 | 37,321.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **101,882.32** | **90,906.00** | **88,726.00** | **88,726.00** | **88,726.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04101 | Printing (Alt #1) | 15,675.34 | 17,500.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 04150 | Postage | 215,878.34 | 221,768.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| 04200 | Insurance | 401.00 | 500.00 | 375.00 | 375.00 | 375.00 |
| 04300 | Telephone | 460.73 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04400 | Repairs | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04420 | Maintenance | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 04450 | Rental - Equipment/Maintenance | 23,936.85 | 23,500.00 | 23,500.00 | 23,500.00 | 23,500.00 |
| 04480 | Maintenance In Lieu of Rent | 19,328.00 | 16,815.00 | 16,210.00 | 16,210.00 | 16,210.00 |
| 04500 | Special Departmental Supplies | 9,992.45 | 12,500.00 | 13,000.00 | 13,000.00 | 13,000.00 |
| 04501 | Spec Dept Supplies (Alt #1) | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 04550 | Office Supplies | 78.56 | 300.00 | 500.00 | 500.00 | 500.00 |
| 04990 | Purchased Services | 4,423.23 | 4,000.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| **TOTAL** | **CONTRACTUAL** | **290,174.50** | **297,783.00** | **281,185.00** | **281,185.00** | **281,185.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 34,027.98 | 35,983.00 | 29,755.00 | 29,755.00 | 29,755.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **34,027.98** | **35,983.00** | **29,755.00** | **29,755.00** | **29,755.00** |
| **TOTAL** | **CENTRAL PRINTING & MAILING** | **426,084.80** | **424,672.00** | **399,666.00** | **399,666.00** | **399,666.00** |

**M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The Bureau of Research and Information Services (BRIS) serves the residents of Rensselaer County, County departments and agencies, and political sub-divisions within the County through its activities in the areas of: application(s) software development, application(s) software support, desktop computing, technology project management, information systems and network design, information processing, data storage, tax mapping services, Geographic Information Systems (GIS), and web design. The Bureau of Research and Information Services, through recommendation, implementation, and the integration of technology into County operations, works to improve the overall efficiency and effectiveness of the individual departments, agencies, and local governments it works with and the County enterprise in total.

The Bureau of Research and Information Services is responsible for the development, implementation, integration, and maintenance of all County computer operations, communications infrastructure, and information systems applications. Responsibilities of the department include, but are not limited to: maintenance and support of the County's Financial Management System (FMS), Human Resources Management System (HRMS), Sheriff Department's Crime Mapping System, the Rensselaer County Megan's Law Coalition Sex Offender Registry, the Delinquent Tax Financial Management System, Sewer District Billing System, Highway Department Cost Accounting System, Bureau of Tax Services Real Property System (RPS) Network, the Department of Probation's Restitution Management and Caseload Tracking Systems, the Department of Health's Special Needs Preschool Management System and Tuberculosis Testing/Control Application, and the Bureau of Public Safety's Computer Aided Dispatch (CAD), InfoRAD paging, Cellular 911, Reverse 911, and Pictometry systems; the development and distribution of the Internet Map Server (IMS) application and the continued enhancement of the countywide GIS utilized by individuals and organizations both inside and outside of County government; providing custodial services for the data acquired, manipulated, compiled, and archived by County departments and agencies; project management activities; and the development, maintenance, and support of applications software essential to the operation of the service programs operated by Rensselaer County. BRIS is also responsible for the maintenance and support of all County computer network infrastructure, servers, and desktop computers, including both hardware and software. The maintenance and support of the Rensselaer County tax maps used by assessors, residents, organizations, and governmental units inside and outside of Rensselaer County is also the responsibility of this office. In addition, BRIS is once again responsible for all tasks associated with performing E-911 addressing. The Bureau of Research and Information Services maintains Internet and E-mail accessibility for County departments and is responsible for maintenance and support of the County's official web site.

**PROGRAM OBJECTIVES:**

The department's prime objective is: by taking full advantage of available technology, improving the efficiency and effectiveness of County operations through the development, implementation, integration, operation, and maintenance of high quality computer networks and information management and processing systems. Departmental objectives also include ensuring that all computer networks, information management systems and their applications, and computer hardware and software function in the most efficient, secure, and safe environment possible. To that end, the Bureau of Research and Information Services continues to investigate alternative methods and technologies that will allow us to accomplish the task at hand and insure its long term viability in a fiscally responsible manner. As always, we will work to configure a stable and secure computing environment for the County, which will accommodate future needs and growth while minimizing acquisition, development, and operating costs.

The departmental goals for the Bureau of Research and Information Services in 2012 will focus on taking full advantage of the advances made in programming techniques, computer operating system and hardware and infrastructure technology, the capabilities and functionality of implemented software applications, utilization of document imaging for records retention and retrieval, GIS and GPS (Global Positioning System), and the continuation of initiatives in the areas of public safety, law enforcement, public health and human services, as each relates to the services being provided to the departments, agencies, local governments, and residents of Rensselaer County. BRIS will work to increase collaborative efforts with County departments, local governments, the business community, and the general public for the planned integration of technology into the performance of daily activities that will facilitate a more effective delivery of services, a reduction in delivery costs, and the elimination of redundant activities, such as the use of outside consultants to perform the tasks that we have the expertise to complete ourselves. Additionally, the Bureau of Research and Information Services will continue to enhance its strategic technology plan and information security plan in an effort to provide a forward thinking technology direction for the County.

**M1680 BUREAU OF RESEARCH AND INFORMATION SERVICES**

**PROGRAM STATISTICS:**

Statistics for the calendar year 2010 include:

- Rensselaer County's reliance on computer technology continued to grow and expand to all of the County's departments, regardless whether located at the County Office Building, one of twelve remote sites, four Sheriff's sub-stations, or five Senior Centers.

- The County had approximately 751 desktop computers in service - accessing 327 print devices, approximately 569 Internet users, and 662 e-mail users.

- Desktop and Networking staff of five (5) responded to 3,200 calls for assistance. Help Desk calls continue to increase, up 7% from the number of calls responded to during 2009. The total number of calls responded to during 2010 increases to well over 4,500 when we include those addressed by our PeopleSoft Applications Support, RPS Applications Support, Tax Mapping Services, and GIS personnel.

- Desktop technicians undertook various support activities when responding to the needs of the County's almost 2,000 employees. Microcomputer support best practices recommend a 1:75 technician to desktop ratio; our technicians operate on a ratio of approximately 1:376 or nearly five (5) times the recommended ratio.

- Network staff is responsible for ongoing maintenance and support of 91 servers, 55 switches and routers, 20 switches/hubs housed across 12 different physical locations, thousands of feet of cabling and a hybrid T-1/wireless wide area network (WAN), as well as the design and implementation of new networks and extension of the existing network infrastructure.

- BRIS staff responded to 163 security advisories issued by the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC), a 8% increase from the number of advisories issued in 2009.

- SPAM e-mail and Spyware were the two biggest threats to our network infrastructure and systems. SPAM accounted for approximately 98% of e-mail received by the county, an increase of 1% from 2009. Our mechanisms for protection from viruses, worms, Trojan Horses, hackers, dialers, phishing, and hoaxes thwarted over 10,000 infection attempts – 50% more than in 2009.

- 80 users in various departments across 14 towns, 2 cities, 6 villages, and several County department offices accessed the Bureau of Tax Services RPS network.

- The GIS Internet Map Server (IMS) application was utilized by twelve (12) County departments: Highway Department, Department of Health, Bureau of Public Safety, County Clerk, Board of Elections, Sewer Department, Department of Aging, Bureau of Central Services, Bureau of Finance, Sheriff's Department, Bureau of Tax Services, and BRIS, for a total of over 40 users across the twelve departments listed.

- Applications Development and Support staff continues to develop, maintain, and support the County's web portal for the distribution of information to the general public. BRIS responded to over 1,000 requests for information received through the County's web site.

**REVENUE APPLICABLE TO THIS PROGRAM:** **$1,729,193**

| | | | |
|---|---|---|---|
| R2801 | 28027 | Data Processing | $1,709,193 |
| R2801 | 28029 | DP-Sales | 20,000 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels. The salaries of management personnel are also unchanged. This department's agreement with the Bureau of Tax Services to share the services of the BRIS Confidential Administrative Assistant will continue in 2012.

Equipment and contractual line items have been budgeted according to department requests, given what is minimally necessary for the continuance of services provided.

**WORKING CAPITAL FUND**
**Bureau of Research & Information Services - Urban Area Security Initiative**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1680 UAS08 Bureau of Research & Information Services - Urban Area Security Initiative** | | | | | | |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 135,000.00 | 0.00 | 0.00 | 0.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **135,000.00** | **0.00** | **0.00** | **0.00** |
| **TOTAL** | **BUREAU OF RESEARCH & INFORMATION SERVICES - URBAN AREA SECURITY INITIATIVE** | **0.00** | **135,000.00** | **0.00** | **0.00** | **0.00** |

**WORKING CAPITAL FUND**
**Bureau of Research & Information Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1680 Bureau of Research & Information Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0600 | Applications Developer I | | 52,533.00 | 52,782.00 | 52,782.00 | 52,782.00 |
| 0605 | Applications Developer II | | 137,707.00 | 138,561.00 | 138,561.00 | 138,561.00 |
| 0610 | Applications Developer III | | 73,558.00 | 73,558.00 | 73,558.00 | 73,558.00 |
| 1675 | Confidential Admin Assistant | | 40,367.00 | 33,000.00 | 33,000.00 | 33,000.00 |
| 1709 | Director Of BRIS | | 98,581.00 | 98,581.00 | 98,581.00 | 98,581.00 |
| 3070 | GIS Technician II | | 44,941.00 | 44,941.00 | 44,941.00 | 44,941.00 |
| 3075 | GIS Manager | | 59,789.00 | 59,789.00 | 59,789.00 | 59,789.00 |
| 4695 | Manager-Sys Int/Client Srvs | | 73,872.00 | 74,145.00 | 74,145.00 | 74,145.00 |
| 5430 | Microcomputer Technician I | | 40,527.00 | 40,527.00 | 40,527.00 | 40,527.00 |
| 5432 | Microcomputer Technician II | | 42,963.00 | 43,377.00 | 43,377.00 | 43,377.00 |
| 5434 | Microcomputer Technician III | | 49,523.00 | 49,753.00 | 49,753.00 | 49,753.00 |
| 5600 | Network Technician | | 54,344.00 | 54,500.00 | 54,500.00 | 54,500.00 |
| 5605 | Principal Network Admin | | 70,228.00 | 70,228.00 | 70,228.00 | 70,228.00 |
| 5630 | Personnel Service Savings | | (40,527.00) | (40,527.00) | (40,527.00) | (40,527.00) |
| 5754 | FMS/HRMS Assoc App Developer | | 52,101.00 | 52,101.00 | 52,101.00 | 52,101.00 |
| 5757 | FMS/HRMS Sr Systems Analyst | | 109,970.00 | 94,260.00 | 94,260.00 | 94,260.00 |
| 8010 | Tax Map Technician I | | 40,527.00 | 17,369.00 | 17,369.00 | 17,369.00 |
| 8060 | Temporary Services | | 3,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 8880 | Transfers Out | | (12,200.00) | (14,000.00) | (14,000.00) | (14,000.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **1,004,343.39** | **992,304.00** | **945,445.00** | **945,445.00** | **945,445.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 0.00 | 30,150.00 | 30,150.00 | 30,150.00 | 30,150.00 |
| **TOTAL** | **EQUIPMENT** | **0.00** | **30,150.00** | **30,150.00** | **30,150.00** | **30,150.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04010 | Travel | 1,108.00 | 1,500.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04100 | Printing | 580.07 | 500.00 | 700.00 | 700.00 | 700.00 |
| 04150 | Postage | 1,005.98 | 1,300.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| 04200 | Insurance | 1,655.59 | 2,000.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 04300 | Telephone | 11,493.78 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 04310 | Telecommunications | 94,484.88 | 107,320.00 | 82,320.00 | 82,320.00 | 82,320.00 |
| 04420 | Maintenance | 267,730.27 | 162,685.00 | 205,545.00 | 205,545.00 | 205,545.00 |
| 04480 | Maintenance In Lieu of Rent | 53,500.00 | 46,544.00 | 44,870.00 | 44,870.00 | 44,870.00 |
| 04500 | Special Departmental Supplies | 16,098.59 | 19,030.00 | 19,280.00 | 19,280.00 | 19,280.00 |
| 04510 | Microcomputer Software | 0.00 | 9,750.00 | 9,750.00 | 9,750.00 | 9,750.00 |
| 04520 | Dues | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 04540 | Publications | 175.00 | 225.00 | 225.00 | 225.00 | 225.00 |
| 04550 | Office Supplies | 1,007.10 | 1,500.00 | 1,350.00 | 1,350.00 | 1,350.00 |
| 04560 | Training | 253.00 | 100.00 | 250.00 | 250.00 | 250.00 |
| 04900 | Professional Services | 30,070.00 | 37,700.00 | 23,900.00 | 23,900.00 | 23,900.00 |
| 04990 | Purchased Services | 11,106.94 | 10,000.00 | 10,500.00 | 10,500.00 | 10,500.00 |
| **TOTAL** | **CONTRACTUAL** | **490,269.20** | **412,404.00** | **414,940.00** | **414,940.00** | **414,940.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 340,936.13 | 354,234.00 | 338,658.00 | 338,658.00 | 338,658.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **340,936.13** | **354,234.00** | **338,658.00** | **338,658.00** | **338,658.00** |
| **TOTAL** | **BUREAU OF RESEARCH & INFORMATION SERVICES** | **1,835,548.72** | **1,789,092.00** | **1,729,193.00** | **1,729,193.00** | **1,729,193.00** |

**M1681 LEDGER SERVICES**

**DEPARTMENTAL FUNCTIONS:**

Under the direction of the Chief Fiscal Officer, all journal entries and internal accounting transactions are within the functions of this program. Specific functions include:

- Cash and investment management;
- Monitoring of all banking relationships;
- Data entry of accounting transactions, receipts, and disbursements;
- Recording of various departmental revenues;
- Processing and disbursement of payments to County vendors;
- Collecting and posting of cash receipts; and
- Maintenance of accounting records for all County funds and departments.

**PROGRAM OBJECTIVES:**

To ensure that sound and accurate financial records are maintained for the County and to secure proper maintenance and investment of County funds.

**PROGRAM STATISTICS:**

The following are the approximate number of transactions processed by the Bureau of Finance annually for all 14 distinct budgetary funds and more than 30 operating departments:

- 23,000 vendor payments and other cash disbursements;
- 5,300 purchase orders/accounts payable entries;
- 5,500 miscellaneous accounting entries; and
- 7,500 cash receipts

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R2801 | 28024 | Ledger Services | $390,136 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

The department’s request for funding to replace one desktop computer and a printer to be shared with Payroll Services has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

**WORKING CAPITAL FUND**
**Ledger Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1681 Ledger Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0155 | Associate Fiscal Coordinator | | 63,068.00 | 63,068.00 | 63,068.00 | 63,068.00 |
| 5740 | Principal Account Clerk | | 42,187.00 | 42,476.00 | 42,476.00 | 42,476.00 |
| 6320 | Plus Transfers, Other Codes | | 41,603.00 | 41,680.00 | 41,680.00 | 41,680.00 |
| 7000 | Senior Account Clerk | | 35,020.00 | 35,443.00 | 35,443.00 | 35,443.00 |
| 7575 | Senior Fiscal Coordinator | | 51,032.00 | 51,473.00 | 51,473.00 | 51,473.00 |
| 8880 | Transfers Out | | (31,534.00) | (31,534.00) | (31,534.00) | (31,534.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **155,662.81** | **201,376.00** | **202,606.00** | **202,606.00** | **202,606.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 976.00 | 1,550.00 | 3,650.00 | 3,650.00 | 3,650.00 |
| **TOTAL** | **EQUIPMENT** | **976.00** | **1,550.00** | **3,650.00** | **3,650.00** | **3,650.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 682.91 | 2,050.00 | 2,050.00 | 2,050.00 | 2,050.00 |
| 04150 | Postage | 3,820.33 | 2,750.00 | 2,750.00 | 2,750.00 | 2,750.00 |
| 04200 | Insurance | 353.50 | 450.00 | 300.00 | 300.00 | 300.00 |
| 04300 | Telephone | 2,317.20 | 2,000.00 | 2,400.00 | 2,400.00 | 2,400.00 |
| 04480 | Maintenance In Lieu of Rent | 9,517.00 | 8,279.00 | 7,981.00 | 7,981.00 | 7,981.00 |
| 04520 | Dues | 290.00 | 290.00 | 290.00 | 290.00 | 290.00 |
| 04550 | Office Supplies | 1,357.35 | 1,450.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 04560 | Training | 198.00 | 1,000.00 | 500.00 | 500.00 | 500.00 |
| 04900 | Professional Services | 0.00 | 1,000.00 | 500.00 | 500.00 | 500.00 |
| 04980 | Computer Services | 133,273.00 | 78,565.00 | 78,916.00 | 78,916.00 | 78,916.00 |
| 04990 | Purchased Services | 2,520.53 | 2,400.00 | 2,300.00 | 2,300.00 | 2,300.00 |
| **TOTAL** | **CONTRACTUAL** | **154,329.82** | **100,234.00** | **99,487.00** | **99,487.00** | **99,487.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 73,072.57 | 69,423.00 | 84,393.00 | 84,393.00 | 84,393.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **73,072.57** | **69,423.00** | **84,393.00** | **84,393.00** | **84,393.00** |
| **TOTAL** | **LEDGER SERVICES** | **384,041.20** | **372,583.00** | **390,136.00** | **390,136.00** | **390,136.00** |

**M1682 PAYROLL SERVICES**

**DEPARTMENTAL FUNCTIONS:**

The functions performed by the payroll unit include:

- Data entry and updating of information used to generate the County's payrolls;
- Filing of Federal and State tax, Social Security, and retirement information;
- Generation and issuance of year-end earnings and tax statements (W-2) for each employee;
- Reconciliation of payrolls, including all payroll deductions; and
- Recording, accounting, and distribution of all County and employee deductions and taxes.

**PROGRAM OBJECTIVES:**

To ensure that each County employee receives timely and accurate compensation, and that all withholdings and deductions are properly made and delivered to the appropriate institutions.

**PROGRAM STATISTICS:**

Approximately 50,000 payroll checks are issued each year through more than 160 separate payroll issuances.

**REVENUE APPLICABLE TO THIS PROGRAM:**

| | | | |
|---|---|---|---|
| R2801 | 28025 | Payroll Services | $369,153 |

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Due to the expiration of the 2010-2011 Collective Bargaining Agreement, bargaining unit positions are budgeted at year-end 2011 salary levels.

The department's request for funding to replace a printer to be shared with Ledger Services has been approved. Contractual line items have been funded at levels reflecting historical analysis and anticipated requirements.

**WORKING CAPITAL FUND**
**Payroll Services**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **M1682 Payroll Services** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 0160 | Associate Account Clerk | | 44,774.00 | 44,928.00 | 44,928.00 | 44,928.00 |
| 5625 | Payroll Coordinator | | 49,072.00 | 49,862.00 | 49,862.00 | 49,862.00 |
| 6320 | Plus Transfers, Other Codes | | 31,534.00 | 31,534.00 | 31,534.00 | 31,534.00 |
| 8880 | Transfers Out | | (22,387.00) | (22,464.00) | (22,464.00) | (22,464.00) |
| **TOTAL** | **PERSONNEL SERVICES** | **122,129.79** | **102,993.00** | **103,860.00** | **103,860.00** | **103,860.00** |
| **.2** | **EQUIPMENT** | | | | | |
| 02400 | Other Equipment | 1,171.90 | 1,550.00 | 2,350.00 | 2,350.00 | 2,350.00 |
| **TOTAL** | **EQUIPMENT** | **1,171.90** | **1,550.00** | **2,350.00** | **2,350.00** | **2,350.00** |
| **.4** | **CONTRACTUAL** | | | | | |
| 04100 | Printing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04150 | Postage | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 04200 | Insurance | 386.83 | 500.00 | 325.00 | 325.00 | 325.00 |
| 04300 | Telephone | 920.71 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04420 | Maintenance | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 04480 | Maintenance In Lieu of Rent | 13,142.00 | 11,433.00 | 11,022.00 | 11,022.00 | 11,022.00 |
| 04550 | Office Supplies | 2,380.11 | 1,950.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 04560 | Training | 40.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 04980 | Computer Services | 239,759.00 | 231,507.00 | 207,798.00 | 207,798.00 | 207,798.00 |
| 04990 | Purchased Services | 1,451.08 | 1,200.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| **TOTAL** | **CONTRACTUAL** | **258,579.73** | **249,290.00** | **225,145.00** | **225,145.00** | **225,145.00** |
| **.8** | **UNDISTRIBUTED EXPENSE** | | | | | |
| 08008 | Employee Benefits | 32,296.23 | 32,171.00 | 37,798.00 | 37,798.00 | 37,798.00 |
| **TOTAL** | **UNDISTRIBUTED EXPENSE** | **32,296.23** | **32,171.00** | **37,798.00** | **37,798.00** | **37,798.00** |
| **TOTAL** | **PAYROLL SERVICES** | **414,177.65** | **386,004.00** | **369,153.00** | **369,153.00** | **369,153.00** |
| **TOTAL** | **WORKING CAPITAL FUND** | **3,901,269.59** | **3,896,309.00** | **3,712,139.00** | **3,708,612.00** | **3,708,612.00** |

# WORKERS' COMPENSATION (S) FUND
# REVENUE

| | | | EARNED 2010 | ANTICIPATED 2011 | DEPARTMENT SUBMISSION 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|---|
| | | **PARTICIPANTS ASSESSMENTS** | | | | | |
| R2210 | 22101 | Anticipated W.C. Participant | 444,078.30 | 467,713.00 | 499,561.00 | 499,561.00 | 499,561.00 |
| R2210 | 22105 | HVCC W. C. Assessment | 199,528.23 | 213,495.00 | 228,440.00 | 228,440.00 | 228,440.00 |
| | | **TOTAL PARTICIPANTS ASSESSMENTS** | **643,606.53** | **681,208.00** | **728,001.00** | **728,001.00** | **728,001.00** |
| | | **USE OF MONEY** | | | | | |
| R2401 | 24011 | Interest & Earnings-General | 10,135.29 | 7,500.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL USE OF MONEY** | **10,135.29** | **7,500.00** | **0.00** | **0.00** | **0.00** |
| | | **SALE OF PROPERTY AND COMP. FOR LOSS** | | | | | |
| R2680 | 26802 | Ins Recov-2nd Injury Fund | 81,832.51 | 26,774.00 | 27,724.00 | 27,724.00 | 27,724.00 |
| R2701 | 27011 | Refunds, Prior Years | 287.52 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **TOTAL SALE OF PROPERTY AND COMP. FOR LOSS** | **82,120.03** | **26,774.00** | **27,724.00** | **27,724.00** | **27,724.00** |
| | | **INTERFUND REVENUES** | | | | | |
| R2801 | 28012 | County W.C. Assessment | 943,740.02 | 1,009,802.00 | 1,080,488.00 | 1,080,488.00 | 1,080,488.00 |
| | | **TOTAL INTERFUND REVENUES** | **943,740.02** | **1,009,802.00** | **1,080,488.00** | **1,080,488.00** | **1,080,488.00** |
| | | **TOTAL WORKERS' COMPENSATION (S) FUND** | **1,679,601.87** | **1,725,284.00** | **1,836,213.00** | **1,836,213.00** | **1,836,213.00** |

# WORKERS' COMPENSATION FUND
# APPROPRIATIONS

**S1720 BENEFITS & AWARDS**

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

"Plus Transfers, Other Codes," reflect the chargeback fifty percent (50%) of the Human Resources Coordinator's salary from the Bureau of Human Resources' budget.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **S1720 Benefits & Awards** | | | | | | |
| **.1** | **PERSONNEL SERVICE** | | | | | |
| 6320 | Plus Transfers, Other Codes | | 21,270.00 | 21,270.00 | 21,270.00 | 21,270.00 |
| **TOTAL** | **PERSONNEL SERVICES** | **20,522.00** | **21,270.00** | **21,270.00** | **21,270.00** | **21,270.00** |
| **TOTAL** | **BENEFITS & AWARDS** | **20,522.00** | **21,270.00** | **21,270.00** | **21,270.00** | **21,270.00** |

**S9040 WORKERS' COMPENSATION**

## DEPARTMENTAL FUNCTIONS:

Rensselaer County established a self-insured workers' compensation pool in the 1980's. Self-insurance delivers savings in the form of costs that otherwise would be paid to insurance companies to cover their profit margin, administrative costs, marketing and other expenses not directly related to benefit payments. Any taxing authority within Rensselaer County is eligible to participate. Presently, the pool is comprised of the County, Hudson Valley Community College, Rensselaer County IDA, Soil & Water Conservation, nine (9) towns, one (1) village, and fifteen (15) fire districts. Collectively over 3,300 municipal employees and 600 volunteer fire fighters are covered by the plan.

Working with our consultant, Capital Benefits Consulting, Inc., an aggressive case management program has resulted in reduction of claims paid out and potential long-term exposure. Steps include accident recording, investigation, and claims processing. In addition, we provide information to taxing authorities interested in joining our pool, and assist them in taking the actions necessary to become members.

## PROGRAM OBJECTIVES:

- Continue to work with Capital Benefits Consulting, Inc. in aggressive case management with the goals of minimizing claim exposure thereby reducing costs;
- Continue to utilize the services of a County-designated physician as a first stop for analysis of the extent of disability;
- Implement an accommodated return to work program in appropriate departments with the goal of returning employees to work and reducing overall claims costs;
- Implement a safety awareness-training program for target departments that would incorporate accident prevention, investigation, and procedures to reduce work-related accident and injury; and
- Continue intensive case management of workers' compensation cases in an effort to reduce costs.

## SUMMARY OF BUDGET OFFICER'S ACTIONS:

"Professional Services" reflects $80,000 in funding to Capital Benefits Consulting, Inc. for the administering of claims and certain program costs.

**WORKERS' COMPENSATION**

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **S9040 Workers' Compensation** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04300 | Telephone | 1,013.03 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 04480 | Maintenance In Lieu of Rent | 1,614.00 | 1,404.00 | 1,354.00 | 1,354.00 | 1,354.00 |
| 04900 | Professional Services | 74,142.00 | 85,500.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| 04990 | Purchased Services | 1,667.69 | 3,000.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| **TOTAL** | **CONTRACTUAL** | **78,436.72** | **91,504.00** | **86,454.00** | **86,454.00** | **86,454.00** |
| **TOTAL** | **WORKERS' COMPENSATION** | **78,436.72** | **91,504.00** | **86,454.00** | **86,454.00** | **86,454.00** |

**S9041 BENEFITS AND AWARDS**

**DEPARTMENTAL FUNCTIONS:**

This is the code from which all medical, indemnity, and legal payments to workers' compensation claimants are paid. In addition, payments for assessments levied by the New York State Workers' Compensation Board are paid from this budget code.

**SUMMARY OF BUDGET OFFICER'S ACTIONS:**

Funding for this program is based upon forecasting new claims and anticipated payments for current deferred losses. Funds appropriated in this cost center are for anticipated medical, indemnity, and legal payments to claimants. In addition, payments for assessments levied by the New York State Workers' Compensation Board are provided for.

| | | EXPENDED 2010 | BUDGET AS MODIFIED 2011 | DEPARTMENT REQUEST 2012 | BUDGET OFFICER RECOMMEND 2012 | ADOPTED BUDGET 2012 |
|---|---|---|---|---|---|---|
| **S9041 Benefits and Awards** | | | | | | |
| **.4** | **CONTRACTUAL** | | | | | |
| 04790 | Insurance Award Payments | 1,580,643.76 | 1,612,510.00 | 1,728,489.00 | 1,728,489.00 | 1,728,489.00 |
| **TOTAL** | **CONTRACTUAL** | **1,580,643.76** | **1,612,510.00** | **1,728,489.00** | **1,728,489.00** | **1,728,489.00** |
| **TOTAL** | **BENEFITS AND AWARDS** | **1,580,643.76** | **1,612,510.00** | **1,728,489.00** | **1,728,489.00** | **1,728,489.00** |
| **TOTAL** | **WORKERS' COMPENSATION FUND** | **1,679,602.48** | **1,725,284.00** | **1,836,213.00** | **1,836,213.00** | **1,836,213.00** |

***Appendix A***

# CONTRACT BUDGET SUBMISSIONS

# *2012 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2012 Maximum Expenditure |
|---|---|---|---|
| **District Attorney** | | | |
| A1165 04300 | Cellular Phone Service for Staff | Verizon Wireless | $ 5,994 |
| *A1165 04300 RTF01* | *Cellular Phone Service for Staff* | *Verizon Wireless* | *$ 600* |
| A1165 04930 | Grand Jury Transcripts | Maryann Rizzi Francis | $ 20,000 |
| *A1168 04300* | *Cellular Phone Service for Staff* | *Verizon Wireless* | *$ 696* |
| **Buildings** | | | |
| A1620 04420 | Maintenance of Facility Systems at Courthouse Annex | Johnson Controls, Inc. | $ 13,390 |
| **Sheriff/Jail** | | | |
| A3110 04300 | GPS Monitoring | GPS Fleet Management | $ 16,800 |
| A3110 04421 | Maintenance on Communication Equipment | Wells Communications | $ 12,000 |
| A3150 04420 | LiveScan - Digital Fingerprint | Comnetix | $ 10,200 |
| A3150 04900 | Religious Services | Catholic Charities | $ 5,400 |
| A3150 04926 | Barber Services | Lou Caruso | $ 10,944 |
| **Probation** | | | |
| A3140 04450 | Parking (15 Spaces) | The Journal Register - East (The Record) | $ 8,100 |
| A3140 04450 | Parking (14 Spaces) | City of Troy | $ 7,200 |
| A3142 04450 | Rent - 403 Fulton Street | Steven Bay | $ 17,400 |
| **Stop-DWI** | | | |
| A3315 04900 | DWI Initiatives | Troy Police Department | $ 12,000 |
| **Bureau of Public Safety** | | | |
| A3640 04420 | Support for CAD Software | EmergiTech, Inc | $ 27,443 |
| A3640 04420 | 911 Emergency Telephone System Maintenance Contract for repair of Positron 911 Equipment | Wells Communications | $ 31,620 |
| A3640 04420 | Maintenance and Repair of Communication Equipment (800 EFJ Mobile) - Field Service | Wells Communications | $ 28,800 |
| A3640 04420 | Maintenance and Repair of Communication Equipment (900 EFJ Portables) - Field Service | Wells Communications | $ 32,400 |
| A3640 04420 | Maintenance on NICE Voice Recorder | Business Electronics, Inc. | $ 11,800 |
| A3640 04900 | Project Supervisor Agreement - Jonathan Goebel | Cooperative Extension | $ 46,500 |
| A3640 04900 | Special Projects Consultant - Mark Lacivita | Mark Lacivita | $ 12,000 |
| **Health** | | | |
| A4017 04900 | Nurse Practitioner for Nursing Clinics | Barbara Leo | $ 7,800 |
| A4025 04800 | Water Sampling | St. Peter's Hospital dba Bender Lab | $ 10,000 |
| **Mental Health** | | | |
| A4230 04868 | Supportive Apartments (OASAS) | Hudson Mohawk Recovery Center | $ 18,889 |
| A4230 04879 | Women MICA Housing | Hudson Mohawk Recovery Center | $ 340,126 |
| A4250 04820 | Outpatient Clinic Adolescent (OPR Services) | Hudson Mohawk Recovery Center | $ 510,508 |
| A4250 04823 | Outpatient Clinic | Hudson Mohawk Recovery Center | $ 58,277 |
| A4320 04800 | OMH Respite Children and Family | Parson's Center | $ 6,340 |
| A4321 04700 | *Transportation Services* | *C. D. T. A.* | $ 26,000 |
| A4321 04700 | Respite | St. Catherine's | $ 30,000 |
| A4321 04700 | Crisis Respite - ICM Program | Parson's Center | $ 10,000 |
| A4321 04700 | Adult - Recreation - Socialization | Joseph's House, Inc. | $ 32,000 |
| A4321 04700 | Drop in Center | Bethany Hospitality | $ 6,000 |

# *2012 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2012 Maximum Expenditure |
|---|---|---|---|
| **Mental Health (Continued)** | | | |
| A4321 04900 | Peer Advocates | MHEP, Inc. | $ 38,800 |
| A4322 04827 | OMRDD Pass Through | NYS ARC, Rensselaer Cty Chapter | $ 50,577 |
| A4322 04828 | Unity Sunshine Special Needs Preschool | Unity Sunshine School | $ 34,394 |
| A4322 04829 | Vocational OPWDD | Northeast Career Planning, Inc | $ 72,708 |
| A4322 04831 | Education/Supportive OMH | Northeast Career Planning, Inc | $ 273,028 |
| A4322 04832 | Activities Center (OMH) | Unity House, Inc | $ 308,080 |
| A4322 04835 | Transportation (OMH) | Unity House, Inc | $ 60,000 |
| A4322 04837 | Residential - OASAS | 820 River Street | $ 178,138 |
| A4322 04838 | Vocational Training - OASAS | Northeast Career Planning, Inc | $ 198,295 |
| A4322 04840 | MICA Network (TFIP Grant) | Unity House, Inc | $ 48,192 |
| A4322 04841 | Crisis Respite - OMH | Unity House, Inc | $ 21,704 |
| A4322 04844 | Outreach | Joseph's House and Shelter, Inc. | $ 9,324 |
| A4322 04845 | Supported Housing - OMH | Joseph's House and Shelter, Inc. | $ 371,056 |
| A4322 04846 | Supported Housing - OMH | Unity House, Inc | $ 557,908 |
| A4322 04848 | Respite Services (CCSI) | St. Catherine Center for Children | $ 31,382 |
| A4322 04851 | Homeless MICA - OMH | Joseph's House and Shelter, Inc. | $ 98,440 |
| A4322 04852 | Supported Housing | YWCA of the Greater Capital Region, Inc. | $ 134,910 |
| A4322 04854 | Children & Youth Vocational-OMH | Northeast Career Planning, Inc. | $ 58,862 |
| A4322 04863 | Treatment Commissioner's Pool | St Anne's Institute | $ 150,917 |
| A4322 04869 | SCM Program | Unity House of Troy, Inc. | $ 67,772 |
| A4322 04871 | Mobile Childrens Crisis Unit | Parson's Center | $ 50,000 |
| A4322 04873 | Family Support Services | St. Catherine's | $ 98,996 |
| A4322 04873 | Family Support Services & Advocacy | CEO | $ 111,500 |
| A4322 04874 | Drop in Center | MHEP, Inc. | $ 307,000 |
| A4322 04881 | Advocacy/Support Services | Unity House, Inc | $ 66,183 |
| A4322 04881 | Peer Advocates | MHEP, Inc. | $ 62,892 |
| **Economic Development & Planning** | | | |
| A5630 04704 | Rural Transit Service | Yankee Trails, Inc. | $ 40,800 |
| CB6400 04900 | Professional Services for JDP Loan Program | JWW, LLC | $ 30,000 |
| CB6400 04900 | Legal Services for JDP Loan Program | Kelleher & Herkenham | $ 10,000 |
| **Social Services** | | | |
| A6010 04300 | Maintenance - Raddock Phone System | TAG Solutions | $ 6,500 |
| A6010 04420 | Troy Housing Code Enforcement | City of Troy - Code Enforcement | $ 13,000 |
| A6010 04540 | On-line Legal Research Service | Thompson West (West Law) | $ 9,500 |
| A6010 04900 | Paternity Testing | Orchid Gene | $ 12,000 |
| A6010 04900 | Process Services | Alexander Poole | $ 35,000 |
| A6015 04800 | Domestic Violence Supportive Services | Unity House | $ 12,075 |
| A6015 04800 | Domestic Violence Liaison | Unity House | $ 25,000 |
| A6070 04747 | Independent Living Services | Northeast Parent & Child Society | $ 28,000 |
| A6070 04747 | Mandated Respite Services | Vanderheyden | $ 20,000 |
| A6070 04747 | Mandated Respite Services | Northeast Parent & Child Society | $ 20,000 |
| A6070 04747 | Mental Health Services | Samaritan Hospital | $ 20,000 |
| A6070 04747 | Mandated Post-Adoption Services | Parsons | $ 15,000 |
| A6070 04747 | Physical/Developmental Assessment | Developmental Pediatrics | $ 12,000 |
| A6070 04747 | Psychological Assessments | Dr. Robert Williams | $ 7,500 |
| **Community Program Grants** | | | |
| A6310 04807 | Monitor Natural and Wildlife Resources | Rensselaer County Conservation Alliance | $ 7,500 |
| **Tourism Program** | | | |
| A6411 04520 | Dues - Local Government Share | Hudson Mohawk Urban Cultural Park | $ 8,000 |

# *2012 CONTRACT BUDGET SUBMISSIONS*

| Department/ Budget Code | Description | Vendor | 2012 Maximum Expenditure |
|---|---|---|---|
| **Unified Family Services - Aging** | | | |
| A6772 04800 | Legal Services | Matthew Turner, Esq. | $ 9,000 |
| A6773 04800 | Nutrition Services | Cooperative Extension | $ 7,500 |
| A6775 04800 | Dietary Services | Cooperative Extension | $ 5,900 |
| A6775 04800 | Respite Services | Home Instead - Albany | $ 15,000 |
| A6775 04800 | Respite Over Night Care | Hawthorne Ridge | $ 8,000 |
| A6775 04800 | Respite Services | Interim Health Care | $ 8,000 |
| A6775 04800 | Life Line | Eddy Life Line | $ 5,000 |
| A6777 04800 | *Life Line* | *Eddy Life Line* | $ 30,000 |
| **Unified Family Services - Dyken Pond Environmental Education Center** | | | |
| A8790 04900 | Environmental Educator | Cornell Cooperative Extension | $ 5,365 |
| **Workforce Investment Act** | | | |
| CD6295 04720 | Youth Service Navigator Assessment Program | Questar III | $ 48,000 |
| **Van Rensselaer Manor** | | | |
| EH6020.73 | Medical Equipment Rental | Northeast Home Medical Equipment | $ 34,000 |
| EH7210.62 | Laboratory Services | Samaritan Hospital | $ 26,000 |
| EH7240.62 | X-ray Services | Mobile Imaging | $ 30,000 |
| EH7280.28 | Podiatry Services | Collar City Podiatry | $ 26,250 |
| EH7290.62 | Dental Services | East Hudson Oral & Maxillofacial Surgery | $ 10,000 |
| EH8212.63 | Kitchen Equipment Maintenance | NE Commercial Appliance | $ 12,000 |
| EH8270.68 | Transportation | Capital District Medical Transportation | $ 15,000 |
| EH8311.31 | Annual Audit VRM | Drescher & Malecki LLP | $ 13,000 |
| EH8311.68 | Time Clock Maintenance | M. M. Hayes | $ 8,500 |
| EH8351.85 | Membership Dues | CNF-NY | $ 7,000 |
| EH8351.85 | Membership Dues | LeadingAge New York | $ 25,000 |
| EH8381.68 | Telephone System Maintenance | Titan Security Systems | $ 11,500 |
| EH8381.84 | Wireless Communications | Verizon Wireless | $ 6,500 |
| EH8400.29 | Beautician | Suzanne Filieau | $ 13,000 |
| EH8400.29 | Beautician | Carol Quinn | $ 17,000 |
| EH8400.29 | Beautician | Luigi Palage | $ 17,000 |
| EH9010.91 | RMLC Audit Fee | Drescher & Malecki LLP | $ 7,500 |
| **Bureau of Research and Information Services** | | | |
| M1680 04900 | Digital Tax Map Maintenance Services | James W. Sewall | $ 23,900 |

***"THE CONTRACTS AND LEASES LISTED ABOVE HAVE BEEN CLEARLY IDENTIFIED AND DISCLOSED IN THIS BUDGET. THIS DISCLOSURE INCLUDES VENDOR, REVENUE SOURCE, PURPOSE AND MAXIMUM CONTRACT AMOUNT. FURTHER, THESE CONTRACTS AND LEASES WILL BE ENTERED INTO FOLLOWING STANDARD COUNTY PURCHASING PROCEDURES.***

***ADOPTION OF THIS BUDGET SHALL CONSTITUTE AUTHORIZATION OF SAID CONTRACTS PURSUANT TO SECTION 3.03C OF THE RENSSELAER COUNTY CHARTER."***

***(Note: Some contracts, which are listed here, are funded within two different budget codes. The second parts of those contracts are indicated by the description/vendor in italics. The total amount of those contracts are over $5,000.)***

***Appendix B***

# PROPOSED CAPITAL PROJECTS PROGRAM

## *2012 CAPITAL PROJECTS PROGRAM*

**The following six-year Capital Projects Program has been prepared in accordance with Sections 5.04 and 5.05 of the Rensselaer County Charter.**

**It is the intent of the Capital Projects Program to identify all projects to be initiated and/or completed over the next six years, to state how the project is to be funded, and to indicate where the budgetary appropriation is to be included. For the purpose of this program, a capital improvement is defined as follows:**

*** purchase of land**
*** construction of new buildings**
*** reconstruction of existing buildings**
*** purchase of large machinery or equipment**
*** major improvements to large machinery or equipment**
*** any acquisition in which gross cost exceeds $10,000**
*** any studies or surveys preliminary to the above noted projects**

**Approved projects are then budgeted in either the Capital Fund (H) or the Operating Fund, based upon the following criteria:**

| | |
|---|---|
| **Capital Fund -** | **Major, non-recurring projects with costs in excess of $50,000, and those which require bonding. Useful life must be in excess of ten (10) years.** |
| **Operating Fund -** | **Smaller, recurring, routine projects with a gross cost in excess of $10,000 will be budgeted in the requesting department's operating fund.** |

**The 2012 Capital Projects Program continues the County's commitment to providing for capital improvements. Whenever possible, ongoing annual capital program appropriations will be funded within operating funds. Normally the issuance of debt will be limited to large projects with relatively long useful lives.**

**All anticipated projects are identified in the accompanying chart. The total cost for each project over the next six years has been identified, as has the method of funding. The following key supports those funding methods:**

| | | | |
|---|---|---|---|
| ***Tax Levy*** | **a** | ***Bonds*** | **b** |
| ***Federal Aid*** | **f** | ***State Aid*** | **s** |
| ***Operations*** | **o** | ***Other*** | **p** |

**<u>BUDGET</u> – Beginning in 2013, the Bureau of Budget would like to start replacing its' aging computer equipment.**

**<u>BUILDINGS/ENGINEERING</u> - The Court Facilities Renovation involves restoration of portions of the building's exterior (windows, roof, and masonry), historic preservation and restoration of important elements of the structures, and completion of needed site and utility work.**

**The County's Facility Master Plan prioritizes capital spending for the preservation of County buildings and for required modifications needed for energy conservation, accessibility, and life-safety code compliance.**

**Due to significant jail overcrowding and reliance on double celling prisoners in undersized cells through State variance, the New York State Commission of Corrections required that the County expand the jail. The project budget provided for the addition of 192 cells, 48 of which will be large enough to allow double bunking (240 additional beds). The project also provides for expanding support areas to allow for the construction of a Phase two cell additions (240 additional beds) at some time in the future. This would bring the jail to an ultimate capacity of 723 beds.**

## *2012 CAPITAL PROJECTS PROGRAM*

**<u>CENTRAL SERVICES</u> - The current telecommunications systems at the County Office Building and the main Courthouse facility are reaching the end of their useful lives, and it is currently estimated that the ability to maintain and/or repair them will be limited or non-existent by 2014 or 2015. As such, it is recommended that these systems be replaced beginning in 2013.**

**<u>HIGHWAY</u> - The Highway Department's capital program reflects the County's continued commitment to funding highway and bridge projects involving repairs, rehabilitation, and reconstruction. The County will continue its efforts to undertake general road resurfacing and reconstruction projects, bridge rehabilitation and replacement, and plans to make further roadside safety improvements such as guiderail installation. This overall commitment will again be augmented in 2012 with State Highway Assistance (CHIPS Capital Aid) funding. Funding of bridge projects includes a combination of Federal and State assistance. The department's plan for the replacement and upgrade of heavy equipment, which should result in lower overall costs of future equipment maintenance and improved productivity, is funded in 2012, primarily by way of a $1,500,000 capital project which began in 2011.**

**In addition, the Highway Department has presented a plan to address needed capital improvements throughout several of their facilities. Those improvements include, but are not limited to: construction of a replacement garage in Grafton, construction of a salt shed in Berlin, replacement of the roof at the Schodack garage, installation of DEC-required floor drains at four garage locations, and heating remediation at two locations.**

**<u>HUDSON VALLEY COMMUNITY COLLEGE</u> - At the request of the County's bond rating agencies, Rensselaer County includes Hudson Valley Community College's capital program proposals within its six-year plan.**

**Capital projects for the college are generally financed fifty percent by the State of New York and fifty percent by county-backed general obligation bonds. Debt service for bonds issued prior to 2001 is funded entirely by the college's capital chargeback account. Subsequent debt issues are primarily for the Colleges first Facilities Master Plan, which is being funded equally by student parking fees and special levy property tax chargebacks.**

**The College's science center project will be approximately $54,000,000. The architectural work has already been completed and construction began in September of 2011. This part of the project should be completed in August of 2013. The second phase, of renovating the spaces vacated by the opening of the new science center, will not be completed until 2015.**

**<u>LEGISLATURE</u> - The estimated balance of unexpended funds ($511,526) within Capital Project H1106 is allocated for repairs and improvements to the Legislative Chambers.**

**<u>MENTAL HEALTH</u> - Office automation has enabled the department to combine billing, client scheduling, client progress notes and treatment plans to be automated and improve efficiencies. This ongoing 6 year plan to update the computers used in both the office and field along with the software upgrades will allow the department to automate the client records and the billing process to improve efficiencies. Beginning in 2014, the department intends to continue its vehicle replacement program for vehicles that have reached the end of their useful life. Financing is estimated at 100% State Aid.**

**<u>PROBATION</u> - The department's vehicle replacement program has one vehicle scheduled for replacement in each of the years 2013, 2014, and 2016. Computer replacement is planned for 2013 and 2014.**

**The Rensselaer County Department of Probation is reviewing the need for a suitable facility due to the lack of room for growth and security issues. Since this project is in the early planning phases, cost estimates are not available at this time.**

## *2012 CAPITAL PROJECTS PROGRAM*

**<u>HEALTH</u> - Due to the large number of desktop computers which are rapidly nearing the end of their useful lives, the Department of Health has planned an incremental computer replacement program, funded for 2012 and planned through 2015.**

**<u>PUBLIC SAFETY</u> - The department would like to bond in 2013 and 2014 to upgrade and replace equipment and furnishings within the Public Safety Building/911 Center. The County will have to research the best way to proceed with this request.**

**In and 2013 and 2014, Public Safety intends to replace response vehicles for the Director and the Fire Coordinator.**

**The Bureau of Public Safety intends to upgrade its radio system from analog based technology to digital. In addition, the department is looking to purchase/construct a facility to house all of their decontamination and communication vehicles. The Rensselaer County Radio Committee is reviewing the need for a new facility due to the lack of room for growth for both the staff and future equipment. Since these projects are in the early planning phases, cost estimates are not available at this time.**

**<u>SEWER DISTRICT</u> - The Sewer District intends to continue its ongoing vehicle replacement program, to replace vehicles that have reached the end of their useful life at a cost of $28,000 for 2012 and $28,000 for 2014 and 2016. The Sewer District is looking to replace two roofs on two pump stations at a cost of $150,000 for 2012.**

**NYSDEC issued the Sewer District revised SPDES permit on July 24, 2006, which includes a requirement for an effluent disinfection system. The study and design cost of $96,000 is budgeted within operations for 2012, the remaining costs of $3,350,,000 are to be bonded for in 2012 and 2013 ($400,000 will be provided by a grant from New York State).**

**The District's current solids handling system is rapidly approaching the end of its useful life. The District began this project in 2011 so that an alternative solids handling process would be in place, at a cost of $12,997,247. The amount remaining for 2012 is 4,504,563 for the Zimpro process equipment.**

**The replacement and upgrade at the five District owned pumping stations is needed due to the age of the current equipment. The existing equipment has been in use since 1975 and is approaching the end of its useful life. The cost of this project will be $7,500,000. To date, the Sewer District has secured short term funding, through New York State, for half of the project in the amount of $3,750,000. Eventually, they will have to convert the notes to long term financing for the entire project budget.**

**<u>SHERIFF/JAIL</u> - The department plans on a replacement and upgrading program for computers in future years.**

**The parking lot at the Public Safety Building needs to be resurfaced, which the department would like the cost to be bonded for in 2012. The County will have to review the best way to pursue this request.**

**Beginning in 2013, the office intends to continue its ongoing vehicle replacement program by replacing approximately six (6) vehicles every year.**

**For 2012, and ensuing years, standard, recurring equipment purchases are and will be programmed within the Jail's operating budget.**

**<u>SOCIAL SERVICES</u> - Computer, office furniture and automobile replacements are projected for the ensuing six-year period.**

**<u>UNIFIED FAMILY SERVICES – AGING</u> - Beginning in 2013, the Aging Department would like to begin replacing the aging vans that have reached the end of their useful life.**

## *2012 CAPITAL PROJECTS PROGRAM*

**<u>VAN RENSSELAER MANOR</u> - For 2012, standard, recurring equipment purchases are programmed within the Van Rensselaer Manor operating budget. These items include mattresses ($16,365), medical equipment ($43,925), computer hardware and software ($51,600) and dump truck with plow ($40,000), entrance doors ($25,000), dietary equipment ($23,150), wheel chairs ($9,205), parking lot and roadway repair ($40,000), nurse station floor A1/B1 ($60,000) office furniture and equipment ($6,860) elevator door openers ($25,000). Other projects earmarked for 2012 are replacement of resident room doors ($5,000), nurse call light system ($50,000), electric resident lifts ($7,340), dining room chairs ($9,000) and closed circuit TV ($2,800).**

RENSSELAER COUNTY

2012 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | *SIX YEAR COST ESTIMATES* 2012 | | 2013 | | 2014 | | 2015 | | 2016 | | 2017 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BUDGET | | | | | | | | | | | | | |
| Computer Replacement | 10,000 | | | 5,500 | a | 1,500 | a | 1,500 | a | 1,500 | a | | |
| BUILDINGS / ENGINEERING | | | | | | | | | | | | | |
| Court Facilities Renovation | 1,000,000 | 500,000 | p | 500,000 | p | | | | | | | | |
| Facility Master Plan Implementation | 8,484,532 | 500,000 | b | 500,000 | b | 1,736,500 | b | 1,823,325 | b | 1,914,491 | b | 2,010,216 | b |
| Jail Expansion and Renovation | 5,000,000 | 2,000,000 | b | 1,500,000 | b | 1,500,000 | b | | | | | | |
| CENTRAL SERVICES | | | | | | | | | | | | | |
| Replacement of COB, Courthouse Telecommunications | 391,000 | | | 391,000 | b | | | | | | | | |
| HIGHWAY | | | | | | | | | | | | | |
| General Road Sealing, Resurfacing, and Reconstruction | 11,897,286 | 1,982,881 | s | 1,982,881 | s | 1,982,881 | s | 1,982,881 | s | 1,982,881 | s | 1,982,881 | s |
| Highway Facilities Capital Improvements | 962,000 | 212,000 | b | 500,000 | b | 250,000 | b | | | | | | |
| Heavy Equipment Replacement and Upgrade | 4,583,448 | 58,500 | a | 857,000 | a | 550,000 | a | 524,000 | a | 500,000 | a | 629,000 | a |
| | | 1,464,948 | b | | | | | | | | | | |
| Bridge/Large Culvert Restoration and Replacement | 13,323,000 | 2,700,000 | f | 2,534,400 | f | 1,280,000 | f | 2,064,000 | f | 2,080,000 | f | | |
| | | 371,250 | s | 348,480 | s | 176,000 | s | 283,800 | s | 286,000 | s | | |
| | | 303,750 | a | 285,120 | a | 144,000 | a | 232,200 | a | 234,000 | a | | |
| HUDSON VALLEY COMMUNITY COLLEGE | | | | | | | | | | | | | |
| Master Plan Implementation - Science Center | 54,000,000 | 6,500,000 | s | 8,000,000 | s | 6,500,000 | s | 3,500,000 | s | 2,500,000 | s | | |
| | | 6,500,000 | b | 8,000,000 | b | 6,500,000 | b | 3,500,000 | b | 2,500,000 | b | | |
| LEGISLATURE | | | | | | | | | | | | | |
| Renovations to Legislative Chambers | 511,526 | 511,526 | p | | | | | | | | | | |
| MENTAL HEALTH | | | | | | | | | | | | | |
| Computer Replacement/Acquisitions - Annual Upgrade | 259,904 | 78,904 | s | 35,000 | s | 35,000 | s | 35,000 | s | 35,000 | s | 35,000 | s |
| | | 6,000 | o | | | | | | | | | | |
| Automobile Replacement | 126,000 | | | | | 30,000 | s | 32,000 | s | 32,000 | s | 32,000 | s |
| PROBATION | | | | | | | | | | | | | |
| Vehicle Replacement | 51,000 | | | 14,790 | a | 14,790 | a | | | 14,790 | a | | |
| | | | | 2,210 | s | 2,210 | s | | | 2,210 | s | | |
| Computer Replacement | 32,750 | | | 14,246 | a | 14,246 | a | | | | | | |
| | | | | 2,129 | s | 2,129 | s | | | | | | |
| HEALTH | | | | | | | | | | | | | |
| Computer Replacement | 28,600 | 2,860 | a | 4,290 | a | 4,290 | a | 4,290 | a | | | | |
| | | 2,340 | s | 3,510 | s | 3,510 | s | 3,510 | s | | | | |
| PUBLIC SAFETY | | | | | | | | | | | | | |
| Upgrading/Replacement of Equipment and Furnishings | 950,000 | | | 750,000 | b | 200,000 | b | | | | | | |
| Vehicle Replacement | 72,000 | | | 36,000 | o | 36,000 | o | | | | | | |
| Upgrade 800 MHz Radio System | 6,000,000 | | | 4,000,000 | b | 2,000,000 | b | | | | | | |

RENSSELAER COUNTY

2012 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | *SIX YEAR COST ESTIMATES* 2012 | | 2013 | | 2014 | | 2015 | | 2016 | | 2017 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SEWER DISTRICT | | | | | | | | | | | | | |
| Evaluation of Effluent Disinfection Systems | 4,236,000 | 96,000 | o | 1,870,000 | b | | | | | | | | |
| | | 1,870,000 | b | 400,000 | s | | | | | | | | |
| Vehicle Replacement | 84,000 | 28,000 | o | | | 28,000 | o | | | 28,000 | o | | |
| Pump Station Roof Replacement | 150,000 | 150,000 | o | | | | | | | | | | |
| Replacement of Zimpro Process | 4,504,563 | 4,504,563 | b | | | | | | | | | | |
| SHERIFF/JAIL | | | | | | | | | | | | | |
| Computer Hardware and Software | 18,000 | | | | | | | | | 9,000 | a | 9,000 | a |
| Parking Lot Resurfacing/Repaving | 300,000 | 300,000 | b | | | | | | | | | | |
| Vehicle Replacement | 1,256,250 | | | 251,250 | a | 251,250 | a | 251,250 | a | 251,250 | a | 251,250 | a |
| Other Equipment | 285,917 | 917 | a | 57,000 | a | 57,000 | a | 57,000 | a | 57,000 | a | 57,000 | a |
| SOCIAL SERVICES | | | | | | | | | | | | | |
| Computer Replacement | 207,942 | 8,550 | f | 358 | f | 24,750 | f | 39,000 | f | 21,313 | f | 10,000 | f |
| | | 4,275 | s | 180 | s | 12,375 | s | 19,500 | s | 10,656 | s | 5,000 | s |
| | | 4,275 | a | 179 | a | 12,375 | a | 19,500 | a | 10,656 | a | 5,000 | a |
| Office Furniture Replacement | 20,825 | 413 | f | 2,500 | f | 2,500 | f | 2,500 | f | 2,500 | f | | |
| | | 206 | s | 1,250 | s | 1,250 | s | 1,250 | s | 1,250 | s | | |
| | | 206 | a | 1,250 | a | 1,250 | a | 1,250 | a | 1,250 | a | | |
| Vehicle Replacement | 110,422 | 8,211 | f | 17,500 | f | 9,500 | f | | | 10,000 | f | 10,000 | f |
| | | 4,106 | s | 8,750 | s | 4,750 | s | | | 5,000 | s | 5,000 | s |
| | | 4,105 | a | 8,750 | a | 4,750 | a | | | 5,000 | a | 5,000 | a |
| UNIFIED FAMILY SERVICES - AGING | | | | | | | | | | | | | |
| Vehicle Replacement | 175,000 | | | 35,000 | a | 35,000 | a | 35,000 | a | 35,000 | a | 35,000 | a |
| VAN RENSSELAER MANOR | | | | | | | | | | | | | |
| Vehicle Replacement | 62,000 | 40,000 | o | | | | | 22,000 | o | | | | |
| Replace Geriatric Chairs/Recliners | 18,500 | | o | 2,500 | o | 3,000 | o | 3,000 | o | 5,000 | o | 5,000 | o |
| Hot & Cold Food Transportation Carts | 32,000 | | | | | | | | | 16,000 | o | 16,000 | o |
| Wheelchair Replacement | 78,205 | 9,205 | o | 12,000 | o | 12,000 | o | 15,000 | o | 15,000 | o | 15,000 | o |
| Replace Resident Room Doors | 30,000 | 5,000 | o | 5,000 | o | 5,000 | o | 5,000 | o | 5,000 | o | 5,000 | o |
| Mattress Replacement | 140,365 | 16,365 | o | 24,000 | o | 24,000 | o | 24,000 | o | 26,000 | o | 26,000 | o |
| Storage Shed | 780,000 | | | 780,000 | o | | | | | | | | |
| Office Furniture and Equipment | 34,360 | 6,860 | o | 5,500 | o | 5,500 | o | 5,500 | o | 5,500 | o | 5,500 | o |
| Dictaphone System | 12,000 | | | 12,000 | o | | | | | | | | |
| Resident Furniture Replacement | 38,500 | | | | | 38,500 | o | | | | | | |
| Medical Equipment | 253,925 | 43,925 | o | 40,000 | o | 40,000 | o | 40,000 | o | 45,000 | o | 45,000 | o |
| Computer Software/Hardware Upgrades | 101,600 | 51,600 | o | 10,000 | o | 10,000 | o | 10,000 | o | 10,000 | o | 10,000 | o |
| Tub Room Lift & Trolley System | 42,000 | | | 8,000 | o | 8,000 | o | 8,000 | o | 9,000 | o | 9,000 | o |
| Parking Lot & Roadway Sealing/Striping | 95,000 | 40,000 | o | 30,000 | o | | | 10,000 | o | | | 15,000 | o |
| Nurse Call Light System | 108,000 | 50,000 | o | 50,000 | o | 8,000 | o | | | | | | |
| Formica on Nursing Stations | 22,000 | | | 4,400 | o | 4,400 | o | 4,400 | o | 4,400 | o | 4,400 | o |
| Patient Tubs | 15,000 | | | 15,000 | o | | | | | | | | |
| Cubicle Curtains and Window Blinds | 42,000 | | | | | 22,000 | o | | | 20,000 | o | | |

RENSSELAER COUNTY

2012 CAPITAL PROJECTS PROGRAM

| *DEPARTMENT/PROJECT* | *TOTAL ESTIMATED COST* | *SIX YEAR COST ESTIMATES* 2012 | | 2013 | | 2014 | | 2015 | | 2016 | | 2017 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| VAN RENSSELAER MANOR (continued) | | | | | | | | | | | | | |
| Ice Machines | 25,000 | | | 10,000 | o | | | 15,000 | o | | | | |
| Electric Resident Lifts | 53,040 | 7,340 | o | 8,700 | o | 9,000 | o | 9,000 | o | 9,500 | o | 9,500 | o |
| Sidewalks | 40,000 | | | | | | | | | 20,000 | o | 20,000 | o |
| Tub Room Doors | 10,000 | | | 5,000 | o | | | 5,000 | o | | | | |
| Wheelchair Van | 50,000 | | | 50,000 | o | | | | | | | | |
| Dietary Equipment | 65,150 | 23,150 | o | | | | | 42,000 | o | | | | |
| 100lb Washer | 26,500 | | | 26,500 | o | | | | | | | | |
| Elevator Door Openers | 50,000 | 25,000 | o | 25,000 | o | | | | | | | | |
| Hot Water Tanks | 35,000 | | | 35,000 | o | | | | | | | | |
| Building Exterior Caulking | 35,000 | | | | | | | 35,000 | o | | | | |
| Roof Replacement | 300,000 | | | 100,000 | o | 100,000 | o | 100,000 | o | | | | |
| Resident Audio Alarm System | 20,000 | | | 10,000 | o | 10,000 | o | | | | | | |
| Tile Floor Nursing Units | 60,000 | 60,000 | o | | | | | | | | | | |
| Main Lobby Floor Tile | 100,000 | | | 100,000 | o | | | | | | | | |
| Dining Room Chairs | 52,000 | 9,000 | o | 7,500 | o | 7,500 | o | 9,000 | o | 9,000 | o | 10,000 | o |
| Closed Circuit Security System | 10,025 | 2,800 | o | | | | | 7,225 | o | | | | |
| Snow Melts on Canopy at Front Entrance | 10,000 | | | | | 10,000 | o | | | | | | |
| Replacement of Entrance Doors | 25,000 | 25,000 | o | | | | | | | | | | |
| *TOTALS:* | 121,904,135 | 31,094,031 | | 34,296,623 | | 23,724,706 | | 14,781,881 | | 12,730,147 | | 5,276,747 | |

***Appendix C***

# AUTHORIZED POSITIONS

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **1010** | ***Legislative Board*** | | | |
| | 1360 | Counsel to Majority | 1 | 2 | |
| | 1370 | Counsel to Minority | 1 | | |
| | 4290 | Legislature, Chairman | 1 | | |
| | 4291 | Vice Chairman, Legislature | 1 | | |
| | 4300 | Legislature, Majority Leader | 1 | | |
| | 4310 | Legislature, Minority Leader | 1 | | |
| | 4320 | Legislator | 14 | | |
| | 4370 | Legislative Assistant (Majority) | 6 | | |
| | 4380 | Legislative Assistant (Minority) | 4 | | |
| | 4385 | Legislative Enforcement Officer | 1 | | |
| | 8600 | Vice Chairman, Finance | 1 | | |
| **A** | **1040** | ***Clerk of Legislative Board*** | | | |
| | 1190 | Clerk of Legislature | 1 | | |
| | 2660 | Director of Constituent Relations | 1 | | |
| | 4321 | Legislative Liaison | 1 | | |
| | 7170 | Secretary to Clerk of Legislature | 1 | | |
| **A** | **1159** | ***DA - Project Impact*** | | | |
| | 9750 | Special Investigator (Confidential) | 2 | | |
| **A** | **1165** | ***District Attorney*** | | | |
| | 0075 | Administrative Aide to District Attorney | | 1 | |
| | 0200 | Assistant District Attorney | 10 | | |
| | 0930 | Case Tracking Clerk I | 1 | | |
| | 0940 | Case Tracking Clerk II | 1 | | |
| | 1670 | Confidential Assistant to District Attorney | | 1 | |
| | 2150 | District Attorney | 1 | | |
| | 2710 | First Assistant District Attorney | 1 | | |
| | 6400 | Reentry Coordinator | 1 | | |
| | 6765 | Secretary | 1 | | |
| | 7880 | Secretary to District Attorney | 1 | | |
| | 9750 | Special Investigator (Confidential) | 2 | 3 | |
| **A** | **1166** | ***DA - Aid to Prosecution*** | | | |
| | 0200 | Assistant District Attorney | 1 | | |
| **A** | **1168** | ***DA - Victims Assistance Program*** | | | |
| | 2385 | Domestic Violence Information Coordinator | 1 | | |
| | 8547 | Victim Assistance Program Director | 1 | | |
| | 8562 | Victim Liaison | 1 | | |
| **A** | **1170** | ***Public Defender*** | | | |
| | 0260 | Assistant Public Defender | | 7 | |
| | 1810 | Confidential Assistant to Public Defender | | 1 | |
| | 6140 | Public Defender | 1 | | |
| | 6970 | Secretary to Assistant Public Defender | 2 | | |
| | 6990 | Secretary to Public Defender | 1 | | |
| | 7335 | Special Investigator (PT) | | | 1 |
| **A** | **1171** | ***PD - Aid to Defense*** | | | |
| | 0260 | Assistant Public Defender | | 1 | |
| **A** | **1172** | ***PD - Assigned Counsel*** | | | |
| | 0260 | Assistant Public Defender | | 2 | |
| | 6970 | Secretary to Assistant Public Defender | | 1 | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **1174** | ***Conflict Defender*** | | | |
| | 0255 | Assistant Conflict Defender | | 3 | |
| | 1635 | Conflict Defender | | 1 | |
| | 6745 | Secretary to Conflict Defender | | 1 | |
| **A** | **1175** | ***Public Administrator*** | | | |
| | 7345 | Special Appellate Counsel | | 1 | |
| | 7365 | Special Family Court Counsel | | 2 | |
| **A** | **1185** | ***Medical Examiner*** | | | |
| | 1110 | Chief Medical Examiner | 1 | | |
| | 4735 | Medico Legal Death Investigator | 2 | | 2 |
| **A** | **1230** | ***County Executive*** | | | |
| | 0215 | Assistant for Governmental Relations | | 1 | |
| | 0235 | Assistant for Public Information and Operations | 1 | | |
| | 1420 | County Executive | 1 | | |
| | 1708 | Confidential Assistant | 1 | | |
| | 2570 | Secretary to County Executive | 1 | | |
| **A** | **1320** | ***Auditor*** | | | |
| | 0400 | Auditor | 1 | | |
| | 1700 | Confidential Assistant to County Auditor | | 1 | |
| | 1940 | Deputy County Auditor | 1 | | |
| **A** | **1325** | ***Bureau of Finance*** | | | |
| | 1100 | Chief Fiscal Officer | 1 | | |
| | 1450 | Confidential Assistant to Chief Fiscal Officer | 1 | | |
| | 2320 | Deputy Chief Fiscal Officer | 1 | | |
| | 2730 | Financial Review Specialist | 1 | | |
| | 5740 | Principal Account Clerk | 1 | | |
| | 6485 | Property Tax Supervisor | 1 | | |
| | 6635 | Real Estate Specialist | 1 | | |
| **A** | **1340** | ***Bureau of Budget*** | | | |
| | 1820 | Director of Budget | 1 | | |
| | 2110 | Deputy Budget Director | 1 | | |
| | 6120 | Program Associate | 1 | | |
| | 7080 | Secretary to Budget Director | 1 | | |
| **A** | **1355** | ***Bureau of Tax Services*** | | | |
| | 2060 | Director of Real Property Tax Services III | | | 1 |
| | 6625 | Real Property Technician | 1 | | |
| | 8080 | Supervisor of Tax Mapping Services | 1 | | |
| **A** | **1410** | ***County Clerk*** | | | |
| | 0820 | Building Attendant II | 1 | | |
| | 1255 | Computer Imaging Technician | 3 | | |
| | 1390 | County Clerk | 1 | | |
| | 1575 | Criminal Records Coordinator | 1 | | |
| | 1585 | Computer Systems Supervisor | 1 | | |
| | 1990 | Deputy County Clerk | 2 | | |
| | 2505 | Enforcement Coordinator | 1 | | |
| | 2685 | Mortgage Tax Supervisor | 1 | | |
| | 4790 | Motor Vehicle License Clerk | 12 | | |
| | 4810 | Motor Vehicle Financial Supervisor | 1 | | |
| | 4895 | Motor Vehicle Information Processing Specialist | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **1410** | ***County Clerk (continued)*** | | | |
| | 5440 | Record Room Supervisor | 1 | | |
| | 5740 | Principal Account Clerk | 1 | | |
| | 6150 | Principal Motor Vehicle License Clerk | 1 | | |
| | 6780 | Senior Motor Vehicle License Clerk | 1 | | |
| | 7120 | Secretary to County Clerk | 1 | | |
| | 7460 | Special Assistant to County Clerk | 2 | | |
| | 7875 | Senior Computer Imaging Technician | | 1 | |
| **A** | **1420** | ***County Attorney*** | | | |
| | 0150 | Assistant County Attorney | | 1 | |
| | 1380 | County Attorney | 1 | | |
| | 1590 | Clerk | | 1 | |
| | 2330 | Deputy County Attorney | 1 | | |
| | 7190 | Secretary to County Attorney | 1 | | |
| | 7600 | Special Counsel | | 2 | |
| **A** | **1430** | ***Civil Service Commission*** | | | |
| | 1135 | Chairperson of Commission | | | 1 |
| | 1145 | Civil Service Administration Aide | 1 | | |
| | 1200 | Commissioner | | | 2 |
| | 6775 | Secretary to Chairperson | | 1 | |
| | 7250 | Senior Typist | 1 | | |
| **A** | **1431** | ***Bureau of Human Resources*** | | | |
| | 1865 | Director of Human Resources | 1 | | |
| | 3650 | Human Resources Coordinator | 1 | | |
| **A** | **1440** | ***Engineering*** | | | |
| | 1410 | County Engineer | 1 | | |
| | 2170 | Deputy County Engineer | 1 | | |
| | 2172 | Deputy County Engineer - Bldgs | 1 | | |
| **A** | **1450** | ***Board of Elections*** | | | |
| | 1200 | Commissioner | 2 | | |
| | 1560 | Custodian Of Records | 2 | | |
| | 8140 | Senior Elections Registrar | 2 | | |
| | 8145 | Election Registrar | 4 | | |
| | 8150 | Senior Voting Machine Custodian | | | 2 |
| | 8540 | Voting Machine Custodian | | | 2 |
| **A** | **1620** | ***Buildings Department*** | | | |
| | 0190 | Assistant Superintendent of Buildings | 1 | | |
| | 0790 | Building Maintenance Mechanic | 2 | | |
| | 0820 | Building Attendant II | 4 | | |
| | 1170 | Cleaner | | 9 | 6 |
| | 4230 | Laborer | 5 | | |
| | 4640 | Maintenance Worker | 3 | | |
| | 5620 | Parking Lot Attendant | | 3 | |
| | 6920 | Senior Building Maintenance Mechanic | 2 | | |
| | 7470 | Superintendent of Buildings | 1 | | |
| | 8350 | Secretary to Superintendent of Buildings | | 1 | |
| | 8770 | Working Supervisor | | 3 | |
| **A** | **3010** | ***Bureau of Public Safety - E911*** | | | |
| | 1706 | Deputy Director of Public Safety - E-911 | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| A | **3020** | ***Bureau of Public Safety - Dispatch*** | | | |
| | 1310 | Communication Center Supervisor | 1 | | |
| | 1460 | Communications Officer | 34 | | |
| | 7750 | Senior Communications Officer | 7 | | |
| A | **3110** | ***Sheriff*** | | | |
| | 0010 | Account Clerk Typist | | | 1 |
| | 1490 | Confidential Assistant to Sheriff | 1 | | |
| | 1930 | Deputy Sheriff | 23 | | |
| | 2120 | Deputy Sheriff Captain | 2 | | |
| | 2130 | Deputy Sheriff Sergeant | 5 | | |
| | 5740 | Principal Account Clerk | 1 | | |
| | 6615 | Records Clerk | 1 | | |
| | 6820 | Senior Accountant | 1 | | |
| | 7000 | Senior Account Clerk | 2 | | |
| | 7300 | Sheriff | 1 | | |
| | 8030 | Technical Sergeant/I.D. | 1 | | |
| | 8310 | Undersheriff | 1 | | |
| A | **3140** | ***Department of Probation*** | | | |
| | 0010 | Account Clerk Typist | 1 | | |
| | 0020 | Accountant | 1 | | |
| | 6090 | Probation Assistant | 2 | | |
| | 6100 | Probation Officer | 33 | | |
| | 6110 | Probation Supervisor | 4 | | |
| | 6130 | Probation Officer - ISP | 1 | | |
| | 6315 | Probation Director III | 1 | | |
| | 6710 | Receptionist | 1 | | |
| | 7140 | Senior Probation Officer | 10 | | |
| | 8090 | Typist | 1 | | |
| A | **3141** | ***Probation - Stop DWI*** | | | |
| | 6100 | Probation Officer | 1 | | |
| | 6110 | Probation Supervisor | 1 | | |
| | 7140 | Senior Probation Officer | 2 | | |
| A | **3142** | ***Probation - Day Reporting Program*** | | | |
| | 6090 | Probation Assistant | 2 | | |
| | 6100 | Probation Officer | 1 | | |
| | 6110 | Probation Supervisor | 1 | | |
| A | **3150** | ***Jail*** | | | |
| | 0000 | Account Clerk | 1 | | |
| | 0010 | Account Clerk Typist | 2 | | |
| | 0140 | Assistant to Inmate Services | 1 | | |
| | 0225 | Assistant for Public Affairs/Public Relations | 1 | | |
| | 1020 | Correctional Sergeant | 22 | | |
| | 1021 | Correctional Sergeant - Technical | 1 | | |
| | 1025 | Correctional Captain | 1 | | |
| | 1300 | Cook | 4 | | |
| | 1570 | Correctional Superintendent | 1 | | |
| | 1650 | Coordinator of Inmate Services | 1 | | |
| | 1715 | Correctional Officer (Spanish Speaking) | 1 | | |
| | 1720 | Correctional Officer | 141 | | |
| | 1730 | Correctional Lieutenant | 3 | | |
| | 1945 | Correctional Officer (207-C) | 2 | | |
| | 2760 | Food Service Manager | 1 | | |
| | 4260 | Nursing Supervisor | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| A | **3150** | ***Jail (continued)*** | | | |
| | 4350 | Licensed Practical Nurse | 3 | | |
| | 6660 | Registered Professional Nurse | 3 | | |
| | 7000 | Senior Account Clerk | 1 | | |
| | | | | | |
| A | **3151** | ***Alternatives to Incarceration - Work Program (Sheriff)*** | | | |
| | 0280 | Alternative to Incarceration Program Director | 1 | | |
| | 0285 | Alternatives to Incarceration Program Supervisor | 4 | | |
| | | | | | |
| A | **3152** | ***Jail Maintenance*** | | | |
| | 0790 | Building Maintenance Mechanic | 3 | | |
| | 6920 | Senior Building Maintenance Mechanic | 2 | | |
| | 7475 | Superintendent of Buildings & Grounds (Sheriff) | 1 | | |
| | | | | | |
| A | **3315** | ***Stop DWI Program*** | | | |
| | 1950 | Director of Special Traffic Operations Program | 1 | | |
| | | | | | |
| A | **3640** | ***Bureau of Public Safety*** | | | |
| | 1150 | Director of Public Safety | 1 | | |
| | 2285 | Deputy Emergency Manager | | | 1 |
| | 3210 | EMS Coordinator | | | 1 |
| | 3370 | Fire Coordinator | | | 1 |
| | 6610 | Radiological & Chemical Officer | | | 1 |
| | 8520 | Secretary to Director of Public Safety | 1 | | |
| | | | | | |
| A | **4010** | ***Department of Health - Administration*** | | | |
| | 0095 | Accounting Supervisor Grade B | 1 | | |
| | 4670 | Clinical Billing Specialist | 1 | | |
| | 4730 | Medical Consultant | 1 | | |
| | 5920 | Public Health Director | 1 | | |
| | 7550 | Secretary to Public Health Director | 1 | | |
| | 8025 | Telephone Receptionist | 1 | | |
| | | | | | |
| A | **4017** | ***Department of Health - Nursing*** | | | |
| | 1455 | Community Health RN | 6 | | |
| | 2210 | Director of Patient Services | 1 | | |
| | 2806 | Epidemiology Coordinator | 1 | | |
| | 4655 | Local Public Health Educator | 1 | | |
| | 6160 | Public Health Aide | 2 | | |
| | 6175 | Public Health Planner | 1 | | |
| | 6185 | Public Health Preparedness Educator | 1 | | |
| | | | | | |
| A | **4059** | ***Early Care Intervention Program*** | | | |
| | 1175 | Clinical Records Clerk | 1 | | |
| | 1355 | Child Services Specialist | 1 | | |
| | 1841 | Director of Children with Special Needs | 1 | | |
| | 2580 | ECI Service Worker | 6 | | |
| | 3430 | Information Processing Specialist | 1 | | |
| | 4670 | Clinical Billing Specialist | 1 | | |
| | 5750 | Principal Clerk | 1 | | |
| | 6615 | Records Clerk | 1 | | |
| | | | | | |
| A | **4090** | ***Department of Health - Environmental Health*** | | | |
| | 0430 | Assistant Sanitary Code Enforcement Officer | 1 | | |
| | 2501 | Environmental Health Educator | 1 | | |
| | 2515 | Environmental Health Director | 1 | | |
| | 3430 | Information Processing Specialist | 1 | | |
| | 5840 | Public Health Technician | 2 | | |
| | 5910 | Public Health Engineer | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **4090** | ***Department of Health - Environmental Health (continued)*** | | | |
| | 6190 | Public Health Sanitarian | 3 | 1 | |
| | 7180 | Senior Public Health Sanitarian | 2 | | |
| | | | | | |
| **A** | **4320** | ***Department of Mental Health*** | | | |
| | 0065 | Administrative Services Coordinator | 1 | | |
| | 0650 | Associate Fiscal Analyst | 1 | | |
| | 0655 | Assistant Fiscal Analyst | 1 | | |
| | 0900 | Coordinator of Disability Services | 1 | | |
| | 1080 | Commissioner of Mental Health | 1 | | |
| | 1171 | Clinical Billing Clerk | 1 | | |
| | 1173 | Mental Health Clinical Receptionist | 1 | | |
| | 1510 | Court Consultant Specialist | 1 | | |
| | 1636 | Contract Analyst | 1 | | |
| | 1760 | Develop Disabilities Work Aide | 2 | | |
| | 2035 | Director of Children Services | 1 | | |
| | 2036 | Director of Adult Services | 1 | | |
| | 2037 | Director of Forensic Services | 1 | | |
| | 2805 | Forensic Mental Health Discharge Planner | 1 | | |
| | 3330 | Information Processing Technician II | 1 | | |
| | 3600 | Information Processing Specialist | 7 | | |
| | 4670 | Clinical Billing Specialist | 3 | | |
| | 4830 | Mental Health Information Coordinator | 1 | | |
| | 4835 | Mental Health Information Assistant | 1 | | |
| | 4836 | Mental Health Information Systems Analyst | 1 | | |
| | 4850 | Mental Health Social Worker II | 6 | | |
| | 4855 | Mental Health Social Worker III Spanish Speaking | 1 | | |
| | 4860 | Mental Health Social Worker III | 5 | | |
| | 4870 | Mental Health Social Worker I | 3 | | |
| | 4880 | Mental Health Coordinator | 1 | | |
| | 4905 | Mental Health Site Supervisor | 3 | | |
| | 5180 | Coordinator of MICA | 1 | | |
| | 6421 | Psychiatric Nurse Practitioner I | 1 | | |
| | 6422 | Psychiatric Nurse Practitioner II | | 2 | |
| | 6505 | Quailty Assurance & Utilization Review Specialist | 1 | | |
| | 7840 | Secretary to the Commissioner of Mental Health | 1 | | |
| | 7900 | Staff Psychiatrist | | 4 | 1 |
| | 7911 | Staff Psychologist | | 1 | |
| | 9650 | Substance Abuse Specialist | 1 | | |
| | | | | | |
| **A** | **4321** | ***M.H. - CSS & ICM*** | | | |
| | 4884 | Adult Home Care Coordinator | 1 | | |
| | 4881 | Mental Health Care Coordinator I | 3 | | |
| | 4882 | Mental Health Care Coordinator II | 5 | | |
| | 4883 | Mental Health Care Coordinator III | 7 | | |
| | 4850 | Mental Health Social Worker II | 2 | | |
| | 4860 | Mental Health Social Worker III | 1 | | |
| | 4900 | Mental Health Social Worker Aide | 2 | | |
| | 6120 | Program Associate | 1 | | |
| | 6121 | Program Assistant | 1 | | |
| | 6660 | Registered Professional Nurse | 1 | | |
| | 7045 | Senior Office Manager | 1 | | |
| | 8580 | Vocational Rehabilitation Counselor | 1 | | |
| | | | | | |
| **A** | **4323** | ***M.H. - Substance Abuse Services*** | | | |
| | 1700 | Community Prevention Specialist | 1 | | |
| | 2360 | Director of Substance Abuse Services | 1 | | |
| | 7320 | Student Assistant Prevention Education Coordinator | 2 | | |
| | 7720 | Substance Abuse Prevention Coordinator | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **4323** | ***M.H. - Substance Abuse Services (continued)*** | | | |
| | 9670 | Student Assistance Specialist | 4 | | |
| **A** | **4325** | ***M.H. - Community Prevention/Case Mgmt.*** | | | |
| | 1700 | Community Prevention Specialist | | | 1 |
| | 1701 | Community Prevention Coordinator | 1 | | |
| **A** | **6010** | ***Social Services - Administration*** | | | |
| | 0060 | Administrative Assistant | 1 | | |
| | 0090 | Accounting Supervisor Grade A | 1 | | |
| | 0290 | Assistant Social Services Attorney | 4 | | |
| | 1250 | Commissioner of Social Services | 1 | | |
| | 2070 | Deputy Commissioner Administration Services | 1 | | |
| | 2280 | Deputy Commissioner Services | 1 | | |
| | 6122 | Program Audit and Review Specialist | 1 | | |
| | 7330 | Social Services Attorney | 1 | | |
| | 7390 | Staff Development Coordinator | 1 | | |
| | 7790 | Secretary to Commissioner | 1 | | |
| **A** | **6011** | ***Social Services - Income Maintenance*** | | | |
| | 0000 | Account Clerk | 5 | | |
| | 0160 | Associate Account Clerk | 1 | | |
| | 0725 | BICS Operator | 1 | | |
| | 1240 | Community Service Worker | 3 | | |
| | 1590 | Clerk | 19 | | |
| | 1695 | Director of Assistance Programs | 1 | | |
| | 2390 | Data Entry Machine Operator | 3 | | |
| | 4715 | Managed Care Facilitator | 1 | | |
| | 4800 | Motor Vehicle Operator | 1 | | |
| | 5740 | Principal Account Clerk | 1 | | |
| | 5930 | Principal Data Entry Operator | 1 | | |
| | 6085 | Principal Social Welfare Examiner II | 4 | | |
| | 6086 | Principal Social Welfare Examiner III | 1 | | |
| | 6670 | Resource Assistant | 1 | | |
| | 6710 | Receptionist | 1 | | |
| | 7000 | Senior Account Clerk | 8 | | |
| | 7100 | Senior Resource Consultant | 1 | | |
| | 7210 | Senior Social Welfare Examiner | 9 | | |
| | 7260 | Senior Welfare Investigator | 1 | | |
| | 7340 | Social Welfare Examiner | 45 | | |
| | 7860 | Senior Support Investigator | 1 | | |
| | 7870 | Support Investigator | 5 | | |
| | 8090 | Typist | 2 | | |
| | 8760 | Welfare Investigator | 2 | | |
| | 8800 | Welfare Manage Systems Coordinator | 1 | | |
| **A** | **6012** | ***Social Services - General Services*** | | | |
| | 0000 | Account Clerk | 1 | | |
| | 1040 | Case Supervisor Grade B | 7 | | |
| | 1050 | Caseworker | 30 | | |
| | 1330 | Child Protective Coordinator | 1 | | |
| | 1340 | Child Protective Supervisor | 6 | | |
| | 1350 | Child Protective Worker | 27 | | |
| | 1590 | Clerk | 2 | | |
| | 3320 | Homemaker | 3 | | |
| | 4800 | Motor Vehicle Operator | 3 | | |
| | 5927 | Principal Court Liaison | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **6012** | ***Social Services - General Services (continued)*** | | | |
| | 7020 | Senior Caseworker | 3 | | |
| | 7210 | Senior Social Welfare Examiner | 1 | | |
| | 7250 | Senior Typist | 1 | | |
| | 7340 | Social Welfare Examiner | 3 | | |
| | 7375 | Special Projects Administrator | 1 | | |
| | 7914 | Social Services Clinical Coordinator | 1 | | |
| | 8770 | Working Supervisor | 1 | | |
| **A** | **6013** | ***Social Services - Support Collection*** | | | |
| | 0000 | Account Clerk | 1 | | |
| | 1590 | Clerk | 1 | | |
| | 7000 | Senior Account Clerk | 3 | | |
| | 7870 | Support Investigator | 5 | | |
| | 9760 | Supervisor of Support Collection | 1 | | |
| **A** | **6014** | ***Employment*** | | | |
| | 1050 | Caseworker | 1 | | |
| | 2605 | Employment Specialist | 1 | | |
| | 7210 | Senior Social Welfare Examiner | 4 | | |
| **A** | **6510** | ***U.F.S. - Veterans Service Agency*** | | | |
| | 3290 | Deputy Commissioner of Veterans | 1 | | |
| | 4800 | Motor Vehicle Operator | 2 | | |
| | 8535 | Veterans Services Specialist | 1 | | |
| **A** | **6610** | ***Consumer Affairs*** | | | |
| | 1750 | Director of Weights & Measures | 1 | | |
| **A** | **6771** | ***Unified Family Services - Central Office*** | | | |
| | 2270 | Deputy Commissioner for Aging | 1 | | |
| | 2700 | Fiscal Analyst | 1 | | |
| | 7000 | Senior Account Clerk | | 1 | |
| | 1708 | Confidential Assistant | 1 | | |
| **A** | **6772** | ***U.F.S. - Direct Services*** | | | |
| | 0100 | Aging Services Aide | | 1 | |
| | 0115 | Assistant Aging Tier Director | | 1 | |
| | 0116 | Aging Tier Director | | 1 | |
| | 0120 | Aging Services Center Director II | | 1 | |
| | 0310 | Assistant Aging Services Center Director | | 1 | |
| | 0510 | Aging Services Center Director I | | 1 | |
| | 0570 | Aging Services Specialist | | 1 | |
| | 3600 | Information Processing Specialist | | 2 | |
| | 4800 | Motor Vehicle Operator | | 3 | |
| | 6740 | Relief Personnel | | | 1 |
| **A** | **6773** | ***U.F.S. - Nutrition*** | | | |
| | 0100 | Aging Services Aide | 1 | 7 | 7 |
| | 0570 | Aging Services Specialist | 1 | | |
| | 1060 | Coordinator of Center Operations | 1 | | |
| | 1170 | Cleaner | | 1 | 2 |
| | 1870 | Consulting Dietician | | | 1 |
| | 4800 | Motor Vehicle Operator | 1 | 1 | 1 |
| | 5160 | Nutrition Site Manager | 2 | 4 | |
| | 6740 | Relief Personnel | | | 33 |
| | 7250 | Senior Typist | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **A** | **6775** | ***U.F.S. - Community Services*** | | | |
| | 0570 | Aging Services Specialist | 1 | | |
| | 3435 | Health & Wellness Activities Aid | | | 4 |
| | 4800 | Motor Vehicle Operator | 1 | | |
| | 5450 | Ombudsman Coordinator | | | 2 |
| | 6740 | Relief Personnel | | | 1 |
| **A** | **6777** | ***U.F.S. - Community Services II*** | | | |
| | 0117 | Aging Case Manager Assisstant | | 1 | |
| | 0641 | Case Manager | | 1 | |
| **A** | **7305** | ***U.F.S. - Youth*** | | | |
| | 1980 | Deputy Commissioner for Youth | 1 | | |
| **A** | **7310** | ***U.F.S. - Youth Services*** | | | |
| | 2770 | Food Program Coordinator (Seasonal) | | | 1 |
| | 9690 | Youth Outreach Worker | 1 | | |
| **A** | **8020** | ***Bureau of Economic Development & Planning*** | | | |
| | 1235 | Community Development Affairs Advisor | 1 | | |
| | 1430 | Community Development Specialist | 1 | | |
| | 1830 | Director of Economic Development & Planning | 1 | | |
| | 6040 | Principal Planner | 1 | | |
| | 7740 | Senior Economic Developer | 1 | | |
| | 8370 | Secretary to Deputy Director | 1 | | |
| **A** | **8090** | ***Environmental Management Council*** | | | |
| | 2510 | Executive Director of Environmental Management Council | 1 | | |
| **A** | **8790** | ***Dyken Pond Env. Education Center*** | | | |
| | 2500 | Environmental Educator | 1 | | |
| **CD** | **6290** | ***Job Training Administration*** | | | |
| | 1090 | Commissioner of Employment & Training | 1 | | |
| | 2600 | Employment & Training Coordinator | 1 | | |
| | 2800 | Employment & Training Program Supervisor | 1 | | |
| | 5780 | Principal Accountant | 1 | | |
| | 6045 | On the Job Training Specialist | 1 | | |
| | 6770 | Secretary to Commissioner of Employment & Training | 1 | | |
| | 7110 | Senior Employment & Training Coordinator | 1 | | |
| | 7270 | Senior Employment & Training Assistant | 1 | | |
| | 9240 | Welfare-To-Work Case Manager | 1 | | |
| | 9695 | Youth Gang Preventive Specialist | 1 | | |
| **CS** | **1810** | ***Health Program*** | | | |
| | 3440 | Human Resource Specialist | 1 | | |
| **D** | **5010** | ***Department of Highways - Administration*** | | | |
| | 2175 | Deputy County Engineer - Administration | 1 | | |
| | 5750 | Principal Clerk | 1 | | |
| | 6750 | Secretary to County Engineer | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **D** | **5110** | ***Department of Highways - Road Maintenance*** | | | |
| | 3405 | Highway Superintendent | 1 | | |
| | 3415 | Highway Laborer | 5 | | |
| | 3420 | Highway Supervisor II | 5 | | |
| | 4610 | Motor Equipment Operator Heavy | 12 | | |
| | 4620 | Motor Equipment Operator Light | 20 | | |
| | 8770 | Working Supervisor | 6 | | |
| **DM** | **5130** | ***Highway Department - Machinery*** | | | |
| | 0410 | Auto Mechanic | 5 | | |
| | 3340 | Highway Dispatcher | 1 | | |
| | 6860 | Senior Auto Mechanic | 1 | | |
| | 8830 | Welder - Mechanic | 1 | | |
| **G** | **8110** | ***Sewer District No. 1 - Administration*** | | | |
| | 0010 | Account Clerk Typist | 1 | | |
| | 1200 | Commissioner | | | 9 |
| | 1690 | Chairman of Commissioners | | | 1 |
| | 4280 | Legal Counsel | | | 1 |
| | 5740 | Principal Account Clerk | 1 | | |
| | 6830 | Sewer District Administrative Director | 1 | | |
| | 7000 | Senior Account Clerk | | 1 | |
| **G** | **8130** | ***Sewer District No. 1 - Sewage Treatment/Disp.*** | | | |
| | 2030 | Director of Operations & Maintenance | 1 | | |
| | 3620 | Industrial Wastewater Technician | 1 | | |
| | 4220 | Laboratory Director | 1 | | |
| | 4230 | Laborer | 4 | | |
| | 4610 | Motor Equipment Operator - Heavy | 1 | | |
| | 4680 | Maintenance Mechanic | 3 | | |
| | 4690 | Maintenance Helper | 1 | | |
| | 4840 | Maintenance Supervisor | 1 | | |
| | 5720 | Processing Technician I | 8 | | |
| | 5830 | Processing Technician II | 4 | | |
| | 6070 | Principal Stores Clerk | 1 | | |
| | 6840 | Senior Maintenance Mechanic | 3 | | |
| | 6850 | Senior Lab Technician | | 1 | |
| | 7970 | Supervisor of Waste Water Plant Operations | 1 | | |
| | 8820 | Waste Water Plant Operator | 4 | | |
| **M** | **1610** | ***Central Services - Administration*** | | | |
| | 0000 | Account Clerk | 1 | | |
| | 1680 | Confidential Assistant to Director | 1 | | |
| | 2080 | Director of Central Services | 1 | | |
| | 2300 | Deputy Director of Central Services | 1 | | |
| | 6301 | Procurement Clerk | | 1 | |
| **M** | **1640** | ***Automotive Maintenance*** | | | |
| | 0410 | Auto Mechanic | 2 | | |
| | 3300 | Head Automotive Mechanic | 1 | | |
| **M** | **1670** | ***Central Printing & Mailing*** | | | |
| | 4760 | Messenger | 1 | 1 | |
| | 8775 | Working Supervisor (Central Printing/Mailing) | 1 | | |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| **M** | **1680** | ***Bureau of Research and Information Services*** | | | |
| | 0600 | Applications Developer I | 1 | | |
| | 0605 | Applications Developer II | 2 | | |
| | 0610 | Applications Developer III | 1 | | |
| | 1675 | Confidential Administrative Assistant | 1 | | |
| | 1709 | Director of BRIS | 1 | | |
| | 3070 | GIS Technician II | 1 | | |
| | 3075 | GIS Manager | 1 | | |
| | 4695 | Manager - Systems Integration & Client Services | 1 | | |
| | 5430 | Microcomputer Technician I | 1 | | |
| | 5432 | Microcomputer Technician II | 1 | | |
| | 5434 | Microcomputer Technician III | 1 | | |
| | 5600 | Network Technician | 1 | | |
| | 5605 | Principal Network Administrator | 1 | | |
| | 5754 | FMS/HRMS Associate Applications Developer | 1 | | |
| | 5757 | FMS/HRMS Senior Systems Analyst | | 1 | |
| | 8010 | Tax Map Technician I | | | 1 |
| **M** | **1681** | ***Ledger Services*** | | | |
| | 0155 | Associate Fiscal Coordinator | 1 | | |
| | 5740 | Principal Account Clerk | 1 | | |
| | 7000 | Senior Account Clerk | 1 | | |
| | 7575 | Senior Fiscal Coordinator | 1 | | |
| **M** | **1682** | ***Payroll Services*** | | | |
| | 0160 | Associate Account Clerk | 1 | | |
| | 5625 | Payroll Coordinator | 1 | | |
| ***Van Rensselaer Manor:*** | | | | | |
| **EH** | **6011** | | | | |
| | 01 | Director of Nursing | 1 | | |
| | 02 | Assistant Director of Nursing | 1 | | |
| | 06 | Account Clerk | 1 | | |
| | | Principal Clerk | 1 | | |
| | **6012** | | | | |
| | 03 | Coordinator of Nurse Training | 1 | | |
| | | Registered Nurse | 1 | | |
| | **6013** | | | | |
| | 03 | Quality Assurance Nurse | 1 | | |
| | **6020** | | | | |
| | 01 | Assistant Supervisor of Nursing | 11 | | |
| | | MDS Coordinator | 1 | | |
| | 03 | Head Nurse | 10 | | |
| | | Registered Nurse | 19 | 4 | |
| | 04 | Licensed Practical Nurse | 54 | 12 | |
| | 05 | Senior C.N.A. | 10 | | |
| | | C.N.A. | 138 | 67 | 5 |
| | | C.N.A. Aide | 4 | | |
| | 06 | Clerk | 8 | 4 | |
| | **6021** | | | | |
| | 03 | Substitute Nurse - RN | | | 12 |
| | 04 | Substitute Nurse - LPN | | | 5 |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| ***Van Rensselaer Manor (continued):*** | | | | | |
| | **7260** | | | | |
| | 01 | Leisure Time Director | 1 | | |
| | 05 | Leisure Time Aides | 4 | | |
| | **7270** | | | | |
| | 02 | Supervising Pharmacist | 1 | | |
| | **7281** | | | | |
| | 02 | Working Supervisor | 1 | | |
| | 05 | Leisure Time Aides | 2 | 1 | |
| | **7290** | | | | |
| | 08 | Dentist | | | 1 |
| | **7330** | | | | |
| | 01 | Coordinator of Restorative Services | 2 | | |
| | 02 | Assistant Physical Therapist | 3 | | |
| | 05 | Physical Therapy Aides | 2 | | |
| | | Cleaner | 2 | | |
| | **7340** | | | | |
| | 02 | Occupational Therapist | 1 | | |
| | | Certified Occupational Therapist Assistant | 1 | | |
| | **7380** | | | | |
| | 02 | Social Worker Assistant | 5 | | |
| | | Director of Resident & Family Services | 1 | | |
| | **7383** | | | | |
| | 02 | Chaplain | | | 1 |
| | **7390** | | | | |
| | 02 | Principal Clerk | 1 | | |
| | **7410** | | | | |
| | 06 | Typist | 1 | | |
| | 08 | Assistant Physicians | | 8 | |
| | | Physicians Assistant | 1 | | |
| | **7420** | | | | |
| | 08 | Physician | | 1 | |
| | **7430** | | | | |
| | 03 | Utilization Review Specialist | 1 | | |
| | **8110** | | | | |
| | 02 | Labor Relations & Personnel Aide | 1 | | |
| | **8212** | | | | |
| | 01 | Registered Dietician | 1 | | |
| | | Dietary Services Director | 1 | | |
| | | Food Service Manager | 1 | | |
| | 02 | Cook | 6 | | |
| | | Dietetic Technician | 3 | | |
| | | Registered Dietician | 1 | | |
| | | Working Supervisor | 2 | | |
| | 06 | Typist | 1 | | |
| | 07 | Food Service Helper | 33 | 7 | 12 |

## *AUTHORIZED POSITIONS - 2012 ADOPTED BUDGET*

| Fund | Codes | Department/Job Titles | # Positions: FT | LFT | PT |
|---|---|---|---|---|---|
| ***Van Rensselaer Manor (continued):*** | | | | | |
| | **8220** | | | | |
| | 01 | Facility Maintenance Supervisor | 1 | | |
| | 02 | Senior Building Maintenance Mechanic | 1 | | |
| | 07 | Building Maintenance Mechanic | 3 | | |
| | **8225** | | | | |
| | 02 | Working Supervisor | 1 | | |
| | 07 | Laborer | 1 | | |
| | **8240** | | | | |
| | 02 | Assistant Housekeeper | 2 | | |
| | | Working Supervisor | 1 | | |
| | 07 | Cleaner | 26 | 1 | 3 |
| | | Laborer | 3 | 3 | |
| | **8250** | | | | |
| | 07 | Laundry Worker | 12 | | |
| | | Seamstress | 2 | | |
| | | Laborer | 3 | | |
| | **8260** | | | | |
| | 01 | Security Supervisor | 1 | | |
| | 07 | Watchman | 7 | | |
| | | Motor Vehicle Operator | 2 | | |
| | | Building Attendant II | 1 | | |
| | **8311** | | | | |
| | 01 | Controller | 1 | | |
| | 02 | Accountant | 1 | | |
| | | Accounting Supervisor - Grade A | 1 | | |
| | 03 | Registered Nurse | 1 | | |
| | 06 | Messenger | | 1 | |
| | | Principal Clerk | 1 | | |
| | | Senior Account Clerk | 2 | | |
| | | Senior Clerk | 1 | | |
| | | Account Clerk | 1 | | |
| | | Associate Account Clerk | 1 | | |
| | | Typist | 1 | | |
| | **8351** | | | | |
| | 01 | Executive Director | 1 | | |
| | | Assistant Administrator | 1 | | |
| | 06 | Secretary to Executive Director | 1 | | |
| | **8381** | | | | |
| | 06 | Receptionist | 1 | | |
| | | Clerk | | 2 | |
| | **8385** | | | | |
| | 01 | Working Supervisor | 1 | | |
| | 06 | Laborer | 1 | | |
| | **8400** | | | | |
| | 02 | Barber | | | 2 |
| | | ***Totals*** | **1472** | **203** | **130** |

***NOTE: The line item funding allocations reflect the number of positions listed above. However, the ability to fill positions is contingent upon a variety of factors including the imposition of personnel service savings, revenue projections, and vacancy control measures.***

***Appendix D***

# STATEMENT OF COUNTY DEBT

## STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2010

| Description | Year Issue/ Maturity | Interest Rate | Original Issue Amount | Balance December 31, 2010 |
|---|---|---|---|---|
| **GOVERNMENTAL FUNDS:** | | | | |
| **GENERAL FUND:** | | | | |
| Jail/Public Safety Building | 1991/2021 | 6.70 | 19,245,000 | 8,248,000 |
| Jail (CAB) | 1995/2011 | 4.6/5.85 | 942,000 | 51,749 |
| Industrial Park (CAB) | 1995/2011 | 4.6/5.85 | 821,000 | 87,272 |
| E-911 (CAB) | 1995/2011 | 4.6/5.85 | 1,500,000 | 82,419 |
| Radios (CAB) | 1995/2011 | 4.6/5.85 | 250,000 | 13,720 |
| Courts (CAB) | 1995/2011 | 4.6/5.85 | 500,000 | 27,467 |
| Courts (G/208/90) | 1998/2013 | 4.00/5.25 | 290,000 | 52,976 |
| Courts (G/168/94) | 1998/2013 | 4.00/5.25 | 1,223,000 | 223,413 |
| Courts (G/405/96) | 1998/2013 | 4.00/5.25 | 5,000,000 | 913,379 |
| Courts (G/521/97) | 1998/2013 | 4.00/5.25 | 10,000,000 | 1,826,758 |
| 800 Mhz Radio | 1998/2013 | 4.00/5.25 | 3,750,000 | 685,033 |
| Senior Center | 1998/2013 | 4.00/5.25 | 101,419 | 18,527 |
| Jail | 2004/2011 | 3.0/5.0 | 103,980 | 39,848 |
| Industrial Park | 2004/2011 | 3.0/5.0 | 175,357 | 67,202 |
| E-911 | 2004/2011 | 3.0/5.0 | 165,601 | 63,464 |
| Radios | 2004/2011 | 3.0/5.0 | 27,567 | 10,565 |
| Courts | 2004/2011 | 3.0/5.0 | 55,191 | 21,152 |
| Facilities Master Plan | 2005/2025 | 4.0/4.2 | 1,500,000 | 1,238,231 |
| Jail Expansion | 2005/2025 | 4.0/4.2 | 5,000,000 | 4,127,432 |
| Jail Expansion | 2008/2028 | 3.25/4.375 | 20,300,000 | 18,950,000 |
| **HIGHWAY:** | | | | |
| 1995 Roads (CAB) | 1995/2013 | 3.0/5.0 | 2,899,459 | 325,083 |
| 1996 Improvements | 1998/2013 | 4.00/5.25 | 2,288,000 | 417,962 |
| 1997 Improvements | 1998/2013 | 4.00/5.25 | 1,000,000 | 182,676 |
| 2001 Improvements | 2001/2014 | 4.00/4.25 | 3,547,403 | 3,177,733 |
| 1995 Improvements | 2004/2011 | 3.0/5.0 | 656,262 | 251,502 |
| 2005 Improvements | 2005/2025 | 4.0/4.2 | 2,000,000 | 1,650,970 |
| 2005 Machinery | 2005/2025 | 4.0/4.2 | 2,500,000 | 2,063,716 |
| **SEWER:** | | | | |
| Odor Control | 1998/2013 | 4.00/5.25 | 480,000 | 87,684 |
| Monofill | 1998/2013 | 4.00/5.25 | 592,000 | 108,144 |
| Clarifier | 2001/2014 | 4.00/4.25 | 575,579 | 211,425 |
| Monofill Expansion Phase II | 2008/2028 | 3.25/4.375 | 635,000 | 595,000 |

## STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2011

| Description | Year Issue/ Maturity | Interest Rate | Original Issue Amount | Balance December 31, 2011 |
|---|---|---|---|---|
| **GOVERNMENTAL FUNDS:** | | | | |
| **GENERAL FUND:** | | | | |
| Jail/Public Safety Building | 1991/2021 | 6.70 | 19,245,000 | 7,497,900 |
| Jail (CAB) | 1995/2013 | 4.6/5.85 | 942,000 | 51,749 |
| Industrial Park (CAB) | 1995/2013 | 4.6/5.85 | 821,000 | 87,272 |
| E-911 (CAB) | 1995/2013 | 4.6/5.85 | 1,500,000 | 82,419 |
| Radios (CAB) | 1995/2013 | 4.6/5.85 | 250,000 | 13,720 |
| Courts (CAB) | 1995/2013 | 4.6/5.85 | 500,000 | 27,467 |
| Courts (G/208/90) | 1998/2013 | 4.00/5.25 | 290,000 | 26,821 |
| Courts (G/168/94) | 1998/2013 | 4.00/5.25 | 1,223,000 | 113,108 |
| Courts (G/405/96) | 1998/2013 | 4.00/5.25 | 5,000,000 | 462,415 |
| Courts (G/521/97) | 1998/2013 | 4.00/5.25 | 10,000,000 | 924,830 |
| 800 Mhz Radio | 1998/2013 | 4.00/5.25 | 3,750,000 | 346,810 |
| Senior Center | 1998/2013 | 4.00/5.25 | 101,419 | 9,380 |
| Facilities Master Plan | 2005/2025 | 4.0/4.2 | 1,500,000 | 1,178,570 |
| Jail Expansion | 2005/2025 | 4.0/4.2 | 5,000,000 | 3,928,563 |
| Jail Expansion | 2008/2028 | 3.25/4.375 | 20,300,000 | 18,245,000 |
| COB Energy | 2010/2018 | | 513,371 | 467,583 |
| **HIGHWAY:** | | | | |
| 1995 Roads (CAB) | 1995/2013 | 3.0/5.0 | 2,899,459 | 325,083 |
| 1996 Improvements | 1998/2013 | 4.00/5.25 | 2,288,000 | 211,601 |
| 1997 Improvements | 1998/2013 | 4.00/5.25 | 1,000,000 | 92,484 |
| 2001 Improvements | 2001/2014 | 4.00/4.25 | 3,547,403 | 2,808,724 |
| 2005 Improvements | 2005/2025 | 4.0/4.2 | 2,000,000 | 1,571,422 |
| 2005 Machinery | 2005/2025 | 4.0/4.2 | 2,500,000 | 1,964,281 |
| **SEWER:** | | | | |
| Odor Control | 1998/2013 | 4.00/5.25 | 480,000 | 44,392 |
| Monofill | 1998/2013 | 4.00/5.25 | 592,000 | 54,750 |
| Clarifier | 2001/2014 | 4.00/4.25 | 575,579 | 161,688 |
| Monofill Expansion Phase II | 2008/2028 | 3.25/4.375 | 635,000 | 575,000 |
| Sewer Energy | 2010/2026 | 3.20 | 12,997,247 | 13,192,844 |

## STATEMENT OF COUNTY DEBT (BONDS) AS OF DECEMBER 31, 2011 (CONTINUED)

| Description | Year Issue/ Maturity | Interest Rate | Original Issue Amount | Balance December 31, 2011 |
|---|---|---|---|---|
| **HUDSON VALLEY COMMUNITY COLLEGE/(HVCC):** | | | | |
| HPER Center | 1989/2019 | 6.90/7.00 | 2,000,000 | 495,000 |
| HPER Center | 1991/2020 | 6.70 | 5,500,000 | 1,889,100 |
| COMP/COMM (CAB) | 1995/2013 | 4.6/5.85 | 7,000,000 | 497,824 |
| Building Renovations (CAB) | 1995/2013 | 4.6/5.85 | 2,040,000 | 145,080 |
| Roads/Parking (CAB) | 1995/2013 | 4.6/5.85 | 663,000 | 47,151 |
| HVAC System | 1998/2013 | 4.00/5.25 | 905,000 | 83,698 |
| Roofs | 1998/2013 | 4.00/5.25 | 269,000 | 24,879 |
| Gas system | 1998/2013 | 4.00/5.25 | 46,000 | 4,254 |
| Reconstruction | 2001/2014 | 4.00/4.25 | 2,460,890 | 691,291 |
| HVAC | 2001/2014 | 4.00/4.25 | 967,290 | 271,724 |
| Electrical System | 2001/2014 | 4.00/4.25 | 479,650 | 134,738 |
| Tennis Courts | 2001/2014 | 4.00/4.25 | 24,941 | 7,007 |
| Parking Lot | 2001/2014 | 4.00/4.25 | 213,638 | 60,014 |
| Guenther Hall | 2001/2014 | 4.00/4.25 | 251,817 | 70,739 |
| Renovations/Improvement | 2001/2014 | 4.00/4.25 | 3,022,581 | 849,078 |
| Campus Center | 2005/2025 | 4.0/4.2 | 4,057,687 | 3,188,175 |
| Various Projects | 2005/2025 | 4.0/4.2 | 1,196,632 | 971,141 |
| Administration Building | 2005/2025 | 4.0/4.2 | 4,550,297 | 3,692,848 |
| Various Projects | 2006/2026 | 4.4/4.5 | 6,200,000 | 5,095,000 |
| **TOTAL GOVERNMENT ACTIVITIES** | | | | $ 72,684,615 |
| **BUSINESS TYPE ACTIVITIES:** | | | | |
| Van Rensselaer Manor Lease | 2009/2024 | 3.554/5.875 | 28,980.00 | 26,590,000 |
| **TOTAL BUSINESS TYPE ACTIVITIES** | | | | 26,590,000 |

***Appendix E***

# EXEMPTION REPORT

**NYS - Real Property System**
**County of Rensselaer**

## S495 Exemption Impact Report
## County Summary

**Total Assessed Value** **6,839,260,725**

**Equalized Total Assessed Value** **15,615,003,553**

| Exemption Code | Exemption Name | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|---|---|---|---|---|---|
| 12100 | NYS - GENERALLY | RPTL 404(1) | 155 | 63,425,759 | 0.41% |
| 12350 | PUBLIC AUTHORITY - STATE | RPTL 412 | 2 | 2,032,416 | 0.01% |
| 13100 | CO - GENERALLY | RPTL 406(1) | 57 | 141,877,553 | 0.91% |
| 13350 | CITY - GENERALLY | RPTL 406(1) | 326 | 209,138,977 | 1.34% |
| 13370 | CITY - CEMETERY LAND | RPTL 446 | 32 | 2,203,887 | 0.01% |
| 13500 | TOWN - GENERALLY | RPTL 406(1) | 257 | 60,504,220 | 0.39% |
| 13510 | TOWN - CEMETERY LAND | RPTL 446 | 7 | 65,987 | 0.00% |
| 13650 | VG - GENERALLY | RPTL 406(1) | 70 | 18,420,632 | 0.12% |
| 13800 | SCHOOL DISTRICT | RPTL 408 | 55 | 436,464,190 | 2.80% |
| 13850 | BOCES | RPTL 408 | 6 | 5,916,533 | 0.04% |
| 13870 | SPEC DIST USED FOR PURPOSE ESTAB | RPTL 410 | 66 | 79,210,207 | 0.51% |
| 13890 | PUBLIC AUTHORITY - LOCAL | RPTL 412 | 10 | 83,871,914 | 0.54% |
| 13970 | REGIONAL OTB CORPORATION | RACING L 513 | 1 | 401,304 | 0.00% |
| 14100 | USA - GENERALLY | RPTL 400(1) | 3 | 1,460,353 | 0.01% |
| 14110 | USA - SPECIFIED USES | STATE L 54 | 3 | 6,691,753 | 0.04% |
| 14120 | USA - DEFENSE PURPOSES | STAE L 59-g | 2 | 2,128,043 | 0.01% |
| 18020 | MUNICIPAL INDUSTRIAL DEV AGENCY | RPTL 412-a | 73 | 1,070,560,224 | 6.86% |
| 18040 | URBAN REN: OWNER-MUNICIPALITY | GEN MUNY 506 | 1 | 120,145 | 0.00% |
| 18080 | MUN HSNG AUTH-FEDERAL/MUN AIDED | PUB HSNG L 52(3)&(5) | 20 | 15,911,803 | 0.10% |
| 18180 | UDC OWNED NON-HOUSING PROJECT | MC K UCON L 6272 | 2 | 177,243 | 0.00% |
| 18600 | USA-PROP UNDER PURCHASE CONTRA | RPTL 400(2) | 16 | 191,715,000 | 1.23% |
| 21600 | RES OF CLERGY - RELIG CORP OWNER | RPTL 462 | 58 | 14,967,831 | 0.10% |
| 25110 | NONPROF CORP - RELIG(CONST PROT) | RPTL 420-a | 242 | 169,402,091 | 1.08% |
| 25120 | NONPROF CORP - EDUCL(CONST PROT) | RPTL 420-a | 158 | 1,363,321,145 | 8.73% |
| 25130 | NONPROF CORP - CHAR (CONST PROT) | RPTL 420-a | 18 | 31,322,121 | 0.20% |
| 25210 | NONPROF CORP - HOSPITAL | RPTL 420-a | 22 | 219,254,716 | 1.40% |
| 25230 | NONPROF CORP - MORAL/MENTAL IMP | RPTL 420-a | 55 | 30,082,128 | 0.19% |
| 25300 | NONPROF CORP - SPECIFIED USES | RPTL 420-b | 198 | 158,657,273 | 1.02% |
| 26050 | AGRICULTURAL SOCIETY | RPTL 450 | 2 | 421,272 | 0.00% |
| 26100 | VETERANS ORGANIZATION | RPTL 452 | 31 | 5,584,374 | 0.04% |
| 26250 | HISTORICAL SOCIETY | RPTL 444 | 6 | 1,583,241 | 0.01% |
| 26400 | INC VOLUNTEER FIRE CO OR DEPT | RPTL 464(2) | 25 | 8,159,395 | 0.05% |
| 27250 | RAILROAD PROP OWNED BY AMTRAK | 45 U S C 546b | 7 | 6,867,943 | 0.04% |
| 27350 | PRIVATELY OWNED CEMETERY LAND | RPTL 446 | 127 | 22,188,760 | 0.14% |
| 28110 | NOT-FOR-PROFIT HOUSING COMPANY | RPTL 422 | 4 | 11,641,689 | 0.07% |

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|---|---|---|---|---|---|
| 29300 | HOSP CORP FOR BENEFIT OF CITY | RPTL 438 | 7 | 17,378,132 | 0.11% |
| 29350 | TRUSTEES - HOSP, LIB, PLAYGROUND | RPTL 438 | 10 | 2,937,630 | 0.02% |
| 32252 | NYS OWNED REFORESTATION LAND | RPTL 534 | 27 | 4,688,817 | 0.03% |
| 32301 | NYS LAND TAXABLE FOR SCHOOL ONLY | RPTL 536 | 2 | 0 | 0.00% |
| 33201 | TAX SALE - COUNTY OWNED | RPTL 406(5) | 41 | 2,552,433 | 0.02% |
| 33400 | TAX SALE - CITY OWNED | RPTL 406(5) | 33 | 325,503 | 0.00% |
| 33401 | TAX SALE - CITY OWNED | RPTL 406(5) | 136 | 5,618,949 | 0.04% |
| 38260 | MUN HSNG AUTH - NYS AIDED | PUB HSNG L 52(4)&(5) | 4 | 71,293,406 | 0.46% |
| 41101 | VETS EX BASED ON ELIGIBLE FUNDS | RPTL 458(1) | 74 | 1,177,250 | 0.01% |
| 41102 | VETS EX BASED ON ELIGIBLE FUNDS | RPTL 458(1) | 10 | 72,254 | 0.00% |
| 41103 | VETS EX BASED ON ELIGIBLE FUNDS | RPTL 458(1) | 84 | 1,522,862 | 0.01% |
| 41111 | VET PRO RATA: FULL VALUE ASSMT | RPTL 458(5) | 435 | 40,728,821 | 0.26% |
| 41112 | VET PRO RATA: FULL VALUE ASSMT | RPTL 458(5) | 191 | 14,413,687 | 0.09% |
| 41121 | ALT VET EX-WAR PERIOD-NON-COMBAT | RPTL 458-a | 1850 | 44,166,408 | 0.28% |
| 41122 | ALT VET EX-WAR PERIOD-NON-COMBAT | RPTL 458-a | 943 | 20,454,559 | 0.13% |
| 41123 | ALT VET EX-WAR PERIOD-NON-COMBAT | RPTL 458-a | 503 | 9,534,435 | 0.06% |
| 41131 | ALT VET EX-WAR PERIOD-COMBAT | RPTL 458-a | 1470 | 57,325,788 | 0.37% |
| 41132 | ALT VET EX-WAR PERIOD-COMBAT | RPTL 458-a | 856 | 30,829,738 | 0.20% |
| 41133 | ALT VET EX-WAR PERIOD-COMBAT | RPTL 458-a | 437 | 13,291,196 | 0.09% |
| 41141 | ALT VET EX-WAR PERIOD-DISABILITY | RPTL 458-a | 461 | 16,802,525 | 0.11% |
| 41142 | ALT VET EX-WAR PERIOD-DISABILITY | RPTL 458-a | 201 | 6,664,301 | 0.04% |
| 41151 | COLD WAR VETERANS (10%) | RPTL 458-b | 29 | 225,681 | 0.00% |
| 41152 | COLD WAR VETERANS (10%) | RPTL 458-b | 327 | 2,628,787 | 0.02% |
| 41171 | COLD WAR VETERANS (DISABLED) | RPTL 458-b | 1 | 5,710 | 0.00% |
| 41172 | COLD WAR VETERANS (DISABLED) | RPTL 458-b | 16 | 477,888 | 0.00% |
| 41300 | PARAPLEGIC VETS | RPTL 458(3) | 2 | 593,552 | 0.00% |
| 41400 | CLERGY | RPTL 460 | 39 | 265,125 | 0.00% |
| 41700 | AGRICULTURAL BUILDING | RPTL 483 | 66 | 5,727,183 | 0.04% |
| 41720 | AGRICULTURAL DISTRICT | AG-MKTS L 305 | 1282 | 99,961,476 | 0.64% |
| 41730 | AGRIC LAND-INDIV NOT IN AG DIST | AG-MKTS L 306 | 16 | 1,239,882 | 0.01% |
| 41800 | PERSONS AGE 65 AND OVER | RPTL 467 | 2755 | 153,612,709 | 0.98% |
| 41801 | PERSONS AGE 65 AND OVER | RPTL 467 | 106 | 6,023,025 | 0.04% |
| 41802 | PERSONS AGE 65 AND OVER | RPTL 467 | 8 | 468,872 | 0.00% |
| 41805 | PERSONS AGE 65 AND OVER | RPTL 467 | 266 | 10,939,105 | 0.07% |
| 41900 | PHYSICALLY DISABLED | RPTL 459 | 8 | 245,896 | 0.00% |

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|---|---|---|---|---|---|
| 41901 | PHYSICALLY DISABLED | RPTL 459 | 1 | 12,658 | 0.00% |
| 41902 | PHYSICALLY DISABLED | RPTL 459 | 3 | 90,083 | 0.00% |
| 41930 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 182 | 10,333,495 | 0.07% |
| 41931 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 28 | 2,010,611 | 0.01% |
| 41932 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 3 | 237,438 | 0.00% |
| 41935 | DISABILITIES AND LIMITED INCOMES | RPTL 459-c | 41 | 2,241,365 | 0.01% |
| 42100 | SILOS, MANURE STORAGE TANKS, | RPTL 483-a | 75 | 3,979,256 | 0.03% |
| 42120 | TEMPORARY GREENHOUSES | RPTL 483-c | 3 | 95,500 | 0.00% |
| 44113 | FIRST-TIME HOMEBUYERS - NEW CO | RPTL 457 | 10 | 623,507 | 0.00% |
| 44213 | HOME IMPROVEMENTS | RPTL 421-f | 3 | 171,232 | 0.00% |
| 47200 | RAILROAD - PARTIALLY EXEMPT | RPTL 489-d&dd | 1 | 5,510,971 | 0.04% |
| 47450 | FOREST/REF LAND - FISHER ACT | RPTL 480 | 12 | 924,144 | 0.01% |
| 47460 | FOREST LAND CERTD AFTER 8/74 | RPTL 480-a | 36 | 1,410,671 | 0.01% |
| 47610 | BUSINESS INVESTMENT PROPERTY POST 8/5/97 | RPTL 485-b | 91 | 18,581,226 | 0.12% |
| 47611 | BUSINESS INVESTMENT PROPERTY POST 8/5/97 | RPTL 485-b | 11 | 1,389,537 | 0.01% |
| 47615 | BUSINESS INVESTMENT PROPERTY POST 8/5/97 | RPTL 485-b | 1 | 33,937 | 0.00% |
| 48000 | URBAN REN: OWNER-URB REDEV CO | P H FI L 211 | 2 | 12,443,986 | 0.08% |
| 49500 | SOLAR OR WIND SYSTEM | RPTL 487 | 47 | 889,605 | 0.01% |
| 49530 | INDUSTRIAL WASTE TREATMENT FAC | RPTL 477 | 1 | 11,029 | 0.00% |
| 50000 | SYSTEM CODE | STATUTORY AUTH NOT DEFINED | 1 | 1,987,300 | 0.01% |
| **Total Exemptions Exclusive of System Exemptions:** | | | **15,364** | **5,140,935,958** | **32.92%** |
| **Total System Exemptions:** | | | **1** | **1,987,300** | **0.01%** |
| **Totals:** | | | **15,365** | **5,142,923,258** | **32.94%** |

**Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration payments in lieu of taxes or other payments for municipal services.**

**Amount, if any, attributable to payments in lieu of taxes:** **$ 2,100,366**